



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# **MINUTES**

**Ordinary Council Meeting**  
**Wednesday, 20 July 2022**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 20 JULY 2022 AT 9.00AM**

**PRESENT:**

**Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

**Council Officers:**

Susan Jarvis (Acting Chief Executive Officer), Peter O'May (General Manager Liveability), Tim Low (Acting General Manager Infrastructure), Joanne Newbery (Communications Officer), Kerri Anderson (Acting General Manager Finance & Corporate), Bree Hunt (Executive Assistant)

**1 OPENING**

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

**2 LEAVE OF ABSENCE / APOLOGIES**

Nil

**3 PRAYERS**

**4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**5 DECLARATION OF INTEREST**

Cr Scott Henschen informed the meeting that he is a primary producer for livestock and **items 13.3, 13.4, 13.5 and 13.6 all relating to foot and mouth disease** he will be vocal on his views and raised the potential conflict of interest. It was noted but declared that he has no greater interest or conflict than any other live stock producer across the Country.

It was also noted that Cr Kirstie Schumacher and Cr Kathy Duff has no greater interest or conflict than any other community member in relation to the **items 13.3, 13.4, 13.5 and 13.6.**

**6 DEPUTATIONS/PETITIONS**

**6.1 PETITION - PROSTON ROUND TABLE - WEANER SCULPTURE PLAN**

**RESOLUTION 2022/38**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the petition be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**6.2 PETITION - STATE OF ROADS, DRAINAGE AND CURB & CHANNEL IN TINGOORA & STATE OF THE TINGOORA PUBLIC HALL**

**RESOLUTION 2022/39**

Moved: Cr Danita Potter  
 Seconded: Cr Scott Henschen

That the petition regarding the state of roads, lack of proper drainage and curb and channel in Tingoora and the state of the Tingoora Public Hall be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**6.2.1 QUESTION ON NOTICE – TINGOORA POTENTIAL FUNDING**

Question on Notice from Cr Kirstie Schumacher:  
 Would the Tingoora project qualify for LRCl funding?

**6.2.2 SCOPING FOR TINGOORA PROJECT**

**RESOLUTION 2022/40**

Moved: Cr Kirstie Schumacher  
 Seconded: Cr Kathy Duff

That Council scope the kerb and channeling project in Tingoora (Muller Street, Magnussens Drive, Hill Street and Home Street) and report back to the September Infrastructure Standing Committee Meeting with the estimated costs of delivering such.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**7.1 MINUTES OF THE COUNCIL MEETING HELD ON 24 JUNE 2022**

**RESOLUTION 2022/41**

Moved: Cr Kathy Duff  
 Seconded: Cr Danita Potter

That the Minutes of the Council Meeting held on 24 June 2022 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**7.2 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 8 JULY 2022**

**RESOLUTION 2022/42**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Minutes of the Special Council Meeting held on 8 July 2022 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 9:12am, Communications Officer Joanne Newbery left the meeting.

At 9:14am, Communications Officer Joanne Newbery returned to the meeting.

**7.3 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING HELD ON 9 JUNE 2022**

**RESOLUTION 2022/43**

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 9 June 2022 be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## 8 BUSINESS OUTSTANDING

### 8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

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#### RESOLUTION 2022/44

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## 9 NOTICES OF MOTION

Nil

## 10 PORTFOLIO - CORPORATE SERVICES, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & ICT

### 10.1 LGAQ 126TH ANNUAL CONFERENCE: MOTION REQUEST

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#### RESOLUTION 2022/45

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That South Burnett Regional Council resolves to submit the following motions to the 2022 Local Government Association of Queensland Annual Conference:

- a) That the LGAQ advocate for more funding for domestic violence in rural, regional and remote areas as more allocation of funds is needed for counsellors and ground support for all people in a DV situation including the people and organisations that support them.
- b) That the State Government amend the windfarm code 23 and solar farm code guidelines to regulate broader community consultation and social licence to operate requirements.
- c) Call on the State Government to increase the RMPC funding to cover the significant number of unfunded defects that exist in the state network rural/regional Councils so as to better reflect the transport asset maintenance requirements.
- d) That the State Government invest and back the LGAQ housing action plan and prioritise funding for social and affordable housing outcomes in regional Queensland.
- e) That the State Government develop and invest in core trunk infrastructure that is impeding growth in housing in regional Queensland.
- f) That the State Government develop a process of advocacy to the Australian Government in relation to regional university centres across rural Queensland.
- g) That the State Government make representation to the Federal Government in relation to increasing primary health care services (general practitioners) across suburban and regional Queensland.
- h) That the State Government seek a suitable Decommissioning Bond to be held in trust for the eventual rehabilitation of renewable energy sites and that this condition be met prior to the commencement of any construction. The bond will not be discharged without consultation with the relevant Council.

- i) That the State Government ensure developers of energy projects are to demonstrate authentic community engagement that seeks to actively involve community members in the design and decision-making process of new developments. This includes liaising with Council as to appropriate sites and discussions occurring in the community.
- j) That the State Government seeks a Community Contribution Fee to be paid by developers of energy projects to provide a community benefit contribution to a common fund established and solely managed by the individual Councils. This community benefit contribution would be in the proximity of 1.5% of build cost of the project.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## **10.2 COUNCIL NOMINATE THE 2023 SPECIAL HOLIDAY**

### **RESOLUTION 2022/46**

Moved: Cr Jane Erkens  
 Seconded: Cr Scott Henschen

That;

South Burnett Regional Council progress the Monday of the 2023 Royal National Exhibition, Brisbane – Monday 14 August 2023, as the 2023 Show Holiday for the South Burnett region and further, complete the 2023 Special Holiday request form and delegate to the Chief Executive Officer to submit via email prior to Friday 29 July 2022.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## **10.3 AUSTRALIA DAY - NOMINATION FORMS AND LOCATION**

### **RESOLUTION 2022/47**

Moved: Cr Kirstie Schumacher  
 Seconded: Cr Scott Henschen

That;

1. The South Burnett Regional Council 2023 Nomination Forms be approved; and
2. The location of Australia Day Awards Ceremony be held at the Nanango Showgrounds on Sunday 22 January 2023
3. That the Junior Culture Award recipient for 2022 Miss Julianna Evangelista be invited to sing the Australia National Anthem at the awards ceremony.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**



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**10.4 MONTHLY FINANCIAL INFORMATION**

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**RESOLUTION 2022/48**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the preliminary monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 30<sup>th</sup> June 2022 be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**10.5 ANNUAL OPERATIONAL PLAN 2021/2022 IMPLEMENTATION PROGRESS REPORT FOR THE PERIOD ENDING 30 JUNE 2022**

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**RESOLUTION 2022/49**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the South Burnett Regional Council Annual Operational Plan 2021/2022 Implementation Progress Report for the period 1 July 2021 to 30 June 2022 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0****Attendance:**

At 10:08am, Communications Officer Joanne Newbery left the meeting.

At 10:09am, Communications Officer Joanne Newbery returned to the meeting.

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**10.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL RINGSFIELD HOUSE ADVISORY COMMITTEE TERMS OF REFERENCE - STRATEGIC023**

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**RESOLUTION 2022/50**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the South Burnett Regional Council Ringsfield House Advisory Committee Terms of Reference – Strategic023 be adopted as presented and expressions of interest go out immediately with a closing date of late August and a report be brought back to the following Liveability Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**11 PORTFOLIO – ROADS & DRAINAGE**

**11.1 NOTICE OF MOTION - NORTH STREET KERB AND CHANNELLING**

**RESOLUTION 2022/51**

Moved: Cr Danita Potter  
 Seconded: Cr Scott Henschen

That South Burnett Regional Council:

1. Considers the following option;
  - i. just past the last residents driveways is approximately 145m and at a cost of approximately \$91,000.00
2. Consider allocating the required funding in the 2022/2023 capex budget in the first quarter review (from Council funds or from grant funding sources).

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**ADJOURN MORNING TEA**

**RESOLUTION 2022/52**

Moved: Cr Brett Otto  
 Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

During the adjournment, a Citizenship Ceremony was held for:

1. Mrs Rita Conroy
2. Mr Omid Dabirashrafi
3. Mr Jones Dias
4. Mrs Sharon James
5. Master Stefan Jyothish
6. Mr Jyothish Kurian Kalavamthuruth
7. Mrs Gina Scheuer
8. Mr Diego de Farias Diehl
9. Mrs Marvie Narvaez
10. Mrs Andrea Motta

**RESUME MEETING**

**RESOLUTION 2022/53**

Moved: Cr Brett Otto  
 Seconded: Cr Scott Henschen

That the meeting resume at 11:08am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**11.2 QUEENSLAND RECONSTRUCTION AUTHORITIES PROCESS FOR BETTERMENT PROJECTS**

**RESOLUTION 2022/54**

Moved: Cr Kathy Duff  
 Seconded: Cr Danita Potter

That Council put forward the list of potential projects attached to Item 11.2 in the agenda for betterment funding.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**11.2.1 TIPPERARY FLAT WORKS**

**MOTION**

Moved: Cr Gavin Jones  
 Seconded: Cr Kirstie Schumacher

That Council take \$250k from LRCI funds (\$2.13million) allocated to resealing in the 22/23 budget and allocate to Tipperary Flat surface and park land upgrade to commence ASAP and be completed before end of December and replace the \$250k back into reseals from LRCI for 23/24.

**RESOLUTION 2022/55**

Moved: Cr Brett Otto  
 Seconded: Cr Kirstie Schumacher

That the matter lay on the table.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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### 11.2.2 LRCI FUNDING & TIPPERARY FLAT

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**RESOLVED 2022/56**

A report to come back to the August Infrastructure Standing Committee Meeting with information around LRCI funding variation options and any information that may be relevant to the scoping, costing and nature of works for Tipperary Flat.

**Attendance:**

At 11:47am, Communications Officer Joanne Newbery left the meeting.

At 11:52am, Communications Officer Joanne Newbery returned to the meeting.

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### 11.3 STAGE TWO WONDAI INDUSTRIAL ESTATE

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**RESOLUTION 2022/57**

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That Council commit to fund the design and then consider funding the works for the completion of Stage 2 of the Wondai Industrial Estate within the 22/23 roads capital works budget with full costings and a report to come back with potential funding options with works to include a 2 way access on Kemp and Burrow Street and improved signage across the Industrial Estate.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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### 11.3.1 MEDIA RELEASE - WONDAI INDUSTRIAL ESTATE

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**RESOLVED 2022/58**

The media team to work with Cr Jones to release information stating the legislation requirements for the Wondai Industrial Estate and explaining that is why the work has been completed a certain way.

## 12 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION

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### 12.1 NOTICE OF MOTION - KINGAROY VISITOR INFORMATION CENTRE

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**RESOLUTION 2022/59**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Council take ownership of the sewing machine that has been donated by the Big Peanut Committee for display at the Kingaroy Visitor Information Centre.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**13 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES**

**Attendance:**

At 12:18pm, Cr Danita Potter left the meeting.

At 12:21pm, Cr Danita Potter returned to the meeting.

**13.1 SOUTH BURNETT REGIONAL COUNCIL PLANNING SCHEME – RESOLUTION FOR 1ST STATE INTEREST REVIEW**

**RESOLUTION 2022/60**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That Council:

1. Endorses the proposed major amendment 1/2022 (Version 2) to the South Burnett Region Planning Scheme 2017 and included mapping (“the proposed major amendment”) [refer to Attachment A];
2. Endorse the Statement of State Interests Integration [refer to Attachment A1];
3. Endorses the Communications Strategy [refer to Attachment B] for public consultation of the proposed major amendment for a minimum of 30 days;
4. Authorises Chief Executive Officer to give notice to the Minister for Planning of the decision to amend the planning scheme and provide the required material for a proposed major amendment (as prescribed in Schedule 3 of the Minister’s Guidelines and Rules) in accordance with Chapter 2, Part 4, Section 16.5 of the Minister’s Guidelines and Rules; and
5. Decide to proceed to public consultation after the conclusion of the state interest review stage in accordance with Chapter 2, Part 4, Step 18.2 of the Minister’s Guidelines and Rules, subject to confirmation by the Minister for Planning in accordance with Chapter 2, Part 4, Sections 17.5 and 17.6 of the Minister’s Guidelines and Rules.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

**CARRIED 5/2**

**13.2 AMENDMENT TO PLUMBING FEES 2022/2023**

**RESOLUTION 2022/61**

Moved: Cr Danita Potter  
 Seconded: Cr Kirstie Schumacher

That Council amend its 2022/2023 Register of Fees and Charges to include the following:

PLUMBING FEES AND CHARGES		
	Current Fees and Charges	Proposed Fees and Charges
<b>Class 1 and 10a Buildings – Sewered Area</b>		
Dwelling Approval and Inspections (up to 15 fixtures)	\$ 745.00	\$ 1,205.00
Shed (up to 5 fixtures)		\$ 960.00
Approval and Inspection	\$ 115.00	Delete
Alteration or Modifications	\$ 470.00	\$ 470.00
<b>Class 1 and 10a Buildings – Non-Sewered Area</b>		
Approval and Inspection of Household Sewerage Treatment Plant/Septic/Grey Water Application Fee	\$ 125.00	\$ 125.00
Dwelling Approval and Inspection (up to 15 fixtures)	\$ 615.00	\$ 1,075.00
Shed (up to 5 fixtures)		\$ 960.00
Approval and Inspection	\$ 115.00	Delete
Alteration or Modifications	\$ 470.00	\$ 470.00
Demolition and/or Replacement of Septic Tank/Treatment Plant/Grease Trap/Grey Water – Inspection Fee	\$ 260.00	\$ 260.00
Alteration to Land Application Area	\$ 350.00	\$ 350.00

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**13.3 FOOT & MOUTH DISEASE PUBLIC STATEMENT**

**RESOLUTION 2022/62**

Moved: Cr Scott Henschen  
 Seconded: Cr Danita Potter

That Council release a public statement calling on the Federal Government to temporarily suspend all travel between Australia and any sites known to have active foot and mouth disease and calls on all other Councils nationally to support this motion.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**13.4 FOOT & MOUTH DISEASE**

**RESOLUTION 2022/63**

Moved: Cr Danita Potter  
 Seconded: Cr Scott Henschen

1. That the South Burnett Regional Council release a public statement on foot and mouth disease and General Manager O'May and Cr Henschen be delegated to work on the implementation of a program for public warning and educational notices across the South Burnett and relevant industry sites around our region.
2. That Council reach out to the LGAQ and ALGA to develop a State and National advocacy position and seek advise as how collectively we can work together and act now.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**13.5 FOOT AND MOUTH DISEASE FORUM**

**RESOLUTION 2022/64**

Moved: Cr Danita Potter  
 Seconded: Cr Kirstie Schumacher

That Council partner with BIEDO to support the facilitation of an Ag network meeting and the involvement of industry stakeholders including an invitation to the Regional Director DAF, Bio-Security Queensland representative, AgForce Queensland representative, Queensland Ministers for Agriculture and Tourism and the Federal Minister for Agriculture.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**13.5.1 SALEYARD WASH DOWN FACILITIES**

**RESOLVED 2022/65**

A report to come back to the next Liveability Standing Committee Meeting investigating the costings and implementation for card readers or a token system for the saleyards wash down facilities to eliminate the need to use cash.

**MOTION**

**RESOLUTION 2022/66**

Moved: Cr Brett Otto  
 Seconded: Cr Scott Henschen

Procedural Motion:

That item 13.6 Foot and Mouth Disease Bio-Security Plan be removed from the agenda as it has been dealt with in item 13.5.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**14 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT**

**14.1 EMERGENCY AFTER HOURS CALL SERVICE AND LDMG OVERVIEW**

**RESOLUTION 2022/67**

Moved: Cr Kathy Duff  
 Seconded: Cr Danita Potter

That South Burnett Regional Council

1. Note the report; and
2. That the Chief Executive Officer engage with Council’s after hours call centre provider in relation to Council’s concerns regarding delays in service during wet weathers events.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**



**15 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS**

**15.1 LEASE - KINGAROY TENNIS AND DISTRICT TENNIS ASSOCIATION INC**

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**RESOLUTION 2022/68**

Moved: Cr Danita Potter  
 Seconded: Cr Scott Henschen

That

1. South Burnett Regional Council, in accordance with s236(1)(b)(ii) of the *Local Government Regulation 2012*, enter into a Lease with the Kingaroy and District Tennis Association Inc. for Lease Area F on Lot 6 on SP274891 for a term of ten (10) years for rental amount of \$75.00 per annum (GST exclusive).
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Lease between Council and the Kingaroy and District Tennis Association Inc. on term and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**15.2 WONDAI POOL ENHANCEMENT PROJECT**

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**RESOLUTION 2022/69**

Moved: Cr Kathy Duff  
 Seconded: Cr Scott Henschen

That South Burnett Regional Council allocate additional project funds of \$300,000 to the Wondai Memorial Pool Enhancement Project from Building Restricted Cash and that the budget adjustment be included in the 2022/23 financial year first quarter budget review.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**16 PORTFOLIO - REGIONAL DEVELOPMENT**

**16.1 TOURISM INDUSTRY & ENTITIES IDENTIFICATION**

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**RESOLUTION 2022/70**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That South Burnett Regional Council meets with VSB to consider a strategy to look for further promotion of our tourism industry and entities identification and the safety of our Country with foot and mouth disease on our door step.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**16.2 TOWN BROCHURES**

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**RESOLUTION 2022/71**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Council supports local business groups who wish to put together and fund their own town brochures that include Council assets and the Chief Executive Officer approve where appropriate the inclusion of Council assets.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**17 INFORMATION SECTION**

**17.1 DELEGATED AUTHORITY REPORTS (1 JUNE 2022 TO 30 JUNE 2022)**

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**RESOLUTION 2022/72**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Delegated Authority report be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**17.2 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT**

**RESOLUTION 2022/73**

Moved: Cr Kathy Duff  
 Seconded: Cr Scott Henschen

That the List of Correspondence pending completion of Assessment Report be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**18 QUESTIONS ON NOTICE**

Nil

**19 CONFIDENTIAL SECTION**

**RESOLUTION 2022/74**

Moved: Cr Danita Potter  
 Seconded: Cr Kirstie Schumacher

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**19.1 Financial Hardship Rates Application – Assessment Number 31403-00000-000**

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

**19.2 Waiving of waste collection charges - Assessment Number 21867-00000-022**

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 1:25pm, Cr Kirstie Schumacher left the meeting.  
 At 1:27pm, Cr Kirstie Schumacher returned to the meeting.

**RESOLUTION 2022/75**

Moved: Cr Brett Otto  
 Seconded: Cr Kirstie Schumacher

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**19.1 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER 31403-00000-000**

**RESOLUTION 2022/76**

Moved: Cr Kathy Duff  
 Seconded: Cr Jane Erkens

That Council agree to:

1. Write off interest charges to the value of \$287.29 and suspend interest from accumulating while the hardship payment arrangement is maintained;
2. Request the owner enter into a payment arrangement for Assessment Number 31403-00000-000 for \$50.00 per fortnight commencing 1 September 2023 for a period of 12 months;
3. Payments increasing to \$60.00 per fortnight commencing 1 September 2024 for a period of 12 months;
4. Payments increasing to \$70.00 per fortnight commencing 1 September 2025 for a period of 12 months;
5. Payments increasing to \$80.00 per fortnight commencing 1 September 2026 for a period of 12 months;
6. Payments increasing to \$100.00 per fortnight commencing 1 September 2027 for a period of 12 months;
7. No interest charged on overdue rates if the agreed payments are maintained;
8. A review of this Payment Plan monthly; or at other times if Council is advised that the applicant's circumstances have changed significantly;
9. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
10. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the applicant reject or request a variance of this Payment Plan.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**19.2 WAIVING OF WASTE COLLECTION CHARGES - ASSESSMENT NUMBER 21867-00000-022**

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**RESOLUTION 2022/77**

Moved: Cr Jane Erkens  
Seconded: Cr Danita Potter

That Council agree to waive the waste collection and interest charges totalling \$815.79 associated with Assessment 21867-00000-022

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**20 CLOSURE OF MEETING**

The Meeting closed at 1:31pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 August 2022.

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**CHAIRPERSON**