



# **AGENDA**

## **Ordinary Council Meeting Wednesday, 14 December 2022**

**I hereby give notice that an Ordinary Meeting of Council will be held  
on:**

**Date: Wednesday, 14 December 2022**

**Time: 9.00am**

**Location: Warren Truss Chamber  
45 Glendon Street  
Kingaroy**

**Mark Pitt PSM  
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

## Order Of Business

<b>1</b>	<b>Opening</b> .....	<b>6</b>
<b>2</b>	<b>Leave of Absence / Apologies</b> .....	<b>6</b>
<b>3</b>	<b>Prayers</b> .....	<b>6</b>
<b>4</b>	<b>Recognition of Traditional Owners</b> .....	<b>6</b>
<b>5</b>	<b>Declaration of Interest</b> .....	<b>6</b>
<b>6</b>	<b>Deputations/Petitions</b> .....	<b>6</b>
	Nil	
<b>7</b>	<b>Confirmation of Minutes of Previous Meeting</b> .....	<b>7</b>
	7.1 Minutes of the Council Meeting held on 23 November 2022.....	7
<b>8</b>	<b>Business Outstanding</b> .....	<b>33</b>
	8.1 Business Outstanding Table for Ordinary Council Meeting.....	33
<b>9</b>	<b>Notices of Motion</b> .....	<b>72</b>
	9.1 Notice of Motion - Kingaroy Transformation Project .....	72
	9.2 Notice of Motion - Maidenwell Glenclyffe Road .....	73
	9.3 Notice of Motion - McCauley Weir Water Reserve.....	74
	9.4 Notice of Motion - Coronation Drive Murgon.....	77
	9.5 Notice of Motion - Gore Street Footpath.....	78
	9.6 Notice of Motion - Welfare Checks .....	81
	9.7 Notice of Motion - Rural Lot Reconfigurations .....	82
	9.8 Notice of Motion - Murgon Christmas Tree .....	83
	9.9 Notice of Motion - Murgon Swimming Pool.....	84
<b>10</b>	<b>Portfolio - Corporate Governance &amp; Strategy, People &amp; Culture, Communication &amp; Media, Finance &amp; Sustainability, ICT &amp; Business Systems, Community Representation and Advocacy, 2032 Olympics &amp; Paralympics</b> .....	<b>85</b>
	10.1 Adoption of the South Burnett Regional Council Portable and Attractive Items Policy - Strategic032 .....	85
	10.2 Adoption of the South Burnett Regional Council Liveability, Governance and Finance Standing Committee Terms of Reference - Statutory067 .....	89
	10.3 Adoption of the South Burnett Regional Council Arts, Culture and Heritage Advisory Committee Terms of Reference - Statutory045.....	97
	10.4 Adoption of the South Burnett Regional Council Community Grants Program Policy - Strategic005 .....	102
	10.5 Adoption of the South Burnett Regional Council Property Leasing Policy - Strategic030.....	109
	10.6 Quote SBRCQ-22/23-27 - Purchase of one (1) Grader to replace Plant No. 1506.....	113
	10.7 Request For Waiver Of Rates - Murgon Pastoral, Agricultural & Horticultural Society .....	123
	10.8 Financial Hardship Rates Application – Assessment Number - 20657-00000-000.....	124

10.9	Monthly Financial Information - November 2022 .....	126
10.10	Notice to Repeal South Burnett Burnett Regional Council Resolution - 2020/168 .....	168
10.11	Acting Chief Executive Officer .....	169
<b>11</b>	<b>Portfolio - Infrastructure Planning, Works (Construction &amp; Maintenance), Water &amp; Wastewater, Plant &amp; Fleet .....</b>	<b>170</b>
11.1	Cycle Network Local Government Grants Program 2023-24 .....	170
11.2	Principal Cycle Network Plan Review .....	175
11.3	Maintenance Management Update.....	184
11.4	Shelter Structure and Picnic Table at the Intersection of Bunya Highway and Bunya Mountains Road .....	186
11.5	Wondai and Murgon Drainage.....	189
11.6	McCauley Weir Road Access .....	194
<b>12</b>	<b>Portfolio - Community Development, Arts &amp; Heritage and Library Services .....</b>	<b>199</b>
12.1	Arts, Culture and Heritage Advisory Committee .....	199
12.2	Request to Enter Sub Agreement - Kingaroy Cricket and Sports Club Inc.....	203
12.3	Request Terminate Lease - Kingaroy Junior Soccer and Kingaroy Touch Association.....	204
12.4	General Practitioner Services.....	206
12.5	South Burnett Support Alliance .....	208
<b>13</b>	<b>Portfolio - Natural Resource Management, Rural Services, Agricultural Innovation, Compliance and Environmental Health .....</b>	<b>214</b>
	Nil	
<b>14</b>	<b>Portfolio - Disaster Management, Waste and Recycling Management .....</b>	<b>214</b>
14.1	Memerambi Transfer Station .....	214
<b>15</b>	<b>Portfolio - Rural Resilience &amp; Disaster Recovery, Parks &amp; Gardens, Property &amp; Facility Management, First Nations Affairs .....</b>	<b>216</b>
15.1	New Community Christmas Trees .....	216
15.2	QEII Park Upgrades - Feedback from Community Consultation .....	225
15.3	Kingaroy Lions Park - Amenities Upgrade and Park Redevelopment .....	237
15.4	Murgon PCYC Toilet Refurbishment - Project Budget Review.....	239
<b>16</b>	<b>Portfolio - Tourism &amp; Visitor Information Centres, Sport &amp; Recreation and Commercial Enterprises.....</b>	<b>240</b>
16.1	QRIDA - Application for Funding Coolabunia Saleyards Capital Works.....	240
<b>17</b>	<b>Portfolio - Regional Development, Development Services, Community &amp; Social Housing .....</b>	<b>242</b>
17.1	Application for a Negotiated Decision Notice for Reconfiguring a Lot (1 lot into 3 lots) at 272 Mount McEuen Road, Mount McEuen (and described as Lot 221 on FY1361) and situated - Applicant: Bruce and Andrea Anning C/- ONF Surveyors.....	242
17.2	Material Change of Use - Service Station/Food & Drink Outlet/Showroom at Rogers Drive, Kingaroy (Lot 5 on SP112069) - Applicant: Property Opportunities Holdings Pty Ltd C/- Adams & Sparkes Town Planning.....	253

17.3	Reconfiguration of a lot (1 lot into 4 lots & 2 access easements) at 23 -25 Millis Way, Nanango (and described as Lot 4 on RP187484) - Applicant: Michael Iveson C/- ONF Surveyors .....	320
17.4	South Burnett Agriculture Strategy .....	345
<b>18</b>	<b>Information Section .....</b>	<b>382</b>
	Nil	
<b>19</b>	<b>Questions on Notice .....</b>	<b>383</b>
19.1	Questions on Notice - Infrastructure .....	383
19.2	Silverleaf Road.....	385
19.3	Murgon Pool.....	386
<b>20</b>	<b>Confidential Section .....</b>	<b>387</b>
20.1	Proston Pool Management.....	387
20.2	Development of 1 Pound Street, Kingaroy.....	387
20.3	EBA Negotiations .....	387
<b>21</b>	<b>Closure of Meeting.....</b>	<b>388</b>

- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**
- 6 DEPUTATIONS/PETITIONS**

Nil

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**7.1 MINUTES OF THE COUNCIL MEETING HELD ON 23 NOVEMBER 2022**

**File Number: 29-11-2022**

**Author: Executive Assistant**

**Authoriser: Chief Executive Officer**

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**OFFICER'S RECOMMENDATION**

1. That the Minutes of the Council Meeting held on 23 November 2022 be received and the recommendations therein be adopted.

**ATTACHMENTS**

1. **Minutes of the Council Meeting held on 23 November 2022**



# MINUTES

**Ordinary Council Meeting  
Wednesday, 23 November 2022**



**Order Of Business**

<b>1</b>	<b>Opening</b> .....	<b>4</b>
<b>2</b>	<b>Leave of Absence / Apologies</b> .....	<b>4</b>
<b>3</b>	<b>Prayers</b> .....	<b>4</b>
<b>4</b>	<b>Acknowledgement of Traditional Owners</b> .....	<b>4</b>
<b>5</b>	<b>Declaration of Interest</b> .....	<b>4</b>
<b>6</b>	<b>Deputations/Petitions</b> .....	<b>4</b>
	Nil	
<b>7</b>	<b>Confirmation of Minutes of Previous Meeting</b> .....	<b>5</b>
	7.1 Minutes of the Council Meeting held on 26 October 2022 .....	5
<b>8</b>	<b>Business Outstanding</b> .....	<b>5</b>
	8.1 Business Outstanding Table for Ordinary Council Meeting.....	5
<b>9</b>	<b>Notices of Motion</b> .....	<b>5</b>
	Nil.	
<b>10</b>	<b>Portfolio - Corporate Governance &amp; Strategy, People &amp; Culture, Communication &amp; Media, Finance &amp; Sustainability, ICT &amp; Business Systems, Community Representation and Advocacy, 2032 Olympics &amp; Paralympics</b> .....	<b>5</b>
	10.1 Powerlink Queensland Burnett Stakeholder Reference Group .....	5
	10.2 Adoption of the South Burnett Regional Council Conduct of Council & Committee Meetings Policy - Statutory017.....	6
	10.3 SBRC 2223_06 Traffic Management - Preferred Supplier Agreement.....	6
	10.4 2022 Final Management Letter for South Burnett Regional Council .....	6
	10.4.1 Question on Notice - Audit Fee .....	7
	10.5 Monthly Financial Information - October 2022 .....	7
	10.6 Financial Assistant Grants – Grants Commission.....	7
	10.6.1 Question on Notice - Survey.....	8
	10.7 Ministerial Deputations .....	8
<b>11</b>	<b>Portfolio - Infrastructure Planning, Works (Construction &amp; Maintenance), Water &amp; Wastewater, Plant &amp; Fleet</b> .....	<b>9</b>
	11.1 Kingaroy CBD Smoking Restrictions Community Consultation.....	9
	11.2 Rogers Drive Kingaroy .....	10
	11.3 Red Tank and Nords Road RFI .....	10
	11.4 Kumbia Streetscape Project Update.....	11
	11.5 Revised Capital Works Program .....	11
<b>12</b>	<b>Portfolio - Community Development, Arts &amp; Heritage and Library Services</b> .....	<b>11</b>
	12.1 Change of Council representative of the Arts, Culture and Heritage Advisory Committee.....	11
	12.2 Expo 88 statue Rescuing Captain Bligh .....	12
	12.3 Licence to Occupy - Les Muller Hut - Blackbutt .....	12

<b>13</b>	<b>Portfolio - Natural Resource Management, Rural Services, Agricultural Innovation, Compliance and Environmental Health</b> .....	<b>12</b>
13.1	Dog registration Write Off .....	12
13.1.1	Media Release - Dog Registration Write Off .....	13
<b>14</b>	<b>Portfolio - Disaster Management, Waste and Recycling Management</b> .....	<b>13</b>
14.1	South Burnett Water Feasibility Phase Two .....	13
14.2	Grant application – State Emergency Service (SES) Support Grant 2023-2024 .....	13
<b>15</b>	<b>Portfolio - Rural Resilience &amp; Disaster Recovery, Parks &amp; Gardens, Property &amp; Facility Management, First Nations Affairs</b> .....	<b>14</b>
15.1	Kingaroy Memorial Park - Dog Park Relocation.....	14
15.2	Petition - Murgon Dog Park .....	14
15.3	QEII PARK - Design Plan .....	15
15.4	Options for Proston Swimming Pool .....	15
15.5	Goodger School - Land Reserve .....	16
15.6	Kingaroy Depot Workshop - roller door replacement .....	16
15.7	Request to Hire Kingaroy Town Hall for Christmas Day and New Years Eve and fees be waived. ....	16
15.8	Development of Men's Support Group - Kingaroy.....	17
15.9	Trustee Lease of Nanango Skate Rink.....	17
<b>16</b>	<b>Portfolio - Tourism &amp; Visitor Information Centres, Sport &amp; Recreation and Commercial Enterprises</b> .....	<b>18</b>
16.1	Capital Works - Coolabunia Saleyards and Cemteries .....	18
<b>17</b>	<b>Portfolio - Regional Development, Development Services, Community &amp; Social Housing</b> .....	<b>19</b>
17.1	Bunya Mountains Workforce Shortage .....	19
17.2	Reconfiguring a Lot (1 lot into 3 lots) at 163 Bowman Road, Blackbutt North (and described as Lot 94 on RP891602) - Applicant: F & J Green C/- ONF Surveyors.....	19
<b>18</b>	<b>Information Section</b> .....	<b>23</b>
	Nil	
<b>19</b>	<b>Questions on Notice</b> .....	<b>23</b>
	Nil	
<b>20</b>	<b>Confidential Section</b> .....	<b>24</b>
20.1	Kingaroy Transformation Project Final Costs .....	25
<b>21</b>	<b>Closure of Meeting</b> .....	<b>25</b>

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 23 NOVEMBER 2022 AT 9.00AM**

**PRESENT:****Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

**Council Officers:**

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Liveability), Aaron Meehan (General Manager Infrastructure), Kerri Anderson (Manager of Finance & Sustainability).

**1 OPENING**

The Mayor opened the meeting and welcomed all attendees.

**2 LEAVE OF ABSENCE / APOLOGIES**

Nil.

**3 PRAYERS**

A representative of the Church of Christ Murgon, Glen Vonhoff offered prayers for Council and for the conduct of the Council meeting.

**4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**5 DECLARATION OF INTEREST**

Cr Schumacher noted to the meeting in relation to **Item 11.2 – Rogers Drive Kingaroy** that she is currently house sitting as a temporary arrangement near Rogers Drive, Kingaroy. The Meeting noted that it was not a declarable conflict of interest given its temporary status and is no benefit or loss to the Councillor.

I, Mayor Brett Otto inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **Item 15.7 - Request to Hire Kingaroy Town Hall for Christmas Day and New Years Eve** and fees be waived. The nature of my interest is as follows: This declarable conflict of interest arises as I am making a personal contribution to this project. I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

**6 DEPUTATIONS/PETITIONS**

Nil

## **7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **7.1 MINUTES OF THE COUNCIL MEETING HELD ON 26 OCTOBER 2022**

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#### **RESOLUTION 2022/232**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

1. That the Minutes of the Council Meeting held on 26 October 2022 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## **8 BUSINESS OUTSTANDING**

### **8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

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#### **RESOLUTION 2022/233**

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## **9 NOTICES OF MOTION**

Nil.

## **10 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS**

### **10.1 POWERLINK QUEENSLAND BURNETT STAKEHOLDER REFERENCE GROUP**

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#### **RESOLUTION 2022/234**

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

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That South Burnett Regional Council notes Cr Schumacher's invitation to be a member of the Powerlink Burnett Stakeholder Committee and endorses her appointment as Council's representative.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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## **10.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL CONDUCT OF COUNCIL & COMMITTEE MEETINGS POLICY - STATUTORY017**

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### **RESOLUTION 2022/235**

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the South Burnett Regional Council Conduct of Council & Committee Meetings Policy – Statutory017 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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## **10.3 SBRC 2223\_06 TRAFFIC MANAGEMENT - PREFERRED SUPPLIER AGREEMENT**

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### **RESOLUTION 2022/236**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That South Burnett Regional Council, based on the evaluation panels assessment of all offers, appoint both South Burnett Security and Traffic Control and Traffic Management People (TMP) as preferred suppliers for the supply and delivery of traffic control services for a twenty-four (24) month period.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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## **10.4 2022 FINAL MANAGEMENT LETTER FOR SOUTH BURNETT REGIONAL COUNCIL**

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### **RESOLUTION 2022/237**

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the South Burnett Regional Council 2022 Final Management Letter as attached be received and noted.

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In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

#### **10.4.1 QUESTION ON NOTICE - AUDIT FEE**

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Question on Notice Received from Cr Kirstie Schumacher:

The Audit Fee that is listed in the report was it budgeted for in this year's budget?

#### **10.5 MONTHLY FINANCIAL INFORMATION - OCTOBER 2022**

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##### **RESOLUTION 2022/238**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31 October 2022 be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

##### **Attendance:**

At 9:50am, Cr Danita Potter left the meeting.

At 9:52am, Cr Danita Potter returned to the meeting.

#### **10.6 FINANCIAL ASSISTANT GRANTS – GRANTS COMMISSION**

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##### **RESOLUTION 2022/239**

Moved: Cr Gavin Jones

Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council:

1. Support the LGAQ Policy Executive in their advocacy of the resolutions adopted at the 2022 State Conference; and
2. Amends the adopted budget at the second quarter review to reflect and account for a 50% early payment of the 2023/24 Financial Year Financial Assistance Grant Allocation.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**10.6.1 QUESTION ON NOTICE - SURVEY**

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Question on Notice Received from Cr Kirstie Schumacher:

Can a copy of the LGAQ Cost Shifting Survey be forwarded to all the Councillors when the feedback is finalised?

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**MOTION**

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**RESOLUTION 2022/240**

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That item 10.7 of the late agenda be addressed as the next item on the agenda.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 10:26am, Communications Officer Joanne Newbery left the meeting.

At 10:28am, Communications Officer Joanne Newbery returned to the meeting.

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**10.7 MINISTERIAL DEPUTATIONS**

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**RESOLUTION 2022/241**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That South Burnett Regional Council support the participation of the Mayor in the LGAQ Deputation to Parliament House Brisbane on 1 December 2022.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**RESOLUTION 2022/242**

Moved: Cr Kirstie Schumacher

Seconded: Cr Gavin Jones

That South Burnett Regional Council support Cr Schumacher's attendance as an observer in the LGAQ Deputation to Parliament House Brisbane on 1 December 2022.

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In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Mayoral Statement** in relation to **item 10.7 – Ministerial Deputations Resolution 2022/242** – Request for Cr Kirstie Schumacher to attend as an observer. Advice from the CEO of LGAQ that only one (1) delegate is able to attend and that is the Mayor. Therefore resolution is redundant.

## **11 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET**

### **11.1 KINGAROY CBD SMOKING RESTRICTIONS COMMUNITY CONSULTATION**

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#### **RESOLUTION 2022/243**

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That;

1. Signage be installed where appropriate to reinforce current restriction under the *Tobacco and Other Smoking Products Act 1998*.
2. Restrict smoking to all of its structures and open spaces in the Kingaroy CBD that meet the requirements under the *Tobacco and Other Smoking Products Act 1998*.
3. Engage with Queensland Police and Queensland Health to increase enforcement of restrictions under the *Tobacco and Other Smoking Products Act 1998*.
4. Review the need to further develop a local law for further smoking powers in its future review of local laws.
5. Consider placing infrastructure that encourages compliance with Queensland Smoking Laws and minimises impact on businesses and supports people who prefer to smoke.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Cr Scott Henschen

**CARRIED 6/1**

#### **ADJOURN MORNING TEA**

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#### **RESOLUTION 2022/244**

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**



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**RESUME MEETING**

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**RESOLUTION 2022/245**

Moved: Cr Brett Otto  
Seconded: Cr Scott Henschen

That the meeting resume at 11am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**11.2 ROGERS DRIVE KINGAROY**

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**RESOLUTION 2022/246**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

That South Burnett Regional Council seek feedback from Rodgers Drive landowners and business operators on the options for traffic within the report.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**11.3 RED TANK AND NORDS ROAD RFI**

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**RESOLUTION 2022/247**

Moved: Cr Kathy Duff  
Seconded: Cr Scott Henschen

That South Burnett Regional Council:

1. Review to submit the Red Tank and Nord's Road Reconstruction of Essential Public Assets (REPA) applications at the earliest opportunity.
2. Any additional work necessary to improve these roads for safety reasons as identified by onsite meetings with road users be also done as a matter of urgency.
3. Council undertake preliminary design for potential capital as part of the second quarter budget review for improvement to the vertical geometry of the culvert on Red Tank Road.
4. Consider the eligibility of flood way improvement to Nord Road as part of a REPA betterment works submission.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**11.4 KUMBIA STREETScape PROJECT UPDATE**

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**RESOLUTION 2022/248**

Moved: Cr Scott Henschen  
Seconded: Cr Gavin Jones

That Council note the report as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**11.5 REVISED CAPITAL WORKS PROGRAM**

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**RESOLUTION 2022/249**

Moved: Cr Gavin Jones  
Seconded: Cr Danita Potter

That South Burnett Regional Council consider a revised capital works and prioritised program for all works where possible including its Restoration of Essential Public Assets (REPA) at the February second quarter review and February Budget Committee meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**12 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES****12.1 CHANGE OF COUNCIL REPRESENTATIVE OF THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE**

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**RESOLUTION 2022/250**

Moved: Cr Danita Potter  
Seconded: Cr Gavin Jones

That Cr Duff as the Deputy Chair of the Arts, Culture and Heritage Advisory Committee be replaced by Cr Erkens in alignment with the Arts, Culture and Heritage Terms of Reference.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**12.2 EXPO 88 STATUE RESCUING CAPTAIN BLIGH**

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**RESOLUTION 2022/251**

Moved: Cr Jane Erkens  
Seconded: Cr Kathy Duff

That South Burnett Regional Council advise the Legacy of EXPO 88 organisation that Council is not able to accept and display the EXPO 88 statue "*Rescuing Capitan Bligh*"

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**12.3 LICENCE TO OCCUPY - LES MULLER HUT - BLACKBUTT**

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**RESOLUTION 2022/252**

Moved: Cr Gavin Jones  
Seconded: Cr Danita Potter

That:

1. The South Burnett Regional Council resolves the exception in *Local Government Regulation 2012 section 236 (1)(b)(ii)* applies to Council for the disposal by way of grant of a Licence to Occupy to the valuable non-current asset which is the land comprising part of Lot 1 on RP120337, to the Bloomin Beautiful Blackbutt Festival Inc., a community organisation, other than by way of tender or auction, for a term of 1 year with an option of a further term of 1 year on terms agreed between Council and the Bloomin Beautiful Blackbutt Festival Inc.
2. The South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Licence to Occupy between Council and the Bloomin Beautiful Blackbutt Festival Inc. on terms and conditions that the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**13 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH**

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**13.1 DOG REGISTRATION WRITE OFF**

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**RESOLUTION 2022/253**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

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That South Burnett Regional Council approve the write off approximately \$54,000 for outstanding dog registrations for the 2021/2022 year and that this be accounted for in Council's Compliance 2022/2023 budget.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

### **13.1.1 MEDIA RELEASE - DOG REGISTRATION WRITE OFF**

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#### **RESOLVED 2022/254**

That a media release be drafted and sent in relation to a breakdown of the costs associated with the \$54,000 dog registration write off.

## **14 PORTFOLIO - DISASTER MANAGEMENT, WASTE AND RECYCLING MANAGEMENT**

### **14.1 SOUTH BURNETT WATER FEASIBILITY PHASE TWO**

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#### **RESOLUTION 2022/255**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That South Burnett Regional Council:

- Receive the South Burnett Water Feasibility Phase Two (2) Report for information and note that the purpose of the stakeholder engagements held on 2 and 3 November were targeted at the stakeholders who had engaged in or been part of progressing our identified projects e.g., Gordonbrook Dam Irrigation Scheme, Blackbutt Irrigation Scheme, Barlil and Barambah Weirs project; and
- Further that broader community engagement be undertaken through community briefings for those areas not included in the targeted information sessions.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

### **14.2 GRANT APPLICATION – STATE EMERGENCY SERVICE (SES) SUPPORT GRANT 2023-2024**

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#### **RESOLUTION 2022/256**

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

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That South Burnett Regional Council:

1. Develop and submit an application to the Queensland Fire and Emergency Services (QFES) for funding the following capital works under the SES Support Grant (2023-24):
  - Blackbutt SES - Main building - new roof over office and carport.
  - Blackbutt SES - Store building - new ceiling to the store area.
2. Approve a capital works program allocation of \$100,000 for the capital works planned (per above) at the Blackbutt SES facility and subject to the grant application being approved, the current capital budget amended in the 3<sup>rd</sup> quarter capital budget review to enable the execution of the project.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## **15 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS**

### **15.1 KINGAROY MEMORIAL PARK - DOG PARK RELOCATION**

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#### **RESOLUTION 2022/257**

Moved: Cr Danita Potter  
Seconded: Cr Kirstie Schumacher

That:

1. The options for a new dog park location be discussed whilst implementing the Kingaroy Memorial Park and Pool Masterplan community consultation over the next 3 months.
2. A report be brought back to the Infrastructure, Environment and Compliance Standing Committee meeting in March 2023 on the preferred option for dog park location in Kingaroy.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

### **15.2 PETITION - MURGON DOG PARK**

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#### **RESOLUTION 2022/258**

Moved: Cr Kathy Duff  
Seconded: Cr Gavin Jones

That: -

1. Public consultation be undertaken to seek community input into possible location of a dog park.
2. A dog park in Murgon be designed and costed for consideration in the 2023-24 budget

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In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

### **15.3 QEII PARK - DESIGN PLAN**

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#### **RESOLUTION 2022/259**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That South Burnett Regional Council

1. Adopt the draft design of QEII Park, Murgon (noting any final community feedback from a park pop up morning tea with Councillors before Christmas), Concept Plan Eastern End Section,
2. Provide the additional funding in the 2022/23 Capital Works Program to enable the full completion of stage one of the QEII Park Redevelopment in Murgon,
3. Provides the total estimated project cost of \$316,000 and endorses the allocation of \$290,000 from the Works for Queensland funding, for Stage One Eastern End of the QE11 Park Redevelopment,
4. Allocates the underspend from Works for Queensland Project Wondai Amenities Upgrades of \$26,000 to the QE11 Park Redevelopment Stage One Eastern End.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

### **15.4 OPTIONS FOR PROSTON SWIMMING POOL**

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#### **RESOLUTION 2022/260**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That South Burnett Regional Council engage the Wondai pool manager to open and operate the Proston Swimming Pool every Thursday during the Queensland 2022-23 summer school holidays, from 1pm to 6pm, at a cost to Council of \$265.00 per week.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**15.5 GOODGER SCHOOL - LAND RESERVE**

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**RESOLUTION 2022/261**

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That South Burnett Regional Council:

1. Advise the Department of Resources that, to its knowledge, the named Trustees of the Reserve for Public Hall, being Lot 186 on FY850, are all deceased.
2. Public consultation be undertaken to advise the community of the current situation and future options.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**15.6 KINGAROY DEPOT WORKSHOP - ROLLER DOOR REPLACEMENT**

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**RESOLUTION 2022/262**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That South Burnett Regional Council:

1. Agree to replace the roller door to prevent safety and security issues; and
2. Re-allocate the cost of replacement, \$23,400 from the Cloyna Hall Capex Budget and that this capital item be placed in the 2023-2024 capital programme; and
3. That the drainage be addressed at the Cloyna Hall with the remaining fund allocation of \$56,600 (\$80,000 less the \$23,400) and any funds left over after the drainage works to be utilised on commencing the hall restorations.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0****Attendance:**

At 12:17 pm, Cr Brett Otto left the meeting due to an COI and Deputy Mayor Jones took the chair.

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**15.7 REQUEST TO HIRE KINGAROY TOWN HALL FOR CHRISTMAS DAY AND NEW YEARS EVE AND FEES BE WAIVERED.**

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**RESOLUTION 2022/263**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

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That South Burnett Regional Council waive the fees for the Kingaroy Reception Room for the South Burnett Peace of Mind Association should they wish to use it through the Christmas and New Year period.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 12:18 pm, Cr Brett Otto returned to the meeting and resumed the chair.

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**15.8 DEVELOPMENT OF MEN'S SUPPORT GROUP - KINGAROY**

**RESOLUTION 2022/264**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That South Burnett Regional Council waive the fees of the hire of the Kingaroy Town Hall Reception Room for a trial period of 3 months.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**MOTION**

**RESOLUTION 2022/265**

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That item 15.9 from the late agenda be addressed as the next item of the agenda.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**15.9 TRUSTEE LEASE OF NANANGO SKATE RINK**

**RESOLUTION 2022/266**

Moved: Cr Gavin Jones

Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council:



1. In accordance with s236(1)(b)(ii) of the Local Government Regulation 2012, enter into a Trustee Lease with Queensland Blue Light Association Incorporated for Part of Lot 346 on SP313160 for a term of ten (10) years for rental amount of \$75.00 per annum (GST exclusive).
2. Delegates to the Chief Executive Officer the power to negotiate finalise and execute the Trustee Lease between Council and the Queensland Blue Light Association Incorporated on term and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.
3. Notes that the Trustee Lease may be subject to approval from the Department of Resources in accordance with the *Land Act 1994 (Qld)*
4. Approves a sub-lease to Mr Peter Thomson for the purpose of operating a Recreational Facility for community benefit.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## **16 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES**

### **16.1 CAPITAL WORKS - COOLABUNIA SALEYARDS AND CEMETERIES**

#### **RESOLUTION 2022/267**

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That;

1. Reallocation of \$67,777 from Council's Capital Budget for 2022/23 from Cemetery projects be allocated to the Coolabunia Saleyards
2. Allocation of \$78,223 from Council's Capital Budget for 2022/23 be allocated to Coolabunia Saleyards
3. The capital works for the Taabinga Cemetery carpark reseal, Taabinga Cemetery expansion, Proston expansion and road be deferred to the 2023/24 capital works program.
4. The capital works projects for Coolabunia Saleyards of full replacement of elevated catwalks (timber to steel), replacement of additional holding yards and replacement tank, and renewal of scales office be considered in 2023/24 capital works program.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**17 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING****17.1 BUNYA MOUNTAINS WORKFORCE SHORTAGE**

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**RESOLUTION 2022/268**

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That South Burnett Regional Council to provide a supporting letter to the Hon. David Littleproud, Leader of the Nationals and Shadow Minister for Agriculture, supporting the Bunya Mountains Tavern's request for the postcode to be recognised as a 'Outer Regional Area'.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**17.2 RECONFIGURING A LOT (1 LOT INTO 3 LOTS) AT 163 BOWMAN ROAD, BLACKBUTT NORTH (AND DESCRIBED AS LOT 94 ON RP891602) - APPLICANT: F & J GREEN C/- ONF SURVEYORS**

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**RESOLUTION 2022/269**

Moved: Cr Gavin Jones

Seconded: Cr Jane Erkens

**Resolution 1**

That in line with the Liveability, Governance and Finance Standing *Committee's Resolution 2022/27*, the application be approved subject to the Council developing suitable conditions and adopted infrastructure charges notice.

The reasons for Council's consideration of this approval are:

1. Having regards to the submissions and considering part of the common material presented in the report that there is merit in the proposal to address a need for lifestyle related rural lots in Blackbutt.
  2. It is a relevant matter that there is a community need and promotion of community wellbeing through the development of lifestyle blocks for the Blackbutt area
  3. Having regards to the Common Material, 5 properly made submissions were in the positive and note of Property Centre and Main Street Realty submissions note the demand for property, particularly given the issues associated with a lack of residential accommodation within Blackbutt and the South Burnett Regional Council area
  4. The approval is adjacent to residential and would not fragment the area to any greater degree and support the density as proposed by the neighbouring properties – that is the development would be consistent with the neighbouring properties.
  5. We have a housing crisis in our region and demand for land is at a premium
  6. There is strong community support for this development
-

**In Favour:** Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

**Against:** Nil

**CARRIED 7/0**

**RESOLUTION 2022/270**

Moved: Cr Kirstie Schumacher

Seconded: Cr Gavin Jones

**Resolution 2**

That South Burnett Regional Council approve the reconfiguring a Lot development permit (1 lot into 3 lots) at 163 Bowman Road, Blackbutt North (and described as Lot 94 on RP891602) - Applicant: F & J Green C/- ONF Surveyors subject to the following conditions:

**GENERAL**

GEN1. The development must be completed and maintained in accordance with the approved plans and documents and conditions to this development approval:

Drawing Title				
Proposed Subdivision	Prepared by ONF Surveyors	163 Bowman Rd BLACKBUTT	10645P/1	Sheet 1 of 1

**DEVELOPMENT PERIOD - RAL**

GEN2. The currency period for this development approval for reconfiguring a lot is four (4) years after the development approval starts to have effect. The development approval will lapse unless the survey plan for all works and stages required to be given to Council for approval is provided within this period.

**GENERAL**

RAL1. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.

RAL2. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

RAL3. Prior to sealing the Plan of Survey the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the *Planning Act Regulation 2017*.

RAL4. Prior to the sealing of the Plan of Survey the applicant is to provide a certificate signed by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the Plan of Survey.

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**VALUATION FEES**

- RAL5. Payment of Department of Natural Resources, Mines and Energy valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at \$50.00 per lot however, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

**ENGINEERING WORKS**

- ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.
- ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, relevant Australian Standards, relevant design manuals.
- ENG3. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

**LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

- ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

**STORMWATER MANAGEMENT**

- ENG6. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG7. Discharge all minor storm flows that fall or pass onto the site to the lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).
- ENG8. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

**WATER SUPPLY**

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- ENG9. All future dwellings shall provide a suitable water supply in accordance with the requirements of the SBRC Planning Scheme.

### **ON-SITE WASTEWATER DISPOSAL**

- ENG10. Future Dwellings must be connected to an on-site wastewater disposal system, in accordance with AS 1547 and the Queensland Plumbing and Waste Water Code.

**Timing:** Prior to the issue of a Building Approval for a future Dwelling on the proposed lots.

### **VEHICLE ACCESS**

- ENG11. For each lot, design and construct a crossover having a minimum width of 4 metres and vehicle turnout in accordance with Council's Standard Drawing No. SBRC 00049.

### **TELECOMMUNICATION**

- ENG12. Provide telecommunications to all lots within the development.

### **ELECTRICITY**

- ENG13. Design and provide electricity supply to all lots within the development to comply with Ergon Energy's requirements.

- ENG14. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

### **EARTHWORKS – GENERAL**

- ENG15. Earthworks per site involving cut or fill greater than 1 metre in height, or earthworks involving more than 50m<sup>3</sup> requires an Operational Work application.

### **EROSION AND SEDIMENT CONTROL - GENERAL**

- ENG16. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

- ENG17. Remove and clean-up the sediment or other pollutants in the event that sediment or other pollutants are tracked or released onto adjoining streets or stormwater systems, at no cost to Council.

### **ADVICE**

- ADV1. Section 85(1)(b) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of four (4) years, the approval will lapse.

- ADV2. All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the "cultural heritage duty of care"). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a

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copy of the duty of care guidelines and cultural heritage search forms, may be obtained from [www.datsip.qld.gov.au](http://www.datsip.qld.gov.au).

ADV3. Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.

### INFRASTRUCTURE CHARGES

ADV4. Infrastructure charges are levied by way of an infrastructure charges notice pursuant to section 119 of the *Planning Act 2016*.

### DEVELOPER INCENTIVE

ADV5. This development is an 'eligible development' for the purposes of the current Development Incentives Scheme available between 1 December 2020 and 31 December 2023.

### HERITAGE

ADV6. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

### APPEAL RIGHTS

ADV7. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## 18 INFORMATION SECTION

Nil

## 19 QUESTIONS ON NOTICE

Nil

### Attendance:

At 12:42pm, Communications Officer Joanne Newbery left the meeting.

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**20 CONFIDENTIAL SECTION**

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**RESOLUTION 2022/271**

Moved: Cr Scott Henschen  
Seconded: Cr Danita Potter

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**20.1 Kingaroy Transformation Project Final Costs**

This matter is considered to be confidential under Section 254J - e and g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government and negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 12:43pm, General Manager Liveability Peter O'May left the meeting.  
At 12:45pm, Mayor Brett Otto left the meeting.  
At 12:45pm, Cr Kirstie Schumacher left the meeting.  
At 12:45pm, General Manager Finance & Corporate Susan Jarvis left the meeting.  
At 12:47pm, General Manager Liveability Peter O'May returned to the meeting.  
At 12:47pm, Executive Assistant Kimberley Donohue left the meeting.  
At 12:49pm, Executive Assistant Kimberley Donohue returned to the meeting.  
At 12:49pm, Mayor Brett Otto returned to the meeting.  
At 12:49pm, Cr Kirstie Schumacher returned to the meeting.  
At 12:45pm, General Manager Finance & Corporate Susan Jarvis returned to the meeting.  
At 1:05pm, Cr Gavin Jones left the meeting.  
At 1:07pm, Cr Gavin Jones returned to the meeting.

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**RESOLUTION 2022/272**

Moved: Cr Brett Otto  
Seconded: Cr Scott Henschen

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**MOTION**

**MOTION**

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That item 20.1 lay on the table until the Councillors receive the full scope of the project.

In Favour: Crs Jane Erkens and Kirstie Schumacher

Against: Crs Brett Otto, Gavin Jones, Danita Potter, Kathy Duff and Scott Henschen

**LOST 2/5**

**20.1 KINGAROY TRANSFORMATION PROJECT FINAL COSTS**

**MOTION**

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. Note the impact to the Kingaroy Transformation project by the fifth declared disaster event and record CPI and construction inflation over the project ranging between 12% to 25.7%;
2. Note the expected total increase to the construction budget of between 7% and 8.3% (inclusive of April 2022 increase); and
3. Adopt the revised final scope with an additional \$80,000 to \$260,000 at the fourth quarter review by advancing funded depreciation as required from the 2023/24 budget.

In Favour: Crs Gavin Jones, Danita Potter and Scott Henschen

Against: Crs Brett Otto, Jane Erkens, Kirstie Schumacher and Kathy Duff

**LOST 3/4**

**21 CLOSURE OF MEETING**

The Meeting closed at 2:05pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 14 December 2022.

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**CHAIRPERSON**



## **8 BUSINESS OUTSTANDING**

### **8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

**File Number:** 14-12-2022

**Author:** Executive Assistant

**Authoriser:** Chief Executive Officer

#### **PRECIS**

Business outstanding table for the Ordinary Council Meeting

#### **SUMMARY**

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

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#### **OFFICER'S RECOMMENDATION**

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

#### **BACKGROUND**

N/A

#### **ATTACHMENTS**

1. **Business Outstanding Table** [↓](#) 

# **BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

**Meeting Date: 14 December 2022**

**Attachment No: 1**

Meeting	Subject	Resolution	Notes
Council 20/10/2021	Council Land Investigations - Proposed Divestment of Land Asset	<p><b>RESOLUTION 2021/220</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council offer for sale on the open market by way of tender:</p> <ul style="list-style-type: none"> <li>- Lot 41 on RP57676 – 29 Jellicoe Street, Proston; and</li> <li>- Lot 30 on RP36983 – 14 Earl Street, Memerambi.</li> </ul> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p><b>19 Jan 2022 4:47pm Bayntun, Rebecca</b> Earl Street, Memerambi, offer for sale by tender but no tenders received. , Jellicoe Street, Proston - advice sought re earth mound on road frontage.</p> <p><b>17 Feb 2022 4:22pm Bayntun, Rebecca</b> Advice sought on Jellicoe Street earthworks.</p> <p><b>19 May 2022 3:28pm Kemp, Fiona</b> Advice to be provided by Infrastructure in 3 months time.</p> <p><b>21 Oct 2022 10:52am Bayntun, Rebecca</b> Report to Council in October 2022 to undertake earthworks at Jellicoe St Proston prior to sale.</p>
Council 23/03/2022	Future use of 32 Walter Road, Kingaroy.	<p><b>RESOLUTION 2022/452</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council continue to progress divestment opportunities for the Reserve for Park, 32 Walter Road, Kingaroy, being Lot 1 on RP852419, particularly to seek advice on the costs associated with divestment, rezoning issues, access and drainage issues as raised in public consultation and a report be brought to the July Community Standing Committee Meeting.</p>	<p><b>19 May 2022 3:34pm Kemp, Fiona</b> Being progressed for July meeting</p> <p><b>21 Oct 2022 10:53am Bayntun, Rebecca</b> Investigations complete. Report being prepared for consideration by Council at November meeting.</p>

<p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: center;"><b>CARRIED 5/0</b></p>			
<p>Council 27/04/2022</p>	<p>Material change of use application for expansion of an existing piggery to 57,000SPU and associated infrastructure at 536 &amp; 592 Morgans Road Windera and other properties - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz &amp; Co In...</p>	<p><b>OFFICER'S RECOMMENDATION</b></p> <p>That Council approve the Material change of use application for expansion of existing of an existing piggery to 57,000spu and associated infrastructure - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz &amp; Co Investments Pty Ltd – MCU21/0017 subject to the following conditions: by the conditions herein.</p> <p><b>RESOLUTION 2022/486</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p><b>Procedural Motion</b></p> <p>That the matter lay on the table.</p> <p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Danita Potter and Scott Henschen</p> <p><u>Against:</u> Cr Gavin Jones and Cr Kirstie Schumacher</p> <p style="text-align: center;"><b>CARRIED 4/2</b></p>	<p><b>20 Oct 2022 3:49pm Lisle, Michael</b> Development Application laying on the table in Council. Prestart meeting held early October 2022 for construction of roadwork upgrades to Kratzmanns Road required under pervious approval.</p>
<p>Council 27/04/2022</p>	<p>Council Land Investigations - Proposed Divestment of Land Assets - Hivesville and Wondai</p>	<p><b>RESOLUTION 2022/497</b></p> <p>Moved: Cr Kathy Duff</p>	<p><b>19 May 2022 3:35pm Kemp, Fiona</b> Progressing for sale <b>21 Jun 2022 11:57am Bayntun, Rebecca</b></p>

	<p>Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council offer for sale on the open market by way of tender:</p> <ul style="list-style-type: none"> <li>- Lot 89 on RP203393 – 9 Barr Street, Hivesville, and</li> <li>- Lot 36 on SP190438 – 54-56 Burrows Street, Wondai</li> </ul> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>Hivesville released for tender. Wondai being prepared for sale.</p> <p><b>23 Sep 2022 12:33pm Bayntun, Rebecca</b> Hivesville under contract. Wondai to be released shortly.</p> <p><b>21 Oct 2022 10:54am Bayntun, Rebecca</b> Hivesville property sale finalised. Wondai to be released week commencing 24 October 2022.</p>
<p>Council 25/05/2022</p> <p>Expression of Interest - Update for Donation of Replaced Mowers to Local Community Groups</p>	<p><b>RESOLUTION 2022/530</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Scott Henschen</p> <p>That Council accept the report for consideration and approve the actions below to advance the proposed donation of identified Plant to local community groups for Expressions of Interest.</p> <ol style="list-style-type: none"> <li>1. That Plant No. 4491 be withheld from donating to local community groups because of a major failure and components that need replacing, which would result in a costly repair bill.</li> <li>2. That Plant No. 4495 be removed from list of mowers to be donated as this mower has already been delivered to the Wondai Air Strip.</li> <li>3. That Plant No's 4487 and 4499 be repaired ready for donation.</li> </ol>	<p><b>20 Jun 2022 10:57am Kruger, Wendy</b> Acknowledgement Letter for EOI of Ride On Mowers to various Community Organisations and providing an update of the process to be followed. Registered in ECM (ECM ID 2916858).</p> <p><b>15 Jul 2022 10:29am Kruger, Wendy</b> Update: Awaiting arrival of replacements for Plant No.'s 4497 &amp; 421, before EOI's are called.</p> <p><b>17 Aug 2022 10:09am Kruger, Wendy</b> Update: Advised by Fleet Scheduler that replacement mowers are due at the end of August 2022.</p> <p><b>27 Sep 2022 1:47pm Kruger, Wendy</b> Advised by Strategic Procurement Coordinator that as of 27 September, the replacement mowers have not been received.</p> <p><b>14 Nov 2022 11:55am Kruger, Wendy</b> Update: Two (2) mowers are completed ready to go and the last one is getting looked over now and getting a general tidy up.</p>

	<p>4. That all the new mowers should be received before an Expression of Interest is advertised.</p> <p>5. That Procurement formally advertise an Expression of Interest once all the new mowers have been received (Approximately August 2022).</p> <p>6. That Council formally acknowledge the Expressions of interest already received and provide information of how the donations of the mowers will proceed.</p> <p>7. That once the expressions of interests have been received, the allocation of the mowers be established by the Community Grants Committee.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>	
<p>Council 24/06/2022</p> <p>Contract Review - Biosecurity Services</p>	<p><b>RESOLUTION 2022/615</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Scott Henschen</p> <p>That the report be received for information and that the tender with separable activities is adopted as Council's preferred option in the review of the contract for biosecurity services.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p><b>18 Nov 2022 10:43am O'May, Peter</b> Tender to be released with seperable portions in early 2023</p>

<b>CARRIED 7/0</b>			
<p>Council 24/06/2022</p>	<p>Condition of Cloyna Hall</p>	<p><b>RESOLUTION 2022/623</b>                      Moved: Cr Kathy Duff                      Seconded: Cr Danita Potter                      That                      1. South Burnett Regional Council engage an experienced geotechnical engineer to inspect and prepare a remediation plan, and                      2. Council allocates \$80,000 from savings from within the overall 21/22 Building Capital Works Program and fund this future work from the 22/23 Building Asset restricted cash.  <u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen  <u>Against:</u> Nil</p>	<p><b>20 Oct 2022 2:17pm Petersen, Leanne</b>                      Wet conditions have delayed the engagement of a suitably qualified geotechnical engineer to inspect and prepare remediation plan. High moisture levels under and around the hall will influence the soil movement and reactions. This project will be delayed by a further 4 months.  <b>17 Nov 2022 8:38pm Kemp, Fiona</b>                      Investigation of drainage of water away from Hall</p>
<b>CARRIED 7/0</b>			
<p>Council 24/06/2022</p>	<p>General Practitioner Services</p>	<p><b>RESOLVED 2022/576</b>                      That the issue of the crisis in GP services across our region be raised at the Consultative Office and seek the committee's advice to see what actions Council should take. A report to come back to a future standing Committee Meeting with the issues and needs of the local hospitals.</p>	<p><b>31 Oct 2022 3:32pm Hams, Margie</b>                      Issues to be raised at the next Kingaroy Consultative Group Meeting, A recruitment progress report from the Kingaroy Hospital will be provided for the December Standing Committee Meeting</p>

Council  
24/06/2022

Community Engagement

**RESOLUTION 2022/597**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

That Council start the process of community engagement and consultation for the following projects with a view to getting scoping completed and shovel ready for grants and/or funding from cash:

- McKell Park
- Coronation Park
- Coopers Gap viewing platform
- Lions Park Kingaroy completion
- Gore Street kerb and channelling at Murgon High School
- Murgon Basketball half court
- 9 Car park shelters BP Dam
- Tipperary Flat Park renewal
- Proston lookout
- Proston Weaners
- Durong Camping Ground
- Apex Park car park Kingaroy
- Tingoora Drainage
- Youth Park Kingaroy

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil



<b>CARRIED 7/0</b>			
Council 24/06/2022	Prioritising Projects	<b>RESOLVED 2022/598</b>  A report be brought to a future standing committee with the prioritisation of the above projects as adopted in Resolution 2022/595.	
Council 20/07/2022	Notice of Motion - Kingaroy Visitor Information Centre	<b>RESOLUTION 2022/59</b>  Moved: Cr Danita Potter Seconded: Cr Scott Henschen  That Council take ownership of the sewing machine that has been donated by the Big Peanut Committee for display at the Kingaroy Visitor Information Centre.  <u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen  <u>Against:</u> Nil	<b>16 Aug 2022 1:25pm Pointon, Jennifer</b> Request sent to Visitor Enhancement Officer for action <b>14 Sep 2022 8:22am Pointon, Jennifer</b> Donation is progressing through Council's donation policy. <b>17 Nov 2022 11:16am Pointon, Jennifer</b> Contact made with Big Peanut Committee, who has requested that the item be installed in a prominent position in front of the Kingaroy VIC.
<b>CARRIED 7/0</b>			
Council 20/07/2022	Tourism Industry & Entities Identification	<b>RESOLUTION 2022/70</b>  Moved: Cr Scott Henschen Seconded: Cr Danita Potter  That South Burnett Regional Council meets with VSB to consider a strategy to look for further promotion of our tourism industry and entities	<b>23 Sep 2022 1:39pm Pitt PSM, Mark</b> contacted VSB and SQCT by email to discuss options <b>21 Oct 2022 12:01pm Pitt PSM, Mark</b> Meeting held 30 Sept. with CEO SQCT for collaboration and promotion of responsible tourism. Follow up discussion on 17 Oct. for promotion of information collated. Signaged prepared by Liveability Dept.

	<p>identification and the safety of our Country with foot and mouth disease on our door step.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p><b>18 Nov 2022 8:57am Pitt PSM, Mark</b> Meeting with VSB set for Monday 5 December</p> <p><b>09 Dec 2022 1:03pm Pitt PSM, Mark</b> Meeting held and matter raised between VSB committee and Council - to progress responsible tourism initiatives collaberatively</p>
<p>Council 24/08/2022</p> <p>Community Forum</p>	<p><b>RESOLUTION 2022/100</b></p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council hold an open community forum/s inviting residents to bring forward projects they wish to draw to Council's attention for future capital works programs.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p style="text-align: center;"><b>CARRIED 7/0</b></p>
<p>Council 24/08/2022</p> <p>Feral Pig Management</p>	<p><b>RESOLUTION 2022/101</b></p> <p>Moved: Cr Scott Henschen Seconded: Cr Kirstie Schumacher</p> <p>That South Burnett Regional Council:</p> <ul style="list-style-type: none"> <li>• Scope a project plan to manage and control a feral pig population and provide</li> </ul>	<p style="text-align: center;"><b>CARRIED 5/0</b></p>

<p>indicative costs to bolster controls and education awareness programs;</p> <ul style="list-style-type: none"> <li>• Schedule a meeting with our neighbouring Council's NRM teams to discuss a collaborative approach to feral pig management and shared target to suppress feral pig populations;</li> <li>• Work with Queensland Biosecurity officers to coordinate a mock exercise with key industry stakeholders and Council's Disaster Management Team;</li> <li>• Establish a working group and develop a biosecurity plan that is fit for purpose for our region;</li> <li>• That these measures are reported back to consecutive Liveability Standing Committee Meeting's to demonstrate that these matters are progressed and;</li> <li>• Introduce an elevated media campaign.</li> </ul> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 5/0</b></p>			
<p>Council 24/08/2022</p>	<p>Kingaroy Lions Park - Toilet Upgrades</p>	<p><b>MOTION</b> Moved: Cr Danita Potter Seconded: Cr Scott Henschen That:</p>	<p><b>23 Sep 2022 3:37pm Kemp, Fiona</b> Facilities staff meeting with Councillors onsite to discuss matter 11/10/2022 <b>18 Nov 2022 10:35am Kemp, Fiona</b> Report going to December/January Infrastructure Standing Committee Meeting</p>

	<p>1. The Kingaroy Lions Park amenities is replaced with a new accessible and total inclusive amenity, and;</p> <p>2. Additional allocation of \$190,000 for the construction of a new amenity, footpaths, and PWD carpark be provided from Building Asset Restricted Cash in 2022/2023.</p> <p><b>RESOLUTION 2022/108</b></p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Jane Erkens</p> <p>Procedural Motion:</p> <p>That the matter lay on the table and an on-site meeting with Councillors and Council staff to discuss the options be arranged.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Cr Danita Potter</p> <p style="text-align: right;"><b>CARRIED 4/1</b></p>		
<p>Council 24/08/2022</p>	<p>Murgon Administration Building Boundary Realignment</p>	<p><b>RESOLUTION 2022/110</b></p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council:</p> <p>1. Apply to the Department of Resources, for a deed of grant over Lot 2 on M55131, which is a Reserve for Local Government, and set aside \$40,000 in the 2022-23 budget to convert tenure to freehold, undertake the realignment of the</p>	<p><b>21 Oct 2022 10:56am Bayntun, Rebecca</b> Application made to Department of Resources for the purchase of the Reserve. Native Title being assessed as a requirement of the application.</p> <p><b>18 Nov 2022 10:51am O'May, Peter</b> Noted advice received Native Title clearance not required</p>

	<p>boundaries and relocation of water infrastructure servicing Council's administration building.</p> <p>2. Approve, in accordance with Section 236 of the <i>Local Government Regulation 2012</i> as a disposal of a non-current asset to a not-for profit organisation, to dispose part of the Reserve for Local Government (being Lot 2 on M55131), which is subject to an encroachment by the Returned &amp; Services League of Australia (Queensland Branch) Murgon Sub-Branch Inc.</p> <p>3. Accept the gift of land, being that part of L110 on SP315753, which is encroached upon by ancillary improvements of the Murgon administration building (carpark and hedges).</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 5/0</b></p>
<p>Council 24/08/2022</p> <p>Gift of Land - Returned Services League - Kingaroy</p>	<p><b>RESOLUTION 2022/111</b></p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council investigate further the availability of Council-owned land to transfer to the Kingaroy/Memerambi Sub Branch Inc of the Returned Services League, for nil consideration in accordance with Section 236(1)(b)(ii) of the <i>Local Government Regulation 2012</i>.</p>

	<p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 5/0</b></p>
<p>Council 24/08/2022</p> <p>Tender Assessment SBRC- 22/23-01 Cleaning of Murgon and Wondai Facilities</p>	<p><b>RESOLUTION 2022/124</b></p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That the matter lay on the table and further options be brought back.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 5/0</b></p> <p><b>RESOLUTION 2022/124</b></p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That the matter lay on the table and further options be brought back.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 5/0</b></p>

<p>Council 28/09/2022</p>	<p>Notice of Motion - Goodger School - Land Reserve</p>	<p><b>RESOLUTION 2022/136</b></p>	<p><b>19 Oct 2022 9:54am Kemp, Fiona</b> Report to be completed for Novemeber Council meeting</p>
		<p>Moved: Cr Danita Potter Seconded: Cr Kathy Duff</p>	
		<p>That Council:</p>	
		<p>1. Liaise with the State Government to investigate the current trustee lease arrangements of the old Goodger School grounds arrangement with a report to be brought to the March 2023 Liveability Standing Committee meeting.</p>	
		<p>2. That until suitable management arrangements are determined, Council undertake required slashing of the reserve area.</p>	
		<p>3. Engage with Stanwell as to options for their involvement.</p>	
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	
		<p><u>Against:</u> Nil</p>	
		<p><b>CARRIED 7/0</b></p>	
<p>Council 28/09/2022</p>	<p>Development opportunities – Pound Street, Kingaroy</p>	<p><b>RESOLUTION 2022/163</b></p>	
		<p>Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter</p>	
		<p>That the report be received and that further investigation into the disposal of the land in accordance with the Local Government Act</p>	

		<p>provisions be undertaken and a report brought back to the October General Council Meeting.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>
Council 28/09/2022	Rail Trail Development & Rail Trail Users Association	<p><b>RESOLVED 2022/132</b></p> <p>That Council contact the Rail Trail Users Association to determine the next meeting date and ensure that Councillors and the Chief Executive Officer are invited to attend to provide an update on Resolution 2022/612.</p>
		<p><b>05 Oct 2022 4:50pm Atkinson, Lainey</b> Contacted the Rail Trail Users Assoc who will get back to me with a date for their next meeting once confirmed. At this stage all they could tell me is the end of October 2022. - Lainey.</p>
Council 28/09/2022	Flood Recovery Works Update	<p><b>RESOLUTION 2022/153</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That Council note this report for information.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p> <p><b>RESOLVED 2022/154</b></p>



<p>That the Council note and publicly acknowledge the staff for what they do in often challenging circumstances.</p>		
<p>Council 26/10/2022</p>	<p>Notice of Motion - Report on the breakdown of expenditure by division and category of % of total General Revenue</p>	<p><b>RESOLUTION 2022/195</b></p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Jane Erkens</p> <p>That a report be prepared and brought back to a February Liveability, Governance and Finance Standing Committee Meeting detailing:</p> <ul style="list-style-type: none"> <li>- The financial contribution and percentage of total general revenue Council received from every town and village in the South Burnett since 2013/2014 to what has been budgeted for in 22/23 along with the number of constituents in each division.</li> <li>- The financial spend and percentage of Council's capital budget (including grant funds) spent across all asset classes and departments in each division since 2013/2014 to what has been budgeted for 22/23.</li> </ul> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Cr Kathy Duff</p> <p style="text-align: right;"><b>CARRIED 5/1</b></p>
<p>Council 26/10/2022</p>	<p>Proston Rural Non Potable Water Supply Scheme</p>	<p><b>RESOLUTION 2022/202</b></p> <p>Moved: Cr Kathy Duff</p> <p style="text-align: right;"><b>14 Nov 2022 11:27am Kruger, Wendy</b></p>

	<p>Seconded: Cr Scott Henschen</p> <p>The draft Non Potable Water fact sheet be included on councils website and possible inclusion with rates notice for the schemes of Proston Rural, Kumbia and Wooroolin.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>	<p>Quote has been requested from Chandler for a Non-Potable Water Campaign advising residents in the relevant areas via Email and Mail Packs. Currently there are 515 properties affected.</p>	
<p>Council 26/10/2022</p>	<p>Quote SBRCQ 22/23-08 - Replacement of two (2) water trucks to replace Plant No. 2009 and 2010.</p>	<p><b>RESOLUTION 2022/208</b></p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council purchase from Daimler Trucks Sunshine Coast, two (2) Fuso FV74HK with Metal X Engineering Water Truck bodies for \$486,657.36 excluding GST.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>	<p><b>31 Oct 2022 1:22pm Kruger, Wendy</b> For Acting Coordinator Plant &amp; Fleet to action and finalise.</p>
<p>Council 26/10/2022</p>	<p>Kingaroy RSL and Pound Street</p>	<p><b>RESOLUTION 2022/211</b></p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Kathy Duff</p>	

That a report be brought to the December Liveability, Governance and Finance Standing Committee Meeting as to the following:

1. An overview of the land needs of the Kingaroy RSL Sub-Branch for Veteran accommodation units.
2. The process for Council to subdivide and approve a Material Change of Use on the land area at 1 pound street as follows:
  - a) Suitable land area at the southern end as medium as medium density residential for transfer to the Kingaroy RSL Sub-Branch for the purpose of construction residential units for veterans;
  - b) Remaining land area for potential medium density residential and community recreation zoning for placement of a future community, veteran, and youth centre and;
  - c) Land area in the floodway at the far northern end as a car park for use by community centre users and SB Care.
3. Consideration of other options for land use for the Kingaroy RSL Sub-Branch.
4. That Council request the Kingaroy RSL Sub Branch provide a written feasibility report that includes their project scope, anticipated costings, funding model, project timeframe and building specifications for Council's consideration.

	<p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>
	<p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>
<p>Council 26/10/2022</p>	<p>Murgon Pastoral, Agricultural &amp; Horticultural Society Inc. - Transfer Ownership of Asset</p>
	<p><b>RESOLUTION 2022/217</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council:</p> <p>1. That for the purposes of the Local Government Regulation 2012, section 236(2), Council decides, by resolution, that the exception in the Regulation section 236(1)(b) applies to Council in the disposal of the Building Assets as identified as the old cattle stalls on Lease Area C within Lot 7 on SP217287, other than by tender or auction, to the community organisation, Murgon Pastoral Agricultural and Horticultural Society Inc, because:</p> <p>(a) it is in the public interest to dispose of the Assets without a tender or auction to the community organisation, Murgon Pastoral Agricultural and Horticultural Society Inc; and</p> <p>(b) the disposal is otherwise in accordance with the sound contracting principles.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>

		<u>Against:</u> Nil	<b>CARRIED 6/0</b>
Council 26/10/2022	Clearing of Vegetation - Kapernick's Park - Boat Mountain	<p><b>RESOLUTION 2022/223</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <p>1. Investigate the vegetation mapping requirements and potential safety issues and bring a report back the February Liveability, Governance and Finance Standing Committee Meeting. The report is to include written consent from the private landholder to clear vegetation and indemnify Council against works completed; and</p> <p>2. To include options regarding the vegetation currently obstructing the viewing area from Kapernick's Park, Boat Mountain</p> <p><u>.In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Kathy Duff</p> <p><u>Against:</u> Cr Scott Henschen</p> <p style="text-align: right;"><b>CARRIED 5/1</b></p>	
Council 26/10/2022	Potential Christmas Decorations/Flags - Nanango	<p><b>MOTION</b></p> <p>Moved: Cr Jane Erkens Seconded: Cr Scott Henschen</p>	<p><b>17 Nov 2022 8:43pm Kemp, Fiona</b> Laying on the table</p>

	<p>That;</p> <ol style="list-style-type: none"> <li>1. The potential replacement and re-installation of Christmas Banners and Christmas decorations to the Nanango Streetscape to be considered in 23/24 budget and work with community organisations to look at alternative funding opportunities.</li> <li>2. Further consultation and risk assessments be conducted with Ergon Energy, Department of Transport and Main Roads and business owners.</li> </ol>
<p>Council 26/10/2022</p> <p>Motion</p>	<p><b>RESOLUTION 2022/224</b></p> <p>Moved: Cr Jane Erkens Seconded: Cr Scott Henschen</p> <p>That item 18.6 lay on the table and be brought back to the December Liveability, Governance and Finance Standing Committee Meeting.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>
<p>Council 23/11/2022</p> <p>Minutes of the Council Meeting held on 26 October 2022</p>	<p><b>RESOLUTION 2022/232</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <ol style="list-style-type: none"> <li>1. That the Minutes of the Council Meeting held on 26 October 2022 be received and the recommendations therein be adopted.</li> </ol>

		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>	
Council 23/11/2022	Business Outstanding Table for Ordinary Council Meeting	<p><b>RESOLUTION 2022/233</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Gavin Jones</p> <p>That the Business Outstanding table for the Ordinary Council Meeting be received for information.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>	
Council 23/11/2022	Adoption of the South Burnett Regional Council Conduct of Council & Committee Meetings Policy - Statutory017	<p><b>RESOLUTION 2022/235</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Jane Erkens</p> <p>That the South Burnett Regional Council Conduct of Council &amp; Committee Meetings Policy – Statutory017 be adopted as presented.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	<p><b>08 Dec 2022 11:09am Kruger, Wendy - Reallocation</b></p> <p>Action reassigned to Atkinson, Bradley by Kruger, Wendy - For Action &amp; Completion.</p>

<u>Against:</u> Nil		
<b>CARRIED 7/0</b>		
<p>Council 23/11/2022</p>	<p>SBRC 2223_06 Traffic Management - Preferred Supplier Agreement</p>	<p><b>RESOLUTION 2022/236</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council, based on the evaluation panels assessment of all offers, appoint both South Burnett Security and Traffic Control and Traffic Management People (TMP) as preferred suppliers for the supply and delivery of traffic control services for a twenty-four (24) month period.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>
<p>Council 23/11/2022</p>	<p>Kingaroy CBD Smoking Restrictions Community Consultation</p>	<p><b>RESOLUTION 2022/243</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Jane Erkens</p> <p>That;</p> <ol style="list-style-type: none"> <li>1. Signage be installed where appropriate to reinforce current restriction under the <i>Tobacco and Other Smoking Products Act 1998</i>.</li> <li>2. Restrict smoking to all of its structures and open spaces in the Kingaroy CBD that meet</li> </ol>



	<p>the requirements under the <i>Tobacco and Other Smoking Products Act 1998</i>.</p> <p>3. Engage with Queensland Police and Queensland Health to increase enforcement of restrictions under the <i>Tobacco and Other Smoking Products Act 1998</i>.</p> <p>4. Review the need to further develop a local law for further smoking powers in its future review of local laws.</p> <p>5. Consider placing infrastructure that encourages compliance with Queensland Smoking Laws and minimises impact on businesses and supports people who prefer to smoke.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Kathy Duff</p> <p><u>Against:</u> Cr Scott Henschen</p> <p style="text-align: right;"><b>CARRIED 6/1</b></p>
<p>Council 23/11/2022</p> <p>Rogers Drive Kingaroy</p>	<p><b>RESOLUTION 2022/246</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council seek feedback from Rodgers Drive landowners and business operators on the options for traffic within the report.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>

<b>CARRIED 7/0</b>		
<p>Council 23/11/2022</p>	<p>Red Tank and Nords Road RFI</p>	<p><b>RESOLUTION 2022/247</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> <li>1. Review to submit the Red Tank and Nord's Road Reconstruction of Essential Public Assets (REPA) applications at the earliest opportunity.</li> <li>2. Any additional work necessary to improve these roads for safety reasons as identified by onsite meetings with road users be also done as a matter of urgency.</li> <li>3. Council undertake preliminary design for potential capital as part of the second quarter budget review for improvement to the vertical geometry of the culvert on Red Tank Road.</li> <li>4. Consider the eligibility of flood way improvement to Nord Road as part of a REPA betterment works submission.</li> </ol> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>
<p>Council 23/11/2022</p>	<p>Kumbia Streetscape Project Update</p>	<p><b>THE ITEM WAS NOT FOUND (BOOKMARK: PDF2_REPORTNAME_14767)</b></p>

<p><b>CHECK THE INTEGRITY OF THE ITEM IN THE MINUTES DOCUMENT</b></p> <p><b>DOCUMENT:</b>                                <b>\\SBRC-EMCACHE\EMSECURE\$\INFO\COUNCIL\INFO\COUNCILPROD\DOCUMENTSTORE\CO\OPE\N\MINUTES\CO_20221123_MIN_2424.DOCX</b></p> <p><b>RESOLUTION NOT FOUND</b></p>		
<p>Council 23/11/2022</p>	<p>Change of Council representative of the Arts, Culture and Heritage Advisory Committee</p>	<p><b>RESOLUTION 2022/250</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Gavin Jones</p> <p>That Cr Duff as the Deputy Chair of the Arts, Culture and Heritage Advisory Committee be replaced by Cr Erkens in alignment with the Arts, Culture and Heritage Terms of Reference.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>
<p>Council 23/11/2022</p>	<p>Expo 88 statue Rescuing Captain Bligh</p>	<p><b>RESOLUTION 2022/251</b></p> <p>Moved: Cr Jane Erkens Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council advise the Legacy of EXPO 88 organisation that Council is</p>

	<p>not able to accept and display the EXPO 88 statue "<i>Rescuing Capitan Bligh</i>"</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>
<p>Council 23/11/2022</p> <p>Licence to Occupy - Les Muller Hut - Blackbutt</p>	<p><b>RESOLUTION 2022/252</b></p> <p>Moved: Cr Gavin Jones Seconded: Cr Danita Potter</p> <p>That:</p> <ol style="list-style-type: none"> <li>1. The South Burnett Regional Council resolves the exception in <i>Local Government Regulation 2012 section 236 (1)(b)(ii)</i> applies to Council for the disposal by way of grant of a Licence to Occupy to the valuable non-current asset which is the land comprising part of Lot 1 on RP120337, to the Bloomin Beautiful Blackbutt Festival Inc., a community organisation, other than by way of tender or auction, for a term of 1 year with an option of a further term of 1 year on terms agreed between Council and the Bloomin Beautiful Blackbutt Festival Inc.</li> <li>2. The South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Licence to Occupy between Council and the Bloomin Beautiful Blackbutt Festival Inc. on terms and conditions that the Chief Executive Officer reasonably considers are satisfactory to Council.</li> </ol>

	<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>
<p>Council 23/11/2022</p> <p>Dog registration Write Off</p>	<p><b>RESOLUTION 2022/253</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council approve the write off approximately \$54,000 for outstanding dog registrations for the 2021/2022 year and that this be accounted for in Council's Compliance 2022/2023 budget.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>
<p>Council 23/11/2022</p> <p>South Burnett Water Feasibility Phase Two</p>	<p><b>RESOLUTION 2022/255</b></p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <ul style="list-style-type: none"> <li>• Receive the South Burnett Water Feasibility Phase Two (2) Report for information and note that the purpose of the stakeholder engagements held on 2 and 3 November were</li> </ul>

	<p>targeted at the stakeholders who had engaged in or been part of progressing our identified projects e.g.,Gordonbrook Dam Irrigation Scheme, Blackbutt Irrigation Scheme, Barlil and Barambah Weirs project; and</p> <ul style="list-style-type: none"> <li>• Further that broader community engagement be undertaken through community briefings for those areas not included in the targeted information sessions.</li> </ul> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>
<p>Council 23/11/2022</p> <p>Kingaroy Memorial Park - Dog Park Relocation</p>	<p><b>RESOLUTION 2022/257</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Kirstie Schumacher</p> <p>That:</p> <ol style="list-style-type: none"> <li>1. The options for a new dog park location be discussed whilst implementing the Kingaroy Memorial Park and Pool Masterplan community consultation over the next 3 months.</li> <li>2. A report be brought back to the Infrastructure, Environment and Compliance Standing Committee meeting in March 2023 on the preferred option for dog park location in Kingaroy.</li> </ol> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>

		<u>Against:</u> Nil	<b>CARRIED 7/0</b>
Council 23/11/2022	Petition - Murgon Dog Park	<p><b>RESOLUTION 2022/258</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Gavin Jones</p> <p>That: -</p> <ol style="list-style-type: none"> <li>1. Public consultation be undertaken to seek community input into possible location of a dog park.</li> <li>2. A dog park in Murgon be designed and costed for consideration in the 2023-24 budget</li> </ol> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<b>CARRIED 7/0</b>
Council 23/11/2022	QEII PARK - Design Plan	<p><b>RESOLUTION 2022/259</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council</p> <ol style="list-style-type: none"> <li>1. Adopt the draft design of QEII Park, Murgon (noting any final community feedback from a park pop up morning tea with Councillors before Christmas), Concept Plan Eastern End Section,</li> </ol>	

	<p>2. Provide the additional funding in the 2022/23 Capital Works Program to enable the full completion of stage one of the QEII Park Redevelopment in Murgon,</p> <p>3. Provides the total estimated project cost of \$316,000 and endorses the allocation of \$290,000 from the Works for Queensland funding, for Stage One Eastern End of the QE11 Park Redevelopment,</p> <p>4. Allocates the underspend from Works for Queensland Project Wondai Amenities Upgrades of \$26,000 to the QE11 Park Redevelopment Stage One Eastern End.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>
<p>Council 23/11/2022</p> <p>Options for Proston Swimming Pool</p>	<p><b>RESOLUTION 2022/260</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council engage the Wondai pool manager to open and operate the Proston Swimming Pool every Thursday during the Queensland 2022-23 summer school holidays, from 1pm to 6pm, at a cost to Council of \$265.00 per week.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>



		<u>Against:</u> Nil
<b>CARRIED 7/0</b>		
Council 23/11/2022	Goodger School - Land Reserve	<p><b>RESOLUTION 2022/261</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> <li>1. Advise the Department of Resources that, to its knowledge, the named Trustees of the Reserve for Public Hall, being Lot 186 on FY850, are all deceased.</li> <li>2. Public consultation be undertaken to advise the community of the current situation and future options.</li> </ol> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>
Council 23/11/2022	Kingaroy Depot Workshop - roller door replacement	<p><b>RESOLUTION 2022/262</b></p> <p>Moved: Cr Danita Potter Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> <li>1. Agree to replace the roller door to prevent safety and security issues; and</li> <li>2. Re-allocate the cost of replacement, \$23,400 from the Cloyna Hall Capex Budget and</li> </ol>

		<p>that this capital item be placed in the 2023-2024 capital programme; and</p> <p>3. That the drainage be addressed at the Cloyna Hall with the remaining fund allocation of \$56,600 (\$80,000 less the \$23,400) and any funds left over after the drainage works to be utilised on commencing the hall restorations.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>
<p>Council 23/11/2022</p>	<p>Request to Hire Kingaroy Town Hall for Christmas Day and New Years Eve and fees be waived.</p>	<p><b>RESOLUTION 2022/263</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council waive the fees for the Kingaroy Reception Room for the South Burnett Peace of Mind Association should they wish to use it through the Christmas and New Year period.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>
<p>Council 23/11/2022</p>	<p>Development of Men's Support Group - Kingaroy</p>	<p><b>RESOLUTION 2022/264</b></p> <p>Moved: Cr Danita Potter</p>

		<p>Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council waive the fees of the hire of the Kingaroy Town Hall Reception Room for a trial period of 3 months.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>
<p>Council 23/11/2022</p>	<p>Trustee Lease of Nanango Skate Rink</p>	<p><b>RESOLUTION 2022/266</b></p> <p>Moved: Cr Gavin Jones Seconded: Cr Kirstie Schumacher</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> <li>1. In accordance with <i>s236(1)(b)(ii) of the Local Government Regulation 2012</i>, enter into a Trustee Lease with Queensland Blue Light Association Incorporated for Part of Lot 346 on SP313160 for a term of ten (10) years for rental amount of \$75.00 per annum (GST exclusive).</li> <li>2. Delegates to the Chief Executive Officer the power to negotiate finalise and execute the Trustee Lease between Council and the Queensland Blue Light Association Incorporated on term and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.</li> <li>3. Notes that the Trustee Lease may be subject to approval from the Department of</li> </ol>

		<p>Resources in accordance with the <i>Land Act 1994 (Qld)</i></p> <p>4. Approves a sub-lease to Mr Peter Thomson for the purpose of operating a Recreational Facility for community benefit.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>
Council 23/11/2022	Capital Works - Coolabunia Saleyards and Cemteries	<p><b>RESOLUTION 2022/267</b></p> <p>Moved: Cr Kathy Duff Seconded: Cr Jane Erkens</p> <p>That;</p> <ol style="list-style-type: none"> <li>1. Reallocation of \$67,777 from Council's Capital Budget for 2022/23 from Cemetery projects be allocated to the Coolabunia Saleyards</li> <li>2. Allocation of \$78,223 from Council's Capital Budget for 2022/23 be allocated to Coolabunia Saleyards</li> <li>3. The capital works for the Taabinga Cemetery carpark reseal, Taabinga Cemetery expansion, Proston expansion and road be deferred to the 2023/24 capital works program.</li> <li>4. The capital works projects for Coolabunia Saleyards of full replacement of elevated catwalks (timber to steel), replacement of additional holding yards and replacement tank,</li> </ol>

	<p>and renewal of scales office be considered in 2023/24 capital works program.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;"><b>CARRIED 7/0</b></p>
<p>Council 23/11/2022</p> <p>Kingaroy Transformation Project Final Costs</p>	<p><b>MOTION</b></p> <p>Moved: Cr Gavin Jones Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> <li>1. Note the impact to the Kingaroy Transformation project by the fifth declared disaster event and record CPI and construction inflation over the project ranging between 12% to 25.7%;</li> <li>2. Note the expected total increase to the construction budget of between 7% and 8.3% (inclusive of April 2022 increase); and</li> <li>3. Adopt the revised final scope with an additional \$80,000 to \$260,000 at the fourth quarter review by advancing funded depreciation as required from the 2023/24 budget.</li> </ol> <p><u>In Favour:</u> Crs Gavin Jones, Danita Potter and Scott Henschen</p> <p><u>Against:</u> Crs Brett Otto, Jane Erkens, Kirstie Schumacher and Kathy Duff</p> <p style="text-align: right;"><b>LOST 3/4</b></p>

Council 23/11/2022	Audit Fee	<p>Question on Notice Received from Cr Kirstie Schumacher:</p> <p>The Audit Fee that is listed in the report was it budgeted for in this year's budget?</p>
Council 23/11/2022	Financial Assistant Grants – Grants Commission	<p><b>RESOLUTION 2022/239</b></p> <p>Moved: Cr Gavin Jones Seconded: Cr Kirstie Schumacher</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> <li>1. Support the LGAQ Policy Executive in their advocacy of the resolutions adopted at the 2022 State Conference; and</li> <li>2. Amends the adopted budget at the second quarter review to reflect and account for a 50% early payment of the 2023/24 Financial Year Financial Assistance Grant Allocation.</li> </ol> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>
Council 23/11/2022	Question on Notice - Survey	<p>Question on Notice Received from Cr Kirstie Schumacher:</p> <p>Can a copy of the LGAQ Cost Shifting Survey be forwarded to all the Councillors when the feedback is finalised?</p>

**09 Dec 2022 2:04pm Pitt PSM, Mark**  
1. Letter to LGAQ advising of motion completed Dec 22, 2. 2nd Quarter review to be put before Council Feb 23

**09 Dec 2022 2:05pm Pitt PSM, Mark - Completion**  
Completed by Pitt PSM, Mark (action officer) on 09 December 2022 at 2:05:21 PM - Letter sent and placed on 2nd quarter review for consideration in Feb 2023

**CARRIED 7/0**

Council  
23/11/2022

Media Release - Dog  
Registration Write Off

**RESOLVED 2022/254**

That a media release be drafted and sent in relation to a breakdown of the costs associated with the \$54,000 dog registration write off.

**9 NOTICES OF MOTION****9.1 NOTICE OF MOTION - KINGAROY TRANSFORMATION PROJECT****File Number: 14-12-2022**

I, Councillor Gavin Jones, give notice that at the next Ordinary Meeting of Council to be held on 14 December 2022, I intend to move the following motion:

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**MOTION**

That Council adopt a revised final scope for the Kingaroy Transformation project with an additional \$120,000 at the second quarter budget review by advancing funded depreciation from the 2023 – 2024 capital budget.

**RATIONALE**

Last month Council was advised on inflation and construction cost impacts on all projects including the KTP. A range of costs were presented. I believe that the information provided to all councillors on 7 December regarding scope, that the project should target \$120,000 for completion and as an offset to high inflation and construction costs.

**CORPORATE PLAN**

1. ENHANCING LIVEABILITY AND LIFESTYLE – Elevate the South Burnett region to be recognised as a “Community of choice”
2. PROVIDING KEY INFRASTRUCTURE FOR OUR TOWNS AND VILLAGES – Develop, renew and maintain community infrastructure through sound asset management principles
3. GROWING OUR REGION'S ECONOMY AND PROSPERITY – Boost our economy through investment and innovation that promotes population growth and community wellbeing

I commend this Notice of Motion to Council.

**ATTACHMENTS****Nil**



**9.2 NOTICE OF MOTION - MAIDENWELL GLENCLIFFE ROAD****File Number: 14-12-2022**

I, Councillor Brett Otto, give notice that at the next Ordinary Meeting of Council to be held on 14 December 2022, I intend to move the following motion:

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**MOTION**

That the following action is taken by the infrastructure department in relation to Maidenwell - Glencliffe Road:

1. Maintenance works to make the road trafficable for agricultural purposes prior to the Christmas break, including works on table and tail drains;
2. Escalation of the REPA (Flood Damage) assessment and lodgement of a special submission to the QRA as a matter of priority in advance of the Christmas break;
3. A letter be sent under the signature of the Mayor to those residents who made representation to council on the matter on Tuesday 6 December 2022, outlining the following:
  - a. a report on the maintenance works undertaken by council on Maidenwell-Glencliffe Road over the past three years;
  - b. a summary of the special REPA submission and proposed flood repair works, including anticipated timeframe for such.

**RATIONALE**

Mayor Otto and councillor Schumacher met twelve residents on Tuesday 6 December 2022 as to the state of the road and their concerns as to a lack of historical maintenance on the road and drainage system.

The condition of the road has become problematic for agricultural machinery and is causing issues for moving cattle and for residents having to use alternate routes.

**CORPORATE PLAN**

IN1 Continue to provide sound asset management strategies to maintain and improve Council's Road network, bridges, drainage and street lighting

I commend this Notice of Motion to Council.

**ATTACHMENTS**

Nil

### 9.3 NOTICE OF MOTION - MCCAULEY WEIR WATER RESERVE

**File Number: 14-12-2022**

I, Councillor Jane Erkens, give notice that at the next Ordinary Meeting of Council to be held on 14 December 2022, I intend to move the following motion:

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#### MOTION

South Burnett Regional Council grant the community access to the McCauley Weir Water Reserve for a 6-month trial with the following conditions:

1. The gate remains locked with a council padlock in place. The residents who use the road be issued with one key.
2. Residents who wish to have more keys are given permission for council's locksmith to have them cut at their expense and council keep a register of keys issued.
3. 10 keys then be available to the public to allow them access to the Weir Reserve. A deposit of \$100 to be refunded when key is returned. Not to be held for any longer than 2 days.
4. Those people who wish to obtain a key for access are given an agreement to sign acknowledging;
  - 1) that they will drive to the conditions of the road,
  - 2) they agree to take all rubbish away and leave nothing there,
  - 3) they agree they need to make their own arrangements for toileting
  - 4) Dogs must be kept under control.
  - 5) No fuel motors on the water
  - 6) Keep to the roads
  - 7) No four-wheel driving off road
  - 8) No motor bikes off the road
  - 9) Further conditions to be added as identified during the trial.

#### RATIONALE

Community have trying to get regain access to the Weir since 2013 when NaDTA contacted council with a proposal to have the McCauley Weir reopened. The lock was only fitted to the gate after some vandalism and prior to Amalgamation and the public were always able to obtain a key from Nanango Shire Council to access the weir. After Amalgamation it seems this practice ceased with no Community consultation.

There are 7 locks currently fitted to the gate and yet Emergency Services do not have access to the properties. If a resident takes ill someone needs to go to the gate and meet them to open it. A key need to be given to each of these emergency services that may to need to access the property e.g. Ambulance, Police, Fire Brigade etc.

It is said the road is not in good order however it is in a lot better condition than many of roads in our region and was only graded in the past fortnight. There are many of our roads in much worse condition and even the road leading up to the gate is worse than the road inside. Many local roads have major damage and huge potholes are the norm. Some what could be and are described by residents as extremely dangerous. I note that a sign DAMAGED ROAD appears to be sufficient to cover council in these instances. I believe a "Drive with Care" or something similar on the areas that are of concern would therefore suffice in this instance.

The current landowners are all aware the road that travels to the Weir is a public road. While the gate has been locked, I do not believe the road has been closed.

I have had several conversations with one landowner who is fully supportive of my proposal.

I have had a detailed conversation with another landowner who did express some concerns about allowing the community to use the Weir Reserve. After I discussed my proposal with him and the fact that I was going to ask for a 6-month trail this appeared to address his concerns.

I have had a conversation with another resident whose property joins the reserve and I believe this resident has numerous visitors who make full use of the facility. This is unfair and it is not a private facility, and all the community should have the same access as this person's guests.

I believe one resident has been extremely aggressive and made several complaints to and about the previous councillor Barry Green when he brought the matter to council. This person has also made several complaints to other residents on the road and has written to the Mayor. In the past this behaviour appears to may have been rewarded by the road remaining closed.

I have posted a video of the area on YouTube (link below) and on Facebook and have had many, many support posts.

<https://youtu.be/e1WYBScULVA>

listed are just a few of the comments posted on YouTube. I also posted on numerous Facebook Group pages and had overwhelming support for it.

### **Response 1**

This is exactly why my husband and I just moved to Nanango just over a week ago - we want fresh air, walking tracks and the peaceful country life. We are well versed in the "Leave No Trace" policy and think this would be a fabulous place to hike on a regular basis.

### **Response 2**

This needs to be open to the public

### **Response 3**

I am with you , should never been closed to the public in the first place, it is the perfect place for the youth of our area to learn about nature, excellent place for those who like to fish also, back in my younger days i spent many, many hours fishing, swimming, just having a fantastic time at one of my favourite locations, i am now in my seventy's, but if i could enjoy that part of the world again i would be very happy, Thanks for your effort Jane, i will be with you all the way on this one.

Read more

### **Response 4**

Yes, let's make use of this amazing space. Thanks for organising this, I hope we can get out there soon! (That lantana could use a cool, cultural burn off too!).

### **Response 5**

This would be amazing if it was open as long as everyone respects the area it would be a great place to spend a day.

### **Response 6**

I fully support your move to open access this area under controlled conditions. I have a property along Old Esk North Road that I am looking to revegetate certain areas with Dry Rainforest. This is a type of forest that was widespread throughout the area but is almost completely gone now. McCauley weir has significant examples of this vegetation as well as other vegetation types/species as listed in The Atlas of Living Australia & The Australasian Virtual Herbarium (AVH). It would be of great benefit to my endeavours if I could access the weir. I also see the benefit for controlled recreational access for activities such as bushwalking, canoeing etc as you have suggested. I understand the concerns of private property owners adjoining this council owned area being a property owner myself but do not believe that anybody prepared to follow the access protocols proposed would cause a problem.

**Response 7**

would love to be able to visit this place

**Response 8**

Great idea hope it will work out. Looking great

**Response 9**

Yes please I live local and this is a great idea

**Response 10**

It should Be open to the public under the conditions you state.

**Response 11**

why are places like this locked up all the time?

**NATDA Nanango Tourism and Development Assoc.**

In the correspondence sent to council by the Nanango Tourism and Development Assoc in 2013 the following points were given.

The Weir was built in the 1950's as a potable water supply to Nanango and surrounds and was officially opened on 16<sup>th</sup> July 1954.

It has not, been used as a source of reticulated water to the town since the early 1990's and is unlikely to be required for that purpose in the future.

Notwithstanding the demise of its original purpose the weir was, of course built as a public utility on a publicly owned land at public cost and it remains a publicly owned asset.

With a wall length of approximately 100 metres, the weir back up a broad body of water estimated a 320ml in volume and the level of which is about six metres above the natural water level. It is eminently suited to recreational aquatic pursuits.

Set in a picturesque, essentially pristine environment, McCauley Weir has formerly provided an attractive destination for local day-trippers and tourists alike. However, since prior to cessation of its use as a town water source (so we are informed) access by the public to the area has been prevented by physical barriers and (former Nanango) Council decision: now continued by SBRC. Nevertheless (it is claimed) access is available to several nearby farm owners for stock water.

To quote from their letter "It is unthinkable that in this era, Reg Tape, Green Tape or any other form of bureaucratic stricture that might appear to act against the interests of majority-especially any which at the same time could appear to provide a special privilege to few- should be permitted to remain in place.

I believe that use of our natural and developed treasures- such as the McCauley Weir area should, be optimised for the benefit of all and I commend this motion to the chamber.

My aim is to allow residents access to the McCauley Weir for the purpose of bushwalks, swimming, boating and fishing.

I commend this Notice of Motion to Council.

**ATTACHMENTS**

Nil

**9.4 NOTICE OF MOTION - CORONATION DRIVE MURGON****File Number: 14-12-2022**

I, Councillor Kathy Duff, give notice that at the next Ordinary Meeting of Council to be held on 14 December 2022, I intend to move the following motion:

---

**MOTION**

That Council requests the relevant Council Manager meet with the Management Committee of the Murgon Business and Development Association and the Divisional Councillor to address the median strips in Coronation Drive before the Christmas break.

**RATIONALE**

I attended a meeting of the MBDA Management Committee and there was a lot of negative feedback about the work that has been done on the median strips in Coronation Drive. It is causing major reputational damage

**CORPORATE PLAN**

IN5 Develop and implement a hierarchy and programme to refurbish median strips and roundabouts prioritising entry ways into our major towns.

ECI Development and implement initiatives to enhance community parks, gardens and recreational facilities, which may include tree planting strategy, botanical gardens and perennial (drought tolerant) shrubs and flower planting programmes

Community Engagement 1. The public should have a say in decisions about actions that could affect their lives.

I commend this Notice of Motion to Council.

**ATTACHMENTS****Nil**

**9.5 NOTICE OF MOTION - GORE STREET FOOTPATH****File Number: 14-12-2022**

I, Councillor Kathy Duff, give notice that at the next Ordinary Meeting of Council to be held on 14 December 2022, I intend to move the following motion:

---

**MOTION**

That Mayor Otto's motion in relation to the allocation of the LRCI 2023/2024 funding for the Gore St upgrade in front of the Murgon High School be lifted off the table and dealt with.

**RATIONALE**

This was put on the table pending a workshop. The workshop has been held and now I believe the matter should be dealt with.

**CORPORATE PLAN**

IN1 Continue to provide sound asset management strategies to maintain and improve Council's Road network, bridges, drainage and street lighting.

IN2 Continue to provide sound asset management strategies to maintain and improve Council's footpath infrastructure.

I commend this Notice of Motion to Council.

**ATTACHMENTS**

1. **Mayor Otto's Notice of Motion - LRCI Funding Allocation Phase 3 Extension 2023/2024**  
 
2. **Minutes Extract from 24 August 2022**  

**6.1 LRCI FUNDING ALLOCATION PHASE 3 EXTENSION 2023/2024****File Number: 3/8/2022**

I, Councillor Brett Otto, give notice that at the next Infrastructure Standing Committee Meeting to be held on 3 August 2022, I intend to move the following motion:

---

**MOTION**

The Committee recommend to Council:

That the following projects are scoped and costed with a view to Council applying the \$1,644,465 of LRCI phase 3 extension funding in the 2023/2024 year to these capital projects and a report be brought to the November 2022 Infrastructure Standing Committee Meeting, including capital and whole of life costings for consideration:

- Wondai Industrial Estate stage 2;
- Haly street Wondai drainage and road sealing;
- Alford street east Kingaroy - stage 1 rehabilitation;
- Gore street Murgon SHS kerb and channelling / parking.

**RATIONALE**

These projects have been put forward by community and meet the funding guidelines.

As such, they can be considered by Council.

**CORPORATE PLAN**

IN1 - Continue to provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage and street lighting.

I commend this Notice of Motion to the committee.

**ATTACHMENTS**

Nil

Minutes extract minutes on 24 August 2022

#### **11.4 LRCI PHASE 3 EXTENSION**

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##### **MOTION**

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the following projects are scoped and costed with a view to Council applying the \$1,644,465 of LRCI phase 3 extension funding in the 2023/2024 year to these capital projects and a report be brought to the November 2022 Infrastructure Standing Committee Meeting, including capital and whole of life costings for consideration:

- Wondai Industrial Estate stage 2;
  - Haly street Wondai drainage and road sealing;
  - Alford street east Kingaroy - stage 1 rehabilitation;
  - Gore street Murgon SHS kerb and channelling / parking.
- 

##### **RESOLUTION 2022/1**

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

Procedural Motion:

That the matter lay on the table until all projects are discussed for LRCI funding and a workshop be scheduled.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 5/0**



**9.6 NOTICE OF MOTION - WELFARE CHECKS****File Number: 14-12-2022**

I, Councillor Kathy Duff, give notice that at the next Ordinary Meeting of Council to be held on 14 December 2022, I intend to move the following motion:

---

**MOTION**

That Council work with Local Agencies to undertake welfare checks on people living at our free camping grounds prior to Christmas.

**RATIONALE**

We have a number of people who are homeless living at our camping grounds. I believe that we have a moral obligation to check on their welfare to ensure that they are safe and adequately supported especially leading into Christmas which can be particularly tough for the most vulnerable in our community.

**CORPORATE PLAN**

IN8 Continue to focus on initiatives that position our region as a destination of choice for caravan and RV camping.

I commend this Notice of Motion to Council.

**ATTACHMENTS**

**Nil**

**9.7 NOTICE OF MOTION - RURAL LOT RECONFIGURATIONS****File Number: 14-12-2022**

I, Councillor Brett Otto, give notice that at the next Ordinary Meeting of Council to be held on 14 December 2022, I intend to move the following motion:

---

**MOTION**

That:

1. In respect of all future reconfiguration applications for the creation of allotments within the rural zoning, if approved, be not subject to conditions requiring certification letters for the supply of electricity and telecommunications infrastructure;
2. That a property notation be placed on council's rates database that *'Electricity and Telecommunications infrastructure in not available to this property'* for all properties to which such applies, both historically and into the future, and that such is disclosed as part of the information provided pursuant to any 'rates search' applications on such properties.

**RATIONALE**

Renewable energy and modern telecommunications technologies are providing opportunities for the application of property-based infrastructure.

Many rural lots historically do not have said infrastructure.

The current conditions are making rural lot reconfigurations problematic and expensive.

Other councils such as Somerset Regional Council have adopted similar policy positions.

**CORPORATE PLAN**

GR8 Support and advocate for appropriate growth and development with responsive planning schemes, processes, customer service and other initiatives

I commend this Notice of Motion to Council.

**ATTACHMENTS**

Nil

**9.8 NOTICE OF MOTION - MURGON CHRISTMAS TREE****File Number: 14-12-2022**

I, Councillor Kathy Duff, give notice that at the next Ordinary Meeting of Council to be held on 14 December 2022, I intend to move the following motion:

---

**MOTION**

That Council provides Murgon with a new Christmas tree in 2023 and requests the relevant Manager consult with the Murgon Business and Development Association Management Committee and the Divisional Councillor in January 2023 to ensure that they have input into the size, type and location of the tree.

**RATIONALE**

I attended a meeting of the MBDA Management Committee and there was a lot of negative feedback about the current Christmas tree. It looks like it has been put together using parts from other trees and is causing major reputational damage.

**CORPORATE PLAN**

ECI Development and implement initiatives to enhance community parks, gardens and recreational facilities, which may include tree planting strategy, botanical gardens and perennial (drought tolerant) shrubs and flower planting programmes

Community Engagement 1. The public should have a say in decisions about actions that could affect their lives.

I commend this Notice of Motion to Council.

**ATTACHMENTS****Nil**

**9.9 NOTICE OF MOTION - MURGON SWIMMING POOL****File Number: 14-12-2022**

I, Councillor Kathy Duff, give notice that at the next Ordinary Meeting of Council to be held on 14 December 2022, I intend to move the following motion:

---

**MOTION**

That the Manager in charge of Council's swimming pools provides a full report to the Liveability, Governance and Finance Standing Committee Meeting on 8 February 2023 disclosing the pool managers obligations to providing services in particular a learn to swim program to patrons of the pool and comparative data as to what services are being provided in other pools across our region.

**RATIONALE**

I attended a Meeting of the Murgon Business and Development Association Management Committee and they raised concerns about the services at the pool having deteriorated significantly. They believe that Murgon is being unfairly disadvantaged by not having the services that are being provided in other towns.

**CORPORATE PLAN**

EC5 Continue to support, renew and maintain pools, libraries, halls and Customer Service Centres across our region at agreed service levels.

I commend this Notice of Motion to Council.

**ATTACHMENTS****Nil**

**10 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS**

**10.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL PORTABLE AND ATTRACTIVE ITEMS POLICY - STRATEGIC032**

**File Number:** 14-Dec-2022

**Author:** General Manager Finance and Corporate

**Authoriser:** Chief Executive Officer

**PRECIS**

Adoption of the South Burnett Regional Council Portable and Attractive Items Policy – Strategic032 as presented at the Liveability, Governance and Finance Standing Committee Meeting on 7 December 2022.

**SUMMARY**

Committee Resolution: 2022/49

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Council Portable and Attractive Items Policy – Strategic032 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

---

**OFFICER'S RECOMMENDATION**

That the South Burnett Regional Council Portable and Attractive Items Policy – Strategic032 be adopted as presented.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting on 7 December 2022.

**ATTACHMENTS**

1. **South Burnett Regional Council Portable and Attractive Items Policy - Strategic032** [↓](#) 



**POLICY CATEGORY - NUMBER:** Strategic032  
**POLICY OWNER:** Infrastructure Planning  
**ECM ID:** 2957215  
**ADOPTED:**

## Portable and Attractive Items Policy

**NOTE:** Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

### Table of Contents

1. POLICY STATEMENT .....	1
2. SCOPE .....	1
3. GENERAL INFORMATION .....	1
4. DEFINITIONS .....	2
5. LEGISLATIVE REFERENCE .....	3
6. RELATED DOCUMENTS.....	3
7. NEXT REVIEW .....	3
8. VERSION CONTROL .....	3

### 1. POLICY STATEMENT

The purpose of this policy is to enable a consistent and practical approach to the administration and control of portable and attractive items with reference to internal control and audit requirements of South Burnett Regional Council ('Council').

### 2. SCOPE

This policy applies to all Council employees.

Portable and/or attractive items are those items that, due to their nature and value, have the following characteristics:

- are subject to the risk of loss or theft due to their attractiveness;
- are readily moveable/detachable and portable; or
- may be easily concealed and readily disposed of.

### 3. GENERAL INFORMATION

#### 3.1. Examples of Portable and Attractive Items

The following items are classified as portable and/or attractive items:

- cameras, video and audio equipment;
- lite-pros/projectors;
- televisions;
- music players e.g., iPod;
- DVD/blueray/video players;
- other audio-visual equipment;
- tools;
- trade equipment e.g., ladders, portable generators, and the like;
- small plant;
- mobile phones;
- laser printers;
- GPS devices; and

- any other items classified from time to time by the Chief Executive Officer ('CEO') and which are listed in the definitions contained within the Portable and Attractive Items Register ('Register').

Furniture is not classified as portable and attractive items.

### 3.2. Registers

All portable and attractive items must be recorded accurately within each area of Council that has responsibility for these items.

The register must be maintained regularly and contain the following information at a minimum:

- a brief description of the item;
- the department responsible for the item;
- date of acquisition;
- location of the item;
- serial number of the item;
- value of the item; and
- date of stocktake of the item.

#### 3.2.1. Identifying Items on the Register

All items that meet the requirement of portable and attractive and relevant threshold are to be recorded into the portable and attractive items register.

#### 3.2.2. Removing Item from the Register

Items are to be removed from the register at the time of disposal, lost or theft.

Information relating to items that are lost or stolen will be retained for at least three (3) years to assist in assessing the effectiveness of the areas control of portable and attractive items as well as identifying any emerging trends. Items can be reinstated on the register if are recovered.

### 3.3. Portable and Attractive Items Thresholds

Infrastructure and building assets with a value of more than \$5,000 and IT assets of more than \$1,500 are capitalised in the year of acquisition.

Portable and attractive item thresholds are:

- infrastructure and building items – items to a value between \$1,000 and \$5,000; and
- IT and small plant items – items to a value between \$300 and \$1,500.

### 3.4. Stocktake

Stocktakes are to be undertaken as of 30 June each year.

### 3.5. Reporting

A report will be presented annually to Council by each relevant General Manager/Manager who has responsibility over portable and attractive items register. At a minimum, the information included these reports are:

- the most recent time the item was part of a stocktake; and
- the condition of the item.

## 4. DEFINITIONS

**Attractive Items** mean items, by their nature (e.g., size, utility, marketability) that are susceptible to theft or loss.

**Council employee** means a person employed by Council who performs work, under the direction and control of Council, on an ongoing basis with an ongoing expectation of work entitled to superannuation contributions paid by Council.

**Portable Items** mean items that can be easily moved between locations by one (1) person.

**5. LEGISLATIVE REFERENCE**

Nil

**6. RELATED DOCUMENTS**

South Burnett Regional Council Asset Management Policy – Strategic014

South Burnett Regional Council Disposal of Assets Policy – Statutory008

**7. NEXT REVIEW**

As prescribed by legislation or December 2024

**8. VERSION CONTROL**

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy		2957215

Mark Pitt PSM

**CHIEF EXECUTIVE OFFICER**

Date:



## 10.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL LIVEABILITY, GOVERNANCE AND FINANCE STANDING COMMITTEE TERMS OF REFERENCE - STATUTORY067

**File Number:** 14-Dec-2022

**Author:** General Manager Finance and Corporate

**Authoriser:** Chief Executive Officer

### PRECIS

Adoption of the South Burnett Regional Council Infrastructure, Environment and Compliance Standing Committee Terms of Reference – Statutory066 and the Liveability, Governance and Finance Standing Committee Terms of Reference – Statutory067 as presented at the Liveability, Governance and Finance Standing Committee Meeting on 7 December 2022.

### SUMMARY

Committee Resolution: 2022/50

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the South Burnett Regional Council Infrastructure, Environment and Compliance Standing Committee Terms of Reference – Statutory066 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

And

Committee Resolution: 2022/51

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the South Burnett Regional Council Liveability, Governance and Finance Standing Committee Terms of Reference – Statutory067 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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### OFFICER'S RECOMMENDATION

1. That the South Burnett Regional Council Infrastructure, Environment and Compliance Standing Committee Terms of Reference – Statutory066 be adopted as presented.
2. That the South Burnett Regional Council Liveability, Governance and Finance Standing Committee Terms of Reference – Statutory067 be adopted as presented.
3. South Burnett Regional Council adopt the following amendment for Standing Committee structure for each of the Standing Committees pursuant to s264 and s267 of *the Local Government Regulation 2012*:

Standing Committee	Meeting Date	Members	Chair/Deputy Chair
Infrastructure, Environment and Compliance	First Wednesday of each month	All Councillors	Mayor/Deputy Mayor Rotation of Chair to each Portfolio Councillor over a 3-month cycle
Liveability, Governance and Finance	Second Wednesday of each month	All Councillors	Mayor/Deputy Mayor Rotation of Chair to each Portfolio Councillor over a 3-month cycle

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting on 7 December 2022.

**ATTACHMENTS**

1. **South Burnett Regional Council Liveability, Governance and Finance Standing Committee Terms of Reference - Statutory067** [↓](#) 
2. **South Burnett Regional Council Infrastructure, Environment and Compliance Standing Committee Terms of Reference - Statutory066** [↓](#) 



**POLICY CATEGORY - NUMBER:** Statutory067  
**POLICY OWNER:** Executive Services  
**ECM ID:** 2963719  
**ADOPTED:**

## Liveability, Governance and Finance Standing Committee Terms of Reference

**NOTE:** Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council’s intranet or by contacting Council’s Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

**Table of Contents**

1. POLICY STATEMENT .....	1
2. SCOPE .....	1
3. GENERAL INFORMATION .....	2
4. DEFINITIONS .....	3
5. LEGISLATIVE REFERENCE .....	3
6. RELATED DOCUMENTS.....	3
7. NEXT REVIEW .....	3
8. VERSION CONTROL .....	3

**1. POLICY STATEMENT**

The Liveability, Governance and Finance Standing Committee (‘Committee’) has been established as a Standing Committee in accordance with *Section 264 of the Local Government Regulation 2012* (‘Regulation’). Its purpose is to provide strategic direction and leadership on matters detailed in the Committee’s Roles and Responsibilities. The Committee will conduct much of the investigative and detailed work leading to a recommendation to South Burnett Regional Council (‘Council’) to enable an informed decision to be made.

**2. SCOPE**

The Committee considers and advises Council in relation to strategy and policy for the Liveability, Governance and Finance functions of Council.

The objectives of the Committee are to:

- provide a forum to enable complex or strategic issues to be discussed at length;
- provide an opportunity to the community and business representatives to address and make submissions for Council’s consideration; and
- receive and consider officer’s reports in order to provide a recommended course of action to Council to determine matters outlined in the roles and responsibilities of the Committee.

The Committee has the power only to recommend a course of action to Council.

Council may by resolution, delegate authority to the Committee to decide matters.

Delegations of authority may be specific to an individual matter or in general terms to provide lasting authority to determine nominated issues. Such delegations must be in accordance with Council’s delegations process and be included in Council’s Delegation Register.

The role of the Committee is to consider matters within the defined scope and to provide recommendations and advice to Council.

The Committee shall have a primary role in considering the long-term strategic direction of Council’s Liveability, Governance & Finance services and functions and provide a monitoring role on departments financial, asset and performance management.

The Committee is charged with considering matters relating to the services and functions in line with Appendix 1 of Council’s Acceptable Requests Guidelines Policy.

Council business referred to above will include such business as:

- development of goals and strategies for Council's Corporate Plan, Operational Plan, Business Plans and Performance Management Plans;
- quarterly review of Council's Liveability, Governance and Finance services, functions, progress and achievement towards Council's Corporate Plan, Operational Plan, Business Plans and Performance Management Plans;
- development of the annual budget for Council's Liveability, Governance and Finance services and functions;
- quarterly review of the annual budget for Council's Liveability, Governance and Finance services and functions;
- monthly review of Council's Liveability, Governance and Finance services and functions financial reports; and
- to report to Council on a regular basis on the operations of Council's Liveability, Governance and Finance services and functions.

### **3. GENERAL INFORMATION**

#### **3.1. Membership**

Membership of the Committee consists of six (6) Councillors and the Mayor. The General Manager Liveability, General Manager Finance & Corporate and Chief Executive Officer ('CEO') will also attend as advisers to the Committee.

#### **3.2. Terms of Membership**

Councillors will be appointed to the Committee for the term of the Council unless otherwise removed by a resolution of Council or acceptance of a resignation.

#### **3.3. Replacing Vacating Members**

In the event of a Councillor resigning his/her position on the Committee, the Council will nominate a Councillor to fill the vacant position.

#### **3.4. Appointment of Chairperson**

The Chairperson will be appointed by Council in accordance with *Section 267* of the Regulation:

If the local government does not appoint a Chairperson for a Committee, the Committee may appoint one (1) of its members as Chairperson. If the Chairperson is not present at a meeting, the members present may appoint a Chairperson for the meeting.

#### **3.5. Role of Chairperson**

The Chairperson becomes the spokesperson on behalf of Council in discussing matters relating to the Committee with the community. The Chairperson will preside at meetings and conduct the meeting in accordance with Council's Conduct of Council & Committee Meetings Policy.

#### **3.6. Role of Committee Members**

The role of a Committee Member is to consider and make recommendations on matters relating to Council achieving the goals for Council's Liveability, Governance & Finance services and functions, as outlined in Council's Community and Corporate Plan, and considering the implementation of policies relating to Council's Corporate functions, while serving the overall public interest of the whole local government area.

#### **3.7. Meetings**

All meetings of the Committee shall be open to the public unless resolved by the Committee to be closed to the public for the purpose of discussing a matter deemed to be confidential pursuant to *Section 254J* of the Regulation.

#### **3.8. Quorum**

Decision making of the Committee will be by majority vote.

The Chairperson has a casting vote.

If a member present fails to vote, the member is taken to have voted in the negative.

**3.9. Frequency and Location**

Meetings of the Committee will be held in accordance with an adopted schedule of meetings, at a location advised. A schedule of meetings is to be forwarded to Council at least twice per annum, for adoption detailing dates and times for these meetings.

Additional/Extraordinary meetings of the Committee may be called at the discretion of the Chairperson, as required.

**3.10. Meeting Agenda**

The agenda for this Committee will be distributed in accordance with *Section 254C* of the Regulation. Council aims to distribute the Committee agenda at least three (3) clear business days prior to the meeting date.

**3.11. Reporting**

The Committee will keep minutes of its proceedings in accordance with *Section 254F* of the Regulation.

**3.12. Council employees**

The Committee will be resourced by employees of the Liveability and Finance & Corporate Departments as agreed by the CEO.

Council employees can attend Committee meetings to present reports, answer questions and provide guidance to the Committee. They are not Committee members and will not vote on any recommendations before the Committee

**4. DEFINITIONS**

**Council employee** means a person employed by Council who performs work, under the direction and control of Council, on an ongoing basis with an ongoing expectation of work entitled to superannuation contributions paid by Council.

**5. LEGISLATIVE REFERENCE**

*Local Government Regulation 2012* (Qld)

**6. RELATED DOCUMENTS**

South Burnett Regional Council Acceptable Request Guidelines – Statutory004

South Burnett Regional Council Conduct of Council and Committee Meetings Policy – Statutory017

**7. NEXT REVIEW**

As prescribed by legislation or December 2024

**8. VERSION CONTROL**

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy		2963719

Mark Pitt PSM  
**CHIEF EXECUTIVE OFFICER**

Date:



**POLICY CATEGORY - NUMBER:** Statutory066  
**POLICY OWNER:** Executive Services  
**ECM ID:** 2963720  
**ADOPTED:**

## Infrastructure, Environment and Compliance Standing Committee Terms of Reference

**NOTE:** Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council’s intranet or by contacting Council’s Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

**Table of Contents**

1. POLICY STATEMENT .....	1
2. SCOPE .....	1
3. GENERAL INFORMATION .....	2
4. DEFINITIONS .....	3
5. LEGISLATIVE REFERENCE .....	3
6. RELATED DOCUMENTS.....	3
7. NEXT REVIEW .....	3
8. VERSION CONTROL .....	3

**1. POLICY STATEMENT**

The Infrastructure, Environment and Compliance Standing Committee (‘Committee’) has been established as a Standing Committee in accordance with *Section 264* of the *Local Government Regulation 2012* (‘Regulation’). Its purpose is to provide strategic direction and leadership on matters detailed in the Committee’s Roles and Responsibilities. The Committee will conduct much of the investigative and detailed work leading to a recommendation to South Burnett Regional Council (‘Council’) to enable an informed decision to be made.

**2. SCOPE**

The Committee considers and advises Council in relation to strategy and policy for the Infrastructure, Environment and Compliance functions of Council.

The objectives of the Committee are to:

- provide a forum to enable complex or strategic issues to be discussed at length;
- provide an opportunity to the community and business representatives to address and make submissions for Council’s consideration; and
- receive and consider officer’s reports in order to provide a recommended course of action to Council to determine matters outlined in the roles and responsibilities of the Committee.

The Committee has the power only to recommend a course of action to Council.

Council may by resolution, delegate authority to the Committee to decide matters.

Delegations of authority may be specific to an individual matter or in general terms to provide lasting authority to determine nominated issues. Such delegations must be in accordance with Council’s delegations process and be included in Council’s Delegation Register.

The role of the Committee is to consider matters within the defined scope and to provide recommendations and advice to Council.

The Committee shall have a primary role in considering the long-term strategic direction of Council’s Infrastructure, Environment and Compliance services and functions and provide a monitoring role on departments financial, asset and performance management.

The Committee is charged with considering matters relating to the services and functions in line with Appendix 1 of Council’s Acceptable Requests Guidelines Policy.

Council business referred to above will include such business as:

- development of goals and strategies for Council's Corporate Plan, Operational Plan, Business Plans and Performance Management Plans;
- quarterly review of Council's Infrastructure, Environment and Compliance services, functions, progress and achievement towards Council's Corporate Plan, Operational Plan, Business Plans and Performance Management Plans;
- development of the annual budget for Council's Infrastructure, Environment and Compliance services and functions;
- quarterly review of the annual budget for Council's Infrastructure, Environment and Compliance services and functions;
- monthly review of Council's Infrastructure, Environment and Compliance services and functions financial reports; and
- to report to Council on a regular basis on the operations of Council's Infrastructure, Environment and Compliance services and functions.

### **3. GENERAL INFORMATION**

#### **3.1. Membership**

Membership of the Committee consists of six (6) Councillors and the Mayor. The General Manager Infrastructure, General Manager Liveability and Chief Executive Officer ('CEO') will also attend as advisers to the Committee.

#### **3.2. Terms of Membership**

Councillors will be appointed to the Committee for the term of the Council unless otherwise removed by a resolution of Council or acceptance of a resignation.

#### **3.3. Replacing Vacating Members**

In the event of a Councillor resigning his/her position on the Committee, the Council will nominate a Councillor to fill the vacant position.

#### **3.4. Appointment of Chairperson**

The Chairperson will be appointed by Council in accordance with *Section 267* of the Regulation:

If the local government does not appoint a Chairperson for a Committee, the Committee may appoint one (1) of its members as Chairperson. If the Chairperson is not present at a meeting, the members present may appoint a Chairperson for the meeting.

#### **3.5. Role of Chairperson**

The Chairperson becomes the spokesperson on behalf of Council in discussing matters relating to the Committee with the community. The Chairperson will preside at meetings and conduct the meeting in accordance with Council's Conduct of Council and Committee Meetings Policy.

#### **3.6. Role of Committee Members**

The role of a Committee Member is to consider and make recommendations on matters relating to Council achieving the goals for Council's Infrastructure, Environment and Compliance services and functions, as outlined in Council's Community and Corporate Plan, and considering the implementation of policies relating to Council's Corporate functions, while serving the overall public interest of the whole local government area.

#### **3.7. Meetings**

All meetings of the Committee shall be open to the public unless resolved by the Committee to be closed to the public for the purpose of discussing a matter deemed to be confidential in terms of *Section 254J* of the Regulation.

#### **3.8. Quorum**

Decision making of the Committee will be by majority vote.

The Chairperson has a casting vote.

If a member present fails to vote, the member is taken to have voted in the negative.

**3.9. Frequency and Location**

Meetings of the Committee will be held in accordance with an adopted schedule of meetings, at a location advised. A schedule of meetings is to be forwarded to Council at least twice per annum, for adoption detailing dates and times for these meetings.

Additional or extraordinary meetings of the Committee may be called at the discretion of the Chairperson, as required.

**3.10. Meeting Agenda**

The agenda for this Committee will be distributed in accordance with *Section 254C* of the Regulation. Council aims to distribute the Committee agenda at least three (3) clear business days prior to the meeting date.

**3.11. Reporting**

The Committee will keep minutes of its proceedings in accordance with *Section 254F* of the Regulation.

**3.12. Council employees**

The Committee will be resourced by employees of the Infrastructure and Liveability Departments as agreed by the CEO.

Council employees can attend Committee meetings to present reports, answer questions and provide guidance to the Committee. They are not Committee members and will not vote on any recommendations before the Committee.

**4. DEFINITIONS**

**Council employee** means a person employed by Council who performs work, under the direction and control of Council, on an ongoing basis with an ongoing expectation of work entitled to superannuation contributions paid by Council.

**5. LEGISLATIVE REFERENCE**

*Local Government Regulation 2012 (Qld)*

**6. RELATED DOCUMENTS**

South Burnett Regional Council Acceptable Request Guidelines – Statutory004

South Burnett Regional Council Conduct of Council and Committee Meetings Policy – Statutory017

**7. NEXT REVIEW**

As prescribed by legislation or December 2024

**8. VERSION CONTROL**

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy		2963720

Mark Pitt PSM  
**CHIEF EXECUTIVE OFFICER**

Date:



**10.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE TERMS OF REFERENCE - STATUTORY045****File Number:** 14-Dec-2022**Author:** General Manager Finance and Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Arts, Culture and Heritage Advisory Committee Terms of Reference – Statutory045 as presented at the Liveability, Governance and Finance Standing Committee Meeting on 7 December 2022.

**SUMMARY**

Committee Resolution: 2022/52

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Council Arts, Culture and Heritage Advisory Committee Terms of Reference – Statutory045 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0****OFFICER'S RECOMMENDATION**

That the South Burnett Regional Council Arts, Culture and Heritage Advisory Committee Terms of Reference – Statutory045 be adopted as presented.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting on 7 December 2022.

**ATTACHMENTS**

1. **South Burnett Regional Council Arts, Culture and Heritage Advisory Committee Terms of Reference - Statutory045** [↓](#) 



**POLICY CATEGORY - NUMBER:** Statutory045  
**POLICY OWNER:** Community & Lifestyle  
**ECM ID:** 2787778  
**ADOPTED:**

## Arts, Culture and Heritage Advisory Committee Terms of Reference

**NOTE:** Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council’s intranet or by contacting Council’s Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

**Table of Contents**

1. POLICY STATEMENT .....	1
2. SCOPE .....	1
3. GENERAL INFORMATION .....	1
4. DEFINITIONS .....	3
5. LEGISLATIVE REFERENCE .....	3
6. RELATED DOCUMENTS.....	3
7. NEXT REVIEW .....	3
8. VERSION CONTROL .....	4

**1. POLICY STATEMENT**

South Burnett Regional Council ('Council') has instituted the setup of an Advisory Committee ('Committee') to support regional arts, culture and heritage activity in the South Burnett region as a facilitator.

**2. SCOPE**

This policy applies to all members of the Arts, Culture and Heritage Advisory Committee.

The objectives of this policy are to:

- provide leadership to the sectors through advocacy, promotion and development/ maintenance of Council's arts, cultural and heritage assets;
- identify and respond to community needs through strategic planning;
- assist with local coordination of art culture and heritage activities;
- assist in the stimulation of the arts, culture and heritage-based enterprises;
- encourage collaboration across sectors;
- manage and display Council's art and heritage collections across its facilities; and
- assess Regional Arts Development Fund ('RADF') applications in accordance with Council's Community Grants Program Policy.

**3. GENERAL INFORMATION**

**3.1. Duties and Responsibilities**

Council's primary role in supporting the arts, culture and heritage activity in the region is as a facilitator.

**3.2. Membership**

Council will appoint the members, two (2) Councillors will be appointed to the Committee, one of whom shall be the Community Development Portfolio Holder who will perform the role of Committee Chairperson. A further Councillor shall be appointed to the Committee as Deputy Chairperson. Council can at any time appoint a stand-in or replacement member to the Committee. Council will appoint the members based on industry representation from the following groups:

- SB Arts;
- Blackbutt Art Gallery;
- Kingaroy Art Gallery;
- Wondai Art Gallery;
- Indigenous Representative;
- SB Community Orchestra;
- SB Musical Comedy Society;
- Nanango Theatre Company; and
- Two (2) Community representatives.

The Community Development Portfolio Holder will perform the role of Committee Chairperson.

The other Councillor shall be appointed to the Committee as Deputy Chairperson.

Committee members can at any time recommend a proxy or replacement member to the Committee.

Council will appoint the members on the Committee based on appropriate cross industry representation.

Council's Chief Executive Officer ('CEO') and General Manager Liveability are appointed to the Committee as ex-officio members. Council's Community Development, Planning and Technical officers may be invited to provide advice and feedback to the Committee as appropriate and at the discretion of the CEO.

Representatives will be appointed for a two (2) year term, commencing on 1 July each year and if appointed at any time after 1 July, the first year of their term will end on 30 June.

Representatives may be nominated at the end of the two-year term to extend their appointment, however no representative may serve more than two (2) consecutive two (2) year terms or a total of four (4) years.

### **3.3. Meetings**

- the chairperson may determine the dates, times and places for the Committee's meetings;
- the Committee meetings will be held quarterly on rotation with the meeting minutes and recommendations reported to Council at the Liveability, Governance and Finance Standing Committee Meeting;
- based on current priorities, grant funding opportunities or alike, the Arts, Culture and Heritage Advisory Committee may meet more regularly depending on current priorities and demand, however will meet at a minimum of four times a year;
- the agenda will be prepared and circulated among members and attendees at least five (5) days prior to the meeting;
- the Committee may collectively decide to invite other Council officers, elected representatives, guest speakers or relevant bodies or attendees to participate in Committee meetings and provide further information as necessary;
- a quorum shall consist of at least half of the members of the Committee plus one;
- Council shall provide secretarial functions and prepare a written report about the recommendations the Committee may make representation to Council about;
- the CEO shall present the report to Council at the next available Council meeting;
- Council may nominate agenda items for the Committee meeting's agenda, and may specifically request feedback or stakeholder input from the Committee with regards to a specific topic or matter; and
- Council may submit agenda items or discussion topics to the Committee meeting for consideration and response by the Committee members.

### 3.4. Ethical Conduct

Committee members must exercise transparency, integrity, honesty, objectivity and ethical conduct in the fulfilment of their duties and responsibilities. Members must ensure confidentiality, exercise prudence, care and due diligence in the handling of Council and personal information acquired in the course of their duties.

Members must immediately declare to the Chairperson any interest that may represent a real, potential or apparent conflict of interest related to their Committee membership. In case of a conflict of interest involving the Chairperson, declaration to the CEO is required. The declaration must be made on appointment to the Committee and in relation to specific agenda items at the outset of each Committee meeting and be updated as necessary.

### 3.5. Committee Evaluations

The Committee will conduct an annual self-assessment to evaluate its performance and ensure the efficient and effective achievement of objectives. The assessment will confirm that all duties and responsibilities indicated in these terms of reference have been performed. The Chairperson will take necessary action to ensure that enhancements and recommendations highlighted in the assessment are properly implemented.

## 4. DEFINITIONS

**Art, Culture and Heritage Advisory Committee** means a Committee appointed by Council, based on industry representation from the following groups: SB Arts, Blackbutt Art Gallery, Kingaroy Art Gallery, Wondai Art Gallery, Indigenous Representative, SB Community Orchestra, SB Musical Comedy Society, Nanango Theatre Company, two (2) Community Representatives and two (2) Councillors, one who shall be the Community Development Portfolio Holder.

**Council** means South Burnett Regional Council.

**Council employee** means a person employed by Council who performs work, under the direction and control of Council, on an ongoing basis with an ongoing expectation of work entitled to superannuation contributions paid by Council.

## 5. LEGISLATIVE REFERENCE

Code of Conduct for Councillors in Queensland

*Crime and Corruption Act 2001* (Qld)

*Local Government Act 2009* (Qld)

*Local Government Regulation 2012* (Qld)

## 6. RELATED DOCUMENTS

South Burnett Regional Council Arts, Culture and Heritage Policy – Strategic 009

South Burnett Regional Council Community Grants Program Policy – Strategic005

South Burnett Regional Council Conduct of Council & Committee Meetings Policy – Statutory 017

South Burnett Regional Council Employee Conflict of Interest Policy – Statutory 033

~~South Burnett Regional Council Councillor Code of Conduct Policy – Statutory 001~~

South Burnett Regional Council Employee Code of Conduct Policy – Statutory 011

South Burnett Regional Council Fraud and Corruption Prevention Management Policy – Statutory 021

## 7. NEXT REVIEW

As prescribed by legislation or December 2024

**8. VERSION CONTROL**

<b>Version</b>	<b>Revision Description</b>	<b>Adopted Date</b>	<b>ECM Reference</b>
1	Development and Adoption	24 March 2021	2787778
2	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2787778

Mark Pitt PSM  
**CHIEF EXECUTIVE OFFICER**

Date:

**10.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM POLICY - STRATEGIC005****File Number: 14-Dec-2022****Author: General Manager Finance and Corporate****Authoriser: Chief Executive Officer****PRECIS**

Adoption of the South Burnett Regional Council Community Grants Program Policy – Strategic005 as presented at the Liveability, Governance and Finance Standing Committee Meeting on 7 December 2022.

**SUMMARY**

Committee Resolution: 2022/53

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the South Burnett Regional Council Community Grants Program Policy – Strategic005 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0****OFFICER'S RECOMMENDATION**

That the South Burnett Regional Council Community Grants Program Policy – Strategic005 be adopted as presented.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting on 7 December 2022.

**ATTACHMENTS**

1. **South Burnett Regional Council Community Grants Program Policy - Strategic005** [↓](#) 



**POLICY CATEGORY - NUMBER:** Strategic005  
**POLICY OWNER:** Community & Lifestyle  
**ECM ID:** 2615364  
**ADOPTED:**

## Community Grants Program Policy

**NOTE:** Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

### Table of Contents

1. POLICY STATEMENT .....	1
2. SCOPE .....	1
3. GENERAL INFORMATION .....	1
4. DEFINITIONS .....	5
5. LEGISLATIVE REFERENCE .....	5
6. RELATED DOCUMENTS.....	6
7. NEXT REVIEW .....	6
8. VERSION CONTROL .....	6

### 1. POLICY STATEMENT

South Burnett Regional Council ('Council') recognises the important contribution community organisations and individuals make to the Council area. Through the provision of community grants program, Council demonstrates its commitment to investing in initiatives and partnerships that align with Council's corporate priorities encouraging individuals and groups to make a positive and ongoing contribution to the region.

This policy is to guide the administration of Council's Community Grants Program so to ensure the grants contribute to Council achieving its strategic goals, identified key initiatives, and align with the intent of the *Local Government Act 2009* ('Act') and the *Local Government Regulation 2012* ('Regulation'), which state that assistance will be used for a purpose that is in the public interest.

### 2. SCOPE

This policy applies to all grants, donations, sponsorship and other assistance made to:

- eligible not-for-profit community organisations delivering programs, activities and events within the Council area; and
- eligible individual South Burnett residents to attend competitions or programs representing Queensland or Australia in their chosen performance field.

The provision of concessions and waivers relating to building and development applications, undetected water leaks, provision of recycled water, lease payment fees, rates and utilities charges are not covered by this policy.

### 3. GENERAL INFORMATION

To ensure that assistance delivered through the Community Grants Program is distributed to support the provision of programs, events and initiatives which respond to identified community need, contribute to the building of stronger and vibrant communities, meet relevant guidelines and are in accordance with Council's strategic objectives as identified in Council's Corporate Plan.

Council provides the Community Grants Program ('Program') to be used for a purpose that is in the public interest.

Council will determine annually, through the budget process, the amount of funding to be made available under this Program.

The Program is competitive. Applications will be assessed on merit with no obligation by Council to fully expend the allocations identified in Council's annual budget.

Applications made to various grant categories within this Program for the same project will not be eligible to receive more than one (1) allocation of support per financial year.

Applicants are only eligible to receive one (1) grant per funding round from this Program.

Funding is not available for activities that have already commenced prior to approval.

This policy provides an overview of the Community Grants Program. Applicants are to complete in full the relevant Program Application and Acquittal Forms. Successful applicants must enter into a Funding Agreement with Council within 20 days of notification of the outcome to receive funding.

Applications for funding will be assessed against the following criteria:

- alignment to the key priorities as identified within Council's Corporate Plan;
- applicant's capability to deliver the program, event or initiative within the Council area;
- demonstrated South Burnett community need for the project;
- demonstrated South Burnett community support of and involvement in the project/event;
- eligibility and viability of applicant's not-for-profit organisation;
- evidence of anticipated positive outcomes that will be of long-term benefit to the South Burnett community; and
- Council's Regional Arts Development Fund Guidelines ('RADF') (for RADF applications only).

A letter of approval outlining any requirements from the Facilities & Parks Branch of Council must be provided for applications involving improvements or change to Council facilities and property.

### **3.1. Acquittal**

The relevant Acquittal Form is to be completed for each funded program, event or initiative within six (6) weeks of the completion date the program, event or initiative. The approved funding must be spent by the organisation or individual within 12 months of the approval of the grant or the funding returned to Council.

Individuals or organisations who have not acquitted under any Council funded program are not eligible for further funding until the outstanding acquittal report is submitted and accepted by Council. Applicants shall have no outstanding debt with Council (including rates).

### **3.2. Community Sponsorship**

This grant provides sponsorship funding to assist not-for-profit community organisations to deliver community events/projects/programs which build community capacity. Council will determine on a case-by-case basis the requirements for acknowledgement of sponsorship. Successful applicants will need to reapply each year for assessment on merit. The fund will provide individual event/project/program sponsorship of up to \$3,000, excluding costs associated with marketing and advertising.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the assessment criteria. A recommendation will be made by the Community Grants Program Assessment Panel with approval by the General Manager Liveability.

The fund will provide two (2) funding rounds in August and February each financial year.

### **3.3. Community Hall Insurance Grant**

This grant provides funding to assist not-for-profit community organisations to pay the insurance costs associated with the management of community halls within the South Burnett Regional Council area.

Grants are available for up to \$1,000 to eligible applicants.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be made by the Community Grants Program Assessment Panel with approval by the General Manager Liveability.

Community Hall insurance grant funding will be open throughout the financial year.



### 3.4. Councillor Discretionary Fund

Pursuant to *Section 202* of the Regulation, a Councillor may use any Councillor Discretionary Fund in any of the following ways:

- a) for capital works of the local government that are for a community purpose;
- b) to a community organisation for a community purpose; or
- c) for another community purpose.

Council's Councillor Discretionary Fund provides Council with the ability to provide small miscellaneous discretionary grants to eligible not-for-profit community organisations in response to requests which are received from time to time.

This fund recognises that small activities, projects and events, deserving of support from Council, come up in an ad hoc way throughout the year. Requests for assistance are assessed by the relevant Councillor with approval by the General Manager Liveability.

Grants are available for up to a total of \$1,000 to eligible applicants.

Applications can be made throughout the financial year and must be received by Council a minimum of three (3) weeks prior to the activity/event.

Applicants must indicate on the request if they are seeking support from multiple Councillors Discretionary Funds for the same activity/project/event.

Prior to submission of an application, applicants must contact the relevant Councillor/s.

### 3.5. Elite Performance Youth Grant

This grant is provided to encourage excellence in sport, the arts and education providing opportunities for the professional development for youth (up to 25 years).

The grant provides assistance for South Burnett residents to attend competitions or programs representing Queensland or Australia in their chosen performance field (No funding is available for South Burnett or Wide Bay representation levels).

Successful applicants are only eligible to receive one (1) allocation per financial year and can apply for up to:

- \$500 if representing Queensland; or
- \$500 if representing Australia within Australia; or
- \$1000 if representing Australia competing in another country.

Applications from multiple members of a team or group will be bundled and considered as a whole with funding available up to \$2,000 per team or group.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria with approval by the General Manager Liveability.

Applications can be made throughout the financial year.

### 3.5. In-kind Sponsorship

This in-kind grant provides sponsorship to assist not-for-profit community organisations to deliver community activities and events which build community capacity.

In-kind services include:

- supply of gazebo marquee imprinted with Council's branding;
- supply of minor works;
- supply of road signage and barriers;
- supply of skip bins; and/or
- supply of wheelie bins.

Council will determine on a case-by-case basis the requirements for acknowledgement of sponsorship. The fund will provide individual event sponsorship of up to \$2,000.

The in-kind services provided by Council are dependent on operational priorities, availability of resources and over all annual budget allocation with approval by the General Manager Liveability. Applications can be made throughout the financial year and must be received by Council a minimum of three (3) weeks prior to the activity/event.

Any requests for additional support in excess of the \$2,000 limit must be put in writing to Council and the outcome decided at an Ordinary Meeting of Council. In this case, the application must be received by Council a minimum eight (8) weeks prior to the activity.

In-kind support costings will be captured and reported in Council's Annual Report.

### **3.6. Regional Arts Development Fund**

This fund is a partnership between South Burnett Regional Council and Arts Queensland to:

- support skills development of South Burnett professional artists, emerging artists and arts practitioners; and
- increase local participation in the arts in the South Burnett region.

Please refer to Council's 'Regional Arts Development Fund Guidelines' and discuss the activity with the Community Development Officer prior to completion of an application.

Availability of this funding is dependent on Council being successful annually with an application to Arts Queensland.

Applications will be assessed by the Arts, Culture and Heritage Advisory Committee against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be made by the Arts, Culture and Heritage Advisory Committee with approval by the General Manager Liveability.

The fund will provide two (2) funding rounds in August and February each financial year dependent on Arts Queensland requirements and available funding.

### **3.7. School Student Awards**

This grant provides sponsorship funding for student awards in conjunction with a school's annual awards night. Council will determine on a case-by-case basis the requirements for acknowledgement of sponsorship. Successful applicants will need to reapply each year for assessment on merit. The fund will provide awards sponsorship of up to \$300 per school, maximum \$150 per award.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be made by the Community Grants Program Assessment Panel with approval by the General Manager Liveability.

Applications can be made through out the financial year.

### **3.8. Indigenous Affairs Fund**

This fund recognises that small activities, projects and events, deserving of support from Council, come up in an ad hoc way throughout the year. Requests for assistance are assessed by the Indigenous Affairs Portfolio Councillor with approval by the General Manager Liveability.

Applications can be made throughout the financial year and must be received by Council a minimum of three (3) weeks prior to the activity/project/event.

### **3.9. Community Australia Day / ANZAC Day Events Sponsorship**

This grant provides funding to assist not-for-profit community organisations to deliver community events on Australia Day and/or ANZAC Day by sponsoring free community breakfasts. Council will determine on a case-by-case basis the requirements for acknowledgement of sponsorship. Successful applicants will need to reapply each year for assessment on merit. The fund will provide individual event sponsorship of up to \$1,000.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be made by the Community Grants Program Assessment Panel with approval by the General Manager Liveability.

Applications can be made through out the financial year. Not-for-profit community organisations are permitted to submit one application per event financial year.

### 3.10. Subsidised Hire of Council Facilities

Council sets annually the hire fees associated with the halls owned and operated by Council. Requests for a reduction or waiving of hire fees may be considered in exceptional circumstances and the outcome decided under delegation by the Chief Executive Officer. Please refer to Council's fees and charges.

## 4. DEFINITIONS

**Community Grants Program Assessment Panel** means a panel comprised of six (6) Councillors to assess on merit each application to a funding round making recommendations to the General Manager Liveability. The Panel will consist of the Councillors representing Divisions 1, 2, 3, 4, 5, and 6. The Chair of the Panel is the Councillor holding the Portfolio for the Community Grants Program.

**Art, Culture and Heritage Advisory Committee** means a Committee appointed by Council, based on industry representation from the following groups: SB Arts, Blackbutt Art Gallery, Kingaroy Art Gallery, Wondai Art Gallery, Indigenous Representative, SB Community Orchestra, SB Musical Comedy Society, Nanango Theatre Company, two (2) Community Representatives and two (2) Councillors, one who shall be the Community Development Portfolio Holder.

**Eligible Individuals** means individuals that reside within the South Burnett Regional Council area. Individuals who have not acquitted under any Council funded program are not eligible for further funding until the outstanding acquittal report is submitted and accepted by Council. Applicants shall have no outstanding debt with Council (including rates).

**Incorporated Not-for-profit Organisations** means organisations that are incorporated under Queensland legislation, community based, providing services and activities of benefit to the South Burnett Regional Council area and whose primary purpose is not directed at making a profit. Incorporated not-for-profit organisations operating gaming machines or with liquor selling facility or who identify as a political party or are affiliated with State or Federal Government (excluding funding for schools for awards) will not be eligible for assistance. Incorporated not-for-profit organisations who have not acquitted under a Council funded program are not eligible for further funding until the outstanding acquittal report is submitted and accepted by Council. Applicants shall have no outstanding debt with Council (including rates).

**Not-for-profit Organisations** means organisations that are community-based, providing services and activities of benefit to the South Burnett Regional Council area and whose primary purpose is not directed at making a profit. Not-for-profit organisations operating gaming machines or with liquor selling facility or who identify as a political party or are affiliated with State or Federal Government (excluding funding for schools for awards) will not be eligible for assistance. Not-for-profit organisations who have not acquitted under a Council funded program are not eligible for further funding until the outstanding acquittal report is submitted and accepted by Council. Applicants shall have no outstanding debt with Council (including rates).

## 5. LEGISLATIVE REFERENCE

Code of Conduct for Councillors in Queensland

*Local Government Act 2009* (Qld)

*Local Government Regulation 2012* (Qld)

**6. RELATED DOCUMENTS**

South Burnett Regional Council Arts, Culture and Heritage Advisory Committee Terms of Reference – Statutory045

South Burnett Regional Council Corporate Plan 2021-26

South Burnett Regional Council Employee Conflicts of Interest Policy – Statutory033

South Burnett Regional Council Regional Arts Development Fund Guidelines – Strategic004

**7. NEXT REVIEW**

As prescribed by legislation or December 2024

**8. VERSION CONTROL**

Version	Revision Description	Adopted Date	ECM Reference
1	Adoption of Policy	19 April 2017	2782794
2	Revised Policy – April May 2018	16 May 2018	2782794
3	Revised Policy – May June 2019	12 June 2019	2782794
4	Revised Policy – add in Community Australia Day Events Sponsorship	21 August 2019	2782794
5	Administrative change replacing Manager Social & Corporate Performance with General Manager Community as per Council Resolution 2021/62	24 March 2021	2782794
6	Review of Policy – Resolution 2021/42	28 July 2021	2782794
7	Review of Policy	20 October 2021	2782794
8	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2782794

Mark Pitt PSM  
**CHIEF EXECUTIVE OFFICER**

Date:

**10.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL PROPERTY LEASING POLICY - STRATEGIC030****File Number:** 14-Dec-2022**Author:** General Manager Finance and Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Property Leasing Policy – Strategic030 as presented at the Liveability, Governance and Finance Standing Committee Meeting on 7 December 2022.

**SUMMARY**

Committee Resolution: 2022/54

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the South Burnett Regional Council Property Leasing Policy – Strategic030 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0****OFFICER'S RECOMMENDATION**

That the South Burnett Regional Council Property Leasing Policy – Strategic030 be adopted as presented.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting on 7 December 2022.

**ATTACHMENTS**

1. South Burnett Regional Council Property Leasing Policy - Strategic030 [↓](#) 



**POLICY CATEGORY - NUMBER:** Strategic030  
**POLICY OWNER:** Community & Lifestyle  
**ECM ID:** 2939984  
**ADOPTED:**

## Property Leasing Policy

**NOTE:** Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

### Table of Contents

1. POLICY STATEMENT .....	1
2. SCOPE .....	1
3. GENERAL INFORMATION .....	1
4. DEFINITIONS .....	2
5. LEGISLATIVE REFERENCE .....	2
6. RELATED DOCUMENTS.....	2
7. NEXT REVIEW .....	2
8. VERSION CONTROL .....	3

### 1. POLICY STATEMENT

The purpose of this policy is to set the guidelines for administrating South Burnett Regional Council's ('Council's') land and facility assets that may be available for disposal or leasing.

### 2. SCOPE

This policy applies to all land and facilities located on Council owned or controlled lands.

This policy has been established to ensure that property, which is not required for Council's purposes, can be offered by way of lease, licence, or memorandum of understanding to a community organisation or commercial entity.

This policy applies in conjunction with Council's Disposal of Assets Policy and provides further clarification of an interest in land.

This policy excludes residential tenancies pursuant to the *Residential Tenancies and Rooming Accommodation Act 2008*.

### 3. GENERAL INFORMATION

The objectives of this policy are to ensure:

- the effective and efficient management of its leased real estate portfolio;
- the maximisation of use of Council's land and facilities; and
- the maximisation of the community benefit and supporting of economic development.

#### 3.1. Principles

The principles to be considered when identifying a facility for lease and offering tenure are:

- to facilitate and promote equitable access to Council owned or controlled facilities and land;
- support community organisations to optimise the development, improvement and use of Council's owned and controlled facilities and land;
- to identify assets suitable for commercial tenants; and
- ensure disposal is in accordance with the *Local Government Regulation 2012*.

The standards to be considered when compiling a lease document are:

- ensure tenants have the financial capacity to contribute to the capital improvement, repairs and maintenance of the facility;
- ensure fair, consistent lease conditions between tenants and Council across all facilities;
- ensure that Council facilities are appropriately maintained, developed, and occupied in alignment with the purpose of the facility or land; and
- ensure that facilities are used in accordance with the local community’s expectation of the asset.

The standards of administration of Council’s leased assets are to:

- ensure sound financial management;
- ensure effective administration of Council’s lease register;
- ensure that Council’s properties are appropriately maintained, developed, and occupied in accordance with all relevant legislative requirements; and
- develop a partnership approach to the capital improvement, repairs, and maintenance of facilities through support for community organisations for project development, applications for grant funding from external funding bodies and community development support.

**4. DEFINITIONS**

**Asset Disposal** means the process whereby Council divests itself of any asset in an organised and authorised manner.

**Capital Improvement** means an expenditure that enhances a fixed asset to such an extent that the improvement can be recorded as a fixed asset.

**Commercial Entity** means any entity, sole person, company, or group that is undertaking a business or commercial activity.

**Community Group** means any group which is not-for-profit.

**Council** means the South Burnett Regional Council.

**Lease Agreement** means either a Lease or Licence or other tenure agreement which provides rights to a Commercial Entity or Community Group to occupy or use a property.

**Property** means any Council owned or controlled freehold or leasehold property or Reserve, whether vacant land or an improved property.

**Repairs and Maintenance** means costs that are incurred to ensure that an asset continues to operate.

**Tenant** means an occupier of land, facility, or premises by way of grant of tenure through a tenure agreement.

**5. LEGISLATIVE REFERENCE**

*Local Government Act 2009 (Qld)*

*Local Government Regulation 2012 (Qld)*

*Residential Tenancies and Rooming Accommodation Act 2008 (Qld)*

**6. RELATED DOCUMENTS**

South Burnett Regional Council Corporate Plan 2021/2026

South Burnett Regional Council Disposal of Asset Policy – Statutory008

South Burnett Regional Council Employee Code of Conduct – Statutory011

**7. NEXT REVIEW**

As prescribed by legislation or December 2024

**8. VERSION CONTROL**

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy		2939984

Mark Pitt PSM  
**CHIEF EXECUTIVE OFFICER**

Date:



**10.6 QUOTE SBRCQ-22/23-27 - PURCHASE OF ONE (1) GRADER TO REPLACE PLANT NO. 1506.****File Number:** 07/12/2022**Author:** Fleet Scheduler**Authoriser:** Chief Executive Officer**PRECIS**

Quote SBRCQ-22/23-27 - Purchase of one (1) Grader to replace Plant No. 1506.

**SUMMARY**

Quote SBRCQ 22/23-27 is to purchase one (1) Grader to replace Plant No.1506.

---

**OFFICER'S RECOMMENDATION**

That Council purchase one (1) **Komatsu GD655-7** for **\$467,400.00** excluding GST from **Komatsu Australia**.

**FINANCIAL AND RESOURCE IMPLICATIONS**

The cost for purchase of this loader is within the allocated 2022/2023 budget.

**LINK TO CORPORATE/OPERATIONAL PLAN**

- OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.
- OR13 Implement reliable, realistic and cost-effective business systems and practices
- IN1 Continue to provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage and street lighting.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Council's Coordinators and Supervisors from Infrastructure (Works) and Plant and Fleet evaluated the tenders.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Nil. Vehicle will be checked at delivery and invoice processed for payment. Warranties apply.

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

In accordance with the Procurement Policy.

**ASSET MANAGEMENT IMPLICATIONS**

Lower maintenance and downtime as Council replaces its aging plant.

**REPORT****BACKGROUND**

Council engaged Local Buy to prepare tender documentation and obtain written quotes. Offers were received from Komatsu Australia, RDO Equipment and Onetrak to purchase one (1) grader to replace Plant No. 1506 which is used in the Kingaroy area. There are no local suppliers.

Trade in offers were not requested from suppliers due to lengthy estimated delivery times as the grader will have a significant increase in hours when it is disposed.

Once the replacement grader has been delivered, Grader 1506 will be sent for auction. Estimated Delivery time is five (5) to seven (7) months this can change depending on units available at the time of order.

The Hidromek 600 did not make initial shortlisting that was conducted by scoring industry presence. The criteria scoring was based on the number of dealerships in Australia and the years of heavy construction plant manufacturing. These machines are relatively unknown and have not been in the Australian market for very long and with only a limited dealer network purchasing this grader could be a potential risk to Council.

Council does have seven (7) graders in total. However, the remaining six (6) graders are required in their current role and were identified as essential in the fleet review. Grader 1506 was approved in 2022/2023 Fleet Replacement Programme. Any internal shifting of currently owned graders to replace Grader 1506 would still require replacement, therefore is not a viable option

After evaluating all graders offered for consideration, it was decided to physically assess the two (2) highest scored graders which is the John Deere 670GP from RDO Equipment and the Komatsu GD655-7 from Komatsu Australia. Council does have John Deere 670G graders which is the same machine as the 670GP but without finger-tip controls. Council does have a Komatsu 655-5 grader which does not have finger-tip controls and does not have a DPF (Diesel Particulate Filter) and ad-blue.

**Recommendation**

The **Komatsu GD655-7 is recommended for purchase** as it has the best whole of life value for money, best warranty terms, under allocated budget and the highest total evaluation score of **4.88** providing Council with best value for money.

The following quotes were received:

All prices exclude GST.

SBRCQ-22/23-27

	Tenderer	Make/Model	Price
1.	Komatsu Australia	Komatsu GD655-7	\$467,400.00
2.	RDO Equipment	John Deere 670GP	\$535,000.00
7.	Onetrak	Hidromek HMK600MG	\$483,240.00

**ATTACHMENTS**

1. **SBRCQ 22/23-27 - Recommendation Report to replace Grader 1506** [!\[\]\(adb0331d22f78481623cc605df40612a\_img.jpg\) !\[\]\(7e3a264c08e10137510d1aa76522412b\_img.jpg\)](#)



## **Post Market Recommendation Report \$200K+**

### **Project Title: Replacement of Grader 1506**

Contract Reference No: SBRCQ-22/23-27

Author: Brandon Orchard

Position Title: Acting Plant and Fleet Coordinator

Date: 28/11/2022

### **Assessment Team**

Col Miller - Works Coordinator

Ray Hartley - Works Supervisor

Thomas Lipsett - Grader Operator

Chris Walker - Water Truck Driver

Anthony Bills – Manager ICT & Fleet

Brandon Orchard - Acting Plant & Fleet Coordinator

Kellie Sewell - Fleet Scheduler

Damien Hankinson - Workshop Supervisor

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Email: [info@sbrc.qld.gov.au](mailto:info@sbrc.qld.gov.au) [www.southburnett.qld.gov.au](http://www.southburnett.qld.gov.au)

**Executive Summary**

Quote SBRCQ-22/23-27 is to purchase a new grader to replace a Komatsu GD555-5 (Plant No. 1506)

Council engaged Local Buy to prepare tender documentation and obtain written quotes.

Trade in offers were not requested from suppliers due to lengthy estimated delivery times as the grader will have a significant increase in hours when it is disposed. Grader 1506 will be sent to auction.

There are not any local suppliers.

**Timeline**

Release Date: 24/10/2022

Closed Date: 14/11/2022

Offers were received from the following suppliers:	
1.	Komatsu Australia - Komatsu
2.	Onetrak – Hidromek
3.	RDO Equipment – John Deere

**Exceptions**

Was an Exception applied to this Procurement process?  YES  NO  
*(Failure to meet Council Policy) Procurement Exception Form MUST accompany this Report*

**Evaluation Methodology**

How have the Sound Contracting Principles been satisfied?	Justification/Explanation
Whole of Life Value for Money	50%
Specification Suitability	30%
Warranty	20%

**Evaluation Results**

Rank	Result: (% or Score)	Tenderer	Make/Model	Price
1.	4.88	Komatsu Australia	Komatsu GD655-7	\$467,400.00
2.	4.74	RDO Equipment	John Deere 670GP	\$535,000.00
3.	4.16	Onetrak	Hidromek HMK600MG	\$483,240.00

*Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.*

The Hidromek 600 did not make initial shortlisting that was conducted by scoring industry presence. The criteria scoring was based on the number of dealerships in Australia and the years of heavy construction plant manufacturing. These machines are relatively unknown and have not been in the Australian market for very long and with only a limited dealer network purchasing this grader could be a potential risk to Council.

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**Procurement Plan**

**Grader 1506 Recommended to Replace**

Grader 1506 is in a construction and major maintenance crew in the Kingaroy area. Information relating to the existing grader are as follows:

Financial Year	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
Expenses	\$39,980.57	\$49,088.55	\$52,541.69	\$46,117.46	\$54,391.12	\$37,557.12

**Financial Details**

- Expenses over the life of the grader \$402,514.68
- Purchased July 2012 for \$321,830.00
- Replacement Value \$500,000.00
- Residual Value \$65,000.00
- Accumulated Depreciation \$261,672.82
- Written Down Value \$60,157.18

**Utilisation and Age Details**

- Utilisation of Grader 1506 over its life is 88.67% when comparing to average utilisation of 1,000 hours annually according to the Institute of Public Works Engineering Australasia (IPWEA) industry benchmark.
- 10 years old, Institute of Public Works Engineering Australasia (IPWEA) optimum replacement benchmark is 10 Years
- 9,160 Hours, Institute of Public Works Engineering Australasia (IPWEA) optimum replacement benchmark is 8,000 Hours
- Year Model 2012.

**Other Options Than Replacement**

Council does have seven (7) graders in total. However, the remaining six (6) graders are required in their current role and were identified as essential in the fleet review. Grader 1506 was approved in 2022/2023 Fleet Replacement Programme. Any internal shifting of currently owned graders to replace Grader 1506 would still require replacement, therefore is not a viable option.

**Replacement Machine Requirements**

The replacement for Grader 1506 was requested to have the following specifications.

- Approx. 140Kw - 160Kw
- 12 Ft blade
- Fingertip grader controls with auxiliary steering wheel for travelling
- Additional wear plate to be welded on moldboard for better abrasion resistance
- Rear mounted ripper/scarifier with three (3) swing down rippers and nine (9) scarifier tynes
- Reversible radiator fan to easily clean out dust and dirt particles from the radiators and coolers resulting in less manual radiator cleans reducing maintenance and service times, while increasing operating times.
- Council standard options including, Council radio, fire extinguisher, UHF radio, reverse sensors, camera and alarm, battery isolator, toolbox, tinted windows, heavy duty floor mats and seat covers, spare wheel and tyre.
- 2D Cross slope grader control system

**Whole of Life value for Money**

The whole of life value for money was calculated based on:

- Purchase price;
- Residual value @ 10 years/8,000 Hours;
- Servicing Costs;
- Ad Blue costs if applicable;
- Fuel consumption rates; and
- 5% return on capital investment.

The annual whole of life value for money for each grader was then compared to the lowest annual cost and a score out of 5 was calculated.

Vehicle Type and Supplier	Whole of Life Value for Money
	50%
Komatsu GD655-7 – Komatsu Australia	5.00
Hidromek - HMK600MG - Onetrak	4.25
John Deere 670 GP – RDO Equipment	4.71

*Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.*

	Dealer 1	Dealer 2	Dealer 3
	Komatsu GD655_7 - Komatsu Australia	Hidromek HMK600MG - Onetrack	John Deere 670GP - RDO Equipment
<b>Purchase Price</b>	\$ 467,400.00	\$ 483,240.00	\$ 535,000.00
<b>Capital Cost of Purchase</b>	\$ 233,700.00	\$ 241,620.00	\$ 267,500.00
<b>Expected Life of Vehicle (Years)</b>	10.0	10.0	10.0
<b>Estimated Hours at Trade</b>	8,000	8,000	8,000
<b>Residual % (Wholesale)</b>	29.00%	30.00%	29.00%
<b>Residual % (Retail)</b>			
<b>Residual Value</b>	\$ 135,546.00	\$ 144,972.00	\$ 155,150.00
<b>Cost Over Life of Vehicle Bundle</b>	\$ 331,854.00	\$ 338,268.00	\$ 379,850.00
<b>Fuel Usage (L/HR)</b>	13.7	19.0	12.1
<b>Total Fuel Cost</b>	\$ 241,120.00	\$ 334,400.00	\$ 212,960.00
<b>Cost of Servicing over life of Vehicle</b>	\$ 42,175.47	\$ 69,278.00	\$ 43,343.38
<b>Cost of Ad-Blue over life of Vehicle</b>	\$ 5,760.00	N/A	N/A
<b>Trade Value Compared to Highest Offer</b>			
<b>Actual Trade Value Offered</b>	\$ -	\$ -	\$ -
<b>Total Cost of Vehicle Bundle</b>	\$ 854,609.47	\$ 983,566.00	\$ 903,653.38
<b>Total Cost of Vehicle Bundle per Annum</b>	\$ 85,460.95	\$ 98,356.60	\$ 90,365.34
<b>Total Cost of Each Vehicle per Annum</b>	\$ 85,460.95	\$ 98,356.60	\$ 90,365.34
<b>WOL Value for Money Calculator (Cheapest Vehicle Rate = 5, Most Expensive Rate = 1)</b>			
<b>Whole of Life Cost of Vehicle per Annum</b>	\$ 85,460.95	\$ 98,356.60	\$ 90,365.34
<b>Cheapest Whole of Life Vehicle Cost per Annum</b>	\$ 85,460.95	\$ 85,460.95	\$ 85,460.95
<b>Whole of Life Value for Money Rating</b>	5.00	4.25	4.71

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**Specification Suitability**

The following specifications were used to calculate a score out of 5:

- Engine power & Torque (Power used for scoring was calculated on fourth gear power as this is a common gear for grading)
- Fuel tank capacity
- Hydraulic Performance

In the evaluation consideration was also given to the dimensions, operating weight and the need for oversize signs.

The grader specifications were compared, and a score was calculated for each individual specification. An average score was then produced over all specifications.

Vehicle Type and Supplier	Specification Suitability
	30%
Komatsu GD655-7 – Komatsu Australia	4.65
Hidromek HMK600MG - Onetrak	4.22
<b>John Deere 670 GP – RDO Equipment</b>	<b>4.92</b>

*Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.*

**Warranty**

The warranty score was calculated on the number of years and hours listed in the warranty terms.

Vehicle Type and Supplier	Warranty
	20%
Komatsu GD655-7 – Komatsu Australia	5.00
Hidromek HMK600MG - Onetrak	4.00
John Deere 670 GP – RDO Equipment	4.58

*Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.*

**Total Evaluation Scores**

Vehicle Type and Supplier	Whole of Life Value for Money	Specification Suitability	Warranty	Total
	50%	30%	20%	100%
Komatsu GD655-7 – Komatsu Australia	5.00	4.65	5.00	4.88
Hidromek HMK600MG - Onetrak	4.25	4.22	4.00	4.16
John Deere 670 GP – RDO Equipment	4.71	4.92	4.58	4.74

*Evaluation Criteria: Ratings = 1. Poor; 2. Acceptable; 3. Good; 4. Very Good; 5. Excellent.*



### **Conclusion Final Assessment**

After evaluating all graders offered for consideration, it was decided to physically assess the two (2) highest scored graders which is the John Deere 670GP from RDO Equipment and the Komatsu GD655-7 from Komatsu Australia. Council does have John Deere 670G graders which is the same machine as the 670GP but without finger-tip controls. Council does have a Komatsu 655-5 grader which does not have finger-tip controls and does not have a DPF (Diesel Particulate Filter) and ad-blue.

### **John Deere 670GP – RDO Equipment**

- 175 Kw – max power in eighth gear
- 153 Kw – fourth gear
- 1196 Nm
- 416.5 L fuel capacity
- 12.1 L / Hr Fuel consumption
- Programmable reversible radiator fan
- 5 years / 5,000 hours warranty terms
- 212 L/min hydraulic flow
- Does not require Ad-blue
- Includes 2D cross slope grader system as standard
- Is not within allocated budget of \$500,000.00 as set out in the 2022/2023 Plant Replacement Programme
- Joy-stick controls or finger-tip controls
- Fully air operated electronic controlled suspension seat which can be adjusted to suit operators
- Is under 2.5m in width therefore does not require oversize signs.
- Meets EPA Tier 3 Emission standards

### **Operators, WHS & Workshop notes**

- Vision from Cabin is good
- Arm rests had good adjustment allowing operators to adjust to individual needs which can reduce fatigue issues
- All servicing components are positioned on one side making periodic maintenance more streamlined
- Blade slide can be adjusted quickly with simple bolt and nut adjusters
- Access into cabin had well positioned handrails and suitably spaced steps
- One (1) person required to adjust circle

### **Komatsu GD655-7 – Komatsu Australia**

- 165 Kw – Max power in eighth gear
- 151 Kw – fourth gear
- 941 Nm
- 390 L fuel capacity
- 13.7 L/Hr fuel consumption
- .4L/Hr Ad-blue consumption
- Reversible radiator fan with automatic return function
- 5 years / 6,000 hours warranty terms
- 200 L/min hydraulic flow



**10.7 REQUEST FOR WAIVER OF RATES - MURGON PASTORAL, AGRICULTURAL & HORTICULTURAL SOCIETY****File Number:** 14.12.2022**Author:** Manager Community & Lifestyle**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022 was a report regarding information on the Request for Waiver Of Rates - Murgon Pastoral, Agricultural & Horticultural Society.

**SUMMARY****20.2 REQUEST FOR WAIVER OF RATES - MURGON PASTORAL, AGRICULTURAL & HORTICULTURAL SOCIETY**

---

**COMMITTEE RESOLUTION 2022/1**

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the Committee recommend to Council that:

Rates charges to the value of \$1261.92 for the period of 1 July 2022 to 31 December 2022 is waived for the Murgon Pastoral, Agricultural & Horticultural Society Inc.

In Favour: Crs Brett Otto, Gavin Jones, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 4/0**

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**OFFICER'S RECOMMENDATION**

That Rates charges to the value of \$1261.92 for the period of 1 July 2022 to 31 December 2022 is waived for the Murgon Pastoral, Agricultural & Horticultural Society Inc.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022.

**ATTACHMENTS****Nil**

**10.8 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER - 20657-00000-000****File Number: 2969135****Author: General Manager Finance and Corporate****Authoriser: Chief Executive Officer****PRECIS**

Requesting Council approve a special payment arrangement for outstanding rates for Assessment Number 20657-00000-000.

**SUMMARY****COMMITTEE RESOLUTION 2022/80**

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That the Committee recommend to Council that they agree to:

1. Suspend interest from accumulating while hardship payment arrangement is maintained;
2. Request the owner enter into a payment arrangement for Assessment Number 20657-00000-000 for \$100.00 per fortnight commencing 1 January 2023 for a period of 12 months;
3. Payments increasing to \$105.00 per fortnight from 1 January 2024 for a period of 12 months;
4. Payments increasing to \$115.00 per fortnight from 1 January 2025 for a period of 12 months;
5. Payments increasing to \$125.00 per fortnight from 1 January 2026 for a period of 12 months under normal rate arrangement conditions;
6. Payments increasing to \$137.00 per fortnight from 1 January 2027 for a period of 12 months under normal rate arrangement conditions;
7. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly;
8. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
9. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan.

In Favour: Crs Brett Otto, Gavin Jones, Kirstie Schumacher and Scott Henschen

Against: Nil

**CARRIED 4/0****OFFICER'S RECOMMENDATION**

That South Burnett Regional Council agree to:

1. Suspend interest from accumulating while hardship payment arrangement is maintained;
2. Request the owner enter into a payment arrangement for Assessment Number 20657-00000-000 for \$100.00 per fortnight commencing 1 January 2023 for a period of 12 months;
3. Payments increasing to \$105.00 per fortnight from 1 January 2024 for a period of 12 months;
4. Payments increasing to \$115.00 per fortnight from 1 January 2025 for a period of 12 months;
5. Payments increasing to \$125.00 per fortnight from 1 January 2026 for a period of 12 months under normal rate arrangement conditions;

6. Payments increasing to \$137.00 per fortnight from 1 January 2027 for a period of 12 months under normal rate arrangement conditions;
7. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly;
8. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
9. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee on 7 December 2022.

**ATTACHMENTS**

Nil

**10.9 MONTHLY FINANCIAL INFORMATION - NOVEMBER 2022**

**File Number:** 14.12.2022  
**Author:** Manager Finance & Sustainability  
**Authoriser:** Chief Executive Officer

**PRECIS**

Monthly financial report as at 30th November 2022.

**SUMMARY**

The following information provides Council's current position as at 30<sup>th</sup> November 2022.

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**OFFICER'S RECOMMENDATION**

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 30<sup>th</sup> November 2022 be received and noted.

**FINANCIAL AND RESOURCE IMPLICATIONS**

Tracking actual revenue and expenditure compared to amended budget as adopted by Council on the 26<sup>th</sup> October 2022.

The amended budget maintains the link with achieving the Operational Plan 2022/2023 and is generally in line with the revenue and expenditure priorities of the Original Budget as adopted by Council on 8<sup>th</sup> July 2022.

**LINK TO CORPORATE/OPERATIONAL PLAN**

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Monitored and reviewed by budget managers.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

*Section 4(b) of the Human Rights Act 2019* (the 'Act') requires public entities to act and make decisions in away compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

- |   |  |
|---|--|
| 1. Recognition and equality before the law;                           | 13. Cultural rights—generally;   |
| 2. Right to life;   | 14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples; |
| 3. Protection from torture and cruel, inhuman or degrading treatment; | 15. Right to liberty and security of person;                               |

- |   |   |
|---|---|
| 4. Freedom from forced work;                            | 16. Humane treatment when deprived of liberty;        |
| 5. Freedom of movement;                                 | 17. Fair hearing;                                     |
| 6. Freedom of thought, conscience, religion and belief; | 18. Rights in criminal proceedings;                   |
| 7. Freedom of expression;                               | 19. Children in the criminal process;                 |
| 8. Peaceful assembly and freedom of association;        | 20. Right not to be tried or punished more than once; |
| 9. Taking part in public life;                          | 21. Retrospective criminal laws;                      |
| 10. Property rights;                                    | 22. Right to education;                               |
| 11. Privacy and reputation;                             | 23. Right to health services.                         |
| 12. Protection of families and children;                |   |

### **POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

### **ASSET MANAGEMENT IMPLICATIONS**

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

### **REPORT**

- Recurrent Revenue is currently sitting at 51% compared to the Amended Budget and Recurrent Expenditure is sitting at 51%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of November 2022 was \$52.284m with \$31.932m of this currently classed as restricted cash.
- The ratios at the end of November are all within their respective targets apart from the Current Ratio. Although this can be seen as unfavourable, this is an expected occurrence early on in the financial year and these ratios will come back into target as the year progresses.
- Council's capital expenditure program is currently sitting at \$6.715m in actual expenditure which equates to approximately 17.5% of the total amended budget.

### **ATTACHMENTS**

1. **Monthly Financial Report - November 22**  
2. **Capital Expenditure Report - November 22**  



**South Burnett Regional Council**  
**Monthly Financial Report**  
Interim November 2022





### **Executive Summary**

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the amended budget, at an organisational level, for the period ended 30 November 2022.

- Recurrent Revenue is currently sitting at 51% compared to the Amended Budget and Recurrent Expenditure is sitting at 51%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of November 2022 was \$52.284m with \$31.932m of this currently classed as restricted cash.
- The ratios at the end of November are all within their respective targets apart from the Current Ratio. Although this can be seen as unfavourable, this is an expected occurrence early on in the financial year and these ratios will come back into target as the year progresses.
- Council's capital expenditure program is currently sitting at \$6.715m in actual expenditure which equates to approximately 17.5% of the total amended budget.

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Executive Summary

## Contents

<b>1.0</b>	<b>INTERIM STATEMENT OF FINANCIAL PERFORMANCE (INCOME STATEMENT)</b>	<b>2</b>
2.1	OPERATING INCOME STATEMENT SPLIT BY DEPARTMENT	3
2.2	REVENUE	4
2.2.1	<i>Rates Levies and Charges</i>	4
2.2.2	<i>Fees and Charges</i>	4
2.2.3	<i>Rental Income</i>	5
2.2.4	<i>Interest Received</i>	6
2.2.5	<i>Sales Revenue</i>	6
2.2.6	<i>Other Income</i>	7
2.2.7	<i>Operational Grants</i>	7
2.2.8	<i>Capital Grants</i>	7
2.3	EXPENDITURE	8
2.3.1	<i>Employee Benefits</i>	8
2.3.2	<i>Materials and Services</i>	8
2.3.3	<i>Finance Costs</i>	9
2.3.4	<i>Depreciation</i>	9
2.3.5	<i>Capital Expense</i>	10
<b>3.0</b>	<b>INTERIM STATEMENT OF FINANCIAL POSITION (BALANCE SHEET)</b>	<b>11</b>
3.1	CURRENT ASSETS	12
3.1.1	<i>Cash and Cash Equivalents</i>	12
3.1.2	<i>Trade and Other Receivables</i>	13
3.1.3	<i>Inventories</i>	16
3.2	NON-CURRENT ASSETS	16
3.2.1	<i>Trade and Other Receivables</i>	16
3.2.2	<i>Property, Plant and Equipment</i>	16
3.2.3	<i>Right of Use Assets</i>	16
3.2.4	<i>Intangible Assets</i>	16
3.3	LIABILITIES	16
3.3.1	<i>Trade and other Payables</i>	16
3.3.2	<i>Borrowings</i>	17
3.3.3	<i>Lease Liabilities</i>	17
3.3.4	<i>Provisions</i>	17
3.3.5	<i>Other Liabilities</i>	17
<b>4.0</b>	<b>INTERIM CASH FLOW</b>	<b>18</b>
<b>5.0</b>	<b>INTERIM CHANGES IN EQUITY</b>	<b>20</b>
<b>6.0</b>	<b>FINANCIAL RATIOS</b>	<b>21</b>
<b>7.0</b>	<b>LONG TERM FINANCIAL FORECAST</b>	<b>24</b>
7.1	INCOME AND EXPENDITURE STATEMENTS	25
7.2	FINANCIAL POSITION	26
7.3	CASH FLOW	27
7.4	CHANGES IN EQUITY	29
<b>8.0</b>	<b>INVESTMENTS</b>	<b>30</b>
<b>9.0</b>	<b>WORKS FOR QUEENSLAND ROUND 4 (W4Q4)</b>	<b>30</b>
<b>10.0</b>	<b>RATES UPDATE</b>	<b>30</b>

1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 30 November 2022  
42% of Year Complete

	2023 \$	Original Budget \$	Amended Budget \$	Variance %
<b>Income</b>				
<b>Revenue</b>				
<b>Recurrent Revenue</b>				
Rates, Levies and Charges	26,706,668	53,952,343	53,952,343	50%
Fees and Charges	2,277,508	4,964,355	5,000,290	46%
Rental Income	227,631	459,715	459,715	50%
Interest Received	806,131	540,500	1,240,500	55%
Sales Revenue	1,643,827	3,023,351	3,823,351	43%
Other Income	494,726	965,380	965,380	51%
Grants, Subsidies, Contributions and Donations	8,898,810	8,530,723	14,759,994	50%
	<u>41,055,301</u>	<u>72,436,367</u>	<u>80,201,573</u>	<u>51%</u>
<b>Capital Revenue</b>				
Grants, Subsidies, Contribution and Donations	1,192,305	10,159,463	10,769,259	11%
<b>Total Income</b>	<u>42,247,606</u>	<u>82,595,830</u>	<u>90,970,832</u>	<u>46%</u>
<b>Expenses</b>				
<b>Recurrent Expenses</b>				
Employee Benefits	10,601,329	25,511,103	26,339,769	40%
Materials and Services	21,424,528	25,685,031	32,413,473	56%
Finance Costs	775,084	1,804,207	1,821,207	43%
Depreciation and Amortisation	9,732,343	23,032,537	23,032,537	42%
	<u>42,533,285</u>	<u>76,032,878</u>	<u>83,606,986</u>	<u>51%</u>
<b>Capital Expense</b>				
	(371,564)	(400,000)	(400,000)	93%
<b>Total Expense</b>	<u>42,161,721</u>	<u>75,632,878</u>	<u>83,206,986</u>	<u>51%</u>
<b>Net Result</b>	<u>85,885</u>	<u>6,962,952</u>	<u>7,763,846</u>	
<b>Net Operating Result</b>	<u>(1,477,983)</u>	<u>(3,596,511)</u>	<u>(3,405,413)</u>	

**2.1 Operating Income Statement Split by Department**

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

	Total Revenue				Total Expenditure			
	Actual	Original Budget	Amended Budget	%	Actual	Original Budget	Amended Budget	%
Water	\$ 5,463,361	\$ 11,406,302	\$ 11,406,302	48%	\$ 4,400,606	\$ 11,258,537	\$ 11,307,537	39%
Wastewater	\$ 3,459,173	\$ 6,835,626	\$ 6,835,626	51%	\$ 2,224,906	\$ 5,597,993	\$ 5,597,993	40%
Waste	\$ 3,330,991	\$ 7,046,869	\$ 7,034,859	47%	\$ 2,600,394	\$ 6,665,334	\$ 6,665,334	39%
Plant and Fleet	\$ 15,434	\$ 195,000	\$ 195,000	8%	\$ 205,406	\$ 1,360,203	\$ 1,360,203	15%
Genops	\$ 28,786,343	\$ 46,952,570	\$ 54,729,776	53%	\$ 33,512,785	\$ 53,871,216	\$ 61,396,324	55%
<b>Total</b>	<b>\$ 41,055,301</b>	<b>\$ 72,436,367</b>	<b>\$ 80,201,573</b>	<b>51%</b>	<b>\$ 42,333,285</b>	<b>\$ 76,032,878</b>	<b>\$ 83,606,985</b>	<b>51%</b>

**Revenue**

- All revenue items are currently tracking above the target of 42% except for Plant and Fleet due to reductions of the fuel tax rebate from July to October. This will begin to increase now that the fuel tax rebate rate has increased.
- Water, Wastewater, Waste & Genops have all been affected by timing in the levying of the 6 monthly rates which occurred in August.
- Waste has also been affected by timing in waste disposal revenue as invoices for November have not yet been raised.

**Expenditure**

- All departments apart from Genops are tracking at below target for the month.
- Expenditure for Fleet is tracking below target due to timing of yearly registration bills as well as timing in use of internal plant by departments for the month.
- Waste is below target for the month due to timing of monthly waste expenditure bills that have not been received.
- Genops is above target due to expenses incurred under the 2022 weather events and will be offset by grant income as well as timing in annual expenses such as insurance.

2.2 Revenue

2.2.1 Rates Levies and Charges

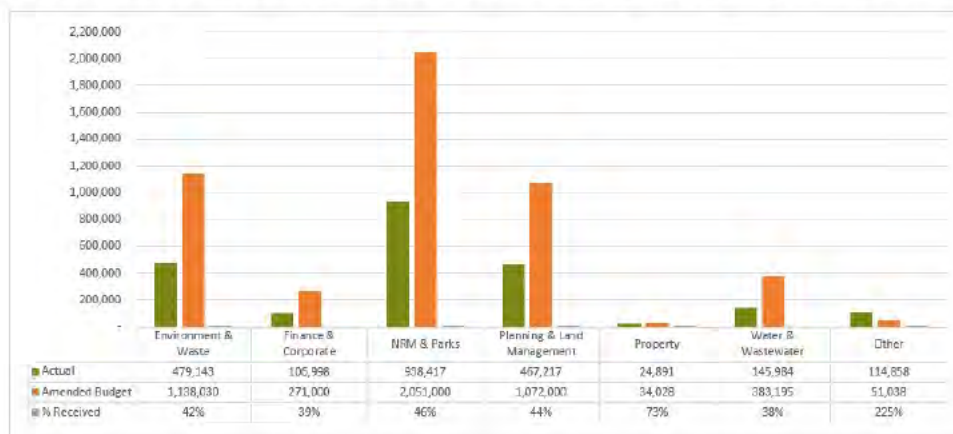
This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

Rates or Charges	ACTUALS 2022/2023	ORIGINAL BUDGET 2022/2023	AMENDED BUDGET 2022/2023
General Rates	\$ 15,153,352	\$ 30,203,206	\$ 30,203,206
Quarry Special Charge	\$ 6,816	\$ -	\$ -
Water Charges	\$ 5,315,607	\$ 11,045,884	\$ 11,045,884
Sewerage Charges	\$ 3,407,298	\$ 6,728,126	\$ 6,728,126
Waste Collection Charges	\$ 1,240,429	\$ 2,814,123	\$ 2,814,123
Community Rescue and Evacuation Levy	\$ 44,196	\$ 90,000	\$ 90,000
Waste Management Levy	\$ 1,542,319	\$ 3,071,004	\$ 3,071,004
Memerambi Estate Levies	-\$ 3,349	\$ -	\$ -
<b>Total</b>	<b>\$ 26,706,668</b>	<b>\$ 53,952,343</b>	<b>\$ 53,952,343</b>

As at 30 November 2022, rates, levies and charges are tracking above target of 50%. This is due to the timing of the first 6 monthly rates levy processed in August.

2.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



As of 30 November 2022, fees and charges are tracking just above target at 46%. Main factors affecting the fees and charges figures are:

- Finance is currently below target due to the timing of the Emergency Management Levy commission.
- NRM & Parks are above target due to timing in visitors at Boondooma Dam, timing in cemetery income and saleyard income.
- Planning and Land Management are above target due to planning and building applications.

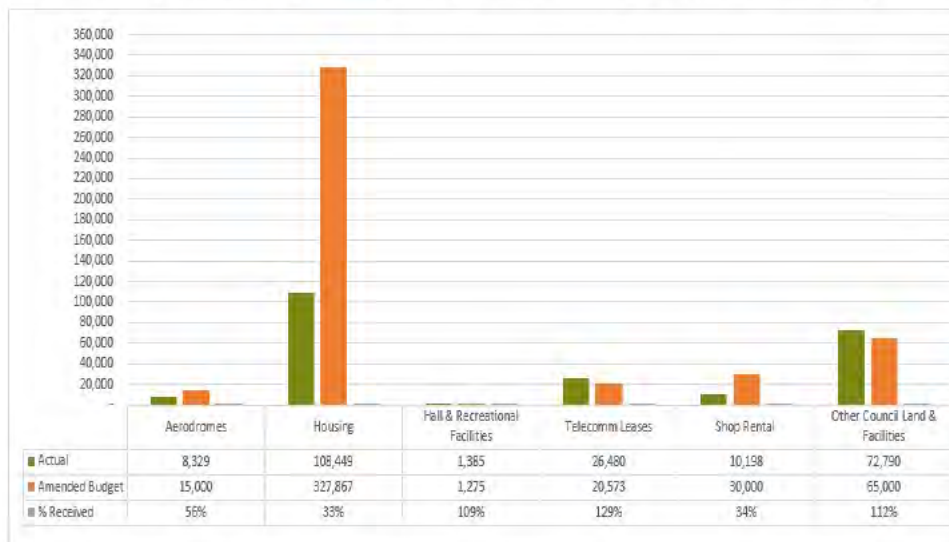
- Properties is over budget due to increases in the hall hire and caravan park fees received so far this year.
- Water and Wastewater is below target due to reduced standpipe, irrigator water and bulk water sales resulting from the higher than average rainfall for the year.
- The Other category is over budget due to three developer applications that have been approved during August.

**2.2.3 Rental Income**

Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

As of 30 November 2022, rental income is tracking above target at 50% due to timing in annual rental of various facilities. Main factors affecting the rental income figures are:

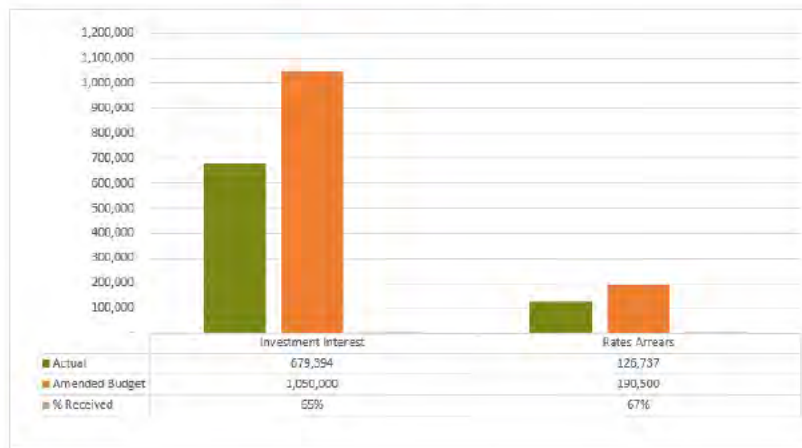
- Aerodrome and Telecomm annual leases have been issued.
- Housing is under target due to timing in invoices being processed for monthly income.



### 2.2.4 Interest Received

Interest revenue includes interest on investments and rate arrears.

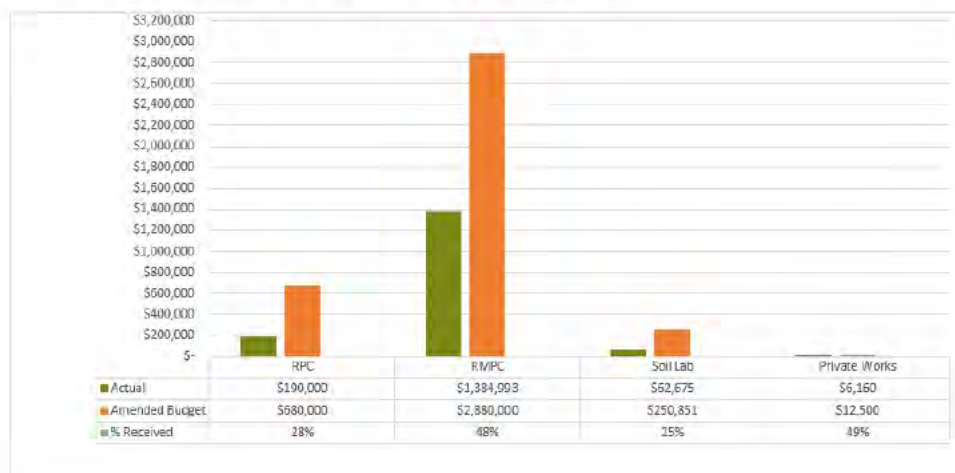
As of 30 November 2022, interest received is tracking target at 65% due to increasing interest rates.



### 2.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory.

As of 30 November 2022, sales revenue is tracking just above target at 43%. This is largely due to timing of when RPC and RMPC works for this financial year are scheduled to be performed. RMPC claims of \$358k are currently in progress and will be completed shortly. Council also has contracts with the Department of Main Roads (DTMR) under the RMPC program for works being completed on main roads due to the various weather events that have occurred. Contract asset adjustments have been made to the balance sheet for these DTMR weather event expenses until the funds have been received.



**2.2.6 Other Income**

Other income is sundry income derived from all other sources.

As of 30 November 2022, other income is tracking above target at 51%.

<i>Income Stream</i>	<i>Actual</i>	<i>Original Budget</i>	<i>Amended Budget</i>	<i>% Received</i>
VIC Income	\$ 54,904	\$ 92,600	\$ 92,600	59%
Art Gallery Income	\$ -	\$ 500	\$ 500	0%
Pool Income	\$ -	\$ -	\$ -	0%
Irrigation Income	\$ -	\$ 30,000	\$ 30,000	0%
Fines	\$ 17,783	\$ 53,000	\$ 53,000	34%
Scrap Steel	\$ 113,574	\$ 110,000	\$ 110,000	103%
Library Sales	\$ 1,248	\$ 2,730	\$ 2,730	46%
Museum Sales	\$ 404	\$ -	\$ -	0%
Agency Income	\$ 45,130	\$ 52,000	\$ 52,000	87%
Tourist Parks	\$ 109,761	\$ 280,000	\$ 280,000	39%
Legal Recovery	-\$ 1,206	\$ 80,000	\$ 80,000	-2%
Insurance Claims & Workcover	\$ 72,029	\$ 20,000	\$ 20,000	360%
Misc Other	\$ 81,100	\$ 244,550	\$ 244,550	33%
<b>Total</b>	<b>\$ 494,726</b>	<b>\$ 965,380</b>	<b>\$ 965,380</b>	<b>51%</b>

- VIC Income is above target due to increased sale of goods.
- Irrigation Income is down due timing in any hay sales.
- Fines are below target due to processing of animal infringements during the year. There is a possibility that this value will decrease in the future if fines are sent to the State Penalties Enforcement Registry (SPERS) for collection.
- Scrap steel is picked up sporadically during the year and so has a timing factor.
- Legal recovery, insurance claims and Workcover income are raised and received sporadically during the year based on events and debt collection activities. Legal recovery is a negative due to reversal of some statement of claim fees.
- Miscellaneous is under target due reduction in fuel tax credit available for claiming.

**2.2.7 Operational Grants**

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 30 November 2022, operating grants are tracking above target at 60% due to timing in when operational grants are received and spent. Additional funding from Queensland Reconstruction Authority (QRA) for expenditure incurred due to weather events has had an impact on the yearly figures, this will be re-assessed in the 2<sup>nd</sup> Quarter review.

**2.2.8 Capital Grants**

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

As of 30 November 2022, capital grants are tracking below target at 11%. This income stream will be reviewed each month to consider contract asset and contract liability movements. Council expects this category to increase over the next few months as projects are completed.

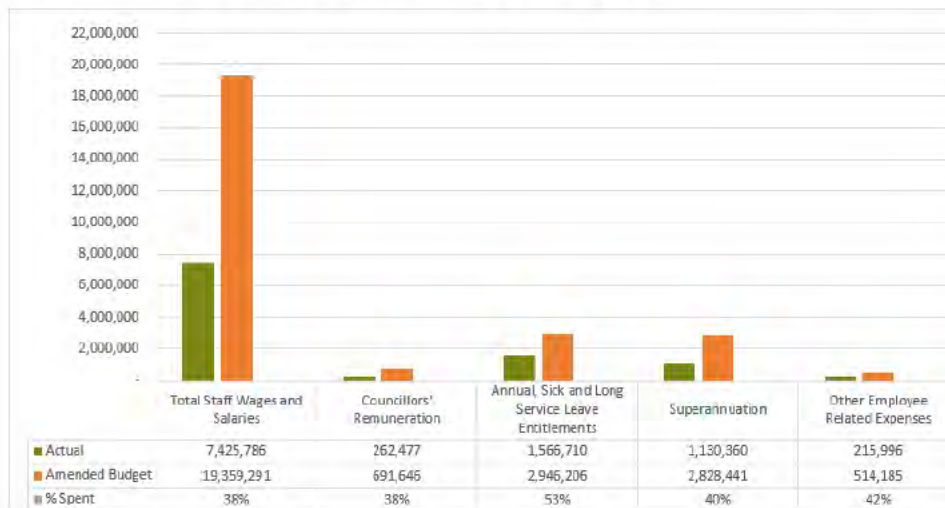


### 2.3 Expenditure

#### 2.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 30 November 2022, employee benefits are tracking just below target at 40%. Long Service leave and annual leave paid is high due to staff finishing up employment with Council so far this year. Sick leave is also generally higher over the winter period. Staff wages has been impacted by flood recovery works which is offset by revenue.



#### 2.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 30 November 2022, materials and services are tracking above target at 66%.

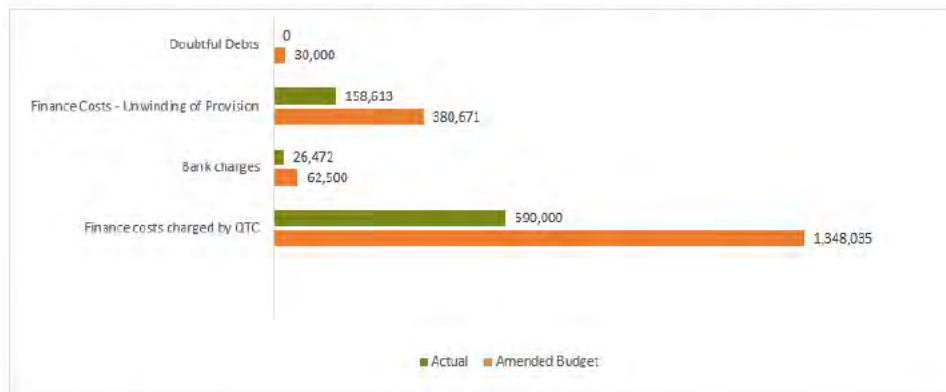
Description	Actual	Original Budget	Amended Budget	% Spent
Donations	309,231	543,222	1,018,222	30%
Materials	11,224,850	18,260,338	19,994,241	56%
Services	10,165,370	9,059,147	12,847,980	79%
Internal Plant Charges	3,083,872	6,497,242	7,227,948	43%
Internal Plant Recoveries	- 3,358,796	- 8,674,918	- 8,674,918	39%
	<b>21,424,528</b>	<b>25,685,031</b>	<b>32,413,473</b>	

- Timing of expenditure of \$7.3m associated with the various weather events – this has been offset by income. The budget for this will be reassessed in the 2<sup>nd</sup> Quarter review to reflect updated information.
- There is a degree of timing for waste collection and water usage invoices as they have not yet been received.
- Annual invoices for insurances, IT subscriptions and workcover also have a timing component.

**2.3.3 Finance Costs**

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 30 November 2022, finance costs are tracking just above target at 43%.



**2.3.4 Depreciation**

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council’s property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 30 November 2022, depreciation is on target at 42%.

Work in progress balances currently sitting in the balance sheet as at 30 November 2022 total \$24.487m and are listed below.

Asset Class	Work in Progress Balance
Buildings	2,510,179.36
Plant & Equip	61,419.17
Roads	17,410,934.82
Water	1,917,660.74
Wastewater	1,553,240.43
Fleet	732,867.34
Office	299,668.14
Waste	900.00
Land	-
	<b>24,486,870.00</b>

**2.3.5 Capital Expense**

Capital expense is the net proceeds or loss on assets that have been sold or disposed of. A loss on asset disposal is recognised when a current asset is disposed of out of Council's asset register before it is fully depreciated and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal.

Capital expense is sitting at \$371k for the year.

- Total capital income for fleet items totals \$336k for the year.
- Total capital income for land items totals \$35k for the year.
- Council's current loss on disposals is currently nil due to the hold on disposals being entered while the external audit was being completed. Capitalisations and disposals will begin during December.

<i>Capital Expense</i>	<i>Actual</i>	<i>Original Budget</i>	<i>Amended Budget</i>
<b>INCOME</b>			
Fleet	- 336,564	- 400,000	- 400,000
Land	- 35,000	-	-
<b>DISPOSALS</b>			
Roads	-	-	-
Fleet	-	-	-
Land	-	-	-
Buildings	-	-	-
Water	-	-	-
Wastewater	-	-	-
Miscellaneous	-	-	-
	<b>- 371,564</b>	<b>- 400,000</b>	<b>- 400,000</b>

3.0 Interim Statement of Financial Position (Balance Sheet)

**Statement of Financial Position**  
as at 30 November 2022

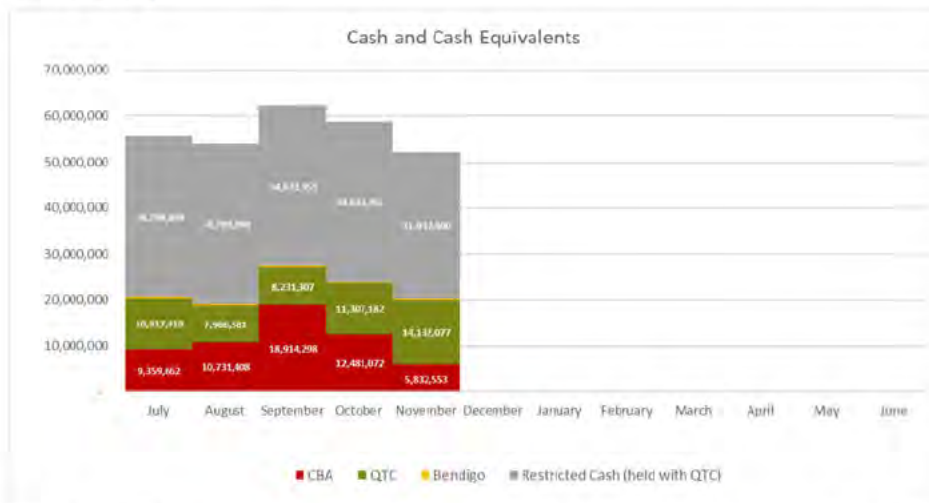
	2022 NOVEMBER	Original Budget	Amended Budget
	\$	\$	\$
<b>Current Assets</b>			
Cash and Cash Equivalents	52,283,979	54,194,868	48,592,457
Trade and Other Receivables	12,397,430	9,822,243	13,853,933
Inventories	838,995	791,043	794,215
Investments	-	-	-
<b>Total Current Assets</b>	<b>65,520,404</b>	<b>64,808,154</b>	<b>63,240,605</b>
<b>Non-Current Assets</b>			
Trade and Other Receivables	757,074	584,349	584,349
Property, Plant and Equipment	918,160,517	929,510,214	936,687,056
Right of Use Asset	698,685	806,831	667,707
Intangible Assets	6,255,188	6,250,568	6,250,568
<b>Total Non-Current Assets</b>	<b>925,871,464</b>	<b>937,151,962</b>	<b>944,189,680</b>
<b>TOTAL ASSETS</b>	<b>991,391,868</b>	<b>1,001,960,116</b>	<b>1,007,430,285</b>
<b>Current Liabilities</b>			
Trade and Other Payables	7,056,566	12,049,450	15,699,677
Borrowings	3,283,781	3,300,539	3,300,539
Lease Liabilities	19,002	22,881	19,580
Provisions	3,569,942	3,528,655	3,507,829
Other Liabilities	917,161	1,365,692	1,365,692
<b>Total Current Liabilities</b>	<b>14,846,451</b>	<b>20,267,217</b>	<b>23,893,317</b>
<b>Non-Current Liabilities</b>			
Trade and Other Payables	-	-	-
Borrowings	23,155,253	23,891,742	23,891,742
Lease Liabilities	709,226	823,767	686,345
Provisions	10,886,116	12,493,247	10,823,947
Other Liabilities	4,247,153	2,881,461	2,881,461
<b>Total Non-Current Liabilities</b>	<b>38,997,748</b>	<b>40,090,217</b>	<b>38,283,495</b>
<b>TOTAL LIABILITIES</b>	<b>53,844,199</b>	<b>60,357,434</b>	<b>62,176,812</b>
<b>NET COMMUNITY ASSETS</b>	<b>937,547,669</b>	<b>941,602,682</b>	<b>945,253,473</b>
<b>Community Equity</b>			
Retained Surplus/(Deficiency)	441,451,770	445,470,950	449,129,730
Asset Revaluation Surplus	496,095,899	496,131,732	496,123,743
<b>TOTAL COMMUNITY EQUITY</b>	<b>937,547,669</b>	<b>941,602,682</b>	<b>945,253,473</b>

3.1 Current Assets

3.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques received but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 30 November 2022, Council's actual cash and cash equivalents balance was \$52,283,979. The below table shows the breakup of this balance sheet element (excluding cash drawers).

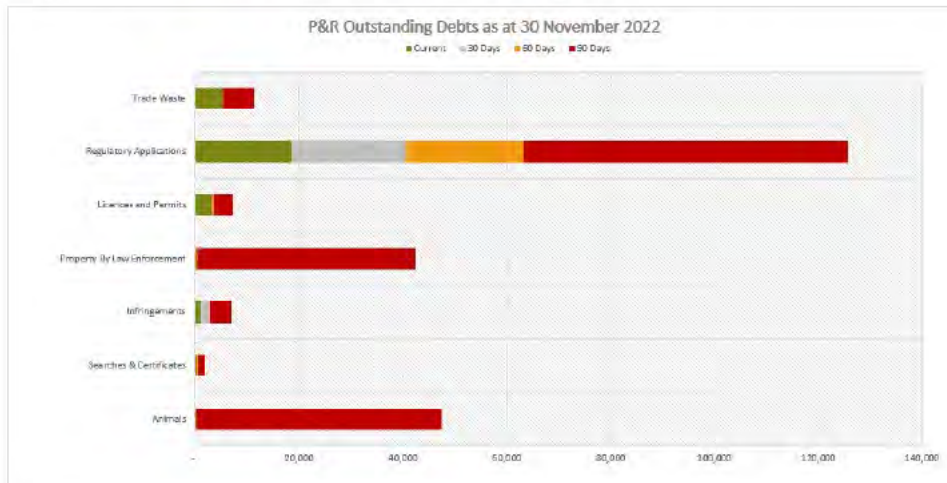


As at the 30 November 2022, the restricted cash balance was \$31.935m which saw a decrease of \$2.7m. This decrease stemmed from capital expenditure incurred over the past 5 months, largely associated with finishing up of continued projects from the 21/22 year.

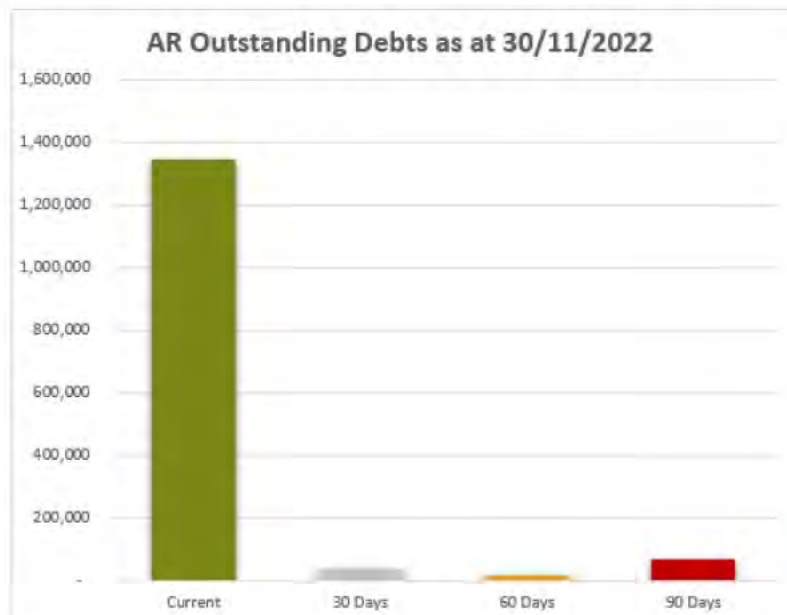
RESTRICTED CASH	Oct-22	Nov-22
Recurrent Expenditure	488,873	488,873
Future Capital Works		
Roads	3,565,096	2,222,812
Buildings	3,487,173	3,364,331
Waste	8,257,553	8,257,553
Land	25,322	25,322
Plant & ICT	7,185,154	6,494,140
Water	3,341,889	3,141,714
Wastewater	3,350,202	3,006,967
Unspent - Developer Contributions	4,556,587	4,556,587
Unspent - Loan Funds	374,100	374,100
<b>Total</b>	<b>34,631,951</b>	<b>31,932,400</b>

**3.1.2 Trade and Other Receivables**

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



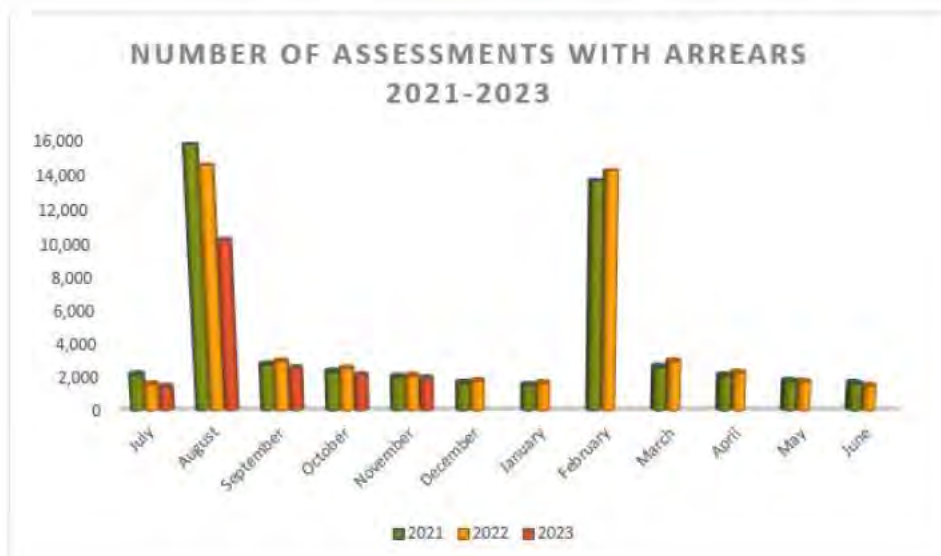
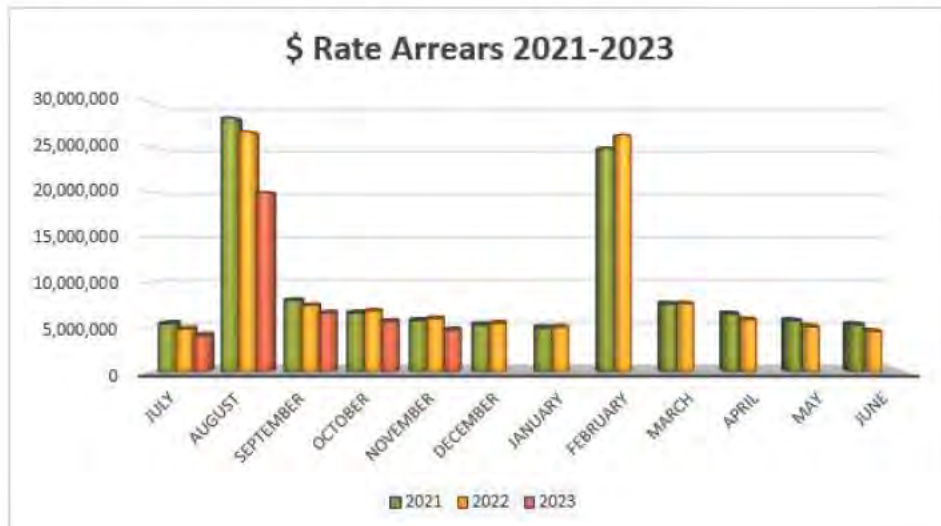
Out of the \$167k in Property and Rating (P&R) debts above that are overdue by 90 days or more, \$47k has been approved by Council to be written off, \$45k are being actively pursued by Council staff or determination on next steps are being looked into, \$42k can be recovered when properties are sold, and \$33k belong to developer contributions that will be finalised in the future.

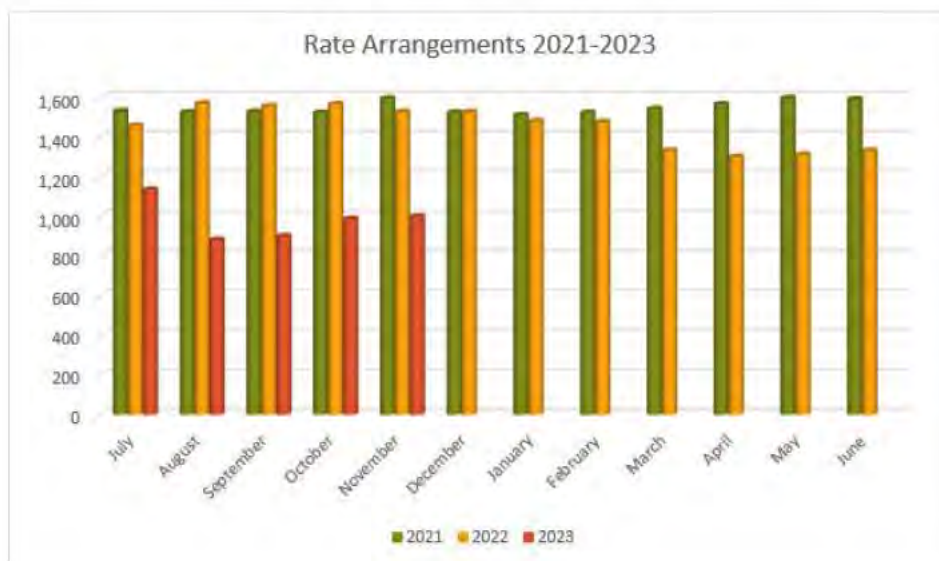
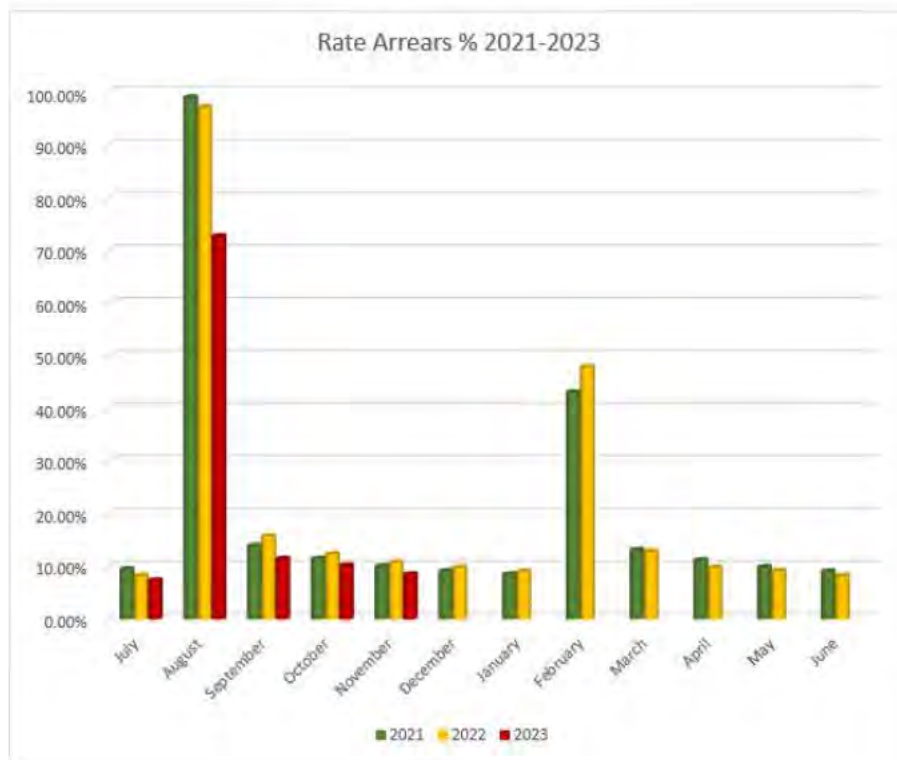


The AR outstanding debts 90+ days is currently \$66k which is 5% of total AR outstanding debts. This decreased by approximately \$48k from last month.

A total of 96% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council. The remaining 4% is being actively pursued by Council staff.

Rates in arrears as of 30 November 2022 is sitting at \$4.703m or 8.56% which is above the target arrears of 7%. There are currently 1,001 assessments with rate arrangements in place which accounts for 51.36% of the properties that are in arrears.







**3.1.3 Inventories**

Inventories is made-up of Council stores and is valued at cost. Council is currently undertaking a project to reduce and minimise the number of inventories held.

**3.2 Non-Current Assets**

**3.2.1 Trade and Other Receivables**

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges and loans to community organisations.

**3.2.2 Property, Plant and Equipment**

The total amended capital budget is \$38.479m. Actual spent as of 30 November 2022 is \$6.715m, which is tracking below target at 17.5%. Committed costs of \$7.627m are also identified.

Capital breakdown is now a separate attachment to this document.

**3.2.3 Right of Use Assets**

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at Yallakool which is currently due to end in 2051.

**3.2.4 Intangible Assets**

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

**3.3 Liabilities**

**3.3.1 Trade and other Payables**

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as wages and salaries, annual leave, RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett).

Town of Business	Town of Business Description	July 2022 Purchases	August 2022 Purchases	September 2022 Purchases	October 2022 Purchases	November 2022 Purchases
<b>LOCAL</b>						
	Total Local	2,423,593.38	3,249,776.37	2,103,595.25	2,462,720.58	1,010,740.93
<b>OUTSIDE SBRC</b>						
	Dalby	0.00	1,980.00	185.00	2,175.00	2,447.00
	Goomeri	0.00	0.00	0.00	250.00	0.00
	Neighbouring Council	116,987.61	392,751.38	484,048.46	273,947.53	320,568.49
	Other	2,185,803.41	3,559,357.40	3,050,796.01	3,037,317.27	1,122,182.57
	Yarraman	23,500.00	22,800.00	25,810.00	27,070.00	27,070.00
	<b>Total Other</b>	<b>2,326,291.02</b>	<b>3,976,928.78</b>	<b>3,560,839.47</b>	<b>3,340,759.80</b>	<b>1,472,268.06</b>
	<b>% Local Purchases</b>	<b>51.02%</b>	<b>44.97%</b>	<b>37.14%</b>	<b>42.44%</b>	<b>40.71%</b>

**3.3.2 Borrowings**

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 30 November 2022 was \$26,439,034 made up of borrowings in the following departments:

Department	Borrowings
NRM & Parks	\$ 398,006
Finance	\$ 475,761
Property	\$ 403,030
Economic Development	\$ 252,562
Environment & Waste	\$ 550,757
Infrastructure	\$ 9,207,369
Water & Wastewater	\$ 15,151,550
<b>Total</b>	<b>\$ 26,439,034</b>

**3.3.3 Lease Liabilities**

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

**3.3.4 Provisions**

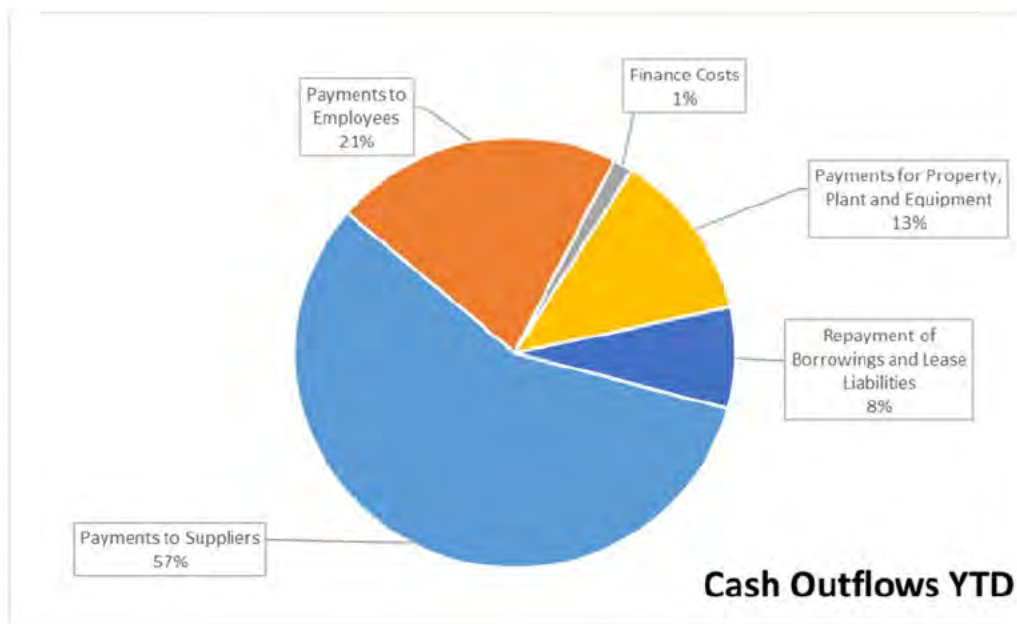
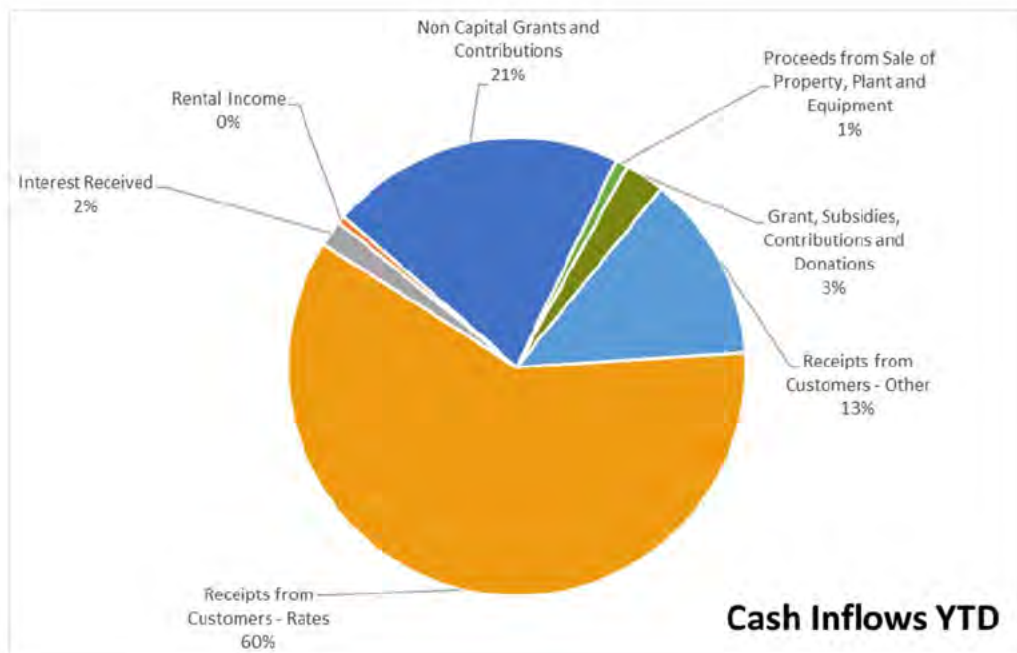
Provisions are made up of landfill and gravel pit expected restoration costs and employee long service leave. Provisions will be impacted by discount rates and end of year calculations.

**3.3.5 Other Liabilities**

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates. Council received an upfront payment in June 2022 to cover the next four financial years works of State Waste Levy.

4.0 Interim Cash Flow

Monthly Cashflow	Sept	Oct	Nov	YTD	YTD vs Amended Budget %		
					Original Budget	Amended Budget	Budget %
<b>Cash Flows from Operating Activities</b>							
Receipts from Customers	\$19,397,207	\$2,507,867	\$2,068,432	\$31,253,929	\$64,374,944	\$65,104,039	49%
Payments to Suppliers and Employees	(\$7,679,089)	(\$7,451,978)	(\$7,855,624)	(\$41,401,000)	(\$55,366,458)	(\$63,380,264)	65%
	\$11,718,107	(\$4,944,111)	(\$5,787,192)	(\$10,107,081)	\$9,008,486	\$1,723,775	
Interest Received	\$110,126	\$265,770	\$211,867	\$806,131	\$540,500	\$1,240,500	65%
Rental Income	\$67,763	\$64,492	\$8,201	\$227,681	\$489,715	\$489,715	50%
Non Capital Grants and Contributions	\$1,542,841	\$2,267,965	\$541,021	\$8,898,810	\$8,530,723	\$14,759,994	60%
Finance Costs	(\$148,559)	(\$150,500)	(\$151,414)	(\$775,064)	(\$1,383,535)	(\$1,410,535)	55%
<b>Net Cash Inflow (Outflow) from Operating Activities</b>	<b>\$13,281,268</b>	<b>(\$2,476,283)</b>	<b>(\$4,927,526)</b>	<b>(\$909,593)</b>	<b>\$17,148,882</b>	<b>\$26,763,449</b>	<b>6%</b>
<b>Cash Flows from Investing Activities</b>							
Payments for Property, Plant and Equipment	(\$1,804,866)	(\$1,105,022)	(\$1,993,156)	(\$6,715,004)	(\$32,622,434)	(\$38,479,004)	17%
Payments for Intangible Assets	-	-	-	-	-	-	0%
Advances/(Repayments) of Loans and Advances	-	-	-	-	-	-	0%
Proceeds from Sale of Property, Plant and Equipment	-	\$66,500	\$260,700	\$371,564	\$400,000	\$400,000	93%
Grant, Subsidies, Contributions and Donations	\$400,427	\$315,939	\$104,332	\$1,152,305	\$10,159,463	\$10,769,259	11%
<b>Net Cash Inflow (Outflow) from Investing Activities</b>	<b>(\$1,404,439)</b>	<b>(\$722,582)</b>	<b>(\$1,528,124)</b>	<b>(\$8,181,925)</b>	<b>(\$22,062,971)</b>	<b>(\$27,809,745)</b>	<b>19%</b>
<b>Cash Flows from Financing Activities</b>							
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	-	-	0%
Repayment of Borrowings and Leasing Liabilities	(\$4,420,400)	\$103,632	\$100,289	(\$3,983,753)	(\$3,230,506)	(\$3,230,506)	123%
<b>Net Cash Inflow (Outflow) from Financing Activities</b>	<b>(\$4,420,400)</b>	<b>\$103,632</b>	<b>\$100,289</b>	<b>(\$3,983,753)</b>	<b>(\$3,230,506)</b>	<b>(\$3,230,506)</b>	<b>123%</b>
Cash and Cash Equivalents at the Beginning of the Period	\$54,428,254	\$61,884,663	\$58,789,329	\$62,369,259	\$62,342,457	\$62,369,259	
Net Increase (Decrease) in Cash and Cash Equivalents Held	\$7,856,409	(\$1,085,233)	(\$4,505,350)	(\$1,085,233)	(\$3,147,819)	(\$3,718,802)	
<b>Cash and Cash Equivalents at the End of the Period</b>	<b>\$61,884,663</b>	<b>\$58,789,329</b>	<b>\$52,283,979</b>	<b>\$52,283,979</b>	<b>\$54,194,638</b>	<b>\$48,592,457</b>	
Restricted Cash	\$34,031,951	\$34,031,951	\$34,032,400	\$34,032,400			
<b>Cash Available for Ops.</b>	<b>\$27,252,712</b>	<b>\$24,157,378</b>	<b>\$20,851,579</b>	<b>\$20,851,579</b>			
Minimum 3 month operating liquidity				<b>(\$9,656,298)</b>			



**5.0 Interim Changes in Equity**

	Aug-22	Sep-22	Oct-22	Nov-22	YTD
	\$	\$	\$	\$	\$
<b>Asset Revaluation Surplus</b>					
Opening Balance	496,095,899	496,095,899	496,095,899	496,095,899	496,123,742
Inc/(dec) in asset revaluation surplus	-	-	-	-	27,843
<b>Closing Balance</b>	<b>496,095,899</b>	<b>496,095,899</b>	<b>496,095,899</b>	<b>496,095,899</b>	<b>496,095,899</b>
<b>Retained Surplus</b>					
Opening Balance	436,783,181	460,818,810	452,057,953	447,450,252	441,365,884
Restricted Cash Released	-	-	-	-	-
Net Result	24,035,629	8,760,857	4,607,702	5,998,482	85,885
<b>Closing Balance</b>	<b>460,818,810</b>	<b>452,057,953</b>	<b>447,450,252</b>	<b>441,451,770</b>	<b>441,451,770</b>
<b>Total Community Equity</b>	<b>956,914,710</b>	<b>948,153,853</b>	<b>943,546,151</b>	<b>937,547,669</b>	<b>937,547,669</b>

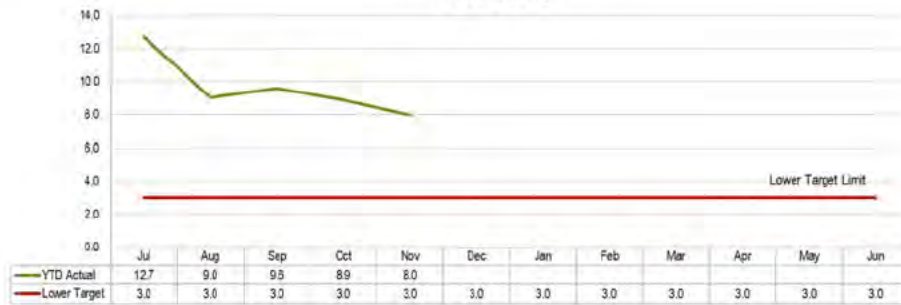
6.0 Financial Ratios

**Key Performance Indicators - Monthly Reporting**

Ratio	Description	Formula	SBBC's Target	Status	Nov-22
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Total Operating Expense} - \text{Depreciation}}{\text{Cash Held}} / \text{Number of Periods}$	Target greater than or equal to 3 months	✓	7.97
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{\text{Total Operating Expense} - \text{Depreciation}} / \text{Number of Periods}$	Target greater than or equal to 3 months	✓	3.10
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	4.41
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non} - \text{Current Borrowings}}$	Target greater than or equal to 50%	✓	94.91%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	4.59%
Cash Balance - \$M	Total Cash that Council held	Cash Held at Period End	Target greater than or equal to \$24M	✓	52.28
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non} - \text{Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	2.67%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	1.32%

All ratios at the end of November are all within their respective targets apart from the Current Ratio. The Current Ratio (Working Capital Ratio) is sitting at 4.41 which is outside the target of between 2.0 and 4.0. Although this can be seen as unfavourable, this is an expected occurrence early on in the financial year and these ratios will come back into target as the year progresses.

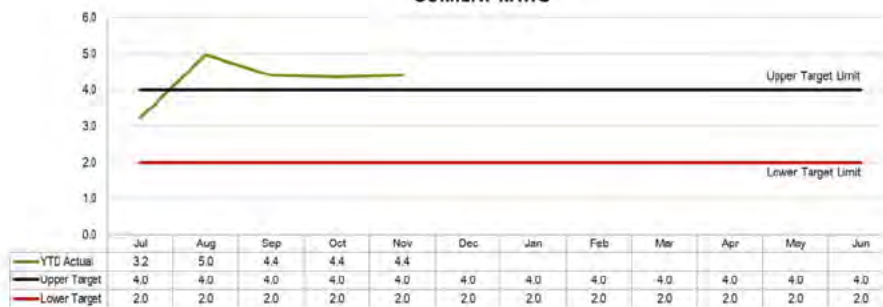
**CASH RATIO**

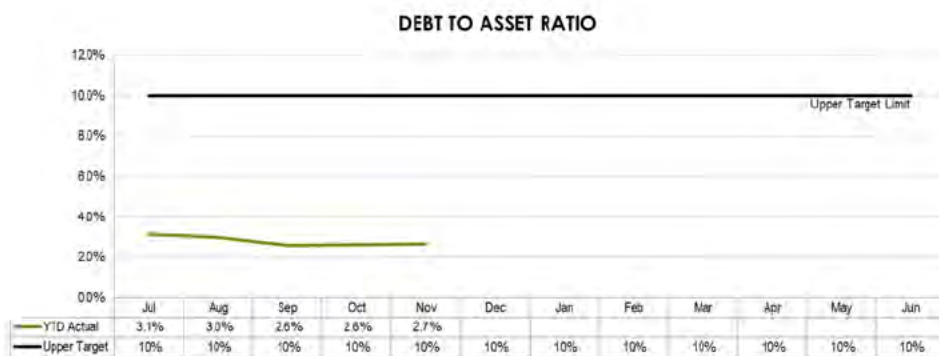
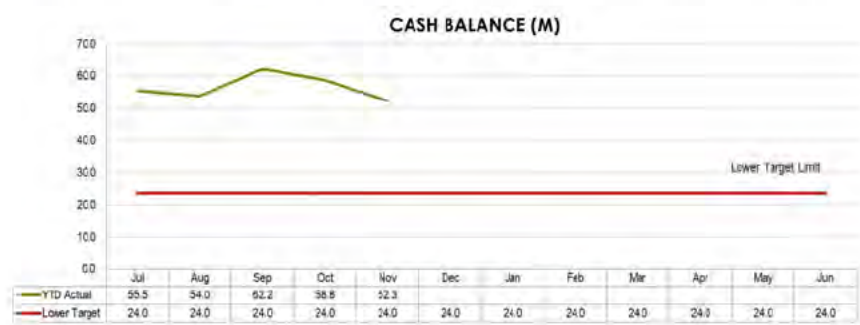
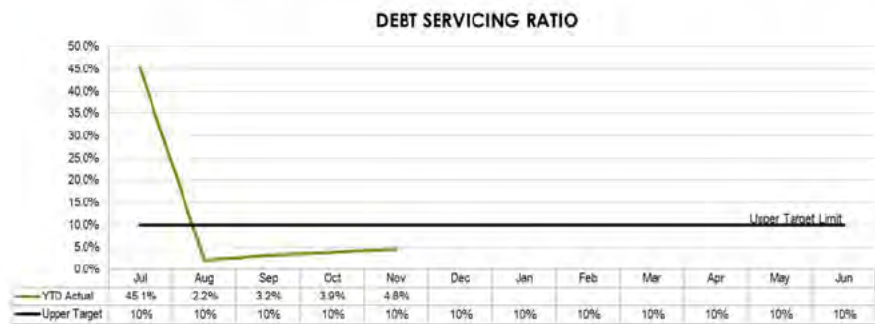
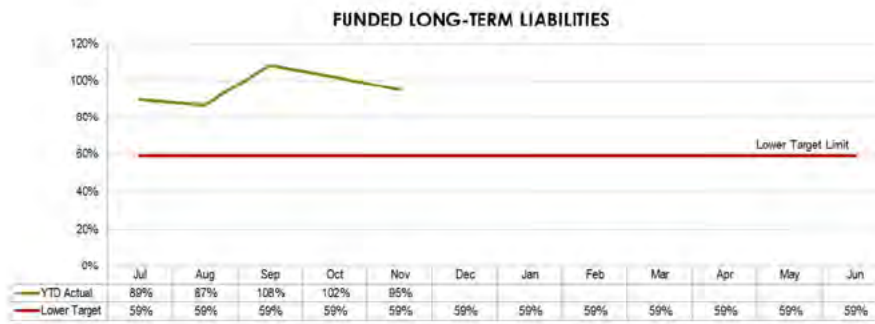


**OPERATING CASH RATIO**

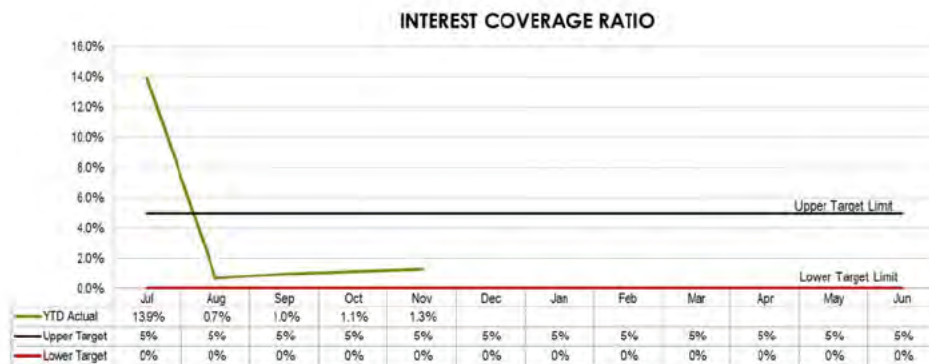


**CURRENT RATIO**









**7.0 Long Term Financial Forecast**

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2022/2023 to 2031/2032. The key objective of the long-term financial plan is to understand the Council’s financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council’s strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the Local Government;
- (b) expenditure of the Local Government; and
- (c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below long term financial forecast is based off the original budget for the 2022/2023 year.

7.1 Income and Expenditure Statements

	Year 2 2023/2024	Year 3 2024/2025	Year 4 2025/2026	Year 5 2026/2027
<b>Income</b>				
<b>Revenue</b>				
<b>Recurrent Revenue</b>				
Rates, Levies and Charges	56,071,545	57,781,547	59,563,298	61,420,536
Fees and Charges	4,839,055	4,921,322	5,004,984	5,090,068
Rental Income	467,529	475,478	483,560	491,778
Interest Received	564,689	589,289	614,306	639,750
Sales Revenue	3,074,748	3,127,019	3,180,179	3,234,244
Other Income	981,796	998,487	1,015,453	1,032,727
Grants, Subsidies, Contributions and Donations	7,498,110	6,185,707	5,291,881	6,398,843
	<u>73,497,472</u>	<u>74,079,849</u>	<u>76,153,671</u>	<u>78,307,946</u>
<b>Capital Revenue</b>				
Grants, Subsidies, Contribution and Donations	15,164,002	1,736,347	4,912,610	4,912,610
	<u>88,661,474</u>	<u>75,816,196</u>	<u>81,066,281</u>	<u>83,220,556</u>
<b>Total Income</b>				
	<u>88,661,474</u>	<u>75,816,196</u>	<u>81,066,281</u>	<u>83,220,556</u>
<b>Expenses</b>				
<b>Recurrent Expenses</b>				
Employee Benefits	25,846,221	26,937,488	26,378,427	26,826,873
Materials and Services	26,172,162	25,808,068	26,246,851	26,630,065
Finance Costs	1,762,416	1,864,748	2,019,476	1,865,166
Depreciation and Amortisation	23,387,523	23,622,440	23,777,713	23,912,636
	<u>77,168,322</u>	<u>77,232,744</u>	<u>78,422,467</u>	<u>79,237,740</u>
<b>Capital Expense</b>				
	(406,800)	(413,716)	(420,749)	(427,902)
	<u>76,761,522</u>	<u>76,819,028</u>	<u>78,001,718</u>	<u>78,859,838</u>
<b>Total Expense</b>				
	<u>76,761,522</u>	<u>76,819,028</u>	<u>78,001,718</u>	<u>78,859,838</u>
<b>Net Result</b>				
	<u>11,899,952</u>	<u>(1,002,832)</u>	<u>3,064,563</u>	<u>4,350,718</u>
<b>Net Operating Result</b>				
	<u>(3,870,850)</u>	<u>(3,152,895)</u>	<u>(2,268,796)</u>	<u>(969,794)</u>

	Year 6 2027/2028	Year 7 2028/2029	Year 8 2029/2030	Year 9 2030/2031	Year 10 2031/2032
<b>Income</b>					
<b>Revenue</b>					
<b>Recurrent Revenue</b>					
Rates, Levies and Charges	63,357,199	65,377,462	67,485,737	69,686,683	71,985,239
Fees and Charges	5,176,596	5,264,596	5,354,093	5,445,114	5,537,679
Rental Income	500,138	508,640	517,267	526,079	535,022
Interest Received	665,626	691,941	718,704	745,922	773,604
Sales Revenue	3,289,226	3,345,143	3,402,010	3,459,844	3,518,661
Other Income	1,050,282	1,058,136	1,086,292	1,104,759	1,123,840
Grants, Subsidies, Contributions and Donations	6,507,624	6,618,253	6,730,763	6,845,186	6,961,553
	<u>80,546,691</u>	<u>82,874,171</u>	<u>85,294,865</u>	<u>87,813,587</u>	<u>90,435,298</u>
<b>Capital Revenue</b>					
Grants, Subsidies, Contribution and Donations	4,912,610	4,912,610	4,912,610	4,912,610	4,912,610
	<u>85,459,301</u>	<u>87,786,781</u>	<u>90,207,496</u>	<u>92,726,197</u>	<u>95,347,908</u>
<b>Total Income</b>					
	<u>85,459,301</u>	<u>87,786,781</u>	<u>90,207,496</u>	<u>92,726,197</u>	<u>95,347,908</u>
<b>Expenses</b>					
<b>Recurrent Expenses</b>					
Employee Benefits	27,282,935	27,746,742	28,218,437	28,698,161	29,186,041
Materials and Services	27,396,826	27,608,284	28,077,609	28,554,946	29,090,359
Finance Costs	1,722,916	1,580,555	1,426,867	1,271,058	1,173,199
Depreciation and Amortisation	24,104,843	24,269,129	24,770,324	25,047,983	25,265,664
	<u>80,507,420</u>	<u>81,204,710</u>	<u>82,493,237</u>	<u>83,572,148</u>	<u>84,915,263</u>
<b>Capital Expense</b>					
	(435,176)	(442,674)	(450,096)	(457,750)	(465,532)
	<u>80,072,244</u>	<u>80,762,136</u>	<u>82,043,139</u>	<u>83,114,398</u>	<u>84,449,731</u>
<b>Total Expense</b>					
	<u>80,072,244</u>	<u>80,762,136</u>	<u>82,043,139</u>	<u>83,114,398</u>	<u>84,449,731</u>
<b>Net Result</b>					
	<u>5,387,057</u>	<u>7,024,645</u>	<u>8,164,358</u>	<u>9,611,799</u>	<u>10,898,177</u>
<b>Net Operating Result</b>					
	<u>39,271</u>	<u>1,669,461</u>	<u>2,801,650</u>	<u>4,241,439</u>	<u>5,520,035</u>

7.2 Financial Position

	Year 2 2023/2024	Year 3 2024/2025	Year 4 2025/2026	Year 5 2026/2027
<b>Assets</b>				
<b>Current Assets</b>				
Cash and Cash Equivalents	\$ 49,955,732	\$ 49,890,962	\$ 49,560,902	\$ 49,767,813
Receivables	\$ 11,142,856	\$ 9,224,389	\$ 9,391,632	\$ 9,445,407
Inventories	\$ 782,906	\$ 774,851	\$ 766,876	\$ 758,981
<b>Total Current Assets</b>	<b>\$ 61,881,494</b>	<b>\$ 59,890,202</b>	<b>\$ 59,719,410</b>	<b>\$ 59,992,201</b>
<b>Non-Current Assets</b>				
Receivables - Non-Current	\$ 422,874	\$ 265,149	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 945,398,221	\$ 947,975,110	\$ 946,854,418	\$ 947,625,023
Intangible Assets	\$ 6,242,610	\$ 6,234,652	\$ 6,234,652	\$ 6,234,652
Right Of Use Assets	\$ 775,853	\$ 740,739	\$ 717,625	\$ 688,511
<b>Total Non-Current Assets</b>	<b>\$ 952,639,558</b>	<b>\$ 955,221,650</b>	<b>\$ 953,606,695</b>	<b>\$ 954,548,186</b>
<b>Total Assets</b>	<b>\$ 1,014,721,052</b>	<b>\$ 1,015,111,852</b>	<b>\$ 1,013,526,105</b>	<b>\$ 1,014,540,387</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Payables	\$ 11,449,193	\$ 11,494,484	\$ 11,550,909	\$ 11,608,431
Borrowings	\$ 3,652,389	\$ 3,660,616	\$ 3,838,631	\$ 3,465,287
Provisions	\$ 3,673,261	\$ 3,896,560	\$ 3,736,016	\$ 3,699,407
Other Liabilities	\$ 1,410,715	\$ 1,470,746	\$ -	\$ -
<b>Total Current Liabilities</b>	<b>\$ 20,185,558</b>	<b>\$ 20,522,406</b>	<b>\$ 19,125,556</b>	<b>\$ 18,773,125</b>
<b>Non-Current Liabilities</b>				
Payables - Non-Current	\$ 802,242	\$ 780,138	\$ 757,439	\$ 734,263
Borrowings - Non-Current	\$ 25,988,236	\$ 20,325,278	\$ 24,466,646	\$ 21,029,388
Provisions - Non-Current	\$ 12,771,636	\$ 12,984,228	\$ 13,552,099	\$ 14,068,528
Other Liabilities - Non-Current	\$ 1,470,746	\$ -	\$ -	\$ -
<b>Total Non-Current Liabilities</b>	<b>\$ 41,032,860</b>	<b>\$ 42,089,644</b>	<b>\$ 38,836,184</b>	<b>\$ 35,852,179</b>
<b>Total Liabilities</b>	<b>\$ 61,218,418</b>	<b>\$ 62,612,050</b>	<b>\$ 57,961,740</b>	<b>\$ 54,625,304</b>
<b>Net Assets</b>	<b>\$ 953,502,634</b>	<b>\$ 952,499,802</b>	<b>\$ 955,564,365</b>	<b>\$ 959,915,083</b>
<b>Equity</b>				
Retained Earnings	\$ 457,370,902	\$ 456,368,070	\$ 459,432,633	\$ 463,783,351
Revaluation Reserve	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
<b>Total Equity</b>	<b>\$ 953,502,634</b>	<b>\$ 952,499,802</b>	<b>\$ 955,564,365</b>	<b>\$ 959,915,083</b>

	Year 6 2027/2028	Year 7 2028/2029	Year 8 2029/2030	Year 9 2030/2031	Year 10 2031/2032
<b>Assets</b>					
<b>Current Assets</b>					
Cash and Cash Equivalents	\$ 49,842,881	\$ 44,832,254	\$ 45,944,432	\$ 48,214,772	\$ 53,863,044
Receivables	\$ 9,588,538	\$ 9,724,692	\$ 9,958,622	\$ 10,093,485	\$ 10,040,024
Inventories	\$ 751,164	\$ 743,426	\$ 735,795	\$ 728,181	\$ 720,673
<b>Total Current Assets</b>	<b>\$ 60,182,563</b>	<b>\$ 55,300,372</b>	<b>\$ 56,638,719</b>	<b>\$ 59,036,438</b>	<b>\$ 64,623,741</b>
<b>Non-Current Assets</b>					
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 949,891,340	\$ 958,722,985	\$ 962,427,844	\$ 966,338,456	\$ 971,540,683
Intangible Assets	\$ 6,234,652	\$ 6,234,652	\$ 6,234,652	\$ 6,234,652	\$ 6,234,652
Right Of Use Assets	\$ 859,521	\$ 630,531	\$ 601,541	\$ 572,551	\$ 543,551
<b>Total Non-Current Assets</b>	<b>\$ 956,785,513</b>	<b>\$ 965,588,168</b>	<b>\$ 969,264,037</b>	<b>\$ 973,145,659</b>	<b>\$ 978,318,896</b>
<b>Total Assets</b>	<b>\$ 1,016,968,076</b>	<b>\$ 1,020,888,540</b>	<b>\$ 1,025,902,756</b>	<b>\$ 1,032,182,097</b>	<b>\$ 1,042,942,637</b>
<b>Liabilities</b>					
<b>Current Liabilities</b>					
Payables	\$ 11,565,873	\$ 11,726,172	\$ 11,786,405	\$ 11,847,476	\$ 11,909,915
Borrowings	\$ 3,631,714	\$ 3,688,824	\$ 3,860,037	\$ 6,215,722	\$ 6,467,994
Provisions	\$ 3,795,363	\$ 3,908,914	\$ 5,037,126	\$ 6,313,815	\$ 5,460,673
Other Liabilities	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Current Liabilities</b>	<b>\$ 19,093,950</b>	<b>\$ 19,323,910</b>	<b>\$ 20,683,568</b>	<b>\$ 24,377,013</b>	<b>\$ 23,839,582</b>
<b>Non-Current Liabilities</b>					
Payables - Non-Current	\$ 710,463	\$ 686,020	\$ 660,918	\$ 635,140	\$ 608,656
Borrowings - Non-Current	\$ 17,391,330	\$ 13,700,525	\$ 9,840,487	\$ 9,219,217	\$ 8,572,191
Provisions - Non-Current	\$ 14,470,193	\$ 14,851,300	\$ 14,226,640	\$ 13,442,135	\$ 14,743,279
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Non-Current Liabilities</b>	<b>\$ 32,571,986</b>	<b>\$ 29,237,845</b>	<b>\$ 24,728,045</b>	<b>\$ 23,296,492</b>	<b>\$ 23,924,126</b>
<b>Total Liabilities</b>	<b>\$ 51,665,936</b>	<b>\$ 48,561,755</b>	<b>\$ 45,411,613</b>	<b>\$ 47,673,505</b>	<b>\$ 47,763,708</b>
<b>Net Assets</b>	<b>\$ 965,302,140</b>	<b>\$ 972,326,785</b>	<b>\$ 980,491,143</b>	<b>\$ 984,508,592</b>	<b>\$ 995,178,929</b>
<b>Equity</b>					
Retained Earnings	\$ 459,170,408	\$ 475,195,053	\$ 484,359,411	\$ 493,971,210	\$ 504,869,387
Revaluation Reserve	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
<b>Total Equity</b>	<b>\$ 965,302,140</b>	<b>\$ 972,326,785</b>	<b>\$ 980,491,143</b>	<b>\$ 990,102,942</b>	<b>\$ 1,001,001,119</b>

7.3 Cash Flow

	Year 2 2023/2024	Year 3 2024/2025	Year 4 2025/2026	Year 5 2026/2027
<b>Cash Flows from Operating Activities</b>				
<i>Receipts:</i>				
Receipts from Customers	\$ 67,407,573	\$ 72,510,771	\$ 72,471,594	\$ 74,392,170
Interest Received	\$ 564,689	\$ 589,289	\$ 614,306	\$ 639,750
Rental Income	\$ 467,529	\$ 475,478	\$ 483,560	\$ 491,778
Non-Capital Grants and Contributions	\$ 7,498,110	\$ 6,186,707	\$ 6,291,881	\$ 6,398,843
<i>Payments:</i>				
Payment to Suppliers	-\$ 57,719,694	-\$ 56,831,137	-\$ 57,814,023	-\$ 57,296,036
Borrowing Costs	-\$ 1,239,895	-\$ 1,328,954	-\$ 1,422,212	-\$ 1,255,375
<b>Net Cash Provided (or Used) in Operating Activities</b>	<b>\$ 16,978,312</b>	<b>\$ 21,602,155</b>	<b>\$ 20,625,105</b>	<b>\$ 23,371,128</b>
<b>Cash Flows from Investing Activities</b>				
<i>Receipts:</i>				
Proceeds from Sale of PPE	\$ 406,800	\$ 413,716	\$ 420,749	\$ 427,902
Grants, Subsidies, Contributions and Donations	\$ 15,164,002	\$ 1,736,347	\$ 4,912,610	\$ 4,912,610
<i>Payments:</i>				
Payments for PPE	-\$ 39,236,594	-\$ 26,162,257	-\$ 22,627,907	-\$ 24,654,127
<b>Net Cash Provided (or Used) in Investing Activities</b>	<b>-\$ 23,065,792</b>	<b>-\$ 24,012,194</b>	<b>-\$ 17,294,548</b>	<b>-\$ 19,313,615</b>
<b>Cash Flows from Financing Activities</b>				
<i>Receipts:</i>				
Proceeds from Borrowings	\$ 5,800,000	\$ 6,000,000	\$ -	\$ -
<i>Payments:</i>				
Repayments of Borrowings	-\$ 3,351,656	-\$ 3,654,731	-\$ 3,660,617	-\$ 3,830,602
<b>Net Cash Provided (or Used) in Financing Activities</b>	<b>\$ 2,448,344</b>	<b>\$ 2,345,269</b>	<b>-\$ 3,660,617</b>	<b>-\$ 3,830,602</b>
<b>Net Increase/(Decrease) in Cash and Cash Equivalent:</b>	<b>-\$ 4,239,136</b>	<b>-\$ 64,770</b>	<b>\$ 330,060</b>	<b>\$ 226,911</b>
<b>Cash and Cash Equivalents at Beginning of Period</b>	<b>\$ 54,194,868</b>	<b>\$ 49,955,732</b>	<b>\$ 49,890,962</b>	<b>\$ 49,560,902</b>
<b>Cash and Cash Equivalents at End of Period</b>	<b>\$ 49,955,732</b>	<b>\$ 49,890,962</b>	<b>\$ 49,560,902</b>	<b>\$ 49,787,813</b>

	Year 6 2027/2028	Year 7 2028/2029	Year 8 2029/2030	Year 9 2030/2031	Year 10 2031/2032
<b>Cash Flows from Operating Activities</b>					
<i>Receipts:</i>					
Receipts from Customers	\$ 76,462,631	\$ 78,607,624	\$ 80,030,046	\$ 83,468,796	\$ 88,262,797
Interest Received	\$ 665,626	\$ 691,941	\$ 718,704	\$ 745,922	\$ 773,604
Rental Income	\$ 500,138	\$ 508,640	\$ 517,287	\$ 526,079	\$ 535,022
Non-Capital Grants and Contributions	\$ 6,507,624	\$ 6,618,253	\$ 6,730,763	\$ 6,845,186	\$ 6,961,553
<i>Payments:</i>					
Payment to Suppliers	-\$ 58,509,669	-\$ 59,240,918	-\$ 60,248,083	-\$ 61,292,714	-\$ 62,642,310
Borrowing Costs	-\$ 1,095,187	-\$ 935,852	-\$ 773,229	-\$ 603,940	-\$ 549,831
<b>Net Cash Provided (or Used) in Operating Activities</b>	<b>\$ 24,521,063</b>	<b>\$ 26,330,688</b>	<b>\$ 27,884,488</b>	<b>\$ 29,689,320</b>	<b>\$ 31,330,835</b>
<b>Cash Flows from Investing Activities</b>					
<i>Receipts:</i>					
Proceeds from Sale of PPE	\$ 435,176	\$ 442,574	\$ 450,098	\$ 457,750	\$ 465,532
Grants, Subsidies, Contributions and Donations	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610
<i>Payments:</i>					
Payments for PPE	-\$ 26,342,170	-\$ 33,071,784	-\$ 28,446,193	-\$ 28,929,605	-\$ 30,438,901
<b>Net Cash Provided (or Used) in Investing Activities</b>	<b>-\$ 20,994,384</b>	<b>-\$ 27,716,600</b>	<b>-\$ 23,083,485</b>	<b>-\$ 23,559,245</b>	<b>-\$ 25,060,759</b>
<b>Cash Flows from Financing Activities</b>					
<i>Receipts:</i>					
Proceeds from Borrowings	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Payments:</i>					
Repayments of Borrowings	-\$ 3,471,631	-\$ 3,633,695	-\$ 3,688,825	-\$ 3,859,735	-\$ 621,804
<b>Net Cash Provided (or Used) in Financing Activities</b>	<b>-\$ 3,471,631</b>	<b>-\$ 3,633,695</b>	<b>-\$ 3,688,825</b>	<b>-\$ 3,859,735</b>	<b>-\$ 621,804</b>
<b>Net Increase/(Decrease) in Cash and Cash Equivalents</b>	<b>\$ 55,048</b>	<b>\$ 5,010,607</b>	<b>\$ 1,112,178</b>	<b>\$ 2,270,340</b>	<b>\$ 5,648,272</b>
<b>Cash and Cash Equivalents at Beginning of Period</b>	<b>\$ 49,787,813</b>	<b>\$ 49,842,061</b>	<b>\$ 44,822,254</b>	<b>\$ 45,944,432</b>	<b>\$ 49,214,772</b>
<b>Cash and Cash Equivalents at End of Period</b>	<b>\$ 49,842,861</b>	<b>\$ 44,832,254</b>	<b>\$ 45,944,432</b>	<b>\$ 48,214,772</b>	<b>\$ 53,863,044</b>

7.4 Changes in Equity

	Year 2 2023/2024	Year 3 2024/2025	Year 4 2025/2026	Year 5 2026/2027
<b>Asset Revaluation Surplus</b>				
Opening Balance	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -
<b>Closing Balance</b>	<b>\$ 496,131,732</b>	<b>\$ 496,131,732</b>	<b>\$ 496,131,732</b>	<b>\$ 496,131,732</b>
<b>Retained Surplus</b>				
Opening Balance	\$ 445,470,950	\$ 467,370,902	\$ 456,368,070	\$ 459,432,633
Net Result	\$ 11,899,952	\$ 1,002,832	\$ 3,064,563	\$ 4,350,716
<b>Closing Balance</b>	<b>\$ 457,370,902</b>	<b>\$ 456,368,070</b>	<b>\$ 459,432,633</b>	<b>\$ 463,783,351</b>
<b>Total Community Equity</b>	<b>\$ 953,502,634</b>	<b>\$ 952,499,802</b>	<b>\$ 955,564,365</b>	<b>\$ 959,915,083</b>

	Year 6 2027/2028	Year 7 2028/2029	Year 8 2029/2030	Year 9 2030/2031	Year 10 2031/2032
<b>Asset Revaluation Surplus</b>					
Opening Balance	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Closing Balance</b>	<b>\$ 496,131,732</b>	<b>\$ 496,131,732</b>	<b>\$ 496,131,732</b>	<b>\$ 496,131,732</b>	<b>\$ 496,131,732</b>
<b>Retained Surplus</b>					
Opening Balance	\$ 463,783,351	\$ 469,170,408	\$ 476,195,053	\$ 484,359,411	\$ 493,971,210
Net Result	\$ 5,387,057	\$ 7,024,645	\$ 8,164,358	\$ 9,611,799	\$ 10,898,177
<b>Closing Balance</b>	<b>\$ 469,170,408</b>	<b>\$ 476,195,053</b>	<b>\$ 484,359,411</b>	<b>\$ 493,971,210</b>	<b>\$ 504,869,387</b>
<b>Total Community Equity</b>	<b>\$ 965,302,140</b>	<b>\$ 972,326,785</b>	<b>\$ 980,491,143</b>	<b>\$ 990,102,942</b>	<b>\$ 1,001,001,119</b>

### 8.0 Investments

Council had \$52.102m held in bank accounts on 30 November 2022. Out of this balance, 88% was held with QTC with an end of month interest rate of 3.67%, 11% was with Commonwealth Bank with an interest rate of 2.85% and the remaining 1% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2022	Current Rate
QTC	A1+	0.76%	3.67%
CBA General Account (new)	A1+	1.35%	2.85%
CBA General Account	A1+	1.35%	2.85%

#### Investment Portfolio Report as at 30 November 2022

Financial Institution	Opening Investment Balance: 1 July 2022	Interest Rate	Deposits	Redemptions	Balance	Interest Income	Admin Charge	Net Interest Income	Ending Investment Balance as at 30 November 2022	% to Portfolio	Short Term Rating	Individual Counter-Party Limit	Maximum Fund Limit
Queensland Treasury Corporation	45,694,941	3.67%	3,000,000	3,000,000	45,694,941	397,641	28,105	369,536	46,064,477	88%	A1+	100%	No Limit
Bendigo Bank	465,267	0.00%	287,876	585,603	347,340	-	82	81	247,139	0%	A2	10%	\$20M
Commonwealth Bank Australia General Operating Account	16,179,778	2.85%	33,646,694	64,112,431	5,163,281	126,678	-	126,678	5,790,159	11%	A1+	80%	\$20M
<b>Total</b>	<b>62,139,987</b>		<b>16,934,570</b>	<b>67,698,034</b>	<b>51,406,263</b>	<b>524,319</b>	<b>28,187</b>	<b>496,132</b>	<b>52,102,195</b>				

### 9.0 Works for Queensland Round 4 (W4Q4)

The Works for Queensland Round 4 has a total budget of \$5.63m with a grant period spanning from July 2021 to June 2024. Council has received a total of 50% of the grant funding during July 2021 with these funds being posted as a contract liability in the balance sheet until funds have been used. So far Council has spent or committed \$1.264m over the life of the W4Q4 funding with \$510k of this on eligible projects for this financial year.

### 10.0 Rates Update

- 106 Rate Searches were completed for November.
- 164 transfers of properties were processed in November.
- 23 splits and amalgamations processed in November.
- 199 customer requests were completed in November.
- 5 properties sold at Auction to recover arrears of rates.
- 410 properties sent to R&R for recovery of rate arrears.
- The new member to the rates team has started reading water meters using Council's new software application.



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Monthly Financial Report | *Interim November 2022*

Page 31



2022/2023 Capex Report for Council

Project Code	Project Description	REVENUE SOURCES				EXPENDITURE BUDGET					EXPENDITURE ACTUALS		
		Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
<b>Buildings &amp; Other Structures</b>													
<b>Admin Office - Kinga</b>													
006744	Kingaroy Customer Service Centre	90,000.00	-	-	-	90,000.00	90,000.00	-	-	90,000.00	-	73,662.55	73,662.55
		<b>90,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>90,000.00</b>	<b>90,000.00</b>	<b>-</b>	<b>-</b>	<b>90,000.00</b>	<b>-</b>	<b>73,662.55</b>	<b>73,662.55</b>
<b>Admin Office - Murgon</b>													
006745	Regional Customer Service CCTV Installat	80,000.00	-	-	-	80,000.00	80,000.00	-	-	80,000.00	-	67,897.37	67,897.37
		<b>80,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>-</b>	<b>-</b>	<b>80,000.00</b>	<b>-</b>	<b>67,897.37</b>	<b>67,897.37</b>
<b>Depot - Kingaroy</b>													
006747	Kingaroy Depot Car Parking	150,000.00	-	-	-	150,000.00	150,000.00	-	-	150,000.00	-	300.00	300.00
		<b>150,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>-</b>	<b>-</b>	<b>150,000.00</b>	<b>-</b>	<b>300.00</b>	<b>300.00</b>
<b>Depot - Murgon</b>													
006746	Regional Depot CCTV Installation	50,000.00	-	-	-	50,000.00	50,000.00	-	-	50,000.00	-	49,758.09	49,758.09
		<b>50,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>-</b>	<b>-</b>	<b>50,000.00</b>	<b>-</b>	<b>49,758.09</b>	<b>49,758.09</b>
<b>Hall - Mondure</b>													
006623	W4Q4 - Restumping of Mondure Hall	-	-	-	125,000.00	125,000.00	125,000.00	-	-	125,000.00	909.09	105,240.91	106,150.00
		<b>-</b>	<b>-</b>	<b>-</b>	<b>125,000.00</b>	<b>125,000.00</b>	<b>125,000.00</b>	<b>-</b>	<b>-</b>	<b>125,000.00</b>	<b>909.09</b>	<b>105,240.91</b>	<b>106,150.00</b>
<b>Hall - Cloyna</b>													
006748	Cloyna Hall - Investigative Work	-	80,000.00	-	-	80,000.00	80,000.00	-	-	80,000.00	-	-	-
		<b>-</b>	<b>80,000.00</b>	<b>-</b>	<b>-</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>-</b>	<b>-</b>	<b>80,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Museum - Boondooma H</b>													
006749	Boondooma Homestead - Replace Tourisn	45,000.00	-	-	-	45,000.00	45,000.00	-	-	45,000.00	15,469.38	-	15,469.38
006750	Boondooma Homestead - Repairs to Stone	90,000.00	-	-	-	90,000.00	90,000.00	-	-	90,000.00	78,780.00	-	78,780.00
		<b>135,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>135,000.00</b>	<b>135,000.00</b>	<b>-</b>	<b>-</b>	<b>135,000.00</b>	<b>94,249.38</b>	<b>-</b>	<b>94,249.38</b>
<b>Museum - Nanango Ene</b>													
006763	Nanango Visitor Information Centre - ins	20,000.00	-	-	-	20,000.00	20,000.00	-	-	20,000.00	-	17,499.09	17,499.09
		<b>20,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000.00</b>	<b>20,000.00</b>	<b>-</b>	<b>-</b>	<b>20,000.00</b>	<b>-</b>	<b>17,499.09</b>	<b>17,499.09</b>
<b>Swimming Pool - King</b>													
006029	Kingaroy-Pool-Refurbishment-Concept Pla	-	113,335.62	-	-	113,335.62	-	113,335.62	-	113,335.62	7,656.00	25,520.00	33,176.00
006761	Kingaroy Memorial Pool - Construction Dr	200,000.00	-	-	-	200,000.00	200,000.00	-	-	200,000.00	-	-	-
006762	Kingaroy Memorial Pool - Heat Blanket an	75,650.00	-	-	-	75,650.00	95,000.00	-	19,350.00	75,650.00	56,630.27	-	56,630.27
006779	Kingaroy Memorial Pool - Learn to swim p	19,350.00	-	-	-	19,350.00	-	-	19,350.00	19,350.00	-	19,350.00	19,350.00
		<b>295,000.00</b>	<b>113,335.62</b>	<b>-</b>	<b>-</b>	<b>408,335.62</b>	<b>295,000.00</b>	<b>113,335.62</b>	<b>-</b>	<b>408,335.62</b>	<b>64,286.27</b>	<b>44,870.00</b>	<b>109,156.27</b>
<b>Swimming Pool - Wond</b>													
006536	Wondai Swimming Pool Refurbishment	280,000.00	308,551.76	-	294,275.88	882,827.64	560,000.00	8,551.76	314,275.88	882,827.64	646,544.51	194,534.78	841,079.29
006760	Wondai Swimming Pool - Filtration Issue	140,000.00	-	-	-	140,000.00	140,000.00	-	-	140,000.00	-	9,815.00	9,815.00
		<b>420,000.00</b>	<b>308,551.76</b>	<b>-</b>	<b>294,275.88</b>	<b>1,022,827.64</b>	<b>700,000.00</b>	<b>8,551.76</b>	<b>314,275.88</b>	<b>1,022,827.64</b>	<b>646,544.51</b>	<b>204,349.78</b>	<b>850,894.29</b>
<b>Sp/ground-Murgon</b>													
005999	Murgon-Squash Courts	-	108,400.00	-	-	108,400.00	-	108,400.00	-	108,400.00	6,800.00	80,920.00	87,720.00
		<b>-</b>	<b>108,400.00</b>	<b>-</b>	<b>-</b>	<b>108,400.00</b>	<b>-</b>	<b>108,400.00</b>	<b>-</b>	<b>108,400.00</b>	<b>6,800.00</b>	<b>80,920.00</b>	<b>87,720.00</b>
<b>W4Q - Round 4</b>													
006523	W4Q4-Regional Facilities Upgrades	-	-	-	365,818.85	365,818.85	380,000.00	-	14,181.15	365,818.85	30,854.55	5,100.00	35,954.55
		<b>-</b>	<b>-</b>	<b>-</b>	<b>365,818.85</b>	<b>365,818.85</b>	<b>380,000.00</b>	<b>-</b>	<b>14,181.15</b>	<b>365,818.85</b>	<b>30,854.55</b>	<b>5,100.00</b>	<b>35,954.55</b>
<b>General</b>													
006237	Property - 195 Kingaroy Street, Kingaroy	-	12,982.80	-	-	12,982.80	-	12,982.80	-	12,982.80	-	-	-

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		-	12,982.80	-	-	12,982.80	-	12,982.80	-	12,982.80	-	-	-
		1,240,000.00	623,270.18	-	785,094.73	2,648,364.91	2,105,000.00	243,270.18	300,094.73	2,648,364.91	843,643.80	649,597.79	1,493,241.59
<b>Office</b>													
<b>Info Serv - ICT</b>													
000379	Computer Infrastructure & Upgrade	155,000.00	-	-	-	155,000.00	155,000.00	-	-	155,000.00	-	132,116.00	132,116.00
000381	Server Hardware	50,000.00	-	-	-	50,000.00	50,000.00	-	-	50,000.00	-	1,509.38	1,509.38
000382	Photocopiers & Printers	20,000.00	-	-	-	20,000.00	20,000.00	-	-	20,000.00	-	-	-
006052	Microwave Radio & Hardware	100,000.00	-	-	-	100,000.00	100,000.00	-	-	100,000.00	78,890.00	-	78,890.00
006519	Teams Rooms Devices	42,000.00	-	-	-	42,000.00	42,000.00	-	-	42,000.00	-	-	-
		367,000.00	-	-	-	367,000.00	367,000.00	-	-	367,000.00	78,890.00	133,625.38	212,515.38
		367,000.00	-	-	-	367,000.00	367,000.00	-	-	367,000.00	78,890.00	133,625.38	212,515.38
<b>Fleet</b>													
<b>Plant &amp; Fleet Manage</b>													
006515	Plant and Fleet Replacement 2021-22	-	2,653,060.36	-	-	2,653,060.36	-	2,653,060.36	-	2,653,060.36	2,314,116.86	691,014.05	3,005,130.91
006767	Plant and Fleet Replacement 2022/2023	1,937,500.00	1,970,000.00	-	-	3,907,500.00	3,907,500.00	-	-	3,907,500.00	1,025,723.61	-	1,025,723.61
		1,937,500.00	4,623,060.36	-	-	6,560,560.36	3,907,500.00	2,653,060.36	-	6,560,560.36	3,339,840.47	691,014.05	4,030,854.52
		1,937,500.00	4,623,060.36	-	-	6,560,560.36	3,907,500.00	2,653,060.36	-	6,560,560.36	3,339,840.47	691,014.05	4,030,854.52
<b>Plant &amp; Equipment</b>													
<b>Depot - Kingaroy</b>													
006602	Purchase of Ice Machines	-	8,931.30	-	-	8,931.30	-	8,931.30	-	8,931.30	-	7,350.47	7,350.47
		-	8,931.30	-	-	8,931.30	-	8,931.30	-	8,931.30	-	7,350.47	7,350.47
		-	8,931.30	-	-	8,931.30	-	8,931.30	-	8,931.30	-	7,350.47	7,350.47
<b>NRM &amp; Parks</b>													
<b>Aerodrome - Kingaroy</b>													
006583	RAP-Kingaroy Aerodrome Lighting Upgrad	147,271.68	-	-	262,023.82	409,295.50	386,878.00	-	22,417.50	409,295.50	25,910.45	15,402.50	41,312.95
006770	CP - Kingaroy Aerodrome - Fuel Storage	15,000.00	-	-	-	15,000.00	15,000.00	-	-	15,000.00	-	-	-
		162,271.68	-	-	262,023.82	424,295.50	401,878.00	-	22,417.50	424,295.50	25,910.45	15,402.50	41,312.95
<b>Aerodrome - Wondai</b>													
006771	CP - Wondai Aerodrome - Reseal Carpark	30,000.00	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-
		30,000.00	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-
<b>Caravan Park - Murgon</b>													
006757	Murgon Free Camping Area	100,000.00	-	-	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
		100,000.00	-	-	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
<b>Cemeteries - Kingaroy</b>													
006772	CP - Taabinga Cemetery - Carpark reseal	29,000.00	-	-	-	29,000.00	29,000.00	-	-	29,000.00	-	-	-
006774	CP - Taabinga Cemetery expansion	52,000.00	-	-	-	52,000.00	52,000.00	-	-	52,000.00	-	-	-
		81,000.00	-	-	-	81,000.00	81,000.00	-	-	81,000.00	-	-	-
<b>Cemeteries - Proston</b>													
006775	CP - Proston Cemetery - Expansion/Road	13,566.00	-	-	-	13,566.00	13,566.00	-	-	13,566.00	-	-	-
		13,566.00	-	-	-	13,566.00	13,566.00	-	-	13,566.00	-	-	-
<b>Cemeteries - Blackbu</b>													
006007	CP - Blackbutt-New Columbarium Wall	-	8,211.27	-	-	8,211.27	-	8,211.27	-	8,211.27	-	-	-
		-	8,211.27	-	-	8,211.27	-	8,211.27	-	8,211.27	-	-	-
<b>Parks &amp; Gardens</b>													
006529	CP - Regional Parks Redevelopment	-	-	-	-	-	-	-	-	-	36,148.09	225.00	36,373.09
006758	Regional Public Amenities-Lions Park Ki	-	-	-	100,000.00	100,000.00	100,000.00	-	-	100,000.00	-	-	-
006802	Durong Toilet - Upgrade of Septic System	-	48,500.00	-	-	48,500.00	-	-	48,500.00	48,500.00	27,353.80	500.00	27,853.80
006803	Wooroolin Public Toilet - Septic System	-	38,500.00	-	-	38,500.00	-	-	38,500.00	38,500.00	-	-	-

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<b>Saleyards - Coolabun</b>													
		-	87,000.00	-	100,000.00	187,000.00	100,000.00	-	87,000.00	187,000.00	63,501.89	725.00	64,226.89
006777	CP - Coolabunia Saleyards-Asset Upgrade	80,000.00	-	-	-	80,000.00	80,000.00	-	-	80,000.00	-	-	-
		<b>80,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>80,000.00</b>	<b>80,000.00</b>	<b>-</b>	<b>-</b>	<b>80,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Tourism - Yallakool</b>													
006776	CP - BP Dam Managers Residence-Paintir	-	-	-	-	-	25,000.00	-	25,000.00	-	-	-	-
006804	Yallakool & Boondooma Dams Upgrade Pr	150,000.00	-	-	50,000.00	200,000.00	-	-	200,000.00	200,000.00	-	-	-
		<b>150,000.00</b>	<b>-</b>	<b>-</b>	<b>50,000.00</b>	<b>200,000.00</b>	<b>25,000.00</b>	<b>-</b>	<b>175,000.00</b>	<b>200,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Tourism - Lake Boon</b>													
006751	CP - Boondooma Dam - Residence & Kios	-	-	-	-	-	102,000.00	-	102,000.00	-	-	-	-
		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>102,000.00</b>	<b>-</b>	<b>102,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>W4Q - COVID Round</b>													
005983	W4QCOVID-Regional Tourism - Statuses	-	-	-	-	-	-	-	-	-	5,904.43	-	5,904.43
		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,904.43</b>	<b>-</b>	<b>5,904.43</b>
<b>W4Q - Round 4</b>													
006531	W4Q4-Benarkin Park Renewal	-	-	-	135,876.02	135,876.02	135,000.00	-	876.02	135,876.02	4,127.50	30,212.72	34,340.22
006532	W4Q4-Murgon QE11 Park-Stage 1	-	-	-	143,562.73	143,562.73	140,000.00	-	3,562.73	143,562.73	77,236.00	13,909.25	91,145.25
006533	W4Q4-Proston Railway Park Refurbishme	-	-	-	43,585.63	43,585.63	40,000.00	-	3,585.63	43,585.63	3,157.83	24,422.41	27,580.24
006534	W4Q4-Regional Public Amenities Refurb	-	-	-	100,000.00	100,000.00	100,000.00	-	-	100,000.00	38,553.63	35,185.34	73,738.97
006753	W4Q4-Murgon QEII Park - Stage 2	-	-	-	150,000.00	150,000.00	150,000.00	-	-	150,000.00	-	-	-
		<b>-</b>	<b>-</b>	<b>-</b>	<b>573,024.38</b>	<b>573,024.38</b>	<b>565,000.00</b>	<b>-</b>	<b>8,024.38</b>	<b>573,024.38</b>	<b>123,074.96</b>	<b>103,729.72</b>	<b>226,804.68</b>
<b>Parks - Kingaroy</b>													
006018	CP K'Roy Apex Park-Carpark, Path & Pain	-	89,970.00	-	-	89,970.00	-	89,970.00	-	89,970.00	-	-	-
006752	Kingaroy Lions Park Refurbishment	-	-	-	79,815.38	79,815.38	80,000.00	-	184.62	79,815.38	-	-	-
006756	Memorial Park Master/Concept Plan	-	-	-	321,450.00	321,450.00	580,000.00	-	258,550.00	321,450.00	330.00	-	330.00
		<b>-</b>	<b>89,970.00</b>	<b>-</b>	<b>401,265.38</b>	<b>491,235.38</b>	<b>660,000.00</b>	<b>89,970.00</b>	<b>258,734.62</b>	<b>491,235.38</b>	<b>330.00</b>	<b>-</b>	<b>330.00</b>
<b>Parks - Nanango</b>													
006755	Tipperary Flat Nanango - Rehabilitate Ca	15,000.00	-	-	-	15,000.00	15,000.00	-	-	15,000.00	-	-	-
006806	Tipperary Flat Nanango - Water Feature	-	-	-	8,550.00	8,550.00	-	-	8,550.00	8,550.00	-	-	-
006807	Tipperary Flat N'go - Int. Rd & Carpark	-	-	-	250,000.00	250,000.00	-	-	250,000.00	250,000.00	-	-	-
		<b>15,000.00</b>	<b>-</b>	<b>-</b>	<b>258,550.00</b>	<b>273,550.00</b>	<b>15,000.00</b>	<b>-</b>	<b>258,550.00</b>	<b>273,550.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Public Conveniences</b>													
006759	Regional Park/Amenities Upgrade-24 Hr C	-	-	-	150,000.00	150,000.00	150,000.00	-	-	150,000.00	-	-	-
		<b>-</b>	<b>-</b>	<b>-</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>150,000.00</b>	<b>-</b>	<b>-</b>	<b>150,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
		<b>631,837.68</b>	<b>185,181.27</b>	<b>-</b>	<b>1,794,863.58</b>	<b>2,611,882.53</b>	<b>2,323,444.00</b>	<b>98,181.27</b>	<b>190,257.26</b>	<b>2,611,882.53</b>	<b>218,721.73</b>	<b>119,857.22</b>	<b>338,578.95</b>
<b>Roads</b>													
<b>Bridges</b>													
006538	Murgon-CherbourgRd-SawpitCkBridge-Gu	70,000.00	34,735.99	-	-	104,735.99	70,000.00	34,735.99	-	104,735.99	-	255.33	255.33
006540	Cushnie-HomecreekLoopRd-TimberBridge	-	190,000.00	-	-	190,000.00	190,000.00	-	-	190,000.00	-	-	-
		<b>70,000.00</b>	<b>224,735.99</b>	<b>-</b>	<b>-</b>	<b>294,735.99</b>	<b>260,000.00</b>	<b>34,735.99</b>	<b>-</b>	<b>294,735.99</b>	<b>-</b>	<b>255.33</b>	<b>255.33</b>
<b>KTP</b>													
005284	Kingaroy-Transformation Project	1,900,000.00	595,931.78	-	1,096,702.59	3,592,634.37	2,900,000.00	95,931.78	596,702.59	3,592,634.37	12,724.00	17,709.86	30,433.86
006211	KTP-Alford St (Youngman-GlendonSt) Wo	-	-	-	-	-	-	-	-	-	46,825.27	113,310.63	160,135.90
006212	KTP-Alford St(GlendonSt-KingaroySt)Wor	-	-	-	-	-	-	-	-	-	228,758.16	431,535.61	660,293.77
006213	KTP-Kingaroy St(AlfordSt-HalySt)Works	-	-	-	-	-	-	-	-	-	235,283.87	328,831.07	564,114.94
006214	KTP-Haly St(KingaroySt-GlendonSt)Works	-	-	-	-	-	-	-	-	-	179,228.67	352,551.32	531,779.99
006215	KTP-Haly St(GlendonSt-YoungmanSt)Wor	-	-	-	-	-	-	-	-	-	209,783.02	363,783.07	573,566.09
006216	KTP-Glendon St(AlfordSt-HalySt)Works	-	-	-	-	-	-	-	-	-	214,042.39	782,990.97	997,033.36
006229	KTP - Program Management	-	-	-	-	-	-	-	-	-	-	1,442.80	1,442.80
		<b>1,900,000.00</b>	<b>595,931.78</b>	<b>-</b>	<b>1,096,702.59</b>	<b>3,592,634.37</b>	<b>2,900,000.00</b>	<b>95,931.78</b>	<b>596,702.59</b>	<b>3,592,634.37</b>	<b>1,126,645.38</b>	<b>2,392,155.33</b>	<b>3,518,800.71</b>

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<b>Grav Resheet</b>													
006580	RTR-Stonelands-StonelandsRd-GR	-	-	-	-	-	-	-	-	-	-	160.00	160.00
006667	South East Nanango-Hamilton Rd-GR	-	-	-	202,748.57	202,748.57	202,748.57	-	-	202,748.57	-	2,290.25	2,290.25
006668	Durong-McLean Rd-GR	-	-	-	158,301.00	158,301.00	158,301.00	-	-	158,301.00	-	2,290.24	2,290.24
006669	East Nanango-Mt Stanley Rd-GR	118,054.17	-	-	66,422.43	184,476.60	184,476.60	-	-	184,476.60	-	2,290.25	2,290.25
006670	South East Nanango-Muir Dr-GR	36,388.12	-	-	-	36,388.12	36,388.12	-	-	36,388.12	-	2,290.24	2,290.24
006671	Wooroolin-Rackemans Rd-GR	190,384.74	-	-	-	190,384.74	190,384.74	-	-	190,384.74	-	2,290.25	2,290.25
006672	Cushnie-Reillys Rd-GR	151,376.23	-	-	-	151,376.23	151,376.23	-	-	151,376.23	-	2,290.24	2,290.24
006683	Murgon-Hetheringtons Rd-SR	79,410.38	-	-	-	79,410.38	79,410.38	-	-	79,410.38	-	2,290.25	2,290.25
006684	Booie-Hillsdale Rd-SR	117,626.38	-	-	-	117,626.38	117,626.38	-	-	117,626.38	909.09	2,290.28	3,199.37
		<b>693,240.02</b>	<b>-</b>	<b>-</b>	<b>427,472.00</b>	<b>1,120,712.02</b>	<b>1,120,712.02</b>	<b>-</b>	<b>-</b>	<b>1,120,712.02</b>	<b>909.09</b>	<b>18,482.00</b>	<b>19,391.09</b>
<b>Pavement Rehab</b>													
005479	Niagara Road (Wind Farm)	-	-	-	-	-	-	-	-	-	60,137.41	-	60,137.41
006184	Kingaroy-Pavement Rehabilitation	-	73,089.56	-	-	73,089.56	-	73,089.56	-	73,089.56	2,404.95	68,277.25	70,682.20
006188	Kingaroy/Wondai-BunyaHwyMedianUpgra	-	842,000.00	-	-	842,000.00	800,000.00	42,000.00	-	842,000.00	-	1,647.65	1,647.65
006549	Wooroolin-WeckersRd-Pavement Rehab	-	80,000.00	-	-	80,000.00	-	80,000.00	-	80,000.00	-	90,193.78	90,193.78
006551	Merwood-ElbowRd-Pavement Rehab	-	126,701.72	-	-	126,701.72	-	126,701.72	-	126,701.72	35,600.00	133,778.51	169,378.51
006553	LRCI-Wondai Industrial Estate-Rehab	-	60,000.00	-	-	60,000.00	-	60,000.00	-	60,000.00	7,206.85	33,806.77	41,013.62
006557	TIDS-Memberambi-MemBarkerCreekRd-N	-	6,000.00	-	-	6,000.00	-	6,000.00	-	6,000.00	3,483.85	1,066.63	4,560.48
006558	TIDS-Kingaroy-OliverBondSt-CarparkUpgr	-	8,000.00	-	-	8,000.00	-	8,000.00	-	8,000.00	-	5,676.15	5,676.15
006568	TIDS-Brooklands-KumbiaRdWidenOver	-	-	-	-	-	-	-	-	-	-	130.54	130.54
006616	LRCI-Phase3-George Street Carpark	-	-	-	807,773.21	807,773.21	825,000.00	-	17,226.79	807,773.21	95,219.95	375,089.44	470,309.39
006673	TIDS-Moffatdale SS-Disabled Access	25,000.00	-	-	25,000.00	50,000.00	50,000.00	-	-	50,000.00	-	2,034.75	2,034.75
006674	TIDS-Corndale-Corndale Rd-Widening	794,933.00	-	-	794,933.00	1,589,866.00	1,589,866.00	-	-	1,589,866.00	-	3,498.96	3,498.96
006675	TIDS-Nanango CBD-Disabled Parking Bay	40,000.00	-	-	40,000.00	80,000.00	80,000.00	-	-	80,000.00	-	1,457.89	1,457.89
006676	Murgon-Gore St-Pavement Rehab	252,000.00	-	-	-	252,000.00	252,000.00	-	-	252,000.00	454.55	12,800.27	13,254.82
006677	Kawl Kawl-Hivesville Rd-Pavement Rehab	412,500.00	-	-	-	412,500.00	412,500.00	-	-	412,500.00	4,330.00	792.25	5,122.25
006678	Byee-Silverleaf Rd-Pavement Rehab	221,875.00	-	-	-	221,875.00	221,875.00	-	-	221,875.00	-	1,604.10	1,604.10
006679	Byee-Campbells Rd-Pavement Rehab	267,187.50	-	-	-	267,187.50	267,187.50	-	-	267,187.50	-	426.09	426.09
006680	Cushnie-Fairdale Rd-Pavement Rehab	352,500.00	-	-	-	352,500.00	352,500.00	-	-	352,500.00	-	853.01	853.01
006681	Kingaroy-River Rd-Pavement Rehab	200,000.00	-	-	-	200,000.00	200,000.00	-	-	200,000.00	-	6,228.98	6,228.98
		<b>2,565,995.50</b>	<b>1,195,791.28</b>	<b>-</b>	<b>1,667,706.21</b>	<b>5,429,492.99</b>	<b>5,050,928.50</b>	<b>395,791.28</b>	<b>-</b>	<b>17,226.79</b>	<b>5,429,492.99</b>	<b>208,837.56</b>	<b>739,363.02</b>
<b>Footpaths &amp; Cycleway</b>													
006107	Blackbutt CBD Footpath	-	522,770.84	-	-	522,770.84	-	522,770.84	-	522,770.84	-	-	-
006541	STIP-WondaiStateSchool-Footpath	-	-	-	-	-	-	-	-	-	-	3,076.79	3,076.79
006542	STIP-St Marys-KentSt-Footpath	-	-	-	-	-	-	-	-	-	1,000.00	-	1,000.00
006543	STIP-KingaroyStateHighSchool-Footpath	-	-	-	-	-	-	-	-	-	-	1,473.19	1,473.19
006567	LRCI-Blackbutt CBD Footpath	-	-	-	141,280.00	141,280.00	-	-	141,280.00	141,280.00	262,991.21	566,507.83	829,499.04
006737	TIDS-Nanango-Alfred Street-Footpath	55,000.00	-	-	55,000.00	110,000.00	110,000.00	-	-	110,000.00	-	3,075.79	3,075.79
006738	Kingaroy-King St-Footpath	92,856.00	-	-	-	92,856.00	92,856.00	-	-	92,856.00	43,403.67	2,088.75	45,492.42
006739	Nanango-Drayton St-Footpath	53,170.00	-	-	-	53,170.00	53,170.00	-	-	53,170.00	-	2,441.54	2,441.54
006740	W4Q4-Kumbia CBD Upgrade-Footpath	-	50,000.00	-	300,000.00	350,000.00	300,000.00	-	50,000.00	350,000.00	42,677.44	98,291.28	140,968.72
		<b>201,026.00</b>	<b>572,770.84</b>	<b>-</b>	<b>496,280.00</b>	<b>1,270,076.84</b>	<b>556,026.00</b>	<b>522,770.84</b>	<b>191,280.00</b>	<b>1,270,076.84</b>	<b>350,072.32</b>	<b>676,955.17</b>	<b>1,027,027.49</b>
<b>Bitumen Resealing</b>													
006685	RTR-Kingaroy-West St-Reseal	-	-	-	69,979.00	69,979.00	69,979.00	-	-	69,979.00	3,447.28	10,671.98	14,119.26
006686	RTR-Kingaroy-George St-Reseal	-	-	-	120,000.00	120,000.00	120,000.00	-	-	120,000.00	2,201.97	34,679.36	36,881.33
006687	RTR-Nanango-Burnett Hwy-Reseal	-	-	-	12,000.00	12,000.00	12,000.00	-	-	12,000.00	16,050.20	11,779.99	27,830.19
006688	RTR-Hivesville-Keleher St-Reseal	-	-	-	2,217.60	2,217.60	2,217.60	-	-	2,217.60	3,447.27	10,794.30	14,241.57
006689	RTR-Kumbia-Kumiba Minmore Rd-Reseal	-	-	-	104,146.00	104,146.00	104,146.00	-	-	104,146.00	5,051.24	7,844.65	12,895.89
006690	RTR-Wattlecamp-Wattlecamp Rd-Reseal	-	-	-	21,385.00	21,385.00	21,385.00	-	-	21,385.00	4,249.24	4,145.53	8,394.77
006691	RTR-Wooroonden-Webbers Bridge Rd-Re	-	-	-	32,760.00	32,760.00	32,760.00	-	-	32,760.00	5,051.21	6,317.72	11,368.93
006692	RTR-Nanango-McGinley Rd-Reseal	-	-	-	24,080.00	24,080.00	24,080.00	-	-	24,080.00	25,414.59	9,750.05	35,164.64
006694	RTR-Ellesmere-Pauls Parade-Reseal	-	-	-	35,000.00	35,000.00	35,000.00	-	-	35,000.00	3,447.28	8,493.97	11,941.25
006695	RTR-Cloyna-Bicks Rd-Reseal	-	-	-	103,600.00	103,600.00	103,600.00	-	-	103,600.00	3,447.27	6,622.19	10,069.46

Project Code	Project Description	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
006696	RTR-Murgon-Borcherts Hill Rd-Reseal	-	-	-	37,520.00	37,520.00	37,520.00	-	-	37,520.00	3,447.27	9,324.02	12,771.29
006697	RTR-Murgon-Braithwaites Rd-Reseal	-	-	-	19,880.00	19,880.00	19,880.00	-	-	19,880.00	3,447.27	5,638.67	9,085.94
006698	RTR-Silverleaf-Campbells Rd-Reseal	-	-	-	11,375.00	11,375.00	11,375.00	-	-	11,375.00	6,894.55	8,948.59	15,843.14
006699	RTR-Wooroolin-Cants Rd-Reseal	-	-	-	20,020.00	20,020.00	20,020.00	-	-	20,020.00	3,447.27	5,495.84	8,943.11
006700	RTR-Murgon-Cantenary Court-Reseal	-	-	-	6,860.00	6,860.00	6,860.00	-	-	6,860.00	5,051.80	3,765.21	8,817.01
006701	RTR-Crawford-Crawford Rd-Reseal	-	-	-	6,160.00	6,160.00	6,160.00	-	-	6,160.00	3,447.28	6,240.56	9,687.84
006702	RTR-Crownthorpe-Crownthorpe Rd-Reseal	-	-	-	43,120.00	43,120.00	43,120.00	-	-	43,120.00	3,447.27	3,093.31	6,540.58
006703	RTR-Merlwood-Elbow Rd-Reseal	-	-	-	101,120.00	101,120.00	101,120.00	-	-	101,120.00	4,249.24	90,424.98	94,674.22
006704	RTR-Chelmsford-Flats Rd-Reseal	-	-	-	20,020.00	20,020.00	20,020.00	-	-	20,020.00	3,447.27	2,739.51	6,186.78
006705	RTR-Manyung-Hetheringtons Rd-Reseal	-	-	-	53,200.00	53,200.00	53,200.00	-	-	53,200.00	3,447.28	2,739.49	6,186.77
006706	RTR-Nanango-Hicken Way-Reseal	-	-	-	62,570.00	62,570.00	62,570.00	-	-	62,570.00	39,465.40	9,518.70	48,984.10
006707	RTR-Ironpot-Jarail Rd-Reseal	-	-	-	182,840.00	182,840.00	182,840.00	-	-	182,840.00	4,249.24	9,418.54	13,667.78
006708	RTR-Johnstown-Johnstown Rd-Reseal	-	-	-	58,800.00	58,800.00	58,800.00	-	-	58,800.00	3,447.27	3,436.20	6,883.47
006709	RTR-Kawli-Kawli Rd-Reseal	-	-	-	98,012.00	98,012.00	98,012.00	-	-	98,012.00	3,447.28	5,461.41	8,908.69
006710	RTR-Tablelands-Pringles Hill Rd-Reseal	-	-	-	71,540.00	71,540.00	71,540.00	-	-	71,540.00	3,447.27	2,739.43	6,186.70
006711	RTR-Kingaroy-Taylors Rd-Reseal	-	-	-	32,305.00	32,305.00	32,305.00	-	-	32,305.00	3,447.27	5,342.72	8,789.99
006712	RTR-Haly Creek-Stuart Valley Dr-Reseal	-	-	-	84,770.00	84,770.00	84,770.00	-	-	84,770.00	4,249.25	6,248.70	10,497.95
006713	RTR-Wooroonden-Webbers Bridge Rd-Reseal	-	-	-	7,434.00	7,434.00	7,434.00	-	-	7,434.00	2,645.30	-	2,645.30
006714	RTR-Silverleaf-Campbells Rd-Reseal	62,434.60	-	-	37,305.40	99,740.00	99,740.00	-	-	99,740.00	4,330.00	-	4,330.00
006715	LRCI-Nanango-Drayton St-Reseal	-	-	-	29,400.00	29,400.00	29,400.00	-	-	29,400.00	27,063.62	1,915.25	28,978.87
006716	LRCI-Wondai-Edward St-Reseal	-	-	-	68,530.00	68,530.00	68,530.00	-	-	68,530.00	2,645.27	1,803.58	4,448.85
006717	LRCI-Kingaroy-First Ave-Reseal	101,534.88	-	-	233,573.00	335,107.88	335,107.88	-	-	335,107.88	2,645.30	13,089.55	15,734.85
006718	LRCI-Murgon-Gore St-Reseal	-	-	-	71,820.00	71,820.00	71,820.00	-	-	71,820.00	90,045.30	6,163.87	96,209.17
006719	LRCI-Kingaroy-Haly St-Reseal	-	-	-	123,200.00	123,200.00	123,200.00	-	-	123,200.00	2,645.30	3,159.12	5,804.42
006720	LRCI-Blackbutt-Hart St-Reseal	-	-	-	73,500.00	73,500.00	73,500.00	-	-	73,500.00	151,046.13	6,349.13	157,395.26
006721	LRCI-Kingaory-River Rd-Reseal	-	-	-	194,610.00	194,610.00	194,610.00	-	-	194,610.00	2,645.30	3,876.95	6,522.25
006722	LRCI-Runnymede-Runnymede Rd-Reseal	-	-	-	217,980.00	217,980.00	217,980.00	-	-	217,980.00	2,645.30	3,839.39	6,484.69
006723	LRCI-Byee-Silverleaf Rd-Reseal	-	-	-	169,380.00	169,380.00	169,380.00	-	-	169,380.00	6,975.30	3,089.51	10,064.81
006724	LRCI-Brooklands-Nanango Brooklands Rd	-	-	-	123,060.00	123,060.00	123,060.00	-	-	123,060.00	103,519.99	5,868.17	109,388.16
006725	LRCI-Taromeo-Old Esk Rd-Reseal	-	-	-	140,480.00	140,480.00	140,480.00	-	-	140,480.00	2,645.30	9,228.29	11,873.59
006726	LRCI-Nanango-Appin St West-Reseal	-	-	-	95,200.00	95,200.00	95,200.00	-	-	95,200.00	81,441.74	6,839.55	88,281.29
006727	LRCI-Tingoora-Tingoora Chelmsford Rd-R	-	-	-	623,197.00	623,197.00	623,197.00	-	-	623,197.00	2,645.30	3,057.23	5,702.53
006728	TIDS-Fairdale-Fairdale Rd-Reseal	112,992.00	-	-	112,992.00	225,984.00	225,984.00	-	-	225,984.00	6,975.30	2,703.91	9,679.21
006729	TIDS-Glenrock-Glenrock Rd-Reseal	40,832.00	-	-	6,088.00	46,920.00	46,920.00	-	-	46,920.00	2,645.30	1,377.07	4,022.37
006730	TIDS-Sunnynook-Headings Rd-Reseal	21,175.00	-	-	21,175.00	42,350.00	42,350.00	-	-	42,350.00	2,645.30	1,357.03	4,002.33
006731	TIDS-Tablelands-Reifs Rd-Reseal	102,400.00	-	-	102,400.00	204,800.00	204,800.00	-	-	204,800.00	2,645.30	1,357.01	4,002.31
		<b>441,368.48</b>	<b>-</b>	<b>-</b>	<b>3,886,604.00</b>	<b>4,327,972.48</b>	<b>4,327,972.48</b>	<b>-</b>	<b>-</b>	<b>4,327,972.48</b>	<b>674,382.68</b>	<b>366,750.23</b>	<b>1,041,132.91</b>
<b>General</b>													
006552	Advanced Design-Forward Programme De	-	-	-	-	-	-	-	-	-	3,030.46	29,277.70	32,308.16
006556	Blackspot-Glendon/MarkwellSt-SafetyUpgr	25,000.00	-	-	-	25,000.00	-	-	25,000.00	25,000.00	7,220.91	32,984.18	40,205.09
006682	Advanced Design-Forward Works Design	250,000.00	-	-	-	250,000.00	250,000.00	-	-	250,000.00	-	-	-
006732	Glan Devon-Laingans Rd-DustSuppersion	70,500.00	-	-	-	70,500.00	70,500.00	-	-	70,500.00	-	-	-
006733	Kingaroy-Birt Rd-Dust Suppression Trial	200,000.00	-	-	-	200,000.00	200,000.00	-	-	200,000.00	-	-	-
006734	Blackbutt CBD Linkage	200,000.00	-	-	-	200,000.00	200,000.00	-	-	200,000.00	15,315.00	151,875.89	167,190.89
006735	Kingaroy-Leopard Court-Drainage	35,000.00	-	-	-	35,000.00	35,000.00	-	-	35,000.00	-	-	-
006736	Flood Damage - Betterment	2,000,000.00	-	-	-	2,000,000.00	2,000,000.00	-	-	2,000,000.00	-	-	-
006805	North Street Kerb & Channelling	-	91,000.00	-	-	91,000.00	-	-	91,000.00	91,000.00	-	-	-
		<b>2,780,500.00</b>	<b>91,000.00</b>	<b>-</b>	<b>-</b>	<b>2,871,500.00</b>	<b>2,755,500.00</b>	<b>-</b>	<b>116,000.00</b>	<b>2,871,500.00</b>	<b>25,566.37</b>	<b>214,137.77</b>	<b>239,704.14</b>
<b>Urban Drainage</b>													
006537	Murgon-Palmer St East- K&C Replacemen	-	25,000.00	-	-	25,000.00	-	25,000.00	-	25,000.00	-	3,692.71	3,692.71
006741	Kingaroy-Moonya St-Drainage	148,500.00	-	-	-	148,500.00	148,500.00	-	-	148,500.00	-	-	-
006742	Nanango-Chester St-Drainage	68,850.00	-	-	-	68,850.00	68,850.00	-	-	68,850.00	-	766.58	766.58
		<b>217,350.00</b>	<b>25,000.00</b>	<b>-</b>	<b>-</b>	<b>242,350.00</b>	<b>217,350.00</b>	<b>25,000.00</b>	<b>-</b>	<b>242,350.00</b>	<b>-</b>	<b>4,459.29</b>	<b>4,459.29</b>
		<b>8,869,480.00</b>	<b>2,705,229.89</b>	<b>-</b>	<b>7,574,764.80</b>	<b>19,149,474.69</b>	<b>17,188,489.00</b>	<b>1,074,229.89</b>	<b>886,755.80</b>	<b>19,149,474.69</b>	<b>2,386,413.40</b>	<b>4,412,558.14</b>	<b>6,798,971.54</b>
<b>Water Services</b>													
<b>KTP</b>													
006046	KTP-Alford St (Youngman-GlendonSt)-WM	-	7,563.45	-	-	7,563.45	-	7,563.45	-	7,563.45	-	-	-
006048	KTP - Kingaroy (Alford - Haly St) WMR	-	-	-	-	-	-	-	-	-	2,500.00	-	2,500.00

Project Code	Project Description	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
006051	KTP-Glendon St (Alford to Haly St)-WMR	-	-	-	-	-	-	-	-	-	-	1,160.30	1,160.30
		-	7,563.45	-	-	7,563.45	-	7,563.45	-	7,563.45	2,500.00	1,160.30	3,660.30
<b>Water - General Oper</b>													
006503	S1 & S2 - PC, SCADA & Telemetry WATEF	175,000.00	28,195.90	-	-	203,195.90	175,000.00	28,195.90	-	203,195.90	10,889.00	8,974.82	19,863.82
006640	S2- PC, SCADA & Telemetry WATER	-	-	-	-	-	-	-	-	-	4,950.00	8,856.00	13,806.00
006791	Water Meter replacement 22/23	100,000.00	-	-	-	100,000.00	100,000.00	-	-	100,000.00	34,580.00	-	34,580.00
		275,000.00	28,195.90	-	-	303,195.90	275,000.00	28,195.90	-	303,195.90	50,419.00	17,830.82	68,249.82
<b>Water - Blackbutt</b>													
006782	Blackbutt WTP Irrigation Process Cntrl	28,000.00	-	-	-	28,000.00	28,000.00	-	-	28,000.00	-	-	-
006788	Blackbutt HL PS Switchboard renewal +	175,000.00	-	-	-	175,000.00	175,000.00	-	-	175,000.00	-	-	-
		203,000.00	-	-	-	203,000.00	203,000.00	-	-	203,000.00	-	-	-
<b>Water - Kingaroy</b>													
005547	Gordonbrook WTP - Post Con Contract W	-	65,818.83	-	-	65,818.83	-	65,818.83	-	65,818.83	43,689.07	151,195.54	194,884.61
006060	Gordonbrook Dam AFC Design Works	-	-	-	-	-	-	-	-	-	460.00	-	460.00
006506	KWS-Gordonbrook Dam PSA Renewals	-	9,538.75	-	-	9,538.75	-	9,538.75	-	9,538.75	9,538.75	-	9,538.75
006516	Gordonbrook Off Stream Storage Design	-	330,312.56	-	-	330,312.56	200,000.00	130,312.56	-	330,312.56	23,468.17	2.96	23,471.13
006517	Water Meter Replacement Program - 21/2;	-	30,000.00	-	-	30,000.00	30,000.00	-	-	30,000.00	-	16,758.47	16,758.47
006566	Gordonbrook Dam Emergency Repairs 20;	-	42,705.00	-	-	42,705.00	-	42,705.00	-	42,705.00	35,845.00	-	35,845.00
006596	Gordonbrook Hydrological Modelling	-	186,160.00	-	-	186,160.00	100,000.00	86,160.00	-	186,160.00	42,451.40	34,968.60	77,420.00
006783	Gordonbrook Dam Spillway AFC D&C	800,000.00	-	-	-	800,000.00	800,000.00	-	-	800,000.00	-	-	-
006784	Gordonbrook Dam Survey for Dredging	266,000.00	-	-	-	266,000.00	266,000.00	-	-	266,000.00	-	-	-
006787	Kingaroy Water Security Trunk Infra Upgr	-	-	-	250,000.00	250,000.00	250,000.00	-	-	250,000.00	-	-	-
		1,066,000.00	664,535.14	-	250,000.00	1,980,535.14	1,646,000.00	334,535.14	-	1,980,535.14	155,452.39	202,925.57	358,377.96
<b>Water - Nanango</b>													
006604	Watermain Replacement Birdie St Nanang	-	1,222.94	-	-	1,222.94	-	1,222.94	-	1,222.94	-	22,632.82	22,632.82
006605	Watermain Replacement Eagle St Nanang	-	15,656.36	-	-	15,656.36	-	15,656.36	-	15,656.36	500.00	36,493.18	36,993.18
006657	WMR Dalby St Nanango (Gipps-ChesterSt)	70,000.00	-	-	-	70,000.00	70,000.00	-	-	70,000.00	-	2,293.44	2,293.44
006785	Nanango WTP & Bores A, B, C, etc	490,000.00	-	-	-	490,000.00	490,000.00	-	-	490,000.00	-	-	-
		560,000.00	16,879.30	-	-	576,879.30	560,000.00	16,879.30	-	576,879.30	500.00	61,419.44	61,919.44
<b>Water - Proston</b>													
006055	Proston-SCADA Platform Update	-	-	-	-	-	-	-	-	-	4,369.32	-	4,369.32
006658	WMR Blake St, Proston (Drake-RodneySt)	105,000.00	-	-	-	105,000.00	105,000.00	-	-	105,000.00	-	5,630.78	5,630.78
		105,000.00	-	-	-	105,000.00	105,000.00	-	-	105,000.00	4,369.32	5,630.78	10,000.10
<b>Water - Wondai</b>													
006507	WWS-Raw Water PS SB	-	199,866.00	-	-	199,866.00	199,866.00	-	-	199,866.00	163,680.24	56,771.89	220,452.13
006659	WMR Mackenzie St, Wondai (Osborne-En	211,400.00	-	-	-	211,400.00	211,400.00	-	-	211,400.00	-	-	-
006660	WMR Mackenzie St, Wondai (Osborne-Sc	140,000.00	-	-	-	140,000.00	140,000.00	-	-	140,000.00	-	-	-
006661	WMR Cadell St, Wondai (Scott - Kent St)	292,600.00	-	-	-	292,600.00	292,600.00	-	-	292,600.00	-	-	-
		644,000.00	199,866.00	-	-	843,866.00	843,866.00	-	-	843,866.00	163,680.24	56,771.89	220,452.13
		2,853,000.00	917,039.79	-	250,000.00	4,020,039.79	3,632,866.00	387,173.79	-	4,020,039.79	376,920.95	345,738.80	722,659.75
<b>Wastewater Services</b>													
<b>KTP</b>													
006520	KTP - Recycled Water Line	-	6,735.15	-	-	6,735.15	-	6,735.15	-	6,735.15	-	2,534.08	2,534.08
		-	6,735.15	-	-	6,735.15	-	6,735.15	-	6,735.15	-	2,534.08	2,534.08
<b>Wastewater - General</b>													
005826	Update Scada/Cyber Security	-	-	-	-	-	-	-	-	-	6,919.00	-	6,919.00
006504	S1- PC, SCADA & Telemetry WASTEWATI	-	13,376.57	-	-	13,376.57	-	13,376.57	-	13,376.57	679.00	11,876.00	12,555.00
006641	S2- PC, SCADA & Telemetry WASTEWATI	174,551.75	-	-	-	174,551.75	175,000.00	-	448.25	174,551.75	-	7,804.80	7,804.80
		174,551.75	13,376.57	-	-	187,928.32	175,000.00	13,376.57	448.25	187,928.32	7,598.00	19,680.80	27,278.80

Project Code	Project Description	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
006509	KWW-KWWTP PSA Renewals	-	-	-	-	-	-	-	-	-	9,538.75	4,605.00	14,143.75
006512	KWW-River Rd SPS5 SB Renewal	-	135,002.23	-	-	135,002.23	135,361.00	-	358.77	135,002.23	62,527.32	94,038.53	156,565.85
		-	<b>135,002.23</b>	-	-	<b>135,002.23</b>	<b>135,361.00</b>	-	<b>358.77</b>	<b>135,002.23</b>	<b>72,066.07</b>	<b>98,643.53</b>	<b>170,709.60</b>
<b>Wastewater - Nanango</b>													
006513	NWW-South St SPS6 Renewal	-	170,339.00	-	-	170,339.00	170,339.00	-	-	170,339.00	78,313.57	86,268.59	164,582.16
006793	Nanango SPS2 Switchboard renewal, etc.	210,000.00	-	-	-	210,000.00	210,000.00	-	-	210,000.00	-	-	-
006794	Nanango SPS3 Switchboard renewal, etc.	140,000.00	-	-	-	140,000.00	140,000.00	-	-	140,000.00	-	-	-
006795	Nanango SPS5 Process Control/SCADA	28,000.00	-	-	-	28,000.00	28,000.00	-	-	28,000.00	-	-	-
		<b>378,000.00</b>	<b>170,339.00</b>	-	-	<b>548,339.00</b>	<b>548,339.00</b>	-	-	<b>548,339.00</b>	<b>78,313.57</b>	<b>86,268.59</b>	<b>164,582.16</b>
<b>CED - Proston</b>													
006510	BDWW-WWTP1 SB Renewal	-	210,000.00	-	-	210,000.00	210,000.00	-	-	210,000.00	164,680.58	56,857.90	221,538.48
006796	Proston CED Pump Station Replace & Rer	210,000.00	-	-	-	210,000.00	210,000.00	-	-	210,000.00	-	-	-
		<b>210,000.00</b>	<b>210,000.00</b>	-	-	<b>420,000.00</b>	<b>420,000.00</b>	-	-	<b>420,000.00</b>	<b>164,680.58</b>	<b>56,857.90</b>	<b>221,538.48</b>
<b>Wastewater - Wondai</b>													
006514	WWW-Hodge St SPS5 SB	-	170,311.00	-	-	170,311.00	175,000.00	-	4,689.00	170,311.00	60,027.32	91,660.22	151,687.54
		-	<b>170,311.00</b>	-	-	<b>170,311.00</b>	<b>175,000.00</b>	-	<b>4,689.00</b>	<b>170,311.00</b>	<b>60,027.32</b>	<b>91,660.22</b>	<b>151,687.54</b>
		<b>762,551.75</b>	<b>705,763.95</b>	-	-	<b>1,468,315.70</b>	<b>1,453,700.00</b>	<b>20,111.72</b>	<b>5,496.02</b>	<b>1,468,315.70</b>	<b>382,685.54</b>	<b>355,645.12</b>	<b>738,330.66</b>
<b>Waste</b>													
<b>Waste Management - R</b>													
006607	New Maidenwell Transfer Station	-	350,000.00	-	-	350,000.00	350,000.00	-	-	350,000.00	-	-	-
006780	Nanango Weighbridge & Transfer Station	-	243,024.00	-	364,536.00	607,560.00	607,560.00	-	-	607,560.00	-	-	-
006781	Kerbside Recycling Wheelie Bins	-	686,875.00	-	-	686,875.00	686,875.00	-	-	686,875.00	-	-	-
		-	<b>1,279,899.00</b>	-	<b>364,536.00</b>	<b>1,644,435.00</b>	<b>1,644,435.00</b>	-	-	<b>1,644,435.00</b>	-	-	-
		-	<b>1,279,899.00</b>	-	<b>364,536.00</b>	<b>1,644,435.00</b>	<b>1,644,435.00</b>	-	-	<b>1,644,435.00</b>	-	-	-
		<b>16,661,369.43</b>	<b>11,048,375.74</b>	-	<b>10,769,259.11</b>	<b>38,479,004.28</b>	<b>32,622,434.00</b>	<b>4,484,958.51</b>	<b>1,371,611.77</b>	<b>38,479,004.28</b>	<b>7,627,115.89</b>	<b>6,715,386.97</b>	<b>14,342,502.86</b>

**10.10 NOTICE TO REPEAL SOUTH BURNETT BURNETT REGIONAL COUNCIL RESOLUTION - 2020/168****File Number: 14-Dec-2022****Author: General Manager Finance and Corporate****Authoriser: Chief Executive Officer****PRECIS**

Notice to repeal South Burnett Regional Council resolution adopting the South Burnett Regional Council Infrastructure Standing Committee Terms of Reference – Statutory025, Liveability Standing Committee Terms of Reference – Statutory026 and Executive and Finance & Corporate Standing Committee Terms of Reference – Statutory027.

**SUMMARY**

Committee Resolution: 2022/48

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That in accordance with *Section 262* of the *Local Government Regulation 2012*, the following resolution be repealed:

Resolution 2020/168, Item 8.9 of the General Meeting held on 14 October 2020 – Establishment of Council Standing Committees and Terms of References.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0****OFFICER'S RECOMMENDATION**

That in accordance with *Section 262* of the *Local Government Regulation 2012*, the following resolution be repealed:

Resolution 2020/168, Item 8.9 of the General Meeting held on 14 October 2020 – Establishment of Council Standing Committees and Terms of References.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting on 7 December 2022.

**ATTACHMENTS****Nil**



**10.11 ACTING CHIEF EXECUTIVE OFFICER****File Number: CEO1****Author: Chief Executive Officer****Authoriser: Chief Executive Officer****PRECIS**

The purpose of this report is to advise Councillors of the Chief Executive Officer's (CEO) personal and annual leave period and the appointment of an Acting CEO

**SUMMARY**

The leave period is from Monday 9 January 2023 to Friday 13 January 2023 inclusive with a return to work date of Monday 16 January 2023.

**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council approves the Chief Executive Officer leave from Monday 9 January 2023 to Friday 13 January 2023 inclusive with a return to work date of Monday 16 January 2023 and appoints the General Manager Finance and Corporate as Acting Chief Executive Officer.

**FINANCIAL AND RESOURCE IMPLICATIONS**

No direct financial implications

**LINK TO CORPORATE/OPERATIONAL PLAN**

5. ORGANISATIONAL EXCELLENCE - An organisation that is characterised by effective leadership, responsible management, good governance and quality service delivery.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Internal only

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

*Local Government Act 2009; Industrial Relations Act 1999; and relevant industrial instruments*

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

The Acting Chief Executive Officer acts fully in the role of the Chief Executive Officer with all formal delegations.

**ASSET MANAGEMENT IMPLICATIONS**

Not applicable

**REPORT**

The CEO wishes to take a period of leave Monday 9 January 2023 to Friday 13 January 2023 inclusive with a return to work date of Monday 16 January 2023. An Acting CEO is required to be appointed for the duration of the leave in accordance with the *Local Government Act 2009*.

**ATTACHMENTS**

Nil

## **11 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET**

### **11.1 CYCLE NETWORK LOCAL GOVERNMENT GRANTS PROGRAM 2023-24**

**File Number:** 30-11-2022

**Author:** Manager Infrastructure Planning

**Authoriser:** Chief Executive Officer

#### **PRECIS**

Cycle Network Local Government Grants Program 2023-24

#### **SUMMARY**

The Queensland Government is committed to achieving the Queensland Cycling Strategy 2017–2027 vision—more cycling, more often. The State are working with local governments to achieve this vision by building and improving infrastructure on principal cycle networks across Queensland.

#### **OFFICER'S RECOMMENDATION**

That the Committee recommends to Council:

That Council submit a funding application for the detailed design of the Youngman Street rail trail crossing and King Street intersection upgrade and if successful, commit to funding 50% of this design cost from the 2023/24 budget.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

If the application is successful, the requirements of co-contribution will be matched from the 2023/24 forward works design program.

#### **LINK TO CORPORATE/OPERATIONAL PLAN**

EC3 - Advocate to minimise the impact of heavy vehicle traffic in the CBD areas of major towns as appropriate.

IN2 - Continue to provide sound asset management strategies to maintain and improve Council's footpath infrastructure.

IN4 - Collaborate with the transport sector and industry to identify key freight and transport route state infrastructure and advocate to government on asset upgrades, renewals and maintenance.

IN6 - Continue to provide and investigate options to improve rail trail infrastructure, residential footpaths and cycleways to promote connectivity.

GR3 - Work with key stakeholders to create a pipeline of priority shovel ready projects that aim to improve the quality of life experienced by all residents, invest in strategic infrastructure and create a prosperous future for all.

OR5 - Continue to give priority to ongoing financial sustainability and prudent budget management.

OR12 - Advocate strongly to key stakeholders, including state and federal governments, on regional priorities, including funding opportunities

#### **COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

This site has been the subject of interest for a long period of time, as it has a number of intersecting interests all at the same location. It has been discussed with Council and Council officers over a number of years, where all parties are informed of the challenges associated with the site.

Communications have also been held between Councils Infrastructure Planning and DTMR's District and Active Transport Offices regarding this project to ensure all parties are satisfied with its direction and outcomes.

### **LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

N/A

### **POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

N/A

### **ASSET MANAGEMENT IMPLICATIONS**

N/A

### **REPORT**

The Cycle Network Local Government Grants program supports local governments to deliver best practice, high quality, and safe bike riding infrastructure. Funding is available to Council's with a published Principal Cycle Network Plan, on routes identified as highest priority.




Officers have been working with the Department of Transport and Main Roads (DTMR) and Active Transport division to develop a plan for the connectivity of the rail trail and heavy vehicle routes in and around the Kingaroy CBD.

The Kilkivan to Kingaroy Rail Trail (KKRT) intersects the Bunya Highway south of the King Street intersection. This crossing location is not desirable with vehicles parking on the KKRT corridor along with a number of opportunities for safety improvements.

The King Street linkage between Youngman Street and Haly Street has been identified as a potential heavy vehicle route to bypass the Kingaroy CBD also providing logistical benefits. An intersection upgrade would be required due to the vicinity to the rail trail and to allow larger vehicle configurations (including B-doubles). A road safety audit has also been undertaken at this location to quantify safety deficiencies and improvements at the same time.

This project will be to detailed design a signalised pedestrian crossing including intersection upgrades at King Street and Queen Street to improve heavy vehicle operations. This will include installation of a dedicated right turn lane into King Street and Queen Street, realignment of overhead power infrastructure, street lighting upgrade and safe continuation of the rail trail into the Kingaroy CBD. This design is estimated at \$100,000 with up to 50% funding available through this program in 2023/24.

### **ATTACHMENTS**

1. **Project Scope** [↓](#) 
2. **KKRT Corridor at Bunya Highway** [↓](#) 
3. **Concept Layout** [↓](#) 



Project Scope



KKRT Corridor at Bunya Highway (looking south-east)



## 11.2 PRINCIPAL CYCLE NETWORK PLAN REVIEW

**File Number:** 30-11-2022

**Author:** Manager Infrastructure Planning

**Authoriser:** Chief Executive Officer

### PRECIS

Principal Cycle Network Plan Review

### SUMMARY

A review of the Principal Cycle Network Plan (PCNP) for the South Burnett towns of Kingaroy, Nanango, Wondai and Murgon and including additional tourism routes between towns and regional boundaries.

---

### OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That Council endorse the below changes to the Principal Cycle Network Plan:

1. Addition of Tourism Rail Trail Route between Kingaroy and Nanango (via Edenvale Road, West Coolabunia Road, Semgreens Road, Kunioon Road, and Nanango Brooklands Road);
2. Addition of Tourism Rail Trail Route between Nanango and Yarraman (via Mill Flat Road, Burnett Street, Old Yarraman Road, Din Din Road, Noora Road, McNeil Street);
3. Addition of Tourism Rail Trail Route between Yarraman and Blackbutt (via Brisbane Valley Rail Trail from McNeil Street to LG Boundary at Benarkin);
4. Addition of Tourism Route between Haly Street and Mount Wooroolin Lookout; and
5. Removal of Principal Route between Somerset Street and Harris Road (previous rail corridor which has since been absorbed into adjoining private land).

### FINANCIAL AND RESOURCE IMPLICATIONS

This review will provide currency and allow Council to access co-contribution funding to improve Cycle Network Infrastructure for routes on the PCNP.

### LINK TO CORPORATE/OPERATIONAL PLAN

IN2 - Continue to provide sound asset management strategies to maintain and improve Council's footpath infrastructure.

IN6 - Continue to provide and investigate options to improve rail trail infrastructure, residential footpaths and cycleways to promote connectivity.

GR3 - Work with key stakeholders to create a pipeline of priority shovel ready projects that aim to improve the quality of life experienced by all residents, invest in strategic infrastructure and create a prosperous future for all.

OR5 - Continue to give priority to ongoing financial sustainability and prudent budget management.

OR10 - Increased commitment to community engagement and to proactive strategic delivery of media and communications.

OR12 - Advocate strongly to key stakeholders, including state and federal governments, on regional priorities, including funding opportunities.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Department of Transport and Main Roads conducted community consultation from 29 July 2022 to 31 August 2022.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

N/A

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

N/A

**ASSET MANAGEMENT IMPLICATIONS**

This document is a strategic document that enables Council to have aligned priorities with the State on where to invest in infrastructure that supports both Government's objectives.

**REPORT**

The Department of Transport and Main Roads (DTMR) approached Council regarding the commencement of a review and update of the Principal Cycle Network and accompanying Priority Route Maps for local governments with existing Principal Cycle Network Plans (PCNP).

The Department conducted community consultation for feedback on the existing PCNP from 29 July 2022 to 31 August 2022. Three (3) responses were received from residents or users of the facilities:

1. "Yarraman to Kingaroy needs to be connected" – Add PCN Route
2. "Signage to be added for people connecting to Yarraman" – General Comment
3. "Signage to be added for people connecting to Yarraman" – General Comment

In response to this feedback, the following actions are proposed:

- Addition of Tourism Rail Trail Route between Kingaroy and Nanango (via Edenvale Road, West Coolabunia Road, Semgreens Road, Kunioon Road, and Nanango Brooklands Road); and
- Addition of Tourism Rail Trail Route between Nanango and Yarraman (via Mill Flat Road, Burnett Street, Old Yarraman Road, Din Din Road, Noora Road, McNeil Street).

In reviewing the existing routes, the following changes are proposed:

- Addition of Tourism Rail Trail Route between Yarraman and Blackbutt (via Brisbane Valley Rail Trail from McNeil Street to the local government boundary at Benarkin);
- Addition of Tourism Route between Haly Street and Mount Wooolin Lookout, due to use and demand; and
- Removal of Principal Route between Somerset Street and Harris Road, as it is the previous rail corridor which has since been absorbed into adjoining private property.

**ATTACHMENTS**

1. **Principal Cycle Network Plan** [↓](#) 





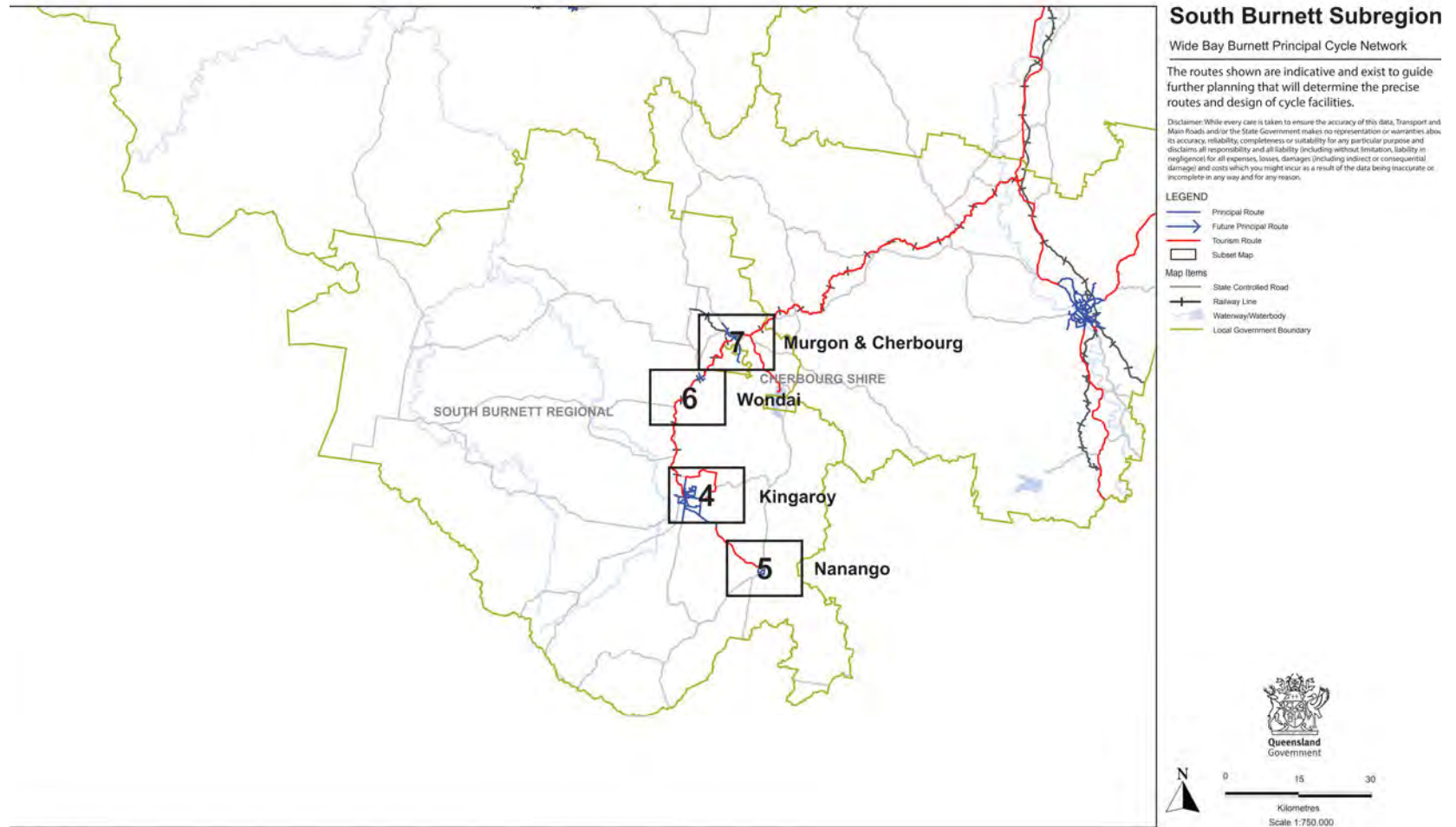
# Principal Cycle Network Plan

## Wide Bay Burnett

Department of Transport and Main Roads

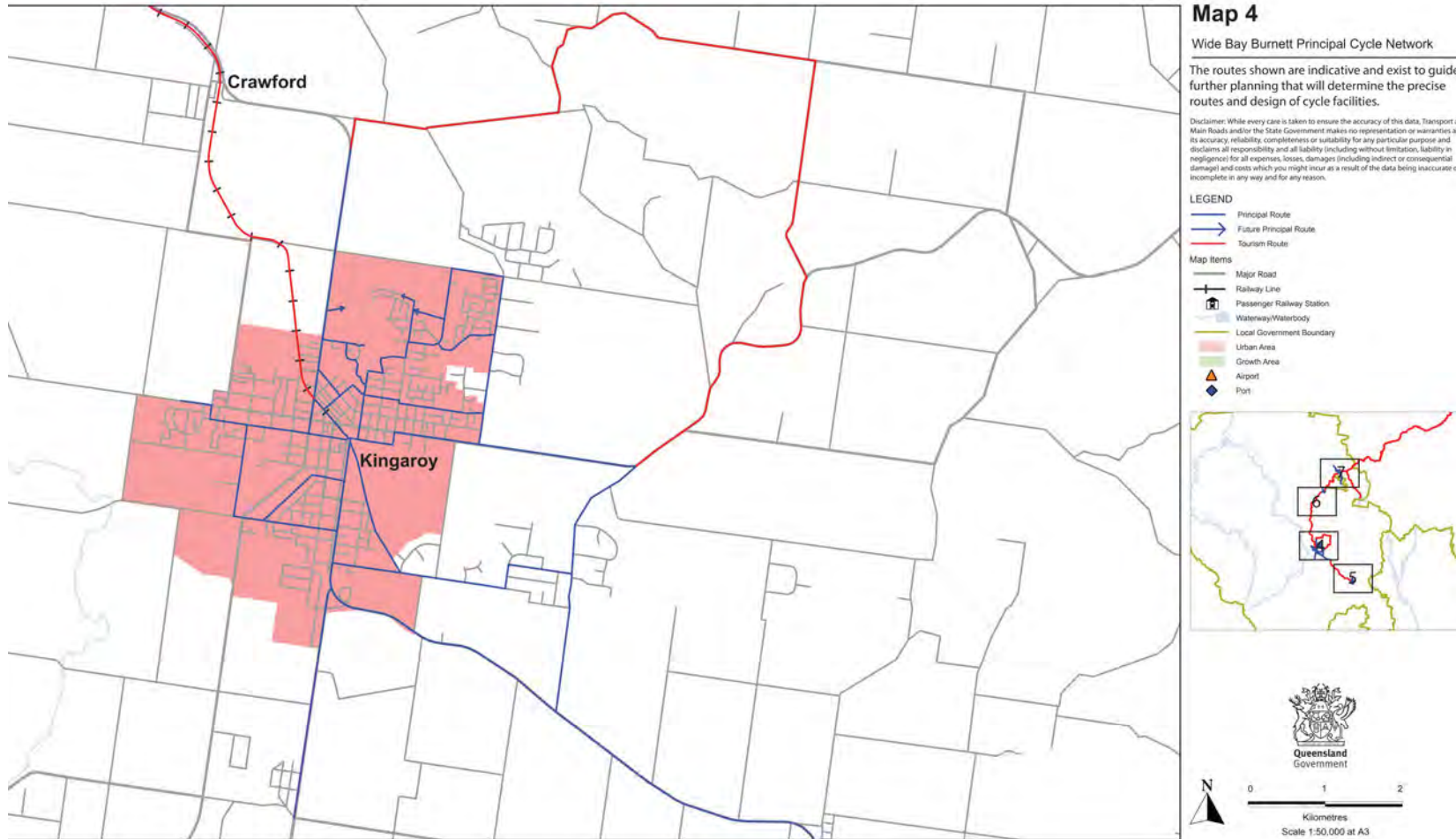


## South Burnett Regional Council and Cherbourg Aboriginal Shire Council



Wide Bay Burnett Principal Cycle Network Plan, Department of Transport and Main Roads, 2016

South Burnett Regional Council and Cherbourg Aboriginal Shire Council



Wide Bay Burnett Principal Cycle Network Plan, Department of Transport and Main Roads, 2016

South Burnett Regional Council and Cherbourg Aboriginal Shire Council



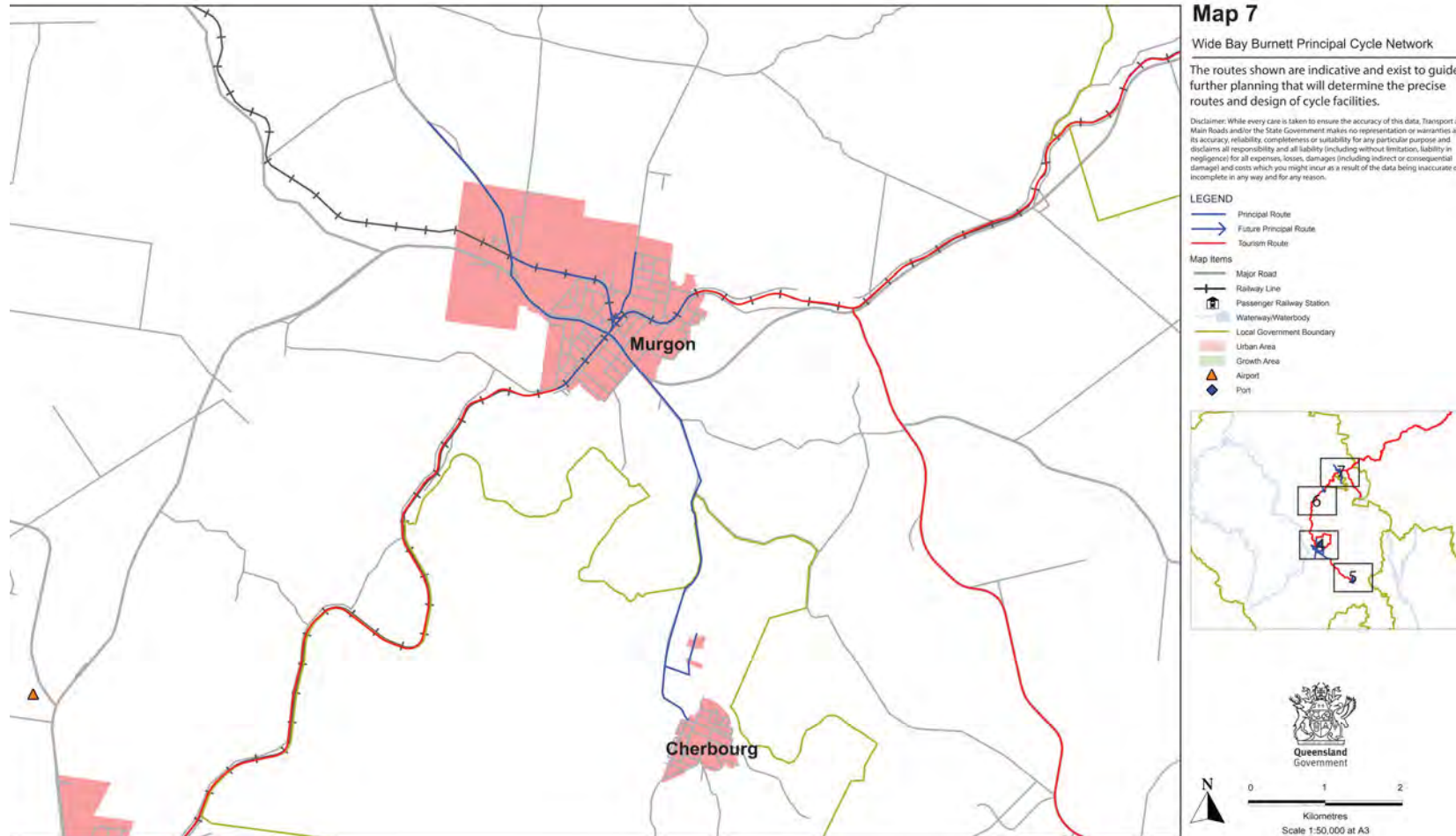
Wide Bay Burnett Principal Cycle Network Plan, Department of Transport and Main Roads, 2016

South Burnett Regional Council and Cherbourg Aboriginal Shire Council



Wide Bay Burnett Principal Cycle Network Plan, Department of Transport and Main Roads, 2016

South Burnett Regional Council and Cherbourg Aboriginal Shire Council



Wide Bay Burnett Principal Cycle Network Plan, Department of Transport and Main Roads, 2016

## South Burnett Regional Council and Cherbourg Aboriginal Shire Council analysis of routes

### Longer distance and inter-centre routes

The proposed Kingaroy to Theebine Rail Trail would be the predominant long-distance tourism route in the South Burnett region, connecting through Murgon, Wondai and Kingaroy. There is significant community support for the development of this rail trail, as it will potentially benefit regional tourism and be relatively easy to implement given there is an existing, undeveloped corridor.

A principal route was investigated running parallel to the rail trail on the Bunya Highway. It was not included in the network as it would duplicate the function of the rail trail, and would be unlikely to cater for significant touring demand.

A tourism route identified along the D'Aguiar Highway between Nanango and Kingaroy is viewed as a natural extension to the rail trail, potentially linking up to additional recreational facilities to the south. The distance between the two towns (approximately 20 km) could cater for a small number of commuter cyclists, however it will mostly be utilised by recreation/touring cyclists.

A tourism route identified between the Bunya Highway east of Murgon and Lake Barambah would cater for recreational cyclists wanting to ride to the lake, and could also act as a branch for the rail trail. A potential loop was investigated on the Burnett Highway, connecting back to the Bunya Highway near Goomeri, but was not included due to potentially small demand, which would mostly come from sporting cyclists.

Other long distance routes not included due to low demand include:

- Burnett Highway north from Goomeri
- Bunya Highway west from Kingaroy
- an alternative connection between Kingaroy and Nanango using Kingaroy-Cooyar Road and Nanango-Brooklands Road.

### Map 4 - Kingaroy

Kingaroy's principal network appears to be relatively complex for a number of reasons. Firstly, the street network is not uniform, meaning that many routes need to meander to reach a destination. Secondly, pockets of relatively dense residential populations outside of the immediate urban boundaries (separated by agricultural land) means the principal network needs to include longer distance routes.

Harris Road and Bellavista Avenue on the southern edge of the town are identified as principal routes to service the residential area near Boole. While these may appear to be separate communities, the town centre is only a short 3-5 km ride, which is manageable for most cyclists. These areas are also likely to experience residential growth in the future.

North Branch Road and Crawford Boole Road north of the city are also envisaged in the network as a tourism route and potential high demand sporting circuit.

A number of future principal routes are identified to the north of the town, which is expected to have future residential growth.

A formed rail corridor heading south/south-east from the town is identified in the principal network, because of the opportunity to develop a good quality cycling facility along the existing cleared alignment. It would service residential areas to the south of the township.

The Bunya Highway heading south of the town to Taabinga was investigated but not included as a principal route. While there are some destinations along this stretch (including an 18-hole golf course), it was considered they would generate minimal cycling demand.

A principal route along Kingaroy-Cooyar Road has been included to connect to the airport and the D'Aguiar Highway. A section of this route was initially identified along Peterson Drive but was not included as it duplicates the function of the route on the D'Aguiar Highway.

### Map 5 - Nanango

Nanango's grid-like street network (excluding the D'Aguiar Highway) assisted with the even spread of cycling routes. A box-shaped cycle network is identified to serve the residential areas to the south of the town centre, and to provide access to destinations such as the Nanango High School via Cairns Street.

A principal route on the Burnett Highway north of the town will provide more efficient access for a limited rural residential population.

### Map 6 - Wondai

Three routes (in addition to the proposed Kingaroy to Theebine Rail Trail) have been identified in Wondai, covering part of the Bunya Highway, Scott Street, and McCord Street. The Bunya Highway is identified so that a higher quality cycling facility can be provided for residents heading east-west along this relatively high traffic corridor.

Scott Street is identified to connect residents, particularly from the south to the town centre and the Wondai Hospital.

### Map 7 - Murgon

The Kingaroy to Theebine Rail Trail and a principal route along the Bunya Highway will provide important connections for the urban area of Murgon. The Bunya Highway, when combined with the rail trail, will

provide access to the town centre as well as recreation destinations such as the golf course. It will also connect to other parts of the network which link to employment destinations, such as Murgon-Gayndah Road, and the nearby commercial and industrial areas.

Gore Street is identified as a principal route to the limits of the urban area, to connect the town centre to schools and sporting facilities, as well as service the residential area to the north.

The network identifies a disused branch line going north from the rail trail, to provide both a commuter route and an off-road alternative for residents heading to employment areas to the north. A continuation beyond Murgon-Gayndah Road was investigated but not included due to the lack of destinations or attractors beyond this point.

### Map 7 - Cherbourg

The Cherbourg Aboriginal Shire Council Planning Scheme identifies the walking and cycling intentions for Cherbourg. The planning scheme mapping shows a future cycling and walking route along Cherbourg Road. There is a high level of existing demand from Cherbourg residents who walk and ride along Cherbourg Road to access Murgon for services, employment and recreation. A principal route is shown on Cherbourg Road, consistent with the planning scheme, to facilitate cycling between the two towns.

**11.3 MAINTENANCE MANAGEMENT UPDATE**

**File Number:** 30-11-2022  
**Author:** General Manager Infrastructure  
**Authoriser:** Chief Executive Officer

**PRECIS**

Maintenance Management Update

**SUMMARY**

This report provides an update of progress on a review of Council's maintenance management program for sealed roads.

**OFFICER'S RECOMMENDATION**

That the committee recommend to Council:

That the report be noted and a further report be presented to the March Infrastructure, Environment and Compliance Standing Committee.

**BACKGROUND**

Council at its October Infrastructure Standing Committee resolved the following:

**6.1 NOTICE OF MOTION - SBRC TRANSPORT ASSET MAINTENANCE MANAGEMENT PLAN****COMMITTEE RESOLUTION 2022/58**

Moved: Cr Kathy Duff  
Seconded: Cr Jane Erkens

That a report be brought back to the December 2022 Infrastructure Standing Committee Meeting with a review of the SBRC Transport Asset Maintenance Management Plan to closer align to the pothole repair intervention timeframes with the Department of Main Roads Routine Maintenance Guidelines.

**In Favour:** Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

**Against:** Nil

**CARRIED 6/0**

Since that time, Council Officers have undertaken an intensive inspection of the sealed network commencing on 17 October with 12 inspectors which is the equivalent of 129 days of inspections. The concurrent Restoration of Essential Public Assets (REPA) was also undertaken during that period with significant data being imported from both programs. With inspections now complete, data is now being reviewed by Officers and will take some time given the crossover between maintenance, REPA and capital programs. Officers recommend that an updated report be brought to the March Standing Committee meeting to provide sufficient time for proper consideration and review including the impact of REPA programs on the current state of the network.



**ATTACHMENTS**

**Nil**

## **11.4 SHELTER STRUCTURE AND PICNIC TABLE AT THE INTERSECTION OF BUNYA HIGHWAY AND BUNYA MOUNTAINS ROAD**

**File Number:** 30-11-2022

**Author:** Manager Works

**Authoriser:** Chief Executive Officer

### **PRECIS**

Shelter structure and picnic table at the intersection of Bunya Highway and Bunya Mountains Road

### **SUMMARY**

Council has received a letter from the Department of Transport and Main Roads (DTMR) regarding the condition of the shelter structure at the intersection Bunya Highway and Bunya Mountains Road. The Department of Transport and Main Roads have requested advice on whether South Burnett Regional Council (SBRC) will repair the shelter structure with the alternate option of removing the structure. They have also advised that they have no interest in the structure and are happy for Council to remove the structure under the Road Maintenance Performance Contract (RMPC).

### **OFFICER'S RECOMMENDATION**

That South Burnett Regional Council consider retaining the shelter structure and undertake the required ongoing maintenance and repair works.

### **BACKGROUND**

There is a small area with a shelter structure and picnic table at the corner of the Bunya Highway and the Bunya Mountains Road. The area is overgrown with grass and the shelter is in need of repair works and a general clean up.

A bus pick up and set down area exists along the Bunya Mountains Road near the structure. The shelter structure is used predominantly by parents dropping off children who are catching the school bus and also by caravaners and travellers as a stop over to the Bunya Mountains. DTMR received a report about the unsafe condition of the bus stop area and asked Council to install some guide post to cordon off the bus stop to prevent vehicles driving across the area.

DTMR has advised that they do not have any record of a permit issued to install the structure within their road corridor. They have reported similar structures in the Kumbia township and believe that Kingaroy Shire Council erected the structure at this location around the same time. Should Council consider keeping the structure and taking on the maintenance, DTMR will issue an applicable permit.

The Division six (6) Councillor was consulted to provide feedback regarding DTMR's instruction to remove the structure and provide advice from the community perspective.

The consultation found that the facility is being used by parents to drop off their children as well as being used by other travellers to the Bunya Mountains community and would like to retain the facility and maintain appropriately.

### **Options investigation**

#### **Option one (1): Accept DTMR's offer to remove the picnic seat and shelter**

Council will lose a facility used by parents and travellers. There are options of similar facilities in Kumbia CBD just over four kilometres away.

There will be no cost to Council as DTMR has advised that Council can use their RMPC budget for the removal of the structure.

**Option two (2): Retain the facility by undertaking any repair works and undertake regular maintenance in line with similar facilities within SBRC.**

The structure itself seems to be in fair condition, however there are some bent roof sheets and minor repair works and clean-up required.

DTMR has advised that they will not fund any repair works and maintenance of the area.

**ATTACHMENTS**

1. **Location Map and Photos** [↓](#) 



**11.5 WONDAI AND MURGON DRAINAGE****File Number:** 30-11-2022**Author:** Manager Works**Authoriser:** Chief Executive Officer**PRECIS**

Wondai and Murgon drainage

**SUMMARY**

Council at its October General meeting resolved the following:

**RESOLUTION 2022/197**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That South Burnett Regional Council investigate and consult with the adjacent land holders with regards to the appropriate measures to treat the waterways at Dingo Creek, Wondai and in front of the Murgon Dairy Heritage Museum at the Murgon Gayndah Road with the intent of mitigating any potential flood damage due to predicted weather patterns and the report detailing the environmental considerations and funding mechanisms be brought back to the December Infrastructure Standing Committee Meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0****OFFICER'S RECOMMENDATION**

That the Committee note this report.

**FINANCIAL AND RESOURCE IMPLICATIONS**

It is estimated to cost \$50,000 for the waterway treatment works to increase the flow of the channel on the Murgon Gayndah Road, Murgon and Dingo Creek near Bicentennial Park, Wondai.

**LINK TO CORPORATE/OPERATIONAL PLAN**

IN1 - Continue to provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage and street lighting.

GR3 - Work with key stakeholders to create a pipeline of priority shovel ready projects that aim to improve the quality of life experienced by all residents, invest in strategic infrastructure and create a prosperous future for all.

OR10 - Increased commitment to community engagement and to proactive strategic delivery of media and communications.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Onsite meetings were held on 11 November to discuss clearing of these two drains. Division 5 Councillor, and two members of the public attended the Murgon Gayndah Road drainage meeting.

Division 5 Councillor and one member of the public attended the Dingo Creek drain meeting.

### **LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

The following legislation and standards are relevant

#### **The Fisheries Act 1994**

The definition of a waterway under the Fisheries Act 1994 includes a river, creek, stream, watercourse or inlet of the sea.

Dingo Creek is listed as High for water barrier barriers in [Development Assessment Mapping System \(DAMS\)](#).

The channel beside the Gayndah Road is not listed.

Maintenance of waterway crossings is not waterway barrier works for works when:

- de-silting and trash removal, subject to a maximum of 500 cubic metres
- removing flood debris,
- filling of scour erosion up to natural bed or bank level,
- sealing cracks, repairs to head walls, wing walls and aprons,
- replacing sealant in joints, or
- replacing or repairing baffles/roughening elements.  
Note: Associated temporary bunds or instream sediment control devices may be waterway barrier works.

### **POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

Weeds (aquatic or terrestrial) within a waterway can impact on fish movement but their growth does not constitute waterway barrier works. Removal of weeds from a waterway is not waterway barrier works as long as the characteristic of the low flow channel is not impacted, and the banks of the waterway are stabilised to resist against erosion.

#### **Building Code of Australia**

Landowners should shape the land surrounding buildings to prevent, or minimise, water entry.

#### **Transport Infrastructure Act 1994**

DTMR approval is needed for works within the State-controlled Road corridor.

#### **Nature Conservation Act**

If any works –maintenance included – affect an endangered or threatened species, the Nature Conservation Act is likely to be triggered.

### **ASSET MANAGEMENT IMPLICATIONS**

N/A

### **REPORT**

The drain is the Department of Transport and Main Road's (DTMR) responsibility where it is located within their road reserve. DTMR currently don't view the cleaning of these drains as a high priority, but don't object if Council does the work at our cost.

The requested drainage clearing works generally require a riverine protection permit. However, Local Governments are categorised as an approved entity for permit exemption, provided the proposed works meet the vegetation clearing, volumetric limits and other minimum requirements.

#### **A. Murgon Gayndah Road**

Concerns have been raised regarding approximately 250m long stretch of drain within the Murgon Gayndah Road reserve between Sommerville Street and Gesslers Road in Murgon, which is currently in an unmaintained state with silt and vegetation overgrowth along its length. It is reported that there were instances of drain overflow causing flooding of the carpark of Queensland Dairy and Heritage Museum during flood events. The drain is lined with stone pitching along its bank, the bottom of the drain is covered with silt and vegetations and not visible but is reported to be unlined. The drain's location is shown by the yellow line in attachment one (1).

#### Permits

1. Cleaning of the drain does not trigger riverine protection permit as the drain is "not mapped" under the legislation. However, since the drain bottom is reported to be unlined, erosion control measures like check dam installation are required.
2. DTMR corridor works permit is required.

#### **Cost for Works:**

Estimated cost to desilt and remove vegetation followed by installation of check dams = \$20,000.

#### **B. Dingo Creek**

During the onsite meeting, there were concerns raised regarding silt and overgrown vegetation including reeds along Dingo Creek in Wondai. This has caused flooding of the surrounding area in the past. Some benefit could be achieved by clearing Dingo Creek from the footbridge east of Bicentennial Park and the Bunya Highway and upstream for (say) sixty metres. The location of the works is shown in attachment two (2).

#### Permits

3. Council will be exempt from requirement of riverine protection permit for this scope of work provided trigger volumes are not met. Scour protection works will be required to protect the banks after the clearing works.
4. This will require DTMR approval.

Hardstand areas for machinery may need to be prepared for the works.

#### **Cost for Works:**

Estimated cost to desilt and remove vegetation followed by scour protection works = \$30,000.

### **ATTACHMENTS**

1. **Overgrown and silted drain Murgon Gayndah Road** [↓](#) 
2. **Dingo Creek downstream and upstream of the culvert Bunya Highway** [↓](#) 



*Overgrown and silted drain along Murgon Gayndah Road between Somerville Street and Gesslers Road*





*Dingo Creek downstream and upstream of the culvert on the Bunya Highway*

**11.6 MCCAULEY WEIR ROAD ACCESS****File Number:** 30-11-2022**Author:** Manager Works**Authoriser:** Chief Executive Officer**PRECIS**

McCauley Weir Road Access

**SUMMARY**

The matter was considered at the October 5 Infrastructure Standing Committee with the following procedural Motion being adopted:

**7.6 MCCAULEY WEIR ROAD ACCESS COMMITTEE RESOLUTION 2022/67***Moved: Cr Jane Erkens**Seconded: Cr Kathy Duff**That the matter lay on the table until the December Infrastructure Standing Committee Meeting.**In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen**Against: Nil***CARRIED 6/0**

Numerous requests to open the locked gate on McCauley Weir Road and to allow access to the weir and adjoining reserve have been received by Council over many years. In 2012, Council revisited the history of access to the area and resolved the road and access to McCauley Weir remain closed. The McCauley Weir is a water impoundment owned by Council and the road accesses numerous private properties. At one time the weir was used as a recreation area by the general public.

This report provides a briefing on the history of the facility and recommends continued closure of the road to general public access.

**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council:

1. Maintains the locked gate on McCauley Weir Road to restrict general public access, with the exception of Council operational staff and landholders, to McCauley Weir Road beyond that location due to significant safety concerns; and
2. Continues to exclude recreational use of McCauley Weir and Reserve.

**FINANCIAL AND RESOURCE IMPLICATIONS**Road and Recreational area

Consideration of the restriction of access to McCauley Weir and McCauley Weir Road were formally considered by Council at its General Meeting back in March 2012. Preliminary estimates were presented as part of that report. Significant safety issues exist within the approximate four (4) km section of unmaintained road reserve and extensive capital works would be required to address safety considerations regardless of level of service provided.

Additionally, as identified in the 2012 report to Council, if the McCauley Weir Road is opened to traffic, basic recreational facilities will be required at the weir site. Annual operational and maintenance costs will depend on the standard of road and facilities provided, usage and weather conditions experienced.

Water Infrastructure

Existing water supply infrastructure including the weir, pump station and rising main is not in current use though Council maintains an allocation from the weir on Cooyar Creek. There is no current plan to use McCauley Weir to augment raw water supply to Nanango.

### **LINK TO CORPORATE/OPERATIONAL PLAN**

PROVIDING KEY INFRASTRUCTURE FOR OUR TOWNS AND VILLAGES – Develop, renew and maintain community infrastructure through sound asset management principles.

### **COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Adhoc stakeholder communication was undertaken around the date of the previous report to Council in 2012. Council has been approached numerous of times regarding public access to McCauley Weir and McCauley Weir Road since that time.

Consultation with all impacted landholders is highly recommended prior to any change to access to McCauley Weir and McCauley Weir Road due to strong opposition to the proposal to open the section of the road beyond the locked gate to the general public expressed by impacted landholders.

### **LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

In the 2012 report to Council, results of an assessment undertaken for the current road reserve based on access for the general public use showed “extreme” risk. Significant capital work would be required to reduce risk mainly due to the local terrain and geometry of the road.

Further, since the date of the previous Council resolution, the onus placed on Council’s to manage risk in recreational areas has significantly increased. Extensive planning considering recreational use and management of the impoundment would be required in order to manage new risks associated with access of the public to Council’s reserve and impoundment at the McCauley Weir.

### **POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

Appropriate Council Policy to manage the use of the area would be required if a decision was made to open the area to public access.

### **ASSET MANAGEMENT IMPLICATIONS**

Council does not maintain the section of McCauley Weir Road which is used as access by three (3) landholders. Opening of the road to the general public would require Council to annually provide for maintenance of the new road and recreational facilities.

### **REPORT**

Requests have been received by Council staff and Councillors for many years requesting removal of the locked gate on McCauley Weir Road which has been in place for several decades. Commonly the purpose of these requests sought is to allow the general public to access the weir and surrounding area for fishing and recreational use. During the preparation of this report, it was evident that consideration of the matter by Council occurred as early as 2005 with a detailed review of issues and resolution of Council in 2012. Much of the background information within this report has been drawn from the report to the March 2012 General Meeting of Council.

#### McCauley Weir

The McCauley Weir was constructed in 1953 by the then Department of Local Government (Water Supply and Sewerage Section) for the Nanango Shire Council and was the town water supply for Nanango until 1996 when the new Barkers Creek bores came on line to supply the town.

The weir has a design volume of 290ML and allocation of 350ML and was last actively used in 1996 according to previous reports.

While the weir could provide a partial backup raw water supply for Nanango, the pump stations and rising main were identified as in poor condition at time of decommissioning. Last year the source was reconsidered but not considered to be a viable supplementary source for Nanango in the Total Asset Management Strategy (2021) developed under the Managing the Infrastructure Pipeline

funded project. Regardless the weir, impoundment and surrounding 25 hectare reserve remain the responsibility of Council.

### McCauley Weir Reserve

The area surrounding the weir and impoundment is a Reserve for Water Supply under the Trusteeship of the South Burnett Regional Council.

The area to the west of the impoundment was at one time used for recreational purposes and a toilet building was maintained to support the use. At the time the weir was used for recreational fishing.

The March 2012 report stated that the use of the area ceased soon after the Tarong Power Station constructed the "Tarong beach" at its cooling water dam. Access to the cooling water dam was later closed due to Power Station security concerns over general public use. Subsequently Council received requests to reopen the McCauley Weir reserve for recreational uses however Council records indicate numerous requests were refused. The 2012 report identified significant capital works were required to address safety concerns and to support recreational use of the reserve and suggested discussions with Stanwell around the reopening of public access to the Tarong Dam facilities given the previous high level of public use of that alternate facility.

### McCauley Weir Road

Access to the weir and reserve is gained via McCauley Weir Road. The road is not maintained beyond the locked gate situated across the road at the junction between Lot 1 RP838599 and Lot 3 RP838600. Beyond this gate, the road becomes a narrow and winding track down a spur of the range west of the weir. It also provides access to two (2) residences. Evidence suggests that the road was gravelled at some time to serve a house approximately halfway down the range to the reserve. Beyond the previously gravelled section, the road is just two-wheel tracks with evidence that it was cut into the hill and a road formation existed previously. Significant safety concerns would need to be addressed for this section of the access to the reserve prior to allowing any public access.

The road beyond the locked gate is largely unfenced. In some areas it would be very difficult to construct boundary fencing. There is no evidence of fencing on the section of road to the last house but immediately past this house there are fences on both sides of the road reserve to the water reserve boundary. It is uncertain if the location of these fences are on their correct alignment. Fencing of the road would not be absolutely essential initially if the road were to be opened to the public though strongly recommended. A grid could be placed where the current locked gate is located, and appropriate signage could be installed by the landowners warning of stock being in the area. However, this would require an application to Council by the landowners to install the grid and use the road and the risk to the travelling public created by the stock would need to be accepted by Council. Access to adjacent private properties from the road would not be impeded which has been a significant concern previously raised by landholders in opposition to any potential opening of McCauley Weir Road to the general public. Currently the adjoining landowners use the road reserve for access to their properties.

The 2012 report considered capital works required to bring the road up to safe rural standard noting that standards have generally increased requirements over the last ten (10) years. Works recommended at the time were:-

- formation of a road to accommodate two-way traffic with appropriate gravelling particularly in steep areas;
- construction of adequate drainage structures in and beside the formation to ensure that constant scouring of the road didn't occur;
- protection of existing drainage structures and particularly rock protection of the outlets to prevent erosion of the adjoining properties;
- Installation of delineators/guideposts particularly close spaced on curves and sections where major drops occur beside the road. Guard railing may be considered during detailed design processes; and

- Installation of warning signage e.g., speed restrictions, chevrons on curves, steep decent signs etc.

The current estimated cost of the anticipated scope of work has not been assessed.

The previous Nanango Shire Council reportedly considered whether the road could be designated as a Four-Wheel Drive only road to eliminate some of the liability that would be incurred by Council for allowing the road to be open to traffic. The 2012 report concluded designating the road as a Four-Wheel Drive only road would not be a legal reason to allow the road to be of a lesser standard to that of any other rural road. The road would be used by all types of vehicles even if Council designated and signed the road accordingly and it would not be possible to police the FWD only designation.

### Current Considerations

In September 2021, the Infrastructure department received a Councillor request for information regarding the status of McCauley Weir Road and access to recreational uses of McCauley Weir. A chronological summary of recent history of the road was provided with the response to Councillors.

Officers' advice supporting that response identified that on the balance of considerations over at least the last 16 years, Council has on numerous occasions reconfirmed its position to maintain the impoundment and road access closed to the public, despite due consideration as documented in the information provided. Further, officers recommended the continuation of the restriction of public access under previous resolution of Council. A report to Council addressing the potential to open McCauley Weir Road to the public for four-wheel Drive access has recently been requested.

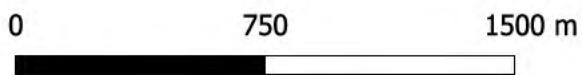
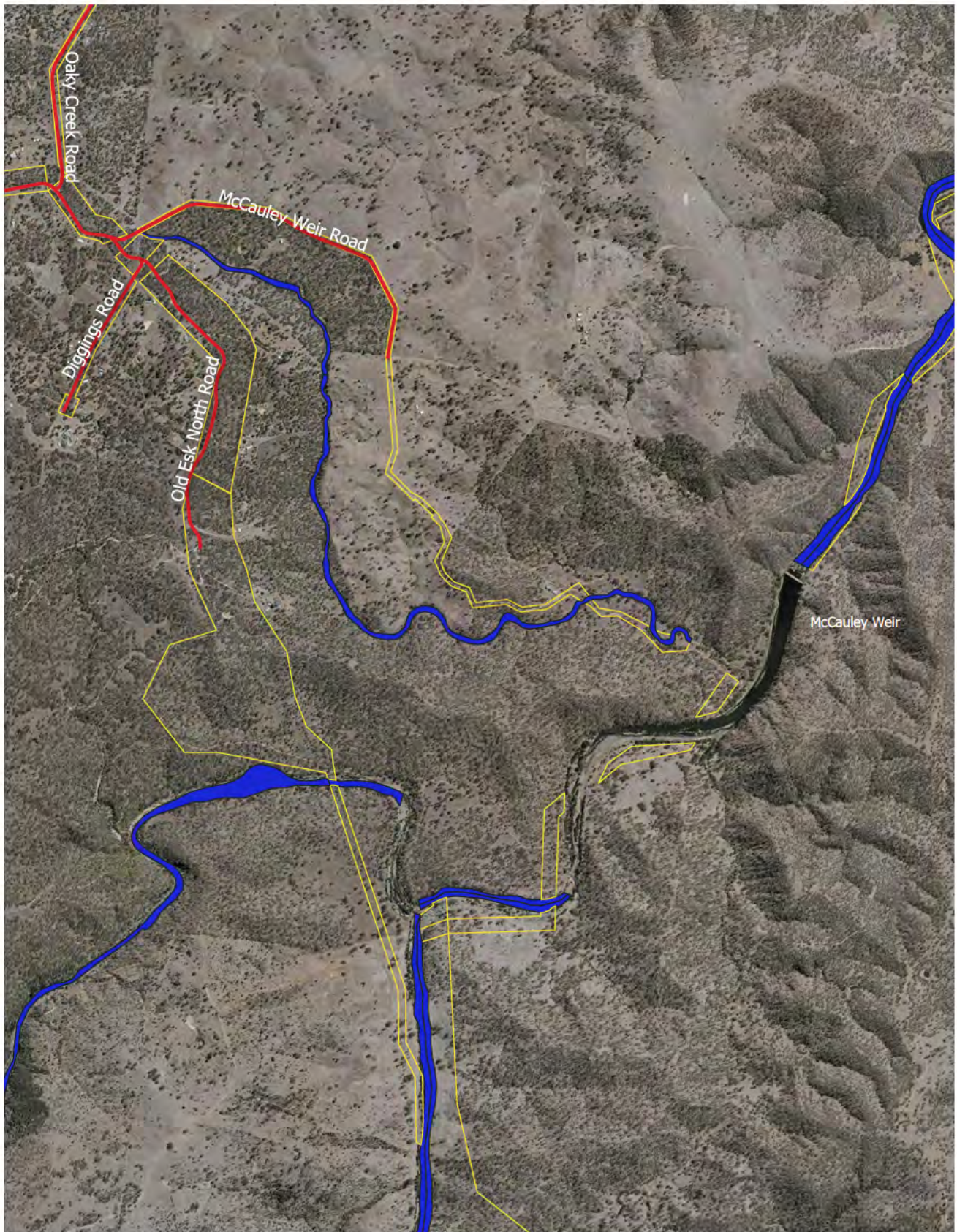
### Conclusion

Nanango Shire Council by resolution in November 2005 moved to close the road under section 915 of the then Local Government Act as it had assessed the road as unsuitable for even four-wheel drive vehicles. The road is not maintained and remains unsafe to open to general public use. Considerable capital expenditure would be required to ensure a safe rural road standard is met. Fencing of the road would be recommended in the interest of safety and to reduce adverse impact to adjoining property owners. Fencing would likely impact current stock management practices and stock water supply.

The capital cost of developing the reserve area to support active recreation is considerable and ongoing operational budgets would be required for both road maintenance and to support the operation and maintenance of the recreational facilities and impoundment.

## **ATTACHMENTS**

1. **McCauley Weir Road Locality Map** [↓](#) 



### McCauley Weir

The information on this map was derived from digital data base on the Council GIS. Care was taken in the preparation of this data however Council cannot accept responsibility for error omission or position accuracy. The information is provided on the basis that person utilizing the map will undertake responsibility for assessing the relevance and accuracy of its content.



## **12 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES**

### **12.1 ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE**

**File Number:** 14-12-2022

**Author:** Visitor Enhancement Officer

**Authoriser:** Chief Executive Officer

#### **PRECIS**

To appoint a new member of the Art, Culture and Heritage Advisory Committee

#### **SUMMARY**

The Art, Culture and Heritage Advisory Committee representatives were adopted at Council's General Meeting on 20 October 2021.

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#### **OFFICER'S RECOMMENDATION**

That the vacant Community Representative position be replaced with the following individual who has submitted an Expression of Interest to become a member of the Arts, Culture and Heritage Advisory Committee and appointed by Council in accordance with the Arts, Culture and Heritage Advisory Committee Terms of Reference:

- Community Representative – Pam Kerr

#### **BACKGROUND**

As per the adopted Terms of Reference, Council can at any time appoint a stand-in or replacement member to the committee.

#### **ATTACHMENTS**

1. **Arts, Culture and Heritage Advisory Committee Terms of Reference**  



**POLICY CATEGORY - NUMBER:** Statutory045  
**POLICY OWNER:** Liveability  
**ECM ID:** 2787778  
**ADOPTED:** 27 April 2022

## Arts, Culture and Heritage Advisory Committee Terms of Reference

**NOTE:** Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

**Table of Contents**

- 1. INTRODUCTION ..... 1
- 2. OBJECTIVES ..... 1
- 3. DUTIES AND RESPONSIBILITIES..... 1
- 4. MEMBERSHIP ..... 1
- 5. MEETINGS..... 2
- 6. ETHICAL CONDUCT..... 2
- 7. COMMITTEE EVALUATIONS ..... 3
- 8. LEGISLATIVE REFERENCE ..... 3
- 9. RELATED POLICIES/PROCEDURES ..... 3
- 10. NEXT REVIEW..... 3
- 11. VERSION CONTROL ..... 3

**1. INTRODUCTION**

Council has instituted the setup of an Advisory Committee (the Committee) to support regional arts, culture and heritage activity in the South Burnett region as a facilitator.

**2. OBJECTIVES**

- providing leadership to the sectors through advocacy, promotion and development/ maintenance of Council's arts, cultural and heritage assets;
- identifying and responding to community needs through strategic planning;
- assisting with local coordination of art culture and heritage activities;
- assisting in the stimulation of the arts, culture and heritage-based enterprises;
- encouraging collaboration across sectors; and
- managing and displaying Council's art and heritage collections across its facilities.

**3. DUTIES AND RESPONSIBILITIES**

Council's primary role in supporting the arts, culture and heritage activity in the region is as a facilitator.

**4. MEMBERSHIP**

Council will appoint the members, two (2) Councillors will be appointed to the Committee, one of whom shall be the Community, Arts, Heritage, Sports & Recreation Portfolio Holder who will perform the role of Committee Chairperson. A further Councillor shall be appointed to the Committee as Deputy Chair. Council can at any time appoint a stand-in or replacement member to the committee. Council will appoint the members based on industry representation from the following groups:

- SB Arts;
- Blackbutt Art Gallery;
- Kingaroy Art Gallery;



- Wondai Art Gallery;
- Indigenous Representative;
- SB Community Orchestra;
- SB Musical Comedy Society; and
- Two (2) Community Representatives.

The Community, Arts, Heritage, Sports & Recreation portfolio holder will perform the role of Committee Chairperson.

The other councillor shall be appointed to the Committee as Deputy Chair.

Council can at any time appoint a proxy or replacement member to the committee.

Council will appoint the members on the committee based on appropriate cross industry representation.

Council's Chief Executive Officer and General Manager Liveability is appointed to the committee as ex-officio members. Council's planning and technical officers may be invited to provide advice and feedback to the committee as appropriate and at the discretion of the CEO.

Representatives will be appointed for a two (2) year term, commencing on 1 July each year and if appointed at any time after 1 July, the first year of their term will end on 30 June.

Representatives may be nominated at the end of the two-year term to extend their appointment, however no representative may serve more than two (2) consecutive two (2) year terms or a total of four (4) years.

## 5. MEETINGS

- the chairperson may determine the dates, times and places for the Committee's meetings.
- the Committee meetings will be held quarterly on rotation with the meeting minutes and recommendations reported to Council at the Community Standing Committee Meeting.
- based on current priorities, grant funding opportunities or alike, the Arts, Culture and Heritage Advisory Committee may meet more regularly depending on current priorities and demand, however will meet at a minimum of four times a year.
- the agenda will be prepared and circulated among members and attendees at least five (5) days prior to the meeting.
- the Committee may collectively decide to invite other Council officers, elected representatives, guest speakers or relevant bodies or attendees to participate in Committee meetings and provide further information as necessary.
- committee members may request a meeting be scheduled within a minimum of 10 business days' notice.
- a quorum shall consist of at least half of the members of the Committee plus one.
- Council shall provide secretarial functions and prepare a written report about the recommendations the Committee may make representation to Council about.
- the Chief Executive Officer shall present the report to Council at the next available Council meeting.
- Council may nominate agenda items for the Committee meeting's agenda, and may specifically request feedback or stakeholder input from the committee with regards to a specific topic or matter.
- Council may submit agenda items or discussion topics to the Committee meeting for consideration and response by the committee members.

## 6. ETHICAL CONDUCT

Committee members must exercise transparency, integrity, honesty, objectivity and ethical conduct in the fulfilment of their duties and responsibilities. Members must ensure confidentiality, exercise prudence, care and due diligence in the handling of Council and personal information acquired in

the course of their duties.

Members must immediately declare to the Chairperson any interest that may represent a real, potential or apparent conflict of interest related to their Committee membership. In case of a conflict of interest involving the Chairperson, declaration to the Chief Executive Officer is required. The declaration must be made on appointment to the Committee and in relation to specific agenda items at the outset of each Committee meeting and be updated as necessary.

**7. COMMITTEE EVALUATIONS**

The Committee will conduct an annual self-assessment to evaluate its performance and ensure the efficient and effective achievement of objectives. The assessment will confirm that all duties and responsibilities indicated in these terms of reference have been performed. The Chairperson will take necessary action to ensure that enhancements and recommendations highlighted in the assessment are properly implemented.

**8. LEGISLATIVE REFERENCE**

- Crime and Corruption Act 2001 (Qld)*
- Local Government Act 2009 (Qld)*
- Local Government Regulation 2012 (Qld)*

**9. RELATED POLICIES/PROCEDURES**

- South Burnett Regional Council Arts, Culture and Heritage Policy – Strategic 009
- South Burnett Regional Council Conduct of Council & Committee Meetings Policy – Statutory 017
- South Burnett Regional Council Employee Conflict of Interest Policy – Statutory 033
- South Burnett Regional Council Councillor Code of Conduct Policy – Statutory 001
- South Burnett Regional Council Employee Code of Conduct Policy – Statutory 011
- South Burnett Regional Council Fraud and Corruption Prevention Management Policy – Statutory 021

**10. NEXT REVIEW**

As prescribed by legislation or March 2023

**11. VERSION CONTROL**

Version	Revision Description	Adopted Date	ECM Reference
1	Development and Adoption	24 March 2021	2787778
2	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2787778



CHIEF EXECUTIVE OFFICER

Date: 27 April 2022

**12.2 REQUEST TO ENTER SUB AGREEMENT - KINGAROY CRICKET AND SPORTS CLUB INC**

**File Number:** 14.12.2022  
**Author:** Manager Community & Lifestyle  
**Authoriser:** Chief Executive Officer

**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022 was a report regarding the Kingaroy Cricket & Sports Club Inc. requesting approval to offer Licence to Occupy agreements.

**SUMMARY****10.2 REQUEST TO ENTER SUB AGREEMENTS - KINGAROY CRICKET AND SPORTS CLUB INC.**

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**COMMITTEE RESOLUTION 2022/611**

Moved: Cr Scott Henschen  
Seconded: Cr Gavin Jones

That the Committee recommend to Council that:

1. Approval be provided to the Kingaroy Cricket & Sports Club Inc under clause 5.21 of the lease between the Kingaroy Cricket & Sports Club Inc. and South Burnett Regional Council to grant Licence to Occupies to South Burnett Saints AFC Inc, Wooroolin Warrior Cricket Club Inc., Kingaroy Croquets Club Inc., Kingaroy Junior Cricket Association., South Burnett Thrashers Rugby Union Club Inc. and South Burnett Cricket Association Inc.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**OFFICER'S RECOMMENDATION**

That approval be provided to the Kingaroy Cricket & Sports Club Inc under clause 5.21 of the lease between the Kingaroy Cricket & Sports Club Inc. and South Burnett Regional Council to grant Licence to Occupies to South Burnett Saints AFC Inc, Wooroolin Warrior Cricket Club Inc., Kingaroy Croquets Club Inc., Kingaroy Junior Cricket Association., South Burnett Thrashers Rugby Union Club Inc. and South Burnett Cricket Association Inc

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022.

**ATTACHMENTS**

**Nil**

**12.3 REQUEST TERMINATE LEASE - KINGAROY JUNIOR SOCCER AND KINGAROY TOUCH ASSOCIATION****File Number: 14.12.2022****Author: Manager Community & Lifestyle****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022 was a report regarding the Kingaroy Junior Football Club Inc. and Kingaroy Touch Association Inc. entering into a Memorandum of Understanding to request Council to amend the lease.

**SUMMARY****10.3 REQUEST TERMINATE LEASE - KINGAROY JUNIOR SOCCER AND KINGAROY TOUCH ASSOCIATION**

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**COMMITTEE RESOLUTION 2022/62**

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That the Committee recommend to Council that:

1. Under Clause 7.04 provides 60 days prior notice of the intention to terminate the lease between South Burnett Regional Council and the Kingaroy Junior Football Club Inc.
2. That South Burnett Regional Council resolves that the exception in *Local Government Regulation 2012 section 236 (1)(b)(ii)* applies to Council for the disposal by way of grant of a Lease to the valuable non-current asset which is the land comprising Lease Area G as part of Lot 6 on SP274891 , to the Kingaroy Junior Football Club Inc, and Kingaroy Touch Association Inc. as joint tenants, community organisations, other than by way of tender or auction, for a term of 10 years on terms agreed between Council, the Kingaroy Junior Football Club Inc, and Kingaroy Touch Association Inc.
3. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Lease between Council, the Kingaroy Junior Football Club Inc, and Kingaroy Touch Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**OFFICER'S RECOMMENDATION**

That:

1. Under Clause 7.04 provides 60 days prior notice of the intention to terminate the lease between South Burnett Regional Council and the Kingaroy Junior Football Club Inc.
2. That South Burnett Regional Council resolves that the exception in *Local Government Regulation 2012 section 236 (1)(b)(ii)* applies to Council for the disposal by way of grant of a

Lease to the valuable non-current asset which is the land comprising Lease Area G as part of Lot 6 on SP274891 , to the Kingaroy Junior Football Club Inc, and Kingaroy Touch Association Inc. as joint tenants, community organisations, other than by way of tender or auction, for a term of 10 years on terms agreed between Council, the Kingaroy Junior Football Club Inc, and Kingaroy Touch Association Inc.

3. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Lease between Council, the Kingaroy Junior Football Club Inc, and Kingaroy Touch Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

### **BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022.

### **ATTACHMENTS**

**Nil**

**12.4 GENERAL PRACTITIONER SERVICES**

**File Number:** 14.12.2022  
**Author:** Manager Community & Lifestyle  
**Authoriser:** Chief Executive Officer

**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022 was a report regarding the South Burnett Regional Council accepting the report for information from Dr Christopher Cowling, Executive Director Rural, Darling Downs Health.

**SUMMARY****9.2 GENERAL PRACTITIONER SERVICES**

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**COMMITTEE RESOLUTION 2022/58**

Moved: Cr Danita Potter  
Seconded: Cr Gavin Jones

That the South Burnett Regional Council accept the report for information from Dr Christopher Cowling, Executive Director Rural, Darling Downs Health.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**MOTION**

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**COMMITTEE RESOLUTION 2022/59**

Moved: Cr Kathy Duff  
Seconded: Cr Gavin Jones

That the Committee recommend to Council:

That Council liaise with the Primary Health Network (PHN) and write to the Federal Minister for Health raising concerns about GP shortages and implications for residents who require a medical certificate seeking licence renewals with consideration given to extension periods being granted in our regional communities and seeking a teams meeting with the Minister and inviting local GP's across the region to participate in this discussion.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council liaise with the Primary Health Network (PHN) and write to the Federal Minister for Health raising concerns about GP shortages and implications for residents who

require a medical certificate seeking licence renewals with consideration given to extension periods being granted in our regional communities and seeking a teams meeting with the Minister and inviting local GP's across the region to participate in this discussion.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022.

**ATTACHMENTS**

**Nil**

**12.5 SOUTH BURNETT SUPPORT ALLIANCE****File Number:** 14.12.2022**Author:** General Manager Liveability**Authoriser:** General Manager Liveability**PRECIS**

Request for letter of support

**SUMMARY**

A request has been received from the South Burnet Support Alliance for Council to provide a letter of support for their proposal to lease the Queensland Health building in the Glendon Street carpark.

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**OFFICER'S RECOMMENDATION**

That Council offer a letter of support to the South Burnet Support Alliance supporting their proposed lease of the Queensland Health building (former community health building) in the Glendon Street carpark.

**BACKGROUND**

The request has been made to support the Alliance in their negotiations to lease the premises.

The letter of request has been provided for background to the request.

**ATTACHMENTS**

1. Request for Letter of Support [↓](#) 



22 NOV 2022

## South Burnett Support Alliance (Incorporation applied for)

Mr Mark Pitt,  
CEO,  
South Burnett Regional Council,  
KINGAROY QLD 4610

Dear Mr Pitt,

The purpose of this letter is to seek a formal letter of support from Council to the proposal of the South Burnett Support Alliance (SBSA) to lease, at a nominal rental, the old Community Health building adjacent to the Glendon St. carpark.

### **Background**

In mid 2021, following an initiative of the Rotary Club of Kingaroy Inc., a consortium was formed to provide a free Sunday meal and cuppa for the homeless and otherwise needy in Kingaroy. Due to COVID restrictions at that time, this service was provided outside, and is currently operating in O'Neil Square, Kingaroy. This consortium consists currently of QCWA (Kingaroy Branch), The Salvation Army Kingaroy, The South Burnett Suicide Prevention Working Group, and the Rotary Club of Kingaroy Inc. Prepared frozen meals are obtained via The South Burnett Pantry inc. from Foodbank in Brisbane. As well as handing out microwaved meals on site, plus others which can be taken away, hot tea & coffee, drinking water, icypoles for children are provided, plus we have information to give out regarding specialist support services available in the region.

The various organisations represented in this consortium all hold appropriate Public Liability Insurance, and man this lunch project on a loose roster basis.

It has always been front of mind of those involved that this service is sorely needed, but that it is constrained by various factors including the location from which it operates. It should be noted that The South Burnett Regional Council supported this initiative with a cash grant, and the use of storage space within an adjacent Council building. It has always been the view of those involved that we need to expand the operation to eventually have a more suitable site from which to operate, to be available much more often, and to better provide referral information and connections.

Recently, a commitment was made by Mrs Roz and Mr Brett Otto, in their private capacity, of a funding stream, [REDACTED] in order to assist in the establishment and operation of a "drop-in centre" in central Kingaroy, which incorporated the above "meals project" plus expanded services. As a result of the impetus provided by this generous commitment, and knowledge that the old Community Helath building *may* be available, a meeting was called of interested parties on 26 October this year at which there was unanimous support for proceeding with establishing a new body to facilitate the proposed development, to establish a steering committee to organise all the various actions needed to provide the necessary legal framework, and generally "get the ball rolling." The members of the Community Meals Project, as it has become known, have all agreed to incorporating this project into the SBSA.

This committee has met several times in the last few weeks, and has finalised a constitution, based on the Incorporation Act Model Rules, which has been submitted to the Department of Fair Trading seeking incorporation. We expect a positive outcome shortly. I have attached the text of the Objects as included in our submitted constitution.

### **Other Relevant Matters**

The Management Committee of the new SBSA consists of a range of mature individuals all of whom have direct experience of several of the life issues which confront those who are likely to

access our drop-in centre, and/or have been directly involved in support roles themselves. The statutory positions required for incorporation are:

President: Mr Neil Black

Treasurer: Mrs Everley Seitz

Secretary: Ms Leonie McGregor

The other members are :

Mr Ewan (AKA Gus) Napie: (Vice President),

Capt. Tim Brown,

Mr Joel Richters,

Mrs Marietta Wetzig, and

Ms Evalyn Thompson.

A brief overview of the relevant experience of each of the above is attached.

As soon as possible after incorporation, Charity Status and Deductible Gift Recipient status will be applied for, and a Public Liability Insurance policy for at least \$10,000,000 cover will be obtained.

One of the main reasons for establishing this project as a new incorporated body, has been to avoid it being seen as “the baby” of any one of the many organisations in Kingaroy that have some sort of “foot” in this space. Our belief is that to ensure widespread support we should act as a focal point, a broad referral point for as wide a range of community organisations, NDIS and other support organisations and concerned individuals as possible. It is our intention to have as many of such likeminded organisations and individuals as possible partner with us in this endeavour. We have strong indications of this support being forthcoming once established.

We trust that our proposed lease of the former Community Health building in Kingaroy will provide a unique opportunity to provide a safe place, for those facing any of the negative life issues which they may confront, who wish to avail themselves of this facility and the services to which they can be referred.

We look forward to a positive response to our request to lease the building following the incorporation of the SBSA. Informally, we have been advised that a letter of support for this proposal from Council will greatly assist in our negotiations.

We look forward to an early reply.

Yours faithfully,



Neil Black  
(President)

*21 Nov 22*

**Objects of South Burnett Support Alliance****3 Objects**

The objects of the association are to—

- (a) Support all those in need in the community regardless of their personal circumstances; and
- (b) Aid those homeless, near homeless, in financial difficulty, those with a physical, mental or psychological disability or illness and those struggling with life's challenges;
- (c) Create a safe and non-threatening place and or places where such people can feel at ease;
- (d) Provide opportunities for social environments where such people can feel comfortable, relaxed, have fun; and
- (e) Provide information and support as needed, including referral to appropriate specialist services; and
- (f) Support the establishment of other organisations and places in the South Burnett with similar objects;
- (g) To draw together as many like minded organisations and individuals to support the above;
- (h) Ensure that these objects are interpreted in as broad and unlimited a manner as is possible within any restrictions applicable by law.

Attachment 2

### **Members of Management Committee**

**Mr Neil Black (President)** is a prominent Kingaroy businessman, Past District Governor of Rotary, and President elect Kingaroy Rotary Club. Mr Black has a long history of involvement in suicide prevention and youth development programs both through and outside of Rotary. As a former motel owner, Mr Black often provided emergency accommodation for desperate people at little or no cost to the people concerned. Over the years Mr Black has served on the committee or board of a number of other community and business organisations.

**Mr Ewan Douglas (AKA Gus) Napier (Vice President)** is now retired. Mr Napier initially had a long career in policy development and interpretation within the Industrial Relations field in the Department of Defence Canberra. He resigned that role after 15 years and became a marine farmer in Tasmania where he served on the State industry representative board. He concurrently owned and operated a tourism business. In 1994 he moved to Toowoomba due to pressing family reasons where he held various positions including working within the disability support sector. Later he was self employed again in NSW where he joined Rotary and served a term as president of the local Rotary Club where he also was active in the implementation of various programs for youth development particularly for disadvantaged youth. He is a member of the Kingaroy Rotary Club, and co-ordinated the Kingaroy Meals project. Mr Napier also has a disabled grandson in care.

**Mrs Everley (Lee) Seitz (Treasurer)** recently moved to Kingaroy after retiring as the business manager for a large medical practice in Brisbane. This was after a long career in this field, during which she was also an active member of the Business & Professional Womens Association and a number of other community and service organisations. She has experienced the difficulties of having an immediate family member refuse medical advice which lead to that persons untimely death. Mrs Seitz business background ideally suits her to the role of Treasurer of SBSA.

**Ms Leonie McGregor (Secretary)** is a single mother of 2. She carries the experience of her father becoming paraplegic in 1965 and who suicided in 2021. She was the Sunshine Coast Autism Support Group Facilitator from 2012 – 2014 in which she played a very active role whilst homeschooling her disabled son. Ms McGregor initiated the Australian Disability Education Reform Alliance from 2013-2015 and in that role actively lobbied federal and state politicians and education bureaucrats regarding the systemic issues that families and children with disabilities suffer in all genre and levels of the Australian education system. Ms McGregor appeared before a Senate Inquiry in 2015 and was quoted in the report [https://www.aph.gov.au/Parliamentary\\_Business/Committees/Senate/Education\\_and\\_Employment/students\\_with\\_disability/Report](https://www.aph.gov.au/Parliamentary_Business/Committees/Senate/Education_and_Employment/students_with_disability/Report) Ms McGregor is a dual cancer survivor - 2009, 2020

**Captain Tim Brown** of the Salvation Army Kingaroy. He has been an active member of the Community Meals Project. Little needs to be said about the Salvos work in this space. However Capt. Brown has provided the following summary of their related activities:

The Salvation Army has a long history responding and working with people from every walk of life. We strive to support individuals to navigate life through various services:

Homelessness – We respond by providing services for those in need of support.

- Alcohol and Drug Services - We are committed to bringing hope, freedom and wholeness to all people adversely affected by alcohol, other drugs and gambling. We provide safe, high-quality and evidence-based support that enables people to pursue holistic transformation, to improve outcomes for themselves, their families and communities.
- Doorways - Each year, across Australia, thousands of individuals and families come to The Salvation Army for help meeting day to day expenses or paying unexpected bills. We help people in crisis meet their immediate needs, because we believe no one should have to go without the essentials. We strive to offer more than just a handout. We believe that people possess a range of strengths and skills to overcome life's challenges, and aim to assist individuals find long-term solutions to their struggles. The goal is to end the cycle of poverty.

Under our rules, Capt. Brown will be replaced by a new incumbent in the local Salvos captaincy early in the new year.

**Mr Joel Richters** is currently employed by the Department of Health. As such he will be recused from any role in negotiations in respect of this proposed lease. In his private life, Mr Richters has held the position of Chairman of the Board of Care Goondiwindi a non-profit which provides the Goondiwindi Community with a range of Community Services intended to increase the quality of life within the region. All of their support services are designed to meet the needs and choices of individual clients. Mr Richters has played an active role in this organisation for many years.

**Mrs Marietta Wetzig** is a retired high school teacher. In the 30 years of teaching young people across the state, it was clear to her that if a person's basic needs for mental and physical safety, food and shelter had not been met, they were not likely to do cope with schoolwork. This clearly affected the opportunities that might be available to them for their future. As a teacher Mrs Wetzig was passionate about giving people a leg up to help themselves and continues to do that now mainly through her local South Burnett Toastmasters Club. She co-ran a Youth Leadership course helping disadvantaged youth by conducting a Toastmasters Youth Leadership Course at the SBCTC centre.

**Ms Evalyn Thompson** a single mother of 3 children who works fulltime for TAFE Queensland as the Business Development Officer for North/South Burnett. She has experienced homelessness, drug and alcohol dependency, sexual abuse and domestic violence and knows the challenges of being a single parent on a low or Centrelink income. Having experienced these issues, Ms Thompson has first hand recognition of the support she received from individuals volunteering and sharing their stories without judgement of her. She has much to offer from her life experiences together with her now professional networks to give back to the community. Ms Thompson likes to quote President Theodore Roosevelt: "No one cares how much you know until they know how much you care"

**13 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH**

Nil

**14 PORTFOLIO - DISASTER MANAGEMENT, WASTE AND RECYCLING MANAGEMENT****14.1 MEMERAMBI TRANSFER STATION****File Number: 14.12.2022****Author: Manager Environment and Planning****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022 was a report regarding information on the Operation of the Memerambi Transfer Station.

**SUMMARY****12.1 MEMERAMBI TRANSFER STATION****COMMITTEE RESOLUTION 2022/64**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the committee recommend to Council:

- i. Introduce the following operating hours of the Memerambi transfer station
  - a. Seven (7) days a week from 6:30am – 4:00pm.
- ii. That these operational hours be on a three (3) month trial.
- iii. That a report be brought back to Council prior to the conclusion of the trial.
- iv. That a community awareness program of the new operational hours be implemented prior to the commencement of the trial.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0****OFFICER'S RECOMMENDATION**

That South Burnett Regional Council:

- i. Introduce the following operating hours of the Memerambi transfer station
  - a. Seven (7) days a week from 6:30am – 4:00pm.
- ii. That these operational hours be on a three (3) month trial.

- iii. That a report be brought back to Council prior to the conclusion of the trial.
- iv. That a community awareness program of the new operational hours be implemented prior to the commencement of the trial.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022.

**ATTACHMENTS**

Nil

## **15 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS**

### **15.1 NEW COMMUNITY CHRISTMAS TREES**

**File Number:** 14/12/2022

**Author:** Building Asset Management Officer

**Authoriser:** Chief Executive Officer

#### **PRECIS**

New Christmas Trees are proposed for Hivesville and Kumbia and a replacement tree is proposed for Murgon. New tree footings provided for new location of the Blackbutt, Wondai and Proston Christmas Trees.

#### **SUMMARY**

The villages of Hivesville and Kumbia do not presently have a permanent Christmas tree, so it is proposed to provide trees to these two locations. The current Murgon Christmas tree frame is damaged and requires replacement. New footings are needed for the new location of the Blackbutt, Wondai and Proston Christmas Trees.

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#### **OFFICER'S RECOMMENDATION**

That South Burnett Regional Council provide funding for the

1. purchase of three new Christmas Trees at Murgon, Hivesville and Kumbia, for a total cost of \$33,000 and allocate \$33,000 from 22/23 Capital Building underspend of other Capital projects.
2. purchase of new decorations for the 3 new trees from the 22/23 Operational Parks budget. Total cost of \$30,000.
3. Installation of new footings for the relocation of Wondai, Proston and Blackbutt Christmas Trees, estimated cost of \$3,000 per footing, total cost of \$9,000 allocated from the 2022/23 Operational parks budget.

#### **FINANCIAL AND RESOURCE IMPLICATIONS**

The new Christmas trees and three new footings for the existing trees is currently unfunded in the 22/23 budget.

#### **LINK TO CORPORATE/OPERATIONAL PLAN**

Corporate plan: EC16 Partner with community to develop and promote events

#### **COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Community consultation has been held by the Mayor and Councillors with community group members in Hivesville, Kumbia, Blackbutt, Proston, Wondai and Murgon. Consultation has occurred with the following community groups; Wondai Art Gallery, Wondai Business Group, Murgon Business Association, Proston Round table, Proston Men's Shed, Hivesville Progress Association, Kumbia Hall Committee and Blackbutt Avocado Festival Committee.

Parks staff have been consulted through the design process to ensure the new trees are safe and cost effective to transport and erect.

#### **LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**



Nil

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

Nil

**ASSET MANAGEMENT IMPLICATIONS**

The new trees will require additional operational expenditure for yearly erection and dismantling, transport and storage.

**REPORT**

Plans have been prepared and certified by an RPEQ for the construction of three steel frame Christmas trees. Final plans are attached to the report.

Quotations were requested for the construction of the frames and three submissions have been received. Quotations received from two local suppliers and one quotation received from a Brisbane based business. The lowest of the two submissions from the local businesses was \$8,000 per tree.

New footings will be required for each of the new trees. It is estimated that each footing will cost approximately \$3,000 to construct.

Parks Department officers have provided an estimate to dress and decorate each tree of \$10,000. The decorations will last for approximately five years, if stored appropriately each year.

Summary – per tree:

Tree frame (MetIX)	\$8,000
New Footing	\$3,000
Dressing and Decorating	\$10,000
Total estimated cost per tree	\$21,000 (x3 = \$63,000)

Capital Expenditure

Tree Frames and Footings \$11,000 per tree

Operational Expenditure

Dressing and Decorations for the trees \$10,000 per tree

Install new footings for the relocation of Wondai, Proston and Blackbutt Christmas Trees, estimated cost of \$3,000 per footing, total cost of \$9,000.

Capital funds have been identified from the underspend of 4 other Building Capital works projects;

Description	Budget	Expenditure	Commitment	Underspend
Kingaroy Customer Service Centre	\$90,000	\$73,663		\$16,337
Regional Depot CCTV Installation	\$50,000	\$49,758		\$242

Nanango VIC - Install fake grass outside seating & forecourt area	\$20,000	\$17,449		\$2,551
Kingaroy Memorial Pool - heat blankets & rollers	\$75,650		\$56,630	\$19,020
				<b>\$38,150</b>

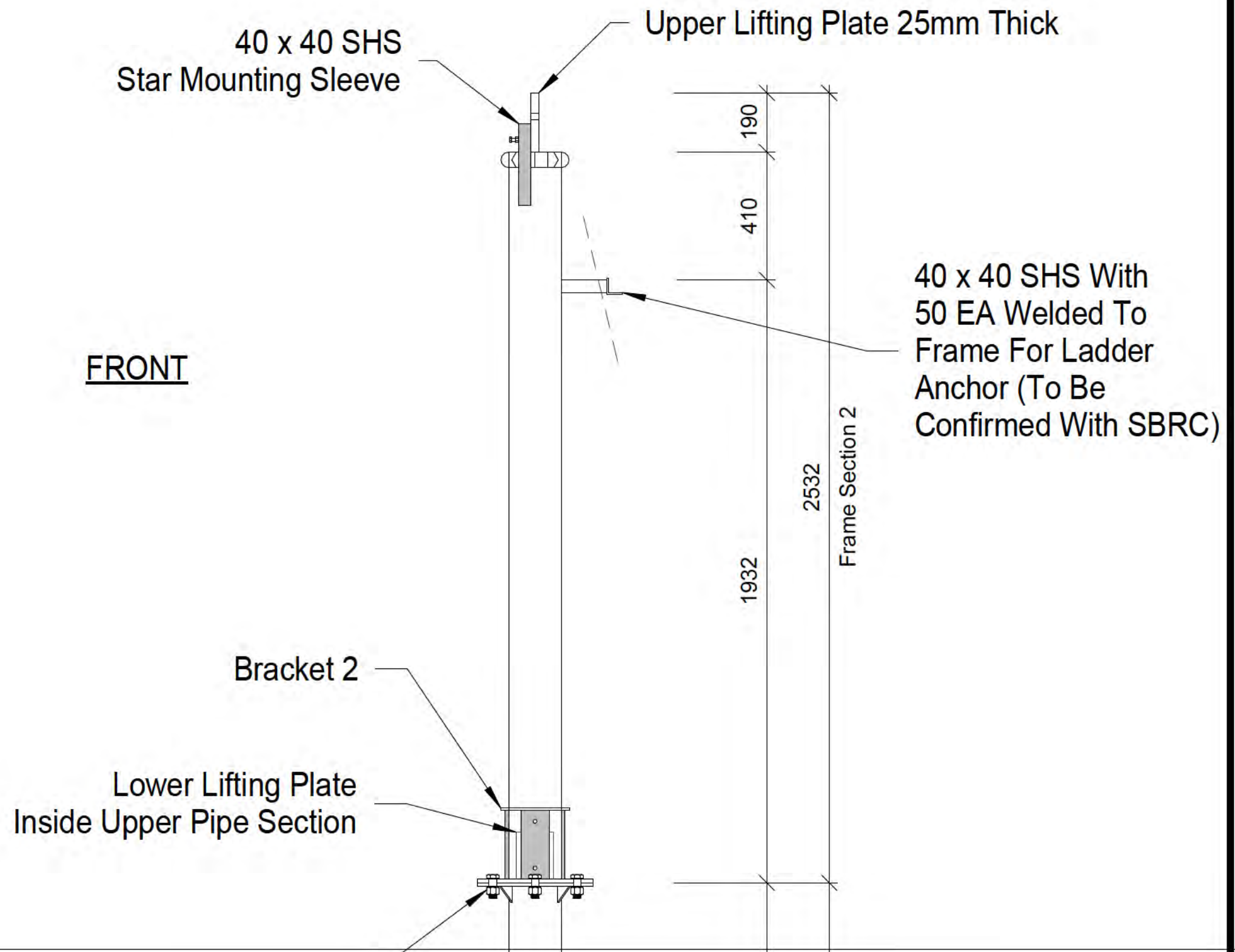
Temporary three metre trees will be placed in Hivesville and Blackbutt for 2022 Christmas celebrations. The existing living pine tree in the Kumbia Uniting Church grounds has been decorated by Council Parks staff. The existing Murgon Christmas tree frame has been temporarily fixed and craned into position.

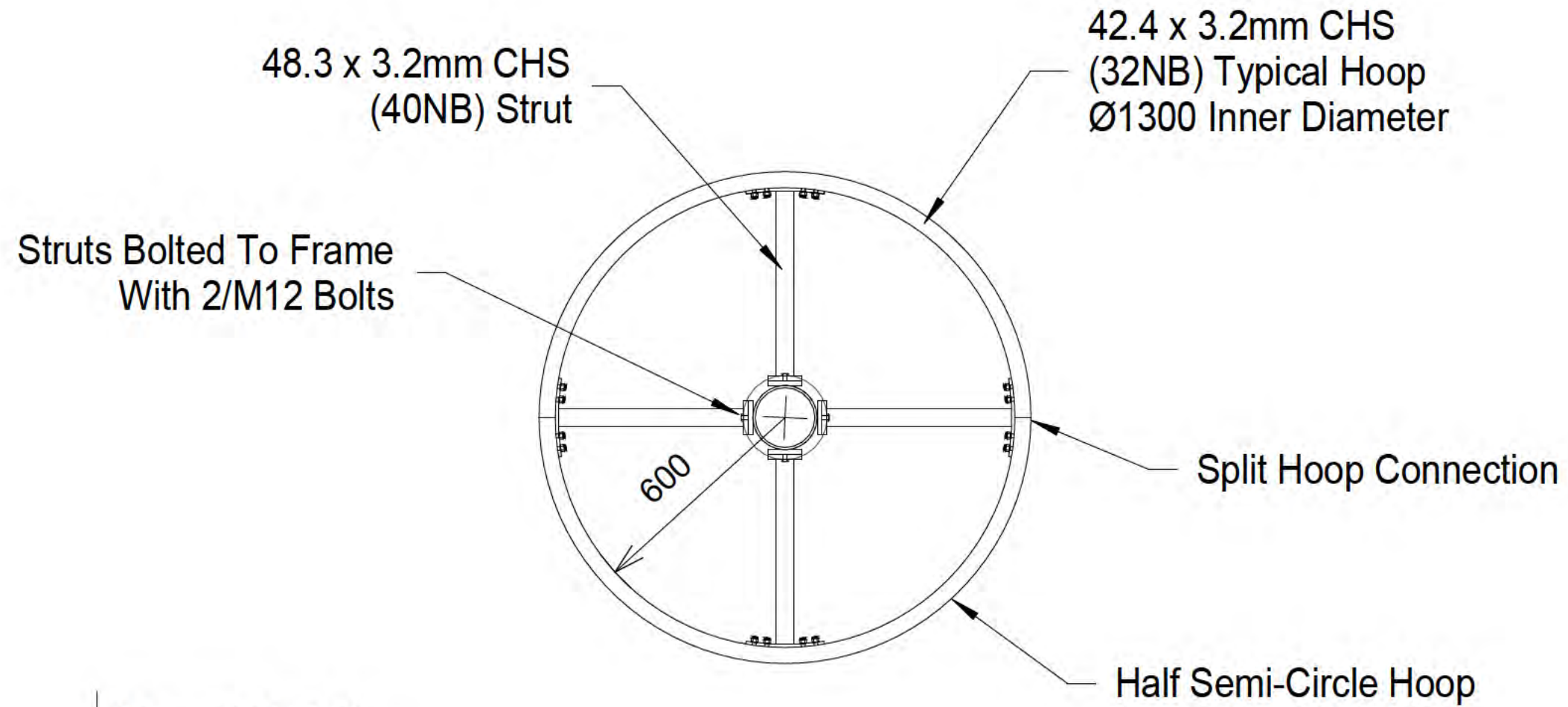
**ATTACHMENTS**

1. **Christmas Tree Plans** [↓](#) 

Revision Schedule				Sheet List		
Issue	Description	Date	Initial	Sheet	Name	Rev
A	Conceptual Design	28-09-22	S.L.C			
B	Revised Frame Design	07-10-22	S.L.C			
C	Construction Drawings	20-10-22	S.L.C	01	Frame Elevation & Detail	C
				02	Frame & Hoop Details	C
				03	Connection Details	C
				04	Hoop Strut & Footing Detail	C
				05	Notes	C

# s Tree Frame for: Council

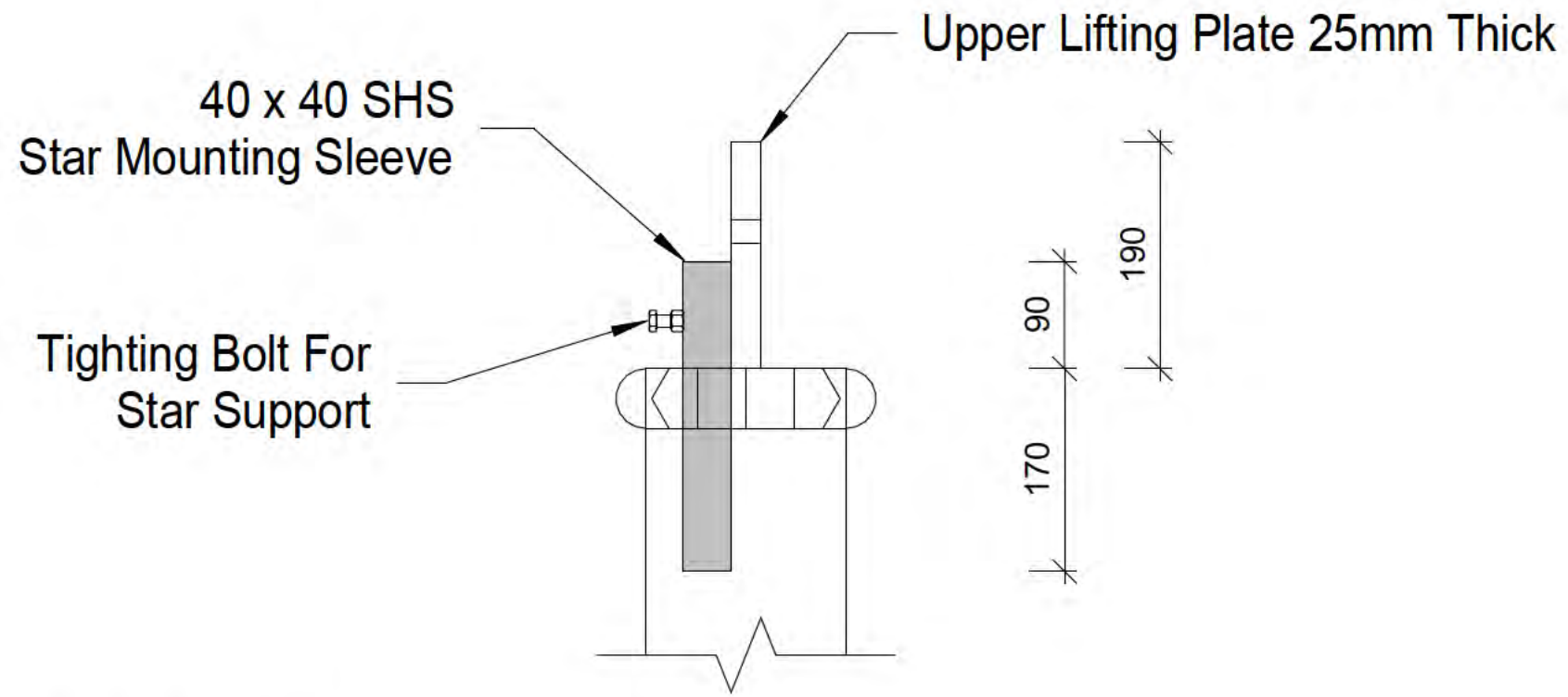




Hoop 2 Detail

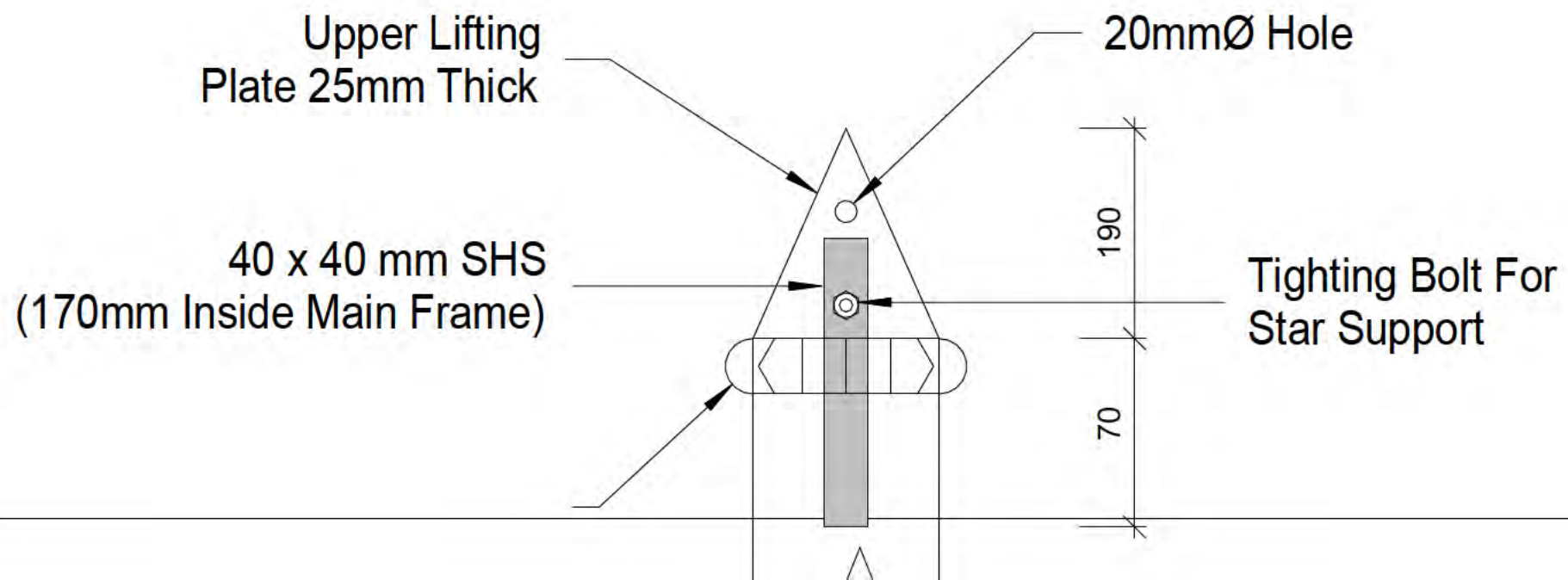
SCALE 1 : 25

42.4 x 3.2mm CHS (32NB) Typical Hoop

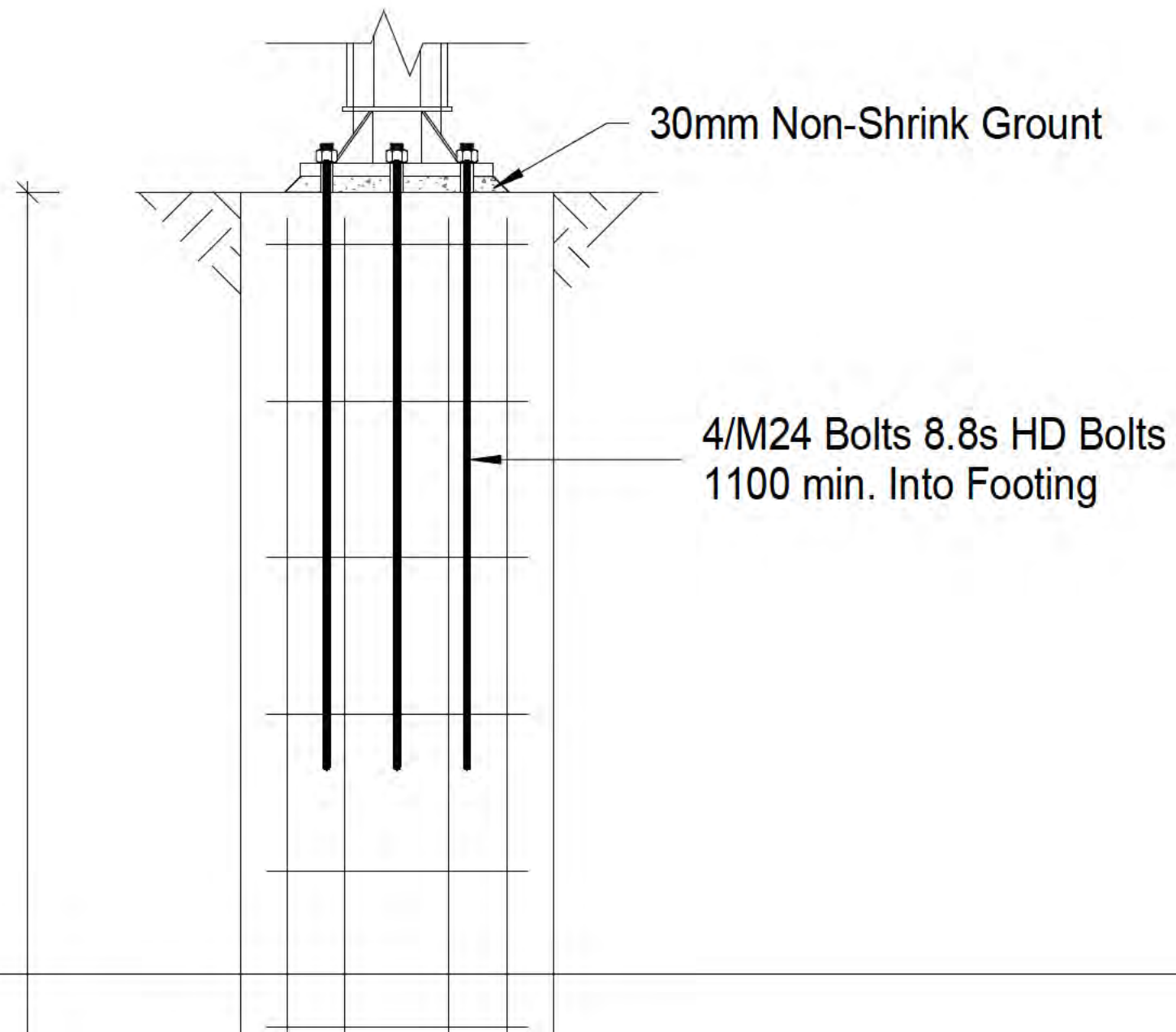


Top Lifting Plate (Side)

SCALE 1 : 10



pical Hoop



CAST AGAINST OTHER FORMWORK OR GROUND
75
55
75
55
55

AS. 3600.

R TO THE OUTSIDE FACE OF ANY REINFORCEMENT AND

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TING OF ANY ADMIXTURES TO BE USED IN THE CONCRETE  
E STRUCTURAL ENGINEER. CALCIUM CHLORIDE WILL NOT

MITTED.

CE NUMBER FOR FABRIC TO AS. 1304

## STEELWORK

- S1 ALL WORKMANSHIP AND MATERIALS SHALL BE IN ACCORDANCE WITH AS 4100.
- S2 ALL WELDS 6 CFW ALL ROUND, UNLESS NOTED OTHERWISE.
- S3 SP (STRUCTURAL PURPOSE) CATEGORY WELDS SHALL BE USED FOR WELDING OF ALL STRUCTURAL STEELWORK.
- S4 ALL BOLTS TO BE M20 8.8/S UNLESS NOTED OTHERWISE.
- S5 BOLT TYPES (AND DESIGNATIONS, WHERE USED) SHALL BE AS FOLLOWS:  
 4.6/S - COMMERCIAL BOLTS TO AS 1111 AND AS 1112 SNUG TIGHTENED.  
 8.8/S - HIGH STRENGTH STRUCTURAL BOLTS, NUTS AND HARDENED WASHERS TO AS 1252, SNUG TIGHTENED ONLY  
 8.8/TF - HIGH STRENGTH STRUCTURAL BOLTS AS ABOVE, FULLY TENSIONED TO AS 1511 IN FRICTION TYPE JOINT AND UNLESS NOTED OTHERWISE, WITH CONTACT SURFACES LEFT UNCOATED.  
 8.8/TB - HIGH STRENGTH STRUCTURAL BOLTS AS ABOVE, FULLY TENSIONED IN A BEARING TYPE JOINT.
- S6 THE FOLLOWING STEELWORK SHALL BE HOT DIP GALVANISED:  
 PLATE/ANCHOR ROD ASSEMBLIES CAST INTO CONCRETE.  
 TUBULAR BRACES, RODS OR COLUMNS BUILT INTO BRICK OR BLOCKWORK ALL EXTERNAL STEELWORK.
- S7 PROVIDE 10mm THICK M.S. PLATES THROUGHOUT, UNLESS NOTED OTHERWISE.
- S8 ALL STRUCTURAL STEEL FIXING DETAILS ARE TO BE BASED ON A.I.S.C. STANDARDISED.
- S9 HOLES FOR H.D. BOLTS 6mm OVERSIZE U.N.O. BOLT HOLES IN STEELWORK CONNECTING TIMBER SHALL PROVIDE A SNUG FIT I.E. NOT GREATER THAN 0.5MM LARGER THAN BOLT DIAMETER.
- S10 STIFFENER PLATES WHERE DETAILED ARE TO BE PLACED ON BOTH SIDES OF WEB TO U.B.'S AND U.C.'S.
- S11 THE ENDS OF ALL TUBULAR MEMBERS ARE TO BE SEALED WITH 3mm THICK PLATES AND CONTINUOUS SEAL WELDS, UNLESS DETAILED OTHERWISE.
- S12 WHERE DETAILS PREVENT THE NORMAL INSTALLATION OF CFWS, GRIND THE EDGE OF THE MEMBER TO FACILITATE THE INSTALLATION.
- S13 CAMBER TO BE AS NOTED ON THE DRAWINGS
- S14 FOR CLEANING AND PAINTING OF STRUCTURAL STEELWORK, REFER SPECIFICATION.
- S15 UNLESS SPECIFIED OTHERWISE CLEANING AND PAINTING OF STRUCTURAL STEELWORK:  
 ABRASIVE BLAST CLEAN TO CLASS 2.5  
 DULUX ZINCANODE 402, MINIMUM DRY FILM THICKNESS OF 0.075MM. OR APPROVED EQUIVALENT.
- S16 ALL STRUCTURAL STEELWORK BELOW GROUND TO BE ENCASED BY N25 CONCRETE 75mm ALL ROUND, UNLESS NOTED



**15.2 QEII PARK UPGRADES - FEEDBACK FROM COMMUNITY CONSULTATION****File Number:** 14-12-2022**Author:** Manager Facilities and Parks**Authoriser:** Chief Executive Officer**PRECIS**

Feedback from the Community Consultation for the QEII Park upgrades.

**SUMMARY**

Feedback from the Community Consultation for the QEII Park upgrades.

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**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council

- (i) Receive the report on QEII Park upgrade community consultation feedback and community survey results
- (ii) Removal of the two Moreton Bay Fig Trees on the Southern side of the park and replace with a new shade shelter as part of the QEII upgrades. Leave the Moreton Bay Fig tree on the northern side and continue to prune this tree to maintain it from growing into the overhead power line clear zone

**FINANCIAL AND RESOURCE IMPLICATIONS**

Total project estimate is \$315,000. To be funded from Works for Queensland QEII Stage 1, Stage 2 and remaining funds from Wondai Amenities Upgrades as per Council Resolution 23<sup>rd</sup> of November 2022.

**LINK TO CORPORATE/OPERATIONAL PLAN**

EC1 Develop and implement initiatives to enhance community parks, gardens and recreational facilities, which may include tree planting strategy, botanical gardens and perennial (drought tolerant) shrubs and flower planting programme.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

A community survey was made available to the public to comment via the Have Your Say page on the Council website.

Staff and Councillors visited QEII Park on Monday 5<sup>th</sup> December from 9.00am to 12 noon to speak with members of the community and business owners.

Community surveys were completed via a paper version of the community survey.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

No direct Legal Implications

**POLICY/LOCAL LAW DELEGATION IMPLICATIONS**

Nil

**ASSET MANAGEMENT IMPLICATIONS**

Asset upgrade of shelters, picnic tables and benches and replacement of footpaths will have ongoing maintenance. This ongoing maintenance will be added to the Parks general operations.

## REPORT

The Councillors and Council staff participated in a community engagement morning at QEII park on Monday the 5<sup>th</sup> of December. Councillor Potter, Councillor Erkens, Councillor Duff, Councillor Schumacher, Councillor Henschen, Deputy Mayor Jones visited the park, local businesses, Visitor Information Centre, and IGA to ask for feedback on the concept plans by completing a short survey online or on paper.

A total of 63 surveys have been completed by the community within 5 days of the survey being made available. The survey was closed on Friday 9<sup>th</sup> of December.

Council promoted the community engagement session through local media, social media and placed core flute signs in the park the week prior to the event.

A detailed survey report is attached to the report.

In summary, 23.81% of the people surveyed loved the concept plan and 61.90% liked the concept plan.

The most difficult question included in the community survey was the removal of 3 Moreton Bay Figs and replacement with more suitable species.

A total of 73.02% of completed surveys agreed to the removal of the Moreton Bay Figs and 26.98% disagreed with the removal of Moreton Bay Figs.

Further investigation by Council Horticulture and Parks Technical staff has occurred on the options to place root barrier around the Moreton Bay Figs or relocate the Moreton Bay Figs.

### **Option 1 – Installing a root barrier around the Moreton Bay Figs**

The Moreton Bay fig tree on the northern side of the park has been planted directly over a 240v power line which is at a depth of 50cm. The 2 Moreton Bay fig trees on the southern side have been planted 2m away from four Telstra cable at a depth of 30cm and 3 fibre optic cables at a depth of 60cm. Installing a root barrier would damage these underground services.

Therefore, Council officers do not recommend the root barrier to be installed around the trees as the root barrier needs to be installed to a depth of 2 metres.

### **Option 2 – Relocating the Moreton Bay Fig trees.**

The Moreton Bay Fig tree on the northern side of the park could be relocated and the power cable replaced.

Relocating the 2 trees on the southern side of the park is not an option as they are too close to the Telstra cables. Therefore, these two trees are recommended for removal.

### **Option 3 – Leaving the trees in the current location**

#### **Pros.**

- Lots of shade for the park users, pedestrians and cars parked next to park
- Beautiful native tree
- Well established trees, will continue to grow over the next 15 years
- Habitat for birds and wildlife

#### **Cons.**

- It is recommended that you do not install pipes, structures, and pathways within a radius of least 25m from a Moreton Bay Fig tree. If these trees are left in the park, they will do major damage to underground services, new footpaths, and shelters.
- The trees will also impact on the overhead power line running down the centre of the park and will need to be pruned to maintain a 6m clear zone.
- If the trees do eventually have to be cut down, the bigger they are the more it will cost Council to remove them.
- Root system breaks through the park surface additional maintenance is required to prevent trip hazards

**Option 4 – Removal of the 3 Moreton Bay Fig trees**

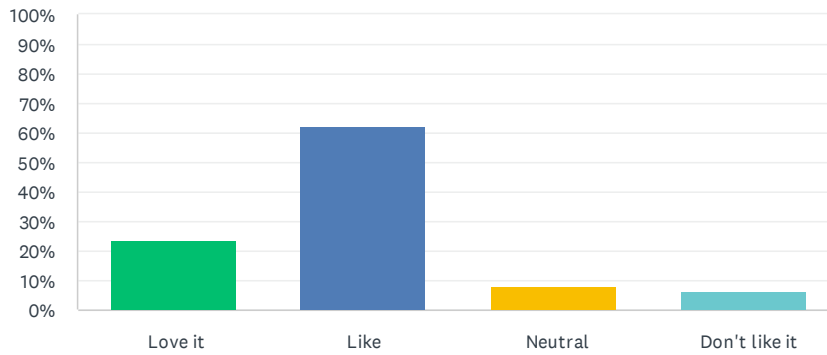
Removal of the 3 Moreton Bay Fig trees and grinding the stumps would avoid damaging of the underground services.

**ATTACHMENTS**

1. **QEII Park Upgrades - Community Survey Results** [↓](#) 

### Q1 Overall do you like the concept plan?

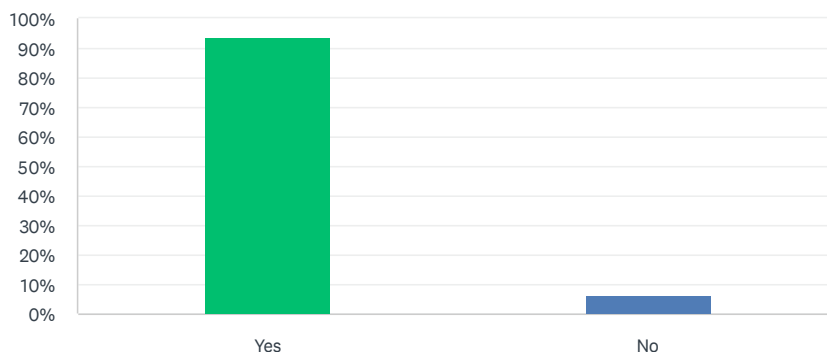
Answered: 63 Skipped: 0



ANSWER CHOICES	RESPONSES	
Love it	23.81%	15
Like	61.90%	39
Neutral	7.94%	5
Don't like it	6.35%	4
TOTAL		63

### Q2 Do you like the picnic shelters with tables and benches?

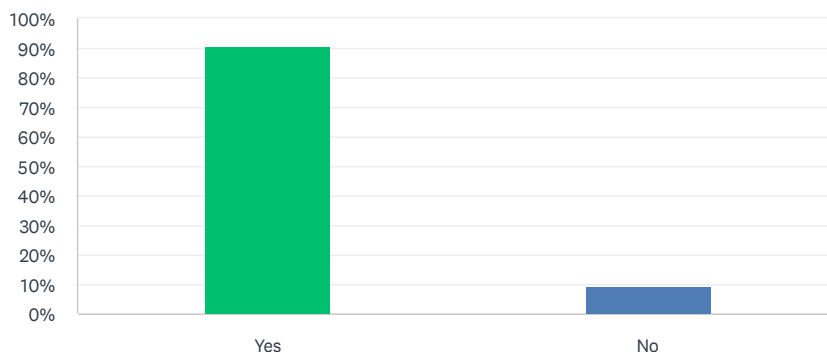
Answered: 63 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	93.65%	59
No	6.35%	4
TOTAL		63

### Q3 Do you like the central footpath?

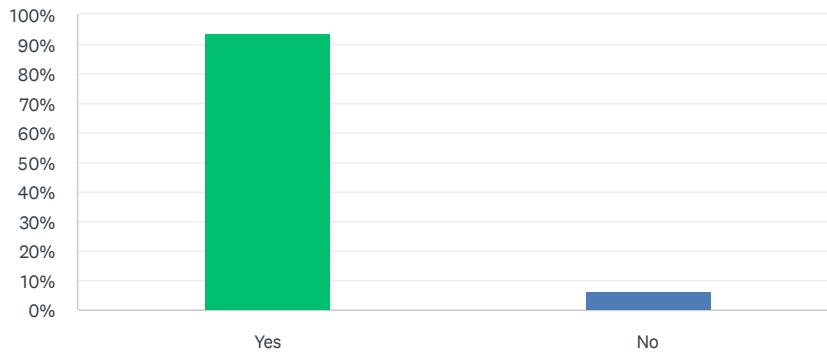
Answered: 63 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	90.48%	57
No	9.52%	6
TOTAL		63

### Q4 Do you like solar lights placed along the footpath?

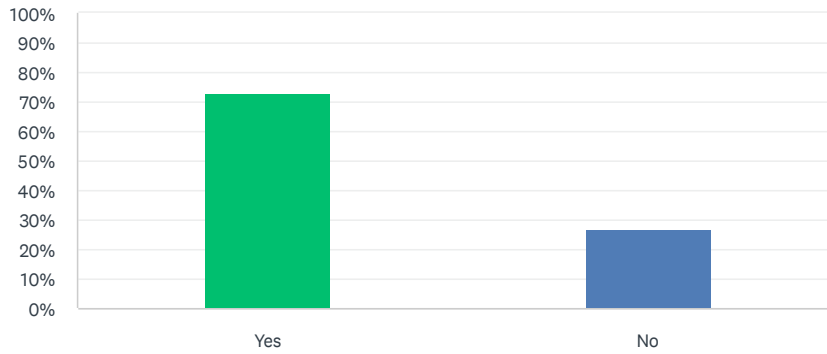
Answered: 63 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	93.65%	59
No	6.35%	4
TOTAL		63

### Q5 Do you agree with the removal of 3 Moreton Bay Figs and replacement with more suitable tree species?

Answered: 63 Skipped: 0

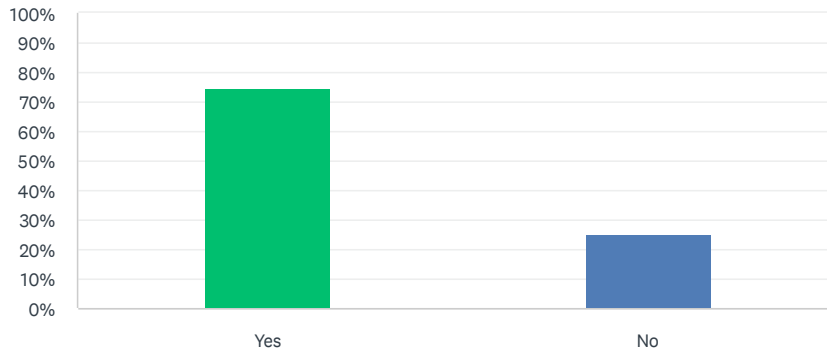


ANSWER CHOICES	RESPONSES	
Yes	73.02%	46
No	26.98%	17
<b>TOTAL</b>		<b>63</b>



### Q6 Do you like the concept of the Lilly pads being painted on the concrete footpath?

Answered: 63 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	74.60%	47
No	25.40%	16
<b>TOTAL</b>		<b>63</b>

### Q7 Do you have any other comments about the concept plans?

Answered: 41 Skipped: 22

#	RESPONSES	DATE
1	Waste of money. Essentially same defiance with a new look.	12/6/2022 3:36 PM
2	Please make sure it's wheelchair friendly	12/6/2022 3:32 PM
3	I wonder whether the markets will still be able to go ahead with these changes, the lilly pads should be stamped into the concrete like the peanuts in Kingaroy, I am not sure about the solar lights - if they are above ground then could be a trip hazard, there is an area of gravel which is not a wheelchair friendly surface and can also be a trip hazard for older residents who are sturdy on their feet - hard sand is perfectly fine for wheelchairs and can be leveled easily - at the last meeting I attended we were told that SBRC were going to reuse shelters to keep costs down, that there would be a loop path and the trees would be saved by using root guards but we also understand the damage they can cause if this couldn't be done successfully - the shelters seem very big and if I understand the drawing correctly it states 'all trees to be replaced' which would be a shame - this drawing looks like they threw out those ideas and any feedback given to them last year and went back to the plan that no one liked - lots of us like the shady open feeling of the park and just wanted it to be tidied up - repaint the shelters, fixed the uneven path - a loop path made sense for walking from the VIC, then up and back again and the grass area to be made more level, there are no photos/drawings of what the new fixtures will look like from what I can see online. The cost is twice what was originally planned - I know it is grant money but there are many park areas in Murgon that could benefit from having shelters added. It just seems that attending consultations with SBRC is a waste of time because you just do what you want - if you were serious you would come up with a blank template and ask people to place things on the area until a \$ amount was reached - not that hard to do it a click and drag game where each piece is assigned a value - doesn't need to \$\$\$ - it could be a number - you have 100 points to spend - the pathway might 30 points for a single path and 50 for a loop path - each tree is 10 points, each shelter is 10 points - I am sure you get what I mean - people would tell you their priorities by the things they chose - you would then have real data that a decision could be based on. In this region it seems that consultation means - here is what we are about to do - and if people give feedback - the project gets shelved and then they try again, hoping that eventually people give up trying - and that approach works because people tell me there is no point trying to change things - you have to learn to live with it or move. I didn't attend the park on Monday as it was very short notice, luckily I can access the internet at home. I hope in future that consultation will start with brainstorming the communities ideas before anyone else gets to form a plan of what they think we want. The region is changing with lots of new residents coming from areas where they do this sort of thing very well - I hope we can move with the times but not destroy what makes people stop in our small towns - the reason they stop is because they don't look like the Coast or Toowoomba or Dalby - each one has its own unique flavour with lots of art deco shops that people travel kms to take photos in front of - our uniqueness and heritage is where our strength lies - anyone in business will tell you - you have to do it first, do it best or be something unique. At the end of the day - all of these decisions affect the amount of rates we pay and we want a say. There is probably other things that I will think of later - this form is not designed to get maximum input.	12/6/2022 9:52 AM
4	Q5 - as long as they have good shade	12/5/2022 4:44 PM
5	Like shade for cars and people having lunch. Worries that new trees are going to take a long time to grow. Removal of Fig Trees only if they are problem. They are lovely	12/5/2022 4:43 PM
6	Not fussed on the killing trees. Make sure they can be relocated. Keep them as long as it's safe. It's a nice town in the way its presented.	12/5/2022 4:41 PM
7	Few more trees. less places for magpies to nest with the powerline take out tress less maintenance to trim trees. This park is a popular place for lunch.	12/5/2022 4:39 PM
8	Like to see the murals	12/5/2022 4:35 PM

QEII Park Murgon Concept Plan		SurveyMonkey
9	Great idea, likes it. Didn't answer Q5 - as they are have fig trees and don't find them messy, park does need shade	12/5/2022 4:35 PM
10	Plain colour concrete. Better to leave the VIC where it is. Parking not change, Rotunda not often used - like when a band plays in there on market days.	12/5/2022 4:33 PM
11	Like it exactly as it is. Very hot in summer would be nice if there was more shade. Don't like the removing of trees	12/5/2022 4:32 PM
12	Plaques on footpath with lily pads or with people's names that have done something for the community	12/5/2022 4:31 PM
13	Stamping of the Lily pads. Don't paint the footpath make it coloured concrete	12/5/2022 4:30 PM
14	more Indigenous recognition	12/5/2022 4:26 PM
15	more Indigenous art on the footpath, bike racks	12/5/2022 4:24 PM
16	Nothing is open on weekends so would be nice to see coffee shop in the park	12/5/2022 4:23 PM
17	More friendly place to have lunch and family orientated	12/5/2022 4:22 PM
18	Would like water feature or water creatures in path - like turtles and more first nations connections. BBQ and bike racks would be good	12/5/2022 4:21 PM
19	Request - toilet at the skate park - little ones walk down	12/5/2022 4:20 PM
20	Fantastic that it's all wheelchair accessible	12/5/2022 4:20 PM
21	Happy	12/5/2022 4:19 PM
22	Some seating under the trees. Good shade trees. Some seating under the trees.	12/5/2022 4:13 PM
23	Local artists	12/5/2022 4:04 PM
24	Local artists	12/5/2022 4:03 PM
25	Needs more shade	12/5/2022 3:57 PM
26	Local aboriginal artwork	12/5/2022 3:57 PM
27	Local artist	12/5/2022 3:56 PM
28	Concerned about theft of solar lighting	12/5/2022 3:55 PM
29	Why do you have money to throw away	12/5/2022 3:54 PM
30	Stop Wasting Money	12/5/2022 3:53 PM
31	Use Indigenous colours - show respect for First Nation	12/5/2022 3:52 PM
32	Very Good Idea	12/5/2022 3:50 PM
33	Can think of better things than lily pads more First Nation Art	12/5/2022 3:48 PM
34	would prefer the Fig trees stay and the painting of the Lily pads on the footpath may encourage other to pain on it	12/5/2022 3:45 PM
35	Don't want to see the figs go. Would like to see local Aboriginal art instead of lilly pad paintings.	12/5/2022 8:46 AM
36	More options for Bikes with bike racks and water bottle filling station. Permanant garden outside the VIC with low lying shrubs that don't have to be regularly updated, so they look nice all year round.	12/5/2022 8:30 AM
37	Needs more grass	12/5/2022 7:42 AM
38	Has there been consideration of a small playground for children. People travelling with children generally like to have a playground for their children to play in while they have lunch etc. Need to improve signage for the information centre at the Eastern end of the park. I don't think the central cement foothpath would be of great benefit and not the best use of money as people would walk on the grass as to where they would want to go.	12/4/2022 9:21 PM
39	many thanks & well done . lets do it Leo Geraghty OAM	12/2/2022 10:03 PM

QEII Park Murgon Concept Plan

SurveyMonkey

40	Instead of ripping the lawn up and turfing, the existing grassed area can be maintained and manicured. There is only a few areas that need help and ground seeded. Removal of the large Celtis would be beneficial to the grass areas below. Root blockers can help keep the Fig root systems away from areas and creating mulch bowls over existing exposed roots.	12/2/2022 12:36 PM
41	its good	11/30/2022 5:15 PM

**15.3 KINGAROY LIONS PARK - AMENITIES UPGRADE AND PARK REDEVELOPMENT****File Number:** 14.12.2022**Author:** Manager Facilities and Parks**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022 was a report regarding Amenity upgrade and Park Redevelopment at the Kingaroy Lions Park.

**SUMMARY****13.1 KINGAROY LIONS PARK - AMENITIES UPGRADE AND PARK REDEVELOPMENT**

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**COMMITTEE RESOLUTION 2022/65**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

***PROCEDURAL MOTION***

That the Kingaroy Lions Park amenities report be lifted from the table.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**COMMITTEE RESOLUTION 2022/66**

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council install two shelters and picnic benches in Lions Park on the other side of the drain and remove the old log shelters \$15,000 and reconsider the remaining items at the second quarter budget review in February 2023.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council install two shelters and picnic benches in Lions Park on the other side of the drain and remove the old log shelters \$15,000 and reconsider the remaining items at the second quarter budget review in February 2023.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022.

**ATTACHMENTS**

Nil

**15.4 MURGON PCYC TOILET REFURBISHMENT - PROJECT BUDGET REVIEW****File Number:** 14.12.2022**Author:** Manager Facilities and Parks**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022 was a report regarding funding opportunities for the refurbishment of the Murgon PCYC toilets.

**SUMMARY****13.2 MURGON PCYC TOILET REFURBISHMENT - PROJECT BUDGET REVIEW**

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**COMMITTEE RESOLUTION 2022/69**

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That the committee recommend to Council

That Council maintain the current W4Q budget of \$380k for the Murgon PCYC toilets and investigate alternative funding options of \$280k to allow for full completion of the project and this matter be considered for the 2<sup>nd</sup> quarter capital review in February 2023.

In Favour: Crs Brett Otto, Gavin Jones, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

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**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council maintain the current W4Q budget of \$380k for the Murgon PCYC toilets and investigate alternative funding options of \$280k to allow for full completion of the project and this matter be considered for the 2<sup>nd</sup> quarter capital review in February 2023.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022.

**ATTACHMENTS****Nil**

**16 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES****16.1 QRIDA - APPLICATION FOR FUNDING COOLABUNIA SALEYARDS CAPITAL WORKS****File Number: 14.12.2022****Author: Manager Community & Lifestyle****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022 was a report regarding information on the Queensland Rural Industry and Development Authority (QRIDA) opening an expression of interest process to the Rural Economic Development Grant, Round 5.

**SUMMARY****16.1 QRIDA - APPLICATION FOR FUNDING COOLABUNIA SALEYARDS CAPITAL WORKS****COMMITTEE RESOLUTION 2022/72**

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That the Committee recommend to Council that:

1. An Expression of Interest is submitted to Round 5 of the Rural Economic Development Grants offered by the Queensland Rural Industry and Development Authority to the total project costs of \$200,000.
2. Co-contribution of 50% of the total project costs is considered by Council in the 2023/24 capital works budget.

**In Favour:** Crs Brett Otto, Gavin Jones, Kirstie Schumacher, Kathy Duff and Scott Henschen**Against:** Nil**CARRIED 5/0****OFFICER'S RECOMMENDATION**

That:

1. An Expression of Interest is submitted to Round 5 of the Rural Economic Development Grants offered by the Queensland Rural Industry and Development Authority to the total project costs of \$200,000.
2. Co-contribution of 50% of the total project costs is considered by Council in the 2023/24 capital works budget.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022.



**ATTACHMENTS**

**Nil**

**17 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING****17.1 APPLICATION FOR A NEGOTIATED DECISION NOTICE FOR RECONFIGURING A LOT (1 LOT INTO 3 LOTS) AT 272 MOUNT MCEUEN ROAD, MOUNT MCEUEN (AND DESCRIBED AS LOT 221 ON FY1361) AND SITUATED - APPLICANT: BRUCE AND ANDREA ANNING C/- ONF SURVEYORS**

**File Number:** 14.12.2022  
**Author:** General Manager Liveability  
**Authoriser:** Chief Executive Officer

**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 9 November 2022 was a report regarding information on the application for a Negotiated Decision Notice for Reconfiguring a Lot (1 lot into 3 lots) at 272 Mount McEuen Road, Mount McEuen (and described as Lot 221 on FY1361) and situated - Applicant: Bruce and Andrea Anning C/- ONF Surveyors.

**SUMMARY****COMMITTEE RESOLUTION 2022/24**

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Committee recommends to Council;

That the matter lay on the table, and we invite Mr & Mrs Anning to present to Council at the Community Engagement Day in December their plans for alternate power such as solar energy.

In Favour: Crs Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

**OFFICER'S RECOMMENDATION*****Procedural Motion***

That the matter be lifted from the table.

**BACKGROUND**

Laid on the table at the Liveability, Governance and Finance Standing Committee Meeting held 9 November 2022. A deputation was held on 9 November as there were no available times at the December Community Engagement Day.

A preview of the original report presented has been attached for reference.

**ATTACHMENTS**

- 9 November 2022 Report - Negotiated Decision Notice for 9 November 2022 Report - Reconfiguring a Lot (1 lot into 3 lots) at 272 Mount McEuen Road, Mount McEuen** [↓](#) 

**18.2 APPLICATION FOR A NEGOTIATED DECISION NOTICE FOR RECONFIGURING A LOT (1 LOT INTO 3 LOTS) AT 272 MOUNT MCEUEN ROAD, MOUNT MCEUEN (AND DESCRIBED AS LOT 221 ON FY1361) AND SITUATED - APPLICANT: BRUCE AND ANDREA ANNING C/- ONF SURVEYORS**

**File Number:** 9-11-2022  
**Author:** Senior Planning Officer  
**Authoriser:** Chief Executive Officer

**PRECIS**

Application for a Negotiated Decision Notice for Reconfiguring a Lot (1 lot into 3 lots) at 272 Mount McEuen Road, Mount McEuen (and described as Lot 221 on FY1361) and situated - Applicant: Bruce and Andrea Anning C/- ONF Surveyors.

**SUMMARY**

The applicant submitted representations on 13 September 2022 requesting a Negotiated Decision Notice in relation to a Reconfiguration of a Lot (1 into 3) approved on 7 September 2022 (refer **Attachment A**).

The applicant requested amendments to the conditions of approval, as follows:

- **ENG15 – Electricity supply:** The applicant requests that alternative sources of electricity supply, such as solar energy, be available as an alternative option to a reticulated connection.

It is recommended that Council does not approve the request. (Refer to **Attachment B – Statement of Reasons**).

**OFFICER’S RECOMMENDATION**

That Council *does not approve* the request for a Negotiated Decision pursuant to the provisions of Section 76 of the Planning Act 2016, however includes the following advisory note:

ADV4. Council would accept a Certificate of Electricity Supply from the electricity supply authority demonstrating that all lots can be provided with a reticulated electricity connection as evidence of compliance with ENG15.

**PROPOSED DEVELOPMENT APPROVAL CONDITIONS – NEGOTIATED DECISION NOTICE**

**GENERAL**

**GEN1.** The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

Drawing Title	Prepared by	Ref No.	Rev.	Date
Proposed Subdivision	ONF Surveyors	10357p/1	-	1/3/2022
Sight Distance Report	ATC Engineers and Project Managers	-	1.0	12/5/2022

**Timing:** At all times.

**GEN2.** All works, including the repair or relocation of services is to be completed at no cost to Council.

**COMPLIANCE**

**GEN4.** All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

**OUTSTANDING FEES**

**GEN5.** Prior to sealing of Survey Plan the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the Planning Regulation 2017.

**SURVEY MARKS**

**RAL1.** Prior to the submission of the Survey Plan to Council, the applicant is to reinstate survey marks and install new survey marks in their correct position in accordance with the Survey Plan, and the work is to be certified in writing by a Licensed Surveyor.

**VALUATION FEES**

**RAL2.** Payment of Department of Natural Resources and Mines valuation fee that will result from the issue of split valuations prior to Council sealing the Survey Plan. The contribution is currently assessed at \$96.00 (2 x \$48.00); however, the actual amount payable will be based on Council's Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.

**PLANNING**

**RAL3.** All development involving the emission of noise, odour and dust from ongoing uses, building and/or construction activities, must ensure that the emissions are in accordance with the requirements of the Environmental Protection Act 1994.

**Timing:** As indicated.

**PROPERTY BOUNDARIES**

**RAL4.** All existing on-site structure, dams and sewerage treatment facilities including transpiration and irrigation areas are to be relocated so as not to cross the proposed property boundary.

**ENGINEERING WORKS**

**ENG1.** Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.

**ENG2.** Undertake Engineering designs and construction in accordance with the Planning Scheme, Council Standards, relevant Australian Standards, and relevant design manuals.

**ENG3.** Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

**LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

**ENG4.** Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

- ENG5.** Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

**STORMWATER MANAGEMENT**

- ENG6.** Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG7.** Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

**WATER SUPPLY**

- ENG8.** Future dwellings shall provide on-site water storage with a minimum capacity of 45kl.

**ON-SITE WASTEWATER TREATMENT**

- ENG9.** Future Dwellings must be connected to an on-site wastewater disposal system, in accordance with AS 1547 and the Queensland Plumbing and Wastewater Code.

**Timing:** Prior to the issue of a Building Approval for a future Dwelling on the proposed lots.

**VEHICLE ACCESS**

- ENG10.** Accesses are to be constructed in accordance with Council Standard Drawing 00049.
- ENG11.** All accesses shall be located in accordance with Figure 2 of the Sight Distance Report prepared by ATC Engineers and Project Managers, version 1.0 dated 12 May 2022.
- ENG12.** The proposed access location for proposed Lot 4 on Dip Road is to be a minimum 180m from the intersection with Mount McEuen Road.
- ENG13.** Carry out the recommendations contained in the 'Conclusion' of the Sight Distance Report prepared by ATC Engineers and Project Managers, version 1.0 dated 12 May 2022

**TELECOMMUNICATION AND ELECTRICITY**

- ENG14.** Provide telecommunications to all lots within the development.
- ENG15.** Prior to Council sealing the Survey Plan the applicant is to provide each lot with an electricity supply. The standards of service nominated by the electricity supply authority with reticulated electricity to be made available at the property boundary.

**SERVICES - EXISTING CONNECTIONS**

- ENG16.** Ensure that all services provided to the existing house on proposed Lot 5 are wholly located within the lot(s) it serves.

**EROSION AND SEDIMENT CONTROL - GENERAL**

- ENG17.** Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

**STANDARD ADVICE**

- ADV1.** Section 85(1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of four (4) years the approval will lapse.

- ADV2.** This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.
- ADV3.** Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.
- ADV4.** Council would accept a Certificate of Electricity Supply from the electricity supply authority demonstrating that all lots can be provided with a reticulated electricity connection as evidence of compliance with ENG15.

**REPORT**

<b>SITE DETAILS</b>	
<b>Street Address:</b>	272 Mount McEuen Road, Mount McEuen
<b>RP Description:</b>	Lot 221 On Fy1361
<b>Applicant:</b>	Bruce And Andrea Anning C/- ONF Surveyors
<b>Land Area:</b>	Approximately 62.22 hectares
<b>Existing Use of Land:</b>	Rural land utilised in part for grazing purposes containing a detached dwelling
<b>Road Frontage:</b>	Approximately 1,235 to Mount McEuen Road and approximately 350m to Dip Road
<b>Significant Site Features:</b>	Mount McEuen, which rises to a pointed peak of approximately 510m, is located on the property.
<b>Topography:</b>	Sloping
<b>Surrounding Land Uses:</b>	Rural and Rural Living
<b>PLANNING SCHEME SITE DETAILS</b>	
<b>Current Planning Scheme</b>	South Burnett Regional Planning Scheme Version 1.4
<b>Zone</b>	RURAL
<b>WBB regional Plan</b>	Regional Landscape and Rural Production Area
<b>STATE PLANNING POLICY</b>	<b>Agriculture</b> Important Agricultural Areas Agricultural land classifications A and B <b>Biodiversity</b> MSES – Regulated vegetation (Category B and R, and Intersecting a watercourse) <b>Natural Hazards Risk and Resilience</b> Bushfire Prone Area

<b>OVERLAYS</b>	<ul style="list-style-type: none"> <li>• Agricultural Land Classification Overlay (Important Agricultural Areas; Agricultural Land Class A).</li> <li>• Bushfire Hazard Overlay (Very High Potential Bushfire Intensity, High Potential Bushfire Intensity, Medium Potential Bushfire Intensity, Potential Impact Buffer).</li> <li>• Flood Hazard Overlay (Flood Hazard Area).</li> <li>• Biodiversity Areas Overlay (Regulated Vegetation).</li> <li>• Landslide Hazard Overlay (Landslide Hazard Area).</li> </ul>
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The following table describes the key development parameters for the proposal:

<b>RECONFIGURING A LOT</b>	<b>DEVELOPMENT PARAMETERS</b>
Number of Proposed Lots	3
Size of Proposed Lots	Proposed Lot 3: 44.5ha Proposed Lot 4: 10.47ha Proposed Lot 5: 7.15ha
Easements	N/A
Covenants	N/A

**BACKGROUND / SITE HISTORY**

<b>APPLICATION NO.</b>	<b>DECISION AND DATE</b>
RAL22/008	Approved – 7 September 2022

<b>CHANGE REPRESENTATIONS</b>	
Applicant Name	Bruce and Andrea Anning c/- ONF Surveyors
Type of Application	Request for negotiated decision notice
Appeal Period Suspended	13 <sup>th</sup> September 2022
Representations Received	13 <sup>th</sup> September 2022

**ASSESSMENT:**

**Framework for Assessment**

Section 76 (1) of the *Planning Act 2016* establishes the following parameters in relation to the assessment of change representations made during the appeal period:

**76 Deciding change representations**

- (1) The assessment manager must assess the change representations against and having regard to the matters that must be considered when assessing a development application, to the extent those matters are relevant.

**Assessment of Proposed Changes – Change to Conditions of the Development Approval**

Changes to the conditions of approval have been proposed by the applicant. The following table identifies the relevant condition of approval, the applicant’s proposed changes, any relevant representations made by the applicant, the officer’s assessment of the proposed amendments and any recommend amendments to the condition.

No.	Original Condition	Proposed Amended Condition by Applicant	Relevant Representation	Officer's Assessment	Condition to be Recommended
ENG15	Prior to Council sealing the Survey Plan the applicant is to provide each lot with electricity supply. The standards of service nominated by the electricity supply authority with reticulated electricity to be made available at the property boundary.	Refer to Attachment A	Refer to Attachment A	See below	No change to condition recommended.  The following advisory note has been included:  ADV4. Council would accept a Certificate of Electricity Supply from the electricity supply authority demonstrating that all lots can be provided with a reticulated electricity connection as evidence of compliance with ENG15.

**OFFICERS ASSESSMENT:**

The representations are not accepted. In accordance with Performance Outcome PO5 of the Services and works code the development is to be provided with infrastructure which:

- Conforms with industry standards for quality
- Is reliable and service failures are minimised
- Is functional and readily augmented.

The proposed representations do not allow for the provision of a reliable and consistent electricity connection to the land. In some instances, reliance on alternative forms of electricity may be justified, such as where lots are remote from the reticulated network and substantial upgrades would be required. Searches reveal that there is electricity infrastructure running along Mount McEuen Road, so it is unlikely that significant upgrades or extensions of the reticulated network would be necessary. Moreover, it is noted that Council has consistently applied this standard in instances such as this where the parcels are below the minimum lot size and will likely be used for 'rural living' purposes.

Council has included an advisory note that advises that at a minimum a Certificate of Electricity Supply is provided which demonstrates that all lots can be provided with a reticulated electricity connection.

**CONCLUSION:**

The representations made with respect to changing the condition listed above is not considered reasonable.

The change representations have been assessed with regard to the applicable assessment framework. The proposed change to the conditions of the approval is not considered acceptable as described in the report. Therefore, it is recommended that the conditions of approval are not amended, however an advisory note is included.

**ATTACHMENTS**

1. Attachment A - Applicant's Representations
2. Attachment B - Statement of Reasons



**ATTACHMENT A – APPLICANT REPRESENTATIONS**



Our Ref: 10357K

13 September 2022

Chief Executive Officer  
South Burnett Regional Council  
PO Box 338  
KINGAROO, QLD, 4610

Your Ref: RAL22/0008  
By Email: [planning@sbrc.qld.gov.au](mailto:planning@sbrc.qld.gov.au)

Dear Sir/Madam

**Development Permit RAL22/0008 - 272 Mount McEuen Road, Mount McEuen described as Lot 221 on FY1361 – Notice to suspend appeal period and Change Representations**

We refer to Council's Decision Notice dated 7 September 2022 and confirm that we act on behalf of the applicants Bruce and Andrea Anning.

Pursuant to section 75(2) of the Planning Act 2016 we give notice that we wish to suspend the applicant's appeal period and lodge the following change representations pursuant to section 75(1) of the Planning Act 2016.

The applicant provides the following change representations to condition ENG 15 that reads as follows:

**ENG15:** Prior to Council sealing the Survey Plan the applicant is to provide each lot with an electricity supply. The standards of service nominated by the electricity supply authority with reticulated electricity to be made available at the property boundary.

The applicant is seeking to amend this condition and is seeking flexibility regarding the provision of reticulated electricity supply due to the significant cost involved in providing reticulated supply to the proposed lots and the current alternative technology to generate electricity on site via solar. Future owners would likely rely on solar to power equipment given the current commercial availability of cost-effective technology and is unlikely to pay a premium for a rural lot with reticulated electricity supply.

To demonstrate the above, we note the applicant has received interest from a prospective purchaser for proposed Lot 4 to use the proposed lot for grazing horses, and any electricity supply will be provided via solar, if required. In addition, the applicant currently resides on proposed Lot 5 that contains an existing dwelling. Proposed Lot 3 includes private grave





sites of the landowner's predecessors and will likely never be sold to another person and does not require electricity supply.

We note that Council's current planning scheme appears to contain an anomaly whereby development in the Rural Zone is not required to have frontage to a sealed road but each dwelling in the Rural Zone is required to be provided with a service line connection to the electricity supply. The requirement to connect to electricity supply would, in our view, be relevant to a lot within a zone, other than the Rural Zone. The electricity requirement does not reflect the availability of alternative electricity supply that is commercially available.

The applicant proposes that the condition is amended as follows.

**ENG15.** Prior to Council sealing the Survey Plan the applicant is to provide each lot with electricity supply, **or alternatively, provide evidence that alternative electricity supply can be made available to each lot.** The standards of service nominated by the electricity supply authority with reticulated electricity to be made available at the property boundary, **should the applicant choose to provide reticulated electricity supply.**

I trust this information meets your requirements in consideration of this matter.

Yours faithfully,  
  
Chris Du Plessis MPlA  
Town Planner



**ATTACHMENT B – STATEMENT OF REASONS**

**NOTICE ABOUT DECISION – STATEMENT OF REASONS**

*The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016*

<b>SITE DETAILS</b>	
<b>Applicant:</b>	Bruce and Andrea Anning C/- ONF Surveyors
<b>Proposal:</b>	Reconfiguring a Lot (1 lot into 3 lots)
<b>Properly Made Date:</b>	25 March 2022
<b>Street Address:</b>	272 Mount McEuen Road, Mount McEuen
<b>RP Description:</b>	Lot 221 on FY1361
<b>Assessment Type:</b>	Impact Assessable
<b>Number of Submissions:</b>	1
<b>ISSUE</b>	<b>RESPONSE</b>
<b>Traffic and current condition of Mount McEuen Road and Dip Road</b>	<p>The applicant submitted a Sight Distance Report in response to the information request that demonstrated that the existing and proposed access points are appropriate, subject to recommendations. Conditions have been imposed to ensure the recommendations of the Sight Distance Report are adopted.</p> <p>Two of the three lots will be accessed from existing access points on to Mount McEuen Road, with the third lot accessed from Dip Road in an appropriate location as determined by the Sight Distance Report.</p>
<b>Water and Electricity Infrastructure</b>	Council has imposed conditions that require each lot to be adequately serviced, including provisions for water, telecommunications and electricity. It is the applicant's responsibility to ensure these services are provided and are sufficient to service the lots.
<b>Non-Compliant Buildings/Dwellings</b>	Noted. This is not an application for a dwelling house, and any usage of the site for such a use will need to demonstrate compliance with SBRC standards prior to commencement of use.
<b>Wildlife</b>	There is sufficient cleared space on each of the proposed lots that any future dwelling houses will be located within existing cleared areas and will not require the removal of regulated vegetation.
<b>Titles</b>	The site is unsuitable for most typical rural land uses, and each of the three proposed lots are likely only suitable for rural living. Consequently, while the proposed lots do not meet the minimum lot requirements, the lots are considered to comply with the relevant performance outcomes of the Reconfiguring a Lot Code. This is due to the proposed lots being of sufficient size and dimensions

	to meet the requirements of the users and provide for servicing of the intended use.  It is also noted that the proposed new lot boundaries align with existing road reserve boundaries adjacent to the subject lot and follow existing boundary fences. As a result, not having the appearance of new lots.
<b>Decision:</b>	Approved subject to conditions
<b>Decision Date:</b>	7 September 2022

**1. Assessment Benchmarks**

The following are the benchmarks apply to this development:

South Burnett Regional Council Planning Scheme 2017

- o Strategic Framework
- o Rural Zone Code
- o Reconfiguring a Lot Code
- o Services and Works Code

**2. Reasons for the Decision**

The reasons for this decision are:-

- The subject site is located within the Rural Zone.
- The proposal does not conflict with the strategic and specific outcomes of the Strategic Framework
- The proposed lots are of sufficient size and dimensions to meet the requirements of the users and provide for servicing of the intended use.
- The proposed new lot boundaries align with existing road reserve boundaries adjacent to the subject lot and follow existing boundary fences and therefore will not have the appearance of additional lots.
- The proposed lots will have sufficient area outside of areas of affected by environmental constraints, bushfire hazard and flood hazard areas to accommodate a future use.
- The proposed reconfiguration does not preclude the development from being undertaken in a structured and coordinated sequence.

Overall, there are no conflicts with the planning scheme identified. Reasonable and relevant conditions are included to manage or mitigate potential impacts from the use such that use maintains acceptable amenity outcomes in the locality.

**3. Compliance with Benchmarks**

The development was assessed against all of the assessment benchmarks listed above and complies with all of these or can be conditioned to comply.

**Note:** Each application submitted to Council is assessed individually on its own merit.

**17.2 MATERIAL CHANGE OF USE - SERVICE STATION/FOOD & DRINK OUTLET/SHOWROOM AT ROGERS DRIVE, KINGAROY (LOT 5 ON SP112069) - APPLICANT: PROPERTY OPPORTUNITIES HOLDINGS PTY LTD C/- ADAMS & SPARKES TOWN PLANNING**

**File Number:** MCU20/0017  
**Author:** Senior Planning Officer  
**Authoriser:** Chief Executive Officer

**PRECIS**

Material Change of Use - Service Station/Food & Drink Outlet/Showroom at Rogers Drive, Kingaroy (Lot 5 on SP112069) - Applicant: Property Opportunities Holdings Pty Ltd C/- Adams & Sparkes Town Planning

**SUMMARY**

- Application for Material Change of Use –Development Permit (Service Station/ Food & Drink Outlet & Showroom);
  - o Showroom and Service Station with ancillary food and drink outlet
- Subject site located in the Specialised Centre under the South Burnett Regional Council Planning Scheme;
- The subject site is 6460m<sup>2</sup> in area;
- The development application is subject to impact assessment against relevant benchmarks:
  - o Strategic Framework
  - o Specialised Centre Zone Code
  - o Infrastructure Code
  - o Services and Works Code
  - o Landscape Code
- Three (3) public submissions received;
- Referral to SARA (Attachment A);
- Infrastructure Charges Notice (Attachment B);
- Statement of Reasons (Attachment C);
- The application has been assessed against the overall outcomes whereby the Showroom is deemed to be consistent with the purpose and overall outcomes for the Specialised Centre zone however, the proposed Service Station conflicts with the zone including the lack of need demonstrated by the applicant that cannot be met by 8 service stations within Kingaroy. The service station will result in the loss of a limited and specific zone in the South Burnett region (being the specialised centre zone) of which this is the only precinct for bulky goods retailing and no planning grounds have been presented to justify the development of the service station on this site and in this zone that could not otherwise be developed elsewhere in the region or catchment area.
- Application be approved in part and refused in part as per the reasons contained within this report and the part approval be supported subject to the attached conditions, plans and the adopted infrastructure charges notice.

**OFFICER'S RECOMMENDATION**

The application for a Material Change of use for a Development Permit for a Showroom and Service Station with ancillary food and drink outlet at Rogers Drive, Kingaroy (and described as Lot 5 on SP112069) be approved in part and refused in part as per the reasons contained within this report and the part approval be supported subject to the attached conditions, plans and the adopted infrastructure charges notice.

**GENERAL**

GEN1. Submit a revised site plan and landscape concept plan to reflect the removal of the service station component of the development as per the outcomes of this decision.

The development must be completed and maintained in accordance with the approved plans and documents and conditions to this development approval and any amendments herein:

Title			
Building Elevation Perspectives T2 Showroom	DA07	Revision B	118119
Building Elevation Perspectives T2 Showroom	DA06	Revision B	118119
Proposed Site Plan Prepared by Verve as amended in red	DA01	Revision N	118119
Landscape Concept Plan prepared by AGL A, and planting schedule as amended	22013	Revision F	Sheets 1,2&3

GEN2. Landscaping shall be undertaken prior to commencement of the use of the Showroom in accordance with the approved landscape concept plan prepared by ALGA as amended and is to be maintained at all times.

**DEVELOPMENT PERIOD - MCU**

GEN3. The currency period for this development approval for Material Change of Use for a Showroom is (6) years after the development approval starts to have effect. The development approval will lapse unless the use is commenced, and all works, and stages required to be given to Council for approval is provided within this period.

**LAND USE**

PLN1. The approved ‘*Showroom*’ use shall be maintained for use as a Showroom as defined by the *South Burnett Planning Scheme 2017* and the large format tenancy shown on approved plans, shall be maintained as a single tenancy and shall not be divided by commercial sub-leased areas that reduces the total approved floor area in order for the tenancy and use to be consistent with and reflect the bulky goods retail intent of the Specialised Centre zone.

**ENGINEERING WORKS**

ENG1. Submit to Council, an Operational Work application for all civil works including earthworks, stormwater, access, and parking.

ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council’s standards, relevant design guides, and Australian Standards.

ENG4. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

**LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

- ENG5. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG6. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

### **STORMWATER MANAGEMENT**

- ENG7. Design and construct stormwater drainage to ensure that the development will achieve no increase in peak stormwater discharge to all downstream properties including road reserves and the like for design storms up to ARI100, in accordance with the Infinitec *Stormwater Engineering Report & Site Based Stormwater Management Plan*, Project No. 21571, Rev C, dated 22/06/2022 as amended to be for the showroom use only.
- ENG8. All stormwater from the fuel dispensing forecourt shall pass through a SPEL Purceptor (Model No. P.040.C1.1C), or approved equivalent, prior to discharge to the stormwater network if necessary for showroom development only.
- ENG9. Connect the development to the existing underground stormwater system.
- ENG10. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG11. Design and construct stormwater drainage incorporating measures to prevent any solid matter and floatable oils being carried into existing stormwater system.
- ENG12. Stormwater from sealed areas is required to be piped to the existing stormwater system.
- ENG13. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

### **WATER SUPPLY**

- ENG14. Connect the development to Council's reticulated water supply system via a single connection.

### **WATER SUPPLY - FIRE FIGHTING SUPPLY**

- ENG15. Submit to Council for approval, the design for the break tank, pump, and booster assembly for the external firefighting water supply, prepared by a suitably qualified person. This is to be a permanent supply of water for firefighting purposes, separate from any potable water supply.

**Timing:** Prior to submission of an Operational Work application.

### **SEWERAGE**

- ENG16. Connect the development to Council's reticulated sewerage system via a single connection. The connection must be designed in accordance with Council's standards and be approved by Council Infrastructure Section.

- ENG17. Actual connection to Council's live sewerage infrastructure must be undertaken by or under the supervision of Council.
- ENG18. Do not build works within 1.5 metres from the centre of any existing sewer pipework or within the Zone of Influence, whichever is the greater (measured horizontally).
- ENG19. Maintain a minimum of a 3-metre-wide corridor to be maintained for maintenance/upgrade purposes.
- ENG20. Ensure that a clear level area of a minimum of a 2.5 metre radius surrounding any existing sewer manholes on the site is provided for future maintenance/upgrade purposes.
- ENG21. The above minimum clearances to Council's sewer infrastructure do not preclude the need for works to proposed structures to prevent loading to the sewer system.

### **PARKING AND ACCESS - GENERAL**

- ENG22. Design all access driveways, circulation driveways, parking aisles and car parking spaces in accordance with Australian Standard 2890.1 - Parking Facilities - Off Street Car Parking.
- ENG23. Design and construct all sealed areas with concrete, asphalt or a two-coat bitumen seal.
- ENG24. Provide a minimum of 58 car parking spaces including a minimum of 1 person with disability (PWD) car parking spaces for the Showroom use
- ENG25. Design & construct all PWD car parking spaces in accordance with AS2890.6.
- ENG26. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.
- ENG27. Ensure access to car parking spaces, vehicle loading, and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.
- ENG28. Provide longitudinal gradient and crossfall for all driveways to comply with the requirements of AS2890.1.

### **PARKING AND ACCESS - SERVICING**

- ENG29. Provide loading bay facilities for a Heavy Rigid Vehicle in the location generally shown on the approved plan(s) of development that are designed in accordance with Australian Standard 2890.2 – Off-street Commercial Vehicle Facilities.
- ENG30. Design along the route to and from all loading bay facilities and the external road network, all access driveways, circulation driveways, parking aisles and the like with a layout that accommodates the turning movements of a Heavy Rigid Vehicle and ensure that all vehicles are able to enter and exit the site in a forward direction. Routes remain unobstructed and available for their intended purpose during the hours of operation.
- ENG31. Ensure loading and unloading operations are conducted wholly within the site and vehicles enter and exit the site in a forward direction.

### **VEHICLE ACCESS**



- ENG32. Construct commercial standard crossovers between the property boundary and the edge of the Rogers Drive Road pavement, having a minimum width of 7 metres at the entry, and 9 metres at the exit, generally in accordance with IPWEAQ Std Dwg RS-051, Rev F. Ensure that crossover splay is designed to accommodate turning movements of an Articulated Vehicle.
- ENG33. Provide 'No Entry' linemarking on the exit access generally in accordance with Verve Drawing No. 18119-DA01 Rev N.
- ENG34. Where a crossover/access adjoins a footpath, the maximum footpath crossfall of 2.5% shall be provided for the width of the footpath across the crossover/access.
- ENG35. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure, including any stormwater gully pit, manhole, service infrastructure (e.g. power pole, telecommunications pit), road infrastructure (eg street sign, street tree, etc).

### **REDUNDANT CROSSOVERS**

- ENG36. Remove all redundant crossovers and reinstate the kerb and channel, road pavement, services, verge and any footpath to the standard immediately adjacent along the frontage of the site.

### **ROADWORKS - SIGNAGE**

- ENG37. At the 'Exit Driveway', install R2-4 "No Entry" signage as specified in the Manual of Uniform Traffic Control Devices – Part 13: Local Area Traffic Management.

### **PEDESTRIAN FOOTPATH**

- ENG38. Construct a 1.5-metre-wide footpath along the Rogers Drive frontage, per Verve Drawing No. 18119-DA01 Rev N in accordance with IPWEAQ Standard Drawing No. RS-065.

### **ROADWORKS AND PEDESTRIAN SAFETY**

- ENG39. Install signage for all works on or near roadways in accordance with the Manual for Uniform Traffic Control Devices – Part 3, Works on Roads.
- ENG40. Submit to Council, an application for any footpath, road or lane closures, and ensure all conditions of that approval are complied with during construction of the works.
- ENG41. Maintain safe pedestrian access along Council's footpaths at all times.

### **ELECTRICITY AND TELECOMMUNICATION**

- ENG42. Connect the development to electricity and telecommunication services.

### **EARTHWORKS - GENERAL**

- ENG43. Earthworks per site involving cut or fill greater than 1m, or with a nett quantity of material greater than 50m<sup>3</sup>, requires an Operational Work application.
- ENG44. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

### **EROSION AND SEDIMENT CONTROL - GENERAL**

- ENG45. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG46. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

#### **ADVICE**

#### **APPEAL RIGHTS**

ADV1. Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.

#### **INFRASTRUCTURE CHARGES**

ADV2. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

#### **DEVELOPER INCENTIVE**

ADV3. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

For further information or application form please refer to the rules and procedures available on Council's website.

#### **HERITAGE**

ADV4. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

#### **CONCURRENCE AGENCY**

ADV5. SARA has imposed conditions on the development permit as attached as Attachment A.

**FINANCIAL AND RESOURCE IMPLICATIONS**

NIL identified by the Council in their decision

**LINK TO CORPORATE/OPERATIONAL PLAN**

Growing our Region's Economy and Prosperity

- GR8 Support and advocate for appropriate growth and development with responsive planning schemes, process, customer service and other initiatives.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Refer to CONSULTATION in this report.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

- The decision may be appealed by properly made submitters in accordance with their rights under the Planning Act 2016. It will be the Council's responsibility to enter into appeal proceedings as a party to an appeal;
- The applicant may appeal conditions of Councils decision;
- The applicant may appeal infrastructure charges levied by Council.

No advice can be provided with regards to risk by the recommending officer.

**POLICY/LOCAL LAW/DELEGATION IMPLICATIONS**

- Yes- there are policy implications for the loss of Specialised Centre Land within the South Burnett Planning Scheme being the ONLY location zoned for Specialised Centre purposes within the entire region. The loss of land for Specialised Centre for Service Station use results in a loss of available land across the region and strategically triggers a review of Council's strategic framework and zoning pattern in Kingaroy as the loss of this specifically zoned land is not assessed to be for any overriding community need or community benefit.

**ASSET MANAGEMENT IMPLICATIONS**

- No implication can be identified. The use will require upgrades to public utilities which will be Council assets upon completion of the development as per the ordinary requirements of standard conditions of development approval.

PROPOSAL PLAN



**DA ISSUE**  
**THIS DRAWING IS NOT FOR CONSTRUCTION**

**NOTE**

1. ALL EXTERNAL MATERIALS & FINISHES SHOWN INDICATIVE ONLY AND SUBJECT TO FINAL RETAILER STANDARDS.
2. ALL IMPROVEMENTS MEASURED FROM FINISHED GROUND FLOOR LEVEL UNLESS NOTED OTHERWISE.
3. ALL STORAGE INCLUDING LOCATIONS AND HEIGHTS ARE SUBJECT TO A SEPARATE STORAGE APPLICATION AND APPROVAL BY LOCAL AUTHORITY.
4. LANDSCAPING IS SHOWN FOR "ARTIST IMPRESSION" PURPOSES ONLY. REFERENCE SHOULD BE MADE TO THE LANDSCAPE DRAWINGS PREPARED BY THE RELEVANT CONSULTANT.

THIS DRAWING PACKAGE IS FOR **DA PURPOSES ONLY** AND IS **NOT** TO BE USED FOR TENDER PURPOSES. ALL DESIGN COMPONENTS ARE SHOWN INDICATIVE ONLY AND ARE SUBJECT TO FINAL DESIGN DURING DETAILED DESIGN BY THE RESPECTIVE CONSULTANT. ANY PRICING BASED UPON THE DETAILS SHOWN IN THESE DRAWINGS ARE COMPLETELY AT THE **RESPONSIBILITY OF THE TENDERER**. VERVE BUILDING DESIGN CO. SHALL NOT BE HELD RESPONSIBLE FOR ANY REQUIRED CHANGES OR UPDATES TO THE DESIGN SPECIFICATIONS THAT ARE PRICE IMPACTED.

**VERVE ARCHITECTS DISCLAIMER**

1. ALL DIMENSIONS UNLESS OTHERWISE SPECIFIED ARE IN METERS AND TO THE CENTERLINE OF THE DRAWING.

2. ALL DIMENSIONS SHOWN ARE MEASURED FROM FINISHED GROUND FLOOR LEVEL UNLESS NOTED OTHERWISE.

3. ALL DIMENSIONS IN BRACKETED VALUES ARE SUBJECT TO THE TENDERER'S VERIFICATION.

4. ALL WALLS AND OTHER AREAS UNLESS NOTED OTHERWISE.

COMMERCIAL / INDUSTRIAL / RETAIL  
 TAKE-OUT RESTAURANT DESIGN  
 RETAIL STORES / SERVICE STATIONS  
 PROJECT CONCEPT TO COMPLETION

NO.	DATE	DESCRIPTION	BY	CHECKED
1	12/14/22	ISSUED FOR DA	[Signature]	[Signature]
2	12/14/22	ISSUED FOR DA	[Signature]	[Signature]
3	12/14/22	ISSUED FOR DA	[Signature]	[Signature]
4	12/14/22	ISSUED FOR DA	[Signature]	[Signature]

**Project Name:** PROPOSED SERVICE STATION & SHOWROOM  
**Address:** ROSSIE DRIVE, KINGSBURY  
**DA Number - Building Number:** 18119  
**Scale:** DA06  
**Sheet:** B

**DA ISSUE**  
**THIS DRAWING IS NOT FOR CONSTRUCTION**

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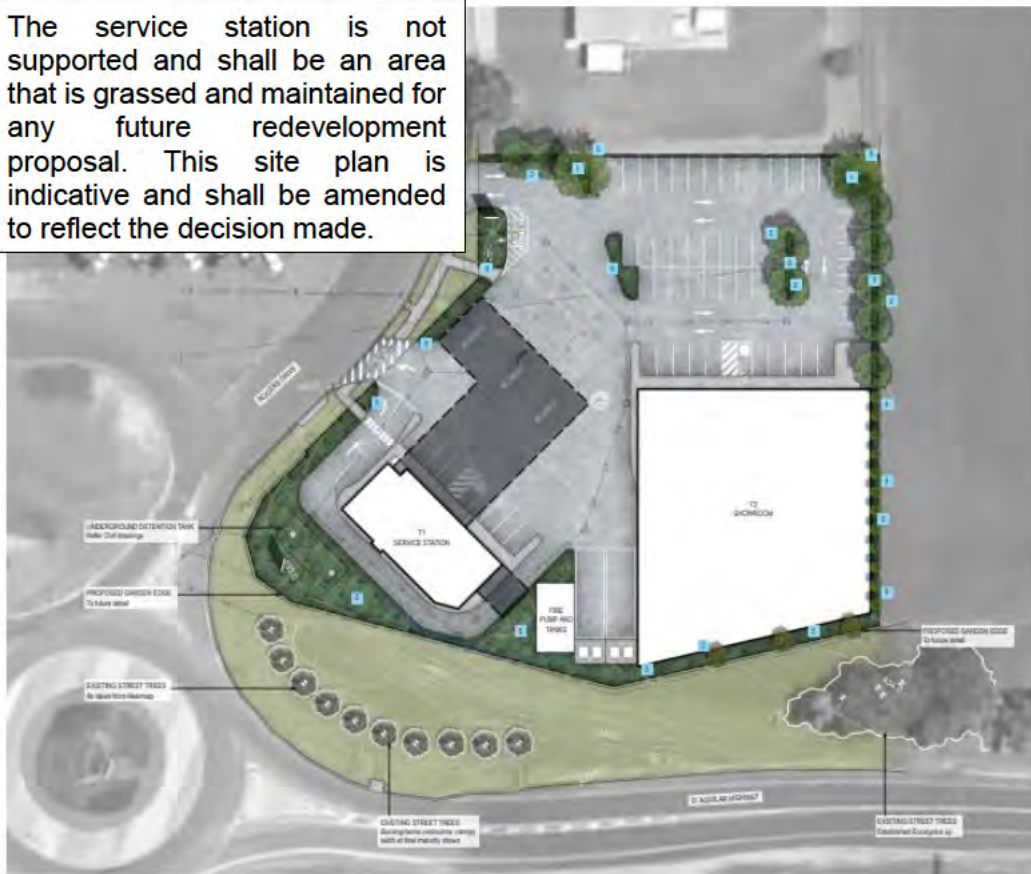
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COMMERCIAL / INDUSTRIAL / RETAIL  
 TAKE-OUT RESTAURANT DESIGN  
 RETAIL STORES / SERVICE STATIONS  
 PROJECT CONCEPT TO COMPLETION

NO.	DATE	DESCRIPTION	BY	CHECKED
1	12/14/22	ISSUED FOR DA	[Signature]	[Signature]
2	12/14/22	ISSUED FOR DA	[Signature]	[Signature]
3	12/14/22	ISSUED FOR DA	[Signature]	[Signature]
4	12/14/22	ISSUED FOR DA	[Signature]	[Signature]

**Project Name:** PROPOSED SERVICE STATION & SHOWROOM  
**Address:** ROSSIE DRIVE, KINGSBURY  
**DA Number - Building Number:** 18119  
**Scale:** DA07  
**Sheet:** B

The service station is not supported and shall be an area that is grassed and maintained for any future redevelopment proposal. This site plan is indicative and shall be amended to reflect the decision made.



HUMAN-SCALE LANDSCAPE ARCHITECTURE  
 170 DUNDAS STREET EAST, SUITE 200  
 TORONTO, ONTARIO M5G 1R5  
 416-963-9636  
 www.agla.com

PROPOSED BOND-LIFE DEVELOPMENT  
 ROGERS DRIVE, KINGAROY

LANDSCAPE CONCEPT PLAN

- 1. LARGE FEATURE SHADE SCREEN TREE: Large compact round-top species to provide shade, visual and climate control, and landscape softening of the roadway. Refer Proposed Planting Schedule (in Customised Schedule).
- 2. MEDIUM SHADE SCREEN TREE: Medium sized trees that provide landscape presentation of neighbouring property, provide visual and climate control, as well as privacy screening. Refer Proposed Planting Schedule (in Customised Schedule).
- 3. COLUMNAR / SMALL CANOPIED TREE: Street tree planting to provide visual amenity and softening of residential character, and assist in building presentation in adjacent property. Refer Proposed Planting Schedule (in Multiple Schedule).
- 4. COLUMNAR SCREEN TREE: Vertical columnar trees to be planted in western boundary to provide visual amenity, provide softening of residential character, and assist in building presentation in adjacent property. Refer Proposed Planting Schedule (in Multiple Schedule).
- 5. SHRUBS AND GROUNDCOVERS: Mass planting to assist in building presentation to the development and to provide visual amenity. Refer Proposed Planting Schedule.

LEGEND

--- PROPOSED GARDEN EDGE  
 --- To be retained



DATE: 15/12/2022  
 DRAWN BY: [Name]  
 CHECKED BY: [Name]  
 PROJECT NO: [Number]  
 CLIENT: [Name]  
 SITE NO: [Number]  
 SHEET NO: [Number]  
 TOTAL SHEETS: [Number]



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PROPOSED BOND-LIFE DEVELOPMENT  
 ROGERS DRIVE, KINGAROY

PROPOSED PLANTING SCHEDULE



ID#	SPECIES	COMMON NAME	HTM	WIDTH	MINIMUM	MAXIMUM
<b>1. PROPOSED LARGE FEATURE SHADE SCREEN TREE</b>						
1.1	Campanulacées	Whiteflower Dogwood	10m	10m	10	10
<b>2. PROPOSED MEDIUM SHADE SCREEN TREES</b>						
2.1	Malvaceae	Red Maple	10m	10m	10	10
2.2	Ericaceae	Prunella	10m	10m	10	10
2.3	Pinaceae	Pine	10m	10m	10	10
<b>3. PROPOSED COLUMNAR SMALL CANOPIED TREE</b>						
3.1	Berberidaceae	Spirea	10m	10m	10	10

\*PLANT CONTAINER SIZE:  
 45L - All container sizes are 45L  
 See specific growing requirements for each species.



DATE: 15/12/2022  
 DRAWN BY: [Name]  
 CHECKED BY: [Name]  
 PROJECT NO: [Number]  
 CLIENT: [Name]  
 SITE NO: [Number]  
 SHEET NO: [Number]  
 TOTAL SHEETS: [Number]



CODE	SPECIES	COUNTRY OF ORIGIN	SIZE*	SPACING	HEIGHT	WIDTH (M)
<b>PROPOSED COLUMNAR SCREEN TREES</b>						
4.1	Agave americana (Sequoioid palm)	Spain, Uruguay	2.0m	1.0m	2.0m	1.0m
<b>PROPOSED SHRUBS AND GROUNDCOVERS</b>						
5.1	Conoclinium volubile	Australia	2.0m	0.5m	0.5m	0.5m
5.2	Conoclinium volubile	Spain (Red)	2.0m	0.5m	0.5m	0.5m
5.3	Conoclinium volubile (F)	Spain (purple)	2.0m	0.5m	0.5m	0.5m

**\*PLANT CONTAINER SIZE:**

30mm 30mm x 30mm x 30cm  
 200mm 200mm x 200mm x 60cm  
 600mm 600mm x 600mm x 60cm

\*The spacing of trees must be able to grow them in a container of similar growth rate to the plant and the width is given as a guide to the width of the container used.

DATE	NO.	DESCRIPTION	STATUS
2022	3	Final	AD-1F

AGLA PROJECT NO. 2022-003  
 PROJECT NAME: PROPOSED WINDUZE DEVELOPMENT  
 PROJECT ADDRESS: ROGERS DRIVE, KINGAROY  
 PROJECT CONTACT: AGLA  
 PROJECT PHONE: 08 9442 2222  
 PROJECT EMAIL: info@agla.com.au  
 PROJECT WEBSITE: www.agla.com.au  
 PROJECT DRAWING NO.: 2022-003-01  
 PROJECT DRAWING TITLE: PROPOSED PLANTING SCHEDULE  
 PROJECT DRAWING DATE: 14/12/2022  
 PROJECT DRAWING SCALE: AS SHOWN  
 PROJECT DRAWING STATUS: FINAL  
 PROJECT DRAWING AUTHOR: AGLA  
 PROJECT DRAWING CHECKED: AGLA  
 PROJECT DRAWING APPROVED: AGLA  
 PROJECT DRAWING DATE: 14/12/2022

**REPORT**

The applicant seeks approval for a development permit for a Material Change of Use - Service Station/Food & Drink Outlet/Showroom.

<b>APPLICATION SUMMARY</b>	
<b>Applicant:</b>	Property Opportunities Holdings Pty Ltd C/- Adams & Sparkes Town Planning
<b>Proposal:</b>	Material Change of Use - Service Station/Food & Drink Outlet/Showroom
<b>Properly Made Date:</b>	28 September 2020
<b>Applicant made change to the application date:</b>	30 June 2022
<b>Street Address:</b>	Rogers Drive, Kingaroy
<b>RP Description:</b>	Lot 5 on SP112069
<b>Assessment Type:</b>	Impact
<b>Number of Submissions:</b>	Three (3) submissions were received
<b>State Referral Agencies:</b>	State Assessment and Referral Agency (SARA)
<b>Referred Internal Specialists:</b>	Development engineer
<b>Decision Making Period Ends:</b>	21 <sup>st</sup> December 2022

**DEVELOPMENT DESCRIPTION**

This decision report relies on the **change application plans lodged by the applicant** on the 30 June 2022 that was lodged prior to the application being publicly notified.

The plans for the subject development include a United service station with an ancillary drive-thru “Pie-Face” food and drink outlet, together with a Spotlight retail showroom with a total combined gross floor area of 1797m<sup>2</sup>.

The proposed redevelopment of the subject land involves:

- (a) the construction of a new service station (convenience retail) with a gross floor area of 297 square metres, with and ancillary food and drink outlet that includes a drive through facility;
- (b) a fuel canopy and re-fuelling area with 3 re-fuelling islands and a total of 6 bowsers served by 3 underground storage tanks, filling points and fuel vents;
- (c) refuse bays for the collection of refuse along with an enclosed refuse storage areas adjoining the proposed service station shop and between the showroom tenancy;
- (e) On site car-parking as follows –

	Provided	Required by Planning Scheme
Service Station	5	5
Showroom	75	58

- (g) Two (2) new vehicular accesses from Council controlled Road Rogers Drive

Access 1 (northern)	Both entry and exit
---------------------	---------------------



Access 2 (southern)	Exit only
------------------------	-----------

(h) landscaping areas of 870m<sup>2</sup>

(i) 24-hour operation for the service station

(j) the construction of a retail showroom tenancy for 'Spotlight ', with a gross floor area of 1500sqm

**FIGURE 2.2: Subject Development Plans**



Source: Verve Building Design Co.



Figure 3 Development Perspective (Source: Verve Building Design)



Figure 4 Development Perspective (Source: Verve Building Design)

<b>SITE AND LOCALITY DESCRIPTION</b>	
<b>Land Area:</b>	6460m2
<b>Existing Use of Land:</b>	vacant
<b>Road Frontage:</b>	Contains a frontage of approximately 83 metres to Rogers Drive
<b>Road/s</b>	<b>Rogers Drive</b>
<b>Significant Site Features:</b>	NIL
<b>Topography:</b>	The site is relatively level
<b>Surrounding Land Uses:</b>	<b>North-</b> truck storage yard <b>South-</b> D'Aguilar Hwy <b>East-</b> rural /rural-res (residential dwelling is 250m from the subject site) <b>West-</b> Hwy and Low impact industry uses
<b>Services:</b>	All urban services are available to the subject site.

**SITE AND LOCALITY DEVELOPMENT AND PLANNING HISTORY**

Relevant to the assessment of this application is the Specialised Centre Zone development history and surrounding land use context.

The below discusses the surrounding history reviewed in detailed as part of the assessment of this Impact assessable application.

The Specialised Centre zoned introduced in the South Burnett Regional Council Planning Scheme 2017 previously zoned Light industrial.

Except for (excluding) the subject site, there is 2.01 hectares of vacant land in the specialised centre in the Rogers Drive locality, amounting to approximately 20% of all specialised centre zoned land in the whole of the South Burnett Region remaining.



Figure 1 - IntraMaps

Specialised Centre zoned introduced in the South Burnett Regional Council Planning Scheme 2017. Previously the zone was Industrial with preferred use being Light Industry.

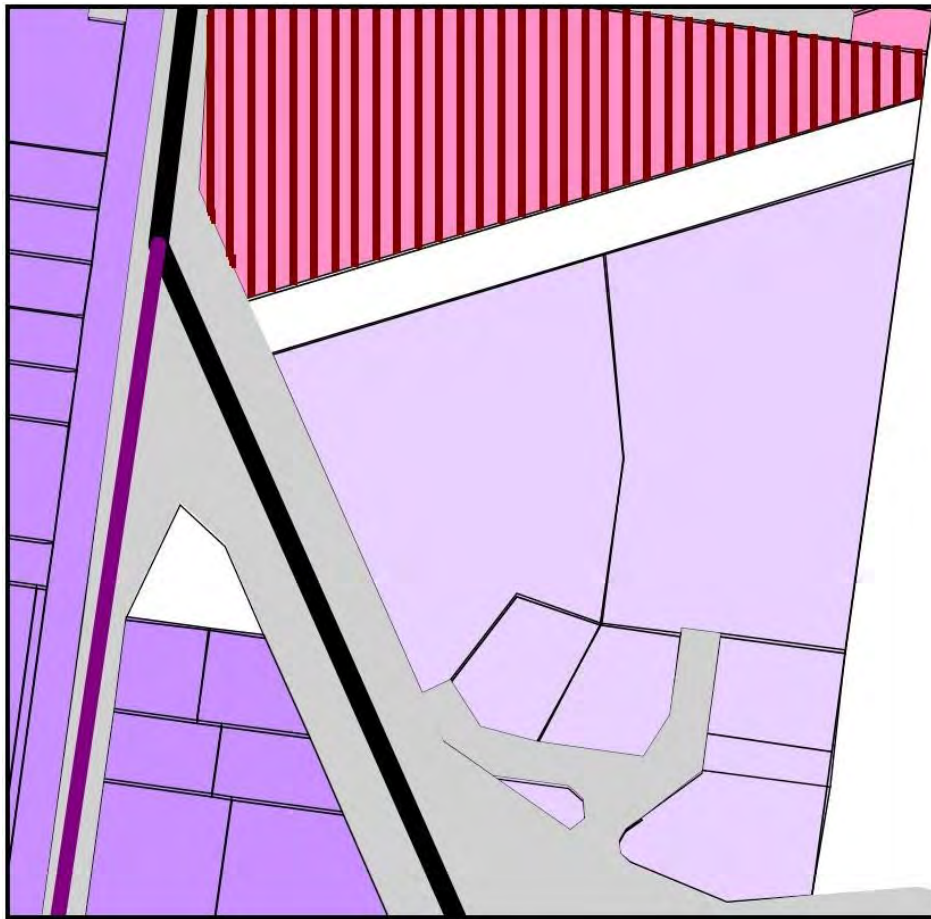


Figure 2 - Snip from Pdf Kingaroy Shire IPA Planning Scheme 2005 (Rogers Drive, Kingaroy – Industrial preferred land use of Light Industrial)

<b>Site 1</b>	Lot 10 on SP180642 (24-38 Rogers Drive, Kingaroy) – Mitre 10 (Shop, Warehouse and Office) Approved on 25 August 2005 as Service Industry under the Transitional Planning Scheme for the whole of the Shire of Kingaroy 1988-1998.
<b>Site 2</b>	<p>Lot 65 on SP208997 (14-18 Rogers Drive, Kingaroy) (amalgamation of Lots 18, 19 &amp; 20 SP208997) – Harvey Norman and other tenancies (Retail Warehouse), Approved on 28 June 2007 – Negotiated Decision Notice 23 August 2007 under the Kingaroy Shire IPA Planning Scheme</p> <ul style="list-style-type: none"> <li>Tenancy Harvey Norman – 2,200sqm</li> <li>Tenancy 1 – 512sqm (Now shop for Bulky Chemist Warehouse)</li> <li>Tenancy 2 – 407sqm (Snap Fitness)</li> <li>Tenancy 3 – 407sqm (Land use BCF)</li> <li>Tenancy 4 – 391sqm (Land use BCF)</li> </ul> <p>Request to change Retail showroom to shop for Tenancy 3 was refused on 5 November 2008 Appeal No. 317 of 2008</p> <p>Plans amended to reflect Approval for Shop of 510sqm within Tenancy 1 Court Final order (Chemist Warehouse for their “bulky” goods sold on premise with <u>small</u> portion of building used for retail)</p>
<b>Site 3</b>	Lot 66 on SP223319 (12 Rogers Drive, Kingaroy) – Car n Dog Wash (Car Washing Station), Approved on 23 April 2008 under Kingaroy Shire IPA Planning Scheme Extension to development issued 3 May 2013

<b>Site 4</b>	Lot 6 on SP112069 – Milk Depot (Office, amenities, cold room and dock), under the Transitional Planning Scheme for the whole of the Shire of Kingaroy 1988-1998. Not subject to planning approval only car parking requirements Approved by Building Certifier in October 1998 with parking and access conditions etc
<b>Site 5</b>	Lot 2 on RP862347 (1 Rogers Drive, Kingaroy) – Motor Dealership, Approved under the Transitional Planning Scheme for the whole of the Shire of Kingaroy 1988-1998. Not subject to planning approval only car parking requirements Approved by Council in February 1996 General meeting.
<b>Site 6</b>	Lot 3 on RP862347 (19 Rogers Drive, Kingaroy) – Motor vehicle agency under the Transitional Planning Scheme for the whole of the Shire of Kingaroy 1988-1998. Not subject to planning approval only car parking requirements Approved by Council in January 1993 General meeting.
<b>Site 7</b>	Lot 4 on SP180642 (17 Rogers Drive, Kingaroy) – Car Dealership Extension (Showroom and Workshop) over 1, 17 and 19 Rogers Drive, Approved on 26 July 2018 under South Burnett Regional Council Planning Scheme 2017 Nb. Showroom accepted development in the Specialised Centre zone however Council deemed that the low impact portion of the development warranted assessment subject to public notification.
<b>Site 8</b>	Lot 8 on SP180642 (15 Rogers Drive, Kingaroy) – Lapsed Development Approval for Light Industrial and Retail (numerous extensions which resulted in last extension requested subsequently refused).
<b>Site 9</b>	Lot 25 on SP180642 (3 Rogers Drive, Kingaroy) – Reece Plumbing (Retail Warehouse), Approved 17 June 2010 under Kingaroy Shire IPA Planning Scheme

**File summary**  
 Supreme and District Court - Search civil files

Electronic records commenced in different centres at different times. Please check the available files to ensure your search is effective.

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**317/08 CALARDU KINGAROY PTY LTD -V- SOUTH BURNETT REGIONAL COUNCIL** District

Originated in	Currently in	Proceeding type	Date filed	Next listing
Maroochydore	Maroochydore	Planning & Environment-Planning & Environment Appeal	16/12/2008	

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**Related files**

There are no Related files on this file

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**Parties**

Last/Company name	First name	ACN	Party role	Representative
CALARDU KINGAROY PTY LTD		123644744	Appellant	IPA LAW PLANNING LAWYERS
SOUTH BURNETT REGIONAL COUNCIL			Respondent	

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**Events**

Date	Event type	Diary Type	Resource	Result
27/11/2009	Application - Directions	Planning and Environment Applications	Robertson DCJ	Appeal Allowed

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**Documents**

Doc no	Date filed	Document type	Document description	Filed on behalf of	Pages
1	16/12/2008	Notice of Appeal		Appellant	
2	24/12/2008	Entry of Appearance		Respondent	
3	11/11/2009	Application	on 27/11/2009 - DCJ Robertson	Appellant	
4	18/11/2009	Affidavit	AC DAVIS	Appellant	
5	18/11/2009	Exhibit	ACD1	Appellant	
6	18/11/2009	Affidavit	J KINSELLA	Appellant	
7	18/11/2009	Exhibit	JK1	Appellant	
8	27/11/2009	Draft Order	DCJ robertson 27/11/09	Appellant	
9	1/12/2009	Final Order	Appeal Allowed	Appellant	

**4.0 APPLICATION TIMELINE**

Important to the decision-making consideration of this report is the application process and timeline. The application timeline as per the development assessment rules is summarised in the table below with the key actions/happenings summarised accordingly. The council has facilitated every request the applicant has made during this impact assessable application that also required referral to the state assessment and referral agency.

This timeline is also provided for the benefit of any post decision making actions such as an appeal.

<p><b>Part 1 - Application</b></p> <ol style="list-style-type: none"> <li>28 September 2020 <b>Applicant</b> Application for Service Station, Food &amp; Drink Outlet with drive through and Showroom properly made;</li> <li>28 September 2020 <b>Council</b> confirmation notice issued;</li> <li>29 September 2020 <b>Council</b> Amended confirmation notice issued;</li> <li>29 September 2020 <b>Applicant</b> sent amended confirmation notice to SARA</li> </ol>
<p><b>Part 2 - Referral</b></p> <ol style="list-style-type: none"> <li>30 September 2020 <b>SARA</b> Referral confirmation notice;</li> <li>9 October 2020 <b>SARA</b> Information request;</li> </ol>

**Part 3 – Information request (Nb the applicant extended this period 6 times over a two-year period)**

7. 12 October 2020 **Council** extended information request period
8. 13 October 2020 **Applicant** approved extension to information request period
9. 22 October 2020 **Council** issued Information request
10. 25 January 2021 **Applicant** 1<sup>st</sup> request 3mth extension to response to Information request period until 26 April 2021
11. 29 January 2021 **Council** endorsed applicant's 1<sup>st</sup> request extension until 26 April 2021
12. 22 April 2021 **Applicant** 2<sup>nd</sup> request 6 week extension to response to Information request period until 7 June 2021
13. 22 April 2021 **Council** endorsed applicant's 2<sup>nd</sup> request extension until 7 June 2021
14. 4 June 2021 **Applicant** issues stop current period notice for 10 business days unless notice is withdrawn
15. 9 June 2021 **SARA** approves applicant's request to extend information response period until 23 August 2021
16. 10 June 2021 **Applicant** 3<sup>rd</sup> request extension to response to Information request period until 23 August 2021
17. 16 June 2021 **Applicant** withdraws stop current period notice
18. 16 June 2021 **Council** endorsed applicant's 3<sup>rd</sup> request extension until 23 August 2021
19. 18 August 2021 **Applicant** 4<sup>th</sup> request extension to response to Information request period until 22 October 2021
20. 18 August 2021 **Council** endorsed applicant's 4<sup>th</sup> request extension until 17 December 2021
21. 18 October 2021 **SARA** approves applicant's request to extend information request response period until 17 December 2021
  
22. 25 November 2021 **Applicant** via email acknowledged protracted discussions with end users resulting in changes to proposed layout and sought a meeting with Council officers
23. 8 December 2021 Meeting held with applicant/consultant and Council staff including Council's consultant
  
24. 9 December 2021 **Applicant** 5<sup>th</sup> request extension to response to Information Request period until 31 March 2022
25. 10 December 2021 **Council** endorsed applicant's 5<sup>h</sup> request extension until 31 March 2022
26. 22 March 2022 **Applicant** 6<sup>th</sup> request extension to extend information request response period 30 June 2022
27. 29 March 2022 **Council** endorsed applicant's 6<sup>h</sup> request extension until 30 June 2022
  
28. 22 June 2022 **Council** provided applicant with adjoining land owners details for public notification stage
  
29. 27 June 2022 **Applicant** submitted response to Council's Information Request which included a Minor Change to Development Application
30. 27 June 2022 **Applicant** submitted response to SARA's information request

**Part 4 – Public Notification**

31. 1 July 2022 **Applicant** commenced public notification in Burnett Today ending 22 July 2022
32. 13 July 2022 **SARA** provided response with conditions of approval endorsing latest plan submitted as the response to Information Request
33. 21 July 2022 **Public Submission** received in objection
  - a. Visual buffer relief between commercial activity and adjoining rural land
34. 22 July 2022 **Public Submissions** received in objection
  - a. Conflicts with overall outcomes of specialised centre zone
  - b. Noncompliance with planning scheme
35. 23 July 2022 **Applicant** submitted Notice of compliance for public notification

**Part 5 - Decision**

36. 28 July 2022 Council officer contacted applicant via phone following up with an email regarding status of application
  - a. Advising it appears that the changes proposed at time of commencement of public notification did not meet minor change and was not in response to Council's information request
  - b. Applicant to return application back to Part 1 of the DA Rules process however public notification is not required due to Tenancy 2 was part of the original application
  - c. Seeking confirmation from applicant about how they wish to proceed with the development application
37. 29 July 2022 **Applicant** responded to email/s
  - a. Attesting that proposed Spotlight in Tenancy 2 is not a Shop and concludes that no changes to the development application are required
38. 3 August 2022 **Council** issued a Further advice letter to applicant outlining Council's position which was indicated to applicant on 28 July 2022
  - a. Stating two submissions received
  - b. Proposal not supported as the development does not meet the overall outcomes of specialised centre zone and insufficient detail given to support proposal
39. 16 August 2022 **Applicant** submitted a notice to stop the current period for 50 business days unless otherwise withdrawn
40. 19 August 2022 Applicant advised to Council in correspondence that they will not respond to public objections to the application
41. 19 October 2022 **Applicant** provides a response to Council further issues with an economic need report prepared by Urban Economics consultants.
42. 20 October 2022 **Applicant** withdraws the stop current period notice, and the decision-making period resumes.
43. 14 November 2022 **Council** extends the decision-making period to meet committee meeting timeframes 21<sup>st</sup> December to allow the Council to decide the application.



**ASSESSMENT:**

As the development application is impact assessable, the exercise of the discretion must be based on an assessment that, relevantly:

(a) must be carried out:

- (i) against the assessment benchmarks in the South Burnett Planning Scheme 2017 version 1.4 (“the Planning Scheme”) to the extent relevant; and
- (ii) having regard to, relevantly, any lawful use of the premises and adjacent premises and the common material, including properly made submissions about the development application; and

(b) may be carried out against, or having regard to, any other relevant matter other than a person’s personal circumstances (financial or otherwise).

Categorising Instruments

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

<p><b>The Planning Regulation 2017</b></p>	<p>Yes – the Planning Regulation is an applicable categorising instrument for the purposes of assessing this application</p> <p>under section 68E of the Planning Regulation 2017 that on 24 February 2021, South Burnett Regional Council adopted an economic support instrument. The instrument is in effect until 31st December 2023</p> <p><b>Economic support provisions</b></p> <p>4.1. The instrument applies the following provisions in accordance with section 68D(1) of the <i>Planning Regulation 2017</i>:</p> <p>4.1.1. Part 8B, Division 3 – Development that requires code assessment;</p> <p>4.1.2. Schedule 6, Part 2, Section 7A – Particular material change of use involving an existing building; and</p> <p>4.1.3. Schedule 6, Part 2, Section 7B – Material change of use for home-based business in particular zones.</p> <p>The adopted instrument does not change the categories of development and assessment in the Planning Scheme v1.4</p>
<p><b>Planning Scheme for the local government area</b></p>	<p>Yes – the South Burnett Planning Scheme v1.4 makes development assessable development for a Service Station and Showroom in the Specialised Centre Zone</p>
<p><b>Local Categorising Instrument - Variation Approval</b></p>	<p>No – there is no variation approval that applies to this site.</p>
<p><b>Local Categorising Instrument - Temporary Local Planning Instrument</b></p>	<p>No - There are no Temporary Local Planning Instruments adopted by South Burnett Regional Council that apply.</p> <p>There are no State Temporary Local Planning Instruments that apply to the subject development or site.</p>

The planning assessment benchmarks relevant to this application are discussed in the following sections of this report.

**5.2 Assessment Benchmarks Pertaining to the Planning Regulation 2017**

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

<b>PLANNING REGULATION 2017 DETAILS</b>	
<b>Assessment Benchmarks:</b>	SPP 2017
<b>WBB Regional Plan Designation:</b>	<p>Wide Bay Burnett Regional Plan 2011 – Urban Footprint The Urban Footprint identifies land that can meet the region’s projected urban development needs to at least 2031.</p> <p>The Urban Footprint is a representation of:</p> <ul style="list-style-type: none"> <li>• large urban communities, other communities recognised as being affected by growth pressures, and other areas recognised as the preferred locations for future growth; and,</li> <li>• lands surrounded by existing or proposed urban development, but which may not be an appropriate location for development (e.g. flood plains).</li> </ul> <p>The Wide Bay Burnett Regional Plan 2011, currently being reviewed, identifies the township of Kingaroy as one of the key inland towns for the Wide Bay Burnett region, and together with Bundaberg, Gympie, Hervey Bay and Maryborough, is intended to provide a range of higher order services and functions for the urban communities and to support the region’s rural activities. More particularly, the Regional Plan identifies Kingaroy as a Major Regional Activity Centre within the South Burnett Regional Council area.</p>

<b>State Planning Policy Part E</b>	
<p>The State Planning Policy (July 2017) (SPP) commenced on the 3 July 2017 and is effective at the time of writing this report. The Planning Regulation 2017 (PR 2017) states the assessment must be carried out against the assessment benchmarks stated in Part E of the State Planning Policy to the extent Part E is not appropriately integrated into the planning scheme. The current planning scheme does not integrate SPP2017 and so an assessment of policies that are relevant is provided below</p>	
liveable communities and housing	No applicable assessment benchmarks
economic growth <ul style="list-style-type: none"> <li>• Agriculture.</li> <li>• Development and construction.</li> <li>• Mining and extractive resources.</li> <li>• Tourism.</li> </ul>	No applicable assessment benchmarks
Planning for the environment and heritage. <ul style="list-style-type: none"> <li>• Biodiversity.</li> <li>• Coastal environment.</li> <li>• Cultural heritage.</li> <li>• Water quality</li> </ul>	No applicable assessment benchmarks
safety and resilience to hazards	

<ul style="list-style-type: none"> <li>• Emissions and hazardous activities.</li> <li>• Natural hazards, risk, and resilience.</li> </ul>	<p>The site is not subject to risks or hazards mapped by the SPP or the planning scheme of relevance to the assessment of the application.</p>
<ul style="list-style-type: none"> <li>• Infrastructure</li> <li>• Energy and water supply.</li> <li>• Infrastructure integration.</li> <li>• Transport infrastructure.</li> <li>• Strategic airports and aviation facilities.</li> <li>• Strategic ports.</li> </ul>	<p>Complies.</p> <p>All appropriate residential services infrastructure and connections can be made and are conditioned as part of the approval.</p>

**5.3 Assessment Benchmarks Pertaining to the Planning Scheme**

The applicable planning scheme for the application is South Burnett Regional Council Version 1.4. The following sections relate to the provisions of the Planning Scheme.

<b>Planning Scheme:</b>	South Burnett Regional Council Planning Scheme Version 1.4
<b>Zone:</b>	Specialised Centre Zone
<b>Precinct:</b>	Not applicable
<b>Assessment Benchmarks:</b>	Strategic Framework Specialised Centre Zone Code Infrastructure Code Services and Works Code Landscape Code

**5.4 Assessment Benchmarks – Planning Scheme Codes**

The pertinent issues arising out of assessment against the codes are discussed below:

<p><b>Strategic Framework</b></p>
<p>The Strategic Framework of the South Burnett Regional Council Planning Scheme 2017, defined 6 themes around which the planning scheme and policy has been developed comprising:</p> <p>Settlement pattern</p> <ul style="list-style-type: none"> <li>• Rural futures</li> <li>• Strong economy</li> <li>• Natural systems and sustainability</li> <li>• Strong communities</li> <li>• Infrastructure and servicing</li> </ul> <p>Having regard to settlement pattern, Kingaroy is defined as a major regional centre, identified by the main township of Kingaroy and surrounding villages, with the Scheme also identifying a range of characteristics for and of Kingaroy including:</p> <p><i>(5) A well-defined and economically and socially valuable town centre. The town centre comprises of a comprehensive range of retail, commercial, cultural, entertainment and administrative facilities. Kingaroy Shoppingworld is the principal retail destination in the town centre and the protection of its viability is a priority. In the interests of maximising walkability, person-dependent retail and commercial activities are concentrated into a principal activity core. Opportunity exists for expansion of, and the establishment of a medical precinct focused on, the Kingaroy Hospital to provide specialist and ancillary activities. Fast food and large</i></p>

*showroom activity has occurred along near-town stretches of the Bunya and D’Aguilar Highways, with concentrations of large retail showrooms in the Rogers Drive and River Road/Bunya Highway areas. This represents generally sound planning, and its continuation is facilitated provided the primacy of the town centre is retained. With an ample supply of existing zoned commercial land, expansion beyond zoned areas is not preferred unless there is an overriding planning need.*

*The Scheme also envisages the concentration of population growth and commercial activity within Kingaroy with the Kingaroy town centre to be the major retail and commercial centre for the region and except for the Rogers Drive retail warehouse precinct, “no additional centres are envisaged in the life of this planning scheme”*

Showrooms are an accepted use in the Specialised Centre Zone of the Planning Scheme if they comply with assessment benchmarks. A service station is not anticipated in the zone and is subject to Impact assessment.

**It is noted that this precinct of zoned Specialised Centre Zone is the only area zoned as such within the whole South Burnett Region under the current planning scheme. Thus, making the precinct a limited one by virtue of being the only area with this zoning.**

**3.2.1 Strategic outcomes**

- (1) Forecasts suggest moderate growth throughout the Region, prompting incremental increases in urban growth areas around most towns. However, possible growth influences, such as that associated with the Bowen Basin, may occasion larger growth areas.
- (2) Kingaroy will continue to accommodate the greater proportion of the Region’s population, commercial development and major facilities.
- 3) Kingaroy develops as the main activity centre for the Region with the highest level of commercial, industrial, community and municipal services. Other towns develop at a scale that supports Kingaroy’s role while providing a more localised level of service.
- (4) Increases in population densities are facilitated where suitable access to services is available.
- (5) Industrial, commercial and other high-employment generating activities are located in areas of high accessibility, but in a way that minimises their visual influence on the character of their host towns.
- (6) The settlement pattern is well serviced by a range of safe and efficient transport options that promotes the accessibility and mobility of the wider community.

There are no specific strategic outcomes that provide relevant assessment benchmarks specific to this development or the specialised centre zone in Kingaroy.

<p>(7) The boundary between urban and rural areas is well-defined, particularly along the main approaches to Kingaroy and the other towns where that characteristic is already established. Further strip development is discouraged and buffering is utilised to minimise land use conflicts.</p> <p>(8) Rural villages provide country town lifestyle options, access to services, opportunities for employment and economic activity at a local level.</p> <p>(9) The Bunya Mountains village serves a primarily tourist function that will continue to be enhanced by its alpine village architectural character.</p> <p>(10) The risk to life and property from bushfire, flood, landslide and man-made hazards is avoided or mitigated.</p>	
<p>3.2.1.1 Specific outcomes</p> <p>(1) Urban growth is predominantly accommodated in identified broad-hectare sites. Although unlikely to be required in the life of this Planning Scheme, a long-term urban expansion area is shown to the north-west of Kingaroy on the basis that it is the most accessible land nearest the town.</p> <p>(2) Buffering is provided to adjoining rural lands at the urban edges that is satisfactory to minimise land use conflict and accommodate sufficient land for future expansion.</p> <p>(3) The Kingaroy town centre develops as the major business and retail area for the Region providing the highest order of commercial, community and cultural services and facilities. Expansion beyond zoned commercial areas is discouraged unless an overriding planning need can be demonstrated. To maximise walkability and social interaction, walk-to retail and commercial development is to be consolidated into a defined core area. <b>The Rogers Drive retail warehouse precinct aside, no additional centres are envisaged in the life of this planning scheme.</b> A dedicated central parking area in the town centre is supported to reduce the need for individual developments to meet parking requirements. <b>Development of large bulky goods outlets is limited to the existing areas in and around Rogers Drive</b> and on the south-east corner of the Bunya Highway and River Road.</p>	<p>The Rogers drive area is defined as a retail warehouse precinct centre with large bulky goods outlets development limited to this Specialised Centre Zone. This is a very specific and defined land use planning intent for the locality and the subject site.</p> <p>The Proposed Service Station conflicts with this specific outcome of the strategic framework.</p> <p>3.2.1.1 (3) and (10)</p>

<p>(4) The town centres of Murgon, Nanango and Wondai develop to provide a district level of service without compromising the role of Kingaroy. The capacity of these centres to value add to local rural industries is supported. <b>Not applicable</b></p> <p>(5) In support of the district level of service, each of the other town centres is encouraged to retain its traditional, street-focussed character, with provisions for redevelopment and streetscape improvements of existing premises. <b>Not applicable</b></p> <p>(6) The establishment of a supermarket in Blackbutt to serve the local community is facilitated. <b>Not Applicable</b></p> <p>(7) Other town centres continue to provide a local level of service and opportunities to generate local employment and economic activity are encouraged.</p> <p>(8) Opportunity to subdivide allotments in existing urban areas is maximised, while ensuring that usable allotments are created and the potential adverse impact on amenity and character is minimised. <b>Not Applicable</b></p> <p>(9) Increased density residential development is facilitated on serviced lots close to the town centres, with design to minimise impacts on the amenity and character of areas predominantly occupied by houses.</p> <p>(10) Industry is located and designed to minimise impacts and where appropriate, to minimise visual intrusion into rural landscapes or town/rural fringes. Inherently noisy activities are to be separated from areas and land uses where the expectation is for a quieter environment. <b>Expansion beyond zoned industrial areas is discouraged unless there is an overriding planning need.</b></p> <p>(11) The proliferation of commercial and light industry uses in residential areas is discouraged, with non-residential uses in these areas limited to providing local neighbourhood services. <b>Not applicable</b></p> <p>(12) In villages, non-residential development is facilitated, but the villages will retain their traditional form, which is based on a central functional unit surrounded predominantly by</p>	
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<p>houses. The distinctive architecture in the Bunya Mountain village is maintained through basic design provisions. <b>Not applicable</b></p> <p>(13) Rural residential development provides a legitimate life-style choice where existing services and infrastructure can support this development or augmented without difficulty. New allotments outside the areas nominated in the Strategic Framework map are likely to be resisted unless there is legitimate planning need and the productive values of agricultural land and regional ecosystem values are not compromised. <b>Not applicable</b></p> <p>(14) New rural residential development is consolidated in areas nominated on the Strategic Framework map – which are generally close to Kingaroy and the other towns – to maintain good access to services, employment and existing infrastructure. Additional areas may be considered only where there is a legitimate, demonstrated planning need for additional allotments and they retain the fundamentals of good access to urban services via good quality roads, no loss of good quality agricultural land or remnant regional ecosystem vegetation, minimal erosion and flood-free, fire-resistant and moderately sloped house sites. <b>Not applicable</b></p> <p>(15) Development is directed away from historic subdivisions where residential development would lead to isolated communities and uneconomical extension of urban infrastructure. <b>Not applicable</b></p> <p>(16) The impacts of natural hazards such as bushfires, landslide and flooding are identified, and new development avoids or mitigates the risk to personal safety and property damage and provides for the effective functioning of infrastructure during and after an event. <b>Not applicable</b></p>	
<p>Specialised Centre Zone Code</p>	
<p><b>Purpose</b></p> <p>(1) The purpose of the specialised centre zone code provides for 1 or more specialised uses including, for example, conference centres, entertainment centres, education and research facilities or university campuses.</p> <p>(2) The overall outcomes sought for the zone code are as follows:</p> <ul style="list-style-type: none"> <li>(a) Development is to be of a moderate scale and intensity, commensurate with a commercial environment in a rural town.</li> <li>(b) Development is to be compatible with the intended commercial environment. Land uses are to be a mix of large commercial and low impact industrial activities. Due to the</li> </ul>	

likely presence of families, frequent movements by large trucks are to be minimised, either through scale, nature of the use, site planning or operating hours restrictions that would not generally apply in an industrial zone.

(c) Recognise and facilitate the role played by dedicated showroom areas in accommodating retail showrooms and other large commercial activities where goods sold are insufficiently portable to be accommodated in the principal or local centres without disrupting a desirable continuous passage of pedestrians along their streets.

(d) Due to the commercial environment, development is to present a high quality, public friendly street environment.

(e) Development standards reflect the level of infrastructure otherwise apparent in the town.

(f) Sites that are contaminated or pose a health risk from prior activities are remediated prior to being developed for sensitive land use (as defined in the Regulation).

**Assessment Response:**

The Specialised centre zone incorporates a range of uses and tenants, including:

- Bunnings Warehouse
- Mitre 10
- Good Price Pharmacy
- Snap Fitness 24/7
- Reece Plumbing
- Kingaroy Car & Dog Wash
- Huston Nissan dealership

As outlined by the strategic framework the Specialised Centre Zone, and notwithstanding the existing indoor sport and recreation use within this Rogers Drive specialised centre zone, the locality is specifically planned for the development of bulky goods retail showrooms and supporting uses that would otherwise have difficulties locating in the Principle Centre Zone of Kingaroy.

This locality and the subject site is identified for a particular set of use activities where goods are to be located creating a commercial environment that is a high quality and has street responsive design.

The Service Station, its design and location on this site removes land from the Specialised Centre zone and removes any ability for it to be redeveloped in the future for uses aligned with and intended to facilitate the specialised zone outcomes.

The Service Station aspect does not advance the purpose of the specialised centres unique role or identity. It does not reflect the existing surrounding and adjacent proposed land uses that are anticipated in the zone or complimentary to the zone outcomes and do not undermine its function.

The Service Station's location and activity will limit and impact the desired pedestrian traffic anticipated across the centre precinct and round Rogers Drive. It will also limit the ability to achieve a consistent and integrated streetscape image and infrastructure standards would change given the Service Station's customers planned to be heavy vehicles etc.

The passing or through traffic of the D'Aguliar Hwy is the primary customer base for the Service Station and the ancillary food and drink outlet and it is not demonstrated to be needed for the needs of the defined catchment community or for the benefit of the residents of the catchment and that the existing service stations are not fulfilling the existing or future need of the catchment area.



<p>The service station use does not maintain or enhance the purpose or integrity of the intent of the specialised centre zone.</p> <p>The proposed service station component conflicts with the zone code Purpose 2(a), (b), (c), (d).</p>	
<p>PO1 The scale, bulk and design of buildings provides a safe and welcoming built environment that reflects a commercial environment despite the industrial scaled and proportioned buildings</p>	<p>AO1.2 Buildings are set back at least 6m from the street alignment</p> <p>AO1.3 Architectural features are used to make building entrances clearly distinguishable from the street</p> <p>AO1.5 The façade incorporates substantial articulation or fenestration</p>
<p>The service station is not setback 6.0m from the site’s front boundaries as required by AO1.2 of the Specialised centre zone code. Furthermore, it fails to provide a minimum 2.0m wide landscape buffer along the site’s frontage to the D’Aguilar Highway preventing a high-quality landscaping outcome from being provided. Consequently, the applicant seeks to solely provide shrubs and ground covers along this frontage, failing to shield service station and food and drink outlet from view.</p> <p>The service station building fails to incorporate any articulation or fenestration as required by AO1.4 of the Specialised centre zone code. Furthermore, it fails to incorporate 50% glass facing Rogers Drive or the D’Aguilar Highway as required by AO2.4 of the Specialised centre zone code.</p>	

**5.5 Other Relevant Matters**

The consideration of other relevant matters applies to the assessment and decision-making process for this impact assessable development application. The below summarises the matters considered by the planning assessment.

<p><b>Applicant submitted reports</b></p>	<ul style="list-style-type: none"> <li>• Assessment of Need for a Service Station and Showroom Rogers Drive, Kingaroy prepared by Urban Economics dated September 2022</li> <li>• Code assessment report</li> <li>• Applicant assessment report</li> <li>• Proposal plans</li> <li>• Traffic engineering reports</li> <li>• Site based stormwater reports</li> <li>• Morris water technical advice</li> <li>• United petroleum correspondence</li> <li>• Public submissions x 3</li> </ul>
<p><b>Assessment considerations of merits</b></p>	<p>Impact assessment under the [Planning Act] is an ‘unbounded’ assessment, meaning relevant matters other than those prescribed can also be considered, and weighing and balancing ‘inside the box’ as well as with factors ‘outside the box’ can take place in reaching a decision.’</p> <p>The below outlines the planning assessment of the merits of the application presented.</p>
<p><b>PLANNING DISCUSSION</b></p>	

***The Service Station Component of the Development is assessed on its merits as follows***

It is assessed that no information is presented by the applicant that the service station component of the changed development proposal is required in this location, in the Specialised Centre Zone, of which there is only this Rogers Drive precinct zoned for specialised centre uses in the whole of the South Burnett Region.

The applicant has not demonstrated that the Service Station is needed within the town of Kingaroy (see other comments / findings below) and the defined catchment area within the submitted Urban Economics report. Statements relating to population growth and socio-economic profile are in stark contrast to other contemporary reports on the housing crisis affecting the region, limited jobs growth, poor youth retention in the region, an aging population, high unemployment and limited current economic growth, including wages growth.

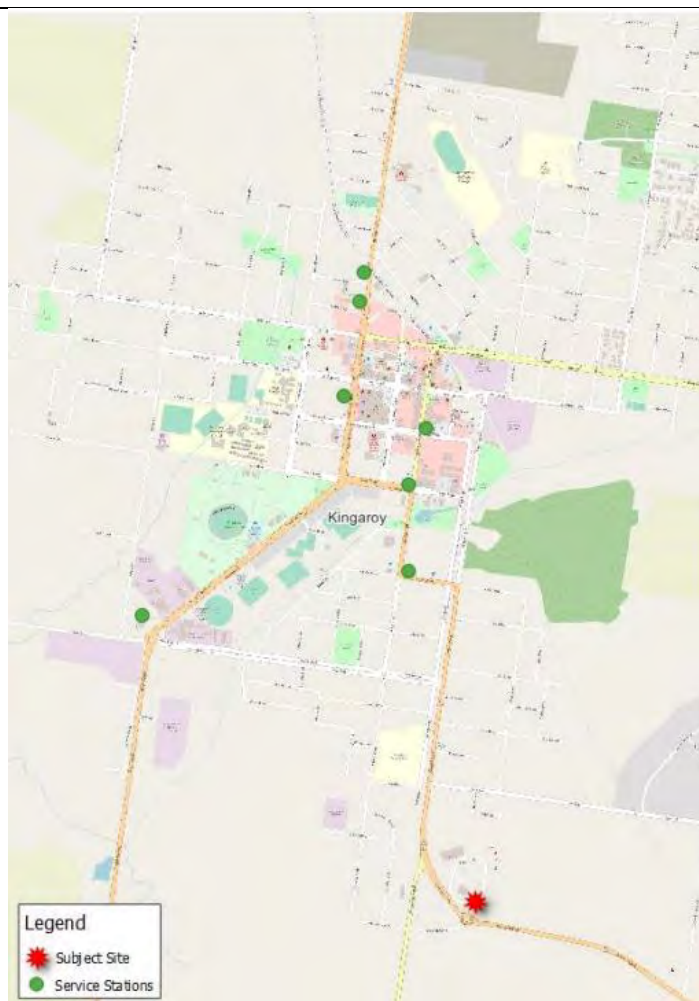
The implications outlined within the Urban Economics Report section 3.4 while agreed in principle (agree that Kingaroy is the major regional service centre for the region of SBR), it is considered, from a planning assessment of the submitted information and with knowledge of other published government reports, the statements relating to growth to justify the development of another service station in this site location, is **overstated**.

It is noted that the UE report only narrowly looks at factors of population and household growth report for the grounds to support a service station. This is considered to be lacking in technical detail for a land use that relies on trade via non-resident users and relevantly the transport industry and tourism industry - particularly when making the argument that this proposal includes a design point of difference to others by catering to larger vehicles.

***There are 8 service stations in the town of Kingaroy, 4 located in the central or CBD area and 5 located on State controlled major roads through Kingaroy – no planning, community or economic need is demonstrated for the additional service station on land in the specialised centre zone in this location with 7 others within 3kms of this site. There is a bulk refuelling station at 2-6 Stolzenberg Street.***



Figure 1 - Location of Bulk Refuelling Station MCU18/0002. Lapsing approximately July 2026.



There is little product differentiation between the Service Station outlets in Kingaroy, with the major difference being the size and range of products at the attached convenience store component – all of which are ancillary to the Service station as is this development proposal.

The applicant has not, from a planning perspective, presented reasons to justify this service station in Kingaroy, within a zone that does not anticipate the use, where there are 7 others present not only in the catchment area surveyed but within the same town and even within 1-2km of the subject site, on the State controlled Road corridor.

Section 4.0 of the submitted Urban Economics assessment report makes comment on the characteristics of the existing service stations, outlining differences in the existing network.

The UE report makes note that the subject site would be *“distinctly different to the existing network of service stations... being located directly adjacent the specialised and industry land and offering motorists on the D’Aguilar Hwy improved convenience and accessibility to fuel retailing.”*

It is noted that no information is provided within the UE report to confirm its analysis of existing service stations (i.e., truck capacity) has been informed by qualified transport/traffic engineering advice.

The report notes that *“the development proposal would better cater specifically to trucks, heavy and larger vehicles such as RVs and caravans with wider entry points/access driveways, higher canopies, and larger bowsers”*, but also notes states in the report that **5 of the 7 service stations surveyed already cater to trucks and by extension would cater to larger vehicles generally.**

**On this basis, the proposal presents no specific point of difference from the existing network of service stations.**

Furthermore, the information submitted relies heavily on the site being described as 'on the D'Aguliar Hwy'. **In fact, the site is accessed by local road network being Roger's drive, off the highway.** Notably, 5 of 7 existing other service stations are on the State controlled Road network directly and so factually the reporting submitted does not account for the fact that the development is proposing to encourage heavy vehicles off the major road onto a lower order road network.

Statements relating to higher-than-average demand for fuel in Kingaroy are made based on the following statements

- higher household multiple vehicle ownership than the State average,
- an average daily traffic count on the D'Aguliar Hwy and Somerset Rd and
- increased AADT counts increasing by 20% through Kingaroy from 2019 to 2020
- current lack of market competition with little variation between facilities

In response to those statements, it is assessed that no information is provided that existing facilities are not meeting the current demand and there is no discussion on future potential demand. The lack of market competition statement is an interesting one given the Service Station use should be primarily for the dispensing of fuel and any sale of other items on site is simply ancillary and subordinate to the main use. To argue that the proposal should be approved because it provides a "pi-face" drive through option that is simply ancillary and subordinate to the primary fuel dispensing use activity is a mis constructed argument given the development **is not** for a permit for a food and drink outlet that would have a separate demand from the service station, and particularly as argued by the applicant as not requiring its own parking or servicing as a food and drink outlet because it is so operationally subordinate to the service station.

***The application cannot rely on the merits of a food and drink outlet use being a point of difference in support for this proposal as the permit for a food and dink outlet has been removed from the development application and is proposed to be subordinate to and ancillary to the Service Station use only.***

The applicant changed the proposal (not in response to a request from Council), removing Tenancy T2 (Food and Drink Outlet) and integrating an **ancillary** Food and Drink Outlet within Tenancy T1 (Service Station).

As such, the development proposal no longer includes a permit for a Food and Drink outlet.

There reporting submitted with the changed application relied upon for this recommendation report incorrectly misrepresents the importance of the food and drink use component as a significant element relevant to the need or benefits presented by the proposal by making it no other co-located fuel retailing and food and drink outlets within Kingaroy.

Given the site's location at the entrance to Kingaroy from the D'Aguliar Highway, it is likely to frequently attract large trucks travelling into and through Kingaroy to turn into Rogers Drive and fill up or grab food from the proposed service station.

A service station on the subject site removes limited Specialised Centre zoned land from any future use by complimentary and anticipated large box retail that is not necessarily suited to the Principal Centre zone within Kingaroy centre due to servicing needs for bulky goods items.

***It is not agreed that there is a lack of available other land for a service station in Kingaroy***

<p>the Urban Economics report only analysed land within the Low Impact industry zone that makes development for a Service Station Code assessable within Kingaroy and found no available appropriate land for this development in an alternate an appropriate zone.</p> <p>This approach to analysing the ‘acceptability’ of the subject site is not supported, as a service station development could be applied for, on its merits, within the Principal Centre Zone, Emerging Community Zone, or other Industry zones without direct ‘conflicts’ with the purpose of those zones and where impacts are mitigated, and merits are presented in support for the inclusion of the use on another site could be supported. The reports claim that that the specialised centre zone is appropriate because there is no available low impact industry zoned land in Kingaroy suitable for the development is not considered to be a valid planning ground to support the proposal on the subject site.</p>	
<b>Submissions</b>	Refer to the Consultation section of this report

**THE ISSUES**

***Service Station Conflicts with the Specialised Centre Zone –***

From a functional perspective, whilst it is acknowledged that there may be a good reason to locate a Service Station on the subject site with access and visibility from the D’Aguilar Hwy, the development is at odds with the clear planning intent of the Specialised Centre Zone with key provisions in the purpose of the code seeking to maintain the zone for large bulky goods retailing.

No need for the service station development can reasonably be established on planning grounds. No information is presented that the proposal is designed to meet a need for heavy or commercial vehicles passing through Kingaroy or tourists and visitors as the Urban Economics report purports the service station is designed to do.

The applicant has not discharged the onus of demonstrating a sufficient level of need for the proposed Service Station use to overcome the inconsistency with the planning strategy for the specific zone in this locality, being the only Specialised Centre Zone in the whole South Burnett Region. This is most unconvincing, given the existence of 7 other existing, functional, operational service stations in the identified catchment area of this proposal and no grounds are presented that identify that this service station development will produce a benefit to the community compared to that which would be achieved by a development that is consistent with the planning intentions for the zone.

The question of choice is not relevant in the consideration of this application as it is considered that the existing catchment has an existing choice of 7 service station retailers that provide a mix of services and facilities that currently cater to the vast cross section of the travelling public (both local and not local) and no information is presented by the applicant otherwise in support of another service station given the existing context. Consumers do not have to travel far within Kingaroy to find a Service Station or food and drink outlet/ convenience store and there are other drive through food and drink outlet retailers within Kingaroy also catering to the needs of motorists for convenience food and drink services.

The service stations desire to utilise the subject site for the purposes proposed does not reflect an identified community need and only reflects its own views on need. The analysis presented does not identify a population, transport industry or tourism trade need for another service station in the catchment area, nor is any information site specific to the subject site.

The issue of convenience alone is not considered to amount to a sound planning case for community or planning need and from an assessment of all the material submitted by the

applicant, there is not only no need demonstrated but also there is a conflict with the planning scheme assessment benchmarks and there are no matters are presented that would justify a decision despite the conflict.

There was a need for the proposed development on the subject land that could not be met on other more suitable land

**SHOWROOM VS SHOP RETAIL USE**

The applicant has provided a response to the information request that includes significant variations to the design of the development that the applicant has stated is in response to design requirements for future tenants – these alterations are not in response to the Council’s information request.

These changes are not assessed as being *Minor Changes* (defined by the Act) as they are assessed to be substantially different to the original application lodged. The issues with the response that are **not** assessed to be minor are:

- Increased service station GFA by 70m2
- Increased tenancy T3 GFA from 1160m2 to 1500m2 (+340m2)
- Increased site cover overall
- Further reduced areas of landscape to the Highway (contrary to requests by Council to increase setback of orientate building to the road frontage).

The changes visually expressed in the images provided below are changes not directly in result to the information request, the SARA information request, nor are the changes in response to submissions.

There can also be considered to be a change of use, as part of the applicant response that they have not identified. The tenant for the proposed ‘showroom’ is Spotlight.

Showroom is defined as:

Showroom	Premises used for the sale of goods that are of— (a) a related product line; and	Bulky goods sales, motor vehicles sales showroom, bulk stationary supplies	Food and drink outlet, shop, outdoor sales
	(b) a size, shape or weight that requires— (i) a large area for handling, display or storage; and (ii) direct vehicle access to the building that contains the goods by members of the public, to enable the loading and unloading of the goods.		

An understanding of bulky-goods retailing is necessary to further explore whether Spotlight fits the use definition above.

‘Bulky Goods’ is commonly defined as large format retail necessary for the size and weight of products being handled and requires direct vehicular access to loading facilities.

The National Bulky goods retailers association notes that the bulky goods retail market includes the following goods categories:

Notably – showroom is NOT included within the activity groups that apply to Centre zones.

**CENTRE ACTIVITIES  
DEFINED ACTIVITY GROUP**

- caretaker’s accommodation
- childcare centre
- club
- community care centre
- community use
- dwelling unit
- educational establishment
- emergency services
- food and drink outlet
- function facility
- health care service
- indoor sport and recreation
- office
- parking station, if bicycle parking
- place of worship
- sales office
- service industry, if less than a gross floor area of 100m<sup>2</sup>
- shop
- shopping centre
- short-term accommodation
- substation
- telecommunications facility, if a broadcasting station or television station
- theatre
- veterinary service

**SHOWROOM  
USE DEFINITION**

x

Editor’s note—The use term is defined in the *Planning Regulation 2017 - Regulated Requirements*

Showroom means the use of premises for the sale of goods that are of—

- a. a related product line; and
- b. a size, shape or weight that requires—
  - i. a large area for handling, display or storage; and
  - ii. direct vehicle access to the building that contains the goods by members of the public, to enable the loading and unloading of the goods.

Examples of a showroom— bulk stationery supplies, bulky goods sales, bulk home supplies, motor vehicle sales showroom

**Examples include:**

Bulky goods sales, motor vehicles sales showroom, bulk stationery supplies

**Does not include the following examples:**

Food and drink outlet, shop, outdoor sales

**Bulky goods and total retail market**

**Definitions**

A national bulky goods categorisation has been adopted from the BGRA constitution.

The following items have been matched to ABS HFCE National Accounts categories (or part thereof) to determine historical and forecast retail market sizes

BGRA bulky goods categories	National accounts category
Home entertainment goods	Audio visual equipment
Furniture, furnishings, floor coverings & electric light fittings	Furniture & floor coverings
Household appliances & electrical goods	Household appliances
Hardware and landscaping supplies	Household tools and Flowers & garden supplies
Bedding, manchester & window coverings	Household textiles
Automotive parts & accessories	Motoring goods
Other bulky goods comprises:	
- Office equipment & supplies	Newspapers, books & artists goods
- Camping, sporting & swimming pool equipment	Other major durables for recreation
- Baby equipment & accessories	Personal effects
- Equestrian & pet supplies	Pet foods & pet products

A similar approach is adopted in assessing historical and forecast total retail market sizes

Source: Deep End Services; BGRA; Australian Bureau of Statistics; Access Economics (as at November 2009)

The applicant has not made representations about why Spotlight meets the definition of a Showroom in the context of the specific Specialized Centre zone that anticipates the sale of goods that cannot typically be located in higher order Centre zones because of servicing requirements. Typically, Spotlight takes the benefit of being defined as a Shop and locates within ordinary hierarchy Centre zone categories, and typically obtains benefits from the tables of assessment for the use as a Shop (not a showroom that can attract a higher level of assessment and different parking and servicing needs).

However, it is also noted that this retailer can also fit the definition of showroom because it is also frequently a larger floor plate retail model and can take the benefit of other specialized zones.

Bulky Goods Retailing is a separate category of retailing distinct from core Retail/Shops and so it is common to locate such tenancies on land zoned for other purposes other than core Centre zones. In this case though, the preferred retail floor plate for large box tenancies does not necessarily mean that the store is a bulky goods retailer.

In the context of the SBRC scheme the applicant has made no endeavor to present any justification for this 'showroom' in this zone when it can also fit comfortably as a retailer within other centres zones and argue the use is a Shop.

Spotlight is often located within the **Centre zone as a Shop** because it does not market need to cater for bulk load sales, physically large items (haberdashery is not considered bulky), nor does the store typically sell anything that cannot be collected by a car and carried unassisted (i.e. does not require loading of goods by machinery or specific heavy goods loading practices) and has a higher frequency and volume of visitation by customers. These outcomes are not necessarily intended in the Specialised Centre zone of the SBRC planning scheme.

Shop	Premises used for— (a) displaying, selling or hiring goods; or (b) providing personal services or betting to the public.	Hairdresser, liquor store, department store, discount department store, discount variety stores, betting agencies, supermarket, corner store	Adult store, food and drink outlet, showroom, market
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Notwithstanding the above critique of the applicant's material, it is noted that hardware can also have elements that are not all bulky goods and other use tenancies in the locality have a mix of bulky goods and smaller convenience retailing stock.

**On balance the Spotlight showroom will be accepted as a showroom use and continue to be assessed as development anticipated in this zone.**

### **CARPARKING SHORTFALL**

The applicant has argued both that the food and drink outlet is ancillary to the Service Station and will not generate traffic / use demand separate from the Service Station that warrants the provision of any car parking for the food and drink outlet component of the use. However, in the same, they argue that the food and drink outlet is a point of difference for this development, serving a need in Kingaroy different from other service stations and providing benefits to the region. The applicant simply cannot argue both points. The development proposal does not provide any allocated parking or separate servicing for the food and drink component, and it is intended to operate at the same times as the service station (24/7) and there is a shortfall for the showroom use.

#### ***Car parking Calculation Notes:***

This is based on the submitted site plan and proposed floor plan 18119-DA02 Rev A

<b>USE</b>	<b>AREA</b>	<b>REQUIRED PARKING as per planning scheme rates</b>	<b>PROVIDED</b>
Showroom	1500m2	75	58
Service station	n/a fixed rate	5	5

**Shortfall = 17 spaces**

**Locality Plan**



Figure 1 - Aerial Image (Source: Qld Globe)

**Aerial Plan**



Figure 2 - Locality Plan (Source: IntraMaps)

**CONSULTATION:**

**Referral Agencies**

<p>State Assessment and Referral Agency (SARA)</p>	<p><b>Planning Regulation 2017 – Concurrence Agency Referral</b></p> <p>Schedule 10, Part 9, Division 4, Subdivision 2: building within 25m of a State-controlled Road</p> <p>Schedule 10, Part 9, Division 4, Subdivision 1: development impacting on State transport infrastructure and threshold under Schedule 20</p> <p><b>Decision</b> dated 13<sup>th</sup> July 2022 Ref 2009-1897 and amended in red subject to conditions of approval</p>
<p><i>Council Assessment notes</i></p>	<p>Council notes that the plan approved is an OUTDATED version of the plans the applicant relies on for the Council’s decision. As such, <b>it is the Applicant’s responsibility to seek</b> an updated decision from SARA for the development decisions to be consistent and compliant between relevant entities.</p> <p>The amendments in red on the State Approved plans require installation of headlight screening panels in accordance with Condition 1 and line marking and ‘no-entry’ signage for the exit only driveway in accordance with Condition 1.</p>

**Other Referrals**

<b>INTERNAL REFERRAL SPECIALIST</b>	<b>REFERRAL / RESPONSE</b>
<p>Development Engineer</p>	<p>Provided conditions relevant to the development application.</p>
<p>Infrastructure Charges Unit</p>	<p>Council adopted the LGIP on 24 June 2019 which commenced on 1 July 2019.</p> <p>The types of development that may trigger the issuing of an infrastructure charges notice are:</p> <ul style="list-style-type: none"> <li>a) Reconfiguring a lot;</li> <li>b) Making a material change of use;</li> <li>c) Carrying out building work.</li> </ul> <p>The property is within the water supply, sewerage, transport, and stormwater networks and is therefore subject to the relevant adopted charges.</p> <p>The current charge for the proposed development is \$199,454.00</p> <p>Refer to Attachment B for the Infrastructure Charges Notice.</p>

**Public Notification**

The application was publicly notified in accordance with the requirements for Impact Assessment. It is noted that two submissions are from competing service station owners in the region.

Submission Issue	Council response
The development should include two lines of fast-growing trees along the boundary of the two properties for a visual buffer between a large commercial building and the intrusion of lights at night.	The Council agrees that landscape outcomes should ensure that landscape treatments be included to ensure mature trees be planted between the commercial land uses of the Specialised Centre Zone and adjoining Rural Zone as a buffer where possible to create a visual break. A condition of development approval is included to include landscape planting that incorporates a suitable tiered planting outcome along the boundaries of the subject site. It is not however as significant as two lines of trees as suggested – see attached approved landscape concept plan prepared by agla.
The proposal conflicts with the overall outcomes sought for the Specialised centre zone. The applicant fails to demonstrate that there is an overriding planning need for a service station in the proposed location which is specifically designated for bulky goods.	The planning assessment agrees that there is a conflict with the proposed service station land use proposal and the specialised centre zone and no relevant matters are presented to justify a decision despite the conflict that is significant
The proposal does not comply with the specific outcomes of the Planning Scheme.	

**CONCLUSION:**

The application is assessed to only be supported in part for the reasons contained in the recommendation below.

The State Assessment and Referral Agency has approved the development subject to conditions and amendments in red under the relevant referral jurisdictions under Schedule 10 of the Planning Regulation 2017.

The public submissions made are properly made, and the submitters are to be advised of the Council decision at the end of the expiry of the applicant appeal period and their rights of appeal are to be provided in accordance with the Planning Act 2016.

Infrastructure Charges are relevant to the development and an Adopted Infrastructure Charges Notice is to be issued with any decision to approve the development in part or in full.

The application is to be decided by the Council full committee.

**RECOMMENDATION:**

The application for a Material change of use Development permit for a Showroom **be approved in part** as follows –

- The Material Change of use Development Permit for a Showroom use **be approved** as -
  - it is consistent with the Purpose and overall outcomes for the Specialised Centre zone as the Spotlight tenancy will complement the role of the Specialised Centre zone in supporting a range of regionally significant, bulky and large format uses that cater to the needs of both local and regional residents and contribute to the role of Kingaroy

- as a Major Regional Activity and service centre in accordance with the Settlement Pattern and town role identified in the Strategic Framework.
- The use is reasonably anticipated in this zone, consistent with the mix of existing surrounding uses, and is well accessed, being located on the D'Aguilar Hwy, for regional residents and for transport deliveries in larger freight vehicles for bulky goods items.
  - The showroom use can be conditioned to comply with the anticipated large format retail layout of development in this zone to ensure the tenancy is not later divided into smaller tenancies that would undermine the explicit intended function of this specialised centre zone.

The application for a Material Change of Use Development Permit for a Service Station **be refused in part** as follows-

- The Material Change of use Development Permit for a Service Station Use be refused as:
  - It is in fundamental conflict with the Specialised Centre Zone of the South Burnett Planning Scheme 2017 version 1.4 and does not advance the purpose of the Planning Act 2016 as -
    - The it conflicts with the Zone code Purpose 2(a), (b), (c), (d); and
    - The Proposed Service Station conflicts with specific outcome of the strategic framework 3.2.1.1 (3); and
  - In accordance with the Planning Act 2016 decision making rules section No need has been presented for the proposed service station on the subject site within the Specialised Centre zone which is of limited total zoned area within the region. No demand that cannot be met by the existing 7 Service Stations within the identified application material has been demonstrated: and
  - Two Public submissions have been received objecting to the proposed service station use for reason outlined in the submissions received.

**ATTACHMENTS**

1. **Attachment A - Referral Agency Repsonse** [↓](#) 
2. **Attachment B - Infrastructure Charges Notice** [↓](#) 
3. **Attachment C - Statement of Reasons** [↓](#) 
4. **Attachment D - Appeal Rights** [↓](#) 
5. **Attachment E - Landscape Concept Plan** [↓](#) 
6. **Attachment F - Architectural Plans** [↓](#) 



Our reference: 2009-18971 SRA  
Your reference: MCU21/0019 HC:TB  
Applicant reference: 200911

13 July 2022

The Chief Executive Officer  
South Burnett Regional Council  
PO Box 336  
KINGAROY QLD 4610  
info@southburnett.qld.gov.au

**Attention: Ms Sam Dunstan**

Dear Ms Dunstan

## **SARA Response – Rogers Drive, KINGAROY (Lot 5 on SP112069)**

(Given under Section 56 of the *Planning Act 2016*)

The development application described below was confirmed as being properly referred to the State Assessment and Referral Agency (SARA) on 30 September 2020.

### **Response**

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Outcome:	Referral Agency Response under Section 56(1)(b) of the <i>Planning Act 2016</i>
Date of response:	13 July 2022
Conditions:	The approval is subject to the conditions in <b>Attachment 1</b>
Advice:	Advice to the applicant is in <b>Attachment 2</b>
Reasons:	The reasons for the referral agency response are in <b>Attachment 3</b>

### **Development Details**

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Description:	Development Permit for Material Change of Use (MCU) – Service Station, Food and Drink Outlet and Showroom
SARA role:	Referral agency

2009-18971 SRA

SARA triggers: Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1–  
Material change of use of premises near a State transport corridor  
(Planning Regulation 2017)

SARA reference: 2009-18971 SRA

Assessment Manager: South Burnett Regional Council

Street address: Rogers Drive, KINGAROY

Real property description: Lot 5 on SP112069

Applicant name: Property Opportunities Holdings Pty Ltd

Applicant contact details: C/- Adam + Sparkes Town Planning  
PO Box 1000  
BUDDINA QLD 4575  
admin@astpd.com.au

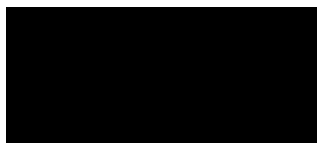
## Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (section 30 of the Development Assessment Rules).

Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Peter Mulcahy, Principal Planning Officer, on (07) 3307 6123 or via email [WBBSARA@dSDLGP.qld.gov.au](mailto:WBBSARA@dSDLGP.qld.gov.au) who will be pleased to assist.



Luke Lankowski  
**Manager, Planning – Wide Bay Burnett**

enc Attachment 1 – Referral agency conditions  
Attachment 2 – Advice to the applicant  
Attachment 3 – Reasons for referral agency response  
Attachment 4 – Representations about a referral agency response  
Attachment 5 – Approved plans and specifications

cc Property Opportunities Holdings Pty Ltd  
C/- Adam + Sparkes Town Planning  
admin@astpd.com.au

Department of Transport and Main Roads  
[Wide.Bay.Burnett.IDAS@tmr.qld.gov.au](mailto:Wide.Bay.Burnett.IDAS@tmr.qld.gov.au)



2009-18971 SRA

## Attachment 1—Referral agency conditions

(Under Section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application)

No.	Conditions	Condition timing
<b>Development Permit for Material Change of Use (MCU) – Service Station, Food and Drink Outlet and Showroom</b>		
Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1 of the Planning Regulation 2017—The Chief Executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	<p>The development must be carried out generally in accordance with the following plans:</p> <ul style="list-style-type: none"> <li>• <i>Proposed Site Plan</i> prepared by Verve Building Design Co. dated 26 May 2022, Drawing No. 18119-DA01, Revision N (as amended in red by SARA on 13 July 2022);</li> <li>• <i>Site Elevations &amp; Perspectives</i> prepared by Verve Building Design Co. dated 26 May 2022, Drawing No. 18119-DA03, Revision B (as amended in red by SARA on 13 July 2022);</li> </ul> <p>in particular:</p> <ul style="list-style-type: none"> <li>- provision of line-marking and 'no entry' signage for the exit only driveway</li> <li>- provision of headlight screening panels to prevent headlight glare from the development impacting on trucks and cars travelling on the D'Aguilar Highway</li> </ul>	Prior to the commencement of use and to be maintained at all times.
2.	<p>(a) Stormwater management of the development must ensure no worsening or actionable nuisance to the state-controlled road.</p> <p>(b) Any works on the land must not:</p> <ol style="list-style-type: none"> <li>i. create any new discharge points for stormwater runoff onto the state-controlled road</li> <li>ii. interfere with and/or cause damage to the existing stormwater drainage on the state-controlled road;</li> <li>iii. surcharge any existing culver or drain on the state-controlled road;</li> <li>iv. reduce the quality of stormwater discharge onto the state-controlled road</li> </ol> <p>(c) Registered Professional Engineer of Queensland (RPEQ) certification with supporting documentation must be provided to the Wide Bay Burnett District via e-mail to <a href="mailto:Wide.Bay.Burnett.IDAS@tmr.qld.gov.au">Wide.Bay.Burnett.IDAS@tmr.qld.gov.au</a> within the Department of Transport and Main Roads confirming that the development has been designed and constructed in accordance with part (a) of this condition.</p>	<p>(a) At all times.</p> <p>(b) At all times.</p> <p>(c) Prior to the commencement of use.</p>
3.	Direct access is not permitted between the D'Aguilar Highway and the subject site (Lot 5 on SP112069).	At all times.

**Attachment 2—Advice to the applicant**

<b>General advice</b>	
1.	Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> its regulation or the State Development Assessment Provisions (SDAP) v2.6. If a word remains undefined it has its ordinary meaning.
<b>Advertising devices</b>	
2.	Advertising devices to be placed on the subject site which will be visible from the from the state-controlled roads should be in located and designed accordance with the Department of Transport and Main Roads <a href="#">Roadside Advertising Manual 2<sup>nd</sup> Edition</a> . Where advertising devices are not in accordance with the Department of Transport and Main Roads <a href="#">Roadside Advertising Manual 2<sup>nd</sup> Edition</a> , and are considered to be a hazard or distraction to drivers, the Department of Transport and Main Roads may exercise powers under the <i>Transport Infrastructure Act 1994</i> to have the signage modified or removed. Any such action required will be at the expense of the landowner or occupier.

2009-18971 SRA

### **Attachment 3—Reasons for referral agency response**

(Given under Section 56(7) of the *Planning Act 2016*)

#### **The reasons for the SARA decision are:**

The proposed development complies with the assessment benchmarks and purpose statement within State Code 1: Development in a state-controlled road environment of the State Development Assessment Provisions, as the proposed development is:

- not considered to result in safety and efficiency impacts on the state-controlled road network
- not considered to create a safety hazard for users of a state-controlled road
- not considered to result in stormwater impacts on the state-controlled road network

Conditions have been applied to ensure compliance with State Code 1 where applicable.

#### **Material used in the assessment of the application:**

- The development application material.
- *Planning Act 2016*.
- Planning Regulation 2017.
- The *State Development Assessment Provisions* (Version 2.6).
- The Development Assessment Rules (DA Rules).
- SARA DA Mapping system.
- *Human Rights Act 2019*.

2009-18971 SRA

**Attachment 4—Representations about a referral agency response**

## Development Assessment Rules—Representations about a referral agency response

The following provisions are those set out in sections 28 and 30 of the Development Assessment Rules<sup>1</sup> regarding **representations about a referral agency response**

### Part 6: Changes to the application and referral agency responses

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#### 28 Concurrence agency changes its response or gives a late response

- 28.1. Despite part 2, a concurrence agency may, after its referral agency assessment period and any further period agreed ends, change its referral agency response or give a late referral agency response before the application is decided, subject to section 28.2 and 28.3.
- 28.2. A concurrence agency may change its referral agency response at any time before the application is decided if—
- (a) the change is in response to a change which the assessment manager is satisfied is a change under section 26.1; or
  - (b) the Minister has given the concurrence agency a direction under section 99 of the Act; or
  - (c) the applicant has given written agreement to the change to the referral agency response.<sup>2</sup>
- 28.3. A concurrence agency may give a late referral agency response before the application is decided, if the applicant has given written agreement to the late referral agency response.
- 28.4. If a concurrence agency proposes to change its referral agency response under section 28.2(a), the concurrence agency must—
- (a) give notice of its intention to change its referral agency response to the assessment manager and a copy to the applicant within 5 days of receiving notice of the change under section 25.1; and
  - (b) the concurrence agency has 10 days from the day of giving notice under paragraph (a), or a further period agreed between the applicant and the concurrence agency, to give an amended referral agency response to the assessment manager and a copy to the applicant.

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<sup>1</sup> Pursuant to Section 68 of the *Planning Act 2016*

<sup>2</sup> In the instance an applicant has made representations to the concurrence agency under section 30, and the concurrence agency agrees to make the change included in the representations, section 28.2(c) is taken to have been satisfied.

## **Part 7: Miscellaneous**

### **30 Representations about a referral agency response**

- 30.1. An applicant may make representations to a concurrence agency at any time before the application is decided, about changing a matter in the referral agency response.<sup>3</sup>

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<sup>3</sup> An applicant may elect, under section 32, to stop the assessment manager's decision period in which to take this action. If a concurrence agency wishes to amend their response in relation to representations made under this section, they must do so in accordance with section 28.

2009-18971 SRA

**Attachment 5—Approved plans and specifications**

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**D.A ISSUE**

**PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE**

SARA ref: 2009-18971 SRA

Date: 13 July 2022



**RPD**  
 LOT 5 on SP112069  
 PARISH OF BOONENNE  
 COUNTY OF FITZROY  
 COUNCIL: SOUTH BURNETT REGIONAL

**DEVELOPMENT ASSESSMENT**

TOTAL SITE AREA	- 6,460m <sup>2</sup>
LANDSCAPED AREA	- 870m <sup>2</sup>
BUILDING SITE COVER (INCLUDES ALL ROOFED AREAS)	37.1%
<b>IMPERVIOUS AREAS</b>	
• PRE SITE DEVELOPMENT (INCLUDES BUILDING ROOFED AREAS)	- 0m <sup>2</sup>
• POST SITE DEVELOPMENT (INCLUDES BUILDING ROOFED AREAS)	- 5,570m <sup>2</sup>
<b>BUILDING AREA - GFA</b>	
• T1 - SERVICE STATION	- 297m <sup>2</sup>
• T2 - SHOWROOM	- 1,500m <sup>2</sup>
<b>TOTAL GFA</b>	<b>- 1,797m<sup>2</sup></b>
<b>MISCELLANEOUS STRUCTURES</b>	
• FUEL FORECOURT (UNENCLOSED BUILDING FOOTPRINT)	- 520m <sup>2</sup>
• T1 REFUSE ENCLOSURE	- 19.5m <sup>2</sup>
• T2 REFUSE ENCLOSURE	- 19.5m <sup>2</sup>
• FIRE TANK & PUMPS	- 66m <sup>2</sup>
<b>CUSTOMER CAR PARKING</b>	
• PARKING REQUIRED	- 80
• SERVICE STATION - FIXED	5
• T2 SHOWROOM - 1/20m <sup>2</sup>	75
• PARKING PROVIDED	- 63
• SERVICE STATION - FIXED	5
• T2 SHOWROOM - 1/25.8m <sup>2</sup>	58
• CAR REFUELING POSITIONS	- 6
• D/THRU QUEUING CAPACITY	- 8

**Amended in red by SARA on 13 July 2022**

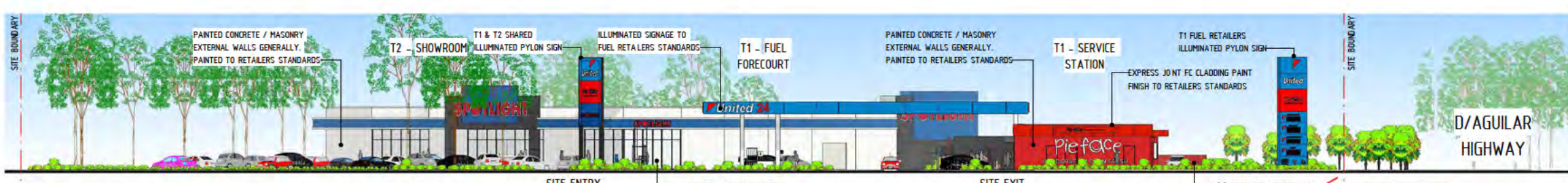
<p>commercial / industrial / retail                  fast food restaurant design                  travel centre / service stations                  project concept to completion</p>	<p>© 2019 copyright all rights reserved                  This drawing is the copyright property of VERVE BUILDING DESIGN and must not be used or duplicated without authorisation.                  Do not scale this drawing.                  Check all dimensions on site prior commencement of works.</p>	<p>Field changes by:</p> <table border="1"> <tr> <th>Date</th> <th>By</th> <th>Description</th> </tr> <tr> <td>16.05.2022</td> <td>DA NE SSE</td> <td></td> </tr> <tr> <td>16.05.2022</td> <td>TO RESP ONCE TO CONC L L R</td> <td></td> </tr> <tr> <td>16.05.2022</td> <td>TO RESP ONCE TO CONC L L R</td> <td></td> </tr> </table>	Date	By	Description	16.05.2022	DA NE SSE		16.05.2022	TO RESP ONCE TO CONC L L R		16.05.2022	TO RESP ONCE TO CONC L L R		<p>Project description:                  PROPOSED MIXED USE DEVELOPMENT                  ROGERS DRIVE, KINGAROY, QLD</p>	<p>Drawing title:                  PROP. SITE PLAN</p>
		Date	By	Description												
16.05.2022	DA NE SSE															
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16.05.2022	TO RESP ONCE TO CONC L L R															
<p>Scale:                  1:250 @ A1 / 1:500 @ A3</p>	<p>Approved:</p>	<p>Drawing number:                  18119-DA01</p>	<p>Revision:                  N</p>													



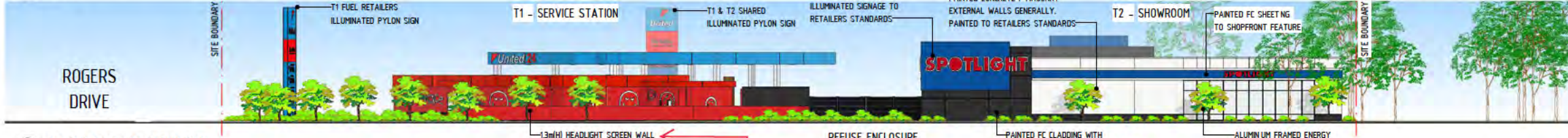
**DA ISSUE**  
**THIS DRAWING IS NOT FOR CONSTRUCTION**

**NOTE**

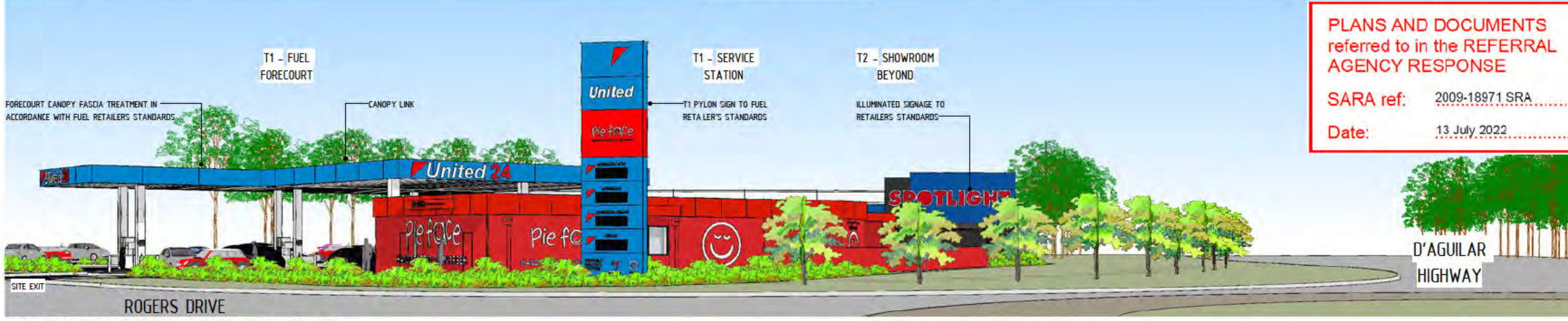
1. ALL EXTERNAL MATERIALS & FINISHES SHOWN INDICATIVE ONLY AND SUBJECT TO FINAL RETAILER STANDARDS
2. ALL DIMENSIONS MEASURED FROM FINISHED GROUND FLOOR LEVEL UNLESS NOTED OTHERWISE
3. ALL SIGNAGE INCLUDING LOCATIONS AND HEIGHTS ARE SUBJECT TO A SEPARATE SIGNAGE APPLICATION AND APPROVAL BY LOCAL AUTHORITY LANDSCAPING IS SHOWN FOR "ARTIST IMPRESSION" PURPOSES ONLY. REFERENCE SHOULD BE MADE TO THE LANDSCAPE DRAWINGS PREPARED BY THE RELEVANT CONSULTANT.



1 ROGERS DRIVE SITE ELEVATION  
 1: 200



2 D'AGUILAR HWY ELEVATION  
 1: 200



3 EASTBOUND PERSPECTIVE FROM D'AGUILAR HWY

**PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE**

SARA ref: 2009-18971 SRA

Date: 13 July 2022



4 WESTBOUND PERSPECTIVE FROM D'AGUILAR HWY

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3. ANY DISCREPANCIES IN SCHEDULES SHOULD BE IDENTIFIED TO THE AUTHOR NOTED.
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CONSULTING ENGINEER



- commercial / industrial / retail
- fast food restaurant design
- travel centre / service stations
- project concept to completion

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Revision and approvals			
Rev	Date	By	Description
P1	07.02.2022	LN	PRELIMINARY ISSUE
A	06.05.2022	TD	DA ISSUE
B	24.05.2022	DM	DA RE-ISSUE

Project Description  
**PROPOSED SERVICE STATION & SHOWROOM**  
 ROGERS DRIVE, KINGAROY

Scale (B1)  
 AS INDICATED

Date  
 MARCH 2022

Approved By  
 GN

Drawing Title  
**SITE ELEVATIONS & PERSPECTIVES**

Job Number - Drawing Number  
**18119 DA03**

Revision  
**B**

## INFRASTRUCTURE CHARGES NOTICE

*(Section 119 of the Planning Act 2016)*

**APPLICANT:** Property Opportunities Investments Pty Ltd  
C/- Adams & Sparkes Town Planning  
15 Beelarong Street  
MORNINGSIDE QLD 4170

**APPLICATION:** Material Change of Use - Service Station/Food & Drink Outlet/Showroom

**DATE:** 14/12/2022

**FILE REFERENCE:** MCU20/0017

**AMOUNT OF THE LEVIED CHARGE:** **\$155,571.00** **Total**  
*(Details of how these charges were calculated are shown overleaf)*

	\$92,211.00	Water Supply Network
	\$50,895.00	Sewerage Network
	\$45,207.00	Transport Network
	\$0.00	Parks and Land for Community Facilities Network
	\$11,140.00	Stormwater Network

**AUTOMATIC INCREASE OF LEVIED CHARGE:** The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.

**LAND TO WHICH CHARGE APPLIES:** Lot 5 SP112069

**SITE ADDRESS:** Rogers Dr, Kingaroy

**PAYABLE TO:** **South Burnett Regional Council**

**WHEN PAYABLE:** Material Change of Use – When the change happens.  
*(In accordance with the timing stated in Section 122 of the Planning Act 2016)*

**OFFSET OR REFUND:** Not Applicable.

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

## DETAILS OF CALCULATION

### Water Supply

#### Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Commercial Bulk Goods (Showroom)	1,500	m <sup>2</sup> GFA,	\$49.00	CR Table 2.2	\$73,500.00

#### Discounts\*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

### Sewerage

#### Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Commercial Bulk Goods (Showroom)	1,500	m <sup>2</sup> GFA,	\$27.00	CR Table 2.2	\$40,500.00

#### Discounts\*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

### Transport

#### Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Commercial Bulk Goods (Showroom)	1,500	m <sup>2</sup> GFA,	\$24.00	CR Table 2.2	\$36,000.00

#### Discounts\*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

### Parks and Land for Community Facilities

#### Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
-------------------------	-----------------	------------------	-------------	-----------	--------

Commercial Bulk Goods (Showroom)	1,500	m <sup>2</sup> GFA,	\$49.00	CR Table 2.2	\$0.00
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**Discounts\***

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

**Stormwater**

**Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Commercial Bulk Goods (Showroom)	2,785	m <sup>2</sup> GFA,	\$2.00	CR Table 2.2	\$5,570.00

**Discounts\***

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	-	\$0.00

**Levied Charges**

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Commercial Bulk Goods (Showroom)	\$73,500.00	\$40,500.00	\$36,000.00	\$0.00	\$5,570.00	\$155,571.00
<b>Total</b>	<b>\$73,500.00</b>	<b>\$40,500.00</b>	<b>\$36,000.00</b>	<b>\$0.00</b>	<b>\$5,570.00</b>	<b>\$155,571.00</b>

*\* In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.*

## INFORMATION NOTICE

<b>Authority and Reasons for Charge</b>	This Infrastructure Charges Notice has been given in accordance with section 119 of the <i>Planning Act 2016</i> to support the Local government's long-term infrastructure planning and financial sustainability.
<b>Appeals</b>	Pursuant to section 229 and Schedule 1 of the <i>Planning Act 2016</i> a person may appeal an Infrastructure Charges Notice. Attached is an extract from the <i>Planning Act 2016</i> that details your appeal rights.
<b>Automatic Increase Provision of charge rate (\$)</b>	<p>An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average<sup>1</sup>. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.</p> <p>However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.</p>
<b>GST</b>	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the <i>Planning Act 2016</i> are GST exempt.
<b>Making a Payment</b>	<p>This Infrastructure Charges Notice cannot be used to pay your infrastructure charges.</p> <p>To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.</p> <p>An Itemised Breakdown may be requested by emailing <a href="mailto:info@southburnett.qld.gov.au">info@southburnett.qld.gov.au</a></p>

---

<sup>1</sup> 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

**Enquiries**

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at [info@southburnett.qld.gov.au](mailto:info@southburnett.qld.gov.au)

**ATTACHMENT C – STATEMENT OF REASONS**

**NOTICE ABOUT DECISION – STATEMENT OF REASONS**

*The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016*

<b>SITE DETAILS</b>	
<b>Applicant:</b>	Property Opportunities Holdings Pty Ltd C/- Adams & Sparkes Town Planning
<b>Application No:</b>	MCU20/0017
<b>Proposal:</b>	Material Change of Use - Service Station and Showroom
<b>Street Address:</b>	Rogers Drive, Kingaroy
<b>RP Description:</b>	Lot 5 on SP112069
<b>Assessment Type:</b>	Impact Assessment

On 14 December 2022 the above development was:

- approved in part, with conditions.

**1. Assessment Benchmarks**

The following are the benchmarks apply to this development:

South Burnett Regional Council Planning Scheme 2017

- Strategic Framework
- Emerging Community Zone Code
- Reconfiguring a Lot Code
- Services & Works Code

**2. Reasons for the Decision**

The reasons for this decision are:

The application for a Material change of use Development permit for a Showroom **be approved in part** as follows –

- The Material Change of use Development Permit for a Showroom use **be approved** as
  - it is consistent with the Purpose and overall outcomes for the Specialised Centre zone as the Spotlight tenancy will complement the role of the Specialised Centre zone in supporting a range of regionally significant, bulky and large format uses that cater to the needs of both local and regional residents and contribute to the role of Kingaroy as a Major Regional Activity and service centre in accordance with the Settlement Pattern and town role identified in the Strategic Framework.
  - The use is reasonably anticipated in this zone, consistent with the mix of existing surrounding uses, and is well accessed, being located on the D'Aguiar Hwy, for regional residents and for transport deliveries in larger freight vehicles for bulky goods items.
  - The showroom use can be conditioned to comply with the anticipated large format retail layout of development in this zone to ensure the tenancy is not later divided into smaller tenancies that would undermine the explicit intended function of this specialised centre zone.

The application for a Material Change of Use Development Permit for a Service Station **be refused in part** as follows-

- The Material Change of use Development Permit for a Service Station Use be refused as:
    - It is in fundamental conflict with the Specialised Centre Zone of the South Burnett Planning Scheme 2017 version 1.4 and does not advance the purpose of the Planning Act 2016 as -
      - The it conflicts with the Zone code Purpose 2(a), (b), (c), (d); and
      - The Proposed Service Station conflicts with specific outcome of the strategic framework 3.2.1.1 (3); and
    - In accordance with the Planning Act 2016 decision making rules section No need has been presented for the proposed service station on the subject site within the Specialised Centre zone which is of limited total zoned area within the region. No demand that cannot be met by the existing 7 Service Stations within the identified application material has been demonstrated: and
    - Two Public submissions have been received objecting to the proposed service station use for reason outlined in the submissions received.
- 3. Compliance with Benchmarks**
- The development was assessed against all the assessment benchmarks listed above and consideration has been given to other grounds and the development is to only be supported in part for the reasons above.

**Note:** Each application submitted to Council is assessed individually on its own merits.



## Appeal Rights

### PLANNING ACT 2016 & THE PLANNING REGULATION 2017

#### Chapter 6 Dispute resolution

#### Part 1 Appeal rights

#### 229 Appeals to tribunal or P&E Court

- (1) Schedule 1 of the *Planning Act 2016* states –
  - (a) Matters that may be appealed to –
    - (i) either a tribunal or the P&E Court; or
    - (ii) only a tribunal; or
    - (iii) only the P&E Court; and
  - (b) The person-
    - (i) who may appeal a matter (**the appellant**); and
    - (ii) who is a respondent in an appeal of the matter; and
    - (iii) who is a co-respondent in an appeal of the matter; and
    - (iv) who may elect to be a co-respondent in an appeal of the matter.

(Refer to Schedule 1 of the *Planning Act 2016*)

- (2) An appellant may start an appeal within the appeal period.
- (3) The **appeal period** is –
  - (a) for an appeal by a building advisory agency – 10 business days after a decision notice for the decision is given to the agency; or
  - (b) for an appeal against a deemed refusal – at any time after the deemed refusal happens; or
  - (c) for an appeal against a decision of the Minister, under chapter 7, part 4, to register premises or to renew the registration of premises – 20 business days after a notice is published under section 269(3)(a) or (4); or
  - (d) for an appeal against an infrastructure charges notice – 20 business days after the infrastructure charges notice is given to the person; or
  - (e) for an appeal about a deemed approval of a development application for which a decision notice has not been given – 30 business days after the applicant gives the deemed approval notice to the assessment manager; or
  - (f) for any other appeal – 20 business days after a notice of the decision for the matter, including an enforcement notice, is given to the person.

*Note –*

See the *P&E Court Act* for the court's power to extend the appeal period.

- (4) Each respondent and co-respondent for an appeal may be heard in the appeal.
- (5) If an appeal is only about a referral agency's response, the assessment manager may apply to the tribunal or P&E Court to withdraw from the appeal.
- (6) To remove any doubt. It is declared that an appeal against an infrastructure charges notice must not be about-
  - (a) the adopted charge itself; or
  - (b) for a decision about an offset or refund-
    - (i) the establishment cost of trunk infrastructure identified in a LGIP; or
    - (ii) the cost of infrastructure decided using the method included in the local government's charges resolution.

#### 230 Notice of appeal

- (1) An appellant starts an appeal by lodging, with the registrar of the tribunal or P&E Court, a notice of appeal that-
  - (a) is in the approved form; and
  - (b) succinctly states the grounds of the appeal.
- (2) The notice of appeal must be accompanied by the required fee.
- (3) The appellant or, for an appeal to a tribunal, the registrar must, within the service period, give a copy of the notice of appeal to –
  - (a) the respondent for the appeal; and
  - (b) each co-respondent for the appeal; and

- (c) for an appeal about a development application under schedule 1, table 1, item 1 – each principal submitter for the development application; and
- (d) for an appeal about a change application under schedule 1, table 1, item 2 – each principal submitter for the change application; and
- (e) each person who may elect to become a co-respondent for the appeal, other than an eligible submitter who is not a principal submitter in an appeal under paragraph (c) or (d); and
- (f) for an appeal to the P&E Court – the chief executive; and
- (g) for an appeal to a tribunal under another Act – any other person who the registrar considers appropriate.
- (4) The **service period** is –
  - (a) if a submitter or advice agency started the appeal in the P&E Court – 2 business days after the appeal has started; or
  - (b) otherwise – 10 business days after the appeal is started.
- (5) A notice of appeal given to a person who may elect to be a co-respondent must state the effect of subsection (6).
- (6) A person elects to be a co-respondent by filing a notice of election, in the approved form, within 10 business days after the notice of appeal is given to the person.

#### 231 Other appeals

- (1) Subject to this chapter, schedule 1 and the P&E Court Act, unless the Supreme Court decides a decision or other matter under this Act is affected by jurisdictional error, the decision or matter is non-appealable.
- (2) The *Judicial Review Act 1991*, part 5 applies to the decision or matter to the extent it is affected by jurisdictional error.
- (3) A person who, but for subsection (1) could have made an application under the *Judicial Review Act 1991* in relation to the decision or matter, may apply under part 4 of that Act for a statement of reasons in relation to the decision or matter.
- (4) In this section –
 

**decision** includes-

  - (a) conduct engaged in for the purpose of making a decision; and
  - (b) other conduct that relates to the making of a decision; and
  - (c) the making of a decision or failure to make a decision; and
  - (d) a purported decision; and
  - (e) a deemed refusal.

**non-appealable**, for a decision or matter, means the decision or matter-

  - (a) is final and conclusive; and
  - (b) may not be challenged, appealed against, reviewed, quashed, set aside or called into question in any other way under the *Judicial Review Act 1991* or otherwise, whether by the Supreme Court, another court, a tribunal or another entity; and
  - (c) is not subject to any declaratory, injunctive or other order of the Supreme Court, another court, a tribunal or another entity on any ground.

#### 232 Rules of the P&E Court

- (1) A person who is appealing to the P&E Court must comply with the rules of the court that apply to the appeal. However, the P&E Court may hear and decide an appeal even if the person has not complied with the rules of the P&E Court.



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PROPOSED MIXED-USE DEVELOPMENT  
 ROGERS DRIVE, KINGAROY

LANDSCAPE CONCEPT PLAN

- 1** LARGE FEATURE SHADE/ SCREEN TREE  
 Large canopied rounded tree species to provide shade, visual and climatic amenity, and landscape softening of the property;  
 Refer Proposed Planting Schedule (ie. *Cupaniopsis parvifolia*)
- 2** MEDIUM SHADE/ SCREEN TREE  
 Medium sized trees that assist in the landscape presentation of neighbouring property; provides visual and climatic amenity, as well as primary screening; Refer Proposed Planting Schedule
- 3** COLUMNAR / SMALL CANOPIED TREE  
 Small tree planting to provide visual amenity, and softens building presentation to streetscape;  
 Refer Proposed Planting Schedule (ie. *Magnolia Teddy Bear*)
- 4** SHRUBS AND GROUNDCOVERS  
 Mass planting to assist in building presentation to the streetscape and to provide visual amenity;  
 Refer Proposed Planting Schedule

LEGEND

--- PROPOSED GARDEN EDGE  
 To future detail

ISSUE	DATE	REASON
E	20/06/22	REMOVED RET WALL DETAILS
D	13/06/22	REVISIONS
C	07/04/22	REVISIONS
B	02/02/22	FOR SUBMISSION TO SBRC
A	27/01/22	DRAFT FOR REVIEW

ISSUE	DATE	REASON
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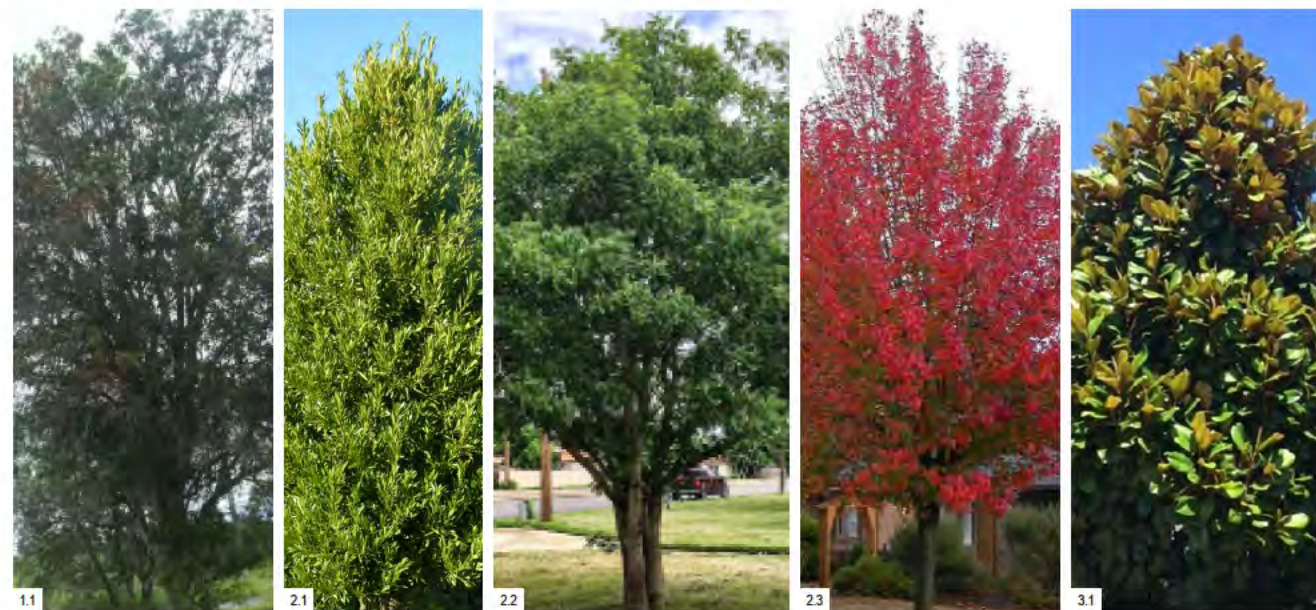




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PROPOSED MIXED-USE DEVELOPMENT  
ROGERS DRIVE, KINGAROY

PROPOSED PLANTING  
SCHEDULE



CODE	SPECIES	COMMON NAME	SIZE**	SPACING	HEIGHT(m)	WIDTH(m)
<b>1 PROPOSED LARGE FEATURE SHADE/ SCREEN TREE</b>						
1.1	<i>Cupaniopsis parvifolia</i>	Small-leaved Tuckeroo	45L	as shown	15	8
<b>2 PROPOSED MEDIUM SHADE/ SCREEN TREES</b>						
2.1	<i>Laurus nobilis</i>	Bay Tree	45L	as shown	10	6
2.2	<i>Pistacia chinensis</i>	Pistachio	45L	as shown	15	6
2.3	<i>Pyrus calleryana</i>	Pyrus Redspire	45L	as shown	12	4
<b>3 PROPOSED COLUMNAR/ SMALL CANOPIED TREE</b>						
3.1	<i>Magnolia Teddy Bear</i>	Dwarf Magnolia	45L	as shown	4	3

**\*\*PLANT CONTAINER SIZE:**

45L 45 Litre container stock min Min. height at time of planting: 1.9-2.3m

Plant list as derived from the South Burnett Regional Council's Planting Guidelines  
<https://www.southburnett.qld.gov.au/downloads/file/758/planting-guidelines>

The spacing of plants shown on plan have been derived as a compromise between growth rate, anticipated size, and the ability to provide a good vegetative cover within a reasonable space of time.

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E	20/06/22	REMOVED RET WALL DETAILS
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ISSUE	DATE	REASON

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PROPOSED MIXED-USE DEVELOPMENT  
ROGERS DRIVE, KINGAROY

PROPOSED PLANTING  
SCHEDULE



3.1



3.2



3.3

CODE	SPECIES	COMMON NAME	SIZE**	SPACING	HEIGHT(m)	WIDTH (m)
<b>4 PROPOSED SHRUBS AND GROUNDCOVERS</b>						
4.1	<i>Banksia spinulosa var. collina</i>	Banksia	200mm	0.8	0.5	0.5-1
4.2	<i>Dianella brevipedunculata</i>	Blue Flax Lily	140mm	0.4	0.5	0.5
4.3	<i>Hardenbergia violacea</i> Mini Ha Ha	False sarsparilla	200mm	0.8	0.3	1

**\*\*PLANT CONTAINER SIZE:**

- 200mm** 200mm dia minimum pot size
- 140mm** 140mm dia minimum pot size

Plant list as derived from the South Burnett Regional Council's Planting Guidelines  
<https://www.southburnett.qld.gov.au/downloads/file/758/planting-guidelines>

The spacing of plants shown on plan have been derived as a compromise between growth rate, anticipated size, and the ability to provide a good vegetative cover within a reasonable space of time.

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**D.A ISSUE**



**RPD**  
 LOT 5 on SP112069  
 PARISH OF BOONENNE  
 COUNTY OF FITZROY  
 COUNCIL: SOUTH BURNETT REGIONAL

**DEVELOPMENT ASSESSMENT**

TOTAL SITE AREA - 6,460m<sup>2</sup>  
 LANDSCAPED AREA - 870m<sup>2</sup>  
 BUILDING SITE COVER - 37.1%  
 (INCLUDES ALL ROOFED AREAS)

**IMPERVIOUS AREAS**

- PRE SITE DEVELOPMENT (INCLUDES BUILDING ROOFED AREAS) - 0m<sup>2</sup>
- POST SITE DEVELOPMENT (INCLUDES BUILDING ROOFED AREAS) - 5,570m<sup>2</sup>

**BUILDING AREA - GFA**

- T1 - SERVICE STATION - 297m<sup>2</sup>
- T2 - SHOWROOM - 1,500m<sup>2</sup>

TOTAL GFA - 1,797m<sup>2</sup>

**MISCELLANEOUS STRUCTURES**

- FUEL FORECOURT (UNENCLOSED BUILDING FOOTPRINT) - 520m<sup>2</sup>
- T1 REFUSE ENCLOSURE - 19.5m<sup>2</sup>
- T2 REFUSE ENCLOSURE - 19.5m<sup>2</sup>
- FIRE TANK & PUMPS - 66m<sup>2</sup>

**CUSTOMER CAR PARKING**

- PARKING REQUIRED - 80  
 SERVICE STATION - FIXED = 5  
 T2 SHOWROOM - 1/20m<sup>2</sup> = 75
- PARKING PROVIDED - 63  
 SERVICE STATION - FIXED = 5  
 T2 SHOWROOM - 1/25.8m<sup>2</sup> = 58
- CAR REFUELLING POSITIONS - 6
- D/THRU QUEUING CAPACITY - 8

Consulting Engineer



- commercial / industrial / retail
- fast food restaurant design
- travel centre / service stations
- project concept to completion

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Revision and approvals			
Date	By	Description	Drawn
04.06.2022	DA RE-ISSUE		
04.06.2022	TO RESPONSE TO COUNCIL I.R.		
04.06.2022	TO RESPONSE TO COUNCIL I.R.		

Project Description	
PROPOSED MIXED USE DEVELOPMENT ROGERS DRIVE, KINGAROY, QLD	
Scale	1:250 @ A1 / 1:500 @ A3
Drawn	Issue

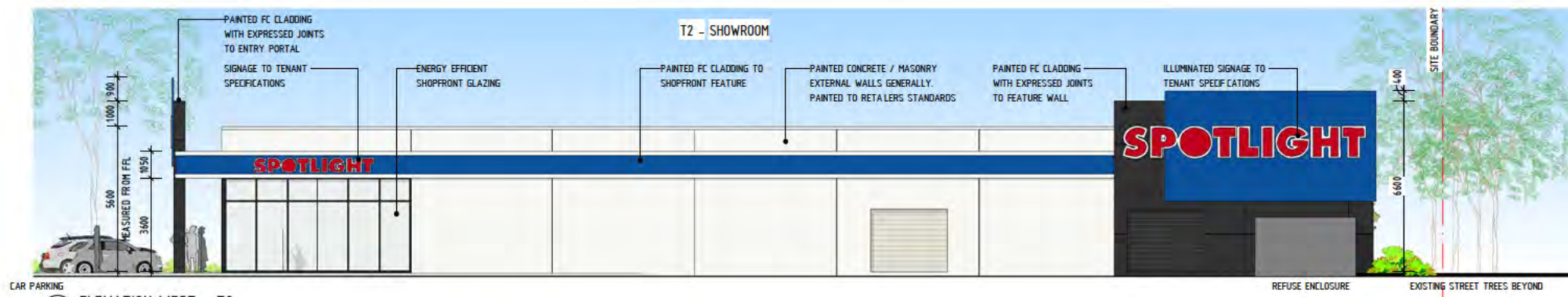
Drawing Title	
PROP. SITE PLAN	
Drawing Number	18119-DA01
Revision	N



1 PERSPECTIVE 1 - T2



2 ELEVATION SOUTH - T2



3 ELEVATION WEST - T2

**DA ISSUE**  
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- NOTE**
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4. ALL AREAS ARE GROSS AREAS, UNLESS NOTED OTHERWISE

CONSULTING ENGINEER



- commercial / industrial / retail
- fast food restaurant design
- travel centre / service stations
- project concept to completion

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Revision and approvals		Description		Appr.	TD
Rev	Date	By	Description		
P1	07.02.2022	LN	PRELIMINARY ISSUE		
A	06.05.2022	TD	DA ISSUE		
B	24.05.2022	GN	DA RE-ISSUE		

Project Description  
**PROPOSED SERVICE STATION & SHOWROOM**  
 ROGERS DRIVE, KINGAROY

Scale (B1)  
 AS INDICATED

Date  
 MARCH 2022

Drawn  
 LN/DN

Approved By  
 GN

Drawing Title  
**BUILDING ELEVATIONS & PERSPECTIVES - T2**

Job Number - Drawing Number  
**18119 DA06**

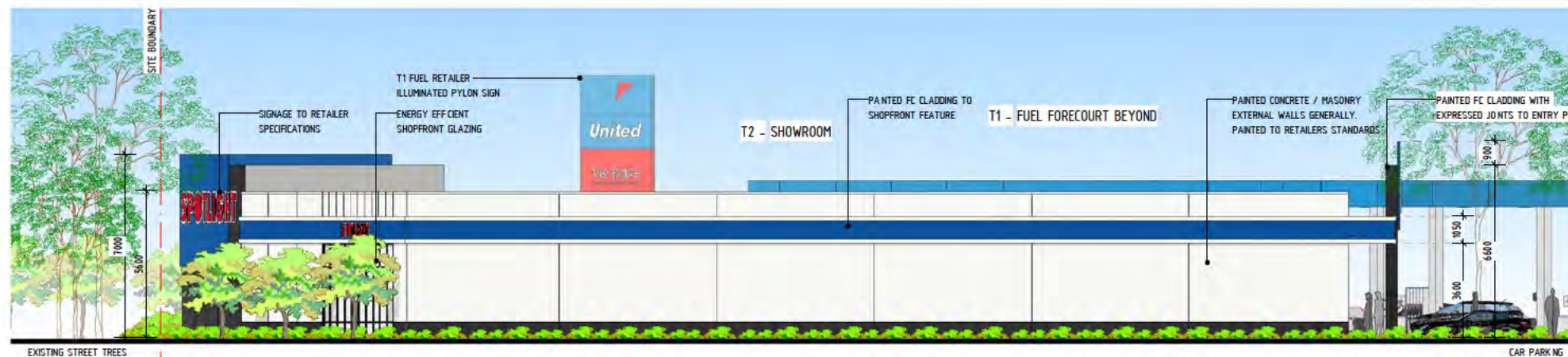
Revision  
**B**



1 PERSPECTIVE 2 - T2



2 ELEVATION NORTH - T2  
1 : 100



3 ELEVATION EAST - T2  
1 : 100

**DA ISSUE**  
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CONSULTING ENGINEER



- commercial / industrial / retail
- fast food restaurant design
- travel centre / service stations
- project concept to completion

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Revision and approvals			
Rev	Date	By	Description
P1	07.02.2022	LN	PRELIMINARY ISSUE
A	06.05.2022	TD	DA ISSUE
B	24.05.2022	GM	DA RE-ISSUE

Project Description	
PROPOSED SERVICE STATION & SHOWROOM ROGERS DRIVE, KINGAROY	
Scale (B1)	Date
As Indicated	MARCH 2022
Drawn	Approved By
LN/DM	GM

Drawing Title	
BUILDING ELEVATIONS & PERSPECTIVES - T2	
Job Number - Drawing Number	Revision
18119 DA07	B

**17.3 RECONFIGURATION OF A LOT (1 LOT INTO 4 LOTS & 2 ACCESS EASEMENTS) AT 23 -25 MILLIS WAY, NANANGO (AND DESCRIBED AS LOT 4 ON RP187484) - APPLICANT: MICHAEL IVESON C/- ONF SURVEYORS**

**File Number:** RAL22/0017  
**Author:** Senior Planning Officer  
**Authoriser:** Chief Executive Officer

**PRECIS**

Reconfiguration of a lot (1 lot into 4 lots & 2 access easements) at 23 -25 Millis Way, Nanango (and described as Lot 4 on RP187484) - Applicant: Michael Iveson C/- ONF Surveyors

**SUMMARY**

- The application proposes to subdivide 1 lot into 4 lots with shared access easement in the Low density residential zone;
- Subdivision is impact assessable resulting in non-compliant road frontages under the South Burnett Regional Council Planning Scheme v1.4 and assessable against:-
  - Strategic Framework;
  - Low density residential zone code;
  - Reconfiguring a lot code;
  - Services and works code.
- Lots range in size from 1,900sqm to 2,200sqm;
- All lots will take access via Mills Way via shared access easement arrangement;
- Statement of reasons (Attachment A);
- Infrastructure charges notice (Attachment B);
- No referrals triggered;
- Two public submissions received during public notification;
- Application recommended for approval subject to reasonable and relevant conditions.

**OFFICER’S RECOMMENDATION**

That Council approve the Reconfiguring a lot – development permit (1 lot into 4 lots) – Lot 4 on RP187484, 23-25 Millis Way Nanango – Applicant: Michael Iveson – RAL22/0017 subject to the following conditions:-

**GENERAL**

GEN1. The development must be completed and maintained in accordance with the approved plans and documents and conditions to this development approval:

Drawing Title				
Access Layout Plan	ATC Engineers	20053	C-101	A

**DEVELOPMENT PERIOD**

GEN2. The currency period for this development approval for reconfiguring a lot is four (4) years after the development approval starts to have effect. The development approval will lapse unless the survey plan for all works and stages required to be given to Council for approval is provided within this period.

**RECONFIGURING A LOT**

RAL1. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.



- RAL2. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.
- A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.
- RAL3. Prior to sealing the Plan of Survey, the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the *Planning Act Regulation 2017*.
- RAL4. Prior to the sealing of the Plan of Survey the applicant is to provide a certificate signed by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the Plan of Survey.

#### **VALUATION FEES**

- RAL5. Payment of Department of Natural Resources, Mines and Energy valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at \$48.00 per lot however, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

#### **ENGINEERING WORKS**

- ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.
- ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Standard Drawings, relevant Australian Standards, and relevant design manuals.
- ENG3. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

#### **LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS**

- ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

#### **STORMWATER MANAGEMENT**

- ENG6. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG7. Discharge all minor storm flows that fall or pass onto the site to a lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).

ENG8. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

**WATER SUPPLY**

ENG9. Connect each lot to Council’s reticulated water supply system.

ENG10. Install a separate water service connection to each lot as per Council's standards.

**SEWERAGE**

ENG11. Connect all lots to Council’s reticulated sewerage system. The connection must be designed in accordance with Council's standards and be approved by Council’s Utility Services Section.

ENG12. Actual connection to Council’s live sewerage infrastructure must be undertaken by or under the supervision of Council.

ENG13. Do not build works within 1.5 metres from the centre of any existing sewer pipe work or within the Zone of Influence, whichever is the greater (measured horizontally).

ENG14. Maintain a minimum of a 3 metre wide corridor to be maintained for maintenance/upgrade purposes.

ENG15. Ensure that a clear level area of a minimum of a 2.5 metre radius surrounding any existing sewer manholes on the site is provided for future maintenance/upgrade purposes.

ENG16. The above minimum clearances to Council’s sewer infrastructure do not preclude the need for works to proposed structures to prevent loading to the sewer system.

**VEHICLE ACCESS - REAR ACCESS LOTS**

ENG17. Construct a reinforced concrete driveway to the extent and standards shown in ATC Engineers & Project Managers Drawings:

Dwg No.	Title	Date	Rev
C-101	Access Layout Plan & Typical Details	26/10/2022	A
C-102	Typical Driveway Sections	26/10/2022	A

An access easement

ENG18. Design and construct all services along the full length of the access strip.

**TELECOMMUNICATION**

ENG19. Provide telecommunications to all lots within the development.

**ELETRICITY**

ENG20. Design and provide electricity supply to all lots within the development to comply with Ergon Energy's requirements.

ENG21. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

**EARTHWORKS - GENERAL**

ENG22. Earthworks per site involving cut or fill greater than 1 metre in height and quantity of material greater than 50m<sup>3</sup>, requires an Operational Work application.

ENG23. Ensure that each lot is self-draining.

### **EROSION AND SEDIMENT CONTROL - GENERAL**

ENG24. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG25. Remove and clean-up the sediment or other pollutants in the event that sediment or other pollutants are tracked or released onto adjoining streets or stormwater systems, at no cost to Council.

### **EASEMENTS**

ENG26. Provide a reciprocal access easement for the full width/length of the access handle as shown on the approved plan(s) of development.

ENG27. All services for lots 3,7,8 and 9 shall be contained within the easement.

ENG28. The restrictions imposed (non-permanent fixtures) on the property within the drainage easement, will include:

- a. a building (habitable or not), regardless of size;
- b. a bridge or culvert, tower, mast, pillar, or post;
- c. a wall or a fence (other than a dividing fence);
- d. a shipping container or similar object;
- e. a sculpture or statue;
- f. a viaduct, railway line, roadway or path;
- g. a swimming pool or a tank; or
- h. anything else that may be reasonably characterised as a structure when placed upon land (whether by affixation or by resting upon its own weight).

### **ADVICE**

ADV1. Section 85(1)(b) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of four (4) years, the approval will lapse.

### **DEVELOPER INCENTIVE**

ADV2. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

For further information or application form please refer to the rules and procedures available on Council's website.

### **HERITAGE**

ADV3. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the

associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

**APPEAL RIGHTS**

ADV4. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

**INFRASTRUCTURE CHARGES**

ADV5. Infrastructure charges are levied by way of an infrastructure charges notice pursuant to section 119 of the *Planning Act 2016*.

**FINANCIAL AND RESOURCE IMPLICATIONS**

No implication can be identified.

**LINK TO CORPORATE/OPERATIONAL PLAN**

Growing our Region's Economy and Prosperity

GR8 Support and advocate for appropriate growth and development with responsive planning schemes, process, customer service and other initiatives.

**COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)**

Refer to CONSULTATION in this report.

**LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)**

No implication identified.

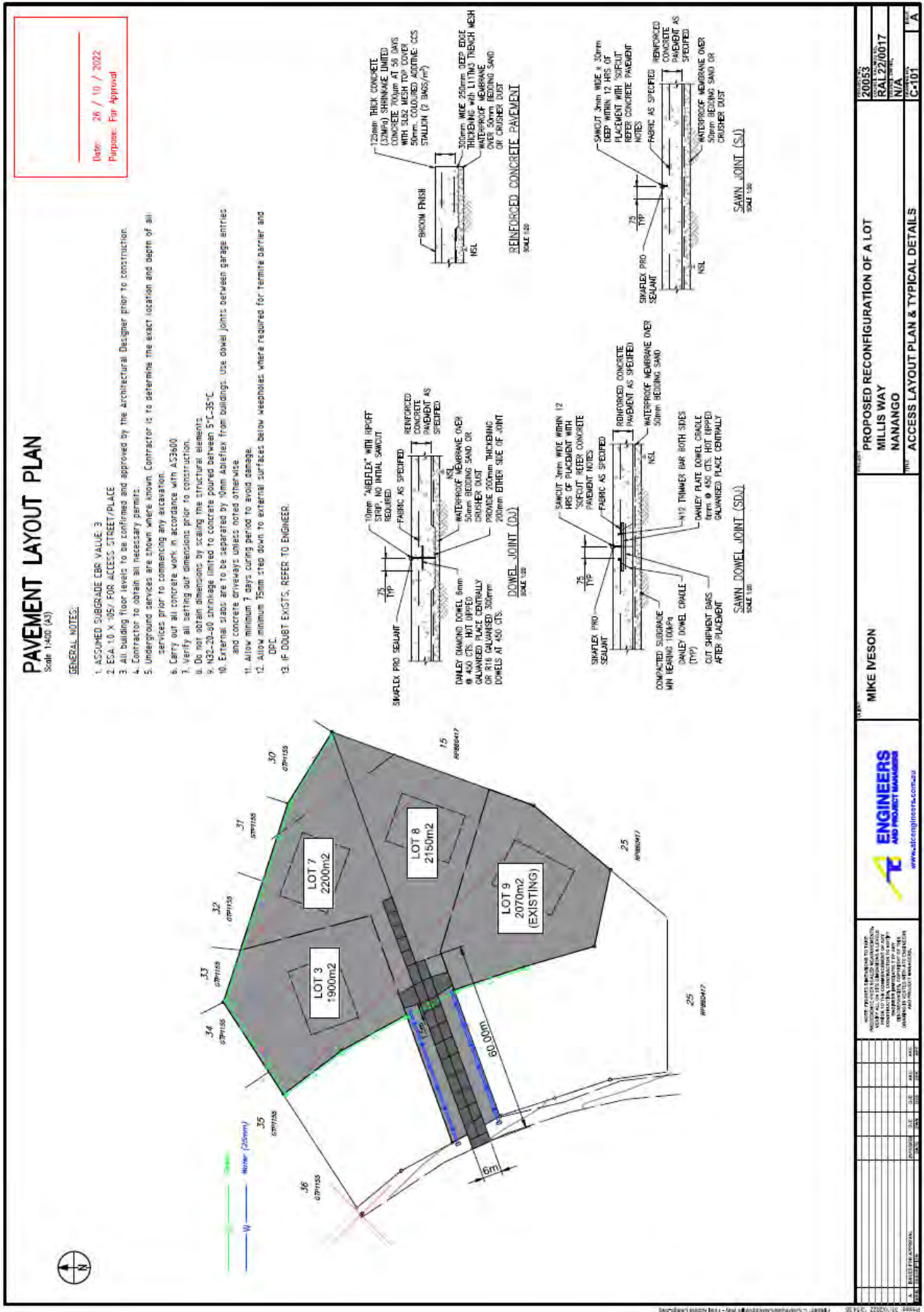
**POLICY/LOCAL LAW/DELEGATION IMPLICATIONS**

No implication can be identified.

**ASSET MANAGEMENT IMPLICATIONS**

No implication can be identified.

PROPOSAL PLAN



<p>PROPOSED RECONFIGURATION OF A LOT</p> <p>MILLIS WAY</p> <p>NANANGO</p>		<p>PROJECT NO:</p> <p>20053</p> <p>DATE:</p> <p>RAL220017</p> <p>SCALE:</p> <p>N/A</p> <p>DATE:</p> <p>C-101</p> <p>BY:</p> <p>JA</p>
<p>ENGINEERS AND PRODUCT MANUFACTURERS</p> <p>www.watceengineers.com.au</p>		<p>NAME:</p> <p>MIKE WESON</p>
<p>NOTICE: ANY REVISIONS TO THIS PLAN MUST BE APPROVED BY THE ARCHITECTURAL DESIGNER PRIOR TO CONSTRUCTION. THIS PLAN IS THE PROPERTY OF WATCE ENGINEERS AND PRODUCT MANUFACTURERS. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN. ANY OTHER USE IS STRICTLY PROHIBITED.</p>		<p>DATE:</p> <p>21/12/22</p> <p>SCALE:</p> <p>1:400</p> <p>BY:</p> <p>JA</p>

**REPORT**

The applicant seeks a Development Permit for a Reconfiguring a Lot 1 into 4 Lots and new access driveway with reciprocal easements from Millis Way.

<b>APPLICATION SUMMARY</b>	
<b>Applicant:</b>	Michael Iveson C/- ONF Surveyors
<b>Owner:</b>	Michael Iveson
<b>Type of Application:</b>	Reconfiguring a Lot Development Permit
<b>Properly Made Date:</b>	Application changed in response to access issues on the 15 <sup>th</sup> November 2022
<b>Street Address:</b>	23-25 Millis Way Nanango QLD 4615
<b>RP Description:</b>	Lot 4 on RP187484
<b>State Referral Agencies:</b>	NIL
<b>Referred Internal Specialists:</b>	Engineering

The following table outlines the proposed development:

<b>PROPOSED DEVELOPMENT</b>	
<b>Proposed Development:</b>	It is proposed to reconfigure the existing single lot into 4 lots with a single access driveway easements
<b>Variations Sought:</b>	None
<b>Level of Assessment:</b>	Impact Assessment

The following table describes the key development parameters for the proposal:

It is proposed to reconfigure (subdivide) the subject site, into four (4) new lots to be used for low density residential uses.

The size of the proposed lots varies between 1900m<sup>2</sup> and 2200m<sup>2</sup>.

Access has been amended in response to Council concerns and a previous recommendation to refuse the development to be via a single access driveway and reciprocal access easements from Millis Way.

Electricity supply is proposed via overhead power lines. Stormwater discharge will be via on-site rainwater tanks with a minimum size of 10,000L and 100% of roof area of proposed houses and sheds connected to the tanks. The Millis Way kerb and channel at the lot frontage is unable to be used as a point of legal discharge due to the lay of the land

<b>RECONFIGURING A LOT</b>		<b>DEVELOPMENT PARAMETERS</b>	
<b>Number of Proposed Lots</b>		4	
<b>Size of Proposed Lots</b>			
<b>Proposed Reconfiguring a Lot</b>		<b>Access</b>	
3	1900m <sup>2</sup>		
7	220m <sup>2</sup>		
8	2150m <sup>2</sup>		
9	2070m <sup>2</sup> (existing house lot)		
<b>Easements</b>		Easements shared over the driveway area for all lots and individual driveways into each property.	
<b>Covenants</b>		none	

**SITE DETAILS**

<b>SITE AND LOCALITY DESCRIPTION</b>	
<b>Land Area:</b>	1.185ha
<b>Existing Use of Land:</b>	Existing dwelling house (proposed to be located within new lot 9)
<b>Road Frontage:</b>	The existing lot is accessed via its frontage to Millis way access handle (it is an existing rear lot).
<b>Significant Site Features:</b>	Nil
<b>Surrounding Land Uses:</b>	<ol style="list-style-type: none"> <li>Northern boundary existing low density residential development</li> <li>Western Boundary- rural residential development</li> <li>Southern and Eastern boundary comprised of low density residential and rural residential development</li> </ol>

**Background / Site History**

<b>APPLICATION NO.</b>	<b>DECISION AND DATE</b>
IR1224160 & RAL20/0007	<p>A development permit for reconfiguring a lot (1 lot into 6 lots) was approved by council on 24 July 2021, this created the subject lot that this application applies to. The earlier lots created are located along the frontage of this land and front Millis Way.</p> <p>The currency period of the approval was extended until 24 July 2024</p>

**ASSESSMENT**

## Framework for Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

1. the *Planning Regulation 2017*
2. the Planning Scheme for the local government area
3. any Temporary Local Planning Instrument
4. any Variation Approval

in this instance the existing development approval for Stage 1 of this subdivision project over the same land is an applicable relevant matter in this assessment.

The following sections of the *Planning Act 2016* are relevant to this application:

### **45(5) An impact assessment is an assessment that –**

1. **must be carried out –**
  1. **against the assessment benchmarks in a categorising instrument for the development; and**
  1. **having regard to any matters prescribed by regulation for this subparagraph; and**
  1. **may be carried out against, or having regard to, any other relevant matter, other than a person's personal circumstances, financial or otherwise.**

In regard to the prescribed regulation, being the Planning Regulation 2017, the following sections apply in the assessment of this application:

### **Section 30 – Assessment Benchmarks generally**

**(1) For section 45(5)(i) of the Act, the impact assessment must be carried out against the assessment benchmarks for the development stated in schedules 9 and 10.**

**(2) Also, if the prescribed assessment manager is the local government, the impact assessment must be carried out against the following assessment benchmarks—**

**(a) the assessment benchmarks stated in—**

**(i) the regional plan for a region, to the extent the regional plan is not identified in the planning scheme as being appropriately integrated in the planning scheme; and**

**(ii) the State Planning Policy, part E, to the extent part E is not identified in the planning scheme as being appropriately integrated in the planning scheme; and**

**(iii) a temporary State planning policy applying to the premises;**

**(b) if the development is not in a local government area-any local planning instrument for a local government area that may be materially affected by the development;**

**(c) if the local government is an infrastructure provider—the local government's LGIP.**

**(3) However, an assessment manager may, in assessing development requiring impact assessment, consider an assessment benchmark only to the extent the assessment benchmark is relevant to the development.**

### **Assessment Benchmarks Pertaining to the Planning Regulation 2017**

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:



<b>PLANNING REGULATION 2017 DETAILS</b>			
<b>Assessment Benchmarks:</b>		Walkable neighbourhoods Schedule 12A State Planning Policy 2017	
<b>WBB Designation:</b>	<b>Regional Plan</b>	Urban	

<b>State Planning Policy Part E</b>	
<p>The State Planning Policy (July 2017) (SPP) commenced on the 3 July 2017 and is effective at the time of writing this report. The Planning Regulation 2017 (PR 2017) states the assessment <u>must</u> be carried out against the assessment benchmarks stated in Part E of the State Planning Policy to the extent Part E is not appropriately integrated into the planning scheme.</p> <p><b>The current planning scheme does not integrate SPP2017 and so an assessment of policies that are relevant is provided below</b></p>	
liveable communities and housing	<p>Complies.</p> <p>Development provides roads, services, infrastructure required to service the needs of future residents in an urban infill area</p>
<p>economic growth</p> <ul style="list-style-type: none"> <li>• Agriculture.</li> <li>• Development and construction.</li> <li>• Mining and extractive resources.</li> <li>• Tourism.</li> </ul>	No applicable assessment benchmarks
<p>Planning for the environment and heritage.</p> <ul style="list-style-type: none"> <li>• Biodiversity.</li> <li>• Coastal environment.</li> <li>• Cultural heritage.</li> <li>• Water quality</li> </ul>	<p>(1) Development is located, designed, constructed and operated to avoid or minimise adverse impacts on environmental values arising from: (a) altered stormwater quality and hydrology (b) waste water (c) the creation or expansion of non-tidal artificial waterways (d) the release and mobilisation of nutrients and sediments. (2) Development achieves the applicable stormwater management design objectives outlined in tables A and B (appendix 2)</p>
<p>safety and resilience to hazards</p> <ul style="list-style-type: none"> <li>• Emissions and hazardous activities.</li> <li>• Natural hazards, risk and resilience.</li> </ul>	<p>The site is not subject to and will not generate emissions and hazardous activities.</p> <p>Whilst the site is mapped by the regional flood plan layer, the planning scheme flood overlay map does not affect the subject site. The refined planning mapping overrides in this case. There are no impacts from natural hazards to address.</p>
<p>infrastructure</p> <ul style="list-style-type: none"> <li>• Energy and water supply.</li> <li>• Infrastructure integration.</li> </ul>	Complies.

<ul style="list-style-type: none"> <li>• Transport infrastructure.</li> <li>• Strategic airports and aviation facilities.</li> <li>• Strategic ports.</li> </ul>	<p>All appropriate residential services infrastructure and connections can be made and are conditioned as part of the approval.</p>
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**Walkable Neighbourhoods**

The proposal is not subject to assessment against the assessment benchmarks of Schedule 12A Assessment benchmarks for reconfiguring a lot of the Planning Regulation 2017. The reconfiguration is the subdivision of the subject site into 2 or more lots and the subject site is wholly within a prescribed zone under the local planning instrument. The emerging community zone is a prescribed zone under the Regulation, but the proposal does not involve the opening of a new road which would trigger the assessment.

The applicable planning scheme for the application is South Burnett Regional Council Version 1.4.

The proposed development was assessed against the following assessment benchmarks:

**Relevant Parts**

1. Part 3 – Strategic Framework
2. Part 6 – Emerging Community Zone Code
3. Part 8 – Development Codes – Reconfiguring a Lot Code and Services and Works Code

**Zones**

Emerging Community Zone

*6.2.11.2 Purpose (1) The purpose of the emerging community zone is to–*

- (a) identify land that is intended for an urban purpose in the future;*
- (b) protect land that is identified for an urban purpose in the future from incompatible uses; and*
- (c) provide for the timely conversion of non-urban land to land for urban purposes.*

**Overlays**

Nil.

**Other Codes**

**RAL Code**

*8.4.1.2 Purpose (1) The purpose of the Reconfiguring a lot code is to ensure development:*

- (a) Provides a compact urban form of safe, attractive and well-connected neighbourhoods that provide a variety of housing options and convenient access to services.*
- (b) Provides opportunities for rural residential living with good access to services.*
- (c) Manages the potential risks from natural and man-made hazards.*
- (d) Avoids unnecessary impacts on the natural environmental, features and resources.*
- (e) Allows for the efficient and sequential provision of urban infrastructure and an enhanced open space network*

**Services and Works Code**

*8.4.2.2 Purpose (1) The purpose of the Works and services code is to provide for the adequate provision of services and control of operational works.*

*(2) The purpose of the code will be achieved through the following overall outcomes:*

- (a) Infrastructure is provided in a cost-effective, efficient and co-ordinated manner to a standard ordinarily expected in the locality.*
- (b) Development is planned, designed, constructed and operated to manage stormwater and wastewater in ways that protect environmental values and achieve water quality objectives;*

- (c) Development is provided with sufficient vehicle parking and servicing in a manner that provides safe and efficient access and circulation.
- (d) Landscaping enhances visual amenity, integrates the built and natural environments, maximises water efficiency, minimises soil loss, provides shade in large, paved areas and does not adversely impact on infrastructure.
- (e) Filling or excavation maintains the amenity and health of the community and environment.
- (f) Development is reflective of and responsive to the environmental constraints of the land and is established where the impacts of natural hazards are avoided or safely managed.

<b>EMERGING COMMUNITY ZONE CODE:</b>	
<b>Overall Outcomes</b>	
<p>(a) Provide for urban development of identified sites at Kingaroy, Nanango, Murgon and Blackbutt for which a full assessment of site constraints and urban infrastructure servicing is required before development can occur</p> <p>(c) Land is developed in an orderly sequence and in accordance with a structure planning process that includes the provision of infrastructure, consideration of environmental constraints and integration of development sites</p> <p>(d) Development responds to land constraints, including but not limited to topography, bushfire and flooding.</p> <p>(g) Significant topographic, landscape, recreational and cultural features, as well as waterways, wetlands, natural habitat areas and corridors are protected and enhanced.</p>	<p>Complies. Development is designed to connect to the surrounding urban pattern of development and the site is relatively unconstrained. Urban infrastructure can be connected and is conditioned.</p>
<b>Performance Outcomes</b>	
<p>PO1 Development of emerging urban areas: (a) appropriately addresses geographical constraints; (b) protects environmental and cultural heritage values; (c) integrates with existing or approved development in the surrounding area; (d) provides appropriate road, cycleway, pedestrian or open space linkages with satisfactory internal connectivity and integration with surrounding development; (e) provides for major stormwater flow paths through the site; (f) protects floodplains and water quality; (g) provides necessary physical infrastructure; and (h) achieve an appropriate</p>	<p>The applicant has not included a structure plan and no approved structure plan applies to the site.</p> <p>Being an 'end' block with no other connectivity opportunities other than to Player Street and the subdivision appropriately extends the road network there are no requirements for the applicant to submit a structure plan.</p> <p>There are no onsite hazards or constraints for structure planning to address and infrastructure can be provided for residential use.</p>

<p>level of amenity and safety for adjoining land uses.</p>	<p>There are no significant landscape or other features on site to address that requires a detailed structure plan.</p> <p>Conditions are included to manage impacts on surrounding land and potential impacts to council infrastructure on adjoining land.</p>
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<p><b>Reconfiguring a LOT CODE</b></p>	
<p><b>Purpose</b></p>	
<p>(a) Lots are of a size and dimension suitable for their intended use and have due regard to local geographical constraints, identified hazards, fragmentation of agricultural land and community expectations of residential separation and character.</p> <p>(b) Reconfiguring a lot contributes to good urban design outcomes, safe and attractive neighbourhoods and functional industrial areas that are consistent with the intended character of the particular locality.</p> <p>(c) In-fill and consolidation of existing urban areas is maximised where consistent with the intended nature of the zone.</p> <p>(d) Reconfiguring a lot does not compromise the viability and productivity of identified agricultural and, extractive and coal resources and the Swickers Bacon Factory and maintains appropriate buffers to these resources.</p> <p>(e) Areas or features of environmental significance are not adversely impacted by habitat loss, fragmentation or isolation.</p> <p>(f) A structured road hierarchy is created that provides safe, convenient and efficient connectivity and circulation for vehicles, cyclists and pedestrians.</p> <p>(g) An integrated public open space network is available to meet the needs of the community for outdoor recreation and social activities and the protection of valuable features.</p> <p>(h) Lots are provided with water supply, stormwater disposal, sustainable effluent and waste disposal, telecommunications and power, to standards appropriate for the zone.</p>	<p>Development complies with (a), (b), (c ), (e ), (f), (g) and (h) as applicable to this infill development site.</p> <p>Minimum lot sizes are achieved, and a mix is provided throughout the subdivision.</p> <p>Road connection and services connects continue the orderly and integrated pattern of development in the residential neighbourhood.</p> <p>There are no significant values or constraints applicable to the site that require a specific or dedicated design response.</p>

**Issues Raised**

The applicant was issued an information request on the 30<sup>th</sup> May 2022 outlining concerns with the access arrangement non-compliances which is a reflection of the number of new lots being

proposed within an existing balance rear lot (with a single limited dimension access handle only approved and established to cater for limited rear allotments).

Submissions received during public notification raised issues with Stormwater drainage. The applicant has now provided application material regarding how the lots will manage stormwater on site that is assessed as being acceptable under engineering standards.

**Local Categorising Instrument - Variation Approval**

N/A

**Local Categorising Instrument - Temporary Local Planning Instrument**

N/A

**Locality Plan**

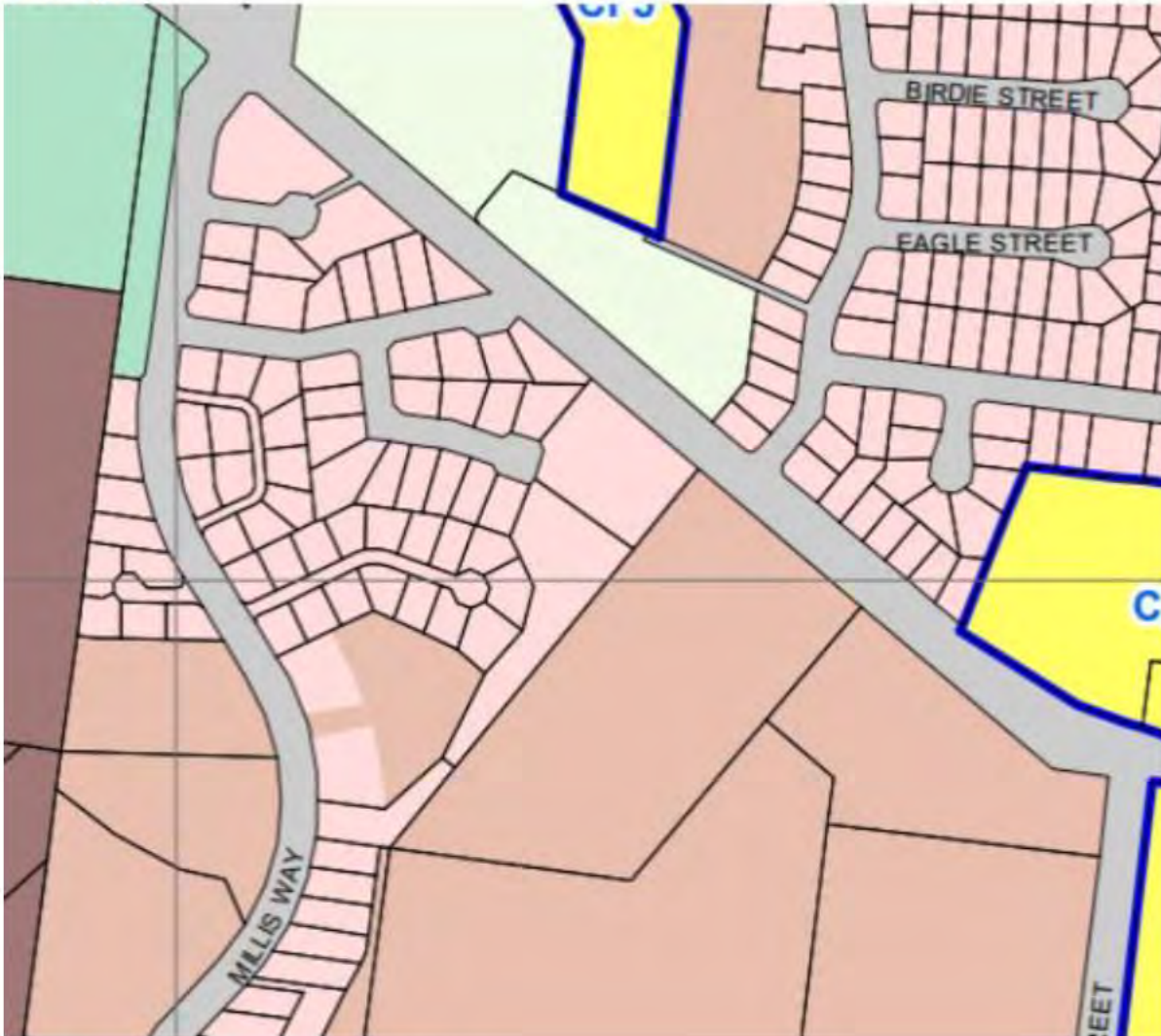


Figure 1 - Locality Plan (Source: IntraMaps)

**Aerial Plan**



Figure 2 - Aerial Image (Source: Qld Globe)

**CONSULTATION:**

**Referral Agencies**

There are no referrals for this development application under Schedule 10 of the *Planning Regulation 2017*

**Other Referrals**

<b>INTERNAL REFERRAL SPECIALIST</b>	<b>REFERRAL / RESPONSE</b>
Development Engineer	Provided conditions relevant to the development application.
Infrastructure Charges Unit	<p>Council adopted the LGIP on 24 June 2019 which commenced on 1 July 2019.</p> <p>The types of development that may trigger the issuing of an infrastructure charges notice are:</p> <ol style="list-style-type: none"> <li>1. Reconfiguring a lot;</li> <li>2. Making a material change of use;</li> <li>3. Carrying out building work.</li> </ol> <p>The property is within the water supply, sewerage, transport, and stormwater networks and is therefore subject to the relevant adopted charges.</p> <p>The current charge for the proposed development is \$60,255.00.</p> <p>Refer to Attachment B for the Infrastructure Charges Notice.</p>

**Public Notification**

The application was required to undertake public notification. The notification occurred for the relevant statutory period and no issues have arising from any of the compliance requirements for public notification.

During the period of notification, two public submissions were received. The submissions outlined the following concerns to which a response has been provided in the below table.

<b>Submission Issue</b>	<b>Submission Response</b>
1. Stormwater discharge	1. The proposal has demonstrated how the subdivision will be appropriately designed and connected to on site stormwater management systems to ensure nuisance to adjoining land is avoided. If nuisance occurs actions can be taken against the properties whose stormwater management is the cause of any problem, off site. Conditions of approval run with the land and apply in perpetuity.
1. Future development of lots (density) 2. Stormwater discharge 3. Fencing along shared boundaries	<p>1. The proposed lot sizes exceed the minimum lot size of the zone both access and stormwater are managed by way of conditions.</p> <p>2. Stormwater management has been demonstrated to be compliant with the Planning Scheme and referred standards for proposal.</p> <p>3. The QDC dictates setback of structures from boundaries</p>

	<p>4. The type of fencing is not a relevant planning matter and not regulated by the planning scheme.</p> <p>5. Dwellings in the Emerging Community zone are limited to a single dwelling house as development not requiring a further development application. As such should any lot propose a secondary dwelling it will be subject to the requirements of the planning scheme and may require a Code assessable development application.</p> <p>Duplex (dual occupancy) dwellings and multiple dwellings are subject to impact assessment in the Emerging Community zone and would be subject to further public notification.</p>
--	---

**RECOMMENDATION:**

It is recommended that the Impact assessable application for a Development Permit for Reconfiguring a Lot 1 into 4 lots be approved subject to reasonable and relevant conditions.



**ATTACHMENTS**

1. **Attachment A - Statement of Reasons** [!\[\]\(38441ceaa711016e0bf2ad46ad394ff4\_img.jpg\)](#) 
2. **Attachment B - Infrastructure Charges Notice** [!\[\]\(781510d64f329bf3c880acf086e884d6\_img.jpg\)](#) 

## ATTACHMENT A – STATEMENT OF REASONS

**NOTICE ABOUT DECISION – STATEMENT OF REASONS**

*The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016*

<b>SITE DETAILS</b>	
<b>Applicant:</b>	Michael Iveson C/- ONF Surveyors
<b>Application No:</b>	RAL22/0017
<b>Proposal:</b>	Reconfiguring a Lot Development Permit 1 lot into 4 lots
<b>Street Address:</b>	23-25 Millis Way Nanango QLD 4615
<b>RP Description:</b>	Lot 4 on RP187484
<b>Assessment Type:</b>	Impact Assessment
<b>Submissions</b>	Two

On the 14 December 2022 the above development was:

- Approved in full, with conditions.

**1. Assessment Benchmarks**

The following are the benchmarks apply to this development:

South Burnett Regional Council Planning Scheme 2017

- Strategic Framework
- Emerging Community Zone Code
- Reconfiguring a Lot Code
- Services & Works Code

**2. Reasons for the Decision**

The reasons for this decision are:

- The proposal is consistent with the overall outcomes for the rural residential zone and the precinct of the zone.
- The proposal is not subject to constraints by mapped overlays that would otherwise have an impact on the proposal.
- Reasonable and relevant conditions of approval can be imposed to ensure compliance with the South Burnett Planning Scheme 2017 requirements for infrastructure and servicing delivery standards.
- The proposal presents no conflicts with the assessment benchmarks that cannot be addressed.

**3. Compliance with Benchmarks**

The development was assessed against all the assessment benchmarks listed above and consideration has been given to other grounds and the development is non-compliant with critical design components that cannot be conditioned to comply. The proposal is hereby recommended for refusal.

**INFRASTRUCTURE CHARGES NOTICE***(Section 119 of the Planning Act 2016)*

**APPLICANT:** Michael Iveson  
C/- ONF Surveyors  
PO Box 896  
KINGAROY QLD 4610

**APPLICATION:** Reconfiguration of a Lot - Development Permit (1 Lot into 4 Lots and 2 Access Easements)

**DATE:** 06/12/2022

**FILE REFERENCE:** RAL22/0017

**AMOUNT OF THE LEVIED CHARGE:** **\$60,255.00** **Total**  
*(Details of how these charges were calculated are shown overleaf)*

\$29,526.00	Water Supply Network
\$16,269.00	Sewerage Network
\$7,230.00	Transport Network
\$6,027.00	Parks and Land for Community Facilities Network
\$1,203.00	Stormwater Network

**AUTOMATIC INCREASE OF LEVIED CHARGE:** The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.

**LAND TO WHICH CHARGE APPLIES:** Lot 4 RP187484

**SITE ADDRESS:** 23-25 Millis Way, Nanango, Qld

**PAYABLE TO:** **South Burnett Regional Council**

**WHEN PAYABLE:** Reconfiguring a Lot – When South Burnett Regional Council approves the Plan of Subdivision.  
*(In accordance with the timing stated in Section 122 of the Planning Act 2016)*

**OFFSET OR REFUND:** Not Applicable.

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

## DETAILS OF CALCULATION

### Water Supply

#### Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot	3	allotments	\$9,842.00	CR Table 2.3	\$29,526.00

#### Discounts\*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Nil – Credit for existing lot applied as part of previous subdivision approval (RAL20/0007).	-	-	\$0.00	-	\$0.00

### Sewerage

#### Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot	3	allotments	\$5,423.00	CR Table 2.3	\$16,269.00

#### Discounts\*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Nil – Credit for existing lot applied as part of previous subdivision approval (RAL20/0007).	-	-	\$0.00	-	\$0.00

### Transport

#### Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot	3	allotments	\$2,410.00	CR Table 2.3	\$7,230.00

#### Discounts\*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
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Nil – Credit for existing lot applied as part of previous subdivision approval (RAL20/0007).	-	-	\$0.00	-	\$0.00
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**Parks and Land for Community Facilities**

**Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot	3	allotments	\$2,009.00	CR Table 2.3	\$6,027.00

**Discounts\***

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Nil – Credit for existing lot applied as part of previous subdivision approval (RAL20/0007).	-	-	\$0.00	-	\$0.00

**Stormwater**

**Adopted Charges**

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot	3	allotments	\$401.00	CR Table 2.3	\$1,203.00

**Discounts\***

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Nil – Credit for existing lot applied as part of previous subdivision approval (RAL20/0007).	-	-	\$0.00	-	\$0.00

**Levied Charges**

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
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Reconfiguring a Lot	\$29,526.00	\$16,269.00	\$7,230.00	\$6,027.00	\$1,203.00	\$60,255.00
<b>Total</b>	<b>\$29,526.00</b>	<b>\$16,269.00</b>	<b>\$7,230.00</b>	<b>\$6,027.00</b>	<b>\$1,203.00</b>	<b>\$60,255.00</b>

*\* In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.*

## INFORMATION NOTICE

<b>Authority and Reasons for Charge</b>	This Infrastructure Charges Notice has been given in accordance with section 119 of the <i>Planning Act 2016</i> to support the Local government's long-term infrastructure planning and financial sustainability.
<b>Appeals</b>	Pursuant to section 229 and Schedule 1 of the <i>Planning Act 2016</i> a person may appeal an Infrastructure Charges Notice. Attached is an extract from the <i>Planning Act 2016</i> that details your appeal rights.
<b>Automatic Increase Provision of charge rate (\$)</b>	<p>An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average<sup>1</sup>. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.</p> <p>However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.</p>
<b>GST</b>	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the <i>Planning Act 2016</i> are GST exempt.
<b>Making a Payment</b>	<p>This Infrastructure Charges Notice cannot be used to pay your infrastructure charges.</p> <p>To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.</p> <p>An Itemised Breakdown may be requested by emailing <a href="mailto:info@southburnett.qld.gov.au">info@southburnett.qld.gov.au</a></p>

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<sup>1</sup> 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

**Enquiries**

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at [info@southburnett.qld.gov.au](mailto:info@southburnett.qld.gov.au)



**17.4 SOUTH BURNETT AGRICULTURE STRATEGY****File Number:** 14.12.2022**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022 was a report regarding information on the South Burnett Agriculture Strategy 2022-2027.

**SUMMARY****18.1 SOUTH BURNETT AGRICULTURE STRATEGY**

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**COMMITTEE RESOLUTION 2022/74**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the Draft South Burnett Agriculture Strategy 2022-2027 be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Kirstie Schumacher, Kathy Duff and Scott HenschenAgainst: Nil**CARRIED 5/0**

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**OFFICER'S RECOMMENDATION**

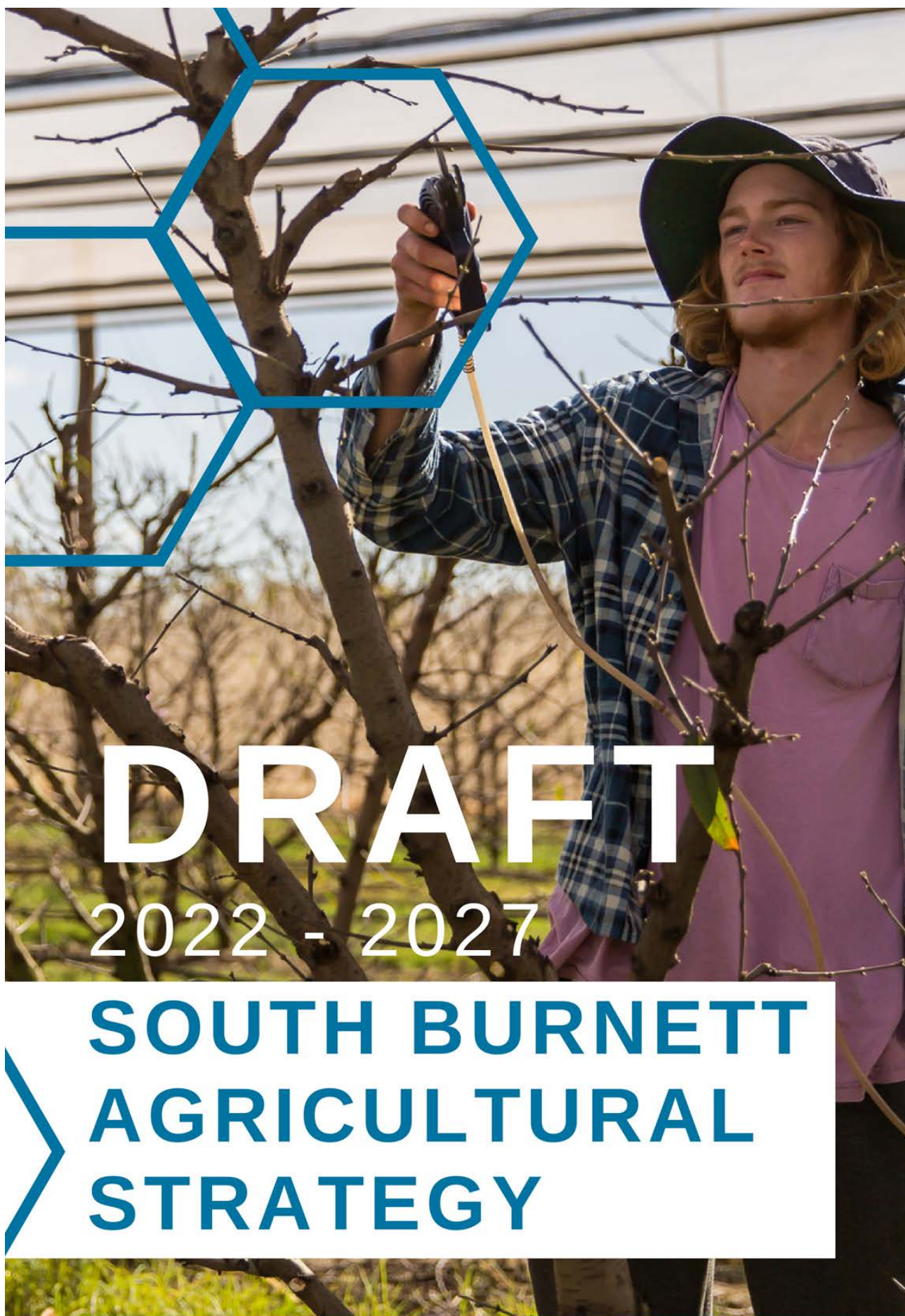
That the Draft South Burnett Agriculture Strategy 2022-2027 be adopted.

**BACKGROUND**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022.

**ATTACHMENTS**

1. Draft South Burnett Agriculture Strategy 2022-2027 [↓](#) 



**DRAFT**

2022 - 2027

**SOUTH BURNETT  
AGRICULTURAL  
STRATEGY**

## CONTENTS

About the South Burnett Agricultural Strategy .....	4
South Burnett Snapshot .....	5
Why an Agricultural Strategy is Needed .....	6
<b>South Burnett 2035 Targets</b>	
Pillar 1 Trade and Exports .....	10
Pillar 2 Biosecurity and Resilience .....	13
<b>Data Snapshot</b> .....	<b>16</b>
Pillar 3 Stewardship .....	19
Pillar 4 Supply Chains .....	22
Pillar 5 Water and Infrastructure .....	25
Pillar 6 Innovation and Research .....	28
Pillar 7 Human Capital .....	31
The Future of Agriculture in the South Burnett .....	34
References .....	36

## ACKNOWLEDGEMENTS

*We wish to acknowledge the contributors to the South Burnett Agricultural Strategy: the landholders, producers, community groups, community members and industry groups.*

*Images: Nancy Jayde Photography*



South Burnett Regional Council is committed to delivering for the South Burnett Region and each individual industry, which includes agriculture.

As a region that offers world-class food, our agricultural industry has largely been operating with their own knowledge, grit, and determination.

This strategy sets out to assist in agricultural leadership and provide support for the sector so it can grow, and take advantage of the Ag2030 targets.

We acknowledge that infrastructure supports for this industry are lacking, so we continue to lobby to both State and Federal governments to meet our needs in basic ways. We are advocating for bridges that can carry our trucks and highway access routes that allow this industry to import and export effectively.

As Agriculture is not Council's core service provision, we thank BIEDO for being our partner in Agricultural industry, and in building this strategy.

This strategy is our way forward in Agriculture, and together we will grow it.

**Mayor Brett Otto**  
**South Burnett Regional Council**



Our agricultural industry is one of the most diverse in Queensland. Therefore, it is no surprise that delivering on a comprehensive strategy to meet all of the diverse needs just cannot be done.

However, what we can do is ensure that the South Burnett has the right steering documents in place to ensure that our region can work with Government stakeholders, and access appropriate funding that is available to the sector. This is precisely the intention of this document.

We firmly believe that the Burnett Inland is Queensland's next biggest food bowl, with phenomenal agricultural production and food manufacturing facilities, and the cultural movement to celebrate the foods that the Burnett Inland produces is an important resource.

BIEDO will continue to advocate for agriculture and encourage the industry to use this document to its advantage. We also encourage agricultural businesses to individually contact us, so that we can support and connect your business to these strategy outcomes.

**Kristy Board**  
**General Manager BIEDO**

**HOW WAS THIS STRATEGY DEVELOPED**

The South Burnett Agricultural Strategy was developed by and made possible thanks to Building Better Regions Fund Community Investment Stream

The South Burnett Agricultural Strategy was developed by South Burnett Regional Council and BIEDO in reference to key government strategies

## ABOUT THE SOUTH BURNETT AGRICULTURAL STRATEGY

The South Burnett Agricultural industry is a strong contributor to the local economy. This strategy is about recognising the importance of agriculture to the economy and wellbeing of the region and, to help Council and community stakeholders to develop initiatives that match up with the government's 2030 \$100b gross targets.

Agriculture is the 2nd largest employer in the South Burnett at 11.7% and source of economic value in the South Burnett Region. The South Burnett area comprising the original shire districts of Kingaroy, Nanango, Wondai, and Murgon has a diverse employment in the health care and social assistance sector being the largest at 14.5%.

The South Burnett has faced significance challenges in the last decade including extreme weather events, aging population, skills shortages and variable commodity prices.

These challenges have had far reaching effects on agricultural producers causing excess food wastage, soaring delivery costs pandemic induced workforce shortages and unpredictable outlawing of export markets and more.

The South Burnett Agriculture strategy was identified in Council's 2021-2026 Regional Development Strategy as a pathway for Council to support the Agriculture sector in exploring opportunities in intensification, diversification and regeneration. Which our region can start to align themselves to the major 2030 strategy.

In line with Australian Government Ag2030 this Strategy consists of seven (7) pillars.

- Trade and Exports
- Biosecurity and Resilience
- Stewardship
- Supply Chains
- Water and Infrastructure
- Innovation and Research
- Human Capital

Key recommendations to improve profitability, sustainability, wellbeing, and resilience of agribusinesses in the South Burnett are considered under each outcome, and then applied against the key pillars of

**SOUTH BURNETT SNAPSHOT**

The South Burnett with its mix of red volcanic soils, arable creek flats and forest grazing, is one of the most diverse agricultural areas in Queensland producing a wide range of high value primary production commodities.

Beef productions is the most predominate agricultural in the industry having a hold of approximately 58.12% of farms. However, other intensive and semi intensive industries continue within the region including, peanuts, grain crops, dubosia, tree crops and viticulture. The South Burnett has attracted and retained several value-adding agribusiness that complement and value add to the locally produced commodities. These business have chosen the South Burnett due to the strategic location within their industry's respective supply chain and availability to local trades and services.

Adapting to an ever changing production system, agricultural producers in the region are working harder than ever, under unprecedented external pressures to be able to meet the opportunities that are before them.

The geographic position of the South Burnett shares significant opportunity with the agriculture sector to value-add, export and grow it's output. However, in a shared experience with regional Australia, it also means there are infrastructure, communications, planning and policy red-tape that doesn't easily enable the sector to profitably reach ready plates in Australia, and across the globe.

**WE WILL**

"Support and advocate for the development of an expanded and diversified agricultural economy."

## WHY IS AN AGRICULTURAL STRATEGY NEEDED

This strategy seeks to link local outcomes to Australian Government ag2030 Roadmap pillars so that the South Burnett is strategically aligned with state and federal agriculture policy, and Council's strategic priorities of:

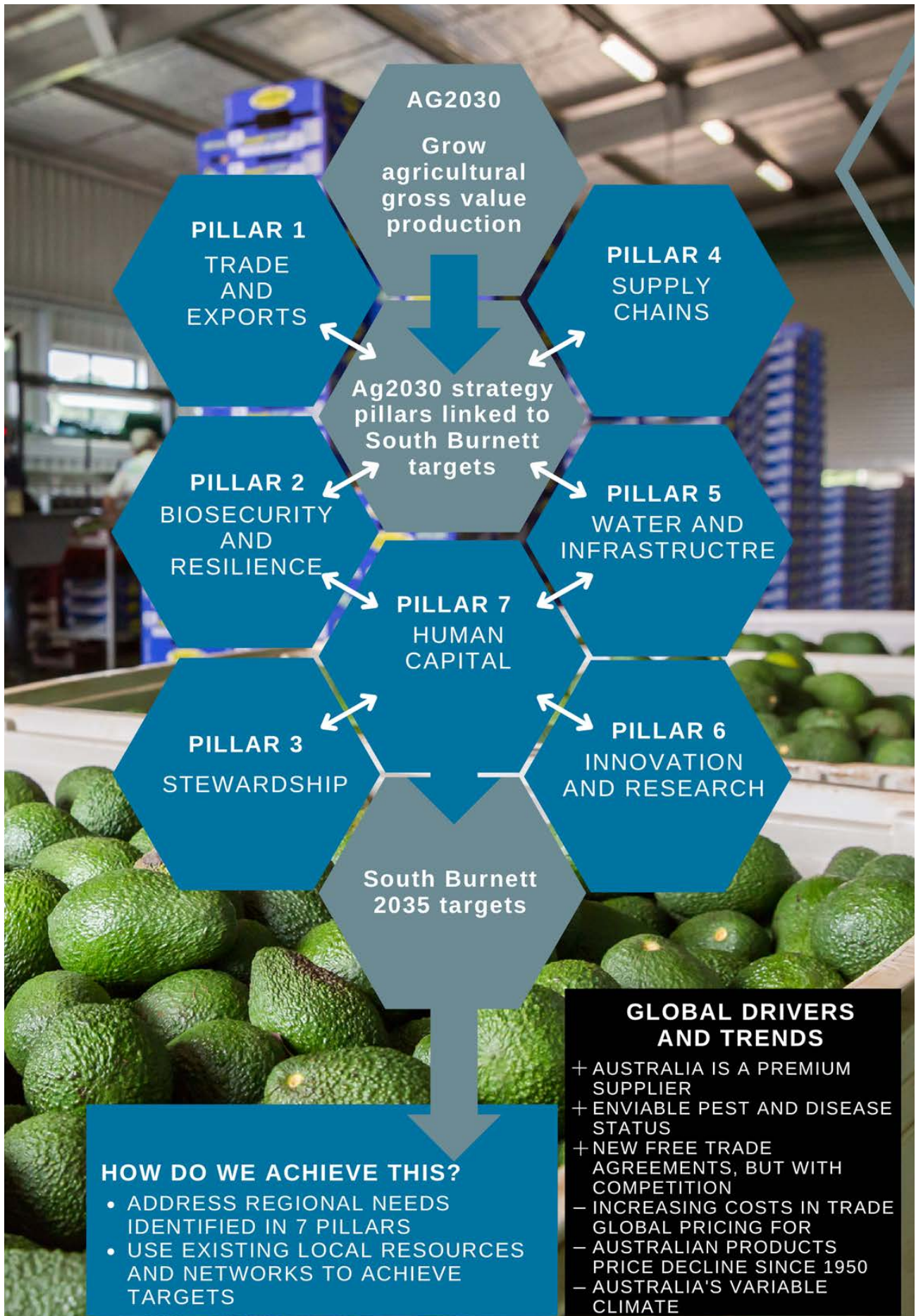
1. Enhancing Liveability and Lifestyle
2. Providing Key Infrastructure for our Towns and Villages
3. Growing our Region's Economy and Prosperity
4. Safeguarding our Environment, and
5. Organisational Excellence

The South Burnett agricultural community is strong, and is a key contributor to the Australian Agriculture supply chain.

Our agricultural community is very diverse in its outputs and varies across businesses and landholders in their stages of business and development.

To ensure that each section of the community is able to focus on their output, this strategy seeks to provide clarity so that government, non-government, communities and individual stakeholders can share priorities in growing agricultural outputs; acquiring, managing and building assets, and community wellbeing.

This strategy does particularly point out the ongoing biosecurity and disaster threats facing our region's agriculture industry. This strategy seeks to prioritise this work, and data inputs required to meet advocacy needs, given it's significant impact on the economy.









# TOGETHER WE CAN

**Pillar 1 Trade and Exports**  
 Strengthen agricultural ties with major and emerging export markets by delivering new trade and market access for producers and reducing red tape.

**Pillar 2 Biosecurity and Resilience**  
 Safeguard South Burnett from disasters including weather events, exotic pests and diseases to reduce costs to our producers and keep our market access open. This includes having access to robust, current and localised data for lobbying.

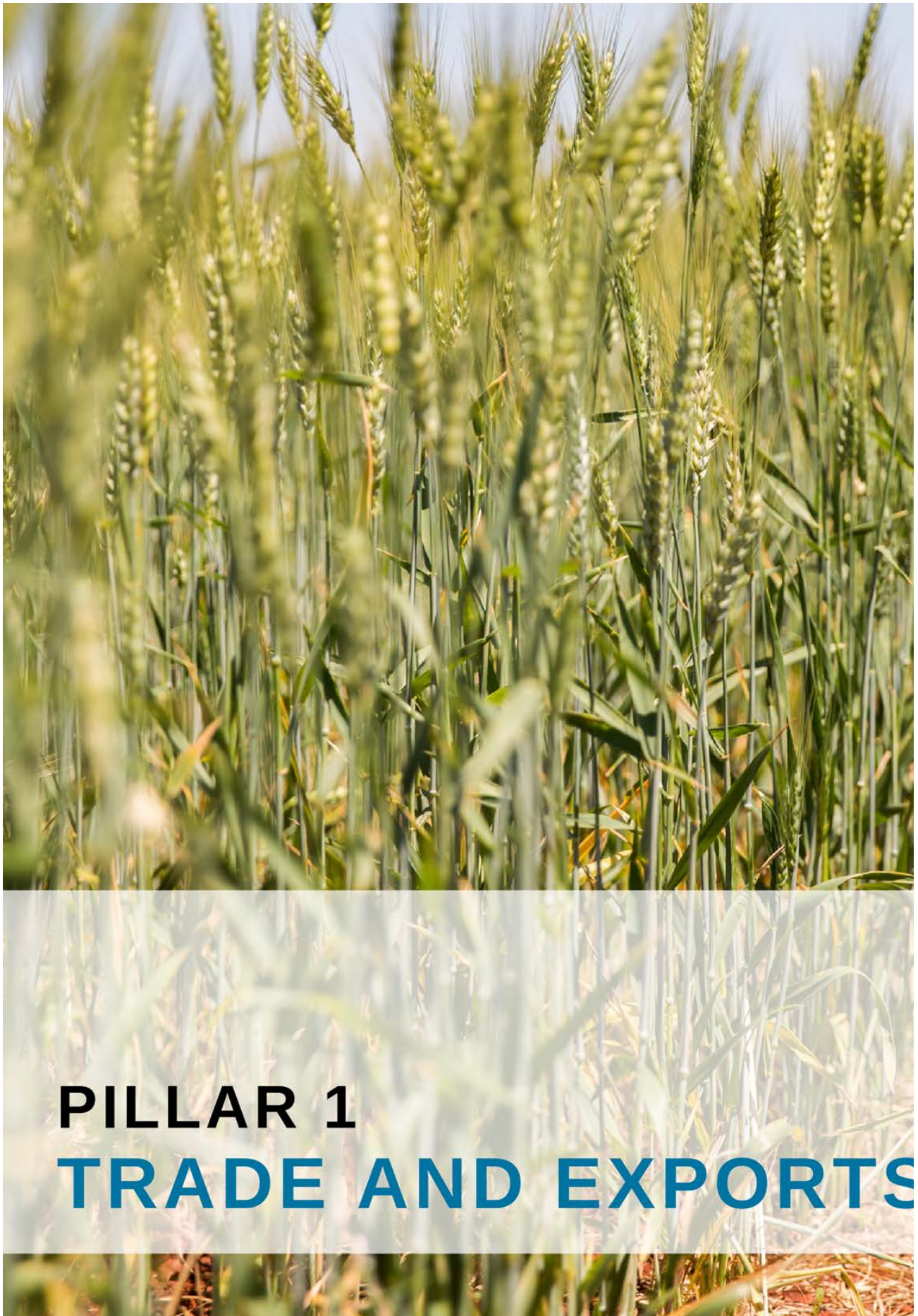
**Pillar 3 Stewardship**  
 Ensure South Burnett farmers are rewarded for their stewardship of land and water, are working towards international standards of Environmental and Social Governance and, that the sector is encouraged and abled to represent themselves, participate in and talk about policies like Climate Action, Land Use and Renewable Energy.

**Pillar 4 Supply Chains**  
 Ensure that we have fair, strong, and resilient supply chains where everyone is treated equally, is accessible and pays their fair share.

**Pillar 5 Water and Infrastructure**  
 Support South Burnett farmers, rural and regional communities with water and infrastructure when and where it is needed.

**Pillar 6 Innovation and Research**  
 Modernise South Burnett's agricultural innovation system to drive improvements in collaboration, productivity and competitiveness.

**Pillar 7 Human Capital**  
 Enable South Burnett people and their linked supply chain with the opportunity, network, support, infrastructure, and skills to do their jobs.



**PILLAR 1**  
**TRADE AND EXPORTS**

# WE WILL

**SUPPORT AND ADVOCATE FOR THE STRENGTHENING AND OF AGRICULTURE TIES WITH MAJOR AND EMERGING EXPORT MARKETS BY DELIVERING NEW TRADE AND MARKET ACCESS FOR PRODUCERS.**

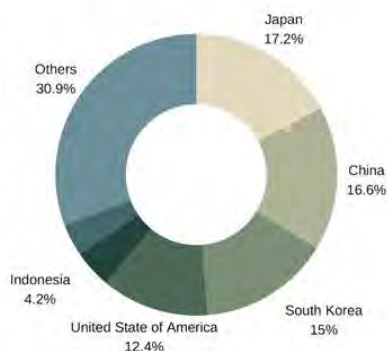
With around 70% of agricultural production exported it follows that one of the greatest ways to grow the industry is by better access to these markets.

With a diverse range of small volume products from the South Burnett suitable largely for niche markets there is an added need for representation and support.

For the size of the South Burnett region, the ability to trade and export plays a significant role in the economy. The strategy identifies the need to identify new business opportunity, but more importantly support existing businesses within their changing dynamics to ensure they are represented in policy decisions and government briefings.

Trade and Exports will play a pivotal role in the strategy to increase the gross value of agricultural production to \$100b by 2030.

**IN 2021-22, QUEENSLAND EXPORTED OVER \$10.7 BILLION WORTH OF AGRICULTURE AND FOOD PRODUCTS. THIS IS 26 PER CENT GREATER THAN IN 2020-21 AND 18 PER CENT GREATER THAN THE AVERAGE OF THE PAST 5 YEARS.**



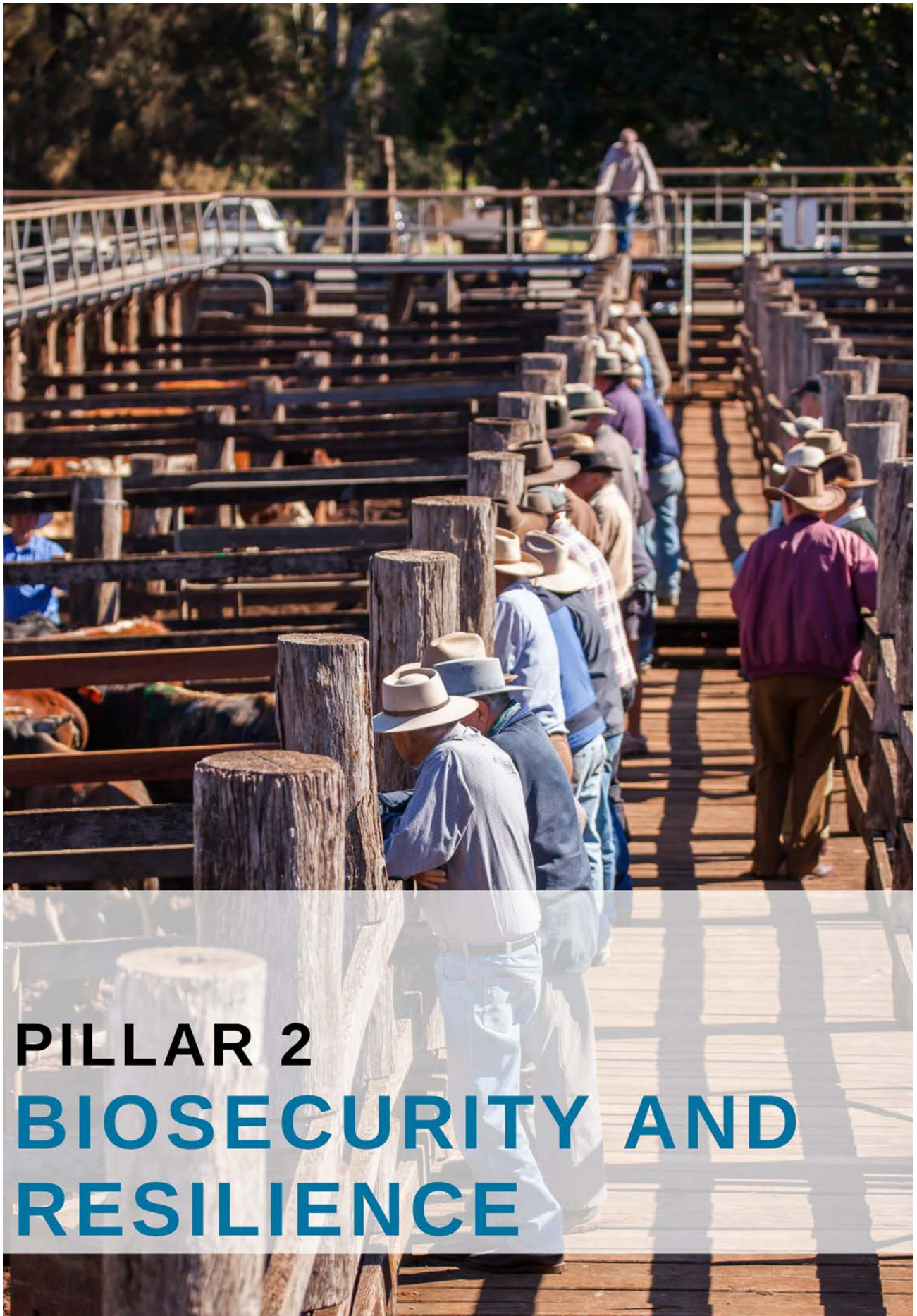
**EXPORT VALUE BY COUNTRY QUEENSLAND AGRICULTURAL EXPORTS FY 2022 SNAPSHOT**  
100% = 10.72BN

# PILLAR 1

# TRADE AND EXPORTS

## LOCAL NEEDS ASSESSMENT

1. Support local businesses to identify opportunities and facilitate linkages for advanced and entry exporters.
2. Regularly meet with federal and state policy makers to ensure the region is briefed and able to make adequate representation to tiers of Government.
3. Meet with peak trade and advocacy and export bodies like Trade Investment Queensland, Toowoomba and Surat Basin Enterprises (TSBE).
4. Prioritise export supply chain route infrastructure that reflects industry needs, especially on heavy transport routes.
5. Support industry intelligence sharing opportunities.
6. Work towards better linkages with Wellcamp Airport, Bundaberg Port and other export facilities.



**PILLAR 2**  
**BIOSECURITY AND**  
**RESILIENCE**

# WE WILL

***SAFEGUARD SOUTH BURNETT FROM DISASTERS INCLUDING EXOTIC PESTS AND DISEASES TO REDUCE COSTS TO OUR PRODUCERS AND KEEP OUR MARKET ACCESS OPEN. THIS INCLUDES HAVING ACCESS TO ROBUST, CURRENT AND LOCALISED DATA FOR LOBBYING.***

Effective biosecurity management addresses the spread of pests, animal diseases and weeds which can affect the environment and the economy.

The current emphasis nationally is on the animal diseases Foot and Mouth, Lumpy Skin Disease and African Swine Fever, and every attempt must be made to ensure producers are fully informed and have updated biosecurity plans. With 70% of agricultural production exported it is essential that Australian industries retain the clean green image so important to our economy

The South Burnett has diverse geographical features which lends to infestations of pests such as feral pigs, wild dogs and feral deer, all of which have the potential to spread disease and add to the distribution of noxious weeds. Biosecurity is the responsibility of everyone and, whilst there are regulatory requirements at an individual farm level, it is imperative that this is complimented in government policy, support and advocacy.

Resilience is also critical for agriculture to be able to cope with climate variability and disasters, causing significant human, environment and infrastructure risk to the sector. Resilience also now includes the ability to work during economic shocks, especially given Australia's linkage to the world market.

In recent history, circumstances beyond the control of the agriculture industry, in Australia and across the world have significantly impacted the Agricultural industry, in some cases stopping industries and jamming supply chains overnight.

Having access to robust, current and localised data is a problem that the South Burnett affects all outcomes in this report. Whilst this affects agriculture across pillars, this strategy notes this issue particularly in Pillar 2, as the South Burnett is particularly affected when lobbying for emergency relief money and disadvantaged when presenting briefing cases to decision makers at short notice and under complex circumstances; with real social and economic cost felt at the beginning of the supply chain.

# PIER 2 BIOSECURITY AND RESILIENCE

## LOCAL NEEDS ASSESSMENT

1. Be an active stakeholder in Industry led information sessions for producers to keep them informed of relevant threats and resilience programs.
2. Assist with individual property resilience and pest management planning, and maintain and enhance an equipment loan program for both weed and pest animal control.
3. Coordinate and publicise baiting programs for wild dogs and feral pigs both to prevent the spread of exotic diseases and limit the economic damage they inflict.
4. Maintain critical and strategic cattle dipping facilities and promote them to the community.
5. Work with industry and Government Scientific Organisations to apply evolving biological controls to current and emerging pest weeds and animals.
6. Facilitate a coordinated group to implement protections for South Burnett producers from disasters, pests and diseases and ensure the strength of the economy.
7. Promote resilience planning and risk management strategies and resources to industry.
8. Include agriculture in Disaster Management and resilience planning, and that satellite imaging and relevant data inputs are always up to date.
9. Support industry and industry advocacy groups to share information on government led changes to policy, regulation and legislation.
10. Put together a key stakeholder group to identify data gaps in South Burnett Agricultural biosecurity and disaster management & resilience.
11. Ensure the agriculture sector are included in community disaster education and resilience programs.



**ON AVERAGE 2.5 MILLION CONTAINERS, 19,000  
COMMERCIAL VESSELS AND 115.3 MILLION MAIL  
ARTICLES ARRIVE IN AUSTRALIA EACH YEAR**





# What we produce

## SOUTH BURNETT AGRICULTURAL INDUSTRY AT A GLANCE GROSS VALUE OF PRODUCTION (GVP) - FY2023



### GROSS VALUE OF PRODUCTION - SOUTH BURNETT

  
Livestock disposals  
**\$121.31M**

  
Livestock products  
**\$10.29M**

  
Horticulture  
**\$16.81M**

  
Broadacre crops  
**\$51.05M**

Total South Burnett GVP **\$199.47M**

% of total Qld output **1.15%**

## Australian farmers receive low levels of government support



Government support of Australia's agricultural sector is very low compared to the 37 member countries of the Organisation for Economic Co-operation and Development (OECD) and other major emerging agricultural producers (Greenville 2020). The average level of support (as a share of gross farm receipts) for all countries was 15.1% between 2018 and 2020, compared to Australia at just 2.5%.



South Burnett Land Use

Nature conservation	Intensive horticulture
Managed resource protection	Intensive animal production
Other minimal use	Manufacturing and industrial
Grazing native vegetation	Residential and farm infrastructure
Production native forests	Services
Plantation forests	Utilities
Grazing modified pastures	Transport and communication
Cropping	Mining
Grazing irrigated modified pastures	Waste treatment and disposal
Perennial horticulture	Lake
Land in transition	Reservoir/dam
Irrigated cropping	River
Irrigated perennial horticulture	Channel/aqueduct

© The State of Queensland 2022

COORDINATE SYSTEM:  
HORIZONTAL DATUM: GDA 1994

MAP PRODUCTION  
25 October 2022  
Produced by the Natural Assets Policy and Planning GIS team from information provided by officers of DAF and other Queensland Government agencies.  
Contact [AgricultureSpatial@daf.qld.gov.au](mailto:AgricultureSpatial@daf.qld.gov.au) for more information.

DISCLAIMER: This map is compiled from information supplied to the Department of Agriculture and Fisheries (DAF). Whilst all care is taken in the preparation of this map, neither DAF nor its officers or staff accept any responsibility for any loss or damage which may result from inaccuracy or omission in the map from the use of the information contained therein.

Disaster: 20221006\_OUIMP for South Burnett



# PILLAR 3

# STEWARDSHIP

# WE WILL

***ENSURE SOUTH BURNETT FARMERS ARE REWARDED FOR THEIR STEWARDSHIP OF LAND AND WATER, ARE WORKING TOWARDS INTERNATIONAL STANDARDS OF ENVIRONMENTAL AND SOCIAL GOVERNANCE AND, THAT THE SECTOR IS ENCOURAGED AND ABLED TO REPRESENT THEMSELVES, PARTICIPATE IN AND TALK ABOUT POLICIES LIKE LAND AND WATER USE AND RENEWABLE ENERGY.***

58% of Australia's land mass is managed by agricultural producers it is appropriate that their stewardship of land and water is acknowledged and supported.

Community expectations around climate change are increasing the pressure on land managers to maintain an increasingly biodiverse and well managed natural resource base for the benefit of everyone which warrants recognition and appropriate assistance.

Good land management is not about locking it up, but adopting sustainable practices that maintain adequate ground cover and vegetation whilst continuing with agricultural production.

At the same time, for the industry to stay relevant to modern terms, phrasing and practices, it is the desire of this strategy to strike the balance, and skill the industry in international standards such as environmental and social governance so that the sector is confident to discuss and represent their point of view, participate and provide feedback in key policies and to be able to identify against these principles so they don't lose out on market share.

A growing number of producers are implementing practices such as minimum till to protect their land and enhance its productivity, but are limited in their efforts by often conflicting government regulations.

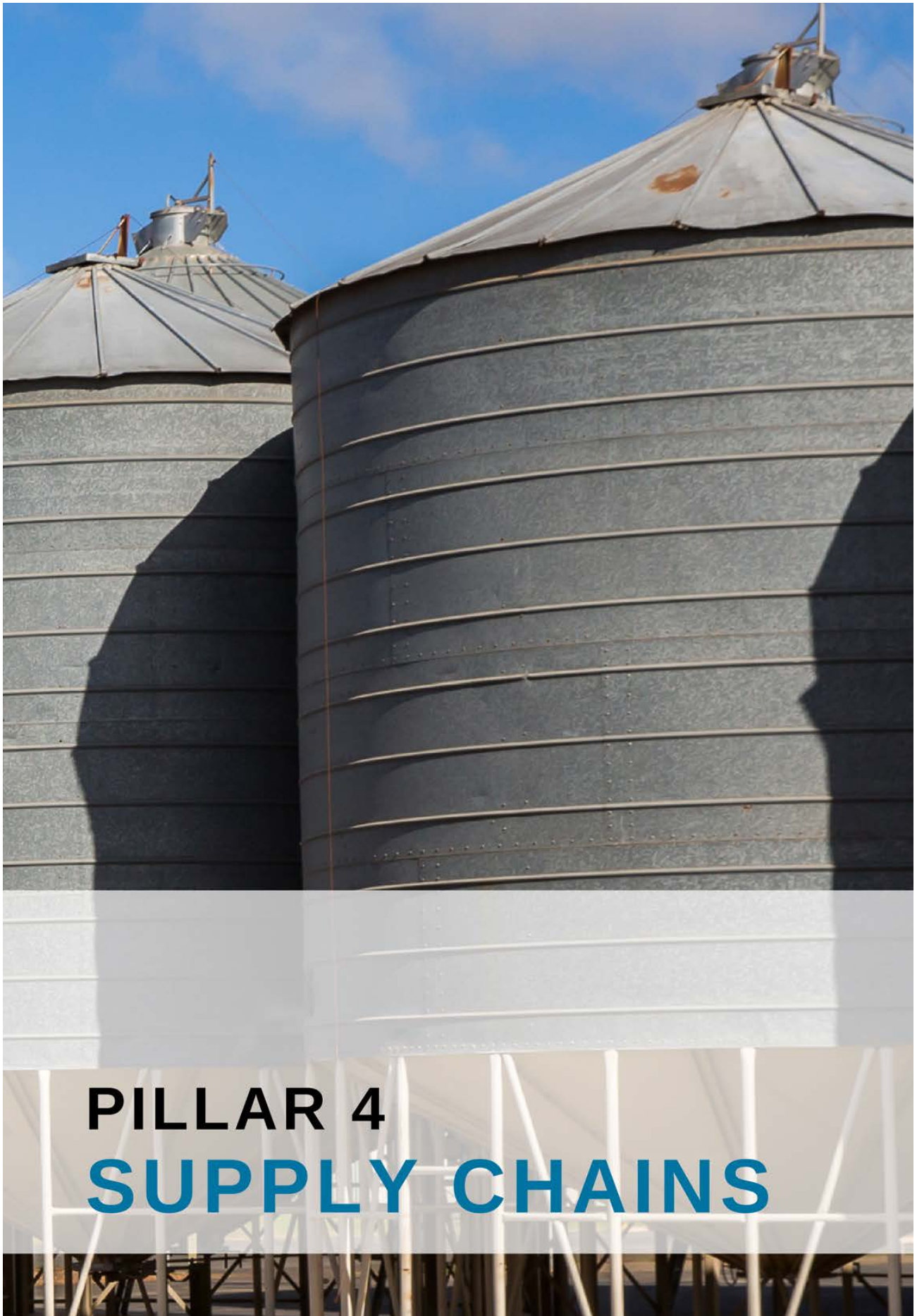
This strategy seeks for the industry to be recognised for their work, and given support in voice and practice, so that they can reasonably plan, discuss, provide feedback, and implement sustainably practices that are policy driven.

# PILLAR 3

# STEWARDSHIP

## LOCAL NEEDS ASSESSMENT

1. Maintain a close connection with agricultural producers through joint Agriculture industry information meetings to keep landholders advised of grants and projects which will reward their stewardship of the land.
2. Advocate for simplified regulatory requirements to support a wider adoption of better land practices.
3. Cooperate with the Federal Government's initiatives, E.g. Soil Carbon Innovation Challenge.
4. Continually review new stewardship market opportunities, which could enable private sector investment and an increased return to producers.



**PILLAR 4**  
**SUPPLY CHAINS**

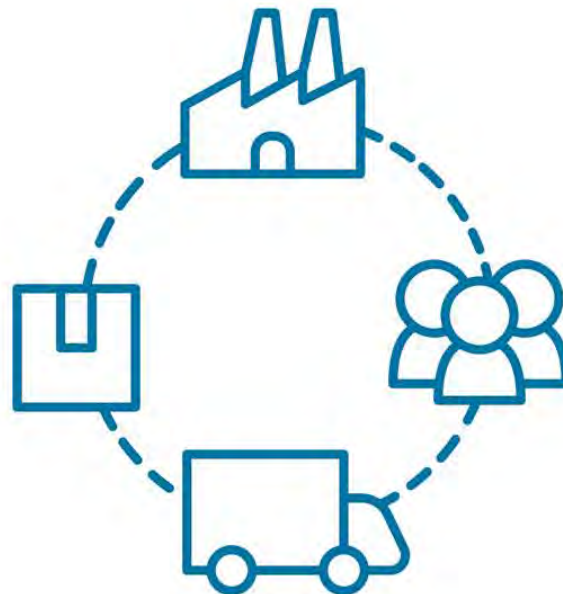
# WE WILL

**SUPPORT FAIR, STRONG AND RESILIENT SUPPLY CHAINS THAT ARE ACCESSIBLE TO ALL EXISTING AN EMERGING BUSINESSES. WE WILL ADVOCATE FOR EQUALITY AND TRANSPARENCY IN THE SUPPLY CHAIN TO ENSURE EVERYONE PAYS THEIR FAIR SHARE. WE WILL ADVOCATE FOR INVESTMENT IN INFRASTRUCTURE THAT SUPPORTS THE CURRENT SUPPLY CHAIN FLOW AND PREPARES FOR FUTURE MARKET CHALLENGES.**

With increasing competition world-wide, Australian producers need to capitalise on their product's reputation for quality and safety, and ensure it is has streamline access to export markets.

Transport and handling facilities can be a point of congestion in the supply chain. Better utilisation of access, support for higher productivity and lower costs for the handling of both import and export products will support a resilient supply chain.

To be effective, supply chains must be innovative and fair to all parties. They must also be allowed to move with the least resistance given that Australia is a prominent exporter of high quality agricultural products.



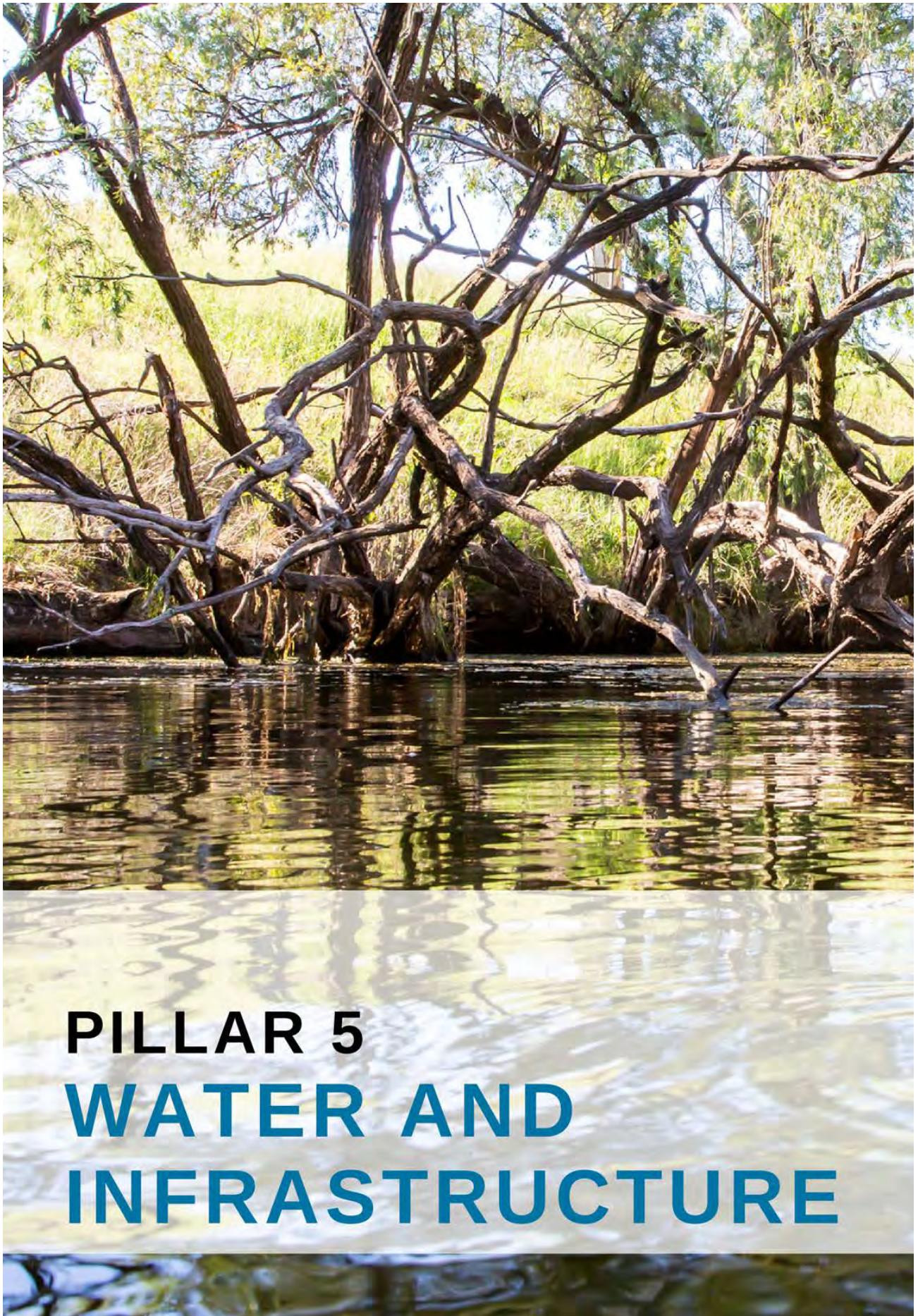


# PILLAR 4

# SUPPLY CHAINS

## LOCAL NEEDS ASSESSMENT

1. Support existing and new local industries experiencing difficulties accessing supply chain routes.
2. Work with industry to to advocate for efficiency in supply chains
3. Work with State and Federal authorities to invest in road infrastructure and advocate for investment in new infrastructure and supply chain solutions.



**PILLAR 5**  
**WATER AND**  
**INFRASTRUCTURE**

# WE WILL

## *SUPPORT SOUTH BURNETT FARMERS AND COMMUNITIES TO GAIN ACCESS TO WATER AND COMMUNITY INFRASTRUCTURE.*

The South Burnett's high-quality soils, favourable climate, and proximity to markets, the South Burnett will be unable to reach its full agricultural potential without access to affordable and reliable water supplies.

The Barker Barambah Water Supply Scheme supplied by the Bjelke-Petersen Dam and run by Sunwater, along with smaller surface and underground resources, provide the bulk of the irrigation water. Reliability of supply remains an issue with irrigators with medium-priority allocations going through long periods of low-to-no water availability.

While the ability to irrigate cotton and other crops on areas adjacent to the main watercourses is significant, both water quantity and quality restrict production on the fertile elevated red soils to largely dryland operations.

Water is of critical importance to the South Burnett agricultural sector, with competing use demands from manufacturing and domestic supply. In view of the competing priorities, a continuing review of water resources and new water allocation options is necessary.

With overall caps on the amount of new water that can be utilised in the South Burnett, there are opportunities to re-allocate water use for better efficiency. Much of this centres around the current and future water from the Boondooma dam which currently supplies Tarong Power Station. If Boondooma water became available for domestic and industrial use, Gordonbrook dam could be released for agricultural production, along with the underground aquifers currently used by Nanango township.

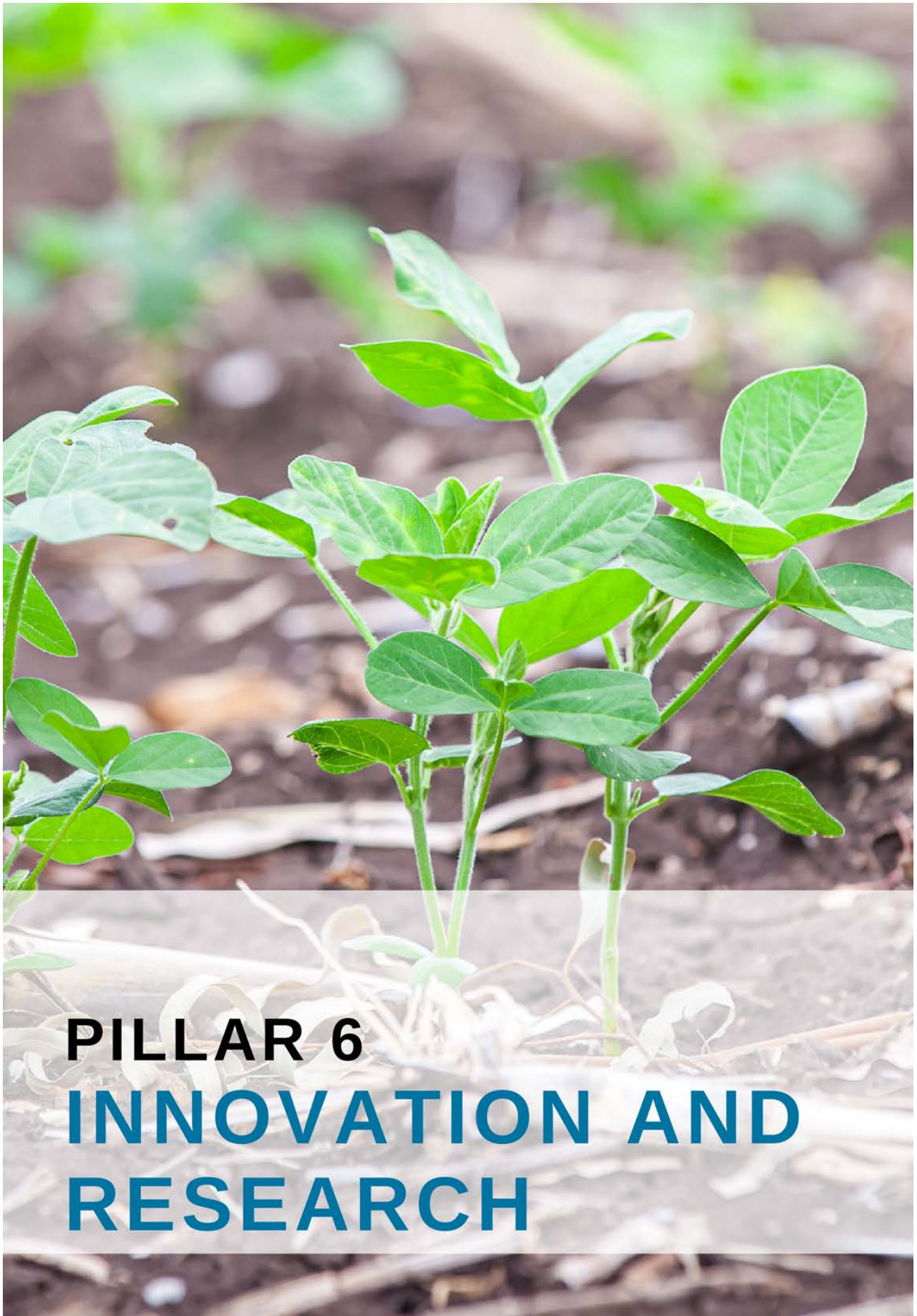
Access to communication and internet still remains a challenge for the South Burnett, with Blackspots still plaguing the region, especially on agricultural land. This hampers the ability of the region to embrace the efficiencies of technology and ability to unlock land potential.

Roads, and road networks continue to transport all agricultural product out of the South Burnett region with no other means of transport available. To unleash Agricultural products, and the ability to expose the ability of agricultural investment in the region, supply chain routes should be evaluated and prioritised.

# PILLAR 5 WATER AND INFRASTRUCTURE

## LOCAL NEEDS ASSESSMENT

1. Progress the 25-year Economic Roadmap as a priority further to the National Water Infrastructure Development Fund (NWIDF) Water Feasibility Study.
2. Continue to explore opportunities to secure domestic and industrial water for the regions communities and agricultural.
3. Continue to support development of the Barlil, West Barambah and Joe Sippel Weirs which will to provide water security to agricultural production in the Barker-Barambah scheme area.
4. Investigate Recycled Water access opportunities.
5. Support industry and community stakeholders to undertake a connectivity survey of the region to underpin advocacy for increase in connectivity, technology and innovations.
6. Continue to advocate for Internet access through newest technology with key community stakeholders
7. Advocate for Blackspot funding for rural communities



**PILLAR 6**  
**INNOVATION AND**  
**RESEARCH**

# WE WILL

***SUPPORT AND ENCOURAGE TO MODERNISE SOUTH BURNETT'S AGRICULTURAL INNOVATION SYSTEM TO DRIVE IMPROVEMENTS IN COLLABORATION, PRODUCTIVITY AND COMPETITIVENESS.***

South Burnett agricultural are proactively seeking opportunities to adopt new technology. These new technologies will help overcome the reliance on dryland productions and the connectivity issues faced.

The adoption of satellite-controlled tractor auto steer systems in contoured paddocks in conjunction with moisture saving strip till has greatly improved row crop production, and this technology continues to find application in precision spraying and harvesting applications.

Intensive piggeries utilise automatic feed out and health monitoring technology to improve productivity and meet biosecurity and animal welfare issues.

The South Burnett has a long history of developing new technology for local application that has been adopted by the wider sector. The region's agriculture sector are solution focused, seeking new innovation to support their ability to meet future production challenges.

The local DAF Bjelke-Petersen research station continues to use greenhouses and trial plots to advance plant breeding and entomology so that the South Burnett can produce using dryland summer cropping.



# PILLAR 6 INNOVATION AND RESEARCH

## LOCAL NEEDS ASSESSMENT

1. Find stories of farming innovation to publish and publicise.
2. Encourage and support entrepreneurs and innovators to connect with the region's agriculture sector.
3. Support and advocate for the development of a diversified agricultural economy based on innovation and research.
4. Continue to advocate and promote the value of local DAF research stations and facilities
5. Support the development of a regional innovation ecosystem focused on Ag Tech.



**PILLAR 7**  
**HUMAN CAPITAL**



# WE WILL

*ELEVATE THE SOUTH BURNETT REGION TO BE A COMMUNITY OF CHOICE BY ENHANCING THE LIVABILITY AND LIFESTYLE WITH LINKS TO NETWORK, EDUCATION AND SKILL DEVELOPMENT.*

The national trend from 2016 shows that farmers remain the most common occupation in agriculture with 56% of agricultural workers are farmers and farm managers. The South Burnett is in alignment with this national trend.

In 2016 the national trend saw labour for agriculture was sourced from Higher skilled employees at 16%, Lower skilled employees at 29% and unpaid family workers at 18%. There are some exceptions in the industry i.e., horticulture and tree crops which have seasonal demand for casual labour. This means that the industry faces challenges in which many are at risk of burn out, family succession challenges and mental health.

The South Burnett Region is no exception to the national trend of an aging owner-operator workforce with the 2016 median age being 56 and of particular note for the local sector that median age for the beef industry is in excess of 60. However, the new generation of farmers are more likely to have higher post secondary education with the most likely qualification in agriculture and environmental science, engineering, management and commerce.

Along with the above there is also a need for long term concessional funding to enable the next generation of farmers to establish their own primary production business or support family succession arrangements. Therefore as older owner operators transition out of the industry, the next generation are more likely to approach their business with different perspective, financial goals and management approaches.

The agriculture sector will be seeking opportunities in professional development to help the sector realise the human potential of themselves, their businesses and their communities. These are a priority of recommendation in this strategy.

The mental health and wellbeing of the work force and the South Burnett community is critical to success and measures need to be taken to ensure this is addressed.

# PILLAR 7

# HUMAN CAPITAL

## LOCAL NEEDS ASSESSMENT

1. Encourage leadership and professional development to agribusinesses and agricultural sector employees.
2. Support the local agriculture community to seek assistance with succession planning.
3. Advocate for young producers to create informal networking groups to support the building of connections, sharing information and professional development opportunities.
4. Maintain close links with the horticultural, tree crop and seasonally labour intensive industries to ensure that there is advocacy for local led community services to support short term increase in population.
5. Supporting crisis services that support the agricultural industry that meet crisis needs, provide next-steps information and host social recovery events.
6. Facilitate events that build on community involvement with particular emphasis on the physical and mental wellbeing of producers.
7. Work with local service providers and the agricultural community to find pathways for local unskilled labour to fill seasonal work requirements.
8. Advocate and pursue opportunities for post secondary education within the region



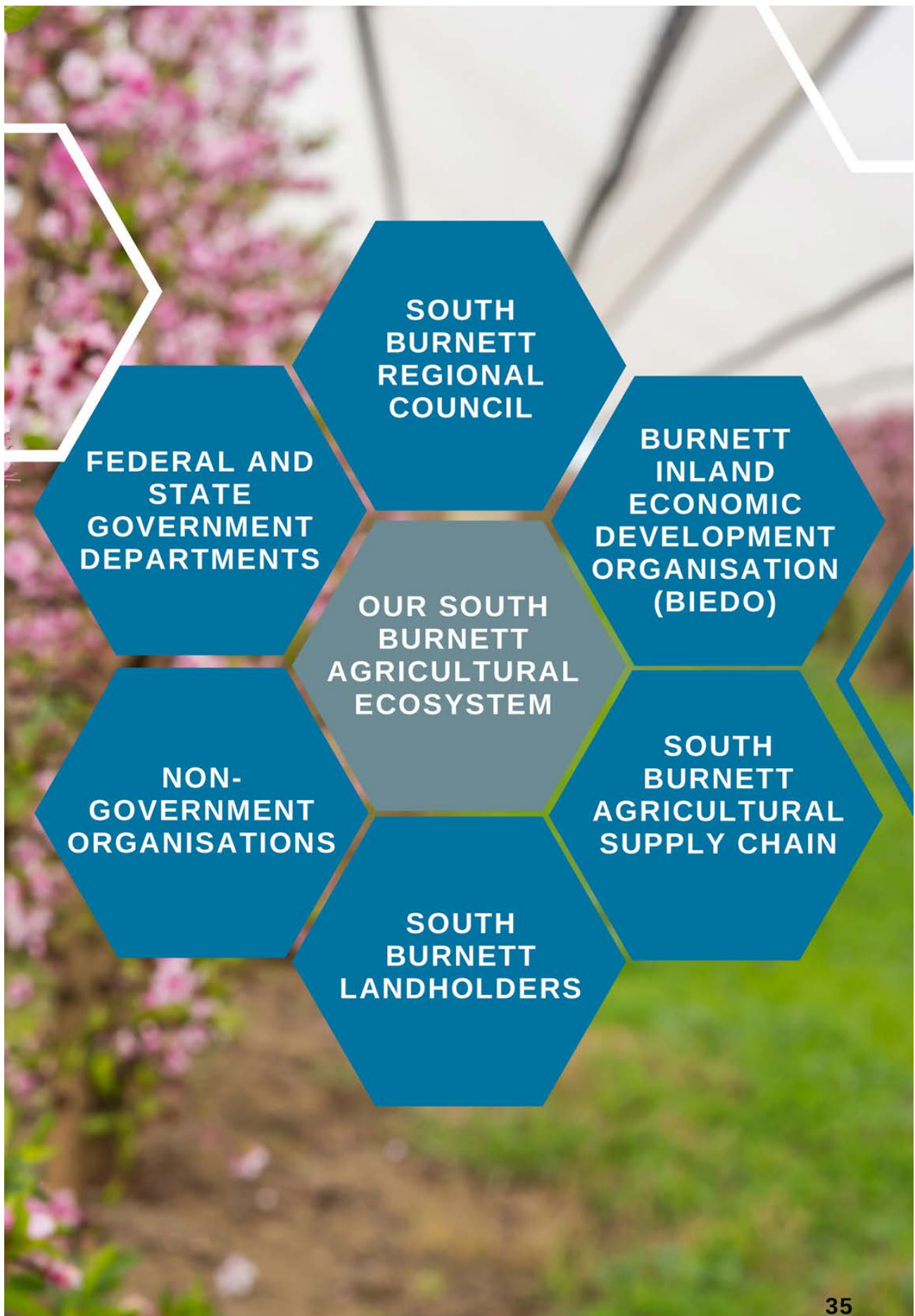
# THE FUTURE OF SOUTH BURNETT AGRICULTURE

This strategy has been put together to guide the South Burnett in making decisions for Agriculture. This is a high-level understanding that identifies local needs of our industry, and then sets forward and identifies the bridging activity to keep the region striving for the pillars of the ag2030 RoadMap.

As the region is so diverse, we acknowledge that this strategy cannot identify what every landowner needs. We do note though that this document should be able to be applied in the industries own context, no matter the agricultural niche.

Strong agriculture industries are dependent on reliable and resilient supply chains, ecosystems that promote and encourage research and innovations, a dependable high skilled service industry and a diverse and resilient community.

Working towards Ag2030 with the Federal Government will help achieve that outcome.





## REFERENCES

Below is a list of documents used for form this strategy. We encourage stakeholders to also read these documents as they can help further inform specific and targeted agriculture strategy.

- Wide Bay Burnett Food and Agribusiness Strategy
- Australian Government Ag2030
- 'Growing for Queensland'
- South Burnett Regional Council's Draft Corporate Plan
- 25-year Economic Roadmap
- National Water Infrastructure Development Fund (NWIDF)
- Water Feasibility Study
- National Water Infrastructure Development Fund (NWIDF) Water Feasibility Study – North and South Burnett Options Analysis
- Biofutures Roadmap and Action Plan June 2022
- Mackay Future Foods BioHub
- Western Burnett Agriculture Strategy
- Time is Now Report here
- Queensland Low Emission Roadmap Draft
- Qld Climate Action draft
- Environmental and Social Governance standards

### Websites:

- Snapshot of Australian Agriculture 2022  
<https://www.agriculture.gov.au/abares/products/insights/snapshot-of-australian-agriculture-2022#australian-farmers-receive-low-levels-of-government-support>
- South Burnett Regional Council Economic Profile  
<https://economy.id.com.au/south-burnett/>
- Department Agriculture and Fisheries, Data Farm  
<https://www.daf.qld.gov.au/strategic-direction/datafarm>
- Australian Bureau of Agricultural and Resource Economics and Sciences (ABARES)  
[https://public.tableau.com/app/profile/australian.bureau.of.agricultural.and.resource.economics.and.sci/viz/AMR\\_v9\\_A3L/Dashboard1](https://public.tableau.com/app/profile/australian.bureau.of.agricultural.and.resource.economics.and.sci/viz/AMR_v9_A3L/Dashboard1)

**18 INFORMATION SECTION**

Nil

**19 QUESTIONS ON NOTICE****19.1 QUESTIONS ON NOTICE - INFRASTRUCTURE****File Number:** 30-11-2022**Author:** Executive Assistant Infrastructure**Authoriser:** Chief Executive Officer

The Infrastructure Department has received the below Questions on Notice.

**Questions**

1. Will there be money in the budget to conduct roadside slashing prior to Christmas?

**Responses**

1. The response is contained in the attachments of the report.

**RECOMMENDATION**

That the responses to the questions raised be received and noted.

**ATTACHMENTS**

1. 30 November Question on Notice Response [↓](#) 

**Infrastructure’s Questions on Notice**

**(Q1)** Question on Notice from Cr Duff:

**Will there be money in the budget to conduct roside slashing priornto Chritmas?**

The full slashing program is contained within the Monthly Infrastructure Standing Committee Report, however the State Controlled roads have been extracted from the report into the table below for ease of reference.

<b>TMR Roads - Slashing Program 2022/23</b>			
	<b>Expected Start Date</b>	<b>Expected Finish Date</b>	<b>Status</b>
Barambah Road (Murgon - Barambah Road) (437)	3/11/2022	7/11/2022	COMPLETED
Bunya Highway (45A)	7/11/2022	16/11/2022	COMPLETED
Bunya Highway (45B)	10/11/2022	21/11/2022	COMPLETED
Bunya Mountains Road (4161)	16/11/2022	22/11/2022	COMPLETED
Burnett Highway (41A)	7/11/2022	14/11/2022	COMPLETED
Byee Road (4365)	1/11/2022	2/11/2022	COMPLETED
Chinchilla - Wondai Road (426)	31/10/2022	8/11/2022	COMPLETED
D'Aguiar Highway (40C)	27/10/2022	31/10/2022	COMPLETED
Kingaroy - Barker's Creek Road (4202)	1/11/2022	3/11/2022	COMPLETED
Kingaroy Burrandowan Road (428)	28/11/2022	02/12/2022	
Kingaroy - Cooyar Road (419) (Central area)	1/11/2022	7/11/2022	COMPLETED
Kingaroy - Cooyar Road (419) (Southern area)	15/11/2022	21/11/2022	
Maidenwell - Bunya Mountains Road (4196)	22/11/2022	25/11/2022	
Memerambi – Gordonbrook Road (4206)	15/11/2022	18/11/2022	
Mundubbera - Durong Road (435)	14/11/2022	15/11/2022	
Murgon- Gayndah Road (439)	7/11/2022	11/11/2022	COMPLETED
Nanango -Tarong Road (429)	28/11/2022	2/12/2022	
Okeden Road (4364)	1/12/2022	6/12/2022	
Proston - Boondooma Road (4356)	14/11/2022	18/11/2022	
Redgate (Kilcoy - Murgon Road) (491)	8/11/2022	9/11/2022	COMPLETED
Wondai - Proston Road (436)	22/11/2022	28/11/2022	



**19.2 SILVERLEAF ROAD****File Number:** 14-12-2022**Author:** Councillor**Authoriser:** Chief Executive Officer

The following question on notice was received from Councillor Kathy Duff.

**Question****From:** Kathy Duff**Sent:** Friday, 2 December 2022 4:43 PM**To:** Mark Pitt**Subject:** Questions at the General Meeting

Hi Mr CEO,

At the General Meeting of Council this December I intend to ask the following questions.

snip

Has Silverleaf Road been assessed through the REPA process? When are the works planned to be done on Silverleaf Rd?

**Response****RECOMMENDATION**

THAT the response to the question regarding Silverleaf Road raised by Councillor Kathy Duff be received and noted.

**ATTACHMENTS**

Nil

**19.3 MURGON POOL****File Number:** 14-12-2022**Author:** Councillor**Authoriser:** Chief Executive Officer

The following questions on notice were received from Councillor Kathy Duff.

**Question****From:** Kathy Duff**Sent:** Friday, 9 December 2022 1:55 PM**To:** Mark Pitt**Subject:** Notices of Motion & Questions on Notice

Hi CEO Mark,

snip

I would also like to provide the following two questions on Notice for next Wednesday's Meeting:

Is a learn to swim program a requirement of the Pool Managers across our region?

Does Murgon currently have a learn to swim program?

Thanks,

Kathy

**Response****RECOMMENDATION**

THAT the response to the question regarding Murgon Pool raised by Councillor Kathy Duff be received and noted.

**ATTACHMENTS**

Nil

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**20 CONFIDENTIAL SECTION**

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**OFFICER'S RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**20.1 Proston Pool Management**

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

**20.2 Development of 1 Pound Street, Kingaroy**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**20.3 EBA Negotiations**

This matter is considered to be confidential under Section 254J - b of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

**21 CLOSURE OF MEETING**