



**SOUTH BURNETT  
REGIONAL COUNCIL**

# Employment Opportunities

## **BUSINESS IMPROVEMENT PROJECT OFFICER (KINGAROY)**

Permanent Full Time

**\$83K - \$96K per annum + Allowances + Super**

Council is seeking an Improvement Project Officer to play a key role in the Project Team formed for the effective delivery of Council's business and systems transformation project 'T2' and be primarily responsible for facilitating, tracking and embedding business improvement through process mapping, improvement identification and benefits analysis, as well as system implementation, support, hand-over to business as usual. This position will lead and facilitate workshops with stakeholders at all levels to scope, map, and analyse business processes and requirements. The successful applicant will have demonstrated knowledge, understanding and proven experience within in a corporate environment, and experience in the management of Business Improvement Registers, specifically in the identification and scope of areas of improvement, defining and quantifying benefits, work prioritisation and ongoing process review cycles.

### **MANDATORY:**

- Tertiary qualifications or significant proven experience in a relevant field (e.g., Business Analysis, Systems Analysis, Business Administration, Change Management, etc.).
- Minimum requirement of a current C Class driver's licence.

### **BENEFITS INCLUDE:**

- Work/life balance (9 Day Fortnight Roster).
- Up to 12% employer superannuation contribution.
- Access to Salary Packaging Benefits, Corporate Memberships and Health and Wellbeing programs.

### **Your application must include:**

- A cover letter including statements addressing the key selection criteria (these and tips to complete are available on our website).
- Current resume.
- Copies of your tickets, licenses and qualifications that are listed on the position description.

To find out more about this position and how to apply go to **[www.southburnett.qld.gov.au](http://www.southburnett.qld.gov.au)**.

Information can also be obtained by visiting a Customer Service Centre or by contacting People & Culture on 07 4189 9100

**APPLICATIONS CLOSE 4:00PM FRIDAY, 19 JULY 2024**