



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

**Infrastructure, Environment and
Compliance Standing Committee
Meeting**

Wednesday, 1 February 2023

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
INFRASTRUCTURE, ENVIRONMENT AND COMPLIANCE STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 1 FEBRUARY 2023 AT 9AM**

PRESENT: Councillors:

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Aaron Meehan (General Manager Infrastructure), Peter O'May (General Manager Liveability), Susan Jarvis (General Manager Finance & Corporate), Kevin Searle (Manager Works), James D'Arcy (Manager Infrastructure Planning), Tim Low (Manager Water and Wastewater), Darryl Brooks (Manager Environment and Planning), Leanne Petersen (Manager Facilities and Parks), Kimberley Donohue (Executive Assistant).

1 OPENING

Deputy Mayor Jones opened the meeting and welcomed all.

Attendance:

At 9:02am, General Manager Infrastructure Aaron Meehan entered the meeting.

2 LEAVE OF ABSENCE / APOLOGIES

APOLOGY

COMMITTEE RESOLUTION 2023/41

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That the apology received from Mayor Otto be accepted and leave of absence granted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 5/0

Deputy Mayor Jones noted to the meeting that Chief Executive Officer, Mark Pitt is an apology and the General Manager Liveability, Peter O'May will be acting for the duration of the meeting.

Deputy Mayor Jones noted to the meeting that Cr Duff was absent and she has advised that she will join the meeting via teams at approximately 10am.

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Potter acknowledged the traditional custodians of the land on which the meeting took place.

5 CONFIRMATION OF PREVIOUS MINUTES

5.1 CONFIRMATION OF PREVIOUS MINUTES

OFFICER'S RECOMMENDATION

That the Minutes of the Council Meeting held on 1 February 2023 be received and the recommendations therein be adopted.

4 DECLARATION OF INTEREST

Nil.

MOTION

COMMITTEE RESOLUTION 2023/42

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That the Notice of Motions to be raised by Cr Duff be moved until prior to the confidential items at the end of the agenda.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 5/0

6 INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE)

Attendance:

At 9:08am, Manager Water and Wastewater Tim Low entered the meeting.

6.1 INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE) PORTFOLIO REPORT

COMMITTEE RESOLUTION 2023/43

Moved: Cr Gavin Jones
Seconded: Cr Kirstie Schumacher

That Councillor Jones's Infrastructure Planning, Works (Construction & Maintenance), Portfolio Report to Council be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 5/0

6.2 MINUTES OF THE TRAFFIC ADVISORY COMMITTEE MEETING HELD TUESDAY 13 DECEMBER 2022

COMMITTEE RESOLUTION 2023/44

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Committee receive and note the attached minutes and recommendations of the Traffic Advisory Committee held Tuesday, 13 December 2022.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 5/0

6.3 GLENDON STREET MEDIANS

COMMITTEE RECOMMENDATION

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council consider the estimated costs to upgrade the Glendon Street medians to car parks as part of the 2023/24 Capital Works budget.

AMENDMENT

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council:

- The Council consider the estimated costs to upgrade the Glendon Street medians to carparks as part of the 2023/24 capital works budget and that a temporary solution be investigated and brought forward to the February Ordinary Meeting of Council; and
- That Council prepare a costing to renew Glendon Street pavement between Alford and Markwell Streets for consideration in the 2023/24 capital works program or other forward works programs.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 5/0

THE AMENDMENT BECAME THE RESOLUTION

COMMITTEE RESOLUTION 2023/45

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council:

- The Council consider the estimated costs to upgrade the Glendon Street medians to carparks as part of the 2023/24 capital works budget and that a temporary solution be investigated and brought forward to the February Ordinary Meeting of Council; and
- That Council prepare a costing to renew Glendon Street pavement between Alford and Markwell Streets for consideration in the 2023/24 capital works program or other forward works programs.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 5/0

6.4 WONDAI ART GALLERY TIMBER MUSEUM AND VIC PEOPLE WITH DISABILITIES PARKING REVIEW

COMMITTEE RESOLUTION 2023/46

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee note the report as presented.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:

At 10:03am, Property Management Officer Natalee Taylor entered the meeting.

At 10:04am, Property Management Officer Natalee Taylor left the meeting.

At 10:06am, Cr Danita Potter left the meeting.

At 10:07am, Cr Danita Potter returned to the meeting.

6.5 CUSTOMER SERVICE MAINTENANCE REVIEW

COMMITTEE RESOLUTION 2023/47

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the Committee note the report.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 5/0

6.6 KINGAROY DISABILITY PARKING

COMMITTEE RESOLUTION 2023/48

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Committee note the complaint and Council's Design Engineers review the current layout and configuration.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:

At 10:09am, Cr Kathy Duff entered the meeting via teams.

6.7 HENRY STREET NANANGO PEDESTRIAN CROSSING UPGRADES

COMMITTEE RESOLUTION 2023/49

Moved: Cr Jane Erkens

Seconded: Cr Scott Henschen

That the Committee note the report as presented.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2023/50

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the meeting adjourn for morning tea.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

During morning tea Manager Infrastructure Planning, James D'Arcy and Manager Works, Kevin Searle left the meeting.

At 10:30am, Manager Environment and Planning Darryl Brooks entered the meeting.

RESUME MEETING

COMMITTEE RESOLUTION 2023/51

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That the meeting resume at 10:33am.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

7 WATER & WASTEWATER

7.1 WATER AND WASTEWATER PORTFOLIO REPORT

COMMITTEE RESOLUTION 2023/52

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That Councillor Jones's Water and Wastewater Portfolio Report to Council be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

8 NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION

Attendance:

At 10:44am, Manager Water and Wastewater Tim Low left the meeting.

8.1 NATURAL RESOURCE MANAGEMENT, COMPLIANCE AND ENVIRONMENTAL HEALTH PORTFOLIO REPORT

COMMITTEE RESOLUTION 2023/53

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That Cr Henschen's Natural Resource Management, Compliance and Environmental Health Portfolio Report to Council be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

At 11:03am, Cr Kirstie Schumacher led the chamber in a minutes silence for Doug Farmer OAM.

8.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2023/54

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the Natural Resource Management Operational update be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

MOTION

COMMITTEE RESOLUTION 2023/55

Moved: Cr Scott Henschen
Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That the \$60 fee for the fence line clearing and roadside burning application be removed and a report be brought to the February Ordinary Meeting of Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

9 DISASTER MANAGEMENT

9.1 LOCAL DISASTER MANAGEMENT PORTFOLIO REPORT

COMMITTEE RESOLUTION 2023/56

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That Councillor Potter's Local Disaster Management Portfolio report to Council be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 11:15am, Manager Water and Wastewater Time Low returned to the meeting.

At 11:23am, Cr Danita Potter left the meeting.

At 11:25am, Cr Danita Potter returned to the meeting.

10 WASTE & RECYCLING MANAGEMENT

10.1 WASTE & RECYCLING MANAGEMENT PORTFOLIO REPORT

COMMITTEE RESOLUTION 2023/57

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the Waste Management Portfolio Report to Council be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.1.1 QUESTION ON NOITCE RECYCLING - TRANSFER STATIONS

Question on Notice received from Cr Scott Henschen:

That Council investigate what recycling options neighbouring Council's offer at their transfer stations and what ability does South Burnett Regional Council have to offer this?

10.2 ENVIRONMENT AND WASTE SERVICES OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2023/58

Moved: Cr Danita Potter
Seconded: Cr Jane Erkens

That the Environment and Waste Services Update be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 11:34am, Manager Facilities and Parks Leanne Petersen entered the meeting.

10.3 WASTE COLLECTION CONTRACT

COMMITTEE RESOLUTION 2023/59

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That the Waste Collection Contract report be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 11:45am, General Manager Infrastructure Aaron Meehan left the meeting.

10.4 SUPPLY OF MULCH - KINGAROY AND NANANGO WASTE FACILITIES

COMMITTEE RESOLUTION 2023/60

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That from 28 February 2023, Council ceases to supply green waste mulch to the public at the Kingaroy and Nanango waste facilities.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Cr Jane Erkens

CARRIED 5/1

Attendance:

At 12:09 pm, Cr Kirstie Schumacher left the meeting.

At 12:11 pm, Cr Kirstie Schumacher returned to the meeting.

11 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS

11.1 RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND FIRST NATION AFFAIRS PORTFOLIO REPORT

COMMITTEE RESOLUTION 2023/61

Moved: Cr Kathy Duff
Seconded: Cr Danita Potter

That Cr Duff's Rural Resilience & Disaster Recovery, Parks & Gardens, Property & Facility Management and First Nation Affairs Portfolio Report to Council be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

11.1.1 QUESTION ON NOTICE - KINGAROY SWIMMING POOL

Question on Notice received from Cr Danita Potter:

How much is spent on the Kingaroy Pool including the cost of water annually?

11.1.2 QEII PARK REOPENING

Question on Notice received from Cr Kathy Duff:

When is the anticipated reopening date for QEII Park as Anzac Day is approaching and it is heavily utilised for the Murgon Anzac Day Ceremony.

11.2 REGULATED DOG REPORT

COMMITTEE RESOLUTION 2023/62

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That Council note and accept the report.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

11.3 FIRST SETTLERS PARK, BENARKIN - PROJECT UPDATE

COMMITTEE RESOLUTION 2023/63

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That the Committee recommends to Council the adoption of the concept plans for stage one (1) upgrades to First Settlers Park, Benarkin and note the estimated costings.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

12 PROPERTY & FACILITY MANAGEMENT

12.1 FACILITIES AND PARKS OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2023/64

Moved: Cr Scott Henschen
Seconded: Cr Jane Erkens

That the Facilities and Parks Operational update be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

13 QUESTIONS ON NOTICE

13.1 REMAINING LIFE OF LANDFILLS

COMMITTEE RESOLUTION 2023/65

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the response to the question regarding remaining life of our landfills raised by Councillor Potter be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

ADJOURN LUNCH

COMMITTEE RECOMMENDATION

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That the meeting adjourn for lunch.

RESUME MEETING

COMMITTEE RESOLUTION 2023/66

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That the meeting resume at 1:35pm.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 1:37pm, Coordinator Executive Services Lynelle Paterson entered the meeting.

At 1:37pm, Coordinator Executive Services Lynelle Paterson left the meeting,

5 NOTICES OF MOTION

5.1 NOTICE OF MOTION - RURAL RESIDENTIAL BLOCKS

COMMITTEE RECOMMENDATION

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council review the policy related to rural residential blocks with a view to include them in the overgrown allotments compliance policy.

AMENDMENT

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That Council review the Overgrown Property Policy – Statutory062 to consider the designated town area maps and the adjoining rural residential allotments one (1) hectare or less that may not have been captured in the policy as part of the annual review process

.In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

AMENDMENT BECAME THE RESOLUTION

COMMITTEE RESOLUTION 2023/67

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council review the Overgrown Property Policy – Statutory062 to consider the designated town area maps and the adjoining rural residential allotments one (1) hectare or less that may not have been captured in the policy as part of the annual review process.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 1:56pm, Manager Environment and Planning Darryl Brooks left the meeting.

5.2 NOTICE OF MOTION - HIVESVILLE SPORTSGROUND

COMMITTEE RESOLUTION 2023/68

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council reconnect the power at the Hivesville Sportsground for Community use only and install temporary low cost solar lights at the toilets and investigate options.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

5.3 NOTICE OF MOTION - KINGAROY MEMORIAL PARK

MOTION

That the Committee recommend to Council:

That Council remove the old garden beds and replace the turf at the western end of Memorial Park, Kingaroy.

Cr Duff withdrew the motion.

14 CONFIDENTIAL SECTION

COMMITTEE RESOLUTION 2023/69

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

14.1 Wondai and Murgon Cleaning Contracts

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

COMMITTEE RESOLUTION 2023/70

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That Council moves out of Closed Council into Open Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

14.1 WONDAI AND MURGON CLEANING CONTRACTS

COMMITTEE RESOLUTION 2023/71

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That Council receives the report for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

5 CLOSURE OF MEETING

The Meeting closed at 2:55pm.

The minutes of this meeting were confirmed at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 1 March 2023.

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CHAIRPERSON