



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Ordinary Council Meeting
Friday, 24 June 2022

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON FRIDAY, 24 JUNE 2022 AT 9.00AM**

PRESENT:

Councillors:

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Community), Tim Low (Acting General Manager Infrastructure), Kerri Anderson (Manager Finance and Sustainability), Tracy Baillie (Acting Manager Corporate Services), Kevin Searle (Manager Works), Louise Reidy (Strategic Procurement Coordinator), Lynelle Paterson (Coordinator Executive Services), Bree Hunt (Executive Assistant)

1 OPENING

The Mayor opened the meeting and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 PRAYERS

A representative of Kingaroy Ministers Association, Andrew Clausen offered prayers for Council and for the conduct of the Council meeting.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **Item 12.4 - St John's School - Grade 12 Expansion**. The nature of my interest is as follows:

This declarable conflict of interest arises as my daughter attends St John's School as a student.

This matter was resolved at the Community Standing Committee Meeting on Wednesday 15 June 2022 – Resolution Number 2022/347.

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to **Item 15.1 Commercial lease of Kingaroy Aerodrome Farming Land**.

The nature of my interest is as follows:

This declarable conflict of interest arises as I own property adjacent to the land being offered for lease.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to **Item 11.9 Transport Infrastructure Development Scheme - Local Roads of Regional Significance (LRRS) Nominations.**

The nature of my interest is as follows:

This declarable conflict of interest arises as my sister lives on Redmans Road and I own property on Petersen Drive.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to **Item 11.4 Addressing Bunya Mountains.**

The nature of my interest is as follows:

This declarable conflict of interest arises as I own an investment property on the Bunya Mountains.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

Cr Erkens advised she is a member of NaTDA - **Item 12.1 NaTDA In-Kind Request.** It was noted by the meeting that the following matter, by themselves, is not a conflict of interest:

- being a member or patron of a community group or sporting club as long as you are not an office holder or board member.

Cr Duff advised she is a member of the Murgon Business and Development Association – **Item 12.3 Creative Country Association Inc - Murgon Ancient Songbird Centre.** It was noted by the meeting that the following matter, by themselves, is not a conflict of interest:

- being a member or patron of a community group or sporting club as long as you are not an office holder or board member.

6 DEPUTATIONS/PETITIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 25 MAY 2022

RESOLUTION 2022/569

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Minutes of the Council Meeting held on 25 May 2022 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 9:15am, Manager Works Kevin Searle entered the meeting.

8 BUSINESS OUTSTANDING

8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

RESOLUTION 2022/570

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

8.1.1 TINGOORA RAIL TRAIL VERGE

RESOLVED 2022/571

An email to be sent to the Councillors on an update on the Tingoora Rail Trail Verge.

8.1.2 PIGGERY APPLICATION

RESOLVED 2022/572

Confidential advice to be sent to the Councillors on an update of the piggery application.

8.1.3 BUSINESS OUTSTANDING TABLE

RESOLVED 2022/573

Office of the CEO to work through the business outstanding table and complete the relevant actions before the July Ordinary Meeting.

8.1.4 LOCAL LAW REVIEW

RESOLVED 2022/574

Mayor Brett Otto has requested that a report on the local law review completion costs in relation to the keeping of animals be presented in July for budget review and operational plan.

9 NOTICES OF MOTION

9.1 MAYORAL MINUTE - GENERAL PRACTITIONER SERVICES

RESOLUTION 2022/575

Moved: Cr Brett Otto
 Seconded: Cr Kathy Duff

That the Mayoral Minute be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

9.1.1 GENERAL PRACTITIONER SERVICES

RESOLVED 2022/576

That the issue of the crisis in GP services across our region be raised at the Consultative Office and seek the committee's advice to see what actions Council should take. A report to come back to a future standing Committee Meeting with the issues and needs of the local hospitals.

10 PORTFOLIO - CORPORATE SERVICES, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & ICT

10.1 ACTING CHIEF EXECUTIVE OFFICER

RESOLUTION 2022/577

Moved: Cr Kathy Duff
 Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council approves the Chief Executive Officer leave from 18 July to 29 July 2022 and appoints the General Manager Finance & Corporate as Acting Chief Executive Officer.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.2 MEETING DATES FOR THE ORDINARY MEETINGS OF COUNCIL'S STANDING COMMITTEES, GENERAL MEETINGS AND BUDGET MEETING

RESOLUTION 2022/578

Moved: Cr Gavin Jones
 Seconded: Cr Danita Potter

That Council adopt the dates, times, and locations for ordinary meetings of Council's Standing Committees, General Meetings as follows:

Committee	Date	Time	Location
Infrastructure Standing Committee	Wednesday 6 July 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Special Budget Meeting	Friday 8 July 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 13 July 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 13 July 2022	1.30pm	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 20 July 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 3 August 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 10 August 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 17 August 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 24 August 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 7 September 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 14 September 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 21 September 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 28 September 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 5 October 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 12 October 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy

Executive and Finance & Corporate Standing Committee	Wednesday 12 October 2022	1.30pm	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 26 October 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 2 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 9 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 16 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 23 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure Standing Committee	Wednesday 30 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability Standing Committee	Wednesday 7 December 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Executive and Finance & Corporate Standing Committee	Wednesday 7 December 2022	1.30pm	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 14 December 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

RESOLUTION 2022/579

Moved: Cr Brett Otto
 Seconded: Cr Jane Erkens

Procedural Motion:

That Item 10.3 and Item 10.6 be moved down the agenda and attended to after Item 11.3.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 6/1

Attendance:

At 9:41am, Executive Services Coordinator Lynelle Paterson entered the meeting.

At 9:41am, Executive Assistant Bree Hunt left the meeting.

10.4 DRAFT SOUTH BURNETT REGIONAL COUNCIL ANNUAL OPERATIONAL PLAN 2022/23

RESOLUTION 2022/580

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the South Burnett Regional Council Annual Operational Plan 2022/23 be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.4.1 QUESTION ON NOTICE - PLANNING SCHEME

Question on Notice from Mayor Brett Otto:

What is the process for the Planning Scheme? Does Council endorse draft by resolution prior to being submitted to the State for the interest check to finalise the major Amendment?

Attendance:

At 9:44am, Executive Assistant Bree Hunt returned to the meeting.

At 9:44am, Executive Services Coordinator Lynelle Paterson left the meeting.

10.5 MONTHLY FINANCIAL INFORMATION

RESOLUTION 2022/581

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31 May 2022 be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

ADJOURN MORNING TEA

RESOLUTION 2022/582

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2022/583

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting resume at 10:35am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

RESOLUTION 2022/584

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

Procedural Motion:

That Item 13.5 be moved forward.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

RESOLUTION 2022/585

Moved: Cr Brett Otto
 Seconded: Cr Danita Potter

Procedural Motion:

That Item 13.4 be moved forward.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

13.5 DOG REGISTRATION FEES AND CHARGES 2022/2023

MOTION

Moved: Cr Jane Erkens
 Seconded: Cr Kathy Duff

That the dog registration for entire dogs on non-defined areas is set at \$50

In Favour: Crs Brett Otto, Jane Erkens and Kathy Duff

Against: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

LOST 3/4

RESOLUTION 2022/586

Moved: Cr Kirstie Schumacher
 Seconded: Cr Danita Potter

That South Burnett Regional Council adopt the option 3 fees and charges schedule for dog registration with a 2-year phase in period on non-defined/entire dogs such that in year 1 the fee to be set at \$65.50 and year 2 the fee to be reviewed as part of the 23/24 budget deliberations and that a targeted campaign be undertaken to promote de-sexing of dogs across the region from July 2022 onwards.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto, Jane Erkens and Kathy Duff

CARRIED 4/3

13.5.1 QUESTION ON NOTICE - DOG REGISTRATION

Question on Notice from Cr Jane Erkens:

How many dogs are impounded from defined areas compared to non-defined areas?

13.4 APPLYING FOR BONDS FOR THE RELOCATION OF HOMES

RESOLUTION 2022/587

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That Council provides a 50% reduction on removal building security bonds for a 12-month period.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.7 REGISTER OF FEES AND CHARGES SCHEDULE FOR 2022/2023

RESOLUTION 2022/588

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That pursuant to *Section 97(2) of the Local Government Act 2009* the Register of Fees and Charges be received and adopted effective from 1 July 2022 as amended.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.7.1 LOCAL RESIDENTS OFF SEASON REBATE

RESOLVED 2022/589

A report be brought to a future standing committee regarding local residents rebates for off season for the tourist facilities.

10.8 DEBTORS WRITE-OFFS FOR THE 2021/2022 YEAR

RESOLUTION 2022/590

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That Council approve \$30,184.94 in bad debts write-offs which consists of \$20,487.77 in debtors and \$9,697.17 in unrecoverable rates.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.9 QUEENSLAND AUDIT OFFICE - 2022 INTERIM MANAGEMENT REPORT FOR SOUTH BURNETT REGIONAL COUNCIL

RESOLUTION 2022/591

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That subject to Section 213 of the *Local Government Regulation 2012*, Council receives the 2022 Interim Management Report from the Auditor-General detailing the observation report of South Burnett Regional Council's financial statements as presented for consideration.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**11 PORTFOLIO – ROADS & DRAINAGE****11.1 LRCI FUNDING ALLOCATION PHASE 3 - 2022**

RESOLUTION 2022/592

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That South Burnett Regional Council allocate the remaining LRCI phase 3 allocation of \$2,163,930 to:

- The 13 roads on page 266 & 267 of this agenda that are priority reseals and;
- Allocate an additional \$200,000 in this works capex budget from Council funds for gravel resheeting and drainage on Birt Road and;
- \$200,000 from the works capex budget from Council funds for the Blackbutt CBD upgrade linkage to the rail trail (as resolved at the 17 June Budget Committee Meeting)

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 6/1**Attendance:**

At 12:10pm, Cr Danita Potter left the meeting.

At 12:12pm, Cr Danita Potter returned to the meeting.

11.2 2021-24 WORKS FOR QUEENSLAND (W4Q) PROGRAM

MOTION

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That South Burnett Regional Council change the allocation of \$1.3 million from the Mt Wooroolin Reservoir to the priority projects that were listed at the Budget Committee Meeting on 17 June 2022.

Coopers Gap viewing platform - \$80,000

Lions Park Kingaroy completion - \$150,000

Gore Street kerb and channelling at Murgon High School - \$180,000

Murgon Basketball half court - \$50,000

9 Car park shelters BP Dam - \$100,000

Tipperary Flat Park renewal - \$250,000

Proston Lookout - \$50,000

Proston Weaners - \$30,000

Durong Camping Ground - \$80,000

Apex Park car park Kingaroy - \$200,000

Tingoora Drainage - \$130,000

= \$1.3million

In Favour: Crs Brett Otto, Jane Erkens and Kathy DuffAgainst: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen**LOST 3/4**

RESOLUTION 2022/593

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That South Burnett Regional Council endorse the following projects for completion under the 2021-24 Works for Queensland Program and inclusion in future capital/operational budgets as per the attachment on page 17.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott HenschenAgainst: Crs Brett Otto, Jane Erkens and Kathy Duff**CARRIED 4/3**

Prioritised Projects - Works for Queensland - 2021-24

Project Type	Project Title	Description	Value	Construction Year	21/22	22/23	23/24	Total
CBD Renewal - Infrastructure Upgrades								
	Kumbia CBD	Improve entry aesthetics and accessibility on Bell St, Kumbia.	\$ 300,000	22/23		\$ 300,000		\$ 300,000
	Wondai CBD	Scott St (Roundabout to Edward St)	\$ 700,000	23/24			\$ 700,000	\$ 700,000
		Subtotal	\$ 1,000,000.00		\$ -	\$ 300,000.00	\$ 700,000.00	\$ 1,000,000.00
Community Building Upgrades and Maintenance								
	Murgon	Regional facility upgrades to recreational, commercial and disaster management buildings - bathroom upgrades, asbestos's removal and repainting. (PCYC bathroom upgrade \$380K, Murgon Shop removal of asbestos's and repainting \$140K, Blackbutt SES removal or asbestos's and repainting \$40K)	\$ 560,000	21/22	\$ 180,000	\$ 380,000		\$ 560,000
	Across Region	Opex maintenance	\$ 200,000	21/22	\$ 100,000	\$ 100,000		\$ 200,000
	Across Region	Opex maintenance	\$ 200,000	22/23		\$ 200,000		\$ 200,000
	Mondure	Restumping of Mondure Hall	\$ 125,000	22/23		\$ 125,000		\$ 125,000
		Subtotal	\$1,085,000		\$280,000	\$805,000	\$0	\$1,085,000
Open Spaces Refurbishments								
	Aerodrome Fencing	Kingaroy and Wondai	\$ 370,000	21/22	\$ 370,000			\$ 370,000
		Additional expenditure for Kingaroy and Wondai fencing	\$ 40,000		\$ 40,000			\$ 40,000
	Murgon Park / Amenities Upgrades	QEII Park renewal	\$ 300,000	21/22 (150k), 22/23 (150k)	\$ 150,000	\$ 150,000		\$ 300,000
	Proston Parks	Railway Park renewal	\$ 50,000	21/22	\$ 50,000			\$ 50,000
	Kumbia APEX Park re-development	Play equipment and landscaping / parking	\$ 115,000	23/24			\$ 115,000	\$ 115,000
	Kingaroy Park / Amenities Upgrades	Kingaroy Park Redevelopment - Detailed design and delivery of master plan	\$ 680,000	21/22 (100k Lions Park), 22/23 (580k Master Plan)	\$ 100,000	\$ 580,000		\$ 680,000
	Wondai Park / Amenities Upgrades	Upgrade amenities x 3 [McKell, Dingo Creek & Coronation].	\$ 100,000	21/22	\$ 100,000			\$ 100,000
	Public Amenities Refurbishments	Priority 1 - Butter Factory (Nanango) - New Amenities Priority 2 - Lions Park (Kingaroy) - New Amenities + Dump Point Upgrade	\$ 100,000	22/23		\$ 100,000		\$ 100,000
	Regional Park / Amenities Upgrades	Benarkin Park renewal	\$ 140,000	21/22	\$ 140,000			\$ 140,000
	Regional Park / Amenities Upgrades	Wondai 24 hr Camping Grounds	\$ 150,000	21/22		\$ 150,000		\$ 150,000
		Subtotal	\$ 2,045,000		\$ 950,000	\$ 980,000	\$ 115,000	\$ 2,045,000
Water Infrastructure Upgrades								
	Kingaroy Water Security Trunk Infrastructure Upgrades - Priority Projects	Mount Wooroolin Reservoir - \$5M total project cost (\$3M borrowing)	\$ 1,500,000	23/24		design \$ 250,000	construct \$ 1,250,000	\$ 1,500,000
		Subtotal	\$ 1,500,000	\$ 0	\$ 0	\$ 250,000	\$ 1,250,000	\$ 1,500,000
		Total	\$ 5,630,000		\$ 1,230,000	\$ 2,335,000	\$ 2,065,000	\$ 5,630,000
		Allocation	\$5,630,000					
		Balance	\$0.00					

WORKS 4 QUEENSLAND – WATER FUNDING

Point of Order was raised by Councillor Kirstie Schumacher. The Cr tabled the following Questions on Notice:

- 1. If we were to use current restricted cash to build the Mount Wooroolin Reservoir – what would be left in cash reserves for emergency water works – if something significant happened to the network how would we fund the repairs?**

At the end of 22/23, very little would be in restricted cash reserves to fund emergency water works. After this, Council would build up some reserves until they are utilised in years 5-10. If emergency works were required of a significant nature (not in the current budget maintenance or capex programs), Council would potentially need to push out capital works into future years to be able to fund these.

- 2. Would there be a shortfall in restricted cash for the water department and would this impact other priority water projects in the 10 year capital program – would any projects be displaced or unfunded because of this decision?**

Current modelling suggests that the 22/23 year would be tight with cash if the \$2m and \$800k were funded from restricted cash. Water’s cash reserves would then have a shortfall in year 6-10 based on current information plugged into the models. Council has projects out in years 5-6 which are “new” in nature and therefore Council would need to either borrow in these outer years, increase the rates % or find grant funding to assist with covering the costs for some of those projects.

- 3. What rates have we modelled for water access and usage to cover the costs of water infrastructure for the next 10 years – what percentage increase in water rates can residents expect if we fund this project from restricted cash? What would the shortfall be and what projects would we have to fund with rate rises or borrowings instead?**

Current water models are based on 6% increases in access and consumption charges and a 1% on high volume users. Scenario modelling currently shows that if Council decided not to borrow to cover any other projects, yearly increases would need to be put up to 7-8% to ensure enough cash is available to fund the rest of the 10-year program. Based on the current modelling on the 6%, the shortfalls for the outer years are approximately

Water Rating Model											
	BUDGET 2021/2022	BUDGET 2022/2023	BUDGET 2023/2024	BUDGET 2024/2025	BUDGET 2025/2026	BUDGET 2026/2027	BUDGET 2027/2028	BUDGET 2028/2029	BUDGET 2029/2030	BUDGET 2030/2031	BUDGET 2031/2032
Principle proposed borrowings				191,842 -	383,346 -	399,239 -	415,791 -	433,030 -	450,984 -	469,681 -	489,154
Repayment of Borrowings	658,243 -	694,199 -	730,857 -	771,361 -	813,129 -	857,160 -	903,129 -	952,483 -	1,004,063 -	1,058,438	
Net Cash Inflow (Outflow) from Financing Activities	658,243 -	694,199 -	5,069,143	5,036,797 -	1,196,475 -	1,256,399 -	1,318,920 -	1,385,513 -	1,455,047 -	1,528,119 -	489,154
Cash and Cash Equivalents at the Beginning of the Period	2,955,295	3,138,062	71,589	2,576,059	3,550,203	4,390,589	1,452,107 -	656,806 -	2,399,370 -	4,412,959 -	5,832,586
Net Increase (Decrease) in Cash and Cash Equivalents Held	182,767 -	3,066,473	2,504,469	974,144	840,387 -	2,938,482 -	2,108,914 -	1,742,564 -	2,013,589 -	1,419,627	2,076,902
Cash and Cash Equivalents at the End of the Period	3,138,062	71,589	2,576,059	3,550,203	4,390,589	1,452,107 -	656,806 -	2,399,370 -	4,412,959 -	5,832,586 -	3,755,684

The below are potential projects that Council could consider borrowing for to fund in place of restricted cash and depreciation

Year 26/27

Gordonbrook WTP Raw Water Off stream (new asset) \$4,000,000

Year 27/28

Gordonbrook WTP Raw Water Off stream Storage year two	\$1,500,000
Year 28/29	
Purchase additional water allocation (new allocation)	\$2,000,000

Any new borrowings will have an impact on interest expense in the income statement and will need to have the principal payment funded as well. For context, the above potential borrowings would have a debt service payment each year (split between interest and principal) of the following

\$4,000,000 in borrowings	DSP approx. \$335,000 per year (based on 5.5% interest rate)
\$1,500,000 in borrowings	DSP approx. \$125,000 per year (based on 5.5% interest rate)
\$2,000,000 in borrowings	DSP approx. \$170,000 per year (based on 5.5% interest rate)

4. When would we need to borrow to make up for the use of restricted cash in 22-23 for the Mount Wooroolin Reservoir and how much would we need to borrow it?

With information we currently know, this would be around year 26/27 - 27/28

5. What would Council’s borrowings be at the end of this term, with the Gordonbrook upgrades project and whatever works will not be funded by restricted cash because of this decision?

Based on the borrowings of \$11.8m, Councils borrowings at the end of year 10 of our current program would land at approximately \$9.5m. A majority of Council’s current borrowings are paid out between 22/23 and 30/31. If Council decided to borrow to fund some of the new projects identified above, the borrowings could range at the end of year 10 from between \$12.5m and \$15.4m

6. What is Council’s capacity to repay the proposed borrowings? What amount would we qualify to QTC to borrow? Would QTC lend us the funds if we had depleted our restricted cash reserves?

QTC have advised that they look at the following parameters as part of their analysis of Council’s ability to pay.

The 10 year Financial Forecast Tool includes a number of metrics that QTC reviews when assessing borrowing applications.

While QTC reviews all metrics, we focus closely on the following Fiscal Flexibility Indicators and Liquidity Indicators. Their benchmarks are below:

<i>EBITDA Interest Cover:</i>	<i>Min 4 times</i>
<i>EBITDA Debt Service Cover:</i>	<i>Min 2 times</i>
<i>Debt to EBITDA (Leverage):</i>	<i>Max 3 times</i>
<i>Cash Cover Ratio:</i>	<i>3 to 6 months</i>

Depending on what scenario Council decided to model, we can populate the 10 year Financial Forecast Tool and determine whether based on current predictions, Council would still meet all of the metrics above.

- 7. Further to the questions below, I would like to ask, as per the many conversations we have had in regards to purchasing more water allocation from Boondooma Dam – if we are to purchase additional water allocation to secure Kingaroy’s urban water needs, and connect Nanango into the future would we use capital water funds to do this and if we fund the Mt Wooroolin Reservoir with restricted cash can we afford both?**

There is currently \$2m in year 28/29 for additional water allocation purchases. Depending on what this is intended to be used for and whether the above discussions will be surplus to this purchase, Council would need to determine how to fund this as on current modelling we wouldn’t be able to fund from restricted cash. This would either need to come from borrowings or additional increases in rates. The alternative is to try and obtain grant funding if it’s available for some of the larger projects that are new assets for water security.

11.3 OPTIONS FOR CAPITAL COSTS ASSOCIATED WITH IMPROVED STORM WATER DRAINAGE IN LEOPARD COURT KINGAROY

RESOLUTION 2022/594

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That Council consider Option two (2) as the preferred option to improve stormwater management in Leopard Court and consider the allocation of \$23,000 in the 2022/23 budget deliberations for Capital Works.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

ADJOURN LUNCH

RESOLUTION 2022/595

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting adjourn for lunch.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2022/596

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That the meeting resume at 1:47pm.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 1:47pm, Manager Finance and Sustainability Kerri Anderson left the meeting.

At 1:48pm, Acting Manager Corporate Services Tracy Baillie returned to the meeting.

11.3.1 COMMUNITY ENGAGEMENT AND CONSULTATION FOR PROJECTS

RESOLUTION 2022/597

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Council start the process of community engagement and consultation for the following projects with a view to getting scoping completed and shovel ready for grants and/or funding from cash:

- McKell Park
- Coronation Park
- Coopers Gap viewing platform
- Lions Park Kingaroy completion
- Gore Street kerb and channelling at Murgon High School
- Murgon Basketball half court
- 9 Car park shelters BP Dam
- Tipperary Flat Park renewal
- Proston lookout
- Proston Weaners
- Durong Camping Ground
- Apex Park car park Kingaroy
- Tingoora Drainage
- Youth Park Kingaroy

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.3.2 PRIORITISING PROJECTS

RESOLVED 2022/598

A report be brought to a future standing committee with the prioritisation of the above projects as adopted in Resolution 2022/595.

11.3.3 TRANSPORT ASSETS BETTERMENT FUND

RESOLUTION 2022/599

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That Council allocates \$2million from restricted cash to a transport assets betterment fund to be applied at the discretion of the Infrastructure department in consultation with divisional Councillors in the 22/23 capital budget.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 6/1

MOTION

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That the matter lay on the table.

In Favour: Crs Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter and Kathy Duff

LOST 2/5

10.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DEBT POLICY 2022/2023 - STATUTORY010

RESOLUTION 2022/600

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That the South Burnett Regional Council Debt Policy 2022/2023 – Statutory010 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

RESOLUTION 2022/601

Moved: Cr Brett Otto
 Seconded: Cr Danita Potter

Procedural Motion:

That Item 10.6 be addressed later in the meeting upon receipt of draft budget documents of 22/23.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

RESOLUTION 2022/602

Moved: Cr Kathy Duff
 Seconded: Cr Gavin Jones

Procedural Motion:

That Item 12.3 be brought forward.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

12.3 CREATIVE COUNTRY ASSOCIATION INC - MURGON ANCIENT SONGBIRD CENTRE

RESOLUTION 2022/603

Moved: Cr Kathy Duff
 Seconded: Cr Gavin Jones

That South Burnett Regional Council:

1. Respond to the representatives of the Creative Country Association Inc informing them that Council supports their concept in principle however Council is unable to provide funding; and
2. Welcome the opportunity to visit with a view to discussing how Council can support Creative Country Association Inc in their efforts to obtain funding from other sources.
3. That this be assigned as a high priority for Council's Grant Officer as soon as they take up office and that Council offer their full support to the committee with any applications they put forward.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:16pm, Cr Kirstie Schumacher, having informed the meeting of a declarable conflict of interest in Item 11.4 and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

11.4 ADDRESSING BUNYA MOUNTAINS

RESOLUTION 2022/604

Moved: Cr Gavin Jones
 Seconded: Cr Jane Erkens

That Council send letters to properties in Bunya Mountains Precinct having non-standard property address advising them of the issue and to contact Council to proceed with the change of the address to Australian Standard.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

11.4.1 MEDIA RELEASE – RURAL NUMBERING

RESOLVED 2022/605

A media release informing residents of the importance to have their numbers visible on their houses and an explanation on how rural numbering works.

Attendance:

At 2:18pm, Cr Kirstie Schumacher returned to the meeting.

11.5 APPLICATION FOR THE SURRENDER OF A PERMIT TO OCCUPY FOR A PORTION OF OLD ESK ROAD TEELAH WHICH IS KNOWN AS ARP182008 OR LOT A AP4695

RESOLUTION 2022/606

Moved: Cr Danita Potter
 Seconded: Cr Gavin Jones

That Council:

1. Advise the applicant and the Department of Natural Resources and Mines that:
 - (a) It does not object to the application for the surrender of the current permit to occupy for a portion of Old Esk Road, Teelah which is known as ARP182008 or Lot A AP4695 as shown in Attachment one (1).
 - (b) Should the Department of Natural Resources and Mines approve the surrender of the permit to occupy that there be no cost to Council associated with the road closure.
2. Delegates authority under section 257 of the Local Government Act 2009 to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.

- (a) Execute, as road manager, form Part C ‘*Statement in relation to an application under the Land Act 1994 over State land*’ for the proposed permanent road closure.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.6 BUNYA HIGHWAY MEDIAN AND ROUNDABOUT REFURBISHMENTS

RESOLUTION 2022/607

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That South Burnett Regional Council:

1. Budget for the construction of the Wondai Roundabout as part of its 22/23 budget;
2. Place the River Road roundabout on its future capital works consideration list;
3. Place the Youngman Street Median Refurbishment on its future capital works consideration list;
4. Scope and cost median strip renewals on the following Council roads:
 - Haly Street, East
 - Fisher Street; and
5. Continue to work with DTMR to progress planning and design for works on Walter Road from the Rogers Drive to the Knight Street intersections.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 6/1

11.7 STAGE TWO WONDAI INDUSTRIAL ESTATE

MOTION

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That Council commit to fund the design and works for the completion of Stage 2 of the Wondai Industrial Estate within the 22/23 roads capital works budget with an allocation of \$450,000 from Council funds.

RESOLUTION 2022/608

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

Procedural Motion:

That the matter lay on the table until the July Infrastructure Standing Committee Meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2

11.8 BLACK SPOT FUNDING PROGRAM 2023/24

RESOLUTION 2022/609

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That Council nominate projects that address the Federal Government's road safety criteria and investigate solutions for locations on the South Burnett Road network.

- Appin Street West/ Cairns Street, Nanango; and
- Haly Street, Kingaroy – Youngman Street to Burnett Street

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:37pm, Cr Kirstie Schumacher, having informed the meeting of a declarable conflict of interest in Item 11.9 and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

11.9 TRANSPORT INFRASTRUCTURE DEVELOPMENT SCHEME - LOCAL ROADS OF REGIONAL SIGNIFICANCE (LRRS) NOMINATIONS

RESOLUTION 2022/610

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That South Burnett Regional Council approve the following additional routes for Local Roads of Regional Significance (LRRS) submission to the Regional Roads and Transport Group (RRTG):

1. Old Esk Road, Taromeo – D'Aguilar Highway, Benarkin to Coulson Street, Blackbutt (including Franks Road, Cameron Road, Bowman Road (17.4km);
2. Redmans Road, Booie – D'Aguilar Highway to Kingaroy Barkers Creek Road (3.7km);
3. Wilsons Road, Cloyna – Murgon Gayndah Road to Silverleaf Road (11.6km);
4. Addition of Aerodrome Road to Peterson Drive route – D'Aguilar Highway to Bunya Highway (linking to Kingaroy Burrandowan Road) (addition of 1.28km); and
5. King Street, Kingaroy – Bunya Highway to Haly Street.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 2:38pm, Cr Kirstie Schumacher returned to the meeting.

12 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION**12.1 NATDA IN-KIND REQUEST**

RESOLUTION 2022/611

Moved: Cr Jane Erkens
Seconded: Cr Danita Potter

That South Burnett Regional Council;

1. Approve the requested in-kind assistance to NaTDA to support Nanango's 175th Anniversary in 2023 subject to available resources;
2. Provides a letter of support to NaTDA in their endeavour to seek additional State and Federal Government funding to support the Nanango's 175th Anniversary in 2023; and
3. Provides a sponsorship to NaTDA to support promotion of Nanango's 175th Anniversary in 2023 with a financial contribution of \$3,000.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

12.2 RAIL TRAIL DEVELOPMENT AND SBRTUA

RESOLUTION 2022/612

Moved: Cr Brett Otto
Seconded: Cr Gavin Jones

That South Burnett Regional Council responds to the recent deputation from the South Burnett Rail Trail Users Association (SBRTUA) with the following action by 30 September 2022:

1. Commence consultation with the SBRTUA and community stakeholders with a view to entering into a suitable management and/or tenure arrangement that will facilitate the SBRTUA becoming eligible for grant funding programs, rail trail infrastructure development and asset event management / promotion;
2. Partner with the SBRTUA to undertake community engagement with a view to considering naming options for the SBRC section of the rail trail;
3. Scope and cost a 'Rail Trail Development Study' as undertaken by the BVRT in recent years;
4. Contact the following stakeholders to facilitate preliminary discussions as to the possible formation of an inter-regional rail trail advisory group, including representatives from:
 - South Burnett Regional Council;
 - Somerset Regional Council;
 - Gympie Regional Council;
 - SBRTUA;

- BVRT;
- Other relevant community or Government organisational stakeholders.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

12.4 ST JOHN'S SCHOOL - GRADE 12 EXPANSION

RESOLUTION 2022/613

Moved: Cr Gavin Jones
 Seconded: Cr Danita Potter

That South Burnett Regional Council meet with representatives of St John's Lutheran School to investigate options for the expansion of the school to cater for the introduction of senior schooling.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

12.5 CONSIDERATION OF PUBLIC AUCTION FOR SURPLUS EQUIPMENT AND FURNITURE

RESOLUTION 2022/614

Moved: Cr Scott Henschen
 Seconded: Cr Kirstie Schumacher

1. In accordance with Section 227-228 of the *Local Government Regulation 2012*, it is proposed South Burnett Regional Council offer surplus equipment and furniture to community not for profit organisations for disposal as per the community grants framework and;
2. That a decision is made on the dispersal of the remaining items after such a process that are suitable to be offered for sale through a public auction.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

13 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES**13.1 CONTRACT REVIEW - BIOSECURITY SERVICES**

RESOLUTION 2022/615

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the report be received for information and that the tender with separable activities is adopted as Council's preferred option in the review of the contract for biosecurity services.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

13.2 EXTENSION TO CURRENCY PERIOD FOR APPLICATION MCU19/0013 - 15 ROGERS DRIVE, KINGAROY (AND DESCRIBED AS LOT 8 ON SP180642)

RESOLUTION 2022/616

Moved: Cr Gavin Jones

Seconded: Cr Jane Erkens

That the applicant's request to extend the currency period of the development approval by an additional 4 years, to May 2027 be refused under the *Planning Act 2016* for the following reasons and no alternate period is recommended.

- There are no current related development applications or current development approvals for operational work or building work that signify the applicant is committing to implement the development approval;
- There have not been any related approvals applied for in the 12 years of currency the applicant has already received;
- There have been changes to planning laws and policies since the date of the original decision to warrant a new assessment and decision on the development that should be remade under the relevant contemporary planning instruments;
- The community awareness of any development approval after a period of 12 years of inactivity on the land is limited if not existent.
- Where the application was made today under the contemporary planning instruments applicable, the development would be subject to Impact assessment and is generally inconsistent with the Specialised Centre zone planned uses.
- The applicant has presented no planning grounds or other matters to justify any further extension to the currency period of the existing approval.
- The applicant has relied on the delivery of extensions by way of Ministers' notices under Declared Applicable Events to keep the approval alive in more recent years, with no further permits, changes or extension requests made directly to Council that would ordinarily be necessary to allow the approval to have currency under the ordinary provisions of the Planning Act 2016.

- The application remains in effect until May 2023 under the currently available extensions to currency issued by the planning minister.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:43pm, Manager Works Kevin Searle left the meeting.

13.3 SEEKING COUNCIL’S “IN-PRINCIPLE” APPROVAL REGARDING AN AMENDMENT TO THE LG BOUNDARY BETWEEN CHERBOURG ABORIGINAL SHIRE COUNCIL AND SOUTH BURNETT REGIONAL COUNCIL AT HAAGER DRIVE MOFFATDALE (AND DESCRIBED AS LOT 13 ON SP104351)

RESOLUTION 2022/617

Moved: Cr Danita Potter
 Seconded: Cr Scott Henschen

That South Burnett Regional Council offer in principle support to the proposed Local Government boundary change between Cherbourg Aboriginal Shire Council & South Burnett Regional Council at Haager Drive, Moffatdale (and described as Lot 13 on SP104351).

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:45pm, Manager Works Kevin Searle returned to the meeting.

14 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT

14.1 NOTICE OF MOTION - EMERGENCY AFTER-HOURS CALL SERVICE

RESOLUTION 2022/618

Moved: Cr Kathy Duff
 Seconded: Cr Jane Erkens

That Council consider, when we are in a declared disaster, that we change to a local model response for our after-hours call service and that a report be brought to the next Infrastructure Standing Committee Meeting in relation to such.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS

Attendance:

At 2:46pm, Cr Kirstie Schumacher having informed the meeting of a declarable conflict of interest in Item 15.1 and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

15.1 COMMERCIAL LEASE OF KINGAROY AERODROME FARMING LAND

RESOLUTION 2022/619

Moved: Cr Danita Potter
 Seconded: Cr Scott Henschen

That the farming land located on Lot 3 on SP249643 and Lot 2 FTZ37166 known as lease areas B, C, D, E and F be offered by way of tender in accordance with section 227(1)(a) of the *Local Government Regulation 2012* for a commercial farming lease.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 2:47pm, Cr Kirstie Schumacher returned to the meeting.

15.2 WONDAL CHRISTMAS TREE LOCATION - EXTENDED COMMUNITY CONSULTATION

RESOLUTION 2022/620

Moved: Cr Scott Henschen
 Seconded: Cr Danita Potter

That South Burnett Regional Council approve the relocation of the Wondai Christmas tree from the Wondai roundabout to the proposed location attachment one (1) in Coronation Park, Wondai as per feedback received from the broader Wondai community.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:55pm, Acting Manager Corporate Services Tracy Baillie left the meeting.

At 2:59pm, Acting Manager Corporate Services Tracy Baillie returned to the meeting.

15.3 INSTALLATION OF CHRISTMAS TREES

RESOLUTION 2022/621

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

1. That the purchase cost for the new Christmas trees and garland/decorations for Murgon, Kumbia and Hivesville be included in the 22/23 budget with the amendment to be made at the first quarter and materials be ordered as a matter of priority once the budget has been adopted.
2. That Council progress making these three trees to ensure that they are ready for installation in early December 2022.
3. That Council engage with the community in relation to the future placement of the Kingaroy and Blackbutt Christmas trees.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.3.1 QUESTION ON NOTICE - NANANGO CHRISTMAS DECORATIONS

Question on Notice from Cr Jane Erkens:

Where are the Nanango Christmas decorations and flags?

15.4 DURONG COMMUNITY HALL - RENEWAL LICENCE TO OCCUPY

RESOLUTION 2022/622

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That:

1. The South Burnett Regional Council, in accordance with *s236(1)(b)(ii) of the Local Government Regulation 2012*, enter into a Licence to Occupy with the Durong Community Hall Committee Inc. for Lot 102 AU117 and Lot 5 and 6 on RP55187 for a term of 3 years and rental of \$75.00 per annum (exclusive of GST) on terms agreed between Council and the Durong Community Hall Committee Inc.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Licence to Occupy between Council and the Durong Community Hall Committee Inc on terms and conditions the Chief Executive Officer reasonably considered are satisfactory to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.5 CONDITION OF CLOYNA HALL

RESOLUTION 2022/623

Moved: Cr Kathy Duff
 Seconded: Cr Danita Potter

That

1. South Burnett Regional Council engage an experienced geotechnical engineer to inspect and prepare a remediation plan, and
2. Council allocates \$80,000 from savings from within the overall 21/22 Building Capital Works Program and fund this future work from the 22/23 Building Asset restricted cash.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.6 TRUSTEE LEASE - WONDAI TENNIS ASSOCIATION

RESOLUTION 2022/624

Moved: Cr Scott Henschen
 Seconded: Cr Kathy Duff

That:

1. South Burnett Regional Council, in accordance with s236(1)(b)(ii) of the *Local Government Regulation 2012*, enter into a Licence to Occupy with the Wondai and District Tennis Association Inc. for lease area A of Lot 172 on FY713 for a term of 10 years for a rental amount of \$75.00 per annum (GST exclusive).
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Trustee lease between Council and the Wondai and District Tennis Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 3:05pm, Strategic Procurement Coordinator Louise Reidy entered the meeting.

15.7 KINGAROY AERODROME TENDER - AREA 21

RESOLUTION 2022/625

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

Procedural Motion:

That the matter be lifted from the table.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESOLUTION 2022/626

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That South Burnett Regional Council delegate to the Chief Executive Office the power to negotiate with Mr Peter O'Donnell under s227-228 of the *Local Government Regulation 2012* to negotiate and enter into a Licence to Occupy for Area 21 located on Lot 3 on SP249643 in accordance with the scope and specification of tender number SBRC21/22-11.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

16 PORTFOLIO - REGIONAL DEVELOPMENT

Nil

17 INFORMATION SECTION

17.1 DELEGATED AUTHORITY REPORTS (1 MAY 2022 TO 31 MAY 2022)

RESOLUTION 2022/627

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Delegated Authority report be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

17.2 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

RESOLUTION 2022/628

Moved: Cr Danita Potter
 Seconded: Cr Gavin Jones

That the List of Correspondence pending completion of Assessment Report be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 3:12pm, General Manager Community Peter O'May left the meeting.
 At 3:15pm, Manager Works Kevin Searle left the meeting.

17.3 ELECTRICITY TRENDS 2022

RESOLUTION 2022/629

Moved: Cr Gavin Jones
 Seconded: Cr Kathy Duff

That Council accept this report on the electricity market trends for information and;

1. That Council take the 9 contestable sites to Reverse Auction now prior to the contract expiry with intent to lock in rates before further significant price rises and lock in a twenty-four (24) month contract with a retailer.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

18 QUESTIONS ON NOTICE

18.1 SUSTAINABILITY RATIO TRANSPORT

RESOLUTION 2022/630

Moved: Cr Kirstie Schumacher
 Seconded: Cr Scott Henschen

That the response to the question regarding Sustainability Ratio Transport raised by Councillor Kirstie Schumacher be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

18.2 QUESTION ON NOTICE

RESOLUTION 2022/631

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the response to the question regarding the delegated authorities of the chair of the LDMG be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19 CONFIDENTIAL SECTION

RESOLUTION 2022/632

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

19.1 Waiving of interest - Assessments 22862-00000-000 & 23890-00000-000

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

19.2 Financial Hardship Rates Application – Assessment Number 11797-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

19.3 Financial Hardship Rates Application – Assessment Number 14066-28310-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

19.4 Financial Hardship Rates Application – Assessment Number 41830-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 3:22pm, Manager Finance and Sustainability Kerri Anderson returned the meeting.

At 3:23pm, Strategic Procurement Coordinator Louise Reidy left the meeting.

At 3:24pm, Executive Assistant Bree Hunt left the meeting.

At 3:26pm, Executive Assistant Bree Hunt returned to the meeting.

At 3:48pm, Chief Executive Assistant Mark Pitt left the meeting.

At 3:50pm, Chief Executive Assistant Mark Pitt returned to the meeting.

RESOLUTION 2022/633

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19.1 WAIVING OF INTEREST - ASSESSMENTS 22862-00000-000 & 23890-00000-000

RESOLUTION 2022/634

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Council doesn't accede to the request to waive the interest on Assessment Numbers 22862-00000-000 & 23890-00000-000.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19.2 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER 11797-00000-000

RESOLUTION 2022/635

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Council agree to:

1. Write off interest charges to the value of \$1046.34 and suspend interest from accumulating while maintaining the hardship payment arrangement;
2. Request the owner enter into a payment arrangement for Assessment Number 11797-00000-000 for \$120.00 per fortnight commencing 11 July 2022 for a period of 12 months initially;
3. Payments increasing to \$150.00 per fortnight from 11 July 2023 for a period of 12 months;
4. Payments increasing to \$250.00 per fortnight from 11 July 2024 for a period of 12 months;
5. Payments increasing to \$300.00 per fortnight from 11 July 2025 for a period of 12 months under normal rate arrangement conditions;
6. Payments increasing to \$350.00 per fortnight from 11 July 2026 for a period of 12 months under normal rate arrangement conditions;
7. No interest charged on overdue rates if the agreed payments are maintained;
8. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly;
9. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
10. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19.3 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER 14066-28310-000

RESOLUTION 2022/636

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Council agree to:

1. Write off interest charges to the value of \$864.21 and suspend interest from accumulating while hardship payment arrangement is maintained;
2. Grant a moratorium on rate payments for a period of six (6) months;
3. Request the owner enter into a payment arrangement for Assessment Number 14066-28310-000 for \$108.00 per fortnight commencing 01 January 2023 for a period of 12 months;

4. Payments increasing to \$140.00 per fortnight from 1 January 2024 for a period of 12 months;
5. Payments increasing to \$180.00 per fortnight from 1 January 2025 for a period of 12 months;
6. Payments increasing to \$240.00 per fortnight from 1 January 2026 for a period of 12 months under normal rate arrangement conditions;
7. Payments increasing to \$260.00 per fortnight from 1 January 2027 for a period of 12 months under normal rate arrangement conditions;
8. Once Third-Party settlement is received payment in full is required in the same year.
9. No interest charged on overdue rates if the agreed payments are maintained;
10. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly;
11. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
12. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19.4 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER 41830-00000-000

RESOLUTION 2022/637

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That Council agree to:

1. Write off interest charges to the value of \$58.80 and suspend interest from accumulating while the hardship payment arrangement is maintained;
2. Grant a moratorium on rate payments for a period of six (6) months;
3. Request the owner enter into a payment arrangement for Assessment Number 41830-00000-000 for \$30.00 per fortnight commencing 1 January 2023 for a period of 12 months;
4. Payments increasing to \$40.00 per fortnight commencing 1 January 2024 for a period of 12 months;
5. Payments increasing to \$60.00 per fortnight commencing 1 January 2025 for a period of 12 months;
6. Payments increasing to \$65.00 per fortnight commencing 1 January 2026 for a period of 24 months under normal rate arrangement conditions;
7. No interest charged on overdue rates if the agreed payments are maintained;
8. A review of this Payment Plan monthly; or at other times if Council is advised that the applicant's circumstances have changed significantly;

- 9. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
- 10. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the applicant reject or request a variance of this Payment Plan.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 3:52pm, Acting Manager Corporate Services Tracy Baillie left the meeting.

10.6 BUDGET DOCUMENT 22/23

RESOLUTION 2022/638

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That the information below regarding the draft budget document for 2022/2023 be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

20 CLOSURE OF MEETING

The Meeting closed at 3:52pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 July 2022.

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CHAIRPERSON