



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# **MINUTES**

**Liveability Standing Committee  
Meeting**

**Wednesday, 10 August 2022**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
LIVEABILITY STANDING COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 10 AUGUST 2022 AT 9.02AM**

**PRESENT:****Councillors:**

Mayor Brett Otto (Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

**Council Officers:**

Mark Pitt (Chief Executive Officer), Peter O'May (General Manager Liveability), Susan Jarvis (General Manager Finance & Corporate), Tim Low (Acting General Manager Infrastructure), Leanne Petersen (Manager Facilities and Park), Jennifer Pointon (Manager Community and Lifestyle), Kerri Anderson (Manager Finance and Sustainability), Michael Lisle (Acting Manager Environment and Planning), Carolyn Knudsen (Manager Corporate Services), Rebecca Bayntun (Land Investigation Officer), Jim Willmot (Coordinator NRM), Joanne Newbery (Communications Officer), Bree Hunt (Executive Assistant)

**1 OPENING**

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

**2 LEAVE OF ABSENCE / APOLOGIES****APOLOGY**

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**COMMITTEE RESOLUTION 2022/31**

Moved: Mayor Brett Otto

Seconded: Cr Kathy Duff

That the apology received from Cr Jones be accepted and leave of absence granted.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

#### 4 DECLARATION OF INTEREST

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in **agenda Item 11.15 - Alan Stirling Memorial Park - Design of Concept Plans and Item 11.1 Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report**. The nature of my interest is as follows:

This declarable conflict of interest arises as I own an investment property at the Bunya Mountains.

I believe my conflict has no greater interest than any other member in the community.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the *Local Government Act 2009*, where I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

**Attendance:**

At 9:04am, Cr Kirstie Schumacher left the meeting.

#### DECLARATION OF INTEREST - STAY IN MEETING

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#### COMMITTEE RESOLUTION 2022/32

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That Council resolve that Cr Schumacher has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Schumacher may participate in the matter, discuss and vote upon it, accepting that Cr Schumacher has no greater interest than anyone else in the community.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

**Attendance:**

At 9:05am, Cr Kirstie Schumacher returned to the meeting.

At 9:05am, Acting Manager Environment and Planning Michael Lisle entered the meeting.

At 9:05am, Manager Facilities and Parks Leanne Petersen left the meeting.

At 9:07am, Manager Facilities and Parks Leanne Petersen returned to the meeting.

#### 5 DEPUTATIONS/PETITIONS

##### 5.1 DEPUTATION - KATE MAUDSLEY - DOG PARK FACILITY

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Kate Maudsley addressed the Committee to present a petition on establishing a Dog Park Facility in Murgon.

## 6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

### 6.1 MINUTES OF THE LIVEABILITY STANDING COMMITTEE MEETING HELD ON 13 JULY 2022

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#### COMMITTEE RESOLUTION 2022/33

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the Minutes of the Liveability Standing Committee Meeting held on 13 July 2022 be received.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

## 7 NOTICES OF MOTION

### 7.1 NOTICE OF MOTION - IN-KIND SUPPORT FOR KUMBIA HALL CENTENARY

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#### COMMITTEE RESOLUTION 2022/34

Moved: Mayor Brett Otto

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That South Burnett Regional Council:

1. Provide in-kind support to the Kumbia Hall Committee for the Centenary celebrations to be held between Saturday 3 and Sunday 4 September 2022.
2. Delegate authority to the Chief Executive Officer to negotiate and approve such based on available Council resources.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### 7.2 NOTICE OF MOTION - DISASTER RESILIENCE FUNDING

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#### COMMITTEE RECOMMENDATION

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That South Burnett Regional Council:

1. Allocate \$100,000 from the Queensland Reconstruction Authority funding to the establishment of a South Burnett Growers Group to assist in identifying projects that support recovery in the region, while encouraging information sharing and collaboration across the
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agricultural sector. This group would develop a charter and use these funds to undertake research and explore potential new crops opportunities, to understand domestic and international market potential of new and existing crops and prepare for changing climate. This allocation would be considered seed funding and the use of this funding would be at the discretion of the grower group members (provided it aligned with the QRA funding criteria and metrics).

2. Coordinate a series of local stakeholder meeting whereby growers are invited to the table to participate, to explore the concept and develop a structure that works for them.

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#### **COMMITTEE RESOLUTION 2022/35**

Moved: Mayor Brett Otto

Seconded: Cr Jane Erkens

Procedural Motion:

That the matter lay on the table until the November Standing Committee Meeting.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter and Kathy Duff

Against: Crs Kirstie Schumacher and Scott Henschen

**CARRIED 4/2**

#### **Attendance:**

At 9:35am, Acting Manager Environment and Planning Michael Lisle left the meeting.

### **7.3 NOTICE OF MOTION - SCHOOL BASED COVID VACCINATION PROGRAM**

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#### **COMMITTEE RESOLUTION 2022/36**

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Committee recommends to Council that:

Council approach Darling Downs Health as to the possibility of offering school based Moderna vaccinations within schools across the South Burnett.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher and Kathy Duff

Against: Crs Danita Potter and Scott Henschen

**CARRIED 4/2**

#### **Attendance:**

At 9:44am, Acting Manager Environment and Planning Michael Lisle returned to the meeting.

At 9:45am, Acting General Manager Infrastructure Tim Low left the meeting.

At 9:50am, Acting General Manager Infrastructure Tim Low returned to the meeting.

**7.4 NOTICE OF MOTION - SOCIAL HOUSING IN HIVESVILLE**

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**COMMITTEE RECOMMENDATION**

Moved: Cr Kathy Duff  
Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That 9 Barr St Hivesville be withdrawn from sale and the land be designated as a 'social housing asset' and that expressions of interest be sought from not-for-profit organisations to construct affordable housing through an agreement with Council to accommodate a local family within Hivesville.

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**COMMITTEE RESOLUTION 2022/37**

Moved: Cr Kirstie Schumacher  
Seconded: Cr Danita Potter

Procedural Motion:

That the matter lay on the table until the General Council Meeting on 24 August 2022.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

**CARRIED 4/2**

**8 PORTFOLIO – COMMUNITY, ARTS, HERITAGE, SPORT & RECREATION****8.1 COMMUNITY, ARTS, HERITAGE, SPORT AND RECREATION PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2022/38**

Moved: Cr Danita Potter  
Seconded: Cr Kathy Duff

That Cr Potter's Community, Arts, Heritage, Sport and Recreation Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**



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**8.2 MINUTES OF THE YOUTH COUNCIL HELD ON 14 JUNE 2022**

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**COMMITTEE RESOLUTION 2022/39**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

That Council receive and note the minutes of the Youth Council held on Tuesday, 14 June 2022.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**9 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES****Attendance:**

At 9:58am, Coordinator NRM Jim Willmot entered the meeting.

At 10:00am, Cr Danita Potter left the meeting.

At 10:02am, Cr Danita Potter returned to the meeting.

At 10:18am, Manager Facilities and Parks Leanne Petersen left the meeting.

At 10:25am, Manager Community and Lifestyle Jennifer Pointon left the meeting.

At 10:29am, Manager Community and Lifestyle Jennifer Pointon returned to the meeting.

At 10:35am, Manager Facilities and Parks Leanne Petersen returned to the meeting.

**9.1 RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING AND COMPLIANCE SERVICES PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2022/40**

Moved: Cr Scott Henschen  
Seconded: Cr Kirstie Schumacher

That Cr Henschen's Rural Services, Natural Resource Management, Planning and Compliance Services Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**9.1.1 WEED AND FERAL ANIMAL MANAGEMENT ISSUES**

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**COMMITTEE RESOLUTION 2022/41**

Moved: Mayor Brett Otto  
Seconded: Cr Kirstie Schumacher

That a report be brought to the August General Council Meeting as to measures to be undertaken as a matter of priority in relation to critical and emerging weed and feral animal management issues in the South Burnett region.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**9.1.2 FERAL PIG MANAGEMENT**

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**COMMITTEE RESOLUTION 2022/42**

Moved: Cr Kirstie Schumacher  
Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That Council:

- Scope a project plan to manage and control a feral pig population and provide indicative costs to bolster controls and education awareness programs;
- Schedule a meeting with our neighbouring Council's NRM teams to discuss a collaborative approach to feral pig management and shared target to suppress feral pig populations;
- Work with Queensland Biosecurity officers to coordinate a mock exercise with key industry stakeholders and Council's Disaster Management Team;
- Establish a working group and develop a biosecurity plan that is fit for purpose for our region;
- That these measures are reported back to consecutive Liveability Standing Committee Meeting's to demonstrate that these matters are progressed and;
- Introduce an elevated media campaign.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**ADJOURN MORNING TEA**

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**COMMITTEE RESOLUTION 2022/43**

Moved: Mayor Brett Otto  
Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

During the adjournment, a Citizenship Ceremony was held for Mrs Maria Meneses.

**Attendance:**

At 10:55am, Coordinator NRM Jim Willmot left the meeting.

At 10:55am, Manager Facilities and Parks Leanne Petersen left the meeting.

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**RESUME MEETING**

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**COMMITTEE RESOLUTION 2022/44**

Moved: Mayor Brett Otto  
Seconded: Cr Scott Henschen

That the meeting resume at 11:32am.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**9.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE**

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**COMMITTEE RESOLUTION 2022/45**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

That the Natural Resource Management Operational update be received for information.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### 9.3 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

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#### COMMITTEE RESOLUTION 2022/46

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Planning and Land Management Operational update be received for information.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

#### 9.3.1 QUESTION ON NOTICE - SHARING INFORMATION

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Question on Notice from Cr Kirstie Schumacher:

Are the issues paper, car parking report and documents that were prepared and workshopped by Council relevant to the Planning Scheme able to be shared publicly?

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#### Attendance:

At 11:36am, Manager Facilities and Parks Leanne Petersen returned to the meeting.

### 9.4 RECONFIGURING A LOT (1 LOT INTO 3 LOTS) AT 272 MOUNT MCEUEN ROAD, MOUNT MCEUEN (AND DESCRIBED AS LOT 221 ON FY1361) - APPLICANT: BRUCE AND ANDREA ANNING C/- ONF SURVEYORS

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#### COMMITTEE RESOLUTION 2022/47

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That Council approve the development permit for a Reconfiguring a lot (1 lot into 3 lots) at Mount McEuen Road, Mount McEuen (and described as Lot 221 on FY1361) and situated - Applicant: Bruce and Andrea Anning C/- ONF Surveyors.

#### GENERAL

GEN1. The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

Drawing Title	Prepared by	Ref No.	Rev.	Date
Proposed Subdivision	ONF Surveyors	10357p/1	-	1/3/2022
Sight Distance Report	ATC Engineers and Project Managers	-	1.0	12/5/2022

**Timing:** At all times.

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GEN2. All works, including the repair or relocation of services is to be completed at no cost to Council.

### **COMPLIANCE**

GEN4. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

### **OUTSTANDING FEES**

GEN5. Prior to sealing of Survey Plan the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the Planning Regulation 2017.

### **SURVEY MARKS**

RAL1. Prior to the submission of the Survey Plan to Council, the applicant is to reinstate survey Marks and install new survey marks in their correct position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.

### **VALUATION FEES**

RAL2. Payment of Department of Natural Resources and Mines valuation fee that will result from the issue of split valuations prior to Council sealing the Survey Plan. The contribution is currently assessed at \$96.00 (2 x \$48.00); however, the actual amount payable will be based on Council's Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.

### **PLANNING**

RAL3. All development involving the emission of noise, odour and dust from ongoing uses, building and/or construction activities, must ensure that the emissions are in accordance with the requirements of the Environmental Protection Act 1994.

**Timing:** As indicated.

### **PROPERTY BOUNDARIES**

RAL4. All existing on-site structure, dams and sewerage treatment facilities including transpiration and irrigation areas are to be relocated so as not to cross the proposed property boundary.

### **ENGINEERING WORKS**

ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.

ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council Standards, relevant Australian Standards, and relevant design manuals.

ENG3. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

### **LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

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- ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

### **STORMWATER MANAGEMENT**

- ENG6. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG7. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

### **WATER SUPPLY**

- ENG8. Future dwellings shall provide on-site water storage with a minimum capacity of 45kl.

### **ON-SITE WASTEWATER TREATMENT**

- ENG9. Future Dwellings must be connected to an on-site wastewater disposal system, in accordance with AS 1547 and the Queensland Plumbing and Wastewater Code.

**Timing:** Prior to the issue of a Building Approval for a future Dwelling on the proposed lots.

### **VEHICLE ACCESS**

- ENG10. Accesses are to be constructed in accordance with Council Standard Drawing 00049.
- ENG11. All accesses shall be located in accordance with Figure 2 of the Sight Distance Report prepared by ATC Engineers and Project Managers, version 1.0 dated 12 May 2022.
- ENG12. The proposed access location for proposed Lot 4 on Dip Road is to be a minimum 180m from the intersection with Mount McEuen Road.
- ENG13. Carry out the recommendations contained in the 'Conclusion' of the Sight Distance Report prepared by ATC Engineers and Project Managers, version 1.0 dated 12 May 2022

### **TELECOMMUNICATION AND ELECTRICITY**

- ENG14. Provide telecommunications to all lots within the development.
- ENG15. Prior to Council sealing the Survey Plan the applicant is to provide each lot with an electricity supply. The standards of service nominated by the electricity supply authority with reticulated electricity to be made available at the property boundary.

### **SERVICES - EXISTING CONNECTIONS**

- ENG16. Ensure that all services provided to the existing house on proposed Lot 5 are wholly located within the lot(s) it serves.

### **EROSION AND SEDIMENT CONTROL - GENERAL**

- ENG17. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

### **STANDARD ADVICE**

- ADV1. Section 85(1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of four (4) years the approval will lapse.

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ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

ADV3. Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

## **10 PORTFOLIO - WASTE MANAGEMENT**

### **10.1 WASTE MANAGEMENT PORTFOLIO REPORT**

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#### **COMMITTEE RESOLUTION 2022/48**

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the Waste Management Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

#### **10.1.1 WIDE BAY BURNETT REGIONAL WASTE STEERING COMMITTEE**

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#### **COMMITTEE RESOLUTION 2022/49**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the Waste Portfolio holder be nominated as Council's delegate for the Wide Bay Burnett Regional Waste Steering Committee and invited to the relevant meetings.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**10.2 ENVIRONMENT AND WASTE SERVICES OPERATIONAL UPDATE**

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**COMMITTEE RESOLUTION 2022/50**

Moved: Cr Kirstie Schumacher  
Seconded: Cr Scott Henschen

That the Environment and Waste Services Update be received for information.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**11 PORTFOLIO – RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, INDIGENOUS AFFAIRS****Attendance:**

At 11:44am, Acting Manager Environment and Planning Michael Lisle left the meeting.

**11.1 RURAL RESILIENCE, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND INDIGENOUS AFFAIRS PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2022/51**

Moved: Cr Kathy Duff  
Seconded: Cr Danita Potter

That Cr Duff's Rural Resilience, Parks & Gardens, Property & Facility Management and Indigenous Affairs Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**11.1.1 MEDIA RELEASE**

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**RESOLVED 2022/52**

A media release be distributed regarding the establishment of Corbet's Fuel Cell in Durong and promoting the Durong Store's opening day on Saturday 13 August 2022 from 1pm.



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**11.2 MURGON ADMINISTRATION BUILDING BOUNDARY REALIGNMENT**

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**COMMITTEE RESOLUTION 2022/53**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommends to Council to:

1. Apply to the Department of Resources, for a deed of grant over Lot 2 on M55131, which is a Reserve for Local Government, and set aside \$40,000 in the 2022-23 budget to convert tenure to freehold, undertake the realignment of the boundaries and relocation of water infrastructure servicing Council's administration building.
2. Approve, in accordance with Section 236 of the *Local Government Regulation 2012* as a disposal of a non-current asset to a not-for profit organisation, to dispose part of the Reserve for Local Government (being Lot 2 on M55131), which is subject to an encroachment by the Returned & Services League of Australia (Queensland Branch) Murgon Sub-Branch Inc.
3. Accept the gift of land, being that part of L110 on SP315753, which is encroached upon by ancillary improvements of the Murgon administration building (carpark and hedges).

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**11.3 GIFT OF LAND - RETURNED SERVICES LEAGUE - KINGAROY**

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**COMMITTEE RESOLUTION 2022/54**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council to:

That South Burnett Regional Council investigate further the availability of Council-owned land to transfer to the Kingaroy/Memerambi Sub Branch Inc of the Returned Services League, for nil consideration in accordance with Section 236(1)(b)(ii) of the *Local Government Regulation 2012*.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

## 11.4 COMMUNITY AND LIFESTYLE OPERATIONAL UPDATE

### COMMITTEE RESOLUTION 2022/55

Moved: Cr Danita Potter  
 Seconded: Cr Scott Henschen

That the Community and Lifestyle Operational update be received for information.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

## 11.5 GRANT APPLICATION - TOURISM EXPERIENCE DEVELOPMENT FUND

### COMMITTEE RESOLUTION 2022/56

Moved: Cr Kirstie Schumacher  
 Seconded: Cr Kathy Duff

That the Committee recommends to Council:

- That Council develop and submit an application to the Tourism Experience Development Fund for the following capital works plan.

Project	Description
Install (9) new split air-conditioners into cabins. Bjelke-Petersen Dam	Upgrade air conditioners
Install new Vinyl in Kiosk Kitchen (compliance with food safety) Bjelke-Petersen Dam	Upgrade flooring to improve functionality of Kiosk Kitchen
Sand & Polish Kiosk Public Area. Bjelke-Petersen Dam	Upgrade Kiosk flooring.
Purchase & Installation of New Carports. Bjelke-Petersen Dam	Install Cabin carports
Installation of Shower in Accommodation/Contractors facility. Bjelke-Petersen Dam	Install new showers to single cabin accommodation.
Boondooma Kiosk improvements	Internal & external paint, carpet & A/C
	<b>Total project costs: \$200,000</b>

- That the current capital works program allocation of \$127,000 be earmarked for this project and subject to the grant application being approved, an additional \$23,000 be provided in the 1<sup>st</sup> quarter capital budget review to fund Council's portion of the total project costs (i.e., 75% \$150,000 of total project cost of \$200,000).
- That should the grant application be unsuccessful a revised capital works program be prepared with a reduced scope of works matching the original budget allocation of \$127,000.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**11.6 RENEWAL OF LICENCE TO OCCUPY - BARAMBAH AND DISTRICT AERO CLUB - HANGAR 6**

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**COMMITTEE RESOLUTION 2022/57**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council that:

1. That South Burnett Regional Council, in accordance with *s236(1) (b)(ii)* of the *Local Government Regulation 2012*, enter into a Licence to Occupy with the Barambah District Aero Club Inc. for Hangar 6 as part of Lot 5 on RP83495 for a term of 5 years with an option for 5 years for a rental amount of \$155.12 (plus GST) with annual CPI reviews.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Licence to Occupy between Council and the Barambah District Aero Club Inc. on terms and conditions the Chief Executive Officer considers are satisfactory to Council.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**11.7 RENEWAL OF LEASE - QUEENSLAND POLICE CITIZENS YOUTH WELFARE ASSOCIATION (PCYC)**

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**COMMITTEE RESOLUTION 2022/58**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council that:

1. That South Burnett Regional Council, in accordance with *s236(1)(b)(ii)* of the *Local Government Regulation 2012*, enter into a Trustee Lease with the Queensland Police – Citizens Association for part of Lot 7 on SP217287 known as Lease Area D, F and J. for a term of ten (10) years for rental amount of \$75.00 per annum (GST exclusive).
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Trustee Lease between Council and the Queensland Police – Citizens Youth Welfare Association on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**11.8 RENEWAL OF LICENCE TO OCCUPY - BARAMBAH AND DISTRICT AERO CLUB - GENERAL PURPOSE AREA - TERMINAL BUILDING**

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**COMMITTEE RESOLUTION 2022/59**

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council that:

1. That South Burnett Regional Council, in accordance with *s236(1) (b)(ii)* of the *Local Government Regulation 2012*, enter into a Licence to Occupy with the Barambah District Aero Club Inc. for General Purpose Area part of Lot 5 on RP83495 for a term of 5 years with an option for 5 years for a rental amount of \$75.00 per annum (plus GST).
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Licence to Occupy between Council and the Barambah District Aero Club Inc. on terms and conditions the Chief Executive Officer considers are satisfactory to Council.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**11.9 RENEWAL OF LICENCE TO OCCUPY - BARAMBAH AND DISTRICT AERO CLUB - AERODROME BUILDING**

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**COMMITTEE RESOLUTION 2022/60**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Committee recommends to Council that:

1. That South Burnett Regional Council, in accordance with *s236(1) (b)(ii)* of the *Local Government Regulation 2012*, enter into a Licence to Occupy with the Barambah District Aero Club Inc. for the Aero Club Building part of Lot 5 on RP83495 for a term of 5 years with an option for 5 years for a rental amount of \$264.22 per annum (plus GST) with an annual CPI Indexed increase.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Licence to Occupy between Council and the Barambah District Aero Club Inc. on terms and conditions the Chief Executive Officer considers are satisfactory to Council.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**11.10 FACILITIES AND PARKS OPERATIONAL UPDATE**

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**COMMITTEE RESOLUTION 2022/61**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Facilities and Parks Operational update be received for information.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**11.10.1 QUESTION ON NOTICE - KINGAROY MEMORIAL PARK**

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Question on Notice from Cr Kirstie Schumacher:

Are there any upcoming funding grants or opportunities for Kingaroy Memorial Park?

**Attendance:**

At 12:45pm, Cr Scott Henschen left the meeting.

At 12:46pm, Cr Scott Henschen returned to the meeting.

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**11.11 UPDATE OF DAMAGE TO PARKS AFTER WEATHER EVENT**

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**COMMITTEE RESOLUTION 2022/62**

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That the information be received.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0****Attendance:**

At 12:47pm, Cr Danita Potter left the meeting.

At 12:50pm, Cr Danita Potter returned to the meeting.

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**11.12 BOONDOOMA HOMESTEAD - CONSERVATION MANAGEMENT PLAN**

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**COMMITTEE RESOLUTION 2022/63**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommends to Council that:

Boondooma Homestead Conservation Management Plan is endorsed as the principal guiding tool for the owners and managers of Boondooma Homestead to direct the future management,

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maintenance, and conservation works, adaptive reuse, new works, potential future uses, and interpretation of the heritage place.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### **11.13 INCONTINENCE BINS FOR PUBLIC AMENITIES**

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#### **COMMITTEE RESOLUTION 2022/64**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

The report be received for information and that a review be undertaken and a report be brought back to a future standing committee meeting detailing options to trial incontinence bins in male toilets for high use halls and facilities.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

#### **Attendance:**

At 1:20pm, Communications Officer Joanne Newbery left the meeting.

At 1:24pm, Communications Officer Joanne Newbery returned to the meeting.

### **11.14 KINGAROY LIONS PARK - TOILET UPGRADES**

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#### **COMMITTEE RESOLUTION 2022/65**

Moved: Mayor Brett Otto

Seconded: Cr Danita Potter

That Committee recommends to Council that:

1. The Kingaroy Lions Park amenities is replaced with a new accessible and total inclusive amenity, and;
2. Additional allocation of \$190,000 for the construction of a new amenity, footpaths, and disable carpark be provided from Building Asset Restricted Cash in 2022/2023.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Jane Erkens and Kathy Duff

**CARRIED 4/2**

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**11.15 ALAN STIRLING MEMORIAL PARK - DESIGN OF CONCEPT PLANS**

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**COMMITTEE RESOLUTION 2022/66**

Moved: Mayor Brett Otto

Seconded: Cr Danita Potter

The Committee recommends to Council that:

1. The development of concept plan for Alan Stirling Memorial Park be added to the Operational Plan for 2023/2024 and;
2. Scope of works and costing for the concept plan be considered in the 2023/2024 Budget

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0****12 QUESTIONS ON NOTICE****12.1 QUESTION ON NOTICE - LOCATION OF NANANGO CHRISTMAS DECORATIONS**

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**COMMITTEE RESOLUTION 2022/67**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the response to the question regarding Location of Nanango Christmas decorations and flags raised by Councillor Jane Erkens be received and noted.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0****12.1.1 POTENTIAL CHRISTMAS DECORATIONS/FLAGS AND POSSIBLE STREET ART INSTALLATIONS**

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**COMMITTEE RESOLUTION 2022/68**

Moved: Mayor Brett Otto

Seconded: Cr Jane Erkens

A report be brought back to the October Liveability Standing Committee Meeting as to options and costings for potential Christmas decorations/flags and other possible street art installations at Nanango.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**12.2 GREEN WASTE**

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**COMMITTEE RESOLUTION 2022/69**

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the response to the question regarding green waste burning raised by Councillor Kirstie Schumacher be received and noted.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0****12.3 MAIDENWELL TRANSFER STATION**

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**COMMITTEE RESOLUTION 2022/70**

Moved: Mayor Brett Otto

Seconded: Cr Danita Potter

That the response to the question regarding Maidenwell transfer station raised by Mayor Brett Otto be received and noted.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0****12.4 SALEYARD WASHDOWN FACILITIES**

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**COMMITTEE RESOLUTION 2022/71**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the response to the question regarding saleyard washdown facility raised by Councillor Scott Henschen be received and noted.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**



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**12.4.1 COOLABUNIA WASHDOWN FACILITY**

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**COMMITTEE RESOLUTION 2022/72**

Moved: Mayor Brett Otto  
Seconded: Cr Danita Potter

That a report be brought to the February 2023 Liveability Standing Committee Meeting in relation to options and capital costs for the upgrade of the Coolabunia Washdown facility including consideration for a card operating system as part of the 2023/2024 budget deliberations.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**ADJOURN LUNCH**

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**COMMITTEE RESOLUTION 2022/73**

Moved: Mayor Brett Otto  
Seconded: Cr Scott Henschen

That the meeting adjourn for lunch.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 2:42pm, Land Investigation Officer Rebecca Bayntun entered the meeting.

At 2:52pm, Manager Corporate Services Carolyn Knudsen entered the meeting.

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**RESUME MEETING**

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**COMMITTEE RESOLUTION 2022/74**

Moved: Mayor Brett Otto  
Seconded: Cr Scott Henschen

That the meeting resume at 2:52pm.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**13 CONFIDENTIAL SECTION**

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**COMMITTEE RESOLUTION 2022/75**

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**13.1 Tender Evaluation for the Management and Operation of the Wondai Swimming Pool**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**13.2 Tender - SBRCQ2122\_75 Lease of Shops - Lamb Street Murgon**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**13.3 Lease - 66 & 68 Lamb Street Murgon**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**13.4 Approval to accept offers, and enter into to contracts for the sale of land.**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0****Attendance:**

At 3:18pm, Manager Finance and Sustainability Kerri Anderson left the meeting.

At 3:19pm, Manager Finance and Sustainability Kerri Anderson returned to the meeting.

**COMMITTEE RESOLUTION 2022/76**

Moved: Mayor Brett Otto  
Seconded: Cr Scott Henschen

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**13.1 TENDER EVALUATION FOR THE MANAGEMENT AND OPERATION OF THE WONDAI SWIMMING POOL**

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**COMMITTEE RESOLUTION 2022/77**

Moved: Cr Danita Potter  
Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That South Burnett Regional Council award tender SBRC-21/22-16 to Natalie Mann as per their tender price submitted.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**13.1.1 SWIMMING POOLS**

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**RESOLVED 2022/78**

A report to come back to a future Standing Committee Meeting providing information on revenue for all of the swimming pools.

**13.2 TENDER - SBRCQ2122\_75 LEASE OF SHOPS - LAMB STREET MURGON**

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**COMMITTEE RESOLUTION 2022/79**

Moved: Cr Kirstie Schumacher  
Seconded: Cr Danita Potter

That the Committee recommends to Council that:

1. That the South Burnett Regional Council in accordance with s226 (1) of the *Local Government Regulation 2012*, enter into a lease with the Cornerstone Christian Ministries Inc. for part of Lot 1 on M55124 known as Shop 70 for a term of 12 months with four (4) options of 12 months for an annual rental of \$10,400 plus GST with fixed annual rental increases of 3%.
  2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Lease between Council and the Cornerstone
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Christian Ministries Inc. on terms and conditions as offered in tender SBRCQ2122\_75 and that the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### **13.3 LEASE - 66 & 68 LAMB STREET MURGON**

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#### **COMMITTEE RESOLUTION 2022/80**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council that:

1. That the South Burnett Regional Council in accordance with s236 (1)(a)(i) of the *Local Government Regulation 2012* enter into a lease with Serendipity (WA) Pty Ltd, trading as Advanced Personnel Management for part of Lot 1 on M55124 known as Shop 66 and 68 for a term of three (3) years for a rental amount of \$35,000 per annum plus GST with an annual rental increase of 3%.
2. South Burnett Regional Council provide six (6) months rental free from the commencement of the lease.
3. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Lease between Council and Serendipity (WA) Pty Ltd, trading as Advance Personnel Management on terms and conditions that the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### **13.4 APPROVAL TO ACCEPT OFFERS, AND ENTER INTO TO CONTRACTS FOR THE SALE OF LAND.**

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#### **COMMITTEE RESOLUTION 2022/81**

Moved: Mayor Brett Otto

Seconded: Cr Scott Henschen

Procedural Motion:

That the matter lay on the table until the August General Council Meeting on 24 August 2022.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**14 CLOSURE OF MEETING**

**The Meeting closed at 3:35pm.**

**The minutes of this meeting were confirmed at the Liveability Standing Committee Meeting held on 14 September 2022.**

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**CHAIRPERSON**