



SOUTH BURNETT
REGIONAL COUNCIL

AGENDA

Ordinary Council Meeting Wednesday, 29 March 2023

**I hereby give notice that an Ordinary Meeting of Council will be held
on:**

Date: Wednesday, 29 March 2023

Time: 8.30am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**
- 6 DEPUTATIONS/PETITIONS**

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 22 FEBRUARY 2023

File Number: 29-3-2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Council Meeting held on 22 February 2023 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Council Meeting held on 22 February 2023**



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Ordinary Council Meeting
Wednesday, 22 February 2023

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 22 FEBRUARY 2023 AT 9:00AM**

PRESENT: Councillors:

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Liveability), Aaron Meehan (General Manager Infrastructure), Kerri Anderson (Manager Finance & Sustainability), Kevin Searle (Manager Works), James D'Arcy (Manager Infrastructure Planning), Leanne Petersen (Manager Facilities & Parks), Kimberley Donohue (Executive Assistant).

1 OPENING

Mayor Otto opened the meeting and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

Nil.

Attendance:

At 9:01am, Manager Facilities & Parks Leanne Petersen entered the meeting.

At 9:05am, Manager Works Kevin Searle entered the meeting.

3 PRAYERS

A representative of the Murgon Baptist Church, Chris Downes offered prayers for Council and for the conduct of the Council meeting.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to **Item 17.1 - Material Change of Use - Telecommunications Facility at Redmans Road Coolabunia (and described as Lot 3 on SP307603) Applicant: Amplitel Pty Ltd C/- BMM Group.**

The nature of my interest is as follows:

This declarable conflict of interest arises due to a close personal relationship whereby my sister lives in close proximity to the proposed tower and I currently housesit at property only a few kilometres away.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Jane Erkens inform this meeting that I have a declarable conflict of interest in relation to Item **17.1 - Material Change of Use - Telecommunications Facility at Redmans Road Coolabunia (and described as Lot 3 on SP307603) Applicant: Amplitel Pty Ltd C/- BMM Group.**

The nature of my interest is as follows:

This declarable conflict of interest arises due to a close personal relationship that my sister in law resides in Harris Road Kingaroy and she has a close personal relationship with an objector.

This declarable conflict of interest arises because

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, whether I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

I, Cr Scott Henschen inform this meeting that I have a declarable conflict of interest in relation to Item **17.1 - Material Change of Use - Telecommunications Facility at Redmans Road Coolabunia (and described as Lot 3 on SP307603) Applicant: Amplitel Pty Ltd C/- BMM Group.**

The nature of my interest is as follows:

This declarable conflict of interest arises due to a close personal relationship with my brother in living in close proximity to the proposed tower.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Danita Potter inform this meeting that I have a declarable conflict of interest in relation to Item **17.1 - Material Change of Use - Telecommunications Facility at Redmans Road Coolabunia (and described as Lot 3 on SP307603) Applicant: Amplitel Pty Ltd C/- BMM Group.**

The nature of my interest is as follows:

This declarable conflict of interest arises due to a close personal relationship whereby my husband is a member of the pistol club which is in close proximity to the proposed tower.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

Attendance:

At 9:12 am, Cr Jane Erkens left the meeting.

At 9:12 am, Cr Kirstie Schumacher left the meeting.

At 9:12 am, Cr Scott Henschen left the meeting.

DECLARATION OF INTEREST - STAY IN MEETING

RESOLUTION 2023/367

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That Council resolve that Cr Jane Erkens has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Jane Erkens may participate in the matter, discuss and vote upon it.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter and Kathy Duff

Against: Nil

CARRIED 4/0

Attendance:

At 9:16 am, Cr Jane Erkens returned to the meeting.

At 9:16 am, Cr Kirstie Schumacher returned to the meeting.

At 9:16 am, Cr Scott Henschen returned to the meeting.

6 DEPUTATIONS/PETITIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**7.1 MINUTES OF THE COUNCIL MEETING HELD ON 25 JANUARY 2023**

RESOLUTION 2023/368

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Minutes of the Council Meeting held on 25 January 2023 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

POUND STREET SPECIAL MOTION

RESOLUTION 2023/369

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the Special Meeting – Pound Street Kingaroy be adjourned to Wednesday 1 March 2023 following conclusion of the Infrastructure, Environment and Compliance Standing Committee Meeting and that the commencement time for said committee meeting is brought forward to 8am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

8 BUSINESS OUTSTANDING**8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

RESOLUTION 2023/370

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**9 NOTICES OF MOTION**

Nil

10 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS**10.1 CONFIRMING COUNCILS ATTENDANCE ALGA NATIONAL GENERAL ASSEMBLY 13-15 JUNE 2023**

RESOLUTION 2023/371

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the Mayor, Cr Potter and Cr Erkens with Cr Schumacher being the reserve from South Burnett Regional Council attend the ALGA National General Assembly 2023 with Council meeting the normal cost of attendance.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.2 ALGA NATIONAL GENERAL ASSEMBLY CALL FOR MOTIONS - 2023

RESOLUTION 2023/372

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That South Burnett Regional Council resolves to submit the following resolutions to the National General Assembly of Local Government;

1. That the ALGA calls on the Commonwealth Government to conduct an enquiry into the primary health care crisis and specifically the decline in the number of general practitioners.
2. That the ALGA advocates to the Federal Government for increased funding for all areas of Domestic Violence in Rural, Regional and Remote areas.
3. That the ALGA advocates to the Federal Government for increased support for the Medicare Rebate for private practices.
4. Initiatives and taxation reforms that encourage private investment in increasing housing stocks in regional areas.
5. Local Government representation on economic transformation authority/relevant body in relation to climate change/decarbonisation.
6. University numbers for general practitioners needs to be increased.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.3 2024 LOCAL GOVERNMENT ELECTIONS DIVISIONAL REVIEW

RESOLUTION 2023/373

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the South Burnett Regional Council advise the Minister responsible for Local Government and the Electoral Commissioner that after conducting the review of divisional boundaries all boundaries are within quota and no changes are recommended.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.3.1 REVIEW OF DIVISIONAL BOUNDARIES

MOTION

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the South Burnett Regional Council advise the Minister responsible for Local Government and the Electoral Commission that South Burnett Regional Council request the change commission to conduct a review of Councils electoral arrangements to go from a divided to an undivided Local Government area.

AMENDMENT

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the South Burnett Regional Council write to the Director General of Local Government seeking clarification as to the process and deadline associated with a potential application to move from a divided to undivided Local Government area.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Cr Kathy Duff

CARRIED 6/1**THE AMENDMENT BECAME THE RESOLUTION**

Attendance:

At 10:11am, Cr Danita Potter left the meeting.

At 10:11am, Manager Works Kevin Searle left the meeting.

RESOLUTION 2023/374

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the South Burnett Regional Council write to the Director General of Local Government seeking clarification as to the process and deadline associated with a potential application to move from a divided to undivided Local Government area.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher and Scott Henschen

Against: Cr Kathy Duff

CARRIED 5/1

10.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL COUNCILLOR CONTACT WITH DEVELOPERS & SUBMITTERS POLICY - STATUTORY071

RESOLUTION 2023/375

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the South Burnett Regional Council Councillor Contact with Developers & Submitters Policy – Statutory071 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL COMPUTER, INTERNET AND EMAIL USAGE POLICY - STRATEGIC007

RESOLUTION 2023/376

Moved: Cr Jane Erkens

Seconded: Cr Scott Henschen

That the South Burnett Regional Council Computer, Internet and Email Usage Policy – Strategic007 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**Attendance:**

At 10:13 am, Cr Danita Potter returned to the meeting.

10.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL BODY WORN CAMERAS POLICY - STATUTORY069

RESOLUTION 2023/377

Moved: Cr Jane Erkens

Seconded: Cr Gavin Jones

That the South Burnett Regional Council Body Worn Cameras Policy – Statutory069 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

ADJOURN MORNING TEA

RESOLUTION 2023/378

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2023/379

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting resume at 10:40am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 10:45am, Manager Facilities & Parks Leanne Petersen returned to the meeting.

At 11am, Manager Works Kevin Searle returned the to the meeting.

At 11:03am, Manager Works Kevin Searle left the meeting.

At 11:04am, Coordinator Corporate Karen Searle entered the meeting.

At 11:04am, Corporate Officer Brad Atkinson entered the meeting.

At 11:05am, Coordinator Corporate Karen Searle left the meeting.

At 11:05am, Corporate Officer Brad Atkinson left the meeting.

10.7 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL UNREASONABLE CUSTOMER CONDUCT POLICY - STRATEGIC033

MOTION

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That the South Burnett Regional Council Unreasonable Customer Conduct Policy – Strategic033 be adopted as presented.

AMENDMENT

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That South Burnett Regional Council review clause 3.4 of the South Burnett Regional Council Unreasonable Customer Conduct Policy – Strategic033 as it relates to the definition of unreasonable persistence with a view to moderating such definition so as to not compromise the ability of a member of the Community to raise genuine concerns and issues with appropriate Council officers, elected representatives and other bodies and as such be brought to the May 2023 Liveability, Governance and Finance Standing Committee Meeting for consideration.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

THE AMENDMENT BECAME THE RESOLUTION

RESOLUTION 2023/380

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That South Burnett Regional Council review clause 3.4 of the South Burnett Regional Council Unreasonable Customer Conduct Policy – Strategic033 as it relates to the definition of unreasonable persistence with a view to moderating such definition so as to not compromise the ability of a member of the Community to raise genuine concerns and issues with appropriate Council officers, elected representatives and other bodies and as such be brought to the May 2023 Liveability, Governance and Finance Standing Committee Meeting for consideration.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

RESOLUTION 2023/381

Moved: Cr Brett Otto
Seconded: Cr Danita Potter

That items 17.1 and 17.2 be dealt with next on the agenda.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 11:07 am, Cr Kirstie Schumacher left the meeting.
At 11:07 am, Cr Scott Henschen left the meeting.
At 11:08 am, Cr Danita Potter left the meeting.

17 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING**17.1 MATERIAL CHANGE OF USE - TELECOMMUNICATIONS FACILITY AT REDMANS ROAD COOLABUNIA (AND DESCRIBED AS LOT 3 ON SP307603) APPLICANT: AMPLITEL PTY LTD C/- BMM GROUP**

RESOLUTION 2023/382

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the application is not approved for the following reasons;

- The potential impact on community as to mental health.
- The environmental impact on the community.
- The detrimental impact on the visual amenity of the rural residential precinct and landscape.
- The impact through construction of access on the local residential area.
- Genuine concerns raised by the community to whom this Council is elected to represent in our role as prescribed under the *Local Government Act 2009* as the primary legislation to which this Council operates under.

In Favour: Crs Brett Otto and Kathy DuffAgainst: Crs Gavin Jones and Jane Erkens**CARRIED 2/2 ON THE CASTING VOTE OF THE MAYOR**In accordance with section 254e (2)(b) of the *Local Government Regulation 2012***Attendance:**

At 11:34 am, Cr Danita Potter returned to the meeting.

At 11:34 am, Cr Kirstie Schumacher returned to the meeting.

At 11:34 am, Cr Scott Henschen returned to the meeting.

17.2 PROPOSED MAJOR AMENDMENT TO THE SOUTH BURNETT REGIONAL COUNCIL PLANNING SCHEME 2017 - RESUBMISSION IN RESPONSE TO THE STATE INTEREST REVIEW FEEDBACK

RESOLUTION 2023/383

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. Note the incoming notice from the Department of State Development, Infrastructure, Local Government and Planning dated 6 December 2022 and enclosed feedback from the State interest review [refer to **Attachment A**]
2. Endorse the proposed major amendment **1/2022 (Version 2.1)** to the South Burnett Region Planning Scheme 2017 and including mapping amendments to reflect an updated cadastre and State mapping data as set out in the agenda report [refer to **Attachment B**];
3. Decide to submit, in accordance with Chapter 2, Part 4, step 17.4 of the MGR, the proposed major amendment **1/2022 (Version 2.1)** to the Planning Minister via the Department of State Development, Infrastructure, Local Government and Planning in response to the notice of 6 December 2022.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 11:41am, General Manager Infrastructure Aaron Meehan left the meeting.

At 11:44am, General Manager Infrastructure Aaron Meehan returned to the meeting.

At 12:05pm, Manager Finance & Sustainability Kerri Anderson left the meeting.

At 12:08pm, Manager Finance & Sustainability Kerri Anderson returned to the meeting.

At 12:09pm, General Manager Infrastructure Aaron Meehan left the meeting.

At 12:11pm, General Manager Infrastructure Aaron Meehan returned to the meeting.

MOTION

RESOLUTION 2023/384

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That 17.3 be escalated to the next item on the agenda.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

17.3 MOTION - PRE LODGEMENT MEETING

MOTION

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Mayor and all Councillors be invited to attend pre-lodgement meetings as an observer for information purposes only and conduct themselves in accordance with section 3.1 of the Council Councillor Contact with Developers and Submitters Policy – Statutory071.

In Favour: Crs Danita Potter and Kathy Duff

Against: Crs Brett Otto, Jane Erkens, Gavin Jones, Kirstie Schumacher and Scott Henschen

LOST 2/5

Cr Kirstie Schumacher foreshadowed the following motion:

That the Mayor and all Councillors receive an email providing a summary on what pre-lodgement meetings have taken place during the week and a reasonable update on such.

17.3.1 PRE LODGEMENT MEETING

MOTION

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That the Mayor and all Councillors receive an email providing a summary on what pre-lodgement meetings have taken place during the week and a reasonable update on such.

RESOLUTION 2023/385

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That item 17.3 lay on the table.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 12:20pm, Coordinator Development Services David Hursthouse left the meeting.

At 12:20pm, General Manager Liveability Peter O'May left the meeting.

At 12:21pm, General Manager Liveability Peter O'May returned to the meeting.

At 12:25 pm, Cr Gavin Jones left the meeting.

At 12:26 pm, Cr Gavin Jones returned to the meeting.

10.8 MONTHLY FINANCIAL INFORMATION AND 2ND QUARTER BUDGET REVISION

RESOLUTION 2023/386

Moved: Cr Kirstie Schumacher
Seconded: Cr Gavin Jones

1. That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31st January 2023 be received and noted.
2. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2022/2023 operational budget be adopted.
3. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2022/2023 capital budget be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10.8.1 QUESTION ON NOTICE - CASH RECONCILIATION

Question on Notice received from Cr Kirstie Schumacher:

- What cash have we spent in this term of Council?
- How much have we put back in to the bank? and;
- Can an updated cash reconciliation following the 2nd quarter review as at 31 December 2022 be provided?

10.9 BREAKDOWN OF EXPENDITURE BY DIVISION AND CATEGORY OF PERCENTAGE OF TOTAL GENERAL REVENUE

RESOLUTION 2023/387

Moved: Cr Kirstie Schumacher
Seconded: Cr Jane Erkens

That Council note the report and develop a communication strategy to explain the contents of such to rate payers and residents of the South Burnett including a brochure that is part of the rates notice collateral sent out in August 2023 with the rates notices.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Cr Kathy Duff

CARRIED 6/1

10.9.1 QUESTION ON NOTICE - KTP EXPENDITURE

Question on Notice received from Cr Kathy Duff:

Does the report include all the actual expenditure for KTP?

10.10 COUNCILLOR SALARY INCREASE FROM 1ST JULY 2023

RESOLUTION 2023/388

Moved: Cr Jane Erkens
Seconded: Cr Danita Potter

That South Burnett Regional Council notes the decision of the annual remuneration as determined by the independent Local Government Remuneration Commission for the 2023/2024 period and advises the Commission that Council wishes to accept an amount lower than the maximum remuneration payable to Councillors (including the Mayor and Deputy Mayor).

The amount requested represents a 4% increase over a 2 year period (average of 2% each year) on current remuneration as per the schedule below:

- Mayor - \$138,524
- Deputy Mayor - \$86,577
- Councillors - \$73,589

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2

ADJOURN LUNCH

RESOLUTION 2023/389

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting adjourn for lunch.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2023/390

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting resume at 2:06pm.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

During lunch Manager Infrastructure Planning James D'Arcy and Manager Works Kevin Searle left the meeting.

At 2:07pm, Manager Finance & Sustainability Kerri Anderson returned to the meeting via teams.

11 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET**11.1 GLENDON STREET MEDIANS**

RESOLUTION 2023/391

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That Council note the report and consider Glendon Street pavement between Alford and Markwell Streets for consideration in the 2023/24 capital works program and other forward works programs.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.2 2022/23 ADVANCED DESIGN PROGRAM

RESOLUTION 2023/392

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That Council note Infrastructure Planning are programming the 2023/24 Advanced Design Program for detailed delivery in the 2022/23 Financial Year.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.3 WONDAI ROUNDABOUT REFURBISHMENT PROJECT

RESOLUTION 2023/393

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That South Burnett Regional Council;

1. Commits to completing the construction of the Wondai roundabout by 30 November 2023 subject to weather and resource availability;
2. Undertakes a cost analysis to determine whether the project be delivered internally or externally;
3. Considers complementary works for the completion of the Scott Street (Haly to Edward) redevelopment works in parallel with the roundabout works; and
4. Continues to advocate for road improvements to DTMR.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 2:31pm, Manager Facilities & Parks Leanne Petersen returned to the meeting.

11.4 2022/23 CAPITAL WORKS PROJECTS IMPACTED BY RESTORATION OF ESSENTIAL PUBLIC ASSETS (REPA) SUBMISSIONS

RESOLUTION 2023/394

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That Council:

1. Commit to undertaking the following rehabilitation and bitumen reseal projects including any identified unapproved REPA utilising the \$2m co-contribution from Council:
 - (a) Rehabilitation Projects: Fairdale Road, Campbells Road and Silverleaf Road.

-
- (b) Bitumen Reseal Projects: Borcherts Hill Road, Edward Street, Elbow Road, Flats Road, Haly Street, Hetheringtons Road, Kawl Kawl Road, Keleher Street, Old Esk Road, Reifs Road, Tingoorra Chelmsford Road, and Webbers Bridge Road.

2. Review the following projects when the REPA submission is determined by QRA:

- (a) River Road reseal, Runnymede Road reseal and First Avenue rehabilitation.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

12 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES

12.1 LAND INVESTIGATION REVIEW

RESOLUTION 2023/395

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. Receive and adopt the Land Investigation Report dated February 2023.
2. Progress with the recommendations made in the report subject to available resources.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

12.2 NOTICE OF MOTION - COUNTRY UNIVERSITIES HUB

RESOLUTION 2023/396

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That South Burnett Regional Council start the process of organising a Management Committee for a Country Universities Centres (CUC's) of which the Hub will be in Kingaroy with later expectations of the centre opening other satellite CUCs in the surrounding towns/villages including Cherbourg.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:36pm, General Manager Infrastructure Aaron Meehan left the meeting.

At 2:38pm, Manager Facilities & Parks Leanne Petersen left the meeting.

At 2:39pm, General Manager Finance & Corporate Susan Jarvis left the meeting.

At 2:39pm, General Manager Finance & Corporate Susan Jarvis returned to the meeting.

12.3 ART, CULTURE AND HERITAGE ADVISORY COMMITTEE

RESOLUTION 2023/397

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the following recommendations be adopted;

1. That the Regional Arts Development Fund guidelines be amended to include a RADF Quick Response Grant Program with a maximum of \$1000 per application.
2. That a RADF Quick Response Grant Program be introduced in the financial year 2023/24.
3. That the RADF grant application to Arts Queensland be increased to \$20,000.
4. That the current term of the Advisory Committee is extended to 30 June 2024.
5. Jonathon Fearnley's Expression of Interest be accepted as Nanango Theatre Company's replacement for Valerie Mathews on the Arts, Culture, and Heritage Advisory Committee.
6. That Council appoint the following individuals as proxy members of the Arts, Culture and Heritage Advisory Committee in accordance with the Arts, Culture and Heritage Terms of Reference:
 1. Nanango Theatre Company - Valerie Mathews
 2. Kingaroy Art Gallery - Fran Van Vegchel
 3. Community Representative - Kerry Lloyd

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 2:42pm, Manager Facilities & Parks Leanne Petersen returned to the meeting.

At 2:44pm, General Manager Infrastructure Aaron Meehan returned to the meeting.

12.4 CREATIVE COUNTRY ASSOCIATION INC - MURGON ANCIENT SONGBIRD CENTRE

RESOLUTION 2023/398

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That South Burnett Regional Council write to the Minister for Tourism and the CEO of Tourism Events Queensland on behalf of the Creative Country Association requesting engagement with Creative Country Association as to funding options that may be available to the association for \$150,000 to complete their project.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

12.5 NOTICE OF MOTION - PARK LEASE

RESOLUTION 2023/399

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That South Burnett Regional Council work with the Kingaroy Vegetable Co-Op Inc to investigate the options of land for the Kingaroy Vegetable Co-Op Inc. They will then be able build a community garden that is universally accessible and available to all residents of the South Burnett. By leasing a suitable area to the Kingaroy Vegetable Co-Op Inc they would then have the ability to apply for any grants available.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**13 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH**

13.1 APPLICATION FEE FOR CLEARING VEGETATION OR BURNING ON ROAD RESERVE

RESOLUTION 2023/400

Moved: Cr Jane Erkens

Seconded: Cr Gavin Jones

That South Burnett Regional Council amend its 2022/2023 Register of Fees and Charges to remove the \$60.00 administration fee for the following applications:

1. Permit – Clear Vegetation on a Rural Road Reserve or other Council Controlled Reserve, and;
2. Permit – Burn on Rural Road Reserve or other Council Controlled Reserve.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

13.2 RURAL RESIDENTIAL BLOCKS

RESOLUTION 2023/401

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That South Burnett Regional Council review the Overgrown Property Policy – Statutory062 to consider the designated town area maps and the adjoining rural residential allotments one (1) hectare or less that may not have been captured in the policy as part of the annual review process.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 3:08 pm, Cr Kathy Duff left the meeting.

At 3:10 pm, Cr Kathy Duff returned to the meeting.

14 PORTFOLIO - DISASTER MANAGEMENT, WASTE AND RECYCLING MANAGEMENT**14.1 SUPPLY OF MULCH - KINGAROY AND NANANGO WASTE FACILITIES**

RESOLUTION 2023/402

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That from 14 March 2023, South Burnett Regional Council ceases to supply green waste mulch to the public at the Kingaroy and Nanango waste facilities.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**14.2 RECEIVING OF CASH AT WASTE FACILITIES**

RESOLUTION 2023/403

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the report be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS

15.1 FIRST SETTLERS PARK, BENARKIN - PROJECT UPDATE

RESOLUTION 2023/404

Moved: Cr Gavin Jones
Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council adopt the concept plans for stage one (1) upgrades to First Settlers Park, Benarkin and note the estimated costings.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.2 HIVESVILLE SPORTSGROUND

RESOLUTION 2023/405

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That South Burnett Regional Council reconnect the power at the Hivesville Sportsground for Community use only and install temporary low-cost solar lights at the toilets and investigate options for future lighting alternatives.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.3 TIPPERARY FLAT PARK REPORT

RESOLUTION 2023/406

Moved: Cr Jane Erkens
Seconded: Cr Gavin Jones

That Council note the project update and design for Tipperary Flats Works for Queensland Project.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.4 NANANGO REGIONAL AREA MAP

RESOLUTION 2023/407

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That South Burnett Regional Council liaise with NaTDA to redesign and replace the Nanango Regional Map sign and that the sign be relocated to Reg McCallum Park.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.5 NOTICE OF MOTION REGARDING NANANGO WALKING TRACK – SLASHING.

RESOLUTION 2023/408

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That a report regarding the previously planted treed area and costing on the parkland/road reserve area adjacent to the pedestrian pathway in South Nanango (D'Aguilar Highway) be undertaken in consultation with staff and suggested recommendations that consider community feedback be brought back to the April Liveability, Governance and Finance Standing Committee meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.6 NOTICE OF MOTION - MURGON GULLY AND RESIDENT HEALTH AND SAFETY

MOTION

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That South Burnett Regional Council approve the scope of works and associated operational budget (if required) to address the overgrown grass, vegetation, dead trees / branches and debris throughout the Murgon Gully commencing at the intersection of Heading and Leitch Streets and ending at the bridge crossing on Thorn Street and that such works are completed prior to April 6, 2023 (Easter weekend).

RESOLUTION 2023/409

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That the matter lay on the table until costings are provided.

In Favour: Crs Gavin Jones, Jane Erkens, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto, Danita Potter and Kathy Duff

CARRIED 4/3

15.7 NOTICE OF MOTION - DIVESTMENT OF COUNCIL LAND HOLDINGS

RESOLUTION 2023/410

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That Council acts on the *'Review of Council's Land Holdings'* report presented to council in December 2022 as follows:

1. Item 5.2 – Land assets being investigated for immediate sale:

Haly Street, Kingaroy - undertake an immediate boundary re-alignment to increase the lot size and then proceed to offer the single allotment saleable for sale by offer on the open market by way of tender in the first instance, and if not sold, list for sale on the open market.

2. Item 5.3 – Significant land assets:

Burrows Street, Wondai – act immediately to undertake any required change to the boundary alignment and then offer for sale by offer on the open market by way of tender in the first instance, and if not sold, list for sale on the open market.

3. Item 5.4 – Land assets requiring investigation/works prior to divestment:

Residential land at 4 Hart Street, Blackbutt - act immediately to prepare for sale by offer on the open market by way of tender in the first instance, and if not sold, list for sale on the open market.

Residential land at Blackbutt-Crows Nest Road, Blackbutt – act immediately to offer to the adjoining owner (ID # 423) on commercial terms as deemed reasonable by the Chief Executive Officer under delegation.

Residential land at Kingaroy Cooyar Road, Brookland's – act immediately to offer to the two existing adjoining owners on commercial terms as deemed reasonable by the Chief Executive Officer under delegation.

Residential land at Hodge Street North, Wondai - act immediately to subdivide the drainage area and then offer to the adjoining owner on commercial terms as deemed reasonable by the Chief Executive Officer under delegation.

Residential land at Safflower Road, Memerambi - act immediately to offer to the adjoining owner on commercial terms as deemed reasonable by the Chief Executive Officer under delegation.

4. Item 5.5 – Residential land assets needing service connection prior to sale:

Five individual residential lots at Goodchild Drive (50 – 54 on RP855764), Murgon – officers provide a report to the May standing committee meeting outlining the required services and infrastructure before divestment, including an updated estimated capital cost and expected sale value.

Five individual residential lots at Ivory Street (813 – 817 on W5357), Wondai – officers provide a report to the May standing committee meeting outlining the required services and infrastructure before divestment, including an updated estimated capital cost and expected sale value.

Residential lots at Middle Road, Proston – act immediately to amalgamate six suitable allotments into three and then offer the amalgamated lots for sale by offer on the open market by way of tender in the first instance, and if not sold, list for sale on the open market.

Offer the single remaining independent lot to the adjoining owner on commercial terms as deemed reasonable by the Chief Executive Officer under delegation.

5. Item 5.7 – Aerodrome lands:

Rural and Industrial vacant land on Edenvale South Road and Kingaroy Cooyar Road – officers provide a report to the May budget committee meeting outlining the resources required and cost of completing a ‘Master Plan’ for the land area for consideration as to inclusion in council’s operational plan 2023/2024.

6. Item 5.8 – Review of Reserves:

Park reserve land at Lee Court, Nanango – act immediately to progress community consultation and consider an application to the Minister for Resources for transfer of the land to council to enable the sale of such as residential land by offer on the open market by way of tender in the first instance, and if not sold, list for sale on the open market.

Park reserve land at 32 Walter Road, Kingaroy – obtain the required legal advice and provide a report to the May standing committee meeting further to such advice.

8. Item 5.10 – Residential properties owned and managed by council:

Council retains all existing properties.

9. Item 5.11 - Residential land owned by council but improved and managed by a third party:

Council retains these properties in council’s ownership/management for the foreseeable future.

10. Item 5.12 – Grazing lease opportunities:

Council undertakes a review of rural land assets with potential for grazing leases as part of the operational plan 2023/2024.

11. Other opportunities for residential land:

Council considers including a Native Title Review and Community Consultation on the fowling lots when finalising the Operational Plan for 2024;

- Park reserve land at Verdello Drive, Moffatdale – rural residential allotments;
- Park reserve land at Fisher Street (North), Kingaroy – residential allotments.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.8 NOTICE OF MOTION - BLACKBUTT SENSORY GARDENS

RESOLUTION 2023/411

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That South Burnett Regional Council investigates repurposing two shade shelters from Kingaroy Lions Park subject to structural soundness for gifting to the Blackbutt Community Development Association for inclusion at the Blackbutt Sensory Gardens and encourage the Association to apply to Council for a community grant of \$3,000 as follows:

- \$1,800 for road base to improve the walking paths;
- \$1,200 to engage a contractor to install the shade shelters.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.9 MINOR INFRASTRUCTURE PROGRAM

RESOLUTION 2023/412

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That South Burnett Regional Council nominate the following project for the Minor Infrastructure Program funding;

- South Burnett Regional Council support the development of the South Burnett Mountain Bike Club Inc (SBMTB) Master Plan for Gordonbrook through a commitment of 20% of the approved grant should the application be successful;
- The South Burnett Regional Council provide a written commitment to the SBMTB Club as to supporting long-term tenure over the Gordonbrook property;
- The South Burnett Regional Council provide a report to the SBMTB Club in advance of the funding application due date as to the development application / building approval requirements applying to this component of their Master Plan.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 3:53pm, General Manager Infrastructure Aaron Meehan left the meeting.

15.10 ADOPTION OF KINGAROY MEMORIAL PARK AND WJ LANG MEMORIAL POOL MASTER PLAN

RESOLUTION 2023/413

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. Adopts the Kingaroy Memorial Park and WJ Lang Memorial Pool Master Plan; and
2. Develops project scope and costings for implementing the Works for Queensland Round 4 Kingaroy Memorial Park Project allocation of \$321,450 in alignment with the priorities identified in the Memorial Park Master Plan and a report be presented to the June Ordinary Council Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter and Kirstie Schumacher

Against: Crs Kathy Duff and Scott Henschen

CARRIED 5/2

15.10.1 QUESTION ON NOTICE - FALL & SPEED OF WATER

Question on Notice received from Cr Scott Henschen:

What is the fall and speed of water through the drain in Memorial Park?

ADJOURN AFTERNOON TEA

RESOLUTION 2023/414

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for afternoon tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2023/415

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 4:07pm.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

15.11 KINGAROY MEMORIAL PARK MASTERPLAN - YOUTH PRECINCT DEVELOPMENT

RESOLUTION 2023/416

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council submit a funding application under the Minor Infrastructure Program for the development of Stage 1 of the Kingaroy Memorial Park Youth Recreation Precinct to the total project value of \$450,000.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 5:06pm, Manager Finance & Sustainability Kerri Anderson left the meeting.

At 5:07pm, General Manager Infrastructure Aaron Meehan left the meeting.

15.12 UPDATE ON W4Q PROJECTS - FACILITIES AND PARKS

RESOLUTION 2023/417

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

Procedural Motion;

That the matter be lifted from the table;

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

1. That South Burnett Regional Council receives the Works for Queensland Program Round 4 2021-24 update.
2. Council maintains its commitment of \$365,000 in W4Q Round 4 funding for the Murgon PCYC renovations and allocates an additional \$295,000 from restricted cash as part of the Capital Works program for 2023/2024 to fund the total estimated project cost of \$660,000.
3. Council proceeds to complete the PCYC bathroom renovations in accordance with the design plans tabled at the Standing Committee Meeting on 7th December 2022 as part of the Capital Works program for 2023/2024.

In Favour: Cr Kathy Duff

Against: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

LOST 1/6

AMENDMENT

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

1. That South Burnett Regional Council receives the Works for Qld Program Round 4 2021-24 update.
2. Council proceeds to complete the Murgon PCYC renovations in accordance with the design plans tabled at the Standing Committee Meeting on 7th December 2022 and allocates funding of \$660,000 from the current second quarter capital budget.
3. Council reallocates the Murgon PCYC bathroom renovation funds of \$365,000 to Kingaroy Lions Park amenities replacement and playground upgrades and Operational Maintenance 23/24.

In Favour: Cr Kathy Duff

Against: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

LOST 1/6

Cr Kirstie Schumacher foreshadowed the following motion:

1. That South Burnett Regional Council receives the Works for Qld Program Round 4 2021-24 update.
2. Council proceeds to complete the Murgon PCYC renovations in accordance with the design plans tabled at the Standing Committee Meeting on 7th December 2022 and allocates funding of \$660,000 from the LRCI phase 4 grant allocation.
3. Council reallocates the Murgon PCYC bathroom renovation funds of \$365,000 to Kingaroy Lions Park amenities replacement and playground upgrades and Operational Maintenance 23/24.

RESOLUTION 2023/418

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

1. That South Burnett Regional Council receives the Works for Qld Program Round 4 2021-24 update.
2. Council proceeds to complete the Murgon PCYC renovations in accordance with the design plans tabled at the Standing Committee Meeting on 7th December 2022 and allocates funding of \$660,000 from the LRCI phase 4 grant allocation.
3. Council reallocates the Murgon PCYC bathroom renovation funds of \$365,000 to Kingaroy Lions Park amenities replacement and playground upgrades and Operational Maintenance 23/24.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Cr Jane Erkens

CARRIED 6/1

15.13 CTC LAND TRANSFER

RESOLUTION 2023/419

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That in accordance with the *Local Government Act 2009* (the Act), Section 257, Council delegate to the Chief Executive Officer of Council, the power under section 262(3) of the Act, to negotiate and agree in principle the terms and conditions of a contract for the disposal of the Kingaroy Enterprise Centre land and building assets to the community organisation, South Burnett CTC in accordance with Section 236 of the *Local Government Regulation 2012*, for future consideration and/or approval by Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

126 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES**16.1 COOLABUNIA SALEYARDS AND WASHDOWN FACILITY**

RESOLUTION 2023/420

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That a request for a quote be sought for the investigation of the current Coolabunia Saleyards washdown facility capacity and capability options.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**18 INFORMATION SECTION**

Nil

19 QUESTIONS ON NOTICE**19.1 QEII PARK MURGON - REOPENING**

RESOLUTION 2023/421

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the response to the question regarding Reopening of QEII Park, Murgon raised by Councillor Kathy Duff be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**19.2 KINGAROY SWIMMING POOL OPERATIONAL EXPENSES**

RESOLUTION 2023/422

Moved: Cr Danita Potter

Seconded: Cr Brett Otto

That the response to the question regarding Kingaroy Pool costing including water costs raised by Councillor Danita Potter be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19.3 RSPCA FIGURES

RESOLUTION 2023/423

Moved: Cr Jane Erkens
Seconded: Cr Danita Potter

That the response to the question regarding RSPCA figures raised by Councillor Jane Erkens be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

20 CONFIDENTIAL SECTION

RESOLUTION 2023/424

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

20.1 Financial Hardship Rates Application – Assessment Number 22249-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

20.2 Request to change date of the Bjelke Petersen Dam Fishing Competition

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

20.3 Wondai and Murgon Cleaning

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 5:24pm, Manager Facilities & Parks Leanne Petersen entered the meeting.

At 5:27pm, Cr Gavin Jones left the meeting.

At 5:29pm, Cr Gavin Jones returned to the meeting.

RESOLUTION 2023/425

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

20.1 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER 22249-00000-000

RESOLUTION 2023/426

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That Council agree to:

1. Reject proposal to defer rates payments for six months;
2. Write off interest charges to the value of \$38.79;
3. Suspend interest from accumulating while hardship payment arrangement is maintained;
4. Request the owner enter into a payment arrangement for Assessment Number 22249-00000-000 for \$40.00 per fortnight commencing 1 April 2023 for a period of 12 months;
5. Payments increasing to \$47.00 per fortnight from 1 April 2024 for a period of 12 months;
6. Payments increasing to \$57.00 per fortnight from 1 April 2025 for a period of 12 months;
7. Payments increasing to \$67.00 per fortnight from 1 April 2026 for a period of 12 months under normal rate arrangement conditions;
8. Payments increasing to \$76.00 per fortnight from 1 April 2027 for a period of 12 months under normal rate arrangement conditions
9. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly;
10. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
11. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

20.2 REQUEST TO CHANGE DATE OF THE BJELKE PETERSEN DAM FISHING COMPETITION

RESOLUTION 2023/427

Moved: Cr Kathy Duff
 Seconded: Cr Scott Henschen

That the report be noted for information and that the competition will remain on the first weekend in October.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

20.3 WONDAI AND MURGON CLEANING

RESOLUTION 2023/428

Moved: Cr Danita Potter
 Seconded: Cr Scott Henschen

That South Burnett Regional Council:

- (i) Not accept any tenders in relation to SBRC-22/23-01 Cleaning of Council buildings and facilities in the Wondai and Murgon Areas;
- (ii) Engage a Council employee as cleaner for the Wondai/Murgon Council facilities as a 12-month trial to gain workforce and budget efficiencies.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

21 CLOSURE OF MEETING

The Meeting closed at 5:38pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 22 March 2023.

.....

CHAIRPERSON

7.2 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 20 FEBRUARY 2023

File Number: 29-3-2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Special Council Meeting held on 20 February 2023 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Special Council Meeting held on 20 February 2023**



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Special Council Meeting
Monday, 20 February 2023

Order Of Business

1	Opening	3
2	Leave of Absence / Apologies	3
3.	Declaration of Interest	3
4.	Recognition of Traditional Owners	3
5	Notices of Motion	5
5.1	Notice of Motion - 1 Pound Street Kingaroy.....	5
6	Confidential Section	6
6.1	Development of 1 Pound Street, Kingaroy.....	7
6.1.1	Development of Conditional Tender - 1 Pound Street Kingaroy.....	7
7	Closure of Meeting	7

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
SPECIAL COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON MONDAY, 20 FEBRUARY 2023 AT 8:30AM**

PRESENT: Cr Brett Otto (Mayor), Cr Jane Erkens, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen, Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Liveability), Leanne Petersen (Manager Facilities & Parks), James D'Arcy (Manager Infrastructure Planning), Darryl Brooks (Manager Environment & Planning), Kerri Anderson (Manager Finance & Sustainability), Kimberley Donohue (Executive Assistant).

1 OPENING

Mayor Otto opened the meeting with Lord's Prayer and welcomed all attendees.

Attendance:

At 8:33am, Manager Facilities & Parks Leanne Petersen entered the meeting.

2 LEAVE OF ABSENCE / APOLOGIES

APOLOGY

RESOLUTION 2023/365

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That the apology received from Cr Potter be accepted and leave of absence granted.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher and Kathy Duff

Against: Nil

CARRIED 4/0

3. DECLARATION OF INTEREST

Nil

4. RECOGNITION OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

Attendance:

At 8:34am, Cr Scott Henschen entered the meeting.

MOTION – ADJOURN MEETING

RESOLUTION 2023/366

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the meeting stands adjourned till Monday 27 February 2023 at 8:30 am.

In Favour: Crs Brett Otto, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

MOTION

RESOLUTION 2023/429

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the Special Meeting – Pound Street Kingaroy that was adjourned on 20 February 2023 resume at 1:13pm on 1 March 2023.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Noted to the meeting that Councillor Potter is in attendance.

5 NOTICES OF MOTION

5.1 NOTICE OF MOTION - 1 POUND STREET KINGARROY

MOTION

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That South Burnett Regional Council:

1. Subdivides 6000 (150m x 40m) square metres of the northern end of the Pound Street allotment and gifts such to the Kingaroy-Memerambi RSL Sub-Branch for the purpose of developing up to fourteen accommodation units for veterans and their widows;
2. Markets the remaining land area that is suitable for an over 60's residential development to potential investors and developers for the construction of a retirement village with independently owned unit dwellings; and
3. That the flood prone and electricity easement area at the northern end be retained as a community asset for the community park fronting Kingaroy Street land and development of a community garden and consideration of a public car park accessible via Pound Street.

In Favour: Crs Brett Otto and Kathy Duff

Against: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

LOST 2/5

Cr Kirstie Schumacher foreshadowed the following motion:

That Council offer to gift the Kingaroy Memerambi RSL Sub-Branch the vacant residential lot at 24 Haly Street Kingaroy which is Lot 56 RP37004 and Lot 55 RP37004 for the purpose of construction veteran housing.

RESOLUTION 2023/430

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That Council offer to gift the Kingaroy Memerambi RSL Sub-Branch the vacant residential lot at 24 Haly Street Kingaroy which is Lot 56 RP37004 and Lot 55 RP37004 for the purpose of construction veteran housing.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2

MOTION

MOTION

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That South Burnett Regional Council delegates authority to the CEO to enter in to negotiations with the Kingaroy RSL Sub-Branch for the perspective sale of 6000m2 of sub-divided land at the southern end of the Pound Street allotment.

In Favour: Crs Brett Otto and Kathy Duff

Against: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

LOST 2/5

6 CONFIDENTIAL SECTION

RESOLUTION 2023/431

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

6.1 Development of 1 Pound Street, Kingaroy

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:25pm, Manager Finance & Sustainability Kerri Anderson left the meeting.

At 2:26pm, Cr Brett Otto left the meeting.

At 2:28pm, Manager Finance & Sustainability Kerri Anderson returned to the meeting.

At 2:29pm, Cr Brett Otto returned to the meeting.

At 2:56pm, Cr Danita Potter left the meeting.

At 2:58pm, Cr Danita Potter returned to the meeting.

At 3:06pm, Manager Finance & Sustainability Kerri Anderson left the meeting.

At 3:08pm, Manager Finance & Sustainability Kerri Anderson returned to the meeting.

At 3:10pm, Cr Kathy Duff left the meeting.

At 3:10pm, Cr Kathy Duff returned to the meeting.

RESOLUTION 2023/432

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

6.1 DEVELOPMENT OF 1 POUND STREET, KINGAROY

RESOLUTION 2023/433

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

In relation to the future sale and development of the property known as 1 Pound Street, Kingaroy, that Council:

1. Not accept the offer made by Property Opportunities in July 2021
2. Not accept the offer made by LJ Hooker in September 2022.
3. That car parking options are investigated and a report be brought back to a future Council Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

6.1.1 DEVELOPMENT OF CONDITIONAL TENDER - 1 POUND STREET KINGAROY

RESOLUTION 2023/434

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That South Burnett Regional Council develop a conditional tender to divest of 1 Pound Street, Kingaroy Lot 13 on RP814986 and offer the land for sale for a proposed mixed-use development of commercial and/or residential use by way of tender in the first instance, and if not sold, list for sale on the open market.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Crs Brett Otto and Gavin Jones

CARRIED 5/2

7 CLOSURE OF MEETING

The Meeting closed at 3:55pm.

The minutes of this meeting were confirmed at the Ordinary Meeting of the South Burnett Regional Council held on 22 February 2023.

.....
CHAIRPERSON

7.3 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 3 MARCH 2023

File Number: 29-3-2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Special Council Meeting held on 3 March 2023 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Special Council Meeting held on 3 March 2023**



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Special Council Meeting
Friday, 3 March 2023

Order Of Business

1 Opening..... 3

2 Leave of Absence / Apologies 3

3 Prayers 3

4 Declaration of Interest 3

5 Confidential Section 4

 5.1 Certified Agreement Negotiations..... 4

6 Closure of Meeting..... 5

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
SPECIAL COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON FRIDAY, 3 MARCH 2023 AT 11AM**

PRESENT: Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen, Kerri Anderson (Manager Finance & Sustainability), Rebecca Bayntun (Manager Corporate, Governance & Strategy), Tim Low (Manager Water & Wastewater), Rebecca Humphrey (Manager People & Culture), Kimberley Donohue (Executive Assistant).

1 OPENING

Mayor Otto welcomed all attendees and opened the meeting.

2 LEAVE OF ABSENCE / APOLOGIES

APOLOGY

RESOLUTION 2023/429

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That the apology received from Cr Erkens be accepted and leave of absence granted.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

The Mayor noted to the meeting that CEO Mark Pitt and General Manager Liveability Peter O'May are not participating due to a perceived conflict of interest.

3 PRAYERS

4 DECLARATION OF INTEREST

Nil.

5 CONFIDENTIAL SECTION

RESOLUTION 2023/430

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

5.1 Certified Agreement Negotiations

This matter is considered to be confidential under Section 254J - b of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

RESOLUTION 2023/431

Moved: Cr Brett Otto
Seconded: Cr Gavin Jones

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

5.1 CERTIFIED AGREEMENT NEGOTIATIONS

RESOLUTION 2023/432

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That South Regional Council;

Delegate to the Chief Executive Officer (General Manager Finance & Corporate) to finalise the items for staff vote and for sign off of the draft agreement for submission to the Queensland Industrial Relations Commission.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

6 CLOSURE OF MEETING

The Meeting closed at 11:13am.

The minutes of this meeting were confirmed at the Ordinary Meeting of the South Burnett Regional Council held on 22 March 2023.

.....

CHAIRPERSON

7.4 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 13 MARCH 2023

File Number: 29-3-2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Special Council Meeting held on 13 March 2023 be received and the recommendations therein be adopted.

ATTACHMENTS

1. **Minutes of the Special Council Meeting held on 13 March 2023**



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Special Council Meeting
Monday, 13 March 2023

Order Of Business

1	Opening	3
2	Leave of Absence / Apologies	3
3	Prayers	3
4	Declaration of Interest	3
5	Acknowledgement Of Traditional Owners	3
6	Portfolio - Corporate Governance & Strategy, People & Culture, Communication & Media, Finance & Sustainability, ICT & Business Systems, Community Representation and Advocacy, 2032 Olympics & Paralympics	3
	6.1 Local Government Change Proposals - Electoral Arrangement Review	3
7	Closure of Meeting	5

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
SPECIAL COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON MONDAY, 13 MARCH 2023 AT 9.00AM**

PRESENT: Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen, Mark Pitt (Chief Executive Officer), Peter O'May (General Manager Liveability), Aaron Meehan (General Manager Infrastructure), Susan Jarvis (General Manager Finance & Corporate), Kerri Anderson (Manager Finance & Sustainability), Kimberley Donohue (Executive Assistant).

1 OPENING

Mayor Brett Otto opened the meeting and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

Nil.

3 PRAYERS

Mayor Otto led the chamber in the Lord's Prayer.

4 DECLARATION OF INTEREST

Nil.

5 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

6 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS

6.1 LOCAL GOVERNMENT CHANGE PROPOSALS - ELECTORAL ARRANGEMENT REVIEW

MOTION

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That the report be received for information noting that the divisions will remain in place for the 2024 election and noting that the divisional arrangements would be only considered by the Council after the 2024 elections should they deem necessary.

RESOLUTION 2023/433

Moved: Cr Kathy Duff
Seconded: Cr Brett Otto

That the report be received for information noting that the divisions will remain in place for the 2024 election and noting that the divisional arrangements would be only considered by the Council after the 2024 elections after broad community support.

In Favour: Crs Brett Otto, Danita Potter, Kirstie Schumacher and Kathy Duff

Against: Crs Gavin Jones, Jane Erkens and Scott Henschen

CARRIED 4/3

THE AMENDMENT BECAME THE RESOLUTION

MOTION**RESOLUTION 2023/434**

Moved: Cr Jane Erkens
Seconded: Cr Kirstie Schumacher

That there be no further discussion and that the motion goes straight to the vote.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2

RESOLUTION 2023/435

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That the report be received for information noting that the divisions will remain in place for the 2024 election and noting that the divisional arrangements would be only considered by the Council after the 2024 elections after broad community support.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7 CLOSURE OF MEETING

The Meeting closed at 9:58am.

The minutes of this meeting were confirmed at the Ordinary Meeting of the South Burnett Regional Council held on 29 March 2023.

.....
CHAIRPERSON

7.5 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING HELD ON 23 FEBRUARY 2023

File Number: 22-Mar-2023

Author: Coordinator Corporate

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 23 February 2023 be received.

ATTACHMENTS

1. **Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 23 February 2023**



MINUTES

Corporate Risk & Audit Advisory Committee Meeting

Thursday, 23 February 2023

Order Of Business

1	Opening	3
2	Welcome	3
3	Leave of Absence / Apologies	3
4	Deputation / Petitions	3
5	Confirmation of Minutes of Previous Meeting	3
5.1	Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 6 October 2022	3
6	Business Arising	4
7	General Business	4
7.1	Queensland Audit Office - Final Management Report 2021-2022.....	4
7.2	2023 SBRC & Hospital Foundation External Audit Plans.....	4
7.3	Internal Audit Progress Report - February 2023	5
7.4	Amended Internal Audit Plan 2022-2023	5
7.5	Status on Implementation of Internal Audit Recommendations as at 13 February 2023.....	5
7.6	South Burnett Regional Council Corporate Risk Registers and Treatment Plans 2022/2023 Update.....	6
7.7	South Burnett Regional Council Employee Leave Liability Report as at 15 February 2023.....	6
7.8	Business Email Compromise - January 2023.....	7
7.9	Mimecast Account Assessment for January 2023	7
7.10	Project T2 Digital Transformation Plan	7
7.11	Corporate Risk & Audit Advisory Committee Self Assessment Questionnaire results 2023	7
7.12	Corporate Risk & Audit Advisory Committee Meeting Dates and Times for 2022/23 and 2023/24	8
8	Closure of Meeting	8

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON THURSDAY, 23 FEBRUARY 2023 AT 9:30 AM**

PRESENT: Members:

Cr Kirstie Schumacher (Chair), Independent Member George Hampouris, Independent Member Peter van der Eijk, Independent Member JP O'Kennedy

In Attendance:

Mark Pitt (Chief Executive Officer), Peter O'May (General Manager Liveability), Susan Jarvis (General Manager Finance & Corporate), Kerri Anderson (Manager Finance & Sustainability), Tim Low (Manager Water & Wastewater), Warren Wernecke (Systems Administrator), Louise Reidy (Strategic Procurement Coordinator), Erin Neville-Stanley (Partner, KPMG), Ryan Lindwall (Manager, KPMG), Jessica Rossouw (Contract Manager, QAO), Andy Smith (Pacifica Pty Ltd), Karen Searle (Coordinator Corporate)

1 OPENING

The meeting was declared opened at 9:31 am.

2 WELCOME

The Chair welcomed all to the meeting.

3 LEAVE OF ABSENCE / APOLOGIES

Mayor Brett Otto, Aaron Meehan (General Manager Infrastructure)

4 DEPUTATION / PETITIONS

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING HELD ON 6 OCTOBER 2022

COMMITTEE RESOLUTION CRAAC/2023/1

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member JP O'Kennedy

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 6 October 2022 be received and the recommendations therein be adopted.

In Favour: Cr Kirstie Schumacher, Independent Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

6 BUSINESS ARISING**7 GENERAL BUSINESS****7.1 QUEENSLAND AUDIT OFFICE - FINAL MANAGEMENT REPORT 2021-2022**

COMMITTEE RESOLUTION CRAAC/2023/2

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member George Hampouris

That the Corporate Risk and Audit Advisory Committee 'receive' the Queensland Audit Office – Final Management Report 2021-2022.

In Favour: Cr Kirstie Schumacher, Independent Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to Item 7.2.

The nature of my interest is as follows:

This declarable conflict of interest arises due to being a board member of the South Burnett Regional Council Community Hospital Foundation Limited.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

At 9:41 am, Cr Kirstie Schumacher left the meeting.

7.2 2023 SBRC & HOSPITAL FOUNDATION EXTERNAL AUDIT PLANS

COMMITTEE RESOLUTION CRAAC/2023/3

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member George Hampouris

That the Corporate Risk and Audit Advisory Committee 'receive' the 2023 QAO External Audit Plans for information.

In Favour: Independent Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 3/0

At 9:45 am, Cr Kirstie Schumacher returned to the meeting.

Andy Smith (Pacifica Pty Ltd) entered the meeting at 9:52 am.

7.3 INTERNAL AUDIT PROGRESS REPORT - FEBRUARY 2023

COMMITTEE RESOLUTION CRAAC/2023/4

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member George Hampouris

That the Corporate Risk and Audit Advisory Committee 'receive' the Internal Audit Progress Report to 15 February 2023.

In Favour: Cr Kirstie Schumacher, Independent Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

7.4 AMENDED INTERNAL AUDIT PLAN 2022-2023

COMMITTEE RESOLUTION CRAAC/2023/5

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member JP O'Kennedy

That the Corporate Risk and Audit Advisory Committee 'receive' for information the Internal Audits planned for 2022-2023 as amended.

In Favour: Cr Kirstie Schumacher, Independent Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

7.41 INTERIM 3-YEAR AUDIT PLAN

OFFICER'S RECOMMENDATION

Resolved that the Executive Leadership Team develop a list of proposed audits and the Draft Interim 3 year Audit Plan be tabled at the May 2023 Corporate Risk and Audit Advisory Group meeting and to finalise at the September 2023 meeting.

7.5 STATUS ON IMPLEMENTATION OF INTERNAL AUDIT RECOMMENDATIONS AS AT 13 FEBRUARY 2023

COMMITTEE RESOLUTION CRAAC/2023/6

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member JP O'Kennedy

That the Corporate Risk & Audit Advisory Committee 'receive' the Status on Implementation of Internal Audit Recommendations as at 13 February 2023.

In Favour: Cr Kirstie Schumacher, Independent Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

7.6 SOUTH BURNETT REGIONAL COUNCIL CORPORATE RISK REGISTERS AND TREATMENT PLANS 2022/2023 UPDATE

COMMITTEE RESOLUTION CRAAC/2023/7

Moved: Cr Kirstie Schumacher

Seconded: Independent Member Peter van der Eijk

That the Corporate Risk & Audit Advisory Committee 'receive' the South Burnett Regional Council Corporate Risk Registers and Treatment Plans 2022/2023 – 6-monthly update – 1 July to 31 December 2022.

In Favour: Cr Kirstie Schumacher, Independent Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

7.61 DEVELOPMENT OF PROJECT RISK POLICY

COMMITTEE RESOLUTION CRAAC/2023/8

Moved: Independent Member Peter van der Eijk

Seconded: Cr Kirstie Schumacher

That the Corporate Risk and Audit Advisory Committee recommend to Council the development of a policy that provides a summary of internal controls and checks undertaken prior to committing to any new projects outside of scope and to mitigate out of budget with a report be tabled at the May 2023 meeting.

In Favour: Cr Kirstie Schumacher, Independent Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

Andy Smith (Pacifica Pty Ltd) left the meeting at 10.49 am.

7.7 SOUTH BURNETT REGIONAL COUNCIL EMPLOYEE LEAVE LIABILITY REPORT AS AT 15 FEBRUARY 2023

COMMITTEE RESOLUTION CRAAC/2023/9

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member George Hampouris

That the Corporate Risk and Audit Advisory Committee 'receive' the South Burnett Regional Council Employee Leave Liability Report as of 15 February 2023.

In Favour: Cr Kirstie Schumacher, Independent Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

7.8 BUSINESS EMAIL COMPROMISE - JANUARY 2023

COMMITTEE RESOLUTION CRAAC/2023/10

Moved: Independent Member Peter van der Eijk
Seconded: Independent Member George Hampouris

That the Corporate Risk and Audit Advisory Committee 'receive' the Business email compromise report for information and recommend that Council engage a suitably qualified supplier to perform a penetration test on the system and consider a further cyber security internal audit and develop a separate ICT/Cyber Risk Register and Treatment Plan.

In Favour: Cr Kirstie Schumacher, Independent Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

7.9 MIMECAST ACCOUNT ASSESSMENT FOR JANUARY 2023

COMMITTEE RESOLUTION CRAAC/2023/11

Moved: Cr Kirstie Schumacher
Seconded: Independent Member Peter van der Eijk

That the Corporate Risk and Audit Advisory Committee 'receive' the Mimecast Account Assessment for January 2023

In Favour: Cr Kirstie Schumacher, Independent Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

7.10 PROJECT T2 DIGITAL TRANSFORMATION PLAN

COMMITTEE RESOLUTION CRAAC/2023/12

Moved: Independent Member Peter van der Eijk
Seconded: Independent Member JP O'Kennedy

That the Corporate Risk and Audit Advisory Committee 'receive' the T2 Project 5 year roadmap for information.

In Favour: Cr Kirstie Schumacher, Independent Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

7.11 CORPORATE RISK & AUDIT ADVISORY COMMITTEE SELF ASSESSMENT QUESTIONNAIRE RESULTS 2023

COMMITTEE RESOLUTION CRAAC/2023/13

Moved: Independent Member Peter van der Eijk
 Seconded: Independent Member JP O'Kennedy

That the Corporate Risk & Audit Advisory Committee 'receive' for information the summary of responses and consider enhancements to be implemented to ensure that the Committee is meeting its objectives efficiently and effectively.

In Favour: Cr Kirstie Schumacher, Independent Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

7.12 CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING DATES AND TIMES FOR 2022/23 AND 2023/24

COMMITTEE RESOLUTION CRAAC/2023/14

Moved: Cr Kirstie Schumacher
 Seconded: Independent Member Peter van der Eijk

That the Corporate Risk & Audit Advisory Committee meet as follows, with discretion delegated to Council's Chief Executive Officer to alter a date and / or time as necessary to accommodate operational requirements:

Quarterly Committee meeting	Tuesday 23 May 2023	9.30am
Quarterly Committee meeting	Thursday 31 August 2023	9.30am
Quarterly Committee meeting	Thursday 5 October 2023	9.30am
Quarterly Committee meeting	Thursday 22 February 2024	9.30am

In Favour: Cr Kirstie Schumacher, Independent Members George Hampouris, Peter van der Eijk and JP O'Kennedy

Against: Nil

CARRIED 4/0

8 CLOSURE OF MEETING

The Meeting closed at 11:37 am.

The minutes of this meeting were confirmed at the Corporate Risk & Audit Advisory Committee held on 23 May 2023.

.....
CHAIRPERSON

8 NOTICES OF MOTION

8.1 NOTICE OF MOTION - ADVOCACY - 25 YEAR ECONOMIC ROADMAP

File Number: 29-03-2023

I, Councillor Kirstie Schumacher, give notice that at the next Ordinary Meeting of Council to be held on 29 March 2023, I intend to move the following motion:

MOTION

That South Burnett Regional Council seek a meeting for Mayor Otto and Cr Schumacher to provide a brief and seek support for the South Burnett's 25 year economic roadmap with:

- Hon. David Littleproud MP, Federal member for Maranoa
- Hon. Llew O'brien MP, Federal member for Wide Bay
- Colin Boyce MP, Federal member for Flynn

- Hon. Dr Steven Miles, Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning and Minister Assisting the Premier on Olympic and Paralympic Games Infrastructure.

RATIONALE

Council has commenced advocacy with briefings with Minister Furner and Minister Butcher having already occurred. Council continues to seek a meeting with Minister DeBrenni.

Council has been working with the Queensland Government and other agencies (Sunwater and Stanwell) for two years to deliver the Burnett Feasibility Study, which was funded under the federal government's National Water Infrastructure Development Fund (NWIDF).

The first phase of the study identified a shortlist of water projects that would maximise the available water resources. The recently completed 25 year Economic Roadmap tested and confirmed the viability of three specific water projects, all of which indicated strong economic outcomes and confirmed customer demand.

The focus of this Economic Road Map is to enable the South Burnett to thrive through the transition of Tarong Power Station and Meandu Mine away from coal-fired power generation to a clean energy hub. This Economic Road Map was created by consultants KBR, using the State Government Project Assessment Framework and the purpose of these meetings would be to provide a brief on the outcomes and seek support to continue this work with funding to:

- Complete detailed business cases
- Undertake a demand assessment to identify potential users along the Tarong to Boondooma Dam.

The purpose of these briefings is to inform and seek support from both the federal and state government representatives for the progression of the priorities of the South Burnett's 25 year Economic Roadmap.

I commend this Notice of Motion to Council.

ATTACHMENTS

Nil

9 BUSINESS OUTSTANDING

9.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

File Number: 29-03-2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

PRECIS

Business outstanding table for the Ordinary Council Meeting

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. **Business Outstanding Table - 29 March 2023**  

BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Meeting Date: 29 March 2023

Attachment No: 1

Meeting	Subject	Resolution	Notes
<p>Council 22/02/2023</p>	<p>Creative Country Association Inc - Murgon Ancient Songbird Centre</p>	<p>RESOLUTION 2023/398</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council write to the Minister for Tourism and the CEO of Tourism Events Queensland on behalf of the Creative Country Association requesting engagement with Creative Country Association as to funding options that may be available to the association for \$150,000 to complete their project.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
<p>Council 22/02/2023</p>	<p>Art, Culture and Heritage Advisory Committee</p>	<p>RESOLUTION 2023/397</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Jane Erkens</p> <p>That the following recommendations be adopted;</p> <ol style="list-style-type: none"> 1. That the Regional Arts Development Fund guidelines be amended to include a RADF Quick Response Grant Program with a maximum of \$1000 per application. 2. That a RADF Quick Response Grant Program be introduced in the financial year 2023/24. 3. That the RADF grant application to Arts Queensland be increased to \$20,000. 4. That the current term of the Advisory Committee is extended to 30 June 2024. 	

	<p>5. Jonathon Fearnley's Expression of Interest be accepted as Nanango Theatre Company's replacement for Valerie Mathews on the Arts, Culture, and Heritage Advisory Committee.</p> <p>6. That Council appoint the following individuals as proxy members of the Arts, Culture and Heritage Advisory Committee in accordance with the Arts, Culture and Heritage Terms of Reference:</p> <ol style="list-style-type: none"> 1. Nanango Theatre Company - Valerie Mathews 2. Kingaroy Art Gallery - Fran Van Vegchel 3. Community Representative - Kerry Lloyd <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
<p>Council Notice of Motion 22/02/2023 regarding Nanango Walking Track – Slashing.</p>	<p>RESOLUTION 2023/408</p> <p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Jane Erkens</p> <p>That a report regarding the previously planted treed area and costing on the parkland/road reserve area adjacent to the pedestrian pathway in South Nanango (D’Aguilar Highway) be undertaken in consultation with staff and suggested recommendations that consider community feedback be brought back to the April Liveability, Governance and Finance Standing Committee meeting.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>08 Mar 2023 3:32pm Kemp, Fiona</p> <p>Community Consultation Plan is currently been developed.</p>

<p>Council 22/02/2023</p>	<p>Rural Residential Blocks</p>	<p>RESOLUTION 2023/401</p>	<p>08 Mar 2023 11:30am Kemp, Fiona - Reallocation</p>
		<p>Moved: Cr Kathy Duff</p>	<p>Action reassigned to Brooks, Darryl by Kemp, Fiona - Please review and update this meeting action. Thank you</p>
		<p>Seconded: Cr Danita Potter</p>	
		<p>That South Burnett Regional Council review the Overgrown Property Policy – Statutory062 to consider the designated town area maps and the adjoining rural residential allotments one (1) hectare or less that may not have been captured in the policy as part of the annual review process.</p>	
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	
		<p><u>Against:</u> Nil</p>	
			<p>CARRIED 7/0</p>
<p>Council 22/02/2023</p>	<p>Wondai Roundabout Refurbishment Project</p>	<p>RESOLUTION 2023/393</p>	
		<p>Moved: Cr Scott Henschen</p>	
		<p>Seconded: Cr Gavin Jones</p>	
		<p>That South Burnett Regional Council;</p>	
		<ol style="list-style-type: none"> 1. Commits to completing the construction of the Wondai roundabout by 30 November 2023 subject to weather and resource availability; 2. Undertakes a cost analysis to determine whether the project be delivered internally or externally; 3. Considers complementary works for the completion of the Scott Street (Haly to Edward) redevelopment works in parallel with the roundabout works; and 4. Continues to advocate for road improvements to DTMR. 	
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	

		<u>Against:</u> Nil	CARRIED 7/0
<p>Council 22/02/2023</p>	<p>Proposed Major Amendment to the South Burnett Regional Council Planning Scheme 2017 - Resubmission in Response to the State Interest Review Feedback</p>	<p>RESOLUTION 2023/383 Moved: Cr Kathy Duff Seconded: Cr Danita Potter That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Note the incoming notice from the Department of State Development, Infrastructure, Local Government and Planning dated 6 December 2022 and enclosed feedback from the State interest review [refer to Attachment A] 2. Endorse the proposed major amendment 1/2022 (Version 2.1) to the South Burnett Region Planning Scheme 2017 and including mapping amendments to reflect an updated cadastre and State mapping data as set out in the agenda report [refer to Attachment B]; 3. Decide to submit, in accordance with Chapter 2, Part 4, step 17.4 of the MGR, the proposed major amendment 1/2022 (Version 2.1) to the Planning Minister via the Department of State Development, Infrastructure, Local Government and Planning in response to the notice of 6 December 2022. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	CARRIED 7/0
<p>Council 22/02/2023</p>	<p>Notice of Motion - Country Universities Hub</p>	<p>RESOLUTION 2023/396 Moved: Cr Danita Potter</p>	

	<p>Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council start the process of organising a Management Committee for a Country Universities Centres (CUC’s) of which the Hub will be in Kingaroy with later expectations of the centre opening other satellite CUCs in the surrounding towns/villages including Cherbourg.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 2022/23 Capital 22/02/2023 Works Projects Impacted by Restoration of Essential Public Assets (REPA) Submissions</p>	<p>RESOLUTION 2023/394</p> <p>Moved: Cr Gavin Jones</p> <p>Seconded: Cr Kathy Duff</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Commit to undertaking the following rehabilitation and bitumen reseal projects including any identified unapproved REPA utilising the \$2m co-contribution from Council: <ol style="list-style-type: none"> (a) Rehabilitation Projects: Fairdale Road, Campbells Road and Silverleaf Road. (b) Bitumen Reseal Projects: Borcherts Hill Road, Edward Street, Elbow Road, Flats Road, Haly Street, Hetheringtons Road, Kawl Kawl Road, Keleher Street, Old Esk Road, Reifs Road, Tingoora Chelmsford Road, and Webbers Bridge Road. 2. Review the following projects when the REPA submission is determined by QRA: <ol style="list-style-type: none"> (a) River Road reseal, Runnymede Road reseal and First Avenue rehabilitation. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>

			CARRIED 7/0
Council 22/02/2023	Adoption of the South Burnett Regional Council Unreasonable Customer Conduct Policy - Strategic033	<p>MOTION</p> Moved: Cr Scott Henschen Seconded: Cr Danita Potter That the South Burnett Regional Council Unreasonable Customer Conduct Policy – Strategic033 be adopted as presented. <p>AMENDMENT</p> Moved: Cr Brett Otto Seconded: Cr Kathy Duff That South Burnett Regional Council review clause 3.4 of the South Burnett Regional Council Unreasonable Customer Conduct Policy – Strategic033 as it relates to the definition of unreasonable persistence with a view to moderating such definition so as to not compromise the ability of a member of the Community to raise genuine concerns and issues with appropriate Council officers, elected representatives and other bodies and as such be brought to the May 2023 Liveability, Governance and Finance Standing Committee Meeting for consideration. .In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen Against: Nil	<p>07 Mar 2023 3:50pm Atkinson, Bradley</p> Policy to be presented at the May Standing Committee as per Council request
			CARRIED 7/0
			THE AMENDMENT BECAME THE RESOLUTION
			RESOLUTION 2023/380

	<p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council review clause 3.4 of the South Burnett Regional Council Unreasonable Customer Conduct Policy – Strategic033 as it relates to the definition of unreasonable persistence with a view to moderating such definition so as to not compromise the ability of a member of the Community to raise genuine concerns and issues with appropriate Council officers, elected representatives and other bodies and as such be brought to the May 2023 Liveability, Governance and Finance Standing Committee Meeting for consideration.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 22/02/2023</p> <p>Material Change of Use - Telecommunications Facility at Redmans Road Coolabunia (and described as Lot 3 on SP307603) Applicant: Amplitel Pty Ltd C/- BMM Group</p>	<p>RESOLUTION 2023/382</p> <p>Moved: Cr Brett Otto</p> <p>Seconded: Cr Kathy Duff</p> <p>That the application is not approved for the following reasons;</p> <ul style="list-style-type: none"> • The potential impact on community as to mental health. • The environmental impact on the community. • The detrimental impact on the visual amenity of the rural residential precinct and landscape. • The impact through construction of access on the local residential area. • Genuine concerns raised by the community to whom this Council is elected to represent in our role as prescribed under the <i>Local Government Act 2009</i> as the primary legislation to which this Council operates under.

In Favour: Crs Brett Otto and Kathy Duff

Against: Crs Gavin Jones and Jane Erkens

CARRIED 2/2 ON THE CASTING VOTE OF THE MAYOR

In accordance with section 254e (2)(b) of the *Local Government Regulation 2012*

RESOLUTION 2023/382

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the application is not approved for the following reasons;

- The potential impact on community as to mental health.
- The environmental impact on the community.
- The detrimental impact on the visual amenity of the rural residential precinct and landscape.
- The impact through construction of access on the local residential area.
- Genuine concerns raised by the community to whom this Council is elected to represent in our role as prescribed under the *Local Government Act 2009* as the primary legislation to which this Council operates under.

In Favour: Crs Brett Otto and Kathy Duff

Against: Crs Gavin Jones and Jane Erkens

CARRIED 2/2 ON THE CASTING VOTE OF THE MAYOR

In accordance with section 254e (2)(b) of the *Local Government Regulation 2012*

Council Motion - Pre
22/02/2023 Lodgement Meeting

MOTION

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Mayor and all Councillors be invited to attend pre-lodgement meetings as an observer for information purposes only and conduct themselves in accordance with section 3.1 of the Council Councillor Contact with Developers and Submitters Policy – Statutory071.

In Favour: Crs Danita Potter and Kathy Duff

Against: Crs Brett Otto, Jane Erkens, Gavin Jones, Kirstie Schumacher and Scott Henschen

LOST 2/5

Cr Kirstie Schumacher foreshadowed the following motion:

That the Mayor and all Councillors receive an email providing a summary on what pre-lodgement meetings have taken place during the week and a reasonable update on such.

17.3.1 PRE LODGEMENT MEETING

MOTION

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That the Mayor and all Councillors receive an email providing a summary on what pre-lodgement meetings have taken place during the week and a reasonable update on such.

RESOLUTION 2023/385

	<p>Moved: Cr Brett Otto</p> <p>Seconded: Cr Kathy Duff</p> <p>That item 17.3 lay on the table.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council CTC Land Transfer 22/02/2023</p>	<p>RESOLUTION 2023/419</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That in accordance with the <i>Local Government Act 2009</i> (the Act), Section 257, Council delegate to the Chief Executive Officer of Council, the power under section 262(3) of the Act, to negotiate and agree in principle the terms and conditions of a contract for the disposal of the Kingaroy Enterprise Centre land and building assets to the community organisation, South Burnett CTC in accordance with Section 236 of the <i>Local Government Regulation 2012</i>, for future consideration and/or approval by Council.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council Pre Lodgement 22/02/2023 Meeting</p>	<p>MOTION</p> <p>Moved: Cr Kathy Duff</p>

Seconded: Cr Danita Potter

That the Mayor and all Councillors be invited to attend pre-lodgement meetings as an observer for information purposes only and conduct themselves in accordance with section 3.1 of the Council Councillor Contact with Developers and Submitters Policy – Statutory071.

In Favour: Crs Danita Potter and Kathy Duff

Against: Crs Brett Otto, Jane Erkens, Gavin Jones, Kirstie Schumacher and Scott Henschen

LOST 2/5

Cr Kirstie Schumacher foreshadowed the following motion:

That the Mayor and all Councillors receive an email providing a summary on what pre-lodgement meetings have taken place during the week and a reasonable update on such.

17.3.1 PRE LODGEMENT MEETING

MOTION

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That the Mayor and all Councillors receive an email providing a summary on what pre-lodgement meetings have taken place during the week and a reasonable update on such.

RESOLUTION 2023/385

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That item 17.3 lay on the table.

		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	
		CARRIED 7/0	
Council 20/02/2023	Development of Conditional Tender - 1 Pound Street Kingaroy	<p>RESOLUTION 2023/434</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council develop a conditional tender to divest of 1 Pound Street, Kingaroy Lot 13 on RP814986 and offer the land for sale for a proposed mixed-use development of commercial and/or residential use by way of tender in the first instance, and if not sold, list for sale on the open market.</p> <p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Crs Brett Otto and Gavin Jones</p>	<p>24 Mar 2023 12:16pm Petersen, Leanne</p> <p>Recruiting for a Land Investigation Officer to have appropriate resources within Council to progress this action.</p>
		CARRIED 5/2	
Council 20/02/2023	Notice of Motion -1 Pound Street Kingaroy	<p>MOTION</p> <p>Moved: Cr Brett Otto</p> <p>Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council:</p> <p>1. Subdivides 6000 (150m x 40m) square metres of the northern end of the Pound Street allotment and gifts such to the Kingaroy-Memerambi RSL Sub-Branch for the purpose of developing up to fourteen accommodation units for veterans and their widows;</p>	<p>24 Mar 2023 12:19pm Petersen, Leanne</p>

2. Markets the remaining land area that is suitable for an over 60's residential development to potential investors and developers for the construction of a retirement village with independently owned unit dwellings; and
3. That the flood prone and electricity easement area at the northern end be retained as a community asset for the community park fronting Kingaroy Street land and development of a community garden and consideration of a public car park accessible via Pound Street.

Council recruiting Land Investigation Officer to have appropriate resources to progress this action.

In Favour: Crs Brett Otto and Kathy Duff

Against: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

LOST 2/5

Cr Kirstie Schumacher foreshadowed the following motion:

That Council offer to gift the Kingaroy Memerambi RSL Sub-Branch the vacant residential lot at 24 Haly Street Kingaroy which is Lot 56 RP37004 and Lot 55 RP37004 for the purpose of construction veteran housing.

RESOLUTION 2023/430

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That Council offer to gift the Kingaroy Memerambi RSL Sub-Branch the vacant residential lot at 24 Haly Street Kingaroy which is Lot 56 RP37004 and Lot 55 RP37004 for the purpose of construction veteran housing.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2

<p>Council 20/02/2023</p>	<p>Notice of Motion -1 Pound Street Kingaroy</p>	<p>MOTION</p>	<p>24 Mar 2023 12:19pm Petersen, Leanne</p>
		<p>Moved: Cr Brett Otto</p>	
		<p>Seconded: Cr Kathy Duff</p>	
		<p>That South Burnett Regional Council:</p>	<p>Council recruiting Land Investigation Officer to have appropriate resources to progress this action.</p>
		<ol style="list-style-type: none"> 1. Subdivides 6000 (150m x 40m) square metres of the northern end of the Pound Street allotment and gifts such to the Kingaroy-Memerambi RSL Sub-Branch for the purpose of developing up to fourteen accommodation units for veterans and their widows; 2. Markets the remaining land area that is suitable for an over 60's residential development to potential investors and developers for the construction of a retirement village with independently owned unit dwellings; and 3. That the flood prone and electricity easement area at the northern end be retained as a community asset for the community park fronting Kingaroy Street land and development of a community garden and consideration of a public car park accessible via Pound Street. 	
		<p><u>In Favour:</u> Crs Brett Otto and Kathy Duff</p>	
		<p><u>Against:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p>	
			<p>LOST 2/5</p>
		<p>Cr Kirstie Schumacher foreshadowed the following motion:</p>	
		<p>That Council offer to gift the Kingaroy Memerambi RSL Sub-Branch the vacant residential lot at 24 Haly Street Kingaroy which is Lot 56 RP37004 and Lot 55 RP37004 for the purpose of construction veteran housing.</p>	
		<p>RESOLUTION 2023/430</p>	
		<p>Moved: Cr Kirstie Schumacher</p>	
		<p>Seconded: Cr Jane Erkens</p>	

		<p>That Council offer to gift the Kingaroy Memerambi RSL Sub-Branch the vacant residential lot at 24 Haly Street Kingaroy which is Lot 56 RP37004 and Lot 55 RP37004 for the purpose of construction veteran housing.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Crs Brett Otto and Kathy Duff</p> <p style="text-align: right;">CARRIED 5/2</p>
<p>Council 20/02/2023</p>	<p>Development of 1 Pound Street, Kingaroy</p>	<p>RESOLUTION 2023/433</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Scott Henschen</p> <p>In relation to the future sale and development of the property known as 1 Pound Street, Kingaroy, that Council:</p> <ol style="list-style-type: none"> 1. Not accept the offer made by Property Opportunities in July 2021 2. Not accept the offer made by LJ Hooker in September 2022. 3. That car parking options are investigated and a report be brought back to a future Council Meeting. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>

<p>Council 25/01/2023</p>	<p>Notice of Motion - Electricity Supply on Rural Lot Reconfigurations within in Rural Zones</p>	<p>RESOLUTION 2023/339</p>
		<p>Moved: Cr Brett Otto</p>
		<p>Seconded: Cr Kathy Duff</p>
		<p>PROCEDURAL MOTION:</p>
		<p>That the matter be lifted off the table.</p>
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>
		<p><u>Against:</u> Nil</p>
		<p>CARRIED 7/0</p>
		<p>AMENDMENT</p>
		<p>Moved: Cr Brett Otto</p>
		<p>Seconded: Cr Kathy Duff</p>
		<p>1. In respect of all future reconfiguration applications for the creation of allotments within the rural zoning, if approved, the following condition be made available to the applicant in relation to Electricity Supply:</p>
		<p>The applicant demonstrates that alternative sources of electricity supply, such as solar energy, if required, could be made available as an alternative option to a reticulated connection.</p>
		<p>2. That Council incorporates the following standard statement as part of Council’s response to all future applications for rates searches on rural zoned properties:</p>

Council cannot guarantee the supply of connecting electricity and telecommunications infrastructure on the property to which this rates search relates. As such, Council recommends that the applicant undertake their own due diligence in relation to such infrastructure.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

THE AMENDMENT BECAME THE RESOLUTION

RESOLUTION 2023/340

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

1. In respect of all future reconfiguration applications for the creation of allotments within the rural zoning, if approved, the following condition be made available to the applicant in relation to Electricity Supply:

The applicant demonstrates that alternative sources of electricity supply, such as solar energy, if required, could be made available as an alternative option to a reticulated connection.

2. That Council incorporates the following standard statement as part of Council’s response to all future applications for rates searches on rural zoned properties:

Council cannot guarantee the supply of connecting electricity and telecommunications infrastructure on the property to which this rates search relates. As such, Council recommends that the applicant undertake their own due diligence in relation to such infrastructure.

		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 25/01/2023	Consideration for Remission on Rates - Assessment 14513- 00000-000	<p>RESOLUTION 2023/364</p> <p>Moved: Cr Brett Otto</p> <p>Seconded: Cr Gavin Jones</p> <p>That the matter lay on the table.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 25/01/2023	Gift of land to the South Burnett Child Care Centre at Kingaroy	<p>RESOLUTION 2023/365</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Develop a framework to consider requests from community groups that ask Council to transfer land at nil consideration, to ensure consistent decision-making.

		<p>2. Conduct a development application for subdivision of Lot 86 on RP7951 in line with the current South Burnett Child Care and Kindergarten lease area.</p> <p>3. Continue engagement with South Burnett Child Care and Kindergarten as to appropriate long term tenure arrangements.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 14/12/2022</p>	<p>Notice of Motion - Gore Street Footpath</p>	<p>RESOLUTION 2022/285</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>That Cr Henschen’s motion in relation to the allocation of the LRCI 2023/2024 funding be lifted off the table and dealt with.</p> <p><u>In Favour:</u> Crs Brett Otto, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Crs Gavin Jones and Kirstie Schumacher</p> <p style="text-align: right;">CARRIED 5/2</p> <p>MOTION</p> <p>MOTION</p> <p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Jane Erkens</p>

That That the following projects are scoped and costed with a view to Council applying the \$1,644,465 of LRCI phase 3 extension funding in the 2023/2024 year to these capital projects and a report be brought to a future Infrastructure, Environment and Compliance Standing Committee Meeting, including capital and whole of life costings for consideration:

- Wondai Industrial Estate stage 2;
- Haly street Wondai drainage and road sealing;
- Alford street east Kingaroy - stage 1 rehabilitation;
- Gore street Murgon SHS kerb and channelling / parking.

AMENDMENT

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the following projects are scoped on a preliminary basis with high level cost estimates so as to be considered through the application of the prioritisation tool along side other capital projects as part of the 2023/24 capital budget considerations of Council

- Wondai Industrial Estate stage 2;
- Gore street Murgon SHS kerb and channelling / parking.
- McKell Park, Wondai
- Coronation Park, Wondai
- Coopers Gap viewing platform
- Lions Park Kingaroy completion
- Murgon basketball half court
- Proston look out
- Apex Park Carpark, Kingaroy

		<ul style="list-style-type: none"> • Tingoora Drainage • Youth Park, Kingaroy <p>The amendment became the resolution.</p> <p><u>In Favour:</u> Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Cr Gavin Jones</p> <p style="text-align: right;">CARRIED 6/1</p>	
Council 14/12/2022	Notice of Motion - Murgon Christmas Tree	<p>MOTION</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That South Burnett Regional Council provide funding for the</p> <ol style="list-style-type: none"> 1. Purchase of three new Christmas Trees at Murgon, Hivesville and Kumbia, for a total cost of \$33,000 and allocate \$33,000 from 22/23 Capital Building underspend of other Capital projects. 2. Purchase of new decorations for the 3 new trees from the 22/23 Operational Parks budget. Total cost of \$30,000. 3. Installation of new footings for the relocation of Wondai, Proston and Blackbutt Christmas Trees, estimated cost of \$3,000 per footing, total cost of \$9,000 allocated from the 2022/23 Operational parks budget. 4. Request the relevant Manager consult with the Murgon Business and Development Association Management Committee and the Hivesville Progress Association and the Divisional Councillor in January 2023 to ensure that they have input into the size, type and location of the trees. <p>AMENDMENT</p>	<p>20 Jan 2023 2:12pm O'May, Peter</p> <p>Budget adjustments being incorporated into 2nd Qtr budget review</p> <p>24 Mar 2023 12:22pm Petersen, Leanne</p>

<p>Moved: Cr Kirstie Schumacher</p>	<p>Request for quotation to construct Christmas Tree frames has been sent out to local fabrication businesses. , Council Fabrication Branch has all materials to commence work on footing cages.</p>
<p>Seconded: Cr Danita Potter</p>	
<ol style="list-style-type: none"> 1. Purchase of three new Christmas Trees at Murgon, Hivesville and Kumbia, for a total cost of \$33,000 and allocate \$33,000 from 22/23 Capital Building underspend of other Capital projects. 2. Purchase of new decorations for the 3 new trees from the 22/23 Operational Parks budget. Total cost of \$30,000. 3. Installation of new footings for the relocation of Wondai, Proston and Blackbutt Christmas Trees, estimated cost of \$3,000 per footing, total cost of \$9,000 allocated from the 2022/23 Operational parks budget. 4. Write to the Murgon Business and Development Association and advise them of the outcome of this resolution. 	
<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	
<p><u>Against:</u> Nil</p>	<p>CARRIED 7/0</p>
<p>The Amendment became the resolution.</p>	
<p>RESOLUTION 2022/292</p>	
<p>Moved: Cr Kathy Duff</p>	
<p>Seconded: Cr Kirstie Schumacher</p>	
<ol style="list-style-type: none"> 1. Purchase of three new Christmas Trees at Murgon, Hivesville and Kumbia, for a total cost of \$33,000 and allocate \$33,000 from 22/23 Capital Building underspend of other Capital projects. 2. Purchase of new decorations for the 3 new trees from the 22/23 Operational Parks budget. Total cost of \$30,000. 	

		<p>3. Installation of new footings for the relocation of Wondai, Proston and Blackbutt Christmas Trees, estimated cost of \$3,000 per footing, total cost of \$9,000 allocated from the 2022/23 Operational parks budget.</p> <p>4. Write to the Murgon Business and Development Association and advise them of the outcome of this resolution.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 14/12/2022	Minutes of the Council Meeting held on 23 November 2022	<p>RESOLUTION 2022/275</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kathy Duff</p> <p>1. That the Minutes of the Council Meeting held on 23 November 2022 be received and the recommendations therein be adopted.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 14/12/2022	Quote SBRCQ- 22/23-27 - Purchase of one (1) Grader to replace Plant No. 1506.	<p>RESOLUTION 2022/299</p> <p>Moved: Cr Gavin Jones</p> <p>Seconded: Cr Scott Henschen</p>

		<p>That Council purchase one (1) Komatsu GD655-7 for \$467,400.00 excluding GST from Komatsu Australia.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Cr Jane Erkens</p> <p style="text-align: right;">CARRIED 6/1</p>
<p>Council 14/12/2022</p>	<p>Cost of Scoping of Works</p>	<p>RESOLUTION 2022/285</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Danita Potter</p> <p>That Cr Henschen’s motion in relation to the allocation of the LRCI 2023/2024 funding be lifted off the table and dealt with.</p> <p><u>In Favour:</u> Crs Brett Otto, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Crs Gavin Jones and Kirstie Schumacher</p> <p style="text-align: right;">CARRIED 5/2</p> <p>MOTION</p> <p>MOTION</p> <p>Moved: Cr Scott Henschen</p> <p>Seconded: Cr Jane Erkens</p> <p>That That the following projects are scoped and costed with a view to Council applying the \$1,644,465 of LRCI phase 3 extension funding in the 2023/2024 year to these capital projects and a report be brought to a future Infrastructure, Environment and Compliance Standing Committee Meeting, including capital and whole of life costings for consideration:</p>

- Wondai Industrial Estate stage 2;
- Haly street Wondai drainage and road sealing;
- Alford street east Kingaroy - stage 1 rehabilitation;
- Gore street Murgon SHS kerb and channelling / parking.

AMENDMENT

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the following projects are scoped on a preliminary basis with high level cost estimates so as to be considered through the application of the prioritisation tool along side other capital projects as part of the 2023/24 capital budget considerations of Council

- Wondai Industrial Estate stage 2;
- Gore street Murgon SHS kerb and channelling / parking.
- McKell Park, Wondai
- Coronation Park, Wondai
- Coopers Gap viewing platform
- Lions Park Kingaroy completion
- Murgon basketball half court
- Proston look out
- Apex Park Carpark, Kingaroy
- Tingoora Drainage
- Youth Park, Kingaroy

		<p>The amendment became the resolution.</p> <p><u>In Favour:</u> Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Cr Gavin Jones</p> <p style="text-align: right;">CARRIED 6/1</p>
Council 14/12/2022	Question on Notice - Rates Notice	<p>Question on Noticed from Cr Danita Potter: Is there ability to add additional information on the rates notices regarding the rural lot reconfigurations?</p> <p>RESOLUTION 2022/291</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That items 9.8 – Notice of Motion – Murgon Christmas Tree and 15.1 – New Community Christmas Trees be dealt with collectively.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 14/12/2022	EBA Negotiations	<p>RESOLUTION 2022/333</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Gavin Jones</p>

<p>That South Burnett Regional Council endorse the following proposal to be put to a staff vote for the draft Enterprise Bargaining Agreement:</p> <p>2-year Agreement, with limited changes to the current provisions to the exclusion of:</p> <ul style="list-style-type: none"> • A once off increase over the life of the Agreement of 4% to the on-call allowance for staff on call rosters to ensure the ongoing provision of Council’s core services (i.e. Water and Wastewater, Compliance, Works); • A once off increase of \$15 to the Officers Uniform allowance and an increase of \$15 to PPE (work boots) in both Agreements if it is a requirement of the role; • Equal Employment Opportunity; • Participation from Unions and delegates in Corporate Induction; and • 4% wage increase each year of the agreement. <p><u>In Favour:</u> Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Crs Brett Otto and Kathy Duff</p> <p style="text-align: right;">CARRIED 4/2</p>		
<p>Council 23/11/2022</p>	<p>Media Release - Dog Registration Write Off</p>	<p>RESOLVED 2022/254</p> <p>That a media release be drafted and sent in relation to a breakdown of the costs associated with the \$54,000 dog registration write off.</p>
<p>Council 23/11/2022</p>	<p>Question on Notice - Survey</p>	<p>Question on Notice Received from Cr Kirstie Schumacher: Can a copy of the LGAQ Cost Shifting Survey be forwarded to all the Councillors when the feedback is finalised?</p> <p style="text-align: right;">20 Jan 2023 8:55am Pitt PSM, Mark</p>

	<p>contact made with LGAQ and SLT to obtain any further information to continue to develop the submission - report yet to be released and will be forwarded to councillors upon completion</p> <p>21 Mar 2023 2:49pm Pitt PSM, Mark</p> <p>Some of the items discussed from include impacts from ERAs; Waste Levy; changes to 1080 baiting; health services support; surveillance cameras/crime prevention initiatives for eg. Final report yet to be received.</p>
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<p>Council 23/11/2022</p>	<p>SBRC 2223_06 Traffic Management - Preferred Supplier Agreement</p>	<p>RESOLUTION 2022/236</p>	<p>Moved: Cr Danita Potter Seconded: Cr Kathy Duff</p>	<p>That South Burnett Regional Council, based on the evaluation panels assessment of all offers, appoint both South Burnett Security and Traffic Control and Traffic Management People (TMP) as preferred suppliers for the supply and delivery of traffic control services for a twenty-four (24) month period.</p>	<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	<p><u>Against:</u> Nil</p>	<p>CARRIED 7/0</p>
<p>Council 23/11/2022</p>	<p>Kingaroy CBD Smoking Restrictions Community Consultation</p>	<p>RESOLUTION 2022/243</p>	<p>Moved: Cr Danita Potter Seconded: Cr Jane Erkens</p>	<p>That;</p> <ol style="list-style-type: none"> 1. Signage be installed where appropriate to reinforce current restriction under the <i>Tobacco and Other Smoking Products Act 1998</i>. 2. Restrict smoking to all of its structures and open spaces in the Kingaroy CBD that meet the requirements under the <i>Tobacco and Other Smoking Products Act 1998</i>. 3. Engage with Queensland Police and Queensland Health to increase enforcement of restrictions under the <i>Tobacco and Other Smoking Products Act 1998</i>. 4. Review the need to further develop a local law for further smoking powers in its future review of local laws. 	<p>19 Jan 2023 9:47am Champney, Kristy</p>	<p>To be actioned in February as surfacing and furniture is finalised in CBD.</p>	

		<p>5. Consider placing infrastructure that encourages compliance with Queensland Smoking Laws and minimises impact on businesses and supports people who prefer to smoke.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Kathy Duff</p> <p><u>Against:</u> Cr Scott Henschen</p> <p style="text-align: right;">CARRIED 6/1</p>	
Council 23/11/2022	Petition - Murgon Dog Park	<p>RESOLUTION 2022/258</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Gavin Jones</p> <p>That: -</p> <p>1. Public consultation be undertaken to seek community input into possible location of a dog park.</p> <p>2. A dog park in Murgon be designed and costed for consideration in the 2023-24 budget</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>20 Jan 2023 10:47am O'May, Peter</p> <p>Consultation in first quarter 2023 for 23/24 budget consideration</p> <p>08 Mar 2023 11:12am Kemp, Fiona</p> <p>Report to be completed for the April Council Meeting - Council to review possible sites and type of community consultation</p>
Council 23/11/2022	Goodger School - Land Reserve	<p>RESOLUTION 2022/261</p> <p>Moved: Cr Danita Potter</p>	<p>20 Jan 2023 11:49am Bayntun, Rebecca</p>

		<p>Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Advise the Department of Resources that, to its knowledge, the named Trustees of the Reserve for Public Hall, being Lot 186 on FY850, are all deceased. 2. Public consultation be undertaken to advise the community of the current situation and future options. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>Public Consultation plan and information sheet being prepared.</p>
<p>Council 23/11/2022</p>	<p>Kingaroy Memorial Park - Dog Park Relocation</p> <p>RESOLUTION 2022/257</p> <p>Moved: Cr Danita Potter</p> <p>Seconded: Cr Kirstie Schumacher</p> <p>That:</p> <ol style="list-style-type: none"> 1. The options for a new dog park location be discussed whilst implementing the Kingaroy Memorial Park and Pool Masterplan community consultation over the next 3 months. 2. A report be brought back to the Infrastructure, Environment and Compliance Standing Committee meeting in March 2023 on the preferred option for dog park location in Kingaroy. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>		<p>20 Jan 2023 11:17am O'May, Peter</p> <p>March 2023 Standing Committee</p> <p>08 Mar 2023 11:11am Kemp, Fiona</p> <p>Report being completed for the April Council meeting on the possible sites and community consultation results.</p>

Council 26/10/2022	Quote SBRCQ 22/23-08 - Replacement of two (2) water trucks to replace Plant No. 2009 and 2010.	RESOLUTION 2022/208	31 Oct 2022 1:22pm Kruger, Wendy
		Moved: Cr Kirstie Schumacher	
		Seconded: Cr Danita Potter	
		That South Burnett Regional Council purchase from Daimler Trucks Sunshine Coast, two (2) Fuso FV74HK with Metal X Engineering Water Truck bodies for \$486,657.36 excluding GST.	For Acting Coordinator Plant & Fleet to action and finalise.
		<u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen	
		<u>Against:</u> Nil	
			CARRIED 6/0

<p>Council 26/10/2022</p>	<p>Clearing of Vegetation - Kapernick's Park - Boat Mountain</p>	<p>RESOLUTION 2022/223</p>	<p>24 Mar 2023</p>
		<p>Moved: Cr Kathy Duff</p>	<p>12:31pm</p>
		<p>Seconded: Cr Danita Potter</p>	<p>Petersen,</p>
		<p>That South Burnett Regional Council:</p>	<p>LeanneVegetation</p>
		<p>1. Investigate the vegetation mapping requirements and potential safety issues and bring a report back the February Liveability, Governance and Finance Standing Committee Meeting. The report is to include written consent from the private landholder to clear vegetation and indemnify Council against works completed; and</p>	<p>Maps reviewed</p>
		<p>2. To include options regarding the vegetation currently obstructing the viewing area from Kapernick's Park, Boat Mountain</p>	<p>and discussions</p>
		<p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Kathy Duff</p>	<p>held with</p>
		<p><u>Against:</u> Cr Scott Henschen</p>	<p>Departmental</p>
			<p>Vegetation</p>
			<p>Officers. Fenceline</p>
			<p>has been cleared</p>
			<p>approximate 1m</p>
			<p>up to 10m.</p>
			<p>However the</p>
			<p>remnant</p>
			<p>vegetation has</p>
			<p>been identified as</p>
			<p>high value</p>
			<p>regrowth and area</p>
			<p>containing</p>
			<p>endangered</p>
			<p>regional</p>
			<p>ecosystem.,</p>
			<p>Meeting to be</p>
			<p>held with</p>
			<p>landholder to</p>
			<p>discuss maintaining</p>
			<p>the cleared area.</p>
			<p>CARRIED 5/1</p>
<p>Council 28/09/2022</p>	<p>Flood Recovery Works Update</p>	<p>RESOLUTION 2022/153</p>	
		<p>Moved: Cr Kathy Duff</p>	

		<p>Seconded: Cr Danita Potter</p> <p>That Council note this report for information.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p> <p>RESOLVED 2022/154</p> <p>That the Council note and publicly acknowledge the staff for what they do in often challenging circumstances.</p>	
Council 25/05/2022	Expression of Interest - Update for Donation of Replaced Mowers to Local Community Groups	<p>RESOLUTION 2022/530</p> <p>Moved: Cr Kathy Duff</p> <p>Seconded: Cr Scott Henschen</p> <p>That Council accept the report for consideration and approve the actions below to advance the proposed donation of identified Plant to local community groups for Expressions of Interest.</p> <ol style="list-style-type: none"> 1. That Plant No. 4491 be withheld from donating to local community groups because of a major failure and components that need replacing, which would result in a costly repair bill. 2. That Plant No. 4495 be removed from list of mowers to be donated as this mower has already been delivered to the Wondai Air Strip. 3. That Plant No's 4487 and 4499 be repaired ready for donation. 4. That all the new mowers should be received before an Expression of Interest is advertised. 5. That Procurement formally advertise an Expression of Interest once all the new mowers have been received (Approximately August 2022). 6. That Council formally acknowledge the Expressions of interest already received and provide information of how the donations of the mowers will proceed. 	<p>20 Jun 2022 10:57am Kruger, Wendy</p> <p>Acknowledgement Letter for EOI of Ride On Mowers to various Community Organisations and providing an update of the process to be followed. Registered in ECM (ECM ID 2916858).</p>

7. That once the expressions of interests have been received, the allocation of the mowers be established by the Community Grants Committee.	15 Jul 2022 10:29am Kruger, Wendy
<u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen	Update: Awaiting arrival of replacements for Plant No.'s 4497 & 421, before EOI's are called.
<u>Against:</u> Nil	CARRIED 7/0
	17 Aug 2022 10:09am Kruger, Wendy
	Update: Advised by Fleet Scheduler that replacement mowers are due at the end of August 2022.
	27 Sep 2022 1:47pm Kruger, Wendy
	Advised by Strategic Procurement Coordinator that as of 27 September, the replacement mowers have not been received.

	<p>14 Nov 2022 11:55am Kruger, Wendy</p> <p>Update: Two (2) mowers are completed ready to go and the last one is getting looked over now and getting a general tidy up.</p> <p>14 Nov 2022 12:10pm Kruger, Wendy - Reallocation</p> <p>Action reassigned to Orchard, Brandon by Kruger, Wendy - Re-tasked to Fleet Scheduler to update once EOI's are ready to be called and uploaded to Council's website.</p>
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<p>Council 27/04/2022</p>	<p>Material change of use application for expansion of an existing piggery to 57,000SPU and associated infrastructure at 536 & 592 Morgans Road Winderera and other properties - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co In...</p>	<p>OFFICER'S RECOMMENDATION</p>	<p>20 Oct 2022 3:49pm Lisle, Michael</p>
		<p>That Council approve the Material change of use application for expansion of existing of an existing piggery to 57,000spu and associated infrastructure - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co Investments Pty Ltd – MCU21/0017 subject to the following conditions: by 31 December 2023.</p>	<p>Development Application laying on the table in Council. Prestart meeting held early October 2022 for construction of roadwork upgrades to Kratzmanns Road required under pervious approval.</p>
		<p>RESOLUTION 2022/486</p>	
		<p>Moved: Cr Kathy Duff</p>	
		<p>Seconded: Cr Danita Potter</p>	
		<p>Procedural Motion</p>	
		<p>That the matter lay on the table.</p>	
		<p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Danita Potter and Scott Henschen</p>	
		<p><u>Against:</u> Cr Gavin Jones and Cr Kirstie Schumacher</p>	
			<p>CARRIED 4/2</p>
			<p>20 Jan 2023 2:15pm O'May, Peter</p>
			<p>Review of road works progress scheulded February 2023</p>

10 INFORMATION SECTION

Nil

11 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS

11.1 ACTING CHIEF EXECUTIVE OFFICER

File Number: CEO1

Author: Chief Executive Officer

Authoriser: Chief Executive Officer

PRECIS

The purpose of this report is to advise Councillors of the Chief Executive Officer's (CEO) annual leave period and the appointment of an Acting CEO.

SUMMARY

The leave period is from Thursday 20 April 2023 to Wednesday 10 May 2023 inclusive with a return to work date of 11 May 2023.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council approves the Chief Executive Officer leave from 20 April 2023 to 10 May 2023 and appoints the General Manager Infrastructure as Acting Chief Executive Officer.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial implications.

LINK TO CORPORATE/OPERATIONAL PLAN

5. ORGANISATIONAL EXCELLENCE - An organisation that is characterised by effective leadership, responsible management, good governance and quality service delivery.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Internal only.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Local Government Act 2009; Industrial Relations Act 1999; and relevant industrial instruments.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

The Acting Chief Executive Officer acts fully in the role of the Chief Executive Officer with all formal delegations.

ASSET MANAGEMENT IMPLICATIONS

Not applicable.

REPORT

The CEO wishes to take a period of leave 20 April 2023 to Wednesday 10 May 2023 inclusive with a return to work date of 11 May 2023. An Acting CEO is required to be appointed for the duration of the leave in accordance with the *Local Government Act 2009*.

ATTACHMENTS

Nil

11.2 DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER UNDER THE HEAVY VEHICLE (MASS, DIMENSION AND LOADING) NATIONAL REGULATION (QLD) (HVNR)

File Number: 22/03/2023
Author: Coordinator Governance
Authoriser: Chief Executive Officer

PRECIS

Review and update Council's delegation of powers to the Chief Executive Officer ('CEO') under the *Heavy Vehicle (Mass, Dimension and Loading) National Regulation (Qld) (HVNR)*

SUMMARY

South Burnett Regional Council ('Council') subscribes to a delegation update service provided by MacDonnells Law. Council has been advised that the following legislation has been revised and delegations are to be updated accordingly:

1. *Heavy Vehicle (Mass, Dimension and Loading) National Regulation (Qld) (HVNR)*

OFFICER'S RECOMMENDATION

That pursuant to *Section 257 of the Local Government Act 2009* South Burnett Regional Council:

1. Delegate the exercise of the powers contained in Schedule 1 of the Instrument of Delegation *Heavy Vehicle (Mass, Dimension and Loading) National Regulation (Qld) (HVNR)* to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the Instrument of Delegation.
2. Repeal all prior resolutions delegating the same powers to the Chief Executive Officer.

FINANCIAL AND RESOURCE IMPLICATIONS

The delegation update service is funded in the current budget. Delegated authority must be appropriately granted and periodically reviewed to ensure that any expenditure incurred, or actions taken by staff on Council's behalf are legislatively compliant.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2021 - 2026	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance and open and transparent decision-making.
Operational Plan 2022/2023	OPFC/06 Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms and factsheets.
	OPFC/12 Deliver sound corporate risk management and internal audit functions aligning to policy.
	OPFC/04 Manage the provision of delegations, sub-delegations and Local Government Worker / Authorised Persons governance processes.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The CEO, General Manager Infrastructure, Manager Works, Manager Infrastructure Planning, Coordinator Governance and MacDonnells Law have been consulted regarding the delegation of powers under the *Heavy Vehicle (Mass, Dimension and Loading) National Regulation (Qld) (HVNR)*.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The delegation of Local Government powers is important and necessary for the effective operation of Council. Council in delegating its powers to the CEO does not in any way relinquish or limit its own authority to maintain and utilise all of the powers conferred upon it under legislation. Delegated authority granted by Council to the CEO can further be amended or revoked via Council resolution at any time.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

This report has been provided in compliance with *Section 257(1)* of the *Local Government Act 2009* ('LOGA'), which allows Council by resolution, to delegate a power under the LOGA or another Act to the CEO.

Council's Employee Code of Conduct also requires all employees to ensure that appropriate delegated authority is in place prior to undertaking any action, or exercising any power, that requires a delegation under State legislation.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

Council subscribes to a delegation update service provided by MacDonnells Law and has been advised that the following legislation has been revised and delegations are to be updated accordingly:

1. *Heavy Vehicle (Mass, Dimension and Loading) National Regulation (Qld) (HVNR)*

Section 257 of the LOGA allows Council to delegate its powers under State and other laws to the CEO.

While delegations are currently in place for existing pieces of legislation, MacDonnells Law have provided Council with updated delegable powers based on the recent changes to the relevant legislation under their update service.

The *Heavy Vehicle (Mass, Dimension and Loading) National Regulation (Qld) (HVNR)* was amended as there are some administrative errors and these errors have now been corrected.

ATTACHMENTS

1. **Delegation Instrument - South Burnett Regional Council**  

INSTRUMENT OF DELEGATION

South Burnett Regional Council *Heavy Vehicle (Mass, Dimension and Loading) National Regulation ("HVNR")*

Under section 257 of the *Local Government Act 2009*, South Burnett Regional Council resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2.

All prior resolutions delegating the same powers to the Chief Executive Officer are repealed.

Schedule 1

Heavy Vehicle (Mass, Dimension and Loading) National Regulation ("HVNR")

Part 2 – Mass requirements

Division 3 – Additional provisions relating to higher mass limits

Subdivision 1 – HML declarations

Entity power given to	Section of HVNR	Description
Relevant Road Manager	13(1)(b)	Power to consent to the making of the declaration.
Relevant Road Manager	14(3)	Power to consent to the declaration subject to conditions.
Relevant Road Manager	18(1)	Power to be satisfied of the matters stated in section 18(1)(a) to (c).
Road Manager	18(2)(a)	In certain circumstances, power to ask the Regulator to amend the declaration.
Road Manager	18(2)(b)	In certain circumstances, power to ask the Regulator to cancel a declaration.

Subdivision 2 – HML permits

Entity power given to	Section of HVNR	Description
Relevant Road Manager	24(1)(a)	Power to require road conditions or travel conditions be imposed for a HML permit.
Relevant Road Manager	29(4)(c)	Power to be consulted by the Regulator about giving consent to an amendment of a HML permit and power to consent to an amendment of the HML permit.
Relevant Road Manager	31(1)	Power to be satisfied of the matters stated in section 31(1)(a) to (c).
Relevant Road Manager	31(2)(a)	Power to ask the Regulator to amend the HML permit in certain circumstances.
Relevant Road Manager	31(2)(b)	In certain circumstances, power to ask the Regulator to cancel a HML permit.

Part 5 – Exemptions for particular overmass or oversize vehicles

Division 2 – Declaration of areas, roads and routes and major roads

Entity power given to	Section of HVNR	Description
Relevant Road Manager	41(1)	Power to consent to a declaration made under section 40.

Schedule 2

LIMITATIONS TO THE EXERCISE OF POWER

1. Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, in exercising delegated power in relation to that matter, the delegate will only commit Council to reasonably foreseeable expenditure up to the amount allocated.
2. The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge, adversely affects, or is likely to adversely affect, Council's relations with the public at large.
3. The delegate will not exercise any delegated power contrary to a resolution or other decision of Council (including a policy decision relating to the matter).
4. The delegate will not exercise any delegated power in a manner, or which has the foreseeable effect, of being contrary to an adopted Council policy or procedure.
5. The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme, and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6. The delegate will not exercise any delegated power which cannot lawfully be the subject of delegation by Council.

[2021 02 22 - HVNR - Delegation Instrument]

11.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL RECRUITMENT & SELECTION POLICY - STATUTORY014**File Number:** 22-03-23**Author:** General Manager Finance and Corporate**Authoriser:** Chief Executive Officer**PRECIS**

Adoption of the South Burnett Regional Council Recruitment & Selection Policy – Statutory014 as presented at the Liveability, Governance and Finance Standing Committee Meeting held on 8 March 2023.

SUMMARY**8.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL RECRUITMENT & SELECTION POLICY – STATUTORY014**

COMMITTEE RESOLUTION 2023/145

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Council Recruitment & Selection Policy – Statutory014 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council Recruitment & Selection Policy – Statutory014 be adopted as presented.

BACKGROUND

Presented at the Liveability, Governance & Finance Standing Committee Meeting held on 8 March 2023.

ATTACHMENTS

1. **South Burnett Regional Council Recruitment & Selection Policy - Statutory014** [↓](#) 



POLICY CATEGORY - NUMBER: Statutory014
POLICY OWNER: People & Culture
ECM ID: 2745087
ADOPTED:

Recruitment & Selection Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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1. POLICY STATEMENT

South Burnett Regional Council ('Council') is committed to establishing a harmonious and sustainable workforce. This is achieved by adhering to equitable recruitment practices and equal opportunity regardless of gender identity, ethnicity, disability or sexual orientation. This policy serves to guide Council employees and its representatives in the application of appropriate compliant recruitment and selection measures.

2. SCOPE

This policy applies to all recruitment and selection activities conducted by Council representatives.

3. GENERAL INFORMATION

To ensure a consistent approach to Council's recruitment and selection techniques, with the aim of recruiting and retaining employees of the highest calibre whilst adhering to the merit principle and all requirements set by legislation and Council.

Council's recruitment and selection process is guided primarily by the merit principle and equal employment legislation, as well as any industrial instruments relating to employment. This policy must be applied in conjunction with these governing documents.

In accordance with the merit principle, all recruitment and selection decisions will involve a fair and objective assessment of all applicants against a set of pre-determined selection criteria relevant to the position. The selection criteria will serve as a tool to measure an applicant's skills, abilities, qualifications, knowledge, experience, work performance, conduct and behavioural attitude in relation to those required for the position.

Another principle of Council's recruitment and selection processes is confidentiality. Council has a duty of care to act in a discreet and respectful manner when dealing with sensitive information both during and after the recruitment and selection process.

Council is obligated to ensure equitable employment opportunities by effectively assessing the proposed classification levels of vacant positions and determine the duties of a position are consistent with the requirements of any relevant industrial instruments. People & Culture will be directly involved in a professional capacity in determining the appropriate classification level of a vacancy.

By adhering to these principles, Council will be better placed to build a harmonious and sustainable workforce.

3.1. Workforce Opportunities

Council recognises the importance of providing career development opportunities to existing employees, and the role this plays in succession planning and employee retention. Council will endeavour where possible to advertise vacancies internally in the first instance. However, exceptions exist where it is determined that an insufficient internal pool of applicants exists to fill the vacancy.

Where a vacancy is advertised externally, all internal and external applicants will be given equal consideration in accordance with the merit principle.

3.2. External Agency Assistance

The Chief Executive Officer ('CEO') and/or Manager People & Culture may authorise the use of external agencies to provide recruitment/selection services.

3.3. Pre-employment Assessment

Council requests that all successful applicants undertake a pre-employment assessment, including drug and alcohol screening. Offers of employment are dependent upon advice from an approved health care provider, that the applicant is suitable to perform the intended duties. If an applicant is not willing to undertake any aspect of a pre-employment assessment or is not passed by the appropriate health care provider as being suitable to undertake the intended duties of the position, People & Culture will be in contact with the panel convenor to discuss.

People & Culture is responsible for the payment and arrangement of pre-employment assessments and may also approve reimbursement of reasonable travel expenses associated with undertaking the pre-employment assessment.

3.4. Further Assessments

Council's offer of employment may also be dependent upon the applicant being eligible to obtain or hold specific tickets/licences in relation to requirements of the position. An additional mandatory assessment includes a background criminal history check for applicants to roles in Finance, ICT & Business Systems, roles that have Senior and Coordinator authority, Managers, General Managers, Chief Executive Officer, or any other role as deemed appropriate (by the Manager People & Culture) for a criminal history background check. Depending on the role, there may be further background assessments such as Working with Children Blue Card or similar specific requirements. In this instance, the applicant will be advised of these additional requirements during the interview process.

3.5. Interview Expenses

Where an applicant is required to travel more than 300kms one-way to attend an interview, People & Culture will reimburse the cost of fuel or reasonable cost of travel (e.g., bus fare). People & Culture will also reimburse one (1) night's accommodation and meal expenses where such outlays are warranted.

Interview expenses may only be claimed by an applicant if prior approval has been obtained from People & Culture before attending the interview. People & Culture will reimburse interview expenses upon receiving receipts.

3.6. Probation

All new employees will undertake probation in accordance with the provisions of the relevant Award. In most cases, a three (3) month probationary period will apply. A longer probation period may be negotiated with a new employee prior to the commencement of employment, which must be specified in their initial letter of offer.

3.7. Induction

All new employees will undertake a formal induction program upon commencement with Council. This will involve a WHS induction and a Corporate Induction which aims to provide initial advice on the new employee's working environment and the rights and responsibilities of a Council employee.

The Supervisor of the new employee will also conduct an on-site induction to introduce the employee to the specifics of their work site and duties. This includes:

- a demonstration of any Personal Protective Equipment ('PPE') to be used by the employee;
- instruction in plant and tool operation; and
- advice on emergency exits, procedures and personnel (e.g., First Aid Officers).

Attendance at Council's WHS Induction is also required for all persons undertaking work at any of Council's work offices/sites, including contractors and volunteers.

3.8. Recruitment and Selection Training

Council will provide instruction and training for employees who will be involved in the recruitment and selection process, and particularly those who will, or may be, required to participate on selection panels.

3.9. Failure to Comply

Where an employee is found to have contravened the requirements of this policy, the associated procedure, or any associated legislation including inappropriate handling of confidential information, they may be subject to disciplinary action in accordance with the *Local Government Act 2009*, Council's Employee Code of Conduct Policy and Employee Discipline Procedure. The employee may also face investigation and action by an external agency or party as authorised by legislation (e.g., Anti-Discrimination Commission or Crime and Corruption Commission).

In general, neglecting to follow any recruitment and selection actions as directed by this policy and the associated Procedure may result in an invalid recruitment and selection process.

3.10. Dispute Resolution

Where an applicant for a vacancy is dissatisfied with the outcome of a selection decision, they may seek general advice/feedback from the panel convenor as to why they were not considered to be the preferred applicant. The panel convenor will discuss this in terms of demonstrated suitability in relation to the selection criteria of the position. Where the applicant still disputes the decision, they may issue a complaint in accordance with Council's Complaints Management Policy (external applicant) or Council's Dispute Resolution Procedure (internal applicant).

The applicant lodging the complaint/grievance shall not be provided with any documentation associated with the relevant vacancy file unless a formal application is made and approved under the *Right to Information Act 2009*.

4. DEFINITIONS

Contract position means a negotiated civil contract for a fixed duration or project.

Externally advertised vacancies means vacancies open to both existing employees and the general public, where equal consideration is given to all applications regardless of origin.

Immediate family means those persons with a familial relationship to an employee, including the employee's spouse (marital, de facto), and the progeny (biological or otherwise), siblings, parents, grandchildren and/or grandparents of the employee or their spouse.

Internally advertised vacancies means vacancies open to existing employees including permanent, maximum term, casual employees, trainees (depending on the particular traineeship funding), and labour hire.

Maximum term position means employment for a specified period of time or for a specified task and which is subject to "notice of termination" requirements as per appointment.

Merit principle means applicants are selected for interview/appointment on the basis of ability to best perform the tasks and duties of the position and having regard to the selection criteria and a fair selection process.

Permanent position means a position formally established within Council's organisational structure, with no intended date of cessation.

Recruitment means the process of attracting a pool of applicants suitable for the position in question.

Selection means the process of assessing a pool of applicants and determining suitability of each applicant in relation to the position, in order to arrive at a preferred applicant/s.

5. LEGISLATIVE REFERENCE

- Anti-Discrimination Act 1991 (Qld)*
- Building Trades Public Sector Award State 2012
- Engineering Award State 2012
- Local Government Act 2009 (Qld)*
- Local Government Industry Award State 2017
- Right to Information Act 2009 (Qld)*
- South Burnett Regional Council Certified Agreements

6. RELATED DOCUMENTS

- South Burnett Regional Council Complaints Management Policy – Statutory040
- South Burnett Regional Council Discipline Procedure – Procedure009
- South Burnett Regional Council Dispute Resolution Procedure – Procedure017
- South Burnett Regional Council Employee Code of Conduct – Statutory011
- South Burnett Regional Council Selection and Recruitment Procedure – Procedure006

7. NEXT REVIEW

As prescribed by legislation or March 2025

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	New policy	30 September 2009	795060
2	Policy Review	19 March 2015	1736748
3	Policy Review	20 January 2021	2745087
4	Administrative change replacing Social & Corporate Performance Branch with Corporate Services Branch as per Council Resolution 2021/296	24 March 2021	2745087
5	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2745087
6	Review of policy		

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date:

11.4 MONTHLY FINANCIAL INFORMATION

File Number: 29.03.2023
Author: Manager Finance & Sustainability
Authoriser: Chief Executive Officer

PRECIS

Monthly financial report as at 28th February 2023.

SUMMARY

The following information provides Council's current position as at 28th February 2023 compared to the 2nd Quarter Budget (Amended Budget).

OFFICER'S RECOMMENDATION

1. That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 28th February 2023 be received and noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to amended budget as adopted by Council on the 22nd February 2023.

The revised budget maintains the link with achieving the Operational Plan 2022/2023 and is generally in line with the revenue and expenditure priorities of the Original Budget as adopted by Council on 8th July 2022.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

Section 4(b) of the Human Rights Act 2019 (the 'Act') requires public entities to act and make decisions in away compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

- | | |
|---|--|
| 1. Recognition and equality before the law; | 13. Cultural rights—generally; |
| 2. Right to life; | 14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples; |
| 3. Protection from torture and cruel, inhuman or degrading treatment; | 15. Right to liberty and security of person; |
| 4. Freedom from forced work; | 16. Humane treatment when deprived of liberty; |

- | | |
|---|---|
| 5. Freedom of movement; | 17. Fair hearing; |
| 6. Freedom of thought, conscience, religion and belief; | 18. Rights in criminal proceedings; |
| 7. Freedom of expression; | 19. Children in the criminal process; |
| 8. Peaceful assembly and freedom of association; | 20. Right not to be tried or punished more than once; |
| 9. Taking part in public life; | 21. Retrospective criminal laws; |
| 10. Property rights; | 22. Right to education; |
| 11. Privacy and reputation; | 23. Right to health services. |
| 12. Protection of families and children; | |

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

- The 2nd Quarter Budget Review for the 22/23 year was adopted at last month's Council Meeting and is now the amended budget.
- Recurrent Revenue is currently sitting at 95% compared to the amended budget and Recurrent Expenditure is sitting at 75%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of February 2023 was \$45.253m with \$31.233m of this currently classed as restricted cash.
- The ratios at the end of February are all within their respective targets apart from the Current Ratio and Operating Cash Ratio which are sitting just outside of the target. Both of these ratios are affected by the timing in the January to June 6 monthly rates and these ratios are expected to come back into targets over the next few months.
- Council's capital expenditure program is currently sitting at \$12.472m in actual expenditure which equates to approximately 37.51% of the total amended budget.

ATTACHMENTS

1. **Capital Expenditure Report February 2023**  
2. **Monthly Meeting Report February 2023**  

2022/2023 Capex Report for Council

Project Code	Project Description	REVENUE SOURCES					EXPENDITURE BUDGET					EXPENDITURE ACTUALS			
		Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
Buildings & Other Structures															
Admin Office - Kinga															
006744	Kingaroy Customer Service Centre	90,000.00	-	-	-	-	90,000.00	90,000.00	-	-	-	90,000.00	909.09	74,782.67	75,691.76
		90,000.00	-	-	-	-	90,000.00	90,000.00	-	-	-	90,000.00	909.09	74,782.67	75,691.76
Admin Office - Murgon															
006745	Regional Customer Service CCTV Installat	80,000.00	-	-	-	-	80,000.00	80,000.00	-	-	-	80,000.00	-	83,927.37	83,927.37
		80,000.00	-	-	-	-	80,000.00	80,000.00	-	-	-	80,000.00	-	83,927.37	83,927.37
Depot - Kingaroy															
006747	Kingaroy Depot Car Parking	150,000.00	-	-	-	-	150,000.00	150,000.00	-	-	-	150,000.00	19,239.91	5,006.12	24,246.03
006826	Kingaroy Depot - Replace Roller Door	-	23,400.00	-	-	-	23,400.00	-	-	-	23,400.00	-	-	-	
		150,000.00	23,400.00	-	-	-	173,400.00	150,000.00	-	-	23,400.00	173,400.00	19,239.91	5,006.12	24,246.03
Depot - Murgon															
006746	Regional Depot CCTV Installation	50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	-	50,000.00	-	49,758.09	49,758.09
		50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	-	50,000.00	-	49,758.09	49,758.09
Hall - Mondure															
006623	W4Q4 - Restumping of Mondure Hall	-	-	-	125,000.00	-	125,000.00	125,000.00	-	-	-	125,000.00	-	105,240.91	105,240.91
		-	-	-	125,000.00	-	125,000.00	125,000.00	-	-	-	125,000.00	-	105,240.91	105,240.91
Hall - Cloyna															
006748	Cloyna Hall - Investigative Work	-	23,600.00	-	-	-	23,600.00	80,000.00	-	-	56,400.00	23,600.00	7,082.00	-	7,082.00
		-	23,600.00	-	-	-	23,600.00	80,000.00	-	-	56,400.00	23,600.00	7,082.00	-	7,082.00
Museum - Boondooma H															
006749	Boondooma Homestead - Replace Tourism Ro	45,000.00	-	-	-	-	45,000.00	45,000.00	-	-	-	45,000.00	15,469.38	-	15,469.38
006750	Boondooma Homestead - Repairs to Stone S	90,000.00	-	-	-	-	90,000.00	90,000.00	-	-	-	90,000.00	78,780.00	-	78,780.00
		135,000.00	-	-	-	-	135,000.00	135,000.00	-	-	-	135,000.00	94,249.38	-	94,249.38
Museum - Nanango Ene															
006763	Nanango Visitor Information Centre - ins	20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	-	20,000.00	-	17,499.09	17,499.09
		20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	-	20,000.00	-	17,499.09	17,499.09
Swimming Pool - King															
006029	Kingaroy-Pool-Refurbishment-Concept Plan	-	113,335.62	-	-	-	113,335.62	-	113,335.62	-	-	113,335.62	-	73,750.00	73,750.00
006761	Kingaroy Memorial Pool - Construction Dr	200,000.00	-	-	-	-	200,000.00	200,000.00	-	-	-	200,000.00	-	-	-
006762	Kingaroy Memorial Pool - Heat Blanket an	75,650.00	-	-	-	-	75,650.00	95,000.00	-	19,350.00	-	75,650.00	56,630.27	-	56,630.27
006779	Kingaroy Memorial Pool - Learn to swim p	19,350.00	-	-	-	-	19,350.00	-	19,350.00	-	-	19,350.00	-	19,350.00	19,350.00
		295,000.00	113,335.62	-	-	-	408,335.62	295,000.00	113,335.62	-	-	408,335.62	56,630.27	93,100.00	149,730.27
Swimming Pool - Wond															
006536	Wondal Swimming Pool Refurbishment	280,000.00	308,551.76	-	294,275.88	-	882,827.64	560,000.00	8,551.76	314,275.88	-	882,827.64	274,911.00	583,427.67	858,338.67
006760	Wondal Swimming Pool - Filtration Issue	50,000.00	-	-	-	-	50,000.00	140,000.00	-	-	90,000.00	50,000.00	-	9,815.00	9,815.00
		330,000.00	308,551.76	-	294,275.88	-	932,827.64	700,000.00	8,551.76	314,275.88	-	932,827.64	274,911.00	593,242.67	868,153.67
Sp/ground-Murgon															
005999	Murgon-Squash Courts	-	88,400.00	-	-	-	88,400.00	-	108,400.00	-	20,000.00	88,400.00	-	80,920.00	80,920.00
		-	88,400.00	-	-	-	88,400.00	-	108,400.00	-	20,000.00	88,400.00	-	80,920.00	80,920.00
W4Q - Round 4															
006523	W4Q4-Regional Facilities Upgrades	-	-	-	365,818.85	-	365,818.85	380,000.00	-	14,181.15	-	365,818.85	-	33,118.17	33,118.17
		-	-	-	365,818.85	-	365,818.85	380,000.00	-	14,181.15	-	365,818.85	-	33,118.17	33,118.17
General															
006237	Property - 195 Kingaroy Street, Kingaroy	-	12,982.80	-	-	-	12,982.80	-	12,982.80	-	-	12,982.80	-	-	-
006827	Purchase of 3 new Christmas Trees	-	33,000.00	-	-	-	33,000.00	-	-	-	33,000.00	-	-	-	
		-	45,982.80	-	-	-	45,982.80	-	12,982.80	-	33,000.00	45,982.80	-	-	-
		1,150,000.00	603,270.18	-	785,094.73	-	2,538,364.91	2,105,000.00	243,270.18	300,094.73	-	2,538,364.91	453,021.65	1,136,595.09	1,589,616.74
Office															
Info Serv - ICT															
000379	Computer Infrastructure & Upgrade	155,000.00	-	-	-	-	155,000.00	155,000.00	-	-	-	155,000.00	-	132,116.00	132,116.00
000381	Server Hardware	50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	-	50,000.00	7,507.95	1,509.38	9,017.33
000382	Photocopiers & Printers	20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	-	20,000.00	-	19,977.00	19,977.00
006052	Microwave Radio & Hardware	100,000.00	-	-	-	-	100,000.00	100,000.00	-	-	-	100,000.00	-	81,890.00	81,890.00
006519	Teams Rooms Devices	42,000.00	-	-	-	-	42,000.00	42,000.00	-	-	-	42,000.00	-	-	-
		367,000.00	-	-	-	-	367,000.00	367,000.00	-	-	-	367,000.00	7,507.95	235,492.38	243,000.33
		367,000.00	-	-	-	-	367,000.00	367,000.00	-	-	-	367,000.00	7,507.95	235,492.38	243,000.33

Project Code	Project Description	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
Fleet															
Plant & Fleet Manage															
006515	Plant and Fleet Replacement 2021-22	-	2,653,060.36	-	-	-	2,653,060.36	-	2,653,060.36	-	-	2,653,060.36	1,624,712.23	1,387,323.73	3,012,035.96
006767	Plant and Fleet Replacement 2022/2023	1,937,500.00	1,970,000.00	-	-	-	3,907,500.00	3,907,500.00	-	-	-	3,907,500.00	1,629,479.14	289,887.97	1,919,367.11
		1,937,500.00	4,623,060.36	-	-	-	6,560,560.36	3,907,500.00	2,653,060.36	-	-	6,560,560.36	3,254,191.37	1,677,211.70	4,931,403.07
		1,937,500.00	4,623,060.36	-	-	-	6,560,560.36	3,907,500.00	2,653,060.36	-	-	6,560,560.36	3,254,191.37	1,677,211.70	4,931,403.07
Plant & Equipment															
Depot - Kingaroy															
006602	Purchase of Ice Machines	-	8,931.30	-	-	-	8,931.30	-	8,931.30	-	-	8,931.30	-	7,350.47	7,350.47
		-	8,931.30	-	-	-	8,931.30	-	8,931.30	-	-	8,931.30	-	7,350.47	7,350.47
		-	8,931.30	-	-	-	8,931.30	-	8,931.30	-	-	8,931.30	-	7,350.47	7,350.47
NRM & Parks															
Aerodrome - Kingaroy															
006583	RAP-Kingaroy Aerodrome Lighting Upgrade	237,271.68	-	-	262,023.82	-	499,295.50	386,878.00	-	22,417.50	90,000.00	499,295.50	238,149.16	241,146.44	479,295.60
006770	CP - Kingaroy Aerodrome - Fuel Storage	15,000.00	-	-	-	-	15,000.00	15,000.00	-	-	-	15,000.00	-	-	-
		252,271.68	-	-	262,023.82	-	514,295.50	401,878.00	-	22,417.50	90,000.00	514,295.50	238,149.16	241,146.44	479,295.60
Aerodrome - Wondai															
006771	CP - Wondai Aerodrome - Reseal Carpark	-	-	-	-	-	-	30,000.00	-	-	-	30,000.00	-	-	-
		-	-	-	-	-	-	30,000.00	-	-	-	30,000.00	-	-	-
Caravan Park - Murgon															
006757	Murgon Free Camping Area	-	-	-	-	-	-	100,000.00	-	-	-	100,000.00	-	-	-
		-	-	-	-	-	-	100,000.00	-	-	-	100,000.00	-	-	-
Cemeteries - Kingaro															
006772	CP - Taabinga Cemetery - Carpark reseal	-	-	-	-	-	-	29,000.00	-	-	-	29,000.00	-	-	-
006774	CP - Taabinga Cemetery expansion	-	-	-	-	-	-	52,000.00	-	-	-	52,000.00	-	-	-
		-	-	-	-	-	-	81,000.00	-	-	-	81,000.00	-	-	-
Cemeteries - Wondai															
006820	CP - Wondai Cemetery - New Plinths	-	-	-	-	-	-	-	-	-	-	-	-	11,454.54	11,454.54
		-	-	-	-	-	-	-	-	-	-	-	-	11,454.54	11,454.54
Cemeteries - Proston															
006775	CP - Proston Cemetery - Expansion/Road	-	-	-	-	-	-	13,566.00	-	-	-	13,566.00	-	-	-
		-	-	-	-	-	-	13,566.00	-	-	-	13,566.00	-	-	-
Cemeteries - Blackbu															
006007	CP - Blackbutt-New Columbarium Wall	-	-	-	-	-	-	-	8,211.27	-	-	8,211.27	-	-	-
006828	CP - Blackbutt, Wondai & Nanango Plinths	35,000.00	-	-	-	-	35,000.00	-	-	-	-	35,000.00	-	-	-
		35,000.00	-	-	-	-	35,000.00	-	8,211.27	-	26,788.73	35,000.00	-	-	-
Parks & Gardens															
006529	CP - Regional Parks Redevelopment	-	-	-	-	-	-	-	-	-	-	-	678.09	903.09	1,581.18
006758	Regional Public Amenities-Lions Park Ki	-	-	-	100,000.00	-	100,000.00	100,000.00	-	-	-	100,000.00	-	-	-
006802	Durong Toilet - Upgrade of Septic System	-	48,500.00	-	-	-	48,500.00	-	-	48,500.00	-	48,500.00	-	29,016.14	29,016.14
006803	Wooroolin Public Toilet - Septic System	-	38,500.00	-	-	-	38,500.00	-	-	38,500.00	-	38,500.00	-	3,200.00	3,200.00
		-	87,000.00	-	100,000.00	-	187,000.00	100,000.00	-	87,000.00	-	187,000.00	678.09	33,119.23	33,797.32
Saleyards - Coolabun															
006777	CP - Coolabunia Saleyards-Asset Upgrades	217,788.73	8,211.27	-	-	-	226,000.00	80,000.00	-	-	146,000.00	226,000.00	-	-	-
		217,788.73	8,211.27	-	-	-	226,000.00	80,000.00	-	-	146,000.00	226,000.00	-	-	-
Tourism - Yallakool															
006776	CP - BP Dam Managers Residence-Painting	-	-	-	-	-	-	25,000.00	-	25,000.00	-	-	-	-	-
006804	Yallakool & Boondooma Dams Upgrade Proj	150,000.00	-	-	50,000.00	-	200,000.00	-	-	200,000.00	-	200,000.00	105,120.00	-	105,120.00
		150,000.00	-	-	50,000.00	-	200,000.00	25,000.00	-	175,000.00	-	200,000.00	105,120.00	-	105,120.00
Tourism - Lake Boon															
006751	CP - Boondooma Dam - Residence & Kiosk	-	-	-	-	-	-	102,000.00	-	102,000.00	-	-	-	-	-
		-	-	-	-	-	-	102,000.00	-	102,000.00	-	-	-	-	-
W4Q - COVID Round															
005983	W4QCOVID-Regional Tourism - Statues	-	-	-	-	-	-	-	-	-	-	-	5,904.43	-	5,904.43
005990	W4QCOVID-Nanango-Reg McCallum-Playground	-	-	-	-	-	-	-	-	-	-	-	-	-	-
005991	W4QCOVID-Nanango-Scott St Carpark Shade	-	-	-	-	-	-	-	-	-	-	-	-	-	-
005992	W4QCOVID-Proston-Playground Renewal	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006001	W4QCOVID-Durong-Public Amenities-Bore	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006002	W4QCOVID-Kingaroy-Youth Public Amenities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006003	W4QCOVID-Kingaroy-Glendon St Amenities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006014	W4QCOVID-Dams-Boondooma-Playground Day	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006016	W4QCOVID-Dams-Yallakool -New Amenities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006017	W4QCOVID-Boondooma-Dam-Carpark& Pathways	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Project Code	Project Description	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
006269	W4QCOVID- Blackbutt Sensory Garden	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006270	W4QCOVID-Bbutt-Wondai-G'brook-Mbike Sign	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006271	W4QCOVID-Yallakool BPDam ContractorRooms	-	-	-	-	-	-	-	-	-	-	-	-	-	-
006464	W4QCOVID-Kingaroy Greenhouse	-	-	-	-	-	-	-	-	-	-	-	-	-	-
													5,904.43	5,904.43	
W4Q - Round 4															
006531	W4Q4-Benarkin Park Renewal	-	-	-	135,876.02	-	135,876.02	135,000.00	-	876.02	-	135,876.02	42,692.80	30,884.72	73,577.52
006532	W4Q4-Murgon QE11 Park-Stage 1	-	-	-	319,562.73	-	319,562.73	140,000.00	-	3,562.73	176,000.00	319,562.73	160,321.36	95,078.31	255,399.67
006533	W4Q4-Proston Railway Park Refurbishment	-	-	-	43,585.63	-	43,585.63	40,000.00	-	3,585.63	-	43,585.63	3,157.83	24,422.41	27,580.24
006534	W4Q4-Regional Public Amenities-Refurb	-	-	-	74,000.00	-	74,000.00	100,000.00	-	-	26,000.00	74,000.00	801.82	77,274.53	78,076.35
006753	W4Q4-Murgon QE11 Park - Stage 2	-	-	-	-	-	150,000.00	-	-	-	150,000.00	-	-	-	-
													573,024.38	227,659.97	434,633.78
Parks - Kingaroy															
006018	CP K'Roy Apex Park-Carpark, Path & Paint	-	-	-	-	-	-	-	89,970.00	-	89,970.00	-	-	-	-
006752	Kingaroy Lions Park Refurbishment	-	-	-	79,815.38	-	79,815.38	80,000.00	-	184.62	-	79,815.38	6,304.92	672.00	6,976.92
006756	Memorial Park Master/Concept Plan	-	-	-	321,450.00	-	321,450.00	580,000.00	-	258,550.00	-	321,450.00	330.00	-	330.00
													401,265.38	672.00	7,306.92
Parks - Nanango															
006755	Tipperary Flat Nanango - Rehabilitate Ca	15,000.00	-	-	-	-	15,000.00	15,000.00	-	-	-	15,000.00	-	-	-
006806	Tipperary Flat Nanango - Water Feature	-	-	-	8,550.00	-	8,550.00	-	-	8,550.00	-	8,550.00	-	3,721.17	3,721.17
006807	Tipperary Flat N'go - Int. Rd & Carpark	-	-	-	250,000.00	-	250,000.00	-	-	250,000.00	-	250,000.00	-	-	-
													15,000.00	3,721.17	3,721.17
Public Conveniences															
006759	Regional Park/Amenities Upgrade-24 Hr Ca	-	-	-	-	-	-	150,000.00	-	-	150,000.00	-	-	-	-
													150,000.00	-	-
		670,060.41	95,211.27	-	1,644,863.58	-	2,410,135.26	2,323,444.00	98,181.27	190,257.26	-	2,410,135.26	563,460.41	517,773.35	1,081,233.76
Roads															
Bridges															
006538	Murgon-CherbourgRd-SawpitCkBridge-Guard	4,735.99	-	-	-	-	4,735.99	70,000.00	34,735.99	-	100,000.00	4,735.99	-	255.33	255.33
006540	Cushnie-HomecreekLoopRd-TimberBridge	-	50,000.00	-	-	-	50,000.00	190,000.00	-	-	140,000.00	50,000.00	-	-	-
													4,735.99	50,000.00	255.33
Rural Drainage															
006813	EV03 Betterment Mudure Crossing Road	-	-	-	-	-	-	-	-	-	-	-	-	4,370.00	4,370.00
													-	-	4,370.00
KTP															
005284	Kingaroy-Transformation Project	2,020,000.00	595,931.78	-	1,096,702.59	-	3,712,634.37	2,900,000.00	95,931.78	596,702.59	120,000.00	3,712,634.37	9,663.40	19,443.86	29,107.26
006211	KTP-Alford St (Youngman-GlendonSt) Works	-	-	-	-	-	-	-	-	-	-	-	30,161.67	140,726.89	170,888.56
006212	KTP-Alford St(GlendonSt-KingaroySt)Works	-	-	-	-	-	-	-	-	-	-	-	124,210.42	521,346.59	645,557.01
006213	KTP-Kingaroy St(AlfordSt-HalySt)Works	-	-	-	-	-	-	-	-	-	-	-	68,197.74	503,701.06	571,898.80
006214	KTP-Haly St(KingaroySt-GlendonSt)Works	-	-	-	-	-	-	-	-	-	-	-	88,122.53	450,259.09	538,381.62
006215	KTP-Haly St(GlendonSt-YoungmanSt)Works	-	-	-	-	-	-	-	-	-	-	-	88,930.64	531,396.91	620,327.55
006216	KTP-Glendon St(AlfordSt-HalySt)Works	-	-	-	-	-	-	-	-	-	-	-	59,457.68	917,606.75	977,064.43
006229	KTP - Program Management	-	-	-	-	-	-	-	-	-	-	-	-	114.74	114.74
													2,020,000.00	595,931.78	1,096,702.59
Grav Resheet															
006580	RTR-Stonelands-StonelandsRd-GR	-	-	-	-	-	-	-	-	-	-	-	-	160.00	160.00
006667	South East Nanango-Hamilton Rd-GR	-	-	-	202,748.57	-	202,748.57	202,748.57	-	-	-	202,748.57	99,822.42	10,937.68	110,760.10
006668	Durang-McLean Rd-GR	-	-	-	158,301.00	-	158,301.00	158,301.00	-	-	-	158,301.00	216,646.87	2,290.24	218,936.91
006669	East Nanango-Mt Stanley Rd-GR	118,054.17	-	-	66,422.43	-	184,476.60	184,476.60	-	-	-	184,476.60	69,897.18	2,458.11	72,355.29
006670	South East Nanango-Muir Dr-GR	36,388.12	-	-	-	-	36,388.12	36,388.12	-	-	-	36,388.12	6,545.39	2,290.24	8,835.63
006671	Wooroolin-Rackemans Rd-GR	190,384.74	-	-	-	-	190,384.74	190,384.74	-	-	-	190,384.74	-	45,505.25	45,505.25
006672	Cushnie-Reillys Rd-GR	151,376.23	-	-	-	-	151,376.23	151,376.23	-	-	-	151,376.23	220,061.16	2,290.24	222,351.40
006683	Murgon-Hetheringtons Rd-SR	79,410.38	-	-	-	-	79,410.38	79,410.38	-	-	-	79,410.38	-	2,290.25	2,290.25
006684	Boobie-Hillsdale Rd-SR	117,626.38	-	-	-	-	117,626.38	117,626.38	-	-	-	117,626.38	909.09	2,290.28	3,199.37
													693,240.02	-	427,472.00
Pavement Rehab															
005479	Niagara Road (Wind Farm)	-	-	-	-	-	-	-	-	-	-	-	60,137.41	-	60,137.41
006184	Kingaroy-Pavement Rehabilitation	-	73,089.56	-	-	-	73,089.56	-	73,089.56	-	-	73,089.56	1,777.00	68,577.24	70,354.24
006188	Kingaroy/Wondai-BunyaHwyMedianUpgrade	-	42,000.00	-	-	-	42,000.00	800,000.00	-	-	800,000.00	-	-	8,109.78	8,109.78
006549	Wooroolin-WeckersRd-Pavement Rehab	-	80,000.00	-	-	-	80,000.00	-	80,000.00	-	-	80,000.00	-	90,193.78	90,193.78
006551	Mertwood-ElbowRd-Pavement Rehab	-	126,701.72	-	-	-	126,701.72	-	126,701.72	-	-	126,701.72	-	169,227.21	169,227.21
006553	LRCI-Wondai Industrial Estate-Rehab	-	60,000.00	-	-	-	60,000.00	-	60,000.00	-	-	60,000.00	-	33,806.77	33,806.77
006557	TIDS-Memberambi-MemBarkerCreekRd-NewSeal	-	6,000.00	-	-	-	6,000.00	-	6,000.00	-	-	6,000.00	-	1,066.63	1,066.63
006558	TIDS-Kingaroy-OliverBondSt-CarparkUpgrad	-	8,000.00	-	-	-	8,000.00	-	8,000.00	-	-	8,000.00	-	5,676.15	5,676.15
006568	TIDS-Brooklands-KumbiaRdWidenOver	-	-	-	-	-	-	-	-	-	-	-	-	130.54	130.54
006616	LRCI-Phase3-George Street Carpark	-	-	-	807,773.21	-	807,773.21	825,000.00	-	17,226.79	-	807,773.21	64,858.27	586,411.75	651,270.02
006673	TIDS-Moffatdale SS-Disabled Access	25,000.00	-	-	25,000.00	-	50,000.00	50,000.00	-	-	-	50,000.00	-	24,076.05	24,076.05
006674	TIDS-Corndale-Corndale Rd-Widening	794,933.00	-	-	794,933.00	-	1,589,866.00	1,589,866.00	-	-	-	1,589,866.00	348,025.95	105,489.58	453,515.53

Project Code	Project Description	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
006736	Flood Damage - Betterment	2,000,000.00	-	-	-	-	2,000,000.00	2,000,000.00	-	-	-	2,000,000.00	-	-	-
006805	North Street Kerb & Channelling	-	-	-	-	-	-	-	-	91,000.00	91,000.00	-	-	-	-
	Urban Drainage	2,775,500.00	-	-	-	-	2,775,500.00	2,755,500.00	-	116,000.00	96,000.00	2,775,500.00	34,821.37	255,536.84	290,358.21
006537	Murgon-Palmer St East- K&C Replacement	-	25,000.00	-	-	-	25,000.00	-	25,000.00	-	-	25,000.00	-	3,692.71	3,692.71
006741	Kingaroy-Moonya St-Drainage	8,500.00	-	-	-	-	8,500.00	148,500.00	-	-	140,000.00	8,500.00	-	1,452.00	1,452.00
006742	Nanango-Chester St-Drainage	8,500.00	-	-	-	-	8,500.00	68,850.00	-	-	60,000.00	8,500.00	-	1,492.58	1,492.58
	Water Services	17,350.00	25,000.00	-	-	-	42,350.00	217,350.00	25,000.00	-	200,000.00	42,350.00	-	6,637.29	6,637.29
		7,889,215.99	1,639,493.90	-	7,574,764.80	-	17,103,474.69	17,188,489.00	1,074,229.89	886,755.80	2,046,000.00	17,103,474.69	3,040,039.17	7,057,626.47	10,097,665.64
	KTP														
006046	KTP-Alford St (Youngman-GlendonSt)-WMR	-	7,563.45	-	-	-	7,563.45	-	7,563.45	-	-	7,563.45	-	-	-
006048	KTP - Kingaroy (Alford - Haly St) WMR	-	-	-	-	-	-	-	-	-	-	-	2,500.00	-	2,500.00
006051	KTP-Glendon St (Alford to Haly St)-WMR	-	-	-	-	-	-	-	-	-	-	-	-	1,160.30	1,160.30
	Water - General Oper		7,563.45				7,563.45		7,563.45			7,563.45	2,500.00	1,160.30	3,660.30
006503	S1 & S2 - PC, SCADA & Telemetry WATER	130,000.00	28,195.90	-	-	-	158,195.90	175,000.00	28,195.90	-	45,000.00	158,195.90	10,889.00	8,974.82	19,863.82
006640	S2- PC, SCADA & Telemetry WATER	-	-	-	-	-	-	-	-	-	-	-	4,950.00	-	13,806.00
006791	Water Meter replacement 22/23	100,000.00	-	-	-	-	100,000.00	100,000.00	-	-	-	100,000.00	-	34,415.00	34,415.00
	Water - Blackbutt	230,000.00	28,195.90	-	-	-	258,195.90	275,000.00	28,195.90	-	45,000.00	258,195.90	15,839.00	52,245.82	68,084.82
006782	Blackbutt WTP Irrigation Process Cntrl	28,000.00	-	-	-	-	28,000.00	28,000.00	-	-	-	28,000.00	-	-	-
006788	Blackbutt HL PS Switchboard renewal +	35,000.00	-	-	-	-	35,000.00	175,000.00	-	-	140,000.00	35,000.00	-	-	-
	Water - Kingaroy	63,000.00	-	-	-	-	63,000.00	203,000.00	-	-	140,000.00	63,000.00	-	-	-
005547	Gordonbrook WTP - Post Con Contract Work	180,000.00	65,818.83	-	-	-	245,818.83	-	65,818.83	-	180,000.00	245,818.83	124,744.93	233,776.04	358,520.97
006060	Gordonbrook Dam AFC Design Works	-	-	-	-	-	-	-	-	-	-	-	460.00	-	460.00
006506	KWS-Gordonbrook Dam PSA Renewals	-	9,538.75	-	-	-	9,538.75	-	9,538.75	-	-	9,538.75	9,538.75	-	9,538.75
006516	Gordonbrook Off Stream Storage Design	-	330,312.56	-	-	-	330,312.56	200,000.00	130,312.56	-	-	330,312.56	18,968.17	7,622.69	26,590.86
006517	Water Meter Replacement Program - 21/22	-	30,000.00	-	-	-	30,000.00	30,000.00	-	-	-	30,000.00	-	18,846.82	18,846.82
006566	Gordonbrook Dam Emergency Repairs 2021	-	42,705.00	-	-	-	42,705.00	-	42,705.00	-	-	42,705.00	35,845.00	-	35,845.00
006596	Gordonbrook Hydrological Modelling	-	186,160.00	-	-	-	186,160.00	100,000.00	86,160.00	-	-	186,160.00	40,932.65	49,737.35	90,670.00
006783	Gordonbrook Dam Spillway AFC D&C	-	-	-	-	-	-	800,000.00	-	-	800,000.00	-	-	-	-
006784	Gordonbrook Dam Survey for Dredging	-	-	-	-	-	-	266,000.00	-	-	266,000.00	-	-	-	-
006787	Kingaroy Water Security Trunk Infra Upgr	-	-	-	250,000.00	-	250,000.00	250,000.00	-	-	-	250,000.00	1,000.00	-	1,000.00
	Water - Nanango	180,000.00	664,535.14	-	250,000.00	-	1,094,535.14	1,646,000.00	334,535.14	-	886,000.00	1,094,535.14	231,489.50	309,982.90	541,472.40
006504	Watermain Replacement Birdie St Nanango	21,409.88	1,222.94	-	-	-	22,632.82	-	1,222.94	-	21,409.88	22,632.82	-	22,632.82	22,632.82
006505	Watermain Replacement Eagle St Nanango	22,356.82	15,656.36	-	-	-	38,013.18	-	15,656.36	-	22,356.82	38,013.18	-	38,013.18	38,013.18
006657	WMR Dalby St Nanango (Gipps-ChesterSt)	70,000.00	-	-	-	-	70,000.00	70,000.00	-	-	-	70,000.00	5,909.32	2,293.44	8,202.76
006785	Nanango WTP & Bores A, B, C, etc	150,000.00	-	-	-	-	150,000.00	490,000.00	-	-	340,000.00	150,000.00	-	-	-
	Water - Proston	263,766.70	16,879.30	-	-	-	280,646.00	560,000.00	16,879.30	-	296,233.30	280,646.00	5,909.32	62,939.44	68,848.76
006055	Proston-SCADA Platform Update	-	-	-	-	-	-	-	-	-	-	-	4,369.32	-	4,369.32
006658	WMR Blake St, Proston (Drake-RodneySt)	105,000.00	-	-	-	-	105,000.00	105,000.00	-	-	-	105,000.00	-	5,630.78	5,630.78
	Water - Wondai	105,000.00	-	-	-	-	105,000.00	105,000.00	-	-	-	105,000.00	4,369.32	5,630.78	10,000.10
006507	WWS-Raw Water PS SB	-	199,866.00	-	-	-	199,866.00	199,866.00	-	-	-	199,866.00	105,524.48	114,927.65	220,452.13
006659	WMR Mackenzie St, Wondai (Osborne-EndSt)	2,826.00	-	-	-	-	2,826.00	211,400.00	-	-	208,574.00	2,826.00	-	2,826.00	2,826.00
006660	WMR Mackenzie St, Wondai (Osborne-Scott)	1,884.00	-	-	-	-	1,884.00	140,000.00	-	-	138,116.00	1,884.00	-	1,884.00	1,884.00
006661	WMR Cadell St, Wondai (Scott - Kent St)	292,600.00	-	-	-	-	292,600.00	292,600.00	-	-	-	292,600.00	4,930.00	3,867.59	8,797.59
	Wastewater Services	297,310.00	199,866.00	-	-	-	497,176.00	843,866.00	-	-	346,690.00	497,176.00	115,164.48	118,795.24	233,959.72
	Wastewater - Kingaroy	1,139,076.70	917,039.79	-	250,000.00	-	2,306,116.49	3,632,866.00	387,173.79	-	1,713,923.30	2,306,116.49	375,271.62	550,754.48	926,026.10
	KTP														
006520	KTP - Recycled Water Line	-	6,735.15	-	-	-	6,735.15	-	6,735.15	-	-	6,735.15	-	2,534.08	2,534.08
	Wastewater - General	-	6,735.15	-	-	-	6,735.15	-	6,735.15	-	-	6,735.15	-	2,534.08	2,534.08
005826	Update Scada/Cyber Security	-	-	-	-	-	-	-	-	-	-	-	6,919.00	-	6,919.00
006504	S1- PC, SCADA & Telemetry WASTEWATER	-	13,376.57	-	-	-	13,376.57	-	13,376.57	-	-	13,376.57	679.00	11,876.00	12,555.00
006641	S2- PC, SCADA & Telemetry WASTEWATER	129,551.75	-	-	-	-	129,551.75	175,000.00	-	448.25	45,000.00	129,551.75	-	7,804.80	7,804.80
	Wastewater - Kingaroy	129,551.75	13,376.57	-	-	-	142,928.32	175,000.00	13,376.57	-	448.25	142,928.32	7,598.00	19,680.80	27,278.80
006509	KWW-KW/WTP PSA Renewals	-	-	-	-	-	-	-	-	-	-	-	9,538.75	4,605.00	14,143.75
006512	KWW-River Rd SPS5 SB Renewal	-	135,002.23	-	-	-	135,002.23	135,361.00	-	358.77	-	135,002.23	20,476.99	136,088.86	156,565.85

Project Code	Project Description	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2022/2023 Adopted Budget	2021/2022 Continued Projects	First Quarter Budget Adjustments	Second Quarter Budget Adjustments	Total Available Budget	2022/2023 Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
		-	135,002.23	-	-	-	135,002.23	135,361.00	-	358.77	-	135,002.23	30,015.74	140,693.86	170,709.60
Wastewater - Nanango															
006513	NWW-South St SPS6 Renewal	-	170,339.00	-	-	-	170,339.00	170,339.00	-	-	-	170,339.00	20,420.74	144,161.42	164,582.16
006793	Nanango SPS2 Switchboard renewal, etc.	-	-	-	-	-	-	210,000.00	-	-	210,000.00	-	-	-	-
006794	Nanango SPS3 Switchboard renewal, etc.	-	-	-	-	-	-	140,000.00	-	-	140,000.00	-	-	-	-
006795	Nanango SPS5 Process Control/SCADA	28,000.00	-	-	-	-	28,000.00	28,000.00	-	-	-	28,000.00	-	-	-
		28,000.00	170,339.00	-	-	-	198,339.00	548,339.00	-	-	350,000.00	198,339.00	20,420.74	144,161.42	164,582.16
CED - Preston															
006510	BDWW-WWTP1 SB Renewal	-	210,000.00	-	-	-	210,000.00	210,000.00	-	-	-	210,000.00	89,548.47	131,990.01	221,538.48
006796	Preston CED Pump Station Replace & Renew	-	-	-	-	-	-	210,000.00	-	-	210,000.00	-	-	-	-
		-	210,000.00	-	-	-	210,000.00	420,000.00	-	-	210,000.00	210,000.00	89,548.47	131,990.01	221,538.48
Wastewater - Wondai															
006514	WWW-Hodge St SPS5 SB	-	170,311.00	-	-	-	170,311.00	175,000.00	-	4,689.00	-	170,311.00	17,976.99	133,710.55	151,687.54
		-	170,311.00	-	-	-	170,311.00	175,000.00	-	4,689.00	-	170,311.00	17,976.99	133,710.55	151,687.54
		157,551.75	705,763.95	-	-	-	863,315.70	1,453,700.00	20,111.72	5,496.02	605,000.00	863,315.70	165,559.94	572,770.72	738,330.66
Waste															
Waste Management - R															
006607	New Maidenwell Transfer Station	-	100,000.00	-	-	-	100,000.00	350,000.00	-	-	250,000.00	100,000.00	-	-	-
006780	Nanango Weighbridge & Transfer Station	-	121,512.00	-	182,268.00	-	303,780.00	607,560.00	-	-	303,780.00	303,780.00	-	760.00	760.00
006781	Kerbside Recycling Wheelie Bins	-	686,875.00	-	-	-	686,875.00	686,875.00	-	-	-	686,875.00	-	715,320.21	715,320.21
		-	908,387.00	-	182,268.00	-	1,090,655.00	1,644,435.00	-	-	553,780.00	1,090,655.00	-	716,080.21	716,080.21
		-	908,387.00	-	182,268.00	-	1,090,655.00	1,644,435.00	-	-	553,780.00	1,090,655.00	-	716,080.21	716,080.21
		13,310,404.85	9,501,157.75	-	10,436,991.11	-	33,248,553.71	32,622,434.00	4,484,958.51	1,371,611.77	5,230,450.57	33,248,553.71	7,859,052.11	12,471,654.87	20,330,706.98



South Burnett Regional Council
Monthly Financial Report
Interim February 2023



Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the amended budget, at an organisational level, for the period ended 28 February 2023.

- The 2nd Quarter Budget Review for the 22/23 year was adopted at last month's Council Meeting and is now the amended budget.
- Recurrent Revenue is currently sitting at 95% compared to the amended budget and Recurrent Expenditure is sitting at 75%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of February 2023 was \$45.253m with \$31.233m of this currently classed as restricted cash.
- The ratios at the end of February are all within their respective targets apart from the Current Ratio and Operating Cash Ratio which are sitting just outside of the target. Both of these ratios are affected by the timing in the January to June 6 monthly rates and these ratios are expected to come back into targets over the next few months.
- Council's capital expenditure program is currently sitting at \$12.472m in actual expenditure which equates to approximately 37.51% of the total amended budget.

Executive Summary

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1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 28 February 2023
67% of Year Complete

	2023	Original Budget	Amended Budget	Variance
	\$	\$	\$	%
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	55,656,281	53,952,343	53,952,343	103%
Fees and Charges	4,327,081	4,964,355	5,400,290	80%
Rental Income	406,226	459,715	459,715	88%
Interest Received	1,307,450	540,500	1,590,500	82%
Sales Revenue	3,219,144	3,023,351	4,510,772	71%
Other Income	913,976	965,380	990,880	92%
Grants, Subsidies, Contributions and Donations	14,014,386	8,530,723	17,433,790	80%
	<u>79,844,545</u>	<u>72,436,367</u>	<u>84,338,290</u>	<u>95%</u>
Capital Revenue				
Grants, Subsidies, Contribution and Donations	3,054,056	10,159,463	10,436,991	29%
Total Income	<u>82,898,602</u>	<u>82,595,830</u>	<u>94,775,281</u>	<u>87%</u>
Expenses				
Recurrent Expenses				
Employee Benefits	17,797,242	25,511,103	26,933,911	66%
Materials and Services	32,579,677	25,685,031	37,698,062	86%
Finance Costs	1,208,768	1,804,207	1,821,207	66%
Depreciation and Amortisation	15,473,627	23,032,537	23,032,537	67%
	<u>67,059,314</u>	<u>76,032,878</u>	<u>89,485,716</u>	<u>75%</u>
Capital Expense				
	221,941	(400,000)	(400,000)	-55%
Total Expense	<u>67,281,255</u>	<u>75,632,878</u>	<u>89,085,716</u>	<u>76%</u>
Net Result	<u>15,617,346</u>	<u>6,962,952</u>	<u>5,689,565</u>	
Net Operating Result	<u>12,785,231</u>	<u>(3,596,511)</u>	<u>(5,147,426)</u>	

2.1 Operating Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

	Total Revenue				Total Expenditure			
	Actual	Original Budget	Amended Budget	%	Actual	Original Budget	Amended Budget	%
Water	\$ 11,193,958	\$ 11,406,302	\$ 11,406,302	98%	\$ 7,294,294	\$ 11,258,537	\$ 11,306,091	65%
Wastewater	\$ 7,150,216	\$ 6,835,626	\$ 6,835,626	105%	\$ 3,784,596	\$ 5,597,993	\$ 5,620,593	67%
Waste	\$ 6,960,179	\$ 7,046,869	\$ 7,034,869	99%	\$ 4,462,504	\$ 6,665,334	\$ 6,763,477	66%
Plant and Fleet	\$ 84,990	\$ 195,000	\$ 195,000	44%	\$ 816,729	\$ 1,360,203	\$ 1,338,133	61%
Genops	\$ 54,455,203	\$ 46,952,570	\$ 58,866,493	93%	\$ 52,334,649	\$ 53,871,216	\$ 67,133,689	78%
Total	\$ 79,844,545	\$ 72,436,367	\$ 84,338,290	95%	\$ 67,059,314	\$ 76,032,878	\$ 89,485,716	75%

Revenue

- All revenue items are currently tracking above the target of 67% except for Plant and Fleet.
- Water, wastewater, genops and waste are affected by timing in the revenue received from rates being levied. Rate notices were issued in February 2023.
- Water is sitting at 98% due to a combination of rates, rental income for Water property leases and interest received.
- Waste has also been affected by timing in waste disposal revenue as invoices for February have not yet been raised. Waste is sitting at 99% due to proceeds from sale of scrap steel.
- Plant and Fleet is sitting at 44% due to reductions of the fuel tax rebate from July to October and will improve now that the fuel tax rebate rate has increased.
- Genops is above target largely due to income received from Queensland Reconstruction Authority and DTMR for flood restoration works.

Expenditure

- All departments apart from Plant and Fleet are tracking either near or above target for the month.
- Waste is just under target for the month but can be affected by timing of monthly waste expenditure bills that have not been received.
- Expenditure for Fleet is tracking below target due to timing of yearly registration bills as well as timing in use of internal plant by departments for the month.
- Genops is above target due to expenses incurred under the 2022 weather events and will be offset by grant income as well as timing in annual expenses such as insurance.

2.2 Revenue

2.2.1 Rates Levies and Charges

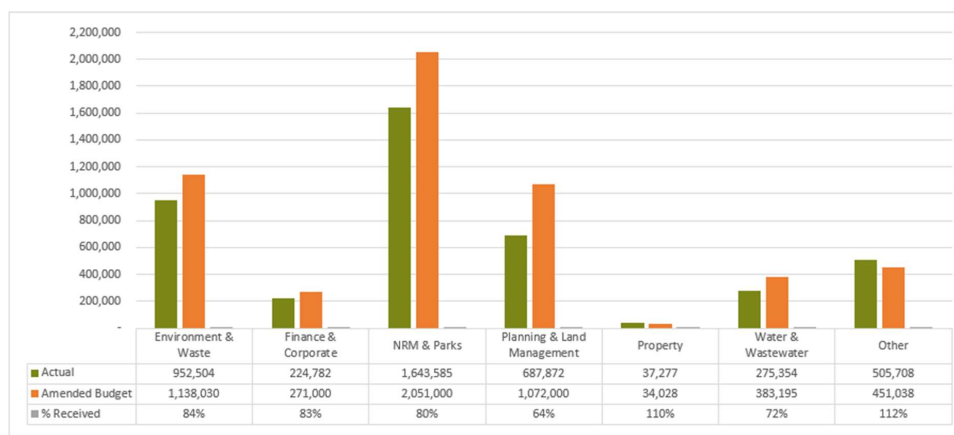
This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

Rates or Charges	Actuals	Original Budget	Amended Budget
General Rates	\$ 31,530,203	\$ 30,203,206	\$ 30,203,206
Quarry Special Charge	\$ 13,631	\$ -	\$ -
Water Charges	\$ 10,920,763	\$ 11,045,884	\$ 11,045,884
Sewerage Charges	\$ 7,076,315	\$ 6,728,126	\$ 6,728,126
Waste Collection Charges	\$ 2,946,844	\$ 2,814,123	\$ 2,814,123
Community Rescue and Evacuation Levy	\$ 88,385	\$ 90,000	\$ 90,000
Waste Management Levy	\$ 3,084,468	\$ 3,071,004	\$ 3,071,004
Memerambi Estate Levies	-\$ 4,328	\$ -	\$ -
Total	\$ 55,656,281	\$ 53,952,343	\$ 53,952,343

As at 28 February 2023, rates, levies and charges are tracking above target of 103%. This is due to the final 6 monthly rate levy being issued on 17 February 2023.

2.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



As of 28 February 2023, fees and charges are tracking above target at 80%. Main factors affecting the fees and charges figures are:

- Environment & Waste is above target due to an increase in waste tip disposal.
- Finance is above target due to the timing of the Emergency Management Levy commission and increasing rate searches.
- NRM & Parks are above target due to timing in visitors at Boondooma Dam, timing in cemetery income and saleyard income.
- Planning and Land Management is slightly under target at 64% due to timing in number of planning and building applications.

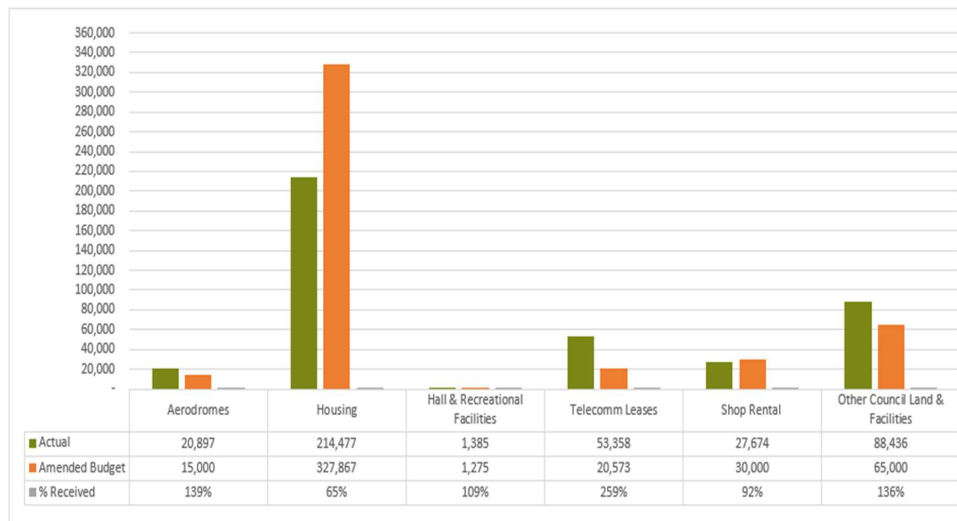
- Properties is over budget due to increases in the hall hire and caravan park fees received so far this year.
- The Other category is over budget due to developer applications that have been approved.

2.2.3 Rental Income

Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

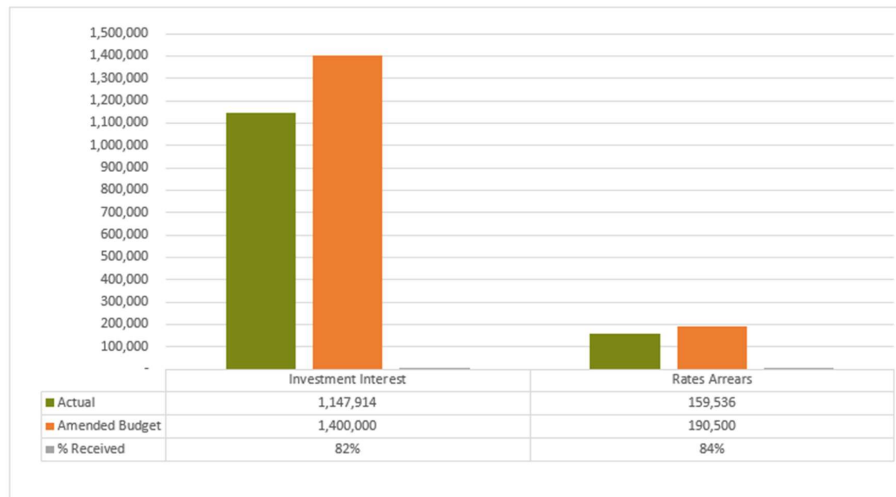
As of 28 February 2023, rental income is tracking above target at 88% due to timing in annual rental of various facilities. Main factors affecting the rental income figures are:

- Aerodrome and Telecomm annual leases have been issued.
- Housing is just under target due to timing in invoices being processed for monthly income.
- Prepayments for yearly rental in some categories have not yet been adjusted – this will reduce income where part of the lease relates to a period after 30th June 2023.



2.2.4 Interest Received

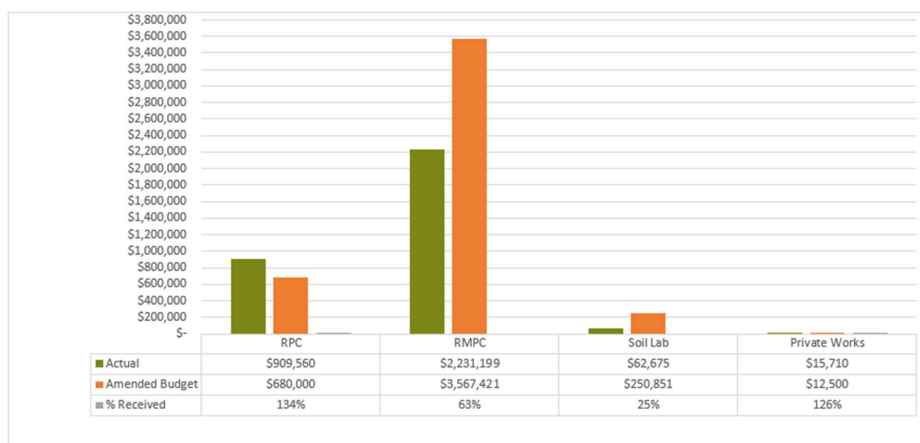
Interest revenue includes interest on investments and rate arrears. As of 28 February 2023, interest received is tracking above target at 82% due to increased interest rates.



2.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory. As of 28 February 2023, sales revenue is tracking above target at 71%. This is largely due rainfall event works and timing of when RPC and RMPC works for this financial year are scheduled to be performed. RMPC claims of \$1.7m are currently in progress and will be completed shortly.

The financial year Council has contracted with the Department of Main Roads (DTMR) under the RMPC program for works being completed on main roads due to the various weather events that have occurred. Budgets for these claims were updated in the 2nd Quarter Budget Review. There have also been increases to RPC contracts awarded.



2.2.6 Other Income

Other income is sundry income derived from all other sources.

As of 28 February 2023, other income is tracking above target at 92% due to additional Workcover reimbursement.

<i>Income Stream</i>	<i>Actual</i>	<i>Original Budget</i>	<i>Amended Budget</i>	<i>% Received</i>
VIC Income	\$ 79,979	\$ 92,600	\$ 92,600	86%
Art Gallery Income	\$ -	\$ 500	\$ 500	0%
Pool Income	\$ -	\$ -	\$ -	0%
Irrigation Income	\$ -	\$ 30,000	\$ 30,000	0%
Fines	\$ 26,874	\$ 53,000	\$ 53,000	51%
Scrap Steel	\$ 183,493	\$ 110,000	\$ 110,000	167%
Library Sales	\$ 1,858	\$ 2,730	\$ 2,730	68%
Museum Sales	\$ 433	\$ -	\$ -	0%
Agency Income	\$ 51,921	\$ 52,000	\$ 52,000	100%
Tourist Parks	\$ 242,787	\$ 280,000	\$ 280,000	87%
Legal Recovery	\$ 78,786	\$ 80,000	\$ 80,000	98%
Insurance Claims & Workcover	\$ 92,951	\$ 20,000	\$ 45,500	204%
Misc Other	\$ 154,895	\$ 244,550	\$ 244,550	63%
Total	\$ 913,976	\$ 965,380	\$ 990,880	92%

- VIC Income is above target due to increased sale of goods.
- Irrigation Income is down due timing in when hay is available for sale.
- Fines are below target due to timing in processing of animal infringements during the year. There is a possibility that this value will decrease in the future if fines are sent to the State Penalties Enforcement Registry (SPERS) for collection.
- Scrap steel is picked up sporadically during the year and so has a timing factor. Favourable steel prices have been a factor in the increase in funds received.
- Legal recovery, insurance claims and Workcover income are raised and received sporadically during the year based on events and debt collection activities.
- Miscellaneous is just under target due reduction in fuel tax credit available for July to October.

2.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 28 February 2023, operating grants are tracking above target at 80% due to timing in when operational grants are received and spent. Approximately \$11m of the monies received so far this year relates to funding from Queensland Reconstruction Authority (QRA) for expenditure incurred due to weather events.

2.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

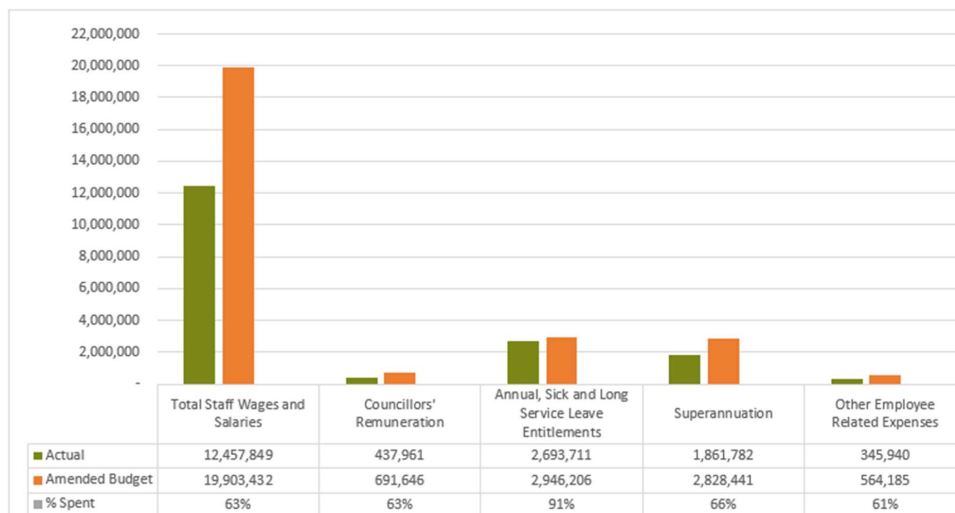
As of 28 February 2023, capital grants are tracking below target at 29%. This income stream is reviewed each month to consider contract asset and contract liability movements. Council expects this category to continue to increase over the next few months as projects are completed. Payments of \$1.1m will be received in March for Roads to Recoveries (RTR) expenditure.

2.3 Expenditure

2.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 28 February 2023, employee benefits are tracking just below target at 66%. Long Service leave and annual leave paid is high due to staff finishing up employment with Council so far this year as well as leave taken over Christmas shutdown. Sick leave is higher than usual due to a focus over the last few years on ensuring staff stay home if unwell. Staff wages has been impacted by flood recovery works which is offset by revenue.



2.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 28 February 2023, materials and services are tracking above target at 86%.

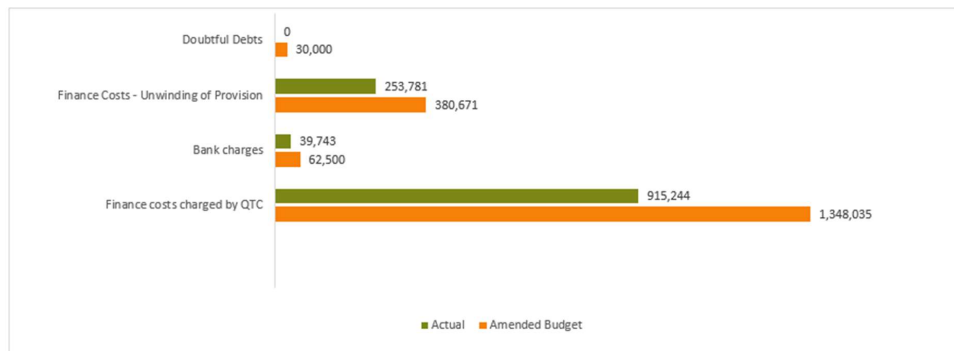
Description	Actual	Original Budget	Amended Budget	% Spent
Donations	582,585	543,222	1,034,222	56%
Admin Rec / Dividends	-	0	0	0%
Materials	16,150,719	18,260,338	20,651,031	78%
Services	16,261,461	9,059,147	17,292,611	94%
Internal Plant Charges	5,203,383	6,497,242	7,395,115	70%
Internal Plant Recoveries	- 5,618,471	- 8,674,918	- 8,674,918	65%
	32,579,677	25,685,031	37,698,062	

- Timing of expenditure associated with the various weather events – this has been offset by income.
- Timing in works contracts for RMPC and RPC works – offset by income.
- There is a degree of timing for waste collection and water usage invoices as they have not yet been received.
- Annual invoices for insurances, IT subscriptions and workcover also have a timing component.

2.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 28 February 2023, finance costs are tracking just under target at 66%.



2.3.4 Depreciation

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council’s property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 28 February 2023, depreciation is on target at 67%.

Work in progress balances currently sitting in the balance sheet as at 28 February 2023 total \$25.813m and are listed below. Council will continue to increase its capitalising activities over the next few months in preparation for revaluations and end of year processes. A large portion of the Roads work in progress in currently being capitalised.

Asset Class	Work in Progress Balance
Buildings	2,042,018.64
Plant & Equip	-
Roads	18,798,342.09
Water	2,113,681.62
Wastewater	1,770,366.03
Fleet	103,871.56
Waste	716,980.21
Office	268,036.47
Land	-
TOTAL	25,813,296.62

2.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of. A loss on asset disposal is recognised when a current asset is disposed of out of Council’s asset register before it is fully depreciated and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council’s accounts as a loss on disposal.

Capital expense is sitting at \$222k for the year.

- Total capital income for fleet items totals \$376k and for land items totals \$82k for the year.
- Council’s current loss on disposals is currently \$190k for Roads, \$132k for Fleet, \$34k for Land sold, \$319k for Buildings and \$6k for Wastewater.

Capital Expense	Actual	Original Budget	Amended Budget
INCOME			
Fleet	376,200	400,000	400,000
Land	82,360	-	-
DISPOSALS			
Roads	189,730	-	-
Fleet	132,366	-	-
Land	34,058	-	-
Buildings	318,698	-	-
Water	-	-	-
Wastewater	5,650	-	-
Miscellaneous	-	-	-
	221,941	400,000	400,000

3.0 Interim Statement of Financial Position (Balance Sheet)

Statement of Financial Position
as at 28 February 2023

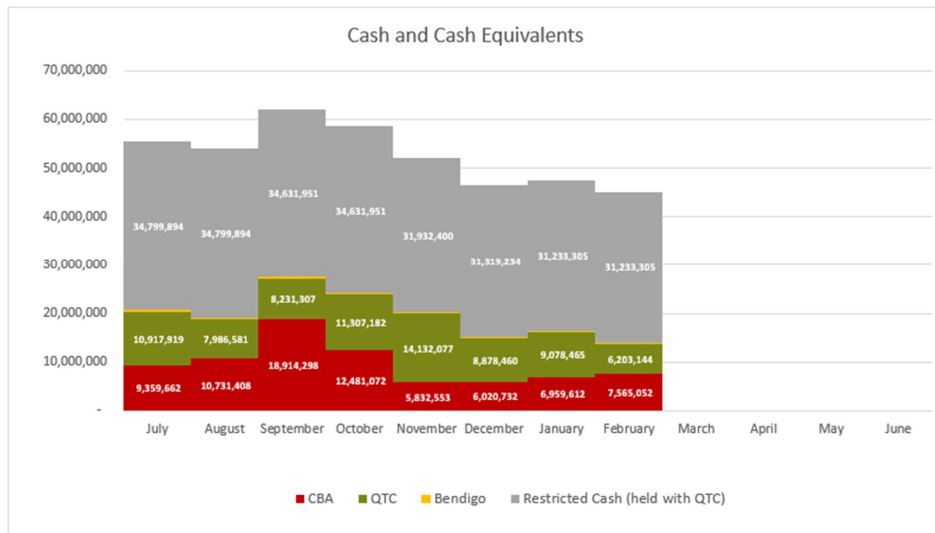
	2023 FEBRUARY \$	Original Budget \$	Amended Budget \$
Current Assets			
Cash and Cash Equivalents	45,253,444	54,194,868	51,475,814
Trade and Other Receivables	37,657,116	9,822,243	14,435,997
Inventories	985,398	791,043	794,215
Investments	-	-	-
Total Current Assets	83,895,958	64,808,154	66,706,026
Non-Current Assets			
Trade and Other Receivables	757,074	584,349	584,349
Property, Plant and Equipment	916,800,391	929,510,214	931,456,605
Right of Use Asset	698,685	806,831	667,707
Intangible Assets	6,253,224	6,250,568	6,250,568
Total Non-Current Assets	924,509,375	937,151,962	938,959,229
TOTAL ASSETS	1,008,405,333	1,001,960,116	1,005,665,255
Current Liabilities			
Trade and Other Payables	8,381,901	12,049,450	16,008,928
Borrowings	3,283,781	3,300,539	3,300,539
Lease Liabilities	19,002	22,881	19,580
Provisions	3,569,942	3,528,655	3,507,829
Other Liabilities	662,957	1,365,692	1,365,692
Total Current Liabilities	15,917,583	20,267,217	24,202,568
Non-Current Liabilities			
Trade and Other Payables	-	-	-
Borrowings	23,456,122	23,891,742	23,891,742
Lease Liabilities	709,226	823,767	686,345
Provisions	10,996,119	12,493,247	10,823,947
Other Liabilities	4,247,153	2,881,461	2,881,461
Total Non-Current Liabilities	39,408,620	40,090,217	38,283,495
TOTAL LIABILITIES	55,326,203	60,357,434	62,486,063
NET COMMUNITY ASSETS	953,079,130	941,602,682	943,179,192
Community Equity			
Retained Surplus/(Deficiency)	456,983,231	445,470,950	447,055,449
Asset Revaluation Surplus	496,095,899	496,131,732	496,123,743
TOTAL COMMUNITY EQUITY	953,079,130	941,602,682	943,179,192

3.1 Current Assets

3.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques received but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 28 February 2023, Council's actual cash and cash equivalents balance was \$45.253m. The below table shows the breakup of this balance sheet element (excluding cash drawers).

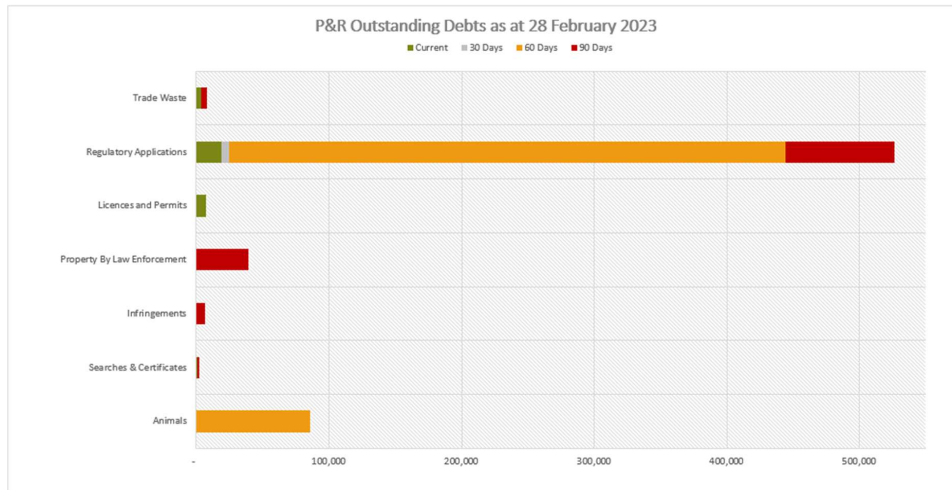


As at the 28 February 2023, the restricted cash balance was \$31.233m.

RESTRICTED CASH	Jan-23	Feb-23
Recurrent Expenditure	488,873	488,873
Future Capital Works		
Roads	2,151,365	2,151,365
Buildings	3,125,089	3,125,089
Waste	8,257,553	8,257,553
Land	25,322	25,322
Plant & ICT	6,225,610	6,225,610
Water	3,084,563	3,084,563
Wastewater	2,944,242	2,944,242
Unspent - Developer Contributions	4,556,587	4,556,587
Unspent - Loan Funds	374,100	374,100
Total	31,233,305	31,233,305

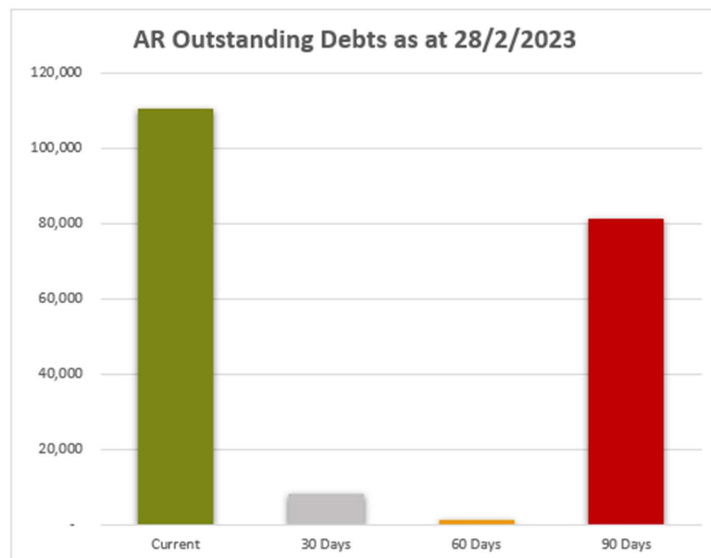
3.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



Regulatory Applications current balance is high due to a Developer Application of \$382k made during December which is currently sitting in 60 days.

Property and Rating (P&R) debts above that are overdue by 90 days or more total \$135k and are made up of \$64k are being actively pursued by Council staff or determination on next steps are being investigated, \$39k can be recovered when properties are sold, and \$32k belong to developer contributions that will be finalised in the future.

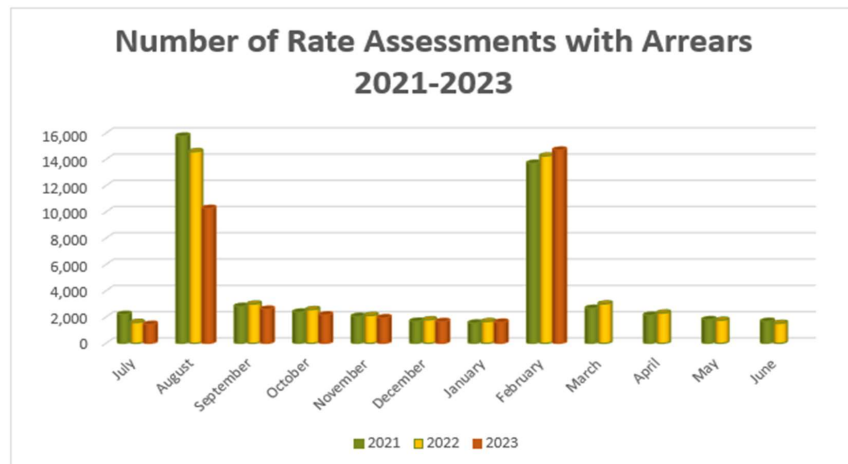
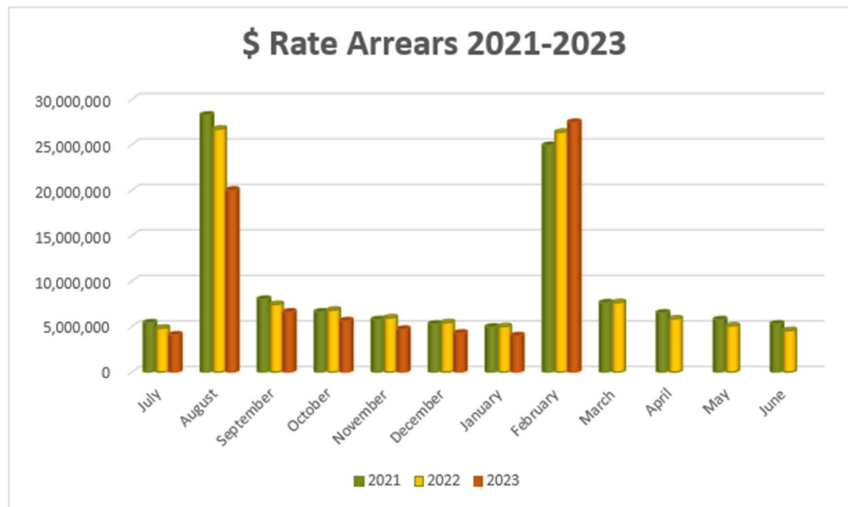


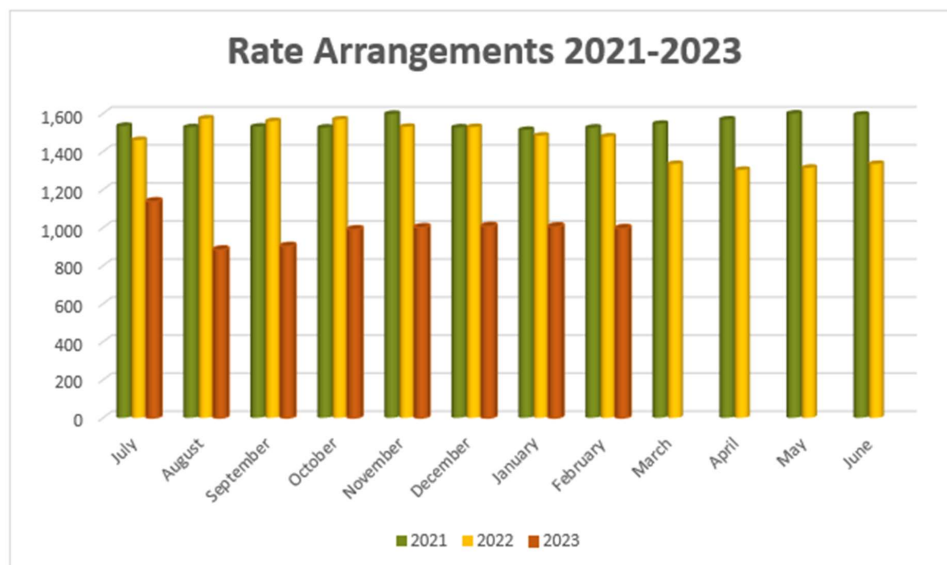
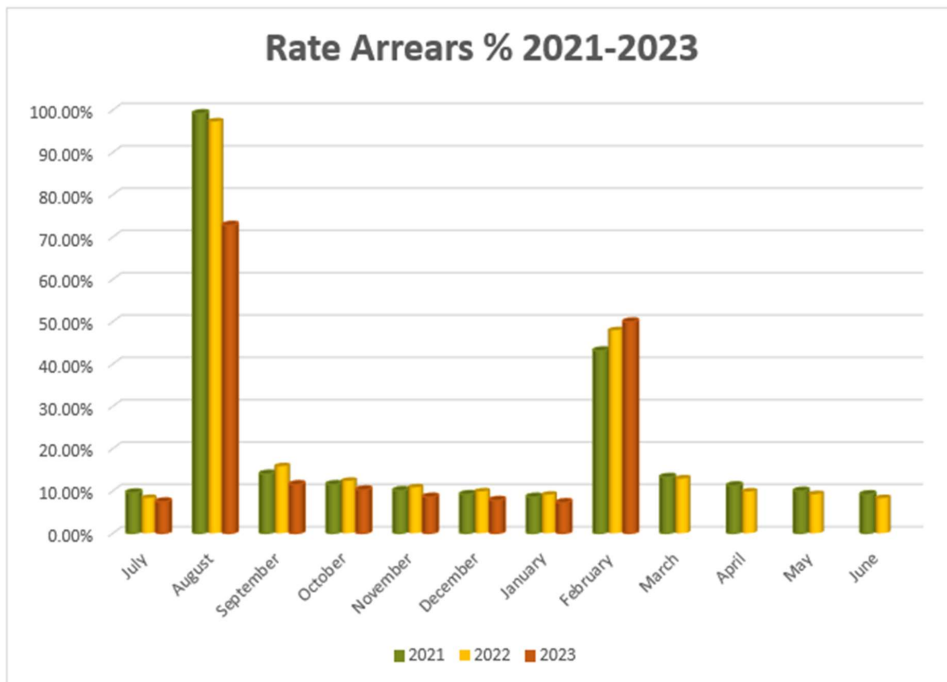
The AR outstanding debts 90+ days is currently \$81k which is 40% of total AR outstanding debts.

A total of 83% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council. The remaining 17% is made up of 7% being actively pursued by Council staff and 11% which has since been paid.

Rates in arrears as of 28 February 2023 is sitting at \$27.455m or 49.95% which is above the target arrears of 7% and is high due to the rates notices that were issued on 17 February. These are not due until 23 March. There are currently 996 assessments with rate arrangements in place which accounts for 6.77% of the properties that are in arrears.

In the 23/24 financial year, finance plan to remove the effect of rates levies when they aren't technically overdue to remove the distortion of numbers during August and February.





3.1.3 Inventories

Inventories is made-up of Council stores and is valued at cost. Council is currently undertaking a project to reduce and minimise the number of inventories held.

3.2 Non-Current Assets

3.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges and loans to community organisations.

3.2.2 Property, Plant and Equipment

The total amended capital budget is \$33.249m. Actual spent as of 28 February 2023 is \$12.472m, which is tracking below target at 37.51%. Committed costs of \$7.859m are also identified.

Capital breakdown is now a separate attachment to this document.

3.2.3 Right of Use Assets

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at Yallakool which is currently due to end in 2051.

3.2.4 Intangible Assets

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

3.3 Liabilities

3.3.1 Trade and other Payables

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as wages and salaries, annual leave, RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett).

Town of Business	Town of Business Description	November 2022 Purchases	December 2022 Purchases	January 2023 Purchases	February 2023 Purchases
LOCAL					
	Total Local	3,112,424.57	1,911,131.40	1,987,085.45	1,727,494.26
OUTSIDE SBRC					
	Dalby	2,447.00	0.00	0.00	0.00
	Goomeri	0.00	0.00	0.00	0.00
	Neighbouring Council	351,845.70	0.00	0.00	0.00
	Other	2,800,385.77	2,243,341.73	3,400,895.10	1,095,145.76
	Yarraman	29,380.00	24,935.00	27,070.00	29,380.00
	Total Other	3,184,058.47	2,268,276.73	3,427,965.10	1,124,525.76
	% Local Purchases	49.43%	45.73%	36.70%	60.57%

3.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 28 February 2023 was \$26,739,903 made up of borrowings in the following departments:

Department	Borrowings
NRM & Parks	\$ 402,512
Finance	\$ 479,871
Property	\$ 408,545
Economic Development	\$ 255,422
Environment & Waste	\$ 558,150
Infrastructure	\$ 9,301,023
Water & Wastewater	\$ 15,334,381
Total	\$ 26,739,903

3.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

3.3.4 Provisions

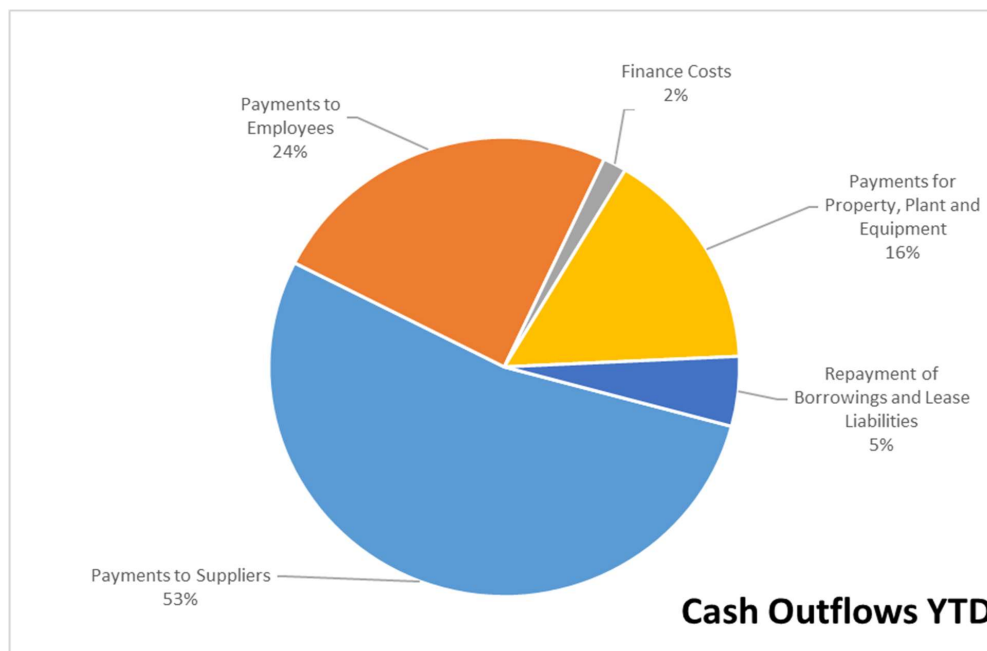
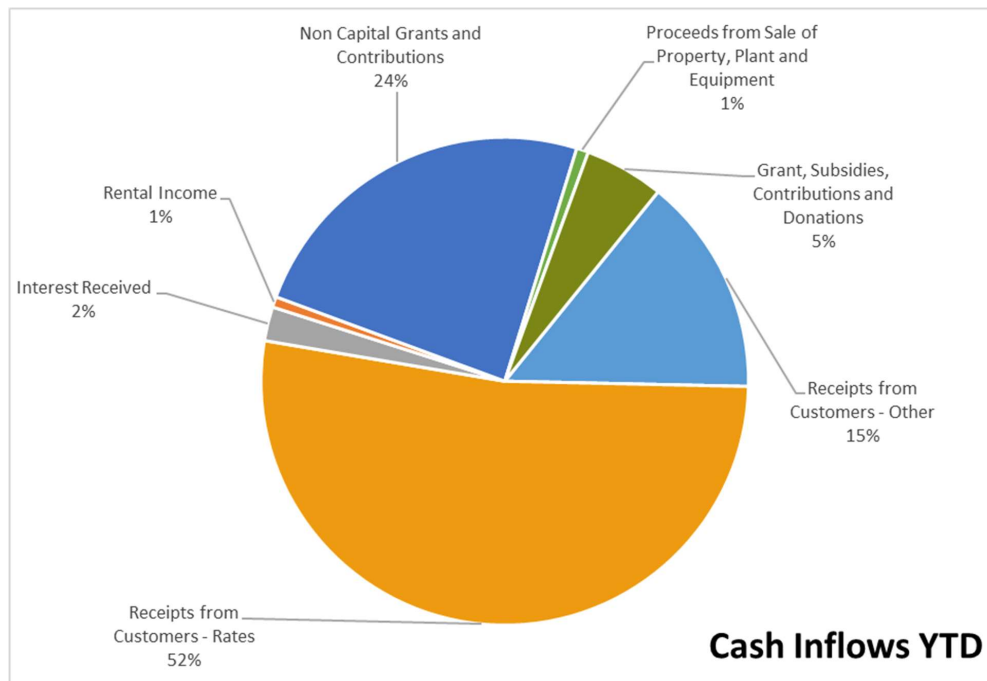
Provisions are made up of landfill and gravel pit expected restoration costs and employee long service leave. Provisions will be impacted by discount rates and end of year calculations.

3.3.5 Other Liabilities

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates. Council received an upfront payment in June 2022 to cover the next four financial years works of State Waste Levy.

4.0 Interim Cash Flow

Monthly Cashflow	Dec	Jan	Feb	YTD	Original Budget	Amended Budget	YTD vs Amended Budget %
Cash Flows from Operating Activities							
Receipts from Customers	\$268,822	\$3,623,419	\$4,285,986	\$38,773,803	\$64,374,944	\$66,593,379	58%
Payments to Suppliers and Employees	(\$7,265,716)	(\$3,909,707)	(\$5,254,604)	(\$58,463,562)	(\$55,366,488)	(\$69,918,226)	84%
	(\$6,996,894)	(\$286,288)	(\$968,618)	(\$19,689,759)	\$9,008,456	(\$3,324,847)	
Interest Received	\$158,117	\$174,781	\$168,421	\$1,307,450	\$540,500	\$1,590,500	82%
Rental Income	\$80,087	\$46,345	\$52,163	\$406,226	\$459,715	\$459,715	88%
Non-Capital Grants and Contributions	\$2,323,740	\$1,533,375	\$508,338	\$14,014,386	\$8,630,723	\$17,433,791	80%
Finance Costs	(\$145,109)	(\$145,137)	(\$143,417)	(\$1,208,768)	(\$1,393,535)	(\$1,410,535)	86%
Net Cash Inflow (Outflow) from Operating Activities	(\$4,580,058)	\$1,322,075	(\$383,114)	(\$5,170,465)	\$17,145,858	\$14,748,624	-35%
Cash Flows from Investing Activities							
Payments for Property, Plant and Equipment	(\$1,636,080)	(\$685,945)	(\$2,680,914)	(\$11,775,083)	(\$32,622,434)	(\$33,248,554)	35%
Payments for Intangible Assets	-	-	-	-	-	-	0%
Advances/(Repayments) of Loans and Advances	-	-	-	-	-	-	0%
Proceeds from Sale of Property, Plant and Equipment	-	\$10,364	\$29,273	\$458,560	\$400,000	\$400,000	115%
Grant, Subsidies, Contributions and Donations	\$437,879	\$362,325	\$490,723	\$3,054,056	\$10,159,463	\$10,436,991	29%
Net Cash Inflow (Outflow) from Investing Activities	(\$1,198,200)	(\$313,256)	(\$2,160,918)	(\$8,262,466)	(\$22,062,971)	(\$22,411,563)	37%
Cash Flows from Financing Activities							
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	-	-	0%
Repayment of Borrowings and Leasing Liabilities	\$103,632	\$103,632	\$93,603	(\$3,682,884)	(\$3,230,506)	(\$3,230,506)	114%
Net Cash Inflow (Outflow) from Financing Activities	\$103,632	\$103,632	\$93,603	(\$3,682,884)	(\$3,230,506)	(\$3,230,506)	114%
Cash and Cash Equivalents at the Beginning of the Period	\$52,266,048	\$46,591,422	\$47,703,873	\$62,369,259	\$62,342,487	\$62,369,259	
Net Increase (Decrease) in Cash and Cash Equivalents Held	(\$5,674,626)	\$1,112,451	(\$2,450,429)	(\$17,115,815)	(\$8,147,619)	(\$10,893,445)	
Cash and Cash Equivalents at the End of the Period	\$46,591,422	\$47,703,873	\$45,253,444	\$45,253,444	\$54,194,868	\$51,475,814	
Restricted Cash	\$31,319,234	\$31,233,305	\$31,233,305	\$31,233,305			
Cash Available for Use	\$15,272,188	\$16,470,568	\$14,020,139	\$14,020,139			
Minimum 3 month operating liquidity (\$8,742,323)							



5.0 Interim Changes in Equity

	Nov-22	Dec-22	Jan-23	Feb-23	YTD
	\$	\$	\$	\$	\$
Asset Revaluation Surplus					
Opening Balance	496,095,899	496,095,899	496,095,899	496,095,899	496,123,742
Inc/(dec) in asset revaluation surplus	-	-	-	-	- 27,843
Closing Balance	496,095,899	496,095,899	496,095,899	496,095,899	496,095,899
Retained Surplus					
Opening Balance	447,450,294	443,637,053	439,818,286	434,892,551	441,365,885
Restricted Cash Released	-	-	-	-	-
Net Result	- 3,813,241	- 3,818,767	- 4,925,735	22,090,680	15,617,346
Closing Balance	443,637,053	439,818,286	434,892,552	456,983,231	456,983,231
Total Community Equity	939,732,953	935,914,186	930,988,451	953,079,130	953,079,130

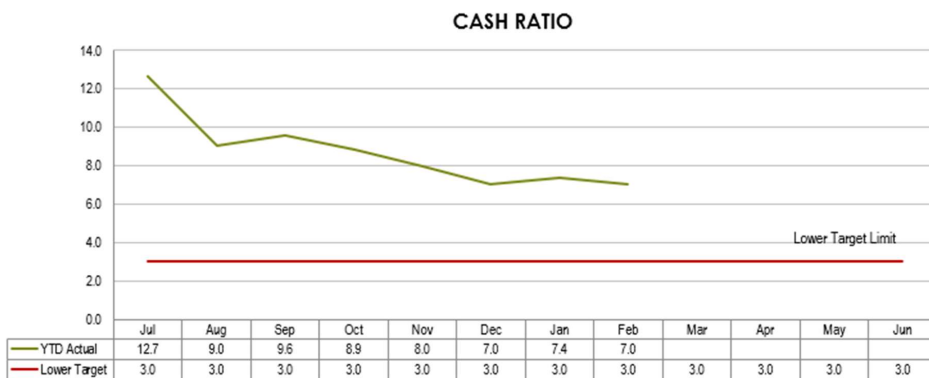
6.0 Financial Ratios

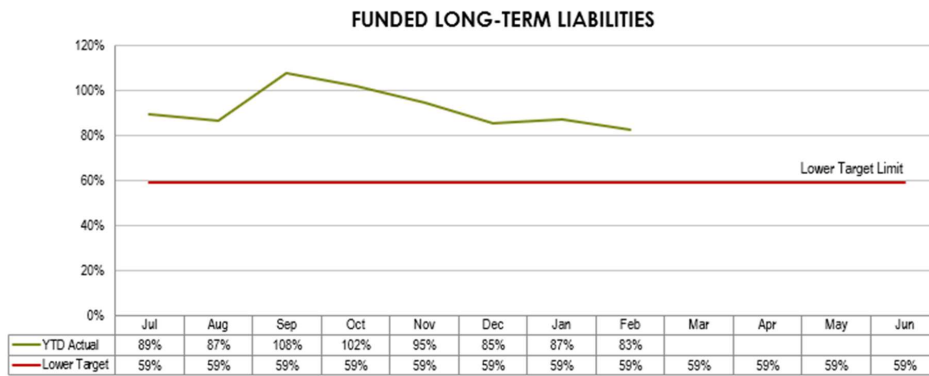
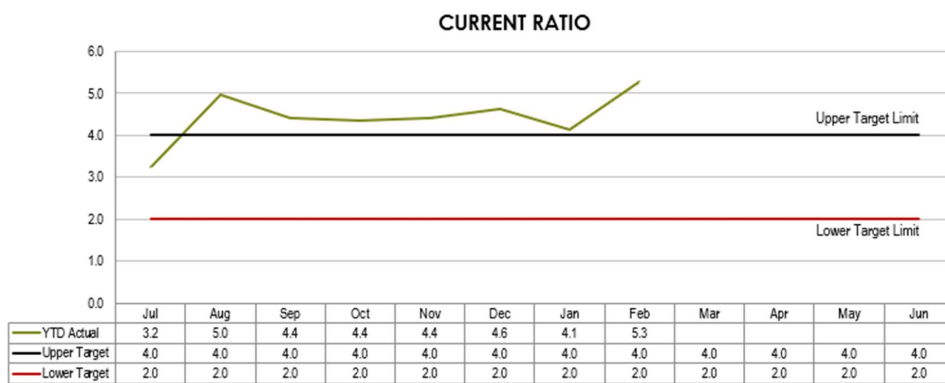
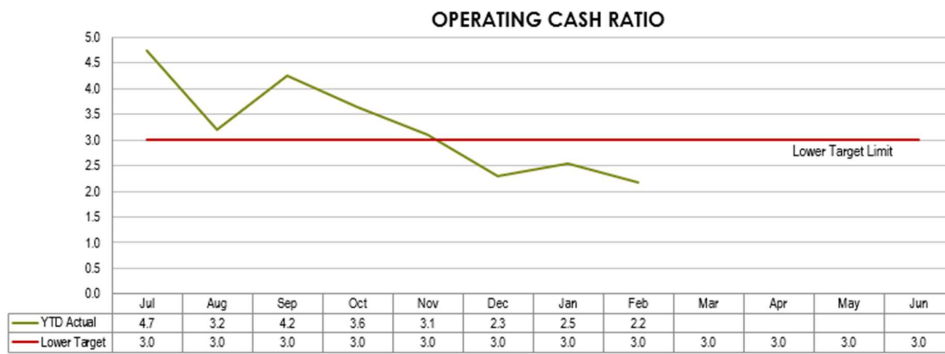
Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	SBRC's Target	Status	Feb-23
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	7.02
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✗	2.17
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	5.27
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non - Current Borrowings}}$	Target greater than or equal to 59%	✓	82.75%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	3.78%
Cash Balance - \$M	Total Cash that Council held	<i>Cash Held at Period End</i>	Target greater than or equal to \$24M	✓	45.25
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non - Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	2.65%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	1.06%

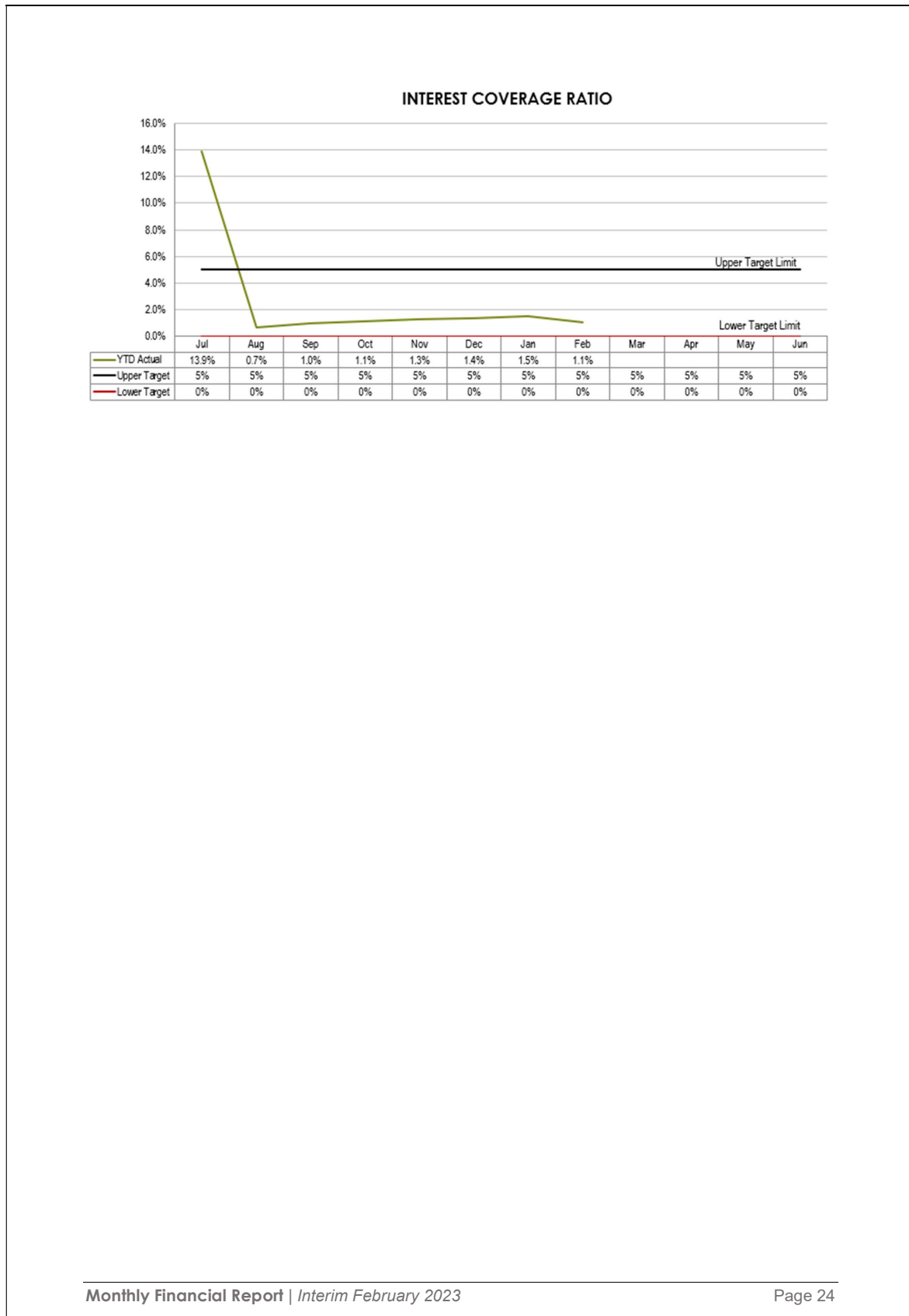
All ratios at the end of February are all within their respective targets apart from the Current Ratio and Operating Cash Ratio.

The Current Ratio (Working Capital Ratio) is sitting at 5.27 which is outside the target of between 2.0 and 4.0. This is largely due to the rates levies being raised in February causing the Trade & Other Receivables balance to be quite high. The Operating Cash Ratio is sitting at 2.17 months which is outside the target of greater than or equal to 3 months. This is expected to be closer to target in March when a majority of rates have been paid. Timing between when funds are received for weather event claims has also had an impact on cash levels.









7.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2022/2023 to 2031/2032. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the Local Government;
- (b) expenditure of the Local Government; and
- (c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below long term financial forecast is based off the original budget for the 2022/2023 year.

7.1 Income and Expenditure Statements

	Year 2 2023/2024	Year 3 2024/2025	Year 4 2025/2026	Year 5 2026/2027
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	56,071,545	57,781,547	59,563,298	61,420,536
Fees and Charges	4,839,055	4,921,322	5,004,984	5,090,068
Rental Income	467,529	475,478	483,560	491,778
Interest Received	564,689	589,289	614,306	639,750
Sales Revenue	3,074,748	3,127,019	3,180,179	3,234,244
Other Income	981,796	998,487	1,015,463	1,032,727
Grants, Subsidies, Contributions and Donations	7,498,110	6,186,707	6,291,881	6,398,843
	73,497,472	74,079,849	76,153,671	78,307,946
Capital Revenue				
Grants, Subsidies, Contribution and Donations	15,164,002	1,736,347	4,912,610	4,912,610
Total Income	88,661,474	75,816,196	81,066,281	83,220,556
Expenses				
Recurrent Expenses				
Employee Benefits	25,846,221	25,937,488	26,378,427	26,826,873
Materials and Services	26,172,162	25,808,068	26,246,851	26,693,065
Finance Costs	1,762,416	1,864,748	2,019,476	1,865,166
Depreciation and Amortisation	23,387,523	23,622,440	23,777,713	23,912,636
	77,168,322	77,232,744	78,422,467	79,297,740
Capital Expense				
	(406,800)	(413,716)	(420,749)	(427,902)
Total Expense	76,761,522	76,819,028	78,001,718	78,869,838
Net Result	11,899,952	(1,002,832)	3,064,563	4,350,718
Net Operating Result	(3,670,850)	(3,152,895)	(2,268,796)	(989,794)

	Year 6 2027/2028	Year 7 2028/2029	Year 8 2029/2030	Year 9 2030/2031	Year 10 2031/2032
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	63,357,199	65,377,462	67,485,737	69,686,683	71,985,239
Fees and Charges	5,176,596	5,264,596	5,354,093	5,445,114	5,537,679
Rental Income	500,138	508,640	517,287	526,079	535,022
Interest Received	665,626	691,941	718,704	745,922	773,604
Sales Revenue	3,289,226	3,345,143	3,402,010	3,459,844	3,518,661
Other Income	1,050,282	1,068,136	1,086,292	1,104,759	1,123,540
Grants, Subsidies, Contributions and Donations	6,507,624	6,618,253	6,730,763	6,845,186	6,961,553
	80,546,691	82,874,171	85,294,886	87,813,587	90,435,298
Capital Revenue					
Grants, Subsidies, Contribution and Donations	4,912,610	4,912,610	4,912,610	4,912,610	4,912,610
Total Income	85,459,301	87,786,781	90,207,496	92,726,197	95,347,908
Expenses					
Recurrent Expenses					
Employee Benefits	27,282,935	27,746,742	28,218,437	28,698,161	29,186,041
Materials and Services	27,396,826	27,608,284	28,077,609	28,554,946	29,290,359
Finance Costs	1,722,816	1,580,555	1,426,867	1,271,058	1,173,199
Depreciation and Amortisation	24,104,843	24,269,129	24,770,324	25,047,983	25,265,664
	80,507,420	81,204,710	82,493,237	83,572,148	84,915,263
Capital Expense					
	(435,176)	(442,574)	(450,098)	(457,750)	(465,532)
Total Expense	80,072,244	80,762,136	82,043,139	83,114,398	84,449,731
Net Result	5,387,057	7,024,645	8,164,358	9,611,799	10,898,177
Net Operating Result	39,271	1,669,461	2,801,650	4,241,439	5,520,035

7.2 Financial Position

	Year 2 2023/2024	Year 3 2024/2025	Year 4 2025/2026	Year 5 2026/2027
Assets				
Current Assets				
Cash and Cash Equivalents	\$ 49,955,732	\$ 49,890,962	\$ 49,560,902	\$ 49,787,813
Receivables	\$ 11,142,856	\$ 9,224,389	\$ 9,391,632	\$ 9,445,407
Inventories	\$ 782,906	\$ 774,851	\$ 766,876	\$ 758,981
Total Current Assets	\$ 61,881,494	\$ 59,890,202	\$ 59,719,410	\$ 59,992,201
Non-Current Assets				
Receivables - Non-Current	\$ 422,874	\$ 265,149	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 945,398,221	\$ 947,975,110	\$ 946,854,418	\$ 947,625,023
Intangible Assets	\$ 6,242,610	\$ 6,234,652	\$ 6,234,652	\$ 6,234,652
Right Of Use Assets	\$ 775,853	\$ 746,739	\$ 717,625	\$ 688,511
Total Non-Current Assets	\$ 952,839,558	\$ 955,221,650	\$ 953,806,695	\$ 954,548,186
Total Assets	\$ 1,014,721,052	\$ 1,015,111,852	\$ 1,013,526,105	\$ 1,014,540,387
Liabilities				
Current Liabilities				
Payables	\$ 11,449,193	\$ 11,494,484	\$ 11,550,909	\$ 11,608,431
Borrowings	\$ 3,652,389	\$ 3,660,616	\$ 3,838,631	\$ 3,465,287
Provisions	\$ 3,673,261	\$ 3,896,560	\$ 3,736,016	\$ 3,699,407
Other Liabilities	\$ 1,410,715	\$ 1,470,746	\$ -	\$ -
Total Current Liabilities	\$ 20,185,558	\$ 20,522,406	\$ 19,125,556	\$ 18,773,125
Non-Current Liabilities				
Payables - Non-Current	\$ 802,242	\$ 780,138	\$ 757,439	\$ 734,263
Borrowings - Non-Current	\$ 25,988,236	\$ 28,325,278	\$ 24,486,646	\$ 21,029,388
Provisions - Non-Current	\$ 12,771,636	\$ 12,984,228	\$ 13,592,099	\$ 14,088,528
Other Liabilities - Non-Current	\$ 1,470,746	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 41,032,860	\$ 42,089,644	\$ 38,836,184	\$ 35,852,179
Total Liabilities	\$ 61,218,418	\$ 62,612,050	\$ 57,961,740	\$ 54,625,304
Net Assets	\$ 953,502,634	\$ 952,499,802	\$ 955,564,365	\$ 959,915,083
Equity				
Retained Earnings	\$ 457,370,902	\$ 456,368,070	\$ 459,432,633	\$ 463,783,351
Revaluation Reserve	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Total Equity	\$ 953,502,634	\$ 952,499,802	\$ 955,564,365	\$ 959,915,083

	Year 6 2027/2028	Year 7 2028/2029	Year 8 2029/2030	Year 9 2030/2031	Year 10 2031/2032
Assets					
Current Assets					
Cash and Cash Equivalents	\$ 49,842,861	\$ 44,832,254	\$ 45,944,432	\$ 48,214,772	\$ 53,863,044
Receivables	\$ 9,588,538	\$ 9,724,692	\$ 9,958,522	\$ 10,093,485	\$ 10,040,024
Inventories	\$ 751,164	\$ 743,426	\$ 735,765	\$ 728,181	\$ 720,673
Total Current Assets	\$ 60,182,563	\$ 55,300,372	\$ 56,638,719	\$ 59,036,438	\$ 64,623,741
Non-Current Assets					
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 949,891,340	\$ 958,722,985	\$ 962,427,844	\$ 966,338,456	\$ 971,540,683
Intangible Assets	\$ 6,234,652	\$ 6,234,652	\$ 6,234,652	\$ 6,234,652	\$ 6,234,652
Right Of Use Assets	\$ 659,521	\$ 630,531	\$ 601,541	\$ 572,551	\$ 543,561
Total Non-Current Assets	\$ 956,785,513	\$ 965,588,168	\$ 969,264,037	\$ 973,145,659	\$ 978,318,896
Total Assets	\$ 1,016,968,076	\$ 1,020,888,540	\$ 1,025,902,756	\$ 1,032,182,097	\$ 1,042,942,637
Liabilities					
Current Liabilities					
Payables	\$ 11,666,873	\$ 11,726,172	\$ 11,786,405	\$ 11,847,476	\$ 11,909,915
Borrowings	\$ 3,631,714	\$ 3,688,824	\$ 3,860,037	\$ 621,572	\$ 646,794
Provisions	\$ 3,795,363	\$ 3,908,914	\$ 5,037,126	\$ 6,313,615	\$ 5,460,673
Other Liabilities	\$ -	\$ -	\$ -	\$ -	\$ -
Total Current Liabilities	\$ 19,093,950	\$ 19,323,910	\$ 20,683,568	\$ 18,782,663	\$ 18,017,382
Non-Current Liabilities					
Payables - Non-Current	\$ 710,463	\$ 686,020	\$ 660,918	\$ 635,140	\$ 608,666
Borrowings - Non-Current	\$ 17,391,330	\$ 13,700,525	\$ 9,840,487	\$ 9,219,217	\$ 8,572,191
Provisions - Non-Current	\$ 14,470,193	\$ 14,851,300	\$ 14,226,640	\$ 13,442,135	\$ 14,743,279
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 32,571,986	\$ 29,237,845	\$ 24,728,045	\$ 23,296,492	\$ 23,924,136
Total Liabilities	\$ 51,665,936	\$ 48,561,755	\$ 45,411,613	\$ 42,079,155	\$ 41,941,518
Net Assets	\$ 965,302,140	\$ 972,326,785	\$ 980,491,143	\$ 990,102,942	\$ 1,001,001,119
Equity					
Retained Earnings	\$ 469,170,408	\$ 476,195,053	\$ 484,359,411	\$ 493,971,210	\$ 504,869,387
Revaluation Reserve	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Total Equity	\$ 965,302,140	\$ 972,326,785	\$ 980,491,143	\$ 990,102,942	\$ 1,001,001,119

7.3 Cash Flow

	Year 2 2023/2024	Year 3 2024/2025	Year 4 2025/2026	Year 5 2026/2027
Cash Flows from Operating Activities				
<i>Receipts:</i>				
Receipts from Customers	\$ 67,407,573	\$ 72,510,771	\$ 72,471,594	\$ 74,392,170
Interest Received	\$ 564,689	\$ 589,289	\$ 614,306	\$ 639,750
Rental Income	\$ 467,529	\$ 475,478	\$ 483,560	\$ 491,778
Non-Capital Grants and Contributions	\$ 7,498,110	\$ 6,186,707	\$ 6,291,881	\$ 6,398,843
<i>Payments:</i>				
Payment to Suppliers	-\$ 57,719,694	-\$ 56,831,137	-\$ 57,814,023	-\$ 57,296,038
Borrowing Costs	-\$ 1,239,895	-\$ 1,328,954	-\$ 1,422,212	-\$ 1,255,375
Net Cash Provided (or Used) in Operating Activities	\$ 16,978,312	\$ 21,602,155	\$ 20,625,105	\$ 23,371,128
Cash Flows from Investing Activities				
<i>Receipts:</i>				
Proceeds from Sale of PPE	\$ 406,800	\$ 413,716	\$ 420,749	\$ 427,902
Grants, Subsidies, Contributions and Donations	\$ 15,164,002	\$ 1,736,347	\$ 4,912,610	\$ 4,912,610
<i>Payments:</i>				
Payments for PPE	-\$ 39,236,594	-\$ 26,162,257	-\$ 22,627,907	-\$ 24,654,127
Net Cash Provided (or Used) in Investing Activities	-\$ 23,665,792	-\$ 24,012,194	-\$ 17,294,548	-\$ 19,313,615
Cash Flows from Financing Activities				
<i>Receipts:</i>				
Proceeds from Borrowings	\$ 5,800,000	\$ 6,000,000	\$ -	\$ -
<i>Payments:</i>				
Repayments of Borrowings	-\$ 3,351,656	-\$ 3,654,731	-\$ 3,660,617	-\$ 3,830,602
Net Cash Provided (or Used) in Financing Activities	\$ 2,448,344	\$ 2,345,269	-\$ 3,660,617	-\$ 3,830,602
Net Increase/(Decrease) in Cash and Cash Equivalent:	-\$ 4,239,136	-\$ 64,770	-\$ 330,060	\$ 226,911
Cash and Cash Equivalents at Beginning of Period	\$ 54,194,868	\$ 49,955,732	\$ 49,890,962	\$ 49,560,902
Cash and Cash Equivalents at End of Period	\$ 49,955,732	\$ 49,890,962	\$ 49,560,902	\$ 49,787,813

	Year 6 2027/2028	Year 7 2028/2029	Year 8 2029/2030	Year 9 2030/2031	Year 10 2031/2032
Cash Flows from Operating Activities					
<i>Receipts:</i>					
Receipts from Customers	\$ 76,452,531	\$ 78,697,624	\$ 80,939,046	\$ 83,468,796	\$ 86,252,797
Interest Received	\$ 665,626	\$ 691,941	\$ 718,704	\$ 745,922	\$ 773,604
Rental Income	\$ 500,138	\$ 508,640	\$ 517,287	\$ 526,079	\$ 535,022
Non-Capital Grants and Contributions	\$ 6,507,624	\$ 6,618,253	\$ 6,730,763	\$ 6,845,186	\$ 6,961,553
<i>Payments:</i>					
Payment to Suppliers	-\$ 58,509,669	-\$ 59,240,918	-\$ 60,248,083	-\$ 61,292,714	-\$ 62,642,310
Borrowing Costs	-\$ 1,095,187	-\$ 935,852	-\$ 773,229	-\$ 603,949	-\$ 549,831
Net Cash Provided (or Used) in Operating Activities	\$ 24,521,063	\$ 26,339,688	\$ 27,884,488	\$ 29,689,320	\$ 31,330,835
Cash Flows from Investing Activities					
<i>Receipts:</i>					
Proceeds from Sale of PPE	\$ 435,176	\$ 442,574	\$ 450,098	\$ 457,750	\$ 465,532
Grants, Subsidies, Contributions and Donations	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610
<i>Payments:</i>					
Payments for PPE	-\$ 26,342,170	-\$ 33,071,784	-\$ 28,446,193	-\$ 28,929,605	-\$ 30,438,901
Net Cash Provided (or Used) in Investing Activities	-\$ 20,994,384	\$ 27,716,600	-\$ 23,083,485	-\$ 23,559,245	\$ 25,060,759
Cash Flows from Financing Activities					
<i>Receipts:</i>					
Proceeds from Borrowings	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Payments:</i>					
Repayments of Borrowings	-\$ 3,471,631	-\$ 3,633,695	-\$ 3,688,825	-\$ 3,859,735	-\$ 621,804
Net Cash Provided (or Used) in Financing Activities	-\$ 3,471,631	-\$ 3,633,695	-\$ 3,688,825	-\$ 3,859,735	-\$ 621,804
Net Increase/(Decrease) in Cash and Cash Equivalents	\$ 55,048	-\$ 5,010,607	\$ 1,112,178	\$ 2,270,340	\$ 5,648,272
Cash and Cash Equivalents at Beginning of Period	\$ 49,787,813	\$ 49,842,861	\$ 44,832,254	\$ 45,944,432	\$ 48,214,772
Cash and Cash Equivalents at End of Period	\$ 49,842,861	\$ 44,832,254	\$ 45,944,432	\$ 48,214,772	\$ 53,863,044

7.4 Changes in Equity

	Year 2 2023/2024	Year 3 2024/2025	Year 4 2025/2026	Year 5 2026/2027
Asset Revaluation Surplus				
Opening Balance	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Retained Surplus				
Opening Balance	\$ 445,470,950	\$ 457,370,902	\$ 456,368,070	\$ 459,432,633
Net Result	\$ 11,899,952	\$ 1,002,832	\$ 3,064,563	\$ 4,350,718
Closing Balance	\$ 457,370,902	\$ 456,368,070	\$ 459,432,633	\$ 463,783,351
Total Community Equity	\$ 953,502,634	\$ 952,499,802	\$ 955,564,365	\$ 959,915,083

	Year 6 2027/2028	Year 7 2028/2029	Year 8 2029/2030	Year 9 2030/2031	Year 10 2031/2032
Asset Revaluation Surplus					
Opening Balance	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732	\$ 496,131,732
Retained Surplus					
Opening Balance	\$ 463,783,351	\$ 469,170,408	\$ 476,195,053	\$ 484,359,411	\$ 493,971,210
Net Result	\$ 5,387,057	\$ 7,024,645	\$ 8,164,358	\$ 9,611,799	\$ 10,898,177
Closing Balance	\$ 469,170,408	\$ 476,195,053	\$ 484,359,411	\$ 493,971,210	\$ 504,869,387
Total Community Equity	\$ 965,302,140	\$ 972,326,785	\$ 980,491,143	\$ 990,102,942	\$ 1,001,001,119

8.0 Investments

Council had \$45.454m held in bank accounts on 28 February 2023. Out of this balance, 82% was held with QTC with an end of month interest rate of 3.43%, 17% was with Commonwealth Bank with an interest rate of 3.60% and the remaining 1% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2022	Current Rate
QTC	A1+	0.76%	3.43%
CBA General Account (new)	A1+	1.35%	3.60%
CBA General Account	A1+	1.35%	3.60%

Investment Portfolio Report
as at 28/2/2023

Financial Institution	Opening Investment Balance 1 July 2022	Interest Rate	Deposits	Redemptions	Balance	Interest Income	Admin Charge	Net Interest Income	Ending Investment Balance as at 28/2/2023	% to Portfolio	Short Term Rating	Individual Counter-Party Limit	Maximum Funds Limit
Queensland Treasury Corporation	45,694,941	3.43%	3,000,000	12,000,000	36,694,941	785,941	44,433	741,507	37,436,449	82%	A1+	100%	No Limit
Bendigo Bank	465,267	0.00%	376,566	705,603	136,231	-	85	85	136,146	0%	A2	10%	\$20M
Commonwealth Bank Australia General Operating Account	16,179,778	3.60%	81,601,996	90,096,504	7,685,270	196,179	-	196,179	7,881,449	17%	A1+	30%	\$20M
Total	62,339,987		84,978,562	102,802,107	44,516,442	982,120	44,519	937,601	45,454,043				

9.0 Works for Queensland Round 4 (W4Q4)

The Works for Queensland Round 4 has a total budget of \$5.63m with a grant period spanning from July 2021 to June 2024. Council has received a total of 50% of the grant funding during July 2021 with these funds being posted as a contract liability in the balance sheet until funds have been used. So far Council has spent or committed \$1.527m over the life of the W4Q4 funding with \$773k of this on eligible projects for this financial year.

10.0 Rates Update

- Rates notices for the period 1 January to 30 June 2023 were issued on 17 February (includes water consumption for the period June to December 2022). The discount period ends on 23 March.
- Water Meter readings completed using the new software.
- 97 customer requests were completed in February.
- 124 transfers of properties were processed in February.
- 39 splits and amalgamations were processed in February.



11.5 COUNCIL RESOLUTION - SHORT TERM LABOUR HIRE

File Number: 230315
Author: Strategic Procurement Coordinator
Authoriser: Chief Executive Officer

PRECIS

Section 104 of the Local Government Act 2009 (Act) requires that Council must have suitable financial management processes which have regard to the sound contracting principles when entering into a contract.

SUMMARY

This report details the legislative requirements for Council to enter in to a medium or large sized contractual arrangement without first inviting written quotes or tenders under *s235 (b)* of the *Local Government Regulation 2012* for a supplier that is of a specialised and confidential nature of the services sought.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council resolves it is satisfied that it would be impractical and disadvantageous for Council to invite quotes or tenders due to the specialised and confidential nature of the services provided to Council by the below list of Short-Term Labour Hire providers.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2021-2026

GR15 Work with key stakeholders to promote workforce attraction and retention in the South Burnett.

OR11 Develop for endorsement by Council a Workforce Plan that guides the engagement, development, management and performance of Council's human resources.

Operational Plan 2022-2023

OPE/06 Ongoing implementation of Council's People and Culture Workforce Plan (including Workplace Health and Safety) to guide the engagement, development, management and performance of Council's human resources utilising activities such as annual employee engagement survey.

BACKGROUND

Part 3 s235 (b) of the Local Government Regulation, Default Contracting Procedures provides council with its legislative exceptions that a local government may apply to the provision of services when entering into a contract.

Council regularly sources short term labour hire from local providers and outside of region providers to support council operational requirements.

Short term labour hire supports Councils recruitment processes when unexpected and unexplained absences occur in relation to staffing for both skilled and unskilled labour. It helps to support existing council staff to ensure adequate resourcing whilst the recruitment process occurs and at times value-adds skills to departments that may be lacking in the existing permanent labour workforce.

The proposed Short Term Labour Hire companies comprise of:

- Logo
- CTC
- Simmonds & Bristow

- Osborne Richardson

Due to the specialised and confidential nature of the services provided, it would be impractical and disadvantageous for Council to invite quotes or tenders for the service.

This resolution serves to ensure Council maintains its procurement obligations under the legislation.

ATTACHMENTS

Nil

11.6 SBRC 20/21_09 HEALTH CARE PROVIDERS

File Number: 230315
Author: Strategic Procurement Coordinator
Authoriser: Chief Executive Officer

PRECIS

This report sets out the legislative requirements and provides recommendations for Council in relation to the engagement of Health Care Providers to meet council requirements.

SUMMARY

Council has entered into an arrangement with a number of health care providers in various towns throughout the South Burnett Region to ensure access to quality health care professionals for Council employees as well as maintain value for money outcomes for Council. In order to support Council's People & Culture objectives, the arrangement has been refreshed to include Mental Health and Wellbeing services to support Council employees and their families.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council approve the list of new providers to be included in the Register of providers for Health Care Services in alignment with the Tender Consideration Plan adopted on 19 of August 2020 in accordance with s230 of the Local Government Regulation 2012.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2021-2026

EC11 Support, advocate and facilitate real outcomes on mental health and suicide prevention, including advocating for a community well-being centre

OR11 Develop for endorsement by Council a Workforce Plan that guides the engagement, development, management and performance of Council's human resources.

Operational Plan 2022-2023

OPE/06 Ongoing implementation of Council's People and Culture Workforce Plan (including Workplace Health and Safety) to guide the engagement, development, management and performance of Council's human resources utilising activities such as annual employee engagement survey.

OPE/08 Council advocacy for mental health and suicide prevention programme working with community stakeholders and government.

OPE/09 Advocate for specialist and community health services to maintain current services at a minimum.

OPE/17 Commence development of an employee value proposition linking to Council's People and Culture Workforce Plan for positive recruitment and retention outcomes.

BACKGROUND

Council conducted an open tender to refresh the Panel Arrangement for Health Care Providers to incorporate a range of mental health and wellbeing services in addition to the existing range of health services. The new categories include but are not limited to mental health and wellbeing consultations, mediation, crisis intervention, coaching, training and workshops.

New providers were able to register their services for an open tender period of 21 days in accordance with the requirements outlined in s228 of the *Local Government Regulation 2012*. Existing suppliers also had the opportunity to expand their service offering.

Five (5) new providers submitted an application to join Council's Panel of Health Care Providers.

- Essential Health Services
- Intuit Works
- Back on Track
- Bunyarra Wellbeing
- Christene Nissen & Associates

ATTACHMENTS

Nil

12 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET

12.1 SBRC 2223_07 PREFERRED SUPPLIER ARRANGEMENT - LINE MARKING

File Number: 230315

Author: Strategic Procurement Coordinator

Authoriser: Chief Executive Officer

PRECIS

Tenders were called for SBRC 2223_07 Preferred Supplier Arrangement Line Marking in accordance with the provisions of *Section 233* of the *Local Government Regulation 2012*.

SUMMARY

Council manages pavement marking works on its' local road network, carparks and sometimes on DTMR Roads, where Council undertakes pavement works under RMPC or Minor Infrastructure Contracts. The pavement marking works are undertaken to renew existing lines or to install new lines after undertaking pavement maintenance or capital works. Based on the provisions of Section 233 of the Local Government Regulation 2012, Council called a Request for Tender to establish a Preferred Supplier Agreement to facilitate effective coordination of repeat engagements of Line Marking Services for a period of two years.

OFFICER'S RECOMMENDATION

Based on the evaluation panels assessment of all offers, South Burnett Regional Council appoint both Stewart Concrete Cutting Services and Suncoast Roadmarking as preferred suppliers for the supply and delivery of line marking services for a twenty-four (24) month period.

FINANCIAL AND RESOURCE IMPLICATIONS

Line Marking Services are funded by operational or capital activities within the approved budgets.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 *Organisational Excellence*. Continue to give priority to ongoing financial sustainability and prudent budget management.

OR13 *Organisational Excellence*. Implement reliable, realistic and cost-effective business systems and practices.

IN1 *Providing Key Infrastructure for our towns and villages*. Continue to provide sound asset management strategies to maintain and improve Council's Road network, bridges, drainage and street lighting.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council advertised the Request for Tender for the Preferred Supplier Agreement to Supply and Deliver of Line marking Services on the public tendering platform Illion Tenderlink, Burnett Today and Council's website in accordance with s228 (4) of the *Local Government Regulation 2012*.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The establishment of the preferred supplier agreement has been undertaken in accordance with Section 233 of the *Local Government Regulation 2012* and in regard to *Section 104 (3) Sound Contracting Principles of the Local Government Act 2009*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

In accordance with the Procurement Policy.

ASSET MANAGEMENT IMPLICATIONS

An efficient procurement process ensures that appropriate and cost-effective resources are available for asset maintenance and capital works programs.

REPORT

Council’s request for tender was purposely prepared to capture the costs involved for engaging line marking works in multiple packages. The appointment of a contractor by Council to supply the services under the Preferred Supplier Agreement is non-exclusive. Council does not make any representation to give any warranty that it will exclusively source or order the services, therefore council is free to appoint an additional party to supply the council to meet its’ operational requirements.

The tender sought an all-inclusive rate for the supply of line marking services. The majority of services required are for the supply of line marking works in multiple packages. The evaluation was based on the following criteria:

Price Evaluation Criterion (Value for Money)

1. The weighting of the price evaluation criterion is 60 %. (Tender Schedule 14)

The score is determined using a weighted scoring model.

Non- price Evaluation Criterion

No.	Criteria description	Indicators	Weighting
2	Demonstrated Experience	(a) Relevant plant & equipment (Tender Schedule 4) (b) Relevant Insurance (Tender Schedule 9) (c) Past engagements for similar services delivered (Tender Schedule 11) (b) Tenderers current workload (Tender Schedule 13)	20 %
3	WHS & Management Systems	(a) Questionnaire relating to quality system statis (Tender Schedule 6) (b) Insurance Details (Tender Schedule 9) (c) Workplace Health and Safety management Systems (Tender Schedule 12) (a) Environmental management System (Tender Schedule 5)	15%
4	Local Preference	(a) Tenderer location (b) Reference to local business engagement and sourcing (Tender Schedule 3 and 10)	5 %

Stewart Concrete Cutting Services are a locally owned and operated business which have provided some line marking services to Council in the past. Due to limited plant and equipment resources, Stewart Concrete Cutting Services have not been able to fulfill all the line marking needs for Council in the past however the appointment of Stewart Concrete Cutting Services aligns with Council’s Policy objectives for the development of local business and industry, enabling a local contractor the opportunity for growth recognising the local economic benefits to the region.

Panel members evaluation of the submissions considered Suncoast Road Marking to have submitted a viable offer with the highest weighted score and although not from the local government area, are located in a neighbouring LG area.

The appointment of a contractor outside of the region to support Councils' operational requirements for line marking services is in alignment with the Procurement Principles outlined in the Procurement Policy whereby, Council should consider the actual and demonstrated social and economic benefits of which the appointment of an outside of the region contractor may bring to the region such as:

- Creation of new and/or maintenance of existing local employment opportunities.
- Encouragement for the relocation and establishment of business from outside the region to physically enter, establish and maintain a physical presence ongoing in the region.

ATTACHMENTS

1. **SBRC 2223_07 Post Market Recommendation Report** [↓](#) 



SOUTH BURNETT
REGIONAL COUNCIL

Post Market Recommendation Report \$200K+

Project Title: Linemarking – Preferred Supplier

Contract Reference No: SBRC 2223_07

Author: Pawan Gautam

Position Title: Principal Engineer Works

Date: 15/03/2023

PO Box 336 Kingaroy Qld 4610 Phone 07 4189 9100 Facsimile 07 4162 4806
Email: info@southburnett.qld.gov.au www.southburnett.qld.gov.au

Executive Summary

Council manages pavement marking works on its' local road network and sometimes on DTMR Roads, where Council undertakes pavement works under RMPC or Minor Infrastructure Contracts. The pavement marking works are undertaken to renew existing lines or to install new lines after undertaking pavement maintenance or Capital Works. The average annual spend for line marking over the last 2 years is in excess of \$200,000

As a result, South Burnett Regional Council intends to establish a Preferred Supplier Arrangement under Section 233 of the Local Government Regulation (Qld 2012) to facilitate effective coordination of repeat engagements of Line-marking Works for a period of 24 months.

Based on the provisions of Section 233 of the *Local Government Regulation 2012*, Council called an invitation to tender for a Preferred Supplier Arrangement to facilitate the safe management and effective coordination of repeat engagements of line marking suppliers to undertake scheduled maintenance and capital works programs.

Timeline

Release Date: 24 Oct 2022

Closed Date: 24 November 2022

Offers were received from the following (TWO) suppliers:	
1.	Stewart Concrete Cutting Services
2.	Suncoast Roadmarking
3.	
4.	
5.	

Exceptions

Was an Exception applied to this Procurement process? *(Failure to meet council Policy)*

YES NO

Procurement Exception Form MUST accompany this Report

Evaluation Methodology

How have the Sound Contracting Principles been satisfied?	Justification/Explanation
Value for Money.	Weighted evaluation criteria
Open and effective competition.	Open Tender process in accordance with LGR
The development of competitive local business and industry.	Local preference clause applied in accordance with Procurement Policy
Environmental protection.	Demonstrated Environmental Plans
Ethical behaviour and fair dealing.	Open & transparent process undertaken with an appointed evaluation panel

Evaluation analysis / Selection Criteria

Selection criteria	Weighting	Basis of weighting
Value for Money	60 %	Volume & Frequency of Supply
Demonstrated Experience	20 %	Demonstrated Experience via existing and previous contracts with SBRC and/ or other Govt Dept, Capability Statements
WHS & Management Systems	15 %	Relevant certifications, SWMS, compliance documents and management system
Local Preference	5 %	Demonstrated use of local suppliers and/or employment opportunities

PO Box 336 Kingaroy Qld 4610 Phone 07 4189 9100 Facsimile 07 4162 4806
 Email: info@southburnett.qld.gov.au www.southburnett.qld.gov.au

Price Evaluation Criterion

The weighting of the price evaluation criterion is 60% (Tender Schedule 14).

The score was determined using a weighted scoring model.

Non- price Evaluation Criterion

No.	Criteria description	Indicators	Weighting
2	Demonstrated Experience	(a) Relevant plant & equipment (Tender Schedule 4) (b) Relevant Insurance (Tender Schedule 9) (c) Past engagements for similar services delivered (Tender Schedule 11) (d) Tenderers current workload (Tender Schedule 13)	20 %
3	WHS & Management Systems	(a) Questionnaire relating to quality system status (Tender Schedule 6) (b) Insurance Details (Tender Schedule 9) (c) Workplace Health and Safety management Systems (Tender Schedule 12) (d) Environmental management System (Tender Schedule 5)	15%
4	Local Preference	(a) Tenderer location (b) Reference to local business engagement and sourcing (Tender Schedule 3 and 10)	5 %

Rank	Result: (Average Score)	Tenderer	Price
1.	4.10	Suncoast Roadmarking	In accordance with Schedule of Rates
2.	2.49	Stewart Concrete Cutting Services	In accordance with Schedule of Rates

General Information

Council’s request for tender was purposely prepared to capture the costs involved for line marking works in multiple packages. The schedule of rates issued sought an all-inclusive rate for the supply of various types of line marking and line marking removal services.

The appointment of a contractor by council to supply the services under the Preferred Supply agreement is non-exclusive. Council does not make any representation to give any warranty that it will exclusively source or order the services from the contractor, therefore council is free to appoint an additional party to supply the council to meet its’ operational requirements.

Recommendation

Based on the evaluation panels assessment of all offers, it is recommended that Council appoint both Suncoast Road Marking & Stewart Concrete Cutting Services as preferred suppliers for the supply and delivery of line marking services for a twenty-four (24) month period.

Stewart Concrete Cutting Services are a locally owned and operated business which have provided some line marking services to the council in the past. Due to limited plant and equipment resources, Stewart Concrete Cutting Services have not been able to fulfill all the line marking needs of Council however the appointment of Stewart Concrete Cutting Services aligns with Council’s Policy objectives for the development of local business

and industry, enabling a local contractor the opportunity for growth recognising the local economic benefits to the region.

Panel members evaluation of the submissions considered Suncoast Roadmarking to have submitted a viable offer with the highest weighted score and although not from the local government area, are located in a neighbouring LG area.

Therefore, Council's Procurement Principles outlined in the Procurement Policy consider the actual and demonstrated social and economic benefits of which the appointment of an outside of the region contractor may bring to the region such as:

- Creation of new and/or maintenance of existing local employment opportunities.
- Encouragement for the relocation and establishment of business from outside the region to physically enter, establish and maintain a physical presence ongoing in the region.

RECOMMENDED TENDERER/S	TENDERED PRICE (exc Gst)
Stewart Concrete Cutting Services	\$ In accordance with the submitted Schedule of Rates
Suncoast Road Marking	\$ In accordance with the submitted Schedule of Rates

Recommending Officer	Pawan Gautam	Signature: _____	Date: 13/02/23
Manager Approval: <\$100K	_____	Signature: _____	Date: _____
GM Approval: \$100K <\$200K	_____	Signature: _____	Date: _____
CEO Approval: >\$200K	_____	Signature: _____	Date: _____
Council Approval:	<input type="checkbox"/> YES <input type="checkbox"/> NO	_____	Date: _____

Instructions: Only adjust the text that is in red. All other descriptions and values will self populate. Scores are to go in the tables provided for each panel member below
 Please use the following tabs for Comments from each evaluator.

Tender Summary Table						
Preferred Supplier - Line Marking						
Criteria Description	Weight	Contractors				
		Stewart Concrete Cutting Services	Suncoast Roadmarking			
TOTAL SCORES (out of 5)						
Value for Money	60%	2.00	4.83			
Demonstrated Experience	20%	2.33	3.50			
WHS & Management System	15%	3.83	2.50			
Local Preference	5%	5.00	2.50			
TOTAL	100%					
Weighted Score		2.49	4.10			

Panel Member 1 Pawan Gautam						
Preferred Supplier - Line Marking						
Criteria Description	Weight	Contractors				
		Stewart Concrete Cutting Services	Suncoast Roadmarking			
Panel Members Score (out of 5)						
Value for Money	60%	2	5			
Demonstrated Experience	20%	3	4			
WHS & Management Systems	15%	4	2			
Local Preference	5%	5	3			
TOTAL	100%					
Weighted Score		2.65	4.25			

Panel Member 2 Kate Whyatt						
Preferred Supplier - Line Marking						
Criteria Description	Weight	Contractors				
		Stewart Concrete Cutting Services	Suncoast Roadmarking			
Panel Members Score (out of 5)						
Value for Money	60%	2	5			
Management Systems	20%	3	5			
WHS & Management Systems	15%	4	3			
Local Preference	5%	5	1			
TOTAL	100%					
Weighted Score		2.65	4.50			

Panel Member 3 Sally Hancock						
Preferred Supplier - Line Marking						
Criteria Description	Weight	Contractors				
		Stewart Concrete Cutting Services	Suncoast Roadmarking			
Panel Members Score (out of 5)						
Value for Money	60%	2	4.5			
Demonstrated Experience	20%	1	1.5			
WHS & Management Systems	15%	3.5	2.5			
Local Preference	5%	5	3.5			
TOTAL	100%					
Weighted Score		2.18	3.55			

12.2 SBRC 2223_04 ROAD RE-SURFACING AND MAINTENANCE - PREFERRED SUPPLIER

File Number: 230323
Author: Strategic Procurement Coordinator
Authoriser: Chief Executive Officer

PRECIS

Tenders were called for SBRC 2223_04 Road Re-Surfacing and Maintenance Preferred Supplier Agreement in accordance with the provisions of *Section 233* of the *Local Government Regulation 2012*.

SUMMARY

Council manages road maintenance works over the road network across the entire South Burnett Region which comprises of all local roads and Department and Transport & Main Roads (DTMR) of which are required under the Roads Maintenance Performance Contract (RMPC). Periodic reseals are a requirement in the sealed network as a preventative maintenance measure to limit pavement defects. The works to be carried out under the contract are proposed to include all the components required for road resurfacing and maintenance projects.

As a result, South Burnett Regional Council intends to establish a Preferred Supplier Arrangement under *Section 233* of the *Local Government Regulation 2012* to facilitate effective coordination of repeat engagements of Road Resurfacing and Maintenance for a period of 24 months.

OFFICER'S RECOMMENDATION

Based on the evaluation panels assessment of all offers, South Burnett Regional Council appoint RPQ Spray Seal Pty Ltd as preferred suppliers for the Road Re-Surfacing and Maintenance for a twenty-four (24) month period.

FINANCIAL AND RESOURCE IMPLICATIONS

Re-Seal and Road Maintenance Activities are funded by operational or capital activities

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 *Organisational Excellence*. Continue to give priority to ongoing financial sustainability and prudent budget management.

OR13 *Organisational Excellence*. Implement reliable, realistic and cost-effective business systems and practices.

IN1 *Providing Key Infrastructure for our towns and villages*. Continue to provide sound asset management strategies to maintain and improve Council's Road network, bridges, drainage and street lighting.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council advertised the Request for Tender for the Preferred Supplier Agreement to Supply and Deliver Re-Seal and Road Maintenance Services on the public tendering platform Illion Tenderlink, Burnett Today and Council's website in accordance with s228 (4) of the *Local Government Regulation 2012*.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The establishment of the preferred supplier agreement has been undertaken in accordance with *Section 233* of the *Local Government Regulation 2012* and regarding *Section 104 (3) Sound Contracting Principles of the Local Government Act 2009*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

In accordance with the Procurement Policy.

ASSET MANAGEMENT IMPLICATIONS

An efficient procurement process ensures that appropriate and cost-effective resources are available for asset maintenance and capital works programs.

REPORT

Council's request for tender was purposely prepared to capture all costs involved in the preparation and re-seal of urban and regional roads in multiple packages. The schedule of rates issued sought pricing on all aspects of sealed road maintenance inclusive of:

- Mobilisation and Demobilisation to the Region
- Design
- Project Management & Supervision
- Provision for Traffic Management
- Pavement Profiling
- Sprayed Bituminous Treatments
- Asphalt Pavements

The appointment of a contractor by council to supply the services under the Preferred Supply agreement is non-exclusive. Council does not make any representation to give any warranty that it will exclusively source or order the services from the contractor, therefore council is free to appoint an additional party to supply the council to meet its' operational requirements.

Please refer to SBRC 2223_04 Post Market Recommendation Report

ATTACHMENTS

1. **SBRC 2223_04 Post Market Recommendation Report** [↓](#) 



Post Market Recommendation Report \$200K+

Project Title: Road Re-Surfacing & Maintenance – Preferred Supplier

Contract Reference No: SBRC 2223_04

Author: Louise Reidy

Position Title: Strategic Procurement Coordinator

Date: 23/03/2023

PO Box 336 Kingaroy Qld 4610 Phone 07 4189 9100 Facsimile 07 4162 4806
Email: info@southburnett.qld.gov.au www.southburnett.qld.gov.au

Executive Summary

Council manages road maintenance works over the road network across the entire South Burnett Region which comprises of all local roads and Department and Transport & Main Roads (DTMR) of which are required under the Roads Maintenance Performance Contract (RMPC) The road network comprises of approximately 1478km of sealed Urban and Rural roads and approximately 1289km of unsealed Urban and Rural Roads.

Periodic reseals are a requirement in the sealed network as a preventative maintenance measure to limit pavement defects. The works to be carried out under the contract are proposed to include all the components required to deliver on road resurfacing and maintenance projects for a two-year period, including but not limited to the following activities where required:

- Spray Seal – Supply, cart and lay of bitumen and aggregate
- Asphalt Surfacing – Supply, cart and lay.
- Cold planning/profiling
- Failure repairs
- Traffic control and management (including relevant signage control)
- Pot-hole patching and edge repair
- Crack-sealing
- Raising existing services (hydrant, manholes, etc.)
- Associated job management and provision for traffic – Work on Road Permits and approvals, Traffic Management Plans etc.
- Removal and/or reinstatement of associated road fixtures such as traffic islands, guardrails, signage.
- Minor kerb and channel repairs and installation
- Supply and installation of geo-fabric
- Notification to residents and businesses
- Lighting for night works
- Preparatory works; for example,
 - Adjustment/ installation of stormwater if and where required
 - poisoning grass to road edges,
 - grading shoulders, repair to table drains and associated earthworks placement or removal of excess material to designated spoil areas if required
 - Tree pruning
 - Temporary works to maintain access to driveways, pathways and bike paths

As a result, South Burnett Regional Council intends to establish a Preferred Supplier Arrangement under Section 233 of the Local Government Regulation (Qld 2012) to facilitate effective coordination of repeat engagements of Road Resurfacing and Maintenance for a period of 24 months.

Based on the provisions of Section 233 of the *Local Government Regulation 2012*, Council called an invitation to tender for a Preferred Supplier Arrangement to facilitate the safe management and effective coordination of repeat engagements of a specialised Re-Seal supplier to undertake scheduled maintenance and capital works programs.

Timeline

Release Date: 02 Sept 2022

Closed Date: 23 September 2022

Offers were received from the following four (4) suppliers:	
1.	Austek Asphalt Services
2.	Boral Resources
3.	Durack Civil
4.	RPQ Spray Seal Pty Ltd

PO Box 336 Kingaroy Qld 4610 Phone 07 4189 9100 Facsimile 07 4162 4806
 Email: info@southburnett.qld.gov.au www.southburnett.qld.gov.au

Exceptions

Was an Exception applied to this Procurement process? *(Failure to meet council Policy)*

YES NO

Procurement Exception Form MUST accompany this Report

Evaluation Methodology

How have the Sound Contracting Principles been satisfied?	Justification/Explanation
Value for Money.	Weighted evaluation criteria
Open and effective competition.	Open Tender process in accordance with LGR
The development of competitive local business and industry.	Open Tender process available for locals to submit to build capacity.
Environmental protection.	Demonstrated Environmental Plans & Systems
Ethical behaviour and fair dealing.	Open & transparent process undertaken with an appointed evaluation panel

Evaluation analysis / Selection Criteria

Selection criteria	Weighting	Basis of weighting
Value for Money	45 %	Volume & Frequency of Supply
Demonstrated Experience	20 %	Demonstrated Experience via existing and previous contracts with SBRC and/ or other Govt Dept, Capability Statements.
WHS & Management Systems	15 %	Relevant certifications, SWMS, compliance documents and management system
Methodology	20 %	Construction Programme, staging plans, Traffic Management plans including approach for maintaining traffic flow and access to businesses.

Price Evaluation Criterion

The weighting of the price evaluation criterion is 45% (Tender Schedule 14).

The score was determined using a weighted scoring model.

Non- price Evaluation Criterion

No.	Criteria description	Indicators	Weighting
2	Demonstrated Experience	(a) Relevant plant & equipment (Tender Schedule 4) (b) Relevant Insurance (Tender Schedule 9) (c) Past engagements for similar services delivered (Tender Schedule 11) (d) Tenderers current workload (Tender Schedule 13)	20 %
3	WHS & Management Systems	(a) Questionnaire relating to quality system status (Tender Schedule 6) (b) Insurance Details (Tender Schedule 9) (c) Workplace Health and Safety management Systems (Tender Schedule 12) (d) Environmental management System (Tender Schedule 5)	15%

No.	Criteria description	Indicators	Weighting
4	Methodology	Construction programme/Timeframe/methodology/staging plans (a) Traffic Management Plan including approach for maintaining access to businesses	20 %

Rank	Result: (Average Score)	Tenderer	Price
1.	4.65	RPQ Spray Seal Pty Ltd	In accordance with Schedule of Rates
2.	4.05	Austek Asphalt Services	In accordance with Schedule of Rates
3.	3.5	Durack Civil	In accordance with Schedule of Rates
4.	3.2	Boral	In accordance with Schedule of Rates

General Information

Council’s request for tender was purposely prepared to capture all costs involved in the preparation and re-seal of urban and regional roads in multiple packages. The schedule of rates issued sought pricing on all aspects of sealed road maintenance inclusive of:

- Mobilisation and Demobilisation to the Region
- Design
- Project Management & Supervision
- Provision for Traffic Management
- Pavement Profiling
- Sprayed Bituminous Treatments
- Asphalt Pavements

The appointment of a contractor by council to supply the services under the Preferred Supply agreement is non-exclusive. Council does not make any representation to give any warranty that it will exclusively source or order the services from the contractor, therefore council is free to appoint an additional party to supply the council to meet its’ operational requirements.

Recommendation

Based on the evaluation panels assessment of all offers, it is recommended that Council appoint RPQ Spray Seal Pty Ltd as preferred suppliers for the Road Re-Surfacing and Maintenance for a twenty-four (24) month period.

Panel members evaluation of the submissions considered RPQ Spray Seal Pty Ltd to have submitted a viable offer with the highest weighted score offering the best value for money for the services required.

Therefore, Council’s Procurement Principles outlined in the Procurement Policy consider the actual and demonstrated social and economic benefits of which the appointment of an outside of the region contractor may bring to the region such as:

- Creation of new and/or maintenance of existing local employment opportunities.
- Encouragement for the relocation and establishment of business from outside the region to physically enter, establish and maintain a physical presence ongoing in the region.

RECOMMENDED TENDERER	TENDERED PRICE (exc Gst)
RPQ Spray Seal	\$ In accordance with the submitted Schedule of Rates

12.3 KTP PROGRESS UPDATE

File Number: 29-03-2023
Author: General Manager Infrastructure
Authoriser: Chief Executive Officer

PRECIS

KTP Progress Update

SUMMARY

This report provides an update on the Kingaroy Transformation Project

OFFICER'S RECOMMENDATION

That South Burnett Regional Council note the prioritisation list below and the report for information.

BACKGROUND

South Burnett Regional Council continues to finalise the construction of the Kingaroy Transformation Project with final works and commissioning currently underway. As per previous discussions with Council the final scope has been controlled and continues to be based on available budget. An updated progress is below:

Current Approved Budget	\$17,642,934
Current Expenditure (All Stages)	\$16,856,948
Committed Works (Estimated)	\$526,600
Remaining Budget for Scope (Estimated)	\$259,386

The remaining scope has been prioritised per below for completion as budget permits:

- Indigenous Pillars and Final Centre Surface Glendon Street - \$88,000
- Furniture and Additional bins - \$46,000
- Event Boom Gates - \$30,000
- Yarning Circle Seats - \$8,000
- Bike Rack - \$25,000
- Rail Trail Map - \$7,500

Council is required to acquit the current BBRF project KTP by 30 June 2022 with any further works continued by Council in its own time. Given the likely current lead times and periodic scope vs budget reviews, it is unlikely that scope continuations will be all delivered before 30 June 2023. Council would continue to deliver these items as per its remaining budget.

ATTACHMENTS

Nil

12.4 KINGAROY STREET ALFRESCO AREA OCCUPANCY**File Number: 29-03-2023****Author: Executive Assistant Infrastructure****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 March 2023, was a report updating Council on the Kingaroy Street Alfresco Area Occupancy.

SUMMARY**COMMITTEE RESOLUTION 2023/88**

Moved: Cr Brett Otto

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

1. That the Chief Executive Officer be delegated to negotiate the occupancy of the two (2) alfresco areas on the Western side of Kingaroy Street
2. That Council apply the following fees:
 - 2023 – no charge
 - 2024 - \$250 per structure
 - 2025 - \$500 per structure
3. That the Chief Executive Officer be delegated to make the same conditional offer to hospitality businesses on the eastern side of Kingaroy Street.
4. That Council approves installing suitable furniture in line with the KTP all alfresco structures at the conclusion of the project if at such time they remain unoccupied.
5. That the matter is resolved as a high priority in the 2022/23 year.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That:

1. The Chief Executive Officer be delegated to negotiate the occupancy of the two (2) alfresco areas on the Western side of Kingaroy Street
2. Council apply the following fees:
 - 2023 – no charge
 - 2024 - \$250 per structure
 - 2025 - \$500 per structure
3. The Chief Executive Officer be delegated to make the same conditional offer to hospitality businesses on the eastern side of Kingaroy Street.

4. That Council approves installing suitable furniture in line with the KTP all alfresco structures at the conclusion of the project if at such time they remain unoccupied.
5. That the matter is resolved as a high priority in the 2022/23 year.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 March 2023.

ATTACHMENTS

Nil

12.5 KINGAROY CBD PARKING RESTRICTIONS COMMUNITY CONSULTATION**File Number: 29-03-2023****Author: Manager Infrastructure Planning****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 March 2023 was a report updating Council on the Kingaroy CBD Parking Restrictions Community Consultation.

SUMMARY**COMMITTEE RESOLUTION 2023/92**

Moved: Cr Jane Erkens

Seconded: Cr Scott Henschen

The Committee recommends to Council to:

1. Introduce time limited parking as per the:
 - (a) Revised layout of P30 time limited parking in proximity to Australia Post as outlined in Attachment Two (2), based on business and community feedback received during consultation;
 - (b) Revised layout of time limited parking within the Kingaroy CBD as outlined in Attachment Three (3), based on business and community feedback received during consultation; and
 - (c) Install relevant traffic signage as per the above referenced layouts to regulate parking.
2. Develop an interim local law to regulate parking to give Council power to enforce traffic signs, while Council develops a local law; and
3. Make a local law to regulate parking in its local government area in conjunction with the review and development of Council's local laws as part of the 2023/24 Operational Plan.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Introduce time limited parking as per the:
 - (a) Revised layout of P30 time limited parking in proximity to Australia Post as outlined in Attachment Two (2), based on business and community feedback received during consultation;
 - (b) Revised layout of time limited parking within the Kingaroy CBD as outlined in Attachment Three (3), based on business and community feedback received during consultation; and
 - (c) Install relevant traffic signage as per the above referenced layouts to regulate parking.
2. Develop an interim local law to regulate parking to give Council power to enforce traffic signs, while Council develops a local law; and

3. Make a local law to regulate parking in its local government area in conjunction with the review and development of Council's local laws as part of the 2023/24 Operational Plan.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 March 2023.

ATTACHMENTS

Nil

12.6 KINGAROY CBD PEOPLE WITH DISABILITIES (PWD) PARKING REVIEW**File Number:** 29-03-2023**Author:** General Manager Infrastructure**Authoriser:** Chief Executive Officer**PRECIS**

Kingaroy CBD People with Disabilities (PWD) Parking Review

SUMMARY

Council received a complaint regarding the layout of the People With Disabilities (PWD) parking bays within the Kingaroy CBD and the concern by a lack of compliance by the community in parking in them without an appropriate permit.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Note the report; and
2. Undertake a media release in relation to its to inclusivity and access within the Kingaroy CBD and ask the community for support in ensuring PWD spaces are only used by those with permits.

FINANCIAL AND RESOURCE IMPLICATIONS

N/A

LINK TO CORPORATE/OPERATIONAL PLAN

EC2 – Develop and implement CBD Renewal and Revitalisation Programmes for areas of our townships including service standards for maintenance and cleaning programmes

EC12 Develop and implement a plan that makes our region's towns 'Communities of choice' for people living with disability

IN1 - Continue to provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage and street lighting

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

In January 2023, Council received a complaint regarding the current configuration of the disability carparks and lack of compliance by the community. A report was provided to Council that Design Engineers were to review the configuration and provide a future report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Council has complied with the requirements of the Disability Discrimination Act 1992 (DDA).

Council will need to review its resourcing if it wishes to increase compliance with parking. It is anticipated that Council will introduce spot compliance capability with the introduction of its other parking restrictions in the Kingaroy CBD following the creation of an interim local law.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Council will be able to commence enforcement and compliance on an 'ad hoc' basis following the introduction of its interim local law with its other parking restrictions in the Kingaroy CBD.

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

Council received a complaint regarding the design of the People With Disabilities (PWD) parking bays within the Kingaroy CBD and the concern by a lack of compliance with their layout and people illegally parking in them without an appropriate permit.

The PWD bays do comply with Australian Standard 2890.5 1993 – Parking Facilities – On-Street Parking which was the standard used at the commencement of the detailed design. An updated standard was released in April 2020, after Council had submitted its project application in late 2019 and Council commenced its pre-construction and progression of its final design. It is noted that the 1993 version has not been withdrawn from publication by Standards Australia, so is able to be referenced whilst being superseded.

The dimensions are a minimum of 5.4m long x 3.2m wide in accordance with the 1993 version at the time of design being undertaken and this is reflective throughout the Kingaroy CBD where the locations of these bays have been sited. The 1993 version of the Australian Standard (2890.5) details the below under Section 4.5.2 (b) – Parking space design requirements:

“Space width – angle parking - For angle parking the parking space width shall not be less than 3.2m. This width shall be regarded as an absolute minimum, as it will often be difficult for a disabled person to cope with wheelchair transfer if the adjacent angle parking space is occupied. Wherever practicable, it is desirable for a space of up to 3.8m wide to be provided.”

Council as part of its inclusivity objectives the required 3.2m standard in all parks is met or exceeded and any additional availability of space was added to PWD’s in an effort to provide as much benefit as possible to those users.

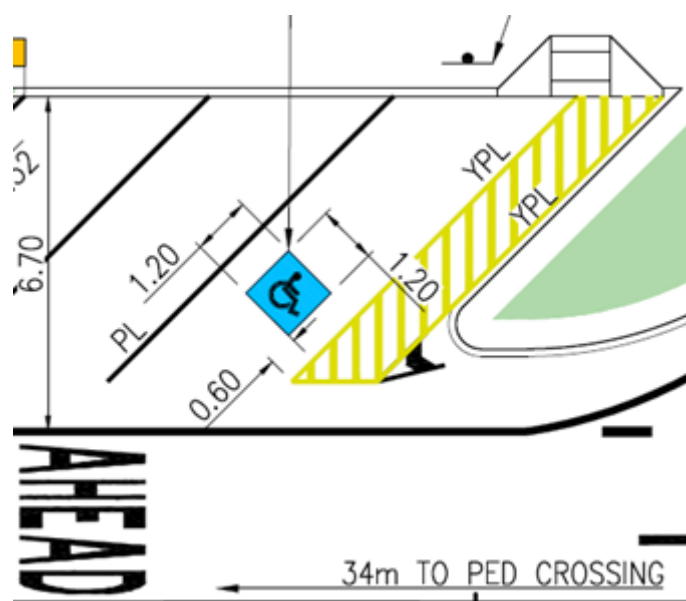


Figure 1a: Kingaroy CBD – PWD layout

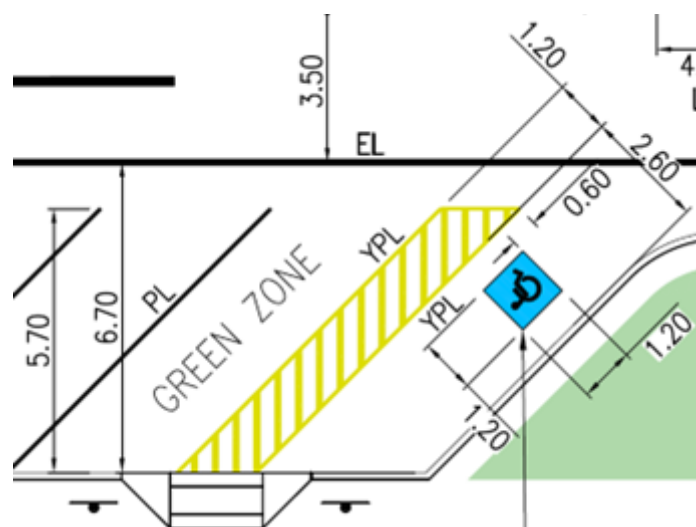


Figure 1b: Kingaroy CBD – Typical PWD dimensions (for 1a)

The Glendon Street Community Area between Haly Street and Alford Street that functions as a shared area was designed at a later point in time in 2022 after construction had commenced and utilised the updated 2020 standard in its layout. There are two (2) PWD bays in the centre angle parking configuration areas in a flush pavement layout with the footpath. The required shared area in the standard is encompassed by this Glendon Street Community Area not requiring any additional line marking thereby achieving the outcomes being sought under the later version of the document.

In regards to compliance with the Disability Discrimination Act 1992, a person must not contravene a disability standard. Under legislation, a disability standard is defined as below:

“The Minister may, by legislative instrument, formulate standards, to be known as disability standards, in relation to any area in which it is unlawful under this Part for a person to discriminate against another person on the ground of a disability of the other person.”

Those standards that are ministerial disability standards are for the following:

- Access to premises
- Education
- Public Transport
- World Wide Web Access
- Insurance
- Disability Service Standards

AS/NZ 2890.5 ‘On-street parking’, or in fact any Australian Standard is not considered a disability standard unless specified by legislation. These AS/NZ Standards as defined by the Australian Standards Organisation *“are voluntary documents that set out specifications, procedures and guidelines..”*

With consideration of the above, there may be some confusion in relation to the Disability (Access to Premises – Buildings) Standards 2010 and Building Code of Australia. The Access to Premises Standard 2010, references the AS/NZ 2890.6 ‘Off-street parking for people with disabilities’. However, the Access to Premises Standard 2010 applies to construction of Buildings and Premises, and generally on private land.

These Standards apply to an action concerning the provision of access to relevant buildings (and facilities and services within them) to the extent that the provision of access is:

- a) a matter in relation to which, under Part 2 of the Act, it is unlawful to discriminate; and
- b) a matter covered by the Access Code.'

Part 2 of the Act is set out below and to which it applies:

Part 2 Scope of Standards

2.1 Buildings to which Standards apply

- (1) Subject to subsection (2), these Standards apply to the following:
 - (a) a new building, to the extent that the building is:
 - (i) a specified Class 1b building; or
 - (ii) a Class 2 building that has accommodation available for short-term rent; or
 - (iii) a Class 3, 5, 6, 7, 8, 9 or 10 building;
 - (b) a new part, and any affected part, of a building, if the building is:
 - (i) a specified Class 1b building; or
 - (ii) a Class 2 building that:
 - (A) is a new building; and
 - (B) has accommodation available for short-term rent; or
 - (iii) a Class 3, 5, 6, 7, 8, 9 or 10 building;
 - (c) an existing public transport building that is still in use on the target date mentioned in an item in the table in section 3.1.
- (2) These Standards do not apply to the following:
 - (a) the internal parts of a sole-occupancy unit (within the meaning of the Access Code) in a Class 2 building;
 - (b) a new Class 10 building, a new part of a Class 10 building, or an affected part of a Class 10 building if it is associated with:
 - (i) a Class 1a building; or
 - (ii) a Class 4 part of a building.

Note 1 The building classifications mentioned in subsections 2.1 (1) and (2) have the meanings set out in clause A4.1 of the Access Code in Schedule 1.

Note 2 The Act applies to actions relating to buildings to which these Standards do not apply.

- (3) A building is a *new building* if:
- (a) it is not a part of a building; and
 - (b) either:
 - (i) an application for approval for its construction is submitted, on or after 1 May 2011, to the competent authority in the State or Territory where the building is located; or
 - (ii) all of the following apply:
 - (A) it is constructed for or on behalf of the Crown;
 - (B) the construction commences on or after 1 May 2011;
 - (C) no application for approval for the construction is submitted, before 1 May 2011, to the competent authority in the State or Territory where the building is located.
- (4) A part of a building is a *new part* of the building if it is an extension to the building or a modified part of the building about which:
- (a) an application for approval for the building work is submitted, on or after 1 May 2011, to the competent authority in the State or Territory where the building is located; or
 - (b) all of the following apply:
 - (i) the building work is carried out for or on behalf of the Crown;
 - (ii) the building work commences on or after 1 May 2011;
 - (iii) no application for approval for the building work is submitted, before 1 May 2011, to the competent authority in the State or Territory where the building is located.
- (5) An affected part is:
- (a) the principal pedestrian entrance of an existing building that contains a new part; and
 - (b) any part of an existing building, that contains a new part, that is necessary to provide a continuous accessible path of travel from the entrance to the new part.
- (6) An *existing public transport building* is a building (other than a new building) that is the passenger use area of a Class 9b or 10 building used for public transport (being the whole or part of the building).
- Note* An existing public transport building may be a building with or without any new part or affected part.

'Access Code means the Access Code for Buildings, prepared by the Office of the Australian Building Codes Board, a copy of the text of which is set out in Schedule 1.'

The schedule of reference documents set out in Schedule 1 do make reference to AS2890.6 Off-street parking. As defined by the Standards, access relates to the access to relevant buildings and no link to on-street parking. Therefore, the Access Code has no relevance to AS/NZ 2890.5 'On-street parking' or construction of Council's road.

Any references to AS/NZ 2890.6 'Off-street parking for people with disabilities' has no impact on the Kingaroy Transformation Project (KTP) car parking design as it is instead governed by AS/NZ 2890.5 'On-street parking'. On-street parking should not be confused with Off-street parking, on-street car parking is dedicated parking zones (portion of a roadway available for parking) on the side of the streets, which the KTP is. Meanwhile off-street parking is dedicated parking bays off the street, such as parking lots and parking buildings. Council's on street parking and footpath does not form part of a building, and access from the road way commences at the buildings entrance within their property.

Officers only utilisation 2890.6 'Off-street parking for people with disabilities' was for line marking as it offers a superior alternative. This Australian Standard references the dimension of the symbol to be used within the bay as well as the detail on the adjacent shared area. The purpose of this reference assists with a specification to be applied onsite as well as this is absent in the On-Street Parking document that creates an identical outcome.

Officers were aware of minor line marking errors by the line marker requiring correction such as an incorrect PWD symbol in Kingaroy Street and minor hatching work to be removed. These works will be corrected in the coming weeks.

In regards to parking enforcement, a large part of the community complaint was in relation to illegal parking in PWD spaces. Spaces are specifically reserved for those with a government issued PWD permit and it is suggested that Council encourage the community to support compliant parking in those spaces. Council will be in a position to support enforcement of PWD parking once it introduces its local law for regulated parking. Officers will also follow up with the Queensland Police Service to advise them of community concern and seek support where possible.

It should be noted that the KTP has considerably improved the condition of the Kingaroy CBD for inclusivity and access for people with disabilities. It is often difficult to meet many standards in brownfield construction, Council during the project engaged a specialist access consultant specifically to advise Council in meeting its obligations under the Disability Discrimination Act 1992. The carparking layout through the Kingaroy CBD had only three (3) PWD bays and represented a small percentage of the available on street parking at the time. The KTP introduced some 17 on street PWD bays with a PWD located within 50 metres of any premises in the CBD.

ATTACHMENTS

Nil

12.7 WONDAI CBD STREETScape COMMUNITY CONSULTATION

File Number: 29-03-2023
Author: Manager Infrastructure Planning
Authoriser: Chief Executive Officer

PRECIS

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 March 2023, was a report updating Council on the Wondai CBD Streetscape Community Consultation.

SUMMARY**COMMITTEE RESOLUTION 2023/94**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council note the concept design and commences public consultation on the Wondai CBD Streetscape with the community.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council note the concept design and commences public consultation on the Wondai CBD Streetscape with the community.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 March 2023.

ATTACHMENTS

Nil

12.8 MURGON CBD PWD PARKING MODIFICATIONS**File Number:** 29-03-2023**Author:** Executive Assistant Infrastructure**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 of March 2023 was a Notice of Motion – Murgon CBD PWD Parking Modifications

SUMMARY**COMMITTEE RECOMMENDATION**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That that the Committee recommends to Council that:

Council officers investigate the PWD parking user access into the footpaths within the Murgon CBD and work to implement improved access safety modifications prior to 30 June 2023.

AMENDMENT

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That the Committee recommends to Council that;

- Council officers investigate the PWD parking user access into the footpaths within the Murgon CBD and work to implement improved access safety modifications.
- A report to be brought back if capital upgrades are required

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**THE AMENDMENT BECAME THE RESOLUTION****COMMITTEE RESOLUTION 2023/84**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council that;

- Council officers investigate the PWD parking user access into the footpaths within the Murgon CBD and work to implement improved access safety modifications.
- A report to be brought back if capital upgrades are required

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

- officers investigate the PWD parking user access into the footpaths within the Murgon CBD and work to implement improved access safety modifications; and
- a report to be brought back if capital upgrades are required.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 of March 2023.

ATTACHMENTS

Nil

12.9 WONDAI INDUSTRIAL ESTATE ROAD NETWORK**File Number: 29-03-2023****Author: Executive Assistant Infrastructure****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 of March 2023 was a Notice of Motion – Wondai Industrial Estate Road Network.

SUMMARY**COMMITTEE RESOLUTION 2023/81**

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Committee recommends to Council that:

- Council officers and Councillors consult with all relevant stakeholders at the Wondai Industrial Estate through an on-site meeting prior to the next Infrastructure, Environment and Compliance Standing Committee meeting on 3 May 2023;
- The meeting is advertised and promoted through Council's media and communications platforms and a letter of invitation is issued to all businesses within the precinct;
- A report be brought to the Infrastructure, Environment and Compliance Standing Committee meeting on 3 May 2023 as to stakeholder feedback and proposed solutions.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council:

- officers and Councillors consult with all relevant stakeholders at the Wondai Industrial Estate through an on-site meeting prior to the next Infrastructure, Environment and Compliance Standing Committee meeting on 3 May 2023;
- the meeting is advertised and promoted through Council's media and communications platforms and a letter of invitation is issued to all businesses within the precinct;
- a report be brought to the Infrastructure, Environment and Compliance Standing Committee meeting on 3 May 2023 as to stakeholder feedback and proposed solutions

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 of March 2023.

ATTACHMENTS**Nil**

12.10 TINGOORA DTMR ROAD WORKS MATERIALS SITE**File Number:** 29-03-2023**Author:** Executive Assistant Infrastructure**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 of March 2023.

SUMMARY**COMMITTEE RESOLUTION 2023/83**

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the Committee recommends to Council that:

- Council officers liaise with DTMR as to removing or relocating the road works materials site located on the Bunya Highway road reserve within the village community of Tingoora in front of the Tingoora Hotel;
- Pursuant to such, Council undertake rehabilitation works to level the site, apply top dressing, re-grass the area and seek financial support from DTMR to assist with the costs to complete such works;
- A report on this matter be brought to the Infrastructure, Environment and Compliance Standing Committee Meeting on 5 April 2023.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council:

- officers liaise with DTMR as to removing or relocating the road works materials site located on the Bunya Highway road reserve within the village community of Tingoora in front of the Tingoora Hotel;
- pursuant to such, Council undertake rehabilitation works to level the site, apply top dressing, re-grass the area and seek financial support from DTMR to assist with the costs to complete such works; and
- a report on this matter be brought to the Infrastructure, Environment and Compliance Standing Committee Meeting on 5 April 2023.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 March 2023.

ATTACHMENTS

Nil

12.11 STAINES ROAD BLACKBUTT

File Number: 29-03-2023
Author: Executive Assistant Infrastructure
Authoriser: Chief Executive Officer

PRECIS

Presented at the Infrastructure, Environmental and Compliance Committee meeting held on 1 March 2023, was a Notice of Motion – Staines Road Blackbutt

SUMMARY**COMMITTEE RESOLUTION 2023/77**

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

The Committee recommends to Council:

That the unmade 2km section of Staines Road up to the intersection with Packer Road and the connector Road from Gilliland Crescent to Staines Road are reclassified as formed roads and works undertaken prior to 30 June 2023 to bring up to a trafficable standard subject to appropriate approvals required.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That the unmade 2km section of Staines Road up to the intersection with Packer Road and the connector Road from Gilliland Crescent to Staines Road are reclassified as formed roads and works undertaken prior to 30 June 2023 to bring up to a trafficable standard subject to appropriate approvals required.

BACKGROUND

Presented at the Infrastructure, Environmental and Compliance meeting held on 1 March 2023.

ATTACHMENTS

Nil

12.12 NYSTROM ROAD BOOIE**File Number: 29-03-2023****Author: Executive Assistant Infrastructure****Authoriser: Chief Executive Officer**

Precis

Presented at the Infrastructure, Environmental and Compliance Standing Committee held on 1 March 2023, was a Notice of Motion – Nystrom Road, Booie.

SUMMARY**COMMITTEE RESOLUTION 2023/78**

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council officers provide a report to the Infrastructure, Environment and Compliance Standing Committee meeting to be held on 05 April 2023 outlining:

- The process for adding the unformed 1.7km section of Nystrom Road Booie to council's formed roads register and consequent annual maintenance program;
- The scope of works required to be undertaken to upgrade this 1.7km section of road reserve to the minimum rural unsealed road standard;
- The estimated capital cost of such works and funding options available to council in the 2023/2024 budget;
- The number of rateable allotments on Nystrom Road, Booie.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council officers provide a report to the Infrastructure, Environment and Compliance Standing Committee meeting to be held on 05 April 2023 outlining:

- The process for adding the unformed 1.7km section of Nystrom Road Booie to council's formed roads register and consequent annual maintenance program;
- The scope of works required to be undertaken to upgrade this 1.7km section of road reserve to the minimum rural unsealed road standard;
- The estimated capital cost of such works and funding options available to council in the 2023/2024 budget;
- The number of rateable allotments on Nystrom Road, Booie.

BACKGROUND

Presented at the Infrastructure, Environmental and Compliance Standing Committee meeting held on 1 March 2023.

ATTACHMENTS**Nil**

12.13 MAIDENWELL-GLENCLIFFE ROAD UPGRADE**File Number:** 29-03-2023**Author:** Executive Assistant Infrastructure**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 of March 2023 was a Notice of Motion – Maidenwell-Glencliffe Road Upgrade.

SUMMARY**COMMITTEE RESOLUTION 2023/82**

Moved: Cr Brett Otto

Seconded: Cr Danita Potter

That the Committee recommends to Council that:

Officers provide a report to the Standing Committee meeting to be held on 05 April 2023 as to the scope of works required and associated estimated cost to renew the Maidenwell-Glencliffe Road, including gravel re-sheeting and drainage works and that such works be considered for inclusion in the 2023/2024 works capital budget.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That Officers provide a report to the Standing Committee meeting to be held on 05 April 2023 as to the scope of works required and associated estimated cost to renew the Maidenwell-Glencliffe Road, including gravel re-sheeting and drainage works and that such works be considered for inclusion in the 2023/2024 works capital budget.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 of March 2023.

ATTACHMENTS**Nil**

12.14 PROSTON LOOKOUT**File Number: 29-03-2023****Author: Executive Assistant Infrastructure****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 of March 2023 was a Notice of Motion – Proston Lookout

SUMMARY**COMMITTEE RECOMMENDATION**

Moved: Cr Kathy Duff Seconded:
Cr Danita Potter

That the Committee recommends to Council:

That Council assists in progressing the 'Proston Lookout' by working with the Proston and District Heritage Association to:

- Obtain authority to install three long information signs and provide assistance with installation of such at the site by 10 March 2023;
- Undertake minimal earthworks to enable the placement of shade shelters;
- Installation of bollards;
- Provide a small amount of landscaping to enhance the appearance of the area;
- Investigate options for possible recycling of shade shelters removed from other sites.
- That the above-mentioned works are completed prior to 30 June 2023.
- That Council funds the costs of the works from the available funds in Infrastructure 2022/2023 capital budget.

AMENDMENT

Moved: Cr Danita Potter
Seconded: Cr Jane Erkens

That Council assists in progressing the 'Proston Lookout' by working with the Proston and District Heritage Association to:

- Obtain authority to install three long information signs and provide assistance with installation of such as soon as practicable.

And that the following be considered in the 2023/24 Operational Budget to be done prior to the Proston Centenary (First weekend in October) and costings provided for the following;

- Undertake minimal earthworks to enable the placement of shade shelters;
- Installation of bollards;
- Provide a small amount of landscaping to enhance the appearance of the area;
- Investigate options for possible recycling of shade shelters removed from other sites.
- That the above-mentioned works are completed prior to 30 September 2023.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

THE AMENDMENT BECAME THE RESOLUTION

COMMITTEE RESOLUTION 2023/73

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Council assists in progressing the 'Proston Lookout' by working with the Proston and District Heritage Association to:

- Obtain authority to install three long information signs and provide assistance with installation of such as soon as practicable.

And that the following be considered in the 2023/24 Operational Budget to be done prior to the Proston Centenary (First weekend in October) and costings provided for the following;

- Undertake minimal earthworks to enable the placement of shade shelters;
- Installation of bollards;
- Provide a small amount of landscaping to enhance the appearance of the area;
- Investigate options for possible recycling of shade shelters removed from other sites.
- That the above-mentioned works are completed prior to 30 September 2023.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council assists in progressing the 'Proston Lookout' by working with the Proston and District Heritage Association to:

- Obtain authority to install three long information signs and provide assistance with installation of such as soon as practicable.

And that the following be considered in the 2023/24 Operational Budget to be done prior to the Proston Centenary (First weekend in October) and costings provided for the following;

- Undertake minimal earthworks to enable the placement of shade shelters;
- Installation of bollards;
- Provide a small amount of landscaping to enhance the appearance of the area;
- Investigate options for possible recycling of shade shelters removed from other sites.
- That the above-mentioned works are completed prior to 30 September 2023.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 of March 2023.

ATTACHMENTS

Nil

12.15 PROPOSED BETTERMENT PROJECTS FOR LODGEMENT WITH THE QUEENSLAND RECONSTRUCTION AUTHORITY

File Number: 29-03-2023
Author: Manager Works
Authoriser: Chief Executive Officer

PRECIS

Proposed Betterment Projects for Lodgement with the Queensland Reconstruction Authority (QRA)

SUMMARY

At the July 2022 Infrastructure Standing Committee Meeting a report was tabled outlining process for Betterment. Four (4) projects have been lodged to date and it is proposed to submit a further 28 projects.

OFFICER’S RECOMMENDATION

That South Burnett Regional Council endorse the projects being nominated under the Betterment Fund and commit to funding the Council contribution amount if successful, under the 23/24 budget.

BACKGROUND

In July 2022 a report was tabled outlining the process for the Disaster Recovery Funding Arrangements (DRFA) Betterment Fund applications, and 32 projects were initially identified as potential candidates. These projects were further reviewed against pre-disaster event damage to ensure eligibility as well as against Reconstruction of Essential Public Assets (REPA) guidelines to determine if the REPA scope was sufficient. Road assets continued to be reviewed for further Betterment opportunities.

The following projects were submitted to the Queensland Reconstruction Authority (QRA) in December 2022. These projects were identified as high priority due to the significant and repetitive damage sustained across the multiple severe weather events from November 2021 to May 2022.

Asset	Scope	REPA	Betterment	Council Contribution	TOTAL
Dip Road	New concrete pavement to new culverts and apron replacement	\$ 296,935.20	\$ 466,609.84	\$ 46,660.98	\$ 763,545.05
Flagstone Creek Road	Concrete pavement extension to existing floodway to remain	\$ 13,454.03	\$ 57,625.94	\$ 5,762.59	\$ 71,079.97
Mercer Springgate Road	concrete pavement extension to new concrete floodway replacement	\$ 204,557.10	\$ 78,682.87	\$ 7,868.29	\$ 283,239.97
Williams Road	Concrete pavement extension to existing floodway to remain	\$ 29,889.95	\$ 127,849.83	\$ 12,784.98	\$ 157,739.77
	TOTAL	\$ 544,836.28	\$ 730,768.48	\$ 73,076.85	\$ 1,275,604.77

QRA has provided an assessment outcome for Dip Road, Flagstone Creek Road and Mercer Springate Road indicating these projects will be approved, however formal approval has not yet been received. The assessment for Williams Road is still underway.

The remaining projects have been reviewed in detail with scope and costings defined. The projects have been prioritised based on:

- Community Impact - Low/Medium/High (future Council financial impact, time of closure during/after weather event, and alternate access consideration)
- Ratio of REPA cost versus Betterment project value
- Road Class
- Daily traffic numbers (AADT)
- Daily Heavy Vehicle percentage (HV)
- Whether the road is a bus route



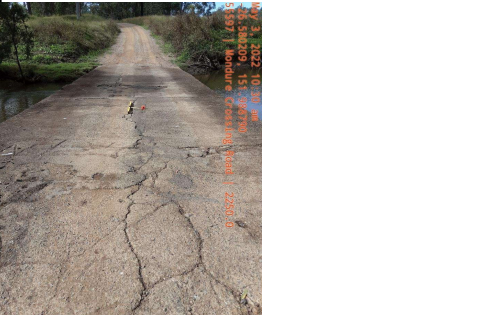


Refer to the attached summary table detailing 28 projects listed in priority order with proposed scope, total project value and proposed Council Contribution amount for each project.






It is proposed to submit the remaining 28 projects on the current list for Betterment Funding.






The total combined value of these remaining projects is \$4,074,218.20, with the Council contribution being \$417,116.95, proposed to be funded from the 23/24 budget if successful.






ATTACHMENTS






1. **SBRC Betterment Summary** [↓](#) 




		TOTALS					Proposed Scope						Prioritisation				
		\$	\$	\$	\$	\$											
		351,293.40	3,305,807.85	417,116.95	4,074,218.20												
Priority	Road / Asset Name	Proposed Scope	REPA	Betterment	Council Contribution	TOTAL	Community Impact	Road Class	AADT	HV	Ratio REPA Vs Betterment	Bus Route	Photos				
1	Manumbar Road	Extend Existing Concrete Floodway	\$ 2,292.57	\$ 37,936.36	\$ 6,904.94	\$ 47,133.87	1 - High	3 - CLASS_4B	25.85	14.9	5%	Yes					
2	Weeks Road	Concrete floodway	\$ 8,045.59	\$ 151,352.32	\$ 28,786.79	\$ 188,184.71	1 - High	4 - CLASS_5A	no data	no data	4%	Yes					
3	Mondure Crossing Road	Full Floodway Replacement	\$ 40,010.50	\$ 630,984.77	\$ 63,098.48	\$ 734,093.75	1 - High	4 - CLASS_5A	no data	no data	5%	Yes					
4	Arthur Street East	Remove existing concrete slab, reconstruct pavement, stabilisation, asphalt surfacing	\$ 15,999.21	\$ 55,863.53	\$ 5,586.35	\$ 77,449.10	2 - Medium	1 - CLASS_7	850.55	7.325	21%	Yes					
5	Iron Pot Road	Concrete Floodway Extension	\$ 6,898.38	\$ 43,881.92	\$ 4,388.19	\$ 55,168.49	2 - Medium	3 - CLASS_4B	6.8	13.43	13%	Yes					

		TOTALS	\$ 351,293.40	\$ 3,305,807.85	\$ 417,116.95	\$ 4,074,218.20	Prioritisation						
		Proposed Scope					Prioritisation						
Priority	Road / Asset Name	Proposed Scope	REPA	Betterment	Council Contribution	TOTAL	Community Impact	Road Class	AADT	HV	Ratio REPA Vs Betterment	Bus Route	Photos
6	Manar Road	Concrete Floodway at CH20170 Plus Concrete Inverts at 7 locations	\$ 18,548.28	\$ 434,544.17	\$ 43,454.42	\$ 496,546.87	2 - Medium	4 - CLASS_5A	14.425	16.965	4%	No	
7	Jerrards Road	Concrete floodway invert at 7 locations	\$ 5,542.80	\$ 220,314.85	\$ 22,031.48	\$ 247,889.13	2 - Medium	4 - CLASS_5A	no data	no data	2%	No	
8	Smiths Road	Concrete floodway invert	\$ 4,520.23	\$ 60,058.32	\$ 9,929.32	\$ 74,507.87	2 - Medium	4 - CLASS_5A	no data	no data	6%	Yes	
9	Magee Road, East Nanango	Concrete Floodway	\$ 9,014.43	\$ 98,043.54	\$ 14,369.65	\$ 121,427.62	2 - Medium	4 - CLASS_5A	no data	no data	7%	No	
10	Old Wondai Rd	Concrete floodway invert	\$ 13,857.01	\$ 71,154.95	\$ 7,115.50	\$ 92,127.46	2 - Medium	4 - CLASS_5A	no data	no data	15%	Yes	

		TOTALS	\$ 351,293.40	\$ 3,305,807.85	\$ 417,116.95	\$ 4,074,218.20	Prioritisation						
		Proposed Scope					Prioritisation						
Priority	Road / Asset Name	Proposed Scope	REPA	Betterment	Council Contribution	TOTAL	Community Impact	Road Class	AADT	HV	Ratio REPA Vs Betterment	Bus Route	Photos
11	Tim Dwyer Road	Increase to twin RCBC and concrete slab	\$ 17,595.93	\$ 73,052.62	\$ 7,305.26	\$ 97,953.81	2 - Medium	4 - CLASS_5A	no data	no data	18%	No	
12	Maidenwell Upper Yarraman Rd	Extend Existing Concrete Floodway	\$ 30,569.17	\$ 24,424.05	\$ 2,442.40	\$ 57,435.62	2 - Medium	4 - CLASS_5A	no data	no data	53%	Yes	
13	Kings Bridge Road	Floodway 1 - Extension of existing slab and aprons Floodway 2 - New concrete floodway	\$ 29,016.78	\$ 224,991.63	\$ 22,499.16	\$ 276,507.58	2 - Medium	5 - CLASS_5B	no data	no data	10%	No	
14	Pedersens Road, Dangore	Concrete Floodway	\$ 21,020.81	\$ 131,104.46	\$ 13,110.45	\$ 165,235.71	2 - Medium	5 - CLASS_5B	no data	no data	13%	No	
15	Trentham Lane	Concrete floodway with pipes	\$ 28,874.93	\$ 77,149.30	\$ 7,714.93	\$ 113,739.15	2 - Medium	5 - CLASS_5B	no data	no data	25%	No	

		TOTALS \$											
		\$ 351,293.40	\$ 3,305,807.85	\$ 417,116.95	\$ 4,074,218.20								
Proposed Scope							Prioritisation						
Priority	Road / Asset Name	Proposed Scope	REPA	Betterment	Council Contribution	TOTAL	Community Impact	Road Class	AADT	HV	Ratio REPA Vs Betterment	Bus Route	Photos
16	Nanango Brooklands Rd - Meandu Crossing	Reconstruct culvert crossing to align with creek flow	\$ 9,612.52	\$ 396,873.87	\$ 88,404.38	\$ 494,890.77	3 - Low	2 - CLASS_4A	644.05	4.66	2%	Yes	
17	Greenview Road	Extend concrete behind headwalls	\$ 11,107.24	\$ 39,011.40	\$ 3,901.14	\$ 54,019.78	3 - Low	3 - CLASS_4B	382.4	9.25	21%	Yes	
18	Walkers Road	Concrete floodway with culvert	\$ 17,489.01	\$ 135,777.81	\$ 13,577.78	\$ 166,844.60	3 - Low	4 - CLASS_5A	15.4	8.94	10%	Yes	
19	Recreation Drive	Installation of new culverts	\$ 4,857.64	\$ 13,803.39	\$ 1,380.34	\$ 20,041.37	3 - Low	4 - CLASS_5A	59.9	15.32	24%	Yes	
20	Kearneys Road	Concrete batter protection to existing culvert	\$ 15,837.70	\$ 18,689.40	\$ 1,868.94	\$ 36,396.04	3 - Low	4 - CLASS_5A	60.1	19.125	44%	Yes	

		TOTALS	\$ 351,293.40	\$ 3,305,807.85	\$ 417,116.95	\$ 4,074,218.20	Prioritisation						
		Proposed Scope					Prioritisation						
Priority	Road / Asset Name	Proposed Scope	REPA	Betterment	Council Contribution	TOTAL	Community Impact	Road Class	AADT	HV	Ratio REPA Vs Betterment	Bus Route	Photos
21	Trouts Road	Concrete floodway	\$ 816.40	\$ 28,308.91	\$ 6,158.78	\$ 35,284.09	3 - Low	4 - CLASS_5A	no data	no data	2%	No	
22	Hoopers Road	Concrete Floodway	\$ 3,325.68	\$ 49,663.45	\$ 5,518.16	\$ 58,507.29	3 - Low	4 - CLASS_5A	no data	no data	6%	No	
23	Hodges Road	Extension and widening to existing concrete slab	\$ 6,433.97	\$ 69,819.18	\$ 10,216.57	\$ 86,469.73	3 - Low	4 - CLASS_5A	no data	no data	7%	No	
24	Hoggs Road	Concrete Floodway	\$ 5,542.80	\$ 55,024.34	\$ 7,520.43	\$ 68,087.57	3 - Low	4 - CLASS_5A	no data	no data	8%	No	
25	Goldsworthy Road	Install concrete pipes to low section	\$ 5,542.80	\$ 64,472.04	\$ 9,882.36	\$ 79,897.20	3 - Low	5 - CLASS_5B	no data	no data	7%	No	

		TOTALS	\$ 351,293.40	\$ 3,305,807.85	\$ 417,116.95	\$ 4,074,218.20							
Proposed Scope							Prioritisation						
Priority	Road / Asset Name	Proposed Scope	REPA	Betterment	Council Contribution	TOTAL	Community Impact	Road Class	AADT	HV	Ratio REPA Vs Betterment	Bus Route	Photos
26	Lamperds Road	Extension and widening to existing concrete slab	\$ 4,475.10	\$ 29,705.12	\$ 2,970.51	\$ 37,150.73	3 - Low	5 - CLASS_5B	no data	no data	12%	No	
27	Parkers Road	Extension to existing concrete slab	\$ 3,360.30	\$ 20,398.84	\$ 2,039.88	\$ 25,799.03	3 - Low	5 - CLASS_5B	no data	no data	13%	Yes	
28	Finnemores Road	Concrete floodway	\$ 11,085.61	\$ 49,403.32	\$ 4,940.33	\$ 65,429.26	3 - Low	5 - CLASS_5B	no data	no data	17%	No	

12.16 HART STREETBLACKBUTT PEDESTRIAN PATH WORKS**File Number:** 29-03-2023**Author:** Executive Assistant Infrastructure**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee meeting held on 8 March 2023 was a Notice of Motion – Hart Street, Blackbutt Pedestrian Path Works.

SUMMARY**COMMITTEE RESOLUTION 2023/143****Moved:** Cr Brett Otto**Seconded:** Cr Gavin Jones

The Committee recommends to Council that:

Council programs the following works into the 2022/2023 parks and gardens maintenance program in relation to the section of bitumen pedestrian footpath between 38 and 44 Hart Street, Blackbutt:

- spraying of the overgrown grass that encroaching on and into the bitumen seal;
- removal of the grass and re-sealing of the damaged sections.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council programs the following works into the 2022/2023 parks and gardens maintenance program in relation to the section of bitumen pedestrian footpath between 38 and 44 Hart Street, Blackbutt:

- spraying of the overgrown grass that encroaching on and into the bitumen seal;
- removal of the grass and re-sealing of the damaged sections.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee meeting held on the 8 March 2023.

ATTACHMENTS**Nil**

12.17 MURGON FOOTPATHS**File Number: 29-03-2023****Author: Executive Assistant Infrastructure****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 March 2023 was a Notice of Motion – Murgon Footpaths.

SUMMARY**COMMITTEE RECOMMENDATION**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council that:

Council proceeds to upgrade the pedestrian pathway on Krebs St, Murgon for a small section north of Stephen's Street from the current dilapidated bitumen path to a new concrete path and that such works are completed by 30th June 2023 as part of the Infrastructure 22/23 footpath program.

AMENDMENT

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommends to Council that:

Council proceeds to upgrade the pedestrian pathway on Krebs St, Murgon for a small section north of Stephen's Street from the current dilapidated bitumen path to a new concrete path is added to forward planning for the 2023/24 Capital Works Budget.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**THE AMENDMENT BECAME THE RESOLUTION****COMMITTEE RESOLUTION 2023/85**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommends to Council that:

Council proceeds to upgrade the pedestrian pathway on Krebs St, Murgon for a small section north of Stephen's Street from the current dilapidated bitumen path to a new concrete path is added to forward planning for the 2023/24 Capital Works Budget.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council proceeds to upgrade the pedestrian pathway on Krebs St, Murgon for a small section north of Stephen's Street from the current dilapidated bitumen path to a new concrete path is added to forward planning for the 2023/24 Capital Works Budget.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 of March 2023.

ATTACHMENTS

Nil

12.18 MURGON DRAINAGE**File Number:** 29-03-2023**Author:** Executive Assistant Infrastructure**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 of March 2023 was a Notice of Motion – Murgon Drainage

SUMMARY**COMMITTEE RESOLUTION 2023/86**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommends to Council:

Council meets with the Cobb Street South residents to work out a plan for the kerb & channelling at the northern end of Cobb Street South and does a costing to consider as part of the budget deliberations for the 2023/2024 capital works program.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Cr Jane Erkens

CARRIED 6/1

OFFICER'S RECOMMENDATION

That South Burnett Regional Council meets with the Cobb Street South residents to work out a plan for the kerb & channelling at the northern end of Cobb Street South and does a costing to consider as part of the budget deliberations for the 2023/2024 capital works program.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 of March 2023.

ATTACHMENTS**Nil**

12.19 CHEMICAL APPLICATIONS USED ON COUNCIL'S ROADSIDE VEGETATION MAINTENANCE PROGRAM**File Number:** 29-03-2023**Author:** Executive Assistant Infrastructure**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 of March 2023 was a Notice of Motion – Chemical Applications used on Council's Roadside Vegetation Maintenance Program.

SUMMARY**COMMITTEE RESOLUTION 2023/76**

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That the Committee recommends to Council that:

- Council investigates options for vegetation control on roadside infrastructure, including mowing technology utilised in the horticulture industry (if applicable) and seeking advice from a suitably qualified agronomist, liaising with representative land holders and considering programs implemented by neighbouring councils including Western Downs.
- An update be brought back to the May Infrastructure, Environment and Compliance Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council:

- investigates options for vegetation control on roadside infrastructure, including mowing technology utilised in the horticulture industry (if applicable) and seeking advice from a suitably qualified agronomist, liaising with representative land holders and considering programs implemented by neighbouring councils including Western Downs; and
- an update be brought back to the May Infrastructure, Environment and Compliance Standing Committee Meeting

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 March 2023.

ATTACHMENTS

Nil

12.20 APPLICATION FOR A PERMIT TO OCCUPY LOT A PLAN AP82220 ALONG THE RESERVE OF HIVESVILLE ROAD MARSHLANDS ADJACENT TO 2FY2064

File Number: 29-03-2023
Author: Manager Works
Authoriser: Chief Executive Officer

PRECIS

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 March 2023, was a report updating Council on the Application for Permit to Occupy Lot A Plan AP82220 along the Reserve of Hivesville Road, Marshlands adjacent to 2FY2064.

SUMMARY**COMMITTEE RESOLUTION 2023/94**

Moved: Cr Jane Erkens

Seconded: Cr Gavin Jones

That the Committee recommends to Council:

1. That Council advise the applicant that
 - (a) It supports the application for permit to occupy AAP8220 as shown in Attachment one (1).
2. Delegates authority under section 257 of the *Local Government Act 2009* to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.
 - (a) Execute, as road manager, Part C – Form LA30 '*Statement in relation to an application under the Land Act 1994 over State land*' for the proposed permit to occupy.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Advises the applicant that
 - (a) It supports the application for permit to occupy AAP8220 as shown in Attachment one (1).
2. Delegates authority under section 257 of the *Local Government Act 2009* to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.
 - (a) Execute, as road manager, Part C – Form LA30 '*Statement in relation to an application under the Land Act 1994 over State land*' for the proposed permit to occupy.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 March 2023.

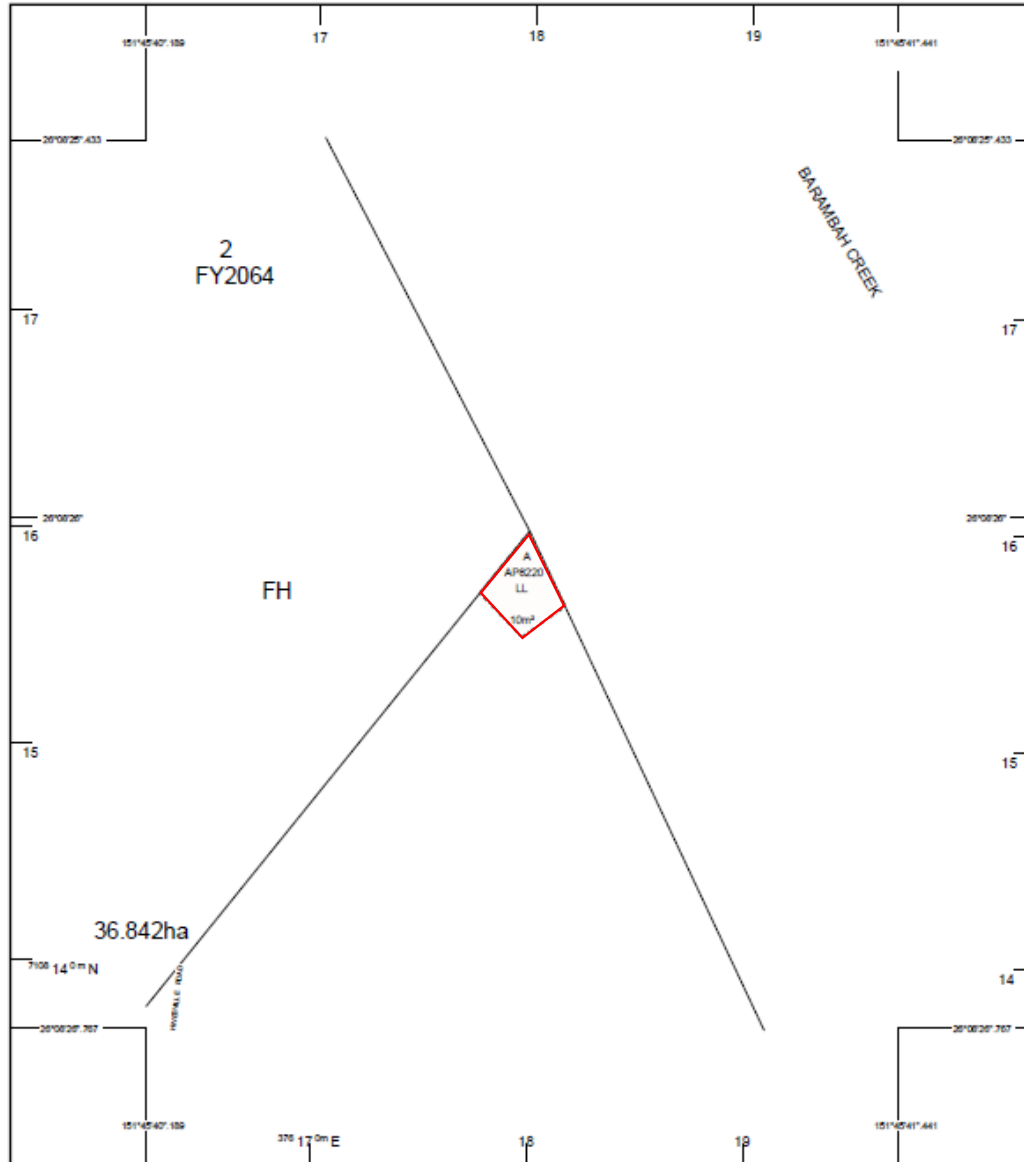
ATTACHMENTS

1. **Map - Permit to Occupy - Hivesville Road**  

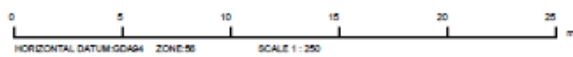
Attachment 1: Maps of Permit to Occupy over Hivesville Road, Hivesville



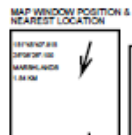
Infrastructure Standing Committee Meeting



STANDARD MAP NUMBER
9245-13444



SmartMap
An External Product of
SmartMap Information Services



SUBJECT PARCEL DESCRIPTION

DCDB	A19220
Lot/Plan	10m²
Area/Volume	LANDS LEASE
Tenure	SOUTH BURNETT REGIONAL
Local Government	MARSHLANDS
Locality	47100520
Segments/Parcel	

CLIENT SERVICE STANDARDS

PRINTED 15/03/2023

DCDB 14/03/2023

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Based upon an extraction from the
Digital Cadastral Data Base



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12.21 APPLICATION FOR THE PERMANENT ROAD CLOSURE FOR UNNAMED ROAD OFF MCCAULEY WEIR ROAD SOUTH EAST NANANGO

File Number: 29-03-2023
Author: Manager Works
Authoriser: Chief Executive Officer

PRECIS

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 March 2023 was a report updating Council on the application for the permanent road closure for unnamed road off McCauley Weir Road, South East Nanango.

SUMMARY**COMMITTEE RESOLUTION 2023/95**

Moved: Cr Jane Erkens

Seconded: Cr Gavin Jones

That the Committee recommends to Council:

1. That Council advise the applicant and the Department of Natural Resources and Mines that:
 - (a) It does not support the application to permanently close the two unnamed road segments adjacent to the property 63CSH1389 as shown in Attachment one (1).
2. Delegates authority under section 257 of the *Local Government Act 2009* to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.

Execute, as road manager, form Part C '*Statement in relation to an application under the Land Act 1994 over State land*' for the proposed permanent road closure.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Advise the applicant and the Department of Natural Resources and Mines that:
 - (a) It does not support the application to permanently close the two unnamed road segments adjacent to the property 63CSH1389 as shown in Attachment one (1).
2. Delegates authority under section 257 of the *Local Government Act 2009* to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.

Execute, as road manager, form Part C '*Statement in relation to an application under the Land Act 1994 over State land*' for the proposed permanent road closure.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 1 March 2023.

ATTACHMENTS

Nil

12.22 RECOGNITION OF TRADITIONAL OWNERS ON TOWN AND VILLAGE ENTRY SIGNAGE

File Number: 29-03-2023
Author: Executive Assistant Infrastructure
Authoriser: Chief Executive Officer

PRECIS

Presented at the Liveability, Governance and Finance Standing Committee meeting held on 8 March, 2023 was a Notice of Motion – Recognition of Traditional Owners on Town and Village Entry Signage.

SUMMARY**COMMITTEE RESOLUTION 2023/141**

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

The Committee recommends to Council that:

Council consults with the Cherbourg Aboriginal Shire Council and the appropriate traditional owners with a view to placing culturally appropriate recognition of the traditional owners on the back of the South Burnett village and town entry signs.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council consults with the Cherbourg Aboriginal Shire Council and the appropriate traditional owners with a view to placing culturally appropriate recognition of the traditional owners on the back of the South Burnett village and town entry signs.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee meeting held on 8 March, 2023.

ATTACHMENTS

Nil

13 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES

13.1 ANZAC DAY 2023

File Number: 29.03.23

Author: General Manager Liveability

Authoriser: Chief Executive Officer

PRECIS

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 8 March 2023 was a report regarding information on Anzac Day 2023.

SUMMARY

COMMITTEE RESOLUTION 2023/148

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That the following Council representatives attend the respective ceremonies and carry out responsibilities as required on behalf of Council:

Town	Location	Time	Council Representative	Responsibility
Blackbutt Dawn Service	Memorial at Hart & Coulson Streets	4.27am	Cr Jones	Attendance Lay wreath
Memorial Service	Cenotaph	11.00am	Cr Jones	Attendance Lay wreath/Book
Bunya Mountains Memorial Service	Lone Pine Office, National Park Campground, Dandabah	8.00am	Cr Jones	Attendance Lay wreath
Cherbourg Commemorative Service	Cenotaph	8.00am	Cr Duff	Attendance Lay wreath
Hivesville Dawn Service	Main Street	5.30am	Cr Duff	Attendance Participate in Ceremony Lay wreath

Town	Location	Time	Council Representative	Responsibility
Kingaroy Dawn Service	Memorial Park	4.28am	Cr Potter Cr Schumacher	Attendance
War Graves	Taabinga Cemetery	8.00am	Cr Potter	Attendance
Commemorative Service	Memorial Park	11.00am	Mayor Otto Cr Potter	Participate in march. Participate in ceremony Lay wreath
Kumbia Commemorative Service	Flower bed next to Kumbia Hall	8.45am	Cr Henschen	Participate in march. Lay wreath
Maidenwell Memorial Service	Main Street Monument	10.30am	Cr Jones	Attendance Lay wreath
Murgon Fellowship	Services Club	4.45am		Attendance
Dawn Service	Gore Street Opposite Services Club	5.30am	Mayor Otto	Attendance Lay wreath
Commemorative Service	Services Club	10.00am	Cr Duff	Participate in march Participate in Ceremony Lay wreath
Nanango Dawn Service	Memorial in front of Chambers	5.30am	Cr Erkens	Lay wreath
Public Pilgrimage	Nanango Cemetery	7.00am	Cr Erkens	Attendance
Memorial Service	Memorial in front of Chambers	9.00am	Cr Erkens Mayor Otto	Lay wreath/Book
Proston Dawn Service		5.30am	GM Jarvis	Attendance Lay Wreath
School Service	Proston State School		Cr Duff	Attendance Lay wreath

Town	Location	Time	Council Representative	Responsibility
Wondai Dawn Service	In front of Council Chambers	5.00am	Cr Henschen	Attendance
Memorial Service	Cemetery	8.00am	Cr Henschen	Attendance
Commemorative Service	Wondai Town Hall	10.00am	Cr Schumacher	Attendance Participate in Ceremony Lay wreath
Wooroolin Commemorative Service	Wooroolin Hall	11.00am	Cr Henschen	Organisation of service Lay wreath

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER’S RECOMMENDATION

That the following Council representatives attend the respective ceremonies and carry out responsibilities as required on behalf of Council:

Town	Location	Time	Council Representative	Responsibility
Blackbutt Dawn Service	Memorial at Hart & Coulson Streets	4.27am	Cr Jones	Attendance Lay wreath
Memorial Service	Cenotaph	11.00am	Cr Jones	Attendance Lay wreath/Book
Bunya Mountains Memorial Service	Lone Pine Office, National Park Campground, Dandabah	8.00am	Cr Jones	Attendance Lay wreath
Cherbourg Commemorative Service	Cenotaph	8.00am	Cr Duff	Attendance Lay wreath

Town	Location	Time	Council Representative	Responsibility
Hivesville Dawn Service	Main Street	5.30am	Cr Duff	Attendance Participate in Ceremony Lay wreath
Kingaroy Dawn Service	Memorial Park	4.28am	Cr Potter Cr Schumacher	Attendance
War Graves	Taabinga Cemetery	8.00am	Cr Potter	Attendance
Commemorative Service	Memorial Park	11.00am	Mayor Otto Cr Potter	Participate in march. Participate in ceremony Lay wreath
Kumbia Commemorative Service	Flower bed next to Kumbia Hall	8.45am	Cr Henschen	Participate in march. Lay wreath
Maidenwell Memorial Service	Main Street Monument	10.30am	Cr Jones	Attendance Lay wreath
Murgon Fellowship	Services Club	4.45am		Attendance
Dawn Service	Gore Street Opposite Services Club	5.30am	Mayor Otto	Attendance Lay wreath
Commemorative Service	Services Club	10.00am	Cr Duff	Participate in march Participate in Ceremony Lay wreath
Nanango Dawn Service	Memorial in front of Chambers	5.30am	Cr Erkens	Lay wreath
Public Pilgrimage	Nanango Cemetery	7.00am	Cr Erkens	Attendance
Memorial Service	Memorial in front of Chambers	9.00am	Cr Erkens Mayor Otto	Lay wreath/Book
Proston Dawn Service		5.30am	GM Jarvis	Attendance Lay Wreath

Town	Location	Time	Council Representative	Responsibility
School Service	Proston State School		Cr Duff	Attendance Lay wreath
Wondai Dawn Service	In front of Council Chambers	5.00am	Cr Henschen	Attendance
Memorial Service	Cemetery	8.00am	Cr Henschen	Attendance
Commemorative Service	Wondai Town Hall	10.00am	Cr Schumacher	Attendance Participate in Ceremony Lay wreath
Wooroolin Commemorative Service	Wooroolin Hall	11.00am	Cr Henschen	Organisation of service Lay wreath

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 8 March 2023.

ATTACHMENTS

Nil

13.2 KINGAROY YOUTH ENGAGEMENT CENTRE

File Number: 22.03.23
Author: General Manager Liveability
Authoriser: Chief Executive Officer

PRECIS

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 8 March 2023 was a Notice of Motion regarding information on Kingaroy Youth Engagement Centre.

SUMMARY

COMMITTEE RESOLUTION 2023/1

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That the Committee recommends to Council that:

1. Council engages with our Youth Council and interested community members to form a working group with the view to establish a 'Youth Engagement Centre', noting that the Youth Council may wish to recommend naming the proposed centre in keeping with its objectives; and
2. Council seeks expressions of interest from community organisations and suitably credentialled and authorised adult volunteers to support the centres operations and supervisory requirements and that report be brought back to a future Liveability, Governance and Finance Standing Committee Meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2

OFFICER'S RECOMMENDATION

That:

1. South Burnett Regional Council engages with our Youth Council and interested community members to form a working group with the view to establish a 'Youth Engagement Centre', noting that the Youth Council may wish to recommend naming the proposed centre in keeping with its objectives; and
2. Council seeks expressions of interest from community organisations and suitably credentialled and authorised adult volunteers to support the centres operations and supervisory requirements and that report be brought back to a future Liveability, Governance and Finance Standing Committee Meeting.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 8 March 2023.

ATTACHMENTS

Nil

14 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH

14.1 COMPLIANCE ENFORCEMENT ON BURNING IN RESIDENTIAL AREAS

File Number: 29.03.23

Author: General Manager Liveability

Authoriser: Chief Executive Officer

PRECIS

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held 1 March 2023 was a Notice of Motion regarding Compliance Enforcement on Burning in Residential Areas.

SUMMARY

COMMITTEE RECOMMENDATION

6.2.1 EDUCATION PROGRAM - LOCAL LAW 3

COMMITTEE RESOLUTION 2023/1

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That Council run an education program explaining Local Law 3 and Subordinate Law 3 to the community targeting lighting and maintaining fires in rural residential and residential areas and explaining ramification of non-compliance.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter and Scott Henschen

Against: Crs Brett Otto, Kirstie Schumacher and Kathy Duff

CARRIED 4/3

OFFICER'S RECOMMENDATION

That South Burnett Regional Council run an education program explaining Local Law 3 and Subordinate Law 3 to the community targeting lighting and maintaining fires in rural residential and residential areas and explaining ramification of non-compliance.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held 1 March 2023.

ATTACHMENTS

Nil

14.2 ESTABLISHMENT OF A FIREBREAK TO THE REAR OF PROPERTIES IN GRANT CRESCENT WONDAI

File Number: 29.03.23
Author: General Manager Liveability
Authoriser: Chief Executive Officer

PRECIS

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 8 March 2023 was a report regarding information on Establishment of a Firebreak to the Rear of Properties in Grant Crescent Wondai.

SUMMARY**COMMITTEE RESOLUTION 2023/157**

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That Council enters into discussions with the State Government regarding the establishment of a firebreak for properties fronting onto the western side of Grant Crescent, Wondai.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council enters discussions with the State Government regarding the establishment of a firebreak for properties fronting onto the western side of Grant Crescent, Wondai.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 8 March 2023.

ATTACHMENTS

Nil

**15 PORTFOLIO - DISASTER MANAGEMENT, WASTE AND RECYCLING
MANAGEMENT**

Nil

16 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS**16.1 SBRC 2223_08 PARKS & OPEN SPACE MAINTENANCE PRE-QUALIFIED SUPPLIER REGISTER**

File Number: 230315
Author: Strategic Procurement Coordinator
Authoriser: Chief Executive Officer

PRECIS

This report sets out the legislative requirements and provides recommendations for Council in relation to the engagement of Parks and Open Space Maintenance Providers to meet council operational requirements.

SUMMARY

Council is seeking the ability to enter into a Pre-Qualified Supplier arrangement established under s232 of the *Local Government Regulation 2012* with a number of Parks and Open Space Maintenance Contractors (mowing and landscaping) throughout the South Burnett Region to assist with the facilitation of repeat contractor engagements to support the Properties and Parks team ensuring Council is able to meet its community expectations, operational requirements as well as maintain value for money outcomes for Council.

The general scope of parks and open space maintenance works includes but is not limited to:

- mowing and clipping removal;
- edging boundaries and pathways;
- blow-cleaning paths;
- garden weeding, including spraying;
- trimming and/or hedging shrubbery;
- pruning small trees;
- garden debris and general rubbish collection and disposal;
- reporting of any maintenance and/or misuse of on-site facilities; and
- other services as requested as part of a quotation.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council approve the recommended list of providers for the SBRC 2223_09 Parks and Open Space Maintenance Pre-qualified supplier register, established in accordance with s232 of the *Local Government Regulation 2012*.

FINANCIAL AND RESOURCE IMPLICATIONS

The Prequalified Supplier Register will enable Council to procure value for money professional services that will ensure efficient and cost-effective service delivery to the community.

LINK TO CORPORATE/OPERATIONAL PLAN

[Corporate Plan 2021-2026](#)

EC1 Develop and implement initiatives to enhance community parks, gardens and recreational facilities, which may include: tree planting strategy, botanical gardens and perennial (drought tolerant) shrubs and flower planting programme

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management

OR13 Implement reliable, realistic and cost-effective business systems and practices

Operational Plan 2022-2023

OPFC/09 Promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy

OPFC/14 Encouragement and development of the local Market Place by establishing a healthy register of what the local Market Place can provide to council by way of goods or services committing to target to local spend.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The categories for the prequalified supplier register were reviewed by the Properties & Parks team prior to tender advertisement ensuring the services met departmental requirements.

Council advertised the Request for Tender for the Pre-Qualified Supplier Arrangement for Parks & Open Space Maintenance on Illion Tenderlink, Burnett Today and Council's website.

Significant research of local contractors was undertaken by the Procurement team. An email detailing the tender specifics was sent to all, encouraging the local contractors to register with Council as a Pre-Qualified supplier for the services required.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The establishment of the prequalified supplier register has been undertaken in accordance with Section 232 of the *Local Government Regulation 2012* and in regard to *Section 104 (3) Sound Contracting Principles of the Local Government Act 2009*

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

In accordance with the Procurement Policy.

ASSET MANAGEMENT IMPLICATIONS

An efficient procurement process ensures that appropriate and cost-effective resources are available for asset maintenance and projects and community events.

REPORT

Based on the provisions of Section 232 of the *Local Government Regulation 2012*, Council called an invitation to tender for a Prequalified Supplier Register to facilitate the procurement process, adhering to the sound contracting principles.

The Prequalified Supplier Register is established as a standing offer arrangement; therefore, suppliers are not guaranteed of any work or business from Council.

Council will use the register for spot engagements, and for longer period engagements via a request for quotation. The purchasing thresholds will apply as per the Council's Procurement Policy Section 3.6.3 Purchasing Quotation Table which is enforced across all the Panels.

The register is a list of suppliers who have been assessed as having the technical, financial and managerial capability necessary to deliver identified services on time and in accordance with agreed standards and requirements.

Applicants were assessed on a non-price evaluation criteria of Workplace Health & Safety systems, compliance, local content and proven capability to meet the Pre-Qualified principles.

Applicants that did not meet the established non-price criteria were not accepted by the evaluation panel.

Declined or incomplete applicants will have the opportunity to re-apply to the register of pre-qualified suppliers outside of the Tender period in alignment with the Tender Consideration Plan implemented by Council under *Section 230 Tender Consideration Plan of the Local Government Regulation 2012* as well as the annual refresh period allocated for each Panel arrangement.

5 applications were received comprising of 3 local providers and 2 non-local providers.

The 2 non-local providers were assessed as not meeting the established criteria, specifically compliance and local content. It would be inefficient and not cost effective for Council to source the services from outside of the region of which would incur considerable mobilisation costs.

It is recommended that Council award the 3 local providers to the panel arrangement.

- Peter Freeman
- Streets Ahead Lawnmowing & Cleaning Services
- Mowbullan Mowing

ATTACHMENTS

Nil

16.2 RENEWAL OF MURGON JUBILEE SWIMMING POOL MANAGEMENT**File Number:** 29.03.2023**Author:** Property Management Officer**Authoriser:** Chief Executive Officer**PRECIS**

Renewal of Murgon Jubilee Swimming Pool Management

SUMMARY

The Management of the Murgon Jubilee Swimming Pool is due for renewal on the 25th March 2023.

OFFICER'S RECOMMENDATION

That Council advertises the Management of the Murgon Jubilee Swimming Pool via the Tender Portal for a further 3 years.

BACKGROUND

The Murgon Jubilee Swimming Pool has been under a temporary management agreement since the 25th December 2022 after the previous contractor exited their contract early. Council proposes to advertise the Management of the pool for a 3-year period. Pool manager will be required to have relevant qualifications and experience in running a swimming pool and providing services but not limited to;

- Recreational swimming
- School swimming
- Exercise and learn to swim classes
- Lap swimming
- Kiosk operations

ATTACHMENTS

Nil

16.3 REMOVAL OF TREE IN MACALISTER STREET MURGON

File Number: 29.03.23
Author: General Manager Liveability
Authoriser: Chief Executive Officer

PRECIS

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 8 March 2023 was a Notice of Motion regarding the removal of the Hoop Pine tree in front of the Murgon Ancient Songbird Centre in Macalister Street, Murgon.

SUMMARY**COMMITTEE RESOLUTION 2023/142**

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

The Committee recommends to Council that:

- Council undertakes community consultation as to the removal of the Hoop Pine tree in front of the Murgon Ancient Songbird Centre in Macalister Street Murgon;
- Council obtains quotes to have the tree removed;
- A report is provided to the standing committee meeting in July 2023;
- Liaise with community organisations in regard to utilising the timber from the Hoop Pine tree.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Cr Jane Erkens

CARRIED 6/1

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

- undertakes community consultation as to the removal of the Hoop Pine tree in front of the Murgon Ancient Songbird Centre in Macalister Street Murgon;
- obtains quotes to have the tree removed;
- provides a report to the standing committee meeting in July 2023;
- Council liaises with community organisations regarding utilising the timber from the Hoop Pine tree.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 8 March 2023.

ATTACHMENTS

Nil

17 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES**17.1 MURGON VISITOR INFORMATION CENTRE****File Number:** 22.03.23**Author:** General Manager Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 8 March 2023 was a report regarding information on Murgon Visitor Information Centre.

SUMMARY**COMMITTEE RESOLUTION 2023/154**

Moved: Cr Kathy Duff

Seconded: Cr Brett Otto

That the Committee recommends to Council:

That Council consults with the Murgon Business and community groups prior to considering any changes to the Visitor Information Centre in Murgon and a report be brought back to the June Liveability, Governance and Finance Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council consults with the Murgon Business & Development Association Inc. and community groups prior to considering any changes to the Visitor Information Centre in Murgon and a report be brought back to the June Liveability, Governance and Finance Standing Committee Meeting.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held 8 March 2023.

ATTACHMENTS**Nil**

18 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING

18.1 RECONFIGURATION OF A LOT (1 LOT INTO 2 LOTS) AT 64 BOAT MOUNTAIN ROAD, MURGON (AND DESCRIBED AS LOT 6 ON SP298256) - APPLICANT: J KAPERNICK C/- ONF SURVEYORS

File Number: RAL22/0041
Author: Senior Planning Officer
Authoriser: Chief Executive Officer

PRECIS

Impact Assessable Development Permit for Reconfiguration of a Lot (1 Lot into 2 Lots) at 64 Boat Mountain Road, Murgon (and described as Lot 6 on SP298256) – Applicant J Kapernick C/- ONF Surveys.

SUMMARY

- Subdivision proposes less than the minimum 2ha lot sizes for both lots in the Rural Residential Zone on the outskirts of Murgon.
- The Area is identified as being with the Agricultural Area Overlay and the land has an eastern boundary with rural zone production land.
- The Council issued an information request, and the applicant provided a response that did not change the proposal or resolve the issues identified.
- The application was notified, and no submissions were received.
- The application presents conflicts with the planning scheme for which the applicant presents no grounds to overcome. On this basis a reasonable and relevant condition is recommended to be included to overcome the assessment conflicts and must be included to support the recommendation for an approval.
- The proposal plan is recommended for approval subject to an amendment in red for a landscape buffer within proposed lot 9 to comply with current laws and policies applicable to the current assessment framework.
- The Council’s Agriculture Policy was considered as another relevant matter in the assessment of this application which reinforces the protection of rural production land for intensification, regeneration and diversification for regional economic development opportunities. That land must be protected and in alignment with that context the planning scheme, and State Planning Policy includes clear and established planning provisions for protecting rural production land from reverse amenity impacts.

OFFICER’S RECOMMENDATION

The application be approved subject to the Council conditions and adopted infrastructure charges notice attached to this decision notice.

GENERAL

GEN1. The development must be completed and maintained in accordance with the approved plans and documents and conditions to this development approval:

Drawing Title	Prepared By	Ref	Rev	Date
Proposed Subdivision Boat Mountain Rd Murgon Lot 6 on SP298256	ONF Surveyors	10823P/1	A	amended in red 24th FEB 2023

DEVELOPMENT PERIOD – RAL

GEN2. The currency period for this development approval for reconfiguring a lot is four (4) years after the development approval starts to have effect. The development approval will lapse

unless the survey plan for all works and stages required to be given to Council for approval is provided within this period.

LOT 9 – AGRICULTURAL BUFFER REQUIREMENT LOT 9

PLAN1. Install a landscaped vegetated buffer along the length of the eastern boundary of proposed Lot 9, to be maintained by the owner at all times. Unless otherwise agreed in writing with Council, the buffer shall be –

- Minimum 8.0m wide (pegged from rear eastern boundary).
 - Note, this area does not need to be fenced and can be maintained open and accessible to Lot 9.
- contain random plantings of a variety of tree and shrub species of differing growth habitats, with trees at spacings of 4 to 5 m (approximately 2 rows), and shrubs (2 – 3 rows) at 2m spacings.
- include species with consist of long, rough, fine leaved foliage which facilitates the more efficient capture of spray droplets, and which are fast growing and hardy for trees. All species are to be sourced locally.

Notes:

- Coreflute Tree guards are recommended for trees and shrubs.
- foliage for trees should be from the base to the crown.
- mixed plantings of trees may be required to ensure there are no gaps in the lower canopy.

The buffer is to be installed prior to survey plan endorsement and is to be maintained.

Maintenance

Plant health	Replace dead or dying stock as required to maintain 100% of the initial planting density	As required
	Inspect planted stock for damage from browsing animals, disease, drought and take necessary treatment to maintain health of plantings.	As required
	Irrigate if prolonged dry periods occur to maintain health and vigour of planted stock	As required

ENGINEERING

RAL1. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.

RAL2. All conditions of this approval are to be satisfied prior to Council endorsing the Survey Plan, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.

A fee will be charged, with payment required prior to Council's approval of the associated documentation requiring assessment.

RAL3. Prior to sealing the Plan of Survey the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Schedule 18 Section 69 of the *Planning Act Regulation 2017*.

RAL4. Prior to the sealing of the Plan of Survey the applicant is to provide a certificate signed by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the Plan of Survey.

VALUATION FEES

RAL5. Payment of Department of Natural Resources, Mines and Energy valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The

contribution is currently assessed at \$48.00 per lot however, the actual amount payable will be based on Council's Register of Fees & Charges and the rate applicable at the time of payment.

ENGINEERING WORKS

- ENG1. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to Council's endorsement of the Survey Plan unless stated otherwise.
- ENG2. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's Development Manual and Standard Drawings, relevant Australian Standards, Codes of Practice, WBBROC Regional Standards Manual and relevant design manuals.
- ENG3. Be responsible for any alteration necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

- ENG4. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG5. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

- ENG6. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create an increase in flood damage on other properties.
- ENG7. Adjoining properties and roadways to the development are to be protected from ponding or nuisance from stormwater as a result of any site works undertaken as part of the proposed development.

WATER SUPPLY

- ENG8. Connect all lots to Council's reticulated water supply system.
- ENG9. Install a separate water service connection to each lot as per Council's standards. The water connection to the existing house shall be contained wholly within proposed Lot 9.

ON-SITE WASTEWATER DISPOSAL

- ENG10. Future dwellings must be connected to an on-site wastewater disposal system, in accordance with AS 1547 and the Queensland Plumbing and Waste Water Code.

Timing: Prior to the issue of a Building Approval for a future Dwelling on the proposed lots.

VEHICLE ACCESS

- ENG11. Construct a crossover to each lot, having a minimum width of 4 metres and vehicle turnout in accordance with Council's Standard Drawing No. 000490.
- ENG12. The access strip on proposed Lot 9 shall comprise a minimum standard of 100m of compacted gravel, 4 metres in width.
- ENG13. Design and construct all services for the existing house on proposed Lot 9 along the full length of the access strip.
- ENG14. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure including any stormwater fully pit, manhole, service infrastructure (e.g. power pole, telecommunications pit), road infrastructure (e.g. street sign, street tree, etc).

TELECOMMUNICATION

- ENG15. Provide telecommunications to all lots within the development.

ELECTRICITY

- ENG16. Submit to Council, written confirmation from an electricity provider that an agreement has been made for the supply of electricity.

DEVELOPER INCENTIVE

- ADV1. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

For further information or application form please refer to the rules and procedures available on Council's website.

HERITAGE

- ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the Aboriginal Cultural Heritage Act 2003 you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

APPEAL RIGHTS

- ADV3. Attached for your information is a copy of Chapter 6 of the Planning Act 2016 as regards Appeal Rights.

INFRASTRUCTURE CHARGES

- ADV4. Infrastructure charges are levied by way of an infrastructure charges notice pursuant to section 119 of the Planning Act 2016.

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity

- GR8 Support and advocate for appropriate growth and development with responsive planning schemes, process, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

REPORT

1. APPLICATION DETAILS

Site address	64 Boat Mountain Road, Murgon		
Real property description	Lot 6 on SP298256		
Easements or encumbrances on title	NIL		
Area of Site	3.644 ha		
Current Use	Rural Residential – existing dwelling to be retained in proposed Lot 9		
Environmental Management Register or Contaminated Land Register	NIL		
Applicant’s name	J Kapernick C/- ONF Surveyors		
Zone	Rural Residential		
Applicable Overlays	OM8 – Agricultural Land Overlay Map – Class A Land and within Important Agricultural Area		
Proposed use as defined	NIL		
Details of proposal	Reconfiguring a Lot (RALs)		
	▪ Number of existing lots	1	
	▪ Easements or leases proposed	2	
	▪ Number of proposed lots	5	
	▪ Lot areas	1.7 ha 1.9 ha	
	▪ Access	Rear lot access proposed to Lot 9 New lot access direct from Boat Mountain Road	
	▪ Stages	NIL	
Application type	Aspects of Development	Type of Approval Requested	
		Preliminary Approval	Development Permit
	Material Change of Use (MCU)		
	Reconfiguration of a Lot (RAL)		X
	Operational Work (OPW)		
Level of Assessment	Impact Assessment		
Pre-lodgement / Consultation history	- NIL		
Key planning issues e.g., vegetation, waterway corridors, overland flow	- Lot size and arrangement - Agricultural areas overlay		
Referral agencies	Agency	Concurrence/ Advice	
	NIL		
Public notification	Yes – 15 business days		
Planning Regulation 2017	Agriculture		

	<ul style="list-style-type: none"> ▪ Important Agricultural Areas ▪ Agricultural Land Classification – Class A and B
Wide Bay Burnett Regional Plan	NIL

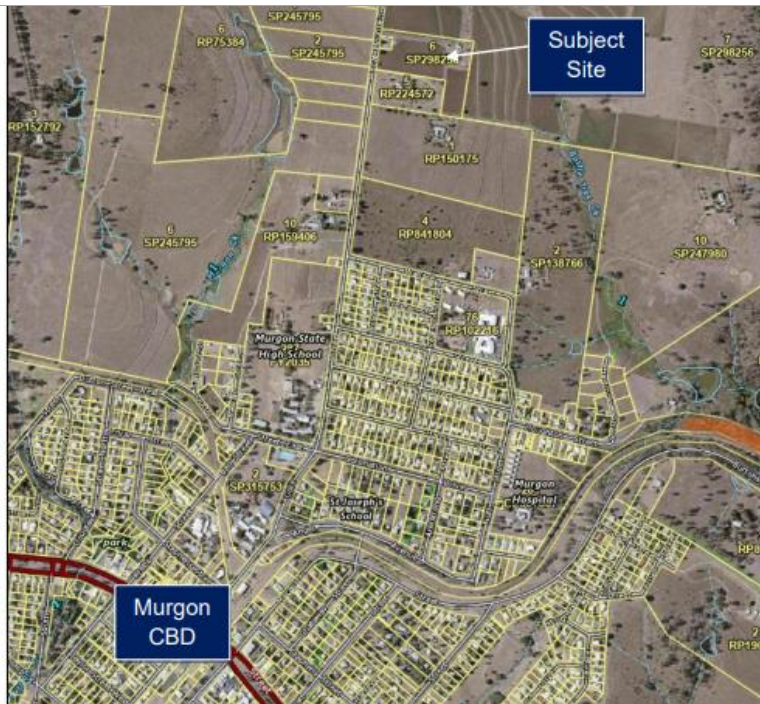
2. THE SITE

This section of the report provides a description of the site, details about the existing use and notable characteristics of the site, the standard of servicing, and the form of development in the immediately locality.

2.1 SITE DESCRIPTION & EXISTING USE

Table 1 – Maps & Descriptions (Source: SBRC Planning Scheme and Intramaps)

Site	
------	--



The subject site is within proximity (1.7km) to the centre of Murgon, surrounding land uses are summarised in the below table:

North	Rural Cultivation & Rural Residential
East	Rural Cultivation
South	Rural Residential Dwelling
West	Rural Residential Lots & Dwellings

Zoning

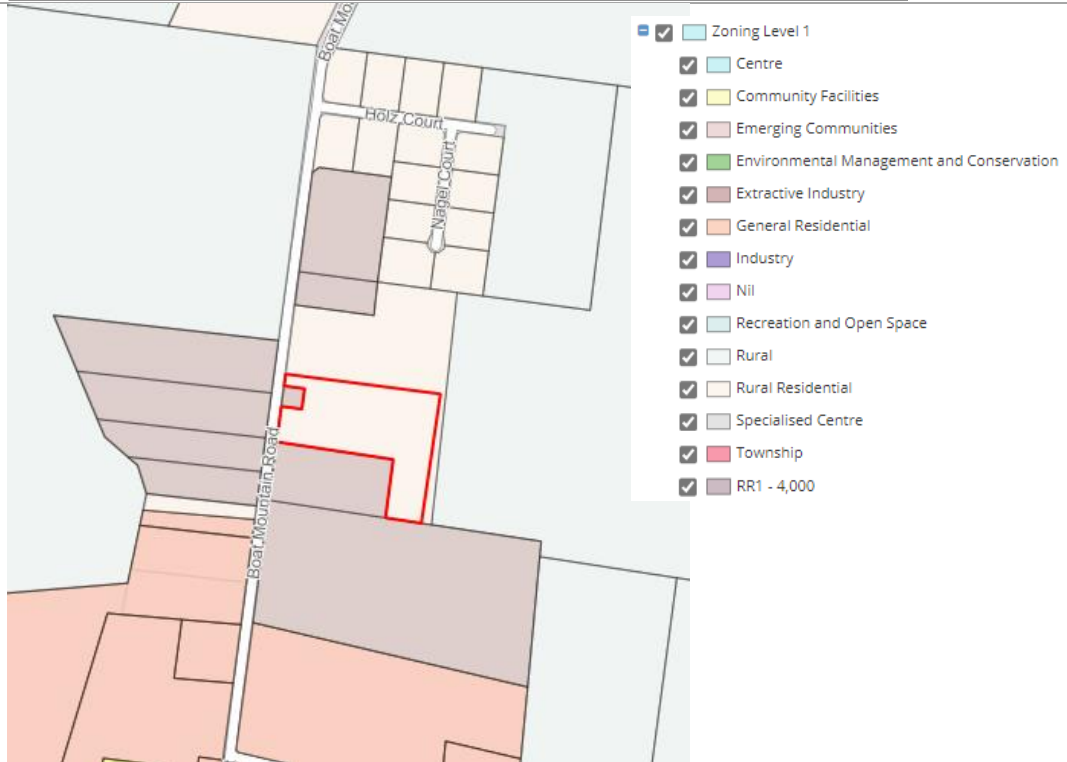


Figure 1 – Extract from SBRC Zone Mapping

The site sits between the RR1 4000m2 precinct of the Rural Residential Zone both located immediately north and South of the subject site and capturing the smaller house lot immediately west of the subject site and fronting Boat Mountain Road.

Overlays

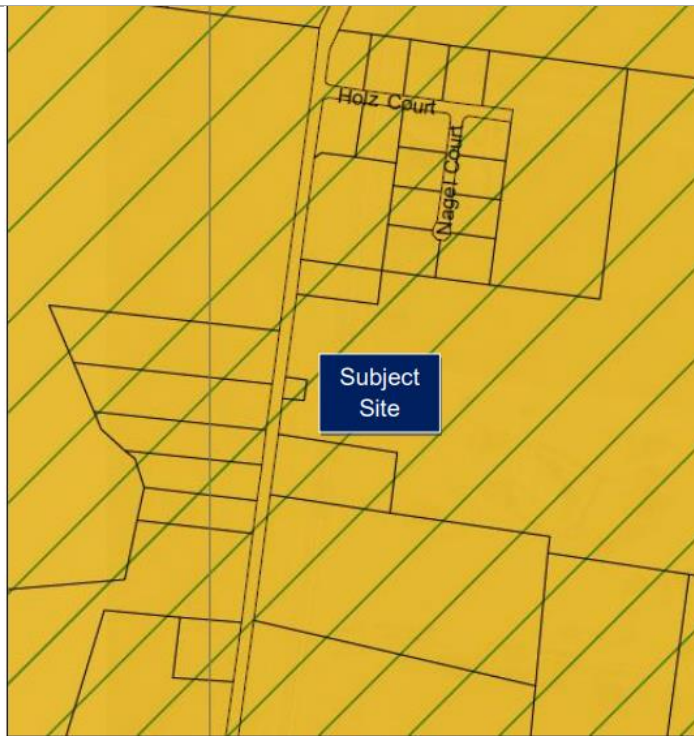
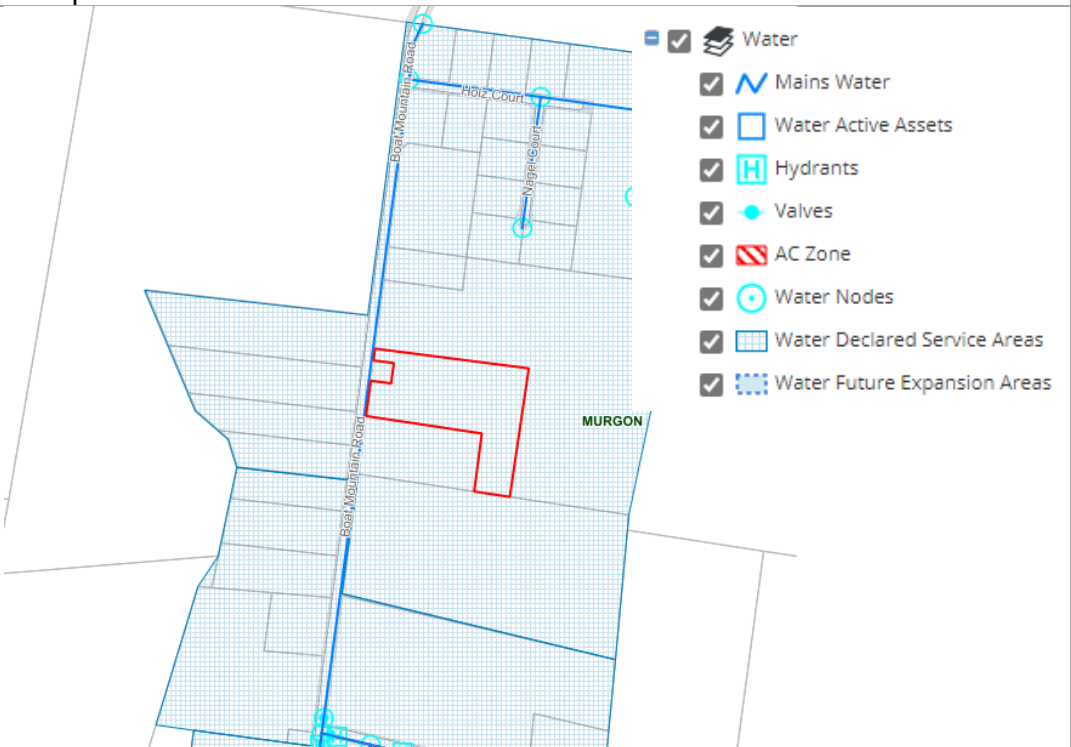


Figure 3 – SBRC Overlay Map OM8 - Agricultural land

The Agricultural land overlay map is not refined to reflect the RR or RR1 zone and applies to all of the land that is the Rural zone around Murgon which is identified good quality production land and existing hobby farming and larger scale agricultural production occurs.

The proposal does not include any dedicated buffering to immediately adjoining rural production land.

Services



Topography



The site has a gentle slope from northeast to west.

2.2 DEVELOPMENT HISTORY OF THE SITE

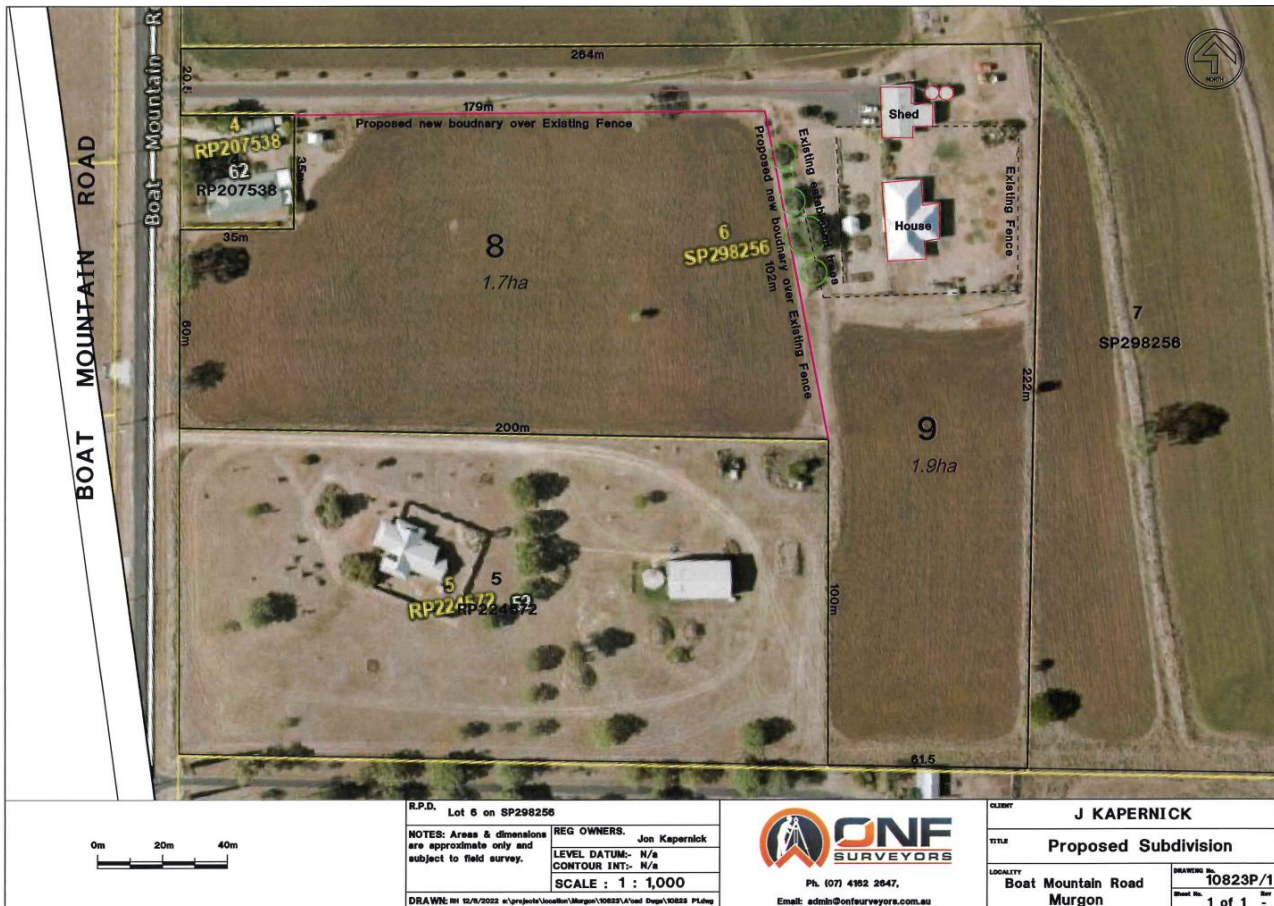
Note
NIL

3. PROPOSAL DETAILS

The proposal plans as set out in **Attachment 1** to this planning report and the development proposal is described below.

3.1 DETAILED DESCRIPTION OF THE DEVELOPMENT

This application seeks a Development Permit to subdivide the subject site into two (2) new rural residential lots. Proposed Lot 8 will be approximately 1.7 ha in extent and proposed Lot 9, 1.9 ha in extent, just short of the 2ha minimum requirement. The existing access serving the dwelling on site is to be contained within an access handle for proposed Lot 9.



4. ASSESSMENT OF ASSESSMENT BENCHMARKS

4.1 FRAMEWORK FOR ASSESSMENT

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

4.2 IMPACT ASSESSMENT

The following sections of the *Planning Act 2016* are relevant to this application:

- 45(5) An impact assessment is an assessment that –
- (a) must be carried out –
 - (i) against the assessment benchmarks in a categorising instrument for the development; and

- (ii) *having regard to any matters prescribed by regulation for this subparagraph; and*
- (b) *may be carried out against, or having regard to, any other relevant matter, other than a person’s personal circumstances, financial or otherwise.*

In regard to the prescribed regulation, being the *Planning Regulation 2017*, the following sections apply in the assessment of this application:

Section 30 – Assessment Benchmarks generally

- (1) *For section 45(5)(i) of the Act, the impact assessment must be carried out against the assessment benchmarks for the development stated in schedules 9 and 10.*
- (2) *Also, if the prescribed assessment manager is the local government, the impact assessment must be carried out against the following assessment benchmarks—*
 - (a) *the assessment benchmarks stated in—*
 - (i) *the regional plan for a region, to the extent the regional plan is not identified in the planning scheme as being appropriately integrated in the planning scheme; and*
 - (ii) *the State Planning Policy, part E, to the extent part E is not identified in the planning scheme as being appropriately integrated in the planning scheme; and*
 - (iii) *a temporary State planning policy applying to the premises;*
 - (b) *if the development is not in a local government area-any local planning instrument for a local government area that may be materially affected by the development;*
 - (c) *if the local government is an infrastructure provider—the local government’s LGIP.*
- (3) *However, an assessment manager may, in assessing development requiring impact assessment, consider an assessment benchmark only to the extent the assessment benchmark is relevant to the development.*

4.3 PLANNING REGULATION 2017

The Planning Regulation 2017 forms the mechanism by which the provisions of the Act are administered. In particular the Regulation has the ability to regulate and prohibit development and determines the assessment manager and the matters that trigger State interests.

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks	Not Applicable
Adopted Economic Support Instrument	<p>Under section 68E of the Planning Regulation 2017 that on 24 February 2021, South Burnett Regional Council adopted an economic support instrument. The instrument is in effect until 31st December 2023</p> <p>Economic support provisions</p> <p>4.1. The instrument applies the following provisions in accordance with section 68D(1) of the <i>Planning Regulation 2017</i>:</p> <ul style="list-style-type: none"> 4.1.1. Part 8B, Division 3 – Development that requires code assessment; 4.1.2. Schedule 6, Part 2, Section 7A – Particular material change of use involving an existing building; and 4.1.3. Schedule 6, Part 2, Section 7B – Material change of use for home-based business in particular zones. <p>The adopted instrument does not change the categories of development and assessment in the Planning Scheme v1.4</p>

4.4 STATE PLANNING POLICY

The State Planning Policy (July 2017) (SPP) commenced on the 3 July 2017 and is effective at the time of writing this report. The Planning Regulation 2017 (PR 2017) states the assessment must be carried out against the assessment benchmarks stated in Part E of the State Planning Policy to the extent Part E is not appropriately integrated into the planning scheme.

In accordance with section (8)(4)(a) of the Act, the State Planning Policy applies to the extent of any inconsistency with the Planning Scheme.

State Planning Policy Part E	
liveable communities and housing	No applicable assessment benchmarks
economic growth <ul style="list-style-type: none"> • Agriculture. • Development and construction. • Mining and extractive resources. • Tourism. 	The applicant has not addressed the assessment benchmark for Agriculture in the SPP as part of the application material. The SPP 2017 is not integrated into the planning scheme and as such the criteria is applicable. As assessment is provided below
Planning for the environment and heritage. <ul style="list-style-type: none"> • Biodiversity. • Coastal environment. • Cultural heritage. • Water quality 	No applicable assessment benchmarks
safety and resilience to hazards <ul style="list-style-type: none"> • Emissions and hazardous activities. • Natural hazards, risk, and resilience. 	Natural hazards, risk and resilience. The site is mapped by State Policy mapping as bushfire hazard area. As such, a site-specific report has been prepared by a suitably qualified person to ground truth the bushfire hazard mapping and apply site-based data to assess bushfire risk. The submitted report has appropriately addressed the State planning methodology for calculating bushfire hazard and risk and the outcomes of that report find that the subject site and proposed reconfiguration of that lot can suitably address bushfire hazard and risk. On this basis, and as per conditions of approval and in accordance with the approved bushfire hazard report the development can be approved subject to conditions.
infrastructure <ul style="list-style-type: none"> • Energy and water supply. • Infrastructure integration. • Transport infrastructure. • Strategic airports and aviation facilities. • Strategic ports. 	Complies. All appropriate residential services infrastructure and connections can be made and are conditioned as part of the approval.

Assessment of Project against SPP Agriculture assessment benchmarks	
The resource that agriculture depends on are protected to support the long-term viability and growth of the agricultural sector	
SPP assessment benchmarks	Assessment
Agriculture and agricultural development opportunities are promoted and enhanced in important agricultural areas (IAAs).	Comment: The site is zoned RR and so is not intended for rural production specifically. Surrounding the site and RR zone is Rural production land of mapped quality A and B. used for rural production cropping and hobby farming.
Agricultural Land Classification (ALC) Class A and Class B land is protected for sustainable agricultural use by: a) avoiding fragmentation of ALC Class A or Class B land into lot sizes inconsistent with the current or potential use of the land for agriculture b) avoiding development that will have an irreversible impact on, or adjacent to, ALC Class A or Class B land c) maintaining or enhancing land conditions and the biophysical resources underpinning ALC Class A or Class B land.	The proposal will not result in fragmentation of rural production land however it is adjacent to productive rural land without nominating buffers to address potential reverse amenity impacts to eastern zoned rural land that is agriculturally productive. Land immediately north is in the RR zone and whilst being used for some production now may be subdivided for rural residential infill development and is less likely to be of concern for production impacts or viability impacts.
Fisheries resources are protected from development that compromises long-term fisheries productivity, sustainability and accessibility.	Not applicable
Growth in agricultural production and a strong agriculture industry is facilitated by:	
a) promoting hard to locate intensive agricultural land uses, such as intensive animal industries, aquaculture, and intensive horticulture in appropriate locations	Not applicable
b) protecting existing intensive agricultural land uses, such as intensive animal industries, aquaculture, and intensive horticulture, from encroachment by development that is incompatible and/or would compromise the safe and effective operation of the existing activity	Not applicable there is no intensive agricultural uses nearby the RR zone
c) locating new development (such as sensitive land uses or land uses that present biosecurity risks for agriculture) in areas that avoid or minimise potential for conflict with existing agricultural uses through the provision of adequate separation areas or other measures	The applicant has not sufficiently addressed this in the application material, however it can be overcome by conditions. It is considered that the eastern most boundary with the Rural zone is the most important to protect.
d) facilitating opportunities for co-existence with development that is complementary to agricultural uses that do not reduce agricultural productivity (e.g., on-farm processing, farm gate sales, agricultural tourism etc)	Not applicable to this proposal for RR subdivision.
e) considering the provision of infrastructure and services necessary to support a strong agriculture industry and associated agricultural supply chains	Not applicable to this application for RR subdivision
f) ensuring development on, or adjacent to, the stock route network does not compromise the network's primary use for moving stock on foot, and other uses and values including grazing,	Complies. There is no stock route impact as a result of the development proposal.

environmental, recreational, cultural heritage, and tourism values.	
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4.5 WIDE BAY BURNETT REGIONAL PLAN

WBB Regional Plan Designation	<p>Wide Bay Burnett Regional Plan 2011 – Urban Footprint</p> <p>The Urban Footprint identifies land that can meet the region’s projected urban development needs to at least 2031.</p> <p>The Urban Footprint is a representation of:</p> <ul style="list-style-type: none"> • large urban communities, other communities recognised as being affected by growth pressures, and other areas recognised as the preferred locations for future growth; and, • lands surrounded by existing or proposed urban development, but which may not be an appropriate location for development (e.g. flood plains). <p>The Wide Bay Burnett Regional Plan 2011, currently being reviewed, identifies the township of Kingaroy as one of the key inland towns for the Wide Bay Burnett region, and together with Bundaberg, Gympie, Hervey Bay and Maryborough, is intended to provide a range of higher order services and functions for the urban communities and to support the region’s rural activities. More particularly, the Regional Plan identifies Kingaroy as a Major Regional Activity Centre within the South Burnett Regional Council area.</p>
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4.6 SOUTH BURNETT PLANNING SCHEME ASSESSMENT BENCHMARKS

This report addresses criteria only where the application is assessed to not comply with the assessment benchmarks. All other Acceptable Outcomes are met.

Rural Residential Zone Code	Responses
<p>The overall outcomes sought for the zone code are as follows:</p> <ul style="list-style-type: none"> a. Development is comprised predominantly of dwelling houses on larger allotments in a clustered settlement pattern that protect residential amenity and the semi-rural landscape associated with the locality. b. The 4,000m² RR1 precinct identifies locations near urban centres where smaller rural residential allotments are preferred. c. Development preserves environmental and topographical features by minimising alteration or disturbance in the design, siting and construction of buildings, roadways and other engineering works. d. Natural features such as creeks, gullies, waterways, wetlands and bushland are retained, enhanced and buffered from the impacts of development. Rural residential development avoids treed ridgelines or ensures that buildings remain below the vegetation canopy on steeper more visible lands. e. The risk to life and property from natural and manmade hazards is not increased because of development. f. Sites that are contaminated or pose a health risk from prior activities are remediated prior to being developed for sensitive land use (as defined in the Regulation). g. Residential or other sensitive uses are not intensified in the identified separation area around the Swickers Kingaroy Bacon Factory on Overlay Map 11. h. Residences are provided with an adequate supply of potable water and sustainable means of wastewater treatment and disposal. Access to infrastructure and essential services is of a standard normally expected in isolated communities. i. Conflict with adjoining land in the Rural zone is avoided by the provision of buffers on the site of new development for rural residential purposes. 	<ul style="list-style-type: none"> i. Conflict with adjoining land in the Rural zone is avoided by the provision of buffers on the site of new development for rural residential purposes. <p>The applicant has failed or does not comply with OO(i) of the Zone Code, PO2 of the Code or the SPP for Agriculture item (b).</p> <p>To overcome this a condition is imposed for a landscape buffer along the eastern boundary to the rural zone. See image below- line of approx. 10.0m buffer shown in orange.</p> <p>This is the only measure that can overcome the conflict in light for no other relevant matters for consideration in the merits of this application.</p> <p>Acceptable Outcomes Specifies AO2.1 A well-maintained vegetative buffer is provided on the residential land between the residential development and adjacent existing non-residential use.</p> <p>In this instance a minimum 8.0m width is considered a reasonable requirement as the applicant has not demonstrated anything.</p>

- j. The productive capacity of Agricultural Land Classification Class A or Class B, and regional biodiversity is not compromised.
- k. Non-residential uses do not detrimentally affect residential amenity and meet the day-to-day needs of the residential catchment or have a direct relationship to the land in which it is proposed. The extent and scale of rural activities will be limited.
- l. Non-residential uses do not detrimentally affect residential amenity and meet the day-to-day needs of the residential catchment or have a direct relationship to the land in which it is proposed. The extent and scale of rural activities will be limited.



Performance Outcome	Responses
PO2 Development minimises the potential for reverse amenity impacts for adjoining existing non-residential activities.	Proposed Lot 9 is not changing and already adjoins non-residential use land. Existing uses within the extent of proposed Lot 9 are established and no buffers were required when the subject lot was originally subdivided and not considered required given no additional uses are proposed. Proposed Lot 8 will not adjoin rural land and therefore no buffering is required
<p>ASSESSMENT COMMENT</p> <p>The applicant’s response is not satisfactory. A new lot is being created under current laws and policies and must be assessed as such. The site area being created is less than the minimum required in the zone, making the development Impact Assessable.</p> <p>The proposed lot 9, whilst containing an existing dwelling house and structures, maintains a boundary to rural production land of agricultural importance to the region. Existing policies both in the Code, State Planning Policy and Council’s adopted Agricultural strategy and the Draft Wide</p>	

Bay Burnett Regional Plan all seek to protect Rural production land through best practice for the future production viability and economic sustainability of the sector.

A condition for landscape buffer is therefore necessarily required and conditioned to be imposed on Lot 9 eastern boundary to be planted and maintained to reduce amenity impacts on residents but also create a necessary buffer for cropping activities on adjoining land assisting with dust and spray mitigation impacts in the long term.

It is a consistent, well known and adopted policy that is to be applied in this case.

Reconfiguring a Lot Code

<p>Overall Outcomes The following overall outcome are considered relevant to the proposal:</p> <p>(a) Lots are of a size and dimension suitable for their intended use and have due regard to local geographical constraints, identified hazards, fragmentation of agricultural land and community expectations of residential separation and character.</p> <p>(c) In-fill and consolidation of existing urban areas is maximised where consistent with the intended nature of the zone.</p> <p>(d) Reconfiguring a lot does not compromise the viability and productivity of identified agricultural land, extractive and coal resources and the Swickers Bacon Factory and maintains appropriate buffers to these resources.</p> <p>(h) Lots are provided with water supply, stormwater disposal, sustainable effluent and</p>	
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<p>PO7 Allotments are of sufficient size and dimensions to meet the requirements of the users and provide for servicing of the intended use</p>	<p>The new lots are proposed to be 1.7 & 1.9 hectares in area which is slightly below the minimum area prescribed for the zone.</p>
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ASSESSMENT COMMENT

The applicant states the lots are of sufficient size and shape consistent with the RR zone, are not out of character and can accommodate existing and future uses of dwellings and associated outbuildings appropriately. There are no natural features or hazards that the lots need to address and being unconstrained can reasonably be reduced.

Whilst the applicant assesses the project from internal to the site and acceptably notes the future uses and lots can suit the RR zone, they have unsuccessfully outlined that the size of the lots can address adjoining reverse amenity impacts.

Notwithstanding the lack of sufficient supporting material from the applicant, discretion applies in this case. To overcome the conflicts identified with the assessment benchmarks without presentation of any sufficient grounds to overcome them, reasonable and relevant conditions are imposed for a landscape buffer within Lot 9 adjoining rural production land (eastern boundary).

Whilst ideally this land would develop in a more co-ordinated manner with land to the immediate north as part of a structure plan, the planning scheme does not require this outcome.

Other Relevant Matters

The consideration of other relevant matters applies to the assessment and decision-making process for this impact assessable development application. The below summarises the matters considered by the planning assessment.

Applicant submitted reports	
Assessment considerations of merits	<p>Impact assessment under the [Planning Act] is an ‘unbounded’ assessment, meaning relevant matters other than those prescribed can also be considered, and weighing and balancing ‘inside the box’ as well as with factors ‘outside the box’ can take place in reaching a decision.’</p> <p>The below outlines the planning assessment of the merits of the application presented.</p>
<p>PLANNING DISCUSSION</p> <p>Subdivision within the Rural Residential Zone and will not result in the fragmentation of agricultural land. There is not considered to be any conflict with the Agricultural Overlay given the zoning however to mitigate and respond to the policy of residential uses interfacing with rural production land Council has a statutory duty under the Planning Act to assess the proposal against the current provisions which outline the need for buffers between residential properties and rural production land.</p> <p>Council cannot fail to discharge its duty to appropriately assess this application against the relevant assessment benchmarks requiring a buffer.</p> <p>A landscape buffer condition is considered a reasonable and relevant inclusion on the development for Lot 9 along the eastern boundary where it is along the interface with the Rural zone.</p> <p>This is to address PO2 of the Rural Residential Zone Code OO(i) and SPP- Agriculture Assessment Benchmark (b).</p> <p>The SBRC Agricultural Policy 2022-2027 was another relevant matter in the consideration and assessment of this Impact Assessable Development Application as it contains relevant policy context for the support of the Agricultural sector and Council’s aspirations for opportunities in intensification, diversification and regeneration across the region, making the Agricultural Area Overlay and Rural Zone of key importance in considering the Council’s forward planning for agricultural industry advancement. It’s protection and sustainment for viable production and diversification is important to the Regional economy.</p>	

5 REFERRAL AGENCIES

To determine whether the development application requires referral to the State Assessment and Referral Agency (SARA) or ‘another entity’, an assessment of the proposal against Schedule 10 of the Regulation has been undertaken.

The application did not require referral to any referral agencies prescribed under Schedule 10.

6 CONSULTATION

6.1 COUNCIL REFERRALS

<i>INTERNAL REFERRAL SPECIALIST</i>	<i>REFERRAL / RESPONSE</i>
Development Engineer	Provided conditions relating to water supply, stormwater management, assets, waste-water disposal and vehicle access.
Infrastructure Charges Unit	<p>Council adopted the LGIP on 24 June 2019 which commenced on 1 July 2019.</p> <p>The types of development that may trigger the issuing of an infrastructure charges notice are:</p> <ul style="list-style-type: none"> • Reconfiguring a lot; • Making a material change of use; • Carrying out building work. <p>The property is within the Water Supply Network, Transport Network and Parks and Land for Community Facilities Network and is therefore subject to the relevant adopted charges. Refer to Attachment 4 for the Infrastructure Charges Notice.</p>

6.2 PUBLIC NOTIFICATION

The application was required to be publicly notified under the Planning Act 2016 for a period of 15 business days. The following summaries the actions undertaken, submissions received and Council’s assessment of submitter concerns if applicable.

Date Notification Commenced	24 November 2022
Date Notification Completed	15 December 2022
Date Notice of Compliance Received	19 December 2022

No submissions were received during the notification period.

7 RECOMMENDATION

The application for Development Permit for Reconfiguring a Lot on Land at 64 Boat Mountain Road, Murgon and described as Lot 6 on SP298256 is recommended for approval for the following grounds and subject to the following reasons and or conditions of approval.

The application is recommended for approval on the grounds that:




- In the absence information from the applicant about the current agricultural pursuits on neighbouring agricultural land, the farming practices employed or the impacts of those pursuits on the proposed rural residential subdivision **Condition PLN 1** is imposed and it to be maintained to protect adjoining rural zoned land functions including productive activities within the Agricultural Areas Overlay Map and to appropriately comply with
 - PO2 of the Rural Residential Zone Code,
 - Overall Outcome(i) of the Rural Residential Zone Code, and the
 - State Planning Policy – Agriculture Assessment Benchmark (b)

As applicable and relevant assessment benchmarks.

The inclusion of the above condition overcomes assessed conflicts with the proposal and the applicable assessment benchmarks for this Impact Assessable development application.

- Proposed lot 9 has sufficient size and area along the eastern (rear) boundary to include an appropriate buffer (minimum 10.0m) to screen and address amenity for residents on site and mitigate potential impacts from rural production activities occurring now or in the future (dust and spray).
- The Council's Agriculture Policy seeks to advance agricultural intensification, diversification, and regeneration in the region to promote economic development and to advance these policies the existing assessment benchmarks to protect rural production land from potential reverse amenity outcomes is to be upheld.
- The lot sizes of 1.7 and 1.9Ha respectively, although below the minimum 2Ha lot size in the Rural Residential zone, in context with the pattern of surrounding development, location in context with Murgon Centre, access to services and facilities and infrastructure, the lot sizes can be supported as a performance outcome in this instance and where mitigation measures are appropriately included to buffer adjoining rural land in accordance with existing long standing policy and other relevant matters.
- The application complies with or can be conditioned to comply with all other assessment benchmarks of the *South Burnett Planning Scheme 2017*.
- Reasonable and relevant conditions are imposed.

ATTACHMENTS

1. **Attachment 1 - Approved Plans with Amendment Notation** [↓](#) 
2. **Attachment 2 - Ombudsman Advisory 4 - Managing Land Use Conflicts** [↓](#) 
3. **Attachment 3 - Statement of Reasons** [↓](#) 
4. **Attachment 4 - Infrastructure Charges Notice** [↓](#) 



SOUTH BURNETT REGIONAL COUNCIL
AMENDMENT IN RED NOTATION
PLAN OF SUBDIVISION TO BE UPDATED

Install a landscaped vegetated buffer along the length of the eastern boundary of proposed Lot 9, to be maintained by the ow at all times. Unless otherwise agreed in writ with Council, the buffer shall be –

Minimum 8.0m wide landscape buffer (pegged from rear eastern boundary) to be screen planted in accordance with the conditions of the development approval RAL22/0064 or as agreed in writing by Council and to be



R.P.D. Lot 6 on SP298256	
NOTES: Areas & dimensions are approximate only and subject to field survey.	REG OWNERS. Jon Kapernick
	LEVEL DATUM:- N/a CONTOUR INT:- N/a
	SCALE : 1 : 1,000
DRAWN: RH 12/8/2022 s:\projects\location\Murgon\10823\A\oad Dwg\10823 PL.dwg	



Ph. (07) 4162 2647,
Email: admin@onfsurveyors.com.au

CLIENT	J KAPERNICK	
TITLE	Proposed Subdivision	
LOCALITY	Boat Mountain Road Murgon	DRAWING No. 10823P/1
		Sheet No. 1 of 1 - Rev

Managing land use conflicts - application of State Planning Policies – Good Quality Agricultural Land

Background

This Office recently investigated a complaint involving a potential conflict in land uses between residential development and Good Quality Agricultural Land (GQAL). The responsible Council had approved the development of two stages of a (five stage) residential estate without setting any conditions requiring a buffer zone between the development and the complainant's GQAL on which he cultivated a dangerous plant used in the manufacture of pharmaceutical products. Issues raised by the proximity of the estate to the cropped area included safety, noise, odour and general amenity. The complainant indicated to this Office that, without a buffer zone, he may be made liable for the impact his farming practices might have on future residents of the estate.

Investigation

The Council's obligations

The investigation found that the Council had a statutory duty under the *Integrated Planning Act 1997* (and currently under the *Sustainable Planning Act 2009*) to assess the application for the development adjoining GQAL against relevant codes, the Planning Scheme, the State Government's State Planning Policy (SPP 1/92) and the associated Planning Guidelines – Separation Agricultural and Residential Land Uses (August 1997) (Planning Guidelines) which outline buffer zone requirements between residential properties and GQAL.

Documents obtained during the investigation indicated that the Council's Chief Executive Officer (CEO) was aware that 'no assessment [of the separation distances under the SPP1/92 and Planning Guidelines] was undertaken in the approval of [the development]'. Council was also aware that it may therefore be made liable, or partly liable to other parties, in the event of dispute between adjoining landholders.

The investigation found that the Council failed to discharge its statutory duty to consider SPP 1/92 and the associated Planning Guidelines in approving two stages of the estate.

I considered that, in light of that finding, there was a need for the Council to consider options to resolve the likely conflict in land use, including the option to establish a buffer and the complainant's offer to sell all or part of his land to the Council for that purpose, or other options as may be appropriate.

Establishing a buffer

At the commencement of the investigation, the Council advised that it had, after it approved the development, attempted to negotiate a buffer with the developer of the estate, but that negotiations had failed. The Council had also rejected the complainant's offer to sell all or part of his land to the Council to establish a buffer, and decided to take no further action.

Following further negotiation, the Council advised that the developer of the estate would place a five metre wide by one metre high "mounded vegetated buffer" on the boundary between the two properties, which the Council's officers accepted. Based on the Planning Guidelines, it was my view that the buffer was unlikely to be sufficient to mitigate the possible impacts.

However, I considered that the Council should satisfy itself that the buffer was of adequate size and type to meet the principles of SPP 1/92. I considered whether this could be undertaken through application of the Planning Guidelines.

The Planning Guidelines, which support SPP 1/92, state that the buffer zone dimensions and type as set out in the guidelines do not necessarily have to be applied by local governments to give effect to SPP 1/92. However, if a local government chooses not to apply these guidelines it must consider other measures which meet the performance criteria outlined in the Planning Guidelines and ensure that these measures are acceptable to the Council. The Planning Guidelines in part 2.26 also advises that planning schemes should:

...contain development assessment provisions to support the land use strategy and policies to reduce the potential for conflict between agricultural and residential land use...

I noted that there were no such provisions in the Council's planning scheme, nor policy, guidelines or internal documents, to provide guidance on the factors that should be considered by the Council or its delegates in relation to establishing proper buffer zones.

In the absence of any other instrument setting out such provisions I considered that the Council should apply the Planning Guidelines to future development proposals bordering on GQAL. I further recommended that the Council develop procedures for ensuring that the Planning Guidelines are applied in appropriate circumstances.

Outcome

During the course of the investigation, and in consultation with this Office, the Council engaged an agronomist to prepare a report and make recommendations to the Council regarding what constituted an appropriate buffer in the circumstances presented by the cultivation of the particular dangerous plant crop involved.

The agronomist dealt directly with the complainant to understand the farming practices for the plant cultivated, chemical products used, safety issues, and other relevant information required to complete the report. A draft report was provided to the complainant for his comments, and these comments were considered and incorporated into the agronomist's final report. The agronomist made several recommendations about establishing a buffer between the properties. Because of the type of plant cultivated and the farming practices, the recommendations addressed issues other than just establishing a buffer. In his report, the agronomist indicated that he had applied the Planning Guidelines. The Council accepted the report's recommendations.

Making a difference

This case is provided to assist Councils tasked with considering applications for residential development bordering GQAL to ensure they are aware of all relevant State Government requirements, particularly those outlined in statutory instruments such as SPP 1/92 and the Planning Guidelines.

In respect of any relevant development applications, Councils need to be generally aware of the types of agricultural pursuits on neighbouring GQAL, the farming practices employed and to consider the impacts of those pursuits on any proposed residential land uses. If the conflict in land uses can be managed, Councils should determine whether a buffer is required and, if so, identify the appropriate type and dimensions. To fail to do so opens Councils to risks of complaints, court action and costly rectification.

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

Applicant:	J Kapernick C/- ONF Surveyors
Proposal:	Reconfiguration of a Lot
Street Address:	64 Boat Mountain Road MURGON
RP Description:	Lot 6 on SP298256
Assessment Type:	Impact Assessable
Number of Submissions	No submissions were received by Council

On 27 February 2023 the above development was recommended for:

Approval

1. Reasons for the Decision

The reasons for this decision are:

- In the absence application information from the applicant about the current agricultural pursuits on neighbouring agricultural land, the farming practices employed or the impacts of those pursuits on the proposed rural residential subdivision Condition PLN 1 is imposed and it to be maintained to protect adjoining rural zoned land functions including productive activities within the Agricultural Areas Overlay Map and to appropriately comply with
 - PO2 of the Rural Residential Zone Code,
 - Overall Outcome(i) of the Rural Residential Zone Code, and the
 - State Planning Policy – Agriculture Assessment Benchmark (b)
 As applicable and relevant assessment benchmarks.

The inclusion of the above condition overcomes assessed conflicts with the proposal and the applicable assessment benchmarks for this Impact Assessable development application.

- Proposed lot 9 has sufficient size and area along the eastern (rear) boundary to include an appropriate buffer (minimum 10.0m) to screen and address amenity for residents on site and mitigate potential impacts from rural production activities occurring now or in the future (dust and spray).
- The Council's Agriculture Policy seeks to advance agricultural intensification, diversification, and regeneration in the region to promote economic development and to advance these policies the existing assessment benchmarks to protect rural production land from potential reverse amenity outcomes is to be upheld.
- The lot sizes of 1.7 and 1.9Ha respectively, although below the minimum 2Ha lot size in the Rural Residential zone, in context with the pattern of surrounding development, location in context with Murgon Centre, access to services and facilities and infrastructure, the lot sizes can be supported as a performance outcome in this instance and where mitigation measures are appropriately included to buffer adjoining rural land in accordance with existing long standing policy and other relevant matters.

- The application complies with or can be conditioned to comply with all other assessment benchmarks of the *South Burnett Planning Scheme 2017*.
- Reasonable and relevant conditions are imposed.

2. Assessment Benchmarks

The following are the benchmarks apply to this development:

- Rural Residential Zone Code
- Reconfiguring a Lot Code

Note: Each application submitted to Council is assessed individually on its own merit.

INFRASTRUCTURE CHARGES NOTICE*(Section 119 of the Planning Act 2016)*

APPLICANT:	J N Kapernick C/- O'Reilly Nunn Favier - ONF Surveyors PO Box 896 KINGAROY QLD 4610	
APPLICATION:	Reconfiguring a lot - 1 lot into 2 lots	
DATE:	29/03/2023	
FILE REFERENCE:	RAL22/0041	
AMOUNT OF THE LEVIED CHARGE: <i>(Details of how these charges were calculated are shown overleaf)</i>	\$14,261.00	Total
	\$9,842.00	Water Supply Network
	\$0.00	Sewerage Network
	\$2,410.00	Transport Network
	\$2,009.00	Parks and Land for Community Facilities Network
	\$0.00	Stormwater Network
AUTOMATIC INCREASE OF LEVIED CHARGE:	The amount of the levied charge is subject to an automatic increase. Refer to the Information Notice attached to this notice for more information on how the increase is worked out.	
LAND TO WHICH CHARGE APPLIES:	Lot 6 SP298256	
SITE ADDRESS:	64 Boat Mountain Rd, Murgon	
PAYABLE TO:	South Burnett Regional Council	
WHEN PAYABLE: <i>(In accordance with the timing stated in Section 122 of the Planning Act 2016)</i>	Reconfiguring a Lot – When South Burnett Regional Council approves the Plan of Subdivision.	
OFFSET OR REFUND:	Not Applicable.	

This charge is made in accordance with South Burnett Regional Council's **Charges Resolution (No. 3) 2019**

DETAILS OF CALCULATION

Water Supply

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	2	allotments	\$9,842.00	CR Table 2.3	\$19,684.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Existing Lot	1	allotments	\$9,842.00	CR Table 2.3	\$9,842.00

Sewerage

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not Applicable	-	-	\$0.00	CR Table 2.3	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	CR Table 2.3	\$0.00

Transport

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	2	allotments	\$2,410.00	CR Table 2.3	\$4,820.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	1	allotments	\$2,410.00	CR Table 2.3	\$2,410.00

Parks and Land for Community Facilities

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Reconfiguring a Lot (1 into 2)	2	allotments	\$2,009.00	CR Table 2.3	\$4,018.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
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Reconfiguring a Lot (1 into 2)	1	allotments	\$2,009.00	CR Table 2.3	\$2,009.00
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Stormwater

Adopted Charges

Development Description	Number of Units	Units of Measure	Charge Rate	Reference	Amount
Not Applicable	-	-	\$0.00	CR Table 2.3	\$0.00

Discounts*

Description	Number of Units	Units of Measure	Discount Rate	Reference	Amount
Not Applicable	-	-	\$0.00	CR Table 2.3	\$0.00

Levied Charges

Development Description	Water Supply	Sewerage	Transport	Parks & Land for Community Facilities	Stormwater	Total
Reconfiguring a Lot (1 into 2)	\$9,842.00	\$0.00	\$2,410.00	\$2,009.00	\$0.00	\$14,261.00
Total	\$9,842.00	\$0.00	\$2,410.00	\$2,009.00	\$0.00	\$14,261.00

** In accordance with Section 3.3 of the Charges Resolution, the discount may not exceed the adopted charge. Any surplus discounts will not be refunded, except at South Burnett Regional Council's discretion.*

INFORMATION NOTICE

Authority and Reasons for Charge	This Infrastructure Charges Notice has been given in accordance with section 119 of the <i>Planning Act 2016</i> to support the Local government's long-term infrastructure planning and financial sustainability.
Appeals	Pursuant to section 229 and Schedule 1 of the <i>Planning Act 2016</i> a person may appeal an Infrastructure Charges Notice. Attached is an extract from the <i>Planning Act 2016</i> that details your appeal rights.
Automatic Increase Provision of charge rate (\$)	<p>An infrastructure charge levied by South Burnett Regional Council is to be increased by the difference between the Producer Price Index (PPI) applicable at the time the infrastructure charge was levied, and PPI applicable at the time of payment of the levied charge, adjusted by reference to the 3-yearly PPI average¹. If the levied charge is increased using the method described above, the charge payable is the amount equal to the sum of the charge as levied and the amount of the increase.</p> <p>However, the sum of the charge as levied and the amount of the increase is not to exceed the maximum adopted charge the Authority could have levied for the development at the time the charge is paid.</p>
GST	The Federal Government has determined that contributions made by developers to Government for infrastructure and services under the <i>Planning Act 2016</i> are GST exempt.
Making a Payment	<p>This Infrastructure Charges Notice cannot be used to pay your infrastructure charges.</p> <p>To pay the levied charge, you must request an Itemised Breakdown showing the total levied charge payable at the time of payment. An Itemised Breakdown must be presented at the time of payment.</p> <p>An Itemised Breakdown may be requested by emailing info@southburnett.qld.gov.au</p>

¹ 3-yearly PPI average is defined in section 114 of the *Planning Act 2016* and means the PPI adjusted according to the 3-year moving average quarterly percentage change between financial quarters. PPI Index is the producer price index for construction 6427.0 (ABS PPI) index number 3101 – Road and Bridge construction index for Queensland published by the Australian Bureau of Statistics.

Payment can be made at any of the following South Burnett Regional Council Offices:

- 69 Hart Street, Blackbutt, 4314;
- 45 Glendon Street, Kingaroy, 4610;
- 42 Stephens Street West, Murgon, 4605;
- 48 Drayton Street, Nanango, 4615;
- McKenzie Street, Wondai, 4606; or
- via other methods identified on the Itemised Breakdown.

Enquiries

Enquiries regarding this Infrastructure Charges Notice should be directed to the SOUTH BURNETT REGIONAL COUNCIL, Department of Planning and Land Management, during office hours, Monday to Friday by phoning (07) 4189 9100 or email at info@southburnett.qld.gov.au

19 QUESTIONS ON NOTICE**19.1 CASH RECONCILIATION****File Number:** 22/03/2023**Author:** Manager Finance & Sustainability**Authoriser:** Chief Executive Officer

The following question on notice was received from Councillor Kirstie Schumacher.

Question

1. What cash have we spent in this term of Council?
2. How much have we put back into the bank? and;
3. Can an updated cash reconciliation following the 2nd quarter review as at 31 December 2022 be provided?

Response

The cashflow from the 1st July 2020 to the expected ending balance for 30th June 2023 have been provided below. Finance have also provided a breakdown of the restricted cash for this period as well as the cash reconciliation for the 2nd quarter budget review. All of these provide a high-level snapshot of the cash makeup over the period.

The below cashflow shows that at the beginning of the 2020 financial year, Council had \$47,404,602 in cash and are currently looking to end the current financial year with a balance of \$51,475,814. This ending balance will still include \$4,247,153 in prepaid State Waste Levy and therefore if we were to remove this from the equation, the forecasted ending cash balance would have been \$47,228,661.

Cashflow	20-21 Act	21-22 Act	22-23 Bud	Cumulative
Cash Flows from Operating Activities				
Receipts from Customers	\$64,729,557	\$76,351,076	\$66,593,379	\$207,674,012
Payments to Suppliers and Employees	(\$59,884,326)	(\$57,073,450)	(\$69,918,226)	(\$186,876,002)
	\$4,845,231	\$19,277,626	(\$3,324,847)	\$20,798,010
Interest Received	\$638,201	\$572,990	\$1,590,500	\$2,801,691
Rental Income	\$495,064	\$494,052	\$459,715	\$1,448,831
Non Capital Grants and Contributions	\$9,822,073	\$17,130,894	\$17,433,791	\$44,386,758
Finance Costs	(\$1,698,044)	(\$1,485,235)	(\$1,410,535)	(\$4,593,814)
Net Cash Inflow (Outflow) from Operating Activities	\$14,102,525	\$35,990,327	\$14,748,624	\$64,841,476
Cash Flows from Investing Activities				
Payments for Property, Plant and Equipment	(\$30,613,548)	(\$21,979,791)	(\$33,248,554)	(\$85,841,893)
Payments for Intangible Assets	(\$25,130)	-	-	(\$25,130)
Advances/(Repayments) of Loans and Advances	\$2,400	-	-	\$2,400
Proceeds from Sale of Property, Plant and Equipment	\$816,359	\$354,274	\$400,000	\$1,570,633
Grant, Subsidies, Contributions and Donations	\$12,323,459	\$10,146,305	\$10,436,991	\$32,906,755
Net Cash Inflow (Outflow) from Investing Activities	(\$17,496,460)	(\$11,479,212)	(\$22,411,563)	(\$51,387,235)
Cash Flows from Financing Activities				
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-
Repayment of Borrowings and Leasing Liabilities	(\$3,007,326)	(\$3,145,197)	(\$3,230,506)	(\$9,383,029)
Net Cash Inflow (Outflow) from Financing Activities	(\$3,007,326)	(\$3,145,197)	(\$3,230,506)	(\$9,383,029)
Cash and Cash Equivalents at the Beginning of the Period	\$47,404,602	\$41,003,341	\$62,369,259	\$47,404,602
Net Increase (Decrease) in Cash and Cash Equivalents Held	(\$6,401,261)	\$21,365,918	(\$10,893,445)	\$4,071,212
Cash and Cash Equivalents at the End of the Period	\$41,003,341	\$62,369,259	\$51,475,814	\$51,475,814
Restricted Cash	\$27,025,646	\$34,631,950	\$30,798,438	\$30,798,438
Cash Available for Use	\$13,977,695	\$27,737,309	\$20,677,376	\$20,677,376

Closing cash at June 23 includes prepaid State Waste Levy \$4,247,153

Closing cash if State Waste Levy prepayment was removed \$47,228,661

Below is a breakdown of the restricted cash. The first table splits the restricted cash into the higher-level departments. Note that all of the categories include an amount for works under construction with only the June 23 year having minimal amounts as this is currently unknown.

The second table splits the restricted cash for the Genops and Developer Contributions department up further.

Restricted Cash Breakdown

Department	Jun-20	Jun-21	Jun-22	2nd Qtr Jun-23	(Reduction)/ Increase
Water	\$ 3,763,043	\$ 2,955,295	\$ 3,341,889	\$ 3,569,463	-\$ 193,579
Wastewater	\$ 4,933,196	\$ 2,363,048	\$ 3,350,202	\$ 4,863,447	-\$ 69,750
Waste	\$ 3,609,888	\$ 5,048,098	\$ 8,631,653	\$ 8,021,694	\$ 4,411,806
Fleet	\$ 1,317,211	\$ 2,779,491	\$ 7,185,154	\$ 4,510,329	\$ 3,193,118
Genops & Developer Contributions	\$ 14,930,931	\$ 13,879,715	\$ 12,123,051	\$ 9,833,505	-\$ 5,097,427
Total	\$ 28,554,270	\$ 27,025,646	\$ 34,631,951	\$ 30,798,438	\$ 2,244,168

Restricted Cash - Genops & Developer Contributions Breakdown

Department/Category	Jun-20	Jun-21	Jun-22	2nd Qtr Jun-23	(Reduction)/ Increase
Developer Contributions	\$ 4,598,671	\$ 4,556,587	\$ 4,556,587	\$ 4,556,587	-\$ 42,084
Unspent Loans	\$ 1,800,000	\$ 435,246	\$ -	\$ -	-\$ 1,800,000
Land Development	\$ 1,061,181	\$ 662,409	\$ 162,409	\$ 219,769	-\$ 841,412
Recurrent Expenditure (Gravel Reserve)	\$ 351,787	\$ 351,787	\$ 351,787	\$ 351,787	\$ -
Works Under Construction	\$ 397,295	\$ 3,395,672	\$ 1,424,613	\$ 144,706	-\$ 252,589
Roads	\$ 2,997,467	\$ 1,208,010	\$ 2,490,866	\$ 1,890,866	-\$ 1,106,601
Buildings & Parks	\$ 3,724,530	\$ 3,270,004	\$ 3,136,790	\$ 2,669,790	-\$ 1,054,740
Total	\$ 14,930,931	\$ 13,879,715	\$ 12,123,051	\$ 9,833,505	-\$ 5,097,427

- The \$1.8m reduction from “unspent loans” and \$500k from “land development” relates to the Kingaroy Transformation Project.
- “Buildings and Parks” was reduced by \$300k for the Wondai Pool upgrade.

Attached to this report is the cash reconciliation for the financial year as per the 2nd quarter forecast. This reconciliation looks at whether the current financial year’s operations have contributed a cash surplus or cash deficit.

In the reconciliation, the total depreciation for the year is removed from the calculations as depreciation isn’t classed as cash unless it is used as a funding source to pay for capital expenditure. This is what is known as funded depreciation. Therefore, in this exercise, only the amount of funded depreciation that has been spent or will be spent to fund the projects are included as a cash item.

The report also splits out the separate business units (waste, water, wastewater and fleet) from general operations (genops). This is due to the fact that the separate business units need to fund their own operations and are able to restrict any surpluses and unused depreciation for future years.



Footnote

The cash reconciliation attached in the report is only for the current 12 months. Due to time constraints the full 3 year cash reconciliation hasn’t been provided in this report, however finance will have this available for Councillors at the Council Meeting if required.

RECOMMENDATION

That the response to the question regarding Cash Reconciliation raised by Councillor Kirstie Schumacher be received and noted.

ATTACHMENTS

1. **Cash Reconciliation - 2nd Quarter Forecast**  

Cash Reconciliation - Income Statement (22-23 2nd Quarter Forecast)

Description	GENERAL OPERATIONS					Separate Business Units				SBRC (whole of Council)
	Infrastructure Excl. Water & Wastewater	Communities Excl. Waste	Finance Excl. Fleet	Executive		Water	Wastewater	Waste	Fleet	
Recurrent Revenue										
Fees & Charges	-435,935	-3,481,048	-266,860	-1,553	-4,185,395	-325,695	-57,500	-826,700	-5,000	-5,400,290
Interest Received	0	0	-1,520,000	0	-1,520,000	-30,000	-20,000	-20,500	0	-1,590,500
Other Income	-30,000	-346,230	-132,000	-152,500	-660,730	-150	-30,000	-110,000	-190,000	-990,880
Rates, Levies & Charges	0	0	-30,293,206	0	-30,293,206	-11,045,884	-6,728,126	-5,885,127	0	-53,952,343
Rental Income	0	-439,142	-16,000	0	-455,142	-4,573	0	0	0	-459,715
Sales Revenue	-4,418,272	-80,000	0	0	-4,498,272	0	0	-12,500	0	-4,510,772
Grants, Subsidies, Contributions & Donations	-10,309,291	-1,607,972	-5,007,303	-329,181	-17,253,747	0	0	-180,043	0	-17,433,790
Sub Total	-15,193,498	-5,954,392	-37,235,369	-483,234	-58,866,493	-11,406,302	-6,835,626	-7,034,869	-195,000	-84,338,290
Recurrent Expenses										
Depreciation	11,654,015	4,038,627	414,550	0	16,107,192	2,880,987	1,987,339	104,416	1,952,602	23,032,537
Donations	0	627,000	208,000	29,600	864,600	85,000	75,000	9,622	0	1,034,222
Employee Benefits	6,906,009	8,030,630	4,925,684	1,467,257	21,329,581	2,425,260	1,214,522	806,951	1,157,598	26,933,911
Finance Costs	427,173	73,309	182,023	0	682,505	386,664	378,184	373,854	0	1,821,207
Internal Finance Charges	0	0	-4,258,675	0	-4,258,675	1,498,930	684,853	955,511	1,119,381	0
Materials	3,176,252	5,112,018	4,305,359	651,850	13,245,478	3,238,239	944,863	360,748	2,861,704	20,651,031
Plant	3,804,659	1,613,374	116,135	68,000	5,602,168	471,671	212,832	908,445	-8,474,918	-1,279,803
Services	10,434,306	2,842,034	230,000	54,500	13,560,840	319,340	123,000	3,243,931	45,500	17,292,611
Sub Total	36,402,415	22,336,991	6,123,076	2,271,207	67,133,689	11,306,091	5,620,593	6,763,477	-1,338,133	89,485,716
Net Result	21,208,917	16,382,599	-31,112,293	1,787,973	8,267,196	-100,211	-1,215,033	-271,392	-1,533,133	5,147,426
Depreciation Expense included in Net Result	11,654,015	4,038,627	383,898	0	16,076,540	2,880,987	1,987,339	104,416	1,952,602	23,001,885
Net Cash From Operating (Net Result less Depn)	-9,554,902	-12,343,972	31,496,191	-1,787,973	7,809,345	2,981,198	3,202,373	375,808	3,485,736	17,854,459
Net Cash From Investing (Capex funded by Depn)	-7,889,216	-1,820,060	-367,000	0	-10,076,276	-1,139,077	-157,552	0	-1,937,500	-13,310,405
Net Cash From Financing (Principal Loan Payments)	-792,070	-87,041	0	0	-1,650,023	-697,507	-825,813	-77,380	0	-3,250,723
CASH POSITION	-18,236,187	-14,251,073	31,129,191	-1,787,973	-3,916,955	1,144,614	2,219,008	298,428	1,548,236	1,293,330
Unfunded Depreciation	3,764,799	2,218,566	16,898	0	6,000,264	1,741,910	1,829,787	104,416	15,102	9,691,480
% of Depreciation Expense Unfunded	32%	55%	4%	0%	37%	60%	92%	100%	1%	42%

20 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

20.2 Financial Hardship Rates Application – Assessment Number -31601-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

20.3 Renewal of Blackbutt and Proston Pool Management

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

20.1 FINANCIAL HARDSHIP RATES APPLICATION – ASESSMENT NUMBER - 20606-00000-000

File Number: 3000449

Author: Financial Accountant

Authoriser: Chief Executive Officer

PRECIS

Requesting Council approve a special payment arrangement for outstanding rates for Assessment Number 20606-00000-000.

SUMMARY**COMMITTEE RESOLUTION 2023/165**

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

That the Committee recommend to Council that they agree to:

1. Write off interest charges to the value of \$1,015.50;
2. Suspend interest from accumulating while hardship payment arrangement is maintained;
3. Request the owner enter into a payment arrangement for Assessment Number 20606-00000-000 for \$210.00 per fortnight commencing 15 April 2023 for a period of 12 months;
4. Payments increasing to \$240.00 per fortnight from 15 April 2024 for a period of 12 months;
5. Payments increasing to \$270.00 per fortnight from 15 April 2025 for a period of 12 months;
6. Payments increasing to \$290.00 per fortnight from 15 April 2026 for a period of 12 months under normal rate arrangement conditions;
7. Payments increasing to \$305.00 per fortnight from 15 April 2027 for a period of 12 months under normal rate arrangement conditions;

8. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly;
9. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
10. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council agree to:

1. Write off interest charges to the value of \$1,015.50;
2. Suspend interest from accumulating while hardship payment arrangement is maintained;
3. Request the owner enter into a payment arrangement for Assessment Number 20606-00000-000 for \$210.00 per fortnight commencing 15 April 2023 for a period of 12 months;
4. Payments increasing to \$240.00 per fortnight from 15 April 2024 for a period of 12 months;
5. Payments increasing to \$270.00 per fortnight from 15 April 2025 for a period of 12 months;
6. Payments increasing to \$290.00 per fortnight from 15 April 2026 for a period of 12 months under normal rate arrangement conditions;
7. Payments increasing to \$305.00 per fortnight from 15 April 2027 for a period of 12 months under normal rate arrangement conditions;
8. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly;
9. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
10. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee on 8 March 2023.

ATTACHMENTS

Nil

21 CLOSURE OF MEETING