



AGENDA

Ordinary Council Meeting Wednesday, 20 July 2022

**I hereby give notice that an Ordinary Meeting of Council will be held
on:**

Date: Wednesday, 20 July 2022

Time: 9.00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Susan Jarvis
Acting Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**

6 DEPUTATIONS/PETITIONS**6.1 PETITION - PROSTON ROUND TABLE - WEANER SCULPTURE PLAN**

File Number: 20/7/2022
Author: Executive Assistant
Authoriser: Chief Executive Officer

PRECIS

The members of the Proston Round Table have signed a petition to South Burnett Regional Council about progressing the plan for displaying the weaner sculptures in Proston.

SUMMARY

The members of the Proston Round Table have signed a petition to South Burnett Regional Council about progressing the plan for displaying the weaner sculptures in Proston.

OFFICER'S RECOMMENDATION

That the Petition be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.

BACKGROUND

The Proston Round Table members are keen to see the calf sculptures completed in time for the celebration of Proston's centenary in 2023.

ATTACHMENTS

1. Proston Round Table Letter to Council - Weaner Sculpture Plan [↓](#) 

From: glrea6@bigpond.com
Sent: Tue, 21 Jun 2022 13:23:43 +1000
To: info@sbrc.qld.gov.au;mayor@sbrc.qld.gov.au
Subject: [EXTERNAL] Attention CEO Mark Pitt & Mayor Brett Otto
Attachments: Proston Round Table letter to Council.pdf, Weaner sculpture plan.jpg

Please be cautious

This email originated outside of SBRC..

Dear Mark

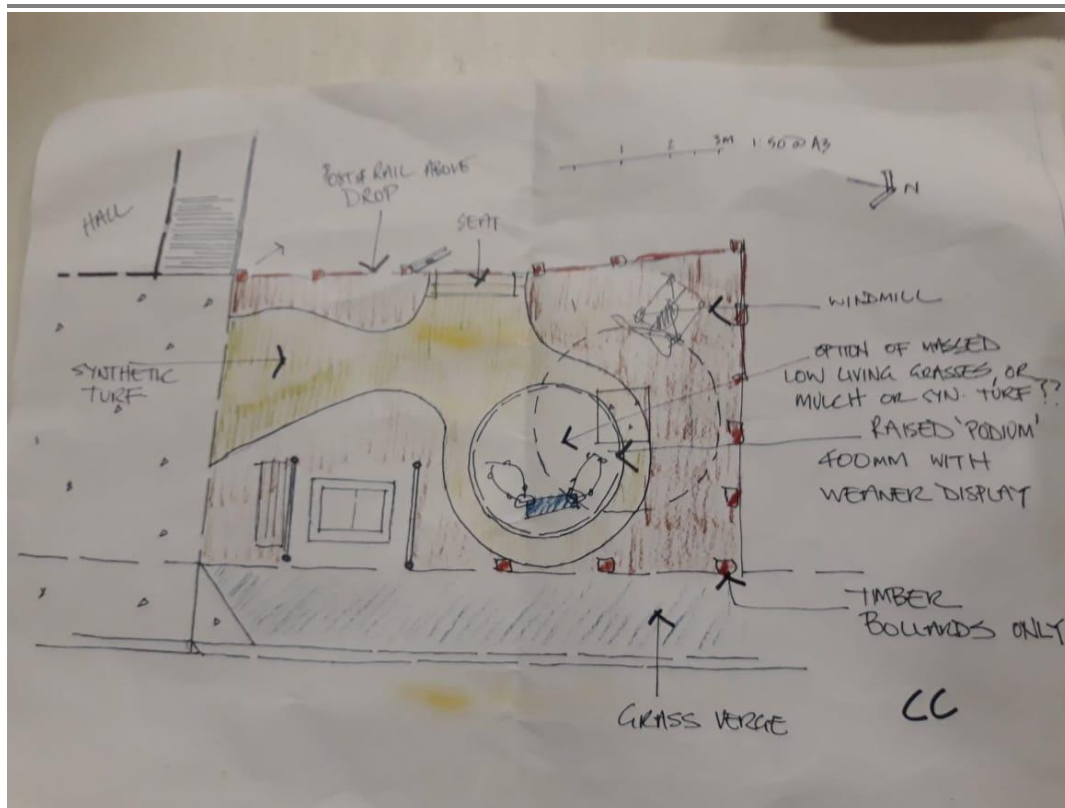
Please find attached a letter and signatures from the Proston Round Table with regard to progressing the plan for displaying the weaner sculptures in Proston.

Kind Regards,

Linda Rea

On behalf of Proston Round Table.

Linda Rea
13 Wondai Road
Proston Q 4613
0428 689 280



Document Set ID: 2919497
Revision: 1, Version Date: 21/06/2022

Proston Round Table

Rodney St

Proston Q 4613

9th June 2022

Dear CEO Mark Pitt and Mayor Brett Otto,

We are writing with regard to an important project we would like to see progressed in Proston. As you would know, our community has been fortunate enough to have been gifted the calf sculptures for which we are very grateful. Council has already produced a preliminary plan that was tabled at a recent Round Table meeting where it was very favourably received.

We are keen to see this feature completed in good time for the celebration of Proston's centenary in 2023. We believe this feature would be a focal point in our community and would pay tribute to our pioneers and the rural industry our community has been built upon. We respectfully ask that you give this project your favourable consideration as you prepare your budget for the coming year.

The project has broad support of residents within the community, some of whom have signed below as a signal of their support.

Thank you for taking the time to read this letter. We trust it will be favourably received.

Yours faithfully

Proston Round Table

Pg. Lee LINDA REA
Suzanne Susan Shannon
Lyn Ranscar LYN RANSEAR
Gwen Little Gwen Little
Patricia O'Hanlon Patricia O'Hanlon
COROTHY WARREN COROTHY WARREN
KATHLEEN CREE KATHLEEN CREE
TRACY LEWIS TRACY LEWIS

~~DELETED~~

~~MISS~~

Nick Blanch

Helen Charity HELEN CHARITY

Pat Henry
Blair

Janis Thomas

~~Allymore~~

Allymore

Mickelun - M. KESSELMAN
Light

Jm Scanlan
Sony Scanlan

STEPHEN CARROTT N.T. CARROTT

Stacy Love
Felicity Blanch

Yvonne Gill

Patricia Morris

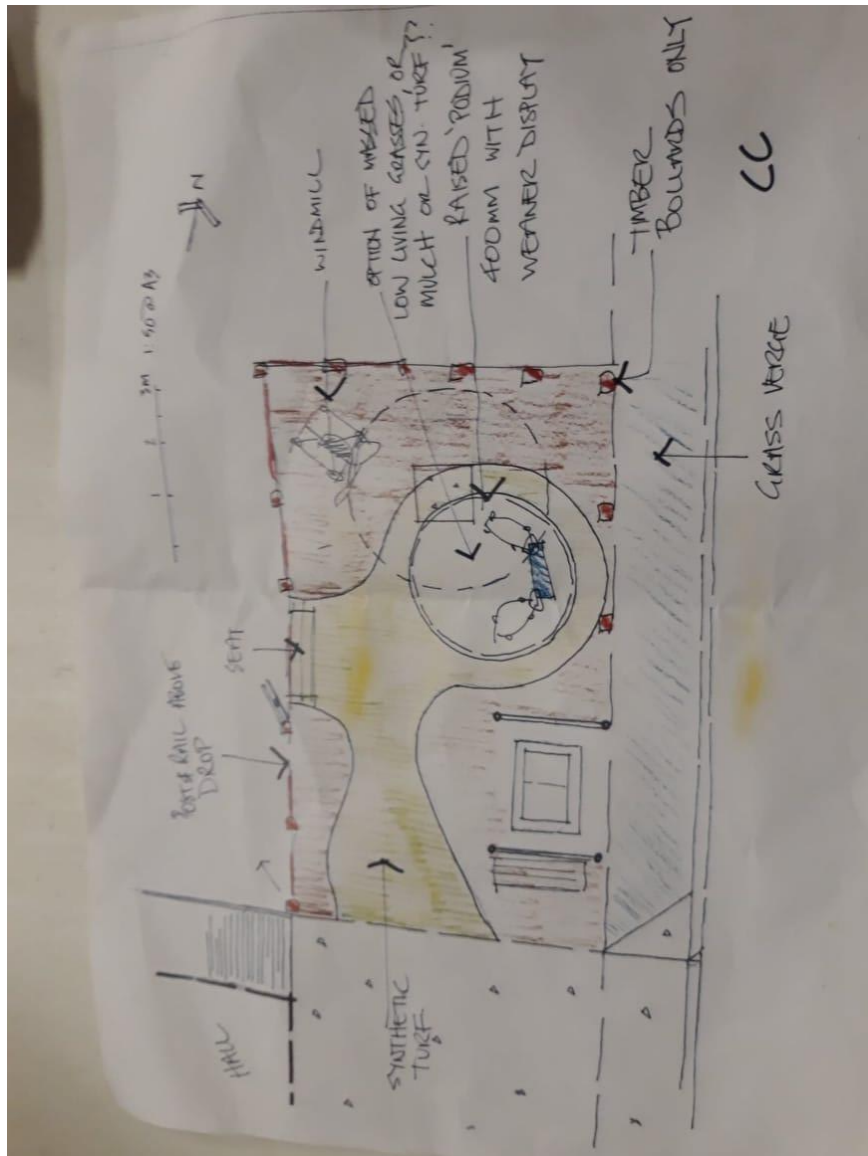
Kay Whiteside KAY WHITESIDE

~~White~~ K.J. WHITESIDE

Mikaela Ross

~~Scantlan~~ - Jessica Scanlan

Jm - Jane Mason



6.2 PETITION - STATE OF ROADS, DRAINAGE AND CURB & CHANNEL IN TINGOORA & STATE OF THE TINGOORA PUBLIC HALL

File Number: 20/7/2022
Author: Executive Assistant
Authoriser: Chief Executive Officer

PRECIS

The residents of Tingoora have presented a petition to South Burnett Regional Council about the state of the roads, drainage and curb & channel in Tingoora and the state of the Tingoora Public Hall.

SUMMARY

Presented to the Community Standing Committee 15 June 2022:

PETITION – TINGOORA VILLAGE

COMMITTEE RESOLUTION 2022/348

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That the Committee recommend to Council:

The petition regarding the state of roads, lack of proper drainage and curb and channel in Tingoora and the state of the Tingoora Public Hall be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

The petition regarding the state of roads, lack of proper drainage and curb and channel in Tingoora and the state of the Tingoora Public Hall be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.

BACKGROUND

The residents of Tingoora have presented a petition to South Burnett Regional Council about the state of the roads, drainage and curb & channel in Tingoora and the state of the Tingoora Public Hall. The residents of Tingoora demand that immediate permanent actions are taken by the South Burnett Regional Council to fix the mentioned issues in the petition.

ATTACHMENTS

1. **Petition - State of the Roads, Lack of Proper Drainage and Curb & Channel in Tingoora & the State of the Tingoora Public Hall** [!\[\]\(0f0f508d296bff693b2b34288b8d91ee_img.jpg\)](#) [!\[\]\(da9573afbd0f11bd65fa98c07c313243_img.jpg\)](#)

RECEIVED
23 JUN 2022

PETITION REGARDING THE STATE OF THE ROADS, LACK OF PROPER DRAINAGE AND CURB & CHANNEL IN TINGOORA & THE STATE OF THE TINGOORA PUBLIC HALL.

To the Mayor and Councillors of the South Burnett Regional Council, Mark Pitt - CEO, Peter O'May - General Manager of Community Facilities, Ged Brennan - Acting General Manager Infrastructure

The residents of Tingoora, demand that immediate permanent remedial actions are taken by South Burnett Regional Council to fix the long standing water runoff and drainage issues along various roads within the Tingoora village, including but not limited to Muller St, Magnussens Drive, Hill St, Home St, etc.

This ongoing issue is now a major safety concern for residents. It's a public liability accident waiting to happen for which Council will be held responsible should someone be hurt. The way water now runs off and drains is creating significant damage to public and private property during regular minimal rainfall events and is now restricting access to residential homes, again a safety concern for residents. For example, in one case, an ambulance could not access a property in Muller St in an emergency.



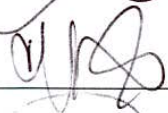
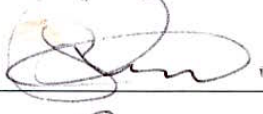

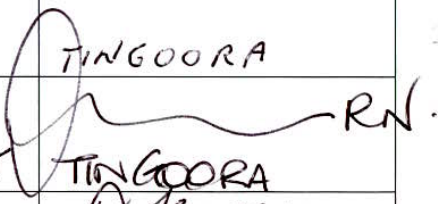
The Tingoora Public Hall is continually deteriorating and is now in a state of disrepair needing large amounts of money to rectify. We are demanding that Council organise a community consultation before 30 June 2022, to discuss plans and required actions needed to be taken to rectify the problem.

We the undersigned hereby request that sufficient funds are allocated in the next budget to rectify these problems urgently.

MEETING	CC	GM/CEO	GM/CEO
PET	BB	BB	BB
	VIEW	GM/CEO	GM/CEO
		GM/CEO	GM/CEO
+ ATTACHMENTS →			

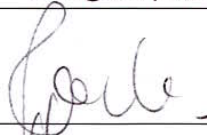



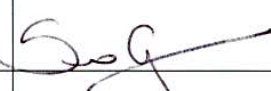

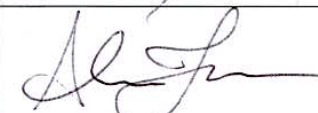
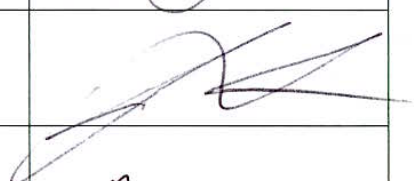
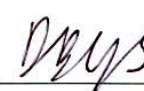


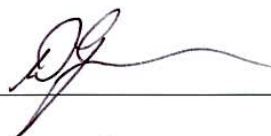

NAME	ADDRESS	SIGNATURE
Elizabeth DIMES	18 Coase Lane Tingoora	
Joanne Farrell	7 Home St Tingoora	
Steve Boyson	13 Hill St TINGOORA	
Wendy Boyson	13 HILL ST. TINGOORA	W Boyson
ROBYN BROOMHALL	15062 CHINCHILLA-WONDARI ROAD TINGOORA	
Julie Matherson	2 Main St Tingoora	

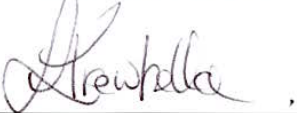





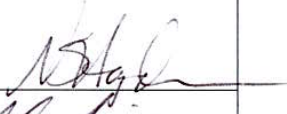




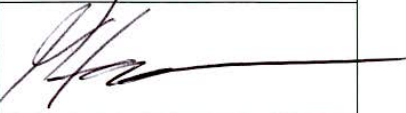

NAME	ADDRESS	SIGNATURE
Wendy Olsen	2 Hill St Tingooora QLD 4808	W Olsen
Bew Norman	29 main St. Tingooora	
Mick Norman	29 Main St TINGOORA	
Kris Norman	29 main St Tingooora	
Rebecca Walter	10 muller st tingooora.	
Marganne Pearce	25 Muller St Tingooora	
Des Pearce	25 Muller St Tingooora	
Allan Rieley	4 Hill St. TINGOORA	
Coral Penny	12 MULLER ST TINGOORA	
	12 muller st. TINGOORA	TREVOR PENNY
Bryce Swift Sarah Swift	9 muller ST Tingooora	
GLEND A WHEILDON	7 main St	
RAY WHEILDON	7 MAIN ST	R9 wheildon
Jessica Ballinger	26 Dangore Street Tingooora	J. Ballinger





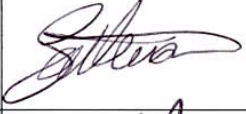


NAME	ADDRESS	SIGNATURE
BOB PEISLER	10 HOME ST TINGOORA	
Chris Wenner	10 Home St Tingoora	
CHRIS WENNER	21 HOME ST TINGOORA	
Anette Smith	7 GIBSON ST TINGOORA	
COLIN SMITH	7 GIBSON ST TINGOORA	
DAWN HILL	9 GIBSON ST TINGOORA	
K. HONEYMAN	11 GIBSON ST. TINGOORA	
J. O'DONNELL	14 MULLER ST TINGOORA	 RN.
D. FENNER	14 MULLER ST TINGOORA	D Fenner.
K. Lubbs	30 Dangore Tingoora	Tingoora
G. Running	7 Home St	"
D CAMPBELL	TINNIS HOTEL	TINGOORA.
Paul Robertson	13 Home St	Tingoora
D. HOLLIGAN	5 Home St.	Tingoora.

14


NAME	ADDRESS	SIGNATURE
Melissa Zelinski	16 Magnussens Drive Tingora	MZelinski
Michael & Jody Rankin	18 Phillips St.	Rankin
CARL DAHMS	13 MAGNUSSENS DVE TINGOORA	CD
LEANNE DAHMS	TINGOORA 13 MAGNUSSENS DVE	LD
Vanessa Hansen	Ex Tingora house owner	Proxy via Facebook TCC page
Beanne Morgan	9 Hill St Tingora	B Morgan
Kelli Stolzenberg	13 Minert Tingora	Stolzenberg
Pam Mahony	Tingora	PM
ANDREW LYTTON-HITCHINGS	6 Meek St Tingora	AH
T BLAIR	TINGOORA	T Blair
M. Marsden	Tingora	M Marsden
J. WILSON	17 Muller St TINGOORA	J. Wilson
D GIBBONS	TINGOORA	D Gibbons
H. Neal	Tingora	H Neal
J. HAYDEN	Tingora	J Hayden
DAVID BANFIELD	MULLEN ST TINGOORA	DBanfield
BADDO MORGAN	9 Hill St TINGOORA	B Morgan

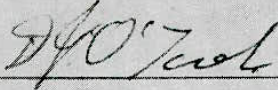
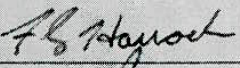

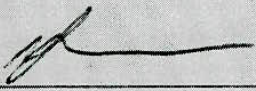
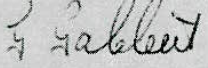


NAME	ADDRESS	SIGNATURE
Filomena Powell	Tingoora	
Jessica Denning	9 Meek street Tingoora	
MICHAEL ATKINSON	TINGOORA	
Jill Kennedy	Tingoora	
Sonia Griffiths	Tingoora	
DUNCAN KENNEDY	TINGOORA	
Lexie Fullon	Kilkivan	
Josh Fullon	Kilkivan	
Daniel Bleys	Tingoora	
Thomas Engle	9 meek st Tingoora	
Jacob Matthews	Tingoora	
Dale Gannon	Tingoora	
DAVINA GANNON	TINGOORA	

NAME	ADDRESS	SIGNATURE
Leigh Trewella	4 Meek St, Tingoorra	
Phil Howden	33 m'Lucas Cres Wardai	
Maureen Harz	13 Dangore Tingoorra	
Beth Harrington	6 Home St Tingoorra	
BRAD MONTETH	SWARTS RD 22	
Michelle Carbone	Main St. Tingoorra.	
Neil Hayden	10 Swartzes Rd Tingoorra	
Janine + Zenko Vukelic	14 Swartzes Rd Tingoorra	
KEVIN KEMMETT	39 SWARTS RD TINGOORRA	
JENNY McLEOD	6 COASE LANE TINGOORRA	
GEOFF SLOAN	4 HAMS ST TINGOORRA	
IAN FERGUSON	TINGOORRA	
WENDY FERGUSON	MAIN ST TINGOORRA	

Jessica Hudson	21 Main St Tingora	
Robin ASNELFORD	13 HAMS TINGOORA	RA
Tom Hudson	21 Main St	_____
Jamie Lawrenceson	23 Muller St T	
Elsie Clewley	13 Muller St Tingora	E Clewley.
DARREN GADISCHKI	9 MULLER ST TINGOORA	
FRED FOREMAN	7 MULLER ST TINGOORA	A. Foreman.
A. Foreman.	DITTO	F.
Tori Paola	11 Muller Street Tingora	
Scott Atkinson	11 Muller Street Tingora	
PETER PICKFORD	4 MULLER ST TINGOORA	
STEVE TAYLOR	1 MULLER ST TINGOORA.	
BETTY MANNING	5 HILL ST TINGOORA	B. Manning
MANNING BRIAN	TINGOORA	Bde and

NAME	ADDRESS	SIGNATURE
Celia Johnston	28 Dangore St Tingora.	
SHANNON LYNCH	19 DANGORE ST TINGORA	
Paula Wood	11. DANCORE TINGOORA	
Diane Hodges	5 HOME ST TINGOORA	
KARLA BROWNING	11 GIBSON ST TINGOORA	
ROSEMARY KIDNER	16 DANGORE ST TINGOORA.	
Red Kean	16 DAN GORE	
L. A. Scott	14 Dangore St. TINGOORA	
Aria Alberstetter	1-3 Home St TINGOORA	
RONALD THOMPSON	12 DANGORE ST TINGOORA	
Angie + Ivor Dimmock	6. Dangore St. Tingora	
Adriaan + Zaiden Kus van Ryn.	14 Coase Lane. Tingora.	
Sheree PRENDERGAST	22 COASE LANE TINGOORA	
SLobok	28 Coase	

MARK ELLIOTT	55 MAGNUSSENS TINGOORA	
Kylie Lippiatt	47 Magnussens Dr Tingoora	
David Lippiatt	47 Magnussens Dr Tingoora	
Loise White	13 Home St. Tingoora	Tingoora
Ludy Benecke	35 Magnussens Dr	L Benecke
Peter HAWUNA	5 Meek ST	
Lois Wilson	3 Meek ST	
Chester Wilson	3 Meek ST	
Alesha Teitzel	6 Meek st	A Teitzel
Ashleigh Hawkins	12 Meek ST	
Lynda Besson	23 Magnussen Rd Tingoora	
Shaun Krueger	10 Magnussen Rd Tingoora	
Judith Chapman	17 Magnussens Rd.	Tingoora
JOHN MACKIE	15 MAGNUSSENS DR	TINGOORA

NAME	ADDRESS	SIGNATURE
DE SO'TOOLE	14 PHILLIPS ST	
PG HORROCKS	16 PHILLIPS ST	
ALLEN JOHANNESSEN	9 HAMS ST	
Nick Johannessen	9 HAMS ST	
GAIL GABBERT	Gail Gabbert TINGORA	
GREG CARSON	57 MAGNUSSENS DVE	
Marna Carson	MAGNUSSENS DVE TINGORA	

This petition contains 126 signatures, which represents 99.20% of residents who were asked to sign the petition and who either live or own properties in Tingoorra.

Signed

Leanne Morgan of 9 Hill St, Tingoorra, 4608, QLD

Date

15 June 2022

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 24 JUNE 2022

File Number: 20/7/2022

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Council Meeting held on 24 June 2022 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Council Meeting held on 24 June 2022**



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Ordinary Council Meeting
Friday, 24 June 2022

Order Of Business

1	Opening	5
2	Leave of Absence / Apologies	5
3	Prayers	5
4	Acknowledgement of Traditional Owners	5
5	Declaration of Interest	5
6	Deputations/Petitions	6
	Nil	
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11.7	Stage Two Wondai Industrial Estate.....	25
11.8	Black Spot Funding Program 2023/24.....	26
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12	Portfolio – Community, Arts, Heritage, Sport & Recreation.....	27
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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON FRIDAY, 24 JUNE 2022 AT 9.00AM**

PRESENT:

Councillors:

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Community), Tim Low (Acting General Manager Infrastructure), Kerri Anderson (Manager Finance and Sustainability), Tracy Baillie (Acting Manager Corporate Services), Kevin Searle (Manager Works), Louise Reidy (Strategic Procurement Coordinator), Lynelle Paterson (Coordinator Executive Services), Bree Hunt (Executive Assistant)

1 OPENING

The Mayor opened the meeting and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 PRAYERS

A representative of Kingaroy Ministers Association, Andrew Clausen offered prayers for Council and for the conduct of the Council meeting.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **Item 12.4 - St John's School - Grade 12 Expansion**. The nature of my interest is as follows:

This declarable conflict of interest arises as my daughter attends St John's School as a student.

This matter was resolved at the Community Standing Committee Meeting on Wednesday 15 June 2022 – Resolution Number 2022/347.

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to **Item 15.1 Commercial lease of Kingaroy Aerodrome Farming Land**.

The nature of my interest is as follows:

This declarable conflict of interest arises as I own property adjacent to the land being offered for lease.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to **Item 11.9 Transport Infrastructure Development Scheme - Local Roads of Regional Significance (LRRS) Nominations.**

The nature of my interest is as follows:

This declarable conflict of interest arises as my sister lives on Redmans Road and I own property on Petersen Drive.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to **Item 11.4 Addressing Bunya Mountains.**

The nature of my interest is as follows:

This declarable conflict of interest arises as I own an investment property on the Bunya Mountains.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

Cr Erkens advised she is a member of NaTDA - **Item 12.1 NaTDA In-Kind Request.** It was noted by the meeting that the following matter, by themselves, is not a conflict of interest:

- being a member or patron of a community group or sporting club as long as you are not an office holder or board member.

Cr Duff advised she is a member of the Murgon Business and Development Association – **Item 12.3 Creative Country Association Inc - Murgon Ancient Songbird Centre.** It was noted by the meeting that the following matter, by themselves, is not a conflict of interest:

- being a member or patron of a community group or sporting club as long as you are not an office holder or board member.

6 DEPUTATIONS/PETITIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 25 MAY 2022

RESOLUTION 2022/569

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Minutes of the Council Meeting held on 25 May 2022 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 9:15am, Manager Works Kevin Searle entered the meeting.

8 BUSINESS OUTSTANDING**8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

RESOLUTION 2022/570

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

8.1.1 TINGOORA RAIL TRAIL VERGE

RESOLVED 2022/571

An email to be sent to the Councillors on an update on the Tingoora Rail Trail Verge.

8.1.2 PIGGERY APPLICATION

RESOLVED 2022/572

Confidential advice to be sent to the Councillors on an update of the piggery application.

8.1.3 BUSINESS OUTSTANDING TABLE

RESOLVED 2022/573

Office of the CEO to work through the business outstanding table and complete the relevant actions before the July Ordinary Meeting.

8.1.4 LOCAL LAW REVIEW

RESOLVED 2022/574

Mayor Brett Otto has requested that a report on the local law review completion costs in relation to the keeping of animals be presented in July for budget review and operational plan.

9 NOTICES OF MOTION**9.1 MAYORAL MINUTE - GENERAL PRACTITIONER SERVICES**

RESOLUTION 2022/575

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That the Mayoral Minute be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

9.1.1 GENERAL PRACTITIONER SERVICES

RESOLVED 2022/576

That the issue of the crisis in GP services across our region be raised at the Consultative Office and seek the committee's advice to see what actions Council should take. A report to come back to a future standing Committee Meeting with the issues and needs of the local hospitals.

10 PORTFOLIO - CORPORATE SERVICES, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & ICT**10.1 ACTING CHIEF EXECUTIVE OFFICER**

RESOLUTION 2022/577

Moved: Cr Kathy Duff
Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council approves the Chief Executive Officer leave from 18 July to 29 July 2022 and appoints the General Manager Finance & Corporate as Acting Chief Executive Officer.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.2 MEETING DATES FOR THE ORDINARY MEETINGS OF COUNCIL'S STANDING COMMITTEES, GENERAL MEETINGS AND BUDGET MEETING

RESOLUTION 2022/578

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That Council adopt the dates, times, and locations for ordinary meetings of Council's Standing Committees, General Meetings as follows:

Committee	Date	Time	Location
Infrastructure Standing Committee	Wednesday 6 July 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Special Budget Meeting	Friday 8 July 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 13 July 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 13 July 2022	1.30pm	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 20 July 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 3 August 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 10 August 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 17 August 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 24 August 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 7 September 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 14 September 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 21 September 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 28 September 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 5 October 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 12 October 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 12 October 2022	1.30pm	Warren Truss Chamber Glendon Street Kingaroy

General Meeting	Wednesday 26 October 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 2 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 9 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 16 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 23 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 30 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 7 December 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 7 December 2022	1.30pm	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 14 December 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

RESOLUTION 2022/579

Moved: Cr Brett Otto

Seconded: Cr Jane Erkens

Procedural Motion:

That Item 10.3 and Item 10.6 be moved down the agenda and attended to after Item 11.3.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 6/1

Attendance:

At 9:41am, Executive Services Coordinator Lynelle Paterson entered the meeting.

At 9:41am, Executive Assistant Bree Hunt left the meeting.

10.4 DRAFT SOUTH BURNETT REGIONAL COUNCIL ANNUAL OPERATIONAL PLAN 2022/23

RESOLUTION 2022/580

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the South Burnett Regional Council Annual Operational Plan 2022/23 be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**10.4.1 QUESTION ON NOTICE - PLANNING SCHEME**

Question on Notice from Mayor Brett Otto:

What is the process for the Planning Scheme? Does Council endorse draft by resolution prior to being submitted to the State for the interest check to finalise the major Amendment?

Attendance:

At 9:44am, Executive Assistant Bree Hunt returned to the meeting.

At 9:44am, Executive Services Coordinator Lynelle Paterson left the meeting.

10.5 MONTHLY FINANCIAL INFORMATION

RESOLUTION 2022/581

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31 May 2022 be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

ADJOURN MORNING TEA

RESOLUTION 2022/582

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2022/583

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 10:35am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

RESOLUTION 2022/584

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

Procedural Motion:

That Item 13.5 be moved forward.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

RESOLUTION 2022/585

Moved: Cr Brett Otto
Seconded: Cr Danita Potter

Procedural Motion:

That Item 13.4 be moved forward.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

13.5 DOG REGISTRATION FEES AND CHARGES 2022/2023

MOTION

Moved: Cr Jane Erkens
Seconded: Cr Kathy Duff

That the dog registration for entire dogs on non-defined areas is set at \$50

In Favour: Crs Brett Otto, Jane Erkens and Kathy Duff

Against: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

LOST 3/4

RESOLUTION 2022/586

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That South Burnett Regional Council adopt the option 3 fees and charges schedule for dog registration with a 2-year phase in period on non-defined/entire dogs such that in year 1 the fee to be set at \$65.50 and year 2 the fee to be reviewed as part of the 23/24 budget deliberations and that a targeted campaign be undertaken to promote de-sexing of dogs across the region from July 2022 onwards.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto, Jane Erkens and Kathy Duff

CARRIED 4/3

13.5.1 QUESTION ON NOTICE - DOG REGISTRATION

Question on Notice from Cr Jane Erkens:

How many dogs are impounded from defined areas compared to non-defined areas?

13.4 APPLYING FOR BONDS FOR THE RELOCATION OF HOMES

RESOLUTION 2022/587

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That Council provides a 50% reduction on removal building security bonds for a 12-month period.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**10.7 REGISTER OF FEES AND CHARGES SCHEDULE FOR 2022/2023**

RESOLUTION 2022/588

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That pursuant to *Section 97(2) of the Local Government Act 2009* the Register of Fees and Charges be received and adopted effective from 1 July 2022 as amended.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**10.7.1 LOCAL RESIDENTS OFF SEASON REBATE**

RESOLVED 2022/589

A report be brought to a future standing committee regarding local residents rebates for off season for the tourist facilities.

10.8 DEBTORS WRITE-OFFS FOR THE 2021/2022 YEAR

RESOLUTION 2022/590

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That Council approve \$30,184.94 in bad debts write-offs which consists of \$20,487.77 in debtors and \$9,697.17 in unrecoverable rates.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.9 QUEENSLAND AUDIT OFFICE - 2022 INTERIM MANAGEMENT REPORT FOR SOUTH BURNETT REGIONAL COUNCIL

RESOLUTION 2022/591

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That subject to Section 213 of the *Local Government Regulation 2012*, Council receives the 2022 Interim Management Report from the Auditor-General detailing the observation report of South Burnett Regional Council's financial statements as presented for consideration.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11 PORTFOLIO – ROADS & DRAINAGE**11.1 LRCI FUNDING ALLOCATION PHASE 3 - 2022**

RESOLUTION 2022/592

Moved: Cr Kathy Duff
Seconded: Cr Jane Erkens

That South Burnett Regional Council allocate the remaining LRCI phase 3 allocation of \$2,163,930 to:

- The 13 roads on page 266 & 267 of this agenda that are priority reseals and;
- Allocate an additional \$200,000 in this works capex budget from Council funds for gravel resheeting and drainage on Birt Road and;
- \$200,000 from the works capex budget from Council funds for the Blackbutt CBD upgrade linkage to the rail trail (as resolved at the 17 June Budget Committee Meeting)

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 6/1

Attendance:

At 12:10pm, Cr Danita Potter left the meeting.

At 12:12pm, Cr Danita Potter returned to the meeting.

11.2 2021-24 WORKS FOR QUEENSLAND (W4Q) PROGRAM

MOTION

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That South Burnett Regional Council change the allocation of \$1.3 million from the Mt Wooroolin Reservoir to the priority projects that were listed at the Budget Committee Meeting on 17 June 2022.

Coopers Gap viewing platform - \$80,000

Lions Park Kingaroy completion - \$150,000

Gore Street kerb and channelling at Murgon High School - \$180,000

Murgon Basketball half court - \$50,000

9 Car park shelters BP Dam - \$100,000

Tipperary Flat Park renewal - \$250,000

Proston Lookout - \$50,000

Proston Weaners - \$30,000

Dulong Camping Ground - \$80,000

Apex Park car park Kingaroy - \$200,000

Tingoora Drainage - \$130,000

= \$1.3million

In Favour: Crs Brett Otto, Jane Erkens and Kathy DuffAgainst: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen**LOST 3/4**

RESOLUTION 2022/593

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That South Burnett Regional Council endorse the following projects for completion under the 2021-24 Works for Queensland Program and inclusion in future capital/operational budgets as per the attachment on page 17.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott HenschenAgainst: Crs Brett Otto, Jane Erkens and Kathy Duff**CARRIED 4/3**

Prioritised Projects - Works for Queensland - 2021-24

Project Type	Project Title	Description	Value	Construction Year	21/22	22/23	23/24	Total
CBD Renewal - Infrastructure Upgrades								
	Kumbla CBD	Improve entry aesthetics and accessibility on Bell St, Kumbla.	\$ 300,000	22/23		\$ 300,000		\$ 300,000
	Wondai CBD	Scott St (Roundabout to Edward St)	\$ 700,000	23/24			\$ 700,000	\$ 700,000
		Subtotal	\$ 1,000,000.00		\$ -	\$ 300,000.00	\$ 700,000.00	\$ 1,000,000.00
Community Building Upgrades and Maintenance								
	Murgon	Regional facility upgrades to recreational, commercial and disaster management buildings - bathroom upgrades, asbestos's removal and repainting. (PVC bathroom upgrade \$380k, Murgon Shop removal of asbestos's and repainting \$140k, Blackbutt SES removal or asbestos's and repainting \$40k)	\$ 580,000	21/22		\$ 380,000		\$ 580,000
					\$ 180,000			
	Across Region	Opex maintenance	\$ 200,000	21/22	\$ 100,000	\$ 100,000		\$ 200,000
	Across Region	Opex maintenance	\$ 200,000	22/23		\$ 200,000		\$ 200,000
	Mondure	Restumping of Mondure Hall	\$ 125,000	22/23		\$ 125,000		\$ 125,000
		Subtotal	\$1,085,000		\$280,000	\$805,000	\$0	\$1,085,000
Open Spaces Refurbishments								
	Aerodrome Fencing	Kingaroy and Wondai	\$ 370,000	21/22	\$ 370,000			\$ 370,000
		Additional expenditure for Kingaroy and Wondai fencing	\$ 40,000			\$ 40,000		\$ 40,000
	Murgon Park / Amenities Upgrades	ODEI Park renewal	\$ 300,000	21/22 (150k), 22/23 (150k)	\$ 150,000	\$ 150,000		\$ 300,000
	Proston Parks	Railway Park renewal	\$ 50,000	21/22	\$ 50,000			\$ 50,000
	Kumbla APEX Park re-development	Play equipment and landscaping / parking	\$ 115,000	23/24			\$ 115,000	\$ 115,000
	Kingaroy Park / Amenities Upgrades	Kingaroy Park Redevelopment - Detailed design and delivery of master plan	\$ 680,000	21/22 (100k Lions Park), 22/23 (580k Master Plan)	\$ 100,000	\$ 580,000		\$ 680,000
	Wondai Park / Amenities Upgrades	Upgrade amenities x 3 [Actual, Diego Creek & Coronation]	\$ 100,000	21/22	\$ 100,000			\$ 100,000
	Public Amenities Refurbishments	Priority 1 - Butter Factory [Nanango] - New Amenities	\$ 100,000	22/23		\$ 100,000		\$ 100,000
		Priority 2 - Lions Park (Kingaroy) - New Amenities + Dump Point Upgrade						
	Regional Park / Amenities Upgrades	Benarkin Park renewal	\$ 140,000	21/22	\$ 140,000			\$ 140,000
	Regional Park / Amenities Upgrades	Wondai 24 hr Camping Grounds	\$ 150,000	21/22		\$ 150,000		\$ 150,000
		Subtotal	\$2,045,000		\$ 950,000	\$ 980,000	\$ 115,000	\$2,045,000
Water Infrastructure Upgrades								
	Kingaroy Water Security Trunk Infrastructure Upgrades - Priority Projects	Mount Wooroolin Reservoir - \$5M total project cost (\$3M borrowing)	\$ 1,500,000	23/24			design construct	\$ 1,500,000
		Subtotal	\$ 1,500,000	\$ 0	\$ 0	\$ 250,000	\$ 1,250,000	\$ 1,500,000
Total			\$ 5,630,000		\$ 1,230,000	\$ 2,335,000	\$ 2,065,000	\$ 5,630,000
Allocation			\$5,630,000					
Balance			\$0.00					

WORKS 4 QUEENSLAND – WATER FUNDING

Point of Order was raised by Councillor Kirstie Schumacher. The Cr tabled the following Questions on Notice:

- 1. If we were to use current restricted cash to build the Mount Wooroolin Reservoir – what would be left in cash reserves for emergency water works – if something significant happened to the network how would we fund the repairs?**

At the end of 22/23, very little would be in restricted cash reserves to fund emergency water works. After this, Council would build up some reserves until they are utilised in years 5-10. If emergency works were required of a significant nature (not in the current budget maintenance or capex programs), Council would potentially need to push out capital works into future years to be able to fund these.

- 2. Would there be a shortfall in restricted cash for the water department and would this impact other priority water projects in the 10 year capital program – would any projects be displaced or unfunded because of this decision?**

Current modelling suggests that the 22/23 year would be tight with cash if the \$2m and \$800k were funded from restricted cash. Water’s cash reserves would then have a shortfall in year 6-10 based on current information plugged into the models. Council has projects out in years 5-6 which are “new” in nature and therefore Council would need to either borrow in these outer years, increase the rates % or find grant funding to assist with covering the costs for some of those projects.

- 3. What rates have we modelled for water access and usage to cover the costs of water infrastructure for the next 10 years – what percentage increase in water rates can residents expect if we fund this project from restricted cash? What would the shortfall be and what projects would we have to fund with rate rises or borrowings instead?**

Current water models are based on 6% increases in access and consumption charges and a 1% on high volume users. Scenario modelling currently shows that if Council decided not to borrow to cover any other projects, yearly increases would need to be put up to 7-8% to ensure enough cash is available to fund the rest of the 10-year program. Based on the current modelling on the 6%, the shortfalls for the outer years are approximately

Water Rating Model											
	BUDGET 2021/2022	BUDGET 2022/2023	BUDGET 2023/2024	BUDGET 2024/2025	BUDGET 2025/2026	BUDGET 2026/2027	BUDGET 2027/2028	BUDGET 2028/2029	BUDGET 2029/2030	BUDGET 2030/2031	BUDGET 2031/2032
Principle proposed borrowings				191,842 -	383,346 -	399,239 -	415,791 -	433,030 -	450,984 -	469,681 -	489,154
Repayment of Borrowings	658,243 -	694,199 -	730,857 -	771,361 -	813,129 -	857,160 -	903,129 -	952,483 -	1,004,063 -	1,058,438	
Net Cash Inflow (Outflow) from Financing Activities	658,243 -	694,199 -	5,069,143	5,036,797 -	1,196,475 -	1,256,399 -	1,318,920 -	1,385,513 -	1,455,047 -	1,528,119 -	489,154
Cash and Cash Equivalents at the Beginning of the Period	2,955,295	3,138,062	71,589	2,576,059	3,550,203	4,390,589	1,452,107 -	656,806 -	2,399,370 -	4,412,959 -	5,832,586
Net Increase (Decrease) in Cash and Cash Equivalents Held	182,767 -	3,066,473	2,504,469	974,144	840,387 -	2,938,482 -	2,108,914 -	1,742,564 -	2,013,589 -	1,419,627	2,076,902
Cash and Cash Equivalents at the End of the Period	3,138,062	71,589	2,576,059	3,550,203	4,390,589	1,452,107 -	656,806 -	2,399,370 -	4,412,959 -	5,832,586 -	3,755,684

The below are potential projects that Council could consider borrowing for to fund in place of restricted cash and depreciation

Year 26/27

Gordonbrook WTP Raw Water Off stream (new asset) \$4,000,000

Year 27/28

Gordonbrook WTP Raw Water Off stream Storage year two \$1,500,000

Year 28/29

Purchase additional water allocation (new allocation) \$2,000,000

Any new borrowings will have an impact on interest expense in the income statement and will need to have the principal payment funded as well. For context, the above potential borrowings would have a debt service payment each year (split between interest and principal) of the following

\$4,000,000 in borrowings	DSP approx. \$335,000 per year (based on 5.5% interest rate)
\$1,500,000 in borrowings	DSP approx. \$125,000 per year (based on 5.5% interest rate)
\$2,000,000 in borrowings	DSP approx. \$170,000 per year (based on 5.5% interest rate)

4. When would we need to borrow to make up for the use of restricted cash in 22-23 for the Mount Wooroolin Reservoir and how much would we need to borrow it?

With information we currently know, this would be around year 26/27 - 27/28

5. What would Council’s borrowings be at the end of this term, with the Gordonbrook upgrades project and whatever works will not be funded by restricted cash because of this decision?

Based on the borrowings of \$11.8m, Councils borrowings at the end of year 10 of our current program would land at approximately \$9.5m. A majority of Council’s current borrowings are paid out between 22/23 and 30/31. If Council decided to borrow to fund some of the new projects identified above, the borrowings could range at the end of year 10 from between \$12.5m and \$15.4m

6. What is Council’s capacity to repay the proposed borrowings? What amount would we qualify to QTC to borrow? Would QTC lend us the funds if we had depleted our restricted cash reserves?

QTC have advised that they look at the following parameters as part of their analysis of Council’s ability to pay.

The 10 year Financial Forecast Tool includes a number of metrics that QTC reviews when assessing borrowing applications.

While QTC reviews all metrics, we focus closely on the following Fiscal Flexibility Indicators and Liquidity Indicators. Their benchmarks are below:

<i>EBITDA Interest Cover:</i>	<i>Min 4 times</i>
<i>EBITDA Debt Service Cover:</i>	<i>Min 2 times</i>
<i>Debt to EBITDA (Leverage):</i>	<i>Max 3 times</i>
<i>Cash Cover Ratio:</i>	<i>3 to 6 months</i>

Depending on what scenario Council decided to model, we can populate the 10 year Financial Forecast Tool and determine whether based on current predictions, Council would still meet all of the metrics above.

- 7. Further to the questions below, I would like to ask, as per the many conversations we have had in regards to purchasing more water allocation from Boondooma Dam – if we are to purchase additional water allocation to secure Kingaroy’s urban water needs, and connect Nanango into the future would we use capital water funds to do this and if we fund the Mt Wooroolin Reservoir with restricted cash can we afford both?**

There is currently \$2m in year 28/29 for additional water allocation purchases. Depending on what this is intended to be used for and whether the above discussions will be surplus to this purchase, Council would need to determine how to fund this as on current modelling we wouldn’t be able to fund from restricted cash. This would either need to come from borrowings or additional increases in rates. The alternative is to try and obtain grant funding if it’s available for some of the larger projects that are new assets for water security.

11.3 OPTIONS FOR CAPITAL COSTS ASSOCIATED WITH IMPROVED STORM WATER DRAINAGE IN LEOPARD COURT KINGAROY

RESOLUTION 2022/594

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That Council consider Option two (2) as the preferred option to improve stormwater management in Leopard Court and consider the allocation of \$23,000 in the 2022/23 budget deliberations for Capital Works.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

ADJOURN LUNCH

RESOLUTION 2022/595

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for lunch.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2022/596

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That the meeting resume at 1:47pm.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 1:47pm, Manager Finance and Sustainability Kerri Anderson left the meeting.

At 1:48pm, Acting Manager Corporate Services Tracy Baillie returned to the meeting.

11.3.1 COMMUNITY ENGAGEMENT AND CONSULTATION FOR PROJECTS

RESOLUTION 2022/597

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Council start the process of community engagement and consultation for the following projects with a view to getting scoping completed and shovel ready for grants and/or funding from cash:

- McKell Park
- Coronation Park
- Coopers Gap viewing platform
- Lions Park Kingaroy completion
- Gore Street kerb and channelling at Murgon High School
- Murgon Basketball half court
- 9 Car park shelters BP Dam
- Tipperary Flat Park renewal
- Proston lookout
- Proston Weaners
- Durong Camping Ground
- Apex Park car park Kingaroy
- Tingoora Drainage
- Youth Park Kingaroy

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.3.2 PRIORITISING PROJECTS

RESOLVED 2022/598

A report be brought to a future standing committee with the prioritisation of the above projects as adopted in Resolution 2022/595.

11.3.3 TRANSPORT ASSETS BETTERMENT FUND

RESOLUTION 2022/599

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That Council allocates \$2million from restricted cash to a transport assets betterment fund to be applied at the discretion of the Infrastructure department in consultation with divisional Councillors in the 22/23 capital budget.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 6/1

MOTION

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That the matter lay on the table.

In Favour: Crs Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter and Kathy Duff

LOST 2/5

10.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DEBT POLICY 2022/2023 - STATUTORY010

RESOLUTION 2022/600

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That the South Burnett Regional Council Debt Policy 2022/2023 – Statutory010 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

RESOLUTION 2022/601

Moved: Cr Brett Otto
Seconded: Cr Danita Potter

Procedural Motion:

That Item 10.6 be addressed later in the meeting upon receipt of draft budget documents of 22/23.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

RESOLUTION 2022/602

Moved: Cr Kathy Duff
Seconded: Cr Gavin Jones

Procedural Motion:

That Item 12.3 be brought forward.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

12.3 CREATIVE COUNTRY ASSOCIATION INC - MURGON ANCIENT SONGBIRD CENTRE

RESOLUTION 2022/603

Moved: Cr Kathy Duff
Seconded: Cr Gavin Jones

That South Burnett Regional Council:

1. Respond to the representatives of the Creative Country Association Inc informing them that Council supports their concept in principle however Council is unable to provide funding; and
2. Welcome the opportunity to visit with a view to discussing how Council can support Creative Country Association Inc in their efforts to obtain funding from other sources.
3. That this be assigned as a high priority for Council's Grant Officer as soon as they take up office and that Council offer their full support to the committee with any applications they put forward.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:16pm, Cr Kirstie Schumacher, having informed the meeting of a declarable conflict of interest in Item 11.4 and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

11.4 ADDRESSING BUNYA MOUNTAINS

RESOLUTION 2022/604

Moved: Cr Gavin Jones
Seconded: Cr Jane Erkens

That Council send letters to properties in Bunya Mountains Precinct having non-standard property address advising them of the issue and to contact Council to proceed with the change of the address to Australian Standard.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

11.4.1 MEDIA RELEASE – RURAL NUMBERING

RESOLVED 2022/605

A media release informing residents of the importance to have their numbers visible on their houses and an explanation on how rural numbering works.

Attendance:

At 2:18pm, Cr Kirstie Schumacher returned to the meeting.

11.5 APPLICATION FOR THE SURRENDER OF A PERMIT TO OCCUPY FOR A PORTION OF OLD ESK ROAD TEELAH WHICH IS KNOWN AS ARP182008 OR LOT A AP4695

RESOLUTION 2022/606

Moved: Cr Danita Potter
Seconded: Cr Gavin Jones

That Council:

1. Advise the applicant and the Department of Natural Resources and Mines that:
 - (a) It does not object to the application for the surrender of the current permit to occupy for a portion of Old Esk Road, Teelah which is known as ARP182008 or Lot A AP4695 as shown in Attachment one (1).
 - (b) Should the Department of Natural Resources and Mines approve the surrender of the permit to occupy that there be no cost to Council associated with the road closure.
2. Delegates authority under section 257 of the Local Government Act 2009 to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.

-
- (a) Execute, as road manager, form Part C 'Statement in relation to an application under the Land Act 1994 over State land' for the proposed permanent road closure.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.6 BUNYA HIGHWAY MEDIAN AND ROUNDABOUT REFURBISHMENTS

RESOLUTION 2022/607

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That South Burnett Regional Council:

1. Budget for the construction of the Wondai Roundabout as part of its 22/23 budget;
2. Place the River Road roundabout on its future capital works consideration list;
3. Place the Youngman Street Median Refurbishment on its future capital works consideration list;
4. Scope and cost median strip renewals on the following Council roads:
 - Haly Street, East
 - Fisher Street; and
5. Continue to work with DTMR to progress planning and design for works on Walter Road from the Rogers Drive to the Knight Street intersections.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 6/1

11.7 STAGE TWO WONDAI INDUSTRIAL ESTATE

MOTION

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That Council commit to fund the design and works for the completion of Stage 2 of the Wondai Industrial Estate within the 22/23 roads capital works budget with an allocation of \$450,000 from Council funds.

RESOLUTION 2022/608

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

Procedural Motion:

That the matter lay on the table until the July Infrastructure Standing Committee Meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2

11.8 BLACK SPOT FUNDING PROGRAM 2023/24

RESOLUTION 2022/609

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That Council nominate projects that address the Federal Government's road safety criteria and investigate solutions for locations on the South Burnett Road network.

- Appin Street West/ Cairns Street, Nanango; and
- Haly Street, Kingaroy – Youngman Street to Burnett Street

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:37pm, Cr Kirstie Schumacher, having informed the meeting of a declarable conflict of interest in Item 11.9 and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

11.9 TRANSPORT INFRASTRUCTURE DEVELOPMENT SCHEME - LOCAL ROADS OF REGIONAL SIGNIFICANCE (LRRS) NOMINATIONS

RESOLUTION 2022/610

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That South Burnett Regional Council approve the following additional routes for Local Roads of Regional Significance (LRRS) submission to the Regional Roads and Transport Group (RRTG):

1. Old Esk Road, Taromeo – D'Aguilar Highway, Benarkin to Coulson Street, Blackbutt (including Franks Road, Cameron Road, Bowman Road (17.4km);
2. Redmans Road, Booie – D'Aguilar Highway to Kingaroy Barkers Creek Road (3.7km);
3. Wilsons Road, Cloyna – Murgon Gayndah Road to Silverleaf Road (11.6km);
4. Addition of Aerodrome Road to Peterson Drive route – D'Aguilar Highway to Bunya Highway (linking to Kingaroy Burrandowan Road) (addition of 1.28km); and
5. King Street, Kingaroy – Bunya Highway to Haly Street.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 2:38pm, Cr Kirstie Schumacher returned to the meeting.

12 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION**12.1 NATDA IN-KIND REQUEST**

RESOLUTION 2022/611

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That South Burnett Regional Council;

1. Approve the requested in-kind assistance to NaTDA to support Nanango's 175th Anniversary in 2023 subject to available resources;
2. Provides a letter of support to NaTDA in their endeavour to seek additional State and Federal Government funding to support the Nanango's 175th Anniversary in 2023; and
3. Provides a sponsorship to NaTDA to support promotion of Nanango's 175th Anniversary in 2023 with a financial contribution of \$3,000.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

12.2 RAIL TRAIL DEVELOPMENT AND SBRTUA

RESOLUTION 2022/612

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That South Burnett Regional Council responds to the recent deputation from the South Burnett Rail Trail Users Association (SBRTUA) with the following action by 30 September 2022:

1. Commence consultation with the SBRTUA and community stakeholders with a view to entering into a suitable management and/or tenure arrangement that will facilitate the SBRTUA becoming eligible for grant funding programs, rail trail infrastructure development and asset event management / promotion;
2. Partner with the SBRTUA to undertake community engagement with a view to considering naming options for the SBRC section of the rail trail;
3. Scope and cost a 'Rail Trail Development Study' as undertaken by the BVRT in recent years;
4. Contact the following stakeholders to facilitate preliminary discussions as to the possible formation of an inter-regional rail trail advisory group, including representatives from:
 - South Burnett Regional Council;
 - Somerset Regional Council;
 - Gympie Regional Council;
 - SBRTUA;
 - BVRT;

- Other relevant community or Government organisational stakeholders.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

12.4 ST JOHN'S SCHOOL - GRADE 12 EXPANSION

RESOLUTION 2022/613

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That South Burnett Regional Council meet with representatives of St John's Lutheran School to investigate options for the expansion of the school to cater for the introduction of senior schooling.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

12.5 CONSIDERATION OF PUBLIC AUCTION FOR SURPLUS EQUIPMENT AND FURNITURE

RESOLUTION 2022/614

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

1. In accordance with Section 227-228 of the *Local Government Regulation 2012*, it is proposed South Burnett Regional Council offer surplus equipment and furniture to community not for profit organisations for disposal as per the community grants framework and;
2. That a decision is made on the dispersal of the remaining items after such a process that are suitable to be offered for sale through a public auction.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

13 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES**13.1 CONTRACT REVIEW - BIOSECURITY SERVICES**

RESOLUTION 2022/615

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the report be received for information and that the tender with separable activities is adopted as Council's preferred option in the review of the contract for biosecurity services.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

13.2 EXTENSION TO CURRENCY PERIOD FOR APPLICATION MCU19/0013 - 15 ROGERS DRIVE, KINGAROY (AND DESCRIBED AS LOT 8 ON SP180642)

RESOLUTION 2022/616

Moved: Cr Gavin Jones

Seconded: Cr Jane Erkens

That the applicant's request to extend the currency period of the development approval by an additional 4 years, to May 2027 be refused under the *Planning Act 2016* for the following reasons and no alternate period is recommended.

- There are no current related development applications or current development approvals for operational work or building work that signify the applicant is committing to implement the development approval;
- There have not been any related approvals applied for in the 12 years of currency the applicant has already received;
- There have been changes to planning laws and policies since the date of the original decision to warrant a new assessment and decision on the development that should be remade under the relevant contemporary planning instruments;
- The community awareness of any development approval after a period of 12 years of inactivity on the land is limited if not existent.
- Where the application was made today under the contemporary planning instruments applicable, the development would be subject to Impact assessment and is generally inconsistent with the Specialised Centre zone planned uses.
- The applicant has presented no planning grounds or other matters to justify any further extension to the currency period of the existing approval.
- The applicant has relied on the delivery of extensions by way of Ministers' notices under Declared Applicable Events to keep the approval alive in more recent years, with no further permits, changes or extension requests made directly to Council that would ordinarily be necessary to allow the approval to have currency under the ordinary provisions of the Planning Act 2016.
- The application remains in effect until May 2023 under the currently available extensions to currency issued by the planning minister.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:43pm, Manager Works Kevin Searle left the meeting.

13.3 SEEKING COUNCIL’S “IN-PRINCIPLE” APPROVAL REGARDING AN AMENDMENT TO THE LG BOUNDARY BETWEEN CHERBOURG ABORIGINAL SHIRE COUNCIL AND SOUTH BURNETT REGIONAL COUNCIL AT HAAGER DRIVE MOFFATDALE (AND DESCRIBED AS LOT 13 ON SP104351)

RESOLUTION 2022/617

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That South Burnett Regional Council offer in principle support to the proposed Local Government boundary change between Cherbourg Aboriginal Shire Council & South Burnett Regional Council at Haager Drive, Moffatdale (and described as Lot 13 on SP104351).

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:45pm, Manager Works Kevin Searle returned to the meeting.

14 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT

14.1 NOTICE OF MOTION - EMERGENCY AFTER-HOURS CALL SERVICE

RESOLUTION 2022/618

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That Council consider, when we are in a declared disaster, that we change to a local model response for our after-hours call service and that a report be brought to the next Infrastructure Standing Committee Meeting in relation to such.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS**Attendance:**

At 2:46pm, Cr Kirstie Schumacher having informed the meeting of a declarable conflict of interest in Item 15.1 and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

15.1 COMMERCIAL LEASE OF KINGAROY AERODROME FARMING LAND**RESOLUTION 2022/619**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the farming land located on Lot 3 on SP249643 and Lot 2 FTZ37166 known as lease areas B, C, D, E and F be offered by way of tender in accordance with section 227(1)(a) of the *Local Government Regulation 2012* for a commercial farming lease.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 2:47pm, Cr Kirstie Schumacher returned to the meeting.

15.2 WONDAI CHRISTMAS TREE LOCATION - EXTENDED COMMUNITY CONSULTATION**RESOLUTION 2022/620**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That South Burnett Regional Council approve the relocation of the Wondai Christmas tree from the Wondai roundabout to the proposed location attachment one (1) in Coronation Park, Wondai as per feedback received from the broader Wondai community.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:55pm, Acting Manager Corporate Services Tracy Baillie left the meeting.

At 2:59pm, Acting Manager Corporate Services Tracy Baillie returned to the meeting.

15.3 INSTALLATION OF CHRISTMAS TREES

RESOLUTION 2022/621

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

1. That the purchase cost for the new Christmas trees and garland/decorations for Murgon, Kumbia and Hivesville be included in the 22/23 budget with the amendment to be made at the first quarter and materials be ordered as a matter of priority once the budget has been adopted.
2. That Council progress making these three trees to ensure that they are ready for installation in early December 2022.
3. That Council engage with the community in relation to the future placement of the Kingaroy and Blackbutt Christmas trees.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.3.1 QUESTION ON NOTICE - NANANGO CHRISTMAS DECORATIONS

Question on Notice from Cr Jane Erkens:

Where are the Nanango Christmas decorations and flags?

15.4 DURONG COMMUNITY HALL - RENEWAL LICENCE TO OCCUPY

RESOLUTION 2022/622

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That:

1. The South Burnett Regional Council, in accordance with *s236(1)(b)(ii) of the Local Government Regulation 2012*, enter into a Licence to Occupy with the Durong Community Hall Committee Inc. for Lot 102 AU117 and Lot 5 and 6 on RP55187 for a term of 3 years and rental of \$75.00 per annum (exclusive of GST) on terms agreed between Council and the Durong Community Hall Committee Inc.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Licence to Occupy between Council and the Durong Community Hall Committee Inc on terms and conditions the Chief Executive Officer reasonably considered are satisfactory to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.5 CONDITION OF CLOYNA HALL

RESOLUTION 2022/623

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That

1. South Burnett Regional Council engage an experienced geotechnical engineer to inspect and prepare a remediation plan, and
2. Council allocates \$80,000 from savings from within the overall 21/22 Building Capital Works Program and fund this future work from the 22/23 Building Asset restricted cash.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**15.6 TRUSTEE LEASE - WONDAI TENNIS ASSOCIATION**

RESOLUTION 2022/624

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That:

1. South Burnett Regional Council, in accordance with s236(1)(b)(ii) of the *Local Government Regulation 2012*, enter into a Licence to Occupy with the Wondai and District Tennis Association Inc. for lease area A of Lot 172 on FY713 for a term of 10 years for a rental amount of \$75.00 per annum (GST exclusive).
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Trustee lease between Council and the Wondai and District Tennis Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 3:05pm, Strategic Procurement Coordinator Louise Reidy entered the meeting.

15.7 KINGAROY AERODROME TENDER - AREA 21

RESOLUTION 2022/625

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

Procedural Motion:

That the matter be lifted from the table.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESOLUTION 2022/626

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That South Burnett Regional Council delegate to the Chief Executive Office the power to negotiate with Mr Peter O'Donnell under s227-228 of the *Local Government Regulation 2012* to negotiate and enter into a Licence to Occupy for Area 21 located on Lot 3 on SP249643 in accordance with the scope and specification of tender number SBRC21/22-11.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

16 PORTFOLIO - REGIONAL DEVELOPMENT

Nil

17 INFORMATION SECTION**17.1 DELEGATED AUTHORITY REPORTS (1 MAY 2022 TO 31 MAY 2022)**

RESOLUTION 2022/627

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Delegated Authority report be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

17.2 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

RESOLUTION 2022/628

Moved: Cr Danita Potter
Seconded: Cr Gavin Jones

That the List of Correspondence pending completion of Assessment Report be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 3:12pm, General Manager Community Peter O'May left the meeting.

At 3:15pm, Manager Works Kevin Searle left the meeting.

17.3 ELECTRICITY TRENDS 2022

RESOLUTION 2022/629

Moved: Cr Gavin Jones
Seconded: Cr Kathy Duff

That Council accept this report on the electricity market trends for information and;

1. That Council take the 9 contestable sites to Reverse Auction now prior to the contract expiry with intent to lock in rates before further significant price rises and lock in a twenty-four (24) month contract with a retailer.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

18 QUESTIONS ON NOTICE**18.1 SUSTAINABILITY RATIO TRANSPORT**

RESOLUTION 2022/630

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That the response to the question regarding Sustainability Ratio Transport raised by Councillor Kirstie Schumacher be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

18.2 QUESTION ON NOTICE

RESOLUTION 2022/631

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the response to the question regarding the delegated authorities of the chair of the LDMG be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19 CONFIDENTIAL SECTION

RESOLUTION 2022/632

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

19.1 Waiving of interest - Assessments 22862-00000-000 & 23890-00000-000

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

19.2 Financial Hardship Rates Application – Assessment Number 11797-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

19.3 Financial Hardship Rates Application – Assessment Number 14066-28310-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

19.4 Financial Hardship Rates Application – Assessment Number 41830-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 3:22pm, Manager Finance and Sustainability Kerri Anderson returned the meeting.

At 3:23pm, Strategic Procurement Coordinator Louise Reidy left the meeting.

At 3:24pm, Executive Assistant Bree Hunt left the meeting.

At 3:26pm, Executive Assistant Bree Hunt returned to the meeting.

At 3:48pm, Chief Executive Assistant Mark Pitt left the meeting.

At 3:50pm, Chief Executive Assistant Mark Pitt returned to the meeting.

RESOLUTION 2022/633

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19.1 WAIVING OF INTEREST - ASSESSMENTS 22862-00000-000 & 23890-00000-000

RESOLUTION 2022/634

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Council doesn't accede to the request to waive the interest on Assessment Numbers 22862-00000-000 & 23890-00000-000.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19.2 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER 11797-00000-000

RESOLUTION 2022/635

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Council agree to:

1. Write off interest charges to the value of \$1046.34 and suspend interest from accumulating while maintaining the hardship payment arrangement;
2. Request the owner enter into a payment arrangement for Assessment Number 11797-00000-000 for \$120.00 per fortnight commencing 11 July 2022 for a period of 12 months initially;
3. Payments increasing to \$150.00 per fortnight from 11 July 2023 for a period of 12 months;
4. Payments increasing to \$250.00 per fortnight from 11 July 2024 for a period of 12 months;
5. Payments increasing to \$300.00 per fortnight from 11 July 2025 for a period of 12 months under normal rate arrangement conditions;
6. Payments increasing to \$350.00 per fortnight from 11 July 2026 for a period of 12 months under normal rate arrangement conditions;
7. No interest charged on overdue rates if the agreed payments are maintained;
8. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly;
9. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
10. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19.3 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER 14066-28310-000

RESOLUTION 2022/636

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Council agree to:

1. Write off interest charges to the value of \$864.21 and suspend interest from accumulating while hardship payment arrangement is maintained;
2. Grant a moratorium on rate payments for a period of six (6) months;
3. Request the owner enter into a payment arrangement for Assessment Number 14066-28310-000 for \$108.00 per fortnight commencing 01 January 2023 for a period of 12 months;

-
4. Payments increasing to \$140.00 per fortnight from 1 January 2024 for a period of 12 months;
 5. Payments increasing to \$180.00 per fortnight from 1 January 2025 for a period of 12 months;
 6. Payments increasing to \$240.00 per fortnight from 1 January 2026 for a period of 12 months under normal rate arrangement conditions;
 7. Payments increasing to \$260.00 per fortnight from 1 January 2027 for a period of 12 months under normal rate arrangement conditions;
 8. Once Third-Party settlement is received payment in full is required in the same year.
 9. No interest charged on overdue rates if the agreed payments are maintained;
 10. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly;
 11. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
 12. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19.4 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER 41830-00000-000

RESOLUTION 2022/637

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That Council agree to:

1. Write off interest charges to the value of \$58.80 and suspend interest from accumulating while the hardship payment arrangement is maintained;
2. Grant a moratorium on rate payments for a period of six (6) months;
3. Request the owner enter into a payment arrangement for Assessment Number 41830-00000-000 for \$30.00 per fortnight commencing 1 January 2023 for a period of 12 months;
4. Payments increasing to \$40.00 per fortnight commencing 1 January 2024 for a period of 12 months;
5. Payments increasing to \$60.00 per fortnight commencing 1 January 2025 for a period of 12 months;
6. Payments increasing to \$65.00 per fortnight commencing 1 January 2026 for a period of 24 months under normal rate arrangement conditions;
7. No interest charged on overdue rates if the agreed payments are maintained;
8. A review of this Payment Plan monthly; or at other times if Council is advised that the applicant's circumstances have changed significantly;

-
- 9. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
 - 10. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the applicant reject or request a variance of this Payment Plan.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 3:52pm, Acting Manager Corporate Services Tracy Baillie left the meeting.

10.6 BUDGET DOCUMENT 22/23

RESOLUTION 2022/638

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That the information below regarding the draft budget document for 2022/2023 be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

20 CLOSURE OF MEETING

The Meeting closed at 3:52pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 July 2022.

.....
CHAIRPERSON

7.2 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 8 JULY 2022

File Number: 20/7/2022

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Special Council Meeting held on 8 July 2022 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Special Council Meeting held on 8 July 2022**



MINUTES

Special Council Meeting Friday, 8 July 2022

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
SPECIAL COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON FRIDAY, 8 JULY 2022 AT 9.00AM**

PRESENT: Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

1 OPENING

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

2 ATTENDANCE

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Liveability), Tim Low (Acting General Manager Infrastructure), Kerri Anderson (Manager Finance and Sustainability), Wendy Kruger (Executive Assistant Finance & Corporate), Joanne Newbery (Communications Officer), Michael Lisle (Acting Manager Planning and Environment), Leanne Petersen (Manager Facilities and Parks), Kevin Searle (Manager Works), Carolyn Knudsen (Manager Corporate Services), Craig Patch (Coordinator Finance), Bree Hunt (Executive Assistant)

3 LEAVE OF ABSENCE / APOLOGIES

Nil

4 PRAYERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

6.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 17 JUNE 2022

RESOLUTION 2022/1

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Minutes of the Budget Committee Meeting held on 17 June 2022 be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 9:07am, Manager Works Kevin Searle entered the meeting.

7 PORTFOLIO - CORPORATE SERVICES, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & ICT

7.1 MAYOR'S BUDGET ADDRESS FOR 2022/2023 BUDGET

RESOLUTION 2022/2

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the Mayor's Budget Address for the 2021/2022 Budget be received.

2022-23 Budget – moving forward together:

The people of the South Burnett, today, we as your representatives, table the proposed South Burnett Regional Council budget for 2022/2023.

To the people of our region, this is your money, this is your budget, this is your Council's commitment to responsibly applying the funds provided by ratepayers and taxpayers towards building our region and providing you with a brighter future.

As custodians of your public funds, we have a duty to our community to provide value for money for ratepayers, improved service standards, enhanced facilities for youth, families, the disabled and the elderly as well as a commitment from Council to create an environment that encourages investment in our region, promotes economic prosperity and population growth and most importantly, supports the sustainable development of all communities across our rural towns and villages, irrespective of size or location.

Council has engaged intensively over several months now in working through the budget line by line and together, with our CEO and staff have made every effort to deliver a budget that provides a responsible and compassionate response to the economic challenges facing the people of our region.

Having said that, this budget is far from perfect, indeed it is very much a work-in-progress and I acknowledge that we have much more work to do, particularly in addressing the projected \$3.52M deficit. It is however, an important first step and reflects the priorities outlined in Council's Operational Plan for the year ahead.

It is a \$108 million plan to building a stronger South Burnett through partnerships with higher levels of government and by working together through stronger connection to, and better engagement with our community.

In delivering this budget, Council remains conscious of the financial, social and emotional burden endured by our region's residents through the recent floods and the cost of living pressures brought on by the increasing inflation and interest rate rises.

In response to such, Council has been careful to formulate a considered and measured response to supporting the community through these challenging times. A response that provides short-term relief without compromising the ability of Council to sustain a sound financial position and asset management strategy for future generations. As such, this budget, if adopted will provide:

- a modest 1.75% increase to general rates, with the application of three year averaging to smooth the impact of recent property valuation increases;
- \$75M worth of operational services to our region;
- a \$33M investment in capital asset renewals and upgrades;
- \$28M in road maintenance and upgrades, and
- the introduction of Kerb side recycling.

I must acknowledge the contribution made by the Queensland and Australian Governments in providing grant funding from a range of programs supporting Council's operational and capital programs.

Having said that, I must convey our Council's deep disappointment in the Queensland Grant's Commissions decision to reduce our share of the Australian Government's Financial Assistance Grant program by some \$500,000.

In this budget, our ratepayers will fund 88% of Council's operating budget, with only 12% coming from government assistance. This is well above the state average for rural based regional councils and places significant pressure on our organisation to deliver an increasing list of services, once provided by higher levels of government.

As such, we join with other Councils across Australia, in calling on the recently elected Australian Government to increase the Local Government Financial Assistance Grants provided to states from 0.5% to 1.0% of Federal taxation revenue. We also call on the Queensland Government to address the inequitable allocation of these funds to our Council.

In closing, I wish to acknowledge and thank my fellow Councillors, our CEO, Mark Pitt, Council staff and in particular our General Manager Finance and Corporate Services, Susan Jarvis and her hard working finance team for their concerted efforts in bringing the 2022-23 budget to fruition.

I have a strong sense that the current decade will provide a renewed period of regional prosperity for our region.

Mayor Brett Otto

South Burnett Regional Council

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 9:16am, Manager Corporate Services Carolyn Knudsen entered the meeting (online).

At 9:21am, Communications Officer Joanne Newbery left the meeting.

At 9:22am, Chief Executive Officer Mark Pitt left the meeting.

At 9:23am, Chief Executive Officer Mark returned to the meeting.

At 9:26am, Manager Corporate Services Carolyn Knudsen left the meeting (online).

At 9:46am, Manager Works Kevin Searle left the meeting.

At 9:47am, Manager Works Kevin Searle returned to the meeting.

7.2 ADOPTION OF WASTE COLLECTION SERVICES CONTRACT - RECYCLING EXTENSION

MOTION

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. Resolve the introduction of a fortnightly comingled recycling collection service from 2 January 2023 for both domestic and commercial premises to divert recyclable materials from landfill.
2. Amend the Waste Collection Services Contract (SBRC 13/14-02A) contract with JJ Richards to include a fortnightly comingled recycling collection service.
3. The Chief Executive Officer be authorised to engage with the Cherbourg Aboriginal Shire Council to prepare a suitable agreement for the receipt and processing of recycled materials at the Materials Recovery Facility located in Cherbourg.
4. Develop a comprehensive stakeholder engagement and communication plan to facilitate the introduction of a new comingled recycling service. The plan to include pre and post recycling introduction media and community engagement campaigns.

AMENDMENT

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That South Burnett Regional Council:

1. Resolve the introduction of a fortnightly comingled recycling collection service from 2 January 2023 for both domestic and commercial premises to divert recyclable materials from landfill.
2. Amend the Waste Collection Services Contract (SBRC 13/14-02A) contract with JJ Richards to include a fortnightly comingled recycling collection service.
3. The Chief Executive Officer be authorised to engage with the Cherbourg Aboriginal Shire Council to prepare a suitable agreement for the receipt and processing of recycled materials at the Materials Recovery Facility located in Cherbourg.
4. Develop a comprehensive stakeholder engagement and communication plan to facilitate the introduction of a new comingled recycling service. The plan to include pre and post recycling introduction media and community engagement campaigns.
5. Introduce a fifty percent (50%) discount to be provided to all concession card holders and Department of Veterans Affairs concession card holders with the cost to be absorbed by the business unit.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

The Amendment Became the Resolution.

RESOLUTION 2022/3

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

Procedural Motion:

That the standing orders be suspended for thirty minutes for Council to discuss the 50% discount in the above amendment.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2

RESOLUTION 2022/4

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

Procedural Motion:

That the standing orders be resumed.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESOLUTION 2022/5

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. Resolve the introduction of a fortnightly comingled recycling collection service from 2 January 2023 for both domestic and commercial premises to divert recyclable materials from landfill.
2. Amend the Waste Collection Services Contract (SBRC 13/14-02A) contract with JJ Richards to include a fortnightly comingled recycling collection service.
3. The Chief Executive Officer be authorised to engage with the Cherbourg Aboriginal Shire Council to prepare a suitable agreement for the receipt and processing of recycled materials at the Materials Recovery Facility located in Cherbourg.
4. Develop a comprehensive stakeholder engagement and communication plan to facilitate the introduction of a new comingled recycling service. The plan to include pre and post recycling introduction media and community engagement campaigns.
5. Introduce a fifty percent (50%) discount to be provided to all concession card holders and Department of Veterans Affairs concession card holders with the cost to be absorbed by the business unit.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.2.1 LETTER TO PREMIER

RESOLUTION 2022/6

Write to the Premier to thank her and the government for the leadership they are showing in regards to waste and for the Nanango weighbridge grant.

MORNING TEA

RESOLUTION 2022/7

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2022/8

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 10:37am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 10:37am, Coordinator Finance Craig Patch left the meeting.

At 10:37am, Acting Manager Planning and Environment Michael Lisle left the meeting.

At 10:47am, Manager Works Kevin Searle left the meeting.

At 10:48am, Executive Assistant Finance and Corporate Wendy Kruger left the meeting.

At 10:49am, Executive Assistant Finance and Corporate Wendy Kruger returned to the meeting.

At 10:50am, Manager Works Kevin Searle returned to the meeting.

7.3 ADOPTION OF THE 2022/2023 BUDGET

MOTION

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Capital Budget be amended as follows:

- \$1.5 million allocation from the for Works for Queensland program (2021-2024) for the Mt Wooroolin Reservoir re-assigned to Water and Wastewater depreciation funds (accumulated cash);
- The following projects with nominal allocations totalling \$1.5 million funded from the Works for Queensland program (2021-2024):
 - Coopers Gap viewing platform - \$80,000
 - Lions Park Kingaroy completion - \$150,000
 - Murgon Basketball half court - \$50,000
 - 9 Car park shelters BP Dam - \$100,000
 - Tipperary Flat Park Nanango renewal - \$250,000
 - Proston Lookout - \$50,000
 - Proston Weaners - \$30,000
 - Durong Camping Ground - \$100,000
 - Kumbia Apex Park upgrade - \$200,000
 - McKell Park Wondai (seal carpark and replace bollards) - \$100,000
 - Tingoorra Drainage - \$60,000
 - Wondai Coronation Park shade infrastructure - \$150,000
 - QEII Park Murgon Stage 2 - \$180,000

In Favour: Crs Brett Otto, Jane Erkens and Kathy Duff

Against: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

LOST 3/4

RESOLUTION 2022/9

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That pursuant to *Sections 169 and 170 of the Local Government Regulation 2012*, Council's Budget for the 2022/2023 financial year, incorporating:

1. The statements of financial position;
 2. The statements of cash flow;
 3. The statements of income and expenditure;
 4. The statements of changes in equity;
 5. Capital budget;
 6. The long-term financial forecast;
 7. The revenue statement;
-

-
8. The revenue policy (adopted by Council resolution on 25 May 2022);
 9. The relevant measures of financial sustainability; and
 10. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget, as tabled, be adopted.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto, Jane Erkens and Kathy Duff

CARRIED 4/3

7.4 BUSINESS ACTIVITIES 2022/2023

RESOLUTION 2022/10

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That in relation to Council's Business activities:

1. In accordance with the *Local Government Act 2009 (Division 2, Section 43)* and the *Local Government Regulation 2012*, Council determines that as shown in the Statement of Significant Business Activities (Table 1), it has no significant business activities that meet the threshold set as per *Section 19* of the *Local Government Regulation 2012*.
2. Council determines that those Business Activities categorised as prescribed business activities and listed in the statement of prescribed and other business activities (Table 2) are those activities that meet the prescribed activity threshold of \$340,000 in accordance with *Section 39* of the *Local Government Regulation 2012*.
3. Council resolve not to apply the Code of Competitive Conduct to any business activity in 2022/2023 in accordance with the *Local Government Act 2009 Section 47(7)* and the *Local Government Regulation 2012*.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.5 STATEMENTS OF ESTIMATED FINANCIAL POSITION TO 30 JUNE 2022

RESOLUTION 2022/11

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That pursuant to *Section 205* of the *Local Government Regulation 2012*, the statement of the financial operations and financial position of the Council in respect of the previous financial year ("the Statement of Estimated Financial Position") be received and its contents noted.

1. Estimated Statement of Comprehensive Income as at 30 June 2022

Statement of Comprehensive Income

	Original Budget	Amended Budget	Estimated Position	Variance
	\$	\$	\$	\$
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	51,521,884	51,420,397	51,396,505	(23,892)
Fees and Charges	4,988,433	5,007,955	5,858,218	850,263
Rental Income	393,500	495,214	512,355	17,141
Interest Received	630,500	530,500	564,331	33,831
Sales Revenue	3,016,651	3,173,579	2,447,507	(726,072)
Other Income	940,475	1,501,033	1,827,807	326,773
Grants, Subsidies, Contributions and Donations	7,561,978	14,100,699	15,541,772	1,441,073
	<u>69,053,421</u>	<u>76,229,377</u>	<u>78,148,496</u>	<u>1,919,118</u>
Capital Revenue				
Grants, Subsidies, Contribution and Donations	11,779,420	11,885,519	11,035,519	(850,000)
Total Income	<u>80,832,841</u>	<u>88,114,896</u>	<u>89,184,015</u>	<u>1,069,118</u>
Expenses				
Recurrent Expenses				
Employee Benefits	24,979,452	25,419,361	25,419,361	-
Materials and Services	23,631,408	28,157,267	29,793,201	1,635,934
Finance Costs	2,107,567	1,833,567	323,245	(1,510,321)
Depreciation and Amortisation	21,330,624	21,241,879	21,231,517	(10,362)
	<u>72,049,050</u>	<u>76,652,074</u>	<u>76,767,325</u>	<u>115,251</u>
Capital Expense	(400,000)	(400,000)	6,389,365	6,789,365
Total Expense	<u>71,649,050</u>	<u>76,252,074</u>	<u>83,156,690</u>	<u>6,904,616</u>
Net Result	<u>9,183,791</u>	<u>11,862,823</u>	<u>6,027,325</u>	<u>(5,835,498)</u>
Net Operating Result	<u>(2,995,629)</u>	<u>(422,696)</u>	<u>1,381,171</u>	<u>1,803,868</u>

2. Estimated Statement of Financial Position as at 30 June 2022

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.6 DIFFERENTIAL GENERAL RATES CATEGORIES AND CRITERIA 2022/2023

RESOLUTION 2022/12

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That:

- South Burnett Regional Council adopt differential general rates for the year ending 30 June 2023;
- Pursuant to *Section 81* of the *Local Government Regulation 2012*, the categories into which rateable land is categorised, the description of those categories and, in accordance with *Sections 81(4)* and *81(5)* of the *Local Government Regulation 2012*, the method by which land is to be identified and included in its appropriate category is as listed in the table below;

3. Council delegates to the Chief Executive Officer the power, in accordance with *Sections 81(4) and 81(5) of the Local Government Regulation 2012*, to identify the rating category to which each parcel of rateable land belongs.

Category	Differential Category
1	Residential – Kingaroy
Description	Identification
All properties in this category are located within the Kingaroy Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in “Individual Urban Locality” maps series. Council will be guided by the Department of Natural Resources and Mines land use codes between 1 and 9 and land use code 72 when determining the properties that fit into this category.	<ol style="list-style-type: none"> 1. This category will cover all land within the Kingaroy Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category. 2. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely. 3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land. 4. Land with land use codes 01, 02, 03, 04, 05, 06, 07, 08, 09 and 72 or as otherwise identified by the CEO.

Category	Differential Category
201	Residential – Nanango
Description	Identification
All properties in this category are located within the Nanango Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in “Individual Urban Locality” maps series. Council will be guided by the Department of Natural Resources and Mines land use codes between 1 and 9 when determining the properties that fit into this category.	<ol style="list-style-type: none"> 1. This category will cover all land within the Nanango Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category. 2. That such land in this category will, in the main, be owner occupied and where tenanted, the revenue earned is limited to rental income solely. 3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land. 4. Land with land use codes 01, 02, 03, 04, 05, 06, 07, 08, 09 and 72 or as otherwise identified by the CEO.

Category	Differential Category
203	Residential – Blackbutt
Description	Identification
All properties in this category are located within the Blackbutt Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in “Individual Urban Locality” maps series. Council will be guided by the Department of Natural Resources and Mines land use codes between 1 and 9 when determining the properties that fit into this category.	<ol style="list-style-type: none"> 1. This category will cover all land within the Blackbutt Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category. 2. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely. 3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land. 4. Land with land use codes 01, 02, 03, 04, 05, 06, 07, 08, 09 and 72 or as otherwise identified by the CEO.

Category	Differential Category
301	Residential – Murgon
Description	Identification

<p>All properties in this category are located within the Murgon Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in "Individual Urban Locality" maps series. Council will be guided by the Department of Natural Resources and Mines land use codes between 1 and 9 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1. This category will cover all land within the Murgon Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category. 2. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely. 3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land. 4. Land with land use codes 01, 02, 03, 04, 05, 06, 07, 08, 09 and 72 or as otherwise identified by the CEO.
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Category	Differential Category
401	Residential – Wondai
Description	Identification
<p>All properties in this category are located within the Wondai Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in "Individual Urban Locality" maps series. Council will be guided by the Department of Natural Resources and Mines land use codes between 1 and 9 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1. This category will cover all land within the Wondai Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category. 2. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely. 3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land. 4. Land with land use codes 01, 02, 03, 04, 05, 06, 07, 08, 09 and 72 or as otherwise identified by the CEO.

Category	Differential Category
3	Village
Description	Identification
<p>The property is used for any purpose; and located in any of the following villages: - Benarkin, Brooklands, Cloyna, Coolabunia, Crawford, Dandabah, Hivesville, Kumbia, Maidenwell, Memerambi, Moffatdale, Proston, Taabinga, Tingoorra, Winderera, Wooroolin.</p>	<ol style="list-style-type: none"> 1. All land used for any purpose that is situated in any of the villages located in the South Burnett Regional Council area and is not included in any other category. 2. Villages are defined in "Individual Village" maps series.

Category	Differential Category
900	Rural Residential
Description	Identification
<p>All properties in this category are situated outside the Nanango, Kingaroy, Wondai, Murgon and Other Urban Localities and nearby village localities (excluding Blackbutt) but are used for residential purposes. Or if vacant land, it is zoned for rural residential use under the Planning Schemes relevant to South Burnett Regional Council and intended for use for rural residential purposes. It includes all land used for rural residential purposes as defined on the relevant map marked Rural Residential. Council will be guided by the Department of Natural Resources and Mines land use codes between 1 and 9, and 94 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1. This category will cover all land used for rural residential purposes (excluding Blackbutt) that is shown on the relevant map marked Rural Residential and is not included in any other category. 2. Land with land use codes 01, 02, 03, 04, 05, 06, 07, 08, 09 and 94 or as otherwise identified by the CEO.

Category	Differential Category
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910	Rural Residential – Blackbutt
Description	Identification
<p>All properties in this category are situated outside the Blackbutt Urban Locality and nearby village localities, but are used for residential purposes. Or if vacant land, it is zoned for rural residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for rural residential purposes. It includes all land used for rural residential purposes as defined on the map marked Rural Residential – Blackbutt. Council will be guided by the Department of Natural Resources and Mines land use codes between 1 and 9, and 94 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1.This category will cover all land used for rural residential purposes that is shown on the map marked Rural Residential – Blackbutt and is not included in any other category. 2.Land with land use codes 01, 02, 03, 04, 05, 06, 07, 08, 09 and 94 or as otherwise identified by the CEO.

Category	Differential Category
2	Commercial – Kingaroy
Description	Identification
<p>All properties in this category are located within the Kingaroy Urban Locality and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Natural Resources and Mines land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1.This category will cover all land within the Kingaroy Urban locality, where the property is used for a business and commercial purpose; or 2.If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes; and 3.Is not included in any other category. 4.Land with land use codes 10, 11, 12, 13, 14, 15, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 41, 42, 43, 44, 45, 46, 47, 48 and 49 or as otherwise identified by the CEO.

Category	Differential Category
202	Commercial – Nanango
Description	Identification
<p>All properties in this category are located within the Nanango Urban Localities and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Natural Resources and Mines land use codes between 8 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1.This category will cover all land within the Nanango Urban locality, where the property is used for a business and commercial purpose; or 2.If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes; and 3.Is not included in any other category. 4.Land with land use codes 10, 11, 12, 13, 14, 15, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 41, 42, 43, 44, 45, 46, 47, 48 and 49 or as otherwise identified by the CEO.

Category	Differential Category
204	Commercial – Blackbutt
Description	Identification
<p>All properties in this category are located within the Blackbutt Urban Localities and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a</p>	<ol style="list-style-type: none"> 1.This category will cover all land within the Blackbutt Urban locality, where the property is used for a business and commercial purpose; or 2.If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes; and

<p>combined residential and a business or commercial purpose. Council will be guided by the Department of Natural Resources and Mines land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.</p>	<p>3. Is not included in any other category. 4. Land with land use codes 10, 11, 12, 13, 14, 15, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 41, 42, 43, 44, 45, 46, 47, 48 and 49 or as otherwise identified by the CEO.</p>
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Category	Differential Category
302	Commercial – Murgon
Description	Identification
<p>All properties in this category are located within the Murgon Urban Locality and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Natural Resources and Mines land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.</p>	<p>1. This category will cover all land within the Murgon Urban locality, where the property is used for a business and commercial purpose; or 2. If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes; and 3. Is not included in any other category. 4. Land with land use codes 10, 11, 12, 13, 14, 15, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 41, 42, 43, 44, 45, 46, 47, 48 and 49 or as otherwise identified by the CEO.</p>

Category	Differential Category
402	Commercial – Wondai
Description	Identification
<p>All properties in this category are located within the Wondai Urban Locality and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Natural Resources and Mines land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.</p>	<p>1. This category will cover all land within the Wondai Urban locality, where the property is used for a business and commercial purpose; or 2. If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes; and 3. Is not included in any other category. 4. Land with land use codes 10, 11, 12, 13, 14, 15, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 41, 42, 43, 44, 45, 46, 47, 48 and 49 or as otherwise identified by the CEO.</p>

Category	Differential Category
9	Drive-In Shopping Centre > 10,000m²
Description	Identification
<p>All properties in this category are classified as a Drive in Shopping Centre (a retail shopping and commercial complex) with more than 10,000 square metres of gross floor area and on-site parking for more than 500 vehicles.</p>	<p>Land used as a Drive in Shopping Centre (a retail shopping and commercial complex) with more than 10,000 square metres of gross floor area and on-site parking for more than 500 vehicles.</p>

Category	Differential Category
10	Drive-In Shopping Centre 4,001m² to 10,000m²
Description	Identification
<p>All properties in this category are classified as a Drive in Shopping Centre (a retail shopping and commercial complex) with a gross floor area of more than 4,000 square metres and less than 10,000 square metres and/or more than 150 on-site car parks or adjacent car</p>	<p>Land used as a Drive in Shopping Centre (a retail shopping and commercial complex) with a gross floor area of more than 4,000 square metres and less than 10,000 square metres and/or more than 150 on-site car parks or adjacent car parks which are maintained to</p>

parks which are maintained to service the specific shopping centre.	service the specific shopping centre.
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Category	Differential Category
99	Drive-In Shopping Centre 1,500m² to 4,000m²
Description	Identification
All properties in this category are classified as a Drive in Shopping Centre (a retail shopping and commercial complex) with a gross floor area of more than 1,500 square metres and less than 4,000 square metres and/or more than 40 on-site car parks or adjacent car parks which are maintained to service the specific shopping centre.	Land used as a Drive in Shopping Centre (a retail shopping and commercial complex) with a gross floor area of more than 1,500 square metres and less than 4,000 square metres and/or more than 40 on-site car parks or adjacent car parks which are maintained to service the specific shopping centre.

Category	Differential Category
8	Industrial – Kingaroy
Description	Identification
<p>All properties in this category are located within the Kingaroy Urban Locality and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Natural Resources and Mines land use codes between 28 and 39 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1. This category will cover all land within the Kingaroy Urban locality, where the property is used for industrial purposes; or 2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes; and 3. Is not included in any other category. 4. Land with land use codes 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 or as otherwise identified by the CEO.

Category	Differential Category
208	Industrial – Nanango
Description	Identification
<p>All properties in this category are located within the Nanango Urban Locality and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Natural Resources and Mines land use codes between 28 and 39 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1. This category will cover all land within the Nanango Urban Locality, where the property is used for industrial purposes; or 2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes; and 3. Is not included in any other category. 4. Land with land use codes 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 or as otherwise identified by the CEO.

Category	Differential Category
209	Industrial – Blackbutt
Description	Identification
<p>All properties in this category are located within the Blackbutt Urban Locality and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Natural</p>	<ol style="list-style-type: none"> 1. This category will cover all land within the Blackbutt Urban Locality, where the property is used for industrial purposes; or 2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes; and 3. Is not included in any other category. 4. Land with land use codes 28, 29, 30, 31, 32, 33, 34,

Resources and Mines land use codes between 28 and 39 when determining the properties that fit into this category.	35, 36, 37, 38 and 39 or as otherwise identified by the CEO.
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Category	Differential Category
308	Industrial – Murgon
Description	Identification
<p>All properties in this category are located within the Murgon Urban Locality and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Natural Resources and Mines land use codes between 28 and 39 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1. This category will cover all land within the Murgon Urban locality, where the property is used for industrial purposes; or 2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes; and 3. Is not included in any other category. 4. Land with land use codes 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 or as otherwise identified by the CEO.

Category	Differential Category
408	Industrial – Wondai
Description	Identification
<p>All properties in this category are located within the Wondai Urban Locality or Wondai Industrial Estate and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Natural Resources and Mines land use codes between 28 and 39 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1. This category will cover all land within the Wondai Urban locality or Wondai Industrial Estate, where the property is used for industrial purposes; or 2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes; and 3. Is not included in any other category. 4. Land with land use codes 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 or as otherwise identified by the CEO.

Category	Differential Category
211	Extractive C
Description	Identification
<p>All properties in this category are used for extractive industry purposes such as quarries and mining operations with between 51 and 300 workers (employees and/or contractors) and/or extraction volumes of between 1 million and 2 million tonnes per year.</p>	<ol style="list-style-type: none"> 1. This category will cover all land used for the purpose of extracting resources from the ground, with operations that have between 51 and 300 workers (employees and/or contractors) and/or extraction volumes of between 1 million and 2 million tonnes per year.

Category	Differential Category
212	Extractive A
Description	Identification
<p>All properties in this category are used for extractive industry purposes and include:</p> <ul style="list-style-type: none"> (a) Mining leases with no activity; (b) Gravel Pits that operate only sporadically; and (c) Small extractive operations such as quarries and mines which operate with an employee base of up to and including 5 workers (employees and/or contractors). <p>Council will be guided by the Department of Natural Resources and Mines land use code 40 when</p>	<ol style="list-style-type: none"> 1. This category will cover all land used for the purpose of extracting resources from the ground and include: <ul style="list-style-type: none"> (a) Mining leases with no activity; (b) Gravel Pits that operate only sporadically; and (c) Small extractive operations such as quarries and mines which operate with an employee base of up to and including 5 workers (employees and/or contractors). 2. Land with land use code 40 or as otherwise identified by the CEO.

determining the properties that fit into this category.

Category	Differential Category
213	Extractive B
Description	Identification
<p>All properties in this category are used for extractive industry purposes, and include:</p> <ul style="list-style-type: none"> (a) Operational Gravel Pits; and (b) Extractive operations such as quarries and mining operations with an employee base of between 6 and 50 workers (employees and/or contractors) and/or extraction volumes of less than 1 million tonnes per annum. (c) Council will be guided by the Department of Natural Resources and Mines land use code 40 when determining the properties that fit into this category. 	<ul style="list-style-type: none"> 1. This category will cover all land used for the purpose of extracting resources from the ground and include: <ul style="list-style-type: none"> (a) Operational Gravel Pits; and (b) Extractive operations such as quarries and mining operations with an employee base of between 6 and 50 workers (employees and/or contractors) and/or extraction volumes of less than 1 million tonnes per annum. 2. Land with land use code 40 or as otherwise identified by the CEO.

Category	Differential Category
414	Coal Mine
Description	Identification
<p>All properties in this category are used for the purpose of an Integrated Coal Mining operation with more than 300 workers (employees and/or contractors) and/or production greater than 2 million tonnes per year.</p>	<ul style="list-style-type: none"> 1. This category will cover all land used for the purpose of an Integrated Coal Mining operation, with operations that have greater than 300 workers (employees and/or contractors) and/or extraction volumes of greater than 2 million tonnes per year. <p>A Coal Mine is defined as land that is the subject of a coal mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) or other form of tenure that was used, is used, or intended to be used:</p> <ul style="list-style-type: none"> ▪ as a coal mine (or for purposes ancillary or associated with coal mining such as, for example, washing down, stockpiling, haulage, water storage and rehabilitation); or in conjunction with other land (the subject of a coal mining lease) as part of an integrated coal mining operation. <p>An integrated coal mining operation is defined as land contained in more than one coal mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) or other form of tenure which land was used, is used, or intended to be used in an integrated manner for the purposes of coal mining or purposes ancillary or associated with coal mining such as, for example, washing down, stockpiling, haulage, water storage and rehabilitation.</p>

Category	Differential Category
215	Power Generation
Description	Identification
<p>All properties in this category are located anywhere within the South Burnett Regional Council area and are used for the purpose of electricity generation by way of coal, gas or a combination of both coal and gas fired power station with a total maximum generating capacity greater than 400 megawatts.</p>	<p>As identified by the CEO.</p>

Category	Differential Category
219	Wind Farm <5MW
Description	Identification
<p>All properties in this category are located anywhere within the South Burnett Regional Council area, used in whole or in part to produce electricity by means of</p>	<p>A Wind Farm is defined as land used in whole or in part to produce electricity by means of one or a cluster of wind turbines that drive electrical generators.</p>

<p>one or a cluster of wind turbines for which the purpose is to drive electrical generators and is connected to the mains power grid, and</p> <p>(a) the wind turbine(s) are capable of producing output of less than 5MW in any one hour, or</p> <p>(b) if the wind turbine(s) are not connected to the main power grid, are capable of producing up to 5MW of output in any one hour.</p>	<p>As identified by the CEO.</p>
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Category	Differential Category
220	Wind Farm 5MW to <20MW
Description	Identification
<p>All properties in this category are located anywhere within the South Burnett Regional Council area, used in whole or in part to produce electricity by means of one or a cluster of wind turbines for which the purpose is to drive electrical generators and is connected to the mains power grid, and</p> <p>(a) the wind turbine(s) are capable of producing output of at least 5MW, but no more than 20MW in any one hour</p>	<p>A Wind Farm is defined as land used in whole or in part to produce electricity by means of one or a cluster of wind turbines that drive electrical generators.</p> <p>As identified by the CEO.</p>

Category	Differential Category
221	Wind Farm 20MW to <50MW
Description	Identification
<p>All properties in this category are located anywhere within the South Burnett Regional Council area, used in whole or in part to produce electricity by means of one or a cluster of wind turbines for which the purpose is to drive electrical generators and is connected to the mains power grid, and</p> <p>(a) the wind turbine(s) are capable of producing output of at least 20MW, but no more than 50MW in any one hour</p>	<p>A Wind Farm is defined as land used in whole or in part to produce electricity by means of one or a cluster of wind turbines that drive electrical generators.</p> <p>As identified by the CEO.</p>

Category	Differential Category
222	Wind Farm 50MW to <100MW
Description	Identification
<p>All properties in this category are located anywhere within the South Burnett Regional Council area, used in whole or in part to produce electricity by means of one or a cluster of wind turbines for which the purpose is to drive electrical generators and is connected to the mains power grid, and</p> <p>(a) the wind turbine(s) are capable of producing output of at least 50MW, but no more than 100MW in any one hour</p>	<p>A Wind Farm is defined as land used in whole or in part to produce electricity by means of one or a cluster of wind turbines that drive electrical generators.</p> <p>As identified by the CEO.</p>

Category	Differential Category
223	Wind Farm 100MW to <150MW
Description	Identification
<p>All properties in this category are located anywhere within the South Burnett Regional Council area, used in whole or in part to produce electricity by means of one or a cluster of wind turbines for which the purpose is to drive electrical generators and is connected to the</p>	<p>A Wind Farm is defined as land used in whole or in part to produce electricity by means of one or a cluster of wind turbines that drive electrical generators.</p>

<p>mains power grid, and (a) the wind turbine(s) are capable of producing output of at least 100MW, but no more than 150MW in any one hour</p>	<p>As identified by the CEO.</p>
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Category	Differential Category
224	Wind Farm 150MW to <200MW
Description	Identification
<p>All properties in this category are located anywhere within the South Burnett Regional Council area, used in whole or in part to produce electricity by means of one or a cluster of wind turbines for which the purpose is to drive electrical generators and is connected to the mains power grid, and (a) the wind turbine(s) are capable of producing output of at least 150MW, but no more than 200MW in any one hour</p>	<p>A Wind Farm is defined as land used in whole or in part to produce electricity by means of one or a cluster of wind turbines that drive electrical generators. As identified by the CEO.</p>

Category	Differential Category
225	Wind Farm ≥200MW
Description	Identification
<p>All properties in this category are located anywhere within the South Burnett Regional Council area, used in whole or in part to produce electricity by means of one or a cluster of wind turbines for which the purpose is to drive electrical generators and is connected to the mains power grid, and (a) the wind turbine(s) are capable of producing output of at least 200MW in any one hour</p>	<p>A Wind Farm is defined as land used in whole or in part to produce electricity by means of one or a cluster of wind turbines that drive electrical generators. As identified by the CEO.</p>

Category	Differential Category
229	Solar Farm <5MW
Description	Identification
<p>All properties in this category are located anywhere within the South Burnett Regional Council area, and are used in whole or in part as a Solar Farm and are capable of producing output of less than 5MW.</p>	<p>A Solar Farm is defined as land used in whole or in part to generate electricity by means of a large number of solar panels connected to the mains power grid. As identified by the CEO.</p>

Category	Differential Category
230	Solar Farm 5MW to <20MW
Description	Identification
<p>All properties in this category are located anywhere within the South Burnett Regional Council area, and are used in whole or in part as a Solar Farm with a combined output capacity of at least 5MW, but no more than 20MW.</p>	<p>A Solar Farm is defined as land used in whole or in part to generate electricity by means of a large number of solar panels connected to the mains power grid. As identified by the CEO.</p>

Category	Differential Category
231	Solar Farm 20MW to <50MW
Description	Identification
<p>All properties in this category are located anywhere within the South Burnett Regional Council area, and are used in whole or in part as a Solar Farm with a combined output capacity of at least 20MW, but no</p>	<p>A Solar Farm is defined as land used in whole or in part to generate electricity by means of a large number of solar panels connected to the mains power grid. As identified by the CEO.</p>

more than 50MW.

Category	Differential Category
232	Solar Farm 50MW to <100MW
Description	Identification
All properties in this category are located anywhere within the South Burnett Regional Council area, and are used in whole or in part as a Solar Farm with a combined output capacity of at least 50MW, but no more than 100MW.	A Solar Farm is defined as land used in whole or in part to generate electricity by means of a large number of solar panels connected to the mains power grid. As identified by the CEO.

Category	Differential Category
233	Solar Farm 100MW to <150MW
Description	Identification
All properties in this category are located anywhere within the South Burnett Regional Council area, and are used in whole or in part as a Solar Farm with a combined output capacity of at least 100MW, but no more than 150MW.	A Solar Farm is defined as land used in whole or in part to generate electricity by means of a large number of solar panels connected to the mains power grid. As identified by the CEO.

Category	Differential Category
234	Solar Farm 150MW to <200MW
Description	Identification
All properties in this category are located anywhere within the South Burnett Regional Council area, and are used in whole or in part as a Solar Farm with a combined output capacity of at least 150MW, but no more than 200MW.	A Solar Farm is defined as land used in whole or in part to generate electricity by means of a large number of solar panels connected to the mains power grid. As identified by the CEO.

Category	Differential Category
235	Solar Farm >=200MW
Description	Identification
All properties in this category are located anywhere within the South Burnett Regional Council area, and are used in whole or in part as a Solar Farm with a combined output capacity of at least 200MW.	A Solar Farm is defined as land used in whole or in part to generate electricity by means of a large number of solar panels connected to the mains power grid. As identified by the CEO.

Category	Differential Category
6	Rural
Description	Identification
All properties in this category are located anywhere within the South Burnett Regional Council area, and are used for the business of primary production. Council will be guided by the Department of Natural Resources and Mines land use codes between 60 and 71, 73 and 89, and 93 when determining the properties that fit into this category.	<ol style="list-style-type: none"> 1. This category will cover all land in the region that is used for the business of primary production, including agricultural, grazing, horticulture, aquaculture and similar purposes; 2. Is not included in any other category; and 3. Properties in this category must qualify for the Department of Natural Resources and Mines primary producers' concession, and are identified by the land use codes below. 4. Land with land use codes 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89 and 93 or as otherwise identified by the CEO.

Category	Differential Category
419	Water – Pumping and Storage
Description	Identification
All properties in this category are used for the purpose of water storage or water pumping. Council will be guided by the Department of Natural Resources and Mines land use code of 95 when determining the properties that fit into this category.	1. This category will cover all land used for the purpose of water storage or water pumping and not included in any other category. 2. Land with land use code 95 or as otherwise identified by the CEO.

Category	Differential Category
7	Other
Description	Identification
Any land that cannot be included in any other category.	As identified by the CEO.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 11:31am, Manager Works Kevin Searle left the meeting.

7.7 ADOPTION OF THE DIFFERENTIAL GENERAL RATES 2022/2023

RESOLUTION 2022/13

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 80* of the *Local Government Regulation 2012* the differential general rate to be made and levied for each differential general rate category for the year ending 30 June 2023 is as follows:

Category	Category Description	Rate in Dollar
203	Residential Land – Blackbutt	2.71190
1	Residential Land – Kingaroy	2.37660
301	Residential Land – Murgon	3.72370
201	Residential Land – Nanango	2.99970
401	Residential Land – Wondai	2.99230
3	Village	1.51320
900	Rural Residential Land	1.84360
910	Rural Residential Land – Blackbutt	2.07080
204	Commercial Land – Blackbutt	2.39490
2	Commercial Land – Kingaroy	2.88650
302	Commercial Land – Murgon	5.00000
202	Commercial Land – Nanango	2.68620
402	Commercial Land – Wondai	1.83400
9	Drive-In Shopping Centre >10,000m ²	1.42750
10	Drive-In Shopping Centre 4,001m ² – 10,000m ²	5.46440
99	Drive-In Shopping Centre 1,500m ² – 4,000m ²	3.80140
209	Industrial Land – Blackbutt	2.84050

8	Industrial Land – Kingaroy	1.99830
308	Industrial Land – Murgon	3.31050
208	Industrial Land – Nanango	2.59120
408	Industrial Land – Wondai	2.43870
212	Extractive A	2.04120
213	Extractive B	2.55000
211	Extractive C	3.20000
414	Coal Mine	26.72450
215	Power Generation	21.64290
219	Wind Farm – <5MW	2.65000
220	Wind Farm – 5MW to <20MW	2.65000
221	Wind Farm – 20MW to <50MW	2.51750
222	Wind Farm – 50MW to <100MW	2.35850
223	Wind Farm – 100MW to <150MW	2.25250
224	Wind Farm – 150MW to <200MW	2.12000
225	Wind Farm – >=200MW	1.98750
229	Solar Farm – <5MW	2.65000
230	Solar Farm – 5MW to <20MW	2.65000
231	Solar Farm – 20MW to <50MW	2.51750
232	Solar Farm – 50MW to <100MW	2.35850
233	Solar Farm – 100MW to <150MW	2.25250
234	Solar Farm – 150MW to <200MW	2.12000
235	Solar Farm – >=200MW	1.98750
6	Rural Land	1.08480
419	Water – Pumping and Storage	1.56120
7	Other Land	1.31850

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.8 MINIMUM GENERAL RATES 2022/2023

RESOLUTION 2022/14

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That in accordance with Section 94 of the *Local Government Act 2009* and Section 77 of the *Local Government Regulation 2012*, the minimum general rate to be made and levied for the year ending 30 June 2023 for each differential general rate category, is as follows:

Category	Category Description	Minimum Rate
203	Residential Land – Blackbutt	\$996.90
1	Residential Land – Kingaroy	\$996.90
301	Residential Land – Murgon	\$996.90
201	Residential Land – Nanango	\$996.90
401	Residential Land – Wondai	\$996.90
3	Village	\$996.90

900	Rural Residential Land	\$996.90
910	Rural Residential Land – Blackbutt	\$996.90
204	Commercial Land – Blackbutt	\$1,235.30
2	Commercial Land – Kingaroy	\$1,235.30
302	Commercial Land – Murgon	\$1,235.30
202	Commercial Land – Nanango	\$1,235.30
402	Commercial Land – Wondai	\$1,235.30
9	Drive-In Shopping Centre >10,000m ² floor area	\$69,799.70
10	Drive-In Shopping Centre 4,000m ² to 10,000m ²	\$28,524.20
99	Drive-In Shopping Centre 1500m ² to 4,000m ²	\$9,613.00
209	Industrial Land – Blackbutt	\$1,235.30
8	Industrial Land – Kingaroy	\$1,235.30
308	Industrial Land – Murgon	\$1,235.30
208	Industrial Land – Nanango	\$1,235.30
408	Industrial Land – Wondai	\$1,235.30
212	Extractive A	\$1,028.70
213	Extractive B	\$7,964.40
211	Extractive C	\$13,475.90
414	Coal Mine	\$104,243.00
215	Power Generation	\$368,385.90
219	Wind Farm – <5MW	\$7,423.50
220	Wind Farm – 5MW to <20MW	\$14,847.00
221	Wind Farm – 20MW to <50MW	\$40,299.00
222	Wind Farm – 50MW to <100MW	\$68,932.50
223	Wind Farm – 100MW to <150MW	\$132,562.50
224	Wind Farm – 150MW to <200MW	\$190,890.00
225	Wind Farm – >=200MW	\$254,520.00
229	Solar Farm – <5MW	\$7,423.50
230	Solar Farm – 5MW to <20MW	\$14,847.00
231	Solar Farm – 20MW to <50MW	\$40,299.00
232	Solar Farm – 50MW to <100MW	\$68,932.50
233	Solar Farm – 100MW to <150MW	\$132,562.50
234	Solar Farm – 150MW to <200MW	\$190,890.00
235	Solar Farm – >=200MW	\$254,520.00
6	Rural Land	\$1,088.80
419	Water – Pumping and Storage	\$996.90
7	Other Land	\$996.90

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.9 AVERAGING LAND VALUATIONS 2022/2023

RESOLUTION 2022/15

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That pursuant to *Sections 74 and 76 of the Local Government Regulation 2012* for the purpose of making and levying differential general rates for the 2022/2023 financial year, the rateable value of land is the three (3) year averaged value of land.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.10 SPECIAL CHARGE - RURAL FIRE BRIGADES 2022/2023

RESOLUTION 2022/16

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That pursuant to *Section 94 of the Local Government Act 2009* and *Section 94 of the Local Government Regulation 2012* and *Section 128A of the Fire and Emergency Services Act 1990*:

1. Council make and levy a special charge (to be known as the Rural Fire Levy Special Charge) of \$25 per rateable assessment, on all rateable land within the region to which the overall plan applies, that also attracts a Class E Emergency Management Levy (pursuant to *Part 3 of the Fire and Emergency Services Regulation 2011*) to fund the operations of the rural fire brigades that operate throughout the rural areas of the South Burnett Region.
2. The overall plan for the Rural Fire Levy Special Charge is as follows:
 - (a) the rateable land to which the plan applies is all rateable land within the region, other than rateable land that is liable to pay an urban district fire levy (pursuant to *Section 107 of the Fire and Emergency Services Act 1990*).
 - (b) the service, facility or activity for which the plan is made is the ongoing provision and maintenance of rural fire-fighting equipment for the rural fire brigades that operate throughout the rural areas of the region.
 - (c) the time for implementing the overall plan is 1 year commencing 1 July 2022 and ending 30 June 2023.
 - (d) the estimated cost of implementing the overall plan for the 22/23 year is \$218,550.
 - (a) the level of contribution each brigade receives will be decided by the Local Area Rural Fire Services Committee.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

**7.11 SPECIAL CHARGE - ANNUAL IMPLEMENTATION PLAN ROAD MAINTENANCE
WATTLEGROVE ROAD QUARRY 2022/2023**

RESOLUTION 2022/17

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 94* of the *Local Government Regulation 2012*:

1. Council make and levy a special charge (to be known as the Kingaroy Quarry Supplies - Wattlegrove Road Special Charge) of \$9,139.00 on land described as Lot 459 on FY1925 and situated at 1304 Wattlegrove Road, Wattle Grove to fund Road Maintenance and Reconstruction costs associated with the operation of the extractive industry operation at the site, and
2. That Council adopts the Annual Implementation Plan and the proposed special charge for 2022/2023 financial year pursuant to the Revenue Policy 2022/2023 and the Revenue Statement 2022/2023.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 11:40am, Manager Works Kevin Searle returned to the meeting.

**7.12 SPECIAL CHARGE - ANNUAL IMPLEMENTATION PLAN ROAD MAINTENANCE TIM
DWYER ROAD QUARRY 2022/2023**

RESOLUTION 2022/18

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 94* of the *Local Government Regulation 2012*:

1. Council does not levy a special charge on the Tim Dwyer Road Quarry situated on land described as Lot 169 on CSH697 or 79 Tim Dwyer Road, East Nanango in the 2022/2023 financial year, as the quarry has not commenced significant operations; and
2. That Council adopts the Annual Implementation Plan for the 2022/2023 financial year pursuant to the Revenue Policy 2022/2023 and the Revenue Statement 2022/2023.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

**7.13 SPECIAL CHARGE - ANNUAL IMPLEMENTATION PLAN ROAD MAINTENANCE
WILSONS ROAD QUARRY 2022/2023**

RESOLUTION 2022/19

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 94* of the *Local Government Regulation 2012*:

1. Council make and levy a special charge (to be known as the Gordonbrook Sand Quarry - Wilsons Road Special Charge) of \$4,492.24 on land described as Lot 49 on BO544 and situated at Wilsons Road, Gordonbrook to fund Road Maintenance and Reconstruction costs associated with the operation of the extractive industry operation at the site, and
2. That Council adopts the Annual Implementation Plan and the proposed special charge for 2022/2023 financial year pursuant to the Revenue Policy 2022/2023 and the Revenue Statement 2022/2023.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

**7.14 SPECIAL CHARGE - ANNUAL IMPLEMENTATION PLAN ROAD MAINTENANCE
BURRA BURRI ROAD QUARRY 2022/2023**

RESOLUTION 2022/20

Moved: Cr Danita Potter
Seconded: Cr Gavin Jones

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 94* of the *Local Government Regulation 2012*:

1. Council does not levy a special charge on the Burra Burri Road Quarry situated on land described as Lot 67 on BO576 or 1229 Burra Burri Road, Durong in the 2022/2023 financial year, as the quarry has not commenced significant operations; and
2. That Council adopts the Annual Implementation Plan and the proposed special charge for 2022/2023 financial year pursuant to the Revenue Policy 2022/2023 and the Revenue Statement 2022/2023.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

**7.15 SPECIAL CHARGE - ANNUAL IMPLEMENTATION PLAN ROAD MAINTENANCE
MANAR ROAD QUARRY 2022/2023**

RESOLUTION 2022/21

Moved: Cr Scott Henschen
Seconded: Cr Gavin Jones

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 94* of the *Local Government Regulation 2012*:

1. Council does not levy a special charge on the Manar Road Quarry situated on land described as Lot 7 on BO179 or 1551 Manar Road, Boondooma in the 2022/2023 financial year, as the quarry has not commenced significant operations; and
2. That Council adopts the Annual Implementation Plan and the proposed special charge for 2022/2023 financial year pursuant to the Revenue Policy 2022/2023 and the Revenue Statement 2022/2023.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.16 SEPARATE CHARGE - COMMUNITY RESCUE AND EVACUATION 2022/2023

RESOLUTION 2022/22

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 103* of the *Local Government Regulation 2012*, Council make and levy a separate charge (to be known as the "Community Rescue and Evacuation Separate Charge"), in the sum of \$5.00 per rateable assessment, to be levied equally on all rateable land in the region, for the purpose of sponsoring the aerial emergency rescue and evacuation transport providers that service the South Burnett Region.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.17 SEPARATE CHARGE - WASTE MANAGEMENT LEVY 2022/2023

RESOLUTION 2022/23

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 103* of the *Local Government Regulation 2012*, Council make and levy a separate charge (to be known as the “Waste Management Separate Charge”), in the sum of \$174.50 per rateable assessment, to be levied equally on all rateable land in the region, for the purpose of:

1. Providing and maintaining waste facilities and services that are not met from other fees and charges collected on a user pays basis; and
2. Meeting public expectations in matters of disposal of refuse that affect public health and visual amenity of the area.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.18 WASTE COLLECTION UTILITY CHARGES 2022/2023

RESOLUTION 2022/24

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That in accordance with *Section 94* of the *Local Government Act 2009* and *Section 99* of the *Local Government Regulation 2012* Council make and levy waste management utility charges, for the supply of waste management services (including the storage, collection and removal of general waste) on all land and structures to which a waste management service is supplied or, in the case of rateable land which is occupied, made available by Council as follows:

1. Council's Discretion to Levy Waste Management Utility Charges
 - (a) If premises are in an area in which Council conducts or will conduct general waste collection, Council may levy waste management utility charges having regard to:
 - (i) the nature and volume of general waste produced, or to be produced, as a result of the ordinary use or occupation of the premises; and
 - (ii) the number of standard general waste containers supplied to the premises; and
 - (iii) the size and type of each standard general waste container supplied to the premises; and
 - (iv) the nature of the general waste stored, or to be stored, in each standard general waste container, for example, whether the standard general waste container is set aside for the storage of:
 - (1) commercial waste; or
 - (2) domestic waste; or
 - (3) recyclable waste (but excluding green waste); or

- (4) recyclable waste (but limited to green waste); and
- (v) how often Council will arrange for the collection of general waste from each standard general waste container supplied to the premises.
- (b) For the avoidance of doubt, in making a determination about the levying of waste management utility charges for premises, from time to time, Council is not obliged to have regard to:
- (i) the extent to which the owner or occupier of the premises elects to utilise, for the storage of general waste, 1 or more of the standard general waste containers supplied to the premises for, or on behalf of, Council; or
- (ii) the extent to which the owner or occupier of the premises elects to utilise, for the storage of general waste, 1 or more containers, other than standard general waste containers supplied to the premises for, or on behalf of, Council.
- (c) Council delegates, to the chief executive officer of Council, the power to make a determination about the levying of waste management utility charges for premises having regard to the criteria specified (service category) in section 2 below.

2. Waste Management Utility Charges for the Collection of General Waste

Service Category	Charge per Service
A weekly collection service for the collection of domestic waste from a 240-litre waste container servicing domestic premises in the designated waste collection area for Blackbutt, Crawford, Hivesville, Kingaroy, Kumbia, Memerambi, Murgon, Nanango, Proston, Tingoora, Wattlecamp, Wondai or Wooroolin and prescribed Villages (other than the Bunya Mountains) and some specifically identified sub divisional areas.	\$181.00
An optional weekly collection service for the collection of domestic waste from a 240-litre waste container servicing domestic premises not situated in the designated waste collection area for Blackbutt, Crawford, Hivesville, Kingaroy, Kumbia, Memerambi, Murgon, Nanango, Proston, Tingoora, Wattlecamp, Wondai or Wooroolin and prescribed Villages (also not situated in the Bunya Mountains) and some specifically identified sub divisional areas.	\$181.00
A weekly collection service for the collection of commercial waste from a 240-litre waste container servicing commercial premises in the designated waste collection area for Blackbutt, Crawford, Hivesville, Kingaroy, Kumbia, Memerambi, Murgon, Nanango, Proston, Tingoora, Wattlecamp, Wondai or Wooroolin and prescribed Villages (other than the Bunya Mountains) and some specifically identified sub divisional areas.	\$257.50
An optional weekly collection service for the collection of commercial waste from a 240-litre waste container servicing commercial premises not situated in the designated waste collection area for Blackbutt, Crawford, Hivesville, Kingaroy, Kumbia, Memerambi, Murgon, Nanango, Proston, Tingoora, Wattlecamp, Wondai or Wooroolin and prescribed Villages (and also not situated in the Bunya Mountains) and some specifically identified sub divisional areas.	\$257.50
Bunya Mountains waste management utility charge	\$218.00

<p>The Bunya Mountains waste management utility charge is a separate utility charge levied in respect of:</p> <ul style="list-style-type: none"> (a) the complexity and difficulty of waste management service provision for the Bunya Mountains; and (b) the collection of domestic waste from domestic premises situated in the Bunya Mountains in circumstances where the domestic waste is deposited in, and collected from, bulk waste containers which are set aside for the collection of domestic waste at the Bunya Mountains. 	

Half Year Charge – Services Commencing 2 January 2023	
Service Category	Charge per Service (Half Year Cost)
<p>A fortnightly collection service for the collection of recyclable waste from a 240-litre waste container servicing domestic premises in the designated waste collection area for Blackbutt, Crawford, Hivesville, Kingaroy, Kumbia, Memerambi, Murgon, Nanango, Proston, Tingooro, Wattlecamp, Wondai or Wooroolin and prescribed Villages (other than the Bunya Mountains) and some specifically identified sub divisional areas.</p>	\$35.00
<p>An optional fortnightly collection service for the collection of recyclable waste from a 240-litre waste container servicing domestic premises not situated in the designated waste collection area for Blackbutt, Crawford, Hivesville, Kingaroy, Kumbia, Memerambi, Murgon, Nanango, Proston, Tingooro, Wattlecamp, Wondai or Wooroolin and prescribed Villages (also not situated in the Bunya Mountains) and some specifically identified sub divisional areas.</p>	\$35.00
<p>A fortnightly collection service for the collection of recyclable waste from a 240-litre waste container servicing commercial premises in the designated waste collection area for Blackbutt, Crawford, Hivesville, Kingaroy, Kumbia, Memerambi, Murgon, Nanango, Proston, Tingooro, Wattlecamp, Wondai or Wooroolin and prescribed Villages (other than the Bunya Mountains) and some specifically identified sub divisional areas.</p>	\$35.00
<p>An optional fortnightly collection service for the collection of recyclable waste from a 240-litre waste container servicing commercial premises not situated in the designated waste collection area for Blackbutt, Crawford, Hivesville, Kingaroy, Kumbia, Memerambi, Murgon, Nanango, Proston, Tingooro, Wattlecamp, Wondai or Wooroolin and prescribed Villages (and also not situated in the Bunya Mountains) and some specifically identified sub divisional areas.</p>	\$35.00

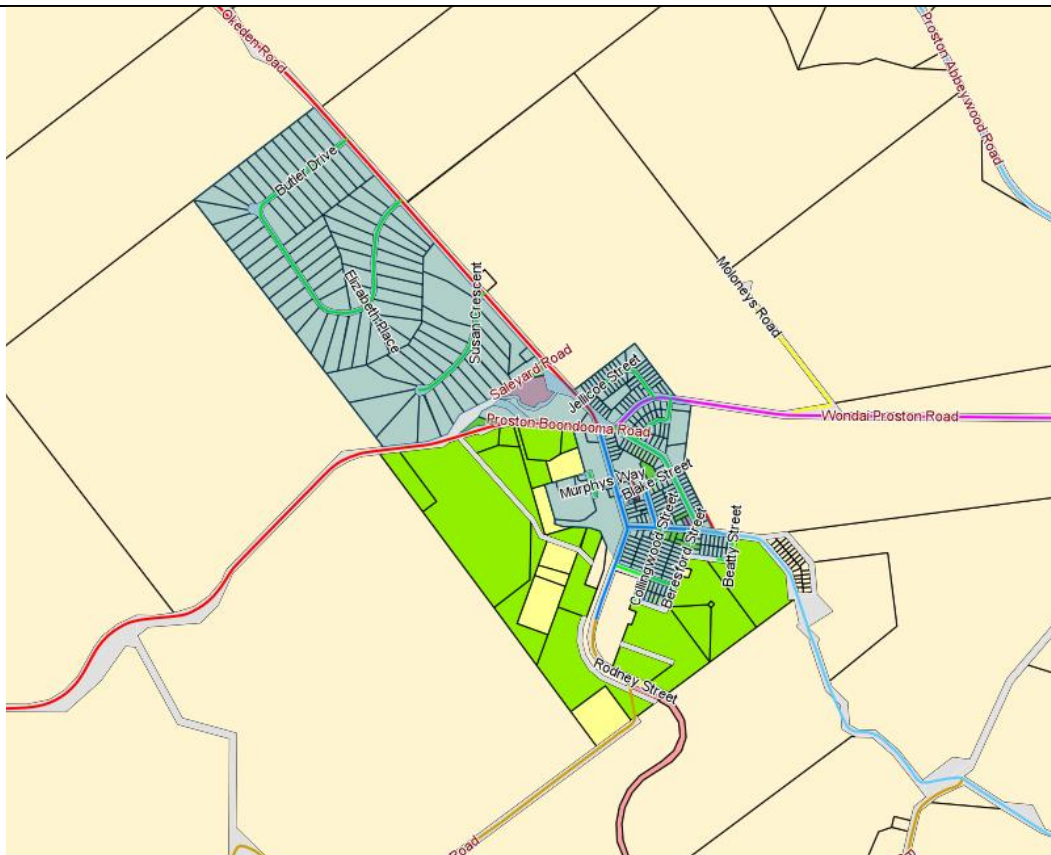
3. Definitions

The following definitions apply:

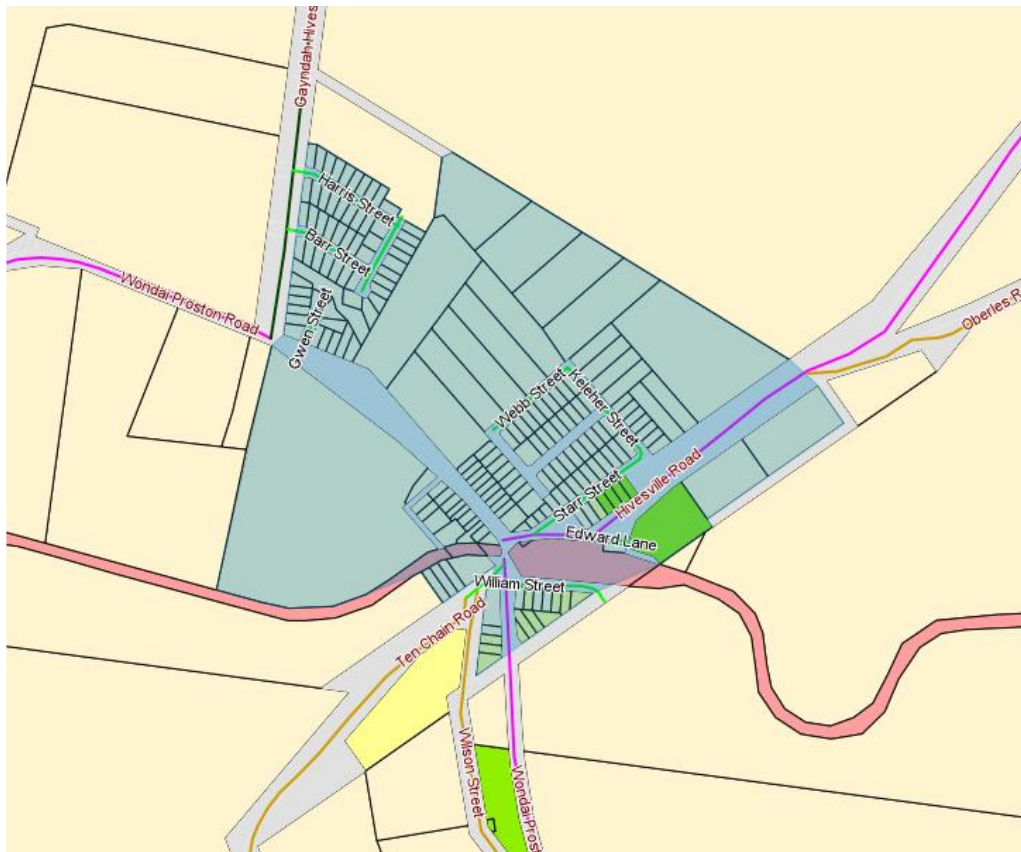
bulk waste container	means a waste container with a capacity of 1m ³ or more.
commercial premises	means any of the following types of premises: (a) a hotel, motel, caravan park, cafe, food store or canteen; (b) an assembly building, institutional building, kindergarten, child minding centre, school or other building used for education; (c) premises where a sport or game is ordinarily played in public; (d) an exhibition ground, show ground or racecourse; (e) an office, shop or other premises where business or work, other than a manufacturing process, is carried out; (f) a church, or other building, used as a place of worship, or for religious purposes.
commercial waste	means waste, other than green waste, recyclable waste, interceptor waste or waste discharged to a sewer, produced as a result of the ordinary use or occupation of commercial premises.
designated waste collection area	means an area which Council has, by resolution, designated as an area in which Council may conduct general waste or green waste collection. Maps of the designated waste collection areas adopted on 13 June 2018 are attached.
domestic clean-up waste	means non-putrescible, dry and inoffensive waste, other than green waste or recyclable waste, produced as a result of a clean-up of domestic premises.
domestic premises	means any of the following types of premises: (a) a single unit private dwelling; (b) premises containing 2 or more separate flats, apartments or other dwelling units; (c) a boarding house, hostel, lodging house or guest house.
domestic waste	means waste, other than domestic clean-up waste, green waste, recyclable waste, interceptor waste or waste discharged to a sewer, produced as a result of the ordinary use or occupation of domestic premises.
general waste	means: (a) waste other than regulated waste; and (b) any of the following: (i) commercial waste; (ii) domestic waste; (iii) recyclable waste.
green waste	grass cuttings, trees, bushes, shrubs, loppings of trees, bushes or shrubs, or similar matter produced as a result of the ordinary use or occupation of premises.

interceptor	has the meaning given in <i>Local Law No. 6 (Waste Management) 2018</i> .
interceptor waste	has the meaning given in <i>Local Law No. 6 (Waste Management) 2018</i> .
manufacturing process	means a handicraft or other process relating to adapting, altering, assembling, cleaning, finishing, making, ornamenting, preparing, renovating, repairing, washing, or wrecking goods for trade, sale or gain or otherwise in connection with a business.
occupier of premises	means the person who has the control or management of the premises.
owner of premises	means the person for the time being entitled to receive the rent for the premises or would be entitled to receive the rent for it if it were let to a tenant at a rent.
premises	includes each of the following: (a) domestic premises; (b) government premises; (c) industrial premises; (d) commercial premises; (e) a building and the land on which a building is situated.
rateable land	see <i>Local Government Act 2009</i> , Section 93(2).
recyclable waste	means clean and inoffensive waste that is declared by Council to be recyclable waste for the local government area of Council.
regulated waste	see the <i>Environmental Protection Regulation 2008</i> .
standard general waste container	means a container of a type approved by Council for storing domestic waste, commercial waste or recyclable waste at premises in the local government area of Council.
waste container	see standard general waste container.
waste	see <i>Environmental Protection Act 1994</i> , Section 13, and includes anything that is specified to be waste under <i>Local Law No. 6 (Waste Management) 2018</i> .

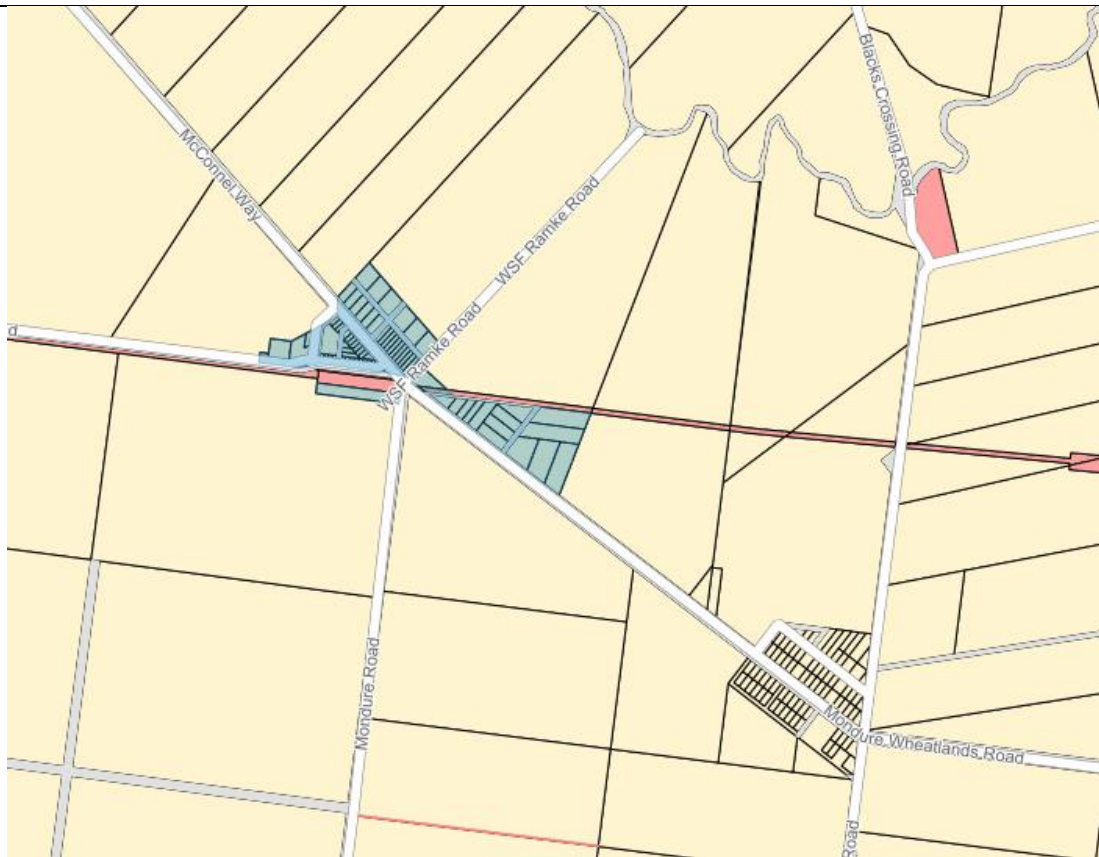
Proston Designated Waste Collection Area



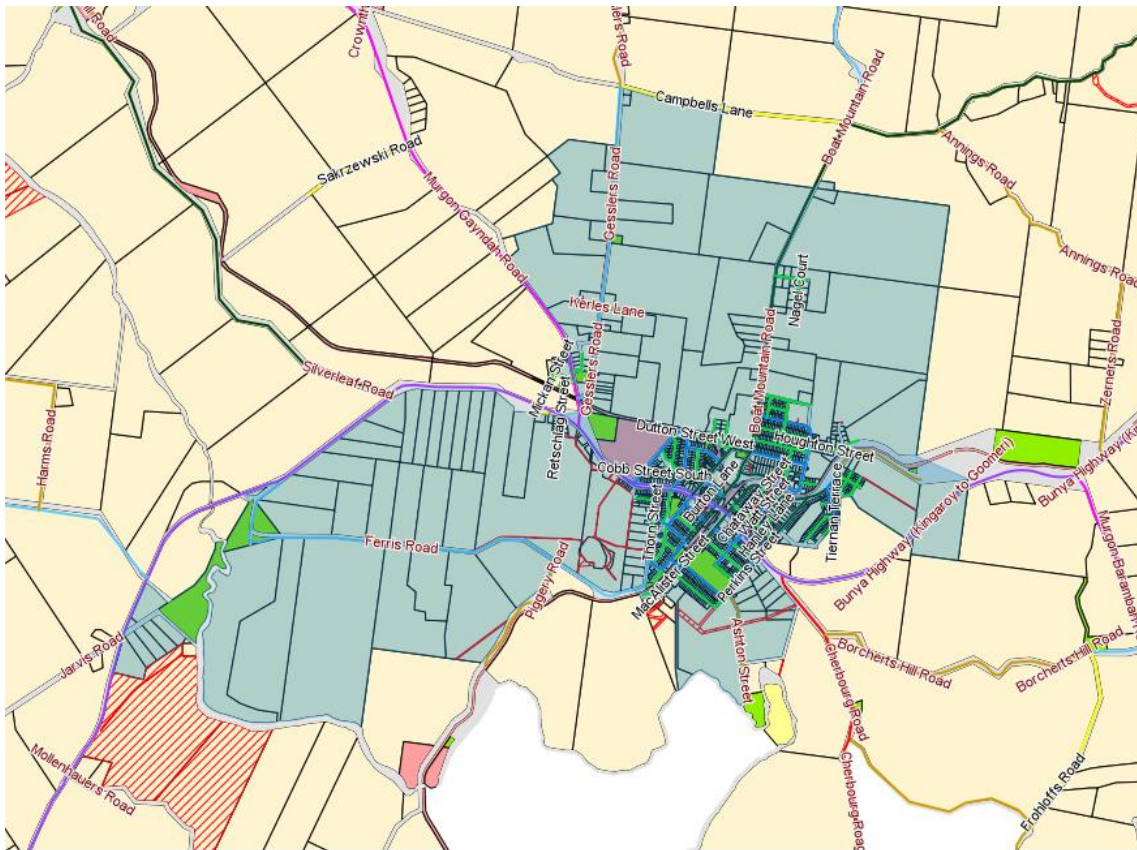
Hivesville Designated Waste Collection Area



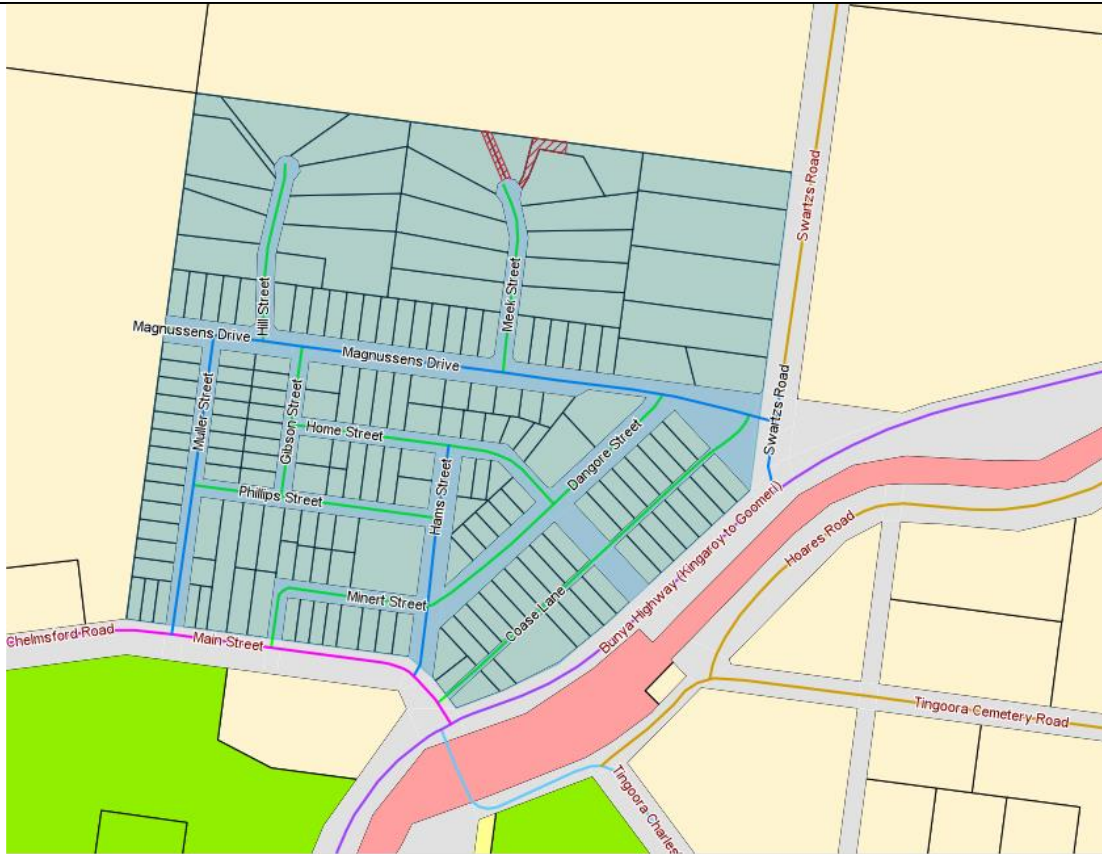
Mondure Designated Waste Collection Area



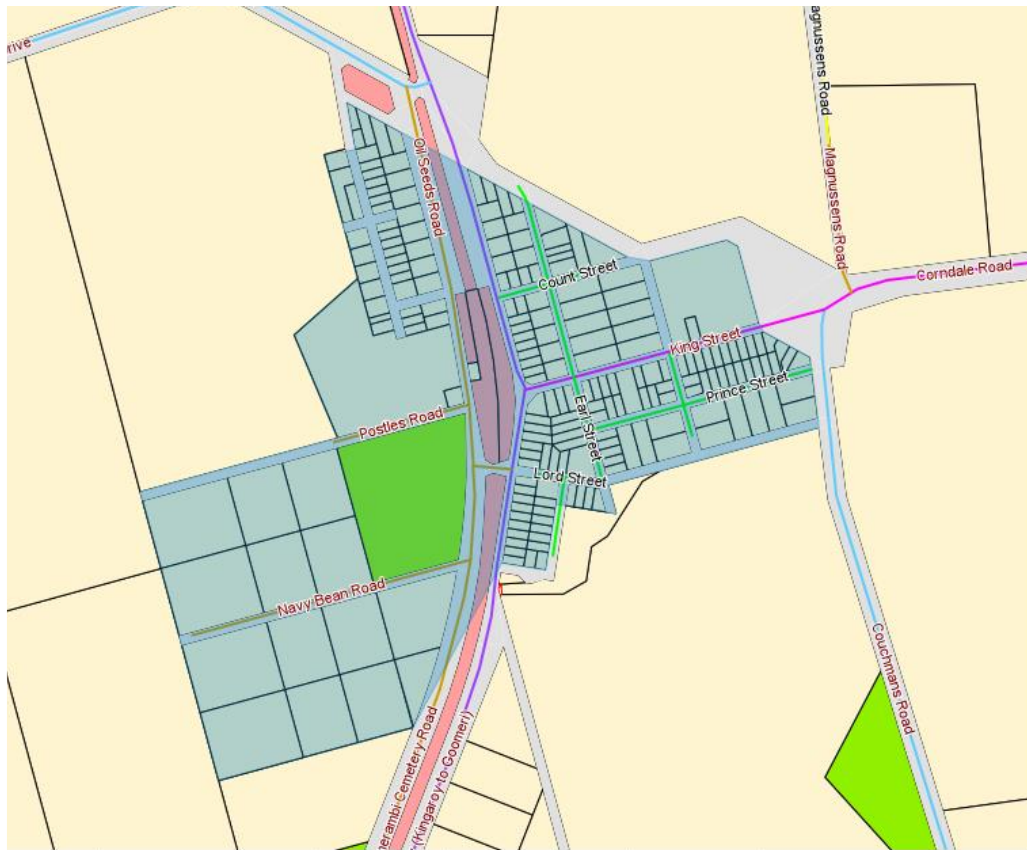
Murgon Designated Waste Collection Area



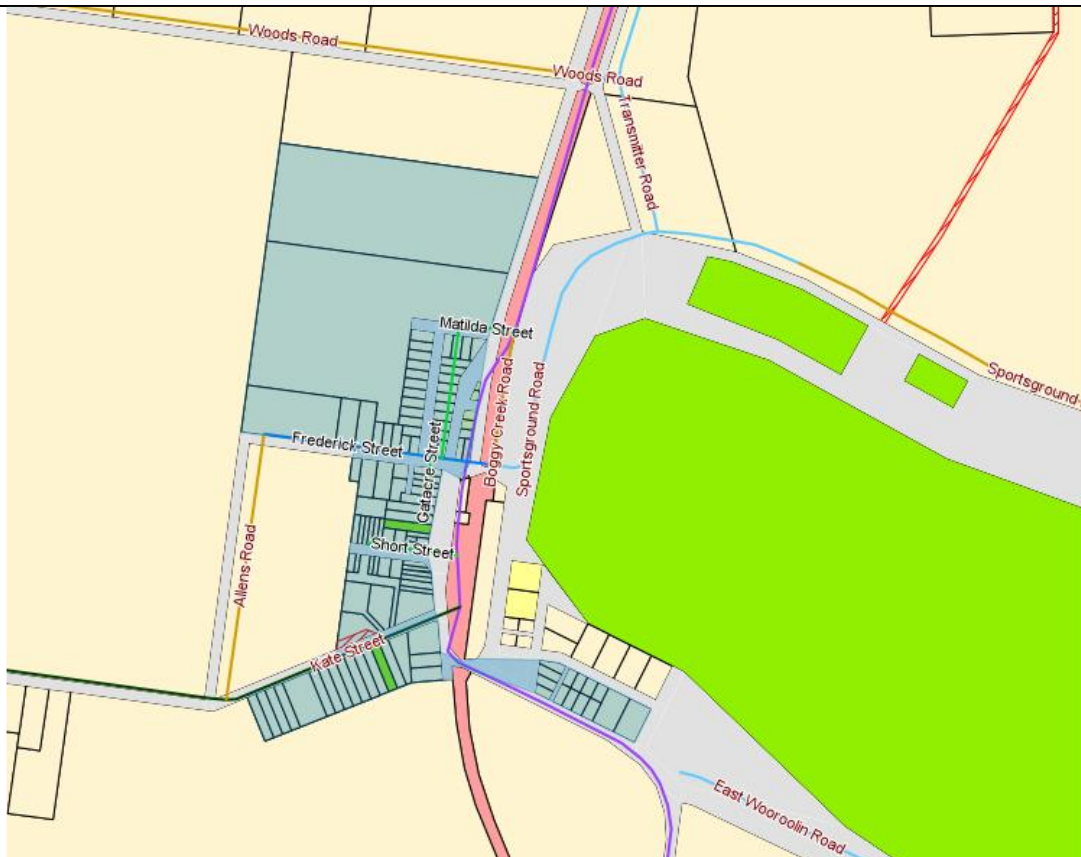
Moffatdale Designated Waste Collection Area



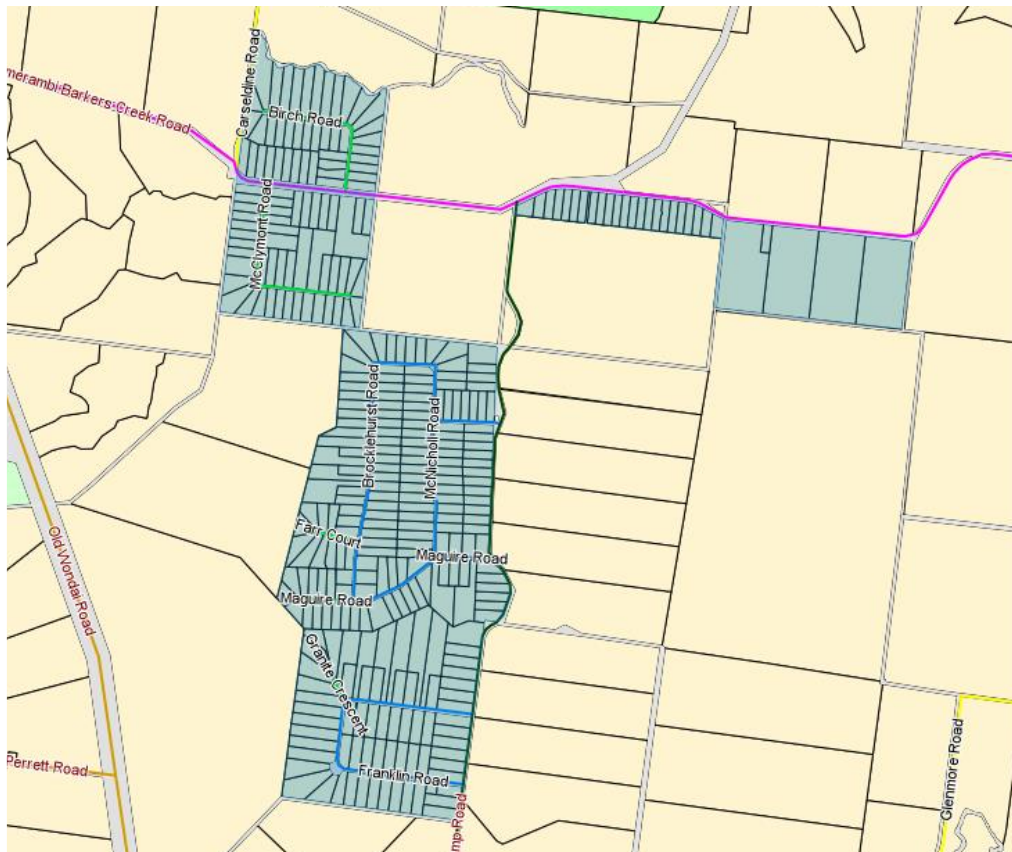
Memerambi Designated Waste Collection Area



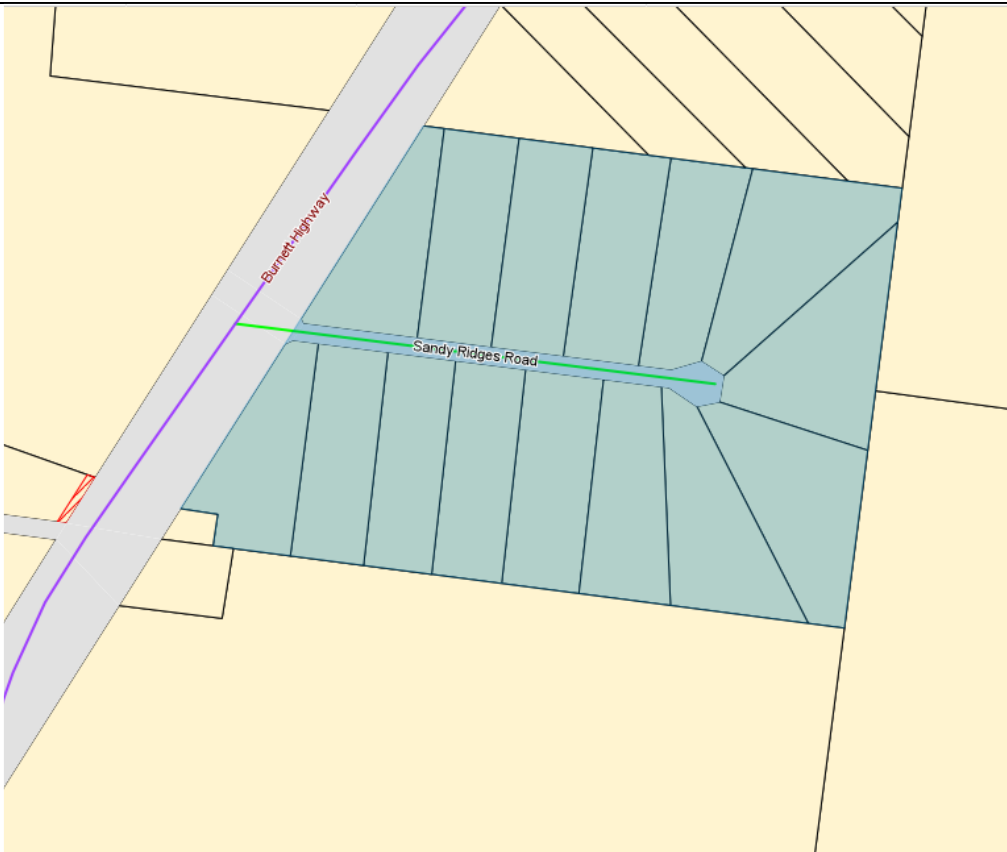
Wooroolin Designated Waste Collection Area



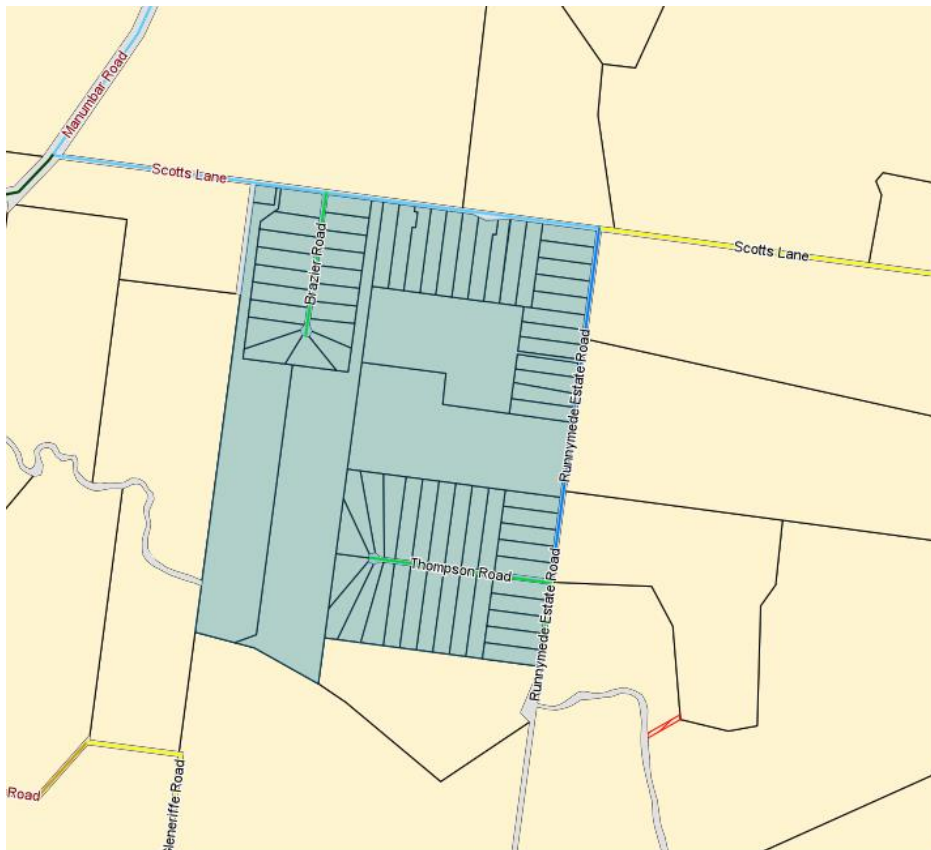
Wattlecamp Designated Waste Collection Area



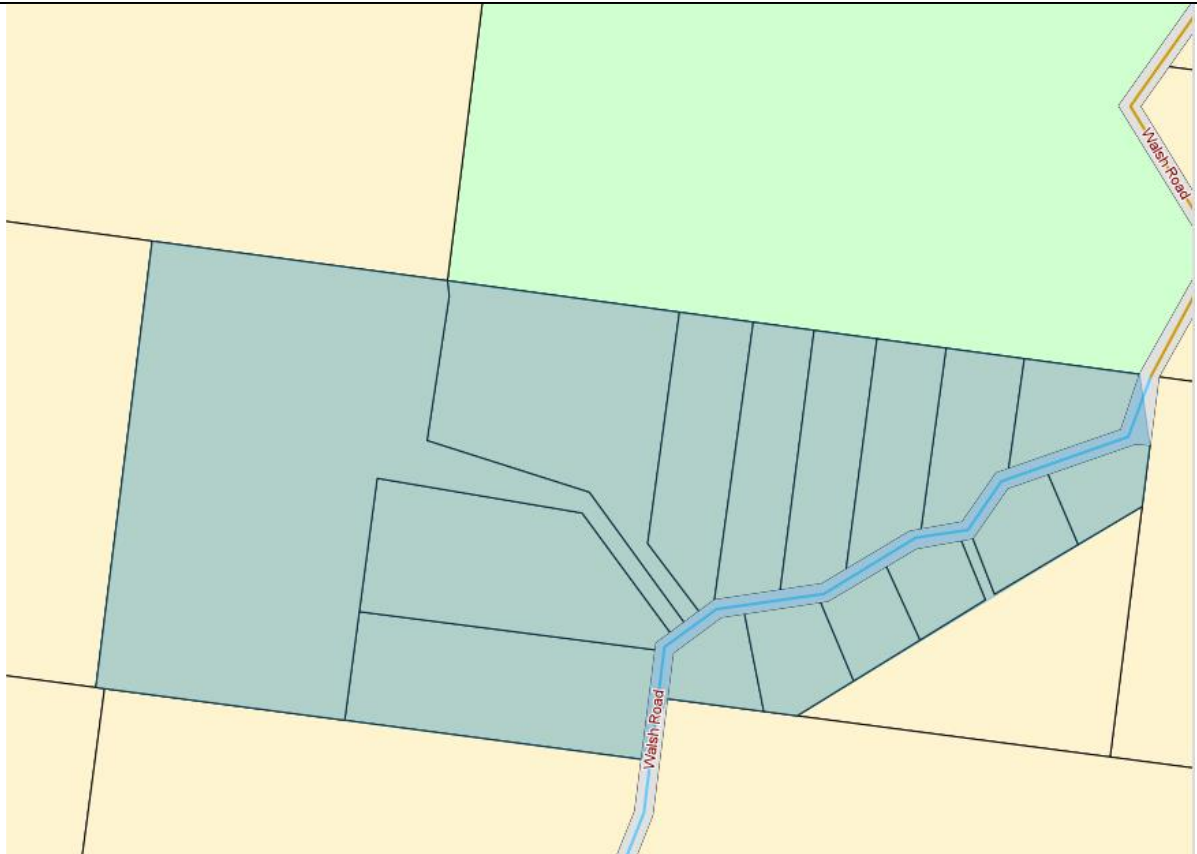
Sandy Ridges Designated Waste Collection Area



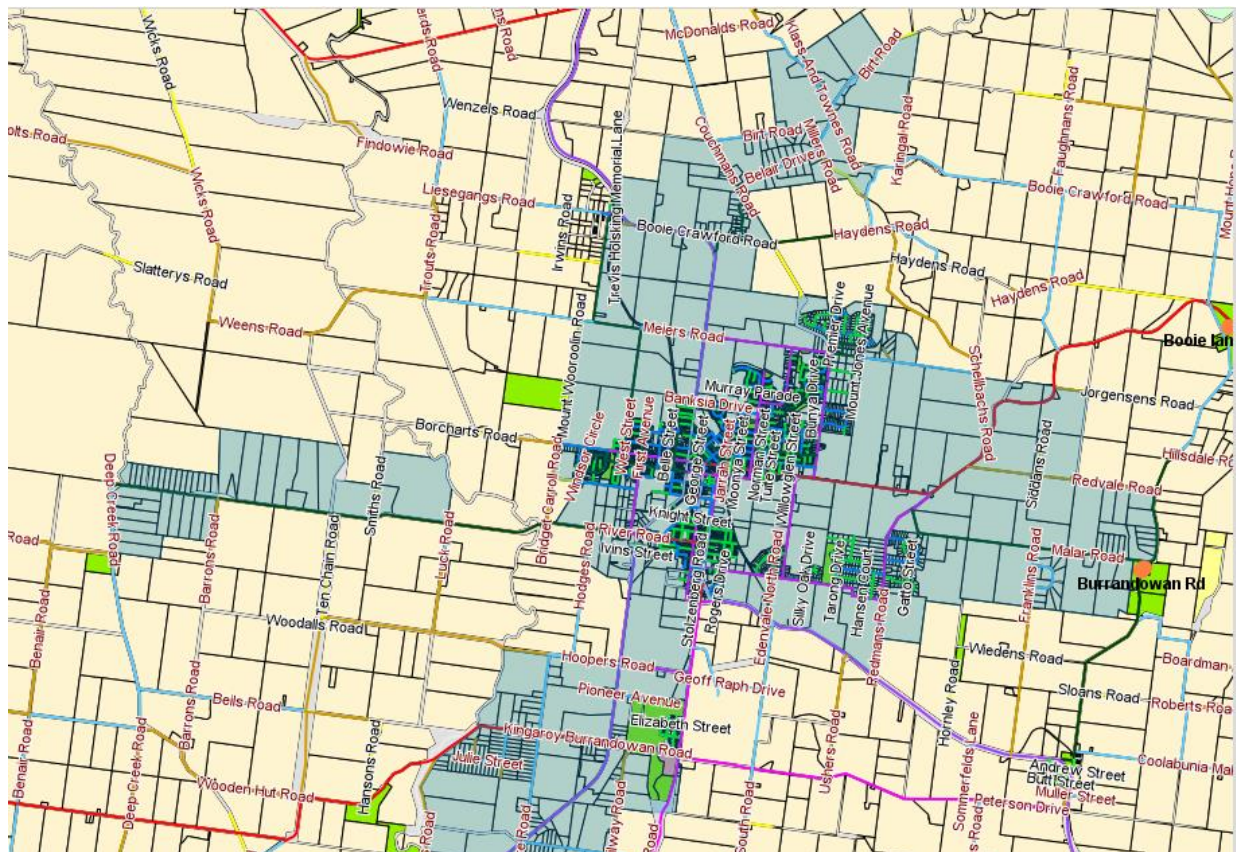
Runnymede North Designated Waste Collection Area



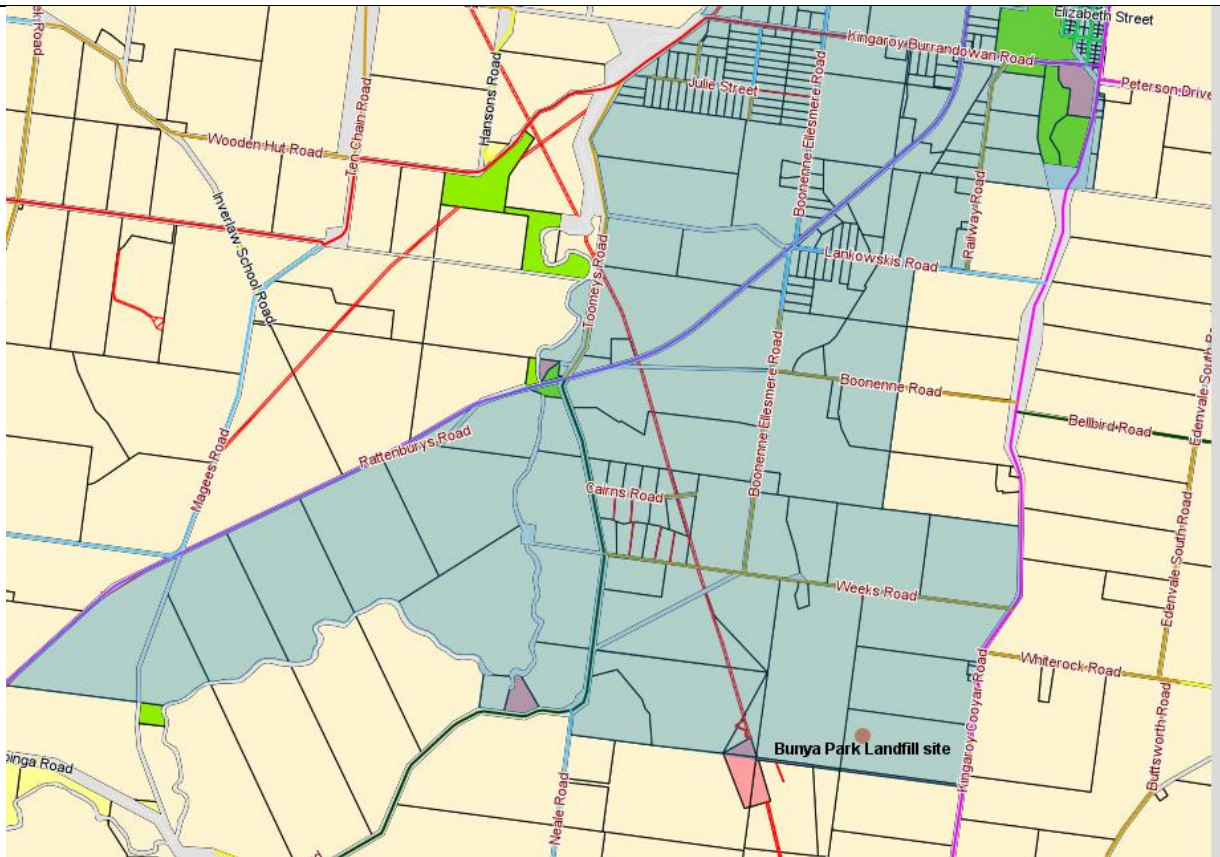
Runnymede South Designated Waste Collection Area



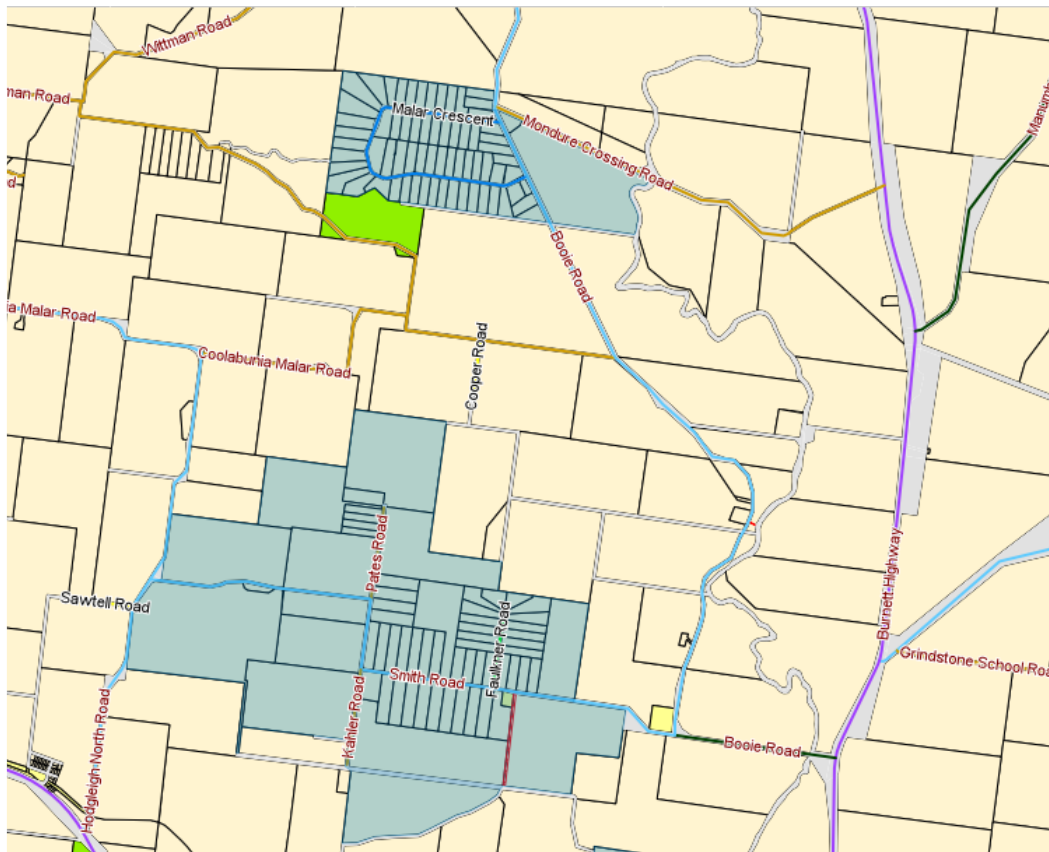
Kingaroy North Designated Waste Collection Area



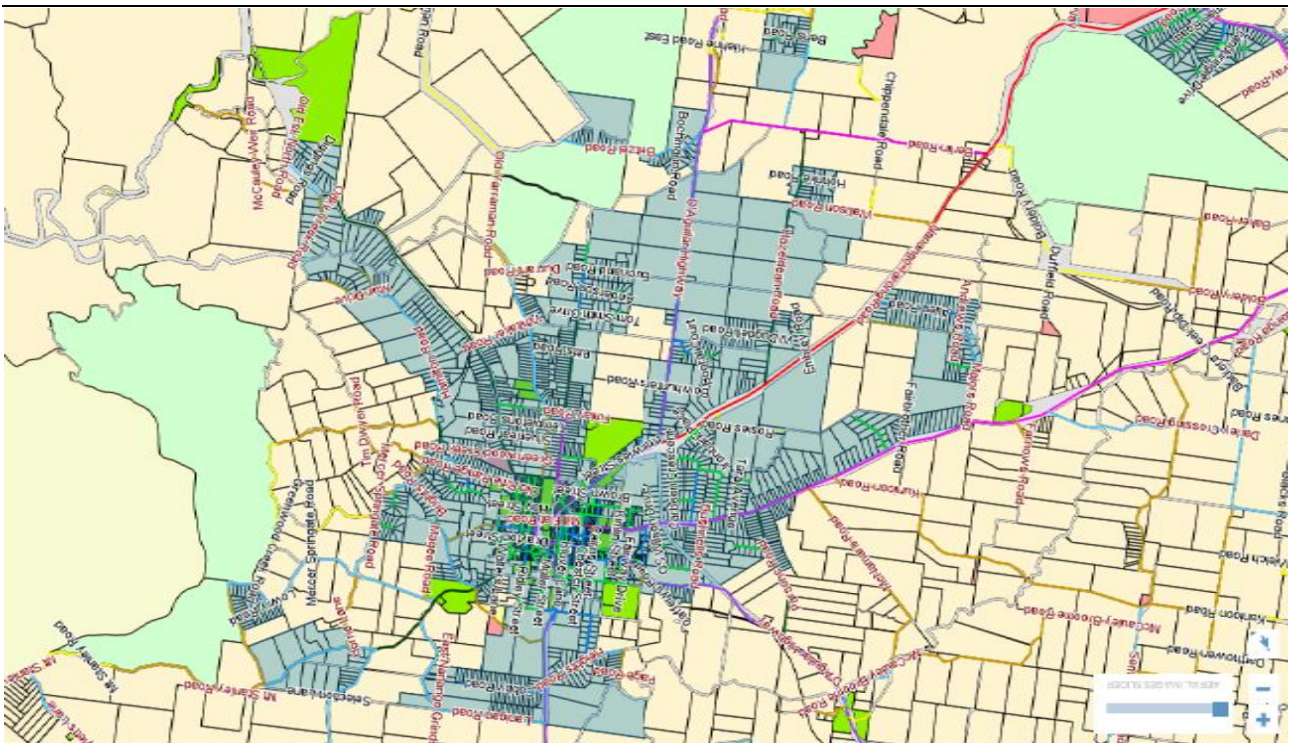
Kingaroy South Designated Waste Collection Area



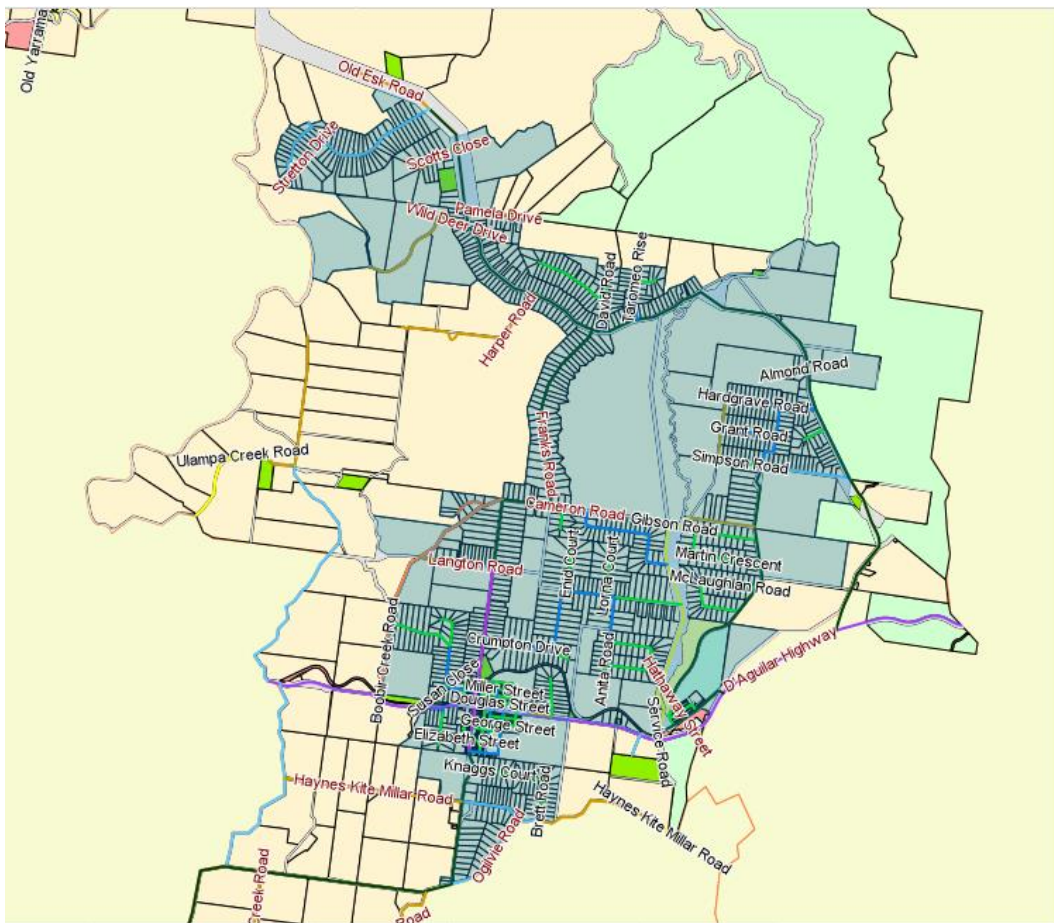
Boobie Designated Waste Collection Area



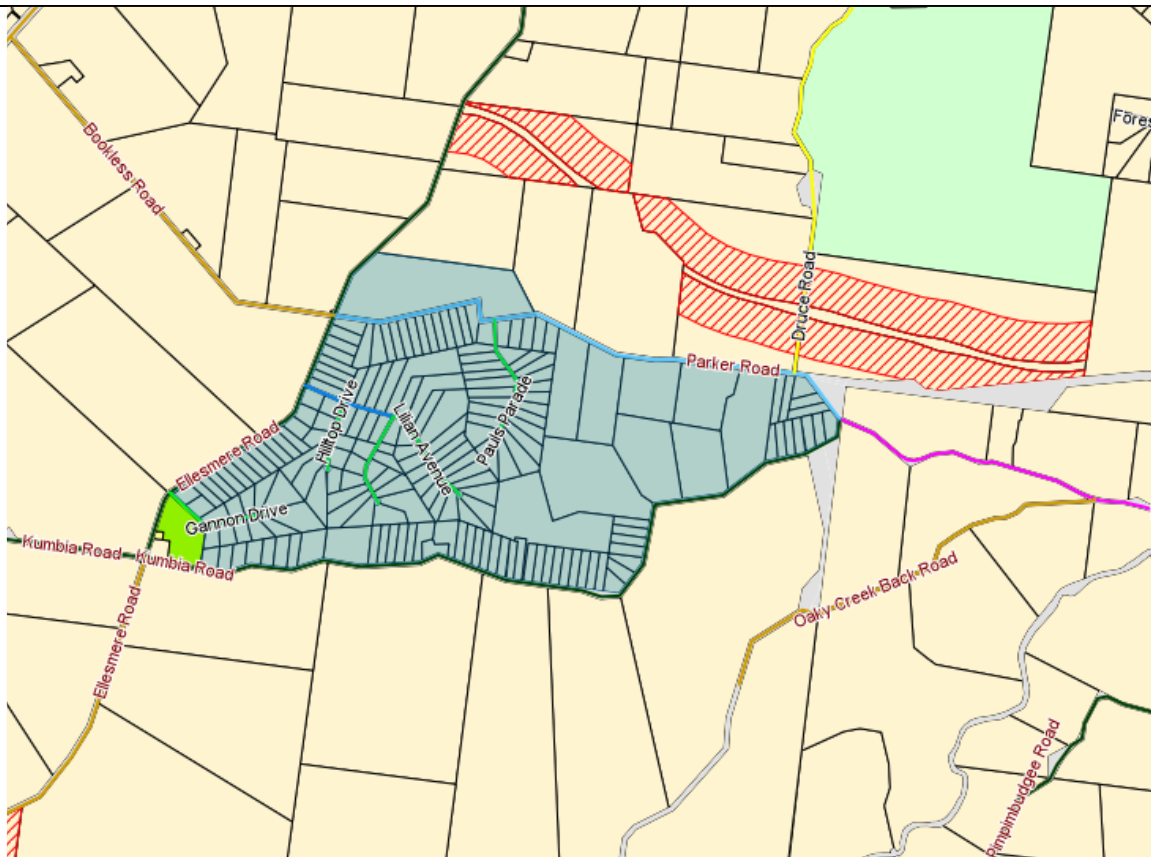
Nanango Designated Waste Collection Area



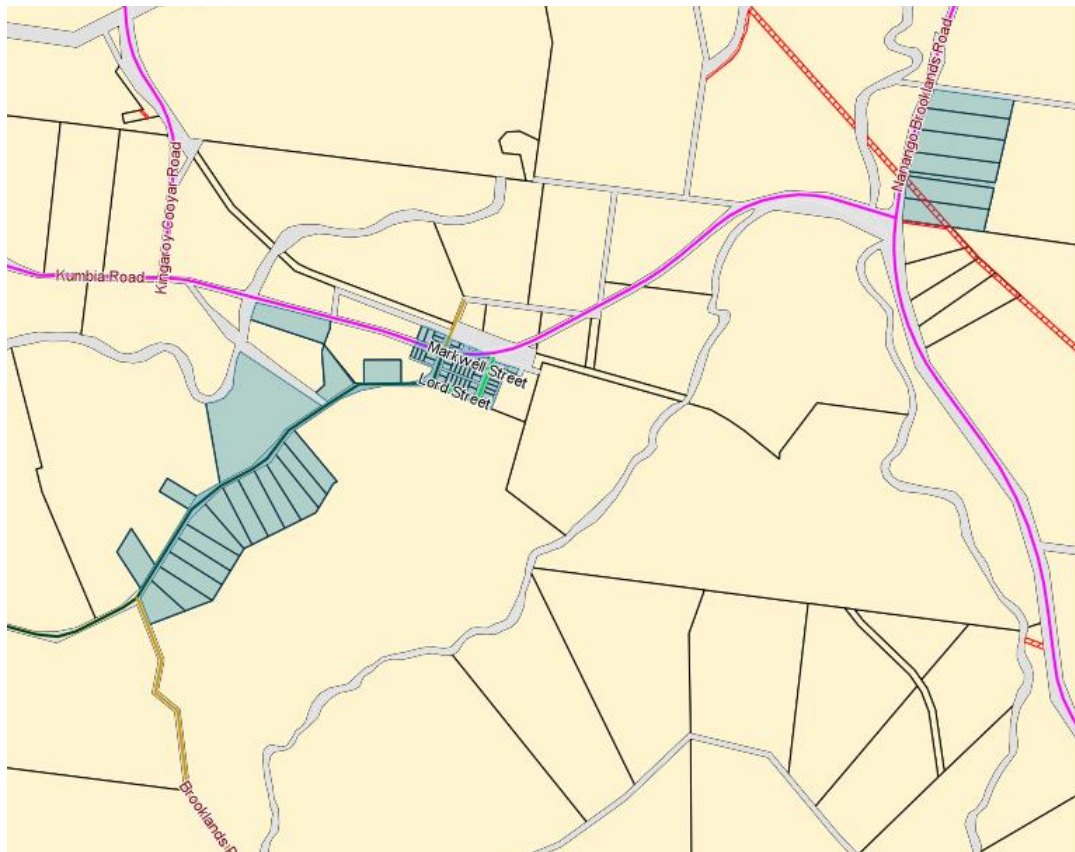
Blackbutt, Benarkin, Teelah and Taromeo Designated Waste Collection Area



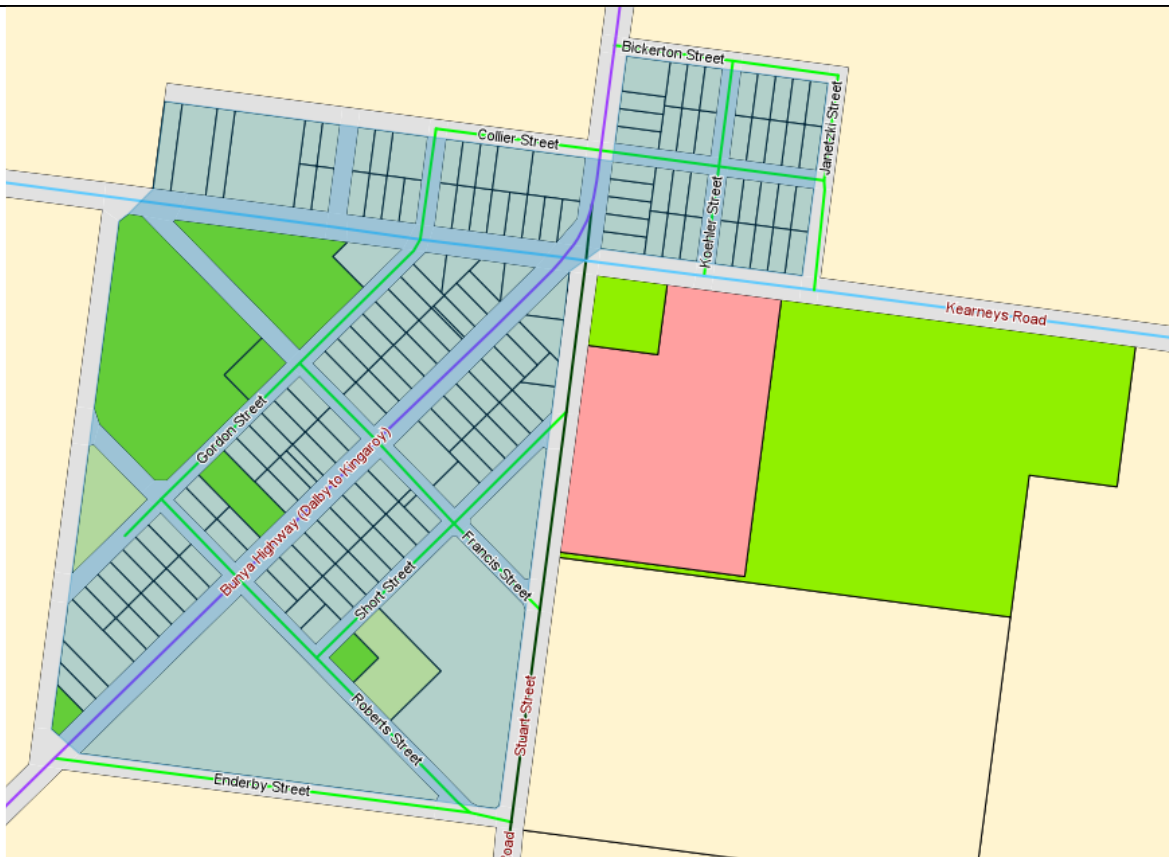
Ellesmere Designated Waste Collection Area



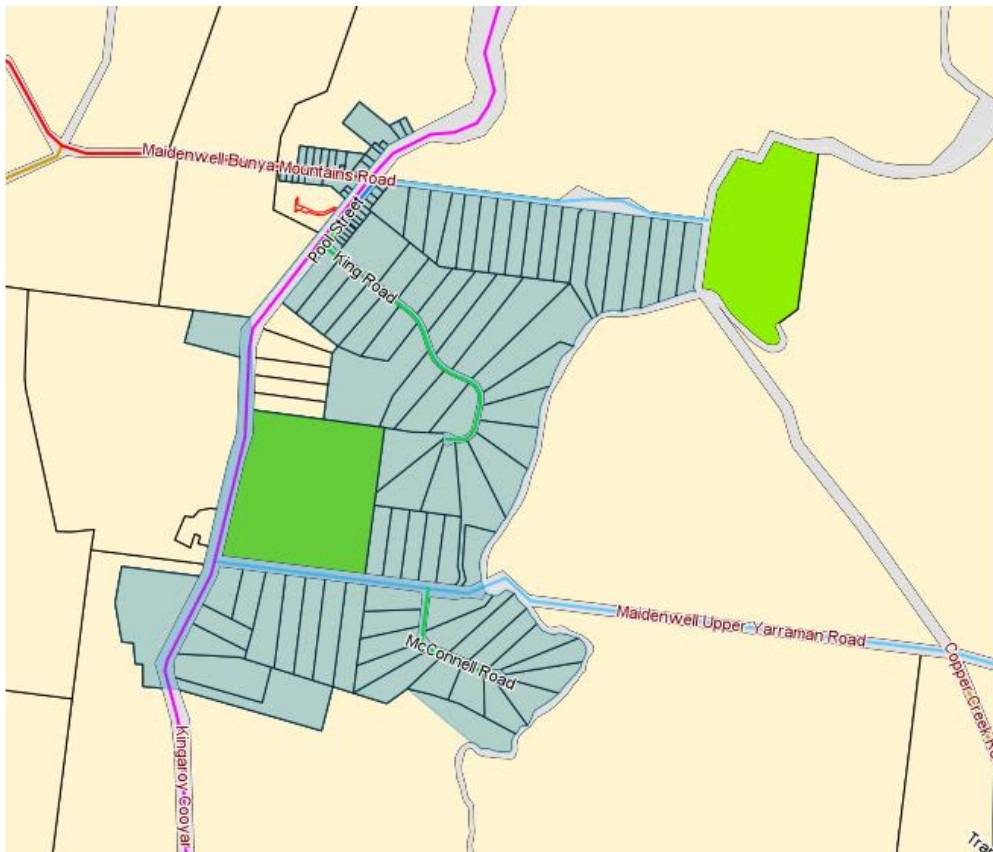
Brooklands Designated Waste Collection Area



Kumbia Designated Waste Collection Area



Maidenwell Designated Waste Collection Area



In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.19 SETTING OF WASTEWATER UTILITY CHARGES 2022/2023

RESOLUTION 2022/25

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 99* of the *Local Government Regulation 2012*, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:

In respect of all lands and premises which are connected to, or capable of connection to, Councils reticulated sewerage systems, the following utility charges be made and levied for the provision of wastewater services for the year ended 30 June 2023, except for the Proston Common Effluent Disposal System:

1. In respect of all lands and premises which are connected to Council's wastewater Systems:
 - (a) For the first pedestal connected to any of Council's wastewater systems, a charge of \$761.00 per annum per pedestal.
 - (b) Other than additional pedestals installed in a private residence for the sole use of the occupier and their family, all additional pedestals will be levied a charge of:
 - (i) \$609.00 per annum per additional pedestal for hospital and education facilities
 - (ii) \$411.00 per annum per additional pedestal for all other categories.
 - (c) In respect of each allotment of Vacant Land rateable under the *Local Government Act 2009* situated within the declared wastewater areas defined in "Schedule A of the Revenue Statement" except for the Proston Common Effluent Disposal System, a charge of \$549.00 per annum will apply.
 - (d) Where any premises not connected to the Council's wastewater system, become connected during the year, the charges under clause (a)(1) shall become operative from the date of connection, with proportionate rebate from that date, of those made under Clause (a)(3).

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.20 PROSTON COMMON EFFLUENT DISPOSAL UTILITY CHARGES 2022/2023

RESOLUTION 2022/26

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 99* of the *Local Government Regulation 2012* Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:

The following utility charges be made and levied for the provision of a Common effluent disposal system for the year ended 30 June 2023:

1. In respect of all lands and premises which are connected to Council's Common effluent disposal system:
 - (a) For the first pedestal connected to the system, a charge of \$449.00 per annum per pedestal.
 - (b) Other than additional pedestals installed in a private residence for the sole use of the occupier and their family, all additional pedestals will be levied a charge of:
 - (i) \$359.00 per annum per additional pedestal for hospital and education facilities
 - (ii) \$243.00 per annum per additional pedestal for all other categories.
 - (c) Where any premises not connected to the Council Common system, become connected during the year, the charges under Clause (a) (1) shall become operative from the date of connection, with proportionate rebate from that date.
 - (d) A charge of \$93.00 per annum will apply to vacant land that is capable of being connected to the system.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.21 WATER SUPPLY ACCESS CHARGE METHODOLOGY 2022/2023

RESOLUTION 2022/27

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That pursuant to *Section 92(4)* of the *Local Government Act 2009* and *Section 99* of the *Local Government Regulation 2012* Council make and levy water utility charges based on the following methodology to determine water access charges to be levied for the financial year ending the 30 June 2023 as follows:

1. A Fixed Charge for all connected and vacant (not connected) land covering the net cost associated with the source of supply, administration, technical overhead, depreciation and finance costs for each scheme area be levied on those lands receiving a supply or to which a supply is deemed to be available
2. The basis of apportionment of this cost shall be the supply capacity made available to the connected premises, as a measure of the proportionate share of the capacity of the system utilised by the connected property, as listed in the table hereunder:

Meter Size	Capacity Factor
20mm	1.0
25mm	1.6
32mm and 40mm	2.5
50mm and 80mm	6.5
100mm	15.0
Vacant (not connected)	0.5

3. This direct correlation is varied as follows:
 - (a) All connections below 25mm are deemed to be the same capacity;
 - (b) Domestic properties which due to low pressure related matters only, require the installation of a larger than normal (20 mm) water meter, are to be charged the equivalent of a 20mm connection base charge;
 - (c) Domestic properties which due to low pressure related matters only, require the installation of an additional water meter, are to be charged the equivalent of a single 20mm connection base charge only;
 - (d) In the case of units as defined under the *Body Corporate and Community Management Act 1997* where the complex has a main meter, and individual units do not have an individual meter, then the base water charge for each unit will be levied as if the unit had a 20mm service connected;
 - (e) In the case where there are 2 or more lots and an improvement is constructed across a property boundary, provided that a connected access charge is being levied for one lot, then vacant charges will not apply to the other vacant (land not connected to the water system) lot;
 - (f) In the case of properties defined as "Rural", except for properties connected to the Proston Rural Water Scheme, under Council's differential rating criteria where multiple services are connected a charge for each additional connection shall be 50% of a single 20mm base charge;
 - (g) In the case of properties on the Proston Rural Supply Scheme an access charge for each connection will apply;

- (h) In the case where a specifically dedicated metered service connection is provided for fire-fighting capability a charge for each service shall be 50% of a single 20mm access charge.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.22 WATER SUPPLY CONSUMPTION CHARGE METHODOLOGY 2022/2023

RESOLUTION 2022/28

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 99* of the *Local Government Regulation 2012* and on the basis of the principles laid down in Council's Revenue Statement, Council make and levy water utility consumption charges, for the supply of water services, as follows:

The following methodology be adopted to determine water consumption charges for water consumed each six (6) months during the financial year ending the 30 June 2023:

1. In respect of Water Supply Schemes of Blackbutt, Boondooma Dam, Kingaroy, Kumbia, Murgon, Nanango, Proston, Tingoor, Wondai, Wooroolin and Yallakool:
 - (a) Council operate a three (3) tier banding system based on the volume of water used in kilolitres (000's of litres) and the capacity of the meter connected.
 - (b) For connections greater than 20mm, the steps are increased proportionally with the capacity factor for each meter size.
 - (c) The tiers or steps that apply to each 6 monthly reading are shown in the table below.

Meter Size	Capacity Factor	Step 1 KL	Step 2 KL	Step 3 KL
20mm	1.0	0 - 125	126 - 250	>250
25mm	1.6	0 - 200	201 - 400	>400
32mm and 40mm	2.5	0 - 313	314 - 625	>625
50mm and 80mm	6.5	0 - 813	814 - 1,625	>1,625
100mm	15.0	0 - 1,875	1,876 - 3,750	>3,750
High Volume Commercial >200,000KL/pa	N/A	0 - 20,000	>20,000	N/A

2. In respect of Proston Rural Water Supply Scheme:
 - (a) A flat charge to apply for all water consumed.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.23 WATER SUPPLY CHARGES 2022/2023**RESOLUTION 2022/29**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That:

- Pursuant to *Section 94* of the *Local Government Act 2009* and *Section 99* of the *Local Government Regulation 2012* Council make and levy water utility charges set out in the table hereunder for the provision of water supply services (Access Charges) for the financial year ended 30 June 2023:

Declared Water Supply Service Area	Vacant	20mm	25mm	32mm and 40mm	50mm and 80mm	100mm	Fire Services	Additional Rural Services
Blackbutt	348.00	695.00	1,111.00	1,735.00	4,512.00	10,413.00	348.00	348.00
Boondooma Dam	348.00	695.00	1,111.00	1,735.00	4,512.00	10,413.00	348.00	348.00
Kingaroy	348.00	695.00	1,111.00	1,735.00	4,512.00	10,413.00	348.00	348.00
Kumbia	348.00	695.00	1,111.00	1,735.00	4,512.00	10,413.00	348.00	348.00
Murgon	348.00	695.00	1,111.00	1,735.00	4,512.00	10,413.00	348.00	348.00
Nanango	348.00	695.00	1,111.00	1,735.00	4,512.00	10,413.00	348.00	348.00
Proston	348.00	695.00	1,111.00	1,735.00	4,512.00	10,413.00	348.00	348.00
Proston Rural	N/A	601.00	964.00	1,504.00	3,910.00	N/A	N/A	N/A
Wondai/ Tingooora	348.00	695.00	1,111.00	1,735.00	4,512.00	10,413.00	348.00	348.00
Wooroolin	348.00	695.00	1,111.00	1,735.00	4,512.00	10,413.00	348.00	348.00
Yallakool	348.00	695.00	1,111.00	1,735.00	4,512.00	10,413.00	348.00	348.00

- Pursuant to *Section 94* of the *Local Government Act 2009* and *Section 99* of the *Local Government Regulation 2012* Council make and levy water utility charges set out in the tables hereunder for the consumption of water for the financial year ended 30 June 2023.

Properties not connected to the Proston Rural Water Supply Scheme will be split into separate tariffs - based on their Differential Rate Category. Residential Tariffs are comprised of Residential (1, 201, 203, 301, 401), Rural Residential (900, 910) and Village (3) Rate Categories per the Revenue Statement.

Commercial Tariffs are comprised of Commercial (2, 202, 204, 302, 402), Shopping Centre (9,10,99), Industrial (8, 208, 209, 308, 408), Extractive (211, 212, 213), Coal Mine (414), Power Generation (215, 219, 220, 221, 222, 223, 224, 225, 229, 230, 231, 232, 233, 234, 235), Rural Land – Primary Production (6), Water Pumping and Storage (419) and Other (7) Rate Categories per the Revenue Statement.

- In respect of Residential Tariffs (Consumption Charge) for the Water Supply Schemes of Blackbutt, Boondooma Dam, Kingaroy, Kumbia, Nanango, Proston, Tingooora, Wondai, Wooroolin and Yallakool:

Declared Water Supply Service Area	Tier 1	Tier 2	Tier 3
	Charge per Kilolitre	Charge per Kilolitre	Charge per Kilolitre
Blackbutt	1.75	2.61	3.06
Boondooma Dam	1.75	2.61	3.06
Kingaroy	1.75	2.61	3.06
Kumbia	1.75	2.61	3.06
Murgon	1.75	2.61	3.06
Nanango	1.75	2.61	3.06
Proston	1.75	2.61	3.06

Wondai	1.75	2.61	3.06
Wooroolin	1.75	2.61	3.06
Yallakool	1.75	2.61	3.06

- (b) In respect of Commercial tariffs (Consumption Charge) for the Water Supply Schemes of Blackbutt, Boondooma Dam, Kingaroy, Kumbia, Nanango, Proston, Tingoora, Wondai, Wooroolin and Yallakool:

Declared Water Supply Service Area	Tier 1	Tier 2	Tier 3
	Charge per Kilolitre	Charge per Kilolitre	Charge per Kilolitre
Blackbutt	1.91	2.54	2.83
Boondooma Dam	1.91	2.54	2.83
Kingaroy	1.91	2.54	2.83
Kumbia	1.91	2.54	2.83
Murgon	1.91	2.54	2.83
Nanango	1.91	2.54	2.83
Proston	1.91	2.54	2.83
Wondai	1.91	2.54	2.83
Wooroolin	1.91	2.54	2.83
Yallakool	1.91	2.54	2.83

- (c) In respect of the Proston Rural Water Supply Scheme a flat charge of \$1.75 per Kilolitre of water consumed.
- (d) High Volume Commercial >200,000 Kilolitre per year.

Declared Water Supply Service Area	Tier 1	Tier 2	No Tier 3
	Charge per Kilolitre 0 - 20,000	Charge per Kilolitre >20,000	
Blackbutt	1.82	2.42	
Boondooma Dam	1.82	2.42	
Kingaroy	1.82	2.42	
Kumbia	1.82	2.42	
Murgon	1.82	2.42	
Nanango	1.82	2.42	
Proston	1.82	2.42	
Wondai	1.82	2.42	
Yallakool	1.82	2.42	

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 12:00pm, Acting General Manager Infrastructure Tim Low left the meeting.

At 12:02pm, Acting General Manager Infrastructure Tim Low returned to the meeting.

7.24 LEVY AND PAYMENT OF RATES AND CHARGES 2022/2023

RESOLUTION 2022/30

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That:

1. Pursuant to *Section 107* of the *Local Government Regulation 2012* and *Section 114* of the *Fire and Emergency Services Act 1990*, Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy be levied:
 - (a) for the half of the year 1 July 2022 to 31 December 2022 – in August 2022; and
 - (b) for the half year 1 January 2023 to 30 June 2023 – in February 2023.
2. Pursuant to *Section 118* of the *Local Government Regulation 2012*, that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be paid within thirty (30) days of the issue of the rate notice.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 12:02pm, Cr Danita Potter left the meeting.

At 12:02pm, Acting General Manager Infrastructure Tim Low returned to the meeting.

7.25 ADOPTION OF DISCOUNT ON RATES 2022/2023

RESOLUTION 2022/31

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That pursuant to *Section 130* of the *Local Government Regulation 2012*, the differential general rates, wastewater utility charges, water access charges, refuse collection charges, recycling collection charges made and levied shall be subject to an early payment discount of 10% if paid within the discount period of thirty (30) days of the date of issue of the rate notice provided that:

1. All of the aforementioned rates and charges are paid within thirty (30) days of the date of issue of the rate notice;
2. All other rates and charges appearing on the rate notice (that are not subject to discount) are paid within thirty (30) days of the date of issue of the rate notice; and
3. All other overdue rates and charges relating to the rateable assessment are paid within thirty (30) days of the date of issue of the rate notice.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 12:05pm, Cr Danita Potter returned to the meeting.

7.26 INTEREST ON OVERDUE RATES 2022/2023

RESOLUTION 2022/32

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

1. That pursuant to *Section 133* of the *Local Government Regulation 2012*, compound interest on daily rests at the rate of eight point one seven percent (8.17%) per annum is to be charged on all overdue rates or charges.
2. South Burnett Regional Council determine that rates or charges will be considered as overdue for the charging of interest if they remain unpaid after thirty (30) days from the due date of the relevant rate notice.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.27 ADOPTION OF THE SETTING OF CONCESSION ON RATES AND CHARGES FOR APPROVED PENSIONERS 2022/2023

RESOLUTION 2022/33

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That pursuant to *Sections 120, 121 and 122* of the *Local Government Regulation 2012*, a rebate of rates be granted to all ratepayers who are pensioners and who are eligible for the Queensland Government pensioner remission.

The rebate will be set at:

1. Twenty percent of the differential general rate, sewerage utility charges, water utility charges and waste/refuse utility charges; and
2. The maximum concession granted per property shall be capped at \$200 per annum.
3. An additional fifty percent discount be provided to all concession card holders and Department of Veterans Affairs concession card holders for Waste Management Utility Charges for the collection of recyclable waste.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.28 ADOPTION OF EXEMPTIONS AND CONCESSIONS ON VARIOUS SPECIAL, SEPARATE AND UTILITY CHARGES 2022/2023

RESOLUTION 2022/34

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That:

1. Pursuant to *Section 93* of the *Local Government Act 2009* Council provides an exemption of differential general rates and separate charges for properties as identified within the categories per the table below.
2. Pursuant to *Sections 120, 121 and 122* of the *Local Government Regulation 2012*, Council grants a rebate for various rates and charges for the financial year ending 30 June 2023 as identified in the table below and subject to the following:
 - (a) Property owners must notify Council immediately if there is a substantive change in land use for a property that is receiving a rate concession.
 - (b) Applications received during the current financial year that fall within the categories below, will be granted a rate concession following the passing of a resolution by Council.
 - (a) (c) If a property has been granted a rate concession in the previous financial year, the owner will not be required to re-apply to receive the rate concession for the current financial year. However, proof of ongoing eligibility will be required if requested.
3. South Burnett Regional Council extend the waste bin concession for the Youth Groups category to include the recycling bin.

Concession Category	Differential General Rates	Separate Rates	Water Access	Sewerage Access	Waste Bin
Queensland Country Women's Association	100%	100%	75%	75%	0%
Youth Accommodation	100%	100%	0%	0%	0%
Youth Groups – Scouts, Guides	100%	100%	100%	100%	100%
Seniors and Welfare Groups	100%	100%	50%	50%	0%
Kindergartens	100%	100%	50%	50%	0%
Service and Other Clubs	100%	100%	75%	75%	0%
Show Grounds	100%	100%	50%	50%	0%
Race Grounds	100%	100%	0%	0%	0%
Museums, Theatres, Heritage	100%	100%	100%	100%	0%
Sporting Groups and Associations	100%	100%	75%	75%	0%
Charitable Organisations	100%	100%	0%	0%	0%
Community Owned Halls	100%	100%	0%	0%	0%

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.29 ADOPTION OF THE CONCESSION OF WATER CONSUMPTION CHARGES - HAEMODIALYSIS MACHINES 2022/2023

RESOLUTION 2022/35

Moved: Cr Danita Potter
 Seconded: Cr Scott Henschen

That pursuant to *Sections 120, 121 and 122 of the Local Government Regulation 2012*, Council allows an annual rebate of 190KL on the water usage to any patient who qualifies for and operates a home Haemodialysis Machine supplied by Queensland Health at a current estimated reduction in revenue of \$362.90.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.30 ADOPTION OF WAIVING MINIMUM GENERAL RATES 2022/2023

RESOLUTION 2022/36

Moved: Cr Kathy Duff
 Seconded: Cr Scott Henschen

That pursuant to *Sections 120, 121 and 122 of the Local Government Regulation 2012*, Council grants a rebate equal to the full value of the separate charges and part of the differential general rates equal to the difference between the Minimum Differential General Rate for the appropriate category and the rate calculated using the rate in the dollar and the valuation for the properties identified hereunder:

1. Any rateable land held as a Permit to Occupy for water facility purposes, namely bore and pump site and associated purposes only.
2. Properties that are small parcels of land worked in conjunction with properties held in the same ownership and identified in table hereunder:

Assess No	Property Description and Location
31384	Hebbel Drive, Tablelands
31598-1	Bradleys Road, Wooroonden

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

8 QUESTIONS ON NOTICE

8.1 PROSTON CALF SCULPTURES

RESOLUTION 2022/37

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the response to the question regarding Proston Calf Sculptures raised by Councillor Otto be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

9 CLOSURE OF MEETING

The Meeting closed at 12:18pm.

The minutes of this meeting were confirmed at the Ordinary Meeting of the South Burnett Regional Council held on 20 July 2022.

.....
CHAIRPERSON

7.3 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING HELD ON 9 JUNE 2022

File Number: 20-Jul-2022

Author: Manager Corporate Services

Authoriser: General Manager Finance and Corporate

OFFICER'S RECOMMENDATION

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 9 June 2022 be received.

ATTACHMENTS

1. Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 9 June 2022



MINUTES

**Corporate Risk & Audit Advisory
Committee Meeting
Thursday, 9 June 2022**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON THURSDAY, 9 JUNE 2022 AT 9.30 AM**

PRESENT: Members:

Cr Kirstie Schumacher (Chair), Independent Member George Hampouris, Independent Member Peter van der Eijk, Independent Member JP O'Kennedy

In Attendance:

Mark Pitt (Chief Executive Officer), Peter O'May (General Manager Community), Susan Jarvis (General Manager Finance & Corporate), Aaron Meehan (General Manager Infrastructure), Kerri Anderson (Manager Finance & Sustainability), Carolyn Knudsen (Manager Corporate Services), Jillian Richards (Audit Partner, KPMG), Ryan Lindwall (Manager, KPMG), Dale Hassell (Senior Manager, QAO), Tracy Townsend (Manager Audit and Assurance Services, Pacifica Pty Ltd), Karen Searle (Coordinator Corporate), Maxine Evans (Strategic Asset Management Accountant)

1 OPENING

The meeting was declared open at 9.36 am.

2 WELCOME

The Chair welcomed all to the meeting.

3 LEAVE OF ABSENCE / APOLOGIES

Mayor Brett Otto

4 DEPUTATION / PETITIONS

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING HELD ON 3 MARCH 2022

COMMITTEE RESOLUTION CRAAC/2022/15

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member George Hampouris

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 3 March 2022 be received and the recommendations therein be adopted.

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

6 BUSINESS ARISING**7 GENERAL BUSINESS****7.1 SOUTH BURNETT REGIONAL COUNCIL FINANCIAL STATEMENTS SHELL**

COMMITTEE RESOLUTION CRAAC/2022/16

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member George Hampouris

That the Corporate Risk and Audit Advisory Committee 'receives' the Shell templates for the South Burnett Regional Council and the South Burnett Community Hospital Foundation for the 2021-2022 financial year and changes to the templates from the previous year be noted for information.

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

7.2 POSITION PAPER - BBRF GRANT

COMMITTEE RESOLUTION CRAAC/2022/17

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member George Hampouris

That the draft position paper on the Building Better Regions Grant be received for information.

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

7.3 DRAFT POSITION PAPER - ACCOUNTING FOR EXPENDITURE ON ASSETS DAMAGED BY NATURAL DISASTERS

COMMITTEE RESOLUTION CRAAC/2022/18

Moved: Independent Member George Hampouris

Seconded: Independent Member JP O'Kennedy

That the draft position paper on the accounting for expenditure on assets damaged by natural disasters be received for information.

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

7.4 DESKTOP ASSET REVALUATION REPORTS 2021/2022

COMMITTEE RESOLUTION CRAAC/2022/19

Moved: Independent Member Peter van der Eijk
Seconded: Independent Member George Hampouris

That the Corporate Risk and Audit Advisory Committee 'receive' and note the desktop revaluation report for all assets classes.

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'Kennedy
Against: Nil

CARRIED 4/0

7.5 QUEENSLAND AUDIT OFFICE/KPMG COMBINED BRIEFING PAPER - 9 JUNE 2022

COMMITTEE RECOMMENDATION

Moved: Independent Member Peter van der Eijk
Seconded: Independent Member George Hampouris

That the Corporate Risk and Audit Advisory Committee 'receives' the Queensland Audit Office/KPMG Combined Briefing Paper dated 9 June 2022.

COMMITTEE RESOLUTION CRAAC/2022/20

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'Kennedy
Against: Nil

CARRIED 4/0

7.6 INTERNAL AUDIT PROGRESS REPORT - 27 MAY 2022

COMMITTEE RESOLUTION CRAAC/2022/21

Moved: Independent Member Peter van der Eijk
Seconded: Independent Member George Hampouris

That the Corporate Risk and Audit Advisory Committee 'receives' the Internal Audit Progress Report to 27 May 2022.

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'Kennedy
Against: Nil

CARRIED 4/0

7.7 STATUS ON IMPLEMENTATION OF INTERNAL AUDIT RECOMMENDATIONS AS AT JANUARY 2022

COMMITTEE RESOLUTION CRAAC/2022/22

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member JP O'Kennedy

That the Corporate Risk & Audit Advisory Committee 'receives' the Status on Implementation of Internal Audit Recommendations as at 27 May 2022.

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

7.8 SOUTH BURNETT REGIONAL COUNCIL EMPLOYEE LEAVE LIABILITY REPORT AS AT 20 MAY 2022

COMMITTEE RESOLUTION CRAAC/2022/23

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member George Hampouris

That the Corporate Risk and Audit Advisory Committee 'receives' the South Burnett Regional Council Employee Leave Liability Report as of 20 May 2022.

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

7.9 KINGAROY TRANSFORMATION PROJECT UPDATE

COMMITTEE RESOLUTION CRAAC/2022/24

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member JP O'Kennedy

That the Corporate Risk and Audit Advisory Committee 'receives' the Kingaroy Transformation Project Update – June 2022 for information.

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

**7.10 SOUTH BURNETT REGIONAL COUNCIL WORKPLACE HEALTH & SAFETY UPDATE
- MAY 2022**

COMMITTEE RESOLUTION CRAAC/2022/25

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member JP O'Kennedy

That the Corporate Risk and Audit Advisory Committee 'receives' the Workplace Health and Safety 1 July 2021 to 30 April 2022.

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

7.11 CYBER SECURITY / MIMECAST REPORT FOR MONTH OF JANUARY 2022

COMMITTEE RESOLUTION CRAAC/2022/26

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member George Hampouris

That the Corporate Risk and Audit Advisory Committee 'receives' Cyber Security / Mimecast report for month of May 2022 and the ASCU Register.

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

7.12 QUESTION ON NOTICE - MAYOR BRETT OTTO - ROAD SIGNAGE

COMMITTEE RESOLUTION CRAAC/2022/27

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member George Hampouris

That the Corporate Risk & Audit Advisory Committee receive and note the response to the question on notice raised by Mayor Otto for potential liability to Council of unsigned road defects.

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

7.13 QUESTION ON NOTICE - DETERMINATION OF EFFECTIVE LIFE OF DEPRECIABLE ASSETS

COMMITTEE RESOLUTION CRAAC/2022/28

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member JP O'Kennedy

That the report be received for information.

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'KennedyAgainst: Nil**CARRIED 4/0**

7.14 QUESTION ON NOTICE - FEDERAL ASSISTANCE GRANT RECOGNITION

COMMITTEE RESOLUTION CRAAC/2022/29

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member George Hampouris

That the Federal Assistance Grant revenue treatment as outlined below is received for information.

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'KennedyAgainst: Nil**CARRIED 4/0**

7.15 QUEENSLAND AUDIT OFFICE - BRIEFING FOR AUDIT COMMITTEE CHAIRS

COMMITTEE RESOLUTION CRAAC/2022/30

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member George Hampouris

That the Corporate Risk and Audit Advisory Committee 'receives' for information the Queensland Audit Office – Briefing for Audit Committee Chairs.

In Favour: Crs Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'KennedyAgainst: Nil**CARRIED 4/0**

8 CONFIDENTIAL SECTION

COMMITTEE RESOLUTION CRAAC/2022/31

Moved: Independent Member Peter van der Eijk
Seconded: Independent Member George Hampouris

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

8.1 Confidential - Question on Notice - Mayor Brett Otto - Plenty Foods Pty Ltd

This matter is considered to be confidential under Section 254J - e and g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government and negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

Close to public etc at 12.07 pm

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

COMMITTEE RESOLUTION CRAAC/2022/32

Moved: Independent Member Peter van der Eijk
Seconded: Independent Member JP O'Kennedy

That The Corporate Risk and Audit Advisory Committee moves out of Closed meeting into Open meeting at 12.13 pm.

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

8.1 CONFIDENTIAL - QUESTION ON NOTICE - MAYOR BRETT OTTO - PLENTY FOODS PTY LTD

COMMITTEE RESOLUTION CRAAC/2022/33

Moved: Independent Member Peter van der Eijk
Seconded: Independent Member George Hampouris

That the Corporate Risk & Audit Advisory Committee receive and note the response to the question on notice raised by Mayor Otto.

In Favour: Cr Kirstie Schumacher, George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

9 CLOSURE OF MEETING

The Meeting closed at 12.15 pm.

The minutes of this meeting were confirmed at the Corporate Risk & Audit Advisory Committee held on 8 September 2022.

.....
CHAIRPERSON

8 BUSINESS OUTSTANDING

8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

File Number: 20/7/2022

Author: Executive Assistant

Authoriser: General Manager Finance and Corporate

PRECIS

Business outstanding table for the Ordinary Council Meeting

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. **Business Outstanding Table** [↓](#) 

BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Meeting Date: 20 July 2022

Attachment No: 1

Meeting	Subject	Resolution	Notes
Council 26/05/2021	Development of Murgon to Proston to Rail Trail	<p>RESOLUTION 2021/393</p> <p>Moved: Cr Roz Frohloff</p> <p>Seconded: Cr Danita Potter</p> <p>That:</p> <ol style="list-style-type: none"> 1. A Councillor workshop be held to review relevant documentation and formulate an assessment process including consultation plan as required, to assist Council make an informed decision on this matter. 2. the Deputation parties be advised that Council will not be in a position to provide a response until further consideration on this matter has been made. 3. A further report be presented to a future Standing Committee Meeting. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>20 Jul 2021 11:53am Watt, Mark</p> <p>A councillor workshop will be convened in the near future, but approx. 1 to 2 months.</p> <p>23 Aug 2021 5:17pm Watt, Mark</p> <p>Email to Councillors providing background material and feasibility study.</p> <p>25 Jan 2022 2:07pm Watt, Mark This matter is pending a Council workshop to discuss the previous report provided to Councillors.</p> <p>Budget limitations may also prevent further progress, particularly given recent flood damage to the rail trail network.</p> <p>CARRIED 7/0</p> <p>07 Feb 2022 2:07pm Watt, Mark</p> <p>Council may wish to convene a workshop to review the feasibility report and to consider further options.</p>
Council 25/08/2021	Kingaroy Community Garden	<p>RESOLUTION 2021/106</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council calls for Expressions of Interests in the Kingaroy Community Garden from community groups and local residents and report back on status of the site to a future Community Standing Committee.</p>	<p>18 Oct 2021 11:27am Hunter, Michael</p> <p>Contacted Cr Danita Potter 21/9/2021 as to hold off as had group interested. Cr Potter has not advised of outcome.</p> <p>18 Oct 2021 11:38am Hunter, Michael</p>

		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>Contacted Cr Potter 18/10/21 - actions moving forward is to work with Property Lease Officer Jennifer Pointon to identify community gardnen area/map and costings for water connection. will consult with Cr Potter prior to presenting to Cummunity Standing Committee.</p>
	CARRIED 7/0		
Council 20/10/2021	Council Land Investigations - Proposed Divestment of Land Asset	<p>RESOLUTION 2021/220</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council offer for sale on the open market by way of tender:</p> <ul style="list-style-type: none"> - Lot 41 on RP57676 – 29 Jellicoe Street, Proston; and - Lot 30 on RP36983 – 14 Earl Street, Memerambi. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>19 Jan 2022 4:47pm Bayntun, Rebecca Earl Street, Memerambi, offer for sale by tender but no tenders received. , Jellicoe Street, Proston - advice</p> <p>sought re earth mound on road frontage.</p> <p>17 Feb 2022 4:22pm Bayntun, Rebecca Advice sought on Jellicoe Street earthworks.</p> <p>19 May 2022 3:28pm Kemp, Fiona Advice to be provided by Infrastructure in 3 months time.</p>
	CARRIED 7/0		
Council 25/01/2022	Donation towards the purchase of a Medihood	<p>RESOLUTION 2022/351</p> <p>Moved: Cr Gavin Jones</p> <p>Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council provide a donation up to \$4000 to the Rural Doctors Foundation for the purchase of replacement hoods and battery packs for utilisation within South Burnett Hospitals with a report to be brought back to a future standing committee meeting.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	

CARRIED 7/0		
<p>Council 25/01/2022</p>	<p>Request from South Burnett Mountain Bike Club for Decomposed Granite from Gordonbrook Mine site</p>	<p>MOTION</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council provide in kind support in the supply and delivery of 500m3 of decomposed granite from the Gordonbrook Dam mine site for use in the development of the GORDO Mountain Bike Skills Park and Pump Track.</p> <p>RESOLUTION 2022/352</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Scott Henschen</p> <p>That the matter lay on the table and be included in Council’s 2022/2023 budget deliberations.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen</p> <p><u>Against:</u> Cr Kirstie Schumacher</p> <p style="text-align: right;">CARRIED 6/1</p>
<p>Council 23/02/2022</p>	<p>Yarraman Waste Facility</p>	<p>RESOLUTION 2022/402</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Kathy Duff</p> <p>That:</p> <ol style="list-style-type: none"> 1. The response to the question regarding propose Yarraman Waste Facility raised by Councillor Schumacher be received and noted; and 2. Council further investigation be conducted with Toowoomba Regional Council regarding the disposal of waste by residents of the South Burnett region at the

23 Mar 2022 8:44am Anderson, Kerri

Will be talked about as part of Infrastructure's 22/23 budget deliberations

		<p>proposed new Waste Facility located at Yarraman and a report be brought back to future Standing Committee Meeting.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
Council 23/03/2022	Future use of 32 Walter Road, Kingaroy.	<p>RESOLUTION 2022/452</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council continue to progress divestment opportunities for the Reserve for Park, 32 Walter Road, Kingaroy, being Lot 1 on RP852419, particularly to seek advice on the costs associated with divestment, rezoning issues, access and drainage issues as raised in public consultation and a report be brought to the July Community Standing Committee Meeting.</p> <p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>	<p>19 May 2022 3:34pm Kemp, Fiona</p> <p>Being progressed for July meeting</p>

<p>Council 23/03/2022</p>	<p>Future of the Visitor Information Centres</p>	<p>RESOLUTION 2022/454</p>	<p>30 Mar 2022 11:39am Pitt PSM, Mark 1. Visitor Service Audit & Review early April and be concluded by 30 June., 2. Email requesting an extension to meet accreditation was sent on 9th March to VISIT QLD's director. Followed up with a phone call and was advised that the National Accreditation Group will meet again next month to decide on a date for VICs to return to normal operating hours. (previous date was postponed due to omicron) Therefore this request is on hold until a date has been finalised., 3. Media Release has been sent to media team 30.3.22, 4. Round table date to be advised.</p>
		<p>Moved: Cr Kathy Duff</p>	
		<p>Seconded: Cr Roz Frohloff</p>	
		<p>That South Burnett Regional Council:</p>	
		<ol style="list-style-type: none"> 1. Develop a Visitor Service Strategy; 2. Formally request an extension to accreditation relief to 30 June 2022 whilst the operation of the VICs is considered through future budget discussions; 3. Conduct a media campaign to encourage volunteers and alerting the community to the importance of accreditation; and 4. Engage with LTO, visit South Burnett, our RTO, Southern Queensland Country Tourism and Tourism Queensland and request a meeting and round table discussion with Council to address the matters tabled in the report. 	
		<p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen</p>	
		<p><u>Against:</u> Nil</p>	
			<p>22 Apr 2022 9:23am Pitt PSM, Mark Point 1 - desktop review commenced - Engagement with stakeholders - analysis and senario deveopment - on track for 30 June - workshops to be convened during process, Point 2 - VIC accreditation extension to 30 June</p>
			<p>10 Jun 2022 1:18pm Pitt PSM, Mark Workshop with Councillors held on 10 June to discuss discussion paper and options</p>
			<p>14 Jul 2022 11:22am Pitt PSM, Mark Further resolutions adopted - COMMITTEE RESOLUTION 2022/238 and RESOLUTION 2022/604 - Workshop with</p>
			<p>CARRIED 5/0</p>

		Councillors set for Wednesday 3 August. Contact made with all groups for feedback within the resolution - unable to get together so contacted individually.	
Council 27/04/2022	Material change of use application for expansion of an existing piggery to 57,000SPU and associated infrastructure at 536 & 592 Morgans Road Windera and other properties - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co In...	<p>OFFICER'S RECOMMENDATION</p> <p>That Council approve the Material change of use application for expansion of existing of an existing piggery to 57,000spu and associated infrastructure - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co Investments Pty Ltd – MCU21/0017 subject to the following conditions:</p> <p>RESOLUTION 2022/486</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>Procedural Motion</p> <p>That the matter lay on the table.</p> <p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Danita Potter and Scott Henschen</p> <p><u>Against:</u> Cr Gavin Jones and Cr Kirstie Schumacher</p> <p style="text-align: right;">CARRIED 4/2</p>	
Council 27/04/2022	Council Land Investigations - Proposed Divestment of Land Assets - Hivesville and Wondai	<p>RESOLUTION 2022/498</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council offer for sale on the open market by way of tender:</p> <ul style="list-style-type: none"> - Lot 89 on RP203393 – 9 Barr Street, Hivesville, and - Lot 36 on SP190438 – 54-56 Burrows Street, Wondai <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen</p>	<p>19 May 2022 3:35pm Kemp, Fiona</p> <p>Progressing for sale</p> <p>21 Jun 2022 11:57am Bayntun, Rebecca</p> <p>Hivesville released for tender. Wondai being prepared for sale.</p>

		<u>Against:</u> Nil	
			CARRIED 6/0
Council 25/05/2022	Expression of Interest - Update for Donation of Replaced Mowers to Local Community Groups	<p>RESOLUTION 2022/530</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Scott Henschen</p> <p>That Council accept the report for consideration and approve the actions below to advance the proposed donation of identified Plant to local community groups for Expressions of Interest.</p> <ol style="list-style-type: none"> 1. That Plant No. 4491 be withheld from donating to local community groups because of a major failure and components that need replacing, which would result in a costly repair bill. 2. That Plant No. 4495 be removed from list of mowers to be donated as this mower has already been delivered to the Wondai Air Strip. 3. That Plant No's 4487 and 4499 be repaired ready for donation. 4. That all the new mowers should be received before an Expression of Interest is advertised. 5. That Procurement formally advertise an Expression of Interest once all the new mowers have been received (Approximately August 2022). 6. That Council formally acknowledge the Expressions of interest already received and provide information of how the donations of the mowers will proceed. 7. That once the expressions of interests have been received, the allocation of the mowers be established by the Community Grants Committee. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>20 Jun 2022 10:57am Kruger, Wendy</p> <p>Acknowledgement Letter for EOI of Ride On Mowers to various Community Organisations and providing an update of the process to be followed. Registered in ECM (ECM ID 2916858).</p> <p>15 Jul 2022 10:29am Kruger, Wendy</p> <p>Update: Awaiting arrival of replacements for Plant No.'s 4497 & 421, before EOI's are called.</p>
			CARRIED 7/0

<p>Council 25/05/2022</p>	<p>Community Notice</p>	<p>Engage community through a media notice to inform them about the works that will be completed on the Tingoora Rail Trail Verge and give them the opportunity to put through ideas to Council and Councillors Duff and Henschen be involved as divisional and portfolio Councillors.</p>	<p>15 Jun 2022 9:24am Watt, Mark Further action to proceed once road verge is mowed and cleared.</p>
<p>Council 25/05/2022</p>	<p>Community Notice</p>	<p>Engage community through a media notice to inform them about the works that will be completed on the Tingoora Rail Trail Verge and give them the opportunity to put through ideas to Council and Councillors Duff and Henschen be involved as divisional and portfolio Councillors.</p>	<p>08 Jun 2022 11:11am Newbery, Joanne media release completed. Awaiting Council to write to school before it can be distributed.</p>
<p>Council 24/06/2022</p>	<p>NaTDA In-Kind Request</p>	<p>RESOLUTION 2022/611</p> <p>Moved: Cr Jane Erkens</p> <p>Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council;</p> <ol style="list-style-type: none"> 1. Approve the requested in-kind assistance to NaTDA to support Nanango’s 175th Anniversary in 2023 subject to available resources; 2. Provides a letter of support to NaTDA in their endeavour to seek additional State and Federal Government funding to support the Nanango’s 175th Anniversary in 2023; and 3. Provides a sponsorship to NaTDA to support promotion of Nanango’s 175th Anniversary in 2023 with a financial contribution of \$3,000. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>CARRIED 7/0</p>

<p>Council 24/06/2022</p>	<p>Rail Trail Development and SBRTUA</p>	<p>RESOLUTION 2022/612</p> <p>Moved: Cr Brett Otto</p> <p>Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council responds to the recent deputation from the South Burnett Rail Trail Users Association (SBRTUA) with the following action by 30 September 2022:</p> <ol style="list-style-type: none"> 1. Commence consultation with the SBRTUA and community stakeholders with a view to entering into a suitable management and/or tenure arrangement that will facilitate the SBRTUA becoming eligible for grant funding programs, rail trail infrastructure development and asset event management / promotion; 2. Partner with the SBRTUA to undertake community engagement with a view to considering naming options for the SBRC section of the rail trail; 3. Scope and cost a 'Rail Trail Development Study' as undertaken by the BVRT in recent years; 4. Contact the following stakeholders to facilitate preliminary discussions as to the possible formation of an inter-regional rail trail advisory group, including representatives from: <ul style="list-style-type: none"> • South Burnett Regional Council; • Somerset Regional Council; • Gympie Regional Council; • SBRTUA; • BVRT; • Other relevant community or Government organisational stakeholders. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>
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CARRIED 7/0

<p>Council 24/06/2022</p>	<p>St John's School - Grade 12 Expansion</p>	<p>RESOLUTION 2022/613</p>
		<p>Moved: Cr Gavin Jones</p>
		<p>Seconded: Cr Danita Potter</p>
		<p>That South Burnett Regional Council meet with representatives of St John's Lutheran School to investigate options for the expansion of the school to cater for the introduction of senior schooling.</p>
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>
		<p><u>Against:</u> Nil</p>
<p>CARRIED 7/0</p>		
<p>Council 24/06/2022</p>	<p>Consideration of Public Auction for surplus equipment and furniture</p>	<p>RESOLUTION 2022/614</p>
		<p>Moved: Cr Scott Henschen</p>
		<p>Seconded: Cr Kirstie Schumacher</p>
		<p>1. In accordance with Section 227-228 of the <i>Local Government Regulation 2012</i>, it is proposed South Burnett Regional Council offer surplus equipment and furniture to community not for profit organisations for disposal as per the community grants framework and;</p>
		<p>2. That a decision is made on the dispersal of the remaining items after such a process that are suitable to be offered for sale through a public auction.</p>
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>
		<p><u>Against:</u> Nil</p>
<p>CARRIED 7/0</p>		

<p>Council 24/06/2022</p>	<p>Contract Review - Biosecurity Services</p>	<p>RESOLUTION 2022/615</p>	<p>Moved: Cr Kathy Duff</p>	<p>Seconded: Cr Scott Henschen</p>	<p>That the report be received for information and that the tender with separable activities is adopted as Council's preferred option in the review of the contract for biosecurity services.</p>	<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	<p><u>Against:</u> Nil</p>	<p>CARRIED 7/0</p>
<p>Council 24/06/2022</p>	<p>Seeking Council's "in-principle" approval regarding an amendment to the LG Boundary between Cherbourg Aboriginal Shire Council and South Burnett Regional Council at Haager Drive MOFFATDALE (and described as Lot 13 on SP104351)</p>	<p>RESOLUTION 2022/617</p>	<p>Moved: Cr Danita Potter</p>	<p>Seconded: Cr Scott Henschen</p>	<p>That South Burnett Regional Council offer in principle support to the proposed Local Government boundary change between Cherbourg Aboriginal Shire Council & South Burnett Regional Council at Haager Drive, Moffatdale (and described as Lot 13 on SP104351).</p>	<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	<p><u>Against:</u> Nil</p>	<p>CARRIED 7/0</p>
<p>Council 24/06/2022</p>	<p>Commercial lease of Kingaroy Aerodrome Farming Land</p>	<p>RESOLUTION 2022/619</p>	<p>Moved: Cr Danita Potter</p>	<p>Seconded: Cr Scott Henschen</p>	<p>13 Jul 2022 9:08am Pointon, Jennifer</p>	<p>Consultation with Vintage Machinery Club and Soaring Club are being scheduled.</p>		

	<p>That the farming land located on Lot 3 on SP249643 and Lot 2 FTZ37166 known as lease areas B, C, D, E and F be offered by way of tender in accordance with section 227(1)(a) of the <i>Local Government Regulation 2012</i> for a commercial farming lease.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>
<p>Council 24/06/2022</p> <p>Wondai Christmas Tree Location - Extended Community Consultation</p>	<p>RESOLUTION 2022/620</p> <p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council approve the relocation of the Wondai Christmas tree from the Wondai roundabout to the proposed location attachment one (1) in Coronation Park, Wondai as per feedback received from the broader Wondai community.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 24/06/2022</p> <p>Installation of Christmas Trees</p>	<p>RESOLUTION 2022/621</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Jane Erkens</p> <ol style="list-style-type: none"> 1. That the purchase cost for the new Christmas trees and garland/decorations for Murgon, Kumbia and Hivesville be included in the 22/23 budget with the amendment to be made at the first quarter and materials be ordered as a matter of priority once the budget has been adopted. 2. That Council progress making these three trees to ensure that they are ready for installation in early December 2022.

		<p>3. That Council engage with the community in relation to the future placement of the Kingaroy and Blackbutt Christmas trees.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 24/06/2022	Condition of Cloyna Hall	<p>RESOLUTION 2022/623</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>That</p> <ol style="list-style-type: none"> 1. South Burnett Regional Council engage an experienced geotechnical engineer to inspect and prepare a remediation plan, and 2. Council allocates \$80,000 from savings from within the overall 21/22 Building Capital Works Program and fund this future work from the 22/23 Building Asset restricted cash. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 24/06/2022	Kingaroy Aerodrome Tender - Area 21	<p>RESOLUTION 2022/626</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council delegate to the Chief Executive Office the power to negotiate with Mr Peter O'Donnell under s227-228 of the <i>Local Government Regulation 2012</i> to negotiate and enter into a Licence to Occupy for Area 21 located on Lot 3 on</p>
		<p>07 Jul 2022 2:20pm Pitt PSM, Mark</p> <p>Discussions have been held with applicant and was also trying to organise a meeting face to face to discuss his proposal. Unfortunately the applicant has been unable to confirm when he could meet. The applicant will consider his options and price he offered in the tender and come back to Council.</p>

		<p>SP249643 in accordance with the scope and specification of tender number SBRC21/22-11.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 24/06/2022</p>	<p>Electricity Trends 2022</p>	<p>RESOLUTION 2022/629</p> <p>Moved: Cr Gavin Jones</p> <p>Seconded: Cr Kathy Duff</p> <p>That Council accept this report on the electricity market trends for information and;</p> <p>1. That Council take the 9 contestable sites to Reverse Auction now prior to the contract expiry with intent to lock in rates before further significant price rises and lock in a twenty-four (24) month contract with a retailer.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 24/06/2022</p>	<p>Financial Hardship Rates Application – Assessment Number 11797- 00000-000</p>	<p>RESOLUTION 2022/635</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>That Council agree to:</p> <p>1. Write off interest charges to the value of \$1046.34 and suspend interest from accumulating while maintaining the hardship payment arrangement;</p> <p>2. Request the owner enter into a payment arrangement for Assessment Number 11797-00000-000 for \$120.00 per fortnight commencing 11 July 2022 for a period of 12 months initially;</p>

	<ol style="list-style-type: none"> 3. Payments increasing to \$150.00 per fortnight from 11 July 2023 for a period of 12 months; 4. Payments increasing to \$250.00 per fortnight from 11 July 2024 for a period of 12 months; 5. Payments increasing to \$300.00 per fortnight from 11 July 2025 for a period of 12 months under normal rate arrangement conditions; 6. Payments increasing to \$350.00 per fortnight from 11 July 2026 for a period of 12 months under normal rate arrangement conditions; 7. No interest charged on overdue rates if the agreed payments are maintained; 8. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant’s circumstances have changed significantly; 9. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and 10. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 24/06/2022</p> <p>Financial Hardship Rates Application – Assessment Number 14066-28310-000</p>	<p>RESOLUTION 2022/636</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Scott Henschen</p> <p>That Council agree to:</p> <ol style="list-style-type: none"> 1. Write off interest charges to the value of \$864.21 and suspend interest from accumulating while hardship payment arrangement is maintained; 2. Grant a moratorium on rate payments for a period of six (6) months;

	<ol style="list-style-type: none"> 3. Request the owner enter into a payment arrangement for Assessment Number 14066-28310-000 for \$108.00 per fortnight commencing 01 January 2023 for a period of 12 months; 4. Payments increasing to \$140.00 per fortnight from 1 January 2024 for a period of 12 months; 5. Payments increasing to \$180.00 per fortnight from 1 January 2025 for a period of 12 months; 6. Payments increasing to \$240.00 per fortnight from 1 January 2026 for a period of 12 months under normal rate arrangement conditions; 7. Payments increasing to \$260.00 per fortnight from 1 January 2027 for a period of 12 months under normal rate arrangement conditions; 8. Once Third-Party settlement is received payment in full is required in the same year. 9. No interest charged on overdue rates if the agreed payments are maintained; 10. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly; 11. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and 12. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 24/06/2022</p>	<p>Financial Hardship Rates Application – Assessment Number 41830-00000-000</p> <p>RESOLUTION 2022/637</p> <p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Kathy Duff</p>

That Council agree to:

1. Write off interest charges to the value of \$58.80 and suspend interest from accumulating while the hardship payment arrangement is maintained;
2. Grant a moratorium on rate payments for a period of six (6) months;
3. Request the owner enter into a payment arrangement for Assessment Number 41830-00000-000 for \$30.00 per fortnight commencing 1 January 2023 for a period of 12 months;
4. Payments increasing to \$40.00 per fortnight commencing 1 January 2024 for a period of 12 months;
5. Payments increasing to \$60.00 per fortnight commencing 1 January 2025 for a period of 12 months;
6. Payments increasing to \$65.00 per fortnight commencing 1 January 2026 for a period of 24 months under normal rate arrangement conditions;
7. No interest charged on overdue rates if the agreed payments are maintained;
8. A review of this Payment Plan monthly; or at other times if Council is advised that the applicant's circumstances have changed significantly;
9. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
10. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the applicant reject or request a variance of this Payment Plan.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

<p>Council 24/06/2022</p>	<p>Local Law Review</p>	<p>RESOLVED 2022/574</p>
<p>Mayor Brett Otto has requested that a report on the local law review completion costs in relation to the keeping of animals be presented in July for budget review and operational plan.</p>		
<p>Council 24/06/2022</p>	<p>General Practitioner Services</p>	<p>RESOLVED 2022/576</p>
<p>That the issue of the crisis in GP services across our region be raised at the Consultative Office and seek the committee's advice to see what actions Council should take. A report to come back to a future standing Committee Meeting with the issues and needs of the local hospitals.</p>		
<p>Council 24/06/2022</p>	<p>Local Residents Off Season Rebate</p>	<p>RESOLVED 2022/589</p>
<p>A report be brought to a future standing committee regarding local residents rebates for off season for the tourist facilities.</p>		
<p>Council 24/06/2022</p>	<p>Community Engagement</p>	<p>RESOLUTION 2022/597</p>
<p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Scott Henschen</p> <p>That Council start the process of community engagement and consultation for the following projects with a view to getting scoping completed and shovel ready for grants and/or funding from cash:</p> <ul style="list-style-type: none"> • McKell Park • Coronation Park • Coopers Gap viewing platform • Lions Park Kingaroy completion • Gore Street kerb and channelling at Murgon High School • Murgon Basketball half court 		

	<ul style="list-style-type: none"> • 9 Car park shelters BP Dam • Tipperary Flat Park renewal • Proston lookout • Proston Weaners • Durong Camping Ground • Apex Park car park Kingaroy • Tingoora Drainage • Youth Park Kingaroy <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 24/06/2022	<p>Prioritising Projects</p> <p>RESOLVED 2022/598</p> <p>A report be brought to a future standing committee with the prioritisation of the above projects as adopted in Resolution 2022/595.</p>
Council 24/06/2022	<p>Question on Notice - Nanango Christmas Decorations</p> <p>Question on Notice from Cr Jane Erkens: Where are the Nanango Christmas decorations and flags?</p>
Council 8/07/2022	<p>Differential General Rates Categories and Criteria 2022/2023</p> <p>RESOLUTION 2022/12</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Scott Henschen</p> <p>That:</p> <p>1. South Burnett Regional Council adopt differential general rates for the year ending 30 June 2023;</p>

13 Jul 2022 5:07pm Anderson, Kerri

Noted. Have started updating the various reports with the changes for rural residential categories. Will close off once all areas have been updated on the website.

	<p>2. Pursuant to <i>Section 81</i> of the <i>Local Government Regulation 2012</i>, the categories into which rateable land is categorised, the description of those categories and, in accordance with <i>Sections 81(4)</i> and <i>81(5)</i> of the <i>Local Government Regulation 2012</i>, the method by which land is to be identified and included in its appropriate category is as listed in the table below;</p> <p>3. Council delegates to the Chief Executive Officer the power, in accordance with <i>Sections 81(4)</i> and <i>81(5)</i> of the <i>Local Government Regulation 2012</i>, to identify the rating category to which each parcel of rateable land belongs.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
<p>Council 8/07/2022</p> <p>Adoption of the Differential General Rates 2022/2023</p>	<p>RESOLUTION 2022/13</p> <p>Moved: Cr Gavin Jones</p> <p>Seconded: Cr Scott Henschen</p> <p>That pursuant to <i>Section 94</i> of the <i>Local Government Act 2009</i> and <i>Section 80</i> of the <i>Local Government Regulation 2012</i> the differential general rate to be made and levied for each differential general rate category for the year ending 30 June 2023 is as follows:</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>13 Jul 2022 5:18pm Anderson, Kerri</p> <p>New rates have been provided to rates department for updating. Won't complete this task until rates have been ticked off in system to ensure they have been updated correctly.</p>

<p>Council 8/07/2022</p>	<p>Minimum General Rates 2022/2023</p>	<p>RESOLUTION 2022/14</p> <p>Moved: Cr Gavin Jones</p> <p>Seconded: Cr Scott Henschen</p> <p>That in accordance with Section 94 of the <i>Local Government Act 2009</i> and Section 77 of the <i>Local Government Regulation 2012</i>, the minimum general rate to be made and levied for the year ending 30 June 2023 for each differential general rate category, is as follows:</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>13 Jul 2022 5:12pm Anderson, Kerri</p> <p>Minimum general rates has been provided to rates for updating in system. Won't complete this action until we can tick off that they all match.</p>
CARRIED 7/0			
<p>Council 8/07/2022</p>	<p>Separate Charge - Waste Management Levy 2022/2023</p>	<p>RESOLUTION 2022/23</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kathy Duff</p> <p>That pursuant to <i>Section 94</i> of the <i>Local Government Act 2009</i> and <i>Section 103</i> of the <i>Local Government Regulation 2012</i>, Council make and levy a separate charge (to be known as the "Waste Management Separate Charge"), in the sum of \$174.50 per rateable assessment, to be levied equally on all rateable land in the region, for the purpose of:</p> <ol style="list-style-type: none"> 1. Providing and maintaining waste facilities and services that are not met from other fees and charges collected on a user pays basis; and 2. Meeting public expectations in matters of disposal of refuse that affect public health and visual amenity of the area. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>13 Jul 2022 5:13pm Anderson, Kerri</p> <p>New rates have been provided to rates department for updating. Won't complete this task until rates have been ticked off in system to ensure they have been updated correctly.</p>
CARRIED 7/0			

Council
8/07/2022
Waste Collection
Utility Charges
2022/2023

RESOLUTION 2022/24

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That in accordance with *Section 94* of the *Local Government Act 2009* and *Section 99* of the *Local Government Regulation 2012* Council make and levy waste management utility charges, for the supply of waste management services (including the storage, collection and removal of general waste) on all land and structures to which a waste management service is supplied or, in the case of rateable land which is occupied, made available by Council as follows:

1. Council's Discretion to Levy Waste Management Utility Charges
 - (a) If premises are in an area in which Council conducts or will conduct general waste collection, Council may levy waste management utility charges having regard to:
 - (i) the nature and volume of general waste produced, or to be produced, as a result of the ordinary use or occupation of the premises; and
 - (ii) the number of standard general waste containers supplied to the premises; and
 - (iii) the size and type of each standard general waste container supplied to the premises; and
 - (iv) the nature of the general waste stored, or to be stored, in each standard general waste container, for example, whether the standard general waste container is set aside for the storage of:
 - (1) commercial waste; or
 - (2) domestic waste; or
 - (3) recyclable waste (but excluding green waste); or
 - (4) recyclable waste (but limited to green waste); and
 - (v) how often Council will arrange for the collection of general waste from each standard general waste container supplied to the premises.

13 Jul 2022 5:14pm Anderson, Kerri

New rates have been provided to rates department for updating. Won't complete this task until rates have been ticked off in system to ensure they have been updated correctly.

	<p>(b) For the avoidance of doubt, in making a determination about the levying of waste management utility charges for premises, from time to time, Council is not obliged to have regard to:</p> <p>(i) the extent to which the owner or occupier of the premises elects to utilise, for the storage of general waste, 1 or more of the standard general waste containers supplied to the premises for, or on behalf of, Council; or</p> <p>(ii) the extent to which the owner or occupier of the premises elects to utilise, for the storage of general waste, 1 or more containers, other than standard general waste containers supplied to the premises for, or on behalf of, Council.</p> <p>(c) Council delegates, to the chief executive officer of Council, the power to make a determination about the levying of waste management utility charges for premises having regard to the criteria specified (service category) in section 2 below.</p> <p>2. Waste Management Utility Charges for the Collection of General Waste</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
<p>Council 8/07/2022</p> <p>Setting of Wastewater Utility Charges 2022/2023</p>	<p>RESOLUTION 2022/25</p> <p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Danita Potter</p> <p>That pursuant to <i>Section 94</i> of the <i>Local Government Act 2009</i> and <i>Section 99</i> of the <i>Local Government Regulation 2012</i>, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:</p> <p>In respect of all lands and premises which are connected to, or capable of connection to, Councils reticulated sewerage systems, the following utility charges be made and levied</p>	<p>13 Jul 2022 5:14pm Anderson, Kerri</p> <p>New rates have been provided to rates department for updating. Won't complete this task until rates have been ticked off in system to ensure they have been updated correctly.</p>

for the provision of wastewater services for the year ended 30 June 2023, except for the Proston Common Effluent Disposal System:

1. In respect of all lands and premises which are connected to Council's wastewater Systems:
 - (a) For the first pedestal connected to any of Council's wastewater systems, a charge of \$761.00 per annum per pedestal.
 - (b) Other than additional pedestals installed in a private residence for the sole use of the occupier and their family, all additional pedestals will be levied a charge of:
 - (i) \$609.00 per annum per additional pedestal for hospital and education facilities
 - (ii) \$411.00 per annum per additional pedestal for all other categories.
 - (c) In respect of each allotment of Vacant Land rateable under the *Local Government Act 2009* situated within the declared wastewater areas defined in "Schedule A of the Revenue Statement" except for the Proston Common Effluent Disposal System, a charge of \$549.00 per annum will apply.
 - (d) Where any premises not connected to the Council's wastewater system, become connected during the year, the charges under clause (a)(1) shall become operative from the date of connection, with proportionate rebate from that date, of those made under Clause (a)(3).

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

<p>Council 8/07/2022</p>	<p>Proston Common Effluent Disposal Utility Charges 2022/2023</p>	<p>RESOLUTION 2022/26</p>	<p>13 Jul 2022 5:14pm Anderson, Kerri</p>
		<p>Moved: Cr Kathy Duff</p>	<p>New rates have been provided to rates department for updating. Won't complete this task until rates have been ticked off in system to ensure they have been updated correctly.</p>
		<p>Seconded: Cr Scott Henschen</p>	
		<p>That pursuant to <i>Section 94 of the Local Government Act 2009</i> and <i>Section 99 of the Local Government Regulation 2012</i> Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:</p>	
		<p>The following utility charges be made and levied for the provision of a Common effluent disposal system for the year ended 30 June 2023:</p>	
		<ol style="list-style-type: none"> 1. In respect of all lands and premises which are connected to Council's Common effluent disposal system: <ol style="list-style-type: none"> (a) For the first pedestal connected to the system, a charge of \$449.00 per annum per pedestal. (b) Other than additional pedestals installed in a private residence for the sole use of the occupier and their family, all additional pedestals will be levied a charge of: <ol style="list-style-type: none"> (i) \$359.00 per annum per additional pedestal for hospital and education facilities (ii) \$243.00 per annum per additional pedestal for all other categories. (c) Where any premises not connected to the Council Common system, become connected during the year, the charges under Clause (a) (1) shall become operative from the date of connection, with proportionate rebate from that date. (d) A charge of \$93.00 per annum will apply to vacant land that is capable of being connected to the system. 	
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	
		<p><u>Against:</u> Nil</p>	
			<p>CARRIED 7/0</p>

<p>Council 8/07/2022</p>	<p>Water Supply Charges 2022/2023</p>	<p>RESOLUTION 2022/29</p>	<p>13 Jul 2022 5:15pm Anderson, Kerri</p>
<p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Danita Potter</p> <p>That:</p> <ol style="list-style-type: none"> 1. Pursuant to <i>Section 94 of the Local Government Act 2009</i> and <i>Section 99 of the Local Government Regulation 2012</i> Council make and levy water utility charges set out in the table hereunder for the provision of water supply services (Access Charges) for the financial year ended 30 June 2023: 2. Pursuant to <i>Section 94 of the Local Government Act 2009</i> and <i>Section 99 of the Local Government Regulation 2012</i> Council make and levy water utility charges set out in the tables hereunder for the consumption of water for the financial year ended 30 June 2023. <p>Properties not connected to the Proston Rural Water Supply Scheme will be split into separate tariffs - based on their Differential Rate Category. Residential Tariffs are comprised of Residential (1, 201, 203, 301, 401), Rural Residential (900, 910) and Village (3) Rate Categories per the Revenue Statement.</p> <p>Commercial Tariffs are comprised of Commercial (2, 202, 204, 302, 402), Shopping Centre (9,10,99), Industrial (8, 208, 209, 308, 408), Extractive (211, 212, 213), Coal Mine (414), Power Generation (215, 219, 220, 221, 222, 223, 224, 225, 229, 230, 231, 232, 233, 234, 235), Rural Land – Primary Production (6), Water Pumping and Storage (419) and Other (7) Rate Categories per the Revenue Statement.</p> <ol style="list-style-type: none"> (a) In respect of Residential Tariffs (Consumption Charge) for the Water Supply Schemes of Blackbutt, Boondooma Dam, Kingaroy, Kumbia, Nanango, Proston, Tingoora, Wondai, Wooroolin and Yallakool: (b) In respect of Commercial tariffs (Consumption Charge) for the Water Supply Schemes of Blackbutt, Boondooma Dam, Kingaroy, Kumbia, Nanango, Proston, Tingoora, Wondai, Wooroolin and Yallakool: (c) In respect of the Proston Rural Water Supply Scheme a flat charge of \$1.75 per Kilolitre of water consumed. (d) High Volume Commercial >200,000 Kilolitre per year. 			<p>New rates have been provided to rates department for updating. Won't complete this task until rates have been ticked off in system to ensure they have been updated correctly.</p>

		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	
		CARRIED 7/0	
Council 8/07/2022	Adoption of Discount on Rates 2022/2023	<p>RESOLUTION 2022/31</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That pursuant to <i>Section 130 of the Local Government Regulation 2012</i>, the differential general rates, wastewater utility charges, water access charges, refuse collection charges, recycling collection charges made and levied shall be subject to an early payment discount of 10% if paid within the discount period of thirty (30) days of the date of issue of the rate notice provided that:</p> <ol style="list-style-type: none"> 1. All of the aforementioned rates and charges are paid within thirty (30) days of the date of issue of the rate notice; 2. All other rates and charges appearing on the rate notice (that are not subject to discount) are paid within thirty (30) days of the date of issue of the rate notice; and 3. All other overdue rates and charges relating to the rateable assessment are paid within thirty (30) days of the date of issue of the rate notice. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>13 Jul 2022 5:15pm Anderson, Kerri</p> <p>Rates will need to update the discount codes so that we can include recycling in the discount parameters., Wont close this task until that is complete.</p>
		CARRIED 6/0	
Council 8/07/2022	Interest on Overdue Rates 2022/2023	<p>RESOLUTION 2022/32</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Scott Henschen</p>	

	<ol style="list-style-type: none"> 1. That pursuant to <i>Section 133</i> of the <i>Local Government Regulation 2012</i>, compound interest on daily rests at the rate of eight point one seven percent (8.17%) per annum is to be charged on all overdue rates or charges. 2. South Burnett Regional Council determine that rates or charges will be considered as overdue for the charging of interest if they remain unpaid after thirty (30) days from the due date of the relevant rate notice. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
<p>Council 8/07/2022</p> <p>Adoption of the Setting of Concession on Rates and Charges for Approved Pensioners 2022/2023</p>	<p>RESOLUTION 2022/33</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>That pursuant to <i>Sections 120, 121 and 122</i> of the <i>Local Government Regulation 2012</i>, a rebate of rates be granted to all ratepayers who are pensioners and who are eligible for the Queensland Government pensioner remission.</p> <p>The rebate will be set at:</p> <ol style="list-style-type: none"> 1. Twenty percent of the differential general rate, sewerage utility charges, water utility charges and waste/refuse utility charges; and 2. The maximum concession granted per property shall be capped at \$200 per annum. 3. An additional fifty percent discount be provided to all concession card holders and Department of Veterans Affairs concession card holders for Waste Management Utility Charges for the collection of recyclable waste. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>13 Jul 2022 5:17pm Anderson, Kerri</p> <p>Need to input parameters in system for the 50% rebate on recycling for pensioners. This task won't be completed until that has taken place.</p>

<p>Council 8/07/2022</p>	<p>Adoption of Exemptions and Concessions on Various Special, Separate and Utility Charges 2022/2023</p>	<p>RESOLUTION 2022/34</p>	<p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>That:</p> <ol style="list-style-type: none"> 1. Pursuant to <i>Section 93</i> of the <i>Local Government Act 2009</i> Council provides an exemption of differential general rates and separate charges for properties as identified within the categories per the table below. 2. Pursuant to <i>Sections 120, 121 and 122</i> of the <i>Local Government Regulation 2012</i>, Council grants a rebate for various rates and charges for the financial year ending 30 June 2023 as identified in the table below and subject to the following: <ol style="list-style-type: none"> (a) Property owners must notify Council immediately if there is a substantive change in land use for a property that is receiving a rate concession. (b) Applications received during the current financial year that fall within the categories below, will be granted a rate concession following the passing of a resolution by Council. (a) (c) If a property has been granted a rate concession in the previous financial year, the owner will not be required to re-apply to receive the rate concession for the current financial year. However, proof of ongoing eligibility will be required if requested. 3. South Burnett Regional Council extend the waste bin concession for the Youth Groups category to include the recycling bin. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>CARRIED 7/0</p>
<p>Council 8/07/2022</p>	<p>Letter to Premier</p>	<p>RESOLUTION 2022/6</p>	<p>Write to the Premier to thank her and the government for the leadership they are showing in regards to waste and for the Nanango weighbridge grant.</p>	<p>In progress.</p>

9 NOTICES OF MOTION

Nil

10 PORTFOLIO - CORPORATE SERVICES, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & ICT**10.1 LGAQ 126TH ANNUAL CONFERENCE: MOTION REQUEST****File Number: 13-07-2022****Author: Chief Executive Officer****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Executive and Finance & Corporate Standing Committee Meeting on Wednesday 13 July 2022.

SUMMARY**8.3 LGAQ 126TH ANNUAL CONFERENCE: MOTION REQUEST**

COMMITTEE RESOLUTION 2022/7

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommend to Council:

That South Burnett Regional Council resolves to submit the following motions to the 2022 Local Government Association of Queensland Annual Conference:

- a) That the LGAQ advocate for more funding for domestic violence in rural, regional and remote areas as more allocation of funds is needed for counsellors and ground support for all people in a DV situation including the people and organisations that support them.
- b) That the State Government amend the windfarm code 23 and solar farm code guidelines to regulate broader community consultation and social licence to operate requirements.
- c) Call on the State Government to increase the RMPC funding to cover the significant number of unfunded defects that exist in the state network rural/regional Councils so as to better reflect the transport asset maintenance requirements.
- d) That the State Government invest and back the LGAQ housing action plan and prioritise funding for social and affordable housing outcomes in regional Queensland.
- e) That the State Government develop and invest in core trunk infrastructure that is impeding growth in housing in regional Queensland.
- f) That the State Government develop a process of advocacy to the Australian Government in relation to regional university centres across rural Queensland.
- g) That the State Government make representation to the Federal Government in relation to increasing primary health care services (general practitioners) across suburban and regional Queensland.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council resolves to submit the following motions to the 2022 Local Government Association of Queensland Annual Conference:

- a) That the LGAQ advocate for more funding for domestic violence in rural, regional and remote areas as more allocation of funds is needed for counsellors and ground support for all people in a DV situation including the people and organisations that support them.
- b) That the State Government amend the windfarm code 23 and solar farm code guidelines to regulate broader community consultation and social licence to operate requirements.
- c) Call on the State Government to increase the RMPC funding to cover the significant number of unfunded defects that exist in the state network rural/regional Councils so as to better reflect the transport asset maintenance requirements.
- d) That the State Government invest and back the LGAQ housing action plan and prioritise funding for social and affordable housing outcomes in regional Queensland.
- e) That the State Government develop and invest in core trunk infrastructure that is impeding growth in housing in regional Queensland.
- f) That the State Government develop a process of advocacy to the Australian Government in relation to regional university centres across rural Queensland.
- g) That the State Government make representation to the Federal Government in relation to increasing primary health care services (general practitioners) across suburban and regional Queensland.

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee Meeting on Wednesday 13 July 2022.

ATTACHMENTS

1. **LGAQ Motions Template 2022** [↓](#) 



Every Queensland community deserves to be a liveable one

2022 LGAQ Annual Conference – Motions template

Please use this template to prepare and submit your motion using the link below.
Please use text only – no images or tables.

Who is the key contact for this motion? (required)	
Do you have a contact at the LGAQ for this motion? (optional)	
Submitting council (required)	
Supporting organisation (if applicable)	
Council resolution # (required)	
Date of council resolution (required)	Please select the date of resolution here
<input type="checkbox"/> Does this motion have state-wide relevance? (This is a required field)	
Title of motion (required)	
Motion (required)	The LGAQ calls on the <State/Federal/State and Federal government(/s)> to
What is the desired outcome sought? (required) 200 word limit	
Background (required) 350 word limit	Placeholder text – To further explain the motion and illustrate the issue/s which need to be addressed, please include any relevant examples.



10.2 COUNCIL NOMINATE THE 2023 SPECIAL HOLIDAY

File Number: 20/7/2022
Author: Coordinator Executive Services
Authoriser: Chief Executive Officer

PRECIS

Presented at the Executive and Finance & Corporate Standing Committee Meeting on Wednesday 13 July 2022.

SUMMARY**8.4 COUNCIL NOMINATE THE 2023 SPECIAL HOLIDAY**

COMMITTEE RESOLUTION 2022/8

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the Committee recommends to Council:

South Burnett Regional Council progress the Monday of the 2023 Royal National Exhibition, Brisbane – Monday 14 August 2023, as the 2023 Show Holiday for the South Burnett region and further, complete the 2023 Special Holiday request form and delegate to the Chief Executive Officer to submit via email prior to Friday 29 July 2022.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

South Burnett Regional Council progress the Monday of the 2023 Royal National Exhibition, Brisbane – Monday 14 August 2023, as the 2023 Show Holiday for the South Burnett region and further, complete the 2023 Special Holiday request form and delegate to the Chief Executive Officer to submit via email prior to Friday 29 July 2022.

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee Meeting on Wednesday 13 July 2022.

ATTACHMENTS

Nil

10.3 AUSTRALIA DAY - NOMINATION FORMS AND LOCATION

File Number: 20/7/2022
Author: Coordinator Executive Services
Authoriser: Chief Executive Officer

PRECIS

Presented at the Executive and Finance & Corporate Standing Committee Meeting on Wednesday 13 July 2022.

SUMMARY**8.5 AUSTRALIA DAY - NOMINATION FORMS AND LOCATION**

COMMITTEE RESOLUTION 2022/9

Moved: Cr Jane Erkens
Seconded: Cr Danita Potter

That the Committee recommend to Council:

1. The South Burnett Regional Council 2023 Nomination Forms be approved; and
2. The Location of Australia Day Awards Ceremony be held at the Nanango Showgrounds on Sunday 22 January 2023

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

1. The South Burnett Regional Council 2023 Nomination Forms be approved; and
2. The Location of Australia Day Awards Ceremony be held at the Nanango Showgrounds on Sunday 22 January 2023

FINANCIAL AND RESOURCE IMPLICATIONS

The 2023 Australia Day Awards Ceremony has been included in the 2022/2023 budget.

REPORT

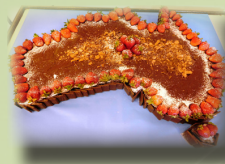
Presented at the Executive and Finance & Corporate Standing Committee meeting on Wednesday 13 July 2022.

ATTACHMENTS

1. **Australia Day Local Achiever Nomination Form 2023** [↓](#) 
2. **Australia Day Major Categories Form 2023** [↓](#) 

South Burnett Region

2023 Australia Day Awards



The South Burnett Australia Day awards provide the community with an opportunity to acknowledge and reward outstanding groups and individuals committed to improving the lifestyle experience in our region. The award categories that have been chosen give our individual communities equal opportunity to nominate those who have made special contributions to their local community. **NB: If someone has won an Australia Day Award in the last three (3) years, they are not eligible for nomination for that same category.**

LOCAL ACHIEVER AWARD

BLACKBUTT / BENARKIN

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

MAIDENWELL / BUNYA MOUNTAINS

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

NANANGO

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

KUMBIA

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

KINGAROY

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

WOOROOLIN / MEMERAMBI

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

WONDAI / TINGOORA

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

HIVESVILLE / PROSTON

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

MURGON

Open to all ages

Awarded to an individual who has made an outstanding achievement / contribution in the local community.

HOW TO NOMINATE

Please complete the nomination form provided and attach your reasons for nominating (500 words or less), including how the nominee has made an outstanding contribution to the community, particularly in 2022 and why you believe they should receive an Australia Day Award. Supporting documentation (copies only) that you feel will assist the judges in making their decision may also be provided with your nomination form.

JUDGING PROCESS

Nominations will be reviewed by the appointed judging panel. The judge's decision is final and no correspondence will be entered into.

Nominations close 4:30pm on Friday 11 November 2022

Nomination forms are to be marked Private & Confidential - Australia Day Awards and submitted to:

Chief Executive Officer
 South Burnett Regional Council
 PO Box 336, Kingaroy Qld 4610
 or can be submitted online.

PRIVACY POLICY: South Burnett Regional Council is collecting personal information you supply on this form in accordance with privacy principles in order to facilitate the Australia Day awards. This information will be accessed by persons who have been authorised to do so. Some of this information may be published in local media, on Council's website and may be broadcast at the Australia Day function and may be used in future Council publications and reports for the purpose of Australia Day Awards. Your information will not be given to any other person or agency unless required by law. Your personal information is handled in accordance with the *Information Privacy Act 2009*. If you provide Council with any personal

South Burnett Region

2023 Australia Day Awards



Who would like to nominate:

Name:

Address:

Telephone:

Age (if known):

For a Local Achiever 2023 Australia Day Award in the following area - **(Please tick only one box per nomination form)**

Blackbutt / Benarkin

Maidenwell / Bunya Mountains

Nanango

Kumbia

Kingaroy

Wooroolin / Memerambi

Wondai / Tingoora

Hivesville / Proston

Murgon

Please tell us in 200-500 words how this person has made an outstanding achievement / contribution in the community, particularly in 2022 and why you believe they are deserving of an Australia Day Award. (please attach extra sheets if necessary).

Your details:

Name:

Address:

Telephone:

Mobile:

Email:

Signature:





The South Burnett Australia Day awards provide the community with an opportunity to acknowledge and reward outstanding groups and individuals committed to improving the lifestyle experience in our region. The award categories that have been chosen give our individual communities equal opportunity to nominate those who have made special contributions to their local community. **NB: If someone has won an Australia Day Award in the last three (3) years, they are not eligible for nomination for that same category.**

<p>SOUTH BURNETT CITIZEN OF THE YEAR Nominee must be 26 years or over as at 26 January 2021. Recognising a South Burnett resident who has made a valuable contribution to their community and / or given outstanding service to the South Burnett community over a number of years.</p> <p>SOUTH BURNETT YOUNG CITIZEN OF THE YEAR Nominee must be 25 years of age or younger as at 26 January 2021 Outstanding achievement by a young resident who displays ongoing excellence in their field and in the community, demonstrating leadership and innovation whilst contributing to the development of the South Burnett region.</p> <p>SOUTH BURNETT JUNIOR CULTURAL AWARD Nominee must be 17 years of age and under as at 26 January 2021 Outstanding achievement by a young resident making a significant contribution to the cultural life of the South Burnett.</p> <p>SOUTH BURNETT CULTURAL AWARD Nominee must be aged 18 years and over as at 26 January 2021 Outstanding achievement by a South Burnett resident making a significant contribution to the cultural life of the South Burnett.</p> <p>SOUTH BURNETT JUNIOR SPORTSPERSON AWARD Nominee must be aged 17 years and under as at 26 January 2021 To recognise a person in the community who has made a notable achievement in sporting endeavours.</p> <p>SOUTH BURNETT SENIOR SPORTSPERSON AWARD Nominee must be aged 18 years and over as at 26 January 2021 To recognise a person in the community who has achieved significant recognition in sport.</p> <p>SOUTH BURNETT SPORTS ADMINISTRATOR/COACH/OFFICIAL AWARD Outstanding achievement by an individual who has made a significant contribution to sport and / or the community as a coach, official or administrator.</p>	<p>SOUTH BURNETT COMMUNITY ORGANISATION OF THE YEAR To recognise an outstanding achievement by a group, club or organisation that has made a notable contribution to the community during 2021.</p> <p>SOUTH BURNETT VOLUNTEER OF THE YEAR To recognise a volunteer member (or couple) who has made a valuable contribution to their community, club or organisation and / or given outstanding service over a number of years.</p> <p>SOUTH BURNETT LIFETIME ACHIEVEMENT AWARD Nominee must be 60 years of age and over as at 26 January 2021 Outstanding achievement by a senior resident who displays ongoing excellence in their field and in the community, demonstrating leadership and innovation whilst contributing towards the South Burnett region.</p> <p>HOW TO NOMINATE Please complete the nomination form provided and attach your reasons for nominating (between 200 and 500 words), including how the nominee has made an outstanding contribution to the community, particularly in 2021 and why you believe they should receive an Australia Day Award. Supporting documentation (copies only) that you feel will assist the judges in making their decision may also be provided with your nomination form.</p> <p>JUDGING PROCESS Nominations will be reviewed by the appointed judging panel. The judge's decision is final and no correspondence will be entered into. The judges reserve the right to move a nominee to another category if they believe it better suits the nomination.</p>
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PRIVACY POLICY: South Burnett Regional Council is collecting personal information you supply on this form in accordance with privacy principles in order to facilitate the Australia Day awards. This information will be accessed by persons who have been authorised to do so. Some of this information may be published in local media, on Council's website and may be broadcast at the Australia Day function and may be used in future Council publications and reports for the purpose of Australia Day Awards. Your information will not be given to any other person or agency unless required by law. Your personal information is handled in accordance with the *Information Privacy Act 2009*. If you provide Council with any personal information about another person, you should ensure that you are authorised to do so.

South Burnett Region

2023 Australia Day Awards



Who would you like to nominate:

Name:

Address:

Telephone:

Mobile (if known):

Select one or more 2023 Australia Day Award in the following category (**Please tick only one (1) box per nomination form**)

<input type="checkbox"/>	South Burnett Citizen of the Year	<input type="checkbox"/>	South Burnett Junior Sports Award	<input type="checkbox"/>	South Burnett Junior Cultural Award
<input type="checkbox"/>	South Burnett Young Citizen of the Year	<input type="checkbox"/>	South Burnett Sports Administrator/Coach/Official Award	<input type="checkbox"/>	South Burnett Volunteer of the Year
<input type="checkbox"/>	South Burnett Senior Sports Award	<input type="checkbox"/>	South Burnett Cultural Award	<input type="checkbox"/>	South Burnett Lifetime Achievement
<input type="checkbox"/>	South Burnett Organisation of the Year	<input type="checkbox"/>		<input type="checkbox"/>	

Please tell us in 200-500 words how this person, organisation or event has made an outstanding contribution to the South Burnett, particularly in 2022 and why you believe they are deserving of an Australia Day Award. (please attach extra sheets if necessary). **NB: If someone has won an Australia Day Award in the last three (3) years, they are not eligible for nomination for that same category.**

Your details:

Name:

Address:

Telephone:

Mobile:

Email:

Signature:



Nominations close 4:30pm on Friday 11 November 2022

Nomination forms are to be marked Private & Confidential - Australia Day Awards and submitted to:

Chief Executive Officer
South Burnett Regional Council

PO Box 336, Kinross Old 4610 or can be submitted online.

10.4 MONTHLY FINANCIAL INFORMATION

File Number: 24.06.2022
Author: Manager Finance & Sustainability
Authoriser: Chief Executive Officer

PRECIS

Preliminary monthly financial report as at 30th June 2022.

SUMMARY

The following information provides Council's current position as at 30th June 2022

OFFICER'S RECOMMENDATION

That the preliminary monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 30th June 2022 be received and noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to estimated position as provided to Council on the 8th July 2022 and the amended budget as adopted at the Council Meeting held on 25th May 2022.

The amended budget maintains the link with achieving the Operational Plan 2021/2022 and is generally in line with the revenue and expenditure priorities of the Original Budget as adopted by Council on 14th July 2021.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

Section 4(b) of the Human Rights Act 2019 (the 'Act') requires public entities to act and make decisions in away compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

- | | |
|---|--|
| 1. Recognition and equality before the law; | 13. Cultural rights—generally; |
| 2. Right to life; | 14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples; |
| 3. Protection from torture and cruel, inhuman or degrading treatment; | 15. Right to liberty and security of person; |

- | | |
|---|---|
| 4. Freedom from forced work; | 16. Humane treatment when deprived of liberty; |
| 5. Freedom of movement; | 17. Fair hearing; |
| 6. Freedom of thought, conscience, religion and belief; | 18. Rights in criminal proceedings; |
| 7. Freedom of expression; | 19. Children in the criminal process; |
| 8. Peaceful assembly and freedom of association; | 20. Right not to be tried or punished more than once; |
| 9. Taking part in public life; | 21. Retrospective criminal laws; |
| 10. Property rights; | 22. Right to education; |
| 11. Privacy and reputation; | 23. Right to health services. |
| 12. Protection of families and children; | |

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the proposed estimated position and the amended budget, at an organisational level, for the period ended 30 June 2022. The meeting reports for June are a modified, shortened version compared to usual due to the year-to-date figures not being finalised for the 21/22 year at this point in time.

- Recurrent Revenue is currently sitting at 99% compared to the estimated position or 102% if compared to the amended budget.
- Recurrent Expenditure is sitting at 97% compared to the estimated position and 97% if compared to the amended budget.
- End of year adjustments for contract assets & liabilities, accruals, prepayments and provisions are still to be performed.
- Council's current cash holdings at the end of June 2022 was \$62.369m with \$24.396m of this currently classed as restricted cash. Restricted cash holdings for the 21/22 year are still to be calculated and will be reconciled once all end of year adjustments have been performed.
- All of Council's financial ratios are within their respective targets for the month of June.
- Council's capital expenditure program is currently sitting at \$27.713m in actual and committed expenditure which equates to approximately 89% of the total budget spent to date.

ATTACHMENTS

1. **Monthly Financial Report June 2022** [!\[\]\(687b6c142f51ac6f390f8bd444e38d03_img.jpg\)](#) 
2. **Capital Expenditure Report June 2022** [!\[\]\(605f40b2c3d6e1d01a5766f59c82e1d4_img.jpg\)](#) 



South Burnett Regional Council
Monthly Financial Report
Interim June 2022



Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the proposed estimated position and the amended budget, at an organisational level, for the period ended 30 June 2022. The meeting reports for June are a modified, shortened version compared to usual due to the year to date figures not being finalised for the 21/22 year at this point in time.

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Executive Summary

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1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 30 June 2022
100% of Year Complete

	2022	Original Budget	Amended Budget	Estimated Position	Variance (to Estimated Position)
	\$	\$	\$	\$	%
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	51,396,505	51,521,884	51,420,397	51,396,505	100%
Fees and Charges	5,773,270	4,988,433	5,007,955	5,858,218	99%
Rental Income	542,355	393,500	495,214	512,355	106%
Interest Received	572,990	630,500	530,500	564,331	102%
Sales Revenue	2,542,537	3,016,651	3,173,579	2,447,507	104%
Other Income	1,827,130	940,475	1,501,033	1,827,807	100%
Grants, Subsidies, Contributions and Donations	14,744,232	7,561,978	14,100,699	15,541,772	95%
	<u>77,399,020</u>	<u>69,053,421</u>	<u>76,229,377</u>	<u>78,148,496</u>	<u>99%</u>
Capital Revenue					
Grants, Subsidies, Contribution and Donations	8,790,053	11,779,420	11,885,519	11,035,519	80%
Total Income	<u>86,189,072</u>	<u>80,832,841</u>	<u>88,114,896</u>	<u>89,184,015</u>	<u>97%</u>
Expenses					
Recurrent Expenses					
Employee Benefits	25,416,826	24,979,452	25,419,361	25,419,361	100%
Materials and Services	28,879,069	23,631,408	28,157,267	29,793,201	97%
Finance Costs	(1,207,685)	2,107,567	1,833,567	323,245	-374%
Depreciation and Amortisation	21,218,610	21,330,624	21,241,879	21,231,517	100%
	<u>74,306,820</u>	<u>72,049,050</u>	<u>76,652,074</u>	<u>76,767,325</u>	<u>97%</u>
Capital Expense					
	6,389,365	(400,000)	(400,000)	6,389,365	
Total Expense	<u>80,696,186</u>	<u>71,649,050</u>	<u>76,252,074</u>	<u>83,156,690</u>	<u>97%</u>
Net Result	<u>5,492,887</u>	<u>9,183,791</u>	<u>11,862,823</u>	<u>6,027,325</u>	
Net Operating Result	<u>3,092,199</u>	<u>(2,995,629)</u>	<u>(422,696)</u>	<u>1,381,171</u>	

2.2 Revenue

2.2.1 Rates Levies and Charges

This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

As at 30 June 2022, rates, levies and charges are tracking on target at 100%.

2.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.

As of 30 June 2022, fees and charges are tracking just below target at 99% compared to estimated position. June accruals for waste disposal income are yet to be completed.

Main increases between amended budget and estimated position are:

- Higher than expected volumes of rates searches that have been performed during the year.
- Planning and building applications were higher than expected during the year.
- Increases in disposal fees for asbestos material.
- Water & WasteWater increased due to increases in the number of water and sewerage connections that have been performed during the year.
- Compliance have seen an increase in overgrown allotment slashing charges.

2.2.3 Rental Income

Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

As of 30 June 2022, rental income is tracking above target at 106% compared to estimated position. Lease prepayments and June rental accruals are yet to be completed.

2.2.4 Interest Received

Interest revenue includes interest on investments and rate arrears.

As of 30 June 2022, interest received is tracking just above target at 102% of estimated position. High bank balances and increasing to interest rates on investment accounts has helped this revenue stream.

2.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory.

As of 30 June 2022, sales revenue is tracking above target at 104% of estimated position. Sales revenue decreased compared to the amended budget due to timing in RPC works as the design component for the Bunya Mountains Road project has been completed while the construction has been pushed out to the 2022/23 year.

2.2.6 Other Income

Other income is sundry income derived from all other sources. As of 30 June 2022, other income is tracking on target at 100% when compared with the estimated position.

Increases compared to the amended budget include sale of scrap steel, Workcover reimbursements, legal fees recovery, insurance claims received, disaster management miscellaneous income and animal fines.

2.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 30 June 2022, operating grants are tracking below the estimated position target at 95% however this will change as contract asset and liability considerations are taken into account for all grants. Increases compared to the amended budget revolve around the QRA spending.

2.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

As of 30 June 2022, capital grants are tracking below the estimated position target at 80%, however the contract asset and liability reconciliations still need to be performed. A reduction between the amended budget and estimated position of \$850k is due to timing of works relating to Niagara Road.

2.3 Expenditure

2.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 30 June 2022, employee benefits are tracking on target at 100%. Final provision calculations and end of year reconciliations are still to be performed.

2.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 30 June 2022, materials and services are tracking below the estimated position target at 97%. This will change as creditor accruals and prepayments are taken into account. Increases to materials and services compared to the amended budget largely stem from QRA spending.

2.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 30 June 2022, finance costs are tracking above the estimated position target at -374%. This is a result of end of year adjustments for the landfill and quarry provisions with June 2022 discount rates being significantly higher than the May 2022 discount figures that were used for

forecasting purposes. Final movements for the provision of doubtful debts still need to be completed.

2.3.4 Depreciation

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council's property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 30 June 2022, depreciation is on target at 100%. Work in progress balances currently sitting in the balance sheet as at 30 June 2022 total \$16.484m in total.

2.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of. A loss on asset disposal is recognised when a current asset is disposed of out of Council's asset register before it is fully depreciated and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal. As of 30 June 2022 the total capital expense was as follows:

<i>Capital Expense</i>	<i>Actual</i>	<i>Amended Budget</i>
INCOME		
Fleet	- 354,272	- 400,000
DISPOSALS		
Roads	2,211,815	-
Fleet	189,536	-
Land	945,000	-
Buildings	2,441,941	-
Water	568,779	-
Wastewater	386,198	-
Miscellaneous	370	-
	6,389,365	- 400,000

Capital expense is sitting at a loss of (\$6.389m) for the year which is on target.

- Total capital income for fleet items totals \$354k for the year.
- Council's current loss on disposals is (\$6.744m) with (\$2.212m) for roads, (\$190k) relating to fleet disposals, (\$945k) relating to land disposals, (\$2.442m) relating to disposals of building assets, (\$569k) on water assets and (\$386) relating to wastewater disposals. The transfer of the Hospital from Council to a third party resulted in the majority of the building and land disposal balances.

3.0 Interim Statement of Financial Position (Balance Sheet)

Statement of Financial Position
as at 30 June 2022

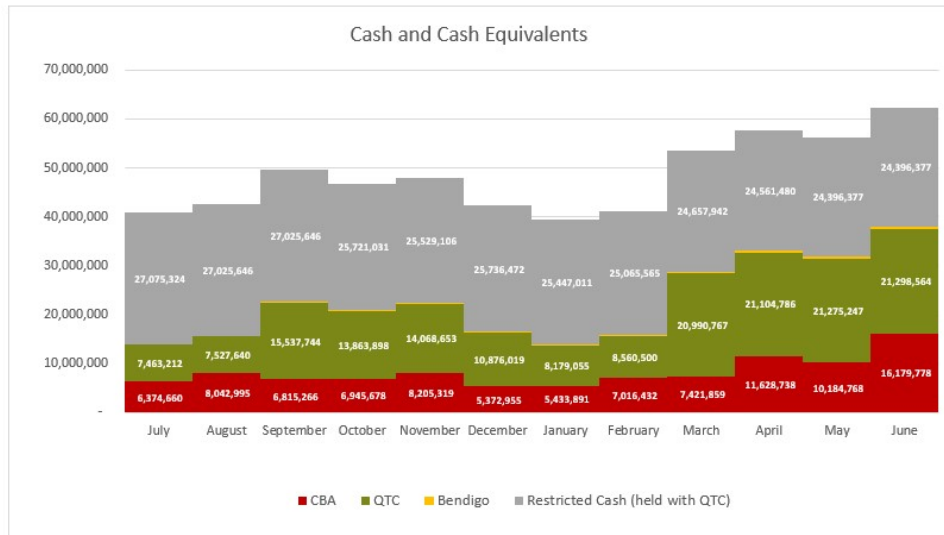
	2022 JUNE	Original Budget	Amended Budget	Expected Position	Variance (to Estimated Position)
	\$	\$	\$	\$	\$
Current Assets					
Cash and Cash Equivalents	62,369,260	36,498,468	44,413,369	62,342,487	100%
Trade and Other Receivables	8,510,898	9,348,944	12,727,403	9,417,760	90%
Inventories	802,434	764,632	705,263	799,262	100%
Investments	-	-	-	-	-
Total Current Assets	71,682,592	46,612,044	57,846,035	72,559,509	99%
Non-Current Assets					
Trade and Other Receivables	1,067,277	910,507	870,373	738,324	145%
Property, Plant and Equipment	859,227,630	872,535,500	876,364,061	919,881,707	93%
Right of Use Asset	850,717	837,809	837,809	837,809	102%
Intangible Assets	6,258,525	6,234,639	6,266,488	6,258,526	100%
Total Non-Current Assets	867,404,149	880,518,455	884,338,731	927,716,366	93%
TOTAL ASSETS	939,086,740	927,130,499	942,184,766	1,000,275,875	94%
Current Liabilities					
Trade and Other Payables	14,396,096	10,063,817	13,902,829	13,065,843	110%
Borrowings	3,283,781	3,250,722	3,163,736	3,283,781	100%
Lease Liabilities	21,740	22,303	21,740	22,303	97%
Provisions	3,602,636	3,953,243	4,126,864	3,603,303	100%
Other Liabilities	1,494,375	-	-	1,420,778	105%
Total Current Liabilities	22,798,628	17,290,085	21,215,169	21,396,008	107%
Non-Current Liabilities					
Trade and Other Payables	-	-	-	-	-
Borrowings	27,139,006	27,225,302	27,284,817	27,139,006	100%
Lease Liabilities	868,951	846,648	846,648	846,648	103%
Provisions	10,749,840	13,501,773	13,185,037	12,007,330	90%
Other Liabilities	4,247,153	-	-	4,247,153	100%
Total Non-Current Liabilities	43,004,950	41,573,723	41,316,502	44,240,137	97%
TOTAL LIABILITIES	65,803,579	58,863,808	62,531,671	65,636,145	100%
NET COMMUNITY ASSETS	873,283,162	868,266,691	879,653,095	934,639,730	93%
Community Equity					
Retained Surplus/(Deficiency)	437,973,563	440,813,008	444,343,496	438,507,998	100%
Asset Revaluation Surplus	435,309,599	427,453,683	435,309,599	496,131,732	88%
TOTAL COMMUNITY EQUITY	873,283,162	868,266,691	879,653,095	934,639,730	93%

3.1 Current Assets

3.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques received but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

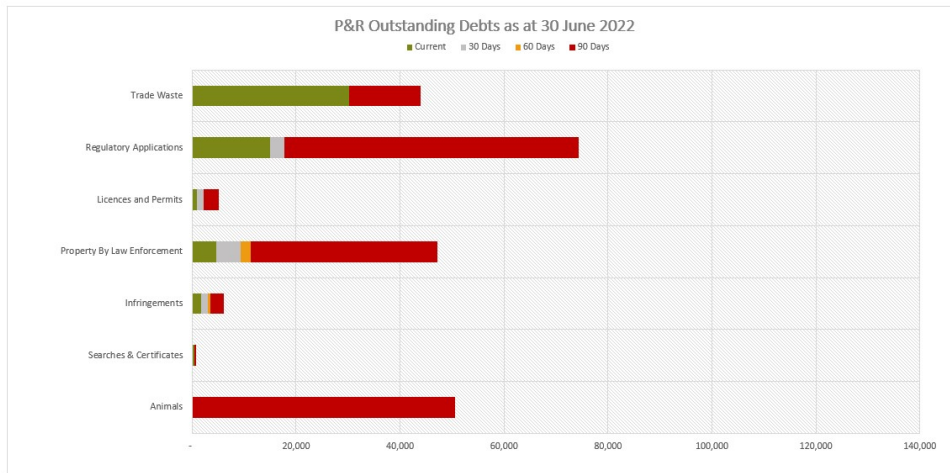
As of 30 June 2022, Council’s actual cash and cash equivalents balance was \$62,369,260. The below table shows the breakup of this balance sheet element (excluding cash drawers).



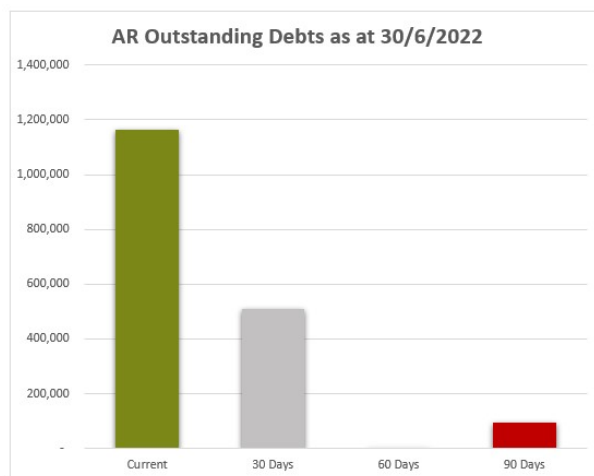
As at the 30 June 2022, the restricted cash balance was \$24.396m. This has not been updated for June and will increase significantly to allow for restricting of Water, Wastewater, Waste and Fleet operating surpluses as well as reconciling of the capital program to determine the value of continued projects that will be continuing into the 2022/23 year.

3.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



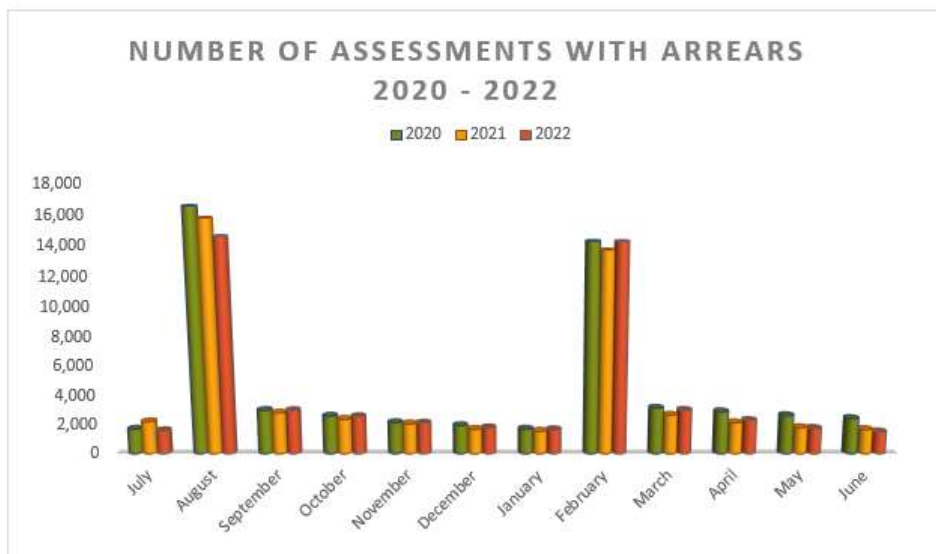
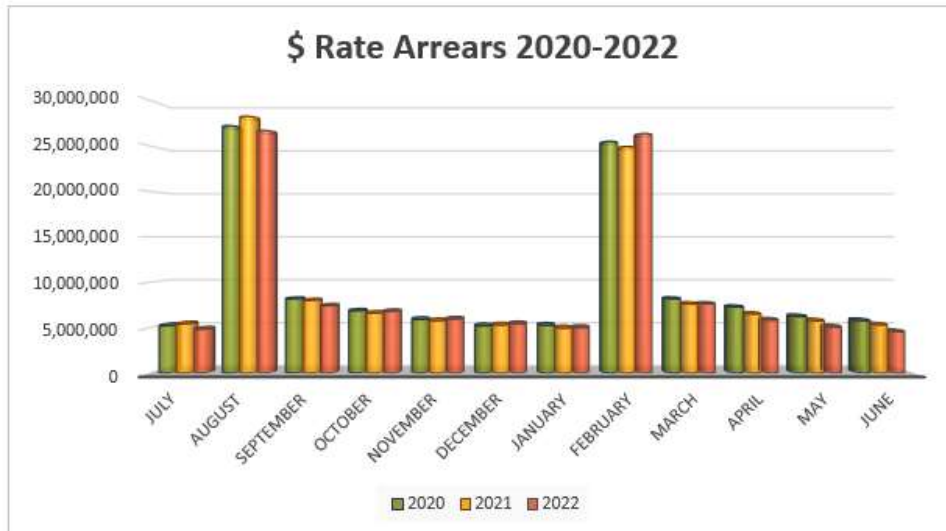
Out of the \$162k in Property and Rating (P&R) debts above that are overdue by 90 days or more, \$8k is currently on a payment plan being looked after by Council’s debt collectors, \$111k are being actively pursued by Council staff, \$35k can be recovered when properties are sold, and \$8k belong to developer contributions that will be finalised in the future.

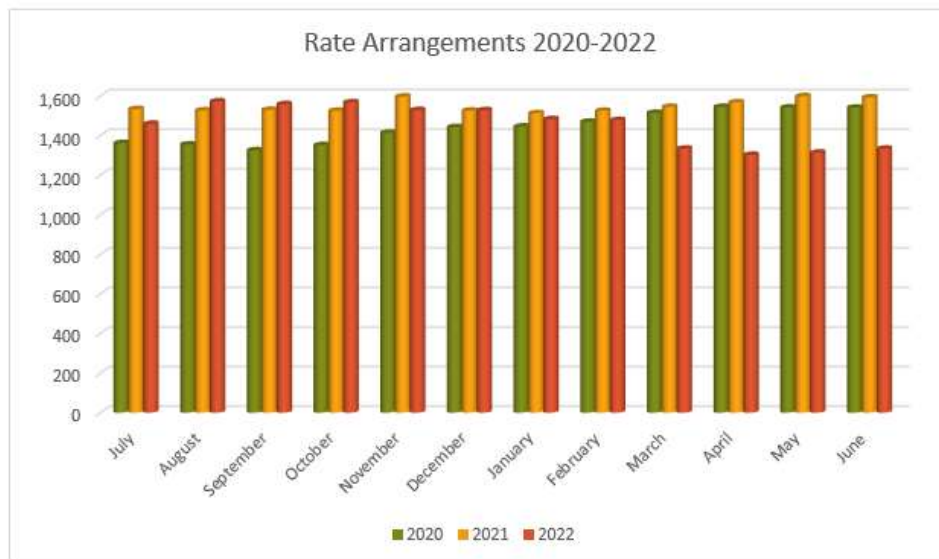
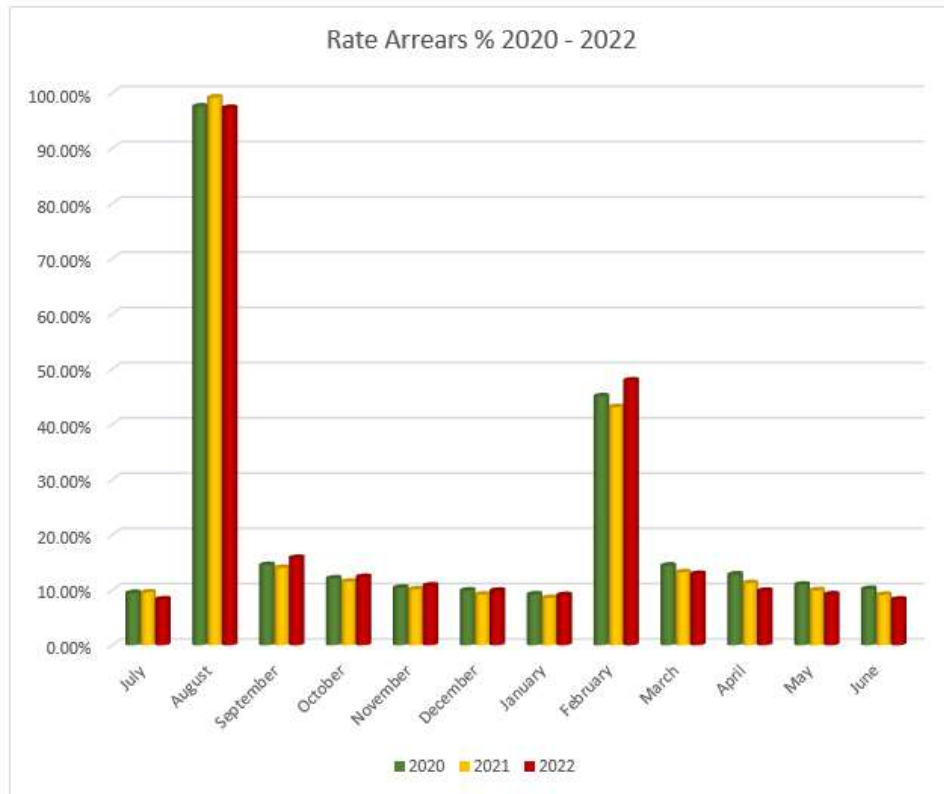


The AR outstanding debts 90+ days is currently \$88k which is 5% of total AR outstanding debts. This decreased by approximately \$10k from last month.

A total of 90% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council. Out of the remaining 10% in 90 days, \$1k has been paid in July and the remaining value is being followed up by Council.

Rates in arrears as of 30 June 2022 is sitting at \$4.548m or 8.28% which is above the target arrears of 7%. There are currently 1,334 assessments with rate arrangements in place which accounts for 88% of the properties that are in arrears.





3.1.3 Inventories

Inventories is made-up of Council stores and is valued at cost. Council is currently undertaking a project to reduce and minimise the number of inventories held.

3.2 Non-Current Assets

3.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges and loans to community organisations.

3.2.2 Property, Plant and Equipment

The total amended capital budget is \$31.231m which includes any projects deemed a continued project from 2020/2021 for completion in the 2021/2022 year.

Actual expenditure with committed costs as of 30 June 2022 is \$27.713m, which is tracking below target at 89%. Of the \$27.713m, \$20.652m is actual expenditure with the remaining \$7.061m sitting as committed costs. The actual spend to date equates to 66% of the total budget available. Accruals are yet to be completed for the 2021/22 year.

Capital breakdown is now a separate attachment to this document.

3.2.3 Right of Use Assets

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at Yallakool which is currently due to end in 2051.

3.2.4 Intangible Assets

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process. This impairment test is yet to be completed.

3.3 Liabilities

3.3.1 Trade and other Payables

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as wages and salaries, annual leave, RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett).

Town of Business	Town of Business Description	January 2022 Purchases	February 2022 Purchases	March 2022 Purchases	April 2022 Purchases	May 2022 Purchases	June 2022 Purchases
LOCAL	Total Local	1,284,281.55	1,472,121.09	1,741,885.35	1,535,134.12	1,278,437.74	2,882,480.68
OUTSIDE SBRC	Total Other	1,850,841.98	2,774,702.74	2,542,874.12	1,808,140.33	1,911,818.46	2,174,426.39
	% Local Purchases	40.96%	34.66%	40.65%	45.92%	40.07%	57.00%

Companies with a local branch within the region (eg Bunnings), are currently being picked up as purchases in the outside SBRC category. Finance are working with Procurement to determine how to identify these instances so that a more accurate locally sourced figure can be provided.

3.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 30 June 2022 was \$30,422,787 made up of borrowings in the following departments:

Department	Borrowings
NRM & Parks	\$ 499,716
Finance	\$ 715,823
Property	\$ 667,861
Economic Development	\$ 317,105
Environment & Waste	\$ 646,341
Infrastructure	\$ 10,413,145
Water & Wastewater	\$ 17,162,795
Total	\$ 30,422,787

3.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

3.3.4 Provisions

Provisions are made up of landfill and gravel pit expected restoration costs and employee long service leave. Provisions will be impacted by discount rates and end of year calculations, preliminary reconciliations for landfill and gravel provisions have been completed.

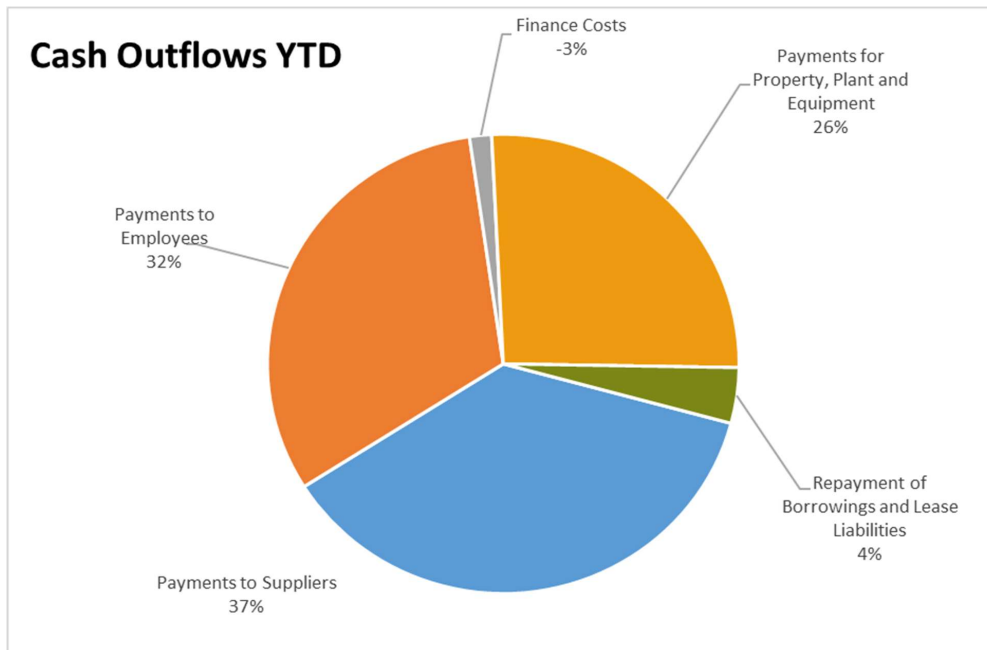
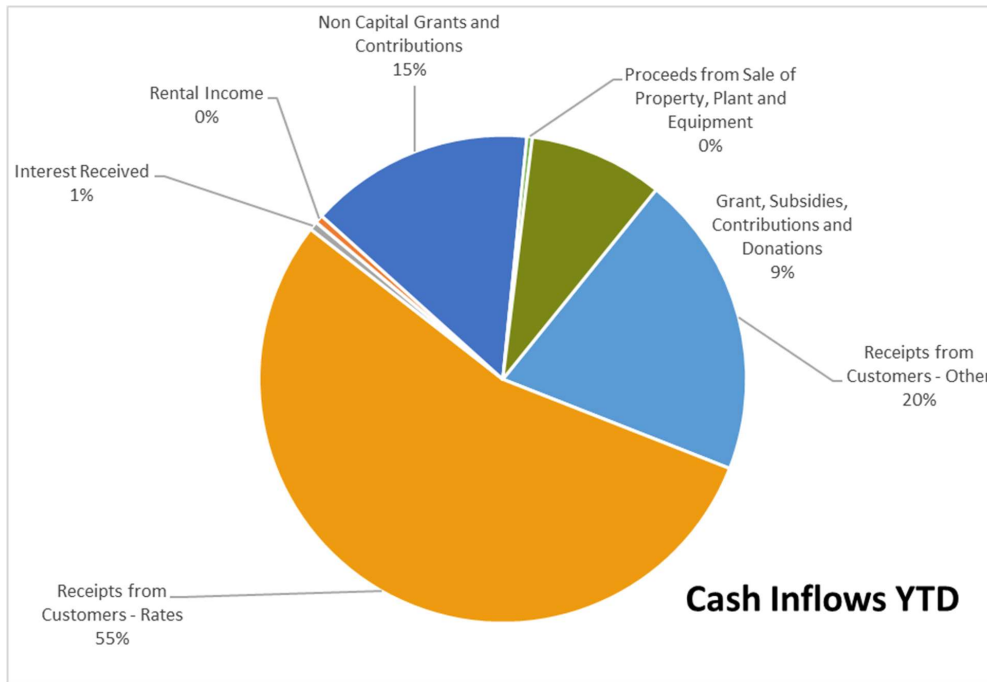
3.3.5 Other Liabilities

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates. Council has received four years' worth of State Waste Levy in advance during June 2022.

4.0 Interim Cash Flow

Monthly Cashflow	Mar	Apr	May	June	YTD	Original Budget	Amended Budget	Estimated Position	YTD vs Est Position %
Cash Flows from Operating Activities									
Receipts from Customers	\$18,919,893	\$3,286,824	\$2,126,119	\$4,422,257	\$73,887,845	\$66,555,854	\$70,167,581	\$79,493,185	93%
Payments to Suppliers and Employees	(\$4,701,438)	(\$4,376,092)	(\$3,929,893)	(\$4,065,259)	(\$54,791,579)	(\$54,374,649)	(\$58,275,516)	(\$59,777,170)	102%
	\$14,218,495	(\$1,089,268)	(\$1,803,774)	\$359,997	\$19,096,265	\$12,181,205	\$11,892,065	\$25,716,015	
Interest Received	\$62,712	\$43,515	\$57,223	\$52,987	\$572,990	\$650,500	\$530,500	\$564,331	102%
Rental Income	\$22,177	\$49,502	\$52,028	\$49,468	\$542,355	\$393,500	\$495,214	\$512,355	106%
Non Capital Grants and Contributions	\$1,551,982	\$6,402,369	\$1,034,382	\$1,089,816	\$14,744,232	\$7,561,978	\$14,100,699	\$15,541,772	95%
Finance Costs	(\$151,747)	(\$153,660)	(\$161,658)	\$2,830,295	\$1,207,685	(\$1,562,081)	(\$1,562,081)	(\$1,549,759)	-78%
Net Cash Inflow (Outflow) from Operating Activities	\$15,703,619	\$5,252,458	(\$821,738)	\$4,476,563	\$36,163,527	\$19,205,102	\$25,456,397	\$40,784,714	89%
Cash Flows from Investing Activities									
Payments for Property, Plant and Equipment	(\$2,437,272)	(\$2,604,739)	(\$1,426,642)	(\$1,384,275)	(\$20,819,585)	(\$31,292,907)	(\$31,231,028)	(\$27,708,735)	75%
Payments for Intangible Assets	-	-	-	-	\$4,276	-	-	-	0%
Advances/(Repayments) of Loans and Advances	-	-	-	-	\$354,274	\$400,000	\$400,000	\$354,274	100%
Proceeds from Sale of Property, Plant and Equipment	-	\$54,819	-	-	\$354,274	\$11,779,420	\$11,885,519	\$11,035,519	80%
Grant, Subsidies, Contributions and Donations	\$151,001	\$331,972	\$735,295	\$2,818,602	\$8,790,053	(\$19,113,487)	(\$18,945,509)	(\$16,318,942)	72%
Net Cash Inflow (Outflow) from Investing Activities	(\$2,286,271)	(\$2,217,947)	(\$693,348)	\$1,434,327	(\$11,670,983)				
Cash Flows from Financing Activities									
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	-	(\$3,100,861)	(\$3,100,861)	(\$3,126,627)	100%
Repayment of Borrowings and Leasing Liabilities	\$116,363	\$112,609	\$116,363	\$112,609	(\$3,126,626)	(\$3,100,861)	(\$3,100,861)	(\$3,126,627)	100%
Net Cash Inflow (Outflow) from Financing Activities	\$116,363	\$112,609	\$116,363	\$112,609	(\$3,126,626)				
Cash and Cash Equivalents at the Beginning of the Period	\$41,063,652	\$54,597,363	\$57,744,483	\$56,345,760	\$41,003,342	\$39,507,713	\$41,003,342	\$41,003,342	
Net Increase (Decrease) in Cash and Cash Equivalents Held	\$13,533,711	\$3,147,120	(\$1,396,723)	\$6,023,500	\$21,365,918	(\$3,009,246)	\$3,410,027	\$21,339,145	
Cash and Cash Equivalents at the End of the Period	\$54,597,363	\$57,744,483	\$56,345,760	\$62,369,260	\$62,369,260	\$36,498,468	\$44,413,369	\$62,342,487	
Restricted Cash	\$24,657,942	\$24,561,480	\$24,396,377	\$24,396,377	\$24,396,377				
Cash Available for Use	\$29,939,422	\$33,183,004	\$31,949,383	\$37,972,883	\$37,972,883				

Minimum 3 month operating liquidity (\$16,673,607)



5.0 Interim Changes in Equity

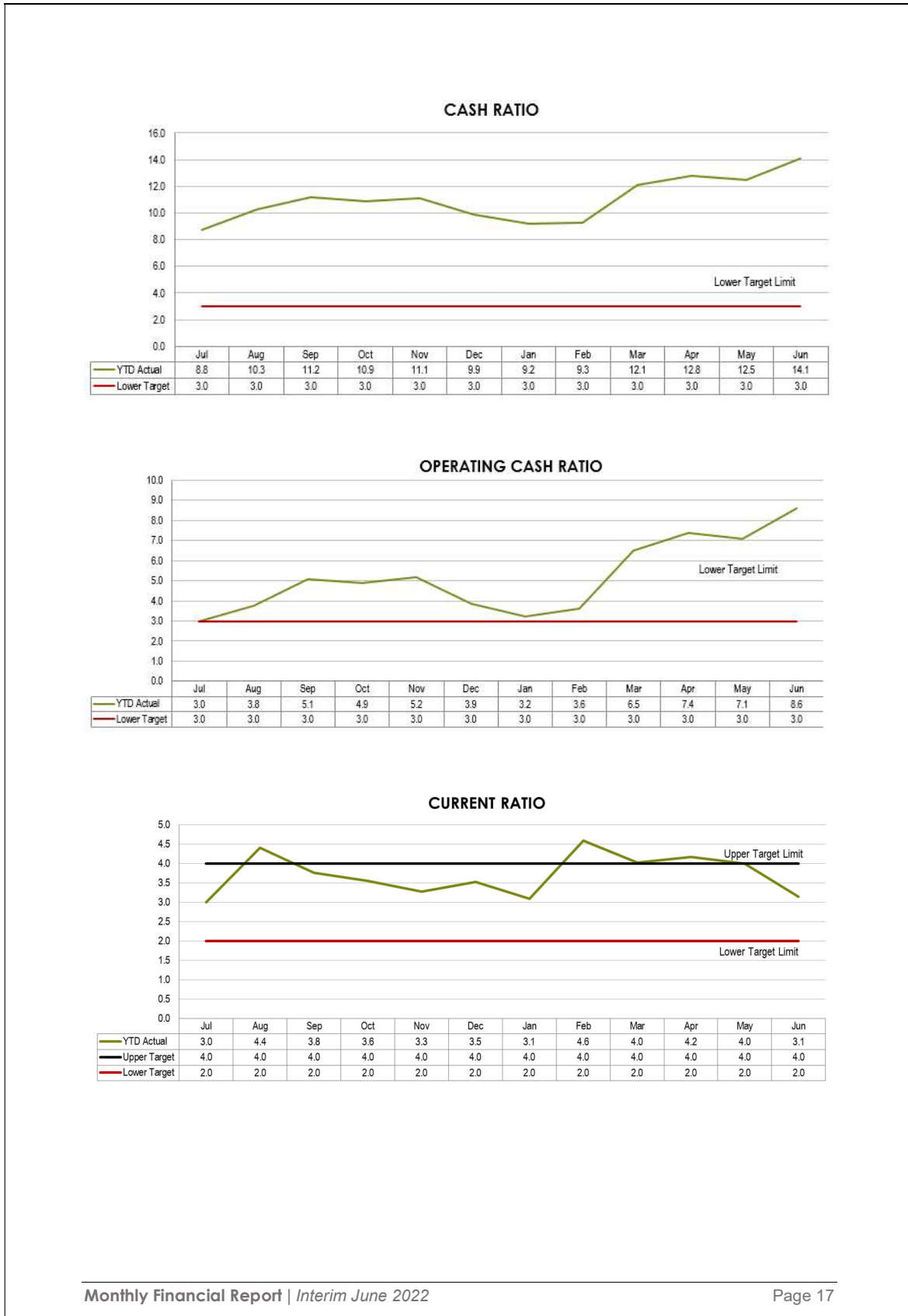
	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	YTD
	\$	\$	\$	\$	\$	\$	\$
Asset Revaluation Surplus							
Opening Balance	435,309,599	435,309,599	435,309,599	435,309,599	435,309,599	435,309,599	435,309,599
Incl/(dec) in asset revaluation surplus	-	-	-	-	-	-	-
Closing Balance	435,309,599	435,309,599	435,309,599	435,309,599	435,309,599	435,309,599	435,309,599
Retained Surplus							
Opening Balance	430,176,372	426,102,591	446,988,576	441,591,001	442,681,157	439,126,949	432,480,675
Restricted Cash Released	-	-	-	-	-	-	-
Net Result	- 4,073,781	20,885,985	- 5,397,574	1,090,156	- 3,554,208	- 1,153,386	5,492,887
Closing Balance	426,102,591	446,988,576	441,591,001	442,681,157	439,126,949	437,973,563	437,973,563
Total Community Equity	861,412,190	882,298,175	876,900,600	877,990,756	874,436,548	873,283,162	873,283,162

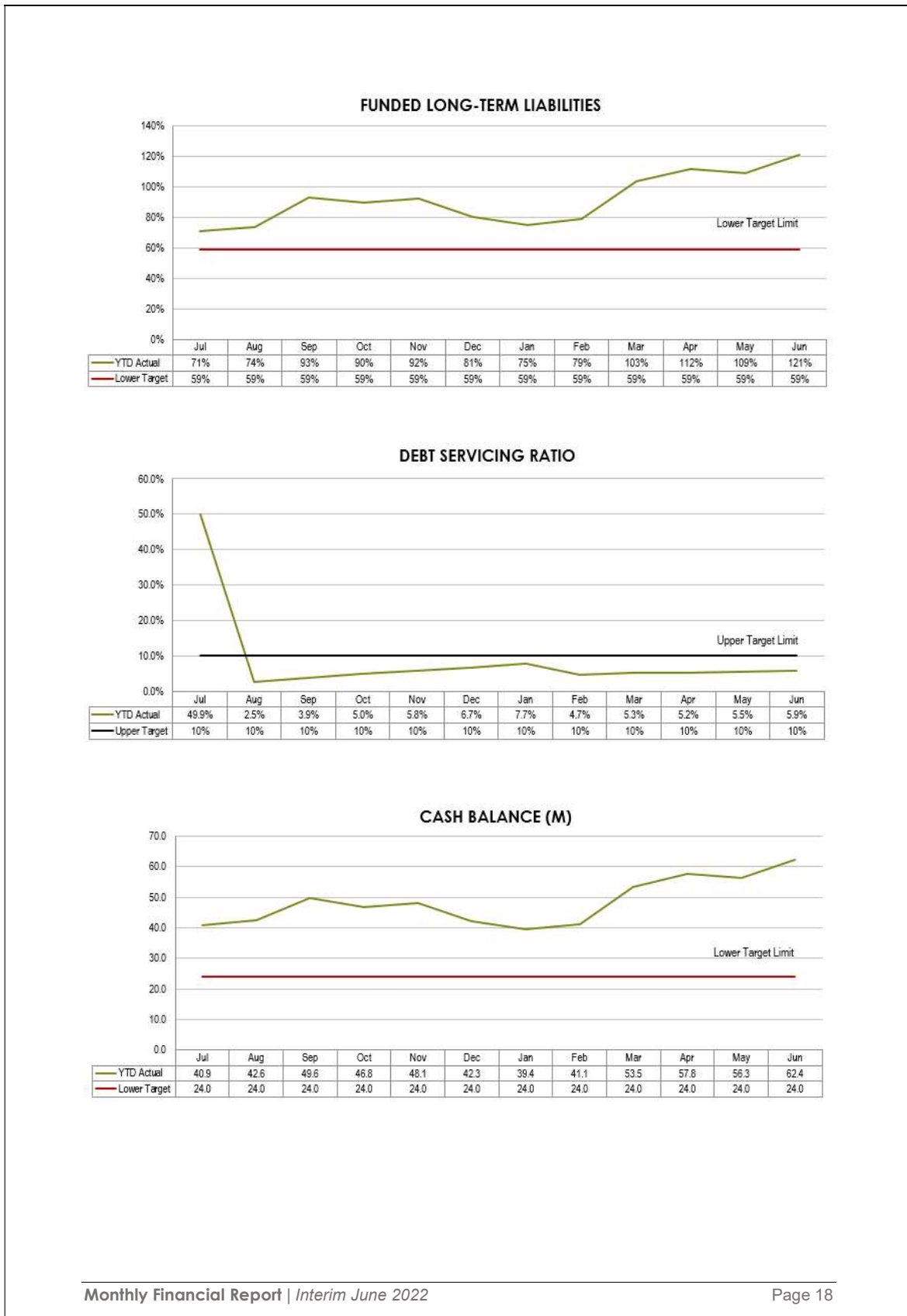
6.0 Financial Ratios

Key Performance Indicators - Monthly Reporting

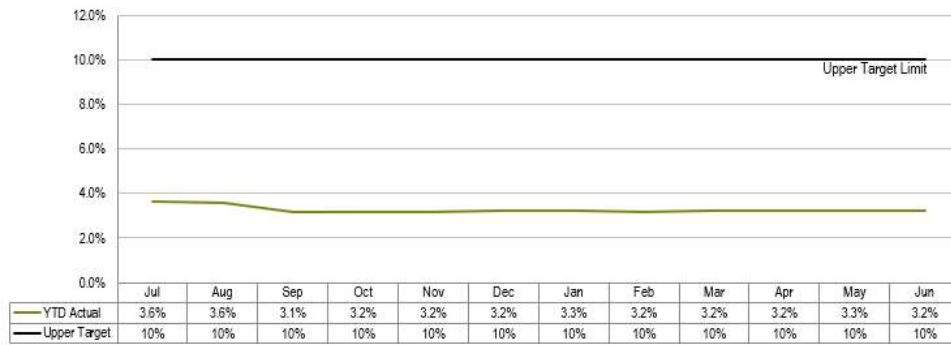
Ratio	Description	Formula	SBRC's Target	Status	Jun-22
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	14.10
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	8.58
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✓	3.14
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non} - \text{Current Borrowings}}$	Target greater than or equal to 59%	✓	121.02%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	5.85%
Cash Balance - \$M	Total Cash that Council held	Cash Held at Period End	Target greater than or equal to \$24M	✓	62.37
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non} - \text{Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	3.24%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	1.81%

The ratios at the end of June are all within their respective targets.

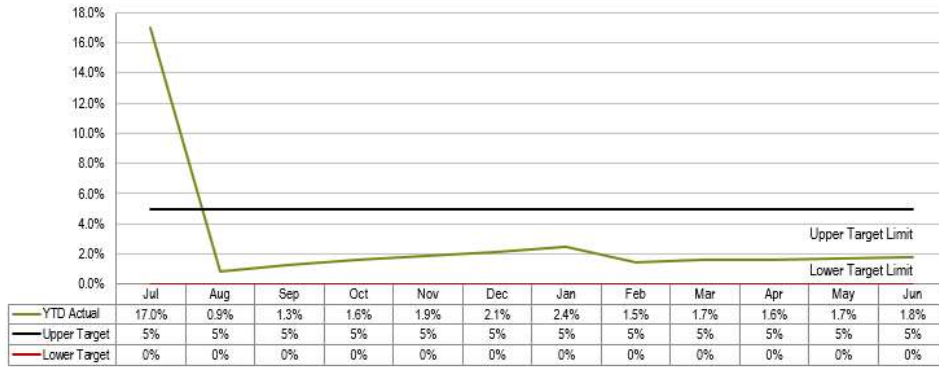




DEBT TO ASSET RATIO



INTEREST COVERAGE RATIO



7.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2021/2022 to 2030/2031. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the Local Government;
- (b) expenditure of the Local Government; and
- (c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below revised long term financial forecast is based off the original budget for the 2021/2022 year.

7.1 Income and Expenditure Statements

	Year 2 2022/2023	Year 3 2023/2024	Year 4 2024/2025	Year 5 2025/2026
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	53,480,039	55,353,791	57,305,127	59,337,787
Fees and Charges	4,669,555	4,747,316	4,826,384	4,906,783
Rental Income	384,350	390,884	397,531	404,290
Interest Received	632,805	635,133	637,484	639,858
Sales Revenue	3,067,934	3,120,090	3,173,132	3,227,076
Other Income	779,203	792,449	805,922	819,625
Grants, Subsidies, Contributions and Donations	7,696,017	7,672,855	7,750,502	7,828,968
	<u>70,709,903</u>	<u>72,712,518</u>	<u>74,896,082</u>	<u>77,164,387</u>
Capital Revenue				
Grants, Subsidies, Contribution and Donations	12,919,291	5,124,358	2,535,581	4,912,610
	<u>12,919,291</u>	<u>5,124,358</u>	<u>2,535,581</u>	<u>4,912,610</u>
Total Income	<u>83,629,194</u>	<u>77,836,876</u>	<u>77,431,663</u>	<u>82,076,997</u>
Expenses				
Recurrent Expenses				
Employee Benefits	25,479,700	25,989,960	26,510,434	27,041,333
Materials and Services	23,989,771	24,397,789	24,811,047	25,231,334
Finance Costs	1,960,453	1,836,509	1,809,331	1,812,036
Depreciation and Amortisation	21,491,712	21,591,191	21,721,648	21,825,260
	<u>72,921,635</u>	<u>73,815,449</u>	<u>74,852,460</u>	<u>75,909,963</u>
Capital Expense	(406,800)	(413,716)	(420,749)	(427,902)
Total Expense	<u>72,514,835</u>	<u>73,401,733</u>	<u>74,431,711</u>	<u>75,482,061</u>
Net Result	<u>11,114,359</u>	<u>4,435,143</u>	<u>2,999,952</u>	<u>6,594,936</u>
Net Operating Result	<u>(2,211,732)</u>	<u>(1,102,931)</u>	<u>43,622</u>	<u>1,254,424</u>

	Year 6 2026/2027	Year 7 2027/2028	Year 8 2028/2029	Year 9 2029/2030	Year 10 2030/2031
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	61,455,706	63,663,035	65,964,139	68,363,637	70,866,380
Fees and Charges	4,988,523	5,071,667	5,156,179	5,242,112	5,329,478
Rental Income	411,163	418,153	425,261	432,490	439,843
Interest Received	646,256	652,718	659,244	665,836	672,495
Sales Revenue	3,281,936	3,337,729	3,394,470	3,452,177	3,510,864
Other Income	833,558	847,728	862,138	876,793	891,698
Grants, Subsidies, Contributions and Donations	7,908,260	7,988,389	8,069,361	8,151,188	8,233,876
	<u>79,525,402</u>	<u>81,979,419</u>	<u>84,530,792</u>	<u>87,184,233</u>	<u>89,944,634</u>
Capital Revenue					
Grants, Subsidies, Contribution and Donations	4,912,610	4,912,610	4,912,610	4,912,610	4,912,610
	<u>4,912,610</u>	<u>4,912,610</u>	<u>4,912,610</u>	<u>4,912,610</u>	<u>4,912,610</u>
Total Income	<u>84,438,012</u>	<u>86,892,029</u>	<u>89,443,402</u>	<u>92,096,843</u>	<u>94,857,244</u>
Expenses					
Recurrent Expenses					
Employee Benefits	27,582,851	28,135,214	28,698,637	29,273,331	29,859,544
Materials and Services	25,658,729	26,093,385	26,535,428	26,985,013	27,442,227
Finance Costs	1,649,881	1,497,181	1,338,849	1,179,329	1,013,124
Depreciation and Amortisation	21,935,902	22,050,964	22,424,944	22,596,759	22,767,641
	<u>76,827,363</u>	<u>77,776,744</u>	<u>78,997,858</u>	<u>80,034,432</u>	<u>81,082,536</u>
Capital Expense	(435,176)	(442,574)	(450,098)	(457,750)	(465,532)
	<u>(435,176)</u>	<u>(442,574)</u>	<u>(450,098)</u>	<u>(457,750)</u>	<u>(465,532)</u>
Total Expense	<u>76,392,187</u>	<u>77,334,170</u>	<u>78,547,760</u>	<u>79,576,682</u>	<u>80,617,004</u>
Net Result	<u>8,045,825</u>	<u>9,557,859</u>	<u>10,895,642</u>	<u>12,520,161</u>	<u>14,240,240</u>
Net Operating Result	<u>2,698,039</u>	<u>4,202,675</u>	<u>5,532,934</u>	<u>7,149,801</u>	<u>8,862,098</u>

7.2 Financial Position

	Year 2 2022/2023	Year 3 2023/2024	Year 4 2024/2025	Year 5 2025/2026
Assets				
Current Assets				
Cash and Cash Equivalents	\$ 37,151,450	\$ 39,157,742	\$ 42,600,360	\$ 43,851,635
Receivables	\$ 5,825,002	\$ 5,908,812	\$ 6,088,672	\$ 6,370,944
Inventories	\$ 756,986	\$ 749,416	\$ 741,922	\$ 734,503
Total Current Assets	\$ 43,733,438	\$ 45,815,970	\$ 49,430,955	\$ 50,957,081
Non-Current Assets				
Receivables - Non-Current	\$ 708,848	\$ 512,314	\$ 315,780	\$ 8,352
Infrastructure, Property, Plant and Equipment	\$ 883,685,293	\$ 888,224,205	\$ 890,714,337	\$ 892,756,273
Intangible Assets	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639
Right Of Use Assets	\$ 806,831	\$ 775,853	\$ 746,738	\$ 717,624
Total Non-Current Assets	\$ 891,435,611	\$ 895,747,011	\$ 898,011,494	\$ 899,716,888
Total Assets	\$ 935,169,050	\$ 941,562,981	\$ 947,442,449	\$ 950,673,969
Liabilities				
Current Liabilities				
Payables	\$ 7,199,564	\$ 7,238,033	\$ 7,278,915	\$ 7,320,335
Borrowings	\$ 3,284,988	\$ 3,441,088	\$ 3,243,824	\$ 3,398,249
Provisions	\$ 3,796,586	\$ 3,790,463	\$ 3,834,170	\$ 3,874,638
Unearned Revenue	\$ 2,354,174	\$ 2,377,716	\$ 2,401,493	\$ 2,425,508
Total Current Liabilities	\$ 16,635,312	\$ 16,847,300	\$ 16,758,402	\$ 17,018,730
Non-Current Liabilities				
Payables - Non-Current	\$ 823,767	\$ 802,242	\$ 780,138	\$ 757,439
Borrowings - Non-Current	\$ 24,731,982	\$ 26,165,618	\$ 28,755,426	\$ 24,915,121
Provisions - Non-Current	\$ 13,596,939	\$ 13,931,627	\$ 14,332,337	\$ 14,571,598
Unearned Revenue	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 39,152,688	\$ 40,899,487	\$ 43,867,901	\$ 40,244,158
Total Liabilities	\$ 55,788,000	\$ 57,746,788	\$ 60,626,303	\$ 57,262,888
Net Assets	\$ 879,381,050	\$ 883,816,193	\$ 886,816,145	\$ 893,411,081
Equity				
Retained Earnings	\$ 451,927,367	\$ 456,362,510	\$ 459,362,462	\$ 465,957,398
Revaluation Reserve	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Total Equity	\$ 879,381,050	\$ 883,816,193	\$ 886,816,145	\$ 893,411,081

	Year 6 2026/2027	Year 7 2027/2028	Year 8 2028/2029	Year 9 2029/2030	Year 10 2030/2031
Assets					
Current Assets					
Cash and Cash Equivalents	\$ 45,566,712	\$ 49,429,734	\$ 47,246,401	\$ 50,654,510	\$ 54,586,088
Receivables	\$ 6,651,113	\$ 7,032,983	\$ 7,520,526	\$ 8,117,906	\$ 8,829,486
Inventories	\$ 727,158	\$ 719,886	\$ 712,687	\$ 705,560	\$ 698,506
Total Current Assets	\$ 52,944,983	\$ 57,182,603	\$ 55,479,614	\$ 59,477,977	\$ 64,114,080
Non-Current Assets					
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 895,246,786	\$ 897,399,656	\$ 906,583,160	\$ 911,556,257	\$ 916,184,884
Intangible Assets	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639	\$ 6,234,639
Right Of Use Assets	\$ 688,509	\$ 659,520	\$ 630,530	\$ 601,540	\$ 572,550
Total Non-Current Assets	\$ 902,169,934	\$ 904,293,815	\$ 913,448,329	\$ 918,392,436	\$ 922,992,073
Total Assets	\$ 955,114,917	\$ 961,476,418	\$ 968,927,943	\$ 977,870,413	\$ 987,106,153
Liabilities					
Current Liabilities					
Payables	\$ 7,362,161	\$ 7,404,670	\$ 7,447,739	\$ 7,491,376	\$ 7,535,587
Borrowings	\$ 3,031,562	\$ 3,169,602	\$ 3,215,130	\$ 3,362,331	\$ 3,509,532
Provisions	\$ 3,846,907	\$ 3,955,229	\$ 4,081,712	\$ 5,249,783	\$ 6,570,219
Unearned Revenue	\$ 2,449,763	\$ 2,474,261	\$ 2,499,003	\$ 2,523,993	\$ 2,549,233
Total Current Liabilities	\$ 16,690,393	\$ 17,003,762	\$ 17,243,584	\$ 18,627,483	\$ 20,164,571
Non-Current Liabilities					
Payables - Non-Current	\$ 734,264	\$ 710,463	\$ 686,021	\$ 660,920	\$ 635,140
Borrowings - Non-Current	\$ 21,293,558	\$ 17,533,958	\$ 13,728,830	\$ 9,776,499	\$ 5,676,968
Provisions - Non-Current	\$ 14,939,796	\$ 15,213,470	\$ 15,359,101	\$ 14,374,943	\$ 11,958,666
Unearned Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 36,967,618	\$ 33,457,891	\$ 29,773,952	\$ 24,812,362	\$ 18,270,774
Total Liabilities	\$ 53,658,011	\$ 50,461,653	\$ 47,017,536	\$ 43,439,845	\$ 38,435,345
Net Assets	\$ 901,456,906	\$ 911,014,766	\$ 921,910,407	\$ 934,430,568	\$ 948,670,808
Equity					
Retained Earnings	\$ 474,003,223	\$ 483,561,083	\$ 494,456,724	\$ 506,976,885	\$ 521,217,125
Revaluation Reserve	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Total Equity	\$ 901,456,906	\$ 911,014,766	\$ 921,910,407	\$ 934,430,568	\$ 948,670,808

7.3 Cash Flow

	Year 2 2022/2023	Year 3 2023/2024	Year 4 2024/2025	Year 5 2025/2026
Cash Flows from Operating Activities				
<i>Receipts:</i>				
Receipts from Customers	\$ 69,101,800	\$ 67,572,724	\$ 69,641,441	\$ 71,899,632
Interest Received	\$ 632,805	\$ 635,133	\$ 637,484	\$ 639,858
Rental Income	\$ 384,350	\$ 390,884	\$ 397,531	\$ 404,290
Non-Capital Grants and Contributions	\$ 7,696,017	\$ 7,672,855	\$ 7,750,502	\$ 7,828,968
<i>Payments:</i>				
Payment to Suppliers	-\$ 54,003,192	-\$ 54,002,612	-\$ 54,886,334	-\$ 56,071,089
Borrowing Costs	-\$ 1,414,981	-\$ 1,291,052	-\$ 1,263,889	-\$ 1,266,609
Net Cash Provided (or Used) in Operating Activities	\$ 22,396,799	\$ 20,977,932	\$ 22,276,735	\$ 23,435,050
Cash Flows from Investing Activities				
<i>Receipts:</i>				
Proceeds from Sale of PPE	\$ 406,800	\$ 413,716	\$ 420,749	\$ 427,902
Grants, Subsidies, Contributions and Donations	\$ 12,919,291	\$ 5,124,358	\$ 2,535,581	\$ 4,912,610
<i>Payments:</i>				
Payments for PPE	-\$ 32,610,853	-\$ 26,099,450	-\$ 24,182,991	-\$ 23,838,407
Net Cash Provided (or Used) in Investing Activities	-\$ 19,284,762	-\$ 20,561,376	-\$ 21,226,661	-\$ 18,497,895
Cash Flows from Financing Activities				
<i>Receipts:</i>				
Proceeds from Borrowings	\$ 800,000	\$ 5,000,000	\$ 6,000,000	\$ -
<i>Payments:</i>				
Repayments of Borrowings	-\$ 3,259,054	-\$ 3,410,264	-\$ 3,607,456	-\$ 3,685,880
Net Cash Provided (or Used) in Financing Activities	-\$ 2,459,054	\$ 1,589,736	\$ 2,392,544	-\$ 3,685,880
Net Increase/(Decrease) in Cash and Cash Equivalents	\$ 652,983	\$ 2,006,292	\$ 3,442,618	\$ 1,251,275
Cash and Cash Equivalents at Beginning of Period	\$ 36,498,468	\$ 37,151,450	\$ 39,157,742	\$ 42,600,360
Cash and Cash Equivalents at End of Period	\$ 37,151,450	\$ 39,157,742	\$ 42,600,360	\$ 43,851,635

	Year 6 2026/2027	Year 7 2027/2028	Year 8 2028/2029	Year 9 2029/2030	Year 10 2030/2031
Cash Flows from Operating Activities					
Receipts:					
Receipts from Customers	\$ 73,941,273	\$ 76,263,017	\$ 78,686,674	\$ 81,208,426	\$ 83,832,975
Interest Received	\$ 646,256	\$ 652,718	\$ 659,244	\$ 665,836	\$ 672,495
Rental Income	\$ 411,163	\$ 418,153	\$ 425,261	\$ 432,490	\$ 439,843
Non-Capital Grants and Contributions	\$ 7,908,260	\$ 7,988,389	\$ 8,069,361	\$ 8,151,188	\$ 8,233,876
Payments:					
Payment to Suppliers	-\$ 57,049,317	-\$ 58,065,925	-\$ 59,253,730	-\$ 60,439,907	-\$ 62,838,047
Borrowing Costs	-\$ 1,104,469	-\$ 951,784	-\$ 793,467	-\$ 633,962	-\$ 467,772
Net Cash Provided (or Used) in Operating Activities	\$ 24,753,166	\$ 26,304,568	\$ 27,793,343	\$ 29,384,071	\$ 29,873,370
Cash Flows from Investing Activities					
Receipts:					
Proceeds from Sale of PPE	\$ 435,176	\$ 442,574	\$ 450,098	\$ 457,750	\$ 465,532
Grants, Subsidies, Contributions and Donations	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610
Payments:					
Payments for PPE	-\$ 24,397,626	-\$ 24,175,170	-\$ 31,579,783	-\$ 27,541,192	-\$ 27,367,604
Net Cash Provided (or Used) in Investing Activities	-\$ 19,049,840	-\$ 18,819,986	-\$ 26,217,075	-\$ 22,170,832	-\$ 21,989,462
Cash Flows from Financing Activities					
Receipts:					
Proceeds from Borrowings	\$ -	\$ -	\$ -	\$ -	\$ -
Payments:					
Repayments of Borrowings	-\$ 3,988,250	-\$ 3,621,560	-\$ 3,759,600	-\$ 3,805,130	-\$ 3,952,330
Net Cash Provided (or Used) in Financing Activities	-\$ 3,988,250	-\$ 3,621,560	-\$ 3,759,600	-\$ 3,805,130	-\$ 3,952,330
Net Increase/(Decrease) in Cash and Cash Equivalents	\$ 1,715,076	\$ 3,863,022	-\$ 2,183,332	\$ 3,408,109	\$ 3,931,578
Cash and Cash Equivalents at Beginning of Period	\$ 43,851,635	\$ 45,566,712	\$ 49,429,734	\$ 47,246,401	\$ 50,654,510
Cash and Cash Equivalents at End of Period	\$ 45,566,712	\$ 49,429,734	\$ 47,246,401	\$ 50,654,510	\$ 54,586,088

7.4 Changes in Equity

	Year 2 2022/2023	Year 3 2023/2024	Year 4 2024/2025	Year 5 2025/2026
Asset Revaluation Surplus				
Opening Balance	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Retained Surplus				
Opening Balance	\$ 440,813,008	\$ 451,927,367	\$ 456,362,510	\$ 459,362,462
Net Result	\$ 11,114,359	\$ 4,435,143	\$ 2,999,952	\$ 6,594,936
Closing Balance	\$ 451,927,367	\$ 456,362,510	\$ 459,362,462	\$ 465,957,398
Total Community Equity	\$ 879,381,050	\$ 883,816,193	\$ 886,816,145	\$ 893,411,081

	Year 6 2026/2027	Year 7 2027/2028	Year 8 2028/2029	Year 9 2029/2030	Year 10 2030/2031
Asset Revaluation Surplus					
Opening Balance	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683	\$ 427,453,683
Retained Surplus					
Opening Balance	\$ 465,957,398	\$ 474,003,223	\$ 483,561,083	\$ 494,456,724	\$ 506,976,885
Net Result	\$ 8,045,825	\$ 9,557,859	\$ 10,895,642	\$ 12,520,161	\$ 14,240,240
Closing Balance	\$ 474,003,223	\$ 483,561,083	\$ 494,456,724	\$ 506,976,885	\$ 521,217,125
Total Community Equity	\$ 901,456,906	\$ 911,014,766	\$ 921,910,407	\$ 934,430,568	\$ 948,670,808

8.0 Investments

Council had \$62.340m held in bank accounts on 30 June 2022. Out of this balance, 73% was held with QTC with an end of month interest rate of 0.76%, 26% was with Commonwealth Bank with an interest rate of 0.60% and the remaining 1% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2021	Current Rate
QTC	A1+	0.51%	0.76%
CBA General Account (new)	A1+	0.60%	0.60%
CBA General Account	A1+	0.60%	0.60%

Investment Portfolio Report
as at 30 June 2022

Financial Institution	Opening Investment Balance 1 July 2021	Interest Rate	Deposits	Redemptions	Balance	Interest Income	Admin Charge	Net Interest Income	Ending Investment Balance as at 30 June 2022	% to Portfolio	Short Term Rating	Individual Counter-Party Limit	Maximum Funds Limit
Queensland Treasury Corporation	38,527,167	0.76%	20,000,000	13,000,000	45,527,167	225,302	57,528	167,774	45,694,941	73%	A1+	100%	No Limit
Bendigo Bank	-	0.00%	692,907	227,535	465,372	-	104	104	465,267	1%	A2	10%	\$20M
Commonwealth Bank Australia General Operating Account	2,448,557	0.60%	134,708,042	121,024,989	16,131,610	48,168	-	48,168	16,179,778	26%	A1+	30%	\$20M
Total	40,975,725		155,400,949	134,252,525	62,124,149	273,471	57,633	215,838	62,339,987				

9.0 Works for Queensland Round 4

The Works for Queensland Round 4 has a total budget of \$5.63m with a grant period spanning from July 2021 to June 2024. Council has received a total of 50% of the grant funding during July 2021 with these funds being posted as a contract liability in the balance sheet until funds have been used. So far Council has spent or committed \$702k on eligible projects for this financial year.

10.0 Rates Update

- Recoveries and Reconstruction (Aust) Pty Ltd have served 52 Summons in June for overdue rates and charges.
- Total requests for Rate Searches completed for June were 118.
- 242 Customer Requests were completed during June.
- Water meter readings were undertaken and entered in readiness for August Levy.
- 29 splits and amalgamations of properties were processed in June.
- Council made a donation to Life Flight Australia Limited of \$4,609.60 from rates collected between March and June 2022.



2021/2022 Capex Report for Council

Project Code	Project Description	Financial Project	REVENUE SOURCES							EXPENDITURE BUDGET					EXPENDITURE ACTUALS				
			Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Total Available Budget	2021/2022 Commitments	2021/2022 Actual Expenditure	2021/2022 Actual Expenditure & Commitments	
Buildings & Other Structures																			
Admin Office - Kinga																			
006004	Kingaroy-Admin Building-Airconditioning	100192	380,000.00	-	-	-	-	-	380,000.00	380,000.00	-	-	-	-	380,000.00	-	349,682.74	349,682.74	
ctivity Subtotal			380,000.00	-	-	-	-	-	380,000.00	380,000.00	-	-	-	-	380,000.00	-	349,682.74	349,682.74	
Museum - Wondai Heri																			
005924	Wondai-Records Facility-Compactus	100699	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,483.90	8,483.90	
ctivity Subtotal			-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,483.90	8,483.90	
Swimming Pool - King																			
006029	Kingaroy-Pool-Refurbishment-Concept Pl	104618	-	300,000.00	-	-	-	-	300,000.00	-	300,000.00	-	-	-	300,000.00	10,208.00	106,664.38	116,872.38	
ctivity Subtotal			-	300,000.00	-	-	-	-	300,000.00	-	300,000.00	-	-	-	300,000.00	10,208.00	106,664.38	116,872.38	
Swimming Pool - Nana																			
006034	Nanango-Pool-Changeroom Refurb	104619	-	290,000.00	-	-	-	-	290,000.00	-	290,000.00	-	-	-	290,000.00	-	297,498.49	297,498.49	
ctivity Subtotal			-	290,000.00	-	-	-	-	290,000.00	-	290,000.00	-	-	-	290,000.00	-	297,498.49	297,498.49	
Swimming Pool - Wond																			
006536	Wondai Swimming Pool Refurbishment	104622	20,000.00	-	-	20,000.00	-	-	40,000.00	600,000.00	-	-	-	560,000.00	40,000.00	478,770.73	16,263.27	495,034.00	
ctivity Subtotal			20,000.00	-	-	20,000.00	-	-	40,000.00	600,000.00	-	-	-	560,000.00	40,000.00	478,770.73	16,263.27	495,034.00	
Sp/ground-Murgon																			
005999	Murgon-Squash Courts	100202	-	313,375.00	-	-	-	-	313,375.00	325,000.00	-	-	-	-	11,625.00	313,375.00	86,274.54	81,600.00	167,874.54
ctivity Subtotal			-	313,375.00	-	-	-	-	313,375.00	325,000.00	-	-	-	-	11,625.00	313,375.00	86,274.54	81,600.00	167,874.54
Sp/ground-Wondai																			
006000	Wondai-Showground Grandstand	100713	-	22,000.00	-	-	-	-	22,000.00	-	22,000.00	-	-	-	22,000.00	877.27	22,702.39	23,579.66	
006502	Property - Wondai Showgrounds	100752	-	278,000.00	-	-	-	-	278,000.00	-	278,000.00	-	-	-	278,000.00	6,231.59	252,560.31	258,791.90	
006624	Wondai Sportsground - removal of asbest	100701	-	20,500.00	-	-	-	-	20,500.00	-	-	-	-	20,500.00	20,500.00	-	24,639.18	24,639.18	
006625	Wondai Sportsground - remediation of ac	100701	-	11,000.00	-	-	-	-	11,000.00	-	-	-	-	11,000.00	11,000.00	-	6,472.73	6,472.73	
ctivity Subtotal			-	331,500.00	-	-	-	-	331,500.00	-	300,000.00	-	-	-	31,500.00	331,500.00	7,108.86	306,374.61	313,483.47
W4Q - Round 3																			
005612	W4Q3 - Kroy Heritage Museum & VIC	100668	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,791.29	10,791.29	
ctivity Subtotal			-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,791.29	10,791.29	
W4Q - Round 4																			
006523	W4Q4-Regional Facilities Upgrades	100756	-	-	-	180,000.00	-	-	180,000.00	560,000.00	-	-	-	380,000.00	-	180,000.00	454.55	194,181.15	194,635.70
ctivity Subtotal			-	-	-	180,000.00	-	-	180,000.00	560,000.00	-	-	-	380,000.00	-	180,000.00	454.55	194,181.15	194,635.70
General																			
006237	Property - 195 Kingaroy Street, Kingaroy	100302	53,878.00	-	-	-	-	-	53,878.00	-	-	-	53,878.00	-	53,878.00	-	40,895.20	40,895.20	
006501	Property - Forecourt and Admin Office CC	100302	-	48,000.00	-	-	-	-	48,000.00	-	48,000.00	-	-	-	48,000.00	-	47,827.20	47,827.20	
006522	Fencing of Gordonbrook Quarry	100759	-	120,000.00	-	-	-	-	120,000.00	-	-	-	-	-	120,000.00	-	-	-	
006524	Regional Security System	100302	90,000.00	148,825.00	-	-	-	-	238,825.00	-	137,000.00	-	-	90,000.00	11,625.00	238,825.00	-	228,122.79	
ctivity Subtotal			143,878.00	316,825.00	-	-	-	-	460,503.00	120,000.00	185,000.00	-	-	143,878.00	11,625.00	460,503.00	-	316,845.19	
Activity Total			543,878.00	1,551,500.00	-	200,000.00	-	-	2,295,378.00	1,985,000.00	1,075,000.00	-	-	236,122.00	528,500.00	2,295,378.00	582,816.68	1,649,834.64	2,232,651.32
Office																			
Info Serv - ICT																			
000379	Computer Infrastructure & Upgrade	100211	140,000.00	-	-	-	-	-	140,000.00	140,000.00	-	-	-	-	140,000.00	-	138,073.06	138,073.06	
000381	Server Hardware	100211	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	-	-	-	50,000.00	-	6,461.70	6,461.70	
000382	Photocopiers & Printers	100211	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	-	-	-	30,000.00	-	34,622.19	34,622.19	
006052	Microwave Radio & Hardware	100211	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	-	-	100,000.00	-	150,360.00	150,360.00		
006519	Teams Rooms Devices	100211	42,000.00	-	-	-	-	-	42,000.00	42,000.00	-	-	-	42,000.00	-	39,852.80	39,852.80		
ctivity Subtotal			362,000.00	-	-	-	-	-	362,000.00	362,000.00	-	-	-	-	362,000.00	-	369,369.75	369,369.75	
Activity Total			362,000.00	-	-	-	-	-	362,000.00	362,000.00	-	-	-	-	362,000.00	-	369,369.75	369,369.75	
Fleet																			
Plant & Fleet Manage																			
006057	Plant and Fleet Replacement 2020/2021	100212	-	-	-	-	-	-	-	-	-	-	-	-	-	-	115,656.74	115,656.74	
006515	Plant and Fleet Replacement 2021-22	100212	1,881,717.20	1,370,282.80	400,000.00	-	-	-	3,652,000.00	3,592,000.00	-	-	-	60,000.00	3,652,000.00	3,008,215.62	996,624.49	4,004,840.11	
ctivity Subtotal			1,881,717.20	1,370,282.80	400,000.00	-	-	-	3,652,000.00	3,592,000.00	-	-	-	60,000.00	3,652,000.00	3,008,215.62	1,112,281.23	4,120,496.85	
Activity Total			1,881,717.20	1,370,282.80	400,000.00	-	-	-	3,652,000.00	3,592,000.00	-	-	-	60,000.00	3,652,000.00	3,008,215.62	1,112,281.23	4,120,496.85	
Plant & Equipment																			
Depot - Kingaroy																			
006602	Purchase of Ice Machines	100743	63,000.00	-	-	-	-	-	63,000.00	-	-	-	-	63,000.00	63,000.00	41,061.18	17,443.58	58,504.76	
ctivity Subtotal			63,000.00	-	-	-	-	-	63,000.00	-	-	-	-	63,000.00	63,000.00	41,061.18	17,443.58	58,504.76	
Activity Total			63,000.00	-	-	-	-	-	63,000.00	-	-	-	-	63,000.00	63,000.00	41,061.18	17,443.58	58,504.76	
NRM & Parks																			
Aerodrome - Kingaroy																			
006583	RAP-Kingaroy Aerodrome Lighting Upgrax	100760	-	-	-	30,000.00	-	-	30,000.00	-	-	-	-	30,000.00	30,000.00	19,812.95	7,582.50	27,395.45	
ctivity Subtotal			-	-	-	30,000.00	-	-	30,000.00	-	-	-	-	30,000.00	30,000.00	19,812.95	7,582.50	27,395.45	
Aerodrome - Wondai																			
005770	CP - Wondai-Aerodrome-Boundary Fencir	100523	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,480.10	3,480.10	

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Total Available Budget	2021/2022 Commitments	2021/2022 Actual Expenditure	2021/2022 Actual Expenditure & Commitments	
Cemeteries - Wondal																			
006528	CP - Wondal & Nanango Cemetery Expan	100196	35,000.00	-	-	-	-	-	35,000.00	35,000.00	-	-	-	-	35,000.00	-	37,565.41	37,565.41	
Cemeteries - Blackbu																			
006007	CP - Blackbutt-New Columbarium Wall	100196	-	28,000.00	-	-	-	-	28,000.00	-	28,000.00	-	-	-	28,000.00	-	17,223.32	17,223.32	
Saleyards - Coolabun																			
006473	Coolabunia Saleyards Upgrades 2021	100205	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,000.15	7,000.15	
006535	Coolabunia Saleyards-Trough/Yard Repair	100205	150,000.00	-	-	-	-	-	150,000.00	150,000.00	-	-	-	-	150,000.00	5,731.57	143,713.74	149,445.31	
Tourism - Yallakool																			
006272	Tourist Park Sign BP/Boondooma	100715	16,400.00	-	-	-	-	-	16,400.00	-	-	-	16,400.00	-	16,400.00	-	16,469.22	16,469.22	
Tourism - Lake Boon																			
006015	CP - Dam -Boondooma Bunkhouse Reno	104616	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,905.71	4,905.71	
W4Q - COVID Round																			
005974	W4QCOVID-Wondal-Coronation Park	100715	-	-	-	-	-	-	-	-	-	-	-	-	-	-	16,753.27	16,753.27	
005975	W4QCOVID-Bndma Dam-Bunkhouse Rel	100715	10,121.05	-	-	-	-	-	10,121.05	-	-	-	10,121.05	-	10,121.05	-	35,245.49	35,245.49	
005983	W4QCOVID-Regional Tourism - Statues	100714	85,977.53	-	-	-	-	-	85,977.53	-	-	-	85,977.53	-	85,977.53	5,904.43	75,545.23	81,449.66	
005985	W4QCOVID-Nanango-Pioneer Park Playg	100716	-	-	-	-	-	-	-	-	-	-	-	-	-	-	305.00	305.00	
005988	W4QCOVID-Kingaroy-Apex Park Furnitur	100716	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,130.00	8,130.00	
005990	W4QCOVID-Nanango-Reg McCallum-Pla	100716	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,760.91	1,760.91	
005992	W4QCOVID-Proston-Playground Renewa	100716	2,946.00	-	-	-	-	-	2,946.00	-	-	-	2,946.00	-	2,946.00	-	3,428.73	3,428.73	
006002	W4QCOVID-Kingaroy-Youth Public Amen	100713	3,203.64	-	-	-	-	-	3,203.64	-	-	-	3,203.64	-	3,203.64	-	3,203.64	3,203.64	
006018	W4QCOVID-Dams-Yallakool - New Amenit	100715	3,424.67	-	-	-	-	-	3,424.67	-	-	-	3,424.67	-	3,424.67	-	7,316.57	7,316.57	
006271	W4QCOVID-Yallakool BPDam Contractor	100715	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,216.35	4,216.35	
006464	W4QCOVID-Kingaroy Greenhouse	100202	-	-	-	-	-	-	-	-	-	-	-	-	-	-	141.00	141.00	
W4Q - Round 4																			
006526	W4Q4-Kingaroy-Perimeter Fence	100757	-	-	-	195,000.00	-	-	195,000.00	195,000.00	-	-	-	-	195,000.00	-	228,765.13	228,765.13	
006527	W4Q4-Wondal-Perimeter Fence	100757	-	-	-	175,000.00	-	-	175,000.00	175,000.00	-	-	-	-	175,000.00	-	193,916.82	193,916.82	
006530	W4Q4-Kingaroy Lions Park Playground	100757	-	-	-	20,000.00	-	-	20,000.00	100,000.00	-	-	-	80,000.00	20,000.00	-	20,184.62	20,184.62	
006531	W4Q4-Benarkin Park Renewal	100757	-	-	-	5,000.00	-	-	5,000.00	100,000.00	-	-	-	95,000.00	5,000.00	23,552.95	4,123.98	27,676.93	
006532	W4Q4-Murgon OE11 Park-Stage 1	100757	-	-	-	10,000.00	-	-	10,000.00	150,000.00	-	-	-	140,000.00	10,000.00	5,240.00	6,437.27	11,677.27	
006533	W4Q4-Proston Railway Park Refurbishme	100757	-	-	-	10,000.00	-	-	10,000.00	50,000.00	-	-	-	40,000.00	10,000.00	19,668.18	5,805.91	25,474.09	
006534	W4Q4-Regional Public Amenities Refurb	100757	-	-	-	-	-	-	-	100,000.00	-	-	-	100,000.00	-	-	-	-	
Parks - Kingaroy																			
005982	K'roy&Benarkin Lions Park Sign	100714	24,251.60	-	-	-	-	-	24,251.60	-	-	-	24,251.60	-	24,251.60	-	26,617.50	26,617.50	
006018	CP K'Roy Apex Park-Carpark, Path & Pail	100202	-	30,500.00	-	-	-	-	30,500.00	-	30,500.00	-	-	-	-	-	30.00	30.00	
Parks - Blackbutt																			
006025	DCP - Blackbutt-Skate Park Shade Shelte	100717	-	87,124.55	-	-	-	-	87,124.55	-	-	-	87,124.55	-	87,124.55	-	87,124.55	87,124.55	
Rail Trails																			
005762	Murgon/Kingaroy-Rail Trail Crossing	100502	-	-	-	-	-	-	-	-	-	-	-	-	-	-	500.00	500.00	
Roads																			
Parks & Gardens																			
006100	DCP-Maldenwell CBD Upgrade	100720	-	-	-	-	-	-	-	-	-	-	-	-	-	-	55.05	55.05	
Bridges																			
006192	Regional-Guardrail Replacement Program	100215	-	-	-	-	-	-	-	-	-	-	-	-	-	-	381.42	381.42	
006538	Murgon-ChebourgRd-SawpitCkBridge-Gl	100215	110,000.00	-	-	-	-	-	110,000.00	110,000.00	-	-	-	-	110,000.00	32,229.12	41,547.42	73,776.54	
006540	Cushnie-HomecreekLoopRd-TimberBridg	100215	-	190,000.00	-	-	-	-	190,000.00	-	190,000.00	-	-	-	190,000.00	-	-	-	
KTP																			
005284	Kingaroy-Transformation Project	100617	-	-	-	-	-	-	-	-	-	-	-	-	-	-	13,330.75	206,362.28	219,713.03
006211	KTP-Alford St (Youngman-GlendonSt) W	100709	-	-	-	-	-	-	-	-	-	-	-	-	-	-	102,505.58	538,810.19	641,315.77
006212	KTP-Alford St(GlendonSt-KingaroySt)W	100709	-	-	-	-	-	-	-	-	-	-	-	-	-	-	482,960.88	2,473,812.82	2,956,773.70
006213	KTP-Kingaroy St(AlfordSt-HalySt)Works	100709	-	-	-	-	-	-	-	-	-	-	-	-	-	-	328,047.70	1,008,188.39	1,336,236.09
006214	KTP-Haly St(KingaroySt-GlendonSt)Work	100709	-	-	-	-	-	-	-	-	-	-	-	-	-	-	398,400.98	947,694.12	1,346,095.10
006215	KTP-Haly St(GlendonSt-YoungmanSt)Wo	100709	-	-	-	-	-	-	-	-	-	-	-	-	-	-	348,123.61	1,085,303.72	1,433,427.33
006216	KTP-Glendon St(AlfordSt-HalySt)Works	100709	3,300,000.00	907,898.00	-	3,500,000.00	-	-	7,707,898.00	7,707,898.00	-	-	-	-	7,707,898.00	422,829.52	366,435.31	789,264.83	
006229	KTP - Program Management	100709	-	-	-	-	-	-	-	-	-	-	-	-	-	-	31,386.94	31,386.94	
Grav Resheet																			
006117	RTR-Googder-Neale Rd-GR	100221	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,400.00	8,400.00	
006121	LRCl-Nanango-Rural Rd-GR	100723	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,587.44	8,587.44	
006127	RTR-Chapinpath-Burna Burri Rd-GR	100726	-	-	-	-	-	-	-	-	-	-	-	-	-	-	8,483.90	8,483.90	
006128	Boole-HarchtsRd-GR	100215	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,431.57	2,431.57	

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Total Available Budget	2021/2022 Commitments	2021/2022 Actual Expenditure	2021/2022 Actual Expenditure & Commitments
006129	Hodgleigh-LucasRd-GR	100215	-	21,099.15	-	-	-	-	21,099.15	-	21,099.15	-	-	-	21,099.15	-	21,099.15	21,099.15
006130	Cushnie-NyströmRd-GR	100215	-	31,791.55	-	-	-	-	31,791.55	-	31,791.55	-	-	-	31,791.55	-	31,791.55	31,791.55
006131	Boole-NyströmRd-GR	100215	-	-	-	-	-	-	-	-	-	-	-	-	-	-	744.60	744.60
006132	Hivesville-Oberies Rd-GR	100215	-	23,197.14	-	-	-	-	23,197.14	-	23,197.14	-	-	-	23,197.14	-	17,525.92	17,525.92
006134	Benarkin-Williams Rd-GR	100215	-	147,056.00	-	302,944.00	-	-	450,000.00	450,000.00	-	-	-	-	450,000.00	-	463,662.70	463,662.70
006559	Gravel Resheeting 21/22	100215	50,738.00	-	-	-	-	-	353,682.00	2,024,096.00	-	-	-	1,670,414.00	-	-	353,682.00	-
006560	RTR-Sunny Nook-Cobbs Hill IRd-GR	100221	-	-	-	111,983.30	-	-	111,983.30	-	-	-	111,983.30	-	111,983.30	-	161,590.03	161,590.03
006561	RTR-SouthNanango-HazeldeanRd-SR	100221	-	-	-	90,017.40	-	-	90,017.40	-	-	-	90,017.40	-	90,017.40	-	72,315.85	72,315.85
006562	RTR-Brooklands-MajorsRd-SR	100221	-	-	-	30,454.00	-	-	30,454.00	-	-	-	30,454.00	-	30,454.00	-	24,915.55	24,915.55
006563	RTR-Wooronden-ReidsRd-GR	100221	-	-	-	30,018.56	-	-	30,018.56	-	-	-	30,018.56	-	30,018.56	-	11,309.59	11,309.59
006564	RTR-Kingaroy-Mount WooroolinRd-GR	100221	-	-	-	88,964.04	-	-	88,964.04	-	-	-	88,964.04	-	88,964.04	-	63,562.79	63,562.79
006565	RTR-Brooklands-BolderyRd-GR	100221	-	-	-	29,282.00	-	-	29,282.00	-	-	-	29,282.00	-	29,282.00	-	41,926.57	41,926.57
006571	RTR-Wattlegrove-BenairRd-GR	100221	-	-	-	166,002.00	-	-	166,002.00	-	-	-	166,002.00	-	166,002.00	-	56,155.02	56,155.02
006572	RTR-Boole-HaydensRd-GR	100221	-	-	-	35,724.00	-	-	35,724.00	-	-	-	35,724.00	-	35,724.00	-	71,688.97	71,688.97
006573	RTR-Wattlegrove-WilsonsRd-GR	100221	-	-	-	237,759.00	-	-	237,759.00	-	-	-	237,759.00	-	237,759.00	-	245,685.17	245,685.17
006576	RTR-AliceCreek-AliceCreekRd-GR	100221	-	-	-	284,834.00	-	-	284,834.00	-	-	-	284,834.00	-	284,834.00	-	153,517.63	153,517.63
006577	RTR-Nanango-McNamararRd-GR	100221	-	-	-	79,327.60	-	-	79,327.60	-	-	-	79,327.60	-	79,327.60	8,283.64	44,173.25	52,456.89
006578	RTR-Leafdale-McEuenRd-GR	100221	-	-	-	183,743.70	-	-	183,743.70	-	-	-	183,743.70	-	183,743.70	-	120,547.77	120,547.77
006579	RTR-Wattlecamp-PerrettsRd-GR	100221	-	-	-	60,746.84	-	-	60,746.84	-	-	-	60,746.84	-	60,746.84	-	7,397.50	7,397.50
006580	RTR-Stonelands-StonelandRd-GR	100221	-	-	-	133,589.81	-	-	133,589.81	-	-	-	133,589.81	-	133,589.81	4,110.89	104,627.04	108,746.93
006581	RTR-Boole-SmithRd-GR	100221	-	-	-	107,967.75	-	-	107,967.75	-	-	-	107,967.75	-	107,967.75	-	46,366.07	46,366.07
civlty Subtotal			50,738.00	526,087.84	-	1,973,358.00	-	-	2,550,183.84	2,474,096.00	76,087.84	-	-	-	2,550,183.84	12,394.53	1,788,505.63	1,800,900.16
Pavement Rehab																		
005479	Niagara Road (Wind Farm)	100215	-	-	-	-	-	900,000.00	900,000.00	900,000.00	-	-	-	-	900,000.00	60,137.41	10,902.00	71,039.41
005922	Kingaroy-Alford Street Carpark	100400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,000.00	10,000.00
006184	Kingaroy-Pavement Rehabilitation	100215	-	100,000.00	-	-	-	-	100,000.00	-	100,000.00	-	-	-	100,000.00	-	26,910.44	26,910.44
006188	Kingaroy/Wondai-BunyahWymMedianUpgrs	100215	-	964,000.00	-	-	-	-	964,000.00	-	964,000.00	-	-	-	964,000.00	-	91,973.21	91,973.21
006547	Chelmsford-SpringsRd-Pavement Rehab	100215	169,500.00	-	-	-	-	-	169,500.00	169,500.00	-	-	-	-	169,500.00	-	63,565.47	63,565.47
006548	Greenview-JorgensensRd-Pavement Reht	100215	61,500.00	-	-	-	-	-	61,500.00	61,500.00	-	-	-	-	61,500.00	-	24,348.64	24,348.64
006549	Wooroolin-WeckersRd-Pavement Rehab	100215	172,500.00	-	-	-	-	-	172,500.00	172,500.00	-	-	-	-	172,500.00	6,905.45	113,951.05	120,856.50
006551	Merewood-ElbowRd-Pavement Rehab	100215	150,000.00	-	-	-	-	-	150,000.00	150,000.00	-	-	-	-	150,000.00	-	23,298.28	23,298.28
006553	LRCI-Wondai Industrial Estate-Rehab	100215	-	68,816.00	-	901,184.00	-	-	970,000.00	970,000.00	-	-	-	-	970,000.00	7,281.40	1,043,515.95	1,050,777.35
006554	LRCI-Kingaroy-HarrisRd-Rehab	100215	-	-	-	300,000.00	-	-	300,000.00	300,000.00	-	-	-	-	300,000.00	-	166,699.01	166,699.01
006557	TIDS-Memberambi-MemBarkerCreekRd-Gr	100215	432,000.00	-	-	-	-	-	864,000.00	864,000.00	-	-	-	-	864,000.00	7,755.22	744,950.90	752,706.12
006558	TIDS-Kingaroy-OliverBondSt-CarparkUpg	100215	135,075.00	-	-	-	-	-	270,000.00	245,000.00	-	-	-	-	270,000.00	79,577.28	246,228.35	325,805.63
006568	TIDS-Brooklands-KumbiaRdWidenOver	100215	259,923.00	-	-	242,201.00	-	-	502,124.00	502,124.00	-	-	-	-	502,124.00	1,281.32	351,292.68	352,574.00
006616	LRCI-Phase3-George Street Carpark	100215	-	-	-	750,000.00	-	-	750,000.00	-	-	-	750,000.00	-	750,000.00	16,624.00	6,051.79	22,675.79
civlty Subtotal			1,380,498.00	1,132,816.00	-	2,760,310.00	-	900,000.00	6,173,624.00	4,334,624.00	1,064,000.00	-	750,000.00	25,000.00	6,173,624.00	179,542.08	2,923,687.77	3,103,229.85
Footpaths & Cycleway																		
006107	Blackbutt CBD Footpath	100215	-	555,000.00	-	-	-	-	555,000.00	-	555,000.00	-	-	-	555,000.00	-	32,229.16	32,229.16
006539	STIP-TaabingStateSchool-Footpath	100215	-	-	-	63,500.00	-	-	63,500.00	63,500.00	-	-	-	-	63,500.00	-	81,145.35	81,145.35
006541	STIP-WondaiStateSchool-Footpath	100215	-	-	-	73,500.00	-	-	73,500.00	73,500.00	-	-	-	-	73,500.00	56,845.00	20,339.74	77,184.74
006542	STIP-St Marys-KentSt-Footpath	100215	-	-	-	98,500.00	-	-	98,500.00	98,500.00	-	-	-	-	98,500.00	1,000.00	98,063.14	99,063.14
006543	STIP-KingaroyStateHighSchool-Footpath	100215	-	-	-	53,000.00	-	-	53,000.00	53,000.00	-	-	-	-	53,000.00	34,427.00	37,299.01	71,726.01
006544	Various Footpath Replacemts	100215	25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	-	-	-	25,000.00	-	-	-
006545	Murgon-GoreSt-MurgonStateHigh-FP Ren	100215	15,000.00	80,000.00	-	-	-	-	95,000.00	15,000.00	80,000.00	-	-	-	95,000.00	-	73,700.08	73,700.08
006546	Kingaroy-Haly St- Footpath Renewal	100215	10,000.00	70,000.00	-	-	-	-	80,000.00	10,000.00	70,000.00	-	-	-	80,000.00	-	97,164.08	97,164.08
006567	LRCI-Blackbutt CBD Footpath	100215	-	-	-	1,050,000.00	-	-	1,050,000.00	750,000.00	-	-	300,000.00	-	1,050,000.00	542,842.06	765,296.98	1,328,139.04
006569	TIDS-NanangoStateSchool-SafetyUpgrad	100215	25,000.00	-	-	25,000.00	-	-	50,000.00	50,000.00	-	-	-	-	50,000.00	-	97,867.14	97,867.14
civlty Subtotal			75,000.00	705,000.00	-	1,363,500.00	-	-	2,143,500.00	1,138,500.00	705,000.00	-	300,000.00	-	2,143,500.00	635,114.06	1,323,104.68	1,958,218.74
Bitumen Resealing																		
006555	Bitumen Reseal 21/22	100217	196,796.00	-	-	6,719.00	-	-	203,515.00	1,149,789.00	-	-	946,274.00	-	203,515.00	-	-	-
006582	BrooklandsBrooklandsPimpimbudgeeRd	100217	169,620.00	-	-	-	-	-	169,620.00	-	-	-	169,620.00	-	169,620.00	-	123,127.39	123,127.39
006584	Cushnie-CushnieRd-Reeseal	100217	148,000.00	-	-	-	-	-	148,000.00	-	-	-	148,000.00	-	148,000.00	-	153,651.85	153,651.85
006585	Mondure-MondureRd-Reeseal	100217	58,520.00	-	-	-	-	-	58,520.00	-	-	-	58,520.00	-	58,520.00	-	93,653.70	93,653.70
006586	Cushnie-ReikesRd-Reeseal	100217	43,870.00	-	-	-	-	-	43,870.00	-	-	-	43,870.00	-	43,870.00	-	151,436.94	151,436.94
006587	TIDS-Murgon-CherbourgRd-Reeseal	100218	90,000.00	-	-	65,000.00	-	-	155,000.00	-	-	-	180,000.00	25,000.00	155,000.00	-	112,960.18	112,960.18
006588	TIDS-Cloyna-CloynaWestRd-Reeseal	100218	7,920.00	-	-	7,920.00	-	-	15,840.00	-	-	-	15,840.00	-	15,840.00	-	86,219.96	86,219.96
006589	TIDS-Dangore-DangoreMountainRd-Reese	100218	4,235.00	-	-	4,235.00	-	-	8,470.00	-	-	-	8,470.00	-	8,470.00	-	19,833.53	19,833.53
006590	TIDS-Sunnybrook-EisenmengersRd-Reese	100218	28,000.00	-	-	28,000.00	-	-	56,000.00	-	-	-	56,000.00	-	56,000.00	-	69,312.50	69,312.50
00																		

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Total Available Budget	2021/2022 Commitments	2021/2022 Actual Expenditure	2021/2022 Actual Expenditure & Commitments
Water Services																		
KTP																		
006046	KTP-Alford St (Youngman-GlendonSt)-WI	100710	215,000.00	-	-	-	-	-	215,000.00	425,000.00	-	-	-	-	215,000.00	-	2,813.58	2,813.58
006047	KTP - Alford St (Glendon - Short St) WMF	100710	-	40,578.00	-	-	-	-	40,578.00	-	-	-	-	-	40,578.00	-	34,651.80	34,651.80
006048	KTP - Kingaroy (Alford - Haly St) WMR	100710	230,000.00	-	-	-	-	-	230,000.00	230,000.00	-	-	-	-	230,000.00	2,500.00	134,544.78	137,044.78
006049	KTP - Haly (Kingaroy - Glendon St) WMR	100710	-	-	-	-	-	-	-	-	-	-	-	-	-	-	111,010.54	111,010.54
006050	KTP - Haly St (Glendon - YoungmanSt) W	100710	-	-	-	-	-	-	-	-	-	-	-	-	-	-	184,442.08	184,442.08
006051	KTP-Glendon St (Alford to Haly St)-WMR	100710	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,146.77	10,146.77
ctivity Subtotal			445,000.00	40,578.00	-	-	-	-	485,578.00	655,000.00	-	-	-	-	485,578.00	2,500.00	477,609.55	480,109.55
Water - General Oper																		
006503	S1- PC, SCADA & Telemetry WATER	100225	175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	-	-	-	175,000.00	52,895.82	113,748.10	166,643.92
ctivity Subtotal			175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	-	-	-	175,000.00	52,895.82	113,748.10	166,643.92
Water - Kingaroy																		
005472	KWS-Youngman St (Venmen to DI PS) W	100227	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,398.75	1,398.75
005547	Gordonbrook WTP - Post Con Contract W	100227	-	250,000.00	-	-	-	-	250,000.00	-	-	-	250,000.00	-	250,000.00	90,941.23	139,328.77	230,270.00
006054	Water Meter Replacement Program - 20/2	100225	-	-	-	-	-	-	-	-	-	-	-	-	-	-	182.53	182.53
006060	Gordonbrook Dam AFC Design Works	100227	-	10,000.00	-	-	-	-	10,000.00	-	10,000.00	-	-	-	10,000.00	460.00	8,889.50	9,149.50
006093	KWS-WMR-Youngman St Nth	100227	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,701.23	2,701.23
006506	KWS-Gordonbrook Dam PSA Renewals	100227	80,000.00	-	-	-	-	-	80,000.00	100,000.00	-	-	-	20,000.00	80,000.00	12,954.75	58,616.95	71,771.70
006516	Gordonbrook Off Stream Storage Design	100227	175,000.00	-	-	-	-	-	175,000.00	375,000.00	-	-	-	200,000.00	175,000.00	14,422.72	44,556.50	58,979.22
006517	Water Meter Replacement Program - 21/2	100225	70,000.00	-	-	-	-	-	70,000.00	100,000.00	-	-	-	30,000.00	70,000.00	-	66,479.98	66,479.98
006566	Gordonbrook Dam Emergency Repairs 20	100227	-	50,000.00	-	-	-	-	50,000.00	-	-	-	50,000.00	-	50,000.00	36,900.00	6,240.00	43,140.00
006596	Gordonbrook Hydrological Modelling	100227	-	100,000.00	-	-	-	-	100,000.00	-	-	-	200,000.00	-	100,000.00	44,700.00	13,840.00	58,540.00
ctivity Subtotal			325,000.00	410,000.00	-	-	-	-	735,000.00	575,000.00	10,000.00	-	-	500,000.00	735,000.00	200,376.70	342,234.21	542,612.91
Water - Kumbia																		
006505	KWS-Stuart River Bore Pumps	100228	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	-	-	-	30,000.00	-	38,714.41	38,714.41
006508	KuWS-Stuart River Bores PC&I	100228	25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	-	-	-	25,000.00	-	5,200.00	5,200.00
ctivity Subtotal			55,000.00	-	-	-	-	-	55,000.00	55,000.00	-	-	-	-	55,000.00	-	43,914.41	43,914.41
Water - Nanango																		
006604	Watermain Replacement Birdie St Nanang	100230	-	60,000.00	-	-	-	-	60,000.00	-	-	-	60,000.00	-	60,000.00	1,200.00	52,374.63	53,574.63
006605	Watermain Replacement Eagle St Nanang	100230	-	60,000.00	-	-	-	-	60,000.00	-	-	-	60,000.00	-	60,000.00	2,190.92	25,220.32	27,411.24
ctivity Subtotal			-	120,000.00	-	-	-	-	120,000.00	-	-	-	120,000.00	-	120,000.00	3,390.92	77,594.95	80,985.87
Water - Proston																		
006055	Proston-SCADA Platform Update	100231	-	100,000.00	-	-	-	-	100,000.00	-	100,000.00	-	-	-	100,000.00	4,369.32	90,444.13	94,813.45
ctivity Subtotal			-	100,000.00	-	-	-	-	100,000.00	-	100,000.00	-	-	-	100,000.00	4,369.32	90,444.13	94,813.45
Water - Wondai																		
006080	WWS-WMR-Haly St (Hodge/Scott)	100233	-	35,000.00	-	-	-	-	35,000.00	-	25,000.00	-	25,000.00	15,000.00	35,000.00	-	34,948.46	34,948.46
006507	WWS-Raw Water PS SB	100233	-	-	-	-	-	-	-	200,000.00	-	-	-	200,000.00	-	-	134.13	134.13
ctivity Subtotal			-	35,000.00	-	-	-	-	35,000.00	200,000.00	25,000.00	-	-	25,000.00	35,000.00	-	35,082.59	35,082.59
Activity Total			1,000,000.00	705,578.00	-	-	-	-	1,705,578.00	1,660,000.00	135,000.00	-	-	475,578.00	1,705,578.00	263,534.76	1,180,627.94	1,444,162.70
Wastewater Services																		
KTP																		
006520	KTP - Recycled Water Line	100753	300,000.00	-	-	-	-	-	300,000.00	300,000.00	-	-	-	-	300,000.00	38,610.00	301,949.85	340,559.85
ctivity Subtotal			300,000.00	-	-	-	-	-	300,000.00	300,000.00	-	-	-	-	300,000.00	38,610.00	301,949.85	340,559.85
Wastewater - General																		
005826	Update Scada/Cyber Security	100275	-	10,000.00	-	-	-	-	10,000.00	-	10,000.00	-	-	-	10,000.00	6,919.00	1,210.00	8,129.00
006504	S1- PC, SCADA & Telemetry WASTEWAT	100275	175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	-	-	-	175,000.00	29,726.00	144,452.43	174,178.43
006541	S2- PC, SCADA & Telemetry WASTEWAT	100275	-	-	-	-	-	-	-	-	-	-	-	-	-	7,804.80	448.25	8,253.05
ctivity Subtotal			175,000.00	10,000.00	-	-	-	-	185,000.00	175,000.00	10,000.00	-	-	-	185,000.00	44,449.80	146,110.68	190,560.48
Wastewater - Kingaroy																		
006509	KWW-KWWTP PSA Renewals	100236	110,000.00	-	-	-	-	-	110,000.00	130,000.00	-	-	-	20,000.00	110,000.00	16,243.75	61,259.83	77,503.58
006511	KWW-River Rd Syphon	100236	70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	-	-	-	70,000.00	-	18,147.12	18,147.12
006512	KWW-River Rd SPS5 SB Renewal	100236	5,000.00	-	-	-	-	-	5,000.00	140,000.00	-	-	-	135,000.00	5,000.00	-	4,997.77	4,997.77
ctivity Subtotal			185,000.00	-	-	-	-	-	185,000.00	340,000.00	-	-	-	155,000.00	185,000.00	16,243.75	84,404.72	100,648.47
Wastewater - Nanango																		
006513	NWW-South St SPS6 Renewal	100238	5,000.00	-	-	-	-	-	5,000.00	175,000.00	-	-	-	170,000.00	5,000.00	-	4,661.00	4,661.00
ctivity Subtotal			5,000.00	-	-	-	-	-	5,000.00	175,000.00	-	-	-	170,000.00	5,000.00	-	4,661.00	4,661.00
Wastewater - Proston																		
006510	BDWW-WWTP1 SB Renewal	100239	-	-	-	-	-	-	-	210,000.00	-	-	-	210,000.00	-	-	-	-
ctivity Subtotal			-	-	-	-	-	-	-	210,000.00	-	-	-	210,000.00	-	-	-	-
Wastewater - Wondai																		
006064	Wondai-SCADA-STP/WWTP	100240	-	100,000.00	-	-	-	-	100,000.00	-	100,000.00	-	-	-	100,000.00	-	99,872.71	99,872.71
006514	WWW-Hodge St SPS5 SB	100240	175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	-	-	-	175,000.00	-	4,689.00	4,689.00
ctivity Subtotal			175,000.00	100,000.00	-	-	-	-	275,000.00	175,000.00	100,000.00	-	-	-	275,000.00	-	104,561.71	104,561.71
Activity Total			840,000.00	110,000.00	-	-	-	-	950,000.00	1,375,000.00	110,000.00	-	-	-	950,000.00	99,303.55	641,687.96	740,991.51
Waste																		
Waste Management - R																		
005850	Maidenwell-Transfer Station	100241	-	350,000.00	-	-	-	-	350,000.00	350,000.00	-	-	-	-	350,000.00	-	-	-
006607	New Maidenwell Transfer Station	100241	-	-	-	-	-	-	-	-	-	-	-	-	-	-	900.00	900.00
ctivity Subtotal			-	350,000.00	-	-	-	-	350,000.00	350,000.00	-	-	-	-	350,000.00	-	900.00	900.00
Activity Total			-	350,000.00	-	-	-	-	350,000.00	350,000.00	-	-	-	-	350,000.00	-	900.00	900.00

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2021/2022 Adopted Budget	2020/2021 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Third Quarter Budget Adjustments	Total Available Budget	2021/2022 Commitments	2021/2022 Actual Expenditure	2021/2022 Actual Expenditure & Commitments
			11,190,637.78	7,899,871.62	400,000.00	10,840,519.00	-	900,000.00	31,231,028.40	27,942,407.00	3,618,672.27	-	1,723,449.13	- 2,053,500.00	31,231,028.40	7,061,481.14	20,651,529.40	27,713,010.54

10.5 ANNUAL OPERATIONAL PLAN 2021/2022 IMPLEMENTATION PROGRESS REPORT FOR THE PERIOD ENDING 30 JUNE 2022

File Number: 20-Jul-2022

Author: General Manager Finance and Corporate

Authoriser: Chief Executive Officer

PRECIS

Annual Operational Plan 2021/2022 Implementation Progress Report for the period beginning 1 July 2021 ending 30 June 2022

SUMMARY

The South Burnett Regional Council ('Council') Annual Operational Plan ('Plan') details the projects, services and initiatives that Council planned to deliver for the 2021/2022 financial year.

Pursuant to *Section 174(3)* of the *Local Government Regulation 2012* a report must be presented to Council at regular intervals detailing the progress towards the implementation of the Plan.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Annual Operational Plan 2021/2022 Implementation Progress Report for the period 1 July 2021 to 30 June 2022 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial or resource implications arise from this report other than what has been identified in Council's financial budgeting and planning documents.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2021-26	
EC	Enhancing Liveability and Lifestyle
IN	Providing Key Infrastructure for our Towns and Villages
GR	Growing our Region's Economy and Prosperity
EN	Safeguarding our Environment
OR	Organisational Excellence
Operational Plan 2021/2022	
Periodical review and update the 2021/2022 Annual Operational Plan	

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Chief Executive Officer, General Managers and Managers have contributed to the Annual Operational Plan 2021/2022 Implementation Progress Report for the period 1 July 2021 to 30 June 2022 in respect of their relevant areas of responsibility.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Pursuant to *Section 174(3)* of the *Local Government Regulation 2012*, the Chief Executive Officer has a statutory obligation to present a written assessment of the implementation of the Annual Operational Plan.

Section 4(b) of the *Human Rights Act 2019* (the 'Act') requires public entities to act and make decisions in away compatible with human rights. The Act requires public entities to only limit human

rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:	
1. Recognition and equality before the law;	13. Cultural rights—generally;
2. Right to life;	14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples;
3. Protection from torture and cruel, inhuman or degrading treatment;	15. Right to liberty and security of person;
4. Freedom from forced work;	16. Humane treatment when deprived of liberty;
5. Freedom of movement;	17. Fair hearing;
6. Freedom of thought, conscience, religion and belief;	18. Rights in criminal proceedings;
7. Freedom of expression;	19. Children in the criminal process;
8. Peaceful assembly and freedom of association;	20. Right not to be tried or punished more than once;
9. Taking part in public life;	21. Retrospective criminal laws;
10. Property rights;	22. Right to education;
11. Privacy and reputation;	23. Right to health services.
12. Protection of families and children;	

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct policy/local law/delegation implications arise from this report which have not previously been identified operationally within Council’s planning and budget documents.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report other than what has been identified in Council’s financial budgeting and planning documents.

REPORT

The South Burnett Regional Council (‘Council’) Annual Operational Plan (‘Plan’) details the projects, services and initiatives that Council planned to deliver for the 2020/2021 financial year.

Pursuant to *Section 174(3)* of the *Local Government Regulation 2012* a report must be presented to Council at regular intervals detailing the progress towards the implementation of the Plan.


ATTACHMENTS

- 1. **Annual Operational Plan 2021/2022 - Progress Report for period ending 30 June 2022** [↓](#)


ANNUAL OPERATIONAL PLAN

2021-22

Committed to open and transparent decision making
4th Quarter (Final) update as at 30 June 2022
Version.05



Version Control

date	comment	version
29 April 2021	Draft Operational Plan 2021-22	Draft 0.1
May to June 2021	Feedback/input from Senior Management Team and Councillors	Draft 0.2
25 June 2021	Feedback/input from Workshop with Councillors	Draft 0.3
30 June 2021	Final Draft to be tabled at the Budget Committee Meeting for information and consideration	Draft 0.4
14 July 2021	Final Draft tabled at Special Council Meeting for adoption	Draft 0.5
14 July 2021	Adopted	Version 1
30 September 2021	1 st Quarter review & update	Version 2
31 December 2021	2 nd Quarter review & update	Version 3
31 March 2022	3 rd Quarter review & update	Version 4
30 June 2022	4 th (Final) Quarter review & update	Version 5

Adoption by Council

Version 1 - South Burnett Regional Council 2021-22 Operational Plan was adopted by Council on 14 July 2021
 Version 2 - South Burnett Regional Council 2021-22 Operational Plan was adopted by Council on 20 October 2021
 Version 3 - South Burnett Regional Council 2021-22 Operational Plan was adopted by Council on 25 January 2022
 Version 4 - South Burnett Regional Council 2021-22 Operational Plan was adopted by Council on _____

Copies of the Annual Operational Plan

Copies of Council's Annual Operational Plan, Corporate Plan and the Annual Report are available free of charge electronically on Council's website at www.southburnett.qld.gov.au or can be viewed at any Council Library or Customer Service Centre.

Contact Us

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 T @SouthBurnettRC
 ABN 89 972 463 351

Acknowledgement



We acknowledge and respect the Wakka Wakka and Wulli Wulli people, the traditional owners of this land that we live, work and play and respect their cultures, their ancestors and their elders past, present and future generations.

Introduction

The South Burnett Regional Council ('Council') 2021-22 Operational Plan is required to be developed in accordance with the *Local Government Regulation 2012* and focuses on the actions that Council staff are expected to take throughout the 12-month period in order to implement the longer-term goals detailed in the South Burnett Regional Council Corporate Plan for the period 2021-26.

In accordance with the provisions of *Section 175* of the *Local Government Regulation 2012*, an Annual Operational Plan must:

- (a) be consistent with the annual budget; and
- (b) state how the local government will –
 - (i) progress the implementation of the 5-year corporate plan during the period of the annual operational plan; and
 - (ii) manage operational risks; and
- (c) include an annual performance plan for each commercial business unit of the local government.

In accordance with *Section 174(3)* of the *Local Government Regulation 2012*, Council will assess its progress towards implementing its Annual Operational Plan on a quarterly basis. The long-term strategies within the Corporate Plan are allocated to Departments to progress. Therefore, the Annual Operational Plan has displayed the operational Initiatives and operational services according to Departmental responsibility, to provide clarity and accountability, as well as provide operational focus for the Departments within Council. All day-to-day core business activities and services are not necessarily listed in the Annual Operational Plan; instead the Plan focuses on initiatives and services that will be required in the current financial year to achieve long term corporate objectives.

The Corporate Plan provides a blueprint for the future of our communities and establishes priorities and outlines strategies which best reflect the needs of our community for today and into the future. Council's Chief Executive Officer is responsible for preparing quarterly reports to the Council on the progress of the implementation of the Annual Operational Plan. These reports ensure that Council's elected members and staff are accountable for the progress made in meeting annual operational plan goals. This plan is closely linked to South Burnett Regional Council's 2021-22 budget and Council's available human resources.

The Council's Annual Operational Plan is a statement of specific works to be undertaken and services to be provided in order to progress the long-term strategies set out in Council's Corporate Plan for the current financial year. This Annual Operational Plan is prepared in conjunction with the budget, both of which are to be effective for the financial year 2021/2022.

Contents

Theme 1 : Enhancing liveability and lifestyle - *Elevate the South Burnett region to be recognised as a “Community of choice”*

KP EC1: Develop and implement initiatives to enhance community parks, gardens and recreational facilities, which may include: tree planting strategy, botanical gardens and perennial (drought tolerant) shrubs and flower planting programme. 8

KP EC2: Develop and implement CBD Renewal and Revitalisation Programmes for areas of our townships including service standards for maintenance and cleaning programmes..... 8

KP EC3: Advocate to minimise the impact of heavy vehicle traffic in the CBD areas of major towns as appropriate 9

KP EC4: Develop and implement a regionally themed Arts, Culture and Heritage Strategic Plan incorporating all of our communities.10

KP EC5: Continue to support, renew and maintain pools, halls, libraries and Customer Service Centres across our region at agreed service levels.11

KP EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.15

KP EC7: Development and implementation, in consultation with local communities, of realistically achievable rural resilience programmes.17

KP EC8: Partner with our region's youth to develop and implement a Regional Youth Plan.17

KP EC9: Develop, in consultation with communities, Community Plans that identify key priorities for each town and village to inform Council's prioritisation.18

KP EC10: Support indigenous reconciliation and empowerment through the development and implementation of a Reconciliation Action Plan.18

KP EC11: Support, advocate and facilitate real outcomes on mental health and suicide prevention, including advocating for a community well-being centre.18

KP EC12: Develop and implement a plan that makes our region's towns 'Communities of choice' for people living with disability.19

KP EC13: Work with our senior citizens to provide greater opportunities for them to play an active role in our communities and to age in place.19

KP EC14: Develop and implement a systematic programme for non-compliant commercial properties and residential living arrangements that pose significant health and safety risks.20

KP EC15: Continue to provide pro-active support to the Local Disaster Management Group.21

KP EC16: Partner with community to develop and promote events.22

Theme 2 : Providing key infrastructure for our towns and villages – *Develop, renew and maintain community infrastructure through sound asset management principles*

KP IN1: Continue to provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage and street lighting.23

KP IN2: Continue to provide sound asset management strategies to maintain and improve Council's footpath infrastructure.23

KP IN3: Continue to provide and investigate options to improve slashing and spraying programmes on state and local road networks.24



KP IN4: Collaborate with the transport sector and industry to identify key freight and transport route state infrastructure and advocate to government on asset upgrades, renewals and maintenance.25

KP IN5: Develop and implement a hierarchy and programme to refurbish median strips and roundabouts prioritising entry ways into our major towns.25

KP IN6: Continue to provide and investigate options to improve rail trail infrastructure, residential footpaths and cycleways to promote connectivity.25

KP IN7: Develop a secure and reliable urban and rural water supply system through increased allocations, upgraded and renewed infrastructure and pricing models.26

KP IN8: Continue to focus on initiatives that position our region as a destination of choice for caravan and RV camping.27

KP IN9: Undertake an audit to identify Council land that can be divested.27

KP IN10: Investigate options for leasing opportunities to not-for-profit groups and organisations.28

KP IN11: Continue to provide and investigate options to improve our saleyards as an important community asset.29

KP IN12: Identify assets that may be suitable for commercialisation.30

KP IN13: Advocate and support the specialist health services needs of our residents.31

KP IN14: Continue to provide and investigate options to improve our fetery infrastructure.31

KP IN15 Continue to provide and investigate options to improve our aerodromes31

Theme 3 : Growing our regions economy and prosperity - *Boost our economy through investment and innovation that promotes population growth and community wellbeing*

KP GR1: Develop and implement a well-researched, action based ‘Regional Development Strategy’ that supports business and employment growth.32

KP GR2: Continue to develop SBRC’s investment readiness to identify a sequence of actions that can enhance Council’s capability in responding to investment related enquiries.33

KP GR3: Work with key stakeholders to create a pipeline of priority shovel ready projects that aim to improve the quality of life experienced by all residents, invest in strategic infrastructure and create a prosperous future for all.33

KP GR4: Support and advocate for the development of an expanded and diversified agricultural economy, which may include, for example regenerative agriculture and centre for rural excellence and innovation.34

KP GR5: Continue to provide and investigate options to improve our arts, heritage, museums, visitor information centres and tourism infrastructure.34

KP GR6: Advocate for and support of the region’s tourism sector through an industry led development of a Tourism Strategy, with particular focus on indigenous tourism, adventure tourism, international tourism and high wealth tourism.35

KP GR7: Continue to provide and investigate options to improve our dams as tourist attractions as an important community asset.36



KP GR8: Support and advocate for appropriate growth and development with responsive planning schemes, processes, customer service and other initiatives.36

KP GR9: Explore, advocate and pursue opportunities for post-secondary education within the region.37

KP GR10: Advocate for enhanced regional digital connectivity and black spots.37

KP GR11: Support local businesses through the implementation of Council’s Procurement Policy and encourage others to support and buy local.37

KP GR12: Progress the 25 year Economic Roadmap as a priority project further to the National Water Infrastructure Development Fund (NWIDF) Water Feasibility Study.38

KP GR13: Advocate for and support the options short list as identified in the National Water Infrastructure Development Fund (NWIDF) Water Feasibility Study - North and South Burnett Options Analysis.38

KP GR14: Support our community and key stakeholders to build a plan for our region’s eventual coal transition.39

KP GR15: Work with key stakeholders to promote workforce attraction and retention in the South Burnett.39

KP GR16: Support the development of an agricultural land and product asset mapping programme.40

Theme 4 : Safeguarding our environment – A sustainable environment, proactively and responsibly managed in partnership with the community for future generations.

KP EN1: Investigate, develop and implement an Environmental Sustainability Policy.41

KP EN2: Develop and implement energy efficient initiatives to reduce Council’s energy / carbon footprint.42

KP EN3: Continue to provide and investigate options to improve waste reduction, landfill management and recycling. 42

KP EN4: Ongoing commitment to bio-security and pest management, including declared and non-declared species.45

KP EN5: Encourage responsible investment in renewable energy.45

KP EN6: Encourage investment in transport innovation, for example electric vehicles and charging stations.46

KP EN7: Support initiatives that promote and protects biodiversity, natural resource management and caring and retaining our unique landscapes.46

KP EN8: Develop and implement a systematic programme to identify and take action to address overgrown allotments across all regional residential areas. 47

KP EN9: Develop and implement a systematic programme to identify and take action to address stray / feral / pests and wild animals.47

KP EN10: Community education and assistance to support food and other local businesses to meet relevant Local Laws compliance standards.48



Theme 5 : Organisational Excellence – An organisation that is characterised by effective leadership, responsible management and quality service delivery

KP OR1: Deliver on our Corporate Plan through high level delivery of the annual operational plans.48

KP OR2: Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance and open and transparent decision-making.49

KP OR3: Manage Council assets effectively through the development and implementation of Asset Management Plans.53

KP OR4: Continue to monitor and align the organisational structure with Council's adopted strategies and priorities.54

KP OR5: Continue to give priority to ongoing financial sustainability and prudent budget management.54

KP OR6: Implement consultative, responsible and sound project management practices.56

KP OR7: Continue implementation of zero-based budgeting to support responsible fiscal management in the preparation of Council's budget.56

KP OR8: High level implementation of Council's Customer Service Charter.57

KP OR9: Develop a continuous improvement, customer focused culture led by the senior management team and underpinned by an effective performance setting, monitoring and evaluation system.58

KP OR10: Increased commitment to community engagement and to proactive strategic delivery of media and communications.58

KP OR11: Develop for endorsement by Council a Workforce Plan that guides the engagement, development, management and performance of Council's human resources.59

KP OR12: Advocate strongly to key stakeholders, including state and federal governments, on regional priorities, including funding opportunities.60

KP OR13: Implement reliable, realistic and cost-effective business systems and practices. 60

KP OR14: Continue to implement regional equity / consistency in Council's rating system.63

KP OR15: Continue to give priority to ongoing Audit and Risk and prudent management.64

KP OR16: Continue to give priority to ongoing Work Health and Safety and prudent management.65



Theme 1: ENHANCING LIVEABILITY AND LIFESTYLE - Elevate the South Burnett region to be recognised as a “Community of choice”.

Key Priority EC1: Develop and implement initiatives to enhance community parks, gardens and recreational facilities, which may include: tree planting strategy, botanical gardens and perennial (drought tolerant) shrubs and flower planting programme.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Develop and implement a ‘Level of Service Plan’ for parks, gardens and recreation facilities	Adopt ‘Level of Service Plan’	Community / NRM & Parks	Parks and Gardens
Progress update as at 30 June 2022: Council reviewed a ‘draft’ Level of Service Plan – NRM & Parks and resolved to further consider the plan at a workshop. Proposed workshop yet to be convened.			
Develop a Botanical Masterplan	Establish Advisory Committee to develop Botanical Masterplan	Community / NRM & Parks	Advisory Committee; Native Plants Qld and local enthusiasts
Progress update as at 30 June 2022: Call for nominations for membership to the South Burnett Botanical Advisory Committee have been called and nominations due to close on 15 July 2022.			

Key Priority EC2: Develop and implement CBD Renewal and Revitalisation Programmes for areas of our townships including service standards for maintenance and cleaning programmes.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Develop and implement service standards for Central Business District (‘CBD’) cleaning and maintenance regime	Establish working party to devise appropriate standards for CBD cleaning	Community / NRM & Parks	Infrastructure Department (internal)
Progress update as at 30 June 2022: Street Scrubber and Eco Vac now operating on rotational basis. Further development of schedule being completed as hired machines progresses around the region.			
Continue the development of CBD Master Plans	Pre-design concept plans developed for Kumbia, Wondai, and Nanango including footpath, furniture and on-street landscaping	Infrastructure / Infrastructure Planning	Infrastructure / Works; Community / NRM & Parks
Progress update as at 30 June 2022: The detail design plans are in the process of being completed for Kumbia. The plans for Wondai will be concept developed in 2022/23 and Nanango will be worked on after other capital design projects have been completed, preliminarily programmed in for 2023.			

Continuation of Implementation of a Maintenance Management Plan for Transport Assets	Implementation of inspection and maintenance programme for CBD footpaths and furniture including one full pressure clean per annum across Murgon, Nanango, Kingaroy, Wondai, Proston and Blackbutt	Infrastructure / Works	Community / NRM & Parks
Progress update as at 30 June 2022: Council has resolved that a demonstration of a Litter Vac and Pavement Scrubber, Council operated spray trailer and Council street sweeper be arranged for Councillors and relevant Parks and Gardens and Infrastructure staff to attend. Demonstrations are expected in October 2021.			
Investigate CCTV for Council owned and operated open spaces	Develop a CCTV policy for Council owned and operated open spaces scoping resourcing requirements. Prepare a report on Council’s current CCTV systems including where some of the needs are, who owns them, how we fund their ongoing maintenance or who maintains them and how all the different systems work together	Community / Property	Community / NRM & Parks
Progress update as at 30 June 2022: Added to 2021/2022 Annual Operational Plan at 1 st quarter review as per Council resolution 2021/12 - Initial internal meeting of internal stakeholders held to identify priority issues with CCTV maintenance. Commencement of CCTV audit in 4 th Quarter of 2021/22. Limited information available on CCTV cameras, service agreements, maintenance schedules and costing. Further investigations and discussions required with community organisations i.e. Wondai Lions Club, Nanango Tourism and Development Association, Kumbia Community Alliance and Kumbia Neighbourhood Watch Committee, and Murgon Business Group.			

Key Priority EC3: Advocate to minimise the impact of heavy vehicle traffic in the CBD areas of major towns as appropriate.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Work in partnership with TMR and NHVR to identify possible alternative routes to CBD areas	Identify alternative heavy vehicle route for Kingaroy CBD	Infrastructure / Infrastructure Planning	Infrastructure / Works
Progress update as at 30 June 2022: Council officers have been having routine meetings with TMR around heavy vehicle routes through Kingaroy to support industry and access to their destination. Further work will need to continue in 2022/23 to support these outcomes.			

Key Priority EC4: Develop and implement a regionally themed Arts, Culture and Heritage Strategic Plan incorporating all of our communities.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Develop a South Burnett Arts, Culture and Heritage Strategic Plan	Develop a South Burnett Arts, Culture and Heritage Strategic Plan which will identify points of difference to inform a regionally themed experience and commence the development of associated work plans within available resources	Executive Services	Community / Property; Arts Culture Heritage Advisory Committee; Local Heritage, Arts & Culture Groups
Progress update as at 30 June 2022:			
<p>Art, Culture and Heritage Strategic Policy adopted by Council 20 January 2021. Terms of Reference for Arts, Culture and Heritage Advisory Committee adopted 24 March 2021. Expression of interest released 19 August 2021. Report to Council (20/10/2021) appointing individuals who have submitted an EOI as members of the SB Arts, Culture and Heritage Advisory Committee as per TOR. 20 October 2021 Council appointed by resolution No.2021/ the members to the advisory committee. Training provided by Council’s governance branch to members and proxies on 29 November 2021. On Monday the 28th of March the Arts Cultural Heritage Committee met to assess the RADF applications under Round 2. Future meetings of this committee are planned for the fourth quarter. South Burnett Arts Inc held an Executive Meeting on May 29. There was a long discussion about how the SBRC Arts & Heritage Advisory Committee is functioning and the cancellation of the last meeting due to the RADF application to the State Government no longer being necessary. Consideration for the 22/23 financial year of a dedicated officer to support the committee along with the portfolio councillor as contact.</p>			
Engage Museum Curator to review Councils 5 museums	Seek external funding and engage partnerships to engage a Curator to prepare Reports for Council’s managed museums to commence in 2022	Executive Services	Community / Property; Local Heritage Groups external industry partnerships
Progress update as at 30 June 2022:			
<p>Museum / Heritage Curator to visit each Council site and provide a report on how Council is progressing - funding required after initial investigation estimated at \$15,000 – currently considering options. No change in status for 2nd quarter – still under review regarding potential funding opportunities. On Friday the 22nd of October, the Kingaroy Museum had a visit from Elspeth Hocking (Museum Development Officer), and 2 of her colleagues, (the Curator for Cobb & Co Museum and the “Handyman” for Cobb & Co Museum). Overall, they were impressed and were in the centre for 2 hours.</p>			

3 rd quarter - No external funding received to engage a curator in the quarter reporting period. 4 th quarter - Council did not support the funding being requested by Property branch for 2022/23 budget. Visitor Enhance Officer will contact QLD Museums & Gallery to see if there is any funding (grants) available to cover such costs. Matter progressing.			
Develop Masterplan for Kingaroy Visitor Information Centre, Museum, Art Gallery Precinct	Seek external funding and engage partnerships to develop a Master plan to improve utilisation of current floor space, identify future development and promotion of site	Community / Property	Executive Services; external industry partnerships
Progress update as at 30 June 2022: No funding source has suitably been identified to date. Included as Operational Activity for 2022/23			
Negotiate Art Gallery Memorandum of Understandings (“MOUs”) with Kingaroy Art Gallery and Wondai Art Gallery	2 new MOUs negotiated	Community / Property	Executive Services; Art Gallery Groups
Progress update as at 30 June 2022: Initial meeting has been held with the Wondai Art Gallery.			
Prepare funding submission to enhance Arts, Culture and Heritage displays, restoration projects, arts and workshops	Secure funding for Heritage Restoration works at Boondooma Homestead, Ringsfield House and Murgon Hall (including explore opportunities to partner with local community groups)	Community / Property	Executive Services; Local Heritage Groups
Progress update as at 30 June 2022: Council is working in partnership with Boondooma Museum & Heritage Association Inc in the development of a funding application for a grant to assist in the development of Conservation Management Plan. Boondooma Museum & Heritage Association Inc have been successful with a grant. Council has also contributed some funding to help with the development of the Conservation Management Plan and Building Maintenance Schedule. Consultant has been appointed. Ringsfield House – continued development of the draft Community Engagement Plan and the Position Descriptions for the Advisory Committee. Community Information Sessions and call for positions on the Advisory committee to commence 1 st Quarter of 2022/23. Boondooma Homestead - The Spirit of the Bush is scheduled to take place at the homestead 19 – 25 th April. The Committee has also been successful in the application for the grant in Targeting Marketing Campaign through the Regional Arts Fund.			

Key Priority EC5: Continue to support, renew and maintain pools, halls, libraries and Customer Service Centres across our region at agreed service levels.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
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Maintain service delivery across the counter at the five (5) customer service centres of Blackbutt, Nanango, Kingaroy, Wondai and Murgon	Develop and implement a skills development programme for customer service officers	Finance & Corporate / Corporate Services	Community / Library staff
<p>Progress update as at 30 June 2022:</p> <p>The Employee Development Review ('EDR') process processed the foundation and reference points for customer service skill development. Applications for access to Council's learning and development scheme is aligned to the EDR process. An inhouse training program on Managing Aggressive Customer behaviour has been developed by People & Culture, with training rolled out to officers who are working in customer services areas. A procedure on how to manage customer aggressive behaviour has been developed and approval with awareness sessions undertaken with the Customer Service Team and the wider organisation. Council's Workplace Health & Safety Team are progressing a range of procedures to further assist staff in dealings with customers and the community. The implementation of an ongoing development programme is being progressed with an intent of facilitating continued development of Customer Service Officer's skills and knowledge. All customer service officers hold current 'Working with Children' Blue Cards to ensure appropriately authorised when working in share customer service and library facilities. A review of the resourcing and establishment of achievable service levels is on hold until the organisational structure is adopted by Council and implemented organisationally, which will enable an accurate undertaking of the resources available to deliver a range of services to the community on behalf of Council. Activity has been included in the Draft Annual Operational Plan 2022/23 for consideration and discussion with Council. The continuity of service delivery, both in person and by phone, has remained a priority whilst dealing with the ongoing impacts of Covid-19 with Council maintaining services in all five service centres across the region as well as meeting the customer service standards for telephone calls to the main Council Service Number.</p>			
Implement Building Capex Budget, Works for Queensland Grant, Building Better Region Grants to improve Council's facilities	Number of: - Building Capex Projects completed - Works for Queensland Grant completed - Building Better Region Grants completed	Community / Property/ NRM / Parks	Contractors
<p>Progress update as at 30 June 2022:</p> <p>Works for Queensland Round 4 projects and scope of works finalised. Capex projects scheduled for 21/22 are completed. Building CapEx projects have been awarded and works completed include CCTV upgrades in Kingaroy Forecourt, Admin Office and perimeter of Buildings, 195 Kingaroy St Asbestos removal, Blackbutt SES Asbestos removal, Kingaroy Air Conditioning Renewal, South Burnett Aquatic Centre Bathroom Renovations, Murgon Shop Asbestos removal, Boondooma Homestead Cabin repairs, Boondooma Homestead Stone Store repairs, Wondai Showground Pavilion and Murgon Squash Courts. Council awarded design and construction of Wondai Swimming Pool Water splash area to contractor with construction works to commence September 2022, awarded equipment shed relocation and new seating area under Building Better Regions Grant.</p>			
Review and extend utilisation of Council owned community halls in consultation with key stakeholders	Activation plan for utilisation of Council owned community halls.	Community/ Property	Community Groups
<p>Progress update as at 30 June 2022:</p>			

Kingaroy Town Common Hall leased to SBCare for 12 months term and options to extend. Mondure, Cloyna and Tingoora Hall Tenure issues presented to Council at the November General Council meeting. Community Engagement Plan presented to Council and commenced in 4th Quarter 2021/22.

Implement Council’s facilities maintenance programmes to meet agreed service levels	Contractors appointed to deliver agreed service levels for the following services: <ul style="list-style-type: none"> - Cleaning contracts - Fire and electrical safety inspections - Pest Control inspections and treatment - Sanitary Bin Servicing - Security contracts - Tank Cleaning - UV filter cleaning - Exhaust Fan and Chimney Flu cleaning - Grease Trap and Back Flow Prevention cleaning 	Community / Property	Contractors
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Progress update as at 30 June 2022:
Contractors have been appointed for all maintenance programs on Council building assets. Security and Cleaning Tenders awarded.

Maintain Council Swimming Pools	<ul style="list-style-type: none"> - Appoint and manage 4 swimming pool managers for swimming season - Number of Safety plan actions implemented for 4 swimming pools - Kingaroy Swimming Pool and Memorial Park Masterplan and cost analysis completed on all options - Kingaroy Swimming Pool and Memorial Park Masterplan prepared for future Building Better Region Fund grant application 	Community / Property	Swimming Pool Managers
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Progress update as at 30 June 2022:
Council has advertised extensively since March 2021 for suitably qualified tenderers to take on the operation and management of South Burnett Pools. It has proven to be a very difficult year to attract people into these business opportunities and to find staff. Whilst many reasons are contributing to the unavailability of pool managers, the impact of the ongoing uncertainty around COVID 19 has had a significant impact. Council has received feedback that limited security for employment during COVID 19 with closures/potential closures with very little notice has seen a large number of people leave the industry. This impact on top increased supervision requirements for lifeguards, increased level of qualifications required to operate a public pool, long hours of operation and unpredictable hours of operation due to weather conditions has resulted in a significant workforce shortage in the industry.

The above challenges and the inability to source suitably qualified managers and staff will result in reduced public access to some South Burnett pools over the upcoming season. Pool season commenced 18th of September and closed Sunday 17th of April, except for the South Burnett Aquatic Centre. Details of pool operations are provided below.

Proston Swimming Pool – Closed for public access.

Unfortunately, Council has been unsuccessful in finding a pool manager. Council has advertised state-wide and locally several times for a pool manager to operate and manage the Department of Education owned Proston Swimming Pool for public use.

The Department of Education will manage the pool for school swimming purposes only. This pool will not be available for the community to use after school hours or on weekends. Council will continue to advertise and look for a suitable pool manager, however at this stage no community use, learn to swim or exercise classes will be available at Proston Swimming Pool. Please contact Murgon Swimming Pool, Kingaroy Swimming Pool or South Burnett Aquatic Centre for learn to swim, swimming classes, squads, and exercise classes.

Murgon Jubilee Swimming Pool – opened 18th of September 2021

Belgravia Health & Leisure has been appointed to operate and manage Murgon Jubilee Swimming Pool. Belgravia have appointed suitably qualified staff and commenced full operational hours on the 29th of November. Pool season closed 17th of April 2022.

Wondai Swimming Pool – Temporary Pool Manager

Council has been unsuccessful in sourcing a permanent pool manager. Temporary manager operated the Wondai Swimming Pool from the 19th of January to the 17th of April 2022. Reduced operating hours due to unavailability of staff.

Kingaroy and South Burnett Aquatic Centre – opens 18th of September 2021

Summer Country Aquatics have been appointed to operate and manage Kingaroy Swimming Pool. Country Aquatics currently operates South Burnett Aquatic Centre, Blackbutt Swimming Pool, Yarraman and Crows Nest swimming pools. Kingaroy Swimming Pool Opened Saturday 18th September 2021 and closed 17th of April 2022. Learn to Swim only will continue at Kingaroy Swimming pool over the Winter season.

South Burnett Aquatic Centre – remains open

Summer Country Aquatics operates South Burnett Aquatic Centre. This pool will be closed on the 7th of December through to March for bathroom renovations. Contractor commenced demolition of bathroom on 8th of December. Capital Works on bathroom renovations and building new disability bathroom completed. Pool reopened 21st March 2022.

Kingaroy Memorial Swimming Pool and Memorial Park Masterplan

Master plan for Kingaroy Memorial Swimming Pool and Kingaroy Memorial Park Tender documentation has been prepared. ONF have completed detailed survey of the site. Otium Planning Group, Sport & Leisure has been appointed to prepare Master Plan. The first site meeting and workshop with Councillors and staff was held on 23rd of February.

Five key stakeholder meetings commenced 15th of March. Meetings were held with Swimming Pool lessee, Kingaroy Swimming Club, Go Getta Girls, Kingaroy Event Groups,

Internal Staff Workshop was held on the 5th April with Councils Town Planners, Community Officers, Parks and Gardens, Facilities, Engineers, Water and Waste water staff.

<p>Community Survey commenced 15th of March and ran through to Anzac Day. The community survey was promoted through media outlets, social media, core flute posters, postcards etc. Over 750 community surveys were completed online. Councillor workshop was held on the 16th of May to discuss community feedback and design stages. Otium Planning Group, design team are preparing options for Council to consider. Draft designs to be submitted to Council by 30th July 2022.</p>			
Develop up to date Asbestos's Reports for Council Facilities	Number of Asbestos's reports completed for Council Facilities	Community / Property	Contractors
<p>Progress update as at 30 June 2022: Council engaged Australian Asbestos Management to prepare detailed Asbestos register and reports for each Council building as required under the Work Health and Safety Regulation 2011. The contractor visited each Council building within the region. Council must ensure asbestos at the workplace is identified, the location of asbestos is clearly indicated and recorded in a register and have a written asbestos management plan if asbestos has been identified at the workplace. Councils asbestos register is maintained so the information in the register is up-to-date and be readily accessible to businesses or contractors carrying out demolition, removal, refurbishment, maintenance, or service work within Councils building and workplace. The up to date Asbestos register can be located on Council's website.</p>			
Implement Building Asset Management Plan - Identify list of buildings assets to divest, fund the disposal of the asset	Number of buildings at end of life ready for disposing or repurposing	Community / Property	
<p>Progress update as at 30 June 2022: Review and investigation have commenced into poor condition assets. Council is working with 2 community organisations to look at future usage and disposal of poor condition assets.</p>			
Enable free and equitable access to library facilities and services for all members of the community as per State Library of Queensland's ('SLQ') Service Level Agreement	Visitation to South Burnett Libraries recorded for inclusion in Council reports and SLQ's annual statistical return.	Community / Libraries	
<p>Progress update as at 30 June 2022: 146,079 total visitations from 1 July 2021 – 30 June 2022 across six branches. Visitation to each branch as follows: Blackbutt 12,705 Kingaroy 50,830 Murgon 17,075 Nanango 27,643 Proston 12,146 Wondai 12,400</p>			
Provide library collections which meet the information, education, recreation and cultural needs of the community, and support the development of lifelong learning	Utilise SLQ Public Library Grant for collection development. Document collection usage and trends for SLQ's annual statistical return	Community / Libraries	State Library Queensland
<p>Progress update as at 30 June 2022: 4th quarter Public Library Grant instalment of \$42,289 received. For the 2021-2022 financial year the library grant has facilitated the addition of 6,022 new physical and digital items to the collection.</p>			

<p>From 01/07/2021 – 30/06/2022:</p> <ul style="list-style-type: none"> • 119,682 physical items were loaned and renewed + 23,245 digital loans and renewals. • 196,042 items returned • 13,980 customer reservations were satisfied • 1,237 new members joined the service 			
Develop and deliver diverse and engaging library programmes that support the learning and recreation needs of the community	Facilitate programmes that target early literacy, family literacy, adult literacy and digital literacy. Document attendance for inclusion in Council reports and the SLQ annual statistical return	Community / Libraries	
<p>Progress update as at 30 June 2022: From 1 July 2021 – 30 June 2022 South Burnett Libraries facilitated programs as follows:</p> <ul style="list-style-type: none"> • <i>0-5 Early childhood:</i> 319 sessions with 3,636 attendees • <i>6-12:</i> 142 sessions with 1,286 attendees • <i>Adult:</i> 330 sessions with 1,420 attendees • <i>Digital literacy:</i> 479 sessions with 889 attendees • <i>Cultural celebration:</i> 14 sessions with 94 attendees 			
Deliver services and activities to targeted community groups, non-library users, or those who cannot reach a physical library facility	Plan and delivery regular outreach sessions. Document attendance for inclusion in Council reports and SLQ's annual statistical return	Community / Libraries	
<p>Progress update as at 30 June 2022: From 1 July 2021 – 30 June 2022 South Burnett Libraries delivered 39 programs off site with a total attendance of 1,676. Events included outreach visits to local schools, kindergartens, markets and Under 8s Day at Memorial Park.</p>			
Meet requirements of SLQ's First 5 Forever funding	Document programme attendance for Council reports inclusion in SLQ's annual statistical return	Community / Libraries	State Library Queensland
<p>Progress update as at 30 June 2022: First 5 Forever yearly allocation is \$21,651.95 From 1 July 2021 – 30 June 2022 South Burnett Libraries First Five Forever program stats are as follows:</p> <ul style="list-style-type: none"> • Onsite (Rhyme Time & Story Time) 286 sessions and 2,256 attendees • Offsite (Community Outreach) 33 sessions and 1,380 attendees 			

Key Priority EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Support Boondooma Museum and Heritage Association Inc	Attend a minimum of 4 Advisory Group meetings per year to provide advice and assistance in the management of Boondooma Homestead.	Community / Property	Boondooma Museum & Heritage Association Inc
Progress update as at 30 June 2022: Council officers and Councillors have attended 4 Advisory group meetings to provide updates on the restoration work at the Stone Store, seeking DTMR approval for Roadside Corridor approval for sign, restoration works on stock yards, maintenance to caretaker's house and surrounding buildings. Council provided advice and assistance with planning for community events i.e., training for food safe handling, volunteer inductions.			
Establish, develop and support a Ringsfield House Advisory Committee	Advisory Group meetings to provide advice and assistance in the management of Ringsfield House.	Community / Property	Ringsfield House Advisory Group members
Progress update as at 30 June 2022: Council resolved to form a Ringsfield House Advisory Committee. Council internal working group has developed position descriptions and terms of reference for the advisory committee. A community engagement plan has been prepared in the 3 rd Quarter. Information sessions and call for nomination for positions on the Advisory committee to commence in the 4 th Quarter of 2021/22.			
Support and partnership with local SES groups	Provide funding and facilitate the ongoing development of the local SES groups within the region.	Infrastructure	
Progress update as at 30 June 2022: South Burnett Regional Council continues to operationally support SES by providing supplies for training and operations as required.			
Explore partnership opportunities to support local volunteer groups	Identify the local volunteer groups and the entry point for Council to support and encourage volunteer groups adding value to Council services and infrastructure Explore opportunity to support and enable community capacity building alongside community groups and service clubs	Community	Community groups

Progress update as at 30 June 2022:

No progress to date. This activity is currently under resourced with actions to be assessed following organisational structure discussions. 3rd Quarter review: Plans are in place to work with Kingaroy Men’s Shed and Kingaroy CWA to deliver two of the activities in the 2022 South Burnett Youth Activity Program. These planned activities include bicycle restoration and basic cooking skills.

Key Priority EC7: Development and implementation, in consultation with local communities, of realistically achievable rural resilience programmes.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Support local community groups to create community cohesive events, activities and programmes	Utilise external funding to deliver programmes in partnership with local community groups to facilitate community connectiveness events, activities and programmes	Community	Community Groups; External funding bodies

Progress update as at 30 June 2022:

Initial support to be provided through Council’s community grant program.
 External funding has been sourced through Queensland Health to provide support to community groups to deliver social connections events and activities. “Localised Mental Health Initiatives” Funding was provided to the Bunya Mountains Community Association to conduct the inaugural “Evening under the Stars” event which doubled as a fundraiser to raise funds to build a multi-purpose community centre and an opportunity for local resident to engage and make connection with other community members.
 Guidelines are currently being prepared to allow distribution of further funding to community groups in the second half of the year.
 A portion of the Queensland Health funding has been allocated to the South Burnett Youth Activity Program, which will run throughout 2022 in Kingaroy, Nanango, and Murgon. Planned Activities include mental health first responder training for teens, cyber security workshops, get set for work workshops, deportment and personal development workshop, basic meal preparation with the Country Women’s Association (CWA), bicycle restoration and maintenance with the Men’s Shed (Murgon and Kingaroy)

Key Priority EC8: Partner with our region’s youth to develop and implement a Regional Youth Plan.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Advocate for and facilitate wellbeing events supporting the regions youth	<ul style="list-style-type: none"> - Youth focused activities undertaken - Explore funding opportunities working in partnership with local youth services providers - Establish a Youth Council aligned to Council’s community engagement framework 	Community	CTC Youth Services; Community Organisations; Local Schools



Progress update as at 30 June 2022:

The South Burnett Youth Activity Plan has been developed and will provide interactive activities and information sessions for young people across the South Burnett region.

The South Burnett Regional Youth Council has now been established. Following a nomination and interview process, 18 young people from across the South Burnett and Cherbourg regions have been inducted into Council. Induction for members held in 3rd quarter reporting period and the first Youth Council meeting is scheduled for Tuesday 12th April 2022.

4th Quarter Update, through a 2-day Youth Leadership conference the newly established South Burnett Regional Youth Council has identified three projects that they would like to complete during their 12-month term.

1. Coordinate an annual event to bring young people together in a fun and safe environment (drug and alcohol free)
2. Establish an after-school youth group, where the Youth Council can facilitate fun activities and basic life skills training to better prepare our regions young people for adulthood.
3. Provide an opportunity for education in schools and outside school hours including Cultural Awareness and associated activities, LGBTQIA+ and Mental Health.

The Youth Council presented an idea for a Battle of the Bands and Music Festival to be incorporated into the 2022 Bacon Fest, which has now been approved and will be held on Saturday 20th August 2022.

Key Priority EC9: Develop, in consultation with communities, Community Plans that identify key priorities for each town and village to inform Council's prioritisation.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Develop town and village community plans	Localised community plans developed for towns and villages utilising consultation conducted by the Mayor and Councillors	Executive Services / Office of the CEO	Community

Progress update as at 30 June 2022:

Feedback consolidated from process conducted by Mayor and Councillors in 2020/21 financial year. Council direction required regarding format and resourcing to progress. No change in status for 3rd and 4th quarter reporting period. This item has been placed in the 22/23 Operational Plan.

Key Priority EC10: Support indigenous reconciliation and empowerment through the development and implementation of a Reconciliation Action Plan.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
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Development of a Reconciliation Action Plan	Establishment of Monthly Working Group Meetings Adoption by Council of a Reconciliation Action Plan	Community	Cherbourg Aboriginal Shire Council; Indigenous Community Members
<p>Progress update as at 30 June 2022: Initial meetings held with Councillor Duff, General Manager Community and Cherbourg Aboriginal Shire Council representatives with a draft Reconciliation Action Plan template sourced. No further progress expected in the short term with the current COVID impacts within Cherbourg and South Burnett Council areas. Activity included in 2022/23 Operational Plan to advance development of a Reconciliation Action Plan.</p>			

Key Priority EC11: Support, advocate and facilitate real outcomes on mental health and suicide prevention, including advocating for a community well-being centre.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Council advocacy for mental health and suicide prevention programme	Council working with community stakeholders and government to advocate for a community well-being centre including representation to funding bodies such as Head Start / Head Space programmes	Executive Services / Office of the CEO	State and Federal Governments; Well-being Service Providers
<p>Progress update as at 30 June 2022: Partnership with PHN for project supporting Youth Mental Health with secondment of an officer for 12 months in the role of Youth Mental Health Coordinator. Council participated in a site inspection and meeting regarding the Cherbourg Murgon Youth Hub. Meetings/deputation held in conjunction with the Australian Local Government National Congress in Canberra with Federal Government Minister to promote the need for increased mental health services including Headspace. Participation and attendance at Kingaroy Stakeholder Consultative Group Meetings with local and regional health service providers:</p> <ul style="list-style-type: none"> • Our newly appointed Youth Mental Health Coordinator has established a Youth Mental Health Oversight Group. Members include South Burnett Regional Council, Catholic Education, PHN, CTC, General Practice, Child Safety, Department of Education, Rural Ed LinQ Coordinator, Murgon/Cherbourg Youth Hub, Kingaroy Hospital, Kingaroy Mental Health. This group will meet bi-monthly. • Council is applying for Resources Community Infrastructure Fund Round 2 – If this submission is successful, the money will be spent to establish a South Burnett Youth Hub, which will provide social and clinical support, education and activities for the young people in our region. Darling Downs and West Moreton PHN intend to commission services for the proposed hub, while CTC intend to provide Youth Workers to support and supervise the young people who frequent the proposed hub. <p>4th Quarter Update: The Youth Mental Health Coordinator participated in a Mental Health Select Committee enquiry into improving mental health services for Queenslanders, input from this meeting was included in the - Report No. 1, 57th Parliament - Inquiry into the opportunities to improve mental health outcomes for Queenslanders.</p>			

The South Burnett region welcomed the announcement by Hon David Littleproud that \$3.4 million has been allocated to Kingaroy for a local Head to Health (H2H) service. The Kingaroy Stakeholder Consultative Group, chaired by Mayor Brett Otto will be instrumental in the co-design for this much needed service.

Key Priority EC12: Develop and implement a plan that makes our region’s towns ‘Communities of choice’ for people living with disability.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Review disabled parking and footpath access in conjunction with CBD master plans	Pre-design concept plans developed for Kumbia, Wondai, and Nanango including footpath, furniture and on-street landscaping	Infrastructure / Infrastructure Planning	Community; Local Businesses
Progress update as at 30 June 2022: The detail design plans are in the process of being completed for Kumbia. The plans for Wondai will be concept developed in 2022/23 and Nanango will be worked on after other capital design projects have been completed, preliminarily programmed in for 2023 in conjunction with EC2. Nanango has some funded capital works for delivery in 2022/23 to deliver People with Disability (PWD) bays in the Nanango CBD.			

Key Priority EC13: Work with our senior citizens to provide greater opportunities for them to play an active role in our communities and to age in place.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Engagement with local senior groups to develop strategies to facilitate a region for aging in place and meaningful community contribution	Establish a consultation framework to facilitate programmes and activities which provide for meaningful participation by our elderly in our community	Community	Seniors Groups
Progress update as at 30 June 2022: Initial discussions have been held with representatives of U3A (University of the Third Age) with respect to the establishment of U3A in the South Burnett. Council hosted an initial meeting of interested community representatives with a very successful outcome being the formation a Steering Committee which will progress a public meeting and the goal of forming a U3A group in the South Burnett.			

Key Priority EC14: Develop and implement a systematic programme for non-compliant commercial properties and residential living arrangements that pose significant health and safety risks.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
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Investigate a homeless persons policy framework	Investigate a Policy framework aligned to legislation to address the issue and assist homeless persons, working with local community service providers	Community / Executive	Compliance Legal Advisor; Community service providers
<p>Progress update as at 30 June 2022:</p> <p>Whilst no policy has been developed during this period, a significant amount of work has been conducted regarding opportunities for social and community housing. Council has agreed by resolution No. 2021/315 enter a formal partnership with Regional Housing Limited to submit as sites for Queensland Housing Investment Growth Initiative. Council has also met with CTC to discuss opportunities for collaboration. The CEO has had several meetings over the 6 months General Manager, Strategy, Policy and Programs Housing and Homelessness Services to identify opportunities. Community groups have instigated community meal opportunities with Council and CTC support as requested. Council supported the LGAQ initiative for a strong message to the State and Federal governments that action is required to address the state’s housing crisis including calling for a National Housing Summit. Meetings continued to be held with The Department of Communities, Housing and Digital Economy during the 3rd quarter reporting period. Council supporting Regional Housing Limited application through the Queensland Housing Investment Growth Initiative QuickStart programme. This application has moved from EOI to detailed review stage within the department. Council supported the Local Government Association of Queensland (LGAQ), together with some of the state’s biggest peak bodies, call for the major parties to address the housing crisis, after the May 21 Federal Election, and commit to convening a National Housing Summit. Homeless forum to be held in July in new financial year. Progress of Regional Housing Limited QHIGI Quickstarts Application for 27B Kingaroy St to next stage through State Government funding programme. Meetings continued with the department to develop a model framework.</p>			
Develop residential occupation policy	Develop a draft policy aligned to legislation presented to Council for its consideration	Community / Planning & Land Management / Environment & Waste	Residential Property Owners; Community Service Providers
<p>Progress update as at 30 June 2022:</p> <p>Initial policy research commenced with Councillor workshop scheduled for the second quarter of the year.</p>			
Regulation of Council's Local Laws, including but not limited to animal management	<p>Development of and implementation of regular statistical reporting on activities</p> <p>Develop a draft visual amenity policy</p>	Community / Environment & Waste	RSPCA; Queensland Department of Agriculture and Fisheries; Queensland Biosecurity Department

			drumMUSTER; Queensland Main Roads
Progress update as at 30 June 2022: Statistical report compiled and presented to Community Standing Committee monthly. Framework drafted for Illegal Habitation of Structures developed. Framework to be further refined and an operational procedure, communication plan and supporting material to be developed through a process of forums between Council and Social Support Agencies. Initial research commenced on visual amenity policy with Councillor workshop scheduled for the second quarter of the year. 3 rd Quarter update -report to Community Standing Committee on graffiti in February and on and shipping containers in March issues and visual amenity. A draft policy and report to brought to the July 2022 Community Standing Committee.			
Public health licence applications, routine inspections of licensed premises, customer request management and mosquito management	Development of and implementation of regular statistical reporting on activities	Community / Environment & Waste	Queensland Health
Progress update as at 30 June 2022: Statistical report compiled and presented to Community Standing Committee monthly.			

Key Priority EC15: Continue to provide pro-active support to the Local Disaster Management Group.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Lead and Administer the Local Disaster Management Group for the South Burnett	Continue to operate and administer activities of the LDMG	Infrastructure / Disaster Management	Local Disaster Management Group
Progress update as at 30 June 2022: The Bunya Mountains Disaster Management Subgroup meeting was held on 22 April 2022. During May, the region also experienced further rainfall which resulted in a fourth activation within 7 months. South Burnett region has also been declared a disaster area for the fourth time and again activated with the following financial assistance packages available under Disaster Recovery Funding Arrangements ('DRFA'). We acknowledge the Queensland Government and Queensland Reconstruction Authority ('QRA') for the available funding. South Burnett Local Disaster Management Group held its quarterly meeting on 2 June 2022. An Aged Care Forum was held on 2 June 2022 with LDMG emergency service representatives and 6 aged care facilities from the South Burnett and Cherbourg local government areas. This forum was to work with aged care facilities providing education around evacuation and transportation. This forum was part of this years Get Ready Queensland funding.			

On 30 June 2022 the LDMG Emergency Service agencies will participate in an Emergency Services Expo / Under 8s day showcasing numerous simulations and truck displays. Part of this event has also been funded by Get Ready Queensland, Queensland Reconstruction Authority.

Key Priority EC16: Partner with community to develop and promote events.

Key Activities	Outcomes/ Measures	Department / Branch	Key Partners
Support community development through delivery of Council’s Community Grants programme	<ul style="list-style-type: none"> - Community organisations access to grant funding. Funding distributed - In-kind support provided to community groups 	Community	Councillors Community organisations
<p>Progress update as at 30 June 2022: Round 1 and 2 of Council’s Community Grant Program has been completed with final successful grant approvals endorsed in April 2022. Council received 78 applications totalling \$171,644 in support requested for the 2021/22 year. Grants totalling \$113,325.35 were approved and provided under the following categories;</p> <ul style="list-style-type: none"> • Australia Day/ Anzac Day Funding - \$5,000 • Community Hall Insurance - \$8,000 • Community Sponsorship - \$86,528.70 • RADF - \$13,796.65 <p>A complete list of successful organisations was presented to the Council’s October Community Standing Committee Meeting and April’s Community Standing Committee Meeting. Council to date have also provided in-kind funding to 24 local events totalling an amount of \$10,460.81</p>			
Seek external funding for community events	Community events held	Community	Community Organisations
<p>Progress update as at 30 June 2022: To be progressed over 2nd half of year dependant on COVID restrictions. South Burnett Regional Council is supporting the South Burnett Suicide Prevention Working Group and TRACC to host the JT Academy South Burnett Community Tour. The JT Academy will provide information sessions to increase courage, confidence and self-belief for high schools in Murgon, Kingaroy, Nanango and Yarraman. Community events will be held in Murgon and Kingaroy.</p>			

Theme 2: PROVIDING KEY INFRASTRUCTURE FOR OUR TOWNS AND VILLAGES – *Develop, renew and maintain community infrastructure through sound asset management principles.*

Key Priority IN1: Continue to provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage and street lighting.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Review and further develop a forward 10-year programme for Transport Assets in prioritisation methodology	10 year works programme developed in accordance with asset management strategy with adoption by Council	Infrastructure / Works	Infrastructure / Infrastructure Planning
Progress update as at 30 June 2022: 10 year works programme development is continuing in line with the approved Project Prioritisation Tool to assist Council where projects meet strategic outcomes for the region.			
Review current Asset Management Plan and strategy for transport assets	Review of current asset management plan and methodologies including options for rationalisation	Infrastructure / Works	Infrastructure / Infrastructure Planning
Progress update as at 30 June 2022: Revision to occur in 4 th quarter with Desktop Valuation implemented along with updates to programs, current levels of service and improvement plan.			
Continuation of Implementation of a Maintenance Management Plan for Transport Assets	Implementation of inspections, forward maintenance programmes for sealed roads, unsealed roads and bridges	Infrastructure / Works	Infrastructure / Infrastructure Planning
Progress update as at 30 June 2022: Maintenance management program now imbedded within maintenance team for Council road network. Current focus is on sealed road network inspections and forward works program efficiencies.			

Key Priority IN2: Continue to provide sound asset management strategies to maintain and improve Council's footpath infrastructure.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Review and further develop a forward 10-year programme for Transport Assets in prioritisation methodology	10 year works programme developed in accordance with asset management strategy with adoption by Council	Infrastructure / Works	Infrastructure / Infrastructure Planning
Progress update as at 30 June 2022: Project Prioritisation Tool adopted by Council in the third quarter of 2021/22 and in operation to assist Council with decision making.			
Review current Asset Management Plan and strategy for transport assets	Review of current asset management plan and methodologies including options for rationalisation	Infrastructure / Works	Infrastructure / Infrastructure Planning
Progress update as at 30 June 2022:			

Revision to occur in 4 th quarter with Desktop Valuation implemented along with updates to programs, current levels of service and improvement plan.			
Continuation of Implementation of a Maintenance Management Plan for Transport Assets	Implementation of inspections, forward maintenance programmes for footpaths	Infrastructure / Works	Infrastructure / Infrastructure Planning
Progress update as at 30 June 2022: Footpath inspection being undertaken in conjunction with footpath condition assessment as part of IN2.			
Review of Asset Management Business processing for integration into one Asset Management System in Tech One	TechOne for holistic approach to consolidation of all Asset Business Systems, maintenance and data for improved efficiencies and cost saving business processes.	Finance & Corporate/ICT	Infrastructure/ Infrastructure Planning Community/ Property
Progress update as at 30 June 2022: Three-year project. Plant and Fleet Asset, Maintenance and Operational Business Process review commenced in October 2021. Asset audit and accumulation exercise conducted and imported into Techone Dev environment. Data set for review at next Pant and Fortnightly meeting to confirm relevant attributes are accessible for further analytics.			

Key Priority IN3: Continue to provide and investigate options to improve slashing and spraying programmes on state and local road networks.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Review of current slashing and spraying service levels	Review of unit rates and schedules completed and options for increased service levels	Infrastructure / Works	
Progress update as at 30 June 2022: Review of slashing service levels completed as part of the 2021/2022 Operational budget deliberations.			

Key Priority IN4: Collaborate with the transport sector and industry to identify key freight and transport route state infrastructure and advocate to government on asset upgrades, renewals and maintenance.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Identify key transport routes in the South Burnett Region and engage with TMR and RRTG	Identify key transport routes on state and local networks	Infrastructure / Infrastructure Planning	National Heavy Vehicle Regulator (NHVR); Regional Roads & Transport Group (RRTG)
Progress update as at 30 June 2022:			

These key transport routes will be done in conjunction with the response for Item EC3 highlighting the road hierarchy and the infrastructure to support the oversize and over mass network for commercial movements to and through the South Burnett. Engagement is continuing with TMR on a monthly basis.

Key Priority IN5: Develop and implement a hierarchy and programme to refurbish median strips and roundabouts prioritising entry ways into our major towns.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Review and further develop a forward 10-year programme for Transport Assets in prioritisation methodology	10 year works programme developed in accordance with asset management strategy with adoption by Council	Infrastructure / Works	Infrastructure / Infrastructure Planning
Progress update as at 30 June 2022:			
A medians and roundabouts report has been presented to Council and the outcomes associated with it are to be considered as part of 2022/23 budget. River Rd, Kingaroy roundabout and the Wondai roundabout are key landmarks in our region that are proposed for renewal.			

Key Priority IN6: Continue to provide and investigate options to improve rail trail infrastructure, residential footpaths and cycleways to promote connectivity.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Actively liaise with rail trail users and champions to identify improvements and enhancement potential	<ul style="list-style-type: none"> - Develop ongoing communication to discuss potential projects - Investigate funding opportunities 	Community / NRM & Parks	Friends of the Rail Trail Brisbane Valley Group
Progress update as at 30 June 2022:			
Regular updates being provided regarding recent storm damage and possible reopening of impacted sections. Likely completion of damaged sections is end of June. Funding application underway for flood damage through the Community and Recreational Assets Recovery and Resilience Program, Sport and Recreation Queensland, amounting to \$126,500. The Department Transport and Main Roads are also reviewing a request from Council to assist in funding of \$45,493 for temporary repairs.			
Review and further develop a forward 10-year programme for Transport Assets in prioritisation methodology	10 year works programme developed in accordance with asset management strategy with adoption by Council	Infrastructure / Works	Infrastructure / Infrastructure Planning
Progress update as at 30 June 2022:			
Refer to IN2 footpath 10-year works program progress.			

Investigate options for a Moffatdale rail trial loop	Moffatdale Rail Trial Loop designed.	Infrastructure	Parks Department; South Burnett Rail Trail Users Association; South Burnett Mountain Bike Club
Progress update as at 30 June 2022: Rail trail loop installed and in operation.			

Key Priority IN7: Develop a secure and reliable urban and rural water supply system through increased allocations, upgraded and renewed infrastructure and pricing models.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Achieve compliance with treatment plant licence conditions, dam safety, public health requirements with statutory timeframes for reporting achieved	No breach of licence conditions / Statutory reports submitted in require timeframes	Infrastructure / Water & Wastewater	
Progress update as at 30 June 2022: Currently compliant with licence conditions, have had precautionary boiled water alert during flooding events			
Review current Asset Management Plan and strategy for Water and Wastewater assets	Asset management plan developed in accordance with Council and community service levels	Infrastructure / Water & Wastewater	Infrastructure / Infrastructure Planning
Progress update as at 30 June 2022: Revision to occur in 4 th quarter with Desktop Valuation implemented along with updates to programs, current levels of service and improvement plan.			
Review and comply with customer service standards for water and wastewater infrastructure	Completed review is advertised for customer feedback and posted on web site as required by the regulator	Infrastructure / Water & Wastewater	
Progress update as at 30 June 2022: Completed for 2021/22			
Development of Urban water supply strategy for all town water supplies	Completion of future water security reports for each potable scheme with recommendations for future planning	Infrastructure / Water & Wastewater	
Progress update as at 30 June 2022: MIPP completed with 30-year capital plan to address water security for each town.			

Development of a prioritised 10-year works programme for the replacement, upgrade and construction of new and existing water and wastewater assets	10 year works programme completed in accordance with asset management strategy	Infrastructure / Water & Wastewater	Infrastructure / Infrastructure Planning
Progress update as at 30 June 2022: 10-year capital plan has been completed and presented to Council.			

Key Priority IN8: Continue to focus on initiatives that position our region as a destination of choice for caravan and RV camping.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Review operation of Council operated free camp sites	Council maintained free camp sites maintained at level expected by community	Community / NRM & Parks	Environment & Waste / Planning & Land Management Branches
Progress update as at 30 June 2022: No further progress to date.			

Key Priority IN9: Undertake an audit to identify Council land that can be divested.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Affordable Housing Pilot Project	Pilot project actioned and completed	Community / Planning	Property Branch (internal); Local Community Service Providers; Local Builders
Progress update as at 30 June 2022: Internal working group meeting has been held to discuss Affordable Housing Pilot project objectives. Council has held discussions with Queensland Government, CTC and Regional Housing Limited to consider partnering in the Queensland Housing and Homelessness Action Plan 2021 -2025 the Queensland Housing Investment Growth Initiative. Council has endorsed possible option of 4 Council allotments to be considered for social housing units.			
Develop and implement Council's Vacant Land Investigation Audit	<ul style="list-style-type: none"> - Number of identified freehold land parcels suitable for disposal - Number of land parcels disposed of and removed from Council's asset register 	Community / Property	Department of Resources; Real Estate Agents
Progress update as at 30 June 2022:			

<p>Desktop review of consolidated land assets, ratings database and ATS search has been completed. Council workshop has been held to advise Councillors of the number and location of vacant land parcels in the South Burnett. Council has released tender of sale for Earl St, Memerambi, Burr St, Hivesville, 15 Blake St, Proston, 20 Burrows St, Wondai. Council appointed Real Estate Agents across the region to market Council land listed for sale. Council completed Most Appropriate Land Use Report for 1 Pound St, Kingaroy.</p>			
Review/Consolidate Reserve land holdings	<ul style="list-style-type: none"> - Number of Reserves consolidated - Number of Reserve land parcels divested or repurposed 	Community / Property	Department of Resources
<p>Progress update as at 30 June 2022: Desktop review of consolidated reserve land holdings has been completed.</p>			

Key Priority IN10: Investigate options for leasing opportunities to not-for-profit groups and organisations.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Negotiate new leases with community groups; and Renew existing community group leases	<ul style="list-style-type: none"> - Number of new leases with community groups - Number of existing community group leases renewed - Number of leases managed with Council Lease Register 	Community / Property	Not –for–profit organisations
<p>Progress update as at 30 June 2022: New leases or Licences have been offered to Kingaroy Junior Cricket Association, Bunya Valley Landcare Group, Barambah United Soccer, Kingaroy Chamber of Commerce & industry Inc, Kingaroy BaconFest Inc, Coverty Social Club Inc, Timbertown Community Hub Inc, Kingaroy Rugby League Football Club Juniors and Seniors Inc., Tingoora Carriage Club, Murgon Meals on Wheels, SB Care, Wondai Proston Rugby League Wolves, Wondai and District Tennis Association, Hivesville Progress Association Inc, Nanango Netball Association Support and advise provided to existing lessees include; Kingaroy Observatory, Kingaroy & District Vintage Machinery Club, South Burnett Motors in Motion Inc, South Burnett Woodcrafters Inc, Bunya Mountain Community Group, South Burnett Mountain Bike Group, Proston Golden Spurs Camp draft Association Inc, Kingaroy, Proston, Nanango and Murgon Men’s Shed, Murgon PCYC, South Burnett Fossickers and Gem Group, Barambah Beekeepers, South Burnett Western Performance Club, Kingaroy Junior Rugby League Inc, Kingaroy Junior Rugby League Inc. Nanango Sports Association, Wondai Show Society, Wondai Proston Rugby League Wolves, Wondai and District Tennis Association, Hivesville Progress Association Inc, Nanango Netball Association and Blackbutt and District Community Group, Proston Campdraft and Show Committees.</p>			
Provide community information sessions on lessee responsibilities	- Number of community information sessions held on lessee responsibilities	Community / Property	Not –for–profit organisations

	- Number of fact sheets prepared for community groups as education tools on lessee responsibilities		
Progress update as at 30 June 2022: Council officers have provided individual advice and attended community group meetings to discuss and interpret lease terms and conditions. Preliminary investigations have commenced on the development of lease fact sheets to assist community groups in managing operations within lease terms. Includes networking and liaising with other Councils on educational resources i.e., fact sheets.			
Support Wondai RSL Subbranch develop a conceptual/master plan for a Memorial Park adjacent to the Wondai Memorial Swimming Pool.	- Development of a draft concept plan/proposal for public consultation. - Wondai RSL Subbranch undertake public consultation.	Community / Parks	Wondai RSL Subbranch Property Department
Progress update as at 30 June 2022: No works have progressed to date due to limited funding in the 2021/22 budget to develop conceptual / master plan. This works would be considered in the 2022/23.			

Key Priority IN11: Continue to provide and investigate options to improve our saleyards as an important community asset.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Building Better Regions Fund ('BBBF') – saleyard infrastructure upgrades	If successful implement BBRF – saleyard infrastructure upgrades	Community / NRM & Parks	Contractors
Progress update as at 30 June 2022: Funding unsuccessful, however, capital expenditure plan progressing through the Coolabunia Saleyards Working Group.			
Investigate commercialisation and ownership structure for Coolabunia saleyards	Review options and prepare business plan	Community / NRM & Parks	Selling agents & users
Progress update as at 30 June 2022: No further updates from prior reporting period, however CapEx program completed for 2022/23 and further onsite meeting at Coolabunia Saleyards pending.			

Key Priority IN12: Identify assets that may be suitable for commercialisation.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
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Investigate and develop commercial arrangements for Commercial Shops owned by Council	Commercial Tenancy Agreements for Council owned shopfronts in Murgon and Kingaroy	Community / Property	Commercial Tenants
Progress update as at 30 June 2022: Tender documents for Shop 66 -68 released March 2022. No tenders received. Removal of asbestos, internal and external painting of the shops is completed ready for occupancy. Council has received ongoing enquiries. Council is actively meeting with potential commercial lessees.			
Investigate and develop commercial arrangements for Tourist Parks currently managed by Council	Commercial Leases for Tourist Parks	Community / NRM & Parks	Commercial Tenants
Progress update as at 30 June 2022: Commercial leases current for dams until 1 August 2022, with Council approving an extension.			
Investigate and develop commercial arrangements for Coolabunia Saleyards and Clearing Dips	Commercial Lease for Coolabunia Saleyards and Nanango Cattle Clearing Dip Facility	Community / NRM & Parks	Commercial Tenants
Progress update as at 30 June 2022: No further updates from prior reporting period.			
Investigate and develop commercial arrangements for Private Hospital	Review and implement measures that will allow for continued hospital and community health outcomes	Community / Property	Commercial Tenants
Progress update as at 30 June 2022: Progressing under the direct supervision of Council’s Chief Executive Officer – 1 st quarter review. 2 nd quarter - In October by resolution No. 2021/236 and November by resolution 2021/288 this year, South Burnett Regional Council unanimously voted to work with SBMG to redevelop the hospital site to assure its long-term viability and provide additional health services to the South Burnett community. The proposal will see the hospital upgraded with the latest facilities to ensure the current range of services can continue to be provided. There are also plans to build an associated aged care facility, initially with 100 rooms, to meet the growing needs of an ageing population. SBMG will finalise due diligence before attracting investment and pursuing development approvals early next year. 3 rd quarter – SBMG has commenced full operations of the community hospital and progressing the development plans for the site. Complete.			

Key Priority IN13: Advocate and support the specialist health services needs of our residents.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Advocate for specialist and community health services	Maintenance of current services of a minimum	Executive Services/Office of the CEO	DDHB; PHN; Queensland & Federal Governments; Medical Service Providers

Progress update as at 30 June 2022:

Regular meetings continued to be held with stakeholders to advocate for regional health initiatives. Council considered the lease of the Lady Bjelke-Petersen Community Hospital and moved to lease the site to South Bank Medical Group. PHN grant allowed for the appointment of a youth mental health coordinator. Establishment of Youth Mental Hub on grounds at Murgon State High School. Councillors met in Canberra with Ministers to advocate improved mental health services. Submissions made to Federal Minister for Head Space and Head Start. The Youth Mental Health Coordinator commenced during the 2nd quarter. The South Burnett Community and Health Expo was held on 18 and 19 November 2021 and was supported by Darling Downs and West Moreton PHN. 3rd quarter – programmes and groups being worked with in reporting period -Youth Service Expo Meeting, Mental health Select Committee, South Burnett Suicide Prevention Working Group meeting, JT Academy and the Young Professionals Social Group. 4th Quarter update: The South Burnett Community and Health Expo was deemed a success and will be held annually moving forward. South Burnett Regional Council continues to facilitate The Kingaroy Stakeholder Consultative Group to meet regularly, with a view to coordinate efforts to attract a stable workforce of health care professionals who are able to integrate care across the hospital and private practice.

Key Priority IN14: Continue to provide and investigate options to improve our cemetery infrastructure.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Maintain cemetery infrastructure	Seeking external funding to provide and investigate options to improve cemetery infrastructure	Community/ NRM & Parks	
Progress update as at 30 June 2022: No further updates from prior reporting period.			

Key Priority IN15: Continue to provide and investigate options to improve our aerodromes.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Actively manage aerodromes within the region	Adopt revised aerodrome Manual for Kingaroy	Community / NRM & Parks	Lessees CASA
Progress update as at 30 June 2022: Civil Aviation Safety Authority ('CASA') yet to communicate with Council regarding updated manual. Animal proof fence completed at Kingaroy Aerodrome, with further training of aerodrome reporting officers to occur.			
Investigate and develop commercial arrangements for Kingaroy and Wondai aerodromes	Commercial leases for Kingaroy and Wondai aerodromes land and hangers	Community / NRM & Parks	Aerodrome users
Progress update as at 30 June 2022: No further updates from prior reporting period.			

Prepare Aerodrome Masterplan	Kingaroy aerodrome—Masterplan completed, including full community consultation and cost analysis prepared	Community / Property	Aerodrome users; community groups; aerodrome stakeholders
<p>Progress update as at 30 June 2022: Council tendered for a Kingaroy Aerodrome Masterplan. Council to consider budgeting a new officer’s position in the 2021/22 Budget reviews.</p>			

Theme 3: GROWING OUR REGION'S ECONOMY AND PROSPERITY – *Boost our economy through investment and innovation that promotes population growth and community wellbeing.*

Key Priority GR1: Develop and implement a well-researched, action based ‘Regional Development Strategy’ that supports business and employment growth.

Key Activities	Outcomes/ Measures	Department / Branch	Key Partners
Regional Development Strategy Adopted	Council adoption of strategy and associated work plan	Executive Services / Economic Development	Local businesses; community; State and Federal Governments

Progress update as at 30 June 2022:
Regional Development adopted by Council adopted 28 July 2021. Progressed membership of the advisory committee. Correspondence was forwarded to individuals on 17 August 2021 advising of their appointment as a member of the Regional Development Advisory Committee following the adopted resolution at the 28 July 2021 Council meeting. Correspondence was forwarded to business development groups on 17 August 2021 advising of their appointment as a member of the Regional Development Advisory Sub-Committee and a copy of the amended Terms of Reference sent. An invitation was forwarded on 27 September 2021 to all Committee members and sub-committee groups to attend upcoming South Burnett Business Forum Voicing Business & Community being held on Tuesday 12 October 2021. Portfolio Councillor has met with Dept. representatives to progress facilitation of activities and advisory committee in 3rd quarter of financial year. Portfolio Councillor met with Mayor Matt Burnett regarding economic development opportunities and systems. A future meeting is to be organised to exchange information and ideas.
3rd quarter update – the first regional development advisory committee meeting was held and commenced the development of the Regional Development Action Plan. 4th quarter update - Continued cooperation with Department of State Development. Working group to be established to advise on Murgon Industrial area and included Murgon Business Development Association, Council and State Development. Participation in Wide Bay Burnett Mineral Province industry update and Bundaberg Port update. Engagement with the inaugural **Red Earth Leadership Forum** at the Murgon Town Hall on Thursday 28th July. Meetings with BIEDO.

Key Priority GR2: Continue to develop SBRC’s investment readiness to identify a sequence of actions that can enhance Council’s capability in responding to investment related enquiries.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Develop Investment Ready Road Map	Council priorities aligned with State and Federal Governments objectives	Executive Services / Economic Development	Local businesses; community; State and Federal Governments
<p>Progress update as at 30 June 2022: Working with Local Government Association Queensland to place information on Investment Regional Profile. Participation in Wide Bay Burnett Trade and Investment Group. Attendance at the session on trade and investment at the LGAQ Annual Conference in October. CEO and Portfolio Council attended Wide Bay Burnett Major Projects Forum conducted by RDA Wide Bay and Dept. of State Development. 3rd and 4th quarter update – CEO participation in the LGAQ Regional Development Economic Advisory Group meetings. Continued discussion with Department of State Development, Infrastructure, Local Government and Planning.</p>			

Key Priority GR3: Work with key stakeholders to create a pipeline of priority shovel ready projects that aim to improve the quality of life experienced by all residents, invest in strategic infrastructure and create a prosperous future for all.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Development of a prioritised 10 year works programme for the replacement, upgrade and construction of new and existing water and wastewater assets	10 year works programme completed in accordance with asset management strategy	Infrastructure/ Water & Wastewater	Infrastructure/ Infrastructure Planning
<p>Progress update as at 30 June 2022: 10-year capital plan has been completed and presented to Council.</p>			
Review and further develop a forward 10-year programme for Transport Assets in prioritisation methodology	10 year works programme developed in accordance with asset management strategy with adoption by Council	Infrastructure/ Infrastructure Planning	Infrastructure/ Works
<p>Progress update as at 30 June 2022: Project Prioritisation Tool adopted by Council in the third quarter of 2021/22 and in operation to assist Council with decision making over the 10 year programme.</p>			

Key Priority GR4: Support and advocate for the development of an expanded and diversified agricultural economy, which may include, for example regenerative agriculture and centre for rural excellence and innovation.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Support the development of an Agricultural Industry Support Policy	<ul style="list-style-type: none"> - Initiatives undertaken to research, consult and assist the agriculture industry develop future looking agriculture industry strategies - Adoption of an Agricultural Industry Support Policy 	Community	Agricultural Industry; BIEDO; Queensland Government
<p>Progress update as at 30 June 2022: No progress to date. This activity is currently under resourced with actions to be assessed following organisational structure discussions.</p>			

Key Priority GR5: Continue to provide and investigate options to improve our arts, heritage, museums, visitor information centres and tourism infrastructure.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Promotion and operation of Council owned heritage, arts and tourism assets	Develop Discover South Burnett brand to promote Council owned facilities and outcomes	Executive Services/ Tourism/ Economic Development	Local and State tourism bodies
<p>Progress update as at 30 June 2022: Monthly reporting of activities through Standing Committee reports. Maintenance of website and social media accounts. Continued operational of the VICs. Discussions ongoing regarding possible options for reopening an information centre – non-accredited – in Blackbutt. Production of tourism brochures for major townships and KKRT. Discussions progressed to enable a partnership with the Roy Emerson Museum to operate a non-accredited information centre in Blackbutt. Visitor information guides produced by VSB and South Burnett Today with Council participating in both publications. Discussions commenced regarding an advertising campaign for the two dams in 2022 – under preliminary investigation. Virtual Reality life of a peanut video production completed during reporting period for the VICs. Volunteers’ numbers have been impacted through several external factors. A volunteer familiarisation tour was held during the 2nd quarter period. South Burnett’ promotion in Let’s Drive Queensland. Promotion of VIC’s, Museums & Art Galleries in South Burnett Today Mud Map publications. ‘Discover the Flavours’ Promotion for Kingaroy VIC in Savour the South Burnett publication, Staff attended Qld Visitor Information Centre Conference in Miles.</p>			

3rd quarter update – continued promotion of council owned assets through traditional and social media. Festival of the Dams to be held at Boondooma Dam in 4th quarter reporting period. Successful Boondooma Fish stocking association yellow belly competition held in reporting period. Council considered and resolved to progress a service strategy in 4th quarter. Taste Australia’s Country Way journey guide released online featuring South Burnett Wineries, Wooroolin Farm to Fork and Kingaroy Peanuts. Successful AMAGA chart applications to enhance exhibits for Kingaroy and Wondai Heritage Museum. Volunteer familiarisation tour to Boondooma Dam and Boondooma Homestead scheduled for May. New Drive Inland brochure released 4th Quarter. Reprint of local Tourism Brochures and Maps scheduled for May.

4th Quarter update – visitor services strategy commenced in March to review and seek options for VICs with final consideration July/August. Report presented to Council meetings regarding ongoing accreditation of the VICs and compliance with accreditation requirements. 2 x Grants received for assistance to Museums for display cabinet and storage.

Key Priority GR6: Advocate for and support of the region’s tourism sector through an industry led development of a Tourism Strategy, with particular focus on indigenous tourism, adventure tourism, international tourism and high wealth tourism.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Industry led tourism promotion for region	Work with tourism partners to improve region visitation and promotion	Executive Services/ Tourism/ Economic Development	SQCT; VSB

Progress update as at 30 June 2022:
 Support for Visit South Burnett as LTO and engagement with Southern Queensland Country Tourism as RTO. Participation in VSB visitor guide publication with advertising. VSB information presented in monthly council reports. Deputation from VSB to councillors in workshop/community engagement day to discuss annual progress and opportunities for new financial year. Partnership will be considered in 1st quarter review. Continued membership with Drive Inland Tourism Group and worked cooperatively with them on promotion of area. VSB conducted meet and greet and Nanango VIC / Energy Centre. Attendance at the VSB AGM. Monthly reporting from VSB to Council through Standing Committee report imbedded. Continued discussion with SQCT regarding opportunities to work cooperatively though Council has not taken a financial membership for the current year.

3rd quarter update – presentation from VSB committee to Council, VSB meet and greet for the reporting period held at Wondai Regional Art Gallery. Meetings held with BaconFest Committee in preparation for the 2022 event to be held in August. 4th Quarter update - Memberships signed up with and VSB. Kingaroy Visitor Information Centre signed up for Australian Visitor Centre App. Meeting with Wondai Business Group to discuss volunteer shortage and importance of VICs to local business. Visit South Burnett monthly reporting to Council. Visit South Burnett attended Let’s Go Caravan & Camping Supershow in Brisbane.

Key Priority GR7: Continue to provide and investigate options to improve our dams as tourist attractions as an important community asset.



<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Work with Managers of the Dam facilities to improve financial outcomes whilst delivering an appropriate experience for visitors	Status reports provided to Council providing relevant statistics	Community / NRM & Parks	Dam Facility Managers; Local Tourism operators
<p>Progress update as at 30 June 2022: A Festival of the Dam has been postponed to August at Boondooma Dam, in conjunction with a fishing competition. A concert and family event is planned for BP Dam in September with ongoing discussions being held with promoters. Various artists are being considered with the event being proposed for BP Dam.</p>			

Key Priority GR8: Support and advocate for appropriate growth and development with responsive planning schemes, processes, customer service and other initiatives.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Review and amendment of planning scheme	Planning scheme provision that support growth and development	Community/ Planning	SBRC Staff; Queensland Government
<p>Progress update as at 30 June 2022: Planning team has continued collating issues and input from the community for consideration in the Scheme amendment. Initial scoping workshop held with Councillors at the end of the quarter to brief Council on the process and collect initial feedback. State Planning have been advised of proposed Scheme amendment. Once we receive the State’s Interest response, staff will prepare responses and arrange a workshop. Following Councillor workshop held in June 2022 and in line with Councillor feedback the amendment package has prepared accordingly. The proposed amendment will be presented to Council in July and Council must decide to amend the planning scheme to undertake a major amendment. The next step in the process is to send the proposed major amendment and communication strategy to the Minister for Planning for State interest review¹ and response allowing Council to proceed to public consultation.</p>			
Process development applications and permits within statutory timeframes	Development of and implementation of regular statistical reporting on activities	Community/ Planning	Staff Councillors
<p>Progress update as at 30 June 2022: Statistical report compiled and presented to Community Standing Committee monthly.</p>			

¹ The Minister must, within 60 days of receiving the notice under section 16.5, or upon receiving a changed proposed amendment under section 17.4, whichever is the later, give notice to the local government of— a) the outcome of the state interest review; and b) a communications strategy that the local government must implement.

Review and update Council’s Local Government Infrastructure Plan (LGIP) trunk infrastructure forward works schedules.	Review completed. Future works schedules in line with budget forecasts	Community/ Planning	Infrastructure Department
Progress update as at 30 June 2022: No progress to date.			

Key Priority GR9: Explore, advocate and pursue opportunities for post-secondary education within the region.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Advocate and pursue opportunities for post-secondary education within the region	Post-secondary education opportunities identified	Community	Country University Centre; Education Queensland; University of Southern Queensland
Progress update as at 30 June 2022: No progress to date. This activity is currently under resourced with actions to be assessed following organisational structure discussions.			

Key Priority GR10: Advocate for enhanced regional digital connectivity and black spots.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Continued development of digital transformation and capacity	<ul style="list-style-type: none"> - Kingaroy Transformation Project – Last mile digital infrastructure - Mobile telecommunication black spots - EV superhighway and charging stations 	Infrastructure	Economic Development
Progress update as at 30 June 2022: Council has submitted an application for Dark Fibre under the RCIF Program which will allow deployment within the KTP program and point of presence in Nanango. Kingaroy has also been added to the electric superhighway program with a car charger installed in the KTP precinct during the financial year. In regard to Blackspot Telecommunication there is a program of blackspot projects that will be further reviewed by Council’s Economic Development and Infrastructure teams.			

Key Priority GR11: Support local businesses through the implementation of Council’s Procurement Policy and encourage others to support and buy local.



<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Encouragement and development of the local Market Place	Intent to establish a healthy register of what the local Market Place can provide to Council by way of goods or services	Finance & Corporate Finance	SBRC Staff
<p>Progress update as at 30 June 2022: Local Market Place register established and continues to expand to identify additional local services. Centralised Procurement Project is assisting with the project.</p>			

Key Priority GR12: Progress the 25-year Economic Roadmap as a priority project further to the National Water Infrastructure Development Fund (NWIDF) Water Feasibility Study.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Develop a 25-year economic roadmap for water infrastructure	Adoption of roadmap	Executive Services / Office of the CEO	SBRC Infrastructure Department
<p>Progress update as at 30 June 2022: Council considered reports detailing the projects and delivery of Phase 2 of the National Water Infrastructure Development Fund at the August and September 2021 Ordinary meetings of Council. The 25-year economic road map was endorsed as part of these reports and will be progressed in line with the Council adopted resolutions. Procurement conducted under LocalBuy Arrangements with scope of Phase 2 as follows:</p> <ul style="list-style-type: none"> • Development of a 25-year regional economic plan that will inform water infrastructure investment decisions for South Burnett. This plan will be for the entire South Burnett; • Strategic assessment of the viability of converting Gordonbrook Dam from urban to irrigation use and developing a plan for augmentation of the existing strategic water infrastructure; • Strategic assessment and plan for the development of new, or augmented, water infrastructure for Blackbutt irrigators, including securing new water allocations for agricultural; • Barlil Weir Demand Assessment and Report including customer engagement (existing and potential) and rigorous evidence bases analysis of current and future demand; and • Completion of a hydrological and economic assessment of a potential weir project on the West Barambah Catchment of the Barker Barambah Water Scheme. <p>This study is required to be complete, with a draft report for review no later than 30 June 2022.</p>			

Delivery of phase 2 of the project is well advanced. The Hydrological modelling component is complete. Demand assessment workshops have been completed during the period and questionnaires distributed. A progress report as of 1 April 2022 was presented to the April Executive and Finance & Corporate Standing Committee meeting. 4th quarter update – Continued development of options in the National Water Infrastructure Development Funds Phase 2. Participation and engagement with SunWater Bundaberg and Burnett Regional Water Assessment (BBRWA) programme. Investigations to secure future projects having large data inputs from different sectors into a demand assessment of water needs and usage study. Being delivered by Natural Capital Economics (NCEconomics), the study will strengthen the understanding of the region’s water needs over the next 30 years and help build a robust business case for securing funding to address those needs and achieve economic outcomes.

Key Priority GR13: Advocate for and support the options short list as identified in the National Water Infrastructure Development Fund (NWIDF) Water Feasibility Study - North and South Burnett Options Analysis.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Advocate for water security	Projects developed and funding achieved	Executive Services / Office of the CEO	SBRC Infrastructure Department; Economic Development
Progress update as at 30 June 2022:			
Council considered reports detailing the projects and delivery of Phase 2 of the National Water Infrastructure Development Fund at the August and September 2021 Ordinary meetings of Council. As per GR12.			

Key Priority GR14: Support our community and key stakeholders to build a plan for our region’s eventual coal transition.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Engage key stakeholders and advocacy activities	Activities undertaken	Executive Services / Economic Development	Federal and State Government; Industry
Progress update as at 30 June 2022:			
Council is a member of Queensland Climate Resilient Councils (Q CRC) Programme. Teams Meeting with – The Hon. Nola Marino MP / Member for Forrest Friday, 27th August 2021 - Discuss regional development funding toward a post coal transitional renewable energy strategy for the South Burnett Region (located in the Maranoa electorate in Queensland).			

Meeting held with Banana Shire Council to discussion options for collaboration regarding any future potential closure of coal mine/power stations in each Council area. Submission of resolution endorsed by Council to LGAQ State Conference for debate at the conference. Resolution submitted to LGAQ State Conference endorsed at the Conference. Council received at the October 2021 Ordinary Meeting the following petition:
 Forwarding petition in relation to the changing climate and its effect on the future and requesting Council consider declaring a climate emergency. Meetings held with petition proponents. Meetings held with Stanwell executive and site leaders regarding future operations at sites.
 4th Quarter - Portfolio Councillor has been working with the LGAQ to progress the motions that were tabled in partnership with the Banana Shire council at the State Conference last year. Portfolio Councillor also attended a meeting between LGAQ Representatives and the Australian Energy Market Commission (AEMC) to discuss the forward process to address Minister for Energy and Emissions Reduction, The Hon Angus Taylor MP proposal to amend the National Electricity Rules.

Key Priority GR15: Work with key stakeholders to promote workforce attraction and retention in the South Burnett.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Develop an employee value proposition	Develop a Workforce plan to identify and promote Council’s employee value proposition for positive retention outcomes	Executive Services / People & Culture	Industry

Progress update as at 30 June 2022:
 An Employee Value Proposition (EVP) is currently being researched by Manager People and Culture with the intent it will align with the Workforce Plan goals and objectives for the P&C team. An EVP refers to a unique set of benefits an individual will get from essentially working at Council (or sharing with Council their value). An EVP is about building our brand and what we could offer potential employees (and existing employees) to promote recruitment and positively reflect to retention. To accurately commence building an EVP, it is important to understand what are the drivers for current employees to apply and remain at Council. This will form part of our annual survey to staff, expected September 2022. It is important to set the ‘brand’ for Council’s EVP.

Workforce Plan developed within People and Culture and endorsed by Senior Executive Team (September 2021) to establish goals and objectives for WHS/HR teams for the period. Service Award Luncheon held in August 2021, recognising service of 20, 30 & 40 years to show appreciation. 10-year service awards scheduled for Oct 2021 at the Divisional Meeting BBQ. Staff Survey on Engagement and Structure – Undertaken during July/August 2021 to all Field and Office Staff, 50% completion rate. Results will be reviewed and analysed, and outcomes established and developed. Continuation of Council’s service awards recognition in 2022, with 20/30/40 yr service award luncheon planned for August 2022. Wellness initiatives continue with Medibank Private (corporate partner) recently visiting Council to offer advice and information on private health insurances. Presentations arranged for DFV Prevention in May 2022 to coincide with domestic and family violence prevention, during Domestic and Family Violence Prevention Month.

Key Priority GR16: Support the development of an agricultural land and product asset mapping programme.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Engage key stakeholders and advocacy activities	Activities undertaken	Executive Services / Economic Development	Federal and State Government; Industry
<p>Progress update as at 30 June 2022:</p> <p>Meeting with The Hon Shane L Stone AC QC (Coordinator-General, National Recovery and Resilience Agency, Monday 12 July 2021 - Discussion about the region’s issues and needs, meet, and greet with The Hon Shane Stone and funding announcements; Teams Meeting with The Hon Leeanne Enoch (Minister for Communities and Housing for Digital Economy and Minister for the Arts) Thursday, 26 August 2021 - Discussions around the South Burnett region is facing an unprecedented crisis around housing availability, giving rise to an increase in homelessness. Deputations held with the following in the 2nd Quarter representations were made with:</p> <p>Member for Nanango Deb Frecklington and Leader of the Opposition David Crisafulli; Dept. of Transport and Main Roads –Director Corridor Management; Dept. of Transport and Main Roads – Minister Bailey’s Office – Deputy Director General and General Manager Portfolio Investment and Programming; Dept. of Local Government- Deputy Director General; Minister De Brenni’s Office Minister Butcher; Minister Furner; Minister Hinchliffe; Minister Fentiman; Minister Enoch Mayor Matt Burnett Gladstone Regional Council; Member for Callide Colin Boyce; Mayor attended Premier’s Cabinet Christmas Reception; 3rd Quarter report –</p> <ul style="list-style-type: none"> • Teleconference with Deputy CHO, Dr Lynne McKinlay & Department Local Government in relation to new Health Direction for critical workers • Meeting with Mr Paul de Jersey, Mr George Shand and QRA Representatives in relation to Ex TC Seth 			



- LGAQ Teams Meeting with CHO, Dr John Gerrard and Deputy CHO, Dr Lynee McKinlay in relation to providing Councils with the latest COVID update, trends, health direction information and operational matters, LGAQ President, Mayor Mark Jamieson chaired the meeting
- TSBE function at Parliament House
- Qld Disaster Management Committee held a teleconference in relation to urgent update (Extraordinary Meeting), attendance: Premier chaired meeting, ministerial briefings by portfolio: The Honourable Steven Miles MP, The Honourable Mark Bailey MP, The Honourable Grace Grace MP, The Honourable Mick de Brenni MP, The Honourable Mark Ryan MP, The Honourable Leeanne Enoch MP, The Honourable Glenn Butcher MP, The Honourable Stirling Hinchliffe MP, The Honourable Yvette D’Ath MP and Local Government Association of Qld Alison Smith
- Teleconference with David Crisafulli MP, Leader of the Opposition, Ann Leahy MP, Shadow Minister for Disaster Recovery and Mayors from affected areas across South-East Qld to discuss what assistance the State Government is providing to Council, further assistance that Council believes would be useful and what actions the LNP can take to ensure Council receives the assistance required.

4th Quarter report –

- Official Opening of Kingaroy Hospital by the Honourable Anastacia Palaszczuk MP. Premier and Minister for the Olympics and the Honourable Yvette D’Ath MP ,Minister for Health and Ambulance Services & Mike Horan AM
- Mayoral Roundtable, Lord Mayor Anna Reynolds of the City of Hobart and Board of the Global Covenant of Mayors for Climate and Energy with The Hon. Chris Bowen, Shadow Minister for Climate Change and Energy on climate action.
- Assistant Minister Lance McCallum re Renewable Energy and Manufacturing Opportunities in the South Burnett
- Forum hosted in Gayndah with Senator the Hon Bridget McKenzie, Minister for Emergency Management and National Recovery and Resilience, Minister for Regionalisation, Regional Communications and Regional Education and Colin Boyce, LNP Candidate for Flynn
- LGAQ Meeting held with Alison Smith, CEO Mark Pitt and Mayor Brett Otto – Explorers Restaurant, South Burnett
- Official Opening of the Cherbourg Water Treatment Plant with Governor of Qld, Jeannette Young and CEO Zala Chatursinh
- Her Excellency Dr Jeannette Young PSM, Governor of Queensland, and Professor Graeme Nimmo RFD request the pleasure of your company at a formal dinner at Government House in support of Mayors from Queensland regions affected by recent floods.

Theme 4: SAFEGUARDING OUR ENVIRONMENT – A sustainable environment, proactively and responsibly managed in partnership with the community for future generations.

Key Priority EN1: Investigate, develop and implement an Environmental Sustainability Policy.



<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Investigation commenced into Environmental Sustainability Policy	Investigations commenced and reported to Council for consideration	Community	Industry; State and Federal Governments
Progress update as at 30 June 2022: Policy development not undertaken. Activity included in 2022/23 Operational Plan.			

Key Priority EN2: Develop and implement energy efficient initiatives to reduce Council’s energy / carbon footprint.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Engage key stakeholders and advocacy activities	Activities undertaken	Community	Federal and State Government; Industry
Progress update as at 30 June 2022: Council has signed up to Local Government Association of Queensland (LGAQ) Climate Resilient Councils Initiative. An in-house climate implications briefing was held with Council in September facilitated by LGAQ and a group of climate risk management specialists. A follow up assessment planned the 2 nd Quarter has been delayed until 2022. Activity included in 2022/23 Operational Plan.			

Key Priority EN3: Continue to provide and investigate options to improve waste reduction, landfill management and recycling.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Compliance with Council's Environmental Authority for Waste Disposal	Acceptable Audit by the State Department of Environment and Science	Community / Environment & Waste	Queensland Department of Environment & Science
Progress update as at 30 June 2022: Audit of the Kingaroy Waste Facility conducted by State Government Department of Environment and Science (DES) results received on 19 July 2021. DES advised that “no evidence of non-compliance with your environmental authority (EA) or the <i>Environmental Protection Act 1994</i> has been identified at this time.” During time of audit it was identified that an Environmental Authority for ERA 62 Resource recovery and transfer facility operation was required at the facility. This was finalised through an administrative agreement by notice with DES on 10 August 2021. Additional compliance audit of the Kingaroy, Nanango, Wondai and Murgon Waste Facilities conducted by State Government Department of Environment and Science (DES) in early December. Additional information and documents required by DES being collated.			

<p>3rd Quarter update – Audit of the Kingaroy Waste Facility conducted by State Government Department of Environment and Science (DES) in December 2021. No results have been received to date. State Government Department of Environment and Science (DES) Operational Use Exemption Certificate audits for Kingaroy, Wondai, Nanango and Murgon Waste Facilities scheduled for April 2022. Team has prepared reports for these audits including data analysis, reviewing systems and updated iWeigh.</p> <p>4th Quarter update - Department of Environment and Science (DES) requirements undertaken.</p> <ul style="list-style-type: none"> • Submitted our response on Waste levy efficacy review to DES • Waste levy data reports for the receding months were submitted • Applications for exemption from levy (On-Site Operational Purpose (OSOP)) was submitted to DES and final approvals received for all four landfill sites. • Volumetric surveys for all four landfill sites completed. Based on the survey results, the expected life of landfills will be calculated. 			
Provision of acceptable and environmentally responsible waste management facilities	Two (2) acceptable internal audits per year of Council’s Waste Facilities	Community / Environment & Waste	Queensland Department of Environment & Science
<p>Progress update as at 30 June 2022:</p> <p>An external audit of Council’s waste facilities was conducted by the Department of Environment and Science in December 2021. No significant issues were identified. Submitted funding application - SBRC LGGSP 2022-24 Infra 0027 - Nanango Waste Facility weighbridge install and transfer station upgrade. Total project cost estimated to be <u>\$607,560</u> (\$498,000 + contingency of \$109,560). Waste Facilities maintained in accordance with the Environmental Authority.</p>			
Investigation of Recycling options	Review of recycling options undertaken	Community / Environment & Waste	
<p>Progress update as at 30 June 2022:</p> <p>Initial discussions with waste collection contractor regarding kerbside recycling options undertaken. Waste composition audit (of general kerbside waste) was conducted in October and results will form basis of review of recycling options. Report to Council in December regarding the Waste Collection contract.</p> <p>3rd Quarter update – Council resolved on 25 January 2022 to develop and implement a community engagement strategy and explore partnership opportunities for recycling. A workshop was held on 31 March 2022 with Councillors to discuss the community’s readiness for a recycling service, opportunities to divert FOGO (food organics and garden organics) from landfill, areas of service and frequency of collection. There was also conversation regarding the desire to support local operations such as the Materials Recovery Facility (‘MRF’) managed by the Cherbourg Aboriginal Shire Council. Preparations for a new waste collection contract to commence in 2024 have commenced. Council discussed the need for detailed preparation and drafting of a new kerbside waste and recycling contract prior to the new contract commencing in 2024. It was considered that the waste contract is a significant contract for Council in terms of its multi-million-dollar cost and long-term duration.</p> <p>4th quarter update –</p>			

<ul style="list-style-type: none"> • Quotation received from contractor for providing kerbside collection of services and processing of recyclables. • Cost estimation of providing the service to residents & businesses. • Informed the community regarding the potential introduction of a recycling service in January 2023. 			
Provision of cost effective and environmentally responsible waste collection services	Equal to or less than 1 missed wheelie bin collection per 1000 services	Community / Environment & Waste	JJ Richards and sons Pty Ltd
<p>Progress update as at 30 June 2022: Contractor reported and verified by SBRC that subject KPI has been met. 3rd Quarter update – investigations are underway for a new kerbside waste and recycling contract prior to the new contract commencing in 2024. This new contract will include the addition of a kerbside recycling service. 4th quarter update – Recycling service was costed and evaluated by an independent analysis.</p>			
Adequate provision and suitable location of public place waste bins and the timely collection thereof	Public placed bins collected twice weekly	Community / Environment & Waste	Waste Services; Parks & Gardens
<p>Progress update as at 30 June 2022: Waste Services have a regular schedule for servicing of public place bins and this is carried out as part of weekly operations.</p>			
Collaboration with neighbouring regions in the Implementation of the Regional Waste Management Strategy	Attendance at Wide Bay Burnett Regional Organisation of Council’s Waste and Recycling Advisory Committee (WBBWRAC) Meetings or equivalent	Community / Environment & Waste	Wide Bay Burnett Regional Organisation of Council’s Waste & Recycling Advisory Committee
<p>Progress update as at 30 June 2022: WBBWRAC has disbanded in line with changes to Wide Bay Burnett Regional Organisation of Council. Collaboration with neighbouring regions in the implementation of a Regional Waste Management Strategy has continued through membership of the Darling Downs South West Regional Waste Group. Council representatives for Regional Waste Management Strategy group confirmed. 3rd Quarter update – The Wide Bay Burnett Regional Organisation of Councils has reformed and an initial online meeting was held between waste management officers of the constituent Councils in April 2022. Funding for the development of the Wide Bay Burnett Regional Waste Management Plan was discussed. 4th Quarter update -SBRC is part of DDSW regional group. A regional waste management plan funded through DES is being prepared by a consultant and required information has been provided as requested. SBRC is part of Wide Bay Burnett Regional group. Staff were involved in the evaluation of the tenders for selection of the consultant to prepare a Regional Waste management plan.</p>			

Administration of State Waste Levy	Monthly reporting and payment of Waste Levy liability to the State Department of Environment and Science on waste tonnages disposed of to landfill	Community / Environment & Waste	Queensland Department Environment & Science
<p>Progress update as at 30 June 2022: Waste data compiled and reported to DES monthly and levy payments made monthly.</p>			
Community education and awareness including investigation of signage on illegal dumping and littering	Engagement activities undertaken; initiatives implemented	Community / Environment & Waste	Regional Waste Compliance Education Officer; North Burnett Regional Council; Cherbourg Aboriginal Shire Council; Queensland Department Environment & Science – Waste Partnerships
<p>Progress update as at 30 June 2022: Council’s Waste Compliance Officer (State Government funded until 29th October and internally funded to 17th December) continues to investigate and enforce compliance with illegal dumping/littering matters. Council’s Waste Compliance Officer has also carried out education activities at schools within the region including Benarkin State School, Cloyna State School, Nanango State School, Cherbourg State School and Binjour Plateau State School. Plan of activities for waste education (schools) to be received from Council’s waste education contractor, EnviroCom Australia, in the second quarter for delivery of school program within the financial year. Illegal dumping/littering initiatives carried out in the second quarter include: installation of passive surveillance and fixed surveillance cameras at hotspot locations, installation of fixed illegal dumping signage at hotspot locations and design/purchase of moveable illegal dumping signage to be placed at illegal dumping sites being investigated. In December Council was successful in receiving further funding under the Local Government Illegal Dumping Partnerships Program – Round 2A. This will fund the wages of the Waste Compliance Officer under the program for a further twelve months from April 2022. 3rd Quarter update – the Waste Compliance Officer commenced the Local Government Illegal Dumping Partnerships Program – Round 2A in March 2022. This position’s wage is grant funded via the State Government Department of Environment and Science (DES) for twelve months. Although the formal partnership with North Burnett Regional Council and Cherbourg Aboriginal Shire Council concluded with Round 1, the Waste Compliance Officer will continue to work closely with these councils to ensure a regional approach to illegal dumping and littering. Education activities at schools within the region included Bee Me Early Learning Centre in Nanango. In February 2022 Council was successful in applying for a grant to install illegal dumping roadside signs from the State Government Department of Environment and Science (DES). It is expected that these signs will be delivered and installed in May 2022. 4th quarter update –</p>			



Key Priority EN4: Ongoing commitment to bio-security and pest management, including declared and non-declared species.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Actively manage biosecurity and pest management within region	<ul style="list-style-type: none"> - Support wild dog initiative and auspice funding for regional project officer - Annual fire risk assessment and cool burn activities 	Community / NRM & Parks	Neighbouring Local & Queensland Governments
<p>Progress update as at 30 June 2022: Draft Project Logic and Monitoring and Evaluation Plans for the Project titled: <i>Building an Invasive species management alliance in the Burnett</i> submitted and awaiting departmental approval in line with the executed grant agreement. Project scheduled to commence as soon as possible subject to significant staff changes in NRM. The 2022 fire management schedule for Council reserves is ongoing with fire trails re-established throughout all reserves scheduled to receive prescribed burns under the 2022 program.</p>			
Review Council's Draft Biosecurity Plan to ensure relevance to the region	Review completed; consultation process undertaken; Updated Biosecurity Plan adopted	Community / NRM & Parks	Landholders/ Landholder organisations; Neighbouring Local Governments; Queensland Government
<p>Progress update as at 30 June 2022: Review of draft plan scheduled to commence as soon as possible and subject to significant staff changes in NRM.</p>			

Key Priority EN5: Encourage responsible investment in renewable energy.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Engage key stakeholders and advocacy activities	Activities undertaken	Executive Services /	Federal and State Government; Industry



		Economic Development	
<p>Progress update as at 30 June 2022: Discussions undertaken with potential partners regarding renewable projects. Electric Vehicle charging stations planned for public infrastructure in Kingaroy as part of the Electric Superhighway. Supported Powerlink community research into Council area around perceptions on energy policy, large-scale renewables, and Renewable Energy Zones. Continued to support Powerlink with community engagement. Continued development and installation of EV charging sites. Portfolio Councillor participated in webinar on Queensland Renewable Energy Zones (QREZ). 3rd quarter update – recommenced discussions with RES regarding potential future wind farm site within region. South Burnett Regional Council became a member of the Cities Power Partnership, which is a free program that gives local governments the tools, connections and momentum to capitalise on the global shift to a clean economy. 4th quarter update – Portfolio Councillor participated in webinar that discussed what regions like ours need on the path to net zero emissions (What Regions Need – The Next Economy). Portfolio Councillor has been working with the LGAQ to progress the motions that were tabled in partnership with the Banana Shire council at the State Conference last year. Council met with RES for an update on the proposed development of the Iron Leaf Wind Farm project at Ironpot. Council also met with Powerlink Queensland to discuss the Wambo Wind Farm Connection Project. Met with TSBE Energy who offered to support Council in understanding how we may be able to influence fair, reasonable and transparent outcomes, and attract investment in renewable energy in our region. Portfolio Councillor also followed up on conversations with Assistant Minister for Hydrogen Lance McCallum, and with CEO Mark met the representatives from the Department of Energy and Public Works Director David Wright, along with Managing Director, Energy Transition Matthew Yeo and Director Hydrogen Coordination Unit Rachel Oudyn and discussed the enormous demand and interest in renewable energy projects to meet the State Government’s decarbonisation targets of 50 per cent by 2030. Portfolio Councillor also attended the Wide Bay Burnett Resource Group Meeting and Opportunities Showcase in Bundaberg.</p>			

Key Priority EN6: Encourage investment in transport innovation, for example electric vehicles and charging stations.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Advocate for EV superhighway and installation of EV stations	EV stations installed	Infrastructure	Economic Development
<p>Progress update as at 30 June 2022: Electric Vehicle charging station has been planned as public infrastructure in Kingaroy as part of Stage 3 of the State Government’s rollout of the Electric Superhighway.</p>			

Key Priority EN7: Support initiatives that promote and protects biodiversity, natural resource management and caring and retaining our unique landscapes.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
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Support biosecurity and natural resource management strategies	- Develop and implement regular statistical reporting on activities - Actively participate in regional activities and undertake reporting	Community / NRM & Parks	Community; Regional neighbouring Councils
Progress update as at 30 June 2022: Review initiated by the Queensland Audit Office on the effectiveness of State Government agencies and Local Government in managing invasive species with Council providing feedback in this survey process. Further refinement and additions to statistical data undertaken to provide improved reporting on activities and outcomes.			
Illegal dumping surveillance, investigation and enforcement	Development of and implementation of regular statistical reporting on activities.	Community / Environment & Waste	Department of Environment & Science
Progress update as at 30 June 2022: Monthly reporting conducted by Waste Compliance Officer and reporting to be incorporated into future Environment and Waste Operational Updates. 3 rd Quarter update - Local Government Illegal Dumping Partnerships Program – Round 1 funding commenced 12 April 2021 and concluded 22 March 2022. During Round 1, 172 illegal dumping incidences were reported, with a total of 842,126Litres of waste illegally dumped. There is a 72% successful compliance rate where alleged offenders return and dispose of their illegally dumped waste correctly rather than receive a penalty.			
Manage environmental authority registration applications, routine inspections of registered activities and environmental protection customer request management	Development of and implementation of regular statistical reporting on activities.	Community / Environment & Waste	Department of Environment & Science
Progress update as at 30 June 2022: Environmental protection customer requests reported as part of monthly statistical reporting.			

Key Priority EN8: Develop and implement a systematic programme to identify and take action to address overgrown allotments across all regional residential areas.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Develop overgrown allotment Policy	Completed draft Policy presented to Council for its consideration	Community / Environment & Waste	Residential Property Owners
Progress update as at 30 June 2022:			

Initial research commenced on policy with Councillor workshop scheduled for the second quarter of the year. 3rd Quarter update – 8 December 2021 reported to Council on implementation of a suitable policy. Proposed Overgrown allotment procedure to be reported back to Community Standing Committee meeting in May 2022.

Key Priority EN9: Develop and implement a systematic programme to identify and take action to address stray / feral / pests and wild animals.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Implement effective declared feral pest programme	Actively implement and report outcomes from programme delivery	Community / NRM & Parks	South Burnett landowners; Queensland Government
Progress update as at 30 June 2022: The Council led coordinated Wild Dog and Feral Pig Control Program was successfully delivered over this period with over 40 landholders participating in this program and 300kg of 1080 baits disseminated over 11,265 hectares. Key activities of Council and landholder led feral pest programs reported monthly in operational updates. Ongoing promotion and awareness of available services and equipment from Council to support landholders in their feral animal management efforts has been going through this period. All outputs of feral pest programs reported monthly in operational updates.			

Key Priority EN10: Community education and assistance to support food and other local businesses to meet relevant Local Laws compliance standards.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Discharge devolved administration of the licensing, inspection and customer request functions of the State <i>Food Act 2006.</i>	Development of and implementation of regular statistical reporting on activities	Community / Environment & Waste	Queensland Health
Progress update as at 30 June 2022: Food inspection/customer requests reported as part of monthly statistical reporting.			

Theme 5: ORGANISATIONAL EXCELLENCE – An organisation that is characterised by effective leadership, responsible management, good governance and quality service delivery.

Key Priority OR1: Deliver on our Corporate Plan through high level delivery of the annual operational plans.



<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Periodical review and update the 2021/2022 Annual Operational Plan	Monthly administrative reviews of annual operational plan by Branch Managers with quarterly progress reporting to Council	Finance & Corporate / Corporate Services	Senior Management Team
Progress update as at 30 June 2022: Reporting and review parameters are being met with the Senior Management Team having continuous access to the annual operational plan for review and update under internal governance controls. This update report serves as the formal third quarter review and update as per the quarterly review update schedule.			
Develop the 2022/2023 Annual Operational Plan	Aligned with the development of the 2022/2023 annual budget, coordinate the development of the annual operational plan 2022/2023 with adoption by Council prior to 30 June 2022	Finance & Corporate / Corporate Services	Senior Management Team; Elected Members
Progress update as at 30 June 2022: Workshop calendar and budget parameters are being implemented. Draft annual operational plans prepared and presented to Budget Committee for endorsement to Council. Will be prepared to Council at the Ordinary General Meeting of Council in April.			

Key Priority OR2: Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance and open and transparent decision making.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Manage the provision of delegations, sub-delegations and Local Government Worker / Authorised Persons governance processes	Update and administer delegations/sub-delegations and authorisations aligned to legislation as approved by Council and the Chief Executive Officer accordingly	Finance & Corporate / Corporate Services	Senior Management Team; Elected Members
Progress update as at 30 June 2022: Council officers were issued with Sub-Delegations relevant to their positions along with the executed Authorised Persons Powers pursuant to their roles. In addition, Authorised Persons Powers were repealed for Council officers who have terminated their employment with Council. General Managers and Managers who were provided with new titles and responsibilities under Council’s restructure, were issued updated delegations to take effect on 1 July 2022.			
Right to Information and Information Privacy applications are managed and processed in accordance with legislative requirements	- 100% of Right to Information and Information Privacy applications processed within legislative timeframes	Finance & Corporate /	Senior Management Team;

	<ul style="list-style-type: none"> - Provide technical advice and guidance relating to information privacy and information governance practices - Maintain training to ensure qualified decision makers under the <i>Information Privacy Act 2009</i> and <i>Right to Information Act 2009</i> within Corporate Services 	Corporate Services	Office of the Information Commissioner
<p>Progress update as at 30 June 2022: All Governance staff have completed the Queensland Privacy Complaint Management Training and Access Training for Decision Makers. Governance staff have recognised and celebrated International Access to Information Day held on 28 September 2021. That year’s theme was ‘Open by design: government transparency everyone can see’ promoting the value of proactively releasing information in times of crisis and recovery. One (1) Right to Information application received late December 2021 however the application was deemed ‘invalid’ with delegated officers working with the applicant. The applicant in this case decided to defer the RTI application process at that time. In March 2022, Council received one (1) RTI application, which was processed with a decision notice provided back to the applicant on 18 May 2022. The Governance team supported and acknowledge Privacy Awareness Week, held on 2-8 May 2022 with this years’ theme being ‘Privacy – The Foundation of Trust’.</p>			
Deliver the Council Policy Governance Framework to support strategic planning and compliance with relevant legislation, policies, codes of practice and standards	<ul style="list-style-type: none"> - Number of policies, procedures and forms reviewed - Effective integration of Council policies, procedures and forms 	Finance & Corporate / Corporate Services	Senior Management Team; Elected Members; SBRC Staff
<p>Progress update as at 30 June 2022: Policies adopted/approved: 51; Procedures approved: 29; Forms approved: 175; Factsheets approved 52. The following numbers of policies and procedures were reviewed and administrative changes made due to restructure are: Policies 89, Procedures 66. Work has continued in forming a group for the development of an in-house training / awareness program across multiple Branches that deliver such training to Council representatives including onboarding/staff inductions. Council’s business system is being developed to provide a platform for program delivery / assessment and translation of results to personnel files. This project has been delayed due to competing priorities within the T2 projects. Corporate Services continues to send out a ‘policy of the week’ to increase awareness of developments/updates in the review of key organisational policies. All updated/new approved policies, procedures and forms are tabled at the Senior Management monthly meeting for dissemination by Managers to teams within their Branches. The staff intranet is used as a library for accessing all Council policies, procedures, factsheets and forms. The platform has undergone a review and redesign for the governance policy, procedures, factsheets and forms library. Monthly emails commencing November are sent to all staff advising the recently updated / released policies, procedures, forms and factsheets.</p>			

<p>Capture and correctly manage Council's corporate documents using recordkeeping good practice</p>	<ul style="list-style-type: none"> - Continue to progress the staged process of assessing and management of records in storage from pre-amalgamation - Ensure that appropriate and accurate records are documented, preserved and made accessible - Provide compliance training to Council officers and Elected members 	<p>Finance & Corporate / Corporate Services</p>	<p>Senior Management Team; Elected Members; Queensland Government Agencies</p>
<p>Progress update as at 30 June 2022: Registrations of incoming correspondence recorded into the Enterprise Content Management system by the Governance team amounted to 4,430 hard copy mail and 11,197 emails for the period 1 July 2021 to 30 June 2022. In October 2020, Queensland State Archives approached Council to gauge an interest in participating in their transfer program where historical records could be deposited with them and stored in an optimal controlled storage environment. This offer would provide the best preservation option for the hand-written books particularly for older records that may already be deteriorating. Records in the QSA collection are stored free of charge and the agency can recall original records if required which are able to be provided upon request. Council agreed to the transfer of historical Minutes; Agendas and Rate Books pre 1950 to Queensland State Archives for preservation and storage. This inaugural project included records sourced from the former Nanango Shire Council and Kingaroy Shire Council archives and was a jointly funded agreement between South Burnett Regional Council and Queensland State Archives. The collection and transportation of historical records was carried out on 21 March 2022 and was a collaborative effort between Queensland State Archives; South Burnett Regional Council and Grace Records Management. In total 492 historical books and ledgers were transferred to the QSA facility in Brisbane and feedback from QSA is that the project was a great success. In June 2022, the balance of Murgon Shire Council records and the remainder of Nanango Shire Council records were transferred to the Kingaroy office. This move will allow the records to be sorted, categorised and managed by the Governance team over a period of time, which will provide the opportunity to retain valuable historical information for each former shire prior to amalgamation.</p>			
<p>Manage and maintain the legal proceedings and legal advice registers maintaining the budget for engagement of legal services</p>	<p>Review and implementation of the process by which Council officers can seek external legal advice and representation of legal services on behalf of Council</p>	<p>Finance & Corporate / Corporate Services</p>	<p>Senior Management Team; Elected Members</p>
<p>Progress update as at 30 June 2022: Corporate Services continues to maintain the legal advice register and provide the budget allocation for the Senior Management Team to access to acquire such advice as considered necessary to ensure operational matters are managed in a way which matches Council's corporate risk appetite.</p>			
<p>Promote a high standard of corporate responsibility, transparency and accountability in decision making by making decisions, at all levels of the organisation, that are in the best interest of Council and the community aligning to Council policy and legislation</p>	<ul style="list-style-type: none"> - Deliver the administrative action complaints management process assisting the Chief Executive Officer - Deliver the human rights complaints management process assisting the Chief Executive Officer 	<p>Finance & Corporate / Corporate Services</p>	<p>Senior Management Team; SBRC Employees;</p>

	<ul style="list-style-type: none"> - Deliver the Councillor complaints management process assisting the Chief Executive Officer Maintain organisational registers periodically providing awareness training on prevention / improvement measures: - administrative action complaints; - human rights complaints; - Councillor conduct complaints; - fraud & corruption complaints; - reportable loss; - complaints involving the Chief Executive Officer; - anomalies in process; - employee conflict of interest; - gifts & benefits; - related parties; - contact by a lobbyist; - information privacy breach complaints; - legal proceedings; - public interest disclosure log; - legal advice registers; - Councillor requests for information; - right to information disclosure log; - delegations, sub-delegations and authorised persons; - website compliance (6mthly audit); - Council contracts over \$200,000; - register of consultants (updated with quarterly activity reports); and - register of contractors (updated with quarterly activity reports). <p>Maintain the Register of Registers as required by legislation and reported annually in Council's Annual Report</p>		<p>Elected Members;</p> <p>Queensland Ombudsman;</p> <p>Office of the Independent Assessor;</p> <p>Crime & Corruption Commission Queensland</p> <p>Office of the Information Commissioner</p>
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Progress update as at 30 June 2022:			
The organisational registers continue to be updated as required. The Final Management Report by Council’s external auditors has recommended that a central legal and contracts register be maintained by Council. Corporate Services has continued developing the registers: website compliance (6mthly audit); Council contracts over \$200,000; register of consultants (updated with quarterly activity reports); and register of contractors (updated with quarterly activity reports). Council’s Related Parties Register has been maintained. Administrative Action complaints continue to be managed as per policy and legislation. Corporate Services continues to assist Council’s CEO with referrals to and enquires from the Office of the Independent Assessor with all outcomes as required by legislation posted to Council’s website.			
Annually report on Council’s activities and compliance with legislation	Coordinate and produce Council’s Annual Report compliant with requirements pursuant to the <i>Local Government Act 2009</i>	Executive Services	Senior Management Team; Elected Members
Progress update as at 30 June 2022:			
Annual report under development with draft produced for review. Annual report adopted by Council at special meeting resolution No. 2021/237 on 3 November 2021 in compliance with legislation – complete.			
Policy and Procedure developed specific to South Burnett Regional Council encompassing the “Supporting information for developing guidelines for the provision of Councillor administration support staff” publication to assist all parties in meeting their obligations under the <i>Local Government Act 2009</i>	Policy developed and adopted by Council for implementation during 2021/2022 Procedure developed and authorised by the Chief Executive Officer.	Executive Services	Finance & Corporate / Corporate Services; Elected Members
Progress update as at 30 June 2022:			
Legislative requirements commencing 12 October 2020 under s170AA of the <i>Local Government Act 2009</i> – currently referencing Department guidelines. Supporting information for developing guidelines for the provision of Councillor administration support staff” publication was adopted on 26 May 2021. Acceptable request guidelines Statutory Policy 004 reviewed and adopted at the August Ordinary meeting of Council resolution No. 2021/94.			

Key Priority OR3: Manage Council assets effectively through the development and implementation of Asset Management Plans.

Key Activities	Outcomes/ Measures	Department / Branch	Key Partners
Strategically upgrade and improve Council information technology systems and hardware	<ul style="list-style-type: none"> - Improved performance and efficiency on Council corporate systems - Implementation of Microsoft Teams Telephony. - Undertake scheduled hardware upgrades and replacements 	Finance & Corporate / ICT	Senior Management Team

	- Investigate options to update conferencing solution in the Council Chambers to take advantage of the enhanced capabilities of Teams		
Progress update as at 30 June 2022: MS teams scheduled for pilot group deployment in late October with progression to other branches commencing late October early November. User hardware replacement quotation/procurement process completed awaiting delivery for deployment. Existing video conferencing capabilities of Council chambers to benefit from MS Teams deployment once complete. MS team project 95% complete hard decommissioned exercise to be finalised by June 2022. Sourcing replacement teams compatible devices for the Council chambers underway for next FY.			
Review all current Asset Management Plan and strategy for transport assets, property, plant and fleet	Review of current asset management plan/s and methodologies including options for rationalisation	Infrastructure/ Infrastructure Planning	Infrastructure/ Works; Community Department (internal)
Progress update as at 30 June 2022: Asset management plans are annually reviewed by the Asset Managers to determine the balance of cost, risk and levels of service to the community. These plans are under review and the Desktop Valuation is being implemented along with updates to programs, current levels of service and improvement plan.			
Review current Asset Management Plan and strategy for Water and Wastewater assets	Asset management plan developed in accordance with Council and community service levels	Infrastructure/ Water & Wastewater	Infrastructure/ Infrastructure Planning
Progress update as at 30 June 2022: Revision to occur in 4 th QTR with Desktop Valuation implemented along with updates to programs, current levels of service and improvement plan.			
Review of all assets to ascertain which are surplus to needs	Review of all assets to determine assets surplus to needs that require disposal	Infrastructure; Corporate & Finance; Community	Senior Management Team; Elected Members
Progress update as at 30 June 2022: Has not commenced. Initial investigations into surplus Council rental property.			

Key Priority OR4: Continue to monitor and align the organisational structure with Council's adopted strategies and priorities.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
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Position the organisation structure for the future to ensure capacity to deliver outcomes of the Corporate Plan	Adopt and implement an organisational structure	Executive Services	Senior Management Team
<p>Progress update as at 30 June 2022: Organisational review in parallel with adopted corporate plan implementation as of 1 July 2021. 1st whole of organisational staff survey conducted. Engagement with unions through SBRC Joint Consultative Committee ('JCC'). Preliminary discussion with staff across departments. Further consultation with JCC and staff in accordance with TCR provisions. Review of Portfolio system to align with Corporate Plan and staff structure. 3rd quarter update – significant organisational consultation took place from January to March 2022 with engagement with Councillors over same period. Regular reports to council meetings and consultation drafts circulated to staff of proposed snr structure. Council adopted by resolution at March Ordinary meeting senior management structure. Ongoing discussions through the budget process on staff capability and capacity as well as total number of FTE and roles aligning with adopted operational plans and corporate documents.</p>			

Key Priority OR5: Continue to give priority to ongoing financial sustainability and prudent budget management.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Development of monthly budget reports for managers	Monthly budget vs actual reports that include commentary on large variances	Finance & Corporate Finance	Senior Management Team
<p>Progress update as at 30 June 2022: Finance are looking into the best way to present the monthly budget report for managers. Hoping to have implemented by the end of the financial year. Some managers are already looking at their budgets quite regularly.</p>			
Cash analysis showing 3-month liquidity	Provide more cash analysis in meeting reports surrounding Council's 3-month liquidity position	Finance & Corporate Finance	
<p>Progress update as at 30 June 2022: 3 month liquidity to be included in the Council meeting reports in April.</p>			
Dividend Review	Perform a review of dividends to determine best practice for calculation of budgeted dividends	Finance & Corporate Finance	Elected Members; Senior Executive Team
<p>Progress update as at 30 June 2022: Finance will be looking at the dividend review as part of the 2022/23 budget process.</p>			

Operate in accordance with the adopted budget	Compliance with budget limits. Regular quarterly budget revisions. Monthly reporting of budget variations to Council in monthly financial report	Finance & Corporate Finance	Senior Management Team
Progress update as at 30 June 2022: 3rd quarter review conducted and will be added into the Council meeting reports for April.			
Maintain long term financial forecasts to minimise financial risks and ensure financial sustainability	Maintain and monitor 10-year long term financial plans reporting to Council through monthly financial reports	Finance & Corporate Finance	Senior Management Team
Progress update as at 30 June 2022: Monthly financial reports presented to Council with results of analysis of 10-year long term financial plans. 3 rd quarter updated 10-year forecast on track to be included in the April Council Meeting Reports.			
Debt recovery	Continue to follow up on outstanding debt to not place an unfair burden onto rate payers who meet their obligations in full	Finance & Corporate Finance	Senior Management Team; Elected Members
Progress update as at 30 June 2022: Sale of land for rates in arrears in progress. Letters of intention to sell have gone out. Debt recovery will be a focus for finance over the next few months in preparation for the end of financial year.			
Full Review of Expenditure	Full review of expenditure to identify efficiencies within the organisation	Finance & Corporate Finance	Senior Management Team; Elected Members
Progress update as at 30 June 2022: No apparent excessive expenditure identified to date. Ongoing monitoring.			
Two (2) Year path out of Deficit to Surplus	Develop and map strategies to bring Council budget into surplus within two (2) years	Finance & Corporate Finance	Senior Management Team; Elected Members
Progress update as at 30 June 2022: Continuously looking for improvements / efficiencies within all departments. Working with Councillors as part of the 2022/23 budget to assist in identifying areas where potential savings can occur.			

Key Priority OR6: Implement consultative, responsible and sound project management practices.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
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Conduct Business Systems Projects under appropriate Project Governance measures	Develop and manage Project Plans for Business Systems Projects (Project T2 and sub-projects)	Finance & Corporate / ICT	Senior Executive Team; T2 Project Board
<p>Progress update as at 30 June 2022: T2 project plan developed to define project governance and methodologies Presented to an adopted by project board. Plan used a reference point when assessing business enhancements to the SBRC TechOne product.</p>			
Implementation of Project Management Framework and advanced design programme in accordance with 10 Year Programmes	Implementation of a Tiered Project Hierarchy, common systems and processes through pre-construction, construction and post-construction	Infrastructure/ Works	Infrastructure/ Infrastructure Planning; Infrastructure/ Water & Wastewater
<p>Progress update as at 30 June 2022: The development of the Project Management Framework has achieved critical milestones including,</p> <ul style="list-style-type: none"> • Establishing Capital Project Hierarchies; • Development and Implementation of a Capital Portfolio Management Tool; • Providing Consistency in Capital Portfolio Management and delivery; • Establishing Continual Review and Improvement strategies through Planning, Design and Delivery of Capital works; • Robust Governance processes; • Stakeholder Management Strategies; and • Resource assessment and Staff Training to available resources. 			

Key Priority OR7: Continue implementation of zero-based budgeting to support responsible fiscal management in the preparation of Council's budget.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Zero-based budgeting	Stage one (1) = planning/scoping /development / implementation of zero-based budgeting commencing with identified functions/branches aligning to defined service levels	Finance & Corporate / Finance	Senior Management Team
<p>Progress update as at 30 June 2022: Preparation of the 2022/23 budget has been following the path of zero-based budgeting. Finance are endeavouring to create templates for the 2023/24 budget to assist with continuing along the path of zero based.</p>			

Key Priority OR8: High level implementation of Council's Customer Service Charter.



Key Activities	Outcomes/ Measures	Department / Branch	Key Partners
Implementation of the Customer Service Charter	<ul style="list-style-type: none"> - Alignment of operational activities to the services levels identified with the customer service charter - Education and awareness of customer service charter internally and externally - Development of a range of public facing fact sheets to assist customers to understand defining expectations relating to service levels for key functions such as compliance, road maintenance and land management. 	Finance & Corporate / Corporate Services	Senior Management Team; SBRC staff; Customers
<p>Progress update as at 30 June 2022: The development and review of Public information factsheets continues with Customer Request types being the focus for topic identification. A comprehensive list of factsheets for development has been prepared by Business Systems and Corporate Services has development the factsheet governance framework to ensure quality, accurate and relevant information is provided to customers and to assist Customer Service Officers in their undertakings. This initiative will assist the Business system review of the effectiveness of customer requests and the reconfiguration of the Property and Rating module during the next 3-6 months. Customer Service Charter has been discussed at Supervisor ‘Pot of Gold’ training where Q&A yielded good discussion and conversations for clarity. Manager Corporate Services has met with organisation Sections and Branches to further provide clarity for understanding of the requirement of the Charter. A factsheet is made available to the public to highlight the more significant timeframes and key performance indicators (‘KPIs’). The Charter will be considered in the progression of the customer service effectiveness review to match KPIs with business systems process flows.</p>			
Deliver a Customer Request Effectiveness Review Project (Project ID: T2.6)	Deliver a responsive, consistent and accountable process for managing customer requests aligned to Council’s Customer Service Charter	Finance & Corporate / ICT; Finance & Corporate Services	Senior Management Team; SBRC Staff; Technology One Customers
<p>Progress update as at 30 June 2022: Project continues to progress on track and is generating valuable insights into to current Council operations to ensure that efficiencies and continuity of process is found in the analysis phase. Project moved to configuration stage. Additional challenged discovered in relation to council standardised Name & Address Register and enforcements. User Acceptance Training for 2022A release set to commence May-June 2022.</p>			



Key Priority OR9: Develop a continuous improvement, customer focused culture led by the senior management team and underpinned by an effective performance setting, monitoring and evaluation system.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Undertake business process mapping and analysis implementing a business process continuous improvement programme	<ul style="list-style-type: none"> - Map relevant business processes to determine areas for business improvement and efficiencies - Commence the documentation of business processes, identification of areas of improvement and ongoing review cycle 	Finance & Corporate / ICT	Senior Management Team; SBRC Staff
<p>Progress update as at 30 June 2022: Business process mapping commenced and near completion of Customer Requests. Plant and Fleet business process mapping to commence in September. Centralised Procurement business mapping also to commence in September. Rates process mapping is being conducted inhouse concurrently. Project lead resignation has caused extension to original scheduled timeframe. Business analyst recruitment commenced and set to appoint in May.</p>			

Key Priority OR10: Increased commitment to community engagement and to proactive strategic delivery of media and communications.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Adoption and implementation of the Community Engagement Policy and Strategy	<ul style="list-style-type: none"> - Projects and activities are supported by identified relevant community engagement activities - Maintain Council’s social media footprint - Maintain Council’s website. 	Executive Services	Internal Departments; Elected Members
<p>Progress update as at 30 June 2022: Community Engagement Policy and Strategy adopted by Council Ordinary meeting 25 August 2021. Inclusion of community engagement level impact to be included in budget consideration for capital projects. 3rd quarter update – regular reporting on traditional and social media activities through Standing Committee system. New communications officer commenced during this period after resignation of previous officer. Website maintained and updated as required. Community Engagement Policy adopted at Council Meeting on 25 May 2022, Resolution Number 2022/523.</p>			

Key Priority OR11: Develop for endorsement by Council a Workforce Plan that guides the engagement, development, management and performance of Council’s human resources.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
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Encourage, maintain and foster continued improvement, engagement and development in leadership & management for organisation excellence	Refer Workforce Plan	Executive Services /People & Culture	Senior Management Team
<p>Progress update as at 30 June 2022: Council has partnered with LGMA to deliver a Management Development Programme over a series of six workshops to Senior staff including Supervisors, Coordinators, Managers, General Managers and the CEO. The workshops has been developed to include a range topics on items such as: leadership, coaching, team work, development goals, conflict, difficult people and will be run from September to December 2022.</p> <p>The developed Workforce Plan outlines objectives relating to Council Values & objectives. As the Survey results are analysed, this will allow a plan to be developed for leadership and management excellence with key objectives established from what staff are saying and feeling. With adoption of the Management Structure recruitment has now commenced to fill the two managers roles that have been filled by Contracting staff for some time. Recruitment of these two roles will play an integral part in Council’s continued organisational excellence. Pot of Gold (‘POG’) session was completed for team leaders and supervisors with information sharing over the day on topics of WHS, Environmental Health, Waste and Corporate Services.</p>			
Encourage, maintain and foster continued improvement, engagement and development engagement by providing knowledge and skills to all staff	Refer Workforce Plan	Executive Services /People & Culture	SBRC Staff
<p>Progress update as at 30 June 2022: Training (both L&D and WHS) has continued during the period with staff development being a key focus. With the implementation of CiA the WHS will also begin a training gap analysis in particular areas to identify areas where there is focus needed to ensure compliance and upskilling required.</p> <p>EDR’s have identified opportunities for development with staff. Results will be analysed and a coordinated approach to training undertaken for the year. Staff are actively contributing to their own personal development with continued applications to L&D for Development training, attending seminars and conferences that directly relate to their roles.</p>			
Engagement in the continued review of People & Culture policies and procedures to align Corporate Strategy with Council’s Vision, Mission and Purpose.	Refer Workforce Plan	Executive Services /People & Culture	Finance & Corporate / Corporate Services; SBRC Staff
<p>Progress update as at 30 June 2022: Policies and procedures continue to be aligned to ensure they meet Council’s needs and objectives. Policies and procedures, if deemed unnecessary are continuing to be removed from the Suite.</p>			



Promote an equitable approach to learning and development Council wide	Refer Workforce Plan	Executive Services /People & Culture	SBRC Staff
<p>Progress update as at 30 June 2022: With EDR's set to roll out in the new FY, work has begun to identify changes following the adopted newly Structure and changes in particular within the Liveability (previously Community) department. Instructions to supervisory staff undertaking EDR's will ensure encouragement is given to understand development opportunities within their own teams.</p> <p>EDR's have now been finalised and mapping of upskilling opportunities completed. L&D trends have been considered for future group or individual training opportunities for the year. L&D trends continue to be considered for future group or individual training opportunities for the period.</p>			

Key Priority OR12: Advocate strongly to key stakeholders, including state and federal governments, on regional priorities, including funding opportunities.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Support the activities of the Elected Members to meet Corporate Plan outcomes	Provide administrative support services for the Elected members	Executive Services	SBRC Staff; State & Federal Government
<p>Progress update as at 30 June 2022: Regular reporting through Standing Committee and Ordinary Meetings of Council. Corporate Plan objectives identified in Council reports. Administrative support for Executive Services under review as part of whole of organisational review. New agenda software fully embedded – standing committee structure in place and for 1st year review. Standardisation of all meeting agendas and minutes has allowed for reporting on actions undertaken from resolutions of Council and incomplete resolutions. Reports to council to adopt and successfully submit 8 resolutions to ALGA and appoint councillor delegates to attend. LGAQ Bush Council delegates carried over from previous financial year due to COVID cancellations, arrangement put in place for attendance. Councillor for Division 1 resigned at March 2022 Ordinary meeting – work with Electoral Commission of Queensland to progress by-election with date set for 30 April 2022. 4th quarter update – By-Election held for Division 1 with Cr Jane Erkens elected. Councillor attendance at ALGA national congress in Canberra June 2022. Councillor and CEO attendance at LGAQ Civic Leaders June 2022. Attendance TSBE events over the reporting period.</p>			

Key Priority OR13: Implement reliable, realistic and cost-effective business systems and practices.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>



Investigation into a more paperless accounts payable workflow	Reduction in the amount of printing done as part of the accounts payable process; make the process more cost effective and streamlined ready for future implementation of e-invoicing	Finance & Corporate Finance	Finance / Accounts Payable Section
Progress update as at 30 June 2022: Stage one of process to transition consumers away from paper-based transactions has been implemented and email addresses added to files. Workflows and processes being looking into to see where adjustments can be made to try and utilise current technology already owned by Council to make more paperless. TechOne has capabilities to link in with e-invoicing and paperless workflows which Council will transition to down the track when modules are moved across to CiAnywhere.			
Review of rates supplementary notices to utilise the ERP	Streamline processes to utilise ERP instead of manually producing data; reduction in time/cost of process	Finance & Corporate Finance	Finance / Rates Section
Progress update as at 30 June 2022: Currently on hold. We will relook at this project over the next few months to see what needs to happen in this space. Will need configuration from TechOne to fix.			
Lodging of insurance claims	Review of insurance processes to achieve a streamlined approach to ensuring claims are lodged in a timely manner	Finance & Corporate Services	SBRC Staff
Progress update as at 30 June 2022: Insurance transitioned to Corporate Services in January 2022. Corporate Services have facilitated the Insurance renewal process for 2023/24 with the assistance of department management. Corporate Services are utilising the business system to track and retain file notes on all insurance claims working with all departments. In consultation Council's internal processes have been streamlined with the workflow imbedded in a standardised approach. The backlog of outstanding claims has been methodically worked through in consultation with LGMS and internal departments with claimants notified of outcomes.			
Centralised procurement – Stage 1	<ul style="list-style-type: none"> - Initial scope and plan - Establish and maintain centralised procurement registers compliant with relevant legislation such all contracts over \$200,000 listed on Council's website: <ul style="list-style-type: none"> ▪ works contracts; and ▪ contractor / consultant engagement 	Finance & Corporate Finance	Senior Executive Team
Progress update as at 30 June 2022:			



Centralised procurement Stage 1 has been scoped with resources identified to assist with implementation and positions redesigned to accommodate.			
Paperless Rates Notices	Investigate options for rates notices to be sent electronically	Finance & Corporate Finance	Finance / Rates Section
Progress update as at 30 June 2022: Finance continues to push emailing as an option to rate payers to keep reducing the number of mailed copies required.			
Non-rate charges to be included on rates notices	Investigate how to include non-rate charges on rates notices	Finance & Corporate Finance	Finance / Rates Section
Progress update as at 30 June 2022: Investigations complete. Finance had been working with Business Systems to determine how to implement so that this can be approved and actioned correctly. Intend to continue to progress this project over the next 12 months as configuration will be needed from TechOne if the charges are to be included in the rates notices.			
Realise business improvements through the use of Council's Business Systems Software	<ul style="list-style-type: none"> - Continue to undertake improvement projects of the Council's Business Systems via Project T2 - Review existing licencing of the TechnologyOne Software to ensure licencing reflects current use 	Finance & Corporate / ICT	Senior Management Team
Progress update as at 30 June 2022: Business improvements register created that tracks progress and highlights future improvements. This is an ongoing process. Register established and will be referenced when current CRM is complete and capacity allows.			
Realise business improvements through the use of Council's Microsoft Office 365 Systems Software	<ul style="list-style-type: none"> - Continue to undertake improvement projects on Council's Microsoft Office 365 Systems - Review existing licencing of the entire Microsoft suite of Software to ensure licencing reflects current use 	Finance & Corporate / ICT	SBRC Staff
Progress update as at 30 June 2022: License rationalisation exercise complete and procurement of initial SBRC license requirements completed. All users licensed to e1 or e5 and new users accessed accordingly. Investigation and discover phase commenced in relation to SBRC corporate document architecture.			
Effectively maintain and manage Council's white fleet maximising efficiencies	<ul style="list-style-type: none"> - Finalise review of white fleet ensuring maximisation of utilisation to meet business needs - Investigate full atomisation through Council's business system (T1) of centralisation of fleet 	Finance & Corporate	Senior Management Team

	asset management T2: Fleet project and implement findings of white fleet review and automate processes where possible - Implement plant replacement programme		
Progress update as at 30 June 2022: Decrease of 16 white vehicles actioned with an additional 5 white plant identified for disposal. Plant and Fleet business system project plan completed. Plant replacement program implemented.			
Deliver effective plant management	- Effective management of plant operations reflecting best practise utilisation and investigate data collection and costings with error trapping for data import - Review and implement plant replacement programme	Finance & Corporate	Senior Management Team SBRC Staff
Progress update as at 30 June 2022: Plant replacement program reviewed and implemented in line with adopted capital budget. Business systems review on collection and analysis of plant data underway. Corporate structure adopted and handover of current initiatives to occur.			
Utilisation and operation of Council’s Workshops	Full cost analysis on viability of Council’s Workshop – Kingaroy, Nanango and Murgon	Finance & Corporate	Senior Management Team; SBRC Staff
Progress update as at 30 June 2022: Work in progress. Corporate structure adopted and handover of current initiatives to occur.			

Key Priority OR14: Continue to implement regional equity / consistency in Council’s rating system.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Review of rating categories	Continue review of general rating categories to achieve equity	Finance & Corporate / Finance	Elected Members
Progress update as at 30 June 2022: John Perry from Mead Perry Pty Ltd engaged has provided some initial information on potential category’s that could be rolled into one based on the new valuations.			

Improve accuracy in water charges and a reduction in disputes, through the design of an electronic water meter reading solution	<ul style="list-style-type: none"> - Design and test electronic water meter reading solution - Implement electronic water meter reading data collection solution, if testing proves satisfactory 	Finance & Corporate / ICT	Finance / Rates Section Infrastructure / Water and Wastewater
<p>Progress update as at 30 June 2022: Discussions held with relevant stakeholders. Initial pilot to confirm proof of concept to commence. App redesigned and issued to test group to confirm functional. Once confirmation is received further progress will see the app utilised by the current meeting reading resource.</p>			

Key Priority OR15: Continue to give priority to ongoing Audit and Risk and prudent management.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
Deliver sound corporate risk management and internal audit functions aligning to policy	<ul style="list-style-type: none"> - Deliver the internal audit function of Council facilitating the completion of the Internal Audit Recommendation register, administration of the Corporate Risk & Audit Committees, facilitating internal audits - Assist the External Auditors as required - Undertake micro audits on key areas of operational risk to facilitate continuous business improvement and risk management - Develop the 2021/2022 Corporate Risk Register & Treatment Plans undertaking review / reporting 6-mthly - Provide organisation wide guidance and support for corporate risk management & internal audit 	Finance & Corporate / Corporate Services	Corporate Risk & Audit Advisory Committee; Corporate Risk & Audit Steering Group; Corporate Risk & Audit Working Group; Internal Auditors; External Auditors
<p>Progress update as at 30 June 2022: Progress update on Council’s Internal Audit Recommendations was tabled at the Corporate Risk & Audit Advisory Committee Meeting on 10 September 2021. The Conflicts of Interest/Related Parties Review Internal Audit is now completed with presentation to the Senior Executive Team in September. The report prepared by Council’s external provider for Internal Audit (namely Pacifica Pty Ltd) was tabled at the Corporate Risk & Audit Advisory Committee Meeting held on 5 October 2021. Development of the scopes for the 2021/22 internal audits has been completed. The Contracts Management internal audit will commence end April and conclude by end of May 2022. The 2021/22 Corporate Risk Registers and Treatment Plans have been developed for Executive Services, Community, Finance & Corporate, Infrastructure and Fraud & Corruption Prevention. These registers were tabled at the Corporate Risk</p>			

<p>& Audit Advisory Committee Meeting held on 10 September 2021. A workshop has been held with the Elected Members to determine Council’s risk appetite with Council’s Corporate Risk Management Policy updated and adopted by Council at the Ordinary Meeting held in September 2021. A further workshop is to be scheduled with the Elected Members to develop a Strategic Risk Register linked to the corporate risks associated with Council’s delivery of the Corporate Plan 2021-2026. The Corporate Risk Registers and Treatment Plans for the six months ended 31 December 2021 were reviewed and the update presented to the Corporate Risk and Audit Advisory Committee meeting in February 2022.</p>			
<p>Data Security Review including, Cyber Security. Ensure the provision of appropriate security systems (including cyber security) protect Council’s data and information</p>	<p>Ensure the provision of appropriate data security systems (including cyber security) and services to protect Council’s data and information. Cyber Security to be identified in annual insurance renewal</p>	<p>Finance & Corporate / ICT</p>	<p>Senior Management Team Elected Members</p>
<p>Progress update as at 30 June 2022: Awareness training currently in place and conducted monthly. Report presented to the Senior Management Team. Multi Factor authentication applied to the SBRC for access to corporate resources. Process established and reports reviewed</p>			

Key Priority OR16: Continue to give priority to ongoing Work Health and Safety and prudent management.

<i>Key Activities</i>	<i>Outcomes/ Measures</i>	<i>Department / Branch</i>	<i>Key Partners</i>
<p>Engagement in the continued development, implementation, improvement and review of Council’s Workplace Health Safety (‘WHS’) System</p>	<ul style="list-style-type: none"> - External and Internal Audit - WHS Management System software, implemented and used by all of Council 	<p>Executive Services /People & Culture</p>	<p>SBRC Staff WHS Committee Working Groups</p>
<p>Progress update as at 30 June 2022: Work continues to be progress on the areas of Work at Heights and Confined Spaces in addition to Asbestos Management (in conjunction with the Facilities team).</p> <p>Top Consulting Safety (Mr Stephen Penfold) undertook an audit on Council’s Safety Management System in November 2021. Audit score was 73.2% for implementation, which is an increase from 70.6% in the last audit in May 2018. There are a number of recommendations from the Audit and work has commenced with the WHS team to begin review and prioritising recommendations. Audit recommendations continue to be reviewed by the P&C team to ensure recommendations are implemented or considered in future updates to the WHS Management System. Risk Register continues to be developed by the team and GAP Analysis is being undertaken in the areas of Work at Heights and Confined Space to ensure staff have the relevant training to undertake high risk work activities. Implementation of a WHS Management System was put on hold whilst the team engaged with TechOne, unfortunately the system they have available is not advanced to consider at this point, so previous quotes received will be reconsidered as possible options for implementation.</p>			

Implement and embed ownership of contractor management with stakeholders to align with the WHS System	Effective and efficient Contractor Management system used by all of Council - Refer Workforce Plan	Executive Services /People & Culture	Senior Executive Team
<p>Progress update as at 30 June 2022: No update or progression on contractor management at this stage due to unexpected staff leave, restructure etc - External audit has provided some recommendations to the Contractor Management System, WHS will begin to review with internal stakeholders a request for tender for assistance to progress this matter.</p>			
Engagement in the development, implementation and review of a systematic approach to the identification, assessment, and control of high-risk work associated with workers exposed to silica and other hazardous substances	Effective and efficient processes and controls for the Management of hazardous substances across all of Council - Refer Workforce Plan	Executive Services /People & Culture	Senior Executive Team
<p>Progress update as at 30 June 2022: External audit has provided recommendations that will be reviewed.</p>			



10.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL RINGSFIELD HOUSE ADVISORY COMMITTEE TERMS OF REFERENCE - STRATEGIC023**File Number:** IR2812451**Author:** General Manager Finance and Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Ringsfield House Advisory Committee Terms of Reference – Strategic023 as presented at the Executive and Finance & Corporate Standing Committee meeting on 13 July 2022

SUMMARY

Committee Resolution: 2022/10

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That the South Burnett Regional Council Ringsfield House Advisory Committee Terms of Reference – Strategic023 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**OFFICER'S RECOMMENDATION**

That the South Burnett Regional Council Ringsfield House Advisory Committee Terms of Reference – Strategic023 be adopted as presented.

BACKGROUND

Presented at the Executive and Finance & Corporate Standing Committee meeting on 13 July 2022.

ATTACHMENTS

1. **South Burnett Regional Council Ringsfield House Advisory Committee Terms of Reference - Strategic023** [↓](#) 



POLICY CATEGORY - NUMBER: Strategic023
POLICY OWNER: Community & Lifestyle

ECM ID: 2812451
ADOPTED:

Ringsfield House Advisory Committee Terms of Reference

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

The purpose of the South Burnett Regional Council ('Council') Ringsfield House Advisory Committee is to collaborate between highly skilled volunteers and Council representatives to develop a strategic plan and subsidiary supporting plans to reactivate Ringsfield House for community use.

2. SCOPE

The Ringsfield House Advisory Committee ('Committee') are to create and implement a strategic plan and business plan that is to be reviewed twice during the term of the group. The Committee are to provide recommendations to Council that are in alignment with the strategic plan.

The Committee are to develop and maintain relationships with community members, not-for profit group and other interested organisations to encourage use and engagement with the facility and spaces.

3. GENERAL INFORMATION

3.1. Purpose of Committee

The Committee has been established to assist Council to determine the strategic direction for Ringsfield House.

3.2. Meetings

Meetings will be held no less than every three (3) months. The Chairperson, in consultation with members, may determine the dates, place and times and ensure that digital conferencing is incorporated into the meeting delivery to accommodate members, guest speakers and contributors that may not be able to attend in person.

The agenda will be prepared and circulated among member and attendees at least five (5) days prior to the meeting date. The agenda will include but not limited to the following items:

1. Chairperson welcome;
2. Minutes and actions from previous meeting;
3. Strategic, business and landscape planning updates and actions;
4. Bookings, user groups and upcoming events;
5. Facility maintenance, operational and capital expenditure update;
6. Garden and Landscape activities and plan update;
7. Marketing update;

8. Social/Services Community Development update; and
9. Endorsed update provided to Portfolio Councillor.

A quorum shall consist of half the members of the Committee plus one. Council may nominate agenda items for the Committee meeting's agenda and may specifically request feedback or stakeholder input from the committee with regards to a specific topic or matter.

The Committee may collectively decide to invite other Council officers elected representatives, guest speakers or relevant bodies or attendees to participate in Committee meetings and provide further information as necessary.

Council shall provide secretarial functions and prepare written report about the recommendations the Committee may make representation to Council about.

3.3. Membership

The Committee will consist of the following voluntary positions:

- Chairperson (the Councillor for Division 1);
- booking and event coordinator;
- gardening advisor;
- marketing and tourist advisor;
- volunteers coordinator;
- museum curator;
- social services/community development advisor; and
- two (2) Councillors (three (3) Councillors in total).

Council will appoint successful community volunteer member applicants based on recommendations from a selection panel after applicants participate in an expression of interest process.

Council can at any time appoint a proxy or replacement member of the Committee. Council's Chief Executive Officer, General Manager Liveability and Manager Community & Lifestyle is appointed to the Committee as ex-officio members.

3.4. Key Performance Indicators

Within the first three (3) months the Committee are required to:

- develop a strategic plan for Council endorsement;
- develop a business plan for Council endorsement; and
- promote patronage through community partners.

Within the first six (6) months the Committee are required to develop a concept landscape plan, that reflects community use for Council endorsement.

By the end of the first 12 months the Committee will:

- review the strategic plan; and
- develop the second-year business plan.

By the end of the 18 months the Committee will:

- consolidate and review outstanding items of the strategic and business plan;
- provide an update to Council and a recommendation to a new management model;
- prepare the facility to become self-funding and transition to a new operational model; and
- participate and encourage community support for the new operational model.

3.5. Ethical Conduct

The Committee members must exercise integrity, honesty, objectivity and ethical conduct in the fulfilment of their duties and responsibilities. Members must ensure confidentiality, exercise prudence, care, due diligence in the handling of Council's and personal information acquired in the course of their duties.

Members may not engage with the media or be involved with social media or internet-based campaigns that may diminish the reputation of Council, Ringsfield House or the Committee.

Members must declare to the Chairperson any interest that may represent a real, perceived, potential or apparent conflict of interest related to Committee membership. In the case of a conflict of interest involving the Chairperson, declaration to the Chief Executive Officer is required. The declaration must be made on appointment to the Committee and in relation to specific agenda items at the outset of each Committee meeting and be updated as necessary.

3.6. Ringsfield House Advisory Committee Evaluation

The Committee will evaluate its progress against the Key Performance Indicators. The Committee Chair will provide these updates to the Liveability Standing Committee.

3.7. Committee Duration

The Advisory Committee progress review will be aligned to the review of this policy in 2023 with the conclusion of its duties in 2024.

4. DEFINITIONS

Council representative means all Councillors and Council employees including permanent, casual and temporary employees, contractors, volunteers, apprentices, trainees and work experience students.

5. LEGISLATIVE REFERENCE

- Crime and Corruption Act 2001 (Qld)*
- Local Government Act 2009 (Qld)*
- Local Government Regulation 2012 (Qld)*

6. RELATED DOCUMENTS

- South Burnett Regional Council Conduct of Council and Committee Meetings Policy – Statutory017
- South Burnett Regional Council Councillor Portfolio Representative Policy – Statutory003
- South Burnett Regional Council Disposal of Asset Policy – Statutory008
- South Burnett Regional Council Information Privacy Policy – Statutory038

7. NEXT REVIEW

As prescribed by legislation – June 2023

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	New policy	30 June 2021	2812451
2	Review of policy		

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date:

11 PORTFOLIO – ROADS & DRAINAGE**11.1 NOTICE OF MOTION - NORTH STREET KERB AND CHANNELLING****File Number: 20-07-2022****Author: Manager Works****Authoriser: Chief Executive Officer****PRECIS**

As presented at the July Infrastructure Standing Committee meeting.

SUMMARY**COMMITTEE RESOLUTION 2022/5**

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council completes the North Street Kingaroy kerb and channel upgrading as part of its capital works program in 2022/2023 and allocates the required funding in the 2022/2023 capex budget (from Council funds).

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Crs Gavin Jones and Jane Erkens

CARRIED 5/2**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council:

1. considers one (1) of three (3) options;
 - i. just past the two (2) kindergarten driveways is approximately 80m and at a cost of approximately \$50,000.00
 - ii. just past the last residents driveways is approximately 145m and at a cost of approximately \$91,000.00
 - iii. just past the Scout club driveways is approximately 185m and at a cost of approximately \$116,000.00for North Street Kingaroy kerb and channel upgrading as part of its capital works program in 2022/2023; and
2. allocates the required funding in the 2022/2023 capex budget in the first qrt review (from Council funds).

BACKGROUND

As presented at the July Infrastructure Standing Committee meeting. Further investigation has been undertaken since this meeting to confirm the distances discussed.

ATTACHMENTS**Nil**

11.2 QUEENSLAND RECONSTRUCTION AUTHORITIES PROCESS FOR BETTERMENT PROJECTS

File Number: 20-07-2022
Author: Manager Works
Authoriser: Chief Executive Officer

PRECIS

Presented at the July Infrastructure Standing Committee meeting was a report updating Council on the Queensland Reconstruction Authorities Process for Betterment Projects.

SUMMARY**COMMITTEE RESOLUTION 2022/7**

Moved: Cr Kathy Duff
Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That the list of potential projects attached to Item 6.3 in the agenda be put forward for betterment funding.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That Council put forward the list of potential projects attached to Item 6.3 in the agenda for betterment funding.

BACKGROUND

As presented at the July Infrastructure Standing Committee meeting.

ATTACHMENTS

1. **SBRC Current Potential Betterment List** [↓](#) 

Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
<p>Springs Road, Fairdale</p> <p>CH: 2670 - 2680</p>	<p>Existing culvert showing signs of movement. Severe erosion adjacent to existing road >2m drop off to existing structure.</p>	<p>Excavate and repair / replace existing culvert structure. Design and install concrete retainment wall or battered gabion wall structure to reduce erosion potential to adjacent road.</p>	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 • Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
<p>Burnett Street, Kingaroy</p> <p>CH: 600 - 715</p>	<p>Substantial road base and seal failure.</p>	<p>To be re-constructed under REPA</p>	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Williams Road, Benarkin North CH: 5470 - 5500	Extensive Damage to Floodway access & egress	Extend Floodway 10m in both directions to minimise potential future damage from creek / drain overflow	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May






Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
<p>Dip Road, Windera</p> <p>CH: 370 - 390</p>	<p>Extensive Damage to Floodway</p>	<p>Extend Floodway 10m in both directions to minimise potential future damage from creek / drain overflow</p>	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
<p>Dip Road, Windera</p> <p>CH: 420 - 470</p>	<p>Extensive Damage To Floodway</p>	<p>Install Concrete Surface to Floodway 380 - 400 = 20 x 5 x .15 = 15m³ Gravel resheet 100 - 30 x 5.5 x .1 = 16.5m³</p>	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May
			
			
			

Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
<p>Manumbar Road, Murgon</p> <p>CH: 15660-15690</p>	<p>Washouts on approach and exit from existing causeway</p>	<p>Extend Floodway 10m in both directions to minimise potential future damage from creek / drain overflow</p>	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May
<p>December 9, 2021 10:24 am -26.496212, 152.113094 55553 Manumbar Road 15670.0</p> <p>December 9, 2021 10:24 am -26.496172, 152.113041 55553 Manumbar Road 15670.0</p> <p>March 1, 2022 10:42 am -26.496256, 152.113012 55553 Manumbar Road 15660.0</p>			

Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
<p>Manumbar Road, Sandy Ridges</p> <p>CH:16250</p>	<p>Washouts on approach and exit from existing causeway</p>	<p>Extend Floodway 10m in both directions to minimise potential future damage from creek / drain overflow</p>	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May
 <p>February 2, 2022 3:28 pm -26.491260, 152.115130 55553 Manumbar Road 16260.0</p> <p>February 2, 2022 3:30 pm -26.491284, 152.115161 55553 Manumbar Road 16260.0</p>			

Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
<p>Maidenwell Upper Yarraman Road, Maidenwell</p> <p>CH: 150 – 150</p>	<p>Washouts on approach and exit from existing causeway</p>	<p>Extend Floodway 5m in both directions to minimise potential future damage from creek / drain overflow</p>	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May
<p>May 17, 2022 11:22 am -26.861848, 151.803897 55572 Maidenwell Upper Yarraman Road 1090.0</p> 			
<p>May 17, 2022 11:23 am -26.861822, 151.803812 55572 Maidenwell Upper Yarraman Road 1100.0</p> 			
<p>May 17, 2022 11:24 am -26.861792, 151.804142 55572 Maidenwell Upper Yarraman Road 1120.0</p> 			

Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Gooyong Street, Kingaroy CH: 420 - 470	Manhole and pipe is full of water again Installed barricading moved storm water lid to push water out to the gutter	Excavate and Replace Urban Stormwater detailed scope to be developed	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
<p>Mt McEuen Road, Mount McEuen</p> <p>CH: 400 – 420</p>	<p>Washouts at drainage structure</p>	<p>Improvement of Batter Protection and construction / installation of head walls</p>	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Arthur Street West (Should this be East ?), Nanango CH: 20 - 60	Concrete failing under seal causing seal failure	Replace Concrete Floodway Surface 30 x 6 x .2 = 36m3	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Rail Trail, Benarkin CH: 80- 139	Rail trail washed away not impeding the road but very soft under foot Shoulder scouring	Supply and install rock protection adjacent to water course, Bulk fill with imported material and compact behind rock protection	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Greenview Road / Dingo Creek Carpark, Wondai - Greenview CH: 620 - 640	Erosion between road surface and drain headwalls	Install Concrete between existing headwalls and sealed road surface to prevent future erosion	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Flagstone Creek Road Haly Creek CH: 2540 - 2545	Washouts on exit from existing causeway	Extend concrete Floodway 6 x 5 x .15 = 4.5m ³	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Hodges Road, Kingaroy CH: 2540 - 2545	Existing concrete road section flooding during	Raise road surface Install drainage structure, reshape table drains	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Belle Street, Kingaroy CH: 360 - 390	Substantial road base and seal failure	Propose full width crazing in pavement, suggest will deteriorate once the base and sub base dry out	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Lamperds Road, Memerambi CH: 240 - 250	Erosion between existing concrete road surface and drain headwalls	Propose extension of existing concrete to align with existing headwalls LHS 5 x 1.5 x .1 = .75m ³ - RHS 5 x .75 x .1 = .375m ³ plus Rock protection RHS 5 x 1 x .5 = 2.5m ³	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Recreation Drive, Memerambi CH: 3560 - 3570	Seal washed out across Road	Propose reshape table drain x 50m, and upgrade of 2 x 375 x 8m drainage pipes to 450mm to manage volume of water for this site	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Kings Bridge Road, Wyalla / Sandy Ridges CH: 420 - 460	Road surface washed out exposing Causing damage to existing concrete causeway and approaches	Propose 10 x 5 x .15 concrete 7.5m3	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Kings Bridge Road, Wyalla / Sandy Ridges CH: 220 - 240	Road surface washed out exposing existing drainage pipes and headwalls	Propose 10 x 5 x .15 concrete 7.5m3	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Pedersens Road, Dangore CH: 400 - 430	Existing rock base and geofabric washed out across waterway	Propose 30 x 5 x .15 concrete causeway = 15m ³	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Mondure Crossing Road, Glan Devon CH: 3400 - 3380	Road flooded at low point	Propose 2 x 375 RCP x 8m + 2 x double 375 Headwalls Build road up x 500mm at current low point - Bulk fill 40 x 6 x .3 = 72m3 plus HFG75 x 40 x 6 = 240m2	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Jarrards Road, Boondooma CH: 7020 - 7030	Road washed out at drainpipe crossing point due to large volumes of water and sediment blocking drainage structure	Pipes desilt. 6mx.375mx.375=.74 m3 Tdrain hs. 3mx1.5mx.4=1.57m3 Tdrain rhs. 3mx1.5mx.4=1.57m3 Install concrete causeway 5 x 10 x .15 = 7.5m3	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



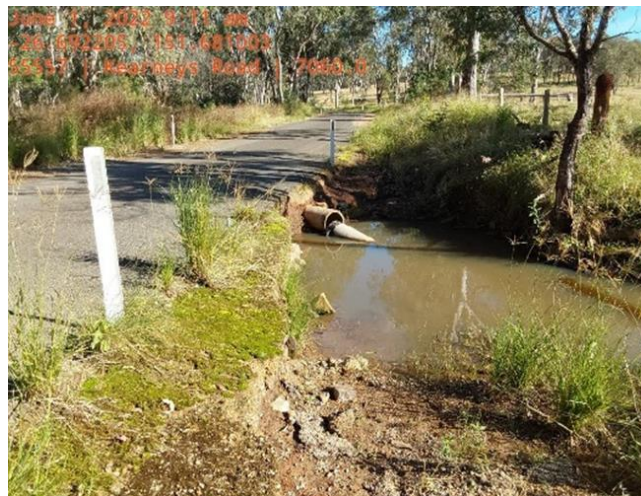
Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Mercer Springgate Rd, East Nanango CH: 680 - 690	Causeway / Floodway Damaged or Destroyed - Concrete causeway not structurally sound - Pipe broken under concrete	Reconstruct Reinforced Concrete 8 x 5.5 x .15 = 6.6m3 Replace Concrete Pipe 8m x .375 Install 2 x .375 Headwalls	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Cushnie Road, Cushnie CH: 1170-1190	Severe scouring of shoulder on right 3m deep	Grouted Rock / Stone Pitching 10 x 2.5 x .75 = 18.75m ³	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Kearneys Road, Kumbia CH: 7060-7070	Severe scouring of shoulder on right 2m deep encroaching on sealed road surface Batter washed away 5m x 2.5 x 2 = 25m ³ 450mm pipe separation drainage structure undermined"	Repair Drainage structure Bulk fill 5 x 2 x 1.5 = 15m ³ Rock protection 5 x 2 x 1 = 10m ³ "	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Manar Road, Condooma H: 20170-1180	Road surface washed out exposing previous repair works grouted rock - sediment debris silt buildup	"Propose 10 x 5.5 x .15 concrete causeway = 8.25m3 Desilt and Bulk Exc / remove 10x.3x.3=.75m3 Lhs tdrain. 5 x 5 x .4 = 10m3 rhs tdrain. 5 x 3 x .3 = 4.5m3 Total 15.25m4"	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Stonelands Road, Stonelands – Hivesville CH: 14460-14480	Road surface damaged, debris and sediment build up at floodway	"Propose 20 x 5.5 x .15 concrete causeway = 16.55m3 to replace existing damaged floodway and extend approaches both ways. Desilt and Bulk Exc / remove 20 x 3 x .3 = 18m3 Rhs t- drain. 5 x 2 x .3 = 10m3 lhs tdrain. 5 x 3 x .3 = 4.5m3 Total 22.5m3"	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Hoopers Road, Taabinga CH: 2150-2170	Unsealed road surface damaged, loss of materials	Install 20? x 5 x .15 Concrete pad over existing drainage structure	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Iron Pot Road, Kumbia – Chahpinga CH: 43020-43050	Silt 5x4x.2=10 m3, seal 5x3=15m2 + .1.5x5=7.5 m2; 1 guidepost, 1flood marker	Extend floodaway both sides 10 x 6 x .15	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Trentham Lane, Okeden – Brigooda CH: 7770-7790	Scouring, Roack protection washed out	Install 20' x 5 x .15 Concrete pad over existing drainage structure	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Finnemores Road, Redgate – Moondooneer CH: 1830-1835	Scours across road at drain	Install 20 x 5 x .15 Concrete pad over existing drainage structure	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
<p>Magees Road, Inverlaw - Benair</p> <p>CH: 1650-1680</p>	<p>Scours across road at drain and lead ins both sides</p>	<p>Install 30 x 5 x .15 Concrete pad over existing gravel causeway</p>	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Walkers Road, Ballogie CH: 1150-1180	Scouring loss of materials	Install 30 x 5 x .15 Concrete pad over existing drainage structure	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



Road / Asset Name	Damage Details	Betterment Options	Previous Damage/ Event Details
Walkers Road, Ballogie CH: 150-170	Scouring loss of materials	Install 20 x 5 x .15 Concrete pad over existing drainage structure	<ul style="list-style-type: none"> • EV01 November 2021 Rain Event • EV02 Jan 2022 Wide Bay Weather Event • EV03 Feb 2022 SEQ Rain & Flood Event • EV04 May 2022 SEQ Flood Event 6 - 20 May



11.3 STAGE TWO WONDAI INDUSTRIAL ESTATE**File Number: 20-07-2022****Author: Manager Infrastructure Planning****Authoriser: Chief Executive Officer****PRECIS**

Presented at the General Council Meeting on 24 June 2022 and again at the July Infrastructure Standing Committee meeting.

SUMMARY**COMMITTEE RESOLUTION 2022/13**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

Procedural Motion:

That the matter be lifted from the table.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil**CARRIED 7/0**

COMMITTEE RECOMMENDATION

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That Council commit to fund the design and works for the completion of Stage 2 of the Wondai Industrial Estate within the 22/23 roads capital works budget with an allocation of \$450,000 from Council funds.

AMENDMENT

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That the Committee recommend to Council:

That Council commit to fund the design and then consider funding the works for the completion of Stage 2 of the Wondai Industrial Estate within the 22/23 roads capital works budget with full costings and a report to come back with potential funding options with works to include a 2 way access on Kemp and Burrow Street and improved signage across the Industrial Estate.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott HenschenAgainst: Cr Kirstie Schumacher**CARRIED 6/1****The Amendment Became the Resolution**

COMMITTEE RESOLUTION 2022/14

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Committee recommend to Council:

That Council commit to fund the design and then consider funding the works for the completion of Stage 2 of the Wondai Industrial Estate within the 22/23 roads capital works budget with full costings and a report to come back with potential funding options with works to include a 2 way access on Kemp and Burrow Street and improved signage across the Industrial Estate.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 6/1

OFFICER'S RECOMMENDATION

That Council commit to fund the design and then consider funding the works for the completion of Stage 2 of the Wondai Industrial Estate within the 22/23 roads capital works budget with full costings and a report to come back with potential funding options with works to include a 2 way access on Kemp and Burrow Street and improved signage across the Industrial Estate.

BACKGROUND

As presented at the July Infrastructure Standing Committee meeting.

ATTACHMENTS

Nil

12 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION**12.1 NOTICE OF MOTION - KINGAROY VISITOR INFORMATION CENTRE****File Number:** 20-07-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability Standing Committee meeting held on 13 July 2022 was a motion on the Kingaroy Visitor Information Centre.

SUMMARY**7.1 NOTICE OF MOTION - KINGAROY VISITOR INFORMATION CENTRE**

COMMITTEE RESOLUTION 2022/2

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the Committee recommend to Council:

That Council take ownership of the sewing machine that was donated to the Big Peanut Committee for display at the Kingaroy Visitor Information Centre.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That Council take ownership of the sewing machine that was donated to the Big Peanut Committee for display at the Kingaroy Visitor Information Centre.

BACKGROUND

Motion presented at the Liveability Standing Committee Meeting held on 13 July 2022.

ATTACHMENTS**Nil**

13 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES**13.1 SOUTH BURNETT REGIONAL COUNCIL PLANNING SCHEME – RESOLUTION FOR 1ST STATE INTEREST REVIEW****File Number: 20-07-2022****Author: General Manager Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability Standing Committee meeting held on 13 July 2022 was a report regarding information on the Proposed Amendment to the South Burnett Regional Council Planning Scheme – Resolution for 1st State Interest Review.

SUMMARY**9.6 PROPOSED AMENDMENT TO THE SOUTH BURNETT REGIONAL COUNCIL PLANNING SCHEME - RESOLUTION FOR 1ST STATE INTEREST REVIEW****COMMITTEE RESOLUTION 2022/16**

Moved: Cr Kirstie Schumacher

Seconded: Deputy Mayor Gavin Jones

That the Committee recommend to Council:

That Council:

1. Endorses the proposed major amendment 1/2022 (Version 2) to the South Burnett Region Planning Scheme 2017 and included mapping (“the proposed major amendment”) [refer to Attachment A];
2. Endorse the Statement of State Interests Integration [refer to Attachment A1];
3. Endorses the Communications Strategy [refer to Attachment B] for public consultation of the proposed major amendment for a minimum of 30 days;
4. Authorises Chief Executive Officer to give notice to the Minister for Planning of the decision to amend the planning scheme and provide the required material for a proposed major amendment (as prescribed in Schedule 3 of the Minister’s Guidelines and Rules) in accordance with Chapter 2, Part 4, Section 16.5 of the Minister’s Guidelines and Rules; and
5. Decide to proceed to public consultation after the conclusion of the state interest review stage in accordance with Chapter 2, Part 4, Step 18.2 of the Minister’s Guidelines and Rules, subject to confirmation by the Minister for Planning in accordance with Chapter 2, Part 4, Sections 17.5 and 17.6 of the Minister’s Guidelines and Rules.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That Council:

1. Endorses the proposed major amendment 1/2022 (Version 2) to the South Burnett Region Planning Scheme 2017 and included mapping ("the proposed major amendment") [refer to Attachment A];
2. Endorse the Statement of State Interests Integration [refer to Attachment A1];
3. Endorses the Communications Strategy [refer to Attachment B] for public consultation of the proposed major amendment for a minimum of 30 days;
4. Authorises Chief Executive Officer to give notice to the Minister for Planning of the decision to amend the planning scheme and provide the required material for a proposed major amendment (as prescribed in Schedule 3 of the Minister's Guidelines and Rules) in accordance with Chapter 2, Part 4, Section 16.5 of the Minister's Guidelines and Rules; and
5. Decide to proceed to public consultation after the conclusion of the state interest review stage in accordance with Chapter 2, Part 4, Step 18.2 of the Minister's Guidelines and Rules, subject to confirmation by the Minister for Planning in accordance with Chapter 2, Part 4, Sections 17.5 and 17.6 of the Minister's Guidelines and Rules.

BACKGROUND

Presented at the Liveability Standing Committee meeting held on 13 July 2022.

ATTACHMENTS

Nil

13.2 AMENDMENT TO PLUMBING FEES 2022/2023

File Number: 20-07-2022
Author: General Manager Liveability
Authoriser: Chief Executive Officer

PRECIS

Presented at the Liveability Standing Committee meeting held on 13 July 2022 was a report regarding information on an amendment to plumbing fees 2022/2023.

SUMMARY

9.4 AMENDMENT TO PLUMBING FEES 2022/2023

COMMITTEE RESOLUTION 2022/14

Moved: Deputy Mayor Gavin Jones
 Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council amend its 2022/2023 Register of Fees and Charges to include the following:

PLUMBING FEES AND CHARGES		
	Current Fees and Charges	Proposed Fees and Charges
Class 1 and 10a Buildings – Sewered Area		
Dwelling Approval and Inspections (up to 15 fixtures)	\$ 745.00	\$ 1,205.00
Shed (up to 5 fixtures)		\$ 960.00
Approval and Inspection	\$ 115.00	Delete
Alteration or Modifications	\$ 470.00	\$ 470.00
Class 1 and 10a Buildings – Non-Sewered Area		
Approval and Inspection of Household Sewerage Treatment Plant/Septic/Grey Water Application Fee	\$ 125.00	\$ 125.00
Dwelling Approval and Inspection (up to 15 fixtures)	\$ 615.00	\$ 1,075.00
Shed (up to 5 fixtures)		\$ 960.00
Approval and Inspection	\$ 115.00	Delete
Alteration or Modifications	\$ 470.00	\$ 470.00
Demolition and/or Replacement of Septic Tank/Treatment Plant/Grease Trap/Grey Water – Inspection Fee	\$ 260.00	\$ 260.00
Alteration to Land Application Area	\$ 350.00	\$ 350.00

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER’S RECOMMENDATION

That Council amend its 2022/2023 Register of Fees and Charges to include the following:

PLUMBING FEES AND CHARGES		
	Current Fees and Charges	Proposed Fees and Charges
Class 1 and 10a Buildings – Sewered Area		
Dwelling Approval and Inspections (up to 15 fixtures)	\$ 745.00	\$ 1,205.00
Shed (up to 5 fixtures)		\$ 960.00
Approval and Inspection	\$ 115.00	Delete
Alteration or Modifications	\$ 470.00	\$ 470.00
Class 1 and 10a Buildings – Non-Sewered Area		
Approval and Inspection of Household Sewerage Treatment Plant/Septic/Grey Water Application Fee	\$ 125.00	\$ 125.00
Dwelling Approval and Inspection (up to 15 fixtures)	\$ 615.00	\$ 1,075.00
Shed (up to 5 fixtures)		\$ 960.00
Approval and Inspection	\$ 115.00	Delete
Alteration or Modifications	\$ 470.00	\$ 470.00
Demolition and/or Replacement of Septic Tank/Treatment Plant/Grease Trap/Grey Water – Inspection Fee	\$ 260.00	\$ 260.00
Alteration to Land Application Area	\$ 350.00	\$ 350.00

BACKGROUND

Presented at the Liveability Standing Committee meeting held on 13 July 2022.

ATTACHMENTS

Nil

13.3 FOOT & MOUTH DISEASE PUBLIC STATEMENT**File Number:** 14-07-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

At the Liveability Standing Committee meeting held on 13 July 2022 was a motion moved off the floor by Cr Henschen regarding Foot & Mouth Disease Public Statement.

SUMMARY**12.4 FOOT AND MOUTH DISEASE**

COMMITTEE RESOLUTION 2022/30

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the Committee recommend to Council that:

That Council release a public statement calling on the Federal Government to temporarily suspend all travel between Australia and any sites known to have active foot and mouth disease and calls on all other Councils nationally to support this motion.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That Council release a public statement calling on the Federal Government to temporarily suspend all travel between Australia and any sites known to have active foot and mouth disease and calls on all other Councils nationally to support this motion.

BACKGROUND

Raised at the Liveability Standing Committee meeting held on 13 July 2022.

Media release and media interviews held on 14 July 2022

ATTACHMENTS**Nil**

13.4 FOOT & MOUTH DISEASE**File Number:** 20-07-2022**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

At the Liveability Standing Committee meeting held on 13 July 2022 was a motion moved off the floor by Cr Henschen in relation to the Foot and Mouth Disease.

SUMMARY**12.3 FOOT AND MOUTH DISEASE**

COMMITTEE RESOLUTION 2022/29

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the Committee recommend to Council that:

1. That the South Burnett Regional Council release a public statement on foot and mouth disease and General Manager O'May and Cr Henschen be delegated to work on the implementation of a program for public warning and educational notices across the South Burnett and relevant industry sites around our region.
2. That Council reach out to the LGAQ and ALGA to develop a State and National advocacy position and seek advise as how collectively we can work together and act now.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

1. That the South Burnett Regional Council release a public statement on foot and mouth disease and General Manager O'May and Cr Henschen be delegated to work on the implementation of a program for public warning and educational notices across the South Burnett and relevant industry sites around our region.
2. That Council reach out to the LGAQ and ALGA to develop a State and National advocacy position and seek advise as how collectively we can work together and act now.

BACKGROUND

Raised at the Liveability Standing Committee meeting held on 13 July 2022.

ATTACHMENTS**Nil**

13.5 FOOT AND MOUTH DISEASE FORUM

File Number: 20-07-2022
Author: General Manager Liveability
Authoriser: Chief Executive Officer

PRECIS

At the Liveability Standing Committee meeting held on 13 July 2022 was a motion moved off the floor by Mayor Otto in relation to the Foot and Mouth Disease Forum.

SUMMARY**9.1.4 FOOT AND MOUTH DISEASE FORUM**

COMMITTEE RESOLUTION 2022/8

Moved: Mayor Brett Otto
Seconded: Cr Scott Henschen

That the Committee recommend to Council:

That Council work with industry stakeholders to facilitate a regional forum including invitation to the Regional Director DAF, Queensland Ministers for Agriculture and Tourism and the Federal Minister for Agriculture, to be based in Kingaroy.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That Council work with industry stakeholders to facilitate a regional forum including invitation to the Regional Director DAF, Queensland Ministers for Agriculture and Tourism and the Federal Minister for Agriculture, to be based in Kingaroy.

BACKGROUND

Raised at the Liveability Standing Committee meeting held on 13 July 2022.

ATTACHMENTS

Nil

13.6 FOOT AND MOUTH DISEASE BIO-SECURITY PLAN.**File Number:** 20-07-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

At the Liveability Standing Committee meeting held on 13 July 2022 was a motion moved off the floor by Cr Duff in relation to the Foot and Mouth Disease Bio-Security Plan.

SUMMARY**9.1.5 FOOT AND MOUTH DISEASE BIO-SECURITY PLAN**

COMMITTEE RESOLUTION 2022/9

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommend to Council:

That Council work with BIEDO to facilitate an Agriculture Network meeting to address the concerns across our region relating to foot and mouth disease and to discuss the bio-security plan.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That Council work with BIEDO to facilitate an Agriculture Network meeting to address the concerns across our region relating to foot and mouth disease and to discuss the bio-security plan.

BACKGROUND

Raised at the Liveability Standing Committee meeting held on 13 July 2022.

ATTACHMENTS**Nil**

14 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT

14.1 EMERGENCY AFTER HOURS CALL SERVICE AND LDMG OVERVIEW

File Number: 20-07-22

Author: General Manager Infrastructure

Authoriser: Chief Executive Officer

PRECIS

Emergency After Hours Call Service and LDMG Overview

SUMMARY

Presented at the July Infrastructure Standing was a report updating Council on the Emergency After Hours Call Services and LDMG Overview

OFFICER'S RECOMMENDATION

COMMITTEE RESOLUTION 2022/17

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

1. That Council note the report; and
2. That the Chief Executive Officer engage with Council's after hours call centre provider in relation to Council's concerns regarding delays in service during wet weather events.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council

1. Note the report; and
2. That the Chief Executive Officer engage with Council's after hours call centre provider in relation to Council's concerns regarding delays in service during wet weathers events.

BACKGROUND

Following this meeting contact was made with Peak Services.

They advised that there are no issues from Peak if council chooses to establish its own contact centre during certain declared weather events and requested to be updated with plans at the time. They will always remain in the background for support during an event, which would be helpful at the times Council would need to 'close' our centre for a few hours, to get some respite for example.

They also advised the following data:

Notwithstanding, there are always some outliers but for the 2021-22 financial year, Peak's average speed to answer our council's 3700+ calls was 42 seconds. For the month of February, which was the month hardest hit by the events, the average speed to answer was 117 seconds.

For further background information – Peak has invested heavily in the Peak 247 team in the new financial year with an expansion of a further 10 players joining the front-line team as well as increased management support structure, dedicated weekend Supervisor and Senior Quality Assurance Officer too. In addition, regular comms events and team build exercises will be scheduled for the team alongside personal development and technical training throughout the year.

ATTACHMENTS

Nil

15 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS**15.1 LEASE - KINGAROY TENNIS AND DISTRICT TENNIS ASSOCIATION INC****File Number: 20-07-2022****Author: General Manager Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability Standing Committee meeting held on 13 July 2022 was a report regarding information on Kingaroy Tennis and District Tennis Association Inc Lease.

SUMMARY**11.3 LEASE - KINGAROY TENNIS AND DISTRICT TENNIS ASSOCIATION INC.**

COMMITTEE RESOLUTION 2022/23

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommend to Council that:

1. That South Burnett Regional Council, in accordance with s236(1)(b)(ii) of the *Local Government Regulation 2012*, enter into a Lease with the Kingaroy and District Tennis Association Inc. for Lease Area F on Lot 6 on SP274891 for a term of ten (10) years for rental amount of \$75.00 per annum (GST exclusive).
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Lease between Council and the Kingaroy and District Tennis Association Inc. on term and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That

1. South Burnett Regional Council, in accordance with s236(1)(b)(ii) of the *Local Government Regulation 2012*, enter into a Lease with the Kingaroy and District Tennis Association Inc. for Lease Area F on Lot 6 on SP274891 for a term of ten (10) years for rental amount of \$75.00 per annum (GST exclusive).
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Lease between Council and the Kingaroy and District Tennis Association Inc. on term and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

ATTACHMENTS**Nil**

15.2 WONDAL POOL ENHANCEMENT PROJECT**File Number:** 20-07-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability Standing Committee meeting held on 13 July 2022 was a report regarding information on the Wondai Pool Enhancement Project.

SUMMARY**11.5 WONDAL POOL ENHANCEMENT PROJECT**

COMMITTEE RESOLUTION 2022/26

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommend to Council

That South Burnett Regional Council allocate additional project funds of \$300,000 to the Wondai Memorial Pool Enhancement Project from Building Restricted Cash and that the budget adjustment be included in the 2022/23 financial year first quarter budget review.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council allocate additional project funds of \$300,000 to the Wondai Memorial Pool Enhancement Project from Building Restricted Cash and that the budget adjustment be included in the 2022/23 financial year first quarter budget review.

BACKGROUND

Presented at the Liveability Standing Committee meeting held on 13 July 2022.

ATTACHMENTS**Nil**

16 PORTFOLIO - REGIONAL DEVELOPMENT**16.1 TOURISM INDUSTRY & ENTITIES IDENTIFICATION**

File Number: 20-07-2022
Author: Executive Assistant
Authoriser: Chief Executive Officer

PRECIS

At the Executive and Finance & Corporate Standing Committee meeting held on 13 July 2022 was a motion moved off the floor by Cr Henschen on the tourism industry.

SUMMARY**9.3 TOURISM INDUSTRY & ENTITIES IDENTIFICATION**

COMMITTEE RESOLUTION 2022/14

Moved: Cr Scott Henschen
Seconded: Cr Kirstie Schumacher

That the Committee recommend to Council:

That South Burnett Regional Council investigate the costings to fund a workshop with VSB to look for further promotion of our tourism industry and entities identification and the safety of our Country with foot and mouth disease on our door step.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council investigate the costings to fund a workshop with VSB to look for further promotion of our tourism industry and entities identification and the safety of our Country with foot and mouth disease on our door step.

BACKGROUND

Raised at the Executive and Finance & Corporate Standing Committee meeting held on 13 July 2022.

ATTACHMENTS

Nil

16.2 TOWN BROCHURES**File Number:** 20-07-2022**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

At the Executive and Finance & Corporate Standing Committee meeting held on 13 July 2022 was a motion moved off the floor by Cr Duff about town brochures.

SUMMARY**9.4 TOWN BROCHURES**

COMMITTEE RESOLUTION 2022/15

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That Council supports local business groups who wish to put together and fund their own town brochures that include Council assets and the Chief Executive Officer approve where appropriate the inclusion of Council assets.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That Council supports local business groups who wish to put together and fund their own town brochures that include Council assets and the Chief Executive Officer approve where appropriate the inclusion of Council assets.

BACKGROUND

Raised at the Executive and Finance & Corporate Standing Committee meeting held on 13 July 2022.

ATTACHMENTS**Nil**

17 INFORMATION SECTION

17.1 DELEGATED AUTHORITY REPORTS (1 JUNE 2022 TO 30 JUNE 2022)

File Number: 07/07/2022

Author: Acting Manager Environment & Waste

Authoriser: Chief Executive Officer

PRECIS

Reports signed by the Chief Executive Officer under delegated authority.






SUMMARY

This report comprises a listing of any reports approved by delegated authority from the 1st of June 2022 until the 30th of June 2022.

OFFICER'S RECOMMENDATION

That the Delegated Authority report be received.

ATTACHMENTS

1. **Signed off meeting report for MCU22.0001 - Extension to existing shop at 72 Mackenzie Street, Wondai** [↓](#) 
2. **Signed off meeting report for MCU22.0005 - New Dwelling House on land at Lot 34 Ringtail Lane, Bunya Mountains** [↓](#) 
3. **Signed off meeting report for MCU22.0008 - Extension to currency period at 15 Rogers Drive, Kingaroy** [↓](#) 
4. **Signed off meeting report for RAL22.0009 - Boundary Realignment at 240 Birt Road, Millers Road & Karingal Road Booie** [↓](#) 
5. **Signed off meeting report for RAL22.0018 - Reconfiguration of a lot (1 lot into 2 lots) at 15 George Street, Nanango** [↓](#) 

Delegated Authority

Date:

0.0 MATERIAL CHANGE OF USE - EXTENSION TO EXISTING SHOP AT 72 MACKENZIE STREET, WONDAL (AND DESCRIBED AS LOT 7 ON RP204514)

File Number: MCU22/0001
Author: Planning Officer
Authoriser: Chief Executive Officer

PRECIS

Material Change of use - Extension to existing shop at 72 Mackenzie Street, Wondai (and described as Lot 7 on RP204514) - Applicant: Peries Group Pty Ltd, C/- Adapt Town Planning

SUMMARY

- Application for Material Change of Use – Development Permit (Extension to existing shop).
- Subject site located in the Local Centre zone under the South Burnett Regional Council Planning Scheme.
- Proposal triggers code assessment.
- The development application is assessed against the relevant codes of the South Burnett Regional Council Planning Scheme. Relevant codes including:
 - Local Centre Zone Code; and
 - Services and works Code.
- Application did not require referral to SARA.
- Application was note subject to public notification.
- Council issued an Information Request in regard to:
 - Engineering issues (parking, water supply, sewerage and access); and
 - Compliance with performance outcomes PO1 and PO4 of the Local centre zone code (proposed scale, build, design and landscaping).
- The proposal does not adversely impact on the character and amenity of the Wondai town centre.
- The application has been assessed and the proposal generally meets the requirements of the planning scheme and relevant codes or has been conditioned to comply (refer Attachment A – Statement of Reasons).
- Application recommended for approval subject to reasonable and relevant conditions.

OFFICER’S RECOMMENDATION

That Council approve the development permit for a Material Change of Use for an extension to existing shop at 72 Mackenzie Street, Wondai (and described as Lot 7 on RP204514), subject to the following conditions.

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Reference no.	Revision
Cover Page	BRD Group	1952 – SD001	B
Contents Page	BRD Group	1952 – SD002	C
Site Plan – Existing / Demo	BRD Group	1952 – SD101	C
Site Plan - Proposed	BRD Group	1952 – SD102	B
			Submit revised carparking layout in

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			accordance with Condition ENG18
Floor Plan – Existing / Demo	BRD Group	1952 – SD103	C
Floor Plan – Proposed	BRD Group	1952 – SD104	B
Roof Plan – Existing / Demo	BRD Group	1952 – SD105	B
Roof Plan – Proposed	BRD Group	1952 – SD106	B
Elevations & Sections – Existing / Demo	BRD Group	1952 – SD201	C
Elevations & Sections – Proposed	BRD Group	1952 – SD202	B

APPROVED USE – SHOP

GEN2. The approved development is a Material Change of Use for a Shop and on Lot 7, as shown on the approved plans and does not imply approval for other similar uses.

COMPLIANCE WITH CONDITIONS

GEN3. All conditions of this approval must be complied with before the change occurs (prior to the commencement of use) and while the use continues to the satisfaction of Council, unless otherwise stated.

GEN4. The development herein approved may not start until the following development permits have been issued and complies with as required:

- Development Permit for Building Works;
- Development Permit for Plumbing and Drainage Work; and
- Development Permit for Operation Work.

GEN5. Dust prevention measures must be undertaken to ensure that dust does not cause a nuisance to occupiers of adjacent properties.

GEN6. Maintain the site in a clean and orderly state at all times.

LIGHTING

MCU1. Design all external lighting in accordance with AS4282-1997 “Control of the Obtrusive Effects of Outdoor Lighting”.

Artificial illumination is not to cause nuisance to occupants of nearby premises and any passing traffic. Direct security and flood lighting away from adjacent premises to minimise the protrusion of light outside the street

LANDSCAPING

MCU2. Apart from declared weeds and pests, trees and shrubs and landscaped areas currently existing on the site, shall be retained where possible, and action taken to minimise disturbance during construction work.

MCU3. Where additional landscaping is proposed, as indicated on the submitted Site Plan, landscaping is to be provided in accordance with “Site Plan – Proposed Revision B” (as listed in GEN1) and Council’s “Branching Out – Your handy guide to tree planting in the South Burnett”.

All landscaped works must be established by a qualified person and maintained in accordance with the conditions of this Development Approval for the life of the development, and in a manner that ensures healthy, sustained and vigorous plant growth. All plant material must be allowed to grow to the full form and be refurbished when its life expectancy is reached.

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REFUSE STORAGE COLLECTION

- MCU4. Provision must be made for the storage and removal of refuse in accordance with the *Waste Reduction and Recycling Regulation 2011*.
- MCU5. Any areas that are dedicated for the collection and/or storage of solid waste on the premises are to be:
- level;
 - provided with impervious hard stand and drained; and
 - if facing either the street frontage or adjoining properties, screened by a 1.8m high fence around the full perimeter.
- MCU6. Refuse bin areas are to be provided for the washing out of the refuse bins and in connection with this:
- all tap outlets must be fitted with backflow prevention devices;
 - the floor areas are to be drained to sewer; and
 - areas are to be covered and drainage designed such that water not associated with the washing out process (e.g. rainfall) does not enter the sewer.

ENGINEERING

- ENG1. Submit to Council, an Operational Work application for all civil works including earthworks, stormwater, sewer, access and carparking (internal and external).
- ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.
- ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.
- ENG4. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

- ENG5. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG6. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

- ENG7. Design and construct stormwater drainage to ensure that the development will achieve "no nuisance" as described in the Queensland Urban Drainage Manual (QUDM) to all downstream properties including road reserves and the like for design storms up to ARI100.
- ENG8. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG9. Stormwater from sealed areas is required to be piped to the kerb and channel.
- ENG10. Design and construct all internal stormwater drainage works to comply with the relevant Section/s of AS/NZS 3500.3.2.

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WATER SUPPLY

ENG11. Connect the development to Council's reticulated water supply system via a single connection.

WATER SUPPLY – FIRE FIGHTING SUPPLY

ENG12. Prior to the submission of a Building Application, demonstrate to Council's satisfaction that adequate firefighting water flow and pressure is available.

Comment: The reticulated network in Wondai is generally not designed to provide fire fighting capacity for commercial requirements, and augmentation via onsite storage is expected to be required. Please liaise with Council regarding network supply prior to submission of the hydraulic requirements for the site.

SEWERAGE

ENG13. Connect the development to Council's existing reticulated sewerage system via a single connection.

SEWER

ENG14. Actual connection to Council's live sewerage infrastructure must be undertaken by or under the supervision of Council.

ENG15. Unless otherwise agreed by Council, the existing sewer main traversing the site shall be replaced with a new sewer main designed and constructed to Council requirements

ENG16. The design of the building shall provide adequate clearance for Council (the *relevant service provider*) to maintain, inspect, or replace the sewer under the building footprint via trenching if required. Provide a clear zone of 1.5 metres from the centre of any existing sewer pipework or within the Zone of Influence, whichever is the greater (measured horizontally).

ENG17. Provide a structural solution for Council approval to prevent loading on the sewer main, to meet the requirements of the *MP1.4 Building over or near relevant infrastructure*, and provide that the integrity of the building is unlikely to be affected as a result of maintenance/replacement, or the sewer failing to function properly.

PARKING AND ACCESS - GENERAL

ENG18. A) Provide a minimum of eight (8) on-site car parking spaces including a minimum of one (1) person with disability (PWD) car parking spaces in accordance with Australian Standard 2890.1 - Parking Facilities - Off Street Car Parking and in accordance with the following requirements:

- i. Design & construct all PWD car parking spaces in accordance with AS2890.6.
- ii. Design and construct all parking and manoeuvring areas with concrete, asphalt or a two-coat bitumen seal.
- iii. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.
- iv. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.
- v. Provide longitudinal gradient and crossfall for all driveways to comply with the requirements of AS2890.1.

B) During detailed design, where the minimum number of car parking spaces cannot be achieved on site, any shortfall shall be compensated via on street parking provisions through the following works.

- i. Line-mark on street carparks in Scott Street in accordance with Australian Standard 2890.5 On-street parking, as shown on brd Group Dwg No. 1952-SD102 Rev B. Pavement repairs in the location of the carparks shall be carried out prior to line-marking the parks, if deemed necessary by Council.

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PARKING AND ACCESS - SERVICING

ENG19. Provide loading bay facilities for an Articulated Vehicle in the location generally shown on the approved plan(s) of development that are designed in accordance with Australian Standard 2890.2 – Off-street Commercial Vehicle Facilities.

VEHICLE ACCESS

ENG20. Construct a commercial crossover between the property boundary and the edge of the Scott Street road pavement as shown on brd Group Dwg No. 1952-SD102 Rev B, having a minimum width of 6 metres, generally in accordance with IPWEAQ Std Dwg RS-051. Ensure that crossover splay is designed to accommodate turning movements of a Heavy Rigid Vehicle. Note that the crossfall on the footpath shall be maintained at 2% maximum.

ENG21. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure, including any stormwater gully pit, manhole, service infrastructure (eg power pole, telecommunications pit), road infrastructure (eg street sign, street tree, etc).

REDUNDANT CROSSOVERS

ENG22. Remove all redundant crossovers and reinstate the kerb and channel, road pavement, services, verge and any footpath (to Council's standard/to the standard immediately adjacent) along the frontage of the site.

ROADWORKS AND PEDESTRIAN SAFETY

ENG23. Install signage for all works on or near roadways in accordance with the Manual for Uniform Traffic Control Devices – Part 3, Works on Roads.

ENG24. Submit to Council, an application for any footpath, road or lane closures, and ensure all conditions of that approval are complied with during construction of the works.

ENG25. Maintain safe pedestrian access along Council's footpaths at all times.

ELECTRICITY AND TELECOMMUNICATIONS

ENG26. Connect the development to electricity and telecommunication services.

EARTHWORKS - GENERAL

ENG27. Earthworks per site involving cut or fill with a nett quantity of material greater than 50m³, requires an Operational Work application.

ENG28. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG29. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG30. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE

ADV1. Section 85 (1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within the period of six (6) years the approval will lapse.

ADV2. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

ADV3. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

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For further information or application form please refer to the rules and procedures available on Council's website.

- ADV4. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.
- ADV5. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity

GR8 Support and advocate for appropriate growth and development with responsive planning schemes, process, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

No implication can be identified.


ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

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PROPOSAL PLAN



IGA EXPANSION

70-72 MACKENZIE STREET
WONDAL, QLD 4606

PROJECT
IGA EXPANSION
70-72 MACKENZIE STREET, WONDAL, QLD 4606
CLIENT: PERIES GROUP PTY LTD.

PERIES GROUP
BUILDING DESIGN
INTERIOR DESIGN
DESIGN MANAGEMENT
171 WINDYBUSH DRIVE
WINDYBUSH QLD 4600
PHONE: 07 4671 4288
WWW.PG.COM.AU

DATE 10/07/2022
SCALE 1:100
STATUS PRELIMINARY

PROJECT NO 1952 - SD001
REVISION B

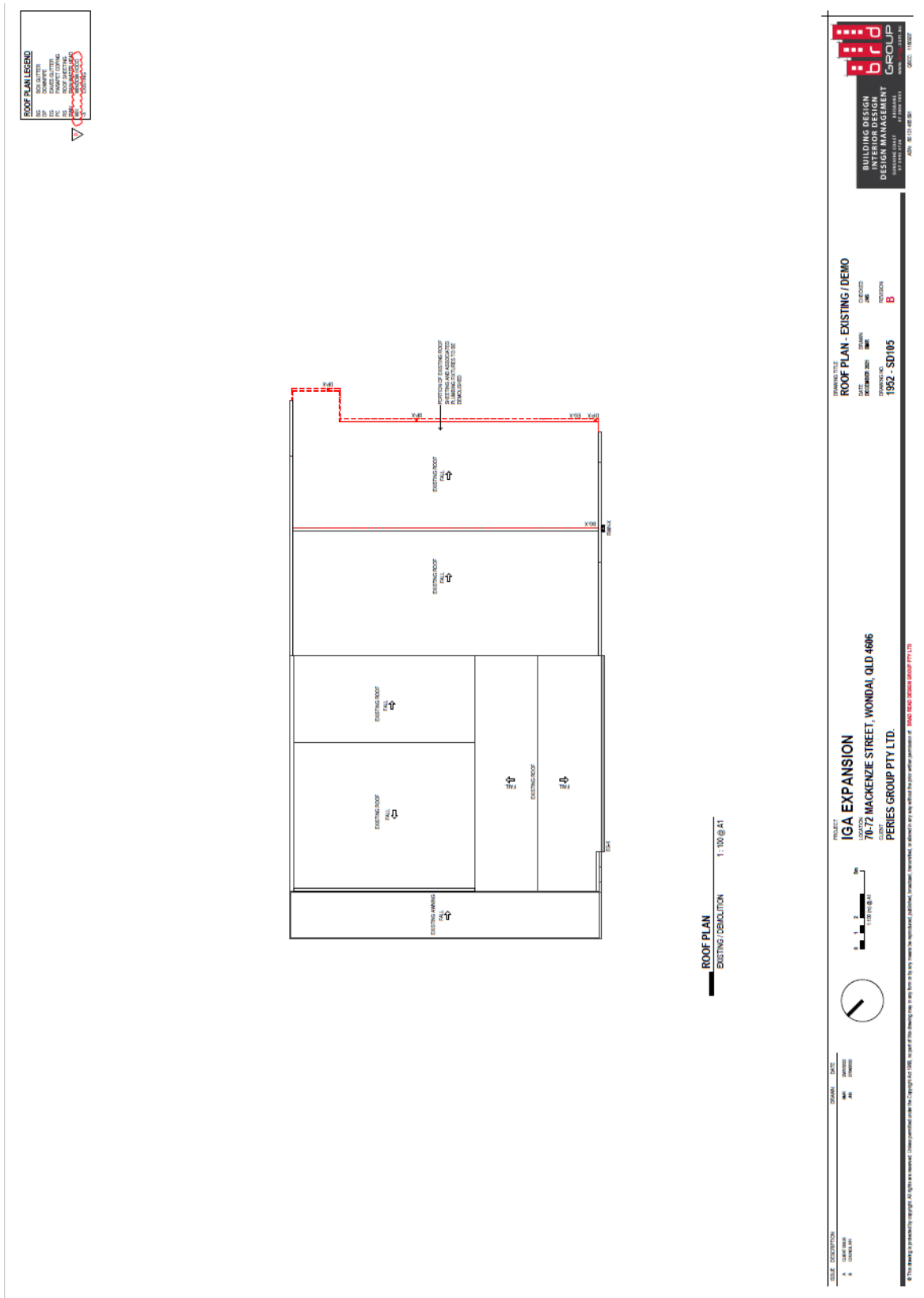
COVER PAGE
DATE: 10/07/2022
SCALE: 1:100
PROJECT NO: 1952 - SD001

PERIES GROUP
BUILDING DESIGN
INTERIOR DESIGN
DESIGN MANAGEMENT
171 WINDYBUSH DRIVE
WINDYBUSH QLD 4600
PHONE: 07 4671 4288
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REPORT

The applicant seeks approval for a development permit for a material change of use – extension to existing shop.

APPLICATION SUMMARY	
Applicant:	Peries Group Pty Ltd C/- Adapt Town Planning
Proposal:	Extension to existing shop
Properly Made Date:	23 February 2022
Street Address:	72 Mackenzie Street, Wondai
RP Description:	Lot 7 on RP204514
Assessment Type:	Code
Number of Submissions:	N/A
State Referral Agencies:	N/A
Referred Internal Specialists:	Development Engineer

The following table describes the key development parameters for the proposal:

PROPOSED DEVELOPMENT	
Proposed Development:	Extension to existing shop
Variations Sought:	Nil
Level of Assessment:	Code assessment
Area to be used:	Existing gross floor area = 596.1m ² Proposed gross floor area = 754.8m ²
Site Cover:	Existing site cover = 56.6% Proposed site cover = 71%
Car Parking Spaces:	19 car parking spaces (including 1 PWD park)
Submissions Received:	N/A
Decision Making Period Ends:	3 June 2022

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION		
Land Area:	1,049m ²	
Existing Use of Land:	Shop (IGA)	
Road Frontage:	Mackenzie Street - 20m Scott Street – 52m	
Road/s	Road Hierarchy	Construction standard
Mackenzie Street	Street	Bitumen sealed
Scott Street	Minor Urban Collector	Bitumen sealed
Easements	Nil	
Significant Site Features:	Nil	
Topography:	Flat	
Surrounding Land Uses:	Land Use	Zone/Precinct
North	Rail trail, town centre	Local centre zone, recreation & open space zone

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South	Town centre, dwellings	Local centre zone, low density residential zone
East	Shops/ town centre, dwellings	Local centre zone
West	Shops/ town centre, dwellings	Local centre zone, low density residential zone
Services:	Electricity, water supply, sewerage, telecommunications.	

Background / Site History

APPLICATION NO.	DECISION AND DATE
	N/A

ASSESSMENT:

Framework for Assessment

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- The *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	Nil.
WBB Regional Plan Designation:	N/A

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.4. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	South Burnett Regional Council Planning Scheme Version 1.4
Strategic Framework Land Use Category:	Urban
Zone:	Local Centre Zone
Precinct:	Nil
Consistent/Inconsistent Use:	Consistent
Assessment Benchmarks:	Local centre zone Code Services and works Code

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Assessment Benchmarks – Planning Scheme Codes

The application has been assessed against each of the applicable codes and found to be compliant with, or can be conditioned to comply with, each. The pertinent issues arising out of assessment against the codes are discussed below:

ACCEPTABLE OUTCOME	ASSESSMENT MANAGERS COMMENTS
LOCAL CENTRE ZONE CODE	
SECTION 1 - General	
PO1 The scale, bulk and design of buildings provides a safe and welcoming built environment that reflects the intended streetscape character and is consistent with the scale and form of buildings in the respective town centre and routinely found in smaller regional towns. Where Council has prepared streetscape guidelines, the design of awnings and façades and the placement and design of street furniture and street planting is encouraged to follow them.	
<p>AO1.1 Buildings are a maximum of 2 storeys above ground level, or 3 storeys if the third storey is set back 20m from the street alignment. and AO1.2 Buildings are built to the street alignment. and AO1.3 Building entrances are clearly visible from the street. and AO1.4 Development incorporates an all-weather awning built to a line 0.5m short of all carriageways with at least 3m vertical clearance. and AO1.5 The maximum building length in one plane is less than 30m, with variations at least 0.5m deep and 3m wide between continuing façades. and AO1.6 Upper levels incorporate horizontal and vertical variations in elements such as balconies, windows, shading devices and parapets. and AO1.7 Buildings on corner sites incorporate: (a) Elements distinguishing different levels; and (b) Variations in roof shape, recesses or projections, shade devices and detailing. and AO1.8 Plant and service equipment (air conditioning, exhaust fans, lift motor rooms, refuse bins, telecommunication devices, etc) are integrated into buildings.</p>	<ul style="list-style-type: none"> ✓ The building is 1 storey. ✓ Building is building to the street alignment. ✓ Front building entrance is visible from the street. The building will maintain existing shop front with glass doors and large sign. ✓ Existing building has awning over street. ✓ The wall length of the existing building is 31.6m to the north-eastern boundary. The proposed extension results in a total building wall length of 37.83m. The development proposes variation in finishes, materials and heights along this boundary. As a result of the Information Request, the applicant amended the plans to incorporate 2 windows with glazing. ✓ Relevant conditions added to ensure compliance.
PO2 Development respects the amenity and intended urban form of adjoining non-commercial sites.	
<p>AO2.1 Where adjoining residential zoned land, development provides: (a) 1.8m high screen fencing to all side and rear boundaries; and (b) minimum 5m side and rear boundary setbacks; and (c) minimum 3 metre boundary setback to street frontages.</p>	<ul style="list-style-type: none"> ✓ Site does not adjoin residential zoned land.
PO3 Buildings maximise shop-front exposure to streets.	
AO3.1 Buildings are built to side boundaries, except for pedestrian and vehicular access.	<ul style="list-style-type: none"> ✓ Complies.

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<p>and AO3.2 The ground level comprises display windows and active space (e.g. shops, cafés, offices, personal services, hotels, medical facilities and small showrooms). and AO3.3 Buildings incorporate windows and doors opening to the street.</p>	<ul style="list-style-type: none"> ✓ This proposal is for an extension to the existing building. Display windows existing to the primary street frontage (Mackenzie Street). ✓ As a result of the Information Request, the applicant incorporated glazing into the Scott Street frontage.
<p>PO4 Development provides a safe and secure environment.</p>	
<p>AO4.1 Development provides: (a) opportunities for casual surveillance and sightlines to and from open spaces, streets and adjacent development; (b) activity areas adjacent to pedestrian pathways; (c) pathways, underpasses and other spaces that minimise sudden changes of grade and blind corners; (d) lighting of external areas; (e) increased visibility of high risk areas such as car parks, stairwells and the like; (f) entrances to buildings that are oriented to face open or 'active' spaces; and (g) clear sight lines from within the building at the entry point. and AO4.2 Parking areas with more than 20 parking spaces provide dedicated, obvious and direct pedestrian paths linking parking spaces with public streets and/or entry points to on-site commercial premises. and AO4.3 Pedestrian movement areas involve minimal vehicle conflict points and facilitate equitable access. and AO4.4 The ground level of buildings facing the primary frontage comprises windows and active space.</p>	<ul style="list-style-type: none"> ✓ Display windows existing to the primary street frontage (Mackenzie Street) which allows for casual surveillance opportunities. ✓ This proposal will not change the existing pedestrian pathways, active spaces, lighting or entrances. The existing building complies with AO4.1. <p style="text-align: center;">N/A</p> <ul style="list-style-type: none"> ✓ Existing pedestrian pathways along Mackenzie Street and Scott Street will be retained, allowing access to shop entry from existing and proposed car parking areas. ✓ The front of the building (facing Mackenzie Street) incorporates windows and active spaces.
<p>PO5 Development is adequately serviced.</p>	
<p>AO5.1 Development is connected to reticulated water supply and sewerage. And AO5.2 Stormwater is discharged to a lawful point of discharge. And AO5.3 Where involving an increase in gross floor area of more than 5,000m², development provides bus and taxi loading areas within 100m of the main entrance.</p>	<ul style="list-style-type: none"> ✓ Development has existing connections to water supply and sewerage. ✓ Relevant conditions added. <p style="text-align: center;">N/A</p>
<p>PO6 Pedestrian safety is enhanced by appropriate access arrangements.</p>	
<p>AO6.1 Where an alternative exists, no direct vehicular access is provided from the respective town's main commercial street.</p>	<ul style="list-style-type: none"> ✓ Vehicle access to rear car parking is via Scott Street.
<p>PO7 Refuse storage areas are located for convenient collection, screened from public view and provided with facilities for self-contained cleaning.</p>	

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<p>AO7.1 Refuse storage areas allow the appropriately-sized collection vehicle to enter and exit in a forward gear. The use of staff car parking areas to accommodate internal manoeuvring is permissible. And AO7.2 The refuse storage area is provided in a building or other enclosed structure screened to a minimum height of 0.2m above the height of the refuse receptacles. And AO7.3 Refuse storage areas are provided with an impervious base that is drained to an approved waste disposal system and provided within a dedicated hose cock.</p>	<ul style="list-style-type: none"> ✓ Existing refuse storage areas and facilities will be retained or reinstated. ✓ Relevant condition added to ensure compliance.
<p>PO8 Development is located and designed to ensure that land uses are not exposed to: (a) Areas that pose a health risk from previous activities; and (b) Unacceptable levels of contaminants.</p>	
<p>AO8.1 Development does not occur: (a) In areas that pose a health risk from previous activities; and (b) On sites listed on the Contaminated Land Register or Environmental Management Register. or AO8.2 Areas that pose a health risk from previous activities and contaminated soils which are subject to development are remediated prior to plan sealing, operational works permit, or issuing of building works permit.</p>	<ul style="list-style-type: none"> ✓ The subject site is not listed on the EMR or CLR.
<p>SERVICES AND WORKS CODE</p>	
<p>SECTION 1 - General</p>	
<p>PO1 The development is planned and designed considering the land use constraints of the site for achieving stormwater design objectives.</p>	
<p>AO1.1 A stormwater quality management plan provides for achievable stormwater quality treatment measures that meet the design objectives identified in Table 9.4.4.</p>	<ul style="list-style-type: none"> ✓ This development application does not necessitate the need for a stormwater quality management plan.
<p>PO2 Development does not discharge wastewater to a waterway or off-site unless demonstrated to be best practice environmental management for that site.</p>	
<p>AO2.1 A wastewater management plan prepared by a suitably qualified person and addresses : (a) wastewater type; (b) climatic conditions; (c) water quality objectives; (d) best-practice environmental management; and AO2.2 Wastewater is managed in accordance with a waste management hierarchy that: (a) avoids wastewater discharge to waterways; or (b) minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater.</p>	<ul style="list-style-type: none"> ✓ This development application does not necessitate the need for a wastewater management plan.
<p>PO3 Construction activities avoid or minimise adverse impacts on stormwater quality.</p>	

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<p>AO3.1 An erosion and sediment control plan addresses the design objectives for the construction phase in Table 9.4.4.</p>	<p>✓ This development application does not necessitate the need for an erosion and sediment control plan.</p>
<p>PO4 Operational activities avoid or minimise changes to waterway hydrology from adverse impacts of altered stormwater quality and flow.</p>	
<p>AO4.1 Development incorporates stormwater flow control measures to achieve the design objectives for the postconstruction phase in Table 9.4.4.</p>	<p>✓ Relevant condition added to ensure compliance.</p>
<p>SECTION 2 - Infrastructure</p>	
<p>PO5 Development is provided with infrastructure which: (a) conforms with industry standards for quality; (b) is reliable and service failures are minimised; and (c) is functional and readily augmented.</p>	
<p>AO5.1 Except in the Rural zone, all development occurs on a site with frontage to a sealed road. and AO5.2 Infrastructure is designed and constructed in accordance with the standards contained in PSP1 – Design and Construction Standards.</p>	<p>✓ The subject site fronts Mackenzie Street and Scott Street, which are both bitumen sealed. ✓ Relevant conditions added to ensure compliance.</p>
<p>SECTION 3 – Vehicle parking</p>	
<p>PO6 Vehicle parking and access is provided to meet the needs of occupants, employees, visitors and other users.</p>	
<p>AO6.1 Vehicle parking spaces are provided on-site in accordance with Table 9.4.5. and AO6.2 A service bay is provided on-site for the service vehicle nominated in Table 9.4.5. and AO6.3 Driveway crossings are provided to the standard contained in PSP1 – Design and Construction Standards. and AO6.4 Vehicle parking and manoeuvring areas are provided in accordance with the standards contained in PSP1 – Design and Construction Standards.</p>	<p>The existing GFA is 596.1m² and 11 carparking spaces were provided to service the development, where the carparking rate specified in Table 8.4.5 would have required 30 car parks. As a result of the extension, 8 new car parks are provided and is based on the car parking rate specified in Table 8.4.5. 158.7m² of new GFA is proposed, and 8 car parks have been proposed accordingly. 5 on-site car parking spaces including 1 PWD park are provided at the rear of the shop and 3 on-street parking spaces are proposed on Scott Street. ✓ The proposal retains and formalises the existing car parking on the subject site. On-street parking adjacent to the development site will also be retained. The proposal also includes additional car parking opportunities along Scott Street. 8 new car parks have been provided to serve the proposed extension which are based on the car parking rate specified in Table 8.4.5. ✓ Relevant conditions added to ensure compliance with AO6.3 & AO6.4.</p>
<p>SECTION 4 - Landscaping</p>	
<p>PO7 Landscaping is appropriate to the setting and enhances local character and amenity.</p>	

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<p>A07.1 Landscaping is provided in accordance with the relevant zone code provisions. and A07.2 Where shade tree planting is required in vehicle parking areas each planting bed has a minimum area of 2m² and is unsealed and permeable. and A07.3 Plantings along frontages or boundaries are in the form of defined gardens with three tier planting comprised of groundcovers, shrubs (understorey), and trees (canopy) and provided with a drip irrigation system, mulching and border barriers.</p>	<ul style="list-style-type: none"> ✓ Local centre zone Code does not specify landscaping provisions. ✓ Relevant conditions added to ensure existing landscaping along Scott Street is retained.
<p>PO8 Plant species avoid adverse impacts on the natural and built environment, infrastructure and the safety of road networks.</p>	
<p>A08.1 Landscaping utilises plant species that are appropriate for the location and intended purpose of the landscaping. and A08.2 Species selection avoids non-invasive plants.</p>	<ul style="list-style-type: none"> ✓ Relevant conditions added regarding landscaping.
<p>SECTION 5 – Filling and Excavation</p>	
<p>PO9 Development results in ground levels that retain: (a) access to natural light; (b) aesthetic amenity; (c) privacy; and (d) safety.</p>	
<p>A09.1 The depth of: (a) fill is less than 2m above ground level; or (b) excavation is less than 2m below ground level. and A09.2 The toe of the fill, or top of the excavation is not less than 0.5m inside the site property boundary. and A09.3 Works do not occur on slopes over 15% in grade. and A09.4 Retaining walls over 1m in height are terraced 1.5m for every 1m in height and landscaped. and A09.5 Batter slopes are not steeper than 25% and are grassed and terraced 1.5m for every 1m in height. and A09.6 Filling or excavation for the purpose or retention of water: (a) is certified by an RPEQ engineer to safely withstand the hydraulic loading;</p>	<ul style="list-style-type: none"> ✓ Relevant conditions written by Council's development engineer have been added to ensure compliance. ✓ Operation Works Application required to complete proposed development.

Delegated Authority

Date:

(b) directs overflow such that no scour damage or nuisance occurs on adjoining lots.	
PO10 Filling or excavation does not cause damage to public utilities.	
AO10.1 Filling or excavation does not occur within 2m horizontally of any part of an underground water supply, sewerage, stormwater, electricity or telecommunications system.	✓ Relevant conditions added to ensure compliance.
PO11 Filling and excavation avoids water ponding on the premises or nearby premises that will adversely impact on the health of the community.	
AO11.1 Following filling or excavation: (a) the premises: (i) are self-draining; and, (ii) has a minimum slope of 0.25%; and, (b) surface water flow is: (i) directed away from neighbouring properties; or (ii) discharged into a stormwater drainage system designed and constructed in accordance with AS3500 section 3.2.	✓ Relevant conditions added to ensure compliance.

Local Categorising Instrument - Variation Approval

Not applicable.

Local Categorising Instrument - Temporary Local Planning Instrument

Not applicable.

Other Relevant Matters

Not applicable.

Delegated Authority

Date:

Locality Plan



Figure 1 - Aerial Image (Source: Qld Globe)

Aerial Plan



Figure 2 - Locality Plan (Source: IntraMaps)

Delegated Authority

Date:

CONSULTATION:

Referral Agencies

Not applicable.

Other Referrals

INTERNAL SPECIALIST	REFERRAL / RESPONSE
Development Engineer	Council Development Engineer provided comments in relation to Infrastructure Charges and engineering conditions.
Infrastructure Charges Unit	<p>Council adopted a LGIP on 24 June 2019 which commenced on 1 July 2019.</p> <p>The types of development that may trigger the issuing of an infrastructure charges notice are:</p> <ul style="list-style-type: none"> a) Reconfiguring a lot; b) Making a Material change of use; c) Carrying out Building Work. <p>The property is within the Water Supply Network, Sewerage Network, Transport Network and Stormwater Network and is therefore subject to relevant adopted charges.</p> <p>Refer to Infrastructure Charges Notice attached as Attachment B.</p>

CONCLUSION:

The application has been assessed with regard to the applicable assessment benchmarks of the Local Centre Zone Code and the Services and Works Code from the South Burnett Regional Council Planning Scheme. The proposal generally complies with the required benchmarks or has been conditioned to comply. The proposed use complements and is consistent with the intent of the local centre zone and the proposal expands upon the existing use to service the local area.

RECOMMENDATION:

It is recommended that the development application for a Material Change of Use – Extension to existing shop at 72 Mackenzie Street, Wondai (and described as Lot 7 on RP204514) be approved subject to reasonable and relevant conditions pursuant to Section 60 of the *Planning Act 2016*.

Delegated Authority

Date:

ATTACHMENTS

Nil

Delegated Authority

Date:

Attachment A

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

The development application for:

Type of Approval	Reconfiguring a lot – Development permit
Level of Assessment	Code
Application No	MCU22/0001
Name of Applicant	Peries Group Pty Ltd C/- Adapt Town Planning
Street Address	72 Mackenzie Street, Wondai
Real Property Address	Lot 7 on RP204514

On 2 June 2022 the above development was:

Approved in full, with conditions.

1. Reasons for the Decision

The reasons for this decision are:

- The proposal is consistent with the intent of the local centre zone.
- The proposal will allow for the existing use (shop) to expand, increasing local shopping opportunities for the local area.
- The proposal will have minimal impact on the character or amenity of the surrounding area.

2. Assessment Benchmarks

The following benchmarks apply to this development:

- Local centre zone code
- Services and works code

Note: Each application submitted to Council is assessed individually on its own merit.

Delegated Authority

Date:

Attachment B

INFRASTRUCTURE CHARGES NOTICE

(Section 119 of the Planning Act 2016)

APPLICANT: Peries Group Pty Ltd
 C/- Tiani Boulton - Adapt Town Planning & Development Management
 PO Box 7618
 SIPPY DOWNS QLD 4556

APPLICATION: Extension to existing shop

DATE: 02/06/2022

FILE REFERENCE: MCU22/0001

AMOUNT OF THE LEVIED CHARGE: \$20,789.70 Total

(Details of how these charges were calculated are shown overleaf)

\$9,998.10	Water Supply Network
\$5,554.50	Sewerage Network
\$4,919.70	Transport Network
\$0.00	Parks and Land for Community Facilities Network
\$317.40	Stormwater Network

AUTOMATIC INCREASE OF LEVIED CHARGE: The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.

LAND TO WHICH CHARGE APPLIES: Lot 7 RP204514

SITE ADDRESS: 72 Mackenzie Street, Wondai

PAYABLE TO: **South Burnett Regional Council**

WHEN PAYABLE: Material Change of Use – When the change happens.
(In accordance with the timing stated in Section 122 of the Planning Act 2016)

OFFSET OR REFUND: Not Applicable.

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

Delegated Authority

Date:

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Commercial Retail (Shop)	754.8	m ² GFA	\$63.00	CR Table 2.2	\$47,552.40

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Commercial Retail (Shop)	596.1	m ² GFA	\$63.00	CR Table 2.2	\$37,554.30

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Commercial Retail (Shop)	754.8	m ² GFA	\$35.00	CR Table 2.2	\$26,418.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Commercial Retail (Shop)	596.1	m ² GFA	\$35.00	CR Table 2.2	\$20,863.50

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Commercial Retail (Shop)	754.8	m ² GFA	\$31.00	CR Table 2.2	\$23,398.80

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Commercial Retail (Shop)	596.1	m ² GFA	\$31.00	CR Table 2.2	\$18,479.10

Delegated Authority

Date:

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Commercial Retail (Shop)	754.8	m ² GFA	\$0.00	CR Table 2.2	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Commercial Retail (Shop)	596.1	m ² GFA	\$0.00	CR Table 2.2	\$0.00

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Commercial Retail (Shop)	754.8	m ² GFA	\$2.00	CR Table 2.2	\$1,509.60

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Commercial Retail (Shop)	596.1	m ² GFA	\$2.00	CR Table 2.2	\$1,192.20

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Commercial Retail (Shop)	\$9,998.10	\$5,554.50	\$4,919.70	\$0.00	\$317.40	\$20,789.70
Total	\$9,998.10	\$5,554.50	\$4,919.70	\$0.00	\$317.40	\$20,789.70

* In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.

Delegated Authority

Date:

INFORMATION NOTICE

Authority and Reasons for Charge This Infrastructure Charges Notice has been given in accordance with section 119 of the *Planning Act 2016* to support the Local government's long-term infrastructure planning and financial sustainability.

Appeals Pursuant to section 229 and Schedule 1 of the *Planning Act 2016* a person may appeal an Infrastructure Charges Notice. Attached is an extract from the *Planning Act 2016* that details your appeal rights.

Automatic Increase Provision of charge rate (\$) An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average¹. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.

However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.

GST The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Planning Act 2016* are GST exempt.

Making a Payment This Infrastructure Charges Notice cannot be used to pay your infrastructure charges. To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.

An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au

Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au

¹ 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Ordinary Council Meeting Agenda

0.0 MATERIAL CHANGE OF USE OF A NEW DWELLING HOUSE ON LAND AT LOT 34 RINGTAIL LANE, BUNYA MOUNTAINS (AND DESCRIBED AS LOT 34 ON GTP4160) - APPLICANT: DAVISON HOUMES (AUST) PTY LTD C/- PACIFIC APPROVALS

File Number: MCU22/0005
Author: Planning Officer
Authoriser: Chief Executive Officer

PRECIS

Material Change of Use of a New Dwelling House on land at Lot 34 Ringtail Lane, Bunya Mountains (and described as Lot 34 on GTP4160) – Applicant: Davison Homes (Aust) Pty Ltd C/- Pacific Approvals

SUMMARY

- Application for Material Change of Use – Development Permit (Dwelling House).
- Subject site located in the Low density residential Zone and Bunya Mountains Precinct under the South Burnett Regional Council Planning Scheme.
- Proposal trigger code assessment as the dwelling house did not meet accepted development subject to requirements.
- The development application is assessed against the relevant codes of the South Burnett Regional Council Planning Scheme. Relevant codes including:
 - Low density residential zone Code; and
 - Services and works Code.
- Council issued an Information Request due to non-compliance with the Bunya Mountains architectural style outlined in Section 5 of the zone code.
- As a result of the Information Request, the applicant amended building design to comply with the local alpine village character.
- The application has been assessed and the proposal generally meets the requirements of the planning scheme and relevant codes or has been conditioned to comply (refer Attachment A – Statement of Reasons).
- Application recommended for approval subject or reasonable and relevant conditions.

OFFICER’S RECOMMENDATION

That Council approve the development application for a Material Change of Use for a New Dwelling House on land at Lot 34 Ringtail Lane, Bunya Mountains (and described as Lot 34 on GTP4160), subject to reasonable and relevant conditions outlined in the decision notice.

GENERAL

GEN1. The development must be completed and maintained in accordance with the approved plans and documents and conditions to this development approval:

Drawing Title	Prepared By	Ref No.	Revision	Date
Site Plan	Davison Homes	2082	6	26 April 2022
Floor Plan	Davison Homes	2082	6	26 April 2022
Elevations 1 and 2	Davison Homes	2082	6	26 April 2022
Elevations 3 and 4	Davison Homes	2082	6	26 April 2022

DEVELOPMENT PERIOD – MCU

GEN2. The currency period for this development approval for material change of use is six (6) years after the development approval starts to have effect. The development approval will lapse unless the survey plan for all works and stages required to be given to Council for approval is provided within this period.

Ordinary Council Meeting Agenda

VALUATION FEES

- RAL1. Payment of Department of Natural Resources, Mines and Energy valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at \$48 per lot, however, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

ENGINEERING WORKS

- ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.
- ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standard drawings and design standards, relevant design guides and Australian Standards.
- ENG3. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

- ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

- ENG6. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create and increase in flood damage on other properties.
- ENG7. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

ON-SITE WASTEWATER DISPOSAL

- ENG8. Connect the development to an on-site wastewater disposal system, in accordance with the AS1547 and the Queensland Plumbing and Waste Water Code.
- ENG9. Obtain a Development Permit for Plumbing Works for the on-site sewerage treatment system.

VEHICLE ACCESS

- ENG10. Construct a residential crossover between the property boundary and the edge of the Ringtail Lane pavement, having a minimum width of 4 metres, generally in accordance with Council's Standard Drawing No. 00049.

Ordinary Council Meeting Agenda

- ENG11. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure, including any stormwater gully pit, manhole, service infrastructure (e.g., power pole, telecommunications pit), road infrastructure (e.g., street sign, street tree, etc).

ELECTRICITY AND TELECOMMUNICATION

- ENG12. Connect the development to electricity and telecommunication services.

EROSION AND SEDIMENT CONTROL – GENERAL

- ENG13. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ADVICE

- ADV1. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

For further information or application form please refer to the rules and procedures on Council's website.

- ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filing out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.
- ADV3. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.
- ADV4. Infrastructure charges are not levied by way of an infrastructure charges notice pursuant to section 119 of the *Planning Act 2016*.

Ordinary Council Meeting Agenda

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified – infrastructure charges are levied in accordance with the Adopted Infrastructure Charges Resolution

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region’s Economy and Prosperity

GR8 Support and advocate for appropriate growth and development with responsive planning schemes, process, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

LOCALITY DETAILS



Figure 1 – Locality Plan (Source: IntraMaps)

Ordinary Council Meeting Agenda

AERIAL IMAGERY



Figure 2 – Aerial Image (Source: QLD Globe)

Locality Map:

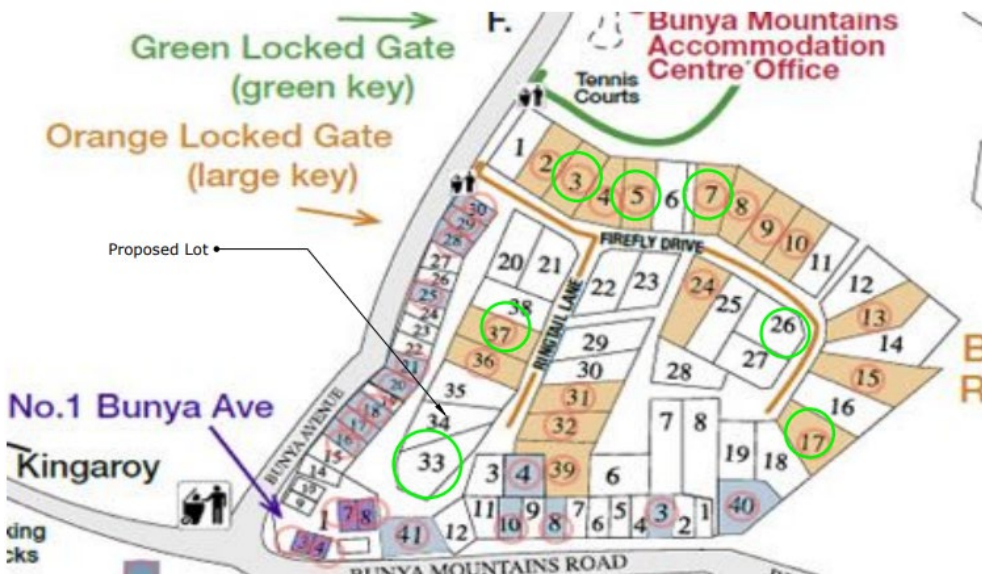
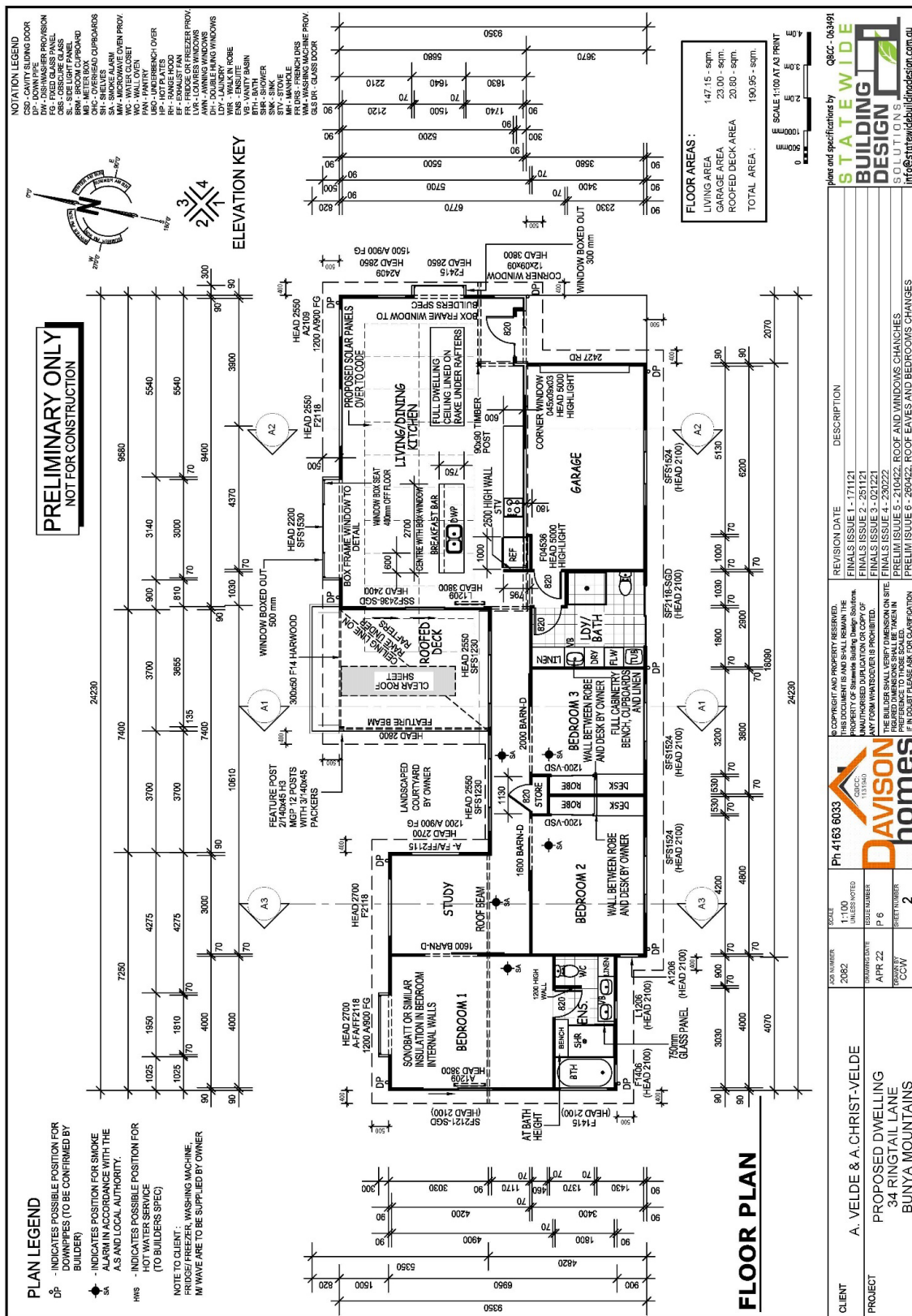
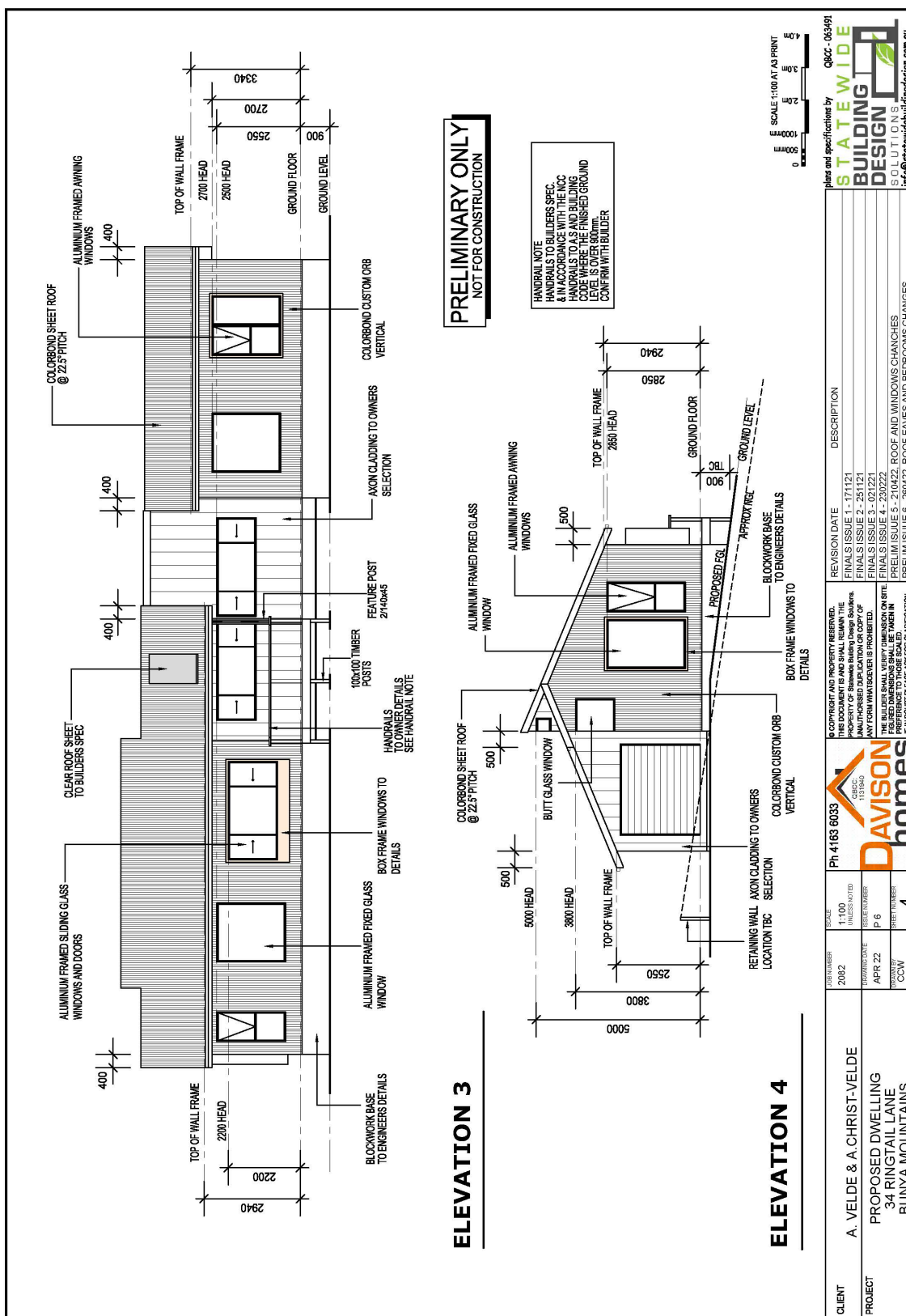


Figure 3 – Group Title layout plan

Ordinary Council Meeting Agenda



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PRELIMINARY ONLY
NOT FOR CONSTRUCTION

HANDRAIL NOTE
HANDRAILS TO BUILDERS SPEC
& IN ACCORDANCE WITH THE NCC
HANDRAILS TO AS AND BUILDING
CODE WHERE THE FINISHED GROUND
LEVEL IS OVER 800mm.
CONFIRM WITH BUILDER



Plans and specifications by **Q802 - 063491**
STATEWIDE BUILDING SOLUTIONS
inf@statewidebuildingdesign.com.au

CLIENT	A. VELDE & A. CHRIST-VELDE			REVISION DATE	DESCRIPTION
PROJECT	PROPOSED DWELLING 34 RINGTAIL LANE BUNYA MOUNTAINS			FINAL ISSUE 1 - 17/11/21	
REV NUMBER	2092	SCALE	1:100 UNLESS NOTED	FINAL ISSUE 2 - 02/12/21	
ISSUE DATE	APR 22	ISSUE NUMBER	P 6	FINAL ISSUE 3 - 02/12/21	
DESIGNED BY	CCW	DRAWN BY	CCW	PRELIM ISSUE 4 - 23/02/22	
				PRELIM ISSUE 5 - 21/04/22. ROOF AND WINDOWS CHANGES	
				PRELIM ISSUE 6 - 26/04/22. ROOF EAVES AND BEDROOMS CHANGES	

DAVISON homes
PH 4163 6033
131940

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THE BUILDER SHALL VERIFY DIMENSIONS ON SITE.
FIGURED DIMENSIONS SHALL BE TAKEN IN
ACCORDANCE WITH AS/NZS 4600:2001.

Ordinary Council Meeting Agenda

REPORT

The applicant seeks a Development approval for a Material Change of Use (New Dwelling House).

APPLICATION SUMMARY	
Applicant:	Davison Homes (Aust) Pty Ltd C/- Pacific Approvals
Proposal:	Aleksander Velde & Angelika Christ-Velde
Properly Made Date:	
Street Address:	Lot 34 Ringtail Lane, BUNYA MOUNTAINS QLD 4405
RP Description:	Lot 34 on GTP4160
Assessment Type:	Material Change of Use
State Referral Agencies:	NIL
Referred Internal Specialists:	Engineering

The following table describes the key development parameters for the proposal:

PROPOSED DEVELOPMENT	
Proposed Development:	Construct a new dwelling house on vacant land
Variations Sought:	None
Level of Assessment:	Code Assessment
Decision Making Period Ends:	2 June 2022

The following table describes the key development parameters for the proposal:

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION	
Land Area:	2,173sqm
Existing Use of Land:	Vacant
Road Frontage:	Common property access under Group Title arrangement to Ringtail Lane
Significant Site Features:	NIL
Topography:	Slopes down from Ringtail Lane
Surrounding Land Uses:	Residential dwelling houses within a Group Title development scheme

Background / Site History

APPLICATION NO.	DECISION AND DATE
	N/A

Ordinary Council Meeting Agenda

ASSESSMENT:

Framework for Assessment

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- The *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	NIL
WBB Regional Plan Designation:	N/A

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.4. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	South Burnett Regional Council Planning Scheme Version 1.4
Zone:	Low Density Residential zone
Precinct:	NIL
Consistent/Inconsistent Use:	Consistent
Assessment Benchmarks:	Low Density Residential zone code Services and works Code

The Strategic Framework does not form part of the Assessment Benchmarks for this Code assessable application. The *Planning Act 2016* requires that code assessable applications must only be assessed against the Assessment Benchmarks.

Assessment Benchmarks – Planning Scheme Codes

The application has been assessed against each of the applicable codes and found to be compliant with, or can be conditioned to comply with, each. The pertinent issues arising out of assessment against the codes are discussed below:

PERFORMANCE OUTCOME	DISCUSSION
Low Density Zone Code	
AO2.4 – Section 2 – General façade without articulation or change of materials greater than 10m of the Local Density Residential Zone Code.	The facades of the dwelling provide for a variety of materials (sheet metal and axon cladding). With regards to the length of wall, the change in materials is greater than 10m along elevation 1 only. articulation is still provided by way of the following: <ul style="list-style-type: none"> • The Axon cladding provides for minor vertical recesses which adds to the articulation of the façade; • Proposed windows and doors provide for variation along the façade; and • The eave will provide for shadow lines along this façade, increase articulation and depth.

Ordinary Council Meeting Agenda

<p>AO2.9 – Section 2 – General – Front façade with front door oriented towards the street of the Local Density Residential Zone Code.</p>	<p>The front door of the dwelling is not located on the front façade of the dwelling; however, the orientation of the dwelling shows that it can be identifiable from the street. The front façade of the dwelling provides for large windows facing the street from the combined living/dining and kitchen area.</p>
<p>AO3.2 – Section 2 – General – slab on ground on site with slope greater than 10% of the Local Density Residential Zone Code.</p>	<p>Cut and fill is minimal. Plans shows cut and fill up to 1m. The slope of the site is calculated at 16%. Although a split-level building is not proposed, natural landforms are considered as:</p> <ul style="list-style-type: none"> • The proposed cut and fill works are minor being up to 1m. Rather than built up on stumps, the retaining works are proposed to a height of 0.800m which is minor. • For the cut site, a 1m retaining wall is proposed which again is deemed as minor earthworks.
<p>AO12.1 – Section 5 – Development in Bunya Mountains Precinct – Roof pitch is less than 40 degrees;</p>	<p>The proposal provides for a roof pitch of 7.2 degree rather than 40 degrees. Although this is not in accordance with AO12.1, PO12 states that the dwelling house must adopt the local alpine village architectural form.</p> <p>A revision of the roof design following an information request issued by Council, now achieves 22.5-degree pitch and an alpine village style outcome sought by the assessment benchmark.</p>
<p>AO12.3 – Section 5 – Development in Bunya Mountains Precinct – Window height to width ratio is less than 1.</p>	<p>It is considered that the intent of AO12.3 is to provide large, tall windows. Not that the front façade provides for windows for most of its area, including a tall awning window. Furthermore, the square window is provided with a box frame detail to add to the articulation of the façade. Although no veranda is proposed, its design is in keeping with local alpine village architectural form.</p>
<p>AO12.4 – Section 5 – Development in Bunya Mountains Precinct – mix of pole and slab on ground is proposed;</p>	<p>Minimal ground disturbance occurs with the proposed dwelling. Cut and fill is up to 1m in height, which is considered as minor.</p>
<p>AO12.6 – Section 5 – Development in Bunya Mountains Precinct – No decorative or ornamental down posts and fenestrations are proposed</p>	<p>Not having decorative down post features still achieves the expected local alpine village architectural form in a modern approach that is reflective of Australian bush architecture.</p>
<p>Services and Works Infrastructure Code</p>	
<ul style="list-style-type: none"> • The proposal is compliant with all relevant assessment benchmarks. 	

Amendments in response to Council’s information request are supported with the following 3D model of amendments showing the well-articulated and sympathetic form with the surrounding locality and compliance with the Codes performance and overall outcomes.



Ordinary Council Meeting Agenda



The development is considered to achieve suitable compliance with the relevant performance outcomes applied for by the applicant as assessed on its merits and subject to reasonable and relevant conditions.

CONSULTATION:

Referral Agencies

There were no external referrals for this development application,

Other Referrals

INTERNAL REFERRAL SPECIALIST	REFERRAL / RESPONSE
Development Engineer	Provided standard conditions relating to stormwater, services, access, water supply and wastewater
Infrastructure Charges Unit	<p>Council adopted the LGIP on 24 June 2019 which commenced on 1 July 2019.</p> <p>The types of development that may trigger the issuing of an infrastructure charges notice are:-</p> <ul style="list-style-type: none"> a) Reconfiguring a lot; b) Making a material change of use; and c) Carrying out building work. <p>The adopted charge for reconfiguring a lot for residential development, is the adopted charge per allotment as stated in Table 2.3 of the South Burnett Regional Council Charges Resolution (No. 3) 2019.</p> <p>The current charge for this proposed development is nil.</p> <p>Refer to the Infrastructure Charges Notice attached as Attachment B.</p>

Ordinary Council Meeting Agenda

Public Notification

There was not public notification required as part of this Code assessable development application.

CONCLUSION:

The development has been assessed with regard to the assessment benchmarks as identified in the report. Whilst the development may not meet all the benchmarks it can be conditioned or advice given to ensure compliance.

RECOMMENDATION:

It is recommended that the Code Assessable application for a Development Permit for a Dwelling House on Ringtail Road, Bunya Mountains (described as Lot 34 on GTP4160) be approved subject to reasonable and relevant conditions pursuant to Section 60 of the *Planning Act 2016*.

Ordinary Council Meeting Agenda

Attachment A

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

The development application for:

Type of Approval	Material Change of Use – Development permit
Level of Assessment	Code
Application No	MCU22/0005
Name of Applicant	Davison Homes (Aust) Pty Ltd C/- Pacific Approvals
Street Address	Lot 34 on Ringtail Road, Bunya Mountains
Real Property Address	Lot 34 on GTP4160

On 2 June 2022 the above development was:

Approved in full, with conditions.

1. Reasons for the Decision

The reasons for this decision are:

- The dwelling house is considered low scale and compatible with Bunya Mountains environmental values.
- Dwelling house is designed incorporating minor local alpine village architectural form required in the Bunya Mountains Precinct.
- The proposal is considered consistent with the surrounding development and will not result in significant impact on the residential amenity of the locality.

2. Assessment Benchmarks

The following benchmarks apply to this development:

- Strategic Framework
- Low density residential zone code
- Services and works code

Note: Each application submitted to Council is assessed individually on its own merit.

Ordinary Council Meeting Agenda

Attachment B**INFRASTRUCTURE CHARGES NOTICE***(Section 119 of the Planning Act 2016)*

APPLICANT: Davison Homes (Aust) Pty Ltd
 C/- Pacific Approvals
 PO Box 2374
 NERANG DC QLD 4211

APPLICATION: Dwelling house

DATE: 01/06/2022

FILE REFERENCE: MCU22/0005

AMOUNT OF THE LEVIED CHARGE: \$0.00 Total

*(Details of how these charges
 were calculated are shown overleaf)*

\$0.00	Water Supply Network
\$0.00	Sewerage Network
\$0.00	Transport Network
\$0.00	Parks and Land for Community Facilities Network
\$0.00	Stormwater Network

AUTOMATIC INCREASE OF LEVIED CHARGE: The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.

LAND TO WHICH CHARGE APPLIES: Lot 34 GTP4160

SITE ADDRESS: Firefly Drive, Bunya Mountains

PAYABLE TO: **South Burnett Regional Council**

WHEN PAYABLE: Material Change of Use – When the change happens.
*(In accordance with the timing stated in
 Section 122 of the Planning Act 2016)*

OFFSET OR REFUND: Not Applicable.

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

Ordinary Council Meeting Agenda

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Residential Use (3 or more bed)	1	Dwelling	\$2,410.00	CR Table 2.1	\$2,410.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (Dwelling House)	1	Dwelling	\$2,410.00	CR Table 2.1	\$2,410.00

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Residential Use (3 or more bed)	1	Dwelling	\$2,009.00	CR Table 2.1	\$2,009.00

Ordinary Council Meeting Agenda

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (Dwelling House)	1	Dwelling	\$2,009.00	CR Table 2.1	\$2,009.00

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Dwelling House	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

** In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.*

Ordinary Council Meeting Agenda

INFORMATION NOTICE

Authority and Reasons for Charge This Infrastructure Charges Notice has been given in accordance with section 119 of the *Planning Act 2016* to support the Local government's long-term infrastructure planning and financial sustainability.

Appeals Pursuant to section 229 and Schedule 1 of the *Planning Act 2016* a person may appeal an Infrastructure Charges Notice. Attached is an extract from the *Planning Act 2016* that details your appeal rights.

Automatic Increase Provision of charge rate (\$) An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average¹. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.

However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.

GST The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the *Planning Act 2016* are GST exempt.

Making a Payment This Infrastructure Charges Notice cannot be used to pay your infrastructure charges.

To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.

An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au

Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;

¹ 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Ordinary Council Meeting Agenda

- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au

13.2 EXTENSION TO CURRENCY PERIOD FOR APPLICATION MCU19/0013 - 15 ROGERS DRIVE, KINGAROY (AND DESCRIBED AS LOT 8 ON SP180642)

File Number: 24-06-2022
Author: General Manager Liveability
Authoriser: Chief Executive Officer

PRECIS

Presented at the Community Standing Committee meeting held on 15 June 2022 was a report regarding information on an - Extension to Currency period for application MCU19/0013 - 15 Rogers Drive, Kingaroy (and described as Lot 8 on SP180642).

SUMMARY**COMMITTEE RESOLUTION 2022/361**

Moved: Cr Jane Erkens

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

The applicant's request to extend the currency period of the development approval by an additional 4 years, to May 2027 be refused under the *Planning Act 2016* for the following reasons and no alternate period is recommended.

- There are no current related development applications or current development approvals for operational work or building work that signify the applicant is committing to implement the development approval;
- There have not been any related approvals applied for in the 12 years of currency the applicant has already received;
- There have been changes to planning laws and policies since the date of the original decision to warrant a new assessment and decision on the development that should be remade under the relevant contemporary planning instruments;
- The community awareness of any development approval after a period of 12 years of inactivity on the land is limited if not existent.
- Where the application was made today under the contemporary planning instruments applicable, the development would be subject to Impact assessment and is generally inconsistent with the Specialised Centre zone planned uses.
- The applicant has presented no planning grounds or other matters to justify any further extension to the currency period of the existing approval.
- The applicant has relied on the delivery of extensions by way of Ministers' notices under Declared Applicable Events to keep the approval alive in more recent years, with no further permits, changes or extension requests made directly to Council that would ordinarily be necessary to allow the approval to have currency under the ordinary provisions of the Planning Act 2016.
- The application remains in effect until May 2023 under the currently available extensions to currency issued by the planning minister.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That the applicant's request to extend the currency period of the development approval by an additional 4 years, to May 2027 be refused under the *Planning Act 2016* for the following reasons and no alternate period is recommended.

- There are no current related development applications or current development approvals for operational work or building work that signify the applicant is committing to implement the development approval;
- There have not been any related approvals applied for in the 12 years of currency the applicant has already received;
- There have been changes to planning laws and policies since the date of the original decision to warrant a new assessment and decision on the development that should be remade under the relevant contemporary planning instruments;
- The community awareness of any development approval after a period of 12 years of inactivity on the land is limited if not existent.
- Where the application was made today under the contemporary planning instruments applicable, the development would be subject to Impact assessment and is generally inconsistent with the Specialised Centre zone planned uses.
- The applicant has presented no planning grounds or other matters to justify any further extension to the currency period of the existing approval.
- The applicant has relied on the delivery of extensions by way of Ministers' notices under Declared Applicable Events to keep the approval alive in more recent years, with no further permits, changes or extension requests made directly to Council that would ordinarily be necessary to allow the approval to have currency under the ordinary provisions of the Planning Act 2016.
- The application remains in effect until May 2023 under the currently available extensions to currency issued by the planning minister.

BACKGROUND

Presented at the Community Standing Committee meeting held on 15 June 2022.

ATTACHMENTS

Nil

Delegated Authority

Date:

0.0 RECONFIGURATION OF A LOT (BOUNDARY REALIGNMENT) AT 240 BIRT ROAD, MILLERS ROAD & KARINGAL ROAD BOOIE (AND DESCRIBED AS LOT 19 ON SP217134, LOT 20 ON SP217134 & LOT 111 ON FTZ37440)

File Number: RAL22/0009

Author: Administration Officer, Planning & Land Management

Authoriser: Chief Executive Officer

PRECIS

Reconfiguration of a lot (Boundary realignment) at 240 Birt Road, Millers Road & Karingal Road Booie (and described as Lot 19 on SP217134, Lot 20 on SP217134 & Lot 111 on FTZ37440) – Applicant: Troy & Samantha Hartshorn C/- Simply Town Planning

SUMMARY

This application is a Code assessable development in a Rural Zone for Reconfiguring a Lot into 3 Lots (Boundary Realignment), over land at Karingal Road, Millers Road & 240 Birt Road, Booie

OFFICER’S RECOMMENDATION

The application be approved subject to the Council conditions and Concurrence agency response attached to this decision notice.

GENERAL

The development must be carried out generally in accordance with the Boundary Realignment Plan—Birt, Millers and Karingal Roads, Booie—Realignment of lots 19 SP217134, 20 SP217134 and 111 FTZ37440 prepared by Simply Town Planning, dated 03/03/2022, Plan No. BR01 and unrevised.

GENERAL

GEN1. The development must be completed and maintained in accordance with the approved plans and documents and conditions to this development approval:

Drawing Title	Prepared by	Ref no.	Revision	Date
Proposed Subdivision	Simply Town Planning	Plan No. BR01	unrevised	03/03/2022

DEVELOPMENT PERIOD - RAL

GEN7. The currency period for this development approval for reconfiguring a lot is four (4) years after the development approval starts to have effect. The development approval will lapse unless the survey plan for all works and stages required to be given to Council for approval is provided within this period.

ALL STAGES

RAL1. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.

Delegated Authority

Date:

RAL2. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

RAL3. Prior to sealing the Plan of Survey the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the *Planning Act Regulation 2017*.

RAL4. Prior to the sealing of the Plan of Survey the applicant is to provide a certificate signed by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the Plan of Survey.

VALUATION FEES

RAL5. Payment of Department of Natural Resources, Mines and Energy valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at \$48.00 per lot however, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG1. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG2. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

ADVICE

ADV1. The approved plan, Proposed Subdivision prepared by ONF surveys, is subject to amendments and red and conditions of this approval.

DEVELOPER INCENTIVE

ADV2. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

For further information or application form please refer to the rules and procedures available on Council's website.

Delegated Authority

Date:

HERITAGE

ADV3. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

APPEAL RIGHTS

ADV4. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

INFRASTRUCTURE CHARGES

ADV5. Infrastructure charges are not levied by way of an infrastructure charges notice pursuant to section 119 of the *Planning Act 2016*.

REFERRAL AGENCY RESPONSE

ADV.6 This approval is subject to the notice and conditions provided by the State Assessment and Referral Agency dated 28th April 2022, *Ref. 2203-28028 SRA*.

Delegated Authority

Date:

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growth and Opportunity

GO2 Balanced development that preserves and enhances our region.

GO2.1 Implement Council's planning scheme to support sustainable development of business, industry and community liveability

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

No implication can be identified.

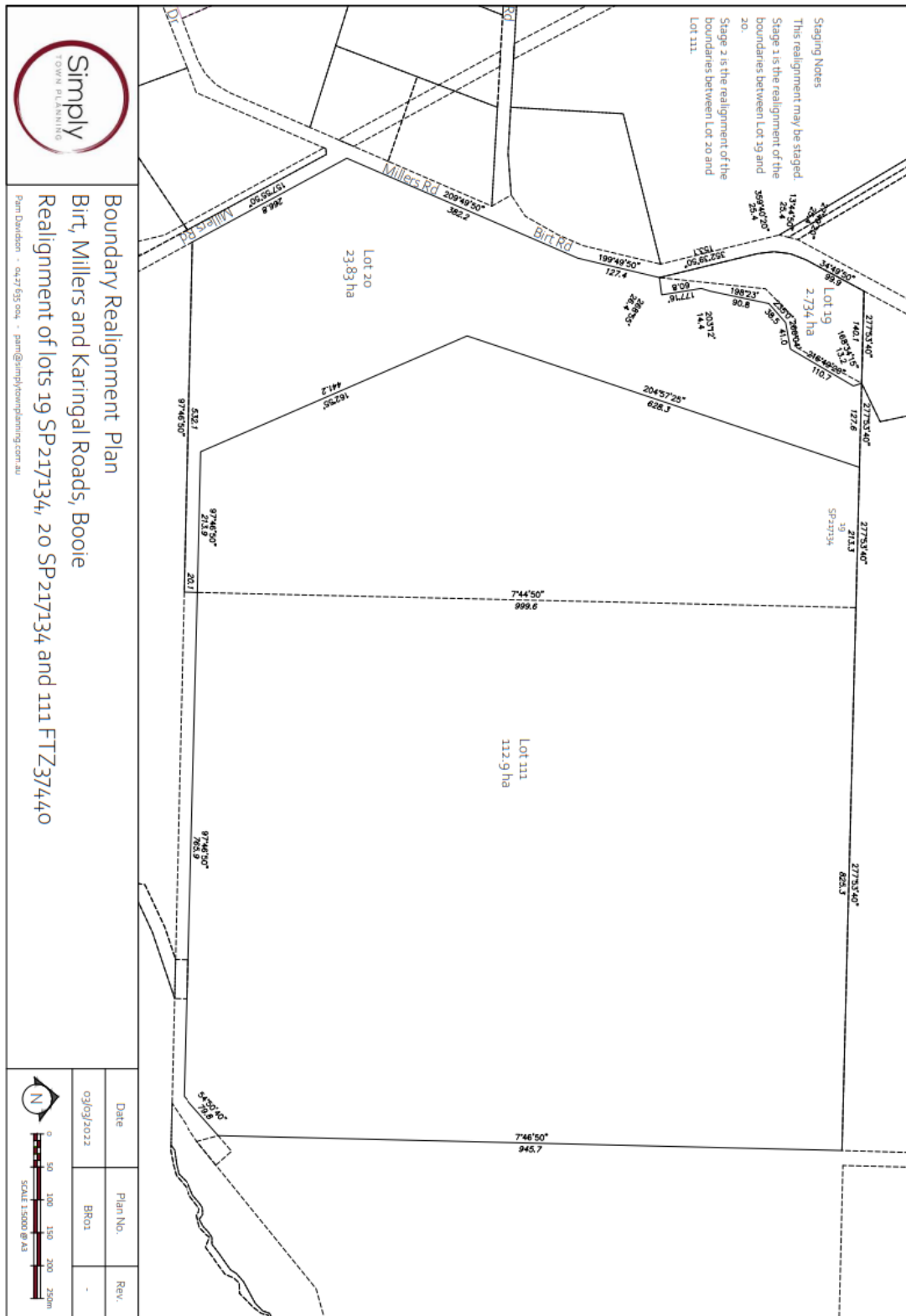
ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

Delegated Authority

Date:

PROPOSAL PLAN



Source 1: Applicant

Delegated Authority

Date:

Report

The applicant seeks a Development Permit for a Reconfiguring a Lot 3 into 3 lots (Boundary Realignment).

APPLICATION SUMMARY	
Applicant:	Troy and Samantha Hartshorn C/ Simply town Planning
Owner:	Troy and Samantha Hartshorn
Type of Application:	Reconfiguring a Lot Development Permit
Properly Made Date:	10 March 2022
Street Address:	Karingal Road, Millers Road and 240 Birt Road, Booie
RP Description:	Lot 19 SP217134 Lot 20 SP217134 Lot 111 FTZ37440
State Referral Agencies:	Schedule 10, Part 3, Division 4, Table 2, Item 1 (10.3.4.2.1) – Clearing native vegetation (Planning Regulation 2017)
Referred Internal Specialists:	Engineering

The following table outlines the proposed development:

PROPOSED DEVELOPMENT							
Proposed Development:	<p>It is proposed to reconfigure the existing boundaries of the three existing lots as follows:</p> <table border="1" style="width: 100%;"> <thead> <tr> <th colspan="2">Proposed Boundary Realignment</th> </tr> </thead> <tbody> <tr> <td style="width: 50%;">Proposed to remedy some structural encroachments and to align the common property boundary with an existing fence line.</td> <td style="width: 50%;">Realignment between Lot 19 and 20 SP217134</td> </tr> <tr> <td>To consolidate all useable agricultural land onto one allotment and retain the less agriculturally viable high-country land on the remaining lot.</td> <td>Realignment of boundaries between Lot 20 SP217134 and Lot 111 FTZ37440.</td> </tr> </tbody> </table>	Proposed Boundary Realignment		Proposed to remedy some structural encroachments and to align the common property boundary with an existing fence line.	Realignment between Lot 19 and 20 SP217134	To consolidate all useable agricultural land onto one allotment and retain the less agriculturally viable high-country land on the remaining lot.	Realignment of boundaries between Lot 20 SP217134 and Lot 111 FTZ37440.
Proposed Boundary Realignment							
Proposed to remedy some structural encroachments and to align the common property boundary with an existing fence line.	Realignment between Lot 19 and 20 SP217134						
To consolidate all useable agricultural land onto one allotment and retain the less agriculturally viable high-country land on the remaining lot.	Realignment of boundaries between Lot 20 SP217134 and Lot 111 FTZ37440.						
Variations Sought:	None						
Level of Assessment:	Code Assessment						
Decision Making Period Ends:	17 th May 2022						

Delegated Authority

Date:

The following table describes the key development parameters for the proposal:

RECONFIGURING A LOT		DEVELOPMENT PARAMETERS	
Number of Proposed Lots	3 lots into 3 lots		
Size of Proposed Lots			
Legal description	Before realignment	After realignment	Road frontages
Lot 19 SP217134	2.274 hectares	2.734 hectares	Frontage to Birt Road
Lot 20 SP217134	5.723 hectares	23.83 hectares	Frontages to Birt and Millers Road
Lot 111 FTZ37440	82.225 hectares	112.9 hectares	Frontages to Booie Crawford Road and Karingal Road
Easements	none		
Covenants	none		

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION	
Land Area:	136.73Ha
Existing Use of Land:	Lot 111 FTZ37440 and part of Lot 20SP217134 were previously used for production forestry and Lot 19 on SP217134 contains a rural dwelling house
Road Frontage:	Frontages to Birt Road, Millers Road, Booie Crawford Rd and Karingal Rd (generally unchanged by the boundary realignment or have no significance to the assessment).
Significant Site Features:	NIL
Topography:	Steep
Surrounding Land Uses:	The land is surrounded by a mix of acreage properties and rural parcels used for various purposes including agriculture, rural living and nature-based accommodation. North- Rural East - Rural South- West-

Background / Site History

APPLICATION NO.	DECISION AND DATE
	N/A

Delegated Authority

Date:

ASSESSMENT:

Framework for Assessment

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Delegated Authority

Date:

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS			
Assessment Benchmarks:		SDAP Code 16 assessable by the State Assessment and Referral agency	
WBB	Regional	Plan	Regional Landscape rural production area
Designation:			

OTHER PLANNING CONSTRAINT

Strategic Cropping Land under the Strategic Cropping Land Act 2011 and SCL Regulation 2011 is of relevance to the site which is mapped as containing areas of Strategic cropping land – protected areas.

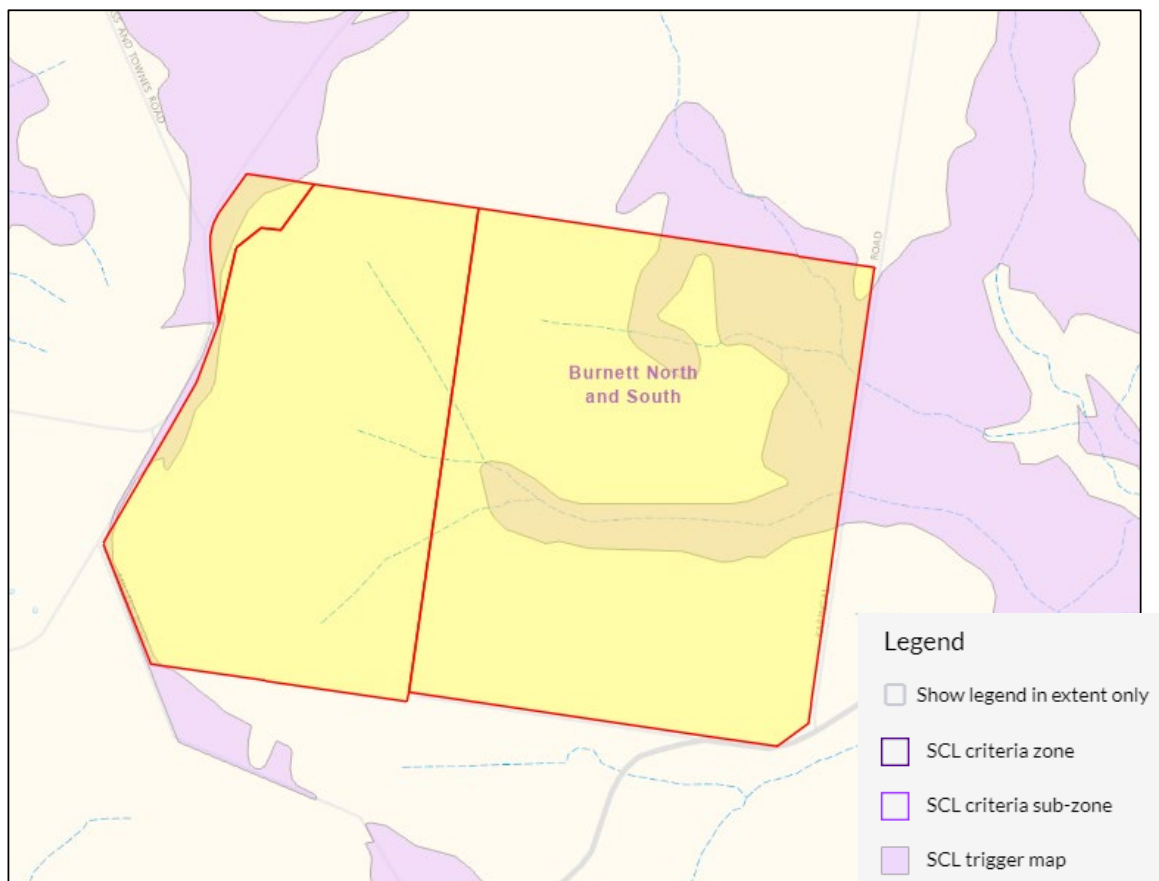


Image 3 – Strategic Cropping Land Mapping, Department of Environment and Science.

Delegated Authority _____

Date: _____

The purposes of this Act are to— (a) protect land that is highly suitable for cropping; and (b) manage the impacts of development on that land; and (c) preserve the productive capacity of that land for future generations.

The boundary reconfiguration will have no permanent impact resulting in the loss of strategic cropping land or impede future cropping or rural production use within the mapped areas.

The proposal maintains compliance with this Act.

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.4. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	South Burnett Regional Council Planning Scheme Version 1.4
Zone:	Rural Zone
Precinct:	NIL
Consistent/Inconsistent Use:	Consistent
Assessment Benchmarks:	Rural Zone Code Reconfiguring a Lot Code Services & Works Code

The Strategic Framework does not form part of the Assessment Benchmarks for this Code assessable application. The *Planning Act 2016* requires that code assessable applications must only be assessed against the Assessment Benchmarks.

Delegated Authority

Date:

Assessment Benchmarks – Planning Scheme Codes

The application has been assessed against each of the applicable codes and found to be compliant with, or can be conditioned to comply with, each. The pertinent issues arising out of assessment against the codes are discussed below in the context of how the proposal meets the relevant performance outcome where it does not meet a relevant acceptable outcome.

- Realignment between Lot 19 and 20 SP217134 is proposed to remedy some structural encroachments by an existing shed and pool fence and to align the common property boundary with an existing fence line that will provide for appropriate setbacks to the existing structures associated with the dwelling house.
- The new boundary alignments proposed will not result in any clearing of regulated vegetation. The SARA has issued a referral agency response with conditions relating to regulated vegetation clearing.
- The proposed lot maintains the lawful use of the land for the dwelling house and associated outbuildings
- adjustment of boundaries between Lot 20 SP217134 and Lot 111 FTZ37440. This adjustment is proposed to consolidate all useable agricultural land onto one allotment and retain the less agriculturally viable high-country land on the remaining lot.
- The realignment does not alter or increase bushfire risk to people or property.

PERFORMANCE OUTCOME	DISCUSSION
Rural Zone Code	
PO5 Development is adequately serviced AO5.1 A 45kl water tank is provided for consumption purposes. and AO5.2 On-site sewage treatment is provided. And AO5.3 Each dwelling is provided with a service line connection to the electricity supply and telecommunications networks.	The proposal is a boundary realignment related to 3 existing rural properties. Lot 19 contains an existing dwelling and is serviced by necessary infrastructure. Lots 20 and 111 are large rural properties that have been previously used for forestry. It is intended that these properties will continue to be used for rural / agricultural purposes into the future and the current level of infrastructure servicing the site is sufficient for rural use. The proposal is assessed to comply with the performance outcome.
Reconfiguring a Lot Code	
<ul style="list-style-type: none"> • The proposal is compliant with all relevant assessment benchmarks. 	
Services and Works Infrastructure Code	
<ul style="list-style-type: none"> • The proposal is compliant with all relevant assessment benchmarks. 	

The development is considered to achieve suitable compliance with the relevant performance outcomes applied for by the applicant as assessed on its merits and subject to reasonable and relevant conditions.

Delegated Authority _____

Date: _____

Staging Comments

The applicant has provided no details for staging however the Boundary realignment plan notes that the realignments may occur in stages. The approval is granted subject to standard timeframe permitted under the *Planning Act 2016* for Reconfiguring a lot, being 4 years for completion of the whole development. The applicant can request extensions or amendments to this timeframe at a later stage under the *Planning Act 2016*.

CONSULTATION:

Referral Agencies

There are referrals for this development application under Schedule 10 of the *Planning Regulation 2017*.

The SARA response notice approving the development application subject to conditions dated 28th April 2022 (Reference SRA 2203-28028), is attached to this decision notice.

Other Referrals

INTERNAL REFERRAL SPECIALIST	REFERRAL / RESPONSE
Development Engineer	<INSERT DETAILS>
Infrastructure Charges Unit	<INSERT DETAILS>

Public Notification

There was no public notification required as part of this Code assessable development application.

Delegated Authority

Date:

CONCLUSION:

The proposed development complies with the requirements of the planning scheme and relevant State assessment benchmarks and is recommended for approval by the State assessment and referral agency in the concurrence agency decision SARA reference: 2203-28028 SRA dated 28 April 2022.

The application presents no conflicts and will result in rural production land being retained and improved for future agricultural purposes.

The boundary alignment also ensures existing structures resolve encroachments and are lawful for ongoing use associated with the existing dwelling house.

The proposal is a logical and compliant rationalisation of existing boundaries maintaining the purpose of the rural zone.

The standard timeframe for completion of the development is applied under the Planning Act 2016 for reconfiguration, being 4 years, as the applicant has not proposed any extended or alternate timing.

RECOMMENDATION:

It is recommended that the code assessable application for a Development Permit for Reconfiguring a lot for 3 into 3 lots (boundary realignment) over land described as Karingal Road, Millers Road and 240 Birt Road, Booie Lot 111 on FTZ37440 and Lots 19 and 20 on SP217134 be approved subject to reasonable and relevant conditions pursuant to Section 60 of the *Planning Act 2016* and subject to the attached State Assessment referral response dated 28th April 2022 (Ref. 2203-28028 SRA).

There be no infrastructure charges levied under the SBRC AICR for this development category (*boundary realignment*) as the proposal does not result in the creation of any additional lots.

Delegated Authority

Date:

Locality Plan

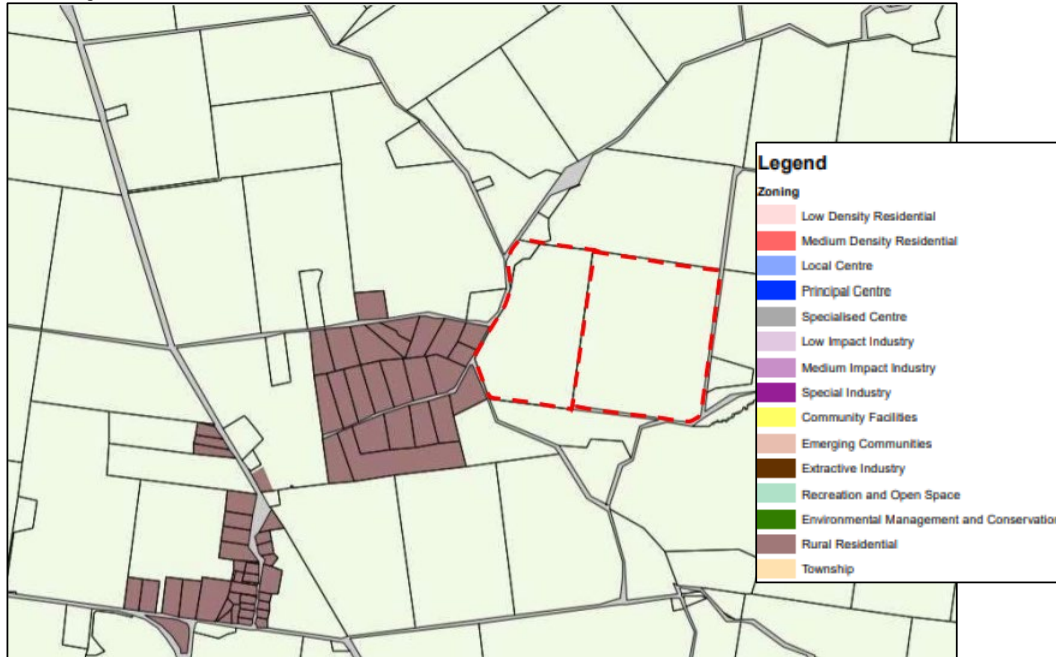


Figure 1 - Aerial Image (Source: IntraMaps)

Aerial Plan

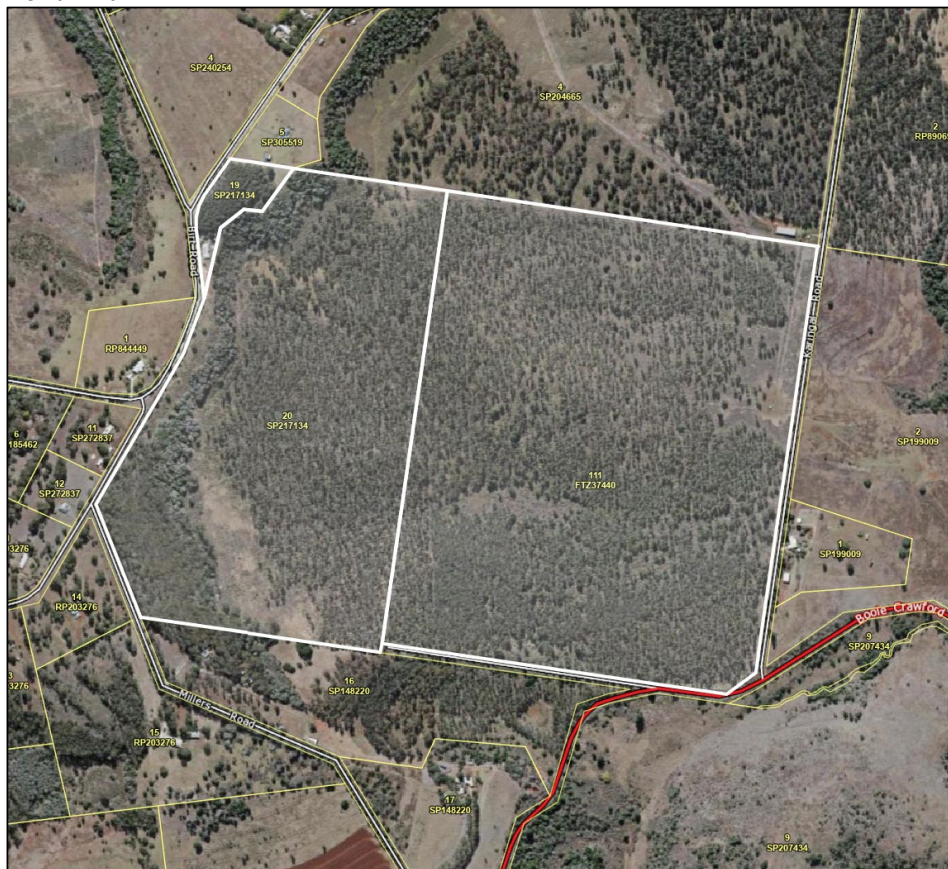


Figure 2 - Locality Plan (Source: QLD Globe)

Delegated Authority

Date:

Attachment A: Statement of Reasons

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

SITE DETAILS	
Applicant:	Troy and Samantha Hartshorn C/- Simply Town Planning
Proposal:	Development Permit for Reconfiguring a Lot 3 into 3 lots (Boundary Realignment)
Properly Made Date:	10 March 2022
Street Address:	Karingal Road, Millers Road and 240 Birt Road, Booie
RP Description:	Lot 111 on FTZ37440 and Lots 19 and 20 on SP217134
Assessment Type:	Code assessment
Number of Submissions:	None applicable
ISSUE	- NIL
Decision:	
Decision Date:	

1. Assessment Benchmarks

The following are the benchmarks apply to this development:

South Burnett Regional Council Planning Scheme 2017

- Rural Zone Code
- Reconfiguring a Lot Code
- Services & Works Code

2. Reasons for the Decision

The reasons for this decision are:

- The proposal is consistent with the overall outcomes for the rural zone
- The proposal is not subject to constraints by mapped overlays that would otherwise have an impact on the proposal.
- Reasonable and relevant conditions of approval can be imposed to ensure compliance with the South Burnett Planning Scheme 2017 requirements
- The proposal presents no conflicts with the assessment benchmarks
- The proposal is approved by the State Assessment and Referral Agency as per the decision 2203-28028 SRA

3. Compliance with Benchmarks

The development was assessed against all the assessment benchmarks listed above and complies with all of these or can be conditioned to comply.

Note: Each application submitted to Council is assessed individually on its own merit.

Delegated Authority

Date:

ATTACHMENT B – INFRASTRUCTURE CHARGES NOTICE

Delegated Authority

Date:

RECONFIGURATION OF A LOT (1 LOT INTO 2 LOTS) AT 15 GEORGE STREET, NANANGO (LOT 1 ON N2334) - APPLICANT: DALEANNA ENTERPRISES PTY LTD C/- ONF SURVEYORS

File Number: RAL22/0018
Author: Planning Officer
Authoriser: Chief Executive Officer

PRECIS

Reconfiguration of a lot (1 lot into 2 lots) at 15 George Street, Nanango (Lot 1 on N2234) - Applicant: Daleanna Enterprises Pty Ltd C/- ONF Surveyors

SUMMARY

- The applicant seeks approval for a Development Permit for Reconfiguring a Lot – Subdivision (1 into 2 lots).
- Boundary configuration as proposed:
 - Total area of existing lot 1 is 2.066ha;
 - Proposed lot 11 is 1.03ha;
 - Proposed lot 12 is 1.03ha.
- Proposed lot 11 will include the existing house and outbuildings.
- Proposed lot 12 will be vacant with potential for a dwelling house.
- Access to existing lot 1 is via George Street.
- Proposed lot 11 will maintain the existing access from George Street.
- Proposed lot 12 will gain access from South Street and require a new access.
- The subject site is located in the rural residential zone (RR1 Precinct) within the South Burnett Regional Council Planning Scheme.
- The proposed subdivision complies with the prescribed minimum lot dimensions for the rural residential zone RR1 precinct and is therefore subject to code assessment.
- The development application is assessed against the relevant codes of the South Burnett Regional Council Planning Scheme. Relevant codes include:
 - Reconfiguring a lot Code;
 - Rural Residential zone Code;
 - Services and Works Code.
- No information request was issued by Council.
- The application has been assessed and the proposal generally meets the requirements of the planning scheme and relevant codes or has been conditioned to comply (refer attachment A – Statement of Reasons).
- Application recommended for approval subject to reasonable and relevant conditions.

OFFICER’S RECOMMENDATION

That Council approve the development permit for a Reconfiguring a lot for a subdivision 1 into 2 lots at 15 George Street, Nanango described as lot 1 on N2234, subject to the following conditions.

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Ref no.	Rev	Date
Proposed Subdivision	ONF Surveyors	10490P/1	-	21/04/2022

GEN2. The development must be completed within four (4) years of the development approval starting to have effect. The development approval will lapse unless the

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survey plan for the development required to be given to Council for approval is provided within this period.

PERMIT TO WORK ON COUNCIL ROADS

GEN3. The applicant must submit a completed Permit to Work on Council Roads Application available from <http://www.southburnett.qld.gov.au> for approval by Council before commencing and works within the Council road reserve (i.e., in this case, the required property access).

COMPLIANCE

GEN4. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

OUTSTANDING FEES

GEN5. Prior to sealing of Survey Plan the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the *Planning Act Regulation 2017*.

GEN6. All works, including the repair or relocation of services (Telstra, lighting) is to be completed at no cost to Council.

SURVEY MARKS

RAL1. Prior to the submission of the Survey Plan to Council, the applicant is to reinstate survey marks and install new survey marks in their correction position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.

ENGINEERING WORKS

ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.

ENG2. Undertake Engineering designs and construction in accordance with Planning Scheme, Council's Standards, relevant Australian Standards and relevant design manuals.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG3. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG4. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

ENG5. Design and construct stormwater drainage to ensure that the development will achieve "no worsening" as described in the Queensland Urban Design Manual (QUDM) to all downstream properties including road reserve and the like for design storms of ARI2, ARI5, ARI10, ARI20 and ARI50.

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- ENG6. Provide overland flow paths that do not adversely alter the characteristics of the existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG7. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).
- ENG8. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

WATER SUPPLY

- ENG9. Connect the development to Council's reticulated water supply.
- ENG10. Install a separate water service connection to each lot as per Council's standards.

ON-SITE SEWERAGE TREATMENT

- ENG11. Future dwellings must be connected to an on-site effluent disposal system, in accordance with AS 1547 and the Queensland Plumbing and Waste Water Code.

Timing: Prior to the issue of a Building Approval for a future dwelling on the proposed lots.

VEHICLE ACCESS

- ENG12. Design and construct a gravelled driveway and a crossover having a minimum width of 4 metres and vehicle turnout in accordance with Council's Standard Drawing No. 00049, to access the existing Dwelling on proposed Lot 11, and Lot 12.

The access location for proposed Lot 11 shall be on George Street in the location shown on ONF plan 10390P/1. The existing access at the intersection of George Street and South Street shall be removed.

TELECOMMUNICATION

- ENG13. Design and provide telecommunications to all lots within the development.

ELECTRICITY

- ENG14. Design and provide electricity supply to all lots within the development to comply with Ergon Energy's requirements.
- ENG15. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

EROSION AND SEDIMENT CONTROL - GENERAL

- ENG16. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
- ENG17. Remove and clean-up the sediment or other pollutants in the event that sediment or other pollutants are tracked or released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE

- ADV1. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the

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approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

APPEAL RIGHTS

ADV2. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

INFRASTRUCTURE CHARGES

ADV3. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

DEVELOPMENT INCENTIVE SCHEME

ADV4. Council is offering a reduction infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 30 December 2022. Eligible development under this scheme is required to be completed by 30 December 2022.

For further information or application form please refer to the rules and procedures available on Council's website.

VALUATION FEES

ADV5. Payment of *Department of Natural Resources and Mines* valuation fee that will result from the issue of split valuations prior to Council sealing the Survey Plan. The contribution is currently assessed at \$96.00 (2 x \$48.00); however, the actual amount payable will be based on Council's Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.

TELECOMMUNICATIONS CONNECTIONS

ADV6. Telecommunication connections can be arranged by logging onto Telstra's website (<http://www.telstra.com.au/smart-community/developers/index.htm>) and completing the 'Application for Reticulation'.

ELECTRICITY RETICULATION SERVICES

ADV7. Council would encourage you to discuss the development with Ergon Energy upon receipt of this approval to facilitate the timely supply of electricity to the development. Connection of electricity can take up to eight (8) months from the date of application to Ergon Energy.

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FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity

GR8 Support and advocate for appropriate growth and development with responsive planning scheme, process, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

No implication can be identified.

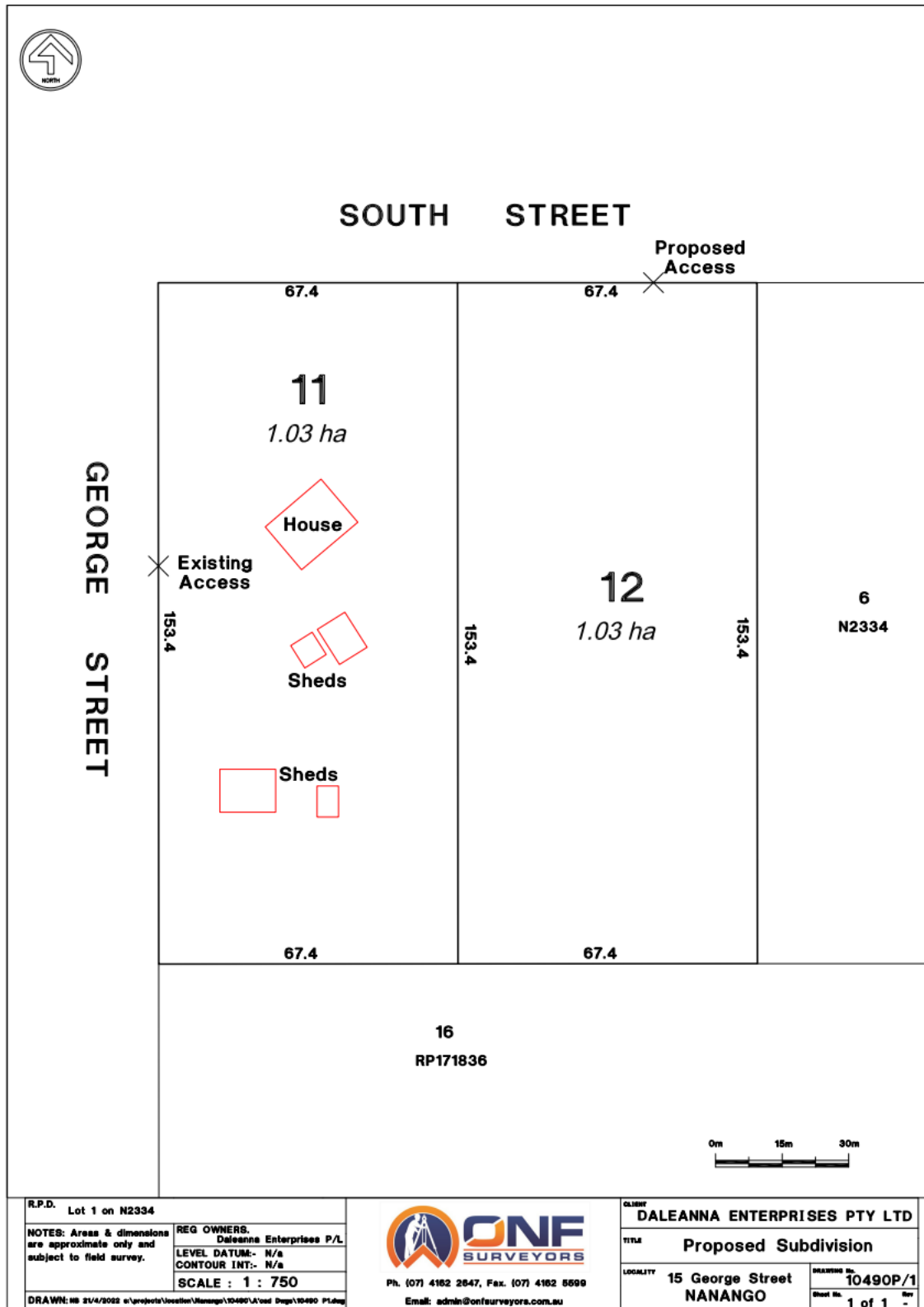
ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

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PROPOSAL PLAN



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REPORT

The applicant seeks approval for a development permit for a Reconfiguration of a lot (1 lot into 2 lots).

APPLICATION SUMMARY	
Applicant:	Daleanna Enterprises Pty Ltd C/- ONF Surveyors
Proposal:	Reconfiguration of a lot (1 lot into 2 lots)
Properly Made Date:	9 May 2022
Street Address:	15 George Street, Nanango
RP Description:	Lot 1 on N2234
Assessment Type:	Code assessable
Number of Submissions:	N/A
State Referral Agencies:	N/A
Referred Internal Specialists:	Development Engineer

The following table describes the key development parameters for the proposal:

	DEVELOPMENT PARAMETERS
Number of Proposed Lots	2
Size of Proposed Lots	Lot 1 – 1.03ha Lot 2 – 1.03ha
Easements	N/A
Covenants	N/A

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION	
Land Area:	2.066ha
Existing Use of Land:	Existing dwelling house & associated outbuildings & rainwater tanks
Road Frontage:	George Street & South Street
Road/s	Road Hierarchy
George Street	Collector Major (bitumen sealed)
South Street	Minor Urban Collector (bitumen sealed)
Easements	N/A
Significant Site Features:	Nil
Topography:	Relatively flat
Surrounding Land Uses:	Land Use
North	Open space
South	Rural Residential Dwellings
East	Rural residential Dwellings
West	Rural Residential Dwellings
Services:	Electricity, Telecommunications, water supply.

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Background / Site History

APPLICATION NO.	DECISION AND DATE
	N/A

ASSESSMENT:

Framework for Assessment

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- The *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	Nil.
WBB Regional Plan Designation:	N/A

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.4. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	South Burnett Regional Council Planning Scheme Version 1.4
Strategic Framework Land Use Category:	N/A
Zone:	Rural Residential
Precinct:	RR1
Consistent/Inconsistent Use:	N/A
Assessment Benchmarks:	<ul style="list-style-type: none"> • Reconfiguring a lot Code • Services and works Code • Rural residential zone Code

Assessment Benchmarks – Planning Scheme Codes

The application has been assessed against each of the applicable codes and found to be compliant with, or can be conditioned to comply with, each. The pertinent issues arising out of assessment against the codes are discussed below:

ACCEPTABLE OUTCOME	ASSESSMENT MANAGERS COMMENTS
RURAL RESIDENTIAL ZONE CODE	
SECTION 1 - General	

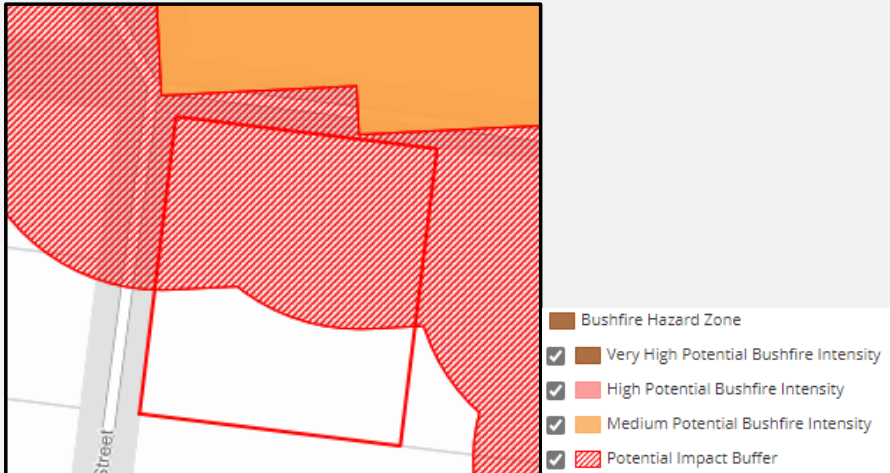
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<p>PO1 Buildings and structures must complement the semi-rural character of nearby development and protects residential amenity.</p>	
<p>AO1.1 Site cover does not exceed 10%. and AO1.2 Buildings and structures are not higher than 8.5m above ground level. and AO1.3 Buildings have a minimum set back of: (a) 10m to the road frontage; (b) 6m to a side or rear boundary. and AO1.4 The maximum length of any façade without articulation or change of materials is 15m. and AO1.5 On-site storage areas visible from outside the site are screened by a 1.8m high fence along intervening boundaries. and AO1.6 Outdoor lighting is designed, installed and maintained in accordance with AS4282 – Control of the Obtrusive Effects of Outdoor Lighting.</p>	<p>✓ No new buildings or structures are proposed as a part of this application. Proposed lot 1 is of sufficient size to accommodate the existing dwelling and outbuildings. Proposed lot 2 is of sufficient size for a future dwelling to comply with the AO1.1 to AO1.6. The proposed layout maintains the rural residential character and is not expected to impact on the surrounding amenity.</p>
<p>PO2 Development minimises the potential for reverse amenity impacts for adjoining existing non-residential activities.</p>	
<p>AO2.1 A well-maintained vegetative buffer is provided on the residential land between the residential development and adjacent existing non-residential use.</p>	<p>N/A – The subject site is surrounded by residential properties and therefore does not necessitate the need for a vegetation buffer.</p>
<p>PO3 Dwellings are to be adequately serviced.</p>	
<p>AO3.1 Where in a reticulated water supply area, development is to be connected to the supply network. or AO3.2 Where reticulated water supply is not available, a 45kl water tank is provided for each dwelling for consumption purposes and an additional 22.5kl water storage located no more than 10m from the main dwelling is available for fire fighting purposes. and AO3.3 The provision of on-site sewage treatment conforms to the requirements of the Queensland Plumbing and Wastewater Code. and AO3.4 Each dwelling is provided with a service line connection to the electricity supply and telecommunications networks. and AO3.5 Stormwater discharge must be to a lawful point of discharge or to downstream</p>	<p>✓ Conditioned to comply.</p> <p>✓ Proposed lots are sufficient size to have on-site sewerage treatment for a future dwelling.</p> <p>✓ The existing dwelling is connected to electricity. Proposed lot 12 will be conditioned to comply.</p> <p>✓ Conditioned to comply.</p>

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<p>properties but only with the consent of the affected landowners. and AO3.6 Development has direct access to a sealed road.</p>	<ul style="list-style-type: none"> ✓ Proposed lot 11 will maintain access from George Street and proposed lot 12 will gain access from South Street, both of which are bitumen sealed.
<p>PO4 Development is located and designed to ensure that land uses are not exposed to: (a) Areas that pose a health risk from previous activities; and (b) Unacceptable levels of contaminants.</p>	
<p>AO4.1 Development does not occur: (a) In areas that pose a health risk from previous activities; and (b) On sites listed on the Contaminated Land Register or Environmental Management Register. or AO4.2 Areas that pose a health risk from previous activities and contaminated soils which are subject to development are remediated prior to plan sealing, operational works permit, or issuing of building works permit.</p>	<ul style="list-style-type: none"> ✓ The subject site is not identified on the CLR or EMR.
<p>Section 5 – For development affected by one or more overlays</p>	
<p>Bushfire hazard overlay</p> 	
<p>PO15 Development is not placed at unacceptable risk from bushfire, does not increase the extent or severity of bushfire and maintains the safety of people and property from bushfire.</p>	
<p>AO15.1 Development does not occur in areas mapped as Very High or High Potential Bushfire Intensity Areas on the SPP Interactive Mapping (Plan Making). or AO15.2 A written assessment by a suitably experienced or qualified person confirms that the site is of Low Potential Bushfire Hazard. or AO15.3 For areas mapped as Medium Potential Bushfire Intensity Areas on the SPP Interactive Mapping (Plan Making), bushfire risk is mitigated through a Bushfire Management Plan incorporating:</p>	<ul style="list-style-type: none"> ✓ The site is not identified in the high or very high bushfire intensity area. ✓ This application does not necessitate the need for a written bushfire assessment. ✓ The site is not mapped in the medium potential bushfire intensity area and therefore does not require a Bushfire Management Plan.

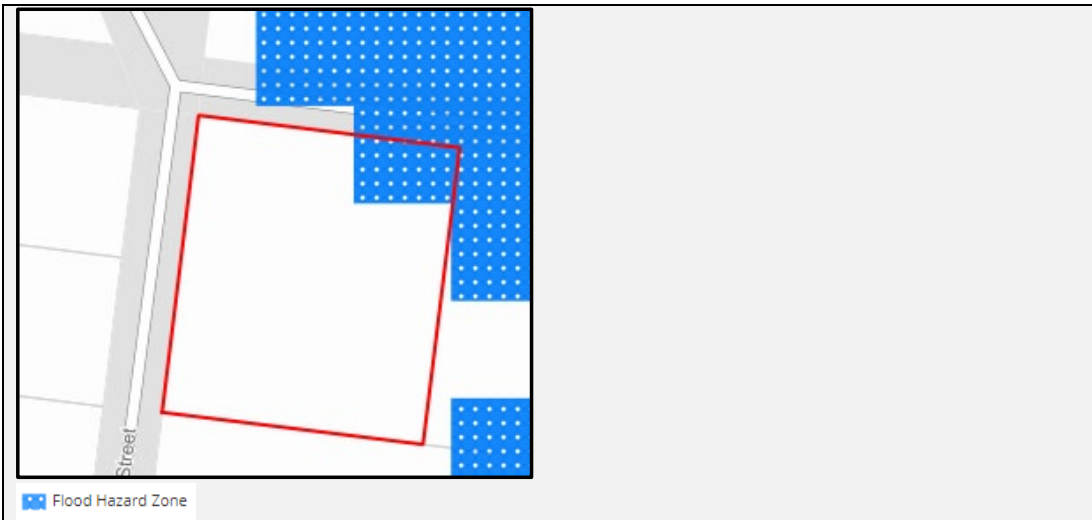
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<p>(a) Lot design and the siting of buildings and uses so:</p> <ul style="list-style-type: none"> (i) high intensity uses are located on the least bushfire prone area on the site and activities least susceptible to fire are sited closest to the bushfire hazard; and (ii) efficient emergency access is optimised; and (iii) bushfire risk is effectively minimised having regard to aspect, elevation, slope and vegetation. <p>(b) Including firebreaks that provide adequate:</p> <ul style="list-style-type: none"> (i) setbacks between buildings/ structures and hazardous vegetation; and (ii) access for fire fighting or other emergency vehicles; and <p>(c) Road access for fire-fighting appliances and firebreaks are provided through a perimeter road that separates the use from areas of bushfire hazard and that road has a minimum cleared width of 20 metres;</p> <p>And</p> <p>(d) Where a reticulated water supply is not available and development involves buildings with a gross floor area greater than 50m², one tank within 100m of each residential building that has:</p> <ul style="list-style-type: none"> (i) fire brigade tank fittings; and (ii) 25,000 litres dedicated for fire fighting purposes. 	
<p>PO16 Community infrastructure in any area mapped as Very High to Medium (Potential Intensity) Areas are able to function effectively during and immediately after bushfire events.</p>	
<p>No outcome specified.</p>	<p>✓ The site is not mapped as very high to medium.</p>
<p>PO17 Major risks to the safety or property and to the wellbeing of occupants in areas mapped as Very High to Medium (Potential Intensity) Areas is minimised through appropriate siting, servicing and managing of residential premises.</p>	
<p>AO17.1 New dwellings on land mapped as Very High to Medium (Potential Intensity) are located:</p> <ul style="list-style-type: none"> (a) Centrally within existing cleared areas on a lot which allows a regular shaped area (with a minimum dimension of 50m) of 5,000m² to be identified that: <ul style="list-style-type: none"> (i) is free of highly combustible vegetated areas; and (ii) is on southerly to easterly facing slopes not exceeding 15% gradient; or (iii) on flat lands at the base of north to western facing slopes not exceeding 15% gradient. (b) A fire protection buffer is established around the complete perimeter of the dwelling unit within a lot for a minimum width of 50m. 	<p>✓ The subject site is not mapped as very high to medium bushfire potential.</p>
<p>Flood hazard overlay</p>	

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<p>PO18 Development is not exposed to risk from flood events by responding to flood potential and maintains personal safety at all times.</p>	
<p>AO18.1 All new allotments include an area of sufficient size to accommodate the intended land use outside the area identified on Overlay Map 03. and AO18.2 New buildings are not located within the area identified on Overlay Map 03. or AO18.3 Development is sited above the 1%AEP flood event where known, or the highest known flood event, as follows: (a) Habitable floor levels - 500mm; (b) Non-habitable floor levels - 300mm; (c) On-site sewage treatment and storage areas for potential contaminants - 300mm; (d) All other development - 0mm. and AO18.4 Building work below the nominated flood level allows for the flow through of flood water at ground level: (a) The structure below flood level is unenclosed; or (b) Any enclosure below flood level aligns with the direction of water flow; or (c) Any enclosure not aligning with the direction of water flow must have openings that are at least 50% of the enclosed area with a minimum opening of 75mm. and AO18.5 Resilient building materials are used below the nominated flood level in accordance with the relevant building assessment provisions. and AO18.6 Signage is provided on site indicating the position and path of all safe evacuation routes off the site.</p>	<p>✓ Proposed lot 12 is affected by the flood hazard overlay. However, only the north-eastern corner of the lot and there is sufficient space outside of the overlay to accommodate a dwelling house and domestic outbuildings.</p> <p>N/A</p>

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PO19 Development directly, indirectly and cumulatively avoids any significant increase in water flow, velocity or flood level, and does not increase the potential for flood damage either on site or other properties.	
<p>AO19.1 Works associated with the proposed development do not:</p> <p>(a) involve a net increase in filling greater than 50m³; or</p> <p>(b) result in any reductions of on-site flood storage capacity and contain within the site any changes to depth / duration/velocity of flood waters; or</p> <p>(c) change flood characteristics outside the site in ways that result in:</p> <p>(i) loss of flood storage;</p> <p>(ii) loss of/changes to flow paths;</p> <p>(iii) acceleration or retardation of flows; or</p> <p>(iv) any reduction in flood warning times.</p>	<ul style="list-style-type: none"> ✓ Not cut or fill is proposed as part of this application. ✓ Only a small portion of proposed lot 12 is located in the flood hazard area.
PO20 Community infrastructure in any area mapped as Flood Hazard is able to function effectively during and immediately after flood.	
No outcome specified.	N/A
RECONFIGURING A LOT CODE	
SECTION 3 – All other reconfiguration	
PO7 Allotments are of sufficient size and dimensions to meet the requirements of the users and provide for servicing of the intended use.	
<p>AO7.1 Development provides that allotment area, dimension and shape are in accordance with the standards in Table 8.4.2.</p> <p>and</p> <p>AO7.2 The minimum allotment size for any rear allotment shall be calculated exclusive of the area of the access corridor of the allotment.</p> <p>and</p> <p>AO7.3 Irregularly shaped allotments are designed to allow a building area of 15m by 10m to be setback 6m from the site frontage.</p>	<ul style="list-style-type: none"> ✓ The subject site is within the rural residential zone RR1 precinct whereby the minimum lot size is 4,000m². Proposed lot 11 is 1.03ha and proposed lot 12 is 1.03ha, both exceeding the prescribed minimum lot size. ✓ Not rear lots are proposed. ✓ The proposed lots are a regular shape.
PO8 Lots have lawful, safe and practical access.	
<p>AO8.1 Access is provided via either:</p> <p>(a) Direct road frontage;</p> <p>(b) Access strip with a minimum width of 3.5m (for rear lots only); or</p> <p>(c) Access easement with a minimum width of 6m (where lots only have legal road frontage that does not provide, safe or practical access to the existing street network).</p> <p>and</p> <p>AO8.2 Newly created lots do not have direct access to sub-arterial or higher order roads.</p> <p>and</p> <p>AO8.3 Except in the Rural Zone, new lots, are provided with access to a sealed road.</p>	<ul style="list-style-type: none"> ✓ Proposed lot 11 has direct road frontage onto George Street. Proposed lot 12 will have direct frontage onto South Street. ✓ George Street is identified as a ‘Collector Major’ and South Street is identified as a ‘Minor Urban Collector’ in the road hierarchy. ✓ George Street and South Street are both bitumen sealed.
PO9 The number of rear lots is minimised having regard to the outlook, topography of the site, intended land use and general amenity of the area.	

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<p>AO9.1 Only one rear lot is provided behind each full street frontage regular lot. and AO9.2 No more than two rear lot access strips directly adjoin each other. and AO9.3 No more than two rear lots gain access from the head of a cul-de-sac.</p>	<p>✓ No rear lots are proposed. N/A N/A</p>
<p>PO10 The design and construction of new roads: (a) Maintain safe and efficient access to the transport network; (b) Creates integrated neighbourhoods; and (c) Are constructed to a standard that is commensurate with the intended use of allotments.</p>	
<p>AO10.1 Intersection shall be spaced at no less than 45m from any other intersection. and AO10.2 Any intersections with existing roads shall be treated with a T-intersection or a roundabout. and AO10.3 The road layout indicates connections to adjoining development sites. and AO10.4 Other than in the Rural or Rural Residential Zones, new streets are provided with layback kerb and channel. or AO10.5 In the Rural Residential Zone, new streets are provided with concrete flush kerbs and swale drains.</p>	<p>N/A – No new roads are proposed.</p>
<p>PO11 The provision of services is resistant to inclement weather and does not degrade the character of the area.</p>	
<p>AO11.1 Where the reconfiguration involves the opening of a new road, all electricity and telecommunications services are located underground.</p>	<p>N/A – No new roads are proposed.</p>
<p>PO12 Reconfiguration facilitates integration of walking and cycling networks that provide a safe and convenient environment for users having regard to appropriate gradients and distances to be travelled.</p>	
<p>No outcome specified.</p>	<p>N/A</p>
<p>PO13 Public open space is provided in response to community need.</p>	
<p>AO13.1 Public open space is provided in accordance with the Priority Infrastructure Plan.</p>	<p>N/A</p>
<p>PO14 Reconfiguration into allotments less than 400m² in the Medium Density Residential zone is facilitated where design outcomes are consistent with expectations for the zone.</p>	

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<p>AO14.1 Reconfiguration in the Medium Density Residential zone involving allotments less than 400m2 where creating allotments for individual units in an approved and completed multiple dwelling or dual occupancy.</p>	<p>N/A</p>
<p>PO15 Reconfiguration into allotments less than 400m2 in the Medium Density Residential zone is to provide for suitable living environments.</p>	
<p>For allotments less than 400m2 – AO15.1 All lots are orientated to within 200 of north. AO15.2 All lots are to be sized and shaped to accommodate a 10m x 20m rectangle.</p>	<p>N/A</p>
<p>Section 4 – All reconfiguring a lot subject to an overlay</p>	
<p>Bushfire hazard overlay</p>	
<p>Discussed above - Please refer Section 5 of Rural Residential Zone Code</p>	
<p>Flood hazard overlay</p>	
<p>Discussed above – Please refer Section 5 of the Rural Residential Zone Code</p>	
<p>SERVICES AND WORKS CODE</p>	
<p>SECTION 1 - General</p>	
<p>PO1 The development is planned and designed considering the land use constraints of the site for achieving stormwater design objectives.</p>	
<p>AO1.1 A stormwater quality management plan provides for achievable stormwater quality treatment measures that meet the design objectives identified in Table 9.4.4.</p>	<p>✓ This development application does not necessitate the need for a stormwater quality management plan.</p>
<p>PO2 Development does not discharge wastewater to a waterway or off-site unless demonstrated to be best practice environmental management for that site.</p>	
<p>AO2.1 A wastewater management plan prepared by a suitably qualified person and addresses : (a) wastewater type; (b) climatic conditions; (c) water quality objectives; (d) best-practice environmental management; and AO2.2 Wastewater is managed in accordance with a waste management hierarchy that: (a) avoids wastewater discharge to waterways; or (b) minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater.</p>	<p>✓ This development application does not necessitate the need for a wastewater management plan.</p>
<p>PO3 Construction activities avoid or minimise adverse impacts on stormwater quality.</p>	
<p>AO3.1 An erosion and sediment control plan addresses the design objectives for the construction phase in Table 9.4.4.</p>	<p>✓ This development application does not necessitate the need for an erosion and sediment control plan.</p>

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PO4 Operational activities avoid or minimise changes to waterway hydrology from adverse impacts of altered stormwater quality and flow.	
AO4.1 Development incorporates stormwater flow control measures to achieve the design objectives for the postconstruction phase in Table 9.4.4.	✓ This development application does not necessitate the need for stormwater flow control measures.
SECTION 2 - Infrastructure	
PO5 Development is provided with infrastructure which: (a) conforms with industry standards for quality; (b) is reliable and service failures are minimised; and (c) is functional and readily augmented.	
AO5.1 Except in the Rural zone, all development occurs on a site with frontage to a sealed road. and AO5.2 Infrastructure is designed and constructed in accordance with the standards contained in PSP1 – Design and Construction Standards.	✓ The subject site fronts George Street and South Street which are both bitumen sealed. ✓ Proposed lot 12 will require a new access and will be conditioned to comply with AO5.2.
SECTION 3 – Vehicle parking	
PO6 Vehicle parking and access is provided to meet the needs of occupants, employees, visitors and other users.	
AO6.1 Vehicle parking spaces are provided on-site in accordance with Table 9.4.5. and AO6.2 A service bay is provided on-site for the service vehicle nominated in Table 9.4.5. and AO6.3 Driveway crossings are provided to the standard contained in PSP1 – Design and Construction Standards. and AO6.4 Vehicle parking and manoeuvring areas are provided in accordance with the standards contained in PSP1 – Design and Construction Standards.	N/A - This development application does not necessitate the need for vehicle parking provisions.
SECTION 4 - Landscaping	
PO7 Landscaping is appropriate to the setting and enhances local character and amenity.	
AO7.1 Landscaping is provided in accordance with the relevant zone code provisions. and AO7.2 Where shade tree planting is required in vehicle parking areas each planting bed has a minimum area of 2m ² and is unsealed and permeable. and	✓ This development application does not necessitate the need for landscaping.

Delegated Authority

Date:

<p>AO7.3 Plantings along frontages or boundaries are in the form of defined gardens with three tier planting comprised of groundcovers, shrubs (understorey), and trees (canopy) and provided with a drip irrigation system, mulching and border barriers.</p>	
<p>PO8 Plant species avoid adverse impacts on the natural and built environment, infrastructure and the safety of road networks.</p>	
<p>AO8.1 Landscaping utilises plant species that are appropriate for the location and intended purpose of the landscaping. and AO8.2 Species selection avoids non-invasive plants.</p>	<p>N/A</p>
<p>SECTION 5 – Filling and Excavation</p>	
<p>PO9 Development results in ground levels that retain: (a) access to natural light; (b) aesthetic amenity; (c) privacy; and (d) safety.</p>	
<p>AO9.1 The depth of: (a) fill is less than 2m above ground level; or (b) excavation is less than 2m below ground level. and AO9.2 The toe of the fill, or top of the excavation is not less than 0.5m inside the site property boundary. and AO9.3 Works do not occur on slopes over 15% in grade. and AO9.4 Retaining walls over 1m in height are terraced 1.5m for every 1m in height and landscaped. and AO9.5 Batter slopes are not steeper than 25% and are grassed and terraced 1.5m for every 1m in height. and AO9.6 Filling or excavation for the purpose or retention of water: (a) is certified by an RPEQ engineer to safely withstand the hydraulic loading; (b) directs overflow such that no scour damage or nuisance occurs on adjoining lots.</p>	<p>N/A – No cut or fill is proposed as a part of this application.</p>
<p>PO10 Filling or excavation does not cause damage to public utilities.</p>	
<p>AO10.1 Filling or excavation does not occur within 2m horizontally of any part of an underground water supply, sewerage,</p>	<p>N/A – No cut or fill is proposed as a part of this application.</p>

Delegated Authority

Date:

stormwater, electricity or telecommunications system.	
PO11 Filling and excavation avoids water ponding on the premises or nearby premises that will adversely impact on the health of the community.	
<p>AO11.1 Following filling or excavation:</p> <p>(a) the premises:</p> <p>(i) are self-draining; and,</p> <p>(ii) has a minimum slope of 0.25%; and,</p> <p>(b) surface water flow is:</p> <p>(i) directed away from neighbouring properties; or</p> <p>(ii) discharged into a stormwater drainage system designed and constructed in accordance with AS3500 section 3.2.</p>	<p>N/A – No cut or fill is proposed as a part of this application.</p>

Local Categorising Instrument - Variation Approval

Not applicable.

Local Categorising Instrument - Temporary Local Planning Instrument

Not applicable.

Other Relevant Matters

Not applicable.

Delegated Authority

Date:

Locality Plan



Figure 1 - Aerial Image (Source: Qld Globe)

Aerial Plan

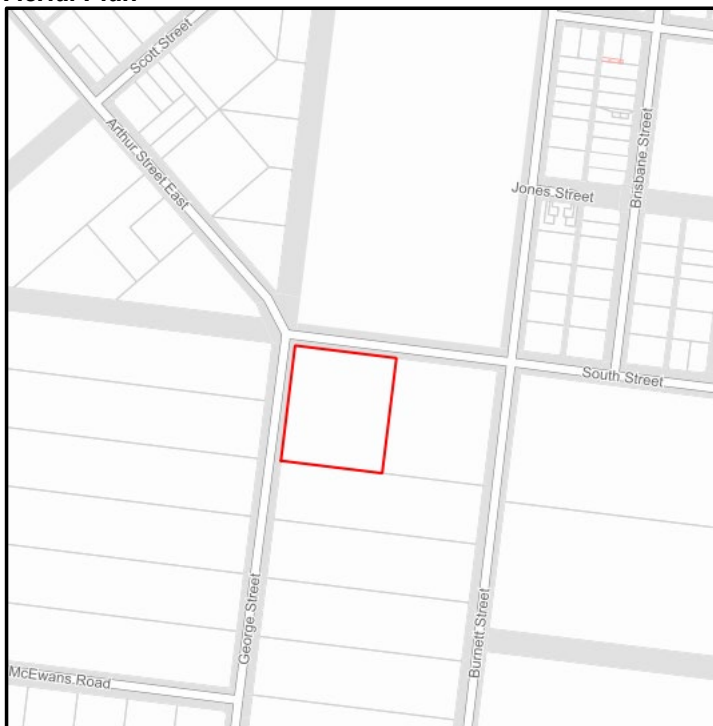


Figure 2 - Locality Plan (Source: IntraMaps)

Delegated Authority

Date:

CONSULTATION:

Referral Agencies

Not applicable.

Other Referrals

INTERNAL SPECIALIST	REFERRAL / RESPONSE
Development Engineer	Council's Development Engineer provided comments in relation to Infrastructure Charges and engineering conditions.
Infrastructure Charges Unit	<p>Council adopted the LGIP on 24 June 2019 which commenced on 1 July 2019.</p> <p>The types of development that may trigger the issuing of an infrastructure charges notice are:</p> <ul style="list-style-type: none"> a) Reconfiguring a lot; b) Making a Material Change of Use; c) Carrying out Building Work. <p>The property is within the Water Supply Network, Transport Network, and Parks and land for Community Facilities Network mapping and is therefore subject to relevant adopted charges.</p> <p>Refer to the Infrastructure Charges Notice attached as Attachment B.</p>

CONCLUSION:

The proposed development has been assessed with regard to the applicable assessment benchmarks of the Rural Residential zone Code, Reconfiguring a lot Code, and the Services and works Code. The proposed development will result in an additional rural residential allotment that generally complies with the required benchmarks or can be conditioned to comply.

It is recommended that the development application for Reconfiguring a lot – Subdivision 1 into 2 lots at 15 George Street, Nanango (and described as lot 1 on N2334) be approved subject to reasonable and relevant condition pursuant to Section 60 of the Planning Act 2016.

Delegated Authority

Date:

Attachment A

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

The development application for:

Type of Approval	Reconfiguring a lot – Development permit
Level of Assessment	Code
Application No	RAL22/0018
Name of Applicant	Daleanna Enterprises Pty Ltd C/- ONF Surveyors
Street Address	15 George Street, Nanango
Real Property Address	Lot 1 on N2334

On 29 June 2022 the above development was:

Approved in full, with conditions.

1. Reasons for the Decision

The reasons for this decision are:

- The proposal will create an opportunity for future rural residential living consistent with the intent of the zone.
- The land use will continue to be utilised for rural residential activities, consistent with the surrounding area.
- There is no infrastructure or natural hazard constraints applicable that would not support the application.
- The land is easily serviceable with the required utilities and is well located to urban services nearby.

2. Assessment Benchmarks

The following benchmarks apply to this development:

- Reconfiguring a lot code
- Rural residential zone code
- Services and works code

Note: Each application submitted to Council is assessed individually on its own merit.

Delegated Authority

Date:

Attachment B – Infrastructure Charges Notice

INFRASTRUCTURE CHARGES NOTICE

(Section 119 of the Planning Act 2016)

APPLICANT: Daleanna Enterprises Pty Ltd
C/- ONF Surveyors
 PO Box 896
 Kingaroy Qld 4610

APPLICATION: Reconfiguration of a Lot (1 Lot into 2 Lots) - Development Permit

DATE: 29/06/2022

FILE REFERENCE: RAL22/0018

AMOUNT OF THE LEVIED CHARGE: \$14,261.00 Total

(Details of how these charges were calculated are shown overleaf)

\$9,842.00	Water Supply Network
\$0.00	Sewerage Network
\$2,410.00	Transport Network
\$2,009.00	Parks and Land for Community Facilities Network
\$0.00	Stormwater Network

AUTOMATIC INCREASE OF LEVIED CHARGE: The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.

LAND TO WHICH CHARGE APPLIES: Lot 1 on N2334

SITE ADDRESS: 15 George St, Nanango

PAYABLE TO: **South Burnett Regional Council**

WHEN PAYABLE: Reconfiguring a Lot – When South Burnett Regional Council approves the Plan of Subdivision.
(In accordance with the timing stated in Section 122 of the Planning Act 2016)

OFFSET OR REFUND: Not Applicable.

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

Delegated Authority

Date:

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	2	allotments	\$9,842.00	CR Table 2.3	\$19,684.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (existing lot)	1	allotment	\$9,842.00	CR Table 2.3	\$9,842.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	2	allotments	\$2,410.00	CR Table 2.3	\$4,820.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (existing lot)	1	allotment	\$2,410.00	CR Table 2.3	\$2,410.00

Delegated Authority

Date:

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	2	allotments	\$2,009.00	CR Table 2.3	\$4,018.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing lawful use (existing lot)	1	allotment	\$2,009.00	CR Table 2.3	\$2,009.00

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Reconfiguring a Lot (1 into 2)	\$9,842.00	\$0.00	\$2,410.00	\$2,009.00	\$0.00	\$14,261.00
Total	\$9,842.00	\$0.00	\$2,410.00	\$2,009.00	\$0.00	\$14,261.00

** In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.*

Delegated Authority

Date:

INFORMATION NOTICE

Authority and Reasons for Charge	This Infrastructure Charges Notice has been given in accordance with section 119 of the <i>Planning Act 2016</i> to support the Local government's long-term infrastructure planning and financial sustainability.
Appeals	Pursuant to section 229 and Schedule 1 of the <i>Planning Act 2016</i> a person may appeal an Infrastructure Charges Notice. Attached is an extract from the <i>Planning Act 2016</i> that details your appeal rights.
Automatic Increase Provision of charge rate (\$)	<p>An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average¹. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.</p> <p>However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.</p>
GST	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the <i>Planning Act 2016</i> are GST exempt.
Making a Payment	<p>This Infrastructure Charges Notice cannot be used to pay your infrastructure charges.</p> <p>To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.</p> <p>An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au</p> <p>Payment can be made at any of the following South Burnett Regional Council Offices:</p> <ul style="list-style-type: none"> • 69 Hart Street, Blackbutt, 4314; • 45 Glendon Street, Kingaroy, 4610; • 42 Stephens Street West, Murgon, 4605; • 48 Drayton Street, Nanango, 4615; • McKenzie Street, Wondai, 4606; or • via other methods identified on the Itemised Breakdown.
Enquiries	Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au

¹ 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

17.2 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT**File Number:** 20/07/2022**Author:** Acting Manager Environment & Waste**Authoriser:** Chief Executive Officer**PRECIS**

List of correspondence pending completion of assessment report

SUMMARY

Reports pending completion of assessment

OFFICER'S RECOMMENDATION

That the List of Correspondence pending completion of Assessment Report be received.

REPORT**Reconfiguration of a lot (RAL) applications**

1. RAL22/0006 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 82 Tingoorra Cemetery Road TINGOORA
2. RAL22/0008 – Reconfiguration of a Lot – Subdivision (1 Lot into 3 Lots) at 272 Mount McEuen Road, MOUNT MCEUEN
3. RAL22/0011 – Easement associated with MCU22/0004 at 79 Zerners Road MURGON
4. RAL22/0012 – Reconfiguration of a Lot – Boundary Realignment at 971 Deep Creek Road BENAIR
5. RAL22/0013 – Reconfiguration of a Lot – Subdivision (1 Lot into 20 Lots and New Road) at Fairway Drive NANANGO
6. RAL22/0014 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 107 Coulson Street BLACKBUTT
7. RAL22/0015 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 23 Anita Road BLACKBUTT
8. RAL22/0016 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 46 Cairns Street NANANGO
9. RAL22/0017 – Reconfiguration of a Lot – Subdivision (1 Lot into 4 Lots and 2 Access Easements) at 23-25 Millis Way NANANGO
10. RAL22/0019 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 73 Griffin Road BLACKBUTT
11. RAL22/0020 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 411 Haynes Kite Millar Road BLACKBUTT SOUTH —
12. RAL22/0021 – Reconfiguration of a Lot – Subdivision (1 lot into 4 lots) at 4 Gilliland Crescent, BLACKBUTT NORTH
13. RAL22/0022 – Reconfiguration of a Lot – Subdivision (1 Lot into 8 Lots and an access easement within proposed lot 5) at 197 Taylors Road, KINGAROY
14. RAL22/0023 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 58 Malar Road, BOOIE
15. RAL22/0024 – Reconfiguration of a Lot - Boundary Realignment – 3 Lots into 3 at 431 Gesslers Road, OAKDALE

16. RAL22/0025 – Reconfiguration of a Lot - Boundary Realignment – 3 Lots into 2 at 16 Henderson Road, NEUMGNA
17. RAL22/0028 – Reconfiguration of a lot – 1 Lot into 2 Lots at 1304 Wattlegrove Road, WATTLEGROVE

Material Change of Use (MCU) Applications

1. MCU20/0017 – Material Change of Use – Service Station/Food & Drink Outlet/Showroom at Rogers Drive KINGAROY
2. MCU21/0001 – Material Change of Use – Service Station, Food & Drink Outlet & Shop at 81 Haly Street WONDAI
3. MCU21/0017 – Material Change of Use – Expansion of the existing piggery (57,000SPU) at 592 Morgans Road, WINDERA (and described as Lot 49 on MZ555 & Lot 203 on SP251979)
4. MCU21/0019 – Other Change to Existing Approval - Material Change of Use (Master Planned Community and Development Permit for Reconfiguration of a lot (1 lot into 6 lots plus parkland dedication) at Corner Bunya Highway & Taylors Road KINGAROY
5. MCU21/0023 – Child-care Centre at 101 Alford Street KINGAROY
6. MCU22/0002 – Extractive Industry Development (Sand Quarry) which include extraction areas, processing area and haul-roads at 309 Quarry Road CORNDALE
7. MCU22/0004 – Extractive Industry and Easement at 79 Zerners Road MURGON
8. MCU22/0006 – Dual Occupancy at Millis Way NANANGO
9. MCU22/0007 – Dual Occupancy at 25 Nutt Street MURGON
10. MCU22/0009 – Intensive Animal Industry at 97 Schloss Road CUSHNIE
11. MCU22/0011 – Motorsport and Ancillary Facilities and Caretakers' Residence and ERA (63) for Sewerage Treatment at Lewis Duff Road BALLOGIE
12. MCU22/0012 – 4x Short-term Accommodation Cabins and a Caretakers' Cabin at Maidenwell Upper Yarraman Road NEUMGNA
13. MCU22/0014 – Dwelling House at Firefly Drive, BUNYA MOUNTAINS
14. MCU22/0015 - Change the number of piggery sheds to eight (8) without exceeding the approved 5000SPU at 2708 Wondai Proston Road, HIVESVILLE
15. MCU22/0016 – Medium impact industry (New workshop (joinery, producing less than 500 tonnes per year), ancillary showroom and office.

Operational Works (OW) Applications

1. OPW22/0004 – Operational Works – Earthworks at Kingaroy Barkers Creek Road KINGAROY
2. OPW22/0006 – Operational Works – Earthworks at 34 William Street KINGAROY
3. OPW22/0007 – Operation Works – Road Work at Mondure Wheatlands Road MONDURE
4. OPW22/0008 – Operational Works - Earthworks, Stormwater, Roadworks and Access at 4 Scott Street, WONDAI

5. OPW22/0010 - Operational works - Roadworks, Earthworks, Signage, Landscaping, Water Infrastructure, Sewerage Infrastructure, Stormwater & Drainage Works AT 61 – 79 Tessmanns Road, KINGAROY
6. OPW22/0011 – Operational works – Water and Sewerage Infrastructure at 1 -5 Hart Street, BLACKBUTT
7. OPW22/0012 – Operational works – Roadworks, Stormwater and Earthworks at Oliver Road, NANANGO

ATTACHMENTS

Nil

18 QUESTIONS ON NOTICE

Nil

19 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

19.1 Financial Hardship Rates Application – Assessment Number 31403-00000-000

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

19.2 Waiving of waste collection charges - Assessment Number 21867-00000-022

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

20 CLOSURE OF MEETING