



**SOUTH BURNETT**

**REGIONAL COUNCIL**

# **MINUTES**

**Ordinary Council Meeting  
Wednesday, 26 April 2023**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 26 APRIL 2023 AT 9:00AM**

**PRESENT:****Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

**Council Officers:**

Aaron Meehan (Acting Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Peter O'May (General Manager Liveability), Kerri Anderson (Manager Finance & Sustainability), Rebecca Humphrey (Manager People & Culture), Darryl Brooks (Manager Environment & Planning), David Hursthouse (Coordinator Development Services), Justin Crick (Contract Engineer), Kimberley Donohue (Executive Assistant).

**1 OPENING**

The Mayor declared the meeting open and welcomed all attendees.

**2 LEAVE OF ABSENCE / APOLOGIES**

Mark Pitt (Chief Executive Officer).

**3 PRAYERS**

A representative of Seventh Day Adventist, Leathan Fitzpatrick offered prayers for Council and for the conduct of the Council meeting.

**Attendance:**

At 9:06am, Manager Finance & Sustainability entered the meeting via teams.

At 9:08am, General Manager Liveability Peter O'May left the meeting.

At 9:09am, General Manager Liveability Peter O'May returned to the meeting.

**4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**5 DECLARATION OF INTEREST**

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to Item 11.2 - Bunya Mountains Electric Vehicle Charging Station.

The nature of my interest is as follows:

This declarable conflict of interest arises due to my husband and I owning a property at the Bunya Mountains.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

**6 DEPUTATIONS/PETITIONS**

Nil.

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****7.1 MINUTES OF THE COUNCIL MEETING HELD ON 29 MARCH 2023**

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**RESOLUTION 2023/492**

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Minutes of the Council Meeting held on 29 March 2023 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0****8 NOTICES OF MOTION**

Nil

**9 BUSINESS OUTSTANDING****9.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

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**RESOLUTION 2023/493**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**10 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS**

**10.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL ACCEPTABLE REQUEST GUIDELINES POLICY - STATUTORY004**

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**RESOLUTION 2023/494**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

That the South Burnett Regional Council Acceptable Request Guidelines Policy – Statutory004 be adopted as amended.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**10.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL DEFENCE SERVICE POLICY - STATUTORY013**

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**RESOLUTION 2023/495**

Moved: Cr Danita Potter  
Seconded: Cr Jane Erkens

That the South Burnett Regional Council Defence Service Policy – Statutory013 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**10.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL WORKPLACE HEALTH AND SAFETY POLICY - STATUTORY015**

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**RESOLUTION 2023/496**

Moved: Cr Scott Henschen  
Seconded: Cr Jane Erkens

That the South Burnett Regional Council Workplace Health and Safety Policy – Statutory015 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**10.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL CODE OF COMPETITIVE NEUTRALITY COMPLAINTS POLICY – STATUTORY006**

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**RESOLUTION 2023/497**

Moved: Cr Danita Potter  
Seconded: Cr Jane Erkens

That the South Burnett Regional Council Code of Competitive Neutrality Complaints Policy – Statutory006 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**10.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL UNREASONABLE CUSTOMER CONDUCT POLICY - STRATEGIC033**

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**RESOLUTION 2023/498**

Moved: Cr Jane Erkens  
Seconded: Cr Scott Henschen

That the South Burnett Regional Council Unreasonable Customer Conduct Policy – Strategic033 be adopted as presented.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

**CARRIED 5/2**

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**10.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL REVENUE POLICY 2023/2024 - STATUTORY005**

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**RESOLUTION 2023/499**

Moved: Cr Danita Potter  
Seconded: Cr Jane Erkens

That the South Burnett Regional Council Revenue Policy 2023/2024 – Statutory005 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**



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**10.7 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL INVESTMENT POLICY 2023/2024 - STATUTORY009**

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**RESOLUTION 2023/500**

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the South Burnett Regional Council Investment Policy 2023/2024 – Statutory009 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0****Attendance:**

At 9:15am, Executive Assistant Finance Wendy Kruger entered the meeting.

At 9:15am, Executive Assistant Finance Wendy Kruger left the meeting.

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**10.8 ANNUAL OPERATIONAL PLAN 2022/2023 IMPLEMENTATION PROGRESS REPORT FOR THE PERIOD ENDING 31 MARCH 2023**

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**RESOLUTION 2023/501**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the South Burnett Regional Council Annual Operational Plan 2022/2023 ('Plan') Implementation Progress Report for the period 1 July 2022 to 31 March 2023 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## 10.9 CONFIRMING COUNCILS ATTENDANCE AT LOCAL GOVERNMENT ASSOCIATION QUEENSLAND (LGAQ) ANNUAL CONFERENCE 2023, LGAQ BUSH COUNCILS CONVENTION 2023 AND LGAQ QUEENSLAND DISASTER MANAGEMENT CONFERENCE 2023

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### RESOLUTION 2023/502

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

1. That Cr Potter attend the LGAQ Queensland Disaster Management Conference 2023.
2. That Crs Potter, Erkens, Henschen, Jones and Otto attend the LGAQ biennial Bush Councils Convention 2023.
3. That Mayor Otto and Cr Jones attend the Annual LGAQ Annual Conference 2023 as delegates and Cr Erkens as the reserve and the following as observers Cr Schumacher, Cr Henschen and Cr Potter.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

**CARRIED 5/2**

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## 10.10 2023 NATIONAL GENERAL ASSEMBLY ADVOCACY

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### RESOLUTION 2023/503

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That as part of the attendance to the Australian Local Government Association National Assembly in June 2023 that briefing meetings to advocate for water reliability including the 25-year Economic Roadmap and investment in communications infrastructure through the Better Connectivity Plan for Regional and Rural Australia be requested with:

- The Hon Tanya Plibersek MP, Minister for the Environment and Water
- Senator The Hon. Murray Watt, Minister for Agriculture, Fisheries and Forestry & Minister for Emergency Management
- The Hon. David Littleproud, Leader of the Nationals & Shadow Minister for Agriculture
- Senator The Hon. Perin Davey, Shadow Minister for Agriculture
- The Hon. Michelle Rowland, Minister for Communications
- The Hon. Kristy McBain MP, Minister for Regional Development, Local Government and Territories
- Federal Member for Flynn, Colin Boyce MP
- Llew O'Brien MP, Federal Member for Wide Bay

Advocacy for mental health and wellbeing of South Burnett residents:

- The Hon Mark Butler MP
- The Hon Emma McBride MP

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Advocacy for housing needs and outcomes for the South Burnett:

- The Hon Julie Collins MP, Minister for Housing, Homelessness and Small Business

Advocacy for the Country University Centre in the South Burnett:

- Senator the Hon Anthony Chisholm, Assistant Minister for Education and Regional Development

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## **10.11 WBBROC REACTIVATION**

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### **RESOLUTION 2023/504**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That South Burnett Regional Council delegates to the Chief Executive Officer authority to engage with WBBROC as to proactive engagement and dialogue in reframing and reactivation the WBBROC as a matter of strategic priority.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

## **10.12 PERFORMANCE REVIEW CHIEF EXECUTIVE OFFICER - 2023**

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### **RESOLUTION 2023/505**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That South Burnett Regional Council:

1. Authorise the Mayor and Deputy Mayor to progress the review with Windsor Group as per the original proposal attached to this report.
2. That Council engage an independent facilitator with the full Council and CEO to establish KPI's for 23/24 financial year to be adopted at the June Ordinary Meeting.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**10.13 MONTHLY FINANCIAL INFORMATION**

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**RESOLUTION 2023/506**

Moved: Cr Kathy Duff  
Seconded: Cr Danita Potter

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31<sup>st</sup> March 2023 be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**11 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET****11.1 REQUEST FOR NAMING SMALL SECTION OF HART STREET BLACKBUTT TO THE ROY EMERSON WAY**

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**RESOLUTION 2023/507**

Moved: Cr Gavin Jones  
Seconded: Cr Kathy Duff

That Council overlay a small section of Hart Street to “The Roy Emerson Way” and advise the Blackbutt and District community of the proposal.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 9:53am, Cr Kirstie Schumacher left the meeting due to having earlier declared a COI.

**11.2 BUNYA MOUNTAINS ELECTRIC VEHICLE CHARGING STATION**

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**RESOLUTION 2023/508**

Moved: Cr Gavin Jones  
Seconded: Cr Scott Henschen

That Officers continue to work with the Bunya Mountains Community Association Inc. to assist with siting a future proposed Electric Vehicle (EV) Charging Station.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 9:55 am, Cr Kirstie Schumacher returned to the meeting.

**11.3 ROUND 2 SCHOOL TRANSPORT INFRASTRUCTURE PROGRAM**

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**RESOLUTION 2023/509**

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That South Burnett Regional Council nominate the following projects for the Round 2 School Transport Infrastructure Program:

1. St Patrick's Catholic College Carparking and Footpath Upgrade, Nanango
2. Nanango State High School Footpath, Nanango
3. Tanduringie State School Carparking and Bus Setdown Upgrade, Tanduringie
4. Murgon State School Footpath, Murgon

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**11.4 KTP PEDESTRIAN VISIBILITY AND PWD SHOP ACCESS**

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**RESOLUTION 2023/510**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That South Burnett Regional Council writes to South Burnett Business groups articulating the strategic priority in our Corporate Plan relating to making our towns communities of choice for people living with disability and encouraging them to engage with their members and CBD businesses as to opportunities for improving PWD access.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**11.5 BIRCH ROAD STORMWATER**

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**RESOLUTION 2023/511**

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. Note the report and correspondence; and
2. The Works Manager review and resolve the complaint.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0****11.6 DRAYTON STREET NANANGO - FOOTPATH**

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**RESOLUTION 2023/512**

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

That the footpath on Drayton Street to Henry Street to the primary school in Nanango is upgraded as soon as funding is available.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**MOTION**

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**RESOLUTION 2023/513**

Moved: Cr Kirstie Schumacher  
Seconded: Cr Jane Erkens

**11.7 MCU21/0001 (79 & 81 Haly Street Wondai)**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with *Section 254J of the Local Government Regulation 2012*:

This matter is considered to be confidential under Section 254J - e of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**MOTION**

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**RESOLUTION 2023/514**

Moved: Cr Brett Otto  
Seconded: Cr Kirstie Schumacher

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**11.7 MCU21/0001 (79 & 81 HALY STREET WONDAI)**

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**RESOLUTION 2023/515**

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That Council delegate authority to the Chief Executive Officer to mediate and resolve Planning & Environment Court Appeal 2922/22 VB 1884 Pty Ltd v South Burnett Regional Council in relation to MCU21/0001 (79 & 81 Haly Street, Wondai - Service Station and ancillary food and drink outlet and shop) on behalf of Council

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0****12 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES****12.1 FACADE IMPROVEMENT PROGRAM - QUICK ROUND**

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**RESOLUTION 2023/516**

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That in accordance with the approved grant budget and grant guidelines that:

Remaining funds of \$95,000 be allocated for the delivery of the South Burnett Region Façade Improvement Quick Round, open to all businesses in all towns in the South Burnett holding street frontage, are open to the public, and have signage visible from the street.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**



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**12.2 LEASE - BURNETT ECONOMIC DEVELOPMENT ORGANISATION (BIEDO)**

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**RESOLUTION 2023/517**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That:

1. South Burnett Regional Council resolves that the exception in *Local Government Regulation 2012 section 236 (1)(b)(ii)* applies to Council for the disposal by way of grant of a Lease to the valuable non-current asset which is the land comprising part of Lot 2 on CP M55124, to the Burnett Inland Economic Development Organisation (BIEDO), community organisations, other than by way of tender or auction, for a the remaining term of the current lease between Council, Burnett Inland Economic Development Organisation (BIEDO).
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Lease between Council, Burnett Inland Economic Development Organisation (BIEDO) on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.
3. South Burnett Regional Council resolves that the exception in *Local Government Regulation 2012 section 236 (1)(b)(ii)* applies to Council for the disposal of unused shelving stored at the Old Council Office, 80 Gore Street, Murgon by way of gifting to the Burnett Inland Economic Development Organisation (BIEDO).

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**12.3 IN-KIND SUPPORT - BACONFEST 2023**

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**RESOLUTION 2023/518**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That South Burnett Regional Council approve the requested in-kind assistance to the 2023 BaconFest subject to available resources including assistance with the TMP to be prepared after Community Engagement with the surrounding and affected businesses.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**12.3.1 MEDIA RELEASE - BACONFEST**

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**RESOLVED 2023/519**

That a media release be prepared and forwarded advising the Community of the closures in regards to the BaconFest set up, pack up and duration of the event.

**12.4 SUPPORT - APPLYING FOR SUITABLE FUNDING OPTIONS**

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**RESOLUTION 2023/520**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That Council offer grant writing support to the Boondooma Museum & Heritage Association Inc to apply for funding to assist them in the purchase of suitable equipment to mow their grounds.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**ADJOURN MORNING TEA**

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**RESOLUTION 2023/521**

Moved: Cr Scott Henschen

Seconded: Cr Gavin Jones

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**RESUME MEETING**

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**RESOLUTION 2023/522**

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 11:01am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0****13 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH**

Nil

**14 PORTFOLIO - DISASTER MANAGEMENT, WASTE AND RECYCLING MANAGEMENT**

Nil

**15 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS****15.1 TINGOORA SPORTSGROUND - TOILET UPGRADES**

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**RESOLUTION 2023/523**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That;

1. Electricity upgrades to the distribution board and 2 weatherproof lights be installed at the Tingoora Sportsground toilets under Council's operational budget; and
2. Council partners with Tingoora Cricket Club to seek sponsorship opportunities and external funding to develop water access and infrastructure on the site and for the supply of water to the facility in the short term and to investigate funding a permanent supply of water to the facility long term.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**15.2 REGIONAL INSPECTION PROGRAM - PUBLIC AMENITIES**

**RESOLUTION 2023/524**

Moved: Cr Kathy Duff  
 Seconded: Cr Gavin Jones

That the six facilities rated 7 or higher are included in future capital works programs for replacement or refurbishment as outlined in the schedule below.

Condition rating	Site	Proposed funding source	Estimated cost
9	Blackbutt – Cemetery	Capital Works program	\$125,000.00 (1D-Single cubicle suitable for People with Disabilities)
7	Kingaroy Lions Park	W4Q 2023/24	\$240,000.00 (2D4C – See attached plan)
7	Murgon – Krebs Street Caravan Park	Capital Works Program	\$450,000.00
7	Nanango – Butter Factory Park	Capital Works Program	\$250,000.00 (2D4C)
7	Wooroolin – Dalton Park	Capital Works Program	\$400,000.00
7	Murgon – Cemetery	Capital Works Program	\$75,000.00

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**15.3 INSTALLATION OF SIGNAGE AT COOMBA FALLS MAIDENWELL**

**RESOLUTION 2023/525**

Moved: Cr Danita Potter  
 Seconded: Cr Jane Erkens

That Council install signage to Coomba Falls to ensure members of the public are alerted to the dangers of swimming in rivers, creeks and waterholes.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**15.4 NEW COMPRESSOR FOR ENGINES AT SOUTH BURNETT ENERGY CENTRE NANANGO**

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**RESOLUTION 2023/526**

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That:

- (i) The compressor for running the historical engines in the South Burnett Energy Centre, Nanango is replaced in the 22/23 financial year
- (ii) The replacement of compressor is funded from the Building Capital – Condition Assessment Restricted Cash.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0****16 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES****16.1 LOCAL LED ECONOMIC RECOVERY PROGRAM**

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**RESOLUTION 2023/527**

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That Council apply for funding for a maximum of \$250,000 for Locally Led Economic Recovery Program.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

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**16.2 REQUEST TO APPOINT PROXY MEMBERS TO THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE**

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**RESOLUTION 2023/528**

Moved: Cr Danita Potter  
Seconded: Cr Jane Erkens

That Council appoint the following individuals as proxy members of the Arts, Culture and Heritage Advisory Committee in accordance with the Arts, Culture and Heritage Terms of Reference:

1. South Burnett Community Orchestra – Susan Mollenhauer
2. South Burnett Arts Inc. – Dafyd Martindale
3. Wondai Art Gallery – Maureen Addenbrooke
4. South Burnett Musical Comedy Society – Andrew Schloss
5. Blackbutt Art Gallery Inc. – Trish Jacobson

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 11:08am, Manager Environment & Planning Darryl Brooks entered the meeting.

At 11:08am, Coordinator Development Services David Hursthouse entered the meeting.

At 11:08am, Engineering Contractor Justin Crick entered the meeting.

At 11:33am, Manager People & Culture Rebecca Humphrey entered the meeting via teams.

At 11:40am, Manager Finance & Sustainability Kerri Anderson left the meeting via teams.

**17 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING****17.1 MATERIAL CHANGE OF USE FOR AN EXTENSION TO EXISTING FEEDLOT (ABOVE 150SCU AND LESS THAN 1,000SCU) AT 97 SCHLOSS ROAD, CUSHNIE (AND DESCRIBED AS LOT 54 ON BO56). APPLICANT: D KALUDER C/- WALL PLANNING & ENVIRONMENTAL CONSULTING**

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**RESOLUTION 2023/529**

Moved: Cr Danita Potter  
Seconded: Cr Scott Henschen

The application for a Material Change of Use Development Permit for an extension to the existing feedlot at 97 Schloss Road, Cushnie, be approved subject to conditions and recommendations contained herein.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

**CARRIED 5/2**

**Attendance:**

At 11:40am, Manager Environment & Planning Darryl Brooks left the meeting.

At 11:40am, Coordinator Development Services David Hursthouse left the meeting.

At 11:40am, Engineering Contractor Justin Crick left the meeting.

At 11:40am, Manager Finance & Sustainability Kerri Anderson entered the meeting.

**18 QUESTIONS ON NOTICE****18.1 QUESTION ON NOTICE - PROSTON LOOKOUT**

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**RESOLUTION 2023/530**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the response to the question regarding Has any work on the PMaps and vegetation maps been started for this site and has any earthworks be done? raised by Councillor Henschen be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**18.2 STAFF MATRIX & BENCHMARKING**

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**RESOLUTION 2023/531**

Moved: Cr Kirstie Schumacher

Seconded: Cr Gavin Jones

That the response to the question regarding Staff Matrix & Benchmarking raised by Councillor Kirstie Schumacher be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**19 INFORMATION SECTION**

Nil

**Attendance:**

At 11:54am, Manager People & Culture Rebecca Humphrey left the meeting via teams.

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**20 CONFIDENTIAL SECTION**

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**RESOLUTION 2023/532**

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**20.1 Sale of Land for Overdue Rates and Charges Report April 2023**

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

**20.2 Consideration for remission on rates - Assessment 10224-00000-000 &**

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

**20.3 Consideration for remission on rates - Assessment 12624-78000-000**

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 12:08pm, Cr Jane Erkens left the meeting.

At 12:09pm, Cr Jane Erkens returned to the meeting.

At 12:38pm, Cr Kirstie Schumacher left the meeting.

At 12:42pm, Cr Danita Potter left the meeting.

At 12:42pm, Cr Kirstie Schumacher returned to the meeting.

At 12:44pm, Cr Danita Potter returned to the meeting.

At 12:45pm, Cr Gavin Jones left the meeting.

At 12:47pm, Cr Gavin Jones returned to the meeting.

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**RESOLUTION 2023/533**

Moved: Cr Brett Otto

Seconded: Cr Gavin Jones

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**



## 20.1 SALE OF LAND FOR OVERDUE RATES AND CHARGES REPORT APRIL 2023

### RESOLUTION 2023/534

Moved: Cr Gavin Jones

Seconded: Cr Jane Erkens

1. That pursuant to section 140 (2) of the *Local Government Regulation 2012*, the South Burnett Regional Council resolves to sell the land described below in schedule 1 for overdue rates and charges; and
2. That Council delegate to the Chief Executive Officer its power to take all further steps under Chapter 4, part 12, Division 3 of the *Local Government Regulation 2012* to effect sale of the land (including, for the avoidance of doubt, the power to end sale procedures)

### SCHEDULE 1

1	Lot 1 RP 179281, Title Reference 17145173
2	Lot 158 SP 219379, Title Reference 50750280
3	Lot 1 SP 186424, Title Reference 50662059
4	Lot 24 RP 197748, Title Reference 16622149
5	Lot 296 RP 67272, Title Reference 50283387
6	Lot 107 RP 196028, Title Reference 16618036
7	Lot 69 RP 36983, Title Reference 50747565
8	Lot 162 SP 245775, Title Reference 50851886
9	Lots 56-57 RP 36983, Title Reference 50747600, 50747601
10	Lot 1 FY 2967, Title Reference 17420195
11	Lot 1 RP 140059, Title Reference 15528233
12	Lots 2-3 RP 157173, Title Reference 15699012, 15699013
13	Lot 450 FY 1577, Title Reference 14007056
14	Lot 58 RP 32387, Title Reference 15964116
15	Lot 1 SP 215327, Title Reference 50718396
16	Lot 5 RP 160798, Title Reference 15728053

17	Lot 46 RP 173357, Title Reference 16122083
18	Lot 226 RP 173353, Title Reference 16121031
19	Lot 22 GTP 1156, Title Reference 16577142
20	Lot 65 RP 177433, Title Reference 16123114
21	Lot 3 MPH 32766, Title Reference 18124020
22	Lot 53 RP 202995, Title Reference 18184234
23	Lot 18 RP 171590, Title Reference 16006120
24	Lot 43 RP 179873, Title Reference 16277100
25	Lot 29 RP 190416, Title Reference 16548188
26	Lot 12 SP 163094, Title Reference 50474613
27	Lot 1 RP 113178, Title Reference 14384232
28	Lot 206 M 5511, Title Reference 17421247
29	Lot 15 RP 108936, Title Reference 13870089
30	Lot 1 RP 101384, Title Reference 16080205
31	Lot 198 FY 832, Title Reference 17022178
32	Lot 2 SP 184615, Title Reference 50588978
33	Lot 32 MZ 469, Title Reference 16014025
34	Lot 12 RP 41258, Title Reference 16765235
35	Lot 15 RP 41258, Title Reference 16475110
36	Lot 82 RP 206860, Title Reference 16874229
37	Lot 119 P 6971, Title Reference 16265225
38	Lot 35 RP 191922, Title Reference 16759021
39	Lot 5 RP 27224, Title Reference 50508831
40	Lot 10 W 53539, Title Reference 16407019

41	Lot 16 SP 237305, Title Reference 50826037
42	Lot 18 RP 27220, Title Reference 16629071
43	Lot 48 RP 27652, Title Reference 16110100
44	Lot 6 MZ 1075 & Lot 70 MZ 1141, Title Reference 17653128, 50470397

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**20.2 CONSIDERATION FOR REMISSION ON RATES - ASSESSMENT 10224-00000-000 &**

**RESOLUTION 2023/535**

Moved: Cr Gavin Jones

Seconded: Cr Jane Erkens

That Council declines approval of a general rate exemption for the Salvation Army (Qld) Property Trust on property situated at L6 RP7924 & L3 RP213753 (assessment 10224-00000-000) as it doesn't meet the intent of Council policy.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**20.3 CONSIDERATION FOR REMISSION ON RATES - ASSESSMENT 12624-78000-000**

**RESOLUTION 2023/536**

Moved: Cr Gavin Jones

Seconded: Cr Jane Erkens

That Council declines approval of a general rate exemption for the Salvation Army (Qld) Property Trust on property situated at L150 SP168669 (assessment 12624-78000-000) as it doesn't meet the intent of Council policy.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**21 NOTICE TO REPEAL - SOUTH BURNETT REGIONAL COUNCIL REVENUE POLICY 2023/2024 - STATUTORY005**

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**RESOLUTION 2023/537**

Moved: Cr Brett Otto  
Seconded: Cr Danita Potter

That Item 10.6 - South Burnett Regional Council Revenue Policy 2023/2024 – Statutory005 be considered to be repealed and consideration given to the adoption of an amended policy at the May Ordinary Meeting of Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 7/0**

**21 CLOSURE OF MEETING**

The Meeting closed at 12:55pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 May 2023.

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CHAIRPERSON