



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# **MINUTES**

**Infrastructure, Environment and  
Compliance Standing Committee  
Meeting**

**Wednesday, 3 May 2023**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
INFRASTRUCTURE, ENVIRONMENT AND COMPLIANCE STANDING COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 3 MAY 2023 AT 9:00AM**

**PRESENT: Councillors:**

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

**Council Officers:**

Aaron Meehan (Acting Chief Executive Officer), Peter O'May (General Manager Liveability), Susan Jarvis (General Manager Finance & Corporate), James D'Arcy (Manager Infrastructure Planning), Kevin Searle (Manager Works), Tim Low (Manager Water & Wastewater), Kimberley Donohue (Executive Assistant), Darryl Brooks (Manager Environment & Planning), Leanne Petersen (Manager Facilities & Parks).

**1 OPENING**

Cr Jones welcomed all attendees and opened the meeting.

**2 LEAVE OF ABSENCE / APOLOGIES**

**APOLOGY**

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**COMMITTEE RESOLUTION 2023/162**

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That the apology received from Cr Potter be accepted and leave of absence granted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

Mark Pitt (Chief Executive Officer).

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**4 DECLARATION OF INTEREST**

I, Acting Chief Executive Officer Aaron Meehan inform this meeting that I have a declarable conflict of interest in relation to Item 7.3 – Rogers Drive Operations.

The nature of my interest is as follows:

This declarable conflict of interest arises due to being associated with someone who is an associate to a respondent for that matter.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item 7.3 The nature of my interest is as follows:

This declarable conflict of interest arises because I house sit a property in close proximity.

I wish to participate in the decision in relation to this matter. I acknowledge that eligible Councillors must now determine, pursuant to section 150ES of the Local Government Act 2009, where I:

- May participate in the decision about the matter, including by voting on the matter; or
- Must leave the meeting, including any area set aside for the public, and stay away from the meeting while the eligible Councillors discuss and vote on the matter.

## **DECLARATION OF INTEREST - STAY IN MEETING**

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### **COMMITTEE RESOLUTION 2023/163**

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That Council resolve that Cr Kirstie Schumacher has a declarable conflict of interest in the matter and notwithstanding the conflict, Cr Kirstie Schumacher may participate in the matter, discuss and vote upon it.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 5/0**

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## 5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

### 5.1 MINUTES OF THE INFRASTRUCTURE, ENVIRONMENT AND COMPLIANCE STANDING COMMITTEE MEETING HELD ON 5 APRIL 2023

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#### COMMITTEE RESOLUTION 2023/164

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Minutes of the Infrastructure, Environment and Compliance Standing Committee Meeting held on 5 April 2023 be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

## 6 NOTICES OF MOTION

### 6.1 NOTICE OF MOTION - MACKENZIE AND HALY STREETS WONDAI - UPGRADE WORKS

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#### COMMITTEE RESOLUTION 2023/165

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That item 6.1 be lifted from the table.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

#### COMMITTEE RESOLUTION 2023/166

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That item 6.1 be dealt with in conjunction with item 7.4.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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## 6.2 MACKENZIE STREET WONDAI

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### COMMITTEE RESOLUTION 2023/167

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That item 6.2 – Mackenzie Street Wondai be lifted from the table.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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### COMMITTEE RESOLUTION 2023/168

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That item 6.2 be dealt with in conjunction with item 7.4.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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## MOTION

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### COMMITTEE RESOLUTION 2023/169

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That item 12.3 be brought forward to be dealt with after item 7.7.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**7 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET**

**7.1 INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE) PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2023/170**

Moved: Cr Gavin Jones

Seconded: Cr Jane Erkens

That Councillor Jones's Infrastructure Planning, Works (Construction & Maintenance), Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**7.2 MINUTES OF THE TRAFFIC ADVISORY COMMITTEE MEETING HELD ON 7 MARCH 2023**

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**COMMITTEE RESOLUTION 2023/171**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee receive and note the attached minutes and recommendations of the Traffic Advisory Committee held Tuesday, 7 March 2023.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 9.29am, Acting Chief Executive Officer Aaron Meehan left the room and General Manager Liveability Peter O'May acted in his absence.

At 9:31am, Councillor Schumacher left the room while her Declarable Conflict of Interest was voted on.

At 9:33am, Cr Kirstie Schumacher returned to the meeting.

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**7.2.1 WONDAI CBD SPEED LIMIT**

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**RESOLVED 2023/172**

That a report be brought back to a future Infrastructure, Environment and Compliance Standing Committee Meeting in relation to the speed limit in the Wondai CBD once reviewed by TMR.



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### 7.3 ROGERS DRIVE OPERATIONS

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#### COMMITTEE RESOLUTION 2023/173

Moved: Cr Jane Erkens  
Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the operations of traffic movement at Rogers Drive, Kingaroy remain in its current configuration and that Council write to the relevant land owners advising of Council's position.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

#### **Attendance:**

At 9:41am, Acintg Chief Executive Officer Aaron returned to the meeting and resumed his role.

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### 7.4 APRIL 2023 INFRASTRUCTURE STANDING COMMITTEE NOTICES OF MOTION

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#### COMMITTEE RESOLUTION 2023/174

Moved: Cr Kirstie Schumacher  
Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That Council note the indicative cost of each item in this report and consider this in its budget deliberations for 2023/24.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

#### **Attendance:**

At 9:58am, Manager Environment & Planning Darryl Brooks entered the meeting.

At 10:09am, Manager Water & Wastewater Tim Low entered the meeting.

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## 7.5 REQUEST FOR CONSTRUCTION OF 1.7KM OF NYSTROM ROAD BOOIE

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### COMMITTEE RESOLUTION 2023/175

Moved: Cr Jane Erkens  
Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council:

That;

- The applicant be advised that they can construct the road to Council standard after which it is maintained by Council or the applicant construct the road to a lesser standard as an access with a permit for works, which is not maintained by Council and;
- Council undertake the drainage work on the first floodway to be included in the 23/24 budget if the applicant constructs the road to Council standard.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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## ADJOURN MORNING TEA

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### COMMITTEE RESOLUTION 2023/176

Moved: Cr Gavin Jones  
Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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## RESUME MEETING

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### COMMITTEE RESOLUTION 2023/177

Moved: Cr Gavin Jones  
Seconded: Cr Scott Henschen

That the meeting resume at 10:45am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 10:54am, Manager Facilities & Parks Leanne Petersen entered the meeting.

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**7.6 OPTIONS OF VEGETATION CONTROL ON ROADSIDE**

**COMMITTEE RESOLUTION 2023/178**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee note the report.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**7.6.1 QUESTION ON NOTICE - COST OF VEGETATION CONTROL ON ROADSIDE REPORT**

Question on Notice received by Cr Brett Otto:

What was the cost of the Vegetation Control on Roadside report?

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**7.7 WATER AND WASTEWATER PORTFOLIO REPORT**

**COMMITTEE RESOLUTION 2023/179**

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That Councillor Jones's Water and Wastewater Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### 12.3 QUESTIONS ON NOTICE - INFRASTRUCTURE

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#### **COMMITTEE RESOLUTION 2023/180**

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the responses to the questions raised be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

#### **Attendance:**

At 11:19am, Manager Water & Wastewater Tim Low, Manager Works Kevin Searle and Manager Infrastructure Planning James D'Arcy left the meeting.

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**8 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH**

**8.1 NATURAL RESOURCE MANAGEMENT, COMPLIANCE AND ENVIRONMENTAL HEALTH PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2023/181**

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That Cr Henschen's Natural Resource Management, Compliance and Environmental Health Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**8.2 NATURAL RESOURCE MANAGEMENT OPERATIONAL UPDATE**

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**COMMITTEE RESOLUTION 2023/182**

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That the Natural Resource Management Operational update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**8.3 ENVIRONMENT AND WASTE SERVICES OPERATIONAL UPDATE**

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**COMMITTEE RESOLUTION 2023/183**

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the Environment and Waste Services Update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**9 NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION**

**9.1 STOCK ROUTES**

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**COMMITTEE RESOLUTION 2023/184**

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That the report outlining legislative reforms to the *Stock Route Management 2002* be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**10 PORTFOLIO - DISASTER MANAGEMENT, WASTE AND RECYCLING MANAGEMENT**

**10.1 WASTE & RECYCLING MANAGEMENT PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2023/185**

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That the Waste Management Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 11:39am, Manager Environment & Planning Darryl Brooks returned to the meeting.

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**11 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS**

**11.1 RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND FIRST NATION AFFAIRS PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2023/186**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That Cr Duff's Rural Resilience & Disaster Recovery, Parks & Gardens, Property & Facility Management and First Nation Affairs Portfolio Report to Council be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**11.2 FACILITIES AND PARKS OPERATIONAL UPDATE**

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**COMMITTEE RESOLUTION 2023/187**

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That the Facilities and Parks Operational update be received for information.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**11.3 BOONDOOMA COMMUNITY CENTRE - CONDITION ASSESSMENT**

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**COMMITTEE RESOLUTION 2023/188**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee recommend to Council:

That Council undertakes community consultation on the options for repurposing Boondooma Community Centre.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**Attendance:**

At 12:07pm, Manager Environment & Planning Darryl Brooks left the meeting.

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## 11.4 KINGAROY MEMORIAL PARK MASTERPLAN - DEMOLITION AND INSTALLATION OF NEW SHELTERS, TABLE SETTINGS AND BBQ'S

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### COMMITTEE RESOLUTION 2023/189

Moved: Cr Kirstie Schumacher

Seconded: Cr Brett Otto

That the Committee recommends to Council that:

The Kingaroy Memorial Park Redevelopment includes the construction and installation of 5 new picnic shelters, 2 new BBQ shelters and 6 new slabs with picnic tables as per the adopted Kingaroy Memorial Park and Memorial Pool Masterplan.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher and Kathy Duff

Against: Cr Scott Henschen

**CARRIED 5/1**

## 12 QUESTIONS ON NOTICE

### 12.1 QUESTION ON NOTICE - QEII PARK MURGON TREES

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#### COMMITTEE RESOLUTION 2023/190

Moved: Cr Kathy Duff

Seconded: Cr Brett Otto

That the response to the question regarding the trees in QEII Park Murgon raised by Councillor Duff be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### 12.2 QUESTIONS ON NOTICE - ENVIRONMENT AND WASTE

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#### COMMITTEE RESOLUTION 2023/191

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the responses to the questions raised be received and noted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**



**13 CONFIDENTIAL SECTION**

**14 CLOSURE OF MEETING**

**The Meeting closed at 12:40pm.**

**The minutes of this meeting were confirmed at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 7 June 2023.**

.....  
**CHAIRPERSON**