



**SOUTH BURNETT**

**REGIONAL COUNCIL**

# **MINUTES**

**Budget Committee Meeting  
Monday, 24 October 2022**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
BUDGET COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON MONDAY, 24 OCTOBER 2022 AT 1:00PM**

**PRESENT:****Councillors:**

Deputy Mayor Gavin Jones, Cr Jane Erkens, Cr Danita Potter, Cr Kathy Duff

**Council Officers:**

Mark Pitt (Chief Executive Officer), Aaron Meehan (General Manager Infrastructure), Leanne Petersen (Acting General Manager Liveability), Susan Jarvis (General Manager Finance & Corporate), Darryl Brooks (Manager Planning & Environment), Kerri Anderson (Manager Finance & Sustainability), Craig Patch (Strategic Asset Management Accountant), Rebecca Bayntun (Land Investigations Officer), Rebecca Humphrey (Manager People & Culture), Kristy Champney (Executive Assistant Infrastructure), Kimberley Donohue (Executive Assistant)

**1 OPENING**

Deputy Mayor Jones welcomed attendees and opened the meeting.

**2 LEAVE OF ABSENCE / APOLOGIES****APOLOGY**

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**COMMITTEE RESOLUTION 2022/114**

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That the apology received from Mayor Otto, Cr Schumacher and Cr Henschen be accepted and leave of absence granted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter and Kathy Duff

Against: Nil

**CARRIED 4/0**

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**4 DECLARATION OF INTEREST**

Nil.

## 5 BUSINESS

### 5.1 BUDGET PARAMETERS AND TIMELINES

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#### COMMITTEE RESOLUTION 2022/115

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Budget Parameters and Timelines report for the 2023-2024 annual budget be received for information and any adjustments to timelines or parameters be provided to Finance for use in the budget preparation.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter and Kathy Duff

Against: Nil

**CARRIED 4/0**

### 5.2 INFRASTRUCTURE OPERATIONAL CONSULTANTS AND CONTRACT ENGINEERS

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#### COMMITTEE RESOLUTION 2022/116

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That Council note this report.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter and Kathy Duff

Against: Nil

**CARRIED 4/0**

#### **Attendance:**

At 1:07pm, Executive Assistant Infrastrucutre Kristy Champney enetered the meeting.

### 5.3 1ST QUARTER INCOME STATEMENT

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#### COMMITTEE RESOLUTION 2022/117

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the 1<sup>st</sup> quarter operational budget information be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter and Kathy Duff

Against: Nil

**CARRIED 4/0**

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**5.4 CONTINUED PROJECTS AND RESTRICTED CASH 21/22**

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**COMMITTEE RESOLUTION 2022/118**

Moved: Cr Jane Erkens  
Seconded: Cr Danita Potter

That the report be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter and Kathy Duff

Against: Nil

**CARRIED 4/0**

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**5.5 1ST QUARTER CAPITAL EXPENDITURE REVIEW**

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**COMMITTEE RESOLUTION 2022/119**

Moved: Cr Jane Erkens  
Seconded: Cr Danita Potter

That the report be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter and Kathy Duff

Against: Nil

**CARRIED 4/0**

**6 CONFIDENTIAL SECTION**

**7 CLOSURE OF MEETING**

The Meeting closed at 1:14pm.

The minutes of this meeting were confirmed at the Budget Committee Meeting held on .

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**CHAIRPERSON**