



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Post Election Meeting
Thursday, 4 April 2024

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
POST ELECTION MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON THURSDAY, 4 APRIL 2024 AT 9:00AM**

PRESENT: Mayor Kathy Duff, Cr Jane Erkens, Cr Linda Little, Cr Danita Potter, Cr Deb Dennien, Cr Heath Sander, Cr Ros Heit

1 OPENING

The Chief Executive Officer declared the meeting open a 9:00am and welcomed all attendees to the Post Election meeting.

Julee-Anne Bell sang the National Anthem and CEO Mark Pitt personally acknowledged Country and the land on which we meet today, the Wakka Wakka, and pay respects to Elders, past, present and emerging.

2 ATTENDANCE

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Aaron Meehan (General Manager Infrastructure), Leanne Petersen (Acting General Manager Liveability), Lynelle Paterson (Coordinator Executive Services)

3 LEAVE OF ABSENCE / APOLOGIES

Nil

6 BUSINESS

6.1 DECLARATION OF OFFICE BY MAYOR AND COUNCILLORS

PROCEDURE

In accordance with Section 169 of the *Local Government Act 2009* the Mayor and Councillors undertook the procedural declaration of office in the following order:

Mayor	Councillor Kathryn Anne Duff
Division 1	Councillor Jane Erkens
Division 2	Councillor Linda Mary Little
Division 3	Councillor Danita Alison Potter
Division 4	Councillor Debra Anne Dennien
Division 5	Councillor Heath Laurance Sander
Division 6	Councillor Rosamund Lesley Anne Heit

ADDRESS:

Mayor Duff addressed the Council Meeting and took the chair.

4 PRAYERS / WELCOME TO COUNTRY

Mayor Bruce Simpson performed the Welcome to Country

Father Stanley offered prayers for the newly elected Council

5 DECLARATION OF INTEREST

N/A

6.2 APPOINTMENT OF DEPUTY MAYOR

RESOLUTION 2024/306

Moved: Cr Ros Heit

Seconded: Cr Jane Erkens

That Council appoint Councillor Danita Potter as Deputy Mayor for the South Burnett Regional Council, pursuant to *Section 175(2) of the Local Government Act 2009*.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

6.3 MEETING DATES FOR THE ORDINARY MEETINGS OF COUNCIL

RESOLUTION 2024/307

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That Council adopt the dates, times and locations for Ordinary meetings of Council, April to December 2024 as follows:

Date	Time	Location
Wednesday 24 April 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 15 May 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 19 June 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 10 July 2024 (Special Budget Meeting)	9:00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 17 July 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 21 August 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy

Wednesday 18 September 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 16 October 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 20 November 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy
Wednesday 18 December 2024	9.00am	Warren Truss Chamber Glendon Street Kingaroy

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

6.4 PAYG WITHHOLDING FOR COUNCILLORS

RESOLUTION 2024/308

Moved: Cr Linda Little

Seconded: Cr Ros Heit

That Council unanimously elect to become an eligible governing body subject to *Division 446-5 of Schedule 1* of the Act to take effect on Thursday 4 April 2024.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

6.5 APPOINTMENT OF THE CHAIRPERSON AND DEPUTY CHAIRPERSON TO THE LDMG

RESOLUTION 2024/309

Moved: Mayor Kathy Duff

Seconded: Cr Danita Potter

That Council:

1. Pursuant to *Section 34 of the Disaster Management Act 2003*, Cr Danita Potter be appointed Chairperson of the South Burnett Local Disaster Management Group; and
2. Pursuant to *Section 34 of the Disaster Management Act 2003*, Cr Jane Erkens be appointed Deputy Chairperson of the South Burnett Local Disaster Management Group.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

6.5.1 REVIEW OF POSITIONS IN THE SOUTH BURNETT LOCAL DISASTER MANAGEMENT GROUP

RESOLUTION 2024/310

Moved: Cr Danita Potter
 Seconded: Cr Deb Dennien

That a review of all other positions in the South Burnett Local Disaster Management Group be completed and referred to Council for consideration as soon as practicable.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

6.6.0 APPOINTMENT OF THE CHAIRPERSON TO THE TRAFFIC ADVISORY COMMITTEE

RESOLUTION 2024/311

Moved: Cr Deb Dennien
 Seconded: Cr Linda Little

That Cr Jane Erkens be appointed Chairperson of the Traffic Advisory Committee.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

6.6 APPOINTMENT OF COUNCILLOR REPRESENTATIVES ON COUNCIL COMMITTEES AND OTHER ORGANISATIONS

RESOLUTION 2024/312

Moved: Cr Jane Erkens
 Seconded: Cr Heath Sander

That the following Councillors be appointed as the Council representatives to Council Committees and other organisations as listed below:

Committees for nomination of Councillor appointments	Councillor Membership	Councillor/s allocation
South Burnett Regional Council Audit Advisory Committee	2 Councillors with 1 appointed as the Chair	Mayor Kathy Duff Cr Ros Heit
Boondooma Homestead Management Advisory Committee	3 Councillors	Mayor Kathy Duff Cr Ros Heit Cr Heath Sander

Burnett Inland Economic Development Organisation (BIEDO)	1 Councillor	Cr Ros Heit
South Burnett Community Police Consultative Committee	3 Councillors	Cr Heath Sander Cr Jane Erkens Cr Deb Dennien
Murgon Sports Association	1 Councillor	Cr Heath Sander
Reconciliation Action Plan Committee	Mayor & 3 Councillors	Mayor Kathy Duff Cr Heath Sander Cr Jane Erkens Cr Deb Dennien
South Burnett Community Consultative Committee (Health)	2 Councillors	Cr Danita Potter (Chair) Cr Ros Heit
South Burnett Community Network Committee (Interagency)	3 Councillors	Cr Danita Potter Cr Deb Dennien Cr Linda Little
Traffic Advisory Committee	3 Councillors	Cr Jane Erkens (Chair) Cr Heath Sander Cr Linda Little
Wide Bay Burnett Regional Organisation of Councils (WBBROC)	Mayor & Deputy Mayor	Mayor Kathy Duff Deputy Mayor
Wide Bay Burnett Resource Group	1 Councillor	Cr Deb Dennien
Wide Bay Burnett Regional Road Transport Group (WBBRRTG)	Mayor & Deputy Mayor	Mayor Kathy Duff Deputy Mayor
Wide Bay Burnett Regional Arts Services Network	2 Councillors	Cr Danita Potter Cr Linda Little
BIEDO Sub Committee - Ag Network	2 Councillors	Mayor Kathy Duff Cr Deb Dennien
Disaster Recovery	2 Councillors	Mayor Kathy Duff (Chair) Cr Linda Little (Deputy Chair)
South Burnett Suicide Prevention Working Group Inc.	3 Councillors	Mayor Kathy Duff Cr Danita Potter (Chair)

		Cr Deb Dennien
Proston Sports Association `	1 Councillor	Cr Heath Sander
Murgon RSL Commemorative Committees	1 Councillor	Cr Heath Sander
Drive Inland	1 Councillor	Cr Jane Erkens
Ringsfield House Advisory Committee	2 Councillors	Cr Jane Erkens Cr Linda Little
Visit South Burnett	1 Councillor	Cr Jane Erkens
Brisbane Valley Heritage Trails Inc	1 Councillor	Cr Linda Little
South Burnett Partnership for Kids	1 Councillor	Cr Danita Potter
Local Level Alliance	1 Councillor	Cr Danita Potter Cr Deb Dennien (Proxy)

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

6.7 ELECTION OF THE LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND'S (LGAQ) EXECUTIVE DISTRICT REPRESENTATIVES 2024-2028

RESOLUTION 2024/313

Moved: Mayor Kathy Duff

Seconded: Cr Deb Dennien

That Council nominate Cr Ros Heit to the Local Government Association of Queensland for the Executive District Representatives for 2024-2028 to represent Wide Bay and Burnett District.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

4 CLOSURE OF MEETING

The Meeting closed at 9.38am.

The minutes of this meeting were confirmed at the Ordinary Meeting of the South Burnett Regional Council held on 24 April 2024.

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CHAIRPERSON