



SOUTH BURNETT

REGIONAL COUNCIL

MINUTES

**Special Council Meeting
Wednesday, 7 June 2023**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
SPECIAL COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 7 JUNE 2023 AT 8.33AM**

PRESENT: Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter (via teams), Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

1 OPENING

Mayor Otto opened the meeting with the Lord's Prayer and welcomed all attendees noting Cr Potter is present via teams.

2 ATTENDANCE

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Jennifer Pointon (Acting General Manager Liveability), Aaron Meehan (General Manager Infrastructure)

3 LEAVE OF ABSENCE / APOLOGIES

General Manager Liveability – Peter O'May

4 PRAYERS

The Lord's Prayer

5 DECLARATION OF INTEREST

I, Cr Kathy Duff inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda items 6.1 and 6.2. This declarable conflict of interest arises as the Potential Manager for the Dams is standing for Division 5 in the next Local Government Elections.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

6 CONFIDENTIAL SECTION

RESOLUTION 2023/586

Moved: Cr Jane Erkens
Seconded: Cr Gavin Jones

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

6.1 Award of tender SBRC 2223_13 Boondooma Dam Caravan & Recreation Park - Management Services

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

6.2 Award of tender SBRC 2223_14 Bjelke Petersen Dam Caravan & Recreation Park - Management Services

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 8:37am, Cr Kathy Duff left the meeting.

At 8:57am, Manager Infrastructure Planning James D'Arcy entered the meeting.

At 8:57am, Manager Works Kevin Searle entered the meeting.

At 9:02am, Manager Infrastructure Planning James D'Arcy left the meeting.

RESOLUTION 2023/587

Moved: Cr Brett Otto

Seconded: Cr Jane Erkens

That Council moves out of Closed Council into Open Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 9:18am Manager Infrastructure Planning James D'Arcy entered the meeting.

6.1 AWARD OF TENDER SBRC 2223_13 BOONDOOMA DAM CARAVAN & RECREATION PARK - MANAGEMENT SERVICES**RESOLUTION 2023/588**

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

1. South Burnett Regional Council enter into a contract with Heathrow Pty Ltd for the management services of Boondooma Dam Caravan & Recreation Park. as per tender SBRC 2223_13, in accordance with Option 1.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the contract between Council and Heathrow Pty Ltd on the terms and conditions outlined in tender SBRC 2223_13 and any other terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

6.2 AWARD OF TENDER SBRC 2223_14 BJELKE PETERSEN DAM CARAVAN & RECREATION PARK - MANAGEMENT SERVICES

RESOLUTION 2023/589

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

1. South Burnett Regional Council enter into a contract with Heathrow Pty Ltd for the management services of Bjelke-Petersen Dam Caravan & Recreation Park as per tender SBRC 2223_14.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the contract between Council and Heathrow Pty Ltd on the terms and conditions outlined in tender SBRC 2223_14 and any other terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 9:19am, Cr Duff returned to the meeting.

7 CLOSURE OF MEETING

The Meeting closed at 9.19am.

The minutes of this meeting were confirmed at the Ordinary Meeting of the South Burnett Regional Council held on 28 June 2023.

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CHAIRPERSON