



SOUTH BURNETT

REGIONAL COUNCIL

MINUTES

**Liveability, Governance and Finance
Standing Committee Meeting
Wednesday, 8 March 2023**

Order Of Business

1	Opening	4
2	Leave of Absence / Apologies	4
3	Acknowledgement of Traditional Owners	4
4	Deputations	4
5	Declaration of Interest	4
6	Confirmation of Minutes of Previous Meeting	5
6.1	Minutes of the Liveability, Governance and Finance Standing Committee Meeting held on 8 February 2023.....	5
7	Notices of Motion	5
7.1	March General Council Meeting - Proposed Change of Date	5
7.2	Investigation and consideration of Food Organics Garden Organics (FOGO) recycling.....	6
7.3	Kingaroy Youth Engagement Centre	6
7.5	Digital connectivity at tourist dams	8
7.6	Recognition of Traditional Owners on Town and Village Entry Signage	9
7.7	Removal of Tree in MacAlister Street Murgon	9
7.8	Hart Street Blackbutt Pedestrian Path Works	10
8	Portfolio - Corporate Governance & Strategy, People & Culture, Communication & Media, Finance & Sustainability, ICT & Business Systems, Community Representation and Advocacy, 2032 Olympics & Paralympics	10
8.1	Corporate, Governance & Strategy, People & Culture, Communications/Media, Finance & Sustainability, ICT & Business Systems, Community Representation & Advocacy and 2032 Olympics & Paralympics Portfolio Report	10
9	Corporate Governance & Strategy	11
9.1	Adoption of the South Burnett Regional Council Recruitment & Selection Policy - Statutory014	11
10	Finance & Sustainability	11
10.1	Debt Collection Processes - Update.....	11
41	ICT & Business Systems	12
11.1	CRM Statistics.....	12
11.1.1	Question on Notice - Customer Service Levels	12
11.1.2	Question on Notice - Close Out of Requests	12
52	Community Representation and Advocacy	13
12.1	Anzac Day 2023.....	13
63	Portfolio - Community Development, Arts & Heritage and Library Services	15
13.1	Community Development, Arts & Heritage and Library Services Portfolio Report	15
13.2	Community and Lifestyle Operational update	15
74	Community Development (Health, Youth, Senior Citizens)	16

14.1	Stronger Communities Program - Round 8.....	16
85	Portfolio - Tourism & Visitor Information Centres, Sport & Recreation and Commercial Enterprises.....	17
15.1	Tourism & VIC's, Sport & Recreation and Commercial Enterprises Portfolio Report.....	17
96	Tourism & Visitor Information Centres	17
16.1	Murgon Visitor Information Centre.....	17
107	Portfolio - Regional Development, Development Services, Community & Social Housing	18
17.1	Regional Development, Development Services and Community & Social Housing Portfolio Report	18
118	Regional Development (Industry, Agriculture, Water Security, Energy and Circular Economy).....	18
18.1	Establishment of a Firebreak to the Rear of Properties in Grant Crescent Wondai.....	18
18.1.1	Expression of Interest - QLD Entrepreneurs.....	19
129	Development Services - (Planning, Building, Plumbing)	19
19.1	List of Correspondence pending completion of assessment report.....	19
19.2	Delegated Authority Reports (1 February 2023 to 28 February 2023)	19
19.3	Planning and Land Management Operational Update	20
20	Questions on Notice	20
20.1	Questions on Notice - Divislonal Spend	20
20.1.1	Question on Notice – Divislonal Spend Media/Comms Strategy	20
131	Confidential Section	21
21.1	Financial Hardship Rates Application – Assessment Number -20606-00000-000.....	22
142	Closure of Meeting.....	22

**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
LIVEABILITY, GOVERNANCE AND FINANCE STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 8 MARCH 2023 AT 9:00AM**

PRESENT:

Councillors:

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Aaron Meehan (General Manager Infrastructure), Susan Jarvis (General Manager Finance & Corporate), Leanne Petersen (Manager Facilities & Parks), Michael Hunter (Coordinator Commercial Enterprises), Margie Hams (Coordinator Community Development), Darryl Brooks (Manager Environment & Planning), Kerri Anderson (Manager Finance & Sustainability), Anthony Bills (Manager ICT & Fleet), Kimberley Donohue (Executive Assistant).

1 OPENING

Cr Potter opened the meeting and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

Nil.

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DEPUTATIONS

Kayla Milne presented a deputation to the chamber regarding the need for a Youth Engagement Centre in Kingaroy.

5 DECLARATION OF INTEREST

Nil.

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

6.1 MINUTES OF THE LIVEABILITY, GOVERNANCE AND FINANCE STANDING COMMITTEE MEETING HELD ON 8 FEBRUARY 2023

COMMITTEE RESOLUTION 2023/135

Moved: Cr Jane Erkens

Seconded: Cr Gavin Jones

That the Minutes of the Liveability, Governance and Finance Standing Committee Meeting held on 8 February 2023 be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 9:13am, Manager Facilities & Parks Leanne Petersen left the meeting.

At 9:14am, Manager Facilities & Parks Leanne Petersen returned to the meeting.

7 NOTICES OF MOTION

7.1 MARCH GENERAL COUNCIL MEETING - PROPOSED CHANGE OF DATE

COMMITTEE RESOLUTION 2023/136

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That the General Council Meeting to be held on 22 March 2023 be rescheduled for Wednesday 29 March 2023 commencing at 8:30am in Nanango (if practicable) and that appropriate notice of the change of date be advertised in the community.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.2 INVESTIGATION AND CONSIDERATION OF FOOD ORGANICS GARDEN ORGANICS (FOGO) RECYCLING

COMMITTEE RECOMMENDATION

Moved: Cr Brett Otto

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That Council officers liaise with the Ipswich City Council in relation to their optional Food Organics Garden Organics (FOGO) Recycling Program and the Lockyer Valley Regional Council in relation to their FOGO Trial Program over the next six months with a view to Council considering the implementation of such at an appropriate future date as part of the next waste contract negotiations.

In Favour: Crs Brett Otto and Kathy Duff

Against: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

LOST 2/5

Attendance:

At 9:36am, Manager Environment & Planning Darryl Brooks left the meeting.

7.3 KINGAROY YOUTH ENGAGEMENT CENTRE

COMMITTEE RECOMMENDATION

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

The Committee recommends to Council that:

1. Council engages with our Youth Council and interested community members as to the establishment and design of a 'Youth Engagement Centre' in Kingaroy, noting that the Youth Council may wish to recommend naming the proposed centre in keeping with its objectives
 2. Council seeks expressions of interest from community organisations and suitably credentialled and authorised adult volunteers to support the centres operations and supervisory requirements;
 3. Council seeks to enter into a lease on premises functioning as the KTP office in Kingaroy Street for a period of 12 months commencing 01 July 2023 for the purposes of the centre;
 4. Council prepares a draft operating budget in conjunction with the Youth Council and then considers funding the operating costs of the centre as a recovery and resilience program under the current Black Summer Bush Fire Recovery and Resilience Government funding for a period of 12 months from 01 July 2023 to 30 June 2024;
 5. Council works with the Youth Council in raising funds to fit out and furnish the centre to create a comfortable and safe setting that meets the needs of our young people.
 6. Council schedules a review of this trial program after 30 June 2024 to assess its community benefit and long-term viability and funding options.
-

AMENDMENT

Moved: Cr Kirstie Schumacher

Seconded: Cr Gavin Jones

That the Committee recommends to Council that:

1. Council engages with our Youth Council and interested community members to form a working group with the view to establish a 'Youth Engagement Centre', noting that the Youth Council may wish to recommend naming the proposed centre in keeping with its objectives; and
2. Council seeks expressions of interest from community organisations and suitably credentialled and authorised adult volunteers to support the centres operations and supervisory requirements and that report be brought back to a future Liveability, Governance and Finance Standing Committee Meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2**THE AMENDMENT BECAME THE RESOLUTION**

COMMITTEE RESOLUTION 2023/137

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the Committee recommends to Council that:

1. Council engages with our Youth Council and interested community members to form a working group with the view to establish a 'Youth Engagement Centre', noting that the Youth Council may wish to recommend naming the proposed centre in keeping with its objectives; and
2. Council seeks expressions of interest from community organisations and suitably credentialled and authorised adult volunteers to support the centres operations and supervisory requirements and that report be brought back to a future Liveability, Governance and Finance Standing Committee Meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2**Mayor Otto with the leave of the meeting withdrew motion 6.4.****Attendance:**

At 10:18am, General Manager Infrastructure Aaron Meehan left the meeting.

7.5 DIGITAL CONNECTIVITY AT TOURIST DAMS

COMMITTEE RECOMMENDATION

Moved: Cr Kathy Duff

Seconded: Cr Brett Otto

The Committee recommends to Council that:

Council officers investigate options and associated costs to improve digital connectivity at both Council Tourist dams and provide a report to the Standing Committee Meeting on 12 April 2023.

Cr Duff with the leave of the meeting withdrew motion 6.5 carried 7/0.

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2023/138

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

COMMITTEE RESOLUTION 2023/139

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the meeting resume at 10:41am.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

Manager Corporate, Governance & Strategy Rebecca Bayntun was present at the resumption of the meeting.

Coordinator Community Development, Margie Hams was not present at the resumption of the meeting.

At 10:41am, Mayor Brett Otto returned to the meeting.

7.6 RECOGNITION OF TRADITIONAL OWNERS ON TOWN AND VILLAGE ENTRY SIGNAGE

COMMITTEE RESOLUTION 2023/140

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

The Committee recommends to Council that:

Council consults with the Cherbourg Aboriginal Shire Council and the appropriate traditional owners with a view to placing culturally appropriate recognition of the traditional owners on the back of the South Burnett village and town entry signs.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.7 REMOVAL OF TREE IN MACALISTER STREET MURGON

COMMITTEE RESOLUTION 2023/141

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

The Committee recommends to Council that:

- Council undertakes community consultation as to the removal of the Hoop Pine tree in front of the Murgon Ancient Songbird Centre in Macalister Street Murgon;
- Council obtains quotes to have the tree removed;
- A report is provided to the standing committee meeting in July 2023;
- Liaise with community organisations in regard to utilising the timber from the Hoop Pine tree.

In Favour: Crs Brett Otto, Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Cr Jane Erkens

CARRIED 6/1

7.8 HART STREET BLACKBUTT PEDESTRIAN PATH WORKS

COMMITTEE RESOLUTION 2023/142

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

The Committee recommends to Council that:

Council programs the following works into the 2022/2023 parks and gardens maintenance program in relation to the section of bitumen pedestrian footpath between 38 and 44 Hart Street, Blackbutt:

- spraying of the overgrown grass that encroaching on and into the bitumen seal;
- removal of the grass and re-sealing of the damaged sections.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

The Chair noted to the meeting that under Section 3.53.9 of the Conduct of Council and Committee Meetings Policy Statutory017 that Cr Jane Erken's issued an apology to Mayor Brett Otto.

Attendance:

At 11:26am, Manager Facilities & Parks Leanne Petersen left the meeting.

8 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS**8.1 CORPORATE, GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION & ADVOCACY AND 2032 OLYMPICS & PARALYMPICS PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2023/143

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That Mayor Otto's Corporate, Governance & Strategy, People & Culture, Communications/Media, Finance & Sustainability, ICT & Business Systems, Community Representation & Advocacy and 2032 Olympics & Paralympics Portfolio Report to Council be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

9 CORPORATE GOVERNANCE & STRATEGY

9.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL RECRUITMENT & SELECTION POLICY - STATUTORY014

COMMITTEE RESOLUTION 2023/144

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Council Recruitment & Selection Policy – Statutory014 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

10 FINANCE & SUSTAINABILITY

10.1 DEBT COLLECTION PROCESSES - UPDATE

COMMITTEE RESOLUTION 2023/145

Moved: Cr Gavin Jones
Seconded: Cr Jane Erkens

That the report be received for information and guidance to any proposed operational processes on debt collection be advised.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

ATTENDANCE:

AT 11:33AM, COORDINATOR COMMUNITY DEVELOPMENT MARGIE HAMS RETURNED TO THE MEETING.

41 ICT & BUSINESS SYSTEMS

11.1 CRM STATISTICS

COMMITTEE RESOLUTION 2023/146

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the report is received for information

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

11.1.1 QUESTION ON NOTICE - CUSTOMER SERVICE LEVELS

Question on Notice received from Cr Kirstie Schumacher:

Is there an expectation that Customer Service staff are to advise a caller of the timeframe and close out time around a request?

11.1.2 QUESTION ON NOTICE - CLOSE OUT OF REQUESTS

Question on Notice received from Cr Kathy Duff:

What is the process for the closure of requests?

52 COMMUNITY REPRESENTATION AND ADVOCACY**12.1 ANZAC DAY 2023****COMMITTEE RESOLUTION 2023/147**

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That the following Council representatives attend the respective ceremonies and carry out responsibilities as required on behalf of Council:

Town	Location	Time	Council Representative	Responsibility
Blackbutt Dawn Service	Memorial at Hart & Coulson Streets	4.27am	Cr Jones	Attendance Lay wreath
Memorial Service	Cenotaph	11.00am	Cr Jones	Attendance Lay wreath/Book
Bunya Mountains Memorial Service	Lone Pine Office, National Park Campground, Dandabah	8.00am	Cr Jones	Attendance Lay wreath
Cherbourg Commemorative Service	Cenotaph	8.00am	Cr Duff	Attendance Lay wreath
Hivesville Dawn Service	Main Street	5.30am	Cr Duff	Attendance Participate in Ceremony Lay wreath
Kingaroy Dawn Service	Memorial Park	4.28am	Cr Potter Cr Schumacher	Attendance
War Graves	Taabinga Cemetery	8.00am	Cr Potter	Attendance
Commemorative Service	Memorial Park	11.00am	Mayor Otto Cr Potter	Participate in march. Participate in ceremony Lay wreath
Kumbia Commemorative Service	Flower bed next to Kumbia Hall	8.45am	Cr Henschen	Participate in march. Lay wreath
Maidenwell Memorial Service	Main Street Monument	10.30am	Cr Jones	Attendance Lay wreath
Murgon Fellowship	Services Club	4.45am		Attendance

Dawn Service	Gore Street Opposite Services Club	5.30am	Mayor Otto	Attendance Lay wreath
Commemorative Service	Services Club	10.00am	Cr Duff	Participate in march Participate in Ceremony Lay wreath
Nanango Dawn Service	Memorial in front of Chambers	5.30am	Cr Erkens	Lay wreath
Public Pilgrimage	Nanango Cemetery	7.00am	Cr Erkens	Attendance
Memorial Service	Memorial in front of Chambers	9.00am	Cr Erkens Mayor Otto	Lay wreath/Book
Proston Dawn Service		5.30am	GM Jarvis	Attendance Lay Wreath
School Service	Proston State School		Cr Duff	Attendance Lay wreath
Wondai Dawn Service	In front of Council Chambers	5.00am	Cr Henschen	Attendance
Memorial Service	Cemetery	8.00am	Cr Henschen	Attendance
Commemorative Service	Wondai Town Hall	10.00am	Cr Schumacher	Attendance Participate in Ceremony Lay wreath
Wooroolin Commemorative Service	Wooroolin Hall	11.00am	Cr Henschen	Organisation of service Lay wreath

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 11:59am, Cr Gavin Jones left the meeting.

At 11:59am, Manager Environment & Planning Darryl Brooks returned to the meeting.

At 11:59am, Coordinator Development Services David Hursthouse entered the meeting.

63 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES**13.1 COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2023/148

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That Cr Potter's Community Development, Arts & Heritage and Library Services Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 12:01pm, Cr Gavin Jones returned to the meeting.

At 12:01pm, General Manager Infrastructure Aaron Meehan left the meeting.

13.2 COMMUNITY AND LIFESTYLE OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2023/149

Moved: Cr Gavin Jones

Seconded: Cr Jane Erkens

That the Community and Lifestyle Operational Update be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 12:04pm, General Manager Infrastructure Aaron Meehan returned to the meeting.

At 12:08pm, Coordinator Commercial Enterprises Michael Hunter left the meeting.

At 12:10pm, Coordinator Commercial Enterprises Michael Hunter returned to the meeting.

74 COMMUNITY DEVELOPMENT (HEALTH, YOUTH, SENIOR CITIZENS)**14.1 STRONGER COMMUNITIES PROGRAM - ROUND 8**

COMMITTEE RESOLUTION 2023/150

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the Committee recommend to Council that:

1. A request be made to the Hon David Littleproud, Federal Member for Maranoa to consider an application from South Burnett Regional Council for a replacement rainwater tank at Maidenwell Hall and replacement chairs at the Nanango Cultural Centre.
2. A request be made to the Hon Colin Boyce, Federal Member for Flynn to consider an application from South Burnett Regional Council to install a replacement shade cloth at Durong Hall over the play area and a project at the Proston Lookout;
3. A request be made to the Hon Llew O'Brien, Federal Member for Wide Bay to consider an application from South Burnett Regional Council to construct a half basketball court near the Murgon Skate Park
4. Council commits the 50% co-contribution as part of the 2023/2024 capital works program for Facilities and Parks.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

COMMITTEE RESOLUTION 2023/151

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the meeting adjourn for Lunch.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

COMMITTEE RESOLUTION 2023/152

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the meeting resume at 1:17pm.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

85 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES**15.1 TOURISM & VIC'S, SPORT & RECREATION AND COMMERCIAL ENTERPRISES PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2023/153

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

That Cr Erken's Tourism & VIC's, Sport & Recreation and Commercial Enterprises Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**96 TOURISM & VISITOR INFORMATION CENTRES****16.1 MURGON VISITOR INFORMATION CENTRE**

COMMITTEE RESOLUTION 2023/154

Moved: Cr Kathy Duff

Seconded: Cr Brett Otto

That the Committee recommends to Council:

That Council consults with the Murgon Business and community groups prior to considering any changes to the Visitor Information Centre in Murgon and a report be brought back to the June Liveability, Governance and Finance Standing Committee Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 1:30pm, Coordinator Community Development Margie Hams left the meeting.

At 1:30pm, Coordinator Commercial Enterprises Michael Hunter left the meeting.

107 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING**17.1 REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES AND COMMUNITY & SOCIAL HOUSING PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2023/155

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That Cr Schumacher's Regional Development, Development Services and Community & Social Housing Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**118 REGIONAL DEVELOPMENT (INDUSTRY, AGRICULTURE, WATER SECURITY, ENERGY AND CIRCULAR ECONOMY)****18.1 ESTABLISHMENT OF A FIREBREAK TO THE REAR OF PROPERTIES IN GRANT CRESCENT WONDAI**

COMMITTEE RESOLUTION 2023/156

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That Council enters into discussions with the State Government regarding the establishment of a firebreak for properties fronting onto the western side of Grant Crescent, Wondai.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

18.1.1 EXPRESSION OF INTEREST - QLD ENTREPRENEURS

COMMITTEE RESOLUTION 2023/157

Moved: Cr Brett Otto
Seconded: Cr Kathy Duff

That the Committee recommends to Council:

That Council submit an expression of interest to be one of the locations to host the Qld entrepreneurs next level project by 17 March 2023.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

129 DEVELOPMENT SERVICES - (PLANNING, BUILDING, PLUMBING)**19.1 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT**

COMMITTEE RESOLUTION 2023/158

Moved: Cr Scott Henschen
Seconded: Cr Kathy Duff

That the List of Correspondence pending completion of Assessment Report be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19.2 DELEGATED AUTHORITY REPORTS (1 FEBRUARY 2023 TO 28 FEBRUARY 2023)

COMMITTEE RESOLUTION 2023/159

Moved: Cr Kathy Duff
Seconded: Cr Jane Erkens

That the Delegated Authority report be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

19.3 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2023/160

Moved: Cr Jane Erkens
Seconded: Cr Kirstie Schumacher

That the Planning and Land Management Operational update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 1:45pm, Manager Environment & Planning Darryl Brooks left the meeting.

At 1:45pm, Coordinator Development Services David Hursthouse left the meeting.

20 QUESTIONS ON NOTICE

20.1 QUESTIONS ON NOTICE - DIVISIONAL SPEND

COMMITTEE RESOLUTION 2023/161

Moved: Cr Kathy Duff
Seconded: Cr Jane Erkens

That the responses to the questions raised be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

20.1.1 QUESTION ON NOTICE – DIVISIONAL SPEND MEDIA/COMMS STRATEGY

Question on Notice received from Cr Brett Otto:

What is the media/comms strategy to relay this information to the community and the process to roll this out?

131 CONFIDENTIAL SECTION

COMMITTEE RESOLUTION 2023/162

Moved: Cr Jane Erkens

Seconded: Cr Kirstie Schumacher

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

21.1 Financial Hardship Rates Application – Assessment Number -20606-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 2:08pm, General Manager Infrastructure Aaron Meehan left the meeting.

At 2:11pm, General Manager Infrastructure Aaron Meehan returned to the meeting.

COMMITTEE RESOLUTION 2023/163

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

21.1 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER -20606-00000-000**COMMITTEE RESOLUTION 2023/164**

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

That the Committee recommend to Council that they agree to:

1. Write off interest charges to the value of \$1,015.50;
2. Suspend interest from accumulating while hardship payment arrangement is maintained;
3. Request the owner enter into a payment arrangement for Assessment Number 20606-00000-000 for \$210.00 per fortnight commencing 15 April 2023 for a period of 12 months;
4. Payments increasing to \$240.00 per fortnight from 15 April 2024 for a period of 12 months;
5. Payments increasing to \$270.00 per fortnight from 15 April 2025 for a period of 12 months;
6. Payments increasing to \$290.00 per fortnight from 15 April 2026 for a period of 12 months under normal rate arrangement conditions;
7. Payments increasing to \$305.00 per fortnight from 15 April 2027 for a period of 12 months under normal rate arrangement conditions;
8. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly;
9. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
10. The General Manager Finance & Corporate be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**142 CLOSURE OF MEETING**

The Meeting closed at 2:13pm.

The minutes of this meeting were confirmed at the Liveability, Governance and Finance Standing Committee Meeting held on 12 April 2023.

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CHAIRPERSON