



AGENDA

Liveability Standing Committee Meeting Wednesday, 12 October 2022

**I hereby give notice that a Meeting of the Liveability Standing
Committee will be held on:**

Date: Wednesday, 12 October 2022

Time: 9.00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

Order Of Business

1	Opening	5
2	Leave of Absence / Apologies	5
3	Recognition of Traditional Owners	5
4	Declaration of Interest	5
5	Confirmation of Minutes of Previous Meeting	5
5.1	Minutes of the Liveability Standing Committee Meeting held on 14 September 2022.....	5
6	Notices of Motion	41
6.1	Notice of Motion - Kingaroy RSL and Pound Street.....	41
6.2	Notice of Motion Council Support 2022 RACQ LifeFlight Gala	47
6.3	Notice of Motion Finalisation of design plans for QEII Park Murgon	49
6.4	Notice of Motion change of zoning for 1-5 Banksia Drive Kingaroy.....	50
7	Portfolio - Community Development, Arts & Heritage, Library Services and Waste & Recycling Management	51
7.1	Rezoning - 1-5 Banksia Drive Kingaroy	51
7.2	Community Development, Arts & Heritage, Waste & Recycling Management and Library Services Portfolio Report	55
7.3	Community and Lifestyle Operational Update	89
7.4	Environment and Waste Services Operational Update	105
7.5	Update on Head to Health Co-design.....	109
7.6	Ringsfield House Advisory Committee recommendations	115
7.7	Baconfest - inkind support.....	117
8	Portfolio - Development Services, Community & Social Housing	119
8.1	Development Services and Community & Social Housing Portfolio Report	119
8.2	Planning and Land Management Operational Update	121
8.3	Policies to Support the Development Application and Assessment Process.....	125
8.4	LGAQ Housing Action Plan	136
9	Portfolio - Natural Resource Management, Compliance and Environmental Health ..	143
9.1	Natural Resource Management, Compliance and Environmental Health Portfolio Report	143
9.2	Natural Resource Management Operational Update	145
9.3	Local Law Review	148
10	Portfolio - Rural Resilience and Disaster Recovery, Parks & Gardens, Property & Facility Management and First Nations Affairs	150
10.1	Rural Resilience & Disaster Recovery, Parks & Gardens, Property & Facility Management and First Nation Affairs Portfolio Report.....	150
10.2	Facilities and Parks Operational Update	152
10.3	Botanical Garden Advisory Group	162
10.4	Proston Railway Park - Sculpture Update.....	167

10.5	Tipperary Flat Design	171
10.6	Christmas Tree Installation Update	174
10.7	Potential Christmas Decorations/Flags - Nanango	176
10.8	Support for the CTC Safer Communities Program.....	178
11	Portfolio - Tourism & Visitor Information Centres, Sport & Recreation and Commercial Enterprises.....	180
11.1	Tourism & VIC's, Sport & Recreation and Commercial Enterprises Portfolio Report	180
11.2	Grant application - Flexible Funding Grants	182
12	Questions on Notice	185
12.1	Questions on Notice	185
13	Confidential Section	188
13.1	Knight Street Access	188
14	Closure of Meeting.....	188

- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 RECOGNITION OF TRADITIONAL OWNERS**
- 4 DECLARATION OF INTEREST**
- 5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**
- 5.1 MINUTES OF THE LIVEABILITY STANDING COMMITTEE MEETING HELD ON 14 SEPTEMBER 2022**

File Number: 12-10-2022
Author: Executive Assistant Liveability
Authoriser: Chief Executive Officer

OFFICER’S RECOMMENDATION

That the Minutes of the Liveability Standing Committee Meeting held on 14 September 2022 be received.

ATTACHMENTS

- 1. Minutes of the Liveability Standing Committee Meeting held on 14 September 2022**



MINUTES

Liveability Standing Committee Meeting

Wednesday, 14 September 2022

Order Of Business

1	Opening	4
2	Leave of Absence / Apologies	4
3	Acknowledgement of Traditional Owners	4
5	Deputations/Petitions	6
5.2	Flood Damage Update Presentation	6
5.1	Deputation - Kate McCormack - CTC Safer Communities Program.....	6
5.1.1	CTC Safer Communities Program.....	6
6	Confirmation of Minutes of Previous Meeting	7
6.1	Minutes of the Liveability Standing Committee Meeting held on 10 August 2022.....	7
7	Notices of Motion	8
7.1	Notice of Motion - Community Health Transport Program - Kingaroy to Brisbane.....	8
7.2	Notice of Motion - Goodger School - Land of Reserve.....	8
8	Portfolio - Community Development, Arts & Heritage, Library Services and Waste & Recycling Management	9
8.1	Community Development, Arts & Heritage, Waste & Recycling Management and Library Services Portfolio Report	9
8.1.1	Question on Notice - Illegal Dumping	10
8.1.2	Letter to Arts Cultural Heritage Committee	10
8.1.3	Question on Notice - Tyres.....	10
8.2	Minutes of the Youth Council held on Tuesday 9 August 2022.....	10
8.3	Community and Lifestyle Operational Update	10
8.4	Planning and Land Management Operational Update	11
8.4.1	Planning & Development Applications.....	11
8.5	Environment and Waste Services Operational Update	12
8.6	Waste Collection Services Contract - Recycling Extension.....	13
9	Portfolio - Development Services, Community & Social Housing	14
9.1	Development Services and Community & Social Housing Portfolio Report	14
9.2	Material Change of Use for a Childcare Centre at 101 Alford Street, Kingaroy (And described as lot 25 on SP237285)- Applicant: Shane Harris C/- ONF Surveyors.....	14
9.3	Wesleyan Methodist Church Nanango	21
9.4	Victory 777 Limited - Homelessness	21
10	Portfolio - Natural Resource Management, Compliance and Environmental Health	22
10.1	Natural Resource Management, Compliance and Environmental Health Portfolio Report	22
10.1.2	QUESTION ON NOTICE - Aerial Shooting.....	22
10.2	Natural Resource Management Operational Update	22

11	Portfolio - Rural Resilience and Disaster Recovery, Parks & Gardens, Property & Facility Management and First Nations Affairs.....	23
11.1	Rural Resilience & Disaster Recovery, Parks & Gardens, Property & Facility Management and First Nation Affairs Portfolio Report.....	23
11.2	Facilities and Parks Operational Update	23
11.2.1	Weaner Sculptures in Proston.....	23
11.2.2	Question on Notice - Street Benches - Blackbutt.....	23
11.3	Removal of asbestos containing material components to garden edges at Kingaroy Memorial Park.....	25
11.4	Replacement of existing septic system at Wooroolin public toilets	25
11.5	Durong Toilet Upgrades to Septic System.....	25
11.6	Installation of a Dump Point near Durong public toilets.....	26
11.6.1	Maps of Dump Points.....	26
11.7	QEII Park (and other) Public Toilets	27
11.8	Demolition of old tennis shelter at Winderera Park	27
11.9	Tingoora Sports Ground - cricket improvements	28
11.10	Queensland Remembers, Community Grants Program Round 2	28
11.11	Facade Improvement Program.....	29
11.12	Flood Damage - soil restoration	31
11.13	Community Connection Local Built - Small grants program.....	31
12	Portfolio - Tourism & Visitor Information Centres, Sport & Recreation and Commercial Enterprises.....	32
12.1	Tourism & VIC's, Sport & Recreation and Commercial Enterprises Portfolio Report.....	32
12.2	Fishing and Infrastructure Grant.....	32
12.3	Amendment to Fees & Charges Schedule.....	32
12.4	Wondai Lawn Cemetery	33
13	Questions on Notice	33
13.1	Swimming Pool Revenue	33
13.2	Tipperary Flat Water Feature	34
13.2.1	Tipperary Flat Water Feature	34
14	Confidential Section	35
15	Closure of Meeting.....	35

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
LIVEABILITY STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 14 SEPTEMBER 2022 AT 9.10AM**

PRESENT: Councillors:

Mayor Brett Otto (Mayor), Deputy Mayor Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Peter O'May (Acting Chief Executive Officer), Leanne Petersen (Acting General Manager Liveability), Susan Jarvis (General Manager Finance & Corporate), Tim Low (Acting General Manager Infrastructure), Jennifer Pointon (Manager Community and Lifestyle), Michael Lisle (Acting Manager Environment and Planning), Kerri Anderson (Manager Finance and Sustainability), Rebecca Bayntun (Land Investigation Officer), Bree Hunt (Executive Assistant), Kim Donohue (Executive Assistant)

1 OPENING

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

I, Cr Jane Erkens inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda **Item 11.11 - Facade Improvement Program**. The nature of my interest is as follows:

This declarable conflict of interest arises as I own two commercial business in the Nanango CBD.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Jane Erkens inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda **Item 11.13 - Community Connection Local Built - Small grants program**. The nature of my interest is as follows:

This declarable conflict of interest arises as I am the Chair of The Shed Nanango.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Mayor Brett Otto inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda **Item 11.11 - Facade Improvement Program**. The nature of my interest is as follows:

This declarable conflict of interest arises as I lease a building in the defined areas of the footprint.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Mayor Brett Otto inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda **Item 11.13 - Community Connection Local Built - Small grants program**. The nature of my interest is as follows:

This declarable conflict of interest arises as I am the trustee of the Melanoma Awareness Foundation Queensland and operate out of my local office space.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Danita Potter inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda **Item 11.13 - Community Connection Local Built - Small grants program**. The nature of my interest is as follows:

This declarable conflict of interest arises as I am an Office Holder for multiple Community Committees.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Scott Henschen inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda **Item 11.13 - Community Connection Local Built - Small grants program**. The nature of my interest is as follows:

This declarable conflict of interest arises as I am the President of the Ironpot Hall Committee.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Kathy Duff inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda **Item 11.13 - Community Connection Local Built - Small grants program**. The nature of my interest is as follows:

This declarable conflict of interest arises as I am the President of the Proston Sports Association and the Murgon Sports Association.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

5 DEPUTATIONS/PETITIONS

MOTION

COMMITTEE RESOLUTION 2022/82

Moved: Mayor Brett Otto
Seconded: Cr Scott Henschen

Procedural Motion:

That item 5.2 is dealt with first.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 6/1

Attendance:

At 9:13am, Acting Manager Environment and Planning Michael Lisle entered the meeting.

5.2 FLOOD DAMAGE UPDATE PRESENTATION

COMMITTEE RESOLUTION 2022/83

Moved: Cr Danita Potter
Seconded: Cr Kathy Duff

That Council note the flood damage update presentation from Queensland Reconstruction Authority (QRA).

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

5.1 DEPUTATION - KATE MCCORMACK - CTC SAFER COMMUNITIES PROGRAM

Kate McCormack addressed the Committee to present a deputation on the CTC Safer Communities Program.

5.1.1 CTC SAFER COMMUNITIES PROGRAM

COMMITTEE RESOLUTION 2022/84

Moved: Mayor Brett Otto
Seconded: Cr Kathy Duff

That a report be brought to the October Liveability Standing Committee Meeting addressing opportunities for Council to support the CTC Safer Communities Program, specifically in relation to items listed on today's presentation (How can SBRC help?).



In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 9:44am, Manager Works Kevin Searle entered the meeting.

At 9:44am, Coordinator Community Development Margie Hams left the meeting.

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

6.1 MINUTES OF THE LIVEABILITY STANDING COMMITTEE MEETING HELD ON 10 AUGUST 2022

COMMITTEE RESOLUTION 2022/85

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Minutes of the Liveability Standing Committee Meeting held on 10 August 2022 be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7 NOTICES OF MOTION**7.1 NOTICE OF MOTION - COMMUNITY HEALTH TRANSPORT PROGRAM - KINGAROY TO BRISBANE**

COMMITTEE RESOLUTION 2022/86

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

1. To schedule a meeting with interested stakeholders to discuss current travel arrangement and investigate opportunities to collaborate and advocate for improved travel benefits for South Burnett Residents.
2. That Council progress community consultation and costings to establish a community health transport program from Kingaroy to Brisbane, with a report to be brought to the November Liveability Standing Committee meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.2 NOTICE OF MOTION - GOODGER SCHOOL - LAND OF RESERVE

COMMITTEE RESOLUTION 2022/87

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That South Burnett Regional Council:

1. Liaise with the State Government to investigate the current trustee lease arrangements of the old Goodger School grounds to determine a suitable future management arrangement with a report to be brought to a future Standing Committee meeting.
2. That until suitable management arrangements are determined, Council undertake required mowing of the reserve area.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2022/88

Moved: Mayor Brett Otto
Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 10:39am, Manger Works Kevin Searle left the meeting.

RESUME MEETING

COMMITTEE RESOLUTION 2022/89

Moved: Mayor Brett Otto
Seconded: Cr Scott Henschen

That the meeting resume at 10:39am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

8 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE, LIBRARY SERVICES AND WASTE & RECYCLING MANAGEMENT**8.1 COMMUNITY DEVELOPMENT, ARTS & HERITAGE, WASTE & RECYCLING MANAGEMENT AND LIBRARY SERVICES PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2022/90

Moved: Cr Danita Potter
Seconded: Cr Kathy Duff

That Cr Potter's Community Development, Arts & Heritage, Waste & Recycling Management and Library Services Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

8.1.1 QUESTION ON NOTICE - ILLEGAL DUMPING

Question on Notice from Cr Scott Henschen:

What was the outcome with the CRM raised on truck tyres on Strongs Road?.

8.1.2 LETTER TO ARTS CULTURAL HERITAGE COMMITTEE

RESOLVED 2022/91

Cr Brett Otto request that a letter to be sent the South Burnett Arts group outlining the process Council went through with the community consultation around the formation of the arts, culture, heritage advisory committee and the terms of reference including clarifying they have been appointed by Council as the body with the responsibility for accessing RADF applications.

8.1.3 QUESTION ON NOTICE - TYRES

Question on Notice from Cr Kathy Duff:

When we collect the tyres from Nanango where do they go and how much does it cost?

8.2 MINUTES OF THE YOUTH COUNCIL HELD ON TUESDAY 9 AUGUST 2022.

COMMITTEE RESOLUTION 2022/92

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That Council receive and note the attached minutes of the Youth Council held on Tuesday, 9 August 2022.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

8.3 COMMUNITY AND LIFESTYLE OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2022/93

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Community and Lifestyle Operational update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 11:10am, Cr Scott Henschen left the meeting.

At 11:11am, Cr Scott Henschen returned to the meeting.

8.4 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2022/94

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Planning and Land Management Operational update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 11:31am, Cr Danita Potter left the meeting.

At 11:33am, Cr Danita Potter returned to the meeting.

At 11:38am, Land Investigation Officer Rebecca Bayntum left the meeting.

8.4.1 PLANNING & DEVELOPMENT APPLICATIONS

COMMITTEE RECOMMENDATION

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

1. That a detailed monthly report listing all development applications received, the date received and the status of each application is provided as part of the agenda at the monthly Standing Committee Meetings for the information of Councillors.
 2. That all prospective applicants contacting Council in relation to planning matters are, as a matter of policy, to be offered a pre-lodgement meeting and that Councillors are to receive an optional invitation to attend these meetings. That a policy framework is developed as proposed to the role of the Councillor in these engagements.
 3. That correspondence to prospective applicants indicating that an application is outside Council policy or likely to be declined is to include a copy to the relevant Divisional Councillor.
 4. That all impact assessable application assessments and any proposed refusals are to be reported to Council with an officer's recommendation for review and a decision by Council.
 5. This process to apply to any proposed changes to pre-existing planning approval conditions (negotiated decisions).
-
-

COMMITTEE RESOLUTION 2022/95

Moved: Deputy Mayor Gavin Jones
Seconded: Cr Scott Henschen

Procedural Motion:

That the matter lay on the table.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto, Jane Erkens and Kathy Duff

CARRIED 4/3

Attendance:

At 12:10pm, Cr Danita Potter left the meeting.

At 12:12 pm, Cr Danita Potter returned to the meeting.

MOTION

COMMITTEE RESOLUTION 2022/96

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the Committee recommends to Council:

1. That a monthly briefing session be scheduled between Councillors and the Planning and Development team to provide information about planning and development activities underway and to assist Councillors in learning and understanding more about planning and development processes.
2. That a policy about the conduct of planning briefings is brought back to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

8.5 ENVIRONMENT AND WASTE SERVICES OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2022/97

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That the Environment and Waste Services Update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

8.6 WASTE COLLECTION SERVICES CONTRACT - RECYCLING EXTENSION

COMMITTEE RESOLUTION 2022/98

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That Council receives the updates of progress made for commencement of the Recycling service in January 2023 for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

ADJOURN LUNCH

COMMITTEE RESOLUTION 2022/99

Moved: Mayor Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for lunch.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 1:39pm, Deputy Mayor Gavin Jones left the meeting.

At 1:39pm, Land Investigations Officer Rebecca Bayntum returned to the meeting.

RESUME MEETING

COMMITTEE RESOLUTION 2022/100

Moved: Mayor Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 1:39pm.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**Attendance:**

At 1:40pm, Deputy Mayor Gavin Jones returned to the meeting.

At 1:43pm, Land Investigations Officer Rebecca Bayntum left the meeting.

At 1:45pm, Land Investigations Officer Rebecca Bayntum returned to the meeting.

9 PORTFOLIO - DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING**9.1 DEVELOPMENT SERVICES AND COMMUNITY & SOCIAL HOUSING PORTFOLIO REPORT****COMMITTEE RESOLUTION 2022/101**

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That Cr Schumacher's Development Services and Community & Social Housing Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**9.2 MATERIAL CHANGE OF USE FOR A CHILDCARE CENTRE AT 101 ALFORD STREET, KINGAROY (AND DESCRIBED AS LOT 25 ON SP237285)- APPLICANT: SHANE HARRIS C/- ONF SURVEYORS****COMMITTEE RESOLUTION 2022/102**

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That Council approve the Development Application for Material Change of Use – development permit (childcare centre) at 101 Alford Street, Kingaroy (and described at lot 25 on SP237285) subject to the following conditions:-

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Project No. Reference no.	Revision	Date
Site Plan	Blueprint Drafting Services	21-3077-SPY Sheet 1	-	22 April 2022
Floor Plan	Blueprint Drafting Services	21-3077-SPY Sheet 2	-	22 April 2022
Elevations	Blueprint Drafting Services	21-3077-SPY Sheet 3	-	22 April 2022
3D Views 1	Blueprint Drafting Services	21-3077-SPY Sheet 4	-	22 April 2022
3D Views 3	Blueprint Drafting Services	21-3077-SPY Sheet 5	-	22 April 2022

Approved Documents:

Document Title	Prepared by	Project No. Reference no.	Revision	Date
Noise Impact Assessment	Range Environmental Consultants	J000909	Final	2/8/2022

- GEN2. The development herein approved may not start until the following development permits have been issued and complied with as required:-
- Development Permit for Building Works.
 - Development Permit for Operational Works (Site Works, road widening, kerb and channel and associated drainage, landscaping, access driveways, water supply and sewerage discharge sludge collection and removal, stormwater disposal).

APPROVED USE

- GEN3. The approved development is a Material change of use for a Childcare Centre on 101 Alford Street, Kingaroy, as shown on the Approved Plans and does not infer approval to use the premises for other land uses.

DEVELOPMENT PERIOD – MCU

- GEN4. The currency period for this development approval for material change of use is six (6) years after the development approval starts to have effect.

COMPLIANCE, TIMING AND COSTS

- GEN5. All conditions of the approval shall be complied with before the change occurs (prior to commencement of the use) and while the use continues, unless otherwise noted within these conditions.
- GEN6. All works, including the repair or relocation of services (Telstra, lighting) is to be completed at no cost to Council.

MAINTAINANCE

- GEN7. The development (including landscaping, parking, driveway and other external spaces) shall be maintained in accordance with the Approved Plan, subject to and modified by any conditions of this approval.
- GEN8. Maintain the site in a clean and orderly state at all times.
- GEN9. Dust prevention measures must be undertaken to ensure that dust does not cause a nuisance to occupiers of adjacent properties.

PERMIT TO WORK ON COUNCIL ROADS

- GEN10. The applicant must submit a completed *Permit to Work on Council Roads Application* available from <http://www.southburnett.qld.gov.au> for approval by Council before commencing and works within the Council road reserve (i.e., in this case, the required property access).

CHILDCARE CENTRE OPERATION

- MCU1. The Childcare centre is to accommodate a maximum of 54 children.
- MCU2. The Childcare centre is to operate in accordance with Section 7.3 Operational Noise Management Measures of the Noise Impact Assessment Report (project no: J000909, dated 2/8/22).

MCU3. The Childcare centre is to manage complaints in accordance with Section 8 of the Noise Impact Assessment Report (project no: J000909, dated 2/8/22).

MCU4. The development is to implement the General Building Recommendations in accordance with Section 7.2 of the Noise Impact Assessment Report (project no: J000909, dated 2/8/22).

MECHANICAL PLANT

MCU5. Mechanical plant (air conditioning, refrigeration equipment and pumps) must comply with the *Environmental Protection Act 1994*.

Air conditioning and refrigeration equipment must achieve no more than 3dB(A) above the background level from 10pm to 7am and no more than 5dB(A) above the background level from 7am to 10pm when measured at an affected building.

Pumps (including heat pumps) must not be audible from 10pm to 7am, no more than 5dB(A) above the background level from 7am to 7pm and no more than 3dB(A) above the background level from 7pm to 10pm when measured at an affected building.

WASTE STORAGE COLLECTION

MCU6. Provision must be made for the storage and removal of waste in accordance with the *Waste Reduction and Recycling Regulation 2011*.

MCU7. Any areas that are dedicated for the collection and/or storage of solid waste on the premises are to be:

- a) level;
- b) provided with impervious hard stand and drained; and
- c) if facing either the street frontage or adjoining properties, screened by a 1.8m high fence around the full perimeter.

LANDSCAPING

MCU8. Submit to Council for endorsement, a Landscape Concept Plan which illustrates the proposed landscaping solution.

Timing: Prior to the commencement of the use.

MCU9. Implement the approved Landscape Concept Plan and maintain at all times.

FENCING

MCU10. Construct acoustic barrier fencing along all side and rear boundaries in accordance with *Figure 1*. A cantilevered 2.4-metre-high acoustic fence is required along the boundaries highlighted red in *Figure 1*. A 2-metre-high acoustic fence is required along the boundaries highlighted blue in *Figure 1*.



Figure 1 – Acoustic barrier specifications.

MCU11. The acoustic barrier can be constructed from any durable material with sufficient mass (minimum of 12.5kg/m²) to prevent direct noise transmission. The use of Colourbond or tin construction material is not permitted.

ENGINEERING WORKS

- ENG1. Submit to Council, an Operational Work application for all civil works including earthworks, stormwater and parking.
- ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to the commencement of the use unless otherwise stated.
- ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.
- ENG4. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG5. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

-
- ENG6. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

CONSTRUCTION AND NUISANCE MANAGEMENT PLAN

- ENG7. Submit to Council for endorsement, a Construction and Nuisance Management Plan for approved development works for the site. The Plan is to cover where applicable, the following:

- a) Air quality management;
- b) Noise and vibration management;
- c) Storm water quality management;
- d) Erosion and sediment management;
- e) Vegetation management;
- f) Waste management;
- g) Complaint management;
- h) Community awareness;
- i) Preparation of site works plan;
- j) Workers car parking arrangements; and
- k) Traffic control during works.

Timing: Prior to commencement of works.

- ENG8. Implement the approved Construction Management Plan at all times during construction of the development.

- ENG9. Ensure a legible copy of the approved Construction Management Plan is available on-site at all times during construction and earthworks.

STORMWATER MANAGEMENT

- ENG10. Submit to Council for assessment and approval, a Stormwater Management Plan, prepared by a RPEQ, addressing the following:

- a) Demonstrate that there is no material increase in stormwater discharge and velocities from the development between the pre and post development flows for the ARI 2, ARI 5, ARI 10, ARI 20, ARI 50 and ARI 100 storm events of duration between 5 min to 4.5 hours;
- b) Details of open channel and detention basin design, capacities and operation;
- c) Lawful point of discharge;
- d) Conceptual piped and overland flows site stormwater systems designed in accordance with Queensland Urban Drainage Manual; and
- e) Information for site filling to ensure that the other properties are not affected by altered overland flow paths.

Timing: Prior to submission of an Operational Work application.

- ENG11. Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

- ENG12. Design and construct all internal stormwater drainage works to comply with the relevant Section/s of AS/NZS 3500.3.2.

- ENG13. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.
-

ENG14. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

WATER SUPPLY

ENG15. Connect the development to Council's reticulated water supply system via a single connection.

SEWERAGE

ENG16. Connect the development to Council's reticulated sewerage system via a single connection. The connection must be designed in accordance with Council's standards and be approved by Council's Utility Services Section.

ENG17. Actual connection to Council's live sewerage infrastructure must be undertaken by or under the supervision of Council.

ENG18. Do not build works within 1.5 metres from the centre of any existing sewer pipework or within the Zone of Influence, whichever is the greater (measured horizontally).

ENG19. Maintain a minimum of a 3 metre wide corridor to be maintained for maintenance/upgrade purposes.

ENG20. Ensure that a clear level area of a minimum of a 2.5 metre radius surrounding any existing sewer manholes on the site is provided for future maintenance/upgrade purposes.

ENG21. The above minimum clearances to Council's sewer infrastructure do not preclude the need for works to proposed structures to prevent loading to the sewer system.

PARKING AND ACCESS – GENERAL

ENG22. Design all access driveways, circulation driveways, parking aisles and car parking spaces in accordance with Australian Standard 2890.1 – Parking Facilities – Off Street Car Parking.

ENG23. Design and construct all sealed areas with concrete, asphalt or a two-coat bitumen seal.

Note: Surface coating of trafficable areas in the carpark should be selected to minimise tyre squeal or noise, in accordance with the Noise Impact Assessment Report (project no: J000909, dated 2/8/22)

ENG24. Provide a minimum of 14 car parking spaces including a minimum of 1 person with disability (PWD) car parking space.

ENG25. Design & construct all PWD car parking spaces in accordance with AS2890.6.

ENG26. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.

ENG27. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.

ENG28. Provide longitudinal gradient and crossfall for all driveways to comply with the requirements of AS2890.1.

PARKING AND ACCESS – SERVICING

ENG29. Provide manoeuvring for a Waste Collection Vehicle in the location generally shown on the approved plan(s).

- ENG30. Ensure loading and unloading operations are conducted wholly within the site and vehicles enter and existing the site in forward gear.

VEHICLE ACCESS

- ENG31. Construct a commercial crossover between the property boundary and the edge of the Alford Street road pavement, having a minimum width of 6.0 metres, generally in accordance with IPWEAQ Std Dwg RS-051, Rev F. Ensure that crossover splay is designed to accommodate the path of a Waste Collection Vehicle.
- ENG32. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure, including any stormwater gully pit, manhole, service infrastructure (e.g. Power pole, telecommunications pit), road infrastructure (e.g. Street sign, street tree, etc).

REDUNDANT CROSSOVERS

- ENG33. Remove the redundant crossover and reinstate the kerb and channel, road pavement, services, verge and any footpath to the standard immediately adjacent along the frontage of the site.

ROADWORKS AND PEDESTRIAN SAFETY

- ENG34. Install signage for all works on or near roadways in accordance with the Manual for Uniform Traffic Control Devices – Part 3, Works on Roads.
- ENG35. Submit to Council, an application for any footpath, road or lane closures, and ensure all conditions of that approval are complies with during construction or the works.
- ENG36. Maintain safe pedestrian access along Council's footpaths at all times.

ELECTRICITY AND TELCOMMUNICATION

- ENG37. Connect the development to electricity and telecommunication services.

EARTHWORKS – GENERAL

- ENG38. Earthworks per site involving cut or fill with a nett quantity of material greater than 50m³, requires an Operational Works application.
- ENG39. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

EROSION AND SEDIMENT CONTROL – GENERAL

- ENG40. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
- ENG41. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

9.3 WESLEYAN METHODIST CHURCH NANANGO

COMMITTEE RESOLUTION 2022/103

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That the Wesleyan Methodist Church Nanango be advised that whilst Council is unable to provide funding, Council supports their concept in principle and would support their organisation, in their efforts to obtain funding from other sources.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**9.4 VICTORY 777 LIMITED - HOMELESSNESS**

COMMITTEE RESOLUTION 2022/104

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the report be received, and that Council continue to liaise with Victory 777 Limited on options to alleviate homelessness in the South Burnett Region.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 2:12pm, Cr Danita Potter left the meeting.

10 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, COMPLIANCE AND ENVIRONMENTAL HEALTH**10.1 NATURAL RESOURCE MANAGEMENT, COMPLIANCE AND ENVIRONMENTAL HEALTH PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2022/105

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That Cr Henschen's Natural Resource Management, Compliance and Environmental Health Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**10.1.2 QUESTION ON NOTICE - AERIAL SHOOTING**

Question on Notice from Cr Scott Henschen:

Suggest Council approach an operator from Western Downs to give an overview on their aerial shooting program.

Attendance:

At 2:33pm, Acting General Manager Infrastructure Tim Low left the meeting.

10.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2022/106

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That the Natural Resource Management Operational update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**Attendance:**

At 2:37pm, Acting General Manager Infrastrucutre Tim Low returned to the meeting.

11 PORTFOLIO - RURAL RESILIENCE AND DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND FIRST NATIONS AFFAIRS

11.1 RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND FIRST NATION AFFAIRS PORTFOLIO REPORT

COMMITTEE RESOLUTION 2022/107

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That Cr Duff's Rural Resilience & Disaster Recovery, Parks & Gardens, Property & Facility Management and First Nation Affairs Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 2:48pm, Cr Danita Potter returned to the meeting.

11.2 FACILITIES AND PARKS OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2022/108

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the Facilities and Parks Operational update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.2.1 WEANER SCULPTURES IN PROSTON

RESOLVED 2022/109

Cr Kathy Duff requested that a report of the cost of the Weaner Sculptures in Proston be brought back to the October Liveability Standing Committee Meeting.

11.2.2 QUESTION ON NOTICE - STREET BENCHES - BLACKBUTT

Question on Notice from Cr Gavin Jones;

Are the street benches in Blackbutt that have been removed going to be returned?

ADJOURN AFTERNOON TEA

COMMITTEE RESOLUTION 2022/110

Moved: Mayor Brett Otto
Seconded: Cr Scott Henschen

That the meeting adjourn for afternoon tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 3:13pm, Acting Manager Environment and Planning Michael Lisle left the meeting.

At 3:28 pm, Deputy Mayor Gavin Jones left the meeting.

RESUME MEETING

COMMITTEE RESOLUTION 2022/111

Moved: Mayor Brett Otto
Seconded: Cr Scott Henschen

That the meeting resume at 3:29pm.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 3:30pm, Deputy Mayor Gavin Jones returned to the meeting.

11.3 REMOVAL OF ASBESTOS CONTAINING MATERIAL COMPONENTS TO GARDEN EDGES AT KINGAROY MEMORIAL PARK

COMMITTEE RESOLUTION 2022/112

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council that:

1. The Asbestos containing material in the garden bed edging to the western end of Kingaroy Memorial Park be removed, and subsequent to the removal of the associated garden beds, the garden bed area to be levelled and topsoiled.
2. The Kingaroy Memorial Park Works for Queensland funding is used to fund the clean-up of garden beds.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.4 REPLACEMENT OF EXISTING SEPTIC SYSTEM AT WOOROLIN PUBLIC TOILETS

COMMITTEE RESOLUTION 2022/113

Moved: Cr Kathy Duff

Seconded: Deputy Mayor Gavin Jones

That the Committee recommends to Council:

1. That the installation of a new Aerated Wastewater Treatment System with Land Application Area-Trenches to service the Wooroolin Public Toilet.
2. That the two tress located at the rear of the Wooroolin Public toilet building be removed.
3. That \$38,500 not be taken from the Murgon Free Camping Amenities project due to the high concern of failure and health risks of these amenities and that it be taken from other building depreciation restricted cash funds.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.5 DURONG TOILET UPGRADES TO SEPTIC SYSTEM

COMMITTEE RESOLUTION 2022/114

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council:

1. The installation of a new Aerated Wastewater Treatment System with Land Application Area-Trenches to service the Durong Public toilet.

-
2. That the new Aerated Wastewater Treatment System with Land Application Area-Trenches is located on the disused tennis court on the eastern side of the site.
 3. That \$48,500.00 not be taken from the Murgon Free Camping Amenities project due to the high concern of failure and health risks of these amenities and that it be taken from other building depreciation restricted cash funds.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.6 INSTALLATION OF A DUMP POINT NEAR DURONG PUBLIC TOILETS

COMMITTEE RESOLUTION 2022/115

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That the Committee recommends to Council that:

1. The installation of a dump point at the Durong public toilet facility is not supported due to the high installation cost and ongoing operational expense.
2. Signage to be installed at Durong public toilets on the 10 public (free) dump points spread across the South Burnett Regional Council area.
3. That Council consider development of a recreational vehicle strategy for Council owned and controlled land as part of its 23/24 operational plan considerations.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.6.1 MAPS OF DUMP POINTS

RESOLVED 2022/116

That the South Burnett Regional Council and Surrounding Localities Dump Points Map on page 320 of the agenda be placed on Council's website and also forwarded to Visit South Burnett.

11.7 QEII PARK (AND OTHER) PUBLIC TOILETS

COMMITTEE RESOLUTION 2022/117

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the Committee recommends to Council to:

1. Undertake an inspection program to proceed to formulate a Public Amenities Condition Assessment Report and develop a prioritised maintenance and repair program.
2. Approve undertaking immediate repairs to install vandal-resistant fixtures and fittings to the QEII Park amenities.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 4:36pm, Cr Jane Erkens left the meeting.

At 4:38pm, Cr Jane Erkens returned to the meeting.

At 4:28pm, Executive Assistant Bree Hunt left the meeting.

At 4:30pm, Executive Assistant Bree Hunt returned to the meeting.

11.8 DEMOLITION OF OLD TENNIS SHELTER AT WINDERA PARK

COMMITTEE RESOLUTION 2022/118

Moved: Deputy Mayor Gavin Jones

Seconded: Cr Kathy Duff

That the Committee recommends to Council that:

1. Council proceed with the removal of asbestos containing materials and demolition of the Windera Park tennis shelter
2. Council approve to set aside \$25,000 (excluding GST) from the operation budget in the first quarter review 2022/23.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 6/1**Attendance:**

At 4:46pm, Cr Scott Henschen left the meeting.

At 4:47pm, Deputy Mayor Gavin Jones left the meeting.

At 4:49pm, Acting Chief Executive Officer Peter O'May left the meeting.

At 4:50pm, Acting Chief Executive Officer Peter O'May returned to the meeting.

11.9 TINGOORA SPORTS GROUND - CRICKET IMPROVEMENTS

COMMITTEE RESOLUTION 2022/119

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the Committee recommends to the Council:

That Council grant approval to the proposed Tingoora Sports Association to upgrade the cricket pitch with a new concrete base and synthetic turf surface.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 5/0**Attendance:**

At 4:56pm, Cr Scott Henschen returned to the meeting.

11.10 QUEENSLAND REMEMBERS, COMMUNITY GRANTS PROGRAM ROUND 2

COMMITTEE RESOLUTION 2022/120

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommends to Council to:

1. Support Hivesville Progress Association Inc in submitting a grant application under Queensland Remembers, Community Grant Program Round 2 for structural repairs, rendering and painting of the Lest We Forget Memorial Wall in the Railway Park, Hivesville.
2. Provide a financial contribution of 10% of the total cost of the proposed grant submission of up to \$5,000.
3. That the Liveability team undertake a review and assessment of all memorials across the region and compile a list of recommendations for improvements that can be considered in the next round of the Queensland Remembers Community Grants Program and in consultation with the relevant sub branch.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Acting CEO Peter O'May advised that as Cr Erkens owns two commercial businesses in the Nanango CBD that is described in item 11.11 there may be a declarable conflict of interest and for Cr Erkens to leave the room while the matter is being discussed and voted upon.

Attendance:

At 5:09pm, Cr Jane Erkens, having been informed that there is a declarable conflict of interest in Item 11.11, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

At 5:11pm, Mayor Brett Otto having been informed that there may be a declarable conflict of interest in Item 11.11, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

MOTION

COMMITTEE RESOLUTION 2022/121

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That Cr Potter takes the chair.

In Favour: Crs Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 4/0

Attendance:

At 5.26pm, General Manager Finance and Corporate Susan Jarvis left the meeting.

11.11 FACADE IMPROVEMENT PROGRAM

COMMITTEE RECOMMENDATION

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That the funding for the Façade Improvement Program be equally shared across our five towns with any surplus funds from a particular town to be reallocated to other towns where there is an over subscription of applications.

With consent of the meeting the motion was withdrawn by the mover due to the seconder having left the meeting with a conflict of interest.

COMMITTEE RECOMMENDATION

Moved: Cr Kathy Duff

That the Committee recommends to Council:

That the funding for the Façade Improvement Program be equally shared across our five towns with any surplus funds from a particular town to be reallocated to other towns where there is an over subscription of applications.

Due to no seconder the motion lapsed.

COMMITTEE RESOLUTION 2022/122

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That in accordance with the approved grant budget that:

1. An allocation of \$180,000 is made to the Kingaroy Chamber of Commerce and Industry for the delivery of the Kingaroy Façade Improvement Grant Program.

An allocation of \$120,000 is made for the delivery of the South Burnett Region Façade Improvement Scheme.

In Favour: Crs Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Cr Kathy Duff

CARRIED 3/1

Attendance:

At 5:27pm, Mayor Brett Otto returned to the meeting and resumed the chair.

At 5:28pm, Cr Jane Erkens returned to the meeting.

At 5:28pm, Land Investigations Officer Rebecca Bayntum left the meeting.

11.12 FLOOD DAMAGE - SOIL RESTORATION

COMMITTEE RESOLUTION 2022/123

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the report be received for information.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 5:32pm, Cr Jane Erkens, having informed the meeting of a declarable conflict of interest in Item 11.13 and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

At 5:32pm, Cr Danita Potter, having informed the meeting of a declarable conflict of interest in Item 11.13 and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

At 5:33pm, Mayor Brett Otto, having informed the meeting of a declarable conflict of interest in Item 11.13 and his decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

At 5:34pm, Cr Scott Henschen, having informed the meeting of a declarable conflict of interest in Item 11.13 and his decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

11.13 COMMUNITY CONNECTION LOCAL BUILT - SMALL GRANTS PROGRAM

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That in accordance with the approved grant budget that an allocation of \$100,000 is made for the delivery of the Community Connection Local Built Small – Social Recovery and Resilience Stream.

Due to loss of a quorum item was not dealt with.

Attendance:

At 5:36pm, Mayor Brett Otto returned to the meeting.

At 5:37pm, Cr Kirstie Schumacher left the meeting.

At 5:37pm, Cr Jane Erkens returned to the meeting.

At 5:37pm, Cr Scott Henschen returned to the meeting.

At 5:37pm, Cr Danita Potter returned to the meeting.

At 5:39pm, Cr Kirstie Schumacher returned to the meeting.

12 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES

Attendance:

At 5:42pm, General Manager Finance and Corporate Susan Jarvis returned to the meeting.

12.1 TOURISM & VIC'S, SPORT & RECREATION AND COMMERCIAL ENTERPRISES PORTFOLIO REPORT

COMMITTEE RESOLUTION 2022/124

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

That Cr Erken's Tourism & VIC's, Sport & Recreation and Commercial Enterprises Portfolio Report. to Council be received for information.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

12.2 FISHING AND INFRASTRUCTURE GRANT

COMMITTEE RESOLUTION 2022/125

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the committee recommends to Council that:

1. A project plan is developed to install Fish Habitat infrastructure at Bjelke-Petersen Dam
2. A variation is submitted to the Department of Agriculture to consider the project plan as an alternate project.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

12.3 AMENDMENT TO FEES & CHARGES SCHEDULE

COMMITTEE RESOLUTION 2022/126

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Committee recommends to Council:

1. That Council amend its 2022/2023 Register of Fees and Charges to include the following fees and charges:

Consignment Fee for Cattle

Consignment Fee 1st Day	per head	\$2.65	Commercial	Y	LGA (2009) s262(3)(c)
Consignment Holding Fee	per head	\$1.20	Commercial	Y	LGA (2009) s262(3)(c)
2nd Day and Thereafter					

2. That Council amend its 2022/2023 Register of Fees and Charges to clarify a discount is no longer available to the following caravan club members at Bjelke-Petersen Dam & Recreation Park and Boondooma Dam & Recreation Park

Discounts

Discount may apply to approved not-for-profit clubs, on application.

Seasonal specials/packages to be authorised by the Chief Executive Officer

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

12.4 WONDAI LAWN CEMETERY

COMMITTEE RESOLUTION 2022/127

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the report be accepted for information.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

13 QUESTIONS ON NOTICE

13.1 SWIMMING POOL REVENUE

COMMITTEE RESOLUTION 2022/128

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the response to the question regarding Swimming Pool Revenue raised by Councillor Jane Erkens be received and noted.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

13.2 TIPPERARY FLAT WATER FEATURE

COMMITTEE RESOLUTION 2022/129

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the response to the question regarding Tipperary Flat Park Water Feature raised by Councillor Cr Jones be received and noted.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

13.2.1 TIPPERARY FLAT WATER FEATURE

COMMITTEE RECOMMENDATION

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

That the Committee recommend to Council:

That Council add to the \$250,000 Works for Queensland Funding that is already allocated to the Tipperary Flat Project a further \$8,550 to complete the water feature making the total budget allocation \$258,550.

COMMITTEE RESOLUTION 2022/130

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

Procedural motion:

That the matter lay on the table.

In Favour: Crs Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto, Jane Erkens and Kathy Duff

EQUAL

The Mayor had the final casting vote and voted against the motion. The motion was defeated.

COMMITTEE RESOLUTION 2022/131

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

That the Committee recommend to Council:

That Council add to the \$250,000 Works for Queensland Funding that is already allocated to the Tipperary Flat Project a further \$8,550 to complete the water feature making the total budget allocation \$258,550.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter and Kathy Duff

Against: Crs Kirstie Schumacher and Scott Henschen

CARRIED 4/2

14 CONFIDENTIAL SECTION

15 CLOSURE OF MEETING

The Meeting closed at 6.13pm.

The minutes of this meeting were confirmed at the Liveability Standing Committee Meeting held on 12 October 2022.

.....
CHAIRPERSON

6 NOTICES OF MOTION

6.1 NOTICE OF MOTION - KINGAROY RSL AND POUND STREET

File Number: 12/10/2022

I, Councillor Brett Otto, give notice that at the Liveability Standing Committee Meeting to be held on 12 October 2022, I intend to move the following motion:

MOTION

That the Committee recommends to Council:

That a report be brought to the November Liveability Standing Committee Meeting as to the following:

1. An overview of the land needs of the Kingaroy RSL sub-branch for veteran accommodation units.
2. The process for Council to subdivide and approve a material change of use on the land area at 1 pound street as follows:
 - a) 4000m² (section A) at the southern end as medium as medium density residential for transfer to the Kingaroy RSL sub-branch for the purpose of construction residential units for veterans;
 - b) Approximately 6000m² (section B) in the land centre as medium density residential for future retirement living development;
 - c) Remaining land area (section C) at the northern end as community recreation zoning for placement of a future community, veteran and youth centre and;
 - d) Land area in the floodway at the far northern end (section D) as a car park for use by community centre users and SB Care.

RATIONALE

I commend this Notice of Motion to Council.

ATTACHMENTS

- 1. RSL Gifting of Land**



RSL
Kingaroy/Memerambi
Sub Branch

15 SEP 2022

Corro /Out/048/2022

14th September 2022

Mr. B. Otto,
Mayor,
South Burnett Regional Council,
Glendon Street,
Kingaroy, Qld. 4610

Dear Mr. Otto,

PROPOSAL FOR LAND GIFTING - 1 POUND STRET, KINGAROY

Reference: Kingaroy RSL Sub Branch meeting with Council on site 7th September 2022.

Dear

Our meeting with Council centred on the gifting of 4000 square metres of land at the above site. This meeting also discussed a possible community centre.

Please find attached the following possible proposals:-

1. Attachment A, which details RSL's preferred siting for land gifting. This graphic shows a site of 4,050 square metres for development of villas for Service Veterans and their immediate families.
2. Attachment B, which is the RSL Sub Branch's preferred option details a 5,917 square metre allotment. This would allow development of 12 Villa Units PLUS an RSL owned and built Community hub which would include a meeting room and facilities available for community use.
3. Attachment C, which details the whole of the Pound Street land at some 35,000 square metres.

The RSL Sub Branch is seeking to maximise the usage of this site for the benefit of both RSL and Community related charity work and the provision of low-cost residences for veterans and their eligible family members.

As Council is aware, the Sub Branch currently operates a Welfare Centre at 73 Kingaroy Street where advocates act for veterans. The site also is used for meetings and caters to related bodies such as Legacy, TPI Group, and others related to veterans.

In discussions regarding 1 Pound Street, Councillors expressed interest in other community groups (e.g. Mental Health, Disabled persons etc) joining with RSL in a community welfare centre. No discussions were held into what form a proposed joint centre would take and who would fund a venture of this nature.

Kingaroy/Memerambi RSL Sub Branch | PO Box 161 Kingaroy QLD 4610
Phone 07 4182 4881 | Email secretary@kingaroyrsl.qld.net.au | www.rsl.qld.org.au



The Sub Branch respectfully submits that if the proposed land grant were increased to 6,000 square metres as depicted in attachment B there could be all round benefits.

1. The Sub Branch would sell 73 Kingaroy Street and contribute the funds to building an RSL owned building on the Pound Street site. The construction would include facilities for RSL Advocacy, Catering and meeting rooms and would include disabled facilities.
2. The facility would be available for community charity use as appropriate.
3. The cost of construction would be borne by RSL.
4. The plan, at attachment B, makes full utilisation of land whereas in attachment A there is waste land at the rear of the proposed development.
5. Council would benefit from having a needed facility close to the CBD at zero cost and would gain a rateable property plus public recognition for its community efforts.
6. The 6,000 square metre portion of the total land still leaves some 29,000 square metres available for future Council development.
7. RSL Charitable objects are met in providing residential low-cost housing and also providing a meeting centre for relevant RSL and community groups.

The Kingaroy Sub Branch Board is committed to community progress in Kingaroy and consideration of this amended proposal would be a win/win for all stakeholders.

Financial Summary Proposed

The Sub Branch will have approx. \$700,000 in cash funds available at commencement of the project.

An additional \$660,000 is available in loan funds which are approved and not currently drawn through Westpac. Expiry date on this loan is not due until 2031. Previous draws on his loan were repaid inside 5 years. Thus, we will have \$1,360,000 available at commencement..


A loan amortisation schedule for the loan amount has been prepared over 5 years with interest calculated at 7.00% (current rate 4.81%). Repayments (principal and interest) amount to \$13,148 per calendar month – well within the Sub Branch's capacity to pay. In respect of a community centre the Sub Branch proposes to sell 73 Kingaroy Street in due course at an estimated net amount of \$400,000+. These funds are proposed to be put towards a new welfare centre with an estimated cost of \$800,000+.


Note:- the Welfare centre will be a separate project from the Villas. It is proposed that the Welfare Centre will be constructed after the Villa program.

The Sub Branch will be submitting proposals for grant funding to assist with this project however will have the capacity to fund the balance from existing revenue streams and a redraw of reduced loan funds if required.

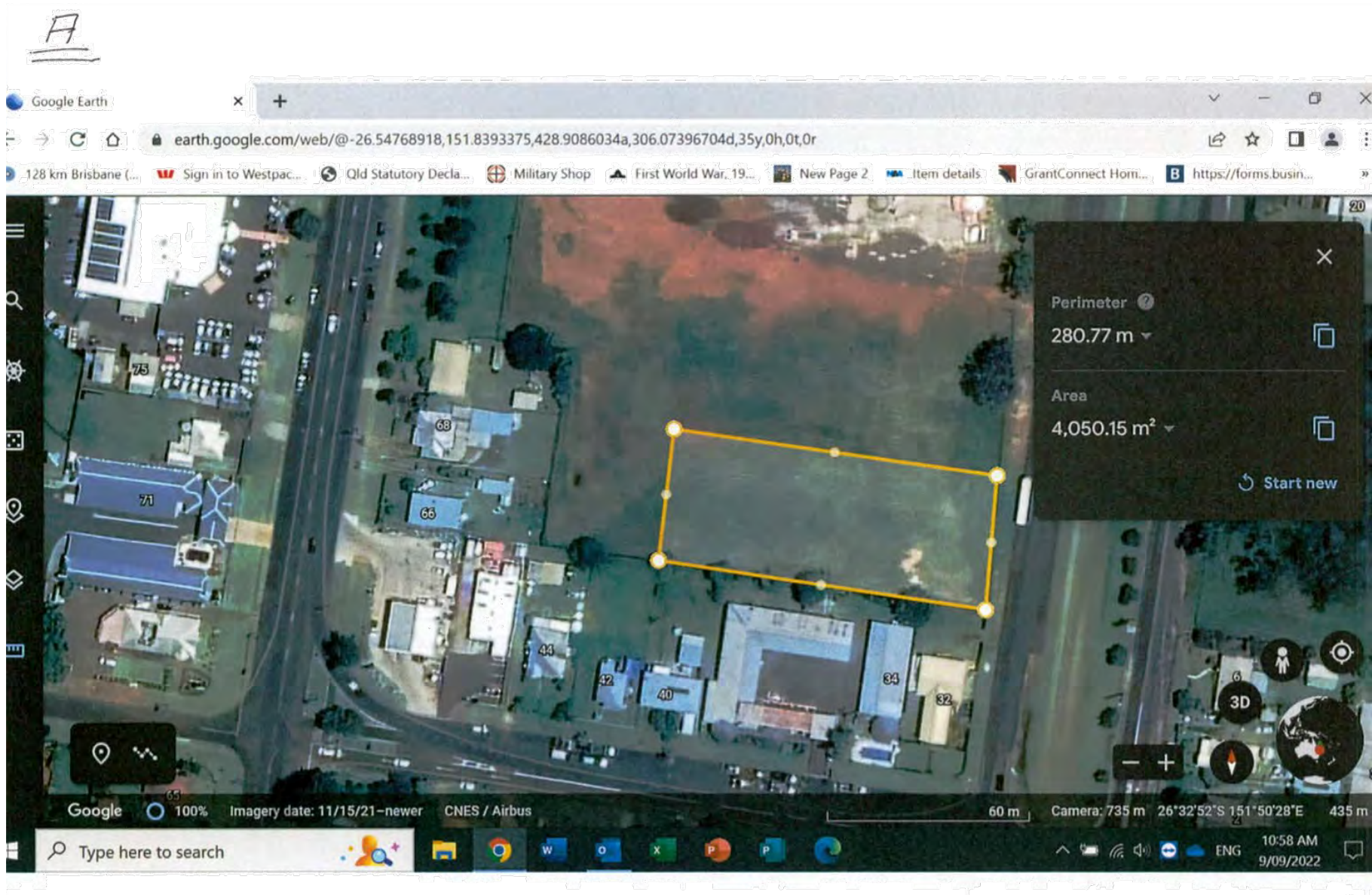
We would welcome discussion of this amended land gifting proposal with Council.

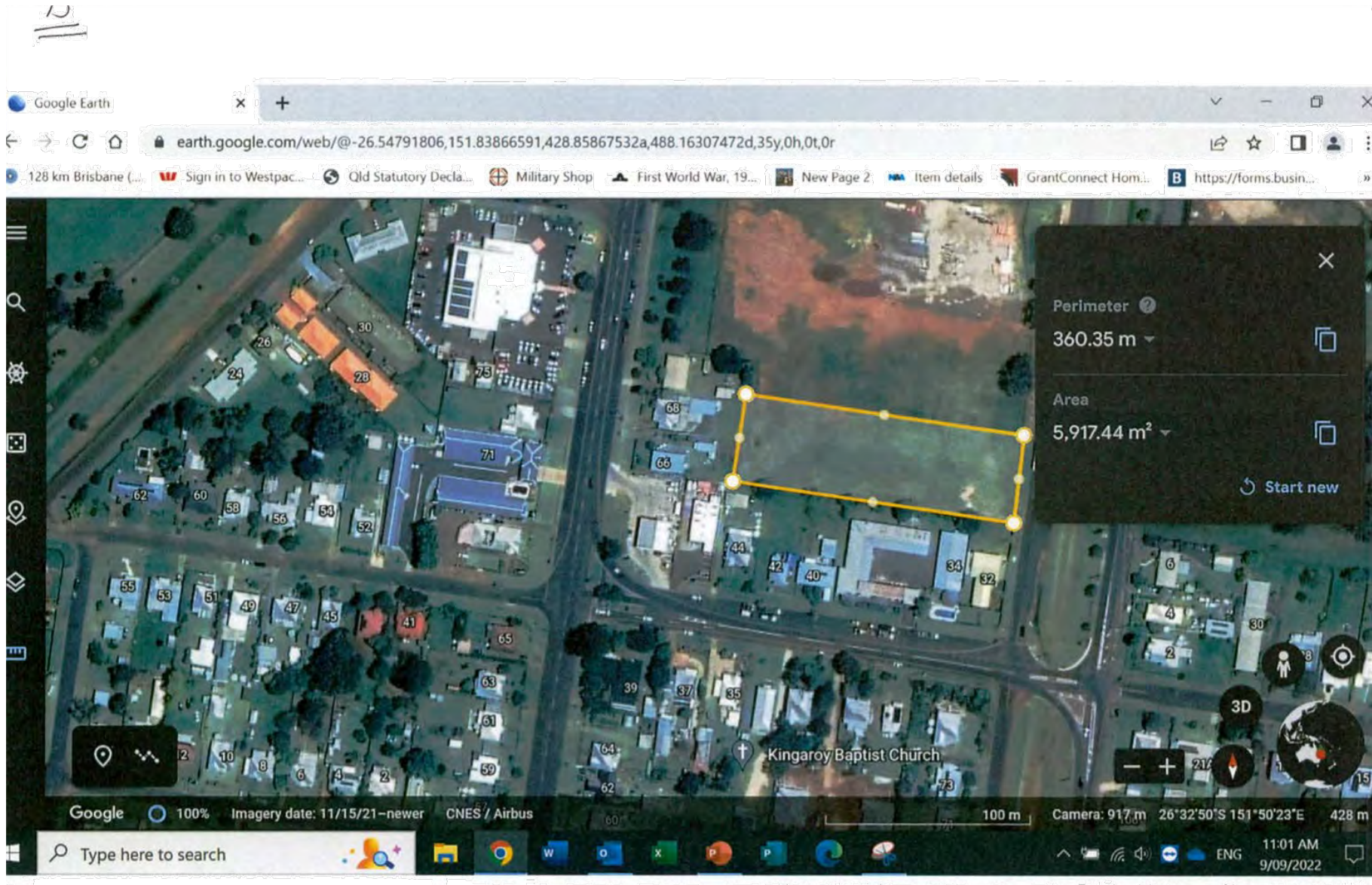
Regards

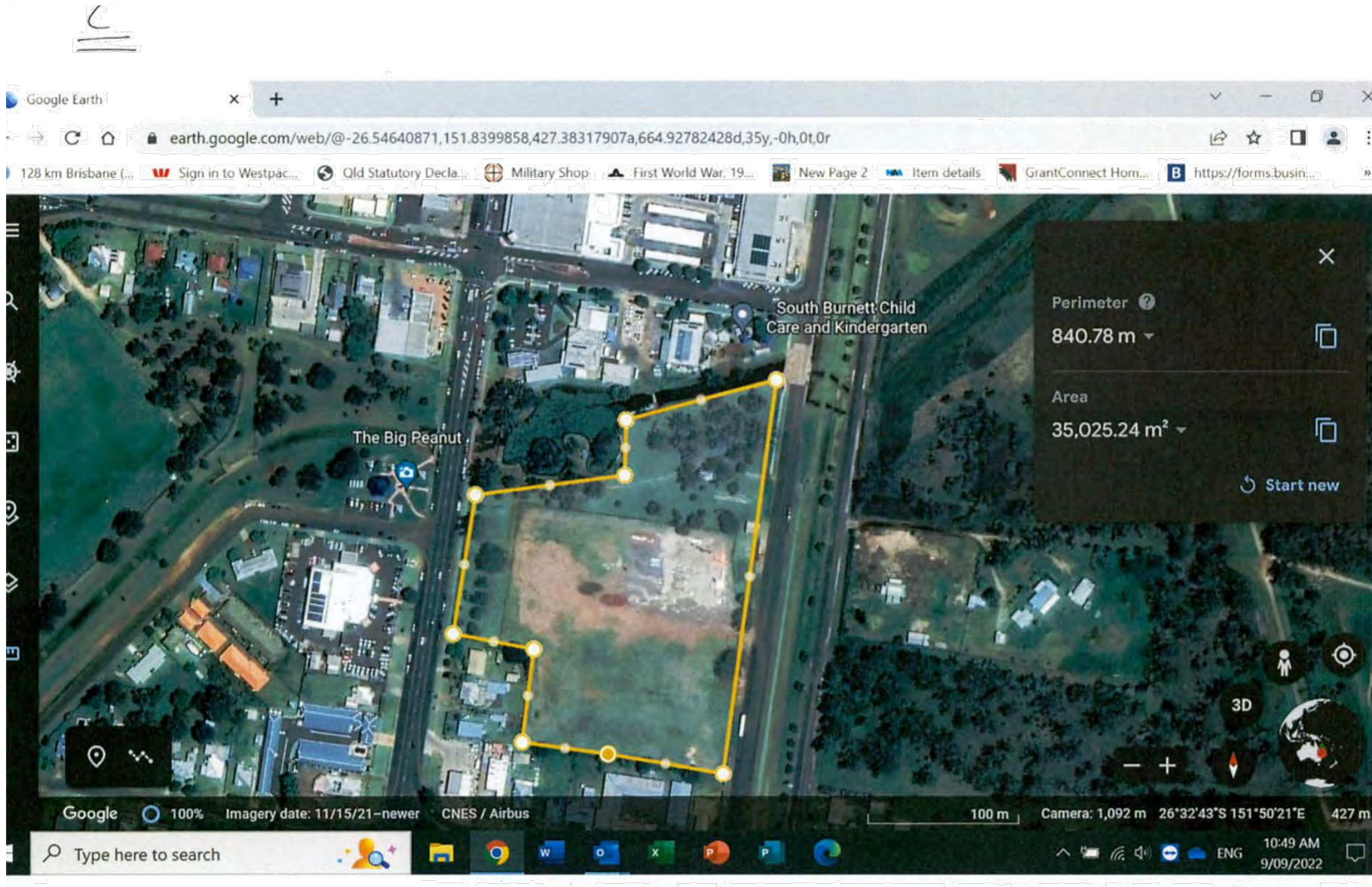

LCDR Steven C Reynolds CSM RAN (Rtd)
 Honorary Secretary
 Ph: 07 4162 4881
 Mob: 0411250022


Roger Simpson
 Treasurer
 Ph: 07 4162 4881
 Mob: 0425843828

<Sub Branch Name> <Sub Branch Address>







6.2 NOTICE OF MOTION COUNCIL SUPPORT 2022 RACQ LIFEFLIGHT GALA

File Number: 12-10-2022

I, Councillor Danita Potter, give notice that at the Liveability Standing Committee Meeting of Council to be held on 12 October 2022, I intend to move the following motion:

MOTION

That the Committee Recommends to Council;

That the South Burnett Regional Council support the RACQ LifeFlight Gala Dinner on Saturday November 5th 2022 by way of Hall Hire, Insurance and advertising on our Facebook & Instagram pages and Website.

RATIONALE

RACQ LifeFlight is an organisation that supports our community and with many flights out of the South Burnett Regional Council area every year to save lives of our community members. This is a very worthwhile cause.

RACQ LifeFlight Rescue relies on support from the Queensland community, clubs, community groups, corporate partners, individuals and many others to assist in raising approximately 35% of the vital funds needed to meet the operating costs of the service and to be able to continue to do the lifesaving work that the crew do daily.

Missions in the South Burnett region alone is as per below;

- **2016-17:** RACQ LifeFlight Rescue has flown a total of **303** missions in the FY 2016-2017.
- **2017-18:** RACQ LifeFlight Rescue has flown a total of **283** missions in the FY 2017-2018.
- **2018-19:** RACQ LifeFlight Rescue has flown a total of **266** missions in the FY 2018-19.
- **2019-20:** RACQ LifeFlight Rescue has flown a total of **320** missions in the FY 2019-2020.
- **2020 – 21:** RACQ LifeFlight Rescue has flown a total of **307** missions in the FY 2020-2021.
- **2021 – 22:** RACQ LifeFlight Rescue has flown a total of **235** missions in the FY 2021-2022.

In 2021 across Queensland 6,486 people were helped by LifeFlight Australia's RACQ LifeFlight Resuce helicopters, Air Ambulance jets and medical specialists. This vital service provides the people of Queensland with the assurance that emergency medical care is available 24 hours a day, 7 days a week, 365 days a year, no matter where you live, with no cost to the patient. On average the cost of one rescue mission is \$25,000 per flight.

Top 5 illness/injury

- Cardiac Conditions
- Motor Vehicle Accidents
- Serious Illness and Infection
- Respiratory (not Covid-19)
- Neurological

I commend this Notice of Motion to Council.

ATTACHMENTS

1. **Flyer**

Gala Dinner

The Saucy Fork
RESERVE YOUR FORK FOR THE CAUSE

In support of

RACQ

LifeFlight

RESCUE

\$95

For more info see Susan at Kingaroy Office Central or ring 41621 941

Date: 5th November 2022
Time: 6pm
Venue: Kingaroy Town Hall
Tickets: Book at stickytickets.com.au:
 LifeFlight Gala Dinner - Kingaroy

Thank you to our sponsors



6.3 NOTICE OF MOTION FINALISATION OF DESIGN PLANS FOR QEII PARK MURGON**File Number: 12-10-2022**

I, Councillor Kathy Duff, give notice that at the next Liveability Standing Committee Meeting to be held on 12 October 2022, I intend to move the following motion:

MOTION

That the Committee recommends to Council that:

Council act promptly to finalise the design plans for QEII Park Murgon and seek to engage contractors to commence work as a priority capital project for completion prior to 30th June 2023.

RATIONALE

This project has been on the drawing board for several months and there is a high degree of community anticipation around its completion. Community members are keen to have input into the design concepts and see the project progressed as a priority for our region.

CORPORATE PLAN

EC1 Develop and implement initiatives to enhance community parks, gardens and recreational facilities, which may include tree planting strategy, botanical gardens and perennial (drought tolerant) scrubs and flower planting programme.

I commend this Notice of Motion to Council.

ATTACHMENTS

Nil

6.4 NOTICE OF MOTION CHANGE OF ZONING FOR 1-5 BANKSIA DRIVE KINGAROY**File Number: 12-10-2022**

I, Councillor Kathy Duff, give notice that at the next Liveability Standing Committee Meeting to be held on 12 October 2022, I intend to move the following motion:

MOTION

That the Committee recommends to Council that:

1. That Council proceed to seek approval from the Minister for the amendment to Council's Planning Scheme to change the zoning on the land area at 1-5 Banksia Drive Kingaroy from low density residential to a local centre zone.
2. Council amends the planning scheme for commercial/retail parking requirements to those set down in the Planning Scheme of the Toowoomba Regional Council.

RATIONALE

Council intends to support economic development through a planning scheme that encourages investment in order to provide local employment and promote local business.

This land is located on the spine of Kingaroy thereby lending itself to commercial/retail development and is in keeping with the suburban shopping village precincts being established in many townships across Queensland in order to reduce CBD congestion.

CORPORATE PLAN

GR8 - Support and advocate for appropriate growth and development with responsive planning schemes, processes, customer service and other initiatives.

I commend this Notice of Motion to Council.

ATTACHMENTS

Nil

7 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE, LIBRARY SERVICES AND WASTE & RECYCLING MANAGEMENT

7.1 REZONING - 1-5 BANKSIA DRIVE KINGAROY

File Number: 12/10/22

Author: Senior Planning Officer

Authoriser: Chief Executive Officer

PRECIS

This report is presented to Council in response to a Notice of Motion appearing on this Agenda, relating to the rezoning of 1/5 Banksia Drive, Kingaroy, and the amendment Planning Scheme requirements for commercial/retail parking.

SUMMARY

The property of concern, 1-5 Banksia Drive, Kingaroy, is currently zoned as Low Density Residential. The Notice of Motion proposes that Council seek Ministerial approval to amend the Planning Scheme to change the zoning to Local Centre (Shopping Centre).

As explored by this report, the proposed amendment to the zone is fundamentally inconsistent with the principles that underpin the South Burnett Regional Council Planning Scheme. The Scheme speaks to the importance of protecting the viability of the Kingaroy Town Centre and retaining its primacy.

With respect to parking requirements for commercial/retail land uses, a benchmarking exercise was conducted and present to a Council workshop and the resultant discuss indicates that South Burnett Regional Council requirements are generally consistent with Councils of similar scale and size.

OFFICER'S RECOMMENDATION / FORESHADOWED MOTION:

That the Committee recommend to Council: -

- 1) That the Council does not seek approval from the Minister to amend the South Burnett Regional Planning Scheme to change the zoning of 1-5 Banksia Drive, Kingaroy from Low Density Residential to Local Centre (Shopping Centre).
- 2) That the Council undertakes a further review of commercial/retail parking requirements during the public consultation period of the amendment of the South Burnett Regional Planning Scheme.

FINANCIAL AND RESOURCE IMPLICATIONS

If Council was wishing to progress the consideration of a Local Centre at Banksia Drive, the planning scheme amendment process (currently with the State) would need to be paused for 6 to 9 months, so that an appropriate detailed retail hierarchy/need assessment study is undertaken to consider the potential impacts.

If the study concluded that there was a need for a suburban based centre, a major re-draft of the Strategic Framework and zone provisions would be needed.

This would have significant financial and resource implications. The cost is estimate as below

- Planning/economic consultant to conduct a retail hierarchy review, \$30,000 - \$40,000.
- Major scheme amendment and studies (complete redraft of the strategic framework and code provisions), \$20,000 - \$25,000

Likewise, there would be financial and resource impacts associated with the amendment of car parking requirements, however to a lesser extent.

LINK TO CORPORATE/OPERATIONAL PLAN

EC2 Develop and implement CBD Renewal and Revitalisation Programmes for areas of our townships including service standards for maintenance and cleaning programmes.

GR8 Support and advocate for appropriate growth and development with responsive planning schemes, processes, customer service and other initiatives.

OR6 Implement consultative, responsible, and sound project management practices.

OR10 Increased commitment to community engagement and to proactive strategic delivery of media and communications.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Internal communication only with Planning and Development staff.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Any proposal to amend the planning scheme to change the zoning of 1-5 Banksia Drive Kingaroy is fundamentally inconsistent with the planning principles that currently underpin the South Burnett Regional Planning Scheme expressed through the Strategic Framework and zone outcomes of the scheme.

ASSET MANAGEMENT IMPLICATIONS

Nil

REPORT

Development Planning principles

Section 3.2(5) of the Strategic Framework (Settlement Pattern) describes the Kingaroy Town centre and the importance of protecting its viability and retaining its primacy.

There is a clearly stated outcome, that through the life of the planning scheme the settlement pattern for Kingaroy will include “*a well-defined and economically and socially valuable town centre*”. The town centre comprises of a comprehensive range of retail, commercial, cultural, entertainment and administrative facilities. Kingaroy Shoppingworld is the principal retail destination in the town centre and the protection of its viability is a priority. In the interests of maximising walkability, person-dependent retail and commercial activities are concentrated into a principal activity core.

The Strategic framework acknowledges that “*Opportunity exists for expansion of, and the establishment of a medical precinct focused on, the Kingaroy Hospital to provide specialist and ancillary activities*”.

It recognises that “*Fast food and large showroom activity has occurred along near-town stretches of the Bunya and D’Aguilar Highways, with concentrations of large retail showrooms in the Rogers*

Drive and River Road/Bunya Highway areas. This represents generally sound planning, and its continuation is facilitated, provided the primacy of the town centre is retained”.

Of relevance to the concept of establishing a Local Centre on Banksia Drive, it states “*With an ample supply of existing zoned commercial land, expansion beyond zoned areas is not preferred unless there is an overriding planning need.*”

Strategic Framework & Land Availability

The related specific outcomes of this part of the Strategic Framework (3.2.1.1(3)) reinforces this as follows:

“The Kingaroy town centre develops as the major business and retail area for the Region providing the highest order of commercial, community and cultural services and facilities. Expansion beyond zoned commercial areas is discouraged unless an overriding planning need can be demonstrated. To maximise walkability and social interaction, walk-to retail and commercial development is to be consolidated into a defined core area. The Rogers Drive retail warehouse precinct aside, no additional centres are envisaged in the life of this planning scheme.

A dedicated central parking area in the town centre is supported to reduce the need for individual developments to meet parking requirements. Development of large bulky goods outlets is limited to the existing areas in and around Rogers Drive and on the south-east corner of the Bunya Highway and River Road.”

The Principle centre zone is significant in its spatial extent with a core retail precinct and a frame area. Within the zone code (6.2.3), consistent with the Strategic Framework settlement Pattern outcomes above, it states:

- a) The amount of zoned land is more than enough to accommodate Kingaroy’s commercial needs over the life of this Planning Scheme and, as such, no expansion of the zone is envisaged.
- b) Shops, offices and cinemas and other people-oriented activities are concentrated into the Retail core precinct so that this area becomes a vibrant, active place and a focus for civic projects.
- c) The Frame precinct accommodates commercial activities which, due to their scale or nature – or because the goods they sell are too large to be transported to a car on foot – could disrupt the smooth passage of pedestrians along town centre streets. Examples include retail showrooms, offices, building supplies and sales or hire yards.

Similarly, the Local centre zone code (6.2.4) recognises that the amount of zoned land is more than enough to accommodate the commercial needs of each town over the life of the planning scheme and “*no expansion of the zone is envisaged*”.

Trigger for Major Redraft of Strategic Framework and Zone Provisions

It can be seen from the above extracts from the planning scheme that any proposal to incorporate a Local centre zone would require a major redraft of the strategic framework and zone provisions. The outcome of the proposed amendment to the planning scheme would have the effect of facilitating a full line supermarket-based centre on the northern outskirts of Kingaroy, the result of which will mean that a significant number of residents would utilise the shopping centre for convenience and weekly shopping needs, depriving the CBD of that significant custom. This will have the effect of impacting on the vibrancy and activity in the CBD. There is a synergy associated with a policy of consolidation of retail and commercial activity in the town centre.

Investment into Kingaroy Civic Improvements

The Kingaroy transformation project budget of approximately \$17.59M (including the TMR contributions) which is a significant investment that connects the CBD and allows it to function more effectively activating the community, regenerating the economy, and providing opportunities for the future.

Council has a program of civic improvements in the town centre which over time will enhance the attractiveness of the centre, improve its walkability, and reduce congestion. Fragmenting retail and

commercial activity by facilitating an unplanned centre on the edge of Kingaroy will be counter-productive to this public investment in improvements.

Trigger for Retail Hierarchy Review

Against this backdrop, it is not as simple as amending the zone to facilitate a local centre. If Council was to take this action, it would need to engage suitably qualified planning and economic consultants to review the retail hierarchy of the planning scheme to establish whether there is a planning, economic and community need for a major local centre in northern part of Kingaroy. Such a study, which would involve consultation with key stakeholders including those people with an investment in the town centre. The study would assess the adequacy of the extent of commercial zoned land to meet the retail shopping needs of the community, the economic impact on the town centre and establish whether the community will be enriched by further commercial development outside the town centre.

It is acknowledged that other towns and cities in Queensland have decentralised their settlement pattern and permitted suburban shopping centres. However, it does not mean it is necessarily right for Kingaroy and there are many examples where such action has resulted in urban blight and mass vacancies in traditional town centres, to the detriment of communities.

Council's Economic Support Instrument

Council's Economic Support Instrument (ESI) is valid until 31 December 2023 and was introduced for the purpose of assisting in supporting economic recovery from the impacts of COVID-19 emergency.

The ESI initiatives aim to provide local government options to:

- Facilitate the removal of unnecessary barriers for low risk uses;
- Provide incentives and certainty to ensure economic value-adding can recommence or be established where appropriate.
- Encourage investment as soon as possible and in-line with community expectations.

Delaying the planning scheme amendment for the purpose of altering the zone for 1-5 Banksia Drive will inadvertently lapse the ESI and affect how low risk uses will be assessed under the current planning scheme table of assessments.

There is no guarantee the State Government will extend the ESI given its introduction in September 2020.

Carparking Requirements

With respect to carparking, a benchmark assessment of car parking requirements in other regional centres has been undertaken. The requirement for carparking in Kingaroy sits comfortably against this assessment. Toowoomba, with a population of approximately 160,000 and a town centre and retail hierarchy of vastly different character to Kingaroy, cannot reasonably compare.

Should Council require further discussion and analysis, this can be conducted whilst the Planning Scheme is out for public consultation.

ATTACHMENTS

Nil

7.2 COMMUNITY DEVELOPMENT, ARTS & HERITAGE, WASTE & RECYCLING MANAGEMENT AND LIBRARY SERVICES PORTFOLIO REPORT

File Number: 12-10-2022
Author: Councillor
Authoriser: Chief Executive Officer

PRECIS

Community Development, Arts & Heritage, Waste & Recycling Management and Library Services Portfolio Report

SUMMARY

Cr Potter presented her Community Development, Arts & Heritage, Waste & Recycling Management and Library Services Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Potter's Community Development, Arts & Heritage, Waste & Recycling Management and Library Services Portfolio Report to Council be received for information.

Community Development:

Council's Community Grant Assessment Panel met on the 23 September 2022 and assessed round 1 of the Community Grant Program.

Council received 40 applications totalling \$75,615.95 requested for support. I am pleased to announce that the following organisations were successful with their applications;

Australia Day/ Anzac Day Funding

Hivesville Progress Association	\$1,000.00
NATDA	\$1,000.00
Kumbia and District Memorial School of Arts Inc	\$1,000.00

Community Hall Insurance

Mondure Public Hall Committee	\$1,000.00
Wooroolin Community Committee	\$1,000.00
Ironpot Farmers	\$1,000.00

Community Sponsorship

Wondai Proston Wolves Rugby League Club	Upgrade Canteen Facilities	\$1,500.00
Rotary Club of Murgon	Murgon Music Muster 2022	\$1,500.00
Eva's Place Pregnancy & Early Parenting Support Inc.	Expanding the Mentoring Program	\$1,499.00
South Burnett Gem and Fossicking Club Inc	South Burnett Gem Show 2023	\$1,600.00
Nanango RSL Sub-Branch Inc	Nanango RSL Sub-Branch memorabilia	\$1,500.00

	officer - new desk top PC and software.	
South Burnett Peace of Mind	White Dove Ball	\$1,476.00
Nanango & District Netball Association	New Commercial Fridge	\$1,500.00
Barambah Ministers' Association	Murgon Community Christmas Carols	\$1,000.00
Nanango Community Men's Shed	Purchase a Defibrillator	\$1,372.00
The Kingaroy and District Ministry Association	Kingaroy Christmas Carols	\$2,000.00
Kumbia and District Memorial School of Arts Inc	Kumbia Christmas Carnival	\$1,000.00
Proston & District Heritage Association	Publication of a centenary book "Proston: 100 Years down the track"	\$3,000.00
Veterans Motorcycle Club West Queensland Chapter Inc	VMC office Upgrade	\$667.00
Queensland Dairy & Heritage Museum Muron Inc	Office replacement items	\$598.00
Men Shed Kingaroy Inc	Tools for men's shed	\$1,381.00
Blackbutt Benarkin Lions Club	Lions Community Christmas Carols	\$1,600.00
Creative Country Association Inc	Spruce it up	\$1,656.00

Mental Health Week

There are many opportunities for members of the South Burnett to join in the different things happening around the area for mental health week. South Burnett Suicide Prevention Working Group Inc are joining in and helping many organisations with advertising for Mental Health Week activities. I have attached a few flyers for your information they cover mental health week and many other upcoming community events.

South Burnett Sexual Assault Action Group

The South Burnett Sexual Assault Action Group will be holding a 'Reclaim the Night' event on Thursday 27th October from 5-8pm in the Kingaroy Town Hall Forecourt. This includes a BBQ and presentation followed by a march through the Kingaroy CBD. Again, please see attached flyer for more information.

Pinking up South Burnett

McGrath Foundations supports the Breast Care Nurse which in turn supports our community. We are very lucky in the South Burnett to have the wonderful Sue Cox as the Breast Care Nurse who has over 100 people that she supports throughout the South Burnett from diagnosis through treatment and recovery.

Breast Cancer patients have to leave the South Burnett for treatment and Sue supports them and their families when they are back in their home community to help them navigate through their diagnoses, treatment and recovery through emotional, clinical and education support for them and their family.

Sue Cox is more than happy to attend function and discuss Breast Cancer and her work if needed along with banking any money received for picking up and then supply you a receipt. She can be contacted on 0467 718 068.

Health

Organisation of the South Burnett Health and Community Service Expo and Meet and Greet have commenced. This event will be held on Thursday 3rd November 2022 at the Kingaroy Town Hall. This event is a partnership between Council and the Darling Downs & West Moreton PHN. It is a great opportunity for all residents to visit and connect with a variety of health services available

within the region. The Meet and Greet, gives our local GP's and hospital staff an opportunity to meet and network with our service providers. The event is funded through the Black Summer Bushfire grant.

Youth

The Youth Council recently met with Matt Vels, Business Manager of Yourtown, with a view to work together with their organisation to facilitate some out of school activities aimed at youth in the South Burnett. This is one of the projects identified by Youth Council through their Leadership Weekend. The Youth Mental Health Oversight Committee meeting will be held on Tuesday 25th October, two members of the Youth Council will be attending.

Senior Citizens

Council in partnership with SB Care will be hosting a Seniors Morning tea. The event will be held at the Town Common Hall, Olive Bond Street Kingaroy Thursday 20 October from 9am to 11am with entertainment provided by Louise Winton. This year's theme is "its going to be a Connect Fest"

Arts, Culture and Heritage

South Burnett Regional Council are working with Central Queensland University (UCQ) to pilot a "Tour Circuit" across the North and South Burnett regions. This proposed tour will be held in Kingaroy early 2023 and will feature musical artists The Ironing Maidens. While this event will be targeted at a younger audience, all age groups will be welcome to attend. If this pilot project is successful, the South Burnett can expect to host more events at a much lower cost. Work is progressing to complete South Burnett Regional Council Arts, Culture and Heritage Strategic Plan.

Waste & Recycling Management

Proposed Recycling collection

A detailed business report is being prepared highlighting the updates as well as implementation program for the bin roll out as well as delivery of waste education initiatives.

A Waste education strategy for the 2022-23 period focusing on the introduction recycling bin has been prepared with a detailed action plan and pre-roll out education activities will commence from October / November.

A mobile app 'Recyclopedia' for waste management in the region is being developed.

An official letter has been sent to Cherbourg Aboriginal Shire Council (CASC) requesting their price proposal for processing of the recycling materials at their Material Recovery Facility.

It is planned to provide comingled recycling bins at the manned transfer stations and landfill facilities from January 2023. Cardboard collection will continue and an option to waive the disposal charges for the commercial operators is being explored. A detailed business report will be submitted to the Council for approval prior to bringing this change.

Waste collection

The existing waste collection contract will expire in June 2024 and a consultant has been appointed to prepare the tender specifications and to carry out tender evaluation.

One option is to go out to the market for joint procurement of this service and this is being explored with Gympie Regional Council with more details to follow in coming months.

Regional Waste Management Plan

SBRC is part of the Wide Bay Burnett as well as Darling Down Southern West groups. Both groups are preparing a Regional Waste Management Plan with funding provided from State Government.

A new consultant will be appointed to prepare the plan for the DDSW group and may delay the delivery of the regional plan for the DDSW region.

A consultant (SLR) has been recently engaged to prepare the plan for WBB group.

Waste strategy

The existing SBRC waste management strategy will expire at the end of 2022. With introduction of the recycling bin, development of the regional waste management plan, changing trends in the waste and recycling market and related opportunities for South Burnett, a new waste strategy will be developed. A consultant has been appointed to prepare necessary documentation.

Other Waste matters

Malar and Boovie legacy landfill sites were utilised to dispose the asbestos containing materials generated from the recent upgrade works at the Kingaroy hospital and final capping is being applied.

Illegal Dumping

A detailed report on misuse of the unmanned transfer stations is being prepared for Council consideration.

Asbestos was dumped at a 3m³ bin at Maidenwell and the bin was closed to the public for safety reasons and a contractor was engaged to lawfully dispose the asbestos at a cost of \$2,500 to Council.

Library Services

Urban Reptiles Roundup

The Urban Reptile event held on Thursday 29 September was extremely successful with hundreds of families heading to the Kingaroy forecourt for a morning of fun and activities. Sandie and Josh from Urban Reptiles entertained the huge crowd with interesting facts about all the creatures as well as a chance to get up close and personal with snakes, lizards and frogs. Families also enjoyed an interactive scavenger hunt inside the library, seeking out answers to questions about scaly and snappy creatures. Take home activity packs were a huge hit with parents and grandparents for further fun for the kids over the holidays as was the wooden gecko decorating station on the day. Glitter, glue and stickers made for the most fabulous geckos ever seen! All up it is estimated that close to 400 people attended the event with many commenting on how fantastic the show and activities were.



Mental Health Week 2022

South Burnett Libraries have been approached by the Service Integration Coordinator from Darling Downs Health to host a display for Mental Health Week 2022.

Kingaroy Library will feature a variety of resources promoting this year's MH Week theme of 'Awareness, Belonging, Connection' for community members to browse.

Please find a list of resources through this link:

<https://library.southburnett.qld.gov.au/Montage/Lists.aspx>

QPLA EVOKE Conference

South Burnett Libraries' Regional Librarian and Librarian will travel to Bundaberg to attend the Queensland Public Library Association's professional development event taking place from 12-14 October 2022. The conference theme of EVOKE focuses on key topics of diversity, inclusion, and resilience. The aim is to evoke the strength and power of Queensland public libraries with speakers and experiences that empower, inspire, and connect.

South Burnett Libraries Outreach

Starting in term 3 of 2022 St. Mary's Catholic College will be commencing a 'Get Set For Prep!' school readiness program and South Burnett Libraries have been invited to present information about the First Five Forever program focusing on the importance of oral language and reading to and with our little people.

Library staff will travel to St Mary's on Thursday 27 October 2022 to meet the next year's prep student and their parents. sharing the importance of play within early learning. First 5 Forever key messaging and other valuable resources will assist parents aid their children in early literacy and fun and engaging activities that nurture learning.

South Burnett Libraries get Spooky!

South Burnett Libraries are excited to get their spook on again this year and invite local families to dress in their best Halloween attire and join in the fun at a host of scary events this October!

Freaky Friday sessions will be held at Blackbutt, Murgon, Nanango and Wondai libraries on Friday 28 October from 3.30-4.30pm, with Proston inviting ghosts and ghouls to the library on Thursday 27 October from 3.30-4.30pm.

Spooky Saturday at the Kingaroy Library will be held on Saturday 29 October 2022 from 9.00am-12 noon. With face-painting, creepy craft, a freaky photo booth and ice-cream and coffee available for purchase, it is sure to be a fantastic morning of freaky fun!

Proston Refurbishment

The Proston Library has recently undergone a minor refurb, with new slat wall panels installed to highlight new collection items and upcoming events. To compliment these panels, a new table and rug were purchased to add to the Proston Library's warm and inviting atmosphere. All of the shelving has also been lifted to increase access to the collection and hopefully improve customer's browsing experiences.

BACKGROUND

Nil

ATTACHMENTS

- 1. Mental Health Posters**
- 2. Thanks from the McGrath Foundation**
- 3. Arts and Craft Posters**
- 4. Events in October 2022 with additional flyers**
- 5. Reclaim the Night Flyer 2022**



MENTAL HEALTH WEEK 2022

COFFEE, COLOURING AND CHAT

FRIDAY 14TH OCTOBER 4-5PM

HUNTER GATHERER TRADER

With Chiedza

MENTAL HEALTH WEEK IS A PROMPT TO CONNECT WITH THE PEOPLE AROUND US AND SEE HOW THEY ARE DOING 😊



Mental Health Week

SOUTH BURNETT CTC
your key to the future

Conquer FITNESS
SINCE 2016

SPEAK UP REACH OUT

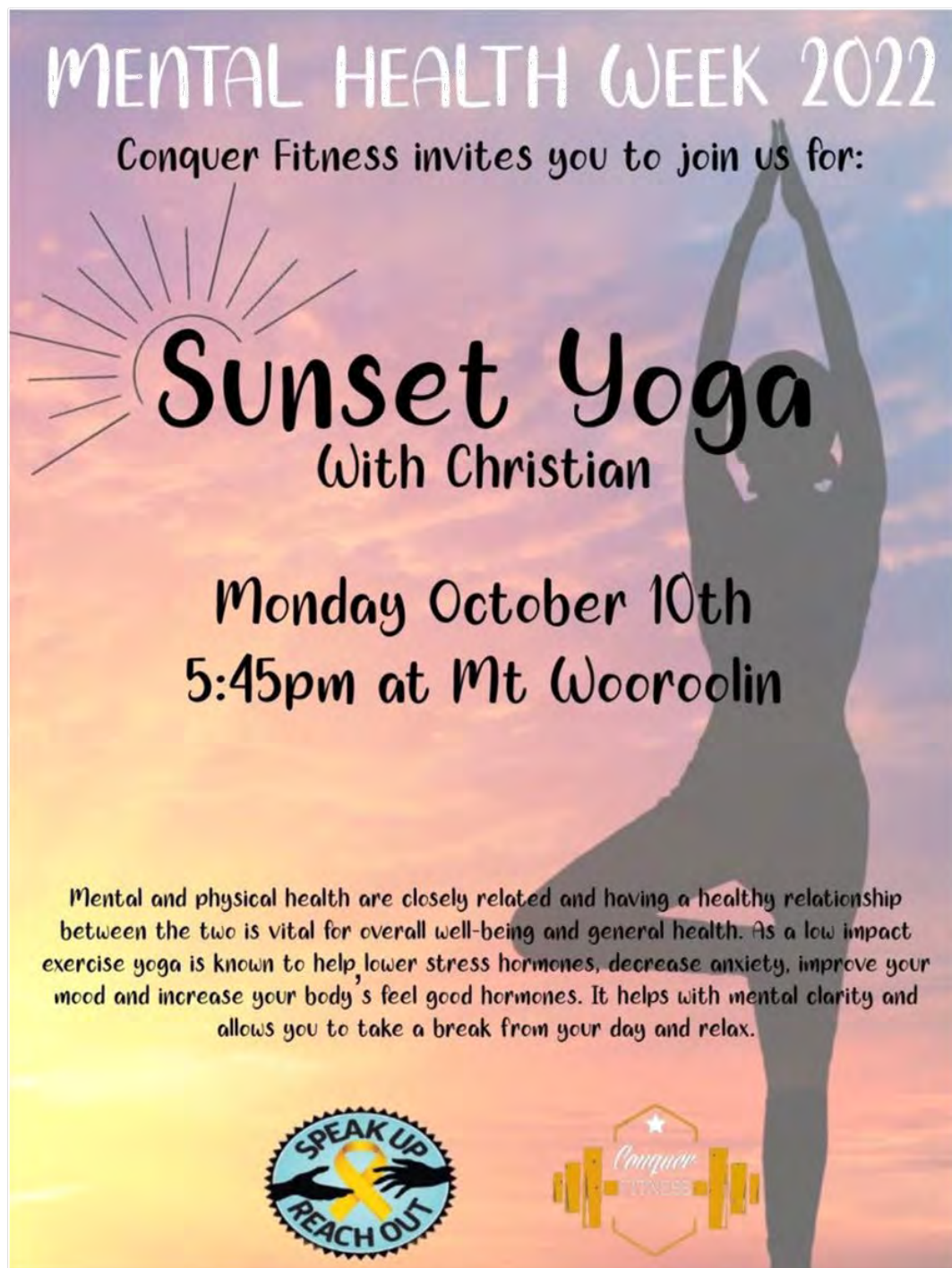
8 - 16 October 2022

Terrarium Workshop

This is a **FREE** workshop for 12-24-year-olds in celebration of Mental Health Week 2022!


Bring your friends and family along to the workshop on Wednesday, October 12 from 3.30pm-4.30pm
At Conquer Fitness Kingaroy - 3 Stehbens St.
A healthy afternoon tea will be provided

This is a CTC Safer Communities Program initiative in partnership with Conquer Fitness Kingaroy
This project received grant funding from the Australian Government through the Safer Communities Fund Round 6 Early Intervention grants stream


A vertical poster for a sunset yoga event. The background is a sunset sky with a silhouette of a person in a yoga pose on the right. At the top, the text reads 'MENTAL HEALTH WEEK 2022' in white, followed by 'Conquer Fitness invites you to join us for:'. The main title is 'Sunset Yoga With Christian' in a large, black, handwritten-style font, with a sun icon to the left. Below this, the date and time are listed: 'Monday October 10th' and '5:45pm at Mt Wooroolin'. A paragraph of text explains the benefits of yoga for mental health. At the bottom, there are two logos: a circular one with a yellow ribbon and the text 'SPEAK UP REACH OUT', and a hexagonal one with a star and the text 'Conquer FITNESS'.

Mental and physical health are closely related and having a healthy relationship between the two is vital for overall well-being and general health. As a low impact exercise yoga is known to help lower stress hormones, decrease anxiety, improve your mood and increase your body's feel good hormones. It helps with mental clarity and allows you to take a break from your day and relax.





Loveknots Macrame




Free Macrame Workshop & Chats

To recognise Mental Health Week and focus on social and intellectual wellness, we are hosting a free Macrame Workshop with the amazing Mandy from Loveknots Macrame! For an opportunity to meet other people, have a chat and learn a new skill, come on down!

~~~~~

At Conquer Fitness, 3 Stehbens Street, Kingaroy  
13/10/2022 at 10am





# Mental Health Week 2022

8TH - 16TH OCTOBER

**Thursday**  
Macrame Workshop  
with Loveknots  
Macrame at 10am  
@ Conquer

**Monday**  
Sunset yoga with  
Christian 5:45pm  
@ Mt Wooloolin

**Wednesday**  
Terrarium  
Workshop with etc  
3:30-4:30pm  
@ Conquer

**Thursday**  
Games Night with  
Yourtown  
4-7pm @ Yourtown

**Friday**  
Coffee, Colouring  
& Chats  
4-5pm @ Hunter  
Gatherer Trader

**Conquer yourtown** EST 2015

PUYT00012969



## THANKS FOR SUPPORTING THE MCGRATH FOUNDATION!

Please complete this form and email it to [donations@mcgrathfoundation.com.au](mailto:donations@mcgrathfoundation.com.au)  
(or post it to us at McGrath Foundation, PO Box 611, North Sydney NSW 2059)

Please bank the results of your awesome efforts within 4 weeks - thank you!

|                    |              |
|--------------------|--------------|
| Your name:         |              |
| Your event number: | PUYT00012969 |
| Amount remitted:   |              |
| Remittance date:   |              |

I have remitted the funds via (tick the box):

**EFT**

Bank online? Transfer your funds directly to us. Use your reference number in your description so we can allocate your amazing donation to your event!

Name: McGrath Foundation Ltd  
BSB: 062 000  
Account Number: 1389 1910

**BANK DEPOSIT**

You can deposit funds at any Commonwealth Bank branch. Include your reference number so we know your donation came from your event!

Bank: Commonwealth Bank  
Name: McGrath Foundation Ltd  
BSB: 062 000  
Account Number: 1389 1910

**PHONE/CREDIT CARD**

Pick up the phone and call us! Pay using your credit card by ringing 02 8962 6100

Please have your reference number to hand when you call.

We'll send you a receipt once your payment is made.

**CHEQUE**

So not many people use cheques any more, but if you're one of them, we'll happily accept it! Write your reference number on the back and post it to:

McGrath Foundation  
PO Box 611  
North Sydney NSW 2059

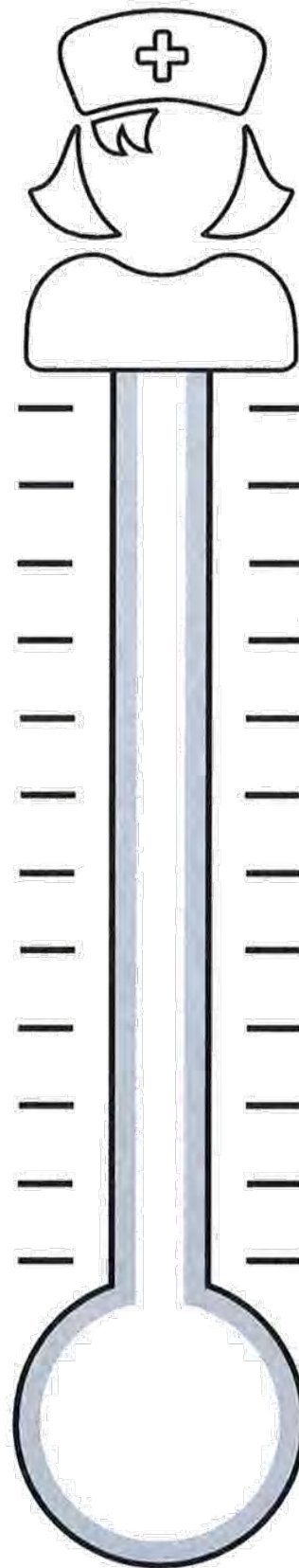
For more information contact:

[communityevents@mcgrathfoundation.com.au](mailto:communityevents@mcgrathfoundation.com.au)  
T 02 8962 6100



**OUR  
FUNDRAISING  
GOAL IS**

**\$**



9/27/22, 9:12 AM

PUYT20\_Facebook\_Cover\_TownUse.png (2048x779)





# Prepare to breastfeed

learn about our classes

[breastfeeding.asn.au/classes](https://breastfeeding.asn.au/classes)

Photograph by James Courtney

**Breastfeeding Education Classes** are face-to-face sessions for expectant parents.

These 3 to 4 hour workshop-style sessions prepare participants for breastfeeding in the vital days, weeks and months after their baby's birth.

These sessions expand upon the knowledge gained at hospital antenatal classes.

Key topics:

- getting your baby positioned and attached for breastfeeding
- reading your baby's feeding and other cues
- knowing how to tell if your baby is getting enough milk
- accessing support and resources to help you with your baby

## Local session

**Sunday 16th October 2022**

**10.00am - 2.00pm**

**122-124 Kingaroy St, Kingaroy**

**Includes light refreshments**

**Contact us to find out more and book**

**3254 2233**

**[qldoffice@breastfeeding.asn.au](mailto:qldoffice@breastfeeding.asn.au)**



The Australian Breastfeeding Association is a Registered Training Organisation, ABN: 64 005 801 523 RTO: 21659  
The Australian Breastfeeding Association receives funding from the Australian Government.



# 1-2-3 Magic & Emotion Coaching

**RESOLVE DIFFICULT BEHAVIOUR IN CHILDREN 2-12 YEARS OLD**

**A PARENT EDUCATION COURSE**

**AT** Centacare Family and Relationship Care - three sessions held over 3 weeks.

**ON** 9<sup>th</sup>, 16<sup>th</sup>, & 23<sup>rd</sup> November 2022

**AT** 12:30pm till 3:00pm

## PARENTS WILL LEARN

- How to discipline without arguing, yelling or smacking
- How to sort behaviour
- How to handle challenging and testing behaviours
- Choosing strategies - the 3 choices model
- Using emotion coaching to encourage good behaviour
- Strategies for encouraging good behaviour

## PARENTS RECEIVE

- A workbook to apply the concepts learnt to their families
- A certificate of completion

## WHO IS RUNNING THE COURSE?

The course facilitator is Shelley Hayden

who completed the 1-2-3 Magic® & Emotion Coaching practitioner training in October 2021

## REGISTER TODAY

Phone: 4162 5439 or

Email: [centacaresouthburnett@bne.centacare.net.au](mailto:centacaresouthburnett@bne.centacare.net.au)

[www.centacare.com.au](http://www.centacare.com.au)

Contact us via email or phone to register

Parentshop has helped over 160,000 people. Our practitioners are qualified professionals who are experienced in working with children, youth and families.

**An end to arguing and yelling – It changed our lives – Simple, sane, effective**

This course is being facilitated by a Parentshop licenced practitioner | [www.parentshop.com.au](http://www.parentshop.com.au)



# OCTOBER 2022

| SUNDAY                                      | MONDAY                                                               | TUESDAY                                                       | WEDNESDAY                                     | THURSDAY                               | FRIDAY                           | SATURDAY                                              |
|---------------------------------------------|----------------------------------------------------------------------|---------------------------------------------------------------|-----------------------------------------------|----------------------------------------|----------------------------------|-------------------------------------------------------|
| 30<br>Can you do me a Flavour Cooking Class | 31                                                                   |                                                               |                                               |                                        |                                  | 1<br>External Room Hire Booking Contact               |
| 2                                           | 3<br><b>PUBLIC HOLIDAY</b>                                           | 4<br>Family 2 Family 9am - 12pm<br>Bloom Hearing              | 5<br>Family 2 Family 9am - 12pm               | 6                                      | 7<br>Family 2 Family 9am - 12pm  | 8<br>Healthwise (07) 3050 4<br>Bloom Hear (07) 5482 9 |
| 9                                           | 10<br>*Community Garden   8am - 12pm<br>Family 2 Family   9am - 12pm | 11<br>Family 2 Family 9am - 12pm<br>Lily Pond Book Club   5pm | 12<br>Family 2 Family 9am - 12pm              | 13<br>Spinners + Weavers<br>Healthwise | 14<br>Family 2 Family 9am - 12pm | 15                                                    |
| 16                                          | 17<br>*Community Garden   8am - 12pm<br>Family 2 Family   9am - 12pm | 18<br>Family 2 Family 9am - 12pm<br>Bloom Hearing             | 19<br>Family 2 Family 9am - 12pm<br>AGM   6pm | 20<br>Bunya Mountains Social Trip      | 21<br>Family 2 Family 9am - 12pm | 22                                                    |
| 23                                          | 24<br>*Community Garden   8am - 12pm<br>Family 2 Family   9am - 12pm | 25<br>Family 2 Family 9am - 12pm                              | 26<br>Family 2 Family 9am - 12pm              | 27<br>Spinners + Weavers<br>Healthwise | 28<br>Family 2 Family 9am - 12pm | 29                                                    |

21 Taylor Street East MURGON | (07) 4169 8400 | admin@grahamhouse.org.au

www.grahamhouse.org.au





**Queensland Mental Health Week**  
**8-16 October 2022**

**Awareness**      **Belonging**      **Connection**

---

**South Burnett Mental Health, Alcohol & Other Drugs Service & RHealth**

**Invite you to join us on Thursday 13th October 2022 for Morning Tea from 10am followed by**

**BINGO**

**from 11am to 12md**

**Kingaroy Town Hall Forecourt**

**RSVP for catering purposes Megan Theobald 4162 0487**  
**[Megan.Theobald@health.qld.gov.au](mailto:Megan.Theobald@health.qld.gov.au)**

**Catering by JC Catering**

**Artwork: 'Stronger connection creates strong health' by Leah Cummins, Bunya Designs**



Darling Downs Health



RHEALTH  
Your Health Our Health




**Amber Goldsmith**

**With Thanks to**




**Kingaroy**



**Kingaroy**




# Mud Women & Mocktails



This Mental Health Week, women of the South Burnett are invited to

"Mud Women and Mocktails"

a creative gathering that draws women, mindfulness, relaxation and clay together.



Participants will be guided towards creating their own unique 'mud woman'. Engaging in spontaneous conversation, sharing stories and exploring your own deeper creative expression. All while enjoying a delicious mocktail! Session is open to all experience levels, and is not a teaching workshop.

There will be baskets of natural materials; feathers, soils, sand, sticks, leaves, petals and barks, if you wish to adorn your art piece. Or bring along some of your sacred pieces (perhaps some crystals, feathers, stones or shells), that you may embed in your Mud woman.

Free Event  
Saturday, 15<sup>th</sup> October 2022  
15 Albert Street, Kingaroy  
10:00am - 12:30pm

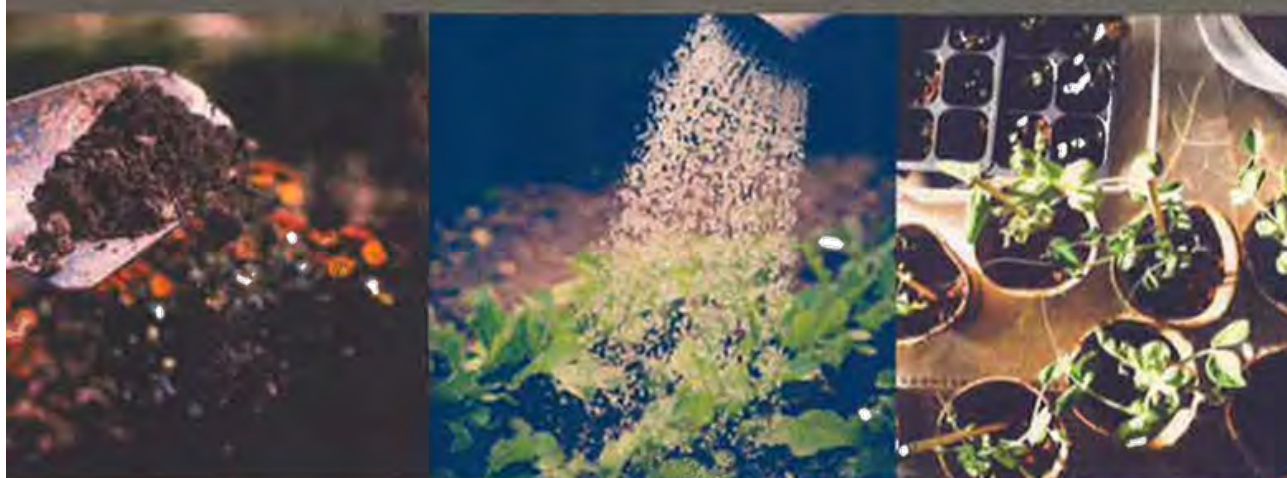
Bookings on (07) 4162 5439 or  
[centcaresouthburnett@bne.centacare.net.au](mailto:centcaresouthburnett@bne.centacare.net.au)





Come and grow in our...

# Community Garden



**Friday the 14th and 28th of October 2022  
11am - 12pm @ 15 Albert street, Kingaroy  
Centacare Community Connections**



Looking for all new and experienced gardeners to help us care for our flower and vegetable gardens! To join, or for more info, phone 4162 5439 or email [centacaresouthburnett@bne.centacare.net.au](mailto:centacaresouthburnett@bne.centacare.net.au)



**centacare**  
Care is our calling.

# LET'S GET CRAFTY!

Join us as we explore air plants and creating tiny gardens!



|                                        |                                         |             |
|----------------------------------------|-----------------------------------------|-------------|
| THE BISCUIT TIN<br>ALBERT ST, KINGAROY | THURS. 20TH OCT. 2022<br>1:00PM- 3:00PM | FEE \$10.00 |
|----------------------------------------|-----------------------------------------|-------------|

Join us! As we try out different craft ideas, learning and using new techniques each month.

REGISTER ON PH: (07) 4162 5439 OR  
[CENTACARESOUTHBURNETT@BNE.CENTACARE.NET.AU](mailto:CENTACARESOUTHBURNETT@BNE.CENTACARE.NET.AU)





# CUPPA AND CHAT

Every Friday 10am - 11am  
15 Albert St, Kingaroy in the 'Biscuit Tin'.  
Free morning tea provided.



● [centacaresouthburnett@bne.centacare.net.au](mailto:centacaresouthburnett@bne.centacare.net.au) ● (07) 4162 5439 ●



CENTACARE COMMUNITY CONNECTIONS

# It's SEW-Time!

Register on Ph:4162 5439 or at  
centacaresouthburnett@bne.centacare.net.au

Open to all experience levels!  
Come along and learn easy and practical sewing skills.  
We're continuing our Colourful Cushions!



Summer Floral Floor Cushion  
by Pat Bravo



THURS. 06 OCT 2022 / 1PM-3PM / COST \$10  
BISCUIT TIN, 15 ALBERT ST, KINGAROY

**SOUTH BURNETT SEXUAL ASSAULT ACTION GROUP**

# RECLAIM THE NIGHT

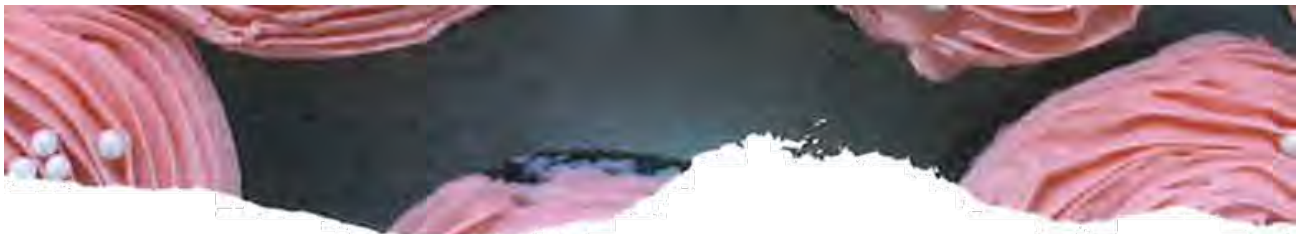
Join with your community and make  
some noise to raise awareness for  
Sexual Violence Awareness Month



**27 October 2022 | 5PM-8PM**  
Kingaroy Town Hall Forecourt

BBQ AND PRESENTATION BEGINS AT 5PM FOLLOWED BY A  
MARCH THROUGH THE KINGAROY CBD

 SOUTH BURNETT SEXUAL ASSAULT ACTION GROUP  (07) 4162 5439



# SWEET TREAT BOXES

THURSDAY 13th OCTOBER 2022

9am - 12pm



75-77 Lamb Street | MURGON  
*(outside GH CLOTHING CO)*

Enjoy a delicious  
"PINK" morning tea



\$5 per sweet box



Raising valuable funds for our local Breast Cancer Nurse

[www.grahamhouse.org.au](http://www.grahamhouse.org.au) | (07) 4169 8400





# Graham House Book Exchange

Murgon Laundry Mat  
Lamb Street  
MURGON

**How does it work?**

**Take a book, share a book!**

If you see something you would like to read, take it! After you have read the book, feel free to return it or pass it on to a friend. If you have a book you would like to share with others, simply leave it in the book case!

**Want to stay up to date with our centre?**

*SCAN ME!*



# October 2022

| Tue | Wed | Thu                                         | Fri                                                                        | Sat                                                 | Sun |
|-----|-----|---------------------------------------------|----------------------------------------------------------------------------|-----------------------------------------------------|-----|
| 4   | 5   | 6                                           | 7                                                                          | 8                                                   | 9   |
| 11  | 12  | 13                                          | 14                                                                         | 15                                                  | 16  |
| 18  | 19  | 20                                          | 21                                                                         | 22                                                  | 23  |
| 25  | 26  | 27                                          | 28                                                                         | 29                                                  | 30  |
|     |     | <p>1:00pm-3:00pm<br/>It's SEW-Time!</p>     | <p>10am-11am<br/>Cuppa &amp; Chat</p> <p>11am-12pm<br/>Gardening Group</p> | <p>10:00am-12:30pm<br/>Mud, Women and Mocktails</p> |     |
|     |     | <p>1:00pm-3:00pm<br/>Let's Get Crafty!</p>  | <p>11am-12pm<br/>Gardening Group</p> <p>10am-11am<br/>Cuppa &amp; Chat</p> |                                                     |     |
|     |     | <p>5:00pm-8:00pm<br/>Reclaim the Night!</p> | <p>11am-12pm<br/>Gardening Group</p>                                       |                                                     |     |

Wanting More Information?

VISIT US!  
You can collect flyers for each activity from the Community Connections reception!

GIVE US A BUZZ!  
Also, you can telephone our community center between 9am-3pm Monday to Friday — Ph. 4162 5439 and ask for more details.

SIGN UP FOR EMAIL!  
Sign up for email notifications for new events and receive the flyers to your inbox!

GET INVOLVED!  
Participants at each group can receive a flyer for other scheduled activities, just ask the group leader!



South Burnett  
Community Connections

October Event Calendar




**centacare**  
Care is our calling.

aged care  
**community & pastoral care**  
disability care  
**early edcare**  
family & relationship care

South Burnett  
Community Connections

'Biscuit Tin'  
15 Albert Street, Kingaroy, QLD, 4610  
Ph. 4162 5439 Open: 9am-3pm  
[centacaresouthburnett@bne.centacare.net.au](mailto:centacaresouthburnett@bne.centacare.net.au)

Come and join in the fun of this month's groups and activities and be active in your community!



# DRUMBEAT Facilitator Training & Accreditation

holyoake offers a DRUMBEAT Facilitator Training and accreditation program across Australia and internationally. Educators, allied health professionals, community workers and other professionals may complete the training to become accredited facilitators of the DRUMBEAT program. These professional development workshops give participants the skills and materials to facilitate the DRUMBEAT program with their students and clients.

Accredited facilitators deliver Holyoake's DRUMBEAT program in a range of sectors and settings, including:

- counselling services,
- mental health services,
- alcohol and other drug services,
- out-of-home-care services,
- hospitals,
- aged care facilities,
- services supporting serving and ex-service men and women and their families,
- refugee and migrant services,
- disability services,
- justice and correction services,
- primary schools, high schools, special schools and school focused services.

For more information visit  
www.holyoake.org.au/drumbeat.

Find Holyoake DRUMBEAT on:  
Facebook: HolyoakeDRUMBEAT  
YouTube: HolyoakeDRUMBEAT  
Twitter: HolyoakeVWA

## Testimonials

*"A brilliant addition to my therapy toolkit, just what we need to engage young people reluctant to share their feelings – very engaging trainer."*

Emily Ataper, Clinical Psychologist  
Eating Disorders, Princess Margaret Hospital

*"Fantastic, interactive, innovative and includes an evidence base to provide strength and validity."*

Luke Kufner – Youth Counsellor  
Drug and Alcohol Services

*"The DRUMBEAT experience provides an opportunity for an immensely satisfying connection to others, particularly valuable for those who are, for one reason or another, socially isolated. The group drumming process promotes a range of social skills including listening skills, problem solving and empathy."*

Lesley Rowlett, Executive Officer  
WA Aboriginal Education & Training Council

*"Excellent in every aspect - there are so many ways that this program could be used to help people with very different problems."*

Prinique Harvey, Principal  
The Glennis School

For more information, contact:

**Shirreen Morgan**

m: 0407 319 741

e: [shirreenmorgan@rrmh.com.au](mailto:shirreenmorgan@rrmh.com.au)



Holyoake, the Holyoake logo, DRUMBEAT and the DRUMBEAT logo are registered trademarks of Holyoake. The Australian Institute for Alcohol and Drug Addiction (AIDA) is a registered trademark of Holyoake.



### MAKING A DIFFERENCE

*"Our research clearly shows the DRUMBEAT program makes a substantial difference to the emotional health and wellbeing of high risk youth and impacts equally positively with adults."*

Associate Professor Lisa Wood,  
School of Population Health, University of Western Australia



### Holyoake's DRUMBEAT program

DRUMBEAT (Discovering Relationships Using Music: Beliefs, Emotions, Attitudes, & Thoughts) is an evidence-based program that combines the power of group drumming with conversations to explore relationships and build resilience.

DRUMBEAT engages participants, builds social skills, increases self-esteem and explores connections between making music together as a group and the development of healthy relationships. The program is a structured, but flexible course delivered across 10 sessions. Each session focuses on different relationship themes such as identity and community, responsible decision making, values, dealing with emotions, peer pressure, harmony, communication and teamwork. The program concludes with a performance.

### Target Population Groups

DRUMBEAT is designed for small groups with a maximum of 10 participants. Research shows that the program has the most impact for people who are at-risk or experiencing exclusion, social isolation and disengagement. It is adapted to meet the needs of people of all ages, backgrounds and abilities.

### Targeting key 'Protective' factors

DRUMBEAT focuses on increasing and improving protective factors against poor mental health, disengagement, social isolation and risky, anti-social behaviours. These factors include:

- Positive relationships with adult role models
- Good relationships with peers
- Connection to family, school and community
- Good coping and problem-solving skills
- Ability to regulate emotions
- Positive sense of identity
- Good self-esteem
- Positive attitude to help seeking

### Evidence- Based

The DRUMBEAT program has been independently and formally evaluated. Research shows that DRUMBEAT:

- Improves mental wellbeing
- Decreases psychological distress
- Decreases anti-social behaviours
- Decreases school absenteeism
- Improves social emotional learning
- Increases understanding of relationship issues

All evaluations are available on line at [www.holyoake.org.au/drumbeat](http://www.holyoake.org.au/drumbeat).

### 5 Core Learning Strategies

1. **Learn drum songs:** To relax, regulate and engage in learning a fun skill.
2. **Play rhythm based games:** to develop and practise social emotional skills in a fun way.
3. **Conversations:** talk about key relationship issues and connect the group experience with real life situations and strategies.
4. **Improvisation:** A music technique that promotes self-belief, creativity and flexibility in dealing with change.
5. **Performance:** to celebrate and connect the broader community while recognising and rewarding the participants for their commitment and achievement.



### Outcomes

#### Develop and practise social skills

DRUMBEAT develops social emotional skills including: teamwork, problem-solving, empathy, managing emotions and respectful communication.

#### Promote positive changes in behaviour

DRUMBEAT promotes self-reflection and awareness of how our thoughts, feelings and beliefs impact our relationships with others.

#### Support wellbeing and mental health

DRUMBEAT boosts mood, increases confidence and sense of belonging while supporting positive connection to others.



A major study was completed by the University of Western Australia, School of Population and Health in 2009. This study followed 190 students from 19 schools in lower socio-economic regions. Young people chosen for the program presented a wide range of risk factors including drug and alcohol use, absenteeism, violent behaviours, withdrawn behaviours and Post Traumatic Stress Disorder. Findings from this study revealed a significant increase in self-esteem, 30% reduction in anti-social behaviour and 30% increase in school attendance. Qualitative feedback also reported high levels of teacher and student satisfaction and the active engagement of students unwilling to participate in mainstream school activities.

## From the Group Leader

Hi Everyone,  
 As we approach the final months of 2022 and looking towards 2023, I like to reflect on what we did in the last 6 months.  
 In the Aitken household, my cousin and his wife have just had their first baby! A little boy named Felix who I can't wait to meet. One of the best things about being a breastfeeding counsellor, is all the help I can give to my family who are beginning their journey as new parents. Helping them navigate any breastfeeding challenges they may have will be very rewarding.

Within the group, over the last 6 months we've had some fantastic discussions and guest speakers including Speech Therapist Michelle Price and First Aid instructor Michael Hall. Both presenters were wonderful and answered all our questions. I thank them so much for giving their time and knowledge to us. We also ran a Feed and Change room at the Kingaroy Show in May and again at BaconFest in August. A big thank you to Tegan, Candace and Sara for helping me set up and to man the tent over the Show weekend and to Amanda, Ashley, Gillian and James for helping at BaconFest. Your help is always very appreciated. So many mums at both events appreciated the service we provided.

To see what group meeting events we have in store for the next 6 months, head to the Diary Dates section of this bulletin. We are hoping to do some fundraising and feed and change tents at various events, so to keep up to date with what the group is doing, please like and follow our Facebook page: Australian Breastfeeding Association Kingaroy.

And please enjoy our bulletin. Renee has done such a wonderful job as always.  
 Happy Mothering, Sarah



The Australian Breastfeeding Association (ABA) is Australia's peak breastfeeding information and support service. Breastfeeding is a practical, learned skill and ABA helps more than 80,000 mothers each year. ABA also provides up-to-date information and continuing education for thousands of health professionals working with mothers and babies. For more information about ABA, including the vision, mission statement, code of ethics and constitution, please visit <https://www.breastfeeding.asn.au/aboutaba/purpose>.

## Kingaroy Group Directory

All email enquiries: [abakingaroy@yahoo.com](mailto:abakingaroy@yahoo.com)

- |                                               |                      |
|-----------------------------------------------|----------------------|
| Group Leader & Breastfeeding Counsellor       | Sarah 4162 8183      |
| Treasurer                                     | Tammy                |
| Breast Pump Hire & Breastfeeding Counsellor   | Lois 0427 769 376    |
| Community Educator & Breastfeeding Counsellor | Ann 4168 4095        |
| Breastfeeding Counsellor                      | Priscilla 0439851182 |
| Births Secretary                              | Sara                 |
| Bulletin Editor                               | Renee                |

## Meet a Member - Renee

Who are your children and how old are they? I have two boys; Elliott is 5 and Sammy is 2. Where did you grow up? I grew up in North Queensland, a little beachside town called Lucinda.

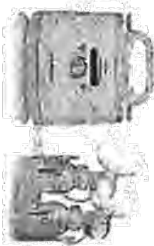


What position do you hold with our local group? I am the Bulletin Editor.  
 What do you like best about breastfeeding? The multitude of benefits to both mother and baby.  
 What was your funniest breastfeeding moment? When they start doing all those crazy positions or gym-nurse-tics, that always makes me laugh.  
 What are you reading? Lately I have been getting into audiobooks, the last one I listened to was The Younger Wife by Sally Hepworth.  
 What are your favourite movies or TV shows? My latest favourite TV shows are The Handmaid's Tale, This is Us and Outlander.  
 What is your dream job? Not sure really, I often say I still don't know what I want to be when I grow up!

## Not sure which breast pump to buy?

Or whether you will need one? Come along to one of our local group meetings and speak to a qualified breastfeeding counsellor about your specific needs.

- Australian Breastfeeding Association Kingaroy
- Electric Breast Pump for Hire: Fully refundable Deposit \$100
  - Weekly hire fee
  - Members \$25
  - Non-members \$50
  - Milk Collection Kit - Double \$69.95
- Please call Lois on 0427 769 376 for further information.



Looking for breastfeeding information & support?

**Breastfeeding Helpline**  
**1800 mum 2 mum**  
**1 800 686 268**

The Breastfeeding Helpline receives funding from the Australian

The Australian Breastfeeding Association (ABA) runs the National Breastfeeding Helpline 1800 mum 2 mum (1800 686 268). The Breastfeeding Helpline is available 24 hours a day, 7 days a week! It is staffed by trained, volunteer counsellors who answer calls on a roster system in their own homes.

**Australian Breastfeeding Association**  
*Kingaroy Group Diary Dates*

|            |                                    |         |                                                               |
|------------|------------------------------------|---------|---------------------------------------------------------------|
| <b>Oct</b> | Thurs 6                            | 10.00am | Baby's Day Out: Kingaroy Pool                                 |
|            | Thurs 20                           | 10.00am | Life with a Toddler and New Baby: 3 Birdie St, Nanango        |
| <b>Nov</b> | Thurs 3                            | 10.00am | Planning meeting: 1 Grant Ave, Kingaroy                       |
|            | Thurs 17                           | 10.00am | Silly Season! Heat, Travel and Alcohol: 1 Grant Ave, Kingaroy |
| <b>Dec</b> | Thurs 1                            | 10.00am | Christmas Break-up: Memorial Park, Kingaroy                   |
| <b>Jan</b> | Have an excellent Christmas break. |         |                                                               |
| <b>Feb</b> | Thurs 9                            | 10.00am | Breastfeeding and Sexuality: 1 Grant Ave, Kingaroy            |
|            | Thurs 23                           | 10.00am | Sleep: 1 Grant Ave, Kingaroy                                  |
| <b>Mar</b> | Thurs 9                            | 10.00am | Baby Carry/Pram Walk: Lions Park, Kingaroy                    |
|            | Thurs 23                           | 10.00am | Mothering Fatigue: 1 Grant Ave, Kingaroy                      |

At our meetings, you will find a relaxed atmosphere for a chat with other mums, who are experiencing the same things you are, or who have 'been there done that'. We like to share great ideas, offer support for choices, and give up-to-date breastfeeding and parenting information. If you have time, please bring a plate to share, and in keeping with COVID guidelines please bring serving utensils for yourself to prevent germ sharing. Please phone to confirm venue and get directions if required. If it is raining and we have a park venue planned then we will go to 1 Grant Ave, Kingaroy, instead. If you have any enquiries, please call Sarah 4162 8183

**Becoming a member** of ABA can help you gain skills, build confidence and overcome challenges so you can reach your breastfeeding goals. Speak to one of our breastfeeding counsellors or go to [www.breastfeeding.asn.au](http://www.breastfeeding.asn.au) to find out how you can join now!

**New Members!** - The group would like to welcome new members Lauren Carroll and Damica Carpenter. We look forward to getting to know you!

**Australian Breastfeeding Association Kingaroy Group now has a Supplemental Nursing System available for purchase!**  
A breastfeeding supplementer or SNS is a device that allows a baby to receive extra milk at the breast rather than by bottle or teat.  
Speak to Sarah on 41628 183 if you are interested in finding out more.

If this bulletin is undelivered, please return to 1 Grant Ave, Kingaroy.



**Australian Breastfeeding Association**  
ABN 54 095 081 523  
[www.breastfeeding.asn.au](http://www.breastfeeding.asn.au)

**AUSTRALIAN BREASTFEEDING ASSOCIATION**  
Kingaroy Group Bulletin  
Oct 2022 - Mar 2023

**We meet twice a month on Thursdays**



Find us on FACEBOOK!  
Search for: **Australian Breastfeeding Association Kingaroy**  
And Like and Follow us to keep up with what's going on.

This bulletin was produced with the assistance of Deb Frecklington MP - Member for Nanango.

SOUTH BURNETT SEXUAL ASSAULT ACTION GROUP



# RECLAIM THE NIGHT

Join with your community and make  
some noise to raise awareness for  
Sexual Violence Awareness Month



**27 October 2022 | 5PM-8PM**  
Kingaroy Town Hall Forecourt

BBQ AND PRESENTATION BEGINS AT 5PM FOLLOWED BY A  
MARCH THROUGH THE KINGAROY CBD

 SOUTH BURNETT SEXUAL ASSAULT ACTION GROUP  (07) 4162 5439



### **7.3 COMMUNITY AND LIFESTYLE OPERATIONAL UPDATE**

**File Number:** 10-12-2022

**Author:** Manager Community & Lifestyle

**Authoriser:** General Manager Liveability

#### **PRECIS**

Liveability – Community and Lifestyle Operational Update.

#### **SUMMARY**

Liveability – Community and Lifestyle Operational Update.

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#### **OFFICER'S RECOMMENDATION**

That the Community and Lifestyle Operational update be received for information.

#### **BACKGROUND**

Nil

#### **ATTACHMENTS**

1. **Operational Update - September Statistics**
2. **VIC - September Statistics**
3. **Drive Inland Promotions - Taste South Burnett 2022**
4. **Visit South Burnett Newsletter**

**LIVEABILITY – COMMUNITY AND LIFESTYLE OPERATIONAL UPDATE**

**Jennifer Pointon**  
Manager Community & Lifestyle

**Library****2022 – September Statistics**

| Item                       | Year to Date | September |
|----------------------------|--------------|-----------|
| Loans and Renewal:         | 22,129       | 10,315    |
| New Membership:            | 241          | 120       |
| JP Visitation (Kingaroy)   | 644          | N/A       |
| Meeting Room Booking (Hrs) | 251          | N/A       |
| Visitation:                | 36, 670      | 12,696    |

**Program totals – Year to Date**

| Program              | Attendance | Session |
|----------------------|------------|---------|
| 0-5 Early Childhood  |            |         |
| Total on Site        | 915        | 88      |
| Out Reach            | 135        | 4       |
| Children 6-12        |            |         |
| Total on Site        | 707        | 32      |
| Out-Reach            | 152        | 2       |
| Young Adults (13-17) |            |         |
| Total on Site        | 13         | 3       |
| Adult Programming    | 446        | 85      |
| Digital Literacy     | 371        | 165     |
| Cultural Celebration | 37         | 7       |

**Commercial Enterprises****Customer Requests**

| Category     | Monthly<br>01/07/22 –<br>31/07/22 | Year to Date<br>Cumulative<br>01/07/22 –<br>31/07/22 | Year to Date<br>Cumulative<br>01/07/21 –<br>31/07/21 |
|--------------|-----------------------------------|------------------------------------------------------|------------------------------------------------------|
| Airports     | 12                                | 31                                                   | 14                                                   |
| Cemetery     | 10                                | 42                                                   | 40                                                   |
| Dams         | 2                                 | 5                                                    | 4                                                    |
| Saleyards    | 0                                 | 2                                                    | 0                                                    |
| <b>Total</b> | <b>24</b>                         | <b>80</b>                                            | <b>58</b>                                            |

**2022/23 Capital Works - South Burnett Regional Council**

| Item                             | Description                                                                                                          | Actions                                        |
|----------------------------------|----------------------------------------------------------------------------------------------------------------------|------------------------------------------------|
| Coolabunia Saleyards             | Asset Upgrades                                                                                                       | Consultation and Procurement                   |
| Boondooma Dam Tourist Park       | Painting Managers Residence and Cabins                                                                               | Procurement                                    |
| Bjelke Petersen Dam Tourist Park | Installation of 9 spilt air-conditioners; upgrade kiosk kitchen and floor; installation car ports; additional shower | Tourism Experience fund application submitted. |
| Kingaroy Aerodrome Fuel Cell     | Repainting of above ground tanks                                                                                     | Procurement                                    |
| Wondai Aerodrome                 | Reseal Carpark                                                                                                       | Design Stage                                   |

**2022/23 Regional Airports Program**

Department of Infrastructure, Transport, Regional Development, Communication and the Arts.  
Australian Government

| Project Name                      | Description                                                               | Status             |
|-----------------------------------|---------------------------------------------------------------------------|--------------------|
| Kingaroy Airport lighting upgrade | Funded by the Australian Government to design & construct runway lighting | Tenders closed 30% |

**Cemetery****CAPEX Update**

| Project Name | Description                              | Status            |
|--------------|------------------------------------------|-------------------|
| Cemeteries   | Wondai and Nanango new Columbarium walls | 95% - Landscaping |
|              | Blackbutt new Columbarium Wall           | 95% - Landscaping |

**Cemetery Statistics**

| Stats Item         | Monthly           |                   | Year to Date Cumulative |                   |
|--------------------|-------------------|-------------------|-------------------------|-------------------|
|                    | 2022/23           | 2021/22           | 2022/23                 | 2021/22           |
|                    | 01/09/22-30/09/22 | 01/09/21-30/09/21 | 01/07/22-30/09/22       | 01/07/21-30/09/21 |
| Cemeteries         | Burial/Ashes      | Burial/Ashes      | Total                   | Total             |
| Blackbutt          | 1                 | 2                 | 3                       | 3                 |
| Booie              | 0                 | 0                 | 0                       | 0                 |
| Kumbia             | 1                 | 0                 | 1                       | 0                 |
| Memerambi          | 0                 | 0                 | 0                       | 0                 |
| Mondure/Wheatlands | 0                 | 0                 | 0                       | 0                 |
| Murgon             | 5                 | 1                 | 10                      | 4                 |

| Stats Item   | Monthly           |                   | Year to Date Cumulative |                   |
|--------------|-------------------|-------------------|-------------------------|-------------------|
|              | 2022/23           | 2021/22           | 2022/23                 | 2021/22           |
|              | 01/09/22-30/09/22 | 01/09/21-30/09/21 | 01/07/22-30/09/22       | 01/07/21-30/09/21 |
| Cemeteries   | Burial/Ashes      | Burial/Ashes      | Total                   | Total             |
| Nanango      | 3                 | 1                 | 13                      | 8                 |
| Proston      | 0                 | 0                 | 3                       | 2                 |
| Taabinga     | 3                 | 3                 | 18                      | 12                |
| Tingoorra    | 0                 | 0                 | 1                       | 0                 |
| Wondai       | 3                 | 2                 | 8                       | 9                 |
| <b>Total</b> | <b>15</b>         | <b>9</b>          | <b>57</b>               | <b>38</b>         |

### Dams

| Stats Item                   | Monthly           |             | Year to Date Cumulative |             |                   |             |
|------------------------------|-------------------|-------------|-------------------------|-------------|-------------------|-------------|
|                              | 2022/23           |             | 2022/23                 |             | 2021/22           |             |
|                              | 01/09/22-30/09/22 |             | 01/07/22-30/09/22       |             | 01/07/21-30/09/21 |             |
| Dams Accommodation Numbers   | Boondooma Dam     | BP Dam      | Boondooma Dam           | BP Dam      | Boondooma Dam     | BP Dam      |
| Cabins                       | 168               | 311         | 427                     | 715         | 366               | 704         |
| Bunkhouse                    | 88                | N/A         | 137                     | N/A         | 51                | N/A         |
| Powered Sites                | 361               | 838         | 890                     | 1938        | 660               | 1417        |
| Unpowered Camping            | 805               | 567         | 1226                    | 891         | 1634              | 486         |
| Contractor / Conference Room | N/A               | 20          | N/A                     | 40          | N/A               | 66          |
| <b>Total</b>                 | <b>1422</b>       | <b>1736</b> | <b>2680</b>             | <b>3584</b> | <b>2711</b>       | <b>2673</b> |

### Saleyards

| Stats Item                      | Monthly<br>01/09/22- 30/09/22 | This month last<br>year | Year to date<br>Cumulative<br>01/07/22- 30/09/22 |
|---------------------------------|-------------------------------|-------------------------|--------------------------------------------------|
| <b>Coolabunia Saleyards</b>     |                               |                         |                                                  |
| Dipping (Agent & Private)       | 1068                          | 2915                    | 2480                                             |
| Inspection (Private)            | 289                           | 2205                    | 1227                                             |
| Consignment / Transit (Private) | 234                           | 1620                    | 841                                              |
| Weighed (Agent & Private)       | 758                           | 467                     | 1076                                             |
| Sold (Agent)                    | 846                           | 572                     | 1315                                             |
| Spray                           | 0                             | 0                       | 1                                                |
| <b>Nanango Dip Yard</b>         |                               |                         |                                                  |

| Stats Item    | Monthly<br>01/09/22– 30/09/22 | This month last<br>year | Year to date<br>Cumulative<br>01/07/22– 30/09/22 |
|---------------|-------------------------------|-------------------------|--------------------------------------------------|
| Cattle Dipped | 45                            | 0                       | 60                                               |

### Community Development

#### 2022/24 Black Summer Bushfire Recovery Grants Program

Department of Industry, Science, Energy and Resources

Department of the Prime Minister and Cabinet

| Project Name                       | Description                                      | Status                                                                                                                                                                                                                                                                                                   |
|------------------------------------|--------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Community Connection – Local Built | Recruitment of Officers                          | Local Business Resilience officer – Advertisement                                                                                                                                                                                                                                                        |
|                                    | Social Recovery and Resilience Investment Stream | Local Built Small grants – Round 1 opens 14 October 2022                                                                                                                                                                                                                                                 |
|                                    | Economic Recovery and Investment Stream          | Hub in the Pub – Completed, next session due in February 2023.<br><br>Business Accelerator Program – Grant Funding Agreement to KCCI for signing<br><br>Kingaroy CBD - Façade Improvement Program – stakeholder meetings<br><br>South Burnett Region – Façade Improvement Program – stakeholder meetings |
| Events                             | Time and Date                                    | Venue                                                                                                                                                                                                                                                                                                    |
| Grants information                 | 5pm – 7.30pm<br>10 October 2022                  | Kingaroy Town Hall                                                                                                                                                                                                                                                                                       |
| Grants information                 | 11am – 12.30pm<br>11 October 2022                | Blackbutt Town Hall                                                                                                                                                                                                                                                                                      |
| Grants information                 | 5pm – 6.30pm<br>11 October 2022                  | Nanango Cultural Centre                                                                                                                                                                                                                                                                                  |
| Grants information                 | 10am – 12.30pm<br>17 October 2022                | Proston Hall                                                                                                                                                                                                                                                                                             |
| Grants information                 | 5pm – 7.30pm<br>17 October 2022                  | Murgon Town Hall                                                                                                                                                                                                                                                                                         |
| Grants information                 | 18 October 2022<br>5pm – 7.30pm                  | Wondai Town Hall                                                                                                                                                                                                                                                                                         |
| Seniors Morning Tea                | 20 October 2022<br>9am – 11am                    | Kingaroy Town Common Hall                                                                                                                                                                                                                                                                                |
| Health and Community Expo          | 3 November 2022                                  | Kingaroy Town Hall                                                                                                                                                                                                                                                                                       |
| Community Furniture Cent Sale      | 19 November 2022                                 | Nanango Depot                                                                                                                                                                                                                                                                                            |

**2022/24 Resources Community Infrastructure Fund**

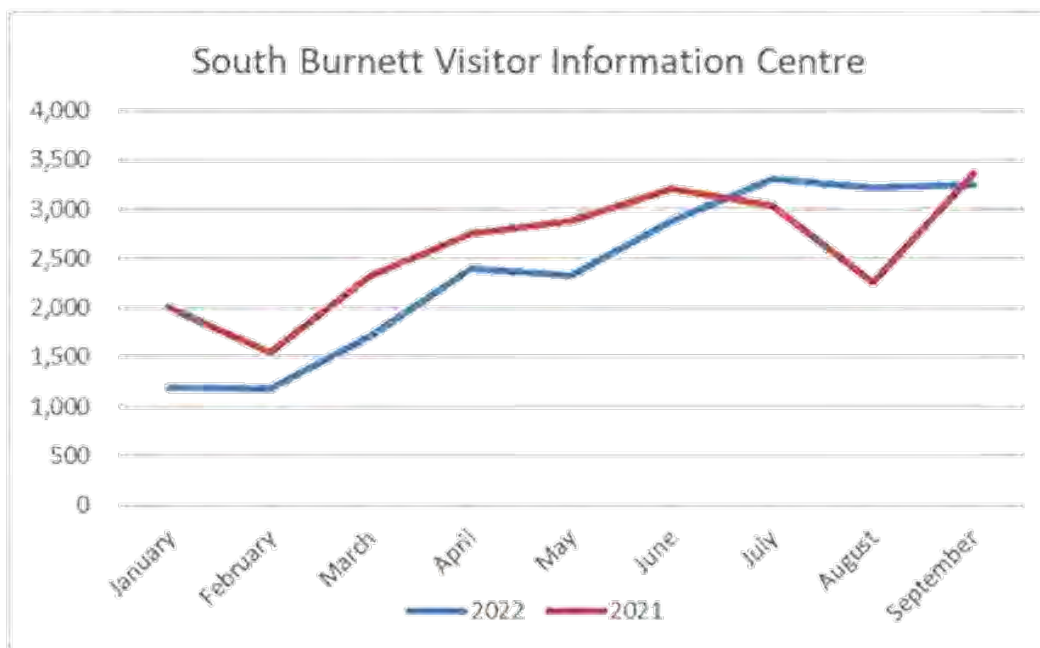
## Resources Community Infrastructure Fund – round 2

| Project Name                         | Description                                                    | Status                 |
|--------------------------------------|----------------------------------------------------------------|------------------------|
| Kingaroy Mental Health and Youth Hub | Construction of a mental health and youth building in Kingaroy | Waiting grant announce |

**LEASING**

| Item                                                                                                        | Description                                                                                                                          | Actions                                                                  |
|-------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------|
| Ringsfield House, Nanango                                                                                   | Advisory Committee                                                                                                                   | Nominations closed. Recommendations to Council                           |
| Area 21 – Kingaroy Aerodrome                                                                                | New site released by tender                                                                                                          | Letter of offer provided to tenderer.                                    |
| Shop 70 – Lamb Street Murgon                                                                                | Shop to be tendered and targeted to new start up business                                                                            | Lease provided to tenderer for signing                                   |
| Hivesville Progress Association Inc.                                                                        | Community project on Hivesville Park land.                                                                                           | Meeting with group completed. Request for additional meeting with group. |
| Proston Showground Reserve                                                                                  | Investigate and realign boundaries to support future growth and development of the site in conjunction with Proston community groups | Department of Resources to provide feedback                              |
| Proston Show Society                                                                                        | Request to lease caravan park                                                                                                        | Internal consultation                                                    |
| Kingaroy and District Tennis Association Inc.                                                               | Group wish to enter new lease                                                                                                        | Lease sent to group for signing                                          |
| Barambah District Aero Club                                                                                 | Renewal of Licences (x3)                                                                                                             | Licence agreement provided to group for signing                          |
| Farmland – Kingaroy Aerodrome                                                                               | Farmland offered for Lease                                                                                                           | Stakeholder meeting with Kingaroy Soaring Club                           |
| Support has been provided to Bloomin Blackbutt Avocado Festival, Nanango Show Society, Murgon Show Society. |                                                                                                                                      |                                                                          |

SB VIC Network Visitor Statistics



Visitor numbers have steadied for the month of September, however sales dropped from last month.

| Visitor Information Centres – Monthly Statistics 2022-2023 |                                                     |                                                     |                                                     |     |     |     |
|------------------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|-----------------------------------------------------|-----|-----|-----|
| 2021                                                       | Jul                                                 | Aug                                                 | Sep                                                 | Oct | Nov | Dec |
| Sales                                                      | K - \$6228<br>M - \$586<br>N - \$1060<br>W - \$4152 | K - \$8181<br>M - \$517<br>N - \$1125<br>W - \$4394 | K - \$6624<br>M - \$482<br>N - \$1082<br>W - \$5701 |     |     |     |
| Visitor Numbers                                            | K - 1596<br>M - 349<br>N - 604<br>W - 884           | K - 1455<br>M - 372<br>N - 636<br>W - 775           | K - 1220<br>M - 333<br>N - 735<br>W - 970           |     |     |     |
| Coach Tours                                                | K - 1<br>M - 0<br>N - 0<br>W - 0                    | K - 0<br>M - 0<br>N - 2<br>W - 0                    | K - 0<br>M - 0<br>N - 0<br>W - 0                    |     |     |     |
| Volunteer Numbers                                          | K - 17<br>M - 14<br>N - 14<br>W - 10                | K - 17<br>M - 15<br>N - 16<br>W - 11                | K - 76<br>M - 37<br>N - 57<br>W - 45                |     |     |     |
| Volunteer Hours                                            | K - 537<br>M - 217<br>N - 324<br>W - 234            | K - 537<br>M - 247<br>N - 316<br>W - 283            | K - 475<br>M - 172<br>N - 289<br>W - 227            |     |     |     |
| Days Open                                                  | K - 28<br>M - 27<br>N - 30<br>W - 30                | K - 27<br>M - 28<br>N - 30<br>W - 31                | K - 25<br>M - 24<br>N - 28<br>W - 29                |     |     |     |

## Drive Inland: Digital Campaigns

| CHANNEL                                            | STATUS   | URL                                                                                                                                       | AD NAME                   | IMPRESSIONS    | ENGAGEMENTS   |
|----------------------------------------------------|----------|-------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|----------------|---------------|
| <b>Taste South Burnett (July - September 2022)</b> |          |                                                                                                                                           |                           |                |               |
| Google Ads                                         | inactive | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | South Burnett Peanut Vans | 20,789         | 2,684         |
| Google Ads                                         | inactive | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | Little Italy Kingaroy     | 20,748         | 3,061         |
| Google Ads                                         | inactive | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | Kingaroy Gourmet Butcher  | 31,807         | 3,971         |
| Google Ads                                         | inactive | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | Farm 2 Fork Collective    | 44,543         | 5,652         |
| Google Ads                                         | inactive | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | Goomeri Bakey             | 18,932         | 2,372         |
| Google Ads                                         | inactive | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | Clovely Estate            | 27,715         | 2,954         |
| <b>Segment Total</b>                               |          |                                                                                                                                           |                           | <b>164,534</b> | <b>20,694</b> |
| Facebook Paid                                      | inactive | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | South Burnett Peanut Vans | 28,793         | 4,236         |
| Facebook Paid                                      | inactive | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | Little Italy Kingaroy     | 41,121         | 4,839         |
| Facebook Paid                                      | inactive | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | Kingaroy Gourmet Butcher  | 44,366         | 4,383         |
| Facebook Paid                                      | inactive | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | Farm 2 Fork Collective    | 36,125         | 3,635         |
| Facebook Paid                                      | inactive | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | Goomeri Bakey             | 27,280         | 4,480         |
| Facebook Paid                                      | inactive | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | Clovely Estate            | 25,492         | 2,898         |
| <b>Segment Total</b>                               |          |                                                                                                                                           |                           | <b>203,177</b> | <b>24,471</b> |
| Facebook Boosted                                   | inactive | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | South Burnett Peanut Vans | 13,217         | 6,590         |
| Facebook Boosted                                   | inactive | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | Little Italy Kingaroy     | 23,528         | 5,209         |
| Facebook Boosted                                   | inactive | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | Kingaroy Gourmet Butcher  | 32,069         | 5,490         |
| Facebook Boosted                                   | inactive | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | Farm 2 Fork Collective    | 22,064         | 5,234         |
| Facebook Boosted                                   | active   | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | Goomeri Bakey             | 38,611         | 7,225         |
| Facebook Boosted                                   | active   | <a href="https://driveinland.com.au/taste-south-burnett-on-australias-">https://driveinland.com.au/taste-south-burnett-on-australias-</a> | Clovely Estate            | 41,225         | 5,110         |
| <b>Segment Total</b>                               |          |                                                                                                                                           |                           | <b>170,714</b> | <b>34,858</b> |
| <b>Campaign Total</b>                              |          |                                                                                                                                           |                           | <b>538,425</b> | <b>80,023</b> |

\* Campaign was suspended for approximately 7 days in August



**From:** [Melanie Eastaugh](#)  
**To:** [Executive Services](#)  
**Subject:** [EXTERNAL] Visit South Burnett Newsletter  
**Date:** Thursday, 6 October 2022 9:20:17 AM

**Please be cautious**

This email originated outside of SBRC.

**September Wrap up: From the Committee!****'Conversation with Industry'**

David and Gloria from Visit South Burnett management committee attended the 'Conversation with Industry, workshop held mid-September in Toowoomba. This workshop was run in conjunction with Tourism Events Qld. (TEC) and Southern Qld. Country Tourism (SQCT). The workshop was opened by Minister Hinchliffe and the following speakers were –Nick Elliot – (Corporate Exec. TEQ) Qld. dominates market share of Australian Tourism – 28.2%, highest since 2005. Some of the challenges are health/social/political impacts. Highly competitive market, difficult to maintain, high domestic growth and staff shortages. Desired outcomes for 2023 are to maintain market share, keep brand/reputation, build strong relationships with industry, LTO's, be aware of consumer demand, provide events and experiences.

Peter Homan - (SQCT) - The Board and Structure at SQCT has been rearranged, now skills based. Destination Marketing based on tourist experience. Uses ATDW as an information source for planning. Upcoming projects are Food Trails, Decarbonisation Projects, Responsible Tourism and Tasting Trails.

Madison Tanner – TEQ Marketing - For 22/23 try to increase overseas tourists, build

confidence/trust. Attract working holiday makers. Slow/staggered return of international tourists. Aim to hold market share and maintain strong domestic focus.

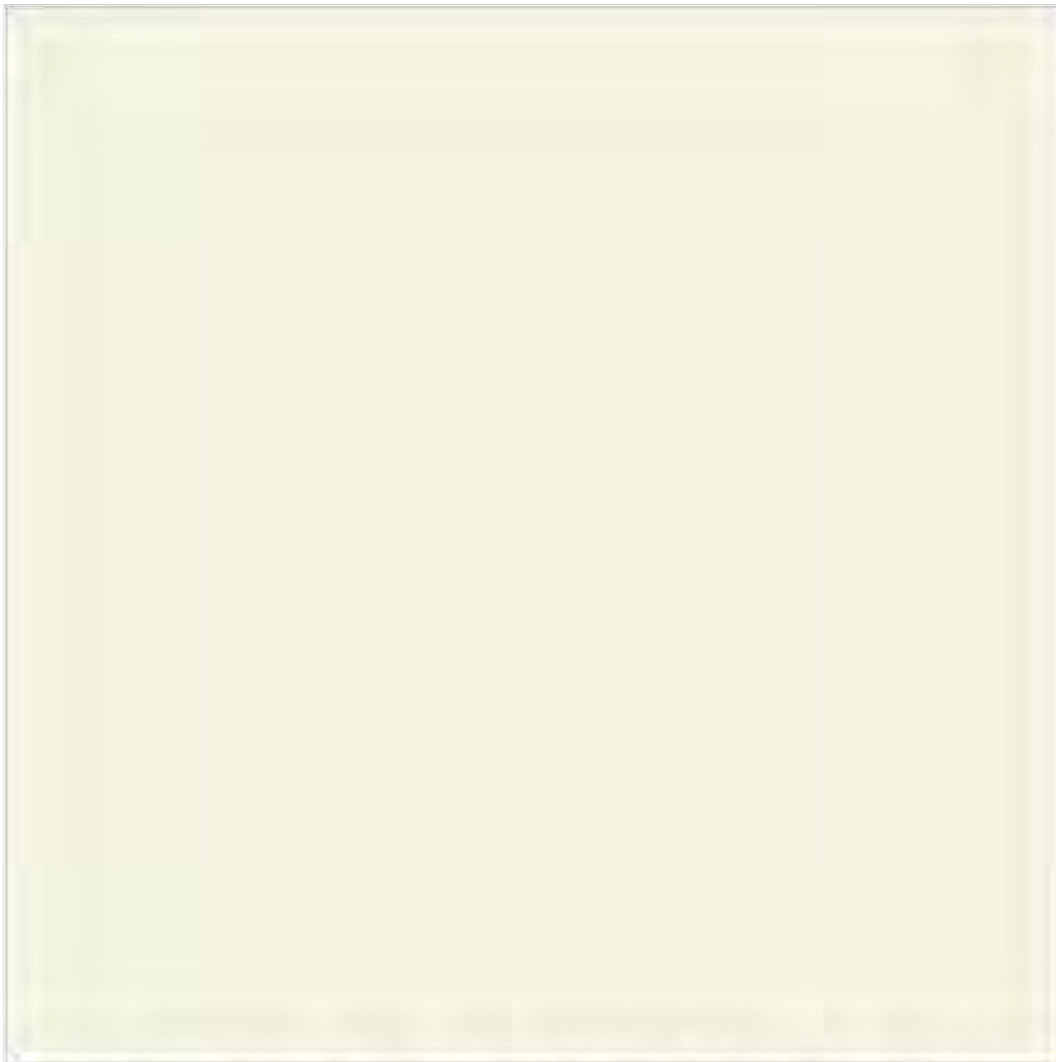
**Summer Campaign:** We're one month into our Spring campaign and are now working towards the Summer campaign. To be involved in the summer campaign and to appear on our special "Summer in the Burnett" landing page simply send in your special offers, unique experiences, packages and events that you are offering throughout December, January & February, to [visitsouthburnettevents@gmail.com](mailto:visitsouthburnettevents@gmail.com) or give us a call on 0455 494 741

Image 1: Conversation with industry

Image 2: Wondai Garden Expo

Image 3: Our Spring Campaign is underway- Bunya Mountains

## VSB Membership Renewal!



Renew your VSB membership to keep up to date on all things tourism!

Below are just some of the advantages of being a VSB Member:

- Feature spot on our [www.visitsouthburnett.com.au](http://www.visitsouthburnett.com.au) website
- Option to promote seasonal specials and events through Visit South Burnett
- One on one help with Digital Marketing including Facebook, Instagram & Tiktok
- Monthly Meet & Greet
- Monthly Newsletter
- Customised Workshops
- A voice in local tourism
- Access to customised surveys
- Industry advice & updates
- Discounted pricing across promotional material and other VSB members products & services.
- Direct access to your RTO

## Grants

### Building Resilient Tourism Infrastructure Fund

Queensland's tourism industry is highly vulnerable to disasters due to a dependence on natural assets and attractions. Impacts extend beyond immediate, direct or physical impacts and include the cancellation of forward bookings and future loss of trade, often as a result of incorrect assumptions. The Australian and Queensland Governments have jointly funded the \$7 million Tourism Recovery and Resilience package to provide targeted support to the tourism industry in affected areas, assisting them to recover from the impacts of extraordinary disaster events occurring in 2021–22 and build the long-term sustainability of tourism in these regions. Applications close 28th October 2022 To find out more or apply now -

<https://www.dtis.qld.gov.au/tourism/funds/resilient-tourism-infrastructure>

Image item



#### HAVE YOUR SAY ON BOATING FACILITIES

Maritime Safety Queensland (MSQ) is seeking feedback to assist the Queensland Recreational Boating Facilities Demand Forecasting Study 2022. By completing the survey, residents can influence boating facilities in the South Burnett.

The survey will help the Qld government and other agencies prioritise future projects and inform the way boating infrastructure is built.

The South Burnett Regional Council has four boat ramps with two each at Boondooma Dam and Bjelke-Petersen Dam. The consultant study will forecast the need for new and upgraded public recreational boating facilities in each Queensland Council area.

The survey opened for four weeks from Thursday 15 September 2022 and will close on Friday 14 October 2022. On completion the study will be available on the MSQ website.

The survey can be found at

Recreational Boating Facilities | Your say | Queensland Government ([getinvolved.qld.gov.au](http://getinvolved.qld.gov.au))

## Some Upcoming Events in September & October

### October

- Oktoberfest - Blackbutt Delights - 1st October
- Bjelke Petersen Dam Inland Fishing Classic - 1st - 2nd October
- Fiddler on the Roof - South Burnett Musical Comedy Society - 8th October
- 2022 Rob Thompson MEMorial Golf Day - Proston - 8th October
  - SMILE GALA - Kingaroy - 14th October
- Kingaroy Speedway - Season Opener - October 15th
  - Wondai Races - 15th October
- Heritage Waterhole Rocks - Nanango - 13th - 16th October
  - Bunya Red Farm Open Day - Kumbia - 16th October
- Multicultural Comedy Gala - Kingaroy Town Hall - 18th October
- Sue & Geoff's Country Music Campout - Wooroolin - 20th -22nd October
  - Motors 'n' Mochas - Kingaroy - 23rd October
- Family Fun Day - Yarraman Progress Association - 29th October

### November

- Murgon Music Muster - 2nd - 6th November
- Proston Car Rally & Burnouts - 5th - 6th November
- Chrissy Tree 4 U farm open - 5th November - 19th December
- Life Flight Gala Dinner - Kingaroy Town Hall - 5th November
- Back to Wooroolin - Time Capsule from 1972 - 12th November
  - Craft Fair - Blackbutt Memorial Hall - 11th -12th November
  - Bunya Red Farm Open Day - Kumbia - 20th November
- Christmas Pop up Shop - Kingaroy Regional Art Gallery - 25th November

### Local Markets:

- Kingaroy Friendship Markets - 3rd Saturday - Kingaroy Showgrounds

- Nanango Markets 1st Saturday - Nanango Showgrounds
  - Kumbia Markets 2nd Saturday - Bell St
- Wooroolin Community Markets 2nd Sunday - QCWA Building
  - Yarraman Markets Every Saturday - Toomey St Yarraman
    - Murgon CBD Markets 2nd Sunday – Lamb St Murgon
- Blackbutt Country Markets 3rd Sunday - Les Muller Park Coulson Street Blackbutt
  - Wondai Country Markets 4th Saturday - Coronation Park Wondai
    - Bunya Mountains Markets Last Sunday - Bunya Mountains
      - Hivesville Country Markets - Last Sunday
        - Proston - 3rd Saturday of the Month

**Do you have a special offer for our VSB members? Send it through to [visitsouthburnettevents@gmail.com](mailto:visitsouthburnettevents@gmail.com) or call Melanie on 0455 494 741**

## **Social Media Tip: New Look Business Profile on Facebook!**

According to Facebook the new Page experience is a way for you to manage your professional presence on Facebook. It can help you build your brand or business, grow your audience and connect with followers.

Basically it is now set up more like Instagram & TikTok where you sign into different profiles rather than different pages.

### **What's new for Pages?**

- A redesigned Page layout that's cleaner and more intuitive
- Easy switching and navigation between a public-facing Page and an individual profile. Manage your Page and profile separately.
- Seamless interactions with other public figures, brands and people via access to Feed: Follow other public figures, brands, and partners to create a Feed with topics that matter to you. Stay up to date and connect with people and content on your new Page

**Feed.**

- Your new Page Feed will be separate from your profile. You can follow different Pages and profiles to curate a unique experience for your Feed on the new Page. Anyone with full control will see this Feed.
- Actionable insights and more relevant notifications
- Updated Page Management tools: You can give others Facebook access or task access to manage the Page.

A couple of the advantages I've personally found:

1. You can post images and videos in the one post.
2. You can schedule posts more easily from your mobile.
3. You can update your cover photo from your mobile.
4. You can reply and engage as your "business" more easily from you mobile.
5. You can like other profiles as your business and see their content on your business profile feed.

If you need some help or have a question just give us a call on 0455 49 47 41 or email [tourismvsb@gmail.com](mailto:tourismvsb@gmail.com)

**[Download your social media content planner ↓](#)**



**7.4 ENVIRONMENT AND WASTE SERVICES OPERATIONAL UPDATE**

**File Number:** 12-10-2022

**Author:** Acting Manager Environment & Waste

**Authoriser:** Chief Executive Officer

**PRECIS**

Environment and Waste Services Update

**SUMMARY**

Environment and Waste Services Update

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**OFFICER'S RECOMMENDATION**

That the Environment and Waste Services Update be received for information.

**ATTACHMENTS**

- 1. Environment and Waste Operational Update**

## LIVEABILITY ENVIRONMENT &amp; WASTE OPERATIONAL UPDATE

Michael Lisle  
Acting Manager Planning & Environment

| Stats Item                                               | Monthly Comparative | Monthly        | Monthly Comparative | Financial Yr. to date Cumulative | Financial Yr. to date Cumulative Comparative |
|----------------------------------------------------------|---------------------|----------------|---------------------|----------------------------------|----------------------------------------------|
|                                                          | August 2021         | September 2022 | September 2021      | 1/7/2022 – 30/09/2022            | 1/7/2021 – 30/09/2021                        |
| <b>Waste</b>                                             |                     |                |                     |                                  |                                              |
| Waste Collection requests in total for this year to date | 97                  | 159            | 115                 | 373                              | 310                                          |
| General Waste Enquiries                                  | 52                  | 40             | 60                  | 167                              | 155                                          |
| Waste collection services conducted                      | 56914               | 57552          | 71265               | 186950                           | 185045                                       |
| <b>Animal Registrations</b>                              |                     |                |                     |                                  |                                              |
| New Animal Registrations                                 | 106                 | 55             | 88                  | 200                              | 347                                          |
| <b>CRM</b>                                               |                     |                |                     |                                  |                                              |
| Animal to animal attack                                  | 10                  | 2              | 2                   | 18                               | 18                                           |
| Animal to person attack                                  | 1                   | 4              | 4                   | 11                               | 11                                           |
| Animal management                                        | 172                 | 120            | 139                 | 369                              | 493                                          |
| drum MUSTER requests                                     | 1                   | 0              | 0                   | 3                                | 4                                            |
| Environmental Enquiries                                  | 31                  | 43             | 24                  | 91                               | 76                                           |
| General Local Law, unsightly, signage                    | 17                  | 25             | 17                  | 48                               | 46                                           |
| Overgrown allotments                                     | 11                  | 21             | 13                  | 61                               | 37                                           |
| Abandoned vehicles                                       | 6                   | 5              | 2                   | 13                               | 11                                           |
| Parking enquiries                                        | 9                   | 4              | 3                   | 15                               | 17                                           |

|                                                |    |    |    |    |     |
|------------------------------------------------|----|----|----|----|-----|
| Public Health Customer requests                | 19 | 28 | 23 | 79 | 50  |
| <b>Enforcements</b>                            |    |    |    |    |     |
| Abandoned Vehicles                             | 0  | 0  | 0  | 0  | 0   |
| Animal investigations                          | 9  | 9  | 15 | 35 | 38  |
| Animal investigations (finalised)              | 9  | 2  | 15 | 14 | 38  |
| Declared Dog (current)                         | 0  | 0  | 0  | 0  | 0   |
| Environmental                                  | 0  | 0  | 0  | 0  | 0   |
| Impounded Dogs                                 | 15 | 21 | 25 | 61 | 67  |
| Impounded Cats                                 | 23 | 37 | 15 | 85 | 61  |
| Overgrown                                      | 7  | 3  | 79 | 25 | 94  |
| <b>Infringements</b>                           |    |    |    |    |     |
| Animals                                        | 32 | 17 | 27 | 66 | 289 |
| Non-comply of a Compliance Notice              | 2  | 0  | 2  | 0  | 5   |
| Abandoned vehicles                             | 0  | 0  | 0  | 0  | 0   |
| <b>Applications for Licences and Approvals</b> |    |    |    |    |     |
| Excess Animal Applications                     | 0  | 1  | 0  | 3  | 0   |
| Animal Keeping Application – Kennel/cattery    | 0  | 0  | 0  | 0  | 0   |
| Change of Food Licensee Applications           | 3  | 3  | 3  | 6  | 6   |
| Environmental Authority Applications received  | 0  | 0  | 0  | 0  | 0   |
| Footpath Applications Annual                   | 1  | 1  | 1  | 1  | 2   |
| Footpath Applications Short term               | 6  | 5  | 5  | 7  | 12  |
| Market Stall Application                       | 0  | 0  | 0  | 7  | 0   |
| New Fixed Food Business                        | 1  | 3  | 3  | 4  | 4   |

|                                          |   |   |   |   |   |
|------------------------------------------|---|---|---|---|---|
| Licence Applications                     |   |   |   |   |   |
| Non-Profit Food Applications             | 0 | 1 | 1 | 6 | 1 |
| Personal Appearance Licence Applications | 0 | 0 | 0 | 0 | 0 |
| Private Water Samples Applications       | 0 | 0 | 0 | 1 | 0 |
| Temporary Food Applications              | 0 | 0 | 0 | 7 | 0 |

| <b>State Waste Levy Stats</b>                   | <b>July 2022</b> | <b>August 2022</b> | <b>Financial Yr. to date Cumulative 1/7/22 - 31/08/22</b> |
|-------------------------------------------------|------------------|--------------------|-----------------------------------------------------------|
| <b>Waste</b>                                    |                  |                    |                                                           |
| Kingaroy MSW Tonnes Disposed to Landfill        | 540.39           | 548.61             | 1089                                                      |
| Kingaroy Commercial Tonnes Disposed to Landfill | 323.73           | 422.41             | 746.14                                                    |
| <b>Murgon MSW Tonnes Disposed to Landfill</b>   |                  |                    |                                                           |
| Murgon Commercial Tonnes Disposed to Landfill   | 4.87             | 3.69               | 8.56                                                      |
| <b>Wondai MSW Tonnes Disposed to Landfill</b>   |                  |                    |                                                           |
| Wondai Commercial Tonnes Disposed to Landfill   | 9.02             | 11.29              | 20.31                                                     |
| Nanango MSW Tonnes Disposed to Landfill         | 418.43           | 423.88             | 842.31                                                    |
| Nanango Commercial Tonnes Disposed to Landfill  | 14.84            | 66.19              | 81.03                                                     |
| Total Domestic Waste Levy                       | 126116.32        | 131454.4           | 257570.72                                                 |
| Total Commercial Waste Levy                     | 31016.48         | 44315.04           | 75331.52                                                  |
| Total Waste Levy Payment Remitted               | 157132.8         | 175769.44          | 332902.24                                                 |

**7.5 UPDATE ON HEAD TO HEALTH CO-DESIGN****File Number:** 12-10-2022**Author:** Coordinator Youth Mental Health**Authoriser:** Chief Executive Officer**PRECIS**

Update on the findings of the Co-design panel for the South Burnett Head to Health

**SUMMARY**

Darling Downs and West Moreton PHN has received funding to establish Head to Health adult mental health services in the region.

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**OFFICER'S RECOMMENDATION**

That the report be received for information

**FINANCIAL AND RESOURCE IMPLICATIONS**

NIL

**LINK TO CORPORATE/OPERATIONAL PLAN**

OPL/31 Advocate for and pursue opportunities for mental health and suicide prevention initiatives and projects that support community wellbeing.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Council is participating as a stakeholder in the Head to Health Co-design panel.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

NIL

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

NIL

**ASSET MANAGEMENT IMPLICATIONS**

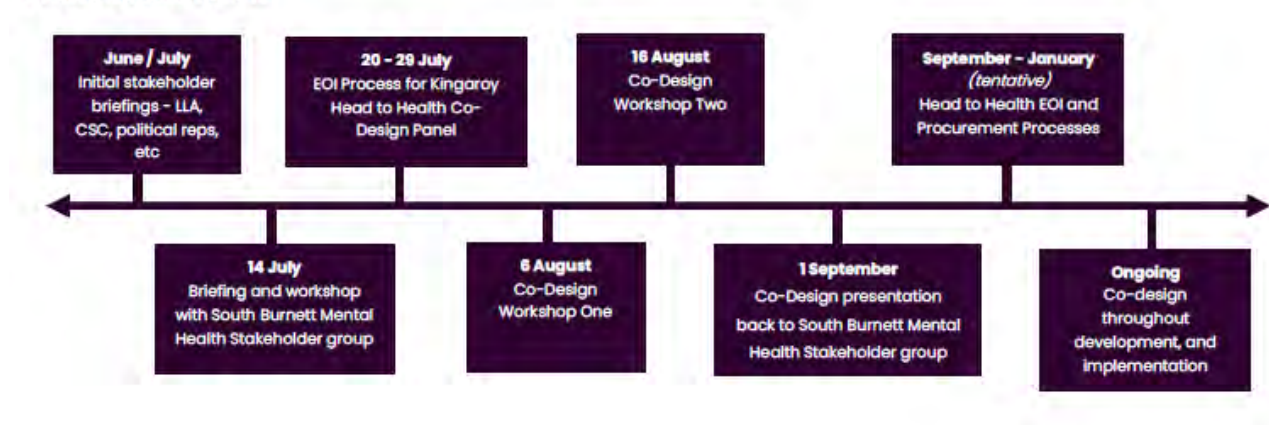
NIL

**REPORT****Background**

Darling Downs West Moreton PHN (DDWMPHN) identified an opportunity to partner with community stakeholders in the South Burnett Region to participate in the co-design process to ensure that local feedback was provided to the development of the Head to Health Satellite.

The co-design process ensures that the service provider will have the relevant service provision and capacity to meet community expectations. PHN has identified a strong inter-agency group that has been critical in driving advocacy and system improvement in the region. This group in which Council is an active participant has been a significant supportive factor for this group.

## Process overview



### Extract of the Co-design recommendations:

1. The successful provider understands the nuances, challenges and strengths of community
2. Understanding of the local demographic and SEIFA index
3. Ensuring access to data and consistent phone numbers, acknowledging that areas within the community have limited internet and telephone coverage.
4. There is geographic isolation in the region with transport a significant challenge.
5. The region has a highly diverse local people who
  - a. Identify as Aboriginal and Torres Strait Islander, particularly in the nearby community of Cherbourg
  - b. Identify as LGBTIQ+
  - c. Are farmers and professionals
  - d. Are from single parent families
6. There are significant challenges in the region including poverty and socio-economic disadvantage which ripple across social determinants of health, including homelessness. Other local needs identified include family support, chronic disease and pain management and alcohol and other drugs.
7. There is a strong community spirit and many existing connection points that the services need to be proactively partner and embedded within to help promote service awareness
8. The service should be aware of the intricacies working within a small community, including confidentiality, stigma, and risks associated with mental health support.
9. The service model should have both in house and partnered services with clear pathways for Alcohol and Other Drugs, Suicide prevention and aftercare, Housing and Homelessness, Domestic and family violence and family supports.
10. Incorporation of non-clinical, empowering, wrap-around support options including “drop in for a chat”, support people who are illiterate, drop-in spaces for peer supporters to assist people to read, respond to emails letters for other services such as Centrelink.
11. Support to complete Blue card applications.

## ATTACHMENTS

### 1. Co-design summary

# Kingaroy Head to Health Satellite Co-Design Panel findings

## Background and context

Darling Downs and West Moreton PHN (DDWMPHN) has received funding to establish Head to Health adult mental health services in our region, including a Head to Health satellite in Kingaroy. Head to Health adult mental health centres and satellites will operate in identified regions, to provide welcoming, low stigma, soft entries to engagement with services through assessment, triage, warm referrals, and immediate, short- and medium-term mental health support, particularly for people who may be experiencing crisis or significant distress.

The Department of Health and Aged Care has provided guidance to support the development, implementation, and delivery of Head to Health centres and satellites. This guidance outlines the core service model requirements as well as encouraging a relatively high degree of flexibility for PHNs to work with local communities to ensure that services are closely attuned and responsive to local needs.

With this flexibility in mind, DDWMPHN identified the opportunity to undertake a co-design process in the Kingaroy region, to ensure that local feedback is steering the development of the Head to Health Satellite from the beginning. This approach will therefore involve co-design both prior to service procurement, to ensure that co-design is informing the procurement approach and specifications that the selected provider will need to demonstrate their capacity against, and throughout the service implementation and establishment phase. It is also anticipated that community consultation will continue throughout the life of the service in the form of a consumer/community reference group.

A key, local asset underpinning this approach is that in the Kingaroy region, there is a strong inter-agency group that has been critical in driving advocacy and system improvement for the region. This group has worked closely together for many years, and has made significant progress together, including around advocacy for Head to Health services in their region. Working closely with this group has been a significant supportive factor for this co-design process.

## Process overview



## Co-Design Recommendations

The following sections outline the key co-design findings that need to be included in the tender for the Kingaroy Head to Health satellite.

### Local profile and nuances

- It is crucial that the successful provider understands the unique nuances, challenges, and strengths in the Kingaroy community. A local **demographic profile** will be provided in the Tender which overlays SEIFA data with geographical disbursement
- **Technology and connectivity** are challenging for many people locally, including phone and internet coverage, and access to data and consistent phone numbers
- There is a lot of **geographic isolation** in the region, and transport is a significant challenge for many. This is particularly the case for the many people who live in the small towns around Kingaroy
- Kingaroy is a highly **diverse** community, with local people who
  - Identify as Aboriginal and Torres Strait Islander, particularly in the nearby community of Cherbourg
  - Identify as LGBTIQ+
  - Are farmers and professionals
  - Are from single-parent families
- **Poverty and socio-economic disadvantage** are significant challenges in the region, which ripple across many social determinants of health, including homelessness. Other local needs include family support, chronic disease and pain management, and alcohol and other drugs
- There is a strong community spirit and many **existing connection points** that the service needs to proactively partner and embed within to help promote service awareness and engagement
- The service should also be aware of the intricacies of working in a small community, including confidentiality, stigma, and risks associated with mental health support (e.g. farmers and firearms licensing)

### Service Model

- In-house and partnered **services**, with clear referral pathways for supports including:
  - Alcohol and Other Drugs
  - Suicide prevention and aftercare
  - Housing and homelessness
  - Domestic and family violence
  - Family supports



- There is a need for a wide range of **non-clinical**, empowering, wrap-around support options, including:
  - Drop-in for a cup of tea and a chat
  - Support for people who are illiterate – drop-in spaces for peer supporters to assist people to read and respond to letters and emails, particularly for wrap-around services, e.g. Centrelink
  - Justice of the Peace on-site, and staff trained to support with Blue Card applications
- **Connectors** and partnerships with welcoming services and community champions to support better access to other local community services, such as Centrelink
- Strong **partnerships** across the local sector – HHS, private providers, GPs, etc
- Local system leader in system **coordination** and cohesion
  - Partnership-centred, and linked with inter-agency
  - Central point of service information – waitlists and service availability
  - Streamlining of inter-agency intake processes and forms, and consent and information sharing protocols and processes
- The service model should increase **community empowerment**, including for:
  - The local workforce
    - Alleviate workforce availability challenges – build the peer workforce
    - Mitigating strategies for lack of specialist workforce – explore GP payment, supported telehealth to specialists and allied health
    - Clinical supervision for CPD points
  - Community members – stigma reduction and mental health education
- Peer support workers and lived experience at the front door
- Strong, applied **clinical governance**
  - Confidentiality across individual and group supports
  - Peer workforce including appropriate support and supervision
  - Trauma-informed care
- Good **technological/digital infrastructure** to enable access to supported telehealth services
- **Diverse** support options
  - Diversity in support staff genders
  - Group and individual support options
  - Wide range of wellbeing activities, e.g. yoga, art/pet/music therapy
  - Mixed support modalities – text messaging, online, and face-to-face support

- Reach-out and consideration of solutions for appointment transport – partnered transport service, outpost model, etc
- Culturally appropriate services
- Young adult, non-clinical activities, including group activities, and LGBTIQ+ groups
- Commitment to ongoing **consultation** through consumer/community reference group
- Proactive support for family members and **carers**
- Appropriate **operating hours**
  - After hours support – i.e. farmers
  - Operating 7 days a week, including evenings, nights, and weekends
- Easy and open **re-engagement** pathways as needed

#### Site Location

- Co-location is required as there is no funding available for builds or fit-outs, but ideal features include:
  - Being in town but safely tucked away
  - Away from the hospital – stigma and parking issues
  - Not in a residential area
- Selection of co-located service is critical to engagement
  - Non-clinical service – cafés, community garden, neighbourhood centre, etc

#### Site Design

- Lack of capital funding is expected to limit site design options, but ideal characteristics might include:
  - Clinical room for GPs
  - Groups and individual spaces
  - Family waiting spaces and facilities for parents with babies
  - Outdoor spaces
  - Kitchen eating areas
  - Low sensory space
  - Discrete entrances
  - Local Aboriginal and Torres Strait Islander artwork developed through genuine partnership
- Co-design name, language, and messaging – not a mental health or wellbeing centre

**7.6 RINGSFIELD HOUSE ADVISORY COMMITTEE RECOMMENDATIONS****File Number:** 12-10-2022**Author:** Coordinator Youth Mental Health**Authoriser:** Chief Executive Officer**PRECIS**

Recommendations for the volunteer community members of the Ringsfield House Advisory Committee.

**SUMMARY**

An expressions of interest process was undertaken to engage the community to volunteer for the Ringsfield House Advisory Committee for the purpose of determining the strategic direction of Ringsfield House.

**OFFICER'S RECOMMENDATION**

That the Committee recommend to Council that:

1. Simone Kucyk is appointed as the Booking and Event coordinator
2. Irene Suzanne (Sue) Wallis is appointed as the Volunteer Manager
3. Rebecca Bayntun is appointed as the Museum Curator

**FINANCIAL AND RESOURCE IMPLICATIONS**

The membership of the committee are volunteers, any resources required to support the committee to complete their objectives will be provided through operational funds.

**LINK TO CORPORATE/OPERATIONAL PLAN**

OPL/22 Establish Develop and support a South Burnett Regional Council Ringsfield House Advisory Committee.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Council presented an information session on 29 August 2022 in which 18 people attended.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

NIL

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

The Committee will be administered in accordance with the endorsed terms of reference.

**ASSET MANAGEMENT IMPLICATIONS**

Council will continue to provide support to the repairs and maintenance of the facility.

**REPORT**

Background

A management model analysis for the different approaches for managing non-traditional council owned facilities was provided to Council's Community Standing Committee in March 2021. The report recommended the development of an Advisory Committee to establish an avenue in which the community could provide recommendations to Council on the future direction of the House.

The Terms of Reference were endorsed by Council in July 2022 and an expression of interest period was open from 10 August 2022 and closed on 9 September 2022.

Three (3) nominations were received with some nominee's offering to participate in multiple functions.

Simone Kucyk nominated as the Booking and Event coordinator

Irene Suzanne (Sue) Wallis nominated as the Volunteer Manager or Booking Event Coordinator

Rebecca Bayntun nominated as the Museum Curator or Garden Advisor

Three positions remain vacant including Garden Advisor, Market and Tourist Advisor, Social Service/Community Development Advisor.

Under the Terms of Reference Council's CEO, General Manager of Liveability, and Manager of Community and Lifestyle are appointed as ex-officio members.

The committee's key performance indicators will be to develop a strategic plan, a business plan, and promote patronage through community partners.

## **ATTACHMENTS**

**Nil**

**7.7 BACONFEST - INKIND SUPPORT**

**File Number:** 12-10-2022

**Author:** General Manager Liveability

**Authoriser:** Chief Executive Officer

**PRECIS**

Baconfest in-kind support

**SUMMARY**

Details of the in-kind support provided to Baconfest

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**OFFICER'S RECOMMENDATION**

That the report be received.

**BACKGROUND**

Councillor Duff has requested Information the cost of in-kind support provided by Council to this year's Baconfest.

Council In-kind support totalled \$6,802.92.

Breakdown attached.

**ATTACHMENTS**

- 1. Baconfest In-kind Support 2022**

Task Transaction (Enquiry)

| Period     | Document Date       | Trans Type | Resource Group Code                    | Resource Code | Amount 1        |
|------------|---------------------|------------|----------------------------------------|---------------|-----------------|
| 2          | 22/08/2022 12:00 AM | Actual     | ASSET HIRE                             | 0001527       | 110.00          |
| 2          | 22/08/2022 12:00 AM | Actual     | ASSET HIRE                             | 0002008       | 180.00          |
| 2          | 22/08/2022 12:00 AM | Actual     | ASSET HIRE                             | 0002019       | 156.00          |
| 2          | 18/08/2022 12:00 AM | Actual     | ASSET HIRE                             | 0002045       | 45.00           |
| 2          | 19/08/2022 12:00 AM | Actual     | ASSET HIRE                             | 0002049       | 208.00          |
| 2          | 21/08/2022 12:00 AM | Actual     | ASSET HIRE                             | 0002049       | 156.00          |
| 2          | 01/08/2022 12:00 AM | Actual     | ASSET HIRE                             | 0005448       | 45.00           |
| 2          | 22/08/2022 12:00 AM | Actual     | ASSET HIRE                             | 0005448       | 30.00           |
| 2          | 01/08/2022 12:00 AM | Actual     | ASSET HIRE                             | 0005487       | 57.90           |
| 2          | 22/08/2022 12:00 AM | Actual     | ASSET HIRE                             | 0005487       | 48.25           |
| 2          | 18/08/2022 12:00 AM | Actual     | ASSET HIRE                             | 0005514       | 15.00           |
| 2          | 16/08/2022 12:00 AM | Actual     | ASSET HIRE                             | 0005521       | 45.00           |
| 2          | 01/08/2022 12:00 AM | Actual     | ETXPUR                                 | 0000155325    | 168.18          |
| 2          | 22/08/2022 12:00 AM | Actual     | ETXPUR                                 | 0000156362    | 227.27          |
| 3          | 31/08/2022 12:00 AM | Actual     | ETXPUR                                 | 0000157295    | 260.08          |
| 3          | 12/09/2022 12:00 AM | Actual     | ETXPUR                                 | 0000157562    | 180.00          |
| 2          | 01/08/2022 12:00 AM | Actual     | ETXPUR                                 | 63552         | -168.18         |
| 2          | 01/08/2022 12:00 AM | Actual     | ETXPUR                                 | 63552         | 168.18          |
| 2          | 01/08/2022 12:00 AM | Actual     | ETXPUR                                 | 63552         | -168.18         |
| 2          | 01/08/2022 12:00 AM | Actual     | ETXPUR                                 | 63552         | 168.18          |
| 2          | 16/08/2022 12:00 AM | Actual     | LAB100                                 | 15            | 89.54           |
| 2          | 16/08/2022 12:00 AM | Oncost     | LAB100                                 | 15            | 44.63           |
| 2          | 18/08/2022 12:00 AM | Actual     | LAB100                                 | 15            | 29.85           |
| 2          | 18/08/2022 12:00 AM | Oncost     | LAB100                                 | 15            | 14.88           |
| 2          | 19/08/2022 12:00 AM | Actual     | LAB100                                 | 15            | 29.85           |
| 2          | 19/08/2022 12:00 AM | Oncost     | LAB100                                 | 15            | 14.88           |
| 2          | 18/08/2022 12:00 AM | Actual     | LAB100                                 | 15            | 34.25           |
| 2          | 18/08/2022 12:00 AM | Oncost     | LAB100                                 | 15            | 17.06           |
| 2          | 19/08/2022 12:00 AM | Actual     | LAB100                                 | 15            | 29.46           |
| 2          | 19/08/2022 12:00 AM | Oncost     | LAB100                                 | 15            | 14.46           |
| 2          | 22/08/2022 12:00 AM | Actual     | LAB100                                 | 15            | 117.85          |
| 2          | 22/08/2022 12:00 AM | Oncost     | LAB100                                 | 15            | 57.83           |
| 2          | 22/08/2022 12:00 AM | Actual     | LAB100                                 | 15            | 97.73           |
| 2          | 22/08/2022 12:00 AM | Oncost     | LAB100                                 | 15            | 47.95           |
| 2          | 22/08/2022 12:00 AM | Actual     | LAB100                                 | 15            | 111.69          |
| 2          | 22/08/2022 12:00 AM | Oncost     | LAB100                                 | 15            | 54.81           |
| 2          | 19/08/2022 12:00 AM | Actual     | LAB100                                 | 17            | 0.00            |
| 2          | 19/08/2022 12:00 AM | Oncost     | LAB100                                 | 17            | 0.00            |
| 2          | 22/08/2022 12:00 AM | Actual     | LAB100                                 | 17            | 43.08           |
| 2          | 22/08/2022 12:00 AM | Oncost     | LAB100                                 | 17            | 21.14           |
| 2          | 01/08/2022 12:00 AM | Actual     | LAB100                                 | RGAN          | 93.96           |
| 2          | 01/08/2022 12:00 AM | Oncost     | LAB100                                 | RGAN          | 46.11           |
| 2          | 01/08/2022 12:00 AM | Actual     | LAB100                                 | RGAN          | 89.54           |
| 2          | 01/08/2022 12:00 AM | Oncost     | LAB100                                 | RGAN          | 43.94           |
| 2          | 22/08/2022 12:00 AM | Actual     | LAB100                                 | RGAN          | 78.30           |
| 2          | 22/08/2022 12:00 AM | Oncost     | LAB100                                 | RGAN          | 38.42           |
| 2          | 01/08/2022 12:00 AM | Actual     | LAB100                                 | RLAB          | 85.05           |
| 2          | 01/08/2022 12:00 AM | Oncost     | LAB100                                 | RLAB          | 41.73           |
| 2          | 22/08/2022 12:00 AM | Actual     | LAB100                                 | RLAB          | 71.79           |
| 2          | 22/08/2022 12:00 AM | Oncost     | LAB100                                 | RLAB          | 35.23           |
| 2          | 22/08/2022 12:00 AM | Actual     | LAB100                                 | RLAB          | 69.80           |
| 2          | 22/08/2022 12:00 AM | Oncost     | LAB100                                 | RLAB          | 34.25           |
| 2          | 01/09/2022 12:00 AM | Actual     | LAB100                                 | RPLT          | 86.15           |
| 2          | 01/08/2022 12:00 AM | Oncost     | LAB100                                 | RPLT          | 42.27           |
| 2          | 01/08/2022 12:00 AM | Actual     | LAB100                                 | RPLT          | 70.87           |
| 2          | 01/08/2022 12:00 AM | Oncost     | LAB100                                 | RPLT          | 34.78           |
| 2          | 22/08/2022 12:00 AM | Actual     | LAB100                                 | RPLT          | 86.15           |
| 2          | 22/08/2022 12:00 AM | Oncost     | LAB100                                 | RPLT          | 42.27           |
| 2          | 20/08/2022 12:00 AM | Actual     | LAB202                                 | 15            | 134.31          |
| 2          | 20/08/2022 12:00 AM | Actual     | LAB202                                 | 15            | 132.59          |
| 2          | 20/08/2022 12:00 AM | Actual     | LAB202                                 | 15            | 125.65          |
| 2          | 20/08/2022 12:00 AM | Actual     | LAB202                                 | 15            | 125.65          |
| 2          | 20/08/2022 12:00 AM | Actual     | LAB202                                 | 17            | 129.23          |
| 2          | 20/08/2022 12:00 AM | Actual     | LAB203                                 | 15            | 205.52          |
| 2          | 21/08/2022 12:00 AM | Actual     | LAB203                                 | 17            | 170.09          |
| 2          | 21/08/2022 12:00 AM | Actual     | LAB451.1                               | 17            | 17.46           |
| 2          | 21/08/2022 12:00 AM | Actual     | LAB451.1                               | 17            | 4.37            |
| <b>136</b> |                     |            |                                        |               | <b>4,938.12</b> |
|            |                     |            | Waste Expenses                         |               |                 |
|            |                     |            | Weekly rental fee of 2 x 10m3 x 1 week |               | 108.00          |
|            |                     |            | Skip Drop off                          |               | 164.00          |
|            |                     |            | 5x collection                          |               | 820.00          |
|            |                     |            | Disposal fees                          |               | 772.80          |
|            |                     |            |                                        |               | <b>1864.8</b>   |
|            |                     |            |                                        |               | <b>6,802.92</b> |

## 8 PORTFOLIO - DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING

### 8.1 DEVELOPMENT SERVICES AND COMMUNITY & SOCIAL HOUSING PORTFOLIO REPORT

**File Number:** 12-10-2022  
**Author:** Councillor  
**Authoriser:** Chief Executive Officer

#### PRECIS

Development Services and Community & Social Housing Portfolio Report

#### SUMMARY

Cr Schumacher presented her Development Services and Community & Social Housing Portfolio Report to Council.

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#### OFFICER'S RECOMMENDATION

That Cr Schumacher's Development Services and Community & Social Housing Portfolio Report to Council be received for information.

#### Development Services

##### Planning / Building:

The planning team received 107 customer requests recorded (as of 1/10/22) and 5 pre-lodgement meetings were held in September. The following Planning applications received.

- Material Change of Use (MCU) – 4 development applications
  - Use of a secondary dwelling for short-term accommodation
  - Extension to educational establishment
  - Showroom
  - Proposed dwelling house
- Reconfiguration of a Lot (RAL) – 6 development applications:
  - Extension to currency period
  - Boundary Realignment (2 lots into 2 lots)
  - Reconfiguration of a lot (1 lot into 2 lots)
  - Reconfiguration of a lot (1 lot into 31 lots)
  - Subdivision to create long term lease for wind turbines
  - Reconfiguration of a lot (1 lot into 2 lots)
- 1 application was received for the Development Incentive Scheme.

##### Amendment to Planning Scheme:

On 26 September 2022 Council received a pause notice from Department of State Development, Infrastructure, Local Government and Planning under the Minister's Guidelines and Rules. The timeframe is paused for 20 business days and will restart on 26 October 2022. The use of the pause period allows the Department to conduct an effective state interest review.

##### Amendment to Queensland *Planning Regulation 2017*

An amendment to the *Planning Regulation 2017* commenced on 26 September 2022 in relation to secondary dwellings. This amendment removes the restriction of how members of household live together and should not be considered in a planning assessment of how land is used. The changes will provide a state-wide consistency in the way a dwelling and secondary dwelling may be occupied.

Therefore, for any new secondary dwelling you will still be required to contact Council's planning team to determine if you need a development approval for a secondary dwelling as this has not changed. Also, the changes do not remove the requirement to obtain any relevant development approvals such as building approvals, or requirements under other legislation such as in relation to fire safety.

### **Community & Social Housing**

Council continues to support the development of affordable housing in the region. In the December 2021 General Council meeting, Council resolved to offer four properties to the housing provider, Regional Housing Ltd Regional Housing Ltd for future development under the Queensland Government's Queensland Housing Investment Growth Initiative (QHIGI). The vacant residential parcel of land located at 27B Kingaroy Street, Kingaroy, was transferred to Regional Housing Ltd in late September to build much needed affordable housing. This is the first project to progress in the region under QHIGI.

### **ATTACHMENTS**

**Nil**



**8.2 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE**

**File Number:** 12-10-2022

**Author:** Acting Manager Environment & Waste

**Authoriser:** General Manager Liveability

**PRECIS**

Planning and Land Management Operational Update.

**SUMMARY**

Planning and Land Management Operational Update.

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**OFFICER'S RECOMMENDATION**

That the Planning and Land Management Operational update be received for information.

**BACKGROUND**

Nil

**ATTACHMENTS**

- 1. Planning & Land Management Operational Update**

**LIVEABILITY – PLANNING & LAND MANAGEMENT OPERATIONAL UPDATE**

**Michael Lisle**  
Acting Manager Environment & Planning

**Private Certification YTD Report on Subcategories  
Period 01-Jul-2022 to 30-Sep-2022**

| Application Type | Total     |
|------------------|-----------|
| AltPoolFnc       | 0         |
| BudgetAcc        | 0         |
| CAP              | 0         |
| Class1&10a       | 7         |
| Class1&10b       | 0         |
| Class10a         | 30        |
| Class10a&b       | 0         |
| Class10b         | 2         |
| Class1a          | 24        |
| Class1b          | 1         |
| Class2           | 0         |
| Class3           | 0         |
| Class4           | 0         |
| Class5           | 0         |
| Class6           | 1         |
| Class7           | 1         |
| Class8           | 0         |
| Class9           | 1         |
| Class9a          | 0         |
| Class9b          | 0         |
| Class9c          | 0         |
| FarmShed         | 1         |
| IssChgClas       | 0         |
| Remove           | 1         |
| Restump          | 0         |
| RetainWall       | 0         |
| SACouncilP       | 0         |
| SASStatePro      | 0         |
| SignSatDsh       | 0         |
| SpecStruct       | 0         |
| SwimPool         | 0         |
| TempStruct       | 0         |
| <b>Total</b>     | <b>68</b> |

**Planning Applications YTD Report on Subcategories  
Period 01-Jul-2022 to 30-Sep-2022**

| Application Type | Total     |
|------------------|-----------|
| QEXC             | 0         |
| QMCU             | 10        |
| QOPW             | 3         |
| QPOS             | 10        |
| QRAL             | 15        |
| QSPS             | 0         |
| LLTempHome       | 1         |
| <b>Total</b>     | <b>39</b> |

**Plumbing Applications YTD Report on Subcategories  
Period 01-Jul-2022 to 30-Sep-2022**

| Application Type | Total      |
|------------------|------------|
| AmendPrmt        | 0          |
| BackFlow         | 0          |
| CASC             | 0          |
| DomNoSewer       | 41         |
| DomSewer         | 11         |
| Form4            | 0          |
| HSTP             | 48         |
| Inspect          | 0          |
| OtherBuild       | 6          |
| TMV              | 0          |
| <b>Total</b>     | <b>106</b> |

**Building Applications YTD Report on Subcategories  
Period 01-Jul-2022 to 30-Sep-2022**

| Application Type | Total      |
|------------------|------------|
| AltPoolFnc       | 0          |
| BidMatters       | 0          |
| BudgetAcc        | 0          |
| CAP_Bid          | 0          |
| Class1&10a       | 4          |
| Class1&10b       | 0          |
| Class10a         | 57         |
| Class10a&b       | 0          |
| Class1a          | 24         |
| Class1b          | 1          |
| Class2           | 0          |
| Class3           | 0          |
| Class4           | 0          |
| Class5           | 0          |
| Class6           | 2          |
| Class7           | 2          |
| Class8           | 1          |
| Class9           | 4          |
| DesignSite       | 9          |
| DwellReloc       | 9          |
| FarmShed         | 1          |
| FireSafety       | 0          |
| IssChgClas       | 0          |
| Remove           | 5          |
| ReRoof           | 0          |
| ResService       | 0          |
| Restump          | 1          |
| RetainWall       | 0          |
| SACouncilP       | 0          |
| SASStatePro      | 0          |
| SignSatDsh       | 0          |
| SpecStruct       | 0          |
| SwimPool         | 5          |
| TempStruct       | 0          |
| <b>Total</b>     | <b>123</b> |

|                                                                                             | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | TOTAL |
|---------------------------------------------------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| <b>Comparison of Development Applications 2019/2020, 2020/2021, 2021/2022 and 2022/2023</b> |     |     |     |     |     |     |     |     |     |     |     |     |       |
| <b>Period 01-Jul-2022 to 30-Sep-2022</b>                                                    |     |     |     |     |     |     |     |     |     |     |     |     |       |
| <b>Planning Applications</b>                                                                |     |     |     |     |     |     |     |     |     |     |     |     |       |
| 2019/2020                                                                                   | 3   | 8   | 8   | 10  | 6   | 3   | 1   | 3   | 5   | 5   | 6   | 6   | 64    |
| 2020/2021                                                                                   | 8   | 3   | 9   | 2   | 4   | 9   | 1   | 1   | 6   | 5   | 10  | 4   | 62    |
| 2021/2022                                                                                   | 11  | 6   | 8   | 11  | 4   | 4   | 3   | 13  | 12  | 10  | 15  | 12  | 109   |
| 2022/2023                                                                                   | 17  | 4   | 18  | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 39    |
| <b>Building Applications</b>                                                                |     |     |     |     |     |     |     |     |     |     |     |     |       |
| 2019/2020                                                                                   | 38  | 51  | 35  | 33  | 32  | 6   | 38  | 35  | 20  | 20  | 23  | 33  | 364   |
| 2020/2021                                                                                   | 37  | 34  | 41  | 42  | 44  | 27  | 37  | 55  | 43  | 39  | 48  | 42  | 489   |
| 2021/2022                                                                                   | 40  | 41  | 44  | 43  | 36  | 24  | 36  | 37  | 34  | 28  | 43  | 35  | 441   |
| 2022/2023                                                                                   | 42  | 46  | 37  | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 125   |
| <b>Private Certification Applications</b>                                                   |     |     |     |     |     |     |     |     |     |     |     |     |       |
| 2019/2020                                                                                   | 24  | 16  | 12  | 25  | 17  | 21  | 11  | 15  | 8   | 18  | 14  | 14  | 195   |
| 2020/2021                                                                                   | 18  | 15  | 59  | 31  | 24  | 10  | 14  | 28  | 28  | 17  | 21  | 18  | 283   |
| 2021/2022                                                                                   | 32  | 21  | 21  | 15  | 22  | 17  | 14  | 27  | 24  | 17  | 22  | 25  | 257   |
| 2022/2023                                                                                   | 22  | 30  | 17  | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 69    |
| <b>Plumbing Applications</b>                                                                |     |     |     |     |     |     |     |     |     |     |     |     |       |
| 2019/2020                                                                                   | 32  | 20  | 21  | 21  | 21  | 15  | 24  | 14  | 24  | 11  | 19  | 26  | 248   |
| 2020/2021                                                                                   | 23  | 26  | 17  | 43  | 30  | 23  | 22  | 30  | 31  | 21  | 27  | 14  | 307   |
| 2021/2022                                                                                   | 27  | 34  | 30  | 30  | 22  | 17  | 19  | 19  | 24  | 27  | 28  | 22  | 299   |
| 2022/2023                                                                                   | 19  | 42  | 45  | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 106   |

|                                     | Jul    | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Total |
|-------------------------------------|--------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| <b>Plan Certs</b>                   |        |     |     |     |     |     |     |     |     |     |     |     |       |
| 2019/20                             | 3      | 4   | 7   | 1   | 8   | 2   | 1   | 6   | 0   | 2   | 7   | 1   | 42    |
| 2020/21                             | 4      | 5   | 4   | 4   | 4   | 4   | 5   | 3   | 5   | 3   | 2   | 11  | 54    |
| 2021/22                             | 7      | 5   | 10  | 7   | 4   | 6   | 3   | 6   | 12  | 35  | 9   | 4   | 108   |
| 2022/23                             | 5      | 6   | 7   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 18    |
| <b>Build certs</b>                  |        |     |     |     |     |     |     |     |     |     |     |     |       |
| 2019/20                             | 36     | 28  | 28  | 41  | 25  | 22  | 32  | 34  | 22  | 17  | 40  | 50  | 375   |
| 2020/21                             | 55     | 48  | 37  | 65  | 32  | 49  | 53  | 65  | 76  | 63  | 67  | 69  | 679   |
| 2021/22                             | 66     | 72  | 53  | 66  | 62  | 41  | 51  | 63  | 60  | 37  | 34  | 54  | 659   |
| 2022/23                             | 47     | 54  | 32  | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 133   |
| <b>Pool Compliance</b>              |        |     |     |     |     |     |     |     |     |     |     |     |       |
| 2019/20                             | 0      | 0   | 0   | 1   | 0   | 0   | 1   | 0   | 1   | 1   | 2   | 0   | 6     |
| 2020/21                             | 2      | 0   | 0   | 1   | 0   | 0   | 1   | 0   | 0   | 0   | 0   | 0   | 4     |
| 2021/22                             | 0      | 0   | 2   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 1   | 0   | 3     |
| 2022/23                             | 1      | 1   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 2     |
| <b>Plumbing Certs</b>               |        |     |     |     |     |     |     |     |     |     |     |     |       |
| 2019/20                             | 6      | 8   | 10  | 6   | 13  | 2   | 7   | 9   | 7   | 5   | 9   | 12  | 94    |
| 2020/21                             | 6      | 10  | 10  | 18  | 16  | 10  | 17  | 11  | 18  | 13  | 13  | 21  | 163   |
| 2021/22                             | 17     | 20  | 22  | 19  | 8   | 9   | 11  | 8   | 14  | 10  | 6   | 11  | 155   |
| 2022/23                             | 13     | 11  | 7   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 31    |
| <b>Planning customer requests</b>   |        |     |     |     |     |     |     |     |     |     |     |     |       |
| 2019/20                             | 51     | 37  | 34  | 36  | 40  | 22  | 36  | 32  | 42  | 26  | 42  | 60  | 458   |
| 2020/21                             | 77     | 83  | 79  | 80  | 73  | 55  | 61  | 79  | 91  | 61  | 73  | 83  | 895   |
| 2021/22                             | 96     | 112 | 116 | 101 | 92  | 59  | 82  | 93  | 125 | 103 | 117 | 123 | 1219  |
| 2022/23                             | 101    | 134 | 108 | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 343   |
| <b>Developer Incentive Requests</b> |        |     |     |     |     |     |     |     |     |     |     |     |       |
| 2020/21                             | 0      | 0   | 0   | 0   | 0   | 0   | 0   | 1   | 5   | 0   | 1   | 0   | 7     |
| 2021/22                             | 0      | 0   | 1   | 0   | 0   | 1   | 0   | 0   | 1   | 9   | 1   | 6   | 19    |
| 2022/23                             | 0      | 2   | 1   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 3     |
| <b>Building customer requests</b>   |        |     |     |     |     |     |     |     |     |     |     |     |       |
| 2019/20                             | 68     | 76  | 68  | 71  | 61  | 36  | 76  | 61  | 45  | 64  | 61  | 84  | 771   |
| 2020/21                             | 74     | 79  | 86  | 85  | 90  | 66  | 84  | 99  | 86  | 86  | 82  | 81  | 998   |
| 2021/22                             | 117    | 149 | 91  | 94  | 85  | 63  | 95  | 89  | 100 | 90  | 95  | 94  | 1162  |
| 2022/23                             | 78     | 110 | 102 | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 290   |
| <b>Plumbing customer requests</b>   |        |     |     |     |     |     |     |     |     |     |     |     |       |
| 2019/20                             | 7      | 11  | 5   | 9   | 6   | 6   | 5   | 4   | 6   | 3   | 12  | 22  | 96    |
| 2020/21                             | 24     | 12  | 13  | 23  | 19  | 4   | 8   | 8   | 22  | 12  | 11  | 14  | 170   |
| 2021/22                             | 26     | 19  | 13  | 12  | 23  | 16  | 14  | 13  | 18  | 16  | 20  | 15  | 205   |
| 2022/23                             | Page 3 | 15  | 16  | 15  | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 46    |

### **8.3 POLICIES TO SUPPORT THE DEVELOPMENT APPLICATION AND ASSESSMENT PROCESS**

**File Number:** 12.10.2022

**Author:** Acting Manager Environment and Planning

**Authoriser:** Chief Executive Officer

#### **PRECIS**

This report presents to Council the following policies

- 1) Pre-Lodgement Development Application Meetings, and
- 2) Planning and Development Councillor Briefing Sessions

These policies have been developed to improve probity and awareness of roles and responsibilities of prospective applicants, staff, and elected representatives during the development application and assessment process.

#### **SUMMARY**

Currently Council provides a pre-lodgement meeting service, however prospective applicants may be unclear as to what information is required of them and uncertain as to what outcomes the meeting will offer.

Furthermore, the roles and responsibilities of parties during the pre-lodgement, application and assessment processes require clarification. Parties referring to prospective applicants and their consultant/s, Council staff, and elected representatives.

The above aspects have been addressed by the proposed policies.

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#### **OFFICER'S RECOMMENDATION**

That Council note the report for information and that:

- 1) The draft Pre-Lodgement Development Application Meetings Policy be submitted to a future Liveability, Governance and Finance Standing committee meeting after consultation through the Corporate Governance Framework: and
- 2) The draft Planning and Development Councillor Briefing Sessions Policy be submitted to a future Liveability, Governance and Finance Standing meeting after consultation through the Corporate Governance Framework.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

It is proposed to offer the pre-lodgement meeting service at no cost as provided at is provided at present. While this has an immediate impact to staff resources it will be offset by the anticipated improvement in quality of development applications. More detailed and comprehensive applications will likely reduce assessment timeframes. This process has operated successfully and is a positive step in the assessment process for both Council's development staff and applicants alike.

The proposed Planning and Development Councillor Briefing Sessions will also impact staff resources. The monthly meetings will involve senior staff including the Chief Executive Officer, General Manager Liveability and Manager Environment and Planning. However, these sessions will

greatly aid Councillor awareness and understanding of the development applications that are required to be assessed by planning staff. This will benefit elected representatives when considering these developments for approval.

### **LINK TO CORPORATE/OPERATIONAL PLAN**

GR8 Support and advocate for appropriate growth and development with responsive planning schemes, processes, customer service and other initiatives.

OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making.

OR9 Develop a continuous improvement, customer focused culture led by the senior management team and underpinned by an effective performance setting, monitoring and evaluation system.

### **COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Internal communication only with Planning and Development staff and attendees of the Liveability Standing Committee Meeting, 14 September and Council's General Meeting, 28 September.

### **LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

The *Local Government Act 2009* prescribes several principles which Local Governments are to abide by to ensure accountability, effectiveness, efficiency, and sustainability.

The principles include, but aren't limited to:

- Transparent and effective processes,
- Delivery of effective services, and
- Good governance.

The endorsement of policies relating to pre-lodgement development application meetings and Councillor briefing sessions is needed to satisfy the above principles.

Further to the above, Mayors and Councillors must make open, transparent decisions and ensure strong governance and accountability as per the *Code of Conduct for Councillors in Queensland*.

The Code of Conduct states that the conduct of a Councillor is misconduct if the conduct "*Adversely affects, directly or indirectly, the honest and impartial performance of the Councillor's functions or exercise of the Councillor's powers*". It could be argued that Councillor involvement in pre-lodgement activities with prospective applicants may be seen as indirectly affecting their honest and impartial performance.

The *Local Government Act 2009* clearly distinguishes between the roles and responsibilities of Councillors and Council employees. Councillors are responsible for strategic vision and planning for the future of the South Burnett region, to deliver outcomes for their community. The Chief Executive Officer and senior staff are responsible for operational matters and overseeing the work done by staff.

### **ASSET MANAGEMENT IMPLICATIONS**

NIL

**REPORT**

Council, at its General Meeting on 28 September, resolved to;

- 1) Conduct a monthly briefing session be scheduled between Councillors and the Environment and Planning team to provide information about planning and development activities underway and to assist Councillors in learning and understanding more about planning and development processes commencing in November 2022.
- 2) That the Chief Executive Officer chair these briefings.
- 3) Develop a policy about the conduct of planning briefings is brought back to Council.

This resolution resulted from discussions at the Liveability Standing Committee Meeting held on 14 September 2022.

The proposed policy relating to the Environment and Planning Councillor Briefing Sessions has been developed in response to part 3) of Council's resolution.

The proposed policy relating to Pre-Lodgement Development Application Meetings has been developed to further clarify the roles and responsibilities of applicants and their consultant/s, Council staff and elected representatives prior to lodgement of an application.

**Conclusion**

The endorsement of the two (2) proposed policies will greatly improve probity to Council's processes and provide clarity to roles and responsibilities.

Furthermore, pre-lodgement meetings will greatly improve the quality of development applications being lodged, which should reduce assessment periods, and Councillor briefings will greatly aid Councillor awareness of developments occurring within the region.

**ATTACHMENTS**

1. **DRAFT - Pre Lodgement Meetings**
2. **DRAFT - Planning and Development Councillor Briefing Sessions**



POLICY CATEGORY - NUMBER: XXX  
POLICY OWNER: XXX

ECM ID: XXX  
ADOPTED:

## Pre-Lodgement Development Application Meetings

**NOTE:** Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council’s intranet or by contacting Council’s Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

### Table of Contents

|                                |   |
|--------------------------------|---|
| 1. POLICY STATEMENT .....      | 1 |
| 2. SCOPE .....                 | 1 |
| 3. GENERAL INFORMATION .....   | 1 |
| 4. DEFINITIONS .....           | 3 |
| 5. LEGISLATIVE REFERENCE ..... | 3 |
| 6. RELATED DOCUMENTS .....     | 3 |
| 7. NEXT REVIEW .....           | 3 |
| 8. VERSION CONTROL .....       | 3 |

### 1. POLICY STATEMENT

The objective of this policy is to identify protocols for Pre-Lodgement Development Application meetings (“pre lodgement meetings”) to ensure probity and awareness of roles and responsibilities of applicants, staff, and elected representatives.

Council acknowledges that it has an obligation to ensure that the exercise of its regulatory power is carried out consistently and without bias.

Furthermore, elected representatives acknowledge that they must make open, transparent decisions and ensure strong governance and accountability.

Council’s values are committed to servicing the community with Honesty, Respect, Accountability, Integrity, and Unity.

### 2. SCOPE

This Policy is applicable to development requiring approval as per South Burnett Regional Council’s (Council’s) Planning Scheme. This development may include, but is not limited to, multi-dwelling developments, subdivisions, commercial or industrial developments and the like.

This Policy does not relate to development approvals for building works.

### 3. GENERAL INFORMATION

#### 3.1. What is a Pre-Lodgement Meeting?

Council is committed to proactively engage with developers and the community to ensure that the planning framework protects and plans for our unique communities and guides future growth and prosperity.

A pre-lodgement meeting is a meeting between a prospective applicant and Council’s development staff to discuss a development proposal prior to the formal lodgement of a development application.



A pre-lodgement meeting provides a prospective application with the opportunity to discuss and receive feedback from Council offers on the technical aspects of a development proposal following a preliminary assessment of submitted plans and documents detailing the proposal.

### 3.2. Meeting Participants

Meeting participants will include the prospective applicant and their consultant/s, development staff and as required, specialist Council staff and/or state referral agencies.

Elected representatives will be kept informed of prospective developments at monthly Planning workshops. Senior staff will attend these workshops, to respond to any queries that Councillors may have.

### 3.3. What are Pre-Lodgement Meetings Intended to do?

Pre-lodgement meetings are intended to:

- Confirm applicable Council requirements (planning scheme, policy requirements, etc.).
- Identify Council information requirements (additional technical studies or information that should be lodged with the subsequent development application).
- Identify the level of assessment and other approvals that may be required.
- Identify the need for the subsequent development application to be referred to other agencies.
- Identify potential design, engineering, environmental and landscaping matters, and explore potential solutions.
- Provide clarity about the assessment process and typical timeframes.
- Assist in expediting the assessment process, through the provision of a comprehensive application.
- Provide an indication of the appropriateness of the proposal.
- Provide accurate, reliable, constructive advice.

Pre-lodgement meetings are not intended to:

- Provide a detailed assessment of the proposed development.
- Determine the likely outcome of the ensuing assessment process.
- Provide a detailed compliance assessment of the development proposal against applicable planning scheme codes or other Council policy instruments.

### 3.4. Information Required

The pre-lodgement meeting request form (Appendix A) must be completed accurately, and where possible provide clear concept plans attached, indicating the proposed development and topics/issues for discussion.

Concept plans must show the location of all physical structures, such as buildings and landscaping, and site features such as pathways and slopes.

Plans need to be drawn to scale with the scale clearly marked.

### 3.5. Requesting a Pre-Lodgement Meeting

Before requesting a pre-lodgement meeting, the prospective applicant should first contact Council's development staff to discuss the proposal and to confirm whether a pre-lodgement meeting is necessary.

If it is determined that a pre-lodgement meeting should take place, a completed application form is to be submitted by the prospective applicant. The form is to be accompanied by site

plans/elevations/concept plans and any other relevant material and can be accepted by via email, post or over the counter at a Customer Service Centre.

If the application is deemed to be incomplete, contact will be made with the prospective applicant requesting the information required.

Following receipt of a completed application, the prospective applicant will be contacted to schedule a meeting within ten (10) business days, subject to the availability of staff.

### 3.6. Outcomes

A pre-lodgement meeting is not intended to determine application outcomes or pre-empt referral agency assessment outcomes, as a final determination can only be made following lodgement of an application.

It is important to note that other issues not identified at pre-lodgement meetings may still emerge during the consideration of an application once it has been lodged.

Pre-lodgement meetings are intended to provide guidance and advice to streamline the development assessment process, and help with questions regarding land uses, development proposals, planning and engineering matters including infrastructure, and preparing well-made development applications.

### 3.7. Fees

There is no fee for a pre-lodgement meeting. Council provides this service for free.

## 4. DEFINITIONS

Nil

## 5. LEGISLATIVE REFERENCE

Nil

## 6. RELATED DOCUMENTS

Nil

## 7. NEXT REVIEW

As prescribed by legislation.

## 8. VERSION CONTROL

| Version | Revision Description  | Approval/Adopted Date   | ECM Reference |
|---------|-----------------------|-------------------------|---------------|
| 1       | Development of policy | [Date Approved/Adpoted] | XX            |

Mark Pitt PSM  
CHIEF EXECUTIVE OFFICER



POLICY CATEGORY - NUMBER: XXX  
 POLICY OWNER: XXX  
 ECM ID: XXX  
 ADOPTED:

## Planning and Development Councillor Briefing Sessions

**NOTE:** Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate Services Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

### Table of Contents

|                                |   |
|--------------------------------|---|
| 1. POLICY STATEMENT .....      | 1 |
| 2. SCOPE .....                 | 1 |
| 3. GENERAL INFORMATION .....   | 1 |
| 4. DEFINITIONS .....           | 4 |
| 5. LEGISLATIVE REFERENCE ..... | 5 |
| 6. RELATED DOCUMENTS .....     | 5 |
| 7. NEXT REVIEW .....           | 5 |
| 8. VERSION CONTROL .....       | 5 |

### 1. POLICY STATEMENT

The purpose of this policy is to establish guidelines for the conduct of non-decision-making Planning and Development briefing sessions, which creates an opportunity for:

- Councillors and staff to obtain and exchange information; and,
- Councillors to better inform themselves as to:
  - The implementation of previous decisions of Council,
  - The ongoing operations of Council,
  - Matters coming before future Council meetings, and
  - Matters raised for possible inclusion in Council meetings.

### 2. SCOPE

This policy is applicable to Planning and Development matters only and applies to all Councillors and Council staff

### 3. GENERAL INFORMATION

#### 3.1. Policy Statement

Transparent meeting procedures underpin representative democracy and ensure public confidence in Council's decision-making processes. Planning and Development Briefing Sessions are intended to provide a valuable opportunity for Councillors to ask questions and seek clarification of information.

This Policy provides direction and leadership to Councillors and staff on the intent and conduct of Planning and Development Briefing Sessions.

### 3.2. Intent

- 3.2.1. Planning and Development Briefing Sessions provide Councillors opportunity to discuss, and question matters directly with staff, and to discuss issues that may not normally be raised at General Meetings of Council.
- 3.2.2. The principal functions of the Briefing Sessions are to:
- Share information,
  - Provide staff the opportunity to advise Councillors of their professional opinion and intended recommendations on matters,
  - Provide Councillors with the opportunity to seek clarification on matters,
  - Provide updates prior to a General Meeting of Council,
  - Provide an opportunity for the Chief Executive Officer and staff to address any Councillor questions and provide additional information,
  - Receive information from external parties assisting Council including referral agencies and consultants, etc.
- 3.2.3. Planning and Development Briefing Sessions are not for the purpose of debating issues, building consensus positions, or otherwise discharging Council's deliberative and decision-making functions. In particular, but without limitation, at Planning and Development Briefing Sessions:
- Any dialogue or discussion must be focused on identifying areas of ambiguity, seeking clarification, and communicating additional information,
  - Formal decisions or informal decisions are not to be made,
  - Debate or discussion between Councillors which results in consensus building is not to be conducted,
  - Councillors need to comply with their responsibilities under the *Local Government Act 2009* and the *Local Government Regulation 2012* and must refrain from consensus building or participating in the formation of decisions; and
  - The chair of the Planning and Development Briefing Session must warn Councillors when they are approaching 'consensus building' or 'persuasive discussion'.
- 3.2.4. Any matters raised in a Planning and Development Briefing Session which require a Council decision will be reported included on the agenda of a future meeting of Council for determination.
- 3.2.5. The Planning and Development Briefing Sessions are not formal meetings of Council and are not open to the public.
- 3.2.6. Whilst no decisions are made during Planning and Development Briefing Sessions, compliance with Sec. 3.7. of this Policy is intended to reduce the risk of Councillors with prescribed conflicts of interest or declarable conflicts of interest directing, influencing, attempting to influence, or discussing a matter with another person who will be participating in a Council decision relating to the matter in breach of section 150EZ of the *Local Government Act 2009*.

### 3.3. Schedule

- 3.3.1. Planning and Development Briefing Sessions shall be held monthly.
- 3.3.2. In the event of there being no business listed on the agenda for a Planning and Development Briefing Session, the session will not convene, and the Chief Executive Officer shall advise Councillors of the cancellation as soon as practicable.
- 3.3.3. The Chief Executive Officer may call Planning and Development Briefing Sessions as necessary for emergent matters.

### **3.4. Participants**

- 3.4.1. Planning and Development Briefing Sessions are to be attended by all Councillors, the Chief Executive Officer, the General Manager Liveability, Manager of Environment and Planning, and where necessary, staff who have expertise in relation to an item on the agenda.
- 3.4.2. While no quorum is required for a Briefing Session, if more than half of the Councillors indicate an intention not to attend a Planning and Development Briefing Session, the Chief Executive Officer may cancel or postpone the Planning and Development Briefing Session, having regard to the matters to be raised at the Briefing Session.
- 3.4.3. External persons may attend Planning and Development Briefing Sessions upon invitation from the Chief Executive Officer. If an external person (for example a consultant, contractor, or guest) is to be present at the Planning and Development Briefing Session, the person's name, title, and company shall be included next to the relevant item on the agenda for the Planning and Development Briefing Session.
- 3.4.4. An external person who will be attending a Planning and Development Briefing Session shall only be present at the Planning and Development Briefing Session during discussion of the agenda item which their name appears next to on the agenda.

### **3.5. Chairperson**

- 3.5.1. The Chief Executive Officer shall chair the Planning and Development Briefing Sessions. If the Chief Executive Officer is not present, the General Manager Liveability shall chair the Planning and Development Briefing Session.
- 3.5.2. The chairperson shall assume responsibility for the good governance and order of the meeting. The chairperson is responsible for determining the order of business of the agenda.

### **3.6. Administration**

- 3.6.1. A Councillor wishing to place an item on the agenda for a future Planning and Development Briefing Session must apply in writing to the Chief Executive Officer, at least fifteen (15) Business Days before the day of the proposed Planning and Development Briefing Session. This timeframe is to enable Officers to provide the necessary background information and context to allow Councillors to have all the relevant information available to them relating to the matter at the Planning and Development Briefing Session.
- 3.6.2. The Chief Executive Officer will notify the Councillor in writing as to the date determined for the matter to be raised at a Planning and Development Briefing Session at least five (5) Business Days before the Planning and Development Briefing Session is to be conducted.
- 3.6.3. The Chief Executive Officer may deny a Councillor's request under section 3.6.1. of this Policy if the matter:
  - a) has already been adequately dealt with,
  - b) is currently being dealt with at an operational level,
  - c) is already on the current agenda,
  - d) is already planned to be included on a future agenda, or
  - e) does not relate to Council or its local government area.
- 3.6.4. The Chief Executive Officer will notify the Councillor in writing within five (5) Business Days if the request has been denied, stating the reason as to why the request has been denied.

- 3.6.5. For each agenda item for a Planning and Development Briefing Session, the agenda shall state the title of the item, the name of the Officer who will lead the discussion and whether a report is attached.
- 3.6.6. The agenda for a Planning and Development Briefing Session will be distributed at least two (2) Business Days prior to the Planning and Development Briefing Session.
- 3.6.7. Minutes of a Planning and Development Briefing Session will not be recorded as Planning and Development Briefing Sessions are an informal meeting and no decisions are taken. However, notes for the benefit of staff may be recorded.
- 3.6.8. Some matters raised during Planning and Development Briefing Sessions may be appropriately identified as confidential by the Chief Executive Officer. Council's policies dealing with confidential information will apply to confidential information raised at a Planning and Development Briefing Session.

### 3.7. Conflicts of Interest

- 3.7.1. Prior to a matter being raised at a Planning and Development Briefing Session, Councillors must declare to the Planning and Development Briefing Session whether they have a prescribed conflict of interest or declarable conflict of interest (as is defined in the *Local Government Act 2009*) in relation to the matter.
- 3.7.2. A Councillor with a prescribed conflict of interest or declarable conflict of interest must not participate in the Planning and Environment Briefing Session in relation to that matter.
- 3.7.3. The Chief Executive Officer will keep a record of the declarations made under Sec. 3.7.1. of this Policy.

### 3.8. Councillor Interactions with Prospective Applicants and Applicants

- 3.8.1. Councillors are unable to attend Pre-Lodgement Development Application Meetings due to their operational nature.
- 3.8.2. Should a Councillor choose to meet with a prospective applicant or applicant, they:
- Must not become involved in operational matters relating to the application,
  - Provide an emailed summary of the meeting to the Chief Executive Officer for inclusion on the agenda of the next available Planning and Development Briefing Session.

### 3.9. Breaches of this Policy

- 3.9.1. A breach of Council's policies and procedures, including this Policy, by a Councillor is 'inappropriate conduct' as defined in the *Local Government Act 2009*, which will be dealt with in accordance with the *Local Government Act 2009*.

## 4. DEFINITIONS

**Planning and Development Briefing Session:** An informal, non-decision-making forum, meeting, session or gathering of Councillors and staff convened by the Chief Executive Officer to be informed of matters relating to Planning and Development, including development application and approval statistics, development application progress reports, etc.

**Business Day:** A Day other than a Saturday or Sunday, or a public holiday, upon which banks are open for business in the South Burnett region.

**Staff:** Employees of Council.

**Prospective Applicant:** A party who has expressed an intention to lodge a development application.

**Applicant:** A party who has lodged a development application.

**5. LEGISLATIVE REFERENCE**

*Human Rights Act 2019*  
*Local Government Act 2009*

**6. RELATED DOCUMENTS**

Code of Conduct for Councillors in Queensland

**7. NEXT REVIEW**

This Policy is to be reviewed if any of the following occur:

- a) The related information is amended/replaced, or
- b) Other circumstances as determined from time to time by the Council.

**8. VERSION CONTROL**

| Version | Revision Description  | Approval/Adopted Date   | ECM Reference |
|---------|-----------------------|-------------------------|---------------|
| 1       | Development of policy | [Date Approved/Adpoted] | XX            |

Mark Pitt PSM  
**CHIEF EXECUTIVE OFFICER**

Date:

## 8.4 LGAQ HOUSING ACTION PLAN

**File Number:** 12.10.2022

**Author:** General Manager Liveability

**Authoriser:** Chief Executive Officer

### PRECIS

LGAQ Housing Action Plan

### SUMMARY

Details of the Local Government Association of Qld (LGAQ) 6-point housing action plan.

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### OFFICER'S RECOMMENDATION

That the report be received for information

### BACKGROUND

The Mayor has requested details of the LGAQ's 6-point housing action plan being brought to the October Liveability Standing Community Meeting for the information of council and community.

The LGAQ released a *six-point action plan (copy attached)* in February this year, calling for State and Federal Government support to help councils address the housing crisis.

This included support to unlock abandoned, unused and empty properties and a national housing summit.

#### **Summary LGAQ Six Point Plan**

1. A National Housing Summit to create a national housing strategy with all levels of government, industry and community groups;
2. Quadrupling investment in social housing with an extra \$4.8 billion over four years;
3. Extending the First Home Owners' Grant to existing dwellings, renovations and refurbishment;
4. Unlocking abandoned, unused and empty properties;
5. An extra \$100 million a year for five years in Closing the Gap funding for Indigenous communities; and
6. \$200 million over four years to help councils develop and implement innovative housing partnerships.

### ATTACHMENTS

1. LGAQ Housing Action Plan



# LOCAL GOVERNMENT HOUSING ADVOCACY PLAN LET'S CONQUER QUEENSLAND'S HOUSING CRISIS



A six-point action plan from Queensland local government to begin conquering the housing crisis.

On behalf of Queensland's 77 local councils, the Local Government Association of Queensland is calling on State and Federal governments to agree to the following:

- ▶ **Convene a National Housing Summit** and prepare a new national housing strategy in partnership with all levels of government as well as industry and community groups.
- ▶ **Quadruple capital investment in social housing in Queensland** by allocating a further \$4.8 billion over four years to increase social housing supply in areas of need.
- ▶ **Extend the First Home Owners' Grant** to be available for the purchase of any new dwelling, any existing dwelling and for the renovation and refurbishment of existing housing stock.
- ▶ **Unlock abandoned, unused and empty properties** in Queensland to increase existing housing supply.
- ▶ **Commit to Closing the Gap** and reduce overcrowding in remote and discrete Aboriginal and Torres Strait Islander communities by allocating \$100 million per year for five years to increase housing supply.
- ▶ **Invest \$200 million over four years** to assist councils to develop and implement innovative housing partnerships.

#QLDHousingCrisis  
[lgaq.asn.au/qld-housing-crisis](https://lgaq.asn.au/qld-housing-crisis)



Every Queensland  
community deserves  
to be a liveable one



## Let's conquer the housing crisis

**The chronic housing crisis gripping many parts of Australia is inflicting a worsening human and economic toll.**

The housing challenges across Queensland are complex, multi-faceted and driven by a diverse range of factors.

However, as the tier of government closest to the community, councils in every corner of Queensland have first-hand experience of the devastating impacts of the lack of available, affordable and adequate housing:

- ✦ Homes that are too expensive and rents that are too high are forcing vulnerable people into emergency and makeshift accommodation. In extreme circumstances, this can mean people sleeping rough in a tent or even a car.
- ✦ The growth of local industry and commerce is stalling, as desperate businesses struggle to attract enough workers because no suitable housing is available.
- ✦ Overcrowding in some remote Indigenous communities is so bad that up to 30 people often live under one roof.
- ✦ Deepening social problems, including mental health issues and domestic violence, imperil the social fabric of many communities as individuals and families who cannot afford to buy nor rent, succumb to the stress of homelessness.

Galvanised by this persistent housing shortfall, the Local Government Association of Queensland (LGAQ) is urging government, industry and community groups to support its campaign - **Let's Conquer Queensland's Housing Crisis!**

As the peak body representing Queensland's 77 councils, the LGAQ has kick-started the initiative with an initial six-point plan spearhead by a call for a National Housing Summit.

LGAQ President and Sunshine Coast Council Mayor Mark Jamieson said unprecedented low interest rates, sharply rising property prices, product supply chain issues, significant labour shortages and scarcity of tradespeople were combining to create a "perfect housing storm".

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**"This dire housing shortage is a national emergency, with many towns and areas suffering throughout Australia."**

- Mayor Mark Jamieson  
Sunshine Coast Council  
President, LGAQ

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## Time for action

The LGAQ’s “Let’s Conquer Queensland’s Housing Crisis” campaign is calling on the Federal and State governments to agree to an initial six-point Housing Action Plan:

- ▶ **Convene a National Housing Summit** and prepare a new national housing strategy in partnership with all levels of government as well as industry and community groups.
- ▶ **Quadruple capital investment in social housing in Queensland** by allocating a further \$4.8 billion over four years to increase social housing supply in areas of need.
- ▶ **Extend the First Home Owners’ Grant** to be available for the purchase of any new dwelling, any existing dwelling and for the renovation and refurbishment of existing housing stock.
- ▶ **Unlock abandoned, unused and empty properties** in Queensland to increase existing housing supply.
- ▶ **Commit to Closing the Gap** and reduce overcrowding in remote and discrete Aboriginal and Torres Strait Islander communities by allocating \$100 million per year for five years to increase housing supply.
- ▶ **Invest \$200 million over four years** to assist councils to develop and implement innovative housing partnerships.

In addition to these immediate priorities, the LGAQ’s Housing Action Plan seeks on going discussions with the State and Federal governments to find further solutions and speedily respond to new challenges posed by the housing crisis.



“Local councils are responding to the housing crisis as best they can, but to achieve the major statutory, policy and funding levers our communities need, the Federal and State governments must also play their role.”

- Mayor Jenny Hill  
Townsville City Council



### SUNSHINE COAST COUNCIL

#### Rental families left homeless

Single mum Nicole, and her three children, are among a growing number of homeless people on the Sunshine Coast. Despite being a great tenant for 18 years, with an unblemished record, glowing references and a full-time job, Nicole faces an uncertain future after being evicted from her home of five years. Her eldest son, 19, has been forced to live with a friend while Nicole and her two teenage daughters are staying in a friend’s studio flat in Kings Beach. Nicole has applied for 20 rental applications so far — all to no avail. “Too many families seem to be in situations similar to ours at the moment and it just doesn’t seem fair,” she said.

- CASE STUDY



**MT ISA CITY COUNCIL**

**Mt Isa accommodation plight**

Mount Isa is a town known for providing opportunities for people from all over Australia, particularly in terms of career opportunities and a fantastic lifestyle.

However, for the foreseeable future, Mount Isa will see accommodation problems escalate, with the market for industries which dominate employment in the region never stronger.

This, combined with the lack of qualified builders in the region and the high cost of transport for building materials, has meant a decrease in the number of new houses built and the number of renovations to older homes.

Mount Isa hasn't seen many large-scale residential developments built lately, which would provide cost savings essential in affordable property construction, due to the buy-in-bulk and transport-in-bulk factors.

A partnership between the Federal and State governments, and Mount Isa City Council, could provide a huge step forward in addressing the affordable housing issue – as well as the many social, cultural, FIFO, industry-diversity, and overall liveability factors that currently do not exist.

- CASE STUDY

**WHITSUNDAY REGIONAL COUNCIL**

The housing crisis affecting the Whitsunday Region is the worst Deputy Mayor Mike Brunker has seen in his lifetime. Just 18 months ago, he recalls there being 1500 vacant properties in the Bowen area alone. Fast forward to today and the situation is completely reversed with more renters than houses available to rent. Some families are living in motel rooms, while others have been forced into caravan parks.

“Three people are coming into my shop every week and saying, ‘I’ve just been given six weeks’ notice and I’ve got to move out’... This is a rental crisis the like of which we’ve never seen before,” Cr Brunker said. He raised the call for a National Housing Summit at the LGAQ Annual Conference in October 2021, winning the unanimous support of councils across Queensland.

The pressure is now on the State and Federal governments to commit to the summit so all three levels of government can come together and start finding solutions. “We need a national summit and every shire and every council has got to support it, and we’ve got to get down to Canberra and tell them how it is... otherwise it’s going to be a disaster.”

- CASE STUDY



## Housing crisis a handbrake on regional growth

**Despite attractive investment opportunities for industry and business, the housing crisis is hampering economic growth in regional Queensland.**

Councils are becoming alarmed as the lack of suitable local housing discourages skilled workers from relocating, especially to rural and remote towns.

A recent study by the Western Queensland Alliance of Councils, in conjunction with the Regional Australia Institute, highlighted the severe under-investment in housing in regional Queensland over many years.

This has led to a situation where the lack of housing was constraining population, employment and business growth.

The study said there were jobs going unfilled in Western Queensland simply due to a lack of suitable housing.

The per capita investment in housing in Western Queensland was less than one fifth of what occurred in Greater Brisbane, the study found.

Flinders Shire Council Mayor Jane McNamara said the regional property market had failed, dramatically reducing the availability and affordability of housing to buy or rent, especially for those on low and even moderate incomes.

She said rural and remote areas were in the middle of a perfect storm and, as a result, not enough houses were being built to meet demand.

Mayor McNamara said many reasons were contributing to this situation, including soaring construction costs and building material shortages, as well as banks requiring larger deposits for new home loans.

A lack of local tradespeople and the prohibitive cost of hiring these skilled workers from outside the area further discouraged any new home building.

"It has got to the stage where new home building in some rural towns is almost non-existent," she said.

Mayor McNamara said the housing crisis was threatening to derail the initiatives of rural and remote councils to boost their local economies.



### MURWEH SHIRE COUNCIL

#### Housing shortage deters rural and remote workers

Economic growth and job creation are being severely hampered by a shortage of rental housing, especially in rural and remote areas. With livestock prices booming, Queensland's largest sheep and goat abattoir has commenced work on an \$8 million expansion of its facility in Charleville, in the Central West. However, Western Meat Exporters has struggled to hire the extra 40 permanent staff it needs. "Without any local housing to rent, it's virtually impossible for companies like this to attract new workers," said Murweh Shire Council Mayor Cr Shaun Radnedge. "And it doesn't stop there - council has been advertising outside our region for more staff to handle the increased tourism and commerce in our Shire. "Tourism numbers have been at record levels and there's more than \$10 million set aside to upgrade our tourism precinct facilities. But so far we've been unable to find the right applicants because we just don't have the sort of accommodation that appeals to them. Council now faces the possibility of cutting back our tourism operations and excursions next year."

- CASE STUDY

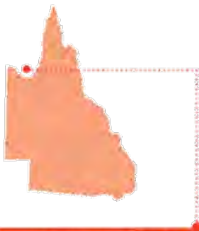
## Overcrowding a blight on Indigenous towns

**Overcrowding in many remote Indigenous communities in Queensland has reached critical levels.**

To address these high levels of overcrowding, the LGAQ Annual Conference called for increased Federal Government support for housing supply in remote and discrete First Nations communities.

Lockhart River Aboriginal Shire Council Mayor and Chair of the Indigenous Leaders' Forum, Wayne Butcher, said overcrowding was a pervasive issue that had devastating flow-on effects for many Indigenous communities.

Overcrowding in remote Indigenous communities just keeps getting worse. In Lockhart River, it's fairly common to have up to 15 people living in a two-bedroom house," he said.



### MORNINGTON SHIRE COUNCIL

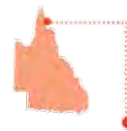
#### Mornington Island residents turn to crime for some peace and quiet

A special article by The Australian (3 December 2020) highlighted the plight of Mornington Island residents Shaylene Yarrak, 25, and her partner Travis Body, 30, who shared a two-bedroom home with their five kids and extended family, including her sister's three children—making it 13 people under the same roof. "It is stressful, there is no privacy, it's like that everywhere around here," Ms Yarrak said. "Some people bugger up and get locked up just so they can get away—you get your own cell, it's like a holiday."

The 2020 Productivity Commission report into the wellbeing of Aboriginal and Torres Strait Islander people, reiterates the need to tackle overcrowding to improve physical and mental health.

The report says Indigenous Australians have typically larger households, motivated by "a culture of sharing accommodation", and two of five people living in remote Indigenous communities are in overcrowded housing. Further to this, like many remote communities, there is little or no employment on Mornington Island, and little chance of ever buying a house—often because of land tenure restrictions.

- CASE STUDY



**"Efforts to improve the health and education of many of our people are being crippled by overcrowding. This is a human rights issue that must be urgently addressed with dedicated long-term funding from the Federal Government, otherwise the economic and social fabric of our communities are seriously at risk."**

- Mayor Wayne Butcher  
Lockhart River Aboriginal Shire Council

#### For further information contact:

|                  |                                                                                                      |
|------------------|------------------------------------------------------------------------------------------------------|
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| <b>Mobile</b>    | +61 481 001 036                                                                                      |
| <b>Email</b>     | Cory_Heathwood@lgaq.asn.au                                                                           |
| <b>Web</b>       | lgaq.asn.au/qld-housing-crisis                                                                       |
| <b>Address</b>   | Local Government House<br>25 Evelyn Street, Newstead QLD 4006<br>PO BOX 2230 Fortitude Valley BC QLD |

## **9 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, COMPLIANCE AND ENVIRONMENTAL HEALTH**

### **9.1 NATURAL RESOURCE MANAGEMENT, COMPLIANCE AND ENVIRONMENTAL HEALTH PORTFOLIO REPORT**

**File Number:** 12-10-2022

**Author:** Councillor

**Authoriser:** Chief Executive Officer

#### **PRECIS**

Natural Resource Management, Compliance and Environmental Health Portfolio Report

#### **SUMMARY**

Cr Henschen presented his Natural Resource Management, Compliance and Environmental Health Portfolio Report

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#### **OFFICER'S RECOMMENDATION**

That Cr Henschen's Natural Resource Management, Compliance and Environmental Health Portfolio Report to Council be received for information.

#### **Natural Resource Management:**

##### **Weed Management**

Efforts to increase the awareness of South Burnett communities towards the identification, reporting and response to suspected fireweed sites is paying dividends. Out of the 30 samples handed in by the public over the September period 21 were identified as native whilst 9 samples have been sent to the Queensland Herbarium for official identification.

Landowners reporting suspected fireweed also led to a further 25 targeted property inspections being undertaken. Potential new fireweed sites near Maidenwell and Kingaroy were detected through public reports stemming from Council's awareness campaign. Both of these sites are awaiting official identification from the herbarium.

As part of Council's agreed response plan, the first collaborative treatment of parthenium weed in higher elevated areas of Cherbourg Aboriginal Shire Council begun at the end of September. Infested areas along the creek flats are still slow to germinate and will require warmer conditions to ensure more seedling regrowth occurs before control activities are initiated.

Fluoropropanate, the active ingredient in herbicides used for the control of giant rats tail grass and African lovegrass is still unavailable to herbicide manufacturers. Land managers are now faced with the possibility that this essential ingredient may never be available thus limited the options available to control these key weed species.

##### **Feral Animal Management**

The September Regional Coordinated Baiting Campaign has now been completed with 77 landowners participating throughout the South Burnett. A total of 2,209 kilograms of meat was injected with 1080 resulting in 3854 wild dog baits and 2492 pig baits distributed over 52150 hectares and 205 different land parcels. Not only does a coordinated program provide a greater degree of control across a more extensive area for both pigs and wild dogs, there are additional positive environmental benefits achieved through the control of feral cats and foxes that wreak havoc on our unique native wildlife.

Landowners were very appreciative of Council support to provide free meat for baits with many participants also hearing the promotion of the campaign on radio. The strategy to increase participation through the provision of free meat and promoting awareness of the campaign through print, radio and roadside signage forms part of Council's adopted Emergency Response Plan for the sustained suppression of regional feral pig populations.

### **Magpie Attacks**

Magpie attacks have been on the increase with the bulk of reports coming from the township of Wondai followed by Kingaroy. Swooping Magpie Signage has been erected at reported locations with a master list created to determine key sites that would warrant the engagement of a licenced bird relocater. The high demand for professional bird relocators in coastal and major provincial population areas has meant the availability of these specialised contractors are non-existence or in very short supply. Investigations to source a contractor to service the South Burnett priority sites continues.

### **Fire Management**

Ongoing wet weather is hampering the efforts of the Rural Fire Bridges to undertake the agreed prescribed reduction burns on Council reserves. To date only 3 out of the 17 specified reserves listed have received a prescribed burn

### **Environmental Health / Compliance**

Food Licence Renewals are nearing completion and notices for outstanding licenses for the 17 outstanding licenses were issued from 1<sup>st</sup> October 2022. Licenses not required or not renewed will be assed and cancelled from 1 November 2022.

The annual routine inspection program is nearing completion with the last inspections aiming to be completed by the end of early October. This year it has been noted there has been an increase of non-compliance matters and an increase in Improvement Notices being issued and additional re-inspections. Note that when a business requires 3 or more re inspections this results in additional inspection fees to the business.

### **Other Matters**

EHOs are assisting the LDMG in the Evacuation Centre Coordination preparation for the upcoming wet season. This requires an officer to be offline to assist in this space, resulting in non-urgent matters being put on hold including customer requests. With the reduced capacity and skills in other areas of the Environment & Planning area, EH assist with regulatory and other urgent matters on a regular basis, which also delays the EH items being attended to including CRMs.

Environmental Health (2 x officers) are under resourced until the vacant position is filled and are attending to urgent matters, however there is a backlog to actioning customer complaints and enquiries. Valuable feedback has been received from customers thanking them for their customer service and the high level of assistance that is provided.

An officer was provided the opportunity to present at the recent State EHA Symposium in Dalby, providing insight on the matter of "Burnout" in a local government environment. The feedback and gratitude by the 78 attending delegates from LGs & State Depts was well received and appreciated that looking after the people on the ground is vital to continuing to deliver essential services in communities and supporting the vital roles of local government

## **ATTACHMENTS**

**Nil**



**9.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE**

**File Number:** 12-10-2022

**Author:** Acting Manager Environment & Waste

**Authoriser:** General Manager Liveability

**PRECIS**

Natural Resource Management Operational Update

**SUMMARY**

Natural Resource Management Operational Update

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**OFFICER'S RECOMMENDATION**

That the Natural Resource Management Operational update be received for information.

**BACKGROUND**

Nil

**ATTACHMENTS**

- 1. Natural Resources Management Operation Update**

**NATURAL RESOURCE MANAGEMENT UPDATE**  
**September 2022**

| Project Name                                    | Project Description                                                                                                                                                                                               | Expected Start Date | Expected Completion Date                                                                  |
|-------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------------------------------------------------------------------------------------|
| <b>Queensland Feral Pest Initiative Project</b> | Development of pest animal and weed control syndicates across the North and South Burnett and Gympie Regions. Employment of a Project Coordinator and establishment of a Steering Committee for Project Oversight | August 2022         | June 2024<br><br>First Steering Committee Meeting held on 29 <sup>th</sup> September 2022 |

| Stats Item                                                                                                    | Monthly 01/09/22-30/09/22                                                                                                             | This month last year | Year to date Cumulative 01/07/22- 30/09/22 |
|---------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|----------------------|--------------------------------------------|
| <b>Wandering Livestock</b>                                                                                    |                                                                                                                                       |                      |                                            |
| Attendance                                                                                                    | 5                                                                                                                                     | 9                    | 86                                         |
| Impoundments                                                                                                  | 0                                                                                                                                     | 2                    | 12                                         |
| <b>Wild Dog &amp; Feral Pig Program</b>                                                                       |                                                                                                                                       |                      |                                            |
| Landholders baiting                                                                                           | 77                                                                                                                                    | 20                   | 79                                         |
| Doggone Baits                                                                                                 | 0                                                                                                                                     | 500                  | 0                                          |
| Pig Meat Injected 1080                                                                                        | 1,246 kg                                                                                                                              | 50 kg                | 1,246 kg                                   |
| Dog Meat injected 1080                                                                                        | 963.5 kg                                                                                                                              | 85 kg                | 993.5 kg                                   |
| Hectares baited                                                                                               | 52150 ha                                                                                                                              | 9585 ha              | 54420 ha                                   |
| Bounties processed                                                                                            | 12                                                                                                                                    | 16                   | 20                                         |
| <b>Extension and Awareness</b>                                                                                |                                                                                                                                       |                      |                                            |
| Number of Samples sent for Identification                                                                     | 9                                                                                                                                     | -                    | 9                                          |
| Number of Awareness Flyers                                                                                    | 165                                                                                                                                   | -                    | 309                                        |
| Number of Web Based Media Promotions                                                                          | 5                                                                                                                                     | -                    | 9                                          |
| Number of Radio Based Media Promotions                                                                        | 2                                                                                                                                     | -                    | 4                                          |
| Number of Print Based Media Promotions                                                                        | 0                                                                                                                                     | -                    | 41                                         |
| <b>Rabbit Control</b>                                                                                         |                                                                                                                                       |                      |                                            |
| Landholders assisted                                                                                          | 0                                                                                                                                     | 2                    | 11                                         |
| Carrots K5 Virus                                                                                              | 0                                                                                                                                     | 0 kg                 | 0 kg                                       |
| Rabbits injected                                                                                              | 0                                                                                                                                     | 0                    | 3                                          |
| <b>Equipment Loaned</b>                                                                                       |                                                                                                                                       |                      |                                            |
| Spray trailer, Splatter Guns, Portable Steel Yards, Camera, GPS, Dog Traps, Pig Traps, Cat Traps, tree spears | 1 x Cat trap – Blackbutt area<br>1 x Wild Dog Foot Trapping Set (2 Traps) - Cushnie Area<br>Steel Portable Cattle Yards – Durong Area | 7                    | 17                                         |
| Agistment Permits                                                                                             | 0                                                                                                                                     | 1                    | 0                                          |
| Travel Permits                                                                                                | 0                                                                                                                                     | 0                    | 0                                          |
| <b>Fire Management</b>                                                                                        |                                                                                                                                       |                      |                                            |

| Stats Item             | Monthly 01/09/22-30/09/22 | This month last year | Year to date Cumulative 01/07/22- 30/09/22 |
|------------------------|---------------------------|----------------------|--------------------------------------------|
| Prescribed burns       | 2                         | 3                    | 3                                          |
| Fire trails maintained | 0                         | 0                    | 10                                         |

| Stats Item                                            | Monthly 01/09/22-30/09/22                                                                                                                                                                                                                    | This month last year | Year to date Cumulative 01/07/22- 30/09/22 |
|-------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|--------------------------------------------|
| <b>Environmental Assessments</b>                      |                                                                                                                                                                                                                                              |                      |                                            |
| Environmental Assessment prior to roadworks           | 0                                                                                                                                                                                                                                            | 34                   | 0                                          |
| Fence line clearing and roadside burning applications | 2                                                                                                                                                                                                                                            | 12                   | 5                                          |
| <b>Weed Control</b>                                   |                                                                                                                                                                                                                                              |                      |                                            |
| Council Roadside Weed Management                      | Mother of Millions program finished over the shire<br>Lantana treated Ellesmere / Wengenville<br>Tree Pear treated Boyneside<br>Parthenium weed inspected / treated on Council reserves<br>Potential Fireweed treated Premier Drive Kingaroy |                      |                                            |
| State Controlled Roadside Weed Treatment              | No roadside spraying on State controlled roads has occurred in September                                                                                                                                                                     |                      |                                            |
| Property Inspections                                  | 30                                                                                                                                                                                                                                           | 37                   | 136                                        |
| Number of Weed of the Month Promotions                | 0                                                                                                                                                                                                                                            | -                    | 3                                          |
| Customer Requests                                     | Monthly 01/09/22-30/09/22                                                                                                                                                                                                                    | This month last year | Year to date Cumulative 01/07/22- 30/09/22 |
| Feral Animals                                         | 54                                                                                                                                                                                                                                           | 28                   | 112                                        |
| Wandering Livestock                                   | 17                                                                                                                                                                                                                                           | 17                   | 47                                         |
| Wildlife                                              | 12                                                                                                                                                                                                                                           | 19                   | 20                                         |
| Stock Routes                                          | 0                                                                                                                                                                                                                                            | 1                    | 3                                          |
| Weeds                                                 | 62                                                                                                                                                                                                                                           | 12                   | 86                                         |
| Trees                                                 | 2                                                                                                                                                                                                                                            | 5                    | 7                                          |
| Roads                                                 | 0                                                                                                                                                                                                                                            | 0                    | 0                                          |
| NRM General / Other                                   | 7                                                                                                                                                                                                                                            | 1                    | 11                                         |
| <b>Total</b>                                          | <b>154</b>                                                                                                                                                                                                                                   | <b>83</b>            | <b>286</b>                                 |

### 9.3 LOCAL LAW REVIEW

**File Number:** 12-10-2022

**Author:** General Manager Liveability

**Authoriser:** Chief Executive Officer

#### PRECIS

South Burnett Regional Council Local Laws Review

#### SUMMARY

Indicative costing for a proposal to review and update Council's current Local Laws.

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#### OFFICER'S RECOMMENDATION

That Council's 2023/24 Operational Plan include a project to *Review Council's Local Laws* and an appropriate budget allocation be provided in Council's 2023/24 Operational Budget to complete the review.

#### FINANCIAL AND RESOURCE IMPLICATIONS

A budget has not been allocated by Council in the 2022/23 financial year. During Budget deliberations it was proposed the Local Law review be included in the 2023/24 Operational Plan.

Indicative pricing has been obtained to undertake the review and is estimated at \$30,000.

#### LINK TO CORPORATE/OPERATIONAL PLAN

OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance and open and transparent decision-making.

#### COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Significant internal and external engagement activities will be required throughout the process of reviewing the current local laws, including consultation with key external stakeholders i.e., legal counsel and the state government.

Statutory public notification and community consultation will be part of the local law review process.

#### LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Local laws are statutory instruments made under the *Local Government Act 2009*.

#### POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Local Laws are intended to provide for and assist local governments in appropriate and good governance for their respective local government areas.

#### ASSET MANAGEMENT IMPLICATIONS

Not Applicable

#### REPORT

Council's local laws have not been reviewed since the adoption of the model local laws in 2011 and are likely to contain redundant or invalid provisions given changes to State legislation since that time. They also may not adequately address current issues of concern to Council.

Staff and Councillors will be critical to informing the needs and local issues that may be addressed by Local Laws. Whilst Council staff can undertake a review in-house, staff do not have the necessary legal experience to ensure that any new laws are written in a manner in which they cannot be challenged. This will require expert legal advice.

An indicative quote has been obtained for legal assistance to undertake this review. The preliminary quote is approximately \$30,000, depending on the actual scope of the work.

### **Local law review process**

The review process will involve participation of both councillors and staff, leading to a much higher awareness of the purpose and use of local laws for Council.

Key elements will include

- *Staff Workshop*
- *Drafting local laws*
- *Workshop with Councillors*
- *Public consultation on proposed local laws*
- *Public Interest Review (PIR) (if required)*
- *Making Local Laws*

The local law review process would be expected to take approximately 6 months.

### **ATTACHMENTS**

**Nil**

## **10 PORTFOLIO - RURAL RESILIENCE AND DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND FIRST NATIONS AFFAIRS**

### **10.1 RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND FIRST NATION AFFAIRS PORTFOLIO REPORT**

**File Number:** 12-10-2022

**Author:** Councillor

**Authoriser:** Chief Executive Officer

#### **PRECIS**

Rural Resilience & Disaster Recovery, Parks & Gardens, Property & Facility Management and First Nation Affairs Portfolio Report.

#### **SUMMARY**

Cr Duff presented her Rural Resilience & Disaster Recovery, Parks & Gardens, Property & Facility Management and First Nation Affairs Portfolio Report to Council,

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#### **OFFICER'S RECOMMENDATION**

That Cr Duff's Rural Resilience & Disaster Recovery, Parks & Gardens, Property & Facility Management and First Nation Affairs Portfolio Report to Council be received for information.

#### **Rural Resilience & Disaster Recovery:**

Over the last month Council's Disaster Resilience Officer has been actively meeting with local agencies, primary producer groups, Red Cross along with having regular catch ups with the Queensland Reconstruction Authority (QRA) and National Emergency Management Agency (NEMA).

From the 20 – 22 September, Council's Local Recovery Coordinator and Disaster Resilience Officer attended the Asia Pacific Ministerial Conference on Disaster Risk Reduction in Brisbane.

This event was hosted by Australia Government and was well attended. A wealth of knowledge was provided by many countries, along with QRA and NEMA also providing insight into hopefully a future of Disaster preparedness and working towards a nation becoming more resilient.

Council's officers were acknowledged by QRA and NEMA for their attendance gaining a wealth of networking opportunities and a better understanding of disaster resilience.

Results from the "Shaping Our Region to Become More Resilient Survey" are flooding in and look forward to seeing the end results as to what our communities' needs are.

#### **Parks & Gardens:**

##### **Parks**

A total of 14 Parks and Gardens staff visited Toowoomba Carnival of Flowers and had the opportunity to view the gardens in Queens Park, Qld TAFE Native Plant display and to speak firsthand with the Toowoomba Regional Council Parks Crews. This was a great opportunity for our staff to learn about the preparation of garden beds on a large scale, processes implemented to have the flowers blooming perfectly for the Carnival, planting techniques, management of flowers and visitors in a highly used Park.

After the recent storms that passed through the Nanango further clean-up has commenced in Pioneer Park, this will include the removal of fallen trees.

Perennial gardens in Wondai and Murgon have received planting maintenance, pruning, mulching and replacement plantings where required.

Spraying of weeds has been completed in the CBD areas of all towns, this includes spraying of the kerbside only in the CBDs, carparks and traffic islands. Once the summer mowing program commences a contractor will be engaged to undertake follow up spraying of weeds.

Two Parks staff have signed up to commence Horticulture Certificates as part of their career development with Council. Council recognises the importance of building skills and knowledge in the Parks team as they are the biggest horticulture team of specialists in the South Burnett region.

**Property & Facility Management:**

Council engaged pool contractors to repair the fibreglass in the Learn to Swim Pool in Kingaroy. The crack in the fibreglass was causing the pool to leak and was structural unsafe for pool users. The repairs were completed in time for the pool to reopen on the 19<sup>th</sup> of September.

Playscape Creations are progressing on the Wondai Pool Splash play area. The screw piers for the splash play slab have been installed, deep pipework and tank excavation completed ready for inground plumbing and tank installation. Project is progressing as per work plan.

CCTV installations have been completed in the Murgon customer service and library area to assist with improving the safety of staff and visitors.

**First Nation Affairs:**

**BACKGROUND**

Nil

**ATTACHMENTS**

Nil

**10.2 FACILITIES AND PARKS OPERATIONAL UPDATE**

**File Number:** 12-10-2022

**Author:** Manager Facilities and Parks

**Authoriser:** General Manager Liveability

**PRECIS**

Liveability – Facilities and Parks Operational Update.

**SUMMARY**

Liveability – Facilities and Parks Operational Update.

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**OFFICER'S RECOMMENDATION**

That the Facilities and Parks Operational update be received for information.

**BACKGROUND**

Nil

**ATTACHMENTS**

- 1. Facilities and Parks Monthly Operational Update**



**LIVEABILITY – FACILITIES AND PARKS OPERATIONAL UPDATE**

**Leanne Petersen**  
Manager Facilities and Parks

**2022/23 Capital Works - South Burnett Regional Council**  
Facilities

| <b>Project Name</b>                                          | <b>Description</b>                                                                    | <b>Status</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--------------------------------------------------------------|---------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Kingaroy Memorial Park and Memorial Swimming Pool Masterplan | Concept Plans for Kingaroy Swimming Pool and Memorial Park                            | Otium Planning Group, Sport & Leisure has been appointed to prepare Master Plan.<br>Inception Meeting 7 <sup>th</sup> of Feb<br>Site Mtg 23 <sup>rd</sup> of Feb<br>Councillor Workshop 23 <sup>rd</sup> of Feb<br>Key Stakeholder Mtgs commenced 15 <sup>th</sup> of March<br>Internal Staff Workshop 5 <sup>th</sup> April.<br>Community Survey Commenced 15 <sup>th</sup> of March<br>Community survey promoted through media outlets, social media, core flute posters, postcards etc.<br>Councillor workshop 16 <sup>th</sup> of May to discuss community feedback and design stages.<br>Design Stage: Otium Design team are preparing options for Council to consider. Draft designs to be submitted to Council by 30 <sup>th</sup> July. |
| Kingaroy Customer Service Centre                             | Replace countertop, permanent screens and remove internal platform.                   | Contract Awarded to Kingaroy Joinery. Currently in progress with floor coverings and painting expected to be completed 9 <sup>th</sup> of October. Security screens still to be installed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Customer Service Centre CCTV                                 | Install CCTV in Nanango, Wondai, Murgon Customer Service Centre, and Proston Library. | Technical security solutions have been sent purchase orders for Nanango, Wondai. Genetec server has been upgraded to enable further cameras to be added to the system. Murgon Customer Service Centre installation completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Depot CCTV                                                   | Install CCTV in Nanango and Murgon Depot.                                             | Technical Security Solutions have been sent purchase orders for the installation of CCTV at Nanango, Wondai and Murgon depots                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Kingaroy Depot Car Park                                      | Construct 12 additional carparks at Kingaroy Depot                                    | Job request has been prepared and forwarded to Infrastructure to manage this project.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Boondooma Homestead                                          | Construct new tourism sign                                                            | Main Road Corridor Permit – approved Sign design has been endorsed by Council and Boondooma Homestead Committee. Quotations received and awarded for sign installation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |

|                                                    |                                                          |                                                                                                                                                                                                                                                                                                                                                                    |
|----------------------------------------------------|----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Boondooma Homestead                                | Repairs to Stone Store                                   | Monitoring of previous mortar trails has been ongoing. Department of Environment and Science has approved restoration works and provided Exemption Certificate for works as required under section 74 of the <i>Queensland Heritage Act 1992</i> . Classical Stone has been booked in for works in May 2023 due to contractor workload, weather and supply issues. |
| Visitor Information Centre – Nanango Energy Centre | Installation of fake grass in the forecourt area of VIC. | Installation of fake grass scheduled for September, due to rainfall the work has to be rescheduled. Waiting on a firm install date from contractor.                                                                                                                                                                                                                |
| Wondai Swimming Pool                               | Expansion joints and modify pressure pump.               | Design stage                                                                                                                                                                                                                                                                                                                                                       |
| Kingaroy Memorial Pool                             | Learn to Swim Pool repairs                               | Fibre glass structure in the Learn to Swim pool has been repaired. 100% completed                                                                                                                                                                                                                                                                                  |
| Kingaroy Memorial Pool                             | Replacement of Blankets                                  | Purchase of new blankets and rollers is recommended as the pool staff can no longer use the old blankets. Stitching is worn, blanket is breaking away, rollers are unsafe to use when blanket ropes and eyelets have deteriorated away.                                                                                                                            |

**2022/23 Capital Works - South Burnett Regional Council****Parks**

| Project Name          | Description                                    | Status                                                                               |
|-----------------------|------------------------------------------------|--------------------------------------------------------------------------------------|
| Parks                 | Kingaroy Apex Park – Carpark, path & paint     | Preliminary design under review<br>Quotations received.                              |
| Amenities Replacement | Replacement of the Murgon 24hr free camp area. | Design stage. Condition inspection done 20/9/22.<br>Commence design in January 2023. |

**2022/23 Works for Queensland Projects**

Department of State Development, Infrastructure, Local Government and Planning  
Queensland State Government

**Facilities**

| Project Name               | Description                                                               | Status                                                                                                                                                                                               |
|----------------------------|---------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Murgon PCYC Toilet Upgrade | Upgrade existing facilities including of provision of facilities for PWD. | Construction drawings – Issue G have been finalised. Construction drawings to be forwarded to a quantity surveyor to estimate the construction costs. Report to come back to Council for discussion. |
| Mondure Hall               | Re-stumping                                                               | Site is still very wet. Contractor to start mid-October weather permitting.                                                                                                                          |
| Mondure Hall               | Re-roofing                                                                | Tenders closed 10/3/22<br>5 Tenders received. Mondure Hall Committee is waiting advice on grant funding to proceed.                                                                                  |
| Regional Maintenance       | Operational Maintenance projects                                          | Ongoing maintenance projects within community buildings.                                                                                                                                             |

**2022/23 Works for Queensland Projects**

Department of State Development, Infrastructure, Local Government and Planning  
Queensland State Government

**Parks**

| <b>Project Name</b>                  | <b>Description</b>                                         | <b>Status</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--------------------------------------|------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Kingaroy Parks Refurbishment         | Lions Park Refurbishment                                   | Initial concepts completed Preliminary design underway<br>Councillors scheduled to meet Tuesday 11th of October to inspect site.<br>10% completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Benarkin Parks Refurbishment         | First Settlers Park Refurbishment                          | Initial consultation completed<br>Initial scoping underway with Landscape Architect<br>Local Contractor Dale Cox awarded contract to upgrade amenity treatment / irrigation system completed<br>25% completed                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Murgon Parks Refurbishment           | QEII Park renewal                                          | Initial consultation completed<br>Preliminary construction drawings to be completed by Friday 14th of October 2022.<br>Further consultation of preliminary design required.<br>Project estimate has been prepared from initial concept designs for Stage 1 of QE11 Park. Estimate project cost is under budget by \$150,000. Therefore, items to be prioritised and project rescoped.<br>Preliminary discussions have been held with local concrete contractors on their availability to do works.<br>Underground Services investigations to progress in coming weeks.<br>Landmark shelters has a 8 week waiting period from date of order.<br><br>15% completed |
| Proston Park Refurbishment           | Railway Park renewal                                       | Initial consultation completed<br>Scope of works and preliminary design completed<br>Works to commence 2022<br>100% completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Kumbia Park Refurbishment            | Play equipment, landscaping, and car parking               | Design Stage<br>Community Consultation Meeting held Tuesday 4 <sup>th</sup> of October. Three community members participated in the onsite meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Kingaroy Memorial Park Redevelopment | Delivery of concept design                                 | Preliminary designs being prepared for community consultation in November.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Wondai Park Amenities Refurbishment  | Upgrade 3 amenities (McKell, Dingo Creek, Coronation Park) | Refurbishment specifications currently been prepared to go out for quotation. Request for quotation sent out for the three toilets amenities blocks upgrade. Received 2 quotations back and has been awarded. These upgrades are to                                                                                                                                                                                                                                                                                                                                                                                                                              |

|                                            |  |                                                                                                                                             |
|--------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------------------------------|
|                                            |  | be staged to keep other amenities in operation during the works<br>Scheduled start date for Dingo Park is 17 <sup>th</sup> of October 2022. |
| Wondai 24hr Stop Over carpark and drainage |  | Design stage – concept plan completed. Specifications documents being prepared to send out for quotation.                                   |

**2022/24 Building Better Regions Round 5 (BBRF)**

Department of Infrastructure, Transport, Regional Development, Communication, and the Arts.  
Australian Government

| Project Name                                         | Description                                 | Status                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------------------------------|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Wondai Swimming Pool Building Better Regions Project | Upgrade toilets and create water play area. | Playscape Creations have been engaged to finalise design and construct the Water play park.<br>Shed relocation and new slab 100% complete.<br>Contract for toilet renovation has been awarded to NC Webber with commencement scheduled for 6 March 2023.<br>Playscape Creations commenced onsite for constructing water play area on Monday 19 <sup>th</sup> September 2022. Site fenced and bulk excavation for slab complete. Screw piles to be installed 26 <sup>th</sup> of September. |

**2022/24 Local Government Grants and Subsidies Program (2022-24 LGGSP)**

Department of State Development, Infrastructure, Local Government and Planning  
Queensland State Government

| Project Name            | Description                        | Status                                       |
|-------------------------|------------------------------------|----------------------------------------------|
| Blackbutt Memorial Hall | Roof replacement on Blackbutt Hall | Grant approved. Project to commence 2023/24. |

**2022/24 Gambling Community Benefit Fund**

Department of Justice and Attorney-General

| Project Name           | Description                                                                           | Status                         |
|------------------------|---------------------------------------------------------------------------------------|--------------------------------|
| Mondure Hall Committee | Roof replacement on Mondure Hall.<br>Application submitted by Mondure Hall Committee. | Awaiting on grant announcement |

**2022/24 Kingaroy to Kilkivan Rail Trail**

Department of Transport and Main Roads

| Project Name                    | Description                            | Status                                                                                                                                                                                                                          |
|---------------------------------|----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Kingaroy to Kilkivan Rail Trail | Rehabilitation and rectification work. | Awaiting on grant announcement, Preliminary assessments have been conducted onsite in Murgon, Wondai and Tingoora, Parks Coordinator was assisting Red Frost Representative and Sport Recreation QLD's Infrastructure assessor. |

|  |  |                                                                                                                                                                                         |
|--|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |  | Minor creek crossing damage from continuous flowing water is to be made safe and passable when equipment can access the area safely, new temporary signage to be erected early October. |
|--|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**FACILITY & PARKS MAINTENANCE**

| <b>Project Name</b>       | <b>Description</b>                                     | <b>Status</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|---------------------------|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Ice Machine – Depots      | Install new ice making machines to 6 x depots          | All machines are installed Commissioned and operational. Issue with intermittent dispensing being resolved. 100% Completed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| CCTV Township Audits      | Auditing Nanango, Murgon, and Wondai CCTV Installation | Council is seeking information on CCTV installation in local townships. Information on CCTV ownership, what type of cameras, where footage is being stored, maintenance and cleaning, checking condition and picture quality and who is accessing the footage. Waiting on information to be returned from Wondai Lions, NATDA for this information so Council officers can review.                                                                                                                                                                                                                                                                                                                                                                     |
| Street Scrubber & Eco Vac | 3-month trial of Eco Vac and Street Scrubber           | <p>Parks have concluded the trial period of the street scrubbing machine with good results. The machine has proven to be effective on flat surfaces with limitations around bins, posts etc these areas however have been managed with spot cleaning with handheld pressure cleaners.</p> <p>Positive results on the older surfaces in Wondai and Nanango</p> <p>Murgon footpath has seen continuous break down of road grime on coloured sections of the footpaths, colours have brightened However, Parks are still dealing with tyre marks, major stains from red mud, fluids, and cigarettes. Most stains have permanency due to delays in the sealing process.</p> <p>Report to be provided to Council on alternative machines to be trailed.</p> |

|                                 |                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|---------------------------------|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Parks Maintenance update        | General Operations                       | <p>Mowing has increased across the region, with spring warmth the grass is starting to grow rapidly, moisture is still present at 150mm up to 300mm in some areas. Also, some areas remain un-touched due to heavy ground water still flowing.</p> <p>Perennial Gardens have been completed around the region; Annual spaces have been blended into facing areas for visual appeal.</p> <p>Weed spray has commenced in the CBD zones- Median, traffic islands and will continue over coming months whilst areas are actively growing. Street spaying and major parks will be due again in late Oct early Nov and will be driven by weather conditions.</p> <p>Tree pruning and mulch bowl replenishment has been completed in most areas around the region, more leading in spring.</p> <p>Significant Graffiti and property damage has occurred this month.</p> |
| Wondai Swimming Pool            | Pool Operation                           | <p>The season is off to a great start with new Management. 92 kids were assessed free of charge for learn to swim. All Learn to Swim classes are now full. Swim Club is back from the 10<sup>th</sup> of October and the club is now affiliated with Wide Bay Swimming, Qld Swimming &amp; Swimming Australia. Exercise classes available are BOGA Fit, Yoga, Aqua Aerobics, Squad, Junior Lifeguard training, Men's Yoga, Hydro Rider classes, Deep Water x Fit class.</p>                                                                                                                                                                                                                                                                                                                                                                                      |
| Hivesville Progress Association | Grant Application                        | <p>Qld Remembers – Minor Capital Works Grant Program Round 2 application submitted in partnership with Hivesville Progress Association</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Hivesville Progress Association | Clean up of Park footpath and structures | <p>Footpath, feature rocks, park furniture, washed. Signage repainted. Repair to turf and park surface completed.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

**FACILITIES & PARKS ASSET MANAGEMENT**

| Item               | Background                                                                                                                         | Actions                                                                                                                       |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| Delta S            | Maintain accurate database of building asset condition, required maintenance, required capital works, and completed capital works. | Update records based on completed maintenance and capital works.                                                              |
| WIP Capitalisation | Completed projects require accurate cost break up to allow capitalisation of the expenditure.                                      | Review completed projects and provided asset cost break up.<br>Update Delta S database accordingly.<br>Current WIP completed. |
| Insurance          | Wondai sportsground Fence line                                                                                                     | Approved – order issued to contractor.<br>Anticipated November construction, subject to weather conditions.                   |

**LAND REVIEW**

| Item                              | Description                                                                                                                                                                                                         | Actions                                                                                                                                                                                                                                                                                                                                                                                        |
|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Review of land holdings - general | Consolidated land assets list, ratings database and ATS search. Review completed and report prepared.                                                                                                               | Report to Council – laid on the table.<br><u>Next steps:</u><br>Council Workshop date to be advised – proposed mid-October.                                                                                                                                                                                                                                                                    |
| Murgon RSL - encroachment         | RSL acquired freehold land adjoining Murgon admin office (Reserve for Local Government). Mutual minor encroachments to be resolved.                                                                                 | On-site meeting with RSL held.<br>Council resolved to apply to DoR to convert the tenure to freehold.<br>Application made to DoR.<br><u>Next steps:</u><br>Prepare Native Title Assessment and forward to DoR.                                                                                                                                                                                 |
| Tingoora Hall                     | Tingoora Hall in poor condition and remains unused.<br>Two adjoining lots owned by Council (one in freehold and one held in freehold as trust for the Hall Committee).<br>Tenure and future of hall to be resolved. | Community Consultation Plan drafted.<br>Council approved comms plan May 2022.<br>Facilitator engaged and flyer prepared for public meeting booked for 8 August.<br>Public Meeting held on 15 August. Good attendance and options discussed.<br>Facilitator drafted report.<br>Investigations being made on cost/revenue options.<br><u>Next steps:</u><br>• Organise follow-up public meeting. |
| Mondure Hall                      | Mondure Hall owned by Council in trust for the Mondure Hall Committee.<br>Trustee document from 1930s and no longer relevant.<br>Tenure of hall to be resolved.                                                     | Community Consultation Plan approved by Council May 2022.<br>Met with Mondure Hall Committee onsite to outline proposed consultation and discuss options and community meeting.<br>Met with Mondure Hall Committee to discuss pros and cons document drafted and sent to Committee.<br><u>Next steps:</u><br>• Prepare response to queries raised.                                             |

|                                                                                    |                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Cloyna Hall                                                                        | Cloyna Hall owned by Council in trust for the Mondure Hall Committee.<br>Trustee document from 1930s and no longer relevant.<br>Tenure of hall to be resolved.              | Community Consultation Plan approved by Council May 2022.<br>Discussed with Cloyna Hall Committee to outline proposed consultation – meeting with full committee to discuss process and date for meeting prior to public consultation.<br><u>Next steps:</u> <ul style="list-style-type: none"> <li>• Meet with Committee</li> <li>• Finalise flyer</li> <li>• Book in public meetings.</li> </ul>                                                                                                                                                                                                                               |
| 32 Walter Road                                                                     | Park located adjoining commercial development. Enquiries to purchase the property over the past year.<br>Investigation into future use of the park and possible divestment. | Community invited to participate in a community consultation regarding the future use and purpose of Walter Road Park. Invitations sent to all neighbouring residents, advertising on social media and local newspaper.<br>Council considered community consultation and approved progressing divestment investigations.<br>Estimate of purchase price received from DoR.<br>Requirements for development requested from DTMR as referral agency. As end use not known, no advice can be provided for access requirements.<br><u>Next steps:</u> <ul style="list-style-type: none"> <li>• Report to Council November.</li> </ul> |
| <b>LAND ASSET DIVESTMENT – UNDER INVESTIGATION</b>                                 |                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Goodchild Drive, Murgon – five vacant residential lots                             | Council owns five vacant residential lots.<br>Surplus to Council requirements but not serviced.                                                                             | Report to Council as part of land review report advising possible development and provision of services – laid on the table pending workshop.<br>Enquiry from disability housing investigated and advice from planning not suitable due to topography.                                                                                                                                                                                                                                                                                                                                                                           |
| <b>LAND ASSET DIVESTMENT</b>                                                       |                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Kingaroy St, Kingaroy – vacant residential lot                                     | Purchased by Council for rates areas – surplus to requirements.                                                                                                             | Tender process did not result in sale.<br>Grant funding submission approved for Regional Housing to build affordable housing. Transfer of land complete.                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Kelvyn St, Kingaroy – vacant residential lot                                       | Purchased by Council for rates areas – surplus to requirements.                                                                                                             | Tender process did not result in sale.<br>Held for affordable housing opportunities approved for Regional Housing to build affordable housing. Progress transfer.                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Agnes St, Kingaroy – vacant residential lot                                        | Owned by Council for flood/drainage purposes.                                                                                                                               | Held for Affordable Housing opportunities – grant funding submission.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>LAND ASSET DIVESTMENT – OPEN MARKET</b>                                         |                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 54-56 Burrows St, Wondai<br>Land not used – Council approved to be sold by tender. | Being prepared for sale – proposed release 9 June.                                                                                                                          | Site visit to find boundary pegs.<br>Overgrown – mowing done.<br><u>Next steps:</u> <ul style="list-style-type: none"> <li>• Finalise tender documents</li> </ul> Advertise.                                                                                                                                                                                                                                                                                                                                                                                                                                                     |



|                           |                                                                                               |                                                                                                                                                                                                                                                         |
|---------------------------|-----------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9 Barr St, Hivesville     | Land not used – Council approved to be sold by tender.                                        | Prepared and released for sale 9 June. Tender closed. No offers. Listed with agent Local Real Estate Agent. Approval to sell within market value range – August Council meeting resolution. Offer accepted and contract due to settle Friday 7 October. |
| 14 Earl St, Memerambi     | Land not used – Council approved to be sold by tender. Tender process did not result in sale. | Listed with local Real Estate Agent. Approval to sell within market value range – August Council meeting resolution. Offers received being considered.                                                                                                  |
| <b>PURCHASE ENQUIRIES</b> |                                                                                               |                                                                                                                                                                                                                                                         |
| Edward Street, Wondai.    | Drainage land.                                                                                | Site inspected; tenure investigated.                                                                                                                                                                                                                    |

| <b>STATS – Land Stats</b> |                  |                   |                 |                   |                |         |           |
|---------------------------|------------------|-------------------|-----------------|-------------------|----------------|---------|-----------|
|                           | APPROVED TO SELL | TENDERED FOR SALE | LISTED FOR SALE | UNDER NEGOTIATION | UNDER CONTRACT | SETTLED | PROCEEDS  |
| Last Month                | 1                | 0                 | 2               | 0                 | 0              | 0       | \$235,000 |
| Accumulative              | 4                | 2                 | 1               | 0                 | 0              | 2       | \$235,000 |

**PARKS – Customer Requests**

| Category                         | Monthly<br>01/09/22 –<br>30/09/22 | Year to Date<br>Cumulative<br>01/07/22 –<br>30/09/22 | Year to Date<br>Cumulative<br>01/07/21 –<br>30/09/21 |
|----------------------------------|-----------------------------------|------------------------------------------------------|------------------------------------------------------|
| Animals                          | 1                                 | 21                                                   | 26                                                   |
| Rail Trail                       | 0                                 | 17                                                   | 18                                                   |
| Dams – Maintenance & Gordonbrook | 0                                 | 12                                                   | 14                                                   |
| Mowing                           | 11                                | 115                                                  | 96                                                   |
| Parks & Gardens                  | 59                                | 140                                                  | 121                                                  |
| Public Health                    | 0                                 | 0                                                    | 1                                                    |
| Toilets                          | 22                                | 179                                                  | 177                                                  |
| Trees                            | 10                                | 159                                                  | 181                                                  |
| Roads                            | 0                                 | 1                                                    | 10                                                   |
| Water / Waste                    | 3                                 | 13                                                   | 5                                                    |
| Footpath                         | 0                                 | 12                                                   | 5                                                    |
| Council Buildings                | 0                                 | 10                                                   | 8                                                    |
| Local Laws                       | 0                                 | 0                                                    | 2                                                    |
| Compliments                      | 1                                 | 12                                                   | 3                                                    |
| Signage                          | 1                                 | 4                                                    | 0                                                    |
| Street Furniture                 | 0                                 | 2                                                    | 0                                                    |
| Drainage                         | 0                                 | 2                                                    | 1                                                    |
| Weeds                            | 0                                 | 5                                                    | 7                                                    |
| Other                            | 0                                 | 9                                                    | 0                                                    |
| <b>Total</b>                     | <b>108</b>                        | <b>713</b>                                           | <b>675</b>                                           |

**10.3 BOTANICAL GARDEN ADVISORY GROUP****File Number:** 12/09/2022**Author:** Manager Facilities and Parks**Authoriser:** Chief Executive Officer**PRECIS**

Botanical Garden Advisory Committee.

**SUMMARY**

Applications recently closed for the community members positions for the Botanical Garden Advisory Committee.

**OFFICER'S RECOMMENDATION**

That the Committee recommend to Council:

Appointment of 5 individual members to the South Burnett Regional Council Botanical Advisory Committee.

The five members include;

- Ray Robinson
- Graham Mitchell
- Angela Griffiths
- Adrian Maybon
- Penny Hegarty

**FINANCIAL AND RESOURCE IMPLICATIONS**

No direct financial and resource implications.

**LINK TO CORPORATE/OPERATIONAL PLAN**

EC1 Develop and implement initiatives to enhance community parks, gardens, and recreational facilities, which may include tree planting strategy, botanical gardens, and perennial (drought tolerant) shrubs and flower planting programmes.

EC6 Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Council called for nominations for a Botanical Advisory Committee. Applications closed 15<sup>th</sup> of July 2022. All nominations have been acknowledged with a letter confirming that nomination has been received.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

No direct legal implications.

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No direct policy/law implications.

**ASSET MANAGEMENT IMPLICATIONS**

No direct asset management implications

**REPORT**

Council's Botanical Advisory Committee is being established to assist Council with botanical and horticultural activities through the region.

Applications closed mid-July with a number of applications received. Below table shows an overview of applicants and their qualifications.

**Botanical Garden Advisory Committee – Overview of Applicants Details**

| Applicant                                                                                                 | Formal Qualifications                                                          | Years of Experience                                   | Location   | Other Important Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|-------------------------------------------------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Ray Robinson                                                                                              | No formal qualifications but has a passion for gardening/farming               | N/A<br>(Has been gardening since a young child)       | Ballogie   | <ul style="list-style-type: none"> <li>Onsite nursery on his property at Ballogie.</li> <li>Has invented a spiral trellis growing system for small farms. This system can produce the same amount of product as a large farm does.</li> <li>Idea: Plant a tree on your birthday. Would like to see this linked to tourism and getting visitors to come to area for a weekend.</li> </ul>                                                                                                                                                                                      |
| Graham Mitchell                                                                                           | Royal Horticultural Society of Qld – judge                                     | 30 years                                              | Wondai     | <ul style="list-style-type: none"> <li>Has been a guest speaker at various garden events throughout Qld.</li> <li>Currently runs Clouds End Farm as specialist nursery where everything that is sold is propagated here in the South Burnett.</li> <li>Owner/Operator of Tall Timbers Nursery &amp; Flowers in Wondai for 15 years</li> <li>Experience with management relating to frost resistant and drought hardiness of plants and gardens.</li> </ul>                                                                                                                    |
| Angela Griffiths                                                                                          | No formal qualifications but has considerable knowledge of local native flora. | N/A                                                   | Wilkesdale | <ul style="list-style-type: none"> <li>Is an active member of Native Plants Queensland (Kingaroy &amp; Districts branch).</li> <li>Is currently working at Carroll Nature Area.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                    |
| Adrian Maybon                                                                                             | Level 3 – Horticulture Certificate                                             | 30 years of experience                                | Kingaroy   | <ul style="list-style-type: none"> <li>Current member of the Kingaroy Parks &amp; Garden team (14 years)</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Penny Hegarty                                                                                             | Advance Diploma – Horticulture                                                 | 20+ years                                             | Murgon     | <ul style="list-style-type: none"> <li>Advised on the streetscaping for Nambour.</li> <li>Founded &amp; developed Nambour Community Gardens.</li> <li>Currently hosts tours of gardens for domestic &amp; international visitors.</li> <li>Holder of the Garden Club of Australia award.</li> </ul>                                                                                                                                                                                                                                                                           |
| Kingaroy & Districts Branch – Native Plants Queensland (Society for Growing Australian Plants Qld Region) |                                                                                | Numerous years of experience between all club members | Kingaroy   | <ul style="list-style-type: none"> <li>One of the aims of Native Plants Qld is – propagating and growing native plants for beautiful, sustainable, fauna-friendly, and public spaces.</li> <li>This group can also call upon the extensive knowledge of members in other branches and special interest study groups, which includes botanists and authors of books.</li> <li>The leader of the Garden Design Study Group (sub-branch of Native Plants Qld) is a retired, prominent landscape architect – some of the Kingaroy branch are part of this study group.</li> </ul> |

The committee will be made of individual members appointed by Council as stated in the Terms of Reference. Positions will be as follows:

Chairperson – Mayor

Councillor – Parks and Gardens Portfolio Member

General Manager – Liveability

Manager – Facilities and Parks

Co-ordinator – Parks and Gardens

Supervisors – Horticulturalists

Community Members – appointed based on knowledge and expertise

## **ATTACHMENTS**

### **1. SB Botanical Advisory Committee - Terms of Reference**



# Draft

ECM ID:  
ADOPTED:

## South Burnett Botanical Advisory Committee Terms of Reference

### Table of Contents

|                                     |   |
|-------------------------------------|---|
| 1. INTRODUCTION .....               | 1 |
| 2. OBJECTIVES .....                 | 1 |
| 3. DUTIES & RESPONSIBILITIES .....  | 1 |
| 4. MEMBERSHIP .....                 | 1 |
| 5. MEETINGS.....                    | 2 |
| 6. ETHICAL CONDUCT .....            | 2 |
| 7. COMMITTEE EVALUATION .....       | 2 |
| 8. LEGISLATIVE REFERENCE.....       | 2 |
| 9. RELATED POLICIES/PROCEDURES..... | 2 |
| 10. NEXT REVIEW.....                | 2 |

### 1. INTRODUCTION

Council's Botanical Advisory Committee is established to ensure the South Burnett Region is a highly regarded industry leader in botanical and horticultural excellence.

### 2. OBJECTIVES

- To review and advise Council on master planning of parks, town entrances, open spaces and recreation facilities; and
- To review and advise Council on botanical and horticultural outcomes in parks, gardens and streetscapes including species selection.

### 3. DUTIES & RESPONSIBILITIES

The purpose of the Botanical Advisory Committee is to provide recommendations to Council on any matter referred to it and specifically relating to botanical and horticultural activities.

### 4. MEMBERSHIP

Council will appoint the individual members of the Botanical Advisory Committee with the following membership being established:

- Chairperson – Mayor
- Councillor - Parks and Gardens Portfolio Member
- General Manager – Community
- Manager – Parks
- Co-ordinator – Parks and Gardens
- Supervisors – Horticulturalists
- Community Members - appointed based on knowledge and expertise.

## **5. MEETINGS**

Notice of Meetings – the Chairperson may determine the dates, times and places for its meetings. The agenda will be prepared and circulated to members and attendees at least two (2) days prior to meetings.

Quorum – a quorum shall consist of at least half of the members of the committee, plus one.

Report – Council shall provide secretarial functions and prepare a written report about the recommendations of the Advisory Committee.

The Parks Manager is primarily responsible for administering the committee and presenting reports to Council.

## **6. ETHICAL CONDUCT**

Committee members must exercise transparency, integrity, honesty, objectivity and ethical conduct in the fulfilment of their duties and responsibilities. Members must ensure confidentiality, exercise prudence, care and due diligence in the handling of Council and personal information acquired in the course of their duties.

Members must immediately declare to the chairperson any interest that may represent a real, potential or apparent conflict of interest related to their committee membership. In case of a conflict of interest involving the chairperson, declaration to the Chief Executive Officer is required. The declaration must be made on appointment to the committee and in relation to specific agenda items at the outset of each meeting and be updated as necessary.

## **7. COMMITTEE EVALUATION**

The committee will conduct an annual self-assessment to evaluate its performance and ensure the efficient and effective achievement of goals. The assessment will confirm that all duties and responsibilities indicated in these terms of reference have been performed. The chairperson will take necessary action to ensure that enhancements and recommendations highlighted in the assessment are properly implemented.

## **8. LEGISLATIVE REFERENCE**

*Local Government Act 2009*

*Local Government Regulation 2012*

## **9. RELATED POLICIES/PROCEDURES**

Conduct of Council & Committee Meetings Policy

Employee Conflict of Interest Policy

Level of Service Plan – Natural Resource Management & Parks

## **10. NEXT REVIEW**

June 2022

**10.4 PROSTON RAILWAY PARK - SCULPTURE UPDATE****File Number:** 12/10/2022**Author:** Manager Facilities and Parks**Authoriser:** Chief Executive Officer**PRECIS**

Proston Railway Park update on costing for installation of Weaner cattle sculptures.

**SUMMARY**

Update on costings for the weaner sculptures which will be located at Railway Park, Proston.

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**OFFICER'S RECOMMENDATION**

That the Committee recommend to Council that:

- (i) The weaner cattle are installed on a concrete podium covered in synthetic grass as per the concept plans adopted by Council.
- (ii) The Christmas tree footings to be replaced in a new location in Railway Park, Proston.
- (iii) Additional funding to be allocated from an existing W4Q project.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Cost to install the weaner cattle sculptures on a concrete podium, covered with synthetic grass, install of timber bollards estimated to cost \$10,874. Also, the Christmas tree footing is to be renewed in a new location and estimated to cost \$2,500.

Total project cost estimate \$12,874. Total remaining budget \$9,163

Financial implication of \$3,711

**LINK TO CORPORATE/OPERATIONAL PLAN**

EC1: Develop and implement initiatives to enhance community parks, gardens, and recreational facilities, which may include tree planting strategy, botanical gardens, and perennial (drought tolerant) shrubs and flower planting programme.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

No direct Communication/Consultation (internal/external)

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

No direct Legal Implications (statutory basis, legal risks)

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No direct Policy/Local Law delegation implications

**ASSET MANAGEMENT IMPLICATIONS**

No direct Asset Management Implications

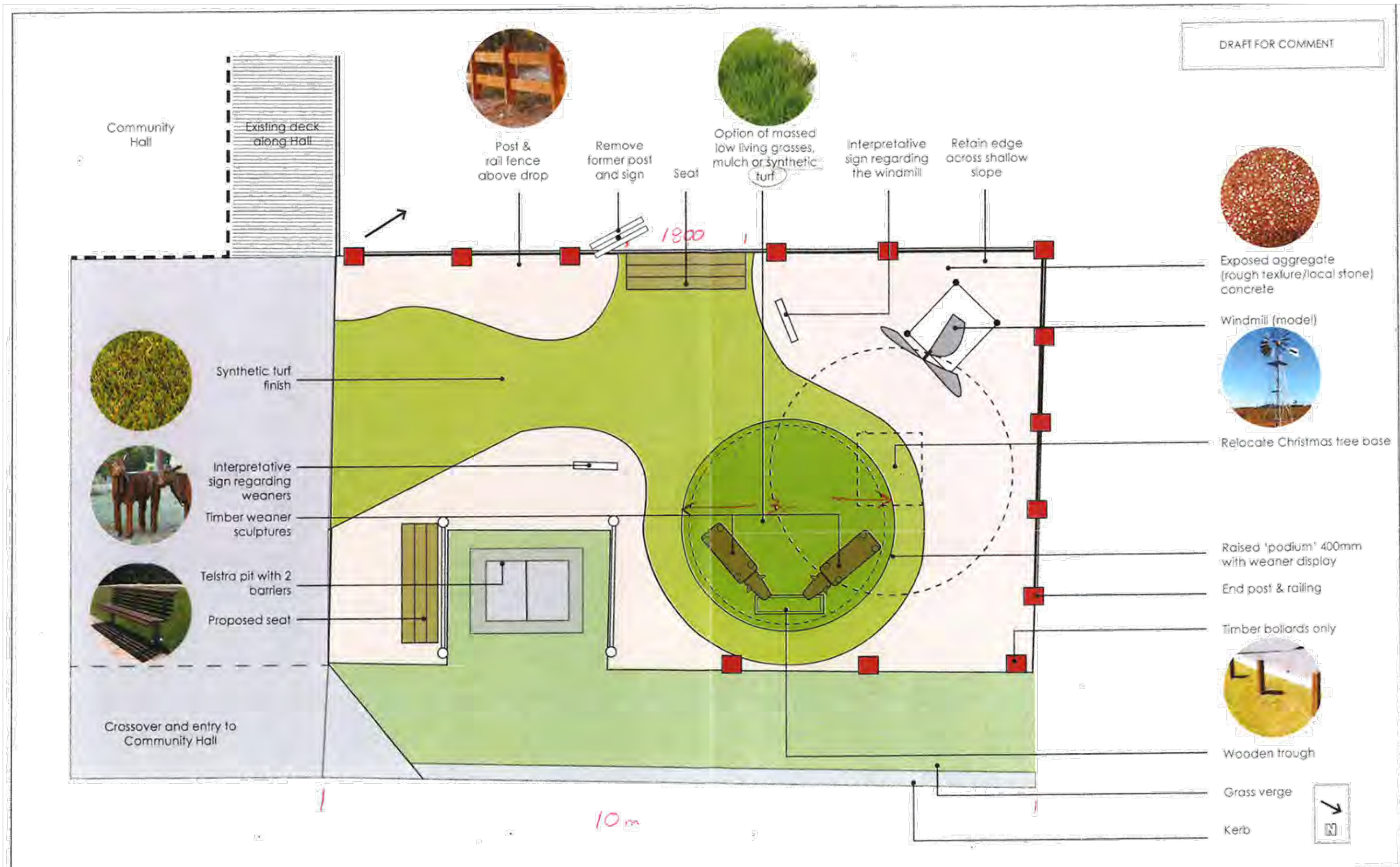
**REPORT**


As part of the Works for Queensland Round 4 funding, Railway Park, Proston received \$40,000 for refurbishment of playground equipment. To date \$30,836.78 has been spent on the project leaving a balance of \$9,163.

**ATTACHMENTS**

1. **Design of Railway Park Proston**
2. **Railway Park - Proston (estimate costings)**





|                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                      |              |              |             |  |  |  |  |  |  |  |  |  |                                                                                                                                                                                                                                           |  |  |  |  |  |  |  |  |  |  |  |  |                                                                                               |                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------|-------------|--|--|--|--|--|--|--|--|--|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|-----------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
|  <p><b>U PLAN</b><br/>Landscape Architecture<br/>0 4 1 4 4 9 4 0 6 6<br/>steve@uplan.com.au<br/>www.uplan.com.au<br/>Steve Moss, Director<br/>Registered Landscape Architect</p> | <p><b>Notes:</b></p> <ul style="list-style-type: none"> <li>The contractor shall verify all dimensions on site prior to commencement of any works, any discrepancies shall be reported to the project landscape architect.</li> <li>The client and contractor shall locate all services and other site elements or facilities and ensure any works do not impact on these items.</li> <li>Any site discrepancies should be reported to the Landscape Architect.</li> <li>Do not scale from drawings, work to dimensions only.</li> <li>This landscape design and all associated products remain the copyright of U-Plan Pty Ltd. The design shall not be reproduced or transmitted without written permission.</li> </ul> | <p><b>Issue</b></p> <table border="1"> <tr> <td>A</td> <td>Concept Plan</td> <td>For Comment</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table> | A            | Concept Plan | For Comment |  |  |  |  |  |  |  |  |  | <p><b>Plans in Series</b></p> <table border="1"> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table> |  |  |  |  |  |  |  |  |  |  |  |  | <p><b>Project/Client</b></p> <p>South Burnett Regional Council<br/>Proston Weaner Display</p> | <p>SCALE 1:30 @ A3<br/>DATE 26/04/2022<br/>DRAWN KC<br/>DESIGN SM<br/>CHECKED SM</p> |
|                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | A                                                                                                                                                                                                                                                    | Concept Plan | For Comment  |             |  |  |  |  |  |  |  |  |  |                                                                                                                                                                                                                                           |  |  |  |  |  |  |  |  |  |  |  |  |                                                                                               |                                                                                      |
|                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                      |              |              |             |  |  |  |  |  |  |  |  |  |                                                                                                                                                                                                                                           |  |  |  |  |  |  |  |  |  |  |  |  |                                                                                               |                                                                                      |
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|                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                      |              |              |             |  |  |  |  |  |  |  |  |  |                                                                                                                                                                                                                                           |  |  |  |  |  |  |  |  |  |  |  |  |                                                                                               |                                                                                      |
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**PROSTON WEANER DISPLAY (estimate costings)**

|                             |                      |             |
|-----------------------------|----------------------|-------------|
| Concrete                    |                      | \$3,624.00  |
| Timber bollards             | Supply and installed | \$4,750.00  |
| Synthetic grass             | Supply and installed | \$2,500.00  |
| Move Christmas tree footing |                      | \$2,000.00  |
|                             |                      | \$12,874.00 |

**10.5 TIPPERARY FLAT DESIGN**

**File Number:** 12.10.2022  
**Author:** General Manager Liveability  
**Authoriser:** Chief Executive Officer

**PRECIS**

Tipperary Flats Design

**SUMMARY**

A draft design has been prepared for the layout of Tipperary Flats free camp area for feedback

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**OFFICER'S RECOMMENDATION**

That the draft design of be received and that Council seek community feedback prior to finalisation of the design.

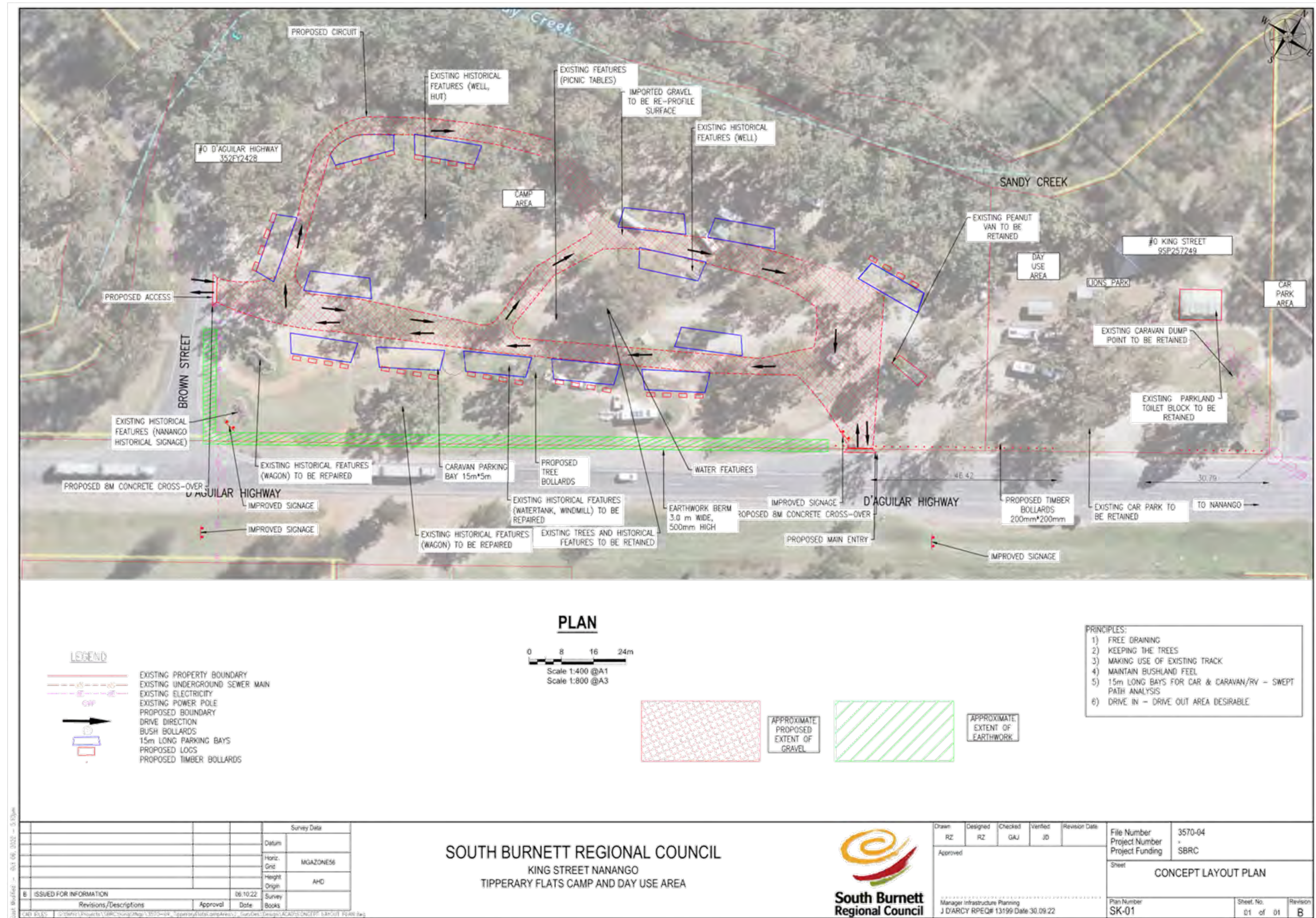
**BACKGROUND**

A draft design has been prepared for the layout of Tipperary Flats free camp area for feedback  
Key elements include:-

- Reduced access points to allow only 2 entry/exit points.
- Minor reshaping to allow free drainage *noting the site does flood in storm/flood events.*
- Make use of existing track - gravelling / manage traffic to designated route.
- Maintain bushland feel
- Dedicated 15m car & caravan parking bays to control where camps are made.
- Bollards/timber logs restricting access to structures/points of interest and to allow rehabilitation/ regrowth of grass areas.

**ATTACHMENTS**

1. Tipperary Flats Draft Design
2. Tipperary Flats Cost Estimate



South Burnett Regional Council  
 06/10/2022 - 05:03pm


| Survey Data            |               |
|------------------------|---------------|
| Datum                  |               |
| Horiz. Grid            | MGAZONE56     |
| Height Origin          | AHD           |
| Survey Books           |               |
| ISSUED FOR INFORMATION | 06/10/22      |
| Revisions/Descriptions | Approval Date |

**SOUTH BURNETT REGIONAL COUNCIL**  
 KING STREET NANANGO  
 TIPPERARY FLATS CAMP AND DAY USE AREA



|                                                                      |          |         |          |               |
|----------------------------------------------------------------------|----------|---------|----------|---------------|
| Drawn                                                                | Designed | Checked | Verified | Revision Date |
| RZ                                                                   | RZ       | GAJ     | JB       |               |
| Approved                                                             |          |         |          |               |
| Manager Infrastructure Planning<br>J D'ARCY RPE# 13199 Date 30.09.22 |          |         |          |               |

|                            |          |
|----------------------------|----------|
| File Number                | 3570-04  |
| Project Number             | - SBRC   |
| Project Funding            | SBRC     |
| Sheet                      |          |
| <b>CONCEPT LAYOUT PLAN</b> |          |
| Plan Number                | SK-01    |
| Sheet No.                  | 01 of 01 |
| Revision                   | B        |

| <br><b>South Burnett<br/>Regional Council</b> |        | Estimate of Cost                                      |                                                                                                                               |                             |          |               |                     |
|--------------------------------------------------------------------------------------------------------------------------------|--------|-------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------|---------------|---------------------|
|                                                                                                                                |        | <b>King Street, Nanango - Tipperary Flats Upgrade</b> |                                                                                                                               |                             |          |               |                     |
| Work Order                                                                                                                     |        | Activity Code                                         | ACTIVITY                                                                                                                      | UOM                         | Quantity | Unit Rate \$c | Amount \$           |
|                                                                                                                                |        |                                                       | <b>SITE FACILITIES AND CAMP</b>                                                                                               |                             |          |               |                     |
|                                                                                                                                | RC1101 |                                                       | Site Establishment                                                                                                            | Lumpsum                     | 1        | \$3,000.00    | \$3,000.00          |
|                                                                                                                                |        |                                                       | <b>PROVISION FOR TRAFFIC</b>                                                                                                  |                             |          |               |                     |
|                                                                                                                                | RC1201 |                                                       | Road Signage and Traffic Control - Project Duration                                                                           | Lump sum                    | 1        | \$3,000.00    | \$3,000.00          |
|                                                                                                                                |        |                                                       | <b>PROTECTIVE CONCRETE TREATMENTS</b>                                                                                         |                             |          |               |                     |
|                                                                                                                                |        |                                                       | Concrete Cross Over (8m wide) (Brown Street and King Street) into Tipperary Flats                                             | Each                        | 2        | \$7,500.00    | \$15,000.00         |
|                                                                                                                                |        |                                                       | <b>EARTHWORKS, EXCAVATION</b>                                                                                                 |                             |          |               |                     |
|                                                                                                                                | RC3101 |                                                       | Clearing & Grubbing                                                                                                           | Lumpsum                     | 1        | \$5,000.00    | \$5,000.00          |
|                                                                                                                                |        |                                                       | Clean Fill for 1:3 batter x 500 mm high Berm (approx. 180m long) including earthworks                                         | m3                          | 135      | \$120.00      | \$16,200.00         |
|                                                                                                                                |        |                                                       | Grass Seed Berm                                                                                                               | m2                          | 540      | \$8.00        | \$4,320.00          |
|                                                                                                                                |        |                                                       | <b>UNBOUND PAVEMENTS</b>                                                                                                      |                             |          |               |                     |
|                                                                                                                                | RC4103 |                                                       | Base, unbound pavement, Type 3.2 gravel (approx. Area 2600m2 and 100mm depth) +(approx. Area and 200mm depth for 14 car park) | m3                          | 484      | \$180.00      | \$87,120.00         |
|                                                                                                                                |        |                                                       | <b>MISCELANEOUS</b>                                                                                                           |                             |          |               |                     |
|                                                                                                                                |        |                                                       | Timber Bollards (Along King Street) in front of Existing Day Area                                                             | each                        | 36       | \$250.00      | \$9,000.00          |
|                                                                                                                                |        |                                                       | Landscaping Set-down Logs (To Separate the Day Area) or Rocks                                                                 | each                        | 80       | \$300.00      | \$24,000.00         |
|                                                                                                                                |        |                                                       | Signage                                                                                                                       | Lumpsum                     | 1        | \$2,000.00    | \$2,000.00          |
|                                                                                                                                |        |                                                       | <b>COUNCIL OBLIGATIONS</b>                                                                                                    |                             |          |               |                     |
|                                                                                                                                |        |                                                       | Survey for existing structures and edge of gravel                                                                             | Lump sum                    | 1        | \$10,000.00   | \$10,000.00         |
|                                                                                                                                | RC9101 |                                                       | Engineering Civil Design                                                                                                      | Lump sum                    | 1        | \$10,000.00   | \$10,000.00         |
|                                                                                                                                | RC9102 |                                                       | Project support                                                                                                               | Lump sum                    | 1        | \$250.00      | \$250.00            |
|                                                                                                                                | RC9105 |                                                       | Project management                                                                                                            | Lump sum                    | 1        | \$10,000.00   | \$10,000.00         |
|                                                                                                                                |        |                                                       | <b>Total of Estimated Cost</b>                                                                                                | <b>Total Estimated Cost</b> |          |               | <b>\$198,890.00</b> |
|                                                                                                                                |        |                                                       |                                                                                                                               | <b>Budgeted Amount</b>      |          |               | <b>\$200,000.00</b> |
|                                                                                                                                |        |                                                       | <b>Approved:</b> .....                                                                                                        | <b>Date:</b> .....          |          |               | <b>6/10/2022</b>    |

**10.6 CHRISTMAS TREE INSTALLATION UPDATE****File Number:** 12/10/2022**Author:** Manager Facilities and Parks**Authoriser:** Chief Executive Officer**PRECIS**

Christmas tree installation update.

**SUMMARY**

Progress on Christmas tree installation around the region.

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**OFFICER'S RECOMMENDATION**

That the report be received.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Unable to advise Council of the financial implications until quotations have been received from Suppliers.

**LINK TO CORPORATE/OPERATIONAL PLAN**

EC2: Develop and implement CBD Renewal and Revitalisation Programmes for areas of townships including service standards for maintenance and cleaning programmes.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Council has meet with Kingaroy Hall Committee and Hivesville Progress Association

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

No direct legal implications

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No direct policy/local law delegation implications

**ASSET MANAGEMENT IMPLICATIONS**

No direct asset management implications

**REPORT**

Council engaged PassivePlans Design and Consulting to prepare engineering construction plans and footing design for 5m Christmas trees in August 2022.

Council officers have inspected all Christmas Tree structures currently stored throughout the region.

Council currently has tree structures for Kingaroy, Murgon, Wondai, Nanango, Proston and Blackbutt.

New trees are to be constructed for Kumbia, Hivesville and Wondai.

Procurement has requested for Quotations for the construction of 3 new trees before November 18<sup>th</sup> 2022. Quotations are due on Friday 21<sup>st</sup> of October.

If the new Christmas Trees cannot be constructed and procured by 18<sup>th</sup> of November 2022. Council will provide temporary trees for this year.

Temporary Christmas Tree arrangements include;

Kumbia Christmas Tree - The existing pine tree located within the Uniting Church grounds adjacent to the Kumbia Hall to be decorated (as per previous years).

Hivesville Christmas Tree – A 4 metre temporary tree to be located in the Hivesville Park. This tree is currently available and stored in the Parks and Garden Shed.

Blackbutt Christmas Tree – new footing installed in Les Muller Park and the existing 6 metre reused.

Wondai Christmas Tree – new footing installed at Wondai Art Gallery grounds and the existing 8 metre Wondai Tree reused.

Existing Christmas decorations to be utilised on all trees.

## **ATTACHMENTS**

**Nil**

**10.7 POTENTIAL CHRISTMAS DECORATIONS/FLAGS - NANANGO****File Number:** 12/010/2022**Author:** Manager Facilities and Parks**Authoriser:** Chief Executive Officer**PRECIS**

Christmas decorations, banners, or flags installation for Nanango.

**SUMMARY**

Christmas banners/decoration installation, on Drayton Street and surrounding street scape in Nanango.

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**OFFICER'S RECOMMENDATION**

That the Committee recommend to Council that:

1. The potential replacement and re-installation of Christmas Banners and Christmas decorations to the Nanango Streetscape to be considered in 23/24 budget and work with community organisations to look at alternative funding opportunities.
2. Further consultation and risk assessments with Ergon Energy, Department of Transport and Main Roads and business owners.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Not budgeted for in 22/23 Parks Operational budget.

**LINK TO CORPORATE/OPERATIONAL PLAN**

Develop and implement CBD Renewal and Revitalisation Programmes for area of our townships including service standards for maintenance and cleaning programmes.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Consultation to occur with Ergon Energy, Department of Transport and Main Roads, South Burnett Regional Council WHS Officer, Nanango community business owners and other stakeholders.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

No direct legal implications.

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No direct policy/local law delegation implications.

**ASSET MANAGEMENT IMPLICATIONS**

The banners and stands would become a new Nanango streetscape asset that will have ongoing maintenance and replacement costs.

**REPORT**

Parks Team annually installed the Christmas banners in Drayton Street and Fitzroy Street Nanango, approximately 10 years ago. Ergon Energy removed the last damaged stand from the electricity pole for public safety. After the streetscape revitalisation project was complete no further purchases were made to renew or reinstate the Christmas banners.



If Council were to reinstate banners or decorations some of the following would need to be considered; staffing cost for installation, trained staff in working at heights, time frames for installation, hire cost of the elevated platform and traffic control.

Traffic Control in the Nanango CBD is recommended with low visibility of traffic flow, limited linear and lateral space along footpath and road verges this does not provide safe access of or provide safe delineation for use of elevated platform or scissor lift in some locations. However, to overcome this the lane or parking spaces potentially would need to be closed for the duration, several sections per day over a 3-5-day period.

Consultation with Nanango community still to be considered, with design and stand fabrication, closure of street and parking during business hours.

Assessment of the streetscape, scope of works, potential locations to be conducted with WHS adviser and Ergon Energy.

Approval has not been obtained from Ergon Energy to utilise existing electricity poles in Drayton and Fitzroy Streets.

**Table 1: Estimated Cost for the installation of Stands and Banners on the Electricity Poles**

| Nanango Christmas Street Banners |                     |
|----------------------------------|---------------------|
| Items                            | Estimated cost      |
| Plant Hire                       | \$ 2,500.00         |
| Traffic Control                  | \$ 3,500.00         |
| Banners                          | \$ 5,000.00         |
| Stands                           | \$ 10,500.00        |
| Labour                           | \$ 3,000.00         |
| Plant                            | \$ 1,500.00         |
|                                  | <b>\$ 26,000.00</b> |

## ATTACHMENTS

Nil

**10.8 SUPPORT FOR THE CTC SAFER COMMUNITIES PROGRAM****File Number:** 12/10/2022**Author:** Manager Facilities and Parks**Authoriser:** Chief Executive Officer**PRECIS**

Council support for the CTC Safer Communities Program.

**SUMMARY**

Council providing support to the CTC Safer Communities Program.

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**OFFICER'S RECOMMENDATION**

That the Committee recommend to Council that:

1. To support the CTC Safer Communities Program, by waiving the following fees and charges for the remainder of the 2022-23 financial year, to provide cooking classes and events for the South Burnett youth:
  - a. Public swimming pool private hire – up to 6 community events per public pool at an operational cost to Council of up to \$6,480.
  - b. Public Hall Kitchen Hire and Ringsfield House Kitchen Hire – up to 6 cooking classes per facility.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Estimated cost to Council for the waiving of private pool hire for 30 events (6 events per pool across the 5 pools) totals \$6480.00. Under each of the Pool Management Agreements the revenue is collected by the pool manager and therefore Council would need to reimburse the pool managers.

Estimated revenue loss to Council for the waiving of kitchen hire in Halls for 6 cooking classes per facility could total \$816.

Total financial estimate of revenue loss to Council is \$7,296. Please note this depends on how many events CTC Safer Communities book.

**LINK TO CORPORATE/OPERATIONAL PLAN**

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

CTC staff made a presentation to Council at the August Liveability Standing Committee meeting.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

No direct legal Implications

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

No direct Policy/Local Law Delegation Implications

**ASSET MANAGEMENT IMPLICATIONS**

No direct Asset Management Implications

## REPORT

At the August Liveability Standing Committee meeting South Burnett CTC presented Council with their Safer Communities Program. During the presentation it was asked how Council could assist with the program.

Questions asked to Council are as follows:

Streamline the booking system to use local parks and facilities – Council’s website has a ‘Use of Council Parkland/Reserve Land’ form that can be downloaded, filled in and emailed back to Council for assessment and booking. Discussions will be held with CTC Safer Communities staff on how the form is to be completed and that one form can be used to book a park for multiple dates. No online booking system available at this stage.

Approve spaces for youth-led murals and larger-scale artworks – Council has given landowners consent for the first Mural on the toilet block at the Skate Park at the CTC Youth Services location. Facilities and Parks are looking at what other assets maybe suitable for future artworks.

Reduce or waive fees involved with the use of the pools – The current fees to hire a Council pool for a private function is \$72 per hour (as per the fees and charges), with the function being held outside normal pool operating hours. However, private hire for during the day would occur no charge and there could be the possibility of the Pool Managers having to close pools for the time of the function. Provisions were made in the original funding application to cover pool hire fees. All pools are leased to different pool managers and all revenue is to be kept by the Pool Manager.

Estimated cost to Council for the waiving of private pool hire for 6 events across the 5 pools totals \$6,480.00.

Use of Councils kitchen facilities for more cooking classes – There are commercial kitchens within Council’s halls – Kingaroy, Nanango, Murgon, Wondai and Maidenwell along with Ringsfield House. All kitchens are available to hire and the fees would be as follows;

Kingaroy Town Hall Reception Room – Community Group (up to 12 hours) - \$26.00

Cultural Centre Nanango – Community Group (up to 12 hours) - \$26.00

Murgon Town Hall – Community Group (up to 12 hours) - \$26.00

Wondai Town Hall – Community Group (up to 12 hours) - \$26.00

Maidenwell Hall – Community Group (up to 12 hours) - \$14.00

Ringsfield House – Community Group Use of kitchen (per event) - \$18.00

CTC is currently using their office in Murgon for cooking classes where kids are taught how to cook and then take the meals home. Provisions were made in the original funding application to cover the cost of community group hire of the halls and Ringsfield House for the cooking classes.

Estimated cost to Council for waiving of the kitchen hire in Halls for 6 cooking classes per facility could total up to \$816 loss in hall hire fees.

Ability to advertise on Council owned spaces and notice boards –CTC to provide copies of flyers and information that could be advertised on Council notice boards and Councils social media forums.

## ATTACHMENTS

Nil

## **11 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES**

### **11.1 TOURISM & VIC'S, SPORT & RECREATION AND COMMERCIAL ENTERPRISES PORTFOLIO REPORT**

**File Number:** 12-10-2022

**Author:** Division 1 Councillor

**Authoriser:** General Manager Liveability

#### **PRECIS**

Tourism & VIC's, Sport & Recreation and Commercial Enterprises Portfolio Report

#### **SUMMARY**

Cr Erkens presented her Tourism & VIC's, Sport & Recreation and Commercial Enterprises Portfolio Report.

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#### **OFFICER'S RECOMMENDATION**

That Cr Erken's Tourism & VIC's, Sport & Recreation and Commercial Enterprises Portfolio Report. to Council be received for information.

#### **Tourism & VIC's:**

The Visitor Information Centres have been busy with school holiday visitors coming to explore our region. Visitors who visited the region travelling north at the start of winter are taking the time to stay again in the region when returning south. The Wondai Timber Museum held an exhibit to support the Wondai Garden Expo and the Kingaroy and District Vintage Machinery Club hosted the 2022 State Rally. The Kingaroy Visitor Information Centre was kept busy supporting community groups hosting out of town guest by providing groups visitor information packs to increase their tourist experience whilst attending the events.

#### **Sport & Recreation:**

South Burnett Regional Council recently met with the Wide Bay Burnett Sport and Recreation Committee to discuss the reactivation of this group.

There was positive discussion around the potential to reform this group as a reference/network group. This group will maintain a regional focus and work in partnership to provide a Coordinated response to sport and recreation industry needs across the region.

#### **Commercial Enterprises**

##### **Saleyards:**

This month has been a little quieter following the success of the August stud bull sales, Saleyards staff continue to undertake Tick Inspections & Dipping as per bookings. Coolabunia Saleyards also hosted the monthly store sale on the 30 September with good numbers, this is the first store sale for some months due to wet weather cancelling prior sales.

Council staff have been working hard with local building contractor to ensure the Scales Office is safe and operation for the Store Sale 30 September following the ceiling collapse on 19 September due to white ant damage. The total ceiling has been removed and lighting rewired this was a great achievement and a big thankyou to all who assisted to ensure that no sales had to be cancelled due to this building issue.

Council staff have also been working through the Saleyards actions plan list, obtaining quotes to present to the next working committee meeting to finalise capital works projects for 22/23 and future funding opportunities.

### **Dams:**

Dam Managers have been kept extremely busy with School Holiday and Long Week-End bookings, all powered, and cabin/villas have been fully booked during these times. Group bookings at BP Dam continue to be flowing in with all weekends through to January fully booked for cabin/villas (with the exception of 3 cabins available for one weekend in November.

The Bjelke-Petersen Classic fishing competition was held over the October long weekend with good numbers attending this Annual Event.

Queensland Fire Audit was conducted at BP Dam on the 12 September, the audit was very extensive taking a number of hours to complete, overall, we did very well with most items needing very minor attention. Thank you to the Dam Managers for your assistance and having all records in order ready for the inspection, it ticked all the boxes well.

Boondooma Dam has also been a popular destination for group bookings with the Sally Vanners, booking out the bunkhouse, all the cabins and 20 powered sites for one week during the school holidays. The Dam also had a visit from the Howard Fishing Club, other bookings this month were for Family Reunions, Birthday and Bucks parties

Fish are starting to bite at both dams with multiple reports of decent size fish being caught, Red Claw are still a little quiet at the moment, but with days starting to warm up should start to become active.

Both dams are seeing a lot of brochures promoting the South Burnett being taken by guests and visitors passing through.

Council's Manager of Community and Lifestyle and Commercial Enterprise Coordinator meet with Maritime Safety Queensland (MSQ) to provide input to the Queensland recreational Boating Facilities Demand Forecasting Study 2022. Following this meeting Council has also distributed the customer survey that will be used as a further input to the study through are media networks. The survey closes on Friday 14 October, the consultant study will forecast the need for new and upgrade public recreational boating facilities in each Queensland Council area. On completion the study will be available on MSQ website.

### **Aerodromes:**

General ARO inspections are continuing at both Kingaroy & Wondai Aerodrome. The Wondai Windsock is currently being repaired by the SBRC Fabrication Team who are installing new bearings to enable full operation of this important piece of infrastructure.

## **BACKGROUND**

Nil

## **ATTACHMENTS**

Nil

**11.2 GRANT APPLICATION - FLEXIBLE FUNDING GRANTS****File Number:** 12-10-2022**Author:** Manager Community & Lifestyle**Authoriser:** Chief Executive Officer**PRECIS**

Flexible Funding Grants opportunity.

**SUMMARY**

The Department of Communities, Housing and Digital Economy (DCHDE) are currently administering a funding program under the Disaster Recovery Funding Arrangements (DRFA) Category C. South Burnett Regional Council is an eligible applicant.

**OFFICER'S RECOMMENDATION**

That the Committee recommends to Council:

1. That Council develop and submit an application to the Flexible Funding Grants Initiative to deliver a community wellbeing event at Bjelke Peterson Dam.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Grant funding is expected to cover 100% of project costs.

Internal resources have the capacity to deliver the proposed project.

**LINK TO CORPORATE/OPERATIONAL PLAN*****2022/23 Operational Plan***

OPL/30 Advocate for and pursue opportunities for disaster recovery and resilience initiatives and projects that support local and regional resilience outcomes

OPL/31 Advocate for and pursue opportunities for mental health and suicide prevention initiatives and projects that support community well-being.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Internal - Council's Manager of Community and Lifestyle, Disaster Resilience Officer, Grants Officer, Coordinator Community Development, General Manager Liveability with Council's Coordinator of Commercial Enterprises and Dam Managers to be heavily involved in logistical arrangements.

Subject to successfully funding a substantial promotional campaign will be initiated.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

NIL

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

NIL

**ASSET MANAGEMENT IMPLICATIONS**

Not applicable

**REPORT****Grant Name:** Flexible Funding Grant**Funding Pool:** \$19.5 million (*Round 1- \$6 million*)**Total grant available per application:** Small (\$2,500-\$50,000); Large (\$50,001-\$100,000)**Applications close:** 2pm Friday 21 October 2022**Applicant contribution:** 100% of project costs

Eligible Queensland-based non-government organisations, research bodies, industry groups and peak bodies, community groups, and local government agencies can apply for funding of between \$2,500 and \$50,000 for small grants, and between \$50,001 and \$100,000 for large grants to drive recovery and develop preparedness and resilience in 39 flood-impacted local government areas (LGAs).

Funded projects will contribute to one or more of the following disaster recovery outcomes:

- the needs of vulnerable groups are addressed in disaster recovery
- the community is aware of the disaster recovery processes
- the community can express its changing disaster recovery needs
- community members are aware of the risks of future disasters
- the community has improved capacity and capability to respond to future disasters
- business and not-for-profit organisations have in place adequate mitigation practices for risks and threats
- government, private sector and civil society and organisations are engaged in plans for mitigation and management of the recovery.

Projects may be targeted to address specific recovery and resilience needs for:

- children and families
- young people
- Aboriginal and Torres Strait Islander peoples
- culturally and linguistically diverse (CALD) communities
- people with a disability
- seniors
- small businesses
- primary producers
- service providers.

**Eligibility**

Applicants must:

- have a service outlet located in Queensland, or be auspiced by a Queensland-based organisation
- be located in one of the 39 eligible LGAs or deliver the project directly in or to one or more of the eligible LGAs
- have current or be prepared to take out and maintain public liability insurance of no less than \$10 million or be auspiced by a Queensland-based organisation that meets this public liability insurance requirement.

It is proposed Council make application through this funding program to hold a recovery and resilience concert at Bjelke-Petersen Dam.

This concert would be in line with the flexible funding grants program, *promote connectedness, encourage support networks, social inclusion* and deliver recovery outcomes to vulnerable groups within our region, the targeted audience will be as per the guidelines.

In order to demonstrate and meet the eligibility criteria Council will include demonstrated evidence (additional support letters) of significant community support for the project. Council will seek to provide evidence of endorsement by the chair of the Local Recovery Group, chair of the Local Disaster Management group, along with letters of support from the human, social and economic recovery groups.

It is expected the proposal would fall within the large grants category with the concept to provide low/no cost access to a quality event with high profile acts. It is also envisaged a number of local performers would be supported and included in the event

## **ATTACHMENTS**

**Nil**



**12 QUESTIONS ON NOTICE****12.1 QUESTIONS ON NOTICE****File Number:** 12/10/2022**Author:** Executive Assistant**Authoriser:** Chief Executive Officer

The Liveability Department has received the below Questions on Notice.

**Questions**

1. To investigate the inclusion of an additional discount to local residents that utilise accommodation at the Boondooma and Bjelke – Petersen Tourist Parks.
2. When we collect the tyres from Nanango where do they go and how much does it cost?
3. What was the outcome with the CRM raised on truck tyres on Strongs Road?

**Responses**

1. Responses are contained in the attachments of the report.

**RECOMMENDATION**

That the responses to the questions raised be received and noted.

**ATTACHMENTS**

1. QONs - October Responses

### Liveability's Questions on Notice

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**(Q1)** Question on Notice from Cr Jane Erkens:

**To investigate the inclusion of an additional discount to local residents that utilise accommodation at the Boondooma and Bjelke – Petersen Tourist Parks.**

*Under Council's current fees and charges, customers that book multiple nights' accommodation receive a 10% discount regardless of their home location. Investigations are still ongoing into the total implications if a further discount is offered to customers that reside in the South Burnett Region.*

*It may mean that customers that book Villas or cabins in Off peak times receive a combination of discounts, therefore a 20% reduction in accommodation fees. Currently a Villa is \$120 per night, and this will reduce to \$96.00 per night.*

*Further investigation into the total margin on each level of accommodation needs to be identified to ensure all financial impacts are fully considered.*

*The initial investigations have found that, the current booking electronic booking system does hold postcode information to track the customers place of residence. However, these details are not checked or verified upon check in.*

*Consideration should be given to ensuring that the people seeking this discount are residents of the South Burnett and that the incentive is not misused, that the process for providing the discount is not onerous on Dam managers to apply and that the onus of proof can be administered easily.*

*Further investigation will be undertaken to identify different options for offering the discount, including as a credit to future bookings to support repeat customers that live locally.*

*More information is to be provided to Council during future Budget Committee meetings in preparation for the 2023/24 fees and charges.*

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**(Q2)** Question on Notice from Councillor Kathy Duff:

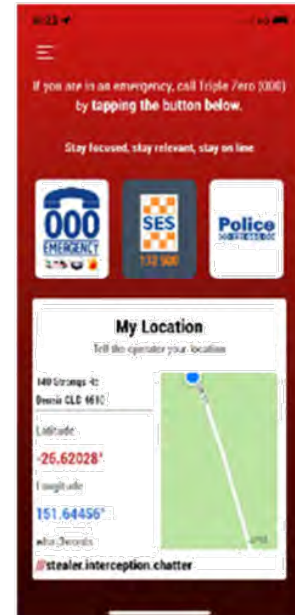
**When we collect the tyres from Nanango where do they go and how much does it cost?**

Tyres have been collected by contractor, Carrolls Engineering from Nanango and transported to their facility in Brisbane for recycling. They make rubber crumb rubber out of the tyre which is an excellent solution for paving streets that are less likely to develop potholes and cracks. As part of the last collection (in August 2022) 1,026 tyres were collected at a total cost of disposal of \$16,767.30. There is no formal contract in place for tyres recycling / disposal and the contractor is selected based on the proposed price and availability to service the sites as per council requirements.

(Q3) Question on Notice from Councillor Scott Henschen:

**What was the outcome with the CRM raised on truck tyres on Strongs Road?**

Approximately eight (8) tyres were collected from the identified location and moved to Kingaroy Landfill on 20 September 2022. Photo showing the tyres as well as a mobile GPS location screenshot (for location) are attached below.



**13 CONFIDENTIAL SECTION**

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**OFFICER'S RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**13.1 Knight Street Access**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**14 CLOSURE OF MEETING**