



AGENDA

Ordinary Council Meeting Wednesday, 24 August 2022

**I hereby give notice that an Ordinary Meeting of Council will be held
on:**

Date: Wednesday, 24 August 2022

Time: 9.00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**

6 DEPUTATIONS/PETITIONS

6.1 PETITION - AVOCA PLACE NANANGO

File Number: 24/8/2022

Author: Executive Assistant

Authoriser: Chief Executive Officer

PRECIS

The residents of Avoca Place, Hibiscus Court and Millis Way, Nanango presented a petition to make Council aware of the ongoing flooding issues from water run-off in their residence and request Council address the situation.

SUMMARY

The petition was received at the Infrastructure Standing Committee Meeting on Wednesday 3 August 2022.

OFFICER'S RECOMMENDATION

That the Petition be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.

BACKGROUND

The residents of Avoca Place, Hibiscus Court and Millis Way, Nanango presented a petition to make Council aware of the ongoing flooding from water run-off in their residence and request Council address the situation.

ATTACHMENTS

- 1. Petition** 

6.2 PETITION - MURGON DOG PARK**File Number:** 24/8/2022**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

The residents of Murgon presented a petition at the Liveability Standing Committee Meeting on 10 August 2022 requesting Council allocate funds and resources to establish a Dog Park in Murgon.

SUMMARY

The petition was received at the Infrastructure Standing Committee Meeting on Wednesday 3 August 2022.

OFFICER'S RECOMMENDATION

That the Petition be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.

BACKGROUND

The residents of Murgon presented a petition at the Liveability Standing Committee Meeting on 10 August 2022 requesting Council allocate funds and resources to establish a Dog Park in Murgon.

ATTACHMENTS

1. Murgon Dog Park Petition 

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 20 JULY 2022

File Number: 24/8/2022

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Council Meeting held on 20 July 2022 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Council Meeting held on 20 July 2022**

8 BUSINESS OUTSTANDING**8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING****File Number:** 24/8/2022**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Business outstanding table for the Ordinary Council Meeting

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. Business Outstanding Table 

9 NOTICES OF MOTION

9.1 NOTICE OF MOTION - SOCIAL HOUSING IN HIVESVILLE

File Number: 24.08.2022

Author: General Manager Liveability

Authoriser: Chief Executive Officer

PRECIS

Notice of Motion – Social Housing in Hivesville

SUMMARY

A Notice of Motion proposed by Councillor Duff was laid on the table at the Liveability Standing Committee on 10 August 2022.

It is noted that subsequent to the meeting Councillor Duff has indicated that alternate options to accommodate the local family have been advanced and the Councillor is content for the motion to be withdrawn to not limit Council's options in the disposal of this parcel.

OFFICER'S RECOMMENDATION

Procedural Motion:

That the matter be lifted from the floor.

COMMITTEE RECOMMENDATION

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That 9 Barr St Hivesville be withdrawn from sale and the land be designated as a 'social housing asset' and that expressions of interest be sought from not-for-profit organisations to construct affordable housing through an agreement with Council to accommodate a local family within Hivesville.

BACKGROUND

The following Notice of Motion was presented to the Liveability Standing Committee on 10 August 2022; however, it was subsequently laid on the table until the General Council Meeting on 24 August 2022.

7.4 NOTICE OF MOTION - SOCIAL HOUSING IN HIVESVILLE

COMMITTEE RECOMMENDATION

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That 9 Barr St Hivesville be withdrawn from sale and the land be designated as a 'social housing asset' and that expressions of interest be sought from not-for-profit organisations to construct affordable housing through an agreement with Council to accommodate a local family within Hivesville.

COMMITTEE RESOLUTION 2022/1

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

Procedural Motion:

That the matter lay on the table until the General Council Meeting on 24 August 2022.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher and Scott HenschenAgainst: Crs Brett Otto and Kathy Duff**CARRIED 4/2****Original Notice of Motion – Liveability Standing Committee 10 August 2022**

I, Councillor Peter O'May, give notice that at the Liveability Standing Committee Meeting to be held on 24 August 2022, I intend to move the following motion:

MOTION

The Committee recommend to Council:

That 9 Barr St Hivesville be withdrawn from sale and the land be designated as a 'social housing asset' and that expressions of interest be sought from interested parties to construct affordable housing through an agreement with Council to accommodate a local family within Hivesville.

RATIONALE

There are families within Hivesville currently living in temporary camping style arrangements that are less than desirable.

CORPORATE PLAN

EC14 Develop and implement a systematic programme for non-compliant commercial properties and residential living arrangements that pose significant health and safety risks.

I commend this Notice of Motion to Council.

Additional Information

Enquires have subsequently been made with a Regional Housing Provider in relation to the suitability of this parcel and likely success should a funding application be prepared for social housing purposes.

The following summary is provided for Council's information.

- Expressions of interest for the Queensland Housing Growth Investment Initiative - QuickStarts Qld have closed. Whilst there is potential for further funding to be released there is no guarantee of further funding or any expected timeframes.
- A number of issues were raised on the suitability of the parcel for social housing including lack of available services in proximity. (e.g., lack of shopping options, public transport, schooling, health services, employment opportunities)
- The contribution of comparatively low value land would rate poorly as a value proposition for the State to fund a social housing project given the low % contribution towards total project costs.
- Given the high demand across the state for social housing it is unlikely a project on this parcel would attract funding.

ATTACHMENTS**Nil**

9.2 NOTICE OF MOTION - SCHOOL BASED COVID VACCINATION PROGRAM**File Number:** 24-08-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability Standing Committee on 10 August 2022 was a Notice of Motion - School Based Covid Vaccination Program.

SUMMARY**COMMITTEE RESOLUTION 2022/36**

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Committee recommends to Council that:

Council approach Darling Downs Health as to the possibility of offering school based Moderna vaccinations within schools across the South Burnett.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher and Kathy Duff

Against: Crs Danita Potter and Scott Henschen

CARRIED 4/2

OFFICER'S RECOMMENDATION

That Council approach Darling Downs Health as to the possibility of offering school based Moderna vaccinations within schools across the South Burnett.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 10 August 2022.

ATTACHMENTS**Nil**

9.3 NOTICE OF MOTION - IN-KIND SUPPORT FOR KUMBIA HALL CENTENARY**File Number:** 24-08-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability Standing Committee Meeting held on 10 August 2022 was a Notice of Motion - In-Kind Support for Kumbia Hall Centenary.

SUMMARY**COMMITTEE RESOLUTION 2022/34**

Moved: Mayor Brett Otto

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That South Burnett Regional Council:

1. Provide in-kind support to the Kumbia Hall Committee for the Centenary celebrations to be held between Saturday 3 and Sunday 4 September 2022.
2. Delegate authority to the Chief Executive Officer to negotiate and approve such based on available Council resources.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That Council:

1. Provide in-kind support to the Kumbia Hall Committee for the Centenary celebrations to be held between Saturday 3 and Sunday 4 September 2022.
2. Delegate authority to the Chief Executive Officer to negotiate and approve such based on available Council resources.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 10 August 2022.

ATTACHMENTS**Nil**

10 PORTFOLIO - CORPORATE SERVICES, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & ICT**10.1 ACTING CHIEF EXECUTIVE OFFICER****File Number:** CEO1**Author:** Chief Executive Officer**Authoriser:** Chief Executive Officer**PRECIS**

The purpose of this report is to advise Councillors of the Chief Executive Officer's (CEO) personal and annual leave period and the appointment of an Acting CEO

SUMMARY

The leave period is from Wednesday 31 August 2022 to Wednesday 14 September 2022 inclusive with a return to work date of 15 September 2022.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council approves the Chief Executive Officer leave from 31 August 2022 to 14 September 2022 and appoints the General Manager Liveability as Acting Chief Executive Officer.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial implications

LINK TO CORPORATE/OPERATIONAL PLAN

5. ORGANISATIONAL EXCELLENCE - An organisation that is characterised by effective leadership, responsible management, good governance and quality service delivery.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Internal only

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Local Government Act 2009; Industrial Relations Act 1999; and relevant industrial instruments

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

The Acting Chief Executive Officer acts fully in the role of the Chief Executive Officer with all formal delegations.

ASSET MANAGEMENT IMPLICATIONS

Not applicable

REPORT

The CEO wishes to take a period of leave 31 August 2022 to Wednesday 14 September 2022 inclusive with a return to work date of 15 September 2022. An Acting CEO is required to be appointed for the duration of the leave in accordance with the *Local Government Act 2009*.

ATTACHMENTS

Nil

10.2 ASSIGNMENT OF COUNCILLOR PORTFOLIO REPRESENTATION

File Number: 24/8/2022
Author: Executive Assistant
Authoriser: Chief Executive Officer

PRECIS

Assignment of Councillor Portfolio Representation and an opportunity to consider format of standing committees upon adoption of the portfolio representation.

SUMMARY

South Burnett Regional Council (Council) adopted a portfolio system where the Mayor and each Councillor has been assigned as a portfolio representative for a specific portfolio. The portfolio system gives Councillors additional roles and responsibilities and in no way diminishes a Councillor's statutory responsibilities and obligations under the *Local Government Act 2009*.

This report was presented at the Executive and Finance & Corporate Standing Committee meeting on 18 May 2022 with the following resolution:

10.2 ASSIGNMENT OF COUNCILLOR PORTFOLIO REPRESENTATION

COMMITTEE RESOLUTION 2022/1

Moved: Cr Kirstie Schumacher
Seconded: Cr Jane Erkens

That South Burnett Regional Council review the Councillor portfolio appointments and provide Councillors with an opportunity to express their interest to the Mayor and CEO in a portfolio that they would like to lead for the remainder of the term and a report be brought back to the next Executive and Finance & Corporate Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

This was presented at the Executive and Finance & Corporate Standing Committee meeting on 15 June 2022 with the following resolution:

9.3 ASSIGNMENT OF COUNCILLOR PORTFOLIO REPRESENTATION

COMMITTEE RESOLUTION 2022/233

Moved: Cr Kathy Duff
Seconded: Cr Jane Erkens

That the matter lay on the table.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

This was presented at the Executive and Finance & Corporate Standing Committee meeting on 13 July 2022 with the following resolution:

COMMITTEE RESOLUTION 2022/2

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the following portfolios be used as a guide for the Chief Executive Officer and a report be brought back to the August Standing Committee Meeting.

<i>Portfolio</i>	<i>Portfolio Councillor</i>
<i>Corporate Governance & Strategy</i> <i>People & Culture</i> <i>Communications/ Media</i> <i>Finance</i> <i>ICT</i> <i>Advocacy and Community Relations</i>	<i>Mayor Brett Otto</i>
<i>Rural Resilience and Disaster Recovery</i> <i>Parks & Gardens</i> <i>Property & Facility Management</i> <i>Indigenous Affairs</i> <i>Compliance</i>	<i>Cr Kathy Duff</i>
<i>Community and Liveability</i> <ul style="list-style-type: none"> • <i>health</i> • <i>youth</i> <i>Arts</i> <i>Heritage</i> <i>Local Disaster Management</i> <i>Waste and Recycling</i>	<i>Cr Danita Potter</i>
<i>Tourism</i> <i>Sport & Recreation</i> <i>Commercial Services</i>	<i>Cr Jane Erkens</i>
<i>Regional Development</i> <ul style="list-style-type: none"> • <i>industry</i> • <i>agriculture</i> • <i>water security</i> • <i>energy and circular economy</i> <i>Planning</i> <i>Housing</i>	<i>Cr Kirstie Schumacher</i>
<i>Rural Services</i> <i>Natural Resource Management</i> <i>Agriculture Industry Development</i> <i>Environment</i>	<i>Cr Scott Henschen</i>
<i>Roads & Drainage</i> <i>Water Wastewater</i> <i>Plant and Fleet</i>	<i>Cr Gavin Jones</i>

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

This was presented at the Executive and Finance & Corporate Standing Committee Meeting on 10 August 2022 with the following resolution:

8.2 ASSIGNMENT OF COUNCILLOR PORTFOLIO REPRESENTATION

COMMITTEE RESOLUTION 2022/21

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the committee recommend to Council:

That the following Councillor portfolios be assigned:

<i>Portfolio</i>	<i>Portfolio Councillor</i>
<i>Corporate Governance & Strategy</i> <i>People & Culture</i> <i>Communications/ Media</i> <i>Finance</i> <i>ICT</i> <i>Advocacy and Community Relations</i> <i>2032 Olympics</i>	<i>Mayor Brett Otto</i>
<i>Rural Resilience and Disaster Recovery</i> <i>Parks & Gardens</i> <i>Property & Facility Management</i> <i>First Nations Affairs</i> <i>Compliance</i>	<i>Cr Kathy Duff</i>
<i>Community and Liveability</i> <ul style="list-style-type: none"> • <i>Health</i> • <i>Youth</i> • <i>Senior citizens</i> <i>Arts</i> <i>Heritage</i> <i>Local Disaster Management</i> <i>Waste and Recycling</i>	<i>Cr Danita Potter</i>
<i>Tourism</i> <i>Sport & Recreation</i> <i>Commercial Services</i>	<i>Cr Jane Erkens</i>
<i>Regional Development</i> <ul style="list-style-type: none"> • <i>Industry</i> • <i>Agriculture</i> • <i>Water security</i> • <i>Energy and circular economy</i> <i>Planning</i> <i>Housing</i>	<i>Cr Kirstie Schumacher</i>
<i>Rural Services</i> <i>Natural Resource Management</i> <i>Agriculture Industry Development</i> <i>Environment</i>	<i>Cr Scott Henschen</i>
<i>Roads & Drainage</i> <i>Water Wastewater</i> <i>Plant and Fleet</i>	<i>Cr Gavin Jones</i>

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

For discussion and direction.

OFFICER’S RECOMMENDATION

1. That the following Councillor portfolios be assigned:

<i>Portfolio</i>	<i>Portfolio Councillor</i>
Corporate Governance & Strategy People & Culture Communications & Media Finance & Sustainability ICT & Business Systems Advocacy and Community Relations Community Representation and Advocacy 2032 Olympics	Mayor Brett Otto
Rural Resilience and Disaster Recovery Parks & Gardens Property & Facility Management First Nations Affairs Compliance	Cr Kathy Duff
Community and Liveability Community Development, <ul style="list-style-type: none"> Health, Youth, Senior citizens Arts & Heritage Local Disaster Management Waste and Recycling Management Library Services	Cr Danita Potter
Tourism & VICs Sport & Recreation Commercial Services Commercial Enterprises <ul style="list-style-type: none"> Saleyards, Dams, Aerodromes, Cemeteries 	Cr Jane Erkens
Regional Development <ul style="list-style-type: none"> Industry, Agriculture, Water security, Energy and circular economy Planning Development Services <ul style="list-style-type: none"> Planning, Building, Plumbing Community & Social Housing	Cr Kirstie Schumacher
Rural Services Agriculture Industry Development Natural Resource Management <ul style="list-style-type: none"> Rural Services Agricultural Innovation Compliance Development Services – Building, Plumbing Environment Health	Cr Scott Henschen
Roads & Drainage Infrastructure Planning Works (Construction & Maintenance) Water & Wastewater Plant and Fleet	Cr Gavin Jones

2. That a report be brought to the September Executive and Finance & Corporate Standing Committee to review the Terms of Reference of Council Standing Committees and consider the options of two standing committees in comparison to the current three.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial or resource implications arise from this report

LINK TO CORPORATE/OPERATIONAL PLAN

OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance and open and transparent decision-making.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Request from Mayor to review portfolio allocations after completion of Division 1 By-Election.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No direct legal implications arise from this report

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct policy/local law/delegation implications arise from this report

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report

REPORT

South Burnett Regional Council adopted a portfolio system where the Mayor and each Councillor has been assigned as a portfolio representative for a specific portfolio.

The Mayor had previously suggested an alternative structure for discussion as below:

Four portfolio cabinets:

Cabinet 1 > **Infrastructure** – one operational plan that links to various key priorities across our corporate plan:

Strategic leadership team being councillor's Jones and Duff > operational leadership by **GM Meehan** covering:

- design;
- works;
- water/waste-water.

Standing committee being '**Infrastructure**' with a team approach by councillors Jones and Duff to presenting a joint consolidated (single) cabinet portfolio report.

Standing committee meetings to be chaired on a rotational basis by councillors Jones and Duff with GM Meehan supporting.

Cabinet 2 > **Communities and Liveability** – one operational plan that links to various key priorities across our corporate plan:

Strategic leadership team being councillor's Potter, Henschen and new councillor > operational leadership by **GM O'May** covering:

- planning and environment;

- *community & liveability;*
- *waste.*

*Standing committee being ‘**Communities and Liveability**’ with a team approach by councillors Potter, Henschen and new councillor to presenting a joint consolidated (single) cabinet portfolio report.*

Standing committee meetings to be chaired on a rotational basis by councillors Potter, Henschen and new councillor with GM O’May supporting.

*Cabinet 3 > **Finance and Corporate** – one operational plan that links to various key priorities across our corporate plan:*

*Strategic leadership team being councillor’s Schumacher and Otto > operational leadership by **GM Jarvis** covering:*

- *finance;*
- *corporate governance;*
- *IT & business systems.*

*Standing committee being ‘**Finance, Corporate and IT**’ with a team approach by councillors Schumacher and Otto to presenting a joint consolidated (single) cabinet portfolio report.*

Standing committee meetings to be chaired on a rotational basis by councillors Schumacher and Otto with GM Jarvis supporting.

*Cabinet 4 > **Executive Services, People & Culture and Regional Development** – one operational plan that links to various key priorities across our corporate plan:*

*Strategic leadership team being councillor’s Schumacher and Otto > operational leadership by **CEO Mark Pitt**, covering:*

- *executive services;*
- *people & culture;*
- *regional development.*

*A new fourth standing committee being ‘**Executive, people & culture and regional development**’ with a team approach by councillors Schumacher and Otto to presenting a joint consolidated (single) cabinet portfolio report.*

Standing committee meetings to be chaired on a rotational basis by councillors Schumacher and Otto with CEO Mark Pitt supporting.

(this committee meeting could be held on the same day, straight after the Finance, Corporate & IT meeting).

The amendments from the committee decision have been recommended to bring the terminology between councillor portfolios and the organisational functions which are attached to this report. These functions have been the result of extensive consultation with the staff and the recent organisational review and continue to bring alignment with the adopted corporate plan.

ATTACHMENTS

1. South Burnett Regional Council - Function Map

10.3 MONTHLY FINANCIAL INFORMATION

File Number: 24.08.2022
Author: Manager Finance & Sustainability
Authoriser: Chief Executive Officer

PRECIS

Monthly financial report as at 31st July 2022.

SUMMARY

The following information provides Council's current position as at 31st July 2022.

OFFICER'S RECOMMENDATION

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31st July 2022 be received and noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to adopted budget as adopted by Council on the 8th July 2022.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

Section 4(b) of the Human Rights Act 2019 (the 'Act') requires public entities to act and make decisions in away compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

- | | |
|---|--|
| 1. Recognition and equality before the law; | 13. Cultural rights—generally; |
| 2. Right to life; | 14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples; |
| 3. Protection from torture and cruel, inhuman or degrading treatment; | 15. Right to liberty and security of person; |
| 4. Freedom from forced work; | 16. Humane treatment when deprived of liberty; |
| 5. Freedom of movement; | 17. Fair hearing; |

- | | |
|---|---|
| 6. Freedom of thought, conscience, religion and belief; | 18. Rights in criminal proceedings; |
| 7. Freedom of expression; | 19. Children in the criminal process; |
| 8. Peaceful assembly and freedom of association; | 20. Right not to be tried or punished more than once; |
| 9. Taking part in public life; | 21. Retrospective criminal laws; |
| 10. Property rights; | 22. Right to education; |
| 11. Privacy and reputation; | 23. Right to health services. |
| 12. Protection of families and children; | |

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

- Recurrent Revenue is currently sitting at 1% compared to the Original Budget and Recurrent Expenditure is sitting at 8%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of July 2022 was \$55.526m with \$34.800m of this currently classed as restricted cash.
- The ratios at the end of July are all within their respective targets apart from the Debt Service Ratio and the Interest Cover Ratio. Although this can be seen as unfavourable, this is an expected occurrence early on in the financial year and these ratios will come back into target as the year progresses.
- Council's capital expenditure program is currently sitting at \$1.566m in actual expenditure which equates to approximately 4.8% of the total budget.
- Auditors will be on site during September to perform their end of year testing.

ATTACHMENTS

1. **Monthly Meeting Report** 
2. **Capital Expenditure July 2022** 
3. **Capital Budget 22-23 (Budgets Only)** 

10.4 LOANS TO COMMUNITY ORGANISATION - NANANGO AP & M SOCIETY

File Number: 24082022
Author: Manager Finance & Sustainability
Authoriser: Chief Executive Officer

PRECIS

Community loan application - Nanango Agricultural, Pastoral & Mining Society Inc.

SUMMARY

Under the *Statutory Bodies Financial Arrangements Act 1982* (SBFA Act), Council is permitted to extend loans to community organisations. The Nanango Agricultural, Pastoral & Mining Society Inc (Nanango AP&M Society) have made an application for a Thirty Thousand Dollar (\$30,000) community loan from Council to assist in the installation of lights to the entire main arena at the Nanango Showgrounds to attract night events in the future.

OFFICER'S RECOMMENDATION

That Council approve a community loan for the Nanango Agricultural, Pastoral & Mining Society Inc for \$30,000 being for the installation of lighting at the Nanango Showground's main arena based on the following conditions:

1. The loan being repaid in full within a three (3) year period
2. Interest rate of 3.06% be applied (the current debt pool rate for a 3-year loan at the end of July 2022 set by Queensland Treasury)
3. Repayments of the loan to be made on a quarterly basis
4. A personal guarantee from individuals is provided for the amount of the loan
5. Missed payments may result in Council recalling the guarantee
6. That Nanango AP&M Society ensure they have obtained the appropriate development approval for building work prior to commencing construction of the project

BACKGROUND

The Nanango AP & M Society Inc has approached Council with an application to take out a Community Loan to assist with installation of lights to the entire main arena at the Nanango Showgrounds to be able to increase their ability to attract clubs and organisations to host night events in the future.

The community group has already obtained grants and contributions to cover 56% of the project and are approaching another community group to contribute 12% in funding as well. At this stage, Nanango AP & M Society will need to contribute approximately 32% of the estimated cost of the project. The Show Society have requested a \$30,000 loan to be repaid within a 3-year period and therefore would generally attract an interest component on the loan.

Council's Loans to Community Organisations Procedure outlines the following conditions for community loans:

- The maximum amount to a community organisation will be \$30,000;
- The maximum repayment term of each loan will be 3 (three) years;
- The total value of outstanding loans to community organisations will not exceed \$100,000;
- Provision of guarantees for loans over \$5,000;
- Interest free if paid within 12 months;

- Interest rate equal to the current debt pool rate set by Queensland Treasury from the commencement of the loan for any loans not repaid within 12 months;
- Payments will be made on a quarterly basis;
- 2 (two) missed payments – show cause why guarantees should not be recalled;
- 3 (three) missed payments – guarantees will be recalled;

At the end of July 2022, Council had one community loan outstanding worth \$30,000. Therefore, if this application for Nanango AP&M Society is approved, Council would have total community loans of \$60,000. Finance have performed their checks on the application and are satisfied that the risk of default on the loan based on the information that has been provided would be considered low.

ATTACHMENTS

Nil

10.5 PURCHASE OF FIELD UNIFORMS 12 MONTH AGREEMENT**File Number:** 24/08/2022**Author:** Strategic Procurement Coordinator**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the report for Council to enter into a 12-month supply arrangement with a local provider for the supply of PPE Field Uniforms for staff as presented at the Executive and Finance & Corporate Standing Committee meeting held on 10 August 2022

SUMMARY

Committee Resolution: 2022/23

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That Council approve the recommendation to establish a 12-month supply arrangement for Hi-Visibility Field Uniforms with the Uniform Zone.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That Council approve the recommendation to establish a 12-month supply arrangement for Hi-Visibility Field Uniforms with the Uniform Zone.

BACKGROUND

The report for Council to enter into a 12-month supply arrangement with a local provider for the supply of PPE Field Uniforms for staff was presented at Council's Executive and Finance & Corporate Standing Committee meeting held 10 August 2022.

ATTACHMENTS

1. Procurement Plan 
2. Recommendation Report 

10.6 ENERGY AUCTION OUTCOME

File Number: 24/08/2022

Author: Strategic Procurement Coordinator

Authoriser: Chief Executive Officer

PRECIS

Energy Auction Outcome for contracting period 01 January 2023 to 31 December 2024

SUMMARY

This report details the outcome of the reverse auction undertaken by Council's energy broker for the 8 large use contestable sites.

OFFICER'S RECOMMENDATION

1. That Council accept the new retailer Shell Energy Retail Pty Ltd for the 8 sites for a period of a 24-month contract commencing 01st January 2023.
2. That Council consider a first quarter financial adjustment to the budget to account for the increase in energy costs.

BACKGROUND

Council has a portfolio of 8 large use (high volume consumption) contestable sites which means the site consumes more than 50Mwh of electricity per year. Contestable site means that Council is able to approach the open market of electricity retailers and choose the electricity provider for these sites.

Energy Action, an electricity broker have previously been engaged to reverse auction these sites on behalf of Council. The reverse auction mechanism is an auction approach to procurement wherein energy retailers submit non-negotiable price bids and council select the winning retailer based on the lowest price bid.

Due to the volatility of the electricity market, it was recommended that Council approach the market for both a 12mth contract and a 24mth contract. A reverse auction took place on the 3rd of August by which Council received 10 bids from 5 different retailers.

It was evident that a 24mth contract would provide more contractual certainty and be more financially beneficial for Council over a short term 12mth contract period which was close to 20% dearer.

Council has previously obtained significant energy savings through this process however due to the current volatility of the electricity market, trends indicated significant rises in forward contract pricing which has been observed across all states of the National Electricity Market.

The recommended retailer represents a 97.5% increase in energy costs from the benchmark for the contracted period of 01/01/2023 to 31/12/2024.

It is acknowledged that the increase in costs is significant however based on comparative statistics, some organisations have received upwards of 300% increases from their benchmark rates which were not dissimilar to Council's benchmark rates.

May it also be noted that there is a 40% decrease in energy charges from year 1 to year 2 of the contracted period. Council will re-assess the market situation in approximately 12 to 18mths time before contract expiry.

ATTACHMENTS

1. Auction Overview Report 
2. Supply Point Comparison Report 
3. Default Electricity Rates Aug 22 

10.7 INVENTORY WRITE- OFF**File Number:** 24/08/2022**Author:** Strategic Procurement Coordinator**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the report for the inventory write-off of pre-consumed inventory that remains on record due to changes in practices and budget responsibilities as presented at the Executive and Finance & Corporate Standing Committee meeting held on 10 August 2022

SUMMARY

Committee Resolution: 2022/24

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That Council approve the write-off of pre-consumed inventory that remains on record due to a change in practices and budget responsibilities.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That Council approve the write-off of pre-consumed inventory that remains on record due to a change in practices and budget responsibilities and that this write-off value be included as a 1st quarter budget adjustment

BACKGROUND

The report to approve the write-off of pre-consumed inventory that remains on record due to a change in practices and budget responsibilities was presented at Council's Executive and Finance & Corporate Standing Committee meeting held 10 August 2022.

ATTACHMENTS

1. IT Inventory Listing 

11 PORTFOLIO – ROADS & DRAINAGE**11.1 NANANGO GROUP TITLE SCHEME'S INFORMATION REPORT****File Number:** 24-08-2022**Author:** Manager Infrastructure Planning**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the August Infrastructure Standing Committee meeting was a report updating Council on the Nanango group title schemes.

SUMMARY**7.4 NANANGO GROUP TITLE SCHEME'S INFORMATION REPORT**

COMMITTEE RESOLUTION

Moved: Cr Jane Erkens

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

1. That Council note the report and provide the options in this report to the appropriate Body Corporate for their information, and include an option for the body corporate members to engage with property holders and the Commissioner for Body Corporate and Community Management with a view to re-establishing the body corporate as a functioning legal entity in meeting its responsibilities including maintaining the access service way and drainage and to report back to Council with the body corporate members preferred option.
 2. Council delegate any administrative actions to the Chief Executive Officer as required.
-

COMMITTEE RESOLUTION 2022/31

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

Procedural Motion:

That Council suspend standing orders for 30 minutes to allow for a more in-depth discussion.

In Favour: Crs Jane Erkens, Kirstie Schumacher and Scott HenschenAgainst: Crs Brett Otto and Kathy Duff**CARRIED 3/2**

COMMITTEE RESOLUTION 2022/32

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

Procedural Motion:

That the standing orders be resumed.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott HenschenAgainst: Nil**CARRIED 5/0**

COMMITTEE RESOLUTION 2022/33

Moved: Cr Jane Erkens

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

1. That Council note the report and provide the options in this report to the appropriate Body Corporate for their information, and include an option for the body corporate members to engage with property holders and the Commissioner for Body Corporate and Community Management with a view to re-establishing the body corporate as a functioning legal entity in meeting its responsibilities including maintaining the access service way and drainage and to report back to Council with the body corporate members preferred option.
2. Council delegate any administrative actions to the Chief Executive Officer as required.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott HenschenAgainst: Nil**CARRIED 5/0**

OFFICER'S RECOMMENDATION

1. That Council note the report and provide the options in this report to the appropriate Body Corporate for their information, and include an option for the body corporate members to engage with property holders and the Commissioner for Body Corporate and Community Management with a view to re-establishing the body corporate as a functioning legal entity in meeting its responsibilities including maintaining the access service way and drainage and to report back to Council with the body corporate members preferred option.
2. Council delegate any administrative actions to the Chief Executive Officer as required.

BACKGROUND

As presented at the August Infrastructure Standing Committee meeting.

ATTACHMENTS

Nil

11.2 KINGAROY TRANSFORMATION PROJECT (KTP) LOCAL SPEND AND BUSINESS OCCUPANCY

File Number: 24-08-2022
Author: General Manager Infrastructure
Authoriser: Chief Executive Officer

PRECIS

KTP local spend and business occupancy

SUMMARY

Council at its August Standing Committee requested an update of local spend from the Kingaroy Transformation Project and an update of economic activity in the Kingaroy CBD.

OFFICER'S RECOMMENDATION

That Council note the report.

BACKGROUND

At the August Standing Committee, Council requested advice on the current local spend on the Kingaroy Transformation Project.

Council's procurement team were able to run a high level report that approximately to date, KTP has spent the following with local creditors:

- \$5,197,492 ex GST or \$5,717,008 incl GST of an approximate total project spend of \$13.785M
- It should be noted that a large portion of the balance is made up of wages, plant and specialist expenditure such as asphalt, Telstra, Ergon, streetlights, stormwater pipes, TMR approved contractors and other proprietary products

Whilst the above is direct expenditure, it is evident that the indirect expenditure is also a great flow on from the project with one contractor identifying their local spend on accommodation and hospitality in the order of some \$93,000.

In addition, Council requested an update in regard to economic activity in the Kingaroy CBD. Officers were able to offer a basic comparison of occupancy around the start of the project and currently occupied. As a note, the occupancy includes existing businesses that have expanded into vacated premises or have commenced establishment.

The KTP team have conducted a walk around to try to provide a 'like for like' comparison which identified at the start of the project that there were approximately 107 occupied premises/shops, currently there are 107 occupied premises/shops with approximately 16 vacancies.

ATTACHMENTS

Nil

11.3 KINGAROY CBD PARKING & OPERATIONS**File Number:** 24/08/2022**Author:** Manager Infrastructure Planning**Authoriser:** Chief Executive Officer**PRECIS**

Kingaroy CBD Parking & Operations

SUMMARY

Council has been approached by business operators in the Kingaroy CBD to consider changes to parking conditions to reduce the impacts of long-term parking in 'on-street carparks'. Businesses have also raised concerns regarding smoking near building entrances and eating areas within the CBD.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Undertake public consultation regarding the introduction of P10 parking in and around the Kingaroy Post Office in accordance with the map in Attachment 1
2. Undertake public consultation regarding introducing parking regulation and restriction within the Kingaroy CBD
3. Undertake public consultation to seek feedback from business owners and the community in relation to smoking within the Kingaroy CBD

FINANCIAL AND RESOURCE IMPLICATIONS

If Council was to introduce regulated parking within the CBD, Council's resources for enforcement would need to be reviewed.

LINK TO CORPORATE/OPERATIONAL PLAN

EC2 Develop and implement CBD Renewal and Revitalisation Programmes for areas of our townships including service standards for maintenance and cleaning programmes.

OR10 Increased commitment to community engagement and to proactive strategic delivery of media and communications.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Consultation has occurred between Council Officers, Councillors, and some business owners in the Kingaroy CBD around these items. Engagement with Australia Post has occurred for parking bays adjacent to their business with support for the introduction of P10 (10 minute) parking.

In regard to further parking and smoking restrictions, Council Officers and Councillors have received feedback from multiple businesses asking for these issues to be addressed. It would be recommended that these items be progressed under formal public consultation. Draft consultation plans are attached with this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Council will need to seek further legal advice in regard to the implementation of smoking restrictions within the CBD Precinct.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

There will be no implications with the consultation phase of this assessment.

ASSET MANAGEMENT IMPLICATIONS

Nil

REPORT**P10 Parking**

The retail element of the Kingaroy Post Office has relocated back to their distribution premises on the corner of Kingaroy Street and Alford Street. Some businesses within Kingaroy Street have suggested introducing P10 car parks near the post office to assist with turnover and Council has been formally approached by Australia Post to implement P10 parking per Attachment 1 of the report.

Officers recommend that Council proceed to public consultation in regard to the proposal.

Parking Kingaroy CBD

Council Officers and Councillors have received feedback from businesses in relation to parking regulation within the Kingaroy CBD. Currently there are no restrictions within the CBD other than 8P parking in off street carparks. Officers recommend that consultation commence with businesses and the community to receive feedback regarding parking issues within the CBD with further reports to Council in development of future proposals. The area of review is shown in Attachment 2.

Kingaroy CBD Smoking

During KTP consultations, a number of businesses have raised concerns regarding smoking in the CBD and in particular the placement of seating throughout the precinct. The majority of businesses have raised concerns with people smoking near their open entrances and there have been a number of incidents with people smoking while footpath dining or using those seats. Officers recommend that consultation commence with businesses and the community to receive feedback regarding smoking issues within the CBD with further reports to Council be presented.

A summary of current smoking laws is provided below from the Queensland Government:

State-wide smoking bans

Smoking, including the use of electronic cigarettes is banned in a number of outdoor public areas, eating and drinking venues and education, healthcare and residential aged care facilities across Queensland.

Outdoor smoke-free public areas

No smoking:

- at and within 5 metres of public transport waiting points such as bus stops, taxi ranks, and ferry terminals
- at or within 10 metres of campsites and public facilities at national parks such as:
 - picnic tables
 - toilet blocks
 - barbecues
 - visitor information centres
 - roofed shelters
 - jetties, boat ramps and landing stages
- at or within 10 metres of playing and viewing areas during organised under-18 sporting events
- within 5 metres of non-residential building entrances

- at outdoor pedestrian malls
- at government precincts around certain state government buildings (including the land around prescribed buildings and adjacent footpaths and nature strips)
- at or within 10 metres of public skate parks and children's outdoor playground equipment
- at patrolled beaches between the flags
- at public swimming facilities
- at prescribed outdoor swimming areas (e.g. artificial beaches and lagoons)
- at major sports or events facilities.

Smoking in vehicles

No smoking in vehicles

- where children under the age of 16 years are present; or
- used for business if anyone else is in the vehicle.

Eating or drinking venues

No smoking

- anywhere inside eating and drinking venues such as pubs, clubs, restaurants and cafes; or
- at commercial outdoor eating or drinking areas.

Educational facilities

No smoking

- at public or private schools or within 5 metres beyond their boundaries
- at early childhood education and care facilities or within 5 metres beyond their boundaries, including kindergartens, childcare centres, day care providers and after school hours care.

Hospitals, healthcare and residential aged care facilities

No smoking

- at public hospitals and health facilities or private hospitals or within 5 metres beyond their boundaries
- at public or private residential aged care facilities or within 5 metres beyond their boundaries.

Local Government may prohibit smoking

- Local government can ban smoking in outdoor public spaces not covered by state-wide smoking bans.

ATTACHMENTS

1. CBD Australia Post Office 
2. Kingaroy Parking Off and On Street 
3. P10 Parking Consultation Plan 
4. 4_8 Parking Consultation Plan 
5. CBD Non-Smoking Precincts Consultation Plan 

11.4 LRCI PHASE 3 EXTENSION**File Number:** 24-8-2022**Author:** Senior Grants Audit Officer**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the August Infrastructure Standing Committee meeting was a report updating Council on the Local Roads and Community Infrastructure (LRCI) Program - Phase 3 Extension

SUMMARY**6.1 LRCI FUNDING ALLOCATION PHASE 3 EXTENSION 2023/2024**

COMMITTEE RESOLUTION 2022/21

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

The Committee recommend to Council:

That the following projects are scoped and costed with a view to Council applying the \$1,644,465 of LRCI phase 3 extension funding in the 2023/2024 year to these capital projects and a report be brought to the November 2022 Infrastructure Standing Committee Meeting, including capital and whole of life costings for consideration:

- Wondai Industrial Estate stage 2;
- Haly street Wondai drainage and road sealing;
- Alford street east Kingaroy - stage 1 rehabilitation;
- Gore street Murgon SHS kerb and channelling / parking.

In Favour: Crs Brett Otto, Jane Erkens, Kathy Duff and Scott HenschenAgainst: Cr Kirstie Schumacher**CARRIED 4/1**

OFFICER'S RECOMMENDATION

That the following projects are scoped and costed with a view to Council applying the \$1,644,465 of LRCI phase 3 extension funding in the 2023/2024 year to these capital projects and a report be brought to the November 2022 Infrastructure Standing Committee Meeting, including capital and whole of life costings for consideration

- Wondai Industrial Estate stage 2;
- Haly street Wondai drainage and road sealing;
- Alford street east Kingaroy - stage 1 rehabilitation;
- Gore street Murgon SHS kerb and channelling / parking.

BACKGROUND

As presented at the August Infrastructure Standing Committee.

ATTACHMENTS**Nil**

11.5 LRCI FUNDING VARIATION OPTIONS - W4Q**File Number:** 24-08-2022**Author:** General Manager Infrastructure**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the August Infrastructure Standing Committee was a report updating Council on the LRCI Funding Variation Options.

SUMMARY**7.6 LRCI FUNDING VARIATION OPTIONS**

COMMITTEE RESOLUTION 2022/37

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Committee recommend to Council:

That Council reallocate \$250,000 from the W4Q funding in 2022/2023 for the Kingaroy Memorial Park master plan to the Tipperary Flat Park renewal.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council reallocate \$250,000 from the W4Q funding in 2022/2023 for the Kingaroy Memorial Park master plan to the Tipperary Flat Park renewal.

BACKGROUND

As presented at the August Infrastructure Standing Committee meeting.

ATTACHMENTS**Nil**

12 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION**12.1 COMMUNITY FORUM****File Number:** 24/8/2022**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the August Infrastructure Standing Committee meeting was a motion moved off the floor by Cr Jane Erkens.

SUMMARY**7.5.1 COMMUNITY FORUM**

COMMITTEE RESOLUTION 2022/35

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

That the Committee recommend to Council:

That Council hold an open community forum/s inviting residents to bring forward projects they wish to draw to Council's attention for future capital works programs.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council hold an open community forum/s inviting residents to bring forward projects they wish to draw to Council's attention for future capital works programs.

BACKGROUND

As presented at the August Infrastructure Standing Committee meeting.

ATTACHMENTS**Nil**

13 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

13.1 FERAL PIG MANAGEMENT

File Number: 24-08-2022

Author: General Manager Liveability

Authoriser: Chief Executive Officer

PRECIS

At the Liveability Standing Committee Meeting held on 10 August 2022 discussions were held on Feral Pig Management.

SUMMARY

COMMITTEE RESOLUTION 2022/42

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That Council:

- Scope a project plan to manage and control a feral pig population and provide indicative costs to bolster controls and education awareness programs;
- Schedule a meeting with our neighbouring Council's NRM teams to discuss a collaborative approach to feral pig management and shared target to suppress feral pig populations;
- Work with Queensland Biosecurity officers to coordinate a mock exercise with key industry stakeholders and Council's Disaster Management Team;
- Establish a working group and develop a biosecurity plan that is fit for purpose for our region;
- That these measures are reported back to consecutive Liveability Standing Committee Meeting's to demonstrate that these matters are progressed and;
- Introduce an elevated media campaign.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

- Scope a project plan to manage and control a feral pig population and provide indicative costs to bolster controls and education awareness programs;
- Schedule a meeting with our neighbouring Council's NRM teams to discuss a collaborative approach to feral pig management and shared target to suppress feral pig populations;
- Work with Queensland Biosecurity officers to coordinate a mock exercise with key industry stakeholders and Council's Disaster Management Team;

- Establish a working group and develop a biosecurity plan that is fit for purpose for our region;
- That these measures are reported back to consecutive Liveability Standing Committee Meeting's to demonstrate that these matters are progressed and;
- Introduce an elevated media campaign.

BACKGROUND

Discussed at the Liveability Standing Committee Meeting held on 10 August 2022.

ATTACHMENTS

Nil

13.2 WEED AND FERAL ANIMAL MANAGEMENT ISSUES

File Number: 24-08-2022

Author: (Acting) Senior Recreation & Services Officer

Authoriser: Chief Executive Officer

PRECIS

An outcome report from the August Liveability Standing Committee.

SUMMARY

A report generated from Committee Resolution 2022/41 as to priority responses relating to critical and emerging weed and feral animal management issues within the South Burnett Region.

OFFICER’S RECOMMENDATION

1. That the report be received, and Council adopt the attached Emergency Response Plans, as presented.
2. That Council’s NRM section continue to progress the implementation of each Emergency Response Plan with updates to Council on a regular basis.

FINANCIAL AND RESOURCE IMPLICATIONS

The financial implications for delivery of the Emergency Response Plans necessitates an additional budget allocation of \$170,000 for targeted action that will return the greatest return on investment when coupled with outputs delivered through existing budget allocations.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2021-26	EN4 Ongoing commitment to biosecurity and pest management including declared and non-declared species
	EN7 Support initiatives that promote and protects biodiversity, natural resource management and caring and retaining our unique landscapes
	EN9 Develop and implement a systemic programme to identify and take action to address stray/feral/pests and wild animals
Annual Operational Plan 2022-23	OPL/10 Manage biosecurity and pest (weed & animal) management programmes including supporting biosecurity and natural resource management initiatives and strategies

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council continues to consult and engage with local land managers, government and industry experts and other key stakeholders.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Council's core function under the *Biosecurity Act 2014* is to ensure invasive biosecurity matter is managed within its Local Government area. The implementation of the attached Emergency Response Plans will assist Council in fulfilling its responsibilities in compliance with this Act.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Managing the application and apportionment of resources targeted feral pig surveillance and control will need to be supported by policy and procedures to ensure funds are expended to return the great benefit in addressing biosecurity risk.

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

Effective biosecurity has played a major role in supporting the South Burnett's agricultural industry sector and protecting the environment and human health. However, our region is experiencing challenges to its ability to respond to the increasing number, scale and scope of exotic pests and disease threats.

Feral Pigs

In response to increasing biosecurity risk from new emergency animal diseases and the role feral pigs would play as a key spread vector for these diseases an Emergency Response Plan has been formulated based on the strategic intent of the National Feral Pig Action Plan. Key outputs of this response plan include:

1. Provide leadership and strategic coordination for sustained feral pig management across and adjoining our region.
2. Building community awareness of the impacts of feral pigs and enhanced capacity and capability of land managers to apply and adopt best practice management methods.

Parthenium Weed

In response to the increasing biosecurity risk from the spread of parthenium weed an Emergency Response Plan has been developed and will focus on the containment and suppression of parthenium weed in core infestation areas through early intervention and sustained control in partnership with key stakeholders.

Both Emergency Response Plans will be supported by a focussed education and awareness building action plan to ensure the South Burnett region has the ability and commitment to manage weed and feral animal species. This plan will focus on outputs that increase opportunities for stakeholders to access information, knowledge and experience to managing weeds and feral animals proactively.

All three action plans have a twelve month focus that will further enhance our regional biosecurity system and form an integral part of the South Burnett Regional Biosecurity Plan when completed.

ATTACHMENTS

1. **Education and Awareness Emergency Response Plan** 
2. **Feral Pig Emergency Response Plan** 
3. **Parthenium Emergency Response Plan** 

13.3 RECONFIGURING A LOT (1 LOT INTO 3 LOTS) AT 272 MOUNT MCEUEN ROAD, MOUNT MCEUEN (AND DESCRIBED AS LOT 221 ON FY1361) - APPLICANT: BRUCE AND ANDREA ANNING C/- ONF SURVEYORS

File Number: 24-08-2022
Author: General Manager Liveability
Authoriser: Chief Executive Officer

PRECIS

Presented at the Liveability Standing Committee Meeting held on 10 August 2022 was a report regarding information on Reconfiguring a Lot (1 lot into 3 lots) at 272 Mount McEuen Road, Mount McEuen (and described as Lot 221 on FY1361) - Applicant: Bruce and Andrea Anning C/- ONF Surveyors.

SUMMARY

COMMITTEE RESOLUTION 2022/47

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That Council approve the development permit for a Reconfiguring a lot (1 lot into 3 lots) at Mount McEuen Road, Mount McEuen (and described as Lot 221 on FY1361) and situated - Applicant: Bruce and Andrea Anning C/- ONF Surveyors.

GENERAL

GEN1. The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

Drawing Title	Prepared by	Ref No.	Rev.	Date
Proposed Subdivision	ONF Surveyors	10357p/1	-	1/3/2022
Sight Distance Report	ATC Engineers and Project Managers	-	1.0	12/5/2022

Timing: At all times.

GEN2. All works, including the repair or relocation of services is to be completed at no cost to Council.

COMPLIANCE

GEN4. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant’s responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

OUTSTANDING FEES

GEN5. Prior to sealing of Survey Plan the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the Planning Regulation 2017.

SURVEY MARKS

RAL1. Prior to the submission of the Survey Plan to Council, the applicant is to reinstate survey Marks and install new survey marks in their correct position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.

VALUATION FEES

RAL2. Payment of Department of Natural Resources and Mines valuation fee that will result from the issue of split valuations prior to Council sealing the Survey Plan. The contribution is currently assessed at \$96.00 (2 x \$48.00); however, the actual amount payable will be based on Council's Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.

PLANNING

RAL3. All development involving the emission of noise, odour and dust from ongoing uses, building and/or construction activities, must ensure that the emissions are in accordance with the requirements of the Environmental Protection Act 1994.

Timing: As indicated.

PROPERTY BOUNDARIES

RAL4. All existing on-site structure, dams and sewerage treatment facilities including transpiration and irrigation areas are to be relocated so as not to cross the proposed property boundary.

ENGINEERING WORKS

ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.

ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council Standards, relevant Australian Standards, and relevant design manuals.

ENG3. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

ENG6. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

ENG7. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

WATER SUPPLY

ENG8. Future dwellings shall provide on-site water storage with a minimum capacity of 45kl.

ON-SITE WASTEWATER TREATMENT

ENG9. Future Dwellings must be connected to an on-site wastewater disposal system, in accordance with AS 1547 and the Queensland Plumbing and Wastewater Code.

Timing: Prior to the issue of a Building Approval for a future Dwelling on the proposed lots.

VEHICLE ACCESS

ENG10. Accesses are to be constructed in accordance with Council Standard Drawing 00049.

ENG11. All accesses shall be located in accordance with Figure 2 of the Sight Distance Report prepared by ATC Engineers and Project Managers, version 1.0 dated 12 May 2022.

ENG12. The proposed access location for proposed Lot 4 on Dip Road is to be a minimum 180m from the intersection with Mount McEuen Road.

ENG13. Carry out the recommendations contained in the 'Conclusion' of the Sight Distance Report prepared by ATC Engineers and Project Managers, version 1.0 dated 12 May 2022

TELECOMMUNICATION AND ELECTRICITY

ENG14. Provide telecommunications to all lots within the development.

ENG15. Prior to Council sealing the Survey Plan the applicant is to provide each lot with an electricity supply. The standards of service nominated by the electricity supply authority with reticulated electricity to be made available at the property boundary.

SERVICES - EXISTING CONNECTIONS

ENG16. Ensure that all services provided to the existing house on proposed Lot 5 are wholly located within the lot(s) it serves.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG17. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

STANDARD ADVICE

ADV1. Section 85(1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of four (4) years the approval will lapse.

ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

ADV3. Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That Council approve the development permit for a Reconfiguring a lot (1 lot into 3 lots) at Mount McEuen Road, Mount McEuen (and described as Lot 221 on FY1361) and situated - Applicant: Bruce and Andrea Anning C/- ONF Surveyors.

GENERAL

GEN1. The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

Drawing Title	Prepared by	Ref No.	Rev.	Date
Proposed Subdivision	ONF Surveyors	10357p/1	-	1/3/2022
Sight Distance Report	ATC Engineers and Project Managers	-	1.0	12/5/2022

Timing: At all times.

GEN2. All works, including the repair or relocation of services is to be completed at no cost to Council.

COMPLIANCE

GEN4. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant’s responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council’s approval of the associated documentation requiring assessment.

OUTSTANDING FEES

GEN5. Prior to sealing of Survey Plan the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the Planning Regulation 2017.

SURVEY MARKS

RAL1. Prior to the submission of the Survey Plan to Council, the applicant is to reinstate survey Marks and install new survey marks in their correct position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.

VALUATION FEES

RAL2. Payment of Department of Natural Resources and Mines valuation fee that will result from the issue of split valuations prior to Council sealing the Survey Plan. The

contribution is currently assessed at \$96.00 (2 x \$48.00); however, the actual amount payable will be based on Council's Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.

PLANNING

RAL3. All development involving the emission of noise, odour and dust from ongoing uses, building and/or construction activities, must ensure that the emissions are in accordance with the requirements of the Environmental Protection Act 1994.

Timing: As indicated.

PROPERTY BOUNDARIES

RAL4. All existing on-site structure, dams and sewerage treatment facilities including transpiration and irrigation areas are to be relocated so as not to cross the proposed property boundary.

ENGINEERING WORKS

ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.

ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council Standards, relevant Australian Standards, and relevant design manuals.

ENG3. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

ENG6. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

ENG7. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

WATER SUPPLY

ENG8. Future dwellings shall provide on-site water storage with a minimum capacity of 45kl.

ON-SITE WASTEWATER TREATMENT

ENG9. Future Dwellings must be connected to an on-site wastewater disposal system, in accordance with AS 1547 and the Queensland Plumbing and Wastewater Code.

Timing: Prior to the issue of a Building Approval for a future Dwelling on the proposed lots.

VEHICLE ACCESS

ENG10. Accesses are to be constructed in accordance with Council Standard Drawing 00049.

ENG11. All accesses shall be located in accordance with Figure 2 of the Sight Distance Report prepared by ATC Engineers and Project Managers, version 1.0 dated 12 May 2022.

ENG12. The proposed access location for proposed Lot 4 on Dip Road is to be a minimum 180m from the intersection with Mount McEuen Road.

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ENG14. Provide telecommunications to all lots within the development.

ENG15. Prior to Council sealing the Survey Plan the applicant is to provide each lot with an electricity supply. The standards of service nominated by the electricity supply authority with reticulated electricity to be made available at the property boundary.

SERVICES - EXISTING CONNECTIONS

ENG16. Ensure that all services provided to the existing house on proposed Lot 5 are wholly located within the lot(s) it serves.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG17. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

STANDARD ADVICE

- ADV1. Section 85(1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of four (4) years the approval will lapse.
- ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.
- ADV3. Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 10 August 2022.

ATTACHMENTS

Nil

14 PORTFOLIO – LOCAL DISASTER MANAGEMENT, WATER & WASTEWATER, WASTE MANAGEMENT

14.1 ADOPTION OF STATE RECOVERY AND RESILIENCE PLAN 2022-24

File Number: 24/08/2022

Author: Coordinator Infrastructure Support

Authoriser: Chief Executive Officer

PRECIS

That Council receive the State Recovery and Resilience Plan 2022-24 and Companion Document to the State Recovery and Resilience Plan -2021-22 Southern Queensland Floods

SUMMARY

That Council receive the State Recovery and Resilience Plan 2022-24 and Companion Document to the State Recovery and Resilience Plan -2021-22 Southern Queensland Floods

OFFICER'S RECOMMENDATION

That the State Recovery and Resilience Plan 2022-24 and Companion Document to the State Recovery and Resilience Plan -2021-22 Southern Queensland Floods be received.

BACKGROUND

On Friday 5 August 2022 Mayor Otto and Cr Potter received a visit from Major General Jake Ellwood where the Major General presented and shared the State Recovery and Resilience Plan 2022/24 and Companion Document to the State Recovery and Resilience Plan -2021-22 Southern Queensland Floods which was officially handed down on 1 August 2022.

STATE RECOVERY AND RESILIENCE PLAN

The *2021-22 Southern Queensland Floods State Recovery and Resilience Plan 2022-24* (the Plan) documents local activities, regional recovery and resilience priorities, and state and Commonwealth government initiatives and funding to provide a single coherent pathway to recovery.

The Plan will, in execution, ensure a strong recovery from the 2021-22 Southern Queensland Floods, and enhance community resilience to the effects of natural disasters in the future.

COMPANION DOCUMENT

The *Companion Document to the 2021-22 Southern Queensland Floods State Recovery Plan 2022-24* contains Local Recovery Plans, developed by local governments and the Functional Recovery Group Action Plans, developed by the Queensland Government agencies with lead responsibility for the Functional Recovery Groups.

This document will be updated as local governments' local recovery plans are finalised.

ATTACHMENTS

- 1. 2021-22 Queensland Floods State Recovery and Resilience Plan** 
- 2. Companion Document to the 2021-22 Southern Queensland Floods State Recovery Plan** 

14.2 WIDE BAY BURNETT REGIONAL WASTE STEERING COMMITTEE**File Number: 24-08-2022****Author: General Manager Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability Standing Committee Meeting held on 10 August 2022 was a report regarding information on the Wide Bay Burnett Regional Waste Steering Committee.

SUMMARY**10.1.1 WIDE BAY BURNETT REGIONAL WASTE STEERING COMMITTEE**

COMMITTEE RESOLUTION 2022/49

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the Waste Portfolio holder be nominated as Council's delegate for the Wide Bay Burnett Regional Waste Steering Committee and invited to the relevant meetings.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That the Waste and Recycling Portfolio holder Councillor Potter be nominated as Council's delegate for the Wide Bay Burnett Regional Waste Steering Committee and invited to the relevant meetings.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 10 August 2022.

ATTACHMENTS**Nil**

15 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS

15.1 GRANT APPLICATION - TOURISM EXPERIENCE DEVELOPMENT FUND

File Number: 24-08-2022

Author: General Manager Liveability

Authoriser: Chief Executive Officer

PRECIS

Presented at the Liveability Standing Committee Meeting held on 10 August 2022 was a report regarding information on the Grant application - Tourism Experience Development Fund.

SUMMARY

COMMITTEE RESOLUTION 2022/56

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

1. That Council develop and submit an application to the Tourism Experience Development Fund for the following capital works plan.

Project	Description
Install (9) new split air-conditioners into cabins. Bjelke-Petersen Dam	Upgrade air conditioners
Install new Vinyl in Kiosk Kitchen (compliance with food safety) Bjelke-Petersen Dam	Upgrade flooring to improve functionality of Kiosk Kitchen
Sand & Polish Kiosk Public Area. Bjelke-Petersen Dam	Upgrade Kiosk flooring.
Purchase & Installation of New Carports. Bjelke-Petersen Dam	Install Cabin carports
Installation of Shower in Accommodation/Contractors facility. Bjelke-Petersen Dam	Install new showers to single cabin accommodation.
Boondooma Kiosk improvements	Internal & external paint, carpet & A/C
	Total project costs: \$200,000

2. That the current capital works program allocation of \$127,000 be earmarked for this project and subject to the grant application being approved, an additional \$23,000 be provided in the 1st quarter capital budget review to fund Council's portion of the total project costs (i.e., 75% \$150,000 of total project cost of \$200,000).
3. That should the grant application be unsuccessful a revised capital works program be prepared with a reduced scope of works matching the original budget allocation of \$127,000.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER’S RECOMMENDATION

1. That Council develop and submit an application to the Tourism Experience Development Fund for the following capital works plan.

Project	Description
Install (9) new split air-conditioners into cabins. Bjelke-Petersen Dam	Upgrade air conditioners
Install new Vinyl in Kiosk Kitchen (compliance with food safety) Bjelke-Petersen Dam	Upgrade flooring to improve functionality of Kiosk Kitchen
Sand & Polish Kiosk Public Area. Bjelke-Petersen Dam	Upgrade Kiosk flooring.
Purchase & Installation of New Carports. Bjelke-Petersen Dam	Install Cabin carports
Installation of Shower in Accommodation/Contractors facility. Bjelke-Petersen Dam	Install new showers to single cabin accommodation.
Boondooma Kiosk improvements	Internal & external paint, carpet & A/C
	Total project costs: \$200,000

2. That the current capital works program allocation of \$127,000 be earmarked for this project and subject to the grant application being approved, an additional \$23,000 be provided in the 1st quarter capital budget review to fund Council’s portion of the total project costs (i.e., 75% \$150,000 of total project cost of \$200,000).
3. That should the grant application be unsuccessful a revised capital works program be prepared with a reduced scope of works matching the original budget allocation of \$127,000.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 10 August 2022.

ATTACHMENTS

Nil

15.2 ALAN STIRLING MEMORIAL PARK - DESIGN OF CONCEPT PLANS**File Number:** 24-08-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability Standing Committee Meeting held on 10 August 2022 was a report regarding information on Alan Stirling Memorial Park - Design of Concept Plans.

SUMMARY**COMMITTEE RESOLUTION 2022/66**

Moved: Mayor Brett Otto

Seconded: Cr Danita Potter

The Committee recommends to Council that:

1. The development of concept plan for Alan Stirling Memorial Park be added to the Operational Plan for 2023/2024 and;
2. Scope of works and costing for the concept plan be considered in the 2023/2024 Budget

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That:

1. The development of concept plan for Alan Stirling Memorial Park be added to the Operational Plan for 2023/2024 and;
2. Scope of works and costing for the concept plan be considered in the 2023/2024 Budget

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 10 August 2022.

ATTACHMENTS**Nil**

15.3 KINGAROY LIONS PARK - TOILET UPGRADES**File Number:** 24-08-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability Standing Committee Meeting held on 10 August 2022 was a report regarding information on the Kingaroy Lions Park - Toilet Upgrades.

SUMMARY**COMMITTEE RESOLUTION 2022/65**

Moved: Mayor Brett Otto

Seconded: Cr Danita Potter

That Committee recommends to Council that:

1. The Kingaroy Lions Park amenities is replaced with a new accessible and total inclusive amenity, and;
2. Additional allocation of \$190,000 for the construction of a new amenity, footpaths, and disable carpark be provided from Building Asset Restricted Cash in 2022/2023.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher and Scott Henschen**Against:** Crs Jane Erkens and Kathy Duff**CARRIED 4/2**

OFFICER'S RECOMMENDATION

That:

1. The Kingaroy Lions Park amenities is replaced with a new accessible and total inclusive amenity, and;
2. Additional allocation of \$190,000 for the construction of a new amenity, footpaths, and PWD carpark be provided from Building Asset Restricted Cash in 2022/2023.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 10 August 2022.

ATTACHMENTS**Nil**

15.4 BOONDOOMA HOMESTEAD - CONSERVATION MANAGEMENT PLAN**File Number:** 24-08-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability Standing Committee Meeting held on 10 August 2022 was a report regarding information on the Boondooma Homestead - Conservation Management Plan.

SUMMARY**COMMITTEE RESOLUTION 2022/63**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommends to Council that:

Boondooma Homestead Conservation Management Plan is endorsed as the principal guiding tool for the owners and managers of Boondooma Homestead to direct the future management, maintenance, and conservation works, adaptive reuse, new works, potential future uses, and interpretation of the heritage place.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That the Boondooma Homestead Conservation Management Plan is endorsed as the principal guiding tool for the owners and managers of Boondooma Homestead to direct the future management, maintenance, and conservation works, adaptive reuse, new works, potential future uses, and interpretation of the heritage place.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 10 August 2022.

ATTACHMENTS**Nil**

15.5 MURGON ADMINISTRATION BUILDING BOUNDARY REALIGNMENT**File Number: 24-08-2022****Author: General Manager Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability Standing Committee Meeting held on 10 August 2022 was a report regarding information on the Murgon Administration Building Boundary Realignment.

SUMMARY**COMMITTEE RESOLUTION 2022/53**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommends to Council to:

1. Apply to the Department of Resources, for a deed of grant over Lot 2 on M55131, which is a Reserve for Local Government, and set aside \$40,000 in the 2022-23 budget to convert tenure to freehold, undertake the realignment of the boundaries and relocation of water infrastructure servicing Council's administration building.
2. Approve, in accordance with Section 236 of the *Local Government Regulation 2012* as a disposal of a non-current asset to a not-for profit organisation, to dispose part of the Reserve for Local Government (being Lot 2 on M55131), which is subject to an encroachment by the Returned & Services League of Australia (Queensland Branch) Murgon Sub-Branch Inc.
3. Accept the gift of land, being that part of L110 on SP315753, which is encroached upon by ancillary improvements of the Murgon administration building (carpark and hedges).

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council:

1. Apply to the Department of Resources, for a deed of grant over Lot 2 on M55131, which is a Reserve for Local Government, and set aside \$40,000 in the 2022-23 budget to convert tenure to freehold, undertake the realignment of the boundaries and relocation of water infrastructure servicing Council's administration building.
2. Approve, in accordance with Section 236 of the *Local Government Regulation 2012* as a disposal of a non-current asset to a not-for profit organisation, to dispose part of the Reserve for Local Government (being Lot 2 on M55131), which is subject to an encroachment by the Returned & Services League of Australia (Queensland Branch) Murgon Sub-Branch Inc.
3. Accept the gift of land, being that part of L110 on SP315753, which is encroached upon by ancillary improvements of the Murgon administration building (carpark and hedges).

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 10 August 2022.

ATTACHMENTS**Nil**

15.6 GIFT OF LAND - RETURNED SERVICES LEAGUE - KINGAROY**File Number:** 24-08-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability Standing Committee Meeting held on 10 August 2022 was a report regarding information on Gift of Land - Returned Services League – Kingaroy.

SUMMARY**COMMITTEE RESOLUTION 2022/54**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council to:

That South Burnett Regional Council investigate further the availability of Council-owned land to transfer to the Kingaroy/Memerambi Sub Branch Inc of the Returned Services League, for nil consideration in accordance with Section 236(1)(b)(ii) of the *Local Government Regulation 2012*.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council investigate further the availability of Council-owned land to transfer to the Kingaroy/Memerambi Sub Branch Inc of the Returned Services League, for nil consideration in accordance with Section 236(1)(b)(ii) of the *Local Government Regulation 2012*.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 10 August 2022.

ATTACHMENTS**Nil**

15.7 INCONTINENCE BINS FOR PUBLIC AMENITIES**File Number:** 24-08-2022**Author:** Manager Facilities and Parks**Authoriser:** Chief Executive Officer**PRECIS**

Suggestion of Incontinence bins for Council's public amenities and halls.

SUMMARY

Council to consider the installation of incontinence bins across Council's public amenities and halls.

OFFICER'S RECOMMENDATION

A 6-month trial take place for incontinence bins at 5 Council's halls – Nanango, Kingaroy, Murgon, Wondai and Proston.

FINANCIAL AND RESOURCE IMPLICATIONS

A new service to be trialed in 5 Halls over a 6-month period will have an increase to the operational budget for 2022/23 by \$1,201.20.

LINK TO CORPORATE/OPERATIONAL PLAN

EC5 Continue to support, renew and maintain pools, libraries, halls and Customer Service Centres across our region at agreed service levels

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Community members have held discussions with Cr. Henschen and Cr. Potter regarding the lack of incontinence bins for community members to use within the South Burnett region.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No direct legal implications

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct policy/local law delegation implications

ASSET MANAGEMENT IMPLICATIONS

Introducing the incontinence bins will increase the operational service level for public amenities and halls.

REPORT

Council currently has approximately 35 public amenities and 9 halls across the South Burnett region. Community members have approached Cr Henschen and Cr Potter about including incontinence bins at some of these locations.

Council's current contracted supplier of the sanitary bins could supply incontinence bins. These bins are larger in size and may be used for the disposal of incontinence aids including nappies and pads. Incontinence products are larger in size and take up more space in the bins and therefore female sanitary bins are not suitable for this purpose. Introducing the incontinence bins will preserve the dignity of men and women when visiting public amenities and halls.

The Facilities and Parks team would trial the use of incontinence bins for a 6-month period at the 5 locations:

Cultural Centre – Nanango

Town Hall – Kingaroy

Town Hall – Wondai

Town Hall – Murgon

Town Hall – Proston

Costings for Incontinence Bins for Council's Public amenities and Halls

Cost per Incontinence Bin

\$8.40 plus GST per bin/per week = \$9.24 per bin/per week including GST

Public Amenities

1 Bin at 1 location x \$9.24 per bin x 52 weeks per annum = \$480.48 per annum

35 locations x \$9.24 per bin x 52 weeks = \$16,816.80 per year

(1 female and 1 male at each location) - \$16,816.80 x 2 = \$33,633.60 per annum

Council Halls

1 location x \$9.24 x 52 = \$480.48 per annum

9 locations x \$9.24 x 52 weeks = \$4,324.32

(1 female and 1 male at each location) \$4,324.32 x 2 = \$8,648.64

6-month trial

5 locations x \$9.24 per bin x 26 weeks = \$1,201.20 for 6 months

One bin placed in the Male toilet only.

ATTACHMENTS

Nil

15.8 TENDER EVALUATION FOR THE MANAGEMENT AND OPERATION OF THE WONDAL SWIMMING POOL**File Number: 24-08-2022****Author: General Manager Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability Standing Committee Meeting held on 10 August 2022 was a report regarding information on the Tender Evaluation for the Management and Operation of the Wondai Swimming Pool.

SUMMARY**COMMITTEE RESOLUTION 2022/77**

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That South Burnett Regional Council award tender SBRC-21/22-16 to Natalie Mann as per their tender price submitted.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council award tender SBRC-21/22-16 to Natalie Mann as per their tender price submitted.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 10 August 2022.

ATTACHMENTS**Nil**

15.9 TENDER - SBRCQ2122_75 LEASE OF SHOPS - LAMB STREET MURGON**File Number:** 24-08-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability Standing Committee Meeting held on 10 August 2022 was a report regarding information on Tender – SBRCQ2122_75 – Lease of Shops – Lamb Street Murgon.

SUMMARY**COMMITTEE RESOLUTION 2022/79**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council that:

1. That the South Burnett Regional Council in accordance with *s226 (1) of the Local Government Regulation 2012*, enter into a lease with the Cornerstone Christian Ministries Inc. for part of Lot 1 on M55124 known as Shop 70 for a term of 12 months with four (4) options of 12 months for an annual rental of \$10,400 plus GST with fixed annual rental increases of 3%.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Lease between Council and the Cornerstone Christian Ministries Inc. on terms and conditions as offered in tender SBRCQ2122_75 and that the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

1. That the South Burnett Regional Council in accordance with *s226 (1) of the Local Government Regulation 2012*, enter into a lease with the Cornerstone Christian Ministries Inc. for part of Lot 1 on M55124 known as Shop 70 for a term of 12 months with four (4) options of 12 months for an annual rental of \$10,400 plus GST with fixed annual rental increases of 3%.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Lease between Council and the Cornerstone Christian Ministries Inc. on terms and conditions as offered in tender SBRCQ2122_75 and that the Chief Executive Officer reasonably considers are satisfactory to Council.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 10 August 2022.

ATTACHMENTS**Nil**

15.10 LEASE - 66 & 68 LAMB STREET MURGON**File Number: 24-08-2022****Author: Executive Assistant Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability Standing Committee meeting held on 10 August 2022 was a report regarding information on a Lease – 66-68 Lamb Street, Murgon.

SUMMARY**COMMITTEE RESOLUTION 2022/80**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council that:

1. That the South Burnett Regional Council in accordance with *s236 (1)(a)(i) of the Local Government Regulation 2012* enter into a lease with Serendipity (WA) Pty Ltd, trading as Advanced Personnel Management for part of Lot 1 on M55124 known as Shop 66 and 68 for a term of three (3) years for a rental amount of \$35,000 per annum plus GST with an annual rental increase of 3%.
2. South Burnett Regional Council provide six (6) months rental free from the commencement of the lease.
3. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Lease between Council and Serendipity (WA) Pty Ltd, trading as Advance Personnel Management on terms and conditions that the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

1. That the South Burnett Regional Council in accordance with *s236 (1)(a)(i) of the Local Government Regulation 2012* enter into a lease with Serendipity (WA) Pty Ltd, trading as Advanced Personnel Management for part of Lot 1 on M55124 known as Shop 66 and 68 for a term of three (3) years for a rental amount of \$35,000 per annum plus GST with an annual rental increase of 3%.
2. South Burnett Regional Council provide six (6) months rental free from the commencement of the lease.
3. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Lease between Council and Serendipity (WA) Pty Ltd, trading as Advance Personnel Management on terms and conditions that the Chief Executive Officer reasonably considers are satisfactory to Council.

BACKGROUND

Presented at the Liveability Standing Committee meeting held on 10 August 2022.

ATTACHMENTS**Nil**

15.11 RENEWAL OF LICENCE TO OCCUPY - BARAMBAH AND DISTRICT AERO CLUB - AERODROME BUILDING**File Number:** 24-08-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability Standing Committee Meeting held on 10 August 2022 was a report regarding information on the Renewal of Licence to Occupy - Barambah and District Aero Club - Aerodrome Building.

SUMMARY**COMMITTEE RESOLUTION 2022/60**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Committee recommends to Council that:

1. That South Burnett Regional Council, in accordance with s236(1) (b)(ii) of the *Local Government Regulation 2012*, enter into a Licence to Occupy with the Barambah District Aero Club Inc. for the Aero Club Building part of Lot 5 on RP83495 for a term of 5 years with an option for 5 years for a rental amount of \$264.22 per annum (plus GST) with an annual CPI Indexed increase.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Licence to Occupy between Council and the Barambah District Aero Club Inc. on terms and conditions the Chief Executive Officer considers are satisfactory to Council.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That

1. That South Burnett Regional Council, in accordance with s236(1) (b)(ii) of the *Local Government Regulation 2012*, enter into a Licence to Occupy with the Barambah District Aero Club Inc. for the Aero Club Building part of Lot 5 on RP83495 for a term of 5 years with an option for 5 years for a rental amount of \$264.22 per annum (plus GST) with an annual CPI Indexed increase.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Licence to Occupy between Council and the Barambah District Aero Club Inc. on terms and conditions the Chief Executive Officer considers are satisfactory to Council.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 10 August 2022.

ATTACHMENTS**Nil**

15.12 RENEWAL OF LICENCE TO OCCUPY - BARAMBAH AND DISTRICT AERO CLUB - GENERAL PURPOSE AREA - TERMINAL BUILDING

File Number: 24-08-2022
Author: General Manager Liveability
Authoriser: Chief Executive Officer

PRECIS

Presented at the Liveability Standing Committee Meeting held on 10 August 2022 was a report regarding information on the Renewal of Licence to Occupy - Barambah and District Aero Club - General Purpose Area - Terminal Building.

SUMMARY**COMMITTEE RESOLUTION 2022/59**

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council that:

1. That South Burnett Regional Council, in accordance with s236(1) (b)(ii) of the *Local Government Regulation 2012*, enter into a Licence to Occupy with the Barambah District Aero Club Inc. for General Purpose Area part of Lot 5 on RP83495 for a term of 5 years with an option for 5 years for a rental amount of \$75.00 per annum (plus GST).
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Licence to Occupy between Council and the Barambah District Aero Club Inc. on terms and conditions the Chief Executive Officer considers are satisfactory to Council.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That

1. That South Burnett Regional Council, in accordance with s236(1) (b)(ii) of the *Local Government Regulation 2012*, enter into a Licence to Occupy with the Barambah District Aero Club Inc. for General Purpose Area part of Lot 5 on RP83495 for a term of 5 years with an option for 5 years for a rental amount of \$75.00 per annum (plus GST).
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Licence to Occupy between Council and the Barambah District Aero Club Inc. on terms and conditions the Chief Executive Officer considers are satisfactory to Council.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 10 August 2022.

ATTACHMENTS

Nil

15.13 RENEWAL OF LEASE - QUEENSLAND POLICE CITIZENS YOUTH WELFARE ASSOCIATION (PCYC)**File Number:** 24-08-2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability Standing Committee Meeting held on 10 August 2022 was a report with information regarding the Renewal of Lease - Queensland Police Citizens Youth Welfare Association (PCYC).

SUMMARY**COMMITTEE RESOLUTION 2022/58**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council that:

1. That South Burnett Regional Council, in accordance with s236(1)(b)(ii) of the *Local Government Regulation 2012*, enter into a Trustee Lease with the Queensland Police – Citizens Association for part of Lot 7 on SP217287 known as Lease Area D, F and J. for a term of ten (10) years for rental amount of \$75.00 per annum (GST exclusive).
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Trustee Lease between Council and the Queensland Police – Citizens Youth Welfare Association on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That

1. That South Burnett Regional Council, in accordance with s236(1)(b)(ii) of the *Local Government Regulation 2012*, enter into a Trustee Lease with the Queensland Police – Citizens Association for part of Lot 7 on SP217287 known as Lease Area D, F and J. for a term of ten (10) years for rental amount of \$75.00 per annum (GST exclusive).
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Trustee Lease between Council and the Queensland Police – Citizens Youth Welfare Association on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 10 August 2022.

ATTACHMENTS**Nil**

15.14 RENEWAL OF LICENCE TO OCCUPY - BARAMBAH AND DISTRICT AERO CLUB - HANGAR 6

File Number: 24-08-2022
Author: General Manager Liveability
Authoriser: Chief Executive Officer

PRECIS

Presented at the Liveability Standing Committee Meeting held on 10 August 2022 was a report regarding information on the renewal of Licence to Occupy - Barambah and District Aero Club - Hangar 6.

SUMMARY**COMMITTEE RESOLUTION 2022/57**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council that:

1. That South Burnett Regional Council, in accordance with s236(1) (b)(ii) of the *Local Government Regulation 2012*, enter into a Licence to Occupy with the Barambah District Aero Club Inc. for Hangar 6 as part of Lot 5 on RP83495 for a term of 5 years with an option for 5 years for a rental amount of \$155.12 (plus GST) with annual CPI reviews.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Licence to Occupy between Council and the Barambah District Aero Club Inc. on terms and conditions the Chief Executive Officer considers are satisfactory to Council.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That

1. That South Burnett Regional Council, in accordance with s236(1) (b)(ii) of the *Local Government Regulation 2012*, enter into a Licence to Occupy with the Barambah District Aero Club Inc. for Hangar 6 as part of Lot 5 on RP83495 for a term of 5 years with an option for 5 years for a rental amount of \$155.12 (plus GST) with annual CPI reviews.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Licence to Occupy between Council and the Barambah District Aero Club Inc. on terms and conditions the Chief Executive Officer considers are satisfactory to Council.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 10 August 2022.

ATTACHMENTS

Nil

16 PORTFOLIO - REGIONAL DEVELOPMENT

Nil

17 INFORMATION SECTION

17.1 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

File Number: 24/08/2022

Author: Senior Planner

Authoriser: Chief Executive Officer

PRECIS

List of correspondence pending completion of assessment report

SUMMARY

Reports pending completion of assessment

OFFICER'S RECOMMENDATION

That the List of Correspondence pending completion of Assessment Report be received.

REPORT

Reconfiguration of a lot (RAL) applications

1. RAL22/0008 – Reconfiguration of a Lot – Subdivision (1 Lot into 3 Lots) at 272 Mount McEuen Road, MOUNT MCEUEN
2. RAL22/0011 – Easement associated with MCU22/0004 at 79 Zerners Road MURGON
3. RAL22/0013 – Reconfiguration of a Lot – Subdivision (1 Lot into 20 Lots and New Road) at Fairway Drive NANANGO
4. RAL22/0015 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 23 Anita Road BLACKBUTT
5. RAL22/0017 – Reconfiguration of a Lot – Subdivision (1 Lot into 4 Lots and 2 Access Easements) at 23-25 Millis Way NANANGO
6. RAL22/0019 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 73 Griffin Road BLACKBUTT
7. RAL22/0021 – Reconfiguration of a Lot – Subdivision (1 lot into 4 lots) at 4 Gilliland Crescent, BLACKBUTT NORTH
8. RAL22/0022 – Reconfiguration of a Lot – Subdivision (1 Lot into 8 Lots and an access easement within proposed lot 5) at 197 Taylors Road, KINGAROY
9. RAL22/0023 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 58 Malar Road, BOOIE
10. RAL22/0024 – Reconfiguration of a Lot - Boundary Realignment – 3 Lots into 3 at 431 Gesslers Road, OAKDALE
11. RAL22/0025 – Reconfiguration of a Lot - Boundary Realignment – 3 Lots into 2 at 16 Henderson Road, NEUMGNA
12. RAL22/0026 – Reconfiguration of a Lot – Subdivision (1 lot into 3 lots) at 163 Bowman Road, BLACKBUTT NORTH
13. RAL22/0027 – Reconfiguration of a Lot – Subdivision (1 lot into 31 lots) at Kelvyn Street, KINGAROY (Not yet properly made)
14. RAL22/0028 – Reconfiguration of a lot – Subdivision (1 Lot into 2 Lots) at 1304 Wattlegrove Road, WATTLEGROVE

15. RAL22/0029 – Reconfiguration of a lot – Subdivision (1 Lot into 23 Lots) at McGinley Road, NANANGO
16. RAL22/0030 – Reconfiguration of a lot – Subdivision (1 Lot into 7 Lots over two (2) stages) at 31 Heights Road, GLAN DEVON

Material Change of Use (MCU) Applications

1. MCU20/0017 – Material Change of Use – Service Station/Food & Drink Outlet/Showroom at Rogers Drive KINGAROY
2. MCU21/0001 – Material Change of Use – Service Station, Food & Drink Outlet & Shop at 81 Haly Street WONDAI
3. MCU21/0017 – Material Change of Use – Expansion of the existing piggery (57,000SPU) at 592 Morgans Road, WINDERA (and described as Lot 49 on MZ555 & Lot 203 on SP251979)
4. MCU21/0019 – Other Change to Existing Approval - Material Change of Use (Master Planned Community and Development Permit for Reconfiguration of a lot (1 lot into 6 lots plus parkland dedication) at Corner Bunya Highway & Taylors Road KINGAROY
5. MCU21/0023 – Child-care Centre at 101 Alford Street KINGAROY
6. MCU22/0002 – Extractive Industry Development (Sand Quarry) which include extraction areas, processing area and haul-roads at 309 Quarry Road CORNDALE
7. MCU22/0004 – Extractive Industry and Easement at 79 Zerners Road MURGON
8. MCU22/0006 – Dual Occupancy at Millis Way NANANGO
9. MCU22/0007 – Dual Occupancy at 25 Nutt Street MURGON
10. MCU22/0009 – Intensive Animal Industry at 97 Schloss Road CUSHNIE
11. MCU22/0011 – Motorsport and Ancillary Facilities and Caretakers' Residence and ERA (63) for Sewerage Treatment at Lewis Duff Road BALLOGIE
12. MCU22/0012 – 4x Short-term Accommodation Cabins and a Caretakers' Cabin at Maidenwell Upper Yarraman Road NEUMGNA
13. MCU22/0014 – Dwelling House at Firefly Drive, BUNYA MOUNTAINS
14. MCU22/0015 - Change the number of piggery sheds to eight (8) without exceeding the approved 5000SPU at 2708 Wondai Proston Road, HIVESVILLE
15. MCU22/0016 – Medium impact industry (New workshop (joinery, producing less than 500 tonnes per year), ancillary showroom and office at 4 Knowles Street, Nanango
16. MCU22/0017 – Re-sited Secondary Dwelling at 80 King Street, Nanango
17. MCU22/0018 – Agricultural supplies store and Special Industry (Manufacturing fertiliser) and concurrent ERA 7 (Chemical Manufacturing) at 107 River Road, Kingaroy
18. MCU22/0019 – Other change to proposed Medium Impact Industry development that formed stage 2 of the original development approval at 5 Cornish Street, Kingaroy

Operational Works (OW) Applications

1. OPW22/0006 – Operational Works – Earthworks at 34 William Street KINGAROY
2. OPW22/0007 – Operation Works – Road Work at Mondure Wheatlands Road MONDURE
3. OPW22/0008 – Operational Works - Earthworks, Stormwater, Roadworks and Access at 4 Scott Street, WONDAI
4. OPW22/0010 - Operational works - Roadworks, Earthworks, Signage, Landscaping, Water Infrastructure, Sewerage Infrastructure, Stormwater & Drainage Works AT 61 – 79 Tessmanns Road, KINGAROY
5. OPW22/0011 – Operational works – Water and Sewerage Infrastructure at 1 -5 Hart Street, BLACKBUTT
6. OPW22/0012 – Operational works – Roadworks, Stormwater and Earthworks at Oliver Road, NANANGO

ATTACHMENTS**Nil**

17.2 DELEGATED AUTHORITY REPORTS (1 JULY 2022 TO 31 JULY 2022)**File Number:** 24/08/2022**Author:** Senior Planner**Authoriser:** Chief Executive Officer**PRECIS**

Reports signed by the Chief Executive Officer under delegated authority.

SUMMARY

This report comprises a listing of any reports approved by delegated authority from the 1st of July 2022 until the 31st of July 2022.

OFFICER'S RECOMMENDATION

That the Delegated Authority report be received.

ATTACHMENTS

1. Signed off Delegated Authority Report - Development permit for Reconfiguration of a lot (1 lot into 2 lots) at 46 Cairns Street, Nanango 
2. Signed off Delegated Authority Report - Development permit for Reconfiguration of a lot (1 lot into 2 lots) at 411 Haynes Kite Millar Road, Blackbutt South 
3. Signed off Delegated Authority Report - Development permit for Reconfiguration of a lot (1 lot into 2 lots) at 15 George Street, Nanango 
4. Signed off Delegated Authority Report - Development permit for Reconfiguration of a lot (1 lot into 2 lots) at 82 Tingoorra Cemetery, Tingoorra 
5. Signed off Delegated Authority Report - Reconfiguration of a Lot (Boundary Realignment) at 971 Deep Creek Road & 59 Reedy Creek Road, Benair 
6. Signed off Delegated Authority Report - Development permit for Reconfiguration of a lot (1 lot into 2 lots) at 107 Coulson Street, Blackbutt 

18 QUESTIONS ON NOTICE

Nil

19 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

19.1 Tender Assessment SBRC-22/23-01 Cleaning of Murgon and Wondai Facilities

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

19.2 Approval to Accept Offers, and Enter Into to Contracts for the Sale of Land.

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

19.3 Consideration to remove assessment 14338-00000-000 from sale of land proceedings

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

19.4 Application to waive interest and legal charges - Assessment 14376-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

19.5 Application to waive legal and interest on Assessment 24579-11700-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

19.6 Undetected Water Leak - Assessment 12459-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

20 CLOSURE OF MEETING