



SOUTH BURNETT
REGIONAL COUNCIL

AGENDA

Budget Committee Meeting Wednesday, 19 April 2023

I hereby give notice that a Meeting of the Budget Committee will be held on:

Date: Wednesday, 19 April 2023

Time: 8:30am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 RECOGNITION OF TRADITIONAL OWNERS**
- 4 DECLARATION OF INTEREST**

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 15 MARCH 2023

File Number: 19-4-2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Budget Committee Meeting held on 15 March 2023 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Budget Committee Meeting held on 15 March 2023**



MINUTES

**Budget Committee Meeting
Wednesday, 15 March 2023**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
BUDGET COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 15 MARCH 2023 AT 8:30AM**

PRESENT:**Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Aaron Meehan (General Manager Infrastructure), Peter O'May (General Manager Liveability), Susan Jarvis (General Manager Finance & Corporate), Darryl Brooks (Manager Environment & Planning), Kerri Anderson (Manager Finance & Sustainability), Michelle Calvert (Coordinator Finance), Katie DobeWaldie (Graduate Accountant), Jennifer Pointon (Manager Community & Lifestyle), Craig Patch (Accountant Asset Management), Kevin Searle (Manager Works), Kimberley Donohue (Executive Assistant).

1 OPENING

Mayor Brett Otto opened the meeting and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

Nil.

MOTION

COMMITTEE RESOLUTION 2023/149

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That item 6.1 & 6.2 be addressed after item 7.2.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**5.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 15 FEBRUARY 2023**

COMMITTEE RESOLUTION 2023/150

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the Minutes of the Budget Committee Meeting held on 15 February 2023 be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.2 SETTING OF DISCOUNT ON RATES FOR 23/24 YEAR

COMMITTEE RESOLUTION 2023/151

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That the Committee recommend to Council:

That pursuant to Section 130 of the *Local Government Regulation 2012*, the differential general rates, wastewater utility charges, water access charges, refuse collection charges made and levied shall be subject to an early payment discount of 10% if paid within the discount period of thirty (30) days of the date of issue of the rate notice provided that:

1. all of the aforementioned rates and charges are paid within thirty (30) days of the date of issue of the rate notice;
2. all other rates and charges appearing on the rate notice (that are not subject to discount) are paid within thirty (30) days of the date of issue of the rate notice; and
3. all other overdue rates and charges relating to the rateable assessment are paid within thirty (30) days of the date of issue of the rate notice.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.2.1 QUESTION ON NOTICE – FIGURES – RATES PAID PRIOR TO DISCOUNT DATE

Question on Notice received from Cr Scott Henschen:

What is the dollar figure of rates that is paid prior to the discount date?

7.2.2 QUESTION ON NOTICE - BREAKDOWN OF PAYMENTS

Question on Notice received from Cr Jane Erkens:

What is the percentage of residents that pay:

- Prior to the discount date;
- After the discount date; and
- Outstanding rates?

7.3 THREE YEAR AVERAGING

COMMITTEE RESOLUTION 2023/152

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommends to Council

- The continued use of 3 year averaging for land valuations for use in the general rate calculations

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

COMMITTEE RESOLUTION 2023/153

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That item 7.4 lay on the table.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.4.1 MEDIA - RATES CONCESSIONS OFFERED TO COMMUNITY ORGANISATIONS

RESOLVED 2023/154

That after the budget is adopted Council prepares a media release promoting the rates concessions that are offered to South Burnett Community Organisations.

Attendance:

At 8:42am, General Manager Infrastructure Aaron Meehan left the meeting.

At 8:47am, General Manager Infrastructure Aaron Meehan returned to the meeting.

At 8:52am, Cr Jane Erkens left the meeting.

At 8:53am, Cr Jane Erkens returned to the meeting.

At 9:02am, Cr Jane Erkens left the meeting.

At 9:02am, Cr Jane Erkens returned to the meeting.

7.4.2 REPORT - CHARITABLE ORGANISATIONS

RESOLVED 2023/155

That a report be brought back to the April Budget Committee Meeting on:

- How many Community owned halls are in the South Burnett.
- What is the definition of a 'Charitable Organisation' and
- A list of all organisations under each category.

7.5 SETTING THE LEVEL OF CONCESSION ON RATES AND CHARGES FOR APPROVED PENSIONERS 2023/2024

COMMITTEE RESOLUTION 2023/156

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That pursuant to *Sections 120, 121 and 122 of the Local Government Regulation 2012*, a rebate of rates be granted to all ratepayers who are pensioners and who are eligible for the Queensland Government pensioner remission.

The rebate will be set at:

1. Twenty percent of the differential general rate, sewerage utility charges, water utility charges and waste/refuse utility charges; and
2. The maximum concession granted per property shall be capped at \$200 per annum.
3. An additional concession of 50% of the waste recycling collection charge be allowed for eligible pensioners who pay for a recycling service.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 9:29am, Chief Executive Officer Mark Pitt left the meeting.

At 9:32am, Chief Executive Officer Mark Pitt returned to the meeting.

At 9:34am, Cr Danita Potter left the meeting.

At 9:36am, Cr Danita Potter returned to the meeting.

At 10:02am, Coordinator Finance Michelle Calvert left the meeting.

At 10:05am, Coordinator Finance Michelle Calvert returned to the meeting.

At 10:21am, Cr Kirstie Schumacher left the meeting.

At 10:23am, Cr Kirstie Schumacher returned to the meeting.

At 10:24am, General Manager Infrastructure Aaron Meehan left the meeting.

6 NOTICES OF MOTION

6.1 DOG REGISTRATIONS

COMMITTEE RESOLUTION 2023/157

Moved: Cr Brett Otto

Seconded: Cr Jane Erkens

That item 6.1 be laid on the table until the April Budget Committee Meeting and further information be brought back to Council with the questions raised today.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

6.1.1 REPORT - DESEXING CAMPAIGN

RESOLVED 2023/158

That a report be brought back with opportunities available for Council to run a desexing campaign across the region and what grants if any are available for this?

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2023/159

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**RESUME MEETING**

COMMITTEE RESOLUTION 2023/160

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 10:56am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 10:57am, Mayor Brett Otto left the meeting.

At 10:58am, Executive Assistant Kimberley Donohue left the meeting.

At 10:58am, Mayor Brett Otto returned to the meeting.

At 11:19am, Manager Works Kevin Searle left the meeting.

At 11:20am, Manager Community & Lifestyle Jennifer Pointon left the meeting.

At 11:23am, General Manager Infrastructure Aaron Meehn left the meeting.

At 11:25am, Manager Community & Lifestyle Jennifer Pointon returned to the meeting.

At 11:27am, General Manager Infrastructure Aaron Meehan returned to the meeting.

At 11:41am, Cr Gavin Jones left the meeting.

At 11:44am, Cr Gavin Jones returned to the meeting.

At 11:52am, Manager Environment & Planning Darryl Brooks left the meeting.

At 11:55am, Manager Facilities & Parks Leanne Petersen returned to the meeting.

At 11:57am, Cr Danita Potter left the meeting.

At 11:58am, Manager Facilities & Parks Leanne Petersen left the meeting.

At 12:01pm, Cr Danita Potter returned to the meeting.

At 12:23pm, General Manager Infrastructure Aaron Meehan left the meeting.

At 12:27pm, General Manager Infrastructure Aaron Meehan returned to the meeting.

At 12:43pm, Executive Assistant Kimberley Donohue returned to the meeting.

7 BUSINESS

7.1 23-24 DRAFT FEES AND CHARGES

COMMITTEE RESOLUTION 2023/161

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Committee provide guidance on any changes or considerations to be included in the draft 23-24 fees and charges, with the final draft to be presented to the May Ordinary Council meeting for adoption and the areas identified be brought back to the April Budget Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.1.1 QUESTION ON NOTICE - WASTE

OFFICER'S RECOMMENDATION

Question on Notice received from Cr Kirstie Schumacher:

What is the cost to Council of construction and demolition waste?

ADJOURN LUNCH

COMMITTEE RESOLUTION 2023/162

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting adjourn for lunch.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

COMMITTEE RESOLUTION 2023/163

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 1:50pm.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.6 OVERVIEW OF CURRENT GRADING PRACTICES FOR MAINTENANCE OF THE UNSEALED NETWORK

COMMITTEE RESOLUTION 2023/164

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That Council notes the report addressing the Operational Plan Action No OPI/23:

“Review of operational maintenance delivery investigating alternative delivery models Infrastructure for Patrol and Maintenance Grading – review and report back the advantages and costings of the addition of rollers.”

And that the report provides guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2023 – 2024 annual budget.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.6.1 QUESTION ON NOTICE - ROADS

Questions on Notice received from Cr Kathy Duff:

1. How many roads are not in the flood assessment program that would be in a maintenance program only?
2. Do we plan to patrol grade those roads that have been already repaired from flood damage?
3. How many roads are still to be assessed and what is the timeline on that?

Attendance:

At 2:42pm, General Manager Liveability Peter O'May left the meeting.

7.7 OVERVIEW OF CURRENT SLASHING AND ROADSIDE SPRAYING PRACTICES FOR MAINTENANCE OF THE SEALED NETWORK

COMMITTEE RESOLUTION 2023/165

Moved: Cr Scott Henschen
Seconded: Cr Kathy Duff

That Council notes the report addressing the Operational Plan Action Nos OPI/19 and OPI/23 part:

“Review of unit rates and schedules completed and options for increased service levels of current slashing and spraying service levels.”

Slashing programme – outsource and move staff to patching – but 2 new patching trucks.”

And that the report provides guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2023 – 2024 annual budget.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 2:59pm, General Manager Liveability Peter O'May returned to the meeting.

At 3:21pm, Cr Gavin Jones left the meeting.

At 3:22pm, Cr Kirstie Schumacher left the meeting.

At 3:23pm, Cr Gavin Jones returned to the meeting.

At 3:26pm, Cr Kirstie Schumacher returned to the meeting.

At 3:35pm, Manager Finance & Sustainability Kerri Anderson left the meeting.

At 3:36pm, Manager Finance & Sustainability Kerri Anderson returned to the meeting.

At 3:52pm, General Manager Liveability Peter O'May left the meeting.

7.8 MAINTENANCE MANAGEMENT REVIEW

COMMITTEE RESOLUTION 2023/166

Moved: Cr Kathy Duff
Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

1. That Council note the presentation and continue to introduce its maintenance management system; and
2. Remain with current intervention levels and targeted response times with a further review of its network and performance in 12 months.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

8 CONFIDENTIAL SECTION

Nil.

9 CLOSURE OF MEETING

The Meeting closed at 3:56pm.

The minutes of this meeting were confirmed at the Budget Committee Meeting held on 19 April 2023.

.....
CHAIRPERSON

6 NOTICES OF MOTION**6.1 NOTICE OF MOTION - MCKENZIE AND HALY STREETS WONDAI – UPGRADE WORKS****File Number: 5-4-2023**

I, Councillor Brett Otto, give notice that at the next Budget Committee Meeting of Council to be held on 19 April 2023, I intend to move the following motion:

MOTION

The Committee recommends to Council that:

Council scope and cost the following works and bring a report to the standing committee meeting to be held on 03 May 2023 for consideration as to inclusion in council's 2023/2024 capital budget.

- Road and drainage work to complete the sealing of the missing link between McKenzie and Haly Streets Wondai.

RATIONALE

These are main streets in the Wondai CBD.

Possibly the only main street of any town in our region that is unsealed.

Residents have been raising the issue for some time.

This upgrade will allow traffic to flow more effectively.

It will also enable the closure of Scott Street for the running festival.

CORPORATE PLAN

IN1 Continue to provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage and street lighting

I commend this Notice of Motion to Council.

ATTACHMENTS

Nil

6.2 NOTICE OF MOTION - MACKENZIE STREET WONDAI**File Number: 5-4-2023**

I, Councillor Scott Henschen, give notice that at the next Budget Committee Meeting of Council to be held on 19 April 2023, I intend to move the following motion:

MOTION

That the Committee recommends to Council;

That the South Burnett Regional Council seal the last part of MacKenzie Street between Bramston and Haly Street in Wondai and that this be considered on the 23/24 Capital Works Budget.

RATIONALE

This is the last part of Mackenzie Street in Wondai and needs to be completed as soon as possible. There is no alternate route to the top end of town that is sealed and the community have expressed on numerous occasions to me that this is one of their proprieties.

CORPORATE PLAN

EC9 Develop, in consultation with communities, Community Plans that identify key priorities for each town and village to inform Council's prioritisation.

IN1 Continue to provide sound asset management strategies to maintain and improve council's road network, bridges, drainage and street lighting.

OPERATIONAL PLAN

OPI/06 Review current Asset Management Plan and strategy for transport assets including footpaths (Review of current asset management plan and methodologies including options for rationalisation.

I commend this Notice of Motion to Council.

ATTACHMENTS

Nil

7 BUSINESS**7.1 UPDATE - SEALING OF THE ROAD CONNECTING HALY & MACKENZIE STREETS, WONDAI**

File Number: 19-4-23
Author: General Manager Infrastructure
Authoriser: Chief Executive Officer

PRECIS

Sealing of the road connecting Haly & Mackenzie Streets, Wondai.

SUMMARY

Presented at the Community Standing Committee Meeting on 11 May 2022 was the following motion;

COMMITTEE RESOLUTION 2022/339

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That a report be brought to the Budget Committee Meeting in relation to the 22/23 capital budget giving consideration to estimated costing and project completion issues associated with the installation of appropriate shade structures at Coronation Park Wondai and the sealing of the road connecting Haly Street and MacKenzie Street, Wondai being approximately 400 metres in length.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That Council note the report for information.

BACKGROUND

Officers have undertaken a preliminary assessment of the upgrade costs of Mackenzie Street to a two-lane standing and is in the order of \$433,000. The Mackenzie Street upgrade will be updated in the project consideration lists.

ATTACHMENTS

Nil

7.2 ADDITIONAL SHADE FOR CORONATION PARK WONDAI**File Number:** 19/04/2023**Author:** Manager Facilities and Parks**Authoriser:** Chief Executive Officer**PRECIS**

Additional shade for Coronation Park, Wondai.

SUMMARY

In response to the below Resolution the following report is provided for Council's consideration.

Additional trees to be considered for providing additional long-term shade in Coronation Park, Wondai

COMMITTEE RESOLUTION 2022/339

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That a report be brought to the Budget Committee Meeting in relation to the 22/23 capital budget giving consideration to estimated costing and project completion issues associated with the installation of appropriate shade structures at Coronation Park Wondai and the sealing of the road connecting Haly Street and MacKenzie Street, Wondai being approximately 400 metres in length.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Scott Henschen and Kathy Duff

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That the Committee recommends to Council that:

Additional operational funds of \$28,000 be allocated to the Parks budget for 2023/24 to plant eight trees in Coronation Park, Wondai to help improve shade and beautification of the park.

FINANCIAL AND RESOURCE IMPLICATIONS

Estimated cost for well-established trees 5 to 8 meters could be up to \$3,000 per tree. Project cost estimate is \$28,000 for 2023/24 budget considerations. These costs also include watering of trees for 4 months after they have been planted.

LINK TO CORPORATE/OPERATIONAL PLAN

EC1 Develop and implement initiatives to enhance community parks, gardens and recreational facilities, which may include tree planting strategy, botanical gardens and perennial (drought tolerant) shrubs and flower planting programme.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

No communication or consultation has occurred by Council Officers. Recommend community consultation with major park users, market organisers, Christmas carnival organisers and the wider community on the tree location.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No direct Legal Implications

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct Policy/Local Law Delegation Implications

ASSET MANAGEMENT IMPLICATIONS

No direct Asset Management Implications

REPORT

Coronation Park Wondai has 4 existing picnic shelters, 1 covered stage area, and one bus shelter within the park. The existing structures all have covers that provide shade over the existing picnic tables and bench seats.



However, the concrete play area and surrounding open space has limited shade. Additional trees would beautify the park and provide long term shade for the park users.

Planting of mature trees that are 5 to 8m in height would fast track the establishment of trees to create long term shade within the park.

ATTACHMENTS

1. **Map: Coronation Park Wondai**  



	<p>South Burnett Regional Council does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that SBRC shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information.</p>		14/04/2023	
			1:800	

7.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL CODE OF COMPETITIVE NEUTRALITY COMPLAINTS POLICY - STATUTORY006

File Number: 19-04-23

Author: General Manager Finance and Corporate

Authoriser: Chief Executive Officer

PRECIS

Adoption of the South Burnett Regional Council Code of Competitive Neutrality Complaints Policy – Statutory006.

SUMMARY

South Burnett Regional Council ('Council') has developed this policy to serve as a guide for Council to receive complaints in accordance with *Section 48* of the *Local Government Act 2009*, Competitive neutrality complaints.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That the South Burnett Regional Council Code of Competitive Neutrality Complaints Policy – Statutory006 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of Council's annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2021 - 2026	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance and open and transparent decision-making
Operational Plan 2022/2023	Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms and factsheets
	Promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The Draft South Burnett Regional Council Code of Competitive Neutrality Complaints Policy – Statutory006 was reviewed by the Chief Executive Officer supported by Corporate, Governance & Strategy.

The Draft South Burnett Regional Council Code of Competitive Neutrality Complaints Policy – Statutory006 was presented at the Executive Leadership Team Meeting held on 11 April 2023 for endorsement to the Budget Committee. Feedback received supported the draft content.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

Human Rights Act 2019 (Qld)

Section 4(b) of the Human Rights Act 2019 requires public entities to act and make decisions in a way compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:	
1. Recognition and equality before the law;	13. Cultural rights—Generally;
2. Right to life;	14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples;
3. Protection from torture and cruel, inhuman or degrading treatment;	15. Right to liberty and security of person;
4. Freedom from forced work;	16. Humane treatment when deprived of liberty;
5. Freedom of movement;	17. Fair hearing;
6. Freedom of thought, conscience, religion and belief;	18. Rights in criminal proceedings;
7. Freedom of expression;	19. Children in the criminal process;
8. Peaceful assembly and freedom of association;	20. Right not to be tried or punished more than once;
9. Taking part in public life;	21. Retrospective criminal laws;
10. Property rights;	22. Right to education;
11. Privacy and reputation;	23. Right to health services.
12. Protection of families and children;	

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.


ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

The aim of this policy is to provide a means for resolving complaints by affected persons about failures of Council's local government business entities to carry out activities in a way that complies with the competitive neutrality principles applying to the activities, in accordance with *Section 48* of the *Local Government Act 2009*.

ATTACHMENTS

1. **South Burnett Regional Council Code of Competitive Neutrality Complaints Policy - Statutory006** [↓](#) 



POLICY CATEGORY - NUMBER: Statutory006
POLICY OWNER: Executive Services

ECM ID: 2700047
ADOPTED:

Code of Competitive Neutrality Complaints Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. **A hard copy of this electronic document is considered uncontrolled when printed.**

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8. VERSION CONTROL	4

1. POLICY STATEMENT

South Burnett Regional Council ("Council") has developed this policy to serve as a guide for Council to receive complaints under the Competitive Neutrality Complaints, in accordance compliance with Section 48 of the Local Government Act 2009, Competitive neutrality complaints.

2. SCOPE

The aim of this process policy is to provide a means for resolving complaints by affected persons about failures of Council's local government business entities to carry out activities in a way that complies with the competitive neutrality principles applying to the activities, in accordance with Section 48 of the Local Government Act 2009. a means for resolving complaints by affected persons about failures of Council's local government business entities to carry out activities in a way that complies with the competitive neutrality principles applying to the activities.

3. GENERAL INFORMATION

3.1. Preliminary Procedures

The preliminary procedure for affected persons to raise concerns about alleged failure of business activities to comply with the relevant competitive neutrality principles, and for clarifying and, if possible, resolving those concerns is:

- complainant advises Council verbally or in writing of their concerns. If the complaint is made verbally, it should be referred to the Chief Executive Officer ('CEO') if available or another senior executive officer and all relevant details obtained;
- Council will acknowledge receipt of the concerns in writing within 14 days and advise the person complainant expressing the concerns that the CEO is investigating the matter;
- the CEO may refer the matter to a review officer of his/her choice or elect to personally undertake the function of the review officer;
- the CEO or review officer will seek to establish the facts relating to the concerns expressed by the person complainant. Investigation of the matter may involve meeting with the person complainant, collecting data, and holding further meetings;
- the CEO or review officer will develop a proposed response to the concerns and seek, within a reasonable time, the person's complainant's views on the proposed response; and
- the CEO shall make a response to the person complainant in writing.

3.2. Advice to Applicants of the Complaints Procedure

Where a ~~person-complainant~~ has expressed concerns that have not been resolved under the preliminary process and Council becomes aware that the ~~person-complainant~~ proposes to make a formal complaint about Council's business activities, Council will ~~make-provide~~ the information in Appendix A ~~available~~ to the complainant.

3.3. How to Make a Complaint

In making a complaint, the following information should be provided in writing by the complainant and addressed to the CEO:

- ~~details of the complainant's name and contact details such as:

 - ~~address;~~
 - ~~phone number/s;~~
 - ~~fax number/s; and~~
 - ~~email address.~~~~
- ~~details about the alleged failure of the business activity to comply with the relevant competitive neutrality principles;~~
- ~~details of how the complainant was adversely affected by the alleged noncompliance;~~
- ~~details as to whether the complainant is, or could be, in competition with the local government business entity; and~~
- ~~a statement that the complainant has made a genuine attempt to resolve his/her concerns with the local government business entity using the preliminary procedures set up by Council. The complaint process under Division 7 Subdivision 2 Sections 45 to 55 of the Local Government Regulation 2012 should be followed by Council.~~

3.4. Sending Referring Complaints to Investigation of Complaints by Referee

- formal complaints received by Council are to be directed to the CEO and acknowledged in writing within five (5) working days;
- the CEO must refer the complaint to the Queensland Productivity Commission ('QPC') within five (5) working days of receipt;
- formal complaints are to be recorded, showing the date of referral of the complaint to the QPC and an outline of the complaint; and
- the relevant business activity or business unit is to be informed that a formal complaint has been received.

3.5. Record System

The record system will record the following information regarding complaints made about the competitive neutrality of Council's business activities:

- details of the complaint process established;
- where ~~persons-complainants~~ express concerns about the operations of Council's business activity, the concerns and the outcome of the preliminary procedures are to be recorded;
- where ~~persons-complainants~~ have made a complaint to Council, details of the complaint are to be recorded;
- details of when the complaint was sent to the QPC for investigation;
- where a ~~person-complainant~~ has made a complaint to Council, and the QPC has determined not to investigate the complaint, the notification issued by the referee under *Section 48* of the *Local Government Regulation 2012* is to be recorded;
- where a ~~person-complainant~~ has made a complaint to Council, and the QPC has determined to investigate the complaint, the investigation notice issued by the QPC under *Section 49* of the *Local Government Regulation 2012* is to be recorded;

- handling of QPC records (e.g., data from finished investigations) is to be done in accordance with *Sections 52 and 53 of the Local Government Regulation 2012*;
- where the QPC has issued a report on the complaint under *Section 52 of the Local Government Regulation 2012*, the receipt of the report and any recommendations contained in the report are to be recorded;
- where Council has made a decision on a report by the referee, the resolution incorporating the decision, the date of the resolution and any directions to implement the decision that are given to a business activity under *Section 55 of the Local Government Regulation 2012* are to be recorded; and
- where Council has advised relevant persons-complainants of its decision, the notification issued by the local government under *Section 55 of the Local Government Regulation 2012* is to be recorded.

3.6. Opportunities for the Complainant to Provide Further Information to the QPC

If, after the initial complaint is made, the complainant wishes to provide further relevant information to the QPC, they may do so. The QPC may request further information from a complainant at any time during the investigation period.

3.7. Reporting Period for QPC

The referee must provide the report to Council in accordance with the *Local Government Regulation 2012*.

4. DEFINITIONS

Not Applicable

Council means South Burnett Regional Council.

CEO means Chief Executive Officer.

QPC means Queensland Productivity Commission.

5. LEGISLATIVE REFERENCE

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

6. RELATED DOCUMENTS

Not Applicable

7. NEXT REVIEW

As prescribed by legislation or May 2024

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1	Development of Policy	15 July 2020	2700047
2	Administrative change replacing Social & Corporate Performance Branch with Corporate	24 March 2021	2700047
3	Review of policy	26 May 2021	2700047
4	Review of policy	23 March 2022	2700047
5	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2700047
6	Review of policy		

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date:

APPENDIX A

INFORMATION ON HOW TO MAKE A COMPLAINT ABOUT COMPETITIVE NEUTRALITY OF A LOCAL GOVERNMENT BUSINESS ACTIVITY**How to contact Council**

Mail: Chief Executive Officer
South Burnett Regional Council
45 Glendon Street
PO Box 336 KINGAROY Q 4610
Phone: (07) 4189 9100
Email: info@sbrc.qld.gov.au
Fax: (07) 4162 480

How to make a complaint**Requirements for complaint**

A complaint must:

- be addressed to the CEO;
- be in writing;
- provide sufficient detail about the alleged failure of the business activity to comply with the relevant competitive neutrality principles;
- state how a complainant was adversely affected by the alleged noncompliance;
- state whether the complainant was, or could be, in competition with Council's business entity; and
- indicate how the complainant has made a genuine attempt to resolve his/her concerns with Council's business entity using the preliminary procedures set up by Council under *Section 48 Local Government Act 2009*

Who can complain?

A complaint can only be made by a person who:

- currently is competing with the activity alleged to have a competitive advantage or
- is hindered from competing by the alleged competitive advantage of Council's business activity under *Section 48 Local Government Act 2009*.

What is a competitive advantage?

A competitive advantage is a business advantage of Council's business activity that is solely due to local government ownership. It can be financial advantage, a regulatory advantage, a procedural advantage or any other advantage.

Grounds for complaint

A complaint must be on the grounds that a Council business entity has failed to carry on its business activity in compliance with the competitive neutrality principles applying to that activity under *Section 47 of the Local Government Act 2009*.

**7.4 CONCESSION OF WATER CONSUMPTION CHARGES - HAEMODIALYSIS MACHINES
2023/2024**

File Number: 19042023
Author: Manager Finance & Sustainability
Authoriser: Chief Executive Officer

PRECIS

Setting the level of concession on water consumption charges for the users of Haemodialysis Machines for the financial period ending 30 June 2024.

SUMMARY

The Council has determined that where ratepayers or residents require the use of a Haemodialysis Machine for health reasons, then Council will grant a concession of water consumption charges.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That pursuant to *Sections 120, 121 and 122 of the Local Government Regulation 2012*, Council allows an annual rebate of 190KL on the water usage to any patient who qualifies for and operates a home Haemodialysis Machine supplied by Queensland Health.

FINANCIAL AND RESOURCE IMPLICATIONS

This concession reduces Councils revenue by approximately \$400, per recipient. Currently Council has one (1) recipient across the region at a total cost of \$400.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

OR14 Continue to implement regional equity / consistency in Council's rating system.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Consultation was undertaken with affected patients and Queensland Health.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Sections 120, 121 and 122 of the Local Government Regulation 2012 apply

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

In accordance with Council's Revenue Policy.

ASSET MANAGEMENT IMPLICATIONS

Not Applicable

REPORT

Nil

ATTACHMENTS

Nil

7.5 WAIVING MINIMUM GENERAL RATES 2023/2024

File Number: 19042023
Author: Manager Finance & Sustainability
Authoriser: Chief Executive Officer

PRECIS

Determining concession from Minimum General Rates for properties which are small parcels of land used for a pump site or small parcels of land worked in conjunction with other properties held in the same ownership.

SUMMARY

Council has determined that some classes of properties should be exempt from the minimum general rate. Generally, these properties are small parcels of land used for a pump site or small parcels of land worked in conjunction with other properties held in the same ownership.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

That pursuant to *Sections 120, 121 and 122 of the Local Government Regulation 2012*, Council grants a rebate equal to the full value of the separate charges and part of the differential general rates equal to the difference between the Minimum Differential General Rate for the appropriate category and the rate calculated using the rate in the dollar and the valuation for the properties identified hereunder:

1. Any rateable land held as a Permit to Occupy for water facility purposes, namely bore and pump site and associated purposes only.
2. Properties that are small parcels of land worked in conjunction with properties held in the same ownership and identified in table hereunder:

Assess No	Property Description and Location
31384	Hebbel Drive, Tablelands
31598-1	Bradleys Road, Wooroonden

FINANCIAL AND RESOURCE IMPLICATIONS

This concession reduces Council's revenue of approximately \$2,000.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

OR14 Continue to implement regional equity / consistency in Council's rating system.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Rating implications have been discussed with Council during the development of the 2023/2024 budget.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Chapter 4, Part 10 of the Local Government Regulation 2012.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

In accordance with Council's Revenue Policy.

ASSET MANAGEMENT IMPLICATIONS

Minor impact to the level of rate revenue which is used to fund depreciation as the source of funds for capital works on Council assets as well as the operation and maintenance of those assets and to provide general services.

REPORT

Not applicable.

ATTACHMENTS

Nil

7.6 REPORT ON CHARITABLE ORGANISATIONS RECEIVING A RATING CONCESSION**File Number:** 19/04/2023**Author:** Manager Finance & Sustainability**Authoriser:** Chief Executive Officer**PRECIS**

Report on Charitable Organisations receiving a Rating Concession

SUMMARY

A report was requested defining what was a Charitable Organisation, the number of community owned halls in the South Burnett and provide a list of all organisations under each rating concession category.

OFFICER'S RECOMMENDATION

That Council receive the information and provide guidance on updated wording for the revenue policy on what constitutes a charitable organisation with respect to applying for rating concessions available.

BACKGROUND

When discussing the setting of rating concessions for the 23-24 year, Councillors asked a number of questions surrounding who currently has been granted concessions in each of the categories, how many community owned halls are in the South Burnett and what the criteria needs to be for a company or community group to obtain a concession under the charitable organisation category.

Information has been provided below to assist with answering these queries.

Community Owned Halls

The below table shows the current community owned halls in the South Burnett.

Cloyna Hall
Maidenwell Hall
Mondure Hall
Proston Hall
The Pulse of Murgon (PCYC)
Tingoora Hall
Wooroolin Hall
Booie Hall

Charitable Organisation Criteria and Definition

Finance and Liveability have done some research to determine what a charitable organisation is defined as to assist with updated wording in Council's Revenue Policy to better define what organisations can apply for a concession under this category. Information that has been collated can be found below.

The following information has been collected from definitions found in the *Collections Act 1966*:

charitable purpose means any 1 or more of the following purposes—

- (a) a purpose which is exclusively charitable according to the law (other than statute law) of Queensland;
- (b) the supplying of help, aid, relief, or support to, or the education or instruction (whether spiritual, mental, physical, technical, social, or otherwise) of, or the care, housing, or assistance otherwise of, any persons in distress;
- (c) the aiding in any manner howsoever, of any hospital or ambulance or nursing service in the State, whether established or proposed to be established;
- (d) any charity;
- (e) any purpose which, pursuant to subsection (2), the Minister determines to be a charitable purpose;
- (f) a purpose declared under a regulation to be a charitable purpose for this Act.

charity means any association established for any charitable purpose, and includes any association which, pursuant to subsection (2), the Minister determines to be a charity as well as associations declared to be charities under a regulation, but does not include any association established for any charitable purpose as well as some other purpose, nor any association established for the purpose of making 1 appeal for support only.”

Information within Council's current Policies and Procedures

Liveability have advised that the below is standard eligibility terms that are used by Council when giving grants to community groups in the area.

- Are an Incorporated not-for-profit community organisation
 - Incorporated under the *Associations Incorporation Act 1981*
 - Have completed annual returns to the Office of Fair Trading
- Not-for profit co-operatives or companies limited by guarantee
 - Be not – for profit – no disbursements or dividend to members
 - Registered with Australian Charities and Not For Profit Commission (and comply with ACNC Governance standard and External Conduct Standards)
 - Have only charitable purposes that are for the public benefit as the purpose of their constitution as defined in *The Charities Act 2013 (Cth)*
 - Are not for individual gain, a political party or another government entity (including Government owned corporations)

Additionally, not-for-profits seeking a reduction in rates or fees and charges should be primarily located in the South Burnett Regional Council Local Government Area.

With regards to Council's Revenue Policy 2022/2023, the below is what is currently included when talking about concessions for rates and charges:

“Concessions for Rates and Charges”

Statutory provision exists for the Council to rebate or postpone rates in certain circumstances. These provisions are detailed in *Part 10* of the Regulation.

In considering the application of concessions, Council will be guided by the principles of:

- **Equity** – by having regard to the different levels of capacity to pay within the local community;
- **Consistency** – by applying the same treatment for ratepayers with similar circumstances;
- **Transparency** – by making clear the requirements necessary to receive concessions; and
- **Flexibility** – by allowing Council to respond to local economic issues.

The predominant purpose for which Council grants concessions is to:

- assist pensioners (who are on very limited incomes), in meeting their obligations to pay Council's rates and charges;
- assist various Religious Organisations, Community Groups and Sporting Organisations who provide a public service or community benefit throughout the region in meeting their obligations to pay Council's rates and charges;
- assist ratepayers who have experienced high water charges due to undetected water leaks in meeting their obligations to pay Council's rates and charges;
- assist developers that are required to provide reticulated water and wastewater to a subdivision in meeting their obligations to pay Council's rates and charges; and
- assist ratepayers who are receiving home haemodialysis in meeting their obligations to pay Council's rates and charges."

Based on the above, Council may wish to further define what the eligibility criteria is for a company or community group to apply for a concession under the charitable organisation concession category.

Current List of Approved Concessions by Category

The below is a refresh on the concession categories currently offered by Council for the 22-23 year.

Concession Category	Differential General Rates	Separate Rates	Water Access	Sewerage Access	Waste Bin
Queensland Country Women's Association	100%	100%	75%	75%	0%
Youth Accommodation	100%	100%	0%	0%	0%
Youth Groups – Scouts, Guides	100%	100%	100%	100%	100%
Seniors and Welfare Groups	100%	100%	50%	50%	0%
Kindergartens	100%	100%	50%	50%	0%
Service and Other Clubs	100%	100%	75%	75%	0%
Show Grounds	100%	100%	50%	50%	0%
Race Grounds	100%	100%	0%	0%	0%
Museums, Theatres, Heritage	100%	100%	100%	100%	0%
Sporting Groups and Associations	100%	100%	75%	75%	0%
Charitable Organisations	100%	100%	0%	0%	0%
Community Owned Halls	100%	100%	0%	0%	0%

The groups currently receiving concessions under these categories are shown below.

It's important to note that properties in the list below which are owned by South Burnett Regional Council are leased by community groups or organisations who are eligible for the relevant concession and are responsible for paying the rates charges as part of their lease or tenancy agreement.

Concession Category	Property Owner	Additional Information
Queensland Country Women's Association	The Queensland Country Women's Association	
Youth Accommodation	The Queensland Country Women's Association	
	The State Of Queensland (Represented By Department Of Communities Housing And Digital Economy)	
Youth Groups – Scouts, Guides	Guides Queensland	
	Nanango Scout Association	
	Reserve For Local Government Purposes	Blue Light Skating Rink
	Reserve For Recreation	Proston Playgroup
	South Burnett Regional Council	Scouts - Proston
	The Scout Association Of Australia Queensland Branch Inc	
Seniors and Welfare Groups	Barambah Accommodation Support Service Inc.	
	C59 Pty Ltd	
	Endeavour Foundation	
	SBCare Incorporated	
	South Burnett C.T.C. Inc	
	South Burnett Regional Council	South Burnett CTC
	The State Of Queensland (Represented By Department Of Communities Housing And Digital Economy)	
	The Uniting Church In Australia Property Trust (Q)	
	Blackbutt & Benarkin Aged Care Association Inc	
	Name Suppressed	
	Returned And Services League Of Australia (Queensland)	
	Southern Cross Care (Qld) Ltd	
	Wondai & District Independent Living Units For The Aged	
Kindergartens	Kingaroy Kindergarten Association Incorporated	
	South Burnett Regional Council	Nanango Kindy & Murgon Kindy
	The Creche And Kindergarten Association Limited	
	Wondai Kindergarten Association Incorporated	
Service and Other Clubs	Murgon Men's Shed Inc.	
	Reserve For Recreation & Show Ground	Lions Club, PCYC
	Reserve For Show Ground	Blackbutt & District Tourism & Heritage Association
	Returned And Services League Of Australia (Queensland)	
	South Burnett First Aid Volunteers Inc	
	South Burnett Regional Council	Lions Club, Blackbutt Hall, Proston Men's Shed
	The State of Queensland	
Show Grounds	Blackbutt Agricultural Show Society	
	Nanango AP & M Society	
	Reserve For Recreation & Show Ground	Murgon Pastoral Agricultural & Horticultural Society
	South Burnett National Show Society Kingaroy Incorporated	
	Wondai Show Society	
Race Grounds	Kumbia Race & Recreation Reserve Association	
	Nanango Racing Club Inc	
Museums, Theatres, Heritage	Carroll Cottage Pty Ltd	
	Creative Country Association Inc	
	Heritage Nanango Community Funding Ltd	
	Reserve For Park	QLD Dairy & Heritage Museum
	South Burnett Regional Council	Ringsfield House
Sporting Groups and Associations	Blackbutt Golf Club Inc	
	Blackbutt Tennis Club Inc.	
	Karate Union Of Australia Queensland Incorporated	
	Kingaroy Bowls Club Incorporated	
	Kingaroy Clay Target Club Incorporated	
	Kingaroy Golf Club Incorporated	
	Kingaroy Sporting Club Inc	
	Kumbia Cricket Club	
	Murgon Bowls Club Incorporated	
	Murgon Golf Club Incorporated	
	Nanango & District Darts Association Incorporated	
	Nanango Bowling Club	
	Nanango Golf Club Inc	
	Proston Bowls Club Inc	
	Reserve For Recreation	Murgon Tennis Courts, Proston Golf Club, Wondai Sportsground, Wondai Rugby League, Nanango Netball
	Reserve For Recreation & Show Ground	Murgon Sports Association
	Reserve For Recreation & Woooloolin Community Committee Inc	
	Reserve For Showground & Recreation	Proston Sportsground Committee
	South Burnett Regional Council	Various sporting groups around the region
	South Burnett Regional Council Leased From The State Of Queensland	
	South Burnett Western Performance Club Inc	
	The South Burnett Pistol Club	
	Wondai Rifle Club Inc	
Charitable Organisations	Graham House Community Centre Inc	
	Kingaroy Lodge - Masonic	
	Neil Woodgate Pty Ltd	
	Proston QLD Ltd	
	RSPCA South Burnett Branch	
	T'ee United Grand Lodge Antient Accepted Masons Qld	
Community Owned Halls	Boole Hall Committee	
	Reserve For Memorial Hall	
	Reserve For Public Hall Trustee Gordon Buttsworth	
	Reserve For Recreation	
	Reserve For School Of Arts, Historical And Cultural Purposes	
	Tableland Public Hall Assocation Inc	
	The Farmers Hall Inverlaw	
	The Returned & Services League Of Australia (Queensland Branch) Blackbutt Sub Branch	
	The Trustees Ironpot Farmers Hall	
	The Trustees Proston Sub Branch R S S A I L A	

ATTACHMENTS

Nil

7.7 DRAFT OPERATIONAL INCOME STATEMENT 2023/24

File Number: 19042023
Author: Manager Finance & Sustainability
Authoriser: Chief Executive Officer

PRECIS

Draft Operational Income Statement 2023/24

SUMMARY

Council's annual budget is a financial planning document that is to be adopted in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012* as part of establishing financial management. The content of the annual budget is prescribed in *Section 169* of the *Local Government Regulation 2012*.

OFFICER'S RECOMMENDATION

That the Committee notes the current draft operational income statement for the 2023/2024 budget for information.

BACKGROUND

Finance have provided the current draft whole of Council operational income statement for the 2023/2024 budget for reference.

During the April Budget Committee Meetings, the individual departments will present their current draft operational income statements for Council to review and provide any further guidance on income and expenditure inputs.

Rates modelling assumptions will also be discussed during April to determine the % increases to include for the final income statement preparation.

ATTACHMENTS

1. Draft Income Statement [↓](#) 

Statement of Comprehensive Income

	22-23 Original Budget \$	23-24 Draft Original Budget \$	Variance \$	
Income				
Revenue				
Recurrent Revenue				
	53,952,343	56,820,048	2,867,705	Increases of 3.65% general rate, 6% water, 3% sewerage, 6% waste management levy Additional 6 months of recycling rates revenue
Rates, Levies and Charges				
Fees and Charges	4,964,355	5,156,904	192,549	
Rental Income	459,715	459,715	(0)	
Interest Received	540,500	1,825,000	1,284,500	Additional interest forecasted due to higher interest rates
Sales Revenue	3,023,351	6,835,007	3,811,656	Additional RPC contract \$3.8m
Other Income	965,380	1,179,323	213,942	
Grants, Subsidies, Contributions and Donations	8,530,723	8,546,353	15,630	
	<u>72,436,367</u>	<u>80,822,350</u>	<u>8,385,983</u>	
Total Income	<u>72,436,367</u>	<u>80,822,350</u>	<u>8,385,983</u>	
Expenses				
Recurrent Expenses				
	25,511,103	27,612,018	2,100,915	Additional \$1.2m RPC Contract Wage increases for EBA, new positions and grant funded positions
Employee Benefits				
	25,685,031	31,596,156	5,911,125	Additional \$2.6m RPC Contract Additional 6 months of recycling services General increase of 3.65% for CPI plus larger increases for electricity costs Additional waste expenditure for running of facilities and other waste services
Materials and Services				
Finance Costs	1,804,207	1,734,655	(69,552)	
Depreciation and Amortisation	23,032,537	24,992,774	1,960,237	Increases on all asset classes based on expected indexation and comprehensive revaluation estimates
	<u>76,032,878</u>	<u>85,935,603</u>	<u>9,902,725</u>	
Total Expense	<u>76,032,878</u>	<u>85,935,603</u>	<u>9,902,725</u>	
Net Result	<u>(3,596,511)</u>	<u>(5,113,253)</u>	<u>(1,516,742)</u>	
Net Operating Result	<u>(3,596,511)</u>	<u>(5,113,253)</u>	<u>(1,516,742)</u>	

7.8 DRAFT CASH RECONCILIATION 23/24**File Number: 19042023****Author: Manager Finance & Sustainability****Authoriser: Chief Executive Officer****PRECIS**

Draft Cash Reconciliation for the 23/24 year prior to capital programs being allocated.

SUMMARY

Draft Cash Reconciliation for the 23/24 year has been provided to Council to assist in the deliberation of the funding for the capital works programs for the general operations departments.

OFFICER'S RECOMMENDATION

That the Committee notes the current draft cash reconciliation for the 23/24 year to assist with capital program funding options.

BACKGROUND

Finance have provided the current draft cash reconciliation for the general operations (Genops) business units to assist Council in determining the strategic direction of the capital program for the 23/24 year.

Based on the current draft, the General Operations of Council has \$8,553,295 in cash available to be used to fund capital projects (funded depreciation) before going into a cash deficit for the year. A full draft cash reconciliation for SBRC has also been attached for reference.

Cash Reconciliation - Income Statements

Description	Infrastructure Excl. Water & Wastewater	Communities Excl. Waste	Finance Excl. Fleet	Executive	GENERAL OPERATIONS
Recurrent Revenue					
Fees & Charges	0	-3,574,792	-266,891	0	-3,841,683
Interest Received	0	0	-1,750,000	0	-1,750,000
Other Income	-31,095	-474,712	-132,000	-30,400	-668,207
Rates, Levies & Charges	0	0	-31,585,055	0	-31,585,055
Rental Income	0	-439,142	-16,000	0	-455,142
Sales Revenue	-6,760,007	-60,000	0	0	-6,820,007
Grants, Subsidies, Contributions & Donations	-45,610	-1,060,743	-7,100,000	-150,000	-8,356,353
Sub Total	-6,836,712	-5,609,389	-40,849,946	-180,400	-53,476,448
Recurrent Expenses					
Depreciation	13,107,332	4,324,536	451,952	0	17,883,820
Donations	0	184,537	209,700	10,000	404,237
Employee Benefits	6,934,225	8,308,298	4,982,726	1,832,423	22,057,672
Finance Costs	386,677	53,899	159,896	0	600,471
Internal Finance Charges	0	0	-4,258,675	0	-4,258,675
Materials	2,096,536	5,713,187	4,465,073	796,184	13,070,980
Plant	4,221,223	1,754,870	129,968	63,500	6,169,561
Services	2,078,121	2,886,316	247,000	30,000	5,241,437
Sub Total	28,824,114	23,225,643	6,387,640	2,732,107	61,169,503
Net Result	21,987,402	17,616,253	-34,462,307	2,551,707	7,693,056
Depreciation Expense included in Net Result	13,107,332	4,324,536	425,129	0	17,856,997
Net Cash From Operating (Net Result less Depn)	-8,880,070	-13,291,718	34,887,436	-2,551,707	10,163,941
Net Cash From Investing (Capex funded by Depn)					0
Net Cash From Financing (Principal Loan Payments)	-830,807	-93,209	0	0	-1,610,646
CASH POSITION	-9,710,877	-13,384,927	34,887,436	-2,551,707	8,553,295

ATTACHMENTS

1. **Whole of Council (SBRC) draft cash reconciliation 23-24**  

Cash Reconciliation - Income Statements

Description					GENERAL OPERATIONS	Separate Business Units				SBRC (whole of Council)
	Infrastructure Excl. Water & Wastewater	Communities Excl. Waste	Finance Excl. Fleet	Executive		Water	Wastewater	Waste	Fleet	
Recurrent Revenue										
Fees & Charges	0	-3,574,792	-266,891	0	-3,841,683	-337,583	-59,599	-917,039	-1,000	-5,156,904
Interest Received	0	0	-1,750,000	0	-1,750,000	-30,000	-20,000	-25,000	0	-1,825,000
Other Income	-31,095	-474,712	-132,000	-30,400	-668,207	-156	-31,095	-289,865	-190,000	-1,179,323
Rates, Levies & Charges	0	0	-31,585,055	0	-31,585,055	-11,698,597	-6,956,573	-6,579,823	0	-56,820,048
Rental Income	0	-439,142	-16,000	0	-455,142	-4,573	0	0	0	-459,715
Sales Revenue	-6,760,007	-60,000	0	0	-6,820,007	0	0	-15,000	0	-6,835,007
Grants, Subsidies, Contributions & Donations	-45,610	-1,060,743	-7,100,000	-150,000	-8,356,353	0	0	-190,000	0	-8,546,353
Sub Total	-6,836,712	-5,609,389	-40,849,946	-180,400	-53,476,448	-12,070,909	-7,067,267	-8,016,727	-191,000	-80,822,350
Recurrent Expenses										
Depreciation	13,107,332	4,324,536	451,952	0	17,883,820	3,049,470	2,050,245	84,132	1,925,108	24,992,774
Donations	0	184,537	209,700	10,000	404,237	85,000	75,000	11,122	0	575,359
Employee Benefits	6,934,225	8,308,298	4,982,726	1,832,423	22,057,672	2,169,851	1,244,742	976,417	1,163,336	27,612,018
Finance Costs	386,677	53,899	159,896	0	600,471	346,638	338,557	448,989	0	1,734,655
Internal Finance Charges	0	0	-4,258,675	0	-4,258,675	1,498,931	684,852	973,122	1,160,238	58,468
Materials	2,096,536	5,713,187	4,465,073	796,184	13,070,980	3,470,196	1,067,530	640,689	3,104,566	21,353,961
Plant	4,221,223	1,754,870	129,968	63,500	6,169,561	485,818	219,219	949,671	-8,786,426	-962,157
Services	2,078,121	2,886,316	247,000	30,000	5,241,437	440,921	146,390	4,688,149	53,628	10,570,525
Sub Total	28,824,114	23,225,643	6,387,640	2,732,107	61,169,503	11,546,825	5,826,534	8,772,291	-1,379,550	85,935,603
Net Result	21,987,402	17,616,253	-34,462,307	2,551,707	7,693,056	-524,083	-1,240,733	755,564	-1,570,550	5,113,253
Depreciation Expense included in Net Result	13,107,332	4,324,536	425,129	0	17,856,997	3,049,470	2,050,245	84,132	1,925,108	24,965,951
Net Cash From Operating (Net Result less Depn)	-8,880,070	-13,291,718	34,887,436	-2,551,707	10,163,941	3,573,553	3,290,977	-671,432	3,495,658	19,852,698
Net Cash From Investing (Capex funded by Depn)					0					0
Net Cash From Financing (Principal Loan Payments)	-830,807	-93,209	0	0	-1,610,646	-744,000	-872,494	-82,522	0	-3,309,663
CASH POSITION	-9,710,877	-13,384,927	34,887,436	-2,551,707	8,553,295	2,829,553	2,418,483	-753,954	3,495,658	16,543,035

7.9 DRAFT 2023/2024 BUDGET - EXECUTIVE

File Number: 19042023
Author: Manager Finance & Sustainability
Authoriser: Chief Executive Officer

PRECIS

Draft 2023/2024 Budget - Executive

SUMMARY

Under the *Local Government Regulations 2012* section 169, Council must prepare an annual budget each year. The information detailed in this report is for discussion and potential inclusion in the 2023/2024 annual budget.

OFFICER'S RECOMMENDATION

That the Committee receive the proposed 2023-2024 draft budget for the Executive Department and provide guidance for and changes to be made for inclusion in the continued preparation of the full South Burnett Regional Council 2023-2024 annual budget.

BACKGROUND

Executive Services is comprised of the Office of the CEO, Councillor Expenses and People and Culture. The attached report provides an overview of the proposed 2023-2024 budgets for these areas.

Overall, the department has tried to absorb the CPI increase of 3.65% where possible. Election expenses of approximately \$275k for the local government election being held in 2024 have been included.

ATTACHMENTS

1. **Executive Income Statement 23-24** [↓](#) 

2023/2024 - Comprehensive Income Statement - Executive

	22/23 YTD Actuals	22/23 Original Budget	23/24 Managers Proposed Budget	\$ Variance	Comments
REVENUE					
Recurrent Revenue					
Fees & Charges	-	-	-	-	
Interest Received	-	-	-	-	
Other Income	78,951	33,900	30,400	(3,500)	
Rental Income	-	-	-	-	
Grants, Subsidies, Contributions & Donations	347,291	174,000	150,000	(24,000)	Mental Health Grant Finalised in 22/23
Total Recurrent Revenue	426,242	207,900	180,400	(27,500)	
EXPENSES					
Recurrent Expenses					
Donations	12,650	10,000	10,000	-	
Employee Benefits	1,999,070	1,257,172	1,832,423	575,251	Removal of \$680k leave adjustment - now included in oncost calculations.
Finance Costs	-	-	-	-	
Materials	482,633	464,455	796,184	331,729	•\$275k for election expenses
Plant	53,646	64,500	63,500	(1,000)	•\$47k for increases to workers compensation yearly fee
Services	363	32,000	30,000	(2,000)	
Total Recurrent Expenses	2,548,362	1,828,127	2,732,107	903,980	
OPERATING SURPLUS/(DEFICIT)	(2,122,120)	(1,620,227)	(2,551,707)	(931,480)	

7.10 TOOWOOMBA AND SURAT BASIN ENTERPRISE (TSBE) MEMBERSHIP

File Number: 19-04-2023
Author: Coordinator Executive Services
Authoriser: Chief Executive Officer

PRECIS

A report on the first full year of Council's TSBE membership

SUMMARY

Summary of services offered, and activities undertaken with TSBE. The first year as seen relationship building between the parties and contact made within the industry members of TSBE.

OFFICER'S RECOMMENDATION

That the committee recommend to Council:

That Council renew Platinum membership of Toowoomba and Surat Basin Enterprise (TSBE) for the 2023 – 2024 financial year.

BACKGROUND

At the Ordinary meeting of Council December 2021, the following resolution was adopted:

RESOLUTION 2021/321

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That South Burnett Regional Council become a partner regional council with TSBE, Toowoomba and Surat Basin Enterprise and that the Chief Executive Officer, be given delegate to negotiate the terms of a platinum membership package to include:

- Attendance at TSBE board room briefings and stakeholder events that enable Council to identify the opportunities for collaboration in neighbouring regional projects of significance or partner with key industry leaders or investors.*
- Targeted advocacy support, that includes working with the TSBE team to identify the broader regional and industry challenges and work with all levels of government to leverage growth opportunities and advance the South Burnett region.*
- Targeted investment attraction support that enables Council to establish working relationships with major project owners and leverage opportunities in the energy, health, agriculture and manufacturing sectors.*
- Direct assistance and support in identifying suitable grant opportunities and completing applications.*

In Favour: *Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen*

Against: *Nil*

Platinum Membership

Annual Membership - \$17,314

Benefits include:

- Welcome pack including one x complimentary networking event pass per year
- Attendee guest lists prior to any events or conferences
- Access to printed and electronic TSBE publications such as Development Status Reports
- Monthly newsletter
- Directory listing on TSBE website
- Access to online TSBE Exchange
- TSBE member discounts
- Member discount to The Branch co-working space
- Special acknowledgement at TSBE networking functions
- Regular invitations to boardroom briefings
- Invitations to meet with elected representatives when advocacy is undertaken
- Logo exposure on pull up banners to be displayed at TSBE Enterprise Evenings
- Grant application assistance

Media & Marketing Services

- Sharing relevant stories on TSBE social media - please send through a link to be shared. The stories we share must be relevant to our other members or to the economic development for the region.
- Sharing relevant stories and events in the monthly TSBE Newsletter - **content is required a week out from end of the month.**
- Assistance with writing media releases to promote certain initiatives and promotion of the media releases to TSBE's media contacts.
- Creation of basic marketing and media strategy with the option of basic social media training (by request).
- Creation of letters of support for funding grants or other contract opportunities.
- Support and advice of event and media promotion including launch assistance.
- Basic video creation for social media (by request)
- Graphic design for flyers and invitations and the like (by request).

Events where TSBE has been involved include:

- 10/02/2022 - South Burnett Regional Council / TSBE Welcome Meeting
- 24/03/2022 - TSBE New Member Meet & Greet - 24 March 2022
- 09/06/2022 - TSBE & SBRC Catch Up & Discussion - QREZ & Energy Prospectus opportunities
- 05/07/2022 – Burnett Inland Futures Presentation
- 07/07/2022 - TSBE Enterprise Evening
- 16/08/2022 – Surat Basin Energy Summit
- 26/08/2022 – TSBE / Council meeting
- 04/10/2022 - Discussion - Development South Burnett - Renewable Energy Investment Prospectus
- 27/10/2022 - Beef Battle 2022
- 25/11/2022 - 25-year Economic Roadmap Briefing - South Burnett

- 17/01/2023 – Meeting with Wagner Corporation
- 16/03/2023 - Investment Prospectus - Round Table Discussion
- 03/04/2023 - Industry & Business Round Table Discussion - South Burnett Local Housing Action Plan & Collective Industry Discussion
- 13/04/2023 - South Burnett Regional Council Investment Prospectus Workshop

There have been other opportunities for engagement including Boardroom Briefings with groups such as Powerlink for example and the European Union Ambassadors Networking Breakfast in Toowoomba which Council representatives have been unable to attend due to conflicting commitments.

ATTACHMENTS

Nil

7.11 DRAFT 23/24 BUDGET - INFRASTRUCTURE (EXCL WATER AND WASTEWATER)**File Number:** 19042023**Author:** Manager Finance & Sustainability**Authoriser:** Chief Executive Officer**PRECIS**

Draft 2023/2024 Budget – Infrastructure (excluding Water and Wastewater)

SUMMARY

Under the *Local Government Regulations 2012* section 169, Council must prepare an annual budget each year. The information detailed in this report is for discussion and potential inclusion in the 2023/2024 annual budget as it relates to Infrastructure including Works Maintenance, Works Contracts, Infrastructure Planning, Soil Laboratory, Disaster Management & Infrastructure Administration.

OFFICER'S RECOMMENDATION

That the Committee receive the proposed 2023-2024 draft budget for the Infrastructure Department (excluding Water & Wastewater) and provide guidance on any adjustments to be made in the continued preparation of the annual budget.

BACKGROUND

The Infrastructure Department consists of various functions including Works Maintenance, Works Contracts, Infrastructure Planning, Soil Laboratory, Disaster Management & Infrastructure Administration. The attached report provides an overview of the proposed 2023-2024 budgets for these areas.

Council has also not budgeted for any natural disaster recovery income and costs for the 2023-2024 year at this stage however amounts will be input based on best estimations. This adjustment won't have an effect on the bottom line as income should largely offset the expenditure.

The budget was put together using the approved budget parameters of 3.65% for materials and services. The Department Managers have then adjusted the figures based on a zero-based budgeting approach to come to the attached figures.

ATTACHMENTS

1. Infrastructure Income Statement 2023-2024 [↓](#) 

2023/2024 - Comprehensive Income Statement - Infrastructure

	22/23 YTD Actuals	22/23 Original Budget	23/24 Managers Proposed Budget	\$ Variance
REVENUE				
Recurrent Revenue				
Fees & Charges	495,050	-	-	-
Interest Received	2,329	-	-	-
Other Income	39,026	30,000	31,095	1,095
Rates, Levies & Charges	13,631	-	-	-
Sales Revenue	3,217,914	2,930,851	6,760,007	3,829,156 Additional RPC Contract \$3.8m
Grants, Subsidies, Contributions & Donations	14,089,409	52,487	45,610	(6,877)
Total Recurrent Revenue	17,857,358	3,013,338	6,836,712	3,823,374
EXPENSES				
Recurrent Expenses				
Depreciation	9,166,396	11,654,015	13,107,332	1,453,317 Estimated comprehensive revaluation increase on depreciation
Donations	-	-	-	-
Employee Benefits	6,000,170	5,860,859	6,934,225	1,073,366 Additional \$1.2m for RPC Contract
Finance Costs	289,800	427,173	386,677	(40,497)
Materials	3,548,180	1,130,837	2,096,536	965,699 Additional \$800k for RPC Contract
Plant	3,354,824	2,943,848	4,221,223	1,277,375 Additional \$1.34m for RPC Contract • Additional \$466k for RPC Contract • Reduction in consultants of (\$190k) in infrastructure planning and (\$470k) in works maintenance
Services	15,327,174	2,254,305	2,078,121	(176,184)
Total Recurrent Expenses	37,686,542	24,271,037	28,824,114	4,553,077
OPERATING SURPLUS/(DEFICIT)	(19,829,184)	(21,257,699)	(21,987,402)	(729,703)

* Note - current year actuals is distorted by costs associated with flood works through Queensland Reconstruction Authority.

7.12 WORKS DRAFT CAPITAL BUDGET 2023/24

File Number: 19-04-2023
Author: General Manager Infrastructure
Authoriser: Chief Executive Officer

PRECIS

Draft Works Capital Program 2023/24.

SUMMARY

This report proposes the Works 2023/24 draft capital program.

OFFICER'S RECOMMENDATION

That the Committee receive the proposed 2023/24 draft Works capital program and provide guidance for inclusion in the continued preparation of the full South Burnett Regional Council 2022-2023 annual budget.

BACKGROUND

The draft 2023/24 Works Capital Program is presented for consideration and input by Council.

The capex programs proposed for the 2023/24 year is up for deliberations. These are currently in line with long term asset programs.

That the Committee give direction on the proposed capex programs for inclusion in the 2023/24 budget preparations.



Capital Projects 2023-2024

Project	Project Description	Budget Total	PROJECT SUMMARY						INCOME INPUTS						Design Estimate	Scope Level	Risk	Consultation	
			Funding Source	External Funding Amount	Cost to Council	Renewals \$	Upgrade \$	New \$	Funded Depreciation	Loans	External Funding Amount	Developer Contributions	Reserves	Revenue Total					
Unsealed (gravel resheeting)																			
Gravel resheeting program		100,000			100,000	-	-	-	100,000		0				100,000	Feasibility	Amber	Tier 3 - Low	No
TOTAL UNSEALED (GRAVEL RESHEETING)		100,000		0	100,000	0	0	0	100,000	0	0	0	0	0	100,000				
Sealed (bitumen resealing & rehabilitation)																			
Bitumen Reseal Program		2,100,000	TIDS	242,655	1,857,345	2,100,000	-	-	1,857,345		242,655			2,100,000	Feasibility	Amber	Tier 3 - Low	No	
Major Mechanical Repairs		1,000,000			1,000,000	1,000,000	-	-	1,000,000					1,000,000	Feasibility	Amber	Tier 3 - Low	No	
Complimentary Works 23/24	To cover ineligible FD costs/complimentary works Deferred from 22/23, to cover	700,000			700,000	700,000	-	-	700,000		0			700,000	Feasibility	Amber	Tier 2 - Medium	No	
Complimentary Works 22/23	ineligible FD costs/complimentary works	2,000,000			2,000,000	2,000,000	-	-			0	2,000,000	2,000,000	2,000,000	Feasibility	Amber	Tier 2 - Medium	No	
KTP	Additional funding as per Council resolution	120,000			120,000	120,000	-	-	120,000		0			120,000	Detailed	Green	Tier 1 - High	Yes	
Tingoora Chelmsford Road	Pavement Rehabilitation Stage 1	3,930,000	RZR	1,480,019	2,449,981	3,930,000	-	-	2,449,981	1,480,019				3,930,000	Feasibility	Amber	Tier 2 - Medium	No	
Corddale Road widening	Completion of multi year project	53,556	TIDS	26,778	26,778	10,711	42,845	-	26,778		26,778			53,556	Feasibility	Amber	Tier 3 - Low	No	
Shoulder resheeting program		500,000			500,000	500,000	-	-	500,000		0			500,000	Feasibility	Amber	Tier 3 - Low	No	
Wooroolin State School	Footpath and childrens crossing	50,000	SafeST	25,000	25,000	-	50,000	-	25,000		25,000			50,000	Feasibility	Amber	Tier 2 - Medium	No	
Advance Design	Forward programme 24/25	250,000			250,000	-	-	-	250,000		0			250,000					
TOTAL SEALED (BITUMEN RESEALING & REHABILITATION)		10,703,556		1,774,452	8,929,104	10,360,711	92,845	0	6,929,104	0	1,774,452	0	2,000,000	10,703,556					
Footpaths																			
Wondai CBD Renewal		700,000	W4Q5	700,000		560,000	-	140,000	0		700,000			700,000	Feasibility	Amber	Tier 1 - High	Yes	
Wondai Roundabout upgrade	deferred from 22/23	800,000			800,000	640,000	160,000	-			0		800,000	800,000	Detailed	Amber	Tier 1 - High	Yes	
Tessmans Rd Kingaroy	New footpath	192,656	SafeST	96,328	96,328	-	-	192,656	96,328	96,328			800,000	192,656	Feasibility	Amber	Tier 2 - Medium	No	
Murgon School Crossing Upgrade	Angel St and Gore St	116,000	STIP	116,000	0	-	-	116,000	0	116,000				116,000	Feasibility	Amber	Tier 2 - Medium	No	
Markwell St Bus Interchange Upgrade		218,900	STIP	110,000	108,900	-	218,900	-	108,900	110,000				218,900	Feasibility	Amber	Tier 2 - Medium	No	
St Mary's Catholic College footpath	New footpath Fitzroy to Albert St	157,410	STIP	79,000	78,410	-	-	157,410	78,410	79,000				157,410	Feasibility	Amber	Tier 2 - Medium	No	
Murgon SHS and SS Footpath Upgrade	Krebs St and Dutton East St	99,110	STIP	49,500	49,610	99,110	-	-	49,610	49,500				99,110	Feasibility	Amber	Tier 2 - Medium	No	
Murgon SHS Parking Upgrades	Gore St from Cooper St to Harm St	472,054	STIP	236,500	235,554	-	-	472,054	235,554	236,500				472,054	Feasibility	Amber	Tier 2 - Medium	No	
William St/Toomey St/Avoca St intersection and Parking Upgrades		143,308	STIP	58,000	85,308	-	143,308	-	85,308	58,000				143,308	Feasibility	Amber	Tier 2 - Medium	No	
Drayton Street, Nanango - Footpath Replacement	Rescope to include KC renewal.	100,000			100,000	100,000	-	-			0		100,000	100,000	Feasibility	Amber	Tier 2 - Medium	No	
TOTAL FOOTPATHS		2,999,438		1,445,328	1,554,110	1,399,110	522,208	3,138,120	654,110	0	1,445,328	0	900,000	2,999,438					
Bridges																			
Homecreek Loop Creek Bridge	Timber Bridge replacement	773,680	BRP	583,680	190,000	773,680	-	-			583,680			190,000	773,680	Amber	Amber	Tier 1 - High	No
Cherbourg Road - Sawpit Creek Guardrail Replacement	Submission pending under Bridges Renewal Program	104,736			104,736	104,736	-	-						104,736	104,736	Amber	Amber	Tier 2 - Medium	No
TOTAL BRIDGES		878,416		583,680	294,736	878,416	0	0	0	0	583,680	0	294,736	878,416					
Drainage																			
Kerb & Channel Renewal																			
TOTAL DRAINAGE		0		0	0	0	0	0	0	0	0	0	0	0					

Project	Project Description	Budget Total	PROJECT SUMMARY						INCOME INPUTS								
			Funding Source	External Funding Amount	Cost to Council	Renewals \$	Upgrade \$	New \$	Funded Depreciation	Loans	External Funding Amount	Developer Contributions	Reserves	Revenue Total	Design Estimate	Scope Level	Risk
22/23 Continued Projects																	
22/23 projects in construction will continue into 23/24 with project budget estimates confirmed during 4th quarter review.																	
22/23 Deferred Projects																	
Hivesville Road pavement rehabilitation			5420,000														
River Road Roundabout	Pavement Rehab Kingaroy St		TBA														
North Street, Kingaroy - K&C install	Project added at first quarter review, design to be undertake in 22/23, construction 23/24.		95,000														
Gore Street, Murgon - Asphalt pavement renewal	Full depth pavement rehabilitation required, possibly staged	Design required	TBA														
Mooyna St kerb and channel renewal	Replace existing failed kerb and channel		150,000														
Chester St kerb and channel renewal	Replace existing failed kerb and channel		85,000														
Lanigans Road dust seal trial			80,000														
Total - Capital		14,681,410	3,803,460	10,877,950	12,638,237	615,053	3,138,120	7,683,214	0	3,803,460	0	3,194,736	14,681,410				

Assumed available depreciation: 6,989,338
 INCREASE BY \$600K FROM OPEX (693,676)



Capital Projects 2024-2025

Project	Project Description	Budget Total	PROJECT SUMMARY						INCOME INPUTS							
			Funding Source	External Funding Amount	Cost to Council	Renewals \$	Upgrade \$	New \$	Funded Depreciation	Loans	External Funding Amount	Developer Contributions	Reserves	Revenue Total	Renewals %	Upgrade %
Unsealed (gravel resheeting)																
Gravel resheeting program		1,410,997			1,410,997	1,410,997	-	-		1,410,997		0			1,410,997	100%
TOTAL UNSEALED (GRAVEL RESHEETING)		1,410,997		0	1,410,997	1,410,997	0	0		1,410,997	0	0	0	0	1,410,997	
Sealed (bitumen resealing & rehabilitation)																
Bitumen Reseal Program		3,025,315			3,025,315	3,025,315	-	-		3,025,315		0			3,025,315	100%
Pavement Rehabilitation Program		1,000,000			1,000,000	1,000,000	-	-		1,000,000		0			1,000,000	100%
Tingooora Chelmsford Rd	Pavement Rehabilitation Stage 2	2,000,000	R2R	1,480,019	519,981	2,000,000	-	-		519,981	1,480,019				2,000,000	100%
Shoulder resheeting program		321,721			321,721	321,721	-	-		321,721		0			321,721	100%
Advance Design	Forward programme 25/26 development & design	250,000			250,000	-	-	-		250,000		0			250,000	
TOTAL SEALED (BITUMEN RESEALING & REHABILITATION)		6,597,036		0	1,480,019	5,117,017	6,347,036	0	0	5,117,017	0	1,480,019	0	0	6,597,036	
Footpaths																
Various footpath replacements		270,000	SafeST	135,000	135,000	270,000	-	-		135,000	135,000				270,000	100%
Tessmans Rd Kingaroy	New footpath	242,656	SafeST	121,328	121,328	-	-	242,656		121,328	121,328				242,656	100%
TOTAL FOOTPATHS		512656		256,328	256328	270000	0	242656		256328	0	256,328	0	0	512656	
Bridges																
Booie Rd	Parsons Bridge	190,000			190,000	190,000	-	-		190,000		0			190,000	100%
Haly St Culverts	Kingaroy	23,000			23,000	23,000	-	-		23,000		0			23,000	100%
TOTAL BRIDGES		213,000		0	213,000	213,000	0	0		213,000	0	0	0	0	213,000	
Drainage																
Concrete floodway renewal	Glenclyffe Rd	130,000			130,000	130,000	-	-		130,000		0			130,000	100%
Kerb & Channel Renewal		502,875			502,875	502,875	-	-		502,875		0			502,875	100%
TOTAL DRAINAGE		632,875		0	632,875	632,875	0	0		632,875	0	0	0	0	632,875	
Total - Capital		9,366,564		1,736,347	7,630,217	8,873,908	0	242,656		7,630,217	0	1,736,347	0	0	9,366,564	
										Assumed available depreciation		7,030,217				
										INCREASE BY \$600K FROM OPEX		(600,000)				



Capital Projects 2025-2026

Project	Project Description	Budget Total	PROJECT SUMMARY						INCOME INPUTS							
			Funding Source	External Funding Amount	Cost to Council	Renewals \$	Upgrade \$	New \$	Funded Depreciation	Loans	External Funding Amount	Developer Contributions	Reserves	Revenue Total	Renewals %	Upgrade %
Unsealed (gravel resheeting)																
Gravel resheeting program		3,768,115	R2R	1,973,358	1,794,757	3,768,115	-	-	1,794,757		1,973,358			3,768,115	100%	
TOTAL UNSEALED (GRAVEL RESHEETING)		3,768,115		1,973,358	1,794,757	3,768,115	0	0	1,794,757	0	1,973,358	0	0	3,768,115		
Sealed (bitumen resealing & rehabilitation)																
Bitumen resealing/rehabilitation various roads		2,332,748			2,332,748	2,332,748	-	-	2,332,748		0			2,332,748	100%	
Sealed road reconstruction		532,000	Base TIDS	266,000	266,000	532,000	-	-	266,000		266,000			532,000	100%	
TIDS LRRS - Program	Pavement Rehabilitation	2,076,504	LRRS	1,038,252	1,038,252	1,661,203	-	415,301	1,038,252		1,038,252			2,076,504	80%	20%
W4Q Funding	Pavement Rehabilitation	3,000,000	W4Q	1,500,000	1,500,000	3,000,000	-	-	1,500,000		1,500,000			3,000,000	100%	
TOTAL SEALED (BITUMEN RESEALING & REHABILITATION)		7,941,252	0	2,804,252	5,137,000	7,525,951	0	415,301	5,137,000	0	2,804,252	0	0	7,941,252		
Footpaths																
Various footpath replacements		270,000	SafeST	135,000	135,000	270,000	-	-	135,000		135,000			270,000	100%	
TOTAL FOOTPATHS		270,000		135,000	135,000	270,000	0	0	135,000	0	135,000	0	0	270,000		
Bridges																
Booie Rd	Parsons Bridge	300,000			300,000	300,000	-	-	300,000		0			300,000	100%	
Haly St Culverts	Kingaroy														100%	
TOTAL BRIDGES		300,000		0	300,000	300,000	0	0	300,000	0	0	0	0	300,000		
Drainage																
Concrete floodway renewal					0	-	-	-	0		0			0	100%	
Kerb & Channel Renewal		300,000			300,000	300,000	-	-	300,000		0			300,000	100%	
TOTAL DRAINAGE		300,000		0	300,000	300,000	0	0	300,000	0	0	0	0	300,000		
Total - Capital		12,579,367		4,912,610	7,666,757	12,164,067	0	415,301	7,666,757	0	4,912,610	0	0	12,579,367		

Assumed available depreciation 7,066,757
 INCREASE BY \$600K FROM OPEX (600,000)

ATTACHMENTS

Nil

8 CONFIDENTIAL SECTION

9 CLOSURE OF MEETING