



SOUTH BURNETT
REGIONAL COUNCIL

AGENDA

Liveability, Governance and Finance Standing Committee Meeting Wednesday, 9 August 2023

I hereby give notice that a Meeting of the Liveability, Governance and Finance Standing Committee will be held on:

Date: Wednesday, 9 August 2023

Time: 9:00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

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In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 RECOGNITION OF TRADITIONAL OWNERS**
- 4 DECLARATION OF INTEREST**

5 DEPUTATIONS/PETITIONS

5.1 DEPUTATION - MARIETTA - SOUTH BURNETT SUPPORT ALLIANCE

File Number: 09/08/2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

PRECIS

Deputation by Marietta – South Burnett Support Alliance

SUMMARY

Marietta will be addressing Council at 9:00am in relation to South Burnett Support Alliance.

BACKGROUND

Nil

ATTACHMENTS

- 1. South Burnett Support Alliance - Request to Address Council**



South Burnett Regional Council

SOUTH BURNETT REGIONAL COUNCIL
18 JUL 2023
KINGAROY OFFICE
Int: L.O.

RECEIVED
18 JUL 2023

Directorate: Corporate Services

Request to Address Council

To allow members of the public an opportunity to address Council on matters of concern, the Council has decided to set aside a maximum of 15 minutes at the start of each General Meeting, for this purpose. The matter must be one of public interest related to local government and it is to be a submission to Council. Council will not enter into a question and answer session.

Rules have been adopted so that the session will run smoothly, to the maximum benefit of all concerned.

The rules are:-

1. The session is for a maximum of 15 minutes, with a maximum of three speakers per session. It is advisable to notify the Chief Executive Officer beforehand of the wish to address Council, as the first to indicate will receive first priority and so on.
2. The right of any individual to address Council during the public session is at the absolute discretion of the Council.
3. The session is under the control of the person chairing the meeting. A person making a submission must cease talking if and when required by the Chair.
4. A person addressing the Council must stand and act and speak with decorum and frame any remarks in respectful and courteous language.
5. The Chair may require a person to cease making the submission if an address or comment is irrelevant, offensive or unduly long.

Please note that unless specifically requested by the Chair, a person may not address the Council from the public gallery other than at the public session and in accordance with the rules referred to above.

Name of Person/s Addressing Council: MARIETTA WETZIG

Contact Phone Numbers: 0418 156 547 / 4163 6236

Postal Address: 420 HOBBS P.O. BOX 288
KINGAROY Q 4610


Please attach a detailed statement outlining the reasons why you are requesting to address Council.

By signing below you are acknowledging that you have read and understood the conditions outlined in this document.

Applicant Signature: 

Office use only:

Approved by Mayor: _____

Approved by Chief Executive Officer: 

19 13.6 4

RP

GA
K Donohue



South Burnett Support Alliance Inc
PO Box 288, KINGAROY Q 4610
www.supportalliance.org.au

secretary@supportalliance.org.au

17th July 2023

STATEMENT OUTLINING WHY WE WISH TO ADDRESS COUNCIL

The South Burnett Support Alliance wishes to address Council because:

We wish to persuade Council to use its power to acquire assets that are in the communities' interests.

This Council has the power to support initiatives that can alleviate the stresses in our South Burnett region, which statistically has one of the worst levels of low demographics and social hardship in this State.

That power can be used to acquire the Old Community Health Building in Glendon Street. We wish to persuade the council to do just that.

That building, with its basic layout and central location allows organisations such as ours, to provide a "grassroots" level of assistance to people and refer them, as appropriate, to specialist professional support, whilst offering a homely place to have a cuppa or food, and chat to peers.

Similar models around the nation have been highly beneficial within their communities.

The SBRC has already recognised this need by providing us with a grant to set up the Community Food Project for free lunches on a Sunday, and to obtain professional assistance to develop a business plan for South Burnett Support Alliance.

A handwritten signature in blue ink, appearing to read 'Marietta Wetzig'.

Marietta Wetzig
Secretary SBSA

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

6.1 MINUTES OF THE LIVEABILITY, GOVERNANCE AND FINANCE STANDING COMMITTEE MEETING HELD ON 12 JULY 2023

File Number: 09-08-2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

1. That the Minutes of the Liveability, Governance and Finance Standing Committee Meeting held on 12 July 2023 be received and the recommendations therein be adopted.

ATTACHMENTS

1. **Minutes of the Liveability, Governance and Finance Standing Committee Meeting held on 12 July 2023**



SOUTH BURNETT

REGIONAL COUNCIL

MINUTES

Liveability, Governance and Finance Standing Committee Meeting

Wednesday, 12 July 2023

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
LIVEABILITY, GOVERNANCE AND FINANCE STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGARROY
ON WEDNESDAY, 12 JULY 2023 AT 9:00AM**

PRESENT: Councillors:

Cr Jane Erkens, Cr Danita Potter (via teams), Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Darryl Brooks (Acting General Manager Liveability), Susan Jarvis (General Manager Finance & Corporate), Kevin Searle (Manager Works), Kerri Anderson (Manager Finance & Sustainability), Rebecca Bayntun (Manager Corporate, Governance & Strategy), Louise Reidy (Strategic Procurement Coordinator), Tiarna Hurt (Executive Assistant).

1 OPENING

Cr Schumacher opened the meeting and welcomed all attendees.

Cr Erkens wished a Happy 100th Birthday to Eileen Horn.

Cr Duff offered prayers to the Otto family on the passing of Mayor Otto's mother Pauline, with a minute of silence.

2 LEAVE OF ABSENCE / APOLOGIES

APOLOGY

COMMITTEE RESOLUTION 2023/1

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the apology received from Mayor Otto and Cr Jones be accepted and leave of absence granted.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

I, Cr Kirstie Schumacher inform this meeting that I have a declarable conflict of interest in relation to Item **16.2 – Legal Update – Update on Planning Matters before the Planning and Environment Court - 2**

The nature of my interest is as follows:

This declarable conflict of interest arises due to a close personal relationship whereby my sister lives in close proximity to the proposed tower and I currently housesit at property only a few kilometres away.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Scott Henschen inform this meeting that I have a declarable conflict of interest in relation to Item **16.2 – Legal Update – Update on Planning Matters before the Planning and Environment Court - 2**

The nature of my interest is as follows:

This declarable conflict of interest arises due to a close personal relationship with my brother in living in close proximity to the proposed tower.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Danita Potter inform this meeting that I have a declarable conflict of interest in relation to Item **16.2 – Legal Update – Update on Planning Matters before the Planning and Environment Court - 2**

The nature of my interest is as follows:

This declarable conflict of interest arises due to a close personal relationship whereby my husband is a member of the pistol club which is in close proximity to the proposed tower.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

MOTION

COMMITTEE RESOLUTION 2023/2

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That due to lack of quorum for Item **16.2 – Legal Update – Update on Planning Matters before the Planning and Environment Court – 2** Council defer the matter to a later meeting.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

5 DEPUTATIONS/PETITIONS

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

6.1 MINUTES OF THE LIVEABILITY, GOVERNANCE AND FINANCE STANDING COMMITTEE MEETING HELD ON 14 JUNE 2023

COMMITTEE RESOLUTION 2023/3

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the Minutes of the Liveability, Governance and Finance Standing Committee Meeting held on 14 June 2023 be received.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

7 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS

7.1 CORPORATE, GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION & ADVOCACY AND 2032 OLYMPICS & PARALYMPICS PORTFOLIO REPORT

COMMITTEE RESOLUTION 2023/4

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That Mayor Otto's Corporate, Governance & Strategy, People & Culture, Communications/Media, Finance & Sustainability, ICT & Business Systems, Community Representation & Advocacy and 2032 Olympics & Paralympics Portfolio Report to Council be received.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

7.2 CONTRACTUAL ARRANGEMENTS OVER \$200,000 FOR 2022/2023

COMMITTEE RESOLUTION 2023/5

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That this report be received for information.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

8 CORPORATE GOVERNANCE & STRATEGY

8.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL ELECTRONIC SIGNATURES POLICY - STRATEGIC035

COMMITTEE RESOLUTION 2023/6

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the South Burnett Regional Council Electronic Signatures Policy – Strategic035 be adopted as presented.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

8.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL GIFTS AND BENEFITS POLICY - STRATEGIC002

COMMITTEE RESOLUTION 2023/7

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the South Burnett Regional Council Gifts and Benefits Policy – Strategic002 be adopted as presented.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

8.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL INFORMATION MANAGEMENT RECORDKEEPING POLICY - STATUTORY039

COMMITTEE RESOLUTION 2023/8

Moved: Cr Jane Erkens
Seconded: Cr Scott Henschen

That the Committee recommends to Council:

That the South Burnett Regional Council Information Management Recordkeeping Policy – Statutory039 be adopted as presented.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

8.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL CORPORATE RISK AND AUDIT ADVISORY COMMITTEE POLICY - STATUTORY022

COMMITTEE RESOLUTION 2023/9

Moved: Cr Jane Erkens
Seconded: Cr Danita Potter

That the Committee recommends to Council:

That the South Burnett Regional Council Corporate Risk and Audit Advisory Committee Policy – Statutory022 be adopted as presented.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

8.5 NOTICE TO REPEAL SOUTH BURNETT REGIONAL COUNCIL TRADING ON LOCAL GOVERNMENT CONTROLLED AREAS, FACILITIES & ROADS POLICY - STATUTORY023

COMMITTEE RESOLUTION 2023/10

Moved: Cr Scott Henschen
Seconded: Cr Jane Erkens

That the Committee recommends to Council:

That the South Burnett Regional Council Trading on Local Government Controlled Areas, Facilities & Roads Policy – Statutory023 be repealed.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

8.6 LGAQ 126TH ANNUAL CONFERENCE: MOTION REQUEST

COMMITTEE RESOLUTION 2023/11

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the committee recommend to Council:

1. That South Burnett Regional Council resolves to submit the following motions to the 2023 Local Government Association of Queensland Annual Conference
 - a. Transfer of State Government Reserves to Local Authorities where requested to allow for a more cost-effective transition to freehold and/or broader use.
 - b. Domestic violence support for both men and women.
 - c. Water for the South Burnett Region area.
 - d. Support for rural GP's and support for more GP's.
 - e. Help communities with Bat issues.
 - f. Funding for Arts in rural areas.
 - g. Coal mines and renewable companies pay to communities - the Clean Energy Council has some clear guidelines for community funding models, reflective of the megawatts renewable energy projects generate. Council's to receive a portion of this funding to invest in community infrastructure in partnership with the impacted communities.
 - h. Housing and homelessness.
 - i. Help communities with gambling issues.
 - j. That the State Government change the legislation back to what it was before 1992 so that water is deemed as an essential service.
 - k. Currently it is at full cost recovery and under the environmental protection act and a lot of other legislation and acts that make it cost prohibitive to build dams or weirs. Changing it to an essential service and those problems & costs go away.
 - l. That the State Government makes an agreement through the National Cabinet to allow the Federal Government to build water infrastructure in the Nationals interests.
 - m. That the State Government introduce the reforms that came out of the enquiry into the Independent Assessor and Councillor conduct complaints system.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

9 FINANCE & SUSTAINABILITY

9.1 22/23 EOFY STOCKTAKE

COMMITTEE RESOLUTION 2023/12

Moved: Cr Kathy Duff
Seconded: Cr Jane Erkens

That Council receive this report for information

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:

At 10.00am, General Manager Finance and Corporate, Susan Jarvis entered the meeting via teams.

9.2 AMENDMENT TO FEES AND CHARGES

COMMITTEE RESOLUTION 2023/13

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the committee recommend to Council:

That the 2023/24 Fees and Charges be amended to the following:

1. Acceptance of fridges, freezers, water heat pump systems etc (degassing) be reduced to \$10.00 each; and
2. Acceptance of tractor tyres which are contaminated or are on a rim be increased to \$260.00 each.
3. At the Murgon, Nanango and Wondai landfills:
 - a. Tyres – motorcycles be charged \$6.00 each
 - b. Tyres – Car be charged at \$10.50 each
 - c. Tyres – tractor be charged at \$129.50 each.
4. That the amended fees take effect as of 1 August 2023.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

9.2.1 QUESTION ON NOTICE - TOUR OF WASTE FACILITIES

Question on Notice from Cr Schumacher.

Can we organise a tour of the Waste Facilities within the South Burnett?

10 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES

10.1 COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES PORTFOLIO REPORT

COMMITTEE RESOLUTION 2023/14

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That Cr Potter's Community Development, Arts & Heritage and Library Services Portfolio Report to Council be received for information.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

10.2 COMMUNITY AND LIFESTYLE OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2023/15

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the Community and Lifestyle Operational Update be received.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

11 COMMUNITY DEVELOPMENT (HEALTH, YOUTH, SENIOR CITIZENS)

11.1 TRUSTEE LEASE - NANANGO & DISTRICT NETBALL ASSOCIATION INC

COMMITTEE RESOLUTION 2023/16

Moved: Cr Jane Erkens

Seconded: Cr Scott Henschen

That the Committee recommend to Council that:

1. That South Burnett Regional Council resolves that the exception in *Local Government Regulation 2012 section 236 (1)(b)(ii)* applies to Council for the disposal by way of grant of a Lease of the valuable non-current asset which is Lease A on Lot 212 on Crown Plan FY2647, to the Nanango & District Netball Association Inc.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Lease between Council and Nanango & District

Netball Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2023/17

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That the meeting adjourn for morning tea.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

RESUME MEETING

COMMITTEE RESOLUTION 2023/18

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the meeting resume at 10:34am.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:

At the resumption of the meeting, General Manager Finance & Corporate Susan Jarvis was not present via teams.

At the resumption of the meeting, Strategic Procurement Coordinator Louise Reidy was not present.

12 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES

12.1 TOURISM & VIC'S, SPORT & RECREATION AND COMMERCIAL ENTERPRISES PORTFOLIO REPORT

COMMITTEE RESOLUTION 2023/19

Moved: Cr Jane Erkens
Seconded: Cr Scott Henschen

That Cr Erken's Tourism & VIC's, Sport & Recreation and Commercial Enterprises Portfolio Report. to Council be received for information.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

13 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING

13.1 REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES AND COMMUNITY & SOCIAL HOUSING PORTFOLIO REPORT

COMMITTEE RESOLUTION 2023/20

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That Cr Schumacher's Regional Development, Development Services and Community & Social Housing Portfolio Report to Council be received for information.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

13.2 PLANNING AND LAND MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2023/21

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That the Planning and Land Management Operational update be received for information.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

14 DEVELOPMENT SERVICES - (PLANNING, BUILDING, PLUMBING)

14.1 DELEGATED AUTHORITY REPORTS (1 JUNE 2023 TO 30 JUNE 2023)

COMMITTEE RESOLUTION 2023/22

Moved: Cr Jane Erkens

Seconded: Cr Scott Henschen

That the Delegated Authority report be received.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

14.2 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

COMMITTEE RESOLUTION 2023/23

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That the List of correspondence pending completion of assessment report as of 30 June 2023 be received.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

15 QUESTIONS ON NOTICE

15.1 CUSTOMER SERVICE LEVELS

COMMITTEE RESOLUTION 2023/24

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That the response to the question regarding Customer Service Levels raised by Councillor Kirstie Schumacher be received and noted.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

15.2 DIFFERENCE BETWEEN CLUBS & SHOWGROUNDS

COMMITTEE RESOLUTION 2023/25

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the response to the question regarding difference between clubs and showgrounds raised by Councillor Kirstie Schumacher be received and noted.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:

At 10:54am, General Manager Finance and Corporate Susan Jarvis entered the meeting.

15.3 DROP IN LOCAL PURCHASING

COMMITTEE RESOLUTION 2023/26

Moved: Cr Kirstie Schumacher

Seconded: Cr Kathy Duff

That the response to the question regarding drop in local purchasing raised by Councillor Kathy Duff be received and noted.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

16 CONFIDENTIAL SECTION

COMMITTEE RESOLUTION 2023/27

Moved: Cr Kathy Duff
Seconded: Cr Jane Erkens

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

16.1 Legal Update - Update on Planning Matters before the Planning and Environment Court - 1

This matter is considered to be confidential under Section 254J - e of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:

At 10:58am, Cr Jane Erkens left the meeting.
At 11:01am, Cr Jane Erkens returned to the meeting.

COMMITTEE RESOLUTION 2023/28

Moved: Cr Jane Erkens
Seconded: Cr Kathy Duff

That Council moves out of Closed Council into Open Council.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:

At 11:07am, Cr Danita Potter left the meeting.

16.1 LEGAL UPDATE - UPDATE ON PLANNING MATTERS BEFORE THE PLANNING AND ENVIRONMENT COURT - 1

COMMITTEE RESOLUTION 2023/29

Moved: Cr Kathy Duff
Seconded: Cr Jane Erkens

That the report be received.

In Favour: Crs Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 4/0

Attendance:

At 11:08 am, Cr Danita Potter returned to the meeting.

17 CLOSURE OF MEETING

The Meeting closed at 11:10.

The minutes of this meeting were confirmed at the Liveability, Governance and Finance Standing Committee Meeting held on 9 August 2023.

.....
CHAIRPERSON

7 NOTICES OF MOTION

7.1 NOTICE OF MOTION - WONDAI RAIL CELEBRATION

File Number: 09/08/2023

I, Councillor, Kathy Duff, give notice that at the next Liveability, Governance and Finance Standing Committee of Council to be held on 9 August 2023, I intend to move the following motion:

MOTION

That the committee recommends to Council:

That Council provide \$2868.80 from the Community Grants August funding round for a plaque and time capsule to unveil as part of the town's 120 year celebration of the train coming to Wondai and that Council support their request for in-kind support of 1 marquee, 1 skip bin, 4 wheelie bins and 30 chairs.

RATIONALE

There is a committee that has formed under the auspice of the Wondai Lions Club to celebrate the 120 years of the rail coming to Wondai.

They are planning an event to unveil a plaque and a time capsule in Wondai near the clock and emu in Coronation Park. It is proposed to hold the function on September 14th, 2023, on the exact day 120 years later. when the rail first came to Wondai 120 years ago.

The plan has been discussed with the Parks and Gardens team and a spot for the plaque has been decided after a meeting on site with the committee and representatives from the Parks and Garden's team.

The committee formed after the February funding round and the August round will not line up with their event. They are seeking an out of rounds approval for their grant application so they can hold the event on the 14th of September and have the monument in place.

The time capsule would be opened again 30 years later the 150th Anniversary of the train coming to Wondai.

The request is outside of Council's Community Grants Program funding round, and they are also seeking some additional in-kind support.

Details of the event, the in-kind request and the quote for the plaque are attached.

CORPORATE PLAN

ECI Develop and implement initiatives to enhance community parks, gardens and recreational facilities which may include; tree planting strategy, botanical gardens, and perennial (drought tolerant) shrubs and flower planting programme.

ATTACHMENTS

- 1. Map of Area being used**
- 2. Steaming Back to Wondai Flyer**
- 3. Plaque Design & Quote**
- 4. Steaming Back to Wondai Advertisement**
- 5. Use of Council Parkland/ Reserve Land**
- 6. Community Grants Program - In-Kind Sponsorship Form**



"STEAMING BACK TO WONDAI"

120 YEAR REUNION OF WONDAI &
THE 1ST PASSENGER TRAIN

JOIN US IN CELEBRATING.....
THURSDAY 14TH SEPTEMBER, 2023
COMMENCING FROM 5PM, CORONATION PARK, WONDAI
WONDAI LIONS CLUB, WILL BE PROVIDING A FREE SAUSAGE SIZZLE

A MONUMENT & PLAQUE WILL BE PLACED IN THE PARK TO REPRESENT THIS HISTORICAL EVENT.
A TIME CAPSULE WILL BE PLACED IN THE MONUMENT TO BE RESURRECTED IN 30 YEARS TIME.....
IF YOU WOULD LIKE TO CONTRIBUTE TOWARDS THE CAPSULE PLEASE CONTACT - NOEL SELWAY
selwayn428@gmail.com

ALL CHILDREN WHO ENTER THE COLOURING COMPETION FOR THE WONDAI SHOW ARE ENCOURAGED TO COLLECT THEIR ENTRY AFTER THE SHOW.
ALL COLOURING IN IS TO BE DROPPED INTO THE WONDAI NEWSAGENTS NO LATER THAN 8TH SEPTEMBER, SO IT CAN BE PLACED IN THE TIME CAPSULE!!



PROUDLY SUPPORTED BY WONDAI LIONS







A HUGE THANK YOU TO SOUTH BURNETT REGIONAL COUNCIL FOR HELPING FUND THIS PROJECT

A GREAT CATCH UP TO BE HAD
DINNER TO FOLLOW AT THE WONDAI DIGGERS CLUB
PLEASE RSVP TO THE -WONDAI DIGGERS CLUB BY 1ST SEPTEMBER 2023 (PLEASE STATE WONDAI REUNION)
WONDAI DIGGERS CLUB- 4168 5297
AMAZING MEMORABILIA WILL BE ON DISPLAY AT THE DIGGERS CLUB



Quote
 11/07/2023
 World Business ASB
 Email: southburnettmemorials@gmail.com

Contract	Name	Country	Setting	Rise	Site	Year	Quote
World Business ASB	MON	Public	Sparks				
REF	MEMORIALS	SAWABOON					
World Business ASB	World Business ASB						
QTY	Description	Rate	Line Total				
1	Gravel Per	\$1,380.00					
1	Stainless Steel Plaque 400x400	\$416.00					
1	Cast Iron Granite Slabs	\$348.00					
1	400mm Granite Slab and Plaque	\$384.00					
1	400mm Granite Slab and Plaque	\$384.00					
	Subtotal		\$4,080.00				
	Contract Fees		\$2,000.00				
	GST		\$2,880.00				
	INCL GST Amount		\$7,280.00				

Quotation prepared by Gary
 This quote is for the goods and services described, subject to the conditions noted below.
 As the described goods and services are a custom order, no returns or refunds are available. Plaque and memorial products are made to order and require a long lead time for production. Payment of 50% is required upon approval of the design and final product. Payment of the balance is required upon completion of the project. Valid for 30 days.

To accept this Quotation, sign here and return: _____ Date: _____

South Burnett Memorials
 Memorials - Headstones - Plaque - Signs - Memorials - Signs
 Phone: 07 5523 1022 Email: southburnettmemorials@gmail.com
 58A12905 QUOTE

South Burnett Memorials
 Memorials - Headstones - Plaque - Signs - Memorials - Signs
 Phone: 07 5523 1022 Email: southburnettmemorials@gmail.com
 58A12905 QUOTE





The
120th Anniversary of the Establishment
of
Wondai



On Sunday evening 14th of September 1903, the first passenger train arrived at Wondai and with its arrival it can be safely said that the establishment of the township of Wondai was assured.



At the time of the train's arrival Wondai possessed the Mondure Hotel, while the Wondai Hotel was under construction. In addition at least six businesses had been established as well as a blacksmith's.

Surveying of allotments had been going on for some time and shortly after the arrival of the passenger train the first of them were sold.

Wondai was well on its way.

Jointly unveiled by a
Representative of Queensland Rail and
The Mayor
Councillor Brett Otto
South Burnett Regional Council



The Time Capsule

Retrieval date will be Sunday 14th September 2053.





CEO APPROVED FORM ID 2912226
Version 2 - May 2022
Community - Facilities and Parks

Use of Council Parkland / Reserve Land

PRIVACY COLLECTION NOTICE: South Burnett Regional Council collects your personal information for the purpose of processing this form and for use in any Council matters. Your personal information is handled in accordance with the Information Privacy Act 2009 and will only be disclosed to a third party as per the South Burnett Regional Council Information Privacy Policy. A hard copy of this electronic document is considered uncontrolled when printed.

Applicant/s details					
Company name	Wondai Lions Club				
Given/Surname	Dale Langley				
Address	Bunya Highway, Wondai, Qld. 4606. P.O. Box 250 WONDAL QLD 4606				
Contact phone	[REDACTED]	Email	[REDACTED]		
I/We declare the information provided to be true and correct.					
Signature	[Signature]	Date	30-6-2023		
Event details					
Name of park or reserve	Coronation Park				
Street address of park / reserve	Mackenzie Street, Wondai 4606				
Type of function	Celebration - 120 years since the first passenger train arrived Wondai				
Name of event	Steaming Back to Wondai	Approx. number attending	150-200		
Dates required	14/09/2023	Start time	3pm	am/pm	Finish time
Access to power required?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Access to water required?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Will food / drink vendors be engaged for this event?					
If yes, please ensure a current or temporary food licence has been granted by South Burnett Regional Council.					
Attachments required for event					
<input checked="" type="checkbox"/> Copy of Public Liability Insurance		<input checked="" type="checkbox"/> Details sketch plan clearly showing a plan of the proposed area			
No approval will be granted if the above documentation has not been provided with application.					
Lodgement					
Please return your completed form to the following address, or email info@sbrc.qld.gov.au for enquiries, please contact (07)4189 9100 South Burnett Regional Council PO Box 336, Kingaroy Qld 4610					
Office Use Only					
Application approved	<input type="checkbox"/> Yes <input type="checkbox"/> No				
Signature		Date			



CEO APPROVED FORM: 2995179
Version 7 - February 2023
Liveability - Community & Lifestyle

Community Grants Program – In-Kind Sponsorship Application Form

PRIVACY COLLECTION NOTICE: South Burnett Regional Council collects your personal information for the purpose of processing this form and for use in any Council matters. Your personal information is handled in accordance with the Information Privacy Act 2009 and will only be disclosed to a third party as per the South Burnett Regional Council Information Privacy Policy. A hard copy of this electronic document is considered uncontrolled when printed.

- This is a cover sheet and summary. Attachments are required.
- You must provide Council with a minimum of four (4) weeks' notice for requested services.
- All In-Kind Services provided by Council are dependent on operational priorities, availability of resources and overall annual budget allocation.
- Applications can be made throughout the financial year.

Grant program	Quantity required (if applicable)
In-Kind Sponsorship up to \$2000	
<input checked="" type="checkbox"/> Supply of gazebo marquee imprinted with Council's branding	1
<input type="checkbox"/> Supply of minor works	
<input type="checkbox"/> Supply of road signage and barriers	
<input checked="" type="checkbox"/> Supply of skip bins (Council only has 10m3 skip bins)	1
<input checked="" type="checkbox"/> Supply of wheelie bins	4
<input type="checkbox"/> Supply of trestle tables	
<input checked="" type="checkbox"/> Supply of chairs	30
Applicant/Organisation	
Organisation name	Wondai Lions Club
Name of contact person	Dale Langley
Postal address	PO Box 250, Wondai Qld 4606
Contact phone	[REDACTED]
Mobile	[REDACTED]
Email address	[REDACTED]
Website address (if applicable)	
Is your organisation non-profit?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
What year was your organisation established?	1957
How many members does your organisation have?	9
Approximately how many people access your organisation facilities/services annually?	Approx. 5000

Activity/Event		
Describe the Activity/Event why funding is requested	Steaming Back to Wondai	
Activity/event name	Steaming Back to Wondai	
Short description	This event will celebrate 120 years since the first passenger train arrived in Wondai. A monument with a time capsule will be installed in Coronation Park, Wondai. In 30 years time, the time capsule will be retrieved to celebrate 150 years.	
How will this activity/event benefit the community?	The safe arrival of the first passenger train on Sunday evening of 14 September 1903 saw the establishment of the township of Wondai. A community event to celebrate not only the arrival of the train but also to celebrate Wondai with the Wondai Lions Club proudly supporting this event with a free sausage sizzler.	
Start/End date of activity/event commencement of project	Start date	End date
	14/09/2023	14/09/2023
What In-Kind is required? (Please list in detail what is required)	The supply of the 1 x gazebo, 1 x skip bin, 4 x wheelie bins, 30 x chairs and 1 x lectern will greatly assist with the celebrations. This gazebo and chairs will ensure that the dignitaries present as well as members of the community will be comfortable. The lectern will assist any speaker to address the event. The skip and wheelie bins will assist with the tidiness and cleanliness of our town.	
Are the above items requested to be delivered and collected?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Delivery address	Coronation Park Wondai, 52 Mackenzie Street, Wondai	
Delivery date	14/09/2023 - time of delivery 3pm	
Collection date	14/09/2023 - time of collection 6.30pm	
Contact name on site	Julie Lohmann	
Location – Must be within the boundaries of the South Burnett Regional Council area	Physical address (site of activity/event) 52 Mackenzie Street, Wondai - Coronation Park	
Delivery to near Charlotte the Ernu and the town clock.		
Supporting documents – Please attach all requested supporting documents as these are mandatory for assessment.	<input checked="" type="checkbox"/> I have not applied for other funding in the Community grants program for this activity/event in this financial year. <input checked="" type="checkbox"/> Financial statements (most recent) <input type="checkbox"/> Other relevant supporting documentation (please list) <ol style="list-style-type: none"> 1. 2. 3. 	
Please note: The above documents help to demonstrate the need and benefit to the Community.		

7.2 NOTICE OF MOTION - DOG HOBBYISTS AND DOG EXHIBITORS

File Number: 09/08/2023

I, Councillor Kathy Duff, give notice that at the next Liveability, Governance and Finance Standing Committee of Council to be held on 9 August 2023, I intend to move the following motion:

MOTION

That committee recommends to council that:

Council introduces a permit system for Hobbyist Breeders and Dog Exhibitors with the following conditions:

- Hobbyist Breeder and Dog Exhibitor is defined by a person on more than 4.5 acres (18200 square metres) with 12 or less dogs who breeds or exhibits for non-commercial purposes.
- This permit would allow for registration of up to 12 dogs for a period of 12 months.
- The registrations would be updated yearly.
- Each dog registration would cost the same as what is listed on current schedule of fees to be capped at \$240 for total of 12 dogs.
- This permit can only be given to a person who holds a current financial Nanango Kennel Club membership or Burnett Kennel club membership and Dogs Queensland membership.
- A yearly permit fee of \$250 would be charged.
- Conditions for maintaining a permit are that the permit holder must remain compliant with Dogs QLD rules and regulations and have no unresolved complaints with South Burnett Regional Council.

RATIONALE

Members of the Nanango Kennel Club came to a recent Council Community Engagement Day. They pointed out that the issue around Hobbyist Breeders and Dog Exhibitors and their ability to breed and the number of dogs allowed has been compromised by the current local laws. The Local Law review will take a long time to change. This issue was raised when Council first became amalgamated and has been an ongoing issue. The Nanango Kennel Club have come up with this proposal since our Community Engagement Day.

CORPORATE PLAN

GR8 Support and advocate for appropriate growth and development with responsive planning schemes, processors, customer service and other initiatives.

NOTE:

The following is a previously adopted resolution of Council that is currently being actioned:

13.1 ANIMAL MANAGEMENT

RESOLUTION 2023/25

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That South Burnett Regional Council: -

1. *Undertakes community consultation on Council's animal management functions including:*
 - *Dog registration fees, categories, and registration areas*
 - *Potential introduction of an animal management charge in lieu of dog registrations*
 - *Responsible animal management initiatives*
 - *Cat registrations*
2. *A report be brought back to the October Infrastructure, Environment and Compliance Standing Committee Meeting after the community consultation process has been completed.*

In Favour: *Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen*

Against: *Nil*

CARRIED 5/0

ATTACHMENTS

Nil

8 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS

8.1 CORPORATE, GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATIONS/MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION & ADVOCACY AND 2032 OLYMPICS & PARALYMPICS PORTFOLIO REPORT

File Number: 09-08-2023

Author: Mayor

Authoriser: Chief Executive Officer

PRECIS

Corporate, Governance & Strategy, People & Culture, Communications/Media, Finance & Sustainability, ICT & Business Systems, Community Representation & Advocacy and 2032 Olympics & Paralympics Portfolio

SUMMARY

Acting Mayor Jones presented the Corporate, Governance & Strategy, People & Culture, Communications/Media, Finance & Sustainability, ICT & Business Systems, Community Representation & Advocacy and 2032 Olympics & Paralympics Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Acting Mayor Jones' Corporate, Governance & Strategy, People & Culture, Communications/Media, Finance & Sustainability, ICT & Business Systems, Community Representation & Advocacy and 2032 Olympics & Paralympics Portfolio Report to Council be received.

Corporate, Governance & Strategy:

Council's Corporate Risk Registers for 2022/2023 have been finalised and the 2023/2024 are being developed. The registers will be tabled at the Corporate Risk and Audit Advisory Committee Meeting scheduled for 31 August 2023.

As required by the *Local Government Act 2009*, Council continues to maintain an efficient internal audit function. The internal audit function is positioned within Council to ensure its ability to deliver independent, objective and competent assurance and advisory services across Council operations.

The Governance team continue to manage Council's recordkeeping system in accordance with the *Public Records Act 2002*.

The Customer Service team will see an increase in customer service activity with the issue of rate notices mid/late August 2023. Discount for the first half yearly rate notices will close mid/late September 2023.

Communications/Media:

In July 2023, the Media and Communications team progressed the following:

- Media Releases x 30
- Media enquiries (via the Media email) x 9
- Social Media:
 - Facebook: x 119
 - Instagram: x 72
 - LinkedIn: x 1

- X (Previously Twitter): x 4
- Printed advertising x 3
- Graphic design x 66

A list of all media release/enquiries and statistics for July 2023 is available as an attachment to this report.

Finance & Sustainability:

At the end of July 2023, Council held \$57.68 million in cash and cash equivalents with \$48.12 million invested with the Queensland Treasury Corporation (QTC).

The next 6 monthly rate levies will be issued on 18th August 2023 and are due for payment by 21st September 2023.

BACKGROUND

Nil

ATTACHMENTS

1. **Monthly Media Report - July 2023**

Media Releases – July 2023: 30

1. 001. Public Notice - 04-07-2023 - SBRCQ 23-24-02 Invitation to Offer for Five (5) Dorper Sheep
2. 002. Media Release - 05-07-2023 - Rural Services, Natural Resource Management and Compliance Services
3. 003. Media Release - 05-07-2023 - Rural Resilience, Indigenous Affairs, Parks and Facilities
4. 004. Media Release - 05-07-2023 - Infrastructure Planning, Works, Water and Wastewater
5. 005. Public Notice - 05-07-2023 - 2023 Pigs Can Fly Art Competition
6. 006. Public Notice - 05-07-2023 - 2023 PIG JAM Battle of the Bands and Music Festival
7. 007. Public Notice - 05-07-2023 - Temporary Load Limit on Niagara Road
8. 008. Public Notice - 07-07-2023 - Temporary Closure - Kingaroy Library - Saturday 29 July 2023
9. 009. Public Notice - 07-07-2023 - Maintenance works at Memorial Park Kingaroy
10. 010. Public Notice - 10-07-2023 - Temporary Closure - Wondai Customer Service Centre and Library
11. 011. Media Release - 10-07-2023 - Tourism, Commercial Enterprises, Sport and Recreation
12. 012. Public Notice - 11-07-2023 -Financial Benefits of Recycling
13. 013. Public Notice - 13-07-2023- SBRCQ 22 23-130 Security Fencing across Multiple Sites
14. 014. Media Release - 18-07-2023 - Community, Arts, Heritage, Waste and Disaster Management
15. 015. Media Release -18-07-2023 - South Burnett Regional Council Budget Highlights
16. 016. Public Notice - 19-07-2023 - Notice of Works - Widening of Bitumen Seal on North Street Kingaroy
17. 017. Public Notice - 19-07-2023 - Wild Dog and Feral Pig Control Program
18. 018. Public Notice - 19-07-2023 - South Burnett Christmas Spirit Initiative
19. 019. Public Notice - 20-07-2023 - Celebrate National Tree Day at Kingaroy Carroll Nature Area - Weeding Bee
20. 020. Public Notice - 20-07-2023 - SBRC 23 24-01 Request for Tender for the Property Management Service for Nanango Housing and Unit Complexes
21. 021. Media Release - 25-07-2023 - Regional Development, Industry, Agriculture, Water Security and Development Services
22. 022. Public Notice - 25-07-2023- SBRCQ 23 24-09 Security Fencing and Gate for Maidenwell Transfer Station Redevelopment
23. 023. Public Notice - 26-07-2023 - Unlock Funding for Your Community Projects with South Burnett Regional Council
24. 024. Public Notice - 26-07-2023 - A Day at the Dam Music Festival – Food Vendor Applications now open!
25. 025. Public Notice - 26-07-2023 - Temporary Closure - Kingaroy Library - Saturday 29 July 2023
26. 026. Public Notice - 26-07-2023 - South Burnett Rail Trail Duathlon to Take Place in Wondai on Sunday 10 September 2023
27. 027. Public Notice - 27-07-2023 - Notification of Works – Shoulder Rehabilitation along Reedy Creek Road Benair
28. 028. Public Notice - 28-07-2023- SBRC 23 24-03 Request for Tender for Blackbutt Hall - Proposed Re-roofing and Structural Upgrade
29. 029. Public Notice - 27-07-2023 - Community Grants Program Round 1 Now Open for 2023-2024

30. 030. Public Notice - 27-07-2023 - Notification of Pedestrian Crossing and Laneway Closures - Hector Munro Lane Kingaroy

Media Releases 23-24						
2022	Jul	Aug	Sep	Oct	Nov	Dec
	30					
2023	Jan	Feb	Mar	Apr	May	Jun

Media enquiries (received to the 'Media' email, excludes phone and other emails): 9

1. 10-07-23 – News Corp – Media Release from Deb Frecklington – Supporting concerns about proposed solar farm at Blackbutt
2. 11-07-23 – Burnett Today – Mayor’s absence from ALGA conference
3. 19-07-23 – News Corp – Wondai Streetscape upgrade plans
4. 20-07-23 – News Corp – Wild Dog and Pig Traps
5. 27-07-23 – Burnett Today – Regional University Study Hubs
6. 28-07-23 – News Corp – Nanango regulated parking signs
7. 28-07-23 – South Burnett Online – Requesting information on Mayor Brett Otto's Health
8. 31-07-23 – News Corp – Councillor story – March 2024 elections
9. 31-07-23 – News Corp – Statement from South Burnett Regional Council comment

Media Enquiries 23-24						
2022	Jul	Aug	Sep	Oct	Nov	Dec
	9					
2023	Jan	Feb	Mar	Apr	May	Jun

Social media: South Burnett Regional Council

Facebook

@southburnettregion: 119 posts (-4%)

Most engaged post:

26-07-23 — A Day at the Dam Music Festival – Food Vendor Applications now open – 7,493 reached, 64 reactions, 20 comments, 20 shares

Followers: 10,205 (+34 from June 2023)

Page reach: 33,590 (+10.5% from June 2023)

Paid Reach: 0 (-100% from June 2023)

Instagram: 72 posts (-1.4%)

Most engaged post:

31-07-2023 – Statement from South Burnett Regional Council – 396 reached, 7 likes, 1 share, 1 comment

Followers: 1,194 (+18 from May 2023)

Page reach: 925 (- 21.1% from May 2023)

LinkedIn: 1 post, 1 re-posts

Most engaged post: 06-07-23 – Join our Team - 835 Impressions, 3 Reactions, 53 Clicks, 1 Comments

Website clicks: 3 (- 25% from June 2023)

Page visits: 164

Followers: 2371 (+18 from June 2023)

X (Previously Twitter): 4 posts

Top post:

20-07-2023 Citizenship Ceremony - 83 impressions, 3 profile clicks, 1 retweet, 0 Like

Tweet impressions: 337 (+0.3% from June 2023)

Profile visits: 195 (-53.2% from June 2023)

Followers: 489 (+2 followers from June 2023)

Social media posts – all platforms						
2022	Jul	Aug	Sep	Oct	Nov	Dec
	Facebook: 119	Facebook:	Facebook:	Facebook:	Facebook:	Facebook:
	Instagram: 72	Instagram:	Instagram:	Instagram:	Instagram:	Instagram:
	LinkedIn: 1	LinkedIn:	LinkedIn:	LinkedIn:	LinkedIn:	LinkedIn:
	X: 4	X:	X:	X:	X:	X:
2023	Jan	Feb	Mar	Apr	May	Jun
	Facebook:	Facebook:	Facebook:	Facebook:	Facebook:	Facebook:
	Instagram:	Instagram:	Instagram:	Instagram:	Instagram:	Instagram:
	LinkedIn:	LinkedIn:	LinkedIn:	LinkedIn:	LinkedIn:	LinkedIn:
	X:	X:	X:	X:	X:	X:

Enews

- Council progressed 2 Enews during July

Printed advertising

- Council progressed two full page ads (Page 4) in the South Burnett Today published on 13 July and 27 July
- Council progressed one Murgon Moments ad in July for South Burnett Libraries

Radio advertising

- Radio advertising was progressed for the month of July.

Graphic design – July 2023

- Website Banners x 5
- Social media graphics – Public Notices and Canva Designs x 36
- Signs x 1
- Flyers / Brochures / Poster x 8
- Certificate x 1
- Completed Budget Media Pack
- Commenced Annual Report
- Bunya Mountains Get Ready booklet
- Continued with Community plans x 15

8.2 WBBROC AGM**File Number: 09-08-2023****Author: Executive Assistant****Authoriser: Chief Executive Officer****PRECIS**

Council to nominate a delegate for the upcoming WBBROC AGM.

SUMMARY

The Annual General Meeting of WBBROC will be held on Friday 8th September 2023 in Maryborough.

In the past Council delegates the CEO, Mayor, and Deputy Mayor to attend and vote. Due to the extended leave of Mayor Otto, Council will need nominate a replacement delegate.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council that:

The CEO, Acting Mayor Jones and.... be nominated as delegates on behalf of South Burnett Regional Council.

BACKGROUND

N/A

ATTACHMENTS

Nil

9 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES

9.1 COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES PORTFOLIO REPORT

File Number: 09-08-2023

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Community Development, Arts & Heritage and Library Services Portfolio Report

SUMMARY

Cr Potter presented her Community Development, Arts & Heritage and Library Services Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Potter's Community Development, Arts & Heritage and Library Services Portfolio Report to Council be received for information.

South Burnett Regional Council Community Grants

The first round of Council's Community Grants program opened on 1 August 2023 and will close on 31 August 2023. Council has hosted information sessions around the region to support community groups in understanding the grant categories, applying through Smarty Grants and project planning.

If groups would like more information, please contact the Executive Assistant of Liveability for more information.

2023 South Burnett Regional Youth Council

The South Burnett Regional Youth Council have once again put the call out for local bands between the ages of 14 – 24 to compete in this year's PIG JAM Battle of the Bands. The addition of the Pigs Can Fly Art Competition has already had a great uptake as our local artists submit their creations to the libraries across the South Burnett. The team are once again collaborating with CTC and Yourtown to ensure this event is a great success.

Black Summer Bush Fire Grant

NAIDOC Week Celebration

South Burnett Regional Council proudly hosted a NAIDOC week celebration. With a special performance from Cherbourg's Wakka Wakka dancers, community members and Council staff enjoyed a free sausage sizzle provided by Kingaroy Rotary. Council also supported CRAICCHS to host a morning tea for our local Elders.

Winter Warmers Program

The Community Development team have kicked off the Winter Warmers program. This program will be hosted in 4 towns across the South Burnett including Cloyna, Nanango, Proston and Wooroolin. Focused on health and wellbeing, our participants are encouraged to try different exercise programs including Tai Chi, chair yoga and mountain bike riding. These activities cater to various fitness levels and preferences, ensuring there is something for everyone. Cooking demonstrations from Nanango CWA are also on the menu showing our guests how to prepare simple nutritious meals.

Legends Men's Health Event

Over 100 guests were entertained and inspired by football legends Shane Webcke, Darius Boyd and Ben Hannant at the recent Legends Men's Health Event held with support from the Kingaroy Men's Shed. The emphasis on mental health during the event along with the key message of seeking help when needed and acknowledging life's challenges is of immense value. With our Deputy Mayor Gavin Jones encouraging open discussions with the boys about mental health and breaking stigma surrounding it, events like this will contribute to building a stronger and healthier community.

2023 Connect and Grow Scholarships

The South Burnett Regional Council has committed to provide support for ten community members who reside in the South Burnett to complete a Cert III in Health Services Assistance through the Rural Medical Education Australia's Kingaroy Clinical Training Centre. Connect and Grow Scholarships is a proactive and community orientated approach to address our community's health care challenges. With an aim to develop a capable and sustainable local health workforce, through upskilling community members that already reside in the areas of need with the health sector.

Library Services:

Outreach at Orana

Library staff recently attended a 'Seniors of the South Burnett' morning at the Orana Aged Care facility in Kingaroy. The theme of the morning was wellness, so our team spoke about the free resources and programs that are available at each branch to help with social connection and inclusion. Staff also discussed BorrowBox and we have seen an uptake in customers enquiring about the platform as a result of this outreach event.

Outreach Response

As a core service, library staff regularly attend outreach events across the region to promote our libraries and interact with community members who may not be aware of the resources and programs that are available to them for free at their local library. As a result of this outreach, staff across the branches have noticed an uptake in new memberships, as well as new faces attending programs, including Rhyme Time and Story Time sessions. This trend indicates the importance of outreach in terms of attracting new library users and making more people aware of the services available to them in their town.

Dealing with Difficult Customers Training

On Saturday, 29 July, library and customer service staff attended training presented by Tracey Gardiner, who is a Senior Trainer in Occupational Violence Solutions. This training focussed on dealing with difficult situations in our library and customer service centres and provided a great opportunity for staff to come together and discuss the issues that impact them as they interact with customers.

Ready for Work

On 25 July, library staff attended CTC's Get Set for Work program and delivered a resume and cover letter writing seminar to 9 eager attendees. The Get Set for Work program is aimed at young people who are disengaged from school or need assistance in applying for work and is run over 10 weeks. South Burnett Libraries will also present an Interview Skills session on 2 August using resources provided by State Library of Queensland, Infoxchange and Google.

Cuppa and a Chat

From connections made as a result of the library's association with South Burnett Partnerships for Kids, library staff will attend 'Cuppa and a Chat' hosted by Centacare at The Biscuit Tin in Kingaroy. Staff will talk about the programs and services available at the library, whilst learning more about what is offered by Centacare.

Movie Mornings

Beginning on Saturday 12 August, the Kingaroy Library will be hosting movie mornings for families looking for some free fun on the weekends. Those who wish to attend are invited to bring their own pillow and blanket to ensure they are comfy for the screening.

Out and About at BaconFest

South Burnett Libraries will be joining in the fun at Little Piggies at BaconFest on Saturday 19 & Sunday 20 August 2023! Make sure you stop by to say hello as the library will have a stall with piggy crafts and fun activities for the kids. We'd love to see you!

Book Week Mad Hatters Tea Parties

This year, South Burnett Libraries are taking Book Week to a whole new level by hosting a series of Mad Hatters Tea Parties at each branch. The 'Alice in Wonderland' theme encourages imagination and play, with attendees invited to dress as their favourite character from the book – or any book of their choosing! There will be stories and biscuit decorating, with those interested encouraged to keep an eye on the library's social media channels for session dates and times.

In addition to the celebrations planned at each branch, library staff will also attend the Wheatlands State School Book Week parade on Friday 18 August to assist in judging the best dressed students.

Father's Day Story Time

The Kingaroy Library will host a special Father's Day Story Time on Saturday 2 September from 10.00am. Families are invited to a morning of stories, crafts and activities to celebrate all of the wonderful Dads (and Granddads) in our community.

BACKGROUND

Nil

ATTACHMENTS**1. Youth Council - July Minutes**



South Burnett Regional Youth Council Meeting Minutes

Date:	Tuesday 11 July 2023
Time:	4.00pm
Location:	Warren Truss Chambers & TEAMS
Present:	Cr Danita Potter, Nicholas Sutton, Maggie Livett, Nicole Gunston, Kayleigh Johannesen, Charlise Tennant, Casey Springhall, Margie Hams
Guests	Nil
Apologies:	Sharlette Calvert, Maria Sykes, Remy Favier, Ebony Wessling, Bella Hams

1.	Meeting Open	
1.1	Welcome and Acknowledgement of Country	Cr Danita Potter
1.2	Confirmation of Previous Minutes The Minutes of the meeting held on the 13 June 2023 were accepted as a true and accurate record of that meeting.	Moved by: Casey Springhall Seconded by: Nicole Gunston
2.	General Business	
2.1		
3.	General Business	
3.1	PIG JAM Battle of the Bands: Margie: <ul style="list-style-type: none"> ▪ The PIG JAM Battle of the Bands is a Youth Council event, the team needs to take ownership of this event. ▪ Registrations are now open. ▪ Flyers have been developed and will distributed as soon as they have been approved. ▪ Youth Council are encouraged to present this event on their school assemblies, I am available to attend these with you if you need support. ▪ Youth Council will need to really promote these event with their peers. ▪ If you see posts about these events on Instagram or Facebook please share it. ▪ PIG JAM first prize is \$800 cash and a \$200 gift voucher from Musicians Oasis. ▪ Youth Council members will be the MC on the day. 	
3.2	<ul style="list-style-type: none"> ▪ Youth Council will be manning the stalls including the glitter bar, slushies, popcorn stands, and flower crown. ▪ This year tokens will be given to anyone attending the event which will be used for voting. ▪ Sparrow, the winners from last year will be playing after the competition. ▪ There will also be a graffiti workshop running in conjunction with PIG JAM. Pigs Can Fly Art Competition: <ul style="list-style-type: none"> ▪ This new event will need to be promoted separately, again it is being posted by the South Burnett Regional Council so please share these posts if you see it. ▪ Artists will be able to submit their artwork to any library in the South Burnett region. 	

	<ul style="list-style-type: none"> ▪ All artworks must be A3 in size. <p>Fundraising:</p> <ul style="list-style-type: none"> ▪ Thank you to everyone who has been to see businesses about sponsorship. ▪ We now have 3 sponsors confirmed including South Burnett Security, Kingaroy Refrigeration, LJ Hooker. ▪ Please continue to see businesses, for sponsorship or donations for raffles on the day. ▪ The following businesses have been given the sponsorship forms. <ul style="list-style-type: none"> - Bunnings – Margie to follow up. - McDonalds – Bella to follow up. - Coppards – Margie to follow up. - BCF – Maggie to follow up. - Big W – Margie to follow up. - Husky’s – Margie to follow up. - Job Match – Margie to follow up. - Kingaroy Shopping World – Margie to follow up. - Kingaroy Office Central – Margie to follow up. - Bega – Sharlette to follow up. - Blooms the Chemist – Nicole to follow up.
4.	Matters for Discussion
4.1	<p>Youth Expo Discussion</p> <p>Margie:</p> <ul style="list-style-type: none"> ▪ Wil Massara from Youth Leadership Academy Australia has offered to facilitate a Youth Summit for years 10 – 12 from all the schools in the South Burnett region. ▪ The proposed Youth Expo could be incorporated into this summit. ▪ I have emailed each high school, but it would be great if Youth Council members could follow up with school principals, to give this project some traction. <p>Arts, Culture and Heritage Advisory Committee Discussion:</p> <p>Danita:</p> <ul style="list-style-type: none"> ▪ Council is developing an Arts, Culture and Heritage Strategic Plan. ▪ Youth Council will be asked to provide input for this proposed strategic plan. ▪ Mr Andrew Dingle will be invited to work with Youth Council to facilitate this session. <p>Climate Change Advocacy Action Plan:</p> <p>Danita:</p> <ul style="list-style-type: none"> ▪ Youth Council will be invited to provide input for Council’s new Climate Change Advocacy Action Plan. ▪ Council’s CEO Mark Pitt will be invited to attend a future meeting to facilitate this discussion.
5.	Meeting Close
5.1	<p>Next Meeting</p> <p>Tuesday 8 August 2023</p>

OPEN ACTIONS

ACTIONS	LEAD	TO BE COMPLETED BY
Send flyers for PIG JAM and Pigs Can Fly to Youth Council	Margie	21 July 2023
Send information from Wil Massara for discussion with school principals.	Margie	21 July 2023
Print posters and leave at customer service for Youth Council.	Margie	21 July 2023
Follow up on businesses for sponsorship (see list above)	All	11 August 2023
Organise a PIG JAM working group meeting	Margie	4 August 2023



9.2 COMMUNITY AND LIFESTYLE OPERATIONAL UPDATE

File Number: 09-08-2023

Author: Manager Community & Lifestyle

Authoriser: Chief Executive Officer

PRECIS

Liveability – Community and Lifestyle Operational Update

SUMMARY

Liveability – Community and Lifestyle Operational Update

OFFICER'S RECOMMENDATION

That the Community and Lifestyle Operational Update be received.

BACKGROUND

Nil

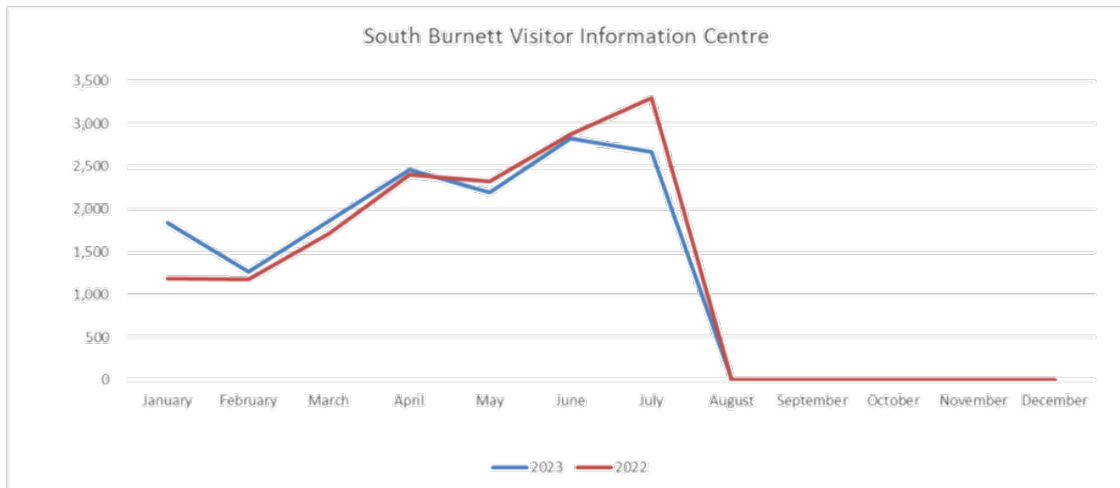
ATTACHMENTS

1. Tourism Monthly Report
2. Library Monthly report
3. Commercial Enterprise Operational Update
4. Community Development Operational Report
5. Leasing Operational Report

Monthly Statistics:

Visitor Information Centres – Monthly Statistics 2023-2024						
2023	Jan	Feb	Mar	Apr	May	Jun
Sales	K - \$4166 M - \$225 N - \$805 W - \$2351	K - \$2826 M - \$5 N - \$897 W - \$1980	K - \$4684 M - \$277 N - \$2091 W - \$2324	K - \$4757 M - \$0 N - \$1431 W - \$2251	K - \$5109 M - \$133 N - \$703 W - \$2309	K - \$6349 M - \$255 N - \$1981 W - \$3129
Visitor Numbers	K - 692 M - 139 N - 332 W - 359	K - 511 M - 0 N - 244 W - 281	K - 743 M - 147 N - 384 W - 422	K - 1103 M - 0 N - 507 W - 610	K - 911 M - 198 N - 372 W - 714	K - 1272 M - 196 N - 441 W - 774
Coach Tours	K - 0 M - 0 N - 0 W - 0	K - 1 M - 0 N - 0 W - 0	K - 0 M - 0 N - 0 W - 0	K - 0 M - 0 N - 0 W - 0	K - 1 M - 0 N - 0 W - 0	K - 1 M - 0 N - 2 W - 4
Volunteer Numbers	K - 115 M - 27 N - 34 W - 30	K - 110 M - 39 N - 45 W - 33	K - 157 M - 30 N - 28 W - 44	K - 131 M - 27 N - 32 W - 47	K - 141 M - 27 N - 29 W - 43	K - 143 M - 25 N - 32 W - 52
Volunteer Hours	K - 671 M - 107 N - 195 W - 151	K - 676 M - 156 N - 229 W - 169	K - 884 M - 121 N - 171 W - 253	K - 735 M - 97 N - 167 W - 267	K - 855 M - 98 N - 165 W - 244	K - 880 M - 97 N - 179 W - 282
Days Open	K - 24 M - 18 N - 21 W - 22	K - 28 M - 22 N - 27 W - 28	K - 31 M - 18 N - 25 W - 30	K - 28 M - 18 N - 26 W - 28	K - 28 M - 20 N - 25 W - 30	K - 30 M - 18 N - 24 W - 30
2023	Jul	Aug	Sep	Oct	Nov	Dec
Sales	K - \$7320 M - \$27 N - \$770 W - \$3412	K - \$ M - \$ N - \$ W - \$	K - \$ M - \$ N - \$ W - \$	K - \$ M - \$ N - \$ W - \$	K - \$ M - \$ N - \$ W - \$	K - \$ M - \$ N - \$ W - \$
Visitor Numbers	K - 1594 M - 18 N - 442 W - 806	K - M - N - W -	K - M - N - W -	K - M - N - W -	K - M - N - W -	K - M - N - W -
Coach Tours	K - 0 M - 0 N - 0 W - 0	K - M - N - W -	K - M - N - W -	K - M - N - W -	K - M - N - W -	K - M - N - W -
Volunteer Numbers	K - 138 M - 1 N - 24 W - 52	K - M - N - W -	K - M - N - W -	K - M - N - W -	K - M - N - W -	K - M - N - W -
Volunteer Hours	K - 846 M - 5 N - 148 W - 292	K - M - N - W -	K - M - N - W -	K - M - N - W -	K - M - N - W -	K - M - N - W -
Days Open	K - 30 M - 3 N - 23 W - 27	K - M - N - W -	K - M - N - W -	K - M - N - W -	K - M - N - W -	K - M - N - W -

	January	February	March	April	May	June	July	August	September	October	November	December	Total
2023	1,846	1,269	1,859	2,467	2,201	2,831	2,673	0	-	-	-	-	15,146
2022	1,186	1,180	1,716	2,405	2,324	2,874	3,302	0	-	-	-	-	14,987



LIVEABILITY – COMMUNITY AND LIFESTYLE OPERATIONAL UPDATE
March 2023

Library

SOUTH BURNETT LIBRARIES 2023-2024		
Yearly Statistics Updated 31 July 2023		
Visitors	13,010	
Total Loans & Renewals	9,938	
New Memberships	115	
JP Visitation (Kingaroy)	290	
Meeting Room Bookings (hrs)	68	
PROGRAM TOTALS		
FOR 0-5 EARLY CHILDHOOD		
	Attendance	Sessions
Total on site	408	29
Outreach (F5F off site)	132	1
FOR CHILDREN 6-12		
Total on site	76	11
Outreach OFF SITE		
FOR YOUNG ADULTS 13-17		
Total on site		
ADULT PROGRAMMING		
Total on site	136	24
Outreach OFF SITE	30	1
DIGITAL LITERACY		
Total on site	105	50
CULTURAL CELEBRATION		
Total on site	12	2

LIVEABILITY – COMMUNITY AND LIFESTYLE OPERATIONAL UPDATE

Jennifer Pointon
Manager Community & Lifestyle

Cemetery Update

Stats Item	Monthly		Year to Date Cumulative	
	2023/24	2022/23	2023/24	2022/23
	01/07/23 – 31/07/23	01/07/22- 31/07/22	01/07/23– 31/07/2023	01/07/22- 31/07/23
Cemeteries	Burial/Ashes/ Exhumations	Burial/Ashes/ Exhumations	Total	Total
Blackbutt	0	0	0	0
Booie	0	0	0	0
Kumbia	0	0	0	0
Memerambi	1	0	1	0
Mondure/Wheatlands	0	0	0	0
Murgon	2	2	2	2
Nanango	1	4	1	4
Proston	0	2	0	2
Taabinga	6	8	6	8
Tingoora	0	0	0	0
Wondai	1	0	1	0
Total	11	16	11	16

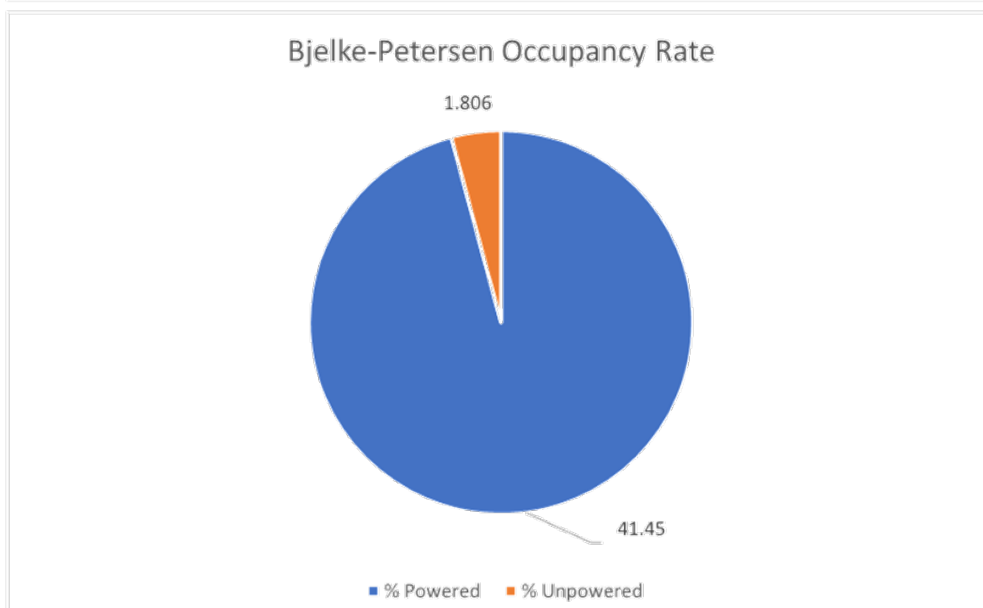
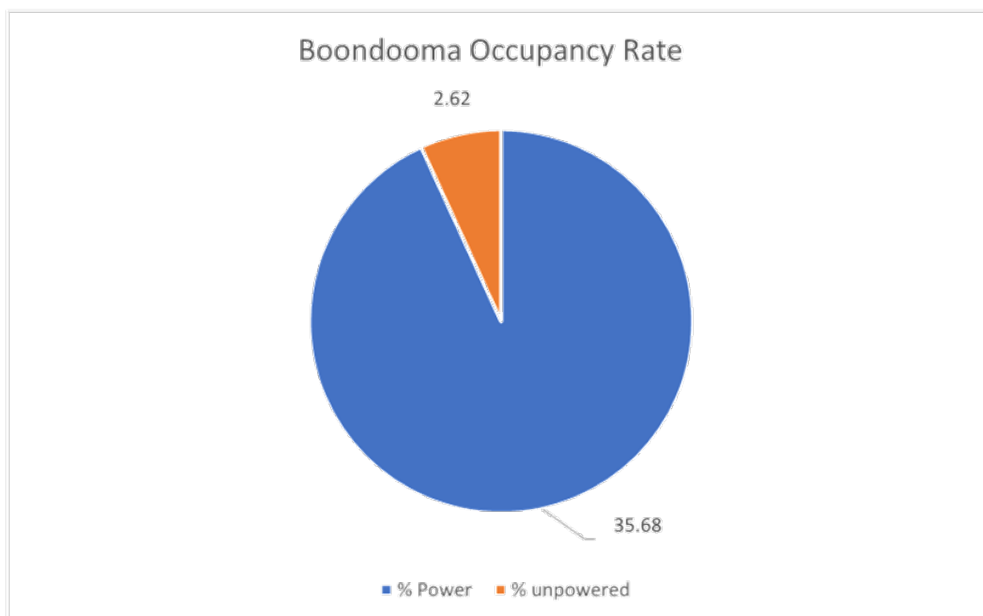
Saleyards Update

Stats Item	Monthly 01/07/23-31/07/23	01/07/22-31/07/22	Year to date Cumulative 01/07/23– 30/06/24
Coolabunia Saleyards			
Dipping (Agent & Private)	1322	945	1322
Inspection (Private)	536	527	536
Consignment / Transit (Private)	368	227	368
Weighed (Agent & Private)	661	318	661
Sold (Agent)	751	335	751
Spray	0	1	0
Nanango Dip Yard			
Cattle Dipped	35	0	35

Customer Requests

Category	Monthly 01/07/23-31/07/23	Year to Date Cumulative 01/07/23 – 30/06/24	Year to Date Cumulative 01/07/22 – 30/06/23
Airports	6	6	4
Cemetery	8	8	13
Dams	2	2	0
Saleyards	2	2	1
Total	18	18	18

Dams Update



Community Development

2022/2024 Black Summer Bushfire Recovery Grants Program

Department of Industry, Science, Energy and Resources

Department of the Prime Minister and Cabinet

Project Name	Description	Status
Community Connection OPL/27	Social Recovery and Resilience Investment Stream	<ul style="list-style-type: none"> ▪ The Community Development Team has worked with the Kingaroy Men's Shed to host Legends Men's Health Event, with Shane Webcke, Darius Boyd and Ben Hannant presenting. Over 100 guests were in attendance. ▪ The Winter Warmers Program kicked off at Cloyna and Nanango, further events will be held in Proston and Wooroolin. These events are designed to give participants an opportunity to try different activities and also hear from health professionals about healthy eating and mental health and wellbeing. ▪ Grant information sessions are being offered in Blackbutt, Nanango, Wondai, Proston, Murgon and Kingaroy to coincide with the opening of the next round of South Burnett Regional Council's Community Grants and RADF Grants. ▪ The South Burnett Regional Council will support 10 residents of the South Burnett to complete a CERT III in Health Services Assistance through the 2023 Connect and Grow Scholarships delivered by Rural Medical Education Australia at their Clinical Training Rooms onsite at the Kingaroy Hospital.
	Economic Recovery and Investment Stream	<p>South Burnett Façade Improvement Program.</p> <ul style="list-style-type: none"> ▪ Payments to successful applicants of the South Burnett Façade Improvement Program are currently being processed. <p>Regional Development</p> <ul style="list-style-type: none"> ▪ Ms Sotera Trevaskis from Regional Development Australia is continuing to gather the

		<p>statistical data and case studies to underpin the regional snapshot for the investment prospectus.</p> <ul style="list-style-type: none"> Dr Tom Keenan is working closely with Council to develop the draft investment prospectus and the Regional Development Action Plan.
Operational Plan Projects		
Project Name	Description	Status
OPL/17 Arts, Culture and Heritage Committee	Committee to develop an Arts, Culture & Heritage Strategic Plan	<ul style="list-style-type: none"> Ms Shelley Pisani, Creative Producer of the Ideas Distillery attended the last meeting and presented the community consultation plan to the committee.
Ringsfield House Advisory Committee	Committee to develop a Ringsfield House Strategic Plan and provide recommendations to Council.	<ul style="list-style-type: none"> The July meeting has been rescheduled to Tuesday 29 August 2023.
OPL/18 Reconciliation Action Plan (RAP)	Develop a Reconciliation Action Plan (RAP) for the South Burnett Regional Council	<ul style="list-style-type: none"> The invitation to join a Reconciliation Action Plan working group will be issued to all staff later in the year.
OPL/21 South Burnett Regional Youth Council	Advocate for and facilitate wellbeing events across the region.	<ul style="list-style-type: none"> Youth Council have put the call out to local bands and artists aged between 14 – 24 to register for PIG JAM Battle of the Bands and Pigs Can Fly Art Competition. CTC and Yourtown are collaborating with the team to ensure these programs are successful. Youth Council have been invited by the Kingaroy Chamber of Commerce and Industry to host the September Meet and Greet.

LEASING

Item	Description	Actions
Lot 88 on BO445 – Waterworks and Recreation	Internal request for information.	Information provided to Water and Wastewater
Lot A on AP14756 – Permit to Occupy	Internal request for information.	Information provided to NRM
Prescribed Burn List	Internal request for Lease/Licence/Permit information on ninety (90) reserves on the Prescribed Burn List.	Information provided to NRM
Kumbia Sports & Recreation Reserve Association - Lot 195 on K62310 & Lot 1 on K6237	Request for new Trustee Lease over Lot 195 on K62310 & Lot 1 on K6237	Attended the AGM and provided advice on the current lease as well as proposed lease requirements under Council's Property Leasing Policy. The group is to become an incorporated body and provide a formal request to Council before further negotiation.
Proston Dip Yards – Part of Lot 101 on SP199035	Request for potential lease or sale of land	Advice provided to applicant including details under Council's Disposal of Assets Policy and Property Leasing Policy. Waiting for further proposal for consideration noting potential tender may be progressed.
Lot 126 on FY1079 – Freehold	Request for potential lease or sale of land	The property is not proposed for Lease or Sale at this time. Council will advise of any future potential through a Tender process.
Tingoora Sports Association Inc - Lot 91 on FY2885	Request to lease Tingoora Sportsgrounds.	Undertaking negotiations.
South Burnett Western Performance Club Inc - Lot B in Lot 174 on FY803924	Request to renew lease of Lot B in Lot 174 on FY803924	Awaiting response on draft lease terms.
Barambah & District Aero Club Inc – Wondai Aerodrome	Renewal of Deed of Licence to Occupy for Area 6 & 11	Awaiting response on draft lease terms.
Lewis Duff Road, Ballogie, Lot C on AP23234 – Triple R Motorsport Limited	Request to align access road within boundary of road reserve for Lewis Duff Road. Cancellation of grazing permit required prior to application in accordance with	Meeting held with permit holder; response letter issued with the next steps outlined.

	Construction of Unmade Road Policy.	
Nanango & District Netball Association Inc. – Lease A on Lot 212 on Crown Plan FY2647	Request for renewal of lease agreement.	Report was deferred to Council’s Ordinary Meeting July. Trustee Lease to be issued for signing and execution.
Reserve for Camping and Water - Lot 44 on FTZ37207	Request to review tenure and investigate potential use of access track located within the reserve.	Response to be drafted by external counsel. Advice provided to applicant and Department of Resource to progress the matter.
Proston Showground Reserve	Investigate and realign boundaries to support future growth and development of the site in conjunction with Proston community groups.	Survey required for realignment of boundary. Budget considerations required.
Proston Show Society	Request to lease caravan park.	On hold whilst boundary realignment is being undertaken.
Wondai Aerodrome – Site 13 or 15	Request to lease one (1) vacant site	Report provided to June Liveability, Governance and Finance Standing Committee.
Coopers Gap Wind Farm – RAL22/0040	Request for Form 18 General Consents to be executed for approved RAL22/0040	Due to discrepancies between the lots within the RAL and request for General Consent Council has request that the Form 18’s be reissued to match the approved RAL.
Roy Emerson Museum & Nukku Nook - Blackbutt & District Tourism & Heritage Association Inc.	Request for renewal and extension to licence area for a new building.	Letter to the Department of Transport & Main Roads for approval to issue Licence to Occupy – under review from Manager Parks and Facilities to provide further detail on the masterplan of the BVRT.
Blackbutt Hall - Blackbutt & District Tourism & Heritage Association Inc.	Request for renewal licence to occupy.	Deed of Licence to Occupy on hold until response with approval from the Department of Transport and Main Roads has been received.
Lot 59 on RP67068 – Infrastructure on water tower	Request for Licence Agreement.	Under negotiation.
Lots 1, 10, 11 & 12 on Crown Plan K8452	Request for advice regarding road access, water and sewer connections from the Department of Resources	Provided initial advice and requested internal views to address the enquiry.
Lot 346 on Crown Plan FY489 – Lease A on SP318648.	Request for assignment of lease	Under investigation and request for views regarding the use of the reserve.

Tenure of unregistered bore within Road Reserve.	Request for advice on correct tenure for unregistered bore within Road Reserve.	Discussed with applicant and provided further advice and detail for an application for a Permit to Occupy.
Blackbutt Water Tower – Lot 1 on RP130127	Request to lease part of the land for radio equipment	Recommended negotiations. Applicant to address WHS and EME concerns prior to progressing the matter.
SB Care – Town Hall Common	Request to renew lease	Meeting scheduled on 3 August 2023
Lease A in Lot 2 on RP159347	Request to expand Lease Area for Rural Fire Brigade	Under negotiation, awaiting proposed plans for review.
62 – 64 Lamb Street, Murgon – Lease A & B	Request to review and provide comment on Draft Renewal Lease.	Draft lease reviewed and comments provided to applicant's legal counsel.
Permit to Occupy – Lot A on Crown Plan AP17548	Request to execute Form LA30 (Part C) for surrender and simultaneous application for permit to occupy.	Executed Form LA30 (Part C) issued to applicant's Solicitors.
Kingaroy Vegetable Community	Request to lease an area for community garden	Investigation being undertaken with Council's Land Investigation Officer noting community consultation would be required before any lease or licence could be undertaken.
Kingaroy Cricket and Sporting Club Inc.	Request to review lease terms and provide advice on sub-agreements	Formal response issued and further advice provided.

10 COMMUNITY DEVELOPMENT (HEALTH, YOUTH, SENIOR CITIZENS)

10.1 RENEWAL OF LICENCE AGREEMENT – BARAMBAH AERO CLUB – AREA 6 & 11

File Number: 9 August 2023

Author: Lease Officer

Authoriser: Chief Executive Officer

PRECIS

The Barambah District Aero Club Inc. renewal of the Licence Agreement for Area 6 & 11 located at the Wondai Aerodrome.

SUMMARY

The Barambah District Aero Club Inc. have requested to renew the Licence Agreement for Area 6 & 11 located at the Wondai Aero Club that expired on 28 February 2023. The Barambah District Aero Club have continued to occupy Area 6 & 11 on a monthly term since expiry of the agreement.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council:

1. That South Burnett Regional Council, in accordance with s236(1) (b)(ii) of the *Local Government Regulation 2012*, enter into a Licence Agreement with the Barambah District Aero Club Inc. for Area 6 & 11 as part of Lot 5 on RP83495 for a term of 4 years with an option for 5 years for a rental amount of \$287.95 (plus GST) per annum with annual CPI reviews.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Licence to Occupy between Council and the Barambah District Aero Club Inc. on terms and conditions the Chief Executive Officer considers are satisfactory to Council.

FINANCIAL AND RESOURCE IMPLICATIONS

The Barambah District Aero Club Inc. (the Club) are a community group, and their licence fee is not subject to review by market valuation. The licence fee is continued from their previous term of \$275.95 excluding GST and is subject to annual CPI reviews.

The Club are responsible for the repairs, maintenance and capital works to the Hangar and must hold \$20M Public Liability Insurance and any insurance for improvements made to the land.

LINK TO CORPORATE/OPERATIONAL PLAN

IN10: Investigate options for leasing opportunities to not-for-profit groups and organisations.

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

OPL/07: Actively manage Council's aerodromes to meet service standards and compliance.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council has provided draft Licence Agreement to the Club secretary for feedback. The club have held a management committee meeting to discuss the terms and provided positive feedback. The Club have request that the expiry of their licence agreement and proceeding term align with their other three (3) Licence Agreements executed in September 2022.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

An offer of a Licence to Occupy to a community group is in accordance with *s236 Local Government Regulation 2012*. The terms offered are consistent with Licence agreements offered for aerodrome licence areas.

Review of the use of Licence Agreements compared with Leases for airport related purposes is being undertaken to satisfy requirements under the *Property Law Act 1974* and *Land Title Act 1994*. The terms of the Licence agreement can be converted to a Lease should Council deem necessary from the finalisation of the review although a new survey would be required for registration of the lease with Titles Queensland.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Offering the renewed licence agreement is in accordance with Council's Property Lease Policy and Disposal of Assets Policy.

ASSET MANAGEMENT IMPLICATIONS

The Club retain ownership of the Hangar on Area 6 & 11 and are responsible for maintenance of the asset.

REPORT

RPD: Lot 5 on RP83495

Licence Area: Area 6 & 11

Address: 53 Wondai Proston Road Wondai QLD 4606

Commencement date: 1 September 2023

Expiry: 31 August 2027

Option: Option for additional 5 years.

Background:

The Barambah District Aero Club Inc. (the Club) host activities and events that promote aeronautical activities in the South Burnett.

The Wondai Aerodrome has several licensee's that utilise the Aerodrome for recreational purposes. The Club host activities and events that promote aeronautical activities in the South Burnett.

The Club hold a total of four licences across the Wondai Aerodrome, including two hangars, an Aero Club Building and use of part of the terminal building. Three of the Club's licences were renewed on 1 September 2022.

The Club have been part of the Wondai Aerodrome for a long period of time with the Club entering formal licences in 2012. The Club have an active group of volunteers that contribute to the maintenance and presentation of the aerodrome.

ATTACHMENTS

1. Map - Licence Area 6 & 11 - Wondai Aerodrome

11 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES

11.1 TOURISM & VIC'S, SPORT & RECREATION AND COMMERCIAL ENTERPRISES PORTFOLIO REPORT

File Number: 09-08-2023

Author: Division 1 Councillor

Authoriser: Chief Executive Officer

PRECIS

Tourism & VIC's, Sport & Recreation and Commercial Enterprises Portfolio Report

SUMMARY

Cr Erkens presented her Tourism & VIC's, Sport & Recreation and Commercial Enterprises Portfolio Report.

OFFICER'S RECOMMENDATION

That Cr Erken's Tourism & VIC's, Sport & Recreation and Commercial Enterprises Portfolio Report. to Council be received for information.

So, we are into the final twelve months of the current council term and I have been here for 14 months and feel that I am still getting the ducks in line. I have found the support of my fellow councillors to be great, especially when you take into consideration that I did call them out on a number of their decisions. I like to think I am still doing that but now in a situation where I am able to debate and bring a bit of common sense into some of the debate.

South Burnett VIC Network

Since being elected to Council I purchased a well-loved motor home which allows me to save a little time by staying in an area rather than back and forward. This means I have taken advantage of the many free stop over spots in the South Burnett. I speak to many visitors to our region and many express and desire to make a donation for the use of the facility. I have spoken to staff who are going to look into the practicality of providing a way for this to be done. These visitors like those who attend the area for the many sporting fixtures in the region are very beneficial to the area and inject a healthy boost to the economy.

Visit South Burnett our Local Tourism Association have been very active in the region and are keen to work with local Visitor Information Centres who are manned by hard working volunteers. They are doing a fabulous job for tourism in our region.

Volunteer Forum

On Thursday 6th July 2023 we were fortunate to have representatives from 3 of our major employers in the South Burnett. The companies represented were **Crumptons**, **Plenty** and **Swickers**. We also had Jason, Deb and Ros who were representatives from the **Rail Trail**. Each of the speakers gave detailed information as to what their companies do, how they operate, the number of staff they employ and with information that our volunteers could impart to our vast number of visitors to our information centres.

We had a large number of volunteers present for the Forum, and the feedback has been excellent stating they are now better equipped to talk to our visitors. Not only did everyone enjoy the Forum but also the opportunity to mix with and get to know volunteers from other centres. Our volunteers

give so much of their time and of themselves, so it is always a pleasure to be able to provide something that gives back to them.



Commercial Enterprises

Dams:

I am looking forward to the Day at the Dam and hope to see the local community attend and take the opportunity to see some great music at an affordable price. Live Music is a great way to relax and bring people together and I am pleased to be able to bring some live music at Historic Ringsfield House on the Sunday after Nanango Markets August, September, and October.

Heathrow commenced their new management terms 1 July 2023 to 30 June 2025 at BP & Boondooma Dams. Both Dams are looking well-presented with all areas being well maintained by managers and staff. The 9 newly completed carports off the standard cabins at BP Dam have been well received by guests who now have shelter for their cars and boats, these standard cabins have also had new air-conditioners installed along with replacement fly screens.



Saleyards:

I recently stopped at the Coolabunia Saleyard for their sale and as I had been away when the new yards were completed, I had the opportunity to check them out. They are a much needed improvement to the facility.

Council recently hosted the Coolabunia Saleyards working group meeting on 27 July 2023. Issues discussed included moving sale days to Tuesday afternoons when sale numbers are low, waiver of holding fees for cattle held over for clearance from sales, end sale processes and report requests and the volume of requested changes per sale.

Upcoming Coolabunia stud sales 17 August Annual Coolabunia Classic Charolais Bull Sale, 19 August Aussie Angus Brangus Bull sale with the next Coolabunia store sale to be held 24 August 2023.

Aerodromes:

Along with Councillor Potter I attended the Annual General Meeting Dinner at the Kingaroy Airport with the Soaring Club. This is Club with a long history and long-term members covering generations and who are extremely proud of their club.

Council recently attended the Kingaroy Airport Users group meeting to discuss the upcoming projects and events scheduled at the Airport. Other issues discussed were upcoming training opportunities to support volunteers to become Work Safety Officers to complete mowing and website updates.

Sport and Recreation:

We proudly sponsored two local sports Alex Reddacliff, who was selected as a team member of the Queensland Representative School Sport swimming team.

Zac Douglass, who is representing Australia at the Australian Futsal Fiji Tour 17-27 July 2023.

Nanango Netball Association will be celebrating 40 years and the South Burnett have had great success over the years with players from the region representing at different levels.

Nanango Golf Club recently invited me to be a part of the 100-year celebrations and to open the upgrade on the ninth hole. Councillors Jones and Henschen have put the Golf Clubs around the region into great use over the past few months and have raised over \$50,000 towards mental Health. I would like to invite you to check out the Golf Clubs in the region.

BACKGROUND

Nil

ATTACHMENTS

Nil

12 TOURISM & VISITOR INFORMATION CENTRES

12.1 QICA CONFERENCE

File Number: 09.08.2023
Author: Tourism Service Officer
Authoriser: Chief Executive Officer

PRECIS

The Tourism, VIC's and Arts team would like to submit an expression of interest to host the next QICA Conference for 2024.

SUMMARY

Consideration be given to host the 2024 QICA (Queensland Information Centre Association) Conference in the South Burnett.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council:

That an expression of interest be submitted to host the 2024 QICA Conference.

BACKGROUND

The QICA Conference is held every year in a different region and town in the state of Queensland. The conference attracts 80+ people to the conference as it is a requirement of maintaining Visitor Information Centre Accreditation.

Council would work closely with Visit South Burnett as this conference and its activities will be held across the region and it is expected to generate and increase in tourism activity for local businesses, from accommodation to buses to venues and attractions.

The conference is held annually in the first week of October and runs for 3 days – Tuesday, Wednesday, and Thursday – with the QICA Awards Night beginning held on the Thursday night and a day tour arranged for the Monday, for attendee that arrive early.

Tourism, VIC's and Arts team are required to submit an Expression of Interest to be considered as the 2024 host and is due in September 2023.

Information that is required for the EOI is: -

- Budget –evidence of current consideration in the 2023/2024 budget, and a commitment that the approved budget would be considered for the 2024/2025 budget.
 - Council has approved a \$25,000 budget as part of the 2023/2024 operational budget within the Economic Development budget.
- Accommodation – provide an indication of accommodation including, type, cost per night and per person as indication to QICA and participant of expected attendance costs. As an added incentive, it is encouraged that hosts work with accommodation providers to offer conference discounts.
 - Each participant is responsible for their own accommodation costs.
- Function Rooms – Identification of locations for functions for the 3 days and the awards night.

- Conference day events include presentations on a range of subjects that affect the Tourism industry.
- Time within the itinerary is preserved for encouraging participants to explore the region including attractions and shopping.
- Attractions – It is an integral part of the conference to arrange tours for groups to the different attractions in the South Burnett, concentrating on Council owned assets first, then looking to partner with Visit South Burnett and tourism businesses.
 - Council will be responsible to arranging buses and catering as part of the itinerary and will form part of the event budget.

It is anticipated that there will be an increase in exposure for the region over the 5 days with 80+ visitors converging on the area focused on finding out more information on what the South Burnett has to offer and will encourage post conference out of region visitation and an increase in economic activity.

The 2022 conference was held in Noosa with the program and itinerary attached for information. The 2023 conference is being held in Agnes Waters and 1770 in Central Queensland.

ATTACHMENTS

1. 2022 QCIA conference program



DAY 1 **TUESDAY 4 OCTOBER**
PROGRAM

Sunset Welcome Function

TIME	WHAT'S ON - ACTIVITY	VENUE
4.30 pm	<p>Arrive at Bounce Noosa</p> <p>Includes: Alcoholic and non-alcoholic beverages, gourmet cheese platters</p> <p>Please wear: Free dress, name badges and comfortable shoes</p>	<p>Bounce Noosa 14 Mary St, Noosaville</p>
	<p>Informal welcome and networking function</p>	
6.30 pm	<p>Function ends – own arrangements for dinner</p>	

DAY
2WEDNESDAY 5 OCTOBER
PROGRAMQICA 2022
CONFERENCE

TIME	WHAT'S ON - ACTIVITY	VENUE
7.00 am	Bookeasy breakfast Transport: Walk or own transport to venue Includes: Hot breakfast, juice, tea, and barista coffee Please wear: Your uniform and name badge, phones, comfortable shoes	Noosa Yacht & Rowing Club 142 Gympie Terrace, Noosaville
8.20 am	Breakfast finishes	
9.00 am	Conference begins at the Noosa Boathouse Transport: Walk or own transport to venue Please bring: Laptops optional	Noosa Boathouse 194 Gympie Terrace, Noosaville
9.15 am	Welcome to Country and acknowledgement	
9.35 am	Official welcome to the QICA 2022 Conference	
9.50 am	Regional VIC introductions	
10.10 am	Update from Tourism & Events Queensland (TEQ) Therese Phillips, Strategic Partnerships Director - Corporate	
10.30 am	Morning tea break Includes: Pastries, fruit, tea, and coffee	
11.10 am	Tourism Noosa sustainability presentation Juanita Bloomfield, Tourism Noosa and Peita Otterbach, Plastic Free Noosa	
11.30 am	Customer service training session Caroline Lovett, Credible Source Solutions	
12.30 pm	Lunch break Includes: Platters of fish, chips, and salad	
1.30 pm	Update from Aunty Rhonda QTIC Tourism Indigenous Employment Champions Network	
2.30 pm	Afternoon tea break Includes: Sweet and savoury selection, fruit, tea, and coffee	
3.00 pm	Queensland VIC accreditation update The Tourism Group	
3.30 pm	Finish at Noosa Boathouse Transport: Walk or own transport to hotels to change	
	Free time	
4.45 pm	Arrive for LINKLOGIC Sunset Cruise Transport: Walk or own transport to jetty Includes: Alcoholic and non-alcoholic beverages, nibble platters Please wear: Free dress, name badges and comfortable shoes	Pelican Boat Hire Jetty 180 Gympie Terrace, Noosaville
5.00 pm	LINKLOGIC Sunset Cruise departs Transport: Ferry travel to Hastings St	Noosa River
6.20 pm	Disembark ferry at Sofitel Jetty Transport: Walk to the Noosa VIC	
6.45 pm	Welcome to Kabi Kabi Country viewing at the Noosa Visitor Information Centre	Noosa Visitor Information Centre 61 Hastings Street, Noosa Heads
7.00 pm	Travel to Peppers Noosa Resort & Villa's Transport: Walk or bus option available	Peppers Noosa Resort & Villas 33A Viewland Drive, Noosa Heads
7.15 pm	Dinner and QICA Service Awards Includes: 'Love Noosa' sit down 2 course dinner with 2 drinks	
9.00 pm	Dinner finishes	
9.15 pm	Depart Peppers Noosa Resort & Villa's Transport: Bus picks up from Peppers - 2 Noosaville stops	

DAY
3THURSDAY 6 OCTOBER
PROGRAMQICA 2022
CONFERENCE

TIME	WHAT'S ON - ACTIVITY	VENUE
6.00 am	Optional activity - Morning yoga (30 minute session) Transport: Walk or own transport Includes: Yoga mat and instruction Please wear: Wear comfortable clothing, bring water and a small towel	Along Noosa River Foreshore (exact location to be confirmed day prior) Gympie Terrace, Noosaville
7.15 am	Board coach to go to Noosa Heads Surf Club Transport: Walk to meeting point Please wear: Wear name badges and uniforms Please bring: Water, hat, phones, laptop if required, pen	Meet outside the Noosa Boathouse 194 Gympie Terrace, Noosaville
7.30 am	Skydive Australia Breakfast Guest speaker Jeanette Allom-Hill Includes: Sit-down breakfast	Noosa Heads Surf Club 69 Hastings Street, Noosa Heads
9.30 am	Breakfast finishes and Hastings Street stroll	Hastings Street
10.00 am	Board coach to go to the Noosa National Park	Meet coach at the Noosa Woods first carpark on the left (detailed directions on day) Claude Batten Drive, Noosa Heads
10.15 am	Introductions to the Noosa World Surfing Reserve and Noosa Biosphere Reserve Foundation Kirra Molnar, President of the Noosa World Surfing Reserve and Sharon Wright, Executive Coordinator, Noosa Biosphere Reserve Foundation	Noosa National Park car park at the end of Park Road, Noosa Heads
11.00 am	Board coach to go to Heads of Noosa Brewing Co.	Heads of Noosa Brewing Co. 85 Rene Street, Noosaville
11.30 am	Arrive and site inspection at today's conference venue	
12.00 pm	Guest Speaker on Accessible Tourism Sarah Lovell, Director of Strategic Partnerships and Engagement with the QLD Tourism Policy, Partnerships & Events, Department of Tourism, Innovation and Sport	
12.40 pm	Lunch break Includes: Light lunch and beverages	
1.30 pm	Guest Speaker on Sustainable Tourism Peter Gash OAM	
2.20 pm	Guest Speaker on the Brisbane 2032 Olympics and Paralympics Dr Clinton de Bruyn, Executive Director of Finance, Policy and Legal, in the Brisbane 2032 Taskforce, Department of the Premier and Cabinet.	
3.30 pm	QICA AGM	
4.00 pm	Board coach to return to Noosaville	Noosa Waterfront Restaurant & Bar 142 Gympie Terrace, Noosaville
6.00 pm	Gala and awards ceremony commences Transport: Walk or own transport to Gala Includes: Canapes, seated two course dinner and beverage package Please wear: Dress code is 'Noosa White', name badges optional	
6.15 pm	Special Welcome to Country by the Gubbi Gubbi Dance	
7.30 pm	QICA 2022 Awards begin	
10.00 pm	Gala concludes and farewell until next year	

WE WOULD LIKE TO THANK OUR SPONSORS

TOURISM

NOOSA



GOLD SPONSORS



SILVER SPONSORS



BRONZE SPONSORS



Scan here for program updates and more information



13 SPORT & RECREATION

13.1 REQUEST FOR INFORMATION - WONDAI RIFLE RANGE

File Number: 19-07-2023

Author: Manager Community & Lifestyle

Authoriser: Chief Executive Officer

PRECIS

Mayor Otto requested information on Council's role within the negotiations of tenure for the Wondai Rifle Range.

SUMMARY

The Department of Tourism Innovation and Sport, Department of Resources, and Department and Environmental Science have been working towards understanding the complexity of the tenure arrangements for the Wondai Rifle Club.

OFFICER'S RECOMMENDATION

That the report be accepted for information.

BACKGROUND

Property details:

RPD: Lot 468 SP273785

Tenure: Reserve for town purposes

Trustee: Nil appointed

Tenure agreement: Permit to Occupy

Permittee: Wondai Rifle Club Inc.

Native Title: Wakka Wakka #3 Native Title Determination, non-exclusive native title exists

RPD: Lot 1 on AP13357

Tenure: Unallocated State Land

Trustee: Nil appointed

Tenure agreement: Permit to Occupy

Permittee: Wondai Rifle Club Inc.

Native Title: Wholly extinguished

Wondai State Forest

Tenure agreement: Occupation Permit and Firing Rights Agreement

Permitter: Department of Environmental Science

Permittee: Wondai Rifle Club Inc.

Native Title: Wakka Wakka #3 Native Title Determination, non-exclusive native title exists

Council's role:

Council was approached by the Department of Tourism Innovation and Sport (DTIS) for local knowledge and understanding on the tenure arrangements of the Wondai Rifle Club due to the South Burnett Branch Shooter Union (SBBSU) being acknowledged as an ineligible applicant for the Minor Infrastructure Program due to not being able to provide adequate evidence of tenure at the facility. The South Burnett Branch Shooters Union had provided a copy of the MOU between SBBSU and the Rifle Club which outlines each clubs role in joint use of the rifle range whilst the Rifle Club maintain several agreements for the facility.

DTIS commenced investigations with Department of Resources (DoR) and Department of Environment and Science (DES) as to the tenure arrangements and possible solutions to ensuring both clubs have access and the opportunity to apply for grants to improve the facility.

Council was asked to participate in the discussion with the Departments to provide background information on the clubs and their activities. Officers have advocated that due to the nature of the sport and it being hard to place and relocated that it would be in the best interest of the clubs and community that dual use is supported by the Departments.

At the conclusion of the last discussion the DTIS asked Council to approach the Wondai Rifle Club to provide a briefing on the discussions held to date.

Council has had an informal discussion with the President of the Wondai Rifle Club and requested the opportunity to meet with the management committee to discuss further. The Wondai Rifle Club have not provided a return email with proposed meeting dates.

ATTACHMENTS

1. **Qld Globe - Tenure**
2. **Qld Globe - Native Title**

Wondai Rifle - Land tenure

19°27'51.52"33"E

26°19'27.5151534



20°31'S 151°52'33"E

26°20'31"S 151°53'

A product of



Legend located on next page



Scale: 1:11051

Printed at: A4

Print date: 19/7/2023

Not suitable for accurate measurement.
Projection: Web Mercator EPSG 102100 (3857)

For more information, visit
<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>

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Wondai RITE - Land Tenure

Legend

Attribution

Land parcel



Parcel

Land parcel - gt 1 ha



Parcel

Land parcel - gt 10 ha



Parcel

Land parcel - gt 1000 ha



Parcel

Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Places: Search Results

Wondai

Cities and Towns



Tenure



Below the Depth Plans



Boat Harbours



Carbon Abatement Interest



Commonwealth Acquisition



Covenant



Easement



Forest Reserve



Freehold



Housing Land



Industrial Estates



Lands Lease



Main Road



Mines Tenure



National Park



Port and Harbours Boards



Profit à Prendre



Railway



Reserve



State Forest



State Land



Timber Reserve



Water Resource

Railway



Maxar

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VONDAI KIHE - Land tenure

Legend

Road Crossing

— Bridge

— Tunnel

Road

— Highway

— Main

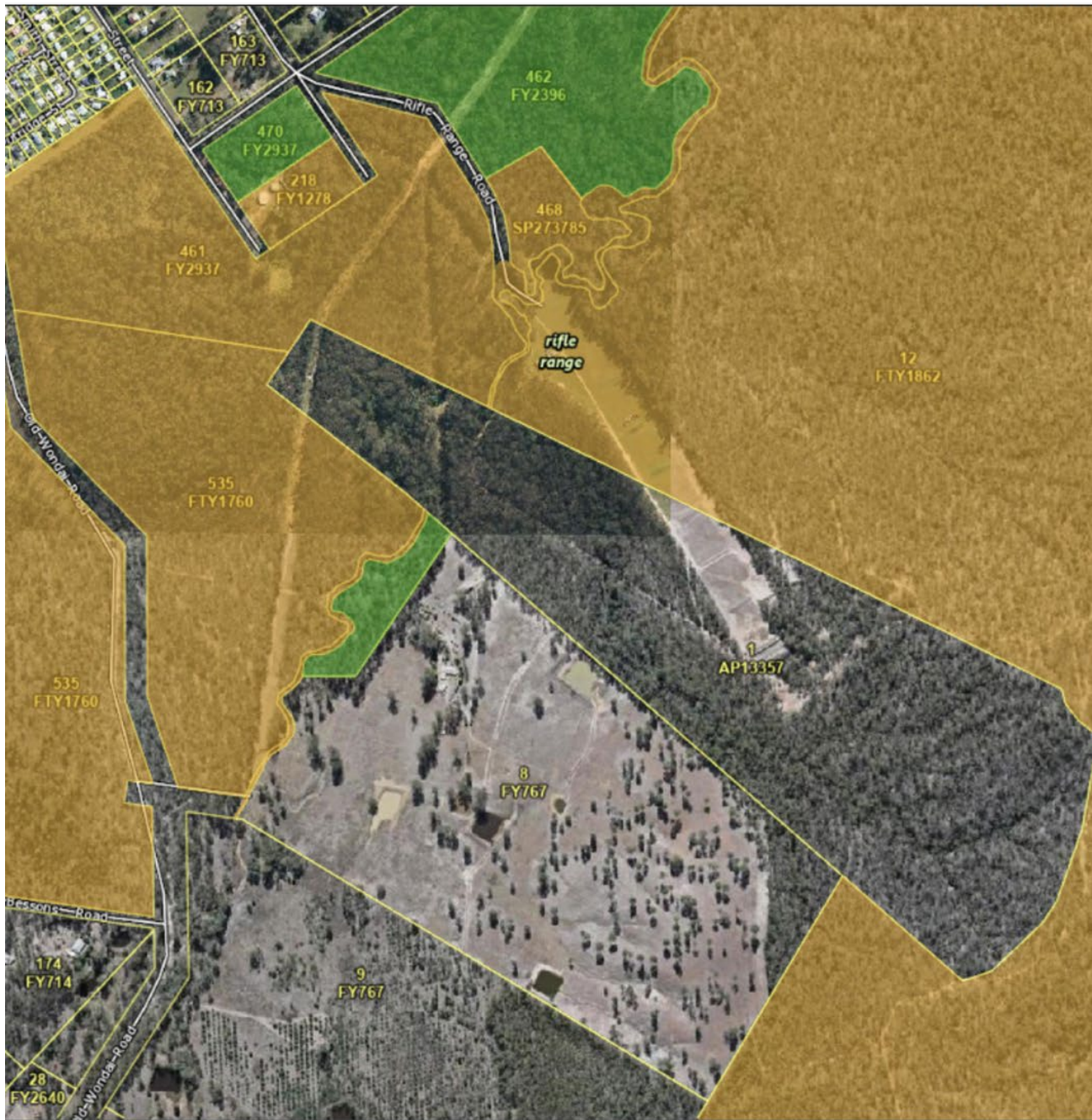
— Local

— Private

WONDAL KILL - NATIVE TITLE

19°27'S 151°52'33"E

26°19'27"S 151°53'



20°31'S 151°52'33"E

26°20'31"S 151°53'

A product of

Legend located on next page



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0 250 metres

Scale: 1:11051

Printed at: A4

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For more information, visit
<https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>



WONDAI TITLE - NATIVE TITLE

Legend

Attribution

Land parcel



Parcel

Land parcel - gt 1 ha



Parcel

Land parcel - gt 10 ha



Parcel

Land parcel - gt 1000 ha



Parcel

Land parcel label

Land parcel label - gt 1 ha

Land parcel label - gt 10 ha

Land parcel label - gt 1000 ha

Places: Search Results

Wondai

Cities and Towns



Native title determination outcomes



Native title does not exist



Native title exists (exclusive)



Native title exists (non-exclusive)



Native title extinguished

Road Crossing



Bridge

Tunnel

Road



Highway



Main



Local



Private

Railway



Maxar

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14 COMMERCIAL ENTERPRISES (SALEYARDS, DAMS, AERODROMES, CEMETERIES)

14.1 LICENCE AGREEMENT – HIGHER YIELD AVIATION PTY LTD – SITE 13 WONDAL AERODROME

File Number: 9 August 2023

Author: Lease Officer

Authoriser: Chief Executive Officer

PRECIS

Higher Yield Aviation Pty Ltd have requested to enter into a licence for site 13 at the Wondai Aerodrome for development for airport related purposes.

SUMMARY

Higher Yield Aviation Pty Ltd have requested a Licence Agreement for Site 13 as part of Lot 5 on RP83495, for proposed development of a hanger for airport related purposes. Council has engaged a valuer to ensure fair market valuation as required under *Local Government Act 2009* and *Local Government Regulations 2012*.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council that:

1. South Burnett Regional Council, in accordance with s236(1)(c)(vii) of the *Local Government Regulation 2012*, enter into a Licence Agreement with the Higher Yield Aviation Pty Ltd for Site 13 as part of Lot 5 on RP83495 for a term of 5 years with an option for 5 years for a rental amount of \$1,620 (plus GST) per annum with annual CPI reviews.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Licence to Occupy between Council and the Higher Yield Aviation Pty Ltd on terms and conditions the Chief Executive Officer considers are satisfactory to Council.

FINANCIAL AND RESOURCE IMPLICATIONS

Fair market value of the unimproved land is \$5.00 per square metre with Site 13 surveyed at 324 square metres. The Licensee will pay \$1620.00 per annum plus GST with annual CPI reviews and any additional outgoing fees associated with the site.

Higher Yield Aviation Pty Ltd as the Licensee are responsible for maintenance of Site 13, must hold \$20M Public Liability Insurance and any insurance for improvements made to the land.

LINK TO CORPORATE/OPERATIONAL PLAN

IN15: Continue to provide and investigate options to improve our aerodromes.

OPL/07: Actively manage Council's aerodromes to meet service standards and compliance.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Roland Lowther, as sole director of Higher Yield Aviation Pty Ltd, contacted Council in October 2021 to enquire about Licencing a site at Wondai Aerodrome to build a new hanger. At that time the company decided to take on Site 5 by Assignment of the Licence from Bumbler East Pty Ltd.

In April 2023, Roland again contacted Council for a new Licence Area to build a new hanger. Council engaged a valuer to provide the market value of the Licence fee as required under Section 236 of the *Local Government Regulation 2012*.

In June 2023, The Licence fee and draft agreement was provided for review and comment. Council's Development Services provided advice on building requirements including setbacks on Site 13. Agreement of the draft Licence fee, terms and conditions was received on 12 July 2023.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

An offer of the Licence Agreement for airport related purposes is consistent with terms of other Licence Agreements offered for Council's aerodrome licence areas and is in accordance with s236(1)(c)(vii) of the *Local Government Regulation 2012*.

Review of the use of Licence Agreements compared with Leases for airport related purposes is being undertaken to satisfy requirements under the *Property Law Act 1974* and *Land Title Act 1994*. The terms of the Licence agreement can be converted to a Lease should Council deem necessary from the finalisation of the review although a new survey would be required for registration of the lease with Titles Queensland.

An independent valuation has been undertaken as required under *Section 236 (5)* of the *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Offering the new Licence area is in accordance with Council's Property Lease Policy and Disposal of Assets Policy.

ASSET MANAGEMENT IMPLICATIONS

Higher Yield Aviation Pty Ltd must not allow any accumulation of useless property or rubbish at the Licence Area, and at its cost, must keep the Licence Area clean and tidy and in a presentable standard and repair maintain (capital or otherwise), keep the Licensee's Property and any Improvements or Alterations owned or made by the Licensee to the Licence Area in good repair and keep the Licence Area and Services in good repair except for fair wear and tear and damage caused by natural disaster, or act of god such as fire, flood, storm or earthquake which is beyond the Licensee's responsibility or control.

Higher Yield Aviation Pty Ltd will be responsible taking all reasonable precautions against the outbreak of fire upon the Licence Area and comply with all laws and regulations in respect of fire safety. Higher Yield Aviation Pty Ltd must comply with all lawful directions of Council relating to the prevention, outbreak, spread, and control of fire on the Licence Area or at the Wondai Aerodrome.

REPORT

RPD: Lot 5 on RP83495

Licence Area: Site 13, 324 square metres

Address: 53 Wondai Proston Road Wondai QLD 4606

Tenure: Freehold

Commencement date: 1 September 2023

Expiry: 30 August 2028

Option: Option for additional 5 years.

Background:

Higher Yield Aviation Pty Ltd hold a current Airport Operators Certificate (AOC) including a financial viability assessment with the Civil Aviation Safety Authority (CASA). Higher Yield Aviation Pty Ltd

already occupy Site 5 at Wondai Aerodrome after assignment of the Licence Agreement from Bumbler East Pty Ltd in December 2022.

Roland Lowther as the sole director of Higher Yield Aviation Pty Ltd requested to Licence Site 13 at the Wondai Aerodrome.

To meet obligations under the *Local Government Act 2009* and *Local Government Regulations 2012* Council engaged a valuer to undertake a licence fee valuation.

Higher Yield Aviation Pty Ltd are in agreeance with the draft Licence terms and conditions including the market valuation of the Licence fee.

ATTACHMENTS

- 1. Map – Site 13 Wondai Aerodrome**
- 2. Valuation Report – Site 13 Wondai Aerodrome**



DESKTOP REVIEW VALUATION REPORT



Sites 13 & 15, Wondai Aerodrome

Prepared for: South Burnett Regional Council

This Desktop Valuation Report is prepared for the party named above for lease negotiation purposes and is not to be used or relied upon by any other party for any other purpose. It is subject to the terms and conditions, disclaimers, qualifications and limitations contained in the Report and any annexures thereto.

Reference: Jennifer Pointon

IPN Valuer's Reference: GY306-23

Date of Valuation: 20 May 2023

Proval Pty Ltd trading as IPN Valuers Gympie & Kingaroy

ABN 34 090 955 650

Address 28 Reef Street Gympie QLD 4570

Phone / Email 07 5482 9818 / admin.gympie@ipnvaluers.com.au

W www.ipnvaluers.com.au



1. EXECUTIVE SUMMARY

Report Summary	
Instructing/Reliant Party:	South Burnett Regional Council
Date of Valuation:	20 May 2023
Instructions:	Determine the rental value of the property for lease negotiation purposes of proposed lease area. Valuation to be in accordance with the instructions issued by South Burnett Regional Council. We certify that this valuation assignment is not precluded under the terms of our current Professional Indemnity Insurance.
Property Address:	Sites 13 and 15, Wondai Aerodrome
Basis of Assessment:	The interest being valued is rental value of proposed lease areas on rate/m2 basis ex GST and outgoings.
Real Property Description:	Parent Lot - Lot 5 RP83495
Land Area:	Site 13 – 324 square metres Site 15 – 324 square metres
Property Description:	Subject areas is located within the Wondai Airport precinct Sites 13 and 15 comprises land component only.
Property Issues:	Nil noted
Environmental Risks:	Parent allotment within Potential and Medium Impact Bushfire designation
Lease Details:	Current lease details have not been provided. <i>Conditions concerning rent review/renewal etc may be contained with the lease document and should be referred to together with this report.</i> <i>If any onerous conditions are noted the report and the onerous conditions should be returned to the Valuer for comment.</i>
Methodology:	Direct Comparison



Sites 13 & 15, Wondai Aerodrome
GY306-23
Page 3 of 13

Valuation

Subject to the qualifications and assumptions contained within the body of this report, I assess the Lease Rental Value, as at 20 May 2023, to be:

Site 13 \$1,620 per annum (\$5/m2)

Ex GST and Outgoings

Site 15 \$1,620 per annum (\$5/m2)

Ex GST and Outgoings

Valuer: Blair P Fuller

Signature:

A handwritten signature in black ink, appearing to read 'B. P. Fuller', written over a faint grid background.

Position: Director

Qualifications: AAPI, CPV, API No 66076
Registered Valuer QLD No 1613

The Valuation and Summary appearing at the commencement of this Report should be read in conjunction with our entire Report. Reliance on this Report should only be taken upon sighting original document.

This document is prepared by Propval Pty Ltd trading as IPN Valuers Gympie & Kingaroy.

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Critical Assumptions

Valuation:	The valuation is 'as is' at the date of inspection
	Full and frank disclosure of all information that is relevant.

Verifiable Assumptions

Verifiable Definition:	Verifiable assumptions relate to environmental issues, structural integrity of the improvements, condition of building services, zoning, and encroachments, and can be confirmed by obtaining appropriate documentation relating to each.
Development:	That the development complies and conforms to all statutory requirements.
Environmental Studies:	<p>Unless stated otherwise in the report, no soil tests or environmental studies have been made available. Therefore, it should be noted that the valuation is subject to there being no surface or sub-surface soil problems including instability, toxic or hazardous wastes, toxic mould, asbestos or building material hazards in or on the property that would adversely affect its existing or potential use or reduce its marketability. Should any problems be known or arise, then the valuation should be referred to IPN Valuers for review as IPN Valuers deems appropriate.</p> <p>Unless otherwise stated in the report, based on my observations, the site does not appear to be contaminated and I assume that no remediation works are required.</p> <p>I am not an expert in this regard and if more detailed advice is required, an environmental consultant should be retained.</p>
Asbestos:	Unless stated otherwise within the report, no Asbestos Materials Report has been provided. Should any such matters be known or discovered, no reliance should be placed on the assessment of value unless IPN Valuers have been advised of these matters and has confirmed that the assessment is not affected.
Planning:	The planning information noted has been obtained from the relevant authority. This information has been relied upon in my assessment of value and no responsibility is accepted for the accuracy of the planning information provided. Should the information prove incorrect in any significant respect, the matter should be referred to me for review of the valuation as deemed appropriate.
Title:	If there are any encumbrances, encroachments, restrictions, leases or covenants which are not noted in this report, they may affect the assessment of value. If such matters are known or discovered, the valuation should be returned to IPN Valuers for comment.
Site Survey:	No survey of the property has been made by the valuer and no responsibility is assumed in connection with such matters. Unless otherwise stated, it is assumed that all improvements lie within the title boundaries.



Limiting Conditions & Warranties

Executive Summary:	The Valuation and Summary appearing at the commencement of this Report should be read in conjunction with our entire Report. Reliance on this Report should only be taken upon sighting original document.
Market Rental:	The estimated amount for which an interest in real property should be leased on the valuation date between a willing lessor and a willing lessee on appropriate lease terms in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.
Reliance:	No part of this valuation or any reference to it may be included in any other document or reproduced or published in any way without written approval of the form and context in which it is to appear.
Valuation Currency:	This valuation is current at the date of valuation only. It is subject to no significant event occurring between the date of inspection and the date of valuation that would impact upon the value of the subject property. The value assessed herein may change significantly and unexpectedly over a relatively short period including as a result of general market movements or factors specific to the particular property. I do not accept liability for losses or damage arising from such subsequent changes in value including consequential or economic loss. Without limiting the generality of the above comment, I do not assume any responsibility or accept any liability where this valuation is relied upon after the expiration of three months from the date of the valuation, or such earlier date if you become aware of any factors that have any effect on the valuation.
Contamination:	Unless otherwise stated in the report, based on my observations, the site does not appear to be contaminated and I assume that no remediation works are required.



Sites 13 & 15, Wondai Aerodrome
GY306-23
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2. INSTRUCTIONS

Instruction Summary	
Instructed By:	South Burnett Regional Council
Purpose of Valuation:	Determine the market rental value of the property for lease purposes. Desktop review based on previous inspections
Interest being Valued:	Freehold
Date of Inspection/Valuation:	20 May 2023
Information sourced & used:	Information supplied and utilised in this assessment of value includes: <ul style="list-style-type: none"> - Valuation instructions - Information supplied during inspection - RP Data, Qld Globe and other sourced third party providers

3. TITLE PARTICULARS

Legal Description	
Registered Owner:	South Burnett Regional Council
Real Property Description:	Proposed leases on parent Lot 5 RP83495
Encumbrances:	Title not supplied. Assessment assumes no onerous conditions or endorsements.
Native Title:	Unlikely to exist.
Aboriginal Heritage Site:	Nil obvious sighted. Instructing party should investigate if any concerns.

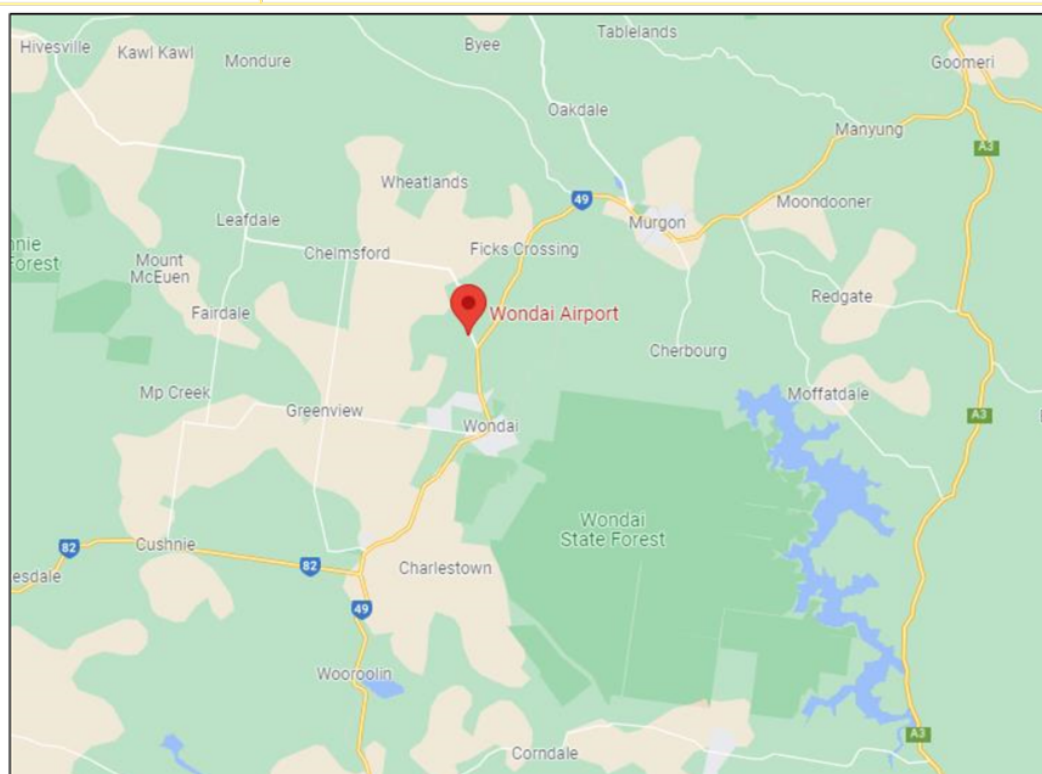
4. TOWN PLANNING

Planning Particulars	
Local Authority:	South Burnett Regional Council
Zone:	Community Facilities CF4- Transport Facilities – South Burnett Regional Council's Town Plan, gazetted 02/10/2017
Current Use:	Site 13 and 15 – Vacant land Proposed use is permitted under zoning. Current approvals are assumed but not sighted
Planning Permits / Development Approvals:	Nil known or advised.
Highest and Best Use:	Aviation facilities in conjunction with Wondai Airport



5. LOCATIONAL FACTORS

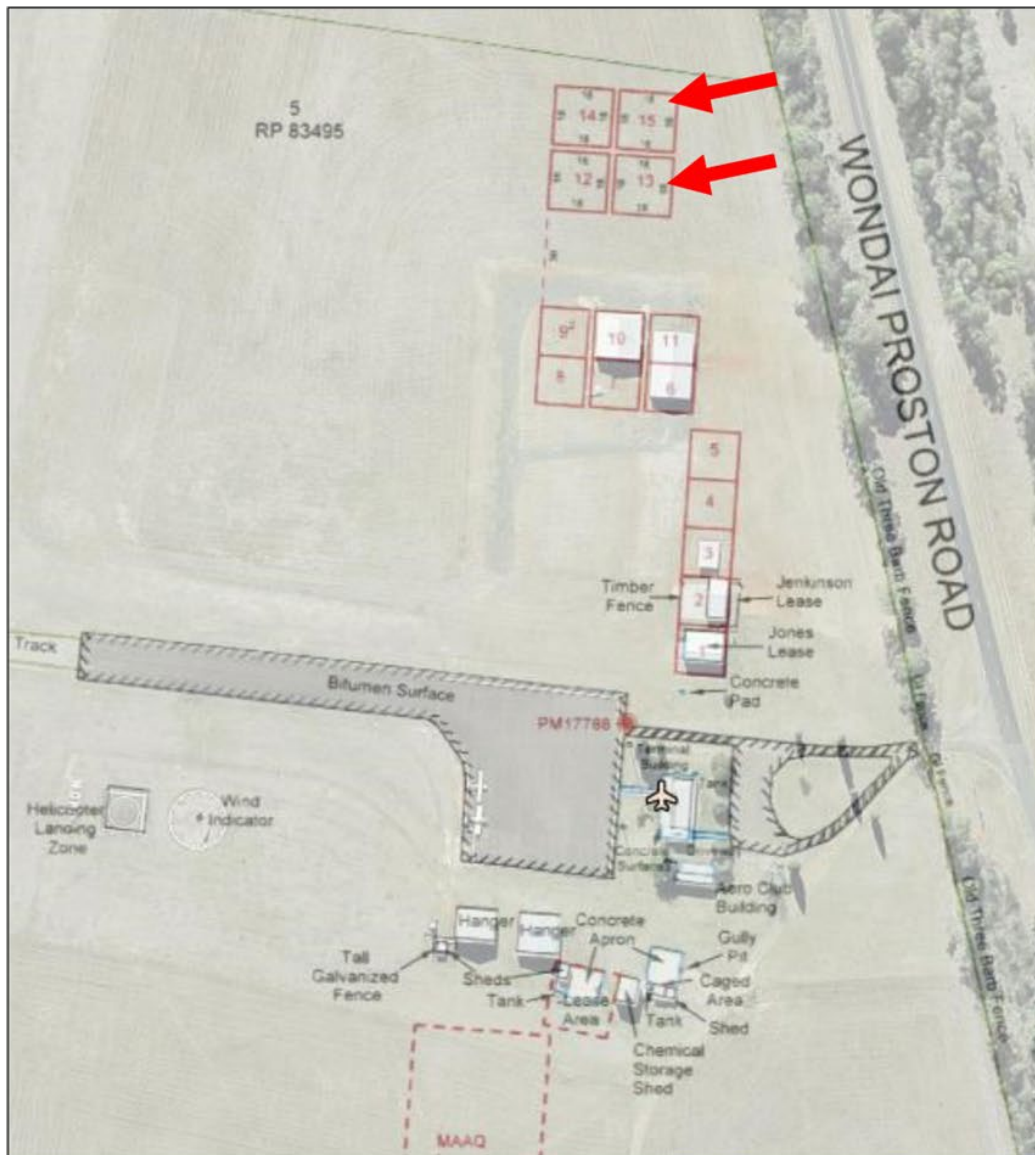
Site Specific Attributes	
Site Area:	Site 13 – 324 square metres Site 15 – 324 square metres
Site Identification:	The land has been satisfactorily identified by physical inspection, aerial photos and cadastral map.
Location:	Located within the Wondai airport precinct, approximately 5km north of the town of Wondai Subject lease is towards the northern section and within about 190m of the runway.
Location Map:	Source: Google Maps





6. LAND

Attributes	
Site Description:	Sites 13 and 15 comprises level vacant parcels with advised area of 324m ² (18m x 18m)
Access:	Airport is accessed off the bitumen sealed Wondai Proston Road. None of the sites have formed access.
Services:	Power and telephone available/connected.
Site Plan:	Source: South Burnett Regional Council





Sites 13 & 15, Wondai Aerodrome
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Photographs

Sites 13 & 15





7. COMMENTS/MARKET COMMENTS

In assessing a fair rental value we have had regard to comparable rentals being achieved at various airports in both Queensland and NSW.

We have not been provided with any current lease documents relating to the Wondai airport but are aware that rentals are generally in the order of \$1.00/m² - \$1.20/m² per annum. Available data suggests this is below market.

Available rentals are as follows. All rentals exclude GST and outgoings.

Airport Leasing – Regional Queensland

Kingaroy Airport

We are aware of rentals at Kingaroy airport in the order of \$2.00-\$5.00/m². Report undertaken by this office recommended proposed rental of \$8.00/m². We are unaware whether these recommendations were adopted, and leases issued.

Mareeba Airport

Mareeba Shire Council offering 20-year leases plus options for a further 2 x 10 years.

Commercial lease site (630m²-4,410m², airside access, all serviced including 3 phase) - \$6.40/m² plus GST.
Recreational Lease site (270m². Aircraft storage only, no commercial activity allowed from site) - \$9.60/m² plus GST.

Rates considered superior to what is achievable at Wondai airport.

Maryborough Airport

200m² – 1001m² - \$7 - \$11/m²
1,001m² – 2,000m² - \$6-\$10/m²

Hervey Bay Airport

Hervey Bay Council operates the airport and advises current ground lease rentals are circa \$13 - \$18/sqm for sizing 200 sqm to 1,000 sqm. Above 1,000 sqm range is circa \$14 to \$16/sqm.

Gympie Airport – Current rental advice is unchanged with leases ranging from \$8/m²-\$20/m² with the majority of the 30 leases in place reflecting between \$13-\$18/m². Lease areas generally 150m² – 450m².



Airport Leasing – Regional NSW

Parkes Airport - Passenger numbers around 35,000/annum

Consultants advised. Parkes Airport Business Park currently have a number of sites available for ground rental all with airside access with land areas available between 1,704 to 2,788 m². Asking \$4/m² pa plus GST and outgoings. Offering 20-year leases. All separately metered. CPI annual increases, 5 yearly market reviews.

Consultant indicated they have one leased executed in 2019, for a refueler over a land area of 1,000 m² site on a 20-year lease and 5-year market review. Rent negotiated was \$12/m² pa plus GST and outgoings.

Dubbo

Passenger numbers circa 180,000/annum

Airport consultant advised. The most recent ground rental leases were negotiated in 2019.

There are a few older leases in the older section, fully serviced on month to month holding over provisions ranging from \$1.95/m² pa to \$3.27/m² pa plus GST and applicable outgoings.

8 new hangar sites negotiated in 2019. Their ground rental rates are as follows:

Below 1,000 m² is \$6.00/m² pa plus GST.

Above 1,000 m² is \$4.10/m² pa plus GST.

Lease terms are 20-year terms. (5 x 5 x 5 x 5-year lease with option terms)

Bathurst

1194m² land side lease \$5.84/m² net

Orange

All leasing is done at \$6/m² as advised.

Wagga Wagga

Lot 211, 2000m² with annual rental of \$6,168 (\$3.08/m²)

Smaller airports such as Taree, Cessnock, Lismore and Armidale

Consultants advise. Remain unchanged for these smaller airports. Ground rental rates range from \$5 to \$8/m² plus GST and some charged outgoings.

Taree airport reviewed rental levels recently with levels remaining around \$4.50 to \$5/m² pa plus GST pa.



Sites 13 & 15, Wondai Aerodrome
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8. VALUATION RATIONALE

In assessing the current market ground rental over subject, we have adopted a direct comparison method on a rate/m² basis having regard to similar ground rents at other regional airports throughout Queensland and New South Wales.

It is noted that rents in regional New South Wales towns do appear to be slightly less than that achieved in Queensland. It is however noted that available rentals in Queensland are generally in larger regional centers.

New South Wales rentals generally reflect between \$4.50/m² - \$12/m² with Queensland rentals reflecting between \$2/m² - \$20/m² for smaller airports.

Wondai Airport does offer inferior amenity than most other airports listed above, however does offer comparable land type and airstrip access. Assessed land rates are toward the lower end of ranges in Queensland, thus reflecting locality/amenity of airport.

In comparing rents, we have assumed that the lessee will be required to pay all outgoing along with connecting power, telephone etc. It is assumed the lessor will upgrade access.

Information obtained suggests that rents are now beginning to be re assessed at various airports. There is also data to suggest rentals increases are minimal.

In our opinion a fair market rental for the proposed leases is between \$4/m² - \$6/m² and thus we have adopted a mid-point of \$5/m² per annum ex GST and outgoings for sites 13 and 15

Assessed Rental

**Site 13 - \$1,620 /annum (\$5/m²)
ex GST and outgoings**

**Site 15 - \$1,620 /annum (\$5/m²)
ex GST and outgoings**

Date of Assessment: 20 May 2023

Valuer: Blair P Fuller

Signature:

Position: Director

Qualifications: AAPI, CPV, API No 66076
Registered QLD No 1613



IMPORTANT NOTES AND QUALIFICATIONS

Qualifications and Disclaimers:

The name IPN Valuers contained in this report relates to IPN Valuers Gympie & Kingaroy.

Liability limited by a scheme approved under Professional Standards Legislation.

Market Movement Clause:

This valuation is current at the date of valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period (including as a result of general market movements or factors specific to particular property). IPN Valuers Gympie & Kingaroy does not accept liability for losses arising from such subsequent changes in value. Without limiting the generality of the above comment, IPN Valuers Gympie & Kingaroy does not assume any responsibility or accept any liability where this valuation is relied upon after the expiration of three months from the date of the valuation, or such earlier date if you become aware of any factors that have an effect on the valuation.

Assignment:

Neither the whole nor any part of this report, nor any reference thereto, may be included in any document, circular or statement, without written approval from IPN Valuers Gympie & Kingaroy of the form and context in which it will appear.

15 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING

15.1 REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES AND COMMUNITY & SOCIAL HOUSING PORTFOLIO REPORT

File Number: 09-08-2023

Author: Councillor

Authoriser: Chief Executive Officer

Precis

Regional Development, Development Services and Community & Social Housing Portfolio Report

Summary

Cr Schumacher presented her Regional Development, Development Services and Community & Social Housing Portfolio Report to Council.

Officer's Recommendation

That Cr Schumacher's Regional Development, Development Services and Community & Social Housing Portfolio Report to Council be received for information.

Development Services

Building

During the month of July, the Building Team received 62 customer requests and 56 building applications as follows:

- 34 – Council Applications; and
- 22 – Privately Certified Lodgements.

The number of building applications projected to be received by Council for the current financial year is 408. This figure compares to 402 for the previous financial year and 441 applications for the 2021/22 financial year.

The number of privately certified applications projected to be received by Council for the current financial year is 264. This figure compares to 255 for the previous financial year and 257 applications for the 2021/22 financial year.

Planning

During the month of July, the Planning Team received 106 customer requests, 14 planning applications and attended no pre-lodgement meetings. The breakdown of applications are as follows:

- 4 – Material Change of Use (MCU);
- 8 – Reconfiguration of a Lot (RAL);
- 1 – Plan of Sealing (POS);
- 1 – Operational Work (OPW); and
- 3 – Development Incentive Scheme.

The number of planning applications projected to be received by Council for the current financial year is 168. This figure compares to 121 for the previous financial year and 109 applications for the 2021/22 financial year.

Plumbing

During the month of July, the Plumbing Team received 17 customer requests and 19 plumbing and drainage applications as follows:

- 9 – Class 1/10a – Domestic No Sewer;
- 7 – Class 1/10a – Domestic Sewer; and
- 3 – Class 2-9 – Other Building (Commercial).

The number of plumbing applications projected to be received by Council for the current financial year is 228. This figure compares to 236 for the previous financial year and 299 applications for the 2021/22 financial year.

Major Planning Scheme Amendment

A revised version of the proposed major amendment (version 2.1) was submitted to the Department of State Development, Infrastructure, Local Government and Planning (DSDILGP) on 22 March 2023. The States timeframes for its review expired in May without receiving a response. Our consultant advises that such delay is a consistent local government experience and continues to follow up DSDILGP about Council's request. As of 3 August 2023, Council's request remains within the internal approval processes of DSDILGP and/or with the Minister. The next process step is for the Minister to give Council notice of the outcome of the State interest review, whether Council may proceed to publicly consult the proposed major amendment of the planning scheme and the communications strategy that Council must implement when proceeding to public consultation.

Resourcing

Reliance on the assistance of external consultants in the Planning Team has reduced due to a full complement of staff but is still required due to the increase and frequency of customer requests, development applications, planning scheme review and internal Council pressures. Additionally, planning staff are required to attend adhoc discussions and stakeholder meetings in addition to existing and projected workloads.

ATTACHMENTS

Nil

15.2 DEVELOPMENT SERVICES OPERATIONAL UPDATE

File Number: 09-08-2023

Author: Manager Environment and Planning

Authoriser: Chief Executive Officer

PRECIS

Development Services Operational Update.

SUMMARY

Development Services Operational Update.

OFFICER'S RECOMMENDATION

That the Development Services Operational update be received for information.

ATTACHMENTS

- 1. July 2023 Development Services Operational Update**

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Comparison of Development Applications 2019/2020, 2020/2021, 2021/2022, 2022/2023 and 2023/24													
Period 01-Jul-2023 to 31-Jul-2023													
Planning Applications													
2019/2020	3	8	8	10	6	3	1	3	5	5	6	6	64
2020/2021	8	3	9	2	4	9	1	1	6	5	10	4	62
2021/2022	11	6	8	11	4	4	3	13	12	10	15	12	109
2022/2023	17	4	18	7	10	8	0	12	12	10	15	8	121
2023/2024	14	0	0	0	0	0	0	0	0	0	0	0	14
Building Applications													
2019/2020	38	51	35	33	32	6	38	35	20	20	23	33	364
2020/2021	37	34	41	42	44	27	37	55	43	39	48	42	489
2021/2022	40	41	44	43	36	24	36	37	34	28	43	35	441
2022/2023	42	46	37	34	42	29	25	30	32	20	36	29	402
2023/2024	34	0	0	0	0	0	0	0	0	0	0	0	34
Private Certification Applications													
2019/2020	24	16	12	25	17	21	11	15	8	18	14	14	195
2020/2021	18	15	59	31	24	10	14	28	28	17	21	18	283
2021/2022	32	21	21	15	22	17	14	27	24	17	22	25	257
2022/2023	22	30	17	16	29	13	11	27	15	21	26	28	255
2023/2024	22	0	0	0	0	0	0	0	0	0	0	0	22

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	TOTAL
Plumbing Applications													
2019/2020	32	20	21	21	21	15	24	14	24	11	19	26	248
2020/2021	23	26	17	43	30	23	22	30	31	21	27	14	307
2021/2022	27	34	30	30	22	17	19	19	24	27	28	22	299
2022/2023	14	23	20	13	25	15	14	30	19	17	26	20	236
2023/2024	19	0	0	0	0	0	0	0	0	0	0	0	19

**Planning Applications YTD Report on Subcategories
Period 01-Jul-2023 to 31-Jul-2023**

Application Type	Total
QEXC	0
QMCU	4
QOPW	1
QPOS	1
QRAL	8
QSPS	0
LLTempHome	0
Total	14

**Plumbing Applications YTD Report on Subcategories
Period 01-Jul-2023 to 31-Jul-2023**

Application Type	Total
DomNoSewer	9
DomSewer	7
OtherBuild	3
Total	19

**Private Certification YTD Report on Subcategories
Period 01-Jul-2023 to 31-Jul-2023**

Application Type	Total
AltPoolFnc	0
BudgetAcc	0
CAP	0
Class1&10a	6
Class1&10b	0
Class10a	5
Class10a&b	0
Class10b	1
Class1a	7
Class1b	0
Class2	0
Class3	0
Class4	0
Class5	1
Class6	0
Class7	0
Class8	0
Class9	0
Class9a	0
Class9b	1
Class9c	0
FarmShed	0
IssChgClas	1
Remove	0
Restump	0
RetainWall	0
SACouncilP	0
SASStatePro	0
SignSatDsh	0
SpecStruct	0
SwimPool	0
TempStruct	0
Total	22

Building Applications YTD Report on Subcategories
Period 01-Jul-2023 to 31-Jul-2023

Application Type	Total
AltPoolFnc	1
BldMatters	0
BudgetAcc	0
CAP_Bld	0
Class1&10a	0
Class1&10b	0
Class10a	20
Class10a&b	1
Class1a	4
Class1b	0
Class2	0
Class3	0
Class4	0
Class5	1
Class6	1
Class7	0
Class8	1
Class9	0
DesignSite	3
DwellReloc	0
FarmShed	0
FireSafety	0
IssChgClas	0
Remove	0
ReRoof	0
ResService	0
Restump	1
RetainWall	0
SACouncilP	0
SASStatePro	0
SignSatDsh	0
SpecStruct	0
SwimPool	1
TempStruct	0
Total	34

16 REGIONAL DEVELOPMENT (INDUSTRY, AGRICULTURE, WATER SECURITY, ENERGY AND CIRCULAR ECONOMY)

16.1 REQUEST FOR SPONSORSHIP - RED EARTH LEADERSHIP FORUM 2023

File Number: 9-08-2023

Author: Manager Community & Lifestyle

Authoriser: Chief Executive Officer

PRECIS

Red Earth Community Foundation have put forward a proposal for sponsorship of the 2023 Leadership Forum.

SUMMARY

The Red Earth Leadership Forum is due to be held on 7 September 2023. The Foundation have put forward a proposal seeking sponsorship.

OFFICER'S RECOMMENDATION

That the Committee recommend to Council that:

1. Sponsorship be provided to the value of \$25,000.00
2. Hall hire fees for the Murgon Town Hall be waived to the value of \$500.

FINANCIAL AND RESOURCE IMPLICATIONS

Council does not have budget allocation for the sponsorship of this event. Allocation would be required as part of the 1st quarter review.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's service infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

A request was received by the General Manager of Red Earth Community Foundation.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

NIL

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

NIL

ASSET MANAGEMENT IMPLICATIONS

NIL

REPORT

Background

Th Red Earth Community Foundation was established to focus on identifying and harnessing human, financial and other resources to strengthen capacity of individuals and their networks across the Burnett Inland.

As per the proposal submitted, the 2022 Leadership Forum focused on 'Cultivating our Future' and provided a platform for community members, Council staff, community organisations and other key stakeholders to hear from inspiring local people, Barry Irvin, Bega and develop small solution focus groups with imagining actions and contributions that could be made towards designing a better future.

Council Officers were part of many of the groups and the Community Development Team have delivered two "Hubs in the Pubs" to start the conversation in the community about innovation and entrepreneurship opportunities in the region as part of the Black summer Bushfire Recovery grant.

The 2023 Leadership Forum is set to focus on "Regional Circularity Co-operative" and includes topics such as circular design, circular economy, and sustainable development. The goal is to find suitable solutions to provide resilience within our communities and link urban and rural residents into a cohesive and collaborative Burnett Inland community.

Council's contribution would cover 54% of the following event expenses:

ITEM	AMOUNT	AMOUNT REQUESTED
Hall Hire	\$510	\$510 (In Kind)
Catering	\$8000	\$2500
Design/Decor	\$1500	\$1500
Equipment Hire	\$300	\$300
PA Hire	\$1000	\$1000
RECF Forum Coordinator	\$8000	\$8000
Marketing	\$1500	\$1500
MC	\$2500	\$2500
Speakers (including accommodation, travel, gifts, etc)	\$4000	\$4000
Welcome to Country	\$1000	\$1000
Videography	\$2500	\$2500
Printing	\$600	\$600
Sundries	\$400	Red Earth
Red Earth Alumni volunteer hours	\$7500	Red Earth
RECF Staff and project administration (Calculated at 15% of project budget)	\$8000	Funded by RECF
Total	\$47,310	\$25,910

In recognition of Council's contribution Red Earth Community Foundation have offered the following acknowledgements:

- Prominent logo placement on all marketing materials and event signage
- Acknowledgment in press releases, social media posts, and website announcements
- Opportunity to address the audience during either the opening, closing ceremony or prior to breaks during the day.
- Complimentary tickets for your representatives to attend the Leadership Forum (number of tickets is based on sponsorship level)
- Pre-Forum dinner invitation the evening prior to the Forum with keynote speakers and panellists

It is expected that ticket costs this year will be \$55 per person.

ATTACHMENTS

1. Proposal



Red Earth Leadership Forum 2023

The Red Earth Community Foundation Leadership Forum is a flagship event that aims to bring together community leaders, changemakers, and experts from various fields to collaborate, learn, and develop innovative solutions for the challenges faced by our region. The forum will include keynote speeches, panel discussions, interactive workshops, and networking opportunities, providing attendees with valuable insights, knowledge, and resources to make a lasting impact.

The Leadership forum is designed to be a vehicle to activate our leaders and their communities to co-design change that will propel the Burnett Inland Region into the future. Our aim is to build capacity and capability within the Region that builds resilient communities who can adapt to the changes ahead and thrive in the future.

In July 2022, Red Earth Community Foundation held the inaugural Red Earth Leadership Forum that brought together community members, present and future community leaders, stakeholders from across the Burnett Inland, as well as past participants from the Red Earth Community Leadership Program. The theme “Cultivating our Future” set the stage for all contributors. It provided the frame and the lens for inspiring speakers, panellists and solution-focussed small action groups to imagine through conversations, what actions and contributions they could make towards co-designing an even better future for the Burnett Inland. Last year Barry Irvin, Bega executive director and forum key note speaker, spoke about the work he has done in the Bega community. Barry has led the establishment of a Regional Circularity Co-operative with the ambition of making the Bega Valley the most circular region in the world.

In addition, last year we worked on 'Cultivating Our Future'. Small solution-focussed groups were tasked with imagining what actions and contributions they could make towards co-designing an even better future for the Burnett. They focussed on Food Systems, Liveable Communities, Industrial Development, Connectivity, Workforce Capability, Tourism, Natural Resources and Innovation & Entrepreneurship.

Red Earth is facilitating a second Leadership Forum on 7 Sep 2023 where we will invite our region to come together to co-design a pathway and framework to take the Burnett Inland Region forward. This year, following on from last year’s key note speaker’s presentation on ‘Regional Circularity Co-operative’ we will look at the Burnett Inland Region through the Circularity Lense. This includes, but is not limited to, Circular Design, Circular Economy and Sustainable Development. With the goal being to find sustainable solutions to provide resilience within our communities and link our urban and rural residents into a cohesive and collaborative Burnett Inland community. With the hope that this work will ripple through the community and lead to a legacy of sustainable growth that will serve the generations to come.



Circularity includes Circular Economy, Circular Design, Designing Waste Out of the Process, Building on the previous Generation, Spreading the Positivity, Sharing Our Time, Talents and Treasures.

The Leadership Forum will cater to a diverse audience of community leaders, including:

- Community Members
- Non-profit executives and board members
- Local, State & Federal government officials
- Social entrepreneurs
- Educators and school administrators
- Community organisers
- Business and community leaders committed to social responsibility
- Youth leaders and student activists
- Anyone who is interested in circularity and striving towards a thriving united future for the Burnett Inland

This year's forum will use the services of local organisations like The Gumnut Place, The Endeavour Kitchen and local businesses to provide the catering for the day. As well as using local providers for venue hire (SBRC) and other equipment where it exists within the South Burnett Region. Red Earth Community Leadership Program alumni will assist with planning, logistics, set up and pack down, as well as any general support in relation to the Leadership Forum.

In addition to this, Red Earth will be looking to local Industry, Business, Community and Government Leaders to inspire the participants of the Forum and spread the sustainability and resiliency message across the Region.

This will also be an opportunity for our past Red Earth Leadership Alumni to activate their skills and inspire the next generations of community leaders.

Red Earth works collaboratively with stakeholders across the Burnett Inland through programs, workshops and Forums like the one planned for 7 September 2023.

The 2022 Leadership Forum was funded by a grant obtained through FRRR. The 2023 Forum has not sourced funding from out of the region, so we are reaching out to Government, Businesses, organisations and community members to give of their time, talent and/or treasurer to co-host this year's Forum with Red Earth Community Foundation.

In recognition of your generous support, Red Earth will offer various sponsorship benefits to elevate your organisation's visibility, such as:

- Prominent logo placement on all marketing materials and event signage
- Acknowledgment in press releases, social media posts, and website announcements



- Opportunity to address the audience during either the opening, closing ceremony or prior to breaks during the day.
- Complimentary tickets for your representatives to attend the Leadership Forum (number of tickets is based on sponsorship level)
- Pre-Forum dinner invitation the evening prior to the Forum with keynote speakers and panelists

Below is an outline budget of the approximate funding needed, based on last year's Forum costs. We are asking for support from our region to co-host this year's Forum. Support can take the form of time, talent and/or treasurer and can be used to cover some or all of the cost of items required.

ITEM	AMOUNT	PROVIDER	AMOUNT NEEDED
Hall Hire	\$510	SBRC	\$510 or In Kind
Catering	\$8000	TBC	\$2500
Design/Decor	\$1500	Red Earth Alumni	\$1500
Equipment Hire	\$300		\$300
PA Hire	\$1000		\$1000
RECF Forum Coordinator	\$8000		\$8000
Marketing	\$1500		\$1500
MC	\$2500		\$2500
Speakers (including accommodation, travel, gifts, etc)	\$4000		\$4000
Welcome to Country	\$1000		\$1000
Videography	\$2500		\$2500
Printing	\$600		\$600
Sundries	\$400		Red Earth
Red Earth Alumni volunteer hours	\$7500	300 Volunteer hours in set-up, pack-down and hosting valued at \$25 p/p	Red Earth
RECF Staff and project administration (Calculated at 15% of project budget)	\$8000	Red Earth	Funded by RECF
Total	\$47,310		\$25,910



There will be a ticket cost to attend, as per last year. This year's tickets will be \$55 per attendees, which is to cover most of the cost of catering. The above figure is based on \$55 p/p x 100 (number of attendees as last year) = \$5500, resulting in a deficit of around \$2500 for catering.

The Red Earth Community Foundation Leadership Forum is an exceptional opportunity to make a significant impact on our region's future. By supporting this event, you will contribute to fostering a thriving ecosystem of empowered leaders dedicated to effecting positive change.

We sincerely hope you will consider our proposal and join us in making the Red Earth Community Foundation Leadership Forum a resounding success. Together, we can create a brighter and more promising future for our community.

Thank you for your time and consideration. We look forward to the possibility of partnering with the Red Earth Community Foundation for this transformative event.

If you require any additional information or have any questions, please do not hesitate to contact us.



Red Earth Leadership Forum 2023 Budget

Red Earth is seeking support from our region to co-host this year's Forum.

Support can take the form of time, talent and/or treasurer and can be used to cover some or all of the cost of items required.

2023 Forum	Budget	Red Earth	Sponsorship required
Hall Hire	\$510		\$510
Catering	\$8,000	\$5,500	\$2,500
Design/Decor	\$1,500		\$1,500
Equipment Hire	\$300		\$300
PA Hire	\$1,000		\$1,000
RECF Forum Coordinator	\$8,000		\$8,000
Marketing	\$1,500		\$1,500
MC	\$2,500		\$2,500
Speakers (including accommodation, travel, gifts, etc)	\$4,000		\$4,000
Welcome to Country	\$1,000		\$1,000
Videography	\$2,500		\$2,500
Printing	\$600		\$600
Sundries	\$400	\$400	
Red Earth Alumni volunteer hours	\$7,500	\$7,500	
RECF Staff and project administration (Calculated at 15% of project budget)	\$8,000	\$8,000	
	\$47,310	\$21,400	\$25,910

17 DEVELOPMENT SERVICES - (PLANNING, BUILDING, PLUMBING)**17.1 DELEGATED AUTHORITY REPORTS (1 JULY 2023 TO 31 JULY 2023)****File Number:** 09-08-2023**Author:** Administration Officer**Authoriser:** Chief Executive Officer**PRECIS**

Reports signed by the Chief Executive Officer under delegated authority.

SUMMARY

This report comprises a listing of any reports approved by delegated authority from the 1 July 2023 until the 31 July 2023.

OFFICER'S RECOMMENDATION

That the Delegated Authority report be received.

BACKGROUND

N/A

ATTACHMENTS

1. **OPW23/0007 - Operational Work (Stormwater, Roadworks, Earthworks & Accesses) at Oliver Road, Nanango (and described as Lot 33 on RP811870).**
2. **OPW23/0008 - Operational Work (Roadworks, Stormwater, Water Infrastructure, Drainage Work, Earthworks & Sewerage Infrastructure) at Player Street (and described as Lot 200 on SP2499032).**
3. **OPW23/0009 - Operational Work (Water Infrastructure - Extension to Existing Water Main on Boat Mountain Road) at 155 Boat Mountain Road, Murgon (and described as Lot 9 on SP287687).**
4. **RAL23/0005 - Reconfiguration of a Lot - Subdivision (1 Lot into 3 Lots) at 43 Brett Road, Blackbutt North (and described as Lot 9 on RP196033).**
5. **RAL23/0007 - Reconfiguration of a Lot - Boundary Realignment (2 Lots into 2 Lots) at Weens Road, Kingaroy (and described as Lot 1 on RP59437 & Lot 7 on RP869401).**
6. **RAL23/0009 - Reconfiguration of a Lot - Subdivision (1 Lot into 3 Lots) at 118 Gilliland Crescent, Blackbutt North (and described as Lot 50 on RP804679).**

Delegated Authority _____

Date: _____

OPERATIONAL WORK (STORMWATER, ROADWORKS, EARTHWORKS & ACCESSSES) AT OLIVER ROAD, NANANGO (AND DESCRIBED AS LOT 33 ON RP811870) STAGES 1D & 1E - APPLICANT: BLACKBUTT RURAL DEVELOPMENTS PTY LTD C/- RMA ENGINEERS

File Number: OPW23/0007
Author: Engineering Contractor, Development Services
Authoriser: Chief Executive Officer

	SIGNATURE	DATE
MANAGER	[Redacted]	6/7/23
GM	[Redacted]	7/7/23
CEO	[Redacted]	7-7-2023

PRECIS

Operational Work (Stormwater, Roadworks, Earthworks & Accesses) at Oliver Road, Nanango (and described as Lot 33 on RP811870) Stages 1D & 1E - Applicant: Blackbutt Rural Developments Pty Ltd C/- RMA Engineers

SUMMARY

- Development Application for Operational Work (Earthworks, Roadworks, Stormwater, and Accesses), for a rural residential subdivision at Oliver Road, Nanango – Lot 33 on RP811870 – OPW22/0012 – Stages 1D & 1E.
- An Operational Work application was conditioned in the Conditions of Approval for ROLI2016/0002, and subsequent Court Order dated 31 July 2019;
- The proposed Operational Work is recommended for approval with conditions.
- The conditions are in accordance with South Burnett Regional Council Planning Scheme, development guidelines and best practices.

OFFICER'S RECOMMENDATION

It is recommended that Council approve the development application for Operational Work (Earthworks, Roadworks, Stormwater, and Accesses) on land described as Lot 33 on RP811870 (Stage 1D & 1E) and situated at Oliver Road, Nanango, subject to the following conditions:

GENERAL

- ENG1. Compliance with the approved plans (refer condition ENG54), approval conditions, all Council Planning Scheme Policies and Planning and Environment Court Order No 2275 of 2018 dated 31 July 2019, for Reconfiguration of Lot 33 on RP811870.
- ENG2. This approval extends to Engineering works (Earthworks, Roadworks, Stormwater, and Accesses) as detailed, and is conditional upon a set of "Issued for Construction" drawings, amended if required by the conditions of this approval, being submitted to Council for endorsement, prior to pre-start meeting.
- ENG3. Undertake all approved works and works required by conditions of this development approval at no cost to Council.
- ENG4. Submit to Council, electrical underground power and street lighting plans certified by a suitably qualified Engineer (RPEQ – Electrical) for approval, prior to Council's endorsement of the Plan of Survey. Be responsible to check and ensure that electrical drawings do not conflict with the civil engineering design.
- ENG5. Submit to Council for approval, an Inspection and Test Plan certified by a suitably qualified Engineer (RPEQ – Civil) prior to commencement of any work and prior to any pre-start meeting.

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- ENG6. Pay to Council, inspection fees based on Council's Fees and Charges current at the time of commencement of works and based on the estimated project cost as estimated or accepted by Council prior to the pre-start meeting.
- ENG7. Ensure that supervision of all construction works are carried out by a suitably qualified and experienced Engineer (RPEQ).
- ENG8. Adhere to the following hours of construction unless otherwise approved in writing by Council:
- | | | |
|-----------------------------|------------------|--------------------|
| Monday to Saturday: | 6.30am to 6.30pm | Noise permitted |
| Monday to Sunday: | 6.30pm to 6.30am | No noise permitted |
| Sunday and Public Holidays: | | No noise permitted |
- Do not conduct work or business that causes audible noise from or on the site outside the above hours.
- ENG9. Be responsible to carry out Work Health and Safety legislative requirements.
- ENG10. Ensure all work sites are maintained in a clean, orderly state at all times.
- ENG11. Manage all waste in accordance with the relevant legislation and regulations and dispose of regulated waste at a licensed facility of South Burnett Regional Council by a licensed regulated waste disposal contractor.
- ENG12. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG13. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development, immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damage immediately upon completion of works associated with the development.
- ENG14. Submit to Council, a Certification from a suitably qualified Engineer (RPEQ) that the works have been undertaken in accordance with the approved plans and specifications and to Council's requirements, prior to Council's endorsement of the Plan of Survey.
- ENG15. Works are to be constructed generally in accordance with the specification requirements outlined in Aus-Spec #1 and the IPWEAQ Standard Drawings unless otherwise approved by South Burnett Regional Council.

DESIGN UPDATES

- ENG16. The following updates to the plans are required, and shall be approved by Council prior to a prestart meeting:
- A temporary gravel turnaround shall be designed and constructed to accommodate a Waste Collection Vehicle at the end of Lynch Drive (refer RMA drawing C-R0301 Rev 0). An easement shall be placed over the balance lot for the area required for the temporary turnaround;
 - Lynch Drive: The broken back curve at Ch25 to Ch260 shall be removed, and new horizontal alignment designed;
 - Hannaford Court: The broken back curve at Ch40 to Ch100 shall be removed, and new horizontal alignment designed;

Comment: The lot boundaries can be slightly altered to accommodate an improved road alignment, provided the lots are still generally in accordance with the approved lot layout.

ROADWORKS

- ENG17. Base gravel is to be Type 3, Subtype 2 material unless otherwise approved by Council. Provide recently undertaken compliance testing from the stockpile used for the project for materials from non-certified Quarries by Council.

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Date:

- ENG18. Sub-base gravel is to be Type 3, Subtype 4 material, unless otherwise approved by Council, or a natural ridge gravel where approved by Council. Provide recently undertaken compliance testing from the stockpile used for the project for materials from Quarries non-certified by Council.
- ENG19. The bitumen seal shall comprise a prime, and Double/Double seal, designed in accordance with Austroads Guide to Pavement Technology Part 4K.
- ENG20. Provide temporary signage and traffic control for construction in dedicated road reserves in accordance with Part 3 (Works on Roads) of Manual of Uniform Traffic Control Devices (MUTCD) - Department of Transport and Main Roads.
- ENG21. Install and/or modify all street signs and linemarking to suit the new works in accordance with the MUTCD. Install new or relocated signage using V-Lok installation system. All new signage shall be Class 1 retro-reflective material to AS1743.
- ENG22. Submit to Council for approval, a Traffic Management Plan prior to commencement of any works involving closing of Council roads or working on or adjacent to existing roads.
- ENG23. The Traffic Management Plan and Work Method Statements in accordance with the *Work Health and Safety Act 2011* requirements shall be maintained on-site at all times.

STORMWATER

- ENG24. Ensure that earthworks and fill on the subject land do not lead to ponding of stormwater or actionable nuisance and ensure all lots, both internal and adjoining, drain freely to a lawful point of discharge in accordance with the Queensland Urban Drainage Manual.
- ENG25. Do not concentrate stormwater onto adjoining properties.
- ENG26. Provide appropriate energy dissipation and scour protection measures at stormwater outlets.
- ENG27. Stormwater management shall be in accordance with RMA Stormwater Management Plan "Subdivision – Oliver Road – Nanango" dated 24 June 2022.

DEVELOPMENT WORKS

- ENG28. Maintain erosion and sedimentation controls at all times during the course of the project and the ensuing defects liability period. Council Officers will inspect and assess the sediment and erosion control measures and temporary fencing implemented, and any alterations and/or supplementary works required must be incorporated.
- ENG29. Implement measures to prevent site vehicles tracking sediment and other pollutants from the site onto adjoining streets during the course of the project, and to prevent dust nuisance during construction and the ensuing defects liability period.
- ENG30. Be responsible for protecting nearby property owners from dust pollution arising from construction and maintenance of the works required by this approval, and comply with any lawful instructions from the Assessment Manager if, in his opinion, a dust nuisance exists.
- ENG31. Adjust all access chamber surface levels to provide a freeboard of 100mm above the finished ground surface level, where the work involves excavation or filling over, or adjacent to water supply, sewerage or gas infrastructure. Be responsible for all costs associated with the adjustment of the chamber levels and the works to be undertaken by Council on a Private Works Quotation basis.

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Date: _____

ENG32. Waste material as a result of demolition work and excavation work must not be used as fill as described within the *Waste Reduction and Recycling Act 2011*.

EARTHWORKS

ENG33. Supervise bulk earthworks to Level 1 or Level 2 as applicable and have a frequency of field density testing carried out in accordance with Table 8.1 of AS3798.

ENG34. Contain cut or fill batters wholly within the subject land. Do not place fill on adjacent properties without providing Council with written permission from the respective property owner(s).

ENG35. Do not store plant or material on adjoining lands without written permission from the respective property owner(s).

ENG36. Do not use contaminated material as fill on the site. Undertake any filling using inert materials only, with a maximum particle size of 75mm.

ENG37. Ensure open drains and fill platforms are constructed with a longitudinal grade on no less than 0.1%.

ENG38. Submit to Council, the following for approval in the event it is proposed to import material to or export material from the site, prior to commencement of the work:

- (d) details of the location of any material to be sourced for fill including the volume of fill to be moved from any particular source site;
- (e) details of the final location for any material to be exported from the site from excavations including the volume to be moved to any particular site; and
- (f) the proposed haulage route(s) and truck sizes for carting of the material.

Note: Further Development Applications may be required to be submitted to and approved by Council for sites proposed to import material from or export material to, or conditions may be applied to any sites endorsed in accordance with this condition, e.g., submit a Traffic Management Plan to Council for acceptance, or rehabilitation of the site. Any required approvals are to be in place prior to commencement of the work.

This approval does not extend to any material proposed to be imported to or exported from the site:

- (g) other than from or to site(s) that have a current Development Approval enabling them to export/accept any material; or
- (h) the material is being exported to and accepted at a licensed Council refuse facility.

INSPECTIONS AND TESTING

ENG39. Submit to Council the pre-start meeting agenda at the confirmation of a date and time for the meeting.

ENG40. Provide Council with a minimum of two clear working days' notice to undertake compulsory inspections and meetings at the following stages:

- (i) Pre-start meeting with Council, Contractor, Supervising Engineer and developer;
- (b) Stormwater:
 - (i) prior to backfilling of any stormwater drainage works; and
 - (ii) at the time of CCTV inspection to facilitate Council's acceptance of the works on and off-maintenance;
- (c) Structural steel inspection prior to pouring of any structural concrete including cast in-situ stormwater manholes and gully pits;
- (d) prior to back filling road crossings;
- (e) following preparation and compaction of road sub-grade;
- (f) following placement and compaction of each road pavement layer and prior to laying of the next pavement layer or surfacing layer;

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- (g) of the finished pavement surface prior to any bitumen primer-seal or prime or asphalt surfacing;
- (h) at the point of completion of all works before placing on-maintenance; and
- (i) at the point of requesting Council to accept the works off-maintenance.

- ENG41. Submit to Council, all inspection and test data in its entirety prepared by the applicant, Engineer, Principal Contractor or by Subcontractors in relation to the Operational Work or as described in the application prior to Council's endorsement of the Survey Plan. Undertake any further inspection, testing or analysis required, due to failure of work to meet specifications or where the testing previously provided is considered insufficient on behalf of the Principal Contractor by a NATA accredited entity (where applicable).
- ENG42. Uncover all works covered prior to inspection to allow inspection by Council at Council's sole discretion.
- ENG43. Allow Council to enter a work site to which this approval relates and undertake testing or analysis of any part of the construction, and Council is not liable for the rectification of or compensation for any damage caused in the testing or analysis process. Should work be found to be not constructed to specification or of poor quality, any reasonable instruction given by Council Officers must be considered to be a condition of approval and undertaken by the Principal Contractor.
- ENG44. Where complete or incomplete works under this approval adversely affect adjoining properties, Council land, roads or other infrastructure, Council requires by notice, works to be completed.
- ENG45. Undertake any works for the safety or health of the community or protection of infrastructure where Council deems it necessary.

MAINTENANCE

- ENG46. Submit to Council, a written request to place constructed works on-maintenance or off-maintenance from the developer's certifying Engineer stating that all approved works have been completed and are ready for Council inspection.
- ENG47. Pay to Council, a maintenance bond of 5% of the cost of the operational work as estimated or accepted by Council, prior to commencement of the on-maintenance period.
- ENG48. Maintenance bond must be provided in the form of a cash bond or a bank guarantee.
- ENG49. Maintain all works that will become Council infrastructure for a period of 12 months (maintenance period) from commencement of the on-maintenance period. Undertake any necessary maintenance or repairs to non-conforming work, defects and/or damage to any works undertaken in relation to this approval, even where damage has resulted from a third-party activity within the maintenance period.
- ENG50. The maintenance bond will be entirely forfeited to Council should there be any failure by the applicant to undertake any such works considered by Council as necessary, to rectify any non-compliant works and to protect public safety. In the event that the bond is insufficient to address the non-compliant works, Council reserves the right to seek restitution. After expiration of the maintenance period and where required maintenance is suitably undertaken to Council's satisfaction, the bond will be returned accordingly, after the project is accepted off-maintenance.
- ENG51. The on-maintenance period commences only when Council provides written confirmation that all of the following are completed:
- (j) satisfactory completion of all works and conditions of Operational Work approval including associated Reconfiguring a Lot approval;

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Date:

- (k) provision of all necessary test and quality audit requirements;
- (l) lodgement with Council, of certification from an RPEQ that the works have been undertaken in accordance with the approved plans and specifications and to Council's requirements;
- (m) lodgement of a maintenance bond of 5% of the cost of the operational work as accepted by Council;
- (n) submission of "As Constructed" data in the required format; and

AS CONSTRUCTED INFORMATION

ENG52. Submit to Council within 10 working days of completion of the operational work, suitable "As Constructed" drawings in hard copy and AutoCAD format and on GDA Zone 56 coordinates. The "As Constructed" drawings or data capture methods as required by Council must be certified by a Registered Professional Engineer of Queensland (RPEQ) on every drawing and shall be to an appropriate electronic format and standard as required by Council's Infrastructure Services General Manager.

ENG53. Provide "As Constructed" data for the following elements, where applicable:

- (o) Roadworks;
- (p) Stormwater drainage;
- (q) Electrical and Lighting network.

APPROVED PLANS

ENG54. The approval is subject to construction being undertaken in accordance with the Approved Plans prepared by RMA Engineers as listed below:

Drawing Number	Revision	Drawing Title	Date
C-G0101	0	General layout and drawing index plan	30/03/2023
C-G0102	0	Project notes	30/03/2023
C-G0201	0	Survey Setout and existing features plan	30/03/2023
C-G0301	0	Combined services master plan	30/03/2023
C-G0401	0	Easement plan	30/03/2023
C-G0501	0	Staging plan	30/03/2023
C-R0101	0	Roadworks and footpath notes and standard details	30/03/2023
C-R0102	0	Driveway typical details	30/03/2023
C-R0103	0	Typical road cross sections	30/03/2023
C-R0201	0	Pavement design plan	30/03/2023
C-R0300	0	Road control line Setout tables	30/03/2023
C-R0301	0	Lynch drive layout plan longitudinal section	30/03/2023
C-R0302	0	Lynch Drive cross sections	30/03/2023
C-R0303	0	Hannaford Court layout plan and longitudinal section	30/03/2023
C-R0304	0	Hannaford court cross sections - 1	30/03/2023
C-R0305	0	Hannaford court cross sections - 2	30/03/2023
C-R0306	0	Driveway 1 Layout plan and longitudinal section	30/03/2023
C-R0307	0	Driveway 1 cross sections	30/03/2023
C-R0400	0	Intersection Setout coordinates	30/03/2023
C-R0401	0	Intersection layout plan - 1	30/03/2023
C-D0101	0	Stormwater notes and standard details	30/03/2023
C-D0201	0	Stormwater catchment plan	30/03/2023
C-D0501	0	Stormwater longitudinal sections	30/03/2023
C-D0701	0	Stormwater calculation Tables - 1	30/03/2023
C-D0702	0	Stormwater calculation Tables - 2	30/03/2023
C-E0101	0	Bulk earthworks notes and standard details	30/03/2023
C-E0201	0	Cut to fill extent layout plan	30/03/2023
C-E0801	0	Erosion and sediment control notes and details	30/03/2023
C-E0901	0	Erosion and sediment control layout plan	30/03/2023
C-C0101	0	Open channel notes and standard details	30/03/2023
C-C0201	0	Open channel 1 layout plan and longitudinal section	30/03/2023
C-C0202	0	Open channel 1 cross sections	30/03/2023
C-C0203	0	Open channel 2 layout plan and longitudinal section - 1	30/03/2023

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Date:

C-C0204	0	Open channel 2 layout plan and longitudinal section – 2	30/03/2023
C-C0205	0	Open channel 2 cross sections – 1	30/03/2023
C-C0206	0	Open channel 2 cross sections – 2	30/03/2023
C-C0207	0	Open channel 2 cross sections – 3	30/03/2023
C-C0208	0	Open channel 2 cross sections – 4	30/03/2023
C-C0209	0	Open channel 2 cross sections – 5	30/03/2023
C-C0210	0	Open channel 2 cross sections – 6	30/03/2023

ADVICE NOTES

- ADV1. The applicant be advised that:
- ADV2. Prior to commencement of the use or endorsement of the survey plan as applicable, the applicant shall contact Council to arrange a Development Compliance Inspection.
- ADV3. The applicant must ensure compliance with environmental conditions whether required to hold an Environmental Authority or not. These include, but are not limited to water quality, air quality, noise levels, waste waters, lighting and visual quality as a result of any activity or by-product or storage of materials within the confines of the building(s) and property boundaries.
- i. Any amendment, alteration or addition to the development approval will require further consideration by Council in assessing any changes to the environmental conditions.
- ADV4. The *Aboriginal Cultural Heritage Act 2003* (ACHA) is administered by the Department of Aboriginal and Torres Strait Islander and Multicultural Affairs (DATSIMA). The ACHA establishes a duty of care to take all reasonable and practicable measures to ensure any activity does not harm Aboriginal cultural heritage. This duty of care:
- ii. is not negated by the issuing of this development approval;
 - iii. applies on all land and water, including freehold land;
 - iv. lies with the person or entity conducting an activity; and
 - v. if breached, is subject to criminal offence penalties.
 - vi. Those proposing an activity involving surface disturbance beyond that which has already occurred at the proposed site must observe this duty of care. Details of how to fulfil this duty of care are outlined in the duty of care guidelines gazetted with the ACHA. The applicant should contact DATSIP's Cultural Heritage Co-ordination Unit on telephone (07) 3224 2070 for further information on the responsibilities of developers under the ACHA.
- ADV5. The **relevant period** for the development approval (Operational Work) shall be **two (2) years** starting the day the approval is granted or takes effect. In accordance with Section 85(1)(c) of the *Planning Act 2016* (PA), the development approval for Operational Work lapses if the development does not substantially start within the abovementioned **relevant period**.
- An applicant may request Council to extend the **relevant period** provided that such request is made in accordance with Section 86 of PA and before the development approval lapses under Section 85 of the PA.
- ADV6. Council is to be indemnified against any claims arising from works carried out by the applicant on Council's property.
- ADV7. The relevant Planning Scheme for this Development Permit is the South Burnett Regional Council Planning Scheme 2017. All references to the Planning Scheme and Schedules within these conditions refer to the above Planning Scheme.

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Delegated Authority _____

Date: _____

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity

- GR8 Support and advocate for appropriate growth and development with responsive planning schemes, process, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

This project will result in an upgrade to Brown Road and Frank Brown Road for the relevant extents. The new roads associated with the development will become new Council assets when they are the constructed and the developer maintenance period expires.

Delegated Authority

Date:

REPORT

The applicant seeks approval for a development permit for operational works (Stormwater, Roadworks & Earthworks).

APPLICATION SUMMARY	
Applicant:	Blackbutt Rural Developments
Proposal:	Construction of 18 Rural Residential Lots and associated roadwork – Stages 1D & 1E
Properly Made Date:	23/8/22
Street Address:	Oliver Road, Nanango
RP Description:	Lot 33 RP811870
Assessment Type:	Code
Number of Submissions:	N/A
State Referral Agencies:	N/A
Referred Internal Specialists:	Infrastructure Department

The following table describes the key development parameters for the proposal:

OPERATIONAL WORK	DEVELOPMENT PARAMETERS
Number of Proposed Lots	18
Size of Proposed Lots	Approx. 4,000m ²
Easements	Stormwater easement, Road easement for temporary turn around.
Covenants	N/A

SITE DETAILS:

SITE AND LOCALITY DESCRIPTION	
Land Area:	48.8 ha
Existing Use of Land:	Vacant
Road Frontage:	Oliver Road, Frank Brown Road
Road/s	Road Hierarchy
Oliver Road	Class 5A
Easements	Nil existing
Significant Site Features:	None identified
Topography:	Rolling – slopes generally to the south and east
Surrounding Land Uses:	Land Use Zone/Precinct
North	Rural Residential
South	Sandy Creek
East	Rural Residential
West	Rural Residential
Services:	Road

Delegated Authority

Date:

Background / Site History

APPLICATION NO.	DECISION AND DATE
ROLI2016/0002	Part approved and part refused by Council dated 22 May 2018. Applicant appealed the decision and the final Court Order approving the development was dated the 31 July 2019.

ASSESSMENT:**Framework for Assessment**Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- The *Planning Regulation 2017*
- the Planning Scheme for the local government area
- any Temporary Local Planning Instrument
- any Variation Approval

Of these, the planning instruments relevant to this application are discussed in this report.

Assessment Benchmarks Pertaining to the Planning Regulation 2017

The following Assessment Benchmarks from the *Planning Regulation 2017* are applicable to this application:

PLANNING REGULATION 2017 DETAILS	
Assessment Benchmarks:	Nil.
WBB Regional Plan Designation:	N/A

Assessment Benchmarks Pertaining to the Planning Scheme

The applicable planning scheme for the application is South Burnett Regional Council Version 1.3. The following sections relate to the provisions of the Planning Scheme.

Planning Scheme:	South Burnett Regional Council Planning Scheme Version 1.3
Zone:	Rural Residential
Precinct:	N/A
Consistent/Inconsistent Use:	Residential
Assessment Benchmarks:	Service & Works Code

Assessment Benchmarks – Planning Scheme Codes

The application has been assessed against each of the applicable codes and found to be compliant with, or can be conditioned to comply with, each. The pertinent issues arising out of assessment against the codes are discussed below:

PERFORMANCE OUTCOME	ACCEPTABLE OUTCOME
Service & Works Code	
PO1 The development is planned and designed considering the land use constraints of the site for achieving stormwater design objectives.	Stormwater Management report has been approved and the design has incorporated stormwater management measures.

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Delegated Authority

Date:

Aerial Plan

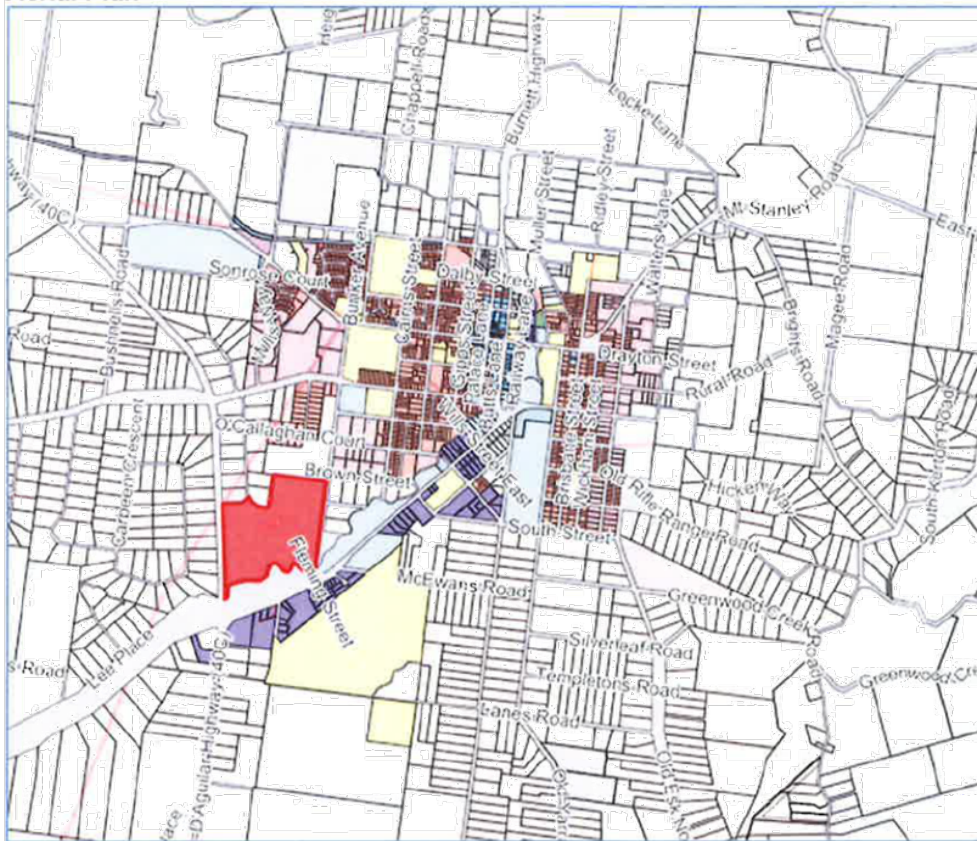


Figure 2 - Locality Plan (Source: IntraMaps)

CONSULTATION:

Referral Agencies

N/A

Other Referrals

INTERNAL REFERRAL SPECIALIST	REFERRAL / RESPONSE
Infrastructure Department – Network Planning	Design reviewed and suitable

CONCLUSION:

The proposed development has been assessed against the requirements of the South Burnett Regional Council Planning Scheme. It is considered that the proposed development generally complies with the requirements of the Planning Scheme and as such, the applicant should be provided with a Development Permit. The Development Permit should contain the conditions detailed in the Officer’s Recommendation in order to ensure that the proposal complies with the South Burnett Regional Council Planning Scheme.

RECOMMENDATION:

It is recommended that Council approve the development application for Operational Work for Earthworks, Roadworks, Stormwater, and Accesses, for a rural residential subdivision at Oliver Road, Nanango – Lot 33 on RP811870 – OPW22/0012 Stages 1D & 1E.

ATTACHMENTS

- Attachment A - Approved Plans**

Item

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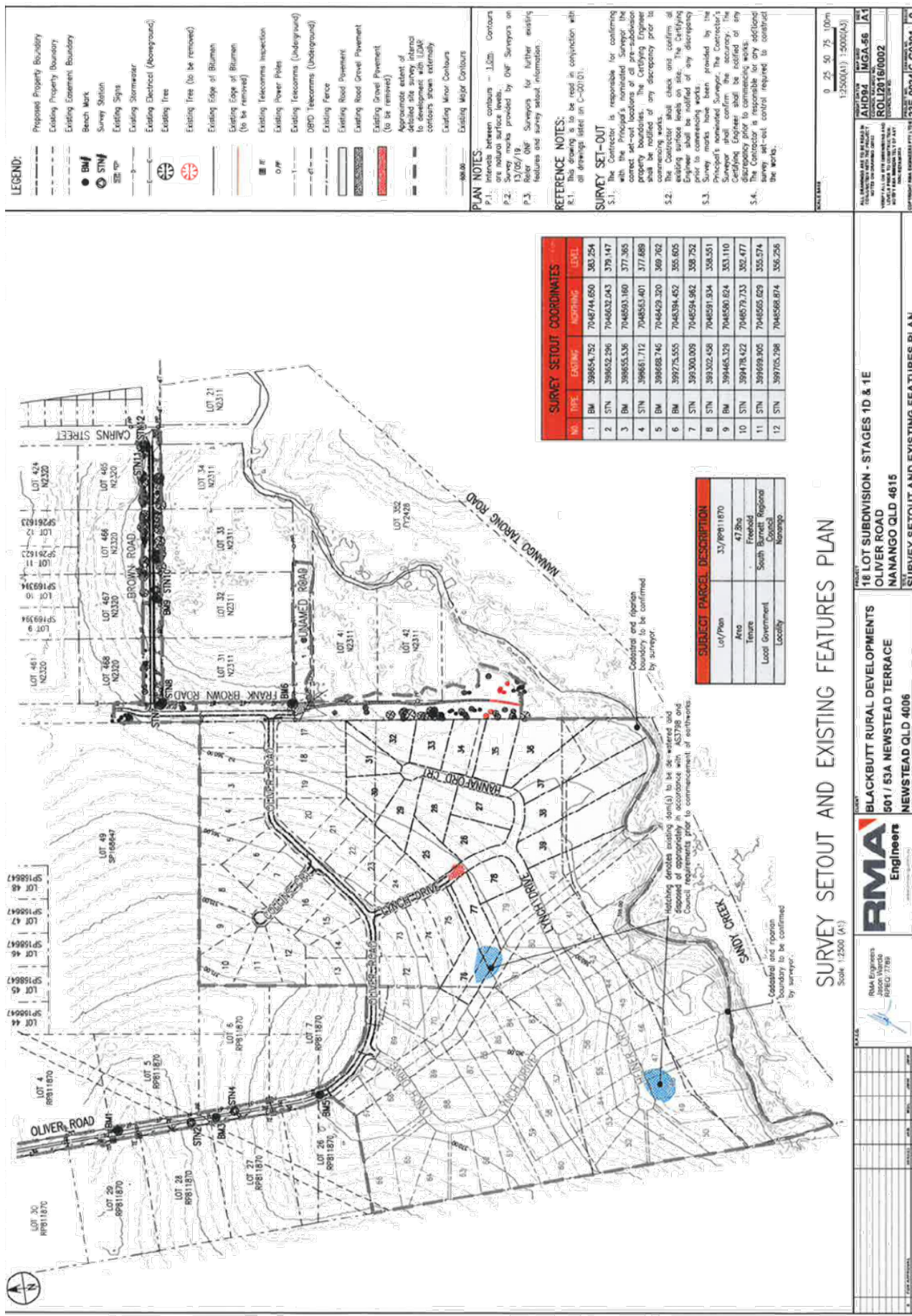
NO.	DESCRIPTION	DATE	STATUS	REMARKS
01	PROJECT NOTES			
02	DEFINITIONS			
03	EXISTING			
04	GENERAL			
05	MANAGEMENT OF SITE ENVIRONMENTAL			
06	VEGETATION			
07	SPILLAGE ONTO EXISTING ROADS			
08	TENDERING			
09	DUST AND NOISE CONTROL			
10	EXCAVATION AROUND POWER POLES			
11	REDUNDANT (DECOMMISSIONED) SERVICES			
12	UNDER BUILDING SERVICES / DRAINAGE			
13	CONNECTIONS			
14	STRUCTURAL REQUIREMENTS			
15	ASBESTOS			
16	STATE CONTROLLED ROADS			
17	USE OF ELECTRONIC DATA			
18	VERIFICATION			
19	COMMISSIONING			

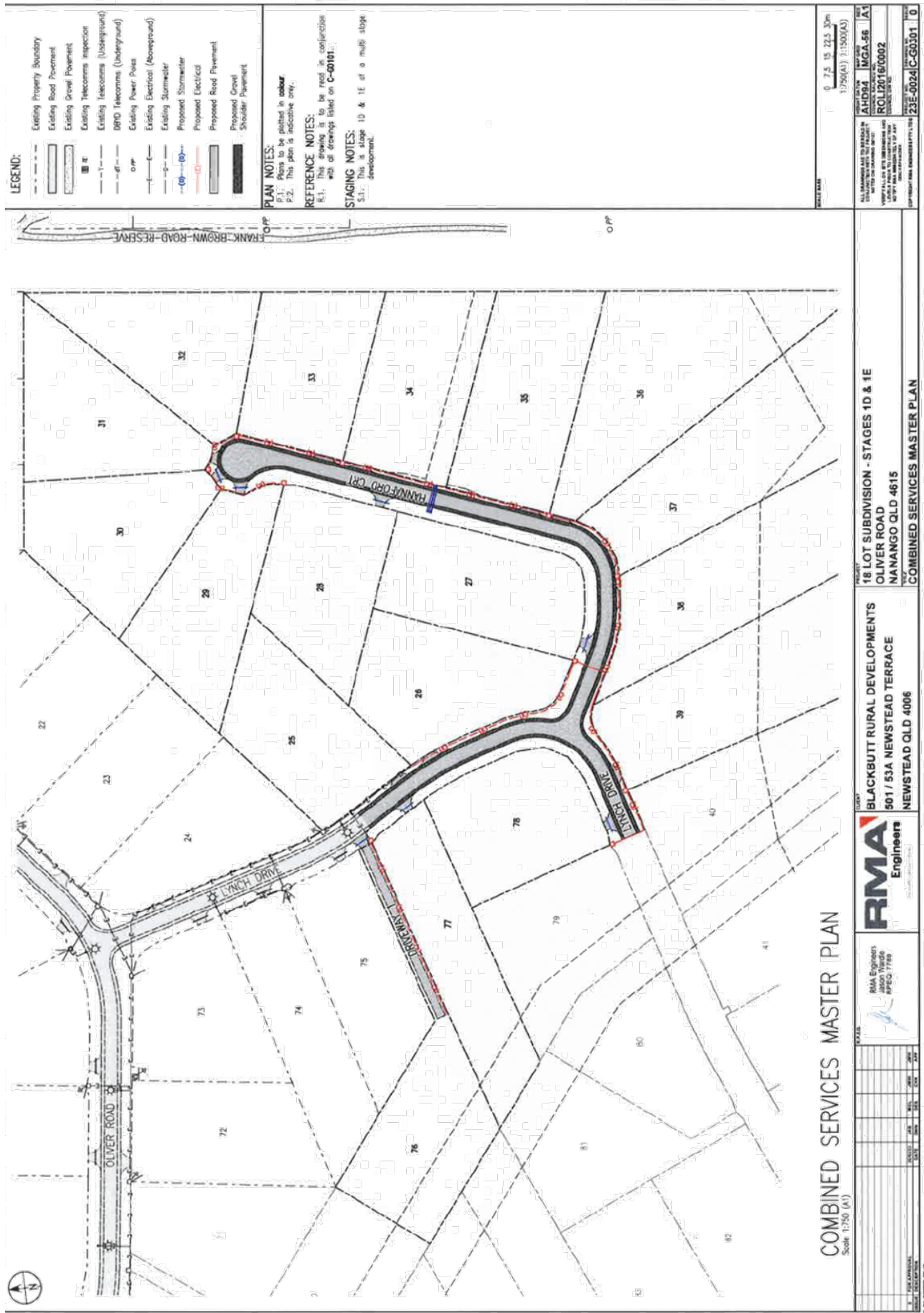
18 LOT SUBDIVISION - STAGES 1D & 1E
OLIVER ROAD
NANANGO QLD 4615
PROJECT NOTES

RMA Engineers
 RMA Engineers
 601 / 53A NEWSTEAD TERRACE
 NEWSSTEAD QLD 4006

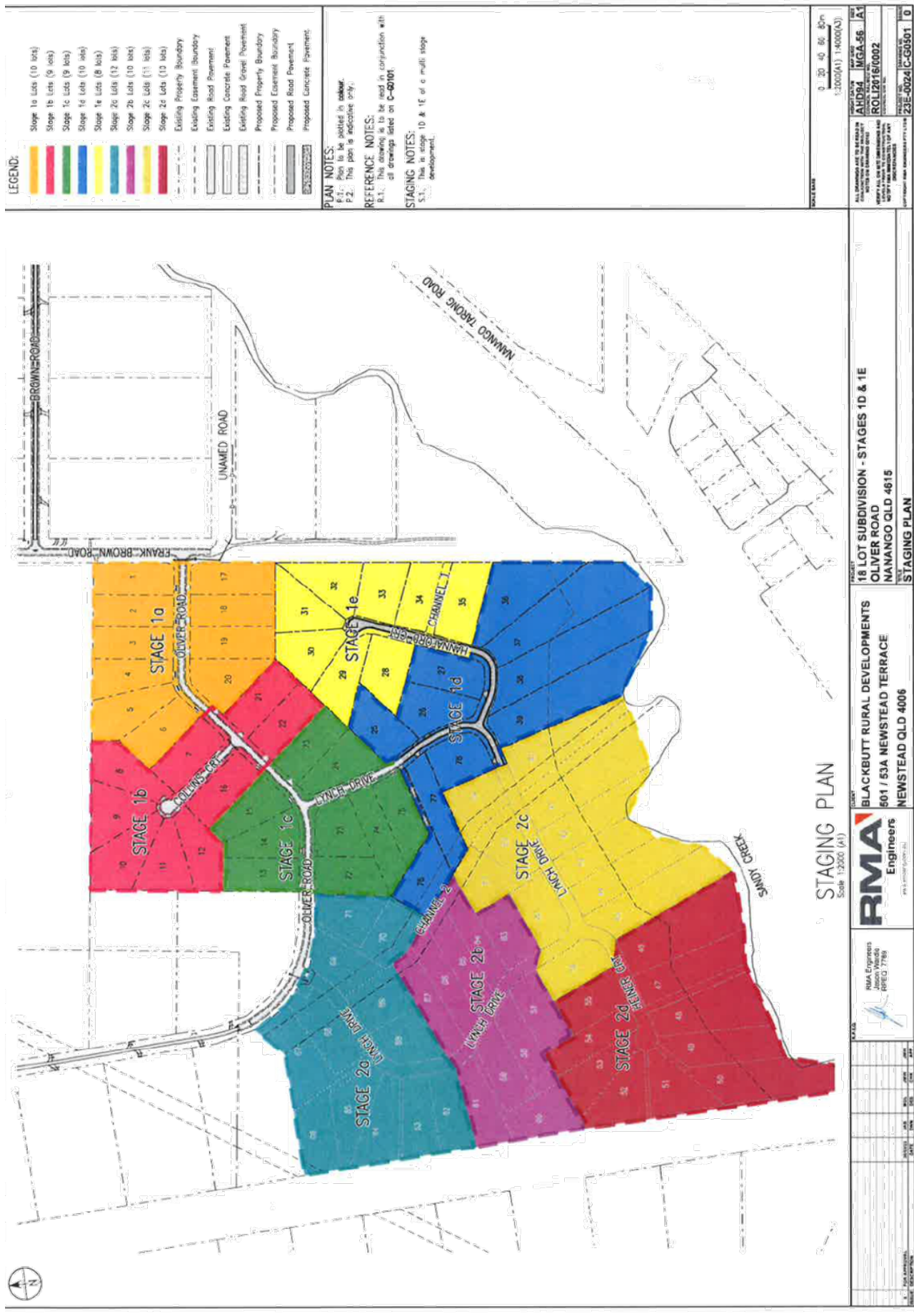
ALL INFORMATION IS TO BE USED IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE CONTRACT FOR THE SUPPLY OF PROFESSIONAL SERVICES.

ALH094 UGA-56
ROL2016/0002
23E-0024 C-G0102









ROADWORKS AND FOOTPATH NOTES

Subsided (Refer Clause 1.1)

GENERAL

G.1. The drawing is to be read in conjunction with Project Notes or other drawings. G.01.02

G.2. In some instances a note may not apply and therefore can be ignored. It is the Contractor's responsibility to confirm whether a note applies or not with the Superintendent.

ROADWORKS

R.1. Refer to the architectural/civil/landscape/traffic engineer's design table on the pavement design plan for pavement profile details and design methodology.

R.2. All road works shall be completed in accordance with the design table on the pavement design plan. All road works shall be completed in accordance with the design table on the pavement design plan.

R.3. Road works shall be completed in accordance with the design table on the pavement design plan.

R.4. Typically, all new footpaths shall be finished smoothly and ready with the existing road surface.

R.5. Where the grade falls within the kerb and channel, the Contractor shall ensure all kerbs and the existing of water and to provide access in the carriageway area.

SUBGRADE

S.1. Subgrade material shall be compacted to 95% standard compaction and shall meet the following:

S.2. Any poor material, soft, compressible or otherwise weak areas of the subgrade shall be removed and replaced with a suitable improved material. The Contractor must gain approval from the Certifying Engineer prior to commencing further works.

S.3. The use of aggregate stabilization material is not permitted across the prior approval from the Certifying Engineer and the relevant authority.

ASPHALT GRANULAR PAVEMENT

A.1. Note that the use of pavement is provided with the final design to be determined after the final design is approved by the Certifying Engineer. A.1.01

A.2. Granular pavement material shall be compacted to 100% standard compaction and shall meet the requirements of AS 3798.

A.3. A primer seal is required on the base course surface before any asphalt is applied. Primer seal and application rates, aggregate seal and spread rates are to be confirmed with the Certifying Engineer and the relevant authority.

A.4. The use of aggregate stabilization material is not permitted without the prior approval from the Certifying Engineer and the relevant authority.

A.5. Actual levelling is to be conducted in per relevant authority requirements as well as the intention of the Certifying Engineer.

SUBSOL DRAINAGE

S.D.1. The requirement for subsol drainage shall be determined following assessment of the site. S.D.2. A subsol drainage system shall be provided by the Contractor at the Certifying Engineer and the relevant authority's discretion.

S.D.3. If required, subsol drainage shall be constructed immediately behind the back of kerb and channel.

S.D.4. Subsol drainage shall be constructed in accordance with ENWA standard drawings RS-140 and RS-142. A subsol drainage system will be submitted by the Contractor to the Certifying Engineer and the relevant authority for approval.

CONCRETE PAVEMENT

C.1. Concrete shall be constructed in accordance with the relevant design details for concrete and design methodology.

C.2. All workmanship shall be in accordance with AS 3600 except where noted by relevant authority methods, drawings and specifications.

C.3. All reinforcement shall be firmly supported on non-slip plastic support chairs, plastic chairs or concrete chairs if no less than 30mm in clear height.

C.4. Use plastic chairs in maximum conditions greater than 91 as specified in AS 1170.

C.5. All saw cuts, dowel joints and construction joints shall be as shown in AS 1170.

C.6. This report shall be to the approval of the Certifying Engineer.

C.7. All concrete shall be compacted with mechanical vibration.

C.8. Concrete is to be cured by keeping the surface continuously wet for a period of 3 days and covering with a curing compound.

C.9. Concrete shall not be placed until the weather has been reported as dry and approved by the Engineer.

C.10. Project control testing shall be as follows:

- 1 test x 1 slab
- 1 test x 2 slabs
- 1 test x 2 slabs
- 1 test x 2 slabs
- 1 test x 2 slabs

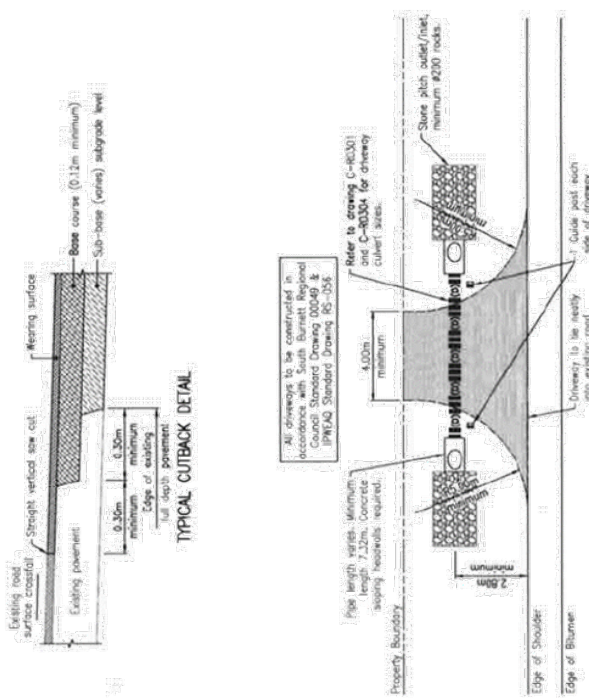
PATHWAYS

P.1. Footpaths and cycle paths shall be constructed in accordance with ENWA standard drawings RS-505 and RS-506 with a minimum 2.5% cross fall unless noted otherwise. The Contractor shall ensure that the footpath is finished smoothly and ready with the existing road surface.

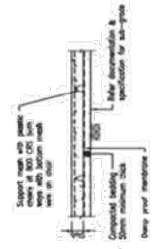
P.2. All footpaths shall be finished smoothly and ready with the existing road surface.

P.3. All footpaths shall be finished smoothly and ready with the existing road surface.

P.4. Typically, all new footpaths shall be finished smoothly with the existing road surface.



<p>18 LOT SUBDIVISION - STAGES 1D & 1E OLIVER ROAD NANANGO QLD 4615</p>		<p>PROJECT NO: MGA-56 /A1 ROL 2816/0002</p>
<p>BLACKBUTT RURAL DEVELOPMENTS 501 / 53A NEWSTEAD TERRACE NEWSTEAD QLD 4006</p>		<p>PROJECT NO: 23E-0024/C-R0101 / 0</p>
<p>RMA Engineers James Wilson IPCEC 17891</p>		<p>ALL DRAWINGS AND TO BE MADE IN ACCORDANCE WITH THE CODE OF PRACTICE FOR THE CONSTRUCTION OF THE ROADWORKS AND FOOTPATH NOTES AND STANDARD DETAILS</p>



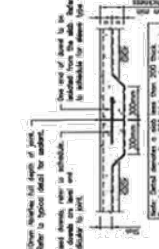
TYPICAL CONCRETE SLAB DETAIL

Reinforcement mesh 150mm x 150mm (max) with 400mm spacing.

Concrete slab thickness 150mm.

Reinforcement bars 10mm diameter.

Mesh lapping detail: 1. Spacing 150mm, 2. Lapping length 150mm.

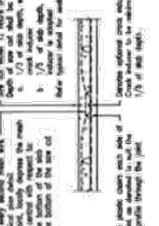


TYPICAL DOWEL JOINT IN CONCRETE PAVEMENT

Dowel bars 10mm diameter, spaced 150mm.

Reinforcement mesh 150mm x 150mm (max) with 400mm spacing.

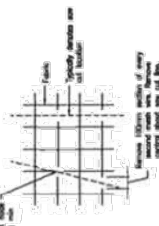
Concrete slab thickness 150mm.



TYPE 'X' SAWM JOINT DETAIL - SECTION

Provide 10mm diameter reinforcement bars at 150mm spacing.

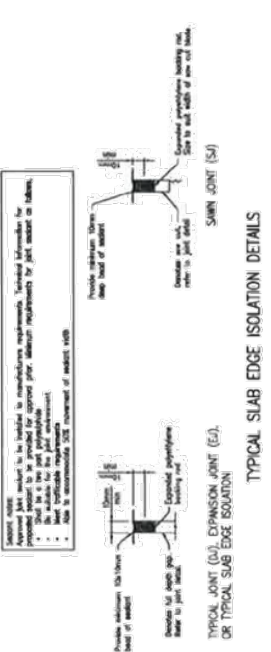
Concrete slab thickness 150mm.



TYPE 'X' SAWM JOINT DETAIL - PLAN

Reinforcement mesh 150mm x 150mm (max) with 400mm spacing.

Concrete slab thickness 150mm.



TYPICAL SLAB EDGE ISOLATION DETAILS

EXPANSION JOINT (EJ) OR TYPICAL SUB EDGE BOUNDARY

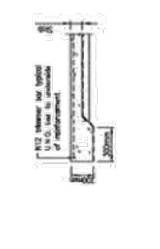
SAWM JOINT (SJ)

Provide 10mm diameter reinforcement bars at 150mm spacing.

Concrete slab thickness 150mm.

DOWEL JOINT (DJ) SCHEDULE		
MARK	DOWEL SPECIFICATION	DOWEL SPACING
DJ2	R16, 100 x 450 long	400mm

SAWM JOINT (SJ) SCHEDULE		
MARK	JOINT TYPE	SPACING
SJ2	Type A	150mm

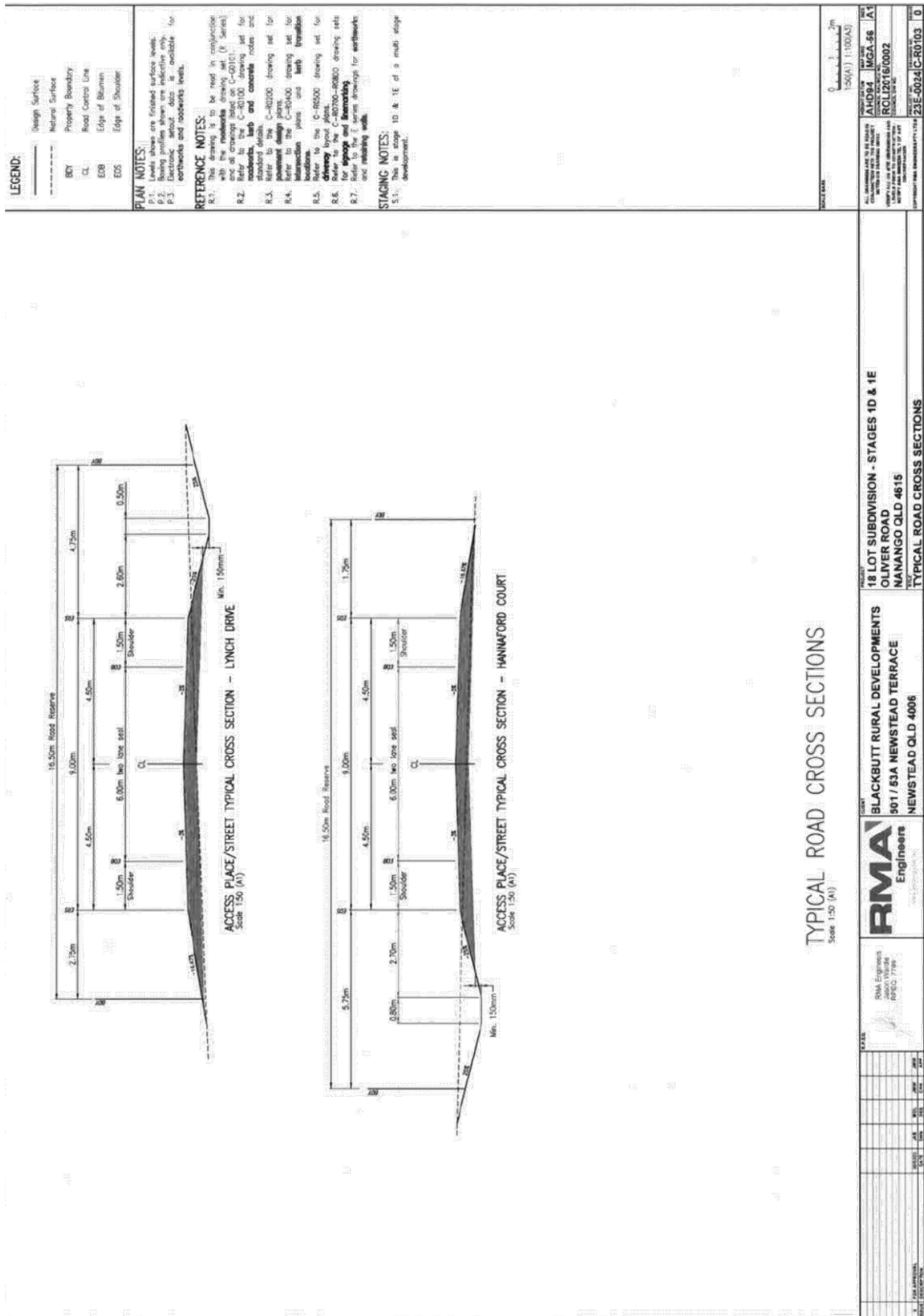


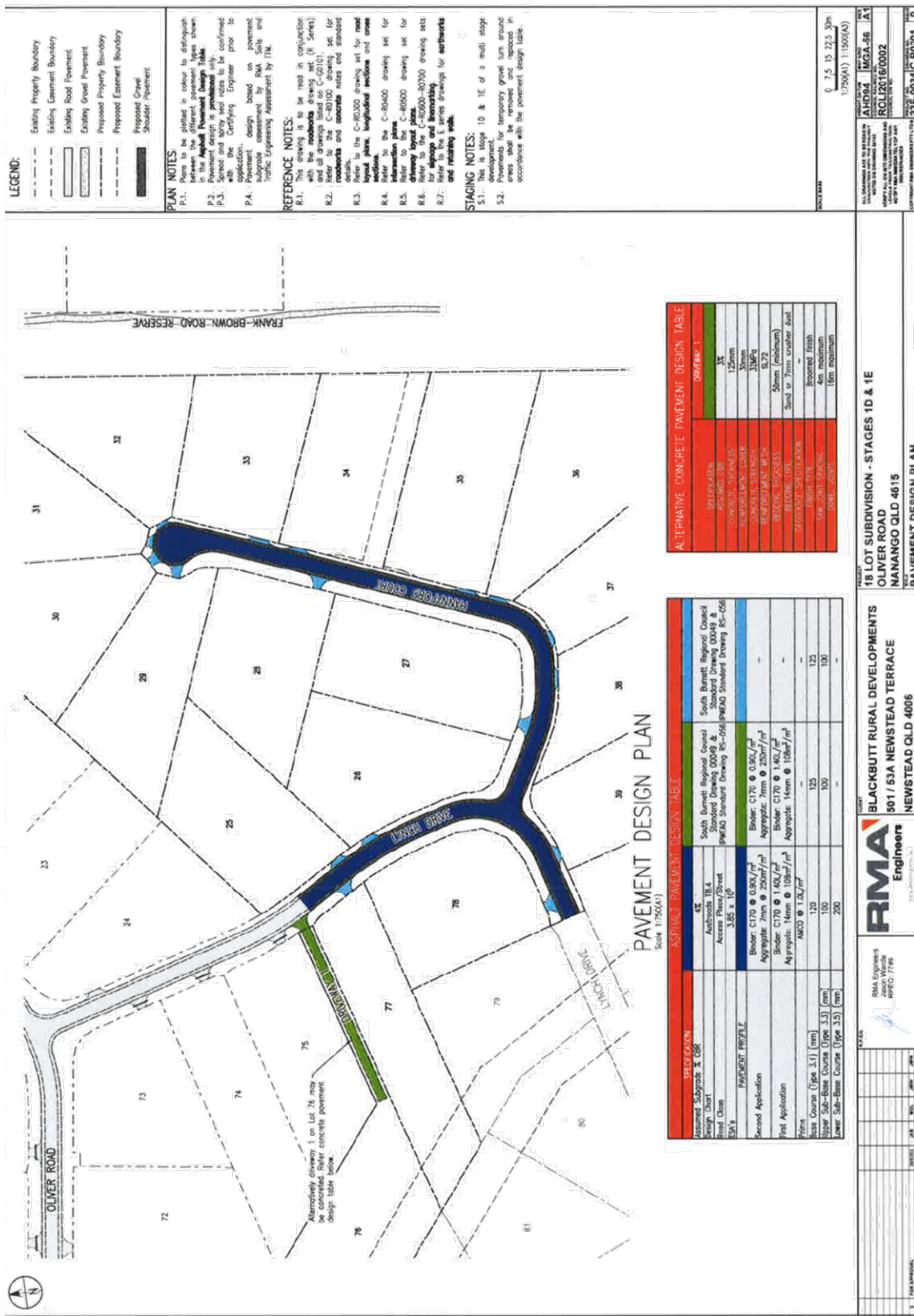
EDGE THICKENING DETAIL (ET-A)

Reinforcement mesh 150mm x 150mm (max) with 400mm spacing.

Concrete slab thickness 150mm.

DRIVEWAY TYPICAL DETAILS																					
PROJECT																					
18 LOT SUBDIVISION - STAGES 1D & 1E OLIVER ROAD NANANGO QLD 4615																					
CLIENT																					
BLACKBUTT RURAL DEVELOPMENTS 501 / 53A NEWSTEAD TERRACE NEWSTEAD QLD 4006																					
ENGINEER																					
 RMA Engineers Jason Wardle PROJ. 7778																					
SCALE																					
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DRAWING NO.	MGA-56	SCALE	A1																		
PROJECT NO.	ROL2016/0002	DATE	23/08/2023																		
CLIENT	23E-5024	PROJECT	C-R0702																		





LYNCH DRIVE CONTROL LINE SETOUT TABLE

PT	CHANCE	EASTING	NORTHING	BEARING	LENGTH	BEARING
P 1	138.204	746011.63	746017.25			
P 2	181.851	746016.15	746016.88			
P 3	188.818	746025.88	746015.13		4°25'53.16"	
P 4	199.808	746033.34	746012.34			
P 5	218.453	746006.72	746015.94			
P 6	243.723	746011.00	746020.14			
P 7	273.653	746015.28	746024.34			
P 8	285.772	746019.56	746028.54			
CT						

HANNIFORD COURT CONTROL LINE SETOUT TABLE

PT	CHANCE	EASTING	NORTHING	BEARING	LENGTH	BEARING
P 1	0.000	746023.07	746028.18			
P 2	28.484	746032.04	746027.12			
P 3	251.270	746045.17	746040.39			
P 4	81.390	746058.45	746045.08			
P 5	89.333	746071.89	746049.29			
P 6	154.108	746085.43	746053.48			
P 7	238.538	746098.97	746057.66			
P 8	281.143	746112.51	746061.84			
P 9	344.809	746126.05	746066.02			
P 10	325.485	746139.59	746070.20			
CT						

DRIVEWAY 1 CONTROL LINE SETOUT TABLE

PT	CHANCE	EASTING	NORTHING	BEARING
P 1	0.000	746017.05	746017.00	
P 2	97.000	746019.81	746016.05	

ROAD CONTROL LINE SETOUT TABLES

<p>RMA Engineers RMA Engineers RMA Engineers RMA Engineers</p>	<p>RMA Engineers RMA Engineers RMA Engineers RMA Engineers</p>	<p>BLACKBUTT RURAL DEVELOPMENTS 501 / 53A NEWSTEAD TERRACE NEWSTEAD QLD 4006</p>	<p>18 LOT SUBDIVISION - STAGES 1D & 1E OLIVER ROAD NANANGO QLD 4615</p>	<p>PROJECT NO: AHD984</p>
				<p>CLIENT: MGA-56</p>
<p>DATE: 23/08/2024</p>		<p>SCALE: C:R0.300</p>		<p>PROJECT NO: ROL2016/0002</p>

