



AGENDA

Ordinary Council Meeting Wednesday, 27 September 2023

**I hereby give notice that an Ordinary Meeting of Council will be held
on:**

Date: Wednesday, 27 September 2023

Time: 9:00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**

6 DEPUTATIONS/PETITIONS

6.1 PETITION REQUESTING FOR A FLYING FOX FOR THE BENARKIN PARK

File Number: 27-09-2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

PRECIS

Petition Requesting for a Flying Fox for the Benarkin Park

SUMMARY

A petition has been received Petition Requesting for a Flying Fox for the Benarkin Park

OFFICER'S RECOMMENDATION

That the Petition be received and referred to the Chief Executive Officer for consideration and a report back to a meeting of Council.

BACKGROUND

N/A

ATTACHMENTS

- 1. Petition requesting a flying fox at Benarkin Park**



A big thankyou for upgrading our Benarkin park it is a lovely park and very peaceful. It is starting to look amazing with the recent fence going up and lovely bench seats to sit in the park and watch the kids play. I live in blackbutt my family and I love to use the Benarkin park.

I would love to a lot more things like this for our growing community as there is a lot of new families moving to the blackbutt Benarkin area. I have come up with the suggestion that we put in a flying fox

for the children as there is room for this at the back of the park keeping it all together so parents like myself can be in two places at once. This flying fox will be useful for all ages even parents.

I think this will help the growth of Benarkin and would also be useful for the small general store of Benarkin as this will bring more families out to the area.

Thankyou

Cathrine Johnson

Thankyou to Gavin jones as our local councilor

Thankyou Kathy duff our Benarkin consultive group

Alexia Abnett

We are looking at trying to get a big flying fox for the Benarkin park

Please sign below if you would like to see this change in Benarkin

[Handwritten signature]

S. Sanders	<i>[Signature]</i>	L. Cregory	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
NAME			SIGN		
Trudi Renwood	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	Lisa Miller	<i>[Signature]</i>
Taylah Collins	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Millie Fenwick	<i>[Signature]</i>	Sam Campbell	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Tammy Johnson	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	Greg Knight
Bob Bullock	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Holley Green	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Treg Graham	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Bew Prouse	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Elle Triscara	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Jeffrey Lane	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Indira Patil	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
BEV RYAN	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Lawson Green	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Katherine Kuhn	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Michelle Watts	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Isabella Mussig	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Sue Price	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Kate Wilson	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Mel Pattison	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Wes Clayton	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Peter Hovven	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Annette & Frank Griffiths	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Declan	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
					<i>[Signature]</i>

Layla McPherson K. McPherson

9/27/23
K.M.
TT-3

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 23 AUGUST 2023

File Number: 27/09/2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Council Meeting held on 23 August 2023 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Council Meeting held on 23 August 2023**



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Ordinary Council Meeting
Wednesday, 23 August 2023

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 23 AUGUST 2023 AT 9:00AM**

PRESENT:

Councillors:

Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff (Via Teams), Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Aaron Meehan (General Manager Infrastructure), Darryl Brooks (General Manager Liveability), Kerri Anderson (Manager Finance & Sustainability), Jennifer Pointon (Manager Community & Lifestyle), Leanne Petersen (Manager Facilities & Parks), Tim Low (Manager Water & Wastewater), Tiarna Hurt (Executive Assistant)

1 OPENING

Acting Mayor Jones opened the meeting and welcomed attendees.

2 LEAVE OF ABSENCE / APOLOGIES

MOTION

RESOLUTION 2023/35

Moved: Cr Gavin Jones
Seconded: Cr Danita Potter

That item 10.1 be brought forward and dealt with now.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.1 EXTENDED LEAVE - MAYOR BRETT OTTO

RESOLUTION 2023/36

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That South Burnett Regional Council grant Mayor Brett Otto a leave of absence for the period of 31 July 2023 to 31 October 2023 inclusive.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

3 PRAYERS

A representative of Kingaroy Presbyterian Church, Andrew Clausen offered prayers for Council and for the conduct of the Council meeting.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

Nil

6 DEPUTATIONS/PETITIONS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 21 JUNE 2023

RESOLUTION 2023/37

Moved: Cr Jane Erkens
Seconded: Cr Danita Potter

That the Minutes of the Special Council Meeting held on 21 June 2023 be received.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

7.2 MINUTES OF THE COUNCIL MEETING HELD ON 19 JULY 2023

RESOLUTION 2023/38

Moved: Cr Jane Erkens
Seconded: Cr Scott Henschen

That the Minutes of the Council Meeting held on 19 July 2023 be received and the recommendations therein be adopted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

8 NOTICES OF MOTION

Nil

9 BUSINESS OUTSTANDING

9.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

RESOLUTION 2023/39

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS

Item - 10.1 Extended Leave - Mayor Brett Otto - has been moved to another part of the document.

10.2 DELEGATES AT THE LGAQ ANNUAL CONFERENCE 2023

RESOLUTION 2023/40

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That Acting Mayor Gavin Jones and Cr Jane Erkens attend the LGAQ Annual Conference as delegates.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.3 WBBROC AGM

RESOLUTION 2023/41

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That CEO Mark Pitt, Acting Mayor Jones and Cr Duff be nominated as delegates on behalf of South Burnett Regional Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.4 RATES NOTICES - ISSUE DATE CHANGE

RESOLUTION 2023/42

Moved: Cr Jane Erkens
Seconded: Cr Scott Henschen

That South Burnett Regional Council note the following changes to the August rates notices:

- Change in issue date from the 18th of August 2023 to the 25th of August 2023
- Change of due date from the 21st of September 2023 to the 28th of September 2023

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.5 EMPLOYMENT SERVICES - COUNCIL RESOLUTION

RESOLUTION 2023/43

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That South Burnett Regional Council resolves it is satisfied that it would be impractical and disadvantageous for Council to invite quotes or tenders on certain occasions due to the specialised and confidential nature of the services provided to Council by the below list of Recruitment Service Providers:

- Employment Matters (Local)
- FNP Recruitment
- Peak Services
- McArthur
- Leading Roles
- Lo-Go
- Osborne Richardson

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 9:16am, Manager Water & Wastewater Tim Low entered the meeting.

10.6 MONTHLY FINANCIAL INFORMATION

RESOLUTION 2023/44

Moved: Cr Jane Erkens
Seconded: Cr Kirstie Schumacher

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31st July 2023 be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.7 QUEENSLAND AUDIT OFFICE - 2023 INTERIM MANAGEMENT REPORT FOR SOUTH BURNETT REGIONAL COUNCIL

RESOLUTION 2023/45

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That subject to Section 213 of the *Local Government Regulation 2012*, Council receives the 2023 Interim Management Report from the Auditor-General detailing the observation report of South Burnett Regional Council's financial statements as presented for consideration.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10.7.1 QUESTION ON NOTICE - FINANCIAL REPORT OF INTEREST ON OVERDUE RATES

Question on notice from Cr Schumacher:

Can a full report be brought back to Council regarding the incorrect system calculation of interest on overdue rates?

11 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET

11.1 GORDONBROOK DAM OFF STREAM STORAGE DESIGN - FUNDING PROGRAM MILESTONE REQUIREMENT

RESOLUTION 2023/46

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That South Burnett Regional Council, in line with requirements of the approved funding agreement under Round 6 of the Building our Region Program:

1. Council confirms that it has budgeted the Recipient’s financial contribution to the approved Building our Region Round 6 funding application for the Gordonbrook Dam Off-stream Storage for Boondooma Water Detailed Design Project;
2. Council is committed to deliver the detailed design for the Gordonbrook Dam off-stream storage and ancillary works; and
3. Council acknowledges the responsibility for any funding shortfall if costs or other contributors change.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

12 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES

Nil

13 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH

Nil

14 PORTFOLIO - DISASTER MANAGEMENT, WASTE AND RECYCLING MANAGEMENT**14.1 MOTION - SOUTH BURNETT'S WATER CHALLENGES**

RESOLUTION 2023/47

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That Councillors, General Manager Infrastructure and CEO request a meeting with Acting Director-General Linda Dobe Department of Regional Development, Manufacturing and Water (DRDMW) and provide a deputation with regards to the criticality of South Burnett's water challenges.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**Attendance:**

At 9:25am, Manager Water & Wastewater Tim Low left the meeting.

14.2 BLACKBUTT TRANSFER STATION - COMMERCIAL WASTE

RESOLUTION 2023/48

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That South Burnett Regional Council

1. Offer a commercial waste collection service at the Blackbutt Transfer Station;
2. The utilisation of this service be reviewed after six (6) months of use; and
3. The operational budget for the Blackbutt Transfer Station be reviewed and amended accordingly at the first quarter budget review.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS

15.1 WIDE BAY BURNETT REGIONAL WASTE AND RESOURCE RECOVERY PLAN

RESOLUTION 2023/49

Moved: Cr Jane Erkens
 Seconded: Cr Danita Potter

That South Burnett Regional Council notes and supports the Wide Bay Burnett Regional Waste and Resource Recovery Plan (WBB RWRRP).

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.2 MURGON HOOP PINE - COMMUNITY CONSULTATION

RESOLUTION 2023/50

Moved: Cr Kathy Duff
 Seconded: Cr Danita Potter

That:

1. The Hoop Pine located on the footpath in McAllister Street Murgon remains in situ.
2. Ongoing 12 monthly tree inspections be conducted to monitor the health of the tree and a future report presented to Council if the health of tree changes and poses a safety concern to the community.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.3 ROS GREGOR WALKING TRACK - CONSULTATION

RESOLUTION 2023/51

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. Receive the community consultation report for Ros Gregor Walking Track vegetation maintenance;
2. Improve the Ros Gregor walking track drainage to prevent future hazards along the track through silt removal from track, resurface low lying areas with deco and place pipe under walking track to improve drainage;
3. Budget for the works at the 2023/24 1st Quarter review.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.4 REQUEST FROM STEAMING BACK TO WONDAI EVENT

RESOLUTION 2023/52

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the Steaming Back to Wondai organisers are allowed to remove the old railway spikes from the old Fettle's shed for them to use as souvenirs at their Steaming Back to Wondai event in September 2023.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.5 ENDORSEMENT OF STAGE TWO REDEVELOPMENT OF QEII PARK MURGON

RESOLUTION 2023/53

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That South Burnett Regional Council endorses the QEII Park, Murgon stage two redevelopment as per the project plan and project estimate.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.6 ENDORSEMENT OF STAGE TWO REDEVELOPMENT OF FIRST SETTLERS PARK, BENARKIN

RESOLUTION 2023/54

Moved: Cr Danita Potter
 Seconded: Cr Jane Erkens

That South Burnett Regional Council endorses the First Settlers Park, Benarkin stage two redevelopment as per the project plan and project estimate.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

16 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES

16.1 NOTICE OF MOTION - WONDAI RAIL CELEBRATION

RESOLUTION 2023/55

Moved: Cr Scott Henschen
 Seconded: Cr Kathy Duff

That South Burnett Regional Council provide \$2,868.80 from the Community Grants August funding round for a plaque and time capsule to unveil as part of the town's 120 year celebration of the train coming to Wondai and that Council support their request for in-kind support of 1 marquee, 1 skip bin, 4 wheelie bins and 30 chairs.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

16.2 LICENSE AGREEMENT - HIGHER YIELD AVIATION PTY LTD - SITE 13 WONDAI AERODROME

RESOLUTION 2023/56

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That:

1. South Burnett Regional Council, in accordance with *s236(1)(c)(vii)* of the *Local Government Regulation 2012*, enter into a Licence Agreement with the Higher Yield Aviation Pty Ltd for Site 13 as part of Lot 5 on RP83495 for a term of 5 years with an option for 5 years for a rental amount of \$1,620 (plus GST) per annum with annual CPI reviews.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Licence to Occupy between Council and the Higher Yield Aviation Pty Ltd on terms and conditions the Chief Executive Officer considers are satisfactory to Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

16.3 RENEWAL OF LICENCE AGREEMENT - BARAMBAH AERO CLUB - AREA 6 & 11

RESOLUTION 2023/57

Moved: Cr Danita Potter

Seconded: Cr Scott Henschen

That:

1. That South Burnett Regional Council, in accordance with *s236(1) (b)(ii)* of the *Local Government Regulation 2012*, enter into a Licence Agreement with the Barambah District Aero Club Inc. for Area 6 & 11 as part of Lot 5 on RP83495 for a term of 4 years with an option for 5 years for a rental amount of \$287.95 (plus GST) per annum with annual CPI reviews.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate finalise and execute the Licence to Occupy between Council and the Barambah District Aero Club Inc. on terms and conditions the Chief Executive Officer considers are satisfactory to Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

16.4 VISIT SOUTH BURNETT - 2023/2024 AGREEMENT

RESOLUTION 2023/58

Moved: Cr Jane Erkens
Seconded: Cr Kirstie Schumacher

That Item 16.4 lay on the table to allow for an opportunity for Councillors to meet with the Visit South Burnett team.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Cr Kathy Duff

CARRIED 5/1

16.5 QICA CONFERENCE

RESOLUTION 2023/59

Moved: Cr Danita Potter
Seconded: Cr Jane Erkens

That South Burnett Regional Council submit an expression of interest to host the 2024 QICA Conference.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 9:44am, Manager Water & Wasterwater Tim Low returned to the meeting.

16.6 REQUEST FOR SPONSORSHIP - RED EARTH LEADERSHIP FORUM 2023

RESOLUTION 2023/60

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That item 16.6 be lifted from the Table

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

MOTION

RESOLUTION 2023/61

Moved: Cr Danita Potter

Seconded: Cr Kathy Duff

That South Burnett Regional Council Sponsor Red Earth Leadership Event by support for:

- Hall hire fees for the Murgon Town Hall be waived to the value of \$510 (in kind);
- Equipment Hire - \$300; and
- PA Hire - \$1000.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**16.6.1 MEETING WITH COUNCILLORS & RED EARTH**

RESOLVED 2023/62

That the Councillors & Red Earth management committee meet to discuss activities and further programmes.

MOTION

RESOLUTION 2023/63

Moved: Cr Gavin Jones

Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council allow discussion for the ticket pricing of The Day at the Dam event.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

MOTION – TICKET PRICING FOR DAY AT THE DAM EVENT

MOTION

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That South Burnett Regional Council confirm ticket prices for the Day at the Dam Event on 28 Oct as follows:

Children Under 12 – no charge

Children 12 to 17 - \$40

18 & Over - \$80

AMENDMENT

Moved: Cr Jane Erkens

Seconded: Cr Scott Henschen

That South Burnett Regional Council confirm ticket prices for the Day at the Dam Event on 28 Oct as follows:

Children Under 16 – no charge

Children 16 to 17 - \$40

18 & Over - \$80

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

The Amendment became the resolution.

RESOLUTION 2023/64

Moved: Cr Gavin Jones

Seconded: Cr Kathy Duff

That South Burnett Regional Council confirm ticket prices for the Day at the Dam Event on 28 Oct as follows:

Children Under 16 – no charge

Children 16 to 17 - \$40

18 & Over - \$80

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

ADJOURN MORNING TEA

RESOLUTION 2023/65

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That the meeting adjourn for morning tea.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

RESUME MEETING

RESOLUTION 2023/66

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That the meeting resume at 11:03am.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At the resumption of the meeting, Manager Facilities & Parks Leanne Petersen was not present.

17 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING

Attendance:

At 11:13 am, Cr Kathy Duff left the meeting.

17.1 LICENCE AGREEMENT – TELECOMMUNICATION EQUIPMENT ON COUNCIL’S WATERTOWER – MARCHNET PTY LTD

MOTION

Moved: Cr Danita Potter
 Seconded: Cr Scott Henschen

1. That South Burnett Regional Council, in accordance with s236(1)(c) (i) of the *Local Government Regulation 2012*, enter into a Licence Agreement with the March IT Pty Ltd for part of Lot 59 on RP67068 for an initial term of three (3) years with seven (7) annual options for a rental amount of \$3625 (plus GST) per annum with an annual rental increase by 3% compounding annually thereafter for the balance of the term or proceeding terms:
 - (a) Approval for the use of Council's electricity for the agreed amount of \$438.00 (plus GST) per annum. With Council reserving the right to review any excessive use of power during each term.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Licence to Occupy between Council and March IT Pty Ltd on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

MOTION

RESOLUTION 2023/67

Moved: Cr Jane Erkens
 Seconded: Cr Scott Henschen

That item 17.1 lay on the table until after a meeting with the Solar Farm management.

In Favour: Crs Gavin Jones, Jane Erkens and Scott Henschen

Against: Crs Danita Potter and Kirstie Schumacher

CARRIED 3/2

18 QUESTIONS ON NOTICE

Nil

19 INFORMATION SECTION

Nil

Attendance:

At 11:24am, Manager Community & Lifestyle Jennifer Pointon left the meeting.

20 CONFIDENTIAL SECTION

RESOLUTION 2023/68

Moved: Cr Jane Erkens
Seconded: Cr Danita Potter

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

20.1 Land Purchase for Mt Wooroolin Reservoir

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:

At 11:32am, Manager Finance & Strategy Kerri Anderson left the meeting.

RESOLUTION 2023/69

Moved: Cr Gavin Jones
Seconded: Cr Scott Henschen

That Council moves out of Closed Council into Open Council.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 5/0

20.1 LAND PURCHASE FOR MT WOOROLIN RESERVOIR

RESOLUTION 2023/70

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That South Burnett Regional Council note this report and delegate the authority to the CEO to purchase the additional land to accommodate the new reservoir

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen

Against: Nil

CARRIED 5/0

20.1.1 DETAILS OF LAND TO BE PURCHASED

RESOLVED 2023/71

That details of the land to be purchased is circulated with the Councillors.

21 CLOSURE OF MEETING

The Meeting closed at 11:35am.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 27 September 2023.

.....
CHAIRPERSON

8 NOTICES OF MOTION

Nil

9 BUSINESS OUTSTANDING**9.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING****File Number:** 27-09-2023**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Business outstanding table for the Ordinary Council Meeting

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS

- 1. Business Outstanding Table**

BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Meeting Date: 27 September 2023

Attachment No: 1

Meeting	Subject	Resolution	Notes																				
Council 27/04/2022	Material change of use application for expansion of an existing piggery to 57,000SPU and associated infrastructure at 536 & 592 Morgans Road Windaera and other properties - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co In...	<p>OFFICER'S RECOMMENDATION</p> <p>That Council approve the Material change of use application for expansion of existing of an existing piggery to 57,000spu and associated infrastructure - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co Investments Pty Ltd – MCU21/0017 subject to the following conditions:</p> <p>GENERAL</p> <p>GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:</p> <table border="1" data-bbox="667 608 1588 1078"> <thead> <tr> <th>Drawing Title</th> <th>Prepared by</th> <th>Reference no.</th> <th>Revision</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>Site Plan</td> <td>Agricultural Development Services Australia</td> <td>WPC-003</td> <td>A</td> <td>22/11/21</td> </tr> <tr> <td>Bushfire Management Report</td> <td>Range Environmental Consultants</td> <td>J000738</td> <td>1</td> <td>10/12/21</td> </tr> <tr> <td>Proposed Piggery Expansion – 592 Morgans Road Windaera Concept Plan 2 Kratzmanns Rd Causeway</td> <td>UDP</td> <td>FSA-0002-SK02</td> <td>1</td> <td>15/12/16</td> </tr> </tbody> </table> <p>GEN2. The Developer is responsible for ensuring compliance with this development approval and the conditions of the approval by an employee, agent, contractor or invitee of the Developer at all times unless otherwise stated.</p> <p>Timing: To be maintained at all times.</p>	Drawing Title	Prepared by	Reference no.	Revision	Date	Site Plan	Agricultural Development Services Australia	WPC-003	A	22/11/21	Bushfire Management Report	Range Environmental Consultants	J000738	1	10/12/21	Proposed Piggery Expansion – 592 Morgans Road Windaera Concept Plan 2 Kratzmanns Rd Causeway	UDP	FSA-0002-SK02	1	15/12/16	<p>20 Oct 2022 3:49pm Lisle, Michael Development Application laying on the table in Council. Prestart meeting held early October 2022 for construction of roadwork upgrades to Kratzmanns Road required under pervious approval.</p> <p>20 Jan 2023 2:15pm O'May, Peter Review of road works progress scheulded February 2023</p> <p>03 May 2023 3:33pm King, Denise</p>
Drawing Title	Prepared by	Reference no.	Revision	Date																			
Site Plan	Agricultural Development Services Australia	WPC-003	A	22/11/21																			
Bushfire Management Report	Range Environmental Consultants	J000738	1	10/12/21																			
Proposed Piggery Expansion – 592 Morgans Road Windaera Concept Plan 2 Kratzmanns Rd Causeway	UDP	FSA-0002-SK02	1	15/12/16																			

<p>GEN3. The development must be completed generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval.</p> <p>GEN4. Maintain the approved development in accordance with the approved drawings and documents and any relevant subsequent approvals required by the conditions herein.</p> <p>GEN5. The approved development is for an expansion of Intensive Animal Industry (Piggery) for an additional 28,500 SPU.</p> <p>GEN6. Maintain outdoor lighting to comply with AS4282 – 1997 “Control of Obstructive Effects of Outdoor Lighting”. Artificial illumination is not to cause a nuisance to occupants of nearby premises and any passing traffic. Direct security and flood lighting away from adjoining residential premises.</p> <p style="text-align: center;">Timing: At all times.</p> <p>GEN7. No materials, equipment or structures are to be stored or placed within the area of the mapped waterways and drainage lines adjoining the development footprint at any time and in accordance with the approved site plan.</p> <p>GEN8. Carry out the development in accordance with section 6 and 7 of the Bushfire Management Report with reference J000738 and dated 10/12/2021.</p> <p>GEN9. Submit a Wastewater Management Plan (WMP) prepared by a suitably qualified person that addresses the following:</p> <ul style="list-style-type: none"> • Wastewater type • Climatic conditions • Water quality objectives • Best-practice environmental management. <p>The WMP must demonstrate that the wastewater is managed in accordance with a waste management hierarchy that:</p> <ul style="list-style-type: none"> • Avoids wastewater discharge to waterways; or • Minimises wastewater discharge to waterways by re-use, recycling, recovery and treatment for disposal to sewer, surface water and groundwater. <p style="text-align: center;">Timing: Prior to commencement of use.</p> <p>GEN10. Provide and maintain adequate signage onsite identifying emergency evacuation routes.</p>	<p>The following information from Juston Crick:- I followed up about the intersection works required as part of the roadworks for the Wilsons piggery at Morgans Rd, Windera and the delay in the commencement of the upgrade. It turns out that TMR are doing roadworks either side of the intersection and have told the contractor that they will not be allowed to commence until the TMR works have been completed. At the moment this will be August this year.</p>
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FUTHER PERMITS REQUIRED

GEN11. The development herein approved may not start until the following development permits have been issued and complied with as required:

- Development Permit for Building Works;
- Permit for Plumbing and Drainage Work;
- Development Permit for Operational Works (Site Works, road widening, kerb and channel and associated drainage, landscaping, access driveways, water supply and sewerage discharge sludge collection and removal, stormwater disposal).

GEN12. The development (including landscaping, parking, driveway and other external spaces) shall be maintained in accordance with the approved plans, subject to and modified by any conditions of this approval.

APPROVED USE

GEN13. The approved use of the premises is for an Intensive animal industry (piggery expansion 28,500 to 57,000spu).

ADMIN

ADM1. All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.

ADM2. All conditions, works, or requirements of this approval must be undertaken and completed prior to the commencement of use, unless otherwise stated.

ADM3. Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

ADM4. All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant Australian Standards and must be approved, supervised and certified by a Registered Professional Engineer of Queensland. Any concurrence agency conditions will apply in addition to these standard conditions.

ENGINEERING WORKS

ENG1. Submit to Council, an Operational Work application for all civil works including earthworks, roadworks and accesses.

ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.

ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.

ENG4. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

ENG5. Submit to Council, certification from a suitably qualified Engineer (RPEQ) that the works have been undertaken in accordance with the Approved Plans and specifications and to Council's requirements, prior to commencement of the use.

MAINTENANCE

ENG6. Maintain all works that will become Council infrastructure for a period of 12 months (maintenance period) from the date of on-maintenance. Any defective works must be rectified within the maintenance period.

ENG7. Provide Council with a maintenance bond in an acceptable form equal to 5% of the value of Council's infrastructure prior to commencement of the maintenance period.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

ENG8. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.

ENG9. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

CONSTRUCTION AND NUISANCE MANAGEMENT PLAN

ENG10. Submit to Council for endorsement, a Construction and Nuisance Management Plan for approved development works for the site. The Plan is to cover where applicable, the following:

- a) air quality management;
- b) noise and vibration management;
- c) storm water quality management;
- d) erosion and sediment management;
- e) vegetation management;
- f) waste management;
- g) complaint management;
- h) community awareness;
- i) preparation of site work plans;
- j) workers' car parking arrangements; and
- k) traffic control during works.

Timing: Prior to commencement of works.

ENG11. Implement the approved Construction Management Plan at all times during construction of the development.

ENG12. Ensure a legible copy of the approved Construction Management Plan is available on-site at all times during construction and earthworks.

STORMWATER MANAGEMENT

ENG13. Submit to Council for approval, a Stormwater Management Report (including drawings), prepared by an RPEQ, covering:

- 1) Stormwater diversion drains being suitably sized to accommodate runoff from the sheds and associated areas. Diversion drain outlets shall be clear of any Effluent Disposal Area, and shall not drain to a road reserve;
- 2) If proposed, how overland stormwater, including from upstream catchments, will be managed to avoid contamination with water from the piggery site/operations;
- 3) That all downstream properties, including road reserves will be protected from stormwater 'nuisance', from increased discharge rates, increased velocity, and concentration. Identify measures to be implemented to achieve 'no nuisance' if required.

Comment: The Stormwater information previously provided was not considered to adequately address Councils queries, and further information is sought.

ENG14. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows, or create a nuisance, on other properties.

WATER SUPPLY

ENG15. Provide a potable water supply to meet the needs of the development for staff and visitors.

ON-SITE WASTEWATER DISPOSAL

ENG16. Connect the development to an on-site wastewater disposal system, in accordance with the AS1547 and the Queensland Plumbing and Wastewater Code.

ENG17. Obtain a Development Permit for Plumbing Works for the on-site sewerage treatment system.

WASTE AND ODOUR MANAGEMENT

ENG18. Provide solid and liquid waste management in accordance with AgDSA Development Assessment Report Rev A, dated 13/9/21.

ENG19. In the event that bonafide complaints are received by Council in relation to odour emissions produced from the site, and the use is not being carried out in accordance with the conditions of this approval, including the management strategies set out in the AgDSA Development Assessment Report Rev A, dated 13/9/21 report, Council reserves the right to require the applicant to re-assess waste and odour management procedures already in place. In this instance, the applicant may be required to undertake a further assessment on waste and odour management through a third party and implement any recommendations by a date agreed by the Council.

TRADE WASTE DISPOSAL (WASH DOWN BAY)

ENG20. The business must ensure that:

- a) maintenance and cleaning of equipment (including vehicles and plant) are carried out in Wash Down Bays, or an area where contaminants cannot be released into stormwater drainage, a roadside gutter, a water course or onto unsealed ground;
- b) any spillage of contaminants is cleaned up immediately by a method other than hosing, sweeping or otherwise releasing the contaminants into stormwater drainage, a roadside gutter or a water course; and
- c) incidental rainfall and overland flow of stormwater do not contact contaminants (for example, areas with contaminants should be roofed or protected by diversion drains).

ENG21. Spillage of all chemicals and other liquid contaminants must be contained within an on-site containment system and controlled in a manner that prevents environmental harm.

ENG22. Where regulated waste is removed from the premises, records must be kept of the following:

- a) the date, quantity and type of waste removed;
- b) the name of the waste transporter and/or disposal operator who removed the waste; and
- c) the intended treatment/disposal destination of the waste.

HAZARDOUS CHEMICAL & FUEL STORAGE

ENG23. Ensure that all hazardous chemicals are stored and handled in accordance to the Work Health and Safety Act 2011

ENG24. Diesel is to be stored and handled in accordance with Australian Standard 1940-2004 - The storage and handling of flammable and combustible liquids.

PARKING AND ACCESS - GENERAL

ENG25. Provide a sufficient number of carparks to meet the demands of the development.

ENG26. Design and construct all driveway and parking areas to provide a dust suppressive gravel.

ENG27. Maintain dust suppression treatment to all internal roadways, and vehicle manoeuvring areas ensuring not to have an adverse impact on adjoining properties.

VEHICLE ACCESS - TURNOUT

ENG28. Design and construct vehicle turnouts in accordance with Council's Standard Drawing No. 00049 Rev B.

ROADWORKS AND PEDESTRIAN SAFETY

ENG29. Install signage for all works on or near roadways in accordance with the Manual for Uniform Traffic Control Devices – Part 3, Works on Roads.

TRANSPORT ROUTE

ENG30. All heavy vehicles traveling to/from the development shall use the following route, and vice versa:

- Kratzmanns Rd from the Murgon-Gayndah Rd to Morgans Rd;
- Morgans Rd from the intersection with Kratzmanns Rd, through to the site access at 592 Morgans Rd, Windera.
- Mcantee Rd between the proposed site accesses shown on AgDSA Drawing No A001.2 Rev A, and A002.1 Rev A. Using any other part of Mcantee Rd is not permitted.

B-DOUBLE ROUTE

ENG31. No part of the Transport Route is permitted for use by B-Doubles, and shall not be used by B-Doubles, unless an approval for the route to be used by multi-combination vehicles is obtained from the National Heavy Vehicle Regulator prior to allowing access to Multi-Combination vehicles via above road section. Please refer to the following link for more information: <https://www.nhvr.gov.au/road-access/access-management/applications-and-forms>. Any future approval may be conditioned with further road upgrade requirements.

ROAD UPGRADING

ENG32. The applicant shall undertake the following road upgrades:

- 1) Windera Ck causeway and approaches:
 - a) Widen the pavement on the approaches to the Windera Ck causeway to enable safe passing of the largest expected vehicle between Ch1.56km to Ch1.99km (approximately);
 - b) Installation of a 'Give Way' sign and line marking on the westbound approach of the causeway, ensuring that appropriate sight distance requirements are achieved;
 - c) Remove vegetation to improve sight distance as generally shown in RMA report Traffic Impacts Assessment – 592 Morgans Rd, Windera dated 23/12/2021 Figure 7-2.
- 2) Upgrade the intersection of Morgans Rd and Kratzmanns Rd generally in accordance with RMA report Traffic Impacts Assessment – 592 Morgans Rd, Windera dated 23/12/2021 Figure 7-3. The intersection shall accommodate the turning movements of the largest expected vehicle, including pavement widening and bitumen sealing. Trees and vegetation on Morgans Rd and Kratzmann's Rd shall be removed to achieve sight distance requirements.

- 3) The vertical curves on Morgans Road at approximately 200m, and 700 - 800m, north of the Kratzmanns Rd intersection shall be widened to a 7m bitumen seal on an 8m pavement formation (including tapers and linemarking), where Stopping Sight Distance is not available.
- 4) Vegetation on the inside of the Kratzmanns Rd intersection shall be cleared to improve sight distance.
- 5) Upgrade McAntees Road, between the two proposed access points to McAntees Rd for Lot 202 SP251979 and Lot 49 MZ555, to the following standard:
 - a) 7m bitumen seal on an 8m pavement formation;
 - b) Upgrades to the vertical and horizontal alignment to Austroads requirements;
 - c) Widening to accommodate the manoeuvring of the largest expected vehicle where necessary.
 - d) Drainage structures, and improvements to minimise erosion risk.

Timing: Prior to Commencement of Use

ELECTRICITY AND TELECOMMUNICATION

ENG33. Connect the development to electricity and telecommunication services.

EARTHWORKS - GENERAL

ENG34. Earthworks per site involving cut or fill with a nett quantity of material greater than 50m³, requires an Operational Work application.

ENG35. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

EARTHWORKS - RETAINING STRUCTURES AND BATTERS

ENG36. Ensure retaining walls and earthworks batters designs do not adversely affect adjoining properties or services within the vicinity.

ENG37. Ensure batters do not exceed a maximum slope of 25% (1 in 4).

ENG38. Contain any batters wholly within the proposed development site. Fill cannot be placed on adjacent properties without providing Council with written permission from the respective property owner(s).

ENG39. Design and construct all retaining walls and associated footings in accordance with AS4678 Earth Retaining Structures and without encroachment onto adjoining properties or public land.

EARTHWORKS

ENG40. Submit to Council, detailed engineering drawings and information with the Operational Work application including, but not limited to the following:

- a) long and cross sections of proposed cut/fill and retaining walls as applicable;
- b) existing and proposed surface levels;
- c) proposed drainage works to accommodate existing overland flows;

- d) proposed haulage route(s) that will be used; and
- e) details identifying the source/disposal site(s) for material imported/exported. The site(s) must have a current development approval enabling them to export/accept any material.

ENG41. Obtain Council approval for the haulage truck sizes and the final haul route(s) prior to commencement of any approved works.

EROSION AND SEDIMENT CONTROL - GENERAL

ENG42. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.

ENG43. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE

ADV1. Section 85(1)(a) of the *Planning Act 2016* provides that, if this approval is not acted upon within a period of six (6) years, the approval will lapse.

ADV2. The general environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance cause by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the premises during all stages of the development, including earthworks, construction and operation.

ADV3. Where dangerous goods are stored on site, compliance with *Queensland Work Health and Safety Act 2011* is required at all times.

ADV4. The Department of Agriculture and Fisheries issued an Environmental Authority (Permit Number: 2021-28) pursuant to the *Environmental Protection Act 1994* that takes effect once the development application is approved (See Attachment A).

ADV5. This approval includes a concurrence agency response with conditions from the Department of State Development, Infrastructure, Local Government and Planning – Reference: 2109-24865 SRA and dated 14 December 2021.

ADV6. All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the "cultural heritage duty of care"). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from www.datsip.qld.gov.au.

ADV7. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

ADV8. The *Biosecurity Act 2014* includes a general biosecurity obligation on persons to prevent or minimise the impact of biosecurity risks.

ADV9. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

ADV10. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2023. Eligible development under this scheme is required to be completed by 31 December 2023.

For further information or application form please refer to the rules and procedures available on Council's website.

RESOLUTION 2022/486

Moved: Cr Kathy Duff
 Seconded: Cr Danita Potter

Procedural Motion

That the matter lay on the table.

In Favour: Crs Brett Otto, Kathy Duff, Danita Potter and Scott Henschen

Against: Cr Gavin Jones and Cr Kirstie Schumacher

CARRIED 4/2

Council 14/07/2021
 Mayor's Budget Address for 2021/2022 Budget

RESOLUTION 2021/4

Moved: Cr Brett Otto
 Seconded: Cr Gavin Jones

That the Mayor's Budget Address for the 2021/2022 Budget be received.

The people of the South Burnett, it is with a great sense of responsibility that I address the South Burnett Regional Councils 2021-22 budget. As stated previously, this is your money, this is your budget, this is your Councils continuation of the process of building our economy and providing you with a better lifestyle.

Through our community consultation forums over the past year, you have shared reasonable expectations of better value for money for ratepayers, improved service standards, a commitment from Council to create an

environment that encourages investment in our region, promotes economic prosperity and supports all communities across our rural towns and villages, irrespective of size.

The proposed budget to be addressed by council today is a \$103 million plan towards building a stronger South Burnett.

An operating budget of \$72 million will support the delivery of key community services and facilities maintenance programs, while a \$31.2 million capital expenditure program will invest in the renewal and development of key community infrastructure, including:

- \$19.5 million on roads, drains and bridges;
- \$4.2 million on buildings, parks & gardens;
- \$1.7 million on water infrastructure;
- \$1.5 million on sewerage and wastewater infrastructure;
- \$3.6 million on plant;
- \$350,000 on waste assets;
- \$362,000 on information technology systems.

Much of this investment in our region would not be possible without the support of the Queensland and Australian Governments. I wish to acknowledge the Queensland Government for their ongoing support with the very successful works for Queensland program and the Australian Government for their contribution to developing our region through the Building Better Regions Fund, the Local Roads and Community Infrastructure program and the Financial Assistance Grants program.

Projects such as the Kingaroy Transformation Project, the Blackbutt CBD re-development and the upgrade of the Wondai Industrial Estate Road network would not be possible without this government support.

Councillors and staff have worked hard to deliver a budget that provides a responsible approach to managing your assets. This year, council embarked on a process of opening up the budget discussions to the community through budget committee meetings. On behalf of council I would like to pass on our sincere thanks to our CEO and his executive services team for their assistance in making this possible. The budget will continue to be a work-in-progress and I acknowledge that we have much more work to do.

Council will be embarking on a series of budget reviews and revisions during the course of the year, such will include, but not be limited to, reviews of:

- Rating methodologies;
- Asset management plans;
- Coolabunia Saleyards business plan
- Biosecurity services; and
- Fleet management.

	<p>In addition to this, council will continue to actively pursue government investment in our region's water infrastructure needs as we cannot rely solely upon ratepayers to fund our aged and deteriorating water and waste-water network.</p> <p>By working together we can position our region to achieve its potential. A potential for enhanced liveability and economic prosperity that is underpinned by our enviable country lifestyle, welcoming communities and an abundance of rich and diverse natural resources.</p> <p>In conclusion, I wish to acknowledge and thank my fellow Councillors, our CEO, Council staff and in particular our General Manager Finance and Corporate Service and her staff for their concerted efforts in bringing the 2021-22 budget to this point.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p>	
<p>Council 23/11/2022</p> <p>Goodger School - Land Reserve</p>	<p>RESOLUTION 2022/261</p> <p>Moved: Cr Danita Potter Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Advise the Department of Resources that, to its knowledge, the named Trustees of the Reserve for Public Hall, being Lot 186 on FY850, are all deceased. 2. Public consultation be undertaken to advise the community of the current situation and future options. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>20 Jan 2023 11:49am Bayntun, Rebecca Public Consultation plan and information sheet being prepared.</p>
<p>Council 23/11/2022</p> <p>Question on Notice - Survey</p>	<p>Question on Notice Received from Cr Kirstie Schumacher:</p> <p>Can a copy of the LGAQ Cost Shifting Survey be forwarded to all the Councillors when the feedback is finalised?</p>	<p>20 Jan 2023 8:55am Pitt PSM, Mark</p>

		<p>contact made with LGAQ and SLT to obtain any further information to continue to develop the submission - report yet to be released and will be forwarded to councillors upon completion</p> <p>21 Mar 2023 2:49pm Pitt PSM, Mark</p> <p>Some of the items discussed from include impacts from ERAs; Waste Levy; changes to 1080 baiting; health services support; surveillance cameras/crime prevention initiatives for eg. Final report yet to be received.</p> <p>23 Jun 2023 5:15pm Pitt PSM, Mark</p> <p>LGAQ cost-shifting survey to be released next month</p>
Council 14/12/2 022	<p>Notice of Motion - Gore Street Footpath</p> <p>RESOLUTION 2022/285</p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p>	

That Cr Henschen’s motion in relation to the allocation of the LRCI 2023/2024 funding be lifted off the table and dealt with.

In Favour: Crs Brett Otto, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen

Against: Crs Gavin Jones and Kirstie Schumacher

CARRIED 5/2

MOTION

MOTION

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the following projects are scoped and costed with a view to Council applying the \$1,644,465 of LRCI phase 3 extension funding in the 2023/2024 year to these capital projects and a report be brought to a future Infrastructure, Environment and Compliance Standing Committee Meeting, including capital and whole of life costings for consideration:

- Wondai Industrial Estate stage 2;
- Haly Street Wondai drainage and road sealing;
- Alford Street east Kingaroy - stage 1 rehabilitation;
- Gore Street Murgon SHS kerb and channelling / parking.

AMENDMENT

Moved: Cr Brett Otto

Seconded: Cr Kathy Duff

That the following projects are scoped on a preliminary basis with high level cost estimates so as to be considered through the application of the prioritisation tool along side other capital projects as part of the 2023/24 capital budget considerations of Council

- Wondai Industrial Estate stage 2;
- Gore Street Murgon SHS kerb and channelling / parking.

<ul style="list-style-type: none"> • McKell Park, Wondai • Coronation Park, Wondai • Coopers Gap viewing platform • Lions Park Kingaroy completion • Murgon basketball half court • Proston look out • Apex Park Carpark, Kingaroy • Tingoorra Drainage • Youth Park, Kingaroy <p>The amendment became the resolution.</p> <p><u>In Favour:</u> Crs Brett Otto, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Cr Gavin Jones</p> <p style="text-align: right;">CARRIED 6/1</p>	
Council 14/12/2 022	McCauley Weir Road Access <p>THE ITEM WAS NOT FOUND (BOOKMARK: PDF2_REPORTNAME_14774)</p> <p>CHECK THE INTEGRITY OF THE ITEM IN THE MINUTES DOCUMENT</p> <p>DOCUMENT: \\SBRC-EMCACHE\EMSECURE\$\INFOCOUNCIL\INFOCOUNCILPROD\DOCUMENTSTORE\CO\OPEN\MINUTES\CO_20221214_MIN_2425.DOCX</p> <p>RESOLUTION NOT FOUND</p>
Council 14/12/2 022	EBA Negotiation s <p>RESOLUTION 2022/333</p> <p>Moved: Cr Danita Potter Seconded: Cr Gavin Jones</p>

	<p>That South Burnett Regional Council endorse the following proposal to be put to a staff vote for the draft Enterprise Bargaining Agreement:</p> <p>2-year Agreement, with limited changes to the current provisions to the exclusion of:</p> <ul style="list-style-type: none"> • A once off increase over the life of the Agreement of 4% to the on-call allowance for staff on call rosters to ensure the ongoing provision of Council’s core services (i.e. Water and Wastewater, Compliance, Works); • A once off increase of \$15 to the Officers Uniform allowance and an increase of \$15 to PPE (work boots) in both Agreements if it is a requirement of the role; • Equal Employment Opportunity; • Participation from Unions and delegates in Corporate Induction; and • 4% wage increase each year of the agreement. <p><u>In Favour:</u> Crs Gavin Jones, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Crs Brett Otto and Kathy Duff</p> <p style="text-align: right;">CARRIED 4/2</p>	
<p>Council 25/01/2023</p> <p>Gift of land to the South Burnett Child Care Centre at Kingaroy</p>	<p>RESOLUTION 2023/365</p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Develop a framework to consider requests from community groups that ask Council to transfer land at nil consideration, to ensure consistent decision-making. 2. Conduct a development application for subdivision of Lot 86 on RP7951 in line with the current South Burnett Child Care and Kindergarten lease area. 3. Continue engagement with South Burnett Child Care and Kindergarten as to appropriate long term tenure arrangements. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>11 Jul 2023 3:21pm King, Denise</p> <p>2. Development application currently being prepared</p>

<p>Council 22/02/2 023</p>	<p>Rural Residential Blocks</p>	<p>RESOLUTION 2023/401</p>	<p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council review the Overgrown Property Policy – Statutory062 to consider the designated town area maps and the adjoining rural residential allotments one (1) hectare or less that may not have been captured in the policy as part of the annual review process.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>23 Jun 2023 9:30am O'May, Peter</p> <p>Item to be included for consideration as part of the review of Council's Local Laws during 2023/24 financial year. , OPL/38</p> <p>Review Council's Local Laws to ensure relevance to the region and understanding by Council and the community</p> <p>11 Aug 2023 9:04am Brooks, Darryl</p> <p>Mead Perry have been appointed to conduct local law review - this will be reviewed as part of this project</p>
<p>Council 20/02/2 023</p>	<p>Developme nt of Conditional Tender - 1 Pound Street Kingaroy</p>	<p>RESOLUTION 2023/434</p>	<p>Moved: Cr Kirstie Schumacher Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council develop a conditional tender to divest of 1 Pound Street, Kingaroy Lot 13 on RP814986 and offer the land for sale for a proposed mixed-use development of commercial and/or residential use by way of tender in the first instance, and if not sold, list for sale on the open market.</p> <p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Crs Brett Otto and Gavin Jones</p>	<p>24 Mar 2023 12:16pm Petersen, Leanne</p> <p>Recruiting for a Land Investigation Officer to have appropriate resources within Council to progress this action.</p>

CARRIED 7/0

			CARRIED 5/2	23 Jun 2023 10:35am O'May, Peter Currently considering disposal of surplus land processes prior to release of tender. e.g., disposal to other government organisations
Council 29/03/2023	Kingaroy CBD People with Disabilities (PWD) Parking Review	RESOLUTION 2023/459 Moved: Cr Danita Potter Seconded: Cr Scott Henschen 1. Note the report; and 2. Undertake a media release in relation to its inclusivity and access within the Kingaroy CBD and ask the community for support in ensuring PWD spaces are only used by those with permits. <u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil		26 Apr 2023 2:08pm Champney, Kristy To be completed when resources become available
			CARRIED 7/0	
Council 29/03/2023	Compliance Enforcement on Burning in Residential Areas	RESOLUTION 2023/479 Moved: Cr Kathy Duff Seconded: Cr Danita Potter That South Burnett Regional Council run an education program explaining Local Law 3 and Subordinate Law 3 to the community targeting lighting and maintaining fires in rural residential and residential areas and explaining ramification of non-compliance. <u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen		23 Jun 2023 9:20am O'May, Peter

	<p><u>Against:</u> Nil</p>	<p>CARRIED 7/0</p>	<p>Awaiting recruitment/comme ncement of Co- ordinator Regulatory Services who will be tasked with delivering program. Expected to commence in early July 25 Jul 2023 2:02pm Brooks, Darryl Draft Fact Sheet being developed on burning in residential areas and then an educational program will be conducted</p>
<p>Council 26/04/2 023 Performance Review Chief Executive Officer - 2023</p>	<p>RESOLUTION 2023/505</p>	<p>Moved: Cr Danita Potter Seconded: Cr Kathy Duff</p>	<p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Authorise the Mayor and Deputy Mayor to progress the review with Windsor Group as per the original proposal attached to this report. 2. That Council engage an independent facilitator with the full Council and CEO to establish KPI's for 23/24 financial year to be adopted at the June Ordinary Meeting. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>
<p>CARRIED 7/0</p>			

<p>Council 26/04/2 023</p>	<p>KTP Pedestrian Visibility and PWD Shop Access</p>	<p>RESOLUTION 2023/510</p>	<p>28 Jul 2023 2:10pm Champney, Kristy Resolution sent to KTP Team 02.05.23. Awaiting outcome.</p>
		<p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p>	
		<p>That South Burnett Regional Council writes to South Burnett Business groups articulating the strategic priority in our Corporate Plan relating to making our towns communities of choice for people living with disability and encouraging them to engage with their members and CBD businesses as to opportunities for improving PWD access.</p>	
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	
		<p><u>Against:</u> Nil</p>	
			<p>CARRIED 7/0</p>
<p>Council 26/04/2 023</p>	<p>Media Release - Baconfest</p>	<p>RESOLVED 2023/519</p>	
		<p>That a media release be prepared and forwarded advising the Community of the closures in regards to the BaconFest set up, pack up and duration of the event.</p>	
<p>Council 24/05/2 023</p>	<p>Request for Constructio n of 1.7km of Nystrom Road Booie</p>	<p>RESOLUTION 2023/553</p>	<p>08 Aug 2023 12:45pm Champney, Kristy Following up with the Works team to see where this is at. 13 Sep 2023 4:00pm Champney, Kristy</p>
		<p>Moved: Cr Gavin Jones Seconded: Cr Kirstie Schumacher</p>	
		<p>That South Burnett Regional Council:</p>	
		<ul style="list-style-type: none"> • advise the applicant that they can construct the road to Council standard after which it is maintained by Council or the applicant construct the road to a lesser standard as an access with a permit for works, which is not maintained by Council; and • undertake the drainage work on the first floodway to be included in the 23/24 budget if the applicant constructs the road to Council standard. 	
		<p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>	
		<p><u>Against:</u> Nil</p>	

			CARRIED 7/0	Principal Project Manager (AK) has meet with the customer on site and advised that an 'environmental assessment report' needs to be carried out before any road works, particularly vegetation clearing works can be undertaken on this road. The report is due back at the end of September and from there an onsite meeting will be organised.
Council 24/05/2023	Register of Fees and Charges Schedule for 2023/2024	<p>RESOLUTION 2023/557</p> <p>Moved: Cr Danita Potter Seconded: Cr Gavin Jones</p> <p>1. That pursuant to <i>Section 97(2) of the Local Government Act 2009</i> the Register of Fees and Charges for the 2023/2024 year be adopted effective from 1 July 2023.</p> <p>2. That the fees relating to saleyards and dips, dog registrations, animal impounding and airports be brought back to Council for amendment once they have been relooked at.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	CARRIED 7/0	<p>10 Jul 2023 8:10am Anderson, Kerri</p> <p>Fees and charges have been updated to reflect adopted amounts. Saleyard fees have come back to Council. Animal registrations and impounding will be brought back to Council later in the year.</p>
Council 24/05/2023	Advocacy Digital Plan	<p>RESOLUTION 2023/574</p> <p>Moved: Cr Kirstie Schumacher</p>		<p>14 Jul 2023 10:31am Pitt PSM, Mark</p>

	<p>Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council meets with NBN and the relevant telcos and uses the information provided to develop a digital plan for the South Burnett that can be used as a advocacy document for the Mayor and Councillors to take to the ALGA Assembly and the Ministerial meetings scheduled in Canberra later this year.</p> <ul style="list-style-type: none"> The purpose of this plan will be to identify and agree on the existing black spots and seek to leverage the next rounds of Federal funding for regional connectivity and upgrades with consideration to future opportunities to apply for disaster funding to acquire hybrid power cubes for use during disasters. <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>Workshop scheduled for 17 July to commence discussions on advocacy plans</p>
<p>Council 24/05/2023</p> <p>CEO KPI Development Workshop</p>	<p>RESOLUTION 2023/585</p> <p>Moved: Cr Danita Potter Seconded: Cr Gavin Jones</p> <p>That South Burnett Regional Council appoint Peak Services, a local government industry body to facilitate the CEO KPI development workshop.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>CARRIED 7/0</p>
<p>Council 24/05/2023</p> <p>Question on Notice - Parks Operational Budget</p>	<p>Question on Notice received from Cr Kirstie Schumacher:</p> <p>Can Councillors understand more of the Parks Operational Budget for Gardens and buying new plants, the replanting of garden beds, how they are identified and do we grow our own plants?</p>	<p>23 Jun 2023 9:41am O'May, Peter</p>

			To be included as part of discussions during Parks Business Improvement Review workshop in 2023/24.
Council 24/05/2023	Boondooma Community Centre - Condition Assessment	<p>RESOLUTION 2023/566</p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council undertakes community consultation on the options for repurposing Boondooma Community Centre</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>09 Aug 2023 4:24pm Turner, Paul</p> <p>Community Consultation 28/08/2023 on site at Boondooma Community Centre</p> <p>29 Aug 2023 8:38am Turner, Paul</p> <p>CARRIED 7/0</p> <p>Community Consultation completed on site. Information being collated to report</p>
Council 28/06/2023	Petition requesting improvements to Brisbane Street East, Nanango drainage and footpath between Drayton Street and Hospital Terrace.	<p>RESOLUTION 2023/634</p> <p>Moved: Cr Jane Erkens Seconded: Cr Kathy Duff</p> <p>That the Petition be received and referred to the Chief Executive Officer for consideration and report back to a meeting of Council.</p> <p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>14 Jul 2023 11:33am Pitt PSM, Mark</p> <p>Petition sent to relevant Department to prepare report for future standing Committee</p> <p>17 Aug 2023 12:22pm Pitt PSM, Mark</p> <p>CARRIED 5/0</p> <p>Under investigation by Dept.</p>

<p>Council 28/06/2 023</p>	<p>Growing Regions Program - Round 1 Grant Opportunity</p>	<p>RESOLUTION 2023/649</p>	<p>Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter That Council</p>	<p>1. Note the information in this report and approve the submission of an Expression of Interest (EOI) for the Growing Regions Program – Round 1 grant opportunity, for Stage 1 of the WJ Lang Memorial Olympic Pool Complex redevelopment works project.</p> <p>2. If Council's EOI application is successful, approve the submission of a full application and the allocation of the required Council Contribution of \$6,000,000 in Council's capital works program and capital budget to enable the execution of the project.</p> <p><u>In Favour:</u> Crs Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Cr Jane Erkens</p>	<p>CARRIED 4/1</p>
<p>Council 28/06/2 023</p>	<p>Parks Business Improvement Review by Shepherd</p>	<p>RESOLUTION 2023/665</p>	<p>Moved: Cr Kirstie Schumacher Seconded: Cr Jane Erkens That the Parks Business Improvement Review completed by Shepherd Asset Management Solutions be received for information and that a workshop be scheduled to discuss these findings and learnings in the first quarter of the 2023 – 2024 financial year.</p>	<p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>CARRIED 5/0</p>

<p>Council 28/06/2023</p>	<p>Rsl Kingaroy Memerambi Sub Branch Land Transfer</p>	<p>RESOLUTION 2023/680</p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council:</p> <p>1. Decides by resolution that for the purposes of the <i>Local Government Regulation 2012</i>, section 236(2), that the exception in the <i>Regulation</i> section 236(1)(b) applies to Council in the disposal of the Land and the Assets as identified in the schedule, other than by tender or auction, to the community organisation, RSL QLD Kingaroy Memerambi Sub Branch A.B.N. 637 843 440 87, because it is in the public interest to dispose of the Land and the Assets without a tender or auction to the community organisation, RSL QLD Kingaroy Memerambi Sub Branch; and</p> <p>2. Resolves, under <i>Local Government Act 2009</i>, section 257, to delegate to the chief executive officer of Council, the power under section 262(3) of the <i>Act</i>, to negotiate and agree in principle the terms and conditions of a contract for the disposal of the Land and the Assets to the community organisation, RSL QLD Kingaroy Memerambi Sub Branch, for approval by Council.</p> <p style="text-align: center;">Schedule (The Land)</p> <p>The Land comprising:</p> <p>(a) Lot 55 on Registered Plan 37004; and</p> <p>(b) Part of Lot 56 on Registered Plan 37004 (approximately 500m²).</p> <p>This is proposed to combine to form a new allotment with an approximate land area of approximately 1500m², subject to formal survey being completed. An aerial view of the proposed land area is in attachment 1.</p> <p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>	<p>19 Jul 2023 9:14am Turner, Paul Seeking quote from Surveyors to complete realignment survey</p> <p>09 Aug 2023 4:25pm Turner, Paul Quote accepted and Instructed to complete realignment and planning consultation to submission</p>
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<p>Council 28/06/2023</p>	<p>Performance Review Chief Executive 2023</p>	<p>RESOLUTION 2023/681</p>	<p>Moved: Cr Scott Henschen Seconded: Cr Jane Erkens</p> <ol style="list-style-type: none"> That the South Burnett Regional Council receives the "Performance Review Report" That the South Burnett Regional Council provide a salary increase for the Chief Executive Officer of 4% from the 1st of July 2023. <p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>CARRIED 5/0</p>
<p>Council 28/06/2023</p>	<p>11.3 McCauley Weir Access Road - Road Safety Audi</p>	<p>RESOLUTION 2023/655</p>	<p>Moved: Cr Jane Erkens Seconded: Cr Kathy Duff</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> Budget \$90,000 for safety upgrades for McCauley Weir Road at the 2023/24 first quarter review to be allocated from capital program savings achieved in the 2022/23 financial year, and; Re-open McCauley Weir Road on a limited basis with controls and protocols to be implemented as needed by the Chief Executive Officer including a Council controlled lock only. <p><u>In Favour:</u> Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>13 Sep 2023 12:47pm Champney, Kristy In progress</p>
<p>Council 28/06/2023</p>	<p>QUESTION ON NOTICE - HIGHER DENSITY APPLICATIONS</p>	<p>Question on notice from Cr Schumacher: Is there anything Council can do to make these applications to achieve a positive outcome?</p>		

<p>Council 19/07/2 023</p>	<p>Annual Operational Plan 2022/2023 Implement ation Progress Report for the period ending 30 June 2023</p>	<p>RESOLUTION 2023/16 Moved: Cr Scott Henschen Seconded: Cr Jane Erkens That the South Burnett Regional Council Annual Operational Plan 2022/2023 ('Plan') Implementation Progress Report for the period 1 July 2022 to 30 June 2023 be adopted as presented. <u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>CARRIED 6/0</p>
<p>Council 19/07/2 023</p>	<p>Wondai CBD Streetscap e</p>	<p>RESOLUTION 2023/19 Moved: Cr Kathy Duff Seconded: Cr Scott Henschen That South Burnett Regional Council consider and provide feedback as to the results from the Community Consultation for this project including the following points:</p> <ul style="list-style-type: none"> • Removal of two (2) traffic islands • Removal of the crossing • Proceed to final design including further design options for alternative footpath colours and construction materials which included colour options and ease of cleaning • Consideration be given to placement options and recognition of traditional owners in the design. • That the proposed final design be taken back to the affected business community and circulated to the broader Wondai community for final feedback before being endorsed by Council. <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>28 Jul 2023 2:44pm Champney, Kristy Have sent to Infrastructure Planning. Awaiting update. 12 Sep 2023 3:03pm Allen, Samantha This has been pushed to October due to awaiting cost estimates</p>
			<p>CARRIED 5/0</p>

<p>Council 19/07/2 023</p>	<p>Animal Manageme nt</p>	<p>RESOLUTION 2023/25</p>
<p>Moved: Cr Danita Potter Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council: -</p> <ol style="list-style-type: none"> 1. Undertakes community consultation on Council’s animal management functions including: <ul style="list-style-type: none"> • Dog registration fees, categories, and registration areas • Potential introduction of an animal management charge in lieu of dog registrations • Responsible animal management initiatives • Cat registrations 2. A report be brought back to the October Infrastructure, Environment and Compliance Standing Committee Meeting after the community consultation process has been completed. <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>		
<p>CARRIED 5/0</p>		
<p>Council 23/08/2 023</p>	<p>Extended Leave - Mayor Brett Otto</p>	<p>RESOLUTION 2023/36</p>
<p>Moved: Cr Scott Henschen Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council grant Mayor Brett Otto a leave of absence for the period of 31 July 2023 to 31 October 2023 inclusive.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>		
<p>CARRIED 6/0</p>		

<p>Council 23/08/2 023</p>	<p>Minutes of the Special Council Meeting held on 21 June 2023</p>	<p>RESOLUTION 2023/37</p>
		<p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p>
		<p>That the Minutes of the Special Council Meeting held on 21 June 2023 be received.</p>
		<p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>
		<p><u>Against:</u> Nil</p>
<p>CARRIED 6/0</p>		
<p>Council 23/08/2 023</p>	<p>Delegates at the LGAQ Annual Conference 2023</p>	<p>RESOLUTION 2023/40</p>
		<p>Moved: Cr Scott Henschen Seconded: Cr Kirstie Schumacher</p>
		<p>That Acting Mayor Gavin Jones and Cr Jane Erkens attend the LGAQ Annual Conference as delegates.</p>
		<p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>
		<p><u>Against:</u> Nil</p>
<p>CARRIED 6/0</p>		
<p>Council 23/08/2 023</p>	<p>WBBROC AGM</p>	<p>RESOLUTION 2023/41</p>
		<p>Moved: Cr Danita Potter Seconded: Cr Kirstie Schumacher</p>
		<p>That CEO Mark Pitt, Acting Mayor Jones and Cr Duff be nominated as delegates on behalf of South Burnett Regional Council.</p>
		<p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>
		<p><u>Against:</u> Nil</p>
<p>CARRIED 6/0</p>		

	<p>RESOLUTION 2023/42</p> <p>Moved: Cr Jane Erkens Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council note the following changes to the August rates notices:</p> <ul style="list-style-type: none"> • Change in issue date from the 18th of August 2023 to the 25th of August 2023 • Change of due date from the 21st of September 2023 to the 28th of September 2023 <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>
<p>Council 23/08/2023</p> <p>Rates Notices - Issue Date Change</p>	<p>RESOLUTION 2023/41</p> <p>Moved: Cr Danita Potter Seconded: Cr Kirstie Schumacher</p> <p>That CEO Mark Pitt, Acting Mayor Jones and Cr Duff be nominated as delegates on behalf of South Burnett Regional Council.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p> <p>RESOLUTION 2023/42</p> <p>Moved: Cr Jane Erkens Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council note the following changes to the August rates notices:</p> <ul style="list-style-type: none"> • Change in issue date from the 18th of August 2023 to the 25th of August 2023

		<ul style="list-style-type: none"> Change of due date from the 21st of September 2023 to the 28th of September 2023 <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>
<p>Council 23/08/2 023</p>	<p>Employe nt Services - Council Resolution</p>	<p>RESOLUTION 2023/43</p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council resolves it is satisfied that it would be impractical and disadvantageous for Council to invite quotes or tenders on certain occasions due to the specialised and confidential nature of the services provided to Council by the below list of Recruitment Service Providers:</p> <ul style="list-style-type: none"> Employment Matters (Local) FNP Recruitment Peak Services McArthur Leading Roles Lo-Go Osborne Richardson <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>

<p>Council 23/08/2 023</p>	<p>Queenslan d Audit Office - 2023 Interim Managemen t Report for South Burnett Regional Council</p>	<p>RESOLUTION 2023/45</p>	<p>Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter</p> <p>That subject to Section 213 of the <i>Local Government Regulation 2012</i>, Council receives the 2023 Interim Management Report from the Auditor-General detailing the observation report of South Burnett Regional Council's financial statements as presented for consideration.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>CARRIED 6/0</p>
<p>Council 23/08/2 023</p>	<p>Motion - South Burnett's Water Challenges</p>	<p>RESOLUTION 2023/47</p>	<p>Moved: Cr Scott Henschen Seconded: Cr Kirstie Schumacher</p> <p>That Councillors, General Manager Infrastructure and CEO request a meeting with Acting Director-General Linda Dobe Department of Regional Development, Manufacturing and Water (DRDMW) and provide a deputation with regards to the criticality of South Burnett's water challenges.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>CARRIED 6/0</p>
<p>Council 23/08/2 023</p>	<p>Murgon Hoop Pine - Community Consultatio n</p>	<p>RESOLUTION 2023/50</p>	<p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That:</p> <ol style="list-style-type: none"> 1. The Hoop Pine located on the footpath in McAllister Street Murgon remains in situ. 	

		<p>2. Ongoing 12 monthly tree inspections be conducted to monitor the health of the tree and a future report presented to Council if the health of tree changes and poses a safety concern to the community.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>
Council 23/08/2 023	Ros Gregor Walking Track - Consultatio n	<p>RESOLUTION 2023/51</p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Receive the community consultation report for Ros Gregor Walking Track vegetation maintenance; 2. Improve the Ros Gregor walking track drainage to prevent future hazards along the track through silt removal from track, resurface low lying areas with deco and place pipe under walking track to improve drainage; 3. Budget for the works at the 2023/24 1st Quarter review. <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>
Council 23/08/2 023	Request from Steaming back to Wondai Event	<p>RESOLUTION 2023/52</p> <p>Moved: Cr Scott Henschen Seconded: Cr Kathy Duff</p> <p>That the Steaming Back to Wondai organisers are allowed to remove the old railway spikes from the old Fettle's shed for them to use as souvenirs at their Steaming Back to Wondai event in September 2023.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p>

		<u>Against:</u> Nil	CARRIED 6/0
Council 23/08/2 023	Endorsement of Stage Two Redevelopment of QEII Park Murgon	<p>RESOLUTION 2023/53</p> <p>Moved: Cr Kirstie Schumacher Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council endorses the QEII Park, Murgon stage two redevelopment as per the project plan and project estimate.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	CARRIED 6/0
Council 23/08/2 023	Endorsement of Stage two redevelopment of First Settlers Park, Benarkin	<p>RESOLUTION 2023/54</p> <p>Moved: Cr Danita Potter Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council endorses the First Settlers Park, Benarkin stage two redevelopment as per the project plan and project estimate.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	CARRIED 6/0
Council 23/08/2 023	Land Purchase for Mt Wooroolin Reservoir	<p>RESOLUTION 2023/70</p> <p>Moved: Cr Danita Potter Seconded: Cr Kirstie Schumacher</p>	

<p>That South Burnett Regional Council note this report and delegate the authority to the CEO to purchase the additional land to accommodate the new reservoir</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>		
<p>Council 23/08/2 023</p>	<p>Question on Notice - Financial Report of Interest on Overdue Rates</p>	<p>Question on notice from Cr Schumacher: Can a full report be brought back to Council regarding the incorrect system calculation of interest on overdue rates?</p>
<p>Council 23/08/2 023</p>	<p>Meeting with Councillors & Red Earth</p>	<p>RESOLVED 2023/62 That the Councillors & Red Earth management committee meet to discuss activities and further programmes.</p>

10 PORTFOLIO - CORPORATE GOVERNANCE & STRATEGY, PEOPLE & CULTURE, COMMUNICATION & MEDIA, FINANCE & SUSTAINABILITY, ICT & BUSINESS SYSTEMS, COMMUNITY REPRESENTATION AND ADVOCACY, 2032 OLYMPICS & PARALYMPICS

10.1 FLYNN ELECTORATE INFRASTRUCTURE PRIORITIES

File Number: 27.09.2023
Author: Executive Assistant
Authoriser: Chief Executive Officer

PRECIS

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 13 September 2023 was a report regarding Flynn Electorate Infrastructure Priorities.

SUMMARY

COMMITTEE RESOLUTION 2023/61

Moved: Cr Kathy Duff

Seconded: Cr Gavin Jones

That the committee recommends to Council:

1. That Council nominate the following projects for the Flynn Electorate potential infrastructure projects:

- a) Barlil Weir (Advocacy Role)
- b) Mundubbera Durong Road
- c) Proston Boondooma Road
- d) Memerambi Gordonbrook Road
- e) Footpath Improvements – Proston & Hivesville
- f) Wondai Industrial Estate Stage 2 Works
- g) Park and Recreational Facility Upgrades – Proston, Hivesville, Tingoora and Wondai
- h) Drainage Improvements – Tingoora
- i) Tourism Signage

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That Council nominate the following projects for the Flynn Electorate potential infrastructure projects:

- a) Mundubbera Durong Road
- b) Proston Boondooma Road
- c) Memerambi Gordonbrook Road

- d) Footpath Improvements – Proston & Hivesville
- e) Wondai Industrial Estate Stage 2 Works
- f) Park and Recreational Facility Upgrades – Proston, Hivesville, Tingoora and Wondai
- g) Drainage Improvements – Tingoora
- h) Tourism Signage
- i) Barlil Weir (Advocacy Role)

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 13 September 2023.

ATTACHMENTS

Nil

10.2 CHRISTMAS CLOSEDOWN

File Number: 27-09-2023

Author: Manager People and Culture

Authoriser: Chief Executive Officer

PRECIS

Discussion regarding proposed Christmas Closedown for 2023/24

SUMMARY

It is proposed to hold this year's South Burnett Regional Council's Christmas function in Kingaroy on Friday, 15 December 2023.

It is open to all Council employees and all employees are encouraged to attend. It is requested that employees are not rostered to take RDO's on this Friday so they can attend the Christmas function. Employees who do not attend the Christmas function must remain at work until usual closing times as the function is deemed to be part of Council business.

The Liveability Department propose to close Council's Libraries and the Finance and Corporate Department propose to close Customer Service Centres, from varying times on Friday, 15 December 2023 for staff to attend the Christmas Function. Council Offices will open Monday, 18 December 2023 at 8.30am and close at 12 noon on Friday 22 December 2023 and re-open on Tuesday 2 January 2024.

Parks staff will be required to work during this period with the exception of Public Holidays.

It is also proposed to close other Council branches over the Christmas period from 12:00pm Friday, 15 December 2023 and re-open on Tuesday, 2 January 2024 with on-call and emergency staff to be rostered on over this period. Outdoor staff (apart from Parks) will operate on skeleton staffing arrangements until Friday 5 January 2024.

The operating hours for the region's Visitor Information Centres over the Christmas / New Year period are outlined below: - (at least 1 staff member is required to work during this period in case the volunteers need help)

<p>Kingaroy Visitor Information Centre <i>(Accredited)</i></p>	<p>Hours: Mon-Fri 9:00am to 4:00pm Sat-Sun 9:00am to 1:00pm Closed - Christmas Day, Boxing Day & subsequent public holiday, New Year's Day</p>
<p>Murgon Visitor Information Centre <i>(Unaccredited)</i></p>	<p>Hours: Mon-Tues 9:00am to 2:00pm Closed - Christmas Day, Boxing Day & subsequent public holiday, New Year's Day</p>
<p>Nanango Visitor Information Centre <i>(Accredited)</i></p>	<p>Hours: Mon-Fri 9:00am to 4:00pm Sat - Sun 9:00am to 1:00pm Closed - Christmas Day, Boxing Day & subsequent public holiday, New Year's Day</p>
<p>Wondai Visitor Information Centre <i>(Accredited)</i></p>	<p>Hours: Mon-Fri 9:00am to 4:00pm Sat - Sun 9:00am to 1:00pm Closed - Christmas Day, Boxing Day & subsequent public holiday, New Year's Day</p>

OFFICER'S RECOMMENDATION

That the Committee recommends to Council that:

1. Council closes administration offices, depots and library facilities on Friday, 15 December 2023 at the following times for the purpose of allowing Council employees to attend the staff Christmas function:
 - Blackbutt – 11:00am
 - Kingaroy – 12:00pm
 - Murgon – 10:45am
 - Nanango – 11:15am
 - Proston – 10:45am
 - Wondai – 11:30am
2. Council will generally be closed from 3pm Friday 22 December 2023 and re-open on Tuesday 2 January 2024.
3. Key skeleton staff are rostered on to undertake on-call and emergency work where required during the Christmas Closedown period.
4. Parks staff and 1 Tourism staff member will be required to work as advised through the Christmas period with the exception of Public Holidays.
5. Operational/Field staff will operate on a skeleton staff arrangement from Friday 15 December 2023 to Tuesday 2 January 2024.
6. Council will advise employees to use leave accrued leave entitlements (e.g. annual leave, TOIL, RDO's) during this period with TOIL and RDO's being used in the first instance.

BACKGROUND**Communication/Consultation (Internal/External)**

Advice of Christmas Closedown will be provided to the relevant Unions by People and Culture.

People and Culture will advise employees of the closedown via newsletter, email, intranet and notices in depots etc.

Council will notify the community of the changes to opening times in local newspaper, on Council's website, social media and possibly via radio announcements.

Notices will also be placed in the Customer Service offices and locations in the weeks prior to the closedown.

ATTACHMENTS

Nil

10.3 AMENDMENT TO FEES AND CHARGES - COPY OF RATE/WATER NOTICE**File Number:** 27/07/2023**Author:** Manager Finance & Sustainability**Authoriser:** Chief Executive Officer**PRECIS**

Amendment to Fees and Charges for a copy of Rate/Water Notice/s other than for the current financial year.

SUMMARY**9.1 AMENDMENT TO FEES AND CHARGES - COPY OF RATE/WATER NOTICE**

COMMITTEE RESOLUTION 2023/64

Moved: Cr Scott Henschen

Seconded: Cr Kathy Duff

That the committee recommends to Council:

That the 2023/24 Fees and Charges be amended to remove the \$10.00 fee for a 'copy of rates/water notice/s other than for current financial year'.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That the 2023/24 Fees and Charges be amended to remove the \$10.00 fee for a 'copy of rates/water notice/s other than for current financial year'.

BACKGROUND

Presented at the Liveability, Governance & Finance Standing Committee Meeting held on 13 September 2023.

ATTACHMENTS**Nil**

10.4 MONTHLY FINANCIAL INFORMATION

File Number: 27.09.2023
Author: Manager Finance & Sustainability
Authoriser: Chief Executive Officer

PRECIS

Monthly financial report as at 31st August 2023.

SUMMARY

The following information provides Council's current position as at 31st August 2023.

OFFICER'S RECOMMENDATION

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31st August 2023 be received and noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to adopted budget as adopted by Council on the 21st June 2023.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

Section 4(b) of the Human Rights Act 2019 (the 'Act') requires public entities to act and make decisions in away compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

- | | |
|---|--|
| 1. Recognition and equality before the law; | 13. Cultural rights—generally; |
| 2. Right to life; | 14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples; |
| 3. Protection from torture and cruel, inhuman or degrading treatment; | 15. Right to liberty and security of person; |
| 4. Freedom from forced work; | 16. Humane treatment when deprived of liberty; |
| 5. Freedom of movement; | 17. Fair hearing; |
| 6. Freedom of thought, conscience, religion and belief; | 18. Rights in criminal proceedings; |

- | | |
|--|---|
| 7. Freedom of expression; | 19. Children in the criminal process; |
| 8. Peaceful assembly and freedom of association; | 20. Right not to be tried or punished more than once; |
| 9. Taking part in public life; | 21. Retrospective criminal laws; |
| 10. Property rights; | 22. Right to education; |
| 11. Privacy and reputation; | 23. Right to health services. |
| 12. Protection of families and children; | |

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

- Recurrent Revenue is currently sitting at 44% compared to the original budget and Recurrent Expenditure is sitting at 18%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of August 2023 was \$61.5m with \$38.4m of this currently classed as restricted cash.
- The ratios at the end of August are all within their respective targets apart from:
 - Current Ratio which is sitting at 5.23 which is outside the target of between 2.0 and 4.0. This ratio is affected by high cash and accounts receivable (rates) balances.
- Council's capital expenditure program is currently sitting at \$1.99m in actual expenditure which equates to approximately 6.0% of the total original budget.
- Auditors will be on site during September to perform their end of year testing.
- The yearly Debt Service Payment (DSP) on Council's loans will be paid on the 15th September 2023.

ATTACHMENTS

1. **Monthly Financial Report - August 2023**
2. **Capital Expenditure Report - August 2023**



South Burnett Regional Council
Monthly Financial Report
August 2023



Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the original budget, at an organisational level, for the period ended 31 August 2023.

- Recurrent Revenue is currently sitting at 44% compared to the original budget and Recurrent Expenditure is sitting at 18%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of August 2023 was \$61.5m with \$38.4m of this currently classed as restricted cash.
- The ratios at the end of August are all within their respective targets apart from:
 - Current Ratio which is sitting at 5.23 which is outside the target of between 2.0 and 4.0. This ratio is affected by high cash and accounts receivable (rates) balances.
- Council's capital expenditure program is currently sitting at \$1.99m in actual expenditure which equates to approximately 6.0% of the total original budget.
- Auditors will be on site during September to perform their end of year testing.
- The yearly Debt Service Payment (DSP) on Council's loans will be paid on the 15th September 2023.

Executive Summary

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1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 31 August 2023
17% of Year Complete

	2024	Original Budget	Variance
	\$	\$	%
Income			
Revenue			
Recurrent Revenue			
Rates, Levies and Charges	30,809,998	57,018,206	54%
Fees and Charges	929,648	5,276,904	18%
Rental Income	64,372	459,715	14%
Interest Received	647,904	1,975,000	33%
Sales Revenue	228,391	6,835,007	3%
Other Income	120,708	1,179,323	10%
Grants, Subsidies, Contributions and Donations	3,176,934	8,546,353	37%
	<u>35,977,954</u>	<u>81,290,508</u>	<u>44%</u>
Capital Revenue			
Grants, Subsidies, Contribution and Donations	1,071,572	9,471,224	11%
Total Income	<u>37,049,526</u>	<u>90,761,732</u>	<u>41%</u>
Expenses			
Recurrent Expenses			
Employee Benefits	4,642,620	27,612,019	17%
Materials and Services	6,002,350	31,759,777	19%
Finance Costs	314,124	1,734,655	18%
Depreciation and Amortisation	3,993,668	23,673,214	17%
	<u>14,952,762</u>	<u>84,779,665</u>	<u>18%</u>
Capital Expense			
	(58,636)	(415,000)	14%
Total Expense	<u>14,894,125</u>	<u>84,364,665</u>	<u>18%</u>
Net Result	<u>22,155,401</u>	<u>6,397,067</u>	
Net Operating Result	<u>21,025,193</u>	<u>(3,489,157)</u>	

2.1 Operating Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

	Total Revenue			Total Expenditure		
	Actual	Original Budget	%	Actual	Original Budget	%
Water	\$ 6,156,314	\$ 11,934,395	52%	\$ 1,552,250	\$ 11,532,637	13%
Wastewater	\$ 3,980,801	\$ 7,260,458	55%	\$ 1,123,945	\$ 5,782,239	19%
Waste	\$ 3,648,745	\$ 8,178,597	45%	\$ 900,607	\$ 8,767,055	10%
Plant and Fleet	\$ 33,606	\$ 191,000	18%	-\$ 131,718	-\$ 1,372,800	10%
Genops	\$ 22,158,489	\$ 53,726,059	41%	\$ 11,507,677	\$ 60,070,534	19%
Total	\$ 35,977,954	\$ 81,290,508	44%	\$ 14,952,762	\$ 84,779,665	18%

Revenue

- All revenue items are currently tracking above the target of 17%.
- Water, Wastewater, GenOps and Waste are affected by timing in the revenue received from rates being levied.
- Water is sitting at 52% and is affected by a combination of rates and timing of discount.
- Waste is affected by timing in waste disposal revenue as invoices for August have not yet been raised.
- Genops is sitting at 41% and will be affected by income received from Queensland Reconstruction Authority and DTMR for flood restoration works.

Expenditure

- All departments are tracking below or near the target for the month.
- Waste is below target for the month but can be affected by timing of monthly waste expenditure bills that have not been received.
- Expenditure for Fleet is affected by timing of yearly registration bills as well as timing in use of internal plant by departments for the month.
- Genops continues to be affected by the 2022 & 2023 weather events works and will be offset by grant income as well as timing in annual expenses such as insurance.

2.2 Revenue

2.2.1 Rates Levies and Charges

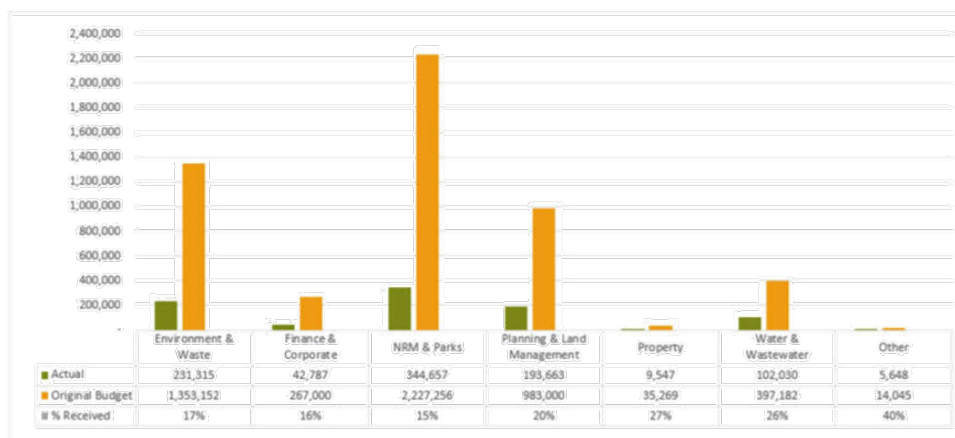
This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

Rates or Charges	Actuals	Original Budget
General Rates	\$ 17,254,281	\$ 31,574,666
Quarry Special Charge	\$ 8,322	\$ -
Water Charges	\$ 6,084,423	\$ 11,562,083
Sewerage Charges	\$ 3,941,264	\$ 7,149,764
Waste Collection Charges	\$ 1,837,432	\$ 3,370,338
Community Rescue and Evacuation Levy	\$ 44,326	\$ 90,000
Waste Management Levy	\$ 1,639,951	\$ 3,271,355
Total	\$ 30,809,998	\$ 57,018,206

As at 31 August 2023, rates, levies and charges are tracking at 54% which is above the target of 8%. This is due to the first 6 monthly rates having been levied in August. The discount period for these rates ends 28 September 2023.

2.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



As of 31 August 2023, fees and charges are tracking above target at 18%. Main factors affecting the fees and charges figures are:

- Environment and Waste is currently on target. This income stream is affected by yearly animal registrations which are yet to be processed and timing of monthly invoices for waste disposal. Food licences have already been issued.
- Finance is affected by the timing of the Emergency Management Levy commission and rate searches.

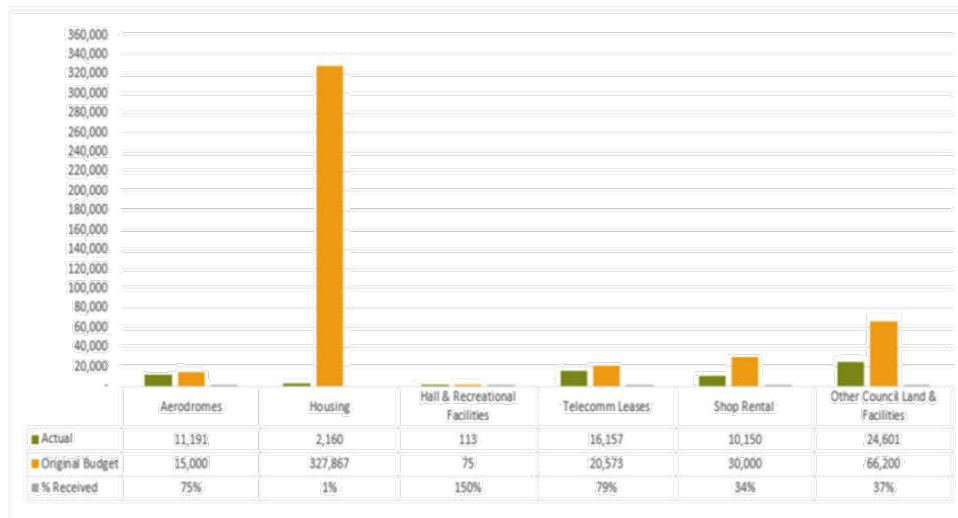
- NRM & Parks are below target due to timing in visitors at Boondooma Dam, timing in cemetery income and saleyard income.
- Planning and Land Management is above target at 20% due to timing in number of planning and building applications.
- Properties is above target due to increases in the hall hire and caravan park fees received.
- Water & Waste Water are above target due to trade waste permits.

2.2.3 Rental Income

Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

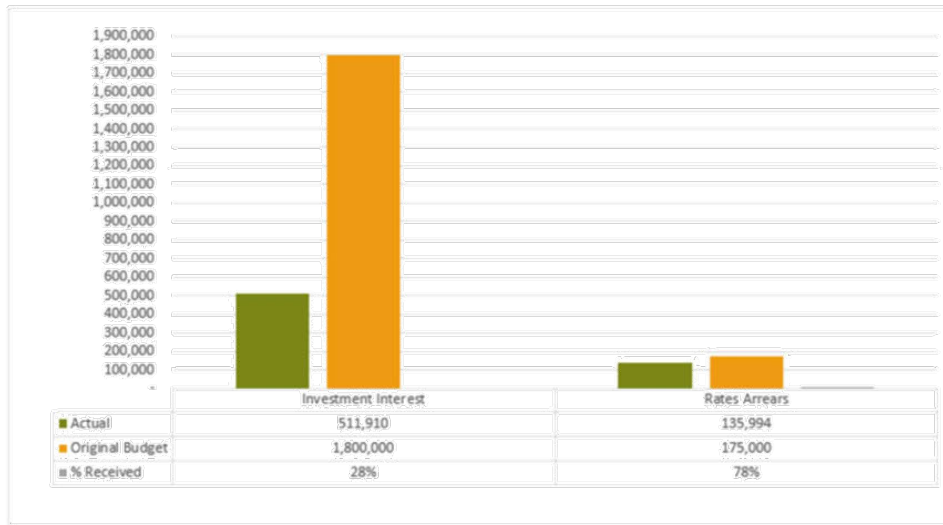
As of 31 August 2023, rental income is tracking at 14% due to timing in annual rental of various facilities. Main factors affecting the rental income figures are:

- Aerodrome and Telecomm annual leases have been issued.
- Housing - timing in invoices not being processed yet for July and August.



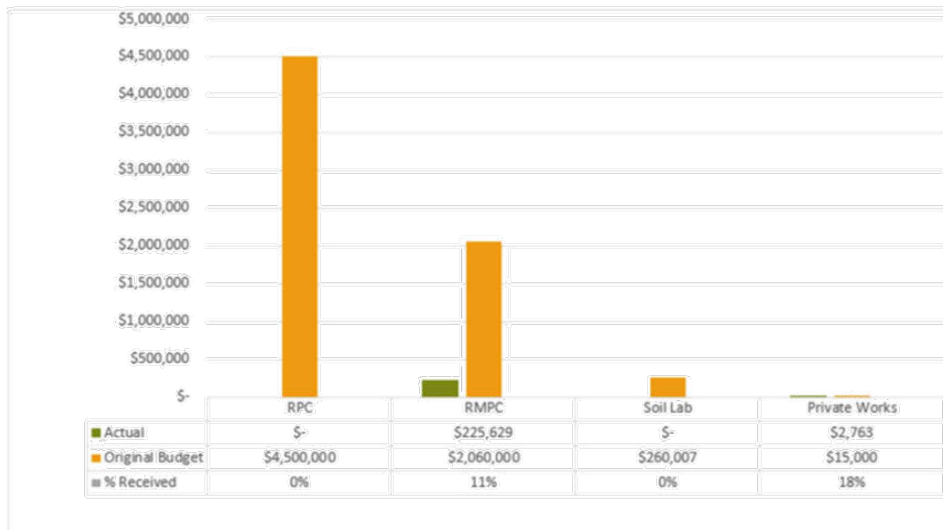
2.2.4 Interest Received

Interest revenue includes interest on investments and rate arrears. As of 31 August 2023, interest received is tracking above target at 33% due to favourable interest rates.



2.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory. As of 31 August 2023, sales revenue is tracking below target at 3%. This is largely due to timing of when RPC and RMPC works for this financial year are scheduled to be performed.



2.2.6 Other Income

Other income is sundry income derived from all other sources.

As of 31 August 2023, other income is tracking below target at 10%. Reasons surrounding this can be found below.

<i>Income Stream</i>	<i>Actual</i>	<i>Original Budget</i>	<i>% Received</i>
VIC Income	\$ 25,717	\$ 88,100	29%
Irrigation Income	\$ -	\$ 31,095	0%
Fines	\$ 7,085	\$ 53,073	13%
Scrap Steel	\$ 400	\$ 289,865	0%
Library Sales	\$ 487	\$ 2,830	17%
Agency Income	\$ 4,673	\$ 52,000	9%
Tourist Parks	\$ 29,522	\$ 320,000	9%
Legal Recovery	-\$ 636	\$ 80,000	-1%
Insurance Claims & Workcover	\$ 5,680	\$ 20,000	28%
Misc Other	\$ 47,781	\$ 242,360	20%
Total	\$ 120,708	\$ 1,179,323	10%

- VIC Income is above target due to increased sale of goods.
- Irrigation Income is down due to timing of when hay is available for sale.
- Fines are below target due to timing in processing of animal infringements throughout the year. There is a possibility that this value will decrease in the future if fines are sent to the State Penalties Enforcement Registry (SPERS) for collection.
- Scrap steel is picked up sporadically during the year and so has a timing factor.
- Legal recovery, insurance claims and Workcover income are raised and received sporadically during the year based on events and debt collection activities.
- Legal Recovery is a credit amount due to the reversal of Judgment Fees on rate arrears.

2.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 31 August 2023, operating grants are tracking above target at 37% due to timing in when operational grants are received and spent. Approximately \$2.97m of the monies received so far this year relates to funding from Queensland Reconstruction Authority (QRA) for expenditure incurred due to weather events.

Contract asset and contract liability movements have now been processed up to the end of August.

2.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

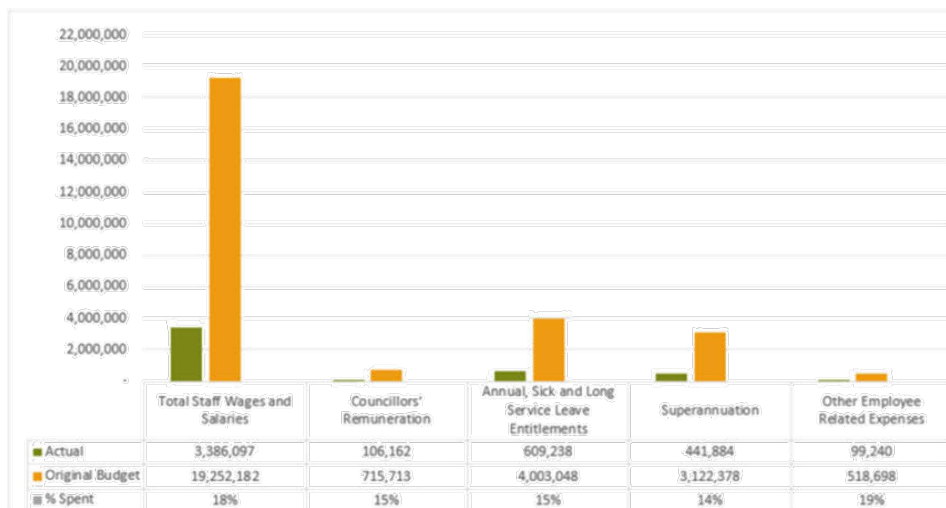
As of 31 August 2023, capital grants are tracking below target at 11%. Contract asset and contract liability movements have now been processed up to the end of August.

2.3 Expenditure

2.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 31 August 2023, employee benefits are tracking on target at 17%.



2.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 31 August 2023, materials and services are tracking just above target at 19%.

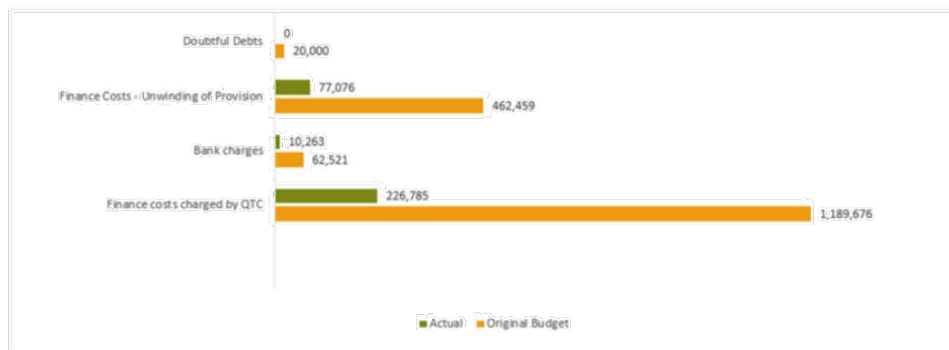
Description	Actual	Original Budget	% Spent
Donations	430,206	641,631	67%
Materials	3,789,037	21,569,778	18%
Services	1,964,875	10,510,525	19%
Internal Plant Charges	1,218,783	8,006,570	15%
Internal Plant Recoveries	- 1,430,844	- 8,968,726	16%
	5,972,056	31,759,777	

- A majority of variances seen in the materials category so far relate to timing of when invoices are received including timing of yearly insurances and fleet registrations.
- A large portion of the donations relate to programs under the Black Summer Bushfire Grant.
- Timing of expenditure associated with the various weather events has been offset by income.
- There is a degree of timing for waste collection and water usage invoices as they have not yet been received.

2.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 31 August 2023, finance costs are tracking just above target at 18%.



2.3.4 Depreciation

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council's property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 31 August 2023, depreciation was on target at 17%. Asset records will not be rolled into the new financial year until the external audit has been performed which means actual depreciation will not be run until October. Forecasted depreciation journals for July to August have been posted.

Work in progress balances currently sitting in the balance sheet as at 31 August 2023 total \$24.15m and are listed below. No capitalisation of projects will occur for this financial year until after the external auditors have finalised their review of Council's financial statements for the 2022-2023 year.

Asset Class	Work in Progress Balance
Buildings	2,900,213
Plant & Equip	7,629
Roads	16,117,965
Water	2,992,342
Wastewater	1,632,546
Fleet	254,288
Waste	76,976
Office	103,061
Land	66,069
	24,151,088

2.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of during the year.

As Council cannot sell its roads or the majority of its major infrastructure, Council generally receives no revenue when an asset is disposed of. Any value remaining on the asset (ie its written down value which is the replacement cost less accumulated depreciation) is written off when the asset is renewed or upgraded.

A loss on asset disposal is recognised when a current asset is disposed of (sold, renewed or upgraded) out of Council's asset register while it still has a written down value on the asset register (that is, before it is fully depreciated) and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal.

If all assets were 100% depreciated and had zero remaining useful life when they were disposed of there would be no loss on disposal.

Capital expense is sitting at -\$58k as at 31 August 2023 due to capital income received for fleet items sold.

<i>Capital Expense</i>	<i>Actual</i>	<i>Original Budget</i>
INCOME		
Fleet		- 415,000
Land		-
DISPOSALS		
Roads		-
Fleet	- 58,636	-
Land		-
Buildings		-
Water		-
Wastewater		-
Miscellaneous		-
	- 58,636	- 415,000

3.0 Interim Statement of Financial Position (Balance Sheet)

Statement of Financial Position
as at 31 August 2023

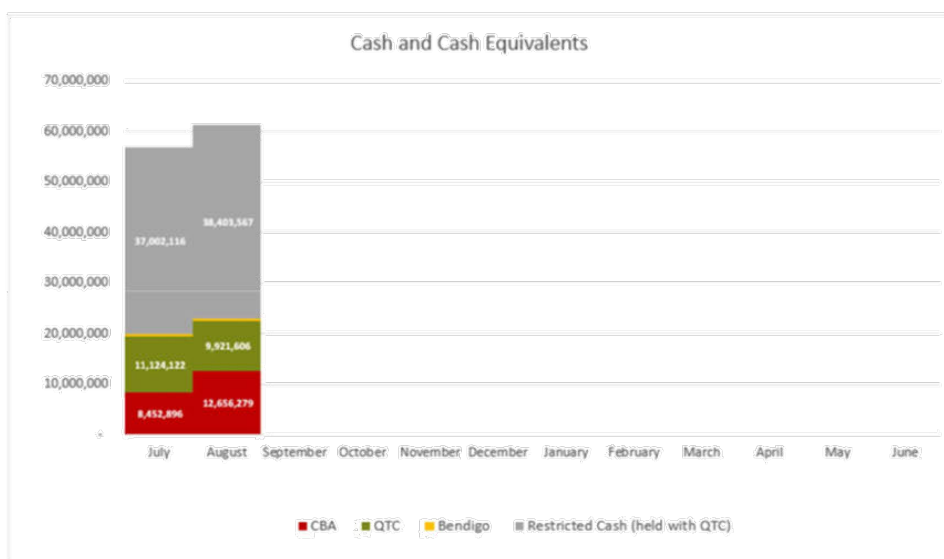
	2023 AUGUST \$	Original Budget \$
Current Assets		
Cash and Cash Equivalents	61,596,051	56,343,950
Trade and Other Receivables	35,777,876	11,936,624
Inventories	882,207	781,347
Investments	-	-
Total Current Assets	98,256,134	69,061,921
Non-Current Assets		
Trade and Other Receivables	543,637	389,495
Property, Plant and Equipment	1,058,191,724	1,068,147,535
Right of Use Asset	695,950	661,125
Intangible Assets	6,250,563	6,242,606
Total Non-Current Assets	1,065,681,874	1,075,440,760
TOTAL ASSETS	1,163,938,008	1,144,502,682
Current Liabilities		
Trade and Other Payables	10,217,969	10,423,308
Borrowings	3,309,663	3,460,548
Lease Liabilities	20,206	18,439
Provisions	3,992,865	3,931,009
Unearned Revenue	-	2,300,754
Other Liabilities	1,245,439	1,410,715
Total Current Liabilities	18,786,141	21,544,773
Non-Current Liabilities		
Trade and Other Payables	-	-
Borrowings	24,045,349	20,335,543
Lease Liabilities	712,723	686,457
Provisions	12,105,782	12,444,910
Other Liabilities	4,398,720	1,470,746
Total Non-Current Liabilities	41,262,573	34,937,655
TOTAL LIABILITIES	60,048,715	56,482,428
NET COMMUNITY ASSETS	1,103,889,293	1,088,020,254
Community Equity		
Retained Surplus/(Deficiency)	464,306,337	448,318,094
Asset Revaluation Surplus	639,582,956	639,702,160
TOTAL COMMUNITY EQUITY	1,103,889,293	1,088,020,254

3.1 Current Assets

3.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques received but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 31 August 2023, Council’s actual cash and cash equivalents balance was \$61.59m. The below table shows the breakup of this balance sheet element (excluding cash drawers).

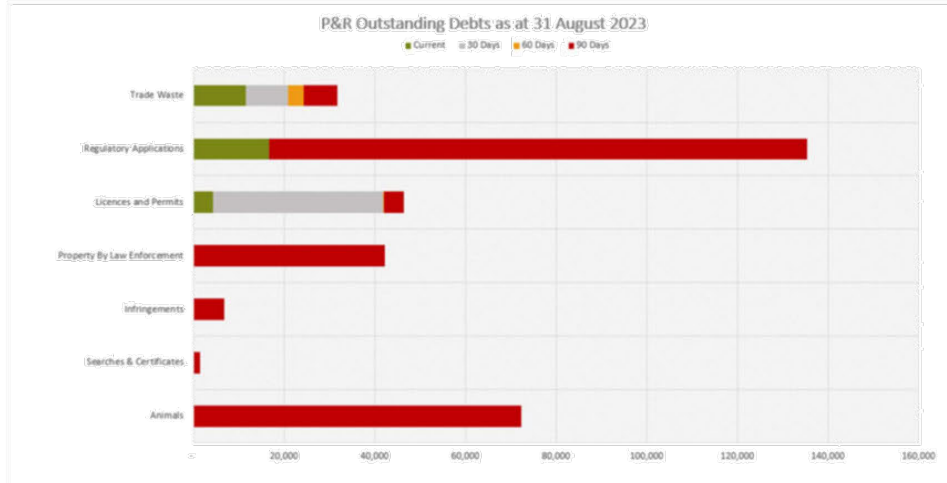


As at the 31 August 2023, the restricted cash balance was \$38m. Adjustments were made to reflect the 2022/23 end year balance now that final adjustments have been made.

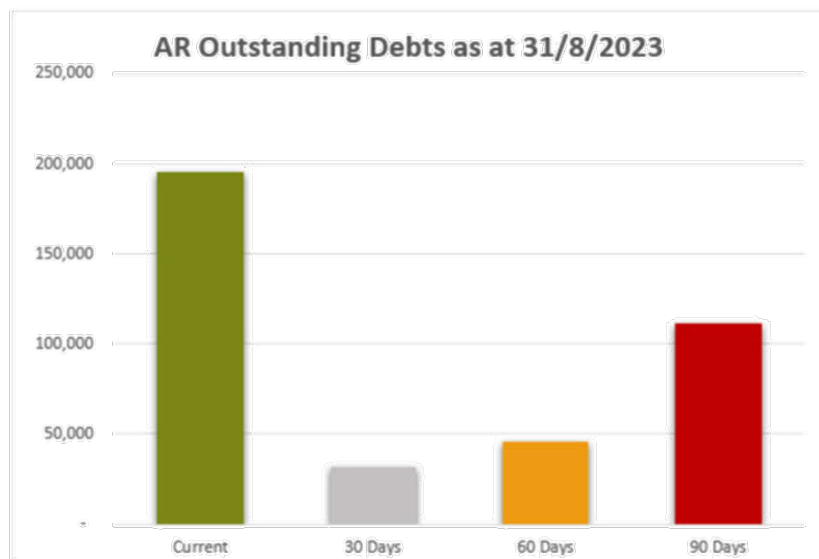
RESTRICTED CASH	Jul-23	Aug-23
Recurrent Expenditure	505,164	505,164
Future Capital Works		
Roads	2,513,636	5,086,058
Buildings	2,655,223	3,493,989
Waste	6,426,430	6,268,385
Land	25,322	25,322
Plant & ICT	9,093,106	8,722,729
Water	5,246,706	4,535,090
Wastewater	5,605,841	4,836,142
Unspent - Developer Contributions	4,556,587	4,556,587
Unspent - Loan Funds	374,100	374,100
Total	37,002,116	38,403,567

3.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



Property and Rating (P&R) debts above that are overdue by 90 days or more total \$253k and are made up of \$198k being actively pursued by Council staff or determination on next steps are being investigated, \$42k can be recovered when properties are sold, and \$13k belong to developer contributions that will be finalised in the future.

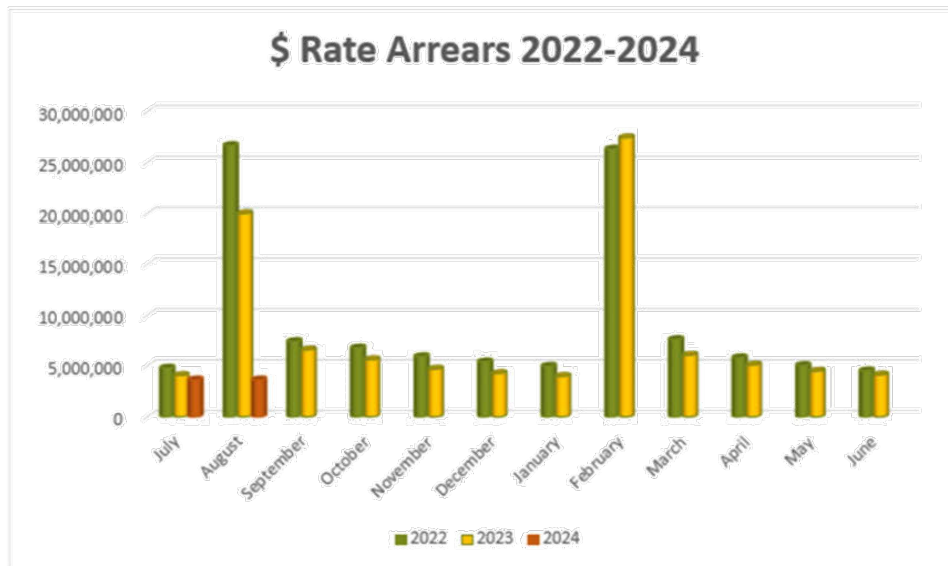
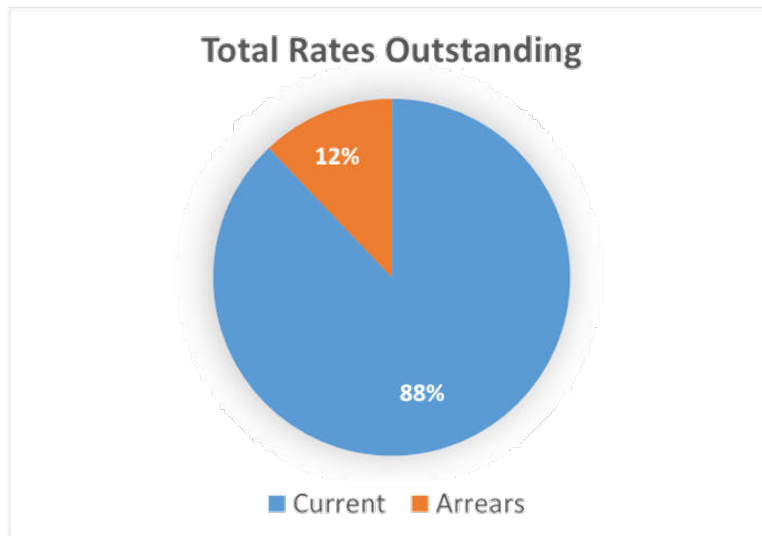


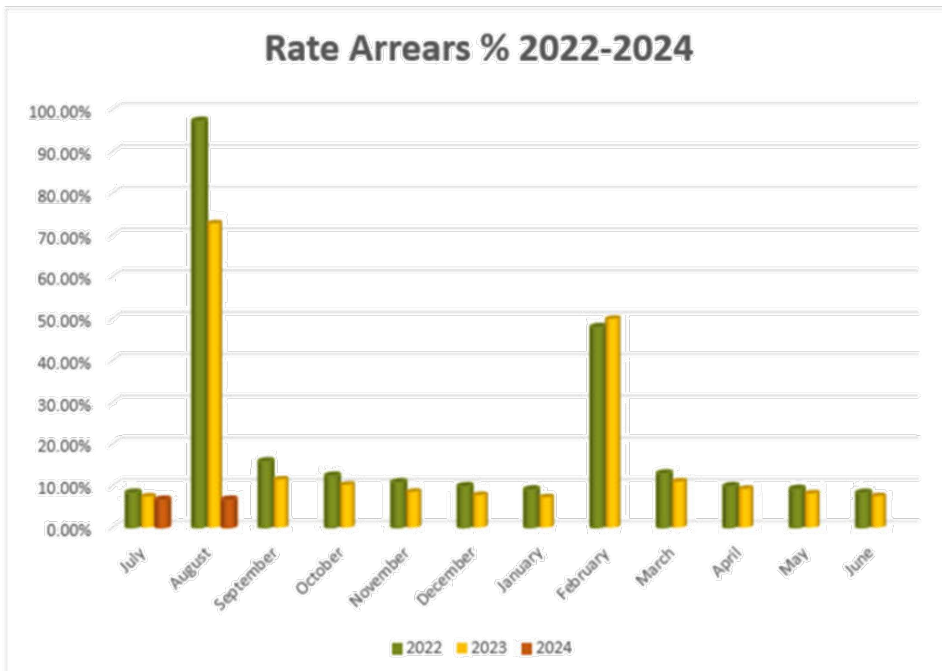
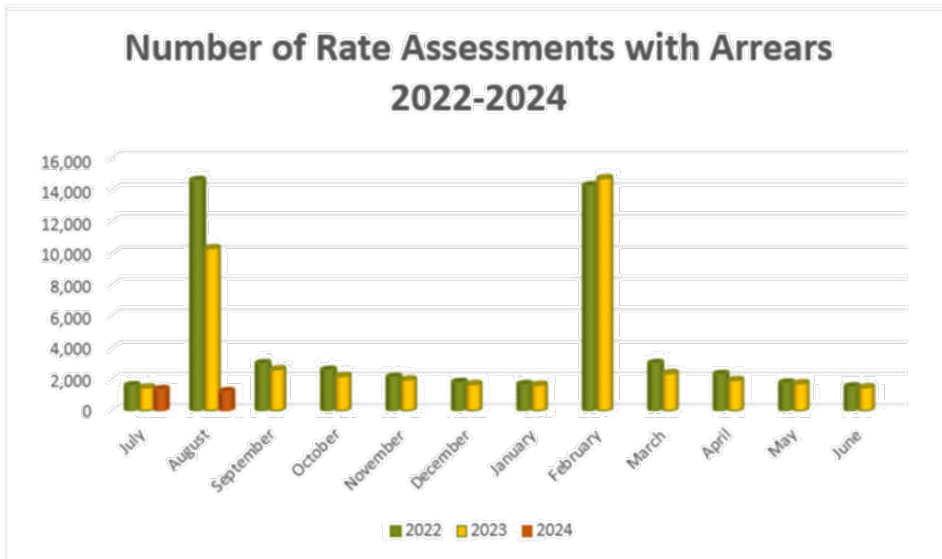
The AR outstanding debts 90+ days is currently \$111k which is 29% of total AR outstanding debts.

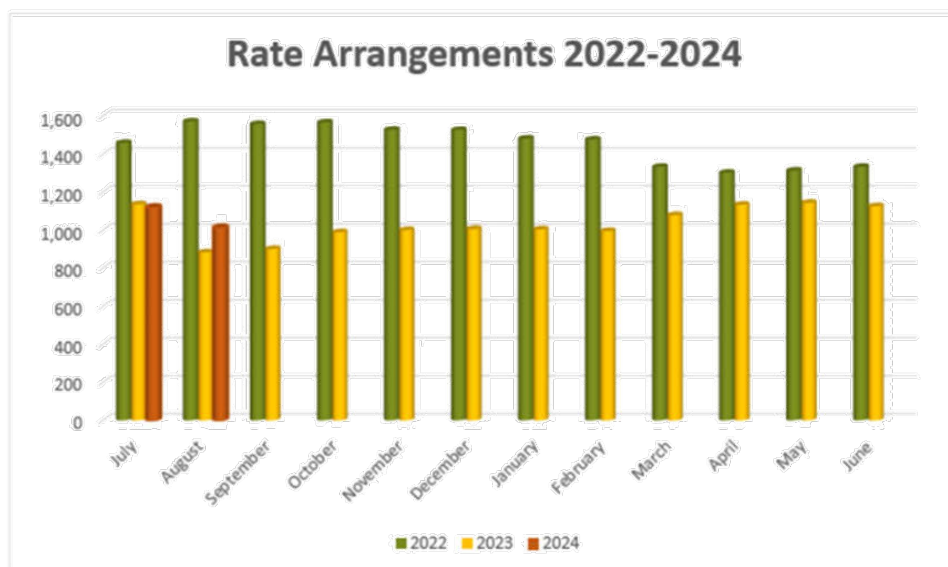
A total of 99% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council. The remaining 1% is being actively pursued by Council staff.

Rates in arrears as of 31 August 2023 is sitting at \$3.65m or 6.64% which is below the target arrears of 7%. There are currently 1,013 assessments with rate arrangements in place which accounts for 83.72% of the properties that are in arrears.

Starting in the 2023/24 financial year, the effect of rates levies raised but still current have been removed to avoid distortion of numbers during August and February.







3.1.3 Inventories

Inventories is made-up of Council stores and is valued at cost. Council is continuing to focus on utilising the amount of inventories held more efficiently.

3.2 Non-Current Assets

3.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges and loans to community organisations.

3.2.2 Property, Plant and Equipment

The total capital budget is \$33.35m. Finance will be putting a report to Council during October to adopt the continued projects from the 2022/23 year which have not been fully completed and will roll into the 2023/24 year.

Actual spent as of 31 August 2023 is \$1.99m, which is tracking below target at 5.98%. Committed costs of \$6.87m are also identified, however some of these costs relate to the continued projects which still need to be adopted by Council as per the above.

Capital breakdown is now a separate attachment to this document.

3.2.3 Right of Use Assets

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at Yallakool which is currently due to end in 2051.

3.2.4 Intangible Assets

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

3.3 Liabilities

3.3.1 Trade and other Payables

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as wages and salaries, annual leave, RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett). This is a point in time snapshot and will change as more invoices are received.

Accounts Payable - Local Purchases 2023/2024

Report run: 18-Sep-2023

Town of Business	Town of Business Description	July 2023 Purchases	August 2023 Purchases
LOCAL			
	Total Local	1,962,035.13	2,315,029.12
OUTSIDE SBRC			
CHER	Cherbourg	3,616.50	1,200.00
DAL	Dalby	1,758.90	3,849.91
NEICOU	Neighbouring Council	1,783.41	1,578.50
OTHER	Other	2,113,541.89	1,798,250.25
YAR	Yarraman	25,844.00	45,797.00
	Total Other	2,146,544.70	1,850,675.66
	% Local Purchases	47.75%	55.57%

3.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 31 August 2023 was \$27,355,011 made up of borrowings in the following departments. The yearly Debt Service Payment (DSP) on Council's loans of \$4,410,425.99 will be paid on the 15th September 2023.

Department	Borrowings
NRM & Parks	\$ 411,724
Finance	\$ 488,273
Property	\$ 419,820
Economic Development	\$ 261,268
Environment & Waste	\$ 573,264
Infrastructure	\$ 9,492,494
Water & Wastewater	\$ 15,708,168
Total	\$ 27,355,011

3.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

3.3.4 Provisions

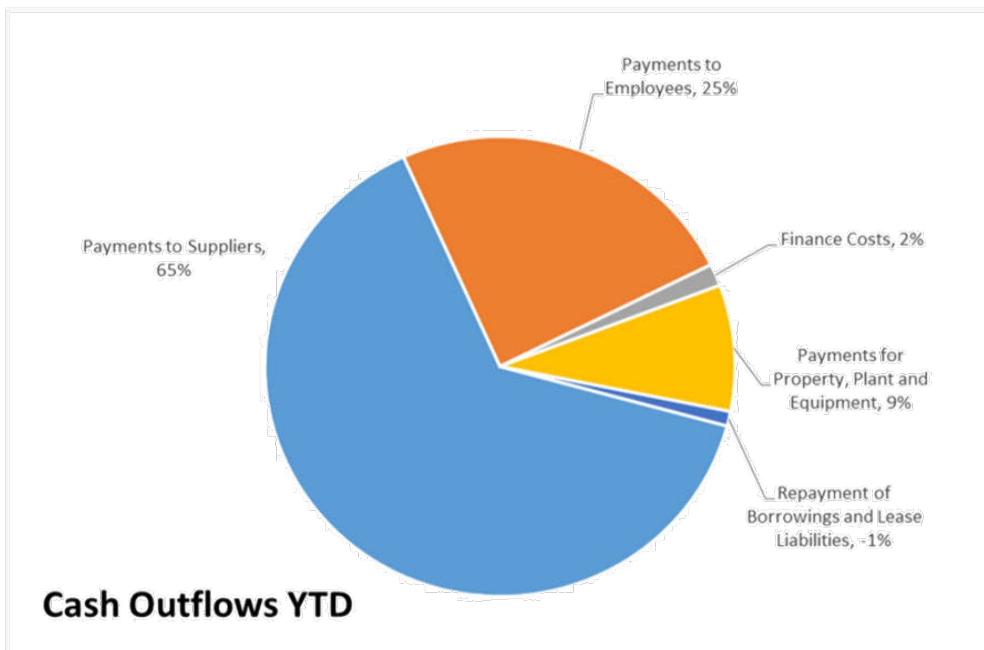
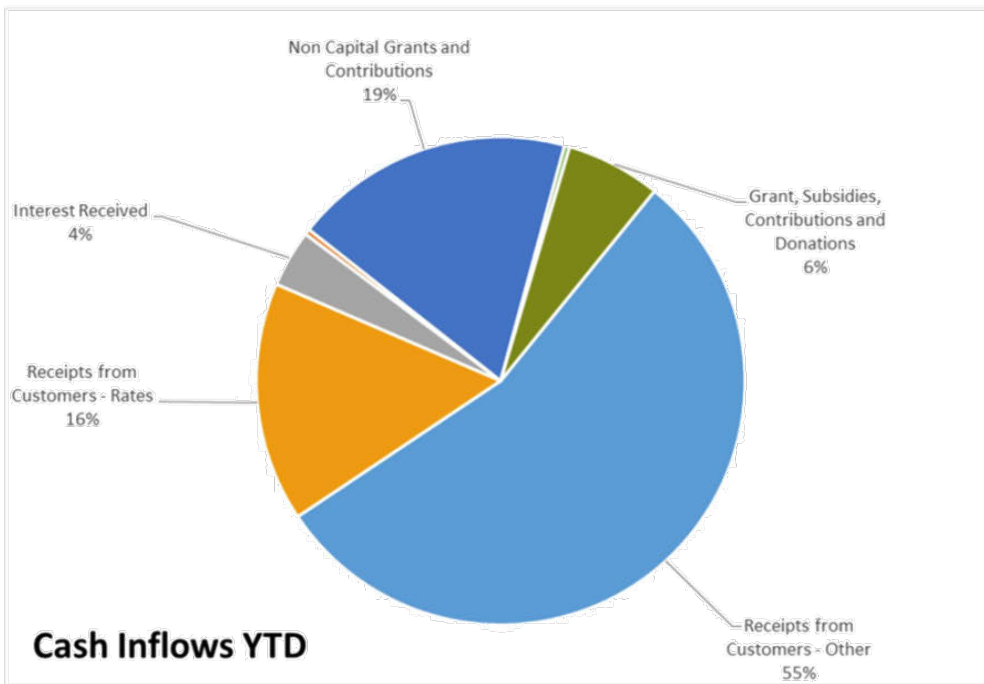
Provisions are made up of landfill and gravel pit expected restoration costs and employee long service leave. Provisions will be impacted by discount rates and end of year calculations.

3.3.5 Other Liabilities

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates. Council received upfront payments in June 2022 and June 2023 to cover the next four financial years' worth of State Waste Levy.

4.0 Interim Cash Flow

Monthly Cashflow	July	Aug.	YTD	YTD vs Original	
				Original Budget	Budget %
Cash Flows from Operating Activities					
Receipts from Customers	\$4,902,393	\$7,180,238	\$12,082,631	\$75,792,130	16%
Payments to Suppliers and Employees	(\$14,246,115)	(\$3,765,799)	(\$18,011,913)	(\$63,333,132)	28%
	(\$9,343,722)	\$3,414,440	(\$5,929,282)	\$12,458,998	
Interest Received	\$382,535	\$265,369	\$647,904	\$1,975,000	33%
Rental Income	(\$13,799)	\$78,171	\$64,372	\$459,715	14%
Non Capital Grants and Contributions	\$1,553,058	\$1,623,876	\$3,176,934	\$8,546,353	37%
Finance Costs	(\$151,921)	(\$162,203)	(\$314,124)	(\$1,252,196)	25%
Net Cash Inflow (Outflow) from Operating Activities	(\$7,573,850)	\$5,219,653	(\$2,354,196)	\$22,187,869	-11%
Cash Flows from Investing Activities					
Payments for Property, Plant and Equipment	(\$257,479)	(\$1,553,273)	(\$1,810,752)	(\$33,353,819)	5%
Payments for Intangible Assets	-	-	-	-	0%
Advances/(Repayments) of Loans and Advances	-	-	-	-	0%
Proceeds from Sale of Property, Plant and Equipment	-	\$58,636	\$58,636	\$415,000	14%
Grant, Subsidies, Contributions and Donations	\$471,381	\$600,191	\$1,071,572	\$9,471,224	11%
Net Cash Inflow (Outflow) from Investing Activities	\$213,902	(\$894,446)	(\$680,544)	(\$23,467,595)	3%
Cash Flows from Financing Activities					
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	0%
Repayment of Borrowings and Leasing Liabilities	(\$103,632)	\$103,632	\$207,265	(\$3,351,655)	-6%
Net Cash Inflow (Outflow) from Financing Activities	\$103,632	\$103,632	\$207,265	(\$3,351,655)	-6%
Cash and Cash Equivalents at the Beginning of the Period	\$64,423,526	\$57,167,211	\$64,423,526	\$60,975,332	
Net Increase (Decrease) in Cash and Cash Equivalents Held	(\$7,256,315)	\$4,428,840	(\$2,827,475)	(\$4,631,382)	
Cash and Cash Equivalents at the End of the Period	\$57,167,211	\$61,596,051	\$61,596,051	\$56,343,950	
Restricted Cash	\$37,002,116	\$38,403,567	\$38,403,567		
Cash Available for Use	\$20,165,095	\$23,192,484	\$23,192,484		
Minimum 3 month operating liquidity			(\$13,877,787)		



5.0 Interim Changes in Equity

	<i>Jul-23</i> \$	<i>Aug-23</i> \$	<i>YTD</i> \$
Asset Revaluation Surplus			
Opening Balance	639,582,956	639,582,956	639,582,956
Incl(dec) in asset revaluation surplus	-	-	-
Closing Balance	639,582,956	639,582,956	639,582,956
Retained Surplus			
Opening Balance	442,150,936	439,429,151	442,150,936
Restricted Cash Released	-	-	-
Net Result	- 2,721,785	24,877,186	22,155,401
Closing Balance	439,429,151	464,306,337	464,306,337
Total Community Equity	1,079,012,107	1,103,889,293	1,103,889,293

6.0 Financial Ratios

Key Performance Indicators - Monthly Reporting

Ratio	Description	Formula	SBRC's Target	Status	Aug-23
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	11.24
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	4.23
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	5.23
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non} - \text{Current Borrowings}}$	Target greater than or equal to 59%	✓	98.63%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	2.04%
Cash Balance \$M	Total Cash that Council held	Cash Held at Period End	Target greater than or equal to \$24M	✓	\$1.60
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non} - \text{Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	2.35%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✓	0.58%

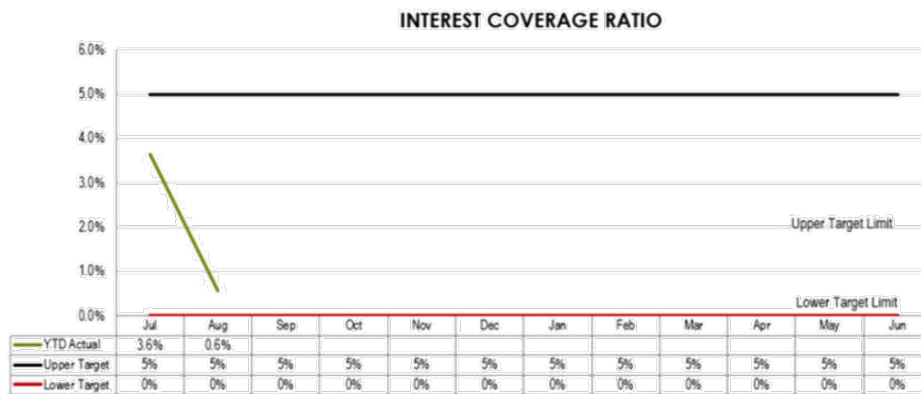
All ratios at the end of August are all within their respective targets apart from the Current Ratio.

The Current Ratio (Working Capital Ratio) is sitting at 5.23 which is outside the target of between 2.0 and 4.0. This is largely due to a high cash at bank and accounts receivable balances.









7.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2023/2024 to 2032/2033. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the Local Government;
- (b) expenditure of the Local Government; and
- (c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below long term financial forecast is based off the original budget for the 2023/2024 year.

7.1 Income and Expenditure Statements

	Year 2 2024/2025	Year 3 2025/2026	Year 4 2026/2027	Year 5 2027/2028
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	59,547,733	61,907,594	64,197,042	66,589,935
Fees and Charges	5,460,481	5,623,174	5,762,635	5,905,581
Rental Income	475,805	490,079	502,331	514,890
Interest Received	2,044,125	2,105,449	2,158,085	2,212,038
Sales Revenue	7,074,232	7,286,459	7,468,622	7,655,338
Other Income	1,220,600	1,257,220	1,288,654	1,320,868
Grants, Subsidies, Contributions and Donations	7,691,925	7,801,167	7,874,816	7,950,307
	<u>83,514,901</u>	<u>86,471,142</u>	<u>89,252,185</u>	<u>92,148,957</u>
Capital Revenue				
Grants, Subsidies, Contribution and Donations	1,736,347	4,912,610	4,912,610	4,912,610
	<u>1,736,347</u>	<u>4,912,610</u>	<u>4,912,610</u>	<u>4,912,610</u>
Total Income	<u>85,251,248</u>	<u>91,383,752</u>	<u>94,164,795</u>	<u>97,061,567</u>
Expenses				
Recurrent Expenses				
Employee Benefits	27,933,384	28,771,380	29,490,664	30,227,928
Materials and Services	31,714,350	32,665,795	33,482,457	34,619,536
Finance Costs	1,507,538	1,707,995	1,827,239	1,684,851
Depreciation and Amortisation	24,366,345	24,511,435	24,683,976	24,918,239
	<u>85,521,617</u>	<u>87,656,605</u>	<u>89,484,336</u>	<u>91,450,554</u>
Capital Expense				
	(415,000)	(427,450)	(438,136)	(449,089)
Total Expense	<u>85,106,617</u>	<u>87,229,155</u>	<u>89,046,200</u>	<u>91,001,465</u>
Net Result	<u>144,631</u>	<u>4,154,597</u>	<u>5,118,595</u>	<u>6,060,103</u>
Net Operating Result	<u>(2,006,716)</u>	<u>(1,185,463)</u>	<u>(232,151)</u>	<u>698,404</u>

	Year 6 2029/2029	Year 7 2029/2030	Year 8 2030/2031	Year 9 2031/2032	Year 10 2032/2033
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	69,097,666	71,714,740	74,446,827	77,310,761	80,302,017
Fees and Charges	6,052,096	6,202,278	6,356,212	6,514,000	6,675,725
Rental Income	527,763	540,957	554,482	568,343	582,552
Interest Received	2,267,339	2,324,023	2,382,123	2,441,676	2,502,718
Sales Revenue	7,846,721	8,042,889	8,243,961	8,450,060	8,661,312
Other Income	1,353,892	1,387,742	1,422,438	1,458,002	1,494,451
Grants, Subsidies, Contributions and Donations	8,027,684	8,106,995	8,188,289	8,271,615	8,357,026
	<u>95,173,161</u>	<u>98,319,624</u>	<u>101,594,332</u>	<u>105,014,457</u>	<u>108,575,801</u>
Capital Revenue					
Grants, Subsidies, Contribution and Donations	4,912,610	4,912,610	4,912,610	4,912,610	4,912,610
	<u>4,912,610</u>	<u>4,912,610</u>	<u>4,912,610</u>	<u>4,912,610</u>	<u>4,912,610</u>
Total Income	<u>100,085,771</u>	<u>103,232,234</u>	<u>106,506,942</u>	<u>109,927,067</u>	<u>113,488,411</u>
Expenses					
Recurrent Expenses					
Employee Benefits	30,983,626	31,758,211	32,552,179	33,365,982	34,200,120
Materials and Services	35,177,520	36,056,963	36,956,402	38,192,377	38,829,438
Finance Costs	1,531,135	1,368,226	1,221,417	1,113,003	1,012,926
Depreciation and Amortisation	25,093,550	25,623,912	25,898,760	26,121,313	26,392,534
	<u>92,785,831</u>	<u>94,807,312</u>	<u>96,630,758</u>	<u>98,792,675</u>	<u>100,435,017</u>
Capital Expense					
	(460,316)	(471,824)	(483,620)	(495,711)	(508,104)
Total Expense	<u>92,325,515</u>	<u>94,335,488</u>	<u>96,147,138</u>	<u>98,296,964</u>	<u>99,926,913</u>
Net Result	<u>7,760,256</u>	<u>8,896,747</u>	<u>10,359,804</u>	<u>11,630,103</u>	<u>13,561,498</u>
Net Operating Result	<u>2,387,330</u>	<u>3,512,313</u>	<u>4,963,574</u>	<u>6,221,782</u>	<u>8,140,784</u>

7.2 Financial Position

	Year 2 2024/2025	Year 3 2025/2026	Year 4 2026/2027	Year 5 2027/2028
Assets				
Current Assets				
Cash and Cash Equivalents	\$ 60,240,449	\$ 59,565,937	\$ 59,310,756	\$ 60,296,940
Receivables	\$ 8,178,519	\$ 8,315,275	\$ 8,373,092	\$ 8,508,190
Inventories	\$ 773,547	\$ 765,847	\$ 758,247	\$ 750,747
Total Current Assets	\$ 69,192,515	\$ 68,647,059	\$ 68,442,095	\$ 69,555,877
Non-Current Assets				
Receivables - Non-Current	\$ 239,104	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,069,614,742	\$ 1,075,731,672	\$ 1,077,910,646	\$ 1,080,090,400
Intangible Assets	\$ 6,234,633	\$ 6,233,999	\$ 6,233,999	\$ 6,233,999
Right Of Use Assets	\$ 636,295	\$ 611,465	\$ 586,634	\$ 561,934
Total Non-Current Assets	\$ 1,076,724,774	\$ 1,082,577,136	\$ 1,084,731,280	\$ 1,086,886,333
Total Assets	\$ 1,145,917,289	\$ 1,151,224,195	\$ 1,153,173,374	\$ 1,156,442,210
Liabilities				
Current Liabilities				
Payables	\$ 9,927,312	\$ 10,000,967	\$ 10,067,866	\$ 10,136,004
Borrowings	\$ 3,435,981	\$ 3,777,907	\$ 3,422,237	\$ 3,581,764
Provisions	\$ 4,145,374	\$ 3,983,141	\$ 3,943,433	\$ 4,034,207
Unearned Revenue	\$ 2,308,854	\$ 2,317,054	\$ 2,325,354	\$ 2,333,754
Other Liabilities	\$ 1,470,746	\$ -	\$ -	\$ -
Total Current Liabilities	\$ 21,288,267	\$ 20,079,069	\$ 19,758,890	\$ 20,085,730
Non-Current Liabilities				
Payables - Non-Current	\$ 667,520	\$ 648,074	\$ 628,243	\$ 607,879
Borrowings - Non-Current	\$ 22,697,222	\$ 24,919,315	\$ 21,497,078	\$ 17,917,355
Provisions - Non-Current	\$ 13,099,395	\$ 13,258,254	\$ 13,851,087	\$ 14,333,066
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 36,464,137	\$ 38,825,643	\$ 35,976,408	\$ 32,858,301
Total Liabilities	\$ 57,752,404	\$ 58,904,713	\$ 55,735,297	\$ 52,944,031
Net Assets	\$ 1,088,164,885	\$ 1,092,319,482	\$ 1,097,438,077	\$ 1,103,498,179
Equity				
Retained Earnings	\$ 448,462,725	\$ 452,617,322	\$ 457,735,917	\$ 463,796,019
Revaluation Reserve	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160
Total Equity	\$ 1,088,164,885	\$ 1,092,319,482	\$ 1,097,438,077	\$ 1,103,498,179

	Year 6 2028/2029	Year 7 2029/2030	Year 8 2030/2031	Year 9 2031/2032	Year 10 2032/2033
Assets					
Current Assets					
Cash and Cash Equivalents	\$ 56,169,579	\$ 61,766,239	\$ 65,861,858	\$ 70,746,563	\$ 81,121,270
Receivables	\$ 8,725,953	\$ 8,381,563	\$ 8,380,451	\$ 8,528,740	\$ 8,432,393
Inventories	\$ 743,347	\$ 736,047	\$ 728,847	\$ 721,747	\$ 714,747
Total Current Assets	\$ 65,638,879	\$ 70,883,850	\$ 74,971,155	\$ 79,997,050	\$ 90,268,410
Non-Current Assets					
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,088,677,957	\$ 1,090,319,062	\$ 1,093,396,730	\$ 1,097,780,678	\$ 1,100,296,407
Intangible Assets	\$ 6,233,999	\$ 6,233,999	\$ 6,233,999	\$ 6,233,999	\$ 6,233,999
Right Of Use Assets	\$ 537,234	\$ 512,534	\$ 487,834	\$ 463,133	\$ 438,433
Total Non-Current Assets	\$ 1,095,449,190	\$ 1,097,065,595	\$ 1,100,118,563	\$ 1,104,477,811	\$ 1,106,968,839
Total Assets	\$ 1,161,088,070	\$ 1,167,949,445	\$ 1,175,089,718	\$ 1,184,474,861	\$ 1,197,237,249
Liabilities					
Current Liabilities					
Payables	\$ 10,205,271	\$ 10,275,698	\$ 10,347,312	\$ 10,420,146	\$ 10,494,227
Borrowings	\$ 3,640,606	\$ 3,813,514	\$ 577,949	\$ 605,452	\$ 634,497
Provisions	\$ 4,143,471	\$ 5,251,299	\$ 6,506,673	\$ 5,658,353	\$ 4,189,433
Other Liabilities	\$ 2,342,254	\$ 2,350,854	\$ 2,359,554	\$ 2,368,354	\$ 2,377,254
Total Current Liabilities	\$ 20,331,602	\$ 21,691,365	\$ 19,791,489	\$ 19,052,305	\$ 17,695,411
Non-Current Liabilities					
Payables - Non-Current	\$ 586,966	\$ 565,488	\$ 543,432	\$ 520,781	\$ 497,519
Borrowings - Non-Current	\$ 14,274,769	\$ 10,461,254	\$ 9,883,305	\$ 9,277,933	\$ 8,643,355
Provisions - Non-Current	\$ 14,636,297	\$ 15,076,154	\$ 14,356,506	\$ 13,478,752	\$ 14,694,377
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 29,498,032	\$ 26,102,897	\$ 24,783,243	\$ 23,277,466	\$ 23,835,251
Total Liabilities	\$ 49,829,634	\$ 47,794,262	\$ 44,574,732	\$ 42,329,771	\$ 41,530,661
Net Assets	\$ 1,111,258,435	\$ 1,120,155,182	\$ 1,130,514,986	\$ 1,142,145,089	\$ 1,155,706,587
Equity					
Retained Earnings	\$ 471,556,275	\$ 480,453,022	\$ 490,812,826	\$ 502,442,929	\$ 516,004,427
Revaluation Reserve	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160
Total Equity	\$ 1,111,258,435	\$ 1,120,155,182	\$ 1,130,514,986	\$ 1,142,145,089	\$ 1,155,706,587

7.3 Cash Flow

	Year 2 2024/2025	Year 3 2025/2026	Year 4 2026/2027	Year 5 2027/2028
Cash Flows from Operating Activities				
<i>Receipts:</i>				
Receipts from Customers	\$ 81,494,120	\$ 80,587,708	\$ 83,180,220	\$ 85,970,629
Interest Received	\$ 2,044,125	\$ 2,105,449	\$ 2,158,085	\$ 2,212,038
Rental Income	\$ 475,805	\$ 490,079	\$ 502,331	\$ 514,890
Non-Capital Grants and Contributions	\$ 7,691,925	\$ 7,801,167	\$ 7,874,816	\$ 7,950,307
<i>Payments:</i>				
Payment to Suppliers	-\$ 65,398,682	-\$ 67,705,708	-\$ 67,305,509	-\$ 69,288,232
Borrowing Costs	-\$ 1,100,496	-\$ 1,256,379	-\$ 1,401,836	-\$ 1,243,782
Net Cash Provided (or Used) in Operating Activities	\$ 25,206,797	\$ 22,022,316	\$ 25,008,107	\$ 26,115,850
Cash Flows from Investing Activities				
<i>Receipts:</i>				
Proceeds from Sale of PPE	\$ 415,000	\$ 427,450	\$ 438,136	\$ 449,089
Grants, Subsidies, Contributions and Donations	\$ 1,736,347	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610
<i>Payments:</i>				
Payments for PPE	-\$ 25,798,757	-\$ 30,600,907	-\$ 26,836,127	-\$ 27,071,170
Net Cash Provided (or Used) in Investing Activities	-\$ 23,647,410	-\$ 25,260,847	-\$ 21,485,381	-\$ 21,709,471
Cash Flows from Financing Activities				
<i>Receipts:</i>				
Proceeds from Borrowings	\$ 5,800,000	\$ 6,000,000	\$ -	\$ -
<i>Payments:</i>				
Repayments of Borrowings	-\$ 3,462,889	-\$ 3,435,981	-\$ 3,777,907	-\$ 3,420,195
Net Cash Provided (or Used) in Financing Activities	\$ 2,337,111	\$ 2,564,019	-\$ 3,777,907	-\$ 3,420,195
Net Increase/(Decrease) in Cash and Cash Equivalents	\$ 3,896,498	-\$ 674,512	-\$ 255,181	\$ 986,184
Cash and Cash Equivalents at Beginning of Period	\$ 56,343,950	\$ 60,240,449	\$ 59,565,937	\$ 59,310,756
Cash and Cash Equivalents at End of Period	\$ 60,240,449	\$ 59,565,937	\$ 59,310,756	\$ 60,296,940

	Year 6 2028/2029	Year 7 2029/2030	Year 8 2030/2031	Year 9 2031/2032	Year 10 2032/2033
Cash Flows from Operating Activities					
<i>Receipts:</i>					
Receipts from Customers	\$ 88,882,356	\$ 92,560,416	\$ 95,480,522	\$ 98,699,139	\$ 102,472,202
Interest Received	\$ 2,267,339	\$ 2,324,023	\$ 2,382,123	\$ 2,441,676	\$ 2,502,718
Rental Income	\$ 527,763	\$ 540,957	\$ 554,482	\$ 568,343	\$ 582,552
Non capital grants and contributions	\$ 8,027,694	\$ 8,106,995	\$ 8,188,289	\$ 8,271,615	\$ 8,357,026
<i>Payments:</i>					
Payment to Suppliers	-\$ 70,885,155	-\$ 71,522,959	-\$ 74,375,342	-\$ 78,755,244	-\$ 78,804,938
Borrowing costs	-\$ 1,082,245	-\$ 918,406	-\$ 747,567	-\$ 692,837	-\$ 668,596
Net Cash Provided (or Used) in Operating Activities	\$ 27,737,742	\$ 31,091,026	\$ 31,462,508	\$ 30,532,692	\$ 34,440,965
Cash Flows from Investing Activities					
<i>Receipts:</i>					
Proceeds from sale of PPE	\$ 400,316	\$ 471,824	\$ 483,620	\$ 495,711	\$ 508,104
Grants, subsidies, contributions & donations	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610	\$ 4,912,610
<i>Payments:</i>					
Payments for PPE	-\$ 33,654,284	-\$ 27,238,193	-\$ 28,049,605	-\$ 30,478,439	-\$ 28,881,439
Net Cash Provided (or Used) in Investing Activities	-\$ 28,281,358	-\$ 21,853,759	-\$ 23,553,375	-\$ 25,070,118	-\$ 23,460,725
Cash Flows from Financing Activities					
<i>Receipts:</i>					
Proceeds from Borrowings	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Payments:</i>					
Repayments of borrowings	-\$ 3,583,744	-\$ 3,640,607	-\$ 3,813,515	-\$ 577,869	-\$ 605,533
Net Cash Provided (or Used) in Financing Activities	-\$ 3,583,744	-\$ 3,640,607	-\$ 3,813,515	-\$ 577,869	-\$ 605,533
Net Increase(Decrease) in Cash and Cash Equivalents	-\$ 4,127,361	\$ 5,596,660	\$ 4,095,618	\$ 4,884,705	\$ 10,374,707
Cash and Cash Equivalents at Beginning of Period	\$ 60,296,940	\$ 56,169,579	\$ 61,766,239	\$ 65,861,858	\$ 70,746,563
Cash and Cash Equivalents at End of Period	\$ 56,169,579	\$ 61,766,239	\$ 65,861,858	\$ 70,746,563	\$ 81,121,270

7.4 Changes in Equity

	Year 2 2024/2025	Year 3 2025/2026	Year 4 2026/2027	Year 5 2027/2028
Asset Revaluation Surplus				
Opening Balance	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160
Retained Surplus				
Opening Balance	\$ 448,318,094	\$ 448,462,725	\$ 452,617,322	\$ 457,735,917
Net Result	\$ 144,631	\$ 4,154,597	\$ 5,118,595	\$ 6,060,103
Closing Balance	\$ 448,462,725	\$ 452,617,322	\$ 457,735,917	\$ 463,796,019
Total Community Equity	\$ 1,088,164,885	\$ 1,092,319,482	\$ 1,097,438,077	\$ 1,103,498,179

	Year 6 2028/2029	Year 7 2029/2030	Year 8 2030/2031	Year 9 2031/2032	Year 10 2032/2033
Asset Revaluation Surplus					
Opening Balance	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160
Increase/(Decrease) in Asset Revaluation Surplus	\$ -	\$ -	\$ -	\$ -	\$ -
Closing Balance	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160	\$ 639,702,160
Retained Surplus					
Opening Balance	\$ 463,796,019	\$ 471,556,275	\$ 480,453,022	\$ 490,812,826	\$ 502,442,929
Net Result	\$ 7,760,256	\$ 8,896,747	\$ 10,359,804	\$ 11,630,103	\$ 13,561,498
Closing Balance	\$ 471,556,275	\$ 480,453,022	\$ 490,812,826	\$ 502,442,929	\$ 516,004,427
Total Community Equity	\$ 1,111,258,435	\$ 1,120,155,182	\$ 1,130,514,986	\$ 1,142,145,089	\$ 1,155,706,587

8.0 Investments

Council had \$61.35m held in bank accounts on 31 August 2023. Out of this balance, 79% was held with QTC with an end of month interest rate of 4.90%, 20% was with Commonwealth Bank with an interest rate of 4.60% and the remaining 1% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2023	Current Rate
QTC	A1+	4.15%	4.90%
CBA General Account (new)	A1+	4.60%	4.60%
CBA General Account	A1+	4.60%	4.60%

Investment Portfolio Report
as at 31/8/2023

Financial Institution	Opening Investment Balance 1 July 2023	Interest Rate	Deposits	Redemptions	Balance	Interest Income	Admin Charge	Net Interest Income	Ending Investment Balance as at 31/8/2023	% to Portfolio	Short Term Rating	Individual Counter Party Limit	Maximum Funds Limit
Queensland Treasury Corporation	47,968,495	4.90%	-	-	47,968,495	367,534	10,856	356,678	48,325,173	79%	A1+	100%	No Limit
Bendigo Bank	375,308	0.00%	36,508	-	411,816	-	2	2	411,814	1%	A2	10%	\$20M
Commonwealth Bank Australia General Operating Account	15,917,155	4.60%	28,340,971	31,718,405	12,539,721	79,067	-	79,067	12,618,788	21%	A1+	30%	\$20M
Total	64,260,958		28,377,480	31,718,405	60,920,833	446,601	10,858	435,743	61,355,775				

9.0 Works for Queensland Round 4 (W4Q4)

The Works for Queensland Round 4 has a total budget of \$5.63m with a grant period spanning from July 2021 to June 2024. Council has received a total of 50% of the grant funding during July 2021 with these funds being posted as a contract liability in the balance sheet until funds have been used. So far Council has spent around \$2.56m over the life of the W4Q4 funding with \$346k of this on eligible projects for this financial year.

10.0 Rates Update

- Rates notices for the period 1 July to 31 December 2023 were issued on 25 August with the discount period ending 28 September 2023.
- 101 rates searches were completed in August.
- 257 rates requests processed during August.
- 91 transfers of properties were processed in August.
- 18 splits and amalgamations were processed in August.

11.0 2022/2023 Income Statement Update

The above represents the 2022/2023 YTD figures as at the 31st August 2023. It is unlikely that the unaudited actuals shown below will change.

Statement of Comprehensive Income

as at 30 June 2023
100% of Year Complete

	Unaudited Actuals 2023	Original Budget	Amended Budget	Expected Position	Difference Actuals to Expected Position
	\$	\$	\$	\$	\$
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	54,172,055	53,952,343	54,035,913	54,005,838	(266,217)
Fees and Charges	6,162,348	4,964,355	5,893,112	6,038,329	(124,019)
Rental Income	504,029	459,715	459,715	553,223	(10,806)
Interest Received	2,040,379	540,500	1,990,500	2,116,504	76,125
Sales Revenue	6,833,724	3,023,351	6,463,527	6,832,437	(1,187)
Other Income	1,502,477	965,380	1,165,880	1,472,447	(30,090)
Grants, Subsidies, Contributions and Donations	29,340,735	8,530,723	22,764,854	27,541,544	(1,799,191)
	<u>100,615,746</u>	<u>72,436,367</u>	<u>92,773,500</u>	<u>98,560,321</u>	<u>(2,055,425)</u>
Capital Revenue					
Grants, Subsidies, Contribution and Donations	7,321,233	10,159,463	9,368,919	8,278,198	956,965
Total Income	<u>107,936,979</u>	<u>82,595,830</u>	<u>102,142,420</u>	<u>106,838,519</u>	<u>(1,090,460)</u>
Expenses					
Recurrent Expenses					
Employee Benefits	27,894,847	25,511,103	27,060,423	27,060,423	(604,424)
Materials and Services	51,029,923	25,885,031	44,936,799	47,952,683	(3,077,240)
Finance Costs	2,810,634	1,804,207	1,821,207	3,155,826	345,192
Depreciation and Amortisation	23,398,375	23,032,537	23,032,537	23,389,294	(12,081)
	<u>105,103,779</u>	<u>76,032,878</u>	<u>96,850,935</u>	<u>101,555,226</u>	<u>(3,548,553)</u>
Capital Expense	2,048,148	(400,000)	(400,000)	1,391,305	(656,843)
Total Expense	<u>107,151,927</u>	<u>75,632,878</u>	<u>96,450,935</u>	<u>102,946,531</u>	<u>(4,205,396)</u>
Net Result	<u>785,052</u>	<u>6,962,952</u>	<u>5,691,485</u>	<u>3,891,988</u>	
Net Operating Result	<u>(4,488,033)</u>	<u>(3,596,511)</u>	<u>(4,077,435)</u>	<u>(2,994,905)</u>	



2023/2024 Capex Report for Council

Project Code	Project Description	Financial Project	REVENUE SOURCES					EXPENDITURE BUDGET			EXPENDITURE ACTUALS		
			Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
Facilities													
Caravan Park - Prost													
006883	Proston Caravan Park - Amenities Refurb	100204	20,000.00	-	-	-	-	20,000.00	20,000.00	20,000.00	-	-	-
ctivity Subtotal			20,000.00	-	-	-	-	20,000.00	20,000.00	20,000.00	-	-	-
Depot - Kingaroy													
006747	Kingaroy Depot Car Parking	100198	-	-	-	-	-	-	-	-	8,890.91	-	8,890.91
006885	Kingaroy Depot - Solar Power	100198	200,000.00	-	-	-	-	200,000.00	200,000.00	200,000.00	-	7,265.64	7,265.64
ctivity Subtotal			200,000.00	-	-	-	-	200,000.00	200,000.00	200,000.00	8,890.91	7,265.64	16,156.55
Depot - Murgon													
005836	MacAllister St-Install Security Fencing	100198	-	-	-	-	-	-	-	-	-	-	-
006886	Murgon Depot - Crib Rm Repairs & H/Stai	100198	50,000.00	-	-	-	-	50,000.00	50,000.00	50,000.00	-	-	-
ctivity Subtotal			50,000.00	-	-	-	-	50,000.00	50,000.00	50,000.00	-	-	-
Depot - Blackbutt													
006884	Blackbutt Pks Depot Shed - Connect Elec	100198	20,000.00	-	-	-	-	20,000.00	20,000.00	20,000.00	-	-	-
ctivity Subtotal			20,000.00	-	-	-	-	20,000.00	20,000.00	20,000.00	-	-	-
SES - Blackbutt													
006848	Blackbutt SES Building - roof/ceiling	100790	24,412.00	-	-	73,237.00	-	97,649.00	97,649.00	97,649.00	-	-	-
ctivity Subtotal			24,412.00	-	-	73,237.00	-	97,649.00	97,649.00	97,649.00	-	-	-
Hall - Nanango Cultu													
006887	Nanango Cultural Centre - Replace Chair	104623	30,000.00	-	-	-	-	30,000.00	30,000.00	30,000.00	-	-	-
ctivity Subtotal			30,000.00	-	-	-	-	30,000.00	30,000.00	30,000.00	-	-	-
Hall - Mundure													
006838	Mundure Hall-ReRoof & Structural Upgra	104615	-	-	-	-	-	-	-	-	30,785.17	106,341.82	137,126.99
ctivity Subtotal			-	-	-	-	-	-	-	-	30,785.17	106,341.82	137,126.99
Hall - Blackbutt Mem													
006888	DLGGSP - Blackbutt Memorial Hall- ReRc	100530	80,000.00	-	-	120,000.00	-	200,000.00	200,000.00	200,000.00	-	-	-
ctivity Subtotal			80,000.00	-	-	120,000.00	-	200,000.00	200,000.00	200,000.00	-	-	-
Housing													
006889	Nanango- Railway Ln Rental House- ReR	100200	100,000.00	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-
006890	Nanango - Appin St Units- Reseal Carpar	100200	50,000.00	-	-	-	-	50,000.00	50,000.00	50,000.00	-	-	-
006891	Nanango-Brighthaven Units-Reno 2 Bathr	100200	40,000.00	-	-	-	-	40,000.00	40,000.00	40,000.00	-	-	-
ctivity Subtotal			190,000.00	-	-	-	-	190,000.00	190,000.00	190,000.00	-	-	-
Museum - Boondooma H													
006749	Boondooma Homestead - Replace Touris	100201	-	-	-	-	-	-	-	-	-	2,100.00	2,100.00
006892	Boondooma Homestead - Restoration	100201	50,000.00	-	-	-	-	50,000.00	50,000.00	50,000.00	-	-	-
ctivity Subtotal			50,000.00	-	-	-	-	50,000.00	50,000.00	50,000.00	-	2,100.00	2,100.00
Swimming Pool - King													
006761	Kingaroy Memorial Pool - Construction Dr	104618	-	-	-	-	-	-	-	-	-	-	-
006897	Kingaroy S/Pool-Install Paramobility Pod	104618	100,000.00	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-
006991	Kingaroy S/Pool - Replace L2Swim Heat f	104618	-	-	-	-	-	-	-	-	-	-	-
ctivity Subtotal			100,000.00	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-
Swimming Pool - Murg													
006895	BBRF-Murgon S/Pool- Reseal Joint&Repr	104614	140,000.00	-	-	-	-	140,000.00	140,000.00	140,000.00	-	-	-
ctivity Subtotal			140,000.00	-	-	-	-	140,000.00	140,000.00	140,000.00	-	-	-
Swimming Pool - Wond													
006536	Wondai Swimming Pool Refurbishment	104622	-	-	-	-	-	-	-	-	21,685.36	224,935.00	246,620.36

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
006896	Wondai S/Pool - Install Paramobility Pod	104622	100,000.00	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-
006892	LRCI Phase 4 - Part B - Wondai Swimm	104622	-	-	-	-	-	-	-	-	-	-	-
ctivity Subtotal			100,000.00	-	-	-	-	100,000.00	100,000.00	100,000.00	21,685.36	224,935.00	246,620.36
Sp/ground-Murgon													
006893	LRCI - Murgon PCYC - Bathroom Renova	100206	-	-	-	650,000.00	-	650,000.00	650,000.00	650,000.00	-	-	-
006894	Murgon PCYC - New Balustrade & Seatin	100206	80,000.00	-	-	-	-	80,000.00	80,000.00	80,000.00	-	-	-
ctivity Subtotal			80,000.00	-	-	650,000.00	-	730,000.00	730,000.00	730,000.00	-	-	-
General													
006827	Purchase of 3 new Christmas Trees	100302	-	-	-	-	-	-	-	-	26,990.38	200.00	27,190.38
ctivity Subtotal			-	-	-	-	-	-	-	-	26,990.38	200.00	27,190.38
Activity Total			1,084,412.00	-	-	843,237.00	-	1,927,649.00	1,927,649.00	1,927,649.00	88,351.82	340,842.46	429,194.28
Office													
Admin Office - Kings													
005483	Council Chambers Audio Video	100211	-	-	-	-	-	-	-	-	-	19,261.75	19,261.75
ctivity Subtotal			-	-	-	-	-	-	-	-	-	19,261.75	19,261.75
Info Serv - ICT													
000379	Computer Infrastructure & Upgrade	100211	140,000.00	-	-	-	-	140,000.00	140,000.00	140,000.00	-	-	-
000381	Server Hardware	100211	135,000.00	-	-	-	-	135,000.00	135,000.00	135,000.00	131,378.10	-	131,378.10
000382	Photocopiers & Printers	100211	32,000.00	-	-	-	-	32,000.00	32,000.00	32,000.00	-	-	-
006052	Microwave Radio & Hardware	100211	35,000.00	-	-	-	-	35,000.00	35,000.00	35,000.00	-	13,025.00	13,025.00
006053	MS Cloud Provisioning	100211	30,000.00	-	-	-	-	30,000.00	30,000.00	30,000.00	-	-	-
ctivity Subtotal			372,000.00	-	-	-	-	372,000.00	372,000.00	372,000.00	131,378.10	13,025.00	144,403.10
Activity Total			372,000.00	-	-	-	-	372,000.00	372,000.00	372,000.00	131,378.10	32,286.75	163,664.85
Fleet													
Plant & Fleet Manage													
006515	Plant and Fleet Replacement 2021-22	100212	-	-	-	-	-	-	-	-	1,408,012.23	-	1,408,012.23
006767	Plant and Fleet Replacement 2022/2023	100212	-	-	-	-	-	-	-	-	2,739,694.24	212,935.08	2,952,629.32
006876	Plant & Fleet Replacement 2023/2024	100212	1,959,108.00	2,191,392.00	415,000.00	-	-	4,565,500.00	4,565,500.00	4,565,500.00	-	-	-
ctivity Subtotal			1,959,108.00	2,191,392.00	415,000.00	-	-	4,565,500.00	4,565,500.00	4,565,500.00	4,147,706.47	212,935.08	4,360,641.55
Activity Total			1,959,108.00	2,191,392.00	415,000.00	-	-	4,565,500.00	4,565,500.00	4,565,500.00	4,147,706.47	212,935.08	4,360,641.55
Community & Lifestyle													
Aerodrome - Kingaroy													
006583	RAP-Kingaroy Aerodrome Lighting Upgra	100760	-	-	-	-	-	-	-	-	24,233.20	22,824.00	47,057.20
006910	CP-Kingaroy Airport Security fence&gate	100193	30,000.00	-	-	30,000.00	-	60,000.00	60,000.00	60,000.00	-	-	-
006911	CP-Kingaroy Airport Line Marking	100193	40,000.00	-	-	-	-	40,000.00	40,000.00	40,000.00	-	-	-
006912	CP-Kingaroy Airport Stage 1 Masterplan	100193	10,000.00	-	-	-	-	10,000.00	10,000.00	10,000.00	-	-	-
ctivity Subtotal			80,000.00	-	-	30,000.00	-	110,000.00	110,000.00	110,000.00	24,233.20	22,824.00	47,057.20
Aerodrome - Wondai													
006771	CP - Wondai Aerodrome - Reseal Carparl	100523	45,000.00	-	-	-	-	45,000.00	45,000.00	45,000.00	-	-	-
ctivity Subtotal			45,000.00	-	-	-	-	45,000.00	45,000.00	45,000.00	-	-	-
Cemeteries - Kingaro													
006772	CP - Taabinga Cemetery - Carpark reseal	100196	45,000.00	-	-	-	-	45,000.00	45,000.00	45,000.00	-	-	-
006774	CP - Taabinga Cemetery expansion	100196	52,000.00	-	-	-	-	52,000.00	52,000.00	52,000.00	-	-	-
006913	CP-All Cemeteries - new signage	100196	25,000.00	-	-	-	-	25,000.00	25,000.00	25,000.00	-	-	-
006914	CP-Taabinga Cemetery road formation-la	100196	30,000.00	-	-	-	-	30,000.00	30,000.00	30,000.00	-	-	-
ctivity Subtotal			152,000.00	-	-	-	-	152,000.00	152,000.00	152,000.00	-	-	-
Cemeteries - Murgon													
006993	Murgon Cemetery - Toilet Emergency Wo	100196	-	-	-	-	-	-	-	-	-	-	-
ctivity Subtotal			-	-	-	-	-	-	-	-	-	-	-
Cemeteries - Proston													
ctivity Subtotal			-	-	-	-	-	-	-	-	-	-	-

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
006775	CP - Proston Cemetery - Expansion/Road	100196	30,000.00	-	-	-	-	30,000.00	30,000.00	30,000.00	-	-	-
Cemeteries - Blackbu													
006828	CP - Blackbutt Cemetery - New Plinths	100196	-	-	-	-	-	-	-	-	-	-	-
Saleyards - Coolabun													
006777	CP - Coolabunia Saleyards-Asset Upgrad	100205	180,000.00	-	-	-	-	180,000.00	180,000.00	180,000.00	8,640.00	10,173.43	18,813.43
006915	CP-Coolabunia Saleyards truckwash upgr	100205	25,000.00	-	-	-	-	25,000.00	25,000.00	25,000.00	-	-	-
Tourism - Yallakool													
006804	Yallakool & Boondooma Dams Upgrade F	100508	-	-	-	-	-	-	-	-	145,831.72	85,920.00	231,751.72
006916	CP-BP Dam Washing machine & Dryers	104612	30,000.00	-	-	-	-	30,000.00	30,000.00	30,000.00	-	-	-
006917	CP-Boondooma Dam Access Ramp & Re	104616	25,000.00	-	-	-	-	25,000.00	25,000.00	25,000.00	-	-	-
Tourism - Lake Boon													
006918	CP-Boondooma Dam Fuel Bowsers	104616	27,831.00	-	-	-	-	27,831.00	27,831.00	27,831.00	-	-	-
Plant & Equipment													
General													
006853	DisasterResilience-DRFA-FloodSignageS	100792	-	-	-	-	-	-	-	-	5,330.00	697.00	6,027.00
006854	DisasterResilience-DRFA-FloodSignageS	100792	-	-	-	-	-	-	-	-	5,230.00	697.00	5,927.00
006855	DisasterResilience-DRFA-FloodSignageS	100792	-	-	-	-	-	-	-	-	5,330.00	697.00	6,027.00
006856	DRFA Resilience DRFA - Gen Trailer	100792	-	-	-	-	-	-	-	-	-	5,537.73	5,537.73
Parks													
Sp/ground-Maidenwel													
006920	Maidenwell Completion of steps to Coomt	100202	70,000.00	-	-	-	-	70,000.00	70,000.00	70,000.00	-	-	-
W4Q - Round 4													
006531	W4Q4-Benarkin Park Renewal	100757	-	-	-	-	-	-	-	-	7,263.64	9,742.64	17,006.28
006532	W4Q4-Murgon QE11 Park-Stage 1	100757	-	-	-	-	-	-	-	-	-	-	-
006752	W4Q4 - Kingaroy Lions Park Playgrade	100202	-	-	-	95,000.00	-	95,000.00	95,000.00	95,000.00	97,168.05	-	97,168.05
006753	W4Q4-Murgon QE11 Park - Stage 2	100757	-	-	-	-	-	-	-	-	1,288.00	17,170.46	18,458.46
006758	Lions Park Kingaroy Amenities Replace	100204	-	-	-	269,815.00	-	269,815.00	269,815.00	269,815.00	191,674.55	2,472.00	194,146.55
006759	Regional Park/Amenities Upgrade-24 Hr	100204	-	-	-	150,000.00	-	150,000.00	150,000.00	150,000.00	-	-	-
006806	W4Q4-Tipperary Flat N'go-Water Feature	100202	-	-	-	-	-	-	-	-	-	145.06	145.06
006807	W4Q4-Tipperary Flat N'go - Rd & Carpark	100202	-	-	-	-	-	-	-	-	20,000.00	33,013.82	53,013.82
006925	W4Q4 - Kumbia Park Redevelopment	100757	-	-	-	115,000.00	-	115,000.00	115,000.00	115,000.00	4,871.73	3,832.50	8,704.23
006926	W4Q4 - Kingaroy Memorial Park	100757	-	-	-	321,450.00	-	321,450.00	321,450.00	321,450.00	26,701.00	258,497.44	285,198.44
Parks - Kingaroy													
006849	QRA-Memorial Park Footbridge	100791	-	-	-	231,030.00	-	231,030.00	231,030.00	231,030.00	-	-	-
006875	MIP-Memorial Park Multi Court & Ninja	100202	200,000.00	-	-	250,000.00	-	450,000.00	450,000.00	450,000.00	-	-	-
006929	Kingaroy Carew Park Shelter and Trees	100202	40,000.00	-	-	-	-	40,000.00	40,000.00	40,000.00	-	-	-
006930	Kumbia Recreation Park Redevelopment	100202	200,000.00	-	-	-	-	200,000.00	200,000.00	200,000.00	-	-	-
006938	Kingaroy Apex Park Carpark	100202	120,000.00	-	-	-	-	120,000.00	120,000.00	120,000.00	-	-	-
006999	Memorial Park Master/Concept Plan	100202	-	-	-	-	-	-	-	-	-	-	-
Parks - Nanango													
006921	Nanango Pioneer Park walking tracks	100202	6,000.00	-	-	-	-	6,000.00	6,000.00	6,000.00	-	-	-

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
006922	Nanango Pioneer Park Repair Washouts	100202	6,000.00	-	-	-	-	6,000.00	6,000.00	6,000.00	-	-	-
006923	Nanango Lions Park Replace damaged sl	100202	7,500.00	-	-	-	-	7,500.00	7,500.00	7,500.00	-	-	-
006933	Nanango Butter Factory Park Amenities	100202	220,000.00	-	-	-	-	220,000.00	220,000.00	220,000.00	2,618.18	-	2,618.18
006934	Nanango Lions Park Shade Sail and Swir	100202	-	-	-	52,318.00	-	52,318.00	52,318.00	52,318.00	-	-	-
006998	Tipperary Flat N'go-Toilet Block Varnish	100202	-	-	-	-	-	-	-	-	-	-	-
ctivity Subtotal			239,500.00	-	-	52,318.00	-	291,818.00	291,818.00	291,818.00	2,618.18	-	2,618.18
Parks - Blackbutt													
006919	Blackbutt Les Muller Park	100202	50,000.00	-	-	-	-	50,000.00	50,000.00	50,000.00	36,084.00	-	36,084.00
006931	Benarkin First Settlers Park Playground	100202	150,000.00	-	-	-	-	150,000.00	150,000.00	150,000.00	-	-	-
006932	Blackbutt to Linville Rail Trail	100202	-	-	-	100,000.00	-	100,000.00	100,000.00	100,000.00	-	-	-
006994	Blackbutt Les Muller Park - Toilet Block	100202	-	-	-	-	-	-	-	-	-	-	-
ctivity Subtotal			200,000.00	-	-	100,000.00	-	300,000.00	300,000.00	300,000.00	36,084.00	-	36,084.00
Parks - Murgon													
006927	Murgon Skate Park Half Basketball court	100202	32,000.00	-	-	-	-	32,000.00	32,000.00	32,000.00	-	-	-
006928	Murgon QE11 Park Stage 2 Redevelopm	100202	450,000.00	-	-	-	-	450,000.00	450,000.00	450,000.00	363.64	-	363.64
ctivity Subtotal			482,000.00	-	-	-	-	482,000.00	482,000.00	482,000.00	363.64	-	363.64
Parks - Wondai													
006935	DFRA Dingo Creek Carpark	100202	-	-	-	180,260.00	-	180,260.00	180,260.00	180,260.00	-	-	-
006996	Wondai Dingo Creek Park playground lig	100202	-	-	-	-	-	-	-	-	-	-	-
ctivity Subtotal			-	-	-	180,260.00	-	180,260.00	180,260.00	180,260.00	-	-	-
Parks - Proston													
006877	Proston Lookout - Lookout Redevelopment	100202	16,000.00	-	-	-	-	16,000.00	16,000.00	16,000.00	-	18,483.41	18,483.41
006878	Proston Lookout Bollards	100202	8,000.00	-	-	-	-	8,000.00	8,000.00	8,000.00	-	-	-
006924	Proston Railway Park Walking track	100202	10,000.00	-	-	-	-	10,000.00	10,000.00	10,000.00	-	-	-
ctivity Subtotal			34,000.00	-	-	-	-	34,000.00	34,000.00	34,000.00	-	18,483.41	18,483.41
Rail Trails													
006936	DFRA Kingaroy-Murgon Rail Trail Crossir	100502	-	-	-	423,314.00	-	423,314.00	423,314.00	423,314.00	-	-	-
006937	LRCI Kingaroy-Murgon Rail Trail Reseal	100502	-	-	-	994,465.00	-	994,465.00	994,465.00	994,465.00	-	-	-
ctivity Subtotal			-	-	-	1,417,779.00	-	1,417,779.00	1,417,779.00	1,417,779.00	-	-	-
General													
006995	REGIONAL-CCTV Install and Server Upg	100202	-	-	-	-	-	-	-	-	-	-	-
Activity Total			1,585,500.00	-	-	3,182,652.00	-	4,768,152.00	4,768,152.00	4,768,152.00	388,032.79	343,357.33	731,390.12
Roads													
W4Q - Round 4													
006975	W4Q4 Wondai CBD Scott Street	100755	-	-	-	700,000.00	-	700,000.00	700,000.00	700,000.00	-	-	-
ctivity Subtotal			-	-	-	700,000.00	-	700,000.00	700,000.00	700,000.00	-	-	-
Bridges													
006538	Murgon-CherbourgRd-SawpikBridge-Gi	100215	-	104,736.00	-	-	-	104,736.00	104,736.00	104,736.00	8,839.00	-	8,839.00
006540	Cushnie-HomecreekLoopRd-TimberBridg	100215	-	190,000.00	-	583,680.00	-	773,680.00	773,680.00	773,680.00	24,861.67	17,581.60	42,443.27
ctivity Subtotal			-	294,736.00	-	583,680.00	-	878,416.00	878,416.00	878,416.00	33,700.67	17,581.60	51,282.27
KTP													
005284	Kingaroy-Transformation Project	100617	-	-	-	-	-	-	-	-	-	-	-
006211	KTP-Alford St (Youngman-GlendonSt) W	100709	-	-	-	-	-	-	-	-	3,792.59	-	3,792.59
006212	KTP-Alford St(GlendonSt-KingaroySt)W	100709	-	-	-	-	-	-	-	-	21,001.92	18,716.80	39,718.72
006213	KTP-Kingaroy St(AlfordSt-HalySt)Works	100709	-	-	-	-	-	-	-	-	6,877.57	628.43	7,506.00
006214	KTP-Haly St(KingaroySt-GlendonSt)W	100709	-	-	-	-	-	-	-	-	3,792.60	995.00	4,787.60
006215	KTP-Haly St(GlendonSt-YoungmanSt)W	100709	-	-	-	-	-	-	-	-	15,479.03	-	15,479.03
006216	KTP-Glendon St(AlfordSt-HalySt)Works	100709	-	-	-	-	-	-	-	-	10,191.67	30,360.00	40,551.67
ctivity Subtotal			-	-	-	-	-	-	-	-	61,135.38	50,700.23	111,835.61
Grav Resheet													

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
006684	Booie-Hillsdale Rd-SR	100215	-	-	-	-	-	-	-	-	8,679.86	346.64	9,026.50
006907	Benarkin-Staines Rd-GR	100215	350,000.00	-	-	-	-	350,000.00	350,000.00	350,000.00	24,723.48	231.00	24,954.48
006908	Booie-Nystrom Rd-GR	100215	50,000.00	-	-	-	-	50,000.00	50,000.00	50,000.00	12,561.67	704.55	13,266.22
006939	Wooroolin-Denmark Rd-SR	100215	91,839.00	-	-	-	-	91,839.00	91,839.00	91,839.00	21,295.64	12,208.81	33,504.45
006940	Crawford-Liesegang Rd-SR	100215	86,210.00	-	-	-	-	86,210.00	86,210.00	86,210.00	850.00	63,588.24	64,438.24
006941	Ellesmere-Parker Rd-SR	100215	64,159.00	-	-	-	-	64,159.00	64,159.00	64,159.00	-	1,219.02	1,219.02
006942	Benair-Reedy Creek Rd-SR	100215	91,317.00	-	-	-	-	91,317.00	91,317.00	91,317.00	6,342.57	77,512.12	83,854.69
006943	Memerambi-Couchmans Rd-SR	100215	166,475.00	-	-	-	-	166,475.00	166,475.00	166,475.00	87,929.95	148,182.53	236,112.48
006977	Gravel Resheeting Program 2024	100215	100,000.00	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-
ctivity Subtotal			1,000,000.00	-	-	-	-	1,000,000.00	1,000,000.00	1,000,000.00	162,383.17	303,992.91	466,376.08
Pavement Rehab													
005479	Niagara Road (Wind Farm)	100215	-	-	-	-	-	-	-	-	55,056.32	3,798.89	58,855.21
006188	Kingaroy/Wondai-BunyaHwyMedianUpgr	100215	-	800,000.00	-	-	-	800,000.00	800,000.00	800,000.00	6,042.87	6,644.54	12,687.41
006616	LRCI-Phase3-George Street Carpark	100723	-	-	-	-	-	-	-	-	1,724.68	1,724.68	3,449.36
006674	TIDS-Corndale-Corndale Rd-Widening	100218	59,778.00	-	-	59,778.00	-	119,556.00	119,556.00	119,556.00	132,221.40	29,078.38	161,299.78
006675	TIDS-Nanango CBD-Disabled Parking Ba	100220	-	-	-	-	-	-	-	-	90.90	3,899.66	3,990.56
006970	RTR-Tingoor Chelmsford Rd-Pavement	100221	449,981.00	-	-	1,480,019.00	-	1,930,000.00	1,930,000.00	1,930,000.00	-	8,368.30	8,368.30
006978	Major Mechanical Repairs Sealed Roads	100215	1,000,000.00	-	-	-	-	1,000,000.00	1,000,000.00	1,000,000.00	-	-	-
ctivity Subtotal			1,509,759.00	800,000.00	-	1,539,797.00	-	3,849,556.00	3,849,556.00	3,849,556.00	195,136.17	53,514.45	248,650.62
Footpaths & Cycleway													
006944	TIDS-Kingaroy-Tessmanns Rd-Footpath	100220	96,328.00	-	-	31,810.00	-	128,138.00	128,138.00	128,138.00	-	1,918.88	1,918.88
006945	TIDS-Wooroolin State School-Footpath	100220	25,000.00	-	-	25,000.00	-	50,000.00	50,000.00	50,000.00	2,350.00	319.42	2,669.42
006948	STIP-St Marys-Kent St-Footpath	100725	78,410.00	-	-	79,000.00	-	157,410.00	157,410.00	157,410.00	105,123.33	6,120.49	111,243.82
006949	STIP-Murgon-State&HighSchools-Footpa	100725	49,610.00	-	-	49,500.00	-	99,110.00	99,110.00	99,110.00	39,376.20	884.08	40,260.28
006950	STIP-MurgonStateHighSchool-Parking	100725	235,554.00	-	-	236,500.00	-	472,054.00	472,054.00	472,054.00	87,010.25	12,765.38	99,775.63
006951	STIP-Kingaroy-StateHighSchool-Park&Pi	100725	85,308.00	-	-	58,000.00	-	143,308.00	143,308.00	143,308.00	17,784.32	30,183.18	47,967.50
006952	Nanango-Drayton St-Footpath	100215	-	100,000.00	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-
ctivity Subtotal			570,210.00	100,000.00	-	479,810.00	-	1,150,020.00	1,150,020.00	1,150,020.00	251,644.10	52,191.43	303,835.53
Pedestrian Crossing													
006946	STIP-Murgon State School-CrossingUpgr	100725	-	-	-	116,000.00	-	116,000.00	116,000.00	116,000.00	43,914.11	3,648.47	47,562.58
ctivity Subtotal			-	-	-	116,000.00	-	116,000.00	116,000.00	116,000.00	43,914.11	3,648.47	47,562.58
Concrete Medians													
006947	STIP-KSS/KSHS Markwell St-BusIntercha	100725	108,900.00	-	-	110,000.00	-	218,900.00	218,900.00	218,900.00	-	-	-
ctivity Subtotal			108,900.00	-	-	110,000.00	-	218,900.00	218,900.00	218,900.00	-	-	-
Bitumen Resealing													
005855	Bitumen Sealing Various Roads	100400	-	-	-	-	-	-	-	-	-	-	-
006686	RTR-Kingaroy-George St-Reseal	100221	-	-	-	-	-	-	-	-	1,725.63	1,725.63	3,451.26
006706	RTR-Nanango-Hicken Way-Reseal	100221	-	-	-	-	-	-	-	-	-	616.21	616.21
006716	LRCI-Wondai-Edward St-Reseal	100723	-	-	-	-	-	-	-	-	1,611.50	1,390.30	3,001.80
006717	LRCI-Kingaroy-First Ave-Reseal	100723	-	-	-	-	-	-	-	-	43,087.48	1,530.91	44,618.39
006719	LRCI-Kingaroy-Haly St-Reseal	100723	-	-	-	-	-	-	-	-	113,038.95	765.15	113,804.10
006721	LRCI-Kingaory-River Rd-Reseal	100723	-	-	-	-	-	-	-	-	113,038.98	356.49	113,395.47
006722	LRCI-Runnymede-Runnymede Rd-Resea	100723	-	-	-	-	-	-	-	-	113,038.95	2,948.69	115,987.64
006725	LRCI-Taromeo-Old Esk Rd-Reseal	100723	-	-	-	-	-	-	-	-	113,038.96	768.05	113,807.01
006727	LRCI-Tingoor-Tingoor Chelmsford Rd-f	100723	-	-	-	-	-	-	-	-	-	4,822.39	4,822.39
006953	Nanango-Bushnells Rd-Reseal	100217	50,400.00	-	-	-	-	50,400.00	50,400.00	50,400.00	-	616.21	616.21
006954	Warmung-Friebergs Rd-Reseal	100217	105,840.00	-	-	-	-	105,840.00	105,840.00	105,840.00	-	-	-
006955	Booie-Gatto Rd-Reseal	100217	25,200.00	-	-	-	-	25,200.00	25,200.00	25,200.00	-	616.21	616.21
006956	Brooklands-Kumbia Rd-Reseal	100217	42,570.00	-	-	-	-	42,570.00	42,570.00	42,570.00	-	616.21	616.21
006957	Booie-MaCaulay Dr-Reseal	100217	119,700.00	-	-	-	-	119,700.00	119,700.00	119,700.00	-	616.21	616.21
006958	Kingaroy-MacDiarmid St-Reseal	100217	32,832.00	-	-	-	-	32,832.00	32,832.00	32,832.00	-	616.20	616.20
006959	Mondure-McConnel Way-Reseal	100217	28,800.00	-	-	-	-	28,800.00	28,800.00	28,800.00	-	616.21	616.21
006960	Watticamp-MemerambiBarkersCreekRd-	100217	84,900.00	-	-	-	-	84,900.00	84,900.00	84,900.00	-	616.21	616.21
006961	TIDS-Silverleaf-MondureWheatlands-Res	100218	300,745.00	-	-	39,735.00	-	340,480.00	340,480.00	340,480.00	-	1,082.84	1,082.84
006962	Byee-Silverleaf Rd-Reseal	100217	429,120.00	-	-	-	-	429,120.00	429,120.00	429,120.00	-	616.21	616.21

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
006963	TIDS-Haly Creek-Stuart Valley Dr-Reseal	100218	169,920.00	-	-	169,920.00	-	339,840.00	339,840.00	339,840.00	-	616.21	616.21
006964	Charlestown-Trammitter Rd-Reseal	100217	238,960.00	-	-	-	-	238,960.00	238,960.00	238,960.00	909.09	616.21	1,525.30
006965	Wooroolin-Wellers Rd-Reseal	100217	120,900.00	-	-	-	-	120,900.00	120,900.00	120,900.00	-	616.21	616.21
006966	Booie-Darcie St-Reseal	100217	80,280.00	-	-	-	-	80,280.00	80,280.00	80,280.00	-	616.21	616.21
006967	Booie-Brittany Court-Reseal	100217	30,089.00	-	-	-	-	30,089.00	30,089.00	30,089.00	-	616.21	616.21
006968	Booie-Tidar Ct-Reseal	100217	30,089.00	-	-	-	-	30,089.00	30,089.00	30,089.00	-	616.25	616.25
ctivity Subtotal			1,890,345.00	-	-	209,655.00	-	2,100,000.00	2,100,000.00	2,100,000.00	499,489.54	24,633.63	524,123.17
General													
006556	Blackspot-Glendon/MarkwellSt-SafetyUpg	100526	-	-	-	-	-	-	-	-	-	-	-
006682	Advanced Design 22/23	100215	250,000.00	-	-	-	-	250,000.00	250,000.00	250,000.00	-	6,824.53	6,824.53
006733	Kingaroy-Birt Rd-Dust Suppression Trial	100215	-	-	-	-	-	-	-	-	-	1,577.14	1,577.14
006735	Kingaroy-Leopard Court-Drainage	100215	-	-	-	-	-	-	-	-	-	22.00	22.00
006805	North Street Kerb & Channelling	100215	121,500.00	-	-	-	-	121,500.00	121,500.00	121,500.00	4,842.06	75,272.33	80,114.39
006979	Unallocated Renewal Funds	100215	178,500.00	-	-	-	-	178,500.00	178,500.00	178,500.00	-	-	-
ctivity Subtotal			550,000.00	-	-	-	-	550,000.00	550,000.00	550,000.00	4,842.06	83,696.00	88,538.06
FD & Complimentary													
006736	Flood Damage - Council Betterment	100215	-	2,000,000.00	-	-	-	2,000,000.00	2,000,000.00	2,000,000.00	-	-	-
006813	EV03 Betterment Mondure Crossing Roac	100783	-	-	-	-	-	-	-	-	-	4,855.64	4,855.64
006843	EV04 Betterment Mercer Springate Road	100783	-	-	-	-	-	-	-	-	-	1,072.50	1,072.50
006844	EV01 Betterment Dip & Flagstone Creek f	100783	-	-	-	-	-	-	-	-	-	1,402.50	1,402.50
006986	Couchmans Road Comp Pavement repair	100215	-	-	-	-	-	-	-	-	5,520.00	6,618.32	12,138.32
ctivity Subtotal			-	2,000,000.00	-	-	-	2,000,000.00	2,000,000.00	2,000,000.00	5,520.00	13,948.96	19,468.96
Activity Total			5,629,214.00	3,194,736.00	-	3,738,942.00	-	12,562,892.00	12,562,892.00	12,562,892.00	1,257,765.20	603,907.68	1,861,672.88
Water Services													
W4Q - Round 4													
006906	Kingaroy Water Security Mt Wooroolin Rt	100758	-	250,000.00	-	1,500,000.00	-	1,750,000.00	1,750,000.00	1,750,000.00	-	-	-
ctivity Subtotal			-	250,000.00	-	1,500,000.00	-	1,750,000.00	1,750,000.00	1,750,000.00	-	-	-
Water - General Oper													
006503	S1 & S2 - PC, SCADA & Telemetry WATE	100225	-	183,332.00	-	-	-	183,332.00	183,332.00	183,332.00	163,684.00	10,889.00	174,573.00
006640	S2- PC, SCADA & Telemetry WATER	100225	-	-	-	-	-	-	-	-	4,950.00	4,788.00	9,738.00
006898	S3 - PC, SCADA & Telemetry WATER	100225	175,000.00	-	-	-	-	175,000.00	175,000.00	175,000.00	-	-	-
006909	Solar panels for treatment plants	100225	30,000.00	-	-	-	-	30,000.00	30,000.00	30,000.00	-	-	-
ctivity Subtotal			205,000.00	183,332.00	-	-	-	388,332.00	388,332.00	388,332.00	168,634.00	15,677.00	184,311.00
Water - Blackbutt													
006788	Blackbutt HL PS Switchboard renewal +	100226	-	175,000.00	-	-	-	175,000.00	175,000.00	175,000.00	-	-	-
006899	Blackbutt WTP Switchboard Renewal & P	100226	400,000.00	-	-	-	-	400,000.00	400,000.00	400,000.00	-	-	-
ctivity Subtotal			400,000.00	175,000.00	-	-	-	575,000.00	575,000.00	575,000.00	-	-	-
Water - Kingaroy													
005547	Gordonbrook WTP - Post Con Contract V	100227	-	-	-	-	-	-	-	-	87,350.19	124,579.13	211,929.32
006516	Gordonbrook Off Stream Storage Design	100227	-	278,721.00	-	-	-	278,721.00	278,721.00	278,721.00	21,589.62	10,978.55	32,568.17
006517	Water Meter Replacement Program - 21/2	100225	-	-	-	-	-	-	-	-	-	3,989.66	3,989.66
006566	Gordonbrook Dam Emergency Repairs 2C	100227	-	-	-	-	-	-	-	-	35,845.00	-	35,845.00
006596	Gordonbrook Hydrological Modelling	100227	-	-	-	-	-	-	-	-	36,491.39	87.53	36,578.92
006783	Gordonbrook Dam Spillway AFC D&C	100227	-	-	-	-	800,000.00	800,000.00	800,000.00	800,000.00	-	-	-
006787	Kingaroy Water Security Trunk Infra Upgr	100227	-	244,125.00	-	-	-	244,125.00	244,125.00	244,125.00	1,415.00	2,360.00	3,775.00
006882	WMR Markwell St Kingaroy	100227	98,000.00	-	-	-	-	98,000.00	98,000.00	98,000.00	9,688.62	1,635.16	11,323.78
006900	WMR Alford St Kingaroy (William-Burnett	100227	133,000.00	-	-	-	-	133,000.00	133,000.00	133,000.00	-	-	-
006901	WMR Glendon St Kingaroy(Alford-Markw	100227	78,400.00	-	-	-	-	78,400.00	78,400.00	78,400.00	4,648.70	879.94	5,528.64
006902	Driveln W/Main Bunya Hwy Joint Replace	100227	100,000.00	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-
006976	Jubilee St Kingaroy (End to IanSt)	100227	30,000.00	-	-	-	-	30,000.00	30,000.00	30,000.00	454.55	13,806.94	14,261.49
ctivity Subtotal			439,400.00	522,846.00	-	-	800,000.00	1,762,246.00	1,762,246.00	1,762,246.00	197,483.07	158,316.91	355,799.98
Water - Nanango													
006657	WMR Dalby St Nanango (Gipps-Chesterf	100230	-	-	-	-	-	-	-	-	552.86	1,926.86	2,479.72

Project Code	Project Description	Financial Project	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2023/2024 Adopted Budget	Total Available Budget	Commitments	2023/2024 Actual Expenditure	2023/2024 Actual Expenditure & Commitments
006785	Nanango WTP & Bores A, B, C, etc	100230	-	340,000.00	-	-	-	340,000.00	340,000.00	340,000.00	-	-	-
ctivity Subtotal			-	340,000.00	-	-	-	340,000.00	340,000.00	340,000.00	552.86	1,926.86	2,479.72
Water - Proston													
006055	Proston-SCADA Platform Update	100231	-	-	-	-	-	-	-	-	4,369.32	-	4,369.32
006658	WMR Blake St, Proston (Drake-RodneySI	100231	-	-	-	-	-	-	-	-	6,314.82	20,109.10	26,423.92
ctivity Subtotal			-	-	-	-	-	-	-	-	10,684.14	20,109.10	30,793.24
Water - Wondai													
006659	WMR Mackenzie St, Wondai (Osborne-Ei	100233	-	208,574.00	-	-	-	208,574.00	208,574.00	208,574.00	79,855.96	1,519.56	81,375.52
006660	WMR Mackenzie St, Wondai (Osborne-St	100233	-	138,116.00	-	-	-	138,116.00	138,116.00	138,116.00	44,335.45	20,690.30	65,025.75
006661	WMR Cadell St, Wondai (Scott - Kent St)	100233	-	-	-	-	-	-	-	-	2,825.42	86,848.91	89,674.33
006881	Media Replacement Wondai	100233	140,000.00	-	-	-	-	140,000.00	140,000.00	140,000.00	-	-	-
ctivity Subtotal			140,000.00	346,690.00	-	-	-	486,690.00	486,690.00	486,690.00	127,016.83	109,058.77	236,075.60
Activity Total			1,184,400.00	1,817,868.00	-	1,500,000.00	800,000.00	5,302,268.00	5,302,268.00	5,302,268.00	504,370.90	305,088.64	809,459.54
Wastewater Services													
Wastewater - General													
005826	Update Scada/Cyber Security	100275	-	-	-	-	-	-	-	-	5,348.00	-	5,348.00
006641	S2- PC, SCADA & Telemetry WASTEWA1	100275	-	166,747.00	-	-	-	166,747.00	166,747.00	166,747.00	131,290.00	-	131,290.00
006903	S3- PC, SCADA & Telemetry WASTEWA1	100275	175,000.00	-	-	-	-	175,000.00	175,000.00	175,000.00	-	-	-
006904	Regional Sewer Relining	100275	1,600,000.00	-	-	-	-	1,600,000.00	1,600,000.00	1,600,000.00	-	-	-
ctivity Subtotal			1,775,000.00	166,747.00	-	-	-	1,941,747.00	1,941,747.00	1,941,747.00	136,638.00	-	136,638.00
Wastewater - Kingaro													
006905	Kingaroy SPS2 Tessmanns Rd Switchboe	100236	175,000.00	-	-	-	-	175,000.00	175,000.00	175,000.00	-	-	-
ctivity Subtotal			175,000.00	-	-	-	-	175,000.00	175,000.00	175,000.00	-	-	-
Wastewater - Nanango													
006793	Nanango SPS2 Switchboard renewal, etc.	100238	-	210,000.00	-	-	-	210,000.00	210,000.00	210,000.00	-	-	-
006794	Nanango SPS3 Switchboard renewal, etc.	100238	-	140,000.00	-	-	-	140,000.00	140,000.00	140,000.00	-	-	-
ctivity Subtotal			-	350,000.00	-	-	-	350,000.00	350,000.00	350,000.00	-	-	-
CED - Proston													
006510	BDWW-WWTP1 SB Renewal	100239	-	-	-	-	-	-	-	-	6,239.99	-	6,239.99
006796	Proston CED Pump Station Replace & Re	100239	-	210,000.00	-	-	-	210,000.00	210,000.00	210,000.00	-	-	-
ctivity Subtotal			-	210,000.00	-	-	-	210,000.00	210,000.00	210,000.00	6,239.99	-	6,239.99
Activity Total			1,950,000.00	726,747.00	-	-	-	2,676,747.00	2,676,747.00	2,676,747.00	142,877.99	-	142,877.99
Waste													
Waste Management - R													
006607	New Maidenwell Transfer Station	100241	-	250,000.00	-	-	-	250,000.00	250,000.00	250,000.00	5,725.45	-	5,725.45
006780	Nanango Weighbridge & Transfer Station	100241	-	121,512.00	-	182,268.00	-	303,780.00	303,780.00	303,780.00	9,090.91	1,566.59	10,657.50
006845	Purchase of new SBRC Skip Bins	100241	-	-	-	-	-	-	-	-	2,100.00	28,350.00	30,450.00
006989	Wondai Weighbridge	100793	-	-	-	-	-	-	-	-	-	-	-
006990	Future Landfill Disposal - Feasibility	100241	-	-	-	-	-	-	-	-	-	-	-
ctivity Subtotal			-	371,512.00	-	182,268.00	-	553,780.00	553,780.00	553,780.00	16,916.36	29,916.59	46,832.95
Activity Total			-	371,512.00	-	182,268.00	-	553,780.00	553,780.00	553,780.00	16,916.36	29,916.59	46,832.95
Activity Total			14,359,465.00	8,302,255.00	415,000.00	9,477,099.00	800,000.00	33,353,819.00	33,353,819.00	33,353,819.00	6,871,994.55	1,994,880.69	8,866,875.24

11 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET**11.1 PETITION REQUESTING IMPROVEMENTS TO BRISBANE STREET EAST NANANGO DRAINAGE AND FOOTPATH BETWEEN DRAYTON STREET AND HOSPITAL TERRACE****File Number:** 27.09.2023**Author:** Manager Infrastructure Planning**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee held on 6 September 23 was a report updating Council on a Petition requesting improvements to Brisbane Street East, Nanango drainage and footpath between Drayton Street and Hospital Terrace

SUMMARY**COMMITTEE RESOLUTION 2023/59**

Moved: Cr Jane Erkens

Seconded: Cr Gavin Jones

That the committee recommends to Council:

That Council Officers scope and add future drainage and footpath works to Council's project list to be considered in future budget deliberations.

In Favour: Crs Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen**Against:** Nil**CARRIED 5/0****OFFICER'S RECOMMENDATION**

That South Burnett Regional Council Officers scope and add future drainage and footpath works to Council's project list to be considered in future budget deliberations.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee on 6 September 2023.

ATTACHMENTS

Nil

11.2 BUS SHELTER STRUCTURES IN CRAWFORD AND KUMBIA**File Number:** 27.09.2023**Author:** Manager Works**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee held on 6 September 2023 was a report updating Council on the new bus shelter structure for Crawford State School, Crawford and replacement of existing bus shelter located at the corner of Bunya Highway and Bunya Mountains Road, Kumbia.

SUMMARY**COMMITTEE RESOLUTION 2023/57**

Moved: Cr Scott Henschen

Seconded: Cr Jane Erkens

That the committee recommends to Council:

That Council consider the allocation of \$22,000 for a suitable shelter structure in Crawford, in the 2023/24 Capital Works first quarter budget review.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council consider the allocation of \$22,000 for a suitable shelter structure in Crawford, in the 2023/24 Capital Works first quarter budget review.

BACKGROUND

Presented at the September Infrastructure, Environment and Compliance Standing Committee Meeting.

ATTACHMENTS**Nil**

11.3 2027/2028 REGIONAL ROADS & TRANSPORT GROUP (RRTG) FUNDING NOMINATIONS**File Number:** 27.09.2023**Author:** Manager Infrastructure Planning**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee on 6 September 2023 was a report outlining the 2027/2028 Regional Roads & Transport Group (RRTG) Funding Nominations

SUMMARY**COMMITTEE RESOLUTION 2023/60**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the committee recommends to Council:

That Council nominate Memerambi Barkers Creek Road, Corndale Road, Kingaroy Barkers Creek Road and Kumbia Road for 2027/28 TIDS funding as part of the future capital works program.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION:**

That South Burnett Regional Council nominate Memerambi Barkers Creek Road, Corndale Road, Kingaroy Barkers Creek Road and Kumbia Road for 2027/28 TIDS funding as part of the future capital works program.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee on 6 September 2023

ATTACHMENTS**Nil**

12 PORTFOLIO - COMMUNITY DEVELOPMENT, ARTS & HERITAGE AND LIBRARY SERVICES**12.1 AUSTRALIA DAY - NOMINATION FORMS AND LOCATION****File Number:** 27.09.2023**Author:** Executive Assistant**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 13 September 2023 was a report regarding the Australia Day - Nomination Forms and location.

SUMMARY**COMMITTEE RESOLUTION 2023/60**

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That the committee recommends to Council:

1. The South Burnett Regional Council 2024 Nomination Forms be approved; and
2. The Location of Australia Day Awards Ceremony be held at the Kumbia Hall on the 21st of January 2024.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That the South Burnett Regional Council:

1. 2024 Nomination Forms be approved; and
2. the Location of Australia Day Awards Ceremony be held at the Kumbia Hall on the 21st of January 2024.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 13 September 2023.

ATTACHMENTS

1. Judging Guidelines



ECM ID: "ECM ID"

South Burnett Australia Day Awards Judging Guidelines

Table of Contents

1. PURPOSE 1
 2. RESPONSIBILITY 1
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1. PURPOSE

To set out the steps to be taken in receiving and judging the nominations for the South Burnett Regional Council’s annual Australia Day Awards Ceremony.

2. RESPONSIBILITY

Executive Services receives and collates nomination forms and prepares and dispatches the folders to the judging panel.

The judging panel are responsible for judging the nominations, filling out their assessment/score sheets and returning their folders with all nominations forms to Executive Services.

If for any reason someone is ineligible, it must be noted on the judge’s assessment/score sheet stating the reason why they are ineligible.

Nominations can be moved to another category if all of the judges agree that the nomination would be better suited to another category.

Any categories that have no nominations will be dropped from the Awards for that year.

No late nominations will be accepted after the closing date (residents have had sufficient time to get their entries in, usually between 2.5 – 3 months).

Nominations will be accepted from/for people outside of the South Burnett Region (e.g. Yarraman, Cherbourg & Goomeri) as long as they are being nominated for work/achievements done within the South Burnett Region.

There can only be one (1) winner per category.


For the South Burnett Volunteer of the Year Award an individual or a couple can be considered.

If someone has won an Australia Day Award in the last three (3) years, they are not eligible for nomination for that same category.

The Chair of the judging panel must return final assessment/score sheets with any comments attached and signed by all judges on the panel to the Australia Day Awards organiser (Executive Services).

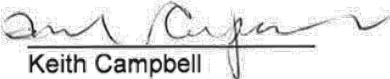
1. VERSION CONTROL

Version	Approval Date
1	14 November 2016
2	13 June 2018
3	14 November 2018



Mark Pitt
CHIEF EXECUTIVE OFFICER

14/11/18
Date



Keith Campbell
Mayor

14/11/18
Date

13 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH

13.1 FEES & CHARGES - TRANSHIPPING FEE

File Number: 27.09.2023

Author: Executive Assistant Liveability

Authoriser: Chief Executive Officer

PRECIS

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 13 September 2023 was a report regarding Fees & Charges – Transshipping Fee.

SUMMARY

15.1 FEES & CHARGES - TRANSHIPPING FEE

COMMITTEE RESOLUTION 2023/1

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That the committee recommends to Council:

1. That Council adopt a Transshipping Fee of <100hd at \$250.00 per annum and >100hd at \$750.00 per annum for the 2023/24 financial year and amend the 2023/2024 schedule of Fees and Charges accordingly.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council adopt a Transshipping Fee of <100hd at \$250.00 per annum and >100hd at \$750.00 per annum for the 2023/24 financial year and amend the 2023/2024 schedule of Fees and Charges accordingly.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 13 September 2023.

ATTACHMENTS

Nil

13.2 TRANSHIPPING FEE - REDUCTION**File Number:** 27.09.2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 13 September 2023 was a report regarding Transshipping Fee – Reduction.

SUMMARY**19.2 TRANSHIPPING FEE - REDUCTION**

COMMITTEE RESOLUTION 2023/1

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the committee recommends to Council that:

South Burnett Regional Council reduce the transshipping fee for Cross Livestock from \$750.00 to \$112.50 for the 22/23 financial year due to the number of cattle transhipped from the Coolabunia Saleyard Complex.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen**Against:** Nil**CARRIED 5/0**

OFFICER'S RECOMMENDATION

That

South Burnett Regional Council reduce the transshipping fee for Cross Livestock from \$750.00 to \$112.50 for the 22/23 financial year due to the number of cattle transhipped from the Coolabunia Saleyard Complex.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 13 September 2023.

ATTACHMENTS

Nil

14 PORTFOLIO - DISASTER MANAGEMENT, WASTE AND RECYCLING MANAGEMENT

14.1 APPOINTMENT OF DEPUTY CHAIRPERSON LDMG

File Number: 27/09/2023

Author: General Manager Infrastructure

Authoriser: Chief Executive Officer

PRECIS

Appointment of Deputy Chairperson of the South Burnett Local Disaster Management Group

SUMMARY

Appointment of Deputy Chairperson of the South Burnett Local Disaster Management Group

OFFICER'S RECOMMENDATION

That South Burnett Regional Council appoint Cr _____ as Deputy Chairperson for the South Burnett Local Disaster Management Group.

BACKGROUND

Due to Councillor Jones fulfilling the role of Acting Mayor for the South Burnett Regional Council, it has been recommended a new appointment for the Deputy Chairperson for the South Burnett Local Disaster Management Group (LDMG).

Under the Disaster Management Act 34A "Functions of chairperson of local group

- To manage and coordinate the business of the group;
- Ensure, as far as practicable, that the group performs its functions;
- To report regularly to the relevant district group, and the chief executive of the department about the performance by the local group of its functions."

The responsibilities of the Chairperson are as below:

- To chair LDMG meetings and to provide the primary link between the LDMG and Council
- To manage and coordinate the business of the group, to ensure, as far as practicable, that the group performs, its functions, to report regularly to the relevant district group, and the chief executive of the department, about the performance by the LDMG of its functions.

ATTACHMENTS

Nil

15 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS

15.1 PROPOSED TENDER FOR SALE OF 142 MACALISTER STREET MURGON

File Number: 27-09-2023

Author: Executive Assistant Liveability

Authoriser: Chief Executive Officer

PRECIS

Presented at the Infrastructure, environment and Compliance Standing Committee Meeting on 6 September 2023 was a report regarding information on the Proposed Tender for sale of 142 Macalister Street Murgon.

SUMMARY

COMMITTEE RESOLUTION 2023/1

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the committee recommends to Council:

That Council approve for sale by tender 142 MacAlister Street, Murgon (Lot 1 RP164438) by;

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter a contract of sale for the property, or
2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market.
3. Prior to settlement, remove the section of footpath that encroaches the property along the southwestern boundary and relocate it to its correct location being the adjacent designated accessway.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council approve for sale by tender 142 MacAlister Street, Murgon (Lot 1 RP164438) by;

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter a contract of sale for the property, or
2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market.
3. Prior to settlement, remove the section of footpath that encroaches the property along the southwestern boundary and relocate it to its correct location being the adjacent designated accessway.

BACKGROUND

Presented at the Infrastructure, environment and Compliance Standing Committee Meeting on 6 September 2023.

ATTACHMENTS

Nil

15.2 SALE OF 4 HALY STREET KINGAROY TO ERGON ENERGY (ENERGY QUEENSLAND LIMITED)**File Number:** 27-09-2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee meeting on 6 September 2023 was a report regarding the sale of 4 Haly Street Kingaroy to Ergon (Energy Queensland Limited).

SUMMARY**14.3 SALE OF 4 HALY STREET, KINGAROY TO ERGON ENERGY (ENERGY QUEENSLAND LIMITED)****COMMITTEE RESOLUTION 2023/1**

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the committee recommends to Council:

That Council offer the land for sale to Ergon Energy, being part of Energy Queensland Limited.

1. Contract of sale to be in accordance with;

- (i) Section 236 of the Local Government Regulation 2012.
- (ii) Queensland Government Land Transaction Policy 2021.
- (iii) SBRC Disposal of Assets Policy.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council offer the land for sale to Ergon Energy, being part of Energy Queensland Limited.

1. Contract of sale to be in accordance with;

- (i) Section 236 of the Local Government Regulation 2012.
- (ii) Queensland Government Land Transaction Policy 2021.
- (iii) SBRC Disposal of Assets Policy.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting on 6 September 2023.

ATTACHMENTS

15.3 PROPERTY MANAGEMENT SERVICES FOR NANANGO HOUSING AND UNIT COMPLEXES - SBRC-23/24-01**File Number:** 27-09-2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure, Environment and Compliance Committee Meeting held on 6 September 2023 was a report regarding the Property Management Services for Nanango Housing and Unit Complexes – SBRC-23/24-01.

SUMMARY

14.1 Property Management Services for Nanango Housing and Unit Complexes - SBRC-23/24-01

COMMITTEE RESOLUTION 2023/1

Moved: Cr Danita Potter

Seconded: Cr Kirstie Schumacher

That the committee recommends to Council:

That Council enter into a Council Services Contract with Tremmett Pty Ltd trading as South Burnett Real Estate of the Nanango housing and unit complexes for a period of five years.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

OFFICER'S RECOMMENDATION

That South Burnett Regional Council enter into a Council Services Contract with Tremmett Pty Ltd trading as South Burnett Real Estate of the Nanango housing and unit complexes for a period of five years.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 6 September 2023.

ATTACHMENTS

Nil

15.4 SALE BY TENDER OF LOT 104 KINGAROY BURRANDOWAN ROAD INVERLAW**File Number:** 27-09-2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 6 September 2023 was a report regarding the sale of tender of Lot 104 Kingaroy Burrandowan Road Inverlaw.

SUMMARY**14.4 SALE BY TENDER OF LOT 104 KINGAROY BURRANDOWAN ROAD, INVERLAW****COMMITTEE RESOLUTION 2023/1**

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council offer for sale by tender Lot 104 Kingaroy Burrandowan Road, Inverlaw (Lot 104 FY1203) by:

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter into a contract of sale for the property, or
2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market.
3. That works up to \$10,000.00 be undertaken prior to settlement to improve the saleability of the property.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0**OFFICER'S RECOMMENDATION**

That South Burnett Regional Council offer for sale by tender Lot 104 Kingaroy Burrandowan Road, Inverlaw (Lot 104 FY1203) by:

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter into a contract of sale for the property, or
2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market.
3. That works up to \$10,000.00 be undertaken prior to settlement to improve the saleability of the property.

BACKGROUND

Presented at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 6 September 2023.

ATTACHMENTS

Nil

15.5 UPDATE ON CHRISTMAS TREE COSTINGS**File Number:** 27.09.2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 13 September 2023 was a report regarding update on Christmas Tree costings.

SUMMARY**12.1 UPDATE ON CHRISTMAS TREE COSTINGS**

COMMITTEE RESOLUTION 2023/1

Moved: Cr Kathy Duff

Seconded: Cr Jane Erkens

That the committee recommends to Council that;

Christmas tree garland and new decorations be purchased and a budget of \$57,000 be provided from the 2023/24 Building Asset Restricted Cash.

In Favour: Crs Jane Erkens, Danita Potter, Kathy Duff and Scott HenschenAgainst: Cr Kirstie Schumacher**CARRIED 4/1**

OFFICER'S RECOMMENDATION

That Christmas tree garland and new decorations be purchased and a budget of \$57,000 be provided from the 2023/24 Building Asset Restricted Cash.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 13 September 2023.

ATTACHMENTS**Nil**

15.6 MANAGEMENT OF RESERVE FOR MEMORIAL PARK - TRUSTEE LEASE AND EXTENSION TO WONDAI MEMORIAL POOL FACILITY**File Number: 27.09.2023****Author: Executive Assistant Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 13 September 2023 was a report regarding Management of reserve for Memorial Park – Trustee Lease and extension wo Wondai Memorial Pool Facility.

SUMMARY**11.2 MANAGEMENT OF RESERVE FOR MEMORIAL PARK - TRUSTEE LEASE AND EXTENSION TO WONDAI MEMORIAL POOL FACILITY**

COMMITTEE RESOLUTION 2023/1

Moved: Cr Kathy Duff

Seconded: Cr Kirstie Schumacher

That the committee recommends to Council that:

1. South Burnett Regional Council resolves that the exception in *Local Government Regulation 2012 section 236 (1)(b)(i)* applies for the disposal by grant of a Trustee Lease to the valuable non-current asset which is part of the land comprising of part of Lot 1 on CP904146, to Returned & Services League of Australia [Queensland Branch] Wondai Sub-Branch Inc.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Trustee Lease between Council and Returned & Services League of Australia [Queensland Branch] Wondai Sub-Branch Inc. on terms and conditions the Chief Executive Officer reasonably considers satisfactory to Council.
3. Council provides to Returned & Services League of Australia [Queensland Branch] Wondai Sub-Branch Inc. (the Association) a Letter of Landowners Consent to apply for grant funding to develop a community Memorial Park, provided that:
 - (a) All planning applications, if required, are sought and approval granted prior to the commencement of work.
 - (b) The Association holds a of \$20 Million Public Liability, Volunteer Worker Insurance and/or Workcover policy for the project period.
 - (c) All works must be carried out by a suitably qualified and experienced contractor who must provide to the Association, copies of all licences, Work Safe Method Statements or Risk Assessments to undertake the works.
 - (d) All works must be located within the boundary of the proposed Trustee Lease.
 - (e) All relevant legislation and regulations are adhered to including those relevant to vegetation protection, cultural heritage, and native title legislation.
 - (f) Arrangements are to be put in place to mitigate nuisance and dust to neighbouring residents during the works.
 - (g) The Association will be responsible for the disposal of all rubbish and waste materials from site and any commercial/industrial tipping fees.
 - (h) The association will be responsible for the ongoing maintenance of the Memorial Park.

-
- (i) Upon Termination of the Trustee Lease the Association must return the site to its original condition prior to commencement of the lease.

- 4. South Burnett Regional Council approve the extension of the Wondai Memorial Pool for inclusion of a community gym facility.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

OFFICER'S RECOMMENDATION

That

1. South Burnett Regional Council resolves that the exception in *Local Government Regulation 2012 section 236 (1)(b)(i)* applies for the disposal by grant of a Trustee Lease to the valuable non-current asset which is part of the land comprising of part of Lot 1 on CP904146, to Returned & Services League of Australia [Queensland Branch] Wondai Sub-Branch Inc.
2. South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Trustee Lease between Council and Returned & Services League of Australia [Queensland Branch] Wondai Sub-Branch Inc. on terms and conditions the Chief Executive Officer reasonably considers satisfactory to Council.
3. Council provides to Returned & Services League of Australia [Queensland Branch] Wondai Sub-Branch Inc. (the Association) a Letter of Landowners Consent to apply for grant funding to develop a community Memorial Park, provided that:
 - (a) All planning applications, if required, are sought and approval granted prior to the commencement of work.
 - (b) The Association holds a of \$20 Million Public Liability, Volunteer Worker Insurance and/or Workcover policy for the project period.
 - (c) All works must be carried out by a suitably qualified and experienced contractor who must provide to the Association, copies of all licences, Work Safe Method Statements or Risk Assessments to undertake the works.
 - (d) All works must be located within the boundary of the proposed Trustee Lease.
 - (e) All relevant legislation and regulations are adhered to including those relevant to vegetation protection, cultural heritage, and native title legislation.
 - (f) Arrangements are to be put in place to mitigate nuisance and dust to neighbouring residents during the works.
 - (g) The Association will be responsible for the disposal of all rubbish and waste materials from site and any commercial/industrial tipping fees.
 - (h) The association will be responsible for the ongoing maintenance of the Memorial Park.
 - (i) Upon Termination of the Trustee Lease the Association must return the site to its original condition prior to commencement of the lease.
4. South Burnett Regional Council approve the extension of the Wondai Memorial Pool for inclusion of a community gym facility.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 13 September 2023.

ATTACHMENTS

Nil

16 PORTFOLIO - TOURISM & VISITOR INFORMATION CENTRES, SPORT & RECREATION AND COMMERCIAL ENTERPRISES**16.1 WESTERN PERFORMANCE CLUB - FINANCIAL SUPPORT**

File Number: 27-09-2023

Author: Manager Community & Lifestyle

Authoriser: Chief Executive Officer

PRECIS

The Western Performance Club have requested from Council a financial contribution to the value of \$25,000 to complete the installation of the undercover arena.

SUMMARY

The Western Performance Club have been working towards securing funding from multiple funding bodies as well as club funds to complete the purchase and installation of an indoor arena.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council provide a contribution of \$25,000 to the South Burnett Western Performance Club Inc. for the purpose of the construction of an indoor arena on Lease area B on Lot 174 on FY803924 and subject to the following terms and conditions:

- a) The South Burnett Western Performance Club Inc. will enter into a grant agreement with South Burnett Regional Council
- b) That the project will be completed, and funding will be acquitted by 31 December 2024

FINANCIAL AND RESOURCE IMPLICATIONS

The funding will be derived from the operational budget Sport and Rec Development Business Unit. Funding was allocated to this project and the Gordonbrook Mountain Bike Trail in the 2023/2024 Budget Process.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

A request was made from the South Burnett Western Performance Club Inc and was discussed during the 2023/2024 budget meeting.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

NIL

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

NIL

ASSET MANAGEMENT IMPLICATIONS

The South Burnett Western Performance Club Inc. currently lease Area B on Lot 174 on FY803924 which will expire on 23 October 2023. Negotiations are underway for the renewing of the lease with a separate report being provided to Council in the future for consideration.

REPORT

ATTACHMENTS

- 1. Request for funding**

21st May 2023

To Cr Erkens and Cr Jones,

I am writing in relation to our discussions regarding the South Burnett Western Performance Club Undercover Arena proposal on Racecourse Rd Nanango.

Our club leases the grounds from Council and over the years have made many improvements to the grounds with fencing, yards, canteen, toilet block, new sand in outside arena, establishment of ranch trail course just to name a few.

We are currently in the process of upgrading the existing power supply and the planting of tree and beautification of the grounds including internal roadworks.

For the past few years our goal has been to install an undercover arena on the grounds to enhance ground usage for various events and for another facility that could be used for people and stock in the case of disaster situations. Council has been consulted throughout this planning stage and has provided letters of support with the possibility of assistance.

Our vision is now close to being a reality but we do need some assistance and hope Council can assist. This asset will ultimately be a Council asset as is all of our previous improvements.

Our club has secured the following funding:

\$35,000 Grant (must be acquitted by 31 July 2023)

\$15,000 Cash from SBWPC fundraising

\$25,000 Heritage Bank Grant (conditional funding)

These funds are sufficient to purchase the Undercover arena but leave us unable to have it erected. The estimate for erection is \$35,000.

We believe we can raise another \$10,000 to assist with the erection and a local plant operator will provide earthmoving works for the fuel costs only.

We are seeking a commitment from Council to assist with the shortfall of \$25,000 to be able to make this a reality for our region.

Unfortunately time is running out as we need to purchase the undercover arena and acquit the \$35,000 before the 31 July 2023.

Heritage funding is subject to our club being able to demonstrate we will have the ability to erect the structure within a reasonable time frame and require us to demonstrate where the final erection costs will come from.

Stanwell has also indicated they will look favourably at funding portable panels and arena sand for the undercover arena once erected.

It would be appreciated if Council could provide a response as a matter of urgency so we can advise Heritage as they need to finalise their funds allocations for the year.

Regards

[Redacted]

President

South Burnett Western Performance Club

[Redacted]

17 PORTFOLIO - REGIONAL DEVELOPMENT, DEVELOPMENT SERVICES, COMMUNITY & SOCIAL HOUSING

17.1 ART, CULTURE AND HERITAGE ADVISORY COMMITTEE

File Number: 27.09.2023
Author: Executive Assistant Liveability
Authoriser: Chief Executive Officer

PRECIS

Presented at the Liveability, Governance and Finance Committee Meeting held on 13 September 2023 was a report regarding Art, Culture and Heritage Advisory Committee.

SUMMARY

10.3 ART, CULTURE AND HERITAGE ADVISORY COMMITTEE

COMMITTEE RESOLUTION 2023/1

Moved: Cr Danita Potter
 Seconded: Cr Kathy Duff

That the committee recommends to Council that:

That membership for the following members of the Art, Culture and Heritage Advisory Committee, be extended until the 31 December 2023.

ORGANISATION	MEMBERSHIP	NAME
South Burnett Arts Inc	Member	Robyn Dower
Kingaroy Arts Team Inc	Member	Julia Jeffery
Blackbutt Art Gallery Inc	Member	Russ Lebsanft
South Burnett Musical Comedy Society	Member	Craig Reiger
South Burnett Community Orchestra	Member	Andrew Maddern
Wondai Regional Art Gallery	Member	Elaine Madill
Indigenous Representative	Member	Niketa Law
Community Representative	Member	Wayne Brown

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER’S RECOMMENDATION

That membership for the following members of the Art, Culture and Heritage Advisory Committee, be extended until the 31 December 2023.

ORGANISATION	MEMBERSHIP	NAME
South Burnett Arts Inc	Member	Robyn Dower
Kingaroy Arts Team Inc	Member	Julia Jeffery
Blackbutt Art Gallery Inc	Member	Russ Lebsanft
South Burnett Musical Comedy Society	Member	Craig Reiger
South Burnett Community Orchestra	Member	Andrew Maddern
Wondai Regional Art Gallery	Member	Elaine Madill
Indigenous Representative	Member	Niketa Law
Community Representative	Member	Wayne Brown

BACKGROUND

Presented at the Liveability, Governance and Finance Committee Meeting held on 13 September 2023.

ATTACHMENTS

Nil

17.2 RINGSFIELD HOUSE ADVISORY COMMITTEE**File Number: 27.09.2023****Author: Executive Assistant Liveability****Authoriser: Chief Executive Officer****PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 13 September 2023 was a report regarding Ringsfield House Advisory Committee.

SUMMARY**14.1 RINGSFIELD HOUSE ADVISORY COMMITTEE**

COMMITTEE RESOLUTION 2023/1

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

That the committee recommends to Council that:

1. That Ringsfield House be open by appointment with tours being conducted by Volunteers that have been inducted as per the Volunteer process of the Visitor Information Centre with reporting to the Visitor Enhancement Officer and the Tourism Officer.
2. That Ringsfield House be promoted as a community facility and venue and is open to hirers who wish to run community led events.
3. That a stocktake of current artefacts be completed and a future recommendation is made from the committee to reduce the number of artefacts.
4. That any volunteers wishing to participate in undertaking work at the house are inducted and managed by Council (excluding those working for a hirer incorporated group).
5. An amendment is made to the 2023/2024 fees and charges for group tours of Ringsfield House for \$5.00 per person.
6. That the minutes of the July 2023 and August 2023 Ringsfield House Advisory Committee be received for information.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen**Against:** Nil**CARRIED 5/0**

OFFICER'S RECOMMENDATION

That

1. That Ringsfield House be open by appointment with tours being conducted by Volunteers that have been inducted as per the Volunteer process of the Visitor Information Centre with reporting to the Visitor Enhancement Officer and the Tourism Officer.
2. That Ringsfield House be promoted as a community facility and venue and is open to hirers who wish to run community led events.
3. That a stocktake of current artefacts be completed and a future recommendation is made from the committee to reduce the number of artefacts.

4. That any volunteers wishing to participate in undertaking work at the house are inducted and managed by Council (excluding those working for a hirer incorporated group).
5. An amendment is made to the 2023/2024 fees and charges for group tours of Ringsfield House for \$5.00 per person.
6. That the minutes of the July 2023 and August 2023 Ringsfield House Advisory Committee be received for information.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 13 September 2023.

ATTACHMENTS

Nil

17.3 YOUTH ENGAGEMENT HUB - KINGAROY**File Number:** 27.09.2023**Author:** Executive Assistant Liveability**Authoriser:** Chief Executive Officer**PRECIS**

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 13 September 2023 was a report regarding the Youth Engagement Hub – Kingaroy.

SUMMARY**11.1 YOUTH ENGAGEMENT HUB - KINGAROY**

COMMITTEE RESOLUTION 2023/1**Moved:** Cr Kathy Duff**Seconded:** Cr Kirstie Schumacher

That the committee recommends to Council that:

1. The Co-ordinator of Community Development Officer liaise with CTC Inc. and Council's Regional Librarian and Youth Council to formulate a twelve-month youth focused program to commence in April 2024.
2. To seek grant funding to deliver the program into the community.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

OFFICER'S RECOMMENDATION

That

1. The Co-ordinator of Community Development Officer liaise with CTC Inc. and Council's Regional Librarian and Youth Council to formulate a twelve-month youth focused program to commence in April 2024; and
2. To seek grant funding to deliver the program into the community.

BACKGROUND

Presented at the Liveability, Governance and Finance Standing Committee Meeting held on 13 September 2023.

ATTACHMENTS**Nil**

18 QUESTIONS ON NOTICE**18.1 QUESTION ON NOTICE - TENDER FOR PROPERTY****File Number:** 27/09/2023**Author:** Manager Facilities and Parks**Authoriser:** Chief Executive Officer

The following question on notice was received from Councillor Gavin Jones.

Question

Was the tender sent to all Real Estate Agents?

Response

The tender for Property Management Services for Nanango Housing – SBRC-23/24-01 went out as a public tender through Tenderlink via Council's website, local newspapers and social media outlets.

Council's Facilities Manager made direct contact with the following Real Estate Agents with a telephone call;

Freemans Real Estate

South Burnett Real Estate

Rain and Horne Real Estate

Nanango Real Estate

As the tender mentions in Part 1 on page 2 – Council is seeking a suitably qualified and licenced Property Management team located in the town of Nanango to manage the Council's portfolio of residential properties located in Nanango on a daily basis, this service will also include all advice and expertise relating to managing the portfolio.

RECOMMENDATION

That the response to the question regarding the tender for Property Management Services for Nanango Housing was sent to all Real Estate Agents raised by Councillor Gavin Jones be received and noted.

ATTACHMENTS

Nil

18.2 KINGAROY SMOKING RESTRICTION SIGNAGE**File Number: 27.09.2023****Author: General Manager Infrastructure****Authoriser: Chief Executive Officer**

The following question on notice was received from Councillor Cr Kirstie Schumacher

Question

Can you please provide an update about the progress of the following resolution that was adopted by Council at its November 2022 general meeting, in particular when the signage may be installed and if this signage can also be installed in the Blackbutt CBD:

1. Signage be installed where appropriate to reinforce current restriction under the Tobacco and Other Smoking Products Act 1998.
2. Restrict smoking to all of its structures and open spaces in the Kingaroy CBD that meet the requirements under the Tobacco and Other Smoking Products Act 1998.
3. Engage with Queensland Police and Queensland Health to increase enforcement of restrictions under the Tobacco and Other Smoking Products Act 1998.
4. Review the need to further develop a local law for further smoking powers in its future review of local laws.
5. Consider placing infrastructure that encourages compliance with Queensland Smoking Laws and minimises impact on businesses and supports people who prefer to smoke.

Response

Updated smoking laws were introduced on 1 September 2023 with updated buffer zones requirements in public areas including outdoor eating and drinking places. Officers are reviewing smoking signs that have arrived and expect to commence installation in October, and it is anticipated that Officers will work with Divisional Councillors to install signage across all town CBD's where appropriate along with additional infrastructure and signage to support appropriate places for people to smoke. Officers have met with QPS in regard to the issue and will be seeking enforcement action from Queensland Health where venues and public fail to comply with laws.

Where and when the smoke-free law applies at outdoor eating and drinking places

Smoking is already prohibited at outdoor eating and drinking places. The new laws extend the smoke-free area to a 5-metre buffer around the boundary of outdoor eating and drinking places.



RECOMMENDATION

That the response to the question regarding CBD Smoking raised by Councillor Schumacher be received and noted.

ATTACHMENTS

Nil

19 INFORMATION SECTION

Nil

20 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

20.1 SBRCQ 2223_135 Purchase of PPE Field Uniforms

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

20.2 Consideration for Remission on Rates - Assessment 10166-80000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

21 CLOSURE OF MEETING