



SOUTH BURNETT
REGIONAL COUNCIL

AGENDA

Ordinary Council Meeting Wednesday, 25 January 2023

**I hereby give notice that an Ordinary Meeting of Council will be held
on:**

Date: Wednesday, 25 January 2023

Time: 9am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**
- 6 DEPUTATIONS/PETITIONS**

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 14 DECEMBER 2022

File Number: 25-01-2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

1. That the Minutes of the Council Meeting held on 14 December 2022 be received and the recommendations therein be adopted.

ATTACHMENTS

1. Minutes of the Council Meeting held on 14 December 2022



MINUTES

**Ordinary Council Meeting
Wednesday, 14 December 2022**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 14 DECEMBER 2022 AT 9.00AM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Liveability), Aaron Meehan (General Manager Infrastructure), Kerri Anderson (Manager Finance and Sustainability), James D'Arcy (Manager Infrastructure Planning), Leanne Petersen (Manager Facilities and Parks), Kevin Searle (Manager Works), Rebecca Baynun (Land Investigation Officer), Jennifer Pointon (Manager Community and Lifestyle), Rebecca Humphrey (Manager People and Culture), Kimberley Donohue (Executive Assistant).

1 OPENING

The Mayor opened the meeting and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 PRAYERS

A representative of Kigaroy Baptist Church, Carolyn Moseling offered prayers for Council and for the conduct of the Council meeting.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

I, Cr Brett Otto inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item **12.5 – South Burnett Support Alliance** – Myself and my wife have personal financial contribution towards this project.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

Cr Schumacher noted to the meeting in relation to item **11.2 – Principal Cycle Network Plan Review**;

This declarable conflict of interest arises as I own land in Blackbutt I believe my conflict has no greater interest than any other member in the community. I wish to participate in the decision in relation to this matter.

I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, where I;

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item **11.4 – Shelter Structure and Picnic Table at the Intersection of Bunya Highway and Bunya Mountains Road** – I own an investment property in the Bunya Mountains.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **Item 12.3 – Request terminate lease – Kingaroy Junior Soccer and Kingaroy Touch Association**. The nature of my interest is as follows: This declarable conflict of interest arises as I am a paying social member of the Kingaroy Touch Association.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **17.2 – Material Change of Use - Service Station/Food & Drink Outlet/Showroom at Rogers Drive, Kingaroy (Lot 5 on SP112069) - Applicant: Property Opportunities Holdings Pty Ltd C/- Adams & Sparkes Town Planning** I am currently house sitting as a temporary arrangement near Rogers Drive, Kingaroy.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Jane Erkens inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda **11.2 – Principal Cycle Network Plan Review**.

This declarable conflict of interest arises as I own land in Nanango I believe my conflict has no greater interest than any other member in the community. I wish to participate in the decision in relation to this matter.

I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, where I;

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter

I, Cr Jane Erkens inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in **Item 17.3- Reconfiguration of a lot (1 lot into 4 lots & 2 access easements) at 23 -25 Millis Way, Nanango (and described as Lot 4 on RP187484) - Applicant: Michael Iveson C/- ONF Surveyors** I own property in Millis Way, Nanango.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Jane Erkens inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item **20.3 – EBA Negotiations**.

This declarable conflict of interest arises due to a family member being an employee of Council.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

Attendance:

At 3:55 pm, Cr Kirstie Schumacher left the meeting due to a COI.

At 3:56 pm, Cr Jane Erkens left the meeting due to a COI.

DECLARATION OF INTEREST - STAY IN MEETING

RESOLUTION 2022/273

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That Council resolve that Cr Kirstie Schumahcer has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Kirstie Schumacher may participate in the matter, discuss and vote upon it.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:

At 3:57 pm, Cr Kirstie Schumacher returned to the meeting.

DECLARATION OF INTEREST - STAY IN MEETING

RESOLUTION 2022/274

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That Council resolve that Cr Jane Erkens has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Jane Erkens may participate in the matter, discuss and vote upon it.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 3:58 pm, Cr Jane Erkens returned to the meeting.

6 DEPUTATIONS/PETITIONS

Nil

Attendance:

At 9:17am, Executive Services Coordinator Lynelle Paterson entered the meeting.

At 9:18am, Executive Services Coordinator Lynelle Paterson left the meeting.

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 23 NOVEMBER 2022

RESOLUTION 2022/275

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

1. That the Minutes of the Council Meeting held on 23 November 2022 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 9:21am, Engineering Contractor Justin Crick entered the meeting.

At 9:22am, Engineering Contractor Justin Crick left the meeting.

8 BUSINESS OUTSTANDING

8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

RESOLUTION 2022/276

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

8.1.1 QUESTION ON NOTICE CLOYNA HALL DRAINAGE

Question onf Notice from Cr Kathy Duff:

What is the status of the drainage at Cloyna Hall?

Attendance:

At 9:44am, Manager Finance and Sustainability Kerri Anderson entered the meeting via teams link.

9 NOTICES OF MOTION**9.1 NOTICE OF MOTION - KINGAROY TRANSFORMATION PROJECT**

RESOLUTION 2022/277

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That Council adopt a revised final scope for the Kingaroy Transformation project with an additional \$120,000 at the second quarter budget review by advancing funded depreciation from the 2023 – 2024 capital budget.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2

9.2 NOTICE OF MOTION - MAIDENWELL GLENCLIFFE ROAD

RESOLUTION 2022/278

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That the following action is taken by the infrastructure department in relation to Maidenwell - Glencliffe Road:

1. Holding works to make the road trafficable for agricultural purposes prior to the Christmas break.
2. REPA (Flood Damage) assessment and lodgement of a submission to the QRA as a matter of priority at the earliest opportunity in 2023.
3. Consideration is given to capital works as to gravel re-sheeting and drainage that is not eligible under the REPA program.
4. A letter be sent under the signature of the Mayor to those residents who made representation to council on the matter on Tuesday 6 December 2022, outlining the following:
 - a. a report on the maintenance works undertaken by council on Maidenwell-Glencliffe Road over the past three years;
 - b. a summary of the special REPA submission and proposed flood repair works, including anticipated timeframe for such.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 10:23 am, Cr Kirstie Schumacher left the meeting.

At 10:26 am, Cr Danita Potter left the meeting.

At 10:26 am, Cr Kirstie Schumacher returned to the meeting.

At 10:28 am, Cr Danita Potter returned to the meeting.

At 10:29am, Manager Finance and Sustainability Kerria Anderson left the meeting via teams link.

At 10:30am, Manager Finance and Sustainability Kerria Anderson returned to the meeting via teams link.

9.3 NOTICE OF MOTION - MCCAULEY WEIR WATER RESERVE

MOTION

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

South Burnett Regional Council grant the community access to the McCauley Weir Water Reserve for a 6-month trial (subject to a road safety audit and insurance review) with the following conditions:

1. The gate remains locked with a council padlock in place. The residents who use the road be issued with one key.
2. Residents who wish to have more keys are given permission for council's locksmith to have them cut at their expense and council keep a register of keys issued.
3. 10 keys then be available to the public to allow them access to the Weir Reserve. A deposit of \$100 to be refunded when key is returned. Not to be held for any longer than 2 days.
4. Those people who wish to obtain a key for access are given an agreement to sign acknowledging;
 - 1) that they will drive to the conditions of the road,
 - 2) they agree to take all rubbish away and leave nothing there,
 - 3) they agree they need to make their own arrangements for toileting
 - 4) Dogs must be kept under control.
 - 5) No fuel motors on the water
 - 6) Keep to the roads
 - 7) No four-wheel driving off road
 - 8) No motor bikes off the road
 - 9) Further conditions to be added as identified during the trial.

MOTION

RESOLUTION 2022/279

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That Item 9.3 Notice of Motion – McCauley Weir Water Reserve lay on the table subject to a road safety audit and insurance review report being brought back to a meeting in early 2023.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 10:53am, Manager Facilities and Parks Leanne Petersent returned to the meeting.

9.4 NOTICE OF MOTION - CORONATION DRIVE MURGON

RESOLUTION 2022/280

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That Council requests the relevant Council Manager meet with the Management Committee of the Murgon Business and Development Association and the Divisional Councillor to address the median strips in Coronation Drive before the Christmas break.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

RESOLUTION 2022/281

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That Item 9.9 – Notice of Motion – Murgon Swimming Pool be escalated to be dealt with as the next item on the agenda.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

9.9 NOTICE OF MOTION - MURGON SWIMMING POOL

RESOLUTION 2022/282

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Manager in charge of Council's swimming pools provides a full report to the Liveability, Governance and Finance Standing Committee Meeting on 8 February 2023 disclosing the pool managers obligations to providing services in particular a learn to swim program to patrons of the pool and comparative data as to what services are being provided in other pools across our region.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

ADJOURN MORNING TEA

RESOLUTION 2022/283

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2022/284

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 11.26am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

9.5 NOTICE OF MOTION - GORE STREET FOOTPATH

RESOLUTION 2022/285

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Cr Henschen's motion in relation to the allocation of the LRCI 2023/2024 funding be lifted off the table and dealt with.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Crs Gavin Jones and Kirstie Schumacher

CARRIED 5/2

MOTION

MOTION

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That That the following projects are scoped and costed with a view to Council applying the \$1,644,465 of LRCI phase 3 extension funding in the 2023/2024 year to these capital projects and a report be brought to a future Infrastructure, Environment and Compliance Standing Committee Meeting, including capital and whole of life costings for consideration:

- Wondai Industrial Estate stage 2;
 - Haly street Wondai drainage and road sealing;
 - Alford street east Kingaroy - stage 1 rehabilitation;
 - Gore street Murgon SHS kerb and channelling / parking.
-

AMENDMENT

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the following projects are scoped on a preliminary basis with high level cost estimates so as to be considered through the application of the prioritisation tool along side other capital projects as part of the 2023/24 capital budget considerations of Council

- Wondai Industrial Estate stage 2;
- Gore street Murgon SHS kerb and channelling / parking.
- McKell Park, Wondai
- Coronation Park, Wondai
- Coopers Gap viewing platform
- Lions Park Kingaroy completion
- Murgon basketball half court
- Proston look out
- Apex Park Carpark, Kingaroy
- Tingoora Drainage
- Youth Park, Kingaroy

The amendment became the resolution.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Cr Gavin Jones

CARRIED 6/1

RESOLUTION 2022/286

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the following projects are scoped on a preliminary basis with high level cost estimates so as to be considered through the application of the prioritisation tool along side other capital projects as part of the 2023/24 capital budget considerations of Council

- Wondai Industrial Estate stage 2;
- Gore street Murgon SHS kerb and channelling / parking.
- McKell Park, Wondai
- Coronation Park, Wondai
- Coopers Gap viewing platform
- Lions Park Kingaroy completion
- Murgon basketball half court
- Proston look out
- Apex Park Carpark, Kingaroy
- Tingoora Drainage
- Youth Park, Kingaroy

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Cr Gavin Jones

CARRIED 6/1

ADJOURN LUNCH

MOTION

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for lunch.

RESUME MEETING

RESOLUTION 2022/287

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 1:21pm.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 1:30pm, Manager Facilities and Parks Leanne Petersen returned to the meeting.

9.6 NOTICE OF MOTION - WELFARE CHECKS

RESOLUTION 2022/288

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Council bring to the attention of local individuals and agencies people living in free camping grounds to undertake welfare checks on our homeless people prior to Christmas.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

MOTION

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That Council no longer lock the Glendon Street toilets at night and increases security in the Glendon Street car park through the installation of security cameras and video surveillance signage along with a request to local police to include the Glendon Street car park in their nightly patrol routine.

AMENDMENT

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That the Glendon Street parenting toilet be opened as a matter of priority and that Council contact Queensland Police Service Kingaroy Officer in Charge prior to Christmas to discuss this issue and ascertain what potential solutions may support those requiring amenities after hours and how collectively we can use our resources to minimise further vandalism in our facilities.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

The Amendment became the resolution.

RESOLUTION 2022/289

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That the Glendon Street parenting toilet be opened as a matter of priority and that Council contact Queensland Police Service Kingaroy Officer in Charge prior to Christmas to discuss this issue and ascertain what potential solutions may support those requiring amenities after hours and how collectively we can use our resources to minimise further vandalism in our facilities.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:07pm, Manager Finance and Sustainability Kerri Anderson returned to the meeting via teams.

9.7 NOTICE OF MOTION - RURAL LOT RECONFIGURATIONS

MOTION

Moved: Cr Brett Otto
Seconded: Cr Danita Potter

That:

1. In respect of all future reconfiguration applications for the creation of allotments within the rural zoning, if approved, be not subject to conditions requiring certification letters for the supply of electricity and telecommunications infrastructure;
2. Subject to system constraints Council include a statement on documents provided pursuant to a rates search application informing the applicant that Council cannot guarantee that rural zoned allotments have access to electricity telecommunications infrastructure and as such recommend that the applicant undertake their own due diligence in relation to such infrastructure.

MOTION

RESOLUTION 2022/290

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That item 9.7 – Notice of Motion – Rural Lot Reconfigurations lay on the table until a report can be brought back to the January Ordinary Meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2

9.7.1 QUESTION ON NOTICE - RATES NOTICE

Question on Noticed from Cr Danita Potter:

Is there ability to add additional information on the rates notices regarding the rural lot reconfigurations?

MOTION

RESOLUTION 2022/291

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That items 9.8 – Notice of Motion – Murgon Christmas Tree and 15.1 – New Community Christmas Trees be dealt with collectively.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:19pm, Manager Community and Lifestyle Jennifer Pointon Left the meeting.

At 2:21pm, Manager Community and Lifestyle Jennifer Pointon returned to the meeting.

At 2:28pm, General Manager Infrastructure Aaron Meehan left the meeting.

At 2:32pm, General Manager Infrastructure Aaron Meehan returned to the meeting.

9.8 NOTICE OF MOTION - MURGON CHRISTMAS TREE

MOTION

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council provide funding for the

1. Purchase of three new Christmas Trees at Murgon, Hivesville and Kumbia, for a total cost of \$33,000 and allocate \$33,000 from 22/23 Capital Building underspend of other Capital projects.
2. Purchase of new decorations for the 3 new trees from the 22/23 Operational Parks budget. Total cost of \$30,000.
3. Installation of new footings for the relocation of Wondai, Proston and Blackbutt Christmas Trees, estimated cost of \$3,000 per footing, total cost of \$9,000 allocated from the 2022/23 Operational parks budget.
4. Request the relevant Manager consult with the Murgon Business and Development Association Management Committee and the Hivesville Progress Association and the Divisional Councillor in January 2023 to ensure that they have input into the size, type and location of the trees.

AMENDMENT

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

1. Purchase of three new Christmas Trees at Murgon, Hivesville and Kumbia, for a total cost of \$33,000 and allocate \$33,000 from 22/23 Capital Building underspend of other Capital projects.
2. Purchase of new decorations for the 3 new trees from the 22/23 Operational Parks budget. Total cost of \$30,000.
3. Installation of new footings for the relocation of Wondai, Proston and Blackbutt Christmas Trees, estimated cost of \$3,000 per footing, total cost of \$9,000 allocated from the 2022/23 Operational parks budget.
4. Write to the Murgon Business and Development Association and advise them of the outcome of this resolution.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

The Amendment became the resolution.

RESOLUTION 2022/292

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

1. Purchase of three new Christmas Trees at Murgon, Hivesville and Kumbia, for a total cost of \$33,000 and allocate \$33,000 from 22/23 Capital Building underspend of other Capital projects.
2. Purchase of new decorations for the 3 new trees from the 22/23 Operational Parks budget. Total cost of \$30,000.
3. Installation of new footings for the relocation of Wondai, Proston and Blackbutt Christmas Trees, estimated cost of \$3,000 per footing, total cost of \$9,000 allocated from the 2022/23 Operational parks budget.
4. Write to the Murgon Business and Development Association and advise them of the outcome of this resolution.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

9.8.1 QUESTION ON NOTICE - OPERATIONAL COSTS - CHRISTMAS TREES

Question on Notice from Cr Kirstie Schumacher:

What was the operational costs to erect the christmas tress across the region?

10 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS

10.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL PORTABLE AND ATTRACTIVE ITEMS POLICY - STRATEGIC032

RESOLUTION 2022/293

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the South Burnett Regional Council Portable and Attractive Items Policy – Strategic032 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL LIVEABILITY, GOVERNANCE AND FINANCE STANDING COMMITTEE TERMS OF REFERENCE - STATUTORY067

RESOLUTION 2022/294

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

1. That the South Burnett Regional Council Infrastructure, Environment and Compliance Standing Committee Terms of Reference – Statutory066 be adopted as presented.
2. That the South Burnett Regional Council Liveability, Governance and Finance Standing Committee Terms of Reference – Statutory067 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.2.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL LIVEABILITY, GOVERNANCE AND FINANCE STANDING COMMITTEE TERMS OF REFERENCE - STATUTORY067

RESOLUTION 2022/295

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

South Burnett Regional Council adopt the following amendment for Standing Committee structure for each of the Standing Committees pursuant to s264 and s267 of *the Local Government Regulation 2012*:

Standing Committee	Meeting Date	Members	Chair/Deputy Chair
Infrastructure, Environment and Compliance	First Wednesday of each month	All Councillors	Mayor/Deputy Mayor Rotation of Chair to each Portfolio Councillor over a 3-month cycle
Liveability, Governance and Finance	Second Wednesday of each month	All Councillors	Mayor/Deputy Mayor Rotation of Chair to each Portfolio Councillor over a 3-month cycle

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE TERMS OF REFERENCE - STATUTORY045

RESOLUTION 2022/296

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the South Burnett Regional Council Arts, Culture and Heritage Advisory Committee Terms of Reference – Statutory045 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL COMMUNITY GRANTS PROGRAM POLICY - STRATEGIC005

RESOLUTION 2022/297

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That the South Burnett Regional Council Community Grants Program Policy – Strategic005 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:52pm, Manager Facilities and Parks Leanne Petersen left the meeting.

10.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL PROPERTY LEASING POLICY - STRATEGIC030

RESOLUTION 2022/298

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the South Burnett Regional Council Property Leasing Policy – Strategic030 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendane:

At 2:57pm, Manager Works Kevin Searle entered the meeting.

At 2:59 pm, Cr Kathy Duff left the meeting.

At 3:01 pm, Cr Kathy Duff returned to the meeting.

At 3:01pm, Manager Finance and Sustainability Kerri Anderson left the meeting via teams.

At 3:02pm, Manager Finance and Sustainability Kerri Anderson returned to the meeting via teams.

At 3:04pm, Manager Finance and Sustainability Kerri Anderson left the meeting via teams.

At 3:05pm, Mananger Finance and Sustainability Kerria Anderson returned to the meeting via teams.

10.6 QUOTE SBRCQ-22/23-27 - PURCHASE OF ONE (1) GRADER TO REPLACE PLANT NO. 1506.

RESOLUTION 2022/299

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That Council purchase one (1) **Komatsu GD655-7** for **\$467,400.00** excluding GST from **Komatsu Australia**.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Cr Jane Erkens

CARRIED 6/1

MOTION

RESOLVED 2022/300

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That Council consider investigating adding a front blade to a suitable machine as a trial basis.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

ADJOURN AFTERNOON TEA

MOTION

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the meeting adjourn for afternoon tea.

RESUME MEETING

RESOLUTION 2022/301

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the meeting resume at 3.45pm.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.7 REQUEST FOR WAIVER OF RATES - MURGON PASTORAL, AGRICULTURAL & HORTICULTURAL SOCIETY

RESOLUTION 2022/302

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That Rates charges to the value of \$1261.92 for the period of 1 July 2022 to 31 December 2022 is waived for the Murgon Pastoral, Agricultural & Horticultural Society Inc.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.8 FINANCIAL HARDSHIP RATES APPLICATION – ASESSMENT NUMBER - 20657-00000-000

RESOLUTION 2022/303

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That South Burnett Regional Council agree to:

1. Suspend interest from accumulating while hardship payment arrangement is maintained;
2. Request the owner enter into a payment arrangement for Assessment Number 20657-00000-000 for \$100.00 per fortnight commencing 1 January 2023 for a period of 12 months;
3. Payments increasing to \$105.00 per fortnight from 1 January 2024 for a period of 12 months;
4. Payments increasing to \$115.00 per fortnight from 1 January 2025 for a period of 12 months;
5. Payments increasing to \$125.00 per fortnight from 1 January 2026 for a period of 12 months under normal rate arrangement conditions;
6. Payments increasing to \$137.00 per fortnight from 1 January 2027 for a period of 12 months under normal rate arrangement conditions;

-
7. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly;
 8. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
 9. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.9 MONTHLY FINANCIAL INFORMATION - NOVEMBER 2022

RESOLUTION 2022/304

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 30th November 2022 be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.10 NOTICE TO REPEAL SOUTH BURNETT BURNETT REGIONAL COUNCIL RESOLUTION - 2020/168

RESOLUTION 2022/305

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That in accordance with *Section 262* of the *Local Government Regulation 2012*, the following resolution be repealed:

Resolution 2020/168, Item 8.9 of the General Meeting held on 14 October 2020 – Establishment of Council Standing Committees and Terms of References.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.11 ACTING CHIEF EXECUTIVE OFFICER

RESOLUTION 2022/306

Moved: Cr Jane Erkens
Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council approves the Chief Executive Officer leave from Monday 9 January 2023 to Friday 13 January 2023 inclusive with a return to work date of Monday 16 January 2023 and appoints the General Manager Finance and Corporate as Acting Chief Executive Officer.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET**11.1 CYCLE NETWORK LOCAL GOVERNMENT GRANTS PROGRAM 2023-24**

RESOLUTION 2022/307

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That Council submit a funding application for the detailed design of the Youngman Street rail trail crossing and King Street intersection upgrade and if successful, commit to funding 50% of this design cost from the 2023/24 budget.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Cr Jane Erkens

CARRIED 6/1

11.2 PRINCIPAL CYCLE NETWORK PLAN REVIEW

RESOLUTION 2022/308

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That Council endorse the below changes to the Principal Cycle Network Plan:

1. Addition of Tourism Rail Trail Route between Kingaroy and Nanango (via Edenvale Road, West Coolabunia Road, Semgreens Road, Kunioon Road, and Nanango Brooklands Road);
2. Addition of Tourism Rail Trail Route between Nanango and Yarraman (via Mill Flat Road, Burnett Street, Old Yarraman Road, Din Road, Noora Road, McNeil Street);
3. Addition of Tourism Rail Trail Route between Yarraman and Blackbutt (via Brisbane Valley Rail Trail from McNeil Street to LG Boundary at Benarkin);
4. Addition of Tourism Route between Haly Street and Mount Wooroolin Lookout; and

-
5. Removal of Principal Route between Somerset Street and Harris Road (previous rail corridor which has since been absorbed into adjoining private land).

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.3 MAINTENANCE MANAGEMENT UPDATE

RESOLUTION 2022/309

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the report be noted and a further report be presented to the March Infrastructure, Environment and Compliance Standing Committee.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 4:01 pm, Cr Kirstie Schumacher left the meeting due to COI.

At 4:01pm, General Manager Liveability Peter O'May left the meeting.

At 4:01pm, Property Management Officer Natalee Taylor entered to the meeting.

At 4:02pm, General Manager Liveability Peter O'May returned to the meeting.

At 4:02pm, Property Management Officer Natalee Taylor left the meeting.

11.4 SHELTER STRUCTURE AND PICNIC TABLE AT THE INTERSECTION OF BUNYA HIGHWAY AND BUNYA MOUNTAINS ROAD

RESOLUTION 2022/310

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That South Burnett Regional Council engage with DTMR and local transport users prior to finalising a decision as to retaining the shelter structure and undertaking the required ongoing maintenance and repair works

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 4:08 pm, Cr Kirstie Schumacher returned to the meeting.

11.5 WONDAI AND MURGON DRAINAGE

RESOLUTION 2022/311

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That Council completes the drainage and clearing works on the Murgon Gayndah Road and Dingo Creek in the 3rd quarter of the 22/23 year from Council's operating budget and progress a grant application with the QRA clean-up grant.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

12 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES**12.1 ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE**

RESOLUTION 2022/312

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the vacant Community Representative position be replaced with the following individual who has submitted an Expression of Interest to become a member of the Arts, Culture and Heritage Advisory Committee and appointed by Council in accordance with the Arts, Culture and Heritage Advisory Committee Terms of Reference:

- Community Representative – Pam Kerr

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 4:16pm, Manager Works Kevin Searle left the meeting.

12.2 REQUEST TO ENTER SUB AGREEMENT - KINGAROY CRICKET AND SPORTS CLUB INC

RESOLUTION 2022/313

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That approval be provided to the Kingaroy Cricket & Sports Club Inc under clause 5.21 of the lease between the Kingaroy Cricket & Sports Club Inc. and South Burnett Regional Council to grant Licence to Occupies to South Burnett Saints AFC Inc, Wooroolin Warrior Cricket Club Inc., Kingaroy

Croquets Club Inc., Kingaroy Junior Cricket Association., South Burnett Thrashers Rugby Union Club Inc. and South Burnett Cricket Association Inc

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 4:17 pm, Cr Kirstie Schumacher left the meeting due to a COI.

12.3 REQUEST TERMINATE LEASE - KINGAROY JUNIOR SOCCER AND KINGAROY TOUCH ASSOCIATION

RESOLUTION 2022/314

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That:

1. Under Clause 7.04 provides 60 days prior notice of the intention to terminate the lease between South Burnett Regional Council and the Kingaroy Junior Football Club Inc.
2. That South Burnett Regional Council resolves that the exception in *Local Government Regulation 2012 section 236 (1)(b)(ii)* applies to Council for the disposal by way of grant of a Lease to the valuable non-current asset which is the land comprising Lease Area G as part of Lot 6 on SP274891 , to the Kingaroy Junior Football Club Inc, and Kingaroy Touch Association Inc. as joint tenants, community organisations, other than by way of tender or auction, for a term of 10 years on terms agreed between Council, the Kingaroy Junior Football Club Inc, and Kingaroy Touch Association Inc.
3. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Lease between Council, the Kingaroy Junior Football Club Inc, and Kingaroy Touch Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 4:18 pm, Cr Kirstie Schumacher returned to the meeting.

12.4 GENERAL PRACTITIONER SERVICES

RESOLUTION 2022/315

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council liaise with the Primary Health Network (PHN) and write to the Federal Minister for Health raising concerns about GP shortages and implications for residents who require a medical certificate seeking licence renewals with consideration given to extension periods

being granted in our regional communities and seeking a teams meeting with the Minister and inviting local GP's across the region to participate in this discussion.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 4:20 pm, Cr Brett Otto left the meeting due to a COI and Deputy Mayor Jones took the chair.

At 4.20pm, Chief Executive Officer Mark Pitt left the meeting and General Manager Liveability Peter O'May acted in his absence.

12.5 SOUTH BURNETT SUPPORT ALLIANCE

RESOLUTION 2022/316

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Council offer a letter of support to the South Burnett Support Alliance supporting their proposed lease of the Queensland Health building (former community health building) in the Glendon Street carpark.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**Attendance:**

At 4:22 pm, Cr Brett Otto returned to the meeting.

At 4:22pm, Chief Executive Officer Mark Pitt returned to the meeting.

13 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH

Nil

14 PORTFOLIO - DISASTER MANAGEMENT, WASTE AND RECYCLING MANAGEMENT**14.1 MEMERAMBI TRANSFER STATION**

RESOLUTION 2022/317

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That South Burnett Regional Council:

- i. Introduce the following operating hours of the Memerambi transfer station
 - a. Seven (7) days a week from 6:30am – 4:00pm.
- ii. That these operational hours be on a three (3) month trial.
- iii. That a report be brought back to Council prior to the conclusion of the trial.
- iv. That a community awareness program of the new operational hours be implemented prior to the commencement of the trial.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS

15.2 QEII PARK UPGRADES - FEEDBACK FROM COMMUNITY CONSULTATION

RESOLUTION 2022/318

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That South Burnett Regional Council

- I. Receive the report on QEII Park upgrade community consultation feedback and community survey results
- II. Removal of the two Moreton Bay Fig Trees on the Southern side of the park and replace with a new shade shelter as part of the QEII upgrades. The Moreton Bay Fig Tree on the Northern side of the park to be relocated and the power cable replaced.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.3 KINGAROY LIONS PARK - AMENITIES UPGRADE AND PARK REDEVELOPMENT

RESOLUTION 2022/319

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council install two shelters and picnic benches in Lions Park on the other side of the drain and remove the old log shelters \$15,000 and reconsider the remaining items at the second quarter budget review in February 2023.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.4 MURGON PCYC TOILET REFURBISHMENT - PROJECT BUDGET REVIEW

RESOLUTION 2022/320

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That South Burnett Regional Council maintain the current W4Q budget of \$380k for the Murgon PCYC toilets and investigate alternative funding options of \$280k to allow for full completion of the project and this matter be considered for the 2nd quarter capital review in February 2023.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

16 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES

16.1 QRIDA - APPLICATION FOR FUNDING COOLABUNIA SALEYARDS CAPITAL WORKS

RESOLUTION 2022/321

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That:

1. An Expression of Interest is submitted to Round 5 of the Rural Economic Development Grants offered by the Queensland Rural Industry and Development Authority to the total project costs of \$200,000.
2. Co-contribution of 50% of the total project costs is considered by Council in the 2023/24 capital works budget.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

17 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING

17.1 APPLICATION FOR A NEGOTIATED DECISION NOTICE FOR RECONFIGURING A LOT (1 LOT INTO 3 LOTS) AT 272 MOUNT MCEUEN ROAD, MOUNT MCEUEN (AND DESCRIBED AS LOT 221 ON FY1361) AND SITUATED - APPLICANT: BRUCE AND ANDREA ANNING C/- ONF SURVEYORS

RESOLUTION 2022/322

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

Procedural Motion

That the matter be lifted from the table.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESOLUTION 2022/323

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That given the rural location and nature of the proposed allotments, being satisfied it may be possible for the sites to be adequately serviced by a reticulated electricity supply or an alternate non-reticulated electricity supply, Council approve the request for a Negotiated Decision Notice and the following amended conditions be included.

ENG15.

Prior to council sealing the Survey Plan the applicant is to provide each of lot with an electricity supply, ***or alternatively provide evidence that alternate electricity supply can be made available to each lot.***

The standards of service nominated by the electricity supply authority with reticulated electricity to be made available at the propriety boundary, ***should the applicant choose to provide reticulated electricity supply.***

ADV4.

Council would accept a Certificate of Electricity Supply from the electricity supply authority demonstrating that all lots can be provided with a reticulated electricity connection as evidence of compliance with ENG15.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 4:50 pm, Cr Kirstie Schumacher left the meeting due to a COI.

At 4:50pm, General Manager Infrastrucutre Aaron Meehan left the meeting.

At 4:57pm, Executive Services Coordinator Lynelle Paterson returned to the meeting.

At 4:57pm, Executive Assistant Kimberley Donohue left the meeting.

At 5pm, Executive Assistant Kimberley Donohue returned to the meeting.

At 5pm, Executive Services Coordinator Lynelle Paterson left the meeting.

17.2 MATERIAL CHANGE OF USE - SERVICE STATION/FOOD & DRINK OUTLET/SHOWROOM AT ROGERS DRIVE, KINGAROY (LOT 5 ON SP112069) - APPLICANT: PROPERTY OPPORTUNITIES HOLDINGS PTY LTD C/- ADAMS & SPARKES TOWN PLANNING

RESOLUTION 2022/324

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

The application be approved subject to the Council developing suitable conditions and adopted infrastructure charges notice to be attached to this decision notice and this report to be brought to the January General Meeting of Council.

The preliminary reasons but not exhaustive list of reasons for Council's consideration of this approval are:

- The service station development will satisfy the absence of such a facility at the southern corridor in to Kingaroy;
 - Service Station Development will support the viability of existing businesses within the precinct
-

- That both developments together will support the economic development and population growth of Kingaroy and the broader South Burnett Region.

In Favour: Crs Brett Otto, Danita Potter and Kathy Duff

Against: Crs Gavin Jones, Jane Erkens and Scott Henschen

CARRIED 3/3 on the casting vote of the Mayor

In accordance with Section 254E of the *Local Government Regulation 2021*

Attendance:

At 5:29 pm, Cr Kirstie Schumacher returned to the meeting.
 At 5:29pm, General Manager Infrastructure Aaron Meehan returned to the meeting.
 At 5:29 pm, Cr Jane Erkens left the meeting due to a COI.
 At 5:29ppm, Manager Facilities and Parks Leanne Petersen returned to the meeting.
 At 5:29pm, Land Investigation Officer Rebecca Bayntun entered the meeting.
 At 5:31pm, Manager Infrasructure Planning James D’Arcy left the meeting.

17.3 RECONFIGURATION OF A LOT (1 LOT INTO 4 LOTS & 2 ACCESS EASEMENTS) AT 23 -25 MILLIS WAY, NANANGO (AND DESCRIBED AS LOT 4 ON RP187484) - APPLICANT: MICHAEL IVESON C/- ONF SURVEYORS

RESOLUTION 2022/325

Moved: Cr Gavin Jones
 Seconded: Cr Kirstie Schumacher

That Council approve the Reconfiguring a lot – development permit (1 lot into 4 lots) – Lot 4 on RP187484, 23-25 Millis Way Nanango – Applicant: Michael Iveson – RAL22/0017 subject to the following conditions:-

GENERAL

GEN1. The development must be completed and maintained in accordance with the approved plans and documents and conditions to this development approval:

Drawing Title				
Access Layout Plan	ATC Engineers	20053	C-101	A

DEVELOPMENT PERIOD

GEN2. The currency period for this development approval for reconfiguring a lot is four (4) years after the development approval starts to have effect. The development approval will lapse unless the survey plan for all works and stages required to be given to Council for approval is provided within this period.

RECONFIGURING A LOT

RAL1. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.

RAL2. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council’s approval of the associated documentation requiring assessment.

-
- RAL3. Prior to sealing the Plan of Survey, the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the *Planning Act Regulation 2017*.
- RAL4. Prior to the sealing of the Plan of Survey the applicant is to provide a certificate signed by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the Plan of Survey.

VALUATION FEES

- RAL5. Payment of Department of Natural Resources, Mines and Energy valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at \$48.00 per lot however, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

ENGINEERING WORKS

- ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.
- ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Standard Drawings, relevant Australian Standards, and relevant design manuals.
- ENG3. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

- ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

- ENG6. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG7. Discharge all minor storm flows that fall or pass onto the site to a lawful point of discharge in accordance with the Queensland Urban Drainage Manual (QUDM).
- ENG8. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

WATER SUPPLY

- ENG9. Connect each lot to Council's reticulated water supply system.
- ENG10. Install a separate water service connection to each lot as per Council's standards.

SEWERAGE

- ENG11. Connect all lots to Council’s reticulated sewerage system. The connection must be designed in accordance with Council’s standards and be approved by Council’s Utility Services Section.
- ENG12. Actual connection to Council’s live sewerage infrastructure must be undertaken by or under the supervision of Council.
- ENG13. Do not build works within 1.5 metres from the centre of any existing sewer pipe work or within the Zone of Influence, whichever is the greater (measured horizontally).
- ENG14. Maintain a minimum of a 3 metre wide corridor to be maintained for maintenance/upgrade purposes.
- ENG15. Ensure that a clear level area of a minimum of a 2.5 metre radius surrounding any existing sewer manholes on the site is provided for future maintenance/upgrade purposes.
- ENG16. The above minimum clearances to Council’s sewer infrastructure do not preclude the need for works to proposed structures to prevent loading to the sewer system.

VEHICLE ACCESS - REAR ACCESS LOTS

- ENG17. Construct a reinforced concrete access driveway to the extent and standards shown in ATC Engineers & Project Managers Drawings:

Dwg No.	Title	Date	Rev
C-101	Access Layout Plan & Typical Details	26/10/2022	A
C-102	Typical Driveway Sections	26/10/2022	A

An access easement

- ENG18. Design and construct all services along the full length of the access strip.

TELECOMMUNICATION

- ENG19. Provide telecommunications to all lots within the development.

ELETRICITY

- ENG20. Design and provide electricity supply to all lots within the development to comply with Ergon Energy’s requirements.
- ENG21. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

EARTHWORKS - GENERAL

- ENG22. Earthworks per site involving cut or fill greater than 1 metre in height and quantity of material greater than 50m³, requires an Operational Work application.
- ENG23. Ensure that each lot is self-draining.

EROSION AND SEDIMENT CONTROL - GENERAL

- ENG24. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG25. Remove and clean-up the sediment or other pollutants in the event that sediment or other pollutants are tracked or released onto adjoining streets or stormwater systems, at no cost to Council.

EASEMENTS

ENG26. Provide a reciprocal access easement for the full width/length of the access handle as shown on the approved plan(s) of development.

ENG27. All services for lots 3,7,8 and 9 shall be contained within the easement.

ENG28. The restrictions imposed (non-permanent fixtures) on the property within the drainage easement, will include:

- a. a building (habitable or not), regardless of size;
- b. a bridge or culvert, tower, mast, pillar, or post;
- c. a wall or a fence (other than a dividing fence);
- d. a shipping container or similar object;
- e. a sculpture or statue;
- f. a viaduct, railway line, roadway or path;
- g. a swimming pool or a tank; or
- h. anything else that may be reasonably characterised as a structure when placed upon land (whether by affixation or by resting upon its own weight).

ADVICE

ADV1. Section 85(1)(b) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of four (4) years, the approval will lapse.

DEVELOPER INCENTIVE

ADV2. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

For further information or application form please refer to the rules and procedures available on Council's website.

HERITAGE

ADV3. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

APPEAL RIGHTS

ADV4. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

INFRASTRUCTURE CHARGES

ADV5. Infrastructure charges are levied by way of an infrastructure charges notice pursuant to section 119 of the *Planning Act 2016*.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 5:35 pm, Cr Jane Erkens returned to the meeting.

At 5:35pm, Manager Finance and Sustainability Kerri Anderson left via teams.

17.4 SOUTH BURNETT AGRICULTURE STRATEGY

RESOLUTION 2022/326

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Draft South Burnett Agriculture Strategy 2022-2027 be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

18 INFORMATION SECTION

Nil

19 QUESTIONS ON NOTICE

19.1 QUESTIONS ON NOTICE - INFRASTRUCTURE

RESOLUTION 2022/327

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the responses to the questions raised be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19.2 SILVERLEAF ROAD

RESOLUTION 2022/328

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

THAT the response to the question regarding Silverleaf Road raised by Councillor Kathy Duff be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19.3 MURGON POOL

RESOLVED 2022/329

THAT the response to the question regarding Murgon Pool raised by Councillor Kathy Duff be held over until the report on the Murgon Pool.

20 CONFIDENTIAL SECTION

RESOLUTION 2022/330

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

20.1 Proston Pool Management

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

20.2 Development of 1 Pound Street, Kingaroy

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

20.3 EBA Negotiations

This matter is considered to be confidential under Section 254J - b of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 5:41pm, General Manager Infrastructure Aaron Meehan left the meeting.

At 5:42pm, Executive Assistant Kimberley Donohue left the meeting.

At 5:45pm, Executive Assistant Kimberley Donohue returned to the meeting.

At 5:46pm, General Manager Infrastructure Aaron Meehan returned to the meeting.

At 5:46pm, Manager People and Culture Rebecca Humphrey entered the meeting.

At 5:49 pm, Cr Gavin Jones left the meeting.

At 5:51 pm, Cr Gavin Jones returned to the meeting.

At 6:02pm, General Manager Infrastructure Aaron Meehan left the meeting.

At 6:21pm, General Manager Finance and Corporate Susan Jarvis left the meeting.

At 6:23pm, General Manager Finance and Corporate Susan Jarvis returned to the meeting.

At 6:28 pm, Cr Jane Erkens left the meeting due to a COI.

At 6:28pm, Chief Executive Officer Mark Pitt left the meeting and Susan Jarvis Acted.

At 6:28pm, General Manager Liveability Peter O'May left the meeting.

At 6:28 pm, Cr Kirstie Schumacher left the meeting.

At 6:28pm, General Manager Infrastructure Aaron Meehan returned to the meeting.

At 6:29pm, Manager Facilities and Parks Leanne Petersen left the meeting.

At 6:29pm, Land Investigations Officer Rebecca Bayntum left the meeting.

At 6:31 pm, Cr Kirstie Schumacher returned to the meeting.

At 7:02 pm, Cr Danita Potter left the meeting.

At 7:03 pm, Cr Danita Potter returned to the meeting.

At 8:01pm, Executive Assistant Kimberley Donohue left the meeting.

At 8:03pm, Executive Assistant Kimberley Donohue returned to the meeting.

RESOLUTION 2022/331

Moved: Cr Brett Otto
Seconded: Cr Danita Potter

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

MOTION

RESOLUTION 2022/332

Moved: Cr Brett Otto
Seconded: Cr Gavin Jones

That item 20.3 – EBA Negotiations be escalated and dealt with next on the agenda.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

20.3 EBA NEGOTIATIONS

RESOLUTION 2022/333

Moved: Cr Danita Potter
Seconded: Cr Gavin Jones

That South Burnett Regional Council endorse the following proposal to be put to a staff vote for the draft Enterprise Bargaining Agreement:

2-year Agreement, with limited changes to the current provisions to the exclusion of:

- A once off increase over the life of the Agreement of 4% to the on-call allowance for staff on call rosters to ensure the ongoing provision of Council's core services (i.e. Water and Wastewater, Compliance, Works);
- A once off increase of \$15 to the Officers Uniform allowance and an increase of \$15 to PPE (work boots) in both Agreements if it is a requirement of the role;
- Equal Employment Opportunity;
- Participation from Unions and delegates in Corporate Induction; and
- 4% wage increase each year of the agreement.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 4/2

Attendance:

At 8:13 pm, Cr Jane Erkens returned to the meeting.

At 8:13pm, Chief Executive Officer Mark Pitt returned to the meeting.

At 8:13pm, General Manager Liveability Peter O'May returned to the meeting.

20.1 PROSTON POOL MANAGEMENT

RESOLUTION 2022/334

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That South Burnett Regional Council enter in to a Contract with Natalie Mann for the management and operation of Proston Swimming Pool from Thursday to Sunday each week from 10am to 6pm from the 5th of January 2023 to 26th of March 2023 with a progress report to be brought back to the January Ordinary Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 8:15pm, General Manager Infrastrucutre Aaron Meehan left the meeting.

20.2 DEVELOPMENT OF 1 POUND STREET, KINGAROY

RESOLUTION 2022/335

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

In relation to the future sale and development of the property known as 1 Pound Street, Kingaroy, that Council;

Hold a Special Meeting to;

- a. consider all land use options,
- b. consider all options for the development of a masterplan for the property, including Lot 13 on RP814986, Lot 2 on RP814986, Lot 87 on RP7952 and part of Lot 86 on RP7951 and
- c. Make a decision on any potential development and/or divestment of the property.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

20.2.1 CORRESPONDENCE TO RSL

RESOLVED

That an email of the draft correspondence that will be sent to the Kingaroy RSL Sub-Branch be circulated prior to sending for Councillor comment.

21 CLOSURE OF MEETING

The Meeting closed at 8.15pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 25 January 2023.

.....
CHAIRPERSON

8 BUSINESS OUTSTANDING**8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING****File Number: 25-01-2023****Author: Executive Assistant****Authoriser: Chief Executive Officer****PRECIS**

Business outstanding table for the Ordinary Council Meeting

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS

- 1. Business Outstanding Table for Ordinary Council Meeting - 25 January 2023**

BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Meeting Date: 25 January 2023

Attachment No: 1

Meeting	Subject	Resolution	Notes
Council 27/04/20 22	Material change of use application for expansion of an existing piggery to 57,000SPU and associated infrastructure at 536 & 592 Morgans Road Windera and other properties - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co In...	<p>OFFICER'S RECOMMENDATION</p> <p>That Council approve the Material change of use application for expansion of existing of an existing piggery to 57,000spu and associated infrastructure - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co Investments Pty Ltd – MCU21/0017 subject to the following conditions:</p> <p>RESOLUTION 2022/486</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>Procedural Motion</p> <p>That the matter lay on the table.</p> <p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Danita Potter and Scott Henschen</p> <p><u>Against:</u> Cr Gavin Jones and Cr Kirstie Schumacher</p>	<p>20 Oct 2022 3:49pm Lisle, Michael</p> <p>Development Application laying on the table in Council. Prestart meeting held early October 2022 for construction of roadwork upgrades to Kratzmanns Road required under pervious approval.</p> <p>CARRIED 4/2</p> <p>20 Jan 2023 2:15pm O'May, Peter</p> <p>Review of road works progress scheduled February 2023</p>

<p>Council 25/05/20 22</p>	<p>Expression of Interest - Update for Donation of Replaced Mowers to Local Community Groups</p>	<p>RESOLUTION 2022/530</p>	<p>20 Jun 2022 10:57am Kruger, Wendy</p>
		<p>Moved: Cr Kathy Duff</p>	
		<p>Seconded: Cr Scott Henschen</p>	<p>Acknowledgem ent Letter for EOI of Ride On Mowers to various Community Organisations and providing an update of the process to be followed. Registered in ECM (ECM ID 2916858).</p>
		<p>That Council accept the report for consideration and approve the actions below to advance the proposed donation of identified Plant to local community groups for Expressions of Interest.</p>	
		<ol style="list-style-type: none"> 1. That Plant No. 4491 be withheld from donating to local community groups because of a major failure and components that need replacing, which would result in a costly repair bill. 2. That Plant No. 4495 be removed from list of mowers to be donated as this mower has already been delivered to the Wondai Air Strip. 3. That Plant No's 4487 and 4499 be repaired ready for donation. 4. That all the new mowers should be received before an Expression of Interest is advertised. 5. That Procurement formally advertise an Expression of Interest once all the new mowers have been received (Approximately August 2022). 6. That Council formally acknowledge the Expressions of interest already received and provide information of how the donations of the mowers will proceed. 7. That once the expressions of interests have been received, the allocation of the mowers be established by the Community Grants Committee. 	
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	<p>15 Jul 2022 10:29am Kruger, Wendy</p>
		<p><u>Against:</u> Nil</p>	<p>Update: Awaiting arrival of replacements for Plant No.'s 4497 & 421, before EOI's are called.</p>
			<p>CARRIED 7/0</p>
			<p>17 Aug 2022 10:09am Kruger, Wendy</p>

Update:
Advised by
Fleet Scheduler
that
replacement
mowers are due
at the end of
August 2022.

**27 Sep 2022
1:47pm Kruger,
Wendy**

Advised by
Strategic
Procurement
Coordinator
that as of 27
September, the
replacement
mowers have
not been
received.

**14 Nov 2022
11:55am
Kruger, Wendy**

			Update: Two (2) mowers are completed ready to go and the last one is getting looked over now and getting a general tidy up. website.
Council 24/06/20 22	Contract Review - Biosecurity Services	<p>RESOLUTION 2022/615</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Scott Henschen</p> <p>That the report be received for information and that the tender with separable activities is adopted as Council's preferred option in the review of the contract for biosecurity services.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>18 Nov 2022 10:43am O'May, Peter</p> <p>Tender to be released with seperable portions in early 2023</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 24/06/20 22	Community Engagement	<p>RESOLUTION 2022/597</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Scott Henschen</p> <p>That Council start the process of community engagement and consultation for the following projects with a view to getting scoping completed and shovel ready for grants and/or funding from cash:</p>	<p>20 Jan 2023 11:22am O'May, Peter</p>

<ul style="list-style-type: none"> • McKell Park • Coronation Park • Coopers Gap viewing platform • Lions Park Kingaroy completion • Gore Street kerb and channelling at Murgon High School • Murgon Basketball half court • 9 Car park shelters BP Dam • Tipperary Flat Park renewal • Proston lookout • Proston Weaners • Durong Camping Ground • Apex Park car park Kingaroy • Tingoora Drainage • Youth Park Kingaroy 	<p>For review as part of Capital Works workshop. Some projects already funded. Confirmation of resource/cost allocation to scoping of projects to be confirmed as part of capital works/budget discussions.</p>
<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	
<p><u>Against:</u> Nil</p>	
<p>CARRIED 7/0</p>	

<p>Council 20/07/20 22</p>	<p>Notice of Motion - Kingaroy Visitor Information Centre</p>	<p>RESOLUTION 2022/59</p>	<p>16 Aug 2022 1:25pm Pointon, Jennifer</p>
		<p>Moved: Cr Danita Potter</p>	
		<p>Seconded: Cr Scott Henschen</p>	
		<p>That Council take ownership of the sewing machine that has been donated by the Big Peanut Committee for display at the Kingaroy Visitor Information Centre.</p>	<p>Request sent to Visitor Enhancement Officer for action</p>
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	
		<p><u>Against:</u> Nil</p>	
			<p>CARRIED 7/0</p>
			<p>14 Sep 2022 8:22am Pointon, Jennifer</p>
			<p>Donation is progressing through Council's donation policy.</p>
			<p>17 Nov 2022 11:16am Pointon, Jennifer</p>

		Contact made with Big Peanut Committee, who has requested that the item be installed in a prominent position in front of the Kingaroy VIC.
Council 24/08/20 22	Feral Pig Management	<p>RESOLUTION 2022/101</p> <p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That South Burnett Regional Council:</p> <ul style="list-style-type: none"> • Scope a project plan to manage and control a feral pig population and provide indicative costs to bolster controls and education awareness programs; • Schedule a meeting with our neighbouring Council's NRM teams to discuss a collaborative approach to feral pig management and shared target to suppress feral pig populations; • Work with Queensland Biosecurity officers to coordinate a mock exercise with key industry stakeholders and Council's Disaster Management Team; • Establish a working group and develop a biosecurity plan that is fit for purpose for our region; • That these measures are reported back to consecutive Liveability Standing Committee Meeting's to demonstrate that these matters are progressed and; • Introduce an elevated media campaign. <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>

CARRIED 5/0			
Council 24/08/20 22	Tender Assessment SBRC-22/23-01 Cleaning of Murgon and Wondai Facilities	<p>RESOLUTION 2022/124</p> <p>Moved: Cr Jane Erkens</p> <p>Seconded: Cr Danita Potter</p> <p>That the matter lay on the table and further options be brought back.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p>RESOLUTION 2022/124</p> <p>Moved: Cr Jane Erkens</p> <p>Seconded: Cr Danita Potter</p> <p>That the matter lay on the table and further options be brought back.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>20 Jan 2023 2:13pm O'May, Peter</p> <p>Options to be provided as part of 2023/24 budget</p> <p style="text-align: right;">CARRIED 5/0</p> <p style="text-align: right;">CARRIED 5/0</p>
Council 28/09/20 22	Flood Recovery Works Update	<p>RESOLUTION 2022/153</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p>	

<p>That Council note this report for information.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
<p>RESOLVED 2022/154</p> <p>That the Council note and publicly acknowledge the staff for what they do in often challenging circumstances.</p>	
<p>Council 26/10/20 22</p>	<p>Notice of Motion - Report on the breakdown of expenditure by division and category of % of total General Revenue</p> <p>RESOLUTION 2022/195</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Jane Erkens</p> <p>That a report be prepared and brought back to a February Liveability, Governance and Finance Standing Committee Meeting detailing:</p> <ul style="list-style-type: none"> - The financial contribution and percentage of total general revenue Council received from every town and village in the South Burnett since 2013/2014 to what has been budgeted for in 22/23 along with the number of constituents in each division. - The financial spend and percentage of Council's capital budget (including grant funds) spent across all asset classes and departments in each division since 2013/2014 to what has been budgeted for 22/23. <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Cr Kathy Duff</p> <p style="text-align: right;">CARRIED 5/1</p>
<p style="text-align: right;">20 Jan 2023 1:51pm O'May, Peter</p> <p>Information being collated for presentation at Standing Committee</p>	

<p>Council 26/10/20 22</p>	<p>Proston Rural Non Potable Water Supply Scheme</p>	<p>RESOLUTION 2022/202</p>	<p>14 Nov 2022 11:27am Kruger, Wendy</p>
		<p>Moved: Cr Kathy Duff</p>	
		<p>Seconded: Cr Scott Henschen</p>	
		<p>The draft Non Potable Water fact sheet be included on councils website and possible inclusion with rates notice for the schemes of Proston Rural, Kumbia and Wooroolin.</p>	<p>Quote has been requested from Chandler for a Non-Potable Water Campaign advising residents in the relevant areas via Email and Mail Packs. Currently there are 515 properties affected.</p>
		<p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	
		<p><u>Against:</u> Nil</p>	
		<p>CARRIED 6/0</p>	
<p>Council 26/10/20 22</p>	<p>Quote SBRCQ 22/23-08 - Replacement of two (2) water trucks to replace Plant No. 2009 and 2010.</p>	<p>RESOLUTION 2022/208</p>	<p>31 Oct 2022 1:22pm Kruger, Wendy</p>
		<p>Moved: Cr Kirstie Schumacher</p>	
		<p>Seconded: Cr Danita Potter</p>	
		<p>That South Burnett Regional Council purchase from Daimler Trucks Sunshine Coast, two (2) Fuso FV74HK with Metal X Engineering Water Truck bodies for \$486,657.36 excluding GST.</p>	<p>For Acting Coordinator Plant & Fleet to action and finalise.</p>
		<p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	
		<p><u>Against:</u> Nil</p>	
		<p>CARRIED 6/0</p>	<p>31 Oct 2022 1:24pm Kruger, Wendy - Reallocation</p>

			Action reassigned to Orchard, Brandon by Kruger, Wendy - To action and finalise
Council 26/10/20 22	Kingaroy RSL and Pound Street	<p>RESOLUTION 2022/211</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Kathy Duff</p> <p>That a report be brought to the December Liveability, Governance and Finance Standing Committee Meeting as to the following:</p> <ol style="list-style-type: none"> 1. An overview of the land needs of the Kingaroy RSL Sub-Branch for Veteran accommodation units. 2. The process for Council to subdivide and approve a Material Change of Use on the land area at 1 pound street as follows: <ol style="list-style-type: none"> a) Suitable land area at the southern end as medium as medium density residential for transfer to the Kingaroy RSL Sub-Branch for the purpose of construction residential units for veterans; b) Remaining land area for potential medium density residential and community recreation zoning for placement of a future community, veteran, and youth centre and; c) Land area in the floodway at the far northern end as a car park for use by community centre users and SB Care. 3. Consideration of other options for land use for the Kingaroy RSL Sub-Branch. 	<p>20 Jan 2023 10:28am O'May, Peter</p> <p>Special Meeting Scheduled 20 February 2023</p>

		<p>4. That Council request the Kingaroy RSL Sub Branch provide a written feasibility report that includes their project scope, anticipated costings, funding model, project timeframe and building specifications for Council's consideration.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>
<p>Council 26/10/20 22</p>	<p>Clearing of Vegetation - Kapernick's Park - Boat Mountain</p>	<p>RESOLUTION 2022/223</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Investigate the vegetation mapping requirements and potential safety issues and bring a report back the February Liveability, Governance and Finance Standing Committee Meeting. The report is to include written consent from the private landholder to clear vegetation and indemnify Council against works completed; and 2. To include options regarding the vegetation currently obstructing the viewing area from Kapernick's Park, Boat Mountain <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Kathy Duff</p> <p><u>Against:</u> Cr Scott Henschen</p> <p style="text-align: right;">CARRIED 5/1</p>

<p>Council 26/10/20 22</p>	<p>Potential Christmas Decorations/Fl ags - Nanango</p>	<p>MOTION</p>	<p>Moved: Cr Jane Erkens Seconded: Cr Scott Henschen</p>	<p>17 Nov 2022 8:43pm Kemp, Fiona</p>
			<p>That;</p>	<p>Laying on the table</p>
			<p>1. The potential replacement and re-installation of Christmas Banners and Christmas decorations to the Nanango Streetscape to be considered in 23/24 budget and work with community organisations to look at alternative funding opportunities.</p> <p>2. Further consultation and risk assessments be conducted with Ergon Energy, Department of Transport and Main Roads and business owners.</p>	<p>20 Jan 2023 2:08pm O'May, Peter</p>
				<p>Information being prepared for consideration as part of 2023/24 budget</p>
<p>Council 23/11/20 22</p>	<p>SBRC 2223_06 Traffic Management - Preferred Supplier Agreement</p>	<p>RESOLUTION 2022/236</p>	<p>Moved: Cr Danita Potter Seconded: Cr Kathy Duff</p>	
			<p>That South Burnett Regional Council, based on the evaluation panels assessment of all offers, appoint both South Burnett Security and Traffic Control and Traffic Management People (TMP) as preferred suppliers for the supply and delivery of traffic control services for a twenty-four (24) month period.</p>	
			<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	
			<p><u>Against:</u> Nil</p>	
				<p>CARRIED 7/0</p>

<p>Council 23/11/20 22</p>	<p>Kingaroy CBD Smoking Restrictions Community Consultation</p>	<p>RESOLUTION 2022/243</p>	<p>19 Jan 2023 9:47am Champney, Kristy</p>
		<p>Moved: Cr Danita Potter Seconded: Cr Jane Erkens</p>	
		<p>That;</p>	<p>To be actioned in February as surfacing and furniture is finalised in CBD.</p>
		<ol style="list-style-type: none"> 1. Signage be installed where appropriate to reinforce current restriction under the <i>Tobacco and Other Smoking Products Act 1998</i>. 2. Restrict smoking to all of its structures and open spaces in the Kingaroy CBD that meet the requirements under the <i>Tobacco and Other Smoking Products Act 1998</i>. 3. Engage with Queensland Police and Queensland Health to increase enforcement of restrictions under the <i>Tobacco and Other Smoking Products Act 1998</i>. 4. Review the need to further develop a local law for further smoking powers in its future review of local laws. 5. Consider placing infrastructure that encourages compliance with Queensland Smoking Laws and minimises impact on businesses and supports people who prefer to smoke. 	
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Kathy Duff</p>	
		<p><u>Against:</u> Cr Scott Henschen</p>	
			<p>CARRIED 6/1</p>
<p>Council 23/11/20 22</p>	<p>Rogers Drive Kingaroy</p>	<p>RESOLUTION 2022/246</p>	
		<p>Moved: Cr Danita Potter Seconded: Cr Scott Henschen</p>	
		<p>That South Burnett Regional Council seek feedback from Rodgers Drive landowners and business operators on the options for traffic within the report.</p>	

		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 23/11/20 22	Red Tank and Nords Road RFI	<p>RESOLUTION 2022/247</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Review to submit the Red Tank and Nord's Road Reconstruction of Essential Public Assets (REPA) applications at the earliest opportunity. 2. Any additional work necessary to improve these roads for safety reasons as identified by onsite meetings with road users be also done as a matter of urgency. 3. Council undertake preliminary design for potential capital as part of the second quarter budget review for improvement to the vertical geometry of the culvert on Red Tank Road. 4. Consider the eligibility of flood way improvement to Nord Road as part of a REPA betterment works submission. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 23/11/20 22	Kumbia Streetscape Project Update	<p>THE ITEM WAS NOT FOUND (BOOKMARK: PDF2_REPORTNAME_14767)</p> <p>CHECK THE INTEGRITY OF THE ITEM IN THE MINUTES DOCUMENT</p>

		<p>DOCUMENT: EMCACHE\EMSECURE\$\INFOCOUNCIL\INFOCOUNCILPROD\DOCUMENTSTORE\CO\OPEN\MINUTES\CO_20221123_M IN_2424.DOCX</p> <p>RESOLUTION NOT FOUND</p>	<p> SBRC-</p>
<p>Council 23/11/20 22</p>	<p>South Burnett Water Feasibility Phase Two</p>	<p>RESOLUTION 2022/255 Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter That South Burnett Regional Council:</p> <ul style="list-style-type: none"> Receive the South Burnett Water Feasibility Phase Two (2) Report for information and note that the purpose of the stakeholder engagements held on 2 and 3 November were targeted at the stakeholders who had engaged in or been part of progressing our identified projects e.g., Gordonbrook Dam Irrigation Scheme, Blackbutt Irrigation Scheme, Barlil and Barambah Weirs project; and Further that broader community engagement be undertaken through community briefings for those areas not included in the targeted information sessions. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>19 Jan 2023 9:52am Champney, Kristy Meeting is currently being arranged with KBR for Nanango</p>
<p>Council 23/11/20 22</p>	<p>Kingaroy Memorial Park - Dog Park Relocation</p>	<p>RESOLUTION 2022/257 Moved: Cr Danita Potter Seconded: Cr Kirstie Schumacher</p>	<p>20 Jan 2023 11:17am O'May, Peter</p>

CARRIED 7/0

		<p>That:</p> <ol style="list-style-type: none"> 1. The options for a new dog park location be discussed whilst implementing the Kingaroy Memorial Park and Pool Masterplan community consultation over the next 3 months. 2. A report be brought back to the Infrastructure, Environment and Compliance Standing Committee meeting in March 2023 on the preferred option for dog park location in Kingaroy. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>March 2023 Standing Committee</p>
<p>Council 23/11/20 22</p>	<p>Petition - Murgon Dog Park</p>	<p>RESOLUTION 2022/258</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Gavin Jones</p> <p>That: -</p> <ol style="list-style-type: none"> 1. Public consultation be undertaken to seek community input into possible location of a dog park. 2. A dog park in Murgon be designed and costed for consideration in the 2023-24 budget <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>20 Jan 2023 10:47am O'May, Peter</p> <p>Consulation in first quarter 2023 for 23/24 budget consideration</p>

<p>Council 23/11/20 22</p>	<p>Goodger School - Land Reserve</p>	<p>RESOLUTION 2022/261</p>	<p>20 Jan 2023 11:49am Bayntun, Rebecca</p>
<p>Moved: Cr Danita Potter Seconded: Cr Gavin Jones</p>			<p>Public Consultation plan and information sheet being prepared.</p>
<p>That South Burnett Regional Council:</p>			
<p>1. Advise the Department of Resources that, to its knowledge, the named Trustees of the Reserve for Public Hall, being Lot 186 on FY850, are all deceased. 2. Public consultation be undertaken to advise the community of the current situation and future options.</p>			
<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>			
<p><u>Against:</u> Nil</p>			
<p>CARRIED 7/0</p>			
<p>Council 23/11/20 22</p>	<p>Financial Assistant Grants – Grants Commission</p>	<p>RESOLUTION 2022/239</p>	
<p>Moved: Cr Gavin Jones Seconded: Cr Kirstie Schumacher</p>			
<p>That South Burnett Regional Council:</p>			
<p>1. Support the LGAQ Policy Executive in their advocacy of the resolutions adopted at the 2022 State Conference; and 2. Amends the adopted budget at the second quarter review to reflect and account for a 50% early payment of the 2023/24 Financial Year Financial Assistance Grant Allocation.</p>			
<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>			
<p><u>Against:</u> Nil</p>			

CARRIED 7/0			
<p>Council 23/11/20 22</p>	<p>Question on Notice - Survey</p>	<p>Question on Notice Received from Cr Kirstie Schumacher: Can a copy of the LGAQ Cost Shifting Survey be forwarded to all the Councillors when the feedback is finalised?</p>	<p>20 Jan 2023 8:55am Pitt PSM, Mark</p> <p>contact made with LGAQ and SLT to obtain any further information to continue to develop the submission - report yet to be released and will be forwarded to councillors upon completion</p>
<p>Council 23/11/20 22</p>	<p>Media Release - Dog Registration Write Off</p>	<p>RESOLVED 2022/254</p> <p>That a media release be drafted and sent in relation to a breakdown of the costs associated with the \$54,000 dog registration write off.</p>	
<p>Council 14/12/20 22</p>	<p>Notice of Motion - McCauley Weir Water Reserve</p>	<p>MOTION</p> <p>Moved: Cr Jane Erkens</p>	

Seconded: Cr Danita Potter

South Burnett Regional Council grant the community access to the McCauley Weir Water Reserve for a 6-month trial (subject to a road safety audit and insurance review) with the following conditions:

1. The gate remains locked with a council padlock in place. The residents who use the road be issued with one key.
2. Residents who wish to have more keys are given permission for council's locksmith to have them cut at their expense and council keep a register of keys issued.
3. 10 keys then be available to the public to allow them access to the Weir Reserve. A deposit of \$100 to be refunded when key is returned. Not to be held for any longer than 2 days.
4. Those people who wish to obtain a key for access are given an agreement to sign acknowledging;
 - 1) that they will drive to the conditions of the road,
 - 2) they agree to take all rubbish away and leave nothing there,
 - 3) they agree they need to make their own arrangements for toileting
 - 4) Dogs must be kept under control.
 - 5) No fuel motors on the water
 - 6) Keep to the roads
 - 7) No four-wheel driving off road
 - 8) No motor bikes off the road
 - 9) Further conditions to be added as identified during the trial.

Council Notice of
14/12/20 Motion - Gore
22 Street
Footpath

RESOLUTION 2022/285

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Cr Henschen's motion in relation to the allocation of the LRCI 2023/2024 funding be lifted off the table and dealt with.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Crs Gavin Jones and Kirstie Schumacher

CARRIED 5/2

MOTION

MOTION

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That That the following projects are scoped and costed with a view to Council applying the \$1,644,465 of LRCI phase 3 extension funding in the 2023/2024 year to these capital projects and a report be brought to a future Infrastructure, Environment and Compliance Standing Committee Meeting, including capital and whole of life costings for consideration:

- Wondai Industrial Estate stage 2;
- Haly street Wondai drainage and road sealing;
- Alford street east Kingaroy - stage 1 rehabilitation;
- Gore street Murgon SHS kerb and channelling / parking.

AMENDMENT

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the following projects are scoped on a preliminary basis with high level cost estimates so as to be considered through the application of the prioritisation tool along side other capital projects as part of the 2023/24 capital budget considerations of Council

- Wondai Industrial Estate stage 2;
- Gore street Murgon SHS kerb and channelling / parking.
- McKell Park, Wondai
- Coronation Park, Wondai
- Coopers Gap viewing platform
- Lions Park Kingaroy completion
- Murgon basketball half court
- Proston look out
- Apex Park Carpark, Kingaroy
- Tingoora Drainage
- Youth Park, Kingaroy

The amendment became the resolution.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Cr Gavin Jones

CARRIED 6/1

<p>Council 14/12/20 22</p>	<p>Notice of Motion - Murgon Christmas Tree</p>	<p>MOTION Moved: Cr Kathy Duff Seconded: Cr Kirstie Schumacher That South Burnett Regional Council provide funding for the</p>	<p>20 Jan 2023 2:12pm O'May, Peter</p>
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1. Purchase of three new Christmas Trees at Murgon, Hivesville and Kumbia, for a total cost of \$33,000 and allocate \$33,000 from 22/23 Capital Building underspend of other Capital projects.
2. Purchase of new decorations for the 3 new trees from the 22/23 Operational Parks budget. Total cost of \$30,000.
3. Installation of new footings for the relocation of Wondai, Proston and Blackbutt Christmas Trees, estimated cost of \$3,000 per footing, total cost of \$9,000 allocated from the 2022/23 Operational parks budget.
4. Request the relevant Manager consult with the Murgon Business and Development Association Management Committee and the Hivesville Progress Association and the Divisional Councillor in January 2023 to ensure that they have input into the size, type and location of the trees.

Budget adjustments being incorporated into 2nd Qtr budget review

AMENDMENT

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

1. Purchase of three new Christmas Trees at Murgon, Hivesville and Kumbia, for a total cost of \$33,000 and allocate \$33,000 from 22/23 Capital Building underspend of other Capital projects.
2. Purchase of new decorations for the 3 new trees from the 22/23 Operational Parks budget. Total cost of \$30,000.
3. Installation of new footings for the relocation of Wondai, Proston and Blackbutt Christmas Trees, estimated cost of \$3,000 per footing, total cost of \$9,000 allocated from the 2022/23 Operational parks budget.
4. Write to the Murgon Business and Development Association and advise them of the outcome of this resolution.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

The Amendment became the resolution.

		<p>RESOLUTION 2022/292</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Kirstie Schumacher</p> <ol style="list-style-type: none"> 1. Purchase of three new Christmas Trees at Murgon, Hivesville and Kumbia, for a total cost of \$33,000 and allocate \$33,000 from 22/23 Capital Building underspend of other Capital projects. 2. Purchase of new decorations for the 3 new trees from the 22/23 Operational Parks budget. Total cost of \$30,000. 3. Installation of new footings for the relocation of Wondai, Proston and Blackbutt Christmas Trees, estimated cost of \$3,000 per footing, total cost of \$9,000 allocated from the 2022/23 Operational parks budget. 4. Write to the Murgon Business and Development Association and advise them of the outcome of this resolution. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 14/12/20 22</p>	<p>Adoption of the South Burnett Regional Council Portable and Attractive Items Policy - Strategic032</p>	<p>RESOLUTION 2022/293</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That the South Burnett Regional Council Portable and Attractive Items Policy – Strategic032 be adopted as presented.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>

<p>Council 14/12/20 22</p>	<p>Adoption of the South Burnett Regional Council Liveability, Governance and Finance Standing Committee Terms of Reference - Statutory067</p>	<p>RESOLUTION 2022/294 Moved: Cr Scott Henschen Seconded: Cr Kathy Duff 1. That the South Burnett Regional Council Infrastructure, Environment and Compliance Standing Committee Terms of Reference – Statutory066 be adopted as presented. 2. That the South Burnett Regional Council Liveability, Governance and Finance Standing Committee Terms of Reference – Statutory067 be adopted as presented. <u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>CARRIED 7/0</p>
<p>Council 14/12/20 22</p>	<p>Adoption of the South Burnett Regional Council Arts, Culture and Heritage Advisory Committee Terms of Reference - Statutory045</p>	<p>RESOLUTION 2022/296 Moved: Cr Danita Potter Seconded: Cr Scott Henschen That the South Burnett Regional Council Arts, Culture and Heritage Advisory Committee Terms of Reference – Statutory045 be adopted as presented. <u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>CARRIED 7/0</p>

<p>Council 14/12/20 22</p>	<p>Adoption of the South Burnett Regional Council Community Grants Program Policy - Strategic005</p>	<p>RESOLUTION 2022/297 Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That the South Burnett Regional Council Community Grants Program Policy – Strategic005 be adopted as presented. <u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>CARRIED 7/0</p>
<p>Council 14/12/20 22</p>	<p>Adoption of the South Burnett Regional Council Property Leasing Policy - Strategic030</p>	<p>RESOLUTION 2022/298 Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter That the South Burnett Regional Council Property Leasing Policy – Strategic030 be adopted as presented. <u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>CARRIED 7/0</p>

<p>Council 14/12/20 22</p>	<p>Quote SBRCQ- 22/23-27 - Purchase of one (1) Grader to replace Plant No. 1506.</p>	<p>RESOLUTION 2022/299 Moved: Cr Gavin Jones Seconded: Cr Scott Henschen That Council purchase one (1) Komatsu GD655-7 for \$467,400.00 excluding GST from Komatsu Australia. <u>In Favour:</u> Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Cr Jane Erkens</p>	<p>CARRIED 6/1</p>
<p>Council 14/12/20 22</p>	<p>Request For Waiver Of Rates - Murgon Pastoral, Agricultural & Horticultural Society</p>	<p>RESOLUTION 2022/302 Moved: Cr Kathy Duff Seconded: Cr Gavin Jones That Rates charges to the value of \$1261.92 for the period of 1 July 2022 to 31 December 2022 is waived for the Murgon Pastoral, Agricultural & Horticultural Society Inc. <u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>CARRIED 7/0</p>

<p>Council 14/12/20 22</p>	<p>Financial Hardship Rates Application – Assessment Number - 20657-00000- 000</p>	<p>RESOLUTION 2022/303</p> <p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council agree to:</p> <ol style="list-style-type: none"> 1. Suspend interest from accumulating while hardship payment arrangement is maintained; 2. Request the owner enter into a payment arrangement for Assessment Number 20657-00000-000 for \$100.00 per fortnight commencing 1 January 2023 for a period of 12 months; 3. Payments increasing to \$105.00 per fortnight from 1 January 2024 for a period of 12 months; 4. Payments increasing to \$115.00 per fortnight from 1 January 2025 for a period of 12 months; 5. Payments increasing to \$125.00 per fortnight from 1 January 2026 for a period of 12 months under normal rate arrangement conditions; 6. Payments increasing to \$137.00 per fortnight from 1 January 2027 for a period of 12 months under normal rate arrangement conditions; 7. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant’s circumstances have changed significantly; 8. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and 9. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
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<p>Council 14/12/20 22</p>	<p>Notice to Repeal South Burnett Burnett Regional Council Resolution - 2020/168</p>	<p>RESOLUTION 2022/305</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Scott Henschen</p> <p>That in accordance with <i>Section 262 of the Local Government Regulation 2012</i>, the following resolution be repealed:</p> <p>Resolution 2020/168, Item 8.9 of the General Meeting held on 14 October 2020 – Establishment of Council Standing Committees and Terms of References.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 14/12/20 22</p>	<p>Principal Cycle Network Plan Review</p>	<p>RESOLUTION 2022/308</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Scott Henschen</p> <p>That Council endorse the below changes to the Principal Cycle Network Plan:</p> <ol style="list-style-type: none"> 1. Addition of Tourism Rail Trail Route between Kingaroy and Nanango (via Edenvale Road, West Coolabunia Road, Semgreens Road, Kunioon Road, and Nanango Brooklands Road); 2. Addition of Tourism Rail Trail Route between Nanango and Yarraman (via Mill Flat Road, Burnett Street, Old Yarraman Road, Din Road, Noora Road, McNeil Street); 3. Addition of Tourism Rail Trail Route between Yarraman and Blackbutt (via Brisbane Valley Rail Trail from McNeil Street to LG Boundary at Benarkin); 4. Addition of Tourism Route between Haly Street and Mount Wooolin Lookout; and

		<p>5. Removal of Principal Route between Somerset Street and Harris Road (previous rail corridor which has since been absorbed into adjoining private land).</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 14/12/20 22</p>	<p>Maintenance Management Update</p>	<p>RESOLUTION 2022/309</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kathy Duff</p> <p>That the report be noted and a further report be presented to the March Infrastructure, Environment and Compliance Standing Committee.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>

<p>Council 14/12/20 22</p>	<p>Shelter Structure and Picnic Table at the Intersection of Bunya Highway and Bunya Mountains Road</p>	<p>RESOLUTION 2022/310 Moved: Cr Gavin Jones Seconded: Cr Kathy Duff That South Burnett Regional Council engage with DTMR and local transport users prior to finalising a decision as to retaining the shelter structure and undertaking the required ongoing maintenance and repair works <u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>CARRIED 6/0</p>
<p>Council 14/12/20 22</p>	<p>Wondai and Murgon Drainage</p>	<p>RESOLUTION 2022/311 Moved: Cr Kathy Duff Seconded: Cr Jane Erkens That Council completes the drainage and clearing works on the Murgon Gayndah Road and Dingo Creek in the 3rd quarter of the 22/23 year from Council's operating budget and progress a grant application with the QRA clean-up grant. <u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>19 Jan 2023 9:55am Champney, Kristy Works are currently being organised.</p>
		<p>RESOLUTION 2022/311 Moved: Cr Kathy Duff Seconded: Cr Jane Erkens</p>	<p>CARRIED 7/0</p>

		<p>That Council completes the drainage and clearing works on the Murgon Gayndah Road and Dingo Creek in the 3rd quarter of the 22/23 year from Council's operating budget and progress a grant application with the QRA clean-up grant.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
Council 14/12/20 22	McCauley Weir Road Access	<p>THE ITEM WAS NOT FOUND (BOOKMARK: PDF2_REPORTNAME_14774)</p> <p>CHECK THE INTEGRITY OF THE ITEM IN THE MINUTES DOCUMENT</p> <p>DOCUMENT: \\SBRC-EMCACHE\EMSECURE\$\INFOCOUNCIL\INFOCOUNCILPROD\DOCUMENTSTORE\CO\OPEN\MINUTES\CO_20221214_MIN_2425.DOCX</p> <p>RESOLUTION NOT FOUND</p>	
Council 14/12/20 22	General Practitioner Services	<p>RESOLUTION 2022/315</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That South Burnett Regional Council liaise with the Primary Health Network (PHN) and write to the Federal Minister for Health raising concerns about GP shortages and implications for residents who require a medical certificate seeking licence renewals with consideration given to extension periods being granted in our regional communities and seeking a teams meeting with the Minister and inviting local GP's across the region to participate in this discussion.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	<p>20 Jan 2023 2:14pm O'May, Peter</p> <p>Correspondence being drafted to schedule meeting</p>

		<u>Against:</u> Nil	CARRIED 7/0
Council 14/12/20 22	EBA Negotiations	<p>RESOLUTION 2022/333</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council endorse the following proposal to be put to a staff vote for the draft Enterprise Bargaining Agreement:</p> <p>2-year Agreement, with limited changes to the current provisions to the exclusion of:</p> <ul style="list-style-type: none"> • A once off increase over the life of the Agreement of 4% to the on-call allowance for staff on call rosters to ensure the ongoing provision of Council's core services (i.e. Water and Wastewater, Compliance, Works); • A once off increase of \$15 to the Officers Uniform allowance and an increase of \$15 to PPE (work boots) in both Agreements if it is a requirement of the role; • Equal Employment Opportunity; • Participation from Unions and delegates in Corporate Induction; and • 4% wage increase each year of the agreement. <p><u>In Favour:</u> Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Crs Brett Otto and Kathy Duff</p>	CARRIED 4/2
Council 14/12/20 22	Cloyna Hall Drainage	<p>Question onf Notice from Cr Kathy Duff:</p> <p>What is the status of the drainage at Cloyna Hall?</p>	<p>20 Jan 2023 10:42am O'May, Peter</p>

Update to be included in Standing Committee Meeting 1 February 2023.

Council 14/12/2022
Cost of Scoping of Works

RESOLUTION 2022/285

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Cr Henschen’s motion in relation to the allocation of the LRCI 2023/2024 funding be lifted off the table and dealt with.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Crs Gavin Jones and Kirstie Schumacher

CARRIED 5/2

MOTION

MOTION

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That That the following projects are scoped and costed with a view to Council applying the \$1,644,465 of LRCI phase 3 extension funding in the 2023/2024 year to these capital projects and a report be brought to a future Infrastructure, Environment and Compliance Standing Committee Meeting, including capital and whole of life costings for consideration:

- Wondai Industrial Estate stage 2;

- Haly street Wondai drainage and road sealing;
- Alford street east Kingaroy - stage 1 rehabilitation;
- Gore street Murgon SHS kerb and channelling / parking.

AMENDMENT

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the following projects are scoped on a preliminary basis with high level cost estimates so as to be considered through the application of the prioritisation tool along side other capital projects as part of the 2023/24 capital budget considerations of Council

- Wondai Industrial Estate stage 2;
- Gore street Murgon SHS kerb and channelling / parking.
- McKell Park, Wondai
- Coronation Park, Wondai
- Coopers Gap viewing platform
- Lions Park Kingaroy completion
- Murgon basketball half court
- Proston look out
- Apex Park Carpark, Kingaroy
- Tingoora Drainage
- Youth Park, Kingaroy

The amendment became the resolution.

		<p><u>In Favour:</u> Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Cr Gavin Jones</p>	
			CARRIED 6/1
Council 14/12/20 22	Question on Notice - Rates Notice	<p>Question on Noticed from Cr Danita Potter: Is there ability to add additional information on the rates notices regarding the rural lot reconfigurations?</p> <p>RESOLUTION 2022/291</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That items 9.8 – Notice of Motion – Murgon Christmas Tree and 15.1 – New Community Christmas Trees be dealt with collectively.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	
			CARRIED 7/0
Council 14/12/20 22	Operational Costs - Christmas Trees	<p>Question on Notice from Cr Kirstie Schumacher: What was the operational costs to erect the christmas tress across the region?</p>	<p>20 Jan 2023 11:41am O'May, Peter</p>

Trees currently being packed up. Costings to future Standing Committee

Council 14/12/2022
 Adoption of the South Burnett Regional Council Liveability, Governance and Finance Standing Committee Terms of Reference - Statutory067

RESOLUTION 2022/295

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

South Burnett Regional Council adopt the following amendment for Standing Committee structure for each of the Standing Committees pursuant to s264 and s267 of the Local Government Regulation 2012:

Standing Committee	Meeting Date	Members	Chair/Deputy Chair
Infrastructure, Environment and Compliance	First Wednesday of each month	All Councillors	Mayor/Deputy Mayor Rotation of Chair to each Portfolio Councillor over a 3-month cycle
Liveability, Governance and Finance	Second Wednesday of each month	All Councillors	Mayor/Deputy Mayor Rotation of Chair to each Portfolio Councillor over a 3-month cycle

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Council 14/12/20 22	Correspondenc e to RSL	RESOLVED That an email of the draft correspondence that will be sent to the Kingaroy RSL Sub-Branch be circulated prior to sending for Councillor comment.
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9 NOTICES OF MOTION**9.1 NOTICE OF MOTION - ELECTRICITY SUPPLY ON RURAL LOT RECONFIGURATIONS WITHIN IN RURAL ZONES****File Number: 25-01-2022**

I, Councillor Brett Otto, give notice that at the next Ordinary Meeting of Council to be held on 25 January 2023, I intend to move the following motion:

MOTION**PROCEDURAL MOTION:**

That the matter be lifted off the table.

AMENDED MOTION:

1. In respect of all future reconfiguration applications for the creation of allotments within the rural zoning, if approved, the following condition be made available to the applicant in relation to ENG 15 – Electricity Supply:

The applicant demonstrates that alternative sources of electricity supply, such as solar energy, if required, could be made available as an alternative option to a reticulated connection.

2. That council incorporates the following standard statement as part of council's response to all.

Future applications for rates searches on rural zoned properties:

Council cannot guarantee the supply of connecting electricity and telecommunications infrastructure on the property to which this rates search relates. As such, council recommends that the applicant undertake their own due diligence in relation to such infrastructure.

RATIONALE

Renewable energy and modern telecommunications technologies are providing opportunities for the application of property-based infrastructure.

CORPORATE PLAN

GR8 Support and advocate for appropriate growth and development with responsive planning schemes, processes, customer service and other initiatives

I commend this Notice of Motion to Council.

Previous resolution from Ordinary Council meeting of 14 December 2022

9.7 NOTICE OF MOTION - RURAL LOT RECONFIGURATIONS

MOTION

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That:

1. In respect of all future reconfiguration applications for the creation of allotments within the rural zoning, if approved, be not subject to conditions requiring certification letters for the supply of electricity and telecommunications infrastructure;
2. Subject to system constraints Council include a statement on documents provided pursuant to a rates search application informing the applicant that Council cannot guarantee that rural zoned allotments have access to electricity telecommunications infrastructure and as such recommend that the applicant undertake their own due diligence in relation to such infrastructure.

MOTION

RESOLUTION 2022/288

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That item 9.7 – Notice of Motion – Rural Lot Reconfigurations lay on the table until a report can be brought back to the January Ordinary Meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2

ATTACHMENTS

Nil

10 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS

10.1 MEETING DATES FOR THE ORDINARY MEETINGS OF COUNCIL'S STANDING COMMITTEES, GENERAL MEETINGS AND BUDGET MEETINGS.

File Number: 25-12-2022
Author: Executive Assistant
Authoriser: Chief Executive Officer

PRECIS

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022 was a report regarding the Meeting Dates for the Ordinary Meetings of Council's Standing Committees, General Meetings and Budget Meetings.

SUMMARY

7.1 MEETING DATES FOR THE ORDINARY MEETINGS OF COUNCIL'S STANDING COMMITTEES, GENERAL MEETINGS AND BUDGET MEETING

COMMITTEE RESOLUTION 2022/47

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That Council

1. Fix the day, time and location for the Infrastructure, Environment and Compliance Standing Committee Meetings of South Burnett Regional Council as the first Wednesday of the month, beginning in February 2023, commencing at 9.00am in the Warren Truss Chamber, Glendon Street Kingaroy.
2. Fix the day and time for the Liveability, Governance and Finance Standing Committee Meetings of South Burnett Regional Council as the second Wednesday of the month, beginning in February 2023, commencing at 9.00am in the Warren Truss Chamber, Glendon Street Kingaroy.
3. Fix the day and time for the Budget Committee Meetings of South Burnett Regional Council as the third Wednesday of the month, beginning in February 2023, commencing at 8.30am in the Warren Truss Chamber, Glendon Street Kingaroy.
4. Fix the day and time for the General Council Meetings of South Burnett Regional Council as the fourth Wednesday of the month, beginning in January 2023, commencing at 9.00am in the Warren Truss Chamber, Glendon Street Kingaroy.
5. Adopt the dates for Council Meetings January - June 2023 as follows:

Committee	Date
General Meeting	Wednesday 25 January 2023
Infrastructure, Environment and Compliance Standing Committee	Wednesday 1 February 2023
Liveability, Governance and Finance Standing Committee Meeting	Wednesday 8 February 2023
Budget Committee Meeting	Wednesday 15 February 2023
Special Meeting – Pound Street.	Thursday 16 February 2023
General Meeting	Wednesday 22 February 2023
Infrastructure, Environment and Compliance Standing Committee Meeting	Wednesday 1 March 2023
Liveability, Governance and Finance Standing Committee Meeting	Wednesday 8 March 2023
Budget Committee Meeting	Wednesday 15 March 2023
General Meeting	Wednesday 22 March 2023
Infrastructure, Environment and Compliance Standing Committee Meeting	Wednesday 5 April 2023
Liveability, Governance and Finance Standing Committee Meeting	Wednesday 12 April 2023
Budget Committee Meeting	Wednesday 19 April 2023
General Meeting	Wednesday 26 April 2023
Infrastructure, Environment and Compliance Standing Committee Meeting	Wednesday 3 May 2023
Liveability, Governance and Finance Standing Committee Meeting	Wednesday 10 May 2023

Budget Committee Meeting	Wednesday 17 May 2023
General Meeting	Wednesday 24 May 2023
Infrastructure, Environment and Compliance Standing Committee Meeting	Wednesday 7 June 2023
Liveability, Governance and Finance Standing Committee Meeting	Wednesday 14 June 2023
Special Budget Meeting	Wednesday 21 June 2023
General Meeting	Wednesday 28 June 2023

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Fix the day, time and location for the Infrastructure, Environment and Compliance Standing Committee Meetings of South Burnett Regional Council as the first Wednesday of the month, beginning in February 2023, commencing at 9.00am in the Warren Truss Chamber, Glendon Street Kingaroy.
2. Fix the day and time for the Liveability, Governance and Finance Standing Committee Meetings of South Burnett Regional Council as the second Wednesday of the month, beginning in February 2023, commencing at 9.00am in the Warren Truss Chamber, Glendon Street Kingaroy.
3. Fix the day and time for the Budget Committee Meetings of South Burnett Regional Council as the third Wednesday of the month, beginning in February 2023, commencing at 8.30am in the Warren Truss Chamber, Glendon Street Kingaroy.
4. Fix the day and time for the General Council Meetings of South Burnett Regional Council as the fourth Wednesday of the month, beginning in January 2023, commencing at 9.00am in the Warren Truss Chamber, Glendon Street Kingaroy.
5. Adopt the dates for Council Meetings January - June 2023 as follows:

Committee	Date
General Meeting	Wednesday 25 January 2023
Infrastructure, Environment and Compliance Standing Committee	Wednesday 1 February 2023
Liveability, Governance and Finance Standing Committee Meeting	Wednesday 8 February 2023
Budget Committee Meeting	Wednesday 15 February 2023
Special Meeting – Pound Street	Monday 20 February 2023
General Meeting	Wednesday 22 February 2023
Infrastructure, Environment and Compliance Standing Committee Meeting	Wednesday 1 March 2023
Liveability, Governance and Finance Standing Committee Meeting	Wednesday 8 March 2023
Budget Committee Meeting	Wednesday 15 March 2023
General Meeting	Wednesday 22 March 2023
Infrastructure, Environment and Compliance Standing Committee Meeting	Wednesday 5 April 2023
Liveability, Governance and Finance Standing Committee Meeting	Wednesday 12 April 2023
Budget Committee Meeting	Wednesday 19 April 2023
General Meeting	Wednesday 26 April 2023
Infrastructure, Environment and Compliance Standing Committee Meeting	Wednesday 3 May 2023
Liveability, Governance and Finance Standing Committee Meeting	Wednesday 10 May 2023

Committee	Date
Budget Committee Meeting	Wednesday 17 May 2023
General Meeting	Wednesday 24 May 2023
Infrastructure, Environment and Compliance Standing Committee Meeting	Wednesday 7 June 2023
Liveability, Governance and Finance Standing Committee Meeting	Wednesday 14 June 2023
Special Budget Meeting	Wednesday 21 June 2023
General Meeting	Wednesday 28 June 2023

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022.

ATTACHMENTS

Nil

10.2 BRISBANE 2032 OLYMPIC AND PARALYMPIC GAMES LEGACY PLAN

File Number: 25-01-2023

Author: Chief Executive Officer

Authoriser: Chief Executive Officer

PRECIS

Brisbane 2032 Olympic and Paralympic Games Legacy Plan.

SUMMARY

Email received from Arts Queensland containing the Brisbane 2032 Olympic and Paralympic Games Legacy Plan – Hopes and Dreams Engagement Launch Kit and requesting feedback via a survey.

OFFICER'S RECOMMENDATION

That the report be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. Hopes and Dream Engagement Launch Kit
2. Email - Arts Queensland



Brisbane 2032 Olympic and Paralympic Games Legacy Plan



Hopes and Dreams Engagement Launch Kit

December 2022

Communications and engagement toolkit

Incredible things will happen because we're hosting the Brisbane 2032 Olympic and Paralympic Games.

Hosting Brisbane 2032 is an opportunity to deliver lasting benefits to Queensland and Australia over the next 20 years – 10 years to the Games and 10 years after.

We're asking Queenslanders and Australians for their help to develop the Brisbane 2032 Legacy Plan to define how we take advantage of the Olympic and Paralympic Games platform to drive opportunities that ensure lasting benefits before, during and after the Games.

Some benefits could be delivered before 2032 so we can enjoy them early – like sports coaching programs, sports venues or tree planting. Other benefits will continue to be delivered for 10 years after the Games.

Either way, we want to deliver real benefits for people living in Brisbane, South East Queensland, Queensland, Australia and Oceania.

Help us spread the word!

To help us develop the Brisbane 2032 Legacy Plan, we're asking Australians to share their Hopes and Dreams for the Games.

What do they want to see achieved because we're hosting the Games?

We need your help to promote the Hopes and Dreams campaign, to ensure as many Australians as possible have their say.

Please find below messaging and design assets for you to use to promote the campaign to your audiences and stakeholders through your digital or print channels.

Social media posts

Post 1:

What do you want to see achieved because we're hosting the Brisbane 2032 Olympic and Paralympic Games? We're inviting all Queenslanders and Australians to have their say by sharing a message for the Brisbane 2032 Legacy Forum delegates about their hopes and dreams for 2032 and beyond.

To take the survey and share your message, head to www.qld.gov.au/about/Brisbane2032 #HopesAndDreams2032 #Brisbane2032



Post 2:

Incredible things will happen because we're hosting the Brisbane 2032 Olympic and Paralympic Games. And we want your help to make those great things happen.

The Brisbane 2032 Legacy Plan will define how we take advantage of the Olympic and Paralympic Games over a 10+10+ year period to drive opportunities that ensure lasting benefits before, during and after the Games.

Share your hopes and dreams for 2032 and beyond, head to www.qld.gov.au/about/Brisbane2032
#HopesAndDreams2032 #Brisbane2032



Hashtags

#Brisbane2032
#HopesAndDreams2032

Digital assets

You can access shareable digital assets (like the examples above) via [Dropbox](https://www.dropbox.com/sh/j835t3ydyz01nol/AACb3EQGPCpo0RrPGdUwQB4Ra?dl=0).
(<https://www.dropbox.com/sh/j835t3ydyz01nol/AACb3EQGPCpo0RrPGdUwQB4Ra?dl=0>)

Newsletter story

Incredible things will happen because we're hosting the Brisbane 2032 Olympic and Paralympic Games.

Hosting Brisbane 2032 is an opportunity to deliver lasting benefits to Queensland and Australia over the next 20 years – [10 years to the Games and 10 years after](#).

And we want your help to develop the Brisbane 2032 Legacy Plan.

The Brisbane 2032 Legacy Plan will define how we take advantage of the Olympic and Paralympic Games over a 10+10+ year period to drive opportunities that ensure lasting benefits before, during and after the Games.

What do you want to see achieved because we're hosting Brisbane 2032? We're inviting all Australians to have their say by sharing a message for the Legacy Forum delegates about their hopes and dreams for 2032 and beyond.

You can enter your message here www.qld.gov.au/about/Brisbane2032. Follow the link to the Hopes and Dreams page.

You can also apply to attend the Legacy Forum via the survey. Applications via the survey will close on Monday, 20 February 2023.

Get on board the green and gold runway to Brisbane 2032 and have your say on how we make the most of the once-in-a-lifetime opportunity!

More information

Brisbane 2032 Legacy Plan key messages

Overarching messages

- Incredible things will happen because we're hosting the Brisbane 2032 Olympic and Paralympic Games.
- Hosting Brisbane 2032 is an opportunity to deliver lasting benefits to Queensland and Australia over the next 20 years – [10 years to the Games and 10 years after](#).
- And we want your help to develop the Brisbane 2032 Legacy Plan.
- The Brisbane 2032 Legacy Plan will define how we take advantage of the Olympic and Paralympic Games platform over a 10+10+ year period to drive economic, social, cultural and built environment opportunities that ensure lasting benefits before, during and after the Games.
- Some benefits could be delivered before 2032 so we can enjoy them early. Like sports coaching programs, sports venues or tree planting.
- Other benefits will continue to be delivered for 10 years after the games.
- Either way, we want to deliver real benefits for people living in Brisbane, South East Queensland, Queensland, Australia and Oceania.

Hopes and dreams community survey

- What do you want to see achieved because we're hosting Brisbane 2032? We're inviting all Australians to have their say by sharing a message for the Legacy Forum delegates about their hopes and dreams for 2032 and beyond.
- You can enter your message here www.qld.gov.au/about/Brisbane2032.
- For your chance to be part of the Legacy Forum, fill in the Hopes and Dreams survey to apply to attend the forum. Applications to attend via the survey will close on Monday, 20 February 2023.

Youth engagement activities


- Young Queenslanders and Australians are also invited to share their ideas.
- Do you want your hopes and dreams to be heard at the Legacy Forum? We're asking young people to share your hopes, dreams and ideas that can be achieved or delivered sooner because we're hosting Brisbane 2032.
- See the [Brisbane 2032 Legacy Plan Young Peoples Hopes and Dreams Activities Kit](#) for more information via www.qld.gov.au/about/Brisbane2032.

From: [REDACTED]
Subject: FW: Brisbane 2032 - Hopes and Dreams campaign
Date: Friday, 20 January 2023 8:54:53 AM
Attachments: [image001.png](#)
[image002.png](#)
[SocialLink_Facebook_32x32_14bbbded4-35a5-42f5-97ee-4954a962be74.png](#)
[Hopes and Dreams Engagement Launch Kit_5 Dec.2022.pdf](#)

[REDACTED]



[REDACTED]

P 07 4189 9100
 PO Box 336 Kingaroy QLD 4610
www.southburnett.qld.gov.au
 [southburnettregion](#)

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From: regionalartsservices [REDACTED]
Sent: Thursday, 12 January 2023 4:08 PM
To: Arts Queensland <Communications@ARTS.QLD.GOV.AU>
Subject: [EXTERNAL] Brisbane 2032 - Hopes and Dreams campaign

Please be cautious
 This email originated outside of SBRC..

Good afternoon

Arts Queensland is seeking your assistance in spreading the word about the Brisbane 2032 Legacy Plan Hopes and Dreams campaign. Please find attached kit and [Dropbox link](#) to access digital assets

Share your hopes and dreams for 2032 and beyond—Brisbane 2032 Legacy Plan

The Brisbane 2032 Olympic and Paralympic Games will be a Games for all Queenslanders, and a transformational once-in-a-lifetime opportunity.

Brisbane 2032 will benefit the whole of Queensland, boosting our economy, creating jobs, attracting investment and marketing Queensland as a global tourism destination.

The Brisbane Legacy survey is asking Queenslanders, of all ages and walks of life, to tell us their Hopes and Dreams for the Games. This information will be used at the Brisbane 2032 Legacy Forum on Wednesday 22 March 2023 and will help us develop the Brisbane 2032 Legacy Plan.

You can complete the [Brisbane 2032 Legacy Plan survey here \(opens in new tab\)](#) — **survey closes 3 March 2023.**

You can also apply to attend the Legacy Forum via the survey. Applications to attend the forum **close on Monday, 20 February 2023.**

Get on board the green and gold runway to Brisbane 2032 and have your say on how we make the most of the once-in-a-lifetime opportunity!

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10.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL FINANCIAL SUSTAINABILITY POLICY - STATUTORY070**File Number: 25-01-23****Author: General Manager Finance and Corporate****Authoriser: General Manager Finance and Corporate****PRECIS**

Adoption of the South Burnett Regional Council Financial Sustainability Policy – Statutory070 as presented at the Budget Committee on 12 December 2022.

SUMMARY**6.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL FINANCIAL SUSTAINABILITY POLICY - STATUTORY070**

COMMITTEE RESOLUTION 2022/128

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Council Financial Sustainability Policy – Statutory070 be adopted as amended - Sections 3.2 and 3.9.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Financial Sustainability Policy - Statutory070 be adopted as presented.

BACKGROUND

Presented at the Budget Committee Meeting on 12 December 2022.

ATTACHMENTS

- 1. South Burnett Regional Council Financial Sustainability Policy - Statutory070**



POLICY CATEGORY - NUMBER: Statutory070
POLICY OWNER: Executive Services
ECM ID: 2968296
ADOPTED:

Financial Sustainability Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

South Burnett Regional Council ("Council") has a responsibility to ensure that it has sufficient resources now and into the future to provide levels of service that are both affordable and at a level considered appropriate by the community. This responsibility encompasses how decisions are made regarding the allocation of ratepayer funds to the day-to-day operations of Council as well as towards the replacement of existing assets and procurement of new assets.

2. SCOPE

This policy applies to Councillors of Council.

The key measurement criteria for whether Council is achieving its financial sustainability objectives over the short and medium term are the three (3) financial sustainability ratios required to be published pursuant to *Section 169(5)* of the *Local Government Regulation 2012* ("Regulation") legislation, currently are the:

- asset sustainability ratio;
- net financial liabilities ratio; and
- operating surplus ratio.

3. GENERAL INFORMATION

Council's current and expected financial sustainability performance will be measured and reported against the benchmarks set by the State Government, as well as by ongoing periodic sustainability assessments undertaken by the Queensland Treasury Corporation ('QTC').

Responsible ongoing financial management by Council will achieve the following objectives:

- Council operates in an efficient and effective manner, minimising general rate increases;
- full cost pricing compliance for Council business activities;
- ongoing operating surpluses to ensure Council's equity is not degraded and future financial risk can be adequately mitigated;
- appropriate collection and retention of cash funds for ongoing infrastructure and asset replacement and renewal (including future climate change mitigation measures);
- future trunk infrastructure financial obligations can be met;
- the implementation of adopted strategies and plans to achieve goals outlined in Council's Corporate Plan 2021-2026;

- informed decisions are made on discretionary new operating or capital investment proposals (i.e., business cases including whole of life cost analysis);
- infrastructure and assets are maintained to required service levels;
- debt levels will be minimised and returns on cash holdings maximised; and
- achieving all the minimum financial sustainability benchmarks set by legislation.

3.1. Principles

The local government principles that underpin this policy are:

- transparent and effective processes, and decision-making in the public interest; and
- sustainable development and management of assets and infrastructure, and delivery of effective services; and
- democratic representation, social inclusion and meaningful community engagement; and
- good governance of, and by, local government; and
- ethical and legal behaviour of Councillors, local government employees and Councillor advisors.

Furthermore, additional principles that underpin this policy are:

- **Public Interest** - The use of public monies in the public interest by responsible budgeting and accounting;
- **Fair and Reasonable** - Fair and reasonable allocation of Council resources in the form of allowances, facilities and other benefits, to enable all Councillors to conduct the duties of their office; and
- **Accountability** - Accountability for expenditure and use of facilities through full justification and acquittal.

3.2. Operating Surplus

Council will aspire that it maintains an operating surplus over the five (5) year rolling average, taking into account external funding sources. An operating surplus is achieved when operating revenues are greater than operating expenses (including depreciation and interest on debt). The operating surplus ratio is one (1) of the three (3) key measures of financial sustainability required pursuant to *Section 169(5)* of the Regulation. It calculates the operating surplus (or deficit) as a percentage of Council operating revenue. The target operating surplus ratio set by the state government is between 0% and 10%.

Council will target to achieve an operating surplus commensurate with mitigating known risks with respect to appropriately funding future trunk infrastructure requirements, whilst also ensuring that the operating surplus ratio is contained within the required benchmarks.

3.3. Liquidity Management

The cash expense cover ratio is a key indicator utilised to measure Council liquidity (i.e., current financial health) and to assess ongoing financial sustainability risk. This ratio calculates how long Council can continue paying its day-to-day expenses from cash at bank without needing additional cash flow injections.

Council will target achieving a minimum cash expense cover of three (3) months operating expenditure held as restricted cash in any given financial year. The cash expense cover ratio will be reported to Council monthly.

3.4. Expenditure Management

Council will ensure that expenditure on goods and services to meet established service levels will be undertaken efficiently and effectively.

This will be achieved via the development of the annual operating expenditure budget from a zero base, ensuring staff compliance with Council's policies and procedures as well as partnering with key stakeholders such as Local Buy to ensure efficient cost procurement options are implemented.

Expenditure management outcomes will be measured by how Council performs annually against its operating and capital expenditure budget allocations.

3.5. Physical and Natural Asset Management

Council will ensure that it maintains its physical and natural assets on an ongoing basis at defined levels to ensure that services are able to be provided effectively to the community.

The asset sustainability ratio is one of the three (3) key measures of financial sustainability required under legislation. This ratio is calculated by measuring the annual expenditure on the renewal and rehabilitation of Council's assets against the annual depreciation charge. It is a measure of whether Council is reinvesting appropriately in existing infrastructure assets.

Council will target over the life of the 10 year financial plan to achieve a minimum asset sustainability ratio of 90% (including plant, fleet and office equipment renewals) consistent with the benchmark unless condition-based renewal forecasts demonstrate a percentage lower than 90% in any given year. Investment in natural assets will be prioritised according to biodiversity value and ecosystem service benefits realised for the community.

Established management plans for Council's asset and infrastructure classes will incorporate annual maintenance financial estimates as well as 10 year renewal / replacement forecasts developed from regular asset condition assessments. Asset management plan financial forecasts will be incorporated into Council's 10 year financial plan and annual budget to ensure financial sustainability implications are appropriately considered.

Annual depreciation forecasts will be developed on an asset basis, utilising methodology endorsed by the Queensland Audit Office ('QAO'), with assets regularly revalued in accordance with legislative requirements.

The QTC project decision framework will be utilised for business case analysis for all new and replacement capital projects in accordance with policy. The outcomes from the analysis will be used to inform Council of whole of life costing implications associated with each project.

3.6. Debt Management

New debt will only be incurred as part of Council's strategic approach to:

- liquidity management that considers the minimisation where possible of surplus cash holdings; and
- intergenerational equity requirements.

The net financial liabilities ratio is one of the three (3) key measures of financial sustainability required under legislation. The net financial liabilities ratio represents Council's net financial liabilities (total liabilities fewer current assets) expressed as a percentage of total operating revenue. A negative percentage indicates that current assets exceed total liabilities. The target net financial liabilities ratio set by the state government is less than 60%.

Council will adopt a conservative approach to new debt to ensure that the net financial liabilities ratio is below the target over the life of the ten (10) year financial plan. New debt that may be required to assist with the funding of trunk infrastructure to cater for population growth will be considered on a case-by-case basis.

3.7. Full Cost Pricing

Council will ensure that competitive neutrality and full cost pricing outcomes required pursuant to *Section 44 of the Local Government Act 2009* with respect to its business activities are complied with on an annual basis.

3.8. Commercial Opportunities

Commercial opportunities will only be considered if they provide value for money to the community and have a positive net impact on overall general rate funding requirements of Council.

The QTC project decision framework will be utilised for business case analysis for all new identified commercial opportunities. The outcomes from the analysis will be used to inform Council of whole of life costing implications associated with each commercial proposal.

3.9. Climate Risk and Climate Adaption

Council recognises that mitigation measures to address extreme weather events may have financial sustainability implications from the climate. Ongoing infrastructure and operating funding will be considered as part of long-term planning and addressed via inclusion in the 10 year financial plan and discussed annually through the budget process (where identified).

Council will also ensure that operational and strategic decisions made today with associated climate change implications will consider minimising the exposure of future Councils to potential financial risk.

3.10. Responsibility

The Chief Executive Officer is responsible for the delivery of the annual budget.

4. DEFINITIONS

Council means South Burnett Regional Council.

Councillor means Councillor, of a local government, includes the Mayor.

QTC means Queensland Treasury Corporation.

5. LEGISLATIVE REFERENCE

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

6. RELATED DOCUMENTS

South Burnett Regional Council Corporate Plan 2021-2026

7. NEXT REVIEW

As prescribed by legislation or January 2025

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of policy		2968296

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date:

10.4 CONSIDERATION OF THE SOUTH BURNETT REGIONAL COUNCIL PROCUREMENT POLICY - STATUTORY007**File Number: 25-01-23****Author: General Manager Finance and Corporate****Authoriser: Chief Executive Officer****PRECIS**

Consideration of the South Burnett Regional Council Procurement Policy – Statutory007 as presented at the Liveability, Governance and Finance Standing Committee Meeting on 7 December 2022.

SUMMARY

Committee Resolution: 2022/55

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Council Procurement Policy – Statutory007 as presented be considered

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen**Against:** Nil**CARRIED 7/0****OFFICER'S RECOMMENDATION**

That the South Burnett Regional Council Procurement Policy – Statutory007 as presented be adopted as presented.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting on 7 December 2022.

ATTACHMENTS

- 1. South Burnett Regional Council Procurement Policy - Statutory007**



POLICY CATEGORY - NUMBER: Statutory007
POLICY OWNER: Finance & Sustainability
ECM ID: 2754050
ADOPTED:

Procurement Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

This policy establishes the procurement principles South Burnett Regional Council ('Council') will follow and apply to all procurement processes and activities undertaken by Council, including purchasing, ordering, quotations, tendering, contracting and disposals. The policy has been developed to enable Council to carry out all its procurement in accordance with the prescribed legislative framework and statutory obligations, in an effort to achieve the desired outcomes of its Corporate and Operational Plans.

This policy applies the sound contracting principles and practices as outlined in the *Local Government Act 2009* ('Act') and the *Local Government Regulation 2012* ('Regulation'). This policy aligns with Council's core values and the ethics principles of integrity and impartiality, promoting the public good, commitment to the system of government and accountability and transparency.

This policy provides the framework for the development and implementation of streamlined systems, practices and controls for efficient, effective and economic financial performance management.

2. SCOPE

This policy applies to all Council representatives undertaking procurement activities on behalf of Council. The policy applies to all Council procurement processes and activities undertaken by Council, including but not limited to purchasing, ordering, quotations, tendering, contracting and disposals. It is the responsibility of all Council representatives to understand the meaning and intent of this policy and adhere to the guiding principles.

3. GENERAL INFORMATION

Procurement is the framework, the rules, and procedures, by which a Council obtains an effective supply of the required goods and services. It seeks to align with the organisational strategy rather than just process orders and acquire goods and services.

To be effective, it is critical Council's procurement function delivers on the following outcomes:

- providing protection to the organisation and Council representatives through the use of robust systems and procedures;
- providing cost efficiencies and control measures throughout the procurement process;
- providing responsive and strategic support in ways that ensures quality goods and reliable services are procured;

- supporting the overall delivery of Council's budget by enabling timely delivery of goods and services and managing the supply chain to mitigate issues such as over and under supply errors;
- ensure effective communication and understanding between Council and its supply base;
- contribute to ensuring Council's continued financial sustainability;
- be flexible and responsive to meeting Council's needs, recognising the need to balance core service delivery with the nature of unexpected circumstances; and
- concentrate on minimising actual, potential and perceived conflicts of interest created due to personal friendships, relationships and associations by immediately reporting any suspected or identified instances of unethical or illegal behaviours.

Council's purchasing activities must:

- ensure value for money with careful recognition of any potential probity issues, ensuring appropriate management practices are in place and Council's representatives are accountable for any purchasing activities in which they undertake;
- ensure procurement methodology provides fit for purpose goods and services and mitigates organisational risk;
- provide reasonable opportunity for Council to support and encourage a competitive local business environment by enacting Council's preference to source goods and services from within the South Burnett region;
- ensure the effective balance of risk and value when determining the level of complexity for each procurement activity to establish reasonable minimum quotation timeframes for suppliers to respond to Council requests for services;
- ensure suppliers are not disadvantaged when quotations are sought for goods while limiting the impact of operational or project deliverables;
- comply with relevant legislation; and
- promote compliance with relevant supervision and reporting that ensures Council is adhering to the appropriate legislation and its preference to support local first.

All Council purchases must be carried out in compliance with the Act and the Regulation.

In order to ensure the Council objectives are met, officers must:

- preserve Council's integrity in the procurement and/or purchasing process to ensure that Council acts and remains beyond reproach in all dealings;
- abide by Council's Code of Conduct and all other applicable policies, procedures and guidelines; and
- adhere to the Sound Contracting Principles as stipulated under the Act and Regulation (including *Section 198* and *Chapter 6* of the Regulation).

3.1. Procurement Principles

Council representatives must apply the following procurement principles in all purchasing activities. Council is committed to ensuring that its procurement is carried out in accordance with the relevant probity and accountability obligations in accordance with the prescribed legislative framework, and its statutory procurement obligations.

The following procurement principles apply to all Council procurement activities prior to going to market:

- an appropriate scope and specification of the goods and services required is developed;
- the material risks involved for each procurement activity are identified; and
- the appropriate contract and procurement methodology are selected to the satisfaction of Council, ensuring Council obtains what it is seeking to procure and provides appropriate risk management and protections for Council with reference to the risks identified for the particular procurement activity.

Prior to undertaking procurement, the Council representative should ensure that the goods or services required are not available from existing supply and contract arrangements whilst having regard to and maintaining consistency with the Sound Contracting Principles.

Council seeks to stimulate competition at a local industry level for the supply of goods and services. Council representatives must provide a fair and reasonable opportunity for local industry to tender for Council business.

Council representatives are to ensure that the planning process and supporting documentation (including the tender documents and specification) for the procurement is fit for purpose and maintains compliance within the legislative framework and appropriately manages the Council's material risks.

Council representatives must balance the focus on supporting locally sourced suppliers with Council's other objectives, including the non-price criteria identified below.

Council will:

- seek to invite relevant local industry to quote/tender (where appropriate) in accordance with clause 3.6.3 Purchasing Quotation Table.
- ensure that the contractors it engages are appropriately qualified and capable of fulfilling their contractual obligations by assessing the scope, risks, and contract methodology for each procurement activity and still offer value for money;
- strengthen the non-price criteria by recognising the physical presence of a supplier and the local economic outcomes of their operations within the local government area; and
- consider the actual and demonstrated social and economic benefits that local spend provides to the region, including:
 - creation of new and/or maintenance of existing local employment opportunities;
 - more responsive and readily available service support;
 - encouragement for the relocation of established businesses from outside the region to physically enter, establish and maintain a physical presence ongoing in, the region; and
 - provide credible feedback to encourage local suppliers to earn more Council business, supporting economic growth within the local area.

All Council representatives must conduct their procurement activities with the utmost probity, propriety, transparency, defensibility and accountability. Council representatives who perform procurement activities are responsible and obligated to account for their procurement actions and are accountable to their superiors for their procurement decisions.

3.2. Sound Contracting Principles Legislative Framework

All purchasing is represented in a contractual arrangement of one form or another and is governed by contract and other laws and legislative frameworks. All purchasing must have regard to the five (5) Sound Contracting Principles detailed in *Section 104(3)* of the Act.

These principles are:

- value for money; and
- open and effective competition; and
- development of competitive local business and industry; and
- environmental protection; and
- ethical behaviour and fair dealing.

While regard must be had to each principle, Council is not required to give equal consideration to each principle. The weight of regard may depend on the particular procurement.

3.2.1. Value for Money

Council is committed to achieving the best return and performance for the money being spent. Council will harness its purchasing power to achieve the best value for money which is not restricted to price alone. The value for money assessment must include the consideration of:

- contribution to the advancement of Council's priorities;
- fitness for purpose, quality, suitability and longevity of the product or services informed by the relevant industry standards and the needs of the Council service and employees using the equipment;
- estimated whole-of-life costs including costs of acquiring, using, maintaining and disposal;
- protection of Council contractual interests including warranties and statutory compliance with applicable and relative Acts and Regulations;
- delivering on technical compliance issues in a suitably appropriate and responsible way;
- potential exposure and mitigation of risk; and
- environmentally friendly principles that consider recycled materials and limit waste to reduce Council's overall carbon footprint.

In effect, Council is not always right to select the lowest price.

3.2.2. Open and Effective Competition

The principle of open and effective competition considers the use of transparent, open and unbiased purchasing processes so that current and potential suppliers, contractors and the public have confidence in the outcomes of the purchasing process. This involves adequately testing the market to ensure all options and suppliers are considered equally and given suitable opportunity to provide a quote.

Suppliers wishing to conduct business with Council will be given every opportunity to do so, subject to them satisfying Council's requirements and relevant evaluation criteria. This may include, but not be limited to, demonstrated technical ability, management of potential environmental impacts, the company's profile, professional references, extent of local industry participation, quality assurance and whole of life cost.

3.2.3. Development of Competitive Local Business and Industry

Council encourages the development of competitive local businesses within the South Burnett. Where price, performance, quality, suitability, service and other evaluation criteria are comparable, the following areas should be considered in evaluating offers:

- retention of existing and creation of new local employment opportunities;
- more readily available servicing support;
- more convenient communications for contract management;
- economic sustainability and opportunities for growth and prosperity within the South Burnett; and
- the contractual arrangements, including the contractual protections for Council and risk allocation.

3.2.4. Environmental Protection

Council promotes environmental protection through its purchasing procedures. In undertaking any purchasing activities Council will:

- promote the purchase of environmentally friendly goods and services that satisfy value for money criteria;
- foster the development of products and processes of low environmental and climatic impact;
- reduce waste wherever possible;
- provide an example to business, industry and the community by promoting the use of climatically and environmentally friendly goods and services; and
- encourage environmentally responsible activities in ways that reduce Council's overall carbon footprint.

3.2.5. Ethical Behaviour and Fair Dealing

Council representatives involved in purchasing must behave with impartiality, fairness, openness, transparency, integrity and professionalism in their discussions and negotiations with suppliers and their representatives. Any Council representative must immediately disclose any activity, or personal

or close relationships which constitutes or may constitute a conflict of interest or raise probity concerns. Council representatives are responsible for declaring any instance in which may compromise the ability of the supplier to perform their legal obligations under the supply agreement. Council has established an environment in which ethical conduct is expected, with a zero-tolerance policy for deliberate conduct that is corrupt, fraudulent activities or maladministration. Risk management principles and matching fraud and corruption prevention measures are applied across all areas to protect the Council.

3.3. Workplace Health and Safety

Council is committed to providing a safe and healthy work environment for its Council representatives performing work on behalf of Council and visitors to Council premises and worksites in accordance with the Council's Workplace Health and Safety Policy.

All Council representatives are expected to adhere to the following key outcomes in relation to procurement activities:

- establishing and maintaining a corporate system to ensure compliance of all contractors and suppliers align with the workplace health and safety legislative requirements, Australian Standards and/or procedures;
- ensuring all contractors and/or suppliers provide documentary evidence that they or the product they supply complies with relevant legislation, codes of practice and/or Australian Standards;
- ensuring all foreseeable health and safety risks associated with potential procurements are identified;
- ensuring specifications comply with the relevant legislation; and
- ensuring Council's operational obligations with regards to workplace health and safety contract performance monitoring and management are actioned under the contract.

3.4. Conflicts of Interest

Council representatives participating in procurement and contracting activities must comply with the requirements of Council's Conflict of Interest Policy, Procedure and Management Plan.

A conflict of interest is any activity that would create a conflict between personal interests and the interests of Council. Council representatives engaged to any extent of the procurement function must be free of interests and/or relationships that are, actually or potentially, adverse or detrimental to the interests of Council.

Conflicts of interest in procurement are not necessarily wrong or unethical however it is essential that any conflict of interest whether actual, perceived or potential is addressed at the earliest stages of a procurement activity and effectively and transparently managed.

Management of Conflicts of Interest may include:

- registering details of conflicts disclosed and recorded (suits low risk conflicts);
- restricting the relevant person's involvement in the matter;
- recruiting an independent third party engaged to oversee part or all of the process;
- removing the relevant person from the procurement process entirely;
- the conflicted person relinquishing the private interest that creates the conflict; or
- the conflicted person resigning from their position or role (last resort).

The choice of strategy will depend on the assessment of the individual circumstances and seriousness of each case.

Actual, potential or perceived conflicts of interest that may arise through secondary employment that may affect a procurement activity, are to be declared and managed in accordance with Council's Employee Conflict of Interest Policy and Procedure to ensure that these risks are managed properly, consistently and fairly.

3.5. Delegations

3.5.1. Delegations – Council representatives

The Financial Delegation Register for Council representatives is held within the Corporate, Governance & Strategy Branch.

3.5.2. Delegation Reserved for Council

Contracts that are \$200,000 and above exclusive of GST that progressed through public tender must be approved by Council. Contracts that are exempt from public tender shall be approved based on Council's Financial Delegation Register.

3.5.3. Delegation to the Chief Executive Officer ('CEO')

Pursuant to *Section 257(1)(b)* of the Act, the Council resolves to delegate to the CEO the power to make, amend or discharge a contract in accordance with *Section 238(2)* of the Regulation for:

- any contractual arrangement with a person (in respect of one contractual arrangement or cumulatively for all contractual arrangements) that is, or is expected to be, worth \$200,000 (exclusive of GST) or more in a financial year with that person; or
- any contractual arrangement with a person that is, or is expected to be, worth \$200,000 per annum (exclusive of GST) or more over the proposed term of the contractual arrangement.

3.6. Purchasing Thresholds

Procurement can only be undertaken by authorised employees as detailed in the financial delegation register. For low value and easy to secure purchases, consideration of total cost of ownership and associated risks will determine the appropriate market approach.

3.6.1. Medium-Sized Contractual Arrangement

A contractual arrangement with a supplier that is expected to be worth, exclusive of GST, \$15,000 or more but less than \$200,000 in a financial year, or over the proposed term of the contractual arrangement.

3.6.2. Large-Sized Contractual Arrangement

A contractual arrangement with a supplier that is expected to be worth, exclusive of GST, \$200,000 or more in a financial year, or over the proposed term of the contractual arrangement.

3.6.3. Purchasing Quotation Table

An established arrangement is an agreement subject to standardised terms and conditions whereby the purchaser may agree to purchase specific services from the vendor for a specified period on an "as and when" required basis. Suppliers are not guaranteed any work or business from Council.

Approved suppliers have been assessed as having the technical, financial and managerial capability necessary to perform contracts on time and in accordance with agreed requirements.

Quotes should be sought as per the below Purchasing threshold table.

Established Arrangements				Non-Established Arrangements			
SBRC Panel Arrangements: Entire panel of the specific service are to be invited to quote. LGA Arrangements: All local suppliers are to be invited				All local suppliers of the specific service are to be invited to quote			
\$ Value (excluding GST)	Minimum Quotation Requirement	Procurement Method	Award/Contract Method	\$ Value (excluding GST)	Minimum Quotation Requirement	Procurement Method	Award/Contract Method
From \$0.00 to \$5,000	One (1) quote required and seek to source locally (where available)	<ul style="list-style-type: none"> Verbal Written 	Corporate Card/Purchase Order	From \$0.00 to \$5,000	One (1) quote required and seek to source locally (where available)	<ul style="list-style-type: none"> Verbal Written 	Corporate Card/Purchase Order
From \$5,001 to \$14,999	Minimum two (2) written quotes (Minimum quotes to include local suppliers available when using Council Arrangements)	Request for Quote. <ul style="list-style-type: none"> Felix Vendor Panel 	Purchase Order	From \$5,001 to \$14,999	Minimum two (2) written quotes (Minimum quotes to include local suppliers where available)	Request for Quote. <ul style="list-style-type: none"> Felix Marketplace Website Written 	Purchase Order
From \$15,000 to \$199,999	(Medium Size Contract) Minimum three (3) written quotes (Minimum quotes to include local suppliers available when using Council Arrangements)	Request for Quote. (15 days) (procurement of services only) <ul style="list-style-type: none"> Felix Vendor Panel 	Purchase Order	From \$15,000 to \$199,999	(Medium Size Contract) Minimum three (3) written quotes required. (Minimum quotes to include local suppliers where available)	Request for Quote. (15 days) (procurement of services only) <ul style="list-style-type: none"> Felix Marketplace Website Written Online tendering platform 	Purchase Order and/or Public Tender at Council's discretion
Over \$200,000	(Large Size Contract) Minimum three (3) written quotes. (Minimum quotes to include local suppliers available when using Council Arrangements) and signed off by the CEO	Request for Quote (21 days) (procurement services only) <ul style="list-style-type: none"> Felix Vendor Panel 	Purchase Order	Over \$200,000	(Large Size Contract) Public Tender Subject to a minimum 21 Days Public Open Period	Public Tender (21 days) <ul style="list-style-type: none"> Website Online tendering platform 	Public Tender to be awarded by Council

*Established Arrangement - being Local Buy Contracts, State Government Contracts, and existing Council Administered (Contract) Prequalified, Preferred Contractor or approved Contractor Lists. This section is subject to the Regulation *Division 3 – Exceptions*

3.6.4. Purchases \$200,000 and Above

Section 228 of the Regulation requires that Council invite tenders before making a contract for the carrying out of work, or the supply of goods and/or services involving a cost that is, or expected to be, \$200,000 (exclusive of GST) or more in a financial year or over the proposed term of the contractual arrangement.

The invitation to tender must be made by a notice placed on the Council's website and be open for submissions for a minimum of 21 days from the date of the notice.

Records of tenders received must be kept on file for the period of time outlined in the Retention and Disposal Schedules for Local Government as published by the Queensland State Archives.

In accordance with Section 237 of the Regulation, Council is obliged to publish details of all contracts worth \$200,000.00 or more (exclusive of GST). These details must be published monthly on Council's website and also on a noticeboard located in a position in Council premises that is easily accessible by the public. Information to be recorded in these publications includes the following:

- the person/company with whom Council has entered into a contract;
- the total value of the contract;
- the purpose of the contract; and

- the methodology under which the Council entered into the contract.

For the purposes of clarity, a purchase order may also be defined as a contract.

Council or Council representatives will not release proprietary or confidential information pertaining to any offer may by a supplier other than that which is required by law to be published.

3.7. Local Preference

Council representatives must give consideration to, and provide a fair and reasonable opportunity for, Local Suppliers to tender and quote for Council business opportunities. Council representatives are to ensure that the planning process and documentation (including tender documents and specification) for each procurement, is fit for purpose and does not seek to disadvantage Local Suppliers.

Council representatives must notify and provide an opportunity for all local suppliers to quote on goods and services where local suppliers exist in accordance with the Purchasing Quotation Table 3.6.3. Officers may seek quotations from regional or non-local suppliers if the officer has undertaken sufficient research to establish that no local or regional supplier can quote on the goods or services to be purchased.

Council representatives are encouraged to ensure they are testing the market effectively and ensuring Council is achieving true value for money outcomes, so where practical, in addition to the local quotations sought, there should always be one from outside the region.

Therefore, in this policy statement, the definition of a local supplier will be rated as follows:

Points	Description
10	Is a developing or established business owned by a residential ratepayer in the area directly employing locals
8	Is a developing or established business owned by a non-ratepayer in the Council area and employs locals
6	Is a business with a branch office in the Council area but with a head office located elsewhere that employs a minimum of five (5) locals.
4	Is a business with a branch office in the Council area but with its head office located elsewhere that employs less than five (5) locals.
2	Has a business in the adjacent local government areas
0	Is a Queensland business

3.8. Evaluation

Quotes and offers will be assessed having regard to the five (5) Sound Contracting Principles (to be considered in accordance with the Act and Regulation, the relevant Council representative will make a decision to purchase from a supplier or provider based on the Council’s documented supplier evaluation criteria and a systematic weighting will be applied to all quotes or offers received. This will be assessed on a case by case basis and the weighting will be expressed as a percentage which reflects the relative importance of each criterion for the relevant procurement.

Medium and large size contracts will be evaluated using evaluative criteria. Council representatives will confirm any mandatory criteria as stipulated within the offer documents.

For offers to be considered conforming, an offer must:

- contain all the documents and information required within the returnable schedules, and;
- strictly comply with the scope and specification.

Council may but is not bound to, consider or accept a non-conforming offer. Any non-conforming offer may be clarified or may be rejected and the non-conforming offers not evaluated any further at the sole discretion of the evaluation committee with advice from a Probitry advisor.

Where it is applied to a price criteria the following standard will be used:

Council may make a documented decision to purchase from a Local Supplier offering a higher price

margin, using the following guideline for acceptable price variances if the total value for money assessment is within the approved project budget:

- 10% for goods and services under \$50,000; or
- 5% for goods and services over \$50,000 up to \$200,000.

This will allow Council to ensure it is achieving its Value for Money objective and also that it is supporting its Development of a Competitive Local Business objective. Where the local content is applied to a non-price criterion as a specific element, it will be applied as per the table in the definition of clause 3.7. Local Preference.

Where a Local Supplier has not been successful, Council representatives are to provide feedback to the supplier upon request to engender strong competition at a local industry level.

3.9. Exceptions outlined in this section, the Act and the Regulation.

Exceptions in this clause are consistent with the Act and the Regulations and are designed to capture circumstances where a procurement process and due diligence, in accordance with sound contracting principles, have already been applied to suppliers or the procurement is required to ensure the efficient delivery of local government services and/or ensure the Local Government and its officers meet their obligations to the community in accordance with the Act. They benefit Local Governments by:

- reducing procurement costs;
- providing for shorter procurement timeframes as there is no need to tender or issue Requests for Tender;
- ensuring suppliers have the financial, technical and operational capacity to carry out the required work; and
- offering contractual protection to the Council through the use of established contractual terms that meet the Council's risk management requirements.

Council representatives responsible for purchasing goods and/or services are required to adhere to the purchasing thresholds and quotation requirements set out in the table under clause 3.6.3 for all Procurement processes subject to the following exceptions outlined in this section.

3.9.1. Repeated Operational Expenditure ('ROE'), Original Equipment Manufacturers ('OEM') and Sole Supplier Exceptions

ROE is defined as recurrent expenditure on goods and services which Council experiences at regular intervals that is required for general operations.

OEM is defined as a company whose goods are used as components in the products of another company which then sells the finished items to users. OEM components are often required to be used to maintain warranty or aftermarket parts are not available.

Sole Suppliers are defined as the only supplier that can provide the goods or service required. The sole supplier has either established a monopoly or is the only provider that is reasonably available geographically.

Suppliers who are listed on the above registers are exempt from Council Purchasing Thresholds. Suppliers on the above registers are adopted by Council by way of resolution consistent with the requirements of *Section 235(a)* of the Regulation prior to applying the exception. Council must adopt the register each time it is updated.

3.9.2. Genuine Emergency Exception

In utilising an exception for a Genuine Emergency Council recognises that full compliance with the existing Council procurement policy and procedures may not support the Council's needs during a critical or emergent incident and an alternative procurement process may operate during the incident. This alternative process aims to accommodate urgent Council and/or community needs, whilst ensuring that the procurement process adopted is reasonable and conducted with appropriate consideration of standard procurement principles.

Once the immediacy of the incident has passed normal procedure must then take place:

- purchase orders must be raised to record expenditure;
- reports must be presented to Council at the earliest opportunity for resolution to approve the unapproved expenditure; and
- the Council resolution must provide a definition of the emergency situation i.e. Natural disaster and delegate authority to the CEO or the appropriate Council representative if the CEO was not available at the time of the incident.

3.9.3. Legislative Exceptions

Division 3 under *Chapter 6* of the Regulation specifies when Council is exempt from the requirement to seek written tenders or quotations:

Section 230 – Exception if quote or tender consideration plan prepared.

Council may enter in to a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if the Council:

- decides by resolution to prepare a quote or tender consideration plan; and
- prepares and adopts the plan.

Section 231 – Exception for contractor on approved contractor list

Council may enter into the contract without first inviting written quotes or tenders if the contract is made with a person who is on an approved contractor list. An approved contractor list:

- must be defined by the processes required in the Act;
- will be adopted by Resolution of Council
- will be formed after an Expression of Interest process
- will not be considered to be preferable to a register of pre-qualified suppliers or a preferred supplier arrangement in order to facilitate convenience but will provide Council with the ability to build rigor around medium to large purchasing activities; and
- will take into account all the sound contracting principles as defined in the Regulation.

Section 232 – Exception for a register of Pre-Qualified Suppliers

Council may enter into a contract without first inviting written quotes or tenders if the contract is entered in to with a supplier from a register of Pre-Qualified Suppliers that is made in compliance with the sub-sections outlined in *Section 232* of the Regulation.

In establishing a register of pre-qualified suppliers, Council recognises that:

- the preparation and evaluation of submissions would be costly and time consuming if it invited submissions every time the goods and/or services were required; or
- it is critical to a successful outcome that the experience and financial viability of a supplier or contractor is assessed according to the requirements of the local government once only; or
- there are specific pre-conditions to the offer to supply goods and/or services that must be considered; or
- there is a need or desire to develop the specific capabilities of the businesses within the local region; or
- the supplier of goods or services may necessitate security considerations or requirements; or
- it will still ensure value for money by testing the market through quotations where appropriate.

The Council has developed the Pre-Qualified Supplier Registers for this purpose.

The Pre-Qualified Supplier Register is subject to the Tender Consideration Plan, adopted by Council by resolution under *Section 230* of the Regulation. The Tender Consideration Plan allows Council the flexibility to review the Pre-Qualified Supplier Register and the ability to better manage its Panel Arrangements for the supply of goods and services.

Council has established the following categories of supply as Pre-Qualified Supplier Registers. The registers will be refreshed at the same time each year allowing new suppliers to apply and existing

suppliers to update pricing and service offerings.

- Dry Hire (September)
- Wet Hire (September)
- Road Making & Quarry Materials (September)
- Civil Works (April)
- Trade Services (April)
- Electrical Works (April)
- Pest Management (April)

Section 233 – Exception for a preferred supplier arrangement

Council may enter into a contract without first inviting written quotes or tenders if the contract is entered in to with a preferred supplier under the preferred supplier arrangement. This section applies for contractual arrangements for goods or services if Council:

- needs the goods or services either in large volumes or frequently; and
- is able to obtain better value for money by accumulating the demand for the goods or services; and is able to describe the goods or services in terms that would be well understood in the relevant industry.

Section 234 – Exception for Local Government Association ('LGA') arrangement

Council may enter into a contract for goods and services without first inviting written quotes or tenders if the contract is entered in to under the LGA arrangement. An LGA arrangement is an arrangement that has been entered in to by:

- Local Government Association Queensland Limited ('LGAQ'); or
- a company registered under the *Corporations Act 2001*, if LGAQ is its only shareholder (Local Buy).

In utilising an LGA arrangement, Council recognises that arrangements have been formed as a result of market testing processes which ensure that price and other considerations under these arrangements are equal to or better than the price and considerations which Council could achieve in a public tender or quotation process. Benefits of the LGA arrangements to Council include that such arrangements:

- promote efficiency, including by enabling Council to efficiently and effectively engage professional services with the right capability and experience at short notice, e.g., legal support, engineering services, planning support etc.;
- reduce unnecessary administrative burdens and costs;
- minimise the likelihood of delayed procurement;
- Council can enter into the contract confident that the contractual arrangements meet Council's risk management requirements and does not have to negotiate a new contract; and
- Council will be assured (as due diligence will have been performed previously) that the supplier is capable of providing the receive goods and services of the requisite quality and the supplier will comply with relevant laws, including health and safety laws.

Section 235 – Other exceptions

Council may enter into a contractual arrangement without first inviting written quotes or tenders if:

- Council resolves it is satisfied that there is only one (1) supplier who is reasonably available; or
- Council resolves that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the Council to invite quotes or tenders; or
- a genuine emergency exists; or
- the contract is for the purchase of goods and is made by auction; or
- the contract is for the purchase of second-hand goods; or
- the contract is made with, or under an arrangement with a government agency.

When assessing the most effective method of obtaining goods and/or services, Council representatives should consider the administrative and price costs to Council of seeking tenders or

quotations independently, and the reduction of these costs which can be achieved by the use of the Pre-Qualified Supplier Panels or Local Buy arrangements.

Section 236 – Exception for valuable non-current asset contracts

In accordance with the Regulation, the apparent value threshold for non-current assets other than real estate set by Council shall be \$5,000 (excluding GST). The Regulation provides that Council cannot enter into a valuable non-current asset contract unless it invites written tenders for the contract or offers the non-current asset for sale by auction. There are exceptions in *Section 236* of the Regulation that may apply.

Additional Council guidelines for the disposal of valuable non-current assets is outlined in Council's Disposal of Assets Policy – Statutory008.

The authorised process for the disposal of valuable non-current assets of Council's interests in real property can be found in Council's Disposal of Council Real Estate Policy – Statutory032.

3.9.4. Procurement Exception Form

In the event that a Procurement process requires the application of an exception under the Regulation and/or from this Policy, a 'Procurement Exception Form' must be submitted and approved by the General Manager with appropriate financial delegation. A reason why a procurement process requires the exception must be documented and recorded. Such reasons could include:

- purchase exceeding thresholds with insufficient quotes;
- urgent project delivery requirements
- limited suppliers available
- a legislative exception is being applied in accordance with *Chapter 6, Division 6 Section 230-235 of the Local Government Regulation 2012*

3.10. Local Buy

Local Buy is the LGAQ contracts and tenders service company. Established in 2001, Local Buy facilitates business relationships with local government and their suppliers. Local Buy's core business is the creation of contractual arrangements for goods and services that can be used by Queensland Councils, aggregating the demand for these goods and services to achieve better pricing and conditions, and eliminating the need for Councils to establish their own supply contracts.

3.11. State or Federal Government Grants

Where State or Government loan funds or grants are used to fund Council projects, there may be stipulations as to the procurement requirements of the funding body that are to be observed and may supersede Council's procurement policy or procedures. These instances should always be noted in a report to Council and recorded in the minutes of that meeting.

3.12. Payment Terms

The following outlines the various methods that can be used to effect payment when procuring Council's requirements.

3.12.1. Corporate Credit Cards

Council encourages the use of its corporate credit cards for the following reasons:

- simplified purchasing and payment procedures;
- improved payment performance to suppliers;
- provision of support to Local Suppliers;
- more effective cash management; or
- enhanced service delivery to customers.

3.12.2. Purchasing and Orders

The term "purchasing" refers to the process of ordering and receiving goods and services and does not generally drive policy decisions or developing Procurement strategy.

Purchase order forms are not required for some purchases, but relevant authorisations are required

on the invoice documentation. These purchases are considered as repeated operational expenditure and are listed in a table of ROE in Appendix 1

A purchase order must be created and issued to the supplier for all purchases that are not procured via the corporate credit card or listed in the ROE.

All Council representatives must complete the required areas on the purchase requisition to justify the requirement. Any additional documents which will further detail and support the request are to be attached. Upon completion of the purchase requisition and within the Council representatives' financial delegation will a purchase order be issued to a supplier.

All invoices for payment are to be emailed direct to accounts@sbrc.qld.gov.au

Invoicing Requirements:

- supplier's identity;
- Australian Business Number ('ABN');
- description of goods or services supplied, quantity and price;
- total GST amount;
- date of issue; and
- purchase order number.

Council's payment terms are 30 days from the date of invoice, and it is preferable that a monthly statement be provided to ensure accurate reconciliation of outstanding invoices.

3.12.3. Variations

From time to time, a contract will require a variation. Approval to vary the terms of a purchase order (excluding scope) can only be given by the Council representative who originally approved the expenditure of the funds covered by the order or in their absence, approved by a Council representative that has direct control over the funds being expended. If the revised total value of the purchase order over the proposed term of the contract exceeds or cumulatively exceeds the financial delegation of the approving Council representative, then the variation must be approved by a Council representative with sufficient delegation.

A Contract and Purchase Order Variation Form must be completed for variations which exceed 10% of the original purchase value and be approved by the relevant department Manager with appropriate financial delegation.

The Council may seek to have appropriate contractual rights to direct a supplier in writing to amend, increase, decrease, omit or change the quality, timing character or method of performing the supply or to execute additional work. It is important that contract documentation seeks to provide for this and other appropriate rights (e.g. to engage other contractors to performed omitted or deducted work) to reduce the risk of a variation directed by the Council invalidating the contract. This should be considered as part of the Procurement process and advice obtained accordingly.

For the purposes of this policy, a variation refers solely to a financial deviation from an original contract value. The contract can be a Council purchase order, or an agreement signed by a delegated Council representative and the Supplier. Other variations, such as non-financial scope changes, extensions of time and the like are to be managed by the delegated Council representative or the person nominated by the relevant contract/purchase order. However, it must be noted that material changes may alter the framework of the original Tender or Quotation requirements and therefore may void the agreement.

Council representatives are required to adhere to the following:

- all variations are to be approved in writing;
- variations can only be approved by an officer, where the total amended costs do not exceed that officer's authorised financial and/or contractual delegation and the value of the variation is less than those detailed below;
- for an original purchase order involving a cost of greater than \$15,000.00 but less than \$150,000.00, if the cumulative value of variations exceeds 20% of the value of the original

purchase order or \$15,000.00 whichever is the lesser, the variation and any further variations must be approved by the CEO;

- for an original purchase order involving a cost of \$200,000.00 or more, all variations must be considered by Council’s Senior Management team and if necessary, a report should be provided to Council for resolution; and
- where variations become common in one business unit or by an individual then a show cause should be implemented to discover the reasons for the number of variations.

3.13. Termination of Contracts

All contracts entered in to by Council should aim to contain provisions entitling Council to:

- terminate for convenience; and
- terminate for a breach or non-performance based on appropriate contractual criteria or triggers.

Council must follow the procedures specified in the contract to terminate that contract and obtain advice before exercising such rights.

3.14. Local Government Elections

Legislation places limits during the caretaker period before quadrennial local government elections on publishing election material and making major policy decisions. This ensures that there are no significant policy decisions made near the end of a Council term that binds future elected Councils.

During the caretaker period, Councillors are prohibited from making major policy decisions, including in relation to procurement activities such as:

- entering into a contract greater than \$200,000 or 1% (whichever is greater) of the local government’s net rate and utility charges (as stated in the local government’s audited financial statements included in the local government’s most recently adopted annual report); or
- significant procurement activities, such as establishing preferred supplier arrangements, or establishing exceptions to obtaining quotes or tenders when entering into a contract.

Council will prepare for the caretaker period by planning to make major policy decisions before or after the election period. However, unforeseeable events can result in a local government having to make major policy decisions during the caretaker period. In accordance with the Act and advice from the Department of State Development, Infrastructure, Local Government and Planning, if there are exceptional circumstances, then local governments can apply to the Minister for approval if:

- the need for the decision was unforeseeable;
- the decision is essential to the functioning of the local government;
- the decision cannot wait until the end of the caretaker period; and
- the decision is in the public interest.

4. DEFINITIONS

Council means South Burnett Regional Council.

Council representative means all Councillors and Council employees including permanent, casual and temporary employees, contractors, volunteers, apprentices, trainees and work experience students.

Financial Delegation Register means the register of Council representatives who have approved delegation for the purpose of purchasing goods and/or services.

LGA arrangement means the use of Local Buy or State Government Purchasing Arrangements.

Local supplier means a supplier defined in the Local Content table.

Procurement means the entire process by which all classes of resources (human, material, facilities and services) are obtained. This can include the functions of planning, design, standards determination, specification writing, and selection of suppliers, financing, contract administration, disposals and other related functions.

Purchasing means the acquisition process for goods, services and capital projects through

purchasing, leasing and licensing and this expression extends to standing offer or similar arrangements by which terms and conditions of purchase are determined.

Pre-qualified supplier means a supplier who has been assessed by Council as having the technical, financial and managerial capacity necessary to deliver goods and/or services on time and in accordance with agreed requirements. The process is fulfilled by initially inviting tenders to establish pre-qualified suppliers.

Supplier means an enterprise known to be capable of supplying required goods and/or services. It includes manufacturers, stockists, resellers, merchants, distributors, consultants and contractors.

5. LEGISLATIVE REFERENCE

- Corporations Act 2001 (Cth)*
- Human Rights Act 2019 (Qld)*
- Local Government Act 2009 (Qld)*
- Local Government Regulation 2012 (Qld)*
- Public Records Act 2002 (Qld)*

6. RELATED DOCUMENTS

- South Burnett Regional Council Corporate Credit Card Policy - Statutory-031
- South Burnett Regional Council Councillor Code of Conduct Policy – Statutory-001
- South Burnett Regional Council Disposal of Assets Policy – Statutory-008
- South Burnett Regional Council Disposal of Council Real Estate Policy – Statutory-032
- South Burnett Regional Council Employee Code of Conduct Policy – Statutory-011
- South Burnett Regional Council Employee Conflict of Interest Policy – Statutory-033
- South Burnett Regional Council Employee Conflicts of Interest Procedure – Procedure080
- South Burnett Regional Council Employee Conflicts of Interest Management Plan
- South Burnett Regional Council Fraud and Corruption Prevention Management Policy – Statutory-021
- South Burnett Regional Council Gifts and Benefits Policy – Strategic002
- South Burnett Regional Council Workplace Health and Safety Policy – Statutory015

7. NEXT REVIEW

As prescribed by legislation or June 2023

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of Policy	23 April 2008	782024
2	Review of Policy	10 August 2011	1086044
3	Review of Policy	12 October 2011	1125582
4	Review of Policy	9 December 2012	1374600
5	Review of Policy	12 June 2013	1165507
6	Review of Policy	9 December 2015	1885840
7	Review of Policy	19 April 2017	2342908
8	Review of Policy	16 September 2018	2536118

9	Review of Policy	20 February 2019	2577201
10	Review of Policy	11 December 2019	2648132
11	Review of Policy	17 June 2020	2686006
12	Review of Policy	24 February 2021	2754050
13	Administrative change replacing Social & Corporate Performance Branch with Corporate Services Branch as per Council Resolution 2021/296	24 March 2021	2754050
14	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2754050
15	Review of policy		

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date:

DRAFT

10.5 MONTHLY FINANCIAL INFORMATION - DECEMBER 2022

File Number: 25.01.2023
Author: Manager Finance & Sustainability
Authoriser: Chief Executive Officer

PRECIS

Monthly financial report as at 31st December 2022.

SUMMARY

The following information provides Council's current position as at 31st December 2022.

OFFICER'S RECOMMENDATION

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31st December 2022 be received and noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to amended budget as adopted by Council on the 26th October 2022.

The amended budget maintains the link with achieving the Operational Plan 2022/2023 and is generally in line with the revenue and expenditure priorities of the Original Budget as adopted by Council on 8th July 2022.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

Section 4(b) of the Human Rights Act 2019 (the 'Act') requires public entities to act and make decisions in away compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

- | | |
|---|--|
| 1. Recognition and equality before the law; | 13. Cultural rights—generally; |
| 2. Right to life; | 14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples; |
| 3. Protection from torture and cruel, inhuman or degrading treatment; | 15. Right to liberty and security of person; |

- | | |
|---|---|
| 4. Freedom from forced work; | 16. Humane treatment when deprived of liberty; |
| 5. Freedom of movement; | 17. Fair hearing; |
| 6. Freedom of thought, conscience, religion and belief; | 18. Rights in criminal proceedings; |
| 7. Freedom of expression; | 19. Children in the criminal process; |
| 8. Peaceful assembly and freedom of association; | 20. Right not to be tried or punished more than once; |
| 9. Taking part in public life; | 21. Retrospective criminal laws; |
| 10. Property rights; | 22. Right to education; |
| 11. Privacy and reputation; | 23. Right to health services. |
| 12. Protection of families and children; | |

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

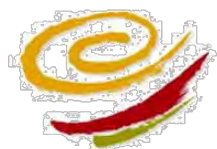
- Recurrent Revenue is currently sitting at 59% compared to the Amended Budget and Recurrent Expenditure is sitting at 62%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of December 2022 was \$46.591m with \$31.319m of this currently classed as restricted cash.
- The ratios at the end of December are all within their respective targets apart from the Current Ratio and Operating Cash Ratio which are sitting just outside of the target. Although this can be seen as unfavourable, these ratios will come back into target as the year progresses.
- Council's capital expenditure program is currently sitting at \$8.406m in actual expenditure which equates to approximately 21.8% of the total amended budget.
- Finance is currently preparing the 2nd Quarter Forecast for the 22/23 year with this to be presented for adoption at the February 2023 Council Meeting.

ATTACHMENTS

1. **Monthly Financial Information - December 2022**
2. **Capital Expenditure Report - December 2022**



South Burnett Regional Council
Monthly Financial Report
Interim December 2022



SOUTH BURNETT
REGIONAL COUNCIL

Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the amended budget, at an organisational level, for the period ended 31 December 2022.

- Recurrent Revenue is currently sitting at 59% compared to the Amended Budget and Recurrent Expenditure is sitting at 62%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of December 2022 was \$46.591m with \$31.319m of this currently classed as restricted cash.
- The ratios at the end of December are all within their respective targets apart from the Current Ratio and Operating Cash Ratio which are sitting just outside of the target. Although this can be seen as unfavourable, these ratios will come back into target as the year progresses.
- Council's capital expenditure program is currently sitting at \$8.406m in actual expenditure which equates to approximately 21.8% of the total amended budget.
- Finance is currently preparing the 2nd Quarter Forecast for the 22/23 year with this to be presented for adoption at the February 2023 Council Meeting.

Executive Summary

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1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 31 December 2022
50% of Year Complete

	2022 \$	Original Budget \$	Amended Budget \$	Variance %
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	26,753,453	53,952,343	53,952,343	80%
Fees and Charges	3,429,344	4,964,355	5,000,290	65%
Rental Income	307,718	459,715	489,715	67%
Interest Received	964,248	540,500	1,240,500	78%
Sales Revenue	3,207,628	3,023,351	3,823,351	84%
Other Income	663,774	966,380	966,380	69%
Grants, Subsidies, Contributions and Donations	11,973,716	8,530,723	14,759,994	81%
	47,299,881	72,436,367	80,201,573	59%
Capital Revenue				
Grants, Subsidies, Contribution and Donations	2,201,008	10,159,463	10,769,259	26%
Total Income	49,500,889	82,595,830	90,970,832	54%
Expenses				
Recurrent Expenses				
Employee Benefits	13,701,458	25,511,103	26,339,769	52%
Materials and Services	25,113,473	25,685,031	32,413,473	27%
Finance Costs	920,213	1,804,207	1,821,207	51%
Depreciation and Amortisation	11,710,733	23,032,537	23,032,537	51%
	51,445,877	75,032,878	83,606,986	62%
Capital Expense	(367,526)	(400,000)	(400,000)	39%
Total Expense	51,088,350	75,632,878	83,206,986	61%
Net Result	(1,587,461)	6,962,952	7,763,846	
Net Operating Result	(4,145,997)	(3,596,511)	(3,405,413)	

2.1 Operating Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

	Total Revenue				Total Expenditure			
	Actual	Original Budget	Revised Budget	%	Actual	Original Budget	Revised Budget	%
Water	\$ 5,346,370	\$ 11,406,300	\$ 11,426,300	49%	\$ 6,380,698	\$ 11,256,590	\$ 11,307,590	48%
Wastewater	\$ 3,466,443	\$ 6,635,626	\$ 6,825,626	51%	\$ 7,722,066	\$ 8,597,998	\$ 8,597,998	49%
Waste	\$ 5,512,730	\$ 7,046,889	\$ 7,034,869	80%	\$ 3,098,741	\$ 6,665,334	\$ 6,665,334	46%
Plant and Fleet	\$ 31,791	\$ 191,000	\$ 191,000	27%	\$ 603,115	\$ 1,850,203	\$ 1,780,253	37%
Genops	\$ 8,776,373	\$ 26,912,570	\$ 26,729,575	63%	\$ 1,751,068	\$ 3,811,116	\$ 4,195,324	66%
Total	\$ 47,299,881	\$ 72,436,387	\$ 80,201,573	59%	\$ 51,445,878	\$ 76,032,878	\$ 81,606,965	62%

Revenue

- All revenue items are currently tracking above the target of 50% except for two. Plant and Fleet is sitting at 27% due to reductions of the fuel tax rebate from July to October. This will improve now that the fuel tax rebate rate has increased. Water is sitting at 49% which is just under the target of 50%.
- Waste has also been affected by timing in waste disposal revenue as invoices for December have not yet been raised.
- Genops is above target largely due to income received from Queensland Reconstruction Authority and DTMR for flood restoration works.

Expenditure

- All departments apart from Genops are tracking at below target for the month.
- Expenditure for Fleet is tracking below target due to timing of yearly registration bills as well as timing in use of internal plant by departments for the month.
- Waste is below target for the month due to timing of monthly waste expenditure bills that have not been received.
- Genops is above target due to expenses incurred under the 2022 weather events and will be offset by grant income as well as timing in annual expenses such as insurance.

2.2 Revenue

2.2.1 Rates Levies and Charges

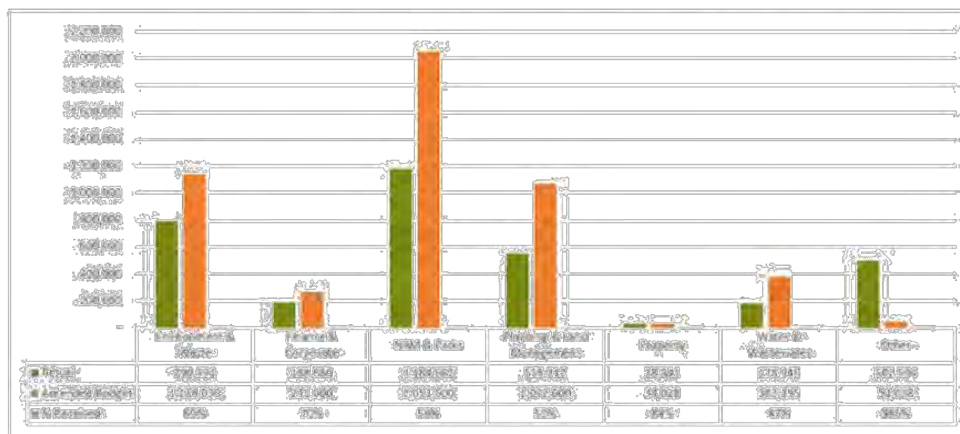
This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

Rates or Charges	ACTUALS 2022/2023	ORIGINAL BUDGET 2022/2023	AMENDED BUDGET 2022/2023
General Rates	\$ 15,149,932	\$ 30,203,206	\$ 30,203,206
Quarry Special Charge	\$ 6,816	\$ -	\$ -
Water Charges	\$ 5,370,077	\$ 11,045,884	\$ 11,045,884
Sewerage Charges	\$ 3,407,461	\$ 6,728,126	\$ 6,728,126
Waste Collection Charges	\$ 1,236,726	\$ 2,814,123	\$ 2,814,123
Community Rescue and Evacuation Levy	\$ 44,175	\$ 90,000	\$ 90,000
Waste Management Levy	\$ 1,541,615	\$ 3,071,004	\$ 3,071,004
Memerambi Estate Levies	\$ 3,349	\$ -	\$ -
Total	\$ 26,753,453	\$ 53,952,343	\$ 53,952,343

As at 31 December 2022, rates, levies and charges are tracking above target of 50%. The next 6 monthly rate levy is due to be performed in February 2023.

2.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



As of 31 December 2022, fees and charges are tracking above target at 69%. Main factors affecting the fees and charges figures are:

- Environment & Waste is above target due to an increase in waste tip disposal.
- Finance is above target due to the timing of the Emergency Management Levy commission and increasing rate searches.
- NRM & Parks are above target due to timing in visitors at Boondooma Dam, timing in cemetery income and saleyard income.
- Planning and Land Management are above target due to planning and building applications.

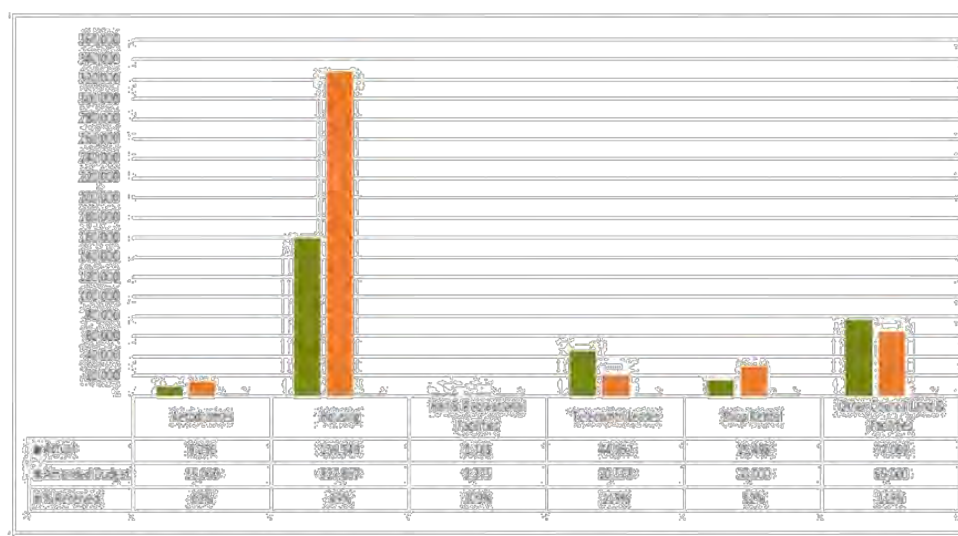
- Properties is over budget due to increases in the hall hire and caravan park fees received so far this year.
- Water and Wastewater is below target due to reduced standpipe, irrigator water and bulk water sales resulting from the higher than average rainfall for the year.
- The Other category is over budget due to developer applications that have been approved.

2.2.3 Rental Income

Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

As of 31 December 2022, rental income is tracking above target at 67% due to timing in annual rental of various facilities. Main factors affecting the rental income figures are:

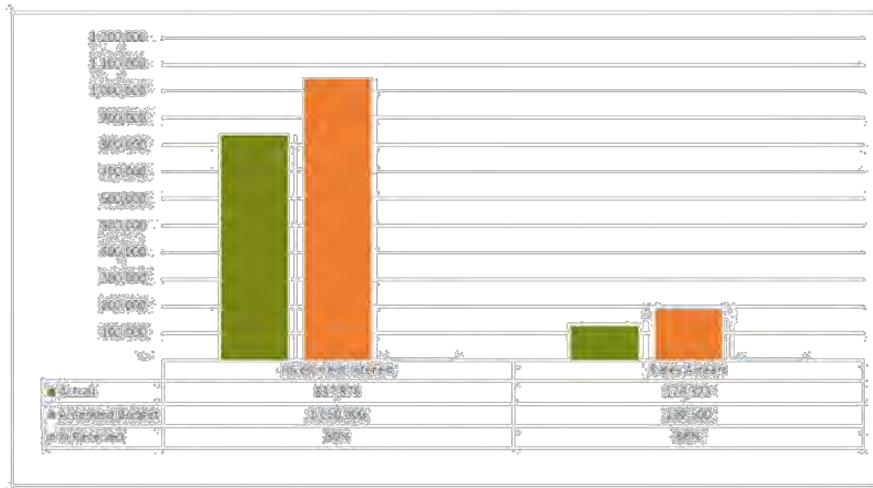
- Aerodrome and Telecomm annual leases have been issued.
- Housing is under target due to timing in invoices being processed for monthly income.
- Prepayments for yearly rental in some categories have not yet been adjusted – this will reduce income where part of the lease relates to a period after 30th June 2023.



2.2.4 Interest Received

Interest revenue includes interest on investments and rate arrears.

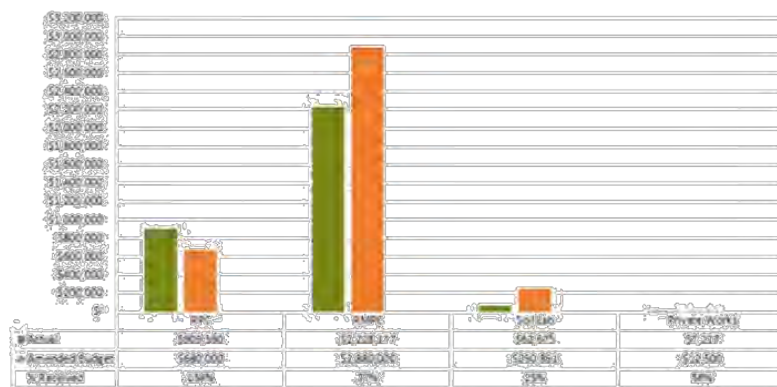
As of 31 December 2022, interest received is tracking target at 78% due to increased interest rates.



2.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory.

As of 31 December 2022, sales revenue is tracking above target at 84%. This is largely due to timing of when RPC and RMPC works for this financial year are scheduled to be performed as well as variations in number of contracts available for Council to complete. Council also has contracts with the Department of Main Roads (DTMR) under the RMPC program for works being completed on main roads due to the various weather events that have occurred. Budgets for these claims will be updated in the 2nd Quarter Forecast. Contract asset adjustments have been made to the balance sheet for these DTMR weather event expenses until the funds have been received.



2.2.6 Other Income

Other income is sundry income derived from all other sources.

As of 31 December 2022, other income is tracking above target at 69%.

Income Stream	Actual	Original Budget	Amended Budget	% Received
VIC Income	\$ 65,576	\$ 92,600	\$ 92,600	71%
Art Gallery Income	\$ -	\$ 500	\$ 500	0%
Pool Income	\$ -	\$ -	\$ -	0%
Irrigation Income	\$ -	\$ 30,000	\$ 30,000	0%
Fines	\$ 20,381	\$ 53,000	\$ 53,000	38%
Scrap Steel	\$ 183,077	\$ 110,000	\$ 110,000	166%
Library Sales	\$ 1,387	\$ 2,730	\$ 2,730	51%
Museum Sales	\$ 404	\$ -	\$ -	0%
Agency Income	\$ 47,383	\$ 52,000	\$ 52,000	91%
Tourist Parks	\$ 151,845	\$ 280,000	\$ 280,000	54%
Legal Recovery	\$ -1,206	\$ 80,000	\$ 80,000	-2%
Insurance Claims & Workcover	\$ 76,274	\$ 20,000	\$ 20,000	381%
Misc Other	\$ 118,652	\$ 244,550	\$ 244,550	49%
Total	\$ 663,774	\$ 965,380	\$ 965,380	69%

- VIC Income is above target due to increased sale of goods.
- Irrigation Income is down due timing in any hay sales.
- Fines are below target due to processing of animal infringements during the year. There is a possibility that this value will decrease in the future if fines are sent to the State Penalties Enforcement Registry (SPERS) for collection.
- Scrap steel is picked up sporadically during the year and so has a timing factor. In December there was approximately \$76k of scrap steel revenue.
- Legal recovery, insurance claims and Workcover income are raised and received sporadically during the year based on events and debt collection activities. Legal recovery is a negative due to reversal of some statement of claim fees.
- Miscellaneous is just under target due reduction in fuel tax credit available for July to October.

2.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 31 December 2022, operating grants are tracking above target at 81% due to timing in when operational grants are received and spent. Additional funding from Queensland Reconstruction Authority (QRA) for expenditure incurred due to weather events has had an impact on the yearly figures, this will be re-assessed in the 2nd Quarter review.

2.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

As of 31 December 2022, capital grants are tracking below target at 20%. This income stream is reviewed each month to consider contract asset and contract liability movements. Council

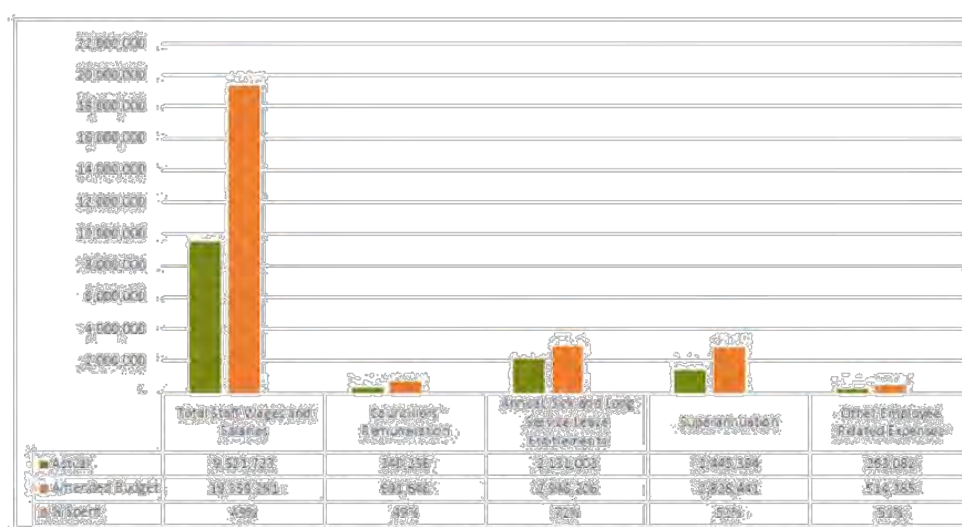
expects this category to increase over the next few months as projects are completed. Predicted capital grants will also be adjusted as part of the 2nd Quarter Forecast to be in line with amended capital programs.

2.3 Expenditure

2.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 31 December 2022, employee benefits are tracking just above target at 52%. Long Service leave and annual leave paid is high due to staff finishing up employment with Council so far this year as well as leave taken over Christmas shutdown. Sick leave is higher than usual due to a focus over the last few years on ensuring staff stay home if unwell. Staff wages has been impacted by flood recovery works which is offset by revenue.



2.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 31 December 2022, materials and services are tracking above target at 77%.

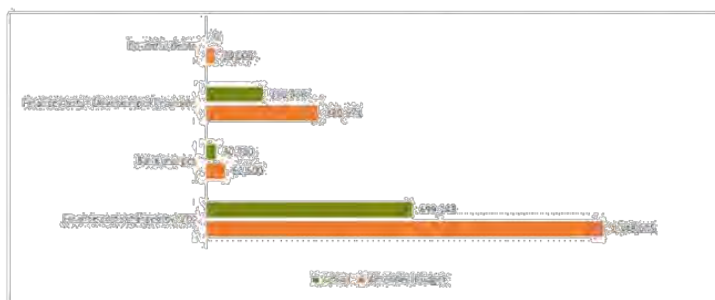
Description	Actual	Original Budget	Amended Budget	% Spent
Donations	335,559	543,222	1,018,222	33%
Admin Rec / Dividends	0	0	0	0%
Materials	12,530,667	18,260,338	19,994,241	63%
Services	12,544,037	9,059,147	12,847,980	98%
Internal Plant Charges	3,944,532	6,497,242	7,227,948	55%
Internal Plant Recoveries	4,241,321	8,674,918	8,674,918	49%
Total	25,113,473	25,685,031	32,413,473	77%

- Timing of expenditure of \$10.3m associated with the various weather events – this has been offset by income. The budget for this will be reassessed in the 2nd Quarter review to reflect updated information.
- Timing in works contracts for RMPC and RPC works.
- There is a degree of timing for waste collection and water usage invoices as they have not yet been received.
- Annual invoices for insurances, IT subscriptions and workcover also have a timing component.

2.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 31 December 2022, finance costs are tracking just above target at 51%.



2.3.4 Depreciation

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council’s property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 31 December 2022, depreciation is just over target at 51%.

Work in progress balances currently sitting in the balance sheet as at 31 December 2022 total \$25.06m and are listed below.

Asset Class	Work In Progress Balance
Buildings	2,845,475.62
Plant & Equip	61,419.17
Roads	18,067,543.52
Water	1,968,552.40
Wastewater	1,615,965.74
Fleet	184,113.36
Office	319,090.14
Waste	900.00
Land	
Total	< 25,060,062.15

2.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of. A loss on asset disposal is recognised when a current asset is disposed of out of Council's asset register before it is fully depreciated and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal.

Capital expense is sitting at \$357k for the year.

- Total capital income for fleet items totals \$336k for the year.
- Total capital income for land items totals \$35k for the year.
- Council's current loss on disposals is currently \$14k for roads. Capitalisations and disposals began during December.
- Disposals for Fleet and Land sold are still to be completed.

Capital Expense	Actual	Original Budget	Amended Budget
INCOME			
Fleet	336,564	400,000	400,000
Land	35,000		
DISPOSALS			
Roads	14,036		
Fleet			
Land			
Buildings			
Water			
Wastewater			
Miscellaneous			
	357,528	400,000	400,000

3.0 Interim Statement of Financial Position (Balance Sheet)

Statement of Financial Position
as at 31 December 2022

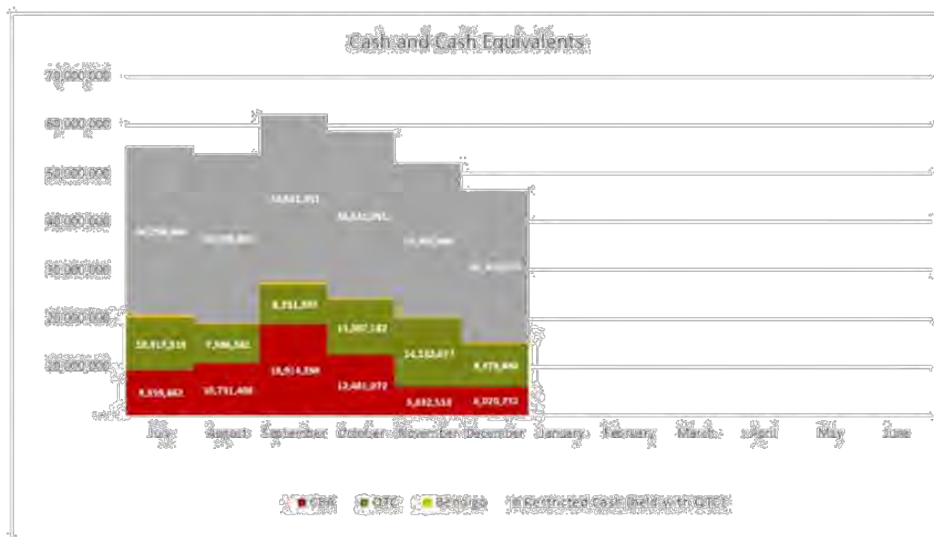
	2022 DECEMBER	Original Budget	Amended Budget
	\$	\$	\$
Current Assets			
Cash and Cash Equivalents	46,591,317	54,194,868	48,592,457
Trade and Other Receivables	15,580,181	9,822,243	13,853,933
Inventories	845,186	791,043	794,215
Investments			
Total Current Assets	63,016,683	64,808,154	63,240,605
Non-Current Assets			
Trade and Other Receivables	757,074	584,349	584,349
Property, Plant and Equipment	917,861,604	929,510,214	936,687,056
Right of Use Asset	698,685	806,831	667,707
Intangible Assets	6,254,511	6,250,568	6,250,568
Total Non-Current Assets	925,571,875	937,151,962	944,189,680
TOTAL ASSETS	988,588,558	1,001,960,116	1,007,430,285
Current Liabilities			
Trade and Other Payables	5,912,805	12,049,450	15,699,677
Borrowings	3,283,781	3,300,539	3,300,539
Lease Liabilities	19,002	22,881	19,580
Provisions	3,569,942	3,528,655	3,507,829
Other Liabilities	786,114	1,365,692	1,365,692
Total Current Liabilities	13,571,644	20,267,217	23,893,317
Non-Current Liabilities			
Trade and Other Payables			
Borrowings	23,258,886	23,891,742	23,891,742
Lease Liabilities	709,226	823,767	686,345
Provisions	10,927,326	12,493,247	10,823,947
Other Liabilities	4,247,153	2,881,461	2,881,461
Total Non-Current Liabilities	39,142,591	40,090,217	38,283,495
TOTAL LIABILITIES	52,714,234	60,357,434	62,176,812
NET COMMUNITY ASSETS	935,874,323	941,602,682	945,253,473
Community Equity			
Retained Surplus/(Deficiency)	439,778,424	445,470,950	449,129,730
Asset Revaluation Surplus	496,095,899	496,131,732	496,123,743
TOTAL COMMUNITY EQUITY	935,874,323	941,602,682	945,253,473

3.1 Current Assets

3.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques received but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 31 December 2022, Council's actual cash and cash equivalents balance was \$46.591m. The below table shows the breakup of this balance sheet element (excluding cash drawers).

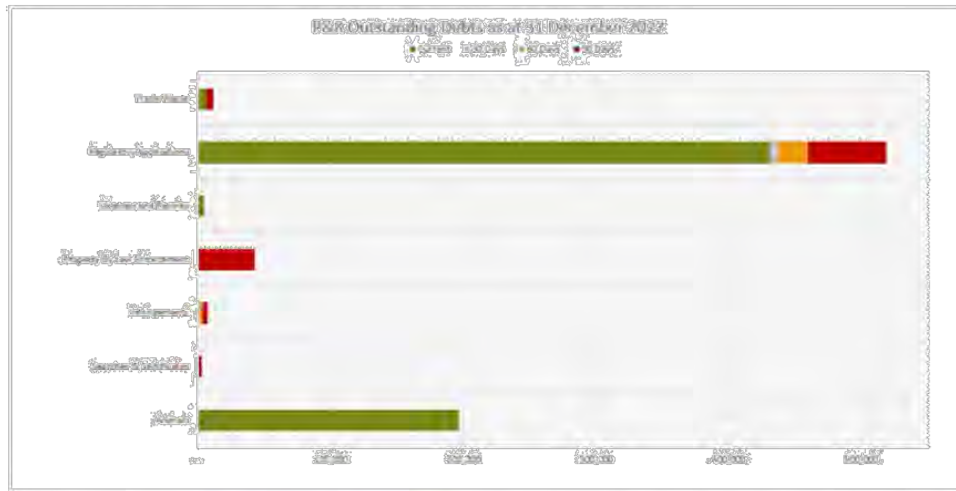


As at the 31 December 2022, the restricted cash balance was \$31.319m.

RESTRICTED CASH	Nov-22	Dec-22
Recurrent Expenditure	488,873	488,873
Future Capital Works		
Roads	2,222,812	2,151,723
Buildings	3,364,331	3,166,506
Waste	8,257,553	8,257,553
Land	25,322	25,322
Plant & ICT	6,494,140	6,261,363
Water	3,141,714	3,092,963
Wastewater	3,006,967	2,944,242
Unspent - Developer Contributions	4,556,587	4,556,587
Unspent - Loan Funds	374,100	374,100
Total	31,932,400	31,319,234

3.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



Regulatory Applications current balance is high due to a Developer Application of \$382k made during December.

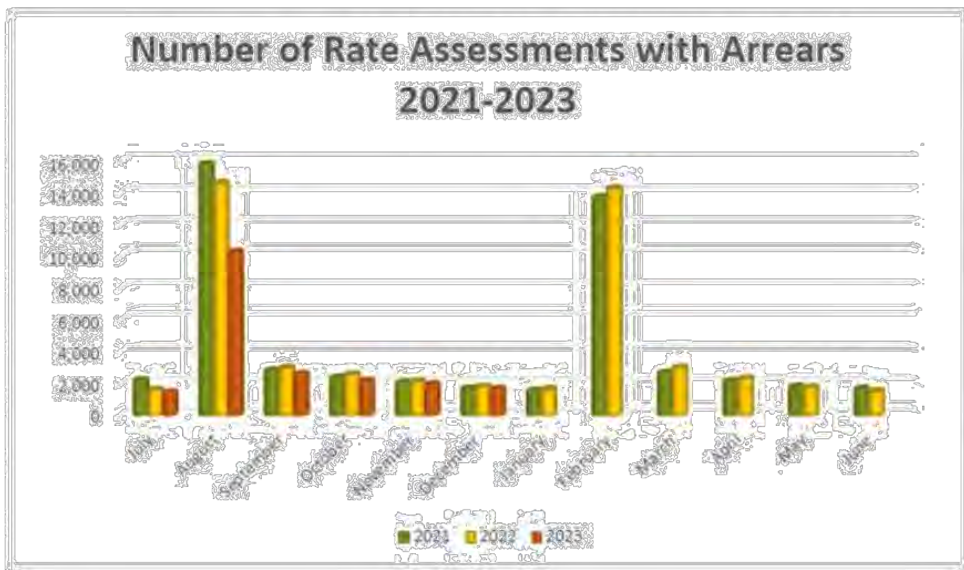
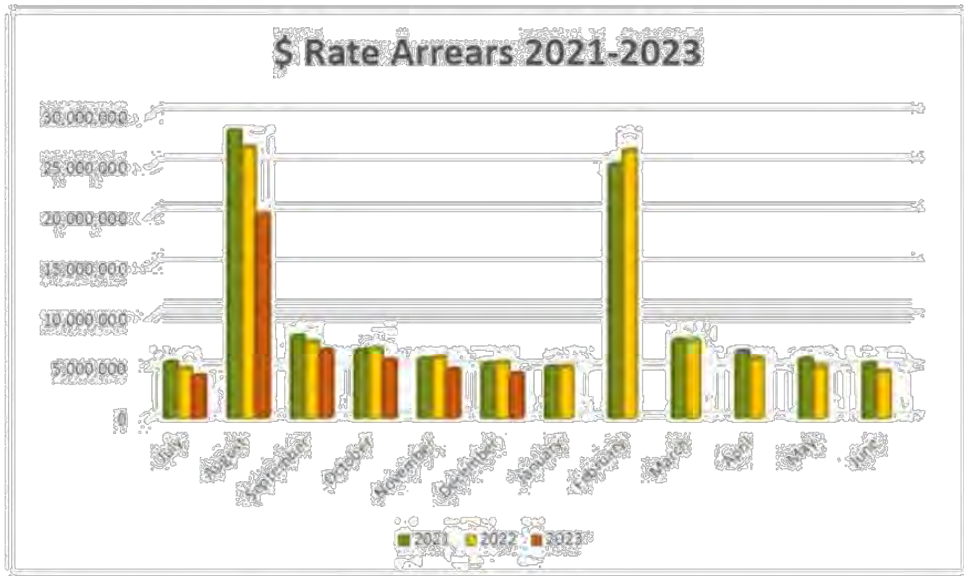
Out of the \$112k in Property and Rating (P&R) debts above that are overdue by 90 days or more, \$37k are being actively pursued by Council staff or determination on next steps are being looked into, \$42k can be recovered when properties are sold, and \$33k belong to developer contributions that will be finalised in the future.

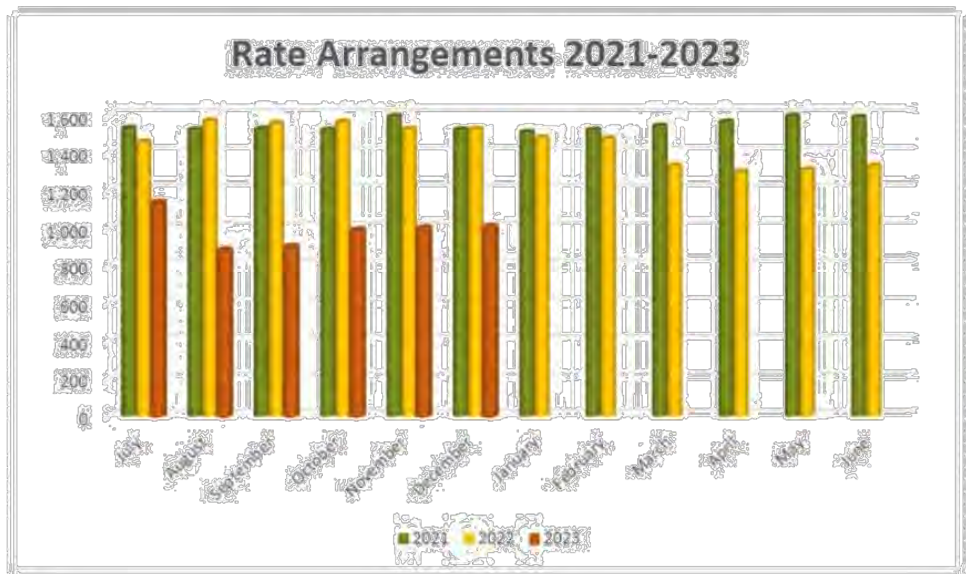
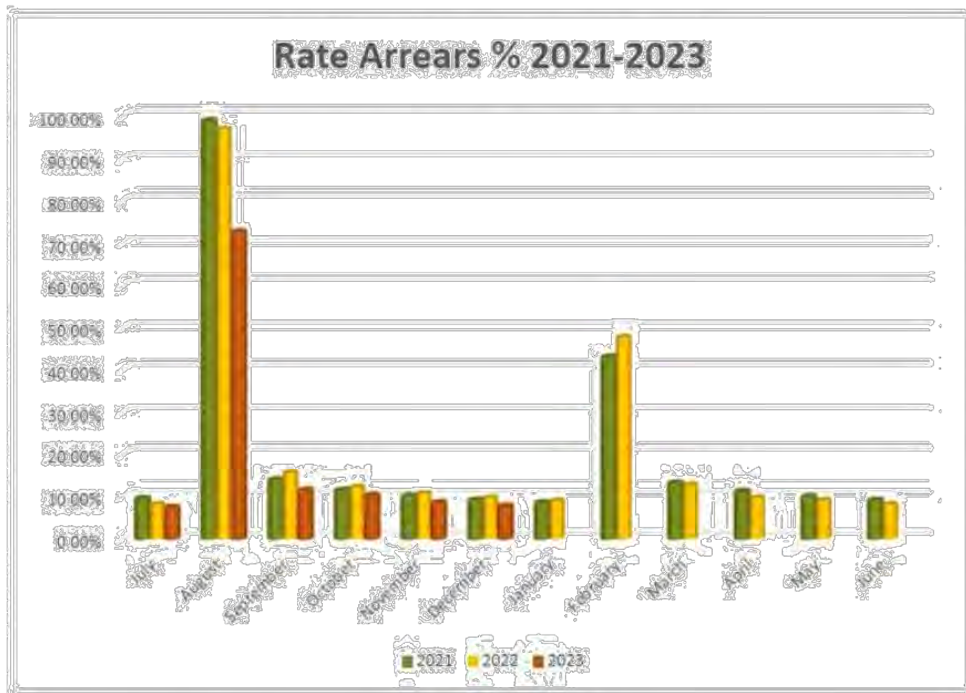


The AR outstanding debts 90+ days is currently \$74k which is 5% of total AR outstanding debts. This increased by approximately \$8k from last month.

A total of 85% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council. The remaining 15% is being actively pursued by Council staff.

Rates in arrears as of 31 December 2022 is sitting at \$4.280m or 7.79% which is above the target arrears of 7%. There are currently 1,007 assessments with rate arrangements in place which accounts for 60.7% of the properties that are in arrears.





3.1.3 Inventories

Inventories is made-up of Council stores and is valued at cost. Council is currently undertaking a project to reduce and minimise the number of inventories held.

3.2 Non-Current Assets

3.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges and loans to community organisations.

3.2.2 Property, Plant and Equipment

The total amended capital budget is \$38.479m. Actual spent as of 31 December 2022 is \$8.406m, which is tracking below target at 21.8%. Committed costs of \$6.742m are also identified.

Capital breakdown is now a separate attachment to this document.

3.2.3 Right of Use Assets

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at Yallakool which is currently due to end in 2051.

3.2.4 Intangible Assets

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

3.3 Liabilities

3.3.1 Trade and other Payables

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as wages and salaries, annual leave, RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett).

Town of Business	Town of Business Description	September 2022 Purchases	October 2022 Purchases	November 2022 Purchases	December 2022 Purchases
LOCAL					
	Total Local	2,103,919.75	2,467,531.62	3,097,350.20	1,692,818.97
OUTSIDE SBRC					
	Dalby	185.00	2,175.00	2,447.00	0.00
	Goondi	0.00	250.00	0.00	0.00
	Neighbouring Council	484,048.46	273,947.53	351,845.70	0.00
	Other	3,050,796.01	3,051,289.52	2,501,551.01	1,566,777.59
	Yarraman	25,810.00	27,070.00	29,380.00	24,935.00
	Total Other	3,560,839.47	3,354,732.05	2,885,223.71	1,591,712.59
	% Local Purchases	37.14%	42.38%	51.77%	51.54%

3.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 31 December 2022 was \$26,542,667 made up of borrowings in the following departments:

Department	Borrowings
NRM & Parks	\$ 399,558
Finance	\$ 477,176
Property	\$ 404,929
Economic Development	\$ 253,547
Environment & Waste	\$ 553,304
Infrastructure	\$ 9,239,628
Water & Wastewater	\$ 15,214,525
Total	\$ 26,542,667

3.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

3.3.4 Provisions

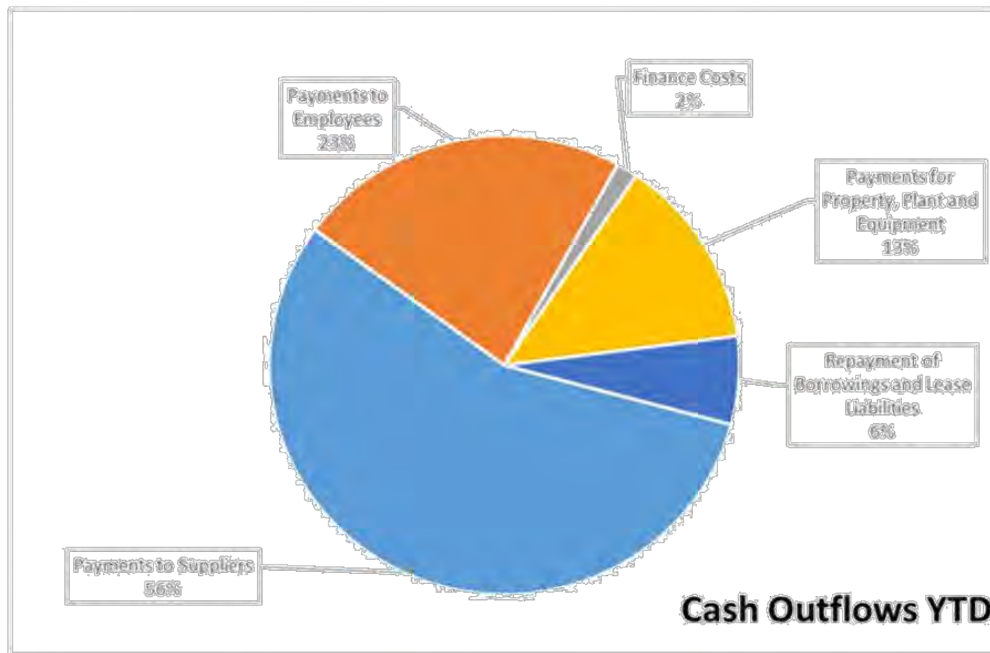
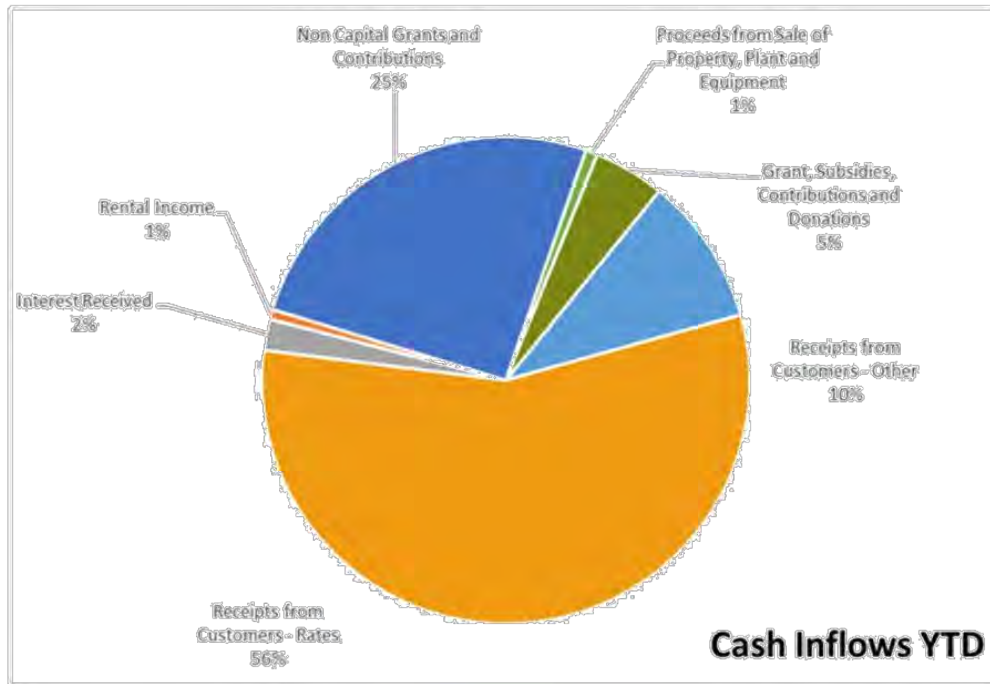
Provisions are made up of landfill and gravel pit expected restoration costs and employee long service leave. Provisions will be impacted by discount rates and end of year calculations.

3.3.5 Other Liabilities

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates. Council received an upfront payment in June 2022 to cover the next four financial years works of State Waste Levy.

4.0 Interim Cash Flow

Monthly cashflow	Oct	Nov	Dec	YTD	Original Budget	Amended Budget	YTD vs Amended Budget %
Cash Flows from Operating Activities							
Revenues from Customers	\$1,603,827	\$1,447,282	\$248,821	\$3,299,930	\$3,274,544	\$3,124,039	95%
Payments to Suppliers and Staff/Service	\$1,481,875	\$1,420,722	\$1,265,716	\$4,168,313	\$4,186,489	\$4,200,264	100%
	\$1,944,111	\$1,487,440	\$1,496,896	\$4,928,447	\$4,908,456	\$4,718,778	96%
Interest Received	\$246,730	\$213,887	\$188,117	\$648,734	\$346,600	\$1,240,300	78%
Rental Income	\$64,482	\$8,201	\$60,087	\$132,770	\$468,718	\$459,718	87%
Net Capital Grants and Contributions	\$1,281,945	\$1,241,187	\$1,177,740	\$3,700,872	\$4,530,712	\$4,759,894	80%
FRANSA Costs	\$150,000	\$151,419	\$145,108	\$446,527	\$1,288,620	\$1,410,516	68%
Net Cash Inflow (Outflow) from Operating Activities	\$1,679,185	\$1,509,619	\$1,490,056	\$4,678,860	\$1,145,858	\$1,762,449	36%
Cash Flows from Investing Activities							
Payments for Property, Plant and Equipment	\$1,109,702	\$1,299,312	\$1,438,046	\$3,847,060	\$3,432,434	\$3,879,004	112%
Payments for Intangible Assets							
Acquisitions (Disposals) of Subsidiaries							
Proceeds from Sale of Property, Plant and Equipment	\$48,500	\$240,790		\$311,664	\$400,000	\$400,000	93%
Gifts in Kind, Contributions and Donations	\$118,828	\$875,186	\$437,878	\$1,431,892	\$10,139,448	\$10,240,135	20%
Net Cash Inflow (Outflow) from Investing Activities	\$177,328	\$1,516,966	\$1,477,924	\$3,172,218	\$3,102,671	\$3,719,135	120%
Cash Flows from Financing Activities							
Proceeds from Borrowings and Leasing Liabilities		\$40		\$40			
Repayments of Borrowings and Leasing Liabilities	\$103,432	\$100,189	\$103,432	\$307,053	\$1,230,500	\$1,230,500	112%
Net Cash Inflow (Outflow) from Financing Activities	\$103,432	\$100,189	\$103,432	\$307,053	\$1,230,500	\$1,230,500	112%
Cash and Cash Equivalents at the Beginning of the Period	\$61,684,642	\$58,789,329	\$51,265,843	\$171,739,814	\$61,342,487	\$61,342,487	
Net Increase (Decrease) in Cash and Cash Equivalents Held	\$1,956,113	\$1,616,814	\$1,677,310	\$5,249,237	\$1,147,919	\$1,772,801	
Cash and Cash Equivalents at the End of the Period	\$59,728,529	\$60,406,143	\$52,943,153	\$176,989,051	\$62,490,406	\$63,115,288	
Repayables Claimed	\$34,831,951	\$31,832,400	\$31,818,234	\$98,482,585	\$31,819,234	\$31,819,234	
Cash Available for Use	\$24,896,578	\$28,573,743	\$21,124,919	\$74,595,240	\$30,671,172	\$31,296,054	
Minimum 3 month operating liquidity				\$7,290,876			



5.0 Interim Changes in Equity

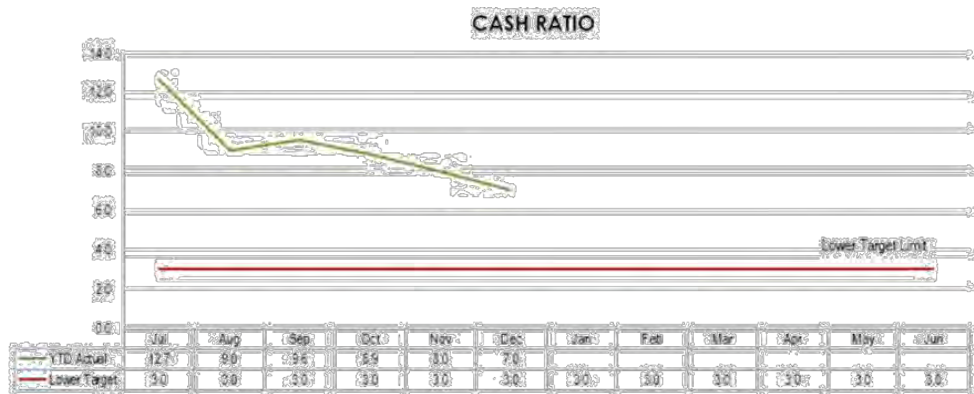
	Sep-22	Oct-22	Nov-22	Dec-22	YTD
	\$	\$	\$	\$	\$
Asset Revaluation Surplus					
Opening Balance	496,095,899	496,095,899	496,095,899	496,095,899	496,123,742
Inc/(dec) in asset revaluation surplus					27,843
Closing Balance	496,095,899	496,095,899	496,095,899	496,095,899	496,095,899
Retained Surplus					
Opening Balance	460,818,810	452,057,953	447,450,192	443,589,591	441,365,884
Restricted Cash Released					
Net Result	8,760,857	4,607,752	3,860,601	3,811,167	1,587,461
Closing Balance	452,057,953	447,450,192	443,589,591	439,778,424	439,778,424
Total Community Equity	948,153,853	943,546,091	939,685,490	935,874,323	935,874,323

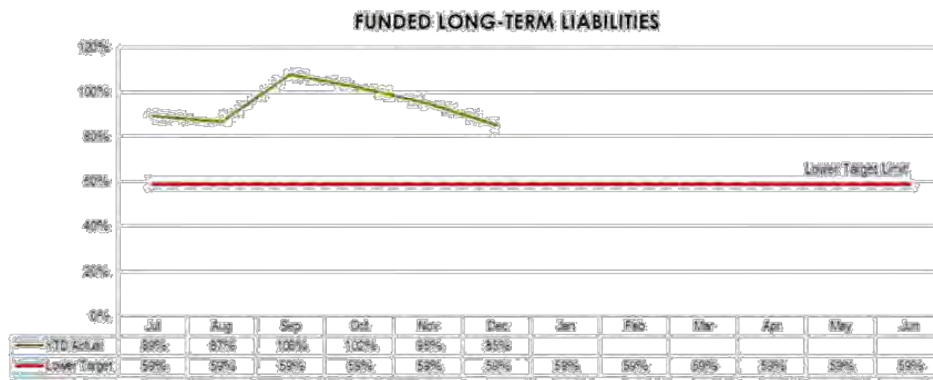
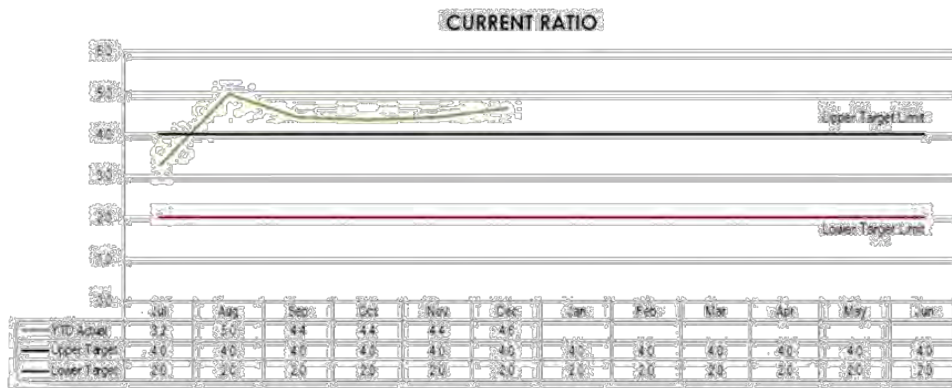
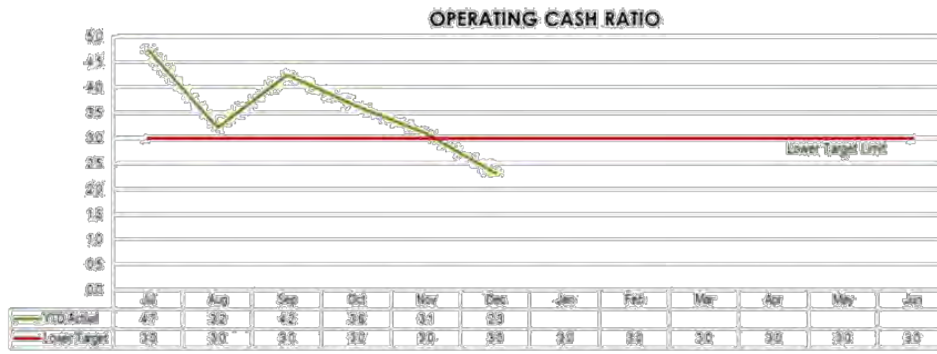
6.0 Financial Ratios

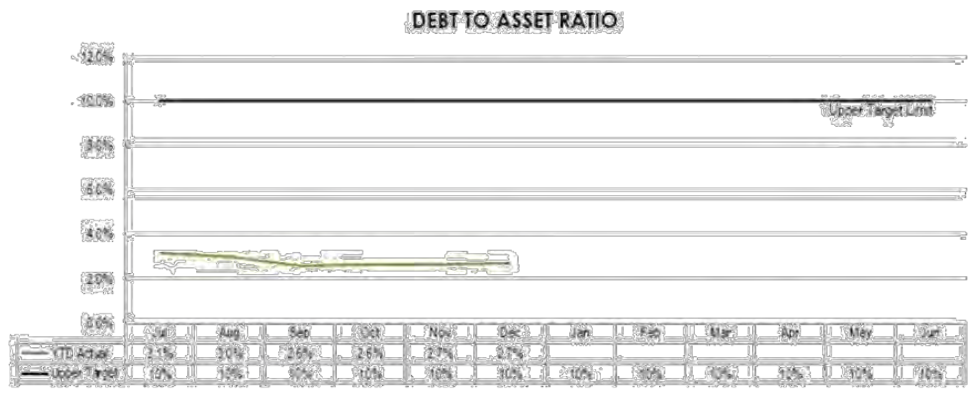
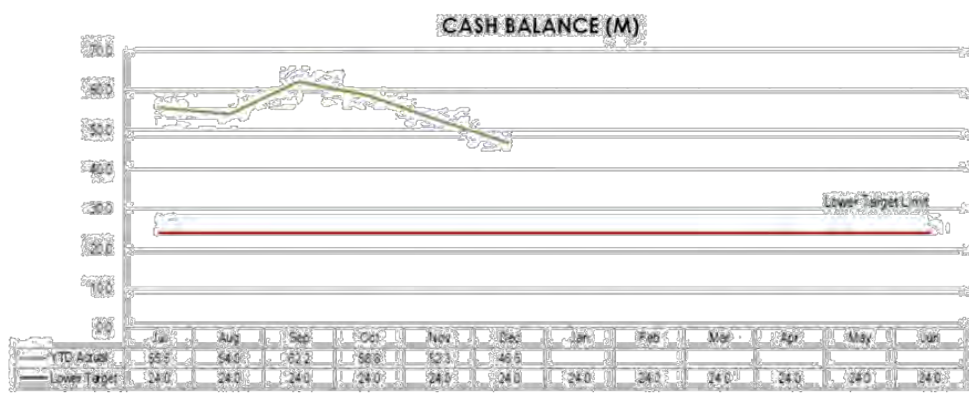
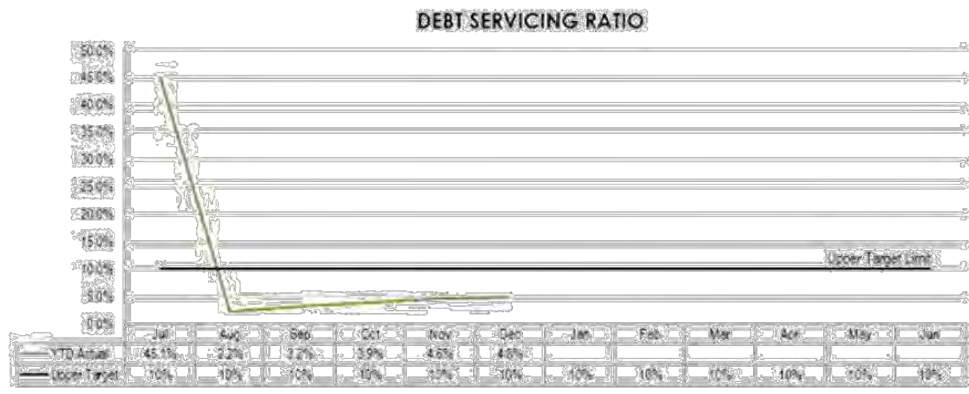
Key Performance Indicators - Monthly Reporting

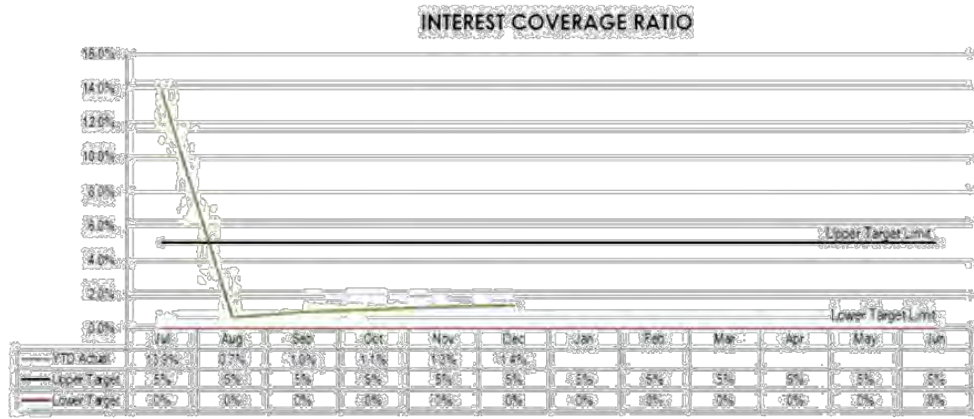
Ratio	Definition	Formula	Target	Actual
Cash Ratio	Measures the ability to meet current obligations using cash resources.	$\frac{\text{Cash}}{\text{Current Liabilities}}$	Greater than or equal to 1.0	1.04
Operating Cash Ratio	Measures the ability to meet current obligations using operating cash.	$\frac{\text{Operating Cash}}{\text{Current Liabilities}}$	Greater than or equal to 3 months	2.31
Current Ratio (Working Capital Ratio)	Measures the ability to meet current obligations using all current assets.	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	2.0 - 4.0	4.64
Fixed Long Term Liabilities to Total Assets Ratio	Measures the ability to meet long term obligations using total assets.	$\frac{\text{Fixed Long Term Liabilities}}{\text{Total Assets}}$	Less than or equal to 0.5	0.37
Debt Service Ratio	Measures the ability to meet debt service obligations using operating revenue.	$\frac{\text{Operating Revenue}}{\text{Debt Service}}$	Greater than or equal to 1.0	1.04
Debt Interest Ratio	Measures the ability to meet debt interest obligations using operating revenue.	$\frac{\text{Operating Revenue}}{\text{Debt Interest}}$	Greater than or equal to 1.0	1.04
Debt to Asset Ratio	Measures the ability to meet debt obligations using total assets.	$\frac{\text{Total Debt}}{\text{Total Assets}}$	Less than or equal to 0.5	0.37
Interest Coverage Ratio	Measures the ability to meet debt interest obligations using operating revenue.	$\frac{\text{Operating Revenue}}{\text{Debt Interest}}$	Greater than or equal to 1.0	1.04

All ratios at the end of December are all within their respective targets apart from the Current Ratio and Operating Cash Ratio. The Current Ratio (Working Capital Ratio) is sitting at 4.64 which is outside the target of between 2.0 and 4.0. The Operating Cash Ratio is sitting at 2.31 months which is outside the target of greater than or equal to 3 months. Based on trends these ratios are usually outside of targets at this time of the year due to timing of income (including rates and grants) as well as restricted cash levels.









7.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2022/2023 to 2031/2032. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the Local Government;
- (b) expenditure of the Local Government; and
- (c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below long term financial forecast is based off the original budget for the 2022/2023 year.

7.1 Income and Expenditure Statements

	Year 2 2023/2024	Year 3 2024/2025	Year 4 2025/2026	Year 5 2026/2027
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	56,071,545	57,781,547	59,563,298	61,420,536
Fees and Charges	4,839,055	4,921,322	5,004,984	5,090,068
Rental Income	467,529	475,478	483,560	491,778
Interest Received	564,689	589,289	614,305	639,750
Sales Revenue	3,074,748	3,127,019	3,180,179	3,234,244
Other Income	981,796	998,487	1,015,463	1,032,727
Grants, Subsidies, Contributions and Donations	7,498,110	5,186,707	6,291,881	6,398,843
	<u>73,497,472</u>	<u>74,079,849</u>	<u>76,153,671</u>	<u>78,307,946</u>
Capital Revenue				
Grants, Subsidies, Contribution and Donations	(15,164,002)	(1,736,347)	4,912,610	4,912,610
	<u>58,333,470</u>	<u>72,343,502</u>	<u>81,066,281</u>	<u>83,220,556</u>
Total Income	<u>131,726,942</u>	<u>146,423,351</u>	<u>167,132,952</u>	<u>166,441,112</u>
Expenses				
Recurrent Expenses				
Employee Benefits	25,846,221	25,937,488	26,378,427	26,826,873
Materials and Services	26,172,182	25,808,068	26,246,851	26,693,065
Finance Costs	1,762,416	1,864,748	2,019,476	1,865,166
Depreciation and Amortisation	23,387,523	23,622,440	23,777,713	23,912,636
	<u>77,168,322</u>	<u>77,232,744</u>	<u>78,422,467</u>	<u>79,297,740</u>
Capital Expense	(406,800)	(413,715)	(420,749)	(427,902)
	<u>76,761,522</u>	<u>76,819,028</u>	<u>78,001,718</u>	<u>78,869,838</u>
Total Expense	<u>76,761,522</u>	<u>76,819,028</u>	<u>78,001,718</u>	<u>78,869,838</u>
Net Result	<u>55,065,420</u>	<u>69,604,323</u>	<u>89,131,234</u>	<u>87,571,274</u>
Net Operating Result	<u>(3,670,850)</u>	<u>(3,152,895)</u>	<u>(2,268,795)</u>	<u>(989,794)</u>

	Year 6 2027/2028	Year 7 2028/2029	Year 8 2029/2030	Year 9 2030/2031	Year 10 2031/2032
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	63,357,199	65,377,462	67,480,707	69,686,683	71,985,239
Fees and Charges	5,175,596	5,264,596	5,354,090	5,445,114	5,537,629
Rental Income	500,138	508,640	517,287	526,079	535,022
Interest Received	665,626	691,941	718,704	745,922	773,604
Sales Revenue	3,289,226	3,345,143	3,402,010	3,459,844	3,518,661
Other Income	1,050,282	1,068,136	1,086,292	1,104,759	1,123,540
Grants, Subsidies, Contributions and Donations	6,507,624	6,618,253	6,730,763	6,845,186	6,961,583
	<u>80,546,691</u>	<u>82,874,171</u>	<u>85,294,866</u>	<u>87,813,567</u>	<u>90,435,296</u>
Capital Revenue					
Grants, Subsidies, Contribution and Donations	4,912,610	4,912,610	4,912,610	4,912,610	4,912,610
	<u>85,459,301</u>	<u>87,786,781</u>	<u>90,207,476</u>	<u>92,726,177</u>	<u>95,347,906</u>
Total Income	<u>85,459,301</u>	<u>87,786,781</u>	<u>90,207,476</u>	<u>92,726,177</u>	<u>95,347,906</u>
Expenses					
Recurrent Expenses					
Employee Benefits	27,282,935	27,746,742	28,218,437	28,698,151	29,186,041
Materials and Services	27,396,826	27,608,288	28,077,609	28,554,345	29,039,359
Finance Costs	1,722,816	1,580,555	1,426,867	1,271,868	1,123,159
Depreciation and Amortisation	24,104,843	24,269,129	24,770,324	25,047,963	25,265,664
	<u>80,507,420</u>	<u>81,204,710</u>	<u>82,493,237</u>	<u>83,572,327</u>	<u>84,615,223</u>
Capital Expense	(435,125)	(442,574)	(450,098)	(457,750)	(465,532)
	<u>80,072,295</u>	<u>80,762,136</u>	<u>82,043,139</u>	<u>83,114,577</u>	<u>84,149,731</u>
Total Expense	<u>80,072,295</u>	<u>80,762,136</u>	<u>82,043,139</u>	<u>83,114,577</u>	<u>84,149,731</u>
Net Result	<u>5,387,006</u>	<u>7,024,645</u>	<u>8,164,337</u>	<u>9,611,599</u>	<u>11,198,175</u>
Net Operating Result	<u>(39,271)</u>	<u>(1,669,451)</u>	<u>(2,801,850)</u>	<u>(4,241,439)</u>	<u>(5,520,035)</u>

7.2 Financial Position

	Year 2 2023/2024	Year 3 2024/2025	Year 4 2025/2026	Year 5 2026/2027
Assets				
Current Assets				
Cash and Cash Equivalents	\$ 49,056,732	\$ 49,890,062	\$ 49,590,902	\$ 49,767,613
Receivables	\$ 11,142,866	\$ 8,224,399	\$ 9,391,832	\$ 9,445,407
Inventories	\$ 782,906	\$ 774,851	\$ 766,876	\$ 758,081
Total Current Assets	\$ 61,081,494	\$ 59,890,202	\$ 59,719,410	\$ 59,992,201
Non-Current Assets				
Receivables - Non-Current	\$ 422,874	\$ 265,149	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 945,398,221	\$ 947,975,110	\$ 946,054,418	\$ 947,625,023
Intangible Assets	\$ 6,242,610	\$ 6,234,652	\$ 6,234,652	\$ 6,234,652
Right Of Use Assets	\$ 775,853	\$ 746,739	\$ 717,625	\$ 688,511
Total Non-Current Assets	\$ 952,839,558	\$ 955,221,650	\$ 953,806,695	\$ 954,548,186
Total Assets	\$ 1,014,721,052	\$ 1,015,111,852	\$ 1,013,526,105	\$ 1,014,540,387
Liabilities				
Current Liabilities				
Payables	\$ 11,449,192	\$ 11,459,484	\$ 11,550,909	\$ 11,609,431
Borrowings	\$ 3,652,389	\$ 3,660,616	\$ 3,336,631	\$ 3,465,287
Provisions	\$ 3,973,291	\$ 3,696,600	\$ 3,736,016	\$ 3,899,407
Other Liabilities	\$ 1,410,715	\$ 1,470,745	\$ -	\$ -
Total Current Liabilities	\$ 20,185,558	\$ 20,522,406	\$ 19,125,556	\$ 18,773,125
Non-Current Liabilities				
Payables - Non-Current	\$ 802,242	\$ 780,138	\$ 757,439	\$ 734,263
Borrowings - Non-Current	\$ 25,988,236	\$ 26,325,278	\$ 24,486,646	\$ 21,029,389
Provisions - Non-Current	\$ 12,771,636	\$ 12,964,228	\$ 13,592,099	\$ 14,068,529
Other Liabilities - Non-Current	\$ 1,470,746	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 41,032,860	\$ 42,089,644	\$ 38,836,184	\$ 35,852,179
Total Liabilities	\$ 61,218,418	\$ 62,612,050	\$ 57,961,740	\$ 54,625,304
Net Assets	\$ 953,502,634	\$ 952,499,802	\$ 955,564,365	\$ 959,915,083
Equity				
Retained Earnings	\$ 457,370,802	\$ 466,368,070	\$ 459,432,633	\$ 463,783,351
Revaluation Reserve	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Total Equity	\$ 953,502,634	\$ 952,499,802	\$ 955,564,365	\$ 959,915,083

	Year 6 2024/2026	Year 7 2025/2028	Year 8 2026/2030	Year 9 2028/2031	Year 10 2031/2032
Assets					
Current Assets					
Cash and Cash Equivalents	\$ 45,842,691	\$ 44,832,294	\$ 45,944,850	\$ 46,214,772	\$ 43,683,044
Receivables	\$ 9,588,538	\$ 8,724,692	\$ 9,996,522	\$ 10,093,485	\$ 10,040,324
Inventories	\$ 751,164	\$ 733,428	\$ 735,765	\$ 738,181	\$ 720,673
Total Current Assets	\$ 60,182,563	\$ 55,300,372	\$ 56,678,110	\$ 59,036,438	\$ 54,423,741
Non-Current Assets					
Receivables - Non-Current	\$ 448,891,340	\$ 458,722,395	\$ 462,427,844	\$ 468,338,459	\$ 471,689,985
Infrastructure, Property, Plant and Equipment	\$ 6,234,652	\$ 6,234,652	\$ 6,234,652	\$ 6,234,652	\$ 6,234,652
Intangible Assets	\$ 659,521	\$ 630,531	\$ 601,541	\$ 572,551	\$ 543,561
Right Of Use Assets	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Current Assets	\$ 956,705,513	\$ 965,588,168	\$ 969,264,037	\$ 973,145,659	\$ 978,318,896
Total Assets	\$ 1,016,888,076	\$ 1,020,888,540	\$ 1,025,902,756	\$ 1,032,182,097	\$ 1,042,942,637
Liabilities					
Current Liabilities					
Payables	\$ 11,960,673	\$ 11,726,172	\$ 11,786,405	\$ 11,847,476	\$ 11,909,315
Borrowings	\$ 3,831,714	\$ 3,988,824	\$ 3,840,917	\$ 4,021,572	\$ 4,467,794
Provisions	\$ 3,759,363	\$ 3,898,914	\$ 4,037,126	\$ 4,343,615	\$ 4,460,973
Other Liabilities	\$ -	\$ -	\$ -	\$ -	\$ -
Total Current Liabilities	\$ 19,093,950	\$ 19,323,910	\$ 20,663,568	\$ 20,782,663	\$ 20,817,382
Non-Current Liabilities					
Payables - Non-Current	\$ 210,464	\$ 680,000	\$ 640,818	\$ 635,140	\$ 608,696
Borrowings - Non-Current	\$ 11,391,939	\$ 11,799,525	\$ 9,840,487	\$ 9,240,217	\$ 8,572,181
Provisions - Non-Current	\$ 14,470,192	\$ 14,851,300	\$ 14,226,640	\$ 13,482,135	\$ 14,743,279
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 32,571,996	\$ 29,237,845	\$ 24,728,045	\$ 23,296,492	\$ 23,924,136
Total Liabilities	\$ 51,665,936	\$ 48,561,755	\$ 45,411,613	\$ 42,079,155	\$ 41,941,518
Net Assets	\$ 965,302,140	\$ 972,326,785	\$ 980,491,143	\$ 990,102,942	\$ 1,001,001,119
Equity					
Retained Earnings	\$ 459,170,408	\$ 478,195,053	\$ 484,309,411	\$ 493,071,210	\$ 504,669,347
Revaluation Reserve	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Total Equity	\$ 965,302,140	\$ 972,326,785	\$ 980,491,143	\$ 990,102,942	\$ 1,001,001,119

7.3 Cash Flow

	Year 2 2023/2024	Year 3 2024/2025	Year 4 2025/2026	Year 5 2026/2027
Cash Flows from Operating Activities				
Receipts:				
Receipts from Customers	\$ 67,407,573	\$ 72,510,771	\$ 72,471,594	\$ 74,392,170
Interest Received	\$ 564,689	\$ 589,289	\$ 614,306	\$ 639,750
Rental Income	\$ 467,529	\$ 475,478	\$ 483,560	\$ 491,778
Non-Capital Grants and Contributions	\$ 7,498,110	\$ 6,186,707	\$ 6,294,881	\$ 6,398,843
Payments:				
Payment to Suppliers	\$ 57,719,694	\$ 56,831,137	\$ 57,814,023	\$ 57,296,038
Borrowing Costs	\$ 1,239,895	\$ 1,328,954	\$ 1,422,212	\$ 1,255,375
Net Cash Provided (or Used) in Operating Activities	\$ 16,978,312	\$ 21,602,155	\$ 20,625,105	\$ 23,371,128
Cash Flows from Investing Activities				
Receipts:				
Proceeds from Sale of PPE	\$ 406,800	\$ 413,716	\$ 420,749	\$ 427,902
Grants, Subsidies, Contributions and Donations	\$ 15,164,002	\$ 1,736,347	\$ 4,912,610	\$ 4,912,610
Payments:				
Payments for PPE	\$ 39,236,594	\$ 26,162,257	\$ 22,627,907	\$ 24,654,127
Net Cash Provided (or Used) in Investing Activities	\$ 23,665,792	\$ 24,012,194	\$ 17,294,548	\$ 19,313,615
Cash Flows from Financing Activities				
Receipts:				
Proceeds from Borrowings	\$ 5,800,000	\$ 6,000,000	\$ -	\$ -
Payments:				
Repayments of Borrowings	\$ 3,351,656	\$ 3,654,731	\$ 3,660,617	\$ 3,830,602
Net Cash Provided (or Used) in Financing Activities	\$ 2,448,344	\$ 2,345,269	\$ 3,660,617	\$ 3,830,602
Net Increase/(Decrease) in Cash and Cash Equivalent	\$ 4,239,136	\$ 64,770	\$ 330,060	\$ 226,911
Cash and Cash Equivalents at Beginning of Period	\$ 54,194,868	\$ 49,955,732	\$ 49,890,962	\$ 49,560,902
Cash and Cash Equivalents at End of Period	\$ 49,955,732	\$ 49,890,962	\$ 49,560,902	\$ 49,787,813

	Year 6 2021/2022	Year 7 2022/2023	Year 8 2023/2024	Year 9 2024/2025	Year 10 2025/2026
Cash Flows from Operating Activities					
Receipts:					
Receipts from Customers	\$ 76,452,931	\$ 76,697,624	\$ 80,939,046	\$ 85,488,796	\$ 86,252,797
Interest Received	\$ 665,626	\$ 691,941	\$ 716,704	\$ 745,922	\$ 773,604
Rental Income	\$ 500,138	\$ 508,640	\$ 517,287	\$ 526,079	\$ 535,022
Non-Capital Grants and Contributions	\$ 6,507,624	\$ 6,616,253	\$ 6,730,753	\$ 6,845,186	\$ 6,961,553
Payments:					
Payment to Suppliers	\$ 58,509,659	\$ 59,249,919	\$ 60,248,083	\$ 61,292,714	\$ 62,342,310
Borrowing Costs	\$ 1,095,187	\$ 925,852	\$ 773,229	\$ 603,949	\$ 549,831
Net Cash Provided (or Used) in Operating Activities	\$ 24,521,063	\$ 26,339,688	\$ 27,884,488	\$ 29,689,320	\$ 31,330,835
Cash Flows from Investing Activities					
Receipts:					
Proceeds from Sale of PPE	\$ 439,178	\$ 442,674	\$ 450,098	\$ 457,750	\$ 465,632
Grants, Subsidies, Contributions and Donations	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610
Payments:					
Payments for PPE	\$ 26,342,170	\$ 33,071,784	\$ 29,446,193	\$ 28,929,805	\$ 30,438,907
Net Cash Provided (or Used) in Investing Activities	\$ 20,994,384	\$ 27,716,600	\$ 23,083,485	\$ 23,559,245	\$ 25,060,759
Cash Flows from Financing Activities					
Receipts:					
Proceeds from Borrowings	\$ -	\$ -	\$ -	\$ -	\$ -
Payments:					
Repayments of Borrowings	\$ 3,471,631	\$ 3,633,695	\$ 3,688,825	\$ 3,859,735	\$ 621,804
Net Cash Provided (or Used) in Financing Activities	\$ 3,471,631	\$ 3,633,695	\$ 3,688,825	\$ 3,859,735	\$ 621,804
Net Increase/(Decrease) in Cash and Cash Equivalents	\$ 55,048	\$ 5,610,607	\$ 1,112,178	\$ 2,270,340	\$ 5,648,272
Cash and Cash Equivalents at Beginning of Period	\$ 49,787,813	\$ 49,842,861	\$ 44,832,254	\$ 46,944,432	\$ 48,214,772
Cash and Cash Equivalents at End of Period	\$ 49,842,861	\$ 44,832,254	\$ 45,944,432	\$ 48,214,772	\$ 53,863,044

7.4 Changes in Equity

	Year 2 2023/2024	Year 3 2024/2025	Year 4 2025/2026	Year 5 2026/2027
Asset Revaluation Surplus				
Opening Balance	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Retained Surplus				
Opening Balance	\$ 445,470,950	\$ 457,370,902	\$ 456,368,070	\$ 459,432,633
Net Result	\$ 11,899,952	\$ 1,002,832	\$ 3,064,563	\$ 4,850,718
Closing Balance	\$ 457,370,902	\$ 456,368,070	\$ 459,432,633	\$ 463,783,351
Total Community Equity	\$ 953,502,634	\$ 952,499,802	\$ 955,564,365	\$ 959,915,083

	Year 6 2027/2028	Year 7 2028/2029	Year 8 2029/2030	Year 9 2030/2031	Year 10 2031/2032
Asset Revaluation Surplus					
Opening Balance	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Retained Surplus					
Opening Balance	\$ 463,783,351	\$ 469,170,408	\$ 476,195,053	\$ 484,359,411	\$ 493,974,210
Net Result	\$ 5,387,057	\$ 7,024,645	\$ 8,164,358	\$ 9,611,799	\$ 10,898,172
Closing Balance	\$ 469,170,408	\$ 476,195,053	\$ 484,359,411	\$ 493,974,210	\$ 504,869,382
Total Community Equity	\$ 965,302,140	\$ 972,326,785	\$ 980,491,143	\$ 990,102,942	\$ 1,001,001,119

8.0 Investments

Council had \$47.317m held in bank accounts on 31 December 2022. Out of this balance, 85% was held with QTC with an end of month interest rate of 3.25%, 14.5% was with Commonwealth Bank with an interest rate of 3.60% and the remaining 0.5% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2022	Current Rate
QTC	A1+	0.76%	3.25%
CBA General Account (new)	A1+	1.35%	3.60%
CBA General Account	A1+	1.35%	3.60%

Investment Portfolio Report
as at 31 December 2022

Financial Institution	Opening Investment Balance 1 July 2021	Interest Rate	Deposit	Redemption	Balance	Interest Income	Admin Charge	Net Interest Income	Ending Investment Balance as at 31 December 2022	% to Portfolio	Short Term Rating	Individual Credit Rating	Additional Funds Held
Queensland Treasury Corporation	245,688,841	0.25%	1,800,000	9,700,860	246,787,981	234,336	11,784	222,552	48,122,691	98%	AAA	AAA	142,000,000
Bendigo Bank	5,948,268	0.00%	1,953,953	1,606,461	6,295,760	1,124	1,124	0	6,295,760	13%	A	BBB	500,000
Commonwealth Bank Australia	1,637,979	3.00%	6,143,034	20,710,715	14,564,298	312,339	0	312,339	15,876,637	3%	A	BBB	500,000
Council Operating Account	82,339,987		98,722,822	82,801,198	98,261,611	1,689,065	11,668	1,677,397	47,316,618	1%			500,000
Total													

9.0 Works for Queensland Round 4 (W4Q4)

The Works for Queensland Round 4 has a total budget of \$5.63m with a grant period spanning from July 2021 to June 2024. Council has received a total of 50% of the grant funding during July 2021 with these funds being posted as a contract liability in the balance sheet until funds have been used. So far Council has spent or committed \$1.303m over the life of the W4Q4 funding with \$548k of this on eligible projects for this financial year.

10.0 Rates Update

- 97 Rate Searches were completed for December.
- 111 transfers of properties were processed in December.
- 33 splits and amalgamations processed in December.
- 164 customer requests were completed in December.
- Donation of \$3,887.38 made to RACQ Life Flight Rescue for payments collected between 1 October and 31 October 2022.
- Water Meter reads are nearing completion.
- 12,509 recycling charges have been added to commence in this rating period.



2022/2023 Capex Report for Council

Project Code	Project Description	Financial Project	REVENUE SOURCES				EXPENDITURE BUDGET				EXPENDITURE ACTUALS			
			Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continuation Projects	First Quarter Budget Adjustments	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
Buildings & Other Structures														
Admin Offices - Kings														
006744	Kingaroy Customer Service Centre	100776	90,000.00	-	-	-	90,000.00	90,000.00	-	-	90,000.00	-	73,662.55	73,662.55
Activity Subtotal			90,000.00	-	-	-	90,000.00	90,000.00	-	-	90,000.00	-	73,662.55	73,662.55
Admin Offices - Murgon														
006745	Regional Customer Service CCTV Install	100776	80,000.00	-	-	-	80,000.00	80,000.00	-	-	80,000.00	16,823.52	67,897.37	84,720.89
Activity Subtotal			80,000.00	-	-	-	80,000.00	80,000.00	-	-	80,000.00	16,823.52	67,897.37	84,720.89
Depot - Kingaroy														
006747	Kingaroy Depot Car Parking	100198	150,000.00	-	-	-	150,000.00	150,000.00	-	-	150,000.00	-	300.00	300.00
Activity Subtotal			150,000.00	-	-	-	150,000.00	150,000.00	-	-	150,000.00	-	300.00	300.00
Depot - Murgon														
006746	Regional Depot CCTV Installation	100198	50,000.00	-	-	-	50,000.00	50,000.00	-	-	50,000.00	-	49,758.09	49,758.09
Activity Subtotal			50,000.00	-	-	-	50,000.00	50,000.00	-	-	50,000.00	-	49,758.09	49,758.09
Hall - Mundure														
006623	W4Q4 - Restumping of Mundure Hall	100767	-	-	-	125,000.00	125,000.00	125,000.00	-	-	125,000.00	909.09	105,240.91	106,150.00
Activity Subtotal			-	-	-	125,000.00	125,000.00	125,000.00	-	-	125,000.00	909.09	105,240.91	106,150.00
Hall - Cloyna														
006748	Cloyna Hall - Investigative Work	100054	-	80,000.00	-	-	80,000.00	80,000.00	-	-	80,000.00	5,382.00	-	5,382.00
Activity Subtotal			-	80,000.00	-	-	80,000.00	80,000.00	-	-	80,000.00	5,382.00	-	5,382.00
Museum - Boondooma H														
006749	Boondooma Homestead - Rplazzo Tourist	100201	45,000.00	-	-	-	45,000.00	45,000.00	-	-	45,000.00	15,469.38	-	15,469.38
006750	Boondooma Homestead - Repairs to Stone	100201	90,000.00	-	-	-	90,000.00	90,000.00	-	-	90,000.00	78,780.00	-	78,780.00
Activity Subtotal			135,000.00	-	-	-	135,000.00	135,000.00	-	-	135,000.00	94,249.38	-	94,249.38
Museum - Nanango Eng														
006763	Nanango Visitor Information Centre - Ins	100508	20,000.00	-	-	-	20,000.00	20,000.00	-	-	20,000.00	-	17,499.09	17,499.09
Activity Subtotal			20,000.00	-	-	-	20,000.00	20,000.00	-	-	20,000.00	-	17,499.09	17,499.09
Swimming Pool - King														
006029	Kingaroy Pool Refurbishment-Concept Prc	104618	-	113,335.62	-	-	113,335.62	-	113,335.62	-	113,335.62	7,659.09	26,620.00	33,176.00
006761	Kingaroy Memorial Pool - Construction Dr	104618	200,000.00	-	-	-	200,000.00	200,000.00	-	-	200,000.00	-	-	-
006762	Kingaroy Memorial Pool - Heat Blanket an	104618	75,690.00	-	-	-	75,690.00	95,000.00	-	19,350.00	75,690.00	56,630.27	-	56,630.27
006779	Kingaroy Memorial Pool - Learn to swim p	104618	19,350.00	-	-	-	19,350.00	-	-	19,350.00	-	19,350.00	-	19,350.00
Activity Subtotal			295,000.00	113,335.62	-	-	408,335.62	295,000.00	113,335.62	-	408,335.62	64,286.27	44,870.00	109,156.27
Swimming Pool - Wand														
006530	Wandal Swimming Pool Refurbishment	104622	280,000.00	308,551.76	-	294,275.88	882,827.64	500,000.00	8,551.76	314,275.88	882,827.64	330,155.41	491,271.59	847,426.99
006760	Wandal Swimming Pool - Filtration Issue	104622	140,000.00	-	-	-	140,000.00	140,000.00	-	-	140,000.00	-	9,815.00	9,815.00
Activity Subtotal			420,000.00	308,551.76	-	294,275.88	1,022,827.64	700,000.00	8,551.76	314,275.88	1,022,827.64	358,155.41	501,086.58	857,241.99
Sportground-Murgon														
005999	Murgon-Squash Courts	100202	-	108,400.00	-	-	108,400.00	-	108,400.00	-	108,400.00	6,800.00	80,920.00	87,720.00
Activity Subtotal			-	108,400.00	-	-	108,400.00	-	108,400.00	-	108,400.00	6,800.00	80,920.00	87,720.00
W4Q - Round 4														
006523	W4Q4-Regional Facilities Upgrades	100756	-	-	-	365,818.85	365,818.85	380,000.00	-	14,181.15	365,818.85	30,854.55	5,100.00	35,954.55
Activity Subtotal			-	-	-	365,818.85	365,818.85	380,000.00	-	14,181.15	365,818.85	30,854.55	5,100.00	35,954.55
General														
006237	Property - 195 Kingaroy Street, Kingaroy	100302	-	12,982.80	-	-	12,982.80	-	12,982.80	-	12,982.80	-	-	-
Activity Subtotal			-	12,982.80	-	-	12,982.80	-	12,982.80	-	12,982.80	-	-	-
Activity Total			1,240,000.00	623,270.18	-	785,094.73	2,648,364.91	2,105,000.00	243,270.18	300,094.73	2,648,364.91	575,460.22	946,334.59	1,521,794.81

Project Code	Project Description	Financial Project	Depreciation	Res/Ret'd Cash	Proceeds from Sale of Fleet	Grant Funding	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	Final Quarter Budget Adjustments	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
Office														
Info Serv - ICT														
000379	Computer Infrastructure & Upgrade	100211	155,000.00	-	-	-	155,000.00	155,000.00	-	-	155,000.00	-	132,116.00	132,116.00
000381	Server Hardware	100211	50,000.00	-	-	-	50,000.00	50,000.00	-	-	50,000.00	-	1,509.38	1,509.38
000382	Photocopiers & Printers	100211	20,000.00	-	-	-	20,000.00	20,000.00	-	-	20,000.00	-	-	-
006052	Microwave (Rada) & Hardware	100211	100,000.00	-	-	-	100,000.00	100,000.00	-	-	100,000.00	61,768.00	19,422.00	81,190.00
006519	Teams Rooms Devices	100211	42,000.00	-	-	-	42,000.00	42,000.00	-	-	42,000.00	-	-	-
Activity Subtotal			367,000.00	-	-	-	367,000.00	367,000.00	-	-	367,000.00	61,768.00	153,047.38	214,815.38
Activity Total			367,000.00	-	-	-	367,000.00	367,000.00	-	-	367,000.00	61,768.00	153,047.38	214,815.38
Fleet														
Plant & Fleet Manage														
006515	Plant and Fleet Replacement 2021-22	100212	-	2,653,060.36	-	-	2,653,060.36	-	2,653,060.36	-	2,653,060.36	2,081,072.32	923,781.09	3,004,863.41
006767	Plant and Fleet Replacement 2022/2023	100212	1,937,500.00	1,970,000.00	-	-	3,907,500.00	3,907,500.00	-	-	3,907,500.00	920,767.44	105,769.35	1,026,536.79
Activity Subtotal			1,937,500.00	4,623,060.36	-	-	6,560,560.36	3,907,500.00	2,653,060.36	-	6,560,560.36	3,001,839.76	1,029,560.44	4,031,400.20
Activity Total			1,937,500.00	4,623,060.36	-	-	6,560,560.36	3,907,500.00	2,653,060.36	-	6,560,560.36	3,001,839.76	1,029,560.44	4,031,400.20
Plant & Equipment														
Depot - Kingaroy														
006602	Purchase of Ice Machines	100743	-	8,931.30	-	-	8,931.30	-	8,931.30	-	8,931.30	-	7,350.47	7,350.47
Activity Subtotal			-	8,931.30	-	-	8,931.30	-	8,931.30	-	8,931.30	-	7,350.47	7,350.47
Activity Total			-	8,931.30	-	-	8,931.30	-	8,931.30	-	8,931.30	-	7,350.47	7,350.47
IRM & Parks														
Aerodrome - Kingaroy														
006583	RAP-Kingaroy Aerodrome Lighting Upgrac	100760	147,271.68	-	-	262,023.82	409,295.50	360,879.00	-	22,417.50	409,295.50	425,763.50	20,268.75	448,032.25
006770	CP - Kingaroy Aerodrome - Fuel Storage	100193	15,000.00	-	-	-	15,000.00	15,000.00	-	-	15,000.00	-	-	-
Activity Subtotal			162,271.68	-	-	262,023.82	424,295.50	401,879.00	-	22,417.50	424,295.50	425,763.50	20,268.75	448,032.25
Aerodrome - Wondai														
006771	CP - Wondai Aerodrome - Reseal Carpark	100523	30,000.00	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-
Activity Subtotal			30,000.00	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-
Caravan Park - Murgon														
006787	Murgon Free Camping Area	100440	100,000.00	-	-	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
Activity Subtotal			100,000.00	-	-	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
Cemeteries - Kingaro														
006772	CP - Taabinga Cemetery - Carpark reseal	100144	29,000.00	-	-	-	29,000.00	29,000.00	-	-	29,000.00	-	-	-
006774	CP - Taabinga Cemetery expansion	100144	52,000.00	-	-	-	52,000.00	52,000.00	-	-	52,000.00	-	-	-
Activity Subtotal			81,000.00	-	-	-	81,000.00	81,000.00	-	-	81,000.00	-	-	-
Cemeteries - Preston														
006775	CP - Preston Cemetery - Expansion/Road	100154	13,566.00	-	-	-	13,566.00	13,566.00	-	-	13,566.00	-	-	-
Activity Subtotal			13,566.00	-	-	-	13,566.00	13,566.00	-	-	13,566.00	-	-	-
Cemeteries - Blackbu														
006007	CP - Blackbutt-New Columbarium Wall	100196	-	8,211.27	-	-	8,211.27	-	8,211.27	-	8,211.27	-	-	-
Activity Subtotal			-	8,211.27	-	-	8,211.27	-	8,211.27	-	8,211.27	-	-	-
Parks & Gardens														
006529	CP - Regional Parks Redevelopment	100202	-	-	-	-	-	-	-	-	-	36,148.09	225.00	36,373.09
006758	Regional Public Amenities-Lions Park Ki	100204	-	-	-	100,000.00	100,000.00	100,000.00	-	-	100,000.00	-	-	-
006802	Durong Toilet - Upgrade of Septic System	100204	-	48,500.00	-	-	48,500.00	-	-	48,500.00	48,500.00	28,516.14	500.00	29,016.14
006803	Wooroolin Public Toilet - Septic System	100204	-	38,500.00	-	-	38,500.00	-	-	38,500.00	38,500.00	-	-	-
Activity Subtotal			-	87,000.00	-	100,000.00	187,000.00	100,000.00	-	87,000.00	187,000.00	64,664.23	725.00	65,389.23
Safeyards - Coosalaban														
006777	CP - Coosalaban Safeyards-Asset Upgrade	100017	80,000.00	-	-	-	80,000.00	80,000.00	-	-	80,000.00	-	-	-
Activity Subtotal			80,000.00	-	-	-	80,000.00	80,000.00	-	-	80,000.00	-	-	-
Tourism - Yallakool														
006776	CP - BP Dam Managers Residence-Paint	100508	-	-	-	-	-	25,000.00	-	25,000.00	-	-	-	-
006804	Yallakool & Boandooma Dams Upgrade P	100508	150,000.00	-	-	50,000.00	200,000.00	-	-	200,000.00	200,000.00	-	-	-
Activity Subtotal			150,000.00	-	-	50,000.00	200,000.00	25,000.00	-	175,000.00	200,000.00	-	-	-
Tourism - Lake Boon														
006751	CP - Boandooma Dam - Residence & Kic	100508	-	-	-	-	-	102,000.00	-	102,000.00	-	-	-	-
Activity Subtotal			-	-	-	-	-	102,000.00	-	102,000.00	-	-	-	-
W4Q - COVID Round														
009989	W4QCOVID-Regional Tourism - Statues	100714	-	-	-	-	-	-	-	-	-	5,904.43	-	5,904.43

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
W4Q4 - Round 4												5,904.43		5,904.43
006531	W4Q4-Benakin Park Renewal	100757				135,876.02	135,876.02	135,000.00		876.02	135,876.02		30,212.72	30,212.72
006532	W4Q4-Murgon QE11 Park-Stage 1	100757				143,562.73	143,562.73	140,000.00		3,562.73	143,562.73	77,218.40	19,494.10	96,712.50
006533	W4Q4-Proston Railway Park Refurbishment	100757				43,585.63	43,585.63	40,000.00		3,585.63	43,585.63	3,167.83	24,422.41	27,590.24
006534	W4Q4-Regional Public Amenities Refurb	100757				100,000.00	100,000.00	100,000.00			100,000.00	10,617.27	63,259.70	73,876.97
006753	W4Q4-Murgon QE11 Park - Stage 2	100757				150,000.00	150,000.00	150,000.00			150,000.00			
Activity Subtotal						573,024.38	573,024.38	565,000.00		8,024.38	573,024.38	90,993.50	137,422.93	228,416.43
Parks - Kingaroy														
006755	CP K'roy Apex Park-Carpark, Path & Pain	100202		89,970.00			89,970.00		89,970.00		89,970.00			
006752	Kingaroy Lions Park Refurbishment	100131				79,815.38	79,815.38	80,000.00		184.62	79,815.38			
006756	Memorial Park Master/Concept Plan	100131				321,450.00	321,450.00	580,000.00		258,550.00	321,450.00	330.00		330.00
Activity Subtotal				89,970.00		401,265.38	491,235.38	660,000.00	89,970.00	258,734.62	491,235.38	330.00		330.00
Parks - Nanango														
006755	Tipperary Flat Nanango - Rehabilitate Ca	100136	15,000.00				15,000.00	15,000.00			15,000.00			
006806	Tipperary Flat Nanango - Water Feature	100136				8,550.00	8,550.00			8,550.00				
006807	Tipperary Flat N'go - Int. Rd & Carpark	100215				250,000.00	250,000.00			250,000.00	250,000.00			
Activity Subtotal			15,000.00			258,550.00	273,550.00	15,000.00		258,550.00	273,550.00			
Public Conveniences														
006759	Regional Park/Amenities Upgrade-24 Hr C	100204				150,000.00	150,000.00	150,000.00			150,000.00			
Activity Subtotal						150,000.00	150,000.00	150,000.00			150,000.00			
Activity Total			631,837.68	185,181.27		1,794,863.58	2,611,882.53	2,323,444.00	98,181.27	190,257.26	2,611,882.53	587,655.66	158,416.68	746,072.34
Roads														
Bridges														
006538	Murgon-CharbosongRd-SowatCkBridge-Gl	100215	70,000.00	34,735.99			104,735.99	70,000.00	34,735.99		104,735.99		255.33	255.33
006540	Cushnie-Homes Creek Loop Rd-Timber Bridge	100215		190,000.00			190,000.00	190,000.00			190,000.00			
Activity Subtotal			70,000.00	224,735.99			294,735.99	260,000.00	34,735.99		294,735.99		255.33	255.33
Rural Drainage														
006613	EV03 Betterment Mundure Crossing Road	100783											4,370.00	4,370.00
Activity Subtotal													4,370.00	4,370.00
KTP														
005284	Kingaroy-Transformation Project	100617	1,900,000.00	595,931.78		1,096,702.59	3,592,634.37	2,900,000.00	95,931.78	596,702.59	3,592,634.37	9,663.40	19,448.89	29,107.29
006211	KTP-Alford St (Youngman-GlendonSt) Works	100709										40,559.22	131,398.02	171,946.24
006212	KTP-Alford St (GlendonSt-KingaroySt) Works	100709										184,024.31	488,389.12	672,407.43
006213	KTP-Kingaroy St (AlfordSt-HolySt) Works	100709										129,042.38	466,110.09	595,152.47
006214	KTP-Holy St (KingaroySt-GlendonSt) Works	100709										129,951.80	392,431.05	522,382.85
006215	KTP-Holy St (GlendonSt-YoungmanSt) Works	100709										114,850.50	477,859.72	592,710.22
006216	KTP-Glendon St (AlfordSt-HolySt) Works	100709										139,411.37	847,005.78	986,417.15
006229	KTP - Program Management	100709											1,442.80	1,442.80
Activity Subtotal			1,900,000.00	595,931.78		1,096,702.59	3,592,634.37	2,900,000.00	95,931.78	596,702.59	3,592,634.37	747,561.98	2,824,070.44	3,971,572.42

Project Code	Project Description	Financial Project	Depreciation	Res/Alloc Cash	Proceeds from Sale of Fleet	Grant Funding	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
Grav/Resheet														
006580	RTR-Stonelands-Stonelands Rd-GR	100221	-	-	-	-	-	-	-	-	-	-	160.00	160.00
006667	South East Nanango-Hamilton Rd-GR	100215	-	-	-	202,748.57	202,748.57	202,748.57	-	-	202,748.57	-	2,290.25	2,290.25
006668	Durong-McLean Rd-GR	100215	-	-	-	158,301.00	158,301.00	158,301.00	-	-	158,301.00	-	2,250.24	2,250.24
006669	East Nanango-Mr Stanley Rd-GR	100215	118,054.17	-	-	66,422.43	184,476.60	184,476.60	-	-	184,476.60	-	2,290.25	2,290.25
006670	South East Nanango Muir Dr-GR	100215	36,388.12	-	-	-	36,388.12	36,388.12	-	-	36,388.12	-	2,290.24	2,290.24
006671	Wooroolin-Rackmans Rd-GR	100215	180,384.74	-	-	-	180,384.74	180,384.74	-	-	180,384.74	-	2,290.23	2,290.23
006672	Cushnie-Reillys Rd-GR	100215	151,376.23	-	-	-	151,376.23	151,376.23	-	-	151,376.23	-	2,290.24	2,290.24
006683	Margon-Ketheringtons Rd-SR	100215	79,410.38	-	-	-	79,410.38	79,410.38	-	-	79,410.38	-	2,290.25	2,290.25
006684	Boxie-Hillsdale Rd-SR	100215	117,626.38	-	-	-	117,626.38	117,626.38	-	-	117,626.38	909.09	2,290.23	3,199.37
Activity Subtotal			693,240.02	-	-	427,472.00	1,120,712.02	1,120,712.02	-	-	1,120,712.02	909.09	18,482.00	19,391.06
Pavement Rehab														
005479	Niagara Road (Wind Farm)	100215	-	-	-	-	-	-	-	-	-	60,137.41	-	60,137.41
006184	Kingaroy-Pavement Rehabilitation	100215	-	73,089.56	-	-	73,089.56	-	73,089.56	-	73,089.56	2,404.95	68,577.24	70,982.19
006188	Kingaroy/Wendal-Bunya Hwy/Median Upgrade	100215	-	842,000.00	-	-	842,000.00	800,000.00	42,000.00	-	842,000.00	-	8,109.78	8,109.78
006549	Wooroolin-Weckers Rd-Pavement Rehab	100215	-	80,000.00	-	-	80,000.00	-	80,000.00	-	80,000.00	-	90,193.78	80,193.78
006551	Merwood-Elbow Rd-Pavement Rehab	100215	-	126,701.72	-	-	126,701.72	-	126,701.72	-	126,701.72	-	169,227.21	169,227.21
006553	LRCI-Wendal Industrial Estate-Rehab	100723	-	60,000.00	-	-	60,000.00	-	60,000.00	-	60,000.00	-	33,806.77	33,806.77
006557	TIDS-Memberambi-Mem Baker Creek Rd-?	100726	-	6,000.00	-	-	6,000.00	-	6,000.00	-	6,000.00	-	1,066.63	1,066.63
006558	TIDS-Kingaroy-Oliver Bond St-Carpark Upgrade	100726	-	8,000.00	-	-	8,000.00	-	8,000.00	-	8,000.00	-	5,676.15	5,676.15
006568	TIDS-Brooklands-Kumbia Rd-Widen/Over	100726	-	-	-	-	-	-	-	-	-	-	130.54	130.54
006616	LRCI-Phase3-George Street Carpark	100723	-	-	-	607,773.21	607,773.21	625,000.00	-	17,226.79	607,773.21	49,171.30	512,634.17	561,805.47
006673	TIDS-Moffatdale GS-Disabled Access	100218	25,000.00	-	-	25,000.00	50,000.00	50,000.00	-	-	50,000.00	-	3,561.61	3,561.61
006674	TIDS-Carnoolin-Cornelia Rd-Widening	100218	794,933.00	-	-	794,933.00	1,589,866.00	1,589,866.00	-	-	1,589,866.00	-	11,920.22	11,920.22
006676	TIDS-Nanango CBD-Disabled Parking Bay	100220	40,000.00	-	-	40,000.00	80,000.00	80,000.00	-	-	80,000.00	-	5,067.69	5,067.69
006676	Margon-Geop St-Pavement Rehab	100215	252,000.00	-	-	-	252,000.00	252,000.00	-	-	252,000.00	454.55	12,860.27	13,254.82
006677	Kool Kool-Hivesville Rd-Pavement Rehab	100215	412,500.00	-	-	-	412,500.00	412,500.00	-	-	412,500.00	4,330.00	1,602.23	4,932.23
006678	Byee-Silverleaf Rd-Pavement Rehab	100215	221,875.00	-	-	-	221,875.00	221,875.00	-	-	221,875.00	-	1,604.10	1,604.10
006679	Byee-Campbells Rd-Pavement Rehab	100215	267,187.50	-	-	-	267,187.50	267,187.50	-	-	267,187.50	10,963.64	1,236.07	12,198.71
006680	Cushnie-Fairdale Rd-Pavement Rehab	100215	352,500.00	-	-	-	352,500.00	352,500.00	-	-	352,500.00	-	853.01	853.01
006681	Kingaroy-River Rd-Pavement Rehab	100215	200,000.00	-	-	-	200,000.00	200,000.00	-	-	200,000.00	-	7,038.96	7,038.96
Activity Subtotal			2,565,995.50	1,195,791.28	-	1,667,706.21	5,429,492.99	5,050,928.50	395,791.28	17,226.79	5,429,492.99	127,461.85	935,126.63	1,062,588.48
Footpaths & Cycleway														
006107	Blackbutt CBD Footpath	100727	-	522,770.84	-	-	522,770.84	-	522,770.84	-	522,770.84	-	-	-
006541	STIP-Wendal/State School-Footpath	100725	-	-	-	-	-	-	-	-	-	-	3,076.79	3,076.79
006542	STIP-St Marys-Kent St-Footpath	100725	-	-	-	-	-	-	-	-	-	1,000.00	59.44	1,059.44
006543	STIP-Kingaroy/State High School-Footpath	100725	-	-	-	-	-	-	-	-	-	-	1,473.19	1,473.19
006587	LRCI-Blackbutt CBD Footpath	100723	-	-	-	141,280.00	141,280.00	-	-	141,280.00	141,280.00	236,569.82	631,133.94	857,723.76
006737	TIDS-Nanango-Alfred Street-Footpath	100218	55,000.00	-	-	55,000.00	110,000.00	110,000.00	-	-	110,000.00	-	3,075.79	3,075.79
006738	Kingaroy-King St-Footpath	100215	92,856.00	-	-	-	92,856.00	92,856.00	-	-	92,856.00	43,403.67	3,833.10	47,336.77
006739	Nanango-Drayton St-Footpath	100215	53,170.00	-	-	-	53,170.00	53,170.00	-	-	53,170.00	-	2,441.54	2,441.54
006740	WAO4-Kumbia CBD Upgrade-Footpath	100755	-	300,000.00	-	300,000.00	300,000.00	300,000.00	-	50,000.00	350,000.00	32,478.50	144,045.88	176,524.48
Activity Subtotal			261,026.00	572,770.84	-	496,280.00	1,270,076.84	556,026.00	522,770.84	191,280.00	1,270,076.84	303,471.99	789,239.77	1,092,711.76

Project Code	Project Description	Financial Project	Depreciation	Res/Unl'd Cash	Proceeds from Sale of Fleet	Grant Funding	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	Final Quarter Budget Adjustments	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
Bitumen Resealing														
006685	RTR-Kingaro-West St-Reseal	100221	-	-	-	69,979.00	69,979.00	69,979.00	-	-	69,979.00	3,027.72	15,285.28	18,283.00
006686	RTR-Kingaro-George St-Reseal	100221	-	-	-	120,000.00	120,000.00	120,000.00	-	-	120,000.00	382.43	43,635.43	50,017.86
006687	RTR-Nanango-Burnett Hwy-Reseal	100221	-	-	-	12,000.00	12,000.00	12,000.00	-	-	12,000.00	16,630.66	12,266.68	27,897.34
006688	RTR-Hivesville-Kelcher St-Reseal	100221	-	-	-	2,217.60	2,217.60	2,217.60	-	-	2,217.60	11,210.85	14,241.58	14,241.58
006689	RTR-Kumbia-Kumbia Micmore Rd-Reseal	100221	-	-	-	104,146.00	104,146.00	104,146.00	-	-	104,146.00	3,792.56	14,320.56	18,153.54
006690	RTR-Wattlecamp-Wattlecamp Rd-Reseal	100221	-	-	-	21,385.00	21,385.00	21,385.00	-	-	21,385.00	3,410.16	4,984.63	8,394.79
006691	RTR-Wooroonden-Welbiers Bridge Rd-Rt	100221	-	-	-	32,760.00	32,760.00	32,760.00	-	-	32,760.00	6,055.46	7,156.80	13,212.26
006692	RTR-Nanango-McGinley Rd-Reseal	100221	-	-	-	24,080.00	24,080.00	24,080.00	-	-	24,080.00	25,377.48	11,058.77	36,436.25
006694	RTR-Eilemere-Pauls Parade-Reseal	100221	-	-	-	35,000.00	35,000.00	35,000.00	-	-	35,000.00	3,027.72	9,241.55	12,269.27
006695	RTR-Cloyne-Bicks Rd-Reseal	100221	-	-	-	103,600.00	103,600.00	103,600.00	-	-	103,600.00	3,027.73	13,198.81	16,196.54
006696	RTR-Murgon-Borcherts Hill Rd-Reseal	100221	-	-	-	37,520.00	37,520.00	37,520.00	-	-	37,520.00	3,027.73	10,389.63	13,427.30
006697	RTR-Murgon-Brathwaites Rd-Reseal	100221	-	-	-	19,880.00	19,880.00	19,880.00	-	-	19,880.00	3,027.73	6,058.22	9,085.95
006698	RTR-Silverleaf-Campbells Rd-Reseal	100221	-	-	-	11,375.00	11,375.00	11,375.00	-	-	11,375.00	6,055.45	12,678.02	18,733.47
006699	RTR-Wooroonden-Canis Rd-Reseal	100221	-	-	-	20,020.00	20,020.00	20,020.00	-	-	20,020.00	3,027.73	9,243.43	12,271.16
006700	RTR-Murgon-Canterbury Court-Reseal	100221	-	-	-	6,860.00	6,860.00	6,860.00	-	-	6,860.00	4,212.70	4,624.31	8,817.01
006701	RTR-Crawford-Crawford Rd-Reseal	100221	-	-	-	6,160.00	6,160.00	6,160.00	-	-	6,160.00	3,027.72	6,988.13	10,015.85
006702	RTR-Crowthope-Crowthope Rd-Reseal	100221	-	-	-	43,120.00	43,120.00	43,120.00	-	-	43,120.00	3,027.73	4,025.43	7,113.18
006703	RTR-Merwood-Elbow Rd-Reseal	100221	-	-	-	101,120.00	101,120.00	101,120.00	-	-	101,120.00	3,410.16	91,264.07	94,674.23
006704	RTR-Chefmsford-Plats Rd-Reseal	100221	-	-	-	20,020.00	20,020.00	20,020.00	-	-	20,020.00	3,027.73	5,361.86	8,389.59
006705	RTR-Maryong-Helthorings Rd-Reseal	100221	-	-	-	53,200.00	53,200.00	53,200.00	-	-	53,200.00	3,027.72	3,159.03	6,186.75
006706	RTR-Nanango-Hicken Way-Reseal	100221	-	-	-	62,570.00	62,570.00	62,570.00	-	-	62,570.00	39,045.86	11,155.72	50,201.58
006707	RTR-Inangol-Jaral Rd-Reseal	100221	-	-	-	162,840.00	162,840.00	162,840.00	-	-	162,840.00	3,410.16	15,778.62	19,188.78
006708	RTR-Johnstown-Johnstown Rd-Reseal	100221	-	-	-	59,800.00	59,800.00	59,800.00	-	-	59,800.00	3,027.73	3,855.75	6,883.48
006709	RTR-Kawi-Kawi-Kawi Rd-Reseal	100221	-	-	-	98,012.00	98,012.00	98,012.00	-	-	98,012.00	3,027.72	9,059.27	12,086.99
006710	RTR-Tablelands-Pringles Hill Rd-Reseal	100221	-	-	-	71,540.00	71,540.00	71,540.00	-	-	71,540.00	3,027.73	5,731.78	8,759.51
006711	RTR-Kingaro-Taylor Rd-Reseal	100221	-	-	-	32,305.00	32,305.00	32,305.00	-	-	32,305.00	3,027.73	6,060.31	9,118.04
006712	RTR-Haly Creek-Stuart Valley Dr-Reseal	100221	-	-	-	84,770.00	84,770.00	84,770.00	-	-	84,770.00	3,410.15	9,433.58	12,843.73
006713	RTR-Wooroonden-Welbiers Bridge Rd-Rt	100221	-	-	-	7,434.00	7,434.00	7,434.00	-	-	7,434.00	-	-	-
006714	RTR-Silverleaf-Campbells Rd-Reseal	100221	62,434.60	-	-	37,305.40	99,740.00	99,740.00	-	-	99,740.00	4,330.00	-	4,330.00
006715	LRCI-Nanango-Drayton St-Reseal	100723	-	-	-	29,400.00	29,400.00	29,400.00	-	-	29,400.00	31,305.62	2,730.28	34,035.88
006716	LRCI-Wondal-Edward St-Reseal	100723	-	-	-	68,530.00	68,530.00	68,530.00	-	-	68,530.00	2,645.27	1,803.58	4,448.85
006717	LRCI-Kingaro-First Ave-Reseal	100723	101,534.88	-	-	233,573.00	335,107.88	335,107.88	-	-	335,107.88	2,645.30	16,611.25	19,256.55
006718	LRCI-Murgon-Gore St-Reseal	100723	-	-	-	71,820.00	71,820.00	71,820.00	-	-	71,820.00	80,045.39	9,791.91	89,837.21
006719	LRCI-Kingaro-Haly St-Reseal	100723	-	-	-	123,200.00	123,200.00	123,200.00	-	-	123,200.00	2,645.30	3,467.15	6,132.45
006720	LRCI-Blackbutt-Hart St-Reseal	100723	-	-	-	73,500.00	73,500.00	73,500.00	-	-	73,500.00	151,046.13	6,756.63	157,802.76
006721	LRCI-Kingaro-River Rd-Reseal	100723	-	-	-	194,610.00	194,610.00	194,610.00	-	-	194,610.00	2,645.30	8,978.12	11,623.42
006722	LRCI-Runnymede-Runnymede Rd-Reseal	100723	-	-	-	217,880.00	217,880.00	217,880.00	-	-	217,880.00	2,645.30	8,704.30	11,349.60
006723	LRCI-Byee-Silverleaf Rd-Reseal	100723	-	-	-	169,380.00	169,380.00	169,380.00	-	-	169,380.00	6,975.30	3,089.51	10,064.81
006724	LRCI-Brooklands-Nanango Brooklands Rd	100723	-	-	-	123,060.00	123,060.00	123,060.00	-	-	123,060.00	107,763.26	11,845.48	119,608.74
006725	LRCI-Tarengo-Old Eak Rd-Reseal	100723	-	-	-	140,480.00	140,480.00	140,480.00	-	-	140,480.00	2,645.30	14,181.17	16,826.47
006726	LRCI-Nanango-Appin St West-Reseal	100723	-	-	-	85,200.00	85,200.00	85,200.00	-	-	85,200.00	85,683.74	7,314.20	92,997.94
006727	LRCI-Tingora-Tingora Cheifmsford Rd-R	100723	-	-	-	623,197.00	623,197.00	623,197.00	-	-	623,197.00	2,645.30	15,125.90	17,771.20
006728	TIDS-Fairdale-Fairdale Rd-Reseal	100218	112,892.00	-	-	112,892.00	225,984.00	225,984.00	-	-	225,984.00	6,975.30	4,767.25	11,742.55
006729	TIDS-Glenrock-Glenrock Rd-Reseal	100218	40,832.00	-	-	6,088.00	46,920.00	46,920.00	-	-	46,920.00	2,645.30	3,394.66	6,040.16
006730	TIDS-Sunnock-Headings Rd-Reseal	100218	21,175.00	-	-	21,175.00	42,350.00	42,350.00	-	-	42,350.00	2,645.30	1,357.03	4,002.33
006731	TIDS-Tablelands-Reits Rd-Reseal	100218	102,400.00	-	-	102,400.00	204,800.00	204,800.00	-	-	204,800.00	2,645.30	1,357.01	4,002.31
Activity Subtotal			441,368.48	-	-	3,886,604.00	4,327,972.48	4,327,972.48	-	-	4,327,972.48	670,186.75	481,555.65	1,151,742.40

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
General														
006552	Advanced Design-Forward Programme De	100215	-	-	-	-	-	-	-	-	-	3,030.46	30,092.71	33,123.17
006556	Backstop-Glendon/Marwell-St-Safety Upg	100526	25,000.00	-	-	-	25,000.00	-	-	25,000.00	25,000.00	-	35,274.54	35,274.54
006682	Advanced Design-Forward Works Design	100215	250,000.00	-	-	-	250,000.00	250,000.00	-	-	250,000.00	-	1,626.85	1,626.85
006730	Glan Devon-Laingans Rd-Dust Suppression	100215	70,500.00	-	-	-	70,500.00	70,500.00	-	-	70,500.00	-	-	-
006733	Kingaroy-Biri Rd-Dust Suppression Trial	100215	200,000.00	-	-	-	200,000.00	200,000.00	-	-	200,000.00	-	-	-
006734	Blackbutt CBD Linkage	100215	200,000.00	-	-	-	200,000.00	200,000.00	-	-	200,000.00	970.00	170,991.44	171,961.44
006735	Kingaroy-Leopard Court-Drainage	100215	35,000.00	-	-	-	35,000.00	35,000.00	-	-	35,000.00	-	-	-
006736	Flood Damage - Beltement	100215	2,000,000.00	-	-	-	2,000,000.00	2,000,000.00	-	-	2,000,000.00	-	-	-
006805	North Street Kerb & Channeling	100215	-	91,000.00	-	-	91,000.00	-	-	91,000.00	91,000.00	-	-	-
Activity Subtotal			2,780,500.00	91,000.00	-	-	2,871,500.00	2,755,500.00	-	116,000.00	2,871,500.00	4,000.46	237,885.54	241,886.00
Urban Drainage														
006537	Mungon-Palmer St East- K&G Replacemer	100215	-	25,000.00	-	-	25,000.00	-	25,000.00	-	25,000.00	-	3,692.71	3,692.71
006741	Kingaroy-Moonya St-Drainage	100215	148,500.00	-	-	-	148,500.00	148,500.00	-	-	148,500.00	-	-	-
006742	Nanango-Chester St-Drainage	100215	68,850.00	-	-	-	68,850.00	68,850.00	-	-	68,850.00	-	1,492.58	1,492.58
Activity Subtotal			217,350.00	25,000.00	-	-	242,350.00	217,350.00	25,000.00	-	242,350.00	-	5,185.29	5,185.29
Activity Total			8,869,480.00	2,705,229.89	-	7,574,764.80	19,149,474.69	17,188,489.00	1,074,229.89	886,755.80	19,149,474.69	1,853,532.12	5,296,170.65	7,149,702.77
Water Services														
KTP														
006040	KTP-Afford St (Youngman-Glendon St)-Wh	100710	-	7,563.45	-	-	7,563.45	-	7,563.45	-	7,563.45	-	-	-
006048	KTP - Kingaroy (Afford - Haly St) WMR	100710	-	-	-	-	-	-	-	-	-	2,500.00	-	2,500.00
006051	KTP-Glendon St (Afford to Haly St)-WMR	100710	-	-	-	-	-	-	-	-	-	-	1,160.30	1,160.30
Activity Subtotal			-	7,563.45	-	-	7,563.45	-	7,563.45	-	7,563.45	2,500.00	1,160.30	3,660.30
Water - General Oper														
006593	S1 & S2 - PC, SCADA & Telemetry WATER	100225	175,000.00	28,195.90	-	-	203,195.90	175,000.00	28,195.90	-	203,195.90	10,869.00	8,974.82	19,843.82
006640	S2- PC, SCADA & Telemetry WATER	100225	-	-	-	-	-	-	-	-	-	4,850.00	8,556.00	13,806.00
006791	Water Meter replacement 2223	100225	100,000.00	-	-	-	100,000.00	100,000.00	-	-	100,000.00	34,560.00	-	34,560.00
Activity Subtotal			275,000.00	28,195.90	-	-	303,195.90	275,000.00	28,195.90	-	303,195.90	50,419.00	17,830.82	68,249.82
Water - Blackbutt														
006782	Blackbutt WTP Irrigation Process Contr	100226	28,000.00	-	-	-	28,000.00	28,000.00	-	-	28,000.00	-	-	-
006785	Blackbutt HL PS Switchboard renewal +	100226	175,000.00	-	-	-	175,000.00	175,000.00	-	-	175,000.00	-	-	-
Activity Subtotal			203,000.00	-	-	-	203,000.00	203,000.00	-	-	203,000.00	-	-	-
Water - Kingaroy														
005547	Gordonbrook WTP - Post Con Contract W	100227	-	65,818.83	-	-	65,818.83	-	65,818.83	-	65,818.83	43,069.07	151,816.54	194,884.61
006060	Gordonbrook Dam AFC Design Works	100227	-	-	-	-	-	-	-	-	-	460.00	-	460.00
006506	KWS-Gordonbrook Dam PSA Renewals	100227	-	9,538.75	-	-	9,538.75	-	9,538.75	-	9,538.75	-	9,538.75	9,538.75
006516	Gordonbrook Off Stream Storage Design	100227	-	330,312.56	-	-	330,312.56	200,000.00	130,312.56	-	330,312.56	23,469.17	2,90	23,471.13
006517	Water Meter Replacement Program - 212	100225	-	30,000.00	-	-	30,000.00	30,000.00	-	-	30,000.00	-	17,303.31	17,303.31
006566	Gordonbrook Dam Emergency Repairs 20	100227	-	42,705.00	-	-	42,705.00	-	42,705.00	-	42,705.00	35,845.00	-	35,845.00
006596	Gordonbrook Hydrological Modelling	100227	-	186,160.00	-	-	186,160.00	100,000.00	86,160.00	-	186,160.00	50,851.40	39,818.60	90,670.00
006783	Gordonbrook Dam Spillway AFC D&C	100227	800,000.00	-	-	-	800,000.00	800,000.00	-	-	800,000.00	-	-	-
006784	Gordonbrook Dam Survey for Dredging	100227	266,000.00	-	-	-	266,000.00	266,000.00	-	-	266,000.00	-	-	-
006787	Kingaroy Water Security Trunk Infra Upgr	100227	-	-	-	250,000.00	250,000.00	250,000.00	-	-	250,000.00	1,000.00	-	1,000.00
Activity Subtotal			1,066,000.00	664,535.14	-	250,000.00	1,980,535.14	1,648,000.00	334,535.14	-	1,980,535.14	164,232.39	208,940.41	373,172.80
Water - Nanango														
006504	Watermain Replacement Birdie St Nanang	100230	-	1,222.84	-	-	1,222.84	-	1,222.84	-	1,222.84	-	22,632.82	22,632.82
006605	Watermain Replacement Eagle St Nanang	100230	-	15,696.36	-	-	15,696.36	-	15,696.36	-	15,696.36	-	38,013.18	38,013.18
006657	WMR Dalby St Nanango (Gipps-Chester)	100230	70,000.00	-	-	-	70,000.00	70,000.00	-	-	70,000.00	-	2,293.44	2,293.44
006785	Nanango WTP & Bore A, B, C, etc	100230	490,000.00	-	-	-	490,000.00	490,000.00	-	-	490,000.00	-	-	-
Activity Subtotal			560,000.00	16,879.30	-	-	576,879.30	560,000.00	16,879.30	-	576,879.30	-	62,939.44	62,939.44
Water - Preston														
006655	Preston-SCADA Platform Update	100231	-	-	-	-	-	-	-	-	-	4,369.32	-	4,369.32
006659	WMR Blake St, Preston (Drake-Rodney St)	100231	105,000.00	-	-	-	105,000.00	105,000.00	-	-	105,000.00	-	5,630.78	5,630.78
Activity Subtotal			105,000.00	-	-	-	105,000.00	105,000.00	-	-	105,000.00	4,369.32	5,630.78	10,000.10
Water - Wondai														
006507	WWS-Raw Water PS SB	100233	-	199,866.00	-	-	199,866.00	199,866.00	-	-	199,866.00	120,323.42	100,129.71	220,452.13
006659	WMR Mackenzie St, Wondai (Osborne-Ea	100233	211,400.00	-	-	-	211,400.00	211,400.00	-	-	211,400.00	-	-	-
006660	WMR Mackenzie St, Wondai (Osborne-Ge	100233	140,000.00	-	-	-	140,000.00	140,000.00	-	-	140,000.00	-	-	-
006661	WMR Cadeil St, Wondai (Scott - Kent St)	100233	292,600.00	-	-	-	292,600.00	292,600.00	-	-	292,600.00	-	-	-
Activity Subtotal			644,000.00	199,866.00	-	-	843,866.00	843,866.00	-	-	843,866.00	120,323.42	100,129.71	220,452.13
Activity Total			2,853,000.00	917,039.79	-	250,000.00	4,020,039.79	3,632,866.00	387,173.79	-	4,020,039.79	341,844.13	396,630.46	738,474.59
Wastewater Services														

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	Final Quarter Budget Adjustments	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
KTP														
006526	KTP - Recycled Water Line	100753	-	6,735.15	-	-	6,735.15	-	6,735.15	-	6,735.15	-	2,534.08	2,534.08
Activity Subtotal			-	6,735.15	-	-	6,735.15	-	6,735.15	-	6,735.15	-	2,534.08	2,534.08
Wastewater - General														
006826	Update Scada/Cyber Security	100275	-	-	-	-	-	-	-	-	-	6,919.00	-	6,919.00
006504	S1- PC, SCADA & Telemetry WASTEWAT	100275	-	13,376.57	-	-	13,376.57	-	13,376.57	-	13,376.57	679.00	11,876.00	12,555.00
006641	S2- PC, SCADA & Telemetry WASTEWAT	100275	174,551.75	-	-	-	174,551.75	175,000.00	-	448.25	174,551.75	-	7,804.80	7,804.80
Activity Subtotal			174,551.75	13,376.57	-	-	187,928.32	175,000.00	13,376.57	448.25	187,928.32	7,598.00	19,680.80	27,278.80
Wastewater - Kingaro														
006509	KWW-KWWTP PSA Renewals	100236	-	-	-	-	-	-	-	-	-	9,538.75	4,605.00	14,143.75
006512	KWW-River Rd SPS5 SB Renewal	100236	-	135,002.23	-	-	135,002.23	135,361.00	-	358.77	135,002.23	61,627.32	94,738.53	156,565.05
Activity Subtotal			-	135,002.23	-	-	135,002.23	135,361.00	-	358.77	135,002.23	71,366.07	99,343.53	170,709.60
Wastewater - Nanango														
006513	MWW-South St SPS8 Renewal	100238	-	170,339.00	-	-	170,339.00	170,339.00	-	-	170,339.00	71,663.57	92,898.59	164,532.16
006793	Nanango SPS2 Switchboard renewal, etc.	100238	210,000.00	-	-	-	210,000.00	210,000.00	-	-	210,000.00	-	-	-
006794	Nanango SPS3 Switchboard renewal, etc.	100238	140,000.00	-	-	-	140,000.00	140,000.00	-	-	140,000.00	-	-	-
006795	Nanango SPS5 Process Control/SCADA	100238	28,000.00	-	-	-	28,000.00	28,000.00	-	-	28,000.00	-	-	-
Activity Subtotal			378,000.00	170,339.00	-	-	548,339.00	548,339.00	-	-	548,339.00	71,663.57	92,898.59	164,532.16
CED - Preston														
006510	BDWW-WWTP1 SB Renewal	100239	-	210,000.00	-	-	210,000.00	210,000.00	-	-	210,000.00	109,965.27	111,653.21	221,638.48
006796	Preston CED Pump Station Replace & Rei	100239	210,000.00	-	-	-	210,000.00	210,000.00	-	-	210,000.00	-	-	-
Activity Subtotal			210,000.00	210,000.00	-	-	420,000.00	420,000.00	-	-	420,000.00	109,965.27	111,653.21	221,638.48
Wastewater - Wandai														
006514	WWW-Hodge St SPS5 SB	100240	-	170,311.00	-	-	170,311.00	175,000.00	-	4,689.00	170,311.00	59,327.32	92,360.22	151,687.54
Activity Subtotal			-	170,311.00	-	-	170,311.00	175,000.00	-	4,689.00	170,311.00	59,327.32	92,360.22	151,687.54
Activity Total			762,551.75	705,763.95	-	-	1,468,315.70	1,453,700.00	20,111.72	5,496.02	1,468,315.70	319,960.23	418,370.43	738,330.66
Waste														
Waste Management - R														
006607	New Maldenwell Transfer Station	100241	-	350,000.00	-	-	350,000.00	350,000.00	-	-	350,000.00	-	-	-
006780	Nanango Weighbridge & Transfer Station	100241	-	243,024.00	-	364,536.00	607,560.00	607,560.00	-	-	607,560.00	-	-	-
006781	Kerbside Recycling Wheelie Bins	100241	-	686,875.00	-	-	686,875.00	686,875.00	-	-	686,875.00	-	-	-
Activity Subtotal			-	1,279,899.00	-	364,536.00	1,644,435.00	1,644,435.00	-	-	1,644,435.00	-	-	-
Activity Total			-	1,279,899.00	-	364,536.00	1,644,435.00	1,644,435.00	-	-	1,644,435.00	-	-	-
Activity Total			16,661,369.43	11,048,375.74	-	10,769,259.11	38,479,004.28	32,622,434.00	4,484,958.51	1,371,611.77	38,479,004.28	6,742,060.12	8,405,881.10	15,147,341.22

11 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET

Nil

12 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES

Nil

13 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH

13.1 SYSTEMATIC INSPECTION PROGRAM - DOG REGISTRATION

File Number: 1-2-2023

Author: Manager Environment and Planning

Authoriser: Chief Executive Officer

PRECIS

Systematic Inspection Program in accordance with the *Animal Management (Cats and Dogs) Act 2008*.

SUMMARY

The *Animal Management (Cats and Dogs) Act 2008* provides for Council to approve a Systematic Inspection Program in order for staff to proactively investigate compliance with the legislation, in particular dog registrations.

OFFICER'S RECOMMENDATION

That Council approve a Systematic Inspection Program for properties within the South Burnett Regional Council's jurisdiction in accordance with Section 113 of the *Animal Management (Cats and Dogs) Act 2008* to monitor compliance with the requirements of the *Animal Management (Cats and Dogs) Act 2008*, more specifically the requirement to register dogs.

The Systematic Inspection Program will be conducted between the hours of 8.00am and 5.00pm Monday to Friday, commencing on 1 March 2023 and concluding on 30 June 2023.

FINANCIAL AND RESOURCE IMPLICATIONS

There will be an increase in the revenue realised for Animal Registration and the fines issued based upon the number of animals that were found during the most recent dog registration compliance campaign conducted in 2022. This will offset the expense of this initiative.

The alternative of not undertaking this Systematic Inspection Program will result in Council having to write off an increased amount of outstanding dog registrations something similar to what Council approved at the 23 November 2022 Ordinary Meeting.

LINK TO CORPORATE/OPERATIONAL PLAN

Safeguarding our Environment – A sustainable environment, proactively and responsibly managed in partnership with the community for future generations.

The applicable Goal & Strategies are:

- EN9 Develop and implement a systematic programme to identify and take action to address stray / feral / pests and wild animals.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

There will be notification to the public via media released and social media posts. It is also proposed to include as part of the reminder notice that is intended to be issued in February to include reference to the Systematic Inspection Program and the financial penalties associated with not registering dog/s with Council.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

All dogs over the age of three (3) months are obliged to be registered with the local authority, in which the animal resides, as required by the State's Animal Management legislation. This systematic inspection program seeks to proactively check to see if animal owners are complying with their obligations.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Council has the ability to undertake these house-to-house inspections in order to ascertain compliance with the legislation. The *Animal Management (Cats and Dogs) Act 2008* provides the necessary head of power to carry out the registration checking activities.

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

To ensure dogs are registered with Council, it is recommended that Council undertake an approved Systematic Inspection Program of properties within the South Burnett Regional Council's jurisdiction in accordance with section 113 of the *Animal Management (Cats and Dogs) Act 2008*.

The properties to be included in the Systematic Inspection Program are to be within as well as outside of the designated town areas for animal management purposes of the townships of Kingaroy, Kumbia, Crawford, Memerambi, Taabinga, Wooroolin Nanango, Maidenwell, Brooklands, Blackbutt, Benarkin, Maidenwell, Wondai, Proston, Tingoorra, Mondure, Hivesville and Murgon in order to monitor compliance with the requirements of the *Animal Management (Cats and Dogs) Act 2008*, more specifically dog registration.

It is proposed that a contractor/s be appointed to undertake the inspection program in line with the information contained within this report. It is proposed that as part of this program, that the dog owner be granted verbally a further fourteen (14) days to register their dog/s. Failure to register will result in a Penalty Infringement Notice being issued – this equates to \$287.00 per offence.

The owner has had from 1 December 2022 to 20 January 2023 to register their dog with Council. It is also proposed to send reminders (via text message and email) to those dog owners who are yet to register their dog in late January / early February. A further fourteen (14) days will be given for owners to register their dog/s with Council.

The Systematic Inspection Program will be conducted between the hours of 8.00am and 5.00pm Monday to Friday, commencing on 1 March 2023 and concluding on 30 June 2023.

ATTACHMENTS

Nil

**14 PORTFOLIO - DISASTER MANAGEMENT, WASTE AND RECYCLING
MANAGEMENT**

Nil

15 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS

15.1 PROSTON POOL MANAGEMENT - UPDATE

File Number: 25/01/2023

Author: Coordinator

Authoriser: Chief Executive Officer

PRECIS

Proston Pool Management update.

SUMMARY

Proston Pool is operating under new management. Council entered a contract with Natalie Mann current manager of the Wondai Swimming Pool.

OFFICER'S RECOMMENDATION

That the report be received for information.

BACKGROUND

The following resolution was passed at Council's General Meeting 14 December 2022

20.1 PROSTON POOL MANAGEMENT

RESOLUTION 2022/1

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That South Burnett Regional Council enter into a Contract with Natalie Mann for the management and operation of Proston Swimming Pool from Thursday to Sunday each week from 10am to 6pm from the 5th of January 2023 to 26th of March 2023 with a progress report to be brought back to the January Ordinary Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

The Proston Swimming Pool reopened to the public on Thursday 22nd December 2022. Pool Manager Natalie Mann reports that on the day there were 31 children, 10 adults, two non-swimmers for observing and six children for swimming lessons. There were also 24 children booking for weekly swimming lessons.

Natalie also tells of a lady who came in and donated the \$3.50 entry fee as she was so happy to see the pool open again (the lady didn't swim, just passed by)

The start of the New Year has seen an increase of numbers with:

- 30 children booked in for swimming lessons

- 2 concessions season pass sales.
- 6 bookings for the Hydro Riders exercise class which is being on Friday and Saturday
- 10 bookings for the Boxing classes for Saturday 14th January
- 16 bookings for the Babies Class (includes parents)
- 4-day intensive Learn to Swim days which ran from 5th to 8th January included 8 children
- 20 children for the weekly Swimming Lessons
- 5 people each day for the Thursday and Fridays Hydro Rider Circuit classes
- Fully booked (15 people) for the Boxing Classes on Saturdays.

Natalie is also offering a junior Lifeguard program for when school goes back, which will run on Friday afternoon 4:30pm to 5:30pm. Currently only three bookings but this is expected to increase, once school goes back and Natalie can advertise through the school.

New seating has also been purchased for the community to use when they visit the pool. Natalie reports that the community have expressed a lot of gratitude and thanks to herself and Council for the pool being open again.

ATTACHMENTS

- 1. Photos 1 - swimmers enjoying themselves at the Proston Pool**
- 2. Photo 2 - new seating at Proston Pool**





15.2 LOCAL RECOVERY AND RESILIENCE GRANT PROJECTS - DRFA (CAT D)

File Number: 25.01.2023

Author: General Manager Liveability

Authoriser: Chief Executive Officer

PRECIS

Proposed projects for submission to the Queensland Reconstruction Authority for approval under the Local Recovery and Resilience Grant Funding issued under Category D, Disaster Recovery Funding Arrangements (DRFA)

SUMMARY

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022 was a report outlining a draft list of works/project proposals for recovery and resilience projects for submission to the Queensland Reconstruction Authority for approval. The report was laid on the table pending a subsequent workshop and is represented for Council’s consideration.

OFFICER’S RECOMMENDATION

Procedural Motion:

That the matter be lifted from the table.

That the following projects be submitted to the Queensland Reconstruction Authority for approval under the Local Recovery and Resilience Grant Funding issued under Category D, Disaster Recovery Funding Arrangements (DRFA)

PROJECT DESCRIPTION	PROJECT	APPROX COST
Community needs analysis	Survey	\$ 20,000.00
10 Minutes with a Master x 2	10 Minutes with a Master	\$ 25,000.00
Coffee, Cake and a chat with an agency	The 3 C’s Coffee, Cake, Chat	\$ 5,000.00
Mental Health and Wellbeing Events	Divisional events that connect the community	\$ 45,000.00
Paddock Yarn and Information Sessions	BBQ with Wellbeing guest speaker and agencies	\$ 9,000.00
Accommodation Services	Information Packs	\$ 2,500.00
Residential Insurance	Information Packs	\$ 2,500.00
Evacuation Centre Items	Evacuation Items	\$ 5,000.00
Recovery Plans and Recovery Training	Continuity Plans / Training	\$ 5,000.00
Brochures/Materials	Update where to get help brochure	\$ 15,000.00
Mental Health Courses	Mental Health First Aid Courses	\$ 10,000.00
Various resilience workshops	Resilience workshops held across the region	\$ 6,000.00
Pillow Case Project	Building resilience within the younger generation	\$ 20,000.00
		\$ 170,000.00
Workshops and Information Sessions	External agency to facilitate primary producer workshops	\$ 100,000.00
		\$ 100,000.00
PROJECT ADMINISTRATION	Wages, after hours, travel, parking etc	\$ 200,000.00
PROMOTIONAL MATERIAL / RESILIANCE PACKAGES	Recovery Marquees, PA system for events, Travel, Recovery Lap Top, Sanitiser, Recovery Packs for Kids, Adults, Corflute Signage, Trauma Teddies	\$ 30,150.00
HUMAN SOCIAL & ECONOMIC		\$ 500,150.00
Flood Signage	Flood response - signage improvement program	\$ 449,850.00
Portable Emergency Power Supply	Flood response - trailer fitted with generator & costs	\$ 50,000.00
INFRASTRUCTURE		\$ 499,850.00
COMBINED TOTAL		\$ 1,000,000.00
GRANT		\$ 1,000,000.00

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 7 December 2022 was a report outlining a draft list of works/project proposals for recovery and resilience projects for submission to the Queensland Reconstruction Authority for approval.

The report was laid on the table pending a subsequent workshop and is represented for Council's consideration.

8.1 LOCAL RECOVERY AND RESILIENCE GRANT PROJECTS - DRFA (CAT D)

COMMITTEE RESOLUTION 2022/1

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the matter lay on the table pending workshops to be held in January and representing the list of projects at the January Ordinary Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

A workshop with Councillors was held on 17 January 2023 and an updated project list has been prepared.

ATTACHMENTS**1. Standing Committee Report - 7 December 2022**

8.1 LOCAL RECOVERY AND RESILIENCE GRANT PROJECTS - DRFA (CAT D)

File Number: 07/12/2022
Author: Disaster Resilience Officer
Authoriser: Chief Executive Officer

PRECIS

Local Recovery and Resilience Grant Funding issued under Category D, Disaster Recovery Funding Arrangements (DRFA) in response to the South East Queensland Rainfall and Flooding 22-28 February 2022 events

SUMMARY

This funding initiative to undertake relief, recovery and resilience activities in the local government area. Council was allocated \$1,000,000 under this funding program. Council is required to develop and submit a program of works/project proposals in line with the funding guidelines to deliver recovery and resilience projects within the community.

OFFICER’S RECOMMENDATION

That the Committee recommend to Council that:-

The following projects be submitted to the Queensland Reconstruction Authority for approval under the Local Recovery and Resilience Grant Funding issued under Category D, Disaster Recovery Funding Arrangements (DRFA)

PROJECT DESCRIPTION	PROJECT	APPROX COST
Community needs analysis	Survey	\$ 20,000.00
10 Minutes with a Master x2	10 Minutes with a Master	\$ 25,000.00
Coffee, Cake and a chat with an agency	The 3 C's Coffee, Cake, Chat	\$ 5,000.00
Reef & Beef Night Out - Mental Health Guest Speaker	Reef & Beef Night Out	\$ 45,000.00
Paddock Yam and Information Sessions	BBQ with Wellbeing guest speaker and agencies	\$ 9,000.00
Accommodation Services	Information Packs	\$ 2,500.00
Residential Insurance	Information Packs	\$ 2,500.00
Evacuation Centre Items	Evacuation Items	\$ 5,000.00
Recovery Plans and Recovery Training	Continuity Plans / Training	\$ 5,000.00
Brochures/Materials	Update where to get help brochure	\$ 15,000.00
Mental Health Courses	Mental Health First Aid Courses	\$ 10,000.00
Various resilience workshops	Resilience workshops held across the region	\$ 6,000.00
Pillow Case Project	Building resilience within the younger generation	\$ 20,000.00
		\$ 170,000.00
Agricultural Sessions	South Burnett Growers Assoc/Organisation	\$ 100,000.00
		\$ 100,000.00
PROJECT ADMINISTRATION	Wages, after hours, travel, parking etc	\$ 200,000.00
PROMOTIONAL MATERIAL / RESILIANCE PACKAGES	Recovery Marquees, PA system for events, Travel, Recovery Lap Top, Sanitiser, Recovery Packs for Kids, Adults, Corflute Signage, Trauma Teddies	\$ 30,150.00
HUMAN SOCIAL & ECONOMIC		\$ 500,150.00
Flood Signage	Flood response - signage improvement program	\$ 449,850.00
Portable Emergency Power Supply	Flood response - trailer fitted with generator & costs	\$ 50,000.00
INFRASTRUCTURE		\$ 499,850.00
COMBINED TOTAL		\$ 1,000,000.00
GRANT		\$ 1,000,000.00

FINANCIAL AND RESOURCE IMPLICATIONS

Total project budget \$1,000,000. Funding does not require any matching or Council contribution.

A Disaster Resilience Officer has been seconded from Council's internal workforce to deliver the project with wages to be funded from the project funding.

LINK TO CORPORATE/OPERATIONAL PLAN

EC7 Develop and implementation, in consultation with local communities, of realistically achievable rural resilience programmes.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

- Queensland Reconstruction Authority (QRA)
- National Emergency Management Authority (NEMA)
- Media Releases
- A community survey has been distributed to inform project selection

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Not Applicable

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Not Applicable

ASSET MANAGEMENT IMPLICATIONS

Nil

REPORT

This is a joint Australian Government and Queensland Government funding initiative announced by Queensland Reconstruction Authority under Category D, Disaster Recovery Funding Arrangements (DRFA) for the Southeast Queensland Rainfall & Flooding, 22 – 28 February 2022. to assist Councils that have been severely impacted by extraordinary disaster events to undertake relief, recovery and resilience activities in their local government area.

Funding of \$1,000,000 has been made available per impacted Council.

The purpose of the local recovery and resilience grant is to assist eligible Councils in delivering activities and projects that:

- a) Address the emerging relief and recovery needs within the community following the onset of the eligible extraordinary event; and
- b) Contribute to building disaster resilience and reducing the impact of future events.

Key Dates:

- a) Project plans are required prior to the release of the 'milestone 2 payment' and due to QRA by 30 March 2023
- b) Approved projects must be completed by 30 June 2024 (eligible timeframe)
- c) Project acquittal reports are due to QRA within three months of completing projects and by no later than 30 September 2024.

Eligible Projects:

Projects must adhere to the following:

- a) Projects that facilitate the recovery of the community following the event and/or address an identified immediate or emerging recovery need; or
- b) Projects that increase disaster resilience, which may include:
 - Upgrades to existing infrastructure critical to the community during disasters;
 - Building new infrastructure to mitigate/reduce the risk of future disasters

- Purchasing equipment critical during disasters
- Community capability / education activities.

Council initiated a Needs Analysis Survey focused on primary producers given the large impact of the events on the rural sector. Approximately 1,600 surveys were mailed out (noting 400 were returned undelivered).

The survey was also provided online via survey monkey and collected via a manned booth at Kingaroy Shopping World (3 days)

Council received 250 surveys via a combination of survey monkey, mail returns and community engagement at the Kingaroy Shopping World, these were received from both community and local primary producers.

Suggested projects have originated from the "Needs Analysis Survey", Feedback from meetings with local Community Service Providers, South Burnett Grazing Group, recovery workshops/conferences and engagement with both State and Federal agencies.

A genuine community interest in disaster resilience has been identified and in particular self-growth.

Identified projects recommended will allow the community to build capacity and become more knowledgeable with the ability to access, manage and monitor their own risks.

As part of the disaster resilience response, it is proposed a flood signage improvement program be include to improve the safety aspects for road users during times of flooding, by providing better permanent advance warning signage of known flooding areas in the region, and by improving the response times for South Burnett Regional Council.

Proposed Project Listing for Council's consideration

PROJECT DESCRIPTION	PROJECT	APPROX COST
Community needs analysis	Survey	\$ 20,000.00
10 Minutes with a Master x 2	10 Minutes with a Master	\$ 25,000.00
Coffee, Cake and a chat with an agency	The 3 C's Coffee, Cake, Chat	\$ 5,000.00
Reef & Beef Night Out - Mental Health Guest Speaker	Reef & Beef Night Out	\$ 45,000.00
Paddock Yam and Information Sessions	BBQ with Wellbeing guest speaker and agencies	\$ 9,000.00
Accommodation Services	Information Packs	\$ 2,500.00
Residential Insurance	Information Packs	\$ 2,500.00
Evacuation Centre Items	Evacuation Items	\$ 5,000.00
Recovery Plans and Recovery Training	Continuity Plans / Training	\$ 5,000.00
Brochures/Materials	Update where to get help brochure	\$ 15,000.00
Mental Health Courses	Mental Health First Aid Courses	\$ 10,000.00
Various resilience workshops	Resilience workshps held across the region	\$ 6,000.00
Pillow Case Project	Building resilience within the younger generation	\$ 20,000.00
		\$ 170,000.00
Agricultural Sessions	South Burentt Growers Assoc/Organisation	\$ 100,000.00
		\$ 100,000.00
PROJECT ADMINISTRATION	Wages, after hours, travel, parking etc	\$ 200,000.00
PROMOTIONAL MATERIAL / RESILIANCE PACKAGES	Recovery Marquees, PA system for events, Travel, Recovery Lap Top, Sanitiser, Recovery Packs for Kids, Adults, Corflute Signage, Trauma Teddies	\$ 30,150.00
HUMAN SOCIAL & ECONOMIC		\$ 500,150.00
Flood Signage	Flood response - signage improvement program	\$ 449,850.00
Portable Emergency Power Supply	Flood repsonse - trailer fitted with generator & costs	\$ 50,000.00
INFRASTRUCTURE		\$ 499,850.00
COMBINED TOTAL		\$ 1,000,000.00
GRANT		\$ 1,000,000.00

Flood response - signage improvement program

STORAGE	20 foot shipping containers to store signs	1	
	Cost of each container plus fit with shelvings for signs	\$	19,000.00
	Total cost	\$	45,000.00
TRANSPORT OF SIGNS	Total vehicles for racking	10	<i>Currently have 5 sites that have sign racking</i>
	Cost to fit out racks for signs in each ute	\$	3,000.00
	Total Cost	\$	30,000.00
	2x Electric Hoists for install of ute signage racks in event	\$	8,000.00
SIGN INSTALLATION	PERMANENT FOLDING CLOSED AHEAD SIGNS		
	Roads with trouble spots--without advance warning permanent signage	52	<i>77 total estimated known trouble spots across 67 roads, 15 existing roads with signage</i>
	Additional permanent signage required (80)	58	
	Cost per sign (supply and install)	\$	3,000.00
	Total Cost	\$	174,000.00
	PERMANENT Folding (Hinged) signs		
	Additional permanent signage for Water over road/Road closed ahead	45	
	Signs Required	77	
	Cost per sign (supply and install)	\$	2,000.00
	Total Cost	\$	154,000.00
	Additional Temporary Signs including Advance Warning Signs		
	Allow for locations above	80	
Temporary Signs required	111		
Cost per sign (Frame plus sign panels)	\$	350.00	
Total cost	\$	38,850.00	
Improved flood response signage cost		\$	449,850.00
Flood Response -Portable Emergency Power Supply			
Trailer fitted with generator and associated electrical costs		\$	50,000.00
Improved flood response total cost		\$	499,850.00

ATTACHMENTS

Nil

16 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES**16.1 REDUCTION IN CAMPING FEES - KINGAROY GIRL GUIDES****File Number: 25-01-2023****Author: Coordinator Commercial Enterprises****Authoriser: Chief Executive Officer****PRECIS**

Kingaroy Girl Guides – Discount on camping fees at Bjelke-Petersen Dam

SUMMARY

Kingaroy Girl Guides use Bjelke-Petersen Dam as the chosen venue for training camps and are seeking group discount on accommodation fees.

OFFICER'S RECOMMENDATION

That Council supports the request and offers 20% discount off accommodation/camping fees during their training days.

BACKGROUND

Kingaroy Girl Guides utilise Bjelke-Petersen Tourist Park each year to host training days. The group are hoping to use the Park on more occasions. The group have requested 20% discount on their booking. The proposed costs will be in the form of revenue not received by the Park rather than a cash payment to the group.

Expected accommodation costs for unpowered sites for the event would be \$2,170.00 and after discount of 20% would be reduced by \$410.00.

ATTACHMENTS

- 1. Letter of Request for Community Groups Discount - Kingaroy Girl Guides**

Holly Livett
District Manager
Kingaroy Girl Guides
2 Mant Street Kingaroy 4610
Ph: 0477933459

South Burnett Regional Council

To whom it may concern,

Kingaroy Girl Guides were wondering if we are eligible to get the Community Groups discount for BP dam Yallakool Park. We are looking at using the dam at least once a year or more for Girl Guide Leader Training (including leaders from other districts), district camps – we have close to 50 girls, also for Canoe Training with our trainers from Guides Qld.

Kind regards

Holly Livett

District Manager Kingaroy Girl Guides

17 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING**17.1 MATERIAL CHANGE OF USE - SERVICE STATION/FOOD & DRINK OUTLET/SHOWROOM AT ROGERS DRIVE, KINGAROY (LOT 5 ON SP112069) - APPLICANT: PROPERTY OPPORTUNITIES HOLDINGS PTY LTD C/- ADAMS & SPARKES TOWN PLANNING****File Number: 25.01.2023****Author: General Manager Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the General Council Meeting held 14 December 2022 was a report in relation to Material Change of Use - Service Station/Food & Drink Outlet/Showroom at Rogers Drive, Kingaroy (Lot 5 on SP112069) - Applicant: Property Opportunities Holdings Pty Ltd C/- Adams & Sparkes Town Planning

SUMMARY**GENERAL COUNCIL MEETING 14 DECEMBER 2022****RESOLUTION 2022/324**

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

The application be approved subject to the Council developing suitable conditions and adopted infrastructure charges notice to be attached to this decision notice and this report to be brought to the January General Meeting of Council.

The preliminary reasons but not exhaustive list of reasons for Council's consideration of this approval are:

- The service station development will satisfy the absence of such a facility at the southern corridor into Kingaroy;
- Service Station Development will support the viability of existing businesses within the precinct
- That both developments together will support the economic development and population growth of Kingaroy and the broader South Burnett Region.

In Favour: Crs Brett Otto, Danita Potter and Kathy Duff**Against:** Crs Gavin Jones, Jane Erkens and Scott Henschen**CARRIED 3/3 on the casting vote of the Mayor**In accordance with Section 254E of the *Local Government Regulation 2021***RECOMMENDATION**

That the application for a Material Change of use for a Development Permit for a Showroom and Service Station with ancillary food and drink outlet at Rogers Drive, Kingaroy (and described as Lot 5 on SP112069) be approved by Council as a full delegate subject to the attached conditions, plans and the adopted infrastructure charges notice.

GENERAL

GEN1. The development must be completed and maintained in accordance with the approved plans and documents and conditions to this development approval and any amendments herein:

Title	Drawing Number	Revision	Applicant Number	Job
Building Elevation & Perspectives T2 Showroom	DA07	Revision B	18119	
Building Elevation & Perspectives T2 Showroom	DA06	Revision B	18119	
Building Elevations & Perspectives – T1	DA04	Revision B	18119	
Building Elevations & Perspectives – T1	DA03	Revision B	18119	
Site Elevations & Perspectives	DA03	Revision B	18119	
Proposed Floor Plan	DA02	Revision A	18119	
Proposed Site Plan Prepared by Verve	DA01	Revision N	18119	
Landscape Concept Plan prepared by AGLA	22013	Revision F	Sheets 1,2&3	

GEN2. Landscaping shall be undertaken prior to commencement of the use in accordance with the approved landscape concept plan prepared by ALGA and is to be maintained at all times.

DEVELOPMENT PERIOD - MCU

GEN3. The currency period for this development approval for Material Change of Use is **(6) years** after the development approval starts to have effect. The development approval will lapse unless the use is commenced, and all works, and stages required to be given to Council for approval is provided within this period.

LAND USE

PLN1. The approved ‘*Showroom*’ use shall be maintained for use as a Showroom as defined by the *South Burnett Planning Scheme 2017* and the large format tenancy shown on approved plans, shall be maintained as a single tenancy and shall not be divided by commercial sub-leased areas that reduces the total approved floor area in order for the tenancy and use to be consistent with and reflect the bulky goods retail intent of the Specialised Centre zone.

PLN2. The ancillary food and drink outlet shall not be changed to operate separately from the operations of the approved Service Station. The Drive through and food and drink and any internal ancillary shop sales must only operate during hours of operation of the approved Service Station use and no new or separate tenancies can be created internal to the building footprint to divide tenancy spaces to allow for separate or independent use areas. All ancillary uses are to stay interdependent with the approved Service station use at all times.

ENGINEERING WORKS

ENG1. Submit to Council, an Operational Work application for all civil works including earthworks, stormwater, access, and parking.

ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council’s standards, relevant design guides, and Australian Standards.

ENG4. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

- ENG5. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG6. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

STORMWATER MANAGEMENT

- ENG7. Design and construct stormwater drainage to ensure that the development will achieve no increase in peak stormwater discharge to all downstream properties including road reserves and the like for design storms up to ARI100, in accordance with the Infinitec *Stormwater Engineering Report & Site Based Stormwater Management Plan*, Project No. 21571, Rev C, dated 22/06/2022.
- ENG8. All stormwater from the fuel dispensing forecourt shall pass through a SPEL Purceptor (Model No. P.040.C1.1C), or approved equivalent, prior to discharge to the stormwater network.
- ENG9. Connect the development to the existing underground stormwater system.
- ENG10. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG11. Design and construct stormwater drainage incorporating measures to prevent any solid matter and floatable oils being carried into existing stormwater system.
- ENG12. Stormwater from sealed areas is required to be piped to the existing stormwater system.
- ENG13. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

WATER SUPPLY

- ENG14. Connect the development to Council's reticulated water supply system via a single connection.

WATER SUPPLY - FIRE FIGHTING SUPPLY

- ENG15. Submit to Council for approval, the design for the break tank, pump, and booster assembly for the external firefighting water supply, prepared by a suitably qualified person. This is to be a permanent supply of water for firefighting purposes, separate from any potable water supply.

Timing: Prior to submission of an Operational Work application.

SEWERAGE

- ENG16. Connect the development to Council's reticulated sewerage system via a single connection. The connection must be designed in accordance with Council's standards and be approved by Council Infrastructure Section.
- ENG17. Actual connection to Council's live sewerage infrastructure must be undertaken by or under the supervision of Council.

- ENG18. Do not build works within 1.5 metres from the centre of any existing sewer pipework or within the Zone of Influence, whichever is the greater (measured horizontally).
- ENG19. Maintain a minimum of a 3-metre-wide corridor to be maintained for maintenance/upgrade purposes.
- ENG20. Ensure that a clear level area of a minimum of a 2.5 metre radius surrounding any existing sewer manholes on the site is provided for future maintenance/upgrade purposes.
- ENG21. The above minimum clearances to Council's sewer infrastructure do not preclude the need for works to proposed structures to prevent loading to the sewer system.

TRADE WASTE DISPOSAL (COMMERCIAL KITCHEN)

- ENG22. Connect any commercial kitchen to Council's reticulated sewer network. Obtain a Plumbing Approval from Council and the relevant inspections are to be undertaken prior to connection to the sewer.

PARKING AND ACCESS - GENERAL

- ENG23. Design all access driveways, circulation driveways, parking aisles and car parking spaces in accordance with Australian Standard 2890.1 - Parking Facilities - Off Street Car Parking.
- ENG24. Design and construct all sealed areas with concrete, asphalt or a two-coat bitumen seal.
- ENG25. Provide a minimum of 63 car parking spaces including a minimum of 2 spaces for person with disability (PWD) for all uses approved (both show room and service station uses).
- ENG26. Design & construct all PWD car parking spaces in accordance with AS2890.6.
- ENG27. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.
- ENG28. Ensure access to car parking spaces, vehicle loading, and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.
- ENG29. Provide longitudinal gradient and crossfall for all driveways to comply with the requirements of AS2890.1.

PARKING AND ACCESS - SERVICING

- ENG30. Provide loading bay facilities for a Heavy Rigid Vehicle in the location generally shown on the approved plan(s) of development that are designed in accordance with Australian Standard 2890.2 – Off-street Commercial Vehicle Facilities.
- ENG31. Design along the route to and from all loading bay facilities and the external road network, all access driveways, circulation driveways, parking aisles and the like with a layout that accommodates the turning movements of a Heavy Rigid Vehicle and ensure that all vehicles are able to enter and exit the site in a forward direction. Routes remain unobstructed and available for their intended purpose during the hours of operation.
- ENG32. Ensure loading and unloading operations are conducted wholly within the site and vehicles enter and exit the site in a forward direction.

VEHICLE ACCESS

- ENG33. Construct commercial standard crossovers between the property boundary and the edge of the Rogers Drive Road pavement, having a minimum width of 7 metres at the entry, and 9 metres at the exit, generally in accordance with IPWEAQ Std Dwg RS-051, Rev F. Ensure that crossover splay is designed to accommodate turning movements of an Articulated Vehicle.

ENG34. Provide 'No Entry' linemarking on the exit access generally in accordance with Verve Drawing No. 18119-DA01 Rev N.

ENG35. Where a crossover/access adjoins a footpath, the maximum footpath crossfall of 2.5% shall be provided for the width of the footpath across the crossover/access.

ENG36. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure, including any stormwater gully pit, manhole, service infrastructure (e.g. power pole, telecommunications pit), road infrastructure (eg street sign, street tree, etc).

ENG37. Install signage at all site entries clearly visible at all times delineating no B-Double access to the site is permitted prior to the commencement of the Service Station use and to be maintained at all times.

REDUNDANT CROSSOVERS

ENG38. Remove all redundant crossovers and reinstate the kerb and channel, road pavement, services, verge and any footpath to the standard immediately adjacent along the frontage of the site.

ROADWORKS - SIGNAGE

ENG39. At the 'Exit Driveway', install R2-4 "No Entry" signage as specified in the Manual of Uniform Traffic Control Devices – Part 13: Local Area Traffic Management.

PEDESTRIAN FOOTPATH

ENG40. Construct a 1.5-metre-wide footpath along the Rogers Drive frontage, per Verve Drawing No. 18119-DA01 Rev N in accordance with IPWEAQ Standard Drawing No. RS-065.

ROADWORKS AND PEDESTRIAN SAFETY

ENG41. Install signage for all works on or near roadways in accordance with the Manual for Uniform Traffic Control Devices – Part 3, Works on Roads.

ENG42. Submit to Council, an application for any footpath, road or lane closures, and ensure all conditions of that approval are complied with during construction of the works.

ENG43. Maintain safe pedestrian access along Council's footpaths at all times.

APPROVED FUEL DELIVERY VEHICLE

ENG44. The largest approved vehicle for fuel deliveries to the site is a 19.0m Articulated Vehicle, unless otherwise approved in writing by Council. There shall be no B-Double access to the site.

ELECTRICITY AND TELECOMMUNICATION

ENG45. Connect the development to electricity and telecommunication services.

EARTHWORKS - GENERAL

ENG46. Earthworks per site involving cut or fill greater than 1m, or with a nett quantity of material greater than 50m³, requires an Operational Work application.

ENG47. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG48. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG49. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

VAPOUR RECOVERY - STAGE 1 AND 2

MCU1. Prior to commencement of use, the service station is required to implement Vapour Recovery stage 1 and stage 2.

FUEL DISPENSING PIPEWORK

MCU2. Install and maintain pipework in accordance with the following:

- I) All underground pipework is to be made of approved, non-corrodible materials (approved materials include either fibre-reinforced thermosetting resin composite (fibreglass) compatible with the product to be transferred or flexible plastic meeting the requirements of UL971 Standard for non-metallic underground piping for flammable liquids);
- II) All product piping is to have secondary containment consisting of double walled piping with an interstitial space;
- III) Each tank fill point is to be clearly labelled and identified in compliance with AS 4977-2008 Petroleum products - Pipeline, road tanker compartment and underground tank identification;
- IV) Each tank fill point shall also be fitted with a camlock type or other liquid tight connection and provided with spill containment of at least 15L capacity per spill point; and
- V) All fill and vapour recovery points are to be earthed in compliance with AS 1020-1984 The control of undesirable static electricity and AS 3000-2007 Electrical installations

PIPEWORK LEAK DETECTION

MCU3. Install and maintain leak detection systems for underground pipework including:

- I) electronic line leak detection (ELLD) for pressure piping; or
- II) safe suction for suction piping

UNDERGROUND TANKS

MCU4. Underground tanks are to be designed and installed in accordance with the following:

- I) Be non-corrodible and be constructed of either fibre-reinforced thermosetting resin (fibreglass) that is compatible with the product or a steel inner wall and a fibre-reinforced thermosetting resin composite (fibreglass) outer wall with an interstitial space between the 2 walls;
- II) Be double walled and have an interstitial space between the 2 walls of the tanks that is capable of being monitored for any breach of either the inner or outer wall of the tank.
- III) All tanks are to meet the requirements of AS1692-2006 Steel tanks for flammable and combustible liquids, UL 1316 Glass fibre reinforced underground storage tanks for petroleum products, alcohols and alcohol gasoline mixtures or the equivalent; and
- IV) Have an overfill protection valve is to be installed in the drop tube of the tank and calibrated to prevent the tank from being filled in excess of 98% of its capacity (An overfill alarm is to be installed to visually and audibly alert persons in the vicinity of the tank).

LEAK DETECTION SYSTEM

MCU5. Install and maintain a leak detection system in accordance with the following:

- I) able to detect a leak from any portion of the underground storage system;
- II) uses equipment that has been installed, calibrated and commissioned in accordance with the manufacturer's instructions;

- III) is capable of detecting a leak at a rate of 0.76L per hour or more with at least 95% accuracy and a probability of false detection of 0.05 or less (United States Environmental Protection Agency (USEPA));
- IV) statistical inventory reconciliation (SIR) that includes a software-based system where daily tank dip readings, delivery records and sales records are entered onto a proprietary software package or an automatic tank gauging (ATG) that includes an automatic system using an arrangement of sensor probes and other devices that monitor the underground petroleum storage system and provide inventory information and leak testing; and
- V) a tank pit observation well at the lowest point of each tank excavation pit

Submit to Council certification by a suitably qualified person that the systems have been installed in accordance with the above requirements prior to commencement of the use.

UNCOVERED FORECOURT AREAS

MCU6. Uncovered forecourt areas must be constructed and maintained in accordance with the following:

- I) All ground surfaces of the uncovered forecourt area liable to contamination from vehicular activities are to be constructed of impermeable materials, free of gaps or cracks. Suitable materials include asphalt, reinforced concrete or equivalent.
- II) Signage indicating 'flows to stormwater treatment system' is to be provided for drainage inlets in the uncovered forecourt area. Signage is to be painted or otherwise indicated around the drain inlets.
- III) The uncovered forecourt area is to be graded and drained to an approved proprietary device.

Submit to Council certification by a suitably qualified person that the uncovered forecourt area has been installed and constructed in accordance with the above requirements.

FUEL DISPENSING AREAS

MCU7. Fuel Dispensing Areas (FDA) must be constructed and maintained in accordance with the following:

- I) All ground surfaces are to be constructed of impermeable materials free of gaps and/or cracks (suitable materials include waterproofed and reinforced concrete);
- II) The FDA is to be clearly demarcated from the outer forecourt area, access roads, general parking bays and all other areas to clearly delineate the higher contamination risk area from lower risk areas (acceptable demarcation methods include a painted line on the ground, roll-over bunds, drainage lines or different coloured impermeable material); and
- III) A canopy over all FDAs is to be designed to minimise the amount of rain entering the dispensing area.

Prior to commencement of the use, submit to Council certification by a suitably qualified person that the system has been installed in accordance with the above requirements.

ROAD TANKER DELIVERY AREA

MCU8. Bulk fuel deliveries are to be carried out in an area within the uncovered forecourt area and / or fuel dispensing area that is graded and drained to a proprietary device.

Submit to Council certification by a suitably qualified person that the road tanker delivery stand has been installed and constructed in accordance with the above requirements.

SPILLAGE - CLEAN UP SPILT WASTE CONTAMINANTS

MCU9. Any spillage of wastes, contaminants or other materials must be cleaned up as soon as practicable to prevent off-site contamination. Such spillages must be cleaned up in accordance with documented emergency response and clean up procedures.

SPILLAGE - MATERIALS & EQUIPMENT TO CONTAIN & CLEAN UP

MCU10. Appropriate materials and equipment are to be available on site at all times to contain and clean up spills of potentially polluting materials. An inventory of all clean up and containment materials and equipment, and documented emergency response and clean up procedures must be kept on site.

NOISE ATTENUATION - AMPLIFIED MUSIC GENERAL LIMIT

MCU11. A sound limiting device must be installed into any amplification system of the proposed drive through to ensure the noise criteria for amplified sound for this approval is achieved.

Submit certification from an appropriately qualified acoustic consultant demonstrating that a noise limiting device has been installed into the amplification system to achieve the daytime and night-time noise criteria at the nearest sensitive receiving environment.

DAMPENING OF GRILLES AND METAL PLATES

MCU12. All metal grilles, metal plates or similar subject to vehicular traffic must be acoustically dampened to prevent environmental nuisance.

PLANT AND EQUIPMENT CERTIFICATION

MCU13. Following the installation of all mechanical plant and equipment (e.g., air conditioning, mechanical ventilation and refrigeration equipment and heat pump hot water systems), submit to Development Assessment certification that the plant and equipment is adequately noise- attenuated and is in accordance with the criteria of the Environmental Protection Regulation (noise).

REFUSE STORAGE - ON SITE BULK COLLECTION

MCU14. Provide a roofed and screened waste enclosure to accommodate the type and quantity of bulk waste/recycling bins required to service the development. Bins must be in the area shown on the approved plans, and which allows them to be manoeuvred and cleaned to a drained outlet connected to sewer. The bin storage area is to be signed on site.

ADVICE**EQUITABLE ACCESS**

ADV1. Provision must be made for equitable access for persons with disabilities to and within the site in accordance with the Queensland Anti-Discrimination Act 1991, the Federal Disability Discrimination Act 1992 and Australian Standard AS1428 Parts 1-4, Australian Standard for Access and Mobility and the National Construction Code.

APPEAL RIGHTS

ADV2. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

INFRASTRUCTURE CHARGES

ADV3. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

DEVELOPER INCENTIVE

ADV4. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

For further information or application form please refer to the rules and procedures available on Council's website.

HERITAGE

ADV5. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

CONCURRENCE AGENCY

ADV6. SARA has imposed conditions on the development permit as attached as Attachment A.

BACKGROUND

Presented at the General Council Meeting held 14 December 2022, with a resolution passed by Council that the application be approved subject to the Council developing suitable conditions and Infrastructure Charges Notice to be attached to this decision notice and this report to be brought to the January General Meeting of Council.

The original Council Meeting Report is attached for background information. Updated approval conditions have been included in the recommendation in line with Council's 14 December 2022 resolution. A Statement of Reasons and an updated Infrastructure Notice have also been included in the attachments.

ATTACHMENTS

1. **Council Meeting Report - 14 December 2022**
2. **Attachment A - SARA Referral Agency Response (conditions)**
3. **Attachment B Infrastructure Charges Notice - No Offsets or Refunds MCU20 0017 98075**
4. **Attachment C - Approved Plans**
5. **Attachment D - Statement of Reasons**
6. **Attachment E - Appeal Rights**

17.2 MATERIAL CHANGE OF USE - SERVICE STATION/FOOD & DRINK OUTLET/SHOWROOM AT ROGERS DRIVE, KINGAROY (LOT 5 ON SP112069) - APPLICANT: PROPERTY OPPORTUNITIES HOLDINGS PTY LTD C/- ADAMS & SPARKES TOWN PLANNING

File Number: MCU20/0017
Author: Senior Planning Officer
Authoriser: Chief Executive Officer

PRECIS

Material Change of Use - Service Station/Food & Drink Outlet/Showroom at Rogers Drive, Kingaroy (Lot 5 on SP112069) - Applicant: Property Opportunities Holdings Pty Ltd C/- Adams & Sparkes Town Planning

SUMMARY

- Application for Material Change of Use –Development Permit (Service Station/ Food & Drink Outlet & Showroom);
 - o Showroom and Service Station with ancillary food and drink outlet
- Subject site located in the Specialised Centre under the South Burnett Regional Council Planning Scheme;
- The subject site is 6460m² in area;
- The development application is subject to impact assessment against relevant benchmarks:
 - o Strategic Framework
 - o Specialised Centre Zone Code
 - o Infrastructure Code
 - o Services and Works Code
 - o Landscape Code
- Three (3) public submissions received;
- Referral to SARA (Attachment A);
- Infrastructure Charges Notice (Attachment B);
- Statement of Reasons (Attachment C);
- The application has been assessed against the overall outcomes whereby the Showroom is deemed to be consistent with the purpose and overall outcomes for the Specialised Centre zone however, the proposed Service Station conflicts with the zone including the lack of need demonstrated by the applicant that cannot be met by 8 service stations within Kingaroy. The service station will result in the loss of a limited and specific zone in the South Burnett region (being the specialised centre zone) of which this is the only precinct for bulky goods retailing and no planning grounds have been presented to justify the development of the service station on this site and in this zone that could not otherwise be developed elsewhere in the region or catchment area.
- Application be approved in part and refused in part as per the reasons contained within this report and the part approval be supported subject to the attached conditions, plans and the adopted infrastructure charges notice.

OFFICER'S RECOMMENDATION

The application for a Material Change of use for a Development Permit for a Showroom and Service Station with ancillary food and drink outlet at Rogers Drive, Kingaroy (and described as Lot 5 on SP112069) be approved in part and refused in part as per the reasons contained within this report and the part approval be supported subject to the attached conditions, plans and the adopted infrastructure charges notice.

GENERAL

GEN1. Submit a revised site plan and landscape concept plan to reflect the removal of the service station component of the development as per the outcomes of this decision.

The development must be completed and maintained in accordance with the approved plans and documents and conditions to this development approval and any amendments herein:

Title			
Building Elevation Perspectives T2 Showroom	DA07	Revision B	118119
Building Elevation Perspectives T2 Showroom	DA06	Revision B	118119
Proposed Site Plan Prepared by Verve as amended in red	DA01	Revision N	118119
Landscape Concept Plan prepared by AGL A, and planting schedule as amended	22013	Revision F	Sheets 1,2&3

GEN2. Landscaping shall be undertaken prior to commencement of the use of the Showroom in accordance with the approved landscape concept plan prepared by ALGA as amended and is to be maintained at all times.

DEVELOPMENT PERIOD - MCU

GEN3. The currency period for this development approval for Material Change of Use for a Showroom is (6) years after the development approval starts to have effect. The development approval will lapse unless the use is commenced, and all works, and stages required to be given to Council for approval is provided within this period.

LAND USE

PLN1. The approved 'Showroom' use shall be maintained for use as a Showroom as defined by the *South Burnett Planning Scheme 2017* and the large format tenancy shown on approved plans, shall be maintained as a single tenancy and shall not be divided by commercial sub-leased areas that reduces the total approved floor area in order for the tenancy and use to be consistent with and reflect the bulky goods retail intent of the Specialised Centre zone.

ENGINEERING WORKS

ENG1. Submit to Council, an Operational Work application for all civil works including earthworks, stormwater, access, and parking.

ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.

ENG4. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG5. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG6. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development

STORMWATER MANAGEMENT

ENG7. Design and construct stormwater drainage to ensure that the development will achieve no increase in peak stormwater discharge to all downstream properties including road reserves and the like for design storms up to ARI100, in accordance with the Infinitec *Stormwater Engineering Report & Site Based Stormwater Management Plan*, Project No. 21571, Rev C, dated 22/06/2022 as amended to be for the showroom use only.

ENG8. All stormwater from the fuel dispensing forecourt shall pass through a SPEL Puraceptor (Model No. P.040.C1.1C), or approved equivalent, prior to discharge to the stormwater network if necessary for showroom development only.

ENG9. Connect the development to the existing underground stormwater system.

ENG10. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.

ENG11. Design and construct stormwater drainage incorporating measures to prevent any solid matter and floatable oils being carried into existing stormwater system.

ENG12. Stormwater from sealed areas is required to be piped to the existing stormwater system.

ENG13. Ensure that adjoining properties and roadways are protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

WATER SUPPLY

ENG14. Connect the development to Council's reticulated water supply system via a single connection.

WATER SUPPLY - FIRE FIGHTING SUPPLY

ENG15. Submit to Council for approval, the design for the break tank, pump, and booster assembly for the external firefighting water supply, prepared by a suitably qualified person. This is to be a permanent supply of water for firefighting purposes, separate from any potable water supply.

Timing: Prior to submission of an Operational Work application.

SEWERAGE

ENG16. Connect the development to Council's reticulated sewerage system via a single connection. The connection must be designed in accordance with Council's standards and be approved by Council Infrastructure Section.

ENG17. Actual connection to Council's live sewerage infrastructure must be undertaken by or under the supervision of Council.

ENG18. Do not build works within 1.5 metres from the centre of any existing sewer pipework or within the Zone of Influence, whichever is the greater (measured horizontally).

ENG19. Maintain a minimum of a 3-metre-wide corridor to be maintained for maintenance/upgrade purposes.

ENG20. Ensure that a clear level area of a minimum of a 2.5 metre radius surrounding any existing sewer manholes on the site is provided for future maintenance/upgrade purposes.

ENG21. The above minimum clearances to Council's sewer infrastructure do not preclude the need for works to proposed structures to prevent loading to the sewer system.

PARKING AND ACCESS - GENERAL

ENG22. Design all access driveways, circulation driveways, parking aisles and car parking spaces in accordance with Australian Standard 2890.1 - Parking Facilities - Off Street Car Parking.

ENG23. Design and construct all sealed areas with concrete, asphalt or a two-coat bitumen seal.

ENG24. Provide a minimum of 58 car parking spaces including a minimum of 1 person with disability (PWD) car parking spaces for the Showroom use

ENG25. Design & construct all PWD car parking spaces in accordance with AS2890.6.

ENG26. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.

ENG27. Ensure access to car parking spaces, vehicle loading, and manoeuvring areas and driveways remain unobstructed and available for their intended purpose during the hours of operation.

ENG28. Provide longitudinal gradient and crossfall for all driveways to comply with the requirements of AS2890.1.

PARKING AND ACCESS - SERVICING

ENG29. Provide loading bay facilities for a Heavy Rigid Vehicle in the location generally shown on the approved plan(s) of development that are designed in accordance with Australian Standard 2890.2 – Off-street Commercial Vehicle Facilities.

ENG30. Design along the route to and from all loading bay facilities and the external road network, all access driveways, circulation driveways, parking aisles and the like with a layout that accommodates the turning movements of a Heavy Rigid Vehicle and ensure that all vehicles are able to enter and exit the site in a forward direction. Routes remain unobstructed and available for their intended purpose during the hours of operation.

ENG31. Ensure loading and unloading operations are conducted wholly within the site and vehicles enter and exit the site in a forward direction.

VEHICLE ACCESS