



SOUTH BURNETT
REGIONAL COUNCIL

AGENDA

Infrastructure, Environment and Compliance Standing Committee Meeting

Wednesday, 4 October 2023

**I hereby give notice that a Meeting of the Infrastructure, Environment
and Compliance Standing Committee will be held on:**

Date: Wednesday, 4 October 2023

Time: 9:00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

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In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 RECOGNITION OF TRADITIONAL OWNERS**
- 4 DECLARATION OF INTEREST**

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

**5.1 MINUTES OF THE INFRASTRUCTURE, ENVIRONMENT AND COMPLIANCE
STANDING COMMITTEE MEETING HELD ON 6 SEPTEMBER 2023**

File Number: 04/10/2023

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

1. That the Minutes of the Infrastructure, Environment and Compliance Standing Committee Meeting held on 6 September 2023 be received and the recommendations therein be adopted.

ATTACHMENTS

1. **Minutes of the Infrastructure, Environment and Compliance Standing Committee Meeting held on 6 September 2023**



SOUTH BURNETT

REGIONAL COUNCIL

MINUTES

Infrastructure, Environment and Compliance Standing Committee Meeting

Wednesday, 6 September 2023

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
INFRASTRUCTURE, ENVIRONMENT AND COMPLIANCE STANDING COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 6 SEPTEMBER 2023 AT 9:00AM**

PRESENT: Councillors:

Cr Gavin Jones (Deputy Mayor), Cr Jane Erkens, Cr Danita Potter, Cr Kirstie Schumacher, Cr Kathy Duff, Cr Scott Henschen

Council Officers:

Mark Pitt (Chief Executive Officer), Darryl Brooks (General Manager Liveability), Kevin Searle (Acting General Manager Infrastructure), Kerri Anderson (Acting Manager Finance & Corporate), Tiarna Hurt (Executive Assistant), James D'Arcy (Manager Infrastructure Planning), Adam Branch (Acting Manager Water & Wastewater), Leanne Petersen (Manager Facilities & Parks), Kimberley Donohue (Executive Assistant).

1 OPENING

Cr Duff opened the meeting and welcomed all attendees.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

Attendance:

At 9:00am, Acting General Manager Finance & Corporate Kerri Anderson entered the meeting.

3 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Duff acknowledged the traditional custodians of the land on which the meeting took place.

4 DECLARATION OF INTEREST

I, Cr Jane Erkens inform this meeting that I have a declarable conflict of interest (as defined in section 150EN of the Local Government Act 2009) in agenda item **14.1 Property Management Services for Nanango Housing and Unit Complexes - SBRC-23/24-01**. The nature of my interest is as follows:

This declarable conflict of interest arises because I own a real estate business in Nanango.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

**5.1 MINUTES OF THE INFRASTRUCTURE, ENVIRONMENT AND COMPLIANCE
STANDING COMMITTEE MEETING HELD ON 2 AUGUST 2023**

COMMITTEE RESOLUTION 2023/55

Moved: Cr Danita Potter

Seconded: Cr Gavin Jones

That the Minutes of the Infrastructure, Environment and Compliance Standing Committee Meeting held on 2 August 2023 be received and the recommendations therein be adopted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

6 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET

**6.1 INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE)
PORTFOLIO REPORT**

COMMITTEE RESOLUTION 2023/56

Moved: Cr Gavin Jones

Seconded: Cr Jane Erkens

That Councillor Jones's Infrastructure Planning, Works (Construction & Maintenance), Portfolio Report to Council be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

6.1.1 QUESTION ON NOTICE - WORKS PROPOSED FOR WHELAN ST HIVESVILLE

Question on Notice from Cr Duff:

What works are proposed to be done for Whelan Street, Hivesville?

Attendance:

At 9:43am, Executive Assistant Kimberley Donohue entered the meeting.

At 9:44am, Executive Assistant Kimberley Donohue left the meeting.

6.2 BUS SHELTER STRUCTURES IN CRAWFORD AND KUMBIA

COMMITTEE RESOLUTION 2023/57

Moved: Cr Scott Henschen
Seconded: Cr Jane Erkens

That the committee recommends to Council:

That Council consider the allocation of \$22,000 for a suitable shelter structure in Crawford, in the 2023/24 Capital Works first quarter budget review.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

6.2.1 QUESTION ON NOTICE - BUS SHELTERS

Question on Notice received from Cr Schumacher:

Who is responsible for the maintenance and service levels of the bus shelters & how many bus shelters are there in the region? Can this information be brought back at 1st quarter budget review?

6.3 SHELTER STRUCTURE KUMBIA

COMMITTEE RESOLUTION 2023/58

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That a report be brought back to a future standing committee for the replacement of shelter structure existing within the Department of Transport and Main Roads (TMR) Road Reserve at the corner of Bunya Highway and Bunya Mountains Road, Kumbia taking into consideration alternative funding options and the relevant TMR approvals.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

7 INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE)

Attendance:

At 9:51 am, Cr Danita Potter left the meeting.

7.1 PETITION REQUESTING IMPROVEMENTS TO BRISBANE STREET EAST NANANGO DRAINAGE AND FOOTPATH BETWEEN DRAYTON STREET AND HOSPITAL TERRACE

COMMITTEE RESOLUTION 2023/59

Moved: Cr Jane Erkens

Seconded: Cr Gavin Jones

That the committee recommends to Council:

That Council Officers scope and add future drainage and footpath works to Council's project list to be considered in future budget deliberations.

In Favour: Crs Gavin Jones, Jane Erkens, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:

At 9:53 am, Cr Danita Potter returned to the meeting.

7.2 2027/2028 REGIONAL ROADS & TRANSPORT GROUP (RRTG) FUNDING NOMINATIONS

COMMITTEE RESOLUTION 2023/60

Moved: Cr Kirstie Schumacher

Seconded: Cr Danita Potter

That the committee recommends to Council:

That Council nominate Memerambi Barkers Creek Road, Corndale Road, Kingaroy Barkers Creek Road and Kumbia Road for 2027/28 TIDS funding as part of the future capital works program.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

ADJOURN MORNING TEA

COMMITTEE RESOLUTION 2023/61

Moved: Cr Scott Henschen
Seconded: Cr Jane Erkens

That the meeting adjourn for morning tea.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

RESUME MEETING

COMMITTEE RESOLUTION 2023/62

Moved: Cr Scott Henschen
Seconded: Cr Kathy Duff

That the meeting resume at 10:37am.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At the resumption of the meeting, Acting General Manager Infrastructure Kevin Searle was not present.

At the resumption of the meeting, Acting Mayor Gavin Jones was not present.

At the resumption of the meeting, Manager Facilities & Parks Leanne Peterson was not present.

At 10:37am, Manager Infrastructure Planning James D'Arcy entered the meeting.

At 10:37am, Manager Infrastructure Planning James D'Arcy left the meeting.

At 10:38am, Manager Infrastructure Planning James D'Arcy returned to the meeting.

8 WATER & WASTEWATER

8.1 WATER AND WASTEWATER PORTFOLIO REPORT

COMMITTEE RESOLUTION 2023/63

Moved: Cr Danita Potter
Seconded: Cr Jane Erkens

That Councillor Jones's Water and Wastewater Portfolio Report to Council be received for information.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

9 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH

Attendance:

At 10:42am, Chief Executive Officer Mark Pitt left the meeting.

At 10:42am, Acting Manager Water & Wastewater Adam Branch left the meeting.

At 10:45am, Manager Facilities and Parks Leanne Petersen returned to the meeting.

9.1 NATURAL RESOURCE MANAGEMENT, COMPLIANCE AND ENVIRONMENTAL HEALTH PORTFOLIO REPORT

COMMITTEE RESOLUTION 2023/64

Moved: Cr Scott Henschen

Seconded: Cr Danita Potter

That Cr Henschen's Natural Resource Management, Compliance and Environmental Health Portfolio Report to Council be received for information.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

Attendance:

At 10:53am, Acting General Manager Infrastructure Kevin Searle returned to the meeting.

At 10:53am, Chief Executive Officer Mark Pitt returned to the meeting.

At 10:53am, Acting Mayor Gavin Jones returned to the meeting.

9.2 NATURAL RESOURCE MANAGEMENT, COMPLIANCE AND ENVIRONMENTAL HEALTH OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2023/65

Moved: Cr Scott Henschen

Seconded: Cr Kirstie Schumacher

That the Natural Resource Management, Compliance and Environmental Health Operational update be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

10 DISASTER MANAGEMENT

10.1 LOCAL DISASTER MANAGEMENT PORTFOLIO REPORT

COMMITTEE RESOLUTION 2023/66

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That Councillor Potter's Local Disaster Management Portfolio report to Council be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

11 WASTE & RECYCLING MANAGEMENT

Attendance:

At 11:08am, Manager Infrastructure Planning James D'Arcy left the meeting.

11.1 WASTE & RECYCLING MANAGEMENT PORTFOLIO REPORT

COMMITTEE RESOLUTION 2023/67

Moved: Cr Danita Potter
Seconded: Cr Scott Henschen

That the Waste Management Portfolio Report to Council be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

11.1.1 QUESTION ON NOTICE - RECYCLING COMPARISON

Question on Notice from Cr Potter:

Has the recycling improved since being introduced and can this be shown in a comparison?

Attendance:

At 11:20am, Manager Facilities & Parks Leanne Petersen left the meeting.
At 11:23am, Manager Facilities & Parks Leanne Petersen returned to the meeting.
At 11:29am, Acting General Manager Finance & Corporate Kerri Andersen left the meeting.
At 11:31am, Acting General Manager Finance & Corporate Kerri Andersen returned to the meeting.

11.2 WASTE & RECYCLING MANAGEMENT OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2023/68

Moved: Cr Danita Potter
Seconded: Cr Jane Erkens

That the Waste and Recycling Management Operational Update be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

11.3 ILLEGAL DUMPING UPDATE

COMMITTEE RESOLUTION 2023/69

Moved: Cr Danita Potter

Seconded: Cr Jane Erkens

That the Illegal Dumping Update be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

12 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS

Attendance:

At 11:40 am, Cr Gavin Jones left the meeting.

12.1 RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND FIRST NATION AFFAIRS PORTFOLIO REPORT

COMMITTEE RESOLUTION 2023/70

Moved: Cr Kathy Duff

Seconded: Cr Scott Henschen

That Cr Duff's Rural Resilience & Disaster Recovery, Parks & Gardens, Property & Facility Management and First Nation Affairs Portfolio Report to Council be received for information.

In Favour: Crs Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

13 PARKS & GARDENS

Attendance:

At 11:42 am, Cr Gavin Jones returned to the meeting.

13.1 FACILITIES AND PARKS OPERATIONAL UPDATE

COMMITTEE RESOLUTION 2023/71

Moved: Cr Jane Erkens
Seconded: Cr Danita Potter

That the Facilities and Parks Operational update be received for information.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

14 PROPERTY & FACILITY MANAGEMENT

Attendance:

At 11:49 am, Cr Jane Erkens left the meeting.

14.1 PROPERTY MANAGEMENT SERVICES FOR NANANGO HOUSING AND UNIT COMPLEXES - SBRC-23/24-01

COMMITTEE RESOLUTION 2023/72

Moved: Cr Danita Potter
Seconded: Cr Kirstie Schumacher

That the committee recommends to Council:

That Council enter into a Council Services Contract with Tremmett Pty Ltd trading as South Burnett Real Estate of the Nanango housing and unit complexes for a period of five years.

In Favour: Crs Gavin Jones, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 5/0

14.1.1 QUESTION ON NOTICE - TENDER FOR PROPERTY

Question on Notice from Gavin Jones:

Was the tender sent to all Real Estate Agents?

Attendance:

At 11:53 am, Cr Jane Erkens returned to the meeting.

14.2 PROPOSED TENDER FOR SALE OF 142 MACALISTER STREET, MURGON

COMMITTEE RESOLUTION 2023/73

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the committee recommends to Council:

That Council approve for sale by tender 142 MacAlister Street, Murgon (Lot 1 RP164438) by;

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter a contract of sale for the property, or
2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market.
3. Prior to settlement, remove the section of footpath that encroaches the property along the southwestern boundary and relocate it to its correct location being the adjacent designated accessway.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

14.3 SALE OF 4 HALY STREET, KINGAROY TO ERGON ENERGY (ENERGY QUEENSLAND LIMITED)

COMMITTEE RESOLUTION 2023/74

Moved: Cr Kirstie Schumacher

Seconded: Cr Scott Henschen

That the committee recommends to Council:

That Council offer the land for sale to Ergon Energy, being part of Energy Queensland Limited.

1. Contract of sale to be in accordance with;
 - (i) Section 236 of the Local Government Regulation 2012.
 - (ii) Queensland Government Land Transaction Policy 2021.
 - (iii) SBRC Disposal of Assets Policy.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

14.4 SALE BY TENDER OF LOT 104 KINGAROY BURRANDOWAN ROAD, INVERLAW

COMMITTEE RESOLUTION 2023/75

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the Committee recommends to Council:

That Council offer for sale by tender Lot 104 Kingaroy Burrandowan Road, Inverlaw (Lot 104 FY1203) by:

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter into a contract of sale for the property, or
2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market.
3. That works up to \$10,000.00 be undertaken prior to settlement to improve the saleability of the property.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Attendance:

At 12:25 pm, Cr Danita Potter left the meeting.

At 12:28 pm, Cr Danita Potter returned to the meeting.

14.5 GIFTING OF ST. FAITH CHURCH AND CEMETERY, MONDURE

COMMITTEE RESOLUTION 2023/76

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That the committee recommends to Council:

That item 14.5 lay on the table.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15 QUESTIONS ON NOTICE

15.1 QUESTION ON NOTICE - POTENTIAL WORKSHOP

COMMITTEE RESOLUTION 2023/77

Moved: Cr Jane Erkens
Seconded: Cr Kirstie Schumacher

That the response to the question regarding is there potential for a workshop with Councillors to discuss the Local Laws as part of the Consultation Programme, raised by Councillor Erkens be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.2 QUESTION ON NOTICE - TOUR OF WASTE FACILITIES

COMMITTEE RESOLUTION 2023/78

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That the response to the question regarding Tour of Waste Facilities raised by Councillor Schumacher be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.3 QUESTION ON NOTICE - BAITING PROGRAM

COMMITTEE RESOLUTION 2023/79

Moved: Cr Scott Henschen
Seconded: Cr Danita Potter

That the response to the question regarding has Council coordinated the baiting program set for September with South Burnett's neighbouring Councils, raised by Councillor Henschen be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.4 QUESTION ON NOTICE - CROFTON STREET, BLACKBUTT

COMMITTEE RESOLUTION 2023/80

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the response to the question regarding Crofton Street Blackbutt site suitable for a Social or Affordable Housing project raised by Councillor Schumacher be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.5 QUESTION ON NOTICE - REPLACEMENT PROGRAM FOR PLANTS IN GARDEN BEDS

COMMITTEE RESOLUTION 2023/81

Moved: Cr Kirstie Schumacher
Seconded: Cr Scott Henschen

That the response to the question regarding replacement plants in garden beds raised by Councillor Schumacher be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.6 QUESTION ON NOTICE - PLANTER BOXES

COMMITTEE RESOLUTION 2023/82

Moved: Cr Kirstie Schumacher
Seconded: Cr Danita Potter

That the response to the question regarding planter boxes across the region raised by Councillor Schumacher be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

15.7 QUESTION ON NOTICE - ARE THERE ANY FRRR DISASTER FUNDING OPTIONS FOR HALL REPAIRS/EVACUATION CENTRES AND WHAT COUNCIL FACILITIES ARE AVAILABLE?

COMMITTEE RESOLUTION 2023/83

Moved: Cr Kirstie Schumacher

Seconded: Cr Jane Erkens

That the response to the question regarding Are there any FRRR Disaster funding options for hall repairs/evacuation centres and what Council facilities are available raised by Councillor Schumacher be received and noted.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

16 CONFIDENTIAL SECTION

Nil

17 CLOSURE OF MEETING

The Meeting closed at 12:44pm.

The minutes of this meeting were confirmed at the Infrastructure, Environment and Compliance Standing Committee Meeting held on 4 October 2023.

.....
CHAIRPERSON

6 PORTFOLIO - INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE), WATER & WASTEWATER, PLANT & FLEET

6.1 INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE) PORTFOLIO REPORT

File Number: 04.10.2023

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Infrastructure Planning and Works (Construction & Maintenance) Portfolio Report

SUMMARY

Councillor Jones presents his Infrastructure Planning and Works (Construction & Maintenance), Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Councillor Jones's Infrastructure Planning, Works (Construction & Maintenance), Portfolio Report to Council be received for information.

BACKGROUND

N/A

ATTACHMENTS

- 1. October Works and Infrastructure Planning Portfolio Report**

ROADS AND DRAINAGE PORTFOLIO REPORT

Current Design and Planning Projects

Name	Description	Status
Alford Street, Kingaroy	Detailed Design Watermain renewal	Design 85% complete
River Road & Kingaroy Street Roundabout	Detailed Design Pavement Rehabilitation	Design 50% complete
Birt Road, Booiie	Drainage Improvements and pavement rehab	Design 80% complete
Wondai CBD Streetscape	Streetscape – Detailed Design	Design 50% complete
Freemans Lane, Kingaroy	Concrete road pavement at Fire Station	Design 5% complete
Tingoora Chelmsford	Pavement Rehab	Design 5% complete
Maidenwell Bunya Mountains Road	Road upgrade	Design 60% complete
Wondai Industrial Estate	Stage 2 cost estimate	Design 10% complete

Current / Planned Works for October

As at 19 September 2023

Capital Works

Name	Description	Expected Start	Expected Completion	Budget Amount	Actual as at 19/09/2023
Angel Avenue, Murgon (St Joseph's Catholic Primary School)	Crossing Upgrade	September	October	\$116,000	\$4,597
Bunya Highway, Wondai (Dingo Creek Car Park)	Parking Upgrade	September	October	\$180,260	\$12,164
Frederick Street, Wooroolin (Wooroolin State School)	Footpath Upgrade	September	October	\$50,000	\$1,633
Kent Street, Kingaroy (Saint Mary's Catholic College)	Construct Footpath	September	October	\$157,410	\$6,120
Kingaroy Airport	Pavement Rehabilitation	October	October	\$50,000	\$0

William St/Toomey St/Avoca St, Kingaroy (Kingaroy State High School)	Intersection and Parking Upgrades	October	November	\$143,308	\$46,720
Tessmanns Road, Kingaroy	Construct Footpath	October	December	\$128,138	\$5,119

Bitumen Resealing

Name	Description	Expected Start Date	Expected Completion Date	Budget Amount	Actual as at 19/09/2023
Bushnells Road, Nanango	Bitumen Resealing	October	October	\$50,400	\$3,405
Friebergs Road, Warnung	Bitumen Resealing	October	October	\$105,840	\$2,425
Haly Street, Kingaroy	Bitumen Resealing	September	September	\$122,000	\$765
Mondure Wheatlands Road	Bitumen Resealing	October	October	\$340,480	\$1,779
Old Esk Road, Taromeo	Bitumen Resealing	September	September	\$120,000	\$768
River Road, Kingaroy	Bitumen Resealing	September	September	\$184,000	\$1,719
Runnymede Road, Runnymede	Bitumen Resealing	September	September	\$170,000	\$2,948
Stuart Valley Drive	Bitumen Resealing	September	September	\$339,840	\$924

Patrol Grading

Locality	Description	Expected Start	Expected Completion
Alice Creek	Tuckers Road, Glencliffe Road, Alice Creek Road, Williams Road, Barbours Road, Clarkes Road, Parkers Road, Ellesmere Road	October	October
Ballogie	Lewis Duff Road, Walkers Road, Underwoods Road, Lawson Road, Barret Road	October	October
Chahpingah	Garden Creek Road, Alcocks Road	October	October
Coverty	Glencoe Road	October	October

Durong	Woltmanns Road, Paines Road, Shellytop Road, Coven Road, McLean road, McPhee Road, Ridge Road, Ironbark Road, Duffs Boundary Road	September	October
Goodger	Boonenne Ellesmere Road, Boonenne Road, Weeks Road	October	October
Gordonbrook	Half Mile Creek Road, Smiths Road, Weens Road, Wicks Road, Slatterys Road	September	October
Inverlaw	Luck Road, Hoopers Road, Woodalls Road, Barrons Road South, Morrisseys Road	September	October
Kingaroy	Hodges Road, Bethany Street, Railway Road, Lankowskis Road, Meiers Road, Borcharts Road, Bridget Carroll Road, Mount Wooroolin Road	September	October
Neumgna	Tarong Yarraman Road, Henderson Road	October	October
Taabinga	Rattenburys Road, Toomeys Road	October	October
Tarong	Tarong Railway Road, Pincott Lane	October	October
Wengenville	Wengenville Glencliffe Road	September	September

Roadside Slashing / Boom mowing

Roadside slashing program is currently halted due to the ongoing dry conditions. Roads will continue to be monitored for any growth that is approaching intervention and assessed on a case-by-case basis. The slashing program will re-commence during the normal optimal growing season and when weather conditions allow.

Boom mowing on various sealed roads has commenced in the northern section of the region with the expected program as per the table below.

Locality	Description	Expected Start	Expected Completion
Manyung area	Various roads – Boom mowing	September	September
Redgate area	Various roads – Boom mowing	September	September
Murgon area	Various roads – Boom mowing	September	October
Wondai area	Various roads – Boom mowing	October	October
Wooroolin area	Various roads – Boom mowing	October	October
Kingaroy area	Various roads – Boom mowing	October	November

Flood Damage Restoration Works

Locality	Work Type	Description	Expected Start	Expected Completion
Benair	Unsealed works	Deep Creek Road	October	November
Boyneside	Unsealed works	Bilboa Road	October	October
Brooklands	Sealed works	Brooklands Pimpimbudgee Road	October	November

Brooklands	Unsealed works	Archookoora Road, Druce Road	September	September
Chahpingah	Drainage/ floodway works	Broad Creek Road, Burra Burri Road, Hodges Dip Road	September	September
Coverty	Unsealed works	Glencoe Road, Coverty Road	September	September
Crawford	Sealed works	Siefert Street, Murphys Road, Liesegangs Road, Wingfields Road	October	October
Dangore	Drainage/ floodway works	Dangore Mountain Road, Wilsons Road	September	September
Dangore	Unsealed works	Dangore Mountain Road	October	October
East Nanango	Sealed works	Diggings Road	September	September
Gordonbrook	Drainage/ floodway works	Findowie Road, Holts Road, Oakdean Road	October	October
Haly Creek	Drainage/ floodway works	Bookless Road, Ellesmere Road, Findlays Road, Flagstone Creek Road, Haly Creek Road, Stuart Valley Drive	October	October
Hivesville	Unsealed works	Ten Chain Road	October	October
Inverlaw	Drainage/ floodway works	Barrons Road, Luck Road, Magees Road, Ten Chain Road , Wooden Hut Road	October	October
Inverlaw	Unsealed works	Barrons Road	September	September
Nanango	Sealed works	Fleming Street, Finlay Road, Templetons Road, Lanes Road	September	September
Neumgna	Sealed works	Ridge Road	October	November
Proston	Drainage/ floodway works	Murphys Way	October	October
South East Nanango	Drainage/ floodway works	Old Esk North Road	October	October
South East Nanango	Sealed works	Old Esk North Road	October	October
South Nanango	Sealed works	Izzards Road	September	September
Wengenville	Unsealed works	Maidenwell Glencliffe Road	October	October
Wheatlands	Sealed works	Flats Road	October	October

Completed Works for Noting – as at 19 September 2023

Design and Planning Projects

Name	Description	Status
Markwell Street (STIP)	Detailed Design for Bus Interchange	Design Complete
Tessmanns Road (Ivy to Graham)	Footpath	Design Complete

Capital Works

Name	Description	Budget Amount	Actual (as at 19/09/23)
Couchmans Road	Shoulder Resheeting	\$270,000	\$230,112
Denmark Road	Shoulder Resheeting	\$65,000	\$31,236
Dutton Street East, (Murgon State High School & Murgon State School)	Footpath Upgrade	\$99,110	\$23,066
Gore Street, Murgon, (Murgon State High School)	Parking Upgrade	\$472,054	\$92,561
Liesegangs Road, Crawford	Shoulder Resheeting	\$65,000	\$68,803
North Street, Kingaroy	Install kerb and channel	\$121,500	\$80,938
Reedy Creek Road, Benair	Shoulder Resheeting	\$100,000	\$80,635

Patrol Grading

Locality	Description
Booie	Smith Road
Boondooma	Krugers Road, Coes Boundary Road, Seiler Lane, Slacks Road, Thomson Road, Allies Creek Road
Brigooda	Alexander and Lawson Road, Weber Lane, Rankins Road, Jua Road
Hivesville	MacFarlane Road
Hodgleigh	Coolabunia Malar Road, Hodgleigh North Road
Inverlaw	Barrons Road, Inverlaw School Road, Wooden Hut Road, Beils Road, Ten Chain Road
Kumbia	Roberts Street, Hays Road
Maidenwell	Maidenwell Pimpimbudgee Road
Okeden	Trentham Lane
Runnymede	Runnymede Estate Road, Scotts Lane

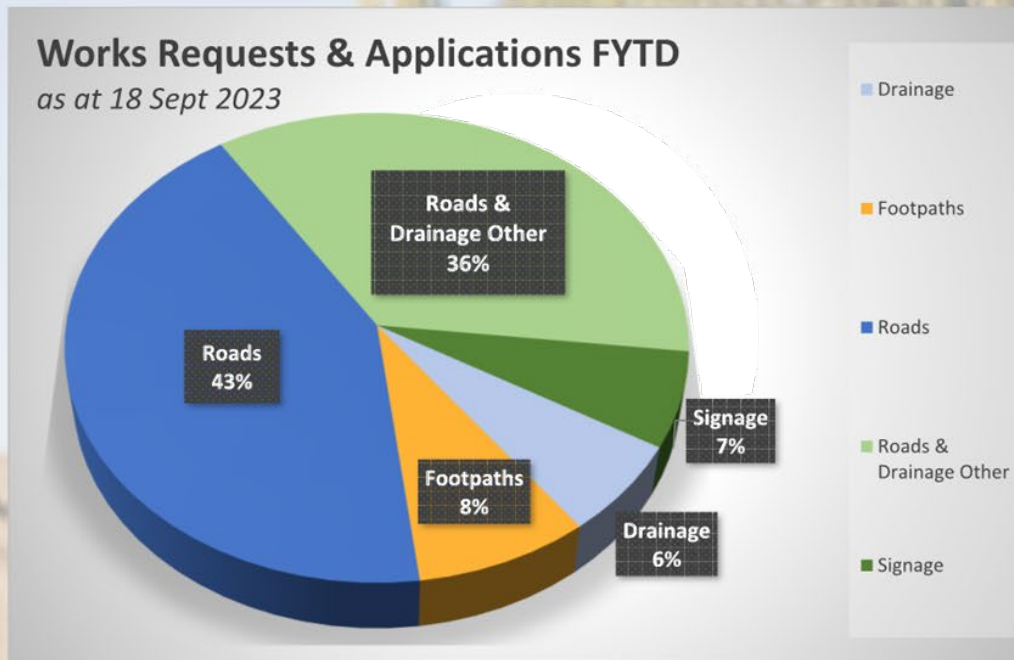
Sandy Ridges	Manumbar Road
Tingoora	Meek Street
Wattle Grove	Benair Road
Wengenville	Dugdell Road

Roadside Slashing/Boom Mowing

Locality	Activity	Description
Brooklands	Slashing	Nanango Brooklands Road, Boldery Road, Brooklands Pimpimbudgee Road, Darley Crossing Road
Crownthorpe	Boom Mowing	Crownthorpe Road, Nangur Road
Maidenwell	Slashing	Coleman Road
Manyung	Boom Mowing	Hetheringtons Road, Reifs Road
Merwood	Boom Mowing	Pringles Hill Road
Mount McEuen	Boom Mowing	Mt McEuen Road
Murgon	Boom Mowing	Braithwaites Road, Boat Mountain Road
Murgon	Slashing	Boat Mountain Road
South Nanango	Slashing	Allen Road, Andrews Road, Kassulke Road, Majors Road
Tablelands	Boom Mowing	Uptons Road, Levers Road, Daniels Road

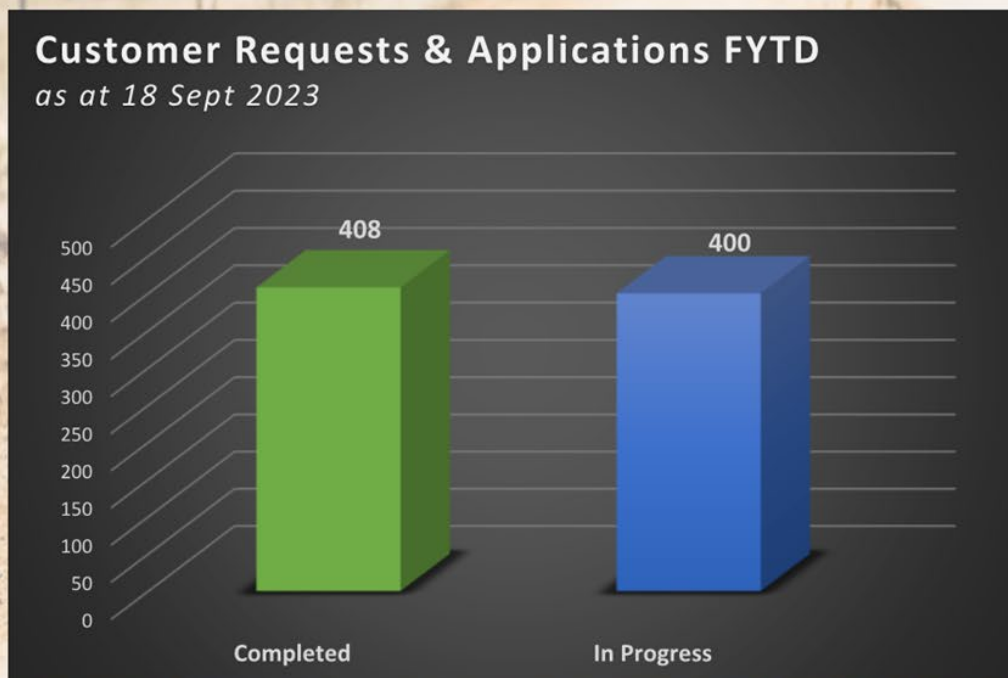
Flood Damage Works

Locality	Roads	Completed Works
Ficks Crossing	Ficks Crossing Road, Mollenhauers Road	Unsealed works
Kingaroy	Rogers Drive	Drainage /floodway works
Manyung	Wittons Road, Manyung Road	Unsealed works
Moffatdale	Donalds Road, Waterview Drive, Haager Drive, Meddletons Road	Unsealed works
Moondooner	Finnemores Road, Sanders Road, Birchs Road	Unsealed works
Mount McEuen	Mt McEuen Road, The Bluff Road	Unsealed works
Murgon	Wesslings Road, Frohloffs Road, Lyons Road, Ferris Road, Piggery Road	Unsealed works
Neumgna	Henderson Road, Nystrom Duffy Road	Unsealed works
Proston	Drake Street	Drainage /floodway works
Redgate	Goschnicks Road, Tipperary Road	Unsealed works
South Nanango	Hazeldean Road, Jensen Road	Drainage /floodway works
Tarong	Pincott Lane, Pedler Road, Tanduringie Drive	Unsealed works
Wondai	Jarvis Road	Unsealed works



Roads and Drainage Other- includes Street furniture, animals, bridges, gates and grids.

Other – includes airports, buildings, council buildings, dams, economic development, mowing, disaster management, parks and gardens, rates valuation, telecoms, toilets, waste and weeds.



These figures are inclusive of Infrastructure Works only, excludes Water & Waste Water Requests.



Kerb and Channel upgrade - North Street, Kingaroy



Shoulder Resheeting - Liesegang Road, Crawford



Shoulder Resheeting – Reedy Creek Road, Benair



Parking Improvements - Gore Street, Murgon



Footpath Improvements - Dutton Street East, Murgon



Pedestrian Crossing Improvements – William Street, Kingaroy



Bitumen Resealing - Old Esk Road, Taromeo



Bitumen Resealing – Runnymede Road , Runnymede

6.2 REQUESTING COUNCIL NAME TWO NEW ROADS AS PART OF SUBDIVISION AT 241 IZZARDS ROAD SOUTH NANANGO

File Number: 04-10-2023

Author: Manager Works

Authoriser: Chief Executive Officer

PRECIS

Requesting Council name two new roads as part of subdivision at 241 Izzards Road, South Nanango.

SUMMARY

A request was received by Council to name two new roads as part of a subdivision at 241 Izzards Road, South Nanango. The original report was tabled at the July Infrastructure, Environment and Compliance Standing Committee on 5 July 2023 with the resolution that the matter lay on the table until further clarification be received

Motion

That the report be lifted from the table.

OFFICERS RECOMMENDATION

That the Committee recommends to Council to review the shortlisted names and make a recommendation to Council to name the two roads.

- The applicant's preferences are:
 - Road 1 – Cripps Road
 - Road 2 – Cross Road

FINANCIAL AND RESOURCE IMPLICATIONS

The process will be managed within existing budget and resource provisions.

LINK TO CORPORATE/OPERATIONAL PLAN

IN1 Continue to provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage and street lighting.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Stakeholders within internal branches have been consulted on the road naming prior to this report going before Council. These include Council Infrastructure Works Branch.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Reference is made to Council's Infrastructure Asset Naming Policy.

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

FINANCIAL AND RESOURCE IMPLICATIONS

The process will be managed within existing budget and resource provisions.

LINK TO CORPORATE/OPERATIONAL PLAN

IN1 Continue to provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage and street lighting.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Stakeholders within internal branches have been consulted on the road naming prior to this report going before Council. These include Council Infrastructure Works Branch.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Reference is made to Council's Infrastructure Asset Naming Policy.

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

The applicant made an application, OPW22/0016, to Council's planning department to undertake a subdivision at 241 Izzards Road, South Nanango: Lot 3 on RP188104. The works included the construction of two new roads, see Attachment one (1).

A report was presented and tabled at Infrastructure, Environment and Compliance Standing Committee on the 5 July 2023 to name these roads. The proposed road names shortlisted below have been revised to be names of historical significance to the South Burnett and Nanango region.

Council provided the applicant with a list of names with known historical relevance to the region. From the list provided the applicant has requested that Council considers the following names for these roads, in order of preference.

Road 1 – from Izzards Road to Road 2.

- Cripps

- a. Arthur Cripps, the Australian Middle Weight Champion, farmed north of Nanango. When he became famous as an amateur boxer by winning the amateur crown in 1902, he was induced to turn professional. After coming to Nanango, he occasionally returned to the city to defend his title over a twelve-year period. He was never defeated. In all his bouts he was known as a clean fighter, a courteous opponent and a strictly honourable man. Arthur was also an International Rugby Union player who represented Queensland and Australia. (Page 359, Pioneering Into the Future – A History of Nanango Shire)

- Adams

- a. David James Adams was one of the legendary figures of the shire. He was born in Bundaberg in 1896 and enlisted at Murgon in 1914 as soon as war was declared. As a Lewis gunner in the 25th Battalion he was awarded the Distinguished Conduct Medal for his action on 3 October 1918. On returning to Australia, Adams worked as a bullock driver in the Blackbutt area before moving with his bullocks to Elgin Vale, Manumbar. War injuries caught up with him by 1939 and he retired at Elgin Vale. He was a much respected man, though quiet and unassuming, and was buried in Nanango July 1947. (Page 412, Pioneering Into the Future – A History of Nanango Shire)

- Butwell

- a. Noel (Stumpy) Butwell worked at the Nanango Sawmill as a kid, he played as a talented member of the sawmill football team. He was virtually unbeatable in amateur fights and a real crowd pleaser. Butwell won the Australian Flyweight Champion Title in 1943, and finally lost his national flyweight crown in 1951. He also won the Australian Bantamweight Championship. Stumpy Butwell is best remembered in Nanango as a great champion and a great sportsman who brought honour to all Queensland during the war and post war era. (Page 30-361, Pioneering Into the Future – A History of Nanango Shire)
- b. Four Butwells from the Nanango Shire Area were enlisted during WW2.

Road 2 – off Road 1

- Cross

- Dolly Cross was fortunate to maintain good health and was able to continue serving the community in many ways well into her eighties. Twice a month she prepared meals at the Rugby League Clubhouse for the aged and infirm who were often twenty-five years her junior. Dolly's involvement covered many facets of life in Nanango. She was instrumental in organising the Brownies. As a member of the Tourist Association, she was one of the founders of the annual Mardi Gras. For many years she was an active member of the QCWA, Red Cross, Nanango Show Society and Senior Citizens. When Nanango needed a kindergarten, she was on the committee. When the Ringsfield Hospital became redundant she again was on a committee, this time organising short term accommodation for needy families. In her words "As things come up that need some help, I go along and try to help out where I can". (Page 315, Pioneering Into the Future – A History of Nanango Shire)
- The Cross family are early pioneers of Nanango.
- J. Cross from the district of Nanango was enlisted during WW1.
- K. Cross from the Nanango Shire Area was enlisted during WW2.

- Lynch

- Mary, Kate, Rose and Nell Lynch AKA The Lynch Sisters. First came to Nanango district in 1908. They lived in the remote timber-getters camps. Felling giant trees or clearing scrub for farmers. They proved so adept at the game that they took a lot of work from the men, and even gave a demonstration at the Nanango show. Dressed in their Sunday best, they got stuck into logs of wood with axes and cross-cut saws, to give the local lads an idea of how it should be done. The sisters were the only women at the camp. First, the girls would have had to clear tracks wide enough to take a single row of horses or a double row of bullocks. In addition to cutting down the big trees, the Lynches also specialised in ring barking and general scrub clearing around the various properties. Their services were very much in demand. Charlie Birch 86 (in 1976) and whose hands were

still deeply stained with timber said that he worked beside the girls. In his words: 'They were fantastic and woe betide any man who tried to put anything rough over them'. They felled pine from the dense scrub. They carried out contract fencing in the surrounding district. They cut and carted cordwood for the Gympie mines. They supplied the traction engine with 30-inch billets of firewood and stacked it at various points along the engines route. The Lynch Girls, as they were popularly known, became familiar and highly respected members of the community, expecting and receiving no favours on account of their sex, and only the very foolish would attempt to take liberties with them. One, who made an unseemly remark, was promptly dragged by them from his horse and thoroughly rolled in a mudhole. At 116 Drayton Street Nanango a house built by the Lynch sisters is still used as a residence. (Page 117, Pioneering Into the Future – A History of Nanango Shire)

- Warner
 - Shirley & Peter Warner. They ran many catering and fundraising events for the town. Behind the refurbishment of the Catholic church.

Based on the Infrastructure Asset Naming Policy the following suffixes could be considered for these roads:

- Road (Rd) – A roadway forming a means of communication between one place and another generally applied outside an urban district.
- Court (Crt) – Road 2 only - A short, enclosed roadway, generally longer than 50m. The longer culs-de-sac in a subdivision.

None of the shortlisted names above have existing conflicts with other roads within the South Burnett Council area.

It is recommended that the committee review the shortlisted names above and make a recommendation to Council for the new road names. The applicant has listed his preference for the new roads to be named Cripps Road and Cross Road.

COMMITTEE RESOLUTION 2023/5

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

That the matter lay on the table until further clarification.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

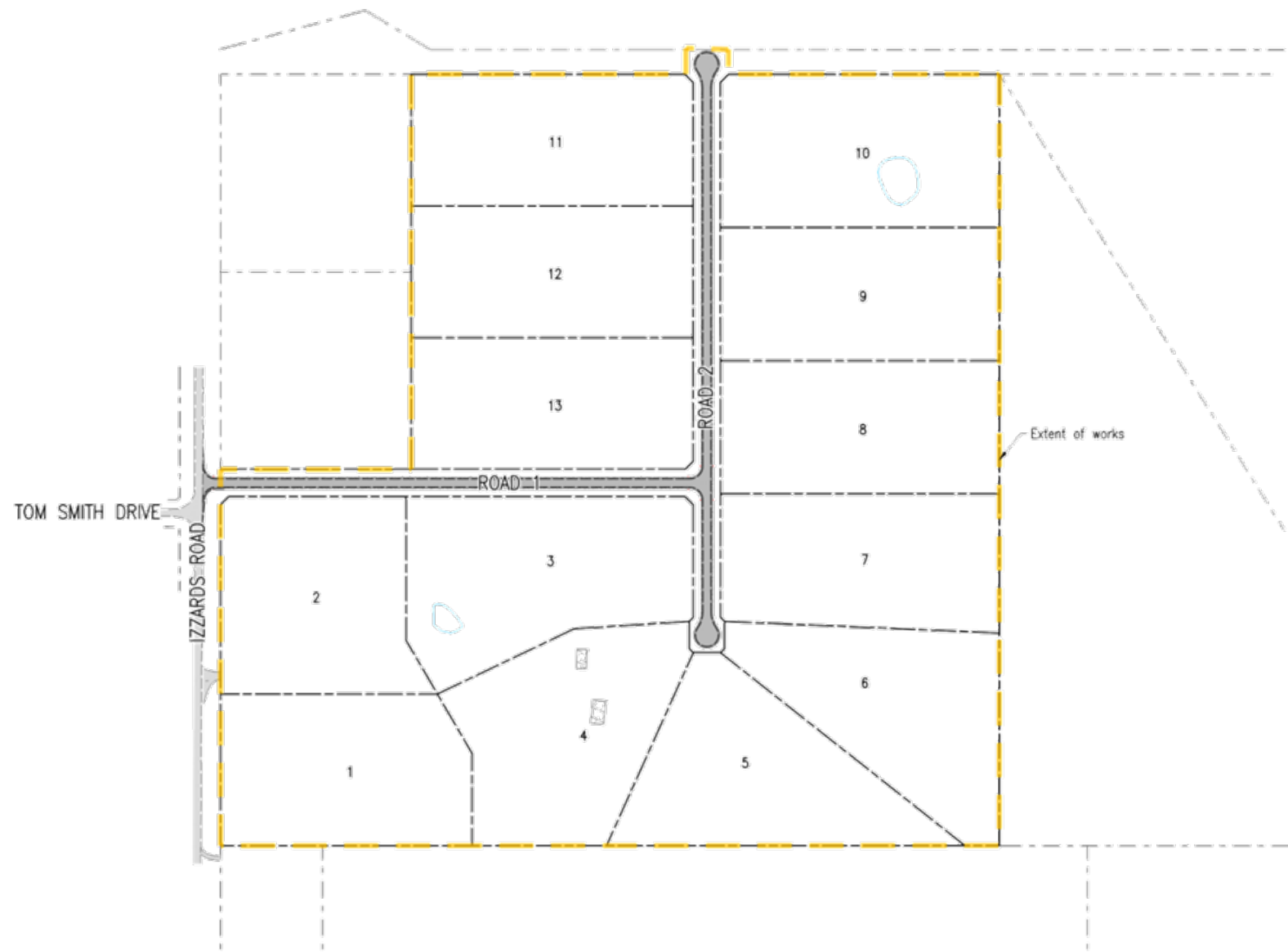
Against: Nil

CARRIED 6/0

ATTACHMENTS

1. Map - Izzards Road Subdivision

13 LOT RURAL RESIDENTIAL SUBDIVISION 241 IZZARDS ROAD, SOUTH NANANGO QLD 4615 FOR IZZARDS ROAD DEVELOPMENTS P/L



Sheet List Table	
SHEET NUMBER	SHEET TITLE
22E-0191: G Series - General	
C-G0101	General Layout and Drawing Index Plan
C-G0102	Project Notes
C-G0201	Survey Setout and Existing Features Plan
C-G0202	Demolition Plan
C-G0401	Easement Plan
22E-0191: R Series - Roads	
C-R0001	Typical Road Cross Section Plan
C-R0101	Roadworks and Footpath Notes and Standard Details
C-R0201	Asphalt Pavement Design Plan
C-R0300	Road Control Line Setout Tables
C-R0301	Road 1 Layout Plan and Longitudinal Section - 1
C-R0302	Road 1 Layout Plan and Longitudinal Section - 2
C-R0306	Road 1 Cross Sections - 1
C-R0307	Road 1 Cross Sections - 2
C-R0312	Road 2 Layout Plan and Longitudinal Section - 1
C-R0313	Road 2 Layout Plan and Longitudinal Section - 2
C-R0317	Road 2 Cross Sections - 1
C-R0318	Road 2 Cross Sections - 2
C-R0400	Intersection Setout Coordinates
C-R0401	Intersection Layout Plan - 1
C-R0402	Intersection Layout Plan - 2
C-R0601	Signage and Linemarking Notes and Standard Details
22E-0191: E Series - Earthworks and ESC	
C-E0101	Bulk Earthworks Notes and Standard Details
C-E0201	Cut to Fill Extent Layout Plan
C-E0801	Erosion and Sediment Control Notes and Details
C-E0901	Erosion and Sediment Control Layout Plan
22E-0191: D Series - Drainage	
C-D0101	Stormwater Notes and Standard Details
C-D0201	Stormwater Catchment Plan
C-D0401	Stormwater Layout Plan - 1
C-D0402	Stormwater Culvert Layout Plan
C-D0501	Stormwater Longitudinal Sections - 1
C-D0701	Stormwater Calculation Tables - 1
C-D0702	Stormwater Calculation Tables - 2

GENERAL LAYOUT AND DRAWING INDEX PLAN

Scale 1:2000 (A1)



ISSUE	DESCRIPTION	DATE	DWN	DES	CHK	APP
2	ISSUE FOR CONSTRUCTION	11/04/2023	TJC	MRF	MDL	JMW
1	RESPONSE TO COUNCIL RFI	03/02/2023	MRF	MRF	MDL	JMW
0	FOR APPROVAL	14/11/2022	MRF	MRF	MDL	JMW

A.P.E.G.
RMA Engineers
Jason Wardle
RPEQ: 7789



CLIENT
IZZARDS ROAD DEVELOPMENTS P/L
69 KITCHENER ROAD
ASCOT QLD 4007

PROJECT
13 LOT RURAL RESIDENTIAL SUBDIVISION
241 IZZARDS ROAD
SOUTH NANANGO QLD 4615
TITLE
GENERAL LAYOUT AND DRAWING INDEX PLAN

ALL DRAWINGS ARE TO BE READ IN CONJUNCTION WITH THE PROJECT NOTES ON DRAWING 0010
VERIFY ALL ON SITE DIMENSIONS AND LEVELS PRIOR TO CONSTRUCTION. NOTIFY RMA IMMEDIATELY OF ANY DISCREPANCIES
COPYRIGHT RMA ENGINEERS PTY LTD ©

HEIGHT DATUM
AHD

MAP GRID
MGA-56

SIZE
A1

COUNCIL BALMOON NO
IR1018723

COUNCIL OR NO
OPW22/0016

PROJECT NO
22E-0191

DRAWING NO
C-G0101

ISSUE
2

7 INFRASTRUCTURE PLANNING, WORKS (CONSTRUCTION & MAINTENANCE)

7.1 MINUTES OF THE TRAFFIC ADVISORY COMMITTEE MEETING HELD MONDAY 11 SEPTEMBER 2023

File Number: 01.10.2023

Author: Manager Infrastructure Planning

Authoriser: Chief Executive Officer

PRECIS

Minutes of the Traffic Advisory Committee Meeting held Monday 11 September 2023

SUMMARY

The minutes of the Traffic Advisory Committee meeting held in Warren Truss Chambers, Kingaroy of the South Burnett Regional Council on Monday, 11 September 2023 are provided to note and consider.

OFFICER'S RECOMMENDATION

That the Committee receive and note the attached minutes and recommendations of the Traffic Advisory Committee held Monday 11 September 2023.

BACKGROUND

N/A

ATTACHMENTS

- 1. Minutes of the Traffic Advisory Committee**



Traffic Advisory Committee Minutes

Infrastructure

Chair: Councillor Jones
Minutes: Tiarna Hurt
Date: Monday 11 September 2023, 12.30pm
Venue: Warren Truss Chambers, Kingaroy

Committee Attendance:

Kate Wyatt (SBRC), Pawan Gautam (SBRC), James D’Arcy (SBRC), Cr Scott Henschen (SBRC), Cr Gavin Jones (SBRC), Craig Whittaker (TMR Road Safety), Andrew Goatham (TMR), Patrick Stromquist (TMR)

Agenda Item	Action Summary	Responsible Officer	Due Date
<i>Welcome and Apologies (Chair)</i>	Cr Jones chaired the meeting. All members welcomed. Apologies recorded. Meeting opened 12.33 pm Apologies: Brad Fewtrell (QPS), David Tierney (QPS), Donna Brown (SBRC)	N/A	N/A
<i>Confirmation of previous minutes (Chair)</i>	Previous minutes of meeting held on Tuesday 13 June 2023 were confirmed. Moved: Andrew Goatham Seconded: Cr Henschen Vote: All in favour	N/A	N/A
<i>Business Arising from Minutes of Last Meeting</i>	Action: Request for reduction of speed limit on Bunya Highway, Wondai <ul style="list-style-type: none"> - SBRC team & TMR have been discussing and looking at tying this in with the Wondai streetscape project. - Implement 50kms from Moreton St North wrapping around to Edward St. - SBRC to implement plan to undertake speed reduction in conjunction with CBD streetscape. Status: Complete	SBRC & TMR	N/A



Traffic Advisory Committee Minutes

Infrastructure

	<p>Action: St John’s Lutheran School bus operations</p> <ul style="list-style-type: none"> - Concern from school regarding buses turning down narrow side streets from Ivy Street. - Push bus operations through to Tessmans Rd rather than local streets. - SBRC to liaise with bus operator to achieve outcome. <p>Status: SBRC to liaise with bus operator</p>	SBRC	28/11/2023
	<p>Action: Swickers safety issue with employees exiting site</p> <ul style="list-style-type: none"> - Pushing the exit to the west away from the intersection – near a power pole for further street lighting - TMR approved plan, liaise with Swickers - Send design back to swickers – TMR & SBRC in principal support. Swickers to address as part of future works. <p>Status: Complete</p>	N/A	N/A
	<p>Action: SBRC - Siefert Street, Crawford – Speed Reduction</p> <ul style="list-style-type: none"> - Reduce to 80kms rather than 100kms. - Recommended to committee for this change. - SBRC to implement. <p>Status: Complete</p>	SBRC	N/A
	<p>Action: SBRC - Blackbutt School Crossing – D’Aguilar Highway</p> <ul style="list-style-type: none"> - “Smile for Sam” radar sign as a trial. - TMR to provide data to future meeting for further discussions. <p>Status: TMR to action</p>	TMR	28/11/2023



Traffic Advisory Committee Minutes

Infrastructure

	<p>Action: QPS – Kingaroy Bus Exchange</p> <ul style="list-style-type: none"> - Meeting held with school principal, QPS and SBRC after last TAC meeting in June to discuss design. <p>Status: Complete</p>	N/A	N/A
	<p>Action - SBRC – Speeding and dangerous driving on Couchmans Road</p> <ul style="list-style-type: none"> - Maintenance team reviewed warning and advisory signage and it is up to standard. - SBRC to respond to customer. <p>Status: Complete</p>	SBRC	N/A
	<p>Action - SBRC - Update to School zone speed signs on Mundubbera Durong Road – Durong State School</p> <ul style="list-style-type: none"> - The school is on the list for flashing lights on the signs. - TMR to advise of programming and liaise with school. <p>Status: Craig (TMR) to chase up with Paul, Road Safety (TMR)</p>	TMR Road Safety	28/11/2023
	<p>Action – SBRC – Murgon State High School – Gore Street entrance, drop off parking bays</p> <ul style="list-style-type: none"> - Due to visibility, SBRC recommend retain line marking the way it is. The works provided at the northern end should assist with this request. - SBRC to respond to customer. <p>Status: Complete</p>	SBRC	N/A
	<p>Action – SBRC - Parker Road & Brooklands Road – speed, school bus & heavy vehicles</p> <ul style="list-style-type: none"> - SBRC are yet to carry out the speed review. <p>Status: SBRC to carry out speed review</p>	SBRC	28/11/2023



Traffic Advisory Committee Minutes

Infrastructure

<i>Fatal Car Crashes</i>	Discussions held surrounding recent car crashes in the South Burnett - No reports to discuss.		
<i>General Business</i>	- STIP Funding current round – no further update.	N/A	N/A
<i>Report from Agencies</i>	QPS - No reports to discuss.	N/A	N/A
	TMR Road Safety - STIP funding update	N/A	N/A
	TMR - No reports to discuss.	N/A	N/A
	QAS - No reports to discuss	N/A	N/A
<i>Further items for discussion</i>			
<i>Next Meeting</i>	Date: 28 November 2023 at 12.30 pm Location: Warren Truss Chambers, Kingaroy	N/A	N/A
<i>Meeting Closed</i>	Meeting Closed: 1:46pm		

7.2 PATROL GRADING - MULTI TYRED ROLLERS TRIAL UPDATE

File Number: 04.10.2023

Author: Manager Works

Authoriser: Chief Executive Officer

PRECIS

Update on medium formation grading multi tyred rollers trial update trial.

SUMMARY

At the June Infrastructure, Environment and Compliance Standing Committee Meeting held on 7 June 2023 Council's Infrastructure Department received a resolution to bring a report back to the Infrastructure, Environment and Compliance Standing Committee Meeting with an update on the incorporation of additional multi tyred rollers into the patrol grading crews for a trial period of two (2) months to undertake targeted medium formation grade.

OFFICER'S RECOMMENDATION

That the Committee note the report.

BACKGROUND

As part of the 23/24 budget deliberations, Council considered changes in the current patrol grading service level which is generally one patrol grade per annum on the unsealed network. The review considered a number of alternatives, with a trial of medium formation grading being accepted in conjunction with continuing the regular patrol grading service level. The trial would consist of the addition of multi tyred rollers into the three patrol grading crews for a period of two (2) months to undertake targeted medium formation grading primarily on the higher order roads.

The current service level is one patrol grade (grader and water truck) for the unsealed network per annum. Minor heavy formation grading is also undertaken and is generally on the higher trafficked roads and on an as needed basis. The heavy formation grading would be reduced in order to offset the additional cost of the trial.

Council's Infrastructure Department has commenced sourcing the wet hire of these multi tyred rollers with availability expected to be confirmed in early October. It is anticipated the trial will progressively start in zones 12 and 14 as one of the crews works through these zones.

An update of progress will be presented in January.

ATTACHMENTS

Nil

8 WATER & WASTEWATER

8.1 WATER AND WASTEWATER PORTFOLIO REPORT

File Number: 04.10.2023

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Water and Wastewater Portfolio Report

SUMMARY

Councillor Jones presents his Water and Wastewater Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Councillor Jones's Water and Wastewater Portfolio Report to Council be received for information.

BACKGROUND

N/A

ATTACHMENTS

- 1. October WWW Branch Portfolio Report**

WATER & WASTEWATER BRANCH STANDING COMMITTEE REPORT

The following are Current/Planned Works

Updated as of 26 September 2023

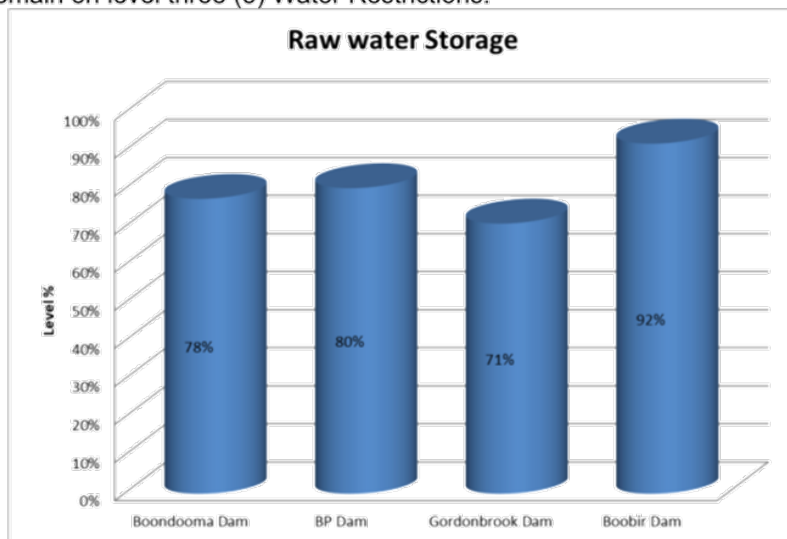
Capital Works 23/24 and Current Water Main Replacements

Name	Description	Expected Start	Expected Completion	Budget Amount	Actual
Jubilee St Kingaroy (End to Ian St)	Watermain Replacement	August	August Completed	\$30,000	\$12,533 Waiting on final costing
Blake St, Proston (Drake-Rodney St)	Watermain Replacement	July 2023	Delayed due to Festival	\$105,000	\$24,828
Mackenzie St, Wondai (Osborne-End St)	Watermain Replacement	August 2023	September 2023	\$211,400	\$26,331
Mackenzie St, Wondai (Osborne-Scott)	Watermain Replacement	October 2023	November 2023	\$140,000	\$45,328
Cadell St, Wondai (Scott - Kent St)	Watermain Replacement	June 2023	August Completed	\$292,600	\$148,546
Markwell St	Watermain Replacement	October 2023	November 2023	\$98,000	
Glendon St (Alford – Markwell)	Watermain Replacement	2 October 2023	October 2023	\$78,400	

All bulk water reports recorded at end of 23/24 financial and water calendar year.

Restriction & Dam Levels

All towns remain on level three (3) Water Restrictions.



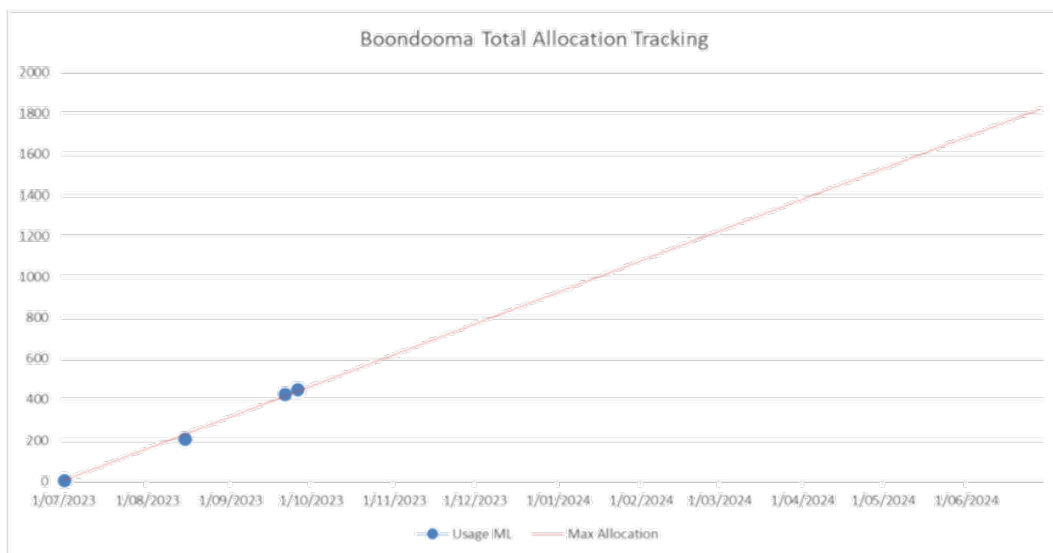
Water storage	Schemes supplied	FSL (m)	Current level	FS Volume (ML)	Current Volume (ML)	Current capacity (%)	High Priority water Allocation	Medium Priority Allocation
Boondooma Dam	Boondooma Scheme, Proston Rural scheme, Kingaroy, Blackbutt	280.4	277.51	204,200	158,296	78%	100%	100%
BP Dam	Wondai, Murgon	307.3	306.04	134,900	108,325	80%	100%	100%
Gordonbrook Dam	Kingaroy	391.5	390.6	6,800	4,682	71%	N/A	N/A
Boobir Dam	Blackbutt	434	433	170	124	92%	N/A	N/A

Council continues to monitor water storage throughout the region. Current levels are:

- Boondooma – 78%
- BP Dam – 80%
- Gordonbrook Dam – 71%
- Boobir Dam – 92%

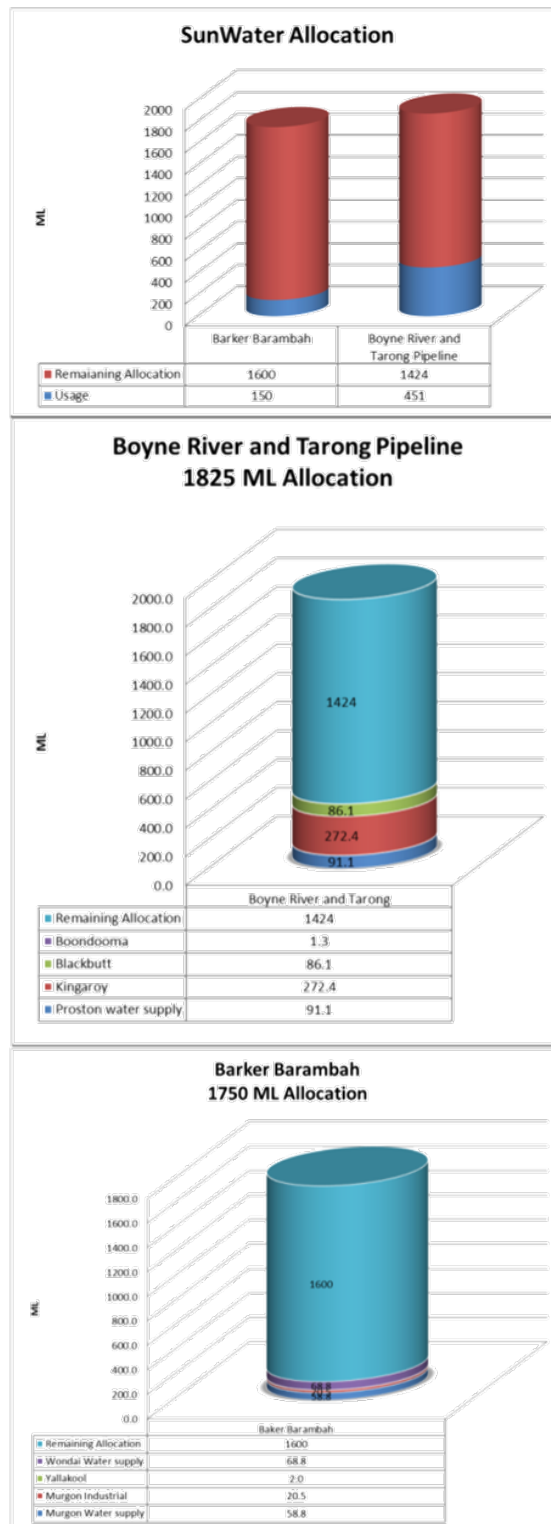
Water Allocations and Financial Year Consumption

Location / Allocation	Usage to date (ML)	Annual Allocation (ML)	Remaining Allocation (ML)	Remaining Allocation in (%)	Year remaining in (%)
Murgon Water supply	58.8	1400	1318.7	94%	76%
Murgon Industrial	20.5				
Yallakool	2.0				
Wondai Water supply	68.8	350	281.212	80%	
Sub Total	150	1750	1600	91%	
Proston water supply	91.1	500	408.9	82%	
Kingaroy	272.4	1110	837.6	75%	
Blackbutt	86.1	250	163.9	66%	
Boondooma	1.3	15	13.7	91%	
Sub Total	451	1875	1424	76%	



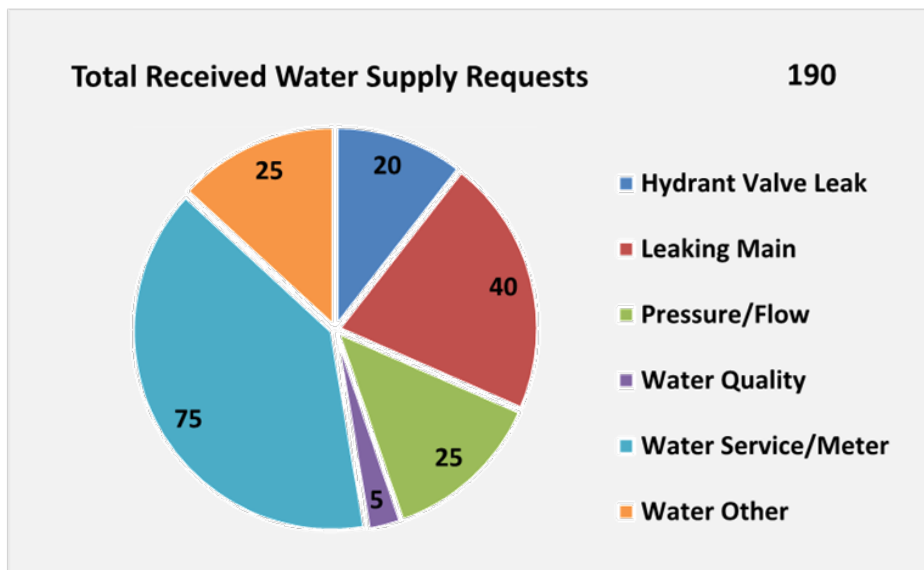
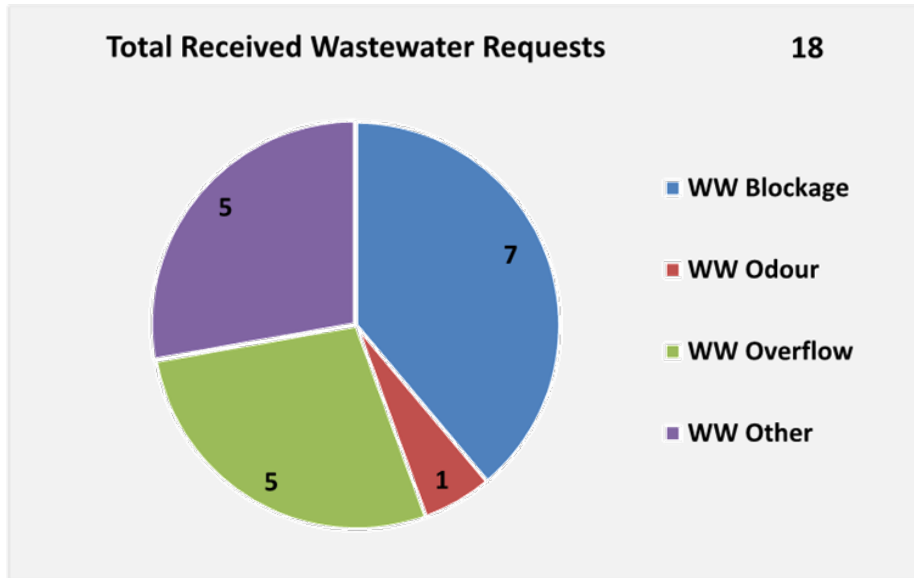
The Boondooma allocation is currently tracking slightly over for this time of year. Daily demand is up. Water officers will monitor and advise Council if additional allocation is required.

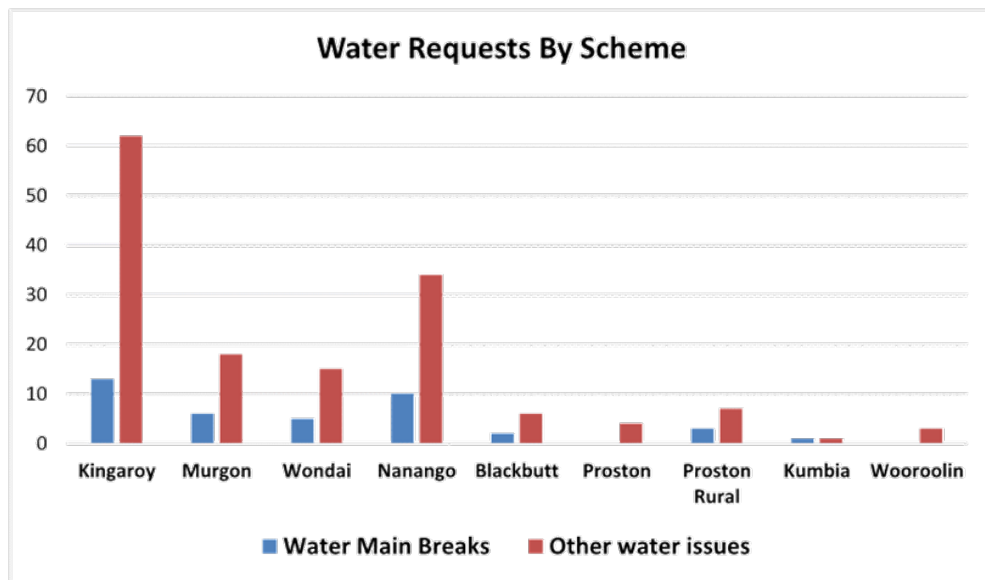
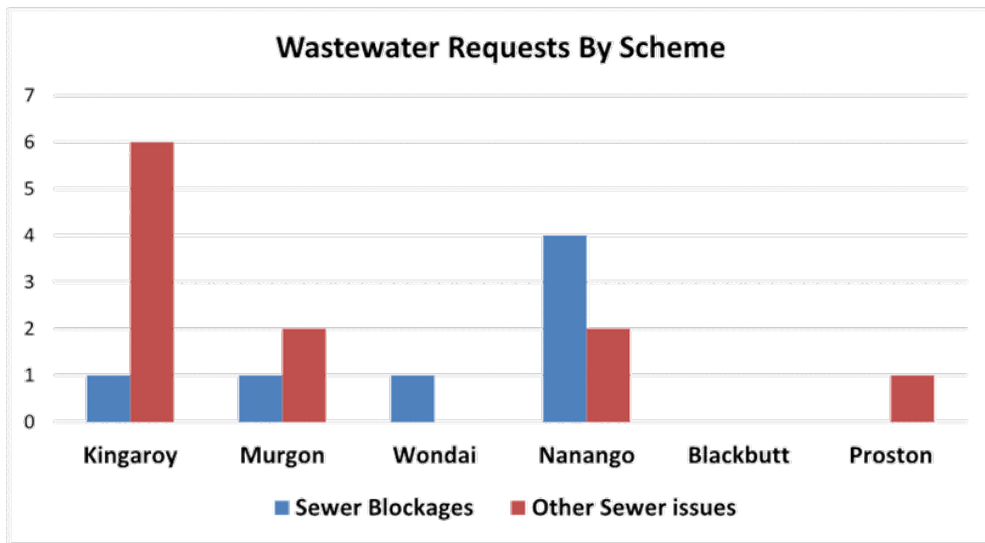
Currently the Blackbutt irrigators have used a much larger portion of water than normal trends indicate for this time of year.



*Annual allocations are for the financial year.

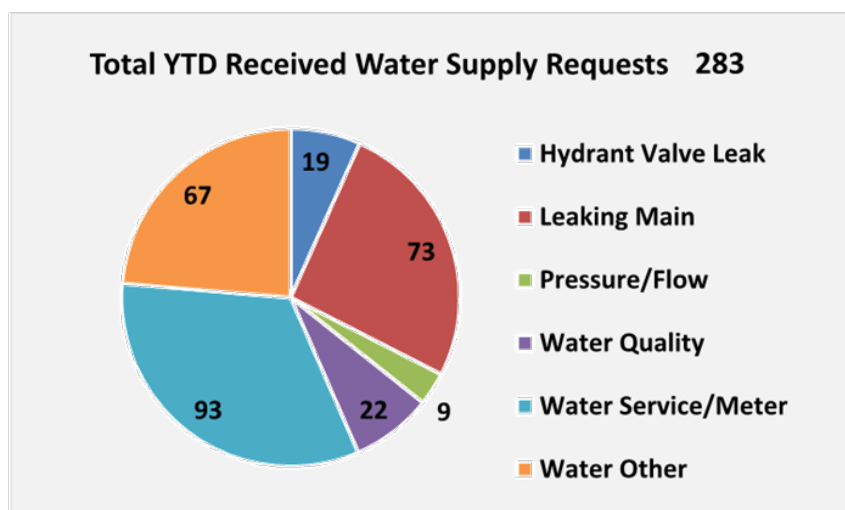
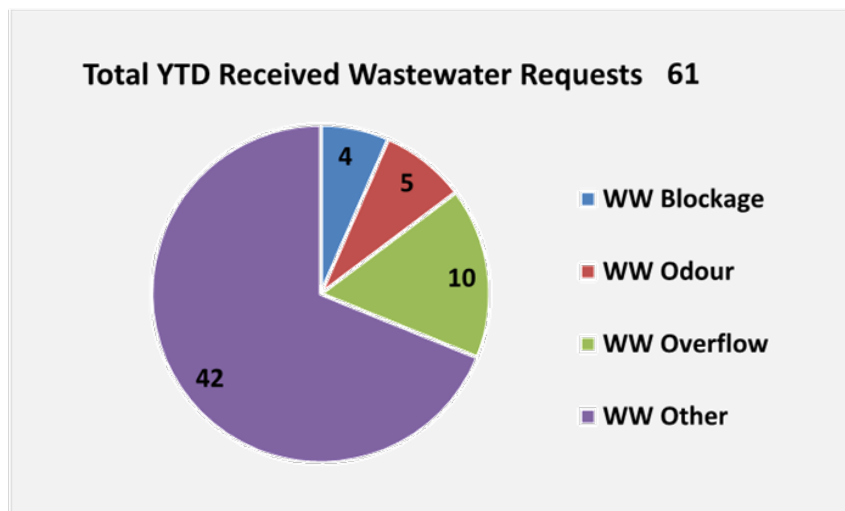
Reactive Work - Financial Year 2023/24





Reactive Work Comparison - Financial Year 2022/23

Town	Sewer Blockages	Other Sewer issues	Water Main Breaks	Other water issues
Kingaroy	4	10	6	77
Murgon	1	1	0	1
Wondai	0	0	1	0
Nanango	0	2	6	37
Blackbutt	0	0	2	14
Proston	0	0	0	0
Proston Rural	NA	NA	1	0
Kumbia	NA	NA	1	2
Wooroolin	NA	NA	0	3



9 PORTFOLIO - NATURAL RESOURCE MANAGEMENT, RURAL SERVICES, AGRICULTURAL INNOVATION, COMPLIANCE AND ENVIRONMENTAL HEALTH

9.1 NATURAL RESOURCE MANAGEMENT, COMPLIANCE AND ENVIRONMENTAL HEALTH PORTFOLIO REPORT

File Number: 04-10-2023

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Natural Resource Management, Compliance and Environmental Health Portfolio Report.

SUMMARY

Cr Henschen presented his Natural Resource Management, Compliance and Environmental Health Portfolio Report.

OFFICER'S RECOMMENDATION

That Cr Henschen's Natural Resource Management, Compliance and Environmental Health Portfolio Report to Council be received for information.

NATURAL RESOURCE MANAGEMENT

- The Emergency Animal Disaster Management Plan project has commenced with the NRM team scheduled to meet with DAF monthly to provide updates and progress reports.
- Council's Stock Route and Pest Officer will be on long service leave from October until November 2023.
- Council's Regional Biosecurity Syndicates Coordinator has organised and is facilitating the Fire Information Night in the Kingaroy Supper Room on Wednesday 27 September 2023

Weed Management

For the month of September K&S Contracting have finished up with treatment of Mother-of-Millions and are now tree spearing Tree Pear in the Kumbia and Dulong areas. With on-going dry conditions, the weed program will need to be amended as needed as spraying or treating weeds that are stressed is not recommended.

NRM have had a good response to the Mother-of-Millions letter that were sent out to various landowners. The letter provided information on the identification and treatment options for Mother-of-Millions.

Nanango Garden Talk was held 7 September 2023 with 37 participants attending.

Feral Animal Management

In September the Wild Dog & Feral Pig Control Program was conducted with 75 landowners participated. The team had 6 livestock callouts, 2 impounding's (1 Bull and 1 Sheep), and 4 Cat Traps hired out.

Flying Fox Roost Management Grants Program

Consulting group Redleaf have drafted a Roost Management Plan for the bat colony which has previously been located at Taromeo Creek, Blackbutt.

The Plan includes several suggested management actions that will be considered further. Each option has included a risk and cost factor and also a brief description on the activity and how they believe it would be accepted by the community.

COMPLIANCE

- Two historical dog nuisance complaints are currently under investigation in Wattlecamp and Coverty.
- There are investigations in progress regarding music events on private property in collaboration with Planning.
- Regulatory Services have recruited a new Compliance Officer (CO) and are in the process of pre-employment medicals prior to commencement.

ENVIRONMENTAL HEALTH

- Food business licensing renewals have been completed for the 2023/2024 year.
- Council's Senior EHO intends taking leave from November 2023 returning April 2024.
- Recruitment has commenced to backfill the EHO role.

ATTACHMENTS

Nil

9.2 NATURAL RESOURCE MANAGEMENT, COMPLIANCE AND ENVIRONMENTAL HEALTH OPERATIONAL UPDATE

File Number: 04-10-2023

Author: Coordinator Regulatory Services

Authoriser: Chief Executive Officer

PRECIS

Natural Resource Management, Compliance and Environmental Health Operational Update.

SUMMARY

Natural Resource Management, Compliance and Environmental Health Operational Update.

OFFICER'S RECOMMENDATION

That the Natural Resource Management, Compliance and Environmental Health Operational update be received for information.

ATTACHMENTS

- 1. August 2023 - NRM Operational Update**

Stats Item	Monthly	Monthly Comparative	Financial Yr. to date Cumulative	Financial Yr. to date Cumulative Comparative
	August 2023	August 2022	1/7/2023 –31/08/2023	1/7/2022 –31/08/2022
Animal Registrations				
New Animal Registrations	74	76	160	145
CRM				
Animal to animal attack	5	10	14	16
Animal to person attack	1	1	3	7
Animal management	115	135	226	249
drum MUSTER requests	0	0	0	3
Environmental Enquiries	10	30	22	48
General Local Law, unsightly, signage	20	18	44	23
Overgrown allotments	14	27	18	40
Abandoned vehicles	6	4	10	8
Public Health Customer requests	33	26	55	51
Enforcements				
Abandoned Vehicles	0	0	0	0
Animal investigations	6	12	30	26
Animal investigations (finalised)	3	8	13	12
Declared Dog (new)	0	0	0	0
Environmental	0	0	0	0
Impounded Dogs	19	22	43	40
Impounded Cats	27	35	42	48
Overgrown	8	16	11	22
Infringements				
Animals	0	29	0	49
Non-comply of a Compliance Notice	0	0	0	0
Abandoned vehicles	0	0	0	0
Applications for Permits				
Excess Animal Applications	1	1	3	2
Footpath Applications Annual	0	0	0	0
Footpath Applications Short term	5	1	5	2

Stats Item	Month											
	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23
Environmental Health												
Current Food Licences	226	229										
Current Non-Profit Licences	112	115										
Current Personal Appearance Licences	6	6										
Current Caravan Park Permits	7	8										
Current Market Stall Licences	6	8										
New Food Licences/Change of Licencee	7	4										
New Non-Profit Licences	0	4										
New Market Stall Applications	1	1										
New Temporary Food Licences	4	10										
Improvement Notices Issued (food Businesses)	2	0										
Private Water Sampling Applications	1	0										
Food Inspections Conducted	11	23										
Health Searches (Food)	0	1										
Total New Food Licences	7	5										
Total Closed Food Licences	1	16										
Total Active Food Licences	226	229										

10 DISASTER MANAGEMENT

10.1 LOCAL DISASTER MANAGEMENT PORTFOLIO REPORT

File Number: 04.10.2023

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Local Disaster Management Portfolio Report

SUMMARY

Councillor Potter presents her Local Disaster Management Portfolio Report.

OFFICER'S RECOMMENDATION

That Councillor Potter's Local Disaster Management Portfolio report to Council be received for information.

BACKGROUND

N/A

ATTACHMENTS

- 1. September LDMG Portfolio Report**




LOCAL DISASTER MANAGEMENT GROUP UPDATE

The QFES Public Information and Warnings Team provided a presentation to the Local Disaster Management Group on 7 September 2023 with an update on the Australian Warning System (AWS). The AWS is a national campaign designed to address disparate warnings across the country, provide consistent warnings to reduce community confusion and risk, was designed based on research, best practice, feedback and input from emergency and hazard agencies. The AWS was a recommendation following the royal commission and IGEM recommendations and is expected to be implemented in Queensland by 1 November 2023.

Hazards, levels, colours, icons

Bushfire Flood Storm Cyclone Heat

* Tsunami being considered for future inclusion


 <p>Advice</p> <p>An incident has started. There is no immediate danger. Stay up to date in case the situation changes.</p>	 <p>Watch and Act</p> <p>There is a heightened level of threat. Conditions are changing and you need to start taking action now to protect you and your family.</p>	 <p>Emergency Warning</p> <p>This is the highest level of warning. You may be in danger and need to take action immediately. Any delay now puts your life at risk.</p>
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Moving forward Local Governments are responsible for issuing AWS messaging for flood storm and cyclone warnings – this will be locally led, state supported. Council's comms team, water team and disaster management team will carry out training to populate templates.

Endorsed responsibilities and accountabilities

Bushfire	Flood	Storm	Cyclone	Heat
<ul style="list-style-type: none"> • QFES/QFD 	<ul style="list-style-type: none"> • Locally issued, authorised and published • District/State support upon request - State support initially QFES PIWU until transition to new QPS warnings team 	<ul style="list-style-type: none"> • 'Very dangerous'. incorporate AWS into BoM warning as baseline • <i>Supplementary...</i> Locally issued, authorised and published • District/State support upon request - State support initially QFES PIWU until transition to new QPS warnings team 	<ul style="list-style-type: none"> • State issued for broad warnings in consultation with LGs • <i>Locally targeted...</i> Locally issued, authorised and published • District/State support upon request -State support initially QFES PIWU until transition to new QPS warnings team • Warnings link to BoM and include track map • <i>Shipping...</i> MSQ 	<ul style="list-style-type: none"> • Q Health

Provision for the State to create, approve and issue warnings in critical situations.



The Bunya Mountains quarterly sub-group meeting was postponed to 12 October 2023 due to a few members being unavailable to attend. Following the quarterly meeting Council's QFES Emergency Management Coordinator will be conducting Situation report training.

A community preparedness day has been arranged for 18 November 2023 between 10 am and 1 pm at the Bunya Mountains – see below flyer.

**BUNYA MOUNTAINS
DISASTER MANAGEMENT GROUP**

18 NOVEMBER 2023

**COMMUNITY RESILIENCE
& PREPAREDNESS DAY**

Saturday 18 November 2023

10.00am to 1.00pm @ the grassed area to the right of "The Bunya's" -
Bunya Avenue, Bunya Mountains

The Community Resilience and Preparedness Day aims to allow residents and visitors to meet with emergency services and the Sub Group and learn how they can prepare themselves for disasters.

For more information phone Council on 4189 9100

**WORKING TOGETHER
TO PROTECT EACH OTHER**

**STAY AWARE.
BE PREPARED.**
DISASTER.WDRC.QLD.GOV.AU
DASHBOARD.SOUTHBURNETT.QLD.GOV.AU

**WESTERN
DOWNS**

Council's disaster management officer met with the C2C disaster management network on Wednesday 13 September 2023.

The group were privileged to have Deputy Commissioner Chelepy attend to discuss topics of interest from the group in relation to the implementation of the Machinery of Government changes and associated government decisions on SES, the forming of Marine Rescue Queensland and the expansion of disaster management functions into the Queensland Police Service, to ensure community safety throughout Queensland.

This was an informal engagement session and we look forward to continue working with Queensland Police Service and relevant authorities in relation to the associated changes mentioned above. Further workshops will be carried out in the new year with local governments.

The group also has a member from QIT Plus (Guardian IMS – which is Council's disaster management software program) to come along to discuss new features available with the Disaster Dashboard.

As part of this meeting, each LGAQ in the Wide Bay Burnett provide updates on their upcoming events, programs and LDMG actions as a way of continued learning and improvement opportunities between our Councils.

11 WASTE & RECYCLING MANAGEMENT

11.1 WASTE & RECYCLING MANAGEMENT PORTFOLIO REPORT

File Number: 04-10-2023

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Waste & Recycling Management Portfolio Report

SUMMARY

Cr Potter presented her Waste & Recycling Management Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That the Waste Management Portfolio Report to Council be received for information.

Waste Levy Payments

August saw \$133,548.87 returned to the State Government as part of the domestic waste to landfill pre-payment which is received from the State Government. For 2023/24 Council received \$1,365,695.00 from the State Government to off-set the cost of domestic waste to landfill.

Council has remitted \$262,248.35 back to the state to the end of August – this equates to \$34,000.00 over the monthly average after two (2) months. Correspondence has been prepared to send to the Department of Environment and Science in relation to a review being undertaken of our pre-payment.

Supervision and Landfill Management Contracts

Four (4) tenders for the Supervision and Maintenance contract were received and the evaluation panel have met to discuss the respective scoring. It is anticipated that a report will be provided to the October Ordinary Meeting for Council's consideration.

The Landfill Operations tender now closes on 29 September 2023.

Commercial Waste - Blackbutt Transfer Station

A separate bin for the receipt of commercial waste commenced at the Blackbutt transfer station on 1 September. At the time of writing this report no commercial waste has been received at this facility.

Maidenwell Transfer Station

Planning applications (reconfiguring an allotment and development application) have now been lodged and the tender for fencing has been awarded. The installation of the security gate and keypad entry system will be delayed until the access point has been confirmed after consultation with Transport and Main Road.

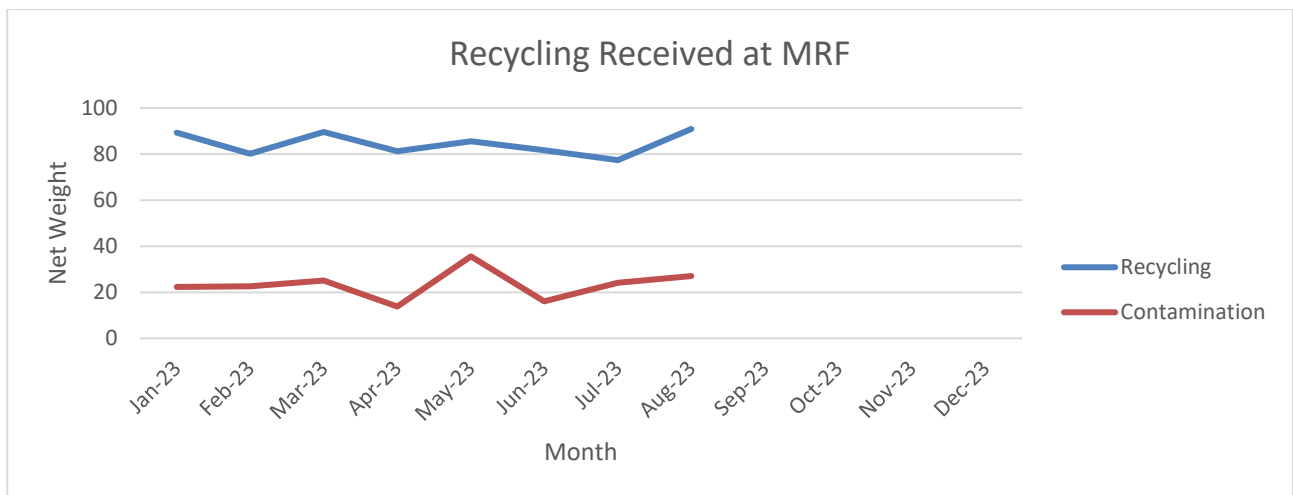
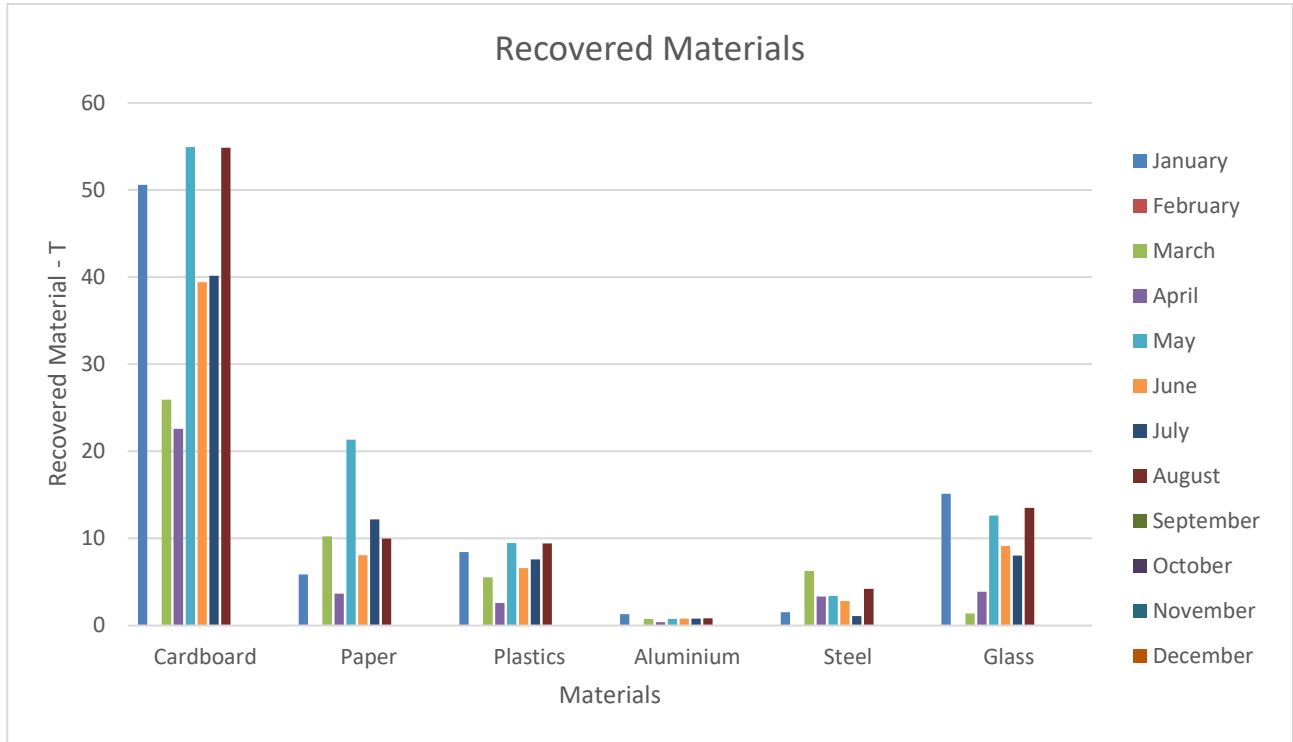
Nanango Weighbridge Installation and Transfer Station Upgrade

Preliminary plans are now complete and tender documents are in the final stages of preparation. The reconfiguring of the transfer station component is underway so this element can be completed before the new Supervision and Landfill Operation contracts begins. Completion date is set for 30 June 2024

Wondai Transfer Station Weighbridge Project

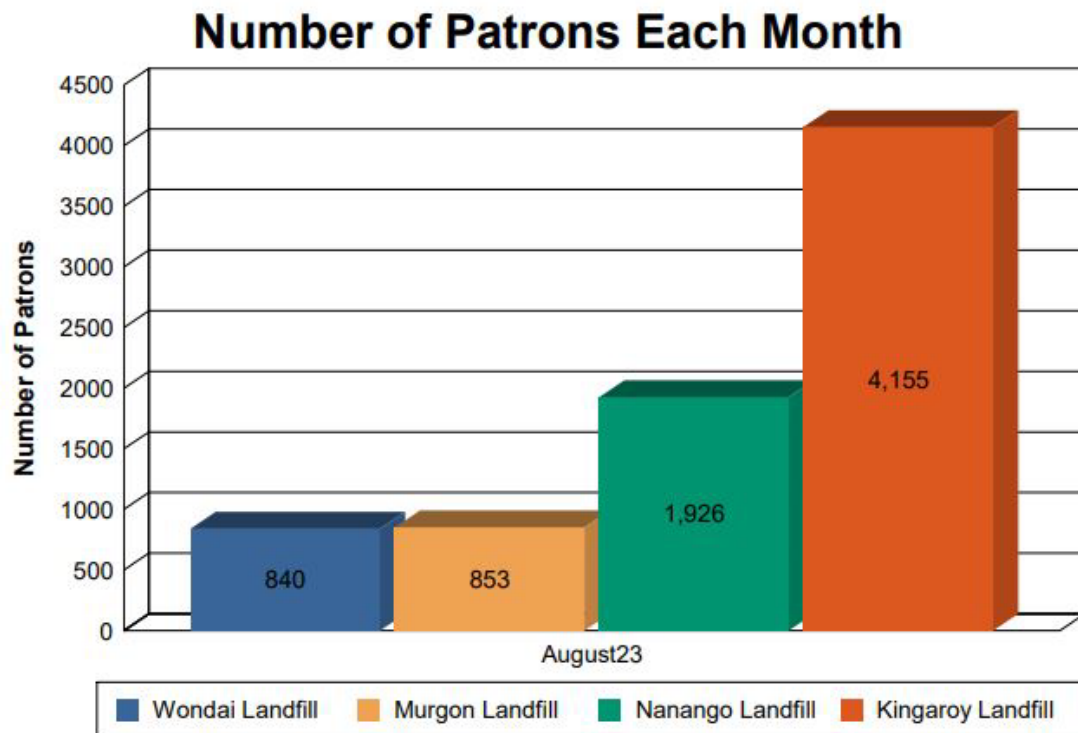
Preliminary plans for Wondai weighbridge have been prepared in conjunction with the Nanango project. The tenders will be released simultaneously with strict requirements for both sites to be completed by 30 June 2024 to be compliant with the funding agreements.

Recycling



Patrons for the Month of August

Completed transactions from 1/08/2023 to 31/08/2023



ATTACHMENTS

1. Cloyna Transfer Station
2. Hivesville Illegal Dumping of Tyres
3. Maidenwell Transfer Station
4. Maidenwell Transfer Station









11.2 WASTE & RECYCLING MANAGEMENT OPERATIONAL UPDATE

File Number: 04-10-2023

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Waste and Recycling Management Operational Update

SUMMARY

Waste and Recycling Management Operational Update

OFFICER'S RECOMMENDATION

That the Waste and Recycling Management Operational Update be received for information.

ATTACHMENTS

- 1. State Waste Levy - August 2023**

State Waste Levy Stats	August 2023	Financial Yr. to date Cumulative 1/7/23 - 31/08/23
Waste		
Kingaroy MSW Tonnes Disposed to Landfill	513.58	1003.83
Kingaroy Commercial Tonnes Disposed to Landfill	450.89	915.97
Murgon MSW Tonnes Disposed to Landfill	369.92	714.02
Murgon Commercial Tonnes Disposed to Landfill	25.65	58.14
Nanango MSW Tonnes Disposed to Landfill	422.97	821.81
Nanango Commercial Tonnes Disposed to Landfill	29.22	51.31
Wondai MSW Tonnes Disposed to Landfill	161.1	342.19
Wondai Commercial Tonnes Disposed to Landfill	12.4	96.14
Total Domestic Waste Levy	\$ 133,548.87	\$ 262,248.35
Total Commercial Waste Levy	\$ 47,152.56	\$ 102,623.62
Total Waste Levy Payment Remitted	\$ 180,701.43	\$ 364,871.97

Stats Item	Monthly	Monthly Comparative	Financial Yr. to date Cumulative	Financial Yr. to date Cumulative Comparative
	August 2023	August 2022	1/7/2023 –31/08/2023	1/7/2022 –31/08/2022
Waste				
Waste Collection requests	102	137	195	214
Recycling Enquiries	4	0	5	0
General Waste Enquiries	37	50	69	127
Waste collection services conducted (recycling and general)	110130	57552	220215	115104

12 PORTFOLIO - RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT, FIRST NATIONS AFFAIRS

12.1 RURAL RESILIENCE & DISASTER RECOVERY, PARKS & GARDENS, PROPERTY & FACILITY MANAGEMENT AND FIRST NATION AFFAIRS PORTFOLIO REPORT

File Number: 04-10-2023

Author: Councillor

Authoriser: Chief Executive Officer

PRECIS

Rural Resilience & Disaster Recovery, Parks & Gardens, Property & Facility Management and First Nation Affairs Portfolio Report.

SUMMARY

Cr Duff presented her Rural Resilience & Disaster Recovery, Parks & Gardens, Property & Facility Management and First Nation Affairs Portfolio Report to Council.

OFFICER'S RECOMMENDATION

That Cr Duff's Rural Resilience & Disaster Recovery, Parks & Gardens, Property & Facility Management and First Nation Affairs Portfolio Report to Council be received for information.

Parks & Facility Management:

Council's Facilities and Parks section has been busy with clean-up duties after the storm that affected the Nanango area in early September. Staff are working with Council's insurance team to arrange assessments and repairs for various buildings and parks across Nanango.

Murgon Dog Park Community Consultation is being held Thursday 12th October at 19 Douglas Street, Murgon starting at 9am. An online community survey is available from Council's website for people to complete.

Mondure Hall re-roofing project is now complete, and the Mondure Hall Committee are very excited to host upcoming Christmas events in the hall.

Blackbutt Community Hall re-roofing project has been awarded to a local contractor and works will begin early March 2024. This project is funding through the Local Government Grants and Subsidies Program.

Tender is currently out for the refurbishment of toilets for South Burnett PCYC, Murgon. The refurbishment will include two disabled accessible toilets. Tender closes 13th October.

Stage 2 works at QEII Park, Murgon has begun with safety fencing going up this week. Demolition of the old table settings and slabs will take place shortly after.

Work is progressing at Lions Park, Kingaroy. The old shelter will be demolished this month and construction of a new shelter will begin towards the end of the month. Construction on the new toilet block will start towards the end of October as well.

A massive thank you to the Proston Parks team for their hard work in getting the town ready for the Proston Centenary. The parks and township looked fantastic and was a great weekend.

Disaster Recovery:

BIEDO have continued to deliver workshops in the region with the recent Regenerative Agriculture workshop held in Kingaroy being well attended and well received by the community. BIEDO are also planning for a Syntropic workshop to be delivered in October as part of these workshops.

Coffee, Cake & a Chat was held in Murgon in early September with a presentation centred on Mental Health delivered in partnership with Black Dog Institute as part of the day. The presentation aided the awareness of Mental Health issues and addressing the stigma surrounding Mental Health issues.

ATTACHMENTS

Nil

13 PARKS & GARDENS

13.1 FACILITIES AND PARKS OPERATIONAL UPDATE

File Number: 04-10-2023

Author: Manager Facilities and Parks

Authoriser: Chief Executive Officer

PRECIS

Liveability – Facilities and Parks Operational Update.

SUMMARY

Liveability – Facilities and Parks Operational Update.

OFFICER'S RECOMMENDATION

That the Facilities and Parks Operational update be received for information.

BACKGROUND

Nil

ATTACHMENTS

- 1. Facilities and Parks Monthly Operational Update**

LIVEABILITY – FACILITIES AND PARKS OPERATIONAL UPDATE

Leanne Petersen
Manager Facilities and Parks

2022/23 Capital Works - South Burnett Regional Council
Facilities

Project Name	Description	Status
Kingaroy Memorial Park and Memorial Swimming Pool Masterplan	Concept Plans for Kingaroy Swimming Pool and Memorial Park	Kingaroy Memorial Swimming Pool Growing Regions Program Round 1 Expression of Interest due 1 st of August. Kingaroy Memorial Park Catchment Flood Study Tender awarded to Bligh Tanner. Catchment inspection and sit meeting held on 29 th of September. Kingaroy Youth Precinct detailed design for construction of multipurpose court and Ninja course tender closes 12 th of September.
Kingaroy Depot Car Park	Construct 12 additional carparks at Kingaroy Depot	Scope of works and plans being finalised and works to go out for Tender in June. Tender closed 22/6 – no offers received. Will be re-advertised July 23. Out for quotation on multiple platforms to try and secure quotes. Have extended the closure date by 2 weeks to allow for a contractor to finalize tender and submit.
Nanango Pioneer Park	Reinstate walking track	Engaged with local contractor for quotes. Walking track has been repaired. Job complete.
Murgon PCYC	Renovate Toilets and add PWD facilities	Project has been released for tender closing 13/10/23

2022/23 Capital Works - South Burnett Regional Council
Parks

Project Name	Description	Status
Parks	Kingaroy Apex Park – Carpark	Works scheduled for 2023/24 Meeting with Infrastructure took place on the 17 th August to discuss Scope of Works. Reseal work will begin on the 27 th September and will be completed by the 3 rd October. The carpark will be 40mm thick asphalt. The driveway will be widened to 2 lanes.

2022/23 Works for Queensland Projects

Department of State Development, Infrastructure, Local Government and Planning
Queensland State Government

Facilities

Project Name	Description	Status
Regional Maintenance	Operational Maintenance projects	Ongoing maintenance projects within community buildings.

Parks

Project Name	Description	Status
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Kingaroy Parks Refurbishment	Lions Park Refurbishment	Concrete slabs and construction of shelters has been completed in Lions Park – section near Bill Hull Car centre. Public Amenities and new playground equipment has been procured. Playground equipment estimated time of arrival is 18 weeks. Installation to commence October 2023. Construction of new restroom to start 23/10 TBC. The old playground has been removed. Installation of the new playground will begin in October.
Benarkin Parks Refurbishment	First Settlers Park Refurbishment	The old timber toilet block has been removed. Tenders for the concrete slab and shelter construction have been awarded. Bollards have been installed by Parks Team. New Shelter has been installed. Fencing installation commenced July by local contractor. Fencing has been completed. Community Consultation on stage 2 completed and presented to Council in the August Council Mtg. The old shelter which is to be replaced will be demolished early October. The new shelter will be constructed by the end of October. The new basketball hoop has been ordered.
Murgon Parks Refurbishment	QEII Park renewal	Works completed. Defects on shelter and slabs are being rectified by local contractor. Solar light repaired. CCTV to be commissioned in August. Public consultation has taken place to discuss stage 2. Council endorsed stage 2 project plan and scope of works. Construction of stage 2 will begin in October. The park will be fenced on the 3 rd October. Demolition of the old table settings and slabs will take place shortly after that.
Proston Park Refurbishment	Railway Park renewal	Railway Park is complete, the weaners and southern cross windmill are in place.
Kumbia Park Refurbishment	Play equipment, landscaping, and car parking	Design Stage – community consultation to commence August. A meeting was held on the 22 nd of August with 36 people attending the meeting to have community input into the future of playground area and recreation facilities. Community engagement has commenced with High School children at the Kumbia bus stop and a visit to the Kumbia Primary School. Community Survey open for 2 weeks to get feedback from the community.
Kingaroy Memorial Park Redevelopment	Delivery of concept design	Estimating for the construction of 5 new shelters and 12 new table settings is underway.

		Tenders for the shelters and slabs have been awarded. Concreting of the shelter slabs has been awarded. Construction of the shelters has been awarded. Demolition of the old concrete table settings will start on Monday 17 th July. Concrete slabs and paths have been poured. New table settings have been installed along William Street. The new shelters will arrive at the end of September and will be installed in October.
Wondai 24hr Stop Over carpark and drainage		Design stage – concept plan completed. Meeting with Infrastructure has taken place on the 17 th August to discuss Scope of Works.
Nanango Tipperary Flats	Restoration of carpark and free camping area at the Nanango Tipperary Flat	Internal roadwork is complete. A new pump and pipework have been installed for the water feature. Irrigation system to be installed in July, area to be grassed in September. Nanango Parks team have installed the water feature. Irrigation system has been installed. 2 new table settings have been installed. Grass seed to be planted and watered during September.
Carew Park \$40 Project	Restore Park new landscape design.	Design plan has been sketched and consulted with stakeholder. Next meeting with consultant is 25/09/2023. Water meter has been installed. Plumbing has been installed and taps. Received quotes for trees and plants from nursery wholesalers. Proposed work will commence early October.

2022/24 Building Better Regions Round 5 (BBRF)

Department of Infrastructure, Transport, Regional Development, Communication, and the Arts.
Australian Government

Project Name	Description	Status
Wondai Swimming Pool Building Better Regions Project	Upgrade toilets and create water play area.	Water Splash Play Area completed and operational by January 2023. Contractor for toilet refurbishment commenced April. Toilet refurb minor defects to be rectified by 8 th of September. All works complete and refurbished toilets operational.

2022/24 Local Government Grants and Subsidies Program (2022-24 LGGSP)

Department of State Development, Infrastructure, Local Government and Planning
Queensland State Government

Project Name	Description	Status
Blackbutt Memorial Hall	Roof replacement on Blackbutt Hall	Grant approved. Project to commence in 23/24. Tender documents released 4 th of August

		Contract has been awarded to local builder NC Webber with work scheduled to commence on 04/03/24
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2022/24 Gambling Community Benefit Fund

Department of Justice and Attorney-General

Project Name	Description	Status
Mondure Hall Committee	Roof replacement on Mondure Hall. Application submitted by Mondure Hall Committee.	Grant approved. AKR Builders have been appointed and will commence 23/24. Work to commence 31/7. Estimated 6-week construction period. Re-roof work to be completed by end of September.

2022/24 Kingaroy to Kilkivan Rail Trail

Department of Transport and Main Roads

Project Name	Description	Status
Kingaroy to Kilkivan Rail Trail	Rehabilitation and rectification work.	Funding announcement from Community and Recreational Assets Recovery and Resilience Program. Grant project plan and budget to be discussed with project managers in June.

FACILITY & PARKS MAINTENANCE

Project Name	Description	Status
Parks Maintenance update	General Operations	<p>The Winter Maintenance Program has commenced across all parks and CBDs in the region.</p> <p>Parks Teams have completed the following maintenance works under the 23/24 Operational Budget for Parks.</p> <p>Kingaroy</p> <ul style="list-style-type: none"> • Bacon fest (re plant of selected CBD gardens and roundabout, re mulching to cover irrigation, general CBD weed spray and tidy) • Saint Marys formal Kingaroy town hall forecourt (general forecourt clean up and traffic management) • Lions Park upgrades (instillation of temp fencing) • Mowing has begun again. • Laying of turf in memorial park at new tables on William St • Completion of pressure washing park equipment and walkways • Bin repairs • Nanango storm clean up • Tree requests and under pruning • Carew Park upgrades

		<ul style="list-style-type: none"> • Dead heading flower beds and planter boxes • Staff EDR's • 2 Staff members continuing Tafe training on a weekly basis. <p>Nanango</p> <ul style="list-style-type: none"> • Les Muller and Nanango vandalism repairs. • Avocado festival blackbutt Cleaning and pruning CBD, In kind also Pioneer Park in kind. • Maidenwell clean, mowing etc. and In- kind. • Mowing maintenance in Nanango and Blackbutt • Storm damage clean up. • Depot Nanango clean up. • Cemetery maintenance in both town and burials. • Tipperary flats grass seed maintenance. • Established New 20m line for water feature Tipperary flats. <p>Wondai</p> <ul style="list-style-type: none"> • Mowing Wooroolin, Tingoorra, Wondai. • Lots of watering and fertilising new gardens. • Wondai chambers grassed area is set to be mowed low, scarified, and aerated. We will be putting out sand and grass seed. There is a full sprinkler system which is a great benefit. • Organising materials ready for the garden at the Wondai cemetery. • Mulch top ups in CBD our gardens. • Slashing of council blocks and drains around Wondai. • Tiding up of the rail lines at the Wondai free camp after we got it burnt out. • Continuation of mowing maintenance • Several customers request. • Cleaning Up Coronation Park for steaming Wondai event. • Preparing Show grounds for Wondai Garden show, pruning, hedging, mowing • Mulching trees.
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		<ul style="list-style-type: none"> • In-kinds. • Completed Cemetery project. • Induction and training of 3 new employment. • General maintenance. <p>Murgon</p> <ul style="list-style-type: none"> • Finish planting and barking “55 million Yrs. old” Gardens. • Finish planting rock garden • Mow and weed-eat through town twice. • Trim street gardens near Australian Hotel • Weed spray Coronation Dr • Sickens bollards at front of Post Office • Pressure clean shelters and tables at Lions Park • Pressure clean path under Fig trees • Reinstated and replanted, with rock ash garden at Murgon Cemetery • Install Blue Pole for artwork • Cleanse up, mowing and tree pruning Murgon pool for reopening. • Installed and completed new irrigation system in Lions Park Murgon. • Removed frosted infected plants CBD and replace with more suited species. • Weed spraying all Murgon area. • Cemetery maintenance • Continuation of mowing program. • Several burials. • Inducting new employment and training. <p>Hivesville</p> <ul style="list-style-type: none"> • On going maintenance weed spray • Tree pruning • Watering of Hivesville Park and gardens • Pressure wash and clean up toilet block. • Painted timber in toilet block. • Installed seat for school bus. • General garden maintenance. <p>Mondure</p> <ul style="list-style-type: none"> • Mowing & weed-eat.
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		<p>Durong</p> <ul style="list-style-type: none"> • Mowing and weed-eat. • Ongoing maintenance <p>Proston</p> <ul style="list-style-type: none"> • Lookout completed installed signage, slab for bin, installed bin. • Remove winter flowers and planted spring flowers. • Painted garden edges car park lines for centenary. • Installed centenary yards sign, finished mulching trees • Weed spray of CBD gutters paths etc • Installed new seats on Proston walking track • New slab and table and seat at Proston dog off leash area • All street furniture in Proston main street new paint job • Watering and fertilizer program in our lawn cemetery and main parks ready for centenary • Constructed Wondai cemetery link block garden
Kingaroy to Kilkivan Rail Trail	Kingaroy to Murgon	Ongoing maintenance along the Rail Trail whipper sniping long grass, cleaning up fallen trees. Several CRM

FACILITIES & PARKS ASSET MANAGEMENT

Item	Background	Actions
WIP Capitalisation	Completed projects require accurate cost break up to allow capitalisation of the expenditure.	Review completed projects and provided asset cost break up. Update Delta S database accordingly. Current WIP completed.

LAND REVIEW

Item	Description	Actions
LAND ASSET DIVESTMENT UPDATE		
Old Boondooma School Community Centre Community Consultation	Consult with the community to discuss future options for the Facility	Old Boondooma School Community Centre Community Consultation was held on Monday 28th of August. 22 members from the community participated in the community consultation session. Community survey had 14 respondents.
1 Avoca St, Kingaroy SB Child Care	Subdivision of allotment in line with current lease area.	Engaging Surveyors and planning consultant.

Lots 36, 37 & 53 Morris St, Blackbutt	Listed on the Environmental Management Register.	Engaging Environmental Consultants to complete site investigation for removal of the lots from the EMR.
Agnes St, Kingaroy – vacant residential lot	Owned by Council for flood/drainage purposes.	Held for Affordable Housing opportunities – grant funding submission.
Cornish Street, Kingaroy – Kingaroy Regional Enterprise Centre	Contract of Sale executed	Settled 2 nd August 2023
232-234 Kingaroy Street, Kingaroy RSL Transfer	Investigating transferring to RSL for potential Welfare Centre	Boundary realignment survey and planning application lodged.
Lot 1 Blackbutt-Crows Nest Road, Blackbutt South	EOI sent to Adjoining owners	Awaiting responses
54 Safflower Street, Memerambi	EOI sent to Adjoining owners	Awaiting responses
Lot 11 Kingaroy – Cooyar Road, Brooklands	EOI sent to Adjoining owners	Awaiting responses
Lot 11 Two Twelve Street, Proston	EOI sent to Adjoining owners	Awaiting responses
Lot 46 & 47 Hodge St North, Wondai	Engaging Surveyors	Awaiting plans for amalgamation and removal of drainage area to new road.
Middle Road, Proston	Engaged Surveyors & Planning Consultants	Site identification and amalgamation of six allotments into three.

LAND ASSET DIVESTMENT – OPEN MARKET

Lot 36 Burrows St, Wondai Land not used – Council approved to be sold by tender.	Tender completed – No responses	Block slashed. Listed with local agent.
29 Jellicoe Street, Proston	Tender closed 4 th July 2023 – No responses	Contract of sale signed.

DIVESTMENT STATS

	INVESTIGATE/PREPARED FOR SALE	APPROVED TO DIVEST	TENDERED FOR SALE	LISTED FOR SALE	UNDER NEGOTIATION	UNDER CONTRACT	SETTLED	PROCEEDS
29 Jellicoe St, Proston	Y	Y	Y	Y	Y	Y	-	\$
24-26 Burrows St, Wondai	Y	Y	Y	Y	-	-	-	\$

PARKS – Customer Requests

September 2023

Category	Part Month 01/09/23 – 31/09/23
Animals (Dead)	5
Rail Trail	0
Dams – Maintenance & Gordonbrook	0
Parks – Enquiries & Requests *	62
Public Health	0
Toilets	56

Trees	9
Roads	0
Water / Waste	0
Footpath	0
Local Laws	0
Compliments	0
Use of Council Parkland	7
Cemetery Maintenance	0
Other	0
Total	139

**Parks – Enquiries & Requests includes:*

Mowing, Parks & Gardens, Street Furniture, Drainage, Weeds, Council Buildings.

14 PROPERTY & FACILITY MANAGEMENT

14.1 MILP INC LEASE / GIFT OF A SECTION OF MCMAHON PARK

File Number: 06/08/2023

Author: Manager Facilities and Parks

Authoriser: Chief Executive Officer

PRECIS

Murgon Independent Lifestyle Project Inc. (MILP) have requested land in Murgon to establish a cluster of units suitable for adults with disabilities and a care-takers residence.

SUMMARY

MILP Inc requested a portion of land in Murgon being part of McMahon Park as per the plans in attachments. This area is proposed to be developed to approximately six units for adults with disabilities, who require low to medium level care, offering them the opportunity to live as independently as possible in their own homes in a safe and secure environment. A care-takers residence will also be included in the fenced development. Once a section of land is secured MILP Inc can proceed to obtain grants and funding towards the cost of constructing the units.

OFFICER'S RECOMMENDATION

The following report be received for information.

FINANCIAL AND RESOURCE IMPLICATIONS

Nominal lease income from not-for-profit organisations. Reduced park area and related maintenance and upkeep costs.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6 Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

EC9 Develop, in consultation with communities, Community Plans that identify key priorities for each town and village to inform Council's prioritisation.

EC12 Develop and implement a plan that makes our region's towns 'Communities of choice' for people living with disability.

IN9 Undertake an audit to identify Council Land that can be divested.

IN10 Investigate options for leasing opportunities to not-for-profit groups and organisations.

IN13 Advocate and support the specialist health services needs of our residents.

OR3 Manage Council's assets effectively through the development and implementation of Asset Management Plans.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

MILP Inc. Business and Strategic Plans

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication can be identified. Proper community consultation is required.

ASSET MANAGEMENT IMPLICATIONS

If land area is leased there will be ongoing management in line with other community use leases. Should put and call options be placed in the lease for key development milestones then these would require additional management but also encourage the development to occur in a timely manner and if the project fails to develop it would extinguish the lease area. If land is gifted there would be no ongoing management.

REPORT

MILP Inc requested a portion of land in Murgon being part of McMahon Park as per the plans in attachments. This area is proposed to be developed to approximately six units for adults with disabilities, who require low to medium level care, offering them the opportunity to live as independently as possible in their own homes in a safe and secure environment. Once a section of land is secured MILP Inc can proceed to obtain grants and funding towards the cost of constructing the units.

A review of available suitable land in Murgon was undertaken with MILP Inc. taking into consideration the specific requirements of the proposed development. There is a unique need for a larger land area due to noise, safety buffers and proposed activities such as vegetable gardens and chicken coups and outdoor sporting and recreational activities. Therefore, typical residential land area is not sufficient to facilitate the proposed use. The development is proposing six-unit type accommodation buildings and a caretakers building for on-site care in a gated or fenced type environment.

The area identified in the attachments is somewhat surplus area to the established parkland with the gazetted streets being unformed at present. Planning and development application is required for the proposed development.

Council could consider to lease / gift the identified section of McMahon Park to MILP Inc for the development of units for adults with disabilities.

The leasing / gifting would be subject to the following conditions;

- (a) Lease / gift is subject to grant funding being successful and put and call options for key development and grant milestones, and
- (b) Public consultation process being completed successfully, and
- (c) Planning and development approvals being successfully completed.

Council would need to consider if part of McMahon Park land is surplus to Council and community needs.

Further report would be presented at a future Council meeting.

ATTACHMENTS

1. **MILP Inc Strategic Plan**
2. **MILP Inc Business Plan**
3. **Aerial of Proposed Lease/Gift Area**
4. **General Locality Map**
5. **Map of Infrastructure**
6. **Zoning & Overlays Map**
7. **Registered Plan**



Murgon Independent Lifestyle Project Inc.
STRATEGIC PLAN 2023-2026

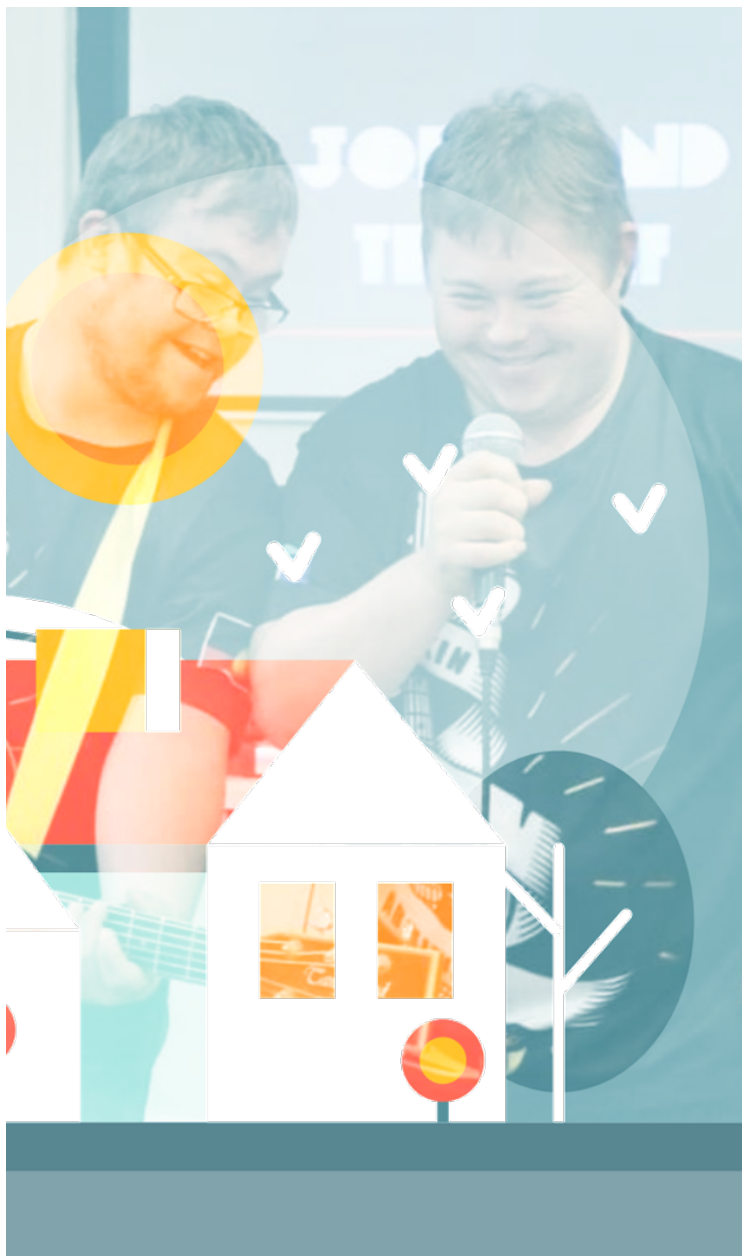


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South Burnett Regional Council

South Burnett Regional Council provided co-funding to Murgon Independent Lifestyle Inc. to prepare this strategic plan through its Local Built Small Community Grant.



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connelly project resources

This project was proudly completed by
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INTRODUCTION

Murgon Independent Lifestyle Project Inc. (hereon referred to as MILP), was established in May 2022 by parents with an adult child with disabilities, and other caregivers, looking for long-term housing solutions for people with disabilities in the Murgon region.

Like many parents in this situation, one of their primary concerns is the future well-being of their adult children when they are no longer able to provide care. The objective of MILP is to raise funds to build a 'village-like setting' within the Murgon community, designed to accommodate adults with low-level to medium-level needs. This initiative aims to enable the residents to live as independently as possible in their personal dwellings, within a safe and secure environment, and with 24-hour supervision and assistance.

ABOUT MURGON

Nestled within the picturesque rural South Burnett region of South-East Queensland, Australia, Murgon thrives as a lively country town, boasting a vibrant and welcoming community. Surrounded by breathtaking scenery, the Murgon district entices visitors with a plethora of attractions and activities to explore. Conveniently situated on the Bunya Highway, Murgon lies approximately 92 kilometers west of Gympie and 245 kilometers north-west of Brisbane.



ORGANISATION PROFILE

OUR VISION

People with disabilities in Murgon to live and thrive in the community that they are familiar with and comfortable in, and to be supported by the community whilst residing in suitable independent living options that meet their individual needs.

OUR MISSION

To support people with disabilities in Murgon to access sustainable, permanent and independent accommodation options with assisted supervision suitable to their individual needs.

OUR VALUES

Commitment — we are committed to supporting people with disabilities to stay in Murgon and be supported by the community and to thrive in home

Perseverance — with hope and determination, we persevere to achieve our mission

Caring — we care for and support each other to achieve the best outcomes for our family members, and Murgon community members

Inclusive — we cultivate an environment where all individuals can feel safe and secure whilst being a valued member of our community

Organisation Details

Full Legal Name	Murgon Independent Lifestyle Project Inc.
ABN	12 648 837 252
Organisation Structure	Incorporated Association registered with the Office of Fair Trading and a registered charity with the Australian Charities and Not-for-profits Commission
Address	23 Watt St, Murgon QLD 4605
Local Government Authority	South Burnett Regional Council
Phone	0427 231 852
Email	murgonproject@gmail.com
Facebook	facebook.com/supportedlivingmurgon

THEORY OF CHANGE

Our Theory of Change provides a roadmap for supporting people with disabilities to live independently and be supported by their community in Murgon. By using this framework, we establish a shared understanding of the impact of achieving our goals. It strengthens our collaboration with key stakeholders, while also offering support and influence to encourage others in our community to actively contribute towards sustainable, long-lasting change.

Our Challenge	If we	By	This will result in:	And eventually lead to:
<p>Housing shortage in Murgon region (broader external issue)</p> <p>Availability and affordability of land in Murgon</p> <p>Shared accommodation and dynamic amongst residents experienced in traditional NDIS funded models</p> <p>Aging carers/parents of adult children with disabilities and suitable long-term accommodation within their community.</p> <p>Coordinating our members and volunteers to support the MILP vision to realise our mission</p>	<p>Co-design the Murgon Village, source affordable building options and partner with SBRC for a parcel of land.</p> <p>Set ourselves up to be ready for action</p> <p>Connect with purposeful, engaged and aligned stakeholders, sponsors and partners to support MILP strategic goals and vision.</p>	<p>Having a marketing and stakeholder engagement plan for engaging with the Murgon community, participants and partners.</p> <p>Having a funding model supported by fundraising and grant seeking opportunities.</p> <p>Being well-governed by being aligned to ACNC standards and having robust administrative processes</p> <p>Engage with volunteers and support management committee members with clear roles and responsibilities to achieve strategic plan actions.</p>	<p>Sustainable, permanent, independent and supervised accommodation options for people with disabilities in Murgon</p>	<p>A community where people with disabilities can stay supported by their community, and thrive by residing within an independent living option suitable for their individual needs</p>

OUR KEY STAKEHOLDERS

Government

- » South Burnett Regional Council (SBRC)
- » Cherbourg Aboriginal Shire Council
- » Department of Seniors, Disability Services and Aboriginal and Torres Strait Islander Partnerships (DSDSATSIP)
- » National Disability Insurance Agency (NDIA)
- » Local Members of Parliament (MPs)

Associations

- » National Disability Services (NDS)
- » Queenslanders with Disability Network (QDN)

Health Sector

- » Aged Care Providers
- » Allied Health professionals
- » Murgon Hospital
- » Murgon Medical Centre



Service Providers

- » Jobmatch Employment
- » Independent Support Workers
- » Rockin' Our Abilities (Graham House Community Cte)

Murgon Community

- » Graham House Community Centre
- » Murgon RSL Sub-Branch
- » Murgon Services Club
- » Murgon Business and Development Association (MBDA)
- » South Burnett PCYC
- » Crow FM 90.7
- » Bendigo and Commonwealth Banks
- » Local retailers and other small businesses in Murgon
- » Schools, education and childcare providers

STRATEGIC GOALS



Ready for Action

A well-governed MILP that is meeting the ACNC governance standards supported by robust administrative processes



Murgon Village

Sustainable, fit-for-purpose and affordable disability housing village with independent living options (ILO) accommodation options



Connected Partners

Purposeful, engaged and aligned key stakeholders, sponsors and partners that support MILP strategic goals and vision



ACTION PLAN



READY FOR ACTION

A well-governed MILP that is meeting the ACNC governance standards supported by robust administrative processes

Strategic Objective	Operational Actions
Robust accounting and financial management	Standardised procedures for MYOB, reporting and budgeting, including: <ul style="list-style-type: none"> » Consistent chart of accounts, to enable accurate financial comparisons year on year » Close monitoring of expenses » Contemporary Financial software » Monthly finance reports to management committee » Expenditure authorisation processes
	Financial management policies and procedures
	Annual reporting and audit requirements set by ACNC
Meeting governance standards set by ACNC	Governance model supported by policies and procedures
	Annual audit of policies and procedures
	Complete a risk assessment for MILP in general and for the Murgon Village development
Coordination of management committee and volunteered support	Develop clear, simple role descriptions for management committee members and volunteers
	Establish subcommittees for specific projects and operational tasks, such as: <ul style="list-style-type: none"> » Marketing » Grants » Stakeholder engagement » Events
Track strategic plan progress	Ensure a cohesive future direction for the organisation through consistent monitoring of this strategic plan – evaluate progress and make changes as required
Communication and promotion of MILP vision	Development of a marketing plan including utilising social media and other channels to promote MILP vision and fundraising for Murgon Village
	Development of MILP website and domain email address with free not-for-profit provider such as Google for Non-Profits
Succession Planning	Committee positions and the capacity of existing members
	Ensure systems and processes are documented to support positive succession and handover



MURGON VILLAGE

Sustainable, fit-for-purpose and affordable disability housing village with independent living options (ILO) accommodation options

Strategic Objective	Operational Actions
Murgon Village business case	Development of Murgon Village business case document to share with relevant stakeholders
	Stakeholder engagement with participants and families for feedback and ideation to co-design the village
	Partnership with builder and project manager for design and costing
Funding Murgon Village	Engagement with key stakeholders to source funding opportunities
	Grants management for sourcing and applying for grant opportunities
	Fundraising plan for localised fundraising activities and events eg: Carwash
Learn from others in disability accommodation	Research other disability accommodation providers in rural and remote areas such as Tarampa Lodge and Heritage Lodge, Nanango.
Murgon Village operations model	Develop the operations model of the Murgon Village, including key responsibilities and entities, terms of reference, risk assessment. For example, MILP as the asset owner and lessor to XYZ Pty Ltd Service Provider





CONNECTED PARTNERS

Purposeful, engaged and aligned key stakeholders, sponsors and partners that support MILP strategic goals and vision

Strategic Objective	Operational Actions
Engaged members	Communicate and promote with members the MILP vision and strategic activities and outcomes
	Keep a register of members, including members who are NDIS participants and their eligibility for accommodation support, to support the Murgon Village co-design activities
Leverage existing and new stakeholder relationships	Develop a stakeholder engagement plan including: <ul style="list-style-type: none"> » Stakeholder identification, and analysis » Objectives and goals » Communication and engagement strategies
	Seek sponsorship from local Murgon businesses, consider a sponsorship agreement including benefits to the businesses as a sponsor of MILP



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NON-PROFIT BUSINESS PLAN



ABN: 12648837252

Business Plan For: **MURGON INDEPENDENT LIFESTYLE PROJECT INC.**

Organization Name: **MURGON INDEPENDENT LIFESTYLE PROJECT INC.**

Primary Contact: LORRAINE GOODCHILD

Physical Address: 23-WATT STREET, MURGON QLD 4605 (Office)

Telephone: 0427 231 852

Email address: murgonproject@gmail.com

Secretary: rlgoodchild@bigpond.com (Lorraine Goodchild - personal email)



Lorraine Goodchild
Secretary
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Murgon Qld 4605

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- Appendix

Executive Summary

Murgon is located in the South Burnett region of S E Qld...about 1 hour inland from Gympie, 45 mins from Kingaroy. As it is for all parents who have children with disabilities, they are concerned about what will become of their adult children once they are no longer here to care for them. So, the goal is to raise funds to **establish a cluster of units** in the local community, suitable for adults with disabilities, who require low to medium level care, offering them the opportunity to live as independently as possible in their own homes in a safe and secure environment.

The vision is to also provide a community lifestyle with on-site 24-hour supervision and assistance for those that require it. Even for those who can live on their own, they often get very lonely and are quite vulnerable which can lead to them being taken advantage of.

Our association is called **Murgon Independent Lifestyle Project Inc.** (we will come up with a shorter name once we establish the units). Our inaugural meeting was held on 24th March 2022. Those elected to the Executive Committee were:

President: *Peter Morgan – Ph. 0401 913 003*

Secretary: *Lorraine Goodchild – Ph. 0427 231 852*

Treasurer: *Diane Hansen – Ph. 0427 838 442*

The Management Committee members are Sonia McMahon, Nicky Watkins, Doug Johnson.

Our Association received a Certificate of Incorporation on 17th May 2022.

Just through word of mouth for our first meeting, we had 15 attend and sign up as members.

Products, Programs and Services

Our goal is to build up to 6 units...these could be independent of each other or perhaps be built as duplexes plus a Common Room, with accommodation also available for the Carers on site. We are currently looking for suitable blocks that would hold this many units. The units don't need to be built to the high NDIS standards for high needs but just regular units with a walk-in shower and possibly a ramp...but of course what extras can be added will depend on the amount of funding that becomes available. One or two units could possibly have more facilities to suit those in a wheelchair. I can visualise having room for vege gardens, chickens and other activities on site. The potential residents are currently receiving NDIS packages which supports them with their activities and in-home support programs, but this does not provide them with the 'bricks and mortar' for suitable accommodation to enable them to live as independently as possible with support. NDIS does offer SILS support for some but this seems to be only for shared group homes where up to 6 can be living under the one roof. Our plan is for the residents to have their own individual unit where they can share with someone if they choose or live on their own if that suits them better which is often the case with disabilities.

Marketing Plan

We plan to publicise our project and goals in the hope of raising private and government funding... firstly, for the land and then for the infrastructure. The Incorporation of our Association through the Office of Fair-Trading (Qld. Gov.) will also enable us to apply for Funding Grants.

We already have a waiting list of potential residents and once we get a Business Plan etc in place, we will start spreading the word about our project through local newspapers, radio, social media and by making contact with other Disability Service Providers.

Update: *We have now acquired some funding (\$3725) through a South Burnett Regional Council grant which will enable us to put a professional High-Level Strategic Plan together. We have received a quote from the CPR Group for \$4990 to carry out this task for us.*

2. Constituency

See attached figures from the Dept. of Social Services regarding their NDIS Participant figures for this region up to the year 2023. I see this figure as being even higher now due to the population growth that our region has experienced since COVID with house sales increasing greatly and with no rentals available. Therefore, from these figures, I see that there will be a high need for this type of housing for adults with disabilities for many years to come.

3. Competitors and Collaborators

We have potential residents ready and waiting to move into their own homes, but these homes are not currently available. There is a high need for suitable housing in our region. Most of the potential residents are currently still living with their elderly parents/carers or on their own.

We have encouraging support for this project from South Burnett Regional Council including Mayor Brett Otto and our divisional councillor, Cr. Kathy Duff, as well as other councillors from across the region as they see this project as a worthwhile facility for the whole region. We have been holding talks with the planning department of the Council. Support has also been given by our local RSL Services Club with an indication of monetary support forthcoming. Our Secretary Lorraine is the Treasurer of the *Murgon Business & Development Assoc. Inc.* (MBDA) which is also a very active community minded group of businesspeople who are keen and interested to see this project come to fruition. Visit the MBDA website here www.murgon.net.au We also have support from other community groups.

4. Strategy

We have a good number of contacts through a weekly music program called 'Rockin Our Abilities' and through our local Disability Service Providers. We also have access to Social Media pages, local Radio Stations and local Newspapers and Newsletters. Potential residents could be found through various Disability Service Providers from right across the South Burnett region and beyond. There are currently no other suitable housing facilities available here in Murgon.

****We are currently looking into Council owned land and Railway owned land. (as at Sept 2022)***

****Applying for a small grant to cover costs of a feasibility study and to draw up plans (as at Oct 2022)...received grant funds in Dec. 2022.***

Take away notes for ideas/suggestions from a meeting with **Bundaberg Regional Housing and Cr Kirstie Schumacher SBRC on what we need to do to get started: (meeting was held on 5.5.22)*

VISION – Proposal/concept/story - Selling the vision – partner with designer or architect – concept design for a site – architect – Everyone’s Home initiative

LAND – Ownership, due diligence – Kirstie to follow up with Mike Lisle from SBRC Planning Dept.

FUNDING – potential Resources Community Fund project, philanthropic collaboration – debt finance low interest loan for development costs

CONTACT - Jodi Thompson – Dept of Housing, Maryborough.

MEETINGS with local MPs and SBRC Councillors.

MEETINGS with South Burnett CTC CEO Nina Temperton (Heritage Lodge Nanango)

Operational Plan

The Association will continue to fundraise through seeking donations, grants etc. and hopefully support from the South Burnett Regional Council. We realise this is going to take a considerable time for our goals to become a reality. There would also need to be certainty that the homes wouldn't be sold at a later date, with the risk of residents being asked to move out. Of course, if NDIS would offer this accommodation model as an option rather than just the shared accommodation under the one roof, that would be great but currently this is not offered by NDIS. Operating Policies are currently being put in place for our organisation.

The potential residents receive disability pensions now with rent assistance which would help them to cover the costs of what the rent would be. This rental income would then cover Insurance, Rates, and other overheads for the operator. Of course, there would be a lot more costs to cover so our committee would need to continue with fundraising. A detailed financial business plan and policies would need to be put in place.

I would hope that the cost of a 24/7 Supervisor/Carer could be shared between NDIS participants living on site either as a personal contribution or as part of each individual's NDIS plan. Accommodation for the Carer could be provided which would be part of their salary package. They would also need to take care of the grounds as part of their role.

Impact Plan

We are open to any suggestions or help from those in the building industry or providers of social housing to get this concept off the ground as we have been unable to find this model of accommodation elsewhere. NDIS do provide units for those with high needs who need 24/7 one on one care otherwise the only other option I could find is for shared accommodation where there are up to 6 clients sharing a house under the one roof. This can work for some but can also cause huge issues for others and these homes are only available in the cities which means our family members would have to leave their familiar surroundings and the community that knows them. As for a location, because of the 'noise' factor that can come from some with disabilities, it would be best to find some land where they are not

hemmed in amongst a built-up neighbourhood but where there would be some distance from the neighbours....so a good size block of land is essential. Of course, all building and environmental regulations would have to be complied with.

Financial Plan

We are in the very early stages of working through the ways to establish these units. We are volunteers so there are no wages to those on the committee. We will take on board the costings and advice given to us by the Accountants, Solicitors, Development Planners and other government organisations. We are currently seeking someone to put together a Business Plan and a Design Plan for us.... showing costing estimates etc.

No doubt, we will need to explore potential revenue streams such as sponsors, major donors, monthly donors, annual donors, government grants, foundation grants, and fundraising events ...but we are determined to work out a way of achieving our goal of establishing a cluster of units to support our local families and community members who have disabilities where they can live a good life in a safe and secure setting to continue contributing and being part of their local community.

Appendix - Please see attached documents.

*NDIS Numbers for our region from the Dept. of Social Services. (See South Burnett map & Murgon map below)

Participants currently registered with NDIS

Postcodes 4601 4606 4608 4611 4612 (Excludes Kingaroy area)

Number of participants by type

Total

191 - 200

Autism 51 - 60

Intellectual Disability & Down Syndrome 41 - 50

Neurological Disorder 21 - 30

Disability caused by Injury 11 - 20

Mental Illness Associated Disability 11 - 20

All other disabilities 11 - 20

Developmental Delay 11 - 20

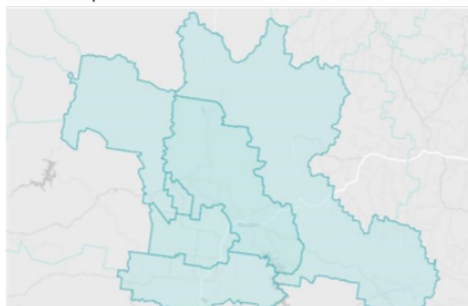
Vision, Hearing, Speech or Other Sensory Impairments ≤10

Number of participants by type, **by 2023**

Total

260 - 388

These NDIS numbers are from Dept. of Social Services.



Participants currently registered with NDIS - Postcode 4605 ((Murgon region - See Murgon area in map below)

What is the profile of NDIS participants in this area?

What is the profile of NDIS participants in this area?

Number of participants by type.

Total

111 - 120

Autism 31 - 40

Intellectual Disability & Down Syndrome 21 - 30

Neurological Disorder 11 - 20

Disability caused by Injury ≤10

Mental Illness Associated Disability ≤10

All other disabilities ≤10

Developmental Delay ≤10

Vision, Hearing, Speech or Other Sensory Impairments ≤10

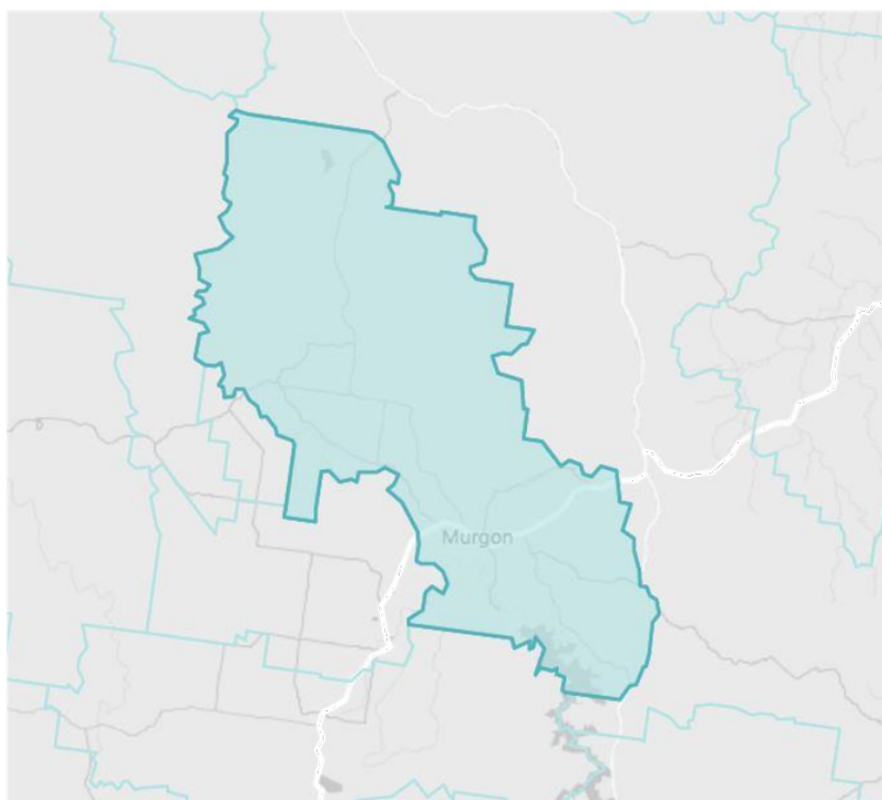
Number of participants by type, by 2023 for Postcode 4605

Total

122 - 236

These NDIS numbers are from Dept. of Social Services.

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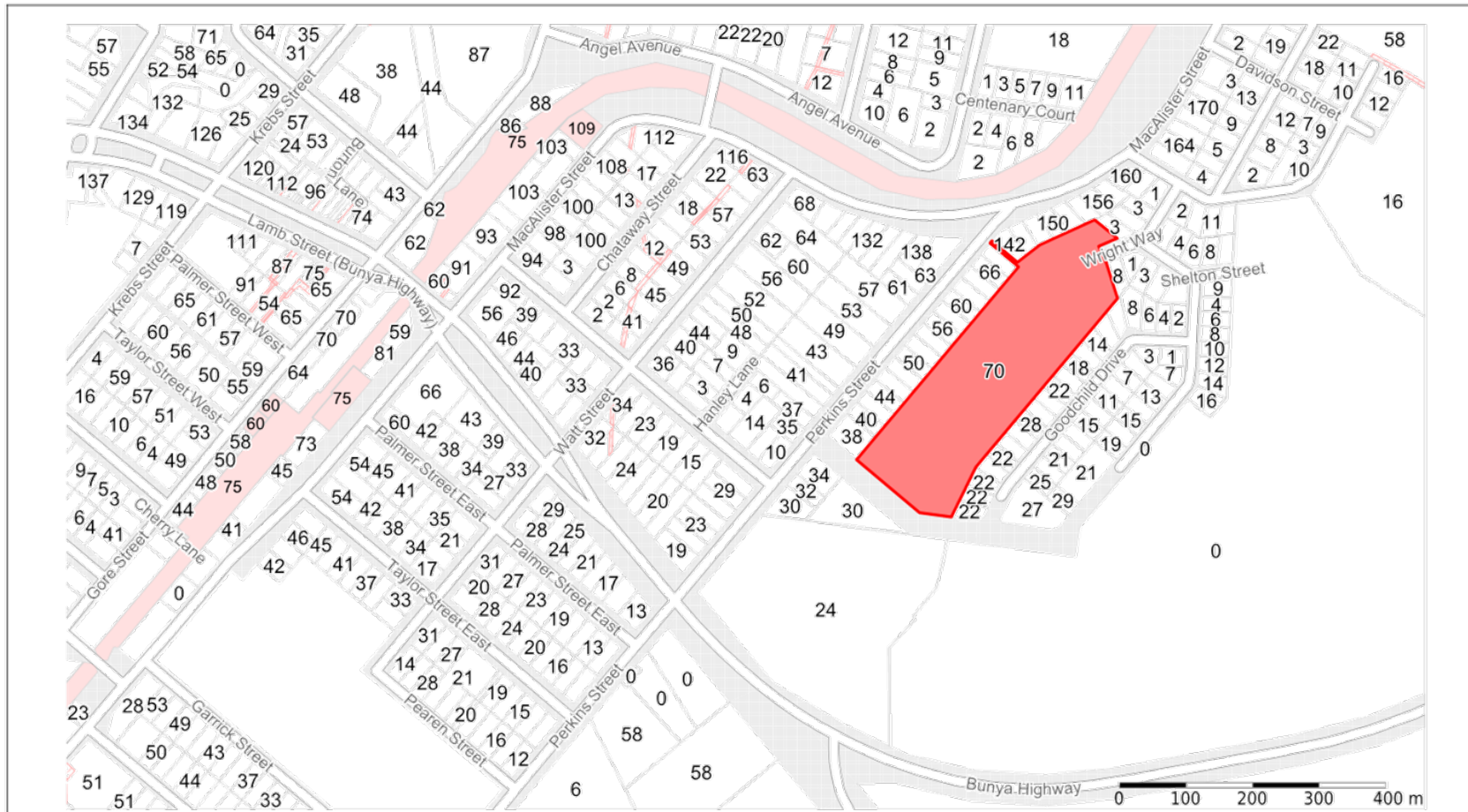




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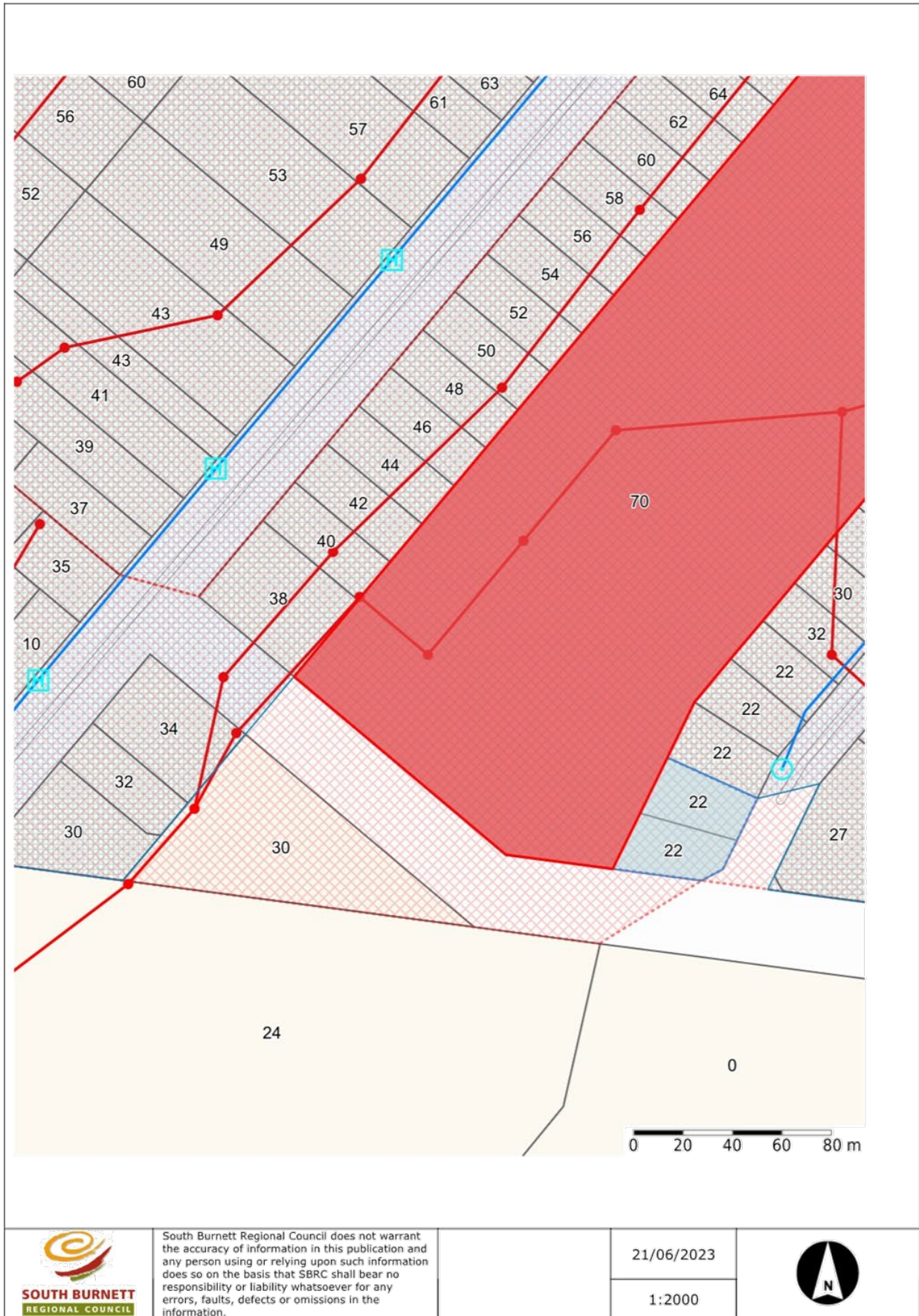
21/06/2023

1:1300





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		<p>1:7747</p>	



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21/06/2023

1:2000



INTERNAL CURRENT TITLE SEARCH
QUEENSLAND TITLES REGISTRY PTY LTD

Search Date: 21/06/2023 16:42

Title Reference: 18379075

Date Created:

21/09/1992

Previous Title: 16935175

REGISTERED OWNER

Dealing No: 712706906 04/09/2009

SOUTH BURNETT REGIONAL COUNCIL

ESTATE AND LAND

Estate in Fee Simple

LOT 37 REGISTERED PLAN 842815
Local Government: SOUTH BURNETT

EASEMENTS, ENCUMBRANCES AND INTERESTS

1. Rights and interests reserved to the Crown by
Deed of Grant No. 12911020 (POR 44)

ADMINISTRATIVE ADVICES - NIL

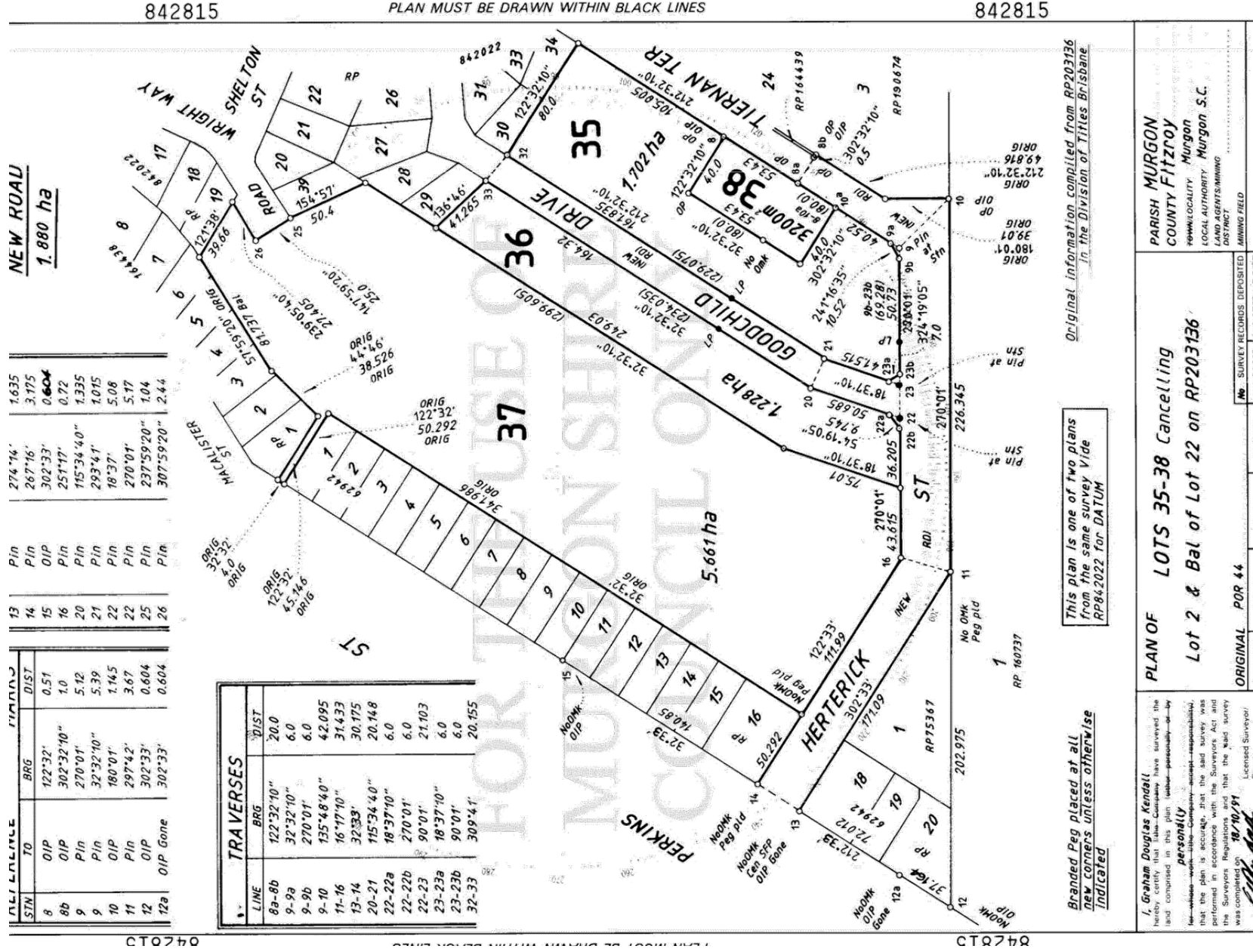
UNREGISTERED DEALINGS - NIL

** End of Current Title Search **

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Page

1/1



842815

CT Vol 6935/Fol 175 (LOT 22 on RP 203136)
 CT Vol 6935/Fol 242 (LOT 2 on RP 203136)

CT	LOTS	NEW RD
Vol 6935/175	35-38	NEW RD
Vol 6935/242	38	NEW RD

For Additional Plan & Document Notings Refer to C18P

ICERTIFY THAT THIS PLAN HAS NOT BEEN RECORDED OR USED FOR ENDORSEMENT BY THE SURVEYOR GENERAL
 [Signature]
 LICENSED SURVEYOR GENERAL
 6 / 1 / 1992

This survey has been examined and may be used for land dealings.

Lot	Vol.	Lot	Vol.	Lot	Vol.	Lot	Vol.
25	8319	73					
26		74					
27		75					
28		76					

Received Registrar of Titles

L130220U W/D 2/E \$175.50
 L185586k NO FEE
 10 SEP 1992 3:02 PM
 4044 PLAN

Lodged by BAIN GASIEN SMITH 84

Fees Payable
 Postal fee and postage 57
 Logt. Exam. & Ass. 106.50
 EXCEPT 60738 New Title
 Encl. on Deeds 1.2
 Photo Fee 1.75
 Total 175.38
 Short Fees Paid
 Rec. No. 88047
 RECEIVED \$ 136.00
 DATE 6/11/1992

that all the requirements of this Council, the Local Government Acts and all By-Laws have been complied with and approves this Plan of Subdivision.

Dated this 28th day of May 1992
 [Signature] Mayor or Chairman
 [Signature] Town or Shire Clerk

I/We Council of the Shire of Murgon and JOHN ROBERT MILLER and JANET RUTH MILLER

- (Names in full)
- as Proprietor/s of this land.
- as Lessee/s of Miner's Homestead
- agree to this plan and dedicate the new road as shown hereon to public use.

[Signature] (Shire Clerk)
 Signature of Proprietor/s • Lessee/s
 F.O.L.P.
 [Signature] J.R. Miller

Rule out which is inapplicable.
 Council of the SHIRE of MURGON certifies that all the requirements of this Council, the Local Government Acts and all By-Laws have been complied with and approves this Plan of Subdivision.

DATED this 28th day of May 1992.
 [Signature] CHAIRMAN
 [Signature] SHIRE CLERK

Council of the SHIRE of MURGON certifies that all the requirements of this Council, the Local Government Acts and all By-Laws have been complied with and approved this Plan of Subdivision.

DATED this 12th day of May 1992.
 [Signature] Chairman
 [Signature] Shire Clerk

Stamp: \$21
 Stamp: P.89825

File Ref. MARYBOROUGH DISTRICT	Particulars entered in Register Book
Deposited 6/11/91 R.C.	Vol. 6935 Folio 175
Audited 12/12/91 T.M.C.	Folio 292
Passed 3/1/92 M.H.	
Survey Records: Field Notes	
Charted 1/1	
Original Grant	

at 1:09 PM
 16 SEP 1992

15 QUESTIONS ON NOTICE

15.1 QUESTION ON NOTICE - RECYCLING COMPARISONS

File Number: 04-10-2023

Author: Executive Assistant Liveability

Authoriser: Chief Executive Officer

The following question on notice was received from Councillor Potter.

Question

Has the recycling improved since being introduced and can this be shown in a comparison?

Response

This month's Portfolio Report has now recycling data which will be updated each month going forward.

RECOMMENDATION

That the response to the question regarding recycling data raised by Councillor Potter be received and noted.

ATTACHMENTS

Nil

15.2 QUESTION ON NOTICE - INFRASTRUCTURE

File Number: 04.10.2023

Author: Coordinator Infrastructure Services

Authoriser: Chief Executive Officer

The Infrastructure Department has received the below Questions on Notice.

Question

1. In relation to the Bunya Highway between Murgon and Kingaroy and the D'Aguiar Highway between Kingaroy and Blackbutt, there is a lot of overgrown vegetation on those roadsides, a lot of high grass over 700mm around the guide posts which is obstructing the vision of the red reflectors on the left. What methodologies does the Somerset Regional Council use in relation to guideposts (straightening, maintaining body of grass around the guideposts mitigating the growth of weeds)?
2. What works are proposed to be done for Whelan Street, Hivesville?

Response

Please refer to attachments for the responses.

RECOMMENDATION

That the response to the questions on notice from Mayor Otto and Councillor Duff be received and noted.

ATTACHMENTS

1. **October Responses**

Infrastructure's October Questions on Notice

(Q1) Question on Notice from Councillor Duff.

What works are proposed to be done for Whelan Street, Hivesville?

Whelan Street in Hivesville has recently been inspected and there are currently no works proposed to be done there. Work had been undertaken about four months ago which involved the supply of a truck load of gravel material, which was then spread with a backhoe.

(Q2) Question on Notice from Mayor Otto:

In relation to the Bunya Highway between Murgon and Kingaroy and the D'Aguilar Highway between Kingaroy and Blackbutt, there is a lot of overgrown vegetation on those roadsides, a lot of high grass over 700mm around the guideposts which is obstructing the vision of the red reflectors on the left. What methodologies does the Somerset Regional Council use in relation to guideposts (straightening, maintaining body of grass around the guideposts mitigating the growth of weeds)?

Under the Department of Transport and Main Roads Road Maintenance Performance Contract (RMPC), Somerset Council uses knock down herbicide spraying to manage vegetation and weeds around guidepost.

For maintenance of guideposts, Somerset Regional Council rely on defects picked up by their inspectors to program for the guidepost maintenance works. Unless the guideposts are in critical locations, they will await to have sufficient defects to run the guidepost program. The guidepost run program includes both repair and replacement of guideposts as required. This is the same practice adopted by SBRC. As with most RMPC's, there is a budgetary constraint on the amount of work that can be undertaken in a particular financial year across the state-controlled road networks.

16 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

16.1 Jubilee Park Legacy Issues

This matter is considered to be confidential under Section 254J - e of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

16.2 South Burnett Aquatic Centre - Increase to Electricity Costs

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17 CLOSURE OF MEETING