

Annual Report 2022/2023



The South Burnett ... discover real liveability and community in a unique region



ACKNOWLEDGEMENTS

Council wishes to thank all contributors and stakeholders involved in the development of this document.

We acknowledge and respect the Wakka Wakka and Auburn Hawkwood people, the traditional owners of this land that we live, work and play on and respect their cultures, their ancestors and their elders past and present and future generations.

We acknowledge the many volunteers within our community who generously give their time and energy to enrich the lives of those around them and make our region a great place to live and visit.

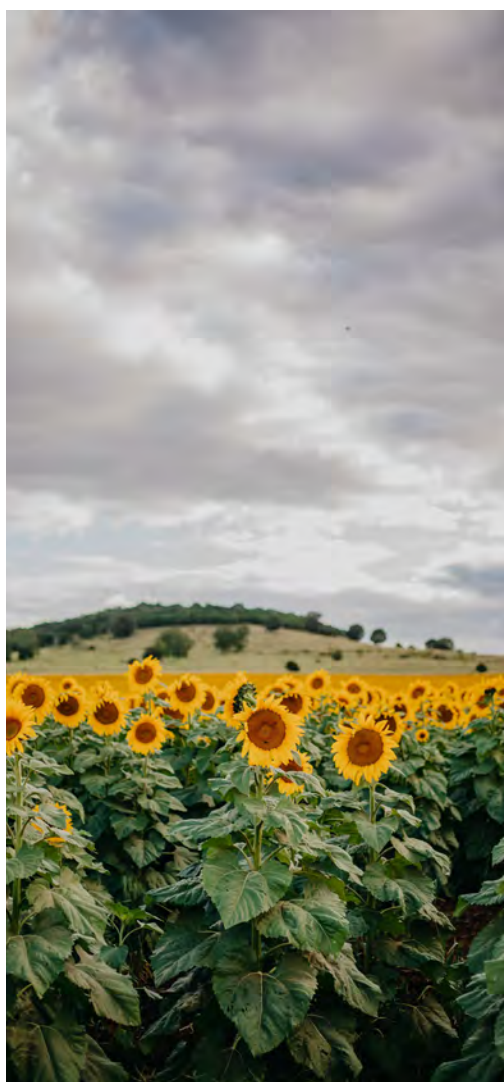


The 2022/2023 Annual Report is available online at www.southburnett.qld.gov.au

Hard copies can be viewed at Council's Customer Service Centres and Libraries.

To purchase a copy call 1300 789 279, 07 4189 9100 or email info@sbrc.qld.gov.au.

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CONTENTS

Our Vision and Values5

OUR REGION6

Mayor & CEO's Report.....8

Strategic Highlights..... 10

Community Financial Report..... 15

OUR COUNCIL.....19

Our Elected Representatives 22

Council Decisions..... 27

OUR ORGANISATION.....33

Our Structure..... 35

OFFICE OF THE CEO..... 36

Executive Services..... 37

Communications..... 39

People and Culture 40

LIVEABILITY DEPARTMENT 42

Community Development..... 43

Tourism 46

Indigenous Affairs..... 48

Libraries 49

Commercial Enterprises..... 55

Regulatory Services 56

Waste Services..... 59

Development Services..... 61

Facilities and Parks 62

Leases and Land Sales 64

FINANCE & CORPORATE DEPARTMENT 65

Finance 66

Corporate, Governance & Strategy..... 69

Plant & Fleet 74

Business Systems..... 74

INFRASTRUCTURE DEPARTMENT 76

Infrastructure Management..... 77

Infrastructure Planning 79

Works 83

Water & Wastewater..... 90

STATUTORY INFORMATION92

FINANCIAL STATEMENTS 109

WELCOME TO OUR 2022/2023 ANNUAL REPORT

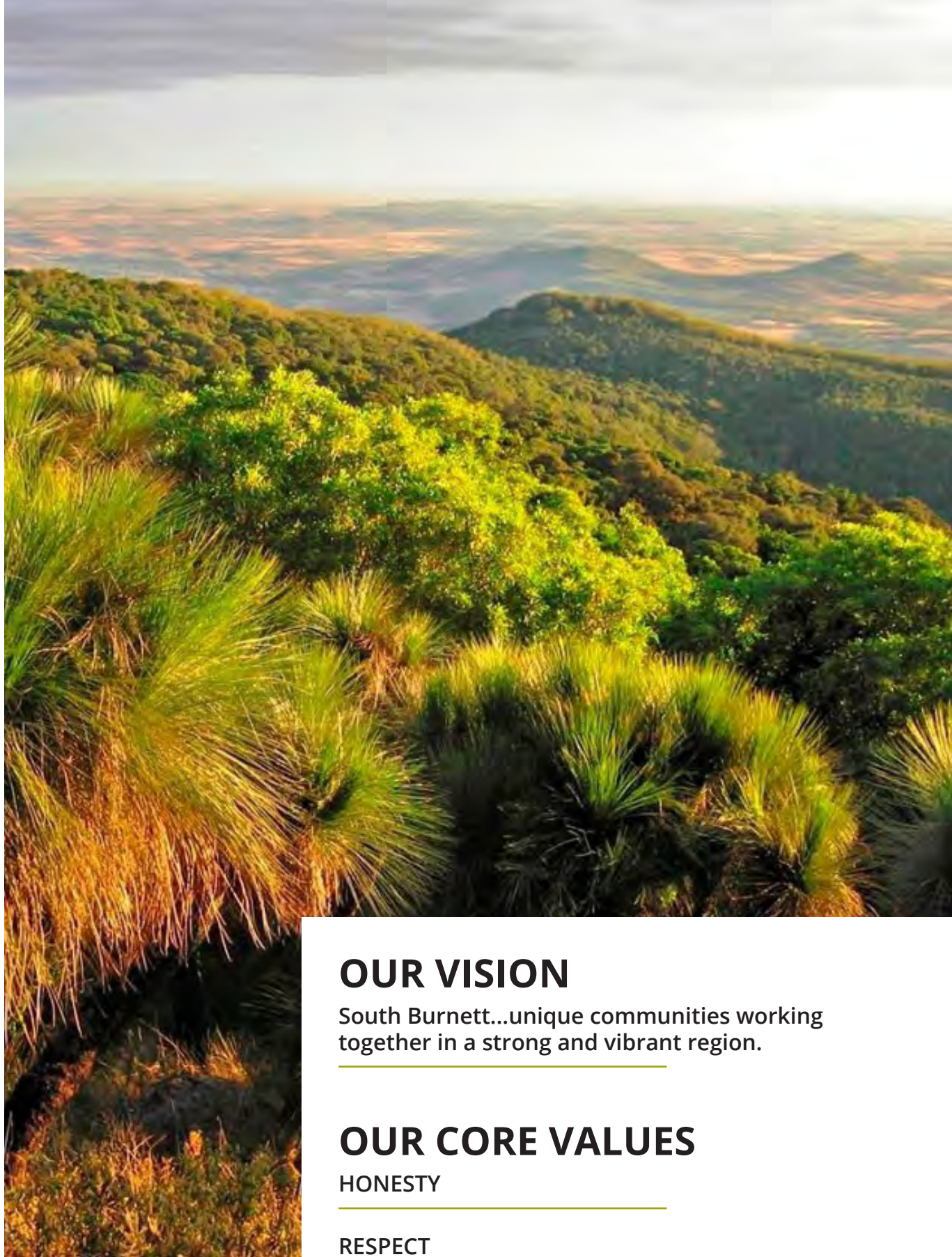
Our Annual Report is our formal reporting mechanism that assesses the progress towards meeting the outcomes of the five strategic priorities set out in Council's Corporate Plan 2021-2026:

 <p>ENHANCING LIVEABILITY AND LIFESTYLE</p> <p>Elevate the South Burnett region to be recognised as a "Community of choice".</p>	 <p>PROVIDING KEY INFRASTRUCTURE FOR OUR TOWNS & VILLAGES</p> <p>Develop, renew and maintain community infrastructure through sound asset Management principles.</p>	 <p>GROWING OUR REGION'S ECONOMY AND PROSPERITY</p> <p>Boost our economy through investment and innovation that promotes population growth and community wellbeing.</p>	 <p>SAFEGUARDING OUR ENVIRONMENT</p> <p>A sustainable environment, proactively and responsibly managed in partnership with the community for future generations.</p>	 <p>ORGANISATIONAL EXCELLENCE</p> <p>An organisation that is characterised by effective leadership, responsible management, good governance and quality service delivery.</p>
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OUR PURPOSE

SOUTH BURNETT REGIONAL COUNCIL... MAKING A POSITIVE DIFFERENCE IN PEOPLE'S LIVES THROUGH THE QUALITY OF THE WORK WE DO.





OUR VISION

South Burnett...unique communities working together in a strong and vibrant region.

OUR CORE VALUES

HONESTY

RESPECT

ACCOUNTABILITY

INTEGRITY

UNITY

OUR REGION

Located on the edge of the Great Dividing Range and set against a backdrop of the Bunya Mountains, the South Burnett is a unique blend of vibrant country towns and laid-back living.

SITUATED inland from the Sunshine Coast and an easy two-hour drive from Brisbane, the South Burnett is a great place to make a home.

In the past our region was probably best known for peanuts. But beyond Kingaroy's famous moniker of the "Peanut Capital of Australia", the South Burnett offers much more. Our residents enjoy a relaxed country lifestyle, contrasted with abundant opportunities and possibilities afforded by our innovative industries. From agriculture, manufacturing, mining and renewable energy, to art, culture, tourism, health and quality education, the South Burnett really does have it all.

The region is blessed with rich agricultural land that produces high-quality agricultural products for both domestic and international markets

including peanuts, navy beans, maize, wheat, grain, dubosia and sorghum and livestock industries. The region also boasts Swickers - Queensland's only export accredited pork abattoir. The local wine industry is gaining momentum, producing award-winning wines, that can be paired with produce direct from farm to plate.

Kingaroy is the hub of the South Burnett and has an airport, bus services to Brisbane, shopping centres, government agencies and many facilities generally expected in much larger centres. All townships within the region support a vigorous sporting and social lifestyle with facilities such as museums, art galleries, shopping centres, indoor/outdoor sporting facilities, parks and green spaces, local theatre groups, annual festivals and music venues.

The timber-town of Blackbutt is home to Australia's only annual avocado festival.

Historical Nanango is considered Queensland's fourth oldest town and has a number of heritage-listed sites including Ringsfield House, the Nanango Court House and the Butter Factory. Further to the north, 12km from Murgon, is the spectacular Bjelke-Petersen Dam. Another spot in the region popular for fishing is Boondooma Dam. Rock wallabies can be seen on local cliffs, particularly around twilight hours. Garnet gem fields are located just west of Proston.

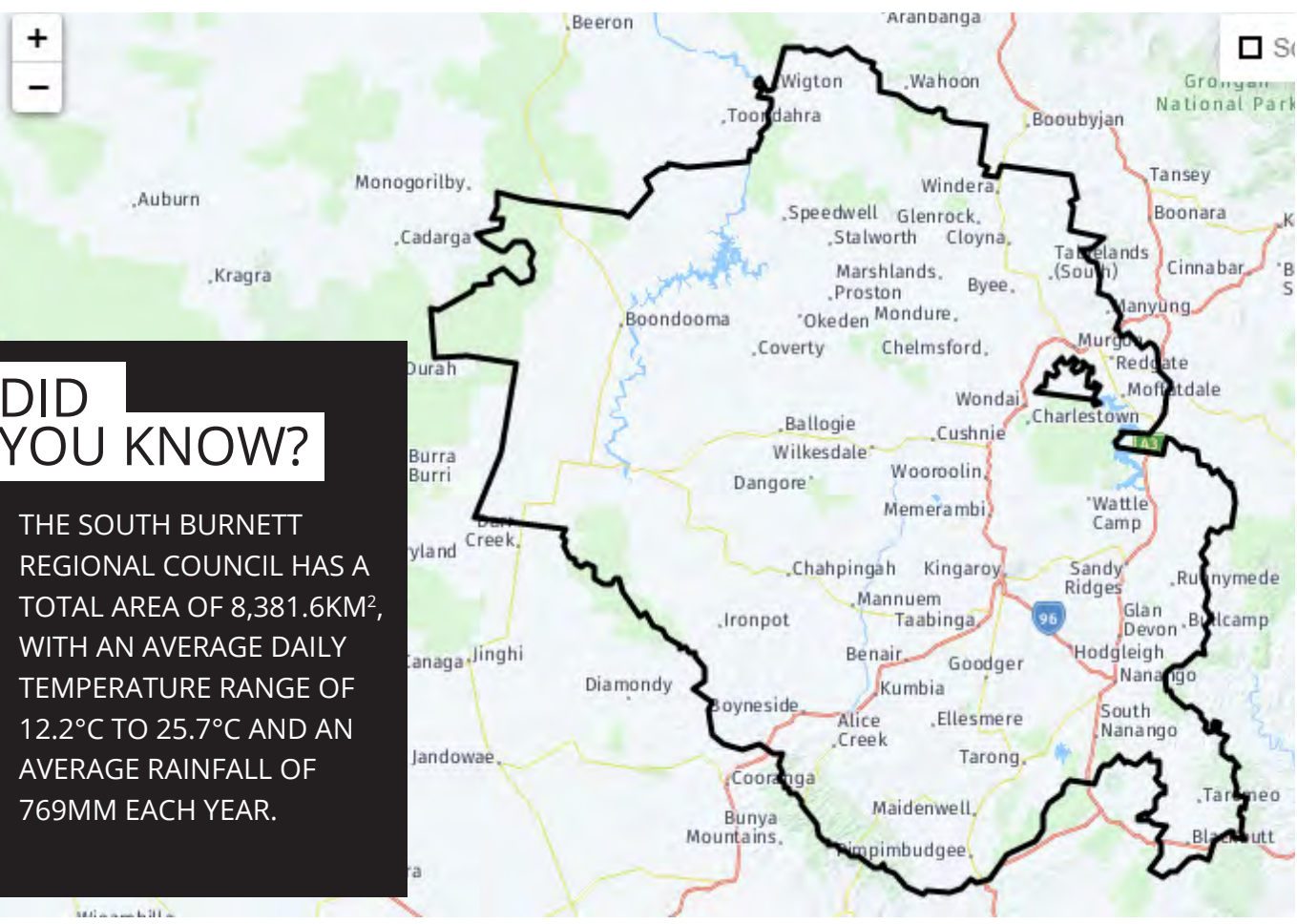
With our outstanding lifestyle opportunities, the South Burnett is a great place to be.

"OUR VISION IS THE DRIVING FORCE BEHIND OUR ACTIONS AND RESPONSIBILITIES"





South Burnett Youth Council first meeting for 2023





MAYOR & CEO REPORT

Mayor Brett Otto & CEO Mark Pitt PSM

It gives us great pleasure to introduce the 2022 - 2023 Annual Report. For the third full reporting year of this term Council continued to focus on how to improve the road network and look at all aspects of the internal organisation.

Through a range of options and initiatives it has given an opportunity to concentrate on core Council functions and look at the opportunity for organisational improvement of service delivery for the second half of this term.

The South Burnett is made up of a region of towns and villages, and it is regularly said that we must cater to all areas. It is pleasing that Council can not only focus on larger infrastructure projects, but also smaller programmes that assist all our communities.

For example, several halls in the region have received upgrades including Blackbutt, Mondure, and Nanango Cultural Centre. These improvements included air-conditioning, re-roofing and restumping as required.

Swimming pools have also seen the improvement of facilities such as inclusion of solar heating, new filtration systems, changeroom upgrades and new plant rooms to replace aging infrastructure or ineffective systems. More work is still to be done, particularly with the Kingaroy Pool and planning is well under way.

While such upgrades and improvements may not appear to be the core business of Council, each adds a layer to the lifestyle of those living in the South Burnett Region and are important assets. The financial year also saw practical completion of the Kingaroy Transformation Project. This project has seen the renewal of significant water, wastewater, and road infrastructure in the Kingaroy

CBD along with aspects to improve the liveability of our region.

We will continue to look for and find improvements and upgrades for the benefit of our community, and we applaud their efforts to assist in defraying costs by ensuring regular maintenance and auditing of properties continues in a timely and professional manner.

The outcomes achieved for the South Burnett Regional Council happen through the dedicated effort of the workforce and the commitment of Councillors who work diligently to improve the community in which we live and work. Our commitment is to continue to serve our ratepayers as efficiently and effectively as we are able whilst recognising the financial constraints of not just Council itself but respecting the capacity of our ratepayers also. We are all striving to achieve greater recognition of our wonderful South Burnett and build on its progress.

It is with thanks that State and Commonwealth funding is acknowledged. The Financial Assistance Grants (FAGs) is of great assistance to the Council for operational funding, though it is worthy of note that the SBRC contribution continues the pattern of being less than the previous year. This is an ongoing issue for the Council and one that we will continue to pursue to ensure our residents are not disadvantaged by the FAGs process. Other funding programmes such as the Works 4 Queensland funding from the State Government has been greatly appreciated and provides much needed assistance across every section of Council.

The annual report is a formal mechanism for Council to report on its activities over the past year and contains a range of detailed information about the various programmes conducted. The report also details Council's financial position with the audited statements included as part of the overall report as well as a community financial report. Our report is much more than this and demonstrates the strength of our regional area through the window of Council. There is such diversity and opportunity within the region that is it almost impossible to place within one document.

DID YOU KNOW?

THE SOUTH BURNETT REGIONAL COUNCIL SPENT \$21.697M ON CAPITAL PROJECTS DURING THE FINANCIAL YEAR WITH 60% OF THIS EXPENDITURE RELATING TO ROADS AND TRANSPORT INFRASTRUCTURE



STRATEGIC HIGHLIGHTS 2022/2023

At the conclusion of each 12 month reporting period, it is important to reflect on the performance of Council's efforts.

STRATEGIC PRIORITY: ENHANCING LIVEABILITY AND LIFESTYLE

GOALS	ACHIEVEMENTS
Develop and implement initiatives to enhance community parks, gardens and recreational facilities, which may include: tree planting strategy, botanical gardens and perennial (drought tolerant) shrubs and flower planting program	<ul style="list-style-type: none"> Officers continue to develop the Botanical Advisory Committee, Parks Business Review and Service Levels presented and received by Council. Meeting held with community representatives to discuss use of Wooroolin Tennis Courts, Cricket Net and Wooroolin Sports Oval. Identified that Wooroolin has limited sport and recreation activities for children that live in the community. Wooroolin community supported the concept of developing a masterplan that includes a multipurpose court, cricket nets and skate park at the old tennis court location. This project will be ongoing in 2023/2024.
Develop and implement CBD Renewal and Revitalisation Programs for areas of our townships including service standards for maintenance and cleaning programs	<ul style="list-style-type: none"> All community groups maintaining cameras and service agreements with Qld Police are operational within Murgon, Nanango, Kumbia and Wondai communities. Council owned CCTV is operational in open spaces and assessable by the Qld Police through security requests. Ongoing CCTV installation is occurring in public areas and CBD's to improve community safety. Development of CBD Master Plans continuing
Develop and implement a regionally themed Arts, Culture and Heritage Strategic Plan incorporating all of our communities	<ul style="list-style-type: none"> Artists have been commissioned to complete a mural on the rear facing wall of the Kingaroy Visitor Information Centre, Staff and volunteers have completed reconfiguration of centre brochure stands and layout. Contractor engaged to work with South Burnett Regional Arts, Culture and Heritage Advisory Committee to develop design laboratory.
Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure	<ul style="list-style-type: none"> The South Burnett Regional Council Ringsfield House Advisory Committee has been established. Small events have been held at the House with small tours being accommodated. The Committee have progressed completing the business plan. Utilising the funding from the Black Summer Bushfire Recovery grant, a Local Built Small Grants Program was developed to partner with community groups. The Community Development team have worked with numerous community groups to enter new leases and licences for Council owned facilities. The Community Development team continue to work with Local Built applicants to complete their projects Submission was made to Queensland Reconstruction Authority through Disaster Recovery Funding Arrangements as a result of the South East Queensland Rainfall and Flooding, 22 February - 5 April 2022 to carry out the following: <ul style="list-style-type: none"> Dedicated storage facility with racking for storage and easy access of required response signage Transport of Signs – Portable vehicle signage racking and loading facilities Advance warning permanent fold down signage <p>This project has been approved and is to be completed by 30 June 2024.</p>
Partner with our region's youth to develop and implement a Regional Youth Plan	<ul style="list-style-type: none"> Youth Council meet monthly and is focused on afterschool activity programs in partnership with Your Towns. 2023/2024 Youth Council interviewed and selected. Youth Council have progressed the organisation of the annual Pig Jam Battle of the bands for the 2023 BaconFest. The Council have also designed an Art Competition to compliment the festival activities.
Develop, in consultation with communities, Community Plans that identify key priorities for each town and village to inform Council's prioritisation	<ul style="list-style-type: none"> Draft format presented and adopted at June 2023 Council meeting. Plans currently being populated with project and community initiatives. Draft plans will be circulated for community consultation and feedback in 2023/2024 financial year. Stage 1 complete.

STRATEGIC PRIORITY: ENHANCING LIVEABILITY AND LIFESTYLE (Cont'd)

GOALS	ACHIEVEMENTS
Support, advocate and facilitate real outcomes on mental health and suicide prevention, including advocating for a community well-being centre	<ul style="list-style-type: none"> Open Minds announced as successful for the tender to deliver the Head to Health Initiative scheduled to open in September 2023. Council is working with Darling Downs and West Moreton PHN to establish a suicide alliance group which will incorporate services including Qld Health, QAS, QPS and local service providers.
Continue to provide pro-active support to the Local Disaster Management Group	<ul style="list-style-type: none"> Council's Disaster Resilience Officer has attended Disaster Management Master Classes, along with attending the Local Disaster Management Conference that was held by LGAQ in Brisbane. This training is paramount to continue to successfully drive the recovery process and assist the community in a time of need. A continuation of community recovery and resilience activities have also been carried out across the region including: <ul style="list-style-type: none"> Working in conjunction with Red Cross to commence the roll out of the Pillowcase Project across 23 schools within the region. This project has been delivered in 11 Schools to date with very positive feedback received on the program. Mental Health First Aid Training has been provided to residents of the South Burnett via two (2) separate workshops, with more sessions to be scheduled over the coming months. BIEDO alongside South Burnett Regional Council have successfully facilitated Carbon Farming and Vegetation Management Workshops with large numbers in attendance.
Partner with community to develop and promote events	<ul style="list-style-type: none"> Grant funding distributed to community organisations In-kind support provided to community groups

STRATEGIC PRIORITY: PROVIDING KEY INFRASTRUCTURE FOR OUR TOWNS AND VILLAGES

GOALS	ACHIEVEMENTS
Undertake an audit to identify Council land that can be divested	<ul style="list-style-type: none"> Council has held meetings with other interested parties i.e., Murgon Independent Lifestyle Project Inc, Kingaroy RSL sub-branch to look at other project options and available land for affordable housing projects. Council representatives participated in an Industry & Business Round Table discussion to understand how the current housing crisis may be impacting businesses and operations, in an effort to understand current and future housing needs, noting the strong pipeline of construction and renewable energy projects planned. Council received a briefing from Jackson Hills Manager, Policy and Strategic Engagement, QShelter on the role of Councils in housing affordability. Council has also engaged with the Local Government Association of Queensland (LGAQ) who have received funding to assist local governments in the development of Housing Action Plans. Council will continue to work with the LGAQ and local stakeholders to develop a Housing Action Plan for the South Burnett Region in the first half of the 2023/24 financial year.
Continue to provide and investigate options to improve our aerodromes	<ul style="list-style-type: none"> Kingaroy Aerodrome User group meeting continue to be held quarterly with a review of volunteers role in the airport, current and proposed capital works programs.

STRATEGIC PRIORITY: PROVIDING KEY INFRASTRUCTURE FOR OUR TOWNS AND VILLAGES (Cont'd)

GOALS	ACHIEVEMENTS
<p>Advocate and support the specialist health services needs of our residents.</p>	<ul style="list-style-type: none"> • South Burnett Regional Council continues to actively participate in the Kingaroy Stakeholder Consultative Group, working closely with the Kingaroy Hospital, local primary care providers, and funding bodies, including Darling Downs and West Moreton PHH, check-up and Health Workforce Queensland to identify gaps in health services across the South Burnett and to advocate for new services in the South Burnett as identified and to attract new staff to the area. • 2023 Red Ant Round Up Medical Conference held in March. Focus of this year's conference was mental health and wellbeing. • Council has adopted and submitted three (3) resolutions to ALGA National Conference in June 2023 to support General Practitioners and rural/regional health services. • Community development team working with current Griffith Long Look Medical Students to deliver a community health awareness programme across entire South Burnett Regional Council area. • Preliminary meetings held with South Bank Medical Group for redevelopment of private hospital site. • Formal advocacy for maintaining GP services in region with meetings and correspondence to relevant health ministers. • Community Development team are offering scholarships for Certificate III in Health Services Assistance through the Blacksummer Bush Fire Funding. These scholarships will be offered to residents of the South Burnett and will be delivered by RMEA at the Griffith University training rooms onsite at the Kingaroy Hospital.



Blackbutt Murals

STRATEGIC PRIORITY: GROWING OUR REGION'S ECONOMY AND PROSPERITY

GOALS	ACHIEVEMENTS
Develop and implement a well-researched, action based 'Regional Development Strategy' that supports business and employment growth	<ul style="list-style-type: none"> Dr Tom Keenan is continuing his work with Council to complete the investment prospectus and the Regional Development Action Plan.
Continue to develop Council's investment readiness to identify a sequence of actions that can enhance council's capability in responding to investment related enquiries.	<ul style="list-style-type: none"> Ms Sotera Trevaskis from Regional Development Australia has been commissioned to gather the statistical data and case studies to underpin the regional snapshot for the investment prospectus.
Work with key stakeholders to create a pipeline of priority shovel ready projects that aim to improve the quality of life experienced by all residents, invest in strategic infrastructure and create a prosperous future for all	<ul style="list-style-type: none"> Commencement of investigations for the design and construction of a Regional University Hub through the development of an advisory group. Masterplans completed for Kingaroy WJ Lang Swimming Pool, Kingaroy Memorial Park, First Settlers Park Benarkin, QEII Park Murgon and Railway Park Proston which will assist in future project development.
Continue to provide and investigate options to improve our dams as tourist attractions as an important community asset	<ul style="list-style-type: none"> Investigations into future operations and/or commercialisation for Council's Tourist Dam Facilities have commenced with statistical and historical data being gathered. Dam Managers have been engaged under a new contract with KPI's and formal reporting requirements being incorporated as part of the schedule.
Advocate for enhanced regional digital connectivity and black spots	<ul style="list-style-type: none"> Council Officers continue to work with the Bunya Mountains Community Association Inc. (BMCAI) to assist with siting a future proposed Electric Vehicle (EV) Charging Station.
Progress the 25 year Economic Roadmap as a priority project further to the National Water Infrastructure Development Fund (NWIDF) Water Feasibility Study	<ul style="list-style-type: none"> Development of a 25-year economic roadmap for water infrastructure completed. Meetings held with various stakeholders to advocate for the Plan.



Kingaroy Fabrication Team

STRATEGIC PRIORITY: SAFEGUARDING OUR ENVIRONMENT

GOALS	ACHIEVEMENTS
Investigate, develop and implement an Environmental Sustainability Policy	<ul style="list-style-type: none"> Environmental Sustainability Policy adopted on 28 June 2023
Continue to provide and investigate options to improve waste reduction, landfill management and recycling	<ul style="list-style-type: none"> Kerbside collection of recycling materials is scheduled commenced in January 2023 with collected recycling materials being transported to Material Recovery Facility of Cherbourg Aboriginal Shire Council for processing. Mobile app developed to provide all the information to residents at their convenience. Community education programs conducted across the region to continually educate residents on ways to reduce the level of contamination in their recycling bin. Illegal dumping requests continue to be investigated and where offenders are identified they are either asked to return and remove the waste or face an Infringement Notice. Options being investigated for the dumping of commercial waste at Blackbutt Waste Facility
Develop and implement a systematic programme to identify and take action to address stray / feral / pests and wild animals.	<ul style="list-style-type: none"> Coordinated Wild Dog and Feral Pig Control Program was successfully delivered

STRATEGIC PRIORITY: ORGANISATIONAL EXCELLENCE

GOALS	ACHIEVEMENTS
Develop for endorsement by Council a Workforce Plan that guides the engagement, development, management and performance of Council's human resources	<ul style="list-style-type: none"> Ongoing implementation of Council's People and Culture Workforce Plan (including Workplace Health and Safety) to guide the engagement, development, management, and performance of Council's human resources utilising activities such as annual employee engagement survey Continued improvement, implementation, and review of Council's Workplace Health Safety ('WHS') System in conjunction with the People and Culture Workforce Plan
Continue to give priority to ongoing financial sustainability and prudent budget management	<ul style="list-style-type: none"> Monthly financial reports presented to Council Continuously looking for improvements/efficiencies within all departments
Implement reliable, realistic and cost-effective business systems and practices	<ul style="list-style-type: none"> Framework for electronic signatures developed The Accounts Payable Team have worked extensively with the IT Department to setup a more paperless process Finance & Procurement have begun process for implementation of Centralised Procurement
Continue to implement regional equity / consistency in Council's rating system	<ul style="list-style-type: none"> New categories have been implemented for the 23/24 year including categories for cattle feedlots, piggeries, transformers and heavy industry. Combining of windfarm and solar farm categories into one category and the creating of a multi-unit dwellings category has also been implemented in the 23/24 year

COMMUNITY FINANCIAL REPORT

This is an overview of the key elements of Council's financial performance to assist readers in evaluating Council's financial position without the need to interpret the financial statements.

THIS SECTION provides an overview of the financial reports and the major financial implications for Council and contains the following three principal reports:

- Statement of Comprehensive Income
- Statement of Financial Position
- Statement of Cash Flow

STATEMENT OF COMPREHENSIVE INCOME

(Refer to 'Financial Statements' on page 111)

This section indicates whether Council made a profit or loss.

Whilst a cash flow statement shows how much money goes in and out of your bank account, the Statement of Comprehensive Income considers outstanding revenue and expenditure items relating to the specific financial period, even though it may not be paid until the following period.

These figures are based on accrual accounting principles. For example, all rates issued are included in income even though all rates are yet to be collected. These outstanding amounts would show in the Statement of Financial Position as an amount owed to Council. Therefore, the Statement of Comprehensive Income shows both cash and non-cash transactions including depreciation as an expense.

TOTAL COMPREHENSIVE INCOME

The net result for 2022/2023 was \$785,052 compared to the 2021/2022 financial year \$8,885,209. This was largely driven by an increase in revenue of \$16.325m offset by an increase in expenditure of \$24.425m. The increase in expenditure was heavily affected by flood repair works, most of which had income received to offset this. Capital expense is the net proceeds or loss on assets that have been sold or disposed of - see note 7 - Page 122.

COMPREHENSIVE FINANCIAL PERFORMANCE				
	2023	2022	2021	2020
Net Result	785,052	8,885,209	6,028,731	(5,800,405)
Other Comprehensive Income	143,459,214	60,814,143	7,855,915	(36,501,239)
Total Comprehensive Income	144,244,266	69,699,352	13,884,647	(42,301,644)

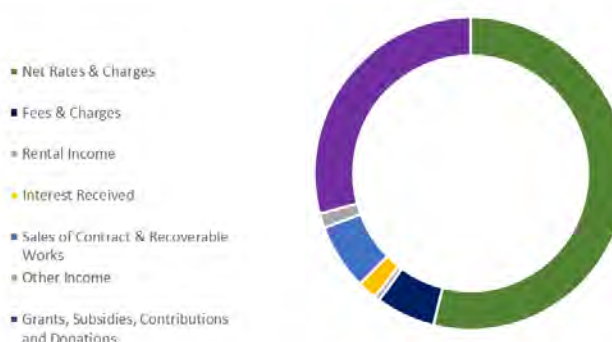
The Net Operating Result (excludes capital items) is a deficit of \$4.488 million. This is largely made up of unfavourable adjustments to the provision for landfills and gravel pits due to changes in the discount rates from the 2022 year, increases in depreciation from high indexation rates applied from desktop revaluations and overall increases in materials and services partly due to inflationary costs.

SNAPSHOT - NET OPERATING RESULT				
	2023	2022	2021	2020
Revenue (R)	100,615,746	81,465,331	72,284,772	68,139,485
Expenses (E)	(105,103,779)	(76,337,062)	(73,437,915)	(70,525,924)
Operating Result - Profit/(Loss) (R-E)	(4,448,033)	5,128,269	(1,153,143)	(2,386,439)

OPERATING INCOME - WHERE THE MONEY CAME FROM

Rates and utility charges are Council's main source of income making up 53.84% of recurrent revenue. Other sources of revenue such as recoverable works, government grants and subsidies and fees and charges are also important sources that assist in funding the future growth of our region.

Where the Money Came From





General Manager Susan Jarvis with the Finance and Corporate Managers

OPERATING EXPENSES – WHERE THE MONEY WAS SPENT

Council provides a wide range of services to the community. This work is primarily undertaken by Council staff and private contractors where required. Wherever possible, local suppliers and contractors are utilised ensuring the money flows back into our community. Council's three (3) largest expenditure categories are employee costs, materials and services and depreciation. Council expenditure is monitored through a rigorous budget process to ensure value for money for the South Burnett community.

This year saw an increase in employee benefits of \$2.531m largely due to employee time on grant programs and sales revenue contracts which are offset by revenue, changes to employee leave provisions and staff EBA increases. Finance costs increased by \$4.071m due to unfavorable changes to discount rates relating to quarry and landfill provisions. Materials and services increased by \$19.992m largely due to flood recovery expenses which were offset by additional grant revenue.

Depreciation had an increase compared to the prior year of \$2.172m due to increases in the indexation rates utilised for revaluation of asset classes in June 2022.

STATEMENT OF FINANCIAL POSITION (REFER TO 'FINANCIAL STATEMENTS' ON PAGE 112)

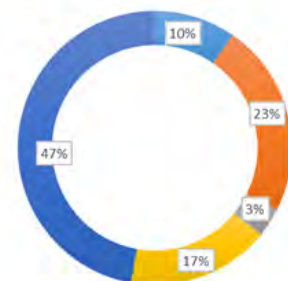
The Statement of Financial Position shows Council's net accumulated financial worth at the end of each financial year.

The Statement of Financial Position is broken down into three areas:

- What Council owns (Assets);
- What Council owes (Liabilities); and
- What Council is worth in dollar terms (Equity).

Equity is calculated by deducting the total amount of liability from the total value of Council's assets.

Where The Money Goes



- Organisational Excellence
- Growing our Region's Economy & Prosperity
- Providing Key Infrastructure for our Towns and Villages
- Enhancing Liveability & Lifestyle
- Safeguarding our Environment

ASSETS – WHAT OUR COMMUNITY OWNS

The major components of our assets include:

- Capital work in progress
- Cash
- Property, plant, and equipment
- Receivables

Property, plant and equipment accounts for 92% of Council's assets. This is a significant investment for the community and requires astute management to ensure the level of service provided by these assets are maintained. As of 30 June 2023, Council held property, plant and equipment assets worth \$1,060,374,640. This is an increase of \$139.173 million compared to the prior year largely due to transport asset comprehensive revaluations and desktop revaluations assessing significant indexation rates to be applied for the remaining relevant asset classes. For a breakdown of assets refer to 'Note 11: Property, Plant and Equipment' - Page 130.

INTANGIBLE ASSETS

Intangible assets are made up of water allocations and any eligible computer software. Water allocations are tested for impairment at the end of each financial year. No impairment was identified in 2022/2023.

LIABILITIES – WHAT OUR COMMUNITY OWES

The major components of our liabilities include:

- Payables
- Employee benefits
- Borrowings
- Provision

COUNCIL BORROWINGS

Each year Council adopts a Debt Policy that details new borrowings planned for the current financial year and the next nine (9) financial years. The objective in developing a detailed long-term borrowing strategy is to facilitate effective borrowings to achieve specific outcomes.

Council did not take out any new borrowings in the 2022/2023 year with principle repayments of \$3,275,040 being paid; see note 16 Borrowings - Page 137.

There was a decrease in total borrowings due to repayment of principle and an increase to landfill and gravel provisions due to changes in discount rates.

SNAPSHOT FINANCIAL POSITION

	2023	2022	2021	2020
Assets (A)	1,149,001,299	1,005,160,214	931,380,913	919,816,519
Liabilities (L)	(67,267,407)	(67,670,587)	(63,590,638)	(65,868,807)
Equity (A-L)	1,081,733,892	937,489,627	867,790,274	853,947,712

STATEMENT OF CASH FLOWS

The Statement of Cash Flow is just like a bank statement. If you prepared a summary of your personal bank statements for twelve (12) months, it would be called a cash flow statement.

This statement only reports on actual cash and shows:

- How much money Council started the financial year with;
- Where the incoming money was spent; and
- How much money we have left at the end of the year

Council commenced the financial year with \$62,369,259 in the bank and ended the year with \$64,423,526. Therefore, Council's bank balance increased by \$2,054,267 during the financial year. This largely stemmed from increases in interest received on Council's bank accounts during the year.

CASH FLOWS FOR THE PERIOD ARE SEPARATED INTO OPERATING, INVESTING, AND FINANCING ACTIVITIES:

- Operating activities include rates, user charges, interest, grants, employee costs, materials and services, interest and administration;
- Investing activities include money Council receives and spends for assets which are purchased or sold i.e. property, plant and equipment;
- Financing activities are cash received if Council takes out new loans or cash paid as repayments against loans.

Council had a net cash inflow from operating activities of \$19,201,397. This is the amount that is 'available' to contribute to capital expenditure and repayments of borrowings. Of this balance, Council spent net cash outflows of \$13,852,343 on investing activities and net cash outflows of \$3,294,787 on financing activities.

CURRENT RATIO

Current Ratio = Current Assets divided by Current Liabilities

The current ratio measures Council's ability to meet its short-term commitments. A good ratio is considered to be 1.5:1. Council's current ratio of 3.08:1 suggests Council is in a sound position to pay all its current debts when they fall due.



Kingaroy Workshop

OUR COUNCIL

Council's Corporate Governance ensures all aspects of our organisation work together to achieve our vision. Our forward thinking Leadership and Management Team drive innovation whilst respecting our region's heritage, rural identity and community values.

COUNCIL operates under the *Local Government Act 2009* (the Act) and is elected to provide leadership and governance to the South Burnett region.

The Council has a duty to ensure the system of local government is accountable, effective, efficient, sustainable and consistent in accordance with the local government principles.

The local government principles are:

- Transparent and effective processes, and decision-making in the public interest
- Sustainable development and management of assets and infrastructure, and delivery of effective services
- Democratic representation, social inclusion and meaningful community engagement
- Good governance of, and by, local government
- Ethical and legal behaviour of Councillors, local government employees and Councillor advisors

THE ELECTED COUNCIL

Local Government elections are held every four (4) years by The Electoral Commission of Queensland, an independent and impartial body set up to run free and democratic elections in Queensland, including local government elections. The last election for the South Burnett Regional Council was held in March 2020. A by-election was held on 30 April 2022 to fill a vacancy in the office of Councillor in Division 1.

ROLE OF COUNCILLORS

The South Burnett region covers an area of 8,381.6km² and is divided into six (6) divisions with one (1) Councillor elected to represent each division. All voters throughout the region elect the Mayor.

Our seven (7) elected members represent the community to ensure the governance of the region.

Councillors are responsible for:

- a. Ensuring the local government -
 - (i) discharges its responsibilities under the Act
 - (ii) achieves its Corporate Plan
 - (iii) complies with all laws that apply to local governments

- b. Providing high quality leadership to the local government and the community
- c. Participating in Council meetings, policy development, and decision-making, for the benefit of the local government area
- d. Being accountable to the community for the local government's performance

Each Councillor participates in the process of formulating, adopting, and reviewing our Corporate and Operational Plans. Councillors meet regularly to make decisions and to discuss local issues.

Councillors focus on the policy directions of the local government, not the internal day-to-day administration.

The role of Councillors is to make decisions which Council Officers can then implement on their behalf.

ROLE OF THE MAYOR

The Mayor has the following extra responsibilities:

- a. Leading and managing meetings of the local government at which the Mayor is the chairperson, including managing the conduct of the participants at the meetings
- b. Leading, managing, and providing strategic direction to the Chief Executive Officer in order to achieve the high quality administration of the local government
- c. Directing the Chief Executive Officer of the Local Government under Section 170 of the *Local Government Act 2009*
- d. Conducting a performance appraisal of the Chief Executive Officer, at least annually, in the way that is decided by the local government, including as a member of a committee, for example
- e. Ensuring that the local government promptly provides the Minister with the information about the local government area, or the local government, that is requested by the Minister
- f. Being a member of each standing committee of the local government
- g. Representing the local government at ceremonial or civic functions

COUNCILLORS' REGISTER OF INTEREST EXTRACTS

Pursuant to Section 295 of *The Local Government Regulation 2012* (the Regulation), Council has available an extract of each Councillor's Register of Interests at the Kingaroy Customer Service Centre or online at www.southburnett.qld.gov.au.

The Register of Interests contains the financial and non-financial particulars mentioned in Schedule 5 of the Regulation for an interest held by the Councillor.

REMUNERATION FOR ELECTED REPRESENTATIVES

Remuneration levels for Councillors are set by an independent State Government convened Commission. Each year the tribunal undertakes a review of the remuneration levels and publishes a report with their recommendations. Remuneration details for the 2022/2023 reporting year can be found under 'Councillor Remuneration'.

COUNCILLORS' CODE OF CONDUCT

Council's Code of Conduct sets out the standards of behaviour applying to all Councillors in Queensland. The behavioural standards relate to, and are consistent with, the local government principles and their associated values.

The standards of behaviour are summarised as the three Rs:

- Responsibilities - carry out responsibilities conscientiously and in the best interests of the Council and the community
- Respect - treat people in a reasonable, just, respectful and non-discriminatory way
- Reputation - ensure conduct does not reflect adversely on the reputation of Council

The code sets out the statutory, ethical and behavioural obligations by which Councillors must abide. It outlines breaches and penalties under the Act and describes how to make a complaint about a breach of the code.

COUNCILLOR PORTFOLIOS

Each Councillor manages a portfolio. While Councillors have no decision-making authority on their own,



they are expected to have a high-level knowledge of their portfolio. Councillors are the official Council portfolio spokesperson and have been appointed as portfolio representatives to areas of personal interest and/or experience. Council has established Standing Committees reflective of portfolios.

ROLE OF THE CHIEF EXECUTIVE OFFICER AND EMPLOYEES

The Chief Executive Officer (CEO) provides leadership to the organisation and is responsible for ensuring Council's local laws, decisions and policies are implemented in line with the Act, other relevant legislation and Council's Corporate and Operational Plans. The CEO is also responsible for providing timely, professional advice to Council and managing a professional relationship with the Mayor and Councillors.

EMPLOYEE RESPONSIBILITIES

All employees have the following responsibilities:

- a. Implementing the policies and priorities of the local government in a way that promotes:
 - Effective, efficient and economical management of public resources
 - Excellence in service delivery
 - Continual improvement
- b. Carrying out their duties in a way that ensures the local Government:

- Discharges its responsibilities under the Act
 - Complies with all laws that apply to local governments
 - Achieves its Corporate Plan
- c. Providing sound and impartial advice to the local government
 - d. Carrying out their duties impartially and with integrity
 - e. Ensuring the employee's personal conduct does not reflect adversely on the reputation of the local government
 - f. Improving all aspects of the employee's work performance
 - g. Observing all laws relating to their employment
 - h. Observing the ethics principles under the *Public Sector Ethics Act 1994*, Section 4
 - i. Complying with a code of conduct under the *Public Sector Ethics Act 1994*

Chief Executive Officer responsibilities

The CEO has the following extra responsibilities:

- a. Managing the local government in a way that promotes:
 - Effective, efficient and economical management of public resources
 - Excellence in service delivery
 - Continual improvement
- b. Managing the other local government employees through

management practices that:

- Promote equal employment opportunities
 - Are responsive to the local government's policies and priorities
- c. Establishing and implementing goals and practices in accordance with the policies and priorities of the local government
 - d. Establishing and implementing practices about access and equity to ensure that members of the community have access to:
 - Local government programs
 - Appropriate avenues for reviewing local government decisions
 - e. The safe custody of:
 - All records about the proceedings, accounts or transactions of the local government or its committees
 - All documents owned or held by the local government
 - f. Complying with requests from Councillors under Section 170A of the *Local Government Act 2009*:
 - For advice to assist the Councillor carry out his or her role as a Councillor
 - For information that Council has access to relating to the local government

PLANNING & PERFORMANCE

STRATEGIC PLANNING

Council is required to adopt a Corporate Plan. This document establishes the guiding framework and identifies the goals, objectives and strategies to be pursued by Council to meet the needs and aspirations of the community. The 2021-2026 Corporate Plan is available at www.southburnett.qld.gov.au/corporate-plan.

To effectively achieve the vision and strategic direction of Council's Corporate Plan, an Operational Plan is prepared at the beginning of each financial year. The Operational Plan focuses on strategies for achieving our vision over the next twelve months. The Annual Budget is integrated with the Operational Plan detailing planned strategies, goals, activities and priorities for that year.

This corporate framework ensures there is a clear link between community needs and expectations, corporate strategies, direction, priorities, policy, projects, and day-to-day operations.

PERFORMANCE MONITORING AND REPORTING

Performance monitoring and reporting are ongoing processes throughout the financial year.

Internal:

An internal framework has been established for internal reporting and accountability. Reports are provided to Council on a monthly and quarterly basis to ensure cost-efficient and effective services are being provided to the community. These reports include progress reports on the implementation of Council's Corporate and Operational plans and financial reporting of budget performance.

External:

The primary tool for external accountability is the Annual Report. This document is prepared annually to show the community and interested stakeholders the progress Council makes in achieving the strategic goals and objectives outlined in the Corporate Plan. The report contains detailed financial and non-financial information about Council's activities and performance.



OUR ELECTED REPRESENTATIVES

Local Government elections are held every four years. The last full South Burnett Regional Council election was held on 28 March 2020. A by-election for Division one (1) was held on 30 April 2022. South Burnett Regional Council's Local Government area is divided into six (6) divisions with one (1) Councillor elected to represent each division and the Mayor elected by the whole region.



MAYOR

CR BRETT OTTO

Cr Otto was elected Mayor in the 2020 elections.

Mayor Otto's great grandmother, Granny Strohmeyer (Otto) was amongst the first settlers, pioneering the development of farmland at Coolabunia in 1887.

His great grandfather, Carl Otto, was a Councillor on the Nanango Shire Council in the early 1900's. Mr Otto's grandfather worked on the Murgon Shire Council into his seventies and his father, Trevor Otto, is the longest serving employee of Council, having served 51 years for the Murgon and South Burnett Councils.

Mayor Otto brings a wealth of experience to Council, having worked in government for 12 years and as a business owner and practising public accountant for over 20 years.

His passion for community has seen him undertake a number of roles and charity work, including as the CEO of the Melanoma Awareness Foundation Qld.

Mayor Otto and his wife raised their four (4) children in the South Burnett and remain very committed to our beautiful region.

Mayor Otto is passionate about community, spending the vast majority

of his time out in the community engaging with residents about their views and aspirations for our region. He is committed to open and transparent governance in the best interests of all residents. His strategic priorities include making South Burnett Regional Council a model Council in Queensland on integrity and accountability. He is also very committed to improving the quality of our roads and parks and gardens, creating population growth through economic development, developing the arts, and providing programs that support our most vulnerable people.

Mayor Otto was the portfolio representative in 2022/2023 for Corporate Governance & Strategy, People & Culture, Communications & Media, Finance & Sustainability, ICT & Business Systems, Community Representation and Advocacy, and 2032 Olympics & Paralympics.





DIVISION ONE

CR JANE ERKENS

Councillor Jane Erkens represents Division 1 and has been rapidly gaining a broad understanding of her role and the responsibilities to the division in which she was elected and to all residents across the region. Division 1 contains the localities of Nanango, Barker Creek Flat, Boobie, Bullcamp,

Corndale, Glen Devon, Hodgeleigh, Johnstown, Kunioon, East Nanango, Runnymede Sandy Ridges and Wattlecamp.

Cr Erkens is the portfolio representative for Tourism & Visitor Information Centres, Sport & Recreation and Commercial Enterprises - Saleyards, Dams, Aerodromes, Cemeteries.

Cr Erkens is excited that with understanding comes more confidence in her role. Jane is keen to visit sporting organisations across the region to gain a better insight of what benefits they give to the residents of the South Burnett, generating added income to the region.

Jane says, it is so good to see some of our commercial enterprises generating an income and she is keen to see the others not be a drain on ratepayers.

During this time of huge inflation, rising interest rates, increased insurance costs, low vacancies for housing and rising rents she believes sporting clubs and community groups give our

residents much needed affordable activities and she encourages residents to support these groups in whatever way they can.

Council have made available a local discount for stays at our dams. These are great facilities and she urges families to take the opportunity to holiday at home and see just why they are so popular with visitors.

Cr Erkens welcomes the many new residents who have chosen to make the South Burnett region their home in recent times and looks forward to catching up with them.

Jane would like to thank the Staff at South Burnett Regional Council for their support as well as the assistance, debate and comradery of her fellow councillors.



DIVISION TWO

DEPUTY MAYOR

CR GAVIN JONES

Cr Jones was first elected in March 2016, re-elected unopposed in March 2020 and appointed as Deputy Mayor for the new term.

Cr Jones represents Division 2 which includes the localities of Benarkin, Blackbutt, Brooklands, Bunya Mountains, Ellesmere, Maidenwell, Neumgna, Nukku, Pimpimbudgee, South East Nanango, South Nanango, Taromeo, Tarong, Teelah and Wengenville.

Cr Jones' family are from the South Burnett and his grandfather was a Councillor for the former Nanango Shire Council for 21 years. Starting out his career as an apprentice motor mechanic, Cr Jones went on to work with Energex for 10 years followed by leasing the Maidenwell Hotel in 2006 and taking ownership in 2008.

Cr Jones served as President of the Maidenwell Community Group which was the catalyst to run for Division 2 as he had been dealing with the Council first-hand for a few years.

As part of his election campaign, he vowed to fight for Division 2 and the concerns of ratepayers. If anyone in Division 2 or the wider South Burnett region has an issue, Cr Jones is more than willing to take the cause to Council until there is a resolution.

His role also includes making decisions that benefit the whole of the South Burnett region. With many challenges over the year, including the continuation of repairs to damaged infrastructure due to previous flood damage and then moving into drought conditions across the region.

Cr Jones has concentrated his efforts on working with the Infrastructure Department, particularly the Roads and Drainage Branch, to review and

plan new strategies which are now being implemented.

Cr Jones is the portfolio representative for Infrastructure Planning, Works (Construction & Maintenance), Water & Wastewater and Plant & Fleet and sits on the following Council committees:

- Blackbutt Pool Committee
- Local Disaster Recovery Sub-Group Infrastructure (Chair)
- Traffic Advisory Committee
- Reconciliation Action Plan Committee
- Wide Bay Burnett Regional Organisation of Councils (WBBROC)
- Wide Bay Burnett Regional Road Transport Group (WBBRTG)
- South Burnett Tourism Advisory Committee
- Mundubbera - Jandowae Road Working Group



DIVISION THREE

CR DANITA POTTER

Cr Potter was first elected in March 2016 and represents Division 3 which includes the localities of Coolabunia, Goodger, Kingaroy and Taabinga.

Our Art Galleries have some of the best displays rivalling many larger galleries and Council is now progressing with the Arts, Culture and Heritage Strategic Plan. Council works extremely close with Regional Arts Services Network (RASN) which is going strong and in turn has helped to facilitate workshops and funding to the South Burnett Region.

Libraries have expanded their resources yet again and are delivering fantastic programs and community information sessions, both online and in person. This has also increased with the library outreach programs, along

with Author talks makes our libraries a very exciting place.

Becoming universally inclusive is extremely important with the upgrades around the South Burnett Regional Council and we hope to become a 'Community of Choice' aligning with our Corporate Plan.

The South Burnett Regional Youth Council is now in their second year. The Youth Councillors have so much energy and passion for their peers, community and environment. "It is wonderful to have them working with Council and is beyond my expectations" said Cr Potter.

Council's recycling program has now been introduced and Cr Potter is thankful to the community for adapting their ways, to reduce unnecessary waste entering our landfills and in turn saving our environment.

Danita believes the South Burnett is one of the most beautiful places on earth and enjoys working with a comprehensive cross section of the South Burnett community, stakeholders, non-government, government organisations and agencies to progress and improve the whole of the region with the intent to make the South Burnett a happy, healthy, prosperous and more attractive region to live in.

Cr Potter is the portfolio holder for Community Development (Health, Youth, Senior Citizens), Arts & Heritage, Disaster Management, Waste and

Recycling Management and Library Services and sits on the following Council and community committees:

- Community Grants Program Assessment Panel (Chair)
- Local Disaster Recovery Sub-Group: Human and Social (Deputy Chair)
- Local Disaster Management Group (Chair)
- Regional Arts Development Fund (RADF)
- South Burnett Community Consultative Committee (Health)
- South Burnett Community Police Consultative Committee
- South Burnett Community Network Committee (Interagency)
- South Burnett Suicide Prevention Working Group (Chair)
- SB Stronger Family Local Level Alliance
- Kingaroy Local Ambulance Committee
- Kingaroy Christmas Carnival Committee
- Kingaroy Australia Day Committee
- South Burnett Relay for Life Committee
- CQ RASN Steering Committee
- South Burnett Partnerships for Kids
- South Burnett Arts
- Kingaroy SHS P&C Vice President
- The SBRC Arts, Culture, Heritage Advisory Committee (Chair)



Kingaroy Art Gallery



DIVISION FOUR

CR KIRSTIE SCHUMACHER

Cr Kirstie Schumacher was elected to South Burnett Regional Council in 2020, representing Division 4 which includes the localities of Memerambi, Boobie and Kingaroy.

Kirstie is a mum, and an active member of her community, volunteering whenever she can, with the annual BaconFest event being a highlight. In 2023 she successfully sourced funding and worked South Burnett Arts and her community to bring street artist Joel Fergie, aka 'The Zookeeper' to complete a laneway mural titled 'A Town of Many Hats'. The artwork is representation of the many innovative people who have made Kingaroy all that it is today. She is passionate about people, improving the liveability of the region and working with all levels of government to overcome that challenges faced and ensure a vibrant future in the South Burnett.

She recently graduated with a degree in Media and Communications with distinction at the University of Southern Queensland and completed the Australian Rural Leadership Foundation Leading Australian Resilient Communities program in 2023. She has helped build a small business and diverse farming operations with her husband, worked in the not-for-profit sector, for a government owned corporation and spent her early years in customer service and corporate governance in local government, among other jobs in retail and hospitality locally.

Prior to being elected, Kirstie worked for Stanwell Corporation as a community relations advisor at Tarong Power Stations and Meandu Mine, working with local groups to develop projects for social investment, with a strong focus on sustainability she influenced organisational change while maintaining relationships of trust and understanding with key stakeholders. This role increased her awareness of strategic challenges including water security and early planning about the region's transition from coal fired energy to renewables.

Previously providing corporate support for South Burnett CTC Inc, Kirstie learned firsthand about the needs of people with disabilities, those experiencing homelessness, foster children, at-risk youth and the vulnerable, and the challenges of delivering support services locally and addressing these needs, regardless of government funding cycles.

She had an early appreciation for local government and completed a Diploma

of Local Government Governance and Administration in 2006 and worked with the former Nanango Shire and South Burnett Regional Council during Council amalgamations in areas of strategic planning, policy development, annual reporting, corporate branding, community events and specialist projects.

Growing up in Blackbutt, Kirstie is proud to raise her children Decklan and Grace with strong country values here in the South Burnett. She is a passionate advocate for all things South Burnett and enjoys working with others.

Cr Schumacher is the portfolio holder for Regional Development (Industry, Agriculture, Water security, Energy and Circular Economy), Development Services (Planning, Building, Plumbing) and Community and Social Housing and participates in the following committees on behalf of Council:

- Bundaberg and Burnett Regional Water Assessment (BBRWA) - Stakeholder Advisory Group
- Regional Economic Futures Fund (REFF) & Local Economic Opportunities (LEO) Stakeholder Advisory Committee
- Powerlink Burnett Stakeholder Reference Group
- South Burnett Housing & Homelessness Working Group

South Burnett Regional Council:

- Corporate Risk and Audit Advisory Committee
- Regional Development Advisory Committee (Chair)



Hector Munro Lane Mural



DIVISION FIVE

CR KATHY DUFF

Cr Duff was first elected in 2008 and feels humbled to have been re-elected in 2012, 2016 and 2020.

Kathy represents Division 5 which includes the following localities: Abbeywood, Barlil, Boondooma, Byee, Chelmsford, Cobbs Hill, Crownthorpe, Ficks Crossing, Glenrock, Greenview, Hivesville, Kawl Kawl, Keysland, Kitoba, Leafdale, Manyung, Marshlands, Merlwood, Moffatdale, Mondure, Moondooner, Murgon, Oakdale, Okeden, Proston, Redgate, Silverleaf, Speedwell, Stalworth, Stonelands, Sunny Nook, Tablelands, Wigton,

Windera, Wondai and Woorooden

Kathy lives on the family property Di Di Station that was established in 1921 and her family celebrated 100 years last year. Her grandfather John Patrick Duff also served as a Councillor, along with her brother Michael Duff. Kathy runs her own cattle grazing and timber business and has a strong interest in the equine industry and pursuing a hobby as a silversmith.

Kathy is involved in numerous community organisations and in 2007 was named Queensland Country Life All-Rounder of the Year for her work on the property as well as rolling her sleeves up for the community. In 2019 she was awarded the prestigious Butch Lenton Memorial Award at the LGAQ Conference in Cairns for her work helping to support and promote the town of Proston.

Cr Duff is the portfolio representative for Rural Resilience and Disaster Recovery, Parks & Gardens, Property & Facility Management and First Nations Affairs. Kathy is really pleased to be able to work closely with the community in her rural resilience role particularly with the continuous disasters that the community have faced whether it be drought or flood. She was pleased to be able to help get BlazeAid to support the farmers

from January through to August fixing fences not only once but up to three times during four (4) flood events. Kathy is also pleased to have been appointed as the Disaster Recovery Chairperson to further enhance her opportunity to ensure ongoing support to not only the rural population but large and small businesses. Kathy believes that when farmers are doing it tough our region is doing it tough because agriculture makes up a large part of our region's economy. Cr Duff also particularly loves working with community groups through her Properties portfolio.

Cr Duff sits on the following Council committees:

- Boondooma Homestead Management Advisory Committee
- Murgon Sports Association
- Reconciliation Action Plan Committee
- South Burnett Community Network Committee (interagency)
- BIEDO Sub Committee - Ag Network
- South Burnett Drought Resilience Committee
- Community Grants Program Assessment Panel
- Local Disaster Recovery (Chair)
- South Burnett PCYC Steering Committee



DIVISION SIX

CR SCOTT HENSCHEN

Cr Henschen was elected to South Burnett Regional Council for his first term in 2020.

Cr Henschen represents Division 6 which includes the following localities: Alice Creek, Ballogie, Benair, Boondooma, Boyneside, Brigooda, Chahpingah, Charlestown, Corndale, Crawford, Dangore, Durong, Fairdale, Gordonbrook, Greenview, Haly Creek, Inverlaw, Ironpot, Keysland, Kingaroy, Kumbia, Mannuem, Melrose,

Memerambi, MP Creek, Mt McEuen, Tingoora, Wattle Grove, Wilkesdale, Wondai and Wooroolin.

Cr Henschen was born and bred in the South Burnett and is third generation on his farm, a mixed grazing and agricultural property in the district of Ironpot.

Schooled locally, Cr Henschen then worked for some wonderful people from the top of Australia to the bottom, mostly in the rural sector. Cr Henschen said "The South Burnett is home. Why? Because we are in the middle of everywhere, a great place to be".

Working with the residents and communities and listening to the issues not just present but where things are headed or need to be in the future. As an elected Councillor and humbled to be given that opportunity, working as a team is paramount to the region's progress.

Council responsibilities are increasing each and every year so we need positivity and some common sense approaches, with that we can look forward to the region developing and growing.

Cr Henschen is the portfolio representative for Natural Resource Management (Rural Service, Agricultural Innovation), Compliance and Environmental Health and sits on the following Council and community committees:

- Boondooma Homestead Management Advisory Committee
- South Burnett Community Police Consultative Committee
- South Burnett Community Network Committee
- Traffic Advisory Committee
- BIEDO Sub-committee - Ag Network

COUNCIL DECISIONS

As shown below, 2022/2023 was a busy year for the elected members and Council staff with 689 resolutions recorded at the Ordinary Council Meetings.

COUNCIL MEETINGS AND MINUTES

Ordinary Meetings of Council are held on the fourth Wednesday of every month unless otherwise advertised. Standing Committee and Budget Meetings are held on the first, second and third Wednesdays of the month unless otherwise advertised.

Unconfirmed minutes are available for inspection no later than ten (10) days after each meeting and copies of confirmed minutes are available for purchase at Council's Customer Service Centres and libraries at applicable photocopying charges. Council minutes may also be accessed via Council's website at www.southburnett.qld.gov.au.

COUNCILLOR MEETING ATTENDANCE

Pursuant to Section 186(c) of the Regulation, a total of 12 Ordinary Council Meetings, six (6) Special Meetings and 33 Standing Committee Meetings were held during the period July 2022 to June 2023. Meeting attendance by Councillors for the reporting period is shown in the table below.

FORMAL COUNCIL RESOLUTIONS 2022/2023

Meeting Type	Date	Decisions
Special Meeting	08/07/2022	37
Ordinary Meeting	20/07/2022	40
Ordinary Meeting	24/08/2022	52
Ordinary Meeting	28/09/2022	58
Ordinary Meeting	26/10/2022	44
Ordinary Meeting	23/11/2022	41
Ordinary Meeting	14/12/2022	64
Ordinary Meeting	25/01/2023	29
Special Meeting	20/02/2023	8
Ordinary Meeting	22/02/2023	62
Special Meeting	03/03/2023	4
Special Meeting	13/03/2023	3
Ordinary Meeting	29/03/2023	56
Ordinary Meeting	26/04/2023	46
Ordinary Meeting	24/05/2023	48
Special Meeting	07/06/2023	4
Special Meeting	21/06/2023	42
Ordinary Meeting	28/06/2023	51
Total		689

1 July 2022 to 30 June 2023	Council & Committee Meetings								
	Inf	Liv	E, F & C	I, E & C	L, G & F	Budget	Cnl	SCnl	Total
Number of Meetings	4	4	4	6	7	8	12	6	51
Cr Brett Otto	4	4	4	5	5	7	9	6	44
Cr Jane Erkens	4	4	4	6	6	8	12	5	49
Cr Gavin Jones	2	3	3	6	7	7	11	6	45
Cr Danita Potter	2	4	4	5	6	8	12	6	47
Cr Kirstie Schumacher	4	3	3	6	7	7	12	6	48
Cr Kathy Duff	4	4	4	6	6	6	11	6	47
Cr Scott Henschen	4	4	4	6	7	7	12	6	50

Inf	Infrastructure Standing Committee
Liv	Liveability Standing Committee
E, F & C	Executive and Finance & Corporate Standing Committee
I, E & C	Infrastructure, Environment & Compliance Standing Committee
L, G & F	Liveability, Governance & Finance Standing Committee
Budget	Budget Committee
Cnl	Ordinary Council
SCnl	Special Council

COUNCILLOR INFORMATION 2022/2023

In relation to Councillors, the Annual Report must contain:

<ul style="list-style-type: none"> the total number of the following during the financial year <ul style="list-style-type: none"> orders made under Section 150(2) of the LGA 	LGR s186 (d)LGR s186 (d)(i)	Nil
<ul style="list-style-type: none"> orders made under Section 150AH(1) of the LGA 	LGR s186 (d)(ii)	Nil
<ul style="list-style-type: none"> decisions, orders and recommendations made under Section 150AR(1) of the LGA 	LGR s186 (d)(iii)	Nil
<ul style="list-style-type: none"> each of the following during the financial year <ul style="list-style-type: none"> the name of each Councillor for whom a decision, order or recommendation under Section 150(l(2), 150AH(1) or 150 AR(1) of the LGA was made 	LGR s186 (e) LGR s186 (e)(i)	Nil
<ul style="list-style-type: none"> a description of the unsuitable meeting conduct, inappropriate conduct or misconduct engaged in by each of the Councillors; 	LGR s186 (e)(ii)	N/A
<ul style="list-style-type: none"> a summary of the decision, order or recommendation made for each Councillor; 	LGR s186 (e)(iii)	N/A

For Councillors, the Annual Report must also contain the number of each of the following during the financial year:

<ul style="list-style-type: none"> complaints referred to the assessor under Section 150P(2)(a) of the LGA by the local government, a Councillor of the local government or the chief executive officer of the local government 	LGR s186 (1)(f)(i)	14
<ul style="list-style-type: none"> matters, mentioned in Section 150P(3) of the LGA, notified to the Crime and Corruption Commission 	LGR s186 (1)(f)(ii)	0
<ul style="list-style-type: none"> notices given under Section 150R(2) of the LGA 	LGR s186 (1)(f)(iii)	13
<ul style="list-style-type: none"> notices given under Section 150S(2)(a) of the LGA 	LGR s186 (1)(f)(iv)	0
<ul style="list-style-type: none"> decisions made under Section 150W(1)(a), (b) and (e) of the LGA (1 July 2022 to 30 June 2023); 	LGR s186 (1)(f)(v)	0
<ul style="list-style-type: none"> referral notices accompanied by a recommendation mentioned in Section 150AC(3)(a) of the LGA 	LGR s186 (1)(f)(vi)	1
<ul style="list-style-type: none"> occasions information was given under Section 150AF(4)(1) of the LGA 	LGR s186 (1)(f)(vii)	0
<ul style="list-style-type: none"> Occasions the local government asked another entity to investigate, under chapter 5A, part 3, division 5 of the LGA for the local government, the suspected inappropriate conduct of a councillor 	LGR s186 (1)(f)(viii)	1
<ul style="list-style-type: none"> applications heard by the conduct tribunal (a) under chapter 5A, part 3, division 6 of the Act about whether a Councillor engaged in misconduct or inappropriate conduct (1 July 2021 to 30 June 2022) 	LGR s186(1)(f)(ix)	0



Mayor Otto, Councillors and Governor Dr Jeannette Young

COUNCILLOR REMUNERATION

On 30 November 2021, the Local Government Remuneration Commission concluded its review of remuneration for mayors, deputy mayors and councillors of Local Governments as required by Chapter 8, Part 1, Division 1 of the *Local Government Regulation 2012*. The remuneration schedule recommended by the Commission to apply from 1 July 2022 are as follows:

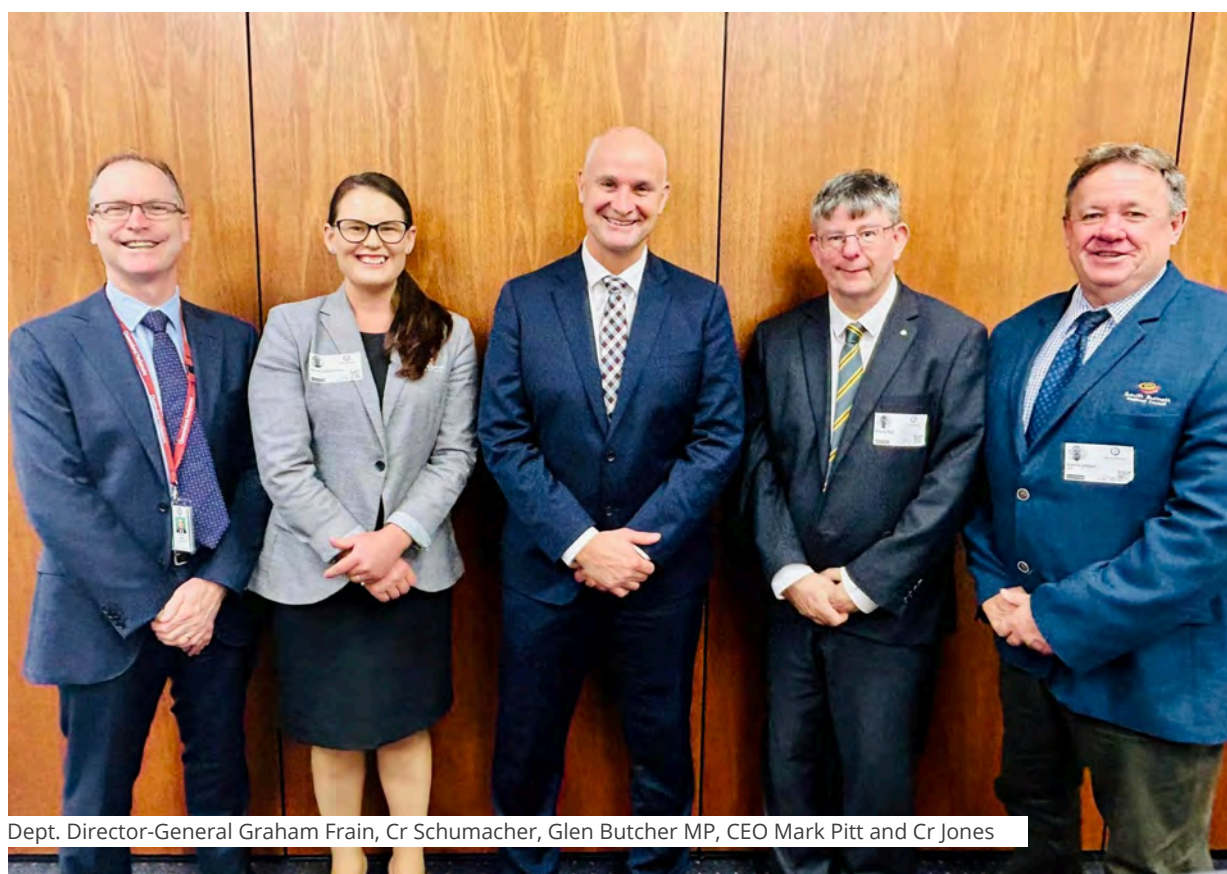
- Mayor - the rate payable of \$135,860
- Deputy Mayor - the rate payable of \$84,912
- Councillor - the rate payable of \$72,174

Councillors resolved not to apply the increase recommended by the Commission and as such the remuneration for the 2022/2023 year remained at:

- Mayor - the rate payable of \$133,196
- Deputy Mayor - the rate payable of \$83,247
- Councillor - the rate payable of \$70,759

For an overview of the commission's remuneration determination and its review of local government categories visit https://www.statedevelopment.qld.gov.au/_data/assets/pdf_file/0031/66478/local-government-remuneration-commission-report-2021.pdf

Name	Position	Remuneration	Super	Motor Vehicle Allowance	Motor Vehicle 'Claim	Total
Cr Brett Otto	Mayor	133,708.21	14,549.18	-	-	148,257.39
Cr Gavin Jones	Deputy Mayor	83,567.24	9,093.14	-	-	92,660.38
Cr Jane Erkens	Councillor - Division 1	71,031.15	7,729.13	-	-	78,760.28
Cr Danita Potter	Councillor - Division 3	71,031.15	8,817.67	-	-	79,848.82
Cr Kirstie Schumacher	Councillor - Division 4	71,031.15	8,817.67	-	-	79,848.82
Cr Kathy Duff	Councillor - Division 5	71,031.15	8,817.67	-	-	79,848.82
Cr Scott Henschen	Councillor - Division 6	71,031.15	8,817.67	-	-	79,848.82
Total		572,431.20	66,642.13	-	-	639,073.33



Dept. Director-General Graham Frain, Cr Schumacher, Glen Butcher MP, CEO Mark Pitt and Cr Jones

COUNCILLOR EXPENSES

Council is required under Section 250 of the Regulation to adopt a Councillor Expenses Reimbursement Policy to provide for the payment of reasonable expenses incurred by Councillors for discharging their duties and responsibilities as Councillors and the provision of facilities to the Councillors for this purpose.

Pursuant to Section 186(b) of the Regulation, the Councillor expenses incurred during the 2022/2023 year are outlined in the following table:

Name	Phone	Hire of Council Vehicle	Accomm/ Meals & Incidentals	Training / Conferences	Professional Development	Other	Total
Brett Otto	\$ 443.64	\$192.00	\$ 2,324.46	-	-	-	\$ 2,960.10
Gavin Jones	\$ 554.37	-	\$ 1,577.95	-	\$ 1,786.36	-	\$ 3,918.68
Jane Erkens	\$ 388.00	-	\$ 3,866.33	\$ 1,177.27	\$ 2,459.09	-	\$ 7,890.69
Danita Potter	\$ 554.37	\$576.00	\$ 3,439.17	\$ 1,177.27	\$ 454.55	-	\$ 6,201.36
Kirstie Schumacher	\$ 443.64	-	\$ 2,171.38	-	\$ 378.19	-	\$ 2,993.21
Kathy Duff	\$ 445.16	-	\$ 209.08	-	\$ 900.00	-	\$ 1,554.24
Scott Henschen	\$ 388.01	-	\$ 1,924.41	-	\$ 1,672.74	-	\$ 3,985.16
TOTAL	\$ 3,217.19	\$768.00	\$ 15,512.78	\$ 2,354.54	\$ 7,650.93	-	\$ 29,503.44

COUNCILLOR PROFESSIONAL DEVELOPMENT

Conference/Training	Date	Who attended
TSBE Energy Summit	16 July 2022	Cr Henschen, Cr Schumacher
Red Earth Forum	28 July 2022	Cr Schumacher
LGAQ Bush Councils Convention	26-28 July 2022 (rescheduled from 3-5 August 2021)	Cr Duff, Cr Erkens, Cr Henschen
LGAQ Elected Member Update	17 August 2022	All Councillors
LGAQ Annual Conference	17-19 October 2022	Cr Jones, Cr Erkens Cr Henschen, Cr Schumacher
TSBE Function	27 October 2022	Cr Schumacher, Cr Henschen
Regional University Centres Tour	29-30 November 2022	Cr Potter, Cr Henschen
ALGA National General Assembly	12-17 June 2023	Cr Potter, Cr Erkens
LGAQ Disaster Management Conference	30 May 2023 - 1 June 2023	Cr Potter



Councillors and Council Staff supporting Denim Day 2023

MAYOR - DEPUTATIONS AND VISITING DIGNITARIES

Dignitary	Date	Place	Topic
1st Quarter			
Paul Bell – Chairperson QLD Local Government Grants Commission	12 July 2022	Teams	Federal Assistance Grants (FAGS)
2nd Quarter			
Towoomba and Surat Basin Enterprise	25 November 2022	Teams	Phase two (2) National Water Infrastructure - 25 year Road Map
Senator Anthony Chisholm – Assistant Minister for Educations and Assistant Minister for Regional Development	8 December 2022	Teams	Regional University Hub
3rd Quarter			
Hon Mark Furner MP – Minister for Agricultura Industry Development and Fisheries and Minister for Rural Communities	21 February 2023	Parliament House	Phase two National Water Infrastructure - 25 year Road Map
Hon Glenn Butcher MP – Minister for Regional Development and Manufacturing and Minister for Water	14 March 2023	Parliament House	Phase two National Water Infrastructure - 25 year Road Map
Hon Steven Miles MP – Deputy Premier, Minister for State Development, Infrastructure, Local Government and Planning and Assisting the Premier on Olympic and Paralympic Games Infrastructure	25 May 2023	Parliament House	Phase two National Water Infrastructure - 25 year Road Map
Deb Frecklington MP – Shadow Minister for Water and the Construction of Dams and Shadow Minister for Regional Development and Manufacturing	25 May 2023	Parliament House	Phase two National Water Infrastructure - 25 year Road Map
Department of Regional Development, Manufacturing and Water	25 May 2023	1 William Street Brisbane	Phase two National Water Infrastructure - 25 year Road Map
Senior Advisor Dan Lloyd - Office of the Minister for Communications Hon Michelle Rowland MP	7 June 2023	Teams	Communications infrastructure through the Better Connectivity Plan for Regional and Rural Australia.
Hon David Littleproud MP– Leader of the Nationals - Senator Perin Davey - Deputy Leader of the National Party and Colin Boyce MP – Member for Maranoa	13 June 2023	Parliament House (Canberra)	Phase two National Water Infrastructure - 25 year Road Map
Senator Anthony Chisholm – Assistant Minister for Educations and Assistant Minister for Regional Development	14 June 2023	Parliament House (Canberra)	The need for a Regional University Hub in the South Burnett Region.
Hon Mark Butler MP – Minister for Health and Aged Care and Deputy Leader of the House - Senior Advisors	15 June 2023	Parliament House (Canberra)	Discussion on lack of health services in the South Burnett and Mental Health Services
Hon Emma McBride MP – Assistant Minister for Mental Health and Suicide Prevention and Assistant Minister for Rural and Regional Health	16 June 2023	Parliament House (Canberra)	Discussion around Suicide Prevention and Mental Health
Assistant Minister Bruce Saunders	27 June 2023	South Burnett Regional Council	Roads

MAYOR - DEPUTATIONS AND VISITING DIGNITARIES

Dignitary	Date	Place	Topic
Sean Macken - Senior Advisor - The Hon Julie Collins MP - Minister for Housing, Homelessness & Small Business	28 June 2023	Teams	Housing & Homelessness issues in the South Burnett
Colin Boyce MP – Member for Maranoa	30 June 2023	Wondai Hotel	Phase two National Water Infrastructure - 25 year Road Map



Councillors Erkens, Potter, Jones and Henschen at the SB Link Up Business Breakfast



Cr Erkens and C Potter with David Littleproud MP and Colin Boyce MP



Mayor Otto with Julie Collins MP & Leeanne Enoch MP

OUR ORGANISATION



OUR ORGANISATION

Council plays a pivotal role within the community by providing and maintaining essential infrastructure and quality services - fundamental to the provision of the livability of the South Burnett.

COUNCIL proactively and responsibly manages both the region's built and natural environments to achieve a sustainable future for our community. Council delivers this through a diverse range of environmental awareness programs, natural resource management, environmental protection activities and sustainable development.

We actively contribute to a stable and sustainable regional economy by undertaking services that support and promote local business, employment, economic investment and development.

Council plays a fundamental role in influencing and maintaining the general health, wellbeing and lifestyle of the community. Together we are

building a vibrant, healthy, supportive and inclusive community by delivering a range of health, safety, social, cultural, lifestyle, leisure programs, services and activities across the region.

The Council is the governing body who appoints a Chief Executive Officer (CEO). The CEO has responsibility for the day-to-day management of operations in accordance with the strategic priorities and plans of Council. Three (3) General Managers together with the CEO form the Executive Leadership Team (ELT) and lead the organisation's administration.

The ELT meet on a weekly basis to decide on strategic and policy issues and to oversee the operations of Council. A monthly meeting is set to

examine and consider forthcoming Council meeting agendas. Members of the ELT attend all Council meetings and provide Council with information and advice to enable Council to make informed decisions on strategic and policy matters. The ELT is supported by managers and staff who are responsible for effecting policies and directions set by the Council.

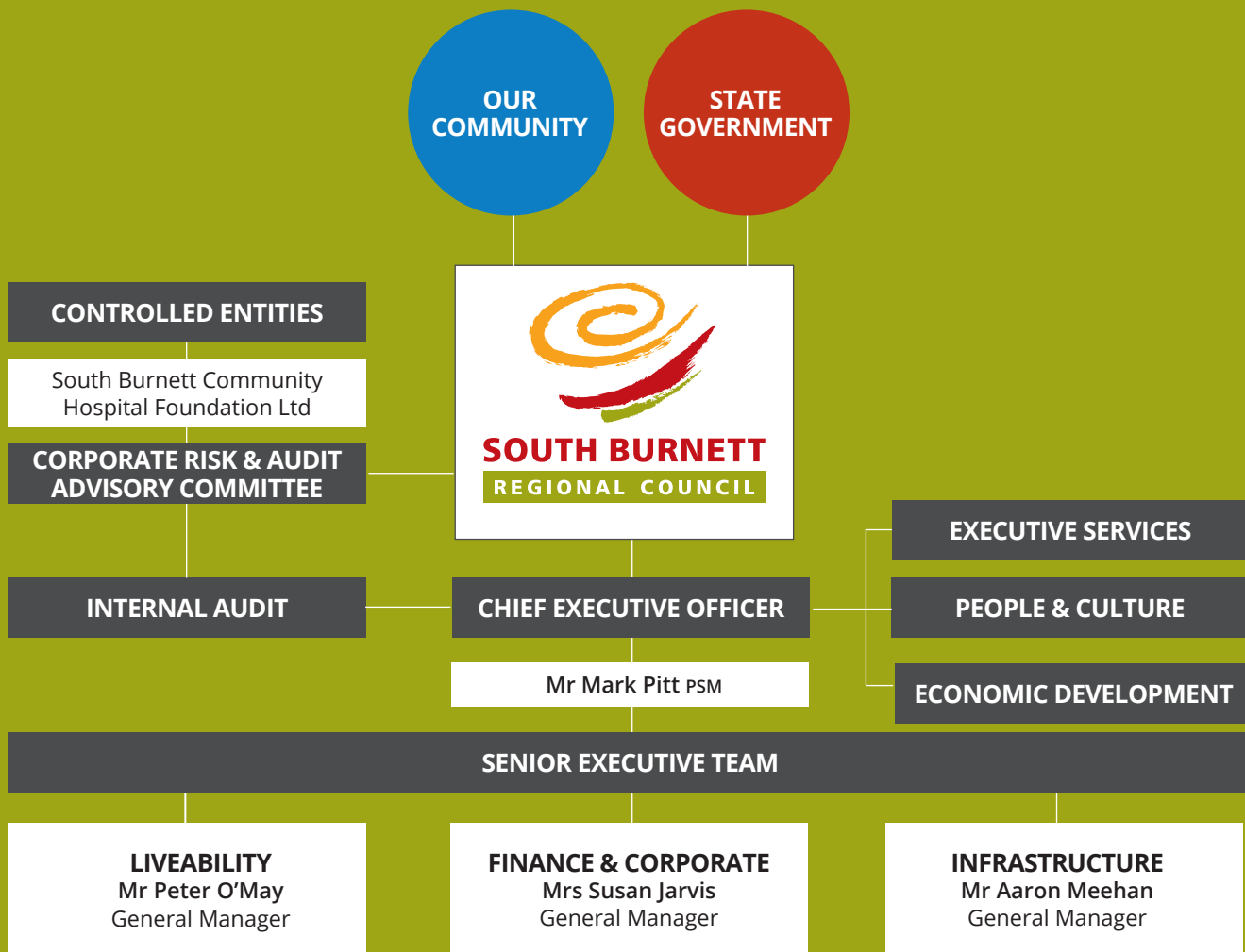
The Senior Leadership Team (SLT) includes the ELT and all branch managers. The SLT is characterised by a diverse skill set with gender, age and geographical diversity all contributing to the strength of the team underpinning the directions of Council.



"WE ACCEPT RESPONSIBILITY FOR OUR DECISIONS & ACTIONS"

GM Aaron Meehan, CEO Mark Pitt, GM Susan Jarvis, GM Peter O'May

OUR STRUCTURE



The Senior Executive Team work together with the Chief Executive Officer and Council to achieve the shared goals and vision of Council.

- COUNCIL ADVISORY COMMITTEES**
- Traffic Advisory Committee
 - Corporate Risk & Audit Advisory Committee
 - Boondooma Homestead Management Advisory Committee
 - Regional Development Advisory Committee
 - Ringsfield House Advisory Committee
 - South Burnett Arts, Culture & Heritage Advisory Committee
 - Parks and Gardens Master Plan Advisory Committee
 - South Burnett Regional Council Botanical Advisory Committee

OFFICE OF THE CHIEF EXECUTIVE OFFICER

The Office of the Chief Executive Officer provides executive services, human resource management, workplace health and safety, industrial relations, communications, media relations and regional development services to assist in the overall effectiveness, productivity and performance of Council.



EXECUTIVE SERVICES

- Council Meetings & Workshops (Agendas & Minutes)
- Regional Bodies
- SB Community Hospital Foundation Ltd
- Grants Coordination
- Councillor Support
- Corporate Event Management
- Corporate Media
- Corporate Brand
- Advertising
- Website
- Social Media



PEOPLE & CULTURE

- Recruitment & Selection
- Workplace and Employee Relations
- Performance Management
- Learning & Development
- Workplace Health & Safety



The Executive Services Team

EXECUTIVE SERVICES

MEETING AGENDAS AND WORKSHOPS

The Executive Services team are responsible for the coordination of Council meetings and strategic workshops including the preparation of agendas, recording minutes and forwarding various action requests. In excess of 90 Council meetings, strategic workshops, Senior Executive Team and Senior Management Team meetings were organised during 2022/2023 by the Executive Services team.

CORPORATE EVENT COORDINATION

The Executive Services team successfully coordinated the following corporate events throughout the 2022/2023 financial year:

- Citizenship ceremonies
- Australia Day Awards and ceremony
- Christmas Lights competition

A significant amount of work goes into the planning, preparation and coordination of these events and the success of these events is due to the hard work and diligence of the Executive Services team.

Executive Services also assists with the coordination of attendance for Councillors, the Chief Executive Officer and members of Council's Senior Management Team for events held throughout the South Burnett region and beyond.

CITIZENSHIP CEREMONIES

Citizenship ceremonies provide a formal welcome to new citizens as full members of the Australian community. The Mayor is authorised under the authority of the Minister for Immigration, Citizenship and Multicultural Affairs, The Honourable Andrew Giles MP to preside over citizenship ceremonies in the South Burnett region.

Acquiring Australian citizenship enables those doing so to participate fully in our inclusive society, realise aspirations and achieve their full potential, regardless of their race, background, gender, religion, language or place of birth.

The ceremony commences with the Mayor giving a welcome speech and reading a Message from the Minister, The Honourable Andrew Giles MP welcoming the new citizens. The new citizens will then take the Australian Pledge administered by the Mayor

and concludes with the playing of the National Anthem. The Mayor also likes to present each new citizen with a copy of the "Landscapes of Change" book set which is a history of the South Burnett to commemorate this very special occasion.

The Mayor conducts Australian Citizenship Ceremonies throughout the year. The below figures are from July 2022 to June 2023:

Month	No of New Citizens
July 2022	10
August 2022	1
October 2022	6
January 2023	7
March 2023	6
May 2023	5
Total	35

MAYOR'S CHRISTMAS LUNCHEON

The Mayor's Community Christmas Luncheon raised \$6,771 to help give a special Christmas to South Burnett families needing extra support.

The event was held on Friday 25 November 2022 in Kingaroy Town Hall, welcoming some Christmas spirit to the region.

Mayor Brett Otto expressed his gratitude for the support the locals of the South Burnett provided to this important annual event.

This year the guest speakers were Hetty Johnston, founder of Bravehearts, and Rick and Sarah Henwood who founded "Love Leads

the Way" to help homeless people in the South Burnett with music entertainment provided by Friends of the Shed Nanango.

The food for the two (2) course meal was prepared and served by the Queensland Country Women's Association (QCWA).

The Mayor's Community Christmas Luncheon 2022 was proudly supported by Peries Supa IGA Kingaroy, Nichol's Printing, Bega Cheese, Best and Less, Bunnings, Burnett Today, CrowFM, Southburnett.com, Kingaroy Peanut Van, Muffin Break, Dominos, Deep Feet Massage, South Burnett Woodcrafters, Kingaroy RSL, Deb Frecklington MP, Plenty Foods, Supercheap Auto, Jamaica Blue, Huston Motors, Kingsley Grove, Kingaroy Discount Drug Store, MacDonalds, South Burnett Visitor Information Centre, Cox Plumbing, Musicians from the Shed in Nanango and South Burnett Regional Council.



Mayor's Community Christmas Luncheon 2022

AUSTRALIA DAY AWARDS

The Australia Day awards provide the community with an opportunity to acknowledge and reward outstanding groups and individuals committed to improving the lifestyle experience in our region. The award categories chosen give our individual communities equal opportunity to nominate those who have made special contributions to their local community.

Council announced its 2023 Australia Day Award Winners at the region's office awards ceremony held on Sunday 22 January 2023 at the Nanango Showgrounds. The ceremony welcomed Master of Ceremonies, Rod Morgan, with Juliana Evangelista singing the Australian National Anthem.

Sixty-three community members and organisations were nominated across nineteen categories for the awards. Mayor Brett Otto introduced a new category this year - South Burnett Mayor's Award for Outstanding Service.

South Burnett Australia Day Ambassadors, Mr Daniel Clarke (Co-founder of Tears in the Jungle) and Mr Jeremy (Jerry) Coleby-Williams (Director of the Seed Savers Foundation), joined the South Burnett community to celebrate Australia Day.

Each year Council also helps to organise and fund various Australia Day events across the region.



Award - South Burnett	Recipient
Citizen of the Year	Rowena Dionysius
Young Citizen of the Year	Sienna Spencer
South Burnett Mayor's Award for Outstanding Service	Dr Graham McAllister
Organisation of the Year	South Burnett Park Runs (Wondai, Nanango & Proston)
Lifetime Achiever Award	Joy Fennell Michael Bishop Cynthia Hatchett
Volunteer of the Year	Donald Davey
Cultural Award (Senior)	Glenda Geraghty
Cultural Award (Junior)	Mitchell Howlett
Junior Sportsperson of the Year	Sarah Kidman
Senior Sportsperson of the Year	Brenna Prendergast
Sportsperson of the Year (Coach/Official or Administrator)	Scott Prendergast
Award - Local Achiever by town	Recipient
Kingaroy	Karmen Cleveland
Kumbia	Stephanie Stevens
Murgon	Aaron Stephan
Hivesville	Barbara Hockey
Proston	Nicholas Blanch
Wooroolin / Memerambi	Peter Wingfield
Nanango	Brenda Fleming
Blackbutt/Benarkin	Emeric Charles
Wondai/Tingooora	Karen Chambers



Donald Davey - South Burnett Volunteer of the Year



Rowena Dionysius - South Burnett Citizen of the Year

COMMUNICATIONS

COMMUNICATIONS are essential to ensure residents are up to date with the latest Council decisions, regulations, notifications, and resources available. Encouraging engagement and feedback is essential to Council's strategic planning, infrastructure planning and delivery of services to the community.

Council also recognises the importance of effective communication internally to ensure our employees are informed and engaged.

Increasing Council's online presence is of significant importance with an increase in social media presence on multiple platforms, whilst ensuring that no one is left behind and information is accessible to all community members through their preferred platform and medium.

Council strives to use effective communication strategies and

platforms to remain transparent and support the community with community news and relevant information. We promote many community organisations and events through our media networks.

Our Media Team's Achievements in 2022/2023

MEDIA ENQUIRIES

Council's Media team responded to a total of 129 media enquiries sourced from its media email. Media liaison also includes telephone inquiries, media conferences and photograph and video recording of key events.

MEDIA RELEASES

Council's Media team prepared and distributed a total of 430 media releases.



SOCIAL MEDIA

Council's Media team processed a total of 1244 Facebook posts, up significantly from 942 in 2021/2022. Facebook Page reach was 194,704 up 29.2% from 2022/2023. Facebook page visits numbered 67,309, up by 40.1% on 2022/2023.

The Facebook post that reached the most people (35,996) related to the "A Day at the Dam Music Festival" public notice on 22 May 2023. Council's 'southburnettregion' Facebook page ended the 2022/2023 year with 10,193 followers, up from 9,696 in 2021/22.

Council's Media team produced a total of 765 Instagram posts, an increase over the previous year's 563 posts. Instagram page reach was 5,955, up 46.9% on 2022/2023. Instagram profile visits numbered 1,268 an increase of 23.7% over 2022/2023.

The most popular Instagram post occurred on 30 May 2023, relating to the Lady Sings the Maroons Opera event, this was a paid post that reached 3,869 people. Council's 'South_Burnett_Regional_Council' Instagram page ended the 2022/2023 year with 1,192 followers, up from 1094 in 2021/22.

With the re-activation of Council's Twitter account, there has been a total of 26 tweets for 2022/2023 and 489 followers.

Council's LinkedIn account is predominately used to advertise current vacancies with a total 2,388 followers for the 2022/2023 financial year.

The Media team also produces two full page advertisements per month in the South Burnett Today newspaper as well as regular radio advertisements and other advertisements throughout the South Burnett. Major graphic design projects include the Annual Report and Budget Information Pack. The media team also regularly updates the Council website with Public Notices and Media Releases, and banners for special events.

In addition, the Media team is tasked with designing, editing, and approving assorted corflutes, fact sheets, signs, newsletters, forms, vouchers, flyers and posters.

MEDIA RELEASES 2022/2023

2022	Jul	Aug	Sep	Oct	Nov	Dec
	47	42	34	33	33	31
2023	Jan	Feb	Mar	Apr	May	Jun
	28	43	34	38	22	44

MEDIA ENQUIRIES 2022/2023

2022	Jul	Aug	Sep	Oct	Nov	Dec
	23	8	8	9	6	11
2023	Jan	Feb	Mar	Apr	May	Jun
	9	13	12	14	12	4

SOCIAL MEDIA - FACEBOOK POSTS 2022/2023

2022	Jul	Aug	Sep	Oct	Nov	Dec
	77	106	65	114	102	73
2023	Jan	Feb	Mar	Apr	May	Jun
	95	109	135	109	125	118

SOCIAL MEDIA - INSTAGRAM POSTS 2022/2023

2022	Jul	Aug	Sep	Oct	Nov	Dec
	59	79	49	91	77	44
2023	Jan	Feb	Mar	Apr	May	Jun
	52	69	64	52	58	69

PEOPLE AND CULTURE

South Burnett Regional Council continues to focus on safety-orientated activities to ensure we provide employees with a happy, safe and progressive workplace, offering a work-life balance. Our Workforce through the many and varied roles at Council continues to carry out their duties professionally and proficiently to deliver outcomes expected by the Community.

As of 30 June 2023 Council employed a total of 339* staff (excluding seven (7) elected representatives). This figure includes executive and senior management, 20 trainees and apprentices (full-time and school based) spread across the following

departments:

- 133 Liveability
- 15 Executive Services, including People and Culture and Office of the CEO
- 68 Finance and Corporate, including Plant and Fleet
- 143 Infrastructure

During the reporting period, Council's established workforce comprised of a total of 297.47 full-time equivalent staff (FTE). These figures do not include elected representatives or trainees, apprentices and school-based trainees and employees on extended leave.

FTE allows part-time employees' working hours to be stipulated against staff working full-time hours. The standard figure is 1.0, which refers to a full-time employee. The figure 0.5 refers to an employee who works half the full-time hours. FTE allows Council to standardise salaries by showing what the equivalent wages/salary would be of a part-time employee if they were working full time.

* This number varies from note 5 in the Financial Report as note 5 is identifying full time equivalent staff, not actual staff numbers.

WORKFORCE STATISTICS

STAFF TURNOVER

Council had an annual turnover rate of 16.86%* and advertised 67 external and internal positions during the reporting period.

*This number includes cessation of max and fixed term contracts (including trainees) and Councillors

LEARNING AND DEVELOPMENT

With a total budget for the period of \$195,000, the learning and development spend was slightly higher than budgeted due to the legislative and WHS compliance training that was required in the period to ensure staff are up to date with the relevant education and qualifications they need to perform their duties, in addition to the provision of eight (8) school based trainees across various departments in the region. Spending for the period was \$217,000.

WORKFORCE COMPOSITION BY GENDER

Council's Workforce at 30 June 2023 composed of 200 males and 140 females equating to a ratio of 59:41, maintained similar to the last reporting period.

WORKFORCE BY GENERATION

Council's workforce comprises a broad generational demographic with ages ranging from 16 to 72. The table illustrates the total number of staff per generation and the tables below highlight the length of service and gender for the reporting period.

GENERATION BREAKDOWN OF COUNCIL WORKFORCE

Generation	No of Employees	%
Gen Z (1995 - 2009)	59	17%
Gen Y (1981 - 1994)	84	25%
Gen X (1965 - 1980)	129	38%
Baby Boomer (1946 - 1964)	68	20%
Silent Generation (1925-1945)	0	0%
Total	340	100%



The People & Culture Team

WORKPLACE HEALTH & SAFETY

OUR COMMITMENT

South Burnett Regional Council is committed to providing a safe and healthy work environment for workers including employees, contractors, labour hire employees, work experience students, volunteers and visitors to Council premises and worksites.

Council's workplace health and safety obligations will be achieved by adopting and promoting the provisions of the Work Health and Safety Act 2011 and its associated regulation, codes and standards, together with significant importance placed in the areas of hazard and risk management and injury prevention strategies.

South Burnett Regional Council regards its workplace health and safety responsibilities with the utmost importance and as such, resources will be made available to allow Council to comply with relevant legislation and implement its safety management system.

To achieve a safe and healthy work environment, commitment, consultation and co-operation from all Council's employees, contractors and visitors is essential.

WHS TRAINING AND STAFF INDUCTION

Training continues to underpin Council's safety initiatives with the majority of employees undertaking work health and safety training through the year. Training is undertaken by use of external professionals and the use of qualified internal staff. Council provided WHS training across many topics. Additionally the WHS team has conducted a total of 134 face-to-face inductions in the last twelve months for new staff, work experience students, contractors, consultants and volunteers. A total of 341 contractor inductions occurred during the period.

We are pleased to note that 2,138 work hours have been invested in training both internally and externally plus additionally 1,000 hours of internal training on Council's VOCC's, safe work instruction and plant familiarisations.

EMPLOYEE ASSISTANCE PROGRAM (EAP)

Council has successfully transitioned our 100% confidential Employee Assistance Program to local service providers across the South Burnett. By transitioning and providing local, face-to-face services employees have the opportunity to engage services to ensure their own wellbeing.

WORKPLACE INCIDENTS AND INJURIES

A total of 249 recordable incidents were reported for the 2022/2023 year, an increase from the previous years 173.

Councils' definition of recordable incidents were reviewed during the period and are broken up into essentially nine (9) categories. As a result of an increase in occurrences and reports from staff, violence and aggression has been included in these categories and refers to violent or aggressive behaviour a council officer may be subjected to whilst performing their duties from members of the public, either in the field or offices. Other categories include but are not limited to injuries, property damage (both intentional and unintentional), plant damage, near misses, report only, high potential events and safety procedural breach.

Intentional property damage in the way of vandalism and destruction is also reported to police.



LIVEABILITY

Liveability supports sustainable living in the South Burnett through the administration of Developmental Services, Building, Plumbing, Strategic Land Use and Planning, Recreation and Environmental Planning, Maintenance Programs, Regulatory Services, Parks & Facilities Management, Libraries, Commercial Enterprises, VIC's, Art galleries and Community Development Programs.



COMMUNITY & LIFESTYLE

- Library Services
- Indigenous Affairs
- Council Community Events
- Economic / Community Development (Health, Youth, Senior Citizens)
- Community Grants Program
- Commercial Enterprises - Saleyards, Dams, Aerodromes, Cemeteries, Tick Facilities
- Tourism Development & Marketing
- Visitor Information Centres (VIC's)
- Arts & Heritage
- Museum Associations
- Sports Development/ Sporting Grants
- South Burnett Directions & Tourism Advisory Board
- Boondooma Homestead Management Advisory
- Ringsfield House Advisory Committee
- Boondooma Dam Caravan and Recreation Park
- Bjelke-Petersen Dam Caravan & Recreation Park
- Cemetery Management



FACILITIES & PARKS

- Parks & Gardens
- Property & Facility Maintenance
- Land Management (Sales)
- Leases and Licences
- Caravan Parks
- Commercial Shops
- Halls
- Community/ Commercial Housing
- Depots
- Swimming Pools
- Administration Buildings
- Art Galleries Facilities
- Heritage Buildings
- Library Facilities
- Museum Facilities
- Private Hospital Facility
- PCYC Facility
- Showground/ Sports Ground Facilities
- Boondooma Homestead Facilities
- Ringsfield House Facilities
- Aerodrome Building
- Parks and Gardens
- Rail Trails
- Ficks Crossing
- Public Conveniences



ENVIRONMENT & PLANNING

- Waste & Recycling management
- Waste Collection
- Landfills & Transfer Stations
- Health Services
- Nuisance Control
- Animal Management
- Local Laws Policing
- Environmental Health/ Protection
- Weeds & Pest Management
- Natural Resources
- Stock Routes
- Spraying Livestock
- Recreational Reserves
- Strategic Planning
- Strategic Land Use Planning
- Development Assessment
- Building Compliance/ Inspection
- Plumbing Compliance/ Inspection
- Planning Compliance/ Inspection
- Building Assessment
- Plumbing Assessment

COMMUNITY DEVELOPMENT

RINGSFIELD HOUSE

The establishment of the Ringsfield House Advisory Committee by the South Burnett Regional Council is a positive step towards determining the strategic direction of Ringsfield House and reactivating it for community use.

The committee chaired by Cr Jane Erkens comprises highly skilled volunteers who are dedicated to making a positive impact on the facility and the community it serves. Over the course of 12 months, the committee aims to complete the following:

- **Developing a Strategic Plan:** The committee will work on formulating a comprehensive strategic plan for Ringsfield House. This plan will outline the vision, goals, and objectives for the facility's future, taking into account the needs and interests of the community. Once developed, the plan will be presented to Council as a recommendation.
- **Developing a Business Plan:** Alongside the strategic plan, the committee will also craft a detailed business plan. This plan will outline the practical steps, financial considerations, and operational strategies required to implement the strategic goals effectively. Having a well-structured business plan will be vital for the successful management and sustainability of Ringsfield House.
- **Promoting Patronage through Community Partners:** To ensure the success of Ringsfield House as a community facility, the committee will actively engage with community partners, not-for-profit groups, and other interested organisations. Building strong relationships with these stakeholders will foster support and involvement in the facility's activities and programs.

By integrating these elements into the management and planning of Ringsfield House, the facility can

once again become a thriving hub for community activities and engagement.

YOUTH COUNCIL

The South Burnett Regional Youth Council is a commendable initiative that plays a vital role in advocating for the needs and interests of young people in the South Burnett region. With 12 new members joining the Youth Council in 2023, the efforts and projects carried over from the previous year will be expanded upon and continued.

The Youth Council's primary focus remains on providing feedback and advice to Council on projects that directly impact young people. This includes initiatives such as the Memorial Park Precinct Master Plan, the Art, Heritage, and Culture Strategic Plan, and the Climate Change Advocacy Action Plan. By actively participating in these discussions, the Youth Council ensures that the voices and perspectives of the youth are considered in the decision-making processes.

A key aspect of the Youth Council's activities is their commitment to organising youth-focused programs including PIG JAM Battle of the Bands and Pigs Can Fly Art competition. These programs not only provide a platform for young artists to showcase their talents but also contribute to a building a vibrant and supportive environment for young people in the region.

Collaboration is an essential part of the Youth Council's approach. By working alongside other organisations such as South Burnett CTC and Yourtown, they leverage their efforts and resources to enhance the impact of the programs they facilitate. This collaborative approach ensures a more comprehensive and holistic response to the challenges faced by young people.

Through active engagement with our youth community, the Youth Council will continue to identify the various challenges and concerns faced by young people and strive to find solutions and opportunities for positive

change.

REGIONAL DEVELOPMENT ADVISORY COMMITTEE

The establishment of the Regional Development Advisory Committee by the South Burnett Regional Council reflects a forward-thinking and inclusive approach to regional development. By acknowledging the valuable insights and perspectives of local business owners, industry representatives, and key community stakeholders, Council demonstrates a commitment to collaborative decision-making and understanding the needs of the region's diverse stakeholders.

The Regional Development Committee's active involvement in informing Council is crucial. Having a clear focus on leveraging the region's competitive advantages will help identify key areas where the region can excel and develop a strong economic foundation. By seizing opportunities, the region can stay ahead in the market and adapt to changing economic landscapes effectively.

Attracting suitable investment is also essential for sustaining economic growth. By showcasing the region's potential and providing incentives for investors, Council can draw in businesses and industries that align with the region's strengths and objectives. This, in turn, will create job opportunities for residents and stimulate the local economy.

To achieve these goals, it is essential to consider various factors, such as infrastructure development, workforce development, support for local businesses, and fostering an environment conducive to entrepreneurship and innovation.

Regular communication and collaboration between Council, Regional Development Committee, businesses, community stakeholders, and residents are key to ensuring that strategies are effective and reflect the needs and aspirations of the region.

With a well-defined focus on growth, innovation, and investment, Council can work towards building a strong and confident regional economy, benefiting both current and future generations in the region.



2023 South Burnett Regional Youth Council

ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE

The first official Arts, Culture, and Heritage Advisory Committee meeting was held in December 2022 with a mission to develop a comprehensive strategy for promoting and preserving the artistic, cultural, and historical heritage of the South Burnett region. Representing members from diverse backgrounds across the region, the committee convenes quarterly to collaborate on various projects.

Since its inception, the committee has achieved several milestones, reflecting its commitment to fostering creativity and preserving heritage. Notable accomplishments include streamlining the guidelines for the Regional Arts Development Fund (RADF), which offers financial support to artists and cultural projects. To expedite funding for time-sensitive initiatives, the committee introduced the RADF Quick Round, set to commence in August.

The committee played a pivotal role in moving the grants process online with the adoption of Smarty Grants. This transformation ensures easier access to funding opportunities, allowing local artists and cultural initiatives.

Collaboration with the Regional Arts Services Network (RASN) has been instrumental in bringing a touring

circuit to the South Burnett region, scheduled to launch in October 2023. Building on this success, the committee aims to continue strong relations with RASN and neighbouring councils to further enrich the region's cultural projects and events.

To ensure a comprehensive and impactful strategy, a consultant has been engaged to guide the committee. This expert will assist in formulating a forward-thinking plan that addresses the region's unique cultural needs and objectives.

In conclusion, the Arts, Culture, and Heritage Advisory Committee has made significant progress. With an ongoing effort to develop a comprehensive strategy, the committee aims to expand cultural projects, promote artistic expressions, and position South Burnett as a thriving art, culture and heritage destination.

BLACK SUMMER BUSH FIRE

In 2022 the Federal Member for Maranoa David Littleproud announced that the South Burnett Regional Council was successful in their application under the Australian Government's Black Summer Bushfire Recovery Grants program.

Identified priority projects that target action to achieve recovery and resilience outcomes within the South

Burnett region include:

- Implementation of a South Burnett Community Information Platform that incorporates a Community Directory, Diary and access to a My Community App.
- Formulation of an Action Plan that operationalises the Council's Regional Development Strategy.
- Creation and extension of the South Burnett Business Prospectus Brochure to provide a detailed overview of the South Burnett Region and its advantages as a destination to invest, do business and live.
- Develop and implementation of a South Burnett Façade Improvement Scheme.

The Local Built Small Grants Program and the Façade Improvement Program aimed at providing investment for targeted action to fulfil recovery and resilience needs within the South Burnett region are now complete.

These grant programs consisted of two streams a Social Recovery and Resilience Stream (sporting, cultural, social activities and projects) and Economic stream (industry capacity building and support)

Façade Improvement & Local Built Small Grants Programs	Approved Applicants
Kingaroy Façade Improvement Program (2 rounds)	37
South Burnett Façade Improvement (2 rounds)	32
South Burnett Façade Improvement Quick Round	81
Community Building Grant (2 rounds)	14
Small Events Grant (2 rounds)	22
Facilities Planning Grant (2 rounds)	9



Harmony Day



Harmony Day

Several events have been organised in line with the project deliverables of the funding to build resilience through economic and social recovery in the South Burnett region.

These events aim to bring the community together, promote economic growth, support local businesses, and address social needs. Here is a summary of the events:

Event Name	Event Venue	Number of Attendees
Hub in a Pub Networking Events (2 events)	Kingaroy	69
Facade Information Sessions (5 events)	Kingaroy, Blackbutt, Nanango, Wondai, Murgon, Proston, Wooroolin.	30
Local Built Small Grants Information Sessions (12 events)	Kingaroy, Blackbutt, Nanango, Wondai, Murgon, Proston	93
World Suicide Prevention Day High Tea	Nanango	23
Seniors Month Morning Tea	Kingaroy	53
South Burnett Health & Community Service Expo and Meet and Greet	Kingaroy	85
Community Group Furniture Cent Sale	Nanango	23
Harmony Day Celebrations	Kingaroy	450
South Burnett Business Link up Breakfast	Kingaroy	147
Community Health & Wellness Morning Tea (6 events)	Kingaroy, Blackbutt, Nanango, Proston, Wondai, Murgon	53
Mud Women & Mochaccinos (4 events)	Kingaroy, Nanango, Proston, Wondai	120
Lady Sings the Maroons Queensland Opera	Kingaroy	117
The Legends Men's Health Event	Kingaroy	104
Winter Wellness Program	Cloyna	9
Winter Wellness Program	Nanango	35



Legends Men's Health Event



Business Link up Breakfast



Mud Women and Mochaccinos

TOURISM

HIGHLIGHTS

Highlights for the 2022/2023 year include:

July 2022:

Bus tours were popular with Kingaroy welcoming five (5) tours, Wondai two (2) and Nanango one (1). The town tour around Kingaroy continues to be popular, as local volunteers Pam Kerr and Rhonda Callow provide guided tours to our guests.

The South Burnett VIC Network welcomed the opportunity to sign up for the Australian Visitor Centre app, with the intention to enhance engagement by the younger travelling market. The millennials don't necessarily visit an information centre, as they prefer to find their information online.

August 2022:

The Moffatdale wineries hosted a family for the South Burnett VIC network on the 25 August. The family for VICs aim to educate volunteers and staff about local wineries and encourages them to share this information with visitors to assist in the promotion of the South Burnett region.

Feedback from volunteers indicated that they have increased their product knowledge and are better equipped to recommend local wineries to visitors in their respective Visitor Information Centres.

September 2022:

The VIC's have been busy with school holiday visitors coming to explore the region. Visitors who visited the region travelling north at the start of winter are taking the time to stay again in the region when returning south.

The Wondai Timber Museum held an exhibit to support the Wondai Garden Expo and the Kingaroy and District Vintage Machinery Club hosted the 2022 State Rally.

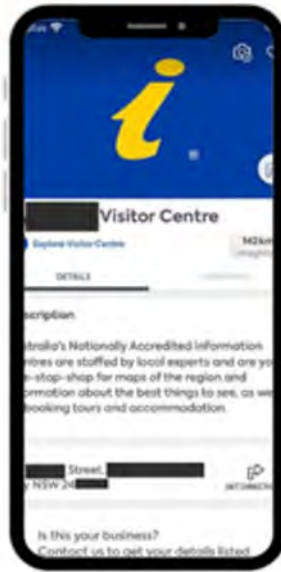
The Kingaroy VIC was kept busy supporting community groups & hosting out of town guests by providing groups with information packs to increase their tourist experience.

October 2022:

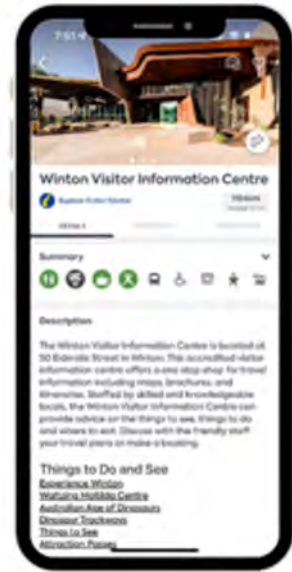
The synthetic grass has been installed in the South Burnett Energy Centre. One of the engines as part of the display in the centre is fired up the first Saturday of the month for entertainment of motor enthusiasts both visitors and locals are invited to attend.

November 2022:

At the recent Volunteer Meeting for



Visitor Centre **not** on the Explore Package



Visitor Centre on the Explore Package



Moffatdale Family



Volunteer Expo

the South Burnett Energy Centre, the President of NaTDA attended to discuss the upcoming 175th celebrations including the wide range of competitions and events.

December 2022:

Visitor numbers unfortunately have dropped slightly but sales have remained high. The Christmas Hampers were very popular, 76 hampers were sold in December giving the Kingaroy VIC a total of 122 Christmas Hampers sold over November and December.

The annual Volunteers Christmas Party was held on 17 December 2022. We had volunteers from Boondooma Homestead and Roy Emerson Museum.

January 2023:

Visitor numbers have increased compared to last year, and sales of local produce remain high.

The Kingaroy VIC have created a display for Australia Day, again promoting local produce that is sold in the centre. Nanango VIC are helping NaTDA with the promotion of the 175th Celebrations. The VIC have created a display with several items for sale which have been bought from NaTDA.

February 2023:

Volunteers at the Kingaroy VIC created an ANZAC display – although Easter is celebrated before ANZAC, the volunteers thought it would be nice to do the ANZAC display first then at the start of April change it to the Easter display then back to the ANZAC display after Easter.

March 2023:

The Volunteers attended their first Famil for the year. They visited Taabinga Homestead, had lunch at the Kingaroy RSL then on to Bethany Cottages. There was 25 South Burnett Volunteers, 8 Roy Emerson Museum Volunteers and 3 Council Staff that attended the day.

The Volunteers at the Wondai Visitor Information Centre have created a display of flowers and easter bunnies advertising the Wondai Garden Expo

The Wondai VIC is now open 7 days a week, in accordance with Accreditation.

April 2023:

The Volunteers at the Kingaroy VIC were eager to showcase Easter with displays and hampers using local product from our suppliers. These displays are changed for each special holiday season which the volunteers are always enthusiastic and passionate about.

One of our volunteers at the Kingaroy VIC stood out during the month with his multi-lingual ability serving and discussing the local venues and products with a group of visitors.

May 2023:

The PCYC in Murgon held the first Volunteer Expo at the Murgon Town Hall which we had a stall/display. There were a number of other organisations in attendance. It was a very good day for networking and finding that all the other organisations are all looking for more Volunteers.

We have had the second Famil for the year. This was held in May, and we arranged for the Famil to be outside the South Burnett, as per our Accreditation. We took our wonderful volunteers to the Mary Valley Rattler in Gympie. It was a wonderful day and the Volunteers thoroughly enjoyed themselves. For Blackbutt it was a very long day, as they were the first to be picked up and the last to be dropped off.

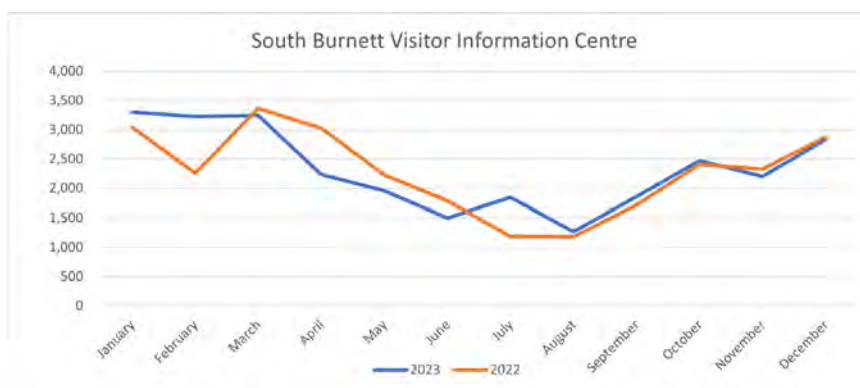
June 2023

Both Wondai and Kingaroy Heritage Museums have been quite busy with visitors, which included returning visitors. The Wondai Museum are still cross-referencing donor forms to Mosaic as well as updating the photo boards.

VISITOR INFORMATION STATISTICS

According to the South Burnett Visitor Information Centre statistics for 2022 - 2023 approximately 23.5% (6,574 people) of visitors to the South Burnett are intrastate visitors, 74.8% are from Queensland (20,882 people) and 1.7% from Overseas (478 people). The SE Qld drive market is our primary target market with approximately 71.9% of Queensland visitors in 2022 - 2023 coming from within a 400km radius of the complex. The interstate market, while important, is secondary and seasonal.

Year to Date Totals	
Sales	\$126,075
Coach Tours	19
Volunteer Numbers	2,950
Volunteer Hours	23,911
Volunteer Numbers as at 30 June 2023	
Murgon VIC	8
Wondai VIC	12
Wondai Museum	4
Kingaroy VIC	13
Kingaroy Museum	8
Nanango VIC	9
TOTAL	54



KINGAROY AND WONDAI HERITAGE MUSEUMS

Both Museums have also been busy curating their collections and assessing new donations every month.

The Kingaroy Heritage Museum has received 34 new donations. These have mainly come from Kingaroy residents who want their family history to continue with the assistance of our exceptional Museum and staff. The staff have been extremely busy reorganising the foyer so as to highlight the founding of Kingaroy and

its history whilst showing the Railway model. These are very important facts and of great interest to those visitors who each day attend the Kingaroy Precinct. In the Museum there is an ongoing expansion of the Military Room so unique stories can be told of events of both WWI and WWII.

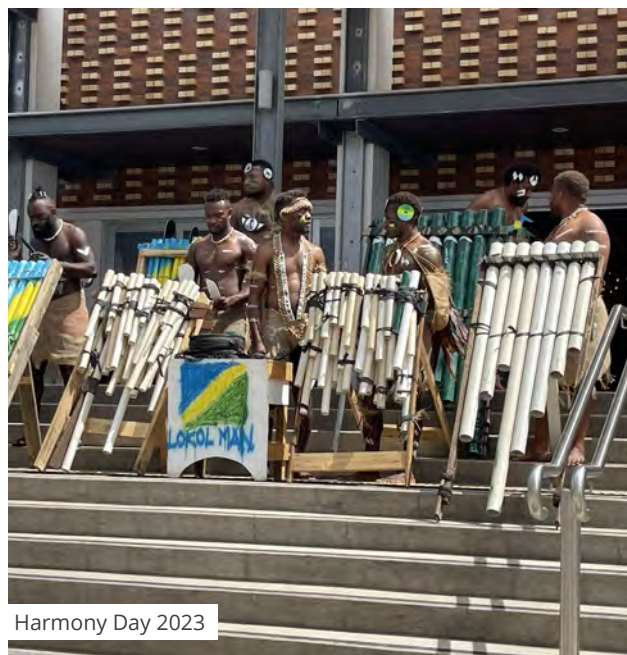
The Wondai Heritage Museum has been busy refurbishing the interior of the Museum with new paint work. They are constantly updating displays by decluttering and reorganising so as to keep the highest level of interest

possible for our valued visitors. The Museum has been fortunate to acquire a new storage shed which is utilised when displays are moved and updated. The Museum staff are constantly cataloguing new items and also have been registering exhibits that have not previously been indexed. This is an extremely arduous task but something the staff at the Wondai Museum complete with pride.

INDIGENOUS AFFAIRS

The South Burnett Regional Council hosted its first Harmony Day event on Saturday 25 March 2023 in the Kingaroy Forecourt. Our guests enjoyed entertainment provided by the Wakka Wakka Dancers, the Samoan and Solomon Dancers, Bush music, bagpipes and Rockin' Our Abilities. There was entertainment provided for children with free face painting, boomerang painting, mural painting and

helium balloons. The young people from South Burnett CTC provided free popcorn and slushies, while Kingaroy Rotary provided a free BBQ. It was a wonderful day celebrating our regions cultural inclusion and diversity with over 400 people in attendance.



ANZAC DAY ACROSS THE SOUTH BURNETT - APRIL 2023

Council sponsored ANZAC Day ceremonies across the South Burnett with representation from Mayor Brett Otto, Councillors and Senior Staff in attendance at the ceremonies. Ceremonies were held at the following locations: Blackbutt, Boondooma, Bunya Mountains, Cherbourg, Hivesville, Kingaroy, Kumbia, Maidenwell, Murgon, Nanango, Proston, Wondai and Wooroolin.



LIBRARIES

"South Burnett Libraries are vibrant, active and welcoming spaces that also have books!"

During the 2022/2023 financial year, South Burnett Libraries continued to provide a high-quality library service across our region, with community members enriched by reading; empowered by learning and connected and included. With six (6) branches located in Blackbutt, Kingaroy, Murgon, Nanango, Proston and Wondai, 158,041 people visited our libraries during the 2022/2023 financial year. The service also welcomed 1,274 new members.

With an aim to deliver library services, systems and facilities that are accessible, sustainable, and consistent, our libraries provide the community with a range of programs and collections to create opportunities to read, work, learn and connect. Library membership is free, with members able to borrow from curated physical collections at each branch. 24-hour access to an extensive digital collection, which includes eAudiobooks, eBooks and eMagazines, is also available to all members. Internet access is provided for free at each facility, via public access computers or Wi-Fi. Regular programs and events are scheduled across the service, with sessions developed with local community interests in mind. For the 2022/2023 financial year, 1,502 programs were delivered, attracting 9,200 attendees.

SOUTH BURNETT LIBRARIES SERVICE HIGHLIGHTS

Library and Information Week | 25 - 31 July 2022

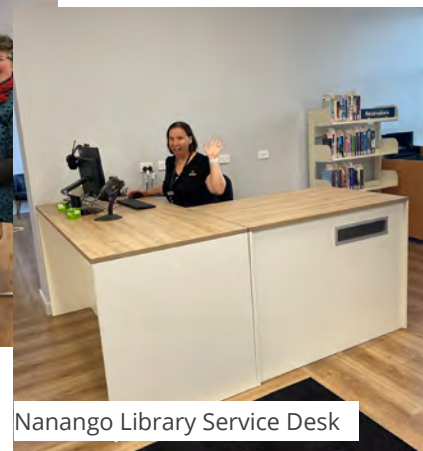
Library and Information Week provides an opportunity to highlight the work that library and information professionals do all around Australia. To raise awareness of the services available to our local community, South Burnett Libraries posted a series of images to our Facebook and Instagram pages to promote the various groups, activities and resources that are available across the region. In total, this targeted social media campaign reached 5,635 people, with a 142% increase in visits to the South Burnett Libraries Facebook page.

JPS IN THE COMMUNITY

The partnership with JPs in the Community remained strong in the 2022/2023 financial year, with 2,724 people accessing this service from the Kingaroy Library.



Library and Information Week Promotion



Nanango Library Service Desk

SERVICE DESK INSTALLATION AT THE NANANGO LIBRARY

To improve access for staff to the collection and to better assist patrons, a standalone service desk was installed at the Nanango Library in July 2022. Comments from customers have been very positive, with many remarking how nice it is to have a library staff member on the floor for assistance with tech help, selecting books and other circulation services.

QPLA EVOKE CONFERENCE

South Burnett Libraries' Regional Librarian and Librarian attended the Queensland Public Library Association's professional development event in Bundaberg from 12-14 October 2022. The conference theme of EVOKE focused on key topics of diversity, inclusion, and resilience. These themes are highly relevant to library services, as they provide neutral spaces in the community that welcome all.

SOUTH BURNETT LIBRARIES NEWSLETTER

To further promote South Burnett Libraries in the community, library staff developed a newsletter for distribution during December 2022. This newsletter featured book reviews, new book lists and articles written by the staff to highlight different aspects of the library service. Response to the newsletter was very positive and it proved a great way to advertise programs and activities, whilst showcasing the wonderful work done by the library team.

LIBRARY LOVERS' DAY

For Library Lovers' Day 2023, South Burnett Libraries made it all about our community. The service celebrated for the whole month of February by giving one lucky library lover the chance to

win a night's accommodation for two (2) in a villa at Bjelke-Petersen Dam! Our lucky winner was Barbara, who was thrilled with her prize.

LIBRARY LOVERS' DAY FEEDBACK

"I get an immense amount of pleasure from my visits to my library. Not only are the girls knowledgeable, extremely helpful but they are always happy and pleased to see all their clients. I love that the girls can always recommend a good read and even when I need to reserve lots of books they never complain and do so happily. It is a wonderful place to make new friends and the extra activities provide our whole community with lots to do and take part in. Thanks so much to everyone that makes my library such a great place." (Judy)

"We love the staff at the library. Always patient and informed." (Eloise)

"The staff are incredible, and we should aim to keep the library for our future generations." (Jan)

PROSTON REFURBISHMENT

The Proston Library underwent a minor refurbishment in May 2023, with new slat wall panels installed to highlight new collection items and upcoming events. To compliment these panels, a new service desk was installed to add a contemporary feel to the Proston Library's warm and inviting atmosphere. The refurbishment also involved lifting the shelving to increase access to the collection and hopefully improve customer's browsing experiences.

RECONFIGURATION OF ADULT NON-FICTION AT THE KINGAROY LIBRARY

Due to an increased demand for quiet study spaces and areas for community groups to meet at the Kingaroy Library, staff carried out an intensive weeding and deselection process of the adult non-fiction collection in May 2023. At its completion, this project resulted in a more manageable collection, with unread, outdated, or tired items deleted and made available for purchase to the community. Feedback about the change to this area has been very positive, with many customers browsing the collection and finding their required resources, while having plenty of space to sit and catch up with friends or take some time out for study.

THE SOUTH BURNETT LIBRARIES COLLECTION

South Burnett Libraries aim to provide library collections to meet the information, education, recreation, and cultural needs of the community, and support the development of lifelong learning. Our collections are maintained and developed in accordance with guidelines provided by the State Library of Queensland (SLQ) and using funds from the Public Libraries Grant.

2022/2023 Collection Performance Highlights

- 53,888 physical collection items over 6 library branches
- 123,657 physical loans
- 25,828 digital loans (eAudiobook, eBook and eMagazines)
- 14,544 patron reserves satisfied
- 6,192 new items added to the collection = approximately 119 items added each week

2022/2023 Acquisition Highlights

Each year, SLQ administers a Public Library Grant to Queensland Local Governments to support the development of high-quality library services to meet the diverse needs of the whole community. To receive these funds, Council must comply with SLQ's Service Level Agreement. For the 2022/2023 financial year, the Public Library Grant totalled \$169,157, with a total of \$169,620 spent.

To align with South Burnett Libraries Collection Development Policy and in accordance with SLQ guidelines, these funds were used to purchase the following resources, as a summary:

- 4,815 physical resources, including fiction and non-fiction books,



magazines and DVDs were added to the collection. Many of these items were delivered to the library 'shelf ready'; whereby the library supplier catalogues and processes the items for a fee. The cost of this 'shelf ready' service is deducted from grant funds.

- 1,377 eAudiobooks, eBooks and eMagazines were added to the online platform BorrowBox, with associated annual platform fees taken from the grant.
- Grant funds were used to purchase a subscription based educational website called Story Box Library. This site features videos of children's stories that are read aloud by predominantly Australian and New Zealand storytellers and illustrators.

In addition to these collection items, \$5,626 of the Public Library Grant was allocated to a SLQ Library Priority Project to purchase and install a number of slat wall display panels at the Blackbutt, Murgon and Proston libraries. These new display panels have been placed in high traffic areas to highlight new collection items and upcoming events.

LIBRARY PRIORITY PROJECT ACQUITTAL

Over the past couple of years and with funding from State Library of Queensland, South Burnett Libraries have been updating signage and display items across the six (6) libraries with the aim of creating contemporary and attractive collections that are easy to navigate. Having successfully applied for multiple Library Priority Project Grants to achieve this, the latest round of improvements cost \$5,626 and involved the replacement of tired and outdated felt notice boards in each branch.

The addition of these display panels has increased access to and awareness of library collection items whilst assisting to promote local events and library programs as the slat wall fixtures can be arranged to accommodate both books and posters.

SOUTH BURNETT LIBRARIES COLLECTION MAINTENANCE

In accordance with guidelines provided by the State Library of Queensland, South Burnett Libraries staff continued to weed tired, damaged, or outdated items from each branch to keep the collection looking fresh, contemporary, and attractive. Across the six (6) libraries a total of 12,515 items were removed from the collection, with many of these books, magazines and DVDs donated to local organisations, sold via the library book sale, or gifted to the annual Book-o-Rama for sale.

SOUTH BURNETT LIBRARIES EMAGAZINES

In July 2022, South Burnett Libraries added a curated collection of eMagazines to BorrowBox. With titles including 'Who', 'Better Homes and Gardens' and 'Country Style', this collection attracted 2,291 loans in the 2022/2023 financial year.



SOUTH BURNETT LIBRARIES & FIRST 5 FOREVER

2022/2023 First 5 Forever Highlights

- 360 Rhyme Time, Story Time and Stay & Play sessions facilitated across six (6) libraries attracting 3,985 attendees
- 17 outreach sessions attracting 951 attendees

SOUTH BURNETT LIBRARIES AND FIRST 5 FOREVER

First 5 Forever is a family literacy program that offers free sessions for children 0-5 and their families throughout Queensland's public library and Indigenous Knowledge Centre network. It is an initiative of the Queensland Government, coordinated by State Library of Queensland. For the 2022/2023 financial year, South Burnett Libraries received \$26,786 of First 5 Forever funding to facilitate the provision of rhyme time, story time and stay & play sessions both in-house at our branches and at outreach events. A total of \$28,206 was spent, with Council contributing the additional \$1,420.

First 5 Forever funds were expended as follows:

- \$16,242 staff wages
- \$577 internal plant
- \$11,387 resources including First 5 Forever bags, promotional materials, and other program supplies

SOUTH BURNETT LIBRARIES OUT & ABOUT

2022/2023 Outreach Highlights

- 22 outreach sessions attracting 1,206 attendees

According to the SLQ, "outreach meets community needs with both traditional and new services, in dynamic and changing environments outside of physical library facilities. Whether promoting the library service to new audiences, bridging the gap for reluctant library users, providing services to those who cannot reach a physical library facility or targeting community groups who are underserved, outreach ensures equitable delivery of library services and promotion of membership to all members of the community." (Queensland Public Library Standards and Guidelines, 2020, p. 61). During the 2022/2023 financial year, South Burnett Libraries attended a variety of outreach events that were hosted by local community organisations across the region. Our library service also



First 5 Forever Fans

regularly visited schools, kindergartens, and day cares to further promote early literacy in the community.

In the 2022/2023 financial year, South Burnett Libraries attended the following events:

- Get Set for Prep at St Mary's Catholic College
- BaconFest
- Kingaroy Christmas Carnival
- Playgroup visits to St John's Lutheran School
- South Burnett Health & Community Services Expo
- Book-o-Rama
- Centacare Easter Community Day

CTC SMALL TOWN SKILLS AND FAMILY FUN DAYS AT PROSTON, KUMBIA, BLACKBUTT AND WONDAI

During the school holidays, library staff attended a number of outreach events across the region hosted by local community organisation CTC, which provided great opportunities to promote the services offered at our local libraries. It is estimated that library staff interacted with over 300 attendees across the three (3) events held at Kumbia, Proston, and Blackbutt, with many stopping to take part in the free craft activity provided by the library.

SENIORS OF THE SOUTH BURNETT & TECH DEBUNKED AT ORANA

South Burnett Libraries partnership with Orana Lutheran Services continued in the 2022/2023 financial year, with library staff invited to attend a series of Seniors in the South Burnett events. The focus of the session held in



Outreach at Kingaroy Memorial Park

March 2023 was 'Tech Debunked', and library staff interacted with a group of 25 seniors, talking about tech jargon, what the difference is between internet, Wi-Fi, and data, as well as smart devices and how they can be used in everyday life. The presentation was very well received and those in attendance remarked that they learnt at least one thing they had not known before. Many expressed interest in visiting the library to attend tech help sessions to learn more.

UNDER 8'S DAY

Hosted by South Burnett Partnership for Kids, South Burnett Libraries were invited to attend Under 8's Day on Thursday 29 June 2023. The day proved a great success, with a range of local community groups coming together to provide a free morning of fun for local families. Our service hosted an interactive bear hunt obstacle course with children given a ticket and map before setting off on their adventure. Feedback from the day was very positive, and it is estimated that library staff interacted with over 200 community members on the morning. Outreach events such as Under 8s Day provide a fantastic opportunity to raise the profile of the library service in the community and promote the services and programs that are available for South Burnett residents.

SOUTH BURNETT LIBRARIES & TECHNOLOGY

2022/2023 Digital Connection Highlights

- 8,472 public access computer bookings
- 5,373 hours of public access internet used

- 6,099 hours of public access wi-fi used
- 93 tech help sessions delivered with 150 attendees
- 540 ad-hoc tech assistance sessions delivered with 1,355 attendees

As stated by SLQ, “library services implement technology that enables the effective delivery of services to the community. For some members of the community, their only access to computers, devices, technology, and the internet is at their local library” (Queensland Public Library Standards and Guidelines, 2020, p. 31).

South Burnett Libraries provide free internet access at all branches during opening hours via public access computers and wi-fi and host regular ‘Tech Help’ sessions at each branch. These sessions assist to close the digital divide and build skills and confidence in community members so that they can take part in the online world.

TECH SUPPORT CLASSES IN PROSTON AND BLACKBUTT

On Friday 9 December 2022, the community ambassador from NBN Queensland hosted two (2) tech help sessions at the Proston and Blackbutt libraries. Assisting with phone and tablet setup, email accounts and shopping online safely, these classes are a wonderful opportunity for community members to learn how to navigate the internet safely.

TECH HELP AT MURGON

In January 2023, the Murgon Library commenced basic Tech Help sessions to provide locals with the opportunity to have an introduction to computers, email, internet, tablets, and mobile devices.

SOUTH BURNETT LIBRARIES AS A PLACE FOR YOUNG PEOPLE

2022/2023 Children’s Programming Highlights

- 142 sessions held for children aged 6-12 attracting 1,899 attendees

As part of South Burnett Libraries core program schedule, sessions are developed and delivered for children aged 6-12 and their parents or caregivers. These events aim to engage and inspire our young community members, with highlights from the 2022/2023 financial year including the first official Medieval Party and a visit from the Urban Reptiles crew.

THE KINGDOM OF LIBRARIA

South Burnett Libraries’ loyalty program for children continued in the

2022/2023 financial year, with children across the South Burnett invited to visit their local library to collect a passport to start their journey through the Kingdom of Libraria... Libraria is a Kingdom made up of six houses: Buttopia, Nangoonida, Kingsmoor, Wonhaven, Murloch and Prostonia and their respective townships: Blackbutt, Nanango, Kingaroy, Wondai, Murgon, and Proston.

Ruled by an array of faithful subjects known as Librarians (otherwise referred to as Book Wizards), children are transported to a magical world of whimsical characters, mini missions, and bonus activities. Although there is no need to physically visit each of the libraries to complete the program, bonus prizes are available for those who wish to explore the South Burnett region.

To celebrate the success of this program, a Medieval Party was planned at the Kingaroy Library to say thank you to all of the children who have participated.

MEDIEVAL PARTY

South Burnett Libraries very first Medieval Party was held on Saturday 2 July 2022 and despite the rainy weather, this event still managed to draw a crowd of over 60 children plus their families. The library was full of laughter and smiles as everyone went around participating in the games at the medieval tournament, snapping memories in the photo booth, decorating their very own crowns and castles, making dragons from play dough, having their faces painted by the wonderful Karla’s Carnival, being read to by Knight Crusader Shelley, participating in the best dressed comp and eagerly awaiting to hear who would become the very first Ruler of Libraria! As this event was so successful, South Burnett Libraries plan to host a Medieval Party each year in July.

CHILDREN’S BOOK WEEK | 20-26 AUGUST 2022

Each year across Australia, the Children’s Book Council of Australia (CBCA) brings children and books together to celebrate CBCA Book Week. In 1946 the CBCA established annual book awards to promote children’s books of high literary and artistic quality. To celebrate book week in 2022, South Burnett Libraries took part in a variety of activities, including judging best dressed at Wheatlands State School and hosting the home-schooling group at the Kingaroy Library.



Getting into character at the Medieval Party

CHILDREN’S BOOK WEEK QUICK STATS

- Library staff conducted outreach sessions at Moffatdale SS, Taabinga SS, Coolabunia SS, St Joseph’s School in Murgon and Wheatlands SS
- The Kingaroy Library hosted the local home-schooling group’s annual Book Week celebration (complete with dress-up parade)
- The Proston Library welcomed the local playgroup
- Library staff visited Mother Kate’s in Wondai

URBAN REPTILES ROUNDUP

The Urban Reptile event held on Thursday 29 September 2022 was extremely successful with hundreds of families heading to the Kingaroy forecourt for a morning of fun and activities. Sandie and Josh from Urban Reptiles entertained the huge crowd with interesting facts about all the creatures as well as a chance to get up close and personal with snakes, lizards, and frogs. Families also enjoyed an interactive scavenger hunt inside the library, seeking out answers to questions about scaly and snappy creatures. Take home activity packs were a huge hit with parents and grandparents for further fun for the kids over the holidays as was the wooden gecko decorating station on the day. Glitter, glue, and stickers made for the most fabulous geckos ever seen! All up it is estimated that close to 400 people attended the event with many commenting on how fantastic the show and activities were.

SOUTH BURNETT LIBRARIES GET SPOOKY!

Once again South Burnett Libraries' annual Halloween events proved to be a massive hit with families in the community. The Blackbutt and Proston libraries were overrun by spooky visitors during their Freaky Friday events, with 30 ghosts and ghouls visiting Blackbutt and 20 scary souls enjoying the festivities at Proston!

It was all hands-on deck at the Kingaroy Library's Spooky Saturday on 30 October and it was wonderful to see families dressed in their scary best taking part in the variety of activities available on the morning. Sand art, a Kingdom of Libraria station, face painting and Halloween Bingo were all very popular with children in attendance. It is estimated that over 150 families visited the library to take part in the spooky celebrations which ran from 9am-12noon. 25 new memberships were generated during the morning, with lots of new faces visiting the library for the first time. Library staff can't wait to do it all again next year!

BIRDIE STORY TIME SESSIONS

During March 2023, each library branch hosted special Birdie Story Time sessions to provide an opportunity for children to learn more about resilience through natural disasters. These events featured our local Councillors as story tellers and generated a great response from the community, with over 100 children and caregivers attending the six events across the region. Library staff have catalogued the Birdie Book series and they are available to borrow at each library.

SCHOOL HOLIDAYS - TRAVELLING CRAFT WITH SHELLEY

In response to requests from the community to reintroduce in-house crafts during the school holidays, library staff hit the road to facilitate craft mornings at a number of our branches. In total, these sessions attracted 105 attendees during the 2023 June/July holidays and feedback has been positive, with parents mentioning how much their children had missed the interactive school holiday activities.

SOUTH BURNETT LIBRARIES AS COMMUNITY SPACES

2022/2023 Program Highlights

- 1,502 programs held (total)
- 9,200 program attendance (total)
- 320 adult programs attracting 1,798 attendees

"Library services, regardless of size, offer a wide range of programs to reflect the diversity of the community and to encourage and enhance effective and productive use of the library. Library programs allow participants to develop strong, deep, and productive connections with their library, its collections and staff, other participants, and their community" (Queensland Public Library Standards and Guidelines, 2020, p. 57).

PROGRAMS AT THE WONDAL LIBRARY

In August 2022, the Wondai Library's first Book Club was held as a way for community members to discuss their latest reads with fellow book lovers. In addition to this club, a program called Stitch & Chat was established

in September 2022. Meeting once a month, members of the group work on their sewing projects whilst chatting and getting to know one another.

LOCAL STORIES AT THE KINGAROY LIBRARY

In June 2022, South Burnett Libraries launched the "Local Stories" series, which aims to provide a platform for local identities to talk about their passion projects and lives. Speaking at the Kingaroy Library on topics that are close to their heart, guests have included genealogical researcher Mike England and local identities Elgan Leedie, Barry Krosch, Julie Berry and Gary Morgan.

AUTHORS VISITING SOUTH BURNETT LIBRARIES

During the 2022/2023 financial year, South Burnett Libraries welcomed a number of authors to our branches to talk about their craft and the processes involved in writing their works. In August 2022, bestselling author Tony Park visited the Kingaroy Library to speak about his latest novel 'The Pride'. Local resident Chip was thrilled to meet one of his favourite authors! In March 2023, local author Anne Marks discussed her first book "Kit and the wolf" at the Kingaroy and Nanango libraries, whilst Val and Graeme Wicks promoted their book "Properly long way" in June 2023.

SUSTAINABILITY TALKS

The South Burnett Sustainable Future Network hosted a series of information talks during the 2022-23 financial year, with the aim to educate community members on the benefits of recycling, permaculture and shopping local. These sessions were very popular with



Birdie Story Books



Wondai Library Stitch and Chat

attendees impressed with the quality of information provided.

ANZAC DAY PRESENTATION WITH BARRY KROSCH AND DR LES HENNING

On Friday 21 April 2023, local identities Barry Krosch and Dr Les Henning presented an Anzac Day information session at the Kingaroy Library. Both Barry and Les are very passionate about communicating the history of our serving soldiers as well as the important role that Kingaroy has played in ensuring the Anzac Day services continue. They spoke about the processes involved in the Order of Service and the background of the game Two Up that is a very popular part of Anzac Day celebrations across the nation.

SPINAL GROUP MEETING AT THE KINGAROY LIBRARY

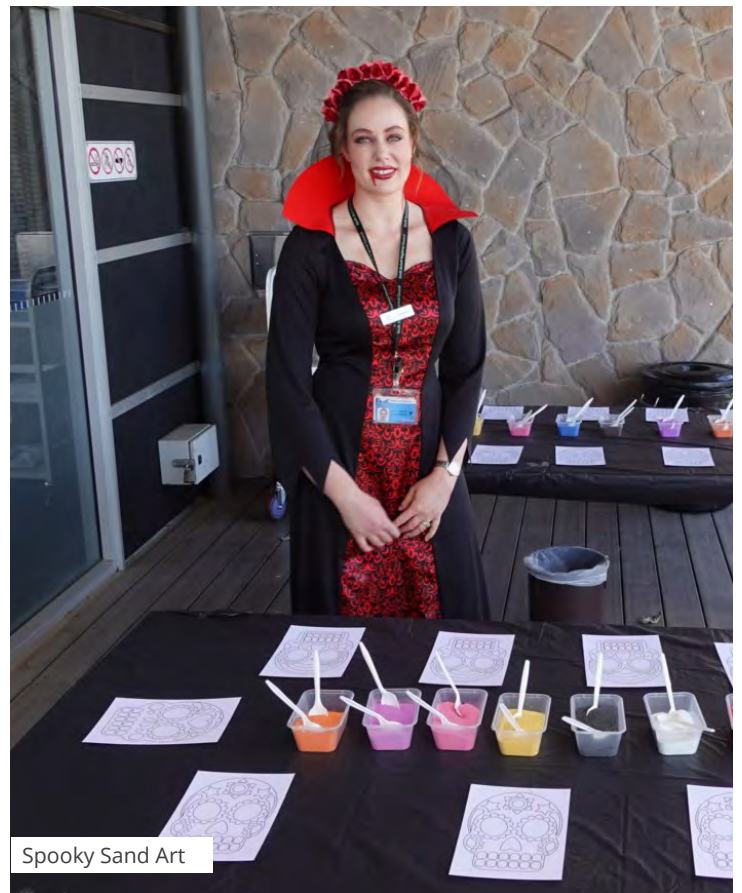
A group of community members who have experienced spinal injuries began meeting at the Kingaroy Library in May 2023. These gatherings, which are led by a registered nurse, encourage conversations and support between



Outreach at BaconFest



Slimy Fun at Spooky Saturday



Spooky Sand Art

COMMERCIAL ENTERPRISES

DAMS

BJELKE-PETERSEN DAM AND BOONDOOMA DAM CARAVAN AND RECREATION PARKS

Both Dams have seen an overall increase in occupancy this year. The 2023 rain events have ensured that both Dams reached capacity and provided a renewed interest from tourists to come and enjoy the country hospitality, the beautiful scenery and explore the Dams whilst fishing or water skiing. Council was successful in its application to the Tourism Experience Fund. This in addition to Council's contribution through 2022/2023 Capital works provided the opportunity at Bjelke-Petersen Dam to install carports and air-conditioning at the cabins, complete upgrade to the Kiosk flooring and install a shower in the conference centre. Additionally, funding was utilised for the re-tiling of the Dam Managers kiosk at Boondooma Dam.

Progress has been made on re-developing the website to include more features including up to date photos of the facility, floor plans of the accommodation and links to online booking.

CEMETERIES

Council has eleven active cemeteries in the region with maintenance and presentation to a high standard.

A total of 187 burials and ashes were placed in Council's cemeteries for the year in comparison to 170 in the previous year.

Council has constructed new plinths within the lawn cemetery of Nanango, Wondai and Blackbutt to accommodate the growing demand for reservations and burials.

Council receives various requests for enquiries and information, this year a total of 124 requests were received.

AERODROMES

Council operates and maintains three (3) aerodromes within the region at Kingaroy, Wondai and Nanango.

Council has invested \$507,000 with funding provided by the 2022/2023 Capital Works program and the Regional Airports funding to install new runway lighting. The lighting has increased the visibility and guidance for pilots and in particular the Rural Flying Doctors Service (RFDS) to complete patient transport for residents requiring additional health care support.

Council has trained four (4) staff members to become Aerodrome Reporting Officers. Their role is to undertake inspections bi-weekly and report on any damage and maintenance requirements to keep the airport in a high level of service.

Wondai continues to grow with more pilots in training utilising the strip to increase their skill level. Council works closely with the Barambah District Aero Club to maintain the facility.

SALEYARDS

Council has invested in replacement yards through its 2023-2024 capital works program.

The renewal has supported the facility to become safer for use for staff, contractors, agents, and cattle. Council has taken on the role of administrative support at the monthly store sales.

Staff are now trained to complete the weigh, recording, and reporting for each sale. Council continues to engage with stakeholders through the Saleyards working group to ensure continual improvement is made to increase the cost-effective return on investment and efficient delivery of saleyard and tick clearing services.



Coolabunia Saleyards



Coolabunia Saleyards

REGULATORY SERVICES

ANIMAL MANAGEMENT

RSPCA DESEXING INITIATIVE

Council has again partnered with the RSPCA to encourage cat and dog owners to desex their animals via the RSPCA's state desexing program called, 'Operation Wanted.'

Operation Wanted was available from June 2022 and continued until 31 August 2022. During the campaign cat and dog owners were able to obtain up to 20% discount for the desexing of their animals.

COMPLIANCE CUSTOMER REQUESTS

A total of 2,129 customer requests were submitted to Council in 2022/2023.

1,706 of these requests were animal management related. Of these, 73 were animal attack related with five being declared Regulated.

A total of 472 animals were impounded to the Animal

Impoundment Facility during 2022/2023. Of these, 230 were dogs and 242 were cats.

SMART NOISE MONITOR

South Burnett Regional Council has been working hard to minimise barking noise complaints.

There were 141 barking related complaints received during 2022/2023.

Council has continued to engage Noise Net to assist with the capturing of excess noise data.

Noise Net's new PinPoint Directional Smart Noise Monitor has allowed Council to clearly identify the directional source of noise nuisance.

OVERGROWN ALLOTMENTS

During 2022/2023 there were 233 Overgrown requests received with 232 requests being sent to Enforcement.

COMPLIANCE CHALLENGES AND HIGHLIGHTS 2022/2023

CHALLENGES

- Managing the high number of customer requests for the Compliance Branch
- Maintaining a sufficient number of skilled and experienced staff to be able to maintain appropriate levels of service
- Uncontrollable weather events

HIGHLIGHTS

- Introducing the new PinPoint Directional Smart Noise Monitor
- Entering the 4th year of a 5-year Contract with the RSPCA
- Engaging a contractor for a 12 month period to maintain overgrown allotments



ENVIRONMENTAL HEALTH

FOOD

There were four (4) Temporary Food Stall Applications and no new Non-Profit Applications received, with 11 new food licenses and change of owners/licensees assessed and approved.

Up to 30 June 2023 Council had 230 current Licensed Food Businesses (FBL) comprising High-Medium-Low-Supermarket-Homebased Licenses-Annual Market Licenses and 112 non-profits currently registered for Food Notification Permits. Ten (10) Improvement notices were issued for non-compliance and 163 food inspections completed for 2022/2023

financial year.

2022/2023 food business licence (FBL) renewals were successfully sent partly due to the upgrades that have occurred in the past 12-months with ICT systems. Impending amendments to the *Food Act 2006* due to be released and will be communicated in 2023/24.

MOSQUITO MANAGEMENT

During the 2022/2023 Council participated in the Queensland Health Rapid Surveillance for Vector Presence (RSVP) program, with no *Aedes aegypti* mosquito detected during this period. Council Environmental Health Officers also assisted the Darling Downs Public Health Unit in the State Surveillance program for Japanese Encephalitis in the region, with no detections found during the period.

STAFF TRAINING

Environmental Health Officers (EHO) continue to be upskilled having attended Asbestos, Disaster Management, and Mosquito training during the year.

PUBLIC AND ENVIRONMENTAL HEALTH

A total of 319 Public Health customer requests were received and 207 Environmental customer requests were submitted to Council for the 2022/2023 financial year.

GRIFFITH UNIVERSITY STUDENTS

The South Burnett Regional Council hosted third year Environmental Health students from Griffith University on their 2023 field trip. Council provides this experience to broaden the students' understanding of the various Environmental Health issues in regional areas. This is an opportunity to provide valuable input into the next generation of Environmental Health practitioners coming through the University system. It also provides an opportunity to encourage students to look at local government roles in regional Queensland. Resourcing in any specialised field is a challenge and this is one service that Council provides to entice graduates to rural opportunities in private or government role

Year	2022/2023	2021/2022	2020/2021	2019/2020
Current Food Licensed	230	213	218	226
Current Non-Profit	112	102	-	-
New Non-Profit	0	20	-	-
Improvement Notices Issued (Food Businesses)	0	9	7	2
Food Inspections conducted	163	141	243	141
Health Searches (Food)	3	2	2	3
Current Personal Appearance Licences	5	5	5	4
Current Caravan Park Permits	7	7	8	8
CRM Public Health	186	228	228	173
CRM Env Health	226	249	291	212

ENVIRONMENTAL HEALTH CHALLENGES AND HIGHLIGHTS 2022/2023

CHALLENGES

- Maintaining a sufficient, number of skilled and experienced staff to be able to maintain appropriate levels of service
- Managing the high number of customer requests for the Environment section

HIGHLIGHTS

- The Environmental Health section was recognised as a key specialised-skilled workforce that assists with a number of other sections/departments of Council that provides essential advice and assistance in high level issues that are raised with the local government
- The Environmental Health section has an important role to assist many other state agencies in the rural setting, including Qld Health, WorkSafe Qld, Dept of Environment & Science, Qld Police, etc. Without Council's specialised trained staff a number of high-level issues would not be able to be addressed quickly to reduce impacts on our community

NATURAL RESOURCE MANAGEMENT

BIOSECURITY

WEED MANAGEMENT PROGRAM

Pest management contractors treated a total of 116 hectares of environmental and restricted weeds on roads and reserves across the region this year. Authorised officers inspected a total of 195 properties for restricted weeds.

AUSTRALIAN GOVERNMENT - COMMUNITIES COMBATING PEST AND WEED IMPACTS DURING DROUGHT PROGRAM

HUDSON PEAR PROGRAM

Hudson Pear was found in only six (6) properties for the region with Council and Biosecurity QLD continually monitoring and surveying.

FERAL ANIMAL MANAGEMENT SERVICES

Two (2) coordinated baiting programs were held in the 2022/2023 financial year – September 2022 and May 2023 to assist landholders to manage the impacts of wild dogs and feral pigs.

Council's Stock Route and Pest Officer distributed baiting products to 166 landholders across the region. Council received 79 scalps through the wild dog bounty program.

Council's Pest Animal Officer provided 11 landholders with 6 kgs of carrots containing RDHV calici virus and injected three (3) rabbits to reduce populations across the region.

QUEENSLAND FERAL PEST INITIATIVE PROJECT

Pest animal and weed control syndicates across the North and South Burnett and Gympie Regions have been developed and commenced in September 2022. Provision was made for the employment of a Project Coordinator and the establishment of a Steering Committee for Project Oversight.

EMERGENCY ANIMAL DISEASE (EAD) RESPONSE PLAN

A total of \$40,000.00 funding was successful, from the Department of Agriculture & Fisheries (DAF) to develop an Emergency Response Plan for biosecurity preparedness. Further discussion and planning to take place in the new 2023/2024 financial year to identify internal and external

stakeholders who have expertise in developing the Response Plan.

FLYING FOX MANAGEMENT PLAN BLACKBUTT

Red Leaf Environmental were contracted to develop community education, resources, and other material for concerned residents regarding two (2) flying fox roosts within the town limits. Further monitoring, surveillance, and updates to continue in 2023/2024.

BUNYA MOUNTAINS DINGO MANAGEMENT PLAN

Council was represented at the inaugural Bunya Mountains Dingo Management Stakeholder Group Meeting involving Western Downs Regional Council (WDRC), Queensland Parks & Wildlife (QPWS), local residents and other relevant stakeholders to discuss Dingo presence, tourist-Dingo interactions, landholder Dingo engagements, community safety and resident responsibilities.



WASTE SERVICES

WASTE SERVICES

CLOSURE OF LEGACY LANDFILLS

Rehabilitation of the Malar and Kingaroy night soil landfill sites have been completed with an adequate cover of mulch in the 2022/2023 financial year. Council is still working on the closure of Booie landfill site, but is expected to receive a final cap in the 2023/2024 financial year.

WASTE COLLECTION CONTRACT

Council's waste collection contractor, JJ Richards and Sons Pty Ltd, trading as JJ's Waste & Recycling, continued to service the South Burnett in accordance with the current waste collection contract. The waste collection contractor continued to meet all the Key Performance Indicators outlined in the waste collection contract. JJ's Waste and Recycling conducted 337,030 Recycling Waste Collection Services and 751,602 General Waste Collection Services during the 2022/2023 financial year. There were an additional 383 new wheelie bins services that commenced during this period. 236 bins were reported as lost/stolen and 660 bins were reported as damaged. All these bins were replaced free of charge to the residents.

Council's Waste Team services approximately 644 public litter bins a week across the region, providing approximately 33,488 services each year.

MULCHING OF GREEN WASTE

Council continued to receive and separate green waste at the Kingaroy and Nanango Waste Facilities, which was then subsequently mulched to produce green waste mulch. During the 2022/2023 financial year, Council went out to tender for the processing of the green waste stockpiles at Nanango and Kingaroy Waste Facilities. The mulch is also used as cover materials for the active landfill cells, as well as for capping of legacy landfill sites.

Council ceased the supply of free mulch to customers due to risks associated with providing this to the community.

OTHER RECYCLING OPPORTUNITIES

Council's waste facilities and transfer stations offer a range of recycling opportunities for the community. A list of the recyclables materials free of charge are below:

- Aluminium cans
- Batteries (car/truck)
- Cardboard and paper (free for domestic)
- Clean fill
- E-Waste
- Glass
- Motor oil
- Scrap metal

Council also works alongside DrumMuster and Chemclear. These two (2) companies offer recycling for Chemicals and Chemical Containers.

To find out more information on the types of recyclable materials that Council's Waste Facilities and Transfer Stations offer, please visit <https://www.southburnett.qld.gov.au/homepage/260/waste-facilities>

WASTE CUSTOMER REQUESTS

1,915 waste collection customer requests were received in 2022/2023, with 59% of that relating to collection issues.

STATE WASTE LEVY

2022/2023 has been the fourth year of the State Government's Waste Levy. The State Government's Waste Levy resulted in all of the South Burnett Regional Council's landfills which received waste for disposal having to be supervised and secured.

24,316 tonnes of waste were received at the four (4) waste facilities, with 5,740 tonnes coming from commercial sources attracting a gate fee.

LOCAL GOVERNMENT ILLEGAL DUMPING PARTNERSHIPS PROGRAM

ILLEGAL DUMPING

Council with the State Government's Department of Environment and Science (DES) is working to reduce illegal dumping through the Local Government Illegal Dumping

Partnerships Program (LGIDPP).

DES provides funding via a Grant scheme to eligible Councils to employ a Compliance Officer to target illegal dumping issues within their region. Due to the success of the program, in February 2023 DES extended the Grant for Council to May 2024.

Council's full-time Waste Compliance Officer works throughout the South Burnett region to investigate illegal dumping, raise community awareness and develop strategies to reduce waste.

610 tonnes of illegally dumped waste was removed in the 2022/2023 reporting period with 190 tonnes being collected from roadsides and 430 tonnes collected from public places with the majority from unmanned Transfer Stations. The cost to Council for this period was \$123,000.

WASTE EDUCATION

EnviroCom is the waste education consultant for Council. They prepare an annual waste education strategy and deliver the actions identified in the strategy. During 2022/2023, EnviroCom conducted school outreach programs which resulted in ten (10) lessons being provided to four (4) schools.

The introduction of the recycling service in January 2023 meant the focus of community education was focussed towards correct usage of the new bin. This was achieved by:

- providing written, audio, electronic, and graphical content for distribution
- undertaking survey and 'listening activities
- delivering face to face information sessions

Follow up communications focused on opportunities to consider and clarify expected recycling behaviors.

Bin inspections were also conducted during the initial phase of recycling introduction with the first cycle showing 89% of inspected bins showing no contamination with this figure rising to 91% after further community education.

RECYCLING

This year recycling was introduced to the South Burnett, through a kerbside collection (Yellow Lid Wheelie Bins). Council teamed up with the Cherbourg Materials Recovery Facility (MRF), where our first collection drop off was in January.

A 'Recyclopedia' App was created for residential yellow lid wheelie bin owners to download. This allows the community to be able to check their recycling pick up day and week and what can and cannot go in the recycling bin.

Other initiatives commenced during 2022/2023 at Council's waste facilities included:

- No charge on cardboard and cooking oil
- Fridges are now being degassed prior to going to scrap steel
- Working on putting in weigh bridges at Nanango and Wondai
- New financial year charges and changes to facilities and operations.
- A new Maidenwell transfer station

CHALLENGES

- Illegal Dumping at Transfer Stations
- 17 Waste Facilities to maintain with limited budget and resources

HIGHLIGHTS

- Implementation of kerbside recycling scheme



DEVELOPMENT SERVICES

The goal of the Branch is to ensure that sustainable development is achieved throughout the region. This is done through the implementation of the South Burnett Regional Council Planning Scheme and includes the regulation of planning, building and plumbing activities.

GENERAL

Council experienced a high demand for building certification, plumbing approvals, planning enquiries and property searches relating to property sales and transfers throughout the financial year. Statistics highlighting operational activities are provided below.

DEVELOPMENT INCENTIVES

Council recognises the importance of local development and is committed to creating temporary incentives to stimulate development and growth in the region. The incentives are aimed at kick-starting developments where a valid development approval is in place and the development was not completed at the time the incentive scheme commenced. The incentive scheme is currently available until 31 December 2023 unless extended.

AMENDMENT TO THE SOUTH BURNETT REGIONAL COUNCIL PLANNING SCHEME 2017

On 24 February 2021, Council resolved to undertake a major planning scheme amendment since its adoption four (4) years ago.

The proposed amendment will aim to improve the scheme's efficiency by providing more streamlined requirements for development and remove unnecessary triggers for

development applications and provide for the acknowledgement of Wakka Wakka and Auburn Hawkwood peoples.

Council completed the drafting of the Amendment Package which was forwarded to the Minister for a state interest check and review on 22 March 2023. The State Government commenced a State Interest Review for a period of a maximum of 60 days which expired in May 2023 without Council receiving a response to date.

Following the conclusion of the State Interest Review and subject to Council addressing any conditions raised, Council may then commence formal public consultation. The State Government requires Council to undertake public consultation for a period of 20 business days.

From the close of the public consultation period, Council must consider every properly made submission about the proposed amendment and prepare a consultation report detailing how Council has dealt with properly made submissions.

Council may make changes to the proposed amendment to address issues raised in submissions, amend a drafting error, or address new or changed planning circumstances or information. If Council changes the proposed amendment and the change results in the proposed amendment being significantly different to the version released for public consultation, Council must repeat the public consultation required for the proposed amendment.

It is anticipated that the major planning scheme amendment will be finalised

during the current 2023/2024 financial year.

ECONOMIC SUPPORT INSTRUMENT PROVISION IN THE PLANNING REGULATION 2017

As part of the major Planning Scheme Amendments, Council proposes to incorporate the Economic Support Instrument.

The changes include:

- Changes to the level of assessment for a development application for certain uses from impact to code assessment in the business and industry zones
- Removal of the requirement for a planning application to make a material change to the use of an existing building provided the number of car parks and landscaping is not reduced
- Removing the requirements for establishing a home-based business in the residential and township zones provided the use is not an industry activity and the acoustic noise objectives of the Environmental Protection (Noise) Policy 2019 are met

NOTIFIABLE WORK INSPECTIONS

The Plumbing Services Team conducted 27 notifiable work inspections in 2022/2023.

PLUMBING STATISTICS

The Plumbing Services section assessed a total of 236 applications in 2022/2023 consisting of:

- 38 commercial buildings, non-sewered and sewered areas
- 156 domestic buildings, non-sewered
- 42 domestic building, sewered

In 2022/2023 we received:

- 92 plumbing enquiries
- 302 plumbing telephone enquiries
- 139 plumbing searches

PLANNING APPLICATIONS

	2019	2020	2021	2022	2023
Material change of use	16	22	22	24	32
Reconfiguration (subdivisions)	23	14	19	45	25
Operational work	12	7	4	15	10
Approving plan of subdivision	33	23	17	15	28
Exemption certificates	-	-	1	1	1
Superseded planning scheme requests	2	-	-	-	-
Planning searches	36	45	54	109	72

BUILDING STATISTICS

	2017	2018	2019	2020	2021	2022	2023
Council Certification	297	196	137	352	489	409	265
Private Certification	232	182	396	191	283	248	243
Building Searches	379	270	300	379	682	682	452

FACILITIES & PARKS

WONDAI POOL – SPLASH PLAY AREA

The Splash Play Area was a community project to update the Wondai Swimming facility with a children's play area. Construction of the play area began at the end of 2022 with the new addition to the facility officially opening in March 2023. The Splash Play Area project was funded through the Australian Government's Building Better Regions Fund – Infrastructure Projects Round 5. The new play area has been designed with various features for the community to enjoy including rock formations, sprays and fountains. The community was invited to participate in the opening day of the new attraction which involved free entry, a BBQ, raffles and an Easter Egg hunt.



Wondai Splash Park

BOONDOOMA HOMESTEAD – STONE STORE

The stone store at Boondooma Homestead is a building with historical significance. Constructed circa 1850, it is believed to be one of the first metric standard buildings constructed in Australia. Council recently undertook significant restoration work to the exterior of the building to ensure it remains in good condition for many years to come. The original ant bed mortar had deteriorated, posing a potential risk to the integrity of the building if further deterioration occurred. Specialist stone masons "Classical Stone" were engaged to remove the deteriorated mortar and re-point the joints using the same material as was used 170 years ago and using traditional masonry techniques. Whilst on site, Classical Stone restored the headstone over the grave of George Munro including repairing the original lead lettering back to as new condition.

KINGAROY MEMORIAL PARK

The Kingaroy Memorial Park and WJ Lang Memorial Olympic Swimming Pool Masterplan project began in 2021 and will involve major updates to Kingaroy Memorial Park and the WJ Lang Swimming Facility. The project received funding through the State Government's Minor Infrastructure Program to be used for the construction of a multi-purpose court and ninja warrior. The project was nominated for and won the Strategic and Master Planning Award at the Park and Leisure Queensland Conference and Excellence Awards. The award is open to State and Local governments, consultants, community organisations and state associations.

camera have been installed at three main points along the Trail utilising poles that are able to be moved to different locations.

In Memorial Park one (1) 360-degree camera and one (1) bullet camera have been installed for CCTV coverage of the war memorial and public space area. The installation of these cameras allows for information to be provided to the police for damage and public safety purposes.

A 360-degree camera has been installed at River Road Park which provides an overview of the public space to bolster safety and security in the area.

CCTV – RIVER ROAD PARK, MEMORIAL PARK AND KINGAROY RAIL TRAIL

To provide coverage of noted high risk areas of illegal activity along the Kingaroy Rail Trail, three (3) 360-degree cameras and one (1) controlled PTZ



Park and Leisure Queensland Conference and Excellence Awards

PROSTON TEAM

The refurbishment of Apex Park Proston, the little park next to the old Proston Town Hall, saw the construction of new rock edging, new path and the planting of new natives.

Apex Park will be a key feature in the Proston Centenary being held in September 2023.

All works was completed by the Proston Parks crew with the help of local artist Robyn Dower who hand crafted the display weaners, Cr Kathy Duff donated the posts and rails that were turned into a mini cattle yard. Parks crew also added a windmill and



Proston

handmade trough for the display.

The crew completed general day to day maintenance of the old Proston Railway Building and township which included newly built planter boxes, installation of hanging baskets, tidy up of the town in readiness for the Centenary in September.

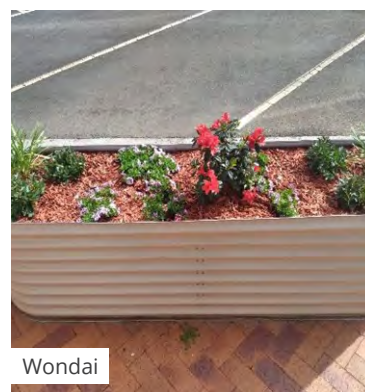
WONDAI

The three (3) garden beds on the corner of McKenzie Street and Bramston Street in Wondai were refurbished due the previous conifer plants impacting visibility for motorists. The garden beds were dug out and replaced with new soil, new plants

and red mulch bark. The new plants, Gallipoli Rosemary, Grevillea Anzac and Grevillea Legacy Flame, were chosen to represent the ANZAC and Gallipoli soldiers. The garden beds were designed to commemorate the ANZACS as the ANZAC Day service in Wondai begins at the top of the street and ends at the Memorial at the Council Chambers. The Planter boxes along the main street of Wondai were refurbished to brighten up the main street. The Wondai Parks Crew dug out the old soil and replaced it with new soil, new plants and red mulch bark.



Wondai



Wondai

QEII PARK UPGRADE 2023

Stage 1 upgrades to QEII Park in Murgon commenced this year which involved the installation of the turfed area and the planting of five (5) trees. The installation of the new turf required soil aeration and repairs to water lines which began on 13 March. Preparation further involved the leveling of soil, spreading of water crystals and fertilizer then pre watering. The turf was laid and finished on the 23 March. In spring the Murgon Parks Crew will tidy up the turf by "scalping" and fertilizing and top-dressing it to ensure that there is a level "thatch" of grass. Currently the turf has been machine edged and watered to

maintain it.

To allow for the growth of the new turf, the three (3) Moreton Bay Figs were removed and replaced with three (3) Ivory Curles and two (2) Crepe Myrtles in April. The trees were fertilized when planted and have been maintained by the Murgon Parks Crew with regular watering and mulched with pine bark. QEII Park has been regularly maintained since reopening to the public on 21 April with regular watering and removal of stains and leaf matter from the paths.

QEII Park was the site of the Queen Jubilee event to honour the Platinum Jubilee of Queen Elizabeth II. During

the event trees were planted to honour 16 Community Groups for their community support.

PROJECT AT BENARKIN

Upgrades at Benarkin involve the installation of bollards and the redefining of a new septic disposal area. This project will include the installation of a new playground fence, a new shelter and footpaths. To accommodate the new septic wastewater disposal area landscaping has been completed and grass seed has been spread to stabilize earth works.



QE II Park Murgon



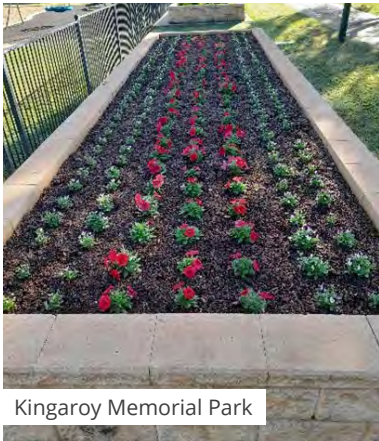
Prepping Sunflowers in Wondai

TIPPERARY FLATS PROJECT

Upgrades to the sluice run was undertaken as a Capital Works Project. Initial works involved repairing the underground water systems and replacing valves and taps at the tank. Council's fabrication department made and helped to install the replacement sluice pipe. Upgrades were made to the garden beds and replanting will be undertaken now that the water feature is in place. A bollard area for day use and two (2) picnic tables were installed and further works will include upgrades to signage and minor works in the free camp area.

KINGAROY MEMORIAL PARK

The garden beds at Memorial Park have been refurbished. The two (2) garden beds closest to the rotunda are replanted twice yearly for Anzac Day and Remembrance Day with red petunias and purple pansies. The other two (2) beds have been planted with Gallipoli Rosemary and two types of Grevillea for long term growing.



LEASES AND LAND SALES

During the 2022/2023 period the following community organisations were offered lease or licence agreements within the South Burnett Region:

- Kingaroy & District Tennis Association Inc
- Bloomin Beautiful Blackbutt Festival Inc.
- Barambah District Aero Club Inc.
- Queensland Police-Citizens Youth Welfare Association Inc.
- South Burnett Fun Flyers Inc.
- Burnett Inland Economic Development Organisation Inc.
- Hivesville Progress Association Inc.

- Queensland Blue Light Association Inc.
- Wondai & District Tennis Association Inc.
- Kingaroy Rugby League Football Club Inc.

Community organisations continue to work with Council to seek external grant funding to increase participation, activation and accessibility of Council owned or controlled facilities.

Tenders and invitation to offer for Lease and Licence Agreements were awarded for:

- Hanger Area 21, Kingaroy Aerodrome
- Farming Land – Lease Area B, C, D & E, Kingaroy Aerodrome



FINANCE AND CORPORATE

The Finance and Corporate Department deliver a range of internal support and services direct to the community including financial services, information and communication technology and corporate administration and governance.

 <p>FINANCE</p> <ul style="list-style-type: none"> • Stores • Rates / Revenue • Accounts Receivable • Accounts Payable • Cash Management • Finance Registers • Taxation • Trust Accounts • Asset Management • Budget Preparation • Budget Monitoring • Financial Planning • Financial Reporting • Financial Compliance • Contract Compliance • Prequalified Suppliers • Preferred Suppliers • Payroll Functions 	 <p>CORPORATE, GOVERNANCE AND STRATEGY</p> <ul style="list-style-type: none"> • Local Laws Coordination • Governance and Legal • Corporate Strategic Planning & Performance • Operational Planning & Performance • Information Privacy • Right to Information • Delegations & Authorisations • Corporate Registers • Internal Audit • Corporate Risk Management • Intranet Administration • Complaint Management Process • Customer Service • Policy Framework • Record Management • Publication Scheme 	 <p>INFORMATION & COMMUNICATION TECHNOLOGY</p> <ul style="list-style-type: none"> • Computer Hardware • Network Systems • Operating Software • GIS System Administration • Internet Operating Systems • Intranet Operating Systems • Telecommunications <p>BUSINESS SYSTEMS & EDRMS</p> <ul style="list-style-type: none"> • Business System (Tech One) • Records Management • Security System Administration <p>PLANT & FLEET</p> <ul style="list-style-type: none"> • Plant & Fleet Management • Kingaroy Workshop • Nanango Workshop • Murgon Workshop
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FINANCE

The finance branch is dedicated to ensuring an ethical, transparent and consistent approach is taken to all operational tasks and financial reporting requirements in order to provide reliable and accurate information for which Council is able to base strategic decisions.

LONG-TERM FINANCIAL FORECAST

Each year as part of the annual budget process, Council produces a Long-Term Financial Plan covering a period of ten (10) years, that is, the period in review plus the next nine financial years. This forecast is not only a requirement for Council to produce pursuant to the *Local Government Regulation 2012* – it is an essential forward ‘financial plan’ for the organisation that forms part of the broader reporting framework.

The following elements are specific considerations of a Long-Term Plan for each year during the period of the forecast:

- Income of the local government
- Expenditure of the local government
- Assets, Liabilities and Community Equity of the local government
- Cash Flow projections
- Changes in Equity

The Long-Term Financial Plan is revised annually. Council uses this forecast to guide forward rating decisions and financing of capital projects. It is important that the Long-Term Financial Plan (LTFP) aligns with Council’s Asset Management Plans (AMP) and Local Government Infrastructure Plans (LGIP) to ensure assets are renewed at the appropriate time and there is adequate funding available.

Council’s current Long-Term Financial Plan forecasts the periods from 2024 to 2033. The Long-Term Financial Performance demonstrates a strong result for the region with Council having a Net Result surplus in all years. Capital grants are a major contributor towards a Net Result surplus in the early years of the forecast due to funds being received from Works for Queensland, Local Roads and Community Infrastructure, and Roads to Recoveries, whilst the later years are driven by the Net Operating Result returning into surplus. The Net Operating Result illustrates Council having a deficit until 2028. This is largely a result of prior asset valuations which has impacted on depreciation as

well as increases in costs due to rising inflation and regulatory requirements over the last few years.

Council is continuing to focus on prudent asset management to ensure a balance between a financially affordable asset base and service level whilst maintaining Council’s assets to an appropriate level to deliver essential services and meeting community expectations.

LONG TERM FINANCIAL POSITION

Council’s Long Term Financial Position is largely made up of the non-current asset and equity balances. The driver of the large non-current asset balances is property, plant and equipment. The majority of these assets have no active markets and are therefore not able to be readily sold, for example roads.

LONG TERM LIABILITY TREND

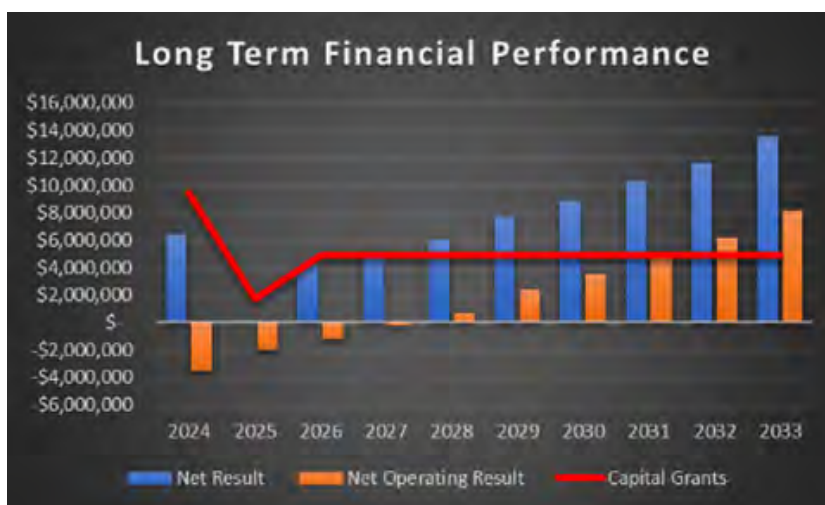
Council’s Long Term Liability Trend illustrates that this number is largely

driven by proposed borrowings as per the adopted Debt Policy and provisions for landfill and quarry restoration.

Council considers the long-term financial forecast before planning new borrowings. This includes seeking grant funding for major capital projects if funding is available.

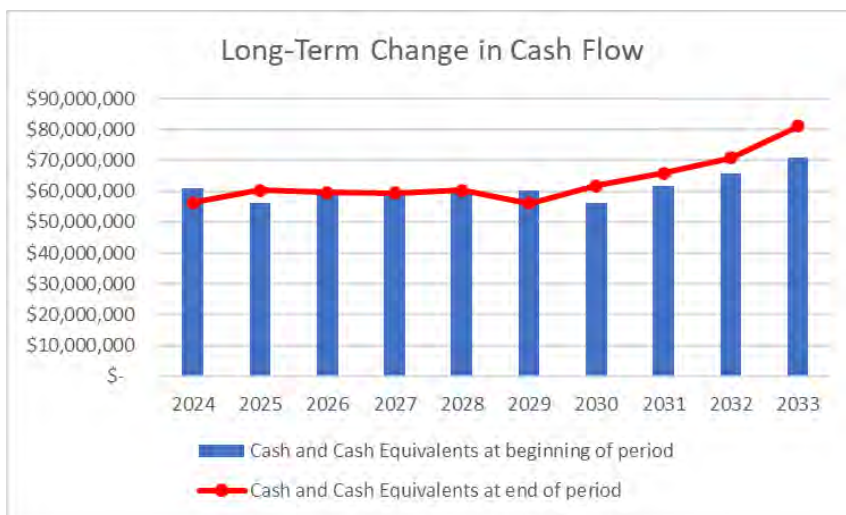


Manager Finance & Sustainability



LONG TERM CHANGE IN CASH FLOW TREND

Council's Long-Term Change in Cash Flow Trend demonstrates a strong cash position going forward. Cash flow statements are made up of net cash provided or used in operating activities, investing activities and financing activities. Council's cash balance over the ten year period should remain relatively constant. Cash increases in the outer years is needed to assist with large capital programs in water, wastewater and waste into the future. The spending over the next ten years on capital expenditure will remain high as Council works through the list of water and wastewater projects identified under the Maturing the Infrastructure Pipeline Program (MIPP).



FINANCIAL SUSTAINABILITY

Section 104(2) of the *Local Government Act 2009* states that a local government is financially sustainable if the local government is able to maintain financial and infrastructure capital over the long term. It is important that these components are effectively managed with an integrated approach in order to maintain the desired service level over the long term.



The relevant measures of financial sustainability are as follows, as described in the Financial Management (Sustainability) Guideline. These ratios are one indicator of ongoing financial sustainability.

Asset Sustainability Ratio

- This ratio is an approximation of the extent to which the infrastructure assets managed by the local government are being replaced as these reach the end of their useful lives.

Council's Asset Sustainability Ratio is generally above the target of 90%. While some years do dip below this target, the overall long-term average is greater than the 90% benchmark.

Net Financial Liability Ratio

- This ratio is an indicator of the extent to which the net financial liabilities of a local government can be serviced by its operating revenue.

The Net Financial Liability Ratio indicates Council is in a strong position in relation to incurring further liabilities. All years are below the upper target limit with all years being negative. A negative figure portrays that Council is already covering its liabilities with its current assets.

ASSET SUSTAINABILITY RATIO

SBRC Proposed Target	Year 1 2023/24	Year 2 2024/25	Year 3 2025/26	Year 4 2026/27	Year 5 2027/28
Target greater than 90% (on average over long-term)	106.60%	101.64%	119.86%	86.49%	92.53%
Lower Target Limit	90%	90%	90%	90%	90%

SBRC Proposed Target	Year 6 2028/29	Year 7 2029/30	Year 8 2030/31	Year 9 2031/32	Year 10 2032/33
Target greater than 90% (on average over long-term)	92.39%	70.78%	93.04%	103.70%	96.57%
Lower Target Limit	90%	90%	90%	90%	90%

LONG-TERM AVERAGE 101.44%

NET FINANCIAL LIABILITY RATIO

SBRC Proposed Target	Year 1 2023/24	Year 2 2024/25	Year 3 2025/26	Year 4 2026/27	Year 5 2027/28
Target greater than 60% (on average over long-term)	-15.47%	-13.70%	-11.27%	-14.24%	-18.03%
Upper Target Limit	60%	60%	60%	60%	60%

SBRC Proposed Target	Year 6 2028/29	Year 7 2029/30	Year 8 2030/31	Year 9 2031/32	Year 10 2032/33
Target greater than 60% (on average over long-term)	-16.61%	-23.48%	-29.92%	-35.87%	-44.89%
Upper Target Limit	60%	60%	60%	60%	60%

Operating Surplus Ratio

- This ratio is an approximation of the extent to which revenue raised covers operational expenses only or is available for capital funding purposes.

There is an upward trend in the Operating Surplus Ratio as the Net Operating Result remains in deficit until year five (5) where it then continues to grow in surplus. The main driver behind the deficit is the increase in depreciation from prior year comprehensive and desktop revaluations as well as increases in costs from inflation and regulatory requirements. Council will continue to be fiscally responsible and be more strategic with its decision making to limit any further increases to the yearly deficit.

The ratios calculated are disclosed with the annual budget and are reviewed where possible with the quarterly forecasts. Other indicators of financial health are produced monthly as a snapshot guide for the key decision makers. Given the uncertainty of future Government funding, Council makes strategic sustainability decisions around the level of own source revenue and the reliance on these revenue streams. Own source revenue is that which Council is in control of such as rates, levies, charges and sales revenue. For the current financial year, the own source revenue ended up being 71% of total operating revenue which has decreased from the prior year largely due to increases in grant funding for flood recovery and the early prepayment of the Federal Assistance Grant during the year. Council undertakes rate modelling during each budget year to determine future rating implications and to build in the costs of, and potential funding sources for major capital projects identified in the forward works program. During this process, Council looks for ways to bring equity and consistency to the rating structure. Council is committed to remaining financially sustainable and will continue to ensure that this remains a prime focus in decision making now and into the future.

OPERATING SURPLUS RATIO

SBRC Proposed Target	Year 1 2023/24	Year 2 2024/25	Year 3 2025/26	Year 4 2026/27	Year 5 2027/28
Target between 0% and 10% (on average over long-term)	-4.29%	-2.40%	-1.37%	-0.26%	-0.76%
Upper Target Limit	10%	10%	10%	10%	10%
Lower Target Limit	0%	0%	0%	0%	0%

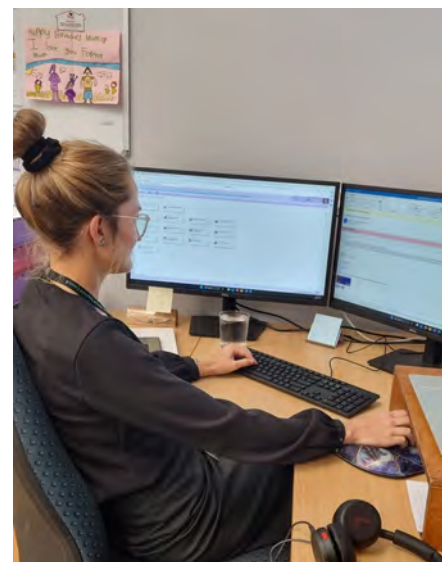
SBRC Proposed Target	Year 6 2028/29	Year 7 2029/30	Year 8 2030/31	Year 9 2031/32	Year 10 2032/33
Target between 0% and 10% (on average over long-term)	2.51%	3.57%	4.89%	5.92%	7.50%
Upper Target Limit	10%	10%	10%	10%	10%
Lower Target Limit	0%	0%	0%	0%	0%

HIGHLIGHTS

- Unqualified audit for the 2022/2023 financial year with that audit completed during the year in review
- Annual Operating and Capital Budgets adopted by Council within the set milestones
- Financial reports presented to Council each month
- Focus during the year on finding ways to reduce risk and strengthen controls within the finance and rates departments
- Initial review of rates processes to identify potential efficiencies and improvements.
- Overhaul of payroll tax methodology to better calculate Council's monthly payments.
- Building of rates interactive worksheet to provide Councillors more real time information on what effect rates changes would have on average to the income statement and ratepayers.
- Implementation of a Grants Working Group to improve Council's incoming grants processes

FINANCE STATISTICS

- 1,275 rates searches performed during the year
- 1,714 property transfers completed
- 16,479 creditor invoices entered
- \$31.8m spent on purchases within the South Burnett regional area (this equates to 46.16% of total purchases)
- 125,507 receipts processed through finance and customer contact centres



CORPORATE, GOVERNANCE & STRATEGY

GOVERNANCE

THE GOVERNANCE TEAM

Managing Council's electronic recordkeeping system is one of the main responsibilities for the Governance Team. The staff record hard copy mail received from customers and daily delivery from Australia Post in addition to emails received at Council's email inbox info@sbrc.qld.gov.au.

Governance staff are trained to process Right to Information and Information Privacy applications providing requested documents to applicants within legislated timeframes. The retrieval and collation of documents held in various Council systems is a main focus for the team when responding to requests. The process of redacting documents to ensure compliance with the *Information Privacy Act 2009* is time-consuming but necessary to protect the rights of individuals. Regular training sessions are provided to the team to ensure development of skills and to ensure that the legislative framework is applied to completing applications.

Privacy Awareness Week was embraced and celebrated by Council

with this year's theme being 'Privacy 101 – Back to Basics'. This theme was circulated to all Council staff and clearly outlined how officers are expected to handle personal information in their everyday duties, not just in terms of general principles. Council incorporates information privacy into induction training and regular refresher training programs. Regular refresher training sessions are provided to ensure that the whole team is aware of their privacy and security obligations.

The Governance Team are responsible for maintaining the Name and Address Register which is held in Council's Property & Rating system. The accuracy of information held in this register is paramount to ensuring that Council has current details recorded against its customer database. Since October 2022, the Governance team have been responsible for issuing 888 responses back to customers confirming details of their change of address.

DELEGATIONS

Delegation powers are updated and administered by the Governance section and are aligned to legislation approved by Council and the Chief Executive Officer. Council may

delegate a power to the Chief Executive Officer through a Council resolution. The Chief Executive Officer may then sub-delegate a power to a position within Council or to a contractor. An Authorised Persons Power is a power given directly from the Act to a person. Council officers are issued with their correct delegations in relation to the responsibilities of their role. Tables of delegations are continually updated as staff resign from Council or new staff commence. Delegations to Council officers may include the issue of a corporate credit card or financial delegations in the Technology One Business System. An officer who has been delegated Authorised Persons Powers will have their security access card noted with the Acts under which their powers are granted. Delegations are a key element in effective governance and management of Council and provide formal authority to the delegated staff member to enable them to act on behalf of Council. There have been 151 changes to delegations during the financial year 1 July 2022 to 30 June 2023 incorporating resignations, internal movements and new appointments.



Corporate and Governance Team

RECORDS MANAGEMENT

The Wondai Records Storage Facility continues to house valuable Council records in a secure and controlled environment. The operation of the facility ensures the accessibility and preservation of records for as long as they are required to be kept pursuant to legislation. The facility holds Council's planning, plumbing, building, infrastructure and finance files and historical records. Compactus storage units have been fully installed with shelving fitted to store document files and archive boxes. Sorting and researching records from the former Councils prior to amalgamation is a continuous and long-term project with the aim of evaluating and re-housing the documents into the facility.

A collaborative effort between the Governance team and the Plumbing team has resulted in the transitional project to transfer all of Council's plumbing files, including pre-amalgamation files to the Wondai Records Storage Facility. This will be a staged approach which will occur over the next 12 months as available resources permit. The files will be collated, scanned and categorised to enable easy and quick access to the paper files when required. The files will then be transported to the facility where they will be filed in street order within their associated town. Accessing paper files as well as using digital information will be seamless for the plumbing team which will ultimately improve customer service. The plans will be able to be obtained in an efficient manner not only to assist staff but to provide information for drainage search requests received from customers.

Grace Records Management in Toowoomba continue to provide storage solutions for Council's permanent records and the company assist Council with retention and disposal projects.

Governance staff capture and manage incoming correspondence to Council and maintain best practice recordkeeping throughout Council's operations. The team comply with legislative requirements relevant to the *Public Records Act 2002* to ensure appropriate and accurate retention and disposal of Council's records. The Governance team have registered 4,240 pieces of hard copy mail and 7,037 emails into Council's electronic recordkeeping system during the financial year 1 July 2022 to 30 June 2023.

CORPORATE RISK AND INTERNAL AUDIT

Corporate risk management transpires from Council's objective to effectively and efficiently manage risks that may have an impact on the achievement of strategic priorities, operational goals and project objectives as defined in Council's corporate and operational plans.

Council's Risk Registers and Treatment Plans for 2022/2023 were prepared by senior staff of each department and reviewed by the Chief Executive Officer. The registers and treatment plans were tabled for review and endorsement at the Corporate Risk and Audit Advisory Committee meeting on 12 September 2022. The 6-monthly review and update was undertaken by senior staff of each department and reviewed by the Chief Executive Officer. The 6-monthly review of the registers and treatment plans were tabled for review at the Corporate Risk and Audit Advisory Committee on 23 February 2023.

The Corporate Risk and Audit Steering and Working Groups continue to meet regularly to progress corporate risk and internal audit actions, including Council's commitment to fraud and corruption risk prevention management.

INTERNAL AUDIT

As required by the *Local Government Act 2009*, Council maintained and efficient and effective internal audit function during 2022/2023. Internal audit operationally reports through to the Chief Executive Officer and the Corporate Risk and Internal Audit Advisory Committee and is managed by the Corporate, Governance and Strategy branch.

Internal audit adds value to Council by providing an independent, objective assurance and advisory service to improve its operations. It assists Council in achieving its goals and objectives by implementing a systematic, disciplined approach to evaluate and improve the effectiveness of governance, risk management and control processes.

The internal audit function is positioned within Council to ensure its ability to deliver independent, objective and competent assurance and advisory services across Council's operations.

A risk based internal audit approach was continued through 2022/2023.

The three-year Internal Audit Plan and annual Internal Audit Plan are based on identified strategic and operational risks. The Committee endorsed the 2020/2021 to 2022/2023 Internal Audit Plan at its meeting on 3 September 2020, which was subsequently adopted by Council.

Internal audit reports that indicate audit findings and recommendations, management responses, responsibility for implementation and implementation date are provided to the Corporate Risk and Audit Advisory Committee on a quarterly basis.

INTERNAL AUDIT CONDUCTED/ COMPLETED

END-TO-END TENDER AND PROCUREMENT PRACTICES CONTRACT MANAGEMENT

The internal audit was performed by Pacifica Pty Ltd and commenced in the 2021/2022 financial year. The audit was finalised during the 2022/2023 financial year and tabled at the Corporate Risk and Audit Advisory Committee meeting. The objective of the project was to evaluate the appropriateness of compliance with, and controls and procedures over Council's end-to-end procurement activities, including: tender evaluation practices associated with major contracts; contract management activities; procurement practices; and accounts payable processes. Key principles considered were whether: procurement is initiated based on legitimate business need; work practices are in accordance with legislative requirements and sound contracting principles; and that Council obtains the agreed level of service from suppliers/contractors responsible for delivery.

CORPORATE CARDS REVIEW

The internal audit was performed by Pacifica Pty Ltd during the 2022/2023 financial year. The audit is expected to be finalised and presented to the Corporate Risk and Audit Advisory Committee during the 2023/2024 financial year. The review assessed the Corporate Credit Card System in place and transaction activity. The objective was to determine whether management effectively controls the day-to-day use of corporate cards and the card management practices, to ensure use is compliant with Council's policies and procedures.

DEVELOPMENT ASSESSMENT AND APPROVALS, INCLUDING INFRASTRUCTURE CHARGES MANAGEMENT AND COLLECTIONS PROCESS REVIEW

The internal audit is being performed by Pacifica Pty Ltd and commenced during the 2022/2023 financial year. The audit is expected to be finalised and presented to the Corporate Risk and Audit Advisory Committee during the 2023/2024 financial year. The project will examine the internal controls, processes and business practices in place to assess, calculate, manage and invoice developer contributions to determine whether Council is compliant with key legislative requirements and the contributions are correctly and completely recognised. The audit will examine the appropriateness of controls and procedures of Development Assessments and those related to the Infrastructure Charges management and revenue collection practices undertaken. Consideration will be given to Council processes in place to track and monitor approved developments, confirm conditions and release developer bonds and securities.

INSURANCE

Corporate Services continues to act as the central point for insurance matters. Council's insurance policy renewal process commenced in March 2023. Internal stakeholders with the assistance of Corporate Services reviewed asset schedules to ensure assets requiring insurance cover were included.

For the 2022/2023 financial year Council dealt with 184 insurance matters, comprising of 49 Public Incidents,

68 Motor Vehicle Incidents, 63 Property Incidents, four (4) other incidents.

CORPORATE RISK AND AUDIT ADVISORY COMMITTEE

Council's Corporate Risk and Audit Advisory Committee operated in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012* and Council's Corporate Risk and Audit Advisory Committee Policy. The main purpose of the Committee is to provide advisory services to Council and the Chief Executive Officer on the effective performance of its responsibilities in the areas of internal and external audit, internal control, compliance and corporate risk management.

The Committee provides advice directly to Council and is comprised of five (5) voting members. Executive and Senior Management, Queensland Audit Office, Klynveld Peat Marwick Goerdeler (KPMG) and Pacifica Pty Ltd attend Committee meetings as standing invites.

During the 2022/2023 financial year, the Corporate Risk and Audit Advisory Committee met in September 2022, October 2022, February 2023 and May 2023.

The Queensland Audit Office's appointed external auditors KPMG continued in the external role during 2022/2023. The Committee liaised with Council's external auditors as part of its responsibilities through the Committee agenda. Matters of interest and audit findings were interrogated to gain assurance regarding the accuracy of the financial statements.



The Corporate Team

CUSTOMER SERVICE

Council seeks to continually improve its response to customer service requests, balancing the needs to customers and the community. Council encourages customers to engage with us through their preferred channel of choice. Current communication channels include in person, telephone, letter and via Council Connect on Council's website.

The Customer Service team processed 20,076 customer requests, 7,319 applications and 18,705 receipts during the 2022/2023 financial year. The Blackbutt office provides QGAP and Services Australia services. There were 1,955 QGAP transactions and 314 Services Australia activities and 257 customers were issued with new number plates.

Council has five (5) locations across the South Burnett that delivers front counter services to the community. These locations are Blackbutt, Nanango, Kingaroy, Wondai and Murgon.

CUSTOMER SERVICE REVIEW PROJECT

The Customer Service team continued in-depth testing of the

newly developed Customer Request System that was primarily driven by the Business Systems Team with assistance from the Customer Services team throughout the project. User testing identified areas for information to be presented or displayed in sections of the project for the benefit of both internal and external users. Testing ensured that the transition to the new system was smooth and seamless as possible by identifying areas of concerns throughout the testing phase. This allowed Business Systems to alter or correct any items prior to going live on 10 October 2022. Since 'go live', 14,683 requests have been processed in the new customer request system.

COUNCIL CONNECT

After the go live of the Customer Service Review Project, teams commenced work on an outward facing request system portal. The outward facing portal works in the same way as the inward facing system, whereby the process takes the user through a list of populated questions, so that Council can direct the request to the correct department. Council Connect went live on 13 February 2023. Since 'go live', 103 requests have been lodged directly from customers

through the portal.

TOUCHPOINT

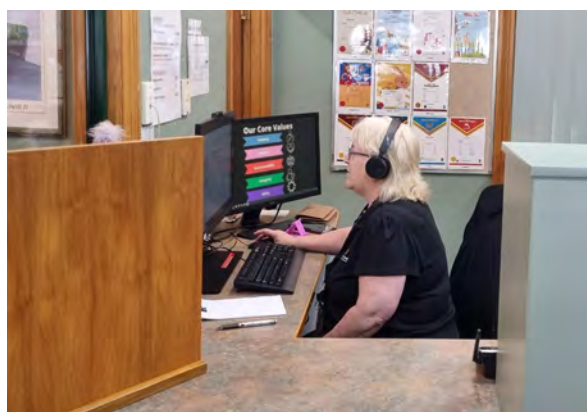
Council continued to use the Touchpoint product by Enghouse to manage its' call centre, which has been beneficial in managing the call flow into the Council mainline – 07 4189 9100 to ensure calls are answered within reasonable timeframes. The Touchpoint product has excellent reporting capabilities to measure and report on service levels. The Touchpoint product allows for a 'wrap up' of all calls to be allocated against a call for reporting purposes. The 'wrap up' function gives insight into how the flow of calls to Council is managed and what areas experience high demand from calls to Council.

The team answered 37,214 calls for the 2022/2023 financial year.

Of the calls and wrap ups, 37% related to Environment and Planning, 23% related to Finance and Sustainability and 14% related to Infrastructure.

Interestingly, there were 8% of calls to Council that were non Council related.





PLANT AND FLEET

Total spent on Plant \$3,617,500.00

New Plant \$455,000.00

Routine	Quantity
Sedans/Wagons	1
Utilities	15
Mowers	6
Tractor/Slasher	1
Forklift	1
Variable Message Sign Trailer	2
Traffic Light Trailers	2
Mower Trailer	1
Medium Rigid Trucks	1
Tilt/Tip Tray Truck	1
Water Trucks	2
Grader	1
Loader	1
Smooth Drum Roller	1
Excavator 3.5T	1
Excavator 5.5T	1
Hook Lift Truck	1
Wide Area Mower	1



ICT & BUSINESS SYSTEMS

ICT

Council has upgraded several private microwave links across its regions shire network. These links extend corporate network resources to council facilities such as Council Offices and Depots, Saleyards and Water Treatment Plants. The upgrade has increased bandwidth capacity from 10mbps to 100mbps which improves the speed that network resources can be accessed.

The equipment required to conduct the general Council meeting and standing committee streams has been upgraded. Features include better camera angles and audio and now enables the chambers to be fully Microsoft Teams compatible. The Council meeting streams are available from Council's website and YouTube page.

Council has developed an app for internal use that that has improved the way in which the water meter reads are conducted. The platform utilises Microsoft power apps and has significantly improved the manual

handling and administrative overhead previously required in conducting the reading process. Further development is being explored to improve the overall process and efficiency.

Council has begun its initial rollout of a Microsoft Intune, a mobile device management technology. This technology significantly minimises Council's cyber security risk and further strengthens resilience. This project is one of many initiatives currently underway that has improved network security and mitigate cyber attack vulnerabilities.

Council has improved internet services at the tourist parks Boondooma and Yallakool. The implementation of satellite internet services such as "Starlink" has provided failover internet capabilities for these facilities that are affected by poor coverage due to their locations being within a mobile blackspot area. This technology is set to improve the core kiosk activities such as online bookings, site reservations and kiosk EFTPOS purchases.

BUSINESS SYSTEMS

In late 2022, the Council's Business Systems team completed the Customer Request Effectiveness Review project, introducing a new request system that has transformed how the Council communicates request progress with the public. This system brings about significant improvements in internal business processes and reporting mechanisms. One of the key achievements is establishing a uniform approach for managing customer requests, simplifying the entry and management of all types of requests.

Implementing the Council Connect portal enables the public to enter and track their requests, enhancing transparency and self-service capabilities. The new request management system incorporates specific questions for each request type, ensuring all necessary information is captured upon entry. This enhancement streamlines the request handling process, enabling the Council to take prompt and efficient actions on the received requests.

Council has recently initiated the transition of its financial systems in its continued focus on utilising new technology. This transition represents a significant step forward as Council embraces new tools and resources to streamline its financial operations. The implementation of this new software will empower the Council to leverage innovative features and functionalities that were previously unavailable, paving the way for improved financial

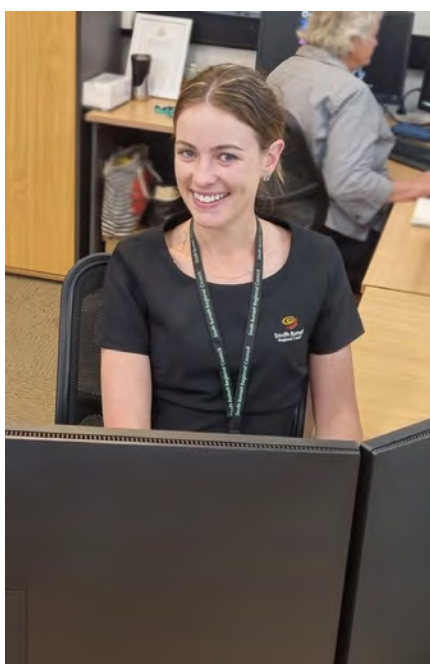
management, data analysis, and reporting processes. By embracing this transition, the Council will unlock new efficiencies and insights supporting its ongoing commitment to effective financial stewardship and decision-making.

Council remains committed to enhancing its technological capabilities, which have proven instrumental in optimising internal processes across

various departments. Notably, advancements have been made within the Plant and Fleet, Rates, and People and Culture sections. By embracing technology, Council has successfully streamlined operations within these departments, improving efficiency, productivity, and overall effectiveness.



Business Systems Team



INFRASTRUCTURE DEPARTMENT

Delivering and maintaining critical infrastructure and services supporting the current and future needs of the South Burnett.



INFRASTRUCTURE SERVICES

- General Manager Office
- Strategy and Support
- Quality Assurance
- Disaster Management
- State Emergency Services



INFRASTRUCTURE PLANNING

- Assest Management
- Infrastructure Planning
- Infrastructure Design
- Traffic Management
- Soil Laboratory



WORKS

- Roads
- Bridges
- Drainage
- Cycle ways
- Flood Mitigation
- Footpaths
- Streetscapes
- Traffic Facilities



WATER AND WASTEWATER

- Bulk Water Storage and Supply
- Bulk Water Treatment
- Water Service Delivery
- Waste Water Service Delivery
- Waste Water Treatment



Kumbia Street Upgrades

INFRASTRUCTURE MANAGEMENT

DISASTER MANAGEMENT

The Local Disaster Management Group (LDMG) had one (1) natural disaster (flood), during 2022/2023 financial year under the *Disaster Management Act 2003 and Regulation 2014*. 48 roads were closed and an evacuation centre was activated whereby 10 caravan occupants were relocated due to the Twin Gums Caravan Park being inundated. Further damage occurred on our road network resulting Council requesting a 5th activation of the Disaster Recovery Funding Arrangements through Queensland Reconstruction Authority within one (1) year.

The LDMG continued with preparedness and prevention functions as follows:

- Hosted quarterly LDMG meetings in September and December 2022, March and June 2023.
- Hosted quarterly Bunya Mountains Disaster Management Sub Group meetings.
- LDMG Recovery sub-groups encompassing all sections of the community and include human-social, roads and transport / building and assets, environment and economic
- Ongoing skill maintenance and training of additional resources to operate in the Local Disaster Coordination Centre (LDCC) together with Introduction to Recovery and Working in Recovery training.
- Participated in a series of disaster related networks, workshops and training events, including:
- LGAQ Disaster Management Conference
- Leadership in Disaster Crisis and Adversity Masterclass
- Disaster Planning in Dynamic Environments Masterclass

The Disaster Management Team and Emergency Management Coordinator held 3 day training and exercise to our Local Disaster Management Group (LDMG) agency members and Council staff in November 2022. This also allowed for testing of our disaster management systems used by agencies within the LDMG.

Our Disaster Management Officer also attended a pre-season exercise with Department of Transport and Main Roads. This was a great exercise and we were pleased to be invited along to participate with neighbouring Disaster Management Officers, Emergency

Management Coordinators and Executive Officers.

As part of QFES Severe Weather Season Preparedness Activities our Disaster Management Officer participated in a Consultative Workshop around the Emergency Alert Process to identify efficiencies.

A small exercise was also conducted with the District Disaster Executive Officer on 25 October 2022 to test and exercise our Request for Assistance process. The process has previously been manual via word document and e-mailing however, the process is now electronic through our Guardian IMS system and pushes straight to the District.

Council's Disaster Management Officer and Evacuation Centre Coordinator held visits with our Emergency Service Officers to familiarise themselves with the evacuation centres and processes for the region. This was a great opportunity to build some networks between the teams also.

Future training and preparedness opportunities are under constant review. Prevent, Prepare, Respond and Recover.

BUNYA MOUNTAINS DISASTER MANAGEMENT SUB GROUP

The Bunya Mountains Disaster Management Sub Group also hold quarterly meetings and in November 2022, the group ran a successful exercise where testing of the plan was undertaken. Some key initiatives and outcomes were observed and the group continue to work on these improvements to ensure our planning aligns with response priorities.

GET READY FUNDING 2022/2023

This year as part of our Plan of Activities for Get Ready funding we carried out Aged Care Continuity Planning (health checks) with 5 of our aged care facilities in the South Burnett and Cherbourg

communities. This health check combines an understanding of disaster management planning and business continuity planning. Both aspects are considered to allow facilities to respond and recover in the event of a natural hazard impact to the facility (disaster management), but also to assist with preparing the facility and preventing disruption from hazards to ensure the facility can continue to function during both small and large-scale disruptions (business continuity). This aligns with the Queensland Government framework of Prevent, Prepare, Respond and Recover.

Opt in messaging capability has been installed on our Incident Management System for Disaster Management. This will allow messaging to be pushed during disasters and also allow residents to register for warnings and alerts including BOM weather warnings and fire incidents in our region.

STATE EMERGENCY SERVICES (SES)

At our June quarterly LDMG meeting, terms of reference were provided in relation to the newly created Working Sub Group between SBRC & SES. This sub group has been created to prepare for transitions with upcoming changes of SES transitioning from QFES to QPS. The sub group is currently carrying out audits in relation to facilities / ownership / fleet and maintenance that is currently undertaken by SBRC. SES's Area Controller, Local Controller and Disaster Management Officer attended all SES sheds on 7 June 2023 to carry out these audits. A South Burnett Unit profile is also being created to capture resource capabilities which includes fleet. This will determine if the existing 13 SES vehicles are fit for purpose and rationalise the needs of each location to inform fleet replacements, if required.



Bunya Mountains Disaster Management Group Exercise



Local Disaster Management Group Meeting



Local Disaster Management Group Meeting

STATE EMERGENCY SERVICES (SES)

SES Function	Blackbutt	Kingaroy	Murgon	Nanango	Proston	Wondai	Grand Total
Agency Support			3	52.25		6	61.25
Community Education	2	2	9.75	3		22.5	39.25
Fundraising		21		17			38
Incident Management				4.25			
Local Training	13	115.5	12.25	366	81.5	46	634.25
Maintenance		2	2.5	37.75	2	40.75	85
Other Activities		2.5					2.5
Peer Support						4	4
Search	8.5	18		43	15	9.5	94
Storm Damage Operations		17.75	7.75	74	24.25		123.75
Unit Management	2.5	29		65.5	28.25	10.5	135.75
Grand Total	26	207.75	35.25	662.75	151	139.25	1222

INFRASTRUCTURE PLANNING

The Infrastructure Planning Department acts as an internal technical service provider to Council asset owners. The team completes several different activities including, traffic counts, survey, design, project planning, speed reviews and assistance in managing and maintaining Council's many assets. As well as providing technical services, the Infrastructure Planning department also provides materials testing to internal and external clients from Council's NATA accredited materials laboratory.

INFRASTRUCTURE PLANNING – ASSETS

The Infrastructure Assets team undertakes a variety of tasks including, Geographic Information System (GIS) mapping, asset register maintenance, along with development and maintenance of asset management plans with asset owners.

In 2022/2023, the Asset team along with specialised consultants completed a full comprehensive valuation of Council's transport asset class. All transport asset class data was both spatially and critically reviewed in the registers to ensure all of Council's assets were captured as part of the process. Transport asset unit rates were calculated to ensure they represented current costs, all assets were conditioned through a mixture of on-site and camera footage including a full bridge and drainage structures condition report and useful lives reviewed with some adjusted to reflect current industry standards and to ensure that they represented the remaining asset lives seen on site. The comprehensive valuation was presented to Council and adopted. All updates to the current register were completed to reflect the latest data.

For all other asset classes including Buildings, Parks, Waste, Land and Water and Wastewater, the Asset Team completed a desktop valuation. On completion of the valuations, asset management plans were updated using the latest data and in consultation with the asset owners.

The flood event in July, along with the ongoing effects of the previous year's flood events, remained a high priority task with the Assets team assisting the Works team and specialised consultants and providing detailed information on Council's road network assets. This information is to assist with the planned works to rehabilitate the road network back to

pre-disaster event levels and to make improvements to the resilience of Council's road and drainage.

The Assets team worked with several departments this year to ensure completed projects were valued against their associated assets, which included the creation of some new asset categories as well as providing assistance with the following projects:

- **Environment and Planning –** The asset team provided data to the NRM department to use as a decision-making tool on biosecurity operations in the community and animal registration zones mapping files for the Compliance Department. As the new Waste Recycling program started in early 2023, the asset team assisted by providing maps for waste collection routes.
- **Facilities and Parks –** To assist with community consultation for the Memorial Park project, the

asset team provided imagery of the new designs and maps of Council's current amenities and dump points to be used as part of a decision-making process.

- **Infrastructure –** With the KTP project coming to a close, the assets team spatially captured and updated asset registers. Maps were generated to assist Council decision making on issues such as drainage through provided lidar imagery, CBD parking options and road and drainage assets within routes to proposed windfarms. The team worked with a number of surrounding Councils and asset owners to review shared assets within our road network.
- **Finance –** Working with the Finance department a complete review was done of past capitalisation works split by division.



Comprehensive Valuation to provide a decision making tool on the current state of Council's assets and provides guides for asset lifecycle costs to maintain, upgrade or replace assets



DESIGN

The Infrastructure Planning Design team acts as an internal technical service provider to Council asset owners. The team undertakes many different actions including survey, planning and design for projects to enable Council to deliver on their promised financial year Capital works program for delivery throughout the region. 2022/2023 has been a productive year with the design and delivery of various operational, capital and externally funded infrastructure projects, such as:

- Youngman Street Medians- Package 2 - River Road Roundabout
- Burnett Street, Kingaroy - Sewer Extension
- Youngman Street Medians- Package 3 - Wondai Roundabout
- Leopard Court, Kingaroy - Stormwater Drainage Upgraded
- George Street, Kingaroy - Car Park
- King Street, Kingaroy - Footpath Renewal
- Walter Road, Kingaroy - Intersection Upgrades
- Bell Street, Kumbia - Streetscape
- Dalby Street, Nanango - Water Main Renewal
- Blake Street, Proston - Water Main Renewal
- George Street, Kingaroy - Pavement Rehabilitation
- Alfred Street, Nanango - Footpath Extension
- Moffatdale State School - Bus Set - Down and Car Parking
- Campbells Road, Byee - Pavement Rehabilitation
- Silverleaf Road, Byee - Pavement Rehabilitation
- Hivesville Road, Kawl Kawl - Pavement Rehabilitation
- Tipperary Flat, Nanango - Camp Ground and Day Use Area Upgrades
- Cadell Street, Wondai - Water Main Replacement
- Wondai Industrial Estate - Stage 2 - Two - Way Option
- Mackenzie Street, Wondai - Water Main Replacement
- Corndale Road, Corndale - Road Widening
- Wondai Swimming Pool - PWD Parking
- Henry Street, Nanango - PWD Parking
- First Avenue, Kingaroy - Pavement Rehabilitation
- Dutton Street East, Murgon - Footpath Renewal
- Kent Street, Kingaroy - Footpath Extension
- North Street, Kingaroy - Pavement Widening
- Tessmans Road, Kingaroy - Footpath Extension
- Jubilee Street, Kingaroy - Water Main Renewal
- Glendon Street, Kingaroy - Water Main Renewal
- Markwell Street, Kingaroy - Water Main Renewal
- Gore Street, Murgon - Pavement Rehabilitation
- Gore Street, Murgon - On - street Parking Upgrades
- Angel Avenue, Murgon - School Crossing Upgrade

ASSESSMENTS & GENERAL DESIGN CONDUCTED:

ACTIVITY	NUMBER
Traffic Counts Completed	51
Prioritisation Tool Projects	180
Detailed Designs Completed or Ongoing	44

DESIGN HIGHLIGHTS

MAIDENWELL BUNYA MOUNTAINS ROAD

- This project is funded by Department of Transport and Main Roads (DTMR).
- The existing road configuration is a two (2) lane unsealed road interconnecting with two (2) lane sealed roads at either end of the scope of the project. The conditions of the road are seasonal depending on peak periods of use and weather.
- The existing road alignment and geometry does not currently cater for commercial traffic (eg. 50 seater buses), which reduces the tourism generation for the Bunya Mountains.
- South Burnett Regional Council has been advocating, for many years, for the remaining sections of unsealed road to be sealed to assist with uninhibited access to this natural asset.
- A sealed road to this major tourism entity is a drawcard for further tourism which ultimately improves the local and regional economy.
- The proposed alignment will improve the horizontal geometry and the profile of the road will be consistent with the remainder of the road.
- Increased clear zones to assist with vehicle safety, correction and recovery.
- Design is currently being finalised with construction due to commence in late 2023 / early 2024.

TIPPERARY FLATS BACKGROUND

Tipperary Flat is situated on the D'Aguiar Highway at the southern entrance to Nanango, adjacent to the Lions Park and the BP Service Station. This rest stop features free overnight camping for camper vans and caravans, a playground, public toilets and the Peanut Van.

Tipperary Flat is an informative rest stop that demonstrates how the pioneers lived when they settled in Nanango. This area includes historic displays such as a timber cabin, windmill, water tank, timber wagon and water feature with informative interpretive signs provided. In early days, Tipperary Flat was used for sports days and get-togethers with other families who lived close by and the name originated from the first settlers who came from Ireland. A walking track extends to the Tarong turnoff past 'Hannibal', the first Tarong Coal Dragline Bucket, and has become a popular pastime for residents, visitors and pets.

Adjacent to Tipperary Flat is an existing stand of Bunya Trees, a special icon of the natural and cultural heritage of the South Burnett, which acknowledge the original inhabitants.

UPGRADE WORKS

The upgrade works to Tipperary Flat, included:

- Formalisation of road access i.e. a single entry / exit to remove multiple access points from the highway;
- Better identification and segregation of the day use area and the overnight camping area
- The use of imported gravel and topsoil, to repair existing potholes and hollows and provide shaping to improve overall site drainage;
- Improved landscaping as well as rehabilitation of structures and water feature



Tipperary Flats



Nanango PWD



Nanango PWD

NANANGO PARKING SPACES FOR PEOPLE WITH DISABILITIES

- Parking spaces for people with disabilities need to be substantially wider and longer than traditional car park spaces.
- The increased space is needed to enable safe movement around the vehicle and cater for the loading and unloading of wheelchairs.
- Two concrete PWD parks measuring 7.8m long x 3.2m wide have been provided (one on each side of Henry Street, to upgrade the existing PWD parks to current Australian Standards.
- Road surface raised to top of kerb to provide a much flatter surface.
- Provides people with a disability safer and easier access between their vehicle and the footpath
- Linemarking and supplementary road signage has been provided to highlight the use of these parks is dedicated for people with disabilities.

MATERIALS LABORATORY

Over the 2022/2023 financial year, the Materials Laboratory team have completed approximately 1500 tests for both internal and external clients over multiple disciplines, while complying with National Association of Testing Authorities, Australia (NATA) accreditation. Compliance with NATA accreditation guarantees that all tests carried out by the Materials Laboratory are in accordance with appropriate standards, and that the laboratory has been assessed in a full comprehensive audit during the 2022/2023 financial year. From this audit, the team have achieved a positive result which ensures they are applying best international practice.

The Materials Laboratory have continued to assist the Works Branch to undertake testing for works associated with recent flood damage.

As well as testing materials for flood events, the Materials Laboratory have also continued with the testing program with numerous large RoadTek jobs within our region, such as stabilisation works, intersection upgrades along Walter Road, Kingaroy. Through meticulous planning, scheduling the team have also maintained their quality customer service to internal customers on various Council based projects.



Glendon Street Shared Space Wakka Wakka Pillars

WORKS

THE WORKS BRANCH

The Works branch, within the Infrastructure department, is responsible for the management of capital and maintenance work for all Council's transport assets - sealed and unsealed roads, bridges, car parks, stormwater drainage and footpaths.

Works have skilled staff working across a number of fields including administration, technical support, supervision, plant operation and general labouring.

Road construction and maintenance continues to be a high priority for Council with a total expenditure of \$20.146m for the financial year with a budgeted investment in roads and associated infrastructure of:

- Maintenance – Road Maintenance \$6.996m
- Construction – Roads, stormwater drainage, footpaths, and bridges \$13.150m

In addition to the maintenance and construction works, the Works Branch is responsible for assessing and approving permit applications to work on Council roads and footpaths.

CONSTRUCTION

Capital works projects are funded through Council's own revenue, as well as significant funding from the Federal and State Government through external funding programs.

These funding arrangements include:

- Roads to Recovery
- Transport Infrastructure Development Scheme
- Local Roads and Community Infrastructure
- Building Better Regions Funding
- School Transport Infrastructure Program

CONSTRUCTION WORKS COMMENCED OR COMPLETED DURING THE YEAR INCLUDED

ROAD RECONSTRUCTION

- Byee – Silverleaf Road
- Byee – Campbells Road
- Cushnie – Fairdale Road
- Corndale – Corndale Road
- Kingaroy - Johns Street
- Kingaroy - George Street Carpark

CORNDALE ROAD, MEMERAMBI PAVEMENT WIDENING

Corndale Road is a Major Collector Road servicing part of the rural South Burnett Regional Council area. It is one of Council's Local Roads of Regional Significance (LRRS). The purpose of the Corndale Road Pavement Widening Project is to improve road safety, particularly for heavy vehicles accessing a major feedlot on the road as well as other road users. The road is part of a school bus route and is used by cyclists.

The project scope includes:

- Widening a section of 3.6m wide existing seal to 7m seal with 0.5m paved shoulders;
- Removal of vegetation to improve safe sight distance at curves and to ensure an adequate clear zone;
- Minor road embankment



Corndale Road



Corndale Road



Road Construction Works

earthworks; and

- Replacement of culvert end structures.
- Delivery
- The design for the project was completed by Council's in house design team.
- Construction has been completed by Council's internal road construction team with support from specialist subcontractors as required.
- Project management was undertaken by Council' works team.

FUNDING

- The total estimate for the project is \$1,589,866. Of this \$794,933 has been funded by TIDS and the balance has been funded by the South Burnett Regional Council's capital works programme.



Grader on Corndale Road



Corndale Road Final Completion

MAJOR CBD UPGRADES

- Blackbutt CBD Redevelopment
- Kumbia Streetscape
- Kingaroy Transformation Project



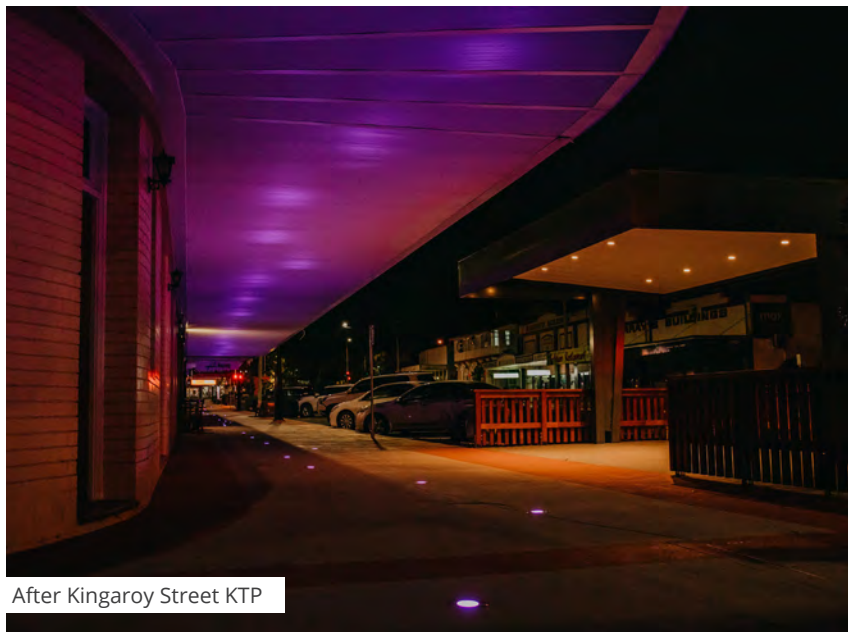
Blackbutt CBD Redevelopment



Before Kingaroy Street KTP



Kumbia Streetscape



After Kingaroy Street KTP



Before Kingaroy Haly Street Intersection KTP



After Kingaroy Haly Street Intersection KTP

KINGAROY TRANSFORMATION PROJECT

SETTING THE SMART COUNTRY BENCHMARK

The Kingaroy Transformation Project- Community Activation, Economic Regeneration is undoubtedly the most ambitious and multi-faceted infrastructure project ever undertaken by South Burnett Regional Council (SBRC) and has placed this regional Queensland town at the forefront of 'Smart Country' precincts.

The Kingaroy Transformation Project - dubbed locally as the 'KTP' - sets a new benchmark for regional centres by achieving outcomes across - Human and Social Activation; Infrastructure Renewal and Modernisation; Economic Regeneration and Recovery; and Identity and Recognition.

INFORMED PLANNING AND STRATEGIC PARTNERSHIPS

The KTP precinct encompasses over 1km of road and 10,000m² of footpaths spanning over four (4) major streets, including two (2) TMR shared corridors. With aging infrastructure from the early 70's to the late 80s, Kingaroy's town centre was tired and dated.

Over 1,200 hours of face to face contact with the community was invested to inform the project design with a focus on understanding needs relating to human, social, and economic enabling infrastructure.

Given the magnitude and ambition of the Project, Council formed a multi-disciplinary and collaborative Project Team of internal and external resources to design and construct the KTP. Council onboarded and partnered with its consultants and

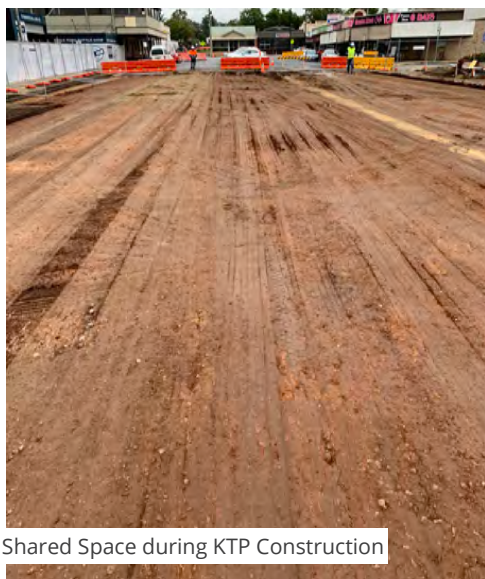
government stakeholders early to allow maximum input from experts in human and social activation, and gain the best advice on future IT and telecommunication technologies.

Council's proactive approach to seeking innovative solutions to create a 'Smart Country' precinct delivered a number of unique partnerships, including the first ever between Fulton Hogan and a Council to deliver EME2 asphalt to regional Queensland.

Construction was delivered during the height of the COVID 19 pandemic, record rainfall including five (5) consecutive disaster declared events, and with the highest levels of inflation the project soon became an unprecedented challenge that was contained to only a 7% increase over three (3) years by the Project Team.

Key Project Outcomes include:

- Landscape architecture design that creates a 'place' for community and pedestrian activity with widened footpaths, feature landscape, legacy trees and climate smart gardens with automated irrigation systems that can utilise recycled water;
- Full reconstruction of road infrastructure including upgraded stormwater systems, new kerb and lowered road profiles with upgraded EME2 asphalt;
- Inclusive access for the community with new footpaths on flatter grades, new DDA compliant furniture, kerb ramps along with 17 new people with disability parks within 50m of every premise and eight (8) new elderly and pram car parks;
- 52 kilometres of a concealed conduit network to every powered street fixture, lantern and street light to deliver a future of IoT technology, including designated network for deployed NBN enterprise ethernet, future 'dark fibre' and telecommunication capability of up to 3.4 Petabits per second;
- State of the art lighting system with a fibre optic backbone and custom DMX inground 'Fire' lights to feature any colour, pattern and active light show;
- Crime Prevention Through Environmental Design to remove dark places, areas of concealment and a new CCTV network connected directly to QPS;
- Seven (7) new pedestrian crossings for road safety and upgraded LED streetlighting;
- 40 new feature lighting lanterns, representing every town and village within the South Burnett including Cherbourg;
- KTP's flagship community shared zone for day and night time activation featuring a sun dial, Wakka Wakka Indigenous Pillars, gobo, and feature lighting towers that project images of important events and community awareness with colour; and
- New on street structures for activation, day and night hospitality including cafes, restaurants and licensed premises.



Shared Space during KTP Construction



Shared Space after KTP Construction

FOOTPATH/PEDESTRIAN FACILITIES UPGRADES

- Blackbutt – Hart Street (Blackbutt CBD Linkage)
- Kingaroy – King Street
- Nanango – Alfred Street

DRAINAGE UPGRADE/KERB AND CHANNEL UPGRADE

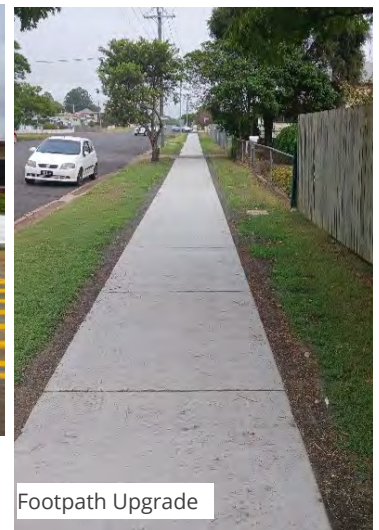
- Kingaroy – Leopard Court

ROAD SAFETY

- Nanango – Henry Street
- Moffatdale – Barambah Road, Moffatdale State School



Moffatdale State School Parking



Footpath Upgrade

BITUMEN RESEALING

Council has continued to invest significantly in bitumen resealing of roads and streets. This work improves safety, rejuvenates and extends the life of the asset by providing a waterproof surface layer and reduces potholes and cracks forming, as well as improving skid resistance of the road surface.

Blackbutt
Hart Street

Brooklands
Nanango Brooklands Road

Byee
Silverleaf Road

Chelmsford
Flats Road

Cloyna
Bicks Road

Crownthorpe
Crownthorpe Road

Ellesmere
Pauls Parade

Glenrock
Glenrock Road

Haly Creek
Stuart Valley Drive

Hivesville
Keleher Street

Ironpot
Jarail Road

Johnstown
Johnstown Road

Kawl Kawl
Kawl Kawl Road

Kingaroy
George Street
Taylors Road
West Street

Kumbia
Kumbia Minmore Road

Manyung
Hetheringtons Road

Merlwood
Elbow Road

Murgon
Borcherts Hill Road
Braithwaites Road
Centenary Court

Nanango
Appin Street West
Drayton Street
Hicken Way
McGinley Road

Sunnynook
Headings Road

Tablelands
Pringles Hill Road
Reifs Road

Tingoora
Tingoora Chelmsford Road

Wattlecamp
Wattlecamp Road

Wondai
Edward Street

Wooroolin
Cants Road

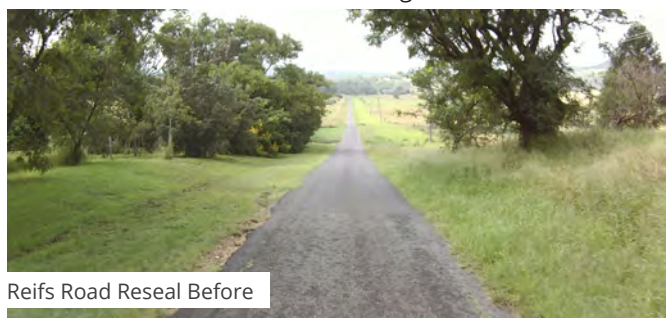
Wooroonden
Webbers Bridge Road



Campbells Road before Reseal



Campbells Road Reseal



Reifs Road Reseal Before



Reifs Road Reseal After



Hamilton Road before Grade



Hamilton Road after Grade

GRAVEL RESHEETING

Resheeting works are important for renewing our gravel roads. Over time the gravel layer wears away and should be replaced. This has been a key program for Council in our asset renewals.

Cushnie

Reillys Road

Durong

McLean Road

East Nanango

Mount Stanley Road

Muir Drive

South East Nanango

Hamilton Road

Wooroolin

Rackemans Road



Muir Drive before Grade



Muir Drive after Grade

SHOULDER RESHEETING

Booie

Hillsdale Road

Murgon

Hetheringtons Road



Hetheringtons Road Shoulder Resheet in Progress

MAINTENANCE

Council continues to maintain 3200km of roads, pathways, stormwater drainage structures and bridges. This maintenance includes:

- Patching potholes on sealed roads
- Shoulder repairs on sealed roads
- Grading unsealed roads
- Slashing road shoulders
- Herbicide spraying around guideposts, signs and other

road furniture

- Sweeping urban streets
- Removing fallen trees and branches from roadways and footpaths
- Repairing scours along and across roadways
- Install and maintain road signage and line marking for road safety.



Basin Road - Grading ahead





Darley Crossing Road Flood damage



Bullcamp Road Flood damage

FLOOD IMPACT

In addition to the previous financial years four (4) consecutive flood events, South Burnett Regional Council again received significant damage with the 2022 July weather event. The network was inspected and prioritised for the emergency works required, with some roads having damage temporarily repaired under all five of the events.

Expenditure for 2022/2023 financial year was \$ 20.645m and funding submissions continue to allow cost recovery on the impact of these events. Disaster Recovery Funding Arrangements (DRFA) is a joint Commonwealth and State government venture that provides assistance to restore essential public assets affected by eligible disasters.

Restoration works are well underway and are required to be completed by end of June 2025. The estimated program value of the flood related restoration works is in the order of \$50 Million.

DEPARTMENT OF TRANSPORT AND MAIN ROADS

Council has undertaken various contract works for the Department of Transport and Main Roads (DTMR) on the state controlled road networks including:

- Routine maintenance performance contract – general maintenance work within the region;
- Some of the more significant maintenance projects included:
- Munduberra Durong Road – shoulder works

- Proston Boondooma Road – shoulder works
- Memerambi Gordonbrook Road – shoulder works & formation grading
- Kingaroy Burrandowan Road – formation grading
- Kingaroy Barkers Creek Road – shoulder works
- D’Aguilar Highway – sealed pavement repairs
- Slashing and herbicide spraying across the DTMR network
- Kingaroy Burrandowan Road – Gravel Resheeting

In addition to Council’s regular commitment to DTMR, our Council undertook emergency works on behalf of DTMR as a result of multiple weather events.



Mount Hope Road Flood Damage



Mount Hope Road Flood Repair



Red Tank Road Flood Damage



Red Tank Road Flood Repair

WATER AND WASTEWATER

FUTURE PLANNING

Council has established a 30 year planning capital works program for the entirety of Council's owned water and wastewater infrastructure comprising of Gordonbrook Dam, weirs, bores, treatment plants, pump stations, reservoirs and reticulation networks for communities right across the South Burnett region. The project met aspects of all strategic priorities identified in Council's Corporate Plan 2018-2023.

The 30 year planning capital works program addresses growth in demand, asset condition and projected renewal commitments, water security and financial sustainability.

During 2023/2024 budget deliberations Council has agreed to a program that will see \$82.2M in capital renewals and identified upgrades to water and wastewater networks across the region for the next ten (10) years

OPERATIONS AND DELIVERIES

The Water and Wastewater branch of the Infrastructure department are responsible for the management of 17 Water and Wastewater Plants with an Operational and Maintenance budget of \$17.0M.

Significant investment into the regions water and wastewater networks has continued during the 2022/2023 reporting period.

Water and Wastewater Capital Budget of \$2.5M in 2022/2023.

Some of the major projects undertaken have included:

WATER

- Replacement Program with 1000 water meters replaced for the 2022/2023 financial year
- Regional SCADA and Cyber security upgrades multi year projects

- Regional switchboard renewals
- Gordonbrook Off Stream Storage Design

WATER MAIN REPLACEMENTS

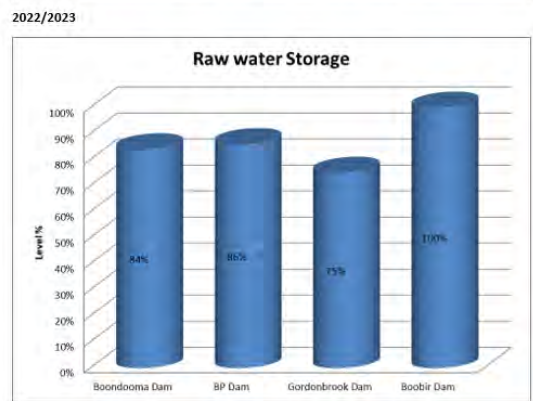
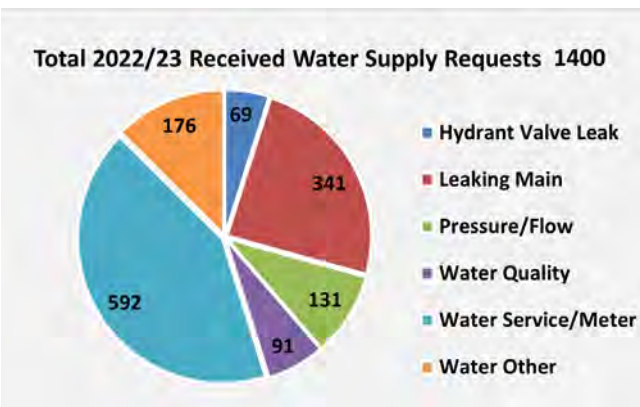
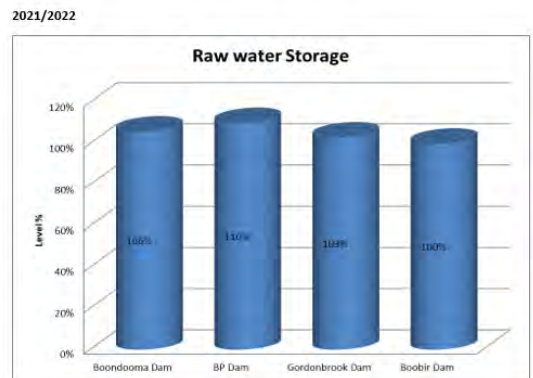
- Nanango, DALBY STREET (Gipps Street-Chester Street)

WASTEWATER

- Regional SCADA and Cyber security upgrades multi year projects
- Regional switchboard renewals
- Pump Station renewals

Council staff have attended 1,400 water requests and 130 sewer requests this financial year 2022/2023

Water Supply Schemes	Connections	Volume Water Supplied	Length of Water Mains	Number of Water Pump Stations	Number of Fire Hydrants
11	9,829	3,159 ML per year	614 km	44	2,162
Wastewater Supply Schemes	Connections	Volume treated	Length of Wastewater Mains	Number of Wastewater Pump Stations	Number of Wastewater Access Chambers
9	7,452	2,290 ML per year	244 km	25	4,112





Dalby Street Water main Replacement Photo



River Road Kingaroy Sewer Pump Station New Switchboard

2022/2023 Statutory Information



STATUTORY INFORMATION

In line with Council's ongoing commitment to accountability and transparency and in accordance with the *Local Government Act 2009* (the Act) and Section 190(1)(d)(ii) of the *Local Government Regulation 2012* (the Regulation) details of Council levies and charges are presented below.

THIS SECTION also details organisational information regarding staff policies and other information considered of interest in an Annual Report.

All special and separate levies and charges listed apply for the 2022/2023 financial year.

RATES AND CHARGES

SPECIAL CHARGE - RURAL FIRE LEVY

Pursuant to Section 94 of the *Local Government Act 2009* and Section 94 of the *Local Government Regulation 2012* and Section 128A of the *Fire and Emergency Services Act 1990*:

- Council makes and levies a special charge (to be known as the Rural Fire Levy) of \$25 on all rateable land within the region to which the overall plan applies, that also attracts a Class E Emergency Management Levy (pursuant to Part 3 of the *Fire and Emergency Services Regulation 2011*), to fund the operations of the rural fire brigades that operate throughout the rural areas of the South Burnett region.
- The overall plan for the Rural Fire Levy Special Charge is as follows:
 - a. the service, facility or activity for which the plan is made is to contribute to the operational costs of firefighting and the ongoing provision and maintenance of rural fire-fighting equipment for those rural fire brigades
 - b. the rateable land to which the plan applies is all rateable land within the region that also attracts a Class E Emergency Management Levy (pursuant to Part 3 of the *Fire and Emergency Services Regulation 2011*)
 - c. the estimated cost of implementing the overall plan is \$218,550
 - d. the time for implementing the overall plan is one year commencing 1 July 2022 and ending 30 June 2023
 - e. the rateable land or its occupier specially benefit from the service, facility or activity funded by the special charge because local Rural Fire Brigade units respond to emergency (fire) calls.

This charge generated revenue of \$219,704.58 (\$220,962.33 with interest). Council distributes payments to each brigade during the year, in accordance with their annual allocation adopted by the Local Area Rural Fire Services Committee. Council uses the actual amount of funds received (rate payments) rather than the allocation. This can provide brigades with additional funds over and above their annual allocation, due to the payment of overdue levies and interest. While the overall plan looked at generating \$218,550 in income for the 2022/2023 year, the Committee only allocated \$184,100 in their budget allocation and therefore there will be a portion of funds reserved to be used in future years.

RURAL FIRE LEVY ALLOCATION

Area	Allocation	Paid
Abbeywood/ Hivesville	2,000.00	2,000.00
Ballogie	12,000.00	12,000.00
Booie Rise	7,500.00	7,500.00
Brigooda	0.00	0.00
Brooklands	3,000.00	3,000.00
Bullcamp	3,000.00	3,000.00
Bunya Mountains	6,000.00	6,000.00
Chahpingah	0.00	0.00
Cloyna	2,000.00	2,000.00
Coverty	2,000.00	2,000.00
Durong	3,000.00	3,000.00
East Nanango	7,500.00	7,500.00
Glencoe	20,000.00	20,000.00
Gordonbrook	25,000.00	23,747.61
Ironpot	300.00	300.00
Kunioon Hodgeleigh	3,000.00	3,000.00
Maidenwell District	8,100.00	8,100.00
Malar Booie	8,000.00	8,000.00
McEuen	8,000.00	8,000.00
Mondure District	11,000.00	11,000.00
Rocky Creek	0.00	0.00
Sandy Ridges	8,000.00	8,000.00
South Nanango	9,500.00	9,500.00
Speedwell	0.00	0.00
Stuart River	2,000.00	2,000.00
Tablelands	5,000.00	5,000.00
Taromeo	7,000.00	7,000.00
Waringa	200.00	200.00
Wattle Grove	0.00	0.00
Wattlecamp	10,000.00	10,000.00
Wooroolin	0.00	0.00
Sub-Total	184,100.00	184,100.00
Reserve Funds utilised from prior years	0.00	0.00
Total Program	184,100.00	184,100.00

SEPARATE CHARGE - WASTE MANAGEMENT LEVY

Pursuant to Section 94 of the *Local Government Act 2009* and Section 103 of the *Local Government Regulation 2012*, Council makes a separate charge of \$174.50 per rate

assessment for the 2022/2023 financial year to be levied equally on all rateable assessments.

Council calls the separate charge the Waste Management Levy and uses the funds to provide a service, facility or activity identified as:

- a. providing and maintaining waste facilities and services that are not met from other fees and charges collected on a user pays basis;
- b. meeting public expectations in matters of disposal of refuse that affect public health and visual amenity of the area; and
- c. rehabilitation of closed Waste Disposal sites.

The levy generated a total revenue of \$3,087,933 in the 2022/2023 reporting period.

SEPARATE CHARGE - COMMUNITY RESCUE AND EVACUATION LEVY

In accordance with Section 94 of the *Local Government Act 2009* and Section 103 of the *Local Government Regulation 2012* and on the basis of the principles laid down in Council’s Revenue Statement, Council makes and levies a Separate Charge - Community Rescue and Evacuation Levy of \$5 per annum for the year ended 30 June, to be levied equally on all rateable properties within the Council area for the purpose of sponsoring the aerial emergency rescue and evacuation transport providers that service the South Burnett region.

The levy generated a total revenue of \$88,487 in the 2022/2023 reporting period.

EXEMPTIONS AND CONCESSIONS ON VARIOUS SPECIAL, SEPARATE, AND UTILITY CHARGES

Pursuant to Section 93 of the *Local Government Act 2009*, Council provides an exemption of differential general rates and separate charges for properties as identified within the categories as per the table below.

That Pursuant to Sections 120, 121 and 122 of the *Local Government Regulation 2012*, Council grants a rebate for various rates and charges for the financial year ending 30 June 2023 as identified in the table below and subject to the following:

- 1. Property owners must notify Council immediately if there is a substantive change in land use for a property that is receiving a rate concession.
- 2. Applications received during the current financial year

that fall within the categories below, will be granted a rate concession following the passing of a resolution by Council.

- 3. If a property has been granted a rate concession in the previous financial year, the owner will not be required to re-apply to receive the rate concession for the current financial year. However, proof of ongoing eligibility will be required if requested.

CONCESSION OF WATER CONSUMPTION CHARGES - HAEMODIALYSIS MACHINES

The Council has determined that where ratepayers or residents require the use of a Haemodialysis machine for health reasons, then Council will grant a remission of water consumption charges.

Pursuant to Sections 120, 121 and 122 of the *Local Government Regulation 2012*, Council allows an annual rebate of 190kl on the water usage to any patient who qualifies for, and operates a home Haemodialysis machine supplied by Queensland Health.

WAIVING MINIMUM GENERAL RATES

Council has determined that some classes of properties should be exempt from the minimum general rate. Generally, these properties are small parcels of land used for a pump site or small parcels of land worked in conjunction with other properties held in the same ownership.

That Pursuant to Sections 120, 121 and 122 of the *Local Government Regulation 2012*, Council grants a rebate equal to the full value of the separate charges and part of the differential general rates equal to the difference between the minimum differential general rate for the appropriate category and the rate calculated using the rate in the dollar and the valuation for the properties identified hereunder:

- a. any rateable land held as a Permit to Occupy for water facility purposes, namely bore and pump site and associated purposes only; and
- b. properties that are small parcels of land worked in conjunction with properties held in the same ownership and identified in the table below.

Ass. No	Property Location
31384	Hebble Dr, Tablelands
31598-1	Bradleys Rd, Woorooden

EXEMPTIONS AND CONCESSIONS ON VARIOUS SPECIAL, SEPARATE AND UTILITY CHARGES (%)

Concession Category	Differential General Rates %	Separate Rates %	Water Access %	Sewerage Access %	Waste Bin %
Queensland Country Women’s Association	100	100	75	75	0
Youth Accommodation	100	100	0	0	0
Youth Groups - Scouts, Guides	100	100	100	100	100
Seniors and Welfare Groups	100	100	50	50	0
Kindergartens	100	100	0	0	0
Service and other clubs	100	100	75	75	0
Showgrounds	100	100	50	50	0
Race grounds	100	100	0	0	0
Museums, Theatres, Heritage	100	100	100	100	0
Sporting Groups & Associations	100	100	75	75	0
Charitable Organisations	100	100	0	0	0
Community Owned Halls	100	100	0	0	0

COUNCILLORS' REMUNERATION

On 30 November 2021, the Local Government Remuneration Commission concluded its review of remuneration for Mayors, Deputy Mayors and Councillors of local governments as required by Chapter 8, Part 1, Division 1 of the *Local Government Regulation 2012*. The remuneration schedule to apply from 1 July 2022 is as follows:

- **Mayor** - the rate payable of \$135,860
- **Deputy Mayor** - the rate payable of \$84,912
- **Councillor** - the rate payable of \$72,174

Councillors resolved not to apply the increase recommended by the Commission and as such the remuneration for the 2022/2023 year remained at:

- **Mayor** - the rate payable of \$133,196
- **Deputy Mayor** - the rate payable of \$83,247
- **Councillor** - the rate payable of \$70,759

For an overview of the commission's remuneration determination and its review of local government categories visit https://www.statedevelopment.qld.gov.au/_data/assets/pdf_file/0031/66478/local-government-remuneration-commission-report-2021.pdf

EXPENSES REIMBURSEMENT POLICY FOR COUNCILLORS

1. POLICY STATEMENT

This policy ensures that Council's reimbursement of expenses incurred by the Mayor and Councillors ('Councillors') and facilities provided to Councillors is consistent with the local government principles and financial sustainability criteria as defined in the *Local Government Act 2009* (the 'Act').

The local government principles are:

- a. transparent and effective processes, and decision-making in the public interest; and
- b. sustainable development and management of assets and infrastructure, and delivery of effective services; and
- c. democratic representation, social inclusion and meaningful community engagement; and
- d. good governance of, and by, local government; and
- e. ethical and legal behaviour of Councillors, local government employees and Councillor advisors.

Furthermore, additional principles that underpin this policy are: -

- a. Public Interest
 - The use of public monies in the public interest by responsible budgeting and accounting.
- b. Fair and Reasonable
 - Fair and reasonable allocation of Council resources in the form of allowances, facilities and other benefits, to enable all Councillors to conduct the duties of their office.
- c. Accountability
 - Accountability for expenditure and use of facilities through full justification and acquittal.

Councillors should not be financially disadvantaged when carrying out their roles and should be fairly and reasonably compensated in accordance with statutory requirements and community expectations. Councillors should not receive a private benefit through their role as

a Councillor and as such this policy provides for actual reimbursement of legitimate expenses and full disclosure through appropriate accountability requirements.

2. SCOPE

This policy applies to Councillors of South Burnett Regional Council ('Council').

This policy does not provide for Councillor remuneration as in accordance with the determination of the Local Government Remuneration Commission.

3. GENERAL INFORMATION

The Expenses Reimbursement Policy for Councillors must be consistent with the five (5) local government principles under Section 4(2) of the Act and meet the financial sustainability criteria under Section 104 of the Act.

The Regulation legislates that Council must in its Annual Report detail the expenses incurred by each Councillor during the year under the local government's expenses reimbursement policy.

3.1. Payment of Expenses

Council will pay for/reimburse expenses incurred for:

- mandatory professional development; and
- discretionary professional development deemed essential for the Councillor's role and approved by Council.

3.2. Corporate Uniform

Council will make available a professional Corporate Uniform allowance of \$330 per annum (exclusive of GST) to purchase uniform items.

3.3. Legal Assistance and Insurance Cover

Council shall pay any reasonable expenses of Council associated with the informal resolution or investigation of suspected inappropriate conduct of a Councillor including any costs of:

- a mediator and/or investigator engaged under Council's Councillor Conduct Complaints Investigation Policy;
- seeking legal advice; or
- engaging an expert.

The provision of legal assistance/payment of legal costs incurred by a Councillor shall be provided subject to prior approval being granted by the Chief Executive Officer ('CEO') and endorsed by resolution of Council. Where it has been found that the Councillor has acted dishonestly or neglectfully or breached the provisions of the Act, the Councillor will, by resolution of Council, reimburse Council with all associated costs incurred by the Councillor.

Councillors will be covered under Council insurance policies while discharging civic duties. Specifically, insurance cover will be provided for public liability, professional indemnity, Councillor's liability, personal accident and/or workers' compensation, international and domestic travel insurance.

3.4. Travel as required to represent Council

Council may reimburse local and in some cases interstate and overseas travel expenses (e.g. flights, car hire or mileage, parking, accommodation, meals and associated registration fees) deemed necessary to achieve the business of Council where:

- a Councillor is an official representative of Council; and

- the activity/event and travel have been endorsed by resolution of Council.

Councillors are to travel via the most direct route, using the most economical and efficient mode of transport. Council will pay for reasonable expenses incurred for overnight accommodation when a Councillor is required to stay outside the South Burnett region.

Any fines incurred while travelling in Council owned vehicles or privately owned vehicles when attending Council business, will be the responsibility of the Councillor (driving or in charge of the motor vehicle) incurring the fine.

3.5. Travel Bookings

All Councillor travel approved by Council will be booked and paid for by Executive Services. Economy class is to be used where possible. Airline tickets are not transferable and can only be procured for the Councillor's travel on Council business. Travel costs cannot be used to offset other unapproved expenses (e.g. cost of partner or spouse accompanying the Councillor).

3.6. Travel Transfer Costs

All travel transfer expenses associated with Councillors travelling for Council approved business will be reimbursed, (e.g. trains, taxis, road tolls, buses and ferry fares). Cab charge vouchers may also be used if approved by the CEO where Councillors are required to undertake duties relating to the business of Council.

3.7. Accommodation

All Councillor accommodation for Council business will be booked and paid for by Council. Council will pay for the most economical deal available. Where possible, the minimum standards for Councillors' accommodation should be three (3) star rating. Where particular accommodation is recommended by conference organisers, Council will take advantage of the package deal that is the most economical and convenient to the event.

3.8. Meals

Council will reimburse costs of meals for a Councillor when:

- the Councillor incurs the cost personally and can produce original documents sufficient to verify the actual meal cost; and
- the meal was not provided within the registration costs of the approved activity/event; or during a funded flight.

The following (incl. GST) are considered to be reasonable for reimbursement by Council:

- Breakfast- \$17.50
- Lunch- \$25.00
- Dinner- \$50.00

Note: Alcoholic beverages will not be reimbursed under this policy.

Should the cost be for a greater value than those listed above and the cost is deemed reasonable by the CEO, then reimbursement for the full cost may be provided.

3.9. Responsibility

Councillors accept full responsibility for the accuracy of each claim. Failure to comply with this policy, falsifying claims or the misuse of facilities may represent official

misconduct and be referred to the Independent Assessor or Crime and Corruption Commission.

3.10. Facilities

All facilities provided to Councillors remain the property of Council and must be returned when a Councillor's term expires or they cease in their role.

3.11. Private Use of Council Owned Facilities

Based on the principle that no private benefit is to be gained, the facilities provided to Councillors by Council are to be used only for Council business unless prior approval has been granted by resolution of Council. The Council resolution authorising private use of Council owned facilities will set out the terms under which the Councillors will reimburse Council for the percentage of private use. This would apply to Council vehicles and mobile telecommunication devices.

Councillors will be provided facilities as detailed below which have been based on the principle that no private benefit is to be gained from the facilities provided.

3.12. Administrative Tools

Administrative tools will be provided to Councillors as required to assist Councillors in their role. Administrative tools include:

- designated office space (where space is available within a Council facility)
- access to meeting rooms;
- computer including internet access and wireless remote access where appropriate;
- stationery;
- access to photocopiers, scanners and printers;
- copies of publications; and
- use of Council landline telephones and internet in Council offices.

Administration support will be provided to the Mayor with limited administration support provided to Divisional Councillors with approval from the CEO.

3.13. Maintenance costs of Council owned equipment

Council will be responsible for the ongoing maintenance and reasonable wear and tear costs of Council owned equipment that is supplied to Councillors for official business use. This includes the replacement of any facilities, which fall under Council's asset replacement program.

3.14. Name Badge & Personal Protective Equipment for Councillors

Council will provide Councillors with one (1) Identification Card and up to two (2) name badges. Councillors will be provided the necessary personal protective equipment for use on official business when needed (i.e. safety helmet, vest and boots). Councillors are expected to observe the appropriate Work Health and Safety policies and procedures while at any workplace.

3.15. Telecommunication Needs - Mobile Devices

Mobile telecommunications devices owned by Council will be provided to Councillors for official Council business. "Bring Your Own" devices requests will be approved upon application to the CEO on a case by case basis.

3.16. Contribution to Councillors Telephone Costs

Council will contribute up to \$1,000 per annum to Councillors to offset the cost of mobile telephone costs. This will only be reimbursed on the production of appropriate invoices/tax receipts. For Councillors supplied mobile telephone, Council will pay the monthly account to a maximum of \$1,000.

3.17. Vehicle Fuel and Operation Costs

In general, the most effective form of travel must be used. Councillors may have access to a Council vehicle from within the fleet for official business where available and as approved by the CEO.

Councillors may travel using their own private vehicle for business purposes and claim a kilometric allowance substantiated by logbook details. The amount to be reimbursed will be based on the ATO cents per km rate for car travel as published on the ATO website. Councillors wishing to claim the KM allowance must submit properly completed logbook records in accordance with fortnightly payroll closing dates. Late claims will not be accepted. Councillors must retain original logbook records for a minimum of five (5) years.

3.18. Car Parking Amenities

Council will reimburse Councillors for parking costs paid by Councillors while attending to official Council business.

3.19. Limit

Council may by resolution reduce or limit benefits receivable under this policy.

4. DEFINITIONS

Council Business means official business conducted on behalf of Council, where a Councillor is required to undertake certain tasks to satisfy legislative requirements or achieve business continuity for the Council, for example official Council meetings, Councillor forums and workshops, Committees/Boards as Council's official representative, scheduled meetings relating to portfolios or Council appointments.

Council Business should result in a benefit being achieved either for the local government and/or the local government area Council business includes:

- preparing for, attending, and participating in Council meetings, committee meetings, Councillor information sessions and approved workshops, strategic briefings, and deputations; or
- meetings arranged through official Council channels (i.e. documented in official records or diary) for the purpose of conducting bona fide discussions relating to Council business; or
- seminars and conferences where Councillors are required to either deliver a paper and/or attend as a delegate of Council as per resolution or by Mayoral approval; or
- approved professional development opportunities (see Professional Development expense category clause 3.3); or
- official functions organised by or on behalf of the local government;
- public meetings and other community events within the region such as presentation dinners, meetings with community groups, fetes, and carnivals; or
- as an official Council representative as per resolution or with the prior approval of the Mayor; or

- attendance at civic functions and ceremonies on behalf of the Mayor as delegated by the Mayor; or
- attendance at events for the purpose of gathering of information by a Councillor necessary to inform them of a matter of interest to Council or which properly falls within the responsibility of Council or in relation to the Councillor's portfolio; or
- other business as resolved by Council.

The following are not regarded as 'Council Business' by the attendance or participation as a community member:

- I. attending or participating in a community event, community group including service clubs, or being a representative on a Committee or Board;
- II. attendance at fundraising events;
- III. attendance at events organised by political parties

Councillors means the Mayor, Deputy Mayor and Councillors unless otherwise specified.

Expenses means costs reasonably incurred, or to be incurred, in connection with Councillors discharging their duties. The expenses may be either reimbursed to Councillors or paid direct by Council for something that is deemed a necessary cost or charge. Expenses are not included as remuneration.

Facilities means the facilities deemed necessary to assist Councillors in their role.

Reasonable means Council must make sound judgements and consider what is prudent, responsible and acceptable to the community when determining reasonable levels of facilities and expenditure.

5. LEGISLATIVE REFERENCE

Local Government Act 2009 (Qld)

Local Government Regulation 2012 (Qld)

Income Tax Assessment Act 1997 (Cth)

6. RELATED DOCUMENTS

South Burnett Regional Council Councillor Code of Conduct Policy - Statutory001

South Burnett Regional Council Councillor Conduct Complaints Investigation Policy - Statutory028

7. NEXT REVIEW

As prescribed by legislation or July 2023

COUNCIL MEETINGS AND MINUTES

General Meetings of Council are held on the fourth Wednesday of every month unless otherwise advertised. Standing Committee and Budget Committee Meetings are held on the first, second and third Wednesdays of the month unless otherwise advertised. All Council meetings are livestreamed with a link provided on Council's website.

Unconfirmed minutes are available for inspection no later than 10 days after each meeting and copies of confirmed minutes are available for purchase at applicable photocopying charges. Council agendas and minutes may also be accessed via Council's website.

EXECUTIVE REMUNERATION

Pursuant to Section 201 of the Act, Council is required to report remuneration packages payable to the Chief Executive Officer and senior executive employees in bands. Senior executive employees are employees that report directly to the Chief Executive Officer and are considered to be in a senior

position e.g., General Managers.

The total remuneration packages payable in 2022/2023 to senior executives = \$1,004,686.

S201 REMUNERATION PAID TO SENIOR EXECUTIVE EMPLOYEES & CEO

Salary Band	Number of Employees
\$200,000 - \$299,000	3
\$300,000+	1

TRAVEL

OVERSEAS TRAVEL

Pursuant to Section 188 of the Regulation, overseas travel made by a Councillor or local government official must be reported.

No overseas travel was undertaken during the 2022/2023 financial year.

COUNCILLORS' STATEMENT OF INTEREST EXTRACTS

Pursuant to Section 295 of the Regulation, the Councillor's Register of Interests is available on Council's website in a consolidated form and full copies are open for inspection at the Kingaroy Customer Service Centre, Glendon Street, Kingaroy.

TENDERS, ENTITIES, LAND & RESERVES

CHANGES TO TENDERS

Pursuant to Section 190(1)(e) of the Regulation, no invitations were extended to change tenders under Section 228(7) of the Regulation during the reporting period.

CONTROLLED ENTITIES

Council has one local government owned controlled entity during the reporting period, being the South Burnett Community Hospital Foundation Ltd.

LAND AND RESERVES

Council has control of:

- Land under infrastructure - 3,704km roads (includes 690km of main roads)
- Reserve land that are reserves under the Land Act 1994 - 250 hectares.

This land does not have a value for the Council's financial statements.

COMPLAINTS & RTI REQUESTS

ADMINISTRATIVE ACTION COMPLAINTS

Council has a complaints management process to deal with complaints received. Council aims to resolve all complaints within prescribed timeframes. Circumstances may vary considerably between complaints, so it is not possible to establish a uniform timeframe for all decisions.

Complaints received by Council during 2022/2023 are listed in the following table:

Customers who are not satisfied with a complaint decision are able to lodge a request with the Chief Executive Officer for an internal review if the CEO was not the decision maker in the original decision.

Number of administrative actions complaints made to Council	10
Number of administrative action complaints resolved by Council under the complaint's management process	12
Number of administrative complaints not resolved by Council under the complaints management process	1
Number of administrative action complaints not resolved that were made in a previous financial year	3
The percentage of administrative action complaints resolved within agreed timeframes	100%

RIGHT TO INFORMATION (RTI)

During the 2022/2023 financial year Council dealt with one (1) application under the Right to Information Act 2009. The application was completed within the legislated timeframes.

COMMERCIAL BUSINESS UNITS

Pursuant to Section 27 of the Regulation, Council did not operate any commercial business units during the reporting period.

BENEFICIAL ENTERPRISES

Pursuant to Section 41 of the Act, one beneficial enterprise of the local government was conducted during the 2022/2023 financial year - Lady Bjelke-Petersen Community Hospital. No significant activities were conducted by the Council concerning this entity in the 2022/2023 financial year.

COUNCIL REGISTERS

Pursuant to section 190 (1)(f) of the *Local Government Regulation 2012*, Council is required to report a list of registers kept. Council's registers include:

- Register of Interests of Councillors, Chief Executive Officer and senior officers (chapter 8, part 5 of the *Local Government Regulation 2012*)
- Councillor Conduct Register (section 150DX of the *Local Government Act 2009*)
- Delegation Register (section 260 of the *Local Government Act 2009*)
- Local Laws Register (section 31 of the *Local Government Act 2009*)
- Road Map and Register (section 74 of the *Local Government Act 2009*)
- Dog Registry (section 177 of the *Animal Management (Cats and Dogs) Act 2008*)
- Cemetery Register (section 79 of the *Land Act 1994*)
- Registered Lobbyists Register (section 49 of the *Integrity Act 2009*)
- Environmental Authorities Register (section 540 of the *Environmental Protection Act 1994*)
- Asset Register (section 104 (b)(ii) of the *Local Government Act 2009*)
- Local Heritage Register (section 112 of the *Queensland Heritage Act 1992*)
- Permits and Inspection Certificates Register (section 112 of the *Plumbing and Drainage Regulation 2019*)
- Testable Backflow Prevention Devices Register

(section 113 of the *Plumbing and Drainage Regulation 2019*)

- Greywater Use and On-site Sewage Facilities Register (section 114 of the *Plumbing and Drainage Regulation 2019*)
- Show Cause and Enforcement Notices Register (section 115 of the *Plumbing and Drainage Regulation 2019*)
- Notices Given Register (section 251 of the *Building Act 1975*)
- Biosecurity Orders Register (section 379 of the *Biosecurity Act 2014*)
- Planning Registers (schedule 22 of the *Planning Regulation 2017*)
- Cost Recovery Fees (section 98 of the *Local Government Act 2019*)

FINANCIALS

GENERAL PURPOSE FINANCIAL STATEMENT, AUDITOR-GENERAL'S AUDIT REPORT AND COMMUNITY FINANCIAL REPORT

Pursuant to Section 179 of the Regulation, Council prepares a Community Financial Report which is included on page 15 of this Annual Report. The report is intended to simplify complex financial information, making it easier to understand Council's income statement, balance sheet and cash flow statement which are prepared in accordance with legislation.

Council's Financial Statements including the Auditor-General's Audit Reports commence on page 109.

SIGNIFICANT BUSINESS ACTIVITIES

Section 45 of the Act requires Council to identify any business activities and significant business activities that it conducted during the 2022/2023 financial year.

Council determines that those activities listed in Table 1 below are the Business Activities requiring identification in accordance with the Act. Table 1 also shows that Council has no significant business activities that meet the relevant thresholds of expenditure in the 2022/2023 financial year and the number of premises connected to a water service.

Council determines that those Business Activities included as Prescribed Business Activities, in Table 2 below, in accordance with the *Local Government Regulation 2012*, Chapter 3, Part 2, Division 5, more specifically Section 39, are those activities that meet the prescribed activity threshold of \$340,000.

Council resolved not to apply the Code of Competitive Conduct to any business activity in 2022/2023 in accordance with the Act section 47(7) and the Regulation.

TABLE 1 - STATEMENT OF BUSINESS ACTIVITIES

Business Activities	Operating Cost	Threshold for significant business activity (s19 of the LGR2012)
Water and Wastewater Combined Business Activity		
Waste and Wastewater	9,829 premises connected to a water service	10,000 or more premises connected to a water service
Other Business Activities		
	Operating Cost	Threshold (\$19 to LGR 2012)
Caravan and Tourist Parks	\$1,434,736	Expenditure for a particular business activity of at least \$9,700,000 (\$9.7 million)
Cemeteries	\$492,257	
Shops	\$101	
Community Housing	\$24,778	
Saleyards	\$188,823	
Waste	\$8,809,583	
Airport	\$313,635	
Total	\$11,263,913	

TABLE 2 - PRESCRIBED BUSINESS ACTIVITIES

Business Activities	Operating Cost	Threshold for prescribed business activity (s39 of the LGR2012)
Caravan & Tourist Parks	\$1,434,736	Expenditure for a particular business activity of \$340,000 or more
Cemeteries	\$492,257	
Waste	\$8,809,583	
Total	\$10,736,576	

COMMUNITY GRANTS

GRANTS TO COMMUNITY ORGANISATIONS

Pursuant to Section 189 of the Regulation, Council must report a summary of expenditure on grants to community organisations. Council expended a total of \$123,641.83 on Community Grants for the 2022/2023 financial year.

COMMUNITY HALL INSURANCE

Hall	Amount Funded
ROUND ONE	
Mondure Public Hall Committee	1,000.00
Wooroolin Community Committee	1,000.00
Ironpot Farmers	1,000.00
TOTAL ROUND ONE	\$3,000.00
ROUND TWO	
CWA Wondai Branch	1,000.00
Durong Community Hall Committee Inc	1,000.00
Farmers Hall Inverlaw Inc	1,000.00
Ironpot Farmers Hall	1,000.00
Kumbia District Memorial School of Arts	1,000.00
Nanango Community Centre Inc	529.83
Tablelands Public Hall Assoc Inc	1,000.00
TOTAL	\$6,529.83
TOTAL YEAR	\$9,529.83

AUSTRALIA/ANZAC DAY EVENTS 2022/2023

Organisation		Amount Funded
Wondai Regional Art Gallery	Australia Day Event	1,000.00
Hivesville Progress Association	Australia Day Event	1,000.00
Bloomin' Beautiful Blackbutt Festival Inc	Australia Day Event	1,000.00
Nanango Tourism & Development Assoc Inc	Australia Day Event	1,000.00
Kumbia & District Memorial School of Arts	Australia Day Event	1,000.00
Queensland Dairy & Heritage Museum Murgon Inc	Australia Day Event	1,000.00
Blackbutt RSL Sub-Branch	ANZAC Day 2023	500.00
Kingaroy RSL	ANZAC Day 2023	1,300.00
Murgon RSL Sub-Branch	ANZAC Day 2023	1,300.00
Nanango RSL Sub-Branch	ANZAC Day 2023	1,300.00
Wondai RSL Sub-Branch	ANZAC Day 2023	500.00
TOTAL		\$10,900.00

ELITE YOUTH PERFORMANCE SPONSORSHIP

Name	Event	Amount Funded
Alex Farmilo	Australian Junior Athletics Championships - Melbourne	\$500.00
Benji Lipsett	Australian Junior Athletics Championships - Melbourne	\$500.00
Cooper Well	Australian Little Athletics Championships - Melbourne	\$500.00
TOTAL		\$1,500.00

LOCALISED MENTAL HEALTH INITIATIVES 2022/2023

Applicant	Program	Amount Funded
ROUND ONE:		
Bunya Mountains Community Association Inc	Vibrant, Healthy and Connected Community Bunya Mountain	2,000
Kingaroy Chamber of Commerce & Industry Inc (KCCI)	South Burnett Workforce Crisis Counselling Support Program	3,000
South Burnett CTC Inc	South Burnett CTC auspicing for the South Burnett Sexual Awareness Working Group	1,350
Wondai Amateur Swimming Club	10k lap pool	3,000
Yourtown	Wellbeing Market Day	3,000
TOTAL ROUND ONE		\$12,350
ROUND TWO:		
Nanango & District Netball Association	40th Anniversary Celebrations	2,000
Centacare	Easter Fun Day	2,700
TOTAL ROUND TWO		\$4,700
TOTAL		\$17,050

REGIONAL ARTS DEVELOPMENT FUND (RADF) 2022/2023

Recipient	Purpose	Amount Funded
ROUND ONE:		
Arthur Conlon Deadly Arthur	Indigenous Mural and Staff Development on Indigenous perspectives	3,000
Kingaroy Art Gallery	Creativity unlimited	3,000
Kingaroy State High School and P&C Associations	A Celebration of Connection to Country	3,000
Olivia Everitt	Grant Writing for the arts: Workshop series	2,126
Queensland Ballet	Queensland Ballet Regional Engagement Tour	2,000
South Burnett Community Orchestra	SBCO presents Sue-Ellen Paulsen in Concert	3,000
TOTAL ROUND ONE		\$16,126
ROUND TWO:		
Kingaroy State High School P&C Assoc	Phluxus2 Dance Collective	3,000
Noosa Film Academy Pty Ltd	Youth Acting for Screen and Screen Production Workshop	3,000
Robyn Dower	Kickstart Creativity - Community Arts Project	2,080
TOTAL ROUND TWO		\$8,080
TOTAL		\$24,206

SCHOOL STUDENT AWARDS

Organisation	Program	Amount Funded
Kingaroy State High School	School Student Awards	500
St Mary's Catholic College	School Student Awards	1,400
TOTAL		\$1,900

COMMUNITY SPONSORSHIP

Organisation	Project or Event	Amount Funded \$
ROUND ONE:		
Barambah Ministers' Association	Murgon Community Christmas Carols	1,000
Blackbutt Benarkin Lions Club	Lions Community Christmas Carols	1,600
Creative Country Association Inc	Spruce it up	1,656
Eva's Place Pregnancy & Early Parenting Support	Expanding the Mentoring Program	1,499
Kingaroy & District Ministry Association	Kingaroy Christmas Carols	2,000
Kingaroy Men's Shed Inc	Tools for Men's Shed	1,381
Kumbia & District Memorial School of Arts Inc	Kumbia Christmas Carnvial	1,000
Nanango Community Men's Shed	Purchase a Defibrillator	1,372
Nanango & District Netball Association	New Commercial Fridge	1,500
Nanango RSL Sub-Branch Inc	Nanango RSL Sub-Branch Memorabilia Officer - new desktop PC and Software	1,500
Proston & District Heritage Association	Publication of a centenary book "Proston: 100 years down the track"	3,000
Queensland Dairy & Heritage Museum Murgon	Office replacement items	598
Rotary Club of Murgon	Murgon Music Muster 2022	1,500
South Burnett Gem & Fossicking Club Inc	South Burnett Gem Show 2023	1,600
South Burnett Peace of Mind	White Dove Ball	1,476
Veterans Motorcycle Club West Queensland Chapter Inc	VMC Office Upgrade	667
Wondai Proston Wolves Rugby League Club	Upgrade Canteen Facilities	1,500
TOTAL ROUND ONE		\$24,849
ROUND TWO:		
Blackbutt Delights	Blackbutt Visitor Centre	2,660
Brisbane Valley Rail Trail Users Association	Sponsorship of Event	2,500
Burnett Kennel Club	Install Gate off Cherbourg Road - Dog Show Gate	3,000
Cancer Council Queensland	Relay for Life South Burnett	3,000
Community Cafe Inc	Purchase 2 Fridges	3,000
Kumbia Neighbourhood Watch	Installation of CCTV in town	3,000
Nanango Community Centre Inc	Community Centre Opening Day	1,020
Nanango RSL Qld	Tara Hall Street Entry Beautification Project	1,230
National Council of Women Qld Inc (NCWQ)	2023 NCWQ Bursary Program	1,200
Nanango Tourism & Development Assoc (NaTDA)	Nanango 175th Celebration	3,000
Proston & District Heritage Association Inc	Proston Centenary Celebrations	3,000
Queensland Dairy & Heritage Museum Murgon	Rain Water Tank	2,100
South Burnett Rugby League	Beyond the Net - Training Program	3,000
St Vincent de Paul Society Qld Kingaroy	Purchase of Laptop	1,997
TOTAL ROUND TWO		\$33,707
TOTAL YEAR		\$58,556

IN-KIND SPONSORSHIP

Organisation	Project	In-Kind Services
Bjelke-Petersen Dam Fish Management Committee Inc	BP Dam Inland Fishing Competition	1 skip bin, 10 wheelie bins
Bloomin' Beautiful Blackbutt Festival Inc	Blackbutt Avocado Festival	2 marquees, 10 wheelie bins
Boondooma Stocking & Management Association	Boondooma Dam Yellowbelly Fishing Competition	2 marquees, traffic control, 1 skip bin, 2 yellow wheelie bins, 10 wheelie bins
Boondooma Museum & Heritage Assoc	Scots in the Bush	2 skip bins
Boondooma Museum & Heritage Assoc	The Original Spirit of the Bush	2 skip bins
Burrandowan Picnic Race Club	Burrandowan Picnic Races	2 skip bins, 30 wheelie bins, 100 chairs, 4 tables
Hivesville & District Recreation Association Inc	Proston Ranch Sorting	10 wheelie bins
Kingaroy Christmas Carnival Committee	Kingaroy Christmas Carnival	11 chairs, 20 wheelie bins, traffic control
Kingaroy & District Machinery Club Inc	Qld Heritage Rally Event	1 marquee, 1 skip bin, 20 garbage bins, 100 chairs
Kingaroy-Memerambi RSL Sub Branch Inc	Remembrance Day 2022	3 marquees
Kingaroy Mens Shed	Dinner Under the Stars	2 marquees, 60 chairs, 1 skip bin, 15 wheelie bins
Kumbia & District Campdraft Committee	Kumbia Campdraft	20 wheelie bins, 1 skip bin
Kumbia District Memorial School of Arts Inc	Kumbia Country Festival	1 marquee, 70 chairs, 1 mowing of parkland behind hall
Murgon Business & Development Association	South Burnett Easter Spectacular in Murgon	30 wheelie bins
Murgon RSL Sub Branch	Queens Jubilee	5 tables, 50 chairs, 1 marquee, 2 wheelie bins
Nanango Sporting Assoc Inc	Power Up Show Shine & Swap Meet	2 marquees
Nanango Tourism & Development Association Inc	NATDA Christmas Carnival	20 wheelie bins, 30 chairs, 1 gazebo and power to the toilets
Nanango Tourism & Development Association Inc	Nanango 175th Anniversary Pioneer Festival/Parade	Putting up banners/signs, 20 wheelie bins
Noel Weller	Back to Wooolin - Tim Capsule Opening & Market Days	10 wheelie bins
Proston Car Rally Club	Khanacross/Burnouts	10 wheelie bins for each event (Dec 22, Feb 23, April 23, June and September 23)
Proston Golden Spurs Campdraft	Proston Campdraft	20 wheelie bins, 1 skip bin
Proston Pastoral, Agricultural and Horticultural Assoc Inc	Proston Annual Agricultural Show	20 wheelie bins, 2 marquees, 1 skip bin, safety barrier bunting
Rotary Club of Murgon	Murgon Music Muster	20 wheelie bins, 1 skip bin
South Burnett Ministries	Carols in the Park	bunting/yellow tape, 4 star pickets
Tingoora Viking Sports Association	Tinny Test - Cricket Match	Mow cricket field and grounds, load of water supplied to toilets
Wondai Agricultural, Pastoral & Industrial Society	Christmas Eve Carnival	Road Signage, 20 wheelie bins 100 chairs
Wondai Garden Expo	2022 Wondai Garden Spring Expo	70 chairs, 1 skip bin, 5 wheelie bins
Wondai Garden Expo	2023 Wondai Garden Autumn Expo	100 chairs, 1 skip bin, 5 wheelie bins
Wondai Town & Rural Neighbourhood Watch	Street Signage	Street Signage
Wondai Wolves Rugby League Club	Home Football Games	1 small skip bin, clean both toilets and stock
Wondai Proston Wolves Junior Rugby League Club	QCup Wynnum Manly and Norths at Wondai	1 small skip bin, clean toilets before and after games
Wondai Proston Wolves Junior Rugby League Club	SBRL Junior Teams Mini Mods	1 skip bin, 20 wheelie bins, 2 marquees, clean toilets before and after games
Wooolin State School P&C	Blue Street Signage	Blue Street Signage

COUNCILLOR DISCRETIONARY FUND ALLOCATIONS

Council determined that for the 2022/2023 financial year each Councillor shall have a budget allocation for Councillor Discretionary Funds - the total amount allocated for the 2022/2023 financial year was \$21,000. Discretionary funds are funds available for allocation by a Councillor for requests for financial assistance from community organisations for a community purpose. Pursuant to Section 189(2) *Local Government Regulation 2012*, Council must report on expenditure from Councillor Discretionary Funds. Council expended a total of \$20,324.68 in Councillor Discretionary Funds during the 2022/2023 financial year.

In accordance with Section 202 of the *Local Government Regulation 2012*, the following discretionary funds have been allocated by each Councillor (Please note: Amounts listed exclude GST where applicable):



Nanango 175th Anniversary



MAYOR - CR BRETT OTTO

Organisation	Project	Amount
Creative Country Association Inc	Prehistoric Garden Showcase	\$142.00
Kingaroy Junior Motorcycle Speedway Club Inc	Donation towards Motorcycle State Titles	\$200.00
Kumbia & district Memorial School of the Arts Inc	Donation towards Kumbia Country Festival	\$500.00
Murgon Men's Shed Inc	Santa Chair for Wondai Art Gallery	\$450.00
Nanango Kennel Club	Dog Obedience Trials	\$250.00
Nanango Tourism & Development Assoc Inc	Donation towards 175th Anniversary Costs	\$600.00
Peace of Mind	Christmas Lunch Support	\$500.00
South Burnett Feather Club	Annual Show	\$100.00
TOTAL		\$2,742.00

DIVISION 1 - CR JANE ERKENS

Organisation	Project	Amount
Creative Country Association Inc	Prehistoric Garden Showcase	\$142.00
Nanango & District Netball Association	Large Acrylic Yearly Planning Board	\$400.00
Nanango Golf Club	Centenary Celebrations 2023	\$250.00
Nanango Hack & Pony Club	2022 PCQ Masters Championships	\$250.00
Nanango Kennel Club	Dog Obedience Trials	\$250.00
Nanango Rugby League Football Club	4 x 15ltr Buckets of Line Marking Paint	\$591.68
Nanango Sporting Association Inc	Power Up Show Shine & Swap event	\$250.00
Proston & District Heritage Assoc	Hire of Lidar drones in search for missing Luke Ferguson	\$300.00
South Burnett Saints AFC	Upgrade Storage Facility	\$250.00
Toowoomba Philharmonic Society	Regional Tour of Handels	\$250.00
TOTAL		\$2,933.68



Bunya Mountains Dinner under the Stars

DIVISION 2 - CR GAVIN JONES (DEPUTY MAYOR)

Organisation	Project	Amount
Blackbutt Agricultural Show Society Inc	Stud Beef Cattle, Led Steer & Heifer Competition	\$300.00
Blackbutt Singers Inc	Payment of Hall Hire Fees for event on 14/02/2023	\$120.00
Bloomin Beautiful Blackbutt Festival	Donation towards Resilience through Laughter	\$200.00
Bunya Mountains Community Association Inc	Donation towards Bunya Mountains Dinner under the Stars 2022	\$500.00
Creative Country Association	Prehistoric Garden Showcase	\$142.00
Nanango Cycling Inc	Donation towards repairs along Nannago-Yarraman Stock route	\$500.00
QCWA Maidenwell Branch	Payment of Hall Hire Fees for 2023 QCQA meetings	\$154.00
South Burnett Arts Inc	South Burnett Music and Hall of Fame Awards	\$300.00
SU Australia Chaplaincy	Community Bush Dance on 31/03/2023	\$250.00
Toowoomba Philharmonic Society	Regonal Tour of Handels Messiah	\$250.00
TOTAL		\$2,716.00

DIVISION 3 - CR DANITA POTTER

Organisation	Project	Amount
Bloomin Beautiful Blackbutt Festival	Donation towards Resilience through Laughter	\$200.00
Cooinda Craft Group	Display of Quilts made in the South Burnett	\$78.00
Creative Country Association Inc	Prehistoric Garden Showcase	\$142.00
Kingaroy Sport Fishing Club	Boondooma Dam Sportfishing Festival	\$250.00
Kumbia Race Club Inc	Kumbia Race Day	\$500.00
Peace of Mind	Chistmas Lunch Support	\$500.00
Rotary Satellite Club of Kingaroy Sunrise	Training Awards	\$500.00
South Burnett Arts Inc	South Burnett Music and Hall of Fame Awards	\$700.00
South Burnett Feather Club	Annual Show	\$100.00
TOTAL		\$2,970.00



Photo courtesy of South Burnett Online



DIVISION 4 - CR KIRSTIE SCHUMACHER

Organisation	Project	Amount
Creative Country Association Inc	Prehistoric Garden Showcase	\$142.00
Kingaroy Junior Motorcycle Speedway Club	Donation towards Motorcycle State Titles	\$200.00
Kingaroy Sport Fishing Club	Boondooma Dam Sportfishing Festival	\$250.00
Lutheran Services Orana Aged Care	Community Activities	\$608.00
South Burnett Saints AFC	Upgrade Storage Facility	\$500.00
Taabinga State School P&C Assoc	Trivia Bingo Night	\$300.00
The HerKind Project	Ladies Luncheon	\$1,000.00
TOTAL		\$3,000.00



DIVISION 5 - CR KATHY DUFF

Organisation	Project	Amount
Cloyna State School	Purchase Wheelie Bins	177.00
Creative Country Association Inc	Prehistoric Garden showcase	142.00
Murgon Blue Light Association	Blue Light Discos 31/03 and 23/06	352.00
Murgon Business & Development Assoc Inc	Memorial Chair in memory of Mark Smith	1,000.00
Murgon PCYC	Catering for opening of Squash Courts	190.00
Murgon Show Society	Hall Hire Fees	176.00
Nanango Kennel Club	Dog Obedience Trials	250.00
Proston P.A. & H. Assoc Inc	Proston Community Christmas Carnival	500.00
Queensland Blue Light Association	Blue Light Disco	176.00
TOTAL		\$2,963.00



DIVISION 6 - CR SCOTT HENSCHEN

Organisation	Project	Amount
Bunya Mountains Community Association Inc	Donation towards Bunya Mountains Dinner Under the Stars 2022	300.00
Creative Country Association Inc	Prehistoric Garden Showcase	142.00
Kumbia Brain Drain c/- Kumbia State School P&F	Donation towards annual Kumbia Brain Drain Trivia Night	300.00
Kumbia & District Memorial School of the Arts Inc	Donation towards Kumbia Country Festival	400.00
Kumbia & District Memorial School of the Arts Inc	Social Media Website	532.50
Kumbia Race Club Inc	Kumbia Race Day	500.00
Proston Pastoral, Agricultural & Horticultural Association Inc	Proston 65th Annual Show	350.00
QCWA Kumbia Branch	Waste Collection fees	125.50
South Burnett Orchid Society	Wondai Garden Expo	250.00
Wondai Neighbourhood watch	Coffee with a Cop Morning Tea	100.00
TOTAL		\$3,000.00



2022/2023 Financial Statements

For the financial year ended 30 June 2023



Table of Contents

Statements of Comprehensive Income	111
Statements of Financial Position.....	112
Statements of Changes in Equity.....	113
Statements of Cash Flows.....	114
1. Information about these financial statements	115
2. Analysis of Results by Function.....	116
3. Revenue.....	118
4. Employee Benefits.....	121
5. Materials and Services.....	121
6. Finance Costs.....	122
7. Capital Expenditure	122
8. Cash and Cash Equivalents	123
9. Receivables.....	124
10. Inventories.....	125
11. Property, Plant and Equipment 30 June 2022.....	130
12. Intangible Assets	132
13. Contract Balances.....	133
14. Leases.....	134
15. Payables	136
16. Borrowings.....	137
17. Provisions.....	138
18. Other Liabilities.....	139
19. Asset Revaluation Surplus	140
20. Commitments for Expenditure.....	141
21. Contingent Liabilities.....	141
22. Superannuation.....	142
23. Trust Funds.....	143
24. Reconciliation of Result from Ordinary Activities to Net Cash Inflow/(Outflow) from Operating Activities	143
25. Reconciliation of Liabilities Arising from Finance Activities.....	143
26. Events After the Reporting Period	144
27. Financial Instruments and Financial Risk Management	144
28. Transactions with Related Parties	145
Management Certificate	146
Independent Auditor's Report on the Audit of the Financial Report.....	146
Current-Year Financial Sustainability Statement	147
Certificate of Accuracy.....	151
Independent Auditor's Report on the Current Financial Year Sustainability Statement	152
Unaudited Long-Term Financial Sustainability Statement	155
Certificate of Accuracy.....	156
Acronyms.....	157
Feedback Form.....	158
Council Contact Details.....	161

	Note	Consolidated		Council	
		2023	2022	2023	2022
		\$	\$	\$	\$
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	3(a)	54,172,055	51,396,505	54,172,055	51,396,505
Fees and Charges	3(b)	6,162,347	5,946,249	6,162,347	5,946,249
Sales Revenue	3(c)	6,833,724	4,083,151	6,833,724	4,083,151
Grants, Subsidies, Contributions and Donations	3(d)	29,340,735	17,130,909	29,340,735	17,130,894
Total Recurrent Revenue		96,508,861	78,556,814	96,508,861	78,556,799
Capital Revenue					
Grants, Subsidies, Contributions and Donations	3(d)	7,321,233	10,146,305	7,321,233	10,146,305
Total Capital Revenue		7,321,233	10,146,305	7,321,233	10,146,305
Rental Income		564,029	494,926	564,029	494,052
Interest Received		2,040,389	573,000	2,040,379	572,990
Other Income		1,502,477	1,843,173	1,502,477	1,841,490
Total Income		107,936,989	91,614,218	107,936,979	91,611,636
Expenses					
Recurrent Expenses					
Employee Benefits	4	(27,864,847)	(25,333,580)	(27,864,847)	(25,333,580)
Materials and Services	5	(51,036,723)	(31,046,794)	(51,029,923)	(31,037,539)
Finance Costs	6	(2,810,635)	1,260,806	(2,810,634)	1,260,805
Depreciation and Amortisation					
Property, Plant and Equipment	11	(23,363,230)	(21,414,294)	(23,363,230)	(21,192,577)
Intangible Assets	12	(7,962)	(7,962)	(7,962)	(7,962)
Right-of-Use Assets	14	(27,183)	(26,209)	(27,183)	(26,209)
		(105,110,580)	(76,568,034)	(105,103,779)	(76,337,062)
Capital Expenses	7	(2,048,148)	(6,389,365)	(2,048,148)	(6,389,365)
Total Expenses		(107,158,728)	(82,957,399)	(107,151,927)	(82,726,427)
Net Result		778,261	8,656,819	785,052	8,885,209
Other Comprehensive Income					
Items that will not be Reclassified to Net Result					
Increase/(Decrease) in Asset Revaluation Surplus	11	143,459,214	60,814,143	143,459,214	60,814,143
Total Other Comprehensive Income for the Year		143,459,214	60,814,143	143,459,214	60,814,143
Total Comprehensive Income for the Year		144,237,475	69,470,963	144,244,266	69,699,352

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

South Burnett Regional Council
Statements of Financial Position
As at 30 June 2023

	Note	Consolidated		Council	
		2023	2022	2023	2022
		\$	\$	\$	\$
Current Assets					
Cash and Cash Equivalents	8	64,636,165	62,580,401	64,423,526	62,369,259
Trade and Other Receivables	9	8,819,092	8,783,692	8,818,142	8,821,628
Inventories	10	848,254	802,434	848,254	802,434
Contract Assets	13	7,046,587	4,269,380	7,046,587	4,269,380
Total Current Assets		81,350,098	76,435,907	81,136,509	76,262,701
Non-Current Assets					
Trade and Other Receivables	9	543,637	738,324	543,637	738,324
Property, Plant and Equipment	11	1,060,374,640	921,201,979	1,060,374,640	921,201,979
Intangible Assets	12	6,250,563	6,258,525	6,250,563	6,258,525
Right-of-Use Assets	14	695,950	698,685	695,950	698,685
Total Non-Current Assets		1,067,864,790	928,897,513	1,067,864,790	928,897,513
Total Assets		1,149,214,888	1,005,333,420	1,149,001,299	1,005,160,214
Current Liabilities					
Trade and Other Payables	15	15,350,841	12,362,510	15,303,668	12,362,510
Contract Liabilities	13	2,324,367	4,187,954	2,324,367	4,187,954
Lease Liabilities	14	20,206	19,002	20,206	19,002
Borrowings	16	3,309,663	3,283,781	3,309,663	3,283,781
Provisions	17	3,992,865	3,582,476	3,992,865	3,582,476
Other Liabilities	18	1,365,692	1,420,778	1,365,692	1,420,778
Total Current Liabilities		26,363,634	24,856,501	26,316,461	24,856,501
Non-Current Liabilities					
Lease Liabilities	14	712,723	709,226	712,723	709,226
Borrowings	16	23,838,084	27,139,006	23,838,084	27,139,006
Provisions	17	12,028,706	10,718,701	12,028,706	10,718,701
Other Liabilities	18	4,371,433	4,247,153	4,371,433	4,247,153
Total Non-Current Liabilities		40,950,946	42,814,086	40,950,946	42,814,086
Total Liabilities		67,314,580	67,670,587	67,267,407	67,670,587
Net Community Assets		1,081,900,308	937,662,833	1,081,733,892	937,489,627
Community Equity					
Asset Revaluation Surplus	19	639,582,956	496,123,742	639,582,956	496,123,742
Retained Surplus/(Deficiency)		442,317,352	441,539,091	442,150,936	441,365,884
Total Community Equity		1,081,900,308	937,662,833	1,081,733,892	937,489,627

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.

Consolidated		Asset Revaluation Surplus	Retained Surplus	Total Equity
	<u>Note</u>			
	19	\$	\$	\$
Balance as at 1 July 2022		496,123,742	441,539,091	937,662,833
Net Operating Result		-	778,261	778,261
<i>Other Comprehensive Income for the Year</i>				
Increase/(Decrease) in Asset Revaluation Surplus		143,459,214	-	143,459,214
Total Comprehensive Income for the Year		143,459,214	778,261	144,237,475
Balance as at 30 June 2023		639,582,956	442,317,352	1,081,900,308
Balance as at 1 July 2021		435,309,599	432,882,272	868,191,871
Net Operating Result		-	8,656,819	8,656,819
<i>Other Comprehensive Income for the Year</i>				
Increase/(Decrease) in Asset Revaluation Surplus		60,814,143	-	60,814,143
Total Comprehensive Income for the Year		60,814,143	8,656,819	69,470,962
Balance as at 30 June 2022		496,123,742	441,539,091	937,662,833

Council		Asset Revaluation Surplus	Retained Surplus	Total Equity
	<u>Note</u>			
	19	\$	\$	\$
Balance as at 1 July 2022		496,123,742	441,365,884	937,489,627
Net Operating Result		-	785,052	785,052
<i>Other Comprehensive Income for the Year</i>				
Increase/(Decrease) in Asset Revaluation Surplus		143,459,214	-	143,459,214
Total Comprehensive Income for the Year		143,459,214	785,052	144,244,266
Balance as at 30 June 2023		639,582,956	442,150,936	1,081,733,892
Balance as at 1 July 2021		435,309,599	432,480,675	867,790,274
Net Operating Result		-	8,885,209	8,885,209
<i>Other Comprehensive Income for the Year</i>				
Increase/(Decrease) in Asset Revaluation Surplus		60,814,143	-	60,814,143
Total Comprehensive Income for the Year		60,814,143	8,885,209	69,699,352
Balance as at 30 June 2022		496,123,742	441,365,884	937,489,627

The above statements should be read in conjunction with the accompanying notes and Significant Accounting Policies.

South Burnett Regional Council
Statements of Cash Flows
For the Year Ended 30 June 2023

	Note	Consolidated		Council	
		2023	2022	2023	2022
		\$	\$	\$	\$
Cash Flows from Operating Activities					
Receipts from Customers		76,207,507	76,361,517	76,206,030	76,351,076
Payments to Suppliers and Employees		(87,530,900)	(57,063,354)	(87,530,910)	(57,073,450)
		(11,323,393)	19,298,163	(11,324,880)	19,277,626
Interest Received		2,040,389	573,000	2,040,379	572,990
Rental Income		564,029	494,052	564,029	494,052
Non-Capital Grants and Contributions		29,340,735	17,130,909	29,340,735	17,130,894
Finance Costs		(1,418,866)	(1,485,235)	(1,418,866)	(1,485,235)
Net Cash Inflow (Outflow) from Operating Activities	24	19,202,893	36,010,889	19,201,397	35,990,327
Cash Flows from Investing Activities					
Payments for Property, Plant and Equipment		(21,696,863)	(21,979,791)	(21,696,863)	(21,979,791)
Payments for Intangible Assets		-	-	-	-
(Advances)/Repayments of Loans to other Entities		(48,750)	-	(48,750)	-
Proceeds from Sale of Property, Plant and Equipment		572,037	354,274	572,037	354,274
Grant, Subsidies, Contributions and Donations		7,321,233	10,146,305	7,321,233	10,146,305
Net Cash Inflow (Outflow) from Investing Activities		(13,852,343)	(11,479,212)	(13,852,343)	(11,479,212)
Cash Flows from Financing Activities					
Proceeds from Borrowings		-	-	-	-
Repayments of Borrowings		(3,275,040)	(3,126,626)	(3,275,040)	(3,126,626)
Repayments made on leases (principal only)		(19,747)	(18,571)	(19,747)	(18,571)
Net Cash Inflow (Outflow) from Financing Activities	25	(3,294,787)	(3,145,197)	(3,294,787)	(3,145,197)
Net Increase (Decrease) in Cash and Cash Equivalents Held		2,055,764	21,386,480	2,054,267	21,365,918
Cash and Cash Equivalents at the Beginning of Financial Year		62,580,401	41,193,921	62,369,259	41,003,341
Cash and Cash Equivalents at End of Financial Year	8	64,636,165	62,580,401	64,423,526	62,369,259

The above statements should be read in conjunction with the accompanying notes and Significant Accounting Policies.

South Burnett Regional Council
Notes to the Financial Statements
 For the Year Ended 30 June 2023

1. Information about these financial statements

1.A Basis of Preparation

The South Burnett Regional Council is constituted under the Queensland *Local Government Act 2009* and is domiciled in Australia.

Council is a not-for-profit entity for financial reporting purposes and these general-purpose financial statements are for the period 1 July 2022 to 30 June 2023 and have been prepared in compliance with the requirements of the *Local Government Act 2009* and the *Local Government Regulation 2012*. Consequently, these financial statements have been prepared in accordance with all Australian Accounting Standards, Australian Accounting Interpretations and other authoritative pronouncements issued by the Australian Accounting Standards Board as applicable for non-for-profit entities.

These financial statements have been prepared under the historical cost convention except for the revaluation of certain financial assets and liabilities, and classes of property, plant and equipment which are measured at fair value.

The Council uses the Australian dollar as its functional currency and its presentation currency.

1.B Basis of Consolidation

Council and its controlled entities together form the economic entity which is referred to in these financial statements as the consolidated entity. The financial statements of controlled entities are included in the consolidated financial statements where material by size or nature, from the date when control commences until the date when control ceases.

Transactions between Council and entities controlled by Council have been eliminated when preparing consolidated accounts. In addition, the accounting policies of controlled entities have been adjusted on consolidation where necessary, to ensure the financial statements of the consolidated entity is prepared using accounting policies that are consistent with those of the Council.

Council has only one controlled entity, being South Burnett Community Hospital Foundation Limited (the "Foundation").

1.C New and Revised Accounting Standards Adopted During the Year

Council adopted all standards which became mandatorily effective for annual reporting periods beginning on 1 July 2022. None of the standards had a material impact on reported position, performance and cash flows.

1.D Standards Issued by the AASB Not Yet Effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2023. These standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a material impact for Council then further information has been provided in this note.

While Council will align with any changes in the below amendments, it does not currently anticipate any material impact upon its future financial statements.

- AASB 2020-1 Amendments to Australian Accounting Standards – Classification of Liabilities as Current or Non-Current and associated standards,
- AASB 2020-3 Amendments to Australian Accounting standards – Annual Improvements 2018-2020 and Other Amendments,
- AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies and Definition of Accounting Estimates,
- AASB 2022-7 Editorial Corrections to Australian Accounting Standards and Repeal of Superseded and Redundant Standards,
- AASB 2022-10 Amendments to Australian Accounting Standards – Fair Value Measurement of Non-Financial Assets of Not-For-Profit Public Sector Entities

1.E Critical Accounting Judgments and Key Sources of Estimation Uncertainty

Where necessary judgements, estimates and assumptions have been used in preparing these financial statements. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note:

Note 3 – Revenue Recognition
 Note 11 – Valuation and Depreciation of Property, Plant and Equipment
 Note 17 – Provisions
 Note 12 – Assessment for Impairment of Water Allocation Assets

1.F Rounding and Comparatives

The financial statements have been rounded to the nearest \$1 unless stated otherwise.

Comparative information is generally restated for reclassifications, errors, and changes in accounting policies unless transition rules in a new Accounting Standard permits an alternative option. Comparative information is prepared on the same basis as prior year.

There have been no changes to comparative information presented in these financial statements.

South Burnett Regional Council
Notes to the Financial Statements
 For the Year Ended 30 June 2023

1.G Volunteer Services

Council uses volunteer services in both the Visitor Information Centres and Museums within the region. Council also works with incorporated associations who manage operations of two Art Galleries and the Boondooma Homestead all of which are paid a small consideration for their services each year. Council pays for any incidentals that relate to these volunteer services such as training, attraction familiarisation tours, meeting requirements, workshops and associated events.

While amounts paid to the incorporated associations and volunteer expenses are shown in Council's Statement of Comprehensive Income, Council has elected not to recognise the fair value of volunteer services under AASB 1058 due to the value not being material.

1.H Taxation

Council is exempt from income tax; however, Council is subject to Fringe Benefits Tax, Goods and Services Tax (GST) and Payroll Tax on certain activities. The net amount of GST recoverable from the Australian Taxation Office (ATO) or payable to the ATO is shown as an asset or liability respectively.

2. Analysis of Results by Function

2.A Components of Council Functions

The activities relating to the Council's components reported on in Note 2.B are as follows:

Organisational Excellence

An organisation that is characterised by effective leadership, responsible management and quality service delivery

The objective of organisational excellence is for Council to deliver effective financial and business management, which is ethical, accountable and transparent in its decision-making, whilst informing and engaging the community. This function includes activities and services relating to risk management, strategic and operational planning which includes both financial and human resources, information services and corporate governance. The Mayor, Councillors and Chief Executive Officer are included in this function.

Enhancing Liveability and Lifestyle

Elevate the South Burnett region to be recognized as a "Community of Choice".

The goal of enhancing our communities is to ensure South Burnett Regional Council assists in the facilitation of building healthy, vibrant, supportive and inclusive communities. This function includes activities and services related to social and corporate performance, sports and recreational development, libraries, halls, arts and culture, public health, mental health, parks, pools and disaster management.

Growing Our Region's Economy and Prosperity

Boost our economy through investment and innovation that promotes population growth and community wellbeing.

The objective of this function is to provide the region with growth and opportunities through innovative planning mechanisms which both preserves and enhances our region, and tourism to promote a strong and sustainable regional economy. This function includes activities and services related to tourism, planning and land management and economic development.

Safeguarding Our Environment

A sustainable environment, proactively and responsibly managed in partnership with the community for future generations

The goal of this function is a strong and sustainable environment, proactively and responsibly managed in partnership with the community for future generations. This function includes activities relating to the region's environment and waste management, rural services and parks.

Providing Key Infrastructure for our Towns and Villages

Develop, renew and maintain community infrastructure through sound asset management principles.

This function's objective is the provision of quality services and infrastructure for our growing community that is planned, provided and managed on sound asset management principles. Activities and services included in this function relate to infrastructure that meets our communities' needs including roads, water and sewerage, aerodromes, cemeteries, saleyards, and quality customer service.

South Burnett Regional Council
Notes to the Financial Statements
For the Year Ended 30 June 2023

2.B Analysis of Results by Function

Year Ended 30 June 2023

Functions	Gross Program Income						Total Income		Gross Program Expenses		Total Expenses	Net Result from Recurrent Operations	Net Results	Assets
	Recurrent			Capital			Total Income	Recurrent	Capital					
	Grants	Other	Grants	Grants	Other	Other				2023	2023	2023	2023	
	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	2023	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Organisational Excellence	10,441,554	33,153,085	1,204,965	-	1,204,965	-	44,799,604	10,095,858	1,301,721	11,397,579	33,498,780	33,402,025	101,418,497	
Enhancing Liveability and Lifestyle	18,318,056	1,917,319	9,091	-	9,091	-	20,244,466	23,997,084	(246)	23,996,838	(3,761,708)	(3,752,371)	60,308,809	
Growing our Region's Economy and Prosperity	106,431	3,649,333	26,280	-	3,782,044	-	3,782,044	3,669,140	-	3,669,140	86,624	112,904	54,127,765	
Safeguarding Our Environment	440,194	7,555,942	4,740	-	8,000,876	-	8,000,876	17,737,197	-	17,737,197	(9,741,062)	(9,736,322)	2,956,481	
Providing Key Infrastructure for our Towns and Villages	34,500	24,999,332	6,076,157	-	31,109,989	-	31,109,989	49,604,500	746,674	50,351,173	(24,570,667)	(19,241,184)	930,189,747	
Total Council	29,340,735	71,275,011	7,321,233	-	107,936,979	-	107,936,979	105,103,779	2,048,148	107,151,927	(4,488,033)	785,052	1,149,001,299	
Controlled Entity Net of Eliminations	-	10	-	-	10	-	10	6,801	-	6,801	(6,790)	(6,790)	213,589	
Total Consolidated	29,340,735	71,275,021	7,321,233	-	107,936,989	-	107,936,989	105,110,580	2,048,148	107,158,728	(4,484,823)	778,261	1,149,214,888	

Year Ended 30 June 2022

Functions	Gross Program Income						Total Income		Gross Program Expenses		Total Expenses	Net Result from Recurrent Operations	Net Results	Assets
	Recurrent			Capital			Total Income	Recurrent	Capital					
	Grants	Other	Grants	Grants	Other	Other				2022	2022	2022	2022	
	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	2022	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Organisational Excellence	10,221,833	31,063,472	749,046	-	749,046	-	42,034,351	8,107,806	4,514,114	12,621,920	33,177,499	29,412,431	112,454,606	
Enhancing Liveability and Lifestyle	4,040,547	1,268,564	-	-	5,309,111	-	5,309,111	8,683,218	-	8,683,218	(3,374,107)	(3,374,107)	23,740,348	
Growing our Region's Economy and Prosperity	42,968	3,492,138	-	-	3,535,106	-	3,535,106	3,776,188	-	3,776,188	(241,082)	(241,082)	70,798,543	
Safeguarding Our Environment	305,930	7,039,635	-	-	7,345,565	-	7,345,565	11,830,961	-	11,830,961	(4,485,396)	(4,485,396)	8,210,488	
Providing Key Infrastructure for our Towns and Villages	2,519,616	21,470,628	9,397,260	-	33,387,504	-	33,387,504	43,938,888	1,875,251	45,814,140	(19,948,644)	(12,426,636)	789,956,231	
Total Council	17,130,894	64,334,437	10,146,305	-	91,611,636	-	91,611,636	76,337,062	6,389,365	82,726,427	5,128,269	8,885,209	1,005,160,214	
Controlled Entity Net of Eliminations	15	2,567	-	-	2,582	-	2,582	230,972	-	230,972	(228,390)	(228,390)	173,206	
Total Consolidated	17,130,909	64,337,004	10,146,305	-	91,614,218	-	91,614,218	76,568,034	6,389,365	82,957,399	4,899,879	8,656,819	1,005,333,420	

South Burnett Regional Council | Financial Statements 2022/23

South Burnett Regional Council
Notes to the Financial Statements
For the Year Ended 30 June 2023

3. Revenue

	Consolidated		Council	
	2023	2022	2023	2022
	\$	\$	\$	\$
(a) Rates, Levies and Charges				
Rates, levies and charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.				
General Rates	33,938,045	33,125,238	33,938,045	33,125,238
Separate Rates	3,183,630	2,965,796	3,183,630	2,965,796
Water	8,013,782	7,515,588	8,013,782	7,515,588
Water Consumption, Rental and Sundries	3,712,568	3,551,996	3,712,568	3,551,996
Sewerage	7,578,309	6,589,619	7,578,309	6,589,619
Waste Management	3,229,967	2,720,352	3,229,967	2,720,352
Total Rates and Utility Charge Revenue	59,656,301	56,468,589	59,656,301	56,468,589
Less: Discounts	(4,581,780)	(4,249,758)	(4,581,780)	(4,249,758)
Less: Pensioner Remissions	(902,466)	(822,325)	(902,466)	(822,325)
	54,172,055	51,396,505	54,172,055	51,396,505

(b) Fees and Charges

Revenue arising from fees and charges are recognised at the point in time when the performance obligation is completed and the customer receives the benefit of the goods/services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases, the customer is required to pay on arrival, for example caravan parks. There is no material obligation for Council in relation to refunds or returns.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

(c) Sales Revenue

Sale of goods is recognised at the point in time that the customer obtains control of the goods, generally at delivery. Revenue from services is recognised when the services are rendered.

Revenue from contracts and recoverable works generally consists of the recoupment of material costs incurred together with an hourly charge for use of equipment and employees or at agreed contract rates. This revenue and the associated costs are recognised by reference to the stage of completion of the contract activity based on costs incurred at the reporting date. Where consideration is received for the work in advance it is included as a contract liability at the end of the reporting period and is recognised as revenue in the period when the performance obligation has been completed.

(d) Grants, Subsidies, Contributions and Donations

Grant Income under AASB 15

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligation is satisfied.

Performance obligations vary in each agreement but include events and delivering of a specified program. Payment terms vary depending on the terms of the grant. Cash is received upfront for some grants and on achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract. Where control is transferred over time, revenue is recognised using either costs or time incurred.

Grant Income under AASB 1058

Where Council receives an asset for significantly below fair value, the asset is recognised at fair value, related liability (or equity items) are recorded and income then is recognised for any remaining asset value at the time that the asset is received.

Capital Grants

Where Council receives funding under an enforceable contract to acquire or construct a specified item of property, plant and equipment which will be under Council's control on completion, revenue is recognised as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred.

Donations and Contributions

Where assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by the Council.

Donations and contributions are generally recognised on receipt of the asset since there are no enforceable performance obligations.

Physical assets contributed to Council by developers in the form of road works, storm water, water and wastewater infrastructure and park equipment are recognised as revenue when Council obtains control of the asset and there is sufficient data in the form of drawings and plans to determine the approximate specifications and values of such assets. Non-cash contributions with a value in excess of the recognition thresholds (Infrastructure and Building \$5,000 and IT \$1,500) are recognised as non-current assets. Those below the thresholds are recorded as expenses.

	Consolidated		Council	
	2023	2022	2023	2022
	\$	\$	\$	\$

(i) Operating

General Purpose Grants	8,603,884	9,561,562	8,603,884	9,561,562
State Government Subsidies and Grants	19,152,258	7,469,842	19,152,258	7,469,842
Commonwealth Government Subsidies and Grants	1,491,269	53,848	1,491,269	53,848
Contributions and Donations	93,324	45,657	93,324	45,642
	<u>29,340,735</u>	<u>17,130,909</u>	<u>29,340,735</u>	<u>17,130,894</u>

(ii) Capital

Capital Revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and/or investment in new assets. It also includes non-cash contributions which are usually infrastructure assets received from developers.

State Government Subsidies and Grants	2,038,083	2,122,571	2,038,103	2,122,571
Commonwealth Government Subsidies and Grants	5,126,744	7,873,856	5,126,744	7,873,856
Contributions and Donations	156,406	149,878	156,406	149,878
	<u>7,321,233</u>	<u>10,146,305</u>	<u>7,321,253</u>	<u>10,146,305</u>

South Burnett Regional Council
Notes to the Financial Statements
For the Year Ended 30 June 2023

	Note	Council		Council	
		2023	2023	2022	2022
		\$	\$	\$	\$
(iii) Timing of Revenue Recognition for Grants, Subsidies, Contributions and Donations					
		Revenue recognised at a point in time	Revenue recognised over time	Revenue recognised at a point in time	Revenue recognised over time
Grants and Subsidies	3d	8,942,871	27,469,367	10,247,167	14,410,648
Contributions and Donations	3d	159,039	90,691	29,692	2,589,693
		<u>9,101,910</u>	<u>27,560,058</u>	<u>10,276,859</u>	<u>17,000,341</u>

	Note	Consolidated		Council	
		2023	2022	2023	2022
		\$	\$	\$	\$
4. Employee Benefits					
Employee benefit expenses are recorded when the service has been provided by the employee.					
Total Staff Wages and Salaries		20,991,139	20,424,143	20,991,139	20,424,143
Councillors' Remuneration		661,003	641,513	661,003	641,513
Termination Benefits		-	-	-	-
Annual, Sick and Long Service Leave Entitlements		4,271,521	3,484,283	4,271,521	3,484,283
Superannuation	22	2,867,241	2,650,935	2,867,241	2,650,935
		<u>28,780,904</u>	<u>27,200,875</u>	<u>28,780,904</u>	<u>27,200,875</u>
Other Employee Related Expenses		652,020	609,398	652,020	609,398
		<u>29,442,924</u>	<u>27,810,272</u>	<u>29,442,924</u>	<u>27,810,272</u>
Less: Capitalised Employee Expenses		(1,578,077)	(2,476,692)	(1,578,077)	(2,476,692)
		<u>27,864,847</u>	<u>25,333,580</u>	<u>27,864,847</u>	<u>25,333,580</u>

Councillor remuneration represents salary, superannuation contributions and other allowances paid in relation to the carrying out of their duties.

5. Materials and Services

Expenses are recorded on an accruals basis as Council receives the goods or services.

Advertising and Marketing		231,020	233,451	231,020	233,451
Administration Supplies and Consumables		182,637	193,281	182,637	193,281
Audit of Annual Financial Statements by the Auditor-General of Queensland		183,804	171,267	177,004	164,982
Communications and IT		2,211,951	1,888,721	2,211,951	1,888,721
Consultants		2,379,843	2,971,856	2,379,843	2,971,856
Contractors		27,369,833	11,925,936	27,369,833	11,925,639
Donations and Community Grants		877,833	607,174	877,833	607,174
Insurance and Legal Services		1,575,466	1,265,914	1,575,466	1,265,914
Rates Payable		626,402	610,486	626,402	610,486
Repairs and Maintenance		10,196,749	6,705,265	10,196,749	6,705,265
Subscriptions and Registrations		322,949	244,998	322,949	244,998
Travel		26,516	37,497	26,516	37,497
Power		2,001,594	1,759,233	2,001,594	1,756,560
Waste Levy Payable - Commercial		523,417	383,528	523,417	383,528
Water Consumption		1,076,020	1,114,448	1,076,020	1,114,448
Other Materials and Services		1,250,689	933,739	1,250,689	933,739
		<u>51,036,723</u>	<u>31,046,794</u>	<u>51,029,923</u>	<u>31,037,539</u>

South Burnett Regional Council
Notes to the Financial Statements
For the Year Ended 30 June 2023

	Note	Consolidated		Council	
		2023	2022	2023	2022
		\$	\$	\$	\$
6. Finance Costs					
Finance Costs Charged by the Queensland Treasury Corporation		1,317,946	1,458,635	1,317,946	1,458,635
Bank Charges		64,560	60,749	64,559	60,749
Impairment of Receivables		16,721	(53,633)	16,721	(53,633)
Interest on Leases		19,640	19,483	19,640	19,483
Quarry Rehabilitation - Discounting	17	156,945	(330,226)	156,945	(330,226)
Refuse Restoration - Discounting	17	1,234,823	(2,415,814)	1,234,823	(2,415,814)
		<u>2,810,635</u>	<u>(1,260,806)</u>	<u>2,810,634</u>	<u>(1,260,805)</u>
7. Capital Expenditure					
(Gain)/Loss on Disposal of Plant and Equipment					
Proceeds on Disposal		(489,677)	(354,272)	(489,677)	(354,272)
Less: Book Value of Assets Disposal		148,680	152,580	148,680	152,580
		<u>(340,997)</u>	<u>(201,692)</u>	<u>(340,997)</u>	<u>(201,692)</u>
(Gain)/Loss on Disposal of Land					
Proceeds on Disposal		(82,360)	-	(82,360)	-
Less: Book Value of Assets Disposal		395,920	945,000	395,920	945,000
		<u>313,560</u>	<u>945,000</u>	<u>313,560</u>	<u>945,000</u>
(Gain)/Loss on Write-Off of Infrastructure and Building Assets					
Proceeds on Disposal		-	(2)	-	(2)
Loss on Write-Off of Infrastructure and Building Assets		2,075,585	5,646,060	2,075,585	5,646,060
		<u>2,075,585</u>	<u>5,646,058</u>	<u>2,075,585</u>	<u>5,646,058</u>
Total Capital Expenditure		<u>2,048,148</u>	<u>6,389,365</u>	<u>2,048,148</u>	<u>6,389,365</u>

Note	Consolidated		Council	
	2023	2022	2023	2022
	\$	\$	\$	\$

8. Cash and Cash Equivalents

Cash and cash equivalents in the statement of cash flows includes cash on hand, all cash and cheques received but not banked at year end, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.

Cash at Bank and On Hand	16,509,927	16,862,588	16,297,288	16,651,446
Deposits at Call	48,126,238	45,717,813	48,126,238	45,717,813
Term Deposits	-	-	-	-
Balance per Statement of Financial Position	64,636,165	62,580,401	64,423,526	62,369,259
Less Bank Overdraft	-	-	-	-
Balance per Statement of Cash Flows	64,636,165	62,580,401	64,423,526	62,369,259

Council is exposed to credit risk through its investments in the QTC Cash Fund and QTC Working Capital Facility. The QTC Cash Fund is an asset management portfolio investing in a wide range of high credit rated counterparties. Deposits with the QTC Cash Fund are capital guaranteed. Working Capital Facility deposits have a duration of one day and all investments are required to have a minimum credit rating of "A-", the likelihood of the counterparty not having capacity to meet its financial commitments is low.

Cash and Cash Equivalents		64,636,165	62,580,401	64,423,526	62,369,259
Less: Externally Imposed Restriction on Cash	(i)	2,104,086	4,930,687	2,104,086	4,930,687
Unrestricted Cash		62,532,079	57,649,714	62,319,440	57,438,572

Council's cash and cash equivalents are subject to a number of internal and external restrictions that limit amounts available for discretionary or future use. These include:

(i) Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:

Unspent Government Grants and Subsidies		-	-	-	-
Unspent Developer Contributions		1,729,986	4,556,587	1,729,986	4,556,587
Unspent Loan Monies		374,100	374,100	374,100	374,100
Total Externally Imposed Restrictions on Cash Assets		2,104,086	4,930,687	2,104,086	4,930,687

(ii) Internal allocations of cash at the reporting date:

Internal allocations of cash may be lifted by a Council with a resolution

Future Capital Works	33,470,172	29,212,390	33,470,172	29,212,390
Future Recurrent Expenditure	505,164	488,873	505,164	488,873
Total Internally Allocated Cash	33,975,336	29,701,263	33,975,336	29,701,263

Cash and cash deposits are held with the Commonwealth Bank of Australia, Bendigo Bank and Queensland Treasury Corporation in deposits at call and business cheque accounts.

The previously mentioned banking institutions currently have a short and long-term credit rating of:

Banking Institution	Short-Term	Long-Term
QTC	A-1+	AA+
CBA	A-1+	AA-
Bendigo	A-2	BBB+

South Burnett Regional Council
Notes to the Financial Statements
For the Year Ended 30 June 2023

Consolidated		Council	
2023	2022	2023	2022
\$	\$	\$	\$

9. Receivables

Receivables, loans, and advances are amounts owed to Council at year end and are recognised at the amount due at the time of sale or service delivery or advance i.e. the agreed purchase price/contract price net of applicable discounts. Settlement of receivables is required within 30 days from invoice date.

Loans relate to advances made to various sporting bodies and other community organisations. Loans and advances are recognised at fair value using an observable market rate. Terms are usually a maximum of three years with interest charged at a rate equal to the current debt pool rate set by Queensland Treasury or, where paid in full within 12 months, interest free. Security is obtained for loans greater than \$5,000 and the credit risk on these loans is considered low.

Receivables are measured at amortised cost which approximates to fair value at reporting date. Trade debtors are recognised at the amounts due at the time of sale or service delivery i.e. the agreed purchase/contract price. Settlement of these amounts is required within 30 days from invoice date.

Debts are being regularly assessed for collectability and allowance is made, where appropriate, for impairment. The impairment loss is recognised in finance costs. Debts that have been declared bad and uncollectible by Council have been written-off at 30 June 2023. If an amount is recovered in a subsequent period, it is recognised as revenue in that period.

Because Council is empowered under the provisions of the *Local Government Act 2009* to sell an owner's property to recover outstanding rate debts, Council does not impair any rate receivable. Interest is charged on outstanding rates at a rate of 8.17% per annum. No interest is charged on other debtors. There is no concentration of credit risk for rates and utility charges, fees, and other debtor's receivable.

Current

Rateable Revenue and Utility Charges	4,432,101	4,776,225	4,432,101	4,776,225
Other Debtors	2,589,513	2,350,279	2,589,513	2,388,572
Less: Provision for Impairment of Receivables	(81,276)	(65,374)	(81,276)	(65,374)
GST Recoverable	950	357	-	-
Loans and Advances to Community Organisations	45,000	-	45,000	-
Prepayments	1,832,804	1,722,205	1,832,804	1,722,205
	8,819,092	8,783,692	8,818,142	8,821,628

Non-Current

Rateable Revenue and Utility Charges	539,887	738,324	539,887	738,324
Loans and Advances to Community Organisations	3,750	-	3,750	-
	543,637	738,324	543,637	738,324

Accounting Policies – Grouping

Accounting for impairment losses is dependent upon the individual group of receivables subject to impairment. The loss allowance for grouped receivables reflects lifetime expected credit losses and incorporates reasonable and supportable forward-looking information. Economic changes impacting debtors, and relevant industry data form part of the impairment assessment.

Movement in Accumulated Impairment Losses is as follows:

Opening Balance at 1 July	65,374	140,407	65,374	140,407
Less: Debts Written-Off During the Year	(819)	(21,400)	(819)	(21,400)
Additional Impairments Recognised	16,721	-	16,721	-
Less: Impairments Reversed	-	(53,633)	-	(53,633)
Closing Balance at 30 June	81,276	65,374	81,276	65,374

South Burnett Regional Council
Notes to the Financial Statements
 For the Year Ended 30 June 2023

Consolidated		Council	
2023	2022	2023	2022
\$	\$	\$	\$

10. Inventories

Stores and raw materials are valued at the lower of cost or net realisable value and include, where applicable, direct material, direct labour and an appropriate portion of variable and fixed overheads. Costs are assigned on the basis of average cost.

Inventories held for distribution are:

- Goods to be supplied at no or nominal charge, and
- Goods to be used for the provision of services at no or nominal charge.

These goods are valued at cost, adjusted, when applicable, for any loss of service potential.

Inventories Held for Distribution

Plant and Equipment Stores	848,254	802,434	848,254	802,434
	848,254	802,434	848,254	802,434
Total Inventories	848,254	802,434	848,254	802,434

South Burnett Regional Council
Notes to the Financial Statements
 For the Year Ended 30 June 2023

11. Property, Plant and Equipment

Consolidated - 30 June 2023

Note

Basis of Measurement Asset Values	Land		Buildings		Other Plant and Equipment		Road, Drainage and Bridge Network		Water		Wastewater		Work in Progress		Total
	Fair Value \$	Cost \$	Fair Value \$	Cost \$	Fair Value \$	Cost \$	Fair Value \$	Cost \$	Fair Value \$	Cost \$	Fair Value \$	Cost \$	Fair Value \$	Cost \$	
Opening Gross Value as at 1 July 2022	37,138,288		170,424,241	28,757,999	731,218,039	229,454,579	133,408,662	17,812,163							1,348,213,971
Additions:															
- Work in Progress	-		4,875,230	2,893,219	9,091,946	12,495	295,799	(17,168,689)							
- Renewals	-		-	-	-	-	-	-	-	-	-	-	-	-	15,242,894
- Other Additions	-		-	-	-	-	-	-	-	-	-	-	-	-	6,453,968
Disposals	(395,920)		(1,421,933)	(1,414,471)	(2,106,616)	(5,200)	(3,888)	-							(5,348,028)
Revaluation Adjustment to Asset Revaluation Surplus	1,487,207		11,560,999	-	81,775,995	13,652,981	7,955,169	-							116,432,351
Transfers Between Classes	-		(549,230)	-	549,230	-	-	-							-
Closing Gross Value as at 30 June 2023	38,229,575		184,889,307	30,236,747	820,528,594	243,114,855	141,655,742	22,340,336							1,480,995,156

19

Accumulated Depreciation and Impairment

Opening Balance as at 1 July 2022	-	73,561,617	17,587,646	189,680,248	87,203,645	58,978,835	-	427,011,991
Depreciation Expense	-	4,316,709	2,274,914	12,014,775	2,865,782	1,891,050	-	23,363,230
Depreciation on Disposals	-	(685,074)	(1,251,738)	(788,152)	(415)	(2,463)	-	(2,727,842)
Revaluation Adjustment to Asset Revaluation Surplus	-	5,136,145	-	(41,143,732)	5,359,106	3,621,618	-	(27,026,863)
Transfers Between Classes	-	(189,567)	-	189,567	-	-	-	-
Accumulated Depreciation as at 30 June 2023	-	82,139,830	18,610,822	159,952,706	95,428,118	64,489,040	-	420,620,516

19

Carrying Amount as at 30 June 2023

	38,229,575	102,749,477	11,625,925	660,575,888	147,686,737	77,166,702	22,340,336	1,060,374,640
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Range of Estimated Useful Life in Years

Not Depreciated	40 - 100	3 - 20	5 - 120	20 - 120	20 - 120	Not Depreciated	-	-
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South Burnett Regional Council
Notes to the Financial Statements
 For the Year Ended 30 June 2023

Council - 30 June 2023

	Land	Buildings	Other Plant and Equipment	Road, Drainage and Bridge Network	Water	Wastewater	Work in Progress	Total
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Basis of Measurement	Fair Value		Cost	Fair Value		Fair Value	Cost	\$
	\$	\$	\$	\$	\$	\$	\$	
Asset Values								
Opening Gross Value as at 1 July 2022	37,138,288	170,424,241	28,359,718	731,218,039	229,454,579	133,408,662	17,812,163	1,347,815,690
Additions:								
- Work in Progress	-	4,875,230	2,893,219	9,091,946	12,495	295,799	(17,168,669)	-
- Renewals	-	-	-	-	-	-	15,242,894	15,242,894
- Other Additions	-	-	-	-	-	-	6,453,968	6,453,968
Disposals	(395,920)	(1,421,933)	(1,414,471)	(2,106,616)	(5,200)	(3,888)	-	(5,348,028)
Revaluation Adjustment to Other Comprehensive Income (Asset Revaluation Surplus)	1,487,207	11,560,999	-	81,775,995	13,652,981	7,955,169	-	116,432,351
Transfers Between Classes	-	(549,230)	-	549,230	-	-	-	-
Closing Gross Value as at 30 June 2023	38,229,575	184,889,307	29,838,466	820,528,594	243,114,855	141,655,742	22,340,336	1,480,596,875

19

Accumulated Depreciation and Impairment

Opening Balance as at 1 July 2022	-	73,561,617	17,189,365	189,680,248	87,203,645	58,978,835	-	426,613,710
Depreciation Expense	-	4,316,709	2,274,914	12,014,775	2,865,782	1,891,050	-	23,363,230
Depreciation on Disposals	-	(685,074)	(1,251,738)	(788,152)	(415)	(2,463)	-	(2,727,842)
Revaluation Adjustment to Asset Revaluation Surplus	-	5,136,145	-	(41,143,732)	5,359,106	3,621,618	-	(27,026,863)
Transfers Between Classes	-	(189,567)	-	189,567	-	-	-	-
Accumulated Depreciation as at 30 June 2023	-	82,139,830	18,212,541	159,952,706	95,428,118	64,489,040	-	420,222,235

19

Carrying Amount as at 30 June 2023

	38,229,575	102,749,477	11,625,925	660,575,888	147,686,737	77,166,702	22,340,336	1,060,374,640
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Range of Estimated Useful Life in Years

Not Depreciated	40 - 100	3 - 20	5 - 120	20 - 120	20 - 120	20 - 120	Not Depreciated	
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South Burnett Regional Council
Notes to the Financial Statements
 For the Year Ended 30 June 2023

Consolidated - 30 June 2022

Note

Basis of Measurement	Land		Buildings		Other Plant and Equipment		Road, Drainage and Bridge Network		Water		Wastewater		Work In Progress		Total
	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	
Asset Values															
Opening Gross Value as at 1 July 2021	35,748,200	156,789,851	29,286,600	681,514,484	212,343,324	122,312,015	14,368,502								1,252,362,976
Additions:															
- Work in Progress	91,367	4,084,447	1,543,638	7,674,755	1,980,480	3,161,443	(18,536,130)								
- Renewals	-	-	-	-	-	-	16,858,258								
- Other Additions	-	-	-	-	-	-	5,121,532								
Disposals	(945,000)	(5,551,162)	(2,464,413)	(3,478,731)	(1,806,470)	(2,006,320)									(16,252,096)
Revaluation Adjustment to Other comprehensive Income (Asset Revaluation Surplus)	2,243,721	15,440,157	-	45,560,654	16,996,636	9,882,134									90,123,301
Transfers Between Classes	-	53,123	-	(53,123)	(59,390)	59,390									
Closing Gross Value as at 30 June 2022	37,138,288	170,816,416	28,365,825	731,218,039	229,454,579	133,408,662	17,812,162								1,348,213,971

Accumulated Depreciation and Impairment

Opening Balance as at 1 July 2021	-	66,516,002	17,194,164	168,342,899	79,324,871	54,419,061	-	-	-	-	-	-	-	-	385,796,997
Depreciation Expense	-	3,883,914	2,275,815	10,768,828	2,662,939	1,822,797	-	-	-	-	-	-	-	-	21,414,293
Depreciation on Disposals	-	(3,109,219)	(2,274,507)	(1,249,208)	(1,237,692)	(1,637,830)	-	-	-	-	-	-	-	-	(9,508,456)
Revaluation Adjustment to Asset Revaluation Surplus	-	6,663,093	-	11,817,730	6,459,530	4,368,805	-	-	-	-	-	-	-	-	29,309,158
Transfers Between Classes	-	-	-	-	(6,003)	6,003	-	-	-	-	-	-	-	-	
Accumulated Depreciation as at 30 June 2022	-	73,953,790	17,195,472	189,680,248	87,203,646	58,978,836	-	-	-	-	-	-	-	-	427,011,992

Carrying Amount as at 30 June 2022

	37,138,288	96,862,625	11,170,353	541,537,791	142,250,933	74,429,826	17,812,162								921,201,979
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Range of Estimated Useful Life in Years

Not Depreciated	40 - 100	3 - 20	5 - 120	20 - 120	20 - 120	Not Depreciated									
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South Burnett Regional Council
Notes to the Financial Statements
 For the Year Ended 30 June 2023

Council - 30 June 2022

Note

Basis of Measurement

Asset Values

Opening Gross Value as at 1 July 2021

Additions:

- Work in Progress

- Renewals

- Other Additions

Disposals

Revaluation Adjustment to Other Comprehensive Income (Asset Revaluation Surplus)

Transfers Between Classes

Closing Gross Value as at 30 June 2022

19

Accumulated Depreciation and Impairment

Opening Balance as at 1 July 2021

Depreciation Expense

Depreciation on Disposals

Revaluation Adjustment to Asset Revaluation Surplus

Transfers Between Classes

Accumulated Depreciation as at 30 June 2022

19

Carrying Amount as at 30 June 2022

Range of Estimated Useful Life in Years

	Land		Buildings		Other Plant and Equipment		Road, Drainage and Bridge Network		Water		Wastewater		Work in Progress		Total
	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Opening Gross Value as at 1 July 2021	35,748,200	156,397,676	29,280,492	681,514,484	212,343,324	122,312,015	14,368,502	1,251,964,693							
Additions:															
- Work in Progress	91,367	4,084,447	1,543,638	7,674,755	1,980,480	3,161,443	(18,536,130)	-							
- Renewals	-	-	-	-	-	-	16,858,258	-							
- Other Additions	-	-	-	-	-	-	5,121,532	-							
Disposals	(945,000)	(5,551,162)	(2,464,413)	(3,478,731)	(1,806,470)	(2,006,320)	-	(15,252,096)							
Revaluation Adjustment to Other Comprehensive Income (Asset Revaluation Surplus)	2,243,721	15,440,157	-	45,560,654	16,996,636	9,882,134	-	90,123,301							
Transfers Between Classes	-	53,123	-	(53,123)	(59,390)	59,390	-	-							
Closing Gross Value as at 30 June 2022	37,138,288	170,424,241	28,359,718	731,218,039	229,454,579	133,408,662	17,812,162	1,347,815,689							
Accumulated Depreciation and Impairment															
Opening Balance as at 1 July 2021	-	66,345,545	17,188,057	168,342,899	79,324,871	54,419,061	-	385,620,433							
Depreciation Expense	-	3,662,197	2,275,815	10,768,828	2,662,939	1,822,797	-	21,192,577							
Depreciation on Disposals	-	(3,109,219)	(2,274,507)	(1,249,208)	(1,237,692)	(1,637,830)	-	(9,508,457)							
Revaluation Adjustment to Asset Revaluation Surplus	-	6,663,093	-	11,817,729	6,459,530	4,368,805	-	29,309,157							
Transfers Between Classes	-	-	-	-	(6,003)	6,003	-	-							
Accumulated Depreciation as at 30 June 2022	-	73,561,617	17,189,365	189,680,248	87,203,645	58,978,836	-	426,613,711							
Carrying Amount as at 30 June 2022	37,138,288	96,862,625	11,170,353	541,537,791	142,250,934	74,429,826	17,812,162	921,201,979							
Range of Estimated Useful Life in Years	Not Depreciated	40 - 100	3 - 20	5 - 120	20 - 120	20 - 120	Not Depreciated								

South Burnett Regional Council
Financial Statements
 For the Year Ended 30 June 2023

Property, Plant and Equipment

11 (a) Recognition

Infrastructure and Building assets with a total value of less than \$5,000, and IT assets with a total value of less than \$1,500 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

Replacement of a major component of an asset, in order to maintain its service potential, is treated as the acquisition of a new asset. Routine operating maintenance, repair costs and minor renewals to maintain the operational capacity and useful life of the non-current asset is expensed when incurred.

Expenditure incurred in accordance with Natural Disaster Relief Funding arrangements on road assets is analysed to determine whether the expenditure is capital in nature. The analysis of the expenditure requires Council engineers to review the nature and extent of expenditure on a given asset. Material expenditure that extends the useful life or renews the service potential of an asset is capitalised.

Land under the roads and reserve land which falls under the *Land Act 1994* or the *Land Title Act 1994* is controlled by the Queensland Government pursuant to the relevant legislation. This land is not recognised in these financial statements.

11 (b) Measurement

Property, plant, and equipment assets are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss.

Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition or for construction of an asset includes direct labour and materials and an appropriate proportion of overheads plus freight in, architect's fees and engineering design fees and all other establishment costs where appropriate.

Property, plant, and equipment received in the form of contributions, are recognised as assets and revenues at fair value.

11 (c) Depreciation

Assets are depreciated from the date of acquisition or, in respect of internally constructed assets, from the in-service date which is the time an asset is completed and commissioned ready for use. At this time, they are reclassified from work in progress to the appropriate property, plant, and equipment class.

Land is not depreciated as it has an unlimited useful life. Formation/Earthworks in relation to infrastructure is also not depreciated. Depreciation on all other property, plant and equipment is calculated on a straight-line basis so as to write-off the net cost or revalued amount of each depreciable asset, less its estimated residual value (nil for all Council assets other than Fleet), progressively over its estimated useful life to the Council. The straight-line basis approximately reflects the pattern of consumption of all Council assets.

Where assets have separately identifiable components that are subject to regular replacement, these components are assigned useful lives distinct from the asset to which they relate. Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset to the Council.

Major spares purchased specifically for particular assets that are above the asset recognition threshold are capitalised and depreciated on the same basis as the asset to which they relate.

The depreciable amount of improvements to or on leasehold land is allocated progressively over the estimated useful lives of the improvements to the Council or the unexpired period of the lease, whichever is shorter.

Depreciation methods, estimated useful lives and residual values of property, plant and equipment assets are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions. The condition assessments are performed as part of the annual valuation process for assets at each reporting date.

In accordance with the depreciation requirements of AASB 116, "complex assets" are componentised into short-life and long-life components based on planned asset management strategies and are depreciated separately.

11 (d) Impairment of Non-Current Assets

Each non-current physical and intangible asset held at cost is assessed for indicators of impairment annually. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

11 (e) Valuation

(i) Valuations Processes

Council's valuation policies and procedures are set by the Asset Management Governance Committee and reviewed annually taking into consideration an analysis of movements in fair value and other relevant information.

Non-current physical assets measured at fair value are revalued, where required, so that the carrying amount of each class of asset does not materially differ from its fair value at the reporting date. Revaluations will be made with sufficient regularity to ensure that the written down value amount does not differ materially from that which would be determined using fair value at the end of the reporting period. Accordingly, revaluations will be carried out every three to five years. This process involves the Valuer physically sighting Council assets across all asset classes and making their own assessments of the condition of the assets at the date of inspection.

In the intervening years, Council uses internal and external engineers and asset owners to assess for material differences in the assumptions for useful life, remaining lives and costs with all infrastructure assets, the results of which are considered in combination with suitable indexes from the Australian Bureau of Statistics. Together these are used to form the basis of a

South Burnett Regional Council
Notes to the Financial Statements
For the Year Ended 30 June 2023

management valuation for the relevant asset classes. The land asset class valuation was determined by calculating the annual estimated cumulative index from the 2023 Value-General Property Market Movement Report for the region.

Any revaluation increment arising on the revaluation of an asset is credited to the appropriate class of the asset revaluation surplus, except to the extent it reverses a revaluation decrement for the class previously recognised as an expense. A decrease in the carrying amount on revaluation is charged as an expense to the extent it exceeds the balance, if any, in the revaluation surplus of that asset class.

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life. Separately identified components of assets are measured on the same basis as the assets to which they relate.

In accordance with AASB 13 fair value measurements are categorised on the following basis:

- Level 1:** Fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities
- Level 2:** Fair value based on inputs that are directly or indirectly observable for the asset or liability
- Level 3:** Fair value based on unobservable inputs for the asset and liability

There were no transfers between levels of hierarchy during the year.

(ii) Valuation techniques used to derive fair values

Asset class and fair value hierarchy	Valuation approach	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates (related data source)	Index applied (change in index recognised this year)	Other interim revaluation adjustments
Land (Level 2)	Market Value	30/06/2020	Herron Todd White	Market-based evidence - historical sales Data from properties of similar nature, specification, and locality, or closest comparable sales in terms of property characteristics	Residential 5.80% Rural Res 9.03% Commercial 0.83% Industrial 1.27% Multi-unit Res 2.57% Primary Production 6.63% Other 5.47%	Indexation 30/06/2023 Shepherd Services Pty Ltd
Buildings (Level 2) 2022 \$1,004,819 2023 \$2,572,770	Market Value	30/06/2020	Shepherd Services Pty Ltd	Sale prices of comparable properties after adjusting for differences in key attributes Unit rates based on square metres can be supported by market evidence	6.67%	Indexation 30/06/2023 Shepherd Services Pty Ltd
Buildings (Level 3) 2022 \$67,794,089 2023 \$68,526,694	Current Replacement Cost	30/06/2020	Shepherd Services Pty Ltd	Basis of replacement with a new asset of similar type and service potential, with reference to market data for recent projects and costing guides issued by the Australian Institute of Quantity Surveyors, Rawlinson's	6.67%	Indexation 30/06/2023 Shepherd Services Pty Ltd
Roads, Drainage and Bridge Network (Level 3)	Current Replacement Cost	30/06/2023	Shepherd Services Pty Ltd	Unit rate review utilising a range of Council actual data sources and relevant benchmarking Labour rates based on Council's EBA Full review Useful lives - Remaining life of assets with consideration for assessed age and/or existing condition RACAS Condition assessment between May-August 2022		NIL
Water & Wastewater Infrastructure (Level 3)	Current Replacement Cost	30/06/2021	Shepherd Services Pty Ltd	Active assets grouped up and valued by components of facility Gross replacement cost based on appropriate materials and labour rates based on Council's EBA Full review Useful lives - Remaining life and physical obsolescence	5.95%	Indexation 30/06/2023 Shepherd Services Pty Ltd

South Burnett Regional Council
Notes to the Financial Statements
For the Year Ended 30 June 2023

Consolidated		Council	
2023	2022	2023	2022
\$	\$	\$	\$

12. Intangible Assets

Intangible assets with a cost or other value exceeding \$5,000 are recognised as intangible assets in the financial statements, items with a lesser value being expensed.

The water allocation assets are considered to have an indefinite useful life. The assets were tested for impairment at 30 June 2023, by comparing the carrying value of the water distribution network cash-generating unit (incorporating the tangible water infrastructure and the intangible allocation assets) against the net present value of forecast future cash flows (value in use) to be generated over the maximum replacement lifecycle of network assets. While Council does not operate the water distribution network to generate a profit, Council does set rates for water access and distribution with the view to recovering the costs of maintaining the distribution network.

Cash flow projections were based on the most recent adopted 5-year budget. An expected cash flow approach was applied after assessing 5 years of historical actual data versus budget data to establish the probability of estimated cash flows changing from predictions. Terminal value was calculated using the perpetuity method with key assumptions of 2% for growth and a discount rate of 5.21%. The impairment assessment performed resulted in the calculated value in use being greater than the carrying amount indicating that the water allocation assets were not impaired as at 30 June 2023.

Water Allocation

Closing Gross Carrying Value	6,234,639	6,234,639	6,234,639	6,234,639
Computer Software				
Opening Gross Carrying Value	39,810	39,810	39,810	39,810
Additions	-	-	-	-
Disposals	-	-	-	-
Closing Gross Carrying Value	39,810	39,810	39,810	39,810
Accumulated Amortisation				
Opening Balance	15,924	7,962	15,924	7,962
Amortisation Provided in Period	7,962	7,962	7,962	7,962
Amortisation on Disposals	-	-	-	-
Closing Balance	23,886	15,924	23,886	15,924
Net Carrying Value at End of Financial Year	15,924	23,886	15,924	23,886
Total Intangible Assets	6,250,563	6,258,525	6,250,563	6,258,525

South Burnett Regional Council
Notes to the Financial Statements
For the Year Ended 30 June 2023

13. Contract Balances

Contract assets represents the excess of costs incurred in relation to a contract with the customer or construction of an asset over the amounts that Council has invoiced the customer or the grantor. Where Council has invoiced the customer or the grantor amounts in excess of what it has incurred in relation to a contract or in constructing an asset, this gives rise to a contract liability.

	Consolidated		Council	
	2023	2022	2023	2022
	\$	\$	\$	\$
(a) Contract Assets				
	7,046,587	4,269,380	7,046,587	4,269,380
(b) Contract Liabilities				
Funds Received Upfront to Construct Council Controlled Assets	1,645,951	2,242,937	1,645,951	2,242,937
Non-Capital Performance Obligations Not Yet Satisfied	678,416	1,945,017	678,416	1,945,017
	2,324,367	4,187,954	2,324,367	4,187,954
Current Contract Liabilities	2,324,367	4,187,954	2,324,367	4,187,954
Non-Current Contract Liabilities	-	-	-	-
	2,324,367	4,187,954	2,324,367	4,187,954

Revenue Recognised that was Included in the Contract Liability Balance at the Beginning of the Year

Funds to Construct Council Controlled Assets	1,368,199	192,333	1,368,199	192,333
Non-Capital Performance Obligations (including deposits received in advance)	1,943,548	722,302	1,943,548	722,302
	3,311,747	914,635	3,311,747	914,635

Satisfaction of contract liabilities

The contract liabilities in relation to capital grants relate to funding received prior to the work being performed since revenue is recognised as Council constructs the assets. Council expects to recognise the contract liability as income in the next 12 months.

(c) Significant Changes in Contract Balances

There have been some significant increases to contract assets and a decrease to contract liabilities compared to 2022.

•Out of the \$7.046m in contract assets at the end of June 2023, around \$5.453m related to expenditure incurred due to flood events during the 21-22 and 22-23 period which will be reimbursed by the Queensland Reconstruction Authority.

•Out of the reduction in the contract liabilities, approximately \$1.461m related to funds received under the Works for Queensland funding which have been used during the 22-23 year.

South Burnett Regional Council
Notes to the Financial Statements
For the Year Ended 30 June 2023

14. Leases

Council as a Lessee

Where Council assesses that an agreement contains a lease, a right of use asset and lease liability is recognised on inception of the lease. Council does not separate lease and non-lease components for any class of assets and has accounted for lease payments as a single component.

The right-of-use asset is measured using the cost model where cost on initial recognition is comprised of the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration, less any lease incentives received and is depreciated over the lease term on a straight-line basis and assessed for impairment in accordance with the impairment of asset accounting policy.

The lease liability is initially recognised at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the Council's incremental borrowing rate for a similar term with similar security is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is re-measured whether there is a lease modification or change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI).

Where the lease liability is re-measured, the right-of-use asset is adjusted to reflect the re-measurement.

Exceptions to Lease Accounting

Council has applied the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low value assets. Council recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

Leases at Significantly Below Market Value – Concessionary Leases

Council has elected to measure the right-of-use asset arising from the concessionary leases at cost which is based on the associated lease liability at initial recognition.

Terms and Conditions of Leases

Land

Council has leases over land parcels at Yallakool Tourist Park, Memerambi Transfer Station and Murgon SES. The lease terms range from 10 to 50 years. Lease payments for the year are based on 6% of the 3-year average rental value.

Right-of-Use Assets

Consolidated and Council	Land \$
Balance as at 1 July 2022	698,685
Additions to Right-of-Use Assets	-
Adjustments to Right-of-Use Assets Due to Re-Measurement of Lease Liability	24,448
Depreciation Charge	(27,183)
Impairment of Right-of-Use Assets	-
Balance at 30 June 2023	695,950
Balance as at 1 July 2021	868,787
Additions to Right-of-Use Assets	-
Adjustments to Right-of-Use Assets Due to Re-Measurement of Lease Liability	(143,893)
Depreciation Charge	(26,209)
Impairment of Right-of-Use Assets	-
Balance at 30 June 2022	698,685

Lease Liabilities

The table below shows the maturity analysis of the lease liabilities based on contractual cashflows and therefore the amounts will not be the same as the recognised lease liability in the statement of financial position.

Consolidated and Council					
	< 1 year \$	1-5 years \$	> 5 years \$	Total \$	Total per Statement of Financial Position \$
2023	39,286	148,804	843,981	1,032,071	732,929
2022	37,955	146,061	852,657	1,036,673	728,228
			2023	Current	20,206
				Non-Current	712,723
				Total	732,929
			2022	Current	19,002
				Non-Current	709,226
				Total	728,228

Amounts Included in the Statement of Comprehensive Income Related to Leases

The following amounts have been recognised in the Statement of Comprehensive Income for leases where Council is the lessee:

Consolidated and Council	2023 \$	2022 \$
Interest on Lease Liabilities	19,640	19,483
Depreciation of Right-to-Use Assets	27,183	26,209
Expenses Relating to Short-Term Leases	-	-
Expenses Relating to Low-Value Assets	-	-
	<u>46,823</u>	<u>45,692</u>
Total Cash Outflows for Leases	<u>39,387</u>	<u>38,054</u>

Leases at Significantly Below Market Value – Concessionary/Peppercorn Leases

Council holds a number of leases at significantly below market value for land and buildings which are used for community and recreational purposes mainly relating to the Boondooma Dam and Rail Trail.

The leases are generally between 2 and 50 years and require payments between \$1 and \$10,000 per annum. The use of the right-to-use asset is restricted by the lessors to specified community services which Council must provide; these services are detailed in the leases.

Council does not believe that any of the leases in place are individually material.

Council as a Lessor

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease.

If the lease contains a lease and non-lease components, then the non-lease components are accounted for in accordance with AASB 15 *Revenue from Contracts with Customers*.

South Burnett Regional Council
Notes to the Financial Statements
For the Year Ended 30 June 2023

15. Payables

Creditors are recognised upon receipt of invoice, at the amount owed. Amounts owing are unsecured and are generally settled on 30-day terms.

Liabilities are recognised for employee benefits such as accrued wages and salaries, annual leave, RDO and Toil in respect of services provided by the employees up to the reporting date. The liability is calculated using the present value of remuneration rates that will be paid when the liability is expected to be settled and includes related on-costs.

As Council does not have an unconditional right to defer settlement of the annual leave beyond twelve months after the reporting date, annual leave is classified as a current liability.

	Consolidated		Council	
	2023	2022	2023	2022
	\$	\$	\$	\$
Current				
Creditors	3,230,022	1,717,665	3,182,849	1,717,665
Annual Leave	2,261,279	2,201,339	2,261,279	2,201,339
Accrued Wages and Salaries	693,353	684,386	693,353	684,386
Prepaid Rates	2,741,085	2,582,294	2,741,085	2,582,294
Accrued Expenses	6,214,218	4,987,061	6,214,218	4,987,061
Other Entitlements	210,884	189,764	210,884	189,764
	<u>15,350,841</u>	<u>12,362,510</u>	<u>15,303,668</u>	<u>12,362,510</u>

Consolidated		Council	
2023	2022	2023	2022
\$	\$	\$	\$

16. Borrowings

Borrowings are initially recognised at fair value plus any directly attributable transaction costs. Thereafter, they are measured at amortised cost. Principal and interest repayments are made annually in advance.

All borrowings are in \$A denominated amounts and interest is expensed as it accrues. No interest has been capitalised during the current or comparative reporting period. Expected final repayment dates vary from 15 September 2022 to 15 September 2037.

Council adopts an annual debt policy that sets out Council's borrowings for the next nine years. Council's borrowings with QTC are fixed rate loans, as such Council is not subject to any material level of interest rate risk on borrowings with QTC. South Burnett Regional Council manages its exposure to liquidity risk by maintaining sufficient cash deposits, both short and long term, to cater for unexpected volatility in cash flows.

Current

Loans - Queensland Treasury Corporation	3,309,663	3,283,781	3,309,663	3,283,781
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Non-Current

Loans - Queensland Treasury Corporation	23,838,084	27,139,006	23,838,084	27,139,006
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Loans - Queensland Treasury Corporation

Opening Balance at Beginning of Financial Year	30,422,787	33,549,414	30,422,787	33,549,414
Loans Raised	-	-	-	-
Principal Repayments	(3,275,040)	(3,126,627)	(3,275,040)	(3,126,627)
Book Value at End of Financial Year	27,147,747	30,422,787	27,147,747	30,422,787

The QTC loan fair value at the reporting date was \$27,076,843.48. This represents the value of the debt if Council repaid it at that date. As it is the intention of Council to hold the debt for its term, no provision is required to be made in these accounts.

No assets have been pledged as security by the Council for any liabilities, however all loans are guaranteed by the Queensland Government. There have been no defaults or breaches of the loan agreement during the period.

The following table represents the remaining contractual cashflows (principal and interest) of financial liabilities (excluding lease liabilities) at the end of the reporting period.

Maturity Analysis - Consolidated and Council	< 1 year	1 - 5 years	5 years +	Total Contractual Cash Flows	Carrying Amount
Loans - QTC	4,410,426	16,075,371	11,395,996	31,881,793	27,147,747

South Burnett Regional Council
Notes to the Financial Statements
 For the Year Ended 30 June 2023

17. Provisions

Long Service Leave

A liability for long service leave is measured as the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The value of the liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employees remaining in Council's employment or other associated employment which would result in Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The interest rates attaching to the QTC debt pool rates at the reporting date are used to discount the estimated future cash outflows to their present value.

Where employees have met the prerequisite length of service and Council does not have an unconditional right to defer this liability beyond 12-month, long service leave is classified as a current liability. Otherwise it is classified as non-current.

Refuse Dump Restoration and Quarry Rehabilitation

This provision is measured at the expected cost of the work required, discounted to current day values using the interest rates attaching to the QTC debt pool rates with a date corresponding to the anticipated date of the restoration.

Refuse Dump Restoration

This provision represents the present value of the anticipated future costs associated with the closure of 25 old and operating refuse disposal sites, decontamination and monitoring of historical residues and leaching on these sites. The calculation of this provision requires the use of assumptions such as application of environmental legislation, site closure dates, available technologies, and engineering cost estimates.

These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision recognised for refuse disposal sites is reviewed at least annually and updated based on the facts and circumstances available at the time. Management estimates that the current longest useable site will close in 2041 and that the restoration on the various sites will occur progressively after closing.

Quarry Rehabilitation

The provision for quarry rehabilitation represents the present value of the anticipated future costs associated with the closure of the quarries, refilling the basin, and reclamation and rehabilitation of these sites. The calculation of this provision requires assumptions such as application of environmental legislation, site closure dates, available technologies, and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. Because of the long-term nature of the liability, the most significant uncertainty in estimating the provision is the costs that will be incurred. The provision recognised for quarry rehabilitation is reviewed at least annually and updated based on the facts and circumstances available at the time.

	Consolidated		Council	
	2023	2022	2023	2022
	\$	\$	\$	\$
Current				
Refuse Dump Restoration	217,416	99,505	217,416	99,505
Long Service Leave	3,775,449	3,482,971	3,775,449	3,482,971
	3,992,865	3,582,476	3,992,865	3,582,476
Non-Current				
Quarry Rehabilitation	1,087,411	934,706	1,087,411	934,706
Refuse Dump Restoration	10,367,774	9,180,679	10,367,774	9,180,679
Long Service Leave	573,521	603,316	573,521	603,316
	12,028,706	10,718,701	12,028,706	10,718,701

Movements in non-employee benefit provisions

Quarry Rehabilitation				
Balance at Beginning of Financial Year	934,706	1,266,221	934,706	1,266,221
Increase Due to Unwinding of Discount	42,955	42,528	42,955	42,528
Additional Provisions	-	-	-	-
Amounts Used	(4,241)	(1,289)	(4,241)	(1,289)
Increase/(Decrease) Due to Change in Discount Rate	113,991	(372,754)	113,991	(372,754)
Balance at End of Financial Year	1,087,411	934,706	1,087,411	934,706
Refuse Dump Restoration				
Balance at Beginning of Financial Year	9,280,185	11,867,569	9,280,185	11,867,569
Increase Due to Unwinding of Discount	426,800	382,796	426,800	382,796
Additional Provisions	70,183	-	70,183	-
Amounts Used	-	(171,570)	-	(171,570)
Increase/(Decrease) Due to Change in Discount Rate	808,022	(2,798,610)	808,022	(2,798,610)
Balance at End of Financial Year	10,585,190	9,280,185	10,585,190	9,280,185

South Burnett Regional Council
Notes to the Financial Statements
For the Year Ended 30 June 2023

	Consolidated		Council	
	2023	2022	2023	2022
Note	\$	\$	\$	\$

18. Other Liabilities

Revenue is classified as unearned if it relates to an obligation to supply specific goods and services in future periods. Unearned revenue includes cemetery and rent prepayments.

In June 2022, the State Government prepaid four financial years of State Waste Levy to Councils to mitigate the impacts on households for 2022/2023 – 2025/2026 due to the State Waste Levy, which took effect from 1 July 2019. The State Government also prepaid State Waste Levy for 2026/2027 in June 2023. The Council will be liable to the State for payment of the Levy on most forms of commercial and household waste delivered to landfill from 1 July 2019.

Payment to the Council essentially refunds the Council for the portion of the Levy that relates to Municipal Solid Waste. Council will fund the portion of the Levy that relates to commercial waste through charges to commercial users of disposal sites from 1 July 2019.

19. Asset Revaluation Surplus

The asset revaluation surplus comprises adjustments relating to changes in value of property, plant and equipment that do not result from the use of those assets. Net incremental changes in the carrying value of classes of non-current assets since their initial recognition are accumulated in the asset revaluation surplus. Increases and decreases on revaluation are offset within a class of assets.

Where a class of asset is decreased on revaluation, that decrease is offset first against the amount remaining in the asset revaluation surplus in respect of that class. Any excess is treated as an expense.

When an asset is disposed of, the surplus in respect of that asset is retained in the asset revaluation surplus and not transferred to retained surplus, unless the asset disposed is the last remaining asset in its particular asset category.

The Closing Balance of the Asset Revaluation Surplus comprises the following Asset Categories:

Land and Improvements	11	12,468,608	10,981,401	12,468,608	10,981,401
Buildings	11	46,725,006	40,300,153	46,725,006	40,300,153
Road, Drainage and Bridge Network	11	444,030,403	321,110,676	444,030,403	321,110,676
Water	11	85,254,216	76,960,341	85,254,216	76,960,341
Wastewater	11	51,104,723	46,771,171	51,104,723	46,771,171
		639,582,956	496,123,742	639,582,956	496,123,742

Consolidated		Council	
2023	2022	2023	2022
\$	\$	\$	\$

20. Commitments for Expenditure

Contractual Commitments

Contractual Commitments at End of Financial Year but not recognised in the Financial Statements are as follows:

Garbage Collection Contract	2,660,556	6,639,453	2,660,556	6,639,453
Pest Control	85,740	37,699	85,740	37,699
Security	68,868	30,189	68,868	30,189
Cleaning Contractors	2,868,129	811,043	2,868,129	811,043
Swimming Pool Management	1,693,938	-	1,693,938	-
	7,377,231	7,518,384	7,377,231	7,518,384

21. Contingent Liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:

Local Government Mutual

The South Burnett Regional Council is a member of the Local Government Mutual Liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or being unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2023 the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

Local Government WorkCare

The South Burnett Regional Council is a member of the Queensland Local Government Worker's Compensation Self-Insurance Scheme, Local Government WorkCare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self-insurance licence be cancelled and there were insufficient funds to cover outstanding liabilities. Only the government's worker's compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$425,878.85 for 30 June 2023.

South Burnett Regional Council
Notes to the Financial Statements
 For the Year Ended 30 June 2023

	Consolidated		Council	
	2023	2022	2023	2022
Note	\$	\$	\$	\$

22. Superannuation

Council contributes to the LGIAsuper Regional Defined Benefits Fund (the scheme), at the rate of 12% for each permanent employee who is a defined benefit member. This rate is set in accordance with the LGIAsuper trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the *Local Government Act 2009*. The scheme is managed by the LGIAsuper trustee as trustee for LGIAsuper trading as Brighter Super.

The scheme is a pooled defined benefit plan and it is not in accordance with the deed to allocate obligations, plan assets and costs at the Council level.

Any amount by which the scheme is over or under funded may affect future contribution rate obligations, but has not been recognised as an asset or liability of the Council.

Technically South Burnett Regional Council may be liable to the scheme for a portion of another local governments' obligation should that local government be unable to meet them. However, the risk of this occurring is extremely low and in accordance with the LGIAsuper trust deed changes to Council's obligations will only be made on the advice of an actuary.

The last completed actuarial assessment of the scheme as required under Superannuation Prudential Standard 160 was undertaken as at 1 July 2021. The actuary indicated that "At the valuation date of 1 July 2021, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date". The measure of vested benefits represents the value of benefit entitlements should all participating employees voluntarily exit the scheme. The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date.

No changes have been made to prescribed employer contributions which remain at 12% of employee salary or wages and there are no known requirements to change the rate of contributions.

The next triennial actuarial review is not due until 1 July 2024.

The most significant risks that may result in LGIAsuper increasing the contribution rate, on the advice of the actuary, are:

- Investment Risk** The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.
- Salary Growth Risk** The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

Superannuation Contributions Made to the Regional Defined Benefits Fund		128,415	141,482	128,415	141,482
Other Superannuation Contributions for Employees		2,738,826	2,509,453	2,738,826	2,509,453
The Amount of Superannuation Contributions paid by Council to the Scheme in this period for the Benefit of Employees was:	4	2,867,241	2,650,935	2,867,241	2,650,935

Consolidated		Council	
2023	2022	2023	2022
\$	\$	\$	\$

23. Trust Funds

Trust Funds Held for Outside Parties

Security Deposits	3,620,451	4,783,885	3,620,451	4,783,885
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Trust Funds are monies collected or held on behalf of other individuals and/or entities yet to be paid out to or on behalf of those individuals and/or entities. The South Burnett Regional Council performs only a custodial role in respect of these monies. As these funds cannot be used by Council, they are not brought to account in these financial statements.

24. Reconciliation of Result from Ordinary Activities to Net Cash Inflow/(Outflow) from Operating Activities

Net Result	778,261	8,656,819	785,052	8,885,209
Non-Cash Items:				
Depreciation and Amortisation	23,398,375	21,448,465	23,398,375	21,226,748
Unwinding Discount on Provisions	1,391,768	(2,746,040)	1,391,768	(2,746,040)
Impairment of Receivables	15,902	(75,033)	15,902	(75,033)
Investing and Development Activities (Non-Cash):				
Net (Profit)/Loss on Disposal of Non-Current Assets	2,048,148	6,389,365	2,048,148	6,389,365
Capital Grants and Contributions	(7,321,233)	(10,146,305)	(7,321,233)	(10,146,305)
	(5,273,085)	(3,756,940)	(5,273,085)	(3,756,940)
Changes in Operating Assets and Liabilities:				
(Increase)/Decrease in Receivables	249,283	2,215,563	249,876	2,211,667
(Increase)/Decrease in Contract Assets	(2,777,207)	200,229	(2,777,207)	200,229
(Increase)/Decrease in Inventory	(45,820)	(89,447)	(45,820)	(89,447)
Increase/(Decrease) in Payables	2,772,393	1,252,136	2,763,513	1,228,797
Increase/(Decrease) in Contract Liabilities	(1,863,587)	3,219,539	(1,863,587)	3,219,539
Increase/(Decrease) in Other Provisions	328,625	(215,887)	328,625	(215,887)
Increase/(Decrease) in Other Liabilities	227,985	5,901,484	227,985	5,901,484
	(1,108,328)	12,483,617	(1,116,815)	12,456,382
Net Cash Inflow from Operating Activities	19,202,893	36,010,889	19,201,397	35,990,327

25. Reconciliation of Liabilities Arising from Finance Activities

		as at 30 June 2022	Cash Flows	Non-Cash Changes (New Leases & Adjustments)	as at 30 June 2023
Borrowings	Note 16	30,422,787	(3,275,040)	-	27,147,747
Lease Liabilities	Note 14	728,228	(19,747)	24,448	732,929
		31,151,014	(3,294,787)	24,448	27,880,676

		as at 30 June 2021	Cash Flows	Non-Cash Changes (New Leases & Adjustments)	as at 30 June 2022
Borrowings	Note 16	33,549,414	(3,126,626)	-	30,422,787
Lease Liabilities	Note 14	890,691	(18,571)	(143,893)	728,228
		34,440,105	(3,145,197)	(143,893)	31,151,014

South Burnett Regional Council
Notes to the Financial Statements
 For the Year Ended 30 June 2023

26. Events After the Reporting Period

There are no material adjusting events after the balance date.

27. Financial Instruments and Financial Risk Management

(a) Financial Assets and Financial Liabilities

South Burnett Regional Council has exposure to market risk arising from financial instruments.

Market Risk

Market risk is the risk that changes in market indices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

Interest Rate Risk

Council is exposed to interest rate risk through investments and borrowings with QTC.

The Council has access to a mix of variable and fixed rate funding options through QTC so that interest rate risk exposure can be minimised.

Sensitivity

Sensitivity to interest rate movements is shown for variable financial assets and liabilities based on the carrying amount at reporting date.

The following interest rate sensitivity analysis depicts what effect a reasonably possible change in interest rates (assumed to be 25 basis points / 0.25% for the 2022 comparison year and 100 basis points / 1.00% for the current year) would have on the profit and equity, based on the carrying values at the end of the reporting period. The calculation assumes that the change in interest rates would be held constant over the period.

Market Rate Risk

	Net Carrying Amount \$	Effect on Net Result		Effect on Equity	
		1.00% Increase \$	1.00% Decrease \$	1.00% Increase \$	1.00% Decrease \$
2023					
QTC Cash Fund	47,968,495	479,685	(479,685)	479,685	(479,685)
Loans - QTC	27,147,747	-	-	-	-
Loans - Other	-	-	-	-	-
Net Total	75,116,242	479,685	(479,685)	479,685	(479,685)
	Net Carrying Amount \$	0.25% Increase \$	0.25% Decrease \$	0.25% Increase \$	0.25% Decrease \$
2022					
QTC Cash Fund	45,694,941	114,237	(114,237)	114,237	(114,237)
Loans - QTC	30,422,787	-	-	-	-
Loans - Other	-	-	-	-	-
Net Total	76,117,728	114,237	(114,237)	114,237	(114,237)

In relation to the QTC loans held by the Council, the following has been applied:

QTC Fixed Rate Loan – financial instruments with fixed interest rates which are carried at amortised cost are not subject to interest rate sensitivity.

(b) Fair Value

The fair value of trade and other receivables and payables is assumed to approximate the value of the original transaction, less any allowance for impairment.

South Burnett Regional Council
Notes to the Financial Statements
 For the Year Ended 30 June 2023

28. Transactions with Related Parties

(a) Subsidiaries

The following transactions occurred with subsidiaries:

In previous years, Council leased the Lady Bjelke-Petersen hospital building facilities to the South Burnett Community Hospital Foundation Limited for a nominal fee. In December 2021, a third party purchased the Lady Bjelke-Petersen hospital from Council and as such the funding support that Council was required to provide to the South Burnett Community Hospital Foundation has significantly diminished. The amount payable by the Foundation to Council at 30 June 2023 was \$47,173 (2022 \$38,293).

(b) Transactions with Key Management Personnel (KMP)

KMP include the Mayor, Councillors, Council's Chief Executive Officer, some Executive Management personnel, and Directors of South Burnett Community Hospital Foundation. The Directors of South Burnett Community Hospital Foundation receive no remuneration for their services. The compensation paid to KMP for 2022/2023 comprises:

	2023	2022
	\$	\$
Short-Term Employee Benefits	1,469,864	1,554,020
Post-Employment Benefits	169,792	193,750
Long-Term Benefits	-	-
Termination Benefits	-	-
Total	1,639,656	1,747,770

Detailed remuneration disclosures are provided in the annual report.

(c) Transactions with Other Related Parties

Other related parties include the close family members of KMP, and any entities controlled or jointly controlled by KMP or their close family members. Close family members include a spouse, child and dependent of a KMP or their spouse.

Details of transactions between Council and other related parties are disclosed below:

Details of Transaction	Additional Information	2023	2022
		\$	\$
Employee expenses for Close Family Members of Key Management Personnel	28 c(i)	234,214	525,405

- (i) All close family members of key management personnel were employed through an arm's length process. They are paid in accordance with the Award for the job they perform.

The Council employs 339 staff (excluding Councillors) of which only 3 are close family members of key management personnel.

(d) Loans and Guarantees to/from Related Parties

Council does not make loans to or receive loans from related parties. No guarantees have been provided.

(e) Transactions with Related Parties That Have Not Been Disclosed

Most of the entities and people that are related parties of Council live and operate within the South Burnett Regional Council area. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include:

- Payment of Rates
- Normal Use of Council's Sport and Recreational Facilities
- Dog Registration
- Normal Fees and Charges

Council has not included these types of transaction in its disclosure, where they are made on the same terms and conditions available to the general public.

South Burnett Regional Council
Financial Statements
For the Year Ended 30 June 2023



Management Certificate

For the Year Ended 30 June 2023

These general-purpose financial statements have been prepared pursuant to Sections 176 and 177 of the *Local Government Regulation 2012* (the Regulation) and other prescribed requirements.

In accordance with Section 212(5) of the Regulation we certify that:


- (i) The prescribed requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) The general-purpose financial statements, present a true and fair view, in accordance with Australian Accounting Standards, of the Council's and the Consolidated entity's transactions for the financial year and financial position at the end of the year.



Acting Mayor
Gavin Jones

13.10.2023

Date



Chief Executive Officer
Mark Pitt

13-10-2023

Date

INDEPENDENT AUDITOR'S REPORT

To the councillors of South Burnett Regional Council

Report on the audit of the financial report

Opinion

I have audited the accompanying financial report of South Burnett Regional Council (the council) and its controlled entities (the group).

In my opinion, the financial report:

- a) gives a true and fair view of the council's and group's financial position as at 30 June 2023, and of their financial performance and cash flows for the year then ended
- b) complies with the *Local Government Act 2009*, the *Local Government Regulation 2012* and Australian Accounting Standards.

The financial report comprises the statements of financial position as at 30 June 2023, the statements of comprehensive income, statements of changes in equity and statements of cash flows for the year then ended, notes to the financial statements including material accounting policy information, and the certificate given by the Acting Mayor and Chief Executive Officer.

Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial report* section of my report.

I am independent of the group in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in South Burnett Regional Council's annual report for the year ended 30 June 2023 was the current year financial sustainability statement and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the *Local Government Regulation 2012*, I have formed a separate opinion on the current year financial sustainability statement.



In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the financial report

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the council's and group's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the group.

Auditor's responsibilities for the audit of the financial report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for forming an opinion on the effectiveness of the council's or group's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.

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- Conclude on the appropriateness of the council's and group's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the group's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. I base my conclusions on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the council or group to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the group to form an opinion on the financial report. I am responsible for the direction, supervision and performance of the audit of the group. I remain solely responsible for my audit opinion.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report on other legal and regulatory requirements

In accordance with s. 40 of the *Auditor-General Act 2009*, for the year ended 30 June 2023:

- I received all the information and explanations I required
- I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.

Prescribed requirements scope

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, any other Act and the Local Government Regulation 2012. The applicable requirements include those for keeping financial records that correctly record and explain the council's and group's transactions and account balances to enable the preparation of a true and fair financial report.



Michael Claydon
 as delegate of the Auditor-General

17 October 2023

Queensland Audit Office
 Brisbane

South Burnett Regional Council
Current-Year Financial Sustainability Statement
 For the Year Ended 30 June 2023

Current-Year Financial Sustainability Statement
For the Year Ended 30 June 2023

Measures of Financial Sustainability		How the Measure is Calculated	Actual	Target
Consolidated				
Operating Surplus Ratio		Net result (excluding capital items) divided by total operating revenue (excluding capital items)	-4.5%	Between 0% and 10%
Asset Sustainability Ratio		Capital expenditure on the replacement of assets (all asset renewals) divided by depreciation expense.	65.2%	Greater than 90%
Net Financial Liabilities Ratio		Total liabilities less current assets divided by total operating revenue (excluding capital items).	-13.9%	Not greater than 60%
Council				
Operating Surplus Ratio		Net result (excluding capital items) divided by total operating revenue (excluding capital items)	-4.5%	Between 0% and 10%
Asset Sustainability Ratio		Capital expenditure on the replacement of assets (all asset renewals) divided by depreciation expense.	65.2%	Greater than 90%
Net Financial Liabilities Ratio		Total liabilities less current assets divided by total operating revenue (excluding capital items).	-13.8%	Not greater than 60%

Note 1 - Basis of Preparation

The current year financial sustainability statement is a special purpose statement prepared in accordance with the requirements of the *Local Government Regulation 2012* and the *Financial Management (Sustainability) Guideline 2013*. The amounts used to calculate the three reported measures are prepared on an accrual basis and are drawn from the Council's audited general-purpose financial statements for the year ended 30 June 2023.



Certificate of Accuracy

For the Year Ended 30 June 2023

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.

Acting Mayor
Gavin Jones

13.10.2023

Date

Chief Executive Officer
Mark Pitt BSM

13. 10. 2023

Date



INDEPENDENT AUDITOR'S REPORT

To the councillors of South Burnett Regional Council

Report on the Current-Year Financial Sustainability Statement

Opinion

I have audited the accompanying current year financial sustainability statement of South Burnett Regional Council for the year ended 30 June 2023, comprising the statement, explanatory notes, and the certificate of accuracy given by the Acting Mayor and the Chief Executive Officer.

In accordance with s.212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current year financial sustainability statement of South Burnett Regional Council for the year ended 30 June 2023 has been accurately calculated.

Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2013 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

Other information

Other information comprises financial and non-financial information (other than the audited financial report) in an entity's annual report.

At the date of this auditor's report, the available other information in South Burnett Regional Council's annual report for the year ended 30 June 2023 was the general purpose financial report and long-term financial sustainability statement.

The councillors are responsible for the other information.

My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon.

However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the general purpose financial report.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

Responsibilities of the councillors for the current year financial sustainability statement

The councillors are responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors' responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the current year financial sustainability statement

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.



- Evaluate the overall presentation, structure and content of the statement, including the disclosures, and whether the statement represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

A handwritten signature in black ink that reads "M. Claydon".

Michael Claydon
as delegate of the Auditor-General

17 October 2023

Queensland Audit Office
Brisbane

South Burnett Regional Council
Unaudited Long-Term Financial Sustainability Statement
 For the Year Ended 30 June 2023

Unaudited Long-Term Financial Sustainability Statement

Prepared as at 30 June 2023

Measures of Financial Sustainability	How the Measure is Calculated	Target	Actuals at									
			30 June 2023	30 June 2024	30 June 2025	30 June 2026	30 June 2027	30 June 2028	30 June 2029	30 June 2030	30 June 2031	30 June 2032
Consolidated												
Operating Surplus Ratio	Net result (excluding capital items) divided by total operating revenue (excluding capital items)	Between 0% and 10%	-4.5%	-4.3%	-2.4%	-1.4%	-0.3%	0.8%	2.5%	3.6%	4.9%	5.9%
Asset Sustainability Ratio	Capital expenditure on the replacement of assets (all asset renewals) divided by depreciation expense.	Greater than 90%	65.2%	106.6%	101.6%	119.9%	86.5%	92.5%	92.4%	70.8%	95.0%	103.7%
Net Financial Liabilities Ratio	Total liabilities less current assets divided by total operating revenue (excluding capital items).	Not greater than 60%	-13.9%	-15.5%	-13.7%	-11.3%	-14.2%	-18.0%	-16.6%	-23.5%	-39.9%	-35.6%
Council												
Operating Surplus Ratio	Net result (excluding capital items) divided by total operating revenue (excluding capital items)	Between 0% and 10%	-4.5%	-4.3%	-2.4%	-1.4%	-0.3%	0.8%	2.5%	3.6%	4.9%	5.9%
Asset Sustainability Ratio	Capital expenditure on the replacement of assets (all asset renewals) divided by depreciation expense.	Greater than 90%	65.2%	106.6%	101.6%	119.9%	86.5%	92.5%	92.4%	70.8%	95.0%	103.7%
Net Financial Liabilities Ratio	Total liabilities less current assets divided by total operating revenue (excluding capital items).	Not greater than 60%	-13.9%	-15.5%	-13.7%	-11.3%	-14.2%	-16.0%	-16.6%	-23.5%	-25.9%	-35.6%

Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.



Certificate of Accuracy

For the Long-Term Financial Sustainability Statement Prepared as at 30 June 2023

This long-term financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the Regulation).


In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.



Acting Mayor
Gavin Jones

13.10.2023.

Date



Chief Executive Officer
Mark Pitt PSM

13.10.2023

Date

Acronyms

AASB	Australian Accounting Standards Board	MCBF	Mayor's Community Benefit Fund
ACW	Australia's Country Way	NAB	National Australia Bank
ACH	Arts Culture and Heritage	NDRRA	Natural Disaster Relief Recovery Arrangements
APV	Adjusted Present Value	NRM	Natural Resource Management
BIEDO	Burnett Inland Economic Development Organisation	PCYC	Police Citizens Youth Club
BP	Bjelke-Petersen	PIA	Planning Institute of Australia
BVRT	Brisbane Valley Rail Trail	QAO	Queensland Audit Office
CASA	Civil Aviation Safety Authority	QMS	Quality Management System
CBA	Commonwealth Bank of Australia	QRAIL	Queensland Rail
CEDA	Community Economic Development Australia	QTC	Queensland Treasury Corporation
CEO	Chief Executive Officer	RADF	Regional Arts Development Fund
CR	Councillor	REDAC	Regional Economic Development Advisory Committee
CTC	(South Burnett) Community Training Centre	RLCIP	Regional and Local Community Infrastructure Program
DSDILGP	Department of State Development Infrastructure, Local Government and Planning	RMPC	Routine Maintenance Performance Contract
DTMR	Department of Transport and Main Roads	RPO	Recovery Point Objective
EBA	Enterprise Bargaining Agreement	RRG	Regional Road Group
ECM	Electronic Content Management	RSVP	Rapid Surveillance for Vector Presence (Mosquito trap)
EEO	Equal Employment Opportunity	RTI	Right to Information
EOC	Emergency Operations Centre	RTO	Recover Time Objective
ERM	Enterprise Risk Management	RTR	Roads to Recovery
EVNT	Endangered, Vulnerable and Near Threatened	SBCOS	South Burnett and Cherbourg on Show
F5F	First 5 Forever Reading Program	SBD	South Burnett Directions
FTE	Full-time Equivalent Staff Member	SBHCP	South Burnett Healthy Communities Plan
GAT	Gravid Aedes (Mosquito) Traps	SBLDMG	South Burnett Local Disaster Management Group
GPS	Global Positioning Satellite	SES	State Emergency Service
GST	Goods and Services Tax	SET	Senior Executive Team
HARRY	Helping Access Relevant Resources For You	SMT	Senior Management Team
HCC	Healthy Communities Committee	SOE	Standard Operating Environment
ICT	Information and Communications Technology	SQCT	Southern Queensland Country Tourism
IDAS	Integrated Development Assessment System	TGWSBT	Toowoomba Golden West South Burnett Tourism
IPA	Independent Public Accountant	TIDS	Traffic Infrastructure Development Scheme
JCC	Joint Consultative Committee	TSBE	Toowoomba Surat Basin Enterprise
KPI	Key Performance Indicator	USQ	University of Southern Queensland
LAC	Local Ambulance Committee	VIC	Visitor Information Centre
LLA	Local Level Alliance	WBBROC	Wide Bay Burnett Regional Organisation Of Councils
LDCC	Local Disaster Coordination Centre	WBBRRG	Wide Bay Burnett Regional Road Transport Group
LDMG	Local Disaster Management Group	WBC	Westpac Banking Corporation
LG	Local Government	WBRP	Wide Bay Regional Plan
LGA	Local Government Act	WHS	Workplace Health and Safety
LGAQ	Local Government Association of Queensland	WHSMS	Workplace Health and Safety Management System
LGGSPIS	Local Government Grants and Subsidies Program Infrastructure Subsidy	WIOA	Water Industry Operators Association
		WMP	Waste Management Plan



SEND US YOUR FEEDBACK

We want to hear your views on the Annual Report so we can continually improve our reporting.

Your Details:

Name: _____ Organisation: _____

Postal Address: _____

Email: _____

Content:	Excellent	Good	Satisfactory	Poor
How do you rate the usefulness of the information?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How do you rate the degree of detail provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How could the information be made more useful?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Structure:	Excellent	Good	Satisfactory	Poor
How do you rate the grouping of information in each section?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How do you rate the sequencing of the sections?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How could grouping and sequencing be improved?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Style and Design:	Excellent	Good	Satisfactory	Poor
How do you rate the style of writing?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How do you rate the clarity of tables and graphs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How could the style and design be improved?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Overall Rating of the Report:	Excellent	Good	Satisfactory	Poor
Please provide an overall rating of this report.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Stakeholder:

Please indicate what stakeholder group you belong to (✓ appropriate category):

- | | |
|---|--|
| <input type="checkbox"/> Resident | <input type="checkbox"/> Local government |
| <input type="checkbox"/> Ratepayer | <input type="checkbox"/> Government Department |
| <input type="checkbox"/> Customer | <input type="checkbox"/> Potential Investor |
| <input type="checkbox"/> Community Organisation | <input type="checkbox"/> Industry Organisation |

Any other suggestions for improvement:

Yes, I'd like to keep up-to-date with Council and join the e-news mailing list

Thank you for your feedback.

AFFIX STICKY TAPE

Attn: Chief Executive Officer
South Burnett Regional Council
PO Box 336
KINGAROO QUEENSLAND 4610



AFFIX
STAMP
HERE



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South Burnett Regional Council

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www.southburnett.qld.gov.au

 [southburnettregion](https://www.facebook.com/southburnettregion)  [south_burnett_regional_council](https://www.instagram.com/south_burnett_regional_council)

Customer Service Centres

Blackbutt - 89 Hart Street Blackbutt

Kingaroy - 45 Glendon Street Kingaroy

Murgon - 42 Stephens Street West Murgon

Nanango - 48 Drayton Street Nanango

Proston - 34 Blake Street Proston

Wondai - MacKenzie Street Wondai

Libraries

Blackbutt Library - 89 Hart Street Blackbutt

Kingaroy Library - Civic Centre, Glendon Street Kingaroy

Murgon Library - 42 Stephens Street West Murgon

Nanango Library - 48 Drayton Street Nanango

Proston Library - 34 Blake Street Proston

Wondai Library - MacKenzie Street Wondai

Visitor Information Centres

Kingaroy Visitor Information Centre - 128 Haly Street Kingaroy

Murgon Visitor Information Centre - Lamb Street Murgon

Nanango South Burnett Energy Centre - Henry Street Nanango

Wondai Visitor Information Centre - 80 Haly Street Wondai

Stores and Depots

Kingaroy Depot - Ivins Street Kingaroy

Murgon Depot - Macallister Street Murgon

Nanango Stores - Dalby Street Nanango

Proston Depot - 46 Okeden Road Proston

Wondai Stores - 30 Peroone Street Wondai

Recreational Facilities

Boondooma Dam Caravan and Recreation Park - 40 Bushcamp Road Proston

Yallakool Park on Bjelke-Petersen Dam - Barambah Road Murgon



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