



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

**Infrastructure Standing Committee
Meeting**

Wednesday, 6 July 2022

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
INFRASTRUCTURE STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 6 JULY 2022 AT 9.00AM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Tim Low (Acting General Manager Infrastructure), Peter O'May (General Manager Liveability), Kevin Searle (Manager Works), Kristy Champney (Executive Assistant Infrastructure), Joanne Newbery (Communications Officer), Cody Granger (Engineer Infrastructure Planning), Ged Brennan (Contractor Engineer Infrastructure), Greg Jackson (Acting Manager Infrastructure Planning), Rebecca Humphrey (Manager People and Culture), Kerri Anderson (Manager Finance and Sustainability), Anthony Bills (Manager ICT), Bree Hunt (Executive Assistant)

1 OPENING

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

Attendance:

At 9:01am, Manager People and Culture Rebecca Humphrey entered the meeting (online).

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged Naidoc week and traditional custodians of the land on which the meeting took place. Cr Duff said a prayer for the late Ken Bone who was the former Mayor of the Cherbourg Council and a minute of silence was given for all the Indigenous people who have passed within in the community.

4 DECLARATION OF INTEREST

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **Item 6.4 Updated Information on unmaintained roads being requested for upgrade works**. The nature of my interest is as follows:

This declarable conflict of interest arises as I own property on Staines Road, Blackbutt.

I believe my conflict given this is a discussion around a Regional Program, has no greater interest than anyone else in the Region and I feel I can exercise my judgement to the benefit of the community.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, where I:

- May participate in the decision about the matter, including by voting on the matter; or

- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

Attendance:

At 9:05am, Cr Kirstie Schumacher left the meeting.

DECLARATION OF INTEREST - STAY IN MEETING

COMMITTEE RESOLUTION 2022/1

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Council resolve that Cr Schumacher has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Schumacher may participate in the matter, discuss and vote upon it, accepting that Cr Schumacher's interest is no greater or lesser than any one else in the community.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 9:07am, Cr Kirstie Schumacher returned to the meeting.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**5.1 MINUTES OF THE INFRASTRUCTURE STANDING COMMITTEE MEETING HELD ON 1 JUNE 2022**

COMMITTEE RESOLUTION 2022/2

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Minutes of the Infrastructure Standing Committee Meeting held on 1 June 2022 be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

6 PORTFOLIO – ROADS & DRAINAGE

6.1 ROADS AND DRAINAGE PORTFOLIO REPORT

COMMITTEE RESOLUTION 2022/3

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That Councillor Jones's Road and Drainage Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 9:12am, Manager Finance and Sustainability Kerri Anderson entered the meeting (online).

6.1.1 CUSTOMER REQUEST MANAGEMENT

RESOLVED 2022/4

A report to come back to the next Infrastructure Standing Committee Meeting on a review and comparison of customer requests for the years 19/20, 20/21 and 21/22.

6.1.2 QUESTION ON NOTICE – KUMBIA STREETScape

Question on Notice from Cr Brett Otto:

Requested an update on Kumbia Streetscape and will the works be completed by Christmas 2022?

Noting that there is a Resolution of Council 2022/345 that it will be completed by December 2022.

Question on Notice from Cr Scott Henschen:

Will the works be completed before the Kumbia Centenary on the 4 September 2022?

6.1.3 QUESTION ON NOTICE – DARLEY CROSSING ROAD

Question on Notice from Cr Kathy Duff:

Which round is Council including Darley Crossing Road in the REPA submissions?

Attendance:

At 10:05am, Contractor Engineer Infrastructure Ged Brennan left the meeting.

At 10:06am, Contractor Engineer Infrastructure Ged Brennan returned to the meeting.

6.2 NOTICE OF MOTION - NORTH STREET KERB AND CHANNELLING

COMMITTEE RESOLUTION 2022/5

Moved: Cr Brett Otto
Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council completes the North Street Kingaroy kerb and channel upgrading as part of its capital works program in 2022/2023 and allocates the required funding in the 2022/2023 capex budget (from Council funds).

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Crs Gavin Jones and Jane Erkens

CARRIED 5/2

Attendance:

At 10:27am, Manager People and Culture Rebecca Humphrey left the meeting (online).

6.3 QUEENSLAND RECONSTRUCTION AUTHORITIES PROCESS FOR BETTERMENT PROJECTS

COMMITTEE RESOLUTION 2022/6

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That Council note this report for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

6.3.1 QUEENSLAND RECONSTRUCTION AUTHORITIES PROCESS FOR BETTERMENT PROJECTS

COMMITTEE RESOLUTION 2022/7

Moved: Cr Kathy Duff
Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That the list of potential projects attached to Item 6.3 in the agenda be put forward for betterment funding.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

6.3.1 BETTERMENT PROJECT GUIDELINES

RESOLVED 2022/8

The Betterment Project guidelines be circulated to the Councillors via email.

Attendance:

At 10:50am, Coordinator Executive Services Lynelle Paterson entered the meeting.

At 10:50am, Executive Assistant Bree Hunt left the meeting.

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2022/9

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 10:55am, Coordinator Executive Services Lynelle Paterson left the meeting.

At 11:13am, Executive Assistant Bree Hunt returned to the meeting.

RESUME MEETING

COMMITTEE RESOLUTION 2022/10

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 11:14am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 11:14am, General Manager Finance and Corporate Susan Jarvis left the meeting.

At 11:14am, Manager ICT Anthony Bills entered the meeting.

At 11:32am, Cr Danita Potter left the meeting.

At 11:35am, Cr Danita Potter returned to the meeting.

At 11:39am, Manager Finance and Sustainability Kerri Anderson left the meeting (online).

6.4 UPDATED INFORMATION ON UNMAINTAINED ROADS BEING REQUESTED FOR UPGRADE WORKS

COMMITTEE RESOLUTION 2022/11

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That Council note the information in this report.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

6.4.1 QUESTION ON NOTICE – UPGRADE WORKS

Question on Notice from Cr Kathy Duff:

1. Should Whelan Street and Millards Road be taken taken off the list as they are under Council Resolution 2022/539?
2. When is the service road off Kingaroy Cooyar Road going to be upgraded?

6.4.2 ROADS STRATEGIC POLICY WORKSHOP

RESOLVED 2022/12

A workshop to be scheduled in August to discuss a roads strategic policy.

Attendance:

At 12:05pm, Executive Assistant Infrastructure Kristy Champney left the meeting.

At 12:06pm, Manager Finance and Sustainability Kerri Anderson returned to the meeting (online).

At 12:09pm, Executive Assistant Infrastructure Kristy Champney returned to the meeting.

6.5 STAGE TWO WONDAI INDUSTRIAL ESTATE

COMMITTEE RESOLUTION 2022/13

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

Procedural Motion:

That the matter be lifted from the table.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

COMMITTEE RECOMMENDATION

Moved: Cr Kathy Duff
Seconded: Cr Jane Erkens

That Council commit to fund the design and works for the completion of Stage 2 of the Wondai Industrial Estate within the 22/23 roads capital works budget with an allocation of \$450,000 from Council funds.

AMENDMENT

Moved: Cr Kathy Duff
Seconded: Cr Gavin Jones

That the Committee recommend to Council:

That Council commit to fund the design and then consider funding the works for the completion of Stage 2 of the Wondai Industrial Estate within the 22/23 roads capital works budget with full costings and a report to come back with potential funding options with works to include a 2 way access on Kemp and Burrow Street and improved signage across the Industrial Estate.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 6/1

The Amendment Became the Resolution

COMMITTEE RESOLUTION 2022/14

Moved: Cr Kathy Duff
Seconded: Cr Jane Erkens

That the Committee recommend to Council:

That Council commit to fund the design and then consider funding the works for the completion of Stage 2 of the Wondai Industrial Estate within the 22/23 roads capital works budget with full costings and a report to come back with potential funding options with works to include a 2 way access on Kemp and Burrow Street and improved signage across the Industrial Estate.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 6/1

Attendance:

At 12:25pm, General Manager Finance and Corporate Susan Jarvis returned to the meeting.

6.6 FLEET REVIEW

COMMITTEE RESOLUTION 2022/15

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That Council note the report for information and that the Chief Executive Officer will continue the implementation of the recommendations of the plant and fleet review report 2021. A workshop be scheduled to review the Patrol Grading Resources report and discuss future opportunities for Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7 PORTFOLIO - LDMG, WATER & WASTEWATER**Attendance:**

At 12:38pm, Contractor Engineer Infrastructure Ged Brennan left the meeting.

At 12:38pm, Manager ICT Anthony Bills left the meeting.

At 12:38pm, Manager Works Kevin Searle left the meeting.

7.1 WATER AND WASTEWATER PORTFOLIO REPORT

COMMITTEE RESOLUTION 2022/16

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That the Water and Wastewater Portfolio report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.2 EMERGENCY AFTER HOURS CALL SERVICE AND LDMG OVERVIEW

COMMITTEE RESOLUTION 2022/17

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

1. That Council note the report and;
2. That the Chief Executive Officer engage with Council's after hours call centre provider in relation to Council's concerns regarding delays in service during wet weather events.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

8 QUESTIONS ON NOTICE

Attendance:

At 12:55pm, Manager Works Kevin Searle returned to the meeting.

At 12:55pm, Contractor Engineer Infrastructure Ged Brennan returned to the meeting.

At 12:57pm, Contractor Engineer Infrastructure Ged Brennan left the meeting.

8.1 QUESTIONS ON NOTICE

COMMITTEE RESOLUTION 2022/18

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That the responses to the questions raised be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

9 CONFIDENTIAL SECTION

10 CLOSURE OF MEETING

The Meeting closed at 1:01pm.

The minutes of this meeting were confirmed at the Infrastructure Standing Committee Meeting held on 3 August 2022.

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CHAIRPERSON