



**SOUTH BURNETT**

**REGIONAL COUNCIL**

# **MINUTES**

**Ordinary Council Meeting  
Wednesday, 15 May 2024**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY  
ON WEDNESDAY, 15 MAY 2024 AT 9.00AM**

**PRESENT:**

**Councillors:**

Mayor Kathy Duff, Cr Jane Erkens, Cr Linda Little, Cr Danita Potter, Cr Deb Dennien, Cr Heath Sander, Cr Ros Heit

**Council Officers:**

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate), Aaron Meehan (General Manager Infrastructure), Leanne Petersen (Acting General Manager Liveability), Debra Moore (Manager Community & Lifestyle), Kerri Anderson (Manager Finance & Sustainability), Danielle Mengel (Regional Librarian), Lynelle Paterson (Executive Assistant), Helen Floyd (Executive Assistant)

**1 OPENING**

The Mayor declared the meeting open and welcomed all attendees

**2 LEAVE OF ABSENCE / APOLOGIES**

Nil

**3 PRAYERS**

A representative of the Kingaroy District Ministers Association, Paster Leathan Fitzpatrick offered prayers for Council and for the conduct of the Council meeting.

**4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

Cr Linda Little acknowledged the traditional custodians of the land on which the meeting took place.

**5 DECLARATION OF INTEREST**

Cr Little advised that in relation to **13.3 - Renewal of Lease - The Lions Club of Blackbutt Benarkin Inc.** she was a member of the Lions Club of Blackbutt Benarkin Inc, however was not on the executive committee and it was noted by the meeting that she did not have a declarable conflict of interest.

**6 DEPUTATIONS/PETITIONS**

**6.1 PRESENTATION OF JANET SKINNER BOOKS TO LIBRARY**

Janet Skinner was born in England where she had her own label for theatrical costumes and when she moved to Australia Janet certainly threw herself into the Arts scene which included organise the largest paint by numbers which ended up being a Guinness world record at the time, which was over 25 years ago. I certainly feel like she had a passion for Railways as a lot of her work involved painting and researching Railways for herself and for different books she helped with over her years. Janet had MS but kept on painting, even on her bad days she was getting ideas of what

to paint next. Janet Skinner was an incredible artist who loved using colour and we were very lucky to have her live and work in our area. She loved the South Burnett and made Blackbutt her home.

Her partner Jim Duff along with her daughters Natalie and Nicola are very happy to be able to donate some of Janet’s books for our libraries throughout the South Burnett and hope they give people some delight because Janet would have loved that. I would like to take this opportunity to also thank Mayor Kathy Duff for donating some of the books to help make this happen.

**Attendance:**

At 9.12am Regional Librarian Danielle Mengel left the meeting.

**6.2 DEPUTATION BY NBN LOCAL REGIONAL DEVELOPMENT AND ENGAGEMENT MANAGER SCOTT ROWE**

Scott Rowe, NBN Local Regional Development and Engagement Manager provided an update on the NBN network

**6.3 COUNCILLOR DIVISIONAL UPDATES**

All Councillors provided a divisional update.

**7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**7.1 MINUTES OF THE COUNCIL MEETING HELD ON 24 APRIL 2024**

**RESOLUTION 2024/314**

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That the Minutes of the Council Meeting held on 24 April 2024 be received and the recommendations therein be adopted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**8 NOTICES OF MOTION**

Nil

**9 BUSINESS OUTSTANDING**

**9.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

**RESOLUTION 2024/315**

Moved: Cr Deb Dennien

Seconded: Cr Linda Little

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**10 EXECUTIVE SERVICES**

**10.1 LOCAL LAW (REPEALING) LOCAL LAW (NO. 1) 2023 SUBORDINATE LOCAL LAW (REPEALING) SUBORDINATE LOCAL LAW (NO. 1) 2023**

**RESOLUTION 2024/316**

Moved: Cr Deb Dennien

Seconded: Cr Jane Erkens

That South Burnett Regional Council resolves to proceed with the making of, and make:

1. Local Law (Repealing) Local Law (No. 1) 2023 as advertised, but amended, by the omission of each reference to 2023, and the insertion instead of a reference to 2024; and
2. Subordinate Local Law (Repealing) Subordinate Local Law (No. 1) 2023 as advertised, but amended, by the omission of each reference to 2023, and the insertion instead of a reference to 2024.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**10.2 WIDE BAY BURNETT REGIONAL ORGANISATION OF COUNCILS (WBBROC) MOTION**

**RESOLUTION 2024/317**

Moved: Mayor Kathy Duff

Seconded: Cr Heath Sander

That

1. WBBROC seeks its member Councils' approval to write to the State government seeking that a moratorium of all large-scale wind, solar, battery energy storage systems, pumped hydro and related transmission projects be imposed until:

- a. a bond is held from start of project with guaranteed finance in place to cover decommissioning and full project removal, disposal and rehabilitation costs at end of life;
  - b. appropriate regulations are in place to protect threatened and endangered species;
  - c. large scale renewable projects are subject to full state government approval processes and be made impact-assessable not code-assessable;
  - d. an appropriate land access framework to protect the environment, cultural heritage, existing land users and local roads and infrastructure is established;
  - e. minimal impact upon existing rate payers is negotiated;
  - f. Australia's food security is protected by prohibiting large scale renewable projects on prime agricultural land; (See Paris Agreement Article 2 (1) (b));
  - g. all large-scale renewable projects comply with the same regulations that apply to agriculture and mining;
  - h. large scale renewable projects are added as a trigger to the EPBC Act;
  - i. a mandatory code of conduct is established to govern the renewable energy sector and renewable energy proponents 'conduct with affected communities including notifying the relevant local Government of potential projects.
  - j. owners of large-scale renewable developments indemnify adjoining private landowners from any public liability risk;
  - k. Where Local Government are the assessment agency that appropriate mechanisms are incorporated in local government planning schemes to allow Council to apply conditions that protect local roads & infrastructure and other key assets.
2. That upon receipt of all member Councils approval, the WBBROC Secretary be directed to write to the State government and relevant Ministers informing them of WBBROC's position.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 10.10am Executive Assistant Communications Kristy Miatt left the meeting.

**11 FINANCE & CORPORATE**

**11.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL ADVERTISING SPENDING POLICY - STATUTORY047**

**RESOLUTION 2024/318**

Moved: Cr Linda Little

Seconded: Cr Ros Heit

That the South Burnett Regional Council Advertising Spending Policy – Statutory047 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**11.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL COMMUNITY GROUP AND ORGANISATION INFRASTRUCTURE CHARGES POLICY - STATUTORY030**

**RESOLUTION 2024/319**

Moved: Cr Danita Potter  
 Seconded: Cr Ros Heit

That the South Burnett Regional Council Community Group and Organisation Infrastructure Charges Policy – Statutory030 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 10.19am Executive Assistant Communications Kristy Miatt returned to the meeting  
 At 10.22am Manager Finance & Sustainability Kerri Anderson left the meeting

**11.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE POLICY - STATUTORY045**

**RESOLUTION 2024/320**

Moved: Cr Danita Potter  
 Seconded: Cr Deb Dennien

That the South Burnett Regional Council Arts, Culture and Heritage Advisory Committee Policy - Statutory045 be adopted as amended with the inclusion of consideration of arts and culture sectors for membership selection to ensure diversity and geographical spread on the committee.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 10.26am Manager Finance & Sustainability Kerri Anderson returned to the meeting



**11.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL SURVEILLANCE CAMERA OPERATIONS POLICY - STATUTORY051**

**RESOLUTION 2024/321**

Moved: Cr Heath Sander  
 Seconded: Cr Danita Potter

That the South Burnett Regional Council Surveillance Camera Operations Policy – Statutory051 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**11.4.1 REVIEW OF SECURITY CAMERAS**

**RESOLUTION 2024/322**

Moved: Cr Heath Sander  
 Seconded: Cr Deb Dennien

That South Burnett Regional Council review the operation and maintenance of security cameras throughout the region as part of the 2024/25 Operational Plan.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**11.5 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL CONSIDERATION OF APPLICATIONS FOR REDUCTION IN COUNCIL'S FEES & CHARGES - BUILDING, PLUMBING & PLANNING APPLICATIONS POLICY - STRATEGIC017**

**RESOLUTION 2024/323**

Moved: Cr Danita Potter  
 Seconded: Cr Ros Heit

That the South Burnett Regional Council Consideration of Applications for reduction in Council's Fees & Charges - Building, Plumbing & Planning Applications Policy - Strategic017 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**11.6 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL COMPLAINT MANAGEMENT POLICY - STATUTORY040**

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**RESOLUTION 2024/324**

Moved: Cr Linda Little  
Seconded: Cr Ros Heit

That the South Burnett Regional Council Complaint Management Policy – Statutory040 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**11.7 ADOPTION OF THE SOUTH BURNETT REGIONAL EMPLOYEE CODE OF CONDUCT POLICY - STATUTORY011**

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**RESOLUTION 2024/325**

Moved: Cr Heath Sander  
Seconded: Cr Linda Little

That the South Burnett Regional Council Code of Conduct Policy – Statutory011 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**ADJOURN MORNING TEA**

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**RESOLUTION 2024/326**

Moved: Cr Ros Heit  
Seconded: Cr Jane Erkens

That the meeting adjourn for morning tea.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**RESUME MEETING**

**RESOLUTION 2024/327**

Moved: Cr Linda Little  
 Seconded: Cr Jane Erkens

That the meeting resume at 10.52am.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 10.52am Acting General Manager Liveability Leanne Petersen entered the meeting.

**11.8 MONTHLY FINANCIAL INFORMATION**

**RESOLUTION 2024/328**

Moved: Cr Danita Potter  
 Seconded: Cr Deb Dennien

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 30<sup>th</sup> April 2024 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**12 INFRASTRUCTURE**

Nil

**13 LIVEABILITY**

**13.1 ADOPTION OF THE ARTS, CULTURE & HERITAGE STRATEGIC PLAN 2024-2029**

**RESOLUTION 2024/329**

Moved: Cr Danita Potter  
 Seconded: Cr Linda Little

That South Burnett Regional Council adopt the Arts, Culture and Heritage (ACH) Strategic Plan 2024-2029.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**13.1.1 APPLICATION TO TELSTRA'S WATER TOWER MEGA MURAL EXPRESSION OF INTEREST**

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**RESOLUTION 2024/330**

Moved: Cr Danita Potter  
Seconded: Cr Linda Little

That South Burnett Regional Council support in principal an application to Telstra's Water Tower Mega Mural Expression of Interest with the location of the water tower or silo, a letter of support to be delegated to the CEO (Acting GM Liveability) to progress.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**13.2 RENEWAL OF LICENCE - SOUTH BURNETT FUN FLYERS INC.**

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**RESOLUTION 2024/331**

Moved: Cr Jane Erkens  
Seconded: Cr Heath Sander

That South Burnett Regional Council:

1. In accordance with *section 236 (1)(b)(ii)* of the *Local Government Regulation 2012*, renew the Deed of Licence to Occupy with South Burnett Fun Flyers Inc. for a term of five (5) years for Lot 354 on Crown Plan FY2456.
2. Pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Deed of Licence to Occupy with the South Burnett Fun Flyers Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

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**13.3 RENEWAL OF LEASE - THE LIONS CLUB OF BLACKBUTT BENARKIN INC.**

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**RESOLUTION 2024/332**

Moved: Cr Linda Little  
Seconded: Cr Deb Dennien

That South Burnett Regional Council:

1. In accordance with *section 236(1)(b)(ii)* of the *Local Government Regulation 2012* applies to disposal of a valuable non-current asset by way of renewal of lease for part of Lot 87 on

SP102660, Crumpton Drive, Blackbutt to The Lions Club of Blackbutt Benarkin Inc. for a term of 10 years.

2. Pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Lease with The Lions Club of Blackbutt Benarkin Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

### **13.4 LICENCE TO OCCUPY - NANANGO HISTORY ROOM INC.**

#### **RESOLUTION 2024/333**

Moved: Cr Jane Erkens

Seconded: Cr Danita Potter

That South Burnett Regional Council:

1. In accordance with *section 236(1)(b)(ii)* of the *Local Government Regulation 2012*, enter a non-exclusive Deed of Licence to Occupy for use of the old school house located on part of Lot 5 on SP156194 with the Nanango History Room Inc. for a five (5) year term.
2. Pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Deed of Licence to Occupy with the Nanango History Room Inc. on terms and conditions the Chief Executive Officer reasonably considers are satisfactory to Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

#### **Attendance:**

At 11.34am Manager Community & Lifestyle Debra Moore left the meeting.

### **13.5 PROVISION OF "POOL PODS" TO KINGAROY AND WONDAI POOLS**

#### **MOTION**

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That South Burnett Regional Council resolve to proceed with the purchase of two Pool Pods without inviting tenders, at a cost of \$107,874.07 per unit under section 235(a) of the *Local Government Regulation 2012*.

In Favour: Cr Danita Potter

Against: Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien, Heath Sander and Ros Heit

**LOST 1/6**

**13.5.1 FUTURE CAPITAL POOL PROJECTS**

**RESOLUTION 2024/334**

Moved: Cr Ros Heit  
 Seconded: Cr Linda Little

That the 2023/24 Capital Budget of \$200,000 be restricted for future capital pool projects.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 11.53am Manager Finance & Sustainability Kerri Anderson left the meeting.

**13.6 EXPANSION OF TAABINGA CEMETERY**

**RESOLUTION 2024/335**

Moved: Cr Ros Heit  
 Seconded: Cr Heath Sander

That South Burnett Regional Council endorse closing of the perimeter road around the Taabinga Cemetery; and

Engage with the Department of Agriculture and Fisheries (DAF), Kingaroy and adjoining owners regarding expansion options for the Taabinga Cemetery to ensure continuity of use.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**14 QUESTIONS ON NOTICE**

**14.1 QUESTION ON NOTICE - INFRASTRUCTURE**

**RESOLUTION 2024/336**

Moved: Cr Heath Sander  
 Seconded: Cr Ros Heit

That the response to the questions on notice be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**Attendance:**

At 12.00pm Manager Finance & Sustainability Kerri Anderson returned to the meeting.

**14.1.1 SAFETY ASSESSMENT - WEEKS ROAD AND KINGAROY COOYAR ROAD INTERSECTION**

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**RESOLUTION 2024/337**

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That Council write to Main Roads to put forward community concerns and also ask for a safety assessment on the Weeks Road and Kingaroy Cooyar Road intersection.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**15 INFORMATION SECTION**

Nil

**16 CONFIDENTIAL SECTION**

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**RESOLUTION 2024/338**

Moved: Cr Danita Potter

Seconded: Cr Heath Sander

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

**16.1 Petition - Country Music Campout**

This matter is considered to be confidential under Section 254J - f of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with matters that may directly affect the health and safety of an individual or a group of individuals.

**16.2 South Burnett Community Hospital Foundation Limited Board Meeting Minutes - 3 October 2023**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

**16.3 Financial Hardship Rates Application – Assessment Number -42450-34000-000**

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

**16.4 Sale of Land for Overdue Rates and Charges Report May 2024**

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

**16.5 RSPCA Contract Extension - Animal Management Review**

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**RESOLUTION 2024/339**

Moved: Cr Ros Heit

Seconded: Cr Jane Erkens

That Council moves out of Closed Council into Open Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**16.1 PETITION - COUNTRY MUSIC CAMPOUT**

**RESOLUTION 2024/340**

Moved: Cr Deb Dennien

Seconded: Cr Ros Heit

That the Petition relating to a Music Campout Event be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**



**16.2 SOUTH BURNETT COMMUNITY HOSPITAL FOUNDATION LIMITED BOARD MEETING MINUTES - 3 OCTOBER 2023**

**RESOLUTION 2024/341**

Moved: Cr Linda Little  
 Seconded: Cr Ros Heit

That the report on South Burnett Community Hospital Foundation Limited Board meeting held on 23 November 2023 be received for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**16.3 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER -42450-34000-000**

**RESOLUTION 2024/342**

Moved: Cr Jane Erkens  
 Seconded: Cr Ros Heit

That South Burnett Regional Council:

1. Request the owner enter into a payment arrangement for Assessment Number 42450-34000-000 for \$60.00 per fortnight commencing 1 June 2024 for a period of 6 months;
2. Payments increasing to \$90.00 per fortnight from 1 December 2024 for a period of 12 months;
3. Payments increasing to \$110.00 per fortnight from 1 December 2025 for a period of 12 months;
4. Payments increasing to \$130.00 per fortnight from 1 December 2026 for a period of 12 months under normal rate arrangement conditions;
5. Payments increasing to \$155.00 per fortnight from 1 December 2027 for a period of 12 months under normal rate arrangement conditions;
6. Suspend interest from accumulating while hardship payment arrangement is maintained;
7. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly;
8. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
9. The Chief Executive Officer be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**16.4 SALE OF LAND FOR OVERDUE RATES AND CHARGES REPORT MAY 2024**

**RESOLUTION 2024/343**

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

1. That pursuant to section 140 (2) of the *Local Government Regulation 2012*, the South Burnett Regional Council resolves to sell the land described below in schedule 1 for overdue rates and charges; and
2. That Council delegate to the Chief Executive Officer its power to take all further steps under Chapter 4, part 12, Division 3 of the *Local Government Regulation 2012* to effect sale of the land (including, for the avoidance of doubt, the power to end sale procedures)

**SCHEDULE 1**

1	Lot 13 RP 169975, Title Reference 16000054
2	Lot 96 RP 32387, Title Reference 16323164
3	Lot 2 BUP 5505, Title Reference 16433002
4	Lot 11 RP 175077, Title Reference 16512145
5	Lot 4 SP 133338, Title Reference 50327746
6	Lot 20 RP 192570, Title Reference 17049203
7	Lot 1 RP 198999, Title Reference 16657157
8	Lot 21 RP 178686, Title Reference 16160239
9	Lot 19 RP 54367, Title Reference 12266209
10	Lot 36 RP 172928, Title Reference 16058157
11	Lot 10 RP 199592, Title Reference 16661111
12	Lot 55 RP 178852, Title Reference 16230083
13	Lot 1 SP 215327, Title Reference 50718396
14	Lot 29 CPM 55110, Title Reference 15145148
15	Lots 3-4 RP894966, Title Reference 50097836, 50097837
16	Lot 86 RP 105329, Title Reference 13998171
17	Lot 1 RP 911371, Title Reference 50177398
18	Lot 10 SP 106951, Title Reference 50218128
19	Lot 4 SP 119658, Title Reference 50278069
20	Lot 12 SP 133328, Title Reference 50331863
21	Lot 20 RP 199812, Title Reference 16746055
22	Lot 26 CPW 53513, Title Reference 50703616
23	Lot 1 CPFY 1729, Title Reference 12990094
24	Lot 352 CPFY 255, Title Reference 11975225
25	Lot 15 RP 41258, Title Reference 16475110
26	Lot 12 RP 27220, Title Reference 15144048
27	Lot 73 RP 199825, Title Reference 16950236
28	Lot 12 SP 191195, Title Reference 50839885
29	Lot 1 RP 68526, Title Reference 12540187
30	Lot 3 CPFY 948, Title Reference 50856212
31	Lot 76 RP 36983, Title Reference 50747572
32	Lot 71 RP 36983, Title Reference 50747567

33	Lots 78-79 RP36983, Title Reference 50747574, 50747575
34	Lot 29 RP 190416, Title Reference 16548188
35	Lots 2-3 RP 157173, Title Reference 15699012, 15699013
36	Lot 405 CPK 6232, Title Reference 14507070
37	Lot 46 RP 173357, Title Reference 16122083
38	Lot 1 CPFY 2967, Title Reference 17420195
39	Lot 6 CPMZ 1075 & Lot 70 CPMZ 1141, Title Reference 17653128, 50470397
40	Lot 82 RP 206860, Title Reference 16874229
41	Lot 5 RP 27224, Title Reference 50508831
42	Lot 16 SP 237305, Title Reference 50826037
43	Lot 162 SP 245775, Title Reference 50851886
44	Lots 56-57 RP 36983, Title Reference 50747600, 50747601
45	Lot 1 RP 140059, Title Reference 15528233
46	Lot 1 RP 179281, Title Reference 17145173

**In Favour:** Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

**Against:** Nil

**CARRIED 7/0**

**16.5 RSPCA CONTRACT EXTENSION - ANIMAL MANAGEMENT REVIEW**

**RESOLUTION 2024/344**

Moved: Cr Jane Erkens  
 Seconded: Cr Deb Dennien

That South Burnett Regional Council:

1. Provide an Extension of the existing contract “Provision and Operation of the South Burnett Animal (Cats & Dogs) Housing Facility agreement with the RSPCA”
  - (a) Offer the RSPCA a 12 month extension on the current contract.
    - (i) As per the RSPCA agreed amount of using the Year 5 3.4% CPI increase – with no additional costs or increases.
    - (ii) From the 5<sup>th</sup> year amount of \$527,155, with CPI for 24/25 equates to \$545,078.27.

**In Favour:** Crs Jane Erkens, Linda Little, Danita Potter and Deb Dennien

**Against:** Crs Kathy Duff, Heath Sander and Ros Heit

**CARRIED 4/3**

**RESOLUTION 2024/345**

Moved: Cr Jane Erkens  
 Seconded: Cr Heath Sander

That Council undertake a full review of the Animal Management Services provided in the South Burnett Regional Council area.

- (a) Review the existing contract and lease agreement in place with the RSPCA
  - (i) Costings on variations and other options for Council.
  - (ii) Options to include:

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- (1) Reduction of animal management services – Pound only
  - (2) Share arrangements at the current facility with an animal welfare organisation
  - (3) Financial reviews of options including Council operating all impounding activities in the region and then transferring animals that are able to be rehomed to a welfare organisation.
  - (4) Transfer impounded animals to other Local Governments to look after during the impoundment timeframe of 3 – 5 days. Noting that it is a requirement that the local government provide access to the animal as per the Local Law and Legislation.
  - (5) Tender process if the impounding and rehoming of animals is outsourced.
  - (6) Report to be presented to the September Ordinary Council Meeting.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

**CARRIED 7/0**

**17 CLOSURE OF MEETING**

The Meeting closed at 12.56pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 19 June 2024.

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CHAIRPERSON