

# Visitor Information Centre Volunteer Application

**PRIVACY COLLECTION NOTICE:** South Burnett Regional Council collects your personal information for the purpose of processing this form and for use in any Council matters. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will only be disclosed to a third party as per the South Burnett Regional Council Information Privacy Policy. **A hard copy of this electronic document is considered uncontrolled when printed.**

Instructions							
Please submit completed form in person to your local Visitor Information Centre.							
Application details							
Given name				Surname			
Date of birth							
Street address							
Postal address							
Home phone				Mobile phone			
Email							
Work areas of interest							
Please select your preferred area/s of work							
<input type="checkbox"/> Tourism/Visitor Information Centres (VIC)				<input type="checkbox"/> Heritage Museums			
Location/s of interest							
<input type="checkbox"/> Kingaroy VIC & Heritage Museum				<input type="checkbox"/> Murgon VIC			
<input type="checkbox"/> Nanango VIC & Energy Centre				<input type="checkbox"/> Wondai VIC & Timber Museum and Heritage Museum			
Availability							
What day and/or times are you available for volunteer work? (Please indicate) e.g., 9am to 1pm							
	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
AM							
PM							
How often would you like to volunteer your services?							
<input type="checkbox"/> Weekly	<input type="checkbox"/> Fortnightly	<input type="checkbox"/> Monthly	<input type="checkbox"/> Other (please specify)				
Additional information							
Do you hold a current blue card/exemption card (working with children)?						<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you hold a current first aid certificate?						<input type="checkbox"/> Yes	<input type="checkbox"/> No
Reason for volunteering							
<input type="checkbox"/> Helping others/give back to the community				<input type="checkbox"/> Personal satisfaction			
<input type="checkbox"/> To be active/keep busy				<input type="checkbox"/> Using skills/learning new skills			
<input type="checkbox"/> Gain work experience/references				<input type="checkbox"/> Build confidence/self-esteem			
<input type="checkbox"/> Social interaction/meet people				<input type="checkbox"/> Make a difference			
<input type="checkbox"/> Centrelink/JSA provider							

**Note to applicant**

This document is an expression of interest to volunteer at any of the South Burnett Regional Council's Visitor Information Centres and Heritage Museums.

The completed form will be forwarded to the Centre/s in your chosen town, and you will be contacted by a staff member to arrange an interview.

**Declaration of applicant**

I, the applicant, declare that the above information is correct in all respects, at the time of lodgement of this application with South Burnett Visitor Information Centres & Heritage Museums. Should any details in relation to this application change in the future, the applicant shall advise South Burnett Visitor Information Centre as soon as possible.

Date		Given/Surname		Signature	
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**Parent/Guardian approval (if volunteer is under the age of 18 at the time of application)**

I, the parent/guardian of the applicant declare that the above information is correct in all respects at the time of lodgement, and I give my permission for the applicant to be engaged in Council's volunteer program. Should any details in relation to this application change in the future, the applicant shall advise South Burnett Visitor Information Centre as soon as possible.

Date		Given/Surname		Signature	
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**Office Use Only**

Commencement date		Volunteer duties	
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Date		Employee name		Employee signature	
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