



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

**Infrastructure Standing Committee
Meeting**

Wednesday, 5 October 2022

Order Of Business

1	Opening	3
2	Leave of Absence / Apologies	3
3	Acknowledgement of Traditional Owners	3
4	Declaration of Interest	3
5	Confirmation of Minutes of Previous Meeting	4
5.1	Minutes of the Infrastructure Standing Committee Meeting held on 7 September 2022.....	4
6	Notices of Motion	4
6.1	Notice of Motion - SBRC Transport Asset Maintenance Management Plan.....	4
6.2	Notice of Motion - Wondai & Murgon Drainage.....	5
6.3	Notice of Motion - Report on the breakdown of expenditure by division and category of % of total General Revenue	6
7	Portfolio - Infrastructure Planning, Works (Construction & Maintenance)	6
7.1	Infrastructure Planning, Works (Construction & Maintenance) Portfolio Report	6
7.2	Kingaroy Transformation Project Update.....	7
7.3	Kingaroy Alfresco Dining	7
7.4	2026/2027 Regional Roads and Transport Group (RRTG) Funding Nominations	8
7.5	School Transport Infrastructure Program.....	9
7.6	McCauley Weir Road Access	9
8	Portfolio - Disaster Management	9
8.1	Local Disaster Management Portfolio Report	9
8.1.1	Question on Notice Signage - Flood Prone Areas	10
9	Portfolio - Water & Wastewater	10
9.1	Water and Wastewater Portfolio Report	10
9.2	Proston Rural Non Potable Water Supply Scheme.....	10
10	Questions on Notice	11
10.1	Questions on Notice	11
10.1.1	Question on Notice - Clarification on Betterment Funding	11
11	Confidential Section	11
11.1	Tim Dwyer Road Quarry Operations	12
11.1.1	Question on Notice - Fogs Quarry	12
12	Closure of Meeting	12

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
INFRASTRUCTURE STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 5 OCTOBER 2022 AT 9.00AM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Anthony Bills (Acting General Manager Finance & Corporate), Aaron Meehan (General Manager Infrastructure), Peter O'May (General Manager Liveability), Kevin Searle (Manager Works), James D'Arcy (Manager Infrastructure Planning), Tim Low (Manager Water & Waste Water), Joanne Newbery (Communications Officer), Kristy Champney (Executive Assistant Infrastructure), Kimberley Donohue (Executive Assistant)

1 OPENING

The Mayor opened the meeting with the Lords Prayer and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES**APOLOGY**

COMMITTEE RESOLUTION 2022/56

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the apology received from Cr Potter be accepted and leave of absence granted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**5.1 MINUTES OF THE INFRASTRUCTURE STANDING COMMITTEE MEETING HELD ON 7 SEPTEMBER 2022**

COMMITTEE RESOLUTION 2022/57

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the Minutes of the Infrastructure Standing Committee Meeting held on 7 September 2022 be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**6 NOTICES OF MOTION****6.1 NOTICE OF MOTION - SBRC TRANSPORT ASSET MAINTENANCE MANAGEMENT PLAN**

COMMITTEE RESOLUTION 2022/58

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That a report be brought back to the December 2022 Infrastructure Standing Committee Meeting with a review of the SBRC Transport Asset Maintenance Management Plan to closer align to the pothole repair intervention timeframes with the Department of Main Roads Routine Maintenance Guidelines.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

6.2 NOTICE OF MOTION - WONDAI & MURGON DRAINAGE

COMMITTEE RECOMMENDATION

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommends to Council that:

That Council engage contractors to excavate the waterways of Dingo Creek, Wondai and in front of Murgon Dairy & Heritage Museum on the Murgon Gayndah Road in order to mitigate flood damage and that such works be completed by 30 November 2022 subject to weather and environmental factors and consultation with the adjacent land owners.

AMENDMENT

Moved: Cr Kirstie Schumacher

Seconded: Cr Gavin Jones

That the Committee recommends to Council:

That Council investigate and consult with the adjacent land holders with regards to the appropriate measures to treat the waterways at Dingo Creek, Wondai and in front of the Murgon Dairy Heritage Museum at the Murgon Gayndah Road with the intent of mitigating any potential flood damage due to predicted weather patterns and the report detailing the environmental considerations and funding mechanisms be brought back to the December Infrastructure Standing Committee Meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 4/2**The amendment became the resolution.**

COMMITTEE RESOLUTION 2022/59

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That Council investigate and consult with the adjacent land holders with regards to the appropriate measures to treat the waterways at Dingo Creek, Wondai and in front of the Murgon Dairy Heritage Museum at the Murgon Gayndah Road with the intent of mitigating any potential flood damage due to predicted weather patterns and the report detailing the environmental considerations and funding mechanisms be brought back to the December Infrastructure Standing Committee Meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 4/2

6.3 NOTICE OF MOTION - REPORT ON THE BREAKDOWN OF EXPENDITURE BY DIVISION AND CATEGORY OF % OF TOTAL GENERAL REVENUE

MOTION

That a report be prepared and brought back to a February Executive & Finance Standing Committee Meeting detailing:

- The financial contribution and percentage of total general revenue Council received from every town and village in the South Burnett since 2013/2014 to what has been budgeted for in 22/23 along with the number of constituents in each division.
- The financial spend and percentage of Council's capital budget (including grant funds) spent across all asset classes and departments in each division since 2013/2014 to what has been budgeted for 22/23.

That the Mayor rules item 6.3 out of order in accordance with Item 3.14.1 and Item 3.14.2 of the Conduct of Council & Committee Meetings Policy as the motion was received less than 7 days prior to the meeting and as such is in contravention of Council's policy and is now set aside.

7 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE)**7.1 INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE) PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2022/60

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That Councillor Jones's Infrastructure Planning, Works (Construction & Maintenance), Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 9:56am, Manager Infrastructure Planning James D'Arcy left the meeting.

At 9:58am, Manager Infrastructure Planning James D'Arcy returned to the meeting.

At 9:59am, Communications Officer Joanne Newbery left the meeting.

At 10:01am, Communications Officer Joanne Newbery returned to the meeting.

7.2 KINGAROY TRANSFORMATION PROJECT UPDATE

COMMITTEE RESOLUTION 2022/61

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That Council note the attached Kingaroy Transformation Project Update report for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

7.3 KINGAROY ALFRESCO DINING

COMMITTEE RESOLUTION 2022/62

Moved: Cr Gavin Jones
Seconded: Cr Kirstie Schumacher

That the Committee recommend to the Council that:

1. Council delegate to the Chief Executive Officer to negotiate agreements with the proponents of the Club Hotel Kingaroy and the Commercial Hotel Kingaroy for the occupancy of the adjacent alfresco structures with an annual fee of \$500, and;
2. Council call for expressions of interests from adjacent hospitality businesses for the occupancy of the four (4) alfresco structures in Kingaroy Street for a period of two (2) years or otherwise nominated with an annual fee of \$250 to be implemented upon uptake of the second year option.

In Favour: Crs Brett Otto, Gavin Jones, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Cr Jane Erkens

CARRIED 5/1

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2022/63

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 10:45am, General Manager Infrastructure Aaron Meehan left the meeting,

RESUME MEETING

COMMITTEE RESOLUTION 2022/64

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting resume at 11am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 11:02am, Acting General Manager Finance & Corporate Anthony Bills returned to the meeting.

7.4 2026/2027 REGIONAL ROADS AND TRANSPORT GROUP (RRTG) FUNDING NOMINATIONS

COMMITTEE RESOLUTION 2022/65

Moved: Cr Gavin Jones
Seconded: Cr Jane Erkens

That the committee note the nominations of Kingaroy Barkers Creek Road, Kumbia Road and Memerambi Barkers Creek Road for 2026/27 TIDS funding as part of the future capital works program.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher and Scott Henschen

Against: Cr Kathy Duff

CARRIED 5/1

AMENDMENT

Moved: Cr Kathy Duff
Seconded: Cr Kirstie Schumacher

That this matter be put on hold until we are given a list of what roads are on the strategic plan and also a list of other roads that could be considered.

In Favour: Cr Kathy Duff

Against: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher and Scott Henschen

LOST 1/5

Attendance:

At 11:43am, Communications Officer Joanne Newbery left the meeting.

7.5 SCHOOL TRANSPORT INFRASTRUCTURE PROGRAM

COMMITTEE RESOLUTION 2022/66

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That Council submit funding applications for the following sites near schools:

1. Murgon School Crossing Upgrades;
2. St Mary's Catholic College Footpath;
3. Murgon State High School Parking Upgrades;
4. Murgon State High School Footpath;
5. Markwell Street Bus Interchange, Kingaroy; and
6. William/Toomey/Avoca Street Intersection & Parking Upgrades.

And that the above projects also be considered for LRCI funding.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 11:47am, Communications Officer Joanne Newberry returned to the meeting.

7.6 MCCAULEY WEIR ROAD ACCESS

COMMITTEE RESOLUTION 2022/67

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

Procedural Motion:

That the matter lay on the table until the December Infrastructure Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

8 PORTFOLIO - DISASTER MANAGEMENT

8.1 LOCAL DISASTER MANAGEMENT PORTFOLIO REPORT

COMMITTEE RESOLUTION 2022/68

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That Councillor Potter's Local Disaster Management Portfolio report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

8.1.1 QUESTION ON NOTICE SIGNAGE - FLOOD PRONE AREAS

OFFICER'S RECOMMENDATION

Question on Notice from Cr Kirstie Schumacher:

Is there State or Federal funding available to upgrade signage for areas prone to flooding?

9 PORTFOLIO - WATER & WASTEWATER

9.1 WATER AND WASTEWATER PORTFOLIO REPORT

COMMITTEE RESOLUTION 2022/69

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That Councillor Jones's Water and Wastewater Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

9.2 PROSTON RURAL NON POTABLE WATER SUPPLY SCHEME

COMMITTEE RESOLUTION 2022/70

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That the Committee recommend to Council that:

1. The report be noted, and;
2. The attached draft Non Potable Water fact sheet be included on councils website and possible inclusion with rates notice for the schemes of Proston Rural, Kumbia and Wooroolin.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10 QUESTIONS ON NOTICE

10.1 QUESTIONS ON NOTICE

COMMITTEE RESOLUTION 2022/71

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That the responses to the questions raised be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.1.1 QUESTION ON NOTICE - CLARIFICATION ON BETTERMENT FUNDING

Question on Notice received from Cr Kathy Duff:

Seeking advice from Queensland Reconstruction Authority (QRA) regarding clarification for applying for betterment funding through QRA – does it need to be submitted at the same time as the Restoration of Essential Public Assets (REPA).

Attendance:

At 12:11pm, Communications Officer Joanne Newberry left the meeting.

At 12:11pm, General Manager Liveability Peter O'May left the meeting.

At 12:12pm, General Manager Liveability Peter O'May returned to the meeting.

11 CONFIDENTIAL SECTION

COMMITTEE RESOLUTION 2022/72

Moved: Cr Scott Henschen
Seconded: Cr Gavin Jones

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

11.1 Tim Dwyer Road Quarry Operations

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

COMMITTEE RESOLUTION 2022/73

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

11.1 TIM DWYER ROAD QUARRY OPERATIONS

COMMITTEE RESOLUTION 2022/74

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That Council note this report as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

11.1.1 QUESTION ON NOTICE - FOGS QUARRY

OFFICER'S RECOMMENDATION

Question on Notice from Cr Gavin Jones:

Where is Council up to after the purchase of Fogs Quarry with extraction of materials and it's use?

12 CLOSURE OF MEETING

The Meeting closed at 12.25pm.

The minutes of this meeting were confirmed at the Infrastructure Standing Committee Meeting held on 2 November 2022.

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CHAIRPERSON