



**SOUTH BURNETT**  
**REGIONAL COUNCIL**

# **MINUTES**

**Infrastructure, Environment and  
Compliance Standing Committee  
Meeting**

**Wednesday, 2 August 2023**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
INFRASTRUCTURE, ENVIRONMENT AND COMPLIANCE STANDING COMMITTEE MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 2 AUGUST 2023 AT 9:00AM**

**PRESENT: Councillors:**

Cr Gavin Jones (Acting Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

**Council Officers:**

Mark Pitt (Chief Executive Officer), Aaron Meehan (General Manager Infrastructure), Susan Jarvis (General Manager Finance & Corporate) via teams, Darryl Brooks (Acting General Manager Liveability), Leanne Petersen (Manager Facilities & Parks), Kevin Searle (Manager Works), James D'Arcy (Manager Infrastructure Planning), Tim Low (Manager Water & Wastewater), Kerri Anderson (Manager Finance & Sustainability), Cherie Pugh (Coordinator Waste Management), Dallas Dyer (Coordinator Parks), Jason Ditchburn (Facilities Management Officer), Paul Turner (Land Investigation Officer), Frank Togatama (Coordinator Regulatory Services), Zack Soper (Planning Officer), Tiarna Hurt (Executive Assistant)

**1 OPENING**

Acting Mayor Jones opened the meeting and welcomed all attendees.

**2 LEAVE OF ABSENCE / APOLOGIES**

**APOLOGY**

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**COMMITTEE RESOLUTION 2023/24**

Moved: Cr Gavin Jones  
Seconded: Cr Danita Potter

That the apology received from Mayor Otto be accepted and leave of absence granted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

**4 DECLARATION OF INTEREST**

Nil

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**5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**5.1 MINUTES OF THE INFRASTRUCTURE, ENVIRONMENT AND COMPLIANCE  
STANDING COMMITTEE MEETING HELD ON 5 JULY 2023**

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**COMMITTEE RESOLUTION 2023/25**

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Minutes of the Infrastructure, Environment and Compliance Standing Committee Meeting held on 5 July 2023 be received.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**6 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION &  
MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET**

**6.1 INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE)  
PORTFOLIO REPORT**

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**COMMITTEE RESOLUTION 2023/26**

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

That Councillor Jones's Infrastructure Planning, Works (Construction & Maintenance), Portfolio Report to Council be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**6.2 MINUTES OF THE TRAFFIC ADVISORY COMMITTEE MEETING HELD TUESDAY 13 JUNE 2023**

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**COMMITTEE RESOLUTION 2023/27**

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That the Committee receive and note the attached minutes and recommendations of the Traffic Advisory Committee held Tuesday, 13 June 2023.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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**6.3 GORDONBROOK DAM OFF STREAM STORAGE DESIGN - FUNDING PROGRAM MILESTONE REQUIREMENT**

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**COMMITTEE RESOLUTION 2023/28**

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the Committee recommends to Council that, in line with requirements of the approved funding agreement under Round 6 of the Building our Region Program:

1. Council confirms that it has budgeted the Recipient's financial contribution to the approved Building our Region Round 6 funding application for the Gordonbrook Dam Off-stream Storage for Boondooma Water Detailed Design Project;
2. Council is committed to deliver the detailed design for the Gordonbrook Dam off-stream storage and ancillary works; and
3. Council acknowledges the responsibility for any funding shortfall if costs or other contributors change.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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## 6.4 MOTION - SOUTH BURNETT'S WATER CHALLENGES

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### COMMITTEE RESOLUTION 2023/29

Moved: Cr Kirstie Schumacher  
Seconded: Cr Danita Potter

That the Committee recommends to Council that, Councillors, General Manager Infrastructure and CEO request a meeting with Acting Director-General Linda Dobe Department of Regional Development, Manufacturing and Water (DRDMW) and provide a deputation with regards to the criticality of South Burnett's water challenges.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

## 7 WATER & WASTEWATER

### 7.1 WATER AND WASTEWATER PORTFOLIO REPORT

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#### COMMITTEE RESOLUTION 2023/30

Moved: Cr Gavin Jones  
Seconded: Cr Danita Potter

That Councillor Jones's Water and Wastewater Portfolio Report to Council be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### 7.2 MOTION - ITEM 13.4

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#### COMMITTEE RESOLUTION 2023/31

Moved: Cr Gavin Jones  
Seconded: Cr Kirstie Schumacher

That item 13.4 be dealt with now so questions to Manager Water and Wastewater Tim Low can be answered.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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### 13.4 QUESTION ON NOTICE - INFRASTRUCTURE

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#### COMMITTEE RESOLUTION 2023/32

Moved: Cr Kirstie Schumacher  
Seconded: Cr Jane Erkens

That the response to the question be raised, received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### 8 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH

#### Attendance:

At 10:02am, Manager Works Kevin Searle left the meeting.  
At 10:02am, General Manager Infrastructure Aaron Meehan left the meeting.  
At 10:02am, Manager Water & Wastewater Tim Low left the meeting.  
At 10:03am, Manager Infrastructure Planning James D'Arcy left the meeting.

#### 8.1 NATURAL RESOURCE MANAGEMENT, COMPLIANCE AND ENVIRONMENTAL HEALTH PORTFOLIO REPORT

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#### COMMITTEE RESOLUTION 2023/33

Moved: Cr Scott Henschen  
Seconded: Cr Kirstie Schumacher

That Cr Henschen's Natural Resource Management, Compliance and Environmental Health Portfolio Report to Council be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

#### 8.1.1 QUESTION ON NOTICE - BAITING PROGRAM

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Question on Notice from Cr Henschen

Has Council coordinated the baiting program set for September with South Burnett's neighbouring Councils?



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## 8.2 NATURAL RESOURCE MANAGEMENT, COMPLIANCE AND ENVIRONMENTAL HEALTH OPERATIONAL UPDATE

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### COMMITTEE RESOLUTION 2023/34

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Natural Resource Management, Compliance and Environmental Health Operational update be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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## 8.3 WASTE & RECYCLING MANAGEMENT OPERATIONAL UPDATE

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### COMMITTEE RESOLUTION 2023/35

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That the Waste and Recycling Management Operational Update be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

## 9 DISASTER MANAGEMENT

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### 9.1 LOCAL DISASTER MANAGEMENT PORTFOLIO REPORT

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#### COMMITTEE RESOLUTION 2023/36

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That Councillor Potter's Local Disaster Management Portfolio report to Council be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

## 10 WASTE & RECYCLING MANAGEMENT

### Attendance:

At 10:14am, General Manager Infrastructure Aaron Meehan returned to the meeting.

At 10:29am, Coordinator Waste Management Cherie Pugh entered the meeting.

At 10:31am, Manager Facilities & Parks Leanne Petersen left the meeting.

At 10:31am, Manager Facilities & Parks Leanne Petersen returned to the meeting.

At 10:31am, Coordinator Parks Dallas Dyer entered the meeting.

At 10:31am, Facilities Management Officer Jason Ditchburn entered the meeting.

At 10:31am, Land Investigation Officer Paul Turner entered the meeting.

### 10.1 WASTE & RECYCLING MANAGEMENT PORTFOLIO REPORT

#### COMMITTEE RESOLUTION 2023/37

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That the Waste Management Portfolio Report to Council be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### Attendance:

At 10:32am, Coordinator Regulatory Services Frank Togatama entered the meeting.

At 10:32am, Planning Officer Zack Soper entered the meeting.

#### ADJOURN MORNING TEA

#### COMMITTEE RESOLUTION 2023/38

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the meeting adjourn for morning tea.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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## RESUME MEETING

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### COMMITTEE RESOLUTION 2023/39

Moved: Cr Scott Henschen  
Seconded: Cr Jane Erkens

That the meeting resume at 10:54am.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

#### **Attendance:**

At the resumption of the meeting, Coordinator Waste Management Cherie Pugh was not present.

At the resumption of the meeting, Coordinator Parks Dallas Dyer was not present.

At the resumption of the meeting, Facilities Management Officer Jason Ditchburn was not present.

At the resumption of the meeting, Land Investigation Officer Paul Turner was not present.

At the resumption of the meeting, Coordinator Regulatory Services Frank Togatama was not present.

At the resumption of the meeting, Planning Officer Zack Soper was not present.

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## 10.2 STATE GOVERNMENT WASTE FUNDING

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### COMMITTEE RESOLUTION 2023/40

Moved: Cr Scott Henschen  
Seconded: Cr Jane Erkens

That the committee note the report.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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## 10.3 WIDE BAY BURNETT REGIONAL WASTE AND RESOURCE RECOVERY PLAN

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### COMMITTEE RESOLUTION 2023/41

Moved: Cr Danita Potter  
Seconded: Cr Jane Erkens

That the committee recommends to Council:

That Council notes and supports the Wide Bay Burnett Regional Waste and Resource Recovery Plan (WBB RWRRP).

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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#### **10.4 BLACKBUTT TRANSFER STATION - COMMERCIAL WASTE**

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##### **COMMITTEE RESOLUTION 2023/42**

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the committee recommend to Council:

1. That Council offer a commercial waste collection service at the Blackbutt Transfer Station; and
2. That the utilisation of this service be reviewed after six (6) months of use; and
3. That the operational budget for the Blackbutt Transfer Station be amended accordingly at the first quarter budget review.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

#### **11 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS**

##### **11.1 RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND FIRST NATION AFFAIRS PORTFOLIO REPORT**

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##### **COMMITTEE RESOLUTION 2023/43**

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That Cr Duff's Rural Resilience & Disaster Recovery, Parks & Gardens, Property & Facility Management and First Nation Affairs Portfolio Report to Council be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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## 11.2 REQUEST FROM STEAMING BACK TO WONDAI EVENT

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### COMMITTEE RESOLUTION 2023/44

Moved: Cr Scott Henschen  
Seconded: Cr Kathy Duff

That the Committee recommend to Council that:

The Steaming Back to Wondai organisers are allowed to remove the old railway spikes from the old Fettle's shed for them to use as souvenirs at their Steaming Back to Wondai event in September 2023.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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## 11.3 ROS GREGOR WALKING TRACK - CONSULTATION

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### COMMITTEE RESOLUTION 2023/45

Moved: Cr Jane Erkens  
Seconded: Cr Kirstie Schumacher

That the Committee recommend to Council that:

1. Council received the community consultation report for Ros Gregor Walking Track vegetation maintenance; and
2. Improve the Ros Gregor walking track drainage to prevent future hazards along the track through silt removal from track, resurface low lying areas with deco and place pipe under walking track to improve drainage; and
3. Council budget for the works at the 2023/24 1<sup>st</sup> Quarter review.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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## 11.4 MURGON HOOP PINE - COMMUNITY CONSULTATION

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### COMMITTEE RESOLUTION 2023/46

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Committee recommend to Council that:

1. The Hoop Pine located on the footpath in McAllister Street Murgon is not removed.
2. Ongoing 12 monthly tree inspections be conducted to monitor the health of the tree and a future report presented to Council if the health of tree changes and poses a safety concern to the community.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

## 12 PARKS & GARDENS

### Attendance:

At 11:30am, General Manager Finance & Corporate Susan Jarvis left the teams meeting.

### 12.1 FACILITIES AND PARKS OPERATIONAL UPDATE

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#### COMMITTEE RESOLUTION 2023/47

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the Facilities and Parks Operational update be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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## 13 QUESTIONS ON NOTICE

### 13.1 QUESTION ON NOTICE - TRUCK TYRES

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#### COMMITTEE RESOLUTION 2023/48

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the response to the question regarding truck tyres on Strongs Road raised by Councillor Scott Henschen be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### 13.2 QUESTION ON NOTICE - TYRES AT NANANGO LANDFILL

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#### COMMITTEE RESOLUTION 2023/49

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the response to the question regarding tyres at the Nanango landfill raised by Councillor Kathy Duff be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

### 13.3 QUESTION ON NOTICE - MATTRESSES

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#### COMMITTEE RESOLUTION 2023/50

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the response to the question regarding the selling of second-hand mattresses raised by Councillor Scott Henschen be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

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### 13.4.1 QUESTION ON NOTICE - REQUESTED REPORT OF WATER ALLOCATION

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Question on Notice from Cr Schumacher:

Request for a report on the progressive allocation of water transfer.

### 13.5 QUESTION ON NOTICE - MURGON SHADE SHELTERS

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#### COMMITTEE RESOLUTION 2023/51

Moved: Cr Kathy Duff

Seconded: Cr Danita Potter

That the response to the question regarding Murgon Shade Shelters raised by Councillor Kathy Duff be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

## 14 CONFIDENTIAL SECTION

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#### COMMITTEE RESOLUTION 2023/52

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

#### 14.1 Update - Kingaroy Swimming Pool Water Management

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**



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**COMMITTEE RESOLUTION 2023/53**

Moved: Cr Gavin Jones  
Seconded: Cr Scott Henschen

That Council moves out of Closed Council into Open Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**14.1 UPDATE - KINGAROY SWIMMING POOL WATER MANAGEMENT**

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**COMMITTEE RESOLUTION 2023/54**

Moved: Cr Danita Potter  
Seconded: Cr Kathy Duff

The Information Report is received and further reports to be bought back to Council once the water leak has been identified.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

**CARRIED 6/0**

**15 CLOSURE OF MEETING**

The Meeting closed at 11:56am.

The minutes of this meeting were confirmed at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 6 September 2023.

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**CHAIRPERSON**