



SOUTH BURNETT
REGIONAL COUNCIL

AGENDA

Ordinary Council Meeting Wednesday, 26 October 2022

**I hereby give notice that an Ordinary Meeting of Council will be held
on:**

Date: Wednesday, 26 October 2022

Time: 9.00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**

6 DEPUTATIONS/PETITIONS

6.1 DEPUTATION - JIM GLEESON & SERA ROHAN - PROPOSED SOLAR FARM - BOWMAN ROAD TAROMELO

File Number: 26-10-2022
Author: Executive Assistant
Authoriser: Chief Executive Officer

PRECIS

Deputation by Jim Gleeson and Sera Rohan.

SUMMARY

Jim Gleeson and Sera Rohan will be attending at 9:00am to discuss the proposed Solar Farm at 341 Bowman Road, Taromeo.

BACKGROUND

Nil

ATTACHMENTS

1. Request to Address Council [↓](#) 



158 Hardgrave Road
West End, QLD 4101
+61 (0) 422 794 072

October 7th, 2022

Executive Services
South Burnett Regional Council
PO Box 336
Kingaroy Qld 4610

Dear South Burnett Regional Council,

Re: Request to Address Council, October 26th 2022

We are requesting to address Council to inform Council of our community engagement approach for a proposed solar farm development at its meeting on the 26th October, 2022.

Australian Solar Enterprises will be seeking planning approval for the proposed Tumuruu Solar Farm development, located at 341 Bowman Road, Taromeo from the South Burnett Regional Council.

A preliminary concept plan for the site has been prepared. We will continue to engage with the Council and other authorities together with community and key stakeholders as the project progresses.

Attached with this letter is an information deck providing an overview of the project and engagement approach.

Australian Solar Enterprises are the proponents for the development who are committed to delivering a high-quality solar farm development that makes a positive contribution to the surrounding area. They also understand that development can create impacts on surrounding areas, and would like to work with the community to ensure impacts are identified, are mitigated wherever possible.

For this reason, Australian Solar Enterprises have engaged Plan C, a community development and engagement company, to engage with the existing community to discuss the proposed development, potential opportunities, impacts and issues.

Gilvear Planning is responsible for the development application on behalf of Australian Solar Enterprises.

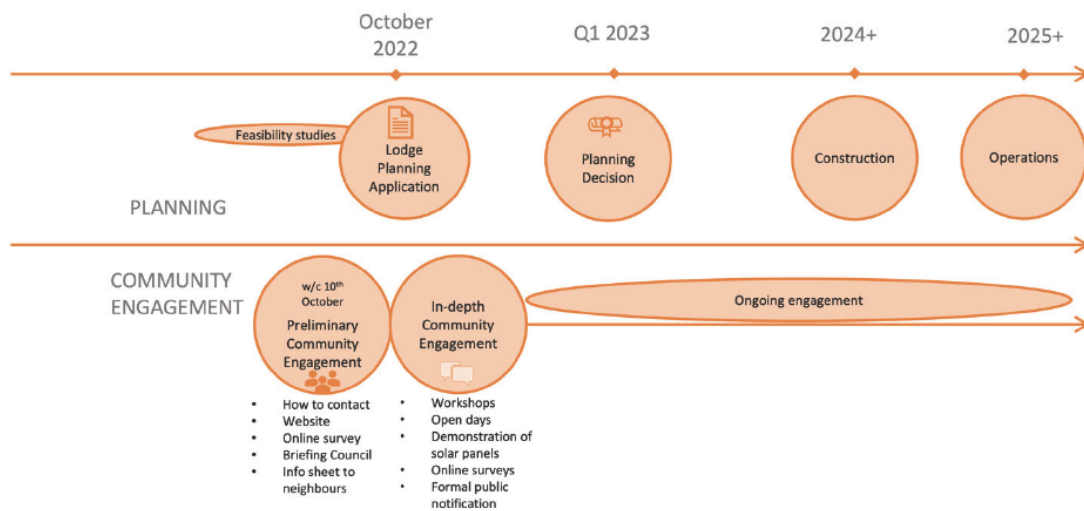
As the first stage of ongoing engagement for the project, we are reaching out to immediate neighbours of the site in the near term to let them know about the proposed project. We would like to work with neighbours to understand any concerns, and to find out the best ways to engage and communicate with neighbours through our longer-term community engagement program.





158 Hardgrave Road
West End, QLD 4101
+61 (0) 422 794 072

The engagement proposed is over two stages: a preliminary engagement round to identify potential issues and opportunities and a further round of engagement associated with the public notification stage as per the diagram below.



We look forward to addressing Council on 26th October 2022.

Please contact me if you require any further information.



Jim Gleeson

Director, Plan C

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 28 SEPTEMBER 2022

File Number: 26-10-2022

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

1. That the Minutes of the Council Meeting held on 28 September 2022 be received and the recommendations therein be adopted.

ATTACHMENTS

1. **Minutes of the Council Meeting held on 28 September 2022**



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Ordinary Council Meeting
Wednesday, 28 September 2022

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 28 SEPTEMBER 2022 AT 9.00AM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Anthony Bills (Acting General Manager Finance & Corporate), Peter O'May (General Manager Liveability), Tim Low (Acting General Manager Infrastructure), Kerri Anderson (Manger Finance & Sustaunability), Joanne Newbery (Communications Officer), James D'Arcy (Manager Infratructure Planning), Leanne Petersen (Manager Facilities & Parks), Michael Lisle (Acting Manager Planning & Environment), Jennifer Pointon (Manager Community & Lifestyle), Rebecca Bayntum (Land Investigations Officer), Bree Hunt (Executive Assistant), Kimberley Donohue (Executive Assistant)

1 OPENING

The Mayor opened the meeting and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 PRAYERS

The Mayor led the chamber in the Lords Prayer.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

I, Mayor Brett Otto inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda **Item 19.2 - Facade Improvement Program**. The nature of my interest is as follows:

This declarable conflict of interest arises as I lease a building in the defined areas of the footprint.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Jane Erkens inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda **Item 19.2 - Facade Improvement Program**. The nature of my interest is as follows:

This declarable conflict of interest arises as I own two commercial business in the Nanango CBD.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Jane Erkens inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda **Item 17.9 - Community Connection Local Built - Small grants program**. The nature of my interest is as follows:

This declarable conflict of interest arises as I am the Chair of The Shed Nanango.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Mayor Brett Otto inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda **Item 17.9 - Community Connection Local Built - Small grants program**. The nature of my interest is as follows:

This declarable conflict of interest arises as I am the trustee of the Melanoma Awareness Foundation Queensland and operate out of my local office space.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Danita Potter inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda **Item 17.9 - Community Connection Local Built - Small grants program**. The nature of my interest is as follows:

This declarable conflict of interest arises as I am an Office Holder for multiple Community Committees.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Scott Henschen inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda **Item 17.9 - Community Connection Local Built - Small grants program**. The nature of my interest is as follows:

This declarable conflict of interest arises as I am the President of the Ironpot Hall Committee.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Kathy Duff inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the *Local Government Act 2009*) in agenda **Item 17.9 - Community Connection Local Built - Small grants program**. The nature of my interest is as follows:

This declarable conflict of interest arises as I am the President of the Proston Sports Association and the Murgon Sports Association.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

The Chief Executive Officer advised that he has sought legal advice regarding agenda Item 17.9 – Community Connection Local Built – Small grants program Councillor Conflict of Interests and advice is as follows - **‘In our view, given the very general and non-specific nature of the matter to be decided (as identified and analysed in paragraphs 3 and 8, respectively, above), councillors who are members or office holders of incorporated not for profit community organisations in Council’s local government area do not have a declarable conflict in that matter’.**

6 DEPUTATIONS/PETITIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 24 AUGUST 2022

RESOLUTION 2022/130

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the Minutes of the Council Meeting held on 24 August 2022 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 6/0

Attendance:

At 9:10am, Manager Facilities & Parks Leanne Petersen entered the meeting.

At 9:17am, Cr Scott Henschen entered the meeting.

8 BUSINESS OUTSTANDING

8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

RESOLUTION 2022/131

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

8.1.2 RAIL TRAIL DEVELOPMENT & RAIL TRAIL USERS ASSOCIATION

RESOLVED 2022/132

That Council contact the Rail Trail Users Association to determine the next meeting date and ensure that Councillors and the Chief Executive Officer are invited to attend to provide an update on Resolution 2022/612.

8.1.3 UPDATE OF PROGRESS OF COMMERCIAL LEASE OF KINGAROY AERODROME FARMING LAND

RESOLVED 2022/133

That an update on the progress of the Commercial Lease of the Kingaroy Aerodrome Farming Land be brought back to the October Liveability Standing Committee Meeting.

8.1.4 UPDATE - LOCAL LAW REVIEW

RESOLVED 2022/134

That a report of indicative costs and the process involved for the proposed Local Law Review be brought back to the October Liveability Standing Committee Meeting.

8.1.5 SALE OF 9 BARR ST, HIVESVILLE

MOTION

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Council consult with the Hivesville Progress Association as to the communities preferred use of the funds from the sale of 9 Barr St, Hivesville.

In Favour: Crs Brett Otto, Danita Potter and Kathy Duff

Against: Crs Gavin Jones, Jane Erkens, Kirstie Schumacher and Scott Henschen

LOST 3/4

9 NOTICES OF MOTION

9.1 NOTICE OF MOTION - COMMUNITY HEALTH TRANSPORT PROGRAM - KINGAROY TO BRISBANE

MOTION

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That Council:

1. Schedule a meeting with interested stakeholders including Commercial travel providers to discuss current travel arrangement and investigate opportunities to collaborate and advocate for improved travel benefits for South Burnett Residents.
 2. Progress community consultation and costings to establish a community health transport program from Kingaroy to Brisbane, with a report to be brought to the February 2023 Liveability Standing Committee meeting.
-

AMENDMENT

Moved: Cr Kirstie Schumacher

Seconded: Cr Gavin Jones

That Council

1. Schedule a meeting with interested stakeholders including Commercial travel providers to discuss current travel arrangement and investigate opportunities to collaborate and advocate for improved travel benefits for South Burnett Residents.
2. Progress discussions with key stakeholders to understand the feasibility of establishing a community health transport program from Kingaroy to Brisbane and investigate partners to deliver such with a report to be brought back to the February 2023 Liveability Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

The Amendment became the resolution.

RESOLUTION 2022/135

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That Council

1. Schedule a meeting with interested stakeholders including Commercial travel providers to discuss current travel arrangement and investigate opportunities to collaborate and advocate for improved travel benefits for South Burnett Residents.
2. Progress discussions with key stakeholders to understand the feasibility of establishing a community health transport program from Kingaroy to Brisbane and investigate partners to deliver such with a report to be brought back to the February 2023 Liveability Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

9.2 NOTICE OF MOTION - GOODGER SCHOOL - LAND RESERVE

RESOLUTION 2022/136

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That Council:

1. Liaise with the State Government to investigate the current trustee lease arrangements of the old Goodger School grounds arrangement with a report to be brought to the March 2023 Liveability Standing Committee meeting.
2. That until suitable management arrangements are determined, Council undertake required slashing of the reserve area.
3. Engage with Stanwell as to options for their involvement.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

ADJOURN MORNING TEA

RESOLUTION 2022/137

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2022/138

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 10.54am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATIONS & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION & ADVOCACY AND 2032 OLYMPICS

10.1 ESTABLISHMENT OF COUNCIL STANDING COMMITTEES AND TERMS OF REFERENCE

RESOLUTION 2022/139

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

1. South Burnett Regional Council adopt the following Standing Committee structure for each of the Standing Committees pursuant to s264 of *the Local Government Regulation 2012*:

Standing Committee	Meeting Date	Members	Chair/Deputy Chair
Infrastructure, Environment and Compliance	First Wednesday of each month	All Councillors	Mayor/Deputy Mayor
Liveability, Governance and Finance	Second Wednesday of each month	All Councillors	Mayor/Deputy Mayor

2. Portfolio Matters to be discussed at each Standing Committee:

Infrastructure, Environment and Compliance Standing Committee

- *Infrastructure Planning –*
 - *Works (Construction & Maintenance);*
 - *Water & Wastewater;*
 - *Plant and Fleet*
- *Natural Resource Management*
 - *Rural Services including Agricultural Innovation*
 - *Compliance*
 - *Environment Health*
- *Rural Resilience and Disaster Recovery*
 - *Parks & Gardens*
 - *Property & Facility Management*
 - *First Nations Affairs*
- *Community Development,*
 - *Disaster Management*
 - *Waste and Recycling Management*

Liveability, Governance and Finance Standing Committee

- *Corporate Governance & Strategy*
 - *People & Culture*
 - *Communications & Media*
 - *Finance & Sustainability*
 - *ICT & Business Systems*
 - *Community Representation and Advocacy*
 - *2032 Olympics*

-
- *Community Development,*
 - *Health, Youth, Senior citizens*
 - *Arts & Heritage*
 - *Library Services*
 - *Tourism & VICs*
 - *Sport & Recreation*
 - *Commercial Enterprises including Saleyards, Dams, Aerodromes, Cemeteries*
 - *Regional Development*
 - *Industry, Agriculture, Water security, Energy and circular economy*
 - *Development Services including Planning, Building, Plumbing*
 - *Community & Social Housing*
3. Amend the following Terms of Reference to reflect the changed structure and number of Standing Committees:
- Infrastructure Standing Committee
 - Executive & Community Standing Committee
 - Finance & Corporate Standing Committee

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.2 FORMAL DEPUTATION

RESOLUTION 2022/140

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That South Burnett Regional Council authorise and support Mayor Otto and Cr Schumacher to present a formal deputation to Minister Furner, Minister DeBrenni and Minister Butcher about the work that has been progressed as part of phase two of the National Water Infrastructure Development Fund options analysis and business case for the South Burnett.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.3 CONFIRMING ATTENDANCE AT THE 126TH LGAQ ANNUAL CONFERENCE 17-19 OCTOBER 2022

RESOLUTION 2022/141

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

1. That Cr Schumacher attend the 2022 LGAQ Annual Conference in Cairns 17-19 October 2022; and
 2. Deputy Mayor Jones and Cr Schumacher be appointed delegates and allocated one (1) vote each.
-

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESOLUTION 2022/142

Moved: Cr Gavin Jones
 Seconded: Cr Danita Potter

2. Cr Schumacher and Cr Henschen be appointed delegates to the LGAQ State Conference and allocated one (1) vote each

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.4 BUDGET COMMITTEE MEETINGS 2022

RESOLUTION 2022/143

Moved: Cr Danita Potter
 Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council:

1. Establish the following committee for the fixed period 1 October 2022 to 30 June 2023 with the following membership and Chair in accordance with s264 of the *Local Government Regulation 2012*;

Committee	Membership	Chair/Deputy Chair
Budget Committee	7 Councillors	Mayor/Deputy Mayor

2. Budget Committee meetings are to be open to community through live streaming and gallery attendance.
3. That a report be presented to the October Standing Committee to set the date and time for the holding of Budget Committee meetings.
4. Budget workshops will be scheduled as required to support the committee process.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.5 CHRISTMAS CLOSEDOWN

RESOLUTION 2022/144

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

1. South Burnett Regional Council closes administration offices, depots and library facilities on Friday, 16 December 2022 at the following times for the purpose of allowing Council employees to attend the staff Christmas function:
 - Blackbutt – 11:30am
 - Kingaroy – 12:30pm
 - Murgon – 11:15am
 - Nanango – 11:45am
 - Proston – 11:15am
 - Wondai – 12:00pm
2. Council will generally be closed from midday Friday 23 December 2022 and re-open on Tuesday 3 January 2023.
3. Key skeleton staff are rostered on to undertake on-call and emergency work where required during the Christmas Closedown period.
4. Parks staff will be required to work as advised through the Christmas period with the exception of Public Holidays.
5. Operational/Field staff will operate on a skeleton staff arrangement from Friday 16 December 2022 to Friday 6 January 2023.
6. Council will advise employees to use leave accrued leave entitlements (e.g. annual leave, TOIL, RDO's) during this period with TOIL and RDO's being used in the first instance.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.6 CORPORATE RISK AND AUDIT ADVISORY COMMITTEE RECOMMENDATIONS

RESOLUTION 2022/145

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That South Burnett Regional Council:

1. Note the recommendation from the Corporate Risk and Audit Advisory Committee and request the Executive Leadership Team to provide an updated report on the internal audit plan 2022-23 and the action required to finalise any outstanding items.
 2. Review of hours and costs of engineering staff on the Kingaroy Transformation Project in relation to training and compliance with AASB116 prior to capitalisation.
 3. Request clear instructions on any proposed advanced payment of the Federal Assistance Grants in 2022/2023 be sought from the Queensland Local Government Grants Commission,
-

relevant State and Federal Government Ministers and support a budget revision of the 2022/2023 budget with the objective not to overstate the budget.

4. A supply chain risk be included on the Corporate Risk Registers and both the Risk Registers and Capital Works Project delivery be reported on quarterly.
5. Budget Standing Committee meetings recommence in October 2022, to actively consider the risk to Council's overall financial performance in particular the delivery and supply risks that may impact on the capital works program and end of year financial result and to review the first quarter results.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.7 MONTHLY FINANCIAL INFORMATION

RESOLUTION 2022/146

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31st August 2022 be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.8 EXTENSION OF THE RATES DISCOUNT DATE TO 23RD SEPTEMBER 2022

RESOLUTION 2022/147

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That South Burnett Regional Council endorses the approved extension of rates discount by one additional day to the 23rd of September 2022.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.9 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL COUNCILLOR PORTFOLIO REPRESENTATIVE POLICY - STATUTORY003

RESOLUTION 2022/148

Moved: Cr Scott Henschen
 Seconded: Cr Kathy Duff

That the South Burnett Regional Council Councillor Portfolio Representative Policy – Statutory003 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.10 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DISPOSAL OF ASSETS POLICY - STATUTORY008

RESOLUTION 2022/149

Moved: Cr Scott Henschen
 Seconded: Cr Kathy Duff

That the South Burnett Regional Council Disposal of Assets Policy – Statutory008be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.11 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL FINANCIAL HARDSHIP POLICY - STATUTORY012

RESOLUTION 2022/150

Moved: Cr Kathy Duff
 Seconded: Cr Jane Erkens

That the South Burnett Regional Council Financial Hardship Policy – Statutory012 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.12 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL INSURANCE MANAGEMENT POLICY - STATUTORY024

RESOLUTION 2022/151

Moved: Cr Scott Henschen
Seconded: Cr Jane Erkens

That the South Burnett Regional Council Insurance Management Policy – Statutory024 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.13 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL RATE COLLECTION POLICY - STATUTORY041

RESOLUTION 2022/152

Moved: Cr Jane Erkens
Seconded: Cr Scott Henschen

That the South Burnett Regional Council Rate Collection Policy – Statutory041 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 11:19am, Manager Infrastructure Planning James D'Arcy entered the meeting.

At 11:30am, Executive Assistant Bree Hunt left the meeting.

At 11:32am, Executive Assistant Bree Hunt returned to the meeting.

11 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE)**11.1 FLOOD RECOVERY WORKS UPDATE**

RESOLUTION 2022/153

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That Council note this report for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.1.1 PUBLIC ACKNOWLEDGEMENT OF STAFF

RESOLVED 2022/154

That the Council note and publicly acknowledge the staff for what they do in often challenging circumstances.

11.1.2 JOINT MEDIA STATEMENT - CR HENSCHEN & CR JONES

RESOLVED 2022/155

That Council issue a joint media statement on behalf of Cr Henschen and Cr Jones regarding if it's 'Flooded Forget it'.

11.1.3 QUESTION ON NOTICE - FLASHING FLOOD LIGHTS ON BRIDGES

OFFICER'S RECOMMENDATION

Question on Notice received from Cr Kathy Duff:

Liaise with Transport of Main Roads around clarification around when the lights should be flashing on Flood Level Signs.

11.2 KUMBIA CBD STREETScape

RESOLUTION 2022/156

Moved: Cr Scott Henschen
Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council approve the Kumbia CBD Streetscape detailed design (noting final community feedback on 29 September 2022) for commencement of project construction with an additional \$50,000 accessed from restricted funds for Transport Assets, increasing the project value to \$350,000.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

ADJOURN LUNCH

RESOLUTION 2022/157

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting adjourn for lunch.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 12:15pm, Manager Infrastructure Works James D'arcy left the meeting.

At 12:15pm, Communications Officer Joanne Newbery left the meeting.

RESUME MEETING

RESOLUTION 2022/158

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 2:11pm

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 2:11pm, Cr Gavin Jones left the meeting.

At 2:11pm, Acting Manager Planning & Environment Michael Lisle entered the meeting.

MOTION

RESOLUTION 2022/159

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That Council esclate the confidential and late items.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

RESOLUTION 2022/160

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

23.1 Development opportunities – Pound Street, Kingaroy

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter

involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

23.2 Financial Hardship Rates Application – Assessment Number 40642-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

23.3 Undetected Water Leak - Assessment 12459-00000-000 and undetected water leak report

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

23.4 Sale of Land for Overdue Rates Update and Auction Date

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

11.1 Alleged Inappropriate Councillor Conduct Complaint Investigation and Recommendation

This matter is considered to be confidential under Section 254J - f and i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with matters that may directly affect the health and safety of an individual or a group of individuals and a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 2:14pm, Chief Executive Officer Mark Pitt left the meeting.

At 2:16pm, Land Investigations Officer Rebecca Bayntum entered the meeting.

At 2:25pm, Cr Gavin Jones returned to the meeting.

At 2:44pm, Executive Assistant Bree Hunt left the meeting.

At 2:47pm, Executive Assistant Bree Hunt returned to the meeting.

At 2:53pm, Executive Assistant Bree Hunt left the meeting.

At 2:55pm, Executive Assistant Bree Hunt returned to the meeting.

At 2:57pm, Acting Manager Planning & Environment Michael Lisle left the meeting.

At 2:59pm, Acting Manager Planning & Environment Michael Lisle returned to the meeting.

At 3:01pm, Manager Finance & Sustainability Kerri Anderson left the meeting.

At 3:02pm, Manager Finance & Sustainability Kerri Anderson returned to the meeting.

At 3:15pm, Executive Assistant Kimberley Donohue left the meeting.

At 3:20pm, Executive Assistant Kimberley Donohue returned to the meeting.

At 3:35pm, Executive Assistant Bree Hunt left the meeting.

At 3:38pm, Executive Assistant Bree Hunt returned to the meeting.

At 3:39pm, Acting Manager Planning & Environment Michael Lisle left the meeting.

At 3:41pm, Cr Kirstie Schumacher left the meeting.

At 3:43pm, Chief Executive Officer Mark Pitt returned to the meeting.

At 3:43pm, Land Investigations Officer Rebecca Bayntum left the meeting.

At 3:44pm, Cr Kirstie Schumacher returned to the meeting.
At 4:15pm, Cr Jane Erkens left the meeting.

RESOLUTION 2022/161

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

11.1 ALLEGED INAPPROPRIATE COUNCILLOR CONDUCT COMPLAINT INVESTIGATION AND RECOMMENDATION

RESOLUTION 2022/162

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That South Burnett Regional Council ('Council')

1. Consider the contents of this Report in making its decision as to whether the Councillor has engaged in inappropriate conduct.
2. Support the findings that:
 - (a) There is insufficient information to substantiate, on the balance of probabilities, that on 6 June 2022, Councillor Erkens made an inappropriate statement to a business owner in Nanango.
 - (b) It is therefore found that the allegation that on 6 June 2022, Councillor Erkens engaged in 'inappropriate conduct', as defined in section 150K of the Local Government Act 2009, by breaching a behavioural standard is not substantiated.
3. Take no further action in relation to the complaint except to advise the Councillor and update the Councillor Conduct Register as required by *Sections 150DX(1)(b) and 150DY of the Local Government Act 2009*.
4. Will give notice about the outcome of the investigation to the Office of the Independent Assessor and to the complainant.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 4:21 pm, Cr Jane Erkens returned to the meeting.

At 4:22pm, Chief Executive Officer Mark Pitt left the meeting.

23.1 DEVELOPMENT OPPORTUNITIES – POUND STREET, KINGAROY

RESOLUTION 2022/163

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the report be received and that further investigation into the disposal of the land in accordance with the Local Government Act provisions be undertaken and a report brought back to the October General Council Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 4:24pm, Chief Executive Officer Mark Pitt returned to the meeting.

23.2 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER 40642-00000-000

RESOLUTION 2022/164

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That Council agree to:

1. Continue to suspend interest from accumulating while hardship payment arrangement is maintained;
2. Decline the request for a moratorium on rate payments for a period of six (6) months;
3. Request the owner enter into a payment arrangement for Assessment Number 40642-00000-000 for an amount Council believes is sustainable;
4. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly;
5. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
6. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

23.3 UNDETECTED WATER LEAK - ASSESSMENT 12459-0000-000 AND UNDETECTED WATER LEAK REPORT

RESOLUTION 2022/165

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That South Burnett Regional Council approve an exception to the water rebate to the level equivalent of the 3-year average for property 12459-0000-000 due to the unique circumstances of the water leak, particularly noting the water leak was discharging directly to the sewer network and not allowing any opportunity for the property holder to mitigate the leak.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

23.4 SALE OF LAND FOR OVERDUE RATES UPDATE AND AUCTION DATE

RESOLUTION 2022/166

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That Council resolve to receive the report and hold the Sale of Land for Overdue Rates public auction at the Kingaroy Town Hall Reception Room on Tuesday 8 November 2022 commencing at 10.00 am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.3 TINGOORA VILLAGE ROAD WIDENING AND KERB AND CHANNELLING

RESOLUTION 2022/167

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That Council note this report and consider the project in the future capital projects program and as part of the November Infrastructure Standing Committee to consider staging these works as part of the deliberations for LRCI phase 3 projects.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

12 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE, LIBRARY SERVICES AND WASTE & RECYCLING MANAGEMENT

12.1 WESLEYAN METHODIST CHURCH NANANGO

RESOLUTION 2022/168

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That the Wesleyan Methodist Church Nanango be advised that whilst Council is unable to provide funding, Council supports their concept in principle and would support their organisation, in their efforts to obtain funding from other sources.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

12.2 LETTER - REQUEST OF SUPPORT FOR MURGON MUSIC MUSTER

RESOLUTION 2022/169

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Council approve the following support for the 2022 Murgon Music Muster;

1. Promotion of the Murgon Music Muster on Council's website
2. Accommodation for some of the artists and band members at BP Dam totalling \$2480.00
3. Provision of appropriate waste management services over the duration of the event.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

13 PORTFOLIO - DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING

13.1 PLANNING DEPARTMENT OPERATIONS

RESOLUTION 2022/170

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That Council:

1. Conduct a monthly briefing session be scheduled between Councillors and the Planning and Development team to provide information about planning and development activities underway and to assist Councillors in learning and understanding more about planning and development processes commencing in November 2022.
2. That the Chief Executive Officer chair these briefings.
3. Develop a policy about the conduct of planning briefings is brought back to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

14 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, COMPLIANCE AND ENVIRONMENTAL HEALTH

Nil

15 PORTFOLIO - DISASTER MANAGEMENT

Nil

16 PORTFOLIO - WATER & WASTEWATER

Nil

17 PORTFOLIO - RURAL RESILIENCE AND DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND FIRST NATIONS AFFAIRS

17.1 TIPPERARY FLAT WATER FEATURE

RESOLUTION 2022/171

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

That Council add to the \$250,000 Works for Queensland funding that is already allocated to the Tipperary Flat Project a further \$8,550 to complete the water feature making the total budget allocation \$258,550.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

17.2 TINGOORA SPORTS GROUND - CRICKET IMPROVEMENTS

RESOLUTION 2022/172

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That Council grant approval to the proposed Tingoora Sports Association to upgrade the cricket pitch with a new concrete base and synthetic turf surface.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

17.3 DEMOLITION OF OLD TENNIS SHELTER AT WINDERA PARK

RESOLUTION 2022/173

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That Council:

1. Proceed with the removal of asbestos containing materials and demolition of the Windera Park tennis shelter.
2. Approve to set aside \$25,000 (excluding GST) from the operational budget in the first quarter review 2022/23.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Cr Kirstie Schumacher

CARRIED 6/1

17.4 QEII PARK (AND OTHER) PUBLIC TOILETS

RESOLUTION 2022/174

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That Council:

1. Undertake an inspection program to proceed to formulate a Public Amenities Condition Assessment Report and develop a prioritised maintenance and repair program.
2. Approve undertaking immediate repairs to install vandal-resistant fixtures and fittings to the QEII Park amenities.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

17.5 INSTALLATION OF A DUMP POINT NEAR DURONG PUBLIC TOILETS

RESOLUTION 2022/175

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Council approve:

1. The installation of a dump point at the Durong public toilet facility is not supported due to the high installation cost and ongoing operational expense.
2. Signage to be installed at Durong public toilets on the 10 public (free) dump points spread across the South Burnett Regional Council area.
3. That Council consider development of a recreational vehicle strategy for Council owned and controlled land as part of its 23/24 operational plan considerations.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

17.6 DURONG TOILET UPGRADES TO SEPTIC SYSTEM

RESOLUTION 2022/176

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That Council approve:

1. The installation of a new Aerated Wastewater Treatment System with Land Application Area-Trenches to service the Durong Public toilet.
2. That the new Aerated Wastewater Treatment System with Land Application Area-Trenches is located on the disused tennis court on the eastern side of the site.
3. That \$48,500.00 not be taken from the Murgon Free Camping Amenities project due to the high concern of failure and health risks of these amenities and that it be taken from other building depreciation restricted cash funds.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

17.7 REPLACEMENT OF EXISTING SEPTIC SYSTEM AT WOOROOLIN PUBLIC TOILETS

RESOLUTION 2022/177

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That Council approve:

1. The installation of a new Aerated Wastewater Treatment System with Land Application Area-Trenches to service the Wooroolin Public Toilet.
2. That the two trees located at the rear of the Wooroolin Public toilet building be removed.
3. That \$38,500 not be taken from the Murgon Free Camping Amenities project due to the high concern of failure and health risks of these amenities and that it be taken from other building depreciation restricted cash funds.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

17.8 REMOVAL OF ASBESTOS CONTAINING MATERIAL COMPONENTS TO GARDEN EDGES AT KINGAROY MEMORIAL PARK

RESOLUTION 2022/178

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That:

1. The Asbestos containing material in the garden bed edging to the western end of Kingaroy Memorial Park be removed, and subsequent to the removal of the associated garden beds, and garden bed area be levelled and topsoiled.
2. The Kingaroy Memorial Park Works for Queensland funding is used to fund the clean-up of garden beds.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

17.9 COMMUNITY CONNECTION LOCAL BUILT - SMALL GRANTS PROGRAM

RESOLUTION 2022/179

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council, in accordance with the approved grant budget, make an allocation of \$100,000 for the delivery of the Community Connection Local Built Small – Social Recovery and Resilience Stream.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 5:06pm, Acting General Manager Infrastructure Tim Low left the meeting.

18 PORTFOLIO - REGIONAL DEVELOPMENT

18.1 MATERIAL CHANGE OF USE FOR A CHILDCARE CENTRE AT 101 ALFORD STREET, KINGAROY (AND DESCRIBED AS LOT 25 ON SP237285)- APPLICANT: SHANE HARRIS C/- ONF SURVEYORS

RESOLUTION 2022/180

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That Council approve the Development Application for Material Change of Use – development permit (childcare centre) at 101 Alford Street, Kingaroy (and described at lot 25 on SP237285) subject to the following conditions:-

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Project No. Reference no.	Revision	Date
Site Plan	Blueprint Drafting Services	21-3077-SPY Sheet 1	-	22 April 2022
Floor Plan	Blueprint Drafting Services	21-3077-SPY Sheet 2	-	22 April 2022
Elevations	Blueprint Drafting Services	21-3077-SPY Sheet 3	-	22 April 2022
3D Views 1	Blueprint Drafting Services	21-3077-SPY Sheet 4	-	22 April 2022
3D Views 3	Blueprint Drafting Services	21-3077-SPY Sheet 5	-	22 April 2022

Approved Documents:

Document Title	Prepared by	Project No. Reference no.	Revision	Date
Noise Impact Assessment	Range Environmental Consultants	J000909	Final	2/8/2022

GEN2. The development herein approved may not start until the following development permits have been issued and complied with as required:-

- Development Permit for Building Works.
- Development Permit for Operational Works (Site Works, road widening, kerb and channel and associated drainage, landscaping, access driveways, water supply and sewerage discharge sludge collection and removal, stormwater disposal).

APPROVED USE

GEN3. The approved development is a Material change of use for a Childcare Centre on 101 Alford Street, Kingaroy, as shown on the Approved Plans and does not infer approval to use the premises for other land uses.

DEVELOPMENT PERIOD – MCU

GEN4. The currency period for this development approval for material change of use is six (6) years after the development approval starts to have effect.

COMPLIANCE, TIMING AND COSTS

GEN5. All conditions of the approval shall be complied with before the change occurs (prior to commencement of the use) and while the use continues, unless otherwise noted within these conditions.

GEN6. All works, including the repair or relocation of services (Telstra, lighting) is to be completed at no cost to Council.

MAINTAINANCE

GEN7. The development (including landscaping, parking, driveway and other external spaces) shall be maintained in accordance with the Approved Plan, subject to and modified by any conditions of this approval.

-
- GEN8. Maintain the site in a clean and orderly state at all times.
- GEN9. Dust prevention measures must be undertaken to ensure that dust does not cause a nuisance to occupiers of adjacent properties.

PERMIT TO WORK ON COUNCIL ROADS

- GEN10. The applicant must submit a completed *Permit to Work on Council Roads Application* available from <http://www.southburnett.qld.gov.au> for approval by Council before commencing and works within the Council road reserve (i.e., in this case, the required property access).

CHILDCARE CENTRE OPERATION

- MCU1. The Childcare centre is to accommodate a maximum of 54 children.
- MCU2. The Childcare centre is to operate in accordance with Section 7.3 Operational Noise Management Measures of the Noise Impact Assessment Report (project no: J000909, dated 2/8/22).
- MCU3. The Childcare centre is to manage complaints in accordance with Section 8 of the Noise Impact Assessment Report (project no: J000909, dated 2/8/22).
- MCU4. The development is to implement the General Building Recommendations in accordance with Section 7.2 of the Noise Impact Assessment Report (project no: J000909, dated 2/8/22).

MECHANICAL PLANT

- MCU5. Mechanical plant (air conditioning, refrigeration equipment and pumps) must comply with the *Environmental Protection Act 1994*.

Air conditioning and refrigeration equipment must achieve no more than 3dB(A) above the background level from 10pm to 7am and no more than 5dB(A) above the background level from 7am to 10pm when measured at an affected building.

Pumps (including heat pumps) must not be audible from 10pm to 7am, no more than 5dB(A) above the background level from 7am to 7pm and no more than 3dB(A) above the background level from 7pm to 10pm when measured at an affected building.

WASTE STORAGE COLLECTION

- MCU6. Provision must be made for the storage and removal of waste in accordance with the *Waste Reduction and Recycling Regulation 2011*.
- MCU7. Any areas that are dedicated for the collection and/or storage of solid waste on the premises are to be:
- level;
 - provided with impervious hard stand and drained; and
 - if facing either the street frontage or adjoining properties, screened by a 1.8m high fence around the full perimeter.

LANDSCAPING

- MCU8. Submit to Council for endorsement, a Landscape Concept Plan which illustrates the proposed landscaping solution.

Timing: Prior to the commencement of the use.

- MCU9. Implement the approved Landscape Concept Plan and maintain at all times.

FENCING

MCU10. Construct acoustic barrier fencing along all side and rear boundaries in accordance with *Figure 1*. A cantilevered 2.4-metre-high acoustic fence is required along the boundaries highlighted red in *Figure 1*. A 2-metre-high acoustic fence is required along the boundaries highlighted blue in *Figure 1*.

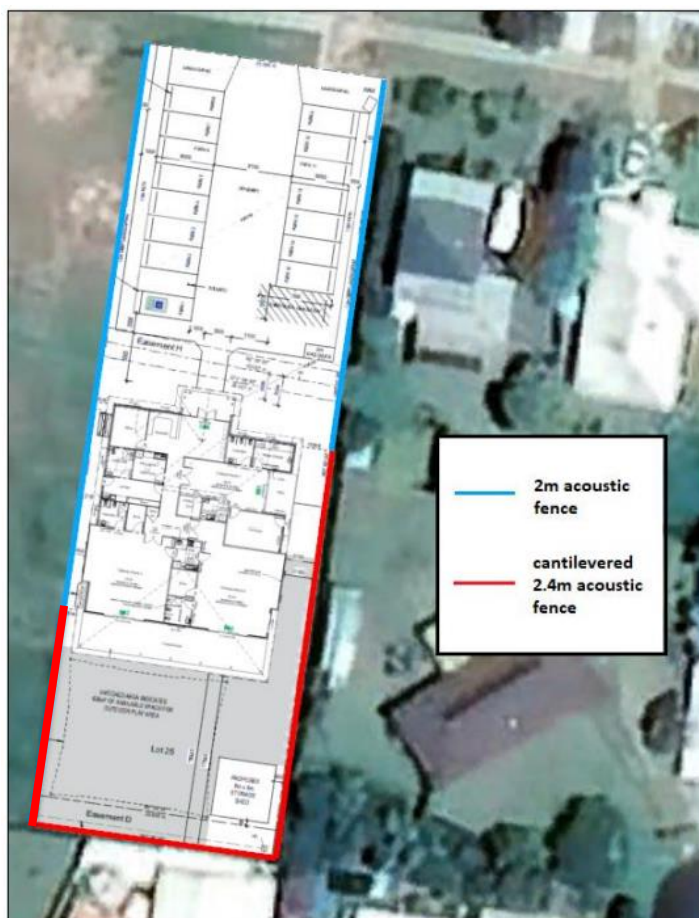


Figure 1 – Acoustic barrier specifications.

MCU11. The acoustic barrier can be constructed from any durable material with sufficient mass (minimum of 12.5kg/m²) to prevent direct noise transmission. The use of Colourbond or tin construction material is not permitted.

ENGINEERING WORKS

- ENG1. Submit to Council, an Operational Work application for all civil works including earthworks, stormwater and parking.
- ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to the commencement of the use unless otherwise stated.
- ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council’s standards, relevant design guides, and Australian Standards.
- ENG4. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG5. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG6. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

CONSTRUCTION AND NUISANCE MANAGEMENT PLAN

ENG7. Submit to Council for endorsement, a Construction and Nuisance Management Plan for approved development works for the site. The Plan is to cover where applicable, the following:

- a) Air quality management;
- b) Noise and vibration management;
- c) Storm water quality management;
- d) Erosion and sediment management;
- e) Vegetation management;
- f) Waste management;
- g) Complaint management;
- h) Community awareness;
- i) Preparation of site works plan;
- j) Workers car parking arrangements; and
- k) Traffic control during works.

Timing: Prior to commencement of works.

ENG8. Implement the approved Construction Management Plan at all times during construction of the development.

ENG9. Ensure a legible copy of the approved Construction Management Plan is available on-site at all times during construction and earthworks.

STORMWATER MANAGEMENT

ENG10. Submit to Council for assessment and approval, a Stormwater Management Plan, prepared by a RPEQ, addressing the following:

- a) Demonstrate that there is no material increase in stormwater discharge and velocities from the development between the pre and post development flows for the ARI 2, ARI 5, ARI 10, ARI 20, ARI 50 and ARI 100 storm events of duration between 5 min to 4.5 hours;
- b) Details of open channel and detention basin design, capacities and operation;
- c) Lawful point of discharge;
- d) Conceptual piped and overland flows site stormwater systems designed in accordance with Queensland Urban Drainage Manual; and
- e) Information for site filling to ensure that the other properties are not affected by altered overland flow paths.

Timing: Prior to submission of an Operational Work application.

ENG11. Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

ENG12. Design and construct all internal stormwater drainage works to comply with the relevant Section/s of AS/NZS 3500.3.2.

ENG13. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

ENG14. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

WATER SUPPLY

ENG15. Connect the development to Council's reticulated water supply system via a single connection.

SEWERAGE

ENG16. Connect the development to Council's reticulated sewerage system via a single connection. The connection must be designed in accordance with Council's standards and be approved by Council's Utility Services Section.

ENG17. Actual connection to Council's live sewerage infrastructure must be undertaken by or under the supervision of Council.

ENG18. Do not build works within 1.5 metres from the centre of any existing sewer pipework or within the Zone of Influence, whichever is the greater (measured horizontally).

ENG19. Maintain a minimum of a 3 metre wide corridor to be maintained for maintenance/upgrade purposes.

ENG20. Ensure that a clear level area of a minimum of a 2.5 metre radius surrounding any existing sewer manholes on the site is provided for future maintenance/upgrade purposes.

ENG21. The above minimum clearances to Council's sewer infrastructure do not preclude the need for works to proposed structures to prevent loading to the sewer system.

PARKING AND ACCESS – GENERAL

ENG22. Design all access driveways, circulation driveways, parking aisles and car parking spaces in accordance with Australian Standard 2890.1 – Parking Facilities – Off Street Car Parking.

ENG23. Design and construct all sealed areas with concrete, asphalt or a two-coat bitumen seal.

Note: Surface coating of trafficable areas in the carpark should be selected to minimise tyre squeal or noise, in accordance with the Noise Impact Assessment Report (project no: J000909, dated 2/8/22)

ENG24. Provide a minimum of 14 car parking spaces including a minimum of 1 person with disability (PWD) car parking space.

ENG25. Design & construct all PWD car parking spaces in accordance with AS2890.6.

ENG26. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.

ENG27. Ensure access to car parking spaces, vehicle loading and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.

ENG28. Provide longitudinal gradient and crossfall for all driveways to comply with the requirements of AS2890.1.

PARKING AND ACCESS – SERVICING

- ENG29. Provide manoeuvring for a Waste Collection Vehicle in the location generally shown on the approved plan(s).
- ENG30. Ensure loading and unloading operations are conducted wholly within the site and vehicles enter and existing the site in forward gear.

VEHICLE ACCESS

- ENG31. Construct a commercial crossover between the property boundary and the edge of the Alford Street road pavement, having a minimum width of 6.0 metres, generally in accordance with IPWEAQ Std Dwg RS-051, Rev F. Ensure that crossover splay is designed to accommodate the path of a Waste Collection Vehicle.
- ENG32. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure, including any stormwater gully pit, manhole, service infrastructure (e.g. Power pole, telecommunications pit), road infrastructure (e.g. Street sign, street tree, etc).

REDUNDANT CROSSOVERS

- ENG33. Remove the redundant crossover and reinstate the kerb and channel, road pavement, services, verge and any footpath to the standard immediately adjacent along the frontage of the site.

ROADWORKS AND PEDESTRIAN SAFETY

- ENG34. Install signage for all works on or near roadways in accordance with the Manual for Uniform Traffic Control Devices – Part 3, Works on Roads.
- ENG35. Submit to Council, an application for any footpath, road or lane closures, and ensure all conditions of that approval are complies with during construction or the works.
- ENG36. Maintain safe pedestrian access along Council’s footpaths at all times.

ELECTRICITY AND TELCOMMUNICATION

- ENG37. Connect the development to electricity and telecommunication services.

EARTHWORKS – GENERAL

- ENG38. Earthworks per site involving cut or fill with a nett quantity of material greater than 50m³, requires an Operational Works application.
- ENG39. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

EROSION AND SEDIMENT CONTROL – GENERAL

- ENG40. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
- ENG41. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 5:08pm, Acting General Manager Infrastrucutre Tim Low returned to the meeting.

19 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES

19.1 AMENDMENT TO FEES & CHARGES SCHEDULE

RESOLUTION 2022/181

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

1. That Council amend its 2022/2023 Register of Fees and Charges to include the following fees and charges:

Consignment Fee for Cattle

Consignment Fee 1st Day	per head	\$2.65	Commercial	Y	LGA (2009) s262(3)(c)
Consignment Holding Fee 2nd Day and Thereafter	per head	\$1.20	Commercial	Y	LGA (2009) s262(3)(c)

2. That Council amend its 2022/2023 Register of Fees and Charges to clarify a discount is no longer available to the following caravan club members at Bjelke-Petersen Dam & Recreation Park and Boondooma Dam & Recreation Park

Discounts

Discount may apply to approved not-for-profit clubs, on application.

Seasonal specials/packages to be authorised by the Chief Executive Officer

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 5:08pm, Cr Jane Erkens, having informed the meeting of a declarable conflict of interest in Item 19.2 and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

At 5:08pm, Cr Brett Otto, having informed the meeting of a declarable conflict of interest in Item 19.2 and her decision to voluntarily not participate in the decision on this matter, left the place at which the meeting was held, including any area for the public and stayed away while the matter was discussed and voted on.

19.2 FACADE IMPROVEMENT PROGRAM

RESOLUTION 2022/182

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That in accordance with the approved grant budget that:

1. An allocation of \$180,000 is made to the Kingaroy Chamber of Commerce and Industry for the delivery of the Kingaroy Façade Improvement Grant Program.
2. An allocation of \$120,000 is made for the delivery of the South Burnett Region Façade Improvement Scheme.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Cr Kathy Duff

CARRIED 4/1

AMENDMENT

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

Amendment

That in accordance with the approved grant budget that:

\$300,000 be allocated for all businesses across the South Burnett to apply for.

In Favour: Cr Kathy Duff

Against: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

LOST 1/4

Attendance:

At 5:28pm, Cr Brett Otto returned to the meeting and resumed the chair.

At 5:29pm, Cr Jane Erkens returned to the meeting.

At 5:29pm, Manager Community & Lifestyle Jennifer Pointon left the meeting.

19.3 FISHING AND INFRASTRUCTURE GRANT

RESOLUTION 2022/183

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That:

1. A project plan is developed to install Fish Habitat infrastructure at Bjelke-Petersen Dam
2. A variation is submitted to the Department of Agriculture to consider the project plan as an alternate project.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 5:32pm, Acting Manager Environment & Planning Michael Lisle left the meeting.

19.4 QUEENSLAND REMEMBERS, COMMUNITY GRANTS PROGRAM ROUND 2

RESOLUTION 2022/184

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That Council:

1. Support Hivesville Progress Association Inc in submitting a grant application under Queensland Remembers, Community Grant Program Round 2 for structural repairs, rendering and painting of the Lest We Forget Memorial Wall in the Railway Park, Hivesville.
2. Provide a financial contribution of 10% of the total cost of the proposed grant submission of up to \$5,000.
3. That the Liveability team undertake a review and assessment of all memorials across the region and compile a list of recommendations for improvements that can be considered in the next round of the Queensland Remembers Community Grants Program and in consultation with the relevant subbranch.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**20 INFORMATION SECTION****20.1 DELEGATED AUTHORITY REPORTS (1 AUGUST 2022 TO 31 AUGUST 2022)**

RESOLUTION 2022/185

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the Delegated Authority report be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

20.2 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

RESOLUTION 2022/186

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the List of Correspondence pending completion of Assessment Report be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

21 QUESTIONS ON NOTICE

Nil

22 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT, PLANNING & COMPLIANCE SERVICES

Nil

23 CONFIDENTIAL SECTION

MOTION

RESOLUTION 2022/187

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That Council with the leave of the meeting revisits the decision of agenda item 10.3 and reopen the debate on item 2 of the recommendation.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

24 CLOSURE OF MEETING

The Meeting closed at 5:41pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 26 October 2022.

.....
CHAIRPERSON

7.2 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING HELD ON 6 OCTOBER 2022

File Number: 26-Oct-2022

Author: Coordinator Corporate

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 6 October 2022 be received and the recommendations therein be noted.

ATTACHMENTS

- 1. Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 6 October 2022**



MINUTES

Corporate Risk & Audit Advisory Committee Meeting Thursday, 6 October 2022

Order Of Business

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2	Welcome	3
3	Leave of Absence / Apologies	3
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5	Confirmation of Minutes of Previous Meeting	3
5.1	Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 12 September 2022.....	3
6	Business Arising	4
7	General Business	4
7.1	Financial Statements 2021-2022	4
7.2	External Audit Closing Report 2021/2022.....	4
7.3	Progress update - Draft South Burnett Regional Council Annual Report 2021-2022.....	5
8	Closure of Meeting	5

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON THURSDAY, 6 OCTOBER 2022 AT 9.30 AM**

PRESENT: Members:

Cr Kirstie Schumacher, Independent Member George Hampouris, Independent Member Peter van der Eijk, Independent Member JP O'Kennedy

In Attendance:

Mark Pitt (Chief Executive Officer), Peter O'May (General Manager Liveability), Tim Low (Acting General Manager Infrastructure), Kerri Anderson (Manager Finance & Sustainability), Jillian Richards (Audit Partner, KPMG), Ryan Lindwall (Manager, KPMG), Dale Hassell (Senior Manager, QAO), Karen Searle (Coordinator Corporate), Craig Patch (Strategic Asset Management Accountant), Michelle Calvert (Coordinator Finance)

1 OPENING

The meeting was declared open at 9.42 am.

2 WELCOME

The Chief Executive Officer welcomed all to the meeting.

3 LEAVE OF ABSENCE / APOLOGIES

Mayor Brett Otto, Susan Jarvis (General Manager Finance & Corporate), Anthony Bills (Acting General Manager Finance & Corporate), Aaron Meehan (General Manager Infrastructure)

4 DEPUTATION / PETITIONS

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING HELD ON 12 SEPTEMBER 2022

COMMITTEE RESOLUTION CRAAC/2022/54

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member George Hampouris

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 12 September 2022 be received.

In Favour: Cr Kirstie Schumacher, Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

6 BUSINESS ARISING

Resolved that a full internal audit report to be presented to the next Corporate Risk and Audit Advisory Committee meeting and that the internal audit process continues in accordance with the 3-year audit plan.

7 GENERAL BUSINESS

7.1 FINANCIAL STATEMENTS 2021-2022

COMMITTEE RESOLUTION CRAAC/2022/55

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member JP O'Kennedy

That the Corporate Risk & Audit Advisory Committee 'receive' and endorse signing by the authorised officers of the audited South Burnett Regional Council Financial Statements 2021/2022 and the audited South Burnett Regional Council Community Hospital Foundation Limited Financial Statements 2021/2022 as amended.

In Favour: Cr Kirstie Schumacher, Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

Peter O'May (General Manager Liveability) left the meeting at 10.10 am.

7.2 EXTERNAL AUDIT CLOSING REPORT 2021/2022

COMMITTEE RESOLUTION CRAAC/2022/56

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member George Hampouris

That the Corporate Risk & Audit Advisory Committee 'receive' the KPMG and Queensland Audit Office – South Burnett Regional Council External Audit Closing Report 2021/2022

In Favour: Cr Kirstie Schumacher, Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

Resolved that a report outlining a roadmap for the future rollout of the Technology One / Business Systems be presented at the next Corporate Risk and Audit Advisory Committee.

Resolved that the Corporate Risk and Audit Advisory Committee recommends the status of the action date in relation to 18FR-1 – Tracking of Grant Revenue be changed to 31 December 2024 and include the reasons as to why the date needs to be extended.

7.3 PROGRESS UPDATE - DRAFT SOUTH BURNETT REGIONAL COUNCIL ANNUAL REPORT 2021-2022

COMMITTEE RESOLUTION CRAAC/2022/57

Moved: Cr Kirstie Schumacher

Seconded: Independent Member Peter van der Eijk

That the Corporate Risk & Audit Advisory Committee 'receive' for information the progress update of the Draft South Burnett Regional Council Annual Report 2020/2022.

In Favour: Cr Kirstie Schumacher, Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

8 CLOSURE OF MEETING

The Meeting closed at 10.46 am.

The minutes of this meeting were confirmed at the Corporate Risk & Audit Advisory Committee held on 23 February 2023.

.....
CHAIRPERSON

8 BUSINESS OUTSTANDING

8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

File Number: 26-10-2022

Author: Executive Assistant

Authoriser: Chief Executive Officer

PRECIS

Business outstanding table for the Ordinary Council Meeting

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. **Business Outstanding Table** [↓](#) 

BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Meeting Date: 26 October 2022

Attachment No: 1

Meeting	Subject	Resolution	Notes
Council 26/05/2021	Development of Murgon to Proston to Rail Trail	<p>RESOLUTION 2021/393</p> <p>Moved: Cr Roz Frohloff</p> <p>Seconded: Cr Danita Potter</p> <p>That:</p> <ol style="list-style-type: none"> 1. A Councillor workshop be held to review relevant documentation and formulate an assessment process including consultation plan as required, to assist Council make an informed decision on this matter. 2. the Deputation parties be advised that Council will not be in a position to provide a response until further consideration on this matter has been made. 3. A further report be presented to a future Standing Committee Meeting. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>20 Jul 2021 11:53am Watt, Mark</p> <p>A councillor workshop will be convened in the near future, but approx. 1 to 2 months.</p> <p>23 Aug 2021 5:17pm Watt, Mark</p> <p>Email to Councillors providing background material and feasibility study.</p> <p>25 Jan 2022 2:07pm Watt, Mark</p> <p>This matter is pending a Council workshop to discuss the previous report provided to Councillors. Budget limitations may also prevent further progress, particularly given recent flood damage to the rail trail network.</p> <p>07 Feb 2022 2:07pm Watt, Mark</p>

CARRIED 7/0

		Council may wish to convene a workshop to review the feasibility report and to consider further options.	
Council 25/08/2021	Kingaroy Community Garden	<p>RESOLUTION 2021/106</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council calls for Expressions of Interests in the Kingaroy Community Garden from community groups and local residents and report back on status of the site to a future Community Standing Committee.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>18 Oct 2021 11:27am Hunter, Michael</p> <p>Contacted Cr Danita Potter 21/9/2021 as to hold off as had group interested. Cr Potter has not advised of outcome.</p> <p>18 Oct 2021 11:38am Hunter, Michael</p> <p>Contacted Cr Potter 18/10/21 - actions moving forward is to work with Property Lease Officer Jennifer Pointon to identify community garden area/map and costings for water connection. will consult with Cr Potter prior to presenting to Community Standing Committee.</p> <p>20 Oct 2022 8:32pm Petersen, Leanne</p>

CARRIED 7/0

			Investigations have commenced on suitable location for community gradens.
Council 20/10/2021	Council Land Investigations - Proposed Divestment of Land Asset	<p>RESOLUTION 2021/220</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council offer for sale on the open market by way of tender:</p> <ul style="list-style-type: none"> - Lot 41 on RP57676 – 29 Jellicoe Street, Proston; and - Lot 30 on RP36983 – 14 Earl Street, Memerambi. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>19 Jan 2022 4:47pm Bayntun, Rebecca</p> <p>Earl Street, Memerambi, offer for sale by tender but no tenders received. , Jellicoe Street, Proston - advice sought re earth mound on road frontage.</p> <p>17 Feb 2022 4:22pm Bayntun, Rebecca</p> <p>Advice sought on Jellicoe Street earthworks.</p> <p>19 May 2022 3:28pm Kemp, Fiona</p> <p>Advice to be provided by Infrastructure in 3 months time.</p> <p>21 Oct 2022 10:52am Bayntun, Rebecca</p> <p>Report to Council in October 2022 to undertake earthworks at Jellicoe St Proston prior to sale.</p>

CARRIED 7/0

<p>Council 23/03/2022</p>	<p>Future use of 32 Walter Road, Kingaroy.</p>	<p>RESOLUTION 2022/452</p>	<p>19 May 2022 3:34pm Kemp, Fiona</p>
		<p>Moved: Cr Danita Potter</p>	<p>Being progressed for July meeting</p>
		<p>Seconded: Cr Kathy Duff</p>	
		<p>That South Burnett Regional Council continue to progress divestment opportunities for the Reserve for Park, 32 Walter Road, Kingaroy, being Lot 1 on RP852419, particularly to seek advice on the costs associated with divestment, rezoning issues, access and drainage issues as raised in public consultation and a report be brought to the July Community Standing Committee Meeting.</p>	<p>21 Oct 2022 10:53am Bayntun, Rebecca</p>
		<p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen</p>	<p>Investigations complete. Report being prepared for consideration by Council at November meeting.</p>
		<p><u>Against:</u> Nil</p>	
<p>CARRIED 5/0</p>			
<p>Council 27/04/2022</p>	<p>Material change of use application for expansion of an existing piggery to 57,000SPU and associated infrastructure at 536 & 592 Morgans Road Windersa and other properties - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co In...</p>	<p>OFFICER'S RECOMMENDATION</p>	<p>20 Oct 2022 3:49pm Lisle, Michael</p>
		<p>That Council approve the Material change of use application for expansion of existing of an existing piggery to 57,000spu and associated infrastructure - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co Investments Pty Ltd – MCU21/0017 subject to the following conditions:</p>	<p>Development Application laying on the table in Council. Prestart meeting held early October 2022 for construction of roadwork upgrades to Kratzmanns Road required under pervious approval.</p>
		<p>RESOLUTION 2022/486</p>	
		<p>Moved: Cr Kathy Duff</p>	
		<p>Seconded: Cr Danita Potter</p>	
		<p>Procedural Motion</p>	
		<p>That the matter lay on the table.</p>	
		<p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Danita Potter and Scott Henschen</p>	
		<p><u>Against:</u> Cr Gavin Jones and Cr Kirstie Schumacher</p>	
<p>CARRIED 4/2</p>			

<p>Council 27/04/2022</p>	<p>Council Land Investigations - Proposed Divestment of Land Assets - Hivesville and Wondai</p>	<p>RESOLUTION 2022/497</p>	<p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter That South Burnett Regional Council offer for sale on the open market by way of tender: - Lot 89 on RP203393 – 9 Barr Street, Hivesville, and - Lot 36 on SP190438 – 54-56 Burrows Street, Wondai</p>	<p>19 May 2022 3:35pm Kemp, Fiona</p>
			<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen</p>	<p>Progressing for sale</p>
			<p><u>Against:</u> Nil</p>	<p>21 Jun 2022 11:57am Bayntun, Rebecca</p>
			<p>CARRIED 6/0</p>	<p>Hivesville released for tender. Wondai being prepared for sale.</p>
				<p>23 Sep 2022 12:33pm Bayntun, Rebecca</p>
				<p>Hivesville under contract. Wondai to be released shortly.</p>
				<p>21 Oct 2022 10:54am Bayntun, Rebecca</p>
				<p>Hivesville property sale finalised. Wondai to be released week commencing 24 October 2022.</p>
<p>Council 25/05/2022</p>	<p>Expression of Interest - Update for Donation of Replaced Mowers to Local Community Groups</p>	<p>RESOLUTION 2022/530</p>	<p>Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That Council accept the report for consideration and approve the actions below to advance the proposed donation of identified Plant to local community groups for Expressions of Interest.</p>	<p>20 Jun 2022 10:57am Kruger, Wendy</p>

<ol style="list-style-type: none"> 1. That Plant No. 4491 be withheld from donating to local community groups because of a major failure and components that need replacing, which would result in a costly repair bill. 2. That Plant No. 4495 be removed from list of mowers to be donated as this mower has already been delivered to the Wondai Air Strip. 3. That Plant No's 4487 and 4499 be repaired ready for donation. 4. That all the new mowers should be received before an Expression of Interest is advertised. 5. That Procurement formally advertise an Expression of Interest once all the new mowers have been received (Approximately August 2022). 6. That Council formally acknowledge the Expressions of interest already received and provide information of how the donations of the mowers will proceed. 7. That once the expressions of interests have been received, the allocation of the mowers be established by the Community Grants Committee. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>Acknowledgement Letter for EOI of Ride On Mowers to various Community Organisations and providing an update of the process to be followed. Registered in ECM (ECM ID 2916858).</p> <p>15 Jul 2022 10:29am Kruger, Wendy</p> <p>Update: Awaiting arrival of replacements for Plant No.'s 4497 & 421, before EOI's are called.</p> <p>17 Aug 2022 10:09am Kruger, Wendy</p> <p>CARRIED 7/0</p> <p>Update: Advised by Fleet Scheduler that replacement mowers are due at the end of August 2022.</p> <p>27 Sep 2022 1:47pm Kruger, Wendy</p> <p>Advised by Strategic Procurement Coordinator that as of 27 September, the replacement mowers have not been received.</p>
<p>Council NaTDA In-Kind 24/06/2022 Request</p> <p style="text-align: center;">RESOLUTION 2022/611</p> <p>Moved: Cr Jane Erkens</p>	

	<p>Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council;</p> <ol style="list-style-type: none"> 1. Approve the requested in-kind assistance to NaTDA to support Nanango’s 175th Anniversary in 2023 subject to available resources; 2. Provides a letter of support to NaTDA in their endeavour to seek additional State and Federal Government funding to support the Nanango’s 175th Anniversary in 2023; and 3. Provides a sponsorship to NaTDA to support promotion of Nanango’s 175th Anniversary in 2023 with a financial contribution of \$3,000. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 24/06/2022</p> <p>Rail Trail Development and SBRTUA</p>	<p>RESOLUTION 2022/612</p> <p>Moved: Cr Brett Otto</p> <p>Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council responds to the recent deputation from the South Burnett Rail Trail Users Association (SBRTUA) with the following action by 30 September 2022:</p> <ol style="list-style-type: none"> 1. Commence consultation with the SBRTUA and community stakeholders with a view to entering into a suitable management and/or tenure arrangement that will facilitate the SBRTUA becoming eligible for grant funding programs, rail trail infrastructure development and asset event management / promotion; 2. Partner with the SBRTUA to undertake community engagement with a view to considering naming options for the SBRC section of the rail trail;

3. Scope and cost a 'Rail Trail Development Study' as undertaken by the BVRT in recent years;

4. Contact the following stakeholders to facilitate preliminary discussions as to the possible formation of an inter-regional rail trail advisory group, including representatives from:
 - South Burnett Regional Council;
 - Somerset Regional Council;
 - Gympie Regional Council;
 - SBRTUA;
 - BVRT;
 - Other relevant community or Government organisational stakeholders.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Council St John's School
 24/06/2022 - Grade 12
 Expansion

RESOLUTION 2022/613

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That South Burnett Regional Council meet with representatives of St John's Lutheran School to investigate options for the expansion of the school to cater for the introduction of senior schooling.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

**21 Oct 2022 12:20pm
 Bayntun, Rebecca**

Meeting arranged with St Johns to discuss the land requirement.

<p>Council 24/06/2022</p>	<p>Consideration of Public Auction for surplus equipment and furniture</p>	<p>RESOLUTION 2022/614</p> <p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Kirstie Schumacher</p> <ol style="list-style-type: none"> 1. In accordance with Section 227-228 of the <i>Local Government Regulation 2012</i>, it is proposed South Burnett Regional Council offer surplus equipment and furniture to community not for profit organisations for disposal as per the community grants framework and; 2. That a decision is made on the dispersal of the remaining items after such a process that are suitable to be offered for sale through a public auction. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 24/06/2022</p>	<p>Contract Review - Biosecurity Services</p>	<p>RESOLUTION 2022/615</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Scott Henschen</p> <p>That the report be received for information and that the tender with separable activities is adopted as Council's preferred option in the review of the contract for biosecurity services.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>

<p>Council 24/06/2022</p>	<p>Commercial lease of Kingaroy Aerodrome Farming Land</p>	<p>RESOLUTION 2022/619</p>	<p>13 Jul 2022 9:08am Pointon, Jennifer</p>
		<p>Moved: Cr Danita Potter</p>	<p>Consultation with Vintage Machinery Club and Soaring Club are being scheduled.</p>
		<p>Seconded: Cr Scott Henschen</p>	
		<p>That the farming land located on Lot 3 on SP249643 and Lot 2 FTZ37166 known as lease areas B, C, D, E and F be offered by way of tender in accordance with section 227(1)(a) of the <i>Local Government Regulation 2012</i> for a commercial farming lease.</p>	
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen</p>	<p>16 Aug 2022 1:24pm Pointon, Jennifer</p>
		<p><u>Against:</u> Nil</p>	<p>Consultation with Soaring Club completed</p>
			<p>CARRIED 6/0</p>
			<p>23 Sep 2022 10:47am Pointon, Jennifer</p>
			<p>Consultation with Vintage Machinery Club to be completed</p>
<p>Council 24/06/2022</p>	<p>Installation of Christmas Trees</p>	<p>RESOLUTION 2022/621</p>	<p>20 Oct 2022 8:20pm Petersen, Leanne</p>
		<p>Moved: Cr Kathy Duff</p>	<p>Report can back to Council in October. Engineering plans completed for Christmas Tree frames and footings. Christmas Tree construction is out for quotation. Quotations close 24th of October.</p>
		<p>Seconded: Cr Jane Erkens</p>	
		<ol style="list-style-type: none"> 1. That the purchase cost for the new Christmas trees and garland/decorations for Murgon, Kumbia and Hivesville be included in the 22/23 budget with the amendment to be made at the first quarter and materials be ordered as a matter of priority once the budget has been adopted. 2. That Council progress making these three trees to ensure that they are ready for installation in early December 2022. 3. That Council engage with the community in relation to the future placement of the Kingaroy and Blackbutt Christmas trees. 	
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	

	<p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p> <p>RESOLUTION 2022/621</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Jane Erkens</p> <ol style="list-style-type: none"> 1. That the purchase cost for the new Christmas trees and garland/decorations for Murgon, Kumbia and Hivesville be included in the 22/23 budget with the amendment to be made at the first quarter and materials be ordered as a matter of priority once the budget has been adopted. 2. That Council progress making these three trees to ensure that they are ready for installation in early December 2022. 3. That Council engage with the community in relation to the future placement of the Kingaroy and Blackbutt Christmas trees. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
<p>Council 24/06/2022</p> <p>Condition of Cloyna Hall</p>	<p>RESOLUTION 2022/623</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>That</p> <ol style="list-style-type: none"> 1. South Burnett Regional Council engage an experienced geotechnical engineer to inspect and prepare a remediation plan, and 	<p style="text-align: right;">20 Oct 2022 2:17pm Petersen, Leanne</p>

		<p>2. Council allocates \$80,000 from savings from within the overall 21/22 Building Capital Works Program and fund this future work from the 22/23 Building Asset restricted cash.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>Wet conditions have delayed the engagement of a suitably qualified geotechnical engineer to inspect and prepare remediation plan. High moisture levels under and around the hall will influence the soil movement and reactions. This project will be delayed by a further 4 months.</p>
		CARRIED 7/0	
Council 24/06/2022	Kingaroy Aerodrome Tender - Area 21	<p>RESOLUTION 2022/625</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kathy Duff</p> <p>Procedural Motion: That the matter be lifted from the table.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>07 Jul 2022 2:20pm Pitt PSM, Mark</p> <p>Discussions have been held with applicant and was also trying to organise a meeting face to face to discuss his proposal. Unfortunately the applicant has been unable to confirm when he could meet. The applicant will consider his options and price he offered in the tender and come back to Council.</p>
		CARRIED 7/0	
		<p>RESOLUTION 2022/626</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council delegate to the Chief Executive Office the power to negotiate with Mr Peter O'Donnell under s227-228 of the <i>Local Government Regulation 2012</i> to negotiate and enter into a</p>	<p>23 Sep 2022 11:15am Pitt PSM, Mark</p> <p>Still in negotiation with preferred tender regarding costs and lease term</p>

		<p>Licence to Occupy for Area 21 located on Lot 3 on SP249643 in accordance with the scope and specification of tender number SBRC21/22-11.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 24/06/2022</p>	<p>General Practioner Services</p>	<p>RESOLVED 2022/576</p> <p>That the issue of the crisis in GP services across our region be raised at the Consultative Office and seek the committee’s advice to see what actions Council should take. A report to come back to a future standing Committee Meeting with the issues and needs of the local hospitals.</p>
<p>Council 24/06/2022</p>	<p>Local Residents Off Season Rebate</p>	<p>RESOLVED 2022/589</p> <p>A report be brought to a future standing committee regarding local residents rebates for off season for the tourist facilities.</p>
		<p>30 Aug 2022 12:27pm Hunter, Michael</p> <p>This action was transferred to Michael on the 18/8. Investigation is underway to look at the number of local residents that have visited in the off peak period. May, June, July, August excluding the June/July school holidays and working on report to be prepared for the October Standing Committee.</p>

Council
24/06/2022

Community
Engagement

RESOLUTION 2022/597

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Council start the process of community engagement and consultation for the following projects with a view to getting scoping completed and shovel ready for grants and/or funding from cash:

- McKell Park
- Coronation Park
- Coopers Gap viewing platform
- Lions Park Kingaroy completion
- Gore Street kerb and channelling at Murgon High School
- Murgon Basketball half court
- 9 Car park shelters BP Dam
- Tipperary Flat Park renewal
- Proston lookout
- Proston Weaners
- Durong Camping Ground
- Apex Park car park Kingaroy
- Tingoora Drainage
- Youth Park Kingaroy

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Council 20/07/2022	Petition - Proston Round Table - Weaner Sculpture Plan	RESOLUTION 2022/38	23 Sep 2022 1:42pm Pitt PSM, Mark
		Moved: Cr Kathy Duff	Acknowledgement sent
		Seconded: Cr Danita Potter	21 Oct 2022 12:03pm Pitt PSM, Mark
		That the petition be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.	Matter considered at Liveability SC on 12 Oct. with resolution adopted:; Committee Resolution 2022/159, Moved: Cr Kathy Duff, Seconded: Cr Jane Erkens, That the Committee recommend to Council that:; (i) The weaner cattle statues are installed on a concrete slab, (ii) The Christmas tree footings to remain in Railway Park, Proston in the current location., In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen, Against: Nil, carried 6/0
		<u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen	CARRIED 7/0
		<u>Against:</u> Nil	

<p>Council 20/07/2022</p>	<p>Petition - State of Roads, Drainage and Curb & Channel in Tingoora & State of the Tingoora Public Hall</p>	<p>RESOLUTION 2022/39</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Scott Henschen</p> <p>That the petition regarding the state of roads, lack of proper drainage and curb and channel in Tingoora and the state of the Tingoora Public Hall be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>23 Sep 2022 1:41pm Pitt PSM, Mark</p> <p>Acknowledgement sent</p> <p>21 Oct 2022 12:07pm Pitt PSM, Mark</p> <p>Considered at Ordinary meeting 28 Sept., 11.3 Tingoora Village Road Widening and Kerb and Channelling, Resolution 2022/167, Moved: Cr Kathy Duff, Seconded: Cr Scott Henschen, That Council note this report and consider the project in the future capital projects program and as part of the November Infrastructure Standing Committee to consider staging these works as part of the deliberations for LRCI phase 3 projects., In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen, Against: Nil, carried 7/0</p>
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CARRIED 7/0

<p>Council 20/07/2022</p>	<p>Notice of Motion - Kingaroy Visitor Information Centre</p>	<p>RESOLUTION 2022/59</p>	<p>Moved: Cr Danita Potter Seconded: Cr Scott Henschen That Council take ownership of the sewing machine that has been donated by the Big Peanut Committee for display at the Kingaroy Visitor Information Centre. <u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>16 Aug 2022 1:25pm Pointon, Jennifer Request sent to Visitor Enhancement Officer for action 14 Sep 2022 8:22am Pointon, Jennifer Donation is progressing through Council's donation policy.</p>
<p>Council 20/07/2022</p>	<p>Tourism Industry & Entities Identification</p>	<p>RESOLUTION 2022/70</p>	<p>Moved: Cr Scott Henschen Seconded: Cr Danita Potter That South Burnett Regional Council meets with VSB to consider a strategy to look for further promotion of our tourism industry and entities identification and the safety of our Country with foot and mouth disease on our door step. <u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>23 Sep 2022 1:39pm Pitt PSM, Mark contacted VSB and SQCT by email to discuss options 21 Oct 2022 12:01pm Pitt PSM, Mark Meeting held 30 Sept. with CEO SQCT for collaboration and promotion of responsible tourism. Follow up discussion on 17 Oct. for promotion of information collated. Signaged prepared by Liveability Dept.</p>
<p>Council 20/07/2022</p>	<p>Town Brochures</p>	<p>RESOLUTION 2022/71</p>	<p>Moved: Cr Kathy Duff</p>	<p>CARRIED 7/0</p>

		<p>Seconded: Cr Danita Potter</p> <p>That Council supports local business groups who wish to put together and fund their own town brochures that include Council assets and the Chief Executive Officer approve where appropriate the inclusion of Council assets.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
Council 24/08/2022	Petition - Murgon Dog Park	<p>RESOLUTION 2022/80</p> <p>Moved: Cr Jane Erkens</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That the Petition be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>	<p>23 Sep 2022 11:21am Pitt PSM, Mark</p> <p>Petition acknowledged by letter</p> <p>07 Oct 2022 2:24pm Pitt PSM, Mark</p> <p>Report being prepared for the November Liveability, Governance and Finance Standing Committee meeting</p>
Council 24/08/2022	Community Forum	<p>RESOLUTION 2022/100</p> <p>Moved: Cr Jane Erkens</p> <p>Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council hold an open community forum/s inviting residents to bring forward projects they wish to draw to Council’s attention for future capital works programs.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p>	

		<p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>
<p>Council 24/08/2022</p>	<p>Feral Pig Management</p>	<p>RESOLUTION 2022/101</p> <p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That South Burnett Regional Council:</p> <ul style="list-style-type: none"> • Scope a project plan to manage and control a feral pig population and provide indicative costs to bolster controls and education awareness programs; • Schedule a meeting with our neighbouring Council’s NRM teams to discuss a collaborative approach to feral pig management and shared target to suppress feral pig populations; • Work with Queensland Biosecurity officers to coordinate a mock exercise with key industry stakeholders and Council’s Disaster Management Team; • Establish a working group and develop a biosecurity plan that is fit for purpose for our region; • That these measures are reported back to consecutive Liveability Standing Committee Meeting’s to demonstrate that these matters are progressed and; • Introduce an elevated media campaign. <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>

<p>Council 24/08/2022</p>	<p>Reconfiguring a Lot (1 lot into 3 lots) at 272 Mount McEuen Road, Mount McEuen (and described as Lot 221 on FY1361) - Applicant: Bruce and Andrea Anning C/- ONF Surveyors</p>	<p>RESOLUTION 2022/103</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Scott Henschen</p> <p>That Council approve the development permit for a Reconfiguring a lot (1 lot into 3 lots) at Mount McEuen Road, Mount McEuen (and described as Lot 221 on FY1361) and situated - Applicant: Bruce and Andrea Anning C/- ONF Surveyors.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>	
<p>Council 24/08/2022</p>	<p>Alan Stirling Memorial Park - Design of Concept Plans</p>	<p>RESOLUTION 2022/107</p> <p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Danita Potter</p> <p>That:</p> <ol style="list-style-type: none"> 1. The development of concept plan for Alan Stirling Memorial Park be added to the Operational Plan for 2023/2024 and; 2. Scope of works and costing for the concept plan be considered in the 2023/2024 Budget. <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>	<p>23 Sep 2022 9:57am O'May, Peter</p> <p>Noted for Budget considerations 2023/24</p>
<p>Council 24/08/2022</p>	<p>Kingaroy Lions Park - Toilet Upgrades</p>	<p>MOTION</p> <p>Moved: Cr Danita Potter</p>	<p>23 Sep 2022 3:37pm Kemp, Fiona</p>

	<p>Seconded: Cr Scott Henschen</p> <p>That:</p> <ol style="list-style-type: none"> 1. The Kingaroy Lions Park amenities is replaced with a new accessible and total inclusive amenity, and; 2. Additional allocation of \$190,000 for the construction of a new amenity, footpaths, and PWD carpark be provided from Building Asset Restricted Cash in 2022/2023. <p>RESOLUTION 2022/108</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Jane Erkens</p> <p>Procedural Motion:</p> <p>That the matter lay on the table and an on-site meeting with Councillors and Council staff to discuss the options be arranged.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Cr Danita Potter</p> <p style="text-align: right;">CARRIED 4/1</p>	<p>Facilities staff meeting with Councillors onsite to discuss matter 11/10/2022</p>
<p>Council 24/08/2022</p> <p>Murgon Administration Building Boundary Realignment</p>	<p>RESOLUTION 2022/110</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Apply to the Department of Resources, for a deed of grant over Lot 2 on M55131, which is a Reserve for Local Government, and set aside \$40,000 in the 2022-23 budget to convert tenure to freehold, undertake the realignment of the boundaries and relocation of water infrastructure servicing Council's administration building. 	<p>21 Oct 2022 10:56am Bayntun, Rebecca</p> <p>Application made to Department of Resources for the purchase of the Reserve. Native Title being assessed as a requirement of the application.</p>

		<p>2. Approve, in accordance with Section 236 of the <i>Local Government Regulation 2012</i> as a disposal of a non-current asset to a not-for profit organisation, to dispose part of the Reserve for Local Government (being Lot 2 on M55131), which is subject to an encroachment by the Returned & Services League of Australia (Queensland Branch) Murgon Sub-Branch Inc.</p> <p>3. Accept the gift of land, being that part of L110 on SP315753, which is encroached upon by ancillary improvements of the Murgon administration building (carpark and hedges).</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>
Council 24/08/2022	Gift of Land - Returned Services League - Kingaroy	<p>RESOLUTION 2022/111</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council investigate further the availability of Council-owned land to transfer to the Kingaroy/Memerambi Sub Branch Inc of the Returned Services League, for nil consideration in accordance with Section 236(1)(b)(ii) of the <i>Local Government Regulation 2012</i>.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>
Council 24/08/2022	Tender Assessment SBRC-22/23-01 Cleaning of Murgon and Wondai Facilities	<p>RESOLUTION 2022/124</p> <p>Moved: Cr Jane Erkens</p> <p>Seconded: Cr Danita Potter</p> <p>That the matter lay on the table and further options be brought back.</p>

	<p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p> <p>RESOLUTION 2022/124</p> <p>Moved: Cr Jane Erkens</p> <p>Seconded: Cr Danita Potter</p> <p>That the matter lay on the table and further options be brought back.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>
<p>Council 24/08/2022</p> <p>Undetected Water Leak - Assessment 12459-00000- 000</p>	<p>RESOLUTION 2022/129</p> <p>Moved: Cr Jane Erkens</p> <p>Seconded: Cr Danita Potter</p> <p>That Council conduct a review of assessment 12459-00000-000 and outstanding undetected water leaks and provide a report to the September Ordinary Meeting of Council and that whilst this review is being undertaken that no penalty be applied to the impacted assessments.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>

<p>Council 24/08/2022</p>	<p>Question on Notice - Foot and Mouth Disease Signage</p>	<p>Question on Notice from Cr Scott Henschen: Has there been any progress for signage around the region informing the community/tourists about Foot and Mouth Disease?</p>
<p>Council 28/09/2022</p>	<p>Notice of Motion - Community Health Transport Program - Kingaroy to Brisbane</p>	<p>MOTION</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Jane Erkens</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Schedule a meeting with interested stakeholders including Commercial travel providers to discuss current travel arrangement and investigate opportunities to collaborate and advocate for improved travel benefits for South Burnett Residents. 2. Progress community consultation and costings to establish a community health transport program from Kingaroy to Brisbane, with a report to be brought to the February 2023 Liveability Standing Committee meeting. <p>AMENDMENT</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Gavin Jones</p> <p>That Council</p> <ol style="list-style-type: none"> 1. Schedule a meeting with interested stakeholders including Commercial travel providers to discuss current travel arrangement and investigate opportunities to collaborate and advocate for improved travel benefits for South Burnett Residents. 2. Progress discussions with key stakeholders to understand the feasibility of establishing a community health transport program from Kingaroy to Brisbane and investigate partners to deliver such with a report to be brought back to the February 2023 Liveability Standing Committee Meeting.

	<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p> <p>The Amendment became the resolution.</p> <p>RESOLUTION 2022/135</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Jane Erkens</p> <p>That Council</p> <ol style="list-style-type: none"> 1. Schedule a meeting with interested stakeholders including Commercial travel providers to discuss current travel arrangement and investigate opportunities to collaborate and advocate for improved travel benefits for South Burnett Residents. 2. Progress discussions with key stakeholders to understand the feasibility of establishing a community health transport program from Kingaroy to Brisbane and investigate partners to deliver such with a report to be brought back to the February 2023 Liveability Standing Committee Meeting. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
<p>Council 28/09/2022</p> <p>Notice of Motion - Goodger School - Land Reserve</p>	<p>RESOLUTION 2022/136</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kathy Duff</p> <p>That Council:</p>	<p>10 Oct 2022 10:40am Kemp, Fiona - Email</p>

1. Liaise with the State Government to investigate the current trustee lease arrangements of the old Goodger School grounds arrangement with a report to be brought to the March 2023 Liveability Standing Committee meeting.
2. That until suitable management arrangements are determined, Council undertake required slashing of the reserve area.
3. Engage with Stanwell as to options for their involvement.

Hi Lucas,,,Can this slashing job be added to the list? If not could you please let me know so I can arrange either with Infrastructure or arrange a contractor.,,Thanks,Fiona

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Council
28/09/2022
Establishment
of Council
Standing
Committees
and Terms of
Reference

RESOLUTION 2022/139

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

1. South Burnett Regional Council adopt the following Standing Committee structure for each of the Standing Committees pursuant to s264 of the *Local Government Regulation 2012*:

Standing Committee	Meeting Date	Members	Chair/Deputy Chair
Infrastructure, Environment and Compliance	First Wednesday of each month	All Councillors	Mayor/Deputy Mayor
Liveability, Governance and Finance	Second Wednesday of each month	All Councillors	Mayor/Deputy Mayor

2. Portfolio Matters to be discussed at each Standing Committee:

Infrastructure, Environment and Compliance Standing Committee

- *Infrastructure Planning* –

- *Works (Construction & Maintenance);*
 - *Water & Wastewater;*
 - *Plant and Fleet*
 - *Natural Resource Management*
 - *Rural Services including Agricultural Innovation*
 - *Compliance*
 - *Environment Health*
 - *Rural Resilience and Disaster Recovery*
 - *Parks & Gardens*
 - *Property & Facility Management*
 - *First Nations Affairs*
 - *Community Development,*
 - *Disaster Management*
 - *Waste and Recycling Management*
- Liveability, Governance and Finance Standing Committee
- *Corporate Governance & Strategy*
 - *People & Culture*
 - *Communications & Media*
 - *Finance & Sustainability*
 - *ICT & Business Systems*
 - *Community Representation and Advocacy*
 - *2032 Olympics*
 - *Community Development,*
 - *Health, Youth, Senior citizens*
 - *Arts & Heritage*
 - *Library Services*
 - *Tourism & VICs*
 - *Sport & Recreation*
 - *Commercial Enterprises including Saleyards, Dams, Aerodromes, Cemeteries*
 - *Regional Development*

- *Industry, Agriculture, Water security, Energy and circular economy*
 - *Development Services including Planning, Building, Plumbing*
 - *Community & Social Housing*
3. Amend the following Terms of Reference to reflect the changed structure and number of Standing Committees:
- Infrastructure Standing Committee
 - Executive & Community Standing Committee
 - Finance & Corporate Standing Committee
- In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen
- Against: Nil

CARRIED 7/0

Council Budget
28/09/2022 Committee
Meetings 2022

RESOLUTION 2022/143

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council:

1. Establish the following committee for the fixed period 1 October 2022 to 30 June 2023 with the following membership and Chair in accordance with s264 of the *Local Government Regulation 2012*;

Committee	Membership	Chair/Deputy Chair
Budget Committee	7 Councillors	Mayor/Deputy Mayor

2. Budget Committee meetings are to be open to community through live streaming and gallery attendance.
3. That a report be presented to the October Standing Committee to set the date and time for the holding of Budget Committee meetings.
4. Budget workshops will be scheduled as required to support the committee process.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Council Christmas
28/09/2022 Closedown

RESOLUTION 2022/144

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

1. South Burnett Regional Council closes administration offices, depots and library facilities on Friday, 16 December 2022 at the following times for the purpose of allowing Council employees to attend the staff Christmas function:
 - Blackbutt – 11:30am
 - Kingaroy – 12:30pm
 - Murgon – 11:15am
 - Nanango – 11:45am
 - Proston – 11:15am
 - Wondai – 12:00pm
2. Council will generally be closed from midday Friday 23 December 2022 and re-open on Tuesday 3 January 2023.
3. Key skeleton staff are rostered on to undertake on-call and emergency work where required during the Christmas Closedown period.
4. Parks staff will be required to work as advised through the Christmas period with the exception of Public Holidays.
5. Operational/Field staff will operate on a skeleton staff arrangement from Friday 16 December 2022 to Friday 6 January 2023.

		<p>6. Council will advise employees to use leave accrued leave entitlements (e.g. annual leave, TOIL, RDO's) during this period with TOIL and RDO's being used in the first instance.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 28/09/2022	Monthly Financial Information	<p>RESOLUTION 2022/146</p> <p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Danita Potter</p> <p>That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31st August 2022 be received and noted.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 28/09/2022	Kumbia CBD Streetscape	<p>RESOLUTION 2022/156</p> <p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That South Burnett Regional Council approve the Kumbia CBD Streetscape detailed design (noting final community feedback on 29 September 2022) for commencement of project construction with an additional \$50,000 accessed from restricted funds for Transport Assets, increasing the project value to \$350,000.</p>

		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
Council 28/09/2022	Development opportunities – Pound Street, Kingaroy	<p>RESOLUTION 2022/163</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Danita Potter</p> <p>That the report be received and that further investigation into the disposal of the land in accordance with the Local Government Act provisions be undertaken and a report brought back to the October General Council Meeting.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>19 Oct 2022 9:54am Kemp, Fiona</p> <p>Report to be completed for Novemeber Council meeting</p>
Council 28/09/2022	Undetected Water Leak - Assessment 12459-00000-000 and undetected water leak report	<p>RESOLUTION 2022/165</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council approve an exception to the water rebate to the level equivalent of the 3-year average for property 12459-0000-000 due to the unique circumstances of the water leak, particularly noting the water leak was discharging directly to the sewer network and not allowing any opportunity for the property holder to mitigate the leak.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	

		<u>Against:</u> Nil	CARRIED 7/0
Council 28/09/2022	Sale of Land for Overdue Rates Update and Auction Date	<p>RESOLUTION 2022/166</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That Council resolve to receive the report and hold the Sale of Land for Overdue Rates public auction at the Kingaroy Town Hall Reception Room on Tuesday 8 November 2022 commencing at 10.00 am.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	CARRIED 7/0
Council 28/09/2022	Tingoora Village Road Widening and Kerb and Channelling	<p>RESOLUTION 2022/167</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Scott Henschen</p> <p>That Council note this report and consider the project in the future capital projects program and as part of the November Infrastructure Standing Committee to consider staging these works as part of the deliberations for LRCl phase 3 projects.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	CARRIED 7/0

<p>Council 28/09/2022</p>	<p>Wesleyan Methodist Church Nanango</p>	<p>RESOLUTION 2022/168</p>
		<p>Moved: Cr Kirstie Schumacher</p>
		<p>Seconded: Cr Jane Erkens</p>
		<p>That the Wesleyan Methodist Church Nanango be advised that whilst Council is unable to provide funding, Council supports their concept in principle and would support their organisation, in their efforts to obtain funding from other sources.</p>
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>
		<p><u>Against:</u> Nil</p>
		<p>CARRIED 7/0</p>
<p>Council 28/09/2022</p>	<p>Planning Department Operations</p>	<p>RESOLUTION 2022/170</p>
		<p>Moved: Cr Kirstie Schumacher</p>
		<p>Seconded: Cr Scott Henschen</p>
		<p>That Council:</p>
		<ol style="list-style-type: none"> 1. Conduct a monthly briefing session be scheduled between Councillors and the Planning and Development team to provide information about planning and development activities underway and to assist Councillors in learning and understanding more about planning and development processes commencing in November 2022. 2. That the Chief Executive Officer chair these briefings. 3. Develop a policy about the conduct of planning briefings is brought back to Council.
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>
		<p><u>Against:</u> Nil</p>
		<p>CARRIED 7/0</p>

Council 28/09/2022	Queensland Remembers, Community Grants Program Round 2	RESOLUTION 2022/184	Moved: Cr Kathy Duff Seconded: Cr Kirstie Schumacher	That Council:	<ol style="list-style-type: none"> 1. Support Hivesville Progress Association Inc in submitting a grant application under Queensland Remembers, Community Grant Program Round 2 for structural repairs, rendering and painting of the Lest We Forget Memorial Wall in the Railway Park, Hivesville. 2. Provide a financial contribution of 10% of the total cost of the proposed grant submission of up to \$5,000. 3. That the Liveability team undertake a review and assessment of all memorials across the region and compile a list of recommendations for improvements that can be considered in the next round of the Queensland Remembers Community Grants Program and in consultation with the relevant subbranch. 	<u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen	<u>Against:</u> Nil	CARRIED 7/0
Council 28/09/2022	Rail Trail Development & Rail Trail Users Association	RESOLVED 2022/132	That Council contact the Rail Trail Users Association to determine the next meeting date and ensure that Councillors and the Chief Executive Officer are invited to attend to provide an update on Resolution 2022/612.	05 Oct 2022 4:50pm Atkinson, Lainey				

			<p>Contacted the Rail Trail Users Assoc who will get back to me with a date for their next meeting once confirmed. At this stage all they could tell me is the end of October 2022. - Lainey.</p>
<p>Council 28/09/2022</p>	<p>Update of Progress of Commercial Lease of Kingaroy Aerodrome Farming Land</p>	<p>RESOLVED 2022/133</p> <p>That an update on the progress of the Commercial Lease of the Kingaroy Aerodrome Farming Land be brought back to the October Liveability Standing Committee Meeting.</p>	
<p>Council 28/09/2022</p>	<p>Flood Recovery Works Update</p>	<p>RESOLUTION 2022/153</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>That Council note this report for information.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p> <p>RESOLVED 2022/154</p> <p>That the Council note and publicly acknowledge the staff for what they do in often challenging circumstances.</p>	

<p>Council 28/09/2022</p>	<p>Establishment of Council Standing Committees and Terms of Reference</p>	<p>RESOLUTION 2022/139</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Jane Erkens</p> <p>1. South Burnett Regional Council adopt the following Standing Committee structure for each of the Standing Committees pursuant to s264 of <i>the Local Government Regulation 2012</i>:</p> <table border="0"> <thead> <tr> <th style="text-align: left;">Standing Committee</th> <th style="text-align: left;">Meeting Date</th> <th style="text-align: left;">Members</th> <th style="text-align: left;">Chair/Deputy Chair</th> </tr> </thead> <tbody> <tr> <td>Infrastructure, Environment and Compliance</td> <td>First Wednesday of each month</td> <td>All Councillors</td> <td>Mayor/Deputy Mayor</td> </tr> <tr> <td>Liveability, Governance and Finance</td> <td>Second Wednesday of each month</td> <td>All Councillors</td> <td>Mayor/Deputy Mayor</td> </tr> </tbody> </table> <p>2. Portfolio Matters to be discussed at each Standing Committee:</p> <p>Infrastructure, Environment and Compliance Standing Committee</p> <ul style="list-style-type: none"> • <i>Infrastructure Planning –</i> <ul style="list-style-type: none"> ▪ <i>Works (Construction & Maintenance);</i> ▪ <i>Water & Wastewater;</i> ▪ <i>Plant and Fleet</i> • <i>Natural Resource Management</i> <ul style="list-style-type: none"> ▪ <i>Rural Services including Agricultural Innovation</i> ▪ <i>Compliance</i> ▪ <i>Environment Health</i> • <i>Rural Resilience and Disaster Recovery</i> <ul style="list-style-type: none"> ▪ <i>Parks & Gardens</i> ▪ <i>Property & Facility Management</i> ▪ <i>First Nations Affairs</i> • <i>Community Development,</i> 	Standing Committee	Meeting Date	Members	Chair/Deputy Chair	Infrastructure, Environment and Compliance	First Wednesday of each month	All Councillors	Mayor/Deputy Mayor	Liveability, Governance and Finance	Second Wednesday of each month	All Councillors	Mayor/Deputy Mayor
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Liveability, Governance and Finance	Second Wednesday of each month	All Councillors	Mayor/Deputy Mayor											

- *Disaster Management*
 - *Waste and Recycling Management*
- Liveability, Governance and Finance Standing Committee
- *Corporate Governance & Strategy*
 - *People & Culture*
 - *Communications & Media*
 - *Finance & Sustainability*
 - *ICT & Business Systems*
 - *Community Representation and Advocacy*
 - *2032 Olympics*
 - *Community Development,*
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 - *Arts & Heritage*
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 - *Regional Development*
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 - *Development Services including Planning, Building, Plumbing*
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3. Amend the following Terms of Reference to reflect the changed structure and number of Standing Committees:
- Infrastructure Standing Committee
 - Executive & Community Standing Committee
 - Finance & Corporate Standing Committee
- In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen
- Against: Nil

CARRIED 7/0

9 NOTICES OF MOTION

9.1 NOTICE OF MOTION - REPORT ON THE BREAKDOWN OF EXPENDITURE BY DIVISION AND CATEGORY OF % OF TOTAL GENERAL REVENUE

File Number: 05-10-2022

I, Councillor Kirstie Schumacher, give notice that at the next Infrastructure, Environment and Compliance Standing Committee Meeting to be held on 26 October 2022, I intend to move the following motion:

MOTION

That a report be prepared and brought back to a February Executive & Finance Standing Committee Meeting detailing:

- The financial contribution and percentage of total general revenue Council received from every town and village in the South Burnett since 2013/2014 to what has been budgeted for in 22/23 along with the number of constituents in each division.
- The financial spend and percentage of Council's capital budget (including grant funds) spent across all asset classes and departments in each division since 2013/2014 to what has been budgeted for 22/23.

RATIONALE

Prior to running for council, I sought information about what had been invested in infrastructure across each division and the amount of general revenue received from each division and received the attached reports. I am concerned about the reputation of our Council, due to some of the online commentary that implies Council funds have been solely invested in Kingaroy to the disadvantage of neighbouring towns and villages. In the spirit of transparency, the purpose of this report is to help communicate to our region how funds and state and federal funding sources such as Works for Queensland, LRCI and Safe ST have been reinvested in our region historically and to present date.

As per the Councillor code of conduct for Councillors in Queensland, we must:

- Treat people in a reasonable, just, respectful, and non-discriminatory way specifically
- Treat fellow councillors, council employees and members of the public with courtesy, honesty and fairness.
- Ensure conduct does not reflect adversely on the reputation of Council.
- At all times, strive to maintain and strengthen the public's trust and confidence in the integrity of Council and avoid any action which may diminish its standing, authority or dignity.

As per Section 25 Human Rights Act 2019 (Qld) A person has a right to: -

b) not to have the person's reputation unlawfully attacked.

As a fellow Councillor, I have witnessed online statements that have caused me reputational damage and implied that I have neglected my responsibilities under the Local Government Act, to faithfully and impartially to carry out the functions, powers, authorities and discretions vested in me by local government act to the best of my ability and judgement.

The purpose of this report is to demonstrate to all constituents how funding has been collected and invested across the region over a period of time. While considerable funding has been invested in Kingaroy during this term, I understand the Kingaroy area had received smaller amounts of direct funding in the past, to enable the Council to save for the eventual replacement of failing under and above ground infrastructure in Kingaroy's CBD.

I would like to be able to report the facts of previous and current capital project spends to our community in an effort to create greater understanding of the challenges Council faces in balancing the competing priorities and the investments made. I also see this report, as a mid-term summary of the projects and activities that this Council has invested into date and the outcomes achieved. I have requested data across all asset classes, because I recognise there has been a considerable spend in all types of infrastructure and liveability projects and would like to see a report that also details our business units, including water, wastewater and waste.

Please see attached supporting documents.

LINK TO CORPORATE PLAN:

OR14 Continue to implement regional equity / consistency in Council's rating system.

OR3 Manage Council assets effectively through the development and implementation of Asset Management Plans

EC1 Develop and implement initiatives to enhance community parks, gardens and recreational facilities, which may include: tree planting strategy, botanical gardens and perennial (drought tolerant) shrubs and flower planting programme.

EC2 Develop and implement CBD Renewal and Revitalisation Programmes for areas of our townships including service standards for maintenance and cleaning programmes

EC5 Continue to support, renew and maintain pools, libraries, halls and Customer Service Centres across our region at agreed service levels.

IN1 Continue to provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage and street lighting

IN2 Continue to provide sound asset management strategies to maintain and improve Council's footpath infrastructure.

IN14 Continue to provide and investigate options to improve our cemetery infrastructure.

IN15 Continue to provide and investigate options to improve our aerodromes.

GR3 Work with key stakeholders to create a pipeline of priority shovel ready projects that aim to improve the quality of life experienced by all residents, invest in strategic infrastructure and create a prosperous future for all.

GR5 Continue to provide and investigate options to improve our arts, heritage, museums, visitor information centres and tourism infrastructure

BUDGET CONSIDERATIONS:

This report would be created using existing data and internal resources.

I commend this Notice of Motion to Council.

ATTACHMENTS

1. **Works by division without Niagara** [↓](#) 
2. **Category of % of total General Revenue updated 02-10-2019** [↓](#) 

Councillor Division

<i>Project Description</i>	<i>2016/17 (Actual Cost)</i>	<i>2017/18 (Actual Cost)</i>	<i>2018/19 (Actual Cost)</i>	<i>2019/20 (Budgeted)</i>
Councillor Division: 1				
Kings Bridge East - Replacement	606,570.15	1,888.32		
Drayton Street, Nanango - Cycleway		6,107.02		
Cairns Street, Nanango - Cycleway		138,099.83	296.22	
Town Entry Signs			313.83	15,789.47
RTR - Booie Road - Shoulder Resheeting	24,685.68			
RTR - Corndale Road - Shoulder Resheeting	66,379.55			
RTR - Glenmore Road - Gravel Resheeting	53,237.19			
RTR - Memerambi Barkers Creek Road - Gravel Resheeting	33,073.04			
RTR - Old Wondai Road - Gravel Resheeting	21,832.60			
RTR - Drayton Street - Asphalt Surfacing	77,986.41			
RTR - Mt Stanley Road	179,542.20	32,295.16		
RTR - Fitzroy Street Reseal		67,365.78		
RTR - Brazier Road - Reseal		12,796.77		
RTR - Corndale Road - Reseal		24,031.02		
RTR - Runnymede Road - Reseal		88,262.47		
RTR - Robin & Lee Road - Reseal		42,301.55		
RTR - Corndale Road - Pavement Rehab		95,858.31		
RTR - Old Rifle Range Road		381,844.83		
RTR - Wattle Camp Road		812,623.64	375,943.85	
RTR - Booie Road - Gravel Resheeting			58,843.69	
TIDS - Memerambi Barkers Creek Road		389,586.92	356,830.60	
TIDS - Bitumen Reseal Program - 2018/19			136,144.40	
W4Q - Mt Stanley Rd - Shoulder Resheeting	86.36	117,141.21		
W4Q - Runnymede Rd - Shoulder Resheeting	86.36	194,797.71		
W4Q - Fitzroy Street, Nanango - Footpath		104,169.07		
W4Q - King Street, Nanango - Footpath		79,929.06		
W4Q Rd2 - FP - Home Street, Nanango		6,001.73	99,141.54	
W4Q Rd2 - DW - Mt Stanley Road, Nanango		10,477.01		
W4Q Rd2 - GR - Bullcamp Road, Bullcamp		14.55	18,388.56	
W4Q Rd2 - GR - Bullcamp Runnymede Road		85,632.42		
W4Q Rd2 - GR Memerambi Barkers Ck Rd			148,345.99	
W4Q Rd2 - GR Darley Crossing Rd			81,287.22	
Pipes and Culvert Renewal			5,801.51	
Brisbane Street Drainage Improvements				400,000.00
Bitumen Reseal Program - 2016/17	743,265.18			
Bitumen Reseal Program - 2017/18		652,362.88	215.58	
Bitumen Reseal Program - 2018/19			139,314.66	
Bitumen Reseal Program - 2019/20				35,000.00
Unsealed Roads Gravel Resheeting Program - 2016/17	266,186.55			

Unsealed Roads Gravel Resheeting Program - 2017/18		1,193,739.64	25,340.87	
Unsealed Roads Gravel Resheeting Program - 2018/19			151,181.48	
Unsealed Roads Gravel Resheeting Program - 2019/20				940,000.00
Sub Total	2,072,931.26	4,537,326.91	1,597,390.00	1,390,789.47
Councillor Division: 2				
Horse Gully Bridge - Rehabilitation	159.59			
Gladys Street Blackbutt - Rd Construct	1.13			
Pine Street South - Intersection Upgrade	80,409.44	3,944.92		
Coulson St, Blackbutt - Stormwater	219,951.03	13,923.00	4,222.00	
Blackbutt - Drainage & Kerb & Channel			581,205.45	
Town Entry Signs			313.84	36,842.11
Brooklands Pimpimbidgee Road - Shoulder Resheeting				
DCP1 - Gravel Resheeting			15,486.63	
RTR - Copper Creek Road - Resheeting	76,767.89			
RTR - Hamilton Road - Gravel Resheeting	50,493.87			
RTR - Kumbia Road - Shoulder Resheeting	69,357.51			
RTR - Hazeldean Road Ngo Widening	134.18			
RTR - Franks Road Ch2.2 - Ch3.36	352,731.93	367,643.23		
RTR - Ellesmere Road Reseal		78,227.18		
RTR - Reseal 2018/19 (Brookland Pimpimbidgee Road)			126,828.71	
TIDS - Blackbutt Crows Nest Rd	1,126,152.57	4,754.38		
TIDS - Kumbia Road - Widen Seal - Stage2		360,932.97		
TIDS - Bitumen Reseal Program - 2018/19			29,209.63	
W4Q - Ellesmere Rd - Shoulder Resheeting	124,328.28	143,496.26		
W4Q - Coulson Street - Footpath		60,000.00		
W4Q - Crumpton Dr - Pavement Rehab		468,507.88		
W4Q Rd2 - FP - Hart Street, Blackbutt		69,336.47		
W4Q Rd2 - GR - Maidenwell Upper Yarraman		29,031.92		
W4Q Rd2 - GR - Saddle Tree Creek Rd			61,123.66	
W4Q Rd2 - DW - Parker Road, Ellesmere		94,686.29		
W4Q Rd2 - DW - Williams Road, Bernarkin		38,129.97		
Old Esk Road Upgrade				380,000.00
Bitumen Reseal Program - 2016/17	397,059.35			
Bitumen Reseal Program - 2017/18		4,811.82		
Bitumen Reseal Program - 2018/19			41,720.28	
Bitumen Reseal Program - 2019/20				375,375.57
Unsealed Roads Gravel Resheeting Program - 2016/17	366,485.49			
Unsealed Roads Gravel Resheeting Program - 2017/18		573,800.85	179,433.00	
Unsealed Roads Gravel Resheeting Program - 2018/19			203,351.10	
Unsealed Roads Gravel Resheeting Program - 2019/20				645,000.00
Sub Total	2,864,032.26	2,311,227.13	1,234,450.30	1,437,217.68
Councillor Division: 3				
Clark & Swendsons Road - Floodway RTR	458,356.57			
Alford Street Culvert Replacement	788,276.05	1,386.05		

Alford Street, Kingaroy - Cycle Footpath	162,582.05	82,255.68		
Haly Street, Kingaroy - Footpaths		10,763.94		
Kingaroy Rail Corridor Cycleway		3,757.63	5,711.28	
Kingaroy Town Revitalisation Project		68,403.86	38,986.91	
Town Entry Signs			313.83	10,526.32
RTR - Booie Road - Shoulder Resheeting	24,685.68			
RTR - Glendon Street Carpark, Kingaroy	150.00			
RTR - Peterson Drive - Reseal		140,949.75		
RTR - Malar Road - Reseal		91,211.61		
RTR - Booie Rd - Gravel Resheeting			29,421.85	
RTR - Jorgensens Road - Resheeting			74,437.38	
RTR - Logan St - Gravel Resheeting			81,464.11	
RTR - Weeks Road - Resheeting			125,618.15	
SafeST - Taabinga State School	164.08	104,977.82		
SafeST - Haly Street, Kingaroy		2,277.05		
SafeST - Kingaroy State School			61,037.25	
TIDS - Bitumen Reseal Program - 2018/19			21,041.90	
W4Q Rd2 - DW - Boonenne Road, Goodger		9,894.67		
W4Q Rd2 - DW - Mant Street, Kingaroy		17,357.58		
W4Q Rd2 - DW - Mustons Road, Haly Creek		12,375.14		
W4Q Rd2 - GR - Haly Creek Road, Goodger		52,570.85		
W4Q Rd2 - GR - Redvale Road, Booie		66,196.78		
Redvale Road - Gravel Resheeting				69,960.00
Boonenne Ellesmere Road - Gravel Resheet				162,800.00
Coolabunia School Parking Area				140,000.00
Stehbens Street Upgrade				200,000.00
Bitumen Reseal Program - 2016/17	371,787.84			
Bitumen Reseal Program - 2017/18		160,351.40		
Bitumen Reseal Program - 2018/19			522,109.86	
Bitumen Reseal Program - 2019/20				170,921.00
Alford St Carpark				600,000.00
Unsealed Roads Gravel Resheeting Program - 2016/17	152,511.83			
Unsealed Roads Gravel Resheeting Program - 2017/18		230,794.81		
Unsealed Roads Gravel Resheeting Program - 2018/19			177,914.36	
Unsealed Roads Gravel Resheeting Program - 2019/20				347,000.00
Sub Total	1,958,514.09	1,055,524.61	1,315,971.24	1,701,207.32
Councillor Division: 4				
Haly Street, Kingaroy - Footpaths		10,763.94		
Kingaroy Rail Corridor Cycleway		3,757.63		
Murphy Road - Intersection & Bitumen Con		243,417.76		
Kingaroy Town Revitalisation Project		68,403.86		
Town Entry Signs			313.83	10,526.32
DCP1 - Gravel Resheeting			30,312.26	
RTR - Fisher & Moore St Intersection	394.60			

RTR - Corndale Road - Shoulder Resheeting	66,379.55			
RTR - Corndale Road - Pavement Rehab		95,858.31		
RTR - Corndale Road - Reseal		24,031.02		
SafeST - St Johns Lutheran School	164,888.99	5,276.69		
SafeST - Haly Street, Kingaroy		2,277.05	88,827.97	
SafeST - Saint Mary's Catholic College			36,547.86	
TIDS - Bitumen Reseal Program - 2018/19			100,253.50	
W4Q - Ivy Street - Footpath	54,654.39	37,054.15		
W4Q Rd2 - DW - Premier Drive, Kingaroy		1,238.47	107,762.26	
W4Q Rd2 - FP - Haly Street, Kingaroy			16,143.18	
Bitumen Reseal Program - 2016/17	83,718.67			
Bitumen Reseal Program - 2017/18		103,178.38		
Bitumen Reseal Program - 2018/19			461,318.33	
Bitumen Reseal Program - 2019/20				166,064.05
Unsealed Roads Gravel Resheeting Program - 2017/18		182,217.87		
Unsealed Roads Gravel Resheeting Program - 2018/19			9,971.23	
Unsealed Roads Gravel Resheeting Program - 2019/20				130,000.00
Sub Total	370,036.20	777,475.12	851,450.42	306,590.37

Councillor Division: 5

Manar Rehab Timber	159.59			
Webbers Creek Rehab Timber	159.59			
Stumckes Road Bridge Rehabilitation	159.59			
Stonelands Road Bridge, Stonelands	26,794.16	5,973.79	48,768.18	
Marshlands Bridge, Silverleaf Road	1,151,023.98	3,354.01	19,905.70	
Gore Street, Murgon - Cycleway		161,902.61	3,102.70	
Town Entry Signs			313.83	47,368.42
TC Debbie Betterment - Manar Road		45,048.61	2.81	
RTR - Flats Road - Gravel Resheeting	39,171.82			
RTR - King Street - Urban Drainage	151,110.55			
RTR - Tingoora Chelmsford Rd - Realignment	2,703.60			
RTR - Kitoba Road	145,262.32	10,724.55		
SafeST - Murgon School Car Parking	1,612.48			
TIDS - Bitumen Reseal Program - 2018/19			198,479.00	
W4Q - Silverleaf Rd - Pavement Rehab	218,587.25	320,668.59		
W4Q - Stonelands Rd - Pipe Replacement		107,203.94		
W4Q Rd2 - FP - Rodney Street, Proston		50,696.91		
W4Q Rd2 - FP - Murgon Footpath		5,844.82	224,751.44	
W4Q Rd2 - GR - Wesslings Road, Murgon		38,268.29		
W4Q Rd2 - GR - Farrers Road		39,143.20		
W4Q Rd2 - GR - Kawl Kawl Rd, Keysland			122,709.69	
Dip Road - Gravel Resheet				130,000.00
Basin Road - Gravel Resheet				96,000.00
Mitchells Road - Gravel Resheet				53,400.00
Stonelands Bridge Replacement				350,000.00

Murgon CBD Footpath - Stage 2				1,000,000.00
Proston Transfer Station Road Upgrade				150,000.00
Bitumen Reseal Program - 2016/17	186,300.25			
Bitumen Reseal Program - 2017/18		128,629.05		
Bitumen Reseal Program - 2018/19			518,479.85	
Bitumen Reseal Program - 2019/20				1,010,052.65
Unsealed Roads Gravel Resheeting Program - 2016/17	153,410.66			
Unsealed Roads Gravel Resheeting Program - 2017/18		212,827.57		
Unsealed Roads Gravel Resheeting Program - 2018/19			112,775.05	
Unsealed Roads Gravel Resheeting Program - 2019/20				1,055,140.00
Sub Total	2,076,455.83	1,130,285.94	1,249,282.63	3,891,961.07
Councillor Division: 6				
Memerambi Development	532,255.06	4,168.82	561.00	
Boughyard Creek, Ironpot Bridge Replacement	3,262.35	10,137.43	41,994.70	300,000.00
Niagara Road (Wind Farm)			-	-
Niagara Road Seal Upgrade				154,831.00
Town Entry Signs			313.84	78,947.37
Broad Creek Floodway				
DCP1 - Gravel Resheeting (Jacksons, Woltmanns & Paines)			414,273.57	
DCP1 - Heavy Vehicle Breakdown Area Durong			196,222.36	
TC Debbie Betterment - Broad Creek Road			115,800.02	
RTR - Corndale Road - Shoulder Resheeting	66,379.55			
RTR - Hodges Dip Road - Gravel Resheeting	105,914.02			
RTR - Hoggs Road - Gravel Resheeting	39,261.04			
RTR - Kearneys Road - Shoulder Resheeting	122,541.01			
RTR - Kumbia Road - Shoulder Resheeting	69,357.51			
RTR - Old Wondai Road - Gravel Resheeting	21,832.60			
RTR - Tingoorra Chelmsford Rd - Realignment	2,703.60			
RTR - Weens Road - Widening	2,376.28			
RTR - Corndale Road - Reseal		24,031.02		
RTR - Ellesmere Road Reseal		78,227.18		
RTR - Corndale Road - Pavement Rehab		95,858.31		
RTR - Red Tank Road - Reseal		35,579.32		
RTR - Wattlegrove Road - Reseal		24,328.10		
RTR - Logan St - Gravel Resheeting			81,464.11	
RTR - Shellytop Rd - Resheeting			360,614.56	
RTR - Reseal 2018/19 (Baynes Road)			50,055.34	
SafeST - Durong School - Parking Widening	220,765.48			
SafeST - Tingoorra State School	218.89			
SafeST - Kumbia State School		121,535.70		
SafeST - Wondai State School		48,034.76		
SafeST - Crawford State School			89,663.56	
TIDS - Kumbia Road - Widen Seal - Stage2		360,932.97		
TIDS - Bitumen Reseal Program - 2018/19			49,670.14	
W4Q - Burra Burri Rd - Gravel Resheeting	114,135.31			

W4Q - Ironpot Road - Gravel Resheeting	283,763.85	113,672.77			
W4Q - Ellesmere Rd - Shoulder Resheeting	124,328.28	143,496.26			
W4Q - Scott Street, Wondai - Footpath		92,818.78			
W4Q Rd2 - FP - Haly Street, Wondai		77,324.84	43,381.35		
W4Q Rd2 - DW - Ironpot Roads		17,597.57			
W4Q Rd2 - DW - Mustons Road, Haly Creek		12,375.14			
W4Q Rd2 - DW - T H Burns Rd/Coerty		49,201.67	365,935.56		
W4Q Rd2 - DW - Coerty Road, Ballogie			242,088.51		
W4Q Rd2 - GR - Alice Creek Road		143,694.73			
W4Q Rd2 - GR - Haly Creek Road, Goodger		52,570.85			
W4Q Rd2 - GR - Kumbia Back Road, Benair		73,824.97			
W4Q Rd2 - GR - Wicks Road, Gordonbrook		53,843.35			
W4Q Rd2 - GR - Weens Road, Kingaroy		61,260.67			
W4Q Rd2 - GR - Dangore Mt Road		635.32	124,661.40		
Deep Creek Road - Gravel Resheet				163,350.00	
Kearneys Road - Gravel Resheet				29,700.00	
McKenzies Road - Gravel Resheet				99,000.00	
Rodney Street - Kerb and Channel Replacement				60,000.00	
Haly Street, Wondai - Footpath				95,000.00	
Bitumen Reseal Program - 2016/17	280,967.16				
Bitumen Reseal Program - 2017/18		194,255.88			
Bitumen Reseal Program - 2018/19			418,212.05		
Bitumen Reseal Program - 2019/20				641,920.83	
Unsealed Roads Gravel Resheeting Program - 2016/17	301,141.52				
Unsealed Roads Gravel Resheeting Program - 2017/18		884,225.82	5,816.20		
Unsealed Roads Gravel Resheeting Program - 2018/19			466,823.35		
Unsealed Roads Gravel Resheeting Program - 2019/20				1,909,400.00	
Sub Total	2,291,203.50	2,773,632.22	3,067,551.62	3,532,149.20	
Grand Total	11,633,173.13	12,585,471.94	9,316,096.21	12,259,915.10	45,794,656.37

	16/17	17/18	18/19	19/20	Total
Division 1	2,072,931.26	4,537,326.91	1,597,390.00	1,390,789.47	9,598,437.63
Division 2	2,864,032.26	2,311,227.13	1,234,450.30	1,437,217.68	7,846,927.36
Division 3	1,958,514.09	1,055,524.61	1,315,971.24	1,701,207.32	6,031,217.26
Division 4	370,036.20	777,475.12	851,450.42	306,590.37	2,305,552.11
Division 5	2,076,455.83	1,130,285.94	1,249,282.63	3,891,961.07	8,347,985.48
Division 6	2,291,203.50	2,773,632.22	3,067,551.62	3,532,149.20	11,664,536.53
	11,633,173.13	12,585,471.94	9,316,096.21	12,259,915.10	45,794,656.37

Differential Rate Cat	Category Description	\$ Revenue 2019/20	Proposed 2019/20		2018/19		2017/18		2016/17		2015/16		2014/15		2013/14	
			Revenue %	Valuation %	Revenue %	Valuation %	Revenue %	Valuation %	Revenue %	Valuation %	Revenue %	Valuation %	Revenue %	Valuation %	Revenue %	Valuation %
GenRatCa01	General Rate Cat 1 - Residential Kingaroy	6,841,485	21.51%	17.93%	21.54%	18.38%	21.50%	18.41%	21.56%	18.48%	21.70%	19.64%	21.63%	20.60%	21.69%	20.73%
GenRatCa02	General Rate Cat 2 - Commercial Kingaroy	931,995	2.93%	2.15%	2.93%	2.11%	3.21%	2.05%	3.25%	2.07%	3.27%	1.99%	3.24%	2.09%	3.25%	2.10%
GenRatCa03	General Rate Cat 3 - Village	1,258,650	3.96%	2.62%	3.94%	2.75%	3.47%	2.77%	3.48%	2.76%	3.47%	2.79%	3.46%	2.74%	3.46%	2.73%
GenRatCa10	General Rate Cat 10 - DI Shop Cent 4001-10000m2	76,568	0.24%	0.03%	0.09%	0.03%	0.10%	0.03%	0.10%	0.03%	0.10%	0.03%	0.10%	0.04%	0.10%	0.04%
GenRate006	General Rate Cat 6 - Rural Primary Production	7,233,950	22.74%	37.34%	23.00%	33.26%	23.33%	33.41%	23.47%	33.66%	23.52%	32.25%	23.58%	31.15%	23.63%	31.15%
GenRate007	General Rate Cat 7 - Other	93,530	0.29%	0.46%	0.25%	0.44%	0.22%	0.22%	0.21%	0.19%	0.20%	0.18%	0.18%	0.15%	0.18%	0.14%
GenRate008	General Rate Cat 8 - Industrial Land Kingaroy	532,448	1.67%	1.74%	1.65%	1.71%	1.80%	1.72%	1.78%	1.70%	1.74%	1.60%	1.73%	1.65%	1.71%	1.64%
GenRate009	General Rate Cat 9 - DI Shop Cent>10000m2	79,179	0.25%	0.36%	0.25%	0.35%	0.25%	0.36%	0.25%	0.36%	0.25%	0.34%	0.25%	0.31%	0.25%	0.31%
GenRate099	General Rate Cat 99 - DI Shop Cent 1500-4000m2	142,050	0.45%	0.23%	0.44%	0.22%	0.48%	0.21%	0.43%	0.19%	0.43%	0.18%	0.44%	0.18%	0.44%	0.18%
GenRate201	General Rate Cat 201 - Residential Nanango	1,415,170	4.45%	2.82%	4.42%	3.42%	4.23%	3.42%	4.26%	3.44%	4.26%	4.10%	4.23%	3.91%	4.21%	3.90%
GenRate202	General Rate Cat 202 - Commercial Nanango	166,619	0.52%	0.39%	0.52%	0.47%	0.55%	0.43%	0.56%	0.44%	0.56%	0.52%	0.56%	0.50%	0.56%	0.50%
GenRate203	General Rate Cat 203 - Residential Blackbutt	499,515	1.57%	1.03%	1.56%	1.19%	1.54%	1.19%	1.55%	1.19%	1.55%	1.44%	1.56%	1.40%	1.58%	1.41%
GenRate204	General Rate Cat 204 - Commercial Blackbutt	36,421	0.11%	0.10%	0.12%	0.13%	0.12%	0.10%	0.11%	0.09%	0.11%	0.10%	0.12%	0.10%	0.11%	0.10%
GenRate208	General Rate Cat 208 - Industrial Nanango	65,965	0.21%	0.15%	0.21%	0.14%	0.22%	0.14%	0.22%	0.14%	0.22%	0.16%	0.22%	0.15%	0.22%	0.15%
GenRate209	General Rate Cat 209 - Industrial Blackbutt	10,578	0.03%	0.02%	0.03%	0.02%	0.04%	0.02%	0.04%	0.02%	0.04%	0.02%	0.04%	0.03%	0.04%	0.03%
GenRate212	General Rate Cat 212 - Extractive A	10,351	0.03%	0.02%	0.03%	0.01%	0.03%	0.01%	0.03%	0.01%	0.03%	0.01%	0.06%	0.02%	0.06%	0.02%
GenRate213	General Rate Cat 213 - Extractive B	25,514	0.08%	0.04%	0.08%	0.04%	0.09%	0.04%	0.09%	0.03%	0.09%	0.04%	0.09%	0.04%	0.09%	0.04%
GenRate215	General Rate Cat 215 - Power Generation	578,247	1.82%	0.17%	1.81%	0.18%	2.13%	0.18%	2.15%	0.18%	2.15%	0.17%	2.15%	0.18%	2.14%	0.18%
GenRate301	General Rate Cat 301 - Residential Murgon	1,014,144	3.19%	1.62%	3.15%	1.97%	2.90%	1.97%	2.90%	1.97%	2.90%	2.09%	2.92%	2.01%	2.92%	2.01%
GenRate302	General Rate Cat 302 - Commercial Murgon	151,167	0.48%	0.20%	0.47%	0.26%	0.53%	0.22%	0.53%	0.22%	0.53%	0.23%	0.52%	0.22%	0.52%	0.22%
GenRate308	General Rate Cat 308 - Industrial Murgon	73,323	0.23%	0.12%	0.24%	0.15%	0.28%	0.16%	0.28%	0.16%	0.28%	0.17%	0.28%	0.16%	0.28%	0.16%
GenRate401	General Rate Cat 401 - Residential Wondai	808,355	2.54%	1.63%	2.52%	1.89%	2.29%	1.90%	2.29%	1.90%	2.29%	2.03%	2.29%	2.16%	2.29%	2.15%
GenRate402	General Rate Cat 402 - Commercial Wondai	51,318	0.16%	0.14%	0.16%	0.15%	0.16%	0.16%	0.15%	0.15%	0.14%	0.13%	0.14%	0.12%	0.14%	0.12%
GenRate408	General Rate Cat 408 - Industrial Wondai	61,878	0.19%	0.13%	0.19%	0.14%	0.19%	0.14%	0.19%	0.13%	0.20%	0.13%	0.20%	0.13%	0.20%	0.13%
GenRate414	General Rate Cat 414 - Coal Mine	587,486	1.85%	0.13%	1.84%	0.12%	2.19%	0.13%	2.20%	0.13%	2.04%	0.11%	2.04%	0.12%	2.04%	0.12%
GenRate419	General Rate Cat 419 - Water Storage & Pumping	36,310	0.11%	0.12%	0.11%	0.11%	0.10%	0.11%	0.10%	0.11%	0.10%	0.11%	0.10%	0.10%	0.10%	0.11%
GenRate910	General Rate Cat 910 - Rural Residential Blackbutt	1,979,165	6.22%	5.45%	6.21%	6.97%	6.36%	7.03%	6.41%	7.07%	6.41%	6.81%	6.40%	7.14%	6.39%	7.13%
GenRate920	General Rate Cat 920 - Rural Residential Nanango	2,482,261	7.80%	7.96%	7.87%	8.38%	7.80%	8.41%	7.86%	8.46%	7.87%	8.33%	7.93%	8.77%	7.89%	8.73%
GenRate930	General Rate Cat 930 - Rural Residential Kingaroy	1,142,858	3.59%	3.83%	3.57%	3.69%	3.64%	3.67%	3.55%	3.59%	3.50%	3.30%	3.51%	3.14%	3.48%	3.11%
GenRate940	General Rate Cat 940 - Rural Residential Wondai	444,503	1.40%	1.47%	1.40%	1.43%	1.38%	1.43%	1.36%	1.41%	1.36%	1.43%	1.36%	1.40%	1.35%	1.40%
GenRate950	General Rate Cat 950 - Rural Residential Murgon	461,224	1.45%	1.63%	1.45%	1.85%	1.44%	1.85%	1.31%	1.70%	1.30%	1.52%	1.28%	1.20%	1.27%	1.19%
GenRate960	General Rate Cat 960 - Rural Residential Other	2,517,137	7.91%	7.94%	7.92%	8.03%	7.41%	8.10%	7.33%	8.00%	7.37%	8.04%	7.39%	8.10%	7.38%	8.09%
		31,809,363	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%

10 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE)

10.1 NOTICE OF MOTION - WONDAI AND MURGON DRAINAGE

File Number: 26-10-2022

Author: General Manager Infrastructure

Authoriser: Chief Executive Officer

PRECIS

A notice of motion was received from Councillor Kathy Duff at the October Infrastructure Standing Committee meeting for Wondai and Murgon Drainage. Council resolved the following at the committee meeting.

SUMMARY

COMMITTEE RESOLUTION 2022/59

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That Council investigate and consult with the adjacent land holders with regards to the appropriate measures to treat the waterways at Dingo Creek, Wondai and in front of the Murgon Dairy Heritage Museum at the Murgon Gayndah Road with the intent of mitigating any potential flood damage due to predicted weather patterns and the report detailing the environmental considerations and funding mechanisms be brought back to the December Infrastructure Standing Committee Meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 4/2

OFFICER'S RECOMMENDATION

That Council investigate and consult with the adjacent land holders with regards to the appropriate measures to treat the waterways at Dingo Creek, Wondai and in front of the Murgon Dairy Heritage Museum at the Murgon Gayndah Road with the intent of mitigating any potential flood damage due to predicted weather patterns and the report detailing the environmental considerations and funding mechanisms be brought back to the December Infrastructure Standing Committee Meeting.

BACKGROUND

As presented at the October Infrastructure Standing Committee meeting.

ATTACHMENTS

Nil

10.2 SCHOOL TRANSPORT INFRASTRUCTURE PROGRAM**File Number: 26-10-2022****Author: Manager Infrastructure Planning****Authoriser: Chief Executive Officer****PRECIS**

Presented at the October Infrastructure Standing Committee meeting was a report updating Council on the School Transport Infrastructure Program.

SUMMARY**COMMITTEE RESOLUTION 2022/66**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That Council submit funding applications for the following sites near schools:

1. Murgon School Crossing Upgrades;
2. St Mary's Catholic College Footpath;
3. Murgon State High School Parking Upgrades;
4. Murgon State High School Footpath;
5. Markwell Street Bus Interchange, Kingaroy; and
6. William/Toomey/Avoca Street Intersection & Parking Upgrades.

And that the above projects also be considered for LRCI funding.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council submit funding applications for the following sites near schools:

1. Murgon School Crossing Upgrades;
2. St Mary's Catholic College Footpath;
3. Murgon State High School Parking Upgrades;
4. Murgon State High School Footpath;
5. Markwell Street Bus Interchange, Kingaroy; and
6. William/Toomey/Avoca Street Intersection & Parking Upgrades.

And that the above projects also be considered for LRCI funding.

BACKGROUND

As presented at the October Infrastructure Standing Committee meeting.

ATTACHMENTS

Nil

10.3 KINGAROY ALFRESCO DINING

File Number: 26-10-2022
Author: General Manager Infrastructure
Authoriser: Chief Executive Officer

PRECIS

Presented at the October Infrastructure Standing Committee

SUMMARY**COMMITTEE RESOLUTION 2022/62**

Moved: Cr Gavin Jones

Seconded: Cr Kirstie Schumacher

That the Committee recommend to the Council that:

1. Council delegate to the Chief Executive Officer to negotiate agreements with the proponents of the Club Hotel Kingaroy and the Commercial Hotel Kingaroy for the occupancy of the adjacent alfresco structures with an annual fee of \$500, and;
2. Council call for expressions of interests from adjacent hospitality businesses for the occupancy of the four (4) alfresco structures in Kingaroy Street for a period of two (2) years or otherwise nominated with an annual fee of \$250 to be implemented upon uptake of the second year option.

In Favour: Crs Brett Otto, Gavin Jones, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Cr Jane Erkens

CARRIED 5/1

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Delegate to the Chief Executive Officer to negotiate agreements with the proponents of the Club Hotel Kingaroy and the Commercial Hotel Kingaroy for the occupancy of the adjacent alfresco structures with an annual fee of \$500, and;
2. Call for expressions of interests from adjacent hospitality businesses for the occupancy of the four (4) alfresco structures in Kingaroy Street for a period of two (2) years or otherwise nominated with an annual fee of \$250 to be implemented upon uptake of the second year option.

BACKGROUND

As presented at the October Infrastructure Standing Committee meeting.

ATTACHMENTS

Nil

11 PORTFOLIO - WATER & WASTEWATER

11.1 PROSTON RURAL NON POTABLE WATER SUPPLY SCHEME

File Number: 26-10-2022

Author: Manager Water & Wastewater

Authoriser: Chief Executive Officer

PRECIS

Presented at the October Infrastructure Standing Committee meeting was a report updating Council on the Proston Rural Non Potable Water Supply Scheme

SUMMARY

COMMITTEE RESOLUTION 2022/70

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That the Committee recommend to Council that:

1. The report be noted, and;
2. The attached draft Non Potable Water fact sheet be included on councils website and possible inclusion with rates notice for the schemes of Proston Rural, Kumbia and Wooroolin.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

The attached draft Non Potable Water fact sheet be included on councils website and possible inclusion with rates notice for the schemes of Proston Rural, Kumbia and Wooroolin.

BACKGROUND

As presented at the October Infrastructure Standing Committee meeting.

ATTACHMENTS

1. **Draft Non Potable Water Factsheet**  



Council have several Non Potable Water Schemes Proston Rural, Kumbia and Wooroolin

What is Non Potable Water?

Non Potable water is untreated water of a quality not suitable for drinking, cooking and personal bathing.

What are some uses of Non Potable water?

Non Potable water can be used for the following only:

- toilet flushing
- gardens or crop irrigation
- cooling towers and car washing
- dust suppression and landscape irrigation
- watering of gardens with non potable water as long as it doesn't come into direct contact with the edible part of the plant.
- cleaning non-food contact surfaces, such as floors.

What should Non Potable water not be used for?

Non Potable water should not be used for any purpose that might result in the ingestion of water or when water comes into contact with the skin e.g:

- No bathing
- No drinking
- No cooking

What other arrangements should customers be connected to Non Potable water schemes have inplace?

Proston Rural Water Supply customers are required to have adequate storage to last three (3) days. This requirement is to ensure that should unscheduled water outages occur that there is ample time to find the fault and repair the fault.

Proston Rural, Kumbia and Wooolin should have Dedicated water storage for domestic bathing etc which is either transported potable water or rainwater which is tested as being safe for consumption.

12 PORTFOLIO - DISASTER MANAGEMENT

Nil

13 PORTFOLIO - REGIONAL DEVELOPMENT (INDUSTRY, AGRICULTURE, WATER SECURITY, ENERGY AND CIRCULAR ECONOMY)

Nil

14 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATIONS & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION & ADVOCACY AND 2032 OLYMPICS**14.1 ADOPTION OF COUNCIL'S ANNUAL REPORT 2021/2022****File Number:** Exec1**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of Council's Annual Report 2021/2022

SUMMARY

Pursuant to Section 182 of the *Local Government Regulation 2012*, Council is required to prepare an Annual Report which contains audited financial statements, statutory information as required by legislation well as an assessment of Council's performance in implementing its Corporate and Operational Plans.

The Annual Report 2021/2022 is Council's report card to our community and stakeholders on our performance, achievements, and planned outcomes. It reveals Council's strategic and financial positions, and it details Council's performance in meeting the strategic priorities outlined in Council's Corporate Plan.

OFFICER'S RECOMMENDATION

That Council adopt the South Burnett Regional Council 2021/2022 Annual Report for the period 1 July 2021 to 30 June 2022.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial or resource implications arise from the production of Annual Report. Considerable staff time goes into the production of the document which is produced in-house within Council.

The Annual Plan provides detailed information on financial performance.

LINK TO CORPORATE/OPERATIONAL PLAN

The annual report links to all areas of the Corporate and Operational Plan.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Contributions were sourced from the Mayor, the Senior Leadership Team (Chief Executive Officer, General Managers and Managers) and senior officers. The Financial report and statements were presented to the External Auditors with feedback received incorporated into the draft report. Internal

consultation was undertaken with the Senior Management Team and Councillors with the Chief Executive Officer the final approval for the draft report to be presented to Council for adoption.

A hard copy of the draft will be provided to all Councillors prior to the meeting.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Council's Annual Report has been compiled in accordance with the *Local Government Act 2009* and pursuant to Section 182 of the *Local Government Regulation 2012* the Council must prepare and adopt an annual report.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct policy/local law/delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report which have not been identified.

REPORT

Pursuant to Section 182 of the *Local Government Regulation 2012*, Council is required to prepare an Annual Report which contains audited financial statements, statutory information as required by legislation well as an assessment of Council's performance in implementing its Corporate and Operational Plans.

The Annual Report 2021/2022 is Council's report card to our community and stakeholders on our performance, achievements, and planned outcomes. It reveals Council's strategic and financial positions, and it details Council's performance in meeting the strategic priorities outlined in Council's Corporate Plan.

ATTACHMENTS

Nil

14.2 MEETING DATES FOR THE ORDINARY MEETINGS OF COUNCIL'S STANDING COMMITTEES, GENERAL MEETINGS AND BUDGET MEETING

File Number: 26/10/2022

Author: Executive Assistant

Authoriser: Chief Executive Officer

PRECIS

This report is to recommend dates, times, and locations for ordinary meetings of Council's Standing Committees, General Meetings and Budget Meeting for 1 November - 31 December 2022.

SUMMARY

In accordance with Section 254B (1) of the *Local Government Regulation 2012* it is necessary to confirm the dates, times, and locations of the ordinary meetings of Council's Standing Committees, General Meetings and Budget Meeting for the period 1 November – 31 December 2022.

OFFICER'S RECOMMENDATION

That Council adopt the dates, times, and locations for ordinary meetings of Council's Standing Committees, General Meetings as follows:

Committee	Date	Time	Location
Infrastructure, Environment and Compliance Standing Committee	Wednesday 2 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability, Governance and Finance Standing Committee Meeting	Wednesday 9 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Budget Committee Meeting	Wednesday 16 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 23 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Infrastructure, Environment and Compliance Standing Committee	Wednesday 30 November 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Liveability, Governance and Finance Standing Committee Meeting	Wednesday 7 December 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Budget Committee Meeting	? December 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy
General Meeting	Wednesday 14 December 2022	9.00am	Warren Truss Chamber Glendon Street Kingaroy

FINANCIAL AND RESOURCE IMPLICATIONS

Budget funds are provided for the costs associated with Council Meetings.

LINK TO CORPORATE/OPERATIONAL PLAN

EC1 An informed and engaged community

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Internal discussions held regarding establishment of standing committees – council direction is sought.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Public notice of the meetings is required pursuant to Section 254B (1) of the *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct policy/local law/delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

Nil

ATTACHMENTS

Nil

14.3 DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER UNDER THE HEAVY VEHICLE NATIONAL LAW (QLD)

File Number: 26/10/2022

Author: General Manager Finance and Corporate

Authoriser: Chief Executive Officer

PRECIS

Review and update Council’s delegation of powers to the Chief Executive Officer (‘CEO’) under the *Heavy Vehicle National Law (Qld)*

SUMMARY

South Burnett Regional Council (‘Council’) subscribes to a delegation update service provided by MacDonnells Law. Council has been advised that the following legislation has been revised and delegations are to be updated accordingly:

1. *Heavy Vehicle National Law (Qld)*

OFFICER’S RECOMMENDATION

That pursuant to *Section 257* of the *Local Government Act 2009* South Burnett Regional Council:

1. delegate the exercise of the powers contained in Schedule 1 of the Instrument of Delegation *Heavy Vehicle National Law (Qld)* to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the Instrument of Delegation.
2. repeal all prior resolutions delegating the same powers to the Chief Executive Officer.

FINANCIAL AND RESOURCE IMPLICATIONS

The delegation update service is funded in the current budget. Delegated authority must be appropriately granted and periodically reviewed to ensure that any expenditure incurred, or actions taken by staff on Council’s behalf are legislatively compliant.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2021 - 2026	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance and open and transparent decision-making.
Operational Plan 2022/2023	OPFC/06 Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council’s policies, procedures, forms and factsheets.
	OPFC/12 Deliver sound corporate risk management and internal audit functions aligning to policy.
	OPFC/04 Manage the provision of delegations, sub-delegations and Local Government Worker / Authorised Persons governance processes.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The CEO, General Manager Infrastructure, Manager Works, Manager Infrastructure Planning, Coordinator Governance and MacDonnells Law have been consulted regarding the delegation of powers under the *Heavy Vehicle National Law (Qld)*.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The delegation of Local Government powers is important and necessary for the effective operation of Council. Council in delegating its powers to the CEO does not in any way relinquish or limit its own authority to maintain and utilise all of the powers conferred upon it under legislation. Delegated authority granted by Council to the CEO can further be amended or revoked via Council resolution at any time.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

This report has been provided in compliance with *Section 257(1)* of the *Local Government Act 2009* ('LOGA'), which allows Council by resolution, to delegate a power under the LOGA or another Act to the CEO.

Council's Employee Code of Conduct also requires all employees to ensure that appropriate delegated authority is in place prior to undertaking any action, or exercising any power, that requires a delegation under State legislation.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

Council subscribes to a delegation update service provided by MacDonnells Law and has been advised that the following legislation has been revised and delegations are to be updated accordingly:

1. *Heavy Vehicle National Law (Qld)*

Section 257 of the LOGA allows Council to delegate its powers under State and other laws to the CEO.

While delegations are currently in place for existing pieces of legislation, MacDonnells Law have provided Council with updated delegable powers based on the recent changes to the relevant legislation under their update service.

The *Heavy Vehicle National Law (Qld)* was amended as there are some administrative errors and these errors have now been corrected.

ATTACHMENTS

1. **Instrument of Delegation to the Chief Executive Officer** [↓](#) 

INSTRUMENT OF DELEGATION

South Burnett Regional Council *Heavy Vehicle National Law (Queensland) ("HVNL")*

Under section 257 of the *Local Government Act 2009*, South Burnett Regional Council resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

Schedule 1

Heavy Vehicle National Law (Queensland) ("HVNL")

CHAPTER 4 – VEHICLE OPERATIONS – MASS, DIMENSION AND LOADING

Part 4.5 – Exemptions for particular overmass or oversize vehicles

Division 3 – Exemptions by permit

Entity power given to	Section of HVNL	Description
Relevant Road Manager	124(1)(b)	Power to consent to the grant of an exemption.

Part 4.6 – Restricting access to roads by large vehicles that are not overmass or oversize vehicles

Division 3 – Authorisation by Commonwealth Gazette notice

Entity power given to	Section of HVNL	Description
Relevant Road Manager	139(1)(b)	Power to consent to a grant for an authorisation.

Division 4 – Authorisation by permit

Entity power given to	Section of HVNL	Description
Relevant Road Manager	145(1)(b)	Power to consent to a grant under this section.

Part 4.7 – Particular provision about mass or dimensions authority

Division 2 – Obtaining consent of a relevant road manager

Entity power given to	Section of HVNL	Description
Road Manager	156(1)	Power to decide to give consent within the time specified and agree to a longer period for providing consent.
Road Manager	156(2)(b)	Power to ask the Regulator for a longer period under subsection 156(1)(b) and power to consider a route assessment is necessary for deciding whether or not to give the consent under section 156(1).
Local Government Authority	156(2)(c)	Power to be consulted about a Road Manager's decision to grant consent to the grant of a mass or dimension authority.
Road Manager	156A(1)	Power to decide not to give consent to the grant of a mass or dimension authority if satisfied of the things stated in section 156A(1)(a) and (b).
Road Manager	156A(2)	Power to consider whether the mass of the vehicle under the application for authority was less than applied for and to give consent subject to a road condition that the vehicle not exceed the mass.
Relevant Road Manager	156A(4)	Power to give the Regulator a written statement that explains the Road Manager's decision and complies with section 172.

Road Manager	158(4)(c)	Power to decide not to give the consent on the ground that the consent would be inoperative.
Road Manager	158(4)(d)	Power to decide to give the consent but the consent is inoperative without the other entity's approval.
Road Manager	159(2)	Power to notify the Regulator of the things stated in section 159(2)(a) and (b).
Relevant Road Manager	160(1)	Power to consent to the grant of a mass or dimension authority subject to the specified conditions.
Relevant Road Manager	160(2)(a)	Power to give the regulator a written statement that explains the road manager's decision to give consent to the grant of the authority, subject to the condition and complies with section 172.
Relevant Road Manager	161(1)	Power to consent to the grant of an authority subject to conditions.
Relevant Road Manager	161(2)(a)	Power to give a Regulator a written statement that explains the Road Manager's decision to consent to the grant of an authority subject to conditions which complies with section 172.
Relevant Road Manager	162(1)	Power to ask the Regulator to impose stated vehicle conditions on an authority.
Relevant Road Manager	167(2)(b)	Power to give the Regulator a Notice of Objection to the application under section 167 to a proposed replacement authority within the time specified.
Relevant Road Manager	167(3)	Power to give written notice to the Regulator that the Road Manager gives or refuses consent.
Relevant Road Manager	169(1)	Power to give consent to the grant of a mass or dimension authority for a trial period as set in that section.

Division 3 – Amendment, cancellation or suspension of mass or dimension authority granting by Commonwealth Gazette Notice

Entity power given to	Section of HVNL	Description
Relevant Road Manager	174(1)	Power to be satisfied the use of heavy vehicles on a road under the Authority in the circumstances set out in section 174(1)(a) – (c).
Relevant Road Manager	174(2)	Power to ask the Regulator about the matters stated in section 174(2)(a)(ia) – (iii) and (2)(b).

Division 4 – Amendment, cancellation or suspension of mass or dimension authority granted by permit

Entity power given to	Section of HVNL	Description
Relevant Road Manager	178(1)	Power to be satisfied the use of heavy vehicles on a road under the Authority will do the things stated in section 178(1)(a) –(c).
Relevant Road Manager	178(2)	Power to ask the Regulator about the things stated in section 178(2)(a) and (b).

CHAPTER 10 – SANCTIONS AND PROVISIONS ABOUT LIABILITY FOR OFFENCES

Part 10.1 – Formal warnings

Entity power given to	Section of HVNL	Description
Person	590A(2)	Power to provide undertaking to the Regulator or an authorised officer (the promisee) in relation to a contravention or alleged contravention of the Law.
Person	590C(1)	Power to at any time, with the written agreement of the promisee to withdraw the undertaking or change the undertaking.

Part 10.4 – Provisions about liability

Entity power given to	Section of HVNL	Description
Person	632(A)(4)	Power to introduce evidence of complying with this Law in a way that differs from the code but that provides a standard of safety or protection equivalent to or higher than the standard required in the code.

CHAPTER 11 – REVIEWS AND APPEALS

Part 11.2 – Internal review

Entity power given to	Section of HVNL	Description
Reviewer	644(2)	Power to conduct the review as set out in section 664(2).
Reviewer	644(3)	Power to give an applicant a reasonable opportunity to make written or oral representations to the Reviewer.
Reviewer	645(1)	Power to make a review decision.
Reviewer	645(5)	Power to give the Regulator notice of a review decision stating the decision and the reasons for the decision.
Road Manager	645(6)(ii)	Power to agree with the Regulator to a longer period for a review of a reviewable decision.

Schedule 2

LIMITATIONS TO THE EXERCISE OF POWER

1. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.
2. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
3. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).
4. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
5. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

[2021 07 01 - HVNL - Delegation Instrument]

14.4 ANNUAL OPERATIONAL PLAN 2022/2023 IMPLEMENTATION PROGRESS REPORT FOR THE PERIOD ENDING 30 SEPTEMBER 2022

File Number: 26-Oct-2022

Author: General Manager Finance and Corporate

Authoriser: Chief Executive Officer

PRECIS

Annual Operational Plan 2022/2023 Implementation Progress Report for the period beginning 1 July 2022 ending 30 September 2022.

SUMMARY

The South Burnett Regional Council ('Council') Annual Operational Plan ('Plan') details the projects, services and initiatives that Council planned to deliver for the 2022/2023 financial year.

Pursuant to *Section 174(3)* of the *Local Government Regulation 2012* a report must be presented to Council at regular intervals detailing the progress towards the implementation of the Plan.

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Annual Operational Plan 2022/2023 ('Plan') Implementation Progress Report for the period 1 July 2022 to 30 September 2022 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial or resource implications arise from this report other than what has been identified in Council's financial budgeting and planning documents.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2021-26	
EC	Enhancing liveability and lifestyle
IN	Providing key infrastructure for our towns and villages
GR	Growing our region's economy and prosperity
EN	Safeguarding our environment
OR	Organisational excellence
Operational Plan 2022/2023	
Periodical review and update the 2022/2023 Annual Operational Plan	

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Chief Executive Officer, General Managers and Managers have contributed to the Annual Operational Plan 2022/2023 Implementation Progress Report for the period 1 July 2022 to 30 September 2022 in respect of their relevant areas of responsibility.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Pursuant to *Section 174(3)* of the *Local Government Regulation 2012*, the Chief Executive Officer has a statutory obligation to present a written assessment of the implementation of the Annual Operational Plan.

Section 4(b) of the *Human Rights Act 2019* (the 'Act') requires public entities to act and make decisions in away compatible with human rights.

The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:	
1. Recognition and equality before the law;	13. Cultural rights—generally;
2. Right to life;	14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples;
3. Protection from torture and cruel, inhuman or degrading treatment;	15. Right to liberty and security of person;
4. Freedom from forced work;	16. Humane treatment when deprived of liberty;
5. Freedom of movement;	17. Fair hearing;
6. Freedom of thought, conscience, religion and belief;	18. Rights in criminal proceedings;
7. Freedom of expression;	19. Children in the criminal process;
8. Peaceful assembly and freedom of association;	20. Right not to be tried or punished more than once;
9. Taking part in public life;	21. Retrospective criminal laws;
10. Property rights;	22. Right to education;
11. Privacy and reputation;	23. Right to health services.
12. Protection of families and children;	

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct policy/local law/delegation implications arise from this report which have not previously been identified operationally within Council’s planning and budget documents.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report other than what has been identified in Council’s financial budgeting and planning documents.

REPORT

The South Burnett Regional Council (‘Council’) Annual Operational Plan (‘Plan’) details the projects, services and initiatives that Council planned to deliver for the 2022/2023 financial year.

Pursuant to *Section 174(3)* of the *Local Government Regulation 2012* a report must be presented to Council at regular intervals detailing the progress towards the implementation of the Plan.

ATTACHMENTS

- 1. **Annual Operational Plan 2022/2023 - 1st Quarter Review** [↓](#) 



Version Control

date	comment	version
March 2022	Draft - initial	D1
May 2022	Draft presented to Ordinary Meeting of Council for Workshop	D2
June 2022	Draft Plan presented to Ordinary Meeting of Council	D3
June 2022	Final Plan adopted by Council 24 June 2022 - Council Resolution 2022/578	1.0
September 2022	1 st Quarter Review	2.0

Adoption by Council

Draft Plan adopted at the Ordinary Meeting of Council, 24 June 2022.

Copies of the Annual Operational Plan

Copies of Council's Annual Operational Plan, Corporate Plan and the Annual Reports are available free of charge electronically on Council's website at www.southburnett.qld.gov.au or can be viewed at any Council Library or Customer Service Centre.

Contact Us

All written communications to be addressed to:
 "The Chief Executive Officer"
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Acknowledgement

We acknowledge and respect the Wakka Wakka and Wulli Wulli people, the traditional owners of this land that we live, work and play and respect their cultures, their ancestors and their elders past, present and future generations.



Introduction

The South Burnett Regional Council ('Council') 2022-23 Annual Operational Plan is required to be developed in accordance with the *Local Government Regulation 2012* and focuses on the actions that Council staff are expected to take throughout the 12-month period in order to implement the longer-term goals detailed in the South Burnett Regional Council Corporate Plan 2021-26.

In accordance with the provisions of *Section 175* of the *Local Government Regulation 2012*, an Annual Operational Plan must:

- (a) be consistent with the annual budget; and
- (b) state how the local government will –
 - (i) progress the implementation of the 5-year corporate plan during the period of the annual operational plan; and
 - (ii) manage operational risks; and
- (c) include an annual performance plan for each commercial business unit of the local government.

In accordance with *Section 174(3)* of the *Local Government Regulation 2012*, Council will assess its progress towards implementing its Annual Operational Plan on a quarterly basis. The long-term strategies within Council's Corporate Plan 2021-26 are allocated to Departments to progress. Therefore, the Annual Operational Plan has displayed the operational Initiatives and operational services according to Departmental responsibility, to provide clarity and accountability, as well as provide operational focus for the Departments within Council.

All day-to-day core business activities and services are not necessarily listed in the Annual Operational Plan; instead the Annual Operational Plan focuses on initiatives and services that will be required in the current financial year to achieve Council's long term corporate objectives.

The Corporate Plan 2021-26 provides a blueprint for the future of our communities and establishes priorities and outlines strategies which best reflect the needs of our community for today and into the future. Council's Chief Executive Officer is responsible for preparing quarterly reports to the Council on the progress of the implementation of the Annual Operational Plan. These reports ensure that Council's elected members and staff are accountable for the progress made in meeting Council's annual operational plan goals. This plan is reliant linked to South Burnett Regional Council's 2022-23 budget and Council's available human resources.

Executive Services Annual Operational Plan 2022/23

- Mission:** To effectively plan, manage and deliver Council services and regulatory responsibilities to and on behalf of the organisation
- Officer Responsible:** Chief Executive Officer
- Responsibilities:** Executive Services, Strategic Planning, Media / Communications, Human Resource Management, Workplace Health and Safety, Advocacy, Economic / Regional Development and oversight of organisational operational matters



Core Activities				
Ref	Activity	Branch	Corp Plan	Budget
OPE/01	Strengthen, maintain, and actively contribute to Local Government organisations/associations advocating Council's strategic and operational position on key issues	Office of the CEO	OR12; GR16	BU1001
OPE/02	Develop, coordinate, and publish Council's Annual Report on organisational activities and compliance with legislation	Office of the CEO	OR2	BU1001
OPE/03	Proactive strategic delivery of media and communications utilising activities such as bi-annual community survey such as undertaken by LGAQ	Office of the CEO	OR10	BU1001
OPE/04	Implementation of Council's adopted policies e.g.; Community Engagement Strategy and Policy; Regional Development Policy	Office of the CEO	OR10; GR1	BU1001
OPE/05	Providing administrative support service to the Elected Members to meet Council's strategic outcomes	Office of the CEO	OR12	BU1001
OPE/06	Ongoing implementation of Council's People and Culture Workforce Plan (including Workplace Health and Safety) to guide the engagement, development, management, and performance of Council's human resources utilising activities such as annual employee engagement survey	People & Culture	OR11; OR9; GR15	BU1003
OPE/07	Continued improvement, implementation, and review of Council's Workplace Health Safety ('WHS') System in conjunction with the People and Culture Workforce Plan	People & Culture	OR16	BU1003

Projects/New Activities						
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget
OPE/08	Council advocacy for mental health and suicide prevention programme working with community stakeholders and government	Office of the CEO	IN13; EC11	1 July 2022	30 June 2023	BU1001

30 September 2022						
In May 2022, it was announced that the Darling Downs and West Moreton PHN would be granted \$3.4M to establish a Head to Health (H2H) Satellite adult mental health facility in Kingaroy. Council has been working with the PHN and other community organisations on a co-design panel, to ensure the service that is established in Kingaroy best suits the needs of our community. The tender to operate the Head to Health service in Kingaroy is set to be released by the end of October 2022, with the service to be operational by July 2023.						
OPE/09	Advocate for specialist and community health services to maintain current services at a minimum	Office of the CEO	IN13	1 July 2022	ongoing	BU1001
30 September 2022						
South Burnett Regional Council continues to actively participate in the Kingaroy Stakeholder Consultative Group, working closely with the Kingaroy Hospital, local primary care providers, and funding bodies, including Darling Downs and West Moreton PHH, Checkup and Health Workforce Queensland to identify gaps in health services across the South Burnett and to advocate for new services in the South Burnett as identified and to attract new staff to the area.						
OPE/10	Development, adoption and commence implementation of the SBRC Regional Development Action Plan	Office of the CEO	GR1	1 October 2022	30 April 2023	BU1001
30 September 2022						
Working with officers from Department of State Development, Infrastructure, Local Government and Planning to facilitate the next meeting of the Regional Development Advisory Committee Meeting (REDAC). Unable to bring the committee together in the first quarter reporting period due to diary conflicts – meeting planned before end of 2022 calendar year.						
OPE/11	Develop an investment ready road map aligning Council priorities to State and Federal government's objectives	Office of the CEO	GR2	1 October 2022	30 June 2023	BU1001
30 September 2022						
South Burnett Renewable Energy Investment Prospectus – preliminary meeting held with TSBE and other stakeholders.						
OPE/12	Develop a 25-year economic roadmap for water infrastructure	Office of the CEO	GR12; GR13	1 July 2022	30 June 2023	BU1001
30 September 2022						
Utilising funding available for the South Burnett Water Feasibility Project Phase 2, consultants were engaged to progress the development of the 25 Year Economic Road Map as a key deliverable of the Phase 2 project. The draft Phase 2 report, including the 25 Year Economic Road Map is anticipated to be presented for Council review in October 2022.						
OPE/13	Advocate for regional water security developing projects and seeking external funding	Office of the CEO	GR13	1 July 2022	ongoing	BU1001

30 September 2022						
Based on extensive planning undertaken under Council's Managing the Infrastructure Pipeline Project culminating in the preparation of Council's Total Asset Management Plan 2022, Council continues to advocate for funding to improve Council's urban water security. Council awaits a decision on its Building our Regions funding application for the Gordonbrook Offstream Storage Project. Negotiations for the acquisition of additional high priority allocation from Boondooma Dam to support urban water supplies in Kingaroy and ultimately Nanango are ongoing.						
OPE/14	Engage key stakeholders conducting advocacy activities to build regional economic diversification in energy transformation, encouraging responsible investment in renewable energy	Office of the CEO	OR5	1 July 2022	ongoing	BU1001 BU1004
30 September 2022						
Advocacy to Assistant Minister for Hydrogen Lance McCallum, and representatives from the Department of Energy and Public Works including the Director Hydrogen Coordination Unit. Advocacy through ALGA National Congress. Discussions with TSBE to progress opportunities. Ongoing discussions with PowerLink and Stanwell. Consideration of opportunities for concept proposals such as Hydrogen production within the region. Engagement and role out of the Energy Queensland partnership with the Department of Transport & Main Roads to deliver the extension of the Queensland Electric Superhighway (QESH) Stage 3. Attendance at meetings discussing Wind Farm and Solar Energy projects and continued advocacy for best practice within these renewable industries. Burnett Inland Futures (BIF) research report through the Red Earth Foundation co-design for a long term regional community plan.						
OPE/15	Engagement in energy policy and advocacy for transition of economies impacted by State and Commonwealth policies	Office of the CEO	EN5; GR14	1 July 2022	30 June 2023	BU1001
30 September 2022						
Participation in Red Earth inaugural <i>Red Earth Leadership Forum</i> held at Murgon. Participated in consultation sessions and attended the report finding briefing for the Burnett Inland Futures (BIF) research report. Exploring opportunities with TSBE. Submission of motions to the LGAQ Annual Conference.						
OPE/16	Develop town and village community plans / key priority lists	Office of the CEO	EC9	1 July 2022	30 June 2023	BU1001
30 September 2022						
Information collated into spreadsheet from previous years – First Mayoral & Councillors Community Catch Ups held in Kumbia on 23 September. Further information is being collated from these meetings. Consideration of format and how the collected information can be presented and developed into a community plan document.						
OPE/17	Commence development of an employee value proposition linking to Council's People and Culture Workforce Plan for positive recruitment and retention outcomes	People & Culture	OR11	June 2021	Ongoing	BU1003

30 September 2022						
There is an intent to issue the annual Staff Survey in late October, as part of this survey staff will be questioned on what it means to them to have a job at SBRC, thus allowing a development of key Employee Value Propositions (EVP) considerations to be understood about what it is staff value most at the workplace.						
OPE/18	Development of an Environmental Sustainability Policy	Office of the CEO	EN1	1 July 2022	30 June 2023	BU1001
30 September 2022						
Preliminary investigations commenced into similar policies within other councils both within Queensland and Nationally.						
OPE/19	Development of an Organisational Service Level Catalogue	Office of the CEO	OR11	1 July 2022	30 June 2023	BU1001
30 September 2022						
Finalisation of the Parks Business Improvement Review. Initial investigations being undertaken Council in our near region to discuss their Service Level Catalogues and opportunities to share information and learnings.						



Finance & Corporate Annual Operational Plan 2022/23

- Mission:** To provide excellent financial, corporate services and Information technology services/advice to enable our organisation to achieve its goals
- Officer Responsible:** General Manager Finance & Corporate
- Responsibilities:** Department Management, Corporate Services, Insurance, Governance, Customer Service, Property & Rating, Procurement & Stores, Financial Planning & Sustainability, Asset Management, Plant & Fleet Management, ICT & Business Systems



Core Activities				
Ref	Activity	Branch	Corp Plan	Budget
OPFC/01	Maintain Council's call centre and customer service delivery across the customer service centres of Blackbutt, Nanango, Kingaroy, Wondai / Murgon	Corporate, Governance & Strategy	EC5	BU1159
OPFC/02	Manage the periodical review and progress update of Council's 2022/23 Annual Operational Plan	Corporate, Governance & Strategy	OR1	BU1159
OPFC/03	Manage the development of Council's 2023/24 Annual Operational Plan aligned to Council's budget development process	Corporate, Governance & Strategy	OR1	BU1159
OPFC/04	Manage the provision of delegations, sub-delegations and Local Government Worker / Authorised Persons governance processes	Corporate, Governance & Strategy	OR2	BU1159
OPFC/05	Process Right to Information / Information Privacy applications in accordance with legislative requirements and provide awareness training to the organisation	Corporate, Governance & Strategy	OR2	BU1159
OPFC/06	Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms and factsheets	Corporate, Governance & Strategy	OR2	BU1159
OPFC/07	Capture and correctly manage Council's corporate documents using recordkeeping good practice and promoting such to the organisation	Corporate, Governance & Strategy	OR2	BU1159
OPFC/08	Manage and maintain the legal proceedings / legal advice registers maintaining the budget for engagement of legal services	Corporate, Governance & Strategy	OR2	BU1159

OPFC/09	Promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy	Corporate, Governance & Strategy	OR2	BU1159
OPFC/10	With the support of Council's departments, implement Council's Customer Service Charter	Corporate, Governance & Strategy	OR8	BU1159
OPFC/11	Manage Council's Insurance policies and claims	Corporate, Governance & Strategy	OR13	BU1159
OPFC/12	Deliver sound corporate risk management and internal audit functions aligning to Council policy	Corporate, Governance & Strategy	OR15	BU1159
OPFC/13	Provide information in monthly meeting reports surrounding the financial sustainability ratios which are mandated under the <i>Local Government Regulation 2012</i> in the financial management (sustainability) guidelines	Finance & Sustainability	OR5	BU1011
OPFC/14	Encouragement and development of the local Market Place by establishing a healthy register of what the local Market Place can provide to Council by way of goods or services committing a target to local spend	Finance & Sustainability	GR11	BU1012
OPFC/15	Perform a review of dividends to determine best practice for calculation of budgeted dividends	Finance & Sustainability	OR5	BU1011
OPFC/16	Compliance with budget limits. Regular quarterly budget revisions. Monthly reporting of budget variations to Council in monthly financial report	Finance & Sustainability	OR5	BU1011
OPFC/17	Maintain and monitor 10-year long term financial plans reporting to Council through monthly financial reports	Finance & Sustainability	OR5	BU1011
OPFC/18	Debt Recovery - Continue to follow up on outstanding debt to not place an unfair burden onto rate payers who meet their obligations in full	Finance & Sustainability	OR5	BU1011



OPFC/19	Full review of expenditure to identify efficiencies within the organisation	Finance & Sustainability	OR5	BU1011
OPFC/20	Develop and map strategies to bring Council budget into surplus within long term forecast	Finance & Sustainability	OR5	BU1011
OPFC/21	Zero-based budgeting	Finance & Sustainability	OR7	BU1011
OPFC/22	Strategically upgrade and improve Council information technology systems and hardware	ICT & Fleet	OR3	BU1017
OPFC/23	Utilisation and operation of Council's Workshops	ICT & Fleet	OR13	BU1016
OPFC/24	Data Security Review including, Cyber Security. Ensure the provision of appropriate security systems (including cyber security) protect Council's data and information	ICT & Fleet	OR15	BU1017
OPFC/25	Develop and manage Business Systems and Projects (Project T2 and sub-projects)	ICT & Fleet	OR3; OR15	BU1160

Projects/New Activities						
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget
OPFC/26	Develop a framework for electronic signatures working with Council's Business Systems and Departments to accommodate their requirements	Corporate, Governance & Strategy	OR13	1 July 2022	30 June 2023	BU1159
<p>30 September 2022</p> <p>Project will commence in partnership with Business Systems Unit in consultation with Branch Managers in later half of 2nd Quarter 2022/23 - after the completion of the P&R / Customer Request Review project implementation/'go live' end October 2022 and the commencement of the new Manager Corporate Governance & Strategy. As an interim measure, Branches are conducting their own risk assessments on current practices and procedures to introduce electronic signatures where appropriate on a case-by-case basis.</p>						
OPFC/27	Investigation into a more paperless accounts payable workflow	Finance & Sustainability	OR13	1 July 2022	Ongoing	BU1011

30 September 2022						
The accounts payable team have worked extensively with the IT department to setup a more paperless process. This has been implemented from July 2022 and seems to be working well. Finance, accounts payable and IT will continue to monitor this new process.						
OPFC/28	Review of rates supplementary notices to utilise the ERP considering paperless rates notices and non-rate charges to be included in rates searches	Finance & Sustainability	OR13	1 July 2022	30 June 2023	BU1011
30 September 2022						
Finance and Business Systems have made contact with TechOne to start the process of looking at the supplementary rates notices to ensure they are run out of the system. Finance has also added into their processes to ensure non-rate charges against the property are included on rates searches and unpaid charges recovered during the settlement process. Finance is also working with business systems to adjust the rates search templates to ensure this will automatically come through on rates searches rather than being a manual process.						
OPFC/29	Centralised Procurement	Finance & Sustainability	OR13	1 July 2022	Ongoing	BU1012
30 September 2022						
Finance and Procurement will meet in October to begin looking at the pathway to centralised procurement and begin looking at implementation and how that will look.						
OPFC/30	Continue review of general rating categories to achieve equity	Finance & Sustainability	OR14	1 July 2022	Ongoing	BU1011
30 September 2022						
Finance will work with Council and the external rates consultant to begin looking at any further rate categories adjustments that could be implemented in the 23/24 budget.						
OPFC/31	Review of Asset Management Business processing for integration into one Asset Management System in Technology One	ICT & Fleet	IN2	1 July 2022	Ongoing	BU1160
30 September 2022						
Plant and fleet assets created with the CiA platform of TechOne. ICT assets now created through the CiA platform.						
OPFC/32	Deliver a Customer Request Effectiveness Review Project (Project ID: T2.6)	ICT & Fleet	OR8	1 July 2022	31 October 2022	BU1160
30 September 2022						
Project 95% complete - Go Live as of 10/10/2022. Further analytics/dashboards to be developed to grant further detail on council meeting deadlines set for each request type.						

OPFC/33	Undertake business process mapping and analysis implementing a business process continuous improvement programme	ICT & Fleet	OR9	1 July 2022	Ongoing	BU1160
30 September 2022 Improvement register set to be reviewed in the month of October with a programme of works to be created for adoption and presented as an FYI to external audit committee in Feb 2023.						
OPFC/34	Realise business improvements through the use of Council's Business Systems Software	ICT & Fleet	OR13	1 July 2022	Ongoing	BU1160
30 September 2022 Improvements register to be reviewed with accumulated items received through various communication methods added. Prioritisation exercise to then commence.						
OPFC/35	Realise business improvements through the use of Council's Microsoft Office 365 Systems Software	ICT & Fleet	OR13	1 July 2022	Ongoing	BU1017
30 September 2022 Workshops scheduled across all departments within SBRC, Categorisation exercise to be conducted with approval on directory structure required from departments. 0365 Power Apps utilised to created water meter reader app set for adoption Dec 2022.						
OPFC/36	Effectively maintain and manage Council's white fleet maximising efficiencies	ICT & Fleet	OR13	1 July 2022	31 December 2023	BU1016
30 September 2022 Report generated and presented to council (Infrastructure Initiated) highlighting that SBRC's white fleet have been reduced by the 20% challenge and any further reduction severely impacts council service levels. Further improvement set for 1 st quarter 2023 – prestarts work, requests, budget and inventory assessments.						



Infrastructure Annual Operational Plan 2022/23

- Mission:** The provision of quality services and infrastructure that is planned, provided and managed on sound asset management principles and adopted levels of service.
- Officer Responsible:** General Manager Infrastructure
- Responsibilities:** Department Management, Infrastructure Planning, Roads & Drainage, Water & Wastewater, Disaster Management



Core Activities				
Ref	Activity	Branch	Corp Plan	Budget
OPI/01	Continuation of Implementation of a Maintenance Management Plan for Transport Assets (Continued improvement of prioritised maintenance programme incorporating timely defect inspection and management of defect backlog).	Infrastructure Works	EC2; OR3	BU1110
OPI/02	Review disabled parking and footpath access in conjunction with CBD master plans (Predesign, concept plans developed for Kumbia, Wondai and Nanango including footpath furniture and on-street landscaping)	Infrastructure Planning	EC12	BU1107
OPI/03	Provide funding and facilitate the ongoing development of the local SES groups within the region	Infrastructure	EC6-	BU1048
OPI/04	Lead and Administer the Local Disaster Management Group for the South Burnett	Infrastructure	EC15	BU1048
OPI/05	Review and further develop a forward 10-year programme for Transport Assets in prioritisation methodology including footpaths (10 year works program developed in accordance with asset management strategy with adoption by Council)	Infrastructure Works / Infrastructure Planning	IN1; IN2	BU1110 BU1107
OPI/06	Review current Asset Management Plan and strategy for transport assets including footpaths (Review of current asset management plan and methodologies including options for rationalisation)	Infrastructure Works / Infrastructure Planning	IN1; IN2; OR3	BU1110 BU1107
OPI/07	Review current Asset Management Plan and strategy for Water and Wastewater assets (Asset management plan developed in accordance with Council and community service levels)	Water & Wastewater / Infrastructure Planning	IN7; OR3	BU1115 BU1127 BU1107
OPI/08	Achieve compliance with treatment plant licence conditions, dam safety, public health requirements with statutory timeframes for reporting achieved (No breach of licence conditions / statutory reports submitted in require timeframes)	Water & Wastewater	IN7	BU1115 BU1127
OPI/09	Review and comply with customer service standards for water and wastewater infrastructure (Completed review is advertised for customer feedback and posted on web site as required by the regulator)	Water & Wastewater	IN7	BU1115 BU1127

OPI/10	Development of a prioritised 10 year works programme for the replacement, upgrade and construction of new and existing water and wastewater assets with allocation of funding to develop, plan & design (10 year works program completed in accordance with asset management strategy)	Water & Wastewater	GR3	BU1115 BU1127
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Projects/New Activities						
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget
OPI/11	Develop and implement service standards for Central Business District ('CBD') cleaning and maintenance regime (Establish working party to devise appropriate standards for CBD cleaning)	Infrastructure Works & Parks	EC2	1 July 2022	30 June 2024	BU1110 PARKS
30 September 2022 Working party established, cleaning and maintenance regime under development.						
OPI/12	Review and further develop a forward 10-year programme for Transport Assets in prioritisation methodology for median strips and roundabouts prioritising entry ways into our region (10 year works program developed in accordance with asset management strategy with adoption by Council)	Infrastructure Works / Infrastructure Planning	IN5	1 July 2022	30 June 2024	BU1110 BU1107
30 September 2022 There has been no opportunity to advance this item.						
OPI/13	Implementation of Project Management Framework and advanced design programme in accordance with 10 Year Programmes	Infrastructure Works / Infrastructure Planning	OR6	1 July 2022	30 June 2024	BU1110 BU1107
30 September 2022 The advanced design programme is under development and progressing well to allow for future efficiencies.						
OPI/14	That South Burnett Regional Council develop as part of its operational plan a dust sealing policy.	Infrastructure Works / Infrastructure Planning	IN5	1 July 2022	30 June 2024	BU1110 BU1107

30 September 2022 Policy yet to be advanced.						
OPI/15	Renewable Opportunities - to review street lighting to potentially use renewable sources	Infrastructure Works / Infrastructure Planning	EN5	1 July 2022	30 June 2024	BU1110 BU1107
30 September 2022 Future report to be presented to Council.						
OPI/16	Continued development of digital transformation and capacity - Kingaroy Transformation Project – Last mile digital infrastructure - Mobile telecommunication black spots - EV superhighway and charging stations	Infrastructure Planning	GR10	1 July 2021	30 June 2023	BU1107 ECON DEV
30 September 2022 Future report to be presented to Council.						
OPI/17	Council works with DTMR to develop and present options about heavy vehicle routes around Kingaroy for discussion with stakeholders	Infrastructure Planning	EC3	1 July 2022	30 June 2025	BU1107
30 September 2022 Monthly meetings are being held between Council officers and TMR to advance community interests in moving heavy vehicles around Kingaroy. The routes are preliminarily being developed, but also overlap with other agency groups requiring further communications.						
OPI/18	Advocate for EV superhighway and installation of EV stations	Infrastructure Planning	EN6	1 July 2021	30 June 2023	BU1107 ECON DEV
30 September 2022 The super electric highway expansion is in the process of being delivered throughout Queensland and Kingaroy was one of the first to be undertaken in Stage 3 of the rollout. This has been delivered within the footprint of the KTP delivering a charging service that benefits electric vehicle users in the South Burnett.						
OPI/19	Review of unit rates and schedules completed and options for increased service levels of current slashing and spraying service levels	Infrastructure Works	IN3	1 July 2021	30 June 2024	BU1107

30 September 2022 Future report to be presented to Council.						
OPI/20	Work in partnership with TMR and NHVR to identify possible alternative routes to Kingaroy CBD areas	Infrastructure Planning	EC3	1 July 2021	30 June 2025	BU1107
30 September 2022 Monthly meetings are being held between Council officers and TMR to advance community interests in moving heavy vehicles around the Kingaroy CBD. The routes are preliminarily being developed, but also overlap with other agency groups requiring further communications in order to develop this action further.						
OPI/21	Continue the development of CBD Master Plans (Pre-design concept plans developed for Kumbia, Wondai and Nanango including footpath, furniture and on-street landscaping)	Infrastructure Planning	EC2	1 July 2022	30 June 2024	BU1107
30 September 2022 The Kumbia CBD plan is awaiting endorsement and will form part of the capital works program for delivery. Concept planning for Wondai will commence in the second quarter of this financial year in order to determine a footprint of works that may be affordable for future year budget considerations. Future report to be presented to Council for Nanango and will be reviewed in the fourth quarter.						
OPI/22	Review signage necessary in flooding events	Infrastructure Works	EC6	1 July 2021	30 June 2023	BU1110
30 September 2022 Future report to be presented to Council.						
OPI/23	Review of operational maintenance delivery investigating alternative delivery models Infrastructure for Patrol and Maintenance Grading – review and report back the advantages and costings of the addition of rollers Slashing programme – outsource and move staff to patching – but 2 new patching trucks	Infrastructure Works	IN5	1 July 2022	30 June 2023	BU1110
30 September 2022 No budget provision for the purchase of two (2) new patching trucks. Slashing program to continue in accordance with current service levels.						

Liveability Annual Operational Plan 2022/23

- Mission:** To enhance the liveability of the South Burnett region via the provision of community services & facilities; sustainable environmental practices; appropriate planning & regulatory controls and initiatives that enhance community wellbeing and lifestyle
- Officer Responsible:** General Manager Liveability
- Responsibilities:** Department Management, Environment & Waste, Natural Resource Management, Planning & Land Management, Community Development, Libraries, Property & Facilities, Parks & Gardens



Core Activities				
Ref	Activity	Branch	Corp Plan	Budget
OPL/01	Support community development and wellbeing through delivery of Council's Community Grants programme	Community	EC16	BU1136
OPL/02	Enable free and equitable access to library facilities, services and programs for all members of the community to support the learning, recreation and social needs of the community	Community	EC5	BU1069-1076
OPL/03	Promotion and operation of Council owned heritage, arts, visitor information centres and tourism assets including Council's tourist facilities at Boondooma and Bjelke-Petersen Dams	Community	GR5; GR7	BU1004; BU1008; BU1009; BU1057; BU1058
OPL/04	Provide well planned and maintained open space, parks and rail trails network to meet the recreation and social needs of the community	Community	EC1; EC5	BU1101; BU1102; BU1137
OPL/05	Maintain and improve Council's cemeteries to meet community standards	Community	IN14	BU1104
OPL/06	Maintain and improve Council's Saleyards to meet community standards	Community	IN11	BU1007
OPL/07	Actively manage Council's aerodromes to meet service standards and compliance	Community	IN15	BU1005
OPL/08	Administration of legislative functions including but not limited to food safety, public health licencing, environmental authority registrations, customer request management, regulation of council's local laws and mosquito management	Environment & Planning	EN8; EN10; EC14	BU1077; BU1138; BU1146; BU1147; BU1163
OPL/09	Effectively manage Development Applications and permits including planning, building and plumbing approvals	Environment & Planning	GR8	BU1055
OPL/10	Manage biosecurity and pest (weed & animal) management programmes including supporting biosecurity and natural resource management initiatives and strategies	Environment & Planning	EN4, EN7, EN9	BU1100 BU1169
OPL/11	Provision of acceptable, cost effective and environmentally responsible waste management services including collection services and waste disposal facilities	Environment & Planning	EN3	BU1078 - BU1099 BU1164 BU1165

OPL/12	Management of Council's buildings and facilities including operational maintenance programmes, commercial and community leases and cost-effective asset management programs to meet agreed service levels	Facilities & Parks	EC5, IN10	BU1018
OPL/13	Maintain Council's swimming pools across the region	Facilities & Parks	EC5	BU1025 - BU1030
OPL/14	Participate in Regional Wide Waste collaboration	Environment & Planning	EN3	BU1078 - BU1099 BU1164 BU1165

Projects/New Activities						
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget
OPL/15	Implement a 'Level of Service Plan' for parks, gardens and recreation facilities	Facilities & Parks	EC1	1 July 2022	30 June 2023	BU1137
<p>30 September 2022 Council engaged Sheppard Services to undertake a Parks Business Improvement Review. Recommendation from the Business Improvement review is to develop a 'Level of Service Plan' for parks, gardens and recreation facilities. A level of service document has been drafted by internal staff and is now being tested in the field. The development of mowing schedules has also been identified as an important tool for Council operators and the community. Mapping of mowed areas is near complete and being tested in the field by operational staff.</p>						
OPL/16	Establish an Advisory Committee to develop Botanical Masterplan	Facilities & Parks	EC1	1 July 2022	30 June 2023	BU1137
<p>30 September 2022 Expression of Interest for Botanical Advisory Committee closed July 2022. Five nominations were received by interested persons/groups. Report to be prepared for Council's consideration in 2nd Quarter.</p>						
OPL/17	Investigate CCTV for Council and Community owned and operated open spaces including consideration of Council taking over control of Community controlled cameras	Facilities & Parks	EC2	1 July 2022	30 June 2023	BU1018

30 September 2022						
Commenced investigations into community owned CCTV including location, camera type, service agreements and outstanding maintenance. This information will be compiled and presented to Council for consideration in the 3 rd Quarter. Council approved Kumbia Alliance Group to install new CCTV cameras in Apex Park, Kumbia. This project will also be included in the Community CCTV Review.						
OPL/18	Engage key stakeholders to facilitate identified affordable housing projects	Facilities & Parks	IN9	1 July 2022	30 June 2023	BU1018
30 September 2022						
In December 2021, Council resolved to offer four properties to the housing provider, Regional Housing Ltd Regional Housing Ltd for future development under the Queensland Government's Queensland Housing Investment Growth Initiative (QHIGI). The vacant residential parcel of land located at 27B Kingaroy Street, Kingaroy, was transferred to Regional Housing Ltd in September 2022 to build much needed affordable housing. This is the first project to progress in the region under QHIGI.						
Council has held meetings with other interested parties i.e., Murgon Independent Lifestyle Project Inc, Kingaroy RSL sub-branch to look at other project options and available land for affordable housing projects. Discussions and investigations are continuing with interested parties.						
OPL/19	Develop Masterplan for Kingaroy Visitor Information Centre, Museum, Art Gallery Precinct	Community	EC4, GR5	1 July 2022	30 June 2023	Subject to Funding
30 September 2022						
No funding has been sourced to commence the project						
OPL/20	Develop a South Burnett Regional Arts, Culture and Heritage Strategic Plan	Community	EC4	1 July 2022	30 June 2023	BU1136
30 September 2022						
Initial research and development of scope has commenced						
OPL/21	Prepare funding submission to enhance Arts, Culture and Heritage displays, restoration projects, arts and workshops which may include a Museum / Arts Curator	Community	EC4, GR5	1 July 2022	30 June 2023	Subject to Funding
30 September 2022						
No funding has been sourced to commence the project						

OPL/22	Establish, develop and support a South Burnett Regional Council Ringsfield House Advisory Committee	Community	EC5; EC6	1 July 2022	30 June 2023	BU1018
<p>30 September 2022 Information session and Expression of Interest process has been completed. Report to be prepared for Council's consideration in 2nd Quarter.</p>						
OPL/23	Explore partnership opportunities to support local volunteer groups	Community	EC5; EC6	1 July 2022	30 June 2023	BU1136
<p>30 September 2022 Council hosted Volunteering Queensland to provide a Best Practice Volunteer Engagement workshop in Kingaroy on 30 August 2022. The workshop provided an opportunity and information for organisations to review engagement with volunteers and assist in recruiting and retaining volunteers. Utilising the funding from the Black Summer Bushfire Recovery grant, a Local Built Small grants program has been developed to partner with community groups.</p>						
OPL/24	Development of a Reconciliation Action Plan to sustainably and strategically take meaningful action to advance reconciliation	Community	EC10	1 July 2022	30 June 2023	BU1047
<p>30 September 2022 Initial investigation on the process of the initial stage of Reflect</p>						
OPL/25	Engagement with local senior groups to develop strategies to facilitate a region for aging in place and meaningful community contribution seeking external funding	Community	EC13	1 July 2022	30 June 2023	BU1136
<p>30 September 2022 Utilising the funding from the Black Summer Bushfire Recovery grant, a partnership with SB Care for a Seniors Morning tea will be delivered in October.</p>						
OPL/26	Investigate partnerships between Council and service providers facilitating assistance for homeless persons	Community	EC14	1 July 2022	30 June 2023	BU1136
<p>30 September 2022 An initial draft of a Homelessness Policy has been completed.</p>						

OPL/27	Prepare Kingaroy Aerodrome Masterplan	Community	IN15	1 July 2022	30 June 2023	Subject to Funding
<p>30 September 2022 No funding has been sourced to commence the project</p>						
OPL/28	Advocate and pursue opportunities for post-secondary education within the region preparing a business case and 'shovel ready' project/s	Community	GR9	1 July 2022	30 June 2023	Subject to Funding
<p>30 September 2022 No funding has been sourced to commence the project</p>						
OPL/29	Advocate for and facilitate wellbeing events across the region supporting our youth through Council's Youth Council	Community	EC8	1 July 2022	30 June 2023	BU1136
<p>30 September 2022 Youth Council delivered PIG JAM in conjunction with the Kingaroy Bacon Festival. Monthly Youth Council meetings continue to be held planning for future activities.</p>						
OPL/30	Advocate for and pursue opportunities for disaster recovery and resilience initiatives and projects that support local and regional resilience outcomes	Community	EC7, EC9, EC15	1 July 2022	30 June 2023	BU1136
<p>30 September 2022 Council has received a Local Recovery and Resilience Grant Funding capped at \$1million. The Queensland Reconstruction Authority has issued the funding approval under Category D, Disaster Recovery Funding Arrangements (DRFA) in response to the Southeast Queensland Rainfall and Flooding 22-28 February 2022. This funding will support recovery activities providing community wellbeing initiatives, building disaster resilience, and reducing the impact of future events. A Disaster Resilience Officer has been engaged to coordinate delivery of initiatives. A needs assessment survey to understand where the recovery is most needed has been released to assist, identify, and drive future projects</p>						
OPL/31	Advocate for and pursue opportunities for mental health and suicide prevention initiatives and projects that support community well-being.	Community	EC9, EC11	1 July 2022	30 June 2023	BU1136

30 September 2022 Participated in the Co-design panel of the Head to Health initiative						
OPL/32	Create a pipeline of 'shovel ready' projects that support asset management principles and liveability outcomes for the community	Community	GR3	1 July 2022	30 June 2023	BU1018
30 September 2022 Project plan and grant submission to Tourism Infrastructure Fund for capital improvements to the Dams.						
OPL/33	Engage key stakeholders and advocacy activities to develop and implement energy efficient initiatives to reduce Council's energy / carbon footprint	Environment & Planning	EN2	1 July 2022	30 June 2023	BU1018
30 September 2022 SBRC has received funding for a Climate Change Adaption Strategy. One of the suitable actions that council can undertake is to undertake detailed option analysis that will align with sustainable investment principals for council. It shall address key social and environmental service delivery areas for council, the social and environmental return, along with a sound business case. Detailed scoping work on preparation of strategic documents to be developed over the coming months.						
OPL/34	Investigation of Recycling options	Environment & Planning	EN3	1 July 2022	30 June 2023	BU1165
30 September 2022 The existing waste collections contract has been amended to include collection of recycling materials and it is extended until June 2024. Kerbside collection of recycling materials is scheduled to commence from January 2023. 240 litre wheelie bins will be provided to all eligible rate payers who already receive the kerbside collection of general waste. Bins have been ordered by the contractor J J Richards and will be rolled out to all the eligible rate payers during November – December 2022. New trucks for collection of recycling materials have been ordered by the contractor and are expected to be ready before end of the year (2022). Collected recycling materials will be transported to Material Recovery Facility of Cherbourg Aboriginal Shire Council for processing. Various waste education and awareness activities are scheduled to commence in advance (from October / November 2022). The objective is to inform and educate the community about what can and what cannot be recycled and to avoid any potential contamination. A mobile app will be developed to provide all the information to residents at their convenience. This app can be easily downloaded to any smart phone by the residents.						

OPL/35	Review Council's Draft Biosecurity Plan to ensure relevance to the region	Environment & Planning	EN4	1 July 2022	30 June 2023	BU1100
<p>30 September 2022 Emergency Response Plans developed and under active implementation for feral Pigs, extension and the containment and suppression of parthenium weed within the Cherbourg Aboriginal Shire Council. All three plans will become an integral part of Biosecurity Plan when completed.</p>						
OPL/36	Finalise a Major Amendment of Council's planning scheme	Environment & Planning	GR8	1 July 2022	30 June 2023	BU1055
<p>30 September 2022 Council submitted the draft planning scheme amendment to State on 3 August 2022 and as a result the State have issued a pause notice until 20 September 2022 due to state resourcing issues.</p> <p>After that date it is assumed, the State will continue with formally assessing the draft and issue any action items that need to be addressed.</p>						
OPL/37	Review and update Council's Local Government Infrastructure Plan ('LGIP') trunk infrastructure forward works schedules	Environment & Planning	GR8	1 July 2022	30 June 2023	BU1055
<p>30 September 2022 Project expected to be delivered across 3rd & 4th quarters. Discussions in relation to work schedules to be held in 2nd quarter.</p>						
OPL/38	Community education and awareness on illegal dumping and littering; including investigation and enforcement	Environment & Planning	EN3	1 July 2022	30 June 2023	BU1165
<p>30 September 2022 During the 1st quarter 2022/23, total 17 incidents of illegal dumping were reported of which 2 were successfully cleaned up by the alleged offenders. No PINS (Penalty Infringement Notice) were issued, and 3 warnings were issued.</p> <p>Total of 17 investigations were closed and 0 investigations are still open.</p> <p>Estimated volume of waste reported was 55,250 litres of which approximately 7,200 litres waste is removed either by the alleged offenders or by a contractor engaged by the council.</p>						

OPL/39	Support the development of an agricultural land and product asset mapping programme	Environment & Planning	GR16	1 July 2022	30 June 2023	BU1136
<p>30 September 2022 SBRC base our mapping of important agricultural land on the State Government's Mapping due to cost and resourcing. The State updates mapping regularly.</p>						
OPL/40	Partnership with industry led tourism and economic development organisations	Community	GR6	1 July 2022	Ongoing	BU1004 BU1008 BU1009 BU1057 BU1058
<p>30 September 2022 Negotiation of KPI's with Visit South Burnett. Council became a member of TSBE.</p> <p>Façade Improvement program guidelines developed in partnership with KCCI and a secondary program for other regional townships developed.</p>						
OPL/41	Investigate options for the dumping of commercial waste at Blackbutt Waste Facility	Environment & Planning	EN3	1 July 2022	30 June 2023	BU1165
<p>30 September 2022 Commercial waste is only accepted at all the 4 landfill sites but not at any of the transfer stations. Operations at each of the waste facilities are regulated through the Environmental Authority approved by the Department of Environment and Science. The existing Environmental Authority approved for the Blackbutt facility has no provision to accept commercial loads of waste.</p> <p>A report will be prepared for December Liveability meeting</p>						
OPL/42	Investigate utilisation of Wooroolin Tennis Courts including options for disposal to fund development of a future Wooroolin Skate Park	Facilities & Parks	EC1	1 July 2022	30 June 2023	BU1137
<p>30 September 2022 No progress to date on this project. Project expected to be delivered across 3rd & 4th quarters.</p>						
OPL/43	Investigate options for future operation and/or commercialisation of Council's Tourist Dam Facilities	Community	GR7	1 July 2022	30 June 2023	BU1008 BU1009

30 September 2022

Initial negotiations for renewal of Dry Concession for Boondooma Dam. Investigations into water usage at both Tourist Dams.



14.5 MONTHLY FINANCIAL INFORMATION AND FIRST QUARTER BUDGET REVISION**File Number:** 26.10.2022**Author:** Manager Finance & Sustainability**Authoriser:** Chief Executive Officer**PRECIS**

Monthly financial report as at 30th September 2022 as well as 1st Quarter Review information.

SUMMARY

The following information provides Council's current position as at 30th September 2022 as well as the results of the 1st Quarter Budget Review for both capital and operational budgets.

OFFICER'S RECOMMENDATION

1. That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 30th September 2022 be received and noted.
2. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2022/2023 operational budget be adopted.
3. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2022/2023 capital budget including continued projects from 2021/2022 be adopted.

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to adopted budget as adopted by Council on the 8th July 2022.

The revised budget maintains the link with achieving the Operational Plan 2022/2023 and is generally in line with the revenue and expenditure priorities of the Original Budget as adopted by Council on 8th July 2022.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

Section 4(b) of the Human Rights Act 2019 (the 'Act') requires public entities to act and make decisions in away compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

- | | |
|---|--|
| 1. Recognition and equality before the law; | 13. Cultural rights—generally; |
| 2. Right to life; | 14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples; |
| 3. Protection from torture and cruel, inhuman or degrading treatment; | 15. Right to liberty and security of person; |
| 4. Freedom from forced work; | 16. Humane treatment when deprived of liberty; |
| 5. Freedom of movement; | 17. Fair hearing; |
| 6. Freedom of thought, conscience, religion and belief; | 18. Rights in criminal proceedings; |
| 7. Freedom of expression; | 19. Children in the criminal process; |
| 8. Peaceful assembly and freedom of association; | 20. Right not to be tried or punished more than once; |
| 9. Taking part in public life; | 21. Retrospective criminal laws; |
| 10. Property rights; | 22. Right to education; |
| 11. Privacy and reputation; | 23. Right to health services. |
| 12. Protection of families and children; | |

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

- Recurrent Revenue is currently sitting at 48% compared to the Original Budget and Recurrent Expenditure is sitting at 33%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of September 2022 was \$62.189m with \$34.632m of this currently classed as restricted cash.
- The ratios at the end of September are all within their respective targets apart from the Current Ratio. Although this can be seen as unfavourable, this is an expected occurrence early on in the financial year and these ratios will come back into target as the year progresses.
- Council's capital expenditure program is currently sitting at \$3.591m in actual expenditure which equates to approximately 11.01% of the total budget.
- Auditors were on site during September to perform their end of year testing and have signed off on the financial reports.
- The yearly Debt Service Payment (DSP) on Council's loans totalling \$4,526,849.15 was paid on the 15th September 2022.

ATTACHMENTS

1. **Capital Expenditure Report** [↓](#) 
2. **Monthly Meeting Report - September 22** [↓](#) 

2022/2023 Capex Report for Council

Project Code	Project Description	Financial Project	REVENUE SOURCES					EXPENDITURE BUDGET				EXPENDITURE ACTUALS			Project Life to Date Actual	
			Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	Total Available Budget	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments		
Buildings & Other Structures																
Admin Office - Kinga																
006744	Kingaroy Customer Service Centre	100776	90,000.00	-	-	-	-	-	90,000.00	90,000.00	-	90,000.00	49,082.73	5,929.56	55,012.29	5,929.56
Activity Subtotal			90,000.00	-	-	-	-	-	90,000.00	90,000.00	-	90,000.00	49,082.73	5,929.56	55,012.29	540,597.18
Admin Office - Murgon																
006745	Regional Customer Service CCTV Installat	100776	80,000.00	-	-	-	-	-	80,000.00	80,000.00	-	80,000.00	40,120.02	27,777.35	67,897.37	27,777.35
Activity Subtotal			80,000.00	-	-	-	-	-	80,000.00	80,000.00	-	80,000.00	40,120.02	27,777.35	67,897.37	27,777.35
Depot - Kingaroy																
006747	Kingaroy Depot Car Parking	100035	150,000.00	-	-	-	-	-	150,000.00	150,000.00	-	150,000.00	-	-	-	-
Activity Subtotal			150,000.00	-	-	-	-	-	150,000.00	150,000.00	-	150,000.00	-	-	-	275,164.86
Depot - Murgon																
006746	Regional Depot CCTV Installation	100035	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	50,000.00	49,758.09	-	49,758.09	-
Activity Subtotal			50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	50,000.00	49,758.09	-	49,758.09	9,510.00
Hall - Mondure																
006623	W4Q4 - Restumping of Mondure Hall	100767	-	-	-	125,000.00	-	-	125,000.00	125,000.00	-	125,000.00	104,056.36	-	104,056.36	-
Activity Subtotal			-	-	-	125,000.00	-	-	125,000.00	125,000.00	-	125,000.00	104,056.36	-	104,056.36	2,227.27
Hall - Cloyna																
006748	Cloyna Hall - Investigative Work	100054	-	80,000.00	-	-	-	-	80,000.00	80,000.00	-	80,000.00	-	-	-	-
Activity Subtotal			-	80,000.00	-	-	-	-	80,000.00	80,000.00	-	80,000.00	-	-	-	12,706.07
Museum - Boondooma H																
006749	Boondooma Homestead - Replace Tourisr	100201	45,000.00	-	-	-	-	-	45,000.00	45,000.00	-	45,000.00	-	-	-	-
006750	Boondooma Homestead - Repairs to Ston	100201	90,000.00	-	-	-	-	-	90,000.00	90,000.00	-	90,000.00	78,780.00	-	78,780.00	-
Activity Subtotal			135,000.00	-	-	-	-	-	135,000.00	135,000.00	-	135,000.00	78,780.00	-	78,780.00	49,594.46
Museum - Nanango Ene																
006763	Nanango Visitor Information Centre - ins	100508	20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	20,000.00	17,499.09	-	17,499.09	-
Activity Subtotal			20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	20,000.00	17,499.09	-	17,499.09	-
Swimming Pool - King																
006029	Kingaroy-Pool-Refurbishment-Concept Pla	104618	-	-	-	-	-	-	-	-	-	-	10,208.00	-	10,208.00	130,891.65
006761	Kingaroy Memorial Pool - Construction Dr	104618	200,000.00	-	-	-	-	-	200,000.00	200,000.00	-	200,000.00	-	-	-	-
006762	Kingaroy Memorial Pool - Heat Blanket an	104618	95,000.00	-	-	-	-	-	95,000.00	95,000.00	-	95,000.00	-	-	-	-
006779	Kingaroy Memorial Pool - Learn to swim p	104618	-	-	-	-	-	-	-	-	-	-	19,350.00	19,350.00	19,350.00	-
Activity Subtotal			295,000.00	-	-	-	-	-	295,000.00	295,000.00	-	295,000.00	10,208.00	19,350.00	29,558.00	675,246.33
Swimming Pool - Wond																
006536	Wondai Swimming Pool Refurbishment	104622	280,000.00	-	-	280,000.00	-	-	560,000.00	560,000.00	-	560,000.00	731,438.50	84,475.86	815,914.36	101,648.22
006760	Wondai Swimming Pool - Filtration Issue	104622	140,000.00	-	-	-	-	-	140,000.00	140,000.00	-	140,000.00	-	9,815.00	9,815.00	9,815.00
Activity Subtotal			420,000.00	-	-	280,000.00	-	-	700,000.00	700,000.00	-	700,000.00	731,438.50	94,290.86	825,729.36	184,931.49
Sp/ground-Murgon																
005999	Murgon-Squash Courts	100202	-	-	-	-	-	-	-	-	-	-	6,800.00	80,920.00	87,720.00	162,520.00
Activity Subtotal			-	-	-	-	-	-	-	-	-	-	6,800.00	80,920.00	87,720.00	383,168.52
W4Q - Round 4																
006523	W4Q4-Regional Facilities Upgrades	100756	-	-	-	380,000.00	-	-	380,000.00	380,000.00	-	380,000.00	30,854.55	1,800.00	32,654.55	195,981.15
006666	W4Q4 Operational Property Maintenance	100756	-	-	-	-	-	-	-	-	-	-	5,582.54	5,582.54	5,582.54	5,582.54
Activity Subtotal			-	-	-	380,000.00	-	-	380,000.00	380,000.00	-	380,000.00	30,854.55	7,382.54	38,237.09	201,563.69
General																
006237	Property - 195 Kingaroy Street, Kingaroy	100302	-	-	-	-	-	-	-	-	-	-	-	-	-	390,769.56
Activity Subtotal			-	-	-	-	-	-	-	-	-	-	-	-	-	874,368.39
Activity Total			1,240,000.00	80,000.00	-	785,000.00	-	-	2,105,000.00	2,105,000.00	-	2,105,000.00	1,118,597.34	235,650.31	1,354,247.65	3,236,855.61
Office																
Info Serv - ICT																
000379	Computer Infrastructure & Upgrade	100211	155,000.00	-	-	-	-	-	155,000.00	155,000.00	-	155,000.00	132,116.00	-	132,116.00	1,130,982.99
000381	Server Hardware	100211	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	50,000.00	-	-	-	615,001.28
000382	Photocopiers & Printers	100211	20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	20,000.00	-	-	-	224,560.54
006052	Microwave Radio & Hardware	100211	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	100,000.00	78,890.00	-	78,890.00	241,020.00
006519	Teams Rooms Devices	100211	42,000.00	-	-	-	-	-	42,000.00	42,000.00	-	42,000.00	-	-	-	39,852.80
Activity Subtotal			367,000.00	-	-	-	-	-	367,000.00	367,000.00	-	367,000.00	211,006.00	-	211,006.00	2,972,644.33
Activity Total			367,000.00	-	-	-	-	-	367,000.00	367,000.00	-	367,000.00	211,006.00	-	211,006.00	2,972,644.33
Fleet																
Plant & Fleet Manage																
006515	Plant and Fleet Replacement 2021-22	100212	-	-	-	-	-	-	-	-	-	-	2,423,292.88	581,389.13	3,004,682.01	1,580,328.77
006767	Plant and Fleet Replacement 2022/2023	100212	1,937,500.00	1,970,000.00	-	-	-	-	3,907,500.00	3,907,500.00	-	3,907,500.00	98,700.00	-	98,700.00	-

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments	Project Life to Date Actual
Activity Subtotal			1,937,500.00	1,970,000.00	-	-	-	-	3,907,500.00	3,907,500.00	-	3,907,500.00	2,521,992.88	581,389.13	3,103,382.01	8,017,153.11
Activity Total			1,937,500.00	1,970,000.00	-	-	-	-	3,907,500.00	3,907,500.00	-	3,907,500.00	2,521,992.88	581,389.13	3,103,382.01	8,017,153.11
Plant & Equipment																
Durol - Kingaroy																
006802	Purchase of Ice Machines	100743	-	-	-	-	-	-	-	-	-	-	930.00	6,420.47	7,350.47	60,489.17
Activity Subtotal			-	-	-	-	-	-	-	-	-	-	930.00	6,420.47	7,350.47	60,489.17
Activity Total			-	-	-	-	-	-	-	-	-	-	930.00	6,420.47	7,350.47	60,489.17
NRM & Parks																
Aerodrome - Kingaroy																
006583	RAP-Kingaroy Aerodrome Lighting Upgrad	100760	150,000.00	-	-	236,878.00	-	-	386,878.00	386,878.00	-	386,878.00	8,623.45	11,189.50	19,812.95	18,772.00
006770	CP - Kingaroy Aerodrome - Fuel Storage	100193	15,000.00	-	-	-	-	-	15,000.00	15,000.00	-	15,000.00	-	-	-	-
Activity Subtotal			165,000.00	-	-	236,878.00	-	-	401,878.00	401,878.00	-	401,878.00	8,623.45	11,189.50	19,812.95	70,587.26
Aerodrome - Wondal																
006771	CP - Wondal Aerodrome - Reseal Carpark	100523	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	30,000.00	-	-	-	-
Activity Subtotal			30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	30,000.00	-	-	-	-
Caravan Park - Murgon																
006757	Murgon Free Camping Area	100440	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-	-	-	-
Activity Subtotal			100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-	-	-	-
Cemeteries - Kingaro																
006772	CP - Taabingga Cemetery - Carpark reseal	100144	29,000.00	-	-	-	-	-	29,000.00	29,000.00	-	29,000.00	-	-	-	-
006774	CP - Taabingga Cemetery expansion	100144	52,000.00	-	-	-	-	-	52,000.00	52,000.00	-	52,000.00	-	-	-	-
Activity Subtotal			81,000.00	-	-	-	-	-	81,000.00	81,000.00	-	81,000.00	-	-	-	-
Cemeteries - Proston																
006775	CP - Proston Cemetery - Expansion/Road	100154	13,566.00	-	-	-	-	-	13,566.00	13,566.00	-	13,566.00	-	-	-	-
Activity Subtotal			13,566.00	-	-	-	-	-	13,566.00	13,566.00	-	13,566.00	-	-	-	-
Cemeteries - Blackbu																
006007	CP - Blackbutt-New Columbarium Wall	100196	-	-	-	-	-	-	-	-	-	-	-	-	-	17,759.14
Activity Subtotal			-	-	-	-	-	-	-	-	-	-	-	-	-	17,759.14
Parks & Gardens																
006529	CP - Regional Parks Redevelopment	100202	-	-	-	-	-	-	-	-	-	-	35,470.00	225.00	35,695.00	225.00
006758	Regional Public Amenities-Lions Park Ki	100737	-	-	-	100,000.00	-	-	100,000.00	100,000.00	-	100,000.00	-	-	-	-
Activity Subtotal			-	-	-	100,000.00	-	-	100,000.00	100,000.00	-	100,000.00	35,470.00	225.00	35,695.00	24,581.04
Saleyards - Coolabun																
006777	CP - Coolabunia Saleyards-Asset Upgrade	100017	80,000.00	-	-	-	-	-	80,000.00	80,000.00	-	80,000.00	-	-	-	-
Activity Subtotal			80,000.00	-	-	-	-	-	80,000.00	80,000.00	-	80,000.00	-	-	-	145,797.48
Tourism - Yallakool																
006776	CP - BP Dam Managers Residence-Paintir	100508	25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	25,000.00	-	-	-	-
Activity Subtotal			25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	25,000.00	-	-	-	281,534.83
Tourism - Lake Boon																
006751	CP - Boondooma Dam - Residence & Kios	100508	102,000.00	-	-	-	-	-	102,000.00	102,000.00	-	102,000.00	-	-	-	-
Activity Subtotal			102,000.00	-	-	-	-	-	102,000.00	102,000.00	-	102,000.00	-	-	-	102,826.50
W4Q - COVID Round																
005983	W4QCOVID-Regional Tourism - Statues	100714	-	-	-	-	-	-	-	-	-	-	5,904.43	-	5,904.43	210,315.45
Activity Subtotal			-	-	-	-	-	-	-	-	-	-	5,904.43	-	5,904.43	1,929,876.68
W4Q - Round 4																
006531	W4Q4-Benarkin Park Renewal	100757	-	-	-	-	-	-	-	-	-	-	4,127.50	23,408.56	27,536.06	27,532.54
006532	W4Q4-Murgon QE11 Park-Stage 1	100757	-	-	-	140,000.00	-	-	140,000.00	140,000.00	-	140,000.00	5,240.00	244.63	5,484.63	6,881.90
006533	W4Q4-Proston Railway Park Refurbishment	100757	-	-	-	40,000.00	-	-	40,000.00	40,000.00	-	40,000.00	-	24,422.41	24,422.41	30,836.78
006534	W4Q4-Regional Public Amenities Refurb	100757	-	-	-	100,000.00	-	-	100,000.00	100,000.00	-	100,000.00	67,045.45	-	67,045.45	-
006753	W4Q4-Murgon QE11 Park - Stage 2	100757	-	-	-	150,000.00	-	-	150,000.00	150,000.00	-	150,000.00	-	-	-	-
006754	Regional Parks - First Settlers Park Ben	100757	-	-	-	135,000.00	-	-	135,000.00	135,000.00	-	135,000.00	4,330.00	-	4,330.00	-
Activity Subtotal			-	-	-	565,000.00	-	-	565,000.00	565,000.00	-	565,000.00	80,742.95	48,076.60	128,818.55	507,917.79
Parks - Kingaroy																
006018	CP K'Roy Apex Park-Carpark, Path & Paint	100202	-	-	-	-	-	-	-	-	-	-	-	-	-	3,451.99
006752	Kingaroy Lions Park Refurbishment	100131	-	-	-	80,000.00	-	-	80,000.00	80,000.00	-	80,000.00	-	-	-	-
006756	Memorial Park Master/Concept Plan	100131	-	-	-	580,000.00	-	-	580,000.00	580,000.00	-	580,000.00	-	-	-	-
Activity Subtotal			-	-	-	660,000.00	-	-	660,000.00	660,000.00	-	660,000.00	-	-	-	141,613.47
Parks - Nanango																
006755	Tipperary Flat Nanango - Rehabilitate Ca	100136	15,000.00	-	-	-	-	-	15,000.00	15,000.00	-	15,000.00	-	-	-	-
Activity Subtotal			15,000.00	-	-	-	-	-	15,000.00	15,000.00	-	15,000.00	-	-	-	228,047.08
Public Conveniences																
006759	Regional Park/Amenities Upgrade-24 Hr C	100737	-	-	-	150,000.00	-	-	150,000.00	150,000.00	-	150,000.00	-	-	-	-

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments	Project Life to Date Actual
Activity Subtotal			-	-	-	150,000.00	-	-	150,000.00	150,000.00	-	150,000.00	-	-	-	-
Activity Total			611,566.00	-	-	1,711,878.00	-	-	2,323,444.00	2,323,444.00	-	2,323,444.00	130,740.83	59,490.10	190,230.93	3,450,641.27
Roads																
Bridges																
006538	Murgon-CherbourgRd-SawpitCkBridge-Gu	100215	70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	70,000.00	-	255.33	255.33	75,519.34
006540	Cushnie-HomecreekLoopRd-TimberBridge	100215	-	190,000.00	-	-	-	-	190,000.00	190,000.00	-	190,000.00	-	-	-	-
Activity Subtotal			70,000.00	190,000.00	-	-	-	-	260,000.00	260,000.00	-	260,000.00	-	255.33	255.33	7,195,978.71
KTP																
005284	Kingaroy-Transformation Project	100617	1,900,000.00	-	-	1,000,000.00	-	-	2,900,000.00	2,900,000.00	-	2,900,000.00	12,724.00	17,709.86	30,433.86	1,342,211.67
006211	KTP-Alford St (Youngman-GlendonSt) Wo	100709	-	-	-	-	-	-	-	-	-	-	76,884.33	67,567.42	144,451.75	1,882,520.58
006212	KTP-Alford St (GlendonSt-KingaroySt)Wor	100709	-	-	-	-	-	-	-	-	-	-	371,014.43	229,393.97	600,408.40	3,328,339.42
006213	KTP-Kingaroy St(AlfordSt-HalySt)Works	100709	-	-	-	-	-	-	-	-	-	-	296,749.80	102,124.84	398,874.64	1,240,798.53
006214	KTP-Haly St(KingaroySt-GlendonSt)Works	100709	-	-	-	-	-	-	-	-	-	-	237,137.82	231,142.77	468,280.59	1,299,651.68
006215	KTP-Haly St(GlendonSt-YoungmanSt)Wor	100709	-	-	-	-	-	-	-	-	-	-	368,367.80	150,846.64	519,214.44	1,353,364.09
006216	KTP-Glendon St(AlfordSt-HalySt)Works	100709	-	-	-	-	-	-	-	-	-	-	281,855.23	619,989.29	901,854.52	1,244,854.97
006229	KTP - Program Management	100709	-	-	-	-	-	-	-	-	-	-	-	753.02	753.02	113,053.35
Activity Subtotal			1,900,000.00	-	-	1,000,000.00	-	-	2,900,000.00	2,900,000.00	-	2,900,000.00	1,644,733.41	1,419,537.81	3,064,271.22	11,804,794.29
Grav Resheet																
006667	South East Nanango-Hamilton Rd-GR	100215	202,748.57	-	-	-	-	-	202,748.57	202,748.57	-	202,748.57	-	2,290.25	2,290.25	2,290.25
006668	Durong-McLean Rd-GR	100215	158,301.00	-	-	-	-	-	158,301.00	158,301.00	-	158,301.00	-	2,290.24	2,290.24	2,290.24
006669	East Nanango-Mt Stanley Rd-GR	100215	184,476.60	-	-	-	-	-	184,476.60	184,476.60	-	184,476.60	-	2,290.25	2,290.25	2,290.25
006670	South East Nanango-Muir Dr-GR	100215	36,388.12	-	-	-	-	-	36,388.12	36,388.12	-	36,388.12	-	2,290.24	2,290.24	2,290.24
006671	Wooroolin-Rackemans Rd-GR	100215	190,384.74	-	-	-	-	-	190,384.74	190,384.74	-	190,384.74	-	2,290.25	2,290.25	2,290.25
006672	Cushnie-Railys Rd-GR	100215	151,376.23	-	-	-	-	-	151,376.23	151,376.23	-	151,376.23	-	2,290.24	2,290.24	2,290.24
006683	Murgon-Hetheringtons Rd-SR	100215	79,410.38	-	-	-	-	-	79,410.38	79,410.38	-	79,410.38	-	2,290.25	2,290.25	2,290.25
006684	Boobie-Hillsdale Rd-SR	100215	117,626.38	-	-	-	-	-	117,626.38	117,626.38	-	117,626.38	909.09	2,290.28	3,199.37	2,290.28
Activity Subtotal			1,120,712.02	-	-	-	-	-	1,120,712.02	1,120,712.02	-	1,120,712.02	909.09	18,322.00	19,231.09	14,250,926.60
Pavement Rehab																
005479	Niagara Road (Wind Farm)	100215	-	-	-	-	-	-	-	-	-	-	60,137.41	-	60,137.41	5,811,094.33
006184	Kingaroy-Pavement Rehabilitation	100215	-	-	-	-	-	-	-	-	-	-	4,829.31	39,346.50	44,175.81	101,736.75
006188	Kingaroy-Wondai-BunyaHwyMedianUpgr	100215	-	800,000.00	-	-	-	-	800,000.00	800,000.00	-	800,000.00	-	-	-	166,991.96
006549	Wooroolin-WeckersRd-Pavement Rehab	100215	-	-	-	-	-	-	-	-	-	-	-	90,033.78	90,033.78	248,950.07
006543	Merwood-ElbowRd-Pavement Rehab	100215	-	-	-	-	-	-	-	-	-	-	29,400.00	103,268.08	132,668.08	128,656.36
006553	LRCl-Wondai Industrial Estate-Rehab	100723	-	-	-	-	-	-	-	-	-	-	7,206.85	33,806.77	41,013.62	1,077,322.72
006557	TIDS-Memberambi-MemBarkerCreekRd-N	100726	-	-	-	-	-	-	-	-	-	-	3,483.85	1,066.63	4,550.48	748,907.08
006558	TIDS-Kingaroy-OliverBondSt-CarparkUpgr	100726	-	-	-	-	-	-	-	-	-	-	-	3,702.13	3,702.13	332,959.22
006568	TIDS-Brooklands-KumbiaRdWidenOver	100726	-	-	-	-	-	-	-	-	-	-	-	130.54	130.54	354,349.65
006616	LRCl-Phase3-George Street Carpark	100723	-	-	825,000.00	-	-	-	825,000.00	825,000.00	-	825,000.00	81,380.93	60,478.77	141,859.70	77,705.56
006673	TIDS-Moffdale SS-Disabled Access	100218	25,000.00	-	-	25,000.00	-	-	50,000.00	50,000.00	-	50,000.00	-	-	-	-
006674	TIDS-Cornvale-Corndale Rd-Widening	100218	794,933.00	-	-	794,933.00	-	-	1,589,866.00	1,589,866.00	-	1,589,866.00	-	-	-	-
006675	TIDS-Nanango CBD-Disabled Parking Bay	100220	40,000.00	-	-	40,000.00	-	-	80,000.00	80,000.00	-	80,000.00	-	-	-	-
006676	Murgon-Gore St-Pavement Rehab	100215	252,000.00	-	-	-	-	-	252,000.00	252,000.00	-	252,000.00	909.10	12,325.27	13,234.37	12,325.27
006677	Kawi-Kawi-Hivesville Rd-Pavement Rehab	100215	412,500.00	-	-	-	-	-	412,500.00	412,500.00	-	412,500.00	4,330.00	-	4,330.00	-
006678	Byee-Silverleaf Rd-Pavement Rehab	100215	221,875.00	-	-	-	-	-	221,875.00	221,875.00	-	221,875.00	-	-	-	-
006679	Byee-Campbells Rd-Pavment Rehab	100215	267,187.50	-	-	-	-	-	267,187.50	267,187.50	-	267,187.50	-	-	-	-
006680	Cushnie-Fairdale Rd-Pavment Rehab	100215	352,500.00	-	-	-	-	-	352,500.00	352,500.00	-	352,500.00	-	-	-	-
006681	Kingaroy-River Rd-Pavement Rehab	100215	200,000.00	-	-	-	-	-	200,000.00	200,000.00	-	200,000.00	4,330.00	-	4,330.00	-
Activity Subtotal			2,565,995.50	800,000.00	-	1,684,933.00	-	-	5,050,928.50	5,050,928.50	-	5,050,928.50	196,007.45	344,158.47	540,165.92	18,704,686.87
Footpaths & Cycleway																
006107	Blackbutt CBD Footpath	100727	-	-	-	-	-	-	-	-	-	-	-	-	-	125,906.51
006541	STIP-WondaiStateSchool-Footpath	100725	-	-	-	-	-	-	-	-	-	-	-	3,076.79	3,076.79	82,660.17
006542	STIP-St Marys-KentSt-Footpath	100725	-	-	-	-	-	-	-	-	-	-	1,000.00	-	1,000.00	98,063.14
006543	STIP-KingaroyStateHighSchool-Footpath	100725	-	-	-	-	-	-	-	-	-	-	-	1,473.19	1,473.19	78,192.72
006567	LRCl-Blackbutt CBD Footpath	100723	-	-	-	-	-	-	-	-	-	-	227,569.93	510,941.20	738,511.13	1,457,062.92
006737	TIDS-Nanango-Alfred Street-Footpath	100218	55,000.00	-	-	55,000.00	-	-	110,000.00	110,000.00	-	110,000.00	-	-	-	-
006738	Kingaroy-King St-Footpath	100215	92,856.00	-	-	-	-	-	92,856.00	92,856.00	-	92,856.00	-	-	-	-
006739	Nanango-Drayton St-Footpath	100215	53,170.00	-	-	-	-	-	53,170.00	53,170.00	-	53,170.00	-	-	-	-
006740	W4Q4-Kumbia CBD Upgrade-Footpath	100755	-	-	-	300,000.00	-	-	300,000.00	300,000.00	-	300,000.00	12,641.00	2,720.00	15,361.00	2,720.00
Activity Subtotal			201,026.00	-	-	355,000.00	-	-	556,026.00	556,026.00	-	556,026.00	241,210.93	518,211.18	759,422.11	6,272,876.00
Bitumen Resealing																
006685	RTR-Kingaroy-West St-Reseal	100221	-	-	-	69,979.00	-	-	69,979.00	69,979.00	-	69,979.00	6,324.31	7,356.88	13,681.19	7,356.88
006686	RTR-Kingaroy-George St-Reseal	100221	-	-	-	120,000.00	-	-	120,000.00	120,000.00	-	120,000.00	6,324.31	8,976.82	15,301.13	8,976.82
006687	RTR-Nanango-Burnett Hwy-Reseal	100221	-	-	-	12,000.00	-	-	12,000.00	12,000.00	-	12,000.00	6,324.31	7,356.88	13,681.19	7,356.88
006688	RTR-Hivesville-Keleher St-Reseal	100221	-	-	-	2,217.60	-	-	2,217.60	2,217.60	-	2,217.60	6,324.31	8,170.51	14,494.82	8,170.51
006689	RTR-Kumbia-Kumbia Mimmore Rd-Reseal	100221	-	-	-	104,146.00	-	-	104,146.00	104,146.00	-	104,146.00	6,324.31	5,730.39	12,054.70	5,730.39
006690	RTR-Wattlecamp-Wattlecamp Rd-Reseal	100221	-	-	-	21,385.00	-	-	21,385.00	21,385.00	-	21,385.00	6,324.30	1,680.48	8,004.78	1,680.48
006691	RTR-Wooroondeen-Webbers Bridge Rd-Re	100221	-	-	-	32,760.00	-	-	32,760.00	32,760.00	-	32,760.00	6,324.31	2,792.85	9,117.16	2,792.85
006692	RTR-Nanango-McGinley Rd-Reseal	100221	-	-	-	24,080.00	-	-	24,080.00	24,080.00	-	24,080.00	6,324.31	870.51	7,194.82	870.51
006694	RTR-Ellesmere-Pauls Parade-Reseal	100221	-	-	-	35,000.00	-	-	35,000.00	35,000.00	-	35,000.00	6,324.31	870.51	7,194.82	870.51
006695	RTR-Cloyna-Bicks Rd-Reseal	100221	-	-	-	103,600.00	-	-	103,600.00	103,600.00	-	103,600.00	6,324.31	870.51	7,194.82	870.51
006696	RTR-Murgon-Borcherts Hill Rd-Reseal	100221	-	-	-	37,520.00	-	-	37,520.00	37,520.00	-	37,520.00	6,324.31	870.51	7,194.82	870.51
006697	RTR-Murgon-Braithwaite Rd-Reseal	100221	-	-	-	19,880.00	-	-	19,880.00	19,880.00	-					

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006701	RTR-Crawford-Crawford Rd-Reseal	100221	-	-	-	6,160.00	-	-	6,160.00	6,160.00	-	6,160.00	6,324.31	870.51	7,194.82	870.51
006702	RTR-Crownthorpe-Crownthorpe Rd-Reseal	100221	-	-	-	43,120.00	-	-	43,120.00	43,120.00	-	43,120.00	6,324.30	870.50	7,194.80	870.50
006703	RTR-Merwood-Elbow Rd-Reseal	100221	-	-	-	101,120.00	-	-	101,120.00	101,120.00	-	101,120.00	6,324.31	2,495.50	8,819.81	2,495.50
006704	RTR-Chelmsford-Flats Rd-Reseal	100221	-	-	-	20,020.00	-	-	20,020.00	20,020.00	-	20,020.00	6,324.31	870.51	7,194.82	870.51
006705	RTR-Manynung-Hetheringtons Rd-Reseal	100221	-	-	-	53,200.00	-	-	53,200.00	53,200.00	-	53,200.00	6,324.31	870.51	7,194.82	870.51
006706	RTR-Nanango-Hicken Way-Reseal	100221	-	-	-	62,570.00	-	-	62,570.00	62,570.00	-	62,570.00	6,324.31	870.51	7,194.82	870.51
006707	RTR-Ironpot-Jaral Rd-Reseal	100221	-	-	-	182,840.00	-	-	182,840.00	182,840.00	-	182,840.00	6,324.31	870.51	7,194.82	870.51
006708	RTR-Johnstown-Johnstown Rd-Reseal	100221	-	-	-	58,800.00	-	-	58,800.00	58,800.00	-	58,800.00	6,324.31	870.51	7,194.82	870.51
006709	RTR-Kaw Kawi-Kaw Kawi Rd-Reseal	100221	-	-	-	98,012.00	-	-	98,012.00	98,012.00	-	98,012.00	6,324.31	870.51	7,194.82	870.51
006710	RTR-Tablelands-Pringles Hill Rd-Reseal	100221	-	-	-	71,540.00	-	-	71,540.00	71,540.00	-	71,540.00	6,324.31	870.51	7,194.82	870.51
006711	RTR-Kingaroy-Taylor Rd-Reseal	100221	-	-	-	32,305.00	-	-	32,305.00	32,305.00	-	32,305.00	6,324.31	870.51	7,194.82	870.51
006712	RTR-Haly Creek-Stuart Valley Dr-Reseal	100221	-	-	-	84,770.00	-	-	84,770.00	84,770.00	-	84,770.00	-	-	-	-
006713	RTR-Wooroonden-Webbers Bridge Rd-Re	100221	-	-	-	7,434.00	-	-	7,434.00	7,434.00	-	7,434.00	12,648.61	1,741.01	14,389.62	1,741.01
006714	RTR-Silverleaf-Campbells Rd-Reseal	100221	62,434.60	-	-	37,305.40	-	-	99,740.00	99,740.00	-	99,740.00	10,654.35	870.75	11,525.10	870.75
006715	LRCl-Nanango-Drayton St-Reseal	100723	-	-	-	29,400.00	-	-	29,400.00	29,400.00	-	29,400.00	-	225.45	225.45	225.45
006716	LRCl-Wondai-Edward St-Reseal	100723	-	-	-	68,530.00	-	-	68,530.00	68,530.00	-	68,530.00	-	-	-	-
006717	LRCl-Kingaroy-First Ave-Reseal	100723	101,534.88	-	-	233,573.00	-	-	335,107.88	335,107.88	-	335,107.88	-	3,721.99	3,721.99	3,721.99
006718	LRCl-Murgon-Gore St-Reseal	100723	-	-	-	71,820.00	-	-	71,820.00	71,820.00	-	71,820.00	4,330.00	-	4,330.00	-
006719	LRCl-Kingaroy-Haly St-Reseal	100723	-	-	-	123,200.00	-	-	123,200.00	123,200.00	-	123,200.00	-	-	-	-
006720	LRCl-Blackbutt-Hart St-Reseal	100723	-	-	-	73,500.00	-	-	73,500.00	73,500.00	-	73,500.00	-	-	-	-
006721	LRCl-Kingaroy-River Rd-Reseal	100723	-	-	-	194,610.00	-	-	194,610.00	194,610.00	-	194,610.00	-	-	-	-
006722	LRCl-Runnymede-Runnymede Rd-Reseal	100723	-	-	-	217,980.00	-	-	217,980.00	217,980.00	-	217,980.00	-	732.73	732.73	732.73
006723	LRCl-Byee-Silverleaf Rd-Reseal	100723	-	-	-	169,380.00	-	-	169,380.00	169,380.00	-	169,380.00	4,330.00	-	4,330.00	-
006724	LRCl-Brooklands-Nanango Brooklands Rd	100723	-	-	-	123,060.00	-	-	123,060.00	123,060.00	-	123,060.00	-	-	-	-
006725	LRCl-Tarameo-Old Esk Rd-Reseal	100723	-	-	-	140,480.00	-	-	140,480.00	140,480.00	-	140,480.00	-	-	-	-
006726	LRCl-Nanango-Appin St West-Reseal	100723	-	-	-	95,200.00	-	-	95,200.00	95,200.00	-	95,200.00	4,330.00	-	4,330.00	-
006727	LRCl-Tingora-Tingora Chelmsford Rd-R	100723	-	-	-	623,197.00	-	-	623,197.00	623,197.00	-	623,197.00	-	-	-	-
006728	TIDS-Fairdale-Fairdale Rd-Reseal	100218	112,992.00	-	-	112,992.00	-	-	225,984.00	225,984.00	-	225,984.00	4,330.00	-	4,330.00	-
006729	TIDS-Glenrock-Glenrock Rd-Reseal	100218	40,832.00	-	-	6,088.00	-	-	46,920.00	46,920.00	-	46,920.00	-	-	-	-
006730	TIDS-Sunnynook-Headings Rd-Reseal	100218	21,175.00	-	-	21,175.00	-	-	42,350.00	42,350.00	-	42,350.00	-	-	-	-
006731	TIDS-Tablelands-Reifs Rd-Reseal	100218	102,400.00	-	-	102,400.00	-	-	204,800.00	204,800.00	-	204,800.00	-	-	-	-
Activity Subtotal			441,368.48	-	-	3,886,604.00	-	-	4,327,972.48	4,327,972.48	-	4,327,972.48	205,055.00	67,521.41	272,576.41	14,234,140.54
General																
006552	Advanced Design-Forward Programme De	100215	-	-	-	-	-	-	-	-	-	-	3,030.46	20,366.90	23,397.36	178,231.27
006556	Blackspot-Glendon/Markwell-St-SafetyUpgr	100526	-	-	-	-	-	-	-	-	-	-	7,720.91	6,629.46	14,350.37	380,183.32
006582	Advanced Design-Forward Works Design	100215	250,000.00	-	-	-	-	-	250,000.00	250,000.00	-	250,000.00	-	-	-	-
006732	Glan Devon-Laingans Rd-DustSuppression	100215	70,500.00	-	-	-	-	-	70,500.00	70,500.00	-	70,500.00	-	-	-	-
006733	Kingaroy-Birt Rd-Dust Suppression Trial	100215	200,000.00	-	-	-	-	-	200,000.00	200,000.00	-	200,000.00	-	-	-	-
006734	Blackbutt CBD Linkage	100215	200,000.00	-	-	-	-	-	200,000.00	200,000.00	-	200,000.00	9,320.00	305.07	9,625.07	305.07
006735	Kingaroy-Leopard Court-Drainage	100215	35,000.00	-	-	-	-	-	35,000.00	35,000.00	-	35,000.00	-	-	-	-
006736	Flood Damage - Betterment	100215	2,000,000.00	-	-	-	-	-	2,000,000.00	2,000,000.00	-	2,000,000.00	-	-	-	-
Activity Subtotal			2,755,500.00	-	-	-	-	-	2,755,500.00	2,755,500.00	-	2,755,500.00	20,071.37	27,301.43	47,372.80	1,490,890.68
Urban Drainage																
006537	Murgon-Palmer St East-K&C Replacemr	100215	-	-	-	-	-	-	-	-	-	-	-	3,692.71	3,692.71	34,476.32
006741	Kingaroy-Moonya St-Drainage	100215	148,500.00	-	-	-	-	-	148,500.00	148,500.00	-	148,500.00	-	-	-	-
006742	Nanango-Chester St-Drainage	100215	68,850.00	-	-	-	-	-	68,850.00	68,850.00	-	68,850.00	-	-	-	-
Activity Subtotal			217,350.00	-	-	-	-	-	217,350.00	217,350.00	-	217,350.00	-	3,692.71	3,692.71	1,729,567.16
Activity Total			9,271,952.00	990,000.00	-	6,926,537.00	-	-	17,188,489.00	17,188,489.00	-	17,188,489.00	2,307,987.25	2,399,000.34	4,706,987.59	75,683,860.85
Water Services																
KTP																
006046	KTP-Alford St (Youngman-GlendonSt)-W	100710	-	-	-	-	-	-	-	-	-	-	-	-	-	116,712.64
006048	KTP - Kingaroy (Alford - Haly St) WMR	100710	-	-	-	-	-	-	-	-	-	-	2,500.00	-	2,500.00	172,076.17
006051	KTP-Glendon St (Alford to Haly St)-WMR	100710	-	-	-	-	-	-	-	-	-	-	-	1,160.30	1,160.30	61,997.64
Activity Subtotal			-	-	-	-	-	-	-	-	-	-	2,500.00	1,160.30	3,660.30	1,093,596.59
Water - General Oper																
006503	S1 & S2 - PC, SCADA & Telemetry WATEF	100225	175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	175,000.00	19,839.82	-	19,839.82	146,804.10
006791	Water Meter replacement 22/23	100225	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-	-	-	-
Activity Subtotal			275,000.00	-	-	-	-	-	275,000.00	275,000.00	-	275,000.00	19,839.82	-	19,839.82	3,147,014.43
Water - Blackbutt																
006782	Blackbutt WTP Irrigation Process Cntrl	100226	28,000.00	-	-	-	-	-	28,000.00	28,000.00	-	28,000.00	-	-	-	-
006788	Blackbutt HL PS Switchboard renewal +	100226	175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	175,000.00	-	-	-	-
Activity Subtotal			203,000.00	-	-	-	-	-	203,000.00	203,000.00	-	203,000.00	-	-	-	325,848.92
Water - Kingaroy																
005547	Gordonbrook WTP - Post Con Contract W	100227	-	-	-	-	-	-	-	-	-	-	58,660.61	45,314.91	103,975.52	621,111.83
006060	Gordonbrook Dam AFC Design Works	100227	-	-	-	-	-	-	-	-	-	-	-	460.00	48,489.30	48,489.30
006506	KWS-Gordonbrook Dam PSA Renewals	100227	-	-	-	-	-	-	-	-	-	-	9,538.75	-	9,538.75	62,232.95
006516	Gordonbrook Off Stream Storage Design	100227	-	200,000.00	-	-	-	-	200,000.00	200,000.00	-	200,000.00	14,422.72	2.96	14,425.68	44,690.40
006517	Water Meter Replacement Program - 21/2	100225	-	30,000.00	-	-	-	-	30,000.00	30,000.00	-	30,000.00	-	7,562.84	7,562.84	74,042.82
006566	Gordonbrook Dam Emergency Repairs 20	100227	-	-	-	-	-	-	-	-	-	-	35,845.00	-	35,845.00	7,295.00
006596	Gordonbrook Hydrological Modelling	100227	-	100,000.00	-	-	-	-	100,000.00	100,000.00	-	100,000.00	59,580.00	17,840.00	77,420.00	31,680.00
006783	Gordonbrook Dam Spillway AFC D&C	100227	800,000.00	-	-	-	-	-	800,000.00	800,000.00	-	800,000.00	-	-	-	-
006784	Gordonbrook Dam Survey for Dredging	100227	266,000.00	-	-	-	-	-	266,000.00	266,000.00	-	266,000.00	-	-	-	-
006787	Kingaroy Water Security Trunk Infra Upgr	100227	-	-	-	250,000.00	-	-	250,000.00	250,000.00	-	250,000.00	-	-	-	-

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments	Project Life to Date Actual
Activity Subtotal			1,066,000.00	330,000.00	-	250,000.00	-	-	1,646,000.00	1,646,000.00	-	1,646,000.00	178,507.08	70,720.71	249,227.79	20,045,688.23
Water - Nanango																
006604	Watermain Replacement Birdie St Nanango	100230	-	-	-	-	-	-	-	-	-	-	78.84	22,553.98	22,632.82	77,229.73
006605	Watermain Replacement Eagle St Nanango	100230	-	-	-	-	-	-	-	-	-	-	811.57	33,814.65	34,626.22	78,158.29
006657	WMR Dalby St Nanango (Gipps-ChesterSt)	100230	70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	70,000.00	-	2,037.91	2,037.91	2,037.91
006785	Nanango WTP & Bores A, B, C, etc	100230	490,000.00	-	-	-	-	-	490,000.00	490,000.00	-	490,000.00	-	-	-	-
Activity Subtotal			560,000.00	-	-	-	-	-	560,000.00	560,000.00	-	560,000.00	890.41	58,406.54	59,296.95	2,180,864.92
Water - Proston																
006055	Proston-SCADA Platform Update	100231	-	-	-	-	-	-	-	-	-	-	4,369.32	-	4,369.32	209,023.73
006658	WMR Blake St, Proston (Drake-RodneySt)	100231	105,000.00	-	-	-	-	-	105,000.00	105,000.00	-	105,000.00	-	-	-	-
Activity Subtotal			105,000.00	-	-	-	-	-	105,000.00	105,000.00	-	105,000.00	4,369.32	-	4,369.32	812,122.02
Water - Wondai																
006507	WWS-Raw Water PS SB	100233	-	199,866.00	-	-	-	-	199,866.00	199,866.00	-	199,866.00	194,138.48	26,313.65	220,452.13	26,447.78
006659	WMR Mackenzie St, Wondai (Osborne-Enr)	100233	211,400.00	-	-	-	-	-	211,400.00	211,400.00	-	211,400.00	-	-	-	-
006660	WMR Mackenzie St, Wondai (Osborne-Scr)	100233	140,000.00	-	-	-	-	-	140,000.00	140,000.00	-	140,000.00	-	-	-	-
006661	WMR Cadell St, Wondai (Scott - Kent St)	100233	292,600.00	-	-	-	-	-	292,600.00	292,600.00	-	292,600.00	-	-	-	-
Activity Subtotal			644,000.00	199,866.00	-	-	-	-	843,866.00	843,866.00	-	843,866.00	194,138.48	26,313.65	220,452.13	1,768,930.86
Activity Total			2,853,000.00	529,866.00	-	250,000.00	-	-	3,632,866.00	3,632,866.00	-	3,632,866.00	400,245.11	156,601.20	556,846.31	29,374,065.97
Wastewater Services																
KTP																
006520	KTP - Recycled Water Line	100753	-	-	-	-	-	-	-	-	-	-	1,962.78	1,962.78	1,962.78	295,227.63
Activity Subtotal			-	-	-	-	-	-	-	-	-	-	1,962.78	1,962.78	1,962.78	295,227.63
Wastewater - General																
005826	Update Scada/Cyber Security	100275	-	-	-	-	-	-	-	-	-	-	6,919.00	-	6,919.00	152,713.00
006504	S1- PC, SCADA & Telemetry WASTEWATI	100275	-	-	-	-	-	-	-	-	-	-	12,555.00	-	12,555.00	161,623.43
006641	S2- PC, SCADA & Telemetry WASTEWATI	100275	175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	175,000.00	7,804.80	7,804.80	7,804.80	8,253.05
Activity Subtotal			175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	175,000.00	19,474.00	7,804.80	27,278.80	449,873.96
Wastewater - Kingaro																
006509	KWW-KWWTP PSA Renewals	100236	-	-	-	-	-	-	-	-	-	-	9,538.75	4,605.00	14,143.75	67,964.83
006512	KWW-River Rd SPS5 SB Renewal	100236	-	135,361.00	-	-	-	-	135,361.00	135,361.00	-	135,361.00	117,763.93	38,801.92	156,565.85	43,799.69
Activity Subtotal			-	135,361.00	-	-	-	-	135,361.00	135,361.00	-	135,361.00	127,302.68	43,406.92	170,709.60	28,149,596.19
Wastewater - Nanango																
006513	NWW-South St SPS6 Renewal	100238	-	170,339.00	-	-	-	-	170,339.00	170,339.00	-	170,339.00	127,089.93	37,492.23	164,582.16	42,153.23
006793	Nanango SPS2 Switchboard renewal, etc.	100238	210,000.00	-	-	-	-	-	210,000.00	210,000.00	-	210,000.00	-	-	-	-
006794	Nanango SPS3 Switchboard renewal, etc.	100238	140,000.00	-	-	-	-	-	140,000.00	140,000.00	-	140,000.00	-	-	-	-
006795	Nanango SPS5 Process Control/SCADA	100238	28,000.00	-	-	-	-	-	28,000.00	28,000.00	-	28,000.00	-	-	-	-
Activity Subtotal			378,000.00	170,339.00	-	-	-	-	548,339.00	548,339.00	-	548,339.00	127,089.93	37,492.23	164,582.16	2,816,298.04
CED - Proston																
006510	BDWW-WWTP1 SB Renewal	100239	-	210,000.00	-	-	-	-	210,000.00	210,000.00	-	210,000.00	198,717.85	22,820.63	221,538.48	22,820.63
006796	Proston CED Pump Station Replace & Rer	100239	210,000.00	-	-	-	-	-	210,000.00	210,000.00	-	210,000.00	-	-	-	-
Activity Subtotal			210,000.00	210,000.00	-	-	-	-	420,000.00	420,000.00	-	420,000.00	198,717.85	22,820.63	221,538.48	22,820.63
Wastewater - Wondai																
006514	WWW-Hodge St SPS5 SB	100240	-	175,000.00	-	-	-	-	175,000.00	175,000.00	-	175,000.00	113,036.43	38,651.11	151,687.54	43,340.11
Activity Subtotal			-	175,000.00	-	-	-	-	175,000.00	175,000.00	-	175,000.00	113,036.43	38,651.11	151,687.54	2,253,334.76
Activity Total			763,000.00	690,700.00	-	-	-	-	1,453,700.00	1,453,700.00	-	1,453,700.00	585,620.89	152,138.47	737,759.36	33,987,151.21
Waste																
Waste Management - R																
006607	New Maidenwell Transfer Station	100241	-	350,000.00	-	-	-	-	350,000.00	350,000.00	-	350,000.00	-	-	-	900.00
006780	Nanango Weighbridge & Transfer Station	100241	-	121,512.00	-	486,048.00	-	-	607,560.00	607,560.00	-	607,560.00	-	-	-	-
006781	Kerbside Recycling Wheelie Bins	100241	-	686,875.00	-	-	-	-	686,875.00	686,875.00	-	686,875.00	-	-	-	-
Activity Subtotal			-	1,158,387.00	-	486,048.00	-	-	1,644,435.00	1,644,435.00	-	1,644,435.00	-	-	-	1,064,981.85
Activity Total			-	1,158,387.00	-	486,048.00	-	-	1,644,435.00	1,644,435.00	-	1,644,435.00	-	-	-	1,064,981.85
Activity Total			17,044,018.00	5,418,953.00	-	10,159,463.00	-	-	32,622,434.00	32,622,434.00	-	32,622,434.00	7,277,120.30	3,590,690.02	10,867,810.32	157,847,743.37



South Burnett Regional Council
Monthly Financial Report
Interim September 2022



SOUTH BURNETT
REGIONAL COUNCIL

Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the original budget, at an organisational level, for the period ended 30 September 2022.

- Recurrent Revenue is currently sitting at 48% compared to the Original Budget and Recurrent Expenditure is sitting at 33%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of September 2022 was \$62.189m with \$34.632m of this currently classed as restricted cash.
- The ratios at the end of September are all within their respective targets apart from the Current Ratio. Although this can be seen as unfavourable, this is an expected occurrence early on in the financial year and these ratios will come back into target as the year progresses.
- Council's capital expenditure program is currently sitting at \$3.591m in actual expenditure which equates to approximately 11.01% of the total budget.
- Auditors were on site during September to perform their end of year testing and have signed off on the financial reports.
- The yearly Debt Service Payment (DSP) on Council's loans totalling \$4,526,849.15 was paid on the 15th September 2022.

Executive Summary

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1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 30 September 2022
25% of Year Complete

	2023	Original Budget	Proposed Budget	Variance
	\$	\$	\$	%
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	26,596,438	53,952,343	53,952,343	49%
Fees and Charges	1,313,519	4,964,355	5,000,290	26%
Rental Income	154,938	459,715	459,715	34%
Interest Received	328,494	540,500	1,240,500	61%
Sales Revenue	657,179	3,023,351	3,823,351	22%
Other Income	322,099	965,380	965,380	33%
Grants, Subsidies, Contributions and Donations	5,725,465	8,530,723	14,759,994	67%
	<u>35,098,131</u>	<u>72,436,367</u>	<u>80,201,573</u>	<u>48%</u>
Capital Revenue				
Grants, Subsidies, Contribution and Donations	772,034	10,159,463	10,769,259	8%
Total Income	<u>35,870,165</u>	<u>82,595,830</u>	<u>90,970,832</u>	<u>43%</u>
Expenses				
Recurrent Expenses				
Employee Benefits	6,859,712	25,511,103	26,339,769	27%
Materials and Services	12,133,662	25,685,031	32,413,473	47%
Finance Costs	473,171	1,804,207	1,821,207	26%
Depreciation and Amortisation	5,740,595	23,032,537	23,032,537	25%
	<u>25,207,140</u>	<u>76,032,878</u>	<u>83,606,986</u>	<u>33%</u>
Capital Expense				
	(44,364)	(400,000)	(400,000)	11%
Total Expense	<u>25,162,777</u>	<u>75,632,878</u>	<u>83,206,986</u>	<u>33%</u>
Net Result	<u>10,707,388</u>	<u>6,962,952</u>	<u>7,763,846</u>	
Net Operating Result	<u>9,890,991</u>	<u>(3,596,511)</u>	<u>(3,405,413)</u>	

2.1 Operating Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

	Total Revenue			Total Expenditure		
	Actual	Original Budget	%	Actual	Original Budget	%
Water	\$ 5,291,140	\$ 11,406,302	46%	\$ 2,398,076	\$ 11,258,537	21%
Wastewater	\$ 3,437,635	\$ 6,835,626	50%	\$ 1,310,566	\$ 5,597,993	23%
Waste	\$ 3,095,004	\$ 7,046,869	44%	\$ 1,462,862	\$ 6,665,334	22%
Plant and Fleet	\$ 10,961	\$ 195,000	6%	-\$ 68,168	-\$ 1,360,203	5%
Genops	\$ 23,263,392	\$ 46,952,570	50%	\$ 20,103,805	\$ 53,871,216	37%
Total	\$ 35,098,131	\$ 72,436,367	48%	\$ 25,207,140	\$ 76,032,878	33%

Revenue

- All revenue items are currently tracking above the target of 25% except for Plant and Fleet due to reductions of the fuel tax rebate for July, August and September. This will begin to increase now that the fuel excise reduction has ceased.
- Water, Wastewater, Waste & Genops have all been affected by timing in the levying of the 6 monthly rates which occurred in August.

Expenditure

- All departments apart from Genops are tracking at below target for the month.
- Expenditure for Fleet is tracking below target due to timing of yearly registration bills as well as timing in use of internal plant by departments for the month.
- Waste is below target for the month due to timing of monthly waste expenditure bills that have not been received.
- Genops is above target due to expenses incurred under the 2022 weather events and will be offset by grant income.

2.2 Revenue

2.2.1 Rates Levies and Charges

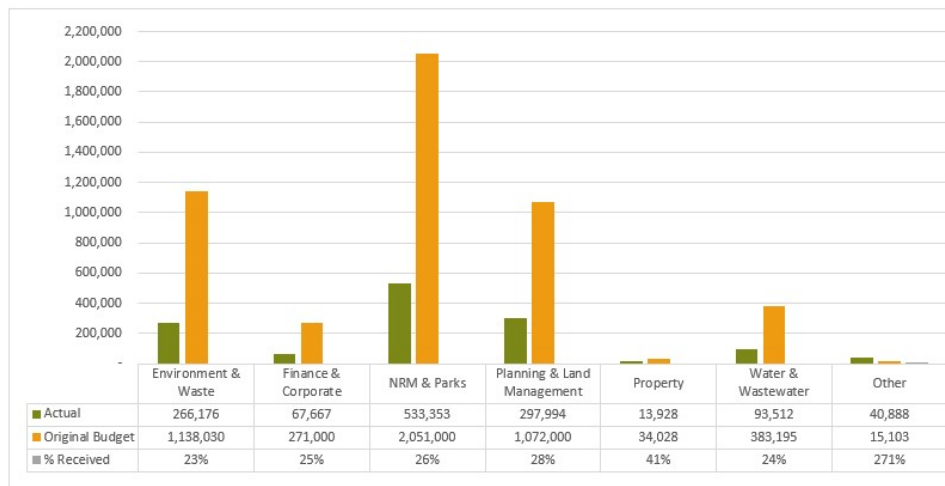
This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

<i>Rates or Charges</i>	<i>ACTUALS 2022/2023</i>	<i>ORIGINAL BUDGET 2022/2023</i>
General Rates	\$ 15,149,665	\$ 30,203,206
Quarry Special Charge	\$ 6,816	\$ -
Water Charges	\$ 5,209,917	\$ 11,045,884
Sewerage Charges	\$ 3,408,573	\$ 6,728,126
Waste Collection Charges	\$ 1,239,117	\$ 2,814,123
Community Rescue and Evacuation Levy	\$ 44,148	\$ 90,000
Waste Management Levy	\$ 1,540,639	\$ 3,071,004
Memerambi Estate Levies	-\$ 2,436	\$ -
Total	\$ 26,596,438	\$ 53,952,343

As at 30 September 2022, rates, levies and charges are tracking above target of 49%. This is due to the timing of the first 6 monthly rates levy processed in August.

2.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



As of 30 September 2022, fees and charges are tracking just above target at 26%. Main factors affecting the fees and charges figures are:

- Environment and Waste are currently lower than expected due to yearly animal registrations not yet processed and timing of monthly invoices for waste disposal.
- Finance is currently above target due to the number of rates searches completed during September.

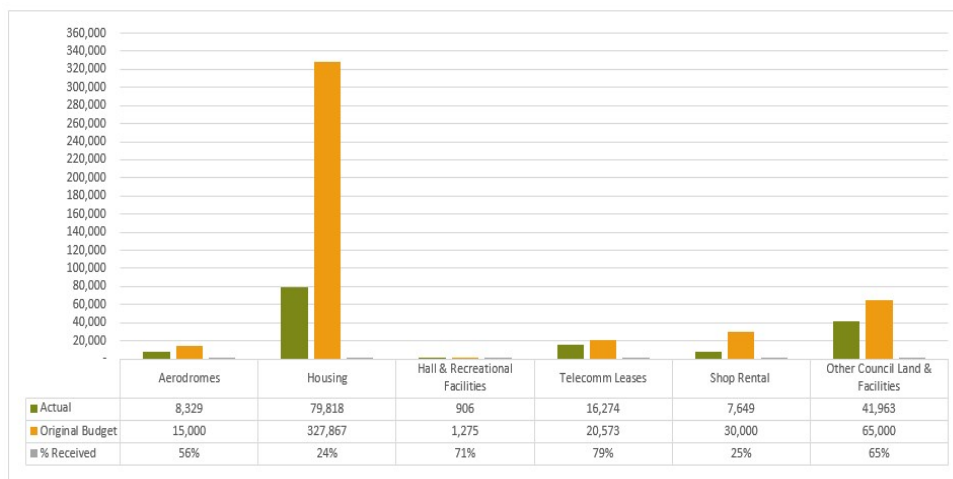
- NRM & Parks are above target due to timing in visitors at Boondooma Dam, timing in cemetery income and saleyard income.
- Planning and Land Management are above target due to planning and building applications.
- Properties is over budget due to increases in the hall hire and caravan park fees received so far this year.
- The Other category is over budget due to three developer applications that have been approved during August.

2.2.3 Rental Income

Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

As of 30 September 2022, rental income is tracking above target at 34% due to timing in annual rental of various facilities. Main factors affecting the rental income figures are:

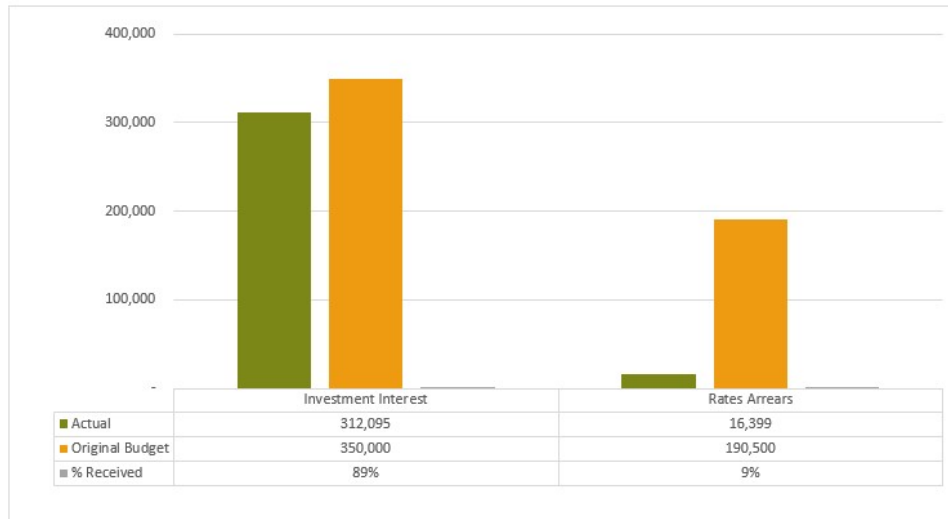
- Aerodrome and Telecomm annual leases have been issued.



2.2.4 Interest Received

Interest revenue includes interest on investments and rate arrears.

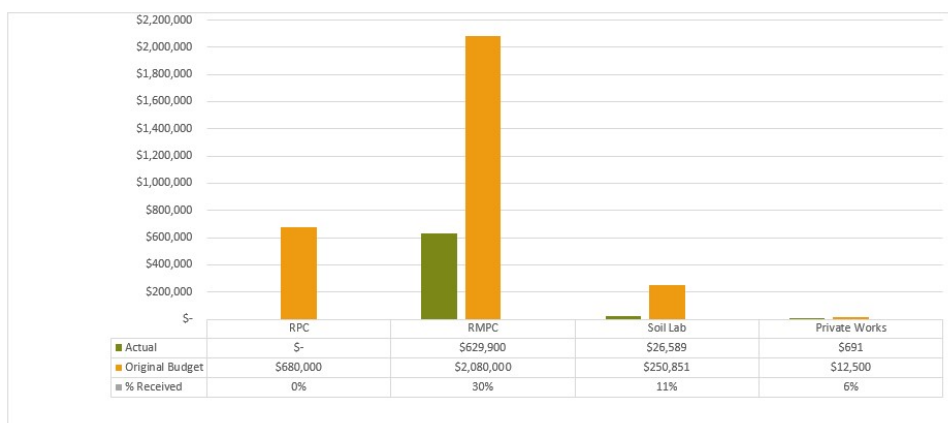
As of 30 September 2022, interest received is tracking target at 61% due to increasing interest rates. Investment interest has been increased in the 1st Quarter Budget to reflect the higher interest rates.



2.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory.

As of 30 September 2022, sales revenue is tracking below target at 22%. This is largely due to timing of when RPC and RMPC works for this financial year are scheduled to be performed. Council also has contracts with the Department of Main Roads (DTMR) under the RMPC program for works being completed on main roads due to the various weather events that have occurred. Contract asset adjustments have been made to the balance sheet for these DTMR weather event expenses until the funds have been received.



2.2.6 Other Income

Other income is sundry income derived from all other sources.

As of 30 September 2022, other income is tracking above target at 33%.

Income Stream	Actual	Original Budget	% Received
VIC Income	\$ 37,149	\$ 92,600	40%
Art Gallery Income	\$ -	\$ 500	0%
Irrigation Income	\$ -	\$ 30,000	0%
Fines	\$ 18,075	\$ 53,000	34%
Scrap Steel	\$ 112,926	\$ 110,000	103%
Library Sales	\$ 699	\$ 2,730	26%
Museum Sales	\$ 174	\$ -	0%
Agency Income	\$ 6,759	\$ 52,000	13%
Tourist Parks	\$ 53,947	\$ 280,000	19%
Legal Recovery	-\$ 7,252	\$ 80,000	-9%
Insurance Claims & Workcover	\$ 49,957	\$ 20,000	250%
Misc Other	\$ 49,665	\$ 244,550	20%
Total	\$ 322,099	\$ 965,380	33%

- VIC Income is above target due to increased sale of goods.
- Fines are above target due to processing of animal infringements during the year. There is a possibility that this value will decrease in the future if fines are sent to the State Penalties Enforcement Registry (SPERS) for collection.
- Scrap steel is picked up sporadically during the year and so has a timing factor.
- Legal recovery, insurance claims and Workcover income are raised and received sporadically during the year based on events and debt collection activities. Legal recovery is a negative due to reversal of some statement of claim fees.
- Irrigation Income is down due timing in any hay sales.
- Miscellaneous is under target due reduction in fuel tax credit available for claiming – this will continue to occur until the end September when the 22c fuel rebate reduction period has finished however fuel purchased with reduce excise must be claimed at the old rate.

2.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 30 September 2022, operating grants are tracking above target at 67% due to timing in when operational grants are received and spent. This includes funds received for the weather events which hasn't been budgeted for. This has been adjusted in the 1st Quarter Budget review.

2.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

As of 30 September 2022, capital grants are tracking below target at 8%. This income stream will be reviewed each month to consider contract asset and contract liability movements.

2.3 Expenditure

2.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 30 September 2022, employee benefits are tracking just above target at 27%. Long Service leave and annual leave paid is high due to staff finishing up employment with Council so far this year. Sick leave is also generally higher over the winter period. Staff wages has been impacted by flood recovery works which is offset by revenue.



2.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 30 September 2022, materials and services are tracking above target at 47%.

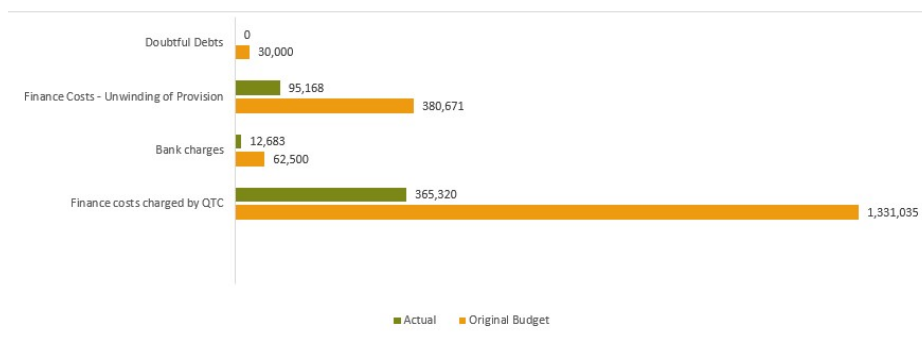
Description	Actual	Original Budget	% Spent
Donations	206,651	543,222	38%
Materials	6,877,032	18,260,338	38%
Services	5,191,505	9,059,147	57%
Internal Plant Charges	1,961,049	6,497,242	30%
Internal Plant Recoveries	- 2,102,576	- 8,674,918	24%
	12,133,662	25,685,031	

- Expenditure of \$6.5m associated with the various weather events – this has been offset by income and wasn't included in the original budget figures however has been adjusted as part of the 1st Quarter Budget review.
- There is a degree of timing for waste collection and water usage invoices as they have not yet been received.

2.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 30 September 2022, finance costs are tracking just above target at 26%.



2.3.4 Depreciation

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council's property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 30 September 2022, depreciation is on target at 25%. Now that the external audit has been signed off, asset records will be rolled into the new financial year and will have actual depreciation figures being generated from October.

Work in progress balances currently sitting in the balance sheet as at 30 September 2022 total \$21.403m and are listed below.

Asset Class	Work in Progress Balance
Buildings	2,035,864.76
Plant & Equip	60,489.17
Roads	15,397,377.02
Water	1,728,523.14
Wastewater	1,349,733.78
Fleet	663,921.92
Office	166,042.76
Waste	900.00
Land	-
	21,402,852.55

2.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of. A loss on asset disposal is recognised when a current asset is disposed of out of Council’s asset register before it is fully depreciated and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council’s accounts as a loss on disposal.

Capital expense is sitting at \$44k for the year.

- Total capital income for fleet items totals \$44k for the year.
- Council’s current loss on disposals is currently nil due to the hold on disposals being entered while the external audit was being completed.

Capital Expense	Actual	Original Budget
INCOME		
Fleet	- 44,364	- 400,000
DISPOSALS		
Roads	-	-
Fleet	-	-
Land	-	-
Buildings	-	-
Water	-	-
Wastewater	-	-
Miscellaneous	-	-
	- 44,364	- 400,000

3.0 Interim Statement of Financial Position (Balance Sheet)

Statement of Financial Position
as at 30 September 2022

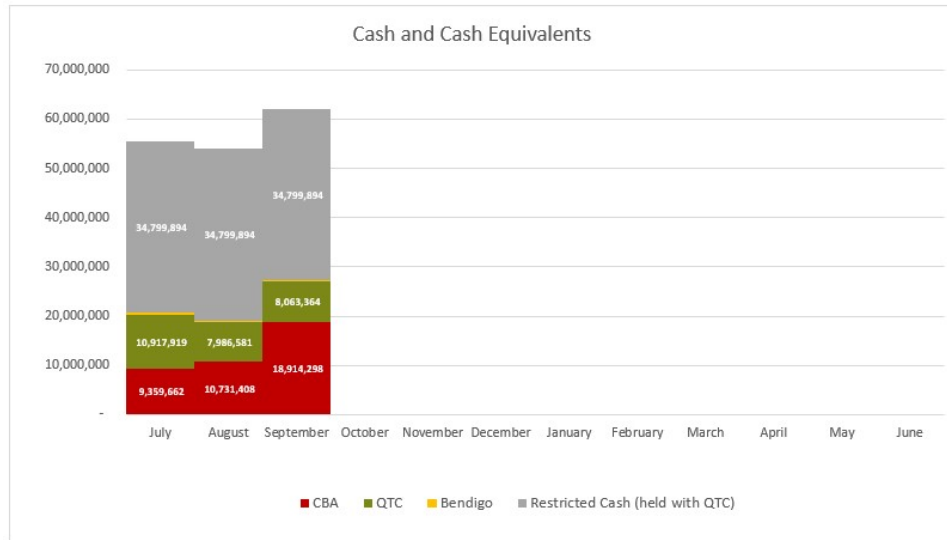
	2022 SEPTEMBER \$	Original Budget \$	Proposed Budget \$
Current Assets			
Cash and Cash Equivalents	62,189,081	54,194,868	48,592,457
Trade and Other Receivables	14,641,865	9,822,243	13,853,933
Inventories	913,399	791,043	794,215
Investments	-	-	-
Total Current Assets	77,744,345	64,808,154	63,240,605
Non-Current Assets			
Trade and Other Receivables	757,074	584,349	584,349
Property, Plant and Equipment	919,080,582	929,510,214	936,687,056
Right of Use Asset	698,685	806,831	667,707
Intangible Assets	6,256,536	6,250,568	6,250,568
Total Non-Current Assets	926,792,877	937,151,962	944,189,680
TOTAL ASSETS	1,004,537,222	1,001,960,116	1,007,430,285
Current Liabilities			
Trade and Other Payables	9,568,459	12,049,450	15,699,677
Borrowings	3,283,781	3,300,539	3,300,539
Lease Liabilities	19,002	22,881	19,580
Provisions	3,575,435	3,528,655	3,507,829
Other Liabilities	1,163,150	1,365,692	1,365,692
Total Current Liabilities	17,609,827	20,267,217	23,893,317
Non-Current Liabilities			
Trade and Other Payables	-	-	-
Borrowings	22,951,331	23,891,742	23,891,742
Lease Liabilities	709,226	823,767	686,345
Provisions	10,822,670	12,493,247	10,823,947
Other Liabilities	4,247,153	2,881,461	2,881,461
Total Non-Current Liabilities	38,730,380	40,090,217	38,283,495
TOTAL LIABILITIES	56,340,207	60,357,434	62,176,812
NET COMMUNITY ASSETS	948,197,015	941,602,682	945,253,473
Community Equity			
Retained Surplus/(Deficiency)	452,073,273	445,470,950	449,129,730
Asset Revaluation Surplus	496,123,742	496,131,732	496,123,743
TOTAL COMMUNITY EQUITY	948,197,015	941,602,682	945,253,473

3.1 Current Assets

3.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques received but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 30 September 2022, Council’s actual cash and cash equivalents balance was \$62,189,081. The below table shows the breakup of this balance sheet element (excluding cash drawers).

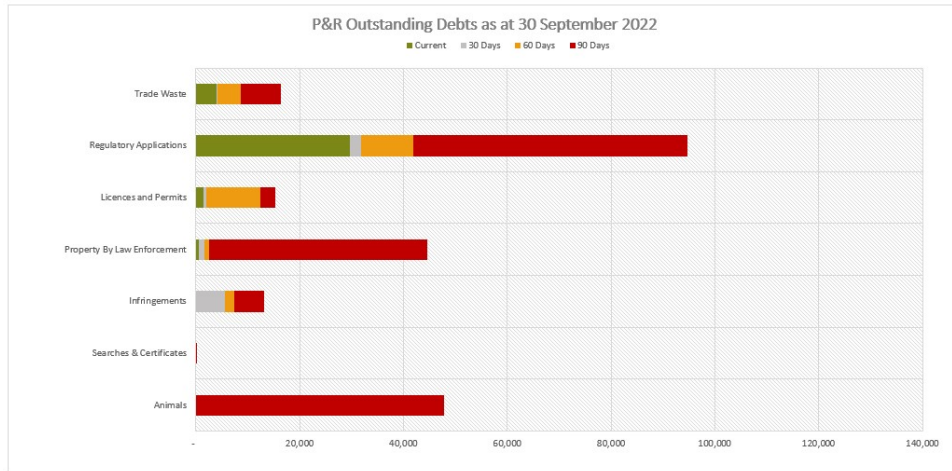


As at the 30 September 2022, the restricted cash balance was \$34.632m which has been updated to reflect the actual end of June 2022 calculated figures. No adjustments have been made for the month. Finance will start performing monthly movements for restricted cash from October onwards.

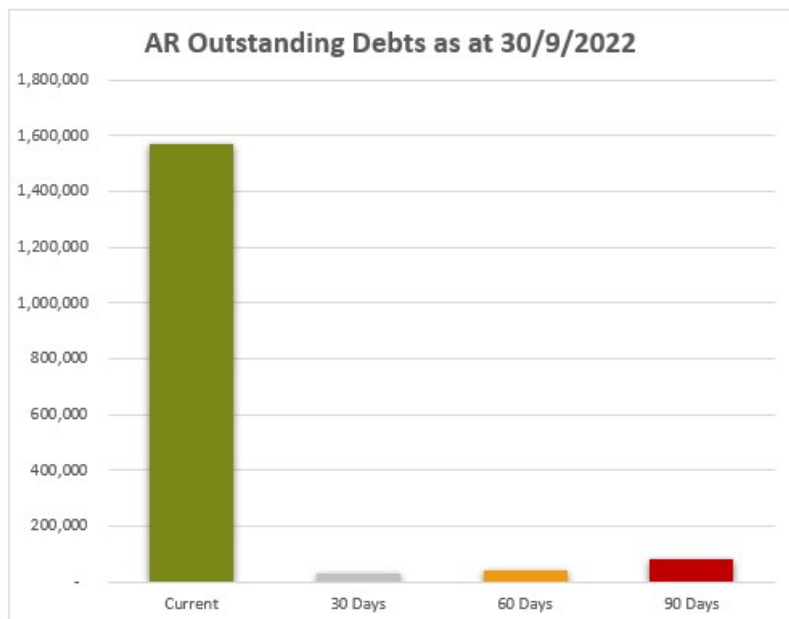
RESTRICTED CASH	Aug-22	Sep-22
Recurrent Expenditure	488,873	488,873
Future Capital Works		
Roads	3,565,096	3,565,096
Buildings	3,487,173	3,487,173
Waste	8,257,553	8,257,553
Land	25,322	25,322
Plant & ICT	7,185,154	7,185,154
Water	3,341,889	3,341,889
Wastewater	3,350,202	3,350,202
Unspent - Developer Contributions	4,556,587	4,556,587
Unspent - Loan Funds	374,100	374,100
Total	34,631,951	34,631,951

3.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



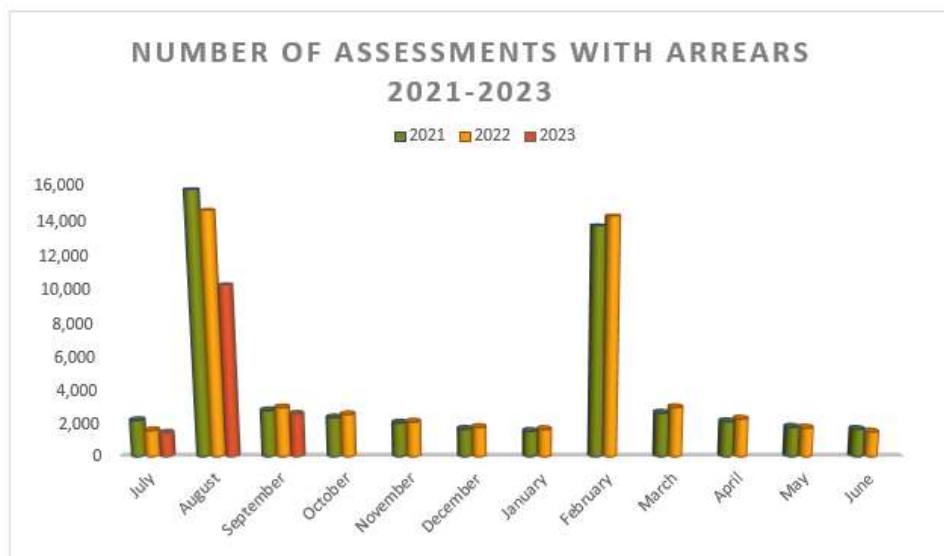
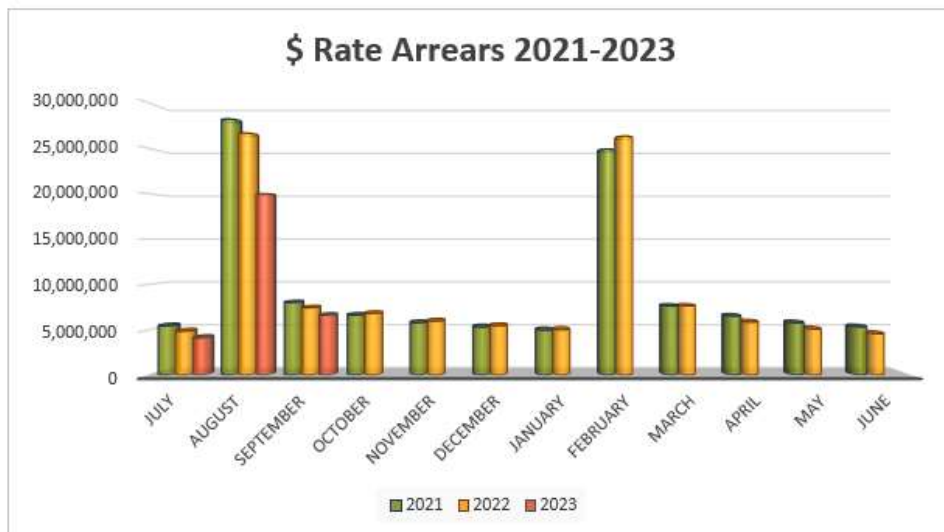
Out of the \$159k in Property and Rating (P&R) debts above that are overdue by 90 days or more, \$109k are being actively pursued by Council staff or determination on next steps are being looked into, \$42k can be recovered when properties are sold, and \$8k belong to developer contributions that will be finalised in the future.

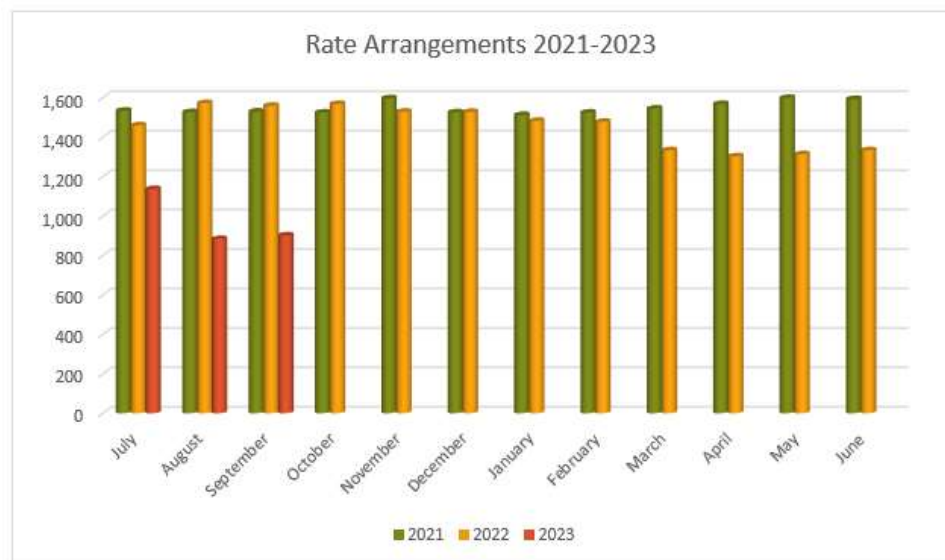
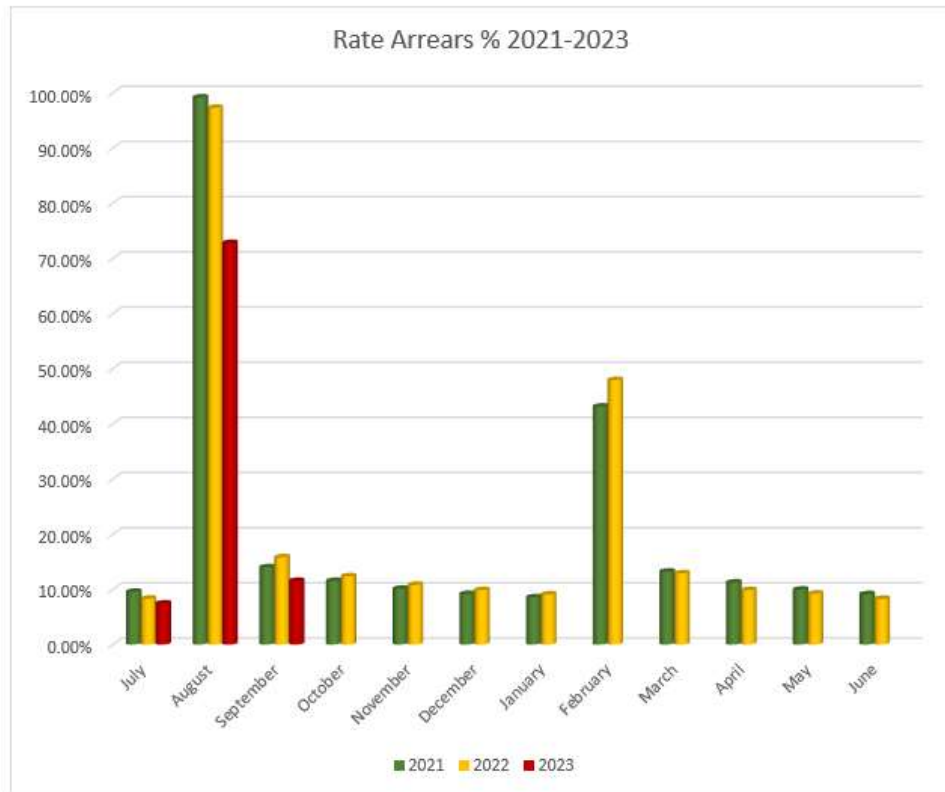


The AR outstanding debts 90+ days is currently \$81k which is 32% of total AR outstanding debts. This decreased by approximately \$400 from last month.

A total of 98% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council. The remaining 2% is being actively pursued by Council staff.

Rates in arrears as of 30 September 2022 is sitting at \$6.599m or 11.52% which is above the target arrears of 7%. There are currently 902 assessments with rate arrangements in place which accounts for 34.75% of the properties that are in arrears. The drop in rate arrangements from the prior year is largely due to finance cancelling a number of old rate arrangements during August that hadn't been adhered to.





3.1.3 Inventories

Inventories is made-up of Council stores and is valued at cost. Council is currently undertaking a project to reduce and minimise the number of inventories held.

3.2 Non-Current Assets

3.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges and loans to community organisations.

3.2.2 Property, Plant and Equipment

The total adopted capital budget is \$32.622m. Finance will be putting a report to Council during September to adopt the continued projects from the 21/22 year which haven't been fully completed and will roll into the 22/23 year.

Actual as of 30 September 2022 is \$3.591m, which is tracking below target at 11.01%. Committed costs of \$7.277m are also identified, however some of these costs relate to the continued projects which will be presented to Council for adoption as part of the 1st quarter review.

Capital breakdown is now a separate attachment to this document.

3.2.3 Right of Use Assets

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at Yallakool which is currently due to end in 2051.

3.2.4 Intangible Assets

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

3.3 Liabilities

3.3.1 Trade and other Payables

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as wages and salaries, annual leave, RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett).

Town of Business	Town of Business Description	July 2022 Purchases	August 2022 Purchases	September 2022 Purchases
LOCAL				
	Total Local	2,423,593.38	3,246,737.83	1,164,283.45
OUTSIDE SBRC				
	Dalby	0.00	1,980.00	0.00
	Neighbouring Council	116,987.61	392,791.38	442,859.99
	Other	2,183,244.70	3,559,043.16	2,219,011.86
	Yarraman	23,500.00	22,800.00	25,810.00
	Total Other	2,323,732.31	3,976,614.54	2,687,681.85
	% Local Purchases	51.05%	44.95%	30.23%

3.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 30 September 2022 was \$26,235,112 made up of borrowings in the following departments:

Department	Borrowings
NRM & Parks	\$ 394,951
Finance	\$ 472,975
Property	\$ 399,292
Economic Development	\$ 250,624
Environment & Waste	\$ 545,747
Infrastructure	\$ 9,143,892
Water & Wastewater	\$ 15,027,631
Total	\$ 26,235,112

3.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

3.3.4 Provisions

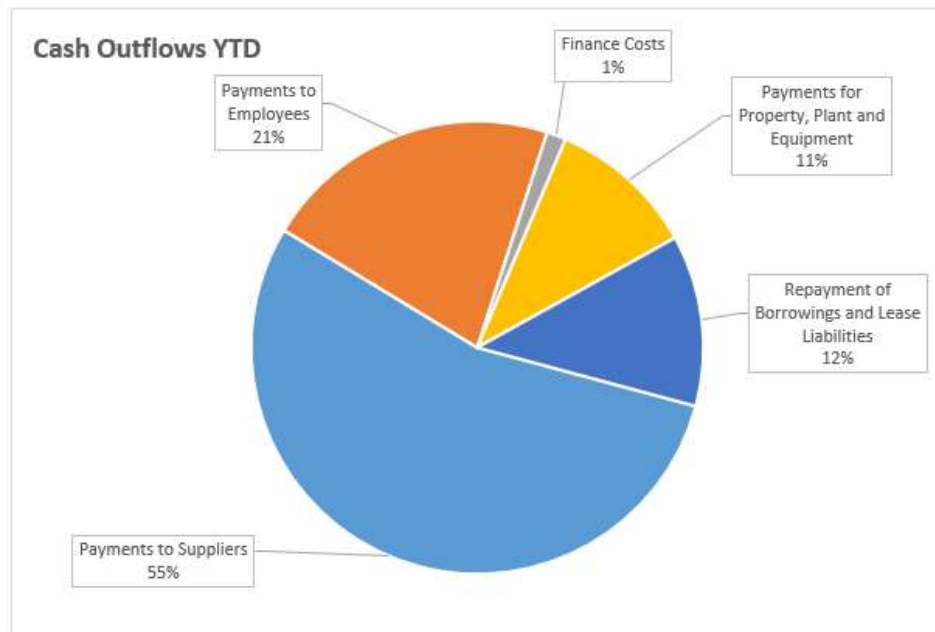
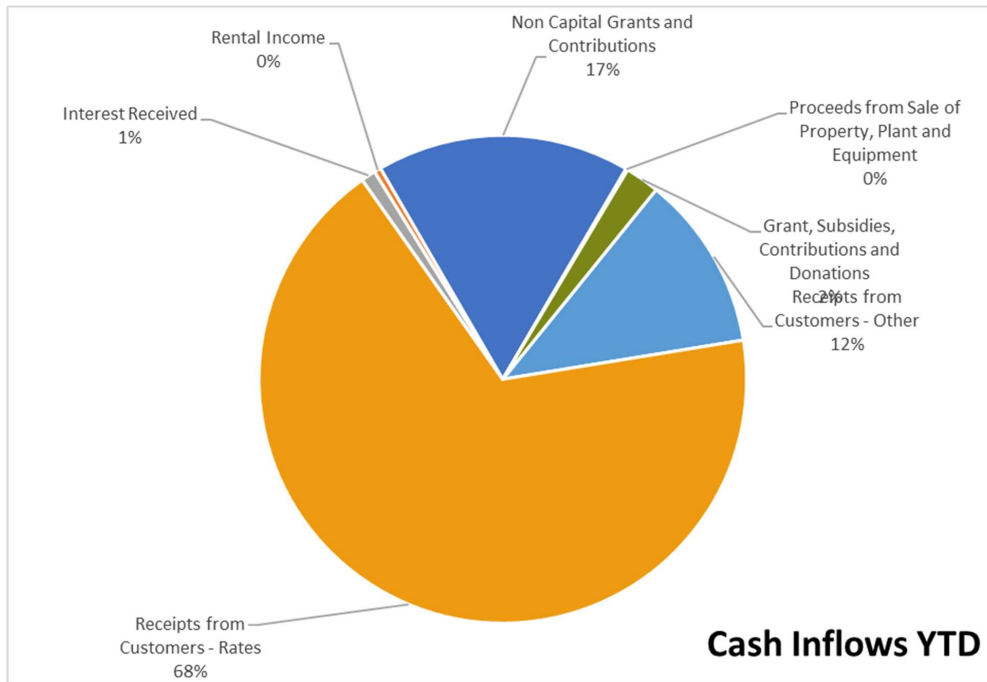
Provisions are made up of landfill and gravel pit expected restoration costs and employee long service leave. Provisions will be impacted by discount rates and end of year calculations.

3.3.5 Other Liabilities

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates. Council received an upfront payment in June 2022 to cover the next four financial years works of State Waste Levy.

4.0 Interim Cash Flow

Monthly Cashflow	July	Aug	Sept	YTD	Original Budget	YTD vs Original Budget %
Cash Flows from Operating Activities						
Receipts from Customers	\$5,789,537	\$1,530,896	\$19,741,566	\$27,061,999	\$64,374,944	42%
Payments to Suppliers and Employees	(\$12,438,230)	(\$5,871,671)	(\$7,679,099)	(\$25,989,000)	(\$55,366,488)	47%
	(\$6,648,693)	(\$4,340,774)	\$12,062,466	\$1,072,999	\$9,008,456	
Interest Received	\$88,627	\$129,741	\$110,126	\$328,494	\$540,500	61%
Rental Income	\$88,346	\$8,839	\$57,753	\$154,938	\$459,715	34%
Non Capital Grants and Contributions	\$62,645	\$4,463,338	\$1,199,482	\$5,725,465	\$8,530,723	67%
Finance Costs	(\$157,961)	(\$166,650)	(\$148,559)	(\$473,171)	(\$1,393,535)	34%
Net Cash Inflow (Outflow) from Operating Activities	(\$6,567,037)	\$94,494	\$13,281,268	\$6,808,725	\$17,145,858	40%
Cash Flows from Investing Activities						
Payments for Property, Plant and Equipment	(\$533,636)	(\$1,279,105)	(\$1,804,886)	(\$3,617,626)	(\$32,622,434)	11%
Payments for Intangible Assets	-	-	-	-	-	0%
Advances/(Repayments) of Loans and Advances	-	-	-	-	-	
Proceeds from Sale of Property, Plant and Equipment	\$3,182	\$41,182	-	\$44,364	\$400,000	11%
Grant, Subsidies, Contributions and Donations	\$63,250	\$308,357	\$400,427	\$772,034	\$10,159,463	8%
Net Cash Inflow (Outflow) from Investing Activities	(\$467,204)	(\$929,566)	(\$1,404,459)	(\$2,801,229)	(\$22,062,971)	13%
Cash Flows from Financing Activities						
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	-	
Repayment of Borrowings and Leasing Liabilities	\$116,363	\$116,363	(\$4,420,400)	(\$4,187,675)	(\$3,230,506)	130%
Net Cash Inflow (Outflow) from Financing Activities	\$116,363	\$116,363	(\$4,420,400)	(\$4,187,675)	(\$3,230,506)	130%
Cash and Cash Equivalents at the Beginning of the Period	\$62,369,259	\$55,451,381	\$54,732,672	\$62,369,259	\$62,342,487	
Net Increase (Decrease) in Cash and Cash Equivalents Held	(\$6,917,878)	(\$718,709)	\$7,456,409	(\$180,178)	(\$8,147,619)	
Cash and Cash Equivalents at the End of the Period	\$55,451,381	\$54,732,672	\$62,189,081	\$62,189,081	\$54,194,868	
Restricted Cash	\$34,631,951	\$34,631,951	\$34,631,951	\$34,631,951		
Cash Available for Use	\$20,819,431	\$20,100,721	\$27,557,130	\$27,557,130		
Minimum 3 month operating liquidity				(\$10,099,284)		



5.0 Interim Changes in Equity

	<i>Jul-22</i> \$	<i>Aug-22</i> \$	<i>Sep-22</i> \$	<i>YTD</i> \$
Asset Revaluation Surplus				
Opening Balance	496,123,742	496,123,742	496,123,742	496,123,742
Incl(dec) in asset revaluation surplus	-	-	-	-
Closing Balance	496,123,742	496,123,742	496,123,742	496,123,742
Retained Surplus				
Opening Balance	441,365,884	436,851,998	461,254,716	441,365,884
Restricted Cash Released	-	-	-	-
Net Result	- 4,513,886	24,402,717	- 9,181,443	10,707,388
Closing Balance	436,851,998	461,254,716	452,073,273	452,073,272
Total Community Equity	932,975,741	957,378,458	948,197,015	948,197,015

6.0 Financial Ratios

Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	SBRC's Target	Status	Sep-22
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	9.58
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	4.25
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	4.41
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non - Current Borrowings}}$	Target greater than or equal to 59%	✓	108.00%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	3.22%
Cash Balance \$M	Total Cash that Council held	$\text{Cash Held at Period End}$	Target greater than or equal to \$24M	✓	62.19
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non - Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	2.61%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	0.97%

The ratios at the end of September are all within their respective targets apart from the Current Ratio (Working Capital Ratio). This ratio is sitting at 4.41 which is outside the target of between 2.0 and 4.0. Although this can be seen as unfavourable, this is an expected occurrence early on in the financial year and these ratios will come back into target as the year progresses.

7.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2022/2023 to 2031/2032. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the Local Government;
- (b) expenditure of the Local Government; and
- (c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below long term financial forecast is based off the original budget for the 2022/2023 year.

7.1 Income and Expenditure Statements

	Year 2 2023/2024	Year 3 2024/2025	Year 4 2025/2026	Year 5 2026/2027
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	56,071,545	57,781,547	59,563,298	61,420,536
Fees and Charges	4,839,055	4,921,322	5,004,984	5,090,068
Rental Income	467,529	475,478	483,560	491,778
Interest Received	564,689	589,289	614,306	639,750
Sales Revenue	3,074,748	3,127,019	3,180,179	3,234,244
Other Income	981,796	998,487	1,015,463	1,032,727
Grants, Subsidies, Contributions and Donations	7,498,110	6,186,707	6,291,881	6,398,843
	73,497,472	74,079,849	76,153,671	78,307,946
Capital Revenue				
Grants, Subsidies, Contribution and Donations	15,164,002	1,736,347	4,912,610	4,912,610
Total Income	88,661,474	75,816,196	81,066,281	83,220,556
Expenses				
Recurrent Expenses				
Employee Benefits	25,846,221	25,937,488	26,378,427	26,826,873
Materials and Services	26,172,162	25,808,068	26,246,851	26,693,065
Finance Costs	1,762,416	1,864,748	2,019,476	1,865,166
Depreciation and Amortisation	23,387,523	23,622,440	23,777,713	23,912,636
	77,168,322	77,232,744	78,422,467	79,297,740
Capital Expense				
	(406,800)	(413,716)	(420,749)	(427,902)
Total Expense	76,761,522	76,819,028	78,001,718	78,869,838
Net Result	11,899,952	(1,002,832)	3,064,563	4,350,718
Net Operating Result	(3,670,850)	(3,152,895)	(2,268,796)	(989,794)

	Year 6 2027/2028	Year 7 2028/2029	Year 8 2029/2030	Year 9 2030/2031	Year 10 2031/2032
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	63,357,199	65,377,462	67,485,737	69,686,683	71,985,239
Fees and Charges	5,176,596	5,264,596	5,354,093	5,445,114	5,537,679
Rental Income	500,138	508,640	517,287	526,079	535,022
Interest Received	665,626	691,941	718,704	745,922	773,604
Sales Revenue	3,289,226	3,345,143	3,402,010	3,459,844	3,518,661
Other Income	1,050,282	1,068,136	1,086,292	1,104,759	1,123,540
Grants, Subsidies, Contributions and Donations	6,507,624	6,618,253	6,730,763	6,845,186	6,961,553
	80,546,691	82,874,171	85,294,886	87,813,587	90,435,298
Capital Revenue					
Grants, Subsidies, Contribution and Donations	4,912,610	4,912,610	4,912,610	4,912,610	4,912,610
Total Income	85,459,301	87,786,781	90,207,496	92,726,197	95,347,908
Expenses					
Recurrent Expenses					
Employee Benefits	27,282,935	27,746,742	28,218,437	28,698,161	29,186,041
Materials and Services	27,396,826	27,608,284	28,077,609	28,554,946	29,290,359
Finance Costs	1,722,816	1,580,555	1,426,867	1,271,058	1,173,199
Depreciation and Amortisation	24,104,843	24,269,129	24,770,324	25,047,983	25,265,664
	80,507,420	81,204,710	82,493,237	83,572,148	84,915,263
Capital Expense					
	(435,176)	(442,574)	(450,098)	(457,750)	(465,532)
Total Expense	80,072,244	80,762,136	82,043,139	83,114,398	84,449,731
Net Result	5,387,057	7,024,645	8,164,358	9,611,799	10,898,177
Net Operating Result	39,271	1,669,461	2,801,650	4,241,439	5,520,035

7.2 Financial Position

	Year 2 2023/2024	Year 3 2024/2025	Year 4 2025/2026	Year 5 2026/2027
Assets				
Current Assets				
Cash and Cash Equivalents	\$ 49,955,732	\$ 49,890,962	\$ 49,560,902	\$ 49,787,813
Receivables	\$ 11,142,856	\$ 9,224,389	\$ 9,391,632	\$ 9,445,407
Inventories	\$ 782,906	\$ 774,851	\$ 766,876	\$ 758,981
Total Current Assets	\$ 61,881,494	\$ 59,890,202	\$ 59,719,410	\$ 59,992,201
Non-Current Assets				
Receivables - Non-Current	\$ 422,874	\$ 265,149	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 945,398,221	\$ 947,975,110	\$ 946,854,418	\$ 947,625,023
Intangible Assets	\$ 6,242,610	\$ 6,234,652	\$ 6,234,652	\$ 6,234,652
Right Of Use Assets	\$ 775,853	\$ 746,739	\$ 717,625	\$ 688,511
Total Non-Current Assets	\$ 952,839,558	\$ 955,221,650	\$ 953,806,695	\$ 954,548,186
Total Assets	\$ 1,014,721,052	\$ 1,015,111,852	\$ 1,013,526,105	\$ 1,014,540,387
Liabilities				
Current Liabilities				
Payables	\$ 11,449,193	\$ 11,494,484	\$ 11,550,909	\$ 11,608,431
Borrowings	\$ 3,652,389	\$ 3,660,616	\$ 3,838,631	\$ 3,465,287
Provisions	\$ 3,673,261	\$ 3,896,560	\$ 3,736,016	\$ 3,699,407
Other Liabilities	\$ 1,410,715	\$ 1,470,746	\$ -	\$ -
Total Current Liabilities	\$ 20,185,558	\$ 20,522,406	\$ 19,125,556	\$ 18,773,125
Non-Current Liabilities				
Payables - Non-Current	\$ 802,242	\$ 780,138	\$ 757,439	\$ 734,263
Borrowings - Non-Current	\$ 25,988,236	\$ 28,325,278	\$ 24,486,646	\$ 21,029,388
Provisions - Non-Current	\$ 12,771,636	\$ 12,984,228	\$ 13,592,099	\$ 14,088,528
Other Liabilities - Non-Current	\$ 1,470,746	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 41,032,860	\$ 42,089,644	\$ 38,836,184	\$ 35,852,179
Total Liabilities	\$ 61,218,418	\$ 62,612,050	\$ 57,961,740	\$ 54,625,304
Net Assets	\$ 953,502,634	\$ 952,499,802	\$ 955,564,365	\$ 959,915,083
Equity				
Retained Earnings	\$ 457,370,902	\$ 456,368,070	\$ 459,432,633	\$ 463,783,351
Revaluation Reserve	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Total Equity	\$ 953,502,634	\$ 952,499,802	\$ 955,564,365	\$ 959,915,083

	Year 6 2027/2028	Year 7 2028/2029	Year 8 2029/2030	Year 9 2030/2031	Year 10 2031/2032
Assets					
Current Assets					
Cash and Cash Equivalents	\$ 49,842,861	\$ 44,832,254	\$ 45,944,432	\$ 48,214,772	\$ 53,863,044
Receivables	\$ 9,588,538	\$ 9,724,692	\$ 9,958,522	\$ 10,093,485	\$ 10,040,024
Inventories	\$ 751,164	\$ 743,426	\$ 735,765	\$ 728,181	\$ 720,673
Total Current Assets	\$ 60,182,563	\$ 55,300,372	\$ 56,638,719	\$ 59,036,438	\$ 64,623,741
Non-Current Assets					
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 949,891,340	\$ 958,722,985	\$ 962,427,844	\$ 966,338,456	\$ 971,540,683
Intangible Assets	\$ 6,234,652	\$ 6,234,652	\$ 6,234,652	\$ 6,234,652	\$ 6,234,652
Right Of Use Assets	\$ 659,521	\$ 630,531	\$ 601,541	\$ 572,551	\$ 543,561
Total Non-Current Assets	\$ 956,785,513	\$ 965,588,168	\$ 969,264,037	\$ 973,145,659	\$ 978,318,896
Total Assets	\$ 1,016,968,076	\$ 1,020,888,540	\$ 1,025,902,756	\$ 1,032,182,097	\$ 1,042,942,637
Liabilities					
Current Liabilities					
Payables	\$ 11,666,873	\$ 11,726,172	\$ 11,786,405	\$ 11,847,476	\$ 11,909,915
Borrowings	\$ 3,631,714	\$ 3,688,824	\$ 3,860,037	\$ 621,572	\$ 646,794
Provisions	\$ 3,795,363	\$ 3,908,914	\$ 5,037,126	\$ 6,313,615	\$ 5,460,673
Other Liabilities	\$ -	\$ -	\$ -	\$ -	\$ -
Total Current Liabilities	\$ 19,093,950	\$ 19,323,910	\$ 20,683,568	\$ 18,782,663	\$ 18,017,382
Non-Current Liabilities					
Payables - Non-Current	\$ 710,463	\$ 686,020	\$ 660,918	\$ 635,140	\$ 608,666
Borrowings - Non-Current	\$ 17,391,330	\$ 13,700,525	\$ 9,840,487	\$ 9,219,217	\$ 8,572,191
Provisions - Non-Current	\$ 14,470,193	\$ 14,851,300	\$ 14,226,640	\$ 13,442,135	\$ 14,743,279
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 32,571,986	\$ 29,237,845	\$ 24,728,045	\$ 23,296,492	\$ 23,924,136
Total Liabilities	\$ 51,665,936	\$ 48,561,755	\$ 45,411,613	\$ 42,079,155	\$ 41,941,518
Net Assets	\$ 965,302,140	\$ 972,326,785	\$ 980,491,143	\$ 990,102,942	\$ 1,001,001,119
Equity					
Retained Earnings	\$ 469,170,408	\$ 476,195,053	\$ 484,359,411	\$ 493,971,210	\$ 504,869,387
Revaluation Reserve	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Total Equity	\$ 965,302,140	\$ 972,326,785	\$ 980,491,143	\$ 990,102,942	\$ 1,001,001,119

7.3 Cash Flow

	Year 2 2023/2024	Year 3 2024/2025	Year 4 2025/2026	Year 5 2026/2027
Cash Flows from Operating Activities				
<i>Receipts:</i>				
Receipts from Customers	\$ 67,407,573	\$ 72,510,771	\$ 72,471,594	\$ 74,392,170
Interest Received	\$ 564,689	\$ 589,289	\$ 614,306	\$ 639,750
Rental Income	\$ 467,529	\$ 475,478	\$ 483,560	\$ 491,778
Non-Capital Grants and Contributions	\$ 7,498,110	\$ 6,186,707	\$ 6,291,881	\$ 6,398,843
<i>Payments:</i>				
Payment to Suppliers	-\$ 57,719,694	-\$ 56,831,137	-\$ 57,814,023	-\$ 57,296,038
Borrowing Costs	-\$ 1,239,895	-\$ 1,328,954	-\$ 1,422,212	-\$ 1,255,375
Net Cash Provided (or Used) in Operating Activities	\$ 16,978,312	\$ 21,602,155	\$ 20,625,105	\$ 23,371,128
Cash Flows from Investing Activities				
<i>Receipts:</i>				
Proceeds from Sale of PPE	\$ 406,800	\$ 413,716	\$ 420,749	\$ 427,902
Grants, Subsidies, Contributions and Donations	\$ 15,164,002	\$ 1,736,347	\$ 4,912,610	\$ 4,912,610
<i>Payments:</i>				
Payments for PPE	-\$ 39,236,594	-\$ 26,162,257	-\$ 22,627,907	-\$ 24,654,127
Net Cash Provided (or Used) in Investing Activities	-\$ 23,665,792	-\$ 24,012,194	-\$ 17,294,548	-\$ 19,313,615
Cash Flows from Financing Activities				
<i>Receipts:</i>				
Proceeds from Borrowings	\$ 5,800,000	\$ 6,000,000	\$ -	\$ -
<i>Payments:</i>				
Repayments of Borrowings	-\$ 3,351,656	-\$ 3,654,731	-\$ 3,660,617	-\$ 3,830,602
Net Cash Provided (or Used) in Financing Activities	\$ 2,448,344	\$ 2,345,269	-\$ 3,660,617	-\$ 3,830,602
Net Increase/(Decrease) in Cash and Cash Equivalent:	-\$ 4,239,136	-\$ 64,770	-\$ 330,060	\$ 226,911
Cash and Cash Equivalents at Beginning of Period	\$ 54,194,868	\$ 49,955,732	\$ 49,890,962	\$ 49,560,902
Cash and Cash Equivalents at End of Period	\$ 49,955,732	\$ 49,890,962	\$ 49,560,902	\$ 49,787,813

	Year 6 2027/2028	Year 7 2028/2029	Year 8 2029/2030	Year 9 2030/2031	Year 10 2031/2032
Cash Flows from Operating Activities					
<i>Receipts:</i>					
Receipts from Customers	\$ 76,452,531	\$ 78,697,624	\$ 80,939,046	\$ 83,468,796	\$ 86,252,797
Interest Received	\$ 665,626	\$ 691,941	\$ 718,704	\$ 745,922	\$ 773,604
Rental Income	\$ 500,138	\$ 508,640	\$ 517,287	\$ 526,079	\$ 535,022
Non-Capital Grants and Contributions	\$ 6,507,624	\$ 6,618,253	\$ 6,730,763	\$ 6,845,186	\$ 6,961,553
<i>Payments:</i>					
Payment to Suppliers	-\$ 58,509,669	-\$ 59,240,918	-\$ 60,248,083	-\$ 61,292,714	-\$ 62,642,310
Borrowing Costs	-\$ 1,095,187	-\$ 935,852	-\$ 773,229	-\$ 603,949	-\$ 549,831
Net Cash Provided (or Used) in Operating Activities	\$ 24,521,063	\$ 26,339,688	\$ 27,884,488	\$ 29,689,320	\$ 31,330,835
Cash Flows from Investing Activities					
<i>Receipts:</i>					
Proceeds from Sale of PPE	\$ 435,176	\$ 442,574	\$ 450,098	\$ 457,750	\$ 465,532
Grants, Subsidies, Contributions and Donations	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610
<i>Payments:</i>					
Payments for PPE	-\$ 26,342,170	-\$ 33,071,784	-\$ 28,446,193	-\$ 28,929,605	-\$ 30,438,901
Net Cash Provided (or Used) in Investing Activities	-\$ 20,994,384	\$ 27,716,600	-\$ 23,083,485	-\$ 23,559,245	\$ 25,060,759
Cash Flows from Financing Activities					
<i>Receipts:</i>					
Proceeds from Borrowings	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Payments:</i>					
Repayments of Borrowings	-\$ 3,471,631	-\$ 3,633,695	-\$ 3,688,825	-\$ 3,859,735	-\$ 621,804
Net Cash Provided (or Used) in Financing Activities	-\$ 3,471,631	-\$ 3,633,695	-\$ 3,688,825	-\$ 3,859,735	-\$ 621,804
Net Increase/(Decrease) in Cash and Cash Equivalents	\$ 55,048	-\$ 5,010,607	\$ 1,112,178	\$ 2,270,340	\$ 5,648,272
Cash and Cash Equivalents at Beginning of Period	\$ 49,787,813	\$ 49,842,861	\$ 44,832,254	\$ 45,944,432	\$ 48,214,772
Cash and Cash Equivalents at End of Period	\$ 49,842,861	\$ 44,832,254	\$ 45,944,432	\$ 48,214,772	\$ 53,863,044

7.4 Changes in Equity

	Year 2 2023/2024	Year 3 2024/2025	Year 4 2025/2026	Year 5 2026/2027
Asset Revaluation Surplus				
Opening Balance	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Retained Surplus				
Opening Balance	\$ 445,470,950	\$ 457,370,902	\$ 456,368,070	\$ 459,432,633
Net Result	\$ 11,899,952	\$ 1,002,832	\$ 3,064,563	\$ 4,350,718
Closing Balance	\$ 457,370,902	\$ 456,368,070	\$ 459,432,633	\$ 463,783,351
Total Community Equity	\$ 953,502,634	\$ 952,499,802	\$ 955,564,365	\$ 959,915,083

	Year 6 2027/2028	Year 7 2028/2029	Year 8 2029/2030	Year 9 2030/2031	Year 10 2031/2032
Asset Revaluation Surplus					
Opening Balance	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Retained Surplus					
Opening Balance	\$ 463,783,351	\$ 469,170,408	\$ 476,195,053	\$ 484,359,411	\$ 493,971,210
Net Result	\$ 5,387,057	\$ 7,024,645	\$ 8,164,358	\$ 9,611,799	\$ 10,898,177
Closing Balance	\$ 469,170,408	\$ 476,195,053	\$ 484,359,411	\$ 493,971,210	\$ 504,869,387
Total Community Equity	\$ 965,302,140	\$ 972,326,785	\$ 980,491,143	\$ 990,102,942	\$ 1,001,001,119

8.0 Investments

Council had \$61.863m held in bank accounts on 30 September 2022. Out of this balance, 69% was held with QTC with an end of month interest rate of 2.30%, 30% was with Commonwealth Bank with an interest rate of 0.60% and the remaining 1% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2022	Current Rate
QTC	A1+	0.76%	2.30%
CBA General Account (new)	A1+	0.60%	0.60%
CBA General Account	A1+	0.60%	0.60%

Investment Portfolio Report as at 30 September 2022

Financial Institution	Opening Investment Balance 1 July 2022	Interest Rate	Deposits	Redemptions	Balance	Interest Income	Admin Charge	Net Interest Income	Ending Investment Balance as at 30 September	% to Portfolio	Short Term Rating	Individual Counter-Party Limit	Maximum Funds Limit
Queensland Treasury Corporation	45,694,941	2.30%	-	3,000,000	42,694,941	185,435	17,118	168,317	42,863,258	69%	A1+	100%	No Limit
Bendigo Bank	465,267	0.00%	266,916	405,603	326,580	-	40	40	326,540	1%	A2	10%	\$20M
Commonwealth Bank Australia General Operating Account	16,179,778	0.60%	35,414,702	32,973,846	18,620,635	52,669	-	52,669	18,673,303	30%	A1+	30%	\$20M
Total	62,339,987		35,681,618	36,379,449	61,642,156	238,103	17,158	220,945	61,863,101				

9.0 Works for Queensland Round 4 (W4Q4)

The Works for Queensland Round 4 has a total budget of \$5.63m with a grant period spanning from July 2021 to June 2024. Council has received a total of 50% of the grant funding during July 2021 with these funds being posted as a contract liability in the balance sheet until funds have been used. So far Council has spent or committed \$1.036m over the life of the W4Q4 funding with \$58k of this on eligible projects for this financial year.

10.0 Rates Update

-
- 90 Rate Searches were completed for September.
- 121 transfers of properties were processed in September.

11.0 Proposed Budget (1st Quarter Review)

This review was completed as at 30th September 2022 and is a review of the 2022/2023 operational and capital budgets. Detailed information regarding any movements was shown to the Budget Committee on the 24th October 2022.

11.1 Income Statement

Statement of Comprehensive Income

1st Quarter Proposed Budget

	Original Budget	Proposed Amended Budget	Variance
	\$	\$	\$
Income			
Revenue			
Recurrent Revenue			
Rates, Levies and Charges	53,952,343	53,952,343	-
Fees and Charges	4,964,355	5,000,290	35,935
Rental Income	459,715	459,715	-
Interest Received	540,500	1,240,500	700,000
Sales Revenue	3,023,351	3,823,351	800,000
Other Income	965,380	965,380	-
Grants, Subsidies, Contributions and Donations	8,530,723	14,759,994	6,229,271
	72,436,367	80,201,573	7,765,206
Capital Revenue			
Grants, Subsidies, Contribution and Donations	10,159,463	10,769,259	609,796
Total Income	82,595,830	90,970,832	8,375,002
Expenses			
Recurrent Expenses			
Employee Benefits	25,511,103	26,339,769	828,666
Materials and Services	25,685,031	32,413,473	6,728,442
Finance Costs	1,804,207	1,821,207	17,000
Depreciation and Amortisation	23,032,537	23,032,537	-
	76,032,878	83,606,986	7,574,108
Capital Expense			
	(400,000)	(400,000)	-
Total Expense	75,632,878	83,206,986	7,574,108
Net Result	6,962,952	7,763,846	800,894
Net Operating Result	(3,596,511)	(3,405,413)	191,098

Capital Budget

The capital budget has increased from \$32,622,434.00 to \$38,479,004.28 between the original budget and the 1st Quarter Review. Out of the increase, \$4,484,958.51 related to continued projects from 2021/2022.

Project Code	Project Description	EXPENDITURE BUDGET			
		2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Total Available Budget
Buildings & Other Structures					
Admin Office - Kinga					
006744	Kingaroy Customer Service Centre	90,000.00	-	-	90,000.00
		90,000.00	-	-	90,000.00
Admin Office - Murgon					
006745	Regional Customer Service CCTV Installat	80,000.00	-	-	80,000.00
		80,000.00	-	-	80,000.00
Depot - Kingaroy					
006747	Kingaroy Depot Car Parking	150,000.00	-	-	150,000.00
		150,000.00	-	-	150,000.00
Depot - Murgon					
006748	Regional Depot CCTV Installation	50,000.00	-	-	50,000.00
		50,000.00	-	-	50,000.00
Hall - Mondure					
006623	W4Q4 - Restumping of Mondure Hall	125,000.00	-	-	125,000.00
		125,000.00	-	-	125,000.00
Hall - Cloyna					
006748	Cloyna Hall - Investigative Work	80,000.00	-	-	80,000.00
		80,000.00	-	-	80,000.00
Museum - Boondooma H					
006749	Boondooma Homestead - Replace Tourism Ro	45,000.00	-	-	45,000.00
006750	Boondooma Homestead - Repairs to Stone S	90,000.00	-	-	90,000.00
		135,000.00	-	-	135,000.00
Museum - Nanango Ene					
006763	Nanango Visitor Information Centre - ins	20,000.00	-	-	20,000.00
		20,000.00	-	-	20,000.00
Swimming Pool - King					
006029	Kingaroy-Pool-Refurbishment-Concept Plan	-	113,335.62	-	113,335.62
006761	Kingaroy Memorial Pool - Construction Dr	200,000.00	-	-	200,000.00
006762	Kingaroy Memorial Pool - Heat Blanket an	95,000.00	-	19,350.00	75,650.00
006779	Kingaroy Memorial Pool - Learn to swim p	-	-	19,350.00	19,350.00
		295,000.00	113,335.62	-	408,335.62
Swimming Pool - Wond					
006538	Wondai Swimming Pool Refurbishment	560,000.00	8,551.76	314,275.88	882,827.64
006760	Wondai Swimming Pool - Filtration Issue	140,000.00	-	-	140,000.00
		700,000.00	8,551.76	314,275.88	1,022,827.64
Sp/ground-Murgon					
005999	Murgon-Squash Courts	-	108,400.00	-	108,400.00
		-	108,400.00	-	108,400.00
2018/2019 Capex Report for Council					
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Project Code	Project Description	2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Total Available Budget
W4Q - Round 4					
006523	W4Q4-Regional Facilities Upgrades	380,000.00	-	14,181.15	365,818.85
006666	W4Q4 Operational Property Maintenance	-	-	-	-
		380,000.00	-	14,181.15	365,818.85
General					
006237	Property - 195 Kingaroy Street, Kingaroy	-	12,982.80	-	12,982.80
		-	12,982.80	-	12,982.80
		2,105,000.00	243,270.18	300,094.73	2,648,364.91
Office					
Info Serv - ICT					
000379	Computer Infrastructure & Upgrade	155,000.00	-	-	155,000.00
000381	Server Hardware	50,000.00	-	-	50,000.00
000382	Photocopiers & Printers	20,000.00	-	-	20,000.00
006052	Microwave Radio & Hardware	100,000.00	-	-	100,000.00
006519	Teams Rooms Devices	42,000.00	-	-	42,000.00
		367,000.00	-	-	367,000.00
		367,000.00	-	-	367,000.00
Plant & Fleet Manage					
006515	Plant and Fleet Replacement 2021-22	-	2,653,060.36	-	2,653,060.36
006767	Plant and Fleet Replacement 2022/2023	3,907,500.00	-	-	3,907,500.00
		3,907,500.00	2,653,060.36	-	6,560,560.36
		3,907,500.00	2,653,060.36	-	6,560,560.36
Plant & Equipment					
Depot - Kingaroy					
006602	Purchase of Ice Machines	-	8,931.30	-	8,931.30
		-	8,931.30	-	8,931.30
		-	8,931.30	-	8,931.30
RM & Parks					
Aerodrome - Kingaroy					
006583	RAP-Kingaroy Aerodrome Lighting Upgrade	388,878.00	-	22,417.50	409,295.50
006770	CP - Kingaroy Aerodrome - Fuel Storage	15,000.00	-	-	15,000.00
		401,878.00	-	22,417.50	424,295.50
Aerodrome - Wondai					
006771	CP - Wondai Aerodrome - Reseal Carpark	30,000.00	-	-	30,000.00
		30,000.00	-	-	30,000.00
Caravan Park - Murgon					
006757	Murgon Free Camping Area	100,000.00	-	-	100,000.00
	Wooroolin Public Toilet	-	-	38,500.00	38,500.00

Project Code	Project Description	2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Total Available Budget
		100,000.00	-	38,500.00	138,500.00
Cemeteries - Kingaro					
006772	CP - Taabinga Cemetery - Carpark reseal	29,000.00	-	-	29,000.00
006774	CP - Taabinga Cemetery expansion	52,000.00	-	-	52,000.00
		81,000.00	-	-	81,000.00
Cemeteries - Proston					
006775	CP - Proston Cemetery - Expansion/Road	13,566.00	-	-	13,566.00
		13,566.00	-	-	13,566.00
Cemeteries - Blackbu					
006007	CP - Blackbutt-New Columbarium Wall	-	8,211.27	-	8,211.27
		-	8,211.27	-	8,211.27
Parks & Gardens					
006529	CP - Regional Parks Redevelopment	-	-	-	-
006758	Regional Public Amenities-Lions Park Ki	100,000.00	-	-	100,000.00
		100,000.00	-	-	100,000.00
Saleyards - Coolabun					
006777	CP - Coolabunia Saleyards-Asset Upgrades	80,000.00	-	-	80,000.00
		80,000.00	-	-	80,000.00
Tourism - Yallakool					
006776	CP - BP Dam Managers Residence-Painting	25,000.00	-	25,000.00	-
		25,000.00	-	25,000.00	-
Tourism - Lake Boon					
006751	CP - Boondooma Dam - Residence & Kiosk	102,000.00	-	102,000.00	-
Yallakool and Boondooma Dam Upgrade Projects					
		-	-	200,000.00	200,000.00
		102,000.00	-	98,000.00	200,000.00
W4Q - Round 4					
006531	W4Q4-Benarkin Park Renewal	-	-	-	-
006532	W4Q4-Murgon QE11 Park-Stage 1	140,000.00	-	3,562.73	143,562.73
006533	W4Q4-Proston Railway Park Refurbishment	40,000.00	-	3,585.63	43,585.63
006534	W4Q4-Regional Public Amenities Refurb	100,000.00	-	-	100,000.00
006753	W4Q4-Murgon QEII Park - Stage 2	150,000.00	-	-	150,000.00
006754	Regional Parks - First Settlers Park Ben	135,000.00	-	876.02	135,876.02

Project Code	Project Description	2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Total Available Budget
		565,000.00	-	8,024.38	573,024.38
Parks - Kingaroy					
006018	CP K'Roy Apex Park-Carpark, Path & Paint	-	89,970.00	-	89,970.00
006752	Kingaroy Lions Park Refurbishment	80,000.00	-	184.82	79,815.38
006756	Memorial Park Master/Concept Plan	580,000.00	-	258,550.00	321,450.00
		660,000.00	89,970.00	258,734.62	491,235.38
Parks - Nanango					
006755	Tipperary Flat Nanango - Rehabilitate Ca	15,000.00	-	-	15,000.00
	Tipperary Flat Nanango - Water feature	-	-	8,550.00	8,550.00
		15,000.00	-	8,550.00	23,550.00
Public Conveniences					
006759	Regional Park/Amenities Upgrade-24 Hr Ca	150,000.00	-	-	150,000.00
	Durong Public Toilets	-	-	48,500.00	48,500.00
		150,000.00	-	48,500.00	198,500.00
		2,323,444.00	98,181.27	59,742.74	2,361,882.53
Roads					
Bridges					
006538	Murgon-CherbourgRd-SawpitCkBridge-Guard	70,000.00	34,735.99	-	104,735.99
006540	Cushnie-HomecreekLoopRd-TimberBridge	190,000.00	-	-	190,000.00
		260,000.00	34,735.99	-	294,735.99
KTP					
005284	Kingaroy-Transformation Project	2,900,000.00	95,931.78	596,702.59	3,592,634.37
006211	KTP-Alford St (Youngman-GlendonSt) Works	-	-	-	-
006212	KTP-Alford St(GlendonSt-KingaroySt)Works	-	-	-	-
006213	KTP-Kingaroy St(AlfordSt-HalySt)Works	-	-	-	-
006214	KTP-Haly St(KingaroySt-GlendonSt)Works	-	-	-	-
006215	KTP-Haly St(GlendonSt-YoungmanSt)Works	-	-	-	-
006216	KTP-Glendon St(AlfordSt-HalySt)Works	-	-	-	-
006229	KTP - Program Management	-	-	-	-
		2,900,000.00	95,931.78	596,702.59	3,592,634.37
Grav Resheet					
006667	South East Nanango-Hamilton Rd-GR	202,748.57	-	-	202,748.57
006668	Durong-McLean Rd-GR	158,301.00	-	-	158,301.00
006669	East Nanango-Mt Stanley Rd-GR	184,476.60	-	-	184,476.60
006670	South East Nanango-Muir Dr-GR	36,388.12	-	-	36,388.12
006671	Wooroolin-Rackemans Rd-GR	190,384.74	-	-	190,384.74

Project Code	Project Description	2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Total Available Budget
006672	Cushnie-Reillys Rd-GR	151,376.23	-	-	151,376.23
006683	Murgon-Hetheringtons Rd-SR	79,410.38	-	-	79,410.38
006684	Booie-Hillsdale Rd-SR	117,626.38	-	-	117,626.38
		1,120,712.02	-	-	1,120,712.02
Pavement Rehab					
005479	Niagara Road (Wind Farm)	-	-	-	-
006184	Kingaroy-Pavement Rehabilitation	-	73,089.56	-	73,089.56
006188	Kingaroy/Wondai-BunyaHwyMedianUpgrade	800,000.00	42,000.00	-	842,000.00
006549	Wooroolin-WeckersRd-Pavement Rehab	-	80,000.00	-	80,000.00
006551	Merwood-ElbowRd-Pavement Rehab	-	126,701.72	-	126,701.72
006553	LRCI-Wondai Industrial Estate-Rehab	-	60,000.00	-	60,000.00
006557	TIDS-Memberambi-MemBarkerCreekRd-NewSeal	-	6,000.00	-	6,000.00
006558	TIDS-Kingaroy-OliverBondSt-CarparkUpgrad	-	8,000.00	-	8,000.00
006568	TIDS-Brooklands-KumbiaRdWidenOver	-	-	-	-
006616	LRCI-Phase3-George Street Carpark	825,000.00	-	17,226.79	807,773.21
006673	TIDS-Moffadale SS-Disabled Access	50,000.00	-	-	50,000.00
006674	TIDS-Corndale-Corndale Rd-Widening	1,589,866.00	-	-	1,589,866.00
006675	TIDS-Nanango CBD-Disabled Parking Bays	80,000.00	-	-	80,000.00
006676	Murgon-Gore St-Pavement Rehab	252,000.00	-	-	252,000.00
006677	Kawl Kawl-Hivesville Rd-Pavement Rehab	412,500.00	-	-	412,500.00
006678	Byee-Silverleaf Rd-Pavement Rehab	221,875.00	-	-	221,875.00
006679	Byee-Campbells Rd-Pavement Rehab	267,187.50	-	-	267,187.50
006680	Cushnie-Fairdale Rd-Pavement Rehab	352,500.00	-	-	352,500.00
006681	Kingaroy-River Rd-Pavement Rehab	200,000.00	-	-	200,000.00
		5,050,928.50	395,791.28	- 17,226.79	5,429,492.99
Footpaths & Cycleway					
006107	Blackbutt CBD Footpath	-	522,770.84	-	522,770.84
006207	Murgon-CBD Footpath-Stage 3	-	-	-	-
006539	STIP-TaabingaStateSchool-Footpath	-	-	-	-
006541	STIP-WondaiStateSchool-Footpath	-	-	-	-
006542	STIP-St Marys-KentSt-Footpath	-	-	-	-
006543	STIP-KingaroyStateHighSchool-Footpath	-	-	-	-
006544	Various Footpath Replacements	-	-	-	-
006545	Murgon-GoreSt-MurgonStateHigh-FP Renewal	-	-	-	-
006546	Kingaroy-Haly St-Footpath Renewal	-	-	-	-
006567	LRCI-Blackbutt CBD Footpath	-	-	141,280.00	141,280.00
006569	TIDS-NanangoStateSchool-SafetyUpgrade	-	-	-	-
006737	TIDS-Nanango-Alfred Street-Footpath	110,000.00	-	-	110,000.00
006738	Kingaroy-King St-Footpath	92,856.00	-	-	92,856.00
006739	Nanango-Drayton St-Footpath	53,170.00	-	-	53,170.00
006740	W4Q4-Kumbia CBD Upgrade-Footpath	300,000.00	-	50,000.00	350,000.00
		556,026.00	522,770.84	141,280.00	1,270,076.84
Bitumen Resealing					
006685	RTR-Kingaroy-West St-Reseal	69,979.00	-	-	69,979.00
006686	RTR-Kingaroy-George St-Reseal	120,000.00	-	-	120,000.00
006687	RTR-Nanango-Burnett Hwy-Reseal	12,000.00	-	-	12,000.00

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006688	RTR-Hivesville-Keleher St-Reseal	2,217.00	-	-	2,217.00
006689	RTR-Kumbia-Kumiba Minmore Rd-Reseal	104,148.00	-	-	104,148.00
006690	RTR-Wattlecamp-Wattlecamp Rd-Reseal	21,385.00	-	-	21,385.00
006691	RTR-Wooroonden-Webbers Bridge Rd-Reseal	32,760.00	-	-	32,760.00
006692	RTR-Nanango-McGinley Rd-Reseal	24,080.00	-	-	24,080.00
006694	RTR-Ellesmere-Pauls Parade-Reseal	35,000.00	-	-	35,000.00
006695	RTR-Cloyna-Bicks Rd-Reseal	103,800.00	-	-	103,800.00
006696	RTR-Murgon-Borcherts Hill Rd-Reseal	37,520.00	-	-	37,520.00
006697	RTR-Murgon-Braithwaites Rd-Reseal	19,880.00	-	-	19,880.00
006698	RTR-Silverleaf-Campbells Rd-Reseal	11,375.00	-	-	11,375.00
006699	RTR-Wooroolin-Cants Rd-Reseal	20,020.00	-	-	20,020.00
006700	RTR-Murgon-Cantenary Court-Reseal	8,860.00	-	-	8,860.00
006701	RTR-Crawford-Crawford Rd-Reseal	8,160.00	-	-	8,160.00
006702	RTR-Crownthorpe-Crownthorpe Rd-Reseal	43,120.00	-	-	43,120.00
006703	RTR-Merwood-Elbow Rd-Reseal	101,120.00	-	-	101,120.00
006704	RTR-Chelmsford-Flats Rd-Reseal	20,020.00	-	-	20,020.00
006705	RTR-Manyung-Hetheringtons Rd-Reseal	53,200.00	-	-	53,200.00
006706	RTR-Nanango-Hicken Way-Reseal	62,570.00	-	-	62,570.00
006707	RTR-Ironpot-Jarail Rd-Reseal	182,840.00	-	-	182,840.00
006708	RTR-Johnstown-Johnstown Rd-Reseal	58,800.00	-	-	58,800.00
006709	RTR-Kawli-Kawli-Kawli Rd-Reseal	98,012.00	-	-	98,012.00
006710	RTR-Tablelands-Pringles Hill Rd-Reseal	71,540.00	-	-	71,540.00
006711	RTR-Kingaroy-Taylor Rd-Reseal	32,305.00	-	-	32,305.00
006712	RTR-Haly Creek-Stuart Valley Dr-Reseal	84,770.00	-	-	84,770.00
006713	RTR-Wooroonden-Webbers Bridge Rd-Reseal	7,434.00	-	-	7,434.00
006714	RTR-Silverleaf-Campbells Rd-Reseal	99,740.00	-	-	99,740.00
006715	LRCI-Nanango-Drayton St-Reseal	29,400.00	-	-	29,400.00
006716	LRCI-Wondai-Edward St-Reseal	68,530.00	-	-	68,530.00
006717	LRCI-Kingaroy-First Ave-Reseal	335,107.88	-	-	335,107.88
006718	LRCI-Murgon-Gore St-Reseal	71,820.00	-	-	71,820.00
006719	LRCI-Kingaroy-Haly St-Reseal	123,200.00	-	-	123,200.00
006720	LRCI-Blackbutt-Hart St-Reseal	73,500.00	-	-	73,500.00
006721	LRCI-Kingaory-River Rd-Reseal	194,610.00	-	-	194,610.00
006722	LRCI-Runnymede-Runnymede Rd-Reseal	217,980.00	-	-	217,980.00
006723	LRCI-Byee-Silverleaf Rd-Reseal	169,380.00	-	-	169,380.00
006724	LRCI-Brooklands-Nanango Brooklands Rd-Reseal	123,060.00	-	-	123,060.00
006725	LRCI-Taromeo-Old Esk Rd-Reseal	140,480.00	-	-	140,480.00
006726	LRCI-Nanango-Appin St West-Reseal	95,200.00	-	-	95,200.00
006727	LRCI-Tingoora-Tingoora Chelmsford Rd-Reseal	623,197.00	-	-	623,197.00
006728	TIDS-Fairdale-Fairdale Rd-Reseal	225,984.00	-	-	225,984.00
006729	TIDS-Glenrock-Glenrock Rd-Reseal	46,920.00	-	-	46,920.00
006730	TIDS-Sunnynook-Headings Rd-Reseal	42,350.00	-	-	42,350.00
006731	TIDS-Tablelands-Reifs Rd-Reseal	204,800.00	-	-	204,800.00
		4,327,972.48	-	-	4,327,972.48
General					
006552	Advanced Design-Forward Programme Design	-	-	-	-
006556	Blackspot-Glendon/Markwell St-Safety Upgra	-	-	25,000.00	25,000.00
006682	Advanced Design-Forward Works Design	250,000.00	-	-	250,000.00
006732	Glan Devon-Laingans Rd-Dust Suppression Trial	70,500.00	-	-	70,500.00
006733	Kingaroy-Birt Rd-Dust Suppression Trial	200,000.00	-	-	200,000.00
006734	Blackbutt CBD Linkage	200,000.00	-	-	200,000.00
006735	Kingaroy-Leopard Court-Drainage	35,000.00	-	-	35,000.00
006736	Flood Damage - Betterment	2,000,000.00	-	-	2,000,000.00
	North Street Kerb and Channelling	-	-	91,000.00	91,000.00

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	Tipperary Flat Nanango	-	-	250,000.00	250,000.00
		2,755,500.00	-	366,000.00	3,121,500.00
	Urban Drainage				
006537	Murgon-Palmer St East- K&C Replacement	-	25,000.00	-	25,000.00
006741	Kingaroy-Moonya St-Drainage	148,500.00	-	-	148,500.00
006742	Nanango-Chester St-Drainage	88,850.00	-	-	88,850.00
		217,350.00	25,000.00	-	242,350.00
		17,188,489.00	1,074,229.89	1,136,755.80	19,399,474.69
	Water Services				
	KTP				
006048	KTP-Alford St (Youngman-GlendonSt)-WMR	-	7,563.45	-	7,563.45
006048	KTP - Kingaroy (Alford - Haly St) WMR	-	-	-	-
006051	KTP-Glendon St (Alford to Haly St)-WMR	-	-	-	-
		-	7,563.45	-	7,563.45
	Water - General Oper				
006503	S1 & S2 - PC, SCADA & Telemetry WATER	175,000.00	28,195.90	-	203,195.90
006791	Water Meter replacement 22/23	100,000.00	-	-	100,000.00
		275,000.00	28,195.90	-	303,195.90
	Water - Blackbutt				
006782	Blackbutt WTP Irrigation Process Cntrl	28,000.00	-	-	28,000.00
006788	Blackbutt HL PS Switchboard renewal +	175,000.00	-	-	175,000.00
		203,000.00	-	-	203,000.00
	Water - Kingaroy				
005547	Gordonbrook WTP - Post Con Contract Work	-	65,818.83	-	65,818.83
006060	Gordonbrook Dam AFC Design Works	-	-	-	-
006506	KWS-Gordonbrook Dam PSA Renewals	-	9,538.75	-	9,538.75
006516	Gordonbrook Off Stream Storage Design	200,000.00	130,312.56	-	330,312.56
006517	Water Meter Replacement Program - 21/22	30,000.00	-	-	30,000.00
006566	Gordonbrook Dam Emergency Repairs 2021	-	42,705.00	-	42,705.00
006596	Gordonbrook Hydrological Modelling	100,000.00	86,160.00	-	186,160.00
006783	Gordonbrook Dam Spillway AFC D&C	800,000.00	-	-	800,000.00
006784	Gordonbrook Dam Survey for Dredging	266,000.00	-	-	266,000.00
006787	Kingaroy Water Security Trunk Infra Upgr	250,000.00	-	-	250,000.00
		1,646,000.00	334,535.14	-	1,980,535.14
	Water - Nanango				
006604	Watermain Replacement Birdie St Nanango	-	1,222.94	-	1,222.94
006605	Watermain Replacement Eagle St Nanango	-	15,856.36	-	15,856.36
006657	WMR Dalby St Nanango (Gipps-ChesterSt)	70,000.00	-	-	70,000.00
006785	Nanango WTP & Bores A, B, C , etc	490,000.00	-	-	490,000.00
		560,000.00	16,879.30	-	576,879.30
	Water - Proston				
006055	Proston-SCADA Platform Update	-	-	-	-
006658	WMR Blake St, Proston (Drake-RodneySt)	105,000.00	-	-	105,000.00
		105,000.00	-	-	105,000.00

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Water - Wondai					
006507	WWS-Raw Water PS SB	199,866.00	-	-	199,866.00
006659	WMR Mackenzie St, Wondai (Osborne-EndSt)	211,400.00	-	-	211,400.00
006660	WMR Mackenzie St, Wondai (Osborne-Scott)	140,000.00	-	-	140,000.00
006661	WMR Cadell St, Wondai (Scott - Kent St)	292,600.00	-	-	292,600.00
		843,866.00	-	-	843,866.00
		3,632,866.00	387,173.79	-	4,020,039.79
Wastewater Services					
KTP					
006520	KTP - Recycled Water Line	-	6,735.15	-	6,735.15
		-	6,735.15	-	6,735.15
Wastewater - General					
005826	Update Scada/Cyber Security	-	-	-	-
006504	S1- PC, SCADA &Telemetry WASTEWATER	-	13,376.57	-	13,376.57
006641	S2- PC, SCADA &Telemetry WASTEWATER	175,000.00	-	448.25	174,551.75
		175,000.00	13,376.57	- 448.25	187,928.32
Wastewater - Kingaro					
006509	KWW-KWWTP PSA Renewals	-	-	-	-
006512	KWW-River Rd SPS5 SB Renewal	135,361.00	-	358.77	135,002.23
		135,361.00	-	- 358.77	135,002.23
Wastewater - Nanango					
006513	NWW-South St SPS6 Renewal	170,339.00	-	-	170,339.00
006793	Nanango SPS2 Switchboard renewal, etc.	210,000.00	-	-	210,000.00
006794	Nanango SPS3 Switchboard renewal, etc.	140,000.00	-	-	140,000.00
006795	Nanango SPS5 Process Control/SCADA	28,000.00	-	-	28,000.00
		548,339.00	-	-	548,339.00
CED - Proston					
006510	BDWW-WWTP1 SB Renewal	210,000.00	-	-	210,000.00
006796	Proston CED Pump Station Replace & Renew	210,000.00	-	-	210,000.00
		420,000.00	-	-	420,000.00
Wastewater - Wondai					
006514	WWW-Hodge St SPS5 SB	175,000.00	-	4,689.00	170,311.00
		175,000.00	-	- 4,689.00	170,311.00
		1,453,700.00	20,111.72	- 5,496.02	1,468,315.70
Waste Management - R					
006807	New Maidenwell Transfer Station	350,000.00	-	-	350,000.00
006780	Nanango Weighbridge & Transfer Station	607,560.00	-	-	607,560.00
006781	Kerbside Recycling Wheelie Bins	686,875.00	-	-	686,875.00
		1,644,435.00	-	-	1,644,435.00

Project Code	Project Description	2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Total Available Budget
		1,644,435.00	-	-	1,644,435.00
		32,622,434.00	4,484,958.51	1,371,611.77	38,479,004.28

11.2 Financial Position

Statement of Financial Position

1st Quarter Proposed Change

	Original Budget	Proposed Budget	Variance
	\$	\$	\$
Current Assets			
Cash and Cash Equivalents	54,194,868	48,592,457	(5,602,411)
Trade and Other Receivables	9,822,243	13,853,933	4,031,690
Inventories	791,043	794,215	3,172
Investments	-	-	-
Total Current Assets	64,808,154	63,240,605	(1,567,549)
Non-Current Assets			
Trade and Other Receivables	584,349	584,349	-
Property, Plant and Equipment	929,510,214	936,687,056	7,176,842
Right of Use Asset	806,831	667,707	(139,124)
Intangible Assets	6,250,568	6,250,568	-
Total Non-Current Assets	937,151,962	944,189,680	7,037,718
TOTAL ASSETS	1,001,960,116	1,007,430,285	5,470,169
Current Liabilities			
Trade and Other Payables	12,049,450	15,699,677	(3,650,227)
Borrowings	3,300,539	3,300,539	-
Lease Liabilities	22,881	19,580	3,301
Provisions	3,528,655	3,507,829	20,826
Other Liabilities	1,365,692	1,365,692	-
Total Current Liabilities	20,267,217	23,893,317	(3,626,100)
Non-Current Liabilities			
Trade and Other Payables	-	-	-
Borrowings	23,891,742	23,891,742	-
Lease Liabilities	823,767	686,345	137,422
Provisions	12,493,247	10,823,947	1,669,300
Other Liabilities	2,881,461	2,881,461	-
Total Non-Current Liabilities	40,090,217	38,283,495	1,806,722
TOTAL LIABILITIES	60,357,434	62,176,812	(1,819,378)
NET COMMUNITY ASSETS	941,602,682	945,253,473	3,650,791
Community Equity			
Retained Surplus/(Deficiency)	445,470,950	449,129,730	3,658,780
Asset Revaluation Surplus	496,131,732	496,123,743	(7,989)
TOTAL COMMUNITY EQUITY	941,602,682	945,253,473	3,650,791

11.3 Cash Flow

Cash Flow
1st Quarter Proposed Change

	Original Budget	Proposed Budget	Variance
Cash Flows from Operating Activities			
<i>Receipts:</i>			
Receipts from Customers	\$ 64,374,944	\$ 65,104,039	\$ 729,095
Interest Received	\$ 540,500	\$ 1,240,500	\$ 700,000
Rental Income	\$ 459,715	\$ 459,715	\$ -
Non-Capital Grants and Contributions	\$ 8,530,723	\$ 14,759,994	\$ 6,229,271
<i>Payments:</i>			
Payment to Suppliers	-\$ 55,366,488	-\$ 63,390,264	-\$ 8,023,776
Borrowing Costs	-\$ 1,393,535	-\$ 1,410,535	-\$ 17,000
Net Cash Provided (or Used) in Operating Activities	\$ 17,145,859	\$ 16,763,449	-\$ 382,410
Cash Flows from Investing Activities			
<i>Receipts:</i>			
Proceeds from Sale of PPE	\$ 400,000	\$ 400,000	\$ -
Grants, Subsidies, Contributions and Donations	\$ 10,159,463	\$ 10,769,259	\$ 609,796
<i>Payments:</i>			
Payments for PPE	-\$ 32,622,434	-\$ 38,479,004	-\$ 5,856,570
Net Cash Provided (or Used) in Investing Activities	-\$ 22,062,971	-\$ 27,309,745	-\$ 5,246,774
Cash Flows from Financing Activities			
<i>Receipts:</i>			
Proceeds from Borrowings and Leases	\$ -	\$ -	\$ -
<i>Payments:</i>			
Repayments of Borrowings and Leases	-\$ 3,230,506	-\$ 3,230,506	\$ -
Net Cash Provided (or Used) in Financing Activities	-\$ 3,230,506	-\$ 3,230,506	\$ -
Other Non-Categorised Cash Activities	\$ -	\$ -	\$ -
Net Increase/(Decrease) in Cash and Cash Equivalents	-\$ 8,147,619	-\$ 13,776,802	-\$ 5,629,184
Cash and Cash Equivalents at Beginning of Period	\$ 62,342,487	\$ 62,369,259	26,772
Cash and Cash Equivalents at End of Period	\$ 54,194,868	\$ 48,592,457	-\$ 5,602,411



14.6 QUOTE SBRCQ 22/23-08 - REPLACEMENT OF TWO (2) WATER TRUCKS TO REPLACE PLANT NO. 2009 AND 2010.**File Number:** 26/10/2022**Author:** Fleet Scheduler**Authoriser:** Chief Executive Officer**PRECIS**

Quote SBRCQ-21/22-08 for the replacement and purchase of two (2) Water Trucks to replace Plant No. 2009 & 2010.

SUMMARY

Council engaged Local Buy to prepare tender documentation and obtain written quotes from Daimler Trucks Sunshine Coast (Fuso), Black Truck Sales (Isuzu), Brown & Hurley Group (DAF & Kenworth), Western Truck Group (UD) and Wideland Group (Hino).

OFFICER'S RECOMMENDATION

That South Burnett Regional Council purchase from Daimler Trucks Sunshine Coast, two (2) Fuso FV74HK with Metal X Engineering Water Truck bodies for \$486,657.36 excluding GST.

FINANCIAL AND RESOURCE IMPLICATIONS

The cost for the purchase of the two (2) trucks is within the allocated budget.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 - Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council's Supervisors and Operators from Infrastructure (Works) and Plant and Fleet evaluated the tenders.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Nil. Vehicle will be checked at delivery and invoice processed for payment. Warranties apply.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

In accordance with the Procurement Policy.

ASSET MANAGEMENT IMPLICATIONS

Lower maintenance and downtime as Council replaces its aging plant.

REPORT

Quote SBRCQ 22/23-08 is to purchase two (2) new Water Trucks to replace two (2) Isuzu Medium Rigid Water Trucks (Plant No.'s 2009 & 2010). Council engaged Local Buy to prepare tender documentation and obtain written quotes. Trade in offers were not requested from suppliers due to lengthy estimated delivery times as the water trucks will have a significant increase in hours when they are disposed. Water Truck 2009 & 2010 will be sent to auction.

Written quotes were received from Daimler Trucks Sunshine Coast, Black Truck Sales, Brown & Hurley Group, Western Truck Group and Wideland Group to replace Plant No. 2009 & 2010 which are used in the Murgon/Wondai & Kingaroy areas.

It was decided that Heavy rigid trucks were requested to replace the current medium rigid so that larger capacity water tanks can be fitted, and more water carried to site reducing frequency of fill ups required throughout the day.

Water Truck 2009 & 2010 were approved in 2022/2023 financial year’s plant replacement budget with an allocation of \$500,000. Any internal shifting of currently owned water trucks to replace Water Truck 2009 & 2010 would still require replacement, therefore is not a viable option.

The truck suppliers included water body quotes from Metal X Engineering, Felco Manufacturing and All Quip Water Trucks. The water truck bodies all meet the specifications requested by Council outlined in the above Replacement Water Truck Requirements. Metal X Engineering is a local business that specialise in water truck bodies. All truck suppliers were instructed to supply at least one (1) quote with Metal X Engineering as the water truck body builder to ensure local business are included.

The Fuso FV74HK from Daimler Trucks Sunshine Coast with the Metal X Engineering Water Truck Body is recommended for purchase by the assessment team as it has the best specification score, best total evaluation score of 4.60, has better power and torque, more suitable 12 speed transmission and an extensive range of included safety features.

Recommendation

It is recommended that Council purchase from Daimler Trucks Sunshine Coast, two (2) Fuso FV74HK with Metal X Engineering Water Truck bodies for \$486,657.36 excluding GST.

The following quotes were received:

All prices exclude GST

SBRCQ 22/23-08

Rank	Tenderer	Make/Model	Price
1.	Daimler Trucks Sunshine Coast	Fuso FV74HK, Metal X Engineering Body	\$486,657.36
2.	Black Truck Sales	Isuzu FXY240-350, Metal X Engineering Body	\$523,276.58
3.	Daimler Trucks Sunshine Coast	Fuso FV74HK, All Quip Water Trucks	\$565,459.36
4.	Black Truck Sales	Isuzu FXY240-350, Felco Manufacturing	\$629,500.58
5.	Brown & Hurley Group	DAF CF370, Metal X Engineering	\$658,509.00
6.	Western Truck Group	UD GH8F, Metal X Engineering	\$530,535.42
7.	Brown & Hurley Group	DAF CF370, All Quip Water Trucks	\$743,496.00
8.	Wideland Group	Hino FS 2632 AT, Metal X Engineering	\$505,962.00
9.	Western Truck Group	UD GH8F, All Quip Water Trucks	\$621,339.42
10.	Wideland Group	Hino FS2632 AT, All Quip Water Trucks	\$566,474.00
11.	Wideland Group	Hino FS 2632 AT, Felco Manufacturing	\$613,716.00
12.	Brown & Hurley Group	Kenworth T360, Metal X Engineering	\$644,717.00
13.	Brown & Hurley Group	Kenworth T360, All Quip Water Trucks	\$729,704.00

ATTACHMENTS

- 1. SBRCQ 22/23-08 Recommendation Report Replace Water Trucks 2009 & 2010**  



Post Market Recommendation Report \$200K+

Project Title: Replacement of Water Trucks 2009 & 2010

Contract Reference No: SBRCQ-22/23-08

Author: Brandon Orchard

Position Title: Acting Plant & Fleet Coordinator

Date: 10/10/2022

Assessment Team

John Ogilvie - Works Supervisor

Greg Pryor - Water Truck Operator

Brandon Orchard - Acting Plant & Fleet Coordinator

Kellie Sewell - Fleet Scheduler

Robert Kelly - Workshop Supervisor

Damien Hankinson - Workshop Supervisor

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Recommendation Report \$200k+ Page 4 of 10

Executive Summary

Quote SBRCQ 22/23-08 is to purchase two (2) new Water Trucks to replace two (2) Isuzu Medium Rigid Water Trucks (Plant No.'s 2009 & 2010)

Council engaged Local Buy to prepare tender documentation and obtain written quotes.

Trade in offers were not requested from suppliers due to lengthy estimated delivery times as the water trucks will have a significant increase in hours when they are disposed. Water Truck 2009 & 2010 will be sent to auction.

Timeline

Release Date: 23/08/2022

Closed Date: 13/09/2022

Offers were received from the following suppliers:	
1.	Daimler Trucks Sunshine Coast - Fuso
2.	Wideland Group – Hino
3.	Blacks Truck Sales – Isuzu
4.	Brown & Hurley – DAF
5.	Brown & Hurley – Kenworth
6.	Western Truck Group Toowoomba - UD

Exceptions

Was an Exception applied to this Procurement process? YES NO
(Failure to meet Council Policy) *Procurement Exception Form MUST accompany this Report*

Evaluation Methodology

How have the Sound Contracting Principles been satisfied?	Justification/Explanation
Whole of Life Value for Money	50%
Specification Suitability	30%
Warranty	20%

Evaluation Results

Rank	Result: (% or Score)	Tenderer	Make/Model	Price
1.	4.60	Daimler Trucks Sunshine Coast	Fuso FV74HK, Metal X Engineering Body	\$486,657.36
2.	4.57	Black Truck Sales	Isuzu FXY240-350, Metal X Engineering Body	\$523,276.58
3.	4.52	Daimler Trucks Sunshine Coast	Fuso FV74HK, All Quip Water Trucks	\$565,459.36
4.	4.31	Black Truck Sales	Isuzu FXY240-350, Felco Manufacturing	\$629,500.58
5.	4.00	Brown & Hurley Group	DAF CF370, Metal X Engineering	\$658,509.00

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6.	3.82	Western Truck Group	UD GH8F, Metal X Engineering	\$530,535.42
7.	3.77	Brown & Hurley Group	DAF CF370, All Quip Water Trucks	\$743,496.00
8.	3.70	Wideland Group	Hino FS 2632 AT, Metal X Engineering	\$505,962.00
9.	3.64	Western Truck Group	UD GH8F, All Quip Water Trucks	\$621,339.42
10.	3.57	Wideland Group	Hino FS2632 AT, All Quip Water Trucks	\$566,474.00
11.	3.43	Wideland Group	Hino FS 2632 AT, Felco Manufacturing	\$613,716.00
12.	3.17	Brown & Hurley Group	Kenworth T360, Metal X Engineering	\$644,717.00
13.	2.94	Brown & Hurley Group	Kenworth T360, All Quip Water Trucks	\$729,704.00

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

Procurement Plan

Water Truck 2009 Recommended to Replace

Water Truck 2009 is in a patrol grading crew in the Murgon/Wondai area maintaining unsealed roads. Information relating to the existing Water Truck are as follows:

Financial Year	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
Expenses	\$28,519.97	\$23,038.05	\$31,204.81	\$19,625.91	\$24,531.60

Financial Details

- Expenses over the life of the Water Truck \$198,254.39
- Purchased March 2013 for 119,723.00
- Replacement Value \$250,000.00
- Residual Value \$8,000.00
- Accumulated Depreciation \$103,985.21
- Written Down Value \$15,737.49

Utilisation and Age Details

- Utilisation of Water Truck 2009 over its life is 94% when comparing to average utilisation of 20,000 kilometres annually according to the Institute of Public Works Engineering Australasia (IPWEA) industry benchmark.
- 9.5 years old, Institute of Public Works Engineering Australasia (IPWEA) optimum replacement benchmark is 8 Years
- Year Model 2013.

Water Truck 2010 Recommended to Replace

Water Truck 2010 is in a patrol grading crew in the Kingaroy area maintaining unsealed roads. Information relating to the existing Water Truck are as follows:

Financial Year	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
Expenses	\$17,862.77	\$23,038.05	\$74,062.90	\$22,594.48	\$22,378.19

Financial Details

- Expenses over the life of the Water Truck \$254,650.74

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- Purchased March 2013 for \$119,723.00
- Replacement Value \$250,000.00
- Residual Value \$8,000.00
- Accumulated Depreciation \$103,985.21
- Written Down Value \$15,737.49

Utilisation and Age Details

- Utilisation of Water Truck 2010 over its life is 103% when comparing to average utilisation of 20,000 kilometres annually according to the Institute of Public Works Engineering Australasia (IPWEA) industry benchmark.
- 9.5 years old, Institute of Public Works Engineering Australasia (IPWEA) optimum replacement benchmark is 8 Years
- Year Model 2013.

Other Options Than Replacement

Council does have seven (7) water trucks in total. However, the other five (5) water trucks are required in their current role and were identified as essential in the fleet review. Water Truck 2009 & 2010 was approved in 2022/2023 financial year's plant replacement budget with an allocation of \$500,000. Any internal shifting of currently owned water trucks to replace Water Truck 2009 & 2010 would still require replacement, therefore is not a viable option.

Replacement Water Truck Requirements

The replacement for Water Truck 2009 & 2010 was requested to have the following specifications.

- Approx. 270 Kw
- 12,000 litre water capacity
- HR (Heavy Rigid) Truck
- AMT (Automatic Manual Transmission)
- Live drive from engine to operate Hydraulic pump and water pump
- Rust proofing of chassis and components including electronic rust prevention system
- Three (3) fully adjustable fan sprays and one (1) spray bar mounted on rear of body.
- Hot dip galvanised body
- Council standard options including, Council radio, fire extinguisher, uhf radio, reverse sensors, camera and alarm, battery isolator, toolbox, tinted windows, heavy duty floor mats and seat covers, spare wheel and tyre.

Heavy rigid trucks were requested to replace the current medium rigid so that larger capacity water tanks can be fitted, and more water carried to site reducing frequency off fill ups required throughout the day.

The water trucks are to have hot dip galvanised frames, rust proofing coating on chassis and components and an electronic rust prevention system fitted to reduce costly and lengthy repairs to rust damaged body frames and components which are required on Councils current water trucks. Approximate costs of previously repaired water trucks are \$40,000.

Whole of Life value for Money

The whole of life value for money was calculated based on:

- Purchase price
- Residual value @ 8 years/200,000 kilometres
- Servicing costs
- Ad-blue consumption
- Fuel consumption rates; and

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- 5% return on capital investment.

The annual whole of life value for money for each water truck was then compared to the lowest annual cost and a score out of 5 was calculated.

Vehicle Type and Supplier	Whole of Life Value for Money
	50%
Fuso FV74HK - Daimler Trucks Sunshine Coast - All Quip Water Trucks	4.48
Hino FS 2632 AT - Wideland Group - All Quip Water Trucks	4.21
HINO FS2632 AT - Wideland Group – Felco Manufacturing	3.91
Hino FS2632 AT – Wideland Group - Metal X Engineering	4.61
Isuzu FXY240-350 - Black Truck Sales - Metal X Engineering	4.53
Isuzu FXY240-350 - Black Truck Sales – Felco Manufacturing	3.84
DAF CF370 - The Brown & Hurley Group - Metal X Engineering	4.89
DAF CF370 - The Brown & Hurley Group - All Quip Water Trucks	4.21
Kenworth T360 - The Brown & Hurley Group - Metal X Engineering	5.00
Kenworth T360 - The Brown & Hurley Group – All Quip Water Trucks	4.33
UD GH8F - Western Truck Group – All Quip Water Trucks	4.20
UD GH8F - Western Truck Group - Metal X Engineering	4.74
Fuso FV74HK - Daimler Trucks Sunshine Coast- Metal X Engineering	4.71

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

	Dealer 1		Dealer 2		Dealer 3		Dealer 4		Dealer 5	
	Fuso FV74HK - Daimler Trucks - All Quip		Hino FS 2632 AT - Wildland Trucks & Equipment - All Quip		HINO FS2632 AT - Wildland Trucks & Equipment - FELCO		Hino FS2632 AT - Wildland Trucks & Equipment - Metal X		Isuzu FXY240-350 - Black Truck Sales - Metal X	
Purchase Price	\$	565,459.36	\$	566,474.00	\$	613,716.00	\$	505,962.00	\$	523,276.58
Capital Cost of Purchase	\$	226,183.74	\$	226,589.60	\$	245,486.40	\$	202,384.80	\$	209,310.63
Expected Life of Vehicle (Years)		8.0		8.0		8.0		8.0		8.0
Estimated Kilometers at Trade		200,000		200,000		200,000		200,000		200,000
Residual % (Wholesale)		25.00%		25.00%		25.00%		25.00%		25.00%
Residual % (Retail)										
Residual Value	\$	141,364.84	\$	141,618.50	\$	153,429.00	\$	126,490.50	\$	130,819.15
Cost Over Life of Vehicle Bundle	\$	424,094.52	\$	424,855.50	\$	460,287.00	\$	379,471.50	\$	392,457.44
Fuel Usage		2.19		2.19		2.19		2.19		2.19
Total Fuel Cost	\$	328,767.12	\$	328,767.12	\$	328,767.12	\$	328,767.12	\$	328,767.12
Service Costs for life of machine	\$	39,798.00	\$	36,200.00	\$	36,200.00	\$	36,200.00	\$	39,798.00
Ad Blue Costs for life of machine	\$	9,132.42	\$	9,132.42	\$	9,132.42	\$	9,132.42	\$	9,132.42
Trade Value Compared to Highest Offer										
Actual Trade Value Offered	\$	-	\$	-	\$	-	\$	-	\$	-
Total Cost of Vehicle Bundle	\$	979,045.39	\$	1,025,544.64	\$	1,079,872.94	\$	955,955.84	\$	970,333.19
Total Cost of Vehicle Bundle per Annum	\$	122,380.67	\$	128,193.08	\$	134,984.12	\$	119,494.48	\$	121,291.65
Total Cost of Each Vehicle per Annum	\$	61,190.34	\$	64,096.54	\$	67,492.06	\$	59,747.24	\$	60,645.82
WOL Value for Money Calculator (Cheapest Vehicle Rate = 5, Most Expensive Rate = 1)										
Whole of Life Cost of Vehicle per Annum	\$	61,190.34	\$	64,096.54	\$	67,492.06	\$	59,747.24	\$	60,645.82
Cheapest Whole of Life Vehicle Cost per Annum	\$	55,384.94	\$	55,384.94	\$	55,384.94	\$	55,384.94	\$	55,384.94
Whole of Life Value for Money Rating		4.48		4.21		3.91		4.61		4.53

	Dealer 6		Dealer 7		Dealer 8		Dealer 9		Dealer 10	
	Isuzu FXY240-350 - Black Truck Sales - FELCO		DAF CF370 - The Brown & Hurley Group - Metal X		DAF CF370 - The Brown & Hurley Group - All Quip		Kenworth T360 - The Brown & Hurley Group - Metal X		Kenworth T360 - The Brown & Hurley Group - All Quip	
Purchase Price	\$	629,500.58	\$	658,509.00	\$	743,496.00	\$	644,717.00	\$	729,704.00
Capital Cost of Purchase	\$	251,800.23	\$	263,403.60	\$	297,398.40	\$	257,886.80	\$	291,881.60
Expected Life of Vehicle (Years)		8.0		8.0		8.0		8.0		8.0
Estimated Kilometers at Trade		200,000		200,000		200,000		200,000		200,000
Residual % (Wholesale)		25.00%		50.56%		44.78%		52.89%		46.73%
Residual % (Retail)										
Residual Value	\$	157,375.15	\$	332,942.15	\$	332,937.51	\$	340,990.82	\$	340,990.68
Cost Over Life of Vehicle Bundle	\$	472,125.44	\$	325,566.85	\$	410,558.49	\$	303,726.18	\$	388,713.32
Fuel Usage		2.19		2.65		2.65		2.5		2.50
Total Fuel Cost	\$	328,767.12	\$	271,698.11	\$	271,698.11	\$	288,000.00	\$	288,000.00
Service Costs for life of machine	\$	39,798.00	\$	39,798.00	\$	39,798.00	\$	28,562.10	\$	28,562.10
Ad Blue Costs for life of machine	\$		\$	6,037.73	\$	6,037.73	\$	8,000.00	\$	8,000.00
Trade Value Compared to Highest Offer										
Actual Trade Value Offered	\$	-	\$	-	\$	-	\$	-	\$	-
Total Cost of Vehicle Bundle	\$	1,092,490.79	\$	906,504.29	\$	1,025,490.73	\$	886,175.08	\$	1,005,157.02
Total Cost of Vehicle Bundle per Annum	\$	136,561.35	\$	113,313.04	\$	128,186.34	\$	110,771.88	\$	125,644.63
Total Cost of Each Vehicle per Annum	\$	68,280.67	\$	56,656.52	\$	64,093.17	\$	55,385.94	\$	62,822.31
WOL Value for Money Calculator (Cheapest Vehicle Rate = 5, Most Expensive Rate = 1)										
Whole of Life Cost of Vehicle per Annum	\$	68,280.67	\$	56,656.52	\$	64,093.17	\$	55,385.94	\$	62,822.31
Cheapest Whole of Life Vehicle Cost per Annum	\$	55,384.94	\$	55,384.94	\$	55,384.94	\$	55,384.94	\$	55,384.94
Whole of Life Value for Money Rating		3.84		4.89		4.21		5.00		4.33

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	Dealer 11	Dealer 12	Dealer 13
	UD GHBF - Western Truck Group - Allquip	UD GHBF - Western Truck Group - Metal X	Fuso FV74Hk - Daimler Trucks - Metal X
Purchase Price	\$ 621,339.42	\$ 530,535.42	\$ 486,657.36
Capital Cost of Purchase	\$ 248,535.77	\$ 212,214.17	\$ 194,662.94
Expected Life of Vehicle (Years)	8.0	8.0	8.0
Estimated Kilometers at Trade	200,000	200,000	200,000
Residual % (Wholesale)	35.40%	35.40%	25.00%
Residual % (Retail)			
Residual Value	\$ 219,954.15	\$ 187,809.54	\$ 121,664.34
Cost Over Life of Vehicle Bundle	\$ 401,385.27	\$ 342,725.88	\$ 364,993.02
Fuel Usage	2.19	2.19	2.19
Total Fuel Cost	\$ 328,767.12	\$ 328,767.12	\$ 328,767.12
Service Costs for life of machine	\$ 39,798.00	\$ 39,798.00	\$ 39,798.00
Ad Blue Costs for life of machine	\$ 9,132.42	\$ 9,132.42	\$ 9,132.42
Trade Value Compared to Highest Offer			
Actual Trade Value Offered	\$ -	\$ -	\$ -
Total Cost of Vehicle Bundle	\$ 1,027,618.58	\$ 932,637.59	\$ 937,353.51
Total Cost of Vehicle Bundle per Annum	\$ 128,452.32	\$ 116,579.70	\$ 117,169.19
Total Cost of Each Vehicle per Annum	\$ 64,226.16	\$ 58,289.85	\$ 58,584.59
WOL Value for Money Calculator (Cheapest Vehicle Rate = 5, Most Expensive Rate = 1)			
Whole of Life Cost of Vehicle per Annum	\$ 64,226.16	\$ 58,289.85	\$ 58,584.59
Cheapest Whole of Life Vehicle Cost per Annum	\$ 55,384.94	\$ 55,384.94	\$ 55,384.94
Whole of Life Value for Money Rating	4.20	4.74	4.71

PO Box 336 Kingaroy Qld 4610 Phone 07 4189 9100 Facsimile 07 4162 4806
 Email: info@sbrc.qld.gov.au www.southburnett.qld.gov.au

Specification Suitability

The following specifications were used to calculate a score out of 5:

- Engine power & torque
- Fuel tank capacity
- Operating weight

The water truck specifications were compared, and a score was calculated for each individual specification. An average score was then produced over all specifications.

Vehicle Type and Supplier	Specification Suitability
	30%
Fuso FV74HK - Daimler Trucks Sunshine Coast - All Quip Water Trucks	4.91
Hino FS 2632 AT - Wideland Group - All Quip Water Trucks	3.99
HINO FS2632 AT - Wideland Group – Felco Manufacturing	3.89
Hino FS2632 AT - Wideland Group - Metal X Engineering	3.99
Isuzu FXY240-350 - Black Truck Sales - Metal X Engineering	4.18
Isuzu FXY240-350 - Black Truck Sales – Felco Manufacturing	4.09
DAF CF370 - The Brown & Hurley Group - Metal X Engineering	4.61
DAF CF370 - The Brown & Hurley Group - All Quip Water Trucks	4.61
Kenworth T360 - The Brown & Hurley Group - Metal X Engineering	3.68
Kenworth T360 - The Brown & Hurley Group – All Quip Water Trucks	3.68
UD GH8F - Western Truck Group – All Quip Water Trucks	4.21
UD GH8F - Western Truck Group - Metal X Engineering	4.21
Fuso FV74HK - Daimler Trucks Sunshine Coast - Metal X Engineering	4.91

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

Warranty

The warranty score was calculated on the number of years listed in the warranty terms.

Vehicle Type and Supplier	Warranty
	20%
Fuso FV74HK - Daimler Trucks Sunshine Coast - All Quip Water Trucks	4.17
Hino FS 2632 AT - Wideland Trucks & Equipment - All Quip Water Trucks	2.50
HINO FS2632 AT - Wideland Trucks & Equipment – Felco Manufacturing	2.50
Hino FS2632 AT - Wideland Trucks & Equipment - Metal X Engineering	2.50
Isuzu FXY240-350 - Black Truck Sales - Metal X Engineering	5.00
Isuzu FXY240-350 - Black Truck Sales – Felco Manufacturing	5.00
DAF CF370 - The Brown & Hurley Group - Metal X Engineering	2.50
DAF CF370 - The Brown & Hurley Group - All Quip Water Trucks	2.50
Kenworth T360 - The Brown & Hurley Group - Metal X Engineering	0.83
Kenworth T360 - The Brown & Hurley Group – All Quip Water Truck	0.83
UD GH8F - Western Truck Group – All Quip Water Trucks	2.50

Vehicle Type and Supplier	Warranty
	20%
UD GH8F - Western Truck Group - Metal X Engineering	2.50
Fuso FV74HK - Daimler Trucks Sunshine Coast - Metal X Engineering	4.17

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

Total Evaluation Scores

Vehicle Type and Supplier	Whole of Life Value for Money	Specification Suitability	Warranty	Total
	50%	30%	20%	100%
Fuso FV74HK - Daimler Trucks Sunshine Coast - All Quip Water Trucks	4.48	4.91	4.17	4.52
Hino FS 2632 AT - Wideland Group - All Quip Water Trucks	4.21	3.99	2.50	3.57
HINO FS2632 AT - Wideland Group – Felco Manufacturing	3.91	3.89	2.50	3.43
Hino FS2632 AT - Wideland Group - Metal X Engineering	4.61	3.99	2.50	3.70
Isuzu FXY240-350 - Black Truck Sales - Metal X Engineering	4.47	4.18	5.00	4.57
Isuzu FXY240-350 - Black Truck Sales – Felco Manufacturing	3.78	4.09	5.00	4.31
DAF CF370 - The Brown & Hurley Group - Metal X Engineering	4.89	4.61	2.50	4.00
DAF CF370 - The Brown & Hurley Group - All Quip Water Trucks	4.21	4.61	2.50	3.77
Kenworth T360 - The Brown & Hurley Group - Metal X Engineering	5.00	3.68	0.83	3.17
Kenworth T360 - The Brown & Hurley Group – All Quip Water Trucks	4.33	3.68	0.83	2.94
UD GH8F - Western Truck Group – All Quip Water Trucks	4.20	4.21	2.50	3.64
UD GH8F - Western Truck Group - Metal X Engineering	4.74	4.21	2.50	3.82
Fuso FV74HK - Daimler Trucks Sunshine Coast - Metal X Engineering	4.71	4.91	4.17	4.60

Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.

Conclusion Final Assessment

After evaluating all water trucks offered for consideration, it was decided to physically assess the two (2) highest scored water trucks which is the Fuso FV74HK from Daimler Trucks Sunshine Coast and the Isuzu FXY240-350 from Blacks Truck Sales.

Fuso FV74HK – Daimler Trucks Sunshine Coast

- 335 Kw
- 2200 Nm
- 400 L fuel capacity
- 2.19 Km/L Fuel consumption
- 5 years / 500,000 Km warranty
- Air Bag Suspension
- 12 speed AMT (Automatic Manual Transmission)

- Safety Features – Lane departure warning, fatigue management warnings, adaptive cruise control and automatic emergency braking

Isuzu FXY240-350 - Blacks Truck Sales

- 276 Kw
- 1900 Nm
- 430 L fuel capacity
- No fuel consumption figures were available (General figures used to calculate fuel costs for whole of life evaluation)
- 6 years / 600,000 Km warranty
- Air Bag Suspension
- 6 Speed AMT (Automatic Manual Transmission)

Water Truck Bodies

The truck suppliers included water body quotes from Metal X Engineering, Felco Manufacturing and All Quip Water Trucks. The water truck bodies all meet the specifications requested by Council outlined in the above Replacement Water Truck Requirements. Metal X Engineering is a local business that specialise in water truck bodies. All truck suppliers were instructed to supply at least one (1) quote with Metal X Engineering as the water truck body builder to ensure local business are included.

The **Fuso FV74HK from Daimler Trucks Sunshine Coast with the Metal X Engineering Water Truck Body is recommended for purchase** by the assessment team as it has the best specification score, best total evaluation score of **4.60**, has better power and torque, more suitable 12 speed transmission and an extensive range of included safety features.

Recommendation

That Council purchase from Daimler Trucks Sunshine Coast, **two (2) Fuso FV74HK with Metal X Engineering Water Truck bodies for \$486,657.36 excluding GST**. The expected delivery date is approximately 12 to 18 months, this can change depending on units available at the time of order.

RECOMMENDED TENDERER	TENDERED PRICE (excl. GST)
Daimler Trucks Sunshine Coast	\$486.657.36

Authorised Officer

Delegation Approval: _____ Signature: _____ Date: _____

Manager Approval: <\$100K _____ Signature: _____ Date: _____

GM Approval: \$100K <\$200K _____ Signature _____ Date: _____

CEO Approval: >\$200K _____ Signature: _____ Date: _____

Council Approval: YES NO Date: _____

15 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE, LIBRARY SERVICES AND WASTE & RECYCLING MANAGEMENT**15.1 COUNCIL SUPPORT 2022 RACQ LIFEFLIGHT GALA****File Number: 26.10.2022****Author: Manager Facilities and Parks****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability Standing Committee Meeting held on 12 October 2022 was a Notice of Motion regarding information Council Support 2022 RACQ Life Flight Gala.

SUMMARY**COMMITTEE RESOLUTION 2022/135**

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the Committee Recommends to Council;

That the South Burnett Regional Council support the RACQ Life Flight Gala Dinner on Saturday November 5th 2022 by way of Hall Hire, Insurance and advertising on our Facebook and Instagram pages and Website.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That the South Burnett Regional Council support the RACQ Life Flight Gala Dinner on Saturday November 5th 2022 by way of Hall Hire, Insurance and advertising on our Facebook and Instagram pages and Website.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 12 October 2022.

ATTACHMENTS**Nil**

15.2 RINGSFIELD HOUSE ADVISORY COMMITTEE RECOMMENDATIONS**File Number: 26.10.2022****Author: Manager Facilities and Parks****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability Standing Committee Meeting held on 12 October 2022 was a report regarding information on the Ringsfield House Advisory Committee recommendations.

SUMMARY**COMMITTEE RESOLUTION 2022/145**

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the Committee recommend to Council that:

1. Simone Kucyk is appointed as the Booking and Event coordinator
2. Irene Suzanne (Sue) Wallis is appointed as the Volunteer Manager
3. Rebecca Bayntun is appointed as the Museum Curator

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council endorse the following appointments to the Ringsfield House Advisory Committee:

1. Simone Kucyk is appointed as the Booking and Event coordinator
2. Irene Suzanne (Sue) Wallis is appointed as the Volunteer Manager
3. Rebecca Bayntun is appointed as the Museum Curator

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 12 October 2022

ATTACHMENTS**Nil**

16 PORTFOLIO - DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING**16.1 KINGAROY RSL AND POUND STREET****File Number: 26.10.2022****Author: Manager Facilities and Parks****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability Standing Committee Meeting held on 12 October 2022 was a Motion regarding information on the Kingaroy RSL and Pound Street.

SUMMARY**COMMITTEE RESOLUTION 2022/134**

Moved: Mayor Brett Otto

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That a report be brought to the December Liveability Standing Committee Meeting as to the following:

1. An overview of the land needs of the Kingaroy RSL Sub-Branch for Veteran accommodation units.
2. The process for Council to subdivide and approve a Material Change of Use on the land area at 1 pound street as follows:
 - a) Suitable land area at the southern end as medium as medium density residential for transfer to the Kingaroy RSL sub-branch for the purpose of construction residential units for veterans;
 - b) Remaining land area for potential medium density residential and community recreation zoning for placement of a future community, veteran and youth centre and;
 - c) Land area in the floodway at the far northern end as a car park for use by community centre users and SB Care.
3. Consideration of other options for land use for the Kingaroy RSL sub-branch.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That a report be brought to the December Liveability Standing Committee Meeting as to the following:

1. An overview of the land needs of the Kingaroy RSL Sub-Branch for Veteran accommodation units.
2. The process for Council to subdivide and approve a Material Change of Use on the land area at 1 pound street as follows:
 - a) Suitable land area at the southern end as medium as medium density residential for transfer to the Kingaroy RSL Sub-Branch for the purpose of construction residential units for veterans;
 - b) Remaining land area for potential medium density residential and community recreation zoning for placement of a future community, veteran, and youth centre and;
 - c) Land area in the floodway at the far northern end as a car park for use by community centre users and SB Care.
3. Consideration of other options for land use for the Kingaroy RSL Sub-Branch.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 12 October 2022.

ATTACHMENTS

Nil

16.2 MATERIAL CHANGE OF USE - SERVICE STATION AT 81 HALY STREET, WONDAI - LOT 3 ON RP6088 AND LOT 411 ON W53510 - APPLICANT: VB 1884 PTY LTD C/- VIVA PROPERTY GROUP PTY LTD - MCU21/0001

File Number: MCU21/0001
Author: Senior Planning Officer
Authoriser: Chief Executive Officer

PRECIS

Material Change of Use – Development Permit – Service Station (ancillary Food and drink outlet and Shop) – Lot 3 on RP6088 and Lot 411 on W53510 - Applicant: VB 1884 Pty Ltd – MCU21/0001

SUMMARY

- Application for Material Change of Use (Service Station including ancillary Food & drink outlet and Shop);
- Subject site included in the Local centre zone under the South Burnett Regional Council Planning Scheme v1.4;
- Service Station is impact assessable against the relevant benchmarks:
 - Strategic framework;
 - Local centre zone code; and
 - Services and works code.
- Four public submissions were received;
- Referral to SARA triggered due to property being adjacent to state-controlled road (See Attachment A);
- Statement of Reasons (Attachment B);
- Public submissions (Attachment C);
- The application has been assessed against the overall outcomes and does not and cannot comply and cannot be conditioned to comply with certain aspects; and
- Application recommended for **preliminary approval only** subject to conditions as impacts on residential amenity and design has not been resolved in a complete manner by the applicant in response to Council’s requests for further and better particulars to demonstrate appropriate compliances with local and State assessment requirements.

OFFICER’S RECOMMENDATION

That Council approve the development subject to a Preliminary Approval ONLY the Material change of use - Preliminary Approval - (Service Station including ancillary Food & drink outlet and Shop) - Lot 3 on RP6088 and Lot 411 on W53510 - Applicant: Applicant: VB 1884 Pty Ltd – MCU21/0001 subject to the following conditions:

GENERAL

GEN1. Submit amended proposal plans and supporting documents as required by the conditions of this preliminary approval - particularly amended plans that outline the requirements and details of conditions under the heading ‘**ENVIRONMENT**’ within this package.

The revised plans and documents must be submitted generally accordance with the preliminary approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Reference no.	Revision	Date
---------------	-------------	---------------	----------	------

Acoustic Impact Assessment	SEGroup	220421D02		17 May 22
Site Plan (amended in red)	Verve Group			
Elevations (Amended in red)				
Floor Plan (Amended in red)				
Air Quality and Odour Assessment	SEGroup	211209D03		18 May 2022

ENVIRONMENT – Submit Revised Plans and Details to address the following conditions of this Preliminary Approval.

GEN2. i) Submit revised proposal plans including detailed design of the required acoustic barrier along the south-western boundary that is to extend 36m along the dividing boundary alignment, as outlined in the submitted Acoustic report prepared by SEGroup (Document Ref 220421D02). The plans to be provided to Council as delegate, must be accompanied by advice from a suitably qualified person that the construction can be RPEQ certified and meet the required building code requirements of the Building Act 1975 and any other relevant engineering or standards, including, but not limited to, fire rating requirements.

ii) Submit supporting material, for assessment, demonstrating impacts on adjoining residential amenity from the proposed 4.0m high acoustic barrier, via detailed section plans, material palette and design drawings of the structure. Plans must include the acoustic barrier in context with the adjoining dwelling house and its habitable spaces and windows. An amenity impact assessment statement is to be provided by a suitably qualified person with regards to overshadowing, overbearing impacts and any impacts on the amenity of the existing residential environment in terms of access to breezes, natural light and ventilation.

iii) The acoustic barrier cannot extend within the area of the road reserve. Provide a supporting statement from SEGroup that any adjustment to the overall length of the acoustic barrier remains compliant with the acoustic standards measured and assessed within the approved report.

Notes/ Guidance for condition compliance:

*It is noted that the acoustic barrier **cannot be a dividing fence** and must be wholly constructed within the subject land. Impacts of construction will need to be addressed with regards to the access driveway and vehicle movement safety and sight lines.*

The submitted engineering drawings indicate a retaining wall in the location of the proposed acoustic barrier. Any retaining and barrier construction is to be shown on the same plan set and the combined height shall not be more than 4.0m unless otherwise altered and supported by a statement of compliance with Acoustic assessment benchmarks, by SEGroup.

The material details of the acoustic barrier must be specified, as well as any ongoing maintenance needs/requirements, particularly from the residential side of the acoustic barrier.

The acoustic barrier requirement is as per the submitted Acoustic Assessment report prepared by SEGroup. Any alterations to this barrier must be accompanied by a statement

prepared by SEGroup that any alterations will remain compliant with the measured and assessed acoustic standards.

- GEN3.** On-site operational procedures are to be implemented that do not permit refuse servicing in nighttime and early morning hours. Refuse collection shall be implemented and managed during daytime only, in accordance with the SEGroup Acoustic Report, to mitigate noise impacts on adjoining residential amenity, and are to be maintained at all times.
- GEN4.** Install and construct a fully enclosed and roofed bin store with tap, connected to sewer for washdown purposes, in the location shown in the approved Acoustic Report prepared by SEGroup. The Bin store shall not be constructed along any adjoining residential boundary. The structure shall not result in stormwater ponding or discharge onto adjoining neighboring properties. Refuse collection shall occur from the fueling forecourt area (See Figure 9, Acoustic Report prepared by SEGroup).
- GEN5.** Install a screening dividing boundary fence around the full perimeter of the premises that is 2.0m height and constructed of timber, unless otherwise agreed upon with adjoining neighbors and is to be always maintained, prior to commencement of the use and to be maintained. This is not the proposed acoustic fence/barrier and is separate from any acoustic barrier unless otherwise specified in amended proposal plans and reports.

Note: *There will be no access/gates or otherwise allowing vehicle access between the subject land and adjoining premises.*

- GEN6.** Install screen planting along the full length of the rear boundary within the site, in a minimum 1.0m wide planting area (the dimension of planting shall be separate from the dimension required for stormwater swale). Screen planting shall be a combination of ground covers and screen trees that will grow to a mature height of 3.0m or greater to provide a visual buffer to residential properties adjoining the site. At the time of planting, mature or semi-mature plants shall be installed to ensure the landscape strip is well established at the time of the use commencing. The landscape planting area shall include irrigation and is to be always maintained.
- GEN7.** The proposed illuminated signage facing adjoining residential property is not approved as part of this development and no illuminated signage shall be installed that faces or fronts a residential dwelling house receiving environment.

Guidance: Illuminated signage directly impacting a residential environment has not been supported by any associated impacts reporting as part of this application to warrant any inclusion of illuminated signage in the development decision.

- GEN 8.** New or replacement air conditioning and mechanical plant has not been identified in the application material and is not part of the submitted Acoustic report prepared by SEGroup.

New or replacement exhaust fans, air conditioning and refrigeration plant must be selected to comply with the nominated noise level goals, refer to the night goals from Table 3.v of the Approved acoustic Report prepared by SEGroup.

There shall be no unscreened air conditioning or mechanical equipment. Submit revised plans and a letter of compliance with details of the required air conditioning and mechanical equipment in accordance with the report requirements by SEGroup and this condition.

- GEN9.** Install grill and or metal plate noise dampening measures on site prior to commencement of use and to be maintained at all times.
- GEN10.** Install signage and speed limiting devices, subject to further approval, limiting on site speed limits to less than 10km/hr. Prior to commencement of use and to be maintained.

- GEN11.** Submit a revised site plan showing safe pedestrian movement from the fueling forecourt into the service station building via directional line marking or signage. The pedestrian movement areas are to be maintained in accordance with approved plans at all times.
- GEN12.** Install signage in accordance with the recommendations of the approved Acoustic Report prepared by SEGroup that there shall be "no standing on site for any refrigerated transports at any time." Prior to commencement of the use and to be maintained.
- GEN 13.** Provide materials and finishes to the driveway and external carparking surfaces that reduce the noise and visual impact of these areas. One or a combination of the following must be used:
- Rough uncoated coloured aggregate; and/or
 - Rough uncoated concrete pavers.
- GEN15.** The service station is required to implement Vapour Recovery stage 1 and stage 2.
- GEN16.** Uncovered forecourt areas must be constructed and maintained in accordance with the following:
- (i) All ground surfaces of the uncovered forecourt area liable to contamination from vehicular activities are to be constructed of impermeable materials, free of gaps or cracks. Suitable materials include asphalt, reinforced concrete or equivalent.
 - (ii) Signage indicating 'flows to stormwater treatment system' is to be provided for drainage inlets in the uncovered forecourt area. Signage is to be painted or otherwise indicated around the drain inlets.
 - (iii) The uncovered forecourt area is to be graded and drained to an approved stormwater quality treatment device. Prior to the commencement of the use and then to be maintained
 - (iv) Bulk tanker fuel deliveries are to be carried out in an area within the uncovered forecourt area and / or fuel dispensing area that is graded and drained to a proprietary device (capable of containing a minimum volume of 9000 litres) that supports hydrocarbon removal.
 - (v) Submit Certification Submit to Council certification by a suitably qualified person that the uncovered forecourt area has been installed and constructed in accordance with the above requirements.
- GEN17.** Proprietary Stormwater Treatment Device - Design and Performance Criteria - Certification Provide certification to Council from an RPEQ that the development includes the installation of a proprietary stormwater treatment device used to capture and treat runoff from fuel dispensing areas, uncovered forecourt areas and road tanker delivery standing areas is in accordance with the following:
- (i) Is designed to achieve the following stormwater quality discharge criteria:
 - <5ppm (mg/L) Total Petroleum Hydrocarbons (TPH);
 - ≥80% reduction in Total Suspended Solids (TSS); and
 - ≥90% reduction in gross pollutants.
 - (ii) Incorporates the following design features:

A spill containment function having sufficient capacity to hold a volume equivalent to at least that of the largest tanker compartment likely to be delivering fuel to the site (common tanker compartment size is 8kL).

Fail-safe design so that in the event of failure of any part of the system, power failure or where the spill compartment or hydrocarbon chamber reaches capacity, no petroleum product shall be released beyond the property in excess of the stormwater quality discharge criteria of (i);

total runoff from fuel dispensing areas, uncovered forecourt areas and road tanker delivery standing areas shall be treated - no stormwater bypass function shall be incorporated; and the device is to be designed to meet the defined discharge criteria during a storm up to the 3-month ARI-6-minute design rainfall event without surcharging or backing up the drainage system.

The applicant shall provide certification to Council from an RPEQ that the proprietary stormwater treatment system used to treat stormwater from fuel dispensing areas, uncovered forecourt areas and road tanker delivery areas has been installed in accordance with condition above and achieves the stormwater quality discharge criteria as above.

USE LIMITATIONS

GEN18. No separate Food and Drink Outlet or Shop use development permit, is approved as part of this preliminary approval *for a Service Station*. The application decision is limited to a **Service Station use only**.

Note: This condition does not regulate existing use of existing buildings on the subject land.

GEN19. The hours of operation for the Service Station Use are limited to between 6am - 10pm, 7 days/week upon resolution of the acoustic barrier and treatment in the conditions herein.

ADVICE

ADV1. This approval is a Preliminary Approval permit only and does not permit development to occur until a Development Permit is obtained from Council under the *Planning Act 2016*. This preliminary approval has a currency of two (2) years.

ADV2. All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the "cultural heritage duty of care"). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from www.datsip.qld.gov.au.

ADV3. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

ADV4. Infrastructure charges are not levied under this Preliminary Approval.

ADV5. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

For further information or application form please refer to the rules and procedures available on Council's website.

ADV6. Referral agency response with conditions is provided in Attachment A Doc ref. 2101-20758 SRA

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity

GR8 Support and advocate for appropriate growth and development with responsive planning schemes, process, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The applicant may appeal Council's decision to issue a preliminary approval only;

The submitters may appeal Council's decision.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

Locality Plan



Figure 1 - Aerial Image (Source: Qld Globe)

Aerial Plan

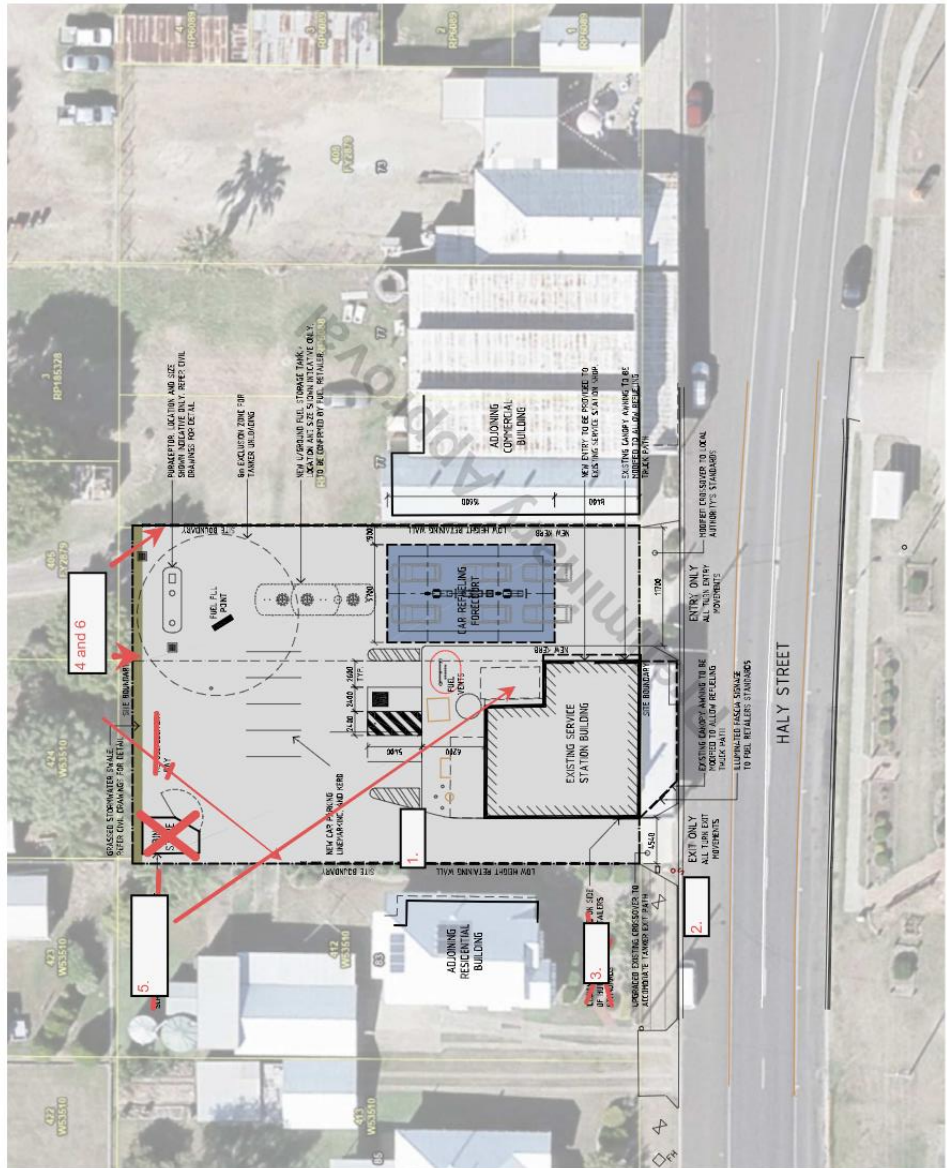


Figure 2 - Locality Plan (Source: IntraMaps)

Proposal Plan

D.A. ISSUE	
<p>PROPERTY DESCRIPTION 07.411 on W33510 A 31.3 on 49488 SOUTH BURNETT COUNTY, FLORIDA</p> <p>DEVELOPMENT ASSESSMENT</p> <p>TOTAL SITE AREA - 1,683m²</p> <p>LANDSCAED AREA - 33.50m² INCLUDE FUTURE EQUIPMENT AREA</p> <p>PROPOSED SITE COVER - 21.48% INCLUDE ALL ROOFS, REAS</p> <p>IMPERVIOUS AREA</p> <ul style="list-style-type: none"> • PRE SITE DEVELOPMENT - 330m² • POST SITE DEVELOPMENT - 1650m² <p>BUILDING AREAS</p> <ul style="list-style-type: none"> • EXISTING SERVICE STATION - 705m² <p>MISCELLANEOUS STRUCTURES</p> <ul style="list-style-type: none"> • FUEL STORAGE - 50m² • BNA STORE (DELETED BUILDING DETAIL) <p>CAR PARKING</p> <ul style="list-style-type: none"> • PARKING REQUIRED - 7 CAR • PARKING PROVIDED - 4 • CAR REPELLING POSTINGS - 4 	<p>PROPOSED SITE PLAN</p> <p>PROPOSED DEVELOPMENT LOCATION 81 HALY STREET, WINDAL QLD</p> <p>DATE: 2013-DA02</p> <p>SCALE: 1:500</p> <p>DATE: 2013-DA02</p> <p>SCALE: 1:500</p>

The development shall be for a Service Station only and does not include a food and drink outlet.



LEGEND OF AMENDMENTS

1. Acoustic Barrier to Acoustic report details and in accordance with Conditions.
2. Crossover Stays to be redesigned not to impud adjoining land;
3. No illuminated signage facing residential dwelling house in accordance with conditions of approval.
4. Second boundary fencing to be installed in accordance with conditions;
5. Bin store to be in accordance with conditions and approved Acoustic report;
6. Landscaping to be in accordance with conditions with conditions;

VERVE
 VERVE CONSULTANTS PTY LTD
 10/110 WINDYBUSH ROAD, WINDYBUSH QLD 4073
 TEL: (07) 5527 1234 FAX: (07) 5527 1235
 WWW.VERVE.COM.AU

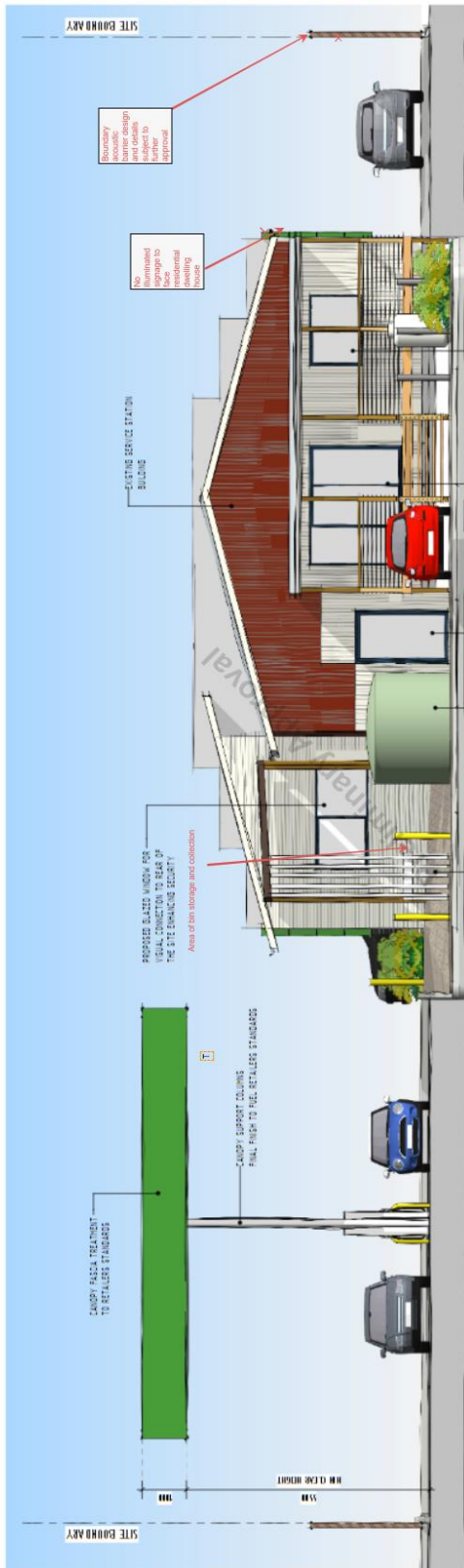
Commercial / Industrial / Retail

Travel Center / Service Station

Project Concept / Completion

NO.	DATE	DESCRIPTION
1.	2013-DA02	ISSUE FOR COMMENT
2.	2013-DA02	ISSUE FOR COMMENT
3.	2013-DA02	ISSUE FOR COMMENT





CAR REFUELLING FORECOURT

EXISTING SERVICE STATION BUILDING

ELEVATION REAR (NORTHERN)

1:20

VERVE SCHEDULES DISCLOSURES:
 ALL CONSULTANTS SHOULD BE AWARE OF THE REQUIREMENTS OF THE DRAWING SET.
 ALL DRAWINGS MUST BE FOR THE AUTHOR'S USE ONLY AND NOT BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF THE AUTHOR.
 ALL RIGHTS ARE RESERVED AND WILL BE ENFORCED TO THE FULLEST EXTENT POSSIBLE.

CONSULTANT'S DECLARATION:
 I, the undersigned, being a duly qualified architect, hereby certify that I am the author of the drawings to which this declaration is affixed, and that I am a member of one of the institutions mentioned in Article 17 of the Royal Decree of June 20, 1864 (reproduced in Article 1 of the Royal Decree of June 10, 1889) and of the Association for the Protection of Architecture, and that I am not aware of any fraud or deception in connection with the execution of these drawings.

VERVE
 ARCHITECTS
 170 BURNING & CREATING DELIVER

PROJECT INFORMATION:
 Project Name: PROPOSED FORECOURT RELOCATION
 Location: 81 HALY STREET, WINDAL, QLD
 Date: 2022
 Author: [Name]
 Date: 2022
 Project No: 20132
 Drawing No: DA04
 Revision: A

DISCLOSURES:
 THIS DRAWING PACKAGE IS FOR C.A. PURPOSES ONLY AND IS NOT TO BE USED FOR TENDER PURPOSES.
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 ANY PRICING BASED UPON THE DETAILS SHOWN IN THESE DRAWINGS ARE COMPLETELY AT THE RESPONSIBILITY OF THE TENDERER.
 VERVE BUILDING DESIGN CO. SHALL NOT BE HELD RESPONSIBLE FOR ANY REQUIRED CHANGE OR UPDATES TO THE DESIGN POST D.A. THAT ARE PRICE IMPACTING.

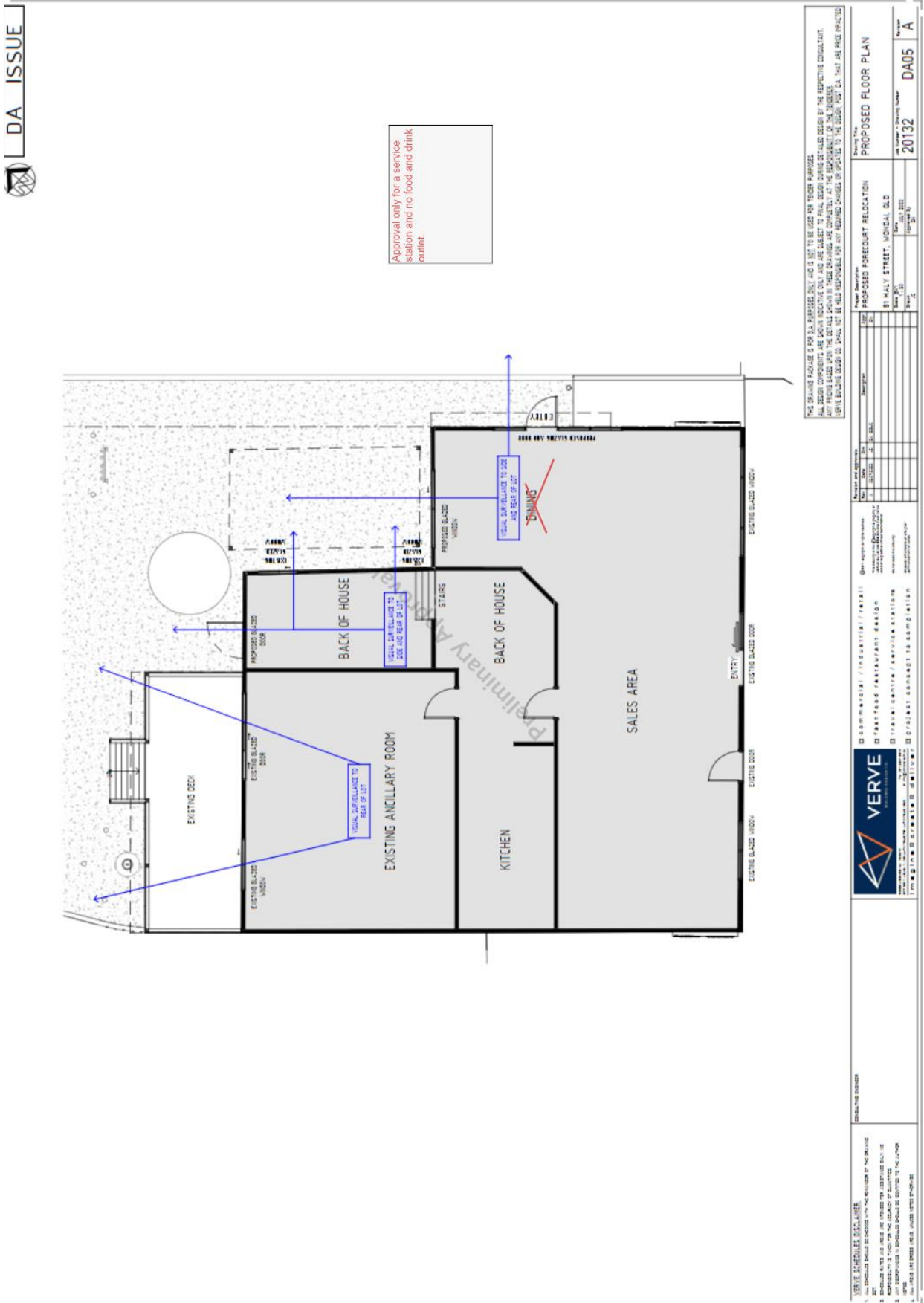


Figure 1 - Source: Applicant amended in red by Council

REPORT

The applicant seeks approval for Material change of use – Development Permit for Service Station and ancillary uses.

APPLICATION SUMMARY	
Applicant:	VB 1884 Pty Ltd – C/- Viva Property Group Pty Ltd
Owner:	VB 1884 Pty Ltd
Type of Application:	Material change of use – development permit
Properly Made Date:	20 January 2021
Street Address:	79 and 81 Haly Street Wondai
RP Description:	Lot 3 on RP6088 and Lot 411 on W53510
State Referral Agencies:	SARA – See Attachment A
Referred Internal Specialists:	Development Engineer

The following table outlines the proposed development:

PROPOSED DEVELOPMENT	
Proposed Development:	Service Station Service Station Premises used for– (a) selling fuel, including, for example, petrol, liquid petroleum gas, automotive distillate or alternative fuels; or (b) a food and drink outlet, shop, trailer hire, or maintaining, repairing, servicing or washing vehicles, if the use is ancillary to the use in paragraph (a).
Variations Sought:	N/A
Level of Assessment:	Impact
Area to be used:	Extent of existing buildings and whole site area
Car Parking Spaces:	4 spaces (including PWD)
Service Vehicle Provision:	Refuse will be stored in mobile bins within a dedicated refuse storage area and will be collected via onsite collection.
Submissions Received:	4 public submissions received
Decision Making Period Ends:	2 November 2022

The following table describes the planning scheme parameters for the proposal:

PLANNING SCHEME DETAILS		
Current Planning Scheme:	South Burnett Regional Council Planning Scheme	Version 1.4
Zone:	Local centre zone	
Precinct:	Nil	
Overlays:	Nil	

The following table describes the key development parameters for the proposal:

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION				
Land Area:	Lot 3 – 673sqm Lot 411 – 1,012sqm			
Existing Use of Land:	Existing commercial building with street fuel bowsers within state-controlled road			
Road Frontage:	33.6m to Haly Street			
Road/s	Road Hierarchy	Width of Road Reserve	Width of Pavement	Road Material
Haly Street (State Controlled Road)	Road	30m	14m	Bitumen
Easements	Nil			
Significant Site Features:	Existing commercial building			
Topography:	The subject site is generally level			
Surrounding Land Uses:	Land Use	Zone/Precinct		
North	Commercial activities Dwelling houses	Local centre Low density residential		
South	Community organisations and rail trail	Community facilities		
East	Commercial buildings	Local centre		
West	Dwelling houses	Low density residential		
Services:	All available			

Background / Site History

APPLICATION NO.	DECISION AND DATE
	Age of the building and age of archive files prevents a site history from being obtained

ASSESSMENT:

Framework for Assessment

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS		
Assessment Benchmarks:		State Planning Policy 2017
WBB Designation:	Regional Plan	Wide Bay Burnett Regional Plan

State Planning Policy

In accordance with the *Planning Act 2016*, consideration must be given to any relevant components of the State Planning Policy (SPP) if the Planning Scheme has not yet appropriately integrated the relevant State interest Policies. Part E of the SPP outlines 5 themes and 17 State Interest Policies and associated Assessment Benchmarks to which development is to be assessed, and include the following:

- Liveable communities and housing
- Economic Growth
- Environment and heritage
- Safety and resilience to hazards
- Infrastructure

The site is not included in the SPP mapping. The SPP is not integrated into the current planning scheme and so a relevant assessment of Part E is required. The application did not address the SPP.

The relevant criteria for this development relate to environment and Safety and resilience to hazards - namely, stormwater quality and environmental emissions to sensitive receiving environments.

South Burnett Regional Council Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.4.

The proposed development was assessed against the following assessment benchmarks:

Relevant Parts

- Strategic Framework
- Zone Code
- Overlays
- Prescribed Secondary Codes

Zones

Under the Planning Scheme, the subject site is mapped as being within the Local centre zone. The subject site adjoins other Local centre zone



Overlays

The Agricultural Areas overlay applies by way of mapping only. It does not contain relevant assessment benchmarks for this urban development in an urban area (local centre zone). Therefore, it is not considered an assessment benchmark in this case.

Other Codes

Prescribed secondary Codes – Services Works Code

The development was assessed against all the assessment benchmarks listed above and the pertinent issues arising out of assessment are discussed below:

LOCAL CENTRE ZONE CODE:	
Overall Outcomes	
a) The amount of zoned land is more than enough to accommodate the commercial needs of each town over the life of this Planning Scheme, and no expansion of the zone is envisaged	Complies, the development is not an incremental extension of an existing centre into non-commercial zoned land. The development is contained within the extent of centre zoned land in this location.
b) The zone provides for a mix of retail, commercial, administrative, community, cultural and entertainment activities that support the respective host town.	Complies- the development reuses an existing service station with upgrades proposed that will intensify the use.
c) Buildings are generally no higher than 2-3 storeys, so as to maintain form consistent with expectations of a regional town.	Complies – 5m canopy is not greater than the maximum height of development expected in the zone.
d) Development standards reflect the level of infrastructure otherwise apparent in the town.	Complies – the development is able to be readily services with urban utilities and upgraded connections.
e) Residential development, short-term accommodation and tourist accommodation is provided at an appropriate scale and integrates with and enhances the fabric of the	Not applicable.

LOCAL CENTRE ZONE CODE:	
centre. Residential development is enabled above ground floors.	
f) Where appropriate, service industry uses may be located in the zoned area.	Not applicable.
g) Development is designed to incorporate sustainable practices including maximising energy efficiency, water conservation and public/active transport use.	Not compliant, no information is provided in support of this overall outcome. The proposal in principle remains supported subject to further detailed resolution of potential impacts on adjoining residential amenity.
h) Development is reflective of and responsive to the environmental constraints and hazards of the land.	Not applicable.
i) Sites that are contaminated or pose a health risk from prior activities are remediated prior to being developed for sensitive land use (as defined in the Regulation).	Not applicable.
Performance Outcomes	
PO1 The scale, bulk and design of buildings provides a safe and welcoming built environment that reflects the intended streetscape character and is consistent with the scale and form of buildings in the respective town centre and routinely found in smaller regional towns. Where Council has prepared streetscape guidelines, the design of awnings and façades and the placement and design of street furniture and street planting is encouraged to follow them.	<p>All elements of the proposal are assessed as compliant with the exception of the required 4.0m high acoustic barrier on the western boundary of the site adjoining a residential dwelling house. The scale and potential impacts have not been addressed or resolved by the applicant and is the only response to the noise impacts from the proposed use of the site for upgrades to the existing service station. Only a preliminary approval is recommended with regards to this given that the barrier is the scale of or greater than the habitable wall height of the adjoining dwelling house, and has the potential to significantly impact the amenity of the town centre, surrounding prperterise and detrimentally affect safety of pedestrians along the footpath.</p> <p>Being the only remedy for what would otherwise be unacceptable noise impacts on adjoining residents this is a fundamental factor to the decision making process of Council officers in recommending only preliminary approval be granted. It is for the applicant to further resolve the design and impacts in a way that demonstrates no adverse impact on neighbours or the township streetscape, safety of pedestrians or other unknown impacts at this time.</p>
PO2 Development respects the amenity and intended urban form of adjoining noncommercial sites.	Does not comply. The reliance on the development to meet noise objectives via the implimentation of a 4.0m high acoustic barrier without further detailed assessment of impacts on neighbours is not supported. There are also on site design consequences that have not been

LOCAL CENTRE ZONE CODE:	
	<p>contemplated by the applicant resulting in conflicts on the proposal plans with the recommendations and outcomes specified in the submitted applicant Acoustic assessment report.</p> <p>The bin refuse storage and collection area is not supported at the residential boundaries and is also recommended for relocation in the Acoustic report submitted. This will require amended plans to be provided to resolve conflicts.</p> <p>A 4.0m high wall on the western residential boundary is not an urban form expected or supported by the planning scheme or surrounding neighbours.</p> <p>Development has not addressed any lighting impacts on adjoining residential amenity.</p>
PO3 Buildings maximises shop-front exposure to streets.	Complies- the existing building will be revitalised and ensure updated design creates shop-front exposure.
PO4 Development provides a safe and secure environment.	Does not comply – the issues around the implementation of a 4.0m high acoustic wall on the western boundary has not resolved any issues between potential pedestrian and vehicle movement conflicts. The wall length and height has not addressed any impacts in terms of surveillance issues or crime prevention through environmental design.
PO5 Development is adequately serviced.	Complies. The development can be and is conditioned to be appropriately serviced.
PO6 Pedestrian safety is enhanced by appropriate access arrangements.	Does not comply. Impacts from the required acoustic barrier on pedestrian safety, and traffic movements have not been addressed by the applicant.
PO7 Refuse storage areas are located for convenient collection, screened from public view and provided with facilities for self-contained cleaning.	Does not comply but is conditioned to comply with the submitted approved Acoustic Report.
PO8 Development is located and designed to ensure that land uses are not exposed to: (a) Areas that pose a health risk from previous activities; and (b) Unacceptable levels of contaminants.	Complies. The proposed service station use will not be impacted by previous uses on site or any level of contaminant.

OVERLAYS – AGRICULTURAL AREAS OVERLAY IS NOT APPLICABLE	
Performance Outcomes	Assessment benchmarks

SERVICE AND WORKS CODE	
Purpose	
Statement of compliance: The development complies with or can comply with all of the relevant provisions of this secondary development code and no performance outcomes are identified by the assessing engineer.	

Local Categorising Instrument - Variation Approval

N/A.

Local Categorising Instrument - Temporary Local Planning Instrument

N/A.

Other Relevant Matters

The following matters were given regard to, in undertaking the assessment of this development application. In accordance with Section 45 of the *Planning Act 2016*, the applicant did not provide grounds to support the issuing of a development permit considering remaining outstanding issues and conflicts with design, and so has not resolved the development to the extent necessary for the issuance of a full development permit. As such, a preliminary approval is recommended to be issued so that remaining design issues can be resolved.

Considerations assessed in favour of the land use are limited to:

- Existing use rights as a service station;
- Surrounding mixed character of land uses including the land being within a neighbourhood/local centre zone
- The proposal has address access issues onto a State controlled road subject to compliance with conditions of the SARA approval;
- Air quality can be managed with no need for exceptional or excessive mitigation measures or built form requirements;
- The existing site has desirable locational attributes for a service station upgrade to meet current standards and improve trade within the commercial centre locality;

Noise and light impacts **have not been resolved** and are required to be addressed further as the only mitigation measure outlined in the approved Acoustic report requires the construction of a 4.0m high acoustic barrier between the service station and the adjoining residential property to the west. This is a major built form element that has not been assessed for visual or residential amenity impacts by the applicant. There are also further design conflicts and amendments required with regards to servicing and landscaping on site.

As such, the proposal has not demonstrated a complete application that addresses conflicts in the information submitted in technical reports and plans provided by the applicant, and that can have a significant impact on surrounding visual and residential amenity.

CONSULTATION:

Referral Agencies

The application is referable under the Planning Regulation 2017: Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1 (10.9.4.2.4.1) – Material change of use of premises near a state transport corridor (Planning Regulation 2017)

The application was referred to the State Assessment and Referral Agency. Their decision to approve access onto State Controlled Road is included in Attachment A and subject to conditions in the document referenced 2101-20758 SRA.

Other Referrals

INTERNAL REFERRAL SPECIALIST	REFERRAL / RESPONSE
Development Engineer	Provided standard engineering conditions and Infrastructure charge notice
Infrastructure Charges Unit	<p>Council adopted the LGIP on 24 June 2019 which commenced on 1 July 2019.</p> <p>The types of development that may trigger the issuing of an infrastructure charges notice are:</p> <ul style="list-style-type: none"> a) Reconfiguring a lot; b) Making a material change of use; c) Carrying out building work. <p>The property is within the water supply, sewerage, transport, parks and stormwater network and is therefore subject to the relevant adopted charges.</p> <p>The adopted charge for the Material change of use for Service Station (including ancillary Food & drink outlet and Shop), is the adopted charge for the land use as state in the South Burnett Regional Council Charges Resolution (No. 3) 2019.</p> <p>The current charge for the proposed development is \$1,212.00</p> <p>Infrastructure Charges Notice not applicable for a Preliminary Approval and is therefore not included in the Decision.</p>

Public Notification

The applicant carried out public notification between 4 June 2021 and 28 June 2021 prior to lodging response correctly to Council’s initial information request. As a result during this public notification period, it attracted 3 public submissions.

The application was publicly notified again without responding to Council’s Further issues letter dated 17 August 2021 and subsequently attracting an additional public submission.

A Notice of compliance was received by Council on 1 September 2021. The information attached to the notice confirms that the public notification of the application was undertaken in accordance with the requirements of Part 4 of the *Planning Act 2016*. The Notice of compliance states the public notification included:-

- Publishing a notice in the Burnett Times on 5 August 2021;
- Place a notice on the land from 5 August 2021; and
- Notifying owners of all land adjoining the site on 4 August 2021.

Four public submissions (Burrows, Wenzel, Mellersh and French) in total were received. The below table includes a summary of the matters raised in the submission and a response to each matter:

Submission Issues	Responses
<p>1. Not suitable for trucks to move around the building. This will also impact badly on the house next door owned by Winston and Margaret Burrows.</p> <p>2. All traffic must enter and leave on the highway creating even more of a traffic hazard than now. It can only be assumed that the proposal will encourage more people to use the bowsers.</p> <p>3. Noise disturbance until later at night because of the extra traffic. 4. No real need for it to be made bigger than now as Wondai already has 2 service stations and Dan's Diner as it is, and another being proposed for the land previously used for Wondai Traders.</p>	<p>1. Site access and manoeuvring has been assessed, refined and approved by the State Assessment and Referral Agency. The development is subject to the conditions of the State approval with regards to vehicle movements.</p> <p>2. Noise impacts are not fully resolved and as such, the application is not recommended for approval but for Preliminary Approval only – this does not allow works to occur until outstanding matters that are conditioned are resolved.</p> <p>3. See above comments for noise impacts.</p> <p>4. The subject site has existing use rights for a service station. The upgrades will bring the facilities up to current necessary standards and remove bowsers from the State Controlled Road corridor.</p> <p>5. The building on site is not increasing in area of use than the existing footprint and existing structure is being maintained.</p>
<p>1. Constrained development area and limited space for manoeuvrings on site</p> <p>2. Noise pollution impacts</p> <p>3. Odour Impacts</p> <p>4. Congestion from parking spaces at the rear of the building</p>	<p>1. The onsite vehicle movements have been demonstrated as being appropriate and efficient on site with manoeuvring templates provided for assessment by engineers. There are no identified conflict and on-site line marking and signage will ensure traffic on site and accessing the site will be aware of the required entrances and exit arrangements.</p> <p>2. Refuse storage is to be contained within an enclosed area located at the side of the existing building and not adjoining a residential property. Servicing the site must only occur during daytime hours.</p> <p>3. Odour impacts are addressed by the required vapour recovery systems on site and are conditioned. The approved air quality report addresses required odour mitigation measures. Strategically located fuel vents to achieve maximum separation to adjoining properties.</p> <p>4. Noise impacts have not been resolved and as such the approval is only recommended to be a Preliminary Approval until all matters with noise and built form are addressed.</p>
<p>1. Concern that manoeuvring, and access areas are unsealed surfaces</p> <p>2. Narrow access to Haly Street</p> <p>3. No buffer to protect residential dwellings</p>	<p>1. All areas on site will be suitably sealed. There will be no unsealed surface areas remaining on site as part of the development outcome and so there will be no impact from dust etc.</p> <p>2. The access (exit only) onto Haly Street has been assessed and approved by both Council and State engineers as being suitable for the maximum design vehicle.</p> <p>3. There is no buffer proposed. A noise barrier is required between the service station and</p>

	<p>immediately adjoining residential dwellings to the west which has not been sufficiently resolved as part of the application. As such, only a Preliminary Approval is recommended with further requirements/plans and reports provided to address outstanding issues regarding impacts on residential amenity and visual impacts of the acoustic barrier.</p>
<ol style="list-style-type: none"> 1. Extent of retaining walls 2. Screen fencing information not provided 3. Height of canopy 4. Canopy interference with adjoining commercial property advertising; 5. Odour impacts 6. Staff parking on site is not indicated 7. Lighting impacts especially at night 8. Hours of operation 9. Noise from pumps and air conditioning 	<ol style="list-style-type: none"> 1. The extent of retaining walls has not been confirmed and is subject to conditions of engineering approval. 2. Screen fencing and some landscaping is conditioned in the decision package. Screen fencing is to be 2.0m height and constructed of timber unless agreed with adjoining neighbours. 3. The height of the canopy is 5.0m and will continue to allow clear view of adjoining commercial tenancies as there are no side coverings/screens or otherwise that would impede views or service vehicle movements. 4. Odour is controlled as per the requirements of the approved Air Quality report attached to the Council's Decision and conditions of the approval. Strategically located fuel vents to achieve maximum separation to adjoining properties. 5. Noise is unresolved and requires further information and additional design plans to be submitted for further resolution of impacts on adjoining residential amenity. 6. The hours of operation are limited to between 6am – 10pm, 7 days.

CONCLUSION:

Conflicts remain unresolved within the application material with regards to resolving impacts on adjoining residential amenity.

The proposed development is supported for a Preliminary Approval based on the broader outcomes of the relevant matters, and the following;

1. The nature of existing development in zone along Haly St has a mixed-use character.
2. Air quality environmental nuisance are demonstrated to be managed appropriately within the site and will not cause environmental nuisance or harm on surrounding land uses.
- 3. Noise and light environmental impacts are not resolved to warrant a development permit being issued because the applicant has proposed a 4.0m high, 36m length acoustic wall (solid) that is to be located along the length of the site's western boundary (or eastern boundary of the residential property at 83 Haly Street Wondai). The impacts of construction, the need for detailed design with regards to the access driveway, and other impacts on and off site have failed to be addressed in any way. No alternative acoustic solutions have been proposed by the application material submitted.**

This matter does not address immediately impacted submitter issues as well.









4. The proposed development will not present traffic impacts on the surrounding road network, however the acoustic wall may have implications on traffic movement within the site, and existing the site that have not been addressed.

5. The development complies with or can be conditioned to comply with the assessment benchmarks in the State Planning Policy 2017.
6. The nature of the development is generally consistent with the commercial values and land use character fronting a major urban arterial road.

RECOMMENDATION:

It is recommended that the development application for Material change of use for Service Station at Haly Street, Wondai (and described as Lot 3 on RP6088 and Lot 411 W53510) be granted Preliminary Approval only, and subject to conditions imposed under Section 60 of the *Planning Act 2016*.

Attachments

1. **Attachment A - Concurrence Agency Response** [↓](#) 
2. **Attachment A - Concurrence Agency Approved Plans** [↓](#) 
3. **Attachment A - Concurrence Agency Permitted Road Access Location** [↓](#) 
4. **Attachment B - Statement of Reasons** [↓](#) 
5. **Attachment C - Submission (Burrows)** [↓](#) 
6. **Attachment C - Submission (Wenzel)** [↓](#) 
7. **Attachment C - Submission (Mellersh)** [↓](#) 
8. **Attachment C - Submission (French)** [↓](#) 

RA6-N



SARA reference: 2101-20758 SRA
 Council reference: MCU21/0001

19 November 2021

Chief Executive Officer
 South Burnett Regional Council
 PO Box 336
 KINGAROY QLD 4610
 info@southburnett.qld.gov.au

Attention: Mr Chris Du Plessis

Dear Mr Du Plessis,

SARA response—77 and 81 Haly Street, Wondai

(Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency (SARA) on 19 February 2021.

Response

Outcome:	Referral agency response – with conditions
Date of response:	19 November 2021
Conditions:	The conditions in Attachment 1 must be attached to any development approval
Advice:	Advice to the applicant is in Attachment 2
Reasons:	The reasons for the referral agency response are in Attachment 3

Development details

Description:	Development Permit	Material Change of Use for Service Station, Food & Drink Outlet and Shop
SARA role:	Referral Agency	
SARA trigger:	Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1 (10.9.4.2.4.1) – Material change of use of premises near a state transport corridor (Planning Regulation 2017)	
SARA reference:	2101-20758 SRA	
Assessment Manager:	South Burnett Regional Council	
Street address:	77 and 81 Haly Street, Wondai	

2101-20758 SRA

Real property description: Lot 3 on RP6088 and Lot 411 on W53510

Applicant name: VB 1884 Pty Ltd C/- Viva Property Group Pty Ltd

Applicant contact details: PO Box 419
INDOOROPILLY QLD 4068
info@vivapropertygroup.com.au

State-controlled road access permit: This referral included an application for a road access location, under section 62A(2) of *Transport Infrastructure Act 1994*. Below are the details of the decision:

- Approved
- Reference: TMR21-032245
- Date: 21 September 2021

If you are seeking further information on the road access permit, please contact the Department of Transport and Main Roads at WBB.IDAS@tmr.qld.gov.au.

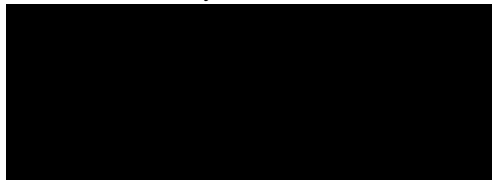
Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (s.30 *Development Assessment Rules*). Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact [REDACTED] or via email WBSARA@dasilgp.qld.gov.au who will be pleased to assist.

Yours sincerely



Darren Cooper
Manager - DDSW (Planning)

cc VB 1884 Pty Ltd C/- Viva Property Group Pty Ltd, info@vivapropertygroup.com.au

enc Attachment 1 - Referral agency conditions
Attachment 2 - Advice to the applicant
Attachment 3 - Reasons for referral agency response
Attachment 4 - Representations about a referral agency response provisions
Attachment 5 - Approved plan and specifications

Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application) (Copies of the plan and specifications referenced below can be found at Attachment 5)

No.	Conditions	Condition timing
	<p>10.9.4.2.4.1—Material change of use of premises near a state transport corridor—The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following conditions:</p>	
1.	<p>The location and configuration of the on-site fuel bowsers, canopy and heavy vehicle fuel fill point within the site must be carried out generally in accordance with the Proposed Site Plan prepared by Verve Building Design Co. dated 15.09.2021, Drawing Number 20132-DA02 and revision F, as amended in red by SARA on 19 November 2021.</p>	<p>Prior to the commencement of use and to be maintained at all times</p>
2.	<p>(a) The entry only road access to Haly Street is to be located generally in accordance with the Proposed Site Plan prepared by Verve Building Design Co. dated 15.09.2021, Drawing Number 20132-DA02 and revision F, as amended in red by SARA on 19 November 2021.</p> <p>(b) Road access works comprising a Vehicle Crossing Heavy Duty – General Wide Flaired, must be provided at the road access location specified in part (a) of this condition.</p> <p>(c) The road access works must be designed and constructed in accordance with the Institute of Public Works Engineering Australasia Standard Drawings <i>RS-051 Rev H</i>, the Department Transport and Main Roads' <i>Road Planning and Design Manual 2nd Edition</i>, technical standards and standard drawings – roads and Southern Burnett Regional Council's requirements.</p>	<p>(a) At all times</p> <p>(b) and (c): Prior to the commencement of use</p>
3.	<p>(a) The exit only road access to Haly Street is to be located generally in accordance with the Proposed Site Plan prepared by Verve Building Design Co. dated 15.09.2021, Drawing Number 20132-DA02 and revision F, as amended in red by SARA on 19 November 2021.</p> <p>(b) Road access works comprising a Vehicle Crossing Heavy Duty – General Wide Flaired, must be provided at the road access location specified in part (a) of this condition.</p> <p>(c) The road access works must be designed and constructed in accordance with the Institute of Public Works Engineering Australasia Standard Drawings <i>RS-051 Rev H</i>, the Department Transport and Main Roads' <i>Road Planning and Design Manual 2nd Edition</i>, technical standards and standard drawings – roads and Southern Burnett Regional Council's requirements.</p>	<p>(a) At all times</p> <p>(b) and (c): Prior to the commencement of use</p>
4.	<p>(a) Road works comprising two (2) RS-4 "No Entry" signs must be</p>	<p>Prior to the</p>

2101-20758 SRA

	<p>provided at the exit only road access location generally in accordance with the Proposed Site Plan prepared by Verve Building Design Co. dated 15.09.2021, Drawing Number 20132-DA02 and revision F, as amended in red by SARA on 19 November 2021.</p> <p>(b) The road works must be designed and constructed in accordance with Department Transport and Main Roads' <i>Road Planning and Design Manual 2nd Edition, Queensland Manual of Uniform Traffic Control Devices</i>, technical standards and standard drawings – roads.</p>	commencement of use
5.	<p>(a) Road works comprising of yellow line marking on Haly Street must be provided on either side of the exit only road access location generally in accordance with the Proposed Site Plan prepared by Verve Building Design Co. dated 15.09.2021, Drawing Number 20132-DA02 and revision F, as amended in red by SARA on 19 November 2021.</p> <p>(b) The road works must be designed and constructed in accordance with Department Transport and Main Roads' <i>Road Planning and Design Manual 2nd Edition, Queensland Manual of Uniform Traffic Control Devices</i>, technical standards and standard drawings – roads.</p>	Prior to the commencement of use
6.	<p>Stormwater management must be carried out generally in accordance with the following provisions of the Engineering Report & Stormwater Management Plan prepared by vT Consulting Engineers, dated 4/12/2020, document no. 20235-ENG DRAFT.Docx and revision DRAFT, as amended in red by SARA on 19 November 2021:</p> <ul style="list-style-type: none"> • Section 5.b. Proposed Stormwater Drainage; and • Preliminary Stormwater Drainage Layout Plan prepared by vT Consulting Engineers, dated 04.12.2020 and drawing no. P400. 	At all times

Attachment 2—Advice to the applicant

General advice	
1.	Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> , its regulation or the <i>State Development Assessment Provisions (SDAP)</i> , version 2.6. If a word remains undefined it has its ordinary meaning.
State-controlled roads advice	
2.	<p><u>Road works approval</u></p> <p>Please be advised that under Section 33 of the <i>Transport Infrastructure Act 1994</i>, written approval is required from the Department of Transport and Main Roads to carry out road works, including road access works, on a state-controlled road.</p> <p>This approval must be obtained prior to commencing any works on, or in, the state-controlled road reserve. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ).</p> <p>Please be further advised that the works approval process takes time – please contact the Department of Transport and Main Roads as soon as possible to ensure that gaining approval does not delay construction. For further information about this matter, please contact the Department of Transport and Main Roads' Bundaberg Office either via email to WBB.IDAS@tmr.qld.ov.au or by phone on (07) 4154 0200 and quote 'TMR21-032245'.</p>
3.	<p><u>Road corridor permit</u></p> <p>Structures and activities by third parties within a state-controlled road are deemed to be ancillary works and encroachments. Approval from the Department of Transport and Main Roads is required under Section 50 of the <i>Transport Infrastructure Act 1994</i> for undertaking an activity, locating or constructing / maintaining / upgrading and/or operating anything within the boundaries of a state-controlled road. This includes modifications to the building's awning within the state-controlled and the fuel bowsers located directly in front of the proposed development site.</p> <p>The approval will be in the form of a Road Corridor Permit. Applications for Road Corridor Permits are assessed on a case-by-case basis to ensure that the design, function and safety of the state-controlled road is not adversely impacted or compromised.</p> <p>For further information about Road Corridor Permits, please contact the Department of Transport and Main Roads' Corridor Management Team within the Bundaberg Office either by email to Bundaberg.office@tmr.qld.gov.au, by phone on (07) 4154 0200 or visit www.tmr.qld.gov.au and search 'Road Corridor Permit'.</p>
4.	<p><u>Advertising devices</u></p> <p>Advertising devices to be placed on the subject site which will be visible from the from the state-controlled road should be in accordance with the Department of Transport and Main Roads' <i>Roadside Advertising Manual, 2nd Edition</i>.</p> <p>Where advertising devices are not in accordance with the Department of Transport and Main Roads' <i>Roadside Advertising Manual, 2nd Edition</i>, and are considered to be a hazard or distraction to drivers, the Department of Transport and Main Roads may exercise powers under the <i>Transport Infrastructure Act 1994</i> to have the signage modified or removed. Any such action required will be at the expense of the landowner or occupier.</p>

Attachment 3—Reasons for referral agency response

(Given under section 56(7) of the *Planning Act 2016*)

The reasons for SARA's decision are:

The proposed development complies with *State code 1: Development in a state-controlled road environment* of the SDAP. Specifically, the development:

- does not create a safety hazard for users of a state-controlled road
- does not compromise the structural integrity of state-controlled roads, road transport infrastructure or road works
- does not result in a worsening of the physical condition or operating performance of state-controlled roads and the surrounding road network
- does not compromise the state's ability to construct, or significantly increase the cost to construct state-controlled roads and future state-controlled roads
- does not compromise the state's ability to maintain and operate state-controlled roads, or significantly increase the cost to maintain and operate state-controlled roads
- does not compromise the structural integrity of public passenger transport infrastructure or compromise the operating performance of public passenger transport services.

Material used in the assessment of the application:

- the development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- the SDAP (version 2.6), as published by SARA
- the *Development Assessment Rules*
- SARA DA Mapping system
- *Human Rights Act 2019*.

2101-20758 SRA

Attachment 4—Representations about a referral agency response provisions

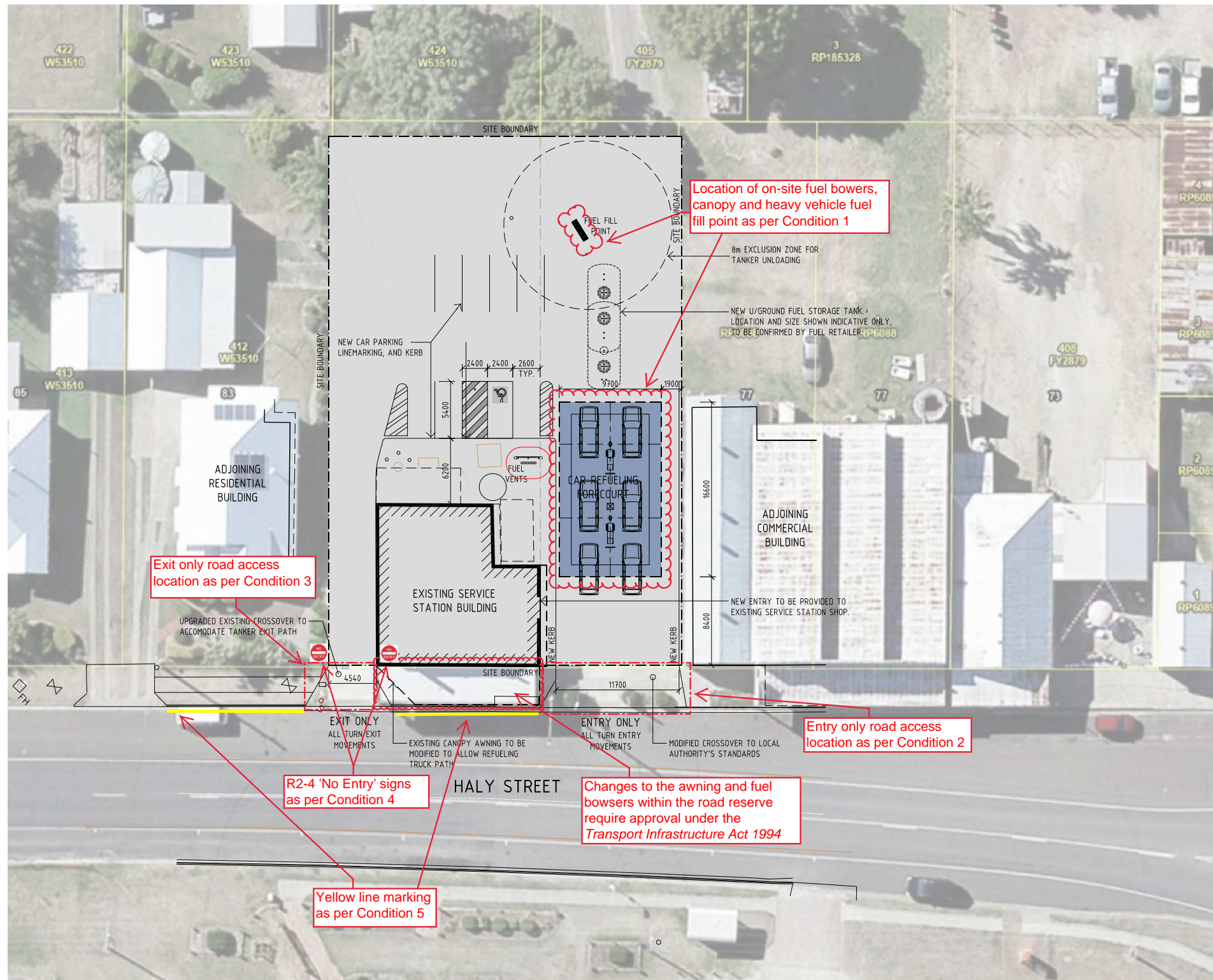
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2101-20758 SRA

Attachment 5—Approved plan and specifications

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D.A ISSUE



PROPERTY DESCRIPTION	
LOT 411 on W53510 & LOT 3 on RP6088 PARISH: McEUEEN COUNTY: FITZROY	
COUNCIL: SOUTH BURNETT	
DEVELOPMENT ASSESSMENT	
TOTAL SITE AREA	- 1,683m ²
BUILDING AREAS	
• EXISTING SERVICE STATION	- 205m ²
MISCELLANEOUS STRUCTURES	
• FUEL FORECOURT (UNENCLOSED BUILDING FOOTPRINT)	- 160m ²
CAR PARKING	
• PARKING REQUIRED	- T.B.A
• PARKING PROVIDED	- 4
• CAR REFUELLING POSITIONS	- 4

Amended in red by SARA on
19 November 2021

PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE

SARA ref: 2101-20758 SRA

Date: 19 November 2021

<p>Consulting Engineer</p>  <p>BUILDING DESIGNERS LICENCE NO. 1002212 OFFICE 1, LEVEL 1, 316 JUNCTION ROAD, CLAYFIELD QLD 4011 PH: 07 3857 0942 E: info@vervebd.com.au</p>	<p>□ commercial / industrial / retail □ fast food restaurant design □ travel centre / service stations □ project concept to completion</p> <p>© 2011 copyright, all rights reserved. This drawing is the copyright & property of VERVE BUILDING DESIGN and must not be used or duplicated without authorisation. Do not scale this drawing. Check all dimensions on site prior commencement of works</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4">Revision and approvals</th> </tr> <tr> <th>Code</th> <th>Date</th> <th>By</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>CF</td> <td>15.09.2021</td> <td>GN</td> <td>MINOR UPDATE TO SITE PLAN</td> </tr> <tr> <td>E</td> <td>15.09.2021</td> <td>GN</td> <td>CROSSOVERS UPDATED</td> </tr> <tr> <td>D</td> <td>07.07.2021</td> <td>GN</td> <td>MINOR REVISIONS SHOPFRONT WALKWAY</td> </tr> </tbody> </table>	Revision and approvals				Code	Date	By	Description	CF	15.09.2021	GN	MINOR UPDATE TO SITE PLAN	E	15.09.2021	GN	CROSSOVERS UPDATED	D	07.07.2021	GN	MINOR REVISIONS SHOPFRONT WALKWAY	<p>Project Description PROPOSED FORECOURT RELOCATION 81 HALY STREET, WONDAL, QLD.</p> <p>Scale 1:200 @ A1 / 1:400 @ A3</p> <p>Approved Issued</p>	<p>Drawing Title PROPOSED SITE PLAN</p> <p>Drawing Number 20132-DA02</p> <p>Revision F</p>
Revision and approvals																								
Code	Date	By	Description																					
CF	15.09.2021	GN	MINOR UPDATE TO SITE PLAN																					
E	15.09.2021	GN	CROSSOVERS UPDATED																					
D	07.07.2021	GN	MINOR REVISIONS SHOPFRONT WALKWAY																					



81 Haly Street, Wondai QLD 4606
 Engineering Report & Stormwater
 Management Plan


December 2020
 Project No.: 20235
 Revision No.: DRAFT



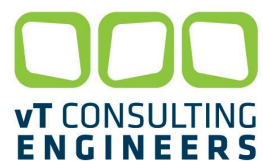
PLANS AND DOCUMENTS
 referred to in the REFERRAL
 AGENCY RESPONSE

SARA ref: 2101-20758 SRA

Date: 19 November 2021



CIVIL & STRUCTURAL ENGINEERING | DESIGN | MANAGEMENT



Engineering Report & Stormwater Management Plan

Date: 4/12/2020 Document No.: 20235-ENG-DRAFT.Docx
 Revision No.: DRAFT

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 19 November 2021

Engineering Report & Stormwater Management Plan

Date: 4/12/2020 Document No.: 20235-ENG-DRAFT.Docx
 Revision No.: DRAFT

PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE



SARA ref: 2101-20758 SRA
 Date: 19 November 2021

Document Status:

REVISION	PREPARED BY	REVIEWED BY	DATE
Draft	S. Carroll	A. Alkamachy	04/12/20

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 W www.vtce.com.au

Engineering Report & Stormwater Management Plan

Date: 4/12/2020 Document No.: 20235-ENG-
 DRAFT.Docx
 Revision No.: DRAFT

4. Roadworks

The proposed development fronts onto Haly Street. A new crossover will be provided as shown on the proposed layout plans for site access and the existing crossover is to be reinstated to suit the requirements of fuel tankers exiting the site. External roadworks are not proposed.

5. Stormwater Drainage

a. Existing Stormwater Drainage

Existing site stormwater flows towards the rear of the site and sheet flows through the adjacent properties to the north-west of the property. Stormwater runoff in the area of the development is captured by the existing watercourse, located north and west of the development that forms a part of the Burnett River Catchment. Figure 5.1 below shows the direction of stormwater flows for the existing site.

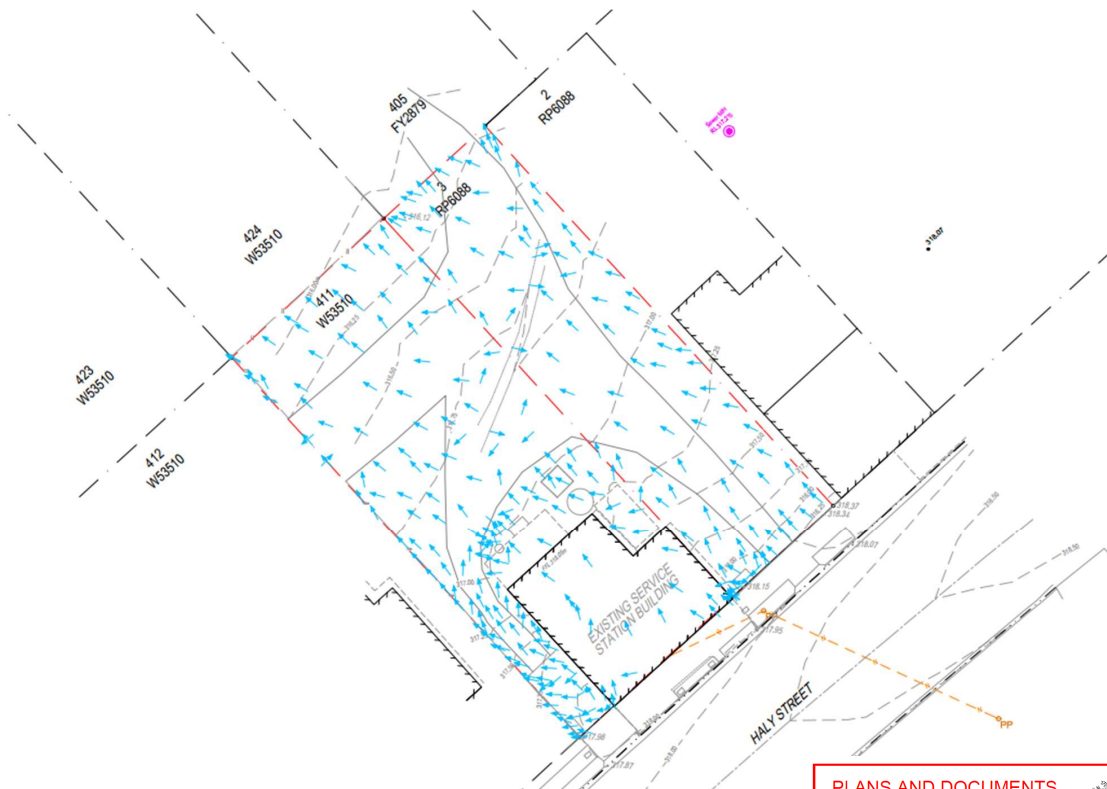


Figure 5.1 Existing Flows Layout (AutoCAD, Autodesk)

PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE		
SARA ref:	2101-20758 SRA	
Date:	19 November 2021	

Engineering Report & Stormwater Management Plan

Date: 4/12/2020 Document No.: 20235-ENG-DRAFT.Docx
 Revision No.: DRAFT

b. Proposed Stormwater Drainage

It is proposed that stormwater will be captured and convey via the inter-allotment drainage system shown in the design drawings. The captured flows will be conveyed to north-east corner of the property to discharge directly through the adjacent site (Lot 405 FY2879) to the kerb and channel along Edward Street. Drainage from the proposed fuel forecourt area will be conveyed to an approved stormwater quality improvement device, before being conveyed to the legal point of discharge (Edward Street).

Refer to attached Appendix A for proposed layout plans and details.

c. Stormwater Quality Management

State Planning Policy

The State Planning Policy (SPP) applies for stormwater quality management and management of new or expanded non-tidal artificial waterways applies to development that is outlined below in Table 5.1.

SPP PART E: INTERIM DEVELOPMENT ASSESSMENT REQUIREMENTS. STATE INTEREST – WATER QUALITY	YES / NO
<i>Material change of use for urban purposes that involves a land area greater than 2500m² that:</i>	
<i>will result in an impervious area greater than 25% of the net developable area</i>	NO
<i>Will result in 6 or more dwellings</i>	NO
<i>Reconfiguring a lot for urban purposes that involves a land area greater than 2500m² and will result in six or more lots:</i>	NO
<i>Operational works for urban purposes that involve disturbing more than 2500m² of land</i>	NO

Table 5.1 Water Quality Objectives

The proposed development does not trigger any applicable items in the above Table 5.1, therefore the SPP is not applicable and compliance is not expected by the local government authority.

d. MUSIC Model

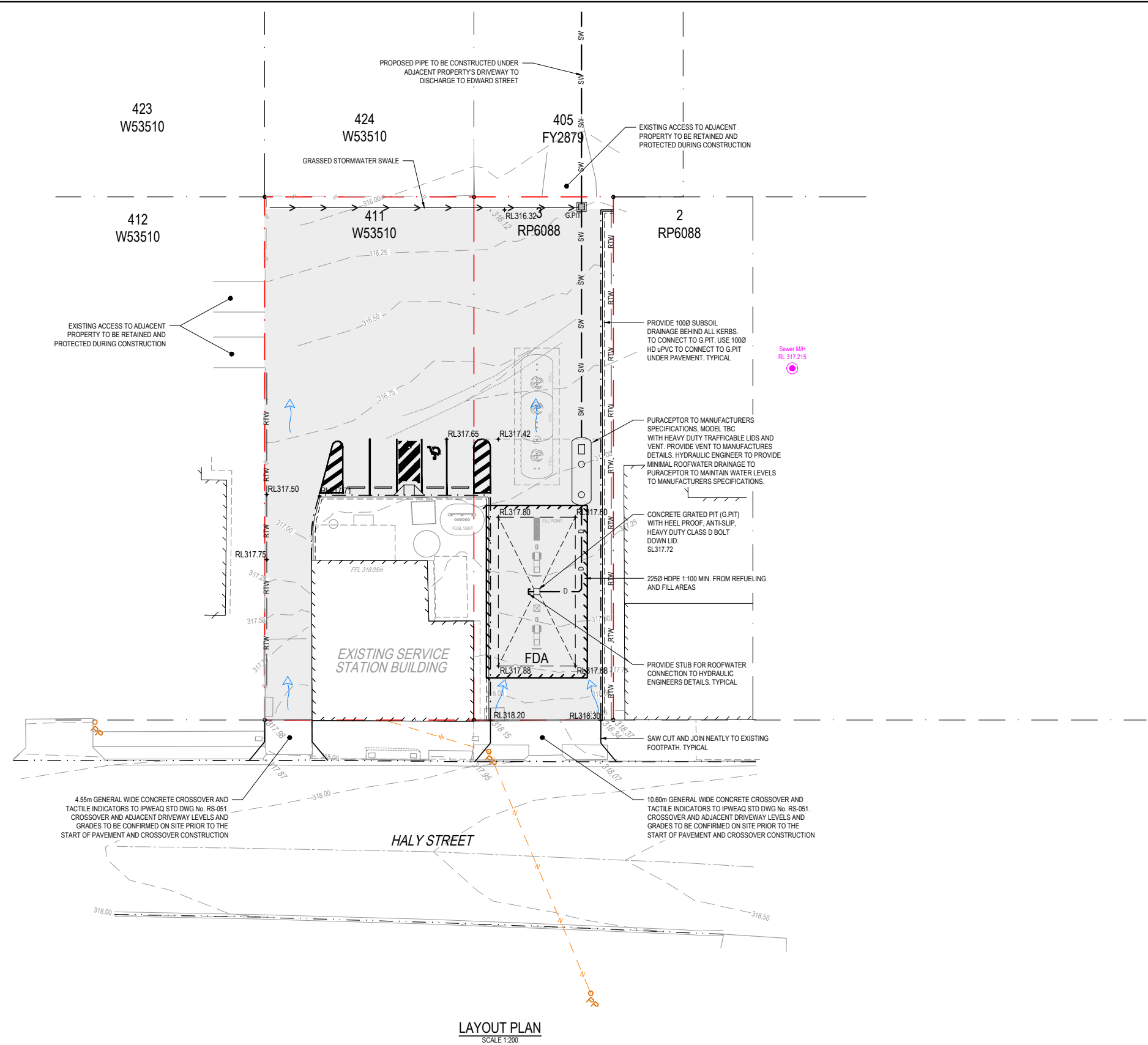
The site area is under 2500m² and so a MUSIC model has not been prepared.

e. Service Station Treatment

The treatment of the water runoff from the service station has been excluded from the MUSIC model as these areas will be treated separately.

Amended in red by SARA on

19 November 2021



LEGEND

- - - - - EXISTING PROPERTY BOUNDARY
- - - - - EXISTING EASEMENT BOUNDARY
- - - - - EXISTING CONTOUR - MAJOR
- - - - - EXISTING CONTOUR - MINOR
- ▨▨▨▨▨▨ EXISTING BUILDING
- ▨▨▨▨▨▨ EXISTING KERB AND CHANNEL
- ▨▨▨▨▨▨ EXISTING KERB
- SW — EXISTING STORMWATER DRAINAGE
- RW — EXISTING ROOFWATER DRAINAGE
- S — EXISTING SEWER
- W — EXISTING WATER
- E — EXISTING ELECTRICAL
- EU — EXISTING ELEC. UNDERGROUND
- EO — EXISTING ELEC. OVERHEAD
- T — EXISTING COMMUNICATIONS
- x x x x x x x x x x - ABANDON EXISTING SERVICE
- — — — — PROPERTY BOUNDARY
- - - - - EASEMENT BOUNDARY
- - - - - CONTOUR - MAJOR
- - - - - CONTOUR - MINOR
- ▨▨▨▨▨▨ BUILDING
- ▨▨▨▨▨▨ EARTHWORKS TOP OF BATTER
- ▨▨▨▨▨▨ EARTHWORKS BOTTOM OF BATTER
- RTW — RETAINING WALL
- SF — SEDIMENT FENCE
- — — — — FENCE - TYPE 1
- ▨▨▨▨▨▨ KERB AND CHANNEL
- ▨▨▨▨▨▨ KERB
- SW → STORMWATER TABLE DRAIN
- RW → STORMWATER DRAINAGE
- RW → ROOFWATER DRAINAGE
- S → SUBSOIL DRAIN
- S → SEWER
- W → WATER
- + RL1.234 EXISTING SURFACE LEVEL (ESL)
- + RL1.234 FINISHED SURFACE LEVEL (FSL)
- x BELO.000 BULK EARTHWORKS LEVEL (BEL)

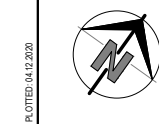
NOTES:
 1. REFER TO DRAWING P300 FOR PRELIMINARY CIVIL DETAILS.

PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE

SARA ref: 2101-20758 SRA

Date: 19 November 2021

LAYOUT PLAN
SCALE 1:200



DRAFT 04.12.2020

REV	DATE	AMENDMENT	GP	AA



CLIENT:
V&B HOLDINGS PTY

SCALE: AS SHOWN
 SHEET SIZE: A1
 DATUM: AHD

DRAWN: GP
 DESIGN: AA
 CHECKED: AA

APPROVED:

PROJECT:
**COMMERCIAL DEVELOPMENT
81 HALY STREET, WONDAL QLD 4606**

DRAWING TITLE:
**PRELIMINARY STORMWATER DRAINAGE
LAYOUT PLAN**

JOB No.: **20235**

DRAWING No.: **P400**
PRELIMINARY

REV: -

Our ref TMR21-032245
 Your ref
 Enquiries Bryan Richters



Department of
Transport and Main Roads

21 September 2021

Decision Notice – Permitted Road Access Location
(s62(1) Transport Infrastructure Act 1994)

This is not an authorisation to commence work on a state-controlled road¹

Development application reference number MCU21/0001, lodged with South Burnett Regional Council involves constructing or changing a vehicular access between Lot 3 RP6088 and Lot 411 W53510, the land the subject of the application, and the Bunya Highway [Locally known as Haly Street] (a state-controlled road).

In accordance with section 62A(2) of the *Transport Infrastructure Act 1994* (TIA), this development application is also taken to be an application for a decision under section 62(1) of TIA.

Applicant Details

Name and address VB1884 Pty Ltd C/- Viva Property Group
 PO Box 419
 INDOOROOPIILLY QLD 4068

Application Details

Address of Property 77 Haly Street, WONDAI QLD 4610
 Real Property Description Lot 3 RP6088 and Lot 411 W53510
 Aspect/s of Development Development Permit for Material Change of Use - Service Station, Food and Drink Outlet and Shop

Decision (given under section 67 of TIA)

It has been decided to approve the application, subject to the following conditions:

No.	Conditions of Approval	Condition Timing
1	(a) The permitted road access location for "Entry Movements" is located approximately 6 metres from the eastern property boundary of Lot 3 RP6088, generally in accordance with the Proposed Site Plan prepared by Verve Building Design dated 15 September 2021 Drawing Reference 20132-DA02 Revision F as amended in red by the Department of Transport and Main Roads.	At all times.

¹ Please refer to the further approvals required under the heading 'Further approvals'

Program Delivery and Operations
 Southern Queensland Region
 23 Quay Street Bundaberg QLD 4670
 Locked Bag 486 Bundaberg DC QLD 4670

Telephone +61 7 (07) 4154 0280
Website www.tmr.qld.gov.au
Email WBB.IDAS@tmr.qld.gov.au
 ABN: 39 407 690 291

No.	Conditions of Approval	Condition Timing
	<p>(b) Use of the permitted road access location is approved for:</p> <ul style="list-style-type: none"> (i) Entry movements for Light Vehicles only; and (ii) Left in only for Heavy Vehicles not exceeding 19 metres in length. <p><i>The definition of Light vehicles and Heavy Vehicles is provided in Schedule 4 of the Transport Operations (Road Use Management) Act 1995.</i></p>	
2	<p>(a) The permitted road access location for "Exit Movements" is located approximately 2.5 metres from the western property boundary of Lot 411 W53510, in accordance with the Proposed Site Plan prepared by Verve Building Design dated 15 September 2021 Drawing Reference 20132-DA02 Revision F as amended in red by the Department of Transport and Main Roads.</p> <p>(b) Use of the permitted road access location is approved for:</p> <ul style="list-style-type: none"> (i) Exit movements for Light Vehicles only; and (ii) Right turn out only movements for Heavy Vehicles not exceeding 19 metres in length. <p><i>The definition of Light vehicles and Heavy Vehicles is provided in Schedule 4 of the Transport Operations (Road Use Management) Act 1995.</i></p>	At all times.
3	<p>Road access works comprising a General Wide Flaired Vehicle Crossing Heavy Duty must be provided at the permitted access location referenced in Condition Number 1 generally in accordance with:</p> <ul style="list-style-type: none"> (a) Institute of Public Works Engineering Australasia Drawing Number RS-051H; and (b) South Burnett Regional Council Requirements. 	Prior to commencement of use
4	<p>Road access works comprising a General Wide Flaired Vehicle Crossing Heavy Duty must be provided at the permitted access location referenced in Condition Number 2 generally in accordance with:</p> <ul style="list-style-type: none"> (a) Institute of Public Works Engineering Australasia Drawing Number RS-051H; and (b) Two Type R2-4A "No Entry Signs" on each side of the 	Prior to commencement of use

No.	Conditions of Approval	Condition Timing
	access as illustrated on Proposed Site Plan prepared by Verve Building Design dated 15 September 2021 Drawing Reference 20132-DA02 Revision F as amended in red by the Department of Transport and Main Roads; and (c) South Burnett Regional Council Requirements.	
5	The standard of road access works specified in Condition Numbers 3 and 4 and must be maintained to the nominated standard by the landowner and/or other person/s with an interest in the land at no cost to the Department of Transport and Main Roads.	At all times

Reasons for the decision

The reasons for this decision are as follows:

- a) Access between a state-controlled road (Bunya Highway) [locally known as Haly Street] and adjacent land is managed by the Department of Transport and Main Roads under the jurisdiction of the *Transport Infrastructure Act 1994*;
- b) To ensure Vehicular access associated with development does not adversely impact the safety, function and operational efficiency of the state-controlled road network or any other transport infrastructure; and
- c) Constructing the road works and road access works at the location and nominated standard will assist in minimising the impact and ensure the safe and efficient vehicle movements to/from the state-controlled road network.
- d) Movements for heavy vehicles have been restricted based on the built form on the site which limits the ability to safely perform the movements into and out from the site that are not permitted.

Please refer to **Attachment A** for the findings on material questions of fact and the evidence or other material on which those findings were based.

Information about the Decision required to be given under section 67(2) of TIA

There is no guarantee of the continuation of road access arrangements, as this depends on future traffic safety and efficiency circumstances.

In accordance with section 70 of the TIA, the applicant for the planning application is bound by this decision. A copy of section 70 is attached as **Attachment B**, as required, for information.

Further information about the decision

In accordance with section 67(7) of TIA, this decision notice:

- a) starts to have effect when the development approval has effect; and
- b) stops having effect if the development approval lapses or is cancelled; and
- c) replaces any earlier decision made under section 62(1) in relation to the land.

In accordance with section 485 of the TIA and section 31 of the *Transport Planning and Coordination Act 1994* (TPCA), a person whose interests are affected by this decision may apply for a review of this decision only within 28 days after notice of the decision was given under the TIA. A copy of the review provisions under TIA and TPCA are attached in **Attachment C** for information.

In accordance with section 485B of the TIA and section 35 of TPCA a person may appeal against a reviewed decision. The person must have applied to have the decision reviewed before an appeal about the decision can be lodged in the Planning and Environment Court. A copy of the Appeal Provisions under TIA and TPCA is attached in **Attachment C** for information.

Further approvals

The Department of Transport and Main Roads also provides the following information in relation to this approval:

1. Road Access Works Approval Required – Written approval is required from TMR to carry out road works that are road access works (including driveways) on a state-controlled road in accordance with section 33 of the TIA. This approval must be obtained prior to commencing any works on the state-controlled road.

The approval process will require the preparation and approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ). Please contact TMR's Bundaberg Office via email to WBB.IDAS@tmr.qld.gov.au to ascertain how to make a road works application

If further information about this approval or any other related query is required, Mr Bryan Richters, Program Support Coordinator (Development Assessment) should be contacted either by email to WBB.IDAS@tmr.qld.gov.au or by phone on (07) 4154 0280.

Yours sincerely



Adam Fryer
Principal Advisor (Corridor & Land Management)

Attachments: Attachment A – Decision evidence and findings
Attachment B - Section 70 of TIA
Attachment C - Appeal Provisions
Verve Building Design dated 15 September 2021 Drawing Reference 20132-DA02 Revision F as amended by TMR

Attachment A

Decision Evidence and Findings

Findings on material questions of fact:

- Access between a state-controlled road and adjacent land is managed by the Department of Transport and Main Roads (TMR) under the *Transport Infrastructure Act 1994* (TIA). The objective of the TIA requires the establishment of a road regime that is safe and efficient.
- The land abuts a state-controlled road, the Bunya Highway (locally known as Haly Street). The Bunya Highway is the only public road abutting the subject land.
- Section 62 of the TIA provides the Chief Executive of TMR to make decisions about permitted road access locations between particular land and a state-controlled road.
- The development application (South Burnett Regional Council Reference MCU21/0001) seeks a Development Permit for a Material Change of Use – Service Station, Food and Drink Outlet and shop on land described as Lot 3 RP6088 and Lot 411 W53510. In accordance with section 62A(2) of the TIA, the development application is also taken to be an application for a decision under section 62(1) of TIA.
- There is no Section 62 decision in force under the TIA that provides a permitted road access location between Haly Street and Lot 3 RP6088 and Lot 411 W53510 for the proposed service station, food and drink outlet and shop use.
- The plan of development proposes two separate accesses to Haly Street consisting of one "Entry only" access adjacent to the eastern property boundary and an "Exit Only" access adjacent to the western property boundary. These locations are noted in red on the "Proposed Site Plan" prepared by Verve Building Design Co, dated 15 September 2021 Reference Drawing Number 20182-DA02 Revision F.
- Access for a service station, food and drink outlet (no drive through) and shop use can be effectively implemented via two separate accesses subject to each access being restricted, one for entry only movements and the other for exit only movements as noted in red on the "Proposed Site Plan" prepared by Verve Building Design Co, dated 15 September 2021 Reference Drawing Number 20182-DA02 Revision F.
- The largest design vehicle expected to access the proposed development has been specified to be a 19-metre articulated heavy vehicle (for fuel delivery purposes). The fuel delivery vehicle will only turn left into the Entry Only access and a right turn out from Exit only access, as shown in Figure 1 of PTT's letter dated 20 August 2021.
- Road Access Works comprising of a General Wide Flaired Vehicle Crossing Heavy Duty generally in accordance with the Institute of Public Works Engineering Australasia

Standard Drawing RS-051H, provision of two Type R2-4 'No Entry' signs at the exit only access facing Haly Street, and yellow line marking to prohibit on-street parking in Haly Street is expected to provide a suitable standard of access between Haly Street and the proposed development.

- Constructing the vehicular access at the approved location and to the nominated standard (including provision of signage/line marking) will ensure that a service station, food and drink outlet (no drive through) and shop use on Lot 3 RP6088 and Lot 411 W53510 does not adversely impact the safety, function and operational efficiency of the state-controlled road network.
- Section 62(1)(g) of the TIA allows TMR to decide about road access works being a stated type, standard or extent or be constructed in a stated way. This includes requiring the access be maintained to the nominated standard at no cost to TMR at all times.

Evidence or other material on which findings were based:

Title of Evidence / Material	Prepared by	Date	Reference no.	Version/Issue
Transport Infrastructure Act 1994	State of Queensland	Current as at 23 August 2021	---	---
Vehicular access to state-controlled roads access policy	Department of Transport and Main Roads	2019	---	---
Traffic Engineering Assessment	PPT Traffic & Transport Engineering	23 December 2020	21-170	A
SARA Information Request	Department of State Development, Infrastructure, Local Government and Planning	3 March 2021	2101-20758 SRA	---
Letter addressed to SARA	Viva Property Group	15 July 2021	200073	---
Letter addressed to Viva Property Group	PPT Traffic & Transport Engineering	15 July 2021	---	---
Email to the Department of Transport and Main Roads	Department of State Development, Infrastructure, Local Government and Planning	15 September 2021	2101-20758 SRA	---
Proposed site plan amended in red by TMR	Verve Building Design Co	15 September 2021	20182-DA02	F
Heavy Duty Vehicle Crossing	Institute of Public Works Engineering Australasia	October 2017	RS-051	H
SARA Advice Notice	Department of State Development, Infrastructure, Local Government and Planning	27 July 2021	2101-20758 SRA	---
Letter addressed to Viva Property Group	PPT Traffic & Transport Engineering	20 August 2021	---	---
Road Planning and Design Manual 2 nd Edition	Department of Transport and Main Roads	Current as at 26 August 2021	---	---
Standard Drawings Roads Manual	Department of Transport and Main Roads	Current as at 26 August 2021	---	---
Development Application Material	VB 1884 Pty Ltd C/- Viva Property Group	various	MyDAS Reference 2101-20758 SRA	---

Confirmation Notice	South Burnett Regional Council	25 January 2021	MCU21/0001	---
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Attachment B
Section 70 of TIA

Transport Infrastructure Act 1994
Chapter 6 Road transport infrastructure
Part 5 Management of State-controlled roads

70 Offences about road access locations and road access works, relating to decisions under s 62(1)

- (1) This section applies to a person who has been given notice under section 67 or 68 of a decision under section 62(1) about access between a State-controlled road and adjacent land.
- (2) A person to whom this section applies must not—
- (a) obtain access between the land and the State-controlled road other than at a location at which access is permitted under the decision; or
 - (b) obtain access using road access works to which the decision applies, if the works do not comply with the decision and the noncompliance was within the person's control; or
 - (c) obtain any other access between the land and the road contrary to the decision; or
 - (d) use a road access location or road access works contrary to the decision; or
 - (e) contravene a condition stated in the decision; or
 - (f) permit another person to do a thing mentioned in paragraphs (a) to (e); or
 - (g) fail to remove road access works in accordance with the decision.

Maximum penalty—200 penalty units.

- (3) However, subsection (2)(g) does not apply to a person who is bound by the decision because of section 68.

Attachment C
Appeal Provisions

Transport Infrastructure Act 1994
Chapter 16 General provisions

485 Internal review of decisions

- (1) A person whose interests are affected by a decision described in schedule 3 (the *original decision*) may ask the chief executive to review the decision.
- (2) The person is entitled to receive a statement of reasons for the original decision whether or not the provision under which the decision is made requires that the person be given a statement of reasons for the decision.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 2—
 - (a) applies to the review; and
 - (b) provides—
 - (i) for the procedure for applying for the review and the way it is to be carried out; and
 - (ii) that the person may apply to QCAT to have the original decision stayed.

485B Appeals against decisions

- (1) This section applies in relation to an original decision if a court (the appeal court) is stated in schedule 3 for the decision.
- (2) If the reviewed decision is not the decision sought by the applicant for the review, the applicant may appeal against the reviewed decision to the appeal court.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 3—
 - (a) applies to the appeal; and
 - (b) provides—
 - (i) for the procedure for the appeal and the way it is to be disposed of; and
 - (ii) that the person may apply to the appeal court to have the original decision stayed.
- (4) Subsection (5) applies if—
 - (a) a person appeals to the Planning and Environment Court against a decision under section 62(1) on a planning application that is taken, under section 62A(2), to also be an application for a decision under section 62(1); and

- (b) a person appeals to the Planning and Environment Court against a decision under the Planning Act on the planning application.
- (5) The court may order—
 - (a) the appeals to be heard together or 1 immediately after the other; or
 - (b) 1 appeal to be stayed until the other is decided.
- (6) Subsection (5) applies even if all or any of the parties to the appeals are not the same.
- (7) In this section—

original decision means a decision described in schedule 3.

reviewed decision means the chief executive's decision on a review under section 485.

Transport Planning and Coordination Act 1994
Part 5, Division 2 – Review of Original Decisions

31 Applying for review

- (1) A person may apply for a review of an original decision only within 28 days after notice of the original decision was given to the person under the transport Act.
- (2) However, if—
 - (a) the notice did not state the reasons for the original decision; and
 - (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)the person may apply within 28 days after the person is given the statement of the reasons.
- (3) In addition, the chief executive may extend the period for applying.
- (4) An application must be written and state in detail the grounds on which the person wants the original decision to be reviewed.

32 Stay of operation of original decision

- (1) If a person applies for review of an original decision, the person may immediately apply for a stay of the decision to the relevant entity.
- (2) The relevant entity may stay the original decision to secure the effectiveness of the review and any later appeal to or review by the relevant entity.
- (3) In setting the time for hearing the application, the relevant entity must allow at least 3 business days between the day the application is filed with it and the hearing day.
- (4) The chief executive is a party to the application.
- (5) The person must serve a copy of the application showing the time and place of the hearing and any document filed in the relevant entity with it on the chief executive at least 2 business days before the hearing.
- (6) The stay—
 - (a) may be given on conditions the relevant entity considers appropriate; and
 - (b) operates for the period specified by the relevant entity; and
 - (c) may be revoked or amended by the relevant entity.
- (7) The period of a stay under this section must not extend past the time when the chief executive reviews the original decision and any later period the relevant entity allows the applicant to enable the applicant to appeal against the decision or apply for a review of the decision as provided under the QCAT Act.

(8) The making of an application does not affect the original decision, or the carrying out of the original decision, unless it is stayed.

(9) In this section—

relevant entity means—

- (a) if the reviewed decision may be reviewed by QCAT—QCAT; or
- (b) if the reviewed decision may be appealed to the appeal court—the appeal court.

35 Time for making appeals

(1) A person may appeal against a reviewed decision only within—

- (a) if a decision notice is given to the person—28 days after the notice was given to the person; or
- (b) if the chief executive is taken to have confirmed the decision under section 34(5)—56 days after the application was made.

(2) However, if—

- (a) the decision notice did not state the reasons for the decision; and
- (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)(a);

the person may apply within 28 days after the person is given a statement of the reasons.

(3) Also, the appeal court may extend the period for appealing.

ATTACHMENT B – STATEMENT OF REASONS

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

The development application for:

SITE DETAILS	
Type of approval	Preliminary Approval - Material Change of use for a Service Station
Level of assessment	Impact
Application Number	MCU21/0001
Street Address	79 Haly Street Wondai 81 Haly Street Wondai
Real Property Address	Lot 3 on RP6088 Lot 411 on W53510

On 5 October 2022 the above development was

- Granted preliminary approval, with conditions;

1. Reasons for the Decision

The proposed development is supported for a Preliminary Approval based on the broader outcomes of the relevant matters, and the following;

- The nature of existing development in zone along Haly St has a mixed-use character.
- Air quality environmental nuisance are demonstrated to be managed appropriately within the site and will not cause environmental nuisance or harm on surrounding land uses.
- **Noise and light environmental impacts are not resolved to warrant a development permit being issued because the applicant has proposed a 4.0m high, 36m length acoustic wall (solid) that is to be located along the length of the site's western boundary (or eastern boundary of the residential property at 83 Haly Street Wondi). The impacts of construction, the need for detailed design with regards to the access driveway, and other impacts on and off site have failed to be addressed in any way. No alternative acoustic solutions have been proposed by the application material submitted. This matter does not address immediately impacted submitter issues as well.**
- The proposed development will not present traffic impacts on the surrounding road network, however the acoustic wall may have implications on traffic movement within the site, and existing the site that have not been addressed.
- The development complies with or can be conditioned to comply with the assessment benchmarks in the State Planning Policy 2017.
- The nature of the development is generally consistent with the commercial values and land use character fronting a major urban arterial road.

2. Assessment Benchmarks

The proposed development was assessed against the following assessment benchmarks:

South Burnett Regional Council Planning Scheme 2017

- Strategic framework
- Local Centre zone code;
- Services and works code.

Note: Each application submitted to Council is assessed individually on its own merit.

REGISTRATION NUMBER
10 JUN 2021

To South Burnett Regional Council, _____10th June 2021
P.O. Box 336,
Kingaroy. 4610

**SUBMISSION ON THE PROPOSED DEVELOPMENT
OF SERVICE STATION FOOD & DRINK OUTLET &
SHOP AT 81 HALY STREET, WONDAI:**

APPLICATION REF. MCU21/0001:

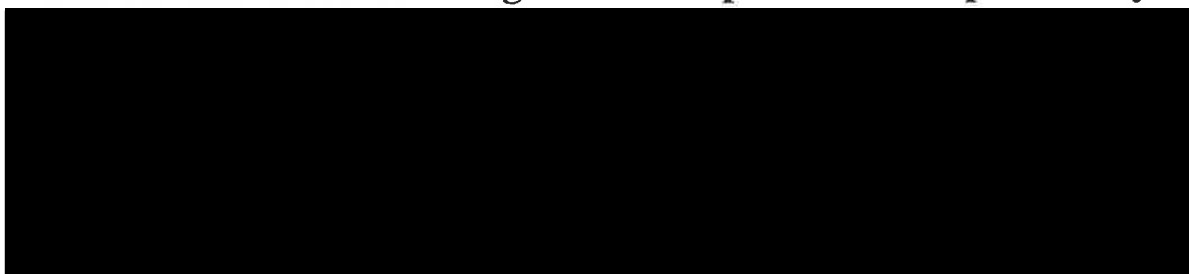
This submission is in reference to the above proposed development.

We are not against development but we have our concerns with regard this proposed development plan.

The plan appears to show no Buffer zones to protect residential properties. It does appear the traffic from the fuel outlets will exit by the back of the shop which is not a sealed area and turn up a narrow lane way onto the main highway therefore dust, noise and lighting will significantly increase for us on the neighbouring property.

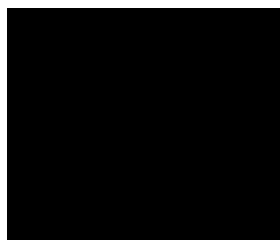
The exit lane way which is only partly sealed is right beside our residence and with the increased volume of traffic with varying size of vehicles we are concerned about the above.

The exit on to the busy highway would also be a concern for pedestrians as visibility is quite poor, we would have to keep our shrubs in our corner garden well pruned to help visibility.



MEETING	CC	P O May	CEO		GMC&ED
	VIEW	S Dunstan	MAYOR		CMPSIS
		T Barkle, S Bambling			TRM
* ATTACHMENTS →					

LG7.6.1 RP



Re: Service Station Proposal at 81 Haly Street Wondai.4606

After reading the proposal for the Service Station, I have several concerns and questions I would like to have clarified or addressed. I could not fully read the plans etc on the computer I hope you don't mind me asking questions that may or may not be on the plans.

As the slope of the land from Haly Street towards Edward Street is to be levelled or filled, will the retaining wall go the full length of the lot? Will the retaining wall be both below and above the land if so how high and how deep will it go? I suggest the sediment fence be put the full length of the boundary for extra safety Will the service station be fenced on at least three sides? If so how high and what type of fence? Will it be a screening, a security or an acoustic fence? What type of material will be used?

How high will the canopy be? How far from the allotment boundary will it be? I am concerned that it will block the natural light and view from the Army Hut windows. That business relies on the natural light as no electricity is connected to that building.

Will the canopy block the view of the advertising and signage on the side of the adjoining building?

Both of the tenants of the adjoining building sell either curtaining fabric, furniture, furnishings, linen ,clothing new and vintage items and items home made with fabric including home dressmaking.

If the odours from the petrol, oil gas etc permeate their stock, it will not be saleable.

Where will the staff of the proposed service station park their own cars if only five car parks are planned? I would hope not in front of other businesses including the Wood museum Will they have their own designated spots for "staff only" on the service station site?

Will the service station lighting be on all night and what hours will the pumps etc be operating

I believe the noise of the pumps and air will effect the adjoining properties.

Will land values go down and will the rates go up if the planned Service Station goes ahead?

Could all of the inquiries and questions be answered so I can make an informed response?

I am OBJECTING to the proposal until the above concerns are addressed.

The possibility of odour permeating, excessive noise and night time lighting , fencing and parking issues will certainly affect the neighbouring properties including surrounding homes and businesses.

Thanking you, Patricia Wenzel Owner of nearby property

[REDACTED]

[REDACTED]

RECEIVED
28 JUN 2021

SOUTH BURNETT
REGIONAL COUNCIL
25 JUN 2021
WONDAI OFFICE
Int:

Sir,

Re Proposed Development of Service Station at 81 Haly St. Wondai.

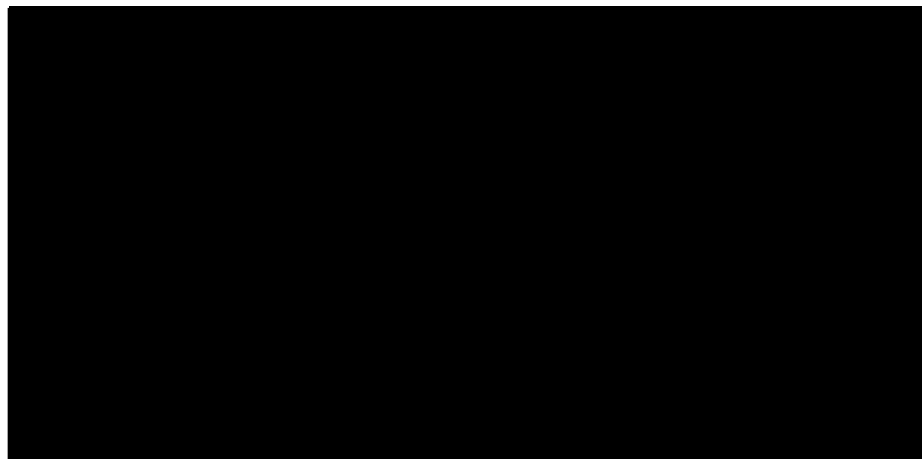
I am definitely not in favour of such a proposition for the following reasons;

It appears building the necessary pumping stations etc will be a tight squeeze in the area shown ,and particularly for cars and trucks to be turning around and out through the narrow passage between the present shop and the next-door fence out to Haly St. again.

All vehicles looking for fuel coming from Kingaroy way will have to pass the Exit before coming to the Entry way, which will have to be very distinctly shown for cars to turn down into a narrow opening to the fuel bowsers. Most drivers look for fuel bowsers on the main road which are easily accessible.

Noise pollution. There is enough noise now from delivery trucks and rubbish trucks without adding petrol tanker noise and smells as well.

Parking spaces shown at rear will probably cause congestion with such a limited area ,. between parked cars, cars having filled up and are turning out to exit , and delivery vehicles wanting to unload at the rear of the shop.



Lg 1.6.1 RP

emailed to planning email

From: [Council Information General Email Account](#)
To: [Planning](#)
Subject: FW: [EXTERNAL] Form Ref. No 80990 - Contact Council form was submitted
Date: Monday, 30 August 2021 10:36:34 AM
Attachments: [SBRCport-AT_1_fc5e8b62-1566-439c-91ee-b6bf887b4cb0.jpg](#)
[SocialLink Facebook_32x32_14bbded4-35a5-42f5-97ee-4954a962be74.png](#)



Council Information General Email Account

P 07 4189 9100
 PO Box 336 Kingaroy QLD 4610
www.southburnett.qld.gov.au



DISCLAIMER: This electronic mail message is intended only for the addressee and may contain confidential information. If you are not the addressee, you are notified that any transmission, distribution or photocopying of this email is strictly prohibited. The confidentiality attached to this email is not waived, lost or destroyed by reasons of a mistaken delivery to you. The information contained in this email transmission may also be subject to the Right to Information Legislation (2009).

From: digital@lgaq.asn.au <digital@lgaq.asn.au>
Sent: Monday, 30 August 2021 10:07 AM
To: Council Information General Email Account <info@sbrc.qld.gov.au>
Subject: [EXTERNAL] Form Ref. No 80990 - Contact Council form was submitted

Please be cautious
 This email originated outside of SBRC..

Dear South Burnett team,

A 'Contact Council' form was submitted from the website. Details are as follows:

Page: Contact Council

[REDACTED]

- Request / Comments I want to make comments about the proposed service station upgrade at Dan's Diner in Wondai. I have multiple concerns about this proposal. 1. Not suitable for trucks to move around the building. This will also impact badly on the house next door owned by Winston and Margaret Burrows. 2. All traffic has to enter and leave on the highway creating even more of a traffic hazard than now. It can only be assumed that the proposal will encourage more people to use the bowsers. 3. Noise disturbance

until later at night because of the extra traffic. 4. No real need for it to be made bigger than now as Wondai already has 2 service stations and Dan's Diner as it is and another being proposed for the land previously used for Wondai Traders. I hope sanity prevails and this expansion is not allowed to go ahead.

Kind Regards,

South Burnett Regional Council website.

16.3 RECONFIGURING A LOT – 1 LOT INTO 20 LOTS - LOT 200 ON SP249902 - APPLICANT: AM HEDGE & BS HEDGE – RAL22/0013

File Number: 26-10-2022
Author: Senior Planning Officer
Authoriser: Chief Executive Officer

PRECIS

Reconfiguring a lot – 1 lot into 20 lots - Lot 200 on SP249902 - Applicant: AM Hedge & BS Hedge – RAL22/0013

SUMMARY

- Application for Reconfiguring a lot (1 lot into 20 lots);
- Subject site included in the Low Density residential zone under the South Burnett Regional Council Planning Scheme v1.4;
- Subdivision in Emerging Communities is impact assessable against the relevant benchmarks:
 - Strategic framework;
 - Emerging communities zone code;
 - Reconfiguring a lot code;
 - Services and works code.
- 1 public submission received during the notification period;
- No referral agencies;
- Infrastructure Charges Notice (Attachment A);
- Statement of Reasons (Attachment B);
- Public submission (Attachment C);
- The application has been assessed against the overall outcomes and performance outcomes of the relevant codes and conditioned to comply; and
- Application recommended for approval subject to reasonable and relevant conditions.

OFFICER’S RECOMMENDATION

That Council approve the Reconfiguring a lot – development permit (1 lot into 20 lots) - Lot 200 SP249902 - Applicant: AM & BS Hedge – RAL22/0013 subject to the following conditions:

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Reference no.	Revision	Date
Contour and Detail survey- Sheet 1	ONF Surveyors	9924-D1	A	14/12/2021

FAUNA AND VEGETATION MANAGEMENT (WORKS ADJOINING COUNCIL LAND AND DRAINAGE CORRIDOR)

GEN2. Engage a licensed Fauna Spotter Catcher (qualified by the relevant Queensland State Government Authority) to manage the protection and relocation of any fauna prior to and during vegetation feature clearing. The licensed Fauna Spotter Catcher must be present on site during all clearing operations to monitor works and to respond to any fauna situations that may arise.

GEN3. Identify, retain and protect the existing street trees on adjoining council land at all times unless otherwise agreed in writing by Council.

Install tree protection measures in accordance with Australian Standard - AS4970 Retention of Trees on Development Site. There must be no excavation, filling or storage of materials or plant within the drip line of the tree(s) on adjoining land and similarly no works or excavation, filling or storage may occur on adjoining Council land.

Timing: Prior to site / operational / building work occurring.

Maintain protection measures while development is occurring and remove protection measures prior to commencement of the use.

Timing: While to site / operational / building work is occurring.

INFORMATION SIGNAGE – RESIDENTIAL NEIGHBOURHOOD DISTURBING WORKS

GEN4. Erect an "Information Sign" on the subject property in accordance with Council's general requirements for signage and in accordance with the requirements outlined below:

- a) The sign should provide a brief description of the development proposed;
- b) The sign is to list the name, postal and/or email address and a contact telephone number for the following parties (where relevant) that are undertaking work on the site: Developer; Project Coordinator; Architect/Building Designer; Builder; Civil Engineer; Civil Contractor/s; and Landscape Architect;
- c) The lettering on the sign is to be at least 25 millimetres in height, be of regular weight and in sentence case;
- d) The sign is to be a minimum size of 1,200 millimetres by 900 millimetres;
- e) The maximum area of the sign is to be 2.0m²;
- f) The sign is to be positioned as follows: located centrally along each road frontage of the site; located on or within 1.5 metres of the road frontage; mounted at least 300 millimetres above ground level; and clearly visible from the street for a pedestrian;
- g) The sign is to contain no commercial or corporate advertising other than the name, logo or slogan of the parties outlined in part (b) of this condition;
- h) The sign is to be non- illuminated; and
- i) Both the sign and the supporting structure are to be made of weatherproof material and to be properly maintained at all times;

Timing: Prior to site works commencing and then to be maintained until completion of the development for all stages.

PERMIT TO WORK ON COUNCIL ROADS

GEN5. The applicant must submit a completed *Permit to Work on Council Roads Application* available from <http://www.southburnett.qld.gov.au> for approval by Council before commencing and works within the Council road reserve (i.e., in this case, the required property access).

COMPLIANCE

GEN6. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

OUTSTANDING FEES

GEN7. Prior to sealing the Plan of Survey the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the *Planning Act Regulation 2017*.

VALUATION FEES

GEN8. Payment of Department of Natural Resources, Mines and Energy valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at \$1,000.00 (20 x \$50.00); however, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

SURVEY MARKS

RAL1. Prior to the sealing of the Plan of Survey the applicant is to provide a certificate signed by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the Plan of Survey

ENGINEERING WORKS

ENG1. Submit to Council, an Operational Work application for all works that will become Council infrastructure and for earthworks, stormwater, and erosion and sediment control.

ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.

ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, relevant Australian Standards, IPWEQ Standard Drawings, WBBROC Regional Standards Manual and relevant design manuals.

ENG4. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG5. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG6. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

CONSTRUCTION AND NUISANCE MANAGEMENT PLAN

ENG7. Submit to Council for endorsement, a Construction and Nuisance Management Plan for the approved development works for the site. The Plan is to cover, but not be limited to the following:

- a. air quality management;
- b. noise and vibration management;
- c. storm water quality management;
- d. erosion and sediment management;
- e. vegetation management;
- f. waste management;
- g. complaint management;

- h. community awareness;
- i. preparation of site work plans;
- j. workers' car parking arrangements; and
- k. traffic control during works.

Timing: Prior to commencement of works.

- ENG8. Implement the approved Construction Management Plan at all times during construction of the development.
- ENG9. Ensure a legible copy of the approved Construction Management Plan is available on-site at all times during construction and earthworks.

STORMWATER MANAGEMENT

- ENG10. Design and construct stormwater drainage to ensure that the development will achieve "no nuisance" as described in the Queensland Urban Drainage Manual (QUDM) to all downstream properties including road reserves and the like for design storms of ARI2, ARI5, ARI10, ARI20, ARI50 and ARI100.
- ENG11. Provide overland flow paths that do not alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG12. Design and construct stormwater drainage that provides one drainage outlet (approved metal kerb adaptor) in the kerb and channel for each lot along its road frontage where roofwater drainage is to be directed to the road pavement.
- ENG13. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).
- ENG14. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

WATER SUPPLY

- ENG15. Connect all lots in the development to Council's reticulated water supply system.
- ENG16. Design the system to provide fire flows required by WSAA Guidelines.
- ENG17. Design and construct all works in accordance with Council's requirements as set out in the WBBROC Design and Construction Code", WSAA Guidelines and relevant development standards used by Council.

WATER – EXTENSION

- ENG18. Design and construct a 100mm diameter water main extension from Fairway Drive to service the whole of the proposed development.

Timing: Prior to sealing of the survey plan.

- ENG19. Install fire hydrant valves to ensure that all allotments are within a distance of 40 metres of the nearest hydrant.
- ENG20. Provide isolation valves, hydrant markers and RPMs in accordance with the WBBROC Design and Construction Code and Council's standards.
- ENG21. Design and construct all works in accordance with Council's requirements as set out in the WBBROC Design and Construction Code and relevant development standards used by Council.

SEWERAGE

- ENG22. Connect all lots to Council's reticulated sewerage system. The connection must be designed in accordance with Council's standards and be approved by Council's Utility Services Section.
- ENG23. Actual connection to Council's live sewerage infrastructure must be undertaken by or under the supervision of Council.
- ENG24. Do not build works within 1.5 metres from the centre of any existing sewer pipe work or within the Zone of Influence, whichever is the greater (measured horizontally).
- ENG25. Maintain a minimum of a 3 metre wide corridor to be maintained for maintenance/upgrade purposes.
- ENG26. Ensure that a clear level area of a minimum of a 2.5 metre radius surrounding any existing sewer manholes on the site is provided for future maintenance/upgrade purposes.
- ENG27. The above minimum clearances to Council's sewer infrastructure do not preclude the need for works to proposed structures to prevent loading to the sewer system.

SEWER EXTENSION

- ENG28. Design and construct a 150mm diameter sewer main extension to service the whole of the proposed development. The sewerage network extension shall also:
- a. provide house connections to each proposed lot;
 - b. be done in accordance with a development approval for Operational Work.
- Timing: Prior to sealing of the survey plan.
- ENG29. Submit to Council, the written consent from the property owner where such works require entry onto adjoining land prior to Council's approval of Operational Work.
- ENG30. Design and construct all works in accordance with Council's requirements as set out in the "EDROC Regional Standards Manual", WBBROC Design and Construction Code and relevant development standards used by Council.
- ENG31. Actual connection to Council's live sewerage infrastructure must be undertaken by or under the supervision of Council.
- ENG32. Design all works in consultation with Council prior to submission of detailed engineering drawings or Operational Work applications.

ROADWORKS

- ENG33. Design and construct the Proposed Road and Player Street on the approved plan of development as an Access Street, in accordance with relevant Austroads' Standards, and Council's Planning Scheme and more specifically, include the following.

Timing: Prior to sealing of the survey plan.

ROADWORKS - SIGNAGE

- ENG34. Install at an appropriate location, a "Player Street" street sign at the intersection of Fairway Drive and Player Street.
- ENG35. Install at an appropriate location, a street sign/s for the new proposed road if required.

PEDESTRIAN FOOTPATH/SHARED PATH

ENG36. Construct a 1.5 metre wide footpath along the eastern side of the Proposed Road, and the southern side of Player Street including kerb ramps.

STREET SIGNS AND LINE MARKING

ENG37. Obtain written approval from Council for any works involving the removal or relocation of existing Council traffic signs prior to commencement of works.

ENG38. Install and/or relocate any street signs and/or line marking in accordance with the Manual of Uniform Traffic Control Device (MUTCD). Install new or relocated signage using the V-Lok installation system.

ENG39. Provide all new signage with Class 1 retro-reflective material in accordance with Australian Standard 1743 - Road Signs - Specification.

ROADWORKS AND PEDESTRIAN SAFETY

ENG40. Install signage for all works on or near roadways in accordance with the "Manual for Uniform Traffic Control Devices – Part 3, Works on Roads".

ENG41. Submit to Council, an application for any road or lane closures and ensure all conditions of that approval are complied with during construction of the works.

ENG42. Maintain safe pedestrian access along Council's footpaths at all times.

TELECOMMUNICATION

ENG43. Design and provide underground telecommunications to all lots within the development.

ENG44. Remove all redundant telecommunication connections and reinstate the land.

ELECTRICITY

ENG45. Design and provide electricity supply to all lots within the development to comply with Ergon Energy's requirements.

ENG46. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

ENG47. Remove all redundant electrical connections and reinstate the land.

ENG48. Submit electrical plans for Council's review prior to Council's endorsement of the Survey Plan. Be responsible to check and ensure that electrical drawings do not conflict with the civil engineering design.

ENG49. Relocate the existing overhead power line to Council's sewer pump station, out of any of the proposed lot boundaries. Any changes to the power supply arrangement, or required power outages to the pump station shall be approved by Council Water & Wastewater Department. All costs related to the changes to the electrical supply shall be at the developers cost.

STREET LIGHTING

ENG50. Design and install street lighting to all streets within the development in accordance with AS/NZS1158 and the road classifications contained within this approval. The lighting standard shall be to PR6. Submit to Council, street light design plans showing the proposed public lighting system for Council's endorsement.

ENG51. Enter into an agreement with an electricity supplier to provide a public lighting system in accordance with the lighting design plans as required by the previous condition. Submit to Council, written confirmation from an electricity provider that an agreement has been made to provide a public lighting system.

ENG52. Ensure that any new street light poles required on external streets are of a consistent standard (ie steel poles) to street light poles within the immediate vicinity of the development.

ENG53. Install street lighting in all road reserves on the same side of the road that accommodates any footpath.

EARTHWORKS - GENERAL

ENG54. Earthworks per site involving cut or fill greater than 1 metre in height and quantity of material greater than 50m³, or earthworks involving cut or fill less than 1 metre in height and quantity of material greater than 100m³ requires an Operational Work application.

ENG55. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

ENG56. Supervise bulk earthworks to Level 1 or 2 and have a frequency of field density testing in accordance with Table 8.1 of AS3798.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG57. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG58. Remove and clean-up the sediment or other pollutants in the event that sediment or other pollutants are tracked or released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE

ADV1. Section 85(1)(b) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of four (4) years, the approval will lapse.

ADV2. All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the “cultural heritage duty of care”). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from www.datsip.qld.gov.au.

ADV3. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

ADV4. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

ADV5. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

For further information or application form please refer to the rules and procedures available on Council’s website.

ADV6. Construction Noise and Dust Emissions Pursuant to the Environmental Protection Act 1994, all development involving the emission of noise and dust from building and/or construction activities, must ensure that the emissions are in accordance with the requirements of the Act.

ADV7. Damage to Trees on Adjoining Lots Please note that any damage caused to vegetation on adjoining lots as a result of exercising this development approval may result in civil action.

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity

GR8 Support and advocate for appropriate growth and development with responsive planning schemes, process, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

No implication can be identified.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication can be identified.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity

GR8 Support and advocate for appropriate growth and development with responsive planning schemes, process, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

No implication can be identified.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication can be identified.

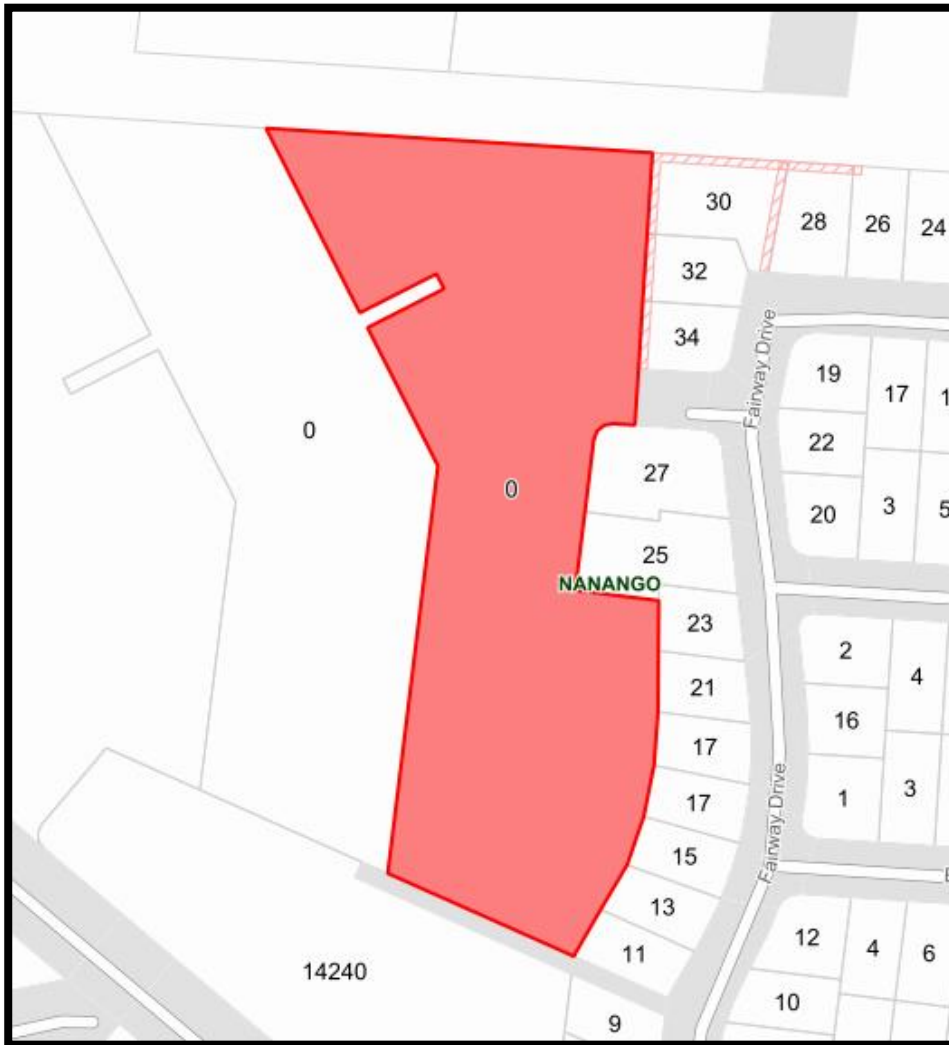
POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

Locality Plan



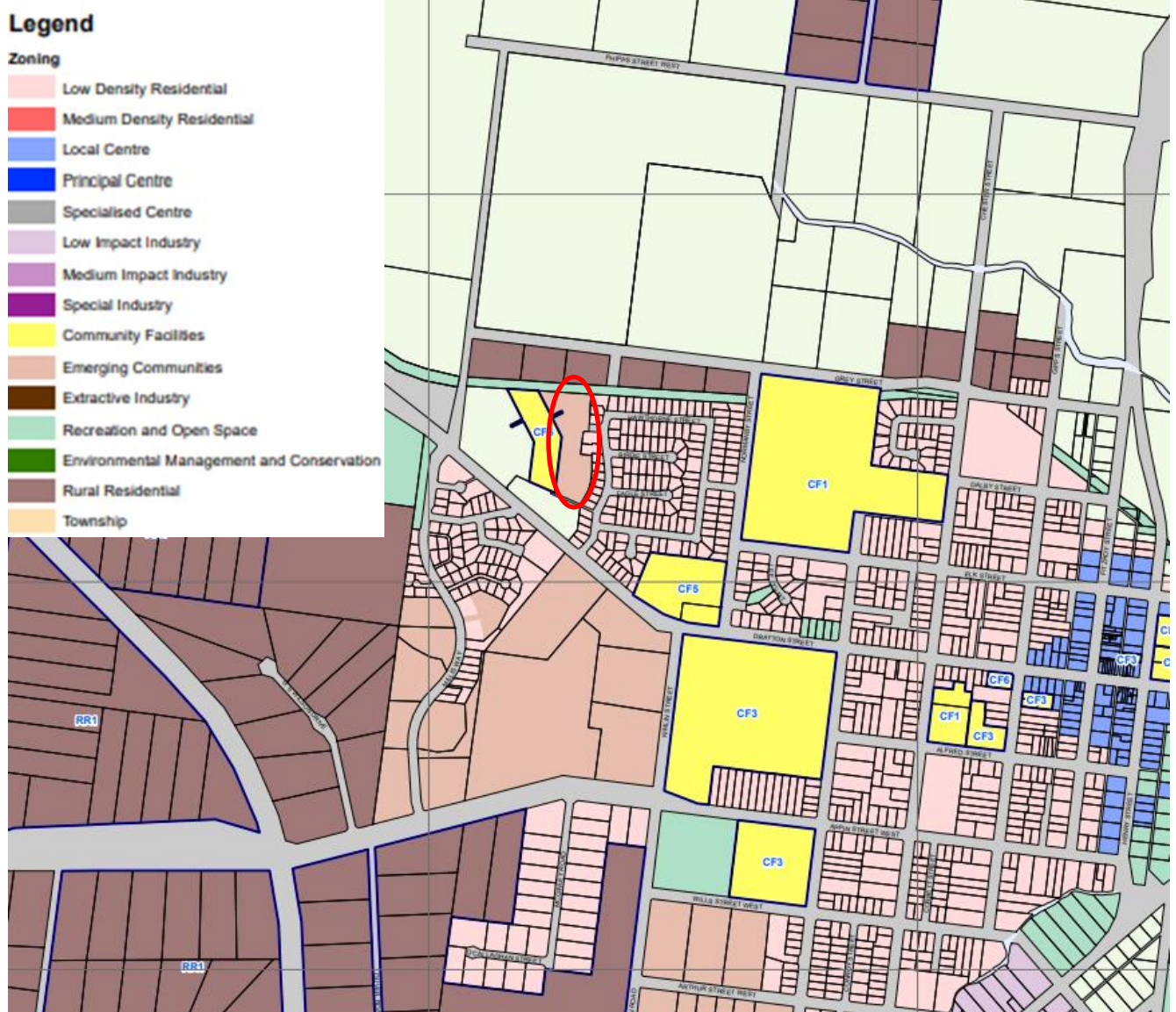


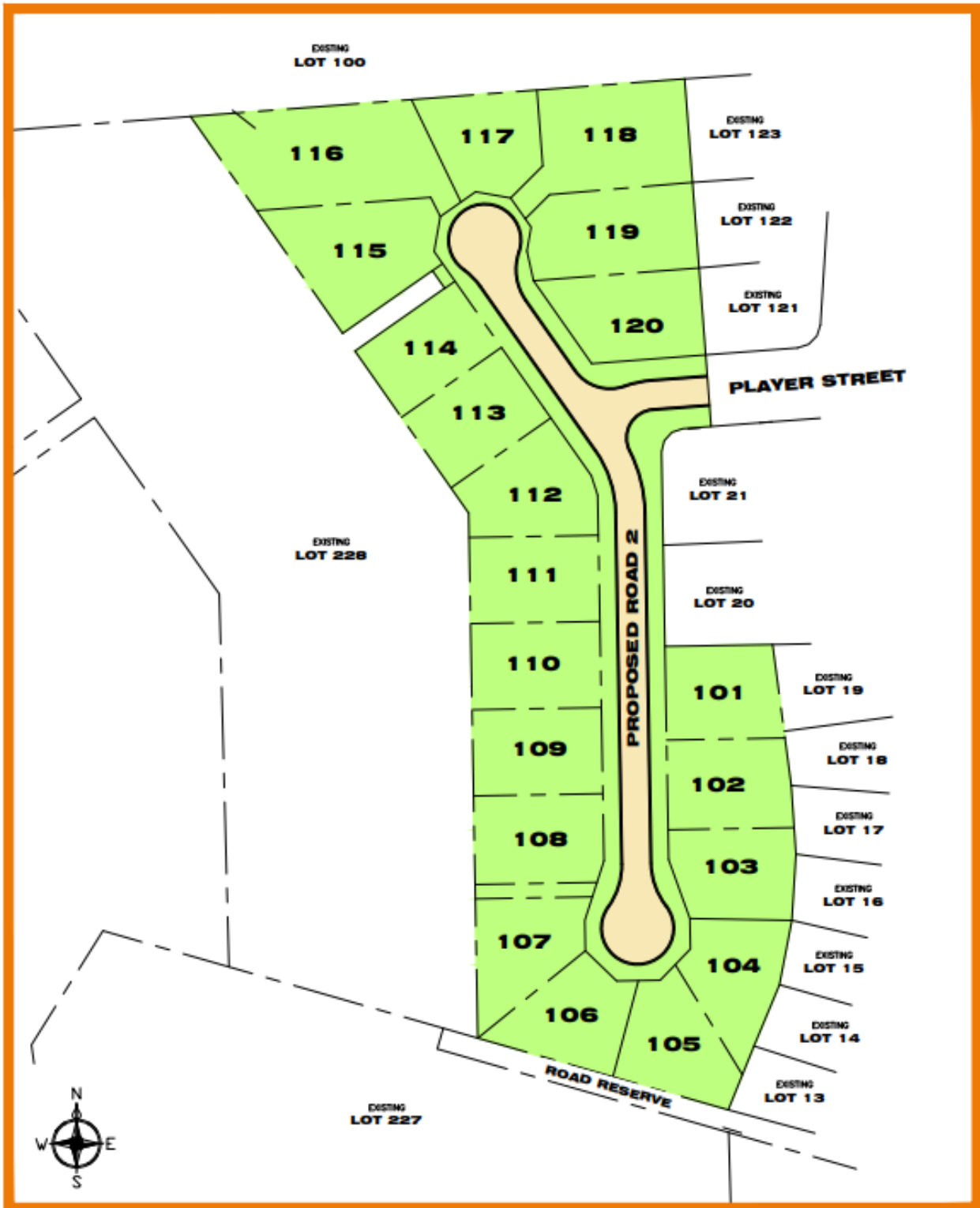
Figure 1 Source: Intramaps

Aerial Plan



Figure 2 Source: Queensland Globe (Note: Easements are shown as green)

Proposal Plan



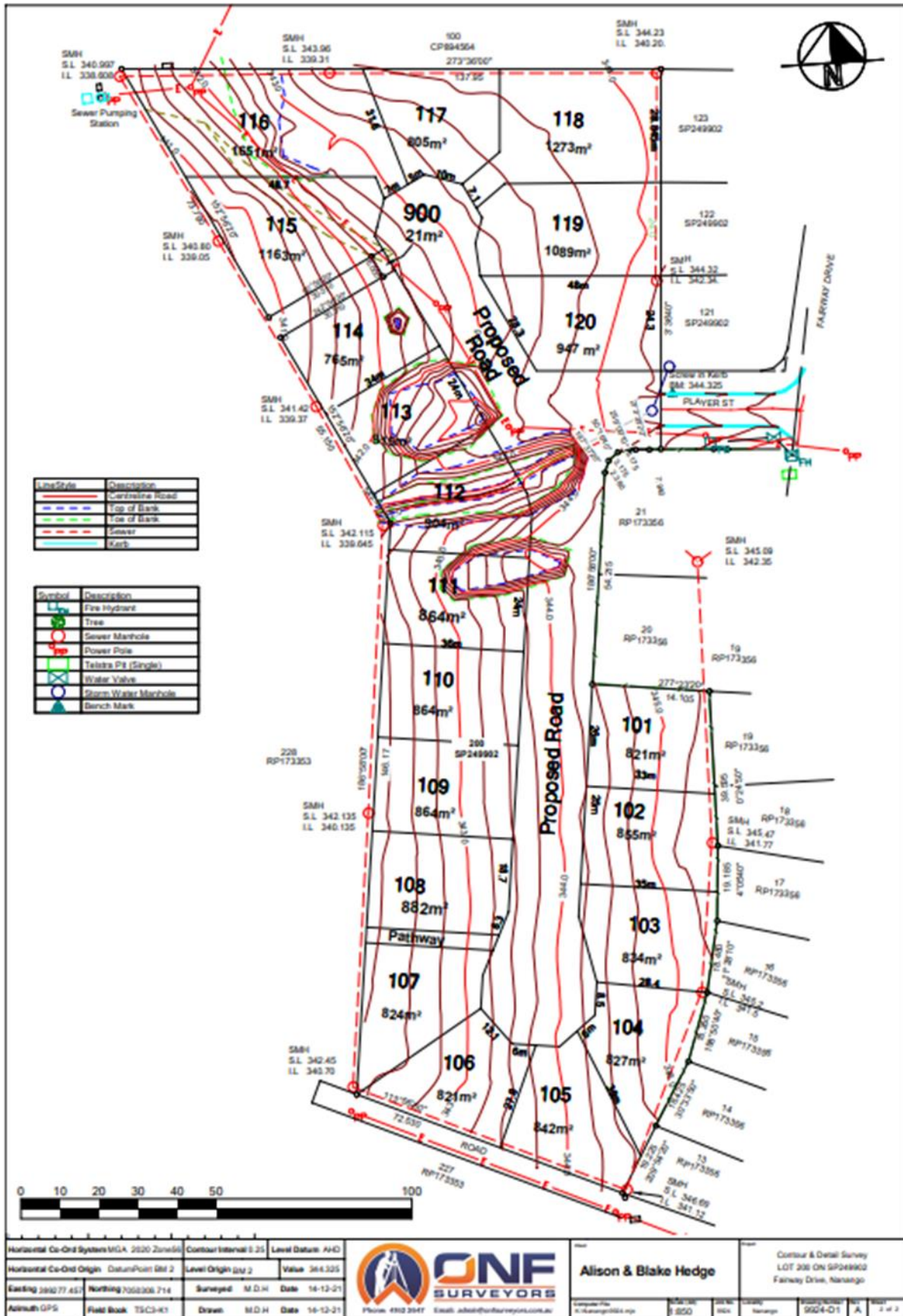


Figure 3 - Source: Applicant

REPORT

The applicant seeks approval for Reconfiguring a lot – Development Permit for subdivision.

APPLICATION SUMMARY	
Applicant:	Blake Spencer Hedge & Alison Margaret Hedge C/- ONF Surveyors
Owner:	Alison Margaret Hedge & Blake Spencer Hedge
Type of Application:	Reconfiguring a lot – development permit
Properly Made Date:	31 March 2022
Street Address:	Fairway Drive Nanango
RP Description:	Lot 200 on 249902
State Referral Agencies:	Nil
Referred Internal Specialists:	Development Engineer

The following table outlines the proposed development:

PROPOSED DEVELOPMENT	
Proposed Development:	Subdivision of 1 lot into 20 lots
Variations Sought:	N/A
Level of Assessment:	Impact
Area to be used:	2.391ha The size of the proposed lots varies between 1651m ² and 805m ² with the minimum lot size for the zone being 600m ² . A new internal road with a 18m wide road reserve will provide access to the proposed lots from Player Street to Fairway Drive
Impervious Area:	NA
Site Cover:	NA
Car Parking Spaces:	NA
Service Vehicle Provision:	NA
Submissions Received:	1 public submission received
Decision Making Period Ends:	2 November 2022

The following table describes the planning scheme parameters for the proposal:

PLANNING SCHEME DETAILS		
Current Planning Scheme:	South Burnett Regional Council Planning Scheme	Version 1.4
Zone:	Emerging Communities	
Precinct:	Nil	
Overlays:	Nil	

The following table describes the key development parameters for the proposal:

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION				
Land Area:	2.391ha			
Existing Use of Land:	Vacant			
Road Frontage:	A 6m wide unformed road reserve is located along the southern boundary of the subject site.			
Road/s	Road Hierarchy	Width of Road Reserve	Width of Pavement	Road Material
Player Street west off Fairway Drive	Place Street	20m	8m	Bitumen
Easements	Nil			
Significant Site Features:	<p>The subject site is located approximately 1.4km west of the centre area of the Nanango Township and approximately 500m west of the Nanango State High School.</p> <p>The eastern boundary of the subject site is bounded by existing low density residential development along Fairway Drive and access to the site is via the cul-de-sac head from Player Street.</p> <p>A drainage feature is located along the western boundary of the subject site that is included in the Council owned land, described as Lot 228 on RP173353 and mapped as a watercourse on the vegetation management watercourse and drainage features map issued by the Department of Resources.</p> <p>A Council sewer pump station is located at the northern boundary of Lot 228.</p> <p>The detail survey of the subject site identified 28 mature tree species with a height exceeding 18 metres or more and a trunk diameter exceeding 0.5m.</p>			
Topography:	Site falls from east to west with several depressions and soil stockpiles within the site.			
Surrounding Land Uses:	Land Use	Zone/Precinct		
North	Reserve for Park Dwelling houses	Recreation and open space Rural residential		
South	Dwelling house	Recreation and open space		
East	Dwelling houses	Low density residential		
West	SBRC Council pump station	Community facilities		
Services:	All available			

Background / Site History

APPLICATION NO.	DECISION AND DATE
	Nil

ASSESSMENT:

Key issues raised in the information request issued May 2022 are summarised below:

- Project staging
- Impacts on existing infrastructure – power line/poles on site to be relocated and power infrastructure to be designed within future public road corridors not on private lots.
- Potential for extent of earthworks and retaining along the interface with Council land which includes waterway corridor and vegetation.
- Inadequate details on proposal plans for complete assessment

Framework for AssessmentCategorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Relevant Sections of *Planning Act 2016*

The following sections of the *Planning Act 2016* are relevant to this application:

- 45(5) *An impact assessment is an assessment that –***
- (a) *must be carried out –***
 - (i) *against the assessment benchmarks in a categorising instrument for the development; and***
 - (ii) *having regard to any matters prescribed by regulation for this subparagraph; and***
 - (b) *may be carried out against, or having regard to, any other relevant matter, other than a person’s personal circumstances, financial or otherwise.***

In regard to the prescribed regulation, being the Planning Regulation 2017, the following sections apply in the assessment of this application:

Section 30 – Assessment Benchmarks generally

- (1) *For section 45(5)(i) of the Act, the impact assessment must be carried out against the assessment benchmarks for the development stated in schedules 9 and 10.***
- (2) *Also, if the prescribed assessment manager is the local government, the impact assessment must be carried out against the following assessment benchmarks—***
 - (a) *the assessment benchmarks stated in—***
 - (i) *the regional plan for a region, to the extent the regional plan is not identified in the planning scheme as being appropriately integrated in the planning scheme; and***
 - (ii) *the State Planning Policy, part E, to the extent part E is not identified in the planning scheme as being appropriately integrated in the planning scheme; and***

(iii) a temporary State planning policy applying to the premises;

(b) if the development is not in a local government area-any local planning instrument for a local government area that may be materially affected by the development;

(c) if the local government is an infrastructure provider—the local government’s LGIP.

(3) However, an assessment manager may, in assessing development requiring impact assessment, consider an assessment benchmark only to the extent the assessment benchmark is relevant to the development.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS			
Assessment Benchmarks:		<ul style="list-style-type: none"> • State Planning Policy 2017 Part E • Schedule 12A Assessment benchmarks for particular reconfiguring a lot of the Planning Regulation 2017 	
WBB	Regional	Plan	N/A
Designation:			

South Burnett Regional Council Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.4.

The proposed development was assessed against the following assessment benchmarks:

Relevant Parts

- Part 3 – Strategic Framework
- Part 6 – Emerging Community Zone Code
- Part 8 – Development Codes – Reconfiguring a Lot Code and Services and Works Code

Zones

Emerging Community Zone

6.2.11.2 Purpose (1) The purpose of the emerging community zone is to–

- (a) identify land that is intended for an urban purpose in the future;
- (b) protect land that is identified for an urban purpose in the future from incompatible uses; and
- (c) provide for the timely conversion of non-urban land to land for urban purposes.

Overlays

Nil.

Other Codes

RaL Code

8.4.1.2 Purpose (1) The purpose of the Reconfiguring a lot code is to ensure development:

- (a) Provides a compact urban form of safe, attractive and well-connected neighbourhoods that provide a variety of housing options and convenient access to services.
- (b) Provides opportunities for rural residential living with good access to services.
- (c) Manages the potential risks from natural and man-made hazards.
- (d) Avoids unnecessary impacts on the natural environmental, features and resources.
- (e) Allows for the efficient and sequential provision of urban infrastructure and an enhanced open space network

Services and Works Code

8.4.2.2 Purpose (1) The purpose of the Works and services code is to provide for the adequate provision of services and control of operational works.

(2) The purpose of the code will be achieved through the following overall outcomes:

- (a) Infrastructure is provided in a cost-effective, efficient and co-ordinated manner to a standard ordinarily expected in the locality.
- (b) Development is planned, designed, constructed and operated to manage stormwater and wastewater in ways that protect environmental values and achieve water quality objectives;
- (c) Development is provided with sufficient vehicle parking and servicing in a manner that provides safe and efficient access and circulation.
- (d) Landscaping enhances visual amenity, integrates the built and natural environments, maximises water efficiency, minimises soil loss, provides shade in large paved areas and does not adversely impact on infrastructure.
- (e) Filling or excavation maintains the amenity and health of the community and environment.
- (f) Development is reflective of and responsive to the environmental constraints of the land and is established where the impacts of natural hazards are avoided or safely managed.

The development was assessed against all of the assessment benchmarks listed above and the pertinent issues arising out of assessment are discussed below:

ASSESSMENT OF ASSESSMENT BENCHMARKS

<p>State Planning Policy Part E The State Planning Policy (July 2017) (SPP) commenced on the 3 July 2017 and is effective at the time of writing this report. The Planning Regulation 2017 (PR 2017) states the assessment <u>must be carried out against the assessment benchmarks</u> stated in Part E of the State Planning Policy to the extent Part E is not appropriately integrated into the planning scheme.</p> <p>The current planning scheme does not integrate SPP2017 and so an assessment of policies that are relevant is provided below</p>	
<p>Liveable communities and housing</p>	<p>Complies. Development provides roads, services, infrastructure required to service the needs of future residents in an urban infill area</p>
<p>Economic growth</p> <ul style="list-style-type: none"> • Agriculture. • Development and construction. • Mining and extractive resources. • Tourism. 	<p>No applicable assessment benchmarks</p>
<p>Planning for the environment and heritage.</p> <ul style="list-style-type: none"> • Biodiversity. • Coastal environment. • Cultural heritage. • Water quality 	<p>(1) Development is located, designed, constructed and operated to avoid or minimise adverse impacts on environmental values arising from: (a) altered stormwater quality and hydrology (b) waste water (c) the creation or expansion of non-tidal artificial waterways (d) the release and mobilisation of nutrients and sediments. (2) Development achieves the applicable stormwater management design objectives outlined in tables A and B (appendix 2)</p>
<p>Safety and resilience to hazards</p> <ul style="list-style-type: none"> • Emissions and hazardous activities. • Natural hazards, risk and resilience. 	<p>The site is not subject to and will not generate emissions and hazardous activities.</p>

	<p>Whilst the site is mapped by the regional flood plan layer, the planning scheme flood overlay map does not affect the subject site. The refined planning mapping overrides in this case. There are no impacts from natural hazards to address.</p>
<p>Infrastructure</p> <ul style="list-style-type: none"> • Energy and water supply. • Infrastructure integration. • Transport infrastructure. • Strategic airports and aviation facilities. • Strategic ports. 	<p>Complies.</p> <p>All appropriate residential services infrastructure and connections can be made and are conditioned as part of the approval.</p>

<p>Planning Regulation 2017, Schedule 12A</p>	
<p>Connectivity</p>	
<p>The reconfiguration provides connectivity for pedestrians by:</p> <p>(a) ensuring that any roads constructed or extended in association with the reconfiguration are connected in a grid-like pattern that is responsive to topography and other physical constraints; and</p> <p>(b) ensuring that, to the extent topography and other physical constraints reasonably permit, any roads constructed or extended in association with the reconfiguration, or footpaths provided in relation to the reconfiguration:</p> <p>(i) connect to roads and footpaths in surrounding areas; or</p> <p>(ii) allow for connection to future roads and footpaths in surrounding areas.</p>	<p>Complies.</p> <p>The proposed road layout is consistent with the assessment benchmark. The layout demonstrates the connectivity to the existing road network by extending and linking the proposed lots to Fairview Drive via Player Street.</p> <p>New or extended roads and footpaths associated with new residential subdivisions are to be connected in a grid-like pattern and connect to the roads and footpaths in the surrounding area.</p> <p>Conditions for construction to Council’s standards are included</p>
<p>Maximum length of particular blocks</p>	
<p>1) The reconfiguration provides for convenient pedestrian movement by ensuring the length of each boundary of a block for the reconfiguration does not exceed the lesser of—</p> <p>(a) a maximum length for a boundary of a block stated in a local assessment benchmark for the reconfiguration; or</p> <p>(b) 250m.</p> <p>(2) Subsection (1) does not apply in relation to a block for the reconfiguration that the development application for the reconfiguration states will be subdivided as part of a future stage of development.</p>	<p>The applicant has not addressed this criteria because they do not understand how to measure the maximum length of the block.</p> <p>The Walkable Neighbourhoods criteria outlines that the measurement is to ensure To ensure the reconfiguration supports convenient and comfortable walking for transport, recreation, leisure and exercise in the locality of the lot.</p> <p>The assessment benchmark is reflective of block design practices and represents a maximum block perimeter between 500 and 600 metres, which is a comfortable five-minute walk around the block.</p> <p>Being development that is infill and contained to only the extended road corridor connection for walkable connections from these lots to</p>

Planning Regulation 2017, Schedule 12A	
	surrounding areas, there criteria is not considered to be applicable to this application.
Street Trees	
<p>The reconfiguration provides shade for comfortable walking by—</p> <p>(a) if a local assessment benchmark for the reconfiguration requires the planting of more than 1 tree per 15m on each side of a new road—complying with the local assessment benchmark; or</p> <p>(b) otherwise—ensuring at least 1 tree is planted per 15m on each side of a new road.</p>	<p>SBRC does not have a street tree assets program and does not have a street tree policy framework within the requirements of the planning scheme assessment benchmarks.</p> <p>Council does not require the planting of street trees for Council's future assets management.</p>
Footpaths	
<p>The reconfiguration provides for convenient and comfortable pedestrian movement by ensuring:</p> <p>(a) for a new road used mainly for providing direct access to a created lot a footpath is constructed—</p> <p>(i) if a local assessment benchmark for the reconfiguration requires the construction of a footpath on both sides of the new road—on both sides of the road; or</p> <p>(ii) otherwise—on at least 1 side of the new road; or (b) for another new road—a footpath is constructed on both sides of the road.</p>	<p>Condition of approval includes the requirement for the new road corridor to construct pedestrian pathway to Council standard.</p>
Parks and other areas of open space	
<p>(1) The reconfiguration ensures access to areas for recreation, leisure or exercise by ensuring that, to the extent topography and other physical constraints reasonably permit, a part of each block for the reconfiguration is within 400m of a park or another area of open space that is accessible to the public.</p> <p>(2) In this section— park includes—</p> <p>(a) an existing park; and</p> <p>(b) a park, to be provided under a development approval, if development of the park has started; and</p> <p>(c) land identified as a park in a local planning instrument; and</p> <p>(d) land identified in an LGIP for public park infrastructure.</p>	<p>Not applicable.</p>

EMERGING COMMUNITY ZONE CODE:	
Overall Outcomes	
(a) Provide for urban development of identified land at Kingaroy, Nanango, Murgon	Complies. Development is designed to connect to the surrounding urban pattern of development

EMERGING COMMUNITY ZONE CODE:	
<p>and Blackbutt for which a full assessment of site constraints and urban infrastructure servicing is required before development can occur</p> <p>(c) Land is developed in an orderly sequence and in accordance with a structure planning process that includes the provision of infrastructure, consideration of environmental constraints and integration of development sites</p> <p>(d) Development responds to land constraints, including but not limited to topography, bushfire and flooding.</p> <p>(g) Significant topographic, landscape, recreational and cultural features, as well as waterways, wetlands, natural habitat areas and corridors are protected and enhanced.</p>	<p>and the site is relatively unconstrained. Urban infrastructure can be connected and is conditioned.</p>
Performance Outcomes	
<p>PO1 Development of emerging urban areas: (a) appropriately addresses geographical constraints; (b) protects environmental and cultural heritage values; (c) integrates with existing or approved development in the surrounding area; (d) provides appropriate road, cycleway, pedestrian or open space linkages with satisfactory internal connectivity and integration with surrounding development; (e) provides for major stormwater flow paths through the site; (f) protects floodplains and water quality; (g) provides necessary physical infrastructure; and (h) achieve an appropriate level of amenity and safety for adjoining land uses.</p>	<p>The applicant has not included a structure plan and no approved structure plan applies to the site.</p> <p>Being an 'end' block with no other connectivity opportunities other than to Player Street and the subdivision appropriately extends the road network there are no requirements for the applicant to submit a structure plan.</p> <p>There are no onsite hazards or constraints for structure planning to address and infrastructure can be provided for residential use.</p> <p>There are no significant landscape or other features on site to address that requires a detailed structure plan.</p> <p>Conditions are included to manage impacts on surrounding land and potential impacts to council infrastructure on adjoining land.</p>

Reconfiguring a lot code	
Purpose	
<p>(a) Lots are of a size and dimension suitable for their intended use and have due regard to local geographical constraints, identified hazards, fragmentation of agricultural land and</p>	<p>Development complies with (a), (b), (c), (e), (f), (g) and (h) as applicable to this infill development site.</p>

<p>community expectations of residential separation and character.</p> <p>(b) Reconfiguring a lot contributes to good urban design outcomes, safe and attractive neighbourhoods and functional industrial areas that are consistent with the intended character of the particular locality.</p> <p>(c) In-fill and consolidation of existing urban areas is maximised where consistent with the intended nature of the zone.</p> <p>(d) Reconfiguring a lot does not compromise the viability and productivity of identified agricultural land, extractive and coal resources and the Swickers Bacon Factory and maintains appropriate buffers to these resources.</p> <p>(e) Areas or features of environmental significance are not adversely impacted by habitat loss, fragmentation or isolation.</p> <p>(f) A structured road hierarchy is created that provides safe, convenient and efficient connectivity and circulation for vehicles, cyclists and pedestrians.</p> <p>(g) An integrated public open space network is available to meet the needs of the community for outdoor recreation and social activities and the protection of valuable features.</p> <p>(h) Lots are provided with water supply, stormwater disposal, sustainable effluent and waste disposal, telecommunications and power, to standards appropriate for the zone.</p>	<p>Minimum lot sizes are achieved and a mix is provided throughout the subdivision.</p> <p>Road connection and services connects continue the orderly and integrated pattern of development in the residential neighbourhood.</p> <p>There are no significant values or constraints applicable to the site that require a specific or dedicated design response.</p>
<p>Section 3 – All other reconfiguration</p>	
<p>PO7 Allotments are of sufficient size and dimensions to meet the requirements of the users and provide for servicing of the intended use.</p>	<p>The proposed development will create new lots that exceed the minimum 600m² lots size of the zone and considered to be of sufficient size and dimensions to meet the requirements of future uses. Proposed Lots 104, 105,106 and 117 do not meet the required 17m minimum road frontage. However, these proposed lots are considered irregular shaped lots that can accommodate a building area of 15m by 10m and provide sufficient space for the construction of a dwelling towards the rear of the site. Proposed Lots 116 and 118 can be considered rear lots and have frontage to the proposed new road that is 7m wide.</p>
<p>PO8 Lots have lawful, safe and practical access.</p>	<p>All proposed lots will have access to a proposed new internal road with a 18m wide road reserve and 8m wide seal width with layback curb and channel that links into Player Road and Railway Drive.</p>
<p>PO9 The number of rear lots is minimised having regard to the outlook, topography of the</p>	<p>Only two rear lots gain access from the northern proposed cul-de-sac head. The access strips to</p>

site, intended land use and general amenity of the area.	the rear lots are separated by a proposed full frontage lot
PO10 The design and construction of new roads: (a) Maintain safe and efficient access to the transport network; (b) Creates integrated neighbourhoods; and (c) Are constructed to a standard that is commensurate with the intended use of allotments	The proposal will not require a new intersection onto Fairway Drive It is considered impractical to provide road connections to adjoining development site. The land to the north of the subject site, Lot 100 CP894564, is earmarked for the future Nanango to Kingaroy section of the Brisbane Valley Rail Trail. Land to the west is owned by Council and use for drainage purposes.
PO11 The provision of services is resistant to inclement weather and does not degrade the character of the area.	The application material failed to identify electricity infrastructure augmentation works necessary. A condition of approval is included to ensure this performance outcome is met. All services will be installed within the road corridor.
PO12 Reconfiguration facilitates integration of walking and cycling networks that provide a safe and convenient environment for users having regard to appropriate gradients and distances to be travelled.	The road corridor to be constructed includes condition for footpath network in accordance with council standards. A connection is not provided to the northern future rail trail network as there is no requirement to do so and is currently not a publicly accessible area.
PO13 Public open space is provided in response to community need.	Not applicable – there is no local government infrastructure plan requirement for new trunk parkland.

Services and Works Code	
Overall Outcomes	
(a) Infrastructure is provided in a cost-effective, efficient and co-ordinated manner to a standard ordinarily expected in the locality. (b) Development is planned, designed, constructed and operated to manage stormwater and wastewater in ways that protect environmental values and achieve water quality objectives; (c) Development is provided with sufficient vehicle parking and servicing in a manner that provides safe and efficient access and circulation. ((d) Landscaping enhances visual amenity, integrates the built and natural environments, maximises water efficiency, minimises soil loss, provides shade in large paved areas and does not adversely impact on infrastructure. (e) Filling or excavation maintains the amenity and health of the community and environment. (f) Development is reflective of and responsive to the environmental constraints of the land and	All necessary urban infrastructure can be connected to the proposed lots, water and wastewater will connect to urban utilities and conditions of approval ensure water quality objectives are always met. Car parking is not a requirement of a RaL development proposal. There are no requirements for landscaping as part of an RaL development application. Future dwelling houses will include landscaped yards. Filling and excavation is conditioned. Development has not addressed how it will appropriately respond at the interface with adjoining council land to the west of the site that includes a waterway corridor and significant vegetation. Conditions of development are included to protect the environmental values of this adjoining land during site works.

Services and Works Code	
is established where the impacts of natural hazards are avoided or safely managed	
Performance Outcomes	
PO1 The development is planned and designed considering the land use constraints of the site for achieving stormwater design objectives	Engineering conditions of approval ensure all performance outcome items are met by the development.
PO2 Development does not discharge wastewater to a waterway or off-site unless demonstrated to be best practice environmental management for that site	
PO3 Construction activities avoid or minimise adverse impacts on stormwater quality.	
PO4 Operational activities avoid or minimise changes to waterway hydrology from adverse impacts of altered stormwater quality and flow.	
PO5 Development is provided with infrastructure	
PO9 Development results in ground levels that retain: (a) access to natural light; (b) aesthetic amenity; (c) privacy; and (d) safety.	
PO10 Filling or excavation does not cause damage to public utilities.	
PO11 Filling and excavation avoids water ponding on the premises or nearby premises that will adversely impact on the health of the community.	

Local Categorising Instrument - Variation Approval

N/A.

Local Categorising Instrument - Temporary Local Planning Instrument

N/A.

Other Relevant Matters

There are **no other relevant matters** raised by the applicant or identified by Council during the assessment and decision making process under s30(3) of the *Planning Act 2016* for this application for Reconfiguring a Lot in the Emerging Community Zone.

CONSULTATION:

Referral Agencies

Nil

Other Referrals

INTERNAL REFERRAL SPECIALIST	REFERRAL / RESPONSE
Development Engineer	Provided standard engineering conditions and Infrastructure charge notice

<p>Infrastructure Charges Unit</p>	<p>Council adopted the LGIP on 24 June 2019 which commenced on 1 July 2019.</p> <p>The types of development that may trigger the issuing of an infrastructure charges notice are:</p> <ul style="list-style-type: none"> a) Reconfiguring a lot; b) Making a material change of use; c) Carrying out building work. <p>The property is within the water supply, sewerage, transport, parks and stormwater network and is therefore subject to the relevant adopted charges.</p> <p>The adopted charge for the Reconfiguring a lot for 1 lot into 20 lots, is the adopted charge for the land use as state in the South Burnett Regional Council Charges Resolution (No. 3) 2019.</p> <p>The current charge for the proposed development is \$381,615.00</p> <p>Refer to Attachment A for the Infrastructure Charges Notice.</p>
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Public Notification

The Notice of compliance was received by Council on 27 June 2022. The information attached to the notice confirms that the public notification of the application was undertaken in accordance with the requirements of Part 4 of the *Planning Act 2016*. The Notice of compliance states the public notification included:-

- Publishing a notice in the Burnett Times on 2 June 2022;
- Place a notice on the land from 2 June 2022; and
- Notifying owners of all land adjoining the site on 1 June 2022






One public submission was received 24 June 2022. The below table includes a summary of the matters raised in the submission and a response to each matter:

Issue	Response
Construction disturbance to residential amenity	Council has conditioned suitable construction management requirements and the length of construction duration cannot be controlled by Council.
Privacy from new lots on adjoining existing properties	New lots will be development for single residential dwelling houses. Privacy between houses will be managed at the building stage under the requirements of the Queensland development code, which includes requirements for privacy screening where necessary.
Views to wildlife corridor will be interrupted	Views to the adjoining council drainage corridor are not protected by any statutory planning instrument.
Impacts on wildlife from the development to the adjoining corridor	Conditions of development are included for a fauna spotter on site during site disturbing works.
Property value concerns	This is not a planning land use consideration
Impacts of development on water flows in adjoining corridor and potential hydraulic impacts	Conditions of development include the need for suitable drainage connections and no works or impacts are permitted on the council drainage corridor.
Impacts on boundary fencing	Boundary fencing is a matter under the Dividing Fences Act and not a consideration of a planning development application under the <i>Planning Act</i> . Future dividing boundary fencing is a 50/50 agreement process between adjoining neighbours.

RECOMMENDATION:

It is recommended that the development application for Reconfiguring a Lot (1 lot into 20 lots) at Fairway Drive, Nanango (and described as Lot 200 on SP249902) be approved subject to reasonable and relevant conditions pursuant to Section 60 of the *Planning Act 2016*.

ATTACHMENTS

1. Attachment A - Infrastructure Charges [↓](#) 
2. Attachment B - Statement of Reasons [↓](#) 
3. Attachment C - Public Submission Page 1 of 2 [↓](#) 
4. Attachment D - Public Submission Page 2 of 2 [↓](#) 
5. Attachment E - Plan fo approval [↓](#) 

INFRASTRUCTURE CHARGES NOTICE*(Section 119 of the Planning Act 2016)*

APPLICANT: Alison and Blake Hedge
C/- O'Reilly Nunn Favier - ONF Surveyors
PO Box 896
KINGAROY QLD 4610

APPLICATION: Reconfiguring a lot (Subdivision - 1 lot into 20 lots)

DATE: 26/07/2022

FILE REFERENCE: RAL22/0013

AMOUNT OF THE LEVIED CHARGE: **\$381,615.00** **Total**
(Details of how these charges were calculated are shown overleaf)

\$186,998.00	Water Supply Network
\$103,037.00	Sewerage Network
\$45,790.00	Transport Network
\$38,171.00	Parks and Land for Community Facilities Network
\$7,619.00	Stormwater Network

AUTOMATIC INCREASE OF LEVIED CHARGE: The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.

LAND TO WHICH CHARGE APPLIES: Lot 200 SP249902

SITE ADDRESS: Fairway Drive, Nanango

PAYABLE TO: **South Burnett Regional Council**

WHEN PAYABLE: Reconfiguring a Lot – When South Burnett Regional Council approves the Plan of Subdivision.
(In accordance with the timing stated in Section 122 of the Planning Act 2016)

OFFSET OR REFUND: Not Applicable.

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 20)	20	Allotments	\$9,842.00	CR Table 2.3	\$196,840.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Vacant land	1	Allotment	\$9,842.00	CR Table 2.3	\$9,842.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 20)	20	Allotments	\$5,423.00	CR Table 2.3	\$108,460.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Vacant land	1	Allotment	\$5,423.00	CR Table 2.3	\$5,423.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 20)	20	Allotments	\$2,410.00	CR Table 2.3	\$48,200.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Vacant land	1	Allotment	\$2,410.00	CR Table 2.3	\$2,410.00

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 20)	20	Allotments	\$2,009.00	CR Table 2.3	\$40,180.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Vacant land	1	Allotment	\$2,009.00	CR Table 2.3	\$2,009.00

Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 20)	20	Allotments	\$401.00	CR Table 2.3	\$8,020.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Vacant land	1	Allotment	\$401.00	CR Table 2.3	\$401.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Reconfiguring a Lot (1 into 20)	\$186,998.00	\$103,037.00	\$45,790.00	\$38,171.00	\$7,619.00	\$381,615.00
Total	\$186,998.00	\$103,037.00	\$45,790.00	\$38,171.00	\$7,619.00	\$381,615.00

** In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.*

INFORMATION NOTICE

Authority and Reasons for Charge	This Infrastructure Charges Notice has been given in accordance with section 119 of the <i>Planning Act 2016</i> to support the Local government's long-term infrastructure planning and financial sustainability.
Appeals	Pursuant to section 229 and Schedule 1 of the <i>Planning Act 2016</i> a person may appeal an Infrastructure Charges Notice. Attached is an extract from the <i>Planning Act 2016</i> that details your appeal rights.
Automatic Increase Provision of charge rate (\$)	<p>An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average¹. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.</p> <p>However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.</p>
GST	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the <i>Planning Act 2016</i> are GST exempt.
Making a Payment	<p>This Infrastructure Charges Notice cannot be used to pay your infrastructure charges.</p> <p>To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.</p> <p>An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au</p>

¹ 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au

Agenda

ATTACHMENT B

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

SITE DETAILS	
Street Address:	Fairway Drive Nanango
RP Description	Lot 200 on 249902
Site Area	2.391ha
PROPOSED DEVELOPMENT	
Name of Applicant	Blake Spencer Hedge & Alison Margaret Hedge C/- ONF Surveyors
Type of Application	Reconfiguration of a lot – Development Permit
Proposed Development	Subdivision of 1 lot into 20 lots
Level of Assessment	Impact
Area of Development	2.391ha
Submissions Received	1 public submission received
Decision	Approved
Decision Date	12 October 2022

1. Reasons for the Decision

- Development is designed to connect to the surrounding urban pattern of development and the site is relatively unconstrained;
- Urban infrastructure can be connected and is conditioned;
- Conditions are included to manage impacts on surrounding land and potential impacts to council infrastructure on adjoining land;
- Minimum lot sizes are achieved and a mix is provided throughout the subdivision.
- Road connection and services connects continue the orderly and integrated pattern of development in the residential neighbourhood; and
- All proposed lots will have access to a proposed new internal road with a 18m wide road reserve and 8m wide seal width with layback curb and channel that links into Player Road and Railway Drive.

2. Assessment Benchmarks

The proposed development was assessed against the following assessment benchmarks:

South Burnett Regional Council Planning Scheme 2017

- Emerging communities zone code;
- Reconfiguring a lot code;
- Services and works code.

The development was assessed against all of the assessment benchmarks listed above and complies with all of these or can be conditioned to comply.

Note: Each application submitted to Council is assessed individually on its own merit.

To South Burnett Regional Council
The Assessment Manager

We as residents of Farway Drive wish to make a submission about the proposal of lot 200 on SP249902 Reference RA22/0013

We would prefer this development not go ahead for many reasons which will be outlined as follows

- this is a quiet neighbourhood
 - development is years of disturbance.
- Peaceful Surrounds
- Privacy from the back of property
 - Privacy fence?
- View of nature Wildlife - open space
- Wildlife living among us - yes they visit
 - Kangaroos
 - Koalas
 - Noisy miner
 - Australian King Parrots
 - Curlewongs
 - magpies - families of them
 - Crows
 - Cockatoos
 - Black Cockatoos
 - Lorikeets
 - happy Jacks

any many more we may or may not have seen

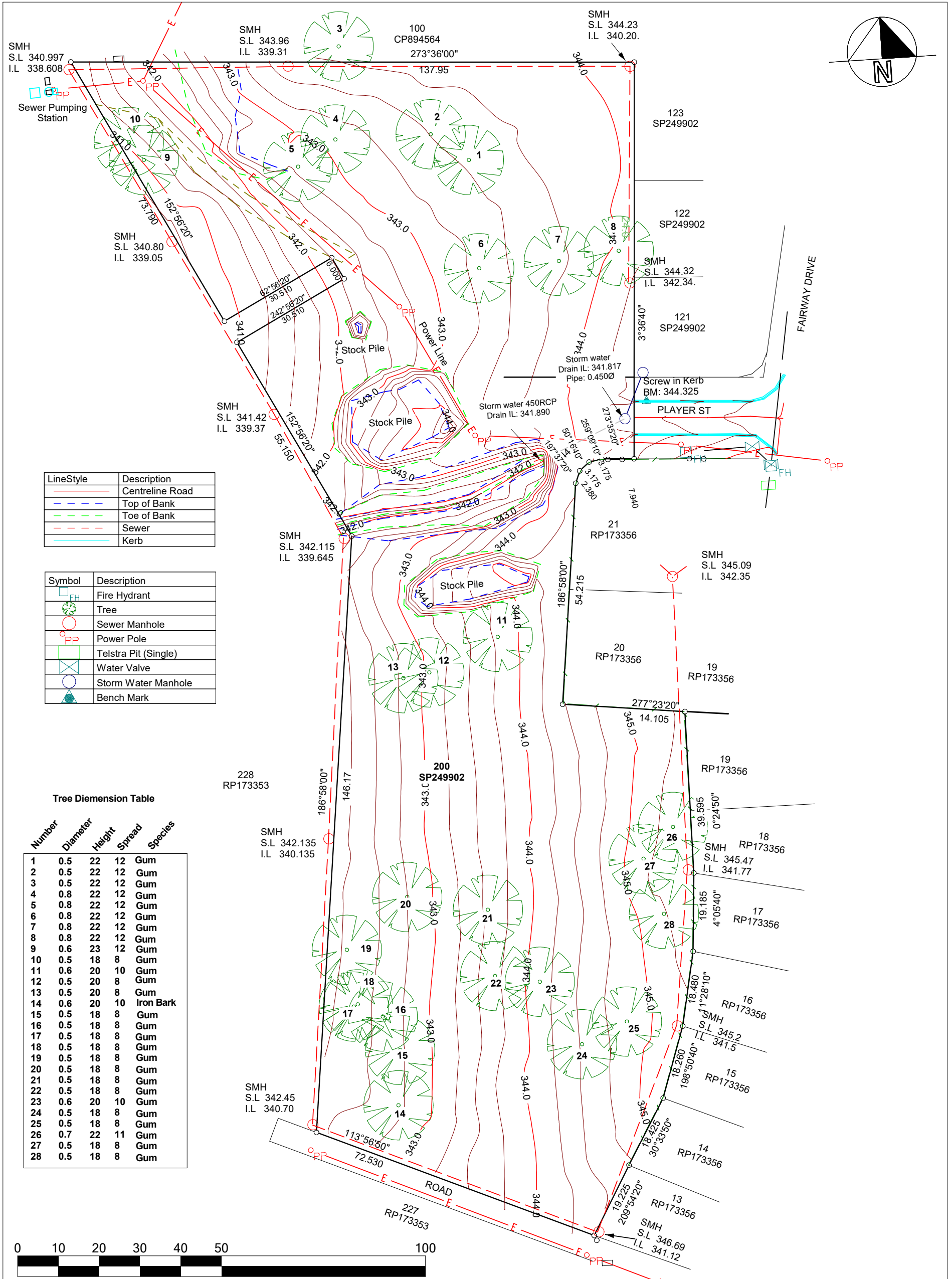
- Drop in property value
- Flooded area in the sands - what will happen to our property if that gets dug up and slabs down.

We chose to purchase here for above reasons and many more. Peace, quiet, nature.

We are also still waiting on a phone call back from the Council on this matter with questions pending including.

- how long should we expect this development to take.

- What about our back fence? We spent time and money on our front privacy fence and it should match if we don't get to keep our privacy from the back of our residence.

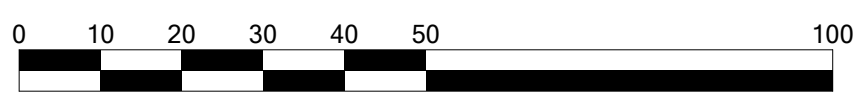


LineStyle	Description
—	Centreline Road
- - -	Top of Bank
- · - · -	Toe of Bank
- - - - -	Sewer
— · — · —	Kerb

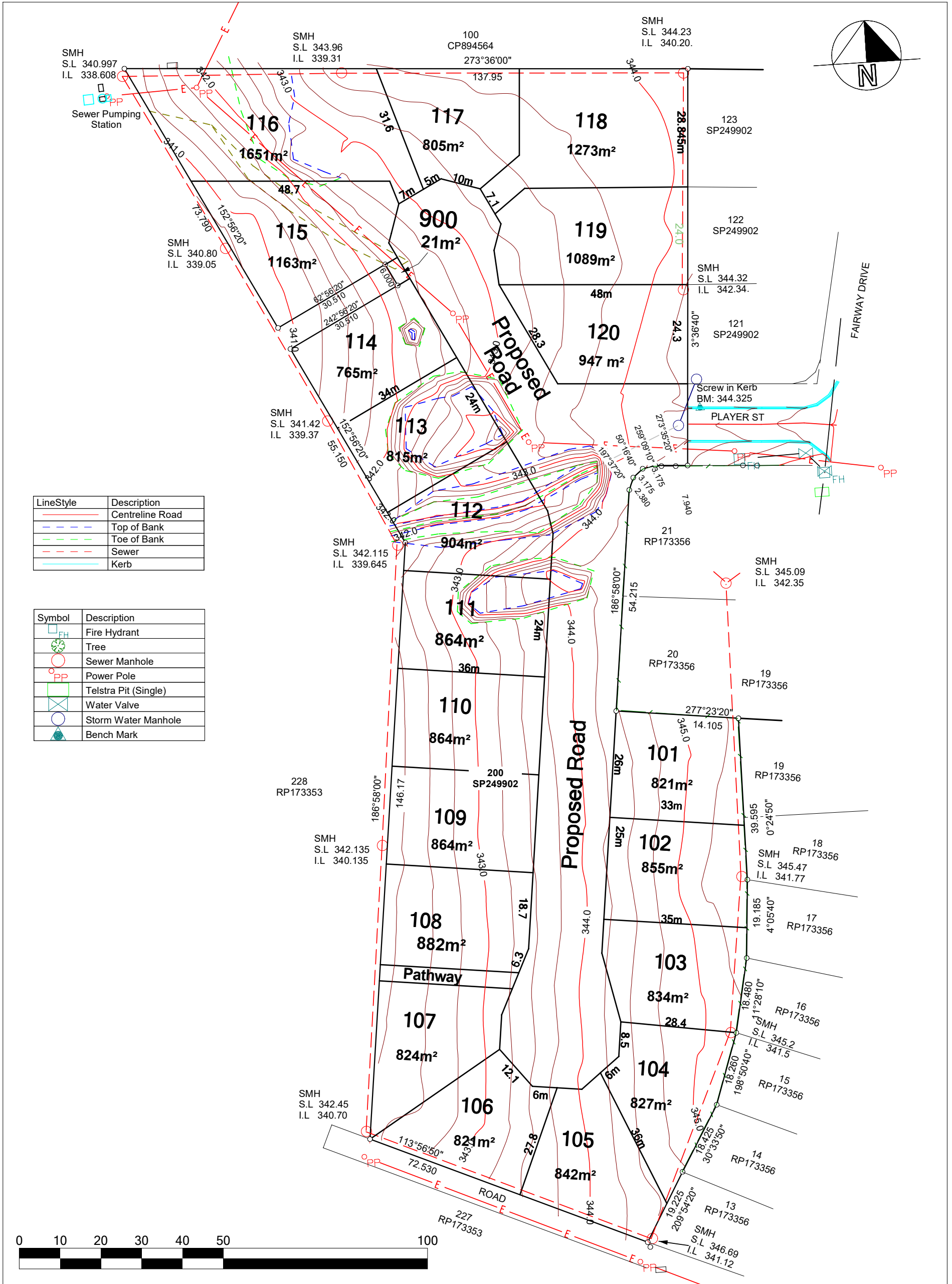
Symbol	Description
[FH]	Fire Hydrant
[Tree]	Tree
[SMH]	Sewer Manhole
[PP]	Power Pole
[Telstra Pit]	Telstra Pit (Single)
[Water Valve]	Water Valve
[Storm Water Manhole]	Storm Water Manhole
[Bench Mark]	Bench Mark

Tree Dimension Table

Number	Diameter	Height	Spread	Species
1	0.5	22	12	Gum
2	0.5	22	12	Gum
3	0.5	22	12	Gum
4	0.8	22	12	Gum
5	0.8	22	12	Gum
6	0.8	22	12	Gum
7	0.8	22	12	Gum
8	0.8	22	12	Gum
9	0.6	23	12	Gum
10	0.5	18	8	Gum
11	0.6	20	10	Gum
12	0.5	20	8	Gum
13	0.5	20	8	Gum
14	0.6	20	10	Iron Bark
15	0.5	18	8	Gum
16	0.5	18	8	Gum
17	0.5	18	8	Gum
18	0.5	18	8	Gum
19	0.5	18	8	Gum
20	0.5	18	8	Gum
21	0.5	18	8	Gum
22	0.5	18	8	Gum
23	0.6	20	10	Gum
24	0.5	18	8	Gum
25	0.5	18	8	Gum
26	0.7	22	11	Gum
27	0.5	18	8	Gum
28	0.5	18	8	Gum



Horizontal Co-Ord System MGA 2020 Zone56	Contour Interval 0.25	Level Datum AHD		Alison & Blake Hedge	Client Contour & Detail Survey LOT 200 ON SP249902 Fairway Drive, Nanango	
Horizontal Co-Ord Origin DatumPoint BM 2	Level Origin BM 2	Value 344.325				
Easting 399277.457	Northing 7050306.714	Surveyed M.D.H	Date 14-12-21	Computer File K:\Nanango\9924.mjo	Scale (A3) 1:850	
Azimuth GPS	Field Book TSC3-K1	Drawn M.D.H	Date 14-12-21	Job No. 9924	Locality Nanango	
				Drawing Number 9924-D1	Rev A	Sheet 1 of 2



Horizontal Co-Ord System MGA 2020 Zone56		Contour Interval 0.25	Level Datum AHD			Client		Project				
Horizontal Co-Ord Origin DatumPoint BM 2		Level Origin BM 2	Value 344.325			Alison & Blake Hedge		Contour & Detail Survey LOT 200 ON SP249902 Fairway Drive, Nanango				
Easting 399277.457	Northing 7050306.714	Surveyed M.D.H	Date 14-12-21	Phone: 4162 2647 Email: admin@onfsurveyors.com.au		Computer File K:\Nanango\9924.mjo	Scale (A3) 1:850	Job No. 9924	Locality Nanango	Drawing Number 9924-D1	Rev A	Sheet 2 of 2
Azimuth GPS	Field Book TSC3-K1	Drawn M.D.H	Date 14-12-21									

16.4 REZONING - 1-5 BANKSIA DRIVE KINGAROY**File Number:** 26.10.2022**Author:** Manager Facilities and Parks**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability Standing Committee Meeting held on 12 October 2022 was a Motion regarding information on the Rezoning - 1-5 Banksia Drive Kingaroy.

SUMMARY**COMMITTEE RESOLUTION 2022/137**

Moved: Deputy Mayor Gavin Jones

Seconded: Cr Danita Potter

That the Committee recommend to Council: -

- 1) That the Council does not seek approval from the Minister to amend the South Burnett Regional Planning Scheme to change the zoning of 1-5 Banksia Drive, Kingaroy from Low Density Residential to Local Centre (Shopping Centre).
- 2) That the Council undertakes a further review of commercial/retail parking requirements during the public consultation period of the amendment of the South Burnett Regional Planning Scheme.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter and Scott Henschen**Against:** Cr Kathy Duff**CARRIED 5/1****OFFICER'S RECOMMENDATION**

That South Burnett Regional Council: -

- 1) Does not seek approval from the Minister to amend the South Burnett Regional Planning Scheme to change the zoning of 1-5 Banksia Drive, Kingaroy from Low Density Residential to Local Centre (Shopping Centre); and
- 2) Undertakes a further review of commercial/retail parking requirements during the public consultation period of the amendment of the South Burnett Regional Planning Scheme.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 12 October 2022.

Attached to this report is correspondence received on 20 October 2022 from the developer regarding this matter for council's consideration and a request to delay this consideration. For Council's direction.

ATTACHMENTS

1. Letter regarding Banksia Rezoning [↓](#) 



Property Opportunities
Connecting People with Property

0409 020 374
john.braitling@propertyopportunities.com.au
GPO Box 5022 Brisbane Qld 4001
propertyopportunities.com.au



Thursday 20 October 2022

Mr Mark Pitt
Chief Executive Officer
South Burnett Regional Council
PO Box 336
Kingaroy Qld 4610

By email: [REDACTED]

Dear Mark,

**REZONING 1-5 BANKSIA DRIVE, KINGAROY QLD 4610
COMMITTEE RESOLUTION 2022/137 FROM LIVEABILITY STANDING COMMITTEE MEETING
DATED WEDNESDAY 12 OCTOBER 2022**

I refer to my meeting with SBRC on Thursday 27 September 2022, and Committee Resolution 2022/137 from the Liveability Standing Committee Meeting on Wednesday 12 October 2022.

Although I am very thankful for the support from Cr Duff, I was unaware Agenda Item 6.4 Notice of Motion Rezoning 1-5 Banksia Drive, Kingaroy was going to be put on the Agenda of the Liveability Standing Committee Meeting on Wednesday 12 October 2022 before the Agenda was released.

In Agenda Item 7.1 a Senior Planning Officer provided a Report to Council in response to the Notice of Motion by Cr Duff that I do not agree with, I did not have the ability to respond to, and in which the Mayor and 5 x Councillors relied upon in reaching Committee Resolution 2022/137.

I intend to provide a detailed Submission with supporting documents relating to 1-5 Banksia Drive, Kingaroy, and 2 Banksia Drive, Kingaroy, as part of the public consultation for the Major Amendment to the Planning Scheme currently proposed for November and December 2022.

I request Committee Resolution 2022/137 not be acted upon by Council in a General Meeting until the public consultation for the Major Amendment to the Planning Scheme has concluded. I am confident there are material issues in my proposed Submission which will be relevant to the determination of the issue, and in which I believe the Mayor and Councillors should be provided an opportunity to consider before considering Committee Resolution 2022/137 in a General Meeting. I look forward to your response.

[REDACTED]

Director

17 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, COMPLIANCE AND ENVIRONMENTAL HEALTH

Nil

18 PORTFOLIO - RURAL RESILIENCE AND DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND FIRST NATIONS AFFAIRS

18.1 MURGON PASTORAL, AGRICULTURAL & HORTICULTURAL SOCIETY INC. - TRANSFER OWNERSHIP OF ASSET

File Number: 26-10-2022

Author: Manager Community & Lifestyle

Authoriser: Chief Executive Officer

PRECIS

Transfer of building asset located in Lease Area C within Lot 7 on SP 217287

SUMMARY

Transfer of building asset located in Lease Area C within Lot 7 on SP 217287 to Murgon Pastoral, Agricultural & Horticultural Society Inc.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

1. That for the purposes of the Local Government Regulation 2012, section 236(2), Council decides, by resolution, that the exception in the Regulation section 236(1)(b) applies to Council in the disposal of the Building Assets as identified as the old cattle stalls on Lease Area C within Lot 7 on SP217287, other than by tender or auction, to the community organisation, Murgon Pastoral Agricultural and Horticultural Society Inc, because:
 - (a) it is in the public interest to dispose of the Assets without a tender or auction to the community organisation, Murgon Pastoral Agricultural and Horticultural Society Inc; and
 - (b) the disposal is otherwise in accordance with the sound contracting principles.

BACKGROUND

South Burnett Regional Council received a request to de-construct the timber structure known as the horse stalls located on Lease Area C as part of Lot on SP217287.

The Society is proposing to remove half the structure and retain the other half for the short-term housing of Blaze-Aid trailers.

Feedback from Council's Property Team is that it would be preferred if the whole structure was removed to minimise the risk of creating an unstable structure and the trailers are stored in the steel cattle structures.

At this stage the committee are not replacing the asset with an alternative asset. Council is investigating the Native Title implications in conjunction with the Department of Resources.

In accordance with Clause 7.7 (1) (e) of the Trustee Lease between Council and the Murgon Pastoral Agricultural and Horticultural Society Inc. approval can be granted to deconstruct the timber structure known as the horse stalls conditional upon several conditions which included:

- All volunteers and contractors attend the site and participate in a site induction with Council's Workplace Health and Safety Advisor.
- The site must be restricted from public access by the closing of external gates, using of temporary bollards and witches' hats to delineate the construction site.
- No individual member of the society will gain any benefit from the disposal of the building.

- Council's approval is required to dispose of the materials from the deconstruction of the building.

A report was previously presented to the Community Standing Committee on 13 April 2022 transferring a different set of Cattle Stalls to the Society to allow the deconstruction and gifting of that asset.

9.14 MURGON PASTORAL, AGRICULTURAL & HORTICULTURAL SOCIETY INC. - TRANSFER OWNERSHIP OF ASSET

COMMITTEE RESOLUTION 2022/298

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

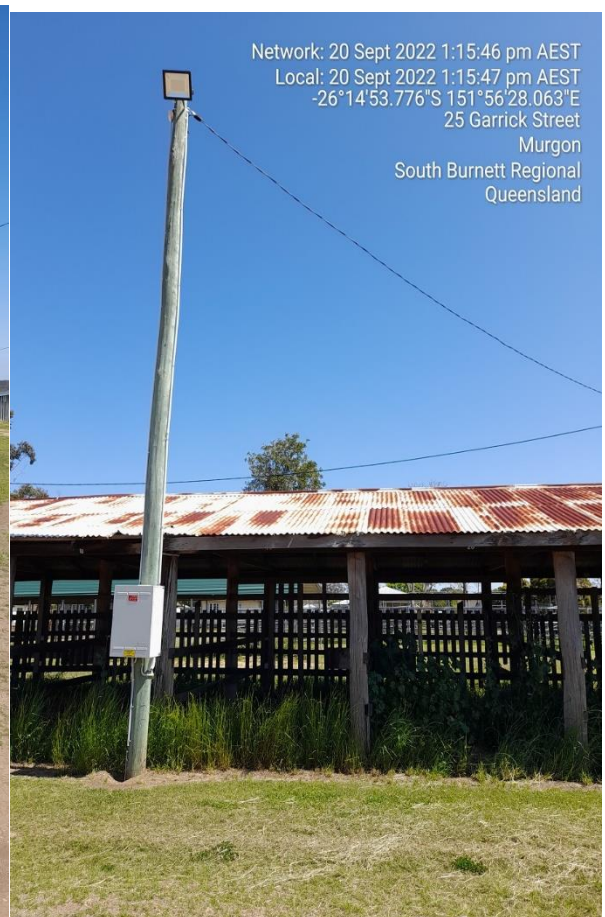
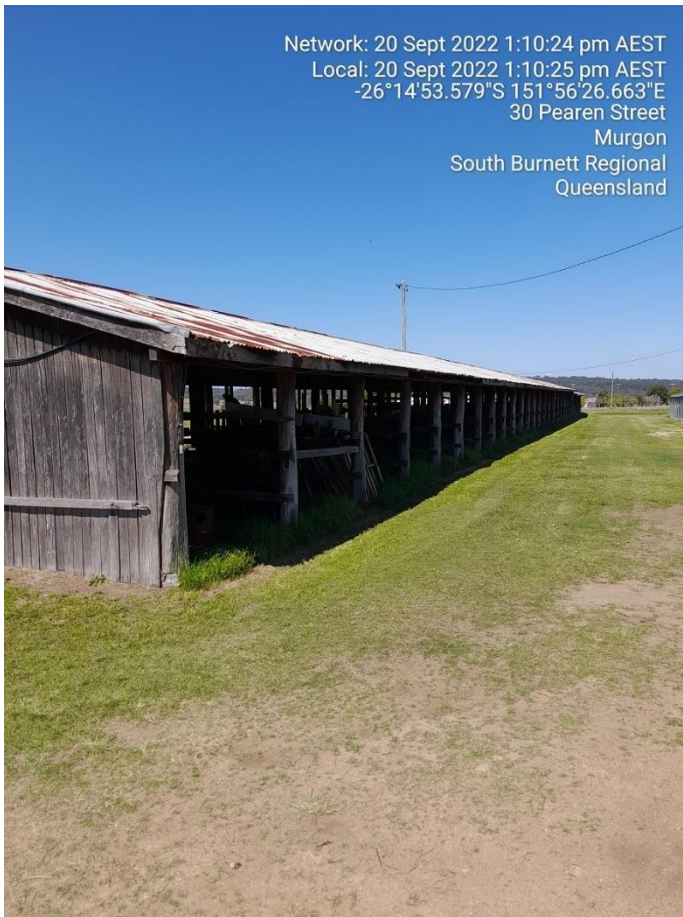
That the Committee recommends to Council:

1. That for the purposes of the Local Government Regulation 2012, section 236(2), Council decides, by resolution, that the exception in the Regulation section 236(1)(b) applies to Council in the disposal of the Building Assets as identified as the old cattle stalls on Lease Area C within Lot 7 on SP217287, other than by tender or auction, to the community organisation, Murgon Pastoral Agricultural and Horticultural Society Inc, because:
 - (a) it is in the public interest to dispose of the Assets without a tender or auction to the community organisation, Murgon Pastoral Agricultural and Horticultural Society Inc; and
 - (b) the disposal is otherwise in accordance with the sound contracting principles.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0



ATTACHMENTS

- 1. **Building for removal** [↓](#) 



South Burnett Regional Council does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that SBRC shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information.

Building for removal

21/09/2022
1:1517



18.2 FINALISATION OF DESIGN PLANS FOR QEII PARK MURGON**File Number:** 26.10.2022**Author:** Manager Facilities and Parks**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability Standing Committee Meeting held on 12 October 2022 was a motion regarding information on the Finalisation of design plans for QEII Park Murgon

SUMMARY**COMMITTEE RESOLUTION 2022/136**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council that:

Council act promptly to finalise the design plans for QEII Park Murgon and seek to engage contractors to commence work as a priority capital project for completion prior to 30th June 2023.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

South Burnett Regional Council act promptly to finalise the design plans for QEII Park Murgon and seek to engage contractors to commence work as a priority capital project for completion prior to 30th June 2023.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 12 October 2022.

ATTACHMENTS**Nil**

18.3 BOTANICAL GARDEN ADVISORY GROUP**File Number:** 26.10.2022**Author:** Manager Facilities and Parks**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability Standing Committee Meeting held on 12 October 2022 was a report regarding information on the Botanical Garden Advisory Group.

SUMMARY**COMMITTEE RESOLUTION 2022/158**

Moved: Cr Kathy Duff

Seconded: Deputy Mayor Gavin Jones

That the Committee recommend to Council:

That Council Appoint of six (6) individual members to the South Burnett Regional Council Botanical Advisory Committee.

The six (6) members include;

- Ray Robinson
- Graham Mitchell
- Angela Griffiths
- Adrian Maybon
- Penny Hegarty
- Graham Helmhold

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council Appoint of six (6) individual members to the South Burnett Regional Council Botanical Advisory Committee.

The six (6) members include;

- Ray Robinson
- Graham Mitchell
- Angela Griffiths
- Adrian Maybon
- Penny Hegarty
- Graham Helmhold

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 12 October 2022.

ATTACHMENTS

Nil

18.4 PROSTON RAILWAY PARK - SCULPTURE UPDATE**File Number: 26.10.2022****Author: Manager Facilities and Parks****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability Standing Committee Meeting held on 12 October 2022 was a report regarding information on the Proston Railway Park - Sculpture Update.

SUMMARY**COMMITTEE RESOLUTION 2022/159**

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Committee recommend to Council that:

- (i) The weaner cattle statues are installed on a concrete slab
- (ii) The Christmas tree footings to remain in Railway Park, Proston in the current location.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council note that:

- (i) The weaner cattle statues are installed on a concrete slab; and
- (ii) The Christmas tree footings to remain in Railway Park, Proston in the current location.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 12 October 2022.

ATTACHMENTS**Nil**

18.5 CLEARING OF VEGETATION - KAPERINICK'S PARK - BOAT MOUNTAIN**File Number:** 26.10.2022**Author:** Manager Facilities and Parks**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Executive and Finance Corporate Standing Committee Meeting held on 12 October 2022 was a motion regarding information on the Notice of Motion - Clearing of Vegetation - Kapernick's Park - Boat Mountain

SUMMARY

COMMITTEE RESOLUTION 2022/61

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Committee recommends to Council that:

That Council investigate the vegetation mapping requirements and potential safety issues and bring a report back the December Liveability Standing Committee Meeting. The report is to include written consent from the private landholder to clear vegetation and indemnify Council against works completed. Also to include options regarding the vegetation currently obstructing the viewing area from Kapernick's Park, Boat Mountain and seek quotes for the construction of a modest timber viewing platform at the park. The report is to be brought back to the December Liveability Standing Committee Meeting to include costing.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. investigate the vegetation mapping requirements and potential safety issues and bring a report back the December Liveability Standing Committee Meeting. The report is to include written consent from the private landholder to clear vegetation and indemnify Council against works completed; and
2. to include options regarding the vegetation currently obstructing the viewing area from Kapernick's Park, Boat Mountain and seek quotes for the construction of a modest timber viewing platform at the park. The report is to be brought back to the December Liveability Standing Committee Meeting to include costing.

BACKGROUND

Presented at the Executive and Finance Corporate Standing Committee Meeting held on 12 October 2022.

ATTACHMENTS

Nil

18.6 POTENTIAL CHRISTMAS DECORATIONS/FLAGS - NANANGO**File Number: 26.10.2022****Author: Manager Facilities and Parks****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability Standing Committee Meeting held on 12 October 2022 was a report regarding information on the Potential Christmas Decorations/Flags – Nanango.

SUMMARY**COMMITTEE RESOLUTION 2022/164**

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That the Committee recommend to Council that:

1. The potential replacement and re-installation of Christmas Banners and Christmas decorations to the Nanango Streetscape to be considered in 23/24 budget and work with community organisations to look at alternative funding opportunities.
2. Further consultation and risk assessments be conducted with Ergon Energy, Department of Transport and Main Roads and business owners.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That;

1. The potential replacement and re-installation of Christmas Banners and Christmas decorations to the Nanango Streetscape to be considered in 23/24 budget and work with community organisations to look at alternative funding opportunities.
2. Further consultation and risk assessments be conducted with Ergon Energy, Department of Transport and Main Roads and business owners.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 12 October 2022.

ATTACHMENTS**Nil**

18.7 SUPPORT FOR THE CTC SAFER COMMUNITIES PROGRAM**File Number: 26.10.2022****Author: Manager Facilities and Parks****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability Standing Committee Meeting held on 12 October 2022 was a report regarding information on the Support for the CTC Safer Communities Program.

SUMMARY**COMMITTEE RESOLUTION 2022/165**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee recommend to Council that:

1. To support the CTC Safer Communities Program, by waiving the following fees and charges for the remainder of the 2022-23 financial year, to provide cooking classes and events for the South Burnett youth:
 - a. Public swimming pool private hire – up to six (6) community events per public pool at an operational cost to Council of up to \$6,480.
 - b. Public Hall Kitchen Hire - up to six (6) cooking classes per facility.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That Council:

1. Support the CTC Safer Communities Program, by waiving the following fees and charges for the remainder of the 2022-23 financial year, to provide cooking classes and events for the South Burnett youth:
 - a. Public swimming pool private hire – up to six (6) community events per public pool at an operational cost to Council of up to \$6,480.
 - b. Public Hall Kitchen Hire - up to six (6) cooking classes per facility.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 12 October 2022.

ATTACHMENTS**Nil**

19 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES**19.1 GRANT APPLICATION - FLEXIBLE FUNDING GRANTS****File Number: 26.10.2022****Author: Executive Assistant Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability Standing Committee Meeting held on 12 October 2022 was a report regarding information on the Grant application - Flexible Funding Grants.

SUMMARY**COMMITTEE RESOLUTION 2022/167**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council:

1. That Council develop and submit an application to the Flexible Funding Grants Initiative to deliver a community wellbeing event at Bjelke- Petersen Dam.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council endorse the development and submission of an application to the Flexible Funding Grants Initiative to deliver a community wellbeing event at Bjelke- Petersen Dam.

BACKGROUND

Presented at the Liveability Standing Committee Meeting held on 12 October 2022. Following the Standing Committee an application was developed and submitted on Friday 21 October to meet the closing date of the grant programme.

ATTACHMENTS**Nil**

20 INFORMATION SECTION

Nil

21 QUESTIONS ON NOTICE

Nil

**22 PORTFOLIO – RURAL SERVICES, NATURAL RESOURCE MANAGEMENT,
PLANNING & COMPLIANCE SERVICES**

Nil

23 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

23.1 Minor request for Tender No. SBRC 22/23_05 - Kingaroy Lighting Upgrade

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

23.2 Council Land Investigations - Earthworks Prior to Divestment

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

23.3 Financial Hardship Rates Application – Assessment Number 13984-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

24 CLOSURE OF MEETING