



Minutes

Of The

General Council Meeting

Held in the Council Chambers, 45 Glendon Street Kingaroy

on Wednesday, 16 October 2013

Chief Executive Officer: Ken McLoughlin



SOUTH BURNETT REGIONAL COUNCIL MINUTES

Wednesday, 16 October 2013

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Minutes of the meeting of the South Burnett Regional Council, held in the Council Chambers, 45 Glendon Street Kingaroy on 16 October 2013 at 9:00am

PRESENT:

Councillors:

Cr DW Kratzmann (Mayor), Cr KM Campbell, Cr KA Duff, Cr BL Green, Cr DJ Palmer, Cr DP Tessmann, Cr RLA Heit

Council Officers:

Ken McLoughlin (Chief Executive Officer), Gary Wall (General Manager Finance, Property & Information Technology), Stan Taylor (General Manager Planning, Community & Environment), Russell Hood (General Manager Infrastructure)

1. Leave Of Absence

Nil.

2. Prayers

A representative of the Ministers Fraternal, Pastor Lyle Slinger from South Burnett Ministries offered prayers for Council and for the conduct of the Council meeting.

3a. Confirmation of Minutes of Previous Meeting

3a.1 South Burnett Regional Council Minutes

Officer's Recommendation

That the minutes of the previous meeting held on Wednesday 18 September 2013 as recorded be confirmed.

Resolution:

Moved Cr KA Duff, seconded Cr KM Campbell.

That the minutes of the previous meeting held on Wednesday 18 September 2013 as recorded be confirmed.

Carried 6/0
FOR VOTE - Cr DW Kratzmann (Mayor), Cr KM Campbell, Cr KA Duff, Cr BL Green,
Cr DJ Palmer, Cr DP Tessmann
PRESENT. DID NOT VOTE - Cr RLA Heit

3b. Declaration of Office

3b.1 Declaration of Office - Division 6

Summary

The Chief Executive Officer will take the procedural Declaration of Office of the Councillor for Division 6.

For section 169(2) of the Act, the prescribed declaration of office under Section 254 of the *Local Government Regulation 2012* is:

'I, Rosamund Lesley-Anne Heit, having been elected as a councillor of the South Burnett Regional Council, declare that I will faithfully and impartially fulfil the duties of the office, in accordance with the local government principles under the Local Government Act 2009, to the best of my judgment and ability.'

Officer's Recommendation

That the Chief Executive Officer take the procedural Declaration of Office by the Councillor for Division 6, Councillor Rosamund Lesley-Anne Heit.

Resolution:

Moved Cr KA Duff, seconded Cr DJ Palmer.

That the Chief Executive Officer take the procedural Declaration of Office by the Councillor for Division 6, Councillor Rosamund Lesley-Anne Heit.

*Carried 6/0
FOR VOTE - Cr DW Kratzmann (Mayor), Cr KM Campbell, Cr KA Duff, Cr BL Green,
Cr DJ Palmer, Cr DP Tessmann
PRESENT. DID NOT VOTE - Cr RLA Heit*

4. Mayoral Report

4.1 MR - 1226135 - Mayor's Report

Summary

Mayoral Report to Council for the period 11 September 2013 to 10 October 2013.

Officer's Recommendation

That the Mayoral Report to Council for the period 11 September 2013 to 10 October 2013 be received.

Resolution:

Moved Cr DP Tessmann, seconded Cr KM Campbell.

That the Mayoral Report to Council for the period 11 September 2013 to 10 October 2013 be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

See Business Function Headings

5. Planning, Communities & Environment

5.1 Planning & Land Management (P&LM)

(a) Officer's Reports

DECLARATION OF INTEREST:

Cr KM Campbell declared an interest in the following matter and left the meeting at 09:14 AM.

Reason: Cr Campbell is a shareholder of Bean Growers Australia and a former CEO.

5.1.1 P&LM - 1223543 - Forwarding Reconfiguration of a Lot - 1 Lot into 2 - River Road, Kingaroy - Lot 4 RP814988 - Owners SBRC

Summary

Key Point Summary

- Application for Reconfiguring a Lot (1 lot into 2 lots);
- Subject site included within the Industrial and Parks & Open Space Zone under the Kingaroy Shire IPA Planning Scheme;
- Bean Growers Australia Limited obtained approval from SBRC to purchase an area of approximately 2,700m² of Lot 4 on RP14988 at the General Meeting dated 15 May 2013;
- Area of land at present is encroached by Bean Growers Buildings associated with the existing Rural Service Industry and the sale of part of Lot 4 to BeanGrowers Aust Ltd will allow Council to upgrade of B-Double access to the River Road entry of their establishment;
- The small portion of land is conditioned to be amalgamated with existing Lots 3 on FY2926 and Lot 2 on RP814988 to correct existing building encroachments;
- Application is Code Assessable against the Kingaroy Shire IPA Planning Scheme;
- Application recommended for approval subject to reasonable and relevant conditions.

Officer's Recommendation

That Council *approve* the Development Application for Reconfiguring a Lot (1 lot into 2 lots) on River Road, Kingaroy and described as Lot 4 on RP814988, subject to the following conditions:

General

- GEN1. The subject site is to be developed generally in accordance with the plans and information submitted with the application unless otherwise amended by the following conditions:
- Plan of Identification Survey prepared by John Reader Consulting dated 11 November 2011
- GEN2. All works, including the repair or relocation of services (Telstra, lighting) is to be completed at no cost to Council.
- GEN3. Prior to sealing the Plan of Survey the applicant is required to pay the Council all rates and charges or any expenses being charged over the subject land under any Act in accordance with Section 815 of the *Sustainable Planning Act 2009*.
- GEN4. Prior to the sealing of the Plan of Survey the applicant is to provide a certificate signed by a licensed surveyor stating that after the completion of all works associated with the reconfiguration, survey marks were reinstated where necessary and all survey marks are in their correct position in accordance with the Plan of Survey.
- GEN5. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.
- GEN6. Payment of Department of Environmental and Resource Management valuation fees that will result from the issue of split valuations prior to Council sealing the Plan of Survey. The contribution is currently assessed at \$90 (2 x \$45.00); however, the actual amount payable will be based on Council's Register of Regulatory & Cost-Recovery Fees and the rate applicable at the time of payment.
- GEN7. All conditions of this approval are to be satisfied prior to Council issuing a Compliance Certificate for the Plan of Survey, and it is the applicant's responsibility to notify Council to inspect compliance with conditions.
- Sealing of a Plan of Survey fee will be charged, with payment required prior to Council consenting to the Survey Plan.

Lot Amalgamation

- GEN8. The proposed lot (part of Lot 4 on RP814988) is to be amalgamated with Lot 3 on FY2926 and Lot 2 on RP814988 via a Plan of Survey.

Advice

- ADV1. Section 341(2) of the *Sustainable Planning Act 2009* provides that, if this approval is not acted upon within the period of two (2) years the approval will lapse. Note that in accordance with section 341(7) a related approval may extend the relevant (currency) period.
- ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting

<http://www.datsima.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form

- ADV3. Attached for your information is a copy of Division 8 of the *Sustainable Planning Act 2009* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention—
- a) the applicant's Appeal Period commences upon receipt of this advice and expires twenty (20) business days thereafter.
 - b) should the applicant notify the Assessment Manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.

Resolution:

Moved Cr DP Tessmann, seconded Cr DJ Palmer.

That the Officer's Recommendation be adopted.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr KM Campbell*

ATTENDANCE:

Cr KM Campbell returned from temporary absence at 09:16 AM

5.1.2 P&LM - 1179334 - Forwarding IDAS Development application with supporting documentation and correspondence trail for the Reconfiguration of Lot at 483 West Wooroolin Road, Wooroolin - Lot 2 RP133919; Applicant: Ritchings

Summary

- Application for Development Permit for Reconfiguration of a Lot (1 Lot into 2 Lots)
- Existing lot was created resulting as the balance area from a family lot subdivision in 1972
- Subject site included within the Rural Zone under the Kingaroy IPA Planning Scheme
- The proposed reconfiguration is inconsistent under the Rural Zone as both proposed lots are less than 200ha in area
- The application triggered referral to the Department of Natural Resources and Mines (DNRM) as the site contains potential strategic cropping land
- DNRM provided a concurrence agency response on 26 July 2013 confirming that the proposal complies with State Planning Policy 1/12 Protection of Queensland Strategic Cropping Land
- Despite DNRM response the proposal is still required to comply with the requirements of Council's Planning Scheme
- The applicant has not provided justification in support of the application that is based on supporting the rural production potential of the land
- The proposal is based on compassionate grounds and has the potential to result in creating a precedent for other similar proposals
- Application recommended for refusal subject to grounds listed below

Officer's Recommendation

That Council *refuse* the Applicants request for a Development Permit for Reconfiguration of a Lot (1 Lot into 2 Lots) on Lot 2 on RP133919 located at 483 West Wooroolin Road, Wooroolin based on the following grounds:

- (1) The applicant has not provided bonafide reasons for the reconfiguring of the land associated with agricultural pursuits.
- (2) The application does not demonstrate long term sustainable agricultural pursuits for the proposed new allotment that are viable from an economic and agricultural viewpoint.
- (3) Proposed allotments are less than 200ha in area and the proposed 4.056ha lot is likely to be used for residential purposes and is likely to create future incompatibility between existing future agricultural operations and residential uses of the new lot.
- (4) The reconfiguring of the land, as proposed, does not meet the overall outcomes of the Rural Locality Code of the Kingaroy Shire IPA Planning Scheme, having regard for points 1, 2 and 3 above.
- (5) The proposed application does not meet the requirements of the Natural Features and Resources Overlay Code as it does not support farm restructuring nor is it essential for better management of resources.
- (6) This part of the South Burnett is extensively utilised for rural productive purposes including intensive animal husbandry and cropping for dubosia. The average size of allotments in the area is approximately 65ha and supports rural productive activities. The proposal is not considered to be consistent with this land use pattern and is a departure from Council's policy to protect productive rural land.
- (7) There are no special circumstances applicable to the application that supports a departure from the Planning Scheme requirements. To date Council has approved rural subdivisions below the 200ha minimum lot size where the proposal supported rural production activities or had the potential for future rural production activities. The fact that a land owner considers land unviable for agricultural purposes is not considered sufficient grounds to support a subdivision that will in effect have the potential to further erode the agricultural viability of the land in question.

Advice

ADV1. Attached for your information is a copy of Division 8 of the *Sustainable Planning Act 2009* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention—

- a) the applicant's Appeal Period commences upon receipt of this advice and expires twenty (20) business days thereafter.
- b) should the applicant notify the Assessment Manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.

Resolution:

Moved Cr KM Campbell, seconded Cr KA Duff.

That the Officer's Recommendation be adopted

Carried 4/3

*FOR VOTE - Cr DW Kratzmann (Mayor), Cr KM Campbell, Cr KA Duff, Cr RLA Heit
AGAINST VOTE - Cr BL Green, Cr DJ Palmer, Cr DP Tessmann*

5.1.3 P&LM - 1186005 - Forwarding SeDA Material Change of Use (Major utility - Telecommunication facility) at 27 Acacia Drive Ellesmere - Lot 173 RP181043 - Application : NBN Co Ltd C/- Daly International

Summary

KEY POINT SUMMARY

- Application is for a Major Utility (for the purpose of this report, it will be referred to as a (Telecommunication Facility) to be erected on land identified in the Rural Zone with a Preferred Land Use Area of Small Lot Rural
- The proposal is defined as a Community Use Class - Major Utility and further defined as a Telecommunication Facility against the Nanango Shire IPA Planning Scheme
- A Telecommunication Facility located on Rural zoned land is considered an Impact Assessable application
 - NBN Co propose to construct a new fixed wireless broadband facility comprised of the following:
 - The facility consists of:
 - One (1) 35metre monopole, with three (3) panel antennas (each not more than 2.8 metres in length)
 - One (1) parabolic antenna (not more than 1.2m in diameter)
 - Two (2) outdoor cabinets to house associated equipment at the base of the monopole
 - Ancillary equipment associated with operation of the facility, including cable trays, cabling, safe access methods, bird proofing, earthing, electrical works and air-conditioning equipment
 - All equipment (apart from the power lines) will be located within a compound, enclosed by a 2.4 metre high chain-link fence, with an area of 100m².
 - Not including any construction variations, the facility will not exceed a total height of 37 metres above ground level.
- The applicant conducted public notification from 16 Aug to 9 Sep 2013 - no submissions were received
- Approval subject to reasonable and relevant conditions is recommended

Officer's Recommendation

That Council *approve* the Development Application for a Material Change of Use (Telecommunication facility) on Lot 173 on RP181043 located at 27 Acacia Drive, Ellesmere subject to the following conditions:

General

- GEN1. Development of the subject land is to proceed generally in accordance with the site plan and supporting information submitted by the applicant and identified as Drawing Nos.
- Drawing Title: Site Specific Notes and Antenna Table, Drawing No. – 4KRO-51-09-ELLM-C1, Rev 05, Drafted by: MG
 - Drawing Title: Overall Site Plan, Drawing No. – 4KRO-51-09-ELLM-C2, Rev 03, Drafted by: MG
 - Drawing Title: Site Setout Plan, Drawing No. – 4KRO-51-09-ELLM-C3, Rev 05, Drafted by: MG
 - Drawing Title: Site Elevations and Details, Drawing No. – 4KRO-51-09-ELLM-C4, Rev 05, Drafted by: MG
- GEN2. The applicant is required to maintain the tower area in a clean and orderly state at all times, clearing of declared weeds and feral animals.
- GEN3. All works, including the relocation of services (Telstra, lighting etc.) are to be completed at no cost to Council.
- GEN4. Dust prevention measures are to be undertaken to ensure that dust does not cause a nuisance to occupiers of adjacent premises during extraction operations.
- GEN5. All buildings and structures are to be fully contained within the area identified on the approved plans.

Access

- ENG1 Property access shall be in accordance with IPWEAQ Standard Drawing R-056 and Table 2.7 Design and Construction Standards of the Nanango Shire Council IPA Planning Scheme.
- ENG2 Stormwater drainage is to be designed such that no restriction to existing or developed stormwater flow from upstream properties or ponding of stormwater within upstream properties occurs as a result of the development.

Lease Agreement

- MCU1 NBN Co Ltd is required to enter into a Lease with South Burnett Regional Council for part of the land identified as the lease area on Lot 173 RP181043, prior to any work commencing.

Council's Advice to the Applicant

- ADV1. Section 341(1) of the *Sustainable Planning Act 2009* provides that, if this approval is not acted upon within a period of 4 years the approval will lapse. Note that in accordance with section 341(7) a related approval may extend the relevant (currency) period.
- ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.

ADV3. Attached for your information is a copy of Division 8 of the *Sustainable Planning Act 2009* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention -

- a) The applicant's Appeal Period commences upon receipt of this advice and expires 20 business days thereafter.
- b) Should the applicant notify the Assessment Manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.

Resolution:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.1.4 P&LM - 1182119 - Forwarding SeDA Material Change of Use (Major utility - telecommunication facility) - Kingaroy-Cooyar Road Maidenwell - Lot 16 SP187861 - Applicant : NBN Co Ltd C/- Daly International

Summary

KEY POINT SUMMARY

- Application is for a Major Utility (for the purpose of this report, it will be referred to as a (Telecommunication Facility) to be erected on land identified in the Parks and Open Space Zone
- The proposal is defined under a Community Use Class as a Major Utility and further defined as a Telecommunication Facility
- A Telecommunication Facility located on Parks and Open Space zoned land is considered a Code Assessable application pursuant to the Nanango Shire IPA Planning Scheme
- NBN Co propose to construct a new fixed wireless broadband facility comprised of the following:
 - One (1) 40.0 metre monopole, with three (3) panel antennas (each not more than 2.8 metres in length)
 - One (1) parabolic antenna (not more than 1.8m in diameter)
 - Two (2) outdoor cabinets to house associated equipment at the base of the tower
 - Ancillary equipment associated with the operation of the facility, including cable trays, cabling, safe access methods, bird proofing, earthing, electrical works and air-conditioning equipment.
 - All equipment will be located within a compound, enclosed by a 2.4 metre high chain-link fence, with an area of 104m².
 - Not including any construction variations, the facility will not exceed a total height of 42 metres above ground level.
- Special Management Overlay Areas (SMOAs) affecting the property:
 - SMOA Map 2D – Economic Resource – Class A and Class B – Good Quality Agricultural Land
 - SMOA Map 2D(i) - Economic Resources Buffer Area Management to Intensive Animal Husbandry & Industrial Zoned Land - 1km Buffer to Feedlots and Piggeries – Feedlot
 - SMOA Map 2E - Community Facility (Major Utilities) - Waste Management Purposes
 - SMOA Map 2F - Non Indigenous Cultural Heritage Sites - Heritage Listed Sites
- The applicant voluntarily undertook public notification from 12 Jul 2013 to 31 Jul 2013

- No submissions were received regarding the proposal
- Approval is recommended subject to reasonable and relevant conditions.

Officer's Recommendation

That Council *approve* the Development Application for a Material Change of Use (Telecommunication facility) on Lot 16 on SP187861 located at Nanango Cooyar Road, Maidenwell subject to the following conditions:

General

- GEN1. Development of the subject land is to proceed generally in accordance with the site plan and supporting information submitted by the applicant and identified as Drawing Nos.
- Drawing Title: Site Specific Notes and Antenna Table, Drawing No. – 4KRO-51-08-MAID-C1, Rev 02, Drafted by: JX
 - Drawing Title: Overall Site Plan, Drawing No. – 4KRO-51-08-MAID-C2, Rev 02, Drafted by: JX
 - Drawing Title: Site Setout Plan, Drawing No. – 4KRO-51-08-MAID-C3, Rev 02, Drafted by: JX
 - Drawing Title: Site Elevation and Details, Drawing No. – 4KRO-51-08-MAID-C4, Rev 02, Drafted by: JX
 - Lease/Sub Lease, Lessor – South Burnett Regional Council, Lessee – NBN Co Limited (ACN 136533741), Title Reference – 5063488, Lease G on Lot 16 on Survey Plan 262957 which forms Annexure B – Term 1, Reference MTS:1026575:M:1638079
 - Lease/Sub Lease, Lessor – South Burnett Regional Council, Lessee – NBN Co Limited (ACN 136533741), Title Reference – 5063488, Lease G on Lot 16 on Survey Plan 262957 which forms Annexure B – Term 2, Reference MTS:1026575:M:1640594
- GEN2. The applicant is required to maintain the tower area in a clean and orderly state at all times, clearing of declared weeds and feral animals.
- GEN3. All works, including the relocation of services (Telstra, lighting etc.) are to be completed at no cost to Council.
- GEN4. Dust prevention measures are to be undertaken to ensure that dust does not cause a nuisance to occupiers of adjacent premises during extraction operations.
- GEN5. All buildings and structures are to be fully contained within the area identified on the approved plans.

Lease Agreement

- MCU1. The NBN Co Ltd is required to enter into a lease with South Burnett Regional Council for part of the land identified as Lease G on Lot 16 SP262957, prior to any work commencing.

Access

- ENG1. Property access shall be in accordance with the IPWEAQ Standard Drawing R-056 and table S2.7 – Design and Construction Standards of the Nanango Shire Council IPA Planning Scheme.

Council's Advice to the Applicant

- ADV1. Section 341(1) of the *Sustainable Planning Act 2009* provides that, if this approval is not acted upon within a period of 4 years the approval will lapse. Note that in accordance with section 341(7) a related approval may extend the relevant (currency) period.

- ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.
- ADV3. Attached for your information is a copy of Division 8 of the *Sustainable Planning Act 2009* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention -
- a) The applicant's Appeal Period commences upon receipt of this advice and expires 20 business days thereafter.
 - b) Should the applicant notify the Assessment Manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.

Resolution:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.1.5 P&LM - 1144026 - Forwarding IDAS Form 1 - Material Change of Use for Construction of a telecommunication monopole with antennas & Associated compound at 100 Hines Road Wooroolin - Lot 100 SP184725

Summary

KEY POINT SUMMARY

- Application is for a Major Utility (for the purpose of this report, it will be referred to as a (Telecommunication Facility) to be erected on land identified in the Rural Residential Zone
- The proposal is defined as a Community Use Class - Major Utility and further defined as a Telecommunication Facility against the Wondai Shire IPA Planning Scheme
- A Telecommunication Facility located on Rural Residential zoned land is considered a Code Assessable (Inconsistent Use) application
- The applicant conducted public notification from 10 May 2013 to 27 May 2013
- One (1) submission was received objecting to the proposal, however, the public notification was initiated by the applicant, therefore, the submitter does not have any appeal rights under the *Sustainable Planning Act 2009*
- The position of the facility on site was amended. The submitter confirmed that the new position is acceptable and that there is no further objection to the facility.
- The equipment to be installed will consist of:
 - One (1) 30m high monopole with a circular headframe at the top
 - Three (3) NBN panel antennas (1180 x 300 x 115mm) on a headframe at a height of 30m, with remote radio units and NBN canisters mounted below each antenna

- One (1) parabolic antenna (600mm in diameter) at a height of 27.8m facing the NBN facility at Tingooora
- Electrical infrastructure for the supply of electricity including an electrical distribution board, underground electrical cable, and meter box
- Two (2) NBN outdoor cabinets (1490mm (h) x 660mm (w) x 930mm (d)) on a concrete slab adjacent to the base of the monopole
- NBN 300m wide cable ladder gantry with support posts between the cabinets and the monopole
- NBN GPS unit
- Fenced compound (12m x 7m) with a 2.4m high chain-link security compound fence with 3m wide access gates
- Weed mat and gravel layer (75mm thick) in the compound area
- Ancillary equipment and infrastructure associated with operation of the facility, including cable trays, cabling, vehicle access tracks, bird proofing, earthing, electrical works and air conditioning equipment
- Not including any construction variations, the facility will not exceed a total height of 32.0 metres above ground level
- Special Management Overlay Areas (SMOAs) affecting the property:
 - SMOA Map 2B – Natural Hazard Risk Management Areas - Possible Bushfire Hazard Areas Risk 2, High to Moderate Potential Bushfire Risk Areas (Indicative)
 - SMOA Map 2C – Environmental Management Areas – Regional Ecosystem – Critical Nature Conservation Network
 - SMOA Map 2D – Economic Resource – Class A – Good Quality Agricultural Land
 - Department of Natural Resources and Mines were a Concurrence Agency to the application as the site is affected by remnant vegetation
- Approval subject to reasonable and relevant conditions is recommended

Officer's Recommendation

That Council *approve* the Development Application for a Material Change of Use (Telecommunication facility) on Lot 100 on SP184725 located at Hines Road, Wondai subject to the following conditions:

General

GEN1. Development of the subject land is to proceed generally in accordance with the site plan and supporting information submitted by the applicant and identified as Drawing Nos.

- Drawing Title: Site Specific Notes and Antenna Table, Drawing No. – 4MUR-51-07-WOND-C1 Rev 05, Drafted by: JWB
- Drawing Title: Overall Site Plan, Drawing No. – 4MUR-51-07-WOND-C2 Rev 05, Drafted by: JWB
- Drawing Title: Site Setout Plan, Drawing No. – 4MUR-51-07-WOND-C3 Rev 05, Drafted by: JWB
- Drawing Title: Site Elevations and Details, Drawing No. – 4MUR-51-07-WOND-C4 Rev 05, Drafted by: JWB

GEN3. All works, including the relocation of services (Telstra, lighting etc.) are to be completed at no cost to Council.

GEN4. Dust prevention measures are to be undertaken to ensure that dust does not cause a nuisance to occupiers of adjacent premises during extraction operations.

GEN5. All buildings and structures are to be fully contained within the area identified on the approved plans.

Access

ENG1 Property access shall be in accordance with IPWEAQ Standard Drawing - 056 and table S2.7 – Design and Construction Standards of the Wondai Shire Council IPA Planning Scheme.

Council's Advice to the Applicant

ADV1. Section 341(1) of the *Sustainable Planning Act 2009* provides that, if this approval is not acted upon within a period of 4 years the approval will lapse. Note that in accordance with section 341(7) a related approval may extend the relevant (currency) period.

ADV2. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.

ADV3. Attached for your information is a copy of Division 8 of the *Sustainable Planning Act 2009* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention -

- a) The applicant's Appeal Period commences upon receipt of this advice and expires 20 business days thereafter.
- b) Should the applicant notify the Assessment Manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.

Resolution:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.1.6 P&LM - 1200666 - Forwarding IDAS form - Material Change of Use - Installation of a telecommunication facility for property at 57 Boonenne Ellesmere Road Kingaroy - Lot 2 RP193133 - Application :- NBN Co c/- CommPlan Pty Ltd

Summary

Key Point Summary

- Application is to construct a new fixed wireless broadband facility (Major Utility – Telecommunication Facility) consisting of -
 - One (1) 40m monopole;
 - Three (3) panel antennas (each not more than 2.8metres in length);
 - Two (2) radio dishes (not more than 1.2m in diameter);
 - Two (2) outdoor cabinets to house associated equipment at the base of the pole; and

- Ancillary equipment associated with operation of the facility, including cable trays, cabling, safe access methods, bird proofing, earthing, electrical works and air-conditioning equipment;
- Subject site is included in the Rural Locality;
- Application is Impact Assessable against:
 - Rural Locality Code
 - Telecommunications Facility Code
 - Natural Features and Resources Overlay Code
 - Community Facility Overlay Code
- Application was publicly notified between 30 August 2013 and 24 September 2013;
 - Two (2) public submissions were received during the notification period; and
- Application is recommended for approval subject to reasonable and relevant conditions.

Officer's Recommendation

That Council *approve* a Development Permit for Material Change of Use (Major Utility – Telecommunication Facility) at Boonenne Ellesmere Road, Taabinga (and described as Lot 2 on RP193133) subject to the following conditions.

General

- GEN1. The subject site is to be developed generally in accordance with the plans and information submitted with the application unless otherwise amended by the following conditions:
- Drawing No. 4KRO-51-05-TAAB-C1, Rev 4 - Site Specific Notes and Antenna Table
 - Drawing No. 4KRO-51-05-TAAB-C2, Rev 3 – Overall Site Plan;
 - Drawing No. 4KRO-51-05-TAAB-C3, Rev 4 –Site Setout Plan;
 - Drawing No. 4KRO-51-05-TAAB-C4, Rev 4 – Site Elevation and Details.
- GEN2. All works, including the repair or relocation of services (Telstra, lighting) is to be completed at no cost to Council.
- GEN3. Dust prevention measures must be undertaken to ensure that dust does not cause a nuisance to occupiers of adjacent properties.
- GEN4. Maintain the site in a clean and orderly state at all times.
- GEN5. Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots.

Property Access

- ENG1. Property access to Lot 103 shall be in accordance with Kingaroy Shire Council Drawing No. 10231 and table S2.7 – Design and Construction Standards of the Kingaroy Shire Council IPA Planning Scheme.

Only one access per lot shall be permitted.

Advice

- ADV1. Compliance with the Kingaroy Shire IPA Planning Scheme Assessment Provisions for Special Management Overlay Areas Probable Solutions of SMOA map 2E(i) - Aviation and Associated Facilities and Airport Affected Land associated with Kingaroy Airport.
- ADV2. With regards to any proposed lighting that may be required as part of the proposed Telecommunications Facility you may wish to refer your proposal to:-
CASA

Aerodrome Inspector (QLD)
GPO Box 2005
CANBERRA ACT 2601

- ADV3. Section 341(1) of the *Sustainable Planning Act 2009* provides that, if this approval is not acted upon within the period of four (4) years the approval will lapse. Note that in accordance with section 341(7) a related approval may extend the relevant (currency) period.
- ADV4. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage." Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.
- ADV5. Attached for your information is a copy of Division 8 of the *Sustainable Planning Act 2009* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention—
- a) the applicant's Appeal Period commences upon receipt of this advice and expires twenty (20) business days thereafter.
 - b) should the applicant notify the Assessment Manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.

Resolution:

Moved Cr KM Campbell, seconded Cr DJ Palmer.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

DECLARATION OF INTEREST:

Cr BL Green declared an interest in the following matter and left the meeting at 09:51 AM.

Reason: Cr Green is a committee member of the Nanango Race Club.

Cr Tessmann advised he is a member of the race club and remained in the chamber.

5.1.7 P&LM - 1203356 - Nanango Race Club Inc - Requesting refund of Building Lodgement Fee and Building Application Fee for awning extension at the race club - Racecourse Road, Nanango - Lot 174 FY803924

Summary

Council received a written request from the Nanango Race Club Inc, for the 100% waiver of the building assessment fee and the document lodgement fee for the construction of an awning extension located at Racecourse Road, Nanango (and described as Lot 174 on FY803924).

Officer's Recommendation

That Council

- (1) *approve* 100% waiver of the building assessment fee (\$387.00), having regard to the community nature of the Nanango Race Club; and
- (2) *not approve* the waiver of document lodgement fee of \$161, in line with previous practice.

Resolution:

Moved Cr KM Campbell, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 6/0
FOR VOTE - Councillors voted unanimously
ABSENT. DID NOT VOTE - Cr BL Green*

ATTENDANCE:

Cr BL Green returned from temporary absence at 09:54 AM

(b) Portfolio Report

Planning & Land Management Portfolio Report

No Report.

5.2 Environmental Services (ES)

(a) Officer's Reports

5.2.1 ES - 1225988 - Repeal of State Mandated Cat Registration

Summary

The State government passed legislation on 10 September 2013 which received Royal Assent on Monday 23 September 2013 giving effect to repealing the mandatory cat registration law.

There is however some transitional provisions in the amendments to allow local governments to retain cat registration if they so decide. Councils have twenty eight (28) days from the 23 September 2013 (until 20 October 2013) to resolve that they are a declared local government for

the purposes of continuing cat registration and then must enact local laws requiring cat registration pursuant to the local law making power conferred under section 28 of the Local Government Act 2009.

Officer's Recommendation

Council resolve

1. that it is a declared local government for the purposes of continuing cat registration under the Animal Management (Cats and Dogs) Act 2008 in order to give Council further time to more fully consider the matter of ongoing cat registration; and
2. that a decision be made by May 2014 as to whether Council will continue with cat registration and if so a local law be developed within this timeframe requiring cat registration and if not do so to avoid the collection and refunding of registration costs.

Resolution:

Moved Cr KA Duff, seconded Cr DJ Palmer.

That Council no longer charge a cat registration fee after the 2013/14 registration period ends.

Carried 4/3

*FOR VOTE - Cr DW Kratzmann (Mayor), Cr KA Duff, Cr DJ Palmer, Cr DP Tessmann
AGAINST VOTE - Cr KM Campbell, Cr BL Green, Cr RLA Heit*

PRESENTATION

Carmel Summers, Business Financial Counsellor with BIEDO gave a brief presentation to Council regarding her role as Business Financial Counsellor.

ADJOURNMENT:

Motion:

Moved Cr BL Green, seconded Cr DP Tessmann.

That the meeting adjourn for morning tea.

Carried 7/0

FOR VOTE - Councillors voted unanimously

RESUMPTION:

Motion:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

That the meeting resume with attendance as previous to the adjournment

Carried 7/0

FOR VOTE - Councillors voted unanimously

(b) Portfolio Report

Environmental Services Portfolio Report

5.3 Waste (W)

(a) Officer's Reports

No Report.

(b) Portfolio Report

Wastewater Portfolio Report

No Report.

5.4 Natural Resource Management (NRM) & Parks (NRM&P)

(a) Officer's Reports

No Report.

(b) Portfolio Report

5.4.1 NRM&P - 1225947 - Natural Resource Management & Parks Portfolio Report

Summary

Natural Resource Management & Parks Portfolio Report to Council for the period 10 September 2013 to 8 October 2013.

Officer's Recommendation

That the Natural Resource Management & Parks Portfolio Report to Council for the period 10 September 2013 to 8 October 2013 be received.

Resolution:

Moved Cr KA Duff, seconded Cr DJ Palmer.

That the Natural Resource Management & Parks Portfolio Report to Council for the period 10 September 2013 to 8 October 2013 be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.5 Community (C)

(a) Officer's Reports

5.5.1 C - 1225288 - Minutes of the Healthy Communities Management Advisory Committee meeting held on 24 September 2013.

Summary

Providing a copy of the Minutes of the Healthy Communities Management Advisory Committee Meetings held on Tuesday, 24 September 2013.

Officer's Recommendation

That Council endorse the attached minutes and recommendations of the Healthy Communities Management Advisory Committee held on Tuesday, 24 September 2013.



electorate - Planning & Environment

Minutes of the Healthy Communities Management Advisory Committee (MAC) Meeting
 Tuesday, 24 September 2013 @ 2.00pm

Present: Cr Keith Campbell (SBRC), Cr Barry Green (SBRC), Kerry Oldfield (SBRC), Caitlin Isaac (RHealth), Louise Judge (SBODP), Martin Grose (Active After School Program), Nicole O'Brien (BIEDO), Margie Hams (DDWNCML), Nicole Connolly (SC), Janine Pay (SRS)
Apologies: Scott Hawkins (Active After School Program), Kirsten Firman (SBCTC), Tamara Kelly (BIEDO), Michael Eadie (PCYC), Kerrie Zeller (QRME)
Chair: Cr Keith Campbell **Minutes:** Janice Truss

Agenda Item	Action Summary	Responsible Officer	Due Date
Welcome	Cr Keith Campbell welcomed everyone to the meeting		
Minutes from Previous Meeting	Resolution: <i>That the minutes of the previous Committee Meeting held on 27 August 2013 as recorded be confirmed.</i> Moved Cr Barry Green Seconded Louise Judge <i>Carried</i>		
Correspondence	Nil		
Business Arising from Previous Meeting			
<ul style="list-style-type: none"> Update on invitation to Rotary Kingaroy Review of Healthy Communities Workshop Update on Kerry Oldfield's role 	No contact from Rotary No update this month - next meeting Original and any updates of Healthy Community Plan to be forwarded to DDHH Committee No update - next meeting	Kerry Oldfield/Keith Campbell Chris Du Plessis/Kerry Oldfield	



Directorate - Planning & Environment

Minutes of the Healthy Communities Management Advisory Committee (MAC) Meeting
 Tuesday, 24 September 2013 @ 2.00pm

Agenda Item	Action Summary	Responsible Officer	Due Date
Business for Discussion	There is funding available now through Medicare Local. To be investigated by Louise Judge & Kerry Oldfield		
<ul style="list-style-type: none"> <li data-bbox="651 302 687 645">Sports Action Reference Group 	A survey has been prepared and will be distributed to the four major sporting bodies in October to gather and collate information to determine where we are at. Goal to establish strengths of the groups and their future needs. Other smaller sporting bodies to be approached at a later date.	Cr Barry Green/Nicole O'Brien	
<ul style="list-style-type: none"> <li data-bbox="687 302 724 645">Update from Healthy Communities Officer 	Kerry provided an update on current projects - copy of report attached Louise Judge commented that all programs are having a good impact in the community	Kerry Oldfield	
<ul style="list-style-type: none"> <li data-bbox="724 302 761 645">Health & Lifestyle Expo 	Expo to be held 19 October 9am to 3pm. Over twenty providers have signed on for the expo. There are still places available. Advertising will commence this week.	Caitlin Isaac	
<ul style="list-style-type: none"> <li data-bbox="761 302 798 645">The Hillbilly Haul 	The bike ride was cancelled due to lack of participants. The Rail Trail Scavenger Hunt was a tremendous success with over seventy children and parents involved. The Blackbutt Kindy helpers were great.	Kerry Oldfield	
<ul style="list-style-type: none"> <li data-bbox="798 302 834 645">R U OK Day 	The breakfast in the Town Hall Forecourt was well attended with many comments on the excellent food available. Also, coffee shops were involved again this year.	Louise Judge	
General Section			



Directorate - Planning & Environment

Minutes of the Healthy Communities Management Advisory Committee (MAC) Meeting
 Tuesday, 24 September 2013 @ 2.00pm

Agenda Item	Action Summary	Responsible Officer	Due Date
Update from Members			
Margie Hams	Update from Committee members on recent activities. Medical Local Meet & Greet was well attended. May be a need to organise regularly. Coming up there will be Heart Foundation information sessions and training workshops held in Murgon.		
Nicole Connolly	The "Egg Laid" program at Yarraman State School proved very popular. Nanango State School to provide feedback for the next meeting. Proston Outdoor Community Hub meeting 11 October at The Railway Park		
Louise Judge	Mental Health Week 4-12 October. There is an Art Exhibition at the Kingaroy Art Gallery. Hump Day will be Wednesday 9 October. Watch out in the local media for information regarding the Depressed Cake Shop. Mental Health First Aid information to come.		
Nicole O'Brien	Working on the survey for local sporting clubs.		
Janine Pay	The Get in the Games funding program concludes 13 November. Get Started vouchers open 15 October. Twenty expressions of interest in Get Going program. Disaster Management - 16 October in Nanango		
Martin Grose	Expressed interest in supporting sporting groups in their endeavours to keep activities/competitions going in the region. Active afternoons at selected sites throughout the region are being organised for November.		



South Burnett
Regional Council

electorate, Planning & Environment

Minutes of the Healthy Communities Management Advisory Committee (MAC) Meeting
Tuesday, 24 September 2013 @ 2.00pm

Agenda Item	Action Summary	Responsible Officer	Due Date
Caitlin Isaac	Diabetes Prevention Program – Follow up Sessions - health aspects, recipes and social interaction - have been well supported and continuing. Caitlin's position still in doubt.		
Meeting Closed at 3.30pm	Next meeting - 22 October 2013		



Minutes of the Healthy Communities Management Advisory Committee (MAC)
Meeting

HC MAC 24092013

Item	
1	Allocate resources (human and financial) towards on-the-ground implementation of the Plan. Seek funding (such as CDAG Healthy Communities funding or similar) to fund a Healthy Communities Co-ordinator position. SBRC Healthy Communities Plan - 3.6.1 (b)
2	<p>Engage local fitness leaders to conduct Lift for Life or Heart Moves programs for adults. (dependant on identified community needs)</p> <p>(This goal has been changed to fit in with the National Program Guidelines) SBRC Healthy Communities Plan - 3.3.1 (j) - o)</p>
3	<p>Engage local fitness leaders to conduct Heart Moves in pools or adult learn to swim/ water fitness where there are pool facilities available. (This goal has been changed to fit in with the National Program Guidelines) SBRC Healthy Communities Plan - 3.3.1 (j) - o)</p>



Minutes of the Healthy Communities Management Advisory Committee (MAC) Meeting

<p>4 Partner with physical activity providers such as South Burnett Aquatic Centre, PCYC, commercial gyms to provide reduced memberships as part of a recognition program. The program to be two-fold with one stream focusing on the unemployed (holding a concession card) and the other stream to focus on volunteers. This is to help with the sustainability of the Lift for Life program (work with businesses to support down time) Eligibility to be determined.</p> <p>SBRC Healthy Communities Plan - 3.3.2 (c)</p>	<p>As per last month - Subsidised memberships - 55 memberships rolled out.</p>
<p>5 In conjunction with Heart Foundation Walking, work to establish a sustainable walking program across the region by:</p> <ul style="list-style-type: none"> Ø Improving promotion of existing walking groups in Kingaroy, Wondai and Blackbutt Ø Establishing new walking groups in all towns, with priority locations being: <ul style="list-style-type: none"> o Nanango o Murgon o Preston o Kumbia and o Maidenwell Ø Once established, continue to expand walking groups and increase the number of available groups Ø Ensure walking groups provide for a range of target groups, with a key focus on: <ul style="list-style-type: none"> o Men o Mums with strollers o Older adults <p>SBRC Healthy Communities Plan - 3.3.1 (d)</p>	<p>Reminder - Walk organiser training can be done with Kerry if community members are interested in starting a new walking group</p> <p>Walking groups continuing as normal - Nanango, Kingaroy, Wondai, Murgon, Preston, Hivesville</p>



Minutes of the Healthy Communities Management Advisory Committee (MAC) Meeting

6	Undertake the Healthy Food Access Basket survey as highlighted in the Healthy Communities Plan and original tender brief.	Work in progress
7	Undertake a Ausdrisk Health Promotion and Health assessment pitstops and local program advertising and marketing, (Australian Diabetes Risk Assessment Tool) at community events SBRC Healthy Communities Plan - 3.6.3	Events required have been completed as per Implementation Plan
8	Active local parks by running an annual Active Parks program across the region Ø Target mothers, 45-59 year olds and older adults Ø Concentrate on destination parks and ensure provision across the region in Kingaroy, Nanango, Wondai and Murgon Ø Seek Expression of Interest from local person/s to coordinate the program SBRC Healthy Communities Plan - 3.3.1 (a)	Come and Try program planned for Dulong - start 16 Oct - classes will be Tai Chi and Stretch Classes with Lynelle Seiler (see Flyer)
9	Establish an 'Active and Healthy Families' program aimed at providing a range of free or low-cost activities across the region for families with a specific focus on mothers out of the workforce. Activities could include: Ø Obstacle / fitness circuits Ø Treasure hunts	19 Oct 2013 9am-3pm - Lifestyle / Health Expo: Joint RHealth and Council event - aiming for over 20 stall holders. Flyer sent to HC MAC recently. Activities include Come and try fitness classes and cooking demos. More stalls are still available, following up on forms from organisations that have expressed interest. Ongoing planning for Sept holidays Library/outdoor activities - Provider for outdoor activities will be Karla's Carnival. Flyer sent to HC MAC recently. Final timetable below. 28/09/2013 Saturday 10am-12pm Kiy Library 30/09/2013 Monday 10am-12pm Mgn Library 1/10/2013 Tuesday 10am-12pm Wtai Library 2/10/2013 Wednesday 10am-12pm Ngo Library, 2pm-4pm Bbutt Library 3/10/2013 Thursday 2pm-4pm Proston Library



Minutes of the Healthy Communities Management Advisory Committee (MAC) Meeting

	<p>☐ Cooking workshops ☐ Gardening workshops (utilising community gardens)</p> <p>SBRC Healthy Communities Plan - 3.3.1 (b)</p>	
10	<p>Develop a regular community event such as a 'Mt Woodroffe Race' that inspires people to get fit. The event could:</p> <p>☐ Include several classes</p> <p>☐ Be incorporated with an overall Healthy Lifestyle Expo or another festival</p> <p>Partner with employment groups to help run the program</p> <p>SBRC Healthy Communities Plan - 3.3.1 (f)</p>	<p>Blackbutt Festival EVRT Scavenger Hunt/Bike Ride event - The Rail Trail Scavenger Hunt was a great success with 73 participants. Feedback on surveys was positive, participants included local Benarkin, S'butt families. Plus participants from – Kingaroy, Yarraman, Brisbane and Sunshine Coast. Bike ride was cancelled due to lack of interest however approx 20 riders were on the trail throughout the day. Skate workshops well attended with 38 participants - mostly kids plus a few adults.</p> <p>Cycling Qld - Community Ride Event, Participant data: 44 participants in 5km ride / 36 participants in 12km ride / 35 participants in 35km ride.</p> <p>Ages: 32 participants under 18, 65 participants from 18-65, 3 participants over 65. Oldest participant 77, youngest participant 5.</p> <p>Participants came from the following towns - Brisbane, Helidon, Kingaroy, Nanango, Tamba, Wondai.</p>
11	<p>Conduct a 'program planning day' at least once or twice per year, to determine a suite of programs to be run under an 'Active & Healthy South Burnett' banner and work together to confirm funding arrangements, dates, venues and contact details for the programs so that they may be incorporated into an 'Active & Healthy South Burnett' program brochure (monthly stakeholders meetings)</p> <p>SBRC Healthy Communities Plan - 3.4.1 (b)</p>	No activity to report
12	<p>Develop a permanent 'Healthy Communities' link on the home page of Council's website providing an active and healthy tip and linking to the Active South Burnett website</p>	No activity to report



Minutes of the Healthy Communities Management Advisory Committee (MAC) Meeting

	<p>☐ Cooking workshops</p> <p>☐ Gardening workshops (utilising community gardens)</p> <p>SBRC Healthy Communities Plan - 3.3.1 (b)</p>	
10	<p>Develop a regular community event such as a 'Mt Wooroolin Race' that inspires people to get fit. The event could:</p> <p>☐ Include several classes</p> <p>☐ Be incorporated with an overall Healthy Lifestyle Expo or another festival</p> <p>Partner with employment groups to help run the program</p> <p>SBRC Healthy Communities Plan - 3.3.1 (f)</p>	<p>Blackbutt Festival BVRT Scavenger Hunt/Bike Ride event - The Rail Trail Scavenger Hunt was a great success with 73 participants. Feedback on surveys was positive, participants included local Benarkin, B'butt families. Plus participants from - Kingaroy, Yarraman, Brisbane and Sunshine Coast. Bike ride was cancelled due to lack of interest however approx 20 riders were on the trail throughout the day. Skate workshops well attended with 38 participants - mostly kids plus a few adults.</p> <p>Cycline Old - Community Ride Event, Participant data: 44 participants in 6km ride / 35 participants in 12km ride / 35 participants in 35km ride.</p> <p>Age: 12 participants under 18, 65 participants from 18-65, 3 participants over 65. Oldest participant 77, youngest participant 5</p> <p>Participants came from the following towns - Brisbane, Helidon, Kingaroy, Nanango, Tamba, Wondai.</p>
11	<p>Conduct a 'program planning day' at least once or twice per year, to determine a suite of programs to be run under an 'Active & Healthy South Burnett' banner and work together to confirm funding arrangements, dates, venues and contact details for the programs so that they may be incorporated into an 'Active & Healthy South Burnett' program brochure (monthly stakeholders meetings)</p> <p>SBRC Healthy Communities Plan - 3.4.1 (b)</p>	No activity to report
12	<p>Develop a permanent 'Healthy Communities' link on the home page of Council's website providing an active and healthy tip and linking to the Active South Burnett website</p>	No activity to report



Minutes of the Healthy Communities Management Advisory Committee (MAC)
Meeting

13	<p>SBRC Healthy Communities Plan - 3.4.1 (d)</p> <p>Develop 'active and healthy' maps and brochures showing all walk / cycle paths and key sport and recreation facilities throughout the region. Publish hard copies and include on Council's website and the Active South Burnett website.</p>	<p>Preparing content and commenced map collection - ongoing</p>
14	<p>SBRC Healthy Communities Plan - 3.4.1 (g)</p> <p>In addition to a combined program brochure develop individual promotional flyers for all physical activity and healthy eating programs and distribute through local networks such as school newsletters, letter-box drops and newspaper inserts. (including launch material for COAG funded program)</p>	<p>Ongoing for all programs as needed</p>
15	<p>SBRC Healthy Communities Plan - 3.4.1 (i)</p> <p>Seek permission to incorporate the logos of the Federal Government's 'Measure Up' campaign and State Government's 'Go for 2 and 5' campaign on all promotional material associated with Healthy Communities</p> <p>programs to reinforce social marketing messages</p> <p>SBRC Healthy Communities Plan - 3.4.1 (h)</p>	<p>Completed</p>
16	<p>Work with primary schools to identify the skills and interests of parents and establish a community volunteerism program encouraging and providing training for local parents to become involved in physical activity and nutrition programs as leaders/helpers. This initiative may be piloted in one township initially to determine its effectiveness and later extended to other areas in the region</p> <p>SBRC Healthy Communities Plan - 3.4.2 (a)</p>	<p>Completing evaluation with parents who participated the Food Safety Supervisor training. There is more funding available for more training - another option for B'butt State School parents: Swim Coach training.</p>



Minutes of the Healthy Communities Management Advisory Committee (MAC) Meeting

<p>17 Partner with other agencies to promote healthy eating eg.</p> <ul style="list-style-type: none"> Ø Engage directly with supermarket chains to run demonstration classes in supermarkets (eg food budgeting, shopping, healthy food preparation) Ø Conduct workshops on nutrition-related topics (eg food budgeting, shopping, food preparation, home growing fruit and vegetables) at community events such as markets, festivals, shows etc. Ø Assist local residents to access locally grown fruit and vegetables via markets, roadside stalls etc Ø Community Kitchen cooking skills startup program. <p>SBRC Healthy Communities Plan - 3.5.2 (a)</p>	<p>Community Kitchens - ongoing. Participant no's 5-10 per town, programs running in 5 towns (Nanango, Kingaroy, Wondai, Murgon, Preston)</p> <p>Benarkin Community Kitchen - final session cancelled</p> <p>Evaluations done for Kingaroy - group is now meeting without Healthy Communities Coordinator. A participant has stepped up to be the facilitator.</p> <p>Evaluations upcoming for - Nanango, Wondai.</p>
<p>18 Provide incentives to restaurants, cafes, take away food outlets to provide healthy eating choices possibly via:</p> <ul style="list-style-type: none"> Ø Reduced licensing fees Ø Promotion in 'healthy eating' guides Ø Use of venues as preferred caterers for corporate events <p>SBRC Healthy Communities Plan - 3.5.2 (b)</p>	<p>No activity to report</p>
<p>19 Support and partner with RHealth in the development and implementation of a 'Healthy Food Choice' program aimed at 'accrediting' local food outlets</p> <ul style="list-style-type: none"> Ø Potential to resource through Council's existing EHO responsibilities <p>Ø Once mobile, develop a database of</p>	<p>Ongoing implementation by RHealth</p> <p>Accredited Businesses as per last month (12 businesses) - Copper Country Motor Inn, Lee's Kitchen, Wild Lettuce, Lizabella's Cafe, Woodcutters of Blackbutt, Taste South Burnett, Asian Gourmet Kitchen, Buhya Nut Cafe, Aussies Pizza Cafe, Whipbird Cafe, Captains Paddock, Kingaroy Seafood and Takeaway.</p>



Minutes of the Healthy Communities Management Advisory Committee (MAC)
Meeting

	'preferred suppliers' for use at Council functions SBRC Healthy Communities Plan - 3.5.2 (d)	
20	Work with local residents to establish, revitalize or continue community gardens. SBRC Healthy Communities Plan - 3.5.2 (d)	No activity to report
21	Liaise with RHealth and Qld Health to promote the 'Lighten up' program in all main towns SBRC Healthy Communities Plan - 3.5.2 (f)	No activity to report
22	Establish mechanisms to ensure planning for active and healthy communities is embedded into and considered across all Council departments, particularly Health, Planning, Parks, Transport and Human Resources. This could be achieved by including an 'Active & Healthy' component on the agendas of existing inter-departmental meetings (eg Managers meetings) or by creating an internal 'Healthy Communities Working Group' involving the relevant staff positions. SBRC Healthy Communities Plan - 3.6.1 (c)	
23	Clearly define the relationship between the Healthy Communities Management Advisory Committee, the Active South Burnett group and local physical activity providers and establish clear communication channels SBRC Healthy Communities Plan - 3.6.2 (a)	
24	Audit Fees	EOFY Report submitted to DoHA 10 Sept 2013

No participants on HC dbase - 272



South Burnett
Regional Council

Directorate - Planning & Environment

Minutes of the Healthy Communities Management Advisory Committee (MAC) Meeting

Get Active in Durong!

"Come & Try" Classes with Lynnelle Seiler



Every Wednesday: 16 October - 20 November 2013

DAY	Wednesday	
TIME	9am - 10am	10.30am - 11.30am
CLASS	Stretch Class	Tai Chi for Health
VENUE	Old Boondooma School	Durong Hall

What to Wear/Bring:

Joggers, comfortable clothing suitable for exercise, water bottle, mat or towel and, if applicable, medication.

Cost:

Gold Coin Donation per session, paid directly to Lynnelle.

- **For all fitness levels**
- **Become active for life**
- **Learn new ways to become more physically active**

Session numbers are limited! Please RSVP to:

Lynnelle Seiler
Phone: (07) 4168 0208
Email: p.l.seiler@bigpond.com



This National Partnership Agreement on Preventive Health Initiative was funded by the Australian Government

Resolution:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

5.5.2 C - 1225293 - Minutes of the Boondooma Homestead Management Advisory Committee meeting held on 8 October 2013

Summary

The Boondooma Homestead Management Advisory Committee held a meeting on 8 October 2013 and submits the following minutes to be tabled at the next Council Meeting for discussion.

Officer's Recommendation

That Council endorses the recommendations and minutes of the Boondooma Homestead Management Advisory Committee meeting held on 8 October 2013.



South Burnett
Regional Council

Directorate - Community and Economic Development

Minutes of the Boondooma Homestead Management Advisory Committee
Tuesday, 8 October 2013 @ 10.00am

Present: Cr Keith Campbell, Cr Ros Heit, Buddy Thomson, Mavis Metzroth, Bruce Metzroth, Lynne Bennett, Richard Grimes and Judy Brandt
Apologies: Cr Kathy Duff, Pattie Brown, Bob and Leslie Somerset
Observers: Michael Hunter, Chris Du Plessis and Russell Springall
Chair: Cr Keith Campbell **Minutes:** Wendy Kruger

Agenda Item	Action Summary	Responsible Officer	Due Date
Welcome	Cr Campbell welcomed everyone to the meeting.		
Minutes from Previous Meeting	Resolution: That the minutes of the previous Committee Meeting held on 10 September 2013 as recorded be confirmed. Moved: Bruce Metzroth Seconded: Buddy Thomson		Carried 8/0
Correspondence			
Nil			
Business Arising from Previous Meeting - 10 September 2013			
<ul style="list-style-type: none"> Department of State Development, Infrastructure and Planning 	Chris Du Plessis provided an update on the Material Change of Use for the Caravan Park application. Council have received one (1) submission to date from a neighbour regarding security on their property. The committee was advised that this would not impact on the development application results. There was a requirement from Main Roads regarding the second access		



Directorate - Community and Economic Development

Minutes of the Boondooma Homestead Management Advisory Committee
 Tuesday, 8 October 2013 @ 10.00am

Agenda Item	Action Summary	Responsible Officer	Due Date
	<p>permit. Council will be contacting Main Roads advising that the second access will be only utilised by service vehicles during a main events. Chris provided an update on the discrepancy of the map for the heritage area. He has advised the Heritage Council that the cabins are not situated on the heritage listed area. Chris is to write to Heritage Council asking them to clarify and amend the map as it differs from the original survey plan carried out by the Heritage Council. This will not impede Council's approval of the Caravan Park application.</p> <p>Resolution: Council to contact the Heritage Council on behalf of the Boondooma MAC to correct the register to reflect the original survey plan 150361.</p> <p>Moved: Buddy Thomson Seconded: Mavis Metzroth</p> <p style="text-align: right;"><i>Carried 8/0</i></p>	Chris Du Plessis	7 November 2013
<ul style="list-style-type: none"> Clarification Lawson's Broadcreek Road 	<p>Cr Campbell advised that at the recent Council meeting, there are a number of roads that are to be given more appropriate naming and this road is going to be reviewed. At this stage there is no definite answer that will be changed, the question was asked if Lawson's Broad Creek Road been officially to Broadcreek Road or if the sign was just changed.</p>	Cr Keith Campbell	7 November 2013
<ul style="list-style-type: none"> Process of Name Change for Road and Signage. 	<p>Richard Grimes asked if Council notify all the appropriate authorities and landholders when the road names are changed? Cr Campbell will follow up and advise the committee at the next meeting.</p>	Cr Keith Campbell	7 November 2013
<ul style="list-style-type: none"> Update on Cabins - Final Building Inspection 	<p>Access to cabins is close to being completed and the sound proofing is still to be completed. Works are progressing. The initial safety issue has been addressed (smoke alarms have been installed).</p>	Russell Springall	



South Burnett
Regional Council

Directorate - Community and Economic Development

Minutes of the Boondooma Homestead Management Advisory Committee
Tuesday, 8 October 2013 @ 10.00am

Agenda Item	Action Summary	Responsible Officer	Due Date
<p>General Business</p> <p>Marion Alford entered the meeting at 10.28 am</p> <ul style="list-style-type: none"> • Budget Update • Update on Material Change of Use - Caravan Park • Return of tractor and servicing of ride-on mower • Effluent Disposal Design 	<p>Michael provided everyone a copy of the budget and provided an overview of the budget to date. The budget for 2013/2014 is on track. This item was discussed under Business Arising as part of the "Department of State Development, Infrastructure and Planning" above.</p> <p>Buddy Thomson advised that the tractor is still in Murgon being serviced and its now been three (3) weeks. They will start needing it to be returned to carry out work as well as the Ride on Mower needs to be serviced.</p> <p>Michael Hunter to follow up with Ashley Stanton at the Murgon Depot on the return of the Tractor and service of the ride on to be carried out.</p> <p>Chris Du Plessis provided an update on the effluent disposal, a soil sample has been taken and a quote has been obtained to carry out a design of the effluent design. Chris is to follow up with the Plumbing Department to ensure the installation of the effluent system and Caravan Park application is completed by April 2014 in time for their next event.</p> <p>The payment for the design was to be paid by the Boondooma Museum and Heritage Assoc. Inc.</p> <p>Chris suggested that Buddy Thomson and Jamie Neil from the Plumbing Department meet to confirm the design and Jamie is to progress the design and plumbing application. Boondooma Museum and Heritage Assoc Inc will then call for quotes to carry out the work and the quotes to be brought to the November Management Advisory Committee meeting for approval.</p>	<p>Michael Hunter</p> <p>Michael Hunter</p> <p>Chris Du Plessis Buddy Thomson</p>	<p>7 November 2013</p> <p>November Meeting</p>



Directorate - Community and Economic Development

Minutes of the Boondooma Homestead Management Advisory Committee
 Tuesday, 8 October 2013 @ 10.00am

Agenda Item	Action Summary	Responsible Officer	Due Date
	<p>Resolution: Council to progress the design and approval of the waste water disposal system.</p> <p>Boondooma Museum and Heritage Assoc Inc will call for quotes to carry out the work and the quotes to be brought back to the Management Advisory Committee meeting for consideration.</p> <p>Moved: Richard Grimes Seconded: Lynne Bennett</p> <p style="text-align: right;"><i>Carried 9/0</i></p>	<p>Chris Du Plessis Buddy Thomson</p>	
Agenda Items - New Business			
<ul style="list-style-type: none"> Business Plan - Boondooma Museum & Heritage Assoc. Inc. 	<p>The draft Business Plan has been completed and received for the Boondooma Museum and Heritage Assoc Inc and will be presented at their next meeting.</p>	Lynne Bennett	
<ul style="list-style-type: none"> Australia Post Funding Application - Update 	<p>Judy advised that the Committee were unsuccessful in their submission for the \$16,000 for the refurbishment of the cabins.</p>	Judy Brandt	
<ul style="list-style-type: none"> New Shed 	<p>The Boondooma Museum and Heritage Assoc Inc. are seeking revised quotes to erect a new shed (approximate 20m x 7m) over an existing slab. The slab is located outside the heritage listed area and have sought advice from Council's Building Certifier, Russell Springall.</p> <p>Resolution: The Boondooma Heritage & Museum Assoc Inc proceed with obtaining revised quotations to erect a new shed (approximate 20m x 7m) over the existing concrete slab and they will be funding this project. The incorporated body will need to ensure they have the</p>	Buddy Thomson	



South Burnett
Regional Council

Directorate - Community and Economic Development

Minutes of the Boondooma Homestead Management Advisory Committee
Tuesday, 8 October 2013 @ 10.00am

Agenda Item	Action Summary	Responsible Officer	Due Date
	<p>appropriate approvals from Council for this project.</p> <p>Moved: Buddy Thomson Seconded: Judy Brandt</p> <p style="text-align: right;"><i>Carried 9/0</i></p>		
<ul style="list-style-type: none"> Homestead Working Bee 	<p>Buddy Thomson advised there will be a working bee in the first two weeks in December to assist. They will be cutting out profiles in the Blacksmith's shop and a number of jobs.</p>	Buddy Thomson	
<ul style="list-style-type: none"> Meeting Dates 	<p>The next Boondooma Management Advisory Committee meeting is being held on Thursday, 7 November 2013 starting at 10.00 am.</p> <p>Chris Du Plessis offered his apology and will brief Michael Hunter prior to the meeting.</p> <p>Marion Alford also advised that she will be an apology for this meeting.</p>		
<p>Meeting is closed at 11.00 am</p>			

Resolution:

Moved Cr KM Campbell, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

(b) Portfolio Reports

Community Portfolio Report

No Report.

Arts, Culture and Heritage Portfolio Report

No Report.

Sport and Recreation Portfolio Report

No Report.

Indigenous Affairs Portfolio Report

No Report.

6. Economic Development & Tourism

6.1 Economic Development (ED)

(a) Officer's Reports

No Report.

(b) Portfolio Report

Economic Development Portfolio Report

No Report.

6.2 Tourism (T)

(a) Officer's Reports

No Report.

(b) Portfolio Report

Tourism Portfolio Report

No Report.

7. Infrastructure Services

7.1 Roads & Drainage (R&D)

(a) Officer's Reports

No Report.

(b) Portfolio Report

Roads & Drainage Portfolio Report

Cr Tessmann presented a verbal Roads & Drainage Portfolio report.

7.2 Design & Technical Services (D&TS)

(a) Officer's Reports

7.2.1 D&TS - 1207397 - Proposed permanent road closure Unnamed Road, Wooroolin

Summary

An application has been received by the Department of Natural Resources and Mines (DNRM) to permanently close road reserve abutting Lots 13, 14, 15 and 16 on RP6097 and Lot 206 on W2061, Wooroolin. The unformed road reserve is currently cultivated and is located between the Bunya Highway and the Wooroolin Wetlands. The total area of land proposed to be resumed is 2,669m².

The reasoning for this application by the applicant is that they seek to develop the land for residential use. Given that this is a historical subdivision and the precedence of other historical subdivisions being developed within the region, Council should be prepared for a subsequent development application that will be requiring approval against Council's Planning Scheme.

Officer's Recommendation

That Council advise the Department of Natural Resources and Mines that there is no objection with the submitted proposal.

Resolution:

Moved Cr DP Tessmann, seconded Cr DJ Palmer.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

7.2.2 D&TS - 1225440 - 2014/2015 Proposed Roads to Recovery Program

Summary

This report recommends projects for the 2014/2015 Roads to Recovery program. It is a Federal Government program that is fully funded and assists all local governments with the management of road infrastructure within their region on the same basis as previous years.

Officer's Recommendation

That Council adopt the following list of projects for the 2014/2015 Roads to Recovery Program:

- Haly St (Rixon to Mt Wooroolin - pavement widening)	\$ 204,000
- Clarke & Swendsons Rd (floodway)	\$ 170,000
- First Ave (River to Logan - floodway)	\$ 500,000
- Ellesmere Rd (Old Taabinga Rd intersection)	\$ <u>300,000</u>
	\$ <u>1,174,000</u>

Resolution:

Moved Cr DP Tessmann, seconded Cr KM Campbell.

That the Officer's Recommendation be adopted.

Carried 6/1
FOR VOTE - Cr DW Kratzmann (Mayor), Cr KM Campbell, Cr BL Green, Cr DJ Palmer,
Cr DP Tessmann, Cr RLA Heit
AGAINST VOTE - Cr KA Duff

7.3 Water & Wastewater (W&W)

(a) Officer's Reports

7.3.1 W&WW - 1226005 - Gordonbrook Water Treatment Plant upgrade Expression of Interest

Summary

The Local Government Regulation 2012 requires Council to decide by resolution that it would be in the public interest to invite expressions of interest before inviting written tenders. This approach will enable Council to shortlist respondents with the requisite skills, experience and track record of delivering similar projects and consider alternative treatment processes that may be advantageous in terms of potentially reduced capital cost or operational cost (or both).

Officer's Recommendation

That Council resolve under s.228 of the Local Government Regulation 2012 to invite expressions of interest for the design and construction of the Gordonbrook Water Treatment Plant upgrade before inviting written tenders, as it is considered both advantageous to Council and in the public interest to pursue such a course of action when compared with the alternative of proceeding directly to invite written tenders by advertisement as this approach will enable Council to:

- a) further investigate the ability of the different technical options to meet the requirements of the Project; and
- b) consider the expressions of interest received concerning the respondents' capability and capacity, before short listing respondents with the requisite skills, experience and track record of delivering similar projects.

Resolution:

Moved Cr BL Green, seconded Cr DJ Palmer.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

7.3.2 W&WW - 1226084 - Kingaroy Wastewater Treatment Plant upgrade Expression of Interest

Summary

The Local Government Regulation 2012 requires Council to decide by resolution that it would be in the public interest to invite expressions of interest before inviting written tenders. This approach will enable Council to shortlist respondents with the requisite skills, experience and track record of delivering similar projects and consider alternative treatment processes that may be advantageous in terms of potentially reduced capital cost or operational cost (or both).

Officer's Recommendation

That Council resolve under s.228 of the Local Government Regulation 2012 to invite expressions of interest for the design and construction of the Kingaroy Wastewater Treatment Plant upgrade before inviting written tenders, as it is considered both advantageous to Council and in the public interest to pursue such a course of action when compared with the alternative of proceeding directly to invite written tenders by advertisement as this approach will enable Council to:

- a) further investigate the ability of the different technical options to meet the requirements of the Project; and
- b) consider the expressions of interest received concerning the respondents' capability and capacity, before short listing respondents with the requisite skills, experience and track record of delivering similar projects.

Resolution:

Moved Cr BL Green, seconded Cr RLA Heit.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

(b) Portfolio Report

Water & Wastewater Portfolio Report

7.3.3 W&WW - 1226590 - Water & Wastewater Portfolio Report

Summary

Water & Wastewater Portfolio Report to Council for the period 10 September 2013 to 8 October 2013.

Officer's Recommendation

That the Water & Wastewater Portfolio Report to council for the period 10 September 2013 to 8 October 2013 be received.

Resolution:

Moved Cr BL Green, seconded Cr DJ Palmer.

That the Water & Wastewater Portfolio Report to council for the period 10 September 2013 to 8 October 2013 be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8. Finance, Property & Information Technology

8.1 Finance (F)

(a) Officer's Reports

8.1.1 F - 1225276 - South Burnett Regional Council Monthly Capital Works

Summary

The following information provides a snapshot of Council's Capital Works as at 4 October 2013.

Officer's Recommendation

That the South Burnett Regional Council's Monthly Capital Works Report as at 4 October 2013 be received and noted.

Resolution:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

That the South Burnett Regional Council's Monthly Capital Works Report as at 4 October 2013 be received and noted.

Carried 7/0

FOR VOTE - Councillors voted unanimously

8.1.2 F - 1225814 - 2014 Budget Revision**Summary**

A review of the 2014 Budget has been undertaken as at 30 September 2013. The forecast following the first quarter result shows an operational surplus of \$1,154,423. However, this surplus includes \$1,554,800 from the road levy which has been allocated to capital works. When this is taken into account our operating position indicates a projected deficit of \$400,377.

The table below show the projected changes compared to original budget for the funded Operational Program.

Operational Budget

Program	Original Budget Operating Surplus \$	First Quarter Result \$	Budget Change
General Operations	607,514	243,222	(364,292)
Plant & Fleet	395,320	406,880	11,560
Water	154,030	156,045	2,015
Waste Water	203,195	205,470	2,275
Waste	155,774	142,806	(12,968)
Operating Surplus/Deficit	1515,833	1,154,423	(361,410)

The proposed amendments do not significantly change the focus of the overall budget as forecast in July 2013.

Officer's Recommendation

That in accordance with Section 170(3) of the Local Government Regulation 2012 the revised Budget to 30 June 2014 be adopted.

STATEMENT OF COMPREHENSIVE INCOME			
Revised Budget 30 September 2013 Review			
	2013 / 2014 ORIGINAL BUDGET	2013 / 2014 PROPOSED BUDGET	30/9/13 ACTUALS
REVENUE			
Recurrent Revenue			
Rates, Levies and Charges	38,737,034	38,725,174	10,461,845
Fees and Charges	3,536,576	3,540,976	979,251
Rental Income	631,901	631,901	194,821
Interest Received	1,351,760	1,351,760	333,311
Sales Revenue	5,537,824	5,537,824	1,183,221
Profits from Investment			
Other Income	764,199	644,909	226,777
Grants, Subsidies, Contributions and Donations	49,213,393	49,021,045	9,728,052
Total Recurrent Revenue	99,772,687.00	99,453,589.00	23,107,276.15
Capital Revenue			
Grants, Subsidies, Contributions and Donations	3,309,034	4,126,457	589,022
Total Revenue	103,081,721.00	103,580,046.00	23,696,298.11
Capital Income	-	-	-
TOTAL INCOME	103,081,721.00	103,580,046.00	23,696,298.11
EXPENSES			
Recurrent Expenses			
Employee Benefits	(20,186,336)	(20,186,336)	(5,380,118)
Materials and Services	(64,710,795)	(64,753,107)	(9,368,817)
Donations	(267,200)	(267,200)	
Finance Costs	(917,449)	(917,449)	(13,758)
Depreciation and Amortisation	(12,175,075)	(12,175,075)	(3,043,770)
Total Recurrent Expenses	(98,256,855)	(98,299,167)	(17,806,463)
Capital Expenses	-	-	-
	-	-	-
TOTAL EXPENSES	- 98,256,855.00	- 98,299,167.00	- 17,806,463.20
Net Operating Surplus	4,824,866.00	5,280,879.00	5,889,834.91
Other Comprehensive Income			
Increase/(Decrease) in Asset Revaluation Surplus			
Available-for-sale Financial Assets			
Current Year Gains/(Losses)			
Reclassification to Profit or Loss			
Cash Flow Hedging			
Current Year Gains/(Losses)			
Reclassification to Profit or Loss			
Share of Comprehensive Income of Associates			
Internal Transfer		882,942	882,942
Total Other Comprehensive Income for the Year	-	882,942	882,942
TOTAL COMPREHENSIVE INCOME FOR THE YEAR	4,824,866.00	6,163,821.00	6,772,776.91
Operational Surplus/Deficit	1,515,832.00	2,037,364.00	6,183,754.95

STATEMENT OF FINANCIAL POSITION			
Revised Budget 30 September 2013 Review			
	2013 / 2014 ORIGINAL BUDGET	2013 / 2014 PROPOSED BUDGET	30/9/13 ACTUALS
Current Assets			
Cash and Cash Equivalents	34,353,852	34,353,852	39,679,318
Trade and Other Receivables	10,864,437	5,839,333	5,244,089
Inventories	1,095,853	1,095,853	1,567,578
Loans to Community Organisations			
Other Financial Assets			
Investments	10,000	10,000	10,000
	46,324,142	41,299,038	46,500,985
Non-current assets classified as held for sale			
Total Current Assets	46,324,142	41,299,038	46,500,985
Non-Current Assets			
Property, Plant and Equipment	501,913,512	506,033,735	503,593,658
Investment Property	6,446,000	6,446,000	6,366,018
Trade and other receivables	24,379	24,379	20,896
Intangible Assets	6,234,639	6,234,639	6,234,639
Total Non-Current Assets	514,618,530	518,738,753	516,215,210
TOTAL ASSETS	560,942,672	560,037,791	562,716,195
Current Liabilities			
Trade and other payables	18,868,010	6,218,811	5,851,061
Borrowings	1,548,064	1,548,064	830,841
Other			29,762
Provisions	2,596,090	2,735,910	2,734,047
Total Current Liabilities	23,012,164	10,502,785	9,445,711
Non-Current Liabilities			
Trade and other payables	500,000	-	-
Provisions	5,843,603	4,639,069	4,571,621
Borrowings	18,677,908	18,677,908	11,681,355
Total Non-Current Liabilities	25,021,511	23,316,977	16,252,976
TOTAL LIABILITIES	48,033,675	33,819,762	25,698,687
NET COMMUNITY ASSETS	512,908,997	526,218,029	537,017,507
Community Equity			
Retained surplus/(deficiency)	385,810,121	393,374,598	404,174,076
Asset Revaluation Reserve	127,098,876	132,843,431	132,843,431
Other Reserves			
TOTAL COMMUNITY EQUITY	512,908,997	526,218,029	537,017,507

Resolution:

Moved Cr KM Campbell, seconded Cr KA Duff.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8.1.3 F - 1225265 - 2013 Annual Financial Statements - Unaudited

Summary

The overall result is an operating deficit of \$25,631,330.45. Details are as follows:

- General Operations (\$26,342,730.29) (Deficit)
- Water Operations \$ 411,595.70 (Surplus)
- Waste Water Operations \$ 97,246.79 (Surplus)
- Waste Management \$ 202,557.35 (Surplus)

The result of the General Operations Program is largely influenced by the significant NDRRA (Flood Restoration) Program. Once NDRRA expenditure is factored out of result our final position shows a surplus of \$733,793 compared with budgeted surplus of \$1,773,178.

An analysis of the actual result compared to budget is shown in the table below.

	Budget 2013	Actual 2013	Actual 2013 Excluding NDRRA
General Operations	\$1,530,524	(\$26,342,729)	\$ 22,394
Water	\$ 69,137	\$ 411,595	\$ 411,595
Waste Water	\$ 70,324	\$ 97,247	\$ 97,247
Waste	\$ 103,193	\$ 202,557	\$ 202,557
Total	\$1,773,178	(\$25,631,330)	\$ 733,793

Officer's Recommendation

That the report be received and the Unaudited Financial Statements for the year ending 30 June 2013 be noted.

Resolution:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

That the report be received and the Unaudited Financial Statements for the year ending 30 June 2013 be noted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

(b) Portfolio Report

8.1.4 F - 1227391 - Finance Portfolio Report

Summary

Finance Portfolio Report to Council for the period 10 September 2013 to 8 October 2013.

Officer's Recommendation

That the Finance Portfolio Report to Council for the period 10 September 2013 to 8 October 2013 be received.

Resolution:

Moved Cr KM Campbell, seconded Cr BL Green.

That the Finance Portfolio Report to Council for the period 10 September 2013 to 8 October 2013 be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8.2 Property (P)

(a) Officer's Reports

No Report.

(b) Portfolio Report

8.2.1 P - 1227412 - Property Portfolio Report

Summary

Property Portfolio Report to Council for the period 10 September 2013 to 8 October 2013.

Officer's Recommendation

That the Property Portfolio Report to Council for the period 10 September 2013 to 8 October 2013 be received.

Resolution:

Moved Cr DJ Palmer, seconded Cr KA Duff.

That the Property Portfolio Report to Council for the period 10 September 2013 to 8 October 2013 be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

8.3 Information Technology (IT)

(a) Officer's Reports

No Report.

(b) Portfolio Report

Information Technology Portfolio Report

No Report.

9. Executive Services

9.1 Human Resources (HR)

(a) Officer's Reports

No Report.

(b) Portfolio Report

Human Resources Portfolio Report

No Report.

9.2 Governance (G)

(a) Officer's Reports

9.2.1 G - 1225930 - Meeting Dates for the Ordinary Meetings of Council

Summary

In accordance with Section 277(1) of the *Local Government Regulation 2012* it is now necessary to confirm the dates, times and locations of the ordinary meetings of Council for the period January to December 2014.

Officer's Recommendation

1. That the day and time for the ordinary meetings of Council continue as the third Wednesday of the month at 9:00am.
2. That the following meeting schedule listing dates, times and locations for Council's ordinary meetings for January to December 2014 be adopted and advertised in accordance with Section 277(1) of the *Local Government Regulation 2012*

Town	Date	Time	Location
Kingaroy	Wednesday 15 January 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 19 February 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 19 March 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 16 April 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 21 May 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 18 June 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 16 July 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 20 August 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 17 September 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 15 October 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 19 November 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 17 December 2014	9:00am	Council Chambers, Glendon Street Kingaroy

Resolution:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

- 1, That the day and time for the ordinary meetings of Council generally continue as the third Wednesday of the month at 9:00am.
2. That the following meeting schedule listing dates, times and locations for Council's ordinary meetings for January to December 2014 be adopted and advertised in accordance with Section 277(1) of the *Local Government Regulation 2012*

Town	Date	Time	Location
Kingaroy	Wednesday 22 January 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 19 February 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 19 March 2014	9:00am	Council Chambers,

Town	Date	Time	Location
			Glendon Street Kingaroy
Kingaroy	Wednesday 16 April 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 21 May 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 18 June 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 16 July 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 20 August 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 17 September 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 15 October 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 19 November 2014	9:00am	Council Chambers, Glendon Street Kingaroy
Kingaroy	Wednesday 17 December 2014	9:00am	Council Chambers, Glendon Street Kingaroy

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

9.2.2 G - 1226380 - Change to Councillor Portfolios

Summary

The recent By-Election has necessitated a review of the Portfolio System adopted by Council. To streamline Council operations, a change to the portfolio system is required as follows:

Cr Wayne Kratzmann	Governance Economic Development and Tourism Arts, Culture and Heritage Disaster Management
Cr Keith Campbell	Finance Town Planning
Cr Debra Palmer	Information Technology Property
Cr Damien Tessmann	Roads
Cr Barry Green	Water and Wastewater Sport and Recreation
Cr Ros Heit	Communities

Cr Kathy Duff Natural Resource Management
 Parks and Environment
 Indigenous Affairs
 Waste

Officer's Recommendation

That the following Portfolio Councillors and Portfolios be adopted:

Cr Wayne Kratzmann Governance
 Economic Development and Tourism
 Arts, Culture and Heritage
 Disaster Management

Cr Keith Campbell Finance
 Town Planning

Cr Debra Palmer Information Technology
 Property

Cr Damien Tessmann Roads

Cr Barry Green Water and Wastewater
 Sport and Recreation

Cr Ros Heit Communities

Cr Kathy Duff Natural Resource Management
 Parks and Environment
 Indigenous Affairs
 Waste

Resolution:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

(b) Portfolio Report

Governance Portfolio Report

No Report.

10. Information Section (IS)

10.1 IS - 1226399 - Reports for the Information of Council

Summary

Delegated Authority Report
Listing of correspondence pending completion of assessment report
Roads Expenditure, Maintenance and Flood Restoration Report

Officer's Recommendation

That the reports be received.

Resolution:

Moved Cr KA Duff, seconded Cr DP Tessmann.

That the reports be received.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

11. General Section

No Report.

CLOSED SESSION:

Motion:

Moved Cr KA Duff, seconded Cr KM Campbell.

That the meeting be closed to the public for Council discussions in accordance with Section 275(1)(e) contracts proposed to be made by it, and Section 275(1)(f) starting or defending legal proceedings involving it of the Local Government Regulation 2012.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

OPEN COUNCIL:

Motion:

Moved Cr BL Green, seconded Cr KM Campbell.

That the meeting resume in Open Council.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

Report:

The Mayor reported that whilst in Closed Session, in accordance with Section 275(1)(e) *contracts proposed to be made by it*, and Section 275(1)(f) *starting or defending legal proceedings involving it* of the Local Government Regulation 2012, Council considered matters concerning a Planning & Environment Court Appeal - 197 Taylors Road Kingaroy and Drayton Street Bridge Components Supply.

Motion:

Moved Cr DW Kratzmann, seconded Cr DJ Palmer.

That the Mayor's report be received

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

12. Confidential Section

12.1 CONF - 1224634 - Forwarding an update of the lodgement of a Planning & Environment Court Appeal - 197 Taylors Road, Kingaroy - Owner: Graham A & Carroll A Wieden

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 72(1)(f) of the Local Government (Operations) Regulation 2010, which permits the meeting to be closed to the public for business relating to the following:

- (f) starting or defending legal proceedings involving it

Recommendation

That Council accept the following revised conditions to the Court Order and advise its Legal Representatives accordingly prior to the Planning & Environment Court hearing of 23 October 2013:-

- Revised proposal plan (Drawing Number 3695 P4 Revision B prepared by O'Reilly Nunn, Favier and dated 13 May 2013). Refer to Appendix Two for a copy of latest proposal plan.
- Drainage easements have been added along the northern and western boundaries of the subject site covering proposed Lot 1 through to Lot 9
- A drainage reserve south of proposed Lot 1 with an area of 5,138m² (located in the south-west corner of the subject site)
- Revisions to the internal lot layout and a second 'cul-de-sac' bulb near proposed Lots 16, 17 and 18
- Removal of the Environmental Covenant from proposed Lots 12 to 17 due to the proximity of remnant vegetation within Lot 26 (Area A) which is protected under the *Vegetation Management Act 1999* administered by the Department of Natural Resources and Mines (DNRM)
- Minimum land area of proposed Lot 26 (Area A) be reduced from 9ha to 8ha (refer to Condition RAL1 of the Court Order)

Resolution:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

12.2 CONF - 1226111 - Drayton Street Bridge Components Supply

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following:

- (e) contracts proposed to be made by it

Recommendation

That Council:

1. Accept the tender from Holcim (Australia) Pty Ltd for the sum of \$438,224 (excl GST) for the supply of the precast concrete bridge deck units, abutments and relieving slabs; and
2. Accept the tender from Enco Precast Pty Ltd for the sum of \$32,704 (excl GST) for the supply of precast concrete piles.

Resolution:

Moved Cr BL Green, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted.

*Carried 7/0
FOR VOTE - Councillors voted unanimously*

There being no further business the meeting was declared closed at 12:10pm.

Confirmed before me this day of2013

..... **MAYOR**

