



AGENDA

Ordinary Council Meeting Wednesday, 23 August 2023

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 23 August 2023

Time: 9:00am

Location: Warren Truss Chamber
45 Glendon Street
Kingaroy

Mark Pitt PSM
Chief Executive Officer

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 **OPENING**
- 2 **LEAVE OF ABSENCE / APOLOGIES**
- 3 **PRAYERS**
- 4 **RECOGNITION OF TRADITIONAL OWNERS**
- 5 **DECLARATION OF INTEREST**
- 6 **DEPUTATIONS/PETITIONS**

Nil

7 **CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

7.1 **MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 21 JUNE 2023**

File Number: 23-08-2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Special Council Meeting held on 21 June 2023 be received.

ATTACHMENTS

1. **Minutes of the Special Council Meeting held on 21 June 2023**



MINUTES

**Special Council Meeting
Wednesday, 21 June 2023**

Order Of Business

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
SPECIAL COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 21 JUNE 2023 AT 9:00AM**

PRESENT: Councillors:

Cr Brett Otto (Mayor), Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Attendance:

At 9.02am, Manager Community & Lifestyle Jennifer Pointon entered the meeting.

1 OPENING

Mayor Otto opened the meeting, welcomed all attendees and invited Cr Duff to lead the chamber with a prayer.

2 ATTENDANCE

Council Officers:

Mark Pitt (Chief Executive Officer), Aaron Meehan (General Manager Infrastructure), Peter O'May (General Manager Liveability), Susan Jarvis (General Manager Finance & Corporate), Kerri Anderson (Manager Finance & Sustainability), Jennifer Pointon (Manager Community & Lifestyle), Kimberley Donohue (Executive Assistant), Tiarna Hurt (Executive Assistant), Kristy Miatt (Executive Assistant Communications).

3 LEAVE OF ABSENCE / APOLOGIES

Nil

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

6.1 MINUTES OF THE BUDGET COMMITTEE MEETING HELD ON 17 MAY 2023

RESOLUTION 2023/590

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Minutes of the Budget Committee Meeting held on 17 May 2023 be received and the recommendations therein be adopted.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS

7.1 MAYOR'S BUDGET ADDRESS FOR 2023/2024 BUDGET

RESOLUTION 2023/591

Moved: Cr Brett Otto
Seconded: Cr Danita Potter

That the Mayor's Budget Address for the 2023/2024 Budget be received.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL ANNUAL OPERATIONAL PLAN 2023/2024

RESOLUTION 2023/592

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That the South Burnett Regional Council Annual Operational Plan 2023/2024 be adopted as presented.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.3 SALEYARDS FEES AND CHARGES

RESOLUTION 2023/593

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That Council adopt the fee of \$7.50 for the 2023/2024 financial year for live weight sale (weighing and yard fee).

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0**Attendance:**

At 9:16am, Manager Community & Lifestyle Jennifer Pointon left the meeting.

7.4 BUSINESS ACTIVITIES 2023/2024

RESOLUTION 2023/594

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That in relation to Council's Business activities:

1. In accordance with the *Local Government Act 2009 (Division 2, Section 43)* and the *Local Government Regulation 2012*, Council determines that as shown in the Statement of Significant Business Activities (Table 1), it has no significant business activities that meet the threshold set as per *Section 19* of the *Local Government Regulation 2012*.
2. Council determines that those Business Activities categorised as prescribed business activities and listed in the statement of prescribed and other business activities (Table 2) are those activities that meet the prescribed activity threshold of \$340,000 in accordance with *Section 39* of the *Local Government Regulation 2012*.
3. Council resolve not to apply the Code of Competitive Conduct to any business activity in 2023/2024 in accordance with the *Local Government Act 2009 Section 47(7)* and the *Local Government Regulation 2012*.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.5 STATEMENTS OF ESTIMATED FINANCIAL POSITION TO 30 JUNE 2023

RESOLUTION 2023/595

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That pursuant to *Section 205* of the *Local Government Regulation 2012*, the statement of the financial operations and financial position of the Council in respect of the previous financial year (“the Statement of Estimated Financial Position”) be received and its contents noted.

1. Estimated Statement of Comprehensive Income as at 30 June 2023

Statement of Comprehensive Income

	Original Budget	Amended Budget	Estimated Position	Variance
	\$	\$	\$	\$
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	53,952,343	54,035,913	54,005,838	(30,074)
Fees and Charges	4,964,355	5,893,112	6,038,329	145,217
Rental Income	459,715	459,715	553,223	93,508
Interest Received	540,500	1,990,500	2,116,504	126,004
Sales Revenue	3,023,351	6,463,527	6,832,437	368,910
Other Income	965,380	1,165,880	1,472,447	306,567
Grants, Subsidies, Contributions and Donations	8,530,723	22,764,854	24,204,698	1,439,844
	<u>72,436,367</u>	<u>92,773,500</u>	<u>95,223,475</u>	<u>2,449,975</u>
Capital Revenue				
Grants, Subsidies, Contribution and Donations	10,159,463	9,368,919	8,278,198	(1,090,721)
Total Income	<u>82,595,830</u>	<u>102,142,420</u>	<u>103,501,673</u>	<u>1,359,254</u>
Expenses				
Recurrent Expenses				
Employee Benefits	25,511,103	27,060,423	27,060,423	0
Materials and Services	25,685,031	44,936,769	47,952,683	3,015,914
Finance Costs	1,804,207	1,821,207	3,155,826	1,334,619
Depreciation and Amortisation	23,032,537	23,032,537	23,386,294	353,757
	<u>76,032,878</u>	<u>96,850,935</u>	<u>101,555,226</u>	<u>4,704,291</u>
Capital Expense				
	(400,000)	(400,000)	1,391,305	1,791,305
Total Expense	<u>75,632,878</u>	<u>96,450,935</u>	<u>102,946,531</u>	<u>6,495,596</u>
Net Result	<u>6,962,952</u>	<u>5,691,485</u>	<u>555,143</u>	<u>(5,136,342)</u>
Net Operating Result	<u>(3,596,511)</u>	<u>(4,077,435)</u>	<u>(6,331,751)</u>	<u>(2,254,316)</u>

2. Estimated Statement of Financial Position as at 30 June 2023

Statement of Financial Position

	Original Budget	Amended Budget	Estimated Position	Variance (to Amended Budget)
	\$	\$	\$	\$
Current Assets				
Cash and Cash Equivalents	54,194,868	54,913,322	60,975,332	6,062,010
Trade and Other Receivables	9,822,243	14,846,977	13,298,966	(1,548,011)
Inventories	791,043	794,215	789,247	(4,968)
Investments	-	-	-	-
Total Current Assets	64,808,154	70,554,514	75,063,544	4,509,030
Non-Current Assets				
Trade and Other Receivables	584,349	584,349	551,137	(33,212)
Property, Plant and Equipment	929,510,214	928,045,879	1,058,432,149	130,386,270
Right of Use Asset	806,831	667,707	687,948	20,241
Intangible Assets	6,250,568	6,250,568	6,250,563	(5)
Total Non-Current Assets	937,151,962	935,548,503	1,065,921,796	130,373,293
TOTAL ASSETS	1,001,960,116	1,006,103,017	1,140,985,341	134,882,324
Current Liabilities				
Trade and Other Payables	12,049,450	16,444,771	11,153,931	(5,290,840)
Borrowings	3,300,539	3,300,539	3,309,663	9,124
Lease Liabilities	22,881	19,580	20,008	428
Provisions	3,528,655	3,708,520	4,008,274	299,754
Other Liabilities	1,365,692	1,365,692	1,365,692	-
Total Current Liabilities	20,267,217	24,839,102	19,857,567	(4,981,535)
Non-Current Liabilities				
Trade and Other Payables	-	-	-	-
Borrowings	23,891,742	23,891,742	23,838,084	(53,658)
Lease Liabilities	823,767	686,345	704,895	18,550
Provisions	12,493,247	10,623,255	12,080,148	1,456,893
Other Liabilities	2,881,461	2,881,461	2,881,461	-
Total Non-Current Liabilities	40,090,217	38,082,803	39,504,587	1,421,784
TOTAL LIABILITIES	60,357,434	62,921,905	59,362,154	(3,559,751)
NET COMMUNITY ASSETS	941,602,682	943,181,112	1,081,623,186	138,442,074
Community Equity				
Retained Surplus/(Deficiency)	445,470,950	447,057,369	441,921,027	(5,136,342)
Asset Revaluation Surplus	496,131,732	496,123,743	639,702,160	143,578,417
TOTAL COMMUNITY EQUITY	941,602,682	943,181,112	1,081,623,186	138,442,074

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.6 DIFFERENTIAL GENERAL RATES CATEGORIES AND CRITERIA 2023/2024

RESOLUTION 2023/596

Moved: Cr Scott Henschen
 Seconded: Cr Kirstie Schumacher

That:

1. South Burnett Regional Council adopt differential general rates for the year ending 30 June 2024;
2. Pursuant to *Section 81* of the *Local Government Regulation 2012*, the categories into which rateable land is categorised, the description of those categories and, in accordance with *Sections 81(4)* and *81(5)* of the *Local Government Regulation 2012*, the method by which land is to be identified and included in its appropriate category is as listed in the table below;
3. Council delegates to the Chief Executive Officer the power, in accordance with *Sections 81(4)* and *81(5)* of the *Local Government Regulation 2012*, to identify the rating category to which each parcel of rateable land belongs.

Category	Differential Category
1	Residential – Kingaroy
Description	Identification
All properties in this category are located within the Kingaroy Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in “Individual Urban Locality” maps series. Council will be guided by the Department of Resources land use codes between 1 and 9 and land use code 72 when determining the properties that fit into this category.	<ol style="list-style-type: none"> 1. This category will cover all land within the Kingaroy Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category. 2. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely. 3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land. 4. Land with land use codes 01, 02, 03, 04, 05, 06, 07, 08, 09 and 72 or as otherwise identified by the CEO.

Category	Differential Category
201	Residential – Nanango
Description	Identification
All properties in this category are located within the Nanango Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in “Individual Urban Locality” maps series. Council will be guided by the Department of Resources land use codes between 1 and 9 and land use code 72 when determining the properties that fit into this category.	<ol style="list-style-type: none"> 1. This category will cover all land within the Nanango Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category. 2. That such land in this category will, in the main, be owner occupied and where tenanted, the revenue earned is limited to rental income solely. 3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land. 4. Land with land use codes 01, 02, 03, 04, 05, 06, 07, 08, 09 and 72 or as otherwise identified by the CEO.

Category	Differential Category
203	Residential – Blackbutt
Description	Identification
All properties in this category are located within the Blackbutt Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in “Individual Urban Locality” maps series. Council will be guided by the Department of Resources land use codes between 1 and 9 and land use code 72 when determining the properties that fit into this category.	<ol style="list-style-type: none"> 1. This category will cover all land within the Blackbutt Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category. 2. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely. 3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land. 4. Land with land use codes 01, 02, 03, 04, 05, 06, 07, 08, 09 and 72 or as otherwise identified by the CEO.

Category	Differential Category
301	Residential – Murgon
Description	Identification
All properties in this category are located within the Murgon Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in “Individual Urban Locality” maps series. Council will be guided by the Department of Resources land use codes between 1 and 9 and land use code 72 when determining the properties that fit into this category.	<ol style="list-style-type: none"> 1. This category will cover all land within the Murgon Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category. 2. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely. 3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land. 4. Land with land use codes 01, 02, 03, 04, 05, 06, 07, 08, 09 and 72 or as otherwise identified by the CEO.

Category	Differential Category
401	Residential – Wondai
Description	Identification
All properties in this category are located within the Wondai Urban Locality and are used solely for residential purposes, or if vacant land, is zoned for residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for residential purposes only. Urban Localities are defined in “Individual Urban Locality” maps series. Council will be guided by the Department of Resources land use codes between 1 and 9 and land use code 72 when determining the properties that fit into this category.	<ol style="list-style-type: none"> 1. This category will cover all land within the Wondai Urban locality, where the dominant purpose for which that land is used, or intended for use, is a residential purpose and not included in any other category. 2. That such land in this category will in the main be owner occupied and where tenanted, the revenue earned is limited to rental income solely. 3. That in the case of land on which there is erected a single unit domestic dwelling to the extent that the dominant use of the land is residential, it will fall into this category regardless of the zoning of the land. 4. Land with land use codes 01, 02, 03, 04, 05, 06, 07, 08, 09 and 72 or as otherwise identified by the CEO.

Category	Differential Category
3	Village
Description	Identification
The property is used for any purpose; and located in any of the following villages: - Benarkin, Brooklands, Cloyna, Coolabunia, Crawford, Dandabah, Hivesville, Kumbia, Maidenwell, Memerambi, Moffatdale, Proston, Taabinga, Tingooro, Winderera, Wooroolin.	<ol style="list-style-type: none"> 1. All land used for any purpose that is situated in any of the villages located in the South Burnett Regional Council area and is not included in any other category. 2. Villages are defined in "Individual Village" maps series.

Category	Differential Category
900	Rural Residential
Description	Identification
<p>All properties in this category are situated outside the Nanango, Kingaroy, Wondai, Murgon and Other Urban Localities and nearby village localities (excluding Blackbutt) but are used for residential purposes. Or if vacant land, it is zoned for rural residential use under the Planning Schemes relevant to South Burnett Regional Council and intended for use for rural residential purposes. It includes all land used for rural residential purposes as defined on the relevant map marked Rural Residential. Council will be guided by the Department of Resources land use codes between 1 and 9, 72 and 94 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1.This category will cover all land used for rural residential purposes (excluding Blackbutt) that is shown on the relevant map marked Rural Residential and is not included in any other category. 2.Land with land use codes 01, 02, 03, 04, 05, 06, 07, 08, 09, 72 and 94 or as otherwise identified by the CEO.

Category	Differential Category
910	Rural Residential – Blackbutt
Description	Identification
<p>All properties in this category are situated outside the Blackbutt Urban Locality and nearby village localities, but are used for residential purposes. Or if vacant land, it is zoned for rural residential use under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for rural residential purposes. It includes all land used for rural residential purposes as defined on the map marked Rural Residential – Blackbutt. Council will be guided by the Department of Resources land use codes between 1 and 9, 72 and 94 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1.This category will cover all land used for rural residential purposes that is shown on the map marked Rural Residential – Blackbutt and is not included in any other category. 2.Land with land use codes 01, 02, 03, 04, 05, 06, 07, 08, 09, 72 and 94 or as otherwise identified by the CEO.

Category	Differential Category
2	Commercial – Kingaroy
Description	Identification
<p>All properties in this category are located within the Kingaroy Urban Locality and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Resources land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1.This category will cover all land within the Kingaroy Urban locality, where the property is used for a business and commercial purpose; or 2.If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes; and 3.Is not included in any other category. 4.Land with land use codes 10, 11, 12, 13, 14, 15, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 41, 42, 43, 44, 45, 46, 47, 48 and 49 or as otherwise identified by the CEO.

Category	Differential Category
202	Commercial – Nanango
Description	Identification
<p>All properties in this category are located within the Nanango Urban Localities and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Resources land use codes between 8 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1. This category will cover all land within the Nanango Urban locality, where the property is used for a business and commercial purpose; or 2. If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes; and 3. Is not included in any other category. 4. Land with land use codes 10, 11, 12, 13, 14, 15, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 41, 42, 43, 44, 45, 46, 47, 48 and 49 or as otherwise identified by the CEO.

Category	Differential Category
204	Commercial – Blackbutt
Description	Identification
<p>All properties in this category are located within the Blackbutt Urban Localities and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Resources land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1. This category will cover all land within the Blackbutt Urban locality, where the property is used for a business and commercial purpose; or 2. If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes; and 3. Is not included in any other category. 4. Land with land use codes 10, 11, 12, 13, 14, 15, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 41, 42, 43, 44, 45, 46, 47, 48 and 49 or as otherwise identified by the CEO.

Category	Differential Category
302	Commercial – Murgon
Description	Identification
<p>All properties in this category are located within the Murgon Urban Locality and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Resources land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1. This category will cover all land within the Murgon Urban locality, where the property is used for a business and commercial purpose; or 2. If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes; and 3. Is not included in any other category. 4. Land with land use codes 10, 11, 12, 13, 14, 15, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 41, 42, 43, 44, 45, 46, 47, 48 and 49 or as otherwise identified by the CEO.

Category	Differential Category
402	Commercial – Wondai
Description	Identification
<p>All properties in this category are located within the Wondai Urban Locality and are used for business and commercial purposes, or if vacant land, is zoned for business and commercial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and a business or commercial purpose. Council will be guided by the Department of Resources land use codes between 10 and 15, 17 and 27, and 41 and 49 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1. This category will cover all land within the Wondai Urban locality, where the property is used for a business and commercial purpose; or 2. If vacant land, is zoned for a business and commercial purpose under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for business and commercial purposes; and 3. Is not included in any other category. 4. Land with land use codes 10, 11, 12, 13, 14, 15, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 41, 42, 43, 44, 45, 46, 47, 48 and 49 or as otherwise identified by the CEO.

Category	Differential Category
9	Drive-In Shopping Centre > 10,000m²
Description	Identification
<p>All properties in this category are classified as a Drive in Shopping Centre (a retail shopping and commercial complex) with more than 10,000 square metres of gross floor area and on-site parking for more than 500 vehicles.</p>	<p>Land used as a Drive in Shopping Centre (a retail shopping and commercial complex) with more than 10,000 square metres of gross floor area and on-site parking for more than 500 vehicles.</p>

Category	Differential Category
10	Drive-In Shopping Centre 4,001m² to 10,000m²
Description	Identification
<p>All properties in this category are classified as a Drive in Shopping Centre (a retail shopping and commercial complex) with a gross floor area of more than 4,000 square metres and less than 10,000 square metres and/or more than 150 on-site car parks or adjacent car parks which are maintained to service the specific shopping centre.</p>	<p>Land used as a Drive in Shopping Centre (a retail shopping and commercial complex) with a gross floor area of more than 4,000 square metres and less than 10,000 square metres and/or more than 150 on-site car parks or adjacent car parks which are maintained to service the specific shopping centre.</p>

Category	Differential Category
99	Drive-In Shopping Centre 1,500m² to 4,000m²
Description	Identification
<p>All properties in this category are classified as a Drive in Shopping Centre (a retail shopping and commercial complex) with a gross floor area of more than 1,500 square metres and less than 4,000 square metres and/or more than 40 on-site car parks or adjacent car parks which are maintained to service the specific shopping centre.</p>	<p>Land used as a Drive in Shopping Centre (a retail shopping and commercial complex) with a gross floor area of more than 1,500 square metres and less than 4,000 square metres and/or more than 40 on-site car parks or adjacent car parks which are maintained to service the specific shopping centre.</p>

Category	Differential Category
8	Industrial – Kingaroy
Description	Identification
<p>All properties in this category are located within the Kingaroy Urban Locality and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Resources land use codes between 28 and 39 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1. This category will cover all land within the Kingaroy Urban locality, where the property is used for industrial purposes; or 2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes; and 3. Is not included in any other category. 4. Land with land use codes 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 or as otherwise identified by the CEO.

Category	Differential Category
208	Industrial – Nanango
Description	Identification
<p>All properties in this category are located within the Nanango Urban Locality and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Resources land use codes between 28 and 39 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1. This category will cover all land within the Nanango Urban Locality, where the property is used for industrial purposes; or 2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes; and 3. Is not included in any other category. 4. Land with land use codes 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 or as otherwise identified by the CEO.

Category	Differential Category
209	Industrial – Blackbutt
Description	Identification
<p>All properties in this category are located within the Blackbutt Urban Locality and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Resources land use codes between 28 and 39 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1. This category will cover all land within the Blackbutt Urban Locality, where the property is used for industrial purposes; or 2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes; and 3. Is not included in any other category. 4. Land with land use codes 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 or as otherwise identified by the CEO.

Category	Differential Category
308	Industrial – Murgon
Description	Identification
<p>All properties in this category are located within the Murgon Urban Locality and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Resources land use codes between 28 and 39 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1. This category will cover all land within the Murgon Urban locality, where the property is used for industrial purposes; or 2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes; and 3. Is not included in any other category. 4. Land with land use codes 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 or as otherwise identified by the CEO.

Category	Differential Category
408	Industrial – Wondai
Description	Identification
<p>All properties in this category are located within the Wondai Urban Locality or Wondai Industrial Estate and are used for industrial purposes, or if vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes. Urban Localities are defined in “Individual Urban Locality” maps series.</p> <p>This category includes properties that are used for a combined residential and an industrial purpose. Council will be guided by the Department of Resources land use codes between 28 and 39 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1. This category will cover all land within the Wondai Urban locality or Wondai Industrial Estate, where the property is used for industrial purposes; or 2. If vacant land, is zoned for industrial purposes under the Planning Schemes relevant to South Burnett Regional Council, and intended for use for industrial purposes; and 3. Is not included in any other category. 4. Land with land use codes 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38 and 39 or as otherwise identified by the CEO.

Category	Differential Category
211	Extractive C
Description	Identification
<p>All properties in this category are used for extractive industry purposes such as quarries and mining operations with between 51 and 300 workers (employees and/or contractors) and/or extraction volumes of between 1 million and 2 million tonnes per year.</p>	<ol style="list-style-type: none"> 1. This category will cover all land used for the purpose of extracting resources from the ground, with operations that have between 51 and 300 workers (employees and/or contractors) and/or extraction volumes of between 1 million and 2 million tonnes per year.

Category	Differential Category
212	Extractive A
Description	Identification
<p>All properties in this category are used for extractive industry purposes and include:</p> <ul style="list-style-type: none"> (a) Mining leases with no activity; (b) Gravel Pits that operate only sporadically; and (c) Small extractive operations such as quarries and mines which operate with an employee base of up to and including 5 workers (employees and/or contractors). <p>Council will be guided by the Department of Resources land use code 40 when determining the properties that fit into this category.</p>	<ol style="list-style-type: none"> 1. This category will cover all land used for the purpose of extracting resources from the ground and include: <ul style="list-style-type: none"> (a) Mining leases with no activity; (b) Gravel Pits that operate only sporadically; and (c) Small extractive operations such as quarries and mines which operate with an employee base of up to and including 5 workers (employees and/or contractors). 2. Land with land use code 40 or as otherwise identified by the CEO.

Category	Differential Category
213	Extractive B
Description	Identification
<p>All properties in this category are used for extractive industry purposes, and include:</p> <ul style="list-style-type: none"> (a) Operational Gravel Pits; and (b) Extractive operations such as quarries and mining operations with an employee base of between 6 and 50 workers (employees and/or contractors) and/or extraction volumes of less than 1 million tonnes per annum. (c) Council will be guided by the Department of Resources land use code 40 when determining the properties that fit into this category. 	<ol style="list-style-type: none"> 1. This category will cover all land used for the purpose of extracting resources from the ground and include: <ul style="list-style-type: none"> (a) Operational Gravel Pits; and (b) Extractive operations such as quarries and mining operations with an employee base of between 6 and 50 workers (employees and/or contractors) and/or extraction volumes of less than 1 million tonnes per annum. 2. Land with land use code 40 or as otherwise identified by the CEO.

Category	Differential Category
414	Coal Mine
Description	Identification
All properties in this category are used for the purpose of an Integrated Coal Mining operation with more than 300 workers (employees and/or contractors) and/or production greater than 2 million tonnes per year.	<p>1. This category will cover all land used for the purpose of an Integrated Coal Mining operation, with operations that have greater than 300 workers (employees and/or contractors) and/or extraction volumes of greater than 2 million tonnes per year.</p> <p>A Coal Mine is defined as land that is the subject of a coal mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) or other form of tenure that was used, is used, or intended to be used:</p> <ul style="list-style-type: none"> ▪ as a coal mine (or for purposes ancillary or associated with coal mining such as, for example, washing down, stockpiling, haulage, water storage and rehabilitation); or in conjunction with other land (the subject of a coal mining lease) as part of an integrated coal mining operation. <p>An integrated coal mining operation is defined as land contained in more than one coal mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) or other form of tenure which land was used, is used, or intended to be used in an integrated manner for the purposes of coal mining or purposes ancillary or associated with coal mining such as, for example, washing down, stockpiling, haulage, water storage and rehabilitation.</p>

Category	Differential Category
215	Power Generation
Description	Identification
All properties in this category are located anywhere within the South Burnett Regional Council area and are used for the purpose of electricity generation by way of coal, gas or a combination of both coal and gas fired power station with a total maximum generating capacity greater than 400 megawatts.	As identified by the CEO.

Category	Differential Category
219	Solar/Wind Farm <5MW
Description	Identification
All properties in this category are located anywhere within the South Burnett Regional Council area, used in whole or in part as a Solar/Wind Farm, capable of producing an output capacity of less than 5MW	<p>A Solar/Wind Farm is defined as land used in whole or in part to generate or produce electricity by means of a large number of solar panels connected to the mains power grid or a cluster of wind turbines that drive electrical generators and is connected to the mains power grid.</p> <p>As identified by the CEO</p>

Category	Differential Category
220	Solar/Wind Farm 5MW to <20MW
Description	Identification
All properties in this category are located anywhere within the South Burnett Regional Council area, used in whole or in part as a Solar/Wind Farm, capable of producing an output capacity of at least 5MW, but no more than 20MW	<p>A Solar/Wind Farm is defined as land used in whole or in part to generate or produce electricity by means of a large number of solar panels connected to the mains power grid or a cluster of wind turbines that drive electrical generators and is connected to the mains power grid.</p> <p>As identified by the CEO</p>

Category	Differential Category
221	Solar/Wind Farm 20MW to <50MW
Description	Identification
All properties in this category are located anywhere within the South Burnett Regional Council area, used in whole or in part as a Solar/Wind Farm, capable of producing an output capacity of at least 20MW, but no more than 50MW	A Solar/Wind Farm is defined as land used in whole or in part to generate or produce electricity by means of a large number of solar panels connected to the mains power grid or a cluster of wind turbines that drive electrical generators and is connected to the mains power grid. As identified by the CEO

Category	Differential Category
222	Solar/Wind Farm 50MW to <100MW
Description	Identification
All properties in this category are located anywhere within the South Burnett Regional Council area, used in whole or in part as a Solar/Wind Farm, capable of producing an output capacity of at least 50MW, but no more than 100MW	A Solar/Wind Farm is defined as land used in whole or in part to generate or produce electricity by means of a large number of solar panels connected to the mains power grid or a cluster of wind turbines that drive electrical generators and is connected to the mains power grid. As identified by the CEO

Category	Differential Category
223	Solar/Wind Farm >=100MW
Description	Identification
All properties in this category are located anywhere within the South Burnett Regional Council area, used in whole or in part as a Solar/Wind Farm, capable of producing an output capacity of greater than 100MW	A Solar/Wind Farm is defined as land used in whole or in part to generate or produce electricity by means of a large number of solar panels connected to the mains power grid or a cluster of wind turbines that drive electrical generators. As identified by the CEO

Category	Differential Category
224	Transformers
Description	Identification
All properties in this category are located anywhere within the South Burnett Regional Council area and are used or intended for use, in whole or in part, as a transmission/substation site with a transformer output capacity less than 1 MVA. Council will be guided by the Department of Resources land use code 91 when determining the properties that fit into this category.	Land with land use code of 91 or as otherwise identified by the CEO

Category	Differential Category
225	Transformers >1MW
Description	Identification
All properties in this category are located anywhere within the South Burnett Regional Council area and are used or intended for use, in whole or in part, as a transmission/substation site with a transformer output capacity at least 1 MVA but less than 10 MVA. Council will be guided by the Department of Resources land use code 91 when determining the properties that fit into this category.	Land with land use code of 91 or as otherwise identified by the CEO

Category	Differential Category
226	Transformers >10MW
Description	Identification
All properties in this category are located anywhere within the South Burnett Regional Council area and are used or intended for use, in whole or in part, as a transmission/substation site with a transformer output capacity of 10 MVA or greater. Council will be guided by the Department of Resources land use code 91 when determining the properties that fit into this category.	Land with land use code of 91 or as otherwise identified by the CEO

Category	Differential Category
508	Heavy Industry
Description	Identification
All properties in this category are located anywhere within the South Burnett Regional Council area and are used or intended for use, in whole or in part for Heavy Industrial purposes.	Land used for such as Abattoirs, Sawmills and Agricultural Processing Facilities. As identified by the CEO.

Category	Differential Category
101	Multi-Units – Kingaroy
Description	Identification
All properties in this category are located within the Kingaroy Urban Locality and are used solely for residential purposes. Urban Localities are defined in "Individual Urban Locality" maps series. Council will be guided by the Department of Resources land use code of 03 when determining the properties that fit into this category.	1.This category will cover all land within the Kingaroy Urban Locality where the dominant purpose for which land is used, or intended for use, is a residential purpose and not included in any other category. 2.Land with land use code of 03 or as otherwise identified by the CEO.

Category	Differential Category
100	Multi-Units - Others
Description	Identification
All properties in this category are located within Urban Localities, (excluding Kingaroy) and are used solely for residential purposes. Urban Localities are defined in "Individual Urban Locality" maps series. Council will be guided by the Department of Resources land use code of 03 when determining the properties that fit into this category.	1.This category will cover all land within the Urban Localities, (excluding Kingaroy) where the dominant purpose for which land is used, or intended for use, is a residential purpose and not included in any other category. 2. Land with land use code of 03 or as otherwise identified by the CEO

Category	Differential Category
601	Cattle Feedlot <1,000 SCU
Description	Identification
All properties in this category are located anywhere within the South Burnett area and are used or intended for use, in whole or in part, as a cattle feedlot requiring approval by Council or requiring licensing as an Environmentally Relevant Activity and having an approved capacity of 1,000 SCU or less.	As identified by the CEO.

Category	Differential Category
602	Cattle Feedlot 1,001 SCU to 5,000 SCU
Description	Identification
All properties in this category are located anywhere within the South Burnett area and are used or intended for use, in whole or in part, as a cattle feedlot requiring approval by Council or requiring licensing as an Environmentally Relevant Activity and having an approved capacity at least 1,001 SCU but not greater than 5,000 SCU.	As identified by the CEO.

Category	Differential Category
603	Cattle Feedlot 5,001 SCU to 10,000 SCU
Description	Identification
All properties in this category are located anywhere within the South Burnett area and are used or intended for use, in whole or in part, as a cattle feedlot requiring approval by Council or requiring licensing as an Environmentally Relevant Activity and having an approved capacity at least 5,001 SCU but not greater than 10,000 SCU.	As identified by the CEO.

Category	Differential Category
604	Cattle Feedlot >10,000 SCU
Description	Identification
All properties in this category are located anywhere within the South Burnett area and are used or intended for use, in whole or in part, as a cattle feedlot requiring approval by Council or requiring licensing as an Environmentally Relevant Activity and having an approved capacity 10,000 SCU or greater.	As identified by the CEO.

Category	Differential Category
611	Piggery <3,499 SPU
Description	Identification
All properties in this category are located anywhere within the South Burnett area and are used or intended for use, in whole or in part, as a piggery requiring approval by Council or requiring licensing as an Environmentally Relevant Activity and having an approved capacity of 3,499 SPU or less.	As identified by the CEO.

Category	Differential Category
612	Piggery 3,500 SPU to 10,000 SPU
Description	Identification
All properties in this category are located anywhere within the South Burnett area and are used or intended for use, in whole or in part, as a piggery requiring approval by Council or requiring licensing as an Environmentally Relevant Activity and having an approved capacity at least 3,500 SPU but not greater than 10,000 SPU.	As identified by the CEO.

Category	Differential Category
613	Piggery 10,001 SPU to 20,000 SPU
Description	Identification
All properties in this category are located anywhere within the South Burnett area and are used or intended for use, in whole or in part, as a piggery requiring approval by Council or requiring licensing as an Environmentally Relevant Activity and having an approved capacity at least 10,001 SPU but not greater than 20,000 SPU.	As identified by the CEO.

Category	Differential Category
614	Piggery >20,000 SPU
Description	Identification
All properties in this category are located anywhere within the South Burnett area and are used or intended for use, in whole or in part, as a piggery requiring approval by Council or requiring licensing as an Environmentally Relevant Activity and having an approved capacity greater than 20,000 SPU.	As identified by the CEO.

Category	Differential Category
6	Rural
Description	Identification
All properties in this category are located anywhere within the South Burnett Regional Council area, and are used for the business of primary production. Council will be guided by the Department of Resources land use codes between 60 and 71, 73 and 89, and 93 when determining the properties that fit into this category.	<ol style="list-style-type: none"> 1. This category will cover all land in the region that is used for the business of primary production, including agricultural, grazing, horticulture, aquaculture and similar purposes; 2. Is not included in any other category; and 3. Properties in this category must qualify for the Department of Resources primary producers' concession, and are identified by the land use codes below. 4. Land with land use codes 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89 and 93 or as otherwise identified by the CEO.

Category	Differential Category
419	Water – Pumping and Storage
Description	Identification
All properties in this category are used for the purpose of water storage or water pumping. Council will be guided by the Department of Resources land use code of 95 when determining the properties that fit into this category.	<ol style="list-style-type: none"> 1. This category will cover all land used for the purpose of water storage or water pumping and not included in any other category. 2. Land with land use code 95 or as otherwise identified by the CEO.

Category	Differential Category
7	Other
Description	Identification
Any land that cannot be included in any other category.	As identified by the CEO.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 9:50am, Cr Danita Potter left the meeting.

At 9:53am, Cr Danita Potter returned to the meeting.

ADJOURN MORNING TEA

RESOLUTION 2023/597

Moved: Cr Jane Erkens

Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2023/598

Moved: Cr Brett Otto

Seconded: Cr Scott Henschen

That the meeting resume at 10:49am.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

SUSPENSION OF STANDING ORDERS

RESOLUTION 2023/599

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That South Burnett Regional Council suspend standing orders to allow for an open discussion of the proposed amendment to agenda item 7.7 Adoption of the Differential General Rates 2023/ 2024.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUMPTION OF STANDING ORDERS

RESOLUTION 2023/600

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That South Burnett Regional Council resume standing orders.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION

MOTION

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That item 7.7 is not discussed any further and goes straight to the vote.

In Favour: Crs Gavin Jones, Danita Potter and Scott Henschen

Against: Crs Brett Otto, Jane Erkens, Kirstie Schumacher and Kathy Duff

LOST 3/4

Attendance:

At 12:02pm, Cr Danita Potter left the meeting.

At 12:03pm, Cr Danita Potter returned to the meeting.

At 12:11pm, General Manager Infrastructure Aaron Meehan left the meeting.

At 12:14pm, General Manager Infrastructure Aaron Meehan returned to the meeting.

7.7 ADOPTION OF THE DIFFERENTIAL GENERAL RATES 2023/2024

RESOLUTION 2023/601

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 80* of the *Local Government Regulation 2012* the differential general rate to be made and levied for each differential general rate category for the year ending 30 June 2024 is as follows:

Category	Category Description	Rate in Dollar
203	Residential Land – Blackbutt	2.47010
1	Residential Land – Kingaroy	2.38520
301	Residential Land – Murgon	3.56100
201	Residential Land – Nanango	2.92580
401	Residential Land – Wondai	3.00440
3	Village	1.67130
900	Rural Residential Land	1.78209
910	Rural Residential Land – Blackbutt	1.87550
204	Commercial Land – Blackbutt	2.21980
2	Commercial Land – Kingaroy	2.97810
302	Commercial Land – Murgon	4.79680
202	Commercial Land – Nanango	2.77140
402	Commercial Land – Wondai	1.89790
9	Drive-In Shopping Centre >10,000m ²	1.51315
10	Drive-In Shopping Centre 4,001m ² – 10,000m ²	5.66385
99	Drive-In Shopping Centre 1,500m ² – 4,000m ²	3.84230
209	Industrial Land – Blackbutt	2.69570
8	Industrial Land – Kingaroy	2.11210
308	Industrial Land – Murgon	3.22590
208	Industrial Land – Nanango	2.66730
408	Industrial Land – Wondai	2.58740
212	Extractive A	2.29180
213	Extractive B	2.61260
211	Extractive C	3.44000
414	Coal Mine	27.62870
215	Power Generation	21.55580
219	Solar/Wind Farm – <5MW	3.00000
220	Solar/Wind Farm – 5MW to <20MW	3.00000
221	Solar/Wind Farm – 20MW to <50MW	3.00000
222	Solar/Wind Farm – 50MW to <100MW	4.22760
223	Solar/Wind Farm – >=100MW	5.28450
224	Transformers	1.41739
225	Transformers >1 MW	1.64813
226	Transformers >10MW	1.64813
508	Heavy Industry	3.22590
101	Multi-units – Kingaroy	2.45780
100	Multi-units – Others	3.09350
611	Piggery <3,499 SPU	1.05700
612	Piggery 3,500 – 10,000 SPU	1.05700

613	Piggery 10,001 – 20,000 SPU	1.05700
614	Piggery >20,000 SPU	1.05700
601	Cattle Feedlot <1,000 SCU	1.05700
602	Cattle Feedlot 1,001 – 5,000 SCU	1.05700
603	Cattle Feedlot 5,001 – 10,000 SCU	1.05700
604	Cattle Feedlot >10,000 SCU	1.05700
6	Rural Land	1.05700
419	Water – Pumping and Storage	1.53840
7	Other Land	1.32650

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2

AMENDMENT

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 80* of the *Local Government Regulation 2012* the differential general rate to be made and levied for each differential general rate category for the year ending 30 June 2024 is as amended;

- Residential Land 2% increase
- Village 2% increase
- Rural Residential Land including Blackbutt 2% increase
- Multi-units Kingaroy and other 2% increase
- Rural Land, water pumping and storage and other land categories 2% increase
- Category 414 Coal Mine rate in the dollar increased to 31.3962
- Category 215 Power Generation rate in the dollar increased to 24.9952

That all other categories remain as presented as the 3.65% increase.

In Favour: Crs Brett Otto and Kathy Duff

Against: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

LOST 2/5

AMENDMENT

Moved: Cr Jane Erkens

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 80* of the *Local Government Regulation 2012* the differential general rate to be made and levied for each differential general rate category for the year ending 30 June 2024 is as amended;

- Residential Land 2.65% increase
- Village 2.65% increase
- Rural Residential Land including Blackbutt 2.65% increase
- Multi-units Kingaroy and other 2.65% increase
- Rural Land, water pumping and storage and other land categories 2.65% increase
- Category 414 Coal Mine rate in the dollar increased to 31.3962
- Category 215 Power Generation rate in the dollar increased to 24.9952

That all other categories remain as presented as the 3.65% increase.

The motion lapsed due to no seconder.

7.8 MINIMUM GENERAL RATES 2023/2024**RESOLUTION 2023/602**

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That in accordance with *Section 94* of the *Local Government Act 2009* and *Section 77* of the *Local Government Regulation 2012*, the minimum general rate to be made and levied for the year ending 30 June 2024 for each differential general rate category, is as follows:

Category	Category Description	Minimum Rate
203	Residential Land – Blackbutt	\$1,034.00
1	Residential Land – Kingaroy	\$1,034.00
301	Residential Land – Murgon	\$1,034.00
201	Residential Land – Nanango	\$1,034.00
401	Residential Land – Wondai	\$1,034.00
3	Village	\$1,034.00
900	Rural Residential Land	\$1,034.00
910	Rural Residential Land – Blackbutt	\$1,034.00
204	Commercial Land – Blackbutt	\$1,281.00
2	Commercial Land – Kingaroy	\$1,281.00
302	Commercial Land – Murgon	\$1,281.00
202	Commercial Land – Nanango	\$1,281.00
402	Commercial Land – Wondai	\$1,281.00
9	Drive-In Shopping Centre >10,000m ² floor area	\$73,988.00
10	Drive-In Shopping Centre 4,000m ² to 10,000m ²	\$29,566.00
99	Drive-In Shopping Centre 1500m ² to 4,000m ²	\$9,964.00
209	Industrial Land – Blackbutt	\$1,281.00
8	Industrial Land – Kingaroy	\$1,281.00
308	Industrial Land – Murgon	\$1,281.00
208	Industrial Land – Nanango	\$1,281.00
408	Industrial Land – Wondai	\$1,281.00

212	Extractive A	\$1,106.00
213	Extractive B	\$8,562.00
211	Extractive C	\$14,487.00
414	Coal Mine	\$114,668.00
215	Power Generation	\$397,121.00
219	Solar/Wind Farm – <5MW	\$8,003.00
220	Solar/Wind Farm – 5MW to <20MW	\$16,006.00
221	Solar/Wind Farm – 20MW to <50MW	\$43,443.00
222	Solar/Wind Farm – 50MW to <100MW	\$74,310.00
223	Solar/Wind Farm – >=100MW	\$142,903.00
224	Transformers	\$1,281.00
225	Transformers > 1 MW	\$1,483.00
226	Transformers > 10MW	\$1,606.00
508	Heavy Industry	\$1,281.00
101	Multi-units – Kingaroy	\$1,084.00
100	Multi-units – Others	\$1,084.00
611	Piggery <3,499 SPU	\$1,095.00
612	Piggery 3,500 – 10,000 SPU	\$2,738.00
613	Piggery 10,001 – 20,000 SPU	\$5,475.00
614	Piggery >20,000 SPU	\$10,950.00
601	Cattle Feedlot <1,000 SCU	\$3,285.00
602	Cattle Feedlot 1,001 – 5,000 SCU	\$4,380.00
603	Cattle Feedlot 5,001 – 10,000 SCU	\$9,855.00
604	Cattle Feedlot >10,000 SCU	\$14,600.00
6	Rural Land	\$1,129.00
419	Water – Pumping and Storage	\$1,034.00
7	Other Land	\$1,034.00

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.9 AVERAGING LAND VALUATIONS 2023/2024

RESOLUTION 2023/603

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That pursuant to *Sections 74 and 76 of the Local Government Regulation 2012* for the purpose of making and levying differential general rates for the 2023/2024 financial year, the rateable value of land is the three (3) year averaged value of land.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.10 SPECIAL CHARGE - RURAL FIRE BRIGADES 2023/2024

RESOLUTION 2023/604

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 94* of the *Local Government Regulation 2012* and *Section 128A* of the *Fire and Emergency Services Act 1990*:

1. Council make and levy a special charge (to be known as the Rural Fire Levy Special Charge) of \$25 per rateable assessment, on all rateable land within the region to which the overall plan applies, that also attracts a Class E Emergency Management Levy (pursuant to *Part 3* of the *Fire and Emergency Services Regulation 2011*) to fund the operations of the rural fire brigades that operate throughout the rural areas of the South Burnett Region.
2. The overall plan for the Rural Fire Levy Special Charge is as follows:
 - (a) the rateable land to which the plan applies is all rateable land within the region, other than rateable land that is liable to pay an urban district fire levy (pursuant to *Section 107* of the *Fire and Emergency Services Act 1990*).
 - (b) the service, facility or activity for which the plan is made is the ongoing provision and maintenance of rural fire-fighting equipment for the rural fire brigades that operate throughout the rural areas of the region.
 - (c) the time for implementing the overall plan is 1 year commencing 1 July 2023 and ending 30 June 2024.
 - (d) the estimated cost of implementing the overall plan for the 2023/2024 year is \$219,450.
 - (e) the level of contribution each brigade receives will be decided by the Local Area Rural Fire Services Committee.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

**7.11 SPECIAL CHARGE - ANNUAL IMPLEMENTATION PLAN ROAD MAINTENANCE
WATTLEGROVE ROAD QUARRY 2023/2024**

RESOLUTION 2023/605

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 94* of the *Local Government Regulation 2012*:

1. Council make and levy a special charge (to be known as the Kingaroy Quarry Supplies - Wattlegrove Road Special Charge) of \$9,139.00 on land described as Lot 459 on FY1925 and situated at 1304 Wattlegrove Road, Wattle Grove to fund Road Maintenance and Reconstruction costs associated with the operation of the extractive industry operation at the site, and
2. That Council adopts the Annual Implementation Plan and the proposed special charge for 2023/2024 financial year pursuant to the Revenue Policy 2023/2024 and the Revenue Statement 2023/2024.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

**7.12 SPECIAL CHARGE - ANNUAL IMPLEMENTATION PLAN ROAD MAINTENANCE TIM
DWYER ROAD QUARRY 2023/2024**

RESOLUTION 2023/606

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 94* of the *Local Government Regulation 2012*:

1. Council does not levy a special charge on the Tim Dwyer Road Quarry situated on land described as Lot 169 on CSH697 or 79 Tim Dwyer Road, East Nanango in the 2023/2024 financial year, as the quarry has not commenced significant operations; and
2. That Council adopts the Annual Implementation Plan for the 2023/2024 financial year pursuant to the Revenue Policy 2023/2024 and the Revenue Statement 2023/2024.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 12:30pm, Executive Assistant Tiarna Hurt left the meeting.

**7.13 SPECIAL CHARGE - ANNUAL IMPLEMENTATION PLAN ROAD MAINTENANCE
WILSONS ROAD QUARRY 2023/2024**

RESOLUTION 2023/607

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 94* of the *Local Government Regulation 2012*:

1. Council make and levy a special charge (to be known as the Gordonbrook Sand Quarry - Wilsons Road Special Charge) of \$7,504.47 on land described as Lot 49 on BO544 and situated at Wilsons Road, Gordonbrook to fund Road Maintenance and Reconstruction costs associated with the operation of the extractive industry operation at the site, and
2. That Council adopts the Annual Implementation Plan and the proposed special charge for 2023/2024 financial year pursuant to the Revenue Policy 2023/2024 and the Revenue Statement 2023/2024.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

**7.14 SPECIAL CHARGE - ANNUAL IMPLEMENTATION PLAN ROAD MAINTENANCE
BURRA BURRI ROAD QUARRY 2023/2024**

RESOLUTION 2023/608

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 94* of the *Local Government Regulation 2012*:

1. Council does not levy a special charge on the Burra Burri Road Quarry situated on land described as Lot 67 on BO576 or 1229 Burra Burri Road, Durong in the 2023/2024 financial year, as the quarry has not commenced significant operations; and
2. That Council adopts the Annual Implementation Plan and the proposed special charge for 2023/2024 financial year pursuant to the Revenue Policy 2023/2024 and the Revenue Statement 2023/2024.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

**7.15 SPECIAL CHARGE - ANNUAL IMPLEMENTATION PLAN ROAD MAINTENANCE
MANAR ROAD QUARRY 2023/2024**

RESOLUTION 2023/609

Moved: Cr Scott Henschen
Seconded: Cr Gavin Jones

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 94* of the *Local Government Regulation 2012*:

1. Council does not levy a special charge on the Manar Road Quarry situated on land described as Lot 7 on BO179 or 1551 Manar Road, Boondooma in the 2023/2024 financial year, as the quarry has not commenced significant operations; and
2. That Council adopts the Annual Implementation Plan and the proposed special charge for 2023/2024 financial year pursuant to the Revenue Policy 2023/2024 and the Revenue Statement 2023/2024.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

ADJOURN LUNCH

RESOLUTION 2023/610

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting adjourn for Lunch.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2023/611

Moved: Cr Brett Otto
Seconded: Cr Scott Henschen

That the meeting resume at 1:39pm.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

MOTION – RENEWABLE ENERGY PROPONENTS

RESOLUTION 2023/612

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That Council investigate opportunities to apply a special charge to renewable energy proponents or associated land owners, similar to that applied to quarries, that will enable Council to put in place a road maintenance and reconstruction cost program for the locally owned roads that will be impacted by the construction, maintenance and renewal of renewable energy assets. The purpose of this investigation is to support Council in setting next year's special charges and to consider this as an option.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.16 SEPARATE CHARGE - COMMUNITY RESCUE AND EVACUATION 2023/2024

RESOLUTION 2023/613

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That pursuant to Section 94 of the *Local Government Act 2009* and Section 103 of the *Local Government Regulation 2012*, Council make and levy a separate charge (to be known as the "Community Rescue and Evacuation Separate Charge"), in the sum of \$5.00 per rateable assessment, to be levied equally on all rateable land in the region, for the purpose of sponsoring the aerial emergency rescue and evacuation transport providers that service the South Burnett Region.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 1:54pm, General Manager Infrastructure Aaron Meehan left the meeting.

7.17 SEPARATE CHARGE - WASTE MANAGEMENT LEVY 2023/2024

RESOLUTION 2023/614

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 103* of the *Local Government Regulation 2012*, Council make and levy a separate charge (to be known as the "Waste Management Separate Charge"), in the sum of \$185.00 per rateable assessment, to be levied equally on all rateable land in the region, for the purpose of:

1. providing and maintaining waste facilities and services that are not met from other fees and charges collected on a user pays basis; and
2. meeting public expectations in matters of disposal of refuse that affect public health and visual amenity of the area.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

Attendance:

At 1:56pm, General Manager Infrastrucutre Aaron Meehan returned to the meeting.

7.18 WASTE COLLECTION UTILITY CHARGES 2023/2024

RESOLUTION 2023/615

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That in accordance with *Section 94* of the *Local Government Act 2009* and *Section 99* of the *Local Government Regulation 2012* Council make and levy waste management utility charges, for the supply of waste management services (including the storage, collection and removal of general waste) on all land and structures to which a waste management service is supplied or, in the case of rateable land which is occupied, made available by Council as follows:

1. Council's Discretion to Levy Waste Management Utility Charges
 - (a) If premises are in an area in which Council conducts or will conduct general waste collection, Council may levy waste management utility charges having regard to:
 - (i) the nature and volume of general waste produced, or to be produced, as a result of the ordinary use or occupation of the premises; and
 - (ii) the number of standard general waste containers supplied to the premises; and
 - (iii) the size and type of each standard general waste container supplied to the premises; and
 - (iv) the nature of the general waste stored, or to be stored, in each standard general waste container, for example, whether the standard general waste container is set aside for the storage of:
 - (1) commercial waste; or
 - (2) domestic waste; or
 - (3) recyclable waste (but excluding green waste); or
 - (4) recyclable waste (but limited to green waste); and
 - (v) how often Council will arrange for the collection of general waste from each standard general waste container supplied to the premises.
 - (b) For the avoidance of doubt, in making a determination about the levying of waste management utility charges for premises, from time to time, Council is not obliged to have regard to:
 - (i) the extent to which the owner or occupier of the premises elects to utilise, for the storage of general waste, 1 or more of the standard general waste containers supplied to the premises for, or on behalf of, Council; or
 - (ii) the extent to which the owner or occupier of the premises elects to utilise, for the storage of general waste, 1 or more containers, other than standard general waste containers supplied to the premises for, or on behalf of, Council.
 - (c) Council delegates, to the Chief Executive Officer of Council, the power to make a determination about the levying of waste management utility charges for premises having regard to the criteria specified (service category) in section 2 below.
2. Waste Management Utility Charges for the Collection of General Waste

Service Category	Charge per Service
A weekly collection service for the collection of domestic waste from a 240-litre waste container servicing domestic premises in the designated waste collection area for Blackbutt, Crawford, Hivesville, Kingaroy, Kumbia, Memerambi, Murgon, Nanango, Proston, Tingoora, Wattlecamp, Wondai or Wooroolin and prescribed Villages (other than the Bunya Mountains) and some specifically identified sub divisional areas.	\$192.00
An optional weekly collection service for the collection of domestic waste from a 240-litre waste container servicing domestic premises not situated in the designated waste collection area for Blackbutt, Crawford, Hivesville, Kingaroy, Kumbia, Memerambi, Murgon, Nanango, Proston, Tingoora, Wattlecamp, Wondai or Wooroolin and prescribed Villages (also not situated in the Bunya Mountains) and some specifically identified sub divisional areas.	\$192.00
A weekly collection service for the collection of commercial waste from a 240-litre waste container servicing commercial premises in the designated waste collection area for Blackbutt, Crawford, Hivesville, Kingaroy, Kumbia, Memerambi, Murgon, Nanango, Proston, Tingoora, Wattlecamp, Wondai or Wooroolin and prescribed Villages (other than the Bunya Mountains) and some specifically identified sub divisional areas.	\$273.00
An optional weekly collection service for the collection of commercial waste from a 240-litre waste container servicing commercial premises not situated in the designated waste collection area for Blackbutt, Crawford, Hivesville, Kingaroy, Kumbia, Memerambi, Murgon, Nanango, Proston, Tingoora, Wattlecamp, Wondai or Wooroolin and prescribed Villages (and also not situated in the Bunya Mountains) and some specifically identified sub divisional areas.	\$273.00
<p>Bunya Mountains waste management utility charge</p> <p>The Bunya Mountains waste management utility charge is a separate utility charge levied in respect of:</p> <ul style="list-style-type: none"> (a) the complexity and difficulty of waste management service provision for the Bunya Mountains; and (b) the collection of domestic waste from domestic premises situated in the Bunya Mountains in circumstances where the domestic waste is deposited in, and collected from, bulk waste containers which are set aside for the collection of domestic waste at the Bunya Mountains. 	\$231.00

Service Category	Charge per Service
A fortnightly collection service for the collection of recyclable waste from a 240-litre waste container servicing domestic premises in the designated waste collection area for Blackbutt, Crawford, Hivesville, Kingaroy, Kumbia, Memerambi, Murgon, Nanango, Proston, Tingoorra, Wattlecamp, Wondai or Wooroolin and prescribed Villages (other than the Bunya Mountains) and some specifically identified sub divisional areas.	\$74.00
An optional fortnightly collection service for the collection of recyclable waste from a 240-litre waste container servicing domestic premises not situated in the designated waste collection area for Blackbutt, Crawford, Hivesville, Kingaroy, Kumbia, Memerambi, Murgon, Nanango, Proston, Tingoorra, Wattlecamp, Wondai or Wooroolin and prescribed Villages (also not situated in the Bunya Mountains) and some specifically identified sub divisional areas.	\$74.00
A fortnightly collection service for the collection of recyclable waste from a 240-litre waste container servicing commercial premises in the designated waste collection area for Blackbutt, Crawford, Hivesville, Kingaroy, Kumbia, Memerambi, Murgon, Nanango, Proston, Tingoorra, Wattlecamp, Wondai or Wooroolin and prescribed Villages (other than the Bunya Mountains) and some specifically identified sub divisional areas.	\$74.00
An optional fortnightly collection service for the collection of recyclable waste from a 240-litre waste container servicing commercial premises not situated in the designated waste collection area for Blackbutt, Crawford, Hivesville, Kingaroy, Kumbia, Memerambi, Murgon, Nanango, Proston, Tingoorra, Wattlecamp, Wondai or Wooroolin and prescribed Villages (and also not situated in the Bunya Mountains) and some specifically identified sub divisional areas.	\$74.00

3. Definitions

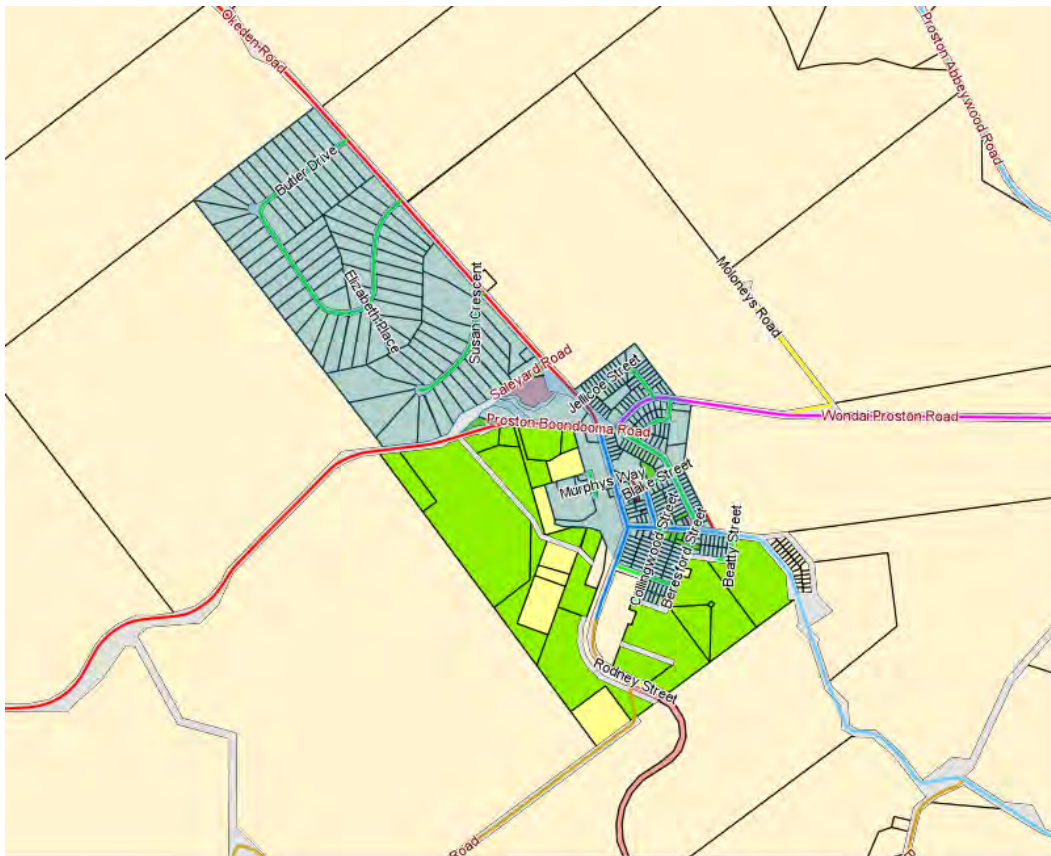
The following definitions apply:

bulk waste container	means a waste container with a capacity of 1m ³ or more.
commercial premises	means any of the following types of premises: (a) a hotel, motel, caravan park, cafe, food store or canteen; (b) an assembly building, institutional building, kindergarten, child minding centre, school or other building used for education; (c) premises where a sport or game is ordinarily played in public; (d) an exhibition ground, show ground or racecourse; (e) an office, shop or other premises where business or work, other than a manufacturing process, is carried out; (f) a church, or other building, used as a place of worship, or for religious purposes.
commercial waste	means waste, other than green waste, recyclable waste, interceptor waste or waste discharged to a sewer,

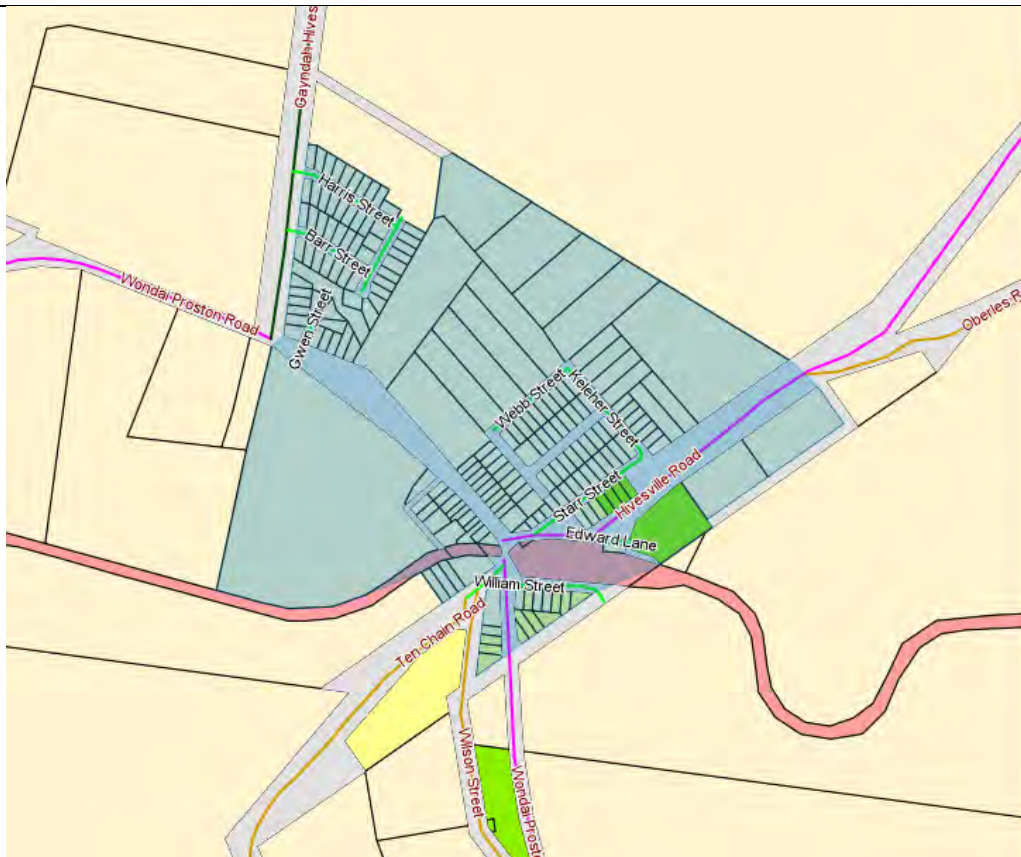
	produced as a result of the ordinary use or occupation of commercial premises.
designated waste collection area	means an area which Council has, by resolution, designated as an area in which Council may conduct general waste or green waste collection. Maps of the designated waste collection areas adopted on 13 June 2018 are attached.
domestic clean-up waste	means non-putrescible, dry and inoffensive waste, other than green waste or recyclable waste, produced as a result of a clean-up of domestic premises.
domestic premises	means any of the following types of premises: (a) a single unit private dwelling; (b) premises containing 2 or more separate flats, apartments or other dwelling units; (c) a boarding house, hostel, lodging house or guest house.
domestic waste	means waste, other than domestic clean-up waste, green waste, recyclable waste, interceptor waste or waste discharged to a sewer, produced as a result of the ordinary use or occupation of domestic premises.
general waste	means: (a) waste other than regulated waste; and (b) any of the following: (i) commercial waste; (ii) domestic waste; (iii) recyclable waste.
green waste	grass cuttings, trees, bushes, shrubs, loppings of trees, bushes or shrubs, or similar matter produced as a result of the ordinary use or occupation of premises.
interceptor	has the meaning given in <i>Local Law No. 6 (Waste Management) 2018</i> .
interceptor waste	has the meaning given in <i>Local Law No. 6 (Waste Management) 2018</i> .
manufacturing process	means a handicraft or other process relating to adapting, altering, assembling, cleaning, finishing, making, ornamenting, preparing, renovating, repairing, washing, or wrecking goods for trade, sale or gain or otherwise in connection with a business.
occupier of premises	means the person who has the control or management of the premises.
owner of premises	means the person for the time being entitled to receive the rent for the premises or would be entitled to receive the rent for it if it were let to a tenant at a rent.
premises	includes each of the following: (a) domestic premises; (b) government premises; (c) industrial premises; (d) commercial premises; (e) a building and the land on which a building is situated.
rateable land	see <i>Local Government Act 2009</i> , Section 93(2).
recyclable waste	means clean and inoffensive waste that is declared by Council to be recyclable waste for the local government area of Council.

regulated waste	see the <i>Environmental Protection Regulation 2008</i> .
standard general waste container	means a container of a type approved by Council for storing domestic waste, commercial waste or recyclable waste at premises in the local government area of Council.
waste container	see standard general waste container.
waste	see <i>Environmental Protection Act 1994</i> , Section 13, and includes anything that is specified to be waste under <i>Local Law No. 6 (Waste Management) 2018</i> .

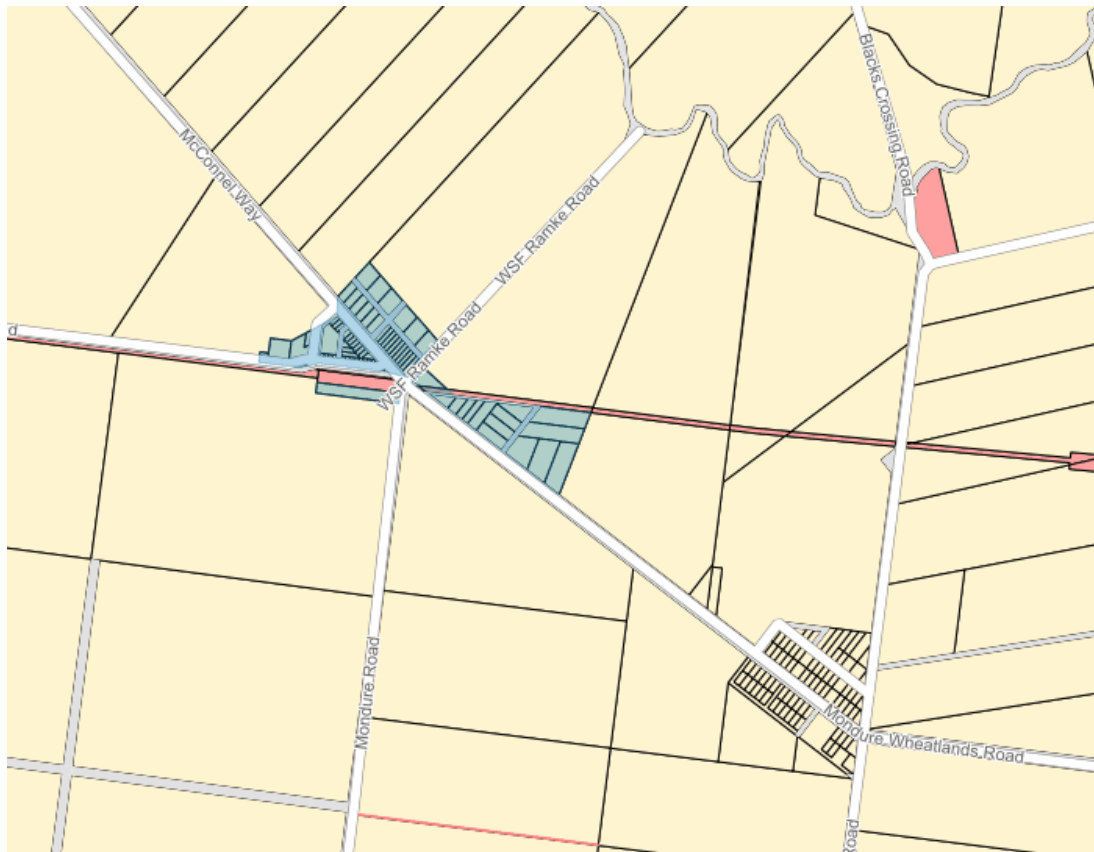
Proston Designated Waste Collection Area



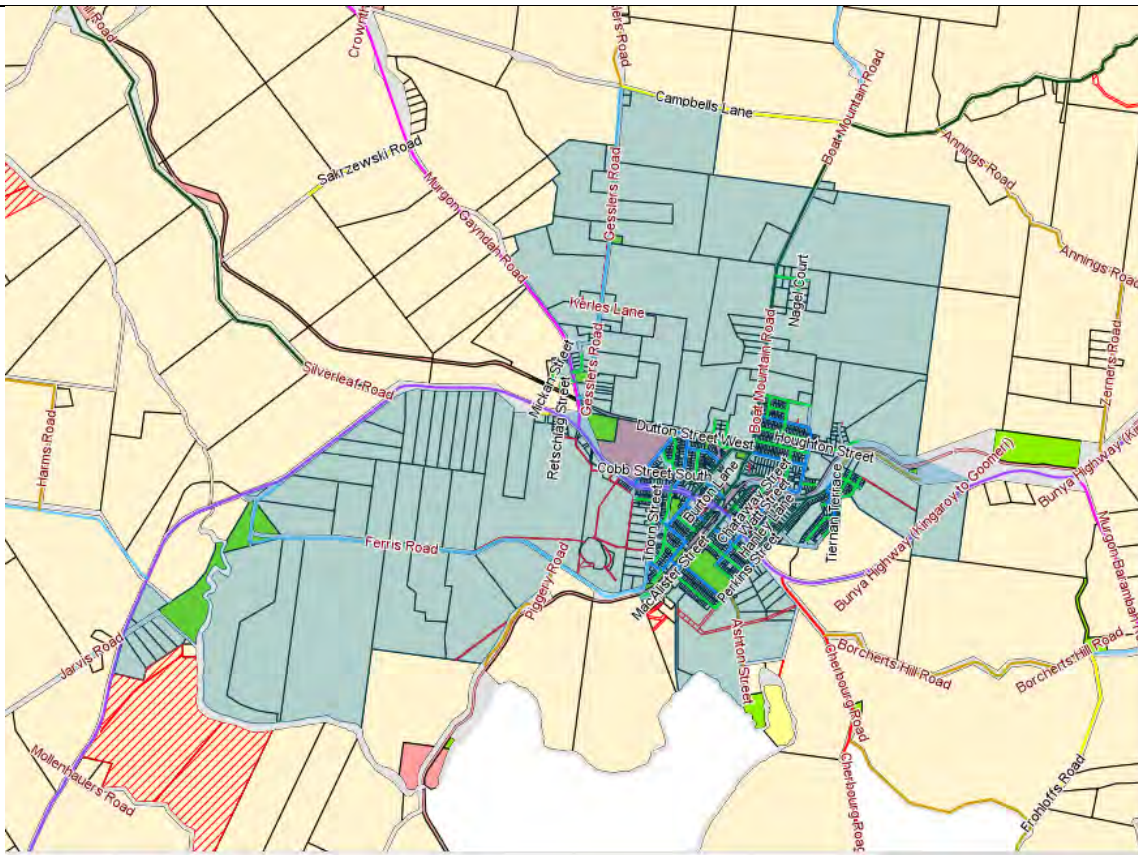
Hivesville Designated Waste Collection Area



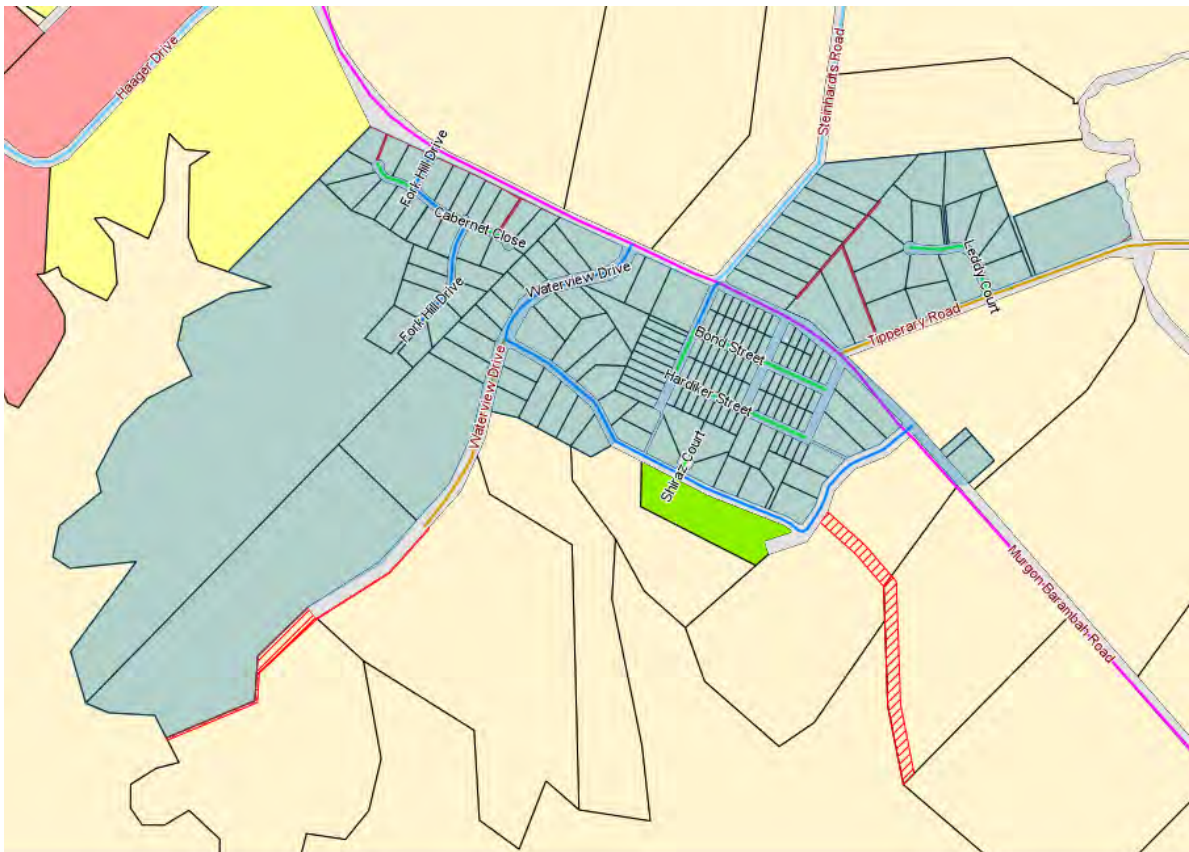
Mondure Designated Waste Collection Area



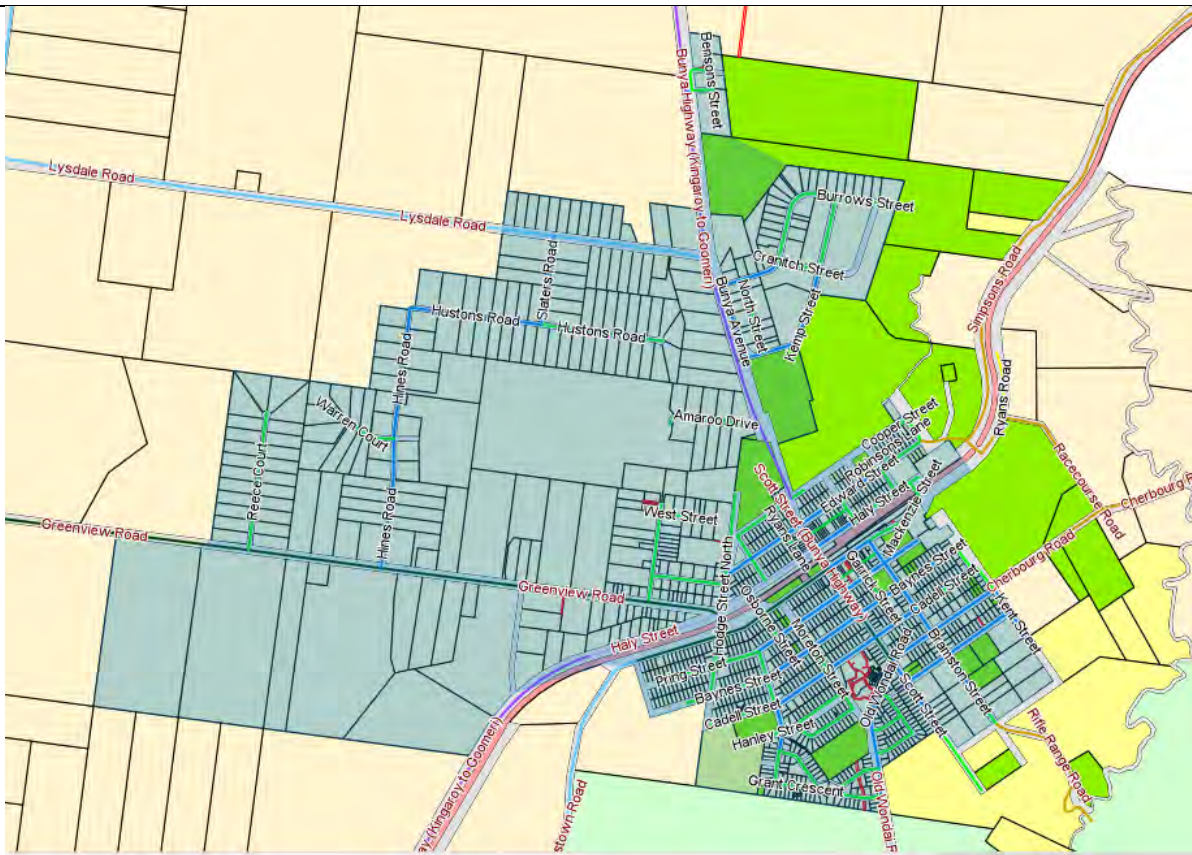
Murgon Designated Waste Collection Area



Moffatdale Designated Waste Collection Area



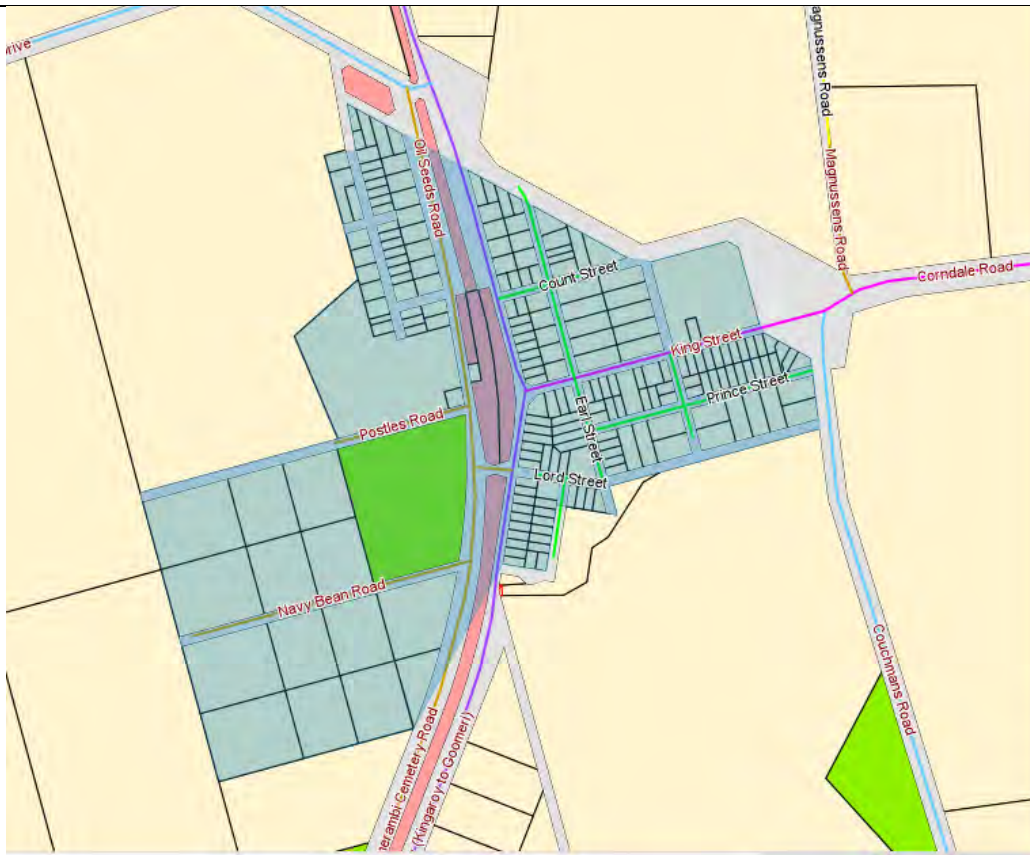
Wondai Designated Waste Collection Area



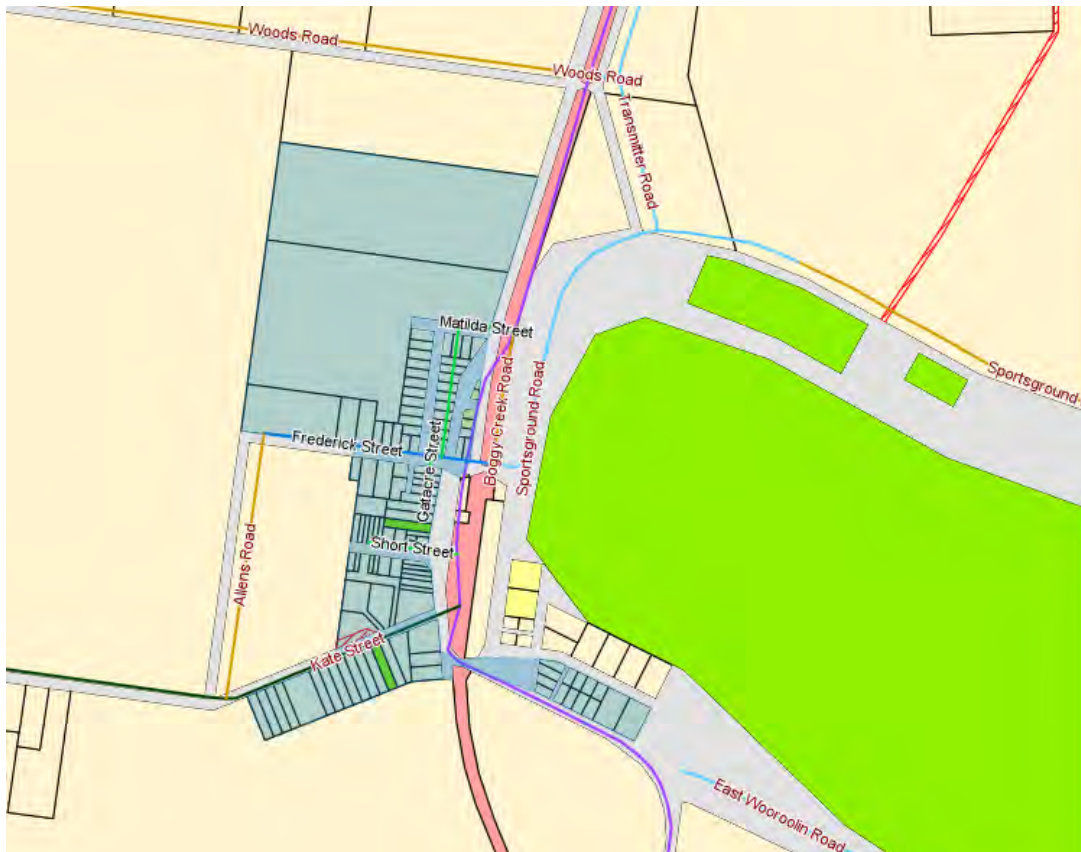
Tingora Designated Waste Collection Area



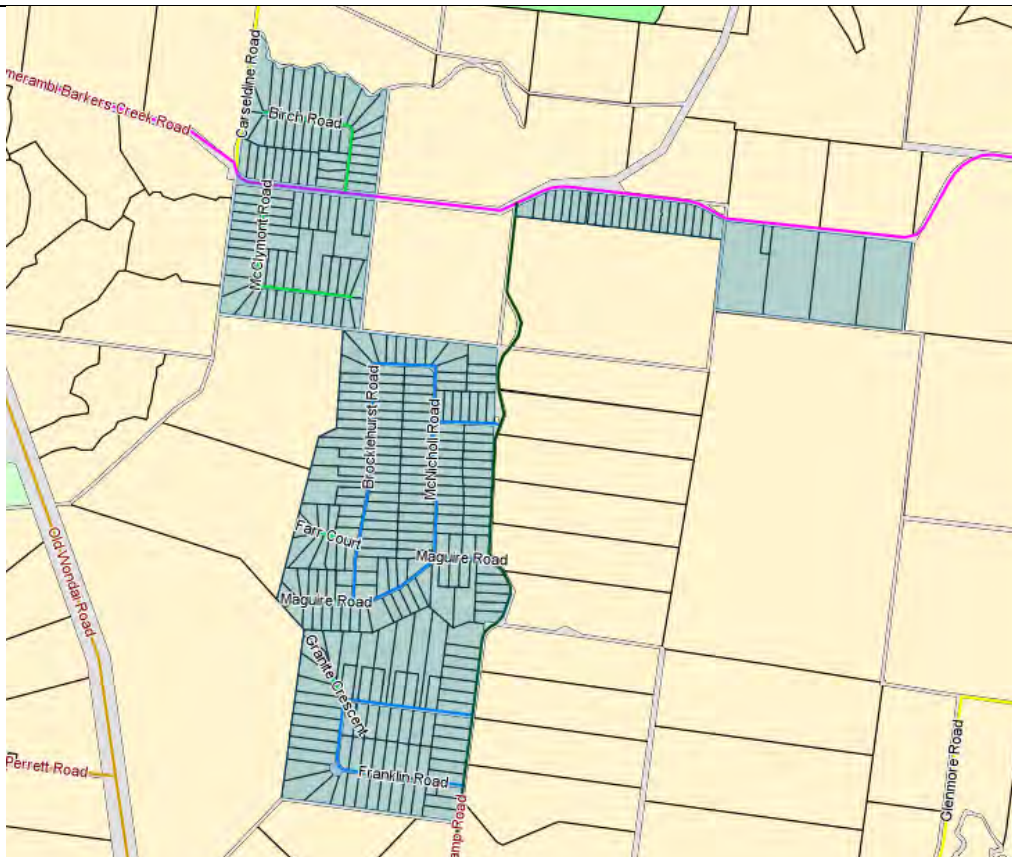
Memerambi Designated Waste Collection Area



Wooroolin Designated Waste Collection Area



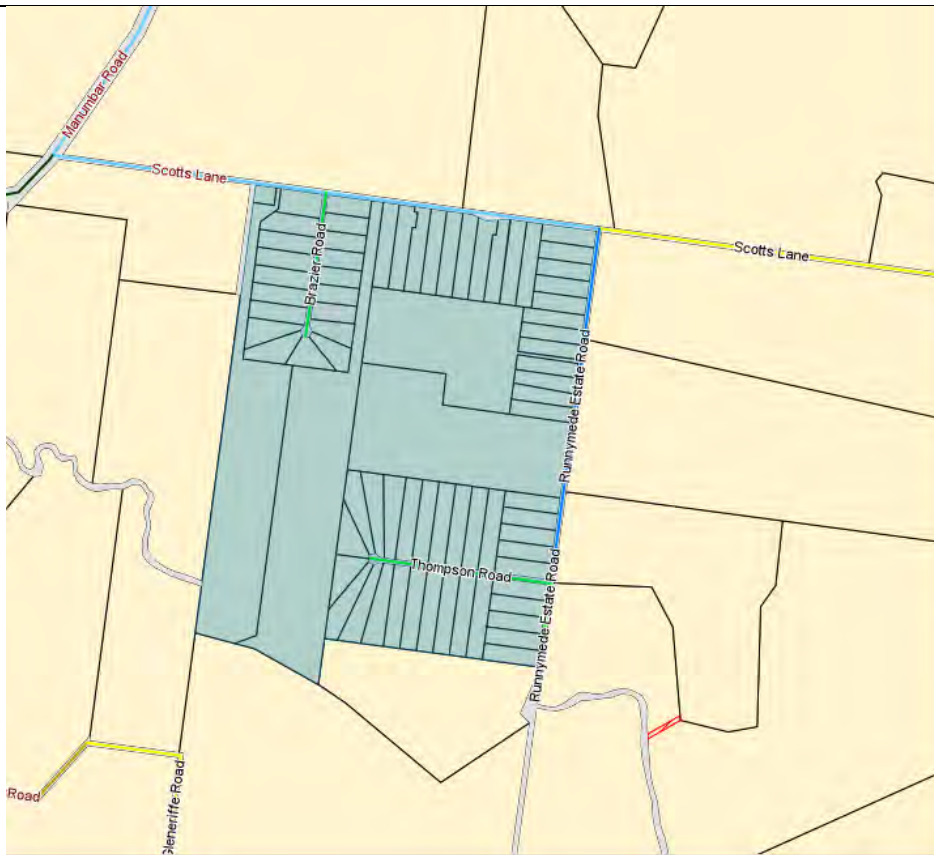
Wattlecamp Designated Waste Collection Area



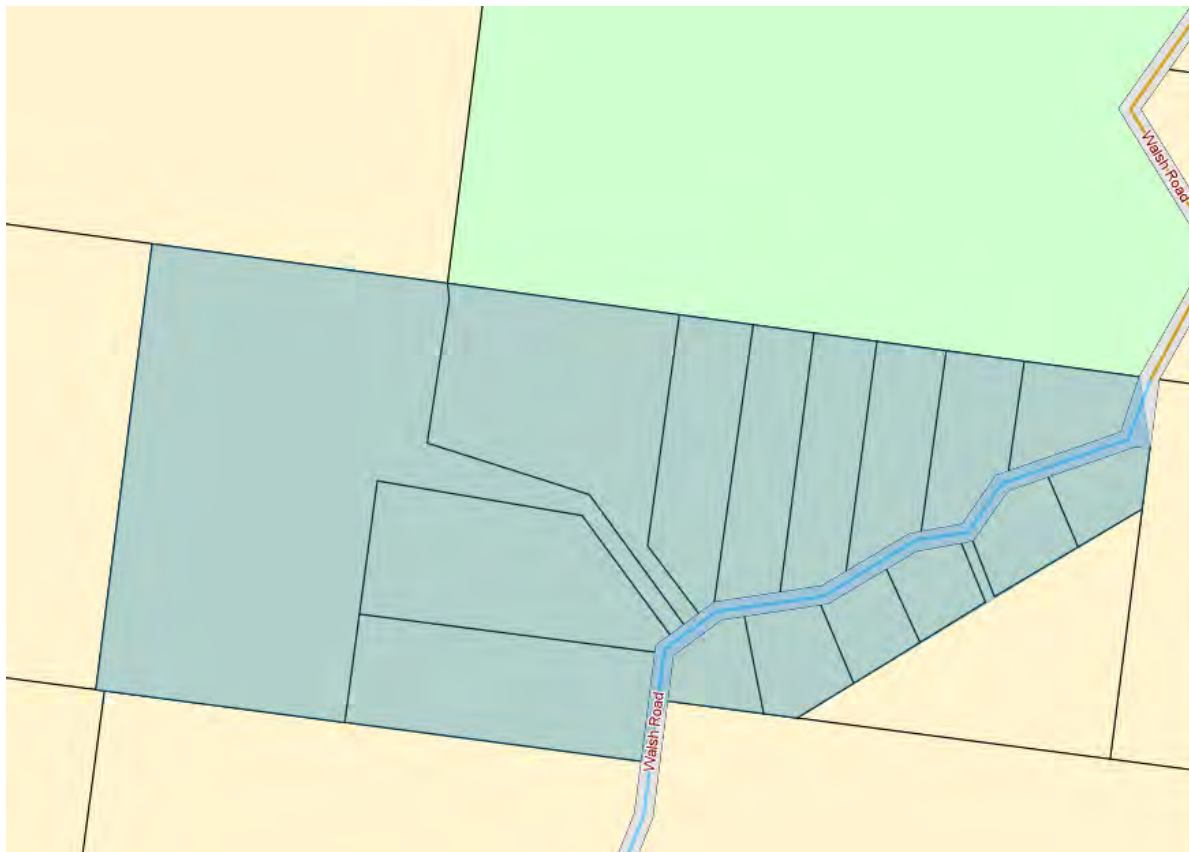
Sandy Ridges Designated Waste Collection Area



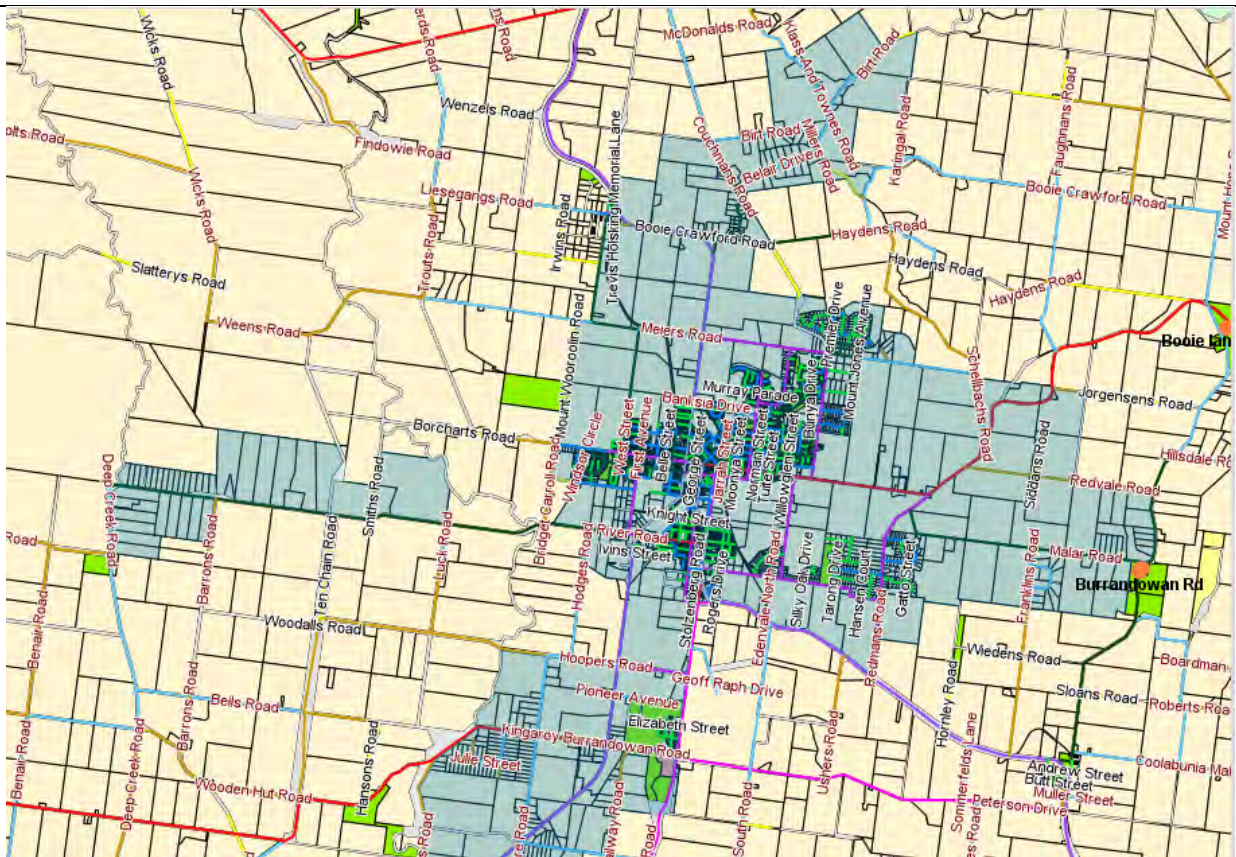
Runnymede North Designated Waste Collection Area



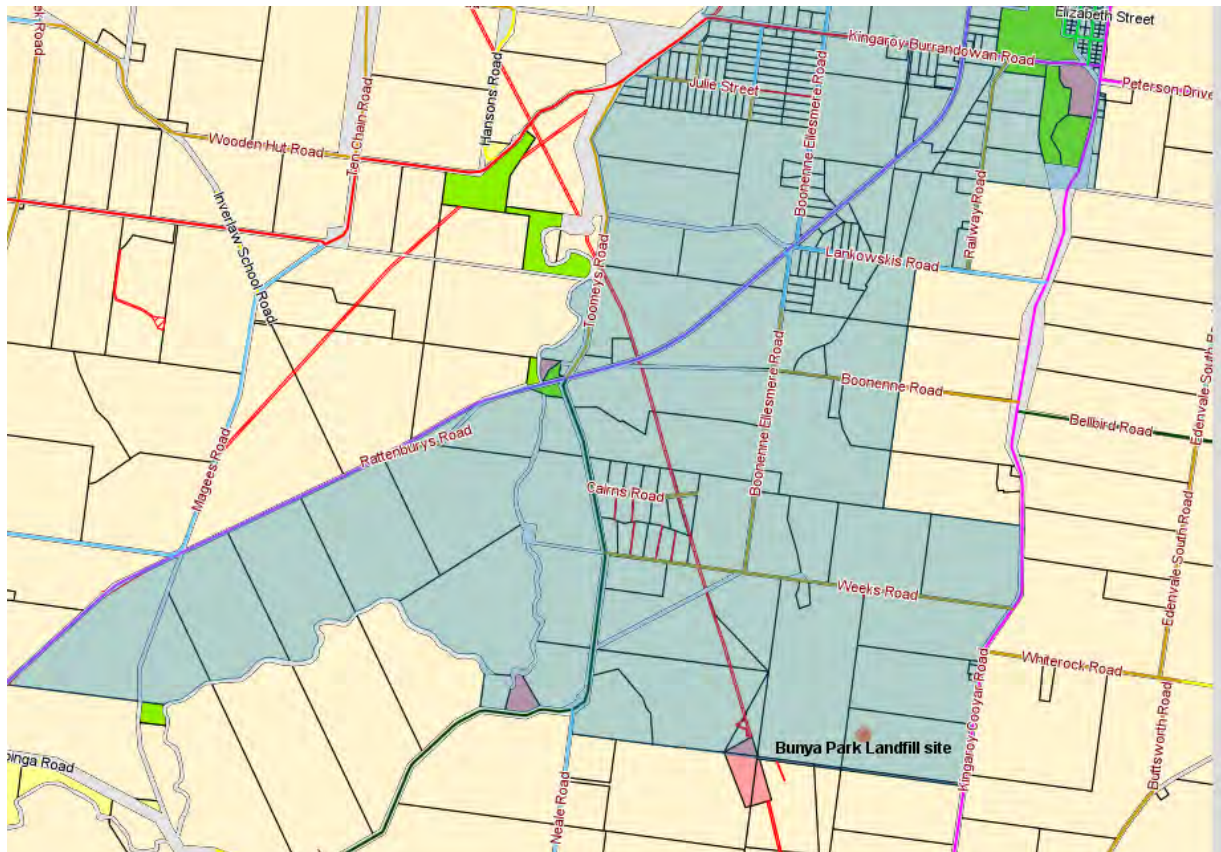
Runnymede South Designated Waste Collection Area



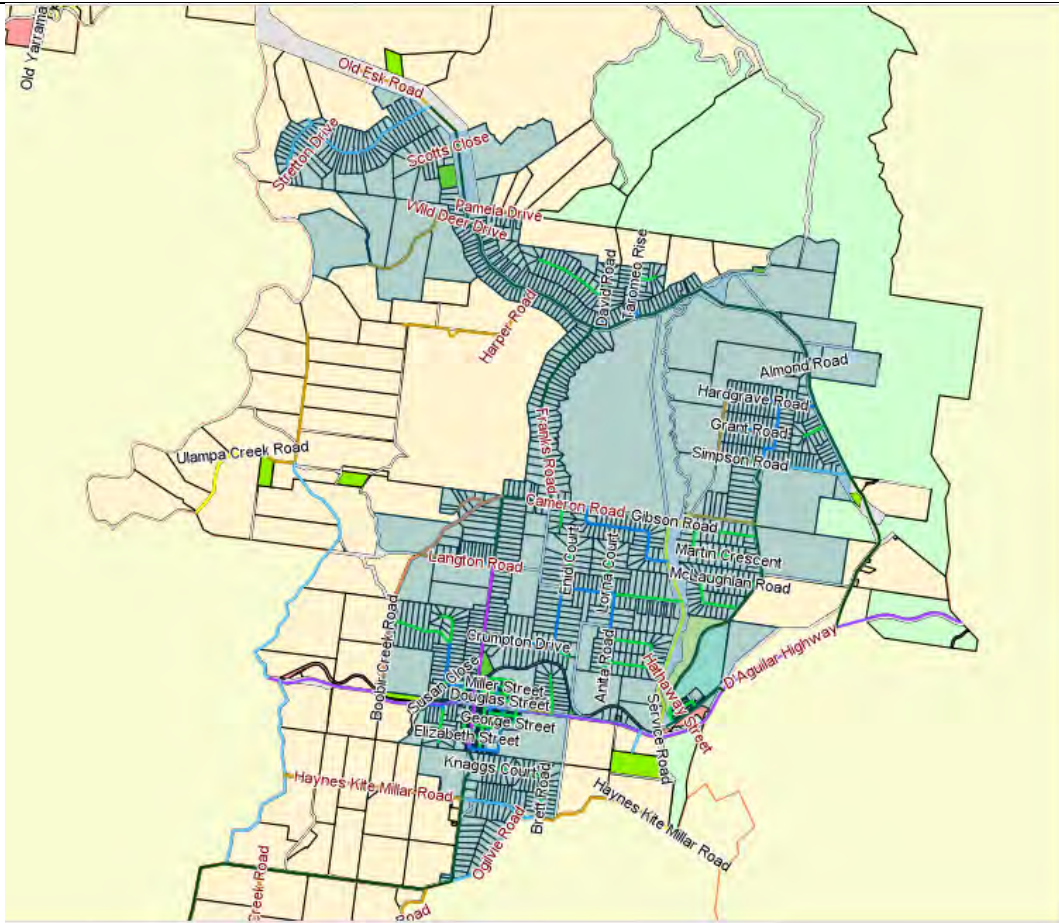
Kingaroy North Designated Waste Collection Area



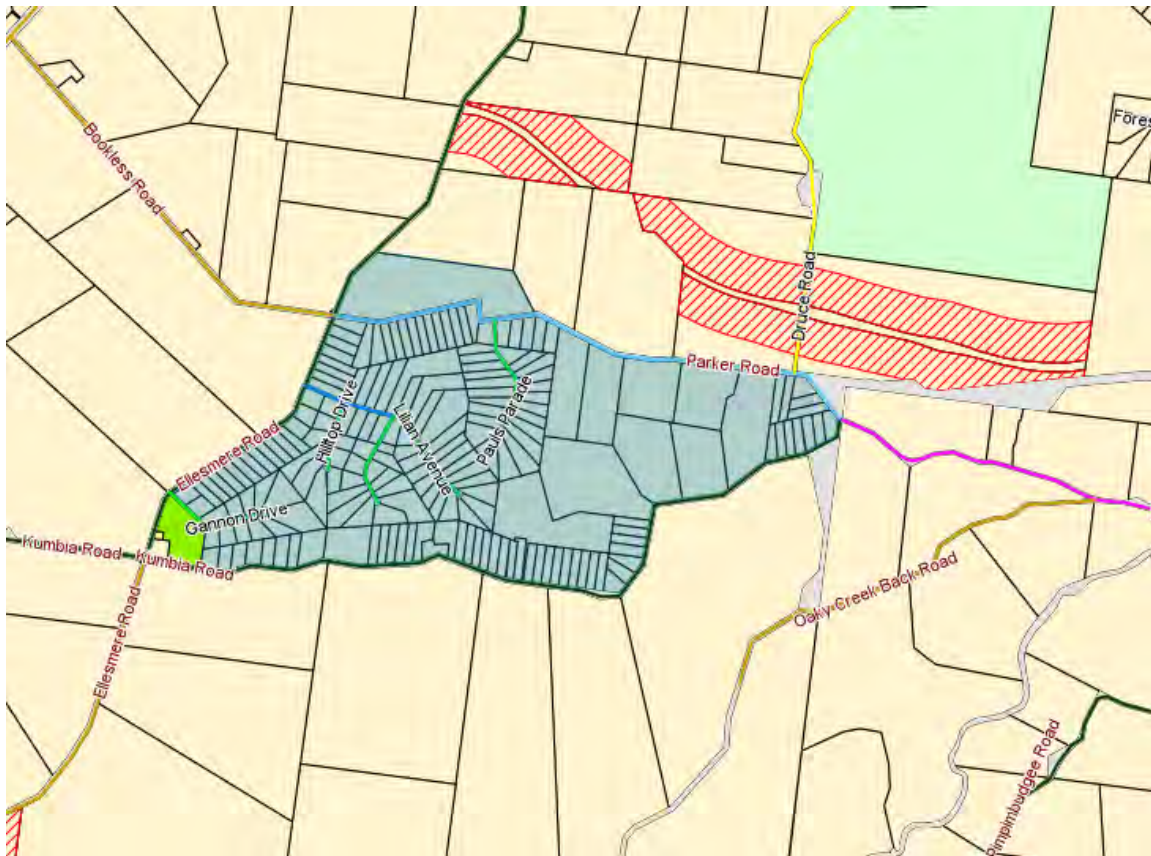
Kingaroy South Designated Waste Collection Area



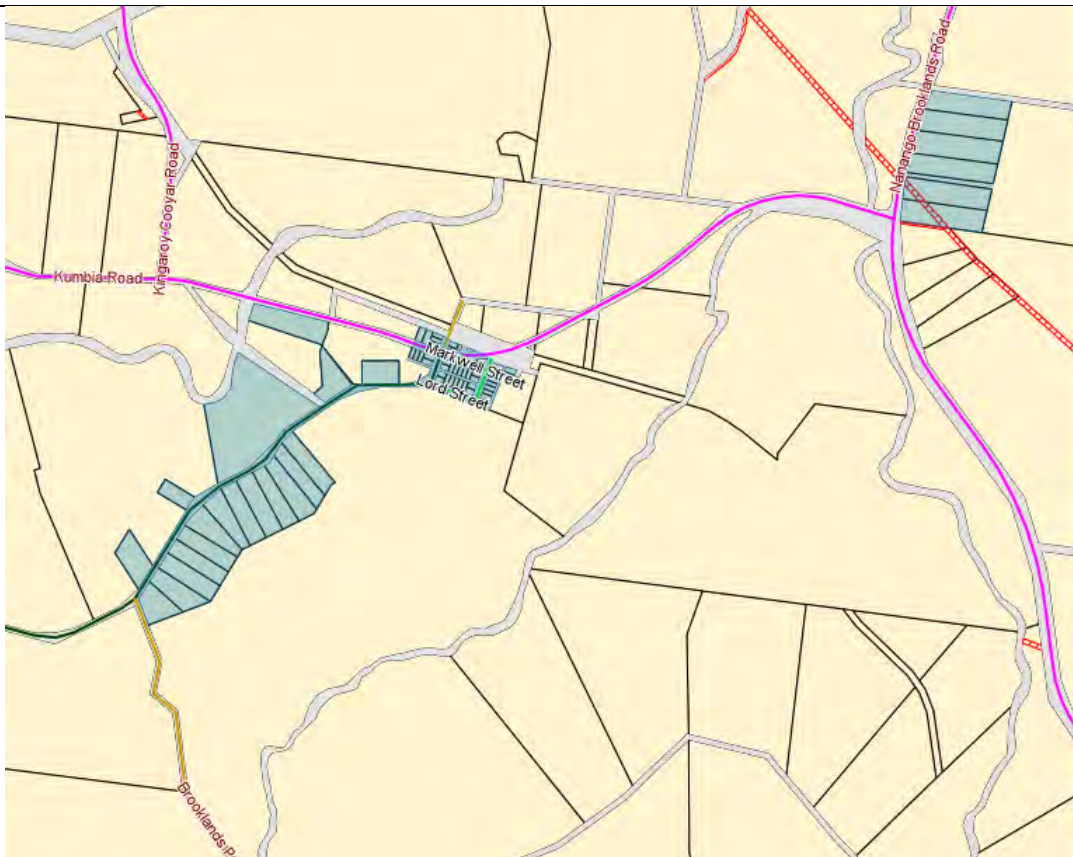
Booiie Designated Waste Collection Area



Ellesmere Designated Waste Collection Area



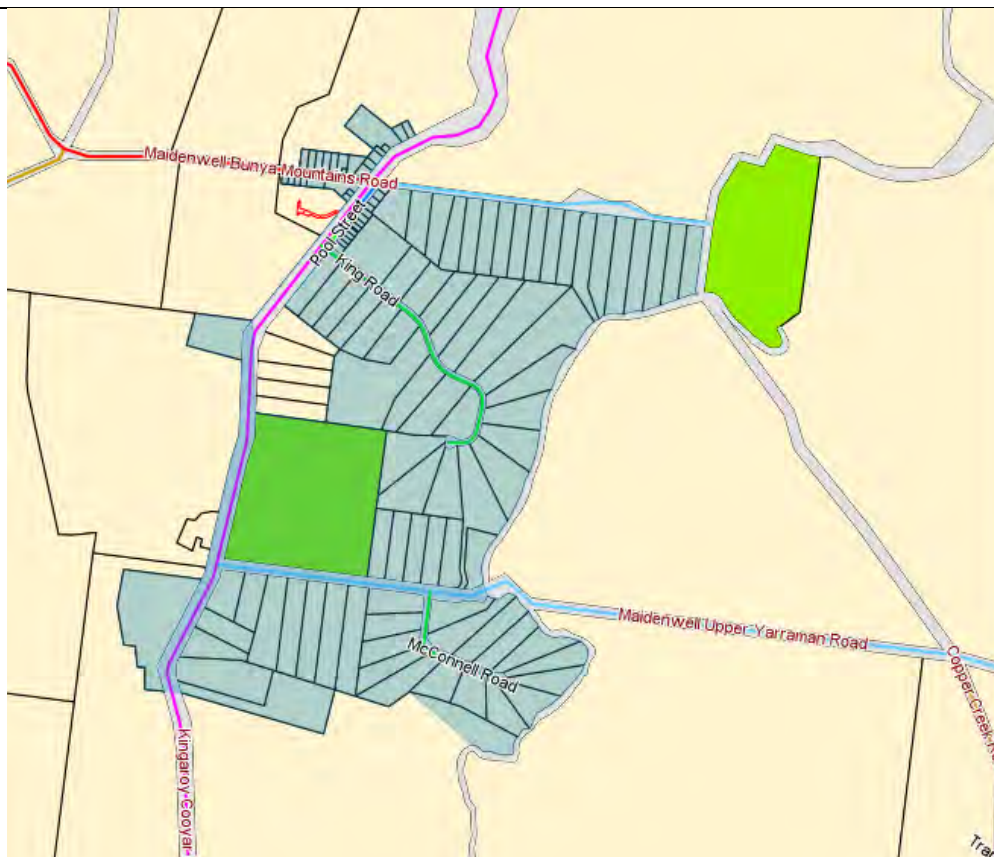
Brooklands Designated Waste Collection Area



Kumbia Designated Waste Collection Area



Maidenwell Designated Waste Collection Area



In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.19 SETTING OF WASTEWATER UTILITY CHARGES 2023/2024

RESOLUTION 2023/616

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 99* of the *Local Government Regulation 2012*, Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:

In respect of all lands and premises which are connected to, or capable of connection to, Councils reticulated sewerage systems, the following utility charges be made and levied for the provision of wastewater services for the year ended 30 June 2024, except for the Proston Common Effluent Disposal System:

1. In respect of all lands and premises which are connected to Council's wastewater Systems:
 - (a) For the first pedestal connected to any of Council's wastewater systems, a charge of \$784.00 per annum per pedestal.
 - (b) Other than additional pedestals installed in a private residence for the sole use of the occupier and their family, all additional pedestals will be levied a charge of:
 - (i) \$627.00 per annum per additional pedestal for hospital and education facilities
 - (ii) \$525.00 per annum per additional pedestal for all other categories.
 - (c) In respect of each allotment of Vacant Land rateable under the *Local Government Act 2009* situated within the declared wastewater areas defined in "Schedule A of the Revenue Statement" except for the Proston Common Effluent Disposal System, a charge of \$565.00 per annum will apply.
 - (d) Where any premises not connected to the Council's wastewater system, become connected during the year, the charges under clause (a)(1) shall become operative from the date of connection, with proportionate rebate from that date, of those made under Clause (a)(3).

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.20 PROSTON COMMON EFFLUENT DISPOSAL UTILITY CHARGES 2023/2024

RESOLUTION 2023/617

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 99* of the *Local Government Regulation 2012* Council make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:

The following utility charges be made and levied for the provision of a Common effluent disposal system for the year ended 30 June 2024:

1. In respect of all lands and premises which are connected to Council's Common effluent disposal system:
 - (a) For the first pedestal connected to the system, a charge of \$462.00 per annum per pedestal.
 - (b) Other than additional pedestals installed in a private residence for the sole use of the occupier and their family, all additional pedestals will be levied a charge of:
 - (i) \$370.00 per annum per additional pedestal for hospital and education facilities
 - (ii) \$310.00 per annum per additional pedestal for all other categories.
 - (c) Where any premises not connected to the Council Common system, become connected during the year, the charges under Clause (a) (1) shall become operative from the date of connection, with proportionate rebate from that date.
 - (d) A charge of \$96.00 per annum will apply to vacant land that is capable of being connected to the system.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.21 WATER SUPPLY ACCESS CHARGE METHODOLOGY 2023/2024

RESOLUTION 2023/618

Moved: Cr Jane Erkens

Seconded: Cr Scott Henschen

That pursuant to *Section 92(4)* of the *Local Government Act 2009* and *Section 99* of the *Local Government Regulation 2012* Council make and levy water utility charges based on the following methodology to determine water access charges to be levied for the financial year ending the 30 June 2024 as follows:

1. A Fixed Charge for all connected and vacant (not connected) land covering the net cost associated with the source of supply, administration, technical overhead, depreciation and finance costs for each scheme area be levied on those lands receiving a supply or to which a supply is deemed to be available
2. The basis of apportionment of this cost shall be the supply capacity made available to the connected premises, as a measure of the proportionate share of the capacity of the system utilised by the connected property, as listed in the table hereunder:

Meter Size	Capacity Factor
20mm	1.0
25mm	1.6
32mm and 40mm	2.5
50mm and 80mm	6.5
100mm	15.0
Vacant (not connected)	0.5

3. This direct correlation is varied as follows:
 - (a) All connections below 25mm are deemed to be the same capacity;
 - (b) Domestic properties which due to low pressure related matters only, require the installation of a larger than normal (20 mm) water meter, are to be charged the equivalent of a 20mm connection base charge;
 - (c) Domestic properties which due to low pressure related matters only, require the installation of an additional water meter, are to be charged the equivalent of a single 20mm connection base charge only;
 - (d) In the case of units as defined under the *Body Corporate and Community Management Act 1997* where the complex has a main meter, and individual units do not have an individual meter, then the base water charge for each unit will be levied as if the unit had a 20mm service connected;
 - (e) In the case where there are 2 or more lots and an improvement is constructed across a property boundary, provided that a connected access charge is being levied for one lot, then vacant charges will not apply to the other vacant (land not connected to the water system) lot;
 - (f) In the case of properties defined as "Rural", except for properties connected to the Proston Rural Water Scheme, under Council's differential rating criteria where multiple services are connected a charge for each additional connection shall be 50% of a single 20mm base charge;
 - (g) In the case of properties on the Proston Rural Supply Scheme an access charge for each connection will apply;

- (h) In the case where a specifically dedicated metered service connection is provided for fire-fighting capability a charge for each service shall be 50% of a single 20mm access charge.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.22 WATER SUPPLY CONSUMPTION CHARGE METHODOLOGY 2023/2024

RESOLUTION 2023/619

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That pursuant to *Section 94* of the *Local Government Act 2009* and *Section 99* of the *Local Government Regulation 2012* and on the basis of the principles laid down in Council's Revenue Statement, Council make and levy water utility consumption charges, for the supply of water services, as follows:

The following methodology be adopted to determine water consumption charges for water consumed each six (6) months during the financial year ending the 30 June 2024:

1. In respect of Water Supply Schemes of Blackbutt, Boondooma Dam, Kingaroy, Kumbia, Murgon, Nanango, Proston, Tingoor, Wondai, Wooroolin and Yallakool:
 - (a) Council operate a three (3) tier banding system based on the volume of water used in kilolitres (000's of litres) and the capacity of the meter connected.
 - (b) For connections greater than 20mm, the steps are increased proportionally with the capacity factor for each meter size.
 - (c) The tiers or steps that apply to each 6 monthly reading are shown in the table below.

Meter Size	Capacity Factor	Step 1 KL	Step 2 KL	Step 3 KL
20mm	1.0	0 - 125	126 - 250	>250
25mm	1.6	0 - 200	201 - 400	>400
32mm and 40mm	2.5	0 - 313	314 - 625	>625
50mm and 80mm	6.5	0 - 813	814 - 1,625	>1,625
100mm	15.0	0 - 1,875	1,876 - 3,750	>3,750
High Volume Commercial >200,000KL/pa	N/A	0 - 20,000	>20,000	N/A

2. In respect of Proston Rural Water Supply Scheme:
 - (a) A flat charge to apply for all water consumed.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.23 WATER SUPPLY CHARGES 2023/2024

RESOLUTION 2023/620

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That:

1. pursuant to *Section 94 of the Local Government Act 2009* and *Section 99 of the Local Government Regulation 2012* Council make and levy water utility charges set out in the table hereunder for the provision of water supply services (Access Charges) for the financial year ended 30 June 2024:

Declared Water Supply Service Area	Vacant	20mm	25mm	32mm and 40mm	50mm and 80mm	100mm	Fire Services	Additional Rural Services
Blackbutt	369.00	737.00	1,178.00	1,839.00	4,783.00	11,038.00	369.00	369.00
Boondooma Dam	369.00	737.00	1,178.00	1,839.00	4,783.00	11,038.00	369.00	369.00
Kingaroy	369.00	737.00	1,178.00	1,839.00	4,783.00	11,038.00	369.00	369.00
Kumbia	369.00	737.00	1,178.00	1,839.00	4,783.00	11,038.00	369.00	369.00
Murgon	369.00	737.00	1,178.00	1,839.00	4,783.00	11,038.00	369.00	369.00
Nanango	369.00	737.00	1,178.00	1,839.00	4,783.00	11,038.00	369.00	369.00
Proston	369.00	737.00	1,178.00	1,839.00	4,783.00	11,038.00	369.00	369.00
Proston Rural	N/A	637.00	1,022.00	1,594.00	4,145.00	N/A	N/A	N/A
Wondai/ Tingoorra	369.00	737.00	1,178.00	1,839.00	4,783.00	11,038.00	369.00	369.00
Wooroolin	369.00	737.00	1,178.00	1,839.00	4,783.00	11,038.00	369.00	369.00
Yallakool	369.00	737.00	1,178.00	1,839.00	4,783.00	11,038.00	369.00	369.00

2. pursuant to *Section 94 of the Local Government Act 2009* and *Section 99 of the Local Government Regulation 2012* Council make and levy water utility charges set out in the tables hereunder for the consumption of water for the financial year ended 30 June 2024.

Properties not connected to the Proston Rural Water Supply Scheme will be split into separate tariffs - based on their Differential Rate Category. Residential Tariffs are comprised of Residential (1, 201, 203, 301, 401), Rural Residential (900, 910), Multi-units (100, 101) and Village (3) Rate Categories per the Revenue Statement.

Commercial Tariffs are comprised of Commercial (2, 202, 204, 302, 402), Shopping Centre (9,10,99), Industrial (8, 208, 209, 308, 408), Extractive (211, 212, 213), Coal Mine (414), Power Generation (215, 219, 220, 221, 222, 223, 224, 225, 226), Rural Land – Primary Production (6), Piggery (611, 612, 613, 614), Cattle Feedlots (601, 602, 603, 604), Water Pumping and Storage (419), Heavy Industry (508), and Other (7) Rate Categories per the Revenue Statement.

- (a) In respect of Residential Tariffs (Consumption Charge) for the Water Supply Schemes of Blackbutt, Boondooma Dam, Kingaroy, Kumbia, Nanango, Proston, Tingoorra, Wondai, Wooroolin and Yallakool:

Declared Water Supply Service Area	Tier 1	Tier 2	Tier 3
	Charge per Kilolitre	Charge per Kilolitre	Charge per Kilolitre
Blackbutt	1.86	2.77	3.24
Boondooma Dam	1.86	2.77	3.24
Kingaroy	1.86	2.77	3.24
Kumbia	1.86	2.77	3.24
Murgon	1.86	2.77	3.24
Nanango	1.86	2.77	3.24
Proston	1.86	2.77	3.24

Wondai	1.86	2.77	3.24
Wooroolin	1.86	2.77	3.24
Yallakool	1.86	2.77	3.24

- (b) In respect of Commercial tariffs (Consumption Charge) for the Water Supply Schemes of Blackbutt, Boondooma Dam, Kingaroy, Kumbia, Nanango, Proston, Tingooora, Wondai, Wooroolin and Yallakool:

Declared Water Supply Service Area	Tier 1	Tier 2	Tier 3
	Charge per Kilolitre	Charge per Kilolitre	Charge per Kilolitre
Blackbutt	2.02	2.69	3.00
Boondooma Dam	2.02	2.69	3.00
Kingaroy	2.02	2.69	3.00
Kumbia	2.02	2.69	3.00
Murgon	2.02	2.69	3.00
Nanango	2.02	2.69	3.00
Proston	2.02	2.69	3.00
Wondai	2.02	2.69	3.00
Wooroolin	2.02	2.69	3.00
Yallakool	2.02	2.69	3.00

- (c) In respect of the Proston Rural Water Supply Scheme a flat charge of \$1.86 per Kilolitre of water consumed.
- (d) High Volume Commercial >200,000 Kilolitre per year.

Declared Water Supply Service Area	Tier 1	Tier 2	No Tier 3
	Charge per Kilolitre 0 - 20,000	Charge per Kilolitre >20,000	
Blackbutt	1.84	2.44	
Boondooma Dam	1.84	2.44	
Kingaroy	1.84	2.44	
Kumbia	1.84	2.44	
Murgon	1.84	2.44	
Nanango	1.84	2.44	
Proston	1.84	2.44	
Wondai	1.84	2.44	
Yallakool	1.84	2.44	

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.24 LEVY AND PAYMENT OF RATES AND CHARGES 2023/2024

RESOLUTION 2023/621

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That:

1. pursuant to *Section 107* of the *Local Government Regulation 2012* and *Section 114* of the *Fire and Emergency Services Act 1990*, Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy be levied:
 - (a) for the half of the year 1 July 2023 to 31 December 2023 – in August 2023; and
 - (b) for the half year 1 January 2024 to 30 June 2024 – in March 2024.
2. pursuant to *Section 118* of the *Local Government Regulation 2012*, that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be paid within thirty (30) days of the issue of the rate notice.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.25 ADOPTION OF DISCOUNT ON RATES 2023/2024

RESOLUTION 2023/622

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That pursuant to *Section 130* of the *Local Government Regulation 2012*, the differential general rates, wastewater utility charges, water access charges, refuse collection charges (including recycling) made and levied shall be subject to an early payment discount of 10% if paid within the discount period of thirty (30) days of the date of issue of the rate notice provided that:

1. all of the aforementioned rates and charges are paid within thirty (30) days of the date of issue of the rate notice;
2. all other rates and charges appearing on the rate notice (that are not subject to discount) are paid within thirty (30) days of the date of issue of the rate notice; and
3. all other overdue rates and charges relating to the rateable assessment are paid within thirty (30) days of the date of issue of the rate notice.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.26 INTEREST ON OVERDUE RATES 2023/2024

MOTION

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

1. That pursuant to *Section 133* of the *Local Government Regulation 2012*, compound interest on daily rests at the rate of eight point one seven percent (8.17%) per annum is to be charged on all overdue rates or charges.
2. South Burnett Regional Council determine that rates or charges will be considered as overdue for the charging of interest if they remain unpaid after thirty (30) days from the due date of the relevant rate notice.

AMENDMENT

Moved: Cr Kirstie Schumacher
Seconded: Cr Kathy Duff

1. That pursuant to *Section 133* of the *Local Government Regulation 2012*, compound interest on daily rests at the rate of eight point one seven percent (8.17%) per annum is to be charged on all overdue rates or charges.
2. South Burnett Regional Council determine that rates or charges will be considered as overdue for the charging of interest if they remain unpaid after sixty (60) days from the due date of the relevant rate notice.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

THE AMENDMENT BECAME THE RESOLUTION

RESOLUTION 2023/623

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

1. That pursuant to *Section 133* of the *Local Government Regulation 2012*, compound interest on daily rests at the rate of eight point one seven percent (8.17%) per annum is to be charged on all overdue rates or charges.
2. South Burnett Regional Council determine that rates or charges will be considered as overdue for the charging of interest if they remain unpaid after sixty (60) days from the due date of the relevant rate notice.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.27 ADOPTION OF THE SETTING OF CONCESSION ON RATES AND CHARGES FOR APPROVED PENSIONERS 2023/2024

RESOLUTION 2023/624

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That pursuant to *Sections 120, 121 and 122 of the Local Government Regulation 2012*, a rebate of rates be granted to all ratepayers who are pensioners and who are eligible for the Queensland Government pensioner remission.

The rebate will be set at:

1. Twenty percent of the differential general rate, sewerage utility charges, water utility charges and waste/refuse utility charges; and
2. The maximum concession granted per property shall be capped at \$200 per annum.
3. An additional concession of 50% of the waste recycling collection charge be allowed for eligible pensioners who pay for a recycling service.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.28 ADOPTION OF EXEMPTIONS AND CONCESSIONS ON VARIOUS SPECIAL, SEPARATE AND UTILITY CHARGES 2023/2024

RESOLUTION 2023/625

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the Exemptions and Concessions on Various Special, Separate and Utility Charges 2023/2024 report be lifted from the table. In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

RESOLUTION 2023/626

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That:

1. pursuant to *Section 93 of the Local Government Act 2009* Council provides an exemption of differential general rates and separate charges for properties as identified within the categories per the table below.
2. pursuant to *Sections 120, 121 and 122 of the Local Government Regulation 2012*, Council grants a rebate for various rates and charges for the financial year ending 30 June 2024 as identified in the table below and subject to the following:

- (a) Property owners must notify Council immediately if there is a substantive change in land use for a property that is receiving a rate concession.
- (b) Applications received during the current financial year that fall within the categories below, will be granted a rate concession following the passing of a resolution by Council.
- (c) If a property has been granted a rate concession in the previous financial year, the owner will not be required to re-apply to receive the rate concession for the current financial year. However, proof of ongoing eligibility will be required if requested.

Concession Category	Differential General Rates	Separate Rates	Water Access	Sewerage Access	Waste Bin
Queensland Country Women's Association	100%	100%	75%	75%	0%
Youth Accommodation	100%	100%	0%	0%	0%
Youth Groups – Scouts, Guides	100%	100%	100%	100%	100%
Seniors and Welfare Groups	100%	100%	50%	50%	0%
Kindergartens	100%	100%	50%	50%	0%
Service and Other Clubs	100%	100%	75%	75%	0%
Show Grounds	100%	100%	50%	50%	0%
Race Grounds	100%	100%	0%	0%	0%
Museums, Theatres, Heritage	100%	100%	100%	100%	0%
Sporting Groups and Associations	100%	100%	75%	75%	0%
Charitable Organisations	100%	100%	0%	0%	0%
Community Owned Halls	100%	100%	0%	0%	0%

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.29 ADOPTION OF THE CONCESSION OF WATER CONSUMPTION CHARGES - HAEMODIALYSIS MACHINES 2023/2024

RESOLUTION 2023/629

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That pursuant to *Sections 120, 121 and 122 of the Local Government Regulation 2012*, Council allows an annual rebate of 190KL on the water usage to any patient who qualifies for and operates a home Haemodialysis Machine supplied by Queensland Health.

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.30 ADOPTION OF WAIVING MINIMUM GENERAL RATES 2023/2024**RESOLUTION 2023/630**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That pursuant to *Sections 120, 121 and 122 of the Local Government Regulation 2012*, Council grants a rebate equal to the full value of the separate charges and part of the differential general rates equal to the difference between the Minimum Differential General Rate for the appropriate category and the rate calculated using the rate in the dollar and the valuation for the properties identified hereunder:

1. Any rateable land held as a Permit to Occupy for water facility purposes, namely bore and pump site and associated purposes only.
2. Properties that are small parcels of land worked in conjunction with properties held in the same ownership and identified in table hereunder:

Assess No	Property Description and Location
31384	Hebbel Drive, Tablelands
31598-1	Bradleys Road, Wooroonden

In Favour: Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 7/0

7.31 ADOPTION OF THE 2023/2024 BUDGET

RESOLUTION 2023/631

Moved: Cr Kirstie Schumacher

Seconded: Cr Gavin Jones

That pursuant to *Sections 169 and 170 of the Local Government Regulation 2012*, Council's Budget for the 2023/2024 financial year, incorporating:

1. the statements of financial position;
2. the statements of cash flow;
3. the statements of income and expenditure;
4. the statements of changes in equity;
5. capital budget;
6. the long-term financial forecast;
7. the revenue statement as amended;
8. the revenue policy (adopted by Council resolution on 24 May 2023);
9. the relevant measures of financial sustainability; and
10. the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget,

as tabled, be adopted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2

8 CLOSURE OF MEETING

The Meeting closed at 3:15pm.

The minutes of this meeting were confirmed at the Ordinary Meeting of the South Burnett Regional Council held on 28 June 2023.

.....
CHAIRPERSON

7.2 MINUTES OF THE COUNCIL MEETING HELD ON 19 JULY 2023

File Number: 23-08-2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Council Meeting held on 19 July 2023 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Council Meeting held on 19 July 2023**



MINUTES

**Ordinary Council Meeting
Wednesday, 19 July 2023**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 19 JULY 2023 AT 9:00AM**

PRESENT:

Councillors:

Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher (Via Teams), Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Aaron Meehan (General Manager Infrastructure), Darryl Brooks (Acting General Manager Liveability), Tiarna Hurt (Executive Assistant), Leanne Petersen (Manager Facilities & Parks), Louise Reidy (Strategic Procurement Coordinator), Malcolm Dombrow (Coordinator Facilities)

1 OPENING

Deputy Mayor Jones opened the meeting and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

APOLOGY

RESOLUTION 2023/1

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That the apology received from Mayor Otto be accepted and leave of absence granted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

3 PRAYERS

A representative of Murgon District Baptist Church, Chris Downes offered prayers for Council and for the conduct of the Council meeting.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

Nil

6 DEPUTATIONS/PETITIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**7.1 MINUTES OF THE COUNCIL MEETING HELD ON 28 JUNE 2023**

RESOLUTION 2023/2

Moved: Cr Gavin Jones

Seconded: Cr Jane Erkens

That the Minutes of the Council Meeting held on 28 June 2023 be received and the recommendations therein be adopted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**8 NOTICES OF MOTION****8.1 NOTICE OF MOTION - ALLOCATION OF W4Q ROUND 4 FUNDING**

RESOLUTION 2023/3

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That South Burnett Regional Council allocate \$10,000 of W4Q Round 4 funding from Tipperary Flats Rehabilitation of Rest Area to Blackbutt Rail trail to plant an avenue of 66 trees.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**8.2 NOTICE OF MOTION - COUNCILLOR DELEGATION**

RESOLUTION 2023/4

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

1. That where the Mayor or Deputy Mayor are unable to attend an official Council activity or function, that the relevant divisional Councillor be delegated to act on behalf of the Mayor.
2. That where there is a formal deputation of Council, the Mayor, Deputy Mayor or relevant Portfolio or Divisional Councillor is invited to attend.
3. The Councillor representing official event pass on apologies for other Councillors.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

9 BUSINESS OUTSTANDING

9.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

RESOLUTION 2023/5

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

9.1.1 QUESTION ON NOTICE – KINGAROY YOUTH ENGAGEMENT CENTRE

Question on Notice from Cr Erkens:

Has there been any progress with forming a working group to establish a Kingaroy Youth Engagement Centre?

10 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS

10.1 ACTING CHIEF EXECUTIVE OFFICER

RESOLUTION 2023/6

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That South Burnett Regional Council approves the Chief Executive Officer leave from 24 July 2023 to 28 July 2023 inclusive with a return to work date of 31 July 2023 and appoints the General Manager Infrastructure as Acting Chief Executive Officer.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.2 DELEGATIONS TO THE CHIEF EXECUTIVE OFFICER UNDER THE PLANNING AND ENVIRONMENT COURT ACT 2016

RESOLUTION 2023/7

Moved: Cr Scott Henschen
 Seconded: Cr Kathy Duff

That pursuant to *Section 257 of the Local Government Act 2009* South Burnett Regional Council:

1. Delegate the exercise of the powers contained in Schedule 1 of the Instrument of Delegation *Planning and Environment Court Act 2016* to the Chief Executive Officer. These powers must be exercised subject to any limitations contained in Schedule 2 of the Instrument of Delegation.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL ELECTRONIC SIGNATURES POLICY - STRATEGIC035

RESOLUTION 2023/8

Moved: Cr Jane Erkens
 Seconded: Cr Danita Potter

That the South Burnett Regional Council Electronic Signatures Policy – Strategic035 be adopted as presented.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL GIFTS AND BENEFITS POLICY - STRATEGIC002

RESOLUTION 2023/9

Moved: Cr Kirstie Schumacher
 Seconded: Cr Danita Potter

That the South Burnett Regional Council Gifts and Benefits Policy – Strategic002 be adopted as presented.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL INFORMATION MANAGEMENT RECORDKEEPING POLICY - STATUTORY039

RESOLUTION 2023/10

Moved: Cr Scott Henschen
 Seconded: Cr Kathy Duff

That the South Burnett Regional Council Information Management Recordkeeping Policy – Statutory039 be adopted as presented.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL CORPORATE RISK AND AUDIT ADVISORY COMMITTEE POLICY - STATUTORY022

RESOLUTION 2023/11

Moved: Cr Danita Potter
 Seconded: Cr Jane Erkens

That the South Burnett Regional Council Corporate Risk and Audit Advisory Committee Policy – Statutory022 be adopted as presented.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.7 NOTICE TO REPEAL SOUTH BURNETT REGIONAL COUNCIL TRADING ON LOCAL GOVERNMENT CONTROLLED AREAS, FACILITIES & ROADS POLICY - STATUTORY023

RESOLUTION 2023/12

Moved: Cr Danita Potter
 Seconded: Cr Scott Henschen

That the South Burnett Regional Council Trading on Local Government Controlled Areas, Facilities & Roads Policy – Statutory023 be repealed.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.8 LGAQ 126TH ANNUAL CONFERENCE: MOTION REQUEST

RESOLUTION 2023/13

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That South Burnett Regional Council resolves to submit the following motions to the 2023 Local Government Association of Queensland Annual Conference:

1. Transfer of State Government Reserves to Local Authorities where requested to allow for a more cost-effective transition to freehold and/or broader use
2. That the State Government makes an agreement through the National Cabinet to allow the Federal Government to build water infrastructure in the nations interests.
3. Financial incentives to encourage doctors to practice as GP's.
4. A strategic state-wide funded approach to the management and control of bat population in residential areas.
5. Equitable funding for the arts to rural communities to allow them to experience the arts as it's a well-known fact that access to the arts improve the mental wellbeing of a community.
6. The LGAQ calls on the State government to regulate renewable energy project proponents to be held accountable to the Clean Energy Council best practice charter for renewable energy projects and to seek a Community Contribution Fee of \$1,000 per annum per megawatt of the site, with 50% of these funds to be paid directly to the relevant local government hosting the site to enable the construction, maintenance and operational management of local community owned infrastructure projects
7. That LGAQ calls on the State government to require as per its SARA planning authority for renewable energy projects that neighbouring Council's whose road infrastructure is critical to the delivery of these project are engaged and appropriate road infrastructure agreements are made prior to the commencement of construction.
8. That the LGAQ calls on the State Government to require solar farm project proponents to enter into make good agreements with their immediate and impacted neighbouring properties prior to the submission of the development application to Council.
9. Increase support services for gambling issues and;
10. Currently it is at full cost recovery and under the environmental protection act and a lot of other legislation and acts that make it cost prohibitive to build dams or weirs. Changing it to an essential service and those problems & costs go away. (That the State Government change the legislation back to what it was before 1992 so that water is deemed as an essential service.)

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.9 CLIMATE ADAPTATION STRATEGY

RESOLUTION 2023/14

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the report be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.10 MONTHLY FINANCIAL INFORMATION

RESOLUTION 2023/15

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the preliminary monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 30th June 2023 be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.11 ANNUAL OPERATIONAL PLAN 2022/2023 IMPLEMENTATION PROGRESS REPORT FOR THE PERIOD ENDING 30 JUNE 2023

RESOLUTION 2023/16

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the South Burnett Regional Council Annual Operational Plan 2022/2023 ('Plan') Implementation Progress Report for the period 1 July 2022 to 30 June 2023 be adopted as presented.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.12 LOCAL GOVERNMENT REMUNERATION COMMISSION COUNCIL CATEGORY REVIEW.

RESOLUTION 2023/17

Moved: Cr Jane Erkens
Seconded: Cr Danita Potter

That South Burnett Regional Council delegate the Chief Executive Officer to make a submission to the Queensland Local Government Remuneration Commission.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 9:56am, Cr Kirstie Schumacher left the meeting.

11 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET**11.1 NANANGO CBD PARKING AND OPERATIONS**

RESOLUTION 2023/18

Moved: Cr Jane Erkens
Seconded: Cr Danita Potter

That South Burnett Regional Council undertakes public consultation regarding introducing parking regulation and restriction within the Nanango CBD.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

11.2 WONDAI CBD STREETScape

RESOLUTION 2023/19

Moved: Cr Kathy Duff
Seconded: Cr Scott Henschen

That South Burnett Regional Council consider and provide feedback as to the results from the Community Consultation for this project including the following points:

- Removal of two (2) traffic islands
- Removal of the crossing
- Proceed to final design including further design options for alternative footpath colours and construction materials which included colour options and ease of cleaning
- Consideration be given to placement options and recognition of traditional owners in the design.

- That the proposed final design be taken back to the affected business community and circulated to the broader Wondai community for final feedback before being endorsed by Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

11.3 APPLICATION FOR ROAD LICENCE OVER A PORTION OF THE TOOMEYS ROAD RESERVE TAABINGA

RESOLUTION 2023/20

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That South Burnett Regional Council: -

1. Advise the applicant and the Department of Natural Resources and Mines that:
 - (a) It does not object to the application for the road licence over a portion of the Toomeys Road reserve and nearby unformed road adjacent to Lot 59 FY17 and 60 FY17 as shown in Attachment one (1).
 - (b) Should the Department of Natural Resources and Mines approve the road licence that there be no cost to Council associated with the application.
2. Delegates authority under section 257 of the Local Government Act 2009 to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.
 - (a) Execute, as road manager, form Part C '*Statement in relation to an application under the Land Act 1994 over State land*' for the proposed road licence.

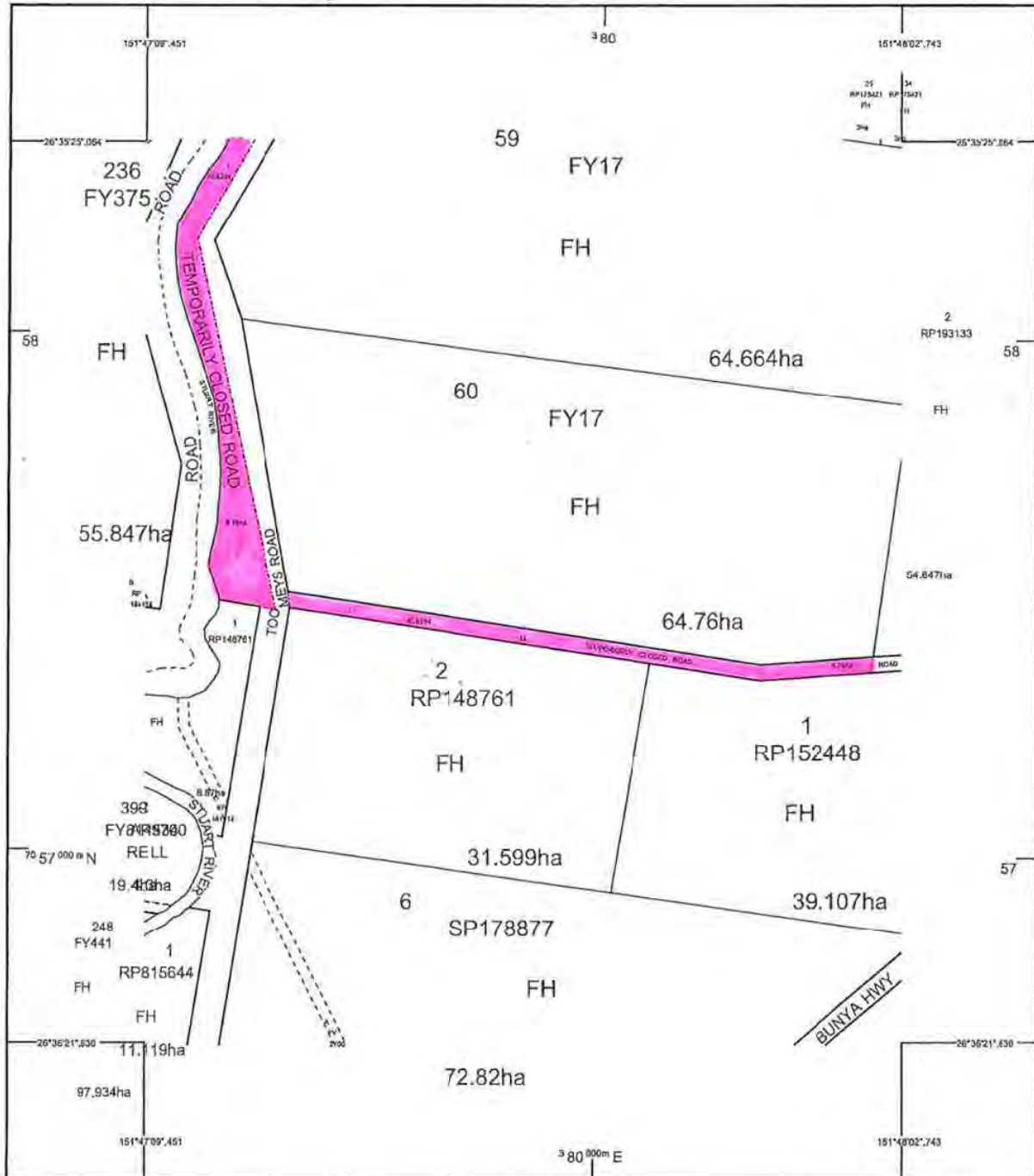
In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

ATTACHMENTS

1. Map - Toomeys Road



STANDARD MAP NUMBER
9244-14324



MAP WINDOW POSITION & NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCOB	No Lot/Plan Selected.
Lot/Plan	No Lot/Plan Selected.
Area/Volume	No Lot/Plan Selected.
Tenure	No Lot/Plan Selected.
Local Government	No Lot/Plan Selected.
Locality	No Lot/Plan Selected.
Segment/Parcel	No Lot/Plan Selected.

CLIENT SERVICE STANDARDS

PRINTED 29/03/2023

DCOB 28/03/2023 (Lots with an area less than 1500m² are not shown)

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12 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES

12.1 TRUSTEE LEASE - NANANGO & DISTRICT NETBALL ASSOCIATION INC

RESOLUTION 2023/21

Moved: Cr Jane Erkens
 Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. Resolves that the exception in *Local Government Regulation 2012 section 236 (1)(b)(ii)* applies to Council for the disposal by way of grant of a Lease of the valuable non-current asset which is Lease A on Lot 212 on Crown Plan FY2647, to the Nanango & District Netball Association Inc.
2. Delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Lease between Council and Nanango & District Netball Association Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

12.2 BLACKBUTT AVOCADO FESTIVAL 2023

RESOLUTION 2023/22

Moved: Cr Danita Potter
 Seconded: Cr Kathy Duff

That South Burnett Regional Council provide sponsorship of \$3,000 towards the Blackbutt Avocado Festival 2023.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

ADJOURN MORNING TEA

RESOLUTION 2023/23

Moved: Cr Gavin Jones
 Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

RESUME MEETING

RESOLUTION 2023/24

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the meeting resume at 11:06am.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:

At the resumption of the meeting, Manager Facilities & Parks Leanne Petersen was not present.

13 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH

13.1 ANIMAL MANAGEMENT

RESOLUTION 2023/25

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That South Burnett Regional Council: -

1. Undertakes community consultation on Council’s animal management functions including:
 - Dog registration fees, categories, and registration areas
 - Potential introduction of an animal management charge in lieu of dog registrations
 - Responsible animal management initiatives
 - Cat registrations
2. A report be brought back to the October Infrastructure, Environment and Compliance Standing Committee Meeting after the community consultation process has been completed.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

13.1.1 QUESTION ON NOTICE - POTENTIAL WORKSHOP

Question on Notice from Cr Erkens:

Is there potential for a workshop with Councillors to discuss the Local Laws as part of the Consultation Programme?

Attendance:

At 11:19am, Coordinator Facilities Malcolm Dombrow entered the meeting.

At 11:21am, Coordinator Facilities Malcolm Dombrow left the meeting.

14 PORTFOLIO - DISASTER MANAGEMENT, WASTE AND RECYCLING MANAGEMENT**14.1 AMENDMENT TO FEES AND CHARGES**

RESOLUTION 2023/26

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the 2023/24 Fees and Charges be amended to the following:

1. Acceptance of fridges, freezers, water heat pump systems etc (degassing) be reduced to \$10.00 each; and
2. Acceptance of tractor tyres which are contaminated or are on a rim be increased to \$260.00 each.
3. At the Murgon, Nanango and Wondai landfills:
 - a. Tyres – motorcycles be charged \$6.00 each
 - b. Tyres – Car be charged at \$10.50 each
 - c. Tyres – tractor be charged at \$129.50 each.
4. That the amended fees take effect as of 1 August 2023.
5. That Council write to the State Government requesting a mandatory product stewardship scheme for tyres only.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0**Attendance:**

At 11:38am, Cr Kirstie Schumacher returned to the meeting.

At 12:06am, General Manager Infrastructure Aaron Meehan left the meeting.

At 12:09am, General Manager Infrastructure Aaron Meehan returned to the meeting.

14.2 MAIDENWELL TRANSFER STATION - CAPITAL BUDGET

MOTION

Moved: Cr Kathy Duff
 Seconded: Cr Scott Henschen

That the Maidenwell Transfer Station be:

1. Designed and constructed based on the provision of two (2) twenty-seven (27) cubic metre roll on roll off bins.
2. That the increase in the Capital Works budget from \$350,000.00 to an estimated \$685,000.00 be funded from restricted cash reserves.
3. That the project capital budget be amended at the first quarter budget review.

AMENDMENT

Moved: Cr Gavin Jones
 Seconded: Cr Kathy Duff

That the Maidenwell Transfer Station be:

1. Designed and constructed based on a 'like for like' design (ie use of front lift bins) with a perimeter fence and pin code security gate
2. That any potential increase in the Capital Works budget from \$350,000.00 to be reviewed and amended at the first quarter budget review

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

The Amendment became the resolution.

RESOLUTION 2023/27

Moved: Cr Kathy Duff
 Seconded: Cr Scott Henschen

That the Maidenwell Transfer Station be:

1. Designed and constructed based on a 'like for like' design (ie use of front lift bins) with a perimeter fence and pin code security gate
2. That any potential increase in the Capital Works budget from \$350,000.00 to be reviewed and amended at the first quarter budget review

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS

15.1 REQUEST TO WAIVER HALL HIRE FEES FOR WONDAI TOWN HALL

RESOLUTION 2023/28

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That Council waive the full Wondai Town Hall hire fees as a contribution to the CTC Youth Services and Wondai Neighbourhood Watch free driver safety event for the local community.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

16 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES

Nil

17 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING

17.1 REGIONAL ECONOMIC FUTURES FUND

RESOLUTION 2023/29

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council appoint Cr Schumacher as a proxy for the Mayor and Cr Jones for Chief Executive Officer in the circumstance that either is unable to attend a Stakeholder Advisory Committee meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

18 QUESTIONS ON NOTICE

18.1 CAPITAL EXPENSE REPORT

RESOLUTION 2023/30

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the response to the question regarding the Capital Expense report raised by Councillor Kirstie Schumacher be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

19 INFORMATION SECTION

Nil

20 CONFIDENTIAL SECTION

RESOLUTION 2023/31

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

20.1 Waste and Recycling Collection Services Tender

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

20.2 CEO Performance Agreement

This matter is considered to be confidential under Section 254J - b of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 12:30pm, Acting General Manager Darryl Brooks left the meeting.

At 12:32pm, Acting General Manager Darryl Brooks returned to the meeting.

At 12:30pm, Cr Danita Potter left the meeting.

At 12:33pm, Cr Danita Potter returned to the meeting.

At 12:31pm, Cr Scott Henschen left the meeting.

At 12:33pm, Cr Scott Henschen returned to the meeting.

At 12:33pm, General Manager Infrastructure Aaron Meehan left the meeting.
At 12:34pm, Chief Executive Officer Mark Pitt left the meeting.
At 12:34pm, Executive Assistant Kimberley Donohue entered the meeting.
At 12:36pm, Executive Assistant Kimberley Donohue left the meeting.
At 12:37pm, Strategic Procurement Coordinator Louise Reidy entered the meeting.
At 12:37pm, Chief Executive Officer Mark Pitt returned to the meeting.
At 12:41pm, General Manager Infrastructure Aaron Meehan returned to the meeting.

RESOLUTION 2023/32

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That Council moves out of Closed Council into Open Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

20.1 WASTE AND RECYCLING COLLECTION SERVICES TENDER**RESOLUTION 2023/33**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Council:

1. Award Contract SBRC 2223-10 - Waste and Recyclables Collection Services to JJ Richards and Sons Pty Ltd trading as JJ's Waste and Recycling for the ten (10) year contract period in accordance with the tender specifications, addenda issued, tender submission including the schedule of rates, and all post tender clarifications and negotiations; and
2. Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to complete negotiations and prepare and sign the formal contracts between the parties.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 12:51pm, Strategic Procurement Coordinator Louise Reidy left the meeting.

20.2 CEO PERFORMANCE AGREEMENT

RESOLUTION 2023/34

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the draft CEO Performance Agreement be received and endorsed.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

21 CLOSURE OF MEETING

The Meeting closed at 12:51pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 23 August 2023.

.....
CHAIRPERSON

8 NOTICES OF MOTION

Nil

9 BUSINESS OUTSTANDING**9.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

File Number: 23-08-2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

PRECIS

Business outstanding table for the Ordinary Council Meeting

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS**1. Business Outstanding Table**

BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Meeting Date: 23 August 2023

Attachment No: 1

Meeting	Subject	Resolution	Notes																				
Council 27/04/2022	Material change of use application for expansion of an existing piggery to 57,000SPU and associated infrastructure at 536 & 592 Morgans Road Windaera and other properties - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co In...	<p>OFFICER'S RECOMMENDATION</p> <p>That Council approve the Material change of use application for expansion of existing of an existing piggery to 57,000spu and associated infrastructure - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co Investments Pty Ltd – MCU21/0017 subject to the following conditions:</p> <p>GENERAL</p> <p>GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:</p> <table border="1"> <thead> <tr> <th>Drawing Title</th> <th>Prepared by</th> <th>Reference no.</th> <th>Revision</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Site Plan</td> <td>Agricultural Development Services Australia</td> <td>WPC-003</td> <td>A</td> <td>22/11/21</td> </tr> <tr> <td>Bushfire Management Report</td> <td>Range Environmental Consultants</td> <td>J000738</td> <td>1</td> <td>10/12/21</td> </tr> <tr> <td>Proposed Piggery Expansion – 592 Morgans Road Windaera Concept Plan 2 Kratzmanns Rd Causeway</td> <td>UDP</td> <td>FSA-0002-SK02</td> <td>1</td> <td>15/12/16</td> </tr> </tbody> </table> <p>GEN2. The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.</p> <p>Timing: To be maintained at all times.</p>	Drawing Title	Prepared by	Reference no.	Revision	Date	Site Plan	Agricultural Development Services Australia	WPC-003	A	22/11/21	Bushfire Management Report	Range Environmental Consultants	J000738	1	10/12/21	Proposed Piggery Expansion – 592 Morgans Road Windaera Concept Plan 2 Kratzmanns Rd Causeway	UDP	FSA-0002-SK02	1	15/12/16	<p>20 Oct 2022 3:49pm Lisle, Michael Development Application laying on the table in Council. Prestart meeting held early October 2022 for construction of roadwork upgrades to Kratzmanns Road required under pervious approval.</p> <p>20 Jan 2023 2:15pm O'May, Peter Review of road works progress scheulded February 2023</p> <p>03 May 2023 3:33pm King, Denise</p>
Drawing Title	Prepared by	Reference no.	Revision	Date																			
Site Plan	Agricultural Development Services Australia	WPC-003	A	22/11/21																			
Bushfire Management Report	Range Environmental Consultants	J000738	1	10/12/21																			
Proposed Piggery Expansion – 592 Morgans Road Windaera Concept Plan 2 Kratzmanns Rd Causeway	UDP	FSA-0002-SK02	1	15/12/16																			

<p>GEN3. The development must be completed generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval.</p> <p>GEN4. Maintain the approved development in accordance with the approved drawings and documents and any relevant subsequent approvals required by the conditions herein.</p> <p>GEN5. The approved development is for an expansion of Intensive Animal Industry (Piggery) for an additional 28,500 SPU.</p> <p>GEN6. Maintain outdoor lighting to comply with AS4282 – 1997 “Control of Obstructive Effects of Outdoor Lighting”. Artificial illumination is not to cause a nuisance to occupants of nearby premises and any passing traffic. Direct security and flood lighting away from adjoining residential premises.</p> <p style="text-align: center;">Timing: At all times.</p> <p>GEN7. No materials, equipment or structures are to be stored or placed within the area of the mapped waterways and drainage lines adjoining the development footprint at any time and in accordance with the approved site plan.</p> <p>GEN8. Carry out the development in accordance with section 6 and 7 of the Bushfire Management Report with reference J000738 and dated 10/12/2021.</p> <p>GEN9. Submit a Wastewater Management Plan (WMP) prepared by a suitably qualified person that addresses the following:</p> <ul style="list-style-type: none"> • Wastewater type • Climatic conditions • Water quality objectives • Best-practice environmental management. <p>The WMP must demonstrate that the wastewater is managed in accordance with a waste management hierarchy that:</p> <ul style="list-style-type: none"> • Avoids wastewater discharge to waterways; or • Minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater. <p style="text-align: center;">Timing: Prior to commencement of use.</p> <p>GEN10. Provide and maintain adequate signage onsite identifying emergency evacuation routes.</p>	<p>The following information from Juston Crick:- I followed up about the intersection works required as part of the roadworks for the Wilsons piggery at Morgans Rd, Windera and the delay in the commencement of the upgrade. It turns out that TMR are doing roadworks either side of the intersection and have told the contractor that they will not be allowed to commence until the TMR works have been completed. At the moment this will be August this year.</p>
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FUTHER PERMITS REQUIRED

GEN11. The development herein approved may not start until the following development permits have been issued and complied with as required:

- Development Permit for Building Works;
- Permit for Plumbing and Drainage Work;
- Development Permit for Operational Works (Site Works, road widening, kerb and channel and associated drainage, landscaping, access driveways, water supply and sewerage discharge sludge collection and removal, stormwater disposal).

GEN12. The development (including landscaping, parking, driveway and other external spaces) shall be maintained in accordance with the approved plans, subject to and modified by any conditions of this approval.

APPROVED USE

GEN13. The approved use of the premises is for an Intensive animal industry (piggery expansion 28,500 to 57,000spu).

ADMIN

ADM1. All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.

ADM2. All conditions, works, or requirements of this approval must be undertaken and completed prior to the commencement of use, unless otherwise stated.

ADM3. Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

ADM4. All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland. Any concurrence agency conditions will apply in addition to these standard conditions.

ENGINEERING WORKS

ENG1. Submit to Council, an Operational Work application for all civil works including earthworks, roadworks and accesses.

ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.

ENG4. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

ENG5. Submit to Council, certification from a suitably qualified Engineer (RPEQ) that the works have been undertaken in accordance with the Approved Plans and specifications and to Council's requirements, prior to commencement of the use.

MAINTENANCE

ENG6. Maintain all works that will become Council infrastructure for a period of 12 months (maintenance period) from the date of on-maintenance. Any defective works must be rectified within the maintenance period.

ENG7. Provide Council with a maintenance bond in an acceptable form equal to 5% of the value of Council's infrastructure prior to commencement of the maintenance period.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG8. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG9. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

CONSTRUCTION AND NUISANCE MANAGEMENT PLAN

ENG10. Submit to Council for endorsement, a Construction and Nuisance Management Plan for approved development works for the site. The Plan is to cover where applicable, the following:

- a) air quality management;
- b) noise and vibration management;
- c) storm water quality management;
- d) erosion and sediment management;
- e) vegetation management;
- f) waste management;
- g) complaint management;
- h) community awareness;
- i) preparation of site work plans;
- j) workers' car parking arrangements; and
- k) traffic control during works.

Timing: Prior to commencement of works.

ENG11. Implement the approved Construction Management Plan at all times during construction of the development.

ENG12. Ensure a legible copy of the approved Construction Management Plan is available on-site at all times during construction and earthworks.

STORMWATER MANAGEMENT

ENG13. Submit to Council for approval, a Stormwater Management Report (including drawings), prepared by an RPEQ, covering:

- 1) Stormwater diversion drains being suitably sized to accommodate runoff from the sheds and associated areas. Diversion drain outlets shall be clear of any Effluent Disposal Area, and shall not drain to a road reserve;
- 2) If proposed, how overland stormwater, including from upstream catchments, will be managed to avoid contamination with water from the piggery site/operations;
- 3) That all downstream properties, including road reserves will be protected from stormwater 'nuisance', from increased discharge rates, increased velocity, and concentration. Identify measures to be implemented to achieve 'no nuisance' if required.

Comment: The Stormwater information previously provided was not considered to adequately address Councils queries, and further information is sought.

ENG14. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows, or create a nuisance, on other properties.

WATER SUPPLY

ENG15. Provide a potable water supply to meet the needs of the development for staff and visitors.

ON-SITE WASTEWATER DISPOSAL

ENG16. Connect the development to an on-site wastewater disposal system, in accordance with the AS1547 and the Queensland Plumbing and Wastewater Code.

ENG17. Obtain a Development Permit for Plumbing Works for the on-site sewerage treatment system.

WASTE AND ODOUR MANAGEMENT

ENG18. Provide solid and liquid waste management in accordance with AgDSA Development Assessment Report Rev A, dated 13/9/21.

ENG19. In the event that bonafide complaints are received by Council in relation to odour emissions produced from the site, and the use is not being carried out in accordance with the conditions of this approval, including the management strategies set out in the AgDSA Development Assessment Report Rev A, dated 13/9/21 report, Council reserves the right to require the applicant to re-assess waste and odour management procedures already in place. In this instance, the applicant may be required to undertake a further assessment on waste and odour management through a third party and implement any recommendations by a date agreed by the Council.

TRADE WASTE DISPOSAL (WASH DOWN BAY)

ENG20. The business must ensure that:

- a) maintenance and cleaning of equipment (including vehicles and plant) are carried out in Wash Down Bays, or an area where contaminants cannot be released into stormwater drainage, a roadside gutter, a water course or onto unsealed ground;
- b) any spillage of contaminants is cleaned up immediately by a method other than hosing, sweeping or otherwise releasing the contaminants into stormwater drainage, a roadside gutter or a water course; and
- c) incidental rainfall and overland flow of stormwater do not contact contaminants (for example, areas with contaminants should be roofed or protected by diversion drains).

ENG21. Spillage of all chemicals and other liquid contaminants must be contained within an on-site containment system and controlled in a manner that prevents environmental harm.

ENG22. Where regulated waste is removed from the premises, records must be kept of the following:

- a) the date, quantity and type of waste removed;
- b) the name of the waste transporter and/or disposal operator who removed the waste; and
- c) the intended treatment/disposal destination of the waste.

HAZARDOUS CHEMICAL & FUEL STORAGE

ENG23. Ensure that all hazardous chemicals are stored and handled in accordance to the Work Health and Safety Act 2011

ENG24. Diesel is to be stored and handled in accordance with Australian Standard 1940-2004 - The storage and handling of flammable and combustible liquids.

PARKING AND ACCESS - GENERAL

ENG25. Provide a sufficient number of carparks to meet the demands of the development.

ENG26. Design and construct all driveway and parking areas to provide a dust suppressive gravel.

ENG27. Maintain dust suppression treatment to all internal roadways, and vehicle manoeuvring areas ensuring not to have an adverse impact on adjoining properties.

VEHICLE ACCESS - TURNOUT

ENG28. Design and construct vehicle turnouts in accordance with Council's Standard Drawing No. 00049 Rev B.

ROADWORKS AND PEDESTRIAN SAFETY

ENG29. Install signage for all works on or near roadways in accordance with the Manual for Uniform Traffic Control Devices – Part 3, Works on Roads.

TRANSPORT ROUTE

ENG30. All heavy vehicles traveling to/from the development shall use the following route, and vice versa:

- Kratzmanns Rd from the Murgon-Gayndah Rd to Morgans Rd;
- Morgans Rd from the intersection with Kratzmanns Rd, through to the site access at 592 Morgans Rd, Windera.
- Mcantee Rd between the proposed site accesses shown on AgDSA Drawing No A001.2 Rev A, and A002.1 Rev A. Using any other part of Mcantee Rd is not permitted.

B-DOUBLE ROUTE

ENG31. No part of the Transport Route is permitted for use by B-Doubles, and shall not be used by B-Doubles, unless an approval for the route to be used by multi-combination vehicles is obtained from the National Heavy Vehicle Regulator prior to allowing access to Multi-Combination vehicles via above road section. Please refer to the following link for more information: <https://www.nhvr.gov.au/road-access/access-management/applications-and-forms>. Any future approval may be conditioned with further road upgrade requirements.

ROAD UPGRADING

ENG32. The applicant shall undertake the following road upgrades:

- 1) Windera Ck causeway and approaches:
 - a) Widen the pavement on the approaches to the Windera Ck causeway to enable safe passing of the largest expected vehicle between Ch1.56km to Ch1.99km (approximately);
 - b) Installation of a 'Give Way' sign and line marking on the westbound approach of the causeway, ensuring that appropriate sight distance requirements are achieved;
 - c) Remove vegetation to improve sight distance as generally shown in RMA report Traffic Impacts Assessment – 592 Morgans Rd, Windera dated 23/12/2021 Figure 7-2.
- 2) Upgrade the intersection of Morgans Rd and Kratzmanns Rd generally in accordance with RMA report Traffic Impacts Assessment – 592 Morgans Rd, Windera dated 23/12/2021 Figure 7-3. The intersection shall accommodate the turning movements of the largest expected vehicle, including pavement widening and bitumen sealing. Trees and vegetation on Morgans Rd and Kratzmann's Rd shall be removed to achieve sight distance requirements.

- 3) The vertical curves on Morgans Road at approximately 200m, and 700 - 800m, north of the Kratzmanns Rd intersection shall be widened to a 7m bitumen seal on an 8m pavement formation (including tapers and linemarking), where Stopping Sight Distance is not available.
- 4) Vegetation on the inside of the Kratzmanns Rd intersection shall be cleared to improve sight distance.
- 5) Upgrade McAntees Road, between the two proposed access points to McAntees Rd for Lot 202 SP251979 and Lot 49 MZ555, to the following standard:
 - a) 7m bitumen seal on an 8m pavement formation;
 - b) Upgrades to the vertical and horizontal alignment to Austroads requirements;
 - c) Widening to accommodate the manoeuvring of the largest expected vehicle where necessary.
 - d) Drainage structures, and improvements to minimise erosion risk.

Timing: Prior to Commencement of Use

ELECTRICITY AND TELECOMMUNICATION

ENG33. Connect the development to electricity and telecommunication services.

EARTHWORKS - GENERAL

ENG34. Earthworks per site involving cut or fill with a nett quantity of material greater than 50m³, requires an Operational Work application.

ENG35. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

EARTHWORKS - RETAINING STRUCTURES AND BATTERS

ENG36. Ensure retaining walls and earthworks batters designs do not adversely affect adjoining properties or services within the vicinity.

ENG37. Ensure batters do not exceed a maximum slope of 25% (1 in 4).

ENG38. Contain any batters wholly within the proposed development site. Fill cannot be placed on adjacent properties without providing Council with written permission from the respective property owner(s).

ENG39. Design and construct all retaining walls and associated footings in accordance with AS4678 Earth Retaining Structures and without encroachment onto adjoining properties or public land.

EARTHWORKS

ENG40. Submit to Council, detailed engineering drawings and information with the Operational Work application including, but not limited to the following:

- a) long and cross sections of proposed cut/fill and retaining walls as applicable;
- b) existing and proposed surface levels;
- c) proposed drainage works to accommodate existing overland flows;

- d) proposed haulage route(s) that will be used; and
- e) details identifying the source/disposal site(s) for material imported/exported. The site(s) must have a current development approval enabling them to export/accept any material.

ENG41. Obtain Council approval for the haulage truck sizes and the final haul route(s) prior to commencement of any approved works.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG42. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG43. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE

ADV1. Section 85(1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of six (6) years, the approval will lapse.

ADV2. The general environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance cause by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the premises during all stages of the development, including earthworks, construction and operation.

ADV3. Where dangerous goods are stored on site, compliance with *Queensland Work Health and Safety Act 2011* is required at all times.

ADV4. The Department of Agriculture and Fisheries issued an Environmental Authority (Permit Number: 2021-28) pursuant to the *Environmental Protection Act 1994* that takes effect once the development application is approved (See Attachment A).

ADV5. This approval includes a concurrence agency response with conditions from the Department of State Development, Infrastructure, Local Government and Planning – Reference: 2109-24865 SRA and dated 14 December 2021.

ADV6. All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the "cultural heritage duty of care"). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from www.datsig.qld.gov.au.

ADV7. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

ADV8. The *Biosecurity Act 2014* includes a general biosecurity obligation on persons to prevent or minimise the impact of biosecurity risks.

ADV9. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

ADV10. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

For further information or application form please refer to the rules and procedures available on Council's website.

RESOLUTION 2022/486

Moved: Cr Kathy Duff
 Seconded: Cr Danita Potter

Procedural Motion

That the matter lay on the table.

In Favour: Crs Brett Otto, Kathy Duff, Danita Potter and Scott Henschen

Against: Cr Gavin Jones and Cr Kirstie Schumacher

CARRIED 4/2

Council 14/07/2021
 Mayor's Budget Address for 2021/2022 Budget

RESOLUTION 2021/4

Moved: Cr Brett Otto
 Seconded: Cr Gavin Jones

That the Mayor's Budget Address for the 2021/2022 Budget be received.

The people of the South Burnett, it is with a great sense of responsibility that I address the South Burnett Regional Councils 2021-22 budget. As stated previously, this is your money, this is your budget, this is your Councils continuation of the process of building our economy and providing you with a better lifestyle.

Through our community consultation forums over the past year, you have shared reasonable expectations of better value for money for ratepayers, improved service standards, a commitment from Council to create an

environment that encourages investment in our region, promotes economic prosperity and supports all communities across our rural towns and villages, irrespective of size.

The proposed budget to be addressed by council today is a \$103 million plan towards building a stronger South Burnett.

An operating budget of \$72 million will support the delivery of key community services and facilities maintenance programs, while a \$31.2 million capital expenditure program will invest in the renewal and development of key community infrastructure, including:

- \$19.5 million on roads, drains and bridges;
- \$4.2 million on buildings, parks & gardens;
- \$1.7 million on water infrastructure;
- \$1.5 million on sewerage and wastewater infrastructure;
- \$3.6 million on plant;
- \$350,000 on waste assets;
- \$362,000 on information technology systems.

Much of this investment in our region would not be possible without the support of the Queensland and Australian Governments. I wish to acknowledge the Queensland Government for their ongoing support with the very successful works for Queensland program and the Australian Government for their contribution to developing our region through the Building Better Regions Fund, the Local Roads and Community Infrastructure program and the Financial Assistance Grants program.

Projects such as the Kingaroy Transformation Project, the Blackbutt CBD re-development and the upgrade of the Wondai Industrial Estate Road network would not be possible without this government support.

Councillors and staff have worked hard to deliver a budget that provides a responsible approach to managing your assets. This year, council embarked on a process of opening up the budget discussions to the community through budget committee meetings. On behalf of council I would like to pass on our sincere thanks to our CEO and his executive services team for their assistance in making this possible. The budget will continue to be a work-in-progress and I acknowledge that we have much more work to do.

Council will be embarking on a series of budget reviews and revisions during the course of the year, such will include, but not be limited to, reviews of:

- Rating methodologies;
- Asset management plans;
- Coolabunia Saleyards business plan
- Biosecurity services; and
- Fleet management.

	<p>In addition to this, council will continue to actively pursue government investment in our region’s water infrastructure needs as we cannot rely solely upon ratepayers to fund our aged and deteriorating water and waste-water network.</p> <p>By working together we can position our region to achieve its potential. A potential for enhanced liveability and economic prosperity that is underpinned by our enviable country lifestyle, welcoming communities and an abundance of rich and diverse natural resources.</p> <p>In conclusion, I wish to acknowledge and thank my fellow Councillors, our CEO, Council staff and in particular our General Manager Finance and Corporate Service and her staff for their concerted efforts in bringing the 2021-22 budget to this point.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	
<p>Council 23/11/2022</p> <p>Goodger School - Land Reserve</p>	<p>RESOLUTION 2022/261</p> <p>Moved: Cr Danita Potter Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> Advise the Department of Resources that, to its knowledge, the named Trustees of the Reserve for Public Hall, being Lot 186 on FY850, are all deceased. Public consultation be undertaken to advise the community of the current situation and future options. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>20 Jan 2023 11:49am Bayntun, Rebecca Public Consultation plan and information sheet being prepared.</p>
<p>Council 23/11/2022</p> <p>Question on Notice - Survey</p>	<p>Question on Notice Received from Cr Kirstie Schumacher:</p> <p>Can a copy of the LGAQ Cost Shifting Survey be forwarded to all the Councillors when the feedback is finalised?</p>	<p>20 Jan 2023 8:55am Pitt PSM, Mark</p>

CARRIED 7/0

CARRIED 7/0

	<p>contact made with LGAQ and SLT to obtain any further information to continue to develop the submission - report yet to be released and will be forwarded to councillors upon completion</p> <p>21 Mar 2023 2:49pm Pitt PSM, Mark</p> <p>Some of the items discussed from include impacts from ERAs; Waste Levy; changes to 1080 baiting; health services support; surveillance cameras/crime prevention initiatives for eg. Final report yet to be received.</p> <p>23 Jun 2023 5:15pm Pitt PSM, Mark</p> <p>LGAQ cost-shifting survey to be released next month</p>
<p>Council 14/12/2022</p> <p>Notice of Motion - Gore Street Footpath</p>	<p>RESOLUTION 2022/285</p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p>

That Cr Henschen's motion in relation to the allocation of the LRCI 2023/2024 funding be lifted off the table and dealt with.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Crs Gavin Jones and Kirstie Schumacher

CARRIED 5/2

MOTION

MOTION

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the following projects are scoped and costed with a view to Council applying the \$1,644,465 of LRCI phase 3 extension funding in the 2023/2024 year to these capital projects and a report be brought to a future Infrastructure, Environment and Compliance Standing Committee Meeting, including capital and whole of life costings for consideration:

- Wondai Industrial Estate stage 2;
- Haly Street Wondai drainage and road sealing;
- Alford Street east Kingaroy - stage 1 rehabilitation;
- Gore Street Murgon SHS kerb and channelling / parking.

AMENDMENT

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the following projects are scoped on a preliminary basis with high level cost estimates so as to be considered through the application of the prioritisation tool along side other capital projects as part of the 2023/24 capital budget considerations of Council

- Wondai Industrial Estate stage 2;
- Gore Street Murgon SHS kerb and channelling / parking.

<ul style="list-style-type: none"> • McKell Park, Wondai • Coronation Park, Wondai • Coopers Gap viewing platform • Lions Park Kingaroy completion • Murgon basketball half court • Proston look out • Apex Park Carpark, Kingaroy • Tingoora Drainage • Youth Park, Kingaroy <p>The amendment became the resolution.</p> <p><u>In Favour:</u> Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Cr Gavin Jones</p> <p style="text-align: right;">CARRIED 6/1</p>	
Council 14/12/2 022	McCauley Weir Road Access <p>THE ITEM WAS NOT FOUND (BOOKMARK: PDF2_REPORTNAME_14774)</p> <p>CHECK THE INTEGRITY OF THE ITEM IN THE MINUTES DOCUMENT</p> <p>DOCUMENT: \\SBRC-EMCACHE\EMSECURE\$\INFOCOUNCIL\INFOCOUNCILPROD\DOCUMENTSTORE\CO\OPEN\MINUTES\CO_20221214_MIN_2425.DOCX</p> <p>RESOLUTION NOT FOUND</p>
Council 14/12/2 022	EBA Negotiation s <p>RESOLUTION 2022/333</p> <p>Moved: Cr Danita Potter Seconded: Cr Gavin Jones</p>

	<p>That South Burnett Regional Council endorse the following proposal to be put to a staff vote for the draft Enterprise Bargaining Agreement:</p> <p>2-year Agreement, with limited changes to the current provisions to the exclusion of:</p> <ul style="list-style-type: none"> • A once off increase over the life of the Agreement of 4% to the on-call allowance for staff on call rosters to ensure the ongoing provision of Council's core services (i.e. Water and Wastewater, Compliance, Works); • A once off increase of \$15 to the Officers Uniform allowance and an increase of \$15 to PPE (work boots) in both Agreements if it is a requirement of the role; • Equal Employment Opportunity; • Participation from Unions and delegates in Corporate Induction; and • 4% wage increase each year of the agreement. <p><u>In Favour:</u> Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Crs Brett Otto and Kathy Duff</p> <p style="text-align: right;">CARRIED 4/2</p>	
<p>Council 25/01/2023</p> <p>Gift of land to the South Burnett Child Care Centre at Kingaroy</p>	<p>RESOLUTION 2023/365</p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Develop a framework to consider requests from community groups that ask Council to transfer land at nil consideration, to ensure consistent decision-making. 2. Conduct a development application for subdivision of Lot 86 on RP7951 in line with the current South Burnett Child Care and Kindergarten lease area. 3. Continue engagement with South Burnett Child Care and Kindergarten as to appropriate long term tenure arrangements. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>11 Jul 2023 3:21pm King, Denise</p> <p>2. Development application currently being prepared</p>

<p>Council 22/02/2 023</p>	<p>Rural Residential Blocks</p>	<p>RESOLUTION 2023/401</p>	<p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council review the Overgrown Property Policy – Statutory062 to consider the designated town area maps and the adjoining rural residential allotments one (1) hectare or less that may not have been captured in the policy as part of the annual review process.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>23 Jun 2023 9:30am O'May, Peter Item to be included for consideration as part of the review of Council's Local Laws during 2023/24 financial year. , OPL/38 Review Council's Local Laws to ensure relevance to the region and understanding by Council and the community</p> <p>11 Aug 2023 9:04am Brooks, Darryl Mead Perry have been appointed to conduct local law review - this will be reviewed as part of this project</p>
<p>Council 22/02/2 023</p>	<p>CTC Land Transfer</p>	<p>RESOLUTION 2023/419</p>	<p>Moved: Cr Danita Potter Seconded: Cr Kirstie Schumacher</p> <p>That in accordance with the <i>Local Government Act 2009</i> (the Act), Section 257, Council delegate to the Chief Executive Officer of Council, the power under section 262(3) of the Act, to negotiate and agree in principle the terms and conditions of a contract for the disposal of the Kingaroy Enterprise Centre land and building assets to the community organisation, South Burnett CTC in accordance with Section 236 of the <i>Local Government Regulation 2012</i>, for future consideration and/or approval by Council.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	<p>18 May 2023 5:51pm O'May, Peter Meeting scheduled between CEO, GM Liveability & Mgr Facilities to progress</p> <p>19 Jul 2023 9:04am Turner, Paul</p>

CARRIED 7/0

		<p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>Contract signed and settlement pending due 4th August, 2023. 09 Aug 2023 4:23pm Turner, Paul Settlement completed 2nd August, 2023</p>
<p>Council 20/02/2023</p>	<p>Notice of Motion -1 Pound Street Kingaroy</p>	<p>MOTION</p> <p>Moved: Cr Brett Otto Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Subdivides 6000 (150m x 40m) square metres of the northern end of the Pound Street allotment and gifts such to the Kingaroy-Memerambi RSL Sub-Branch for the purpose of developing up to fourteen accommodation units for veterans and their widows; 2. Markets the remaining land area that is suitable for an over 60's residential development to potential investors and developers for the construction of a retirement village with independently owned unit dwellings; and 3. That the flood prone and electricity easement area at the northern end be retained as a community asset for the community park fronting Kingaroy Street land and development of a community garden and consideration of a public car park accessible via Pound Street. <p><u>In Favour:</u> Crs Brett Otto and Kathy Duff</p> <p><u>Against:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p style="text-align: right;">LOST 2/5</p> <p>Cr Kirstie Schumacher foreshadowed the following motion:</p> <p>That Council offer to gift the Kingaroy Memerambi RSL Sub-Branch the vacant residential lot at 24 Haly Street Kingaroy which is Lot 56 RP37004 and Lot 55 RP37004 for the purpose of construction veteran housing.</p> <p>RESOLUTION 2023/430</p>	<p>24 Mar 2023 12:19pm Petersen, Leanne Council recruiting Land Investigation Officer to have appropriate resources to progress this action. 23 Jun 2023 10:43am O'May, Peter RSL have purchased an alternate site to progress their accommodation development. Subsequent meeting held with RSL representatives to investigate alternate use for Haly Street site 23 Jun 2023 11:42am O'May, Peter</p>

		<p>Moved: Cr Kirstie Schumacher Seconded: Cr Jane Erkens</p> <p>That Council offer to gift the Kingaroy Memerambi RSL Sub-Branch the vacant residential lot at 24 Haly Street Kingaroy which is Lot 56 RP37004 and Lot 55 RP37004 for the purpose of construction veteran housing.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Crs Brett Otto and Kathy Duff</p> <p style="text-align: right;">CARRIED 5/2</p>	<p>Further report to June Council Meeting</p>
<p>Council 20/02/2023</p>	<p>Development of Conditional Tender - 1 Pound Street Kingaroy</p>	<p>RESOLUTION 2023/434</p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council develop a conditional tender to divest of 1 Pound Street, Kingaroy Lot 13 on RP814986 and offer the land for sale for a proposed mixed-use development of commercial and/or residential use by way of tender in the first instance, and if not sold, list for sale on the open market.</p> <p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Crs Brett Otto and Gavin Jones</p> <p style="text-align: right;">CARRIED 5/2</p>	<p>24 Mar 2023 12:16pm Petersen, Leanne Recruiting for a Land Investigation Officer to have appropriate resources within Council to progress this action.</p> <p>23 Jun 2023 10:35am O'May, Peter Currently considering disposal of surplus land processes prior to release of tender. e.g., disposal to other government organisations</p>

<p>Council 29/03/2 023</p>	<p>Kingaroy CBD People with Disabilities (PWD) Parking Review</p>	<p>RESOLUTION 2023/459</p>	<p>26 Apr 2023 2:08pm Champney, Kristy To be completed when resources become available</p>
		<p>Moved: Cr Danita Potter Seconded: Cr Scott Henschen</p> <p>1. Note the report; and</p> <p>2. Undertake a media release in relation to its inclusivity and access within the Kingaroy CBD and ask the community for support in ensuring PWD spaces are only used by those with permits.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	
CARRIED 7/0			
<p>Council 29/03/2 023</p>	<p>Kingaroy Youth Engagement Centre</p>	<p>13.2 KINGAROY YOUTH ENGAGEMENT CENTRE</p>	<p>23 Jun 2023 10:48am O'May, Peter Youth Council action item</p>
		<p>RESOLUTION 2023/478</p>	
		<p>Moved: Cr Danita Potter Seconded: Cr Jane Erkens</p> <p>That:</p> <p>1. South Burnett Regional Council engages with our Youth Council and interested community members to form a working group with the view to establish a 'Youth Engagement Centre', noting that the Youth Council may wish to recommend naming the proposed centre in keeping with its objectives; and</p> <p>2. South Burnett Regional Council seeks expressions of interest from community organisations and suitably credentialled and authorised adult volunteers to support the centres operations and supervisory requirements and that report be brought back to a future Liveability, Governance and Finance Standing Committee Meeting.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	
CARRIED 7/0			

<p>Council 29/03/2023</p>	<p>Compliance Enforcement on Burning in Residential Areas</p>	<p>RESOLUTION 2023/479</p>	<p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council run an education program explaining Local Law 3 and Subordinate Law 3 to the community targeting lighting and maintaining fires in rural residential and residential areas and explaining ramification of non-compliance.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>23 Jun 2023 9:20am O'May, Peter Awaiting recruitment/commencement of Coordinator Regulatory Services who will be tasked with delivering program. Expected to commence in early July</p> <p>25 Jul 2023 2:02pm Brooks, Darryl Draft Fact Sheet being developed on burning in residential areas and then an educational program will be conducted</p>
<p>Council 26/04/2023</p>	<p>Performance Review Chief Executive Officer - 2023</p>	<p>RESOLUTION 2023/505</p>	<p>Moved: Cr Danita Potter Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Authorise the Mayor and Deputy Mayor to progress the review with Windsor Group as per the original proposal attached to this report. 2. That Council engage an independent facilitator with the full Council and CEO to establish KPI's for 23/24 financial year to be adopted at the June Ordinary Meeting. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	

CARRIED 7/0

		<u>Against:</u> Nil	CARRIED 7/0
Council 26/04/2 023	KTP Pedestrian Visibility and PWD Shop Access	<p>RESOLUTION 2023/510</p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council writes to South Burnett Business groups articulating the strategic priority in our Corporate Plan relating to making our towns communities of choice for people living with disability and encouraging them to engage with their members and CBD businesses as to opportunities for improving PWD access.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>28 Jul 2023 2:10pm Champney, Kristy Resolution sent to KTP Team 02.05.23. Awaiting outcome.</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 26/04/2 023	Media Release - Baconfest	<p>RESOLVED 2023/519</p> <p>That a media release be prepared and forwarded advising the Community of the closures in regards to the BaconFest set up, pack up and duration of the event.</p>	
Council 24/05/2 023	Request for Constructio n of 1.7km of Nystrom Road Booie	<p>RESOLUTION 2023/553</p> <p>Moved: Cr Gavin Jones Seconded: Cr Kirstie Schumacher</p> <p>That South Burnett Regional Council:</p> <ul style="list-style-type: none"> • advise the applicant that they can construct the road to Council standard after which it is maintained by Council or the applicant construct the road to a lesser standard as an access with a permit for works, which is not maintained by Council; and 	<p>08 Aug 2023 12:45pm Champney, Kristy Following up with the Works team to see where this is at.</p>

		<ul style="list-style-type: none"> undertake the drainage work on the first floodway to be included in the 23/24 budget if the applicant constructs the road to Council standard. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
Council 24/05/2 023	Register of Fees and Charges Schedule for 2023/2024	<p>RESOLUTION 2023/557</p> <p>Moved: Cr Danita Potter Seconded: Cr Gavin Jones</p> <p>1. That pursuant to <i>Section 97(2) of the Local Government Act 2009</i> the Register of Fees and Charges for the 2023/2024 year be adopted effective from 1 July 2023.</p> <p>2. That the fees relating to saleyards and dips, dog registrations, animal impounding and airports be brought back to Council for amendment once they have been relooked at.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>10 Jul 2023 8:10am Anderson, Kerri</p> <p>Fees and charges have been updated to reflect adopted amounts. Saleyard fees have come back to Council. Animal registrations and impounding will be brought back to Council later in the year.</p>
Council 24/05/2 023	Advocacy Digital Plan	<p>RESOLUTION 2023/574</p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council meets with NBN and the relevant telcos and uses the information provided to develop a digital plan for the South Burnett that can be used as a advocacy document for the Mayor and Councillors to take to the ALGA Assembly and the Ministerial meetings scheduled in Canberra later this year.</p> <ul style="list-style-type: none"> The purpose of this plan will be to identify and agree on the existing black spots and seek to leverage the next rounds of Federal funding for regional connectivity and upgrades with consideration to future opportunities to apply for disaster funding to acquire hybrid power cubes for use during disasters. 	<p>14 Jul 2023 10:31am Pitt PSM, Mark</p> <p>Workshop scheduled for 17 July to commence discussions on advocacy plans</p>

		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	CARRIED 7/0																						
Council 24/05/2 023	Regional Economic Futures Fund	<p>RESOLUTION 2023/575</p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council endorses the attached South Burnett Just Transition briefing paper requesting \$17.05M (in the first instance) from the Regional Economic Futures Fund to enable Council to project manage and progress the following proposed scope of works with KBR.</p> <table border="1"> <thead> <tr> <th>Activity</th> <th>Cost estimate</th> </tr> </thead> <tbody> <tr> <td>Demand and viability assessment of the Boonooma to Tarong Pipeline and future consideration of urban and agricultural opportunities surrounding Nanango.</td> <td>\$1.6 million</td> </tr> <tr> <td>West Barambah Project Detailed Business Cas</td> <td>\$6 million</td> </tr> <tr> <td>Gordonbrook Dam Detailed Business Case</td> <td>\$2.5 million</td> </tr> <tr> <td>Blackbutt irrigation Detailed Business Case</td> <td>\$2.5 million</td> </tr> <tr> <td>Gordonbrook Dam targeted environmental assessments</td> <td>\$0.5 million</td> </tr> <tr> <td>Blackbutt irrigation targeted environmental assessments</td> <td>\$0.5 million</td> </tr> <tr> <td>Gordonbrook EIS terms of reference</td> <td>\$0.25 million</td> </tr> <tr> <td>Procurement, project management, oversight, contract management and governance.</td> <td>\$1.0 million</td> </tr> <tr> <td>Contingency (10%)</td> <td>\$2.2 million</td> </tr> <tr> <td>Total</td> <td>\$17.05 million</td> </tr> </tbody> </table>	Activity	Cost estimate	Demand and viability assessment of the Boonooma to Tarong Pipeline and future consideration of urban and agricultural opportunities surrounding Nanango.	\$1.6 million	West Barambah Project Detailed Business Cas	\$6 million	Gordonbrook Dam Detailed Business Case	\$2.5 million	Blackbutt irrigation Detailed Business Case	\$2.5 million	Gordonbrook Dam targeted environmental assessments	\$0.5 million	Blackbutt irrigation targeted environmental assessments	\$0.5 million	Gordonbrook EIS terms of reference	\$0.25 million	Procurement, project management, oversight, contract management and governance.	\$1.0 million	Contingency (10%)	\$2.2 million	Total	\$17.05 million	<p>14 Jul 2023 11:21am Pitt PSM, Mark Meetingheld Thursday 25 May with Deputy Premier Steven Miles and Executive Director, Strategic Water Initiatives, Water Resource Management Department of Regional Development, Manufacturing and Water</p> <p>17 Aug 2023 12:23pm Pitt PSM, Mark Undated list and proposal submitted to the REFF process and State Development</p> <p>17 Aug 2023 12:28pm Pitt PSM, Mark</p>
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	<p>FURTHER PROJECTS: <i>Awaiting funding announcement</i></p> <p>The Barlil Weir project has been submitted by SunWater to the National Water Infrastructure Development Fund – if the project is not funded, the following funds will also be sort to continue the Barlil Weir project:</p> <p>Barlil Weir Detailed Business Case \$6 million</p> <p>Barlil Weir targeted environmental assessments \$0.5 million</p> <p>Barlil Weir EIS terms of reference \$0.25 million</p> <p>TOTAL \$6.75 million</p> <ul style="list-style-type: none"> That arrangements be made to meet in person and present a copy of this briefing paper to the Premier of Queensland, Annastacia Palaszczuk MP, Deputy Premier Hon Dr Steven Miles MP, Minister for State Development, Infrastructure, Local Government and Planning and Mick de Brenni MP, Minister for Energy, Renewables and Hydrogen and Minister for Public Works and Procurement. That a briefing be arranged with the LGAQ, Department of State Development and Mayor Baker to discuss the proposal put forward. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>No response to meeting received for meeting with Mick de Brenni MP, Minister for Energy, Renewables and Hydrogen and Minister for Public Works and Procurement.- continueing to reach out; LGAQ meeting being organised and contact made with Mayor Baker to discuss optoins</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 24/05/2023 CEO KPI Development Workshop</p>	<p>RESOLUTION 2023/585</p> <p>Moved: Cr Danita Potter Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council appoint Peak Services, a local government industry body to facilitate the CEO KPI development workshop.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	

CARRIED 7/0			
Council 24/05/2 023	Question on Notice - Parks Operational Budget	Question on Notice received from Cr Kirstie Schumacher: Can Councillors understand more of the Parks Operational Budget for Gardens and buying new plants, the replanting of garden beds, how they are identified and do we grow our own plants?	23 Jun 2023 9:41am O'May, Peter To be included as part of discussions during Parks Business Improvement Review workshop in 2023/24.
Council 24/05/2 023	Question on Notice - Planter Boxes	Question on Notice received from Cr Kirstie Schumacher: Are there any other towns that require a similar freshen up across the region?	23 Jun 2023 9:41am O'May, Peter To be included as part of discussions during Parks Business Improvement Review workshop in 2023/24.
Council 24/05/2 023	Boondoom a Community Centre - Condition Assessmen t	RESOLUTION 2023/566 Moved: Cr Kathy Duff Seconded: Cr Danita Potter That South Burnett Regional Council undertakes community consultation on the options for repurposing Boondooma Community Centre <u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil	09 Aug 2023 4:24pm Turner, Paul Community Consultation 28/08/2023 on site at Boondooma Community Centre
CARRIED 7/0			

<p>Council 28/06/2 023</p>	<p>Petition requesting improvements to Brisbane Street East, Nanango drainage and footpath between Drayton Street and Hospital Terrace.</p>	<p>RESOLUTION 2023/634 Moved: Cr Jane Erkens Seconded: Cr Kathy Duff That the Petition be received and referred to the Chief Executive Officer for consideration and report back to a meeting of Council. <u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>14 Jul 2023 11:33am Pitt PSM, Mark Petition sent to relevant Department to prepare report for future standing Committee 17 Aug 2023 12:22pm Pitt PSM, Mark Under investigation by Dept.</p>
<p>Council 28/06/2 023</p>	<p>Meeting Dates for the Ordinary Meetings of Council's Standing Committees and General Meetings</p>	<p>RESOLUTION 2023/639 Moved: Cr Scott Henschen Seconded: Cr Kathy Duff That Council: 1. fix the day, time and location for the Infrastructure, Environment and Compliance Standing Committee Meetings of South Burnett Regional Council as the first Wednesday of the month commencing at 9.00am in the Warren Truss Chamber, Glendon Street Kingaroy. 2. fix the day and time for the Liveability, Governance and Finance Standing Committee Meetings of South Burnett Regional Council as the second Wednesday of the month, commencing at 9.00am in the Warren Truss Chamber, Glendon Street Kingaroy, except for the December 2023 meeting. 3. fix the day and time for the General Council Meetings of South Burnett Regional Council as the fourth Wednesday of the month, commencing at 9.00am in the Warren Truss Chamber, Glendon Street Kingaroy, except for the July meeting which will be the third Wednesday due to the LGAQ Bush Conference, and the December meeting. 4. adopt the dates for Council Meetings July - December 2023 as follows:</p>	<p>CARRIED 5/0</p>

Committee	Date
Infrastructure, Environment and Compliance Standing Committee	Wednesday 5 July 2023
Liveability, Governance and Finance Standing Committee Meeting	Wednesday 12 July 2023
General Meeting	Wednesday 19 July 2023
Infrastructure, Environment and Compliance Standing Committee Meeting	Wednesday 2 August 2023
Liveability, Governance and Finance Standing Committee Meeting	Wednesday 9 August 2023
General Meeting	Wednesday 23 August 2023
Infrastructure, Environment and Compliance Standing Committee Meeting	Wednesday 6 September 2023
Liveability, Governance and Finance Standing Committee Meeting	Wednesday 13 September 2023
General Meeting	Wednesday 27 September 2023
Infrastructure, Environment and Compliance Standing Committee Meeting	Wednesday 4 October 2023
Liveability, Governance and Finance Standing Committee Meeting	Wednesday 11 October 2023

	General Meeting	Wednesday 25 October 2023
	Infrastructure, Environment and Compliance Standing Committee Meeting	Wednesday 1 November 2023
	Liveability, Governance and Finance Standing Committee Meeting	Wednesday 8 November 2023
	General Meeting	Wednesday 22 November 2023
	Infrastructure, Environment and Compliance Standing Committee Meeting	Wednesday 29 November 2023
	Liveability, Governance and Finance Standing Committee Meeting	Wednesday 6 December 2023
	General Meeting	Wednesday 13 December 2023
<p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>		
<p>Council 28/06/2023</p> <p>Growing Regions Program - Round 1 Grant Opportunity</p>	<p>RESOLUTION 2023/649</p> <p>Moved: Cr Kirstie Schumacher</p> <p>Seconded: Cr Danita Potter</p> <p>That Council</p> <p>1. Note the information in this report and approve the submission of an Expression of Interest (EOI) for the Growing Regions Program – Round 1 grant opportunity, for Stage 1 of the WJ Lang Memorial Olympic Pool Complex redevelopment works project.</p>	

		<p>2. If Council's EOI application is successful, approve the submission of a full application and the allocation of the required Council Contribution of \$6,000,000 in Council's capital works program and capital budget to enable the execution of the project.</p> <p><u>In Favour:</u> Crs Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Cr Jane Erkens</p> <p style="text-align: right;">CARRIED 4/1</p>
Council 28/06/2 023	Draft Community Plan Layout for Discussion	<p>RESOLUTION 2023/658</p> <p>Moved: Cr Kathy Duff Seconded: Cr Scott Henschen</p> <p>That the draft indicative layout for the individual community plan communities be received for information and Council note the adopted 2023/24 Operational Plan action "<i>OPE14 – Consult with South Burnett Communities for their specific town and village community plan / key priority lists.</i>"</p> <p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>
Council 28/06/2 023	Parks Business Improvement Review by Shepherd	<p>RESOLUTION 2023/665</p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Jane Erkens</p> <p>That the Parks Business Improvement Review completed by Shepherd Asset Management Solutions be received for information and that a workshop be scheduled to discuss these findings and learnings in the first quarter of the 2023 – 2024 financial year.</p> <p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>

<p>Council 28/06/2 023</p>	<p>Notice of Motion - Creative Country Association of Murgon</p>	<p>RESOLUTION 2023/666</p>	<p>Moved: Cr Kathy Duff Seconded: Cr Jane Erkens</p>	<p>That Council liaise with the Creative Country Association of Murgon as to the possible completion of the following works in support of the future opening ceremony for the 55 Million Years Ago Museum;</p>	<ul style="list-style-type: none"> • Permission to install signage within the Council garden bed at the front of the centre • Replacement of damage concrete at the garden bed in front of the centre • Refurbishment of garden beds with mulch, bark and suitable plants; and • Completion of line marking for the angle parks in front of the centre 	<p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	<p><u>Against:</u> Nil</p>	<p>CARRIED 5/0</p>
<p>Council 28/06/2 023</p>	<p>Rsl Kingaroy Memerambi Sub Branch Land Transfer</p>	<p>RESOLUTION 2023/680</p>	<p>Moved: Cr Kirstie Schumacher Seconded: Cr Kathy Duff</p>	<p>That South Burnett Regional Council:</p>	<ol style="list-style-type: none"> 1. Decides by resolution that for the purposes of the <i>Local Government Regulation 2012</i>, section 236(2), that the exception in the <i>Regulation</i> section 236(1)(b) applies to Council in the disposal of the Land and the Assets as identified in the schedule, other than by tender or auction, to the community organisation, RSL QLD Kingaroy Memerambi Sub Branch A.B.N. 637 843 440 87, because it is in the public interest to dispose of the Land and the Assets without a tender or auction to the community organisation, RSL QLD Kingaroy Memerambi Sub Branch; and 2. Resolves, under <i>Local Government Act 2009</i>, section 257, to delegate to the chief executive officer of Council, the power under section 262(3) of the <i>Act</i>, to negotiate and agree in principle the terms and conditions of a contract for the disposal of the Land and the Assets to the community organisation, RSL QLD Kingaroy Memerambi Sub Branch, for approval by Council. 	<p>19 Jul 2023 9:14am Turner, Paul Seeking quote from Surveyors to complete realignment survey 09 Aug 2023 4:25pm Turner, Paul Quote accepted and Instructed to complete realignment and planning consultation to submission</p>	<p>Schedule</p>	

		(The Land)
		<p>The Land comprising:</p> <p>(a) Lot 55 on Registered Plan 37004; and</p> <p>(b) Part of Lot 56 on Registered Plan 37004 (approximately 500m²).</p> <p>This is proposed to combine to form a new allotment with an approximate land area of approximately 1500m², subject to formal survey being completed. An aerial view of the proposed land area is in attachment 1.</p> <p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>
Council 28/06/2023	Performance Review Chief Executive 2023	<p>RESOLUTION 2023/681</p> <p>Moved: Cr Scott Henschen Seconded: Cr Jane Erkens</p> <p>1. That the South Burnett Regional Council receives the "Performance Review Report"</p> <p>2. That the South Burnett Regional Council provide a salary increase for the Chief Executive Officer of 4% from the 1st of July 2023.</p> <p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>
Council 28/06/2023	11.3 Mc Cauley Weir Access Road - Road Safety Audi	<p>RESOLUTION 2023/655</p> <p>Moved: Cr Jane Erkens Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council:</p> <p>1. Budget \$90,000 for safety upgrades for McCauley Weir Road at the 2023/24 first quarter review to be allocated from capital program savings achieved in the 2022/23 financial year, and;</p>

		<p>2. Re-open McCauley Weir Road on a limited basis with controls and protocols to be implemented as needed by the Chief Executive Officer including a Council controlled lock only.</p> <p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>
Council 28/06/2 023	QUESTIO N ON NOTICE - FUNDING FOR HALL REPAIR	<p>Question on notice from Cr Schumacher:</p> <p>Are there any FRRR Disaster funding options for hall repairs/ evacuation centres and what Council facilities are available?</p>
Council 28/06/2 023	QUESTIO N ON NOTICE - HIGHER DENSITY APPLICATI ONS	<p>Question on notice from Cr Schumacher:</p> <p>Is there anything Council can do to make these applications to achieve a positive outcome?</p>
Council 19/07/2 023	Notice of Motion - Allocation of W4Q Round 4 Funding	<p>RESOLUTION 2023/3</p> <p>Moved: Cr Gavin Jones Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council allocate \$10,000 of W4Q Round 4 funding from Tipperary Flats Rehabilitation of Rest Area to Blackbutt Rail trail to plant an avenue of 66 trees.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>

<p>Council 19/07/2 023</p>	<p>Annual Operational Plan 2022/2023 Implement ation Progress Report for the period ending 30 June 2023</p>	<p>RESOLUTION 2023/16 Moved: Cr Scott Henschen Seconded: Cr Jane Erkens That the South Burnett Regional Council Annual Operational Plan 2022/2023 ('Plan') Implementation Progress Report for the period 1 July 2022 to 30 June 2023 be adopted as presented. <u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>CARRIED 6/0</p>
<p>Council 19/07/2 023</p>	<p>Wondai CBD Streetscap e</p>	<p>RESOLUTION 2023/19 Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That South Burnett Regional Council consider and provide feedback as to the results from the Community Consultation for this project including the following points:</p> <ul style="list-style-type: none"> • Removal of two (2) traffic islands • Removal of the crossing • Proceed to final design including further design options for alternative footpath colours and construction materials which included colour options and ease of cleaning • Consideration be given to placement options and recognition of traditional owners in the design. • That the proposed final design be taken back to the affected business community and circulated to the broader Wondai community for final feedback before being endorsed by Council. <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>28 Jul 2023 2:44pm Champney, Kristy Have sent to Infrastructure Planning. Awaiting update.</p>
			<p>CARRIED 5/0</p>

<p>Council 19/07/2 023</p>	<p>Application for Road Licence over a Portion of the Toomeys Road Reserve Taabinga</p>	<p>RESOLUTION 2023/20</p> <p>Moved: Cr Danita Potter Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council: -</p> <p>1. Advise the applicant and the Department of Natural Resources and Mines that:</p> <p>(a) It does not object to the application for the road licence over a portion of the Toomeys Road reserve and nearby unformed road adjacent to Lot 59 FY17 and 60 FY17 as shown in Attachment one (1).</p> <p>(b) Should the Department of Natural Resources and Mines approve the road licence that there be no cost to Council associated with the application.</p> <p>2. Delegates authority under section 257 of the Local Government Act 2009 to the Chief Executive Officer or their delegate to finalise any and all matters associated with the application.</p> <p>(a) Execute, as road manager, form Part C 'Statement in relation to an application under the Land Act 1994 over State land' for the proposed road licence.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>28 Jul 2023 2:44pm Champney, Kristy Have sent to Works. Awaiting update.</p>
<p>Council 19/07/2 023</p>	<p>Animal Manageme nt</p>	<p>RESOLUTION 2023/25</p> <p>Moved: Cr Danita Potter Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council: -</p> <p>1. Undertakes community consultation on Council's animal management functions including:</p> <ul style="list-style-type: none"> • Dog registration fees, categories, and registration areas • Potential introduction of an animal management charge in lieu of dog registrations • Responsible animal management initiatives • Cat registrations 	

CARRIED 5/0

2. A report be brought back to the October Infrastructure, Environment and Compliance Standing Committee Meeting after the community consultation process has been completed.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

10 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS

10.1 EXTENDED LEAVE - MAYOR BRETT OTTO

File Number: 23-08-2023
Author: Executive Assistant
Authoriser: Chief Executive Officer

PRECIS

Request for extended leave, Mayor Brett Otto.

SUMMARY

Council has received a request for extended leave for Mayor Brett Otto due to health reasons.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council grant Mayor Brett Otto a leave of absence for the period of 31 July 2023 to 31 October 2023 inclusive.

BACKGROUND

In accordance with the *Local Government Act 2009 s165*. Deputy Mayor Gavin Jones, in Mayor Brett Otto's absence, will fill the role of Acting Mayor for the period 31 July 2023 to 31 October 2023 inclusive.

The *Local Government Act 2009 s162* notes that if a councillor is absent without the local governments leave for two or more consecutive Ordinary Meetings of the local government over a two month period, the councillor's office becomes vacant unless the councillor has the leave of the local government.

ATTACHMENTS

Nil

10.2 DELEGATES AT THE LGAQ ANNUAL CONFERENCE 2023**File Number:** 23-08-2023**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Due to extended leave of Mayor Brett Otto, Council nominates Cr Jane Erkens as his replacement as the delegate at the 2023 LGAQ Annual Conference as per resolution 2023/502.

SUMMARY

That as per resolution 2023/502 Cr Jane Erkens be nominated as delegate at the 2023 LGAQ Annual Conference in the absence of Mayor Brett Otto.

10.9 CONFIRMING COUNCILS ATTENDANCE AT LOCAL GOVERNMENT ASSOCIATION QUEENSLAND (LGAQ) ANNUAL CONFERENCE 2023, LGAQ BUSH COUNCILS CONVENTION 2023 AND LGAQ QUEENSLAND DISASTER MANAGEMENT CONFERENCE 2023**RESOLUTION 2023/1****Moved:** Cr Danita Potter**Seconded:** Cr Jane Erkens

1. That Cr Potter attend the LGAQ Queensland Disaster Management Conference 2023.
2. That Crs Potter, Erkens, Henschen, Jones and Otto attend the LGAQ biennial Bush Councils Convention 2023.
3. That Mayor Otto and Cr Jones attend the Annual LGAQ Annual Conference 2023 as delegates and Cr Erkens as the reserve and the following as observers Cr Schumacher, Cr Henschen and Cr Potter.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Crs Brett Otto and Kathy Duff

CARRIED 5/2**OFFICER'S RECOMMENDATION**

That Acting Mayor Gavin Jones and Cr Jane Erkens attend the LGAQ Annual Conference as delegates.

BACKGROUND

Due to extended leave of Mayor Brett Otto a new delegate is needed to be nominated.

ATTACHMENTS**Nil**

10.3 WBBROC AGM**File Number:** 23.08.2023**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting on 23 August 2023 was a report regarding the WBBROC AGM.

SUMMARY**COMMITTEE RESOLUTION 2023/35**

Moved: Cr Kathy Duff Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council that:

The CEO Mark Pitt, Acting Mayor Jones and Cr Duff be nominated as delegates on behalf of South Burnett Regional Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That CEO Mark Pitt, Acting Mayor Jones and Cr Duff be nominated as delegates on behalf of South Burnett Regional Council.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting on 23 August 2023.

ATTACHMENTS

Nil

10.4 RATES NOTICES - ISSUE DATE CHANGE

File Number: 23.08.2023
Author: Manager Finance & Sustainability
Authoriser: Chief Executive Officer

PRECIS

Change to issue and due date of August levy

SUMMARY

A change to the issue date and due date of the 1st July 2023 to 31st December 2023 rates levy.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council note the following changes to the August rates notices:

- Change in issue date from the 18th of August 2023 to the 25th of August 2023
- Change of due date from the 21st of September 2023 to the 28th of September 2023

BACKGROUND

The rates notices for the period 1st July 2023 to 31st December 2023 were originally due to be issued on the 18th of August. Due to technical issues, finance have obtained approval from the CEO to delay the issuing of the rates notices by 1 week to give staff time to ensure the notices are accurate. The due date to receive discount has also been extended by 1 week.

ATTACHMENTS

Nil

10.5 EMPLOYMENT SERVICES - COUNCIL RESOLUTION**File Number:** 23/08/2023**Author:** Strategic Procurement Coordinator**Authoriser:** Chief Executive Officer**PRECIS**

Section 104 of the Local Government Act 2009 (Act) requires that Council must have suitable financial management processes which have regard to the sound contracting principles when entering into a contract.

SUMMARY

This report details the legislative requirements for Council to enter in to a medium or large sized contractual arrangement without first inviting written quotes or tenders under s235 (b) of the *Local Government Regulation 2012* for a supplier that is of a specialised and confidential nature of the services sought.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council resolves it is satisfied that it would be impractical and disadvantageous for Council to invite quotes or tenders on certain occasions due to the specialised and confidential nature of the services provided to Council by the below list of Recruitment Service Providers:

- Employment Matters (Local)
- FNP Recruitment
- Peak Services
- McArthur
- Leading Roles
- Lo-Go
- Osborne Richardson

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2021-2026

GR15 Work with key stakeholders to promote workforce attraction and retention in the South Burnett.

OR11 Develop for endorsement by Council a Workforce Plan that guides the engagement, development, management and performance of Council's human resources.

Operational Plan 2023-2024

OPE/07 Ongoing implementation of Council's People and Culture Workforce Plan (including Workplace Health and Safety) to guide the engagement, development, management and performance of Council's human resources utilising activities such as annual employee engagement survey.

BACKGROUND

Part 3 s235 (b) of the Local Government Regulation, Default Contracting Procedures provides council with its legislative exceptions that a local government may apply to the provision of services when entering into a contract.

Council regularly requires the services from recruitment providers inside and outside of the region to support and assist council in sourcing suitably qualified and experienced personnel to meet operational requirements.

Due to the specialised and confidential nature of the services provided, it would be impractical and disadvantageous for Council to invite quotes or tenders for recruitment services.

The proposed Recruitment companies comprise of:

- Employment Matters (Local)
- FNP Recruitment
- Peak Services
- McArthur
- Leading Roles
- Lo-Go
- Osborne Richardson

This resolution serves to ensure Council maintains its procurement obligations under the legislation.

ATTACHMENTS

Nil

10.6 MONTHLY FINANCIAL INFORMATION

File Number: 23.08.2023
Author: Manager Finance & Sustainability
Authoriser: Chief Executive Officer

PRECIS

Monthly financial report as at 31st July 2023.

SUMMARY

The following information provides Council's current position as at 31st July 2023.

OFFICER'S RECOMMENDATION

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31st July 2023 be received and noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to adopted budget as adopted by Council on the 21st June 2023.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

Section 4(b) of the Human Rights Act 2019 (the 'Act') requires public entities to act and make decisions in away compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

- | | |
|---|--|
| 1. Recognition and equality before the law; | 13. Cultural rights—generally; |
| 2. Right to life; | 14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples; |
| 3. Protection from torture and cruel, inhuman or degrading treatment; | 15. Right to liberty and security of person; |
| 4. Freedom from forced work; | 16. Humane treatment when deprived of liberty; |
| 5. Freedom of movement; | 17. Fair hearing; |

- | | |
|---|---|
| 6. Freedom of thought, conscience, religion and belief; | 18. Rights in criminal proceedings; |
| 7. Freedom of expression; | 19. Children in the criminal process; |
| 8. Peaceful assembly and freedom of association; | 20. Right not to be tried or punished more than once; |
| 9. Taking part in public life; | 21. Retrospective criminal laws; |
| 10. Property rights; | 22. Right to education; |
| 11. Privacy and reputation; | 23. Right to health services. |
| 12. Protection of families and children; | |

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

- Recurrent Revenue is currently sitting at 4% compared to the original budget and Recurrent Expenditure is sitting at 6%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of July 2023 was \$57.16m with \$37m of this currently classed as restricted cash.
- The ratios at the end of July are all within their respective targets apart from
 - Current Ratio which is sitting just outside of the target of between 2.0 and 4.0 at 4.44. This ratio is affected by high cash and contract asset balances.
 - Debt Servicing Ratio which is sitting at 12.91% which is above the target of less than or equal to 10%. This ratio is usually above target in July due to low operating revenue levels during the first month of the financial year.
- Council's capital expenditure program is currently sitting at \$1.15m in actual expenditure which equates to approximately 3.5% of the total original budget.
- Auditors will be on site during September to perform their end of year testing.

ATTACHMENTS

1. **Capital Expenditure Report - July 2023**
2. **Monthly Financial Report - July 2023**

2023/2024 Capex Report for Council

Project Code	Project Description	REVENUE SOURCES						EXPENDITURE BUDGET			EXPENDITURE ACTUALS			
		Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2023/2024 Adopted Budget	2022/2023 Continued Projects	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
Facilities														
Caravan Park - Prost														
006883	Proston Caravan Park - Amenities Refurb	20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	20,000.00	-	-	-
		20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	20,000.00	-	-	-
Depot - Kingaroy														
006747	Kingaroy Depot Car Parking	-	-	-	-	-	-	-	-	-	-	8,890.91	-	8,890.91
006885	Kingaroy Depot - Solar Power	200,000.00	-	-	-	-	-	200,000.00	200,000.00	-	200,000.00	-	-	-
		200,000.00	-	-	-	-	-	200,000.00	200,000.00	-	200,000.00	8,890.91	-	8,890.91
Depot - Murgon														
006886	Murgon Depot - Crnb Rm Repairs & H/Stand	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	50,000.00	-	-	-
		50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	50,000.00	-	-	-
Depot - Blackbutt														
006884	Blackbutt Pks Depot Shed - Connect Elec.	20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	20,000.00	-	-	-
		20,000.00	-	-	-	-	-	20,000.00	20,000.00	-	20,000.00	-	-	-
SES - Blackbutt														
006848	Blackbutt SES Building - roof/ceiling	24,412.00	-	-	73,237.00	-	-	97,649.00	97,649.00	-	97,649.00	-	-	-
		24,412.00	-	-	73,237.00	-	-	97,649.00	97,649.00	-	97,649.00	-	-	-
Hall - Nanango Cultu														
006887	Nanango Cultural Centre - Replace Chairs	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	30,000.00	-	-	-
		30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	30,000.00	-	-	-
Hall - Mundure														
006838	Mundure Hall-ReRoof & Structural Upgrade	-	-	-	-	-	-	-	-	-	-	78,157.27	40,000.00	118,157.27
		-	-	-	-	-	-	-	-	-	-	78,157.27	40,000.00	118,157.27
Hall - Blackbutt Mem														
006888	DLGGSP - Blackbutt Memorial Hall- ReRoof	80,000.00	-	-	120,000.00	-	-	200,000.00	200,000.00	-	200,000.00	-	-	-
		80,000.00	-	-	120,000.00	-	-	200,000.00	200,000.00	-	200,000.00	-	-	-
Housing														
006889	Nanango- Railway Ln Rental House- ReRoof	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-	-	-
006890	Nanango - Appin St Units- Reseal Carpark	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	50,000.00	-	-	-
006891	Nanango-Brighthaven Units-Reno 2 Bathrms	40,000.00	-	-	-	-	-	40,000.00	40,000.00	-	40,000.00	-	-	-
		190,000.00	-	-	-	-	-	190,000.00	190,000.00	-	190,000.00	-	-	-
Museum - Boondooma H														
006749	Boondooma Homestead - Replace Tourism Ro	-	-	-	-	-	-	-	-	-	-	1,909.09	-	1,909.09
006892	Boondooma Homestead - Restoration	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	50,000.00	-	-	-
		50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	50,000.00	1,909.09	-	1,909.09
Museum - Nanango Ene														
006846	SB Energy Centre- Compressor replacement	-	-	-	-	-	-	-	-	-	-	9,383.64	9,383.64	18,767.28
		-	-	-	-	-	-	-	-	-	-	9,383.64	9,383.64	18,767.28
Swimming Pool - King														
006897	Kingaroy S/Pool-Install Paramobility Pod	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-	-	-
		100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-	-	-
Swimming Pool - Murg														
006895	BRRF-Murgon S/Pool- Reseal Joint&Repaint	140,000.00	-	-	-	-	-	140,000.00	140,000.00	-	140,000.00	-	-	-
		140,000.00	-	-	-	-	-	140,000.00	140,000.00	-	140,000.00	-	-	-
Swimming Pool - Wondal														
006538	Wondal Swimming Pool Refurbishment	-	-	-	-	-	-	-	-	-	-	180,321.72	66,298.64	246,620.36
006896	Wondal S/Pool - Install Paramobility Pod	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-	-	-
		100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	100,000.00	180,321.72	66,298.64	246,620.36
Sp/ground-Murgon														
006893	LRCI - Murgon PCYC - Bathroom Renovation	-	-	-	650,000.00	-	-	650,000.00	650,000.00	-	650,000.00	-	-	-
006894	Murgon PCYC - New Balustrade & Seating	80,000.00	-	-	-	-	-	80,000.00	80,000.00	-	80,000.00	-	-	-

Project Code	Project Description	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2023/2024 Adopted Budget	2022/2021 Continued Projects	Total Available Budget	Commitments	2024/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
		80,000.00	-	-	650,000.00	-	-	730,000.00	730,000.00	-	730,000.00	-	-	-
General														
006827	Purchase of 3 new Christmas Trees	-	-	-	-	-	-	-	-	-	-	26,790.38	200.00	26,990.38
		-	-	-	-	-	-	-	-	-	-	26,790.38	200.00	26,990.38
		1,084,412.00	-	-	843,237.00	-	-	1,927,649.00	1,927,649.00	-	1,927,649.00	305,453.01	115,882.28	421,335.29
Office														
Admin Office - Kinga														
005483	Council Chambers Audio Video	-	-	-	-	-	-	-	-	-	-	19,261.75	-	19,261.75
		-	-	-	-	-	-	-	-	-	-	19,261.75	-	19,261.75
Info Serv - ICT														
000379	Computer Infrastructure & Upgrade	140,000.00	-	-	-	-	-	140,000.00	140,000.00	-	140,000.00	-	-	-
000381	Server Hardware	135,000.00	-	-	-	-	-	135,000.00	135,000.00	-	135,000.00	172,130.46	40,752.38	212,882.82
000382	Photocopiers & Printers	32,000.00	-	-	-	-	-	32,000.00	32,000.00	-	32,000.00	-	-	-
006052	Microwave Radio & Hardware	35,000.00	-	-	-	-	-	35,000.00	35,000.00	-	35,000.00	13,025.00	-	13,025.00
006053	MS Cloud Provisioning	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	30,000.00	-	-	-
		372,000.00	-	-	-	-	-	372,000.00	372,000.00	-	372,000.00	185,155.46	40,752.36	225,907.82
		372,000.00	-	-	-	-	-	372,000.00	372,000.00	-	372,000.00	204,417.21	40,752.36	245,169.57
Fleet														
Plant & Fleet Manage														
006515	Plant and Fleet Replacement 2021-22	-	-	-	-	-	-	-	-	-	-	1,408,012.23	-	1,408,012.23
006767	Plant and Fleet Replacement 2022/2023	-	-	-	-	-	-	-	-	-	-	2,788,134.44	50,391.93	2,838,526.37
006876	Plant & Fleet Replacement 2023/2024	1,959,108.00	2,191,392.00	415,000.00	-	-	-	4,565,500.00	4,565,500.00	-	4,565,500.00	-	-	-
		1,959,108.00	2,191,392.00	415,000.00	-	-	-	4,565,500.00	4,565,500.00	-	4,565,500.00	4,196,146.67	50,391.93	4,246,538.60
		1,959,108.00	2,191,392.00	415,000.00	-	-	-	4,565,500.00	4,565,500.00	-	4,565,500.00	4,196,146.67	50,391.93	4,246,538.60
Community & Lifestyle														
Aerodrome - Kingaroy														
006583	RAP-Kingaroy Aerodrome Lighting Upgrade	-	-	-	-	-	-	-	-	-	-	57,428.23	57,824.00	115,252.23
006910	CP-Kingaroy Airport Security fence&gate	30,000.00	-	-	30,000.00	-	-	60,000.00	60,000.00	-	60,000.00	-	-	-
006911	CP-Kingaroy Airport Line Marking	40,000.00	-	-	-	-	-	40,000.00	40,000.00	-	40,000.00	-	-	-
006912	CP-Kingaroy Airport Stage 1 Masterplan	10,000.00	-	-	-	-	-	10,000.00	10,000.00	-	10,000.00	-	-	-
		80,000.00	-	-	30,000.00	-	-	110,000.00	110,000.00	-	110,000.00	57,428.23	57,824.00	115,252.23
Aerodrome - Wondal														
006771	CP - Wondal Aerodrome - Reseal Carpark	45,000.00	-	-	-	-	-	45,000.00	45,000.00	-	45,000.00	-	-	-
		45,000.00	-	-	-	-	-	45,000.00	45,000.00	-	45,000.00	-	-	-
Cemeteries - Kingaro														
006772	CP - Taabinga Cemetery - Carpark reseal	45,000.00	-	-	-	-	-	45,000.00	45,000.00	-	45,000.00	-	-	-
006774	CP - Taabinga Cemetery expansion	52,000.00	-	-	-	-	-	52,000.00	52,000.00	-	52,000.00	-	-	-
006913	CP-All Cemeteries - new signage	25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	25,000.00	-	-	-
006914	CP-Taabinga Cemetery road formation-lawn	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	30,000.00	-	-	-
		152,000.00	-	-	-	-	-	152,000.00	152,000.00	-	152,000.00	-	-	-
Cemeteries - Proston														
006775	CP - Proston Cemetery - Expansion/Road	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	30,000.00	-	-	-
		30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	30,000.00	-	-	-
Saleyards - Coolabun														
006777	CP - Coolabunia Saleyards-Asset Upgrades	180,000.00	-	-	-	-	-	180,000.00	180,000.00	-	180,000.00	27,781.44	10,378.00	38,159.44
006915	CP-Coolabunia Saleyards truckwash upgrad	25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	25,000.00	-	-	-
		205,000.00	-	-	-	-	-	205,000.00	205,000.00	-	205,000.00	27,781.44	10,378.00	38,159.44
Tourism - Yallakool														
006804	Yallakool & Boondooma Dams Upgrade Proj	-	-	-	-	-	-	-	-	-	-	1,500.00	84,420.00	85,920.00
006916	CP-PP Dam Washing machine & Dryers	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	30,000.00	-	-	-
006917	CP-Boondooma Dam Access Ramp & Rec room	25,000.00	-	-	-	-	-	25,000.00	25,000.00	-	25,000.00	-	-	-
		55,000.00	-	-	-	-	-	55,000.00	55,000.00	-	55,000.00	1,500.00	84,420.00	85,920.00
Tourism - Lake Boon														
006918	CP-Boondooma Dam Fuel Bowsers	27,831.00	-	-	-	-	-	27,831.00	27,831.00	-	27,831.00	-	-	-
		27,831.00	-	-	-	-	-	27,831.00	27,831.00	-	27,831.00	-	-	-

Project Code	Project Description	Discretionary	Restricted Cash	Proceeds from Sale of Asset	Grant Funding	Lease	Developer Contribution	Total Budgeted Revenue	2022/2023 Adopted Budget	2022/2023 Committed Projects	Total Available Budget	Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
		594,831.00	-	-	30,000.00	-	-	624,831.00	624,831.00	-	624,831.00	86,709.67	152,622.00	239,331.67
Parks														
Sp/ground-Maidenwell														
006920	Maidenwell Completion of steps to Coomba	70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	70,000.00	-	-	-
		70,000.00						70,000.00	70,000.00		70,000.00			
W4Q - Round 4														
006531	W4Q4-Benarkin Park Renewal	-	-	-	-	-	-	-	-	-	-	15,857.28	1,402.64	17,259.92
006752	W4Q4 - Kingaroy Lions Park Playground	-	-	-	95,000.00	-	-	95,000.00	95,000.00	-	95,000.00	-	97,168.05	97,168.05
006753	W4Q4-Murgon QEII Park - Stage 2	-	-	-	-	-	-	-	-	-	-	18,458.46	-	18,458.46
006758	Lions Park Kingaroy Amenities Replace	-	-	-	269,815.00	-	-	269,815.00	269,815.00	-	269,815.00	188,220.00	2,445.45	190,665.45
006759	Regional Park/Amenities Upgrade-24 Hr Ca	-	-	-	150,000.00	-	-	150,000.00	150,000.00	-	150,000.00	-	-	-
006806	W4Q4-Tipperary Flat N'go-Water Feature	-	-	-	-	-	-	-	-	-	-	-	145.06	145.06
006807	W4Q4-Tipperary Flat N'go - Rd & Carpark	-	-	-	-	-	-	-	-	-	-	51,461.95	3,040.30	54,502.25
006925	W4Q4 - Kumbia Park Redevelopment	-	-	-	115,000.00	-	-	115,000.00	115,000.00	-	115,000.00	8,431.50	-	8,431.50
006926	W4Q4 - Kingaroy Memorial Park	-	-	-	321,450.00	-	-	321,450.00	321,450.00	-	321,450.00	250,245.72	14,054.55	264,300.27
					951,265.00			951,265.00	951,265.00		951,265.00	629,842.96	21,088.00	650,930.96
Parks - Kingaroy														
006849	QRA-Memorial Park Footbridge	-	-	-	231,030.00	-	-	231,030.00	231,030.00	-	231,030.00	-	-	-
006875	MIP-Memorial Park Multi Court & Ninja	200,000.00	-	-	250,000.00	-	-	450,000.00	450,000.00	-	450,000.00	-	-	-
006929	Kingaroy Carew Park Shelter and Trees	40,000.00	-	-	-	-	-	40,000.00	40,000.00	-	40,000.00	-	-	-
006930	Kumbia Recreation Park Redevelopment	200,000.00	-	-	-	-	-	200,000.00	200,000.00	-	200,000.00	-	-	-
006938	Kingaroy Apex Park Carpark	120,000.00	-	-	-	-	-	120,000.00	120,000.00	-	120,000.00	-	-	-
		560,000.00			481,030.00			1,041,030.00	1,041,030.00		1,041,030.00			
Parks - Nanango														
006921	Nanango Pioneer Park walking tracks	6,000.00	-	-	-	-	-	6,000.00	6,000.00	-	6,000.00	-	-	-
006922	Nanango Pioneer Park Repair Washouts	6,000.00	-	-	-	-	-	6,000.00	6,000.00	-	6,000.00	-	-	-
006923	Nanango Lions Park Replace damaged slide	7,500.00	-	-	-	-	-	7,500.00	7,500.00	-	7,500.00	-	-	-
006933	Nanango Butter Factory Park Amenities	220,000.00	-	-	-	-	-	220,000.00	220,000.00	-	220,000.00	2,618.18	-	2,618.18
006934	Nanango Lions Park Shade Sail and Swing	-	-	-	52,318.00	-	-	52,318.00	52,318.00	-	52,318.00	-	-	-
		239,500.00			52,318.00			291,818.00	291,818.00		291,818.00	2,618.18		2,618.18
Parks - Blackbutt														
006919	Blackbutt Les Muller Park	50,000.00	-	-	-	-	-	50,000.00	50,000.00	-	50,000.00	16,244.00	-	16,244.00
006931	Benarkin First Settlers Park Playground	150,000.00	-	-	-	-	-	150,000.00	150,000.00	-	150,000.00	-	-	-
006932	Blackbutt to Linville Rail Trail	-	-	-	100,000.00	-	-	100,000.00	100,000.00	-	100,000.00	-	-	-
		200,000.00			100,000.00			300,000.00	300,000.00		300,000.00	16,244.00		16,244.00
Parks - Murgon														
006927	Murgon Skate Park Half Basketball court	32,000.00	-	-	-	-	-	32,000.00	32,000.00	-	32,000.00	-	-	-
006928	Murgon QE11 Park Stage 2 Redevelopment	450,000.00	-	-	-	-	-	450,000.00	450,000.00	-	450,000.00	363.64	-	363.64
		482,000.00						482,000.00	482,000.00		482,000.00	363.64		363.64
Parks - Wondai														
006935	DFRA Dingo Creek Carpark	-	-	-	180,260.00	-	-	180,260.00	180,260.00	-	180,260.00	-	-	-
					180,260.00			180,260.00	180,260.00		180,260.00			
Parks - Proston														
006877	Proston Lookout - Lookout Redevelopment	16,000.00	-	-	-	-	-	16,000.00	16,000.00	-	16,000.00	454.55	6,067.09	6,521.64
006878	Proston Lookout Bollards	8,000.00	-	-	-	-	-	8,000.00	8,000.00	-	8,000.00	-	-	-
006924	Proston Railway Park Walking track	10,000.00	-	-	-	-	-	10,000.00	10,000.00	-	10,000.00	-	-	-
		34,000.00						34,000.00	34,000.00		34,000.00	454.55	6,067.09	6,521.64
Rail Trails														
006936	DFRA Kingaroy-Murgon Rail Trail Crossing	-	-	-	423,314.00	-	-	423,314.00	423,314.00	-	423,314.00	-	-	-
006937	LRCI Kingaroy-Murgon Rail Trail Reseal	-	-	-	994,465.00	-	-	994,465.00	994,465.00	-	994,465.00	-	-	-
					1,417,779.00			1,417,779.00	1,417,779.00		1,417,779.00			
		1,585,500.00			3,182,652.00			4,768,152.00	4,768,152.00		4,768,152.00	649,523.33	27,155.09	676,678.42
Roads														
W4Q - Round 4														
006740	W4Q4-Kumbia CBD Upgrade-Footpath	-	-	-	-	-	-	-	-	-	-	2,048.00	2,048.00	4,096.00
006975	W4Q4 Wondai CBD Scott Street	-	-	-	700,000.00	-	-	700,000.00	700,000.00	-	700,000.00	-	-	-
					700,000.00			700,000.00	700,000.00		700,000.00	2,048.00	2,048.00	4,096.00
Bridges														

Project Code	Project Description	Depreciation	Restricted Cash	Proceeds from Sale of Asset	Grant Funding	Loans	Developer Contribution	Total Budgeted Revenue	2022/2023 Adopted Budget	2022/2023 Contingent Projects	Total Available Budget	Commitments	2022/2023 Actual Expenditure	2022/2023 Actual Expenditure & Commitments	
006722	LRCI-Runnymede-Runnymede Rd-Reseal	-	-	-	-	-	-	-	-	-	-	113,851.95	2,624.90	116,476.85	
006723	LRCI-Byee-Silverleaf Rd-Reseal	-	-	-	-	-	-	-	-	-	-	1,190.00	1,190.00	2,380.00	
006725	LRCI-Taromeo-Old Esk Rd-Reseal	-	-	-	-	-	-	-	-	-	-	113,038.96	298.53	113,337.49	
006727	LRCI-Tingooora-Tingooora Chelmsford Rd-Reseal	-	-	-	-	-	-	-	-	-	-	4,939.34	-	4,939.34	
006728	TIDS-Fairdale-Fairdale Rd-Reseal	-	-	-	-	-	-	-	-	-	-	-	11,702.67	11,702.67	
006730	TIDS-Sunnybrook-Headings Rd-Reseal	-	-	-	-	-	-	-	-	-	-	279.50	6,130.84	6,410.34	
006731	TIDS-Tablelands-Reifs Rd-Reseal	-	-	-	-	-	-	-	-	-	-	2,009.00	1,270.00	3,279.00	
006953	Nanango-Bushnells Rd-Reseal	50,400.00	-	-	-	-	-	50,400.00	50,400.00	-	50,400.00	-	-	-	
006954	Wamung-Friebergs Rd-Reseal	105,840.00	-	-	-	-	-	105,840.00	105,840.00	-	105,840.00	-	-	-	
006955	Boole-Gatto Rd-Reseal	25,200.00	-	-	-	-	-	25,200.00	25,200.00	-	25,200.00	-	-	-	
006956	Brooklands-Kumbia Rd-Reseal	42,570.00	-	-	-	-	-	42,570.00	42,570.00	-	42,570.00	-	-	-	
006957	Boole-MacCauley Dr-Reseal	119,700.00	-	-	-	-	-	119,700.00	119,700.00	-	119,700.00	-	-	-	
006958	Kingaroy-MacDiarmid St-Reseal	32,832.00	-	-	-	-	-	32,832.00	32,832.00	-	32,832.00	-	-	-	
006959	Mondure-McConnel Way-Reseal	28,800.00	-	-	-	-	-	28,800.00	28,800.00	-	28,800.00	-	-	-	
006960	Wattlecamp-MemrambiBarkersCreekRd-Reseal	84,900.00	-	-	-	-	-	84,900.00	84,900.00	-	84,900.00	-	-	-	
006961	TIDS-Silverleaf-MondureWheatlands-Reseal	300,745.00	-	-	39,735.00	-	-	340,480.00	340,480.00	-	340,480.00	-	-	-	
006962	Byee-Silverleaf Rd-Reseal	429,120.00	-	-	-	-	-	429,120.00	429,120.00	-	429,120.00	-	-	-	
006963	TIDS-Haly Creek-Stuart Valley Dr-Reseal	169,920.00	-	-	169,920.00	-	-	339,840.00	339,840.00	-	339,840.00	-	-	-	
006964	Charlestown-Transmitter Rd-Reseal	238,960.00	-	-	-	-	-	238,960.00	238,960.00	-	238,960.00	-	-	-	
006965	Wooroolin-Wollors Rd-Reseal	120,900.00	-	-	-	-	-	120,900.00	120,900.00	-	120,900.00	-	-	-	
006966	Boole-Darcie St-Reseal	80,280.00	-	-	-	-	-	80,280.00	80,280.00	-	80,280.00	-	-	-	
006967	Boole-Brittany Court-Reseal	30,089.00	-	-	-	-	-	30,089.00	30,089.00	-	30,089.00	-	-	-	
006968	Boole-Tidar Ct-Reseal	30,089.00	-	-	-	-	-	30,089.00	30,089.00	-	30,089.00	-	-	-	
		1,890,345.00	-	-	209,655.00	-	-	2,100,000.00	2,100,000.00	-	2,100,000.00	581,689.43	53,033.19	634,722.62	
General															
006682	Advanced Design 22/23	250,000.00	-	-	-	-	-	250,000.00	250,000.00	-	250,000.00	96,076.00	129,491.44	225,567.44	
006735	Kingaroy-Loopard Court-Drainage	-	-	-	-	-	-	-	-	-	-	650.10	672.10	1,322.20	
006736	Flood Damage - Council Betterment	-	2,000,000.00	-	-	-	-	2,000,000.00	2,000,000.00	-	2,000,000.00	-	-	-	
006805	North Street Kerb & Channelling	121,500.00	-	-	-	-	-	121,500.00	121,500.00	-	121,500.00	23,248.07	4,124.92	27,372.99	
006979	Unallocated Renewal Funds	178,500.00	-	-	-	-	-	178,500.00	178,500.00	-	178,500.00	-	12,675.50	12,675.50	
		550,000.00	2,000,000.00	-	-	-	-	2,550,000.00	2,550,000.00	-	2,550,000.00	132,649.67	134,288.46	266,938.13	
		5,629,214.00	3,194,736.00	-	3,738,942.00	-	-	12,562,892.00	12,562,892.00	-	12,562,892.00	1,728,346.47	680,553.00	2,408,901.47	
Water Services															
WAQ - Round 4															
006787	Kingaroy Water Security Trunk Infra Upgr	-	244,125.00	-	-	-	-	244,125.00	244,125.00	-	244,125.00	3,775.00	-	3,775.00	
006808	Kingaroy Water Security Mt Wooroolin Res	-	255,875.00	-	1,494,125.00	-	-	1,750,000.00	1,750,000.00	-	1,750,000.00	-	-	-	
		-	500,000.00	-	1,494,125.00	-	-	1,994,125.00	1,994,125.00	-	1,994,125.00	3,775.00	-	3,775.00	
Water - General Oper															
006503	S1 & S2 - PC, SCADA & Telemetry WATER	-	183,332.00	-	-	-	-	183,332.00	183,332.00	-	183,332.00	163,684.00	-	163,684.00	
006640	S2- PC, SCADA & Telemetry WATER	-	-	-	-	-	-	-	-	-	-	4,960.00	-	4,960.00	
006898	S3 - PC, SCADA & Telemetry WATER	175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	175,000.00	-	-	-	
006909	Solar panels for treatment plants	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	30,000.00	-	-	-	
		205,000.00	183,332.00	-	-	-	-	388,332.00	388,332.00	-	388,332.00	168,634.00	-	168,634.00	
Water - Blackbutt															
006788	Blackbutt HL PS Switchboard renewal +	-	175,000.00	-	-	-	-	175,000.00	175,000.00	-	175,000.00	-	-	-	
006899	Blackbutt WTP Switchboard Renewal & PC/S	400,000.00	-	-	-	-	-	400,000.00	400,000.00	-	400,000.00	-	-	-	
		400,000.00	175,000.00	-	-	-	-	575,000.00	575,000.00	-	575,000.00	-	-	-	
Water - Kingaroy															
005547	Gordonbrook WTP - Post Con Contract Work	-	-	-	-	-	-	-	-	-	-	59,762.33	42,197.20	101,959.53	
006506	KWS-Gordonbrook Dam PSA Renewals	-	-	-	-	-	-	-	-	-	-	1,577.12	1,577.12	3,154.24	
006516	Gordonbrook Off Stream Storage Design	-	278,721.00	-	-	-	-	278,721.00	278,721.00	-	278,721.00	35,420.67	2,852.50	38,273.17	
006517	Water Meter Replacement Program - 21/22	-	-	-	-	-	-	-	-	-	-	-	1,577.03	1,577.03	
006566	Gordonbrook Dam Emergency Repairs 2021	-	-	-	-	-	-	-	-	-	-	35,845.00	-	35,845.00	
006596	Gordonbrook Hydrological Modelling	-	-	-	-	-	-	-	-	-	-	37,600.11	1,196.25	38,796.36	
006783	Gordonbrook Dam Spillway AFC D&C	-	-	-	-	800,000.00	-	800,000.00	800,000.00	-	800,000.00	-	-	-	
006882	WMR Markwell St Kingaroy	98,000.00	-	-	-	-	-	98,000.00	98,000.00	-	98,000.00	-	-	-	
006900	WMR Alford St Kingaroy (William-Bumett)	133,000.00	-	-	-	-	-	133,000.00	133,000.00	-	133,000.00	-	-	-	
006901	WMR Glendon St Kingaroy(Alford-Markwell)	78,400.00	-	-	-	-	-	78,400.00	78,400.00	-	78,400.00	-	-	-	
006902	Driveln W/Main Burya Hwy Joint Replaceme	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	100,000.00	-	-	-	
006976	Jubilee St Kingaroy (End to lanSt)	30,000.00	-	-	-	-	-	30,000.00	30,000.00	-	30,000.00	-	-	-	
		439,400.00	278,721.00	-	-	800,000.00	-	1,518,121.00	1,518,121.00	-	1,518,121.00	170,205.23	49,400.10	219,605.33	
Water - Nanango															
006657	WMR Dalby St Nanango (Gipps-ChesterSt)	-	-	-	-	-	-	-	-	-	-	5,832.66	6,772.93	12,605.79	

Project Code	Project Description	Depreciation	Restricted Cash	Proceeds from Sale of Asset	Grant Funding	Leases	Developer Contribution	Total Budgeted Revenue	2023/2024 Adopted Budget	2022/2023 Commenced Projects	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2022/2023 Actual Expenditure & Commitments
006785	Nanango WTP & Bores A, B, C, etc	-	340,000.00	-	-	-	-	340,000.00	340,000.00	-	340,000.00	-	-	-
	Water - Proston													
006055	Proston-SCADA Platform Update	-	-	-	-	-	-	-	-	-	-	4,369.32	-	4,369.32
006658	WMR Blake St, Proston (Drake-RodneySt)	-	-	-	-	-	-	-	-	-	-	10,619.10	12,274.29	22,893.39
	Water - Wondai													
006659	WMR Mackenzie St, Wondai (Osborne-EndSt)	-	208,574.00	-	-	-	-	208,574.00	208,574.00	-	208,574.00	20,072.45	-	20,072.45
006660	WMR Mackenzie St, Wondai (Osborne-Scott)	-	138,116.00	-	-	-	-	138,116.00	138,116.00	-	138,116.00	10,660.86	-	10,660.86
006661	WMR Cadell St, Wondai (Scott - Kent St)	-	-	-	-	-	-	-	-	-	-	41,482.50	16,698.78	58,181.28
006881	Media Replacement Wondai	140,000.00	-	-	-	-	-	140,000.00	140,000.00	-	140,000.00	-	-	-
	Wastewater Services													
	Wastewater - General													
005826	Update Scada/Cyber Security	-	-	-	-	-	-	-	-	-	-	5,348.00	-	5,348.00
006641	S2- PC, SCADA & Telemetry WASTEWATER	-	166,747.00	-	-	-	-	166,747.00	166,747.00	-	166,747.00	131,290.00	-	131,290.00
006903	S3- PC, SCADA & Telemetry WASTEWATER	175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	175,000.00	-	-	-
006904	Regional Sewer Relining	1,800,000.00	-	-	-	-	-	1,600,000.00	1,600,000.00	-	1,600,000.00	-	-	-
	Wastewater - Kingaro													
006509	KWW-KWWTP PSA Renewals	-	-	-	-	-	-	-	-	-	-	1,577.12	1,577.12	3,154.24
006905	Kingaro SPS2 Tessmanns Rd Switchboard	175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	175,000.00	-	-	-
	Wastewater - Nanango													
006793	Nanango SPS2 Switchboard renewal, etc.	-	210,000.00	-	-	-	-	210,000.00	210,000.00	-	210,000.00	-	-	-
006794	Nanango SPS3 Switchboard renewal, etc.	-	140,000.00	-	-	-	-	140,000.00	140,000.00	-	140,000.00	-	-	-
	Waste Management - R													
006510	BDWW-WWTP1 SB Renewal	-	-	-	-	-	-	-	-	-	-	6,239.99	-	6,239.99
006796	Proston CED Pump Station Replace & Renew	-	210,000.00	-	-	-	-	210,000.00	210,000.00	-	210,000.00	-	-	-
	Waste													
006607	New Maidenwell Transfer Station	-	250,000.00	-	-	-	-	250,000.00	250,000.00	-	250,000.00	1,180.00	230.00	1,410.00
006780	Nanango Weighbridge & Transfer Station	-	121,512.00	-	182,268.00	-	-	303,780.00	303,780.00	-	303,780.00	-	-	-
	Summary													
		1,184,400.00	1,823,743.00	-	1,494,125.00	800,000.00	-	5,302,268.00	5,302,268.00	-	5,302,268.00	435,651.32	85,146.10	520,797.42
		1,775,000.00	166,747.00	-	-	-	-	1,941,747.00	1,941,747.00	-	1,941,747.00	136,638.00	-	136,638.00
		175,000.00	-	-	-	-	-	175,000.00	175,000.00	-	175,000.00	1,577.12	1,577.12	3,154.24
		350,000.00	-	-	-	-	-	350,000.00	350,000.00	-	350,000.00	-	-	-
		210,000.00	-	-	-	-	-	210,000.00	210,000.00	-	210,000.00	6,239.99	-	6,239.99
		1,950,000.00	726,747.00	-	-	-	-	2,676,747.00	2,676,747.00	-	2,676,747.00	144,455.11	1,577.12	146,032.23
		553,780.00	371,512.00	-	182,268.00	-	-	553,780.00	553,780.00	-	553,780.00	1,180.00	230.00	1,410.00
		33,353,819.00	8,308,130.00	415,000.00	9,471,224.00	800,000.00	-	33,353,819.00	33,353,819.00	-	33,353,819.00	7,751,884.79	1,154,309.88	8,906,194.67



South Burnett Regional Council
Monthly Financial Report
Interim July 2023



Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the original budget, at an organisational level, for the period ended 31 July 2023.

- Recurrent Revenue is currently sitting at 4% compared to the original budget and Recurrent Expenditure is sitting at 6%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of July 2023 was \$57.16m with \$37m of this currently classed as restricted cash.
- The ratios at the end of July are all within their respective targets apart from
 - Current Ratio which is sitting just outside of the target of between 2.0 and 4.0 at 4.44. This ratio is affected by high cash and contract asset balances.
 - Debt Servicing Ratio which is sitting at 12.91% which is above the target of less than or equal to 10%. This ratio is usually above target in July due to low operating revenue levels during the first month of the financial year.
- Council's capital expenditure program is currently sitting at \$1.15m in actual expenditure which equates to approximately 3.5% of the total original budget.
- Auditors will be on site during September to perform their end of year testing.

Executive Summary

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1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 31 July 2023
8% of Year Complete

	2024 \$	Original Budget \$	Variance %
Income			
Revenue			
Recurrent Revenue			
Rates, Levies and Charges	10,968	57,018,206	0%
Fees and Charges	370,399	5,276,904	7%
Rental Income	-	459,715	0%
Interest Received	259,041	1,975,000	13%
Sales Revenue	613,302	6,835,007	9%
Other Income	40,661	1,179,323	3%
Grants, Subsidies, Contributions and Donations	1,553,058	8,546,353	18%
	<u>2,847,429</u>	<u>81,290,508</u>	<u>4%</u>
Capital Revenue			
Grants, Subsidies, Contribution and Donations	471,381	9,471,224	5%
Total Income	<u>3,318,810</u>	<u>90,761,732</u>	<u>4%</u>
Expenses			
Recurrent Expenses			
Employee Benefits	2,234,242	27,612,019	8%
Materials and Services	2,360,351	31,759,777	7%
Finance Costs	151,921	1,734,655	9%
Depreciation and Amortisation	-	23,673,214	0%
	<u>4,746,514</u>	<u>84,779,665</u>	<u>6%</u>
Capital Expense	-	(415,000)	0%
Total Expense	<u>4,746,514</u>	<u>84,364,665</u>	<u>6%</u>
Net Result	<u>(1,427,704)</u>	<u>6,397,067</u>	
Net Operating Result	<u>(1,899,085)</u>	<u>(3,489,157)</u>	

2.1 Operating Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

	Total Revenue:			Total Expenditure:		
	Actual	Original Budget	%	Actual	Original Budget	%
Water:	\$ 91,019	\$ 11,934,285	1%	\$ 309,351	\$ 11,532,687	5%
Wastewater:	\$ 26,574	\$ 7,290,458	0%	\$ 233,248	\$ 5,782,339	4%
Waste:	\$ 7,698	\$ 8,178,597	0%	\$ 749,888	\$ 8,767,055	9%
Plant and Fleet:	\$ -	\$ 191,000	0%	\$ 101,796	\$ 1,372,800	7%
GenOps:	\$ 2,722,139	\$ 53,726,059	5%	\$ 3,345,822	\$ 60,070,534	6%
Total:	\$ 2,847,429	\$ 81,290,508	4%	\$ 4,746,514	\$ 84,779,665	6%

Revenue

- All revenue items are currently tracking below the target of 8% which is generally consistent with the same time period from prior years.
- Water, Wastewater, GenOps and Waste are affected by timing in the revenue received from rates being levied.
- Water is sitting at 1% and is affected by a combination of rates and interest received.
- Waste is affected by timing in waste disposal revenue as invoices for July have not yet been raised.
- GenOps is sitting at 5% and will be affected by income received from Queensland Reconstruction Authority and DTMR for flood restoration works.

Expenditure

- All departments apart from Waste are tracking below target for the month.
- Waste is just above target for the month but can be affected by timing of monthly waste expenditure bills that have not been received.
- Expenditure for Fleet is affected by timing of yearly registration bills as well as timing in use of internal plant by departments for the month.
- GenOps continues to be affected by the 2022 weather events works and will be offset by grant income as well as timing in annual expenses such as insurance.

2.2 Revenue

2.2.1 Rates Levies and Charges

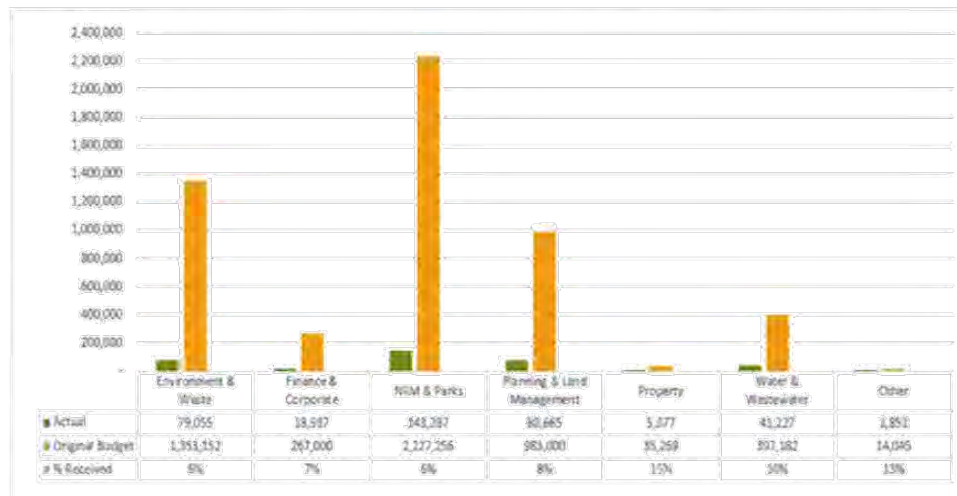
This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

Rates or Charges	Actuals	Original Budget
General Rates	-\$ 63,537	\$ 31,574,666
Quarry Special Charge	\$ -	\$ -
Water Charges	\$ 74,207	\$ 11,562,083
Sewerage Charges	\$ 80	\$ 7,149,764
Waste Collection Charges	-\$ 40	\$ 3,370,338
Community Rescue and Evacuation Levy	\$ 7	\$ 90,000
Waste Management Levy	\$ 252	\$ 3,271,355
Memerambi Estate Levies	\$ -	\$ -
Total	\$ 10,968	\$ 57,018,206

As at 31 July 2023, rates, levies and charges are tracking below the target of 8%. This is due to the timing of the first 6 monthly rates levy which is due to be issued in August. The general rates credit value relates to discount given on a supplementary rates notice, that was paid in July.

2.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



As of 31 July 2023, fees and charges are tracking near or above the target of 8%. Main factors affecting the fees and charges figures are:

- Environment and Waste are currently lower than expected due to yearly animal registrations not yet processed and timing of monthly invoices for waste disposal.

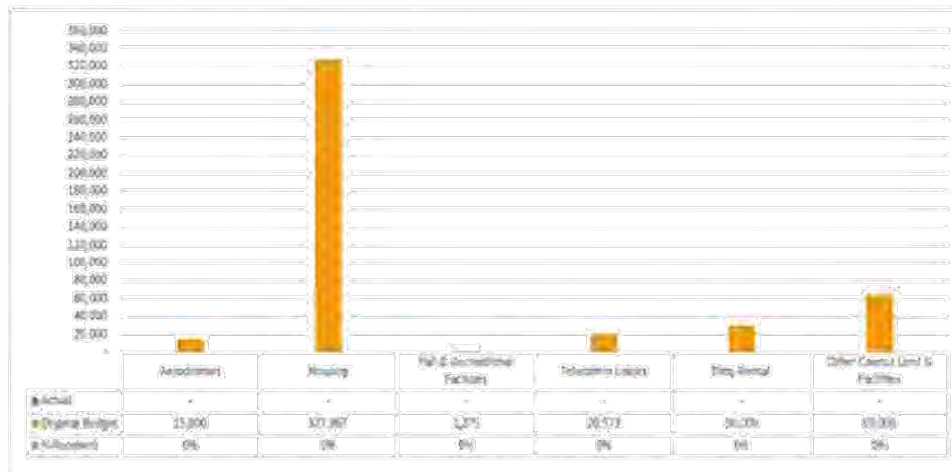
- Finance is affected by the timing of the Emergency Management Levy commission and rate searches.
- NRM & Parks are below target due to timing in visitors at Boondooma Dam, timing in cemetery income and saleyard income.
- Planning and Land Management is on target at 8% due to timing in number of planning and building applications.
- Properties is above target due to increases in the hall hire and caravan park fees received.
- Water & Waste Water is above target due to trade waste permits.

2.2.3 Rental Income

Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

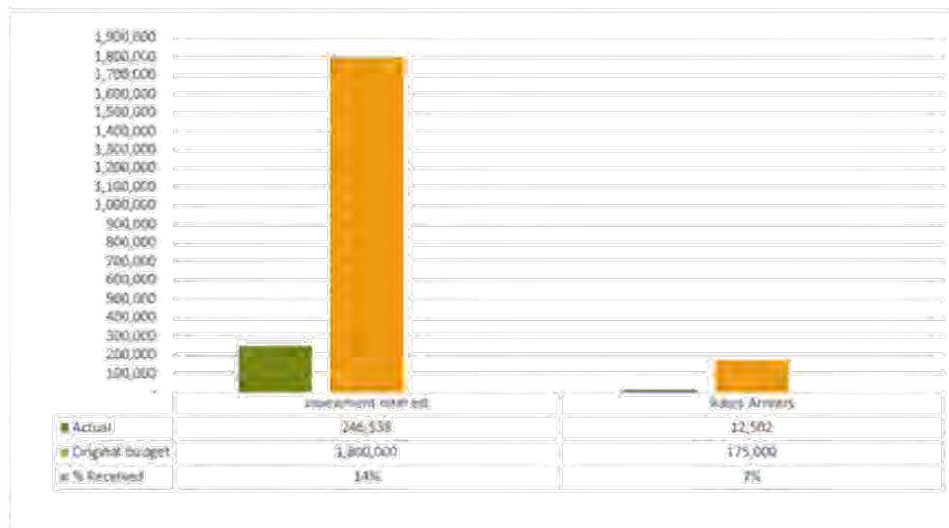
As of 31 July 2023, rental income is tracking at 0% due to timing in annual rental of various facilities. Main factors affecting the rental income figures are:

- Aerodrome and Telecomm annual leases have not yet been issued.
- Housing timing in invoices being processed for monthly income.



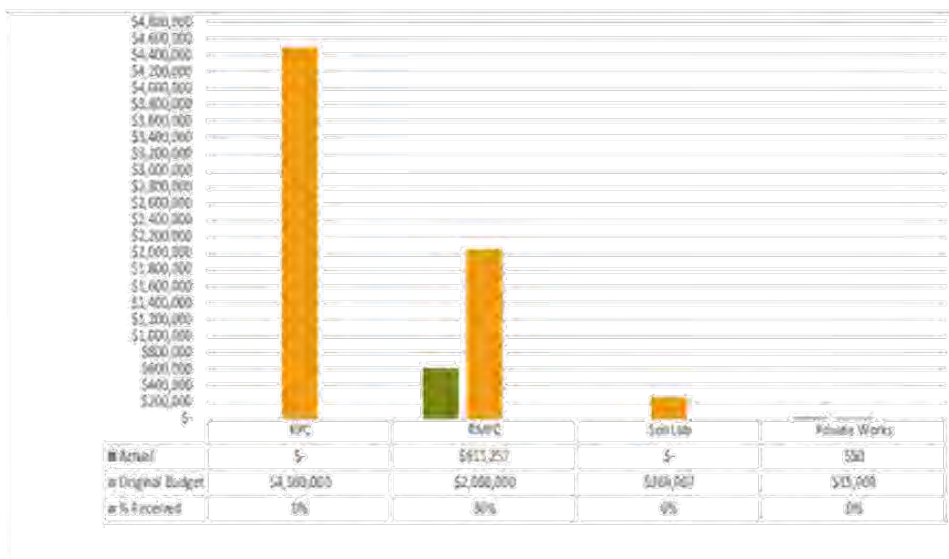
2.2.4 Interest Received

Interest revenue includes interest on investments and rate arrears. As of 31 July 2023, interest received is tracking above target at 13% due to favourable interest rates.



2.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory. As of 31 July 2023, sales revenue is tracking above target at 9%. Income received under the RMPC contract relates to the 2022-2023 year and will be adjusted in August to be accrued back into the correct year.



2.2.6 Other Income

Other income is sundry income derived from all other sources.

As of 31 July 2023, other income is tracking below target at 3%. Reasons surrounding this can be found below.

<i>Income Stream</i>	<i>Actual</i>	<i>Original Budget</i>	<i>% Received</i>
VIC Income	\$ 11,431	\$ 88,100	13%
Irrigation Income	\$ -	\$ 31,095	0%
Fines	\$ 3,080	\$ 53,073	6%
Scrap Steel	\$ -	\$ 289,865	0%
Library Sales	\$ 210	\$ 2,830	7%
Agency Income	\$ 2,352	\$ 52,000	5%
Tourist Parks	\$ 14,604	\$ 320,000	5%
Legal Recovery	\$ 1,165	\$ 80,000	1%
Insurance Claims & Workcover	\$ 5,418	\$ 20,000	27%
Misc Other	\$ 2,400	\$ 242,360	1%
Total	\$ 40,661	\$ 1,179,323	3%

- VIC Income is above target due to increased sale of goods.
- Irrigation Income is down due timing in when hay is available for sale.
- Fines are below target due to timing in processing of animal infringements throughout the year. There is a possibility that this value will decrease in the future if fines are sent to the State Penalties Enforcement Registry (SPERS) for collection.
- Scrap steel is picked up sporadically during the year and so has a timing factor.
- Legal recovery, insurance claims and Workcover income are raised and received sporadically during the year based on events and debt collection activities.

2.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 31 July 2023, operating grants are tracking above target at 18% due to timing in when operational grants are received and spent. Approximately \$1.5m of the monies received so far this year relates to funding from Queensland Reconstruction Authority (QRA) for expenditure incurred due to weather events.

Contract asset and contract liability movements have not yet been processed for July.

2.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

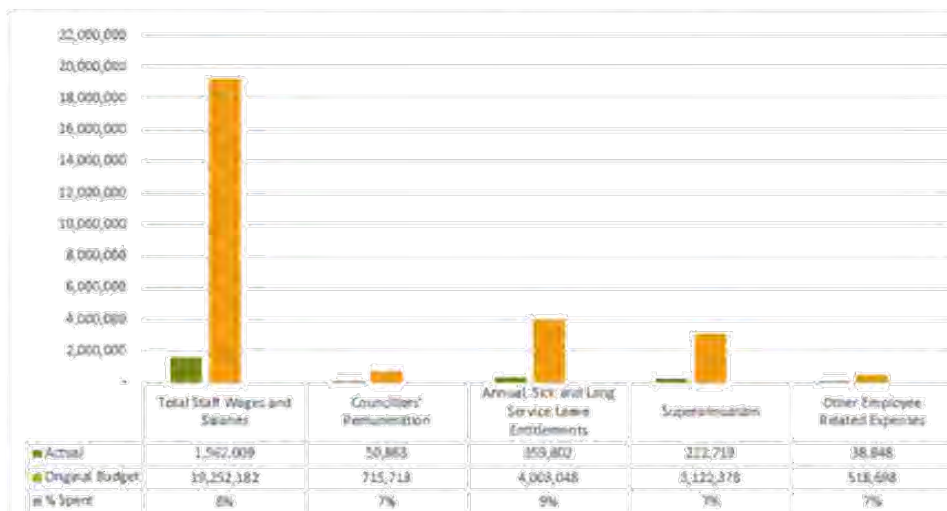
As of 31 July 2023, capital grants are tracking below target at 5%. Contract asset and contract liability movements have not yet been processed for July.

2.3 Expenditure

2.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 31 July 2023, employee benefits are tracking on target at 8%.



2.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 31 July 2023, materials and services are tracking just below target at 7%.

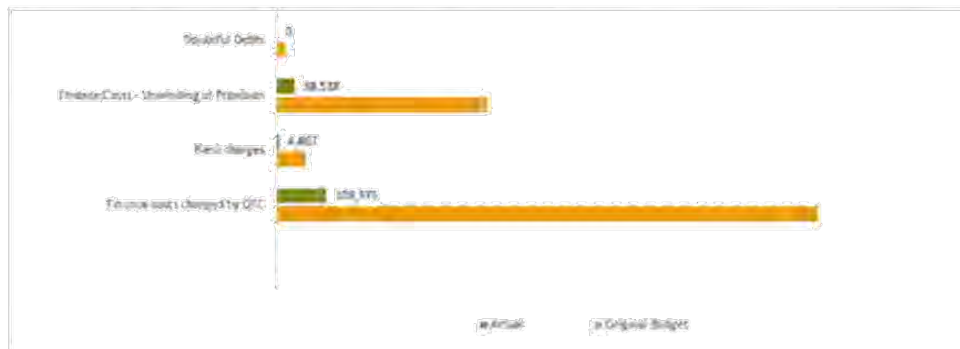
Description	Actual	Original Budget	% Spent
Donations	117,184	641,631	18%
Materials	1,891,539	21,569,778	9%
Services	386,359	10,510,525	4%
Internal Plant Charges	800,086	8,006,570	7%
Internal Plant Recoveries	634,817	8,968,726	7%
	2,360,351	31,759,777	

- A majority of variances seen in the materials category so far relate to timing of when invoices are received including timing of yearly insurances and fleet registrations.
- A large portion of the donations relate to programs under the Black Summer Bushfire Grant.
- Timing of expenditure associated with the various weather events has been offset by income.
- There is a degree of timing for waste collection and water usage invoices as they have not yet been received.

2.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 31 July 2023, finance costs are tracking just above target at 9%.



2.3.4 Depreciation

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council's property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 31 July 2023, depreciation is sitting 0%. Asset records will not be rolled into the new financial year until the external audit has been performed which means actual depreciation for July won't be run until October. Forecasted depreciation journals for July have not yet been posted due to revaluation of asset classes being performed during July and early August.

Work in progress balances currently sitting in the balance sheet as at 31 July 2023 total \$22.47m and are listed below. No capitalisation of projects will occur for this financial year until after the external auditors have finalised their review of Council's financial statements for the 2022-2023 year.

Asset Class	Work in Progress Balance
Buildings	2,312,726.79
Plant & Equip	
Roads	13,597,874.34
Water	2,714,583.81
Wastewater	1,632,545.30
Fleet	91,745.12
Waste	47,008.93
Office	70,774.51
Land	66,069.11
	<u>22,473,038.62</u>

2.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of during the year.

As Council cannot sell its roads or the majority of its major infrastructure, Council generally receives no revenue when an asset is disposed of. Any value remaining on the asset (ie its written down value which is the replacement cost less accumulated depreciation) is written off when the asset is renewed or upgraded.

A loss on asset disposal is recognised when a current asset is disposed of (sold, renewed or upgraded) out of Council's asset register while it still has a written down value on the asset register (that is, before it is fully depreciated) and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal.

If all assets were 100% depreciated and had zero remaining useful life when they were disposed of there would be no loss on disposal.

Capital expense is sitting at nil as at 31 July 2023.

3.0 Interim Statement of Financial Position (Balance Sheet)

Statement of Financial Position

as at 31 July 2023

	2023 JULY	Original Budget
	\$	\$
Current Assets		
Cash and Cash Equivalents	57,167,310	56,343,950
Trade and Other Receivables	10,645,602	11,936,624
Inventories	885,627	781,347
Investments	-	-
Total Current Assets	68,698,540	69,061,921
Non-Current Assets		
Trade and Other Receivables	757,074	389,495
Property, Plant and Equipment	1,060,581,281	1,068,147,535
Right of Use Asset	694,123	661,125
Intangible Assets	6,250,563	6,242,606
Total Non-Current Assets	1,068,283,041	1,075,440,760
TOTAL ASSETS	1,136,981,580	1,144,502,682
Current Liabilities		
Trade and Other Payables	6,885,257	12,724,062
Borrowings	3,309,663	3,460,548
Lease Liabilities	19,002	18,439
Provisions	3,889,915	3,931,009
Other Liabilities	1,374,138	1,410,715
Total Current Liabilities	15,477,975	21,544,773
Non-Current Liabilities		
Trade and Other Payables	-	-
Borrowings	23,941,716	20,335,543
Lease Liabilities	710,283	686,457
Provisions	10,958,396	12,444,910
Other Liabilities	4,398,720	1,470,746
Total Non-Current Liabilities	40,009,115	34,937,655
TOTAL LIABILITIES	55,487,090	56,482,428
NET COMMUNITY ASSETS	1,081,494,490	1,088,020,254
Community Equity		
Retained Surplus/(Deficiency)	423,421,464	448,318,094
Asset Revaluation Surplus	658,073,026	639,702,160
TOTAL COMMUNITY EQUITY	1,081,494,490	1,088,020,254

3.1 Current Assets

3.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques received but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 31 July 2023, Council’s actual cash and cash equivalents balance was \$57.16m. The below table shows the breakup of this balance sheet element (excluding cash drawers).

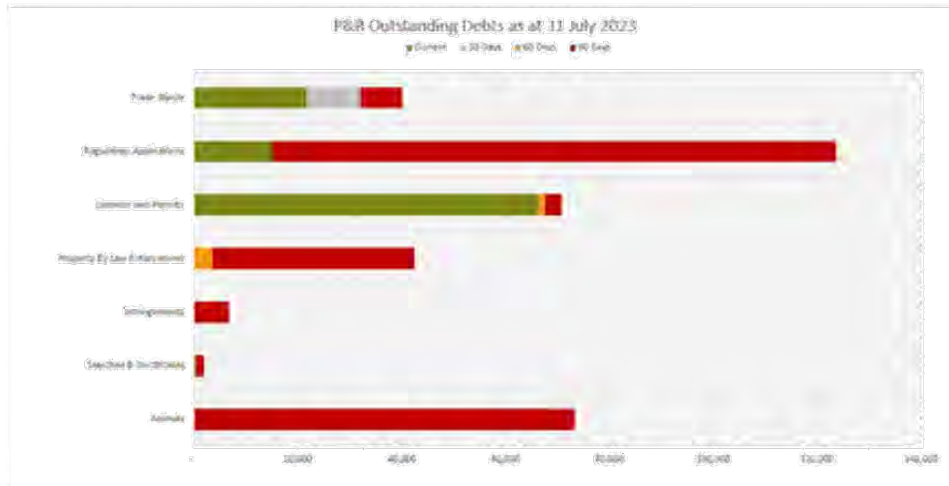


As at the 31 July 2023, the restricted cash balance was \$37m.

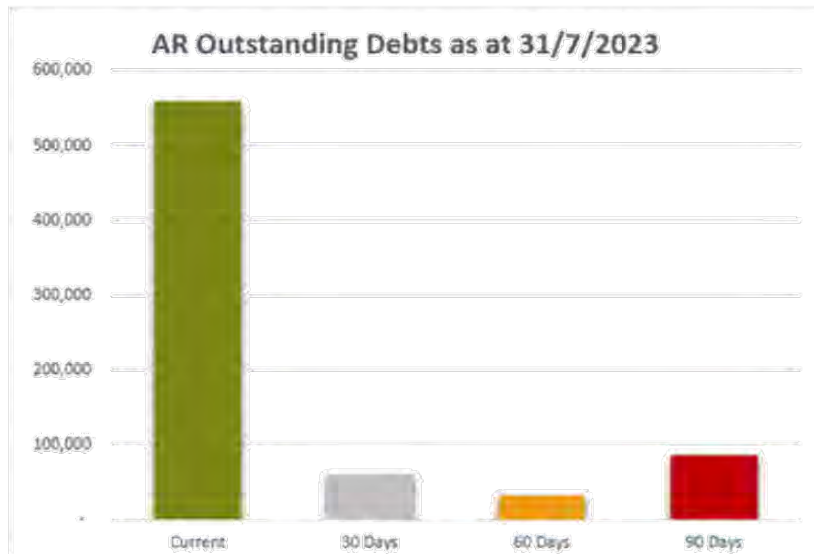
RESTRICTED CASH	Jun-23	Jul-23
Recurrent Expenditure	488,873	505,164
Future Capital Works		
Roads	2,151,365	2,513,636
Buildings	3,035,814	2,655,223
Waste	8,257,553	6,426,430
Land	25,322	25,322
Plant & ICT	6,225,610	9,093,106
Water	3,084,563	5,246,706
Wastewater	2,944,242	5,605,841
Unspent - Developer Contributions	4,556,587	4,556,587
Unspent - Loan Funds	374,100	374,100
Total	31,144,030	37,002,116

3.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



Property and Rating (P&R) debts above that are overdue by 90 days or more total \$240k and are made up of \$188k being actively pursued by Council staff or determination on next steps are being investigated, \$39k can be recovered when properties are sold, and \$13k belong to developer contributions that will be finalised in the future.

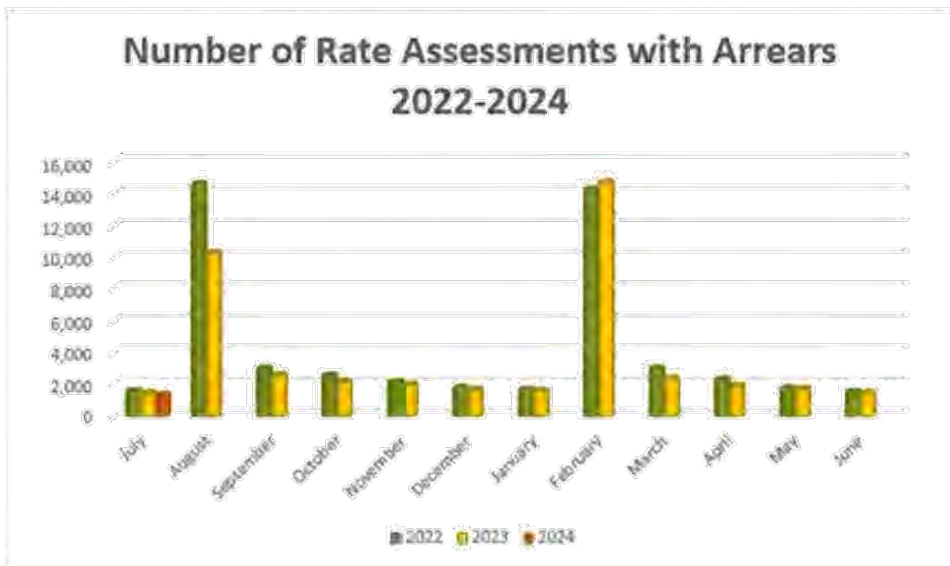
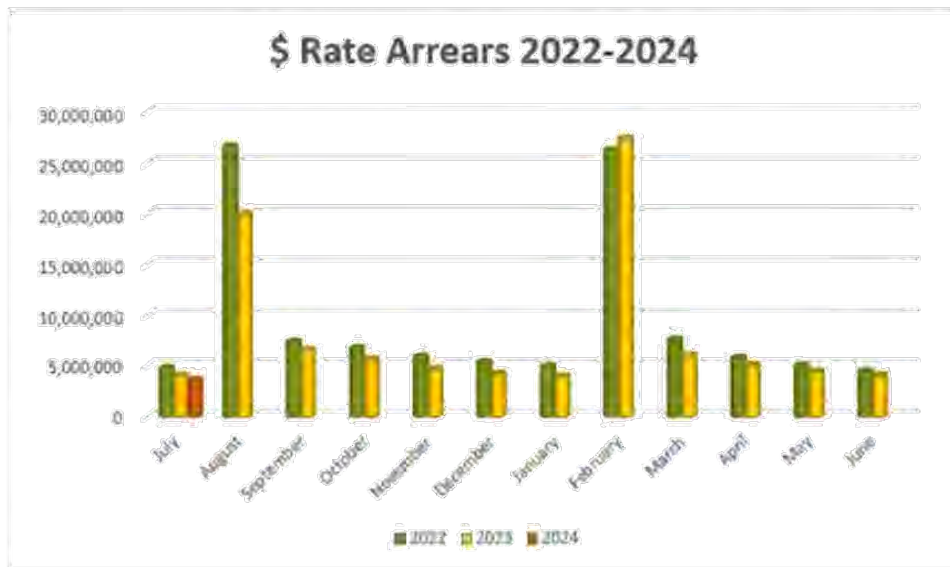


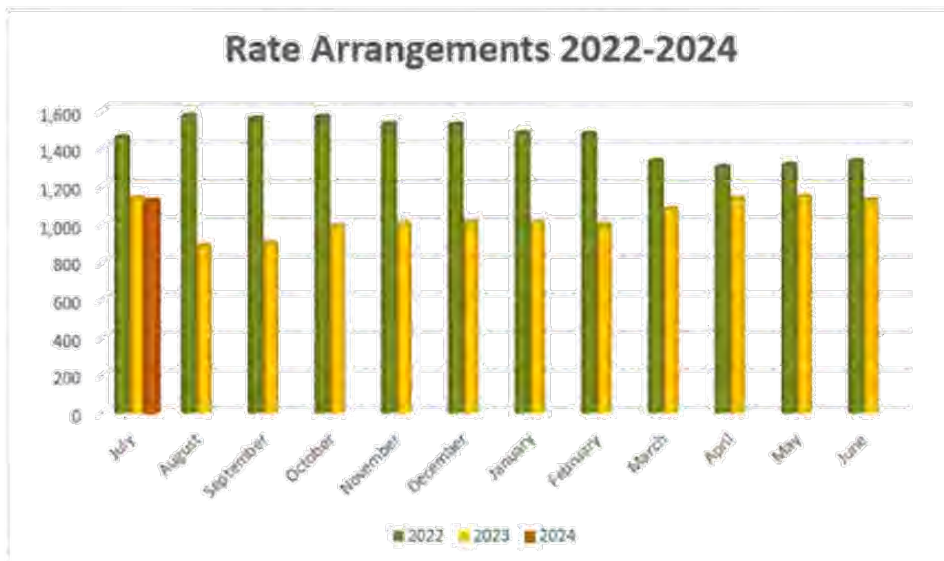
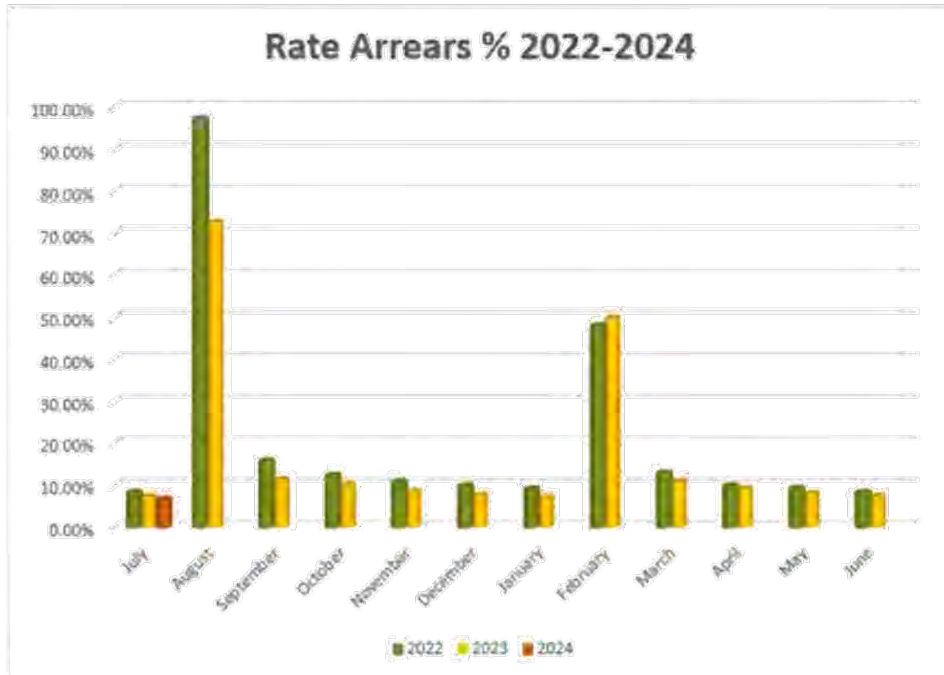
The AR outstanding debts 90+ days is currently \$86k which is 12% of total AR outstanding debts.

A total of 68% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council. The remaining 32% is being actively pursued by Council staff.

Rates in arrears as of 31 July 2023 is sitting at \$3.64m or 6.64% which is below the target arrears of 7%. There are currently 1,120 assessments with rate arrangements in place which accounts for 83.4% of the properties that are in arrears.

In the 23/24 financial year, finance plan to remove the effect of rates levies when they aren't technically overdue to remove the distortion of numbers during August and February.





3.1.3 Inventories

Inventories is made-up of Council stores and is valued at cost. Council is continuing to focus on utilising the amount of inventories held more efficiently.

3.2 Non-Current Assets

3.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges and loans to community organisations.

3.2.2 Property, Plant and Equipment

The total amended capital budget is \$33.35m. Finance will be putting a report to Council during September or October to adopt the continued projects from the 2022/23 year which haven't been fully completed and will roll into the 2023/24 year.

Actual spent as of 31 July 2023 is \$1.15m, which is tracking below target at 3.5%. Committed costs of \$7.75m are also identified, however some of these costs relate to the continued projects which still need to be adopted by Council as per the above.

Capital breakdown is now a separate attachment to this document.

3.2.3 Right of Use Assels

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at Yallakool which is currently due to end in 2051.

3.2.4 Intangible Assets

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

3.3 Liabilities

3.3.1 Trade and other Payables

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as wages and salaries, annual leave, RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett). This is a point in time snapshot and will change as more invoices are received.

Report run: 10-Aug-2023

Trade of Council	Trade of Council	Trade of Council
USCAI	USCAI	USCAI
	Total Local	1,638,836.58
OUTSIDE AREA		
	Cherbourg	3,018.50
	Dalby	1,758.90
	Neighbouring Council	1,517.41
	Other	1,812,423.40
	Yarraman	23,844.00
	Total Other	1,345,158.21
	% Total Purchases	54.8%

3.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 31 July 2023 was \$27,251,379 made up of borrowings in the following departments:

Department	Borrowings
NRM & Parks	\$ 410,172
Finance	\$ 486,857
Property	\$ 417,920
Economic Development	\$ 260,283
Environment & Waste	\$ 570,717
Infrastructure	\$ 9,460,236
Water & Wastewater	\$ 15,645,193
Total	\$ 27,251,379

3.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

3.3.4 Provisions

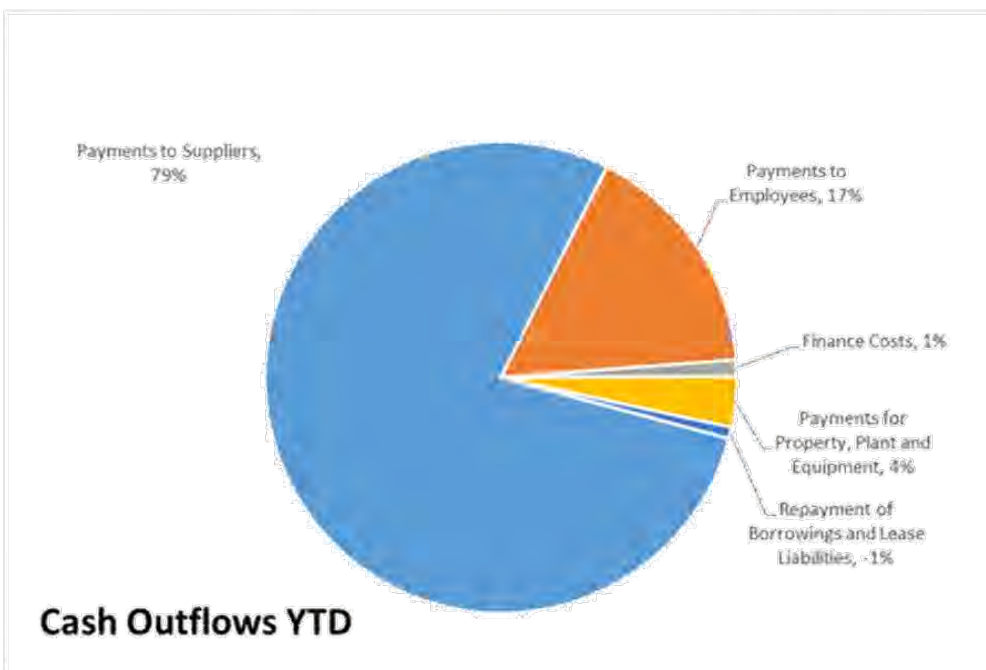
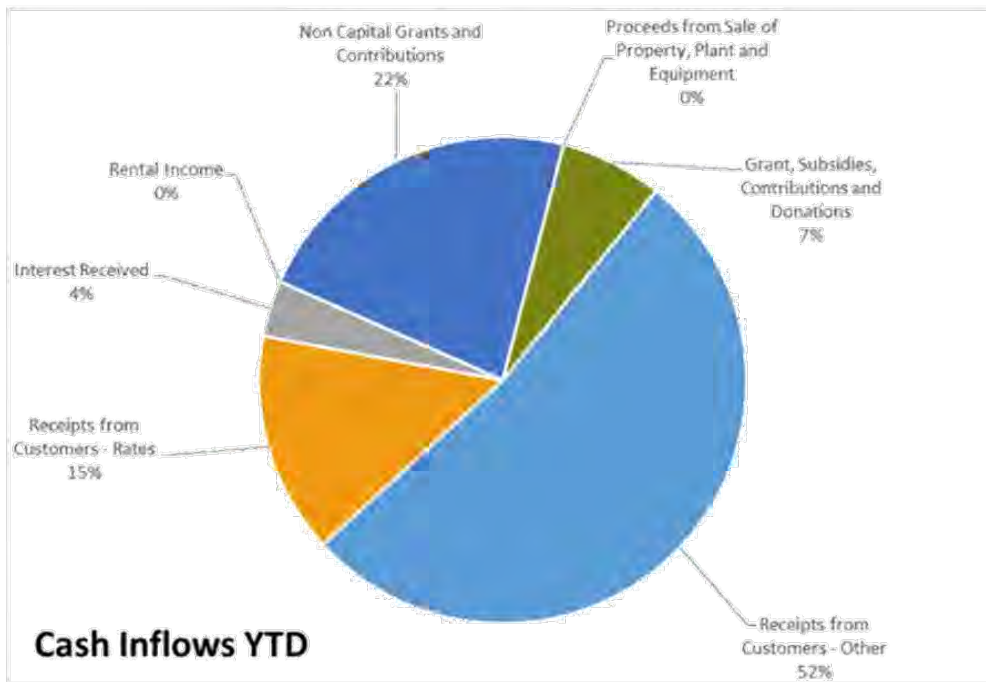
Provisions are made up of landfill and gravel pit expected restoration costs and employee long service leave. Provisions will be impacted by discount rates and end of year calculations.

3.3.5 Other Liabilities

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates. Council received upfront payments in June 2022 and June 2023 to cover the next four financial years' worth of State Waste Levy.

4.0 Interim Cash Flow

Monthly Cashflow	July	YTD	YTD vs Original	
			Original Budget	Budget %
Cash Flows from Operating Activities				
Receipts from Customers	\$4,652,415	\$4,652,415	\$75,792,130	6%
Payments to Suppliers and Employees	(\$12,924,472)	(\$12,924,472)	(\$63,333,132)	20%
	(\$8,272,057)	(\$8,272,057)	\$12,458,998	
Interest Received	\$259,041	\$259,041	\$1,975,000	13%
Rental Income	-	-	\$459,715	0%
Non Capital Grants and Contributions	\$1,553,058	\$1,553,058	\$8,546,353	18%
Finance Costs	(\$151,921)	(\$151,921)	(\$1,252,196)	12%
Net Cash Inflow (Outflow) from Operating Activities	(\$6,611,880)	(\$6,611,880)	\$22,187,869	-30%
Cash Flows from Investing Activities				
Payments for Property, Plant and Equipment	(\$476,868)	(\$476,868)	(\$33,353,819)	1%
Payments for Intangible Assets	-	-	-	0%
Advances/(Repayments) of Loans and Advances	-	-	-	0%
Proceeds from Sale of Property, Plant and Equipment	-	-	\$415,000	0%
Grant, Subsidies, Contributions and Donations	\$471,381	\$471,381	\$9,471,224	5%
Net Cash Inflow (Outflow) from Investing Activities	(\$5,487)	(\$5,487)	(\$23,467,595)	0%
Cash Flows from Financing Activities				
Proceeds from Borrowings and Leasing Liabilities	-	-	-	0%
Repayment of Borrowings and Leasing Liabilities	\$103,632	\$103,632	(\$3,351,655)	-3%
Net Cash Inflow (Outflow) from Financing Activities	\$103,632	\$103,632	(\$3,351,655)	-3%
Cash and Cash Equivalents at the Beginning of the Period	\$63,681,045	\$63,681,045	\$60,975,332	
Net Increase (Decrease) in Cash and Cash Equivalents Held	(\$6,513,735)	(\$6,513,735)	(\$4,631,382)	
Cash and Cash Equivalents at the End of the Period	\$57,167,310	\$57,167,310	\$56,343,950	
Restricted Cash	\$37,002,116	\$37,002,116		
Cash Available for Use	\$20,165,194	\$20,165,194		
Minimum 3 month operating liquidity		(\$14,047,892)		



5.0 Interim Changes in Equity

	Jul-23 \$	YTD \$
Asset Revaluation Surplus		
Opening Balance	658,073,026	658,073,026
Incl(dec) in asset revaluation surplus	-	-
Closing Balance	658,073,026	658,073,026
Retained Surplus		
Opening Balance	424,849,168	424,849,168
Restricted Cash Released	-	-
Net Result	- 1,427,704	- 1,427,704
Closing Balance	423,421,464	423,421,464
Total Community Equity	1,081,494,490	1,081,494,490

6.0 Financial Ratios

Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	Target	Status	Value
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{\text{Total Operating Expenditure} - \text{Depreciation}} / \text{Number of Periods}$	Target greater than or equal to 3 months	✓	12.04
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Current Assets} - \text{Current Liabilities}}{\text{Total Operating Expenditure} - \text{Depreciation}} / \text{Number of Periods}$	Target greater than or equal to 3 months	✓	4.25
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	X	4.44
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Restricted Cash} + \text{Non-Current Borrowings}}{\text{Interest Expense} + \text{Loan Amortisation}}$	Target greater than or equal to 50%	✓	83.00%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Cash Held at Period End}}{\text{Current and Non-Current Loans}}$	Target less than or equal to 10%	X	12.21%
Cash Balance - \$M	Total Cash that Council held	$\frac{\text{Current and Non-Current Loans}}{\text{Total Assets}}$	Target greater than or equal to \$24M	✓	57.17
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	2.40%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges		Target between 60% and 80%	✓	3.64%

All ratios at the end of July are all within their respective targets apart from the Current Ratio and the Debt Servicing Ratio.

The Current Ratio (Working Capital Ratio) is sitting at 4.44 which is outside the target of between 2.0 and 4.0. This is largely due to a high cash at bank and contract asset balances. Opening balances for contract assets are still to be finalised which may assist in reducing the current ratio.

The Debt Servicing Ratio is sitting at 12.91% which is above the target of <=10%. This is a common occurrence at the beginning of a financial year due to operating revenue being minimal in July.

7.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2023/2024 to 2032/2033. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the Local Government;
- (b) expenditure of the Local Government; and
- (c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below long term financial forecast is based off the original budget for the 2023/2024 year.

7.1 Income and Expenditure Statements

	Year 2 2024/2025	Year 3 2025/2026	Year 4 2026/2027	Year 5 2027/2028
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	59,547,733	61,907,594	64,197,042	66,589,935
Fees and Charges	5,460,481	5,623,174	5,762,635	5,905,581
Rental Income	475,805	490,079	502,331	514,890
Interest Received	2,044,125	2,105,449	2,158,085	2,212,038
Sales Revenue	7,074,232	7,286,459	7,468,622	7,655,338
Other Income	1,220,600	1,257,220	1,288,654	1,320,868
Grants, Subsidies, Contributions and Donations	7,691,925	7,801,167	7,874,816	7,950,307
	<u>83,514,901</u>	<u>86,471,142</u>	<u>89,252,185</u>	<u>92,148,957</u>
Capital Revenue				
Grants, Subsidies, Contribution and Donations	1,736,347	4,912,610	4,912,610	4,912,610
	<u>85,251,248</u>	<u>91,383,752</u>	<u>94,164,795</u>	<u>97,061,567</u>
Total Income				
Expenses				
Recurrent Expenses				
Employee Benefits	27,933,384	28,771,380	29,490,664	30,227,928
Materials and Services	31,714,350	32,665,795	33,482,457	34,619,536
Finance Costs	1,507,538	1,707,995	1,827,239	1,684,851
Depreciation and Amortisation	24,366,345	24,511,435	24,683,976	24,918,239
	<u>85,521,617</u>	<u>87,656,605</u>	<u>89,484,336</u>	<u>91,450,554</u>
Capital Expense				
	(415,000)	(427,450)	(438,136)	(449,089)
	<u>85,106,617</u>	<u>87,229,155</u>	<u>89,046,200</u>	<u>91,001,465</u>
Total Expense				
	<u>144,631</u>	<u>4,154,597</u>	<u>5,118,595</u>	<u>6,060,103</u>
Net Result				
	<u>(2,006,716)</u>	<u>(1,185,463)</u>	<u>(232,151)</u>	<u>698,404</u>
Net Operating Result				

	Year 6 2029/2029	Year 7 2029/2030	Year 8 2030/2031	Year 9 2031/2032	Year 10 2032/2033
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	69,097,666	71,714,740	74,446,827	77,310,761	80,302,017
Fees and Charges	6,052,096	6,202,278	6,356,212	6,514,000	6,675,725
Rental Income	527,763	540,957	554,482	568,343	582,552
Interest Received	2,267,339	2,324,023	2,382,123	2,441,676	2,502,718
Sales Revenue	7,846,721	8,042,889	8,243,961	8,450,060	8,661,312
Other Income	1,353,892	1,387,742	1,422,438	1,458,002	1,494,451
Grants, Subsidies, Contributions and Donations	8,027,684	8,106,995	8,188,289	8,271,615	8,357,026
	<u>95,173,161</u>	<u>98,319,624</u>	<u>101,594,332</u>	<u>105,014,457</u>	<u>108,575,801</u>
Capital Revenue					
Grants, Subsidies, Contribution and Donations	4,912,610	4,912,610	4,912,610	4,912,610	4,912,610
	<u>100,085,771</u>	<u>103,232,234</u>	<u>106,506,942</u>	<u>109,927,067</u>	<u>113,488,411</u>
Total Income					
Expenses					
Recurrent Expenses					
Employee Benefits	30,983,626	31,758,211	32,552,179	33,365,862	34,200,120
Materials and Services	35,177,520	36,056,963	36,958,402	37,892,377	38,829,438
Finance Costs	1,531,135	1,368,226	1,221,417	1,113,003	1,012,926
Depreciation and Amortisation	25,093,550	25,623,912	25,898,760	26,121,313	26,392,534
	<u>92,785,831</u>	<u>94,807,312</u>	<u>96,630,758</u>	<u>98,479,675</u>	<u>100,435,017</u>
Capital Expense					
	(460,316)	(471,824)	(483,620)	(495,711)	(508,104)
	<u>92,325,515</u>	<u>94,335,488</u>	<u>96,147,138</u>	<u>98,296,964</u>	<u>99,926,913</u>
Total Expense					
	<u>7,760,256</u>	<u>8,896,747</u>	<u>10,359,804</u>	<u>11,630,103</u>	<u>13,561,498</u>
Net Result					
	<u>2,387,330</u>	<u>3,512,313</u>	<u>4,963,574</u>	<u>6,221,782</u>	<u>8,140,784</u>
Net Operating Result					

7.2 Financial Position

	Year 2 2024/2025	Year 3 2025/2026	Year 4 2026/2027	Year 5 2027/2028
Assets				
Current Assets				
Cash and Cash Equivalents	\$ 60,240,449	\$ 59,565,937	\$ 59,310,756	\$ 60,296,940
Receivables	\$ 8,178,519	\$ 8,315,275	\$ 8,373,092	\$ 8,508,190
Inventories	\$ 773,547	\$ 765,847	\$ 758,247	\$ 750,747
Total Current Assets	\$ 69,192,515	\$ 68,647,059	\$ 68,442,095	\$ 69,555,877
Non-Current Assets				
Receivables - Non-Current	\$ 239,104	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,069,614,742	\$ 1,075,731,672	\$ 1,077,910,646	\$ 1,080,090,400
Intangible Assets	\$ 6,234,633	\$ 6,233,999	\$ 6,233,999	\$ 6,233,999
Right Of Use Assets	\$ 636,295	\$ 611,465	\$ 586,634	\$ 561,934
Total Non-Current Assets	\$ 1,076,724,774	\$ 1,082,577,136	\$ 1,084,731,280	\$ 1,086,886,333
Total Assets	\$ 1,145,917,289	\$ 1,151,224,195	\$ 1,153,173,374	\$ 1,156,442,210
Liabilities				
Current Liabilities				
Payables	\$ 9,927,312	\$ 10,000,967	\$ 10,067,866	\$ 10,136,004
Borrowings	\$ 3,435,981	\$ 3,777,907	\$ 3,422,237	\$ 3,581,764
Provisions	\$ 4,145,374	\$ 3,983,141	\$ 3,943,433	\$ 4,034,207
Unearned Revenue	\$ 2,308,854	\$ 2,317,054	\$ 2,325,354	\$ 2,333,754
Other Liabilities	\$ 1,470,746	\$ -	\$ -	\$ -
Total Current Liabilities	\$ 21,288,267	\$ 20,079,069	\$ 19,758,890	\$ 20,085,730
Non-Current Liabilities				
Payables - Non-Current	\$ 667,520	\$ 648,074	\$ 628,243	\$ 607,879
Borrowings - Non-Current	\$ 22,697,222	\$ 24,919,315	\$ 21,497,078	\$ 17,917,355
Provisions - Non-Current	\$ 13,099,395	\$ 13,258,254	\$ 13,851,087	\$ 14,333,066
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 36,464,137	\$ 38,825,643	\$ 35,976,408	\$ 32,858,301
Total Liabilities	\$ 57,752,404	\$ 58,904,713	\$ 55,735,297	\$ 52,944,031
Net Assets	\$ 1,088,164,885	\$ 1,092,319,482	\$ 1,097,438,077	\$ 1,103,498,179
Equity				
Retained Earnings	\$ 448,462,725	\$ 452,617,322	\$ 457,735,917	\$ 463,796,019
Revaluation Reserve	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160
Total Equity	\$ 1,088,164,885	\$ 1,092,319,482	\$ 1,097,438,077	\$ 1,103,498,179

	Year 6 2028/2029	Year 7 2029/2030	Year 8 2030/2031	Year 9 2031/2032	Year 10 2032/2033
Assets					
Current Assets					
Cash and Cash Equivalents	\$ 56,169,579	\$ 61,766,239	\$ 65,861,858	\$ 70,746,563	\$ 81,121,270
Receivables	\$ 8,725,953	\$ 8,381,563	\$ 8,380,451	\$ 8,528,740	\$ 8,432,393
Inventories	\$ 743,347	\$ 736,047	\$ 728,847	\$ 721,747	\$ 714,747
Total Current Assets	\$ 65,638,879	\$ 70,883,850	\$ 74,971,155	\$ 79,997,050	\$ 90,268,410
Non-Current Assets					
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,088,677,957	\$ 1,090,319,062	\$ 1,093,396,730	\$ 1,097,780,678	\$ 1,100,296,407
Intangible Assets	\$ 6,233,999	\$ 6,233,999	\$ 6,233,999	\$ 6,233,999	\$ 6,233,999
Right Of Use Assets	\$ 537,234	\$ 512,534	\$ 487,834	\$ 463,133	\$ 438,433
Total Non-Current Assets	\$ 1,095,449,190	\$ 1,097,065,595	\$ 1,100,118,563	\$ 1,104,477,811	\$ 1,106,968,839
Total Assets	\$ 1,161,088,070	\$ 1,167,949,445	\$ 1,175,089,718	\$ 1,184,474,861	\$ 1,197,237,249
Liabilities					
Current Liabilities					
Payables	\$ 10,205,271	\$ 10,275,698	\$ 10,347,312	\$ 10,420,146	\$ 10,494,227
Borrowings	\$ 3,640,606	\$ 3,813,514	\$ 577,949	\$ 605,452	\$ 634,497
Provisions	\$ 4,143,471	\$ 5,251,299	\$ 6,506,673	\$ 5,658,353	\$ 4,189,433
Other Liabilities	\$ 2,342,254	\$ 2,350,854	\$ 2,359,554	\$ 2,368,354	\$ 2,377,254
Total Current Liabilities	\$ 20,331,602	\$ 21,691,365	\$ 19,791,489	\$ 19,052,305	\$ 17,695,411
Non-Current Liabilities					
Payables - Non-Current	\$ 586,966	\$ 565,488	\$ 543,432	\$ 520,781	\$ 497,519
Borrowings - Non-Current	\$ 14,274,769	\$ 10,461,254	\$ 9,883,305	\$ 9,277,933	\$ 8,643,355
Provisions - Non-Current	\$ 14,636,297	\$ 15,076,154	\$ 14,356,506	\$ 13,478,752	\$ 14,694,377
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 29,498,032	\$ 26,102,897	\$ 24,783,243	\$ 23,277,466	\$ 23,835,251
Total Liabilities	\$ 49,829,634	\$ 47,794,262	\$ 44,574,732	\$ 42,329,771	\$ 41,530,661
Net Assets	\$ 1,111,258,435	\$ 1,120,155,182	\$ 1,130,514,986	\$ 1,142,145,089	\$ 1,155,706,587
Equity					
Retained Earnings	\$ 471,556,275	\$ 480,453,022	\$ 490,812,826	\$ 502,442,929	\$ 516,004,427
Revaluation Reserve	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160
Total Equity	\$ 1,111,258,435	\$ 1,120,155,182	\$ 1,130,514,986	\$ 1,142,145,089	\$ 1,155,706,587

7.3 Cash Flow

	Year 2 2024/2025	Year 3 2025/2026	Year 4 2026/2027	Year 5 2027/2028
Cash Flows from Operating Activities				
<i>Receipts:</i>				
Receipts from Customers	\$ 81,494,120	\$ 80,587,708	\$ 83,180,220	\$ 85,970,629
Interest Received	\$ 2,044,125	\$ 2,105,449	\$ 2,158,085	\$ 2,212,038
Rental Income	\$ 475,805	\$ 490,079	\$ 502,331	\$ 514,890
Non-Capital Grants and Contributions	\$ 7,691,925	\$ 7,801,167	\$ 7,874,816	\$ 7,950,307
<i>Payments:</i>				
Payment to Suppliers	-\$ 65,398,682	-\$ 67,705,708	-\$ 67,305,509	-\$ 69,288,232
Borrowing Costs	-\$ 1,100,496	-\$ 1,256,379	-\$ 1,401,836	-\$ 1,243,782
Net Cash Provided (or Used) in Operating Activities	\$ 25,206,797	\$ 22,022,316	\$ 25,008,107	\$ 26,115,850
Cash Flows from Investing Activities				
<i>Receipts:</i>				
Proceeds from Sale of PPE	\$ 415,000	\$ 427,450	\$ 438,136	\$ 449,089
Grants, Subsidies, Contributions and Donations	\$ 1,738,347	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610
<i>Payments:</i>				
Payments for PPE	-\$ 25,798,757	-\$ 30,600,907	-\$ 26,836,127	-\$ 27,071,170
Net Cash Provided (or Used) in Investing Activities	-\$ 23,647,410	-\$ 25,260,847	-\$ 21,485,381	-\$ 21,709,471
Cash Flows from Financing Activities				
<i>Receipts:</i>				
Proceeds from Borrowings	\$ 5,800,000	\$ 6,000,000	\$ -	\$ -
<i>Payments:</i>				
Repayments of Borrowings	-\$ 3,462,889	-\$ 3,435,981	-\$ 3,777,907	-\$ 3,420,195
Net Cash Provided (or Used) in Financing Activities	\$ 2,337,111	\$ 2,564,019	-\$ 3,777,907	-\$ 3,420,195
Net Increase/(Decrease) in Cash and Cash Equivalents	\$ 3,896,498	-\$ 674,512	-\$ 255,181	\$ 986,184
Cash and Cash Equivalents at Beginning of Period	\$ 56,343,950	\$ 60,240,449	\$ 59,585,937	\$ 59,310,756
Cash and Cash Equivalents at End of Period	\$ 60,240,449	\$ 59,565,937	\$ 59,310,756	\$ 60,296,940

	Year 6 2019/2020	Year 7 2020/2021	Year 8 2021/2022	Year 9 2022/2023	Year 10 2023/2024
Cash Flows from Operating Activities					
<i>Receipts:</i>					
Receipts from Customers	\$ 88,882,356	\$ 92,560,416	\$ 95,460,522	\$ 98,699,139	\$ 102,472,202
Interest Received	\$ 2,267,339	\$ 2,324,023	\$ 2,382,123	\$ 2,441,676	\$ 2,502,718
Rental Income	\$ 527,763	\$ 540,967	\$ 554,462	\$ 568,343	\$ 582,552
Non capital grants and contributions	\$ 8,027,654	\$ 8,106,995	\$ 8,188,289	\$ 8,271,815	\$ 8,357,026
<i>Payments:</i>					
Payment to Suppliers	-\$ 70,885,155	-\$ 71,522,959	-\$ 74,375,342	-\$ 78,755,244	-\$ 78,804,938
Borrowing costs	-\$ 1,082,245	-\$ 918,406	-\$ 747,567	-\$ 602,837	-\$ 668,596
Net Cash Provided (or Used) in Operating Activities	\$ 27,737,742	\$ 31,091,026	\$ 31,462,508	\$ 30,532,692	\$ 34,440,965
Cash Flows from Investing Activities					
<i>Receipts:</i>					
Proceeds from sale of PPE	\$ 460,316	\$ 471,824	\$ 483,620	\$ 466,711	\$ 508,104
Grants, subsidies, contributions & donations	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610
<i>Payments:</i>					
Payments for PPE	-\$ 33,854,284	-\$ 27,238,193	-\$ 28,949,605	-\$ 30,478,439	-\$ 28,881,439
Net Cash Provided (or Used) in Investing Activities	-\$ 28,281,358	-\$ 21,853,759	-\$ 23,553,375	-\$ 25,070,118	-\$ 23,460,725
Cash Flows from Financing Activities					
<i>Receipts:</i>					
Proceeds from Borrowings	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Payments:</i>					
Repayments of borrowings	-\$ 3,583,744	-\$ 3,640,607	-\$ 3,813,515	-\$ 577,869	-\$ 605,533
Net Cash Provided (or Used) in Financing Activities	-\$ 3,583,744	-\$ 3,640,607	-\$ 3,813,515	-\$ 577,869	-\$ 605,533
Net Increase(Decrease) in Cash and Cash Equivalents	-\$ 4,127,361	\$ 5,596,660	\$ 4,095,618	\$ 4,884,705	\$ 10,374,707
Cash and Cash Equivalents at Beginning of Period	\$ 80,296,940	\$ 56,169,579	\$ 61,766,239	\$ 65,861,858	\$ 70,746,563
Cash and Cash Equivalents at End of Period	\$ 56,169,579	\$ 61,766,239	\$ 65,861,858	\$ 70,746,563	\$ 81,121,270

7.4 Changes in Equity

	Year 2 2024/2025	Year 3 2025/2026	Year 4 2026/2027	Year 5 2027/2028
Asset Revaluation Surplus				
Opening Balance	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160
Retained Surplus				
Opening Balance	\$ 448,318,094	\$ 448,462,725	\$ 452,617,322	\$ 457,735,917
Net Result	\$ 144,631	\$ 4,154,597	\$ 5,118,595	\$ 6,060,103
Closing Balance	\$ 448,462,725	\$ 452,617,322	\$ 457,735,917	\$ 463,796,019
Total Community Equity	\$ 1,088,164,885	\$ 1,092,319,482	\$ 1,097,438,077	\$ 1,103,498,179

	Year 6 2028/2029	Year 7 2029/2030	Year 8 2030/2031	Year 9 2031/2032	Year 10 2032/2033
Asset Revaluation Surplus					
Opening Balance	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160
Retained Surplus					
Opening Balance	\$ 463,796,019	\$ 471,556,275	\$ 480,453,022	\$ 490,812,826	\$ 502,442,929
Net Result	\$ 7,760,256	\$ 8,896,747	\$ 10,359,804	\$ 11,630,103	\$ 13,561,498
Closing Balance	\$ 471,556,275	\$ 480,453,022	\$ 490,812,826	\$ 502,442,929	\$ 516,004,427
Total Community Equity	\$ 1,111,258,435	\$ 1,120,155,182	\$ 1,130,514,986	\$ 1,142,145,089	\$ 1,155,706,587

8.0 Investments

Council had \$57.68m held in bank accounts on 31 July 2023. Out of this balance, 83% was held with QTC with an end of month interest rate of 4.99%, 16% was with Commonwealth Bank with an interest rate of 4.60% and the remaining 1% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2023	Current Rate
QTC	A1+	4.15%	4.99%
CBA General Account (new)	A1+	4.60%	4.60%
CBA General Account	A1+	4.60%	4.60%

Investment Portfolio Report
as at 31/7/2023

Investing Institution	Current Investment Balance 31 July 2023	Interest Rate	Current	Reconciliation	Balance	Original Amount	Asset Change	W41 Interest Income	Net Investment Income to 31/7/2023	% to Investment	Next Term Ending	Collateral Category	Investment Limit
Queensland Treasury Corporation	282,968,495	4.99%	-	-	282,968,495	163,836	-5,935	17,743	48,236,238	89%	A1+	SDM	No Limit
Bendigo Bank	375,308	0.00%	6,137	-	381,445	-	0	0	184,469	17%	A2	SDM	\$25M
Commonwealth Bank Australia General Operating Account	13,917,651	4.99%	20,961,288	17,078,617	5,144,999	29,121	-	28,121	6,173,520	100%	A1+	SDM	\$25M
Total	64,260,954		30,913,451	17,078,617	57,467,956	192,772	-5,935	188,862	57,684,231				

9.0 Works for Queensland Round 4 (W4Q4)

The Works for Queensland Round 4 has a total budget of \$5.63m with a grant period spanning from July 2021 to June 2024. Council has received a total of 50% of the grant funding during July 2021 with these funds being posted as a contract liability in the balance sheet until funds have been used. So far Council has spent around \$2.5m over the life of the W4Q4 funding with \$9k of this on eligible projects for this financial year.

10.0 Rates Update

- Rates notices for the period 1 July to 31 December 2023 will be sent out on 21 August and are due for payment by 21 September 2023.
- 103 rates searches were completed in July.
- 158 transfers of properties were processed in July.
- 21 splits and amalgamations were processed in July.
- Water meter reading have now been completed.



10.7 QUEENSLAND AUDIT OFFICE - 2023 INTERIM MANAGEMENT REPORT FOR SOUTH BURNETT REGIONAL COUNCIL

File Number: 23.08.2023
Author: Manager Finance & Sustainability
Authoriser: Chief Executive Officer

PRECIS

Queensland Audit Office 2023 Interim Management Report.

SUMMARY

Auditor-General detailing the observation report of South Burnett Regional Council's financial statements as presented for consideration.

OFFICER'S RECOMMENDATION

That subject to Section 213 of the *Local Government Regulation 2012*, Council receives the 2023 Interim Management Report from the Auditor-General detailing the observation report of South Burnett Regional Council's financial statements as presented for consideration.

BACKGROUND

Queensland Audit Office have completed their interim audit work for the 2023 Financial Audit and present the 2023 Interim Management Report, detailing the results of their risk assessment and interim work performed to 30 April 2023. To date, there has been one new deficiency brought to the attention of KPMG and the QAO relating to the calculation of interest on overdue rates.

The below prior year issues were a work in progress at the time of the interim report:

- Internal Control Deficiency – User Access Review in Technology One (Council's ERP system)
- Financial Reporting Issues – Tracking of Grant Revenue
 - Reconciliation of Developer Contributions

Most of the deficiencies above will be remedied by the finalisation of the 2023 audit.

ATTACHMENTS

1. Interim Management Report - QAO



2023 INTERIM REPORT

South Burnett Regional Council
26 July 2023



Councillor Brett Otto
Mayor
South Burnett Regional Council
45 Glendon Street
Kingaroy QLD 4610

Dear Mayor Otto

2023 Interim report

We present our interim report for South Burnett Regional Council (SBRC) for the financial year ending 30 June 2023. This report details the results of our interim work performed to 30 April 2023. Under section 213 of the Local Government Regulation 2012, you must present a copy of this report at your council's next ordinary meeting.

Results of our interim audit

In this phase, we assessed the design and implementation of your internal controls relevant to the financial report, and whether they are operating effectively. We assessed the key controls we intend to rely on in auditing your financial statements. Our audit does not assess all controls that management has implemented across the organisation.

Deficiencies:

- 1 raised in the current year relating to system calculation of interest on overdue rates
- 1 unresolved from prior years

Financial reporting matters:

- Nil raised in the current year
- 2 unresolved from prior years

Based on the results of our testing completed to date and the resolution of prior year issues, we have determined your internal control environment does support an audit strategy where we can rely upon your entity's controls.

Refer to [section 1](#) and [2](#) for further details.

If you have any questions or would like to discuss the audit report, please contact me on 3225 6839 or Ryan Lindwall on 3233 9452.

Yours sincerely

Erin Neville-Stanley
Partner
KPMG

Enc.

cc. Mark Pitt, Chief Executive Officer
Susan Jarvis, General Manager Finance and Corporate
Brett Otto, Chair

2023 Interim report

1. Status of issues

Internal control issues

The following table identifies the number of deficiencies in internal controls and other matters we have identified. Refer to section 2 *Matters previously reported* for the status of previously raised issues.

Issues	Significant deficiencies	Deficiencies	Other matters*
Current year issues	-	1	-
Prior year issues – unresolved	-	1	-
Total issues	-	2	-

*Queensland Audit Office only tracks resolution of other matters where management has committed to implementing action.

The following section details control deficiencies and other matters identified as at 30 June 2023. It includes a response from management.

Our ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: www.qao.qld.gov.au/information-internal-controls or scan the QR code.



D Deficiency

23CR-1 Incorrect System Calculation of Interest on Overdue rates

Observation

Management identified the system calculation for interest on overdue rates is using the incorrect rate. Local governments are required by regulation (S133 of the Local Government Regulations 2012) to set the actual interest rate to be charged on overdue rates each year (up until the maximum interest rate, which is based the bank bill yield rate as at the month of March in each year). Council has identified that its system calculation is using the most recent interest rate rather than the interest rate relevant to the year in which the overdue amount relates. Management are still assessing the financial impact.

Implication

The use of the incorrect interest rate on outstanding rates and other charges balances may result in an under/over charge of interest charged to ratepayers in addition to the reputational risk associated with incorrect amounts being charged to ratepayers.

QAO recommendation

Council should continue working with TechnologyOne for a system solution to ensure that the interest calculation uses the correct interest rate data, in addition to rectifying the incorrect charges to ratepayers and refunds for incorrectly charged rates to date where required.

SENSITIVE

2023 Interim report

Management response

Management became aware of this issue after concern raised by a ratepayer of the incorrect rates being quoted as payable. After investigation management were able to identify the root cause of the issue, being a TechOne issue drawing upon incorrect rates. Management brought this issue to the attention of KPMG in June 2023 and are still under a full investigation process to fully confirm the quantum of the issue in a \$ amount. Estimation is c\$70k so no risk of material misstatement to financial statements but is indicative of control deficiency.

Responsible officer: Kerri Anderson

Status: Work in progress

Action date: September 2023

Financial reporting issues

This table identifies the number of financial reporting issues we raised. Refer to section 3 *Matters previously reported* for the status of previously raised financial reporting issues.

Year and status	High risk	Moderate risk	Low risk
Current year issues	-	-	-
Prior year issues – unresolved	-	1	1

No additional financial reporting issues have been identified in the current year.

Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: www.gao.qld.gov.au/information-internal-controls or scan the QR code.



SENSITIVE

2023 Interim report


2. Matters previously reported

The following table summarises the status of deficiencies, financial reporting issues, and other matters previously reported to you.

Ref.	Rating	Issue	Status
21CR-1	D	<p>IT User Access Review in Technology One</p> <p>It was identified that there are no formal controls in place surrounding review of all current users within the TechnologyOne application</p>	<p>Work in progress</p> <p>Due to time and staffing constraints further work is planned in relation to auditing existing access. The Business Systems and ICT teams have implemented the following practices for new users:</p> <ul style="list-style-type: none"> • User access is granted based on advice from People and Culture • Only permanent staff members are provided with system access with no end date • Short term contracts and external parties access is only granted with a valid expiry date • New positions are only granted with base level access until specific access requirements are provided to Business Systems in writing by Management • A review of financial delegations was conducted in previous years. Delegations dashboard created to assist in conducting this review with findings cross referenced against governance delegation register annually. • New and adjusted financial delegations are only adjusted upon written advice from Governance • A dashboard has been developed to assist with reviewing user access with cross matching against current employee employment status for all user profiles and authorisations. • Business systems have commenced a review of the system Profile Matrix and user permissions (Project ID 2.8 – Profile Matrix & Permissions Review). Part way through discovery phase, relevant data sets being collected for analysis and list of all Council functions developed. <p>This forms part of a larger cleansing activity that will be systematically approached and actioned as time and resourcing capacity allows.</p> <p>Responsible officer: Business Systems Officer Action date: 30 June 2024</p>
18FR-1	H	<p>Tracking of Grant revenue</p> <p>No formal process around the recording of grants in TechnologyOne</p>	<p>Work in progress</p> <p>Throughout the past 2 financial years, SBRC have implemented a Grant register in TechnologyOne, with most business units utilising the register, however the uptake from remaining individual business units has not fully commenced.</p> <p>A senior grants officer has been employed to create a more accurate and complete register of all grants</p> <p>This grants officer will also be a strong conduit between the departments for all grants Council has active each year which will ensure that the grants module in TechnologyOne is updated in real time. Additionally a grants working group has been put together.</p>

SENSITIVE

2023 Interim report

Ref.	Rating	Issue	Status
			<p>As a result of the materiality of misstatements identified in FY22, the risk rating has been increased from medium to high. Responsible officer: General manager Finance and Corporate Action date: 30 June 2023</p>
22FR-1		<p>Reconciliation of Developer Contributions Council discloses externally imposed restrictions on cash relating to unspent developer contributions. A reconciliation process is required to assess whether any amounts have been spent to update this externally imposed restriction on cash.</p>	<p>Work in progress</p> <p>Management has commenced the reconciliation process and intends to have it completed prior to drafting the FY23 Financial Statements Responsible officer: Susan Jarvis/Kerri Anderson Status: Work in Progress Action date: 30 September 2023</p>

SENSITIVE



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11 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET**11.1 GORDONBROOK DAM OFF STREAM STORAGE DESIGN - FUNDING PROGRAM MILESTONE REQUIREMENT****File Number: 23-08-2023****Author: Manager Water & Wastewater****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting held on 2 August 2023, was a report updating Council on the Gordonbrook Dam Off Stream Storage Design – Funding Program Milestone Requirement.

SUMMARY**COMMITTEE RESOLUTION 2023/28**

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council that, in line with requirements of the approved funding agreement under Round 6 of the Building our Region Program:

1. Council confirms that it has budgeted the Recipient's financial contribution to the approved Building our Region Round 6 funding application for the Gordonbrook Dam Off-stream Storage for Boondooma Water Detailed Design Project;
2. Council is committed to deliver the detailed design for the Gordonbrook Dam off-stream storage and ancillary works; and
3. Council acknowledges the responsibility for any funding shortfall if costs or other contributors change.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council, in line with requirements of the approved funding agreement under Round 6 of the Building our Region Program:

1. Council confirms that it has budgeted the Recipient's financial contribution to the approved Building our Region Round 6 funding application for the Gordonbrook Dam Off-stream Storage for Boondooma Water Detailed Design Project;
2. Council is committed to deliver the detailed design for the Gordonbrook Dam off-stream storage and ancillary works; and
3. Council acknowledges the responsibility for any funding shortfall if costs or other contributors change.

BACKGROUND

Presented at the August Infrastructure, Environment and Compliance Standing Committee meeting.

ATTACHMENTS

Nil

12 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES

Nil

13 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH

Nil

14 PORTFOLIO - DISASTER MANAGEMENT, WASTE AND RECYCLING MANAGEMENT**14.1 MOTION - SOUTH BURNETT'S WATER CHALLENGES****File Number: 23-08-2023****Author: Manager Water & Wastewater****Authoriser: Chief Executive Officer****PRECIS**

A Motion was received off the floor at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 2 August 2023, requesting a meeting regards to the criticality of South Burnett's water challenges.

SUMMARY**COMMITTEE RESOLUTION 2023/29**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council that, Councillors, General Manager Infrastructure and CEO request a meeting with Acting Director-General Linda Dobe Department of Regional Development, Manufacturing and Water (DRDMW) and provide a deputation with regards to the criticality of South Burnett's water challenges.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That Councillors, General Manager Infrastructure and CEO request a meeting with Acting Director-General Linda Dobe Department of Regional Development, Manufacturing and Water (DRDMW) and provide a deputation with regards to the criticality of South Burnett's water challenges.

BACKGROUND

Motion received at the August Infrastructure, Environment and Compliance Standing Committee meeting.

ATTACHMENTS**Nil**

14.2 BLACKBUTT TRANSFER STATION - COMMERCIAL WASTE**File Number:** 23.08.2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting 2 August 2023 was a report regarding Blackbutt Transfer Station – Commercial Waste.

SUMMARY**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the committee recommend to Council:

1. That Council offer a commercial waste collection service at the Blackbutt Transfer Station; and
2. That the utilisation of this service be reviewed after six (6) months of use; and
3. That the operational budget for the Blackbutt Transfer Station be amended accordingly at the first quarter budget review.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council

1. offer a commercial waste collection service at the Blackbutt Transfer Station;
2. the utilisation of this service be reviewed after six (6) months of use; and
3. the operational budget for the Blackbutt Transfer Station be reviewed and amended accordingly at the first quarter budget review.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting 2 August 2023.

ATTACHMENTS**Nil**

15 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS**15.1 WIDE BAY BURNETT REGIONAL WASTE AND RESOURCE RECOVERY PLAN****File Number: 23-08-2023****Author: Executive Assistant Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting on 2 August 2023 was a report regarding the Wide Bay Burnett Regional Waste and Resource Recovery Plan.

SUMMARY**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the committee recommends to Council:

That Council notes and supports the Wide Bay Burnett Regional Waste and Resource Recovery Plan (WBB RWRRP).

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

Carried 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council notes and supports the Wide Bay Burnett Regional Waste and Resource Recovery Plan (WBB RWRRP).

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting on 2 August 2023.

ATTACHMENTS

Nil

15.2 MURGON HOOP PINE - COMMUNITY CONSULTATION**File Number:** 23.08.2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting 02 August 2023 was a report regarding Murgon Hoop Pine – Community Consultation.

SUMMARY**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommend to Council that:

1. The Hoop Pine located on the footpath in McAllister Street Murgon is not removed.
2. Ongoing 12 monthly tree inspections be conducted to monitor the health of the tree and a future report presented to Council if the health of tree changes and poses a safety concern to the community.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That:

1. The Hoop Pine located on the footpath in McAllister Street Murgon remains in situ.
2. Ongoing 12 monthly tree inspections be conducted to monitor the health of the tree and a future report presented to Council if the health of tree changes and poses a safety concern to the community.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting 02 August 2023 was a report regarding Murgon Hoop Pine – Community Consultation.

ATTACHMENTS**Nil**

15.3 ROS GREGOR WALKING TRACK - CONSULTATION

File Number: 23-08-2023
Author: Executive Assistant Liveability
Authoriser: Chief Executive Officer

PRECIS

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 2 August 2023 was a report regarding Ross Gregor Walking Track – Consultation.

SUMMARY**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Jane Erkens
Seconded: Cr Kirstie Schumacher

That the Committee recommend to Council that:

1. Council received the community consultation report for Ros Gregor Walking Track vegetation maintenance; and
2. Improve the Ros Gregor walking track drainage to prevent future hazards along the track through silt removal from track, resurface low lying areas with deco and place pipe under walking track to improve drainage; and
3. Council budget for the works at the 2023/24 1st Quarter review.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That

1. South Burnett Regional Council received the community consultation report for Ros Gregor Walking Track vegetation maintenance; and
2. Improve the Ros Gregor walking track drainage to prevent future hazards along the track through silt removal from track, resurface low lying areas with deco and place pipe under walking track to improve drainage; and
3. Council budget for the works at the 2023/24 1st Quarter review.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 2 August 2023.

ATTACHMENTS

Nil

15.4 REQUEST FROM STEAMING BACK TO WONDAI EVENT

File Number: 23-08-2023
Author: Executive Assistant Liveability
Authoriser: Chief Executive Officer

PRECIS

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting on 2 August 2023 was a report regarding request from Steaming back to Wondai event.

SUMMARY**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Scott Henschen
Seconded: Cr Kathy Duff

That the Committee recommend to Council that:

The Steaming Back to Wondai organisers are allowed to remove the old railway spikes from the old Fettle's shed for them to use as souvenirs at their Steaming Back to Wondai event in September 2023.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That the Steaming Back to Wondai organisers are allowed to remove the old railway spikes from the old Fettle's shed for them to use as souvenirs at their Steaming Back to Wondai event in September 2023.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting on 2 August 2023.

ATTACHMENTS

Nil

15.5 ENDORSEMENT OF STAGE TWO REDEVELOPMENT OF QEII PARK MURGON**File Number:** 23/08/2023**Author:** Manager Facilities and Parks**Authoriser:** Chief Executive Officer**PRECIS**

Endorsement of stage two redevelopment of QEII Park, Murgon.

SUMMARY

Council to endorse stage two redevelopment of QEII Park, Murgon through Council's 2023/2024 Capital Works program.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council endorses the QEII Park, Murgon stage two redevelopment as per the project plan and project estimate.

FINANCIAL AND RESOURCE IMPLICATIONS

Total project estimate is \$450,000, which would be funded through Council's 2023/2024 Capital works program.

LINK TO CORPORATE/OPERATIONAL PLAN

EC1 Develop and implement initiatives to enhance community parks, gardens and recreational facilities, which may include: tree planting strategy, botanical gardens and perennial (drought tolerant) shrubs and flower planting programme.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council held a community engagement meeting on Thursday 10th August where Council staff and Councillors discuss the redevelopment with the community and Murgon business representatives. This meeting included a feedback session on stage one, the learnings and improvements to be considered for stage two. During discussions the community were shown plans and designs for the park and were able to supply Council with feedback on what they would like to see in stage two.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No direct Legal Implications

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct Policy/Local Law Delegation Implications

ASSET MANAGEMENT IMPLICATIONS

Asset upgrade of shelters, picnic tables and benches and replacement of footpaths will have ongoing maintenance. This ongoing maintenance will be added to the Parks general operations.

REPORT

QEII Park, Murgon's second stage of redevelopment is a crucial role in urban development for providing spaces in Murgon for recreation, leisure, and community engagement. This next stage will reflect on the first stage by continuing to enhance the quality of park like for residence and visitors within Murgon.

Stage two will include the installation of four new shelters which will be the same as the shelters installed in stage one, ensuring wheelchair accessible. There will be an area installed 4m x 4m with benches in a U shape where visitors to the park can just sit, enjoy a coffee and a chat with friends. This area will also have replacement trees being planted throughout the park.

Community feedback included discussion about the large amount of concrete in stage one making the park hot in summer and less space for grassed areas. Community requested Council to consider reducing the footpath widths to 2.4m. In stage one the footpath width is 3m. Having 2.4m footpaths would still allow enough room for wheelchairs, prams and or scooters along with able body persons to use the same footpath with ease.

The two existing *Ficus macrophylla* trees are recommended to be removed from the park. The fig tree on the northern side has been planted directly over a 240v power line which is at a depth of 50cm. The tree on the southern side have been planted 2m away from 4 Telstra cables at a depth of 30cm and 3 fibre optic cables at a depth of 60cm. Installing a root barrier would damage these underground services.

Stage two will include the installation of an irrigation system with pop up sprinklers and new turf will be laid.

It is expected this project will being in early October and to be completed by March with weather permitting.

A new QEII sign to be installed at the western end of the park and two rock plinths to be installed at the eastern end of the park with plaques acknowledge Government funding programs.

New artwork to be discussed in the future as the Christmas Tree footing could be reused for displaying a different piece of artwork or statue over the remaining 10 months when the tree is not present in the park.

ATTACHMENTS

1. Project plan - stage two redevelopment of QEII Park, Murgon

Capital Works Project – QEII Park, Murgon stage two



Introduction

Council approved stage two redevelopment of Murgon QEII in the 2023/2024 budget, allocating \$450,000 to park improvements. This next stage is to reflect the first stage continuing to enhance the quality of park life for residence and visitors, contributing environmental benefits preserving green space in urban parks. This report is an overview of the proposed works, design plan, community consultation and tree plant selections.

Proposal

Stage two QE2 will include 4 new shelters 4m x 4m with a wheelchair accessible table setting under each shelter.

There will also be a 4m x 4m slab with benches in a U shape for people to sit and talk and enjoy a coffee. This setting will have shade trees planted around.

Pathway down the centre of the park will be 2.4m wide to allow easy wheelchair access.

This Park will be turfed, and an irrigation system will be installed with pop up sprinkler system. The proposed work is estimated to start early October and to be completed by March 2024.

Community Feedback

Existing *Ficus macrophylla* trees to be removed.

Ficus trees is a species that is not recommended for streetscape planting or in CBD Parks planting, where there are major underground services i.e., Telstra, fibre optic, sewage or storm water. Ficus root system is widespread and invasive, it can grow extensively both horizontally and vertically. Ficus roots tend to find moisture and nutrients from deep soil.

Signage and Artwork

Community Consultation at last week’s meeting was that majority of the community agreed to have QE2 signage at the western of the park.

Community would like different artwork on display in the park. Future signage could highlight the story of Murgon, First Nations, pioneers, business and industry development and tourist attractions.

Costings

QE II Park, Murgon - Stage Two					
Description	Item	Notes	Quantity	Cost	Total
Site Fencing			3 months		\$ 13,800.00
Plans					\$ 10,000.00
Remove Trees			2		\$ 10,000.00
Demolition					\$ 30,000.00
Shelter slabs		5m x 5m			\$ 32,000.00
Concrete paths		85m x 2.4m			\$ 48,960.00
Shelters			5		\$ 60,000.00
Shelter construction					\$ 32,000.00
Table settings			5		\$ 19,000.00
Install tables and benches					\$ 5,000.00
Concrete retaining wall					\$ 15,000.00
Solar lights			5		\$ 26,500.00
Disconnect Electricity					\$ 4,500.00
Contigency					\$ 30,000.00
Project Management					\$ 30,000.00
Irrigation					\$ 20,000.00
Signage					\$ 4,000.00
Install Sandstone Plinths			2		\$ 2,500.00
				Sub-total	\$ 393,260.00
Work by Council Staff		New gardens			\$ 3,000.00
		Mulch			\$ 4,000.00
		Trees	8		\$ 12,000.00
		Turf	800m2		\$ 8,500.00
		Labour			\$ 30,000.00
				Sub-total	\$ 57,500.00
				Total	\$ 450,760.00

Tree and Plant selection

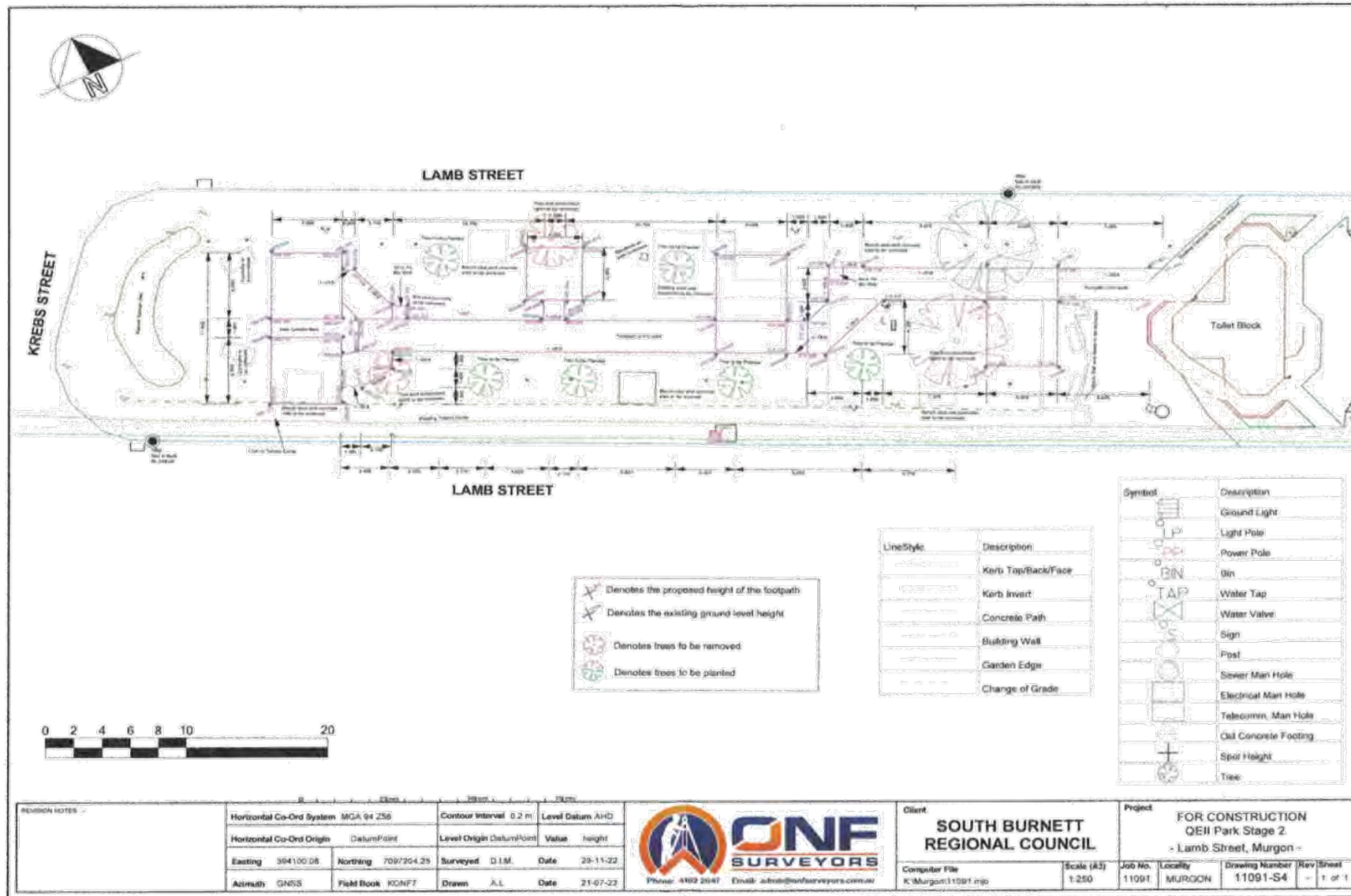
A continuation of tree species from stage one will continue through to stage two of QEII Park. 8 x 200 letter established shade trees will be planted throughout the park. The bottom garden bed will be replanted mulched and irrigated. List of selection plant species below.

Trees	Shrubs / Plants
<i>Buckinghamia celsissima</i> Ivory Curl	<i>Lamandra</i> White sands
<i>Lagerstromia</i> Crepe myrtle	<i>Murraya Min a Min</i> Dwarf mock orange.
<i>Elaeocarpus obovatus</i> Blueberry ash	<i>Phllanthus multiforus</i> Waterfall plant
<i>Cupaniopsis anacardioides</i> Tuckeroo	<i>Photinia</i> Little red robins
<i>Elaeocarpus Eumundi</i> Native quandong	<i>Rhaphiolepis intermedia</i> Indian hawthorn
<i>Bauhinia variegata</i> Orchid Tree	<i>Eremophila nivea</i> Emu bush

Design plan

Arial photo of QEII Park, Murgon where stage two redevelopment will be completed





15.6 ENDORSEMENT OF STAGE TWO REDEVELOPMENT OF FIRST SETTLERS PARK, BENARKIN**File Number:** 23/08/2023**Author:** Manager Facilities and Parks**Authoriser:** Chief Executive Officer**PRECIS**

Endorsement of stage two redevelopment of First Settlers Park, Benarkin.

SUMMARY

Council to endorse stage two redevelopment of First Settlers Park, Benarkin through Council's 2023/2024 Capital Works program.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council endorses the First Settlers Park, Benarkin stage two redevelopment as per the project plan and project estimate.

FINANCIAL AND RESOURCE IMPLICATIONS

Total project estimate is \$150,000.00. This project was approved in the Council's 2023/2024 Capital Works Program.

LINK TO CORPORATE/OPERATIONAL PLAN

EC1 Develop and implement initiatives to enhance community parks, gardens and recreational facilities, which may include: tree planting strategy, botanical gardens and perennial (drought tolerant) shrubs and flower planting programme.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

A community engagement session was held on Tuesday 8th August where Councillors and Council staff discussed the redevelopment concept with the Benarkin community. During discussions the community were shown plans and designs for the park and were able to supply Council with feedback on what they would like to see in their park.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No direct Legal Implications

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct Policy/Local Law Delegation Implications

ASSET MANAGEMENT IMPLICATIONS

Asset upgrade of shelters, picnic tables and benches and replacement of footpaths will have ongoing maintenance. This ongoing maintenance will be added to the Parks general operations.

REPORT

First Settlers Park, Benarkin redevelopment stage two aims to enhance the park, improve connectivity to the Rail Trail, restore historical landmarks, and make improvements for visitors to access improved facilities. This next stage is to continue the concept design and theme of stage 1 into the park area in front of the amenities by making improvements to the park for residents, visitors, and the caravanning community.

Proposed works include a new shelter near the camping area of the park with a table setting and electric BBQ. The new shelter will have lighting installed which will be on a timer system.

The area below the amenities block containing the new shelter and basketball court will have 160 bollards placed around it. The old basketball hoop will be replaced with a new one and the original Benarkin station sign will be relocated, and an original railway signal pole will be installed.

During the community consultation, positive feedback was provided including upgrades to the basketball hoop and relocating to the existing concrete slab. The installation of the original railway signal pole and sign. That the playground be suitable for both toddlers and youth with the possibility of including a basket swing which would be used by toddlers and youth and maybe some adults.

Works on this project is scheduled to start in early October with completion by the end of November with weather permitting.

By doing these upgrades it gives the park longevity that the community of Benarkin and surrounds can enjoy for years to come along with visitors to the region.

ATTACHMENTS

1. Project Plan - stage 2 redevelopment of First Settlers Park, Benarkin

Capital Works Project - First Settlers Park, Benarkin.

Introduction

Capital works project at First Settlers Park, Benarkin 2023/2024 \$ 150,000 is the second stage continuation of the park which is a crucial role in urban development by providing spaces for recreation, leisure, and community engagement. This next stage is to continue the concept design and theme of stage 1 to continue to enhance the quality of park life for residence, visitors and the caravanning community. This report is an overview of the proposed works, design plan, feedback from the community consultation.

Proposal

The proposed work includes a new shelter near the camping area of the park with a table setting and electric BBQ. The colours will be the same as the amenities block. The new shelter will have lighting installed which will be on a timer.



The area below the amenities block containing the new shelter and basketball court will have 160 bollards placed around it. The circumference of this area is about 240m. The old basketball goal will be removed and a new one installed.

The original Benarkin station sign will be relocated, and an original railway signal pole will be installed.

Community Feedback

Stage 1:

- Retain the original Lions Club shelter.
- Fencing and bollard looks good.
- Work with the Lions Club to paint and clean existing shelters.

Stage 2:

- Playground for both toddlers and youth.
- Basket swing would be used by both toddlers and youth and possibly some adults.
- Upgrade basketball hoop and relocate to existing concrete slab.
- Install original Railway Signal Pole and Sign

Costing

Estimate sheet

Description	Item	Notes	Quantity	Cost	Total	Additional Options
Electrician		Install 2 BBQ's & lighting			\$ 8,000.00	
Demolition shelter		Shelter near amenities 4m x 6m			\$ 4,000.00 \$ 12,650.00	
Table settings					\$ 3,685.00	
Lights in Shelter with a timer					\$ 1,000.00	
Shelters		Info Shelter 2.3m x 2.2m				\$7,468.00
Information Sign print and install					\$2,500.00	
Table settings	Grillex Integra		1		\$ 3,485.00	
Electric BBQ	Grillex Edge		2		\$ 11,126.00	
Shelter slabs					\$ 14,000.00	
Construction of Shelters					\$ 12,500.00	
Bollards	Supply only		160 (60)		\$ 15,600.00	
Bollard install	240m - 1.5m spacing				\$ 31,900.00	
Basketball hoop					\$ 12,700.00	
Basket swing						\$14,600.00
Soft fall	Includes concrete edging					\$8,000.00
Extend playground fence						\$8,000.00
Install Signal Pole & Sign					\$ 3,000.00	
Project Manager					\$ 10,000.00	
Contingency					\$ 4,000.00	
			Total		\$ 150,146.00	\$38,068.00

Site Plan



The pink line shows where the bollards are to be installed.

The yellow rectangle is where the new shelter will be built.

Schedule

Work on this project is scheduled to start early October for completion at the end of October.

16 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES**16.1 NOTICE OF MOTION - WONDAL RAIL CELEBRATION****File Number: 23.08.2023****Author: Executive Assistant Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting 9 August 2023 was a report regarding Notice of Motion – Wondai Rail Celebration.

SUMMARY**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the committee recommends to Council:

That Council provide \$2868.80 from the Community Grants August funding round for a plaque and time capsule to unveil as part of the town's 120 year celebration of the train coming to Wondai and that Council support their request for in-kind support of 1 marquee, 1 skip bin, 4 wheelie bins and 30 chairs.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council provide \$2868.80 from the Community Grants August funding round for a plaque and time capsule to unveil as part of the town's 120 year celebration of the train coming to Wondai and that Council support their request for in-kind support of 1 marquee, 1 skip bin, 4 wheelie bins and 30 chairs.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting 9 August 2023 was a report regarding Notice of Motion – Wondai Rail Celebration.

ATTACHMENTS**Nil**

16.2 LICENSE AGREEMENT - HIGHER YIELD AVIATION PTY LTD - SITE 13 WONDAL AERODROME

File Number: 23.08.2023
Author: Executive Assistant Liveability
Authoriser: Chief Executive Officer

PRECIS

Presented at the Liveability, Governance and Finance Standing Committee Meeting 9 August 2023 was a report regarding License Agreement – Higher Yield Aviation Pty Ltd – Site 13 Wondai Aerodrome.

SUMMARY**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Kirstie Schumacher
Seconded: Cr Kathy Duff

That the Committee recommend to Council that:

1. South Burnett Regional Council, in accordance with s236(1)(c)(vii) of the *Local Government Regulation 2012*, enter into a Licence Agreement with the Higher Yield Aviation Pty Ltd for Site 13 as part of Lot 5 on RP83495 for a term of 5 years with an option for 5 years for a rental amount of \$1,620 (plus GST) per annum with annual CPI reviews.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Licence to Occupy between Council and the Higher Yield Aviation Pty Ltd on terms and conditions the Chief Executive Officer considers are satisfactory to Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That:

1. South Burnett Regional Council, in accordance with s236(1)(c)(vii) of the *Local Government Regulation 2012*, enter into a Licence Agreement with the Higher Yield Aviation Pty Ltd for Site 13 as part of Lot 5 on RP83495 for a term of 5 years with an option for 5 years for a rental amount of \$1,620 (plus GST) per annum with annual CPI reviews.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Licence to Occupy between Council and the Higher Yield Aviation Pty Ltd on terms and conditions the Chief Executive Officer considers are satisfactory to Council.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting 9 August 2023 was a report regarding License Agreement – Higher Yield Aviation Pty Ltd – Site 13 Wondai Aerodrome.

ATTACHMENTS

Nil

16.3 RENEWAL OF LICENCE AGREEMENT - BARAMBAH AERO CLUB - AREA 6 & 11**File Number:** 23.08.2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting 9 August 2023 was a report regarding Renewal of Licence Agreement – Barambah Aero Club – Area 6 & 11.

SUMMARY**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Committee recommend to Council:

1. That South Burnett Regional Council, in accordance with s236(1) (b)(ii) of the *Local Government Regulation 2012*, enter into a Licence Agreement with the Barambah District Aero Club Inc. for Area 6 & 11 as part of Lot 5 on RP83495 for a term of 4 years with an option for 5 years for a rental amount of \$287.95 (plus GST) per annum with annual CPI reviews.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Licence to Occupy between Council and the Barambah District Aero Club Inc. on terms and conditions the Chief Executive Officer considers are satisfactory to Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That:

1. That South Burnett Regional Council, in accordance with s236(1) (b)(ii) of the *Local Government Regulation 2012*, enter into a Licence Agreement with the Barambah District Aero Club Inc. for Area 6 & 11 as part of Lot 5 on RP83495 for a term of 4 years with an option for 5 years for a rental amount of \$287.95 (plus GST) per annum with annual CPI reviews.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Licence to Occupy between Council and the Barambah District Aero Club Inc. on terms and conditions the Chief Executive Officer considers are satisfactory to Council.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting 9 August 2023 was a report regarding Renewal of Licence Agreement – Barambah Aero Club – Area 6 & 11.

ATTACHMENTS**Nil**

16.4 VISIT SOUTH BURNETT - 2023/2024 AGREEMENT**File Number: 23.08.2023****Author: Executive Assistant Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting on 9 August 2023 was a report regarding Visit South Burnett – 2023/2024 Agreement.

SUMMARY**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommend to Council that:

1. South Burnett Regional Council enters into an agreement (as amended) with Visit South Burnett Inc. for the 2023/2024 financial year for the purpose of delivering tourism initiatives, promotions of attractions and experiences and, development of planning documents that support sustainable tourism in the region.
2. South Burnett Regional Council provides funding to the value of \$70,000 (plus GST)
3. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the agreement between Council and Visit South Burnett Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That:

1. South Burnett Regional Council enters into an agreement (as amended) with Visit South Burnett Inc. for the 2023/2024 financial year for the purpose of delivering tourism initiatives, promotions of attractions and experiences and, development of planning documents that support sustainable tourism in the region.
2. South Burnett Regional Council provides funding to the value of \$70,000 (plus GST)
3. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the agreement between Council and Visit South Burnett Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting on 9 August 2023 was a report regarding Visit South Burnett – 2023/2024 Agreement.

ATTACHMENTS

1. **VSB Final Agreement**



Memorandum of Understanding

BETWEEN

South Burnett Regional Council

ABN 89 972 463 651

And

Visit South Burnett Incorporated

ABN 57 271 854 781

1. Definitions and Interpretation

In this Memorandum, unless a contrary intention appears, the following terms shall have the meaning respectively assigned to them, that is to say:

Agreement and **this Agreement** mean this Memorandum of Understanding

ATDW means Australian Tourism Data Warehouse

Council means the South Burnett Regional Council

Funding or Funds means the amount paid or payable by Council under this Agreement

MOU means Memorandum of Understanding

SBRC means the South Burnett Regional Council

South Burnett Regional Council means the Local Government exercising powers vested under the *Local Government Act 2009* and includes the area within the boundaries of Council's authority as prescribed under the *Local Government Act*

Strategy means Regional Tourism Strategy 2021-2025. Strategy that provides direction for tourism and events

Visit South Burnett Inc. means Visit South Burnett Incorporated

VSB means Visit South Burnett Incorporated

2. Term

(a) The term of this MOU is from 1st July 2023 to 30th June 2024

(b) This MOU will be reviewed by both parties prior to 1st March 2024 with the intention of entering into a new Agreement to align with the VSB 2021-2026 tourism strategy.

3. Purpose

This MOU between South Burnett Regional Council and Visit South Burnett Inc. for the purpose of the administration of funding provided by SBRC to VSB to deliver tourism initiatives, delivery of events, promotion of attractions and experiences, and development of planning documents that support sustainable tourism.

4. Memberships

(a) Visit South Burnett Inc and their members will engage with Australian Tourism Data Warehouse (ATDW) and ensure South Burnett Local Government area tourism / business information are maintained.

(b) Visit South Burnett Inc will:-

- Advise number of financial members
- Supply a copy of Audit Financial Statements for VSB financial year

- Supply the Office of Fair Trade annual return on completion of the VSB annual general meeting

5. Funding

- (a) Council will pay \$70,000 ex GST on receipt of Tax Invoice.

6. Allocation Of Expenditure

- (a) Visit South Burnett will ensure that all funds received from Council are used for the delivery of the purpose of the agreement and membership as per item 3 & 4.
- (b) Visit South Burnett will ensure all funds are expended to ensure delivery of the reporting requirements as per item 10.

7. Acknowledgment Of Support

- (a) Visit South Burnett agrees to acknowledge the South Burnett Regional Council's support in any event, printed promotion material in connection with this Agreement and agrees to use any form of acknowledgement that SBRC reasonably specifies.

8. Regional Projects and Stakeholder Collaboration

- (a) Visit South Burnett will collaborate with all regional, state and national tourism stakeholders in implementing its strategic plan. Visit South Burnett will allocate an amount to regional projects within its annual budget and any contribution of funds to regional activities/projects with its industry partners will be based on return on investment for the South Burnett tourism industry and rate payers.

9. Insurance And Indemnity

- (a) Visit South Burnett shall at all times during this Agreement or any extension thereof at Visit South Burnett's own expense insure by obtaining and keeping in full force and effect a standard public risk liability policy or policies.
- Be for a sum not less than **\$20,000,000.00**; and
 - Include such inclusions usually listed in a standard public risk liability Policy as South Burnett Regional Council may reasonably require; and
 - Shall be produced to South Burnett Regional Council upon demand.
 - Visit South Burnett shall indemnify and at all times during this Agreement or any extension thereof keep South Burnett Regional Council indemnified against the cost and expense of the aforesaid Policies and also any damage injury loss or inability arising from or caused by Visit South Burnett's breach of the provisions of this Clause

10. Governance And Reporting

(a) Visit South Burnett will provide outcomes reports no later than:

- 31 December 2023
- 28 February 2024

By providing information and statistics on the following activities:

- Identify 3 gaps in the visitors' experience offering to provide guidance on future development priorities.
- Host a Visitor Information Centre Volunteer famil.
- Presence at all Regional festivals e.g., BaconFest, Blackbutt Avo Festival, Boondooma Scots in the Bush, Nanango County Music Festival, Goomeri Pumpkin Festival, Murgon Music Muster.
- Attend two (2) meetings per year with Southern Queensland Country Tourism Ltd.
- Demonstration of application for grants and/or major sponsorship to increase the financial sustainability and program delivery of Visit South Burnett.
- Visit South Burnett Inc. attendance at an event located outside the region (e.g Camping and Lifestyle Show) with attendance to be funded through membership of Visit South Burnett.

Develop Social media platforms across Facebook and Instagram:

- Content is developed in accordance with Queensland's Content Framework (Tourism and Events Queensland)
- Average posts per week: 4 posts/week including wall; album and shared posts.
- Consistency of posts: Less than 65% variation when posts are released each week
- Engagement:
 - a. Each post to receive 1 comment and 1 share on average across the 12 months.
 - b. A 500 follower increase across all social media platforms.
 - c. An increase of 30 subscribers to the e-newsletter

- Website
 - a. Refreshed every quarter with new content.
 - b. Blogs posts on monthly basis focusing on both businesses and regional attractions.
 - c. Itinerary for drive, cycle and walking tracks for the South Burnett region.

11. Mediation

- a) Each party will enter a mediation process in good faith with a view to resolve disputes that arise from the MOU.
- b) The Chief Executive Officer of South Burnett Regional Council will nominate an independent mediator.
- c) Any costs associated with mediation will be borne equally between Visit South Burnett and South Burnett Regional Council.

12. Termination

Each Party has the right to request termination of this Agreement by providing written notice to Council. Council retains the right to reject the request for termination and refer to mediation.

In the event that the agreement is terminated, Visit South Burnett will be liable for repayment of funding on a pro rata amount of the number months remaining in the agreement.

$\$70,000 / 12 = \$5,833.33$ per month remaining.

Changes to this Agreement are permitted at any time with the prior written mutual consent of each Party and the final consent of Council.

13. Good Faith

Each Party agrees that it has entered into this Agreement in good faith.

Under no circumstances shall either Party be liable for any indirect, consequential, incidental, special, or punitive damages (including without limitation damages for loss of business profits, business interruption, loss of business information or other pecuniary loss) arising from any breach or failure under this Agreement.

Under no circumstances shall either Party be liable for the default or failure in performance of its obligations resulting directly or indirectly from acts of God, civil or military authority, acts of public enemy, war, accidents, fires, explosions, earthquakes,

floods, the elements, strikes, labour disputes or the inability to access digital resources that fall beyond the reasonable control of the Parties.

14. Confidentiality

All information disclosed by one party to the other party under or in connection with this Agreement is confidential to the discloser.

Each Party will treat the existence and terms of this Agreement as confidential information of the other party in accordance with this Agreement.

Each Party agrees to comply with its obligations under the *Information Privacy Act 2009* regarding the collection, storage, use and disclosure of Personal Information.

15. Governing Law

This Agreement is governed by the laws of Queensland.

F I N A L

MOU - Visit South Burnett Inc.

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16. Execution

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals on the day and year aforesaid.

EXECUTED by

SOUTH BURNETT REGIONAL COUNCIL

ABN 89 972 463 351.

Signature of Chief Executive Officer

Mark Pitt PSM

Dated

Incorporated Association:

EXECUTED by

VISIT SOUTH BURNETT INC.

ABN: 57 271 854 781

)

)

)

)

)

Signature of President

Name:

Signature of Secretary/Treasurer

Name:

Dated

16.5 QICA CONFERENCE**File Number:** 23.08.2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting 9 August 2023 was a report regarding QICA conference.

SUMMARY**COMMITTEE RESOLUTION 2023/1**

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That the Committee recommend to Council:

That an expression of interest be submitted to host the 2024 QICA Conference.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council submit an expression of interest to host the 2024 QICA Conference.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting 9 August 2023 was a report regarding QICA conference.

ATTACHMENTS**Nil**

16.6 REQUEST FOR SPONSORSHIP - RED EARTH LEADERSHIP FORUM 2023

File Number: 9-08-2023
Author: Manager Community & Lifestyle
Authoriser: Chief Executive Officer

PRECIS

Red Earth Community Foundation have put forward a proposal for sponsorship of the 2023 Leadership Forum.

The matter was laid on the table from the Liveability, Governance and Finance Standing Committee Meeting on 9 August 2023 with the following adopted:

16.1 REQUEST FOR SPONSORSHIP - RED EARTH LEADERSHIP FORUM 2023**COMMITTEE RESOLUTION 2023/47**

Moved: Cr Jane Erkens
Seconded: Cr Kathy Duff

That item 16.1 lay on the table until the August Ordinary Meeting.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

SUMMARY

The Red Earth Leadership Forum is due to be held on 7 September 2023. The Foundation have put forward a proposal seeking sponsorship. The recommendation to the August Standing Committee recommended the following sponsorship:

That the Committee recommend to Council that:

1. Sponsorship be provided to the value of \$25,000.00.
2. Hall hire fees for the Murgon Town Hall be waived to the value of \$500.

An opportunity to meet with a representative from Red Earth occurred with the Acting Mayor and CEO to clarify the request. The intention of Red Earth was never to seek the full amount of sponsorship for the event, but to seek assistance with the cost of running. An amended recommendation below is for council's consideration following this discussion with Red Earth.

OFFICER'S RECOMMENDATION

1. That the Matter be lifted from the Table
2. That South Burnett Regional Council Sponsor Red Earth Leadership Event by support for:
 - Hall hire fees for the Murgon Town Hall be waived to the value of \$510 (in kind);
 - Equipment Hire - \$300; and
 - PA Hire - \$1000.

FINANCIAL AND RESOURCE IMPLICATIONS

Council does not have budget allocation for the sponsorship of this event to the full value. If council chose to sponsor the event to the full allocation this would need to be reviewed as part of the 1st quarter review.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council’s service infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

A request was received by the General Manager of Red Earth Community Foundation.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

NIL

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

NIL

ASSET MANAGEMENT IMPLICATIONS

NIL

REPORT

Background

Th Red Earth Community Foundation was established to focus on identifying and harnessing human, financial and other resources to strengthen capacity of individuals and their networks across the Burnett Inland.

As per the proposal submitted, the 2022 Leadership Forum focused on ‘Cultivating our Future’ and provided a platform for community members, Council staff, community organisations and other key stakeholders to hear from inspiring local people, Barry Irvin, Bega and develop small solution focus groups with imagining actions and contributions that could be made towards designing a better future.

Council Officers were part of many of the groups and the Community Development Team have delivered two “Hubs in the Pubs” to start the conversation in the community about innovation and entrepreneurship opportunities in the region as part of the Black summer Bushfire Recovery grant.

The 2023 Leadership Forum is set to focus on “Regional Circularity Co-operative” and includes topics such as circular design, circular economy, and sustainable development. The goal is to find suitable solutions to provide resilience within our communities and link urban and rural residents into a cohesive and collaborative Burnett Inland community.

Council’s contribution would cover 54% of the following event expenses:

ITEM	AMOUNT	AMOUNT REQUESTED
Hall Hire	\$510	\$510 (In Kind)
Catering	\$8000	\$2500
Design/Decor	\$1500	\$1500
Equipment Hire	\$300	\$300
PA Hire	\$1000	\$1000
RECF Forum Coordinator	\$8000	\$8000
Marketing	\$1500	\$1500

MC	\$2500	\$2500
Speakers (including accommodation, travel, gifts, etc)	\$4000	\$4000
Welcome to Country	\$1000	\$1000
Videography	\$2500	\$2500
Printing	\$600	\$600
Sundries	\$400	Red Earth
Red Earth Alumni volunteer hours	\$7500	Red Earth
RECF Staff and project administration (Calculated at 15% of project budget)	\$8000	Funded by RECF
Total	\$47,310	\$25,910

In recognition of Council’s contribution Red Earth Community Foundation have offered the following acknowledgements:

- Prominent logo placement on all marketing materials and event signage
- Acknowledgment in press releases, social media posts, and website announcements
- Opportunity to address the audience during either the opening, closing ceremony or prior to breaks during the day.
- Complimentary tickets for your representatives to attend the Leadership Forum (number of tickets is based on sponsorship level)
- Pre-Forum dinner invitation the evening prior to the Forum with keynote speakers and panellists

It is expected that ticket costs this year will be \$55 per person.

ATTACHMENTS

1. Proposal



Red Earth Leadership Forum 2023

The Red Earth Community Foundation Leadership Forum is a flagship event that aims to bring together community leaders, changemakers, and experts from various fields to collaborate, learn, and develop innovative solutions for the challenges faced by our region. The forum will include keynote speeches, panel discussions, interactive workshops, and networking opportunities, providing attendees with valuable insights, knowledge, and resources to make a lasting impact.

The Leadership forum is designed to be a vehicle to activate our leaders and their communities to co-design change that will propel the Burnett Inland Region into the future. Our aim is to build capacity and capability within the Region that builds resilient communities who can adapt to the changes ahead and thrive in the future.

In July 2022, Red Earth Community Foundation held the inaugural Red Earth Leadership Forum that brought together community members, present and future community leaders, stakeholders from across the Burnett Inland, as well as past participants from the Red Earth Community Leadership Program. The theme "Cultivating our Future" set the stage for all contributors. It provided the frame and the lens for inspiring speakers, panellists and solution-focussed small action groups to imagine through conversations, what actions and contributions they could make towards co-designing an even better future for the Burnett Inland. Last year Barry Irvin, Bega executive director and forum key note speaker, spoke about the work he has done in the Bega community. Barry has led the establishment of a Regional Circularity Co-operative with the ambition of making the Bega Valley the most circular region in the world.

In addition, last year we worked on 'Cultivating Our Future'. Small solution-focussed groups were tasked with imagining what actions and contributions they could make towards co-designing an even better future for the Burnett. They focussed on Food Systems, Liveable Communities, Industrial Development, Connectivity, Workforce Capability, Tourism, Natural Resources and Innovation & Entrepreneurship.

Red Earth is facilitating a second Leadership Forum on 7 Sep 2023 where we will invite our region to come together to co-design a pathway and framework to take the Burnett Inland Region forward. This year, following on from last year's key note speaker's presentation on 'Regional Circularity Co-operative' we will look at the Burnett Inland Region through the Circularity Lense. This includes, but is not limited to, Circular Design, Circular Economy and Sustainable Development. With the goal being to find sustainable solutions to provide resilience within our communities and link our urban and rural residents into a cohesive and collaborative Burnett Inland community. With the hope that this work will ripple through the community and lead to a legacy of sustainable growth that will serve the generations to come.



Circularity includes Circular Economy, Circular Design, Designing Waste Out of the Process, Building on the previous Generation, Spreading the Positivity, Sharing Our Time, Talents and Treasures.

The Leadership Forum will cater to a diverse audience of community leaders, including:

- Community Members
- Non-profit executives and board members
- Local, State & Federal government officials
- Social entrepreneurs
- Educators and school administrators
- Community organisers
- Business and community leaders committed to social responsibility
- Youth leaders and student activists
- Anyone who is interested in circularity and striving towards a thriving united future for the Burnett Inland

This year's forum will use the services of local organisations like The Gumnut Place, The Endeavour Kitchen and local businesses to provide the catering for the day. As well as using local providers for venue hire (SBRC) and other equipment where it exists within the South Burnett Region. Red Earth Community Leadership Program alumni will assist with planning, logistics, set up and pack down, as well as any general support in relation to the Leadership Forum.

In addition to this, Red Earth will be looking to local Industry, Business, Community and Government Leaders to inspire the participants of the Forum and spread the sustainability and resiliency message across the Region.

This will also be an opportunity for our past Red Earth Leadership Alumni to activate their skills and inspire the next generations of community leaders.

Red Earth works collaboratively with stakeholders across the Burnett Inland through programs, workshops and Forums like the one planned for 7 September 2023.

The 2022 Leadership Forum was funded by a grant obtained through FRRR. The 2023 Forum has not sourced funding from out of the region, so we are reaching out to Government, Businesses, organisations and community members to give of their time, talent and/or treasurer to co-host this year's Forum with Red Earth Community Foundation.

In recognition of your generous support, Red Earth will offer various sponsorship benefits to elevate your organisation's visibility, such as:

- Prominent logo placement on all marketing materials and event signage
- Acknowledgment in press releases, social media posts, and website announcements



- Opportunity to address the audience during either the opening, closing ceremony or prior to breaks during the day.
- Complimentary tickets for your representatives to attend the Leadership Forum (number of tickets is based on sponsorship level)
- Pre-Forum dinner invitation the evening prior to the Forum with keynote speakers and panelists

Below is an outline budget of the approximate funding needed, based on last year’s Forum costs. We are asking for support from our region to co-host this year’s Forum. Support can take the form of time, talent and/or treasurer and can be used to cover some or all of the cost of items required.

ITEM	AMOUNT	PROVIDER	AMOUNT NEEDED
Hall Hire	\$510	SBRC	\$510 or In Kind
Catering	\$8000	TBC	\$2500
Design/Decor	\$1500	Red Earth Alumni	\$1500
Equipment Hire	\$300		\$300
PA Hire	\$1000		\$1000
RECF Forum Coordinator	\$8000		\$8000
Marketing	\$1500		\$1500
MC	\$2500		\$2500
Speakers (including accommodation, travel, gifts, etc)	\$4000		\$4000
Welcome to Country	\$1000		\$1000
Videography	\$2500		\$2500
Printing	\$600		\$600
Sundries	\$400		Red Earth
Red Earth Alumni volunteer hours	\$7500	300 Volunteer hours in set-up, pack-down and hosting valued at \$25 p/p	Red Earth
RECF Staff and project administration (Calculated at 15% of project budget)	\$8000	Red Earth	Funded by RECF
Total	\$47,310		\$25,910



There will be a ticket cost to attend, as per last year. This year's tickets will be \$55 per attendees, which is to cover most of the cost of catering. The above figure is based on \$55 p/p x 100 (number of attendees as last year) = \$5500, resulting in a deficit of around \$2500 for catering.

The Red Earth Community Foundation Leadership Forum is an exceptional opportunity to make a significant impact on our region's future. By supporting this event, you will contribute to fostering a thriving ecosystem of empowered leaders dedicated to effecting positive change.

We sincerely hope you will consider our proposal and join us in making the Red Earth Community Foundation Leadership Forum a resounding success. Together, we can create a brighter and more promising future for our community.

Thank you for your time and consideration. We look forward to the possibility of partnering with the Red Earth Community Foundation for this transformative event.

If you require any additional information or have any questions, please do not hesitate to contact us.



Red Earth Leadership Forum 2023 Budget

Red Earth is seeking support from our region to co-host this year’s Forum.

Support can take the form of time, talent and/or treasurer and can be used to cover some or all of the cost of items required.

2023 Forum	Budget	Red Earth	Sponsorship required
Hall Hire	\$510		\$510
Catering	\$8,000	\$5,500	\$2,500
Design/Decor	\$1,500		\$1,500
Equipment Hire	\$300		\$300
PA Hire	\$1,000		\$1,000
RECF Forum Coordinator	\$8,000		\$8,000
Marketing	\$1,500		\$1,500
MC	\$2,500		\$2,500
Speakers (including accommodation, travel, gifts, etc)	\$4,000		\$4,000
Welcome to Country	\$1,000		\$1,000
Videography	\$2,500		\$2,500
Printing	\$600		\$600
Sundries	\$400	\$400	
Red Earth Alumni volunteer hours	\$7,500	\$7,500	
RECF Staff and project administration (Calculated at 15% of project budget)	\$8,000	\$8,000	
	\$47,310	\$21,400	\$25,910

17 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING**17.1 LICENCE AGREEMENT – TELECOMMUNICATION EQUIPMENT ON COUNCIL'S WATERTOWER – MARCHNET PTY LTD**

File Number: 23 August 2023
Author: Lease Officer
Authoriser: Chief Executive Officer

PRECIS

March IT Pty Ltd trading as MarchNet have requested a Licence Agreement for part of Lot 59 on RP67068 for installation of telecommunications equipment.

SUMMARY

March IT Pty Ltd trading as MarchNet have requested to enter a Licence Agreement with South Burnett Regional Council to use the Kingaroy Water Tower for a radio link to provide internet service to the Kingaroy Solar Farm.

OFFICER'S RECOMMENDATION

1. That South Burnett Regional Council, in accordance with s236(1)(c) (i) of the *Local Government Regulation 2012*, enter into a Licence Agreement with the March IT Pty Ltd for part of Lot 59 on RP67068 for an initial term of three (3) years with seven (7) annual options for a rental amount of \$3625 (plus GST) per annum with an annual rental increase by 3% compounding annually thereafter for the balance of the term or proceeding terms:
 - (a) Approval for the use of Council's electricity for the agreed amount of \$438.00 (plus GST) per annum. With Council reserving the right to review any excessive use of power during each term.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Licence to Occupy between Council and March IT Pty Ltd on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

FINANCIAL AND RESOURCE IMPLICATIONS

Fair market value of the unimproved land is \$3625.00 per square metre the total area of the site is approximately 4 square meters. The Licensee will pay \$3625 per annum plus GST with an increase of 3% compounding annually thereafter for the balance of the terms or proceeding terms.

MarchNet have requested to use Council's electricity as their equipment consumes less than 0.5 amps per 100 watts. MarchNet have offered to pay Council \$438.00 excluding GST per annum for the use of the electricity.

LINK TO CORPORATE/OPERATIONAL PLAN

GR/14: Support our community and key stakeholders to build a plan for our region's eventual coal transition.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

MarchNet contacted Council to undertake a survey for a proposed licence agreement to install telecommunications equipment to use the Kingaroy Water Tower for a radio link to provide internet service to the Kingaroy Solar Farm.

The initial customer request was lodged with Council's Water and Wastewater section in which negotiations on the design, construction and installation methodology of telecommunication equipment for the Kingaroy Water Tower was agreed on the 13 July 2023.

Council engaged a valuer to provide the market value of the Licence fee as required under *Section 236 of the Local Government Regulation 2012* with market valuation being received on 15 August 2023.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Offering the Licence Agreement is in accordance with the *Local Government Regulations 2012 s.236 (1)(c)(i)* and an independent valuation has been undertaken as required under *Section 236 (3) and (5) of the Local Government Regulation 2012*.

Land Access and Activity Notice for the installation of low impact facilities in accordance with *Clause 17 of Schedule 3 of the Telecommunications Act 1997 (Cth)* and the *Telecommunications Code of Practice 2018 (Cth)*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Offering the new Licence area is in accordance with Council's Property Lease Policy and Disposal of Assets Policy.

ASSET MANAGEMENT IMPLICATIONS

MarchNet will be responsible for any maintenance of the equipment located on Council's water tower. Conditions within the agreement include all equipment will need to be installed to ensure no impact is created upon Council's infrastructure for operation and maintenance purposes. Any external service that are permitted to enter the property are to remain outside the fenced area as much as possible, and not cross or impede existing services or infrastructure. Council's preferred route for Optic fibre as shown is still on Council land but outside of the direct area of operations of the reservoirs and pump station.

MarchNet are required to obtain approval for any maintenance activities from Council at least 48 business hours prior to undertaking any maintenance activities on site.

Council has conditioned for MarchNet to provide a copy of the As Constructed Plans including dimension of any underground cables or services, an Electromagnetic Energy Guide for site safety including any restricted area in a site plan and a copy of the Land Access Activity Notice as required under the *Telecommunications Act 1997 (Cth)*.

Upon termination of the Licence Agreement MarchNet will be responsible for the removal and rehabilitation of the site.

REPORT

RPD: Lot 59 on RP60768

Licence Area: approximately 4 square metres

Address: Reservoir St, Kingaroy, QLD 4610.

Tenure: Freehold

Commencement date: 1 September 2023

Expiry: 30 August 2033

Term: 3 years

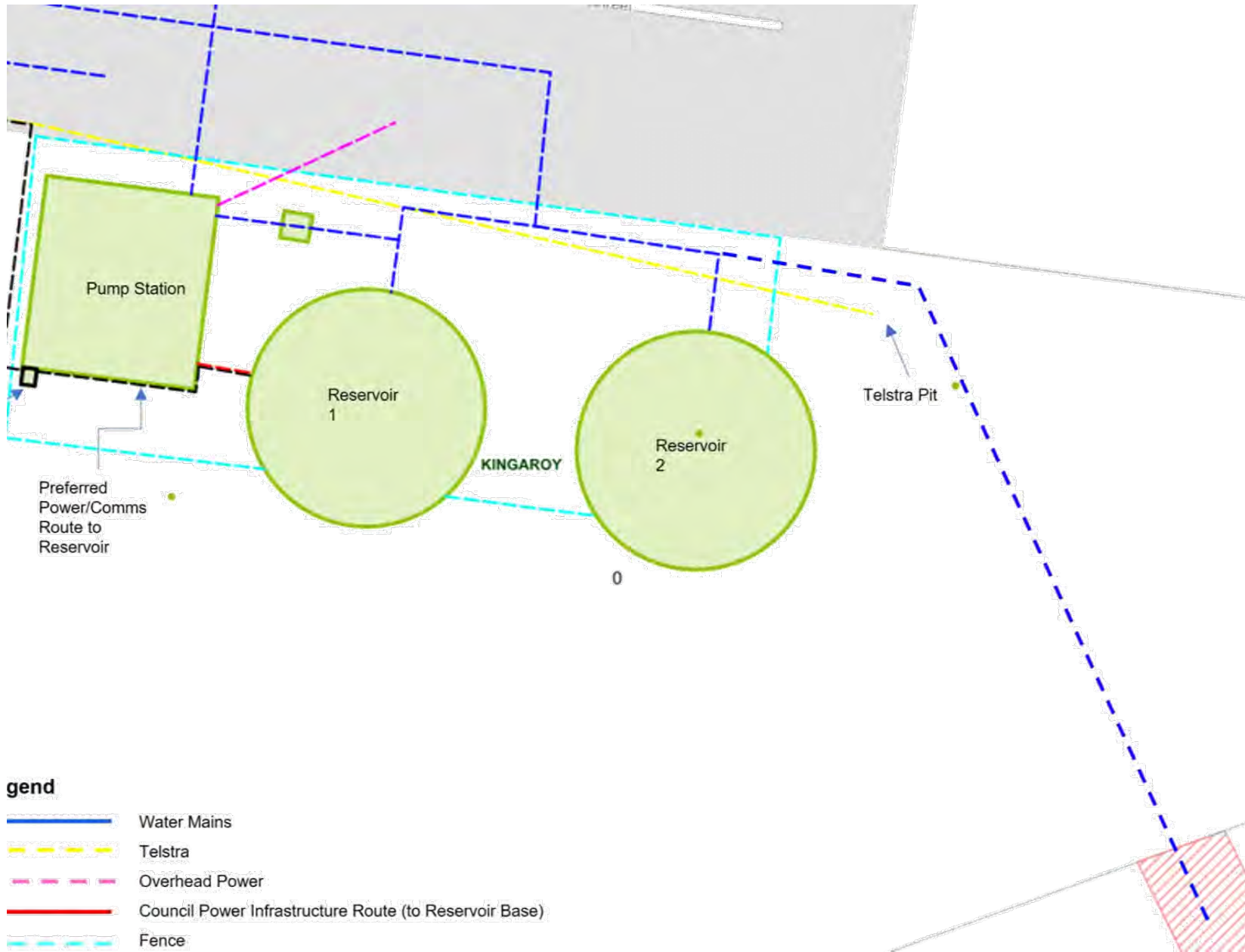
Option: 7 x 1 years

March IT PTY LTD trading as MarchNet is a licenced telecommunication carrier and provide telecommunications to regional and remote locations. MarchNet has been engaged by the Kingaroy Solar Farm to provide internet service to their equipment.

MarchNet engaged with Council in late May 2023, to enquire about Licencing a site at the Kingaroy Water Tower for installation of telecommunication equipment including one microwave antenna, one 2m roof mast, cabling and cabinet.

ATTACHMENTS

- 1. Site Map – Licence Area – Part of Lot 59 on RP67068**
- 2. Valuation – Part of Lot 59 on RP67068**





VALUATION REPORT



Lot 59 Reservoir Street, Kingaroy Q

Prepared for: South Burnett Regional Council
 PO Box 336
 KINGAROY QLD 4610

This Valuation Report is prepared for the party named above for lease negotiation purposes and is not to be used or relied upon by any other party for any other purpose. It is subject to the terms and conditions, disclaimers, qualifications and limitations contained in the Report and any annexures thereto.

Reference: Cathy Jackson

Purchase Order: PU116546

IPN Valuer's Reference: GY446-23

Date of Inspection: 25 July 2023

Date of Valuation: 25 July 2023

Date of Issue: 15 August 2023

Propval Pty Ltd trading as IPN Valuers Gympie & Kingaroy
ABN 34 090 955 650

Address 28 Reef Street Gympie QLD 4570

Phone / Email 07 5482 9818 / admin.gympie@ipnvaluers.com.au

W www.ipnvaluers.com.au



Lot 59 Reservoir Street,, Kingaroy QLD 4610
 GY446-23
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1. EXECUTIVE SUMMARY

Report Summary	
Instructing/Reliant Party:	South Burnett Regional Council
Date of Valuation:	25 July 2023
Instructions:	Determine the rental value of the property for lease negotiation purposes. Valuation to be in accordance with the instructions issued by South Burnett Regional Council. We certify that this valuation assignment is not precluded under the terms of our current Professional Indemnity Insurance.
Property Address:	Lot 59 Reservoir Street, Kingaroy Q 4610
Basis of Assessment:	The interest being valued is rental value of proposed lease areas on rate/annum basis ex GST and outgoings.
Real Property Description:	Parent Lot - Lot 59 RP67068
Area:	Antenna and roof mount on tower – 2m2 Communications Cabinet – 12m2
Property Description:	Subject lease areas are to be located on current Water Tower
Property Issues:	Nil noted
Environmental Risks:	Nil noted
Net Market Rental:	Rental rates are provided on a net market rental basis. If outgoings are not to be recovered from lessees then the assessed rates should be adjusted accordingly to allow for outgoings.
Adopted Definition of Market Rent:	“The estimated amount for which an interest in real property should be leased on the valuation date between a willing lessor and a willing lessee on appropriate lease terms in an arm’s length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.”
Adopted Definition of Market Rental Value:	“The sum arrived at after making proper allowance for all collateral advantages and disadvantages ascertained upon proper examination of all the arrangements made between the lessor and lessee including the various rights and obligations under the terms of the lease which reflects the net consideration passing to the lessor from the lessee under the lease and associated collateral arrangements.”



Lot 59 Reservoir Street,, Kingaroy QLD 4610
 GY446-23
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Valuation

Subject to the qualifications and assumptions contained within the body of this report, I assess the Lease Rental Value, as at 25 July 2023, to be:

Lease - \$3,625/annum plus GST
 Power - \$438/annum

Valuer: Blair P Fuller

Signature:

Position: Director

Qualifications: AAPI, CPV, API No 66076
 Registered Valuer QLD No 1613

The Valuation and Summary appearing at the commencement of this Report should be read in conjunction with our entire Report. Reliance on this Report should only be taken upon sighting original document.

This document is prepared by Propval Pty Ltd trading as IPN Valuers Gympie & Kingaroy. Propval Pty Ltd trading as IPN Valuers Gympie & Kingaroy provides its valuation or advisory services as a member of IPN Valuers Pty Limited ABN 40 630 507 185 and pursuant to a Shareholder Agreement with IPN Valuers. In accordance with this licence, Propval Pty Ltd trading as IPN Valuers Gympie & Kingaroy utilises the trademark and brands of IPN Valuers and has a link to the IPN Valuers website. It thereby claims the benefit of all terms and conditions applicable to the use of such trademark, brands and website for the purposes of the provision of its valuation or advisory services.

Sole responsibility for the provision of the valuation or advisory services by Propval Pty Ltd trading as IPN Valuers Gympie & Kingaroy rests with that entity and IPN Valuers assumes no responsibility nor otherwise acknowledges any liability for the provision of such services by reason of its licensing of Propval Pty Ltd trading as IPN Valuers Gympie & Kingaroy.

Critical Assumptions

Valuation:	The valuation is 'as is' at the date of inspection
	Full and frank disclosure of all information that is relevant.

Verifiable Assumptions

Verifiable Definition:	Verifiable assumptions relate to environmental issues, structural integrity of the improvements, condition of building services, zoning, and encroachments, and can be confirmed by obtaining appropriate documentation relating to each.
Development:	That the development complies and conforms to all statutory requirements.
Environmental Studies:	Unless stated otherwise in the report, no soil tests or environmental studies have been made available. Therefore, it should be noted that the valuation is subject to there being no surface or sub-surface soil problems including instability, toxic or hazardous wastes, toxic mould, asbestos or building material hazards in or on the property that would adversely affect its existing or potential use or reduce its marketability. Should any problems be known or arise, then the valuation should be referred to IPN Valuers for review as IPN Valuers deems appropriate. Unless otherwise stated in the report, based on my observations, the site does not appear to be contaminated and I assume that no remediation works are required. I am not an expert in this regard and if more detailed advice is required, an environmental consultant should be retained.
Asbestos:	Unless stated otherwise within the report, no Asbestos Materials Report has been provided. Should any such matters be known or discovered, no reliance should be



Lot 59 Reservoir Street,, Kingaroy QLD 4610
 GY446-23
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	placed on the assessment of value unless IPN Valuers have been advised of these matters and has confirmed that the assessment is not affected.
Planning:	The planning information noted has been obtained from the relevant authority. This information has been relied upon in my assessment of value and no responsibility is accepted for the accuracy of the planning information provided. Should the information prove incorrect in any significant respect, the matter should be referred to me for review of the valuation as deemed appropriate.
Title:	If there are any encumbrances, encroachments, restrictions, leases or covenants which are not noted in this report, they may affect the assessment of value. If such matters are known or discovered, the valuation should be returned to IPN Valuers for comment.
Site Survey:	No survey of the property has been made by the valuer and no responsibility is assumed in connection with such matters. Unless otherwise stated, it is assumed that all improvements lie within the title boundaries.

Limiting Conditions & Warranties

Executive Summary:	The Valuation and Summary appearing at the commencement of this Report should be read in conjunction with our entire Report. Reliance on this Report should only be taken upon sighting original document.
Market Rental:	The estimated amount for which an interest in real property should be leased on the valuation date between a willing lessor and a willing lessee on appropriate lease terms in an arm's length transaction, after proper marketing and where the parties had each acted knowledgeably, prudently and without compulsion.
Reliance:	No part of this valuation or any reference to it may be included in any other document or reproduced or published in any way without written approval of the form and context in which it is to appear.
Valuation Currency:	This valuation is current at the date of valuation only. It is subject to no significant event occurring between the date of inspection and the date of valuation that would impact upon the value of the subject property. The value assessed herein may change significantly and unexpectedly over a relatively short period including as a result of general market movements or factors specific to the particular property. I do not accept liability for losses or damage arising from such subsequent changes in value including consequential or economic loss. Without limiting the generality of the above comment, I do not assume any responsibility or accept any liability where this valuation is relied upon after the expiration of three months from the date of the valuation, or such earlier date if you become aware of any factors that have any effect on the valuation.
Contamination:	Unless otherwise stated in the report, based on my observations, the site does not appear to be contaminated and I assume that no remediation works are required.



Lot 59 Reservoir Street,, Kingaroy QLD 4610
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2. INSTRUCTIONS

Instruction Summary	
Instructed By:	South Burnett Regional Council
Purpose of Valuation:	Determine the market rental value of the property for lease purposes
Interest being Valued:	Permit to Occupy - leasehold
Date of Inspection/Valuation:	25 July 2023
Information sourced & used:	Information supplied and utilised in this assessment of value includes: <ul style="list-style-type: none"> - Valuation instructions - Information supplied during inspection - RP Data, Qld Globe and other sourced third party providers

3. TITLE PARTICULARS

Legal Description	
Registered Owner:	South Burnett Regional Council
Real Property Description:	Leases being part of Lot 59 RP67068
Encumbrances:	Title not supplied. Assessment assumes no onerous conditions or endorsements.
Native Title:	Unlikely to exist.
Aboriginal Heritage Site:	Nil obvious sighted. Instructing party should investigate if any concerns.

4. TOWN PLANNING

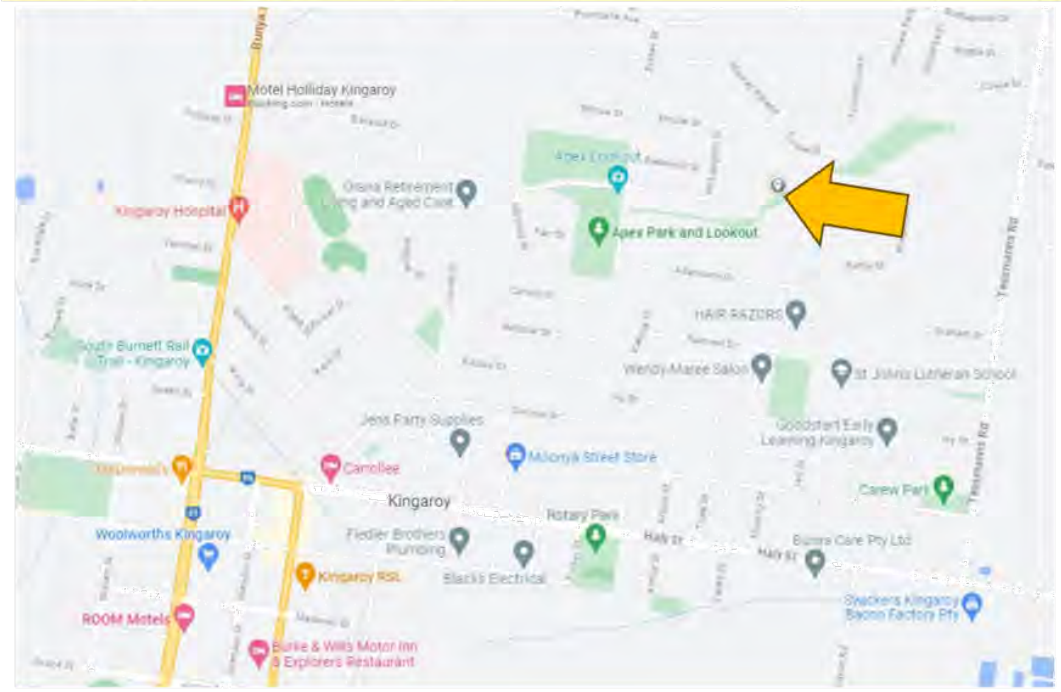
Planning Particulars	
Local Authority:	South Burnett Regional Council
Zone:	Environmental Management and Conservation – South Burnett Regional Council's Town Plan, gazetted 02/10/2017
Current Use:	Council infrastructure
Planning Permits / Development Approvals:	Nil known or advised.
Highest and Best Use:	Council facilities
Lease Details:	Proposed license agreement as advised is for an initial term of 36 months with agreement automatically renewing for a further term of 12 months at the end of each term, unless 30 days written notice to licensor advised in writing. Lease can be terminated by the licensee at any time during the term but providing licensor 90 days written notice. License fees proposed \$2,500/annum + \$438/annum electrical usage (no GST advised).



Lot 59 Reservoir Street,, Kingaroy QLD 4610
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5. LOCATIONAL FACTORS

Site Identification:	The land has been satisfactorily identified by physical inspection, aerial photos and cadastral map.
Location:	Located within an established residential area within about 2km of the main business area
Location Map:	Source: Google Maps





Lot 59 Reservoir Street,, Kingaroy QLD 4610
 GY446-23
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6. LAND

Attributes	
Site Description:	Anetanna site on top of current water tower with communications box at base of tower.
Access:	Bitumen road frontage. Access is good.
Services:	Assumed all licenses have ability to connect to water and power.
Aerial Site Plan:	Source: Queensland Globe





Lot 59 Reservoir Street,, Kingaroy QLD 4610
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7. OCCUPANCY

The properties areas are currently subject to a Lease/license to occupy. Current details have not been provided.

“Conditions concerning rent review/renewal etc may be contained with the lease document and should be referred to together with this report. If any onerous conditions are noted the report and the onerous conditions should be returned to the Valuer for comment. ”

In assessing the current market rental, we have adopted the direct comparison method on a rate per annum basis annum, having regard to existing telecommunication leases in various rural areas.

We have based our assessment as per the definition of market rent that being ‘the estimated amount for which an asset should rent, at the date of valuation, between a willing lessor and a willing lessee in an arm’s length transaction wherein the parties had each acted knowledgeably, prudently and without compulsion.’ To provide parameters to this statement we have further assessed the subject property have regard to following terms in any hypothetical arm’s length lease.

Lease Terms	
Tenancy Details	Notional lease.
Term	3 years.
Options	2 x 3 years.
Annual Reviews	CPI annually or 3% fixed with market review at commencement of option.
Outgoings	Paid by Lessee.

We would note that significant variation in market rentals are commonplace in the market due to numerous private deals and negotiations. So too in general affordability is a major consideration for businesses seeking commercial space.



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8. COMMENTS/MARKET COMMENTS

Telecommunication facilities are located at numerous and varied locations throughout the country. On the surface there does not appear to be any consistency as to an appropriate rental level.

In assessing market rent the Valuer should consider the most appropriate evidence in the market place available at the date of assessment.

The most appropriate method of assessing the value of the subject lease areas is considered to be the direct comparison method, whereby rentals of similar telecommunication leases are directly compared to the subject lot in order to establish rental market value.

Rental information is not public information unless leases are registered on Title. Much of the information obtained by the valuer has been given 'in confidence' and as such the exact address and/or full lease details cannot always be disclosed in this report.

The following leases are generally considered to be superior to subject in terms of the lease involved, terms etc. It is noted that in our experience most telecommunications leases are able to be terminated within 90-180 days notice.

As the IPART (NSW) Report suggests, and from our own observations, the achieved commencing rental level for any particular telecommunication site can be influenced by a number of factors, including;

- Location
- Population density
- Alternative site options for a facility
- Negotiation skill of the site owner
- Term of Lease/Licence
- Termination clauses within the Lease/Licence
- Method and quantum of annual review

In 2019, IPART made the following recommendations on annual rents for primary users on existing sites from Jul 2020 year. It is noted these rents do not apply to rooftops.

High (metropolitan)	Medium	Low	Low	Remote	Very Remote
\$16,900	\$14,900	\$10,900	\$7,245	\$3,400	\$508



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Address	Lessee	Annual Gross Rent	Area m ²	Start Date	End Date	Options	Review	Location Type
105 Waterworks Road, Jones Hill Qld	Telstra	\$6,000	60	23/10/2014	22/10/2034	Nil	Annual 4%	Water Tower
Old Maryborough Rd, Gympie	Optus	\$13,400		Under negotiation for extension		Nil but consecutive 10 year extension	3%	Water Tower
Old Maryborough Rd, Gympie	PSBA (Ambulance)	\$1,250		Not advised		Nil – 10 year lease	N/A	Water Tower
239 Rockonia Rd, Kongal, Qld	Telstra	\$10,000	60	01/07/2014	30/06/2024	Nil	n/a	Open Space Rockhampton Area
Lot 2 Atkinsons Road, Elliott Heads Qld	Telstra	\$10,000	32	01/10/2010	31/12/2019	Nil but consecutive 10 year lease signed	Annual 3% Term 2 \$13,439	Rural
Lot 2 Atkinsons Road, Elliott Heads Qld	Optus	\$15,000	80	01/10/2010	31/12/2019	Nil but consecutive 10 year lease signed	Annual 3% Term 2 \$20,159	Rural
84 Wood Street, Mackay Qld	Optus	\$8,000	170	07/07/2009	06/07/2029	Nil	n/a	Retail Building
Lot 2 RP97021 Bucca Qld	NBN	\$8,000	40	06/10/2014	05/10/2024	Nil but consecutive 10 year lease signed	n/a	Rural
Boles Street, West Gladstone Qld	Telstra	\$12,000		01/02/2010	31/01/2020	Last Option Period	Annual CPI	Hilltop Lookout
Gwydir Highway, Glen Innes NSW	Telstra	\$12,252 (Current)	110	31/10/2005	30/10/2033	n/a	Annual 5%	
13 Sharon Road, Batemans Bay NSW	Telstra	\$10,000 (Lease Start) \$13,048 (Current)	40	15/12/2006	14/12/2026	3 x 5yrs	Annual 3%	Industrial Area

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9. VALUATION RATIONALE

In assessing the current market ground over subject, we have adopted a direct comparison method on a rate/annum basis having regard to rentals as listed.

In concluding my assessment of the current market rental for the premises, I am governed somewhat by the available rental evidence from which comparison can be drawn. I have tended to weight the evidence according to its comparability with the premises, placing greater reliance on that evidence which requires the least subjective adjustment and has a similar or substantially similar use as the premises.

The quantum of the market rent should reflect the desire of the lessor to obtain occupancy within a reasonable period and benefit from the retention of a long term occupant.

The amount at which a property leases will be determined by such factors as the current performance of the local real estate market and the eagerness of the Lessor to let or the Lessee to occupy a particular property. It is difficult for a valuer to financially assess the impact of these factors on the negotiations; therefore, the market rental value of a property will fall within a range with the final price being determined after negotiation between the Lessor and an intending Lessee.

A figure anywhere within that range could be considered to represent market rent.

In comparing rents, we have assumed that the lessee will be required to pay all outgoing along with connecting any services if required.

In our opinion the best available evidence is the first 3 sales which are all on comparable water tower infrastructure.

These rentals range from \$1250/annum for PSBA (Ambulance) to \$13400/annum for Optus. It is noted the PSBA lease fee does take into account the user and service offered while the Telstra and Optus leases are for superior areas and level of infrastructure.

In our opinion the sales support a rental/annum between the aforementioned PSBA lease of \$1,250/annum and Telstra lease of \$6,000/annum. A rental \$3,625/annum plus gst and power supply as advised (\$438/annum) is therefore considered fair and reasonable.



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Valuation

Subject to the qualifications and assumptions contained within the body of this report, I assess the Lease Rental Value, as at 25 July 2023, to be:

Lease - \$3,625/annum plus GST

Power - \$438/annum

Date:

Valuer: Blair P Fuller

Signature:

Position: Director

Qualifications: AAPI, CPV, API No 66076
 Registered QLD No 1613



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IMPORTANT NOTES AND QUALIFICATIONS

Qualifications and Disclaimers:

The name IPN Valuers contained in this report relates to IPN Valuers Gympie & Kingaroy.

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Market Movement Clause:

This valuation is current at the date of valuation only. The value assessed herein may change significantly and unexpectedly over a relatively short period (including as a result of general market movements or factors specific to particular property). IPN Valuers Gympie & Kingaroy does not accept liability for losses arising from such subsequent changes in value. Without limiting the generality of the above comment, IPN Valuers Gympie & Kingaroy does not assume any responsibility or accept any liability where this valuation is relied upon after the expiration of three months from the date of the valuation, or such earlier date if you become aware of any factors that have an effect on the valuation.

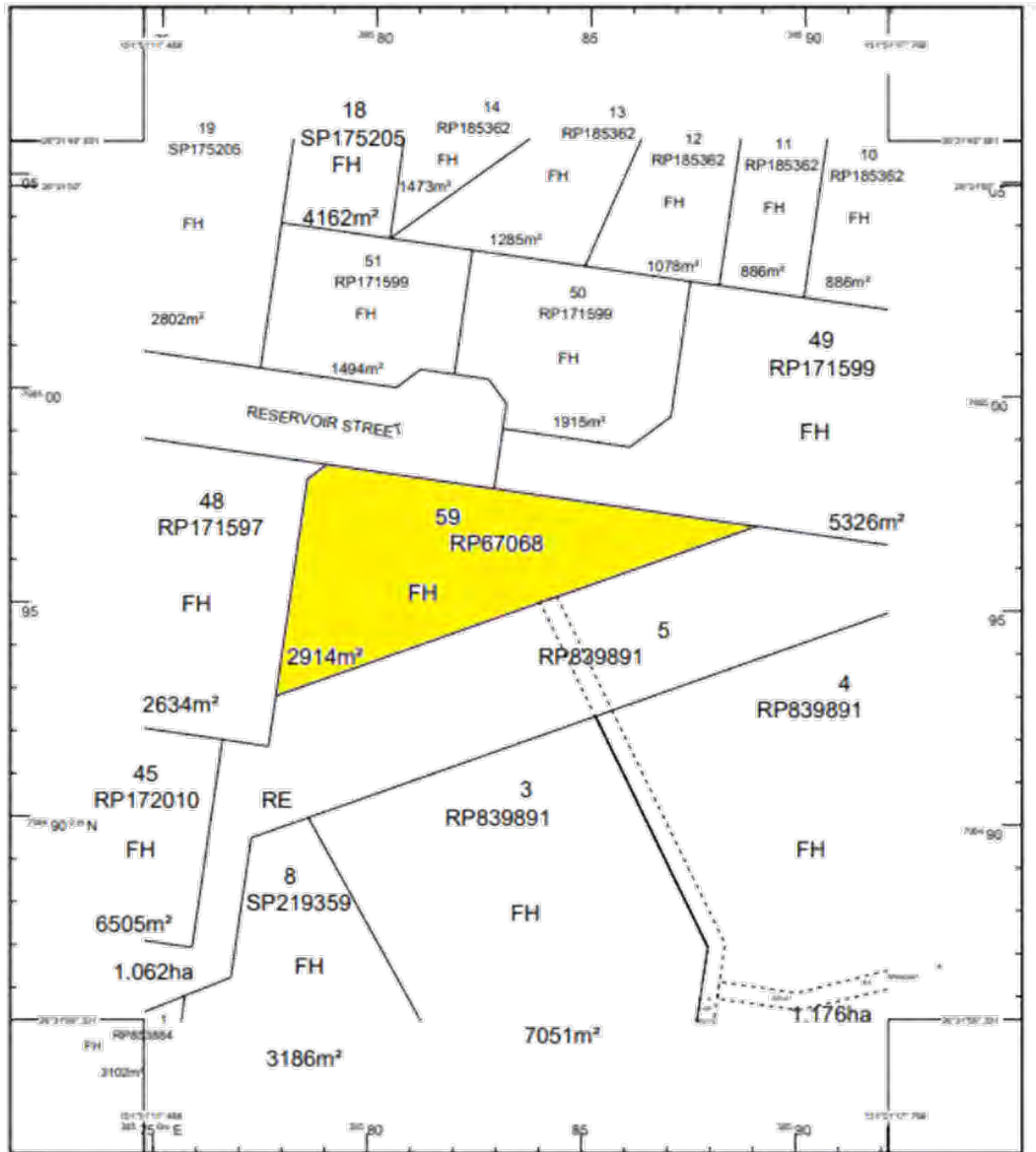
Assignment:

Neither the whole nor any part of this report, nor any reference thereto, may be included in any document, circular or statement, without written approval from IPN Valuers Gympie & Kingaroy of the form and context in which it will appear.



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APPENDIX 1 – Smart Map



STANDARD MAP NUMBER 9244-14124		HORIZONTAL DATUM: GDA94 SCALE: 1:1250		<p>An External Product of SmartMap Information Services Based upon an exhibition item from Digital Cadastral Data Base</p>
SUBJECT PARCEL DESCRIPTION		CLIENT SERVICE STANDARDS		
DCCSR Lot/Pan Area/Volume Tenure Local Government Locality Segment/Panel	(PURPOSE) (S) (A) (F) (RE) (H) (O) (L) (D) SOUTH-BURNETT REGION KINGAROO 4406/1/2	DCCSR 1408/01/1 Users of the information recorded in this document (the information) accept all responsibility and that associated with the use of the information and should seek independent professional advice in relation to dealings with property. Developer Department of Resources (not a firm) (RESOURCES) makes no representation or warranty in relation to the information, and, to the extent permitted by law, excludes or limits all warranties relating to correctness, accuracy, reliability, completeness or currency and all liability for any direct, indirect and consequential costs, losses, damages and expenses incurred in any way (including but not limited to those arising from negligence or otherwise) with any use of or reliance on the information. For further information on SmartMap products visit: https://www.gd.gov.au/learning/using/using-home/property-land-situations/consulting		

Queensland Government
 (c) The State of Queensland
 (Department of Resources) 2023.

18 QUESTIONS ON NOTICE

Nil

19 INFORMATION SECTION

Nil

20 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

20.1 Land Purchase for Mt Wooroolin Reservoir

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

21 CLOSURE OF MEETING