



SOUTH BURNETT

REGIONAL COUNCIL

MINUTES

**Liveability, Governance and Finance
Standing Committee Meeting
Wednesday, 8 February 2023**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
LIVEABILITY, GOVERNANCE AND FINANCE STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 8 FEBRUARY 2023 AT 9AM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Tim Low (Acting General Manager Infrastructure), Peter O'May (General Manager Liveability), Susan Jarvis (General Manager Finance & Corporate), Jennifer Pointon (Manager Community & Lifestyle), Leanne Petersen (Manager Facilities & Parks), Rebecca Bayntum (Manager Corporate, Governance & Strategy), Kimberley Donohue (Executive Assistant).

1 OPENING

Cr Erkens welcomed all attendees and opened the meeting.

2 LEAVE OF ABSENCE / APOLOGIES

Nil.

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

I, Cr Jane Erkens inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item 17.1 – Enterprise Bargaining Agreement. This declarable conflict of interest arises due to a family member being an employee of Council.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

5 NOTICES OF MOTION

5.1 NOTICE OF MOTION - BLACKBUTT SENSORY GARDENS - ROAD BASE AND SHADE SHELTERS

COMMITTEE RESOLUTION 2023/85

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

The Committee recommends to Council:

That South Burnett Regional Council investigates repurposing two shade shelters from Kingaroy Lions Park subject to structural soundness for gifting to the Blackbutt Community Development Association for inclusion at the Blackbutt Sensory Gardens and encourage the Association to apply to Council for a community grant of \$3,000 as follows:

- \$1,800 for road base to improve the walking paths;
- \$1,200 to engage a contractor to install the shade shelters.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

5.2 NOTICE OF MOTION - PARK LEASE

COMMITTEE RESOLUTION 2023/86

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommend to Council:

That South Burnett Regional Council work with the Kingaroy Vegetable Co-Op Inc to investigate the options of land for the Kingaroy Vegetable Co-Op Inc. They will then be able build a community garden that is universally accessible and available to all residents of the South Burnett. By leasing a suitable area to the Kingaroy Vegetable Co-Op Inc they would then have the ability to apply for any grants available.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 9:34am, Manager Corporate, Governance & Strategy Rebecca Bayntun entered the meeting.

At 9:34am, Manager Facilities & Parks Leanne Petersen entered the meeting.

At 9:38am, Manager Finance & Sustainability Kerri Anderson entered the meeting via teams.

MOTION

COMMITTEE RESOLUTION 2023/87

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That Item 11.1 be moved prior to 5.3.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**11 PROPERTY & FACILITY MANAGEMENT****11.1 LAND INVESTIGATION REVIEW**

COMMITTEE RESOLUTION 2023/88

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That the Committee recommend to Council;

1. Receive and adopt the Land Investigation Report dated February 2023.
2. Progress with the recommendations made in the report subject to available resources.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 9:56 am, Cr Danita Potter left the meeting.

At 9:58 am, Cr Danita Potter returned to the meeting.

At 10:20am, Coordinator Environmental Health & Natural Resources Brett Keys entered the meeting.

At 10:20am, Coordinator Regional Biosecurity Syndicates Teleisha Schuback entered the meeting.

5.3 NOTICE OF MOTION - DIVESTMENT OF COUNCIL LAND HOLDINGS

COMMITTEE RESOLUTION 2023/89

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council acts on the '*Review of Council's Land Holdings*' report presented to Council in December 2022 as follows:

1. Item 5.2 – Land assets being investigated for immediate sale:

Haly Street, Kingaroy - undertake an immediate boundary re-alignment to increase the lot size and then proceed to offer the single allotment saleable for sale by offer on the open market by way of tender in the first instance, and if not sold, list for sale on the open market.

2. Item 5.3 – Significant land assets:

Burrows Street, Wondai – act immediately to undertake any required change to the boundary alignment and then offer for sale by offer on the open market by way of tender in the first instance, and if not sold, list for sale on the open market.

3. Item 5.4 – Land assets requiring investigation/works prior to divestment:

Residential land at 4 Hart Street, Blackbutt - act immediately to prepare for sale by offer on the open market by way of tender in the first instance, and if not sold, list for sale on the open market.

Residential land at Blackbutt-Crows Nest Road, Blackbutt – act immediately to offer to the adjoining owner (ID # 423) on commercial terms as deemed reasonable by the Chief Executive Officer under delegation.

Residential land at Kingaroy Cooyar Road, Brookland's – act immediately to offer to the two existing adjoining owners on commercial terms as deemed reasonable by the Chief Executive Officer under delegation.

Residential land at Hodge Street North, Wondai - act immediately to subdivide the drainage area and then offer to the adjoining owner on commercial terms as deemed reasonable by the Chief Executive Officer under delegation.

Residential land at Safflower Road, Memerambi - act immediately to offer to the adjoining owner on commercial terms as deemed reasonable by the Chief Executive Officer under delegation.

4. Item 5.5 – Residential land assets needing service connection prior to sale:

Five individual residential lots at Goodchild Drive (50 – 54 on RP855764), Murgon – officers provide a report to the May standing committee meeting outlining the required services and infrastructure before divestment, including an updated estimated capital cost and expected sale value.

Five individual residential lots at Ivory Street (813 – 817 on W5357), Wondai – officers provide a report to the May standing committee meeting outlining the required services and infrastructure before divestment, including an updated estimated capital cost and expected sale value.

Residential lots at Middle Road, Proston – act immediately to amalgamate six suitable allotments into three and then offer the amalgamated lots for sale by offer on the open market by way of tender in the first instance, and if not sold, list for sale on the open market. Offer the single remaining independent lot to the adjoining owner on commercial terms as deemed reasonable by the Chief Executive Officer under delegation.

5. Item 5.7 – Aerodrome lands:

Rural and Industrial vacant land on Edenvale South Road and Kingaroy Cooyar Road – officers provide a report to the May budget committee meeting outlining the resources required and cost of completing a 'Master Plan' for the land area for consideration as to inclusion in council's operational plan 2023/2024.

6. Item 5.8 – Review of Reserves:

Park reserve land at Lee Court, Nanango – act immediately to progress community consultation and consider an application to the Minister for Resources for transfer of the land to

council to enable the sale of such as residential land by offer on the open market by way of tender in the first instance, and if not sold, list for sale on the open market.

Park reserve land at 32 Walter Road, Kingaroy – obtain the required legal advice and provide a report to the May standing committee meeting further to such advice.

8. Item 5.10 – Residential properties owned and managed by council:

Council retains all existing properties.

9. Item 5.11 - Residential land owned by council but improved and managed by a third party:

Council retains these properties in council's ownership/management for the foreseeable future.

10. Item 5.12 – Grazing lease opportunities:

Council undertakes a review of rural land assets with potential for grazing leases as part of the operational plan 2023/2024.

11. Other opportunities for residential land:

Council considers including a Native Title Review and Community Consultation on the fowling lots when finalising the Operational Plan for 2024;

- Park reserve land at Verdello Drive, Moffatdale – rural residential allotments;
- Park reserve land at Fisher Street (North), Kingaroy – residential allotments.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2023/90

Moved: Cr Jane Erkens

Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Cr Erkens noted that Cr Jones was not in attendance when the meeting resumed.

RESUME MEETING

COMMITTEE RESOLUTION 2023/91

Moved: Cr Jane Erkens

Seconded: Cr Scott Henschen

That the meeting resume at 10:43am.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

5.4 NOTICE OF MOTION - MURGON GULLY AND RESIDENT HEALTH AND SAFETY

COMMITTEE RESOLUTION 2023/92

Moved: Cr Kathy Duff

Seconded: Cr Brett Otto

The Committee recommends to Council:

That Council approve the scope of works and associated operational budget (if required) to address the overgrown grass, vegetation, dead trees / branches and debris throughout the Murgon Gully commencing at the intersection of Heading and Leitch Streets and ending at the bridge crossing on Thorn Street. That such works are completed prior to April 6, 2023 (Easter weekend).

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

5.5 NOTICE OF MOTION - COUNTRY UNIVERSITIES HUB

COMMITTEE RESOLUTION 2023/93

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommend to Council:

That South Burnett Regional Council start the process of organising a Management Committee for a Country Universities Centres (CUC's) of which the Hub will be in Kingaroy with later expectations of the centre opening other satellite CUC's in the surrounding towns/villages including Cherbourg.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 11:07 am, Cr Gavin Jones returned to the meeting.

5.6 NOTICE OF MOTION - NANANGO WALKING TRACK – SLASHING

COMMITTEE RECOMMENDATION

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

The Committee recommends to Council:

That South Burnett Regional Council undertakes the slashing of the overgrown area containing previously planted trees at the park land / road reserve area adjacent to the pedestrian pathway in South Nanango (D'Aguilar Highway) as part of its regular parks and gardens maintenance program.

AMENDMENT

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That a report regarding the previously planted treed area and costing on the parkland/road reserve area adjacent to the pedestrian pathway in South Nanango (D'Aguilar Highway) be undertaken in consultation with staff and suggested recommendations that consider community feedback be brought back to the April Liveability, Governance and Finance Standing Committee meeting.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

THE AMENDMENT BECAME THE RESOLUTION

COMMITTEE RESOLUTION 2023/94

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That a report regarding the previously planted treed area and costing on the parkland/road reserve area adjacent to the pedestrian pathway in South Nanango (D'Aguilar Highway) be undertaken in consultation with staff and suggested recommendations that consider community feedback be brought back to the April Liveability, Governance and Finance Standing Committee meeting.

In Favour: Crs Brett Otto, Cr Gavin Jones Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 11:28am, Manager Facilities & Parks Leanne left the meeting.

At 11:30am, Cr Gavin Jones left the meeting.

At 11:36am, Cr Gavin Jones returned to the meeting.

6 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS

6.1 CORPORATE, GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION & ADVOCACY AND 2032 OLYMPICS & PARALYMPICS PORTFOLIO REPORT

COMMITTEE RESOLUTION 2023/95

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That Mayor Otto's Corporate, Governance & Strategy, People & Culture, Communications/Media, Finance & Sustainability, ICT & Business Systems, Community Representation & Advocacy and 2032 Olympics & Paralympics Portfolio Report to Council be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

6.1.1 QUESTION NOTICE - CUSTOMER SERVICE STANDARDS

Question on Notice received from Cr Kathy Duff:

What are we doing to monitor our Customer Service levels in accordance with our Customer Service Charter? E.g. monitoring call backs

6.2 DIVISIONAL SPENDING REPORT - UPDATE

COMMITTEE RESOLUTION 2023/96

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the report be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Cr Kathy Duff

CARRIED 6/1

Attendance:

At 11:52 am, Cr Danita Potter left the meeting.

At 11:55 am, Cr Danita Potter returned to the meeting.

7 CORPORATE GOVERNANCE & STRATEGY

7.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL RECRUITMENT & SELECTION POLICY - STATUTORY014

COMMITTEE RESOLUTION 2023/97

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the South Burnett Regional Council Recruitment & Selection Policy – Statutory014 be adopted as presented.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

MOTION

COMMITTEE RESOLUTION 2023/98

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher.

That item 7.1 lay on the table.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Cr Gavin Jones

CARRIED 6/1

7.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL COUNCILLOR CONTACT WITH DEVELOPERS AND SUBMITTERS POLICY - STATUTORY071

COMMITTEE RESOLUTION 2023/99

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That the South Burnett Regional Council Councillor Contact with Developers and Submitters Policy – Statutory071 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

COMMITTEE RESOLUTION 2023/100

Moved: Cr Kathy Duff

Seconded: Cr Brett Otto

That the Committee recommends to Council:

That the Mayor and all Councillors be invited to attend pre-lodgement meetings as an observer for information purposes only and conduct themselves in accordance with section 3.1 of the Council Councillor Contact with Developers and Submitters Policy – Statutory071.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**ADJOURN LUNCH**

COMMITTEE RESOLUTION 2023/101

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the meeting adjourn for Lunch.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**RESUME MEETING**

COMMITTEE RESOLUTION 2023/102

Moved: Cr Jane Erkens

Seconded: Cr Gavin Jones

That the meeting resume at 1:32pm

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Cr Erkens noted to the meeting that Mayor Otto was not present.

7.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL COMPUTER, INTERNET AND EMAIL USAGE POLICY - STRATEGIC007

COMMITTEE RESOLUTION 2023/103

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Council Computer, Internet and Email Usage Policy – Strategic007 be adopted as presented.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 1:33pm, Manager Corporate, Governance & Strategy Rebecca Bayntun returned to the meeting.
At 1:34pm, Cr Brett Otto returned to the meeting.

7.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL BODY WORN CAMERAS POLICY - STATUTORY069

COMMITTEE RESOLUTION 2023/104

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the South Burnett Regional Council Body Worn Cameras Policy – Statutory069 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL UNREASONABLE CUSTOMER CONDUCT POLICY - STRATEGIC033

COMMITTEE RESOLUTION 2023/105

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Council Unreasonable Customer Conduct Policy – Strategic033 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott HenschenAgainst: Nil**CARRIED 7/0****Attendance:**

At 1:38pm, Manager Finance & Sustainability Kerri Anderson returned to the meeting.

7.6 ANNUAL OPERATIONAL PLAN 2022/2023 IMPLEMENTATION PROGRESS REPORT FOR THE PERIOD ENDING 31-DEC-2022

COMMITTEE RESOLUTION 2023/106

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the South Burnett Regional Council Annual Operational Plan 2022/2023 ('Plan') Implementation Progress Report for the period 1 July 2022 to 31 December 2022 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott HenschenAgainst: Nil**CARRIED 7/0**

7.7 CONFIRMING COUNCILS ATTENDANCE ALGA NATIONAL GENERAL ASSEMBLY 13-15 JUNE 2023

COMMITTEE RESOLUTION 2023/107

Moved: Cr Kathy Duff

Seconded: Cr Brett Otto

That the Committee recommends to Council:

That the Mayor and two (2) representatives from South Burnett Regional Council attend the ALGA National General Assembly 2023 with names to be confirmed at the February Ordinary Meeting of Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**7.8 ALGA NATIONAL GENERAL ASSEMBLY CALL FOR MOTIONS - 2023**

COMMITTEE RESOLUTION 2023/108

Moved: Cr Danita Potter

Seconded: Cr Brett Otto

That the Committee recommends to Council:

1. That South Burnett Regional Council resolves to submit the following resolutions to the National General Assembly of Local Government;
 - That the ALGA call on the Commonwealth Government to conduct an enquiry into the primary health care crisis and specifically the decline in the number of general practitioners.
 - Domestic Violence
 - Medicare Rebate for private practices
 - Initiatives and taxation reforms that encourage private investment in increasing housing stocks in regional areas.
 - Local Government representation on economic transformation authority/relevant body in relation to climate change/decarbonisation
 - University numbers for general practitioners needs to be increased

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 2:05 pm, Cr Brett Otto left the meeting.

At 2:05 pm, Manager Corporate, Governance & Strategy Rebeccan Bayntun left the meeting.

At 2:08 pm, Cr Brett Otto returned to the meeting.

At 2:28pm, Manager Community & Lifestyle Jennifer Pointon left the meeting.

At 2:29pm, Manager Community & Lifestyle Jennirfer Pointon returned to the meeting.

8 FINANCE & SUSTAINABILITY

8.1 DEBT COLLECTION PROCESSES

COMMITTEE RESOLUTION 2023/109

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the report on Council's debt collection processes be received for information and that Council investigate the option of a footnote to be included that advises notices served by debt collection specialists should occur between 8am and 6pm and a report be brought back to the March Liveability, Governance and Finance Standing Committee Meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2

AMENDMENT

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the Committee recommends to Council;

That the report on Council's debt collection processes be received for information and that the rate collection policy be amended as follows;

- Item 1 becomes 28 days
- Item 2 becomes 56 days
- Item 3 becomes 84 days
- Item 4 becomes 112 days
- Item 5 becomes 140 days; and
- That a footnote is included that advises notices served by debt collection specialists should occur between 8am and 6pm.

In Favour: Crs Brett Otto, Danita Potter and Kathy Duff

Against: Crs Gavin Jones, Jane Erkens, Kirstie Schumacher and Scott Henschen

LOST 3/4

8.1.1 MEDIA CAMPAIGN - RATES

RESOLVED 2023/110

Council conduct a media campaign to promote the rates hardship policy and payment plan options.

9 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES**9.1 COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2023/111

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Cr Potter's Community Development, Arts & Heritage and Library Services Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**9.2 COMMUNITY AND LIFESTYLE OPERATIONAL UPDATE**

COMMITTEE RESOLUTION 2023/112

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Community and Lifestyle Operational Update be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**ADJOURN AFTERNOON TEA**

COMMITTEE RESOLUTION 2023/113

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the meeting adjourn for afternoon tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

COMMITTEE RESOLUTION 2023/114

Moved: Cr Jane Erkens
Seconded: Cr Scott Henschen

That the meeting resume at 3:28pm

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 3:28pm, General Manager Liveability Peter O'May returned to the meeting.

9.3 MINUTES OF THE ART, CULTURE AND HERITAGE ADVISORY COMMITTEE HELD ON 15 DECEMBER 2022

COMMITTEE RESOLUTION 2023/115

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the committee recommends to Council:

That the minutes of the Art, Culture and Heritage Advisory Committee meeting held on 15 December 2022 be received and the following recommendations be adopted.

1. That the Regional Arts Development Fund guidelines be amended to include a RADF Quick Response Grant Program with a maximum of \$1000 per application.
2. That a RADF Quick Response Grant Program be introduced in the financial year 2023/24.
3. That the RADF grant application to Arts Queensland be increased to \$20,000.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

9.4 ART, CULTURE AND HERITAGE ADVISORY COMMITTEE - CHANGE IN MEMBERSHIP

COMMITTEE RESOLUTION 2023/116

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommend to Council that:

1. Jonathon Fearnley's Expression of Interest be accepted as Nanango Theatre Company's replacement for Valerie Mathews on the Arts, Culture, and Heritage Advisory Committee.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

9.5 REQUEST TO APPOINT PROXY MEMBERS TO ART, CULTURE AND HERITAGE ADVISORY COMMITTEE.

COMMITTEE RESOLUTION 2023/117

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee recommend to Council to appoint the following individuals as proxy members of the Arts, Culture and Heritage Advisory Committee in accordance with the Arts, Culture and Heritage Terms of Reference:

1. Nanango Theatre Company - Valerie Mathews
2. Kingaroy Art Gallery - Fran Van Vegchel
3. Community Representative - Kerry Lloyd

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10 COMMUNITY DEVELOPMENT (HEALTH, YOUTH, SENIOR CITIZENS)**10.1 PATIENT TRANSPORT STAKEHOLDER MEETING MINUTES**

COMMITTEE RESOLUTION 2023/118

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council that the information of the report be noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

12 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES**12.1 TOURISM & VIC'S, SPORT & RECREATION AND COMMERCIAL ENTERPRISES PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2023/119

Moved: Cr Jane Erkens

Seconded: Cr Gavin Jones

That Cr Erken's Tourism & VIC's, Sport & Recreation and Commercial Enterprises Portfolio Report. to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

12.1.1 COOLABUNIA SALEYARDS - TROUGHS

RESOLVED 2023/120

That a report be brought back to a future Liveability, Governance and Finance Standing Committee Meeting regarding the possibility of moving the location of the water troughs in the selling pens.

12.2 NANANGO REGIONAL AREA MAP

COMMITTEE RESOLUTION 2023/121

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the Committee recommend to Council:

That Council liaise with NaTDA to redesign and replace the Nanango Regional Map sign and that the sign be relocated to Reg McCallum Park.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**13 COMMERCIAL ENTERPRISES (SALEYARDS, DAMS, AERODROMES, CEMETERIES)****13.1 COOLABUNIA SALEYARDS AND WASHDOWN FACILITY**

COMMITTEE RESOLUTION 2023/122

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Committee recommend to Council that:

1. A request for quote be sought for the investigation of the current washdown facility capacity and capability options.
2. The report be noted for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 3:42pm, Manager People & Culture Rebecca Humphrey entered the meeting.

114 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING**14.1 REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES AND COMMUNITY & SOCIAL HOUSING PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2023/123

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That Cr Schumacher's Regional Development, Development Services and Community & Social Housing Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

125 DEVELOPMENT SERVICES - (PLANNING, BUILDING, PLUMBING)

15.1 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2023/124

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the Planning and Land Management Operational update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.2 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

COMMITTEE RESOLUTION 2023/125

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the List of Correspondence pending completion of Assessment Report be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.3 DELEGATED AUTHORITY REPORTS (1 DECEMBER 2022 TO 31 JANUARY 2023)

COMMITTEE RESOLUTION 2023/126

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the Delegated Authority report be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**136 QUESTIONS ON NOTICE****16.1 RATES NOTICES**

COMMITTEE RESOLUTION 2023/127

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the response to the question regarding Rates Notices raised by Councillor Danita Potter be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**147 CONFIDENTIAL SECTION**

COMMITTEE RESOLUTION 2023/128

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:**17.1 Enterprise Bargaining Agreement**

This matter is considered to be confidential under Section 254J - b of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

17.2 CTC Land Transfer

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.3 Triple R Motorsports request for cancellation of Permit to Occupy

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.4 Request to change date of the Bjelke Petersen Dam Fishing Competition

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.5 Creative Country Association Inc - Murgon Ancient Songbird Centre

This matter is considered to be confidential under Section 254J - c of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 4:03pm, Manager Corporate, Governance & Strategy Rebecca Bayntun returned to the meeting.

At 4:15pm, Manager Corporate, Governance & Strategy Rebecca Bayntun left the meeting.

At 4:17pm, Cr Gavin Jones left the meeting.

At 4:24pm, Executive Assistant Kimberley Donohue left the meeting.

At 4:28pm, Executive Assistant Kimberley Donohue returned to the meeting.

At 4:42pm, Cr Jane Erkens left the meeting.

At 4:42pm, Chief Executive Officer Mark Pitt left the meeting.

At 4:42pm, General Manager Liveability left the meeting.

COMMITTEE RESOLUTION 2023/129

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

17.1 ENTERPRISE BARGAINING AGREEMENT**COMMITTEE RESOLUTION 2023/130**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the report be received for information.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:

At 5:18pm, Cr Jane Erkens returned to the meeting.

At 5:18pm, Chief Executive Officer Mark Pitt returned to the meeting.

At 5:18pm, General Manager Liveability Peter O'May returned to the meeting.

At 5:19pm, Manager People & Culture Rebecca Humphrey left the meeting.

17.2 CTC LAND TRANSFER

COMMITTEE RESOLUTION 2023/131

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the committee recommend to Council:

That in accordance with the *Local Government Act 2009* (the Act), Section 257, Council delegate to the Chief Executive Officer of Council, the power under section 262(3) of the Act, to negotiate and agree in principle the terms and conditions of a contract for the disposal of the Kingaroy Enterprise Centre land and building assets to the community organisation, South Burnett CTC in accordance with Section 236 of the *Local Government Regulation 2012*, for future consideration and/or approval by Council.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

17.3 TRIPLE R MOTORSPORTS REQUEST FOR CANCELLATION OF PERMIT TO OCCUPY

COMMITTEE RESOLUTION 2023/132

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That the report be noted for information.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

17.4 REQUEST TO CHANGE DATE OF THE BJELKE PETERSEN DAM FISHING COMPETITION

COMMITTEE RESOLUTION 2023/133

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That item 17.4 lay on the table until the February Ordinary Meeting of Council.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

17.5 CREATIVE COUNTRY ASSOCIATION INC - MURGON ANCIENT SONGBIRD CENTRE

COMMITTEE RESOLUTION 2023/134

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommend to Council that;

That South Burnett Regional Council write to the Minister for Tourism and the CEO of Tourism Events Queensland on behalf of the Creative Country Association seeking the \$150,000 funding to complete their project.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15 CLOSURE OF MEETING

The Meeting closed at 5:24pm.

The minutes of this meeting were confirmed at the Liveability, Governance and Finance Standing Committee Meeting held on 8 March 2023.

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CHAIRPERSON