



Arts, Culture and Heritage Advisory Committee

Expression of Interest Guide

Overview

The Arts & Culture Advisory Committee's purpose is to provide information and advice about current and emerging arts, culture and heritage related matters to South Burnett Regional Council for decision-making and planning.

The Arts, Culture and Heritage Advisory Committee Policy can be found [here](#).

Membership is on a voluntary basis. Representatives acknowledge a commitment to participation on the Committee and must actively engage in the proceedings and business including attending meetings and responding to requests for comment.

The ACH Strategic Plan is available now on the SBRC Website available [here](#).

Purpose

The South Burnett Arts, Culture and Heritage (ACH) Committee provides the South Burnett Regional Council with:

- leadership to the sectors through advocacy, promotion and development/ maintenance of Council's arts, cultural and heritage assets
- identifying and responding to community needs through strategic planning
- assisting with local coordination of art culture and heritage activities
- assisting in the stimulation of the arts, culture and heritage-based enterprises; encouraging collaboration across sectors;
- and managing and displaying Council's art and heritage collections across its facilities

Representation

Membership of the committee shall comprise of:

- Two (2) Councillors will be appointed to the Committee, one (1) who will perform the role of Chairperson and one (1) who will perform the role of Deputy Chairperson. Council can at any time appoint a stand-in or replacement member to the Committee
- a maximum of six (6) representatives from service providers / agencies or organisations who have expertise and experience in the provision of arts, cultural and heritage in the region
- a maximum of two (2) community representatives with an interest in the provision of arts, culture, and heritage in the region. Representation may also be considered cross industry representation such as tourism, infrastructure, economic development, natural resource management and sport and recreation
- membership selection to include consideration of arts and culture sectors and ensure diversity and geographical spread

Time Commitment

Committee meetings are held every two (2) months. The meetings are anticipated to be approximately two hours long and will be held on a weekday either online or in person at Kingaroy Council Chambers Warren Truss Meeting Room.

Committee Members are expected to be available to attend most of the scheduled meetings. Upcoming meetings 2024:

- Thursday, 13 June 2024
- Thursday, 8 August 2024
- Thursday, 10 October 2024

The first meeting new members will attend is the 8 August 2024.

Expressions of interest are invited from members of the public to become a community representative on the Committee.

To be considered for a position on the Committee, candidates will need to demonstrate the following:

- relevant qualifications, skills or experience in the arts, culture and/or heritage
- interest and involvement in any locally based arts, culture and heritage groups or organisations
- ability to contribute to the strategic delivery of the ACH Strategic Plan and delivery framework
- knowledge and understanding of the local issues that are relevant to arts, culture and heritage
- ability to represent a broad range of views that reflect the diversity of the South Burnett community

Lodging an application

To express your interest in a position on the Advisory Committee, please complete the Expression of Interest Advisory Committee application form. This form can be found [here](#).

You will need to attach further information about which group/s you represent within the community, what qualities you would bring to the Committee that addresses the Selection Criteria (maximum two (2) pages).

Note, if representing a particular organisation or group, candidates must demonstrate you have the support from within their organisation to be a representative on ACH Advisory Committee. For example, Committee meeting minutes or letter of support from the Committee.

Applications should be addressed to the Community Development Team via the below post or email addresses:

Email: info@sbrc.qld.gov.au

Post: PO Box 336 Kingaroy 4610

Please note that expressions of interest close at 5:00pm on 25 June 2024.

Applications will be assessed by South Burnett Regional Council. Following this, all applicants will be notified in writing of the outcome of the expression of interest process.

Thank you for your interest in being part of the Arts, Culture and Heritage Advisory Committee.