



SOUTH BURNETT
REGIONAL COUNCIL

AGENDA

Ordinary Council Meeting Wednesday, 16 October 2024

**I hereby give notice that an Ordinary Meeting of Council will be held
on:**

Date: Wednesday, 16 October 2024

Time: 9.00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Ray Burton PSM
Acting Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3**
- PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**

6 DEPUTATIONS/PETITIONS

6.1 DEPUTATION - BUNYA MOUNTAINS COMMUNITY ASSOC INC (BMCAI)

File Number: 16-10-2024

Author: Coordinator Executive Services

Authoriser: Acting Chief Executive Officer

PRECIS

Deputation by Bunya Mountains Community Association Inc

SUMMARY

Deputation by Bunya Mountains Community Association Inc to outline the importance of the approval of the lease of Lot 80 Munya Mountains Road for the purpose of constructing a Bunya Mountains Community Meeting Place.

BACKGROUND

Nil

ATTACHMENTS

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING HELD ON 17 SEPTEMBER 2024

File Number: 16-Oct-2024

Author: Coordinator Corporate

Authoriser: Acting Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 17 September 2024 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 17 September 2024**



MINUTES

Corporate Risk & Audit Advisory Committee Meeting

Tuesday, 17 September 2024

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON TUESDAY, 17 SEPTEMBER 2024 AT 2:00 PM**

PRESENT:**Members:**

Councillor Ros Heit (Chair), Cr Danita Potter, Independent Member John Oberhardt, Independent Member Peter van der Eijk, Independent Member Corrin Bischoff, Danita

In Attendance:

Mark Pitt (Chief Executive Officer), Kerri Anderson (Acting General Manager Finance & Corporate), Rebecca Bayntun (Manager Corporate, Governance & Strategy), Erin Neville-Stanley (Partner, KPMG), Ryan Lindwall (Manager, KPMG), Chantelle Hanna (Contract Manager, QAO), Tracy Townsend (Pacifica Pty Ltd), Karen Searle (Coordinator Corporate), Craig Patch (Coordinator Finance), Maxine Campbell (Strategic Asset Management Accountant)

1 OPENING

The meeting was declared open at 2:01 pm.

2 WELCOME

The Chair welcomed all to the first meeting of the new committee.

3 LEAVE OF ABSENCE / APOLOGIES

Mayor Kathy Duff, Aaron Meehan (General Manager Infrastructure), Susan Jarvis (General Manager Finance & Corporate)

4 DEPUTATION / PETITIONS

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**5.1 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING HELD ON 30 MAY 2024**

COMMITTEE RESOLUTION CRAAC/2024/14

Moved: Independent Member Peter van der Eijk

Seconded: Cr Danita Potter

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 30 May 2024 be received and the recommendations therein be adopted.

In Favour: Cr Ros Heit, Cr Danita Potter, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

6 BUSINESS ARISING**7 GENERAL BUSINESS****7.1 DRAFT 2023/2024 SOUTH BURNETT REGIONAL COUNCIL FINANCIAL STATEMENTS**

COMMITTEE RESOLUTION CRAAC/2024/15

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member John Oberhardt

That the Corporate Risk and Audit Advisory Committee 'receive' the Draft 2023/2023 South Burnett Regional Council Financial Statements.

In Favour: Cr Ros Heit, Cr Danita Potter, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

7.2 DRAFT 2023/2024 SOUTH BURNETT COMMUNITY HOSPITAL FOUNDATION LIMITED FINANCIAL STATEMENTS

COMMITTEE RESOLUTION CRAAC/2024/16

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member Corrin Bischoff

That the Corporate Risk and Audit Advisory Committee 'receive' the Draft 2023/2024 South Burnett Community Hospital Foundation Limited Financial Statements.

In Favour: Cr Ros Heit, Cr Danita Potter, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

7.3 DRAFT POSITION PAPER - LANDFILL REHABILITATION PROVISIONS

COMMITTEE RESOLUTION CRAAC/2024/17

Moved: Independent Member John Oberhardt

Seconded: Independent Member Corrin Bischoff

That the Corporate Risk and Audit Advisory Committee 'receive' the draft position paper on the Landfill Rehabilitation Provisions for information.

In Favour: Cr Ros Heit, Cr Danita Potter, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

7.4 DRAFT POSITION PAPER - DISPOSALS AND CAPITAL WORK IN PROGRESS

COMMITTEE RESOLUTION CRAAC/2024/18

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member John Oberhardt

That the Corporate Risk and Audit Advisory Committee 'receive' the draft position paper on the Disposals and Capital Work in Progress for information.

In Favour: Cr Ros Heit, Cr Danita Potter, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

7.5 QUEENSLAND AUDIT OFFICE - 2024 INTERIM AUDIT REPORT

COMMITTEE RESOLUTION CRAAC/2024/19

Moved: Cr Danita Potter

Seconded: Independent Member John Oberhardt

That the Corporate Risk and Audit Advisory Committee 'receive' the Queensland Audit Office 2024 Interim Audit Report for information.

In Favour: Cr Ros Heit, Cr Danita Potter, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

7.6 QUEENSLAND AUDIT OFFICE/KPMG COMBINED BRIEFING PAPER - 6 SEPTEMBER 2024

COMMITTEE RESOLUTION CRAAC/2024/20

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member Corrin Bischoff

That the Corporate Risk and Audit Advisory Committee 'receive' the Queensland Audit Office/KPMG Combined Briefing Paper dated 6 September 2024.

In Favour: Cr Ros Heit, Cr Danita Potter, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

7.7 INTERNAL AUDIT PROGRESS REPORT - SEPTEMBER 2024

COMMITTEE RESOLUTION CRAAC/2024/21

Moved: Independent Member John Oberhardt

Seconded: Independent Member Corrin Bischoff

That the Corporate Risk and Audit Advisory Committee 'receive' the Internal Audit Progress Report to 10 September 2024 for information.

In Favour: Cr Ros Heit, Cr Danita Potter, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

7.8 STATUS ON IMPLEMENTATION OF INTERNAL AUDIT RECOMMENDATIONS AS AT 28 AUGUST 2024

COMMITTEE RESOLUTION CRAAC/2024/22

Moved: Independent Member John Oberhardt

Seconded: Independent Member Corrin Bischoff

That the Corporate Risk & Audit Advisory Committee 'receives' the Status on Implementation of Internal Audit Recommendations as at 28 August 2024.

In Favour: Cr Ros Heit, Cr Danita Potter, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

7.9 3-YEAR AUDIT PLAN 2023-2026

COMMITTEE RESOLUTION CRAAC/2024/23

Moved: Independent Member John Oberhardt

Seconded: Councillor Danita Potter

That the Corporate Risk and Audit Advisory Committee 'receive' the 3-Year Audit Plan 2023-2026 for information.

In Favour: Cr Ros Heit, Cr Danita Potter, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

7.10 SOUTH BURNETT REGIONAL COUNCIL RISK REGISTER AND TREATMENT PLAN 2023/2024 - FINAL UPDATE

COMMITTEE RESOLUTION CRAAC/2024/24

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member Corrin Bischoff

That the Committee 'receive' the South Burnett Regional Council Risk Registers and Treatment Plans 2023/2024 – 6-monthly update – 1 January to 30 June 2024.

In Favour: Cr Ros Heit, Cr Danita Potter, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

7.11 SOUTH BURNETT REGIONAL COUNCIL RISK REGISTERS AND TREATMENT PLANS 2024/25

COMMITTEE RESOLUTION CRAAC/2024/25

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member Corrin Bischoff

That the South Burnett Regional Council Corporate Risk and Audit Advisory Committee 'receive' the Risk Registers and Treatment Plans 2024/25 as presented.

In Favour: Cr Ros Heit, Cr Danita Potter, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0**8 CLOSURE OF MEETING**

The Meeting closed at 3:32 pm.

The minutes of this meeting were confirmed at the Corporate Risk & Audit Advisory Committee held on 3 October 2024.

.....
CHAIRPERSON

7.2 MINUTES OF THE COUNCIL MEETING HELD ON 18 SEPTEMBER 2024

File Number: 16 October 2024

Author: Executive Assistant

Authoriser: Acting Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Council Meeting held on 18 September 2024 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Council Meeting held on 18 September 2024**



SOUTH BURNETT
REGIONAL COUNCIL

MINUTES

Ordinary Council Meeting
Wednesday, 18 September 2024

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 18 SEPTEMBER 2024 AT 9.00AM**

PRESENT:

Councillors:

Mayor Kathy Duff, Cr Jane Erkens, Cr Linda Little, Cr Danita Potter, Cr Deb Dennien, Cr Heath Sander, Cr Ros Heit

Council Officers:

Mark Pitt (Chief Executive Officer), Kerri Anderson (Acting General Manager Finance & Corporate), Ged Brennan (Acting General Manager Infrastructure), Leo Jensen (Manager Environment & Planning), Kevin Searle (Manager Works), Rebecca Bayntun (Manager Corporate, Governance & Strategy), Mal Dombrow (Manager Facilities & Parks), Helen Floyd (Executive Assistant), Kristy Miatt (Executive Assistant)

1 OPENING

Mayor Duff opened the meeting at 9.04am.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 PRAYERS

A representative of Barambah Ministers Association, Peter Coombes offered prayers for Council and for the conduct of the Council meeting.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Jane Erkens acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

The Chief Executive Officer informed the meeting that he has a declarable conflict of interest in **Item 17.10 Certified Agreement Negotiations** due to a related party, being a family member, working for council. This matter is listed on the employee register of interests, was dealt with by resolution of council in March 2023 and previous legal advice. The Chief Executive Officer is able to attend and participate in all matters relating to this issue.

I, Cr Heath Sander inform this meeting that I have a prescribed conflict of interest in relation to **Item 17.10 Certified Agreement Negotiations**.

This prescribed conflict of of interest arises due to a family member (a close associate) being an employee of Council.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Jane Erkens inform this meeting that I have a prescribed conflict of interest in relation to **Item 17.10 Certified Agreement Negotiations.**

This prescribed conflict of of interest arises due to a family member (a close associate) being an employee of Council.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Deb Dennien inform this meeting that I have a declarable conflict of interest in relation to **Item 17.10 Certified Agreement Negotiations.**

This declarable conflict of interest arises due to a related party to my son being an employee of Council.

I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

Attendance

At 9.16am Leo Jensen (Manager Environment & Planning) entered the meeting.

6 DEPUTATIONS/PETITIONS

6.1 DEPUTATION - NANANGO KENNEL CLUB

Nanango Kennel Club deputation was presented.

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 21 AUGUST 2024

RESOLUTION 2024/440

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That the Minutes of the Council Meeting held on 21 August 2024 be received and the recommendations therein be adopted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 9:36 am, Cr Danita Potter left the meeting.

8 NOTICES OF MOTION

8.1 NOTICE OF MOTION - RESEAL PREPARATION

RESOLUTION 2024/441

Moved: Cr Heath Sander

Seconded: Cr Jane Erkens

That South Burnett Regional Council, as part of the reseal preparation, use the opportunity to reduce the rough surfaces by marking a greater percentage of the defects to ensure that the prepared roads across the entire width and length of the South Burnett are considerably smoother before commencing the reseal program.

Report to come back to Council at November Council Meeting.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

MOTION

RESOLUTION 2024/442

Moved: Mayor Kathy Duff

Seconded: Cr Jane Erkens

That the meeting moves to Item 10.1

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

10.1 NOTICE OF MOTION DOG HOBBYISTS AND DOG EXHIBITORS

RESOLUTION 2024/443

Moved: Mayor Kathy Duff

Seconded: Cr Jane Erkens

That South Burnett Regional Council:

1. Commences the process to review Local Law No. 2 (Animal Management) 2011 and includes the following conditions in this review:
 - Hobbyist Breeder and Dog Exhibitor is defined by a person on more than 4.5 acres (18200 square metres) with 12 or less dogs who breeds or exhibits for non-commercial purposes.
 - This permit would allow for registration of up to 12 dogs for a period of 12 months.
 - The registrations would be updated yearly.

- Each dog registration would cost the same as what is listed on current schedule of fees to be capped at \$240 for total of 12 dogs.
 - This permit can only be given to a person who holds a current financial Nanango Kennel Club membership or Burnett Kennel club membership, and Dogs Queensland membership.
 - A yearly permit fee of \$250 would be charged.
 - Conditions for maintaining a permit are that the permit holder must remain compliant with Dogs QLD rules and regulations and have no unresolved complaints with South Burnett Regional Council.
2. Reviews the defined and non-defined areas;
 3. Include consideration of the restriction of the number of pets allowed in properties with flats; and
 4. Consult with relevant government entities about the overall State interest in the proposed local law with a report to be brought back to the November Ordinary Meeting of Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

Attendance

At 9.39am Kevin Searle left the meeting.

9 COUNCILLOR DIVISIONAL UPDATES

All Councillors provided a divisional update.

10 BUSINESS OUTSTANDING

Item - 10.1 Notice of Motion Dog Hobbyists and Dog Exhibitors - has been moved to another part of the document.

Attendance

At 9:47 am, Cr Danita Potter returned to the meeting.

At 9.48am Lynelle Paterson entered the meeting.

At 9.48am Lynelle Paterson left the meeting.

At 9.51am Mal Dombrow entered the meeting.

At 9.51am Paul Turner entered the meeting.

At 10.09am CEO Mark Pitt left the meeting.

At 10.11am Danielle Mengel entered the meeting.

ADJOURN MORNING TEA

RESOLUTION 2024/444

Moved: Cr Danita Potter
 Seconded: Cr Heath Sander

That the meeting adjourn for morning tea at 10.30am

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESUME MEETING

RESOLUTION 2024/445

Moved: Cr Linda Little
 Seconded: Cr Heath Sander

That the meeting resume at 11.05am.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 11.05 CEO Mark Pitt returned to the meeting.

10.2 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

RESOLUTION 2024/446

Moved: Cr Jane Erkens
 Seconded: Cr Ros Heit

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11 EXECUTIVE SERVICES

11.1 CULTURAL WORKING GROUP

RESOLUTION 2024/447

Moved: Cr Deb Dennien

Seconded: Cr Danita Potter

That the South Burnett Regional Council:

1. Establish the Cultural Advisory and Working Group and develop a Terms of Reference that includes:
 - (a) The Mayor and all councillors being a member of the working group;
 - (b) Staff Representatives to include the Chief Executive Officer Mark Pitt, Manager Leanne Petersen, Manager Rebecca Bayntun.
 - (c) Delegate the power to the Chief Executive Officer to appoint other parties to the working group as identified and required.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.2 RED/GREEN TAPE REDUCTION ADVISORY/WORKING GROUP

RESOLUTION 2024/448

Moved: Mayor Kathy Duff

Seconded: Cr Ros Heit

That the South Burnett Regional Council:

1. Establish the Red/Green Tape Advisory and Working Group and develop a Terms of Reference that includes:
 - (a) The Mayor and all councillors being a member of the working group;
 - (b) Staff Representatives to include the Chief Executive Officer Mark Pitt, Manager Kerri Anderson, Manager Rebecca Bayntun, Manager James D'Arcy, Senior Environmental Health Officer Sarah Kent
 - (c) Delegate the power to the Chief Executive Officer to appoint other parties to the working group as identified and required.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.3 HIVESVILLE ADVISORY/WORKING GROUP

RESOLUTION 2024/449

Moved: Cr Deb Dennien
 Seconded: Cr Linda Little

That the South Burnett Regional Council:

1. Establish the Hivesville Advisory and Working Group and develop a Terms of Reference that includes:
 - (a) The Mayor and all councillors being a member of the working group;
 - (b) Staff Representatives to include the Chief Executive Officer Mark Pitt, Manager Kerri Anderson, Manager Rebecca Bayntun, Manager Leo Jensen, Snr Compliance and NRM Officer Scott Bastow, Coordinator Development Services David Hursthouse, Snr Building Certifier Russell Springall, Plumbing Inspector Arthur Dawson; and
 - (c) Delegate the power to the Chief Executive Officer to appoint other parties to the working group as identified and required.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.4 ACTING CHIEF EXECUTIVE OFFICER

RESOLUTION 2024/450

Moved: Cr Linda Little
 Seconded: Cr Danita Potter

Pursuant to the *Local Government Act 2009*, South Burnett Regional Council delegates the Mayor to appoint the Acting Chief Executive Officer for the duration of the Chief Executive Officer's leave.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

11.5 GROWING REGIONS PROGRAM - ROUND 2 GRANT OPPORTUNITY

RESOLUTION 2024/451

Moved: Mayor Kathy Duff

Seconded: Cr Danita Potter

That South Burnett Regional Council note the information in this report and approve the submission of the following project under this grant funding opportunity:

1. Signage across the region

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12 FINANCE & CORPORATE

12.1 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL ARTS, CULTURE AND HERITAGE POLICY - STRATEGIC009

RESOLUTION 2024/452

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That the South Burnett Regional Council Arts, Culture and Heritage Policy – Strategic009 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 11.37am Mal Dombrow left the meeting.

At 11.37am Paul Turner left the meeting.

12.2 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL LIBRARY COLLECTION DEVELOPMENT POLICY - STRATEGIC020

RESOLUTION 2024/453

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That the South Burnett Regional Council Library Collection Development Policy – Strategic020 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL LIBRARIES OPERATIONS POLICY - STRATEGIC021.

RESOLUTION 2024/454

Moved: Cr Ros Heit
 Seconded: Cr Linda Little

That the South Burnett Regional Council Libraries Operations Policy – Strategic021 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.4 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL POLICY FRAMEWORK - STRATEGIC006

RESOLUTION 2024/455

Moved: Cr Ros Heit
 Seconded: Cr Deb Dennien

That the South Burnett Regional Council Policy Framework – Strategic006 be adopted as presented.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.5 MONTHLY FINANCIAL INFORMATION

RESOLUTION 2024/456

Moved: Cr Linda Little
 Seconded: Cr Ros Heit

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 31st August 2024 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.6 APPOINTMENT OF THE INDEPENDENT MEMBERS TO THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE

RESOLUTION 2024/457

Moved: Cr Ros Heit

Seconded: Cr Danita Potter

That the South Burnett Regional appoint:

1. Peter van der Eijk as an Independent Committee Member of the South Burnett Regional Council Corporate Risk and Audit Advisory Committee for a term of four (4) years.
2. John Oberhardt as an Independent Committee Member of the South Burnett Regional Council Corporate Risk and Audit Advisory Committee for a term of four (4) years.
3. Corrin Bischoff as an Independent Committee Member of the South Burnett Regional Council Corporate Risk and Audit Advisory Committee for a term of four (4) years.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13 INFRASTRUCTURE

13.1 HEAVY VEHICLE BYPASS NANANGO

RESOLUTION 2024/458

Moved: Cr Jane Erkens

Seconded: Cr Ros Heit

That South Burnett Regional Council write to the Department of Transport and Main Roads (TMR) requesting the transfer of the heavy vehicle bypass, Cairns Street and Appin Street West for a section of Drayton Street in Nanango

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

14 LIVEABILITY

14.1 LOCAL GOVERNMENT INFRASTRUCTURE PLAN (LGIP) - 5 YEAR REVIEW PROCESS

RESOLUTION 2024/459

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That South Burnett Regional Council resolves to:

1. List for its consideration at its first 2024/25 budget quarterly review, an amount of \$125,000 ex GST to undertake the LGIP review process and to meet its statutory obligations under the relevant legislation.
2. Undertake an amendment to its LGIP in accordance with Chapter 5 of the Minister's Guidelines and Rules under the *Planning Act 2016*.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

14.2 DEVELOPMENT PERMIT FOR A MATERIAL CHANGE OF USE FOR MULTIPLE DWELLING (3 X 2-BEDROOMS UNITS) AT 10 AGNES STREET KINGAROY (AND DESCRIBED AS LOT 7 ON RP41769) - APPLICANT: REGIONAL HOUSING LIMITED C/- URBAN STRATEGIES

RESOLUTION 2024/460

Moved: Cr Linda Little

Seconded: Cr Danita Potter

That Council approve the application for a Development Permit for a Material Change of Use – Multiple Dwelling (3 x 2-bedroom units) at 10 Agnes Street, Kingaroy Qld 4610 (and described as Lot 7 on RP41769) subject to conditions and recommendations contained herein.

GENERAL

GEN1. The development must be completed and maintained in accordance with the approved plans and documents and conditions to this development approval:

Drawing No.	Sheet Name	Date	Prepared By	Rev No.
23-104-01	Site Plan (amended in red)	03/05/24	Brian Field Building Designs	-
23-104-02	Floor Plan (amended in red)	26/03/24	Brian Field Building Designs	-
23-104-03	Elevations (amended in red)	26/03/24	Brian Field Building Designs	-
23-104-04	Open Space Plan	03/05/24	Brian Field Building Designs	-
23-104-05	Vehicle Turning Paths	03/05/24	Brian Field Building Designs	-
23-104-06	Landscaping Plan (amended in red)	03/05/24	Brian Field Building Designs	-

Document No.	Document Name	Date	Prepared By	Rev No.
-	Preliminary Stormwater Management Report	29 April 2024	ATC Consulting Engineers and Project Managers Pty Ltd	1.0

DEVELOPMENT PERIOD - MCU

GEN2. The currency period for this development approval for material change of use (Multiple Dwelling – 3 x 2-bedroom units) is six (6) years after the development approval starts to have effect.

PARTICULAR USE

MCU1. This Development Permit is for Multiple dwelling – 3 x 2-bedroom units is to be undertaken by a community housing provider for the purpose of social housing for a minimum of 20 years in accordance with the *Queensland Housing Investment and Growth Initiative’s Quickstarts Qld* funding agreement, or the like.

REFUSE STORAGE

MCU2. Refuse and recycling bins are to be provided and stored in accordance with the Site Plan, Drawing No. 23-104-01(amended in red), dated 03/05/24 and prepared by Brian Field Building Designs. Refuse and recycling bins are to be screened from view from street frontages, at all times.

STREET NUMBERING

MCU3. Provide clear and legible signage incorporating the street number for the benefit of the public. Numbering must be installed on the premises prior to Commencement of Use.

LETTER BOX

MCU4. Letter boxes are to be provided on the Agnes Street alignment for Units 1 to 3, and body corporate if relevant. Each box shall be distinguished with a number corresponding with the unit number.

EXTERNAL CLOTHES DRYING FACILITIES

MCU5. Each dwelling unit is to be provided with external clothes drying facilities within the nominated private open space areas.

SCREENING TO PLANT & EQUIPMENT

MCU6. Plant and service equipment (air conditioning, refuse bins, telecommunication devices, etc) are integrated into the building or appropriately screened from view from street frontages.

LANDSCAPING

MCU7. Landscaping is to be provided to the site as shown on the Landscaping Plan, Drawing No. 23-104-06 (amended in red), dated 03/05/24 and prepared by Brian Field Building Designs. Landscaping is to be maintained at all times.

FENCING

MCU8. Fencing (timber paling or colorbond panels) with a maximum height of 1.8m is to be provided to eastern and western side boundaries and is to be maintained at all times.

MCU9. Fence construction between private open space areas are to be a maximum height of 1.8m as shown on the approved plans.

MCU10. Fences or walls proposed along road frontages are to be maximum 1.2m in height.

ENGINEERING WORKS

- ENG1. Submit to Council, an Operational Work application for all civil works including earthworks, stormwater, access and parking.
- ENG2. Complete all works approved and works required by conditions of this development approval and/or any related approvals at no cost to Council, prior to commencement of the use unless stated otherwise.
- ENG3. Undertake Engineering designs and construction in accordance with the Planning Scheme, Council's standards, relevant design guides, and Australian Standards.
- ENG4. Be responsible for the full cost of any alterations necessary to electricity, telephone, water mains, sewer mains, stormwater drainage systems or easements and/or other public utility installations resulting from the development or from road and drainage works required in connection with the development.

LOCATION, PROTECTION AND REPAIR OF DAMAGE TO COUNCIL AND PUBLIC UTILITY SERVICES INFRASTRUCTURE AND ASSETS

- ENG5. Be responsible for the location and protection of any Council and public utility services infrastructure and assets that may be impacted on during construction of the development.
- ENG6. Repair all damages incurred to Council and public utility services infrastructure and assets, as a result of the proposed development immediately should hazards exist for public health and safety or vehicular safety. Otherwise, repair all damages immediately upon completion of works associated with the development.

STORMWATER MANAGEMENT

- ENG7. Provide stormwater management generally in accordance with the approved Preliminary Stormwater Management Plan prepared by ATC Consulting Engineers and Project Managers, Revision 1.0, dated 29 April 2024, subject to detailed design and except as altered by conditions of this development approval.
- ENG8. Provide overland flow paths that do not adversely alter the characteristics of existing overland flows on other properties or that create a stormwater nuisance on other properties.
- Comment: The filling and/or retaining wall along the eastern boundary shall be designed and constructed so as to allow overland flow through the site, or be captured and directed to the Agnes Street frontage.
- ENG9. All finished floor levels (FFL) to meet ATC Consulting Engineers, General Layout Plan, Drawing No. C-102, Project No. 24130, Issue A, Date 30 April 2024.

WATER SUPPLY

- ENG10. Connect the development to Council's reticulated water supply system via a single connection.

SEWERAGE

- ENG11. Connect the development to Council's existing reticulated sewerage system via a single connection.

PARKING AND ACCESS - GENERAL

- ENG12. Design all access driveways, circulation driveways, parking aisles and car parking spaces in accordance with Australian Standard 2890.1 - Parking Facilities - Off Street Car Parking.

- ENG13. Design and construct all sealed areas with parking and manoeuvring areas with concrete, asphalt or a two-coat bitumen seal.
- ENG14. Provide a minimum of 3 car parking spaces including 1 visitor carpark.
- ENG15. Provide vehicle bollards or tyre stops to control vehicular access and to protect landscaping or pedestrian areas where appropriate.

VEHICLE ACCESS

- ENG16. Construct a crossover between the property boundary and the edge of the Agnes Street pavement, having a minimum width of 6 metres, generally in accordance with Council's Standard Drawing No. SBRC 00048.
- ENG17. Construct any new crossovers such that the edge of the crossover is no closer than 1 metre to any existing or proposed infrastructure, including any stormwater gully pit, manhole, service infrastructure (eg power pole, telecommunications pit), road infrastructure (eg street sign, street tree, etc).
- ENG18. No vehicular access is permitted to/from Holliday Street.

ELECTRICITY AND TELECOMMUNICATION

- ENG19. Connect the development to electricity and telecommunication services.

EARTHWORKS - GENERAL

- ENG20. Earthworks per site involving cut or fill with a nett quantity of material greater than 50m³, requires an Operational Work application.
- ENG21. Undertake earthworks in accordance with the provisions of AS3798 Guidelines on Earthworks for Commercial and Residential Developments.

EARTHWORKS - RETAINING STRUCTURES AND FILLING

- ENG22. Ensure retaining walls and earthworks do not adversely affect adjoining properties or services within the vicinity. This includes blocking or altering overland flow paths.
- ENG23. Contain any batters wholly within the proposed development site. Fill cannot be placed on adjacent properties without providing Council with written permission from the respective property owner(s).

EROSION AND SEDIMENT CONTROL - GENERAL

- ENG24. Ensure that all reasonable actions are taken to prevent sediment or sediment laden water from being transported to adjoining properties, roads and/or stormwater drainage systems.
- ENG25. Remove and clean-up sediment or other pollutants in the event that sediment or other pollutants are tracked/released onto adjoining streets or stormwater systems, at no cost to Council.

ADVICE**HERITAGE**

- ADV1. This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such heritage. Section 23(1) provides that "*A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage.*" Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may therefore, be prudent

for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding. A search can be arranged by visiting <https://www.datsip.qld.gov.au> and filling out the Aboriginal and Torres Strait Islander Cultural Heritage Search Request Form.

APPEAL RIGHTS

ADV2. Attached for your information is a copy of Chapter 6 of the *Planning Act 2016* as regards Appeal Rights.

INFRASTRUCTURE CHARGES

ADV3. Infrastructure charges are now levied by way of an infrastructure charges notice, issued pursuant to section 119 of the *Planning Act 2016*.

DEVELOPER INCENTIVE

ADV4. Council is offering a reduction in infrastructure charges payable through the development incentive scheme which is available between 1 December 2020 and 31 December 2025. Eligible development under this scheme is required to be completed by 31 December 2025.

For further information or application form please refer to the rules and procedures available on Council's website.

CONSTRUCTION

ADV5. Construction Noise and Dust Emissions Pursuant to the *Environmental Protection Act 1994*, all development involving the emission of noise and dust from building and/or construction activities, must ensure that the emissions are in accordance with the requirements of the Act.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

14.3 MINOR CHANGE TO EXISTING APPROVAL FOR A MATERIAL CHANGE OF USE - DEVELOPMENT PERMIT (SERVICE STATION) AT 4 SCOTT STREET, WONDAI (AND DESCRIBED AS LOT 800 ON SP332471). APPLICANT SJS FUELS PTY LTD C/- PROJECT URBAN

RESOLUTION 2024/461

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That Council approve the change request pursuant to s81 under the *Planning Act 2016* subject to the following changes as outlined below. Amended conditions shown in **bold** and conditions proposed to be deleted, ~~strikethrough~~ has been used.

GENERAL

GEN1. The development must be completed and maintained generally in accordance with the approved plans and documents and any amendments arising through conditions to this development approval:

Drawing Title	Prepared by	Reference / Drawing no.	Rev	Date
Landscape concept plan	Project Urban	/	B	14 January 2021
Perspective View	Ashanti Verve Design Group	1 22024 DA 00	1 B	23 March 2021 07/02/24
Site Plan	Ashanti Verve Design Group	1 22024 DA 01	1 B	23 March 2021 07/02/24
Part Floor Plan	Ashanti Verve Design Group	2 22024 DA 02	1 B	23 March 2021 07/02/24
Part Floor Plan	Ashanti	3	1	23 March 2021
Dimension Plan	Ashanti	4	1	23 March 2021
Elevation (1) (2) (3) Sheet 1	Ashanti Verve Design Group	5 22024 DA 05	1 B	23 March 2021 07/02/24

APPROVED USE

GEN3. The Development Permit is for a Service station including Service station shop of 300sqm ~~300sqm~~ 270m² and does not imply approval for a separate segregated food outlet or ownership or any other buildings or structures indicated on the Approval Plan. Separate approval may be required for structures/works not specifically approved in this application.

All other conditions of approval remain unchanged in accordance with MCU20/0020 – Amended Negotiated Decision Notice.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

14.4 RECONFIGURING A LOT - SUBDIVISION (1 LOT INTO 2 LOTS) AT 1 KEARNEY STREET KINGAROY (AND DESCRIBED AT LOT 14 ON RP205800) - APPLICANT: DEAN ASHCROFT C/- ONF SURVEYORS

RESOLUTION 2024/462

Moved: Cr Danita Potter
Seconded: Cr Linda Little

That Council approves the development application for a Development Permit for Reconfiguring a Lot – Subdivision (1 Lot into 2 Lots) at 1 Kearney Street KINGAROY (and described as Lot 14 on RP205800), subject to the following conditions.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Heath Sander and Ros Heit

Against: Cr Deb Dennien

CARRIED 6/1

Attendance

At 11.59am Mal Dombrow entered the meeting.

At 11.59am Paul Turner entered the meeting.

14.5 LOCAL GOVERNMENT BOUNDARY CHANGE BETWEEN SOUTH BURNETT REGIONAL COUNCIL AND CHERBOURG ABORIGINAL SHIRE COUNCIL

RESOLUTION 2024/463

Moved: Cr Danita Potter

Seconded: Cr Heath Sander

That South Burnett Regional Council (Council) writes to the Honourable Megan Scanlon, Minister for Housing, Local Government and Planning and Minister for Public Works; and the Honourable Steven Miles advising that Council is in support of an external local government boundary change, as initiated by the Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities and the Arts (DTATSIPCA), acting on behalf of Cherbourg Aboriginal Shire Council.

The resolution is in support of the proposed Lot 13 becoming wholly Cherbourg Aboriginal Shire Council and Lot 130 remaining wholly South Burnett Regional Council providing there is no cost to South Burnett Regional Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

14.6 DELEGATED AUTHORITY REPORTS (1 AUGUST 2024 TO 31 AUGUST 2024)

RESOLUTION 2024/464

Moved: Cr Linda Little

Seconded: Cr Deb Dennien

That the Delegated Authority Report, for the month of August 2024 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

14.7 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

RESOLUTION 2024/465

Moved: Cr Ros Heit

Seconded: Cr Danita Potter

That the list of correspondence pending completion of assessment report as of 31 August 2024 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 12.05pm David Hursthouse entered the meeting.

14.8 LEASE - WONDAL & DISTRICT MEN'S SHED INC.

MOTION

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That South Burnett Regional Council:

1. In accordance with *section 236(1)(b)(ii)* of the *Local Government Regulation 2012* applies to the disposal of a valuable non-current asset by way of entering a Lease for Lot 36 on SP190438 to the Wondai & District Men's Shed Inc. for a term of 10 years.
 2. Pursuant to *section 257(1)(b)* of the *Local Government Act 2009*, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the lease with the Wondai & District Men's Shed Inc. on terms and conditions considered satisfactory to Council.
-

RESOLUTION 2024/466

Moved: Cr Heath Sander

Seconded: Cr Jane Erkens

That the motion lay on the table

In Favour: Crs Jane Erkens, Linda Little, Heath Sander and Ros Heit

Against: Crs Kathy Duff, Danita Potter and Deb Dennien

CARRIED 4/3

14.9 ADOPTION OF RADF ROUND 1 2024 GRANT APPLICATIONS

RESOLUTION 2024/467

Moved: Cr Danita Potter
 Seconded: Cr Jane Erkens

That the following recommendations for RADF Round 1 2024 grant approvals as per the minutes of the Arts, Culture and Heritage Advisory Committee be adopted by Council:

No.	App ID	Applicant	Division	Project	Amount requested	Decision/ comments	Amount of funding approved
1	RADF01R1	Bunya Mtns Community Assoc. Inc.	2	Bunya Mountains Art of the Forest Experience	\$3,000.00	Approved	\$3,000.00
2	RADF04R1	Melanie Doheny	2, 3 & 4	Grant writing and project planning workshops	\$3,000.00	Approved	\$3,000.00
Total grant approval allocation							\$6,000.00

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 12.10pm, Adam Branch entered the meeting.
 At 12:11pm, Cr Danita Potter left the meeting.
 At 12:13pm, Cr Danita Potter returned to the meeting.

14.10 PROPOSED TENDER TO ADJOINING OWNERS FOR SALE OF 15 HOME STREET, NANANGO

RESOLUTION 2024/468

Moved: Cr Jane Erkens
 Seconded: Cr Linda Little

That South Burnett Regional Council approve for sale by tender to adjoining owners 15 Home Street, Nanango (Lot 295 on Crown Plan N2320) by;

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter a contract of sale for the property, and
2. Delegate powers to the Chief Executive Officer under Section 257 of the Local Government Act 2007 to negotiate and execute contract of sale.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

14.11 SOUTH BURNETT INVESTMENT PROSPECTUS

RESOLUTION 2024/469

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council

1. Adopt the South Burnett Investment Prospectus as amended.
2. Delegate authority to the Chief Executive Officer to make minor grammatical, design or formatting changes, if required, after its adoption and prior to publishing on Council's website.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 12.17pm Mal Dombrow left the meeting.

At 12.17pm Paul Turner left the meeting.

15 QUESTIONS ON NOTICE

15.1 QUESTION ON NOTICE - BACONFEST

RESOLUTION 2024/470

Moved: Cr Ros Heit

Seconded: Cr Deb Dennien

That the response to the question regarding how much we spent on BaconFest this year raised by Councillor Heit be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16 INFORMATION SECTION

Nil

17 CONFIDENTIAL SECTION

RESOLUTION 2024/471

Moved: Cr Ros Heit

Seconded: Cr Deb Dennien

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

17.1 Visit South Burnett Partnership Agreement

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17.2 Application for concession - Assessment 21520-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

17.3 Land Use Matter for 1200 Stonelands Road STONELANDS

This matter is considered to be confidential under Section 254J - e of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

17.4 Land Use Matter for 12 Butler Drive PROSTON

This matter is considered to be confidential under Section 254J - e of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

17.5 Flood Recovery Works Project Management Review

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

17.6 Gordonbrook Dam Off Stream Storage Construction

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

17.7 Yurika Dark Fibre Project - Funding Program Update

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

17.8 2024 CEO Performance Review

This matter is considered to be confidential under Section 254J - b of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

17.9 Organisational Interim Structure

This matter is considered to be confidential under Section 254J - b of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

17.10 Certified Agreement Negotiations

This matter is considered to be confidential under Section 254J - b of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Resolved to break for lunch at 1.28pm and return 1.30pm.

Attendance

At 1.30 pm, Anthony Bills entered the meeting.

At 2.19 pm, Rebecca Humphrey entered the meeting.

At 2.19 pm, David Hursthouse left the meeting.

At 2.36 pm, Cr Jane Erkens left the meeting.

At 2.38 pm, Cr Jane Erkens returned to the meeting.

At 2.56 pm, Leo Jensen left the meeting.

At 3:01 pm, Cr Heath Sander left the meeting.

At 3:01 pm, Cr Deb Dennien left the meeting.

At 3:01 pm, Cr Jane Erkens left the meeting.

RESOLUTION 2024/472

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That Council moves out of Closed Council into Open Council at 3.01pm.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter and Ros Heit

Against: Nil

CARRIED 4/0

Attendance

At 3:03 pm, Cr Jane Erkens returned to the meeting.

At 3:03 pm, Cr Deb Dennien returned to the meeting.

At 3:03 pm, Cr Heath Sander returned to the meeting.

17.1 VISIT SOUTH BURNETT PARTNERSHIP AGREEMENT

RESOLUTION 2024/473

Moved: Cr Danita Potter

Seconded: Cr Heath Sander

That South Burnett Regional Council

1. In conjunction with Visit South Burnett enter into a 3-year Partnership Agreement.
2. Provide Visit South Burnett with funding as per the adopted budget to deliver agreed key performance indicators.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

17.2 APPLICATION FOR CONCESSION - ASSESSMENT 21520-00000-000

RESOLUTION 2024/474

Moved: Cr Jane Erkens

Seconded: Cr Linda Little

That South Burnett Regional Council consider the ratepayers request for concession on assessment 21520-00000-000 and

1. Grant a concession for the current rates period to the value of \$277.20 being the difference between vacant water and sewerage charges and the full water access and sewer access charges for the period.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

17.3 LAND USE MATTER FOR 1200 STONELANDS ROAD STONELANDS

RESOLUTION 2024/475

Moved: Cr Danita Potter
Seconded: Cr Heath Sander

That Council note the officer's report advising that the investigation of this matter remains current and ongoing.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

17.4 LAND USE MATTER FOR 12 BUTLER DRIVE PROSTON

RESOLUTION 2024/476

Moved: Cr Linda Little
Seconded: Cr Deb Dennien

That South Burnett Regional Council resolves to:

1. Note the officer's report as presented.
2. That Council undertake further compliance action against the property owner and operator of Lin's Country Music Campout events, as a result of further public advertising and event 18-22 September 2024.
3. Update the complainant of Council's decision herein.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

17.5 FLOOD RECOVERY WORKS PROJECT MANAGEMENT REVIEW

RESOLUTION 2024/477

Moved: Cr Jane Erkens
Seconded: Cr Danita Potter

That South Burnett Regional Council:

- Vary contract number SBRCQ-21/22-37 for disaster recovery project management services issued to Redfrost Pty Ltd, to also include additional project management of the approved Betterment funded program; and the project management of damage related to Tropical Cyclone Kirrily, associated rainfall and flooding, 25 January – 26 February 2024, which relates to emergency works, damage assessment, and the overlapping damage repairs with the South Queensland East Coast Low, July 2022 to the estimated value of \$1,675,047 (+GST).

-
- Seek project management services, through an Invitation to Offer, for the remainder of project management tasks to complete the delivery of damage repairs related only to Tropical Cyclone Kirrily, associated rainfall and flooding, 25 January – 26 February 2024.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

17.6 GORDONBROOK DAM OFF STREAM STORAGE CONSTRUCTION

RESOLUTION 2024/478

Moved: Mayor Kathy Duff

Seconded: Cr Danita Potter

That the matter lay on the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

17.7 YURIKA DARK FIBRE PROJECT - FUNDING PROGRAM UPDATE

RESOLUTION 2024/479

Moved: Mayor Kathy Duff

Seconded: Cr Ros Heit

That the matter lay on the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

17.8 2024 CEO PERFORMANCE REVIEW

RESOLUTION 2024/480

Moved: Cr Ros Heit
 Seconded: Cr Linda Little

That South Burnett Regional Council:

1. Receives the report on the Chief Executive Annual Performance Review;
2. Authorise the Mayor and Councillors to progress the development of the performance review; and
3. That the South Burnett Regional Council provide a salary increase, as per the report, for the Chief Executive Officer and delegate the Mayor to sign the recommended remuneration schedule with an effective date of 1 July 2024.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

17.9 ORGANISATIONAL INTERIM STRUCTURE

RESOLUTION 2024/481

Moved: Cr Jane Erkens
 Seconded: Cr Danita Potter

That the South Burnett Regional Council adopt the Interim September 2024 Senior Staff Structure as presented with the following Departments:

- a. Office of the CEO,
- b. Infrastructure;
- c. Finance and Liveability.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESOLUTION 2024/482

Moved: Cr Linda Little
 Seconded: Cr Ros Heit

That South Burnett Regional Council commence a review of the 2021 - 2026 Corporate Plan which will include organisational and community consultation on both the Corporate Plan and Organisational Structure, and that the report be brought back to the March 2025 Council meeting.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

17.10 CERTIFIED AGREEMENT NEGOTIATIONS

RESOLUTION 2024/483

Moved: Cr Danita Potter
Seconded: Cr Linda Little

That South Burnett Regional Council delegate to the Chief Executive Officer the power to: -

- a. Commence and undertake good faith negotiations with the relevant unions in relation to all terms and conditions of its proposed Certified Agreements (2) for Field Staff and Officers; and
- b. Conclude the terms and conditions of these Agreements, including making application to the Queensland Industrial Relations Commission for certification of same,

subject to the condition that the Chief Executive Officer is to keep the Council informed of the progress of the negotiations by way of monthly reports to Council's Ordinary Council meeting.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter and Ros Heit

Against: Nil

CARRIED 4/0

18 CLOSURE OF MEETING

The Meeting closed at 3.11pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 16 October 2024.

.....
CHAIRPERSON

7.3 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING HELD ON 3 OCTOBER 2024

File Number: 16-Oct-2024

Author: Coordinator Corporate

Authoriser: Acting Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 3 October 2024 be received and the recommendations therein be adopted.

ATTACHMENTS

Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 3 October 2024



MINUTES

Corporate Risk & Audit Advisory Committee Meeting Thursday, 3 October 2024

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON THURSDAY, 3 OCTOBER 2024 AT 9:30 AM**

PRESENT:**Members:**

Mayor Kathy Duff, Councillor Ros Heit (Chair), Independent Member John Oberhardt, Independent Member Peter van der Eijk, Independent Member Corrin Bischoff

In Attendance:

Aaron Meehan (Acting Chief Executive Officer), Kerri Anderson (Acting General Manager Finance & Sustainability), Erin Neville-Stanley (Partner, KPMG), Ryan Lindwall (Manager, KPMG), William Cunningham (Director, QAO), Karen Searle (Coordinator Corporate), Craig Patch (Acting Manager Finance & Sustainability)

1 OPENING

The Chair opened the meeting at 9:31 am.

2 WELCOME

The Chair welcomed all present to the meeting

3 LEAVE OF ABSENCE / APOLOGIES

Mark Pitt (Chief Executive Officer), Susan Jarvis (General Manager Finance & Corporate)

4 DEPUTATION / PETITIONS

Nil

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**5.1 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING HELD ON 17 SEPTEMBER 2024**

COMMITTEE RESOLUTION CRAAC/2024/26

Moved: Independent Member Corrin Bischoff

Seconded: Independent Member John Oberhardt

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 17 September 2024 be received and the recommendations therein be adopted.

In Favour: Cr Kathy Duff, Cr Ros Heit, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

6 BUSINESS ARISING**7 GENERAL BUSINESS****7.1 SOUTH BURNETT REGIONAL COUNCIL FINANCIAL STATEMENTS 2023-2024**

COMMITTEE RESOLUTION CRAAC/2024/27

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member Corrin Bischoff

That the Corporate Risk & Audit Advisory Committee 'receive' and endorse signing by the authorised officers of the audited South Burnett Regional Council Financial Statements 2023-2024 as presented.

In Favour: Cr Kathy Duff, Cr Ros Heit, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

7.2 SOUTH BURNETT COMMUNITY HOSPITAL FOUNDATION LTD FINANCIAL STATEMENTS 2023-2024

COMMITTEE RESOLUTION CRAAC/2024/28

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member John Oberhardt

That the Corporate Risk & Audit Advisory Committee 'receive' and endorse signing by the authorised officers of the audited South Burnett Community Hospital Foundation Ltd Financial Statements 2023-2024 as presented.

In Favour: Cr Kathy Duff, Cr Ros Heit, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

Cr Deb Dennien entered the meeting at 9:55 am.

7.3 SOUTH BURNETT REGIONAL COUNCIL EXTERNAL AUDIT CLOSING REPORT 2023-2024

COMMITTEE RESOLUTION CRAAC/2024/29

Moved: Independent Member Peter van der Eijk

Seconded: Independent Member Corrin Bischoff

That the Corporate Risk & Audit Advisory Committee 'receive' the KPMG and Queensland Audit Office – South Burnett Regional Council External Audit Closing Report 2023-2024.

In Favour: Cr Kathy Duff, Cr Ros Heit, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

7.4 SOUTH BURNETT REGIONAL COMMUNITY HOSPITAL EXTERNAL AUDIT CLOSING REPORT 2023-2024

COMMITTEE RESOLUTION CRAAC/2024/30

Moved: Mayor Kathy Duff

Seconded: Independent Member Peter van der Eijk

That the Corporate Risk & Audit Advisory Committee 'receive' the KPMG and Queensland Audit Office – South Burnett Regional Community Hospital External Audit Closing Report 2023-2024.

In Favour: Cr Kathy Duff, Cr Ros Heit, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

7.5 PROGRESS UPDATE - DRAFT SOUTH BURNETT REGIONAL COUNCIL ANNUAL REPORT 2023-2024

COMMITTEE RESOLUTION CRAAC/2024/31

Moved: Independent Member Corrin Bischoff

Seconded: Independent Member John Oberhardt

That the Corporate Risk & Audit Advisory Committee 'receive' for information the progress update of the Draft South Burnett Regional Council Annual Report 2023-2024.

In Favour: Cr Kathy Duff, Cr Ros Heit, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

7.6 SOUTH BURNETT COMMUNITY HOSPITAL FOUNDATION LIMITED ANNUAL REPORT UPDATE 2023-2024

COMMITTEE RESOLUTION CRAAC/2024/32

Moved: Independent Member John Oberhardt

Seconded: Independent Member Peter van der Eijk

That the Corporate Risk & Audit Advisory Committee 'receive' the South Burnett Community Hospital Foundation Limited Annual Report Update 2023-2024.

In Favour: Cr Kathy Duff, Cr Ros Heit, Independent Member John Oberhardt, Independent Member Peter van der Eijk and Independent Member Corrin Bischoff

Against: Nil

CARRIED 5/0

8 CLOSURE OF MEETING

The Meeting closed at 10:12 am.

The minutes of this meeting were confirmed at the Corporate Risk & Audit Advisory Committee held on 27 February 2025.

.....
CHAIRPERSON

8 NOTICES OF MOTION

Nil

9 COUNCILLOR DIVISIONAL UPDATES

Nil

10 BUSINESS OUTSTANDING**10.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING****File Number:** 16/10/2024**Author:** Coordinator Executive Services**Authoriser:** Acting Chief Executive Officer**PRECIS**

Business outstanding table for the Ordinary Council Meeting

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. **Business Outstanding Table - October 2024** [↓](#) 

BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Meeting Date: 16 October 2024

Attachment No: 1

Meeting	Subject	Manager	Resolution	Notes
Council 21/08/2024	Regional University Study Hub	Pitt PSM, Mark	<p>RESOLUTION 2024/77</p> <p>Moved: Cr Danita Potter Seconded: Cr Linda Little</p> <ol style="list-style-type: none"> That South Burnett Regional Council in partnership with Cherbourg Aboriginal Shire Council form a working group with the aim to establish a community led board to develop and attract Regional University Study Hubs; and That South Burnett Regional Council in partnership with Cherbourg Aboriginal Shire Council and the Community Board submit an application for the Regional University Study Hubs to be established through Cohort 5 application process. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>11 Sep 2024 5:35pm Pitt PSM, Mark Working Group meetings held 3 and 10 September - commenced board member identification - progressing community engagement and support - application process commenced - identification of site for hub</p>
Council 21/08/2024	Vandalism and damage to Memorial Park Kingaroy	Anderson, Kerri	<p>RESOLUTION 2024/100</p> <p>Moved: Cr Danita Potter Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> Progress the repairs to the Kingaroy Memorial Park playground equipment, soft-fall and shade structure and install additional lighting and CCTV to improve community safety and reduce vandalism. Reallocation building capital budget of \$223,405 from the existing 24/25 program and allocation \$51,595 from the Building Restricted Cash. Consider funding of \$150,000 in the 25/26 capital expenditure budget to replace playground equipment that is at end of life, some of which has already been removed from site. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p>	<p>12 Sep 2024 3:03pm Kruger, Wendy - Reallocation Action reassigned to Campbell, Maxine by Kruger, Wendy - For Action & completion</p>

CARRIED 6/0				
Council 21/08/2024	Sublease - Barambah Dragons Inc	Anderson, Kerri	<p>RESOLUTION 2024/110</p> <p>Moved: Cr Heath Sander Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> In accordance with <i>section 236(1)(b)(ii)</i> of the <i>Local Government Regulation 2012</i> applies to the disposal of a valuable non-current asset by way of entering a sublease for part of Lot 15 on SP104355 to the Barambah Dragons Inc. for a term of 10 years pending approval from the Minister administering the <i>Land Act 1994</i>. Pursuant to <i>section 257(1)(b)</i> of the <i>Local Government Act 2009</i>, South Burnett Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the sublease with the Barambah Dragons Inc. on terms and conditions considered satisfactory to Council and in alignment with the <i>Land Act 1994</i> and the prescribed terms with the <i>Land Regulation 2020</i>. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p>	<p>27 Aug 2024 2:58pm Donohue, Kimberley - Reallocation Action reassigned to Jackson, Cathy by Donohue, Kimberley</p>
CARRIED 6/0				
Council 21/08/2024	Proposal for Ringsfield House Art and Craft Gallery	Anderson, Kerri	<p>RESOLUTION 2024/113</p> <p>Moved: Cr Jane Erkens Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council delegates the Chief Executive Officer to meet with the advisory group and community groups and discuss options for the use of Ringsfield House for community with the creation of an art gallery and exhibitions.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p>	<p>27 Aug 2024 3:02pm Donohue, Kimberley - Reallocation Action reassigned to Moore, Debra by Donohue, Kimberley</p> <p>03 Oct 2024 3:30pm Donohue, Kimberley - Reallocation Action reassigned to Jackson, Cathy by Donohue, Kimberley</p>
CARRIED 6/0				

Council 21/08/2024	Parking Spaces for Kingaroy Library	Meehan, Aaron	RESOLUTION 2024/122	05 Sep 2024 3:18pm Champney, Kristy Staff to walk division CBD's with Councillors in October for consultation 11 Oct 2024 8:17am Champney, Kristy Green bay walk through to be undertaken in November if resources are available
			Moved: Mayor Kathy Duff Seconded: Cr Danita Potter	
			That Council implement the green bays as shown in QON 3 diagram across the South Burnett.	
			<u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander	
			<u>Against:</u> Nil	
			CARRIED 6/0	
Council 18/09/2024	Cultural Working Group	Pitt PSM, Mark	RESOLUTION 2024/447	
			Moved: Cr Deb Dennien Seconded: Cr Danita Potter	
			That the South Burnett Regional Council:	
			1. Establish the Cultural Advisory and Working Group and develop a Terms of Reference that includes:	
			(a) The Mayor and all councillors being a member of the working group;	
			(b) Staff Representatives to include the Chief Executive Officer Mark Pitt, Manager Leanne Petersen, Manager Rebecca Bayntun.	
			(c) Delegate the power to the Chief Executive Officer to appoint other parties to the working group as identified and required.	
			<u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit	
			<u>Against:</u> Nil	
			CARRIED 7/0	
Council 18/09/2024	Red/Green Tape Reduction Advisory/Worki ng Group	Pitt PSM, Mark	RESOLUTION 2024/448	
			Moved: Mayor Kathy Duff Seconded: Cr Ros Heit	
			That the South Burnett Regional Council:	

			<p>1. Establish the Red/Green Tape Advisory and Working Group and develop a Terms of Reference that includes:</p> <p>(a) The Mayor and all councillors being a member of the working group;</p> <p>(b) Staff Representatives to include the Chief Executive Officer Mark Pitt, Manager Kerri Anderson, Manager Rebecca Bayntun, Manager James D'Arcy, Senior Environmental Health Officer Sarah Kent</p> <p>(c) Delegate the power to the Chief Executive Officer to appoint other parties to the working group as identified and required.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
Council 18/09/2024	Notice of Motion - Reseal Preparation	Meehan, Aaron	<p>RESOLUTION 2024/441</p> <p>Moved: Cr Heath Sander Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council, as part of the reseal preparation, use the opportunity to reduce the rough surfaces by marking a greater percentage of the defects to ensure that the prepared roads across the entire width and length of the South Burnett are considerably smoother before commencing the reseal program.</p> <p>Report to come back to Council at November Council Meeting.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>	<p>11 Oct 2024 8:30am Champney, Kristy Works commenced, report to be brought back.</p>
Council 18/09/2024	Notice of Motion Dog Hobbyists and Dog Exhibitors	Petersen, Leanne	<p>RESOLUTION 2024/443</p> <p>Moved: Mayor Kathy Duff Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council:</p> <p>1. Commences the process to review Local Law No. 2 (Animal Management) 2011 and includes the following conditions in this</p>	<p>25 Sep 2024 1:43pm Donohue, Kimberley - Reallocation Action reassigned to Bastow, Scott by Donohue, Kimberley</p>

			<p>review:</p> <ul style="list-style-type: none"> • Hobbyist Breeder and Dog Exhibitor is defined by a person on more than 4.5 acres (18200 square metres) with 12 or less dogs who breeds or exhibits for non-commercial purposes. • This permit would allow for registration of up to 12 dogs for a period of 12 months. • The registrations would be updated yearly. • Each dog registration would cost the same as what is listed on current schedule of fees to be capped at \$240 for total of 12 dogs. • This permit can only be given to a person who holds a current financial Nanango Kennel Club membership or Burnett Kennel club membership, and Dogs Queensland membership. • A yearly permit fee of \$250 would be charged. • Conditions for maintaining a permit are that the permit holder must remain compliant with Dogs QLD rules and regulations and have no unresolved complaints with South Burnett Regional Council. <p>2. Reviews the defined and non-defined areas;</p> <p>3. Include consideration of the restriction of the number of pets allowed in properties with flats; and</p> <p>4. Consult with relevant government entities about the overall State interest in the proposed local law with a report to be brought back to the November Ordinary Meeting of Council.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>	
Council 21/08/2024	Vandalism and damage to Memorial Park Kingaroy	Meehan, Aaron	<p>RESOLUTION 2024/100</p> <p>Moved: Cr Danita Potter Seconded: Cr Linda Little</p>	<p>27 Aug 2024 2:59pm Donohue, Kimberley - Reallocation Action reassigned to Kemp, Fiona by Donohue, Kimberley</p>

	<p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Progress the repairs to the Kingaroy Memorial Park playground equipment, soft-fall and shade structure and install additional lighting and CCTV to improve community safety and reduce vandalism. 2. Reallocation building capital budget of \$223,405 from the existing 24/25 program and allocation \$51,595 from the Building Restricted Cash. 3. Consider funding of \$150,000 in the 25/26 capital expenditure budget to replace playground equipment that is at end of life, some of which has already been removed from site. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p>	<p>06 Sep 2024 10:03am Kemp, Fiona - Reallocation Action reassigned to Petersen, Leanne by Kemp, Fiona</p>
<p>Council 21/08/2024</p> <p>Memerambi Waste Transfer Facility - Access Options</p> <p>Petersen, Leanne</p>	<p>RESOLUTION 2024/104</p> <p>Moved: Mayor Kathy Duff Seconded: Cr Heath Sander</p> <p>That South Burnett Regional Council resolves to:</p> <ol style="list-style-type: none"> 1. Implement a trial period of up to three (3) months of 24/7 accessibility to the Memerambi Waste Transfer Facility, on the basis that should the unimpeded access be abused by users through the unlawful dumping of waste streams and undertaking other activities not permitted at the facility (eg scavenging); 2. Delegate to the Chief Executive Officer (or delegate) the authority to revert back to restricted opening times prior to the trial commencing, should the facility be abused as identified in item 1 above. 3. Seek quotes for the design and installation of an electronic gated system at the Memerambi Waste Transfer Facility to manage future accessibility to the facility. 	<p>27 Aug 2024 2:52pm Donohue, Kimberley - Reallocation Action reassigned to Nearmy, Mal by Donohue, Kimberley - For actioning</p>

CARRIED 6/0

			<p>4. Bring forward the gate installation in the 10 year Waste Management Capital program to the 2024/25FY, with an allocation of \$40,000 being identified for this initiative.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>	
Council 21/08/2024	Dog Registrations 2023/2024	Petersen, Leanne	<p>RESOLUTION 2024/96</p> <p>Moved: Cr Linda Little Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council resolves to:</p> <ol style="list-style-type: none"> Pursue outstanding 2023/2024FY unpaid dog registration fees into the 2024/2025FY renewals to be issued in September 2024. Amend the procedure of dog registration requirements, requiring dogs to be microchipped before being registered with Council, in accordance with State legislation. Note the findings and preferred recommendation outlined in the report about unmicrochipped dogs and implement reduced fee microchipping days across the region to encourage an enhanced awareness of responsible pet ownership during the period September to December 2024. That Council investigate funding and partnership opportunities to assist and encourage dog and cat owners to desex their animals. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
Council 21/08/2024	Access Licence - Lot 2 on RP27660 and Mountain View Lane	Anderson, Kerri	<p>RESOLUTION 2024/99</p> <p>Moved: Cr Heath Sander Seconded: Cr Deb Dennien</p> <p>That South Burnett Regional Council:</p>	<p>27 Aug 2024 2:54pm Donohue, Kimberley - Reallocation Action reassigned to Jackson, Cathy by Donohue, Kimberley - For actioning</p>

			<ol style="list-style-type: none"> 1. Enter an Access Licence for Part of Lot 2 on RP27660 and the remaining unmade section of Mountain View Lane with Ergon Energy Corporation Limited for a term of 10 years. 2. Pursuant to section 257(1)(b) of the Local Government Act 2009, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the access licence with Ergon Energy Corporation Limited on terms considered satisfactory to Council. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>	
Council 21/08/2024	Costing for Kerbside Pickup Hivesville	Petersen, Leanne	<p>RESOLUTION 2024/105</p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council resolves to:</p> <ol style="list-style-type: none"> 1. Authorise the Chief Executive Officer (or delegate) to consult with the Hivesville Community Progress Association to gauge interest in the proposed kerbside pick-up and to arrange local volunteers to help local residents to bring any unwanted goods or wastes to the kerbside for collection at future dates to be determined. 2. Undertake a one-off kerbside waste collection for residents in Hivesville that will span over a two (2) day period to allow for the picking up of different waste streams – bulky and general waste items (Day 1) and green waste (Day 2). 3. List for its Quarterly 1 budget review process, sufficient operational funds (up to \$30,000) to undertake the kerbside clean-up for the Hivesville village area by Council personnel, where possible. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>	<p>27 Aug 2024 2:52pm Donohue, Kimberley - Reallocation Action reassigned to Nearmy, Mal by Donohue, Kimberley - For actioning</p>

<p>Council 21/08/2024</p>	<p>Request for funding by South Burnett Saints AFC Inc. for new change room.</p>	<p>Petersen, Leanne</p>	<p>RESOLUTION 2024/108 Moved: Cr Danita Potter Seconded: Cr Jane Erkens That South Burnett Regional Council</p> <ol style="list-style-type: none"> 1. Refund the cost of the Certificate Exemption for material change of use. 2. Council to budget up to twenty-five thousand dollars from the 24/25 Operational Budget towards the South Burnett Saints Australian Football Club Inc, should the Club fall short in funding the capital upgrades. 3. Delegate to the CEO the option to reassess if required. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p>	<p>25 Sep 2024 1:44pm Donohue, Kimberley - Reallocation Action reassigned to Kemp, Fiona by Donohue, Kimberley</p>
CARRIED 6/0				
<p>Council 21/08/2024</p>	<p>Licence to Occupy - Wooroolin Lions Club Inc.</p>	<p>Anderson, Kerri</p>	<p>RESOLUTION 2024/109 Moved: Cr Linda Little Seconded: Cr Deb Dennien That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. In accordance with <i>section 236(1)(b)(ii)</i> of the <i>Local Government Regulation 2012</i> applies to the disposal of a valuable non-current asset by way of entering a Deed of Licence to Occupy for Area A, B & C within Lot 3 on SP125007 for the railway building and two static thresher displays to the Wooroolin Lions Club Inc. for a term of 5 years. 2. Pursuant to <i>section 257(1)(b)</i> of the <i>Local Government Act 2009</i>, South Burnett Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the Deed of Licence to Occupy with the Wooroolin Lions Club Inc. on terms and conditions considered satisfactory to Council. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p>	<p>27 Aug 2024 2:58pm Donohue, Kimberley - Reallocation Action reassigned to Jackson, Cathy by Donohue, Kimberley</p>

CARRIED 6/0				
Council 21/08/2024	Regional Economic Futures Fund	Pitt PSM, Mark	<p>RESOLUTION 2024/106</p> <p>Moved: Cr Danita Potter Seconded: Cr Jane Erkens</p> <p>That South Burnett Regional Council is committed to the delivery of the South Burnett Industrial Circular Economy Precinct project and acknowledges responsibility for any funding shortfall if costs or other contributors change during the project.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p>	<p>11 Sep 2024 5:36pm Pitt PSM, Mark Internal project manager identified - engagement with the department commenced and preparation for first milestone report commenced</p>
CARRIED 6/0				
Council 21/08/2024	Application for Funding Under The Queensland Feral Pest Initiative - Round 8 (b) - Feral Pig Management	Meehan, Aaron	<p>RESOLUTION 2024/107</p> <p>Moved: Cr Heath Sander Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council endorse an application for funding under the Queensland Feral Pest Initiative – Round 8 (B) – Feral Pig Management.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p>	<p>27 Aug 2024 2:59pm Donohue, Kimberley - Reallocation Action reassigned to Kemp, Fiona by Donohue, Kimberley</p> <p>06 Sep 2024 10:04am Kemp, Fiona - Reallocation Action reassigned to Petersen, Leanne by Kemp, Fiona</p>
CARRIED 6/0				
Council 18/09/2024	Organisational Interim Structure	Pitt PSM, Mark	<p>RESOLUTION 2024/481</p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That the South Burnett Regional Council adopt the Interim September 2024 Senior Staff Structure as presented with the following Departments:</p> <ol style="list-style-type: none"> a. Office of the CEO, b. Infrastructure; c. Finance and Liveability. 	

	<p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p> <p>RESOLUTION 2024/482</p> <p>Moved: Cr Linda Little Seconded: Cr Ros Heit</p> <p>That South Burnett Regional Council commence a review of the 2021 - 2026 Corporate Plan which will include organisational and community consultation on both the Corporate Plan and Organisational Structure, and that the report be brought back to the March 2025 Council meeting.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
<p>Council 18/09/2024</p> <p>Certified Agreement Negotiations</p> <p>Pitt PSM, Mark</p>	<p>RESOLUTION 2024/483</p> <p>Moved: Cr Danita Potter Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council delegate to the Chief Executive Officer the power to: -</p> <ol style="list-style-type: none"> a. Commence and undertake good faith negotiations with the relevant unions in relation to all terms and conditions of its proposed Certified Agreements (2) for Field Staff and Officers; and b. Conclude the terms and conditions of these Agreements, including making application to the Queensland Industrial Relations Commission for certification of same, <p>subject to the condition that the Chief Executive Officer is to keep the Council informed of the progress of the negotiations by way of monthly reports to Council's Ordinary Council meeting.</p> <p><u>In Favour:</u> Crs Kathy Duff, Linda Little, Danita Potter and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 4/0</p>

<p>Council 18/09/2024</p>	<p>Flood Recovery Works Project Management Review</p>	<p>Meehan, Aaron</p>	<p>RESOLUTION 2024/477</p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <ul style="list-style-type: none"> Vary contract number SBRCQ-21/22-37 for disaster recovery project management services issued to Redfrost Pty Ltd, to also include additional project management of the approved Betterment funded program; and the project management of damage related to Tropical Cyclone Kirrily, associated rainfall and flooding, 25 January – 26 February 2024, which relates to emergency works, damage assessment, and the overlapping damage repairs with the South Queensland East Coast Low, July 2022 to the estimated value of \$1,675,047 (+GST). Seek project management services, through an Invitation to Offer, for the remainder of project management tasks to complete the delivery of damage repairs related only to Tropical Cyclone Kirrily, associated rainfall and flooding, 25 January – 26 February 2024. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>11 Oct 2024 8:31am Champney, Kristy In progress</p>
<p>Council 18/09/2024</p>	<p>2024 CEO Performance Review</p>	<p>Pitt PSM, Mark</p>	<p>RESOLUTION 2024/480</p> <p>Moved: Cr Ros Heit Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> Receives the report on the Chief Executive Annual Performance Review; Authorise the Mayor and Councillors to progress the development of the performance review; and That the South Burnett Regional Council provide a salary increase, as per the report, for the Chief Executive Officer and delegate the Mayor to sign the recommended remuneration schedule with an effective date of 1 July 2024. 	<p>25 Sep 2024 10:03am Humphrey, Rebecca CEO has been provided a salary increase as per the resolution, effective 1/07/2024 RH</p>

			<p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 18/09/2024	Local Government Infrastructure Plan (LGIP) - 5 year Review Process	Anderson, Kerri	<p>RESOLUTION 2024/459</p> <p>Moved: Cr Danita Potter Seconded: Cr Deb Dennien</p> <p>That South Burnett Regional Council resolves to:</p> <ol style="list-style-type: none"> 1. List for its consideration at its first 2024/25 budget quarterly review, an amount of \$125,000 ex GST to undertake the LGIP review process and to meet its statutory obligations under the relevant legislation. 2. Undertake an amendment to its LGIP in accordance with Chapter 5 of the Minister's Guidelines and Rules under the <i>Planning Act 2016</i>. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
			<p>25 Sep 2024 2:01pm Kruger, Wendy - Reallocation</p> <p>Action reassigned to Patch, Craig by Kruger, Wendy - To update/include in the next Quarter Budget Review.</p>

11 EXECUTIVE SERVICES

11.1 ADOPTION OF COUNCIL'S ANNUAL REPORT 2023/2024

File Number: 16-10-2024

Author: Executive Assistant

Authoriser: Acting Chief Executive Officer

PRECIS

Adoption of Council's Annual Report 2023/2024

SUMMARY

Pursuant to Section 182 of the *Local Government Regulation 2012*, Council is required to prepare an Annual Report which contains audited financial statements, statutory information as required by legislation as well as an assessment of Council's performance in implementing its Corporate and Operational Plans.

The Annual Report 2023/2024 is Council's report card to our community and stakeholders on our performance, achievements, and planned outcomes. It reveals Council's strategic and financial positions, and it details Council's performance in meeting the strategic priorities outlined in Council's Corporate Plan.

OFFICER'S RECOMMENDATION

That Council adopt the South Burnett Regional Council 2023/2024 Annual Report for the period 1 July 2023 to 30 June 2024.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial or resource implications arise from the production of Annual Report. Considerable staff time goes into the production of the document which is produced in-house within Council.

The Annual Report provides detailed information on financial performance.

LINK TO CORPORATE/OPERATIONAL PLAN

The annual report links to all areas of the Corporate and Operational Plan.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Contributions were sourced from the Mayor, the Senior Leadership Team (Chief Executive Officer, General Managers and Managers) and senior officers. The Financial report and statements were presented to the External Auditors with feedback received incorporated into the draft report. Internal consultation was undertaken with the Senior Management Team and Councillors with the Chief Executive Officer the final approval for the draft report to be presented to Council for adoption.

A hard copy of the final draft will be provided to all Councillors prior to the meeting.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Council's Annual Report has been compiled in accordance with the *Local Government Act 2009* and pursuant to Section 182 of the *Local Government Regulation 2012* the Council must prepare and adopt an annual report.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct policy/local law/delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report which have been identified.

REPORT

Pursuant to Section 182 of the *Local Government Regulation 2012*, Council is required to prepare an Annual Report which contains audited financial statements, statutory information as required by legislation well as an assessment of Council's performance in implementing its Corporate and Operational Plans.

The Annual Report 2023/2024 is Council's report card to our community and stakeholders on our performance, achievements, and planned outcomes. It reveals Council's strategic and financial positions, and it details Council's performance in meeting the strategic priorities outlined in Council's Corporate Plan.

ATTACHMENTS

Nil

11.2 REGIONAL UNIVERSITY STUDY HUBS PROGRAM

File Number: 16102024
Author: Coordinator Finance
Authoriser: Acting Chief Executive Officer

PRECIS

Regional University Study Hubs Program

SUMMARY

The South Burnett Regional Council is making a grant application for funding to the Commonwealth Government's Department of Education under the 2024 (Cohort 5) Regional University Study Hubs Program, with a view to establish a Regional University Study Hub within the South Burnett.

OFFICER'S RECOMMENDATION

That Council agree to and commit to fund any net operational expenditure shortfall of the CUC South Burnett and Cherbourg Ltd Regional University Study Hub, once operational, for a period of three (3) years, subject to the grant application to the Commonwealth being successful and noting opportunities for third party sponsorship contributions toward operational costs.

FINANCIAL AND RESOURCE IMPLICATIONS

The grant funding should cover the proposed capital works to establish and fit out a Study Hub area.

The amount of operational Commonwealth funding is still to be determined. There is potential that Council will need to commit to funding any operational shortfall between the grant funding, other revenue sources (such as contributions and sponsorship income) and the operational cost to fund the university hub. This could be up to approximately \$150k per annum if the application is successful however will depend on final costings. Every opportunity will be used to limit the monetary contribution of Council.

LINK TO CORPORATE/OPERATIONAL PLAN

Strategic Priorities:

1. ENHANCING LIVEABILITY AND LIFESTYLE
2. PROVIDING KEY INFRASTRUCTURE FOR OUR TOWNS AND VILLAGES
3. GROWING OUR REGION'S ECONOMY AND PROSPERITY

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

There has been engagement with a number of entities within the community, with letters of support received for the Regional University Study Hub initiative.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

If the grant application is successful, a new and separate entity called, CUC South Burnett and Cherbourg Ltd, which will be a Company limited by guarantee will be created.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

N/A

ASSET MANAGEMENT IMPLICATIONS

There will be no assets created and/or owned by the South Burnett Regional Council as a result of the Regional University Study Hub Program. Therefore, no asset management implications.

REPORT

The Regional University Study Hubs Program is an Australian Government initiative. That latest iteration of this Program is the 2024 (Cohort 5) Application Round. Applications close Friday 18 October 2024 at 5pm (AEDT).

The purpose of this Australian Government initiative is to endeavour to open the door of opportunity for more Australians to access Australian universities and higher education institutions, particularly for under-represented student groups.

The Government has committed itself to the target recommended in the Australian Universities Accord Final Report, namely for 80 per cent (80%) of Australia's working age population to have a tertiary level qualification by 2050.

In order to achieve this, more people from under-represented groups need to participate in further education and many of those Australians will need to come from the regions and the outer suburbs of major cities. Australia needs more people getting qualifications, more people getting degrees and more people in the workforce up-skilling and re-skilling with greater innovation in the way we design and deliver higher education.

Evidence shows that where Regional University Study Hubs exist, more people in the community go on to further study and can then fill local jobs. Priority Action 1 of the Accord Interim report recommended: Extend visible, local access to tertiary education by creating further Regional University Centres (Regional University Study Hubs) and establish a similar concept for suburban/metropolitan locations. The Interim report notes that Regional University Study Hubs have been found to be effective at improving student participation, retention and completion rates in regional and remote areas and should be expanded.

A Regional University Study Hub (formerly Regional University Centre) is a facility in a regional or remote area where students enrolled at any Australian tertiary institution can access study spaces and support.

Regional University Study Hubs provide:

- Infrastructure such as computing facilities, break out areas, video conferencing and high-speed internet access.
- Administrative and academic skills support services such as developing writing and researching skills and managing administrative processes.
- Student support services including pastoral support, general study advice and assistance with accessing tertiary education student services.

The Regional University Study Hubs program aims to enable students in regional and remote Australia to access and complete tertiary education without having to leave their community. Regional University Study Hubs meet a demonstrated gap in support for study in a regional or remote community and support students who wish to stay in their community while they complete their course of study.

The Government announced \$66.9 million in additional funding to double the number of University Study Hubs across the country. This includes the establishment of up to 20 additional Regional University Study Hubs across two streams, Cohort 4 & 5.

Cohort 4 & 5 each have funding for 10 Regional University Study Hubs. Cohort 4 has already been determined. The South Burnett Regional Council (SBRC) was not successful in that particular round,

but it is again making application to the Cohort 5 2024 Funding Round in partnership with the Cherbourg Aboriginal Shire Council.

Council will also partner with Country Universities Centre (CUC) to develop and submit the funding application for the establishment and the ongoing operation of a Regional University Study Hub.

Country Universities Centre (CUC) is a government-funded network of soon to be twenty-two (22) Learning and Study Spaces, otherwise known as Centres, operating in 35 communities across New South Wales, Queensland, and Victoria. The strength of the CUC is in its network approach to delivering quality higher education into regional communities.

Funding from The Regional University Study Hubs Program can be used for costs associated with capital works or to acquire electronic and physical resources. Capital works may include installation of interior walls, secure swipe card access to support after-hours use, painting, floor covering and purchase of ICT equipment. The program is not intended to fund large-scale capital works.

In the ongoing operational phase, funding could be used to support human resources, learner resources and administrative expenses.

Partnerships that include in-kind and financial support as well as other models of collaboration are strongly encouraged and will be favourably considered by the department. Commitments for future funding or in-kind contributions from other sources such as local and/or state government, industry or education partners will be viewed favourably in the funding application assessment process as they demonstrate the commitment of other parties to the success of the proposed Regional University Study Hub.

As mentioned above, the South Burnett Regional Council (SBRC) is endeavouring to principally partner with the Cherbourg Aboriginal Shire Council and the Country Universities Centre to realise a Regional University Study Hub in the South Burnett. This partnership will culminate in the formation of a new and separate entity called, CUC South Burnett and Cherbourg Ltd, which will be a Company limited by guarantee.

The concept of a Regional University Study Hub within the South Burnett has already attracted a lot of interest from the community as well as industry. A Community Partnership Prospectus (see attached) has been developed to encourage interested parties towards the vision of a Regional University Study Hub and to provide details of how people and organisations can become financial sponsors/contributors. Some interest from businesses to provide foundational financial support for the establishment of CUC South Burnett and Cherbourg Ltd, should an application be successful, have already been received.

It is understood that if successful the grant funding should cover the proposed capital works to establish and fit out a Study Hub area. The amount of operational Commonwealth funding is still to be determined. However, the operational costs and operational funding level for a Regional University Study Hub has been estimated, by the funding body after an analysis of the median funding figures reported by existing Regional University Study Hubs, to be:

	Commonwealth Grant Funding (Operational) (the amount received from the Regional University Study Hubs Program)	Estimated Operational Cost (the total amount involved in operating a Regional University Study Hub, including other sources of income)
Median Annual Amount	\$309,620	\$458,696

Funding amounts vary based on the local context, service offering (for example, a satellite Hub or Hub connected with another local service) and contributions from other sources, including in-kind contributions.

The Funding Guideline document from the Commonwealth Department of Education (The Department) explains that Applications, which demonstrate funding or in-kind support from other parties such as local and state/territory government, industry or education partners (such as universities) will be viewed favourably in the assessment process.

Final funding amounts will be determined in consultation with the department, at the discretion of the Program Delegate. Applicants should be aware that even if their application is successful, the funding amounts contained in the application may be subject to negotiation before final agreement.

There is also potential that the operating costs within the South Burnett could be lower than the median, but there may well be an operational shortfall based upon the above figures provided by The Department. In order to support the Application being made, a Council Resolution is being sort from Council to agree to and be committed to fund any annual operational shortfall in funding for the next three (3) years. The worse case scenario, based upon the figures provided above, could be up to approximately \$150,000 per annum that might be necessary. Obviously if ongoing financial sponsorship can be obtained, then the operational shortfall amount that the South Burnett Regional Council would need to pay could be minimised/reduced.

ATTACHMENTS

1. **CUC South Burnett and Cherbourg Partnership Prospectus** [↓](#) 

COMMUNITY PARTNERSHIP PROSPECTUS



**Country
Universities
Centre**
DEGREES CLOSER

**Our purpose is to bring
degrees closer to home.
Empowering our local people
and communities to succeed
in education and to realise
their dreams**



A MESSAGE FROM OUR WORKING GROUP



Dear Potential Sponsor,

South Burnett and Cherbourg are working together in a joint project to propose an exciting partnership opportunity with [Your Organization]. Our upcoming CUC South Burnett and Cherbourg initiative is poised to become a cornerstone for educational and community growth. With your collaboration, we can unlock profound potential for local students and the broader community.

CUC South Burnett and Cherbourg aims to transform access to higher education in the region, allowing residents to achieve academic and professional goals without leaving home. The centre will feature advanced facilities such as high-speed internet, modern study areas, and robust academic support, setting the stage for:

- Increased student enrollment and retention.
- High graduation rates and successful local employment.
- Enhanced socio-economic growth through a skilled, local workforce.

Your sponsorship will play a crucial role in:

- Upgrading our educational infrastructure and technology.
- Expanding academic and career support services.
- Introducing new programs that cater to the evolving needs of our students and the region.

In return, we offer substantial recognition for your support, including:

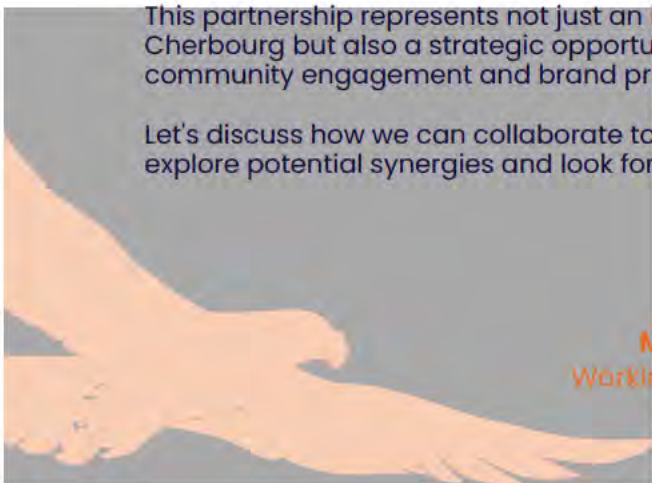
- Prominent placement in all CUC South Burnett and Cherbourg communications and marketing materials.
- Opportunities to engage with the community and participate in special events.
- Visibility as a committed partner in regional development and education.

This partnership represents not just an investment in the future of South Burnett and Cherbourg but also a strategic opportunity for [Your Organization] to enhance its community engagement and brand presence.

Let's discuss how we can collaborate to make a lasting impact. We are keen to explore potential synergies and look forward to your response.

Warm regards,

Mayor Kathy Duff and Mayor Bruce Simpson
Working Group, CUC South Burnett and Cherbourg



WHO WE ARE

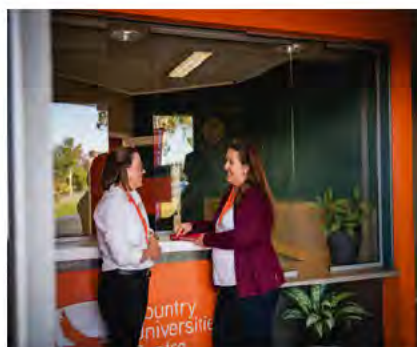
A local Not-for-Profit organisation providing two dedicated learning and study spaces that has been designed for regional people by regional people

The Country Universities Centre South Burnett and Cherbourg is a not-for-profit organisation led by qualified management staff, skills-based volunteers and a Board of Directors; existing to provide quality higher education opportunities to students studying in our local region, no matter which university or degree they are engaged with. We strongly believe that the future of an aspiring student should not be determined by where they live; nor should their career aspirations be limited by proximity to learning opportunities.



We know that those living in country areas like ours are less than half as likely to obtain a degree in contrast to their metropolitan counterparts. This gap has widened in recent years.

These two centres aims to improve access and choice through offering free services and support for those pursuing higher education in our region. Lack of a collegiate atmosphere, poor access to quality technology, and a quiet distraction-free environment to study in, are key challenges for the typical student who is studying in a rural, regional, or remote context. Country Universities South Burnett and Cherbourg will work to overcome these barriers to student success; improving the student experience which translates into increasing the quantity and quality of graduates located within the region.



We are part of a larger network of regionally located study communities designed for participating students to excel within a supportive environment, access to advanced technology, face-to-face support, a cohort of fellow students, and quality academic advice. As equity in learning is a paramount value of our organisation, this service is offered to all eligible students free of charge. Any student enrolled in any form of higher education be it degree, TAFE, senior subjects, and ESL.



97% of our students surveyed have attributed an improved academic success to the Country Universities Centre.

PARTNERSHIPS FOR PROGRESS

Industry and community collaboration is a key to enhancing mutual opportunity



At CUC South Burnett and Cherbourg, we are committed to transforming our community by integrating our robust local values into a dynamic educational framework. This approach will enhance the learning environment and open up substantial career opportunities for our students post-graduation.

We will strategically encourage our students to align their career paths with the myriad of opportunities available locally, firmly believing in the critical synergy between education and employment for the sustainable growth of our region. At CUC South Burnett and Cherbourg, we will do more than just educate; we will prepare a workforce ready to tackle the specific challenges of our community.

Central to our success will be the strong collaboration between our Centre and pivotal industry and sector partners. Located in the town of Kingaroy and Cherbourg, our Centres will serve as a vital hub for organisations to connect directly with students who are not just seeking employment, but are eager to innovate and serve their community. This model will not only foster innovation but also strengthen the economic and social fabric of our region. Our students will gain immense value from the broad network of local businesses, organisations, and community groups connected to CUC South Burnett and Cherbourg.

Financial support will play a critical role in sustaining our initiatives, yet the benefits of partnering with us will extend far beyond monetary contributions. Our partnerships will be a testament to the power of collective effort, significantly impacting the lives of our students and the vibrancy of our community.

The aspiration for our students to remain and work locally is not just a hope but a strategic objective. Many of our students, who will be pursuing degrees in health, education, allied health, agricultural science, business, childcare, social work and community services, will be motivated by a commitment to give back to the South Burnett. Supported by CUC South Burnett and Cherbourg, they will be set to return their enhanced skills to our community, echoing the success stories from other established centres across rural, regional, and remote Australia.

We call on community partners to join us in this noble endeavour. Your financial and in-kind support will be crucial not only for the continuity of our efforts but also for propelling the South Burnett and Cherbourg towards a thriving future. Let's unite to foster the development of a local student cohort that will drive the prosperity of our region.



SPONSORSHIP PACKAGES

Degrees of contribution

Promotional Opportunities	Foundation Partner	Gold Partner	Silver Partner	Bronze Partner
Prominent signage in the Centre	✓			
Speaking slot, promotional booth (provided by you), and logo on key marketing materials at local events	✓			
Acknowledgement of sponsorship in speeches	✓	✓		
Full page recognition in quarterly newsletter	✓			
Quarter page recognition in quarterly newsletter		✓		
Promotional materials (provided by you) in student registration and gift packs	✓	✓	✓	
Sponsorship announcement, including 1x media release, 1x social media post (Facebook & Instagram)	✓	✓	✓	✓
Logo recognition in email signatures, letterheads and website footers	✓			
Acknowledgement with link to sponsor website on CUC partners webpage	✓	✓	✓	✓
Contribution amount (per annum)	+\$50,000	+\$20,000	+\$10,000	+\$2,000

Bringing degrees closer to regional, rural and remote Australia.



Australian Government
Department of Education



www.cuc.edu.au

12 FINANCE & LIVEABILITY

12.1 MONTHLY FINANCIAL INFORMATION

File Number: 16.10.2024

Author: Manager Finance & Sustainability

Authoriser: Acting Chief Executive Officer

PRECIS

Monthly financial report as at 30th September 2024.

SUMMARY

The following information provides Council's current position as at 30th September 2024.

OFFICER'S RECOMMENDATION

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 30th September 2024 be received and noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to original budget as adopted by Council on the 10th July 2024.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

- Recurrent Revenue is currently sitting at 50% compared to the original budget and Recurrent Expenditure is sitting at 29%.

- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of September 2024 was \$67.76m with \$32.95m of this currently classed as restricted cash.
- All ratios at the end of September are within their respective targets except for the Current Ratio which is sitting at 4.10%. This is just outside the target of between 2.0 and 4.0. This ratio is affected by high cash and accounts receivable (rates) balances and is expected at this time of year.
- Council's capital expenditure program is currently sitting at \$6.49m in actual expenditure which equates to approximately 16.3% of the total original budget. When taking into account committed costs of \$7.01m, the total expended is \$13.50m which represents approximately 34% of the original budget.
- Auditors were on site during September to perform their end of year testing and have since signed off the Financial Statements for the 2023/2024 year.
- The yearly Debt Service Payment (DSP) on Council's QTC loans were paid during September 2024.

ATTACHMENTS

1. **Monthly Meeting Report - September 2024** [↓](#) 
2. **Capital Expenditure Report - September 2024** [↓](#) 
3. **Grant Listing Report - September 2024** [↓](#) 



South Burnett Regional Council
Monthly Financial Report
September 2024



Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the original budget, at an organisational level, for the period ended 30 September 2024.

- Recurrent Revenue is currently sitting at 50% compared to the original budget and Recurrent Expenditure is sitting at 29%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of September 2024 was \$67.76m with \$32.95m of this currently classed as restricted cash.
- All ratios at the end of September are within their respective targets except for the Current Ratio which is sitting at 4.10%. This is just outside the target of between 2.0 and 4.0. This ratio is affected by high cash and accounts receivable (rates) balances and is expected at this time of year.
- Council's capital expenditure program is currently sitting at \$6.49m in actual expenditure which equates to approximately 16.3% of the total original budget. When taking into account committed costs of \$7.01m, the total expended is \$13.50m which represents approximately 34% of the original budget.
- Auditors were on site during September to perform their end of year testing and have since signed off the Financial Statements for the 2023/2024 year.
- The yearly Debt Service Payment (DSP) on Council's QTC loans were paid during September 2024.

Executive Summary

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1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 30 September 2024
25% of Year Complete

	2025 \$	Original Budget \$	Variance %
Income			
Revenue			
Recurrent Revenue			
Rates, Levies and Charges	30,282,521	60,282,543	50%
Fees and Charges	1,826,966	5,814,807	31%
Rental Income	119,700	583,571	21%
Interest Received	809,557	3,025,000	27%
Sales Revenue	1,744,625	6,205,000	28%
Other Income	215,492	1,352,505	16%
Grants, Subsidies, Contributions and Donations	7,428,877	7,435,981	100%
	<u>42,427,737</u>	<u>84,699,406</u>	<u>50%</u>
Capital Revenue			
Grants, Subsidies, Contribution and Donations	1,656,382	8,095,421	20%
Total Income	<u>44,084,120</u>	<u>92,794,827</u>	<u>48%</u>
Expenses			
Recurrent Expenses			
Employee Benefits	7,523,177	28,179,321	27%
Materials and Services	11,661,539	33,402,025	35%
Finance Costs	391,114	1,561,780	25%
Depreciation and Amortisation	6,409,157	25,154,217	25%
	<u>25,984,986</u>	<u>88,297,343</u>	<u>29%</u>
Capital Expense			
	(233,269)	(1,930,000)	12%
Total Expense	<u>25,751,717</u>	<u>86,367,343</u>	<u>30%</u>
Net Result	<u>18,332,403</u>	<u>6,427,484</u>	
Net Operating Result	<u>16,442,751</u>	<u>(3,597,937)</u>	

1.1 Operating Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

	Total Revenue			Total Expenditure		
	Actual	Original Budget	%	Actual	Original Budget	%
Water	\$ 6,208,981	\$ 12,812,045	48%	\$ 2,785,489	\$ 11,943,254	23%
Wastewater	\$ 3,966,805	\$ 7,885,493	50%	\$ 1,653,684	\$ 6,340,277	26%
Waste	\$ 4,094,649	\$ 9,018,938	45%	\$ 1,669,249	\$ 9,421,138	18%
Plant and Fleet	\$ 30,560	\$ 196,000	16%	\$ 333,141	\$ 1,248,982	-27%
Genops	\$ 28,126,743	\$ 54,776,930	51%	\$ 19,543,424	\$ 61,841,657	32%
Total	\$ 42,427,737	\$ 84,699,406	50%	\$ 25,984,986	\$ 88,297,343	29%

Revenue

- All revenue items, except Plant & Fleet, are currently tracking above the target of 25% which is generally consistent with the same time period from prior years.
- Plant and Fleet and impacted by timing in the fuel rebate lodged through the monthly Business Activity Statement (BAS).
- Water, Wastewater, Waste and Genops are affected by timing in the revenue received from rates being levied. The first 6 monthly rates levy was processed in August.
- Waste is affected by timing in waste disposal revenue as invoices for September have not yet been raised.
- Genops is sitting above the target at 51% and is largely affected by the 85% payment from the Financial Assistance Grant. This revenue source will also be affected by income received from Queensland Reconstruction Authority and DTMR for flood restoration works.

Expenditure

- Water and Waste are below the target of 25%. Water is affected by quarterly water bills not yet received.
- Expenditure for Fleet is affected by timing of yearly registration and insurance bills as well as timing in use of internal plant by departments for the month.
- Genops continues to be affected by the timing in expenditure compared to budget for the various weather events. This will be offset by grant income.
- Genops is also affect by timing in annual expenses such as insurance, workers compensation premiums and annual software licences.

1.2 Revenue

1.2.1 Rates Levies and Charges

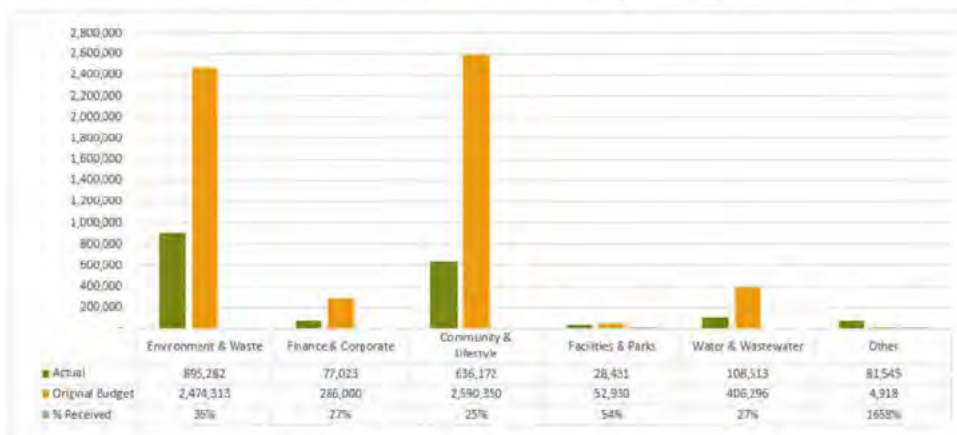
This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

Rates or Charges	Actuals	Original Budget
General Rates	\$ 16,427,945	\$ 32,556,569
Quarry Special Charge	\$ 13,935	\$ 16,000
Water Charges	\$ 6,154,743	\$ 12,431,276
Sewerage Charges	\$ 3,906,611	\$ 7,772,079
Waste Collection Charges	\$ 1,833,155	\$ 3,629,905
Community Rescue and Evacuation Levy	\$ 44,647	\$ 90,000
Waste Management Levy	\$ 1,901,859	\$ 3,786,714
Memerambi Estate Levies	-\$ 374	\$ -
Total	\$ 30,282,521	\$ 60,282,543

As at 30 September 2024, rates, levies and charges are tracking at 50%. This is due to the timing of the first 6 months rates levy which were issued in August. The discount period ended on 16 September 2024. The Memerambi Estate levies credit amount relates to refund of interest due to payment of levies.

1.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



As of 30 September 2024, fees and charges are tracking above target at 31%. Main factors affecting the fees and charges figures are:

- Environment and Waste is above target. This income stream is affected by timing of monthly invoices for waste disposal which is offset by yearly food licences having already been issued.
- Finance is above target due to volume of rates certificates and property transfers.

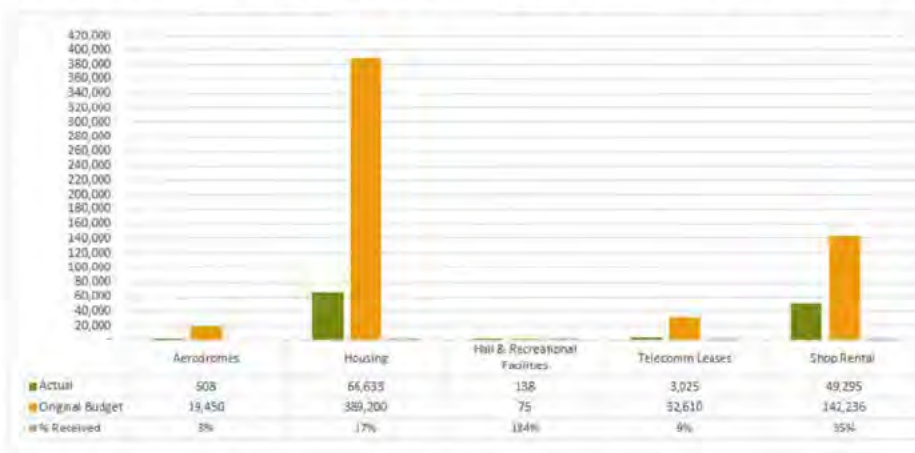
- Facilities & Parks are above target at 54% due to hall hire and caravan park fees received.
- Water & Waste Water are above target due to yearly trade waste permits being invoiced.
- The other category includes developer application fees.

1.2.3 Rental Income

Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

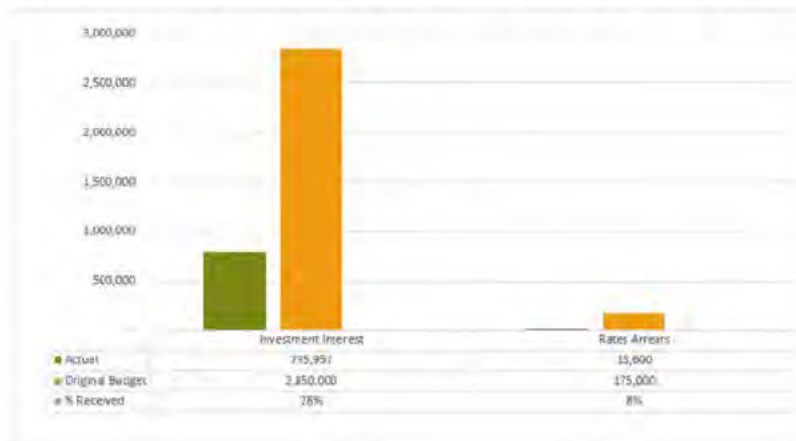
As of 30 September 2024, rental income is tracking at 21% due to timing in annual rental of various facilities. Main factors affecting the rental income figures are:

- Aerodrome and Telecomm annual leases have not yet been issued.
- Housing and shop rental - timing in invoices being processed for monthly income.



1.2.4 Interest Received

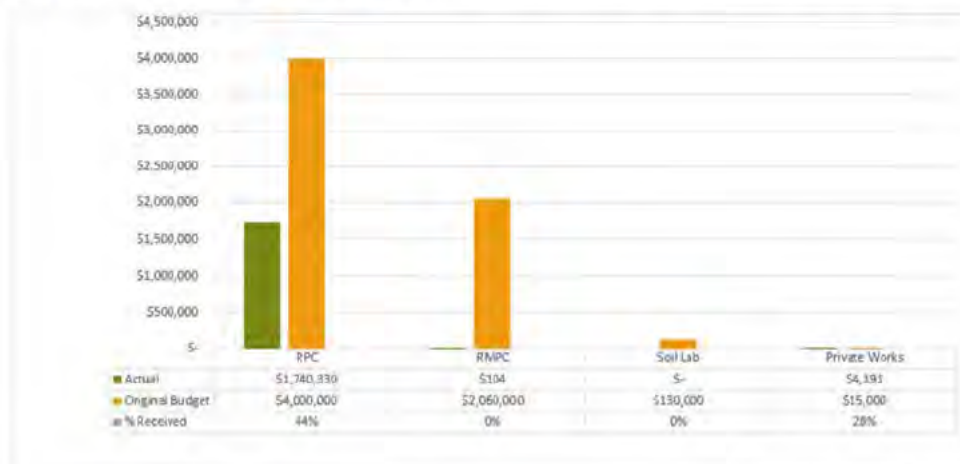
Interest revenue includes interest on investments and rate arrears. As of 30 September 2024, interest received is tracking above target at 27% due to favourable interest rates.



1.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory. As of 30 September 2024, sales revenue is tracking above target at 28%.

This income stream is largely affected by timing of when RPC and RMPC works for this financial year are scheduled to be performed. Claims of approximately \$1.5m were in progress at the end of September 2024.



1.2.6 Other Income

Other income is sundry income derived from all other sources.

As of 30 September 2024, other income is tracking below target at 16%. Reasons surrounding this can be found below.

Income Stream	Actual	Original Budget	% Received
Irrigation Income	\$ -	\$ 32,028	0%
Fines	\$ 2,510	\$ -	0%
Scrap Steel	\$ 660	\$ 436,811	0%
Library Sales	\$ 582	\$ 2,945	20%
Agency Income	\$ 7,111	\$ 88,000	8%
Tourist Parks	\$ 91,106	\$ 445,203	20%
Legal Recovery	\$ -	\$ -	0%
Insurance Claims & Workcover	\$ 863	\$ 20,000	4%
Misc Other	\$ 112,659	\$ 327,518	34%
Total	\$ 215,492	\$ 1,352,505	16%

- Irrigation income is due to timing of when hay is available for sale.
- Fines are above target due to fluctuations in number of infringements. There is a possibility that this value will decrease in the future if fines are sent to the State Penalties Enforcement Registry (SPERS) for collection.
- Scrap steel is picked up sporadically during the year and so has a timing factor.

- Misc other includes Legal recovery income which is invoiced during the year based on debt collection activities as well as income from the stores surplus auction held in September.
- Tourist Parks has a timing factor and depends on peak usage times and various events at the tourist parks

1.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 30 September 2024, operating grants are tracking above target at 100% due to timing in when operational grants are received and spent. Approximately \$1.03m of the monies received so far this year relates to funding from Queensland Reconstruction Authority (QRA) for expenditure incurred due to weather events.

Council received 85% of the 2024-2025 Financial Assistance Grant in early July and a quarterly payment in September.

Contract asset and contract liability movements have been processed for September.

1.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

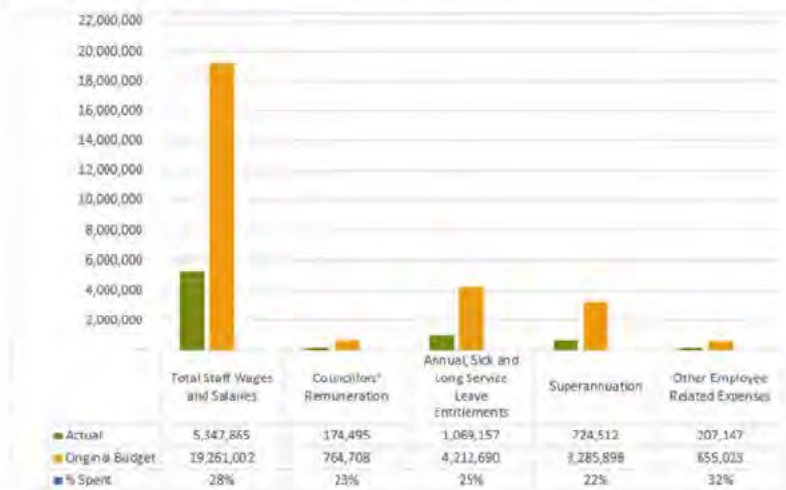
As of 30 September 2024, capital grants are tracking below target at 20%. Contract asset and contract liability movements have been processed for the month.

1.3 Expenditure

1.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 30 September 2024, employee benefits are tracking slightly above target at 27%. Some journals for salaries and wages grouping are still to be completed which will reduce this % down to closer to the target.



1.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 30 September 2024, materials and services are tracking above target at 35%.

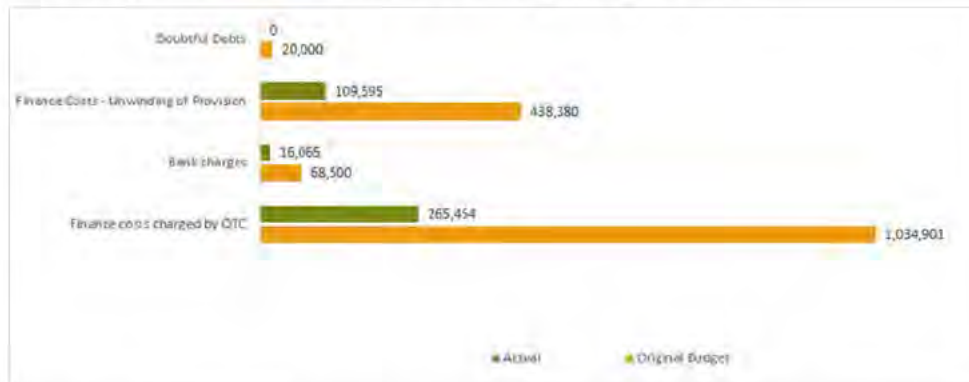
Description	Actual	Original Budget	% Spent
Donations	241,560	684,937	35%
Materials	7,824,976	21,402,842	37%
Services	3,704,550	12,709,881	29%
Internal Plant Charges	1,852,041	8,012,153	23%
Internal Plant Recoveries	- 1,961,587	- 9,407,788	21%
	11,661,539	33,402,025	

- A majority of variances seen in the materials category so far relate to timing of when invoices are received including timing of yearly insurances and fleet registrations.
- Expenditure of \$894k is associated with the various weather events and has been offset by income from Queensland Reconstruction Authority (QRA).
- There is a degree of timing for waste collection and water usage invoices as they have not yet been received.
- Donations is high mostly due to rating relief.

1.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 30 September 2024, finance costs are tracking on target at 25%.



1.3.4 Depreciation

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council's property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 30 September 2024, depreciation expense was on target at 25% as manual depreciation journals for September have been posted. Asset records will not be rolled into the new financial year until the external audit has been performed which means actual depreciation will not be run until October.

No capitalisation of projects will occur for this financial year until after the external Auditors have finalised their review of Council's financial statements for the 2023/2024 year.

Work in progress balance as at 30 September 2024 is \$38.09m, made up of the asset classes listed below. No capitalisation of projects will occur for this financial year until after the external auditors have finalised their review of Council financial statements for the 2023/2024 year.

<i>Asset Class</i>	<i>Opening Balance 01/09/2024</i>	<i>Capital Expenditure</i>	<i>Capitalisation</i>	<i>Closing Balance 30/09/2024</i>
Plant & Equipment	208,548	6,777	-	215,324
Land	37,705	-	-	37,705
Buildings	2,045,637	8,034	-	2,037,603
Parks	2,214,805	176,347	-	2,391,152
Roads	21,798,324	602,533	-	22,400,857
Water	3,934,635	734,768	-	4,669,403
Wastewater	1,192,578	2,475	-	1,195,054
Fleet	3,130,843	353,417	-	3,484,259
Waste	1,310,893	240,219	-	1,551,112
Office/ICT	-	111,413	-	111,413
	35,873,968	2,219,915	-	38,093,882

1.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of during the year.

As Council cannot sell its roads or the majority of its major infrastructure, Council generally receives no revenue when an asset is disposed of. Any value remaining on the asset (therefore its written down value which is the replacement cost less accumulated depreciation) is written off when the asset is renewed or upgraded.

A loss on asset disposal is recognised when a current asset is disposed of (sold, renewed or upgraded) out of Council's asset register while it still has a written down value on the asset register (that is, before it is fully depreciated) and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal.

If all assets were 100% depreciated and had zero remaining useful life when they were disposed of there would be no loss on disposal.

Capital expense is sitting at (\$233k) as at 30 September 2024 due to sales income for fleet items sold.

<i>Capital Expense</i>	<i>Actual</i>	<i>Original Budget</i>
INCOME		
Fleet	- 233,268	- 1,930,000
Land	- 1	-
DISPOSALS		
	- 233,269	- 1,930,000

2.0 Interim Statement of Financial Position (Balance Sheet)

Statement of Financial Position

as at 30 September 2024

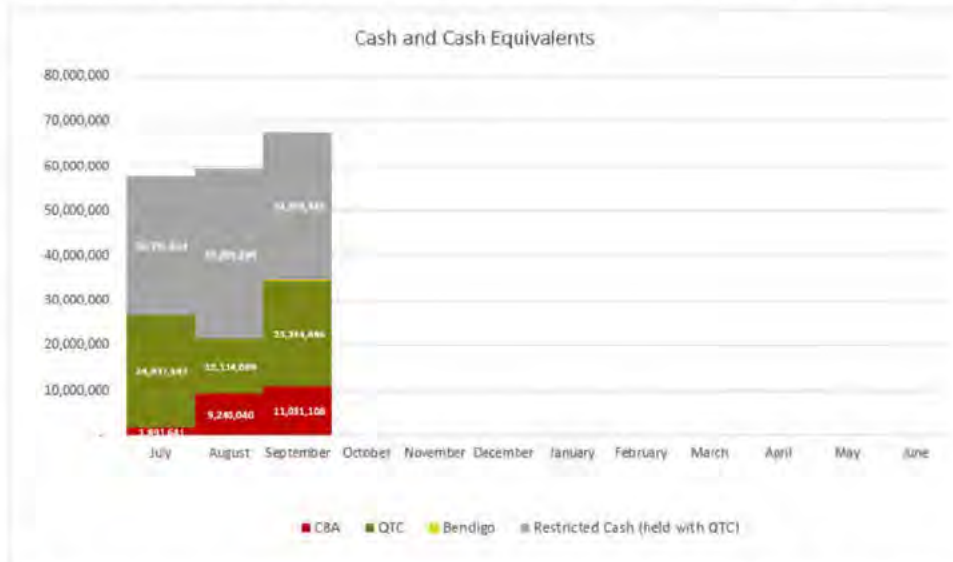
	2024 SEPTEMBER \$	Original Budget \$
Current Assets		
Cash and Cash Equivalents	67,762,099	52,627,392
Trade and Other Receivables	17,023,997	11,534,119
Inventories	951,684	894,965
Investments	-	-
Total Current Assets	<u>85,737,781</u>	<u>65,056,476</u>
Non-Current Assets		
Trade and Other Receivables	305,474	207,854
Property, Plant and Equipment	1,116,099,968	1,105,677,659
Right of Use Asset	700,516	679,814
Intangible Assets	6,240,573	6,234,643
Total Non-Current Assets	<u>1,123,346,532</u>	<u>1,112,799,970</u>
TOTAL ASSETS	<u>1,209,084,312</u>	<u>1,177,856,446</u>
Current Liabilities		
Trade and Other Payables	9,828,920	13,898,382
Borrowings	3,462,889	3,262,364
Lease Liabilities	20,755	21,340
Provisions	6,304,604	4,118,541
Unearned Revenue	-	2,568,685
Other Liabilities	1,299,220	1,479,842
Total Current Liabilities	<u>20,916,387</u>	<u>25,349,154</u>
Non-Current Liabilities		
Trade and Other Payables	-	-
Borrowings	16,206,837	17,115,172
Lease Liabilities	731,100	709,759
Provisions	12,322,696	12,161,863
Other Liabilities	3,020,085	1,540,243
Total Non-Current Liabilities	<u>32,280,718</u>	<u>31,527,036</u>
TOTAL LIABILITIES	<u>53,197,104</u>	<u>56,876,190</u>
NET COMMUNITY ASSETS	<u>1,155,887,208</u>	<u>1,120,980,256</u>
Community Equity		
Retained Surplus/(Deficiency)	473,550,464	442,557,290
Asset Revaluation Surplus	682,336,743	678,422,966
TOTAL COMMUNITY EQUITY	<u>1,155,887,208</u>	<u>1,120,980,256</u>

2.1 Current Assets

2.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques received but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 30 September 2024, Council’s actual cash and cash equivalents balance was \$67.76m. The below table shows the breakup of this balance sheet element (excluding cash drawers).



As at the 30 September 2024, the restricted cash balance was \$32.95m. This decreased from last month by \$4.9m. There has been significant movement this month as the end 2023/2024 end of financial year cash reconciliation is now complete as well as the capital expenditure to date has been released to cover costs.

RESTRICTED CASH	Aug-24	Sep-24	Difference
Recurrent Expenditure	641,345.00	641,345.00	-
Future Capital Works			
Roads	5,071,644.53	4,009,924.98	- 1,061,719.55
Buildings	4,694,062.75	4,103,187.95	- 590,874.80
Waste	5,573,421.31	5,306,370.18	- 267,051.13
Land	25,322.40	25,322.40	-
Fleet	7,752,680.70	5,568,027.46	- 2,184,653.24
Water	5,744,747.78	5,541,382.35	- 203,365.43
Wastewater	5,828,950.58	5,564,680.43	- 264,270.15
Unspent - Developer Contributions			
Roads	390,573.21	302,679.88	- 87,893.33
Parks	151,597.16	83,344.29	- 68,252.87
Water	1,101,612.94	950,306.93	- 151,306.01
Wastewater	509,240.21	482,813.18	- 26,427.03
Unspent - Loan Funds	374,100.00	374,100.00	-
Total	37,859,298.57	32,953,485.03	- 4,905,813.54

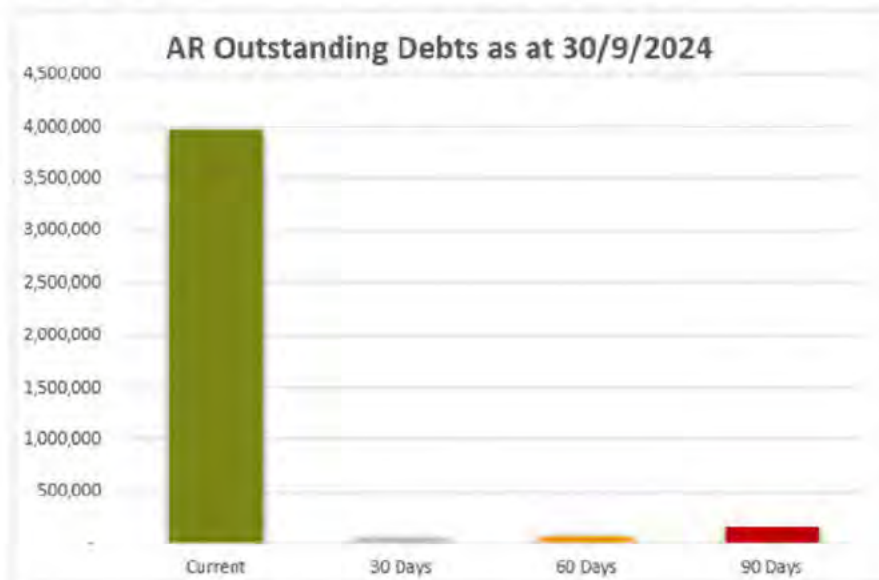
2.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



Animals current balance is high as the dog registration renewals have just been issued.

Property and Rating (P&R) debts above that are overdue by 90 days or more total \$215k (up from last month) and are made up of \$37k in overdue animal registrations, \$15k being actively pursued by Council staff or determination on next steps are being investigated, \$33k can be recovered when properties are sold, and \$130k belong to developer contributions that will be finalised in the future.



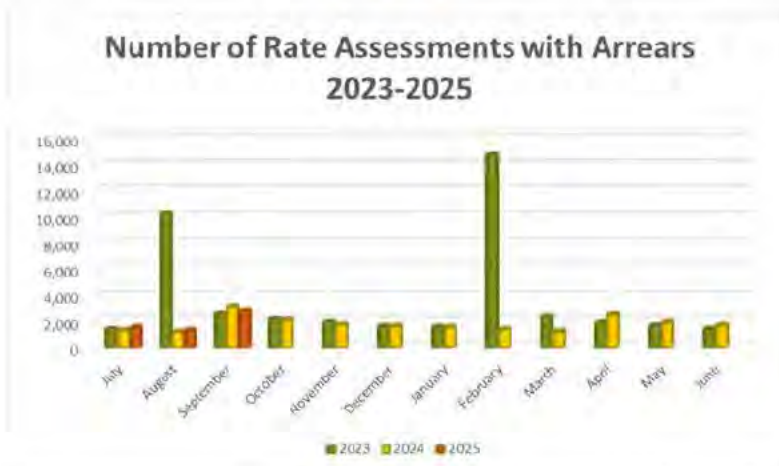
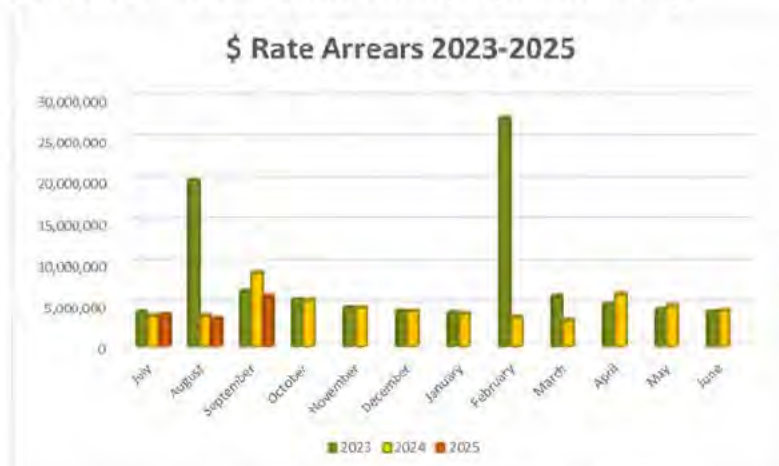
The current balance is high due to an invoice of \$3,740,000.00 to the Department of State Development for the first milestone of the dark fibre REFF grant.

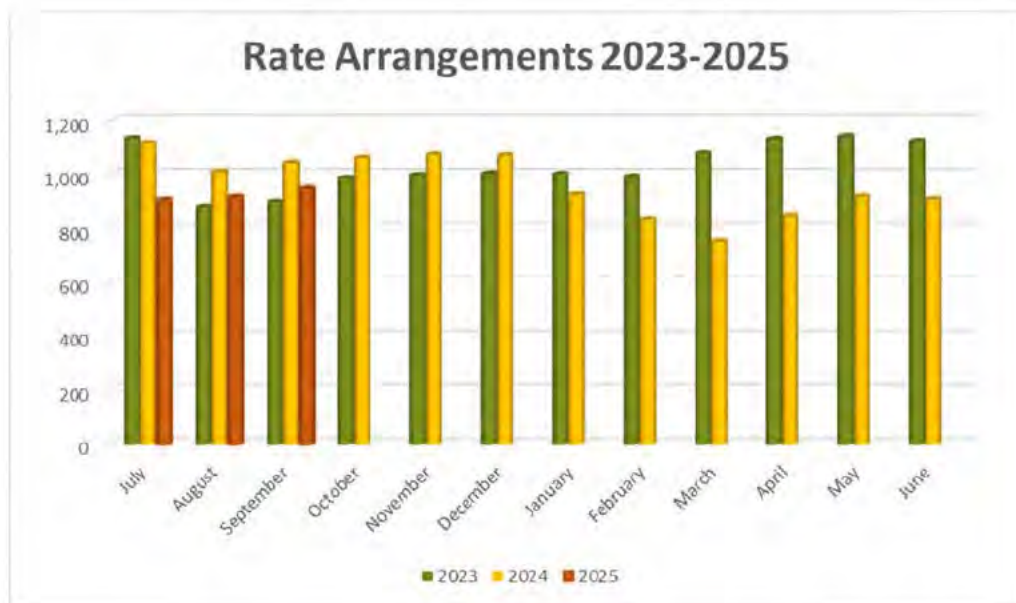
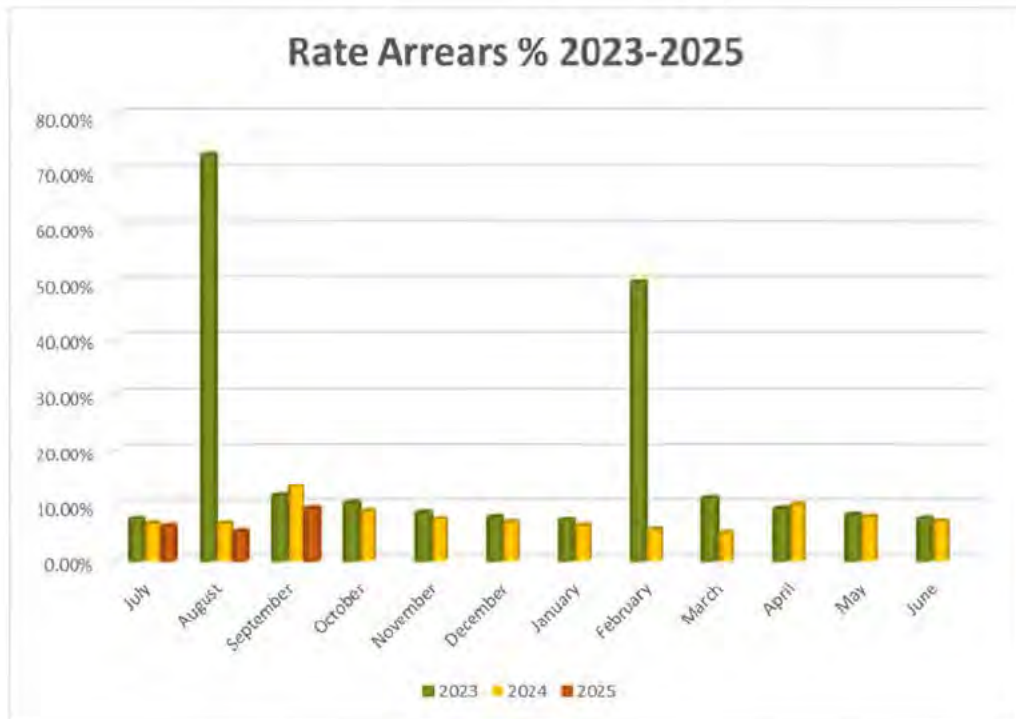
The AR outstanding debts 90+ days is currently \$169k (up from last month) which is 4% of total AR outstanding debts.

A total of 95% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council. 2% is being actively pursued by Council staff. 3% has been paid since the end of September 2024.

Rates in arrears as of 30 September 2024 is sitting at \$6.04m or 9.29% which is above the target arrears of 7%. This is high as the discount period has just finished. There are currently 948 assessments with rate arrangements in place which accounts for 32.96% of the properties that are in arrears. The rates for the July to December 24 period were issued in August and were due on 16 September 2024.

Starting in the 2023/24 financial year, the effect of rates levies raised but still current have been removed to avoid distortion of numbers during August and February.





2.1.3 Inventories

Inventories is made-up of Council stores and is valued at cost. Council is continuing to focus on utilising the amount of inventories held more efficiently.

2.2 Non-Current Assets

2.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges and loans to community organisations.

2.2.2 Property, Plant and Equipment

The total capital original budget is \$39.84m. Finance has put a report to Council at this meeting to adopt the continued projects from the 2023/24 year which have not been fully completed and will roll into the 2024/25 year as well as any 1st quarter adjustments.

Actual spend as of 30 September 2024 is \$6.49m, which is tracking below target at 16.3%. Committed costs of \$7.01m are also identified which takes the actual and committed spend up to 34% of the original budget.

Capital project budget report is attached separately to this document.

2.2.3 Right of Use Assets

Council's right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at Yallakool which is currently due to end in 2051.

2.2.4 Intangible Assets

Council's water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

2.3 Liabilities

2.3.1 Trade and other Payables

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as wages and salaries, RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett). This is a point in time snapshot and will change as more invoices are received.

Accounts Payable - Local Purchases 2024/2025

Report run: 04-Oct-2024

Town of Business	Town of Business Description	July 2024 Purchases	August 2024 Purchases	September 2024 Purchases
LOCAL				
Total Local		2,356,277.12	2,261,073.65	1,085,535.26
OUTSIDE SBRC				
	Cherbourg	1,453.70	759.00	0.00
	Dalby	4,292.37	1,229.00	1,698.04
	Neighbouring Council	1,392.44	2,081.16	1,753.19
	Other	4,639,682.22	4,883,251.70	2,240,487.88
	Yarraman	29,324.88	29,324.88	29,524.88
Total Other		4,676,145.61	4,916,645.74	2,273,463.99
% Local Purchases		33.51%	31.50%	32.32%

2.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 30 September 2024 was \$19,669,726 made up of borrowings in the following departments. The Debt Service Payment (DSP) payment was made in September to the total of \$4.41m.

Department	Borrowings
NRM & Parks	\$ 206,419
Finance	\$ -
Property	\$ 112,856
Economic Development	\$ 130,987
Environment & Waste	\$ 382,947
Infrastructure	\$ 7,110,599
Water & Wastewater	\$ 11,725,917
Total	\$ 19,669,726

2.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

2.3.4 Provisions

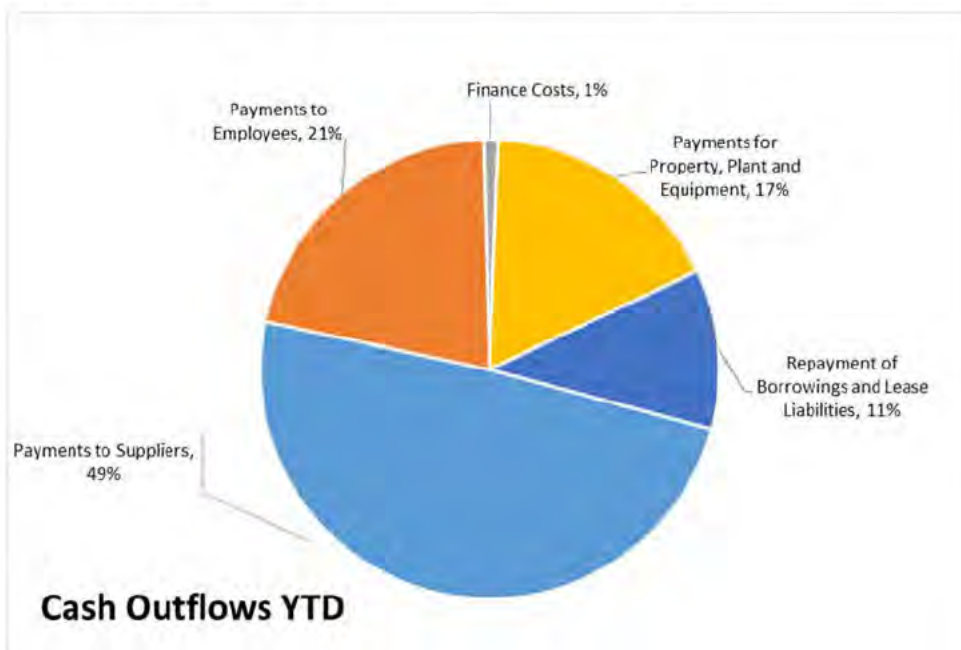
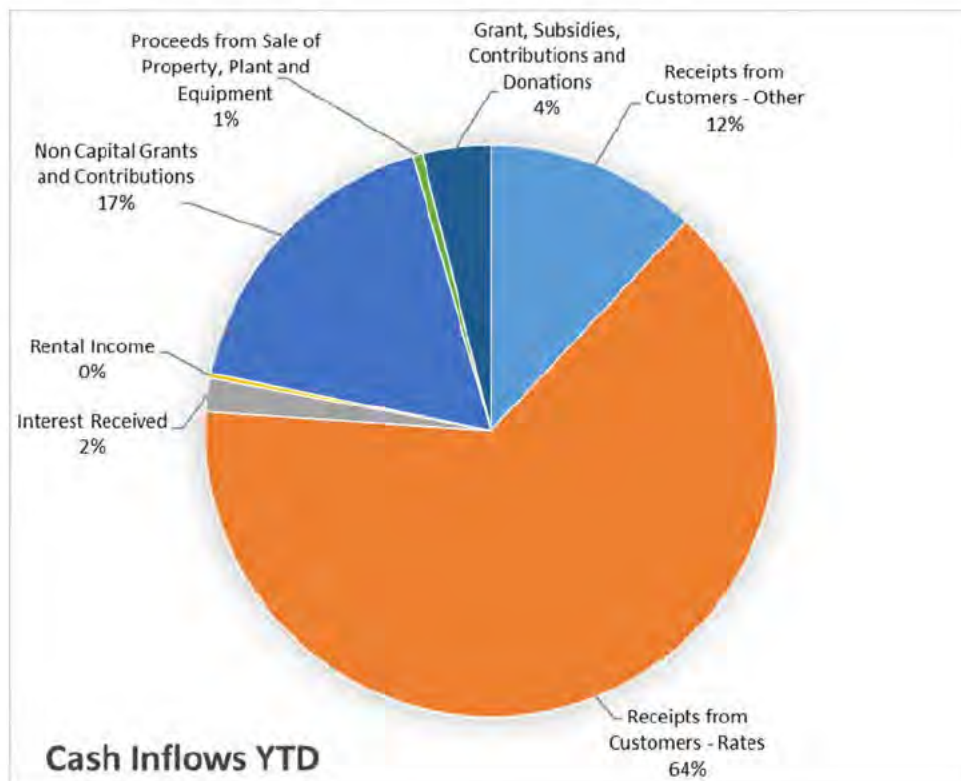
Provisions are made up of landfill and gravel pit expected restoration costs and employee annual leave and long service leave. Provisions will be impacted by discount rates and end of year calculations.

2.3.5 Other Liabilities

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates. Council received upfront payments to cover the next four financial years' worth of State Waste Levy. The 2027/28 State Waste Levy allocation of \$1,547,060 will be paid to Council in 2024/25.

3.0 Interim Cash Flow

Monthly Cashflow	July	Aug	Sept	YTD	Original Budget	YTD vs Original Budget %
Cash Flows from Operating Activities						
Receipts from Customers	\$6,478,148	\$4,068,067	\$21,994,598	\$32,540,813	\$80,779,369	40%
Payments to Suppliers and Employees	(\$16,727,860)	(\$4,039,141)	(\$5,640,038)	(\$16,307,038)	(\$66,902,985)	39%
	(\$10,249,712)	\$28,926	\$16,454,560	\$6,233,775	\$13,875,384	
Interest Received	\$285,305	\$283,194	\$241,058	\$809,557	\$3,025,000	27%
Rental Income	-	\$62,494	\$57,205	\$119,700	\$583,571	21%
Non Capital Grants and Contributions	\$6,847,070	\$74,565	\$507,243	\$7,428,877	\$7,435,981	100%
Finance Costs	(\$137,420)	(\$146,950)	(\$106,744)	(\$391,114)	(\$1,103,401)	35%
Net Cash Inflow/Outflow from Operating Activities	(\$3,264,756)	\$902,390	\$17,183,322	\$14,200,796	\$23,816,536	60%
Cash Flows from Investing Activities						
Payments for Property, Plant and Equipment	(\$1,329,556)	(\$2,944,911)	(\$2,220,176)	(\$6,494,644)	(\$39,847,405)	16%
Payments for Intangible Assets	-	-	-	-	-	0%
Advances/(Repayments) of Loans and Advances	-	-	-	-	-	0%
Proceeds from Sale of Property, Plant and Equipment	\$78,182	\$156,087	-	\$233,269	\$1,930,000	13%
Grant, Subsidies, Contributions and Donations	\$46,223	\$4,114,528	(\$2,504,369)	\$1,656,382	\$8,095,421	20%
Net Cash Inflow/Outflow from Investing Activities	(\$1,205,151)	\$1,324,703	(\$4,724,545)	(\$4,604,893)	(\$29,621,985)	15%
Cash Flows from Financing Activities						
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	-	0%
Repayment of Borrowings and Leasing Liabilities	\$90,736	\$90,736	(\$4,352,373)	(\$4,170,900)	(\$3,460,548)	121%
Net Cash Inflow/Outflow from Financing Activities	\$90,736	\$90,736	(\$4,352,373)	(\$4,170,900)	(\$3,460,548)	121%
Cash and Cash Equivalents at the Beginning of the Period	\$62,337,197	\$57,968,026	\$59,685,695	\$62,337,197	\$61,093,389	
Net Increase (Decrease) in Cash and Cash Equivalents Held	(\$4,369,171)	\$1,717,669	\$8,076,404	\$5,424,902	(\$9,465,997)	
Cash and Cash Equivalents at the End of the Period	\$57,968,026	\$59,685,695	\$67,762,099	\$67,762,099	\$51,627,392	
Restricted Cash	\$30,791,614	\$37,859,299	\$32,953,485	\$32,953,485		
Cash Available for Use	\$27,176,412	\$21,826,396	\$34,808,614	\$34,808,614		
				Minimum 3 month operating liquidity		(\$13,769,745)



4.0 Interim Changes in Equity

	<i>Jul-24</i>	<i>Aug-24</i>	<i>Sep-24</i>	<i>YTD</i>
	\$	\$	\$	\$
Asset Revaluation Surplus				
Opening Balance	682,336,743	682,336,743	682,336,743	682,336,743
Incl/(dec) in asset revaluation surplus		-	-	-
Closing Balance	682,336,743	682,336,743	682,336,743	682,336,743
Retained Surplus				
Opening Balance	455,218,062	456,811,124	486,122,536	455,218,062
Restricted Cash Released	-	-	-	-
Net Result	1,593,062	29,311,412	- 12,572,072	18,332,403
Closing Balance	456,811,124	486,122,536	473,550,464	473,550,464
Total Community Equity	1,139,147,867	1,168,459,280	1,155,887,208	1,155,887,208

5.0 Financial Ratios

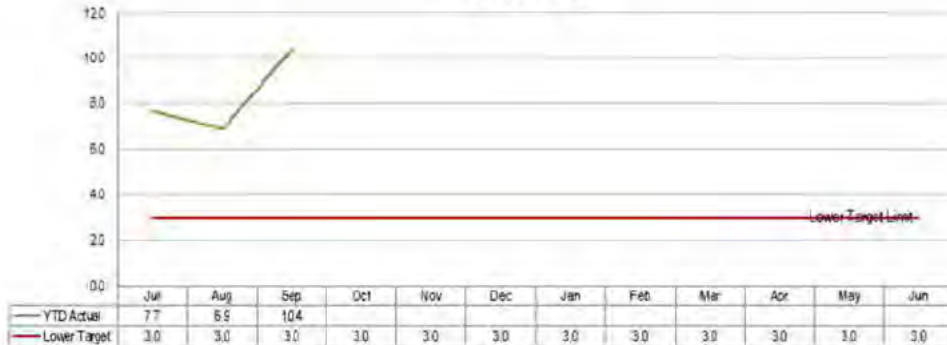
Key Performance Indicators - Monthly Reporting

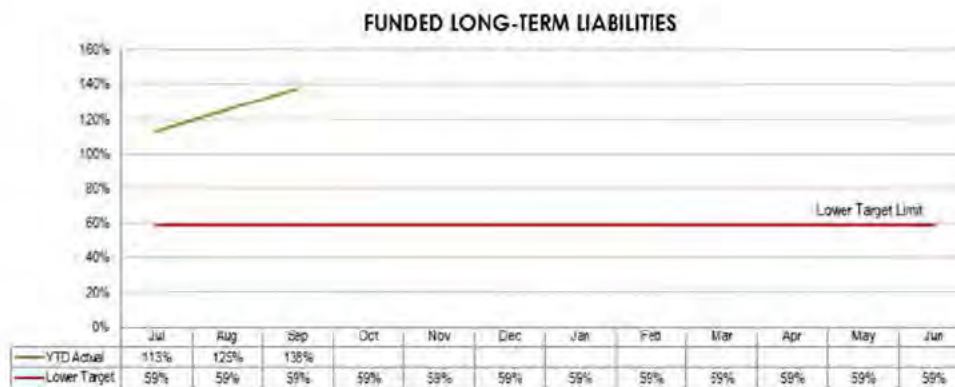
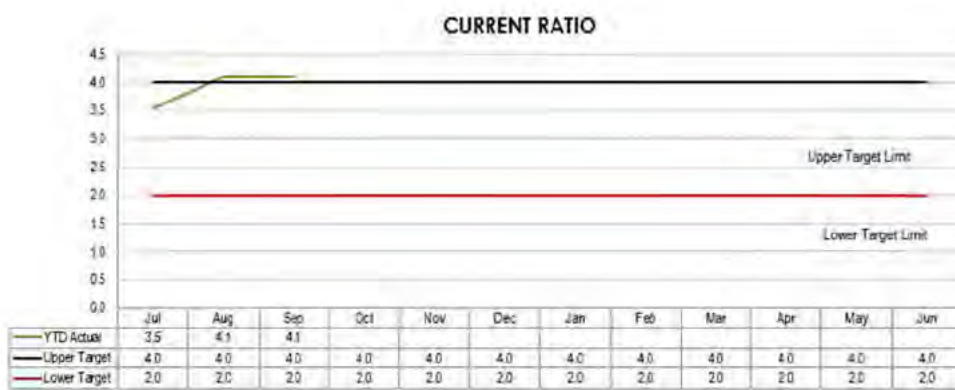
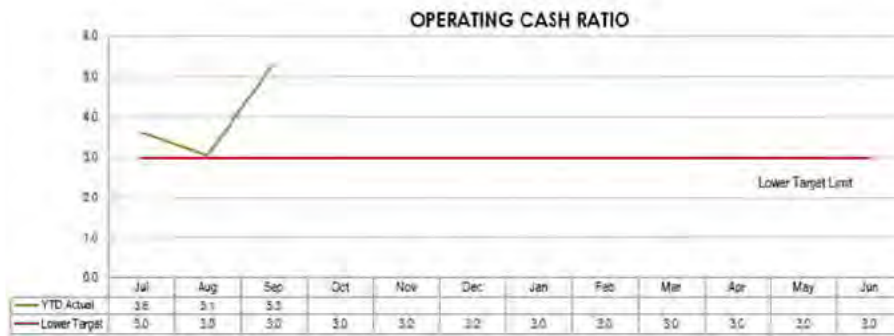
Ratio	Description	Formula	SBRC's Target	Status	Sept-24
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✓	10.38
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation}) / \text{Number of Periods}}$	Target greater than or equal to 3 months	✗	5.33
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✗	4.10
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non-Current Borrowings}}$	Target greater than or equal to 50%	✓	137.84%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	2.04%
Cash Balance - \$M	Total Cash that Council held	Cash Held at Period End	Target greater than or equal to \$24M	✓	\$7.76
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non-Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✗	1.53%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges	$\frac{\text{Net Interest Expense on Debt Service}}{\text{Total Operating Revenue}}$	Target between 0% and 5%	✗	0.56%

All ratios at the end of September are all within their respective targets except for the Current Ratio.

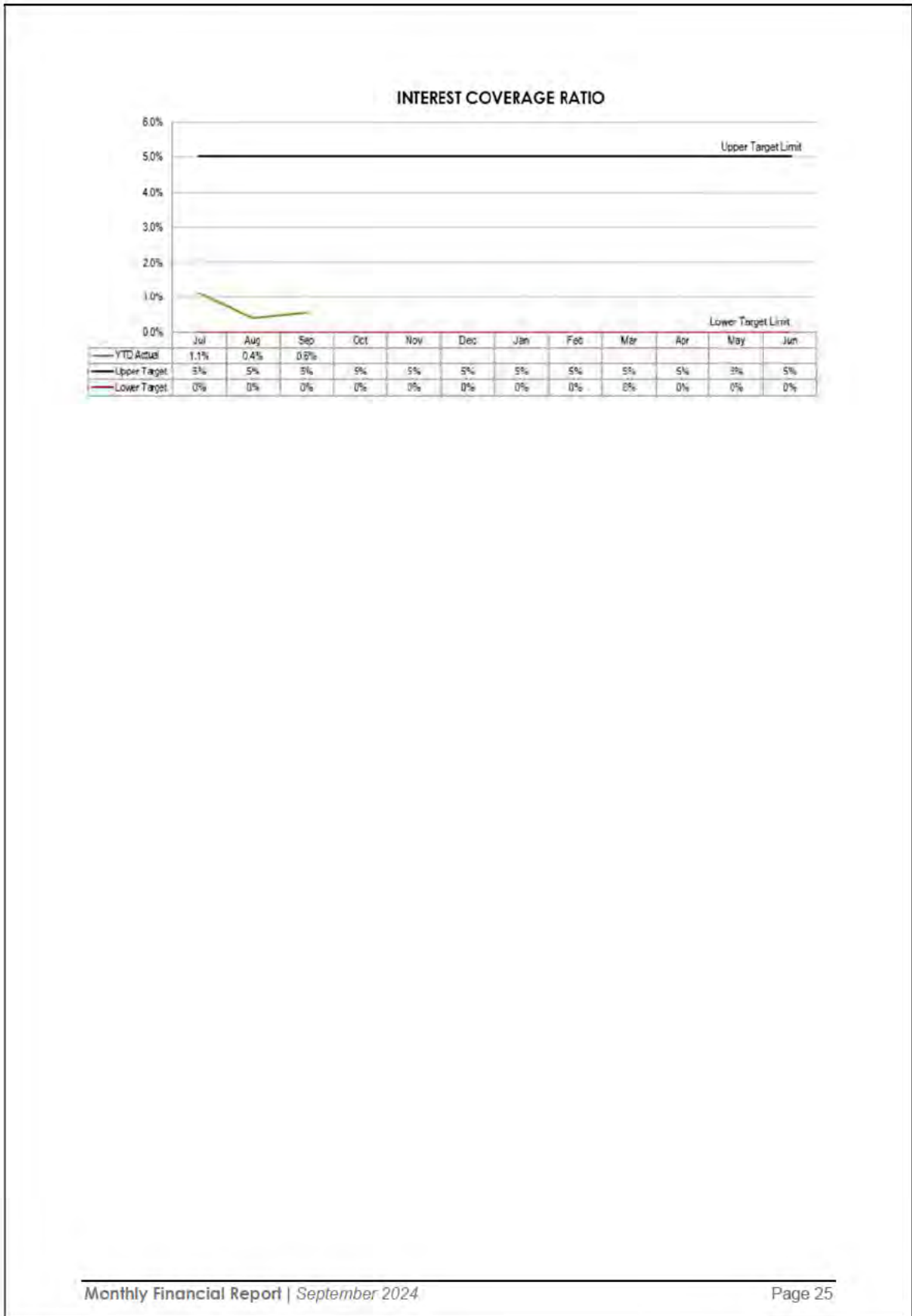
The Current Ratio (Working Capital Ratio) is sitting at 4.10 which is just outside the target of between 2.0 and 4.0. This is largely due to a high cash at bank and accounts receivable balances (rates).

CASH RATIO









6.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2024/2025 to 2033/2034. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the Local Government;
- (b) expenditure of the Local Government; and
- (c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below long term financial forecast is based off the original budget for the 2024/2025 year.

6.1 Income and Expenditure Statements

	Year 2 2025/2026	Year 3 2026/2027	Year 4 2027/2028	Year 5 2028/2029
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	\$ 63,100,993	\$ 65,961,686	\$ 68,973,724	\$ 71,695,583
Fees and Charges	\$ 5,993,022	\$ 6,147,123	\$ 6,299,155	\$ 6,454,983
Rental Income	\$ 600,387	\$ 615,996	\$ 631,397	\$ 647,182
Interest Received	\$ 2,855,675	\$ 2,827,582	\$ 2,796,021	\$ 2,763,672
Sales Revenue	\$ 3,897,355	\$ 3,998,686	\$ 4,098,654	\$ 4,201,121
Other Income	\$ 1,387,840	\$ 1,418,852	\$ 1,449,447	\$ 1,480,805
Grants, Subsidies, Contributions and Donations	\$ 7,658,488	\$ 7,716,743	\$ 7,584,885	\$ 7,593,232
	<u>\$ 85,493,760</u>	<u>\$ 88,686,668</u>	<u>\$ 91,833,283</u>	<u>\$ 94,836,578</u>
Capital Revenue				
Grants, Subsidies, Contribution and Donations	\$ 7,940,886	\$ 6,696,050	\$ 6,128,194	\$ 6,228,194
	<u>\$ 7,940,886</u>	<u>\$ 6,696,050</u>	<u>\$ 6,128,194</u>	<u>\$ 6,228,194</u>
Total Income	<u>\$ 93,434,646</u>	<u>\$ 95,382,718</u>	<u>\$ 97,961,477</u>	<u>\$ 101,064,772</u>
Expenses				
Recurrent Expenses				
Employee Benefits	\$ 27,782,888	\$ 28,474,459	\$ 29,186,316	\$ 29,915,982
Materials and Services	\$ 32,833,477	\$ 33,479,967	\$ 34,309,739	\$ 34,816,757
Finance Costs	\$ 1,442,761	\$ 1,831,848	\$ 2,288,000	\$ 2,036,169
Depreciation and Amortisation	\$ 25,694,114	\$ 26,182,262	\$ 26,529,955	\$ 26,706,339
	<u>\$ 87,753,240</u>	<u>\$ 89,968,536</u>	<u>\$ 92,314,010</u>	<u>\$ 93,475,247</u>
Capital Expense	(\$ 460,000)	(\$ 420,000)	(\$ 435,000)	(\$ 420,000)
	<u>(\$ 460,000)</u>	<u>(\$ 420,000)</u>	<u>(\$ 435,000)</u>	<u>(\$ 420,000)</u>
Total Expense	<u>\$ 87,293,240</u>	<u>\$ 89,548,536</u>	<u>\$ 91,879,010</u>	<u>\$ 93,055,247</u>
Net Result	<u>\$ 6,141,406</u>	<u>\$ 5,834,182</u>	<u>\$ 6,082,467</u>	<u>\$ 8,009,525</u>
Net Operating Result	<u>(\$ 2,259,480)</u>	<u>(\$ 1,281,868)</u>	<u>(\$ 480,727)</u>	<u>\$ 1,361,331</u>

	Year 6 2029/2030	Year 7 2030/2031	Year 8 2031/2032	Year 9 2032/2033	Year 10 2033/2034
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	\$ 74,542,139	\$ 77,520,138	\$ 79,203,540	\$ 81,161,819	\$ 83,390,960
Fees and Charges	\$ 6,614,705	\$ 6,778,422	\$ 6,940,234	\$ 7,118,239	\$ 7,294,543
Rental Income	\$ 663,362	\$ 679,945	\$ 696,943	\$ 714,367	\$ 732,225
Interest Received	\$ 2,730,515	\$ 2,696,528	\$ 2,661,692	\$ 2,625,984	\$ 2,589,383
Sales Revenue	\$ 4,306,149	\$ 4,413,803	\$ 4,524,148	\$ 4,637,253	\$ 4,753,185
Other Income	\$ 1,512,953	\$ 1,545,898	\$ 1,579,668	\$ 1,614,281	\$ 1,649,761
Grants, Subsidies, Contributions and Donations	\$ 7,601,788	\$ 7,610,556	\$ 7,619,544	\$ 7,628,759	\$ 7,638,203
	\$ 97,971,611	\$101,245,290	\$103,231,769	\$105,500,702	\$108,048,260
Capital Revenue					
Grants, Subsidies, Contribution and Donations	\$ 6,228,194	\$ 5,939,252	\$ 6,228,194	\$ 6,228,194	\$ 6,228,194
Total Income	\$104,199,805	\$107,184,542	\$109,459,963	\$111,728,896	\$114,276,454
Expenses					
Recurrent Expenses					
Employee Benefits	\$ 30,663,878	\$ 31,430,490	\$ 32,216,257	\$ 33,021,668	\$ 33,847,215
Materials and Services	\$ 35,704,951	\$ 36,535,292	\$ 37,795,452	\$ 38,297,688	\$ 39,315,118
Finance Costs	\$ 1,867,659	\$ 1,733,278	\$ 1,531,497	\$ 1,486,768	\$ 1,449,080
Depreciation and Amortisation	\$ 27,034,032	\$ 27,235,385	\$ 27,468,639	\$ 27,646,143	\$ 27,832,036
	\$ 95,270,520	\$ 96,934,444	\$ 99,011,845	\$100,452,267	\$102,443,449
Capital Expense					
	(\$ 430,000)	(\$ 465,000)	(\$ 440,000)	(\$ 400,000)	(\$ 412,000)
Total Expense	\$ 94,840,520	\$ 96,469,444	\$ 98,571,845	\$100,052,267	\$102,031,449
Net Result	\$ 9,359,285	\$ 10,715,097	\$ 10,888,118	\$ 11,676,629	\$ 12,245,005
Net Operating Result	\$ 2,701,091	\$ 4,310,845	\$ 4,219,924	\$ 5,048,435	\$ 5,604,811

6.2 Financial Position

	Year 2 2025/2026	Year 3 2026/2027	Year 4 2027/2028	Year 5 2028/2029
Assets				
Current Assets				
Cash and Cash Equivalents	\$ 52,556,944	\$ 55,499,336	\$ 52,500,071	\$ 52,896,917
Receivables	\$ 10,347,788	\$ 10,495,179	\$ 10,783,781	\$ 10,815,668
Inventories	\$ 884,965	\$ 874,965	\$ 864,965	\$ 854,965
Total Current Assets	\$ 63,789,697	\$ 66,869,480	\$ 64,148,817	\$ 64,567,550
Non-Current Assets				
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,147,073,253	\$ 1,179,076,193	\$ 1,192,920,022	\$ 1,208,032,429
Intangible Assets	\$ 6,226,439	\$ 6,218,022	\$ 6,209,395	\$ 6,200,552
Right Of Use Assets	\$ 652,033	\$ 624,253	\$ 596,606	\$ 568,960
Total Non-Current Assets	\$ 1,153,951,726	\$ 1,186,918,468	\$ 1,199,726,023	\$ 1,214,801,942
Total Assets	\$ 1,217,741,423	\$ 1,253,787,948	\$ 1,263,874,840	\$ 1,279,369,492
Liabilities				
Current Liabilities				
Payables	\$ 13,328,574	\$ 13,371,174	\$ 13,410,733	\$ 13,457,838
Borrowings	\$ 3,690,927	\$ 3,627,224	\$ 3,800,736	\$ 3,874,477
Provisions	\$ 3,928,089	\$ 6,472,076	\$ 3,949,425	\$ 4,035,849
Unearned Revenue	\$ 2,578,685	\$ 2,588,685	\$ 2,599,685	\$ 2,608,685
Other Liabilities	\$ 1,540,243	\$ -	\$ -	\$ -
Total Current Liabilities	\$ 25,066,518	\$ 26,059,158	\$ 23,759,579	\$ 23,976,849
Non-Current Liabilities				
Payables - Non-Current	\$ 667,614	\$ 665,391	\$ 642,323	\$ 610,611
Borrowings - Non-Current	\$ 23,499,334	\$ 30,682,531	\$ 26,915,176	\$ 23,075,982
Provisions - Non-Current	\$ 12,635,393	\$ 10,442,034	\$ 10,779,331	\$ 11,043,390
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 36,822,341	\$ 41,789,956	\$ 38,336,836	\$ 34,737,983
Total Liabilities	\$ 61,889,059	\$ 67,849,115	\$ 62,096,415	\$ 58,714,832
Net Assets	\$ 1,155,852,364	\$ 1,184,938,833	\$ 1,201,778,425	\$ 1,220,654,660
Equity				
Retained Earnings	\$ 448,698,696	\$ 454,532,878	\$ 460,615,345	\$ 468,624,869
Revaluation Reserve	\$ 707,153,668	\$ 730,405,955	\$ 741,164,082	\$ 752,029,791
Total Equity	\$ 1,155,852,364	\$ 1,184,938,833	\$ 1,201,779,427	\$ 1,220,654,660

	Year 6 2029/2030	Year 7 2030/2031	Year 8 2031/2032	Year 9 2032/2033	Year 10 2033/2034
Assets					
Current Assets					
Cash and Cash Equivalents	\$ 60,169,752	\$ 60,309,308	\$ 66,832,475	\$ 76,028,770	\$ 87,466,934
Receivables	\$ 10,985,271	\$ 11,292,668	\$ 11,608,144	\$ 12,127,111	\$ 12,762,862
Inventories	\$ 844,965	\$ 834,965	\$ 824,965	\$ 814,965	\$ 804,965
Total Current Assets	\$ 71,999,989	\$ 72,437,002	\$ 79,265,584	\$ 88,970,846	\$ 101,034,761
Non-Current Assets					
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,217,344,499	\$ 1,231,609,362	\$ 1,246,296,617	\$ 1,258,505,404	\$ 1,269,361,477
Intangible Assets	\$ 6,191,488	\$ 6,182,197	\$ 6,172,674	\$ 6,162,913	\$ 6,152,908
Right Of Use Assets	\$ 541,315	\$ 513,669	\$ 486,023	\$ 458,377	\$ 431,516
Total Non-Current Assets	\$ 1,224,077,302	\$ 1,238,305,228	\$ 1,252,915,315	\$ 1,265,126,696	\$ 1,275,945,902
Total Assets	\$ 1,296,077,292	\$ 1,310,742,230	\$ 1,332,180,899	\$ 1,354,097,542	\$ 1,376,980,663
Liabilities					
Current Liabilities					
Payables	\$ 13,506,728	\$ 13,554,735	\$ 13,607,548	\$ 13,656,155	\$ 13,709,572
Borrowings	\$ 4,063,257	\$ 844,597	\$ 890,105	\$ 938,325	\$ 989,134
Provisions	\$ 7,400,474	\$ 4,000,511	\$ 4,263,053	\$ 3,944,370	\$ 4,151,998
Other Liabilities	\$ 2,618,685	\$ 2,628,685	\$ 2,638,685	\$ 2,648,685	\$ 2,658,685
Total Current Liabilities	\$ 27,589,143	\$ 21,028,528	\$ 21,399,491	\$ 21,187,535	\$ 21,509,389
Non-Current Liabilities					
Payables - Non-Current	\$ 594,216	\$ 569,125	\$ 543,317	\$ 517,855	\$ 492,989
Borrowings - Non-Current	\$ 19,050,620	\$ 18,244,843	\$ 17,396,406	\$ 16,502,124	\$ 15,559,544
Provisions - Non-Current	\$ 7,855,604	\$ 8,112,219	\$ 7,971,103	\$ 8,147,866	\$ 8,124,676
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 27,499,839	\$ 26,926,187	\$ 25,910,825	\$ 25,167,845	\$ 24,177,210
Total Liabilities	\$ 55,088,983	\$ 47,954,715	\$ 47,310,317	\$ 46,355,380	\$ 45,686,597
Net Assets	\$ 1,240,988,308	\$ 1,262,787,515	\$ 1,284,870,582	\$ 1,307,742,161	\$ 1,331,294,065
Equity					
Retained Earnings	\$ 477,984,154	\$ 488,699,251	\$ 496,587,369	\$ 511,263,998	\$ 523,509,003
Revaluation Reserve	\$ 763,004,154	\$ 774,088,264	\$ 785,283,213	\$ 796,478,163	\$ 807,785,062
Total Equity	\$ 1,240,988,308	\$ 1,262,787,515	\$ 1,284,870,582	\$ 1,307,742,161	\$ 1,331,294,065

6.3 Cash Flow

	Year 2 2025/2026	Year 3 2026/2027	Year 4 2027/2028	Year 5 2028/2029
Cash Flows from Operating Activities				
<i>Receipts:</i>				
Receipts from Customers	\$ 79,610,058	\$ 81,329,586	\$ 84,550,798	\$ 88,013,344
Interest Received	\$ 2,855,675	\$ 2,827,582	\$ 2,796,021	\$ 2,763,672
Rental Income	\$ 600,387	\$ 615,996	\$ 631,397	\$ 647,182
Non-Capital Grants and Contributions	\$ 7,658,488	\$ 7,716,743	\$ 7,584,885	\$ 7,593,232
<i>Payments:</i>				
Payment to Suppliers	(\$ 66,727,614)	(\$ 67,520,045)	(\$ 70,141,729)	(\$ 68,950,662)
Borrowing Costs	(\$ 958,031)	(\$ 1,366,297)	(\$ 1,810,602)	(\$ 1,036,117)
Net Cash Provided (or Used) in Operating Activities	\$ 23,038,962	\$ 23,603,565	\$ 23,610,769	\$ 28,430,651
Cash Flows from Investing Activities				
<i>Receipts:</i>				
Proceeds from Sale of PPE	\$ 460,000	\$ 420,000	\$ 435,000	\$ 420,000
Grants, Subsidies, Contributions and Donations	\$ 7,940,886	\$ 6,696,050	\$ 6,128,194	\$ 6,228,194
<i>Payments:</i>				
Payments for PPE	(\$ 38,323,021)	(\$ 34,896,717)	(\$ 29,579,384)	(\$ 30,916,548)
Net Cash Provided (or Used) in Investing Activities	(\$ 29,922,135)	(\$ 27,780,667)	(\$ 23,016,190)	(\$ 24,268,354)
Cash Flows from Financing Activities				
<i>Receipts:</i>				
Proceeds from Borrowings	\$ 9,800,000	\$ 10,500,000	\$ -	\$ -
<i>Payments:</i>				
Repayments of Borrowings	(\$ 2,987,275)	(\$ 3,380,506)	(\$ 3,593,844)	(\$ 3,765,453)
Net Cash Provided (or Used) in Financing Activities	\$ 6,812,725	\$ 7,119,494	(\$ 3,593,844)	(\$ 3,765,453)
Net Increase/(Decrease) in Cash and Cash Equivalents	(\$ 70,448)	\$ 2,942,392	(\$ 2,999,265)	\$ 396,844
Cash and Cash Equivalents at Beginning of Period	\$ 52,627,392	\$ 52,556,944	\$ 55,499,336	\$ 52,500,071
Cash and Cash Equivalents at End of Period	\$ 52,556,944	\$ 55,499,336	\$ 52,500,071	\$ 52,896,917

	Year 6 2025/2030	Year 7 2030/2031	Year 8 2031/2032	Year 9 2032/2033	Year 10 2033/2034
Cash Flows from Operating Activities					
<i>Receipts:</i>					
Receipts from Customers	\$ 91,127,088	\$ 94,328,303	\$ 96,584,668	\$ 98,774,558	\$ 101,340,774
Interest Received	\$ 2,730,515	\$ 2,690,528	\$ 2,661,892	\$ 2,625,984	\$ 2,589,393
Rental Income	\$ 663,362	\$ 676,945	\$ 696,943	\$ 714,367	\$ 732,226
Non capital grants and contributions	\$ 7,601,788	\$ 7,610,556	\$ 7,619,544	\$ 7,628,759	\$ 7,638,203
<i>Payments:</i>					
Payment to Suppliers	(\$ 70,877,445)	(\$ 75,504,063)	(\$ 74,819,808)	(\$ 76,507,828)	(\$ 78,152,055)
Borrowing costs	(\$ 1,459,453)	(\$ 1,272,869)	(\$ 1,201,420)	(\$ 1,169,104)	(\$ 1,114,446)
Net Cash Provided (or Used) in Operating Activities	\$ 29,766,853	\$ 28,139,401	\$ 31,541,610	\$ 32,076,736	\$ 33,034,065
Cash Flows from Investing Activities					
<i>Receipts:</i>					
Proceeds from sale of PPE	\$ 430,000	\$ 465,000	\$ 440,000	\$ 400,000	\$ 412,000
Grants, subsidies, contributions & donations	\$ 6,228,194	\$ 5,939,252	\$ 6,228,194	\$ 6,228,194	\$ 6,228,194
<i>Payments:</i>					
Payments for PPE	(\$ 25,335,029)	(\$ 30,379,201)	(\$ 30,883,776)	(\$ 28,662,573)	(\$ 27,344,344)
Net Cash Provided (or Used) in Investing Activities	(\$ 18,676,835)	(\$ 23,974,949)	(\$ 24,215,582)	(\$ 22,034,379)	(\$ 20,704,150)
Cash Flows from Financing Activities					
<i>Receipts:</i>					
Proceeds from Borrowings	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Payments:</i>					
Repayments of borrowings	(\$ 3,837,183)	(\$ 4,023,836)	(\$ 802,929)	(\$ 846,062)	(\$ 891,771)
Net Cash Provided (or Used) in Financing Activities	(\$ 3,837,183)	(\$ 4,023,836)	(\$ 802,929)	(\$ 846,062)	(\$ 891,771)
Net Increase/(Decrease) in Cash and Cash Equivalents	\$ 7,272,835	\$ 139,616	\$ 6,523,107	\$ 9,166,295	\$ 11,438,164
Cash and Cash Equivalents at Beginning of Period	\$ 52,896,917	\$ 60,169,752	\$ 60,309,368	\$ 66,832,475	\$ 76,028,770
Cash and Cash Equivalents at End of Period	\$ 60,169,752	\$ 60,309,368	\$ 66,832,475	\$ 76,028,770	\$ 87,466,934

6.4 Changes in Equity

	Year 2 2025/2026	Year 3 2026/2027	Year 4 2027/2028	Year 5 2028/2029
Asset Revaluation Surplus				
Opening Balance	\$ 678,422,966	\$ 707,153,668	\$ 730,405,955	\$ 741,164,082
Increase/(Decrease) in Asset Revaluation Surplus	\$ 28,730,702	\$ 23,252,287	\$ 10,758,127	\$ 10,865,709
Closing Balance	\$ 707,153,668	\$ 730,405,955	\$ 741,164,082	\$ 752,029,791
Retained Surplus				
Opening Balance	\$ 442,557,290	\$ 448,698,696	\$ 454,532,878	\$ 460,615,345
Net Result	\$ 6,141,406	\$ 5,834,182	\$ 6,082,467	\$ 8,009,525
Closing Balance	\$ 448,698,696	\$ 454,532,878	\$ 460,615,345	\$ 468,624,869
Total Community Equity	\$ 1,155,852,364	\$ 1,184,938,833	\$ 1,201,779,427	\$ 1,220,654,660

	Year 6 2029/2030	Year 7 2030/2031	Year 8 2031/2032	Year 9 2032/2033	Year 10 2033/2034
Asset Revaluation Surplus					
Opening Balance	\$ 752,029,791	\$ 763,004,154	\$ 774,088,264	\$ 785,283,213	\$ 796,478,163
Increase/(Decrease) in Asset Revaluation Surplus	\$ 10,974,363	\$ 11,084,110	\$ 11,194,949	\$ 11,194,960	\$ 11,306,899
Closing Balance	\$ 763,004,154	\$ 774,088,264	\$ 785,283,213	\$ 796,478,163	\$ 807,785,062
Retained Surplus					
Opening Balance	\$ 468,624,869	\$ 477,984,154	\$ 488,699,251	\$ 499,587,369	\$ 511,263,998
Net Result	\$ 9,359,285	\$ 10,715,097	\$ 10,888,118	\$ 11,676,629	\$ 12,245,005
Closing Balance	\$ 477,984,154	\$ 488,699,251	\$ 499,587,369	\$ 511,263,968	\$ 523,509,003
Total Community Equity	\$ 1,240,988,308	\$ 1,262,787,515	\$ 1,284,870,582	\$ 1,307,742,161	\$ 1,331,294,065

7.0 Investments

Council had \$67.63m held in bank accounts on 30 September 2024. Out of this balance, 83.08% was held with QTC with an end of month interest rate of 4.75%, 16.42% was with Commonwealth Bank with an interest rate of 4.85% and the remaining 0.5% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2024	Current Rate
QTC	A1+	4.74%	4.75%
CBA General Account (new)	A1+	4.85%	4.85%
CBA General Account	A1+	4.85%	4.85%

Investment Portfolio Report

as at 30/9/2024

	Financial Institution			TOTAL
	Queensland Treasury	Bendigo Bank	Commonwealth Bank of Australia	
Opening Investment Balance 1 July 2024	58,494,113	80,649	3,531,679	62,106,441
Interest Rate	4.75%	0.00%	4.85%	
Deposits	6,000,000	261,350	57,362,646	63,623,997
Redemptions	- 9,000,000	-	49,873,162	58,873,162
Balance	55,494,113	341,999	11,021,163	66,857,275
Interest Income	711,269	-	82,753	794,022
Admin Charge	- 17,002	- 42	-	17,044
Net Interest Income	694,268	- 42	82,753	776,978
Ending Investment Balance as at 30/9/2024	56,188,381	341,957	11,103,916	67,634,254
% to Portfolio	83.08%	0.51%	16.42%	
Short Term Rating	A1+	A2	A1+	
Individual Counter - Party Limit	100%	10%	30%	
Maximum Funds Limit	No Limit	\$20M	\$20M	

8.0 Works for Queensland Round 4 (W4Q4) & Round 5 (W4Q5)

The Works for Queensland Round 4 has a total budget of \$5.63m with a grant period spanning from July 2021 to June 2024. Council has received a total of 90% of the grant funding (\$2,815,000 during July 2021 and \$2,252,000 during January 2024) with these funds being posted as a contract liability in the balance sheet until funds have been used. The Mt Wooroolin Reservoir was granted a small extension for project completion to 31 August 2024.

The Works for Queensland Round 5 has a total budget of \$8.44m with a grant period spanning from July 2024 to June 2027. Council has submitted its projects and have received approval from the funding body to begin these projects once the Project Funding Schedule has been executed.

9.0 Rates Update

During September 2024 the Rates Department have processed:

- 92 rates searches
- 334 rates requests
- 153 transfers of properties
- 23 amalgamations/splits
- 3 refunds processed

The July to December 2024 rates levy notices discount period ended on 16 September 2024. Reminder notices were issued on 4 October 2024.

10.0 Grants Report

Finance have developed a grants report in conjunction with the Senior Grants Audit Officer which will be included in this monthly financial report. The report is attached to this document and Finance and the Senior Grants Audit Officer will continue to refine the report to ensure that it continues to report up to date and relevant data. While the team have endeavoured to ensure that the information is accurate and up to date, it is acknowledged that some of the data relating to grant completion due dates and other details may still need to be updated in the instances where extensions have been approved or details have changed.

There may also be some grants missing from the below table which provides details on grants activities over the last few months including applications, successful submissions and any submissions that were unsuccessful. This listing will continue to be worked on to ensure that all grants are captured.

Recent Grant Activity Summary (3 months)

as at 30/09/2024

Grant Project Name	Grant Program
New Grant Applications Lodged	
Energy savings projects (incl solar installation)	Community Energy Program
Boondooma Bunkhouse Roof Renewal	24-28 Local Government Grants and Subsidies Program
Detailed Design Kingaroy Trunk Infrastructure	24-28 Local Government Grants and Subsidies Program
Mount Wooroolin Reservoir (2.8ML Storage)	24-28 Local Government Grants and Subsidies Program
Feral Pig Management	Queensland Feral Pest Initiative - Round 8
Kingaroy Trunk Main and Pump Station	Housing Support Program (HSP)
Kingaroy Heights Reservoir	Housing Support Program (HSP)
Kingaroy North Trunk Sewer Construction	Housing Support Program (HSP)
Mt Wooroolin Reservoir 3	Housing Support Program (HSP)
2024 Opening the Door to Housing for All	Scheme Supply Fund 2024-2026
Successful Grant Applications	
South Burnett Industrial Circular Economy Precinct	Regional Economic Futures Fund
Yurika Dark Fibre	Regional Economic Futures Fund
Kingaroy Water for Growth (Gordonbrook Dam Off Stream Storage)	Regional Economic Futures Fund
Unsuccessful Grant Applications	
Kingaroy Pool & Amenities Refurbishment	Growing Regions Program
Disaster Communications and Emergency Power Supply	Queensland Resilience & Risk Reduction Fund
Kingaroy Sustainable Airport Precinct Development Plan	Regional Precincts and Partnerships Program



2024/2025 Capex Report for Council

Project Code	Project Description	Grant Funding Body	REVENUE SOURCES					EXPENDITURE BUDGET			EXPENDITURE ACTUALS		
			Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2024/2025 Adopted Budget	Total Available Budget	Commitments	2024/2025 Actual Expenditure	2024/2025 Actual Expenditure & Commitments
Facilities													
Admin Office - Kinga													
007257	Kroy admin/chambers air-con replace	COUNCIL	20,000.00	-	-	-	-	20,000.00	20,000.00	20,000.00	3,454.55	-	3,454.55
Sub Activity Subtotal			20,000.00	-	-	-	-	20,000.00	20,000.00	20,000.00	3,454.55	-	3,454.55
Admin Office - BButt													
007256	Bbutt CC counter upgrade_securityscreen:	COUNCIL	85,000.00	-	-	-	-	85,000.00	85,000.00	85,000.00	-	-	-
Sub Activity Subtotal			85,000.00	-	-	-	-	85,000.00	85,000.00	85,000.00	-	-	-
Depot - Kingaroy													
006885	Kingaroy Depot - Solar Power	COUNCIL	-	200,000.00	-	200,000.00	-	400,000.00	400,000.00	400,000.00	-	-	-
Sub Activity Subtotal			-	200,000.00	-	200,000.00	-	400,000.00	400,000.00	400,000.00	-	-	-
Depot - Murgon													
006886	Murgon Depot - Crib Rm Repairs & H/Stan	COUNCIL	-	-	-	-	-	-	-	-	2,134.55	-	2,134.55
Sub Activity Subtotal			-	-	-	-	-	-	-	-	2,134.55	-	2,134.55
Hall - Murgon Town													
007260	Murgon Hall Archives_replace cement	COUNCIL	10,000.00	-	-	-	-	10,000.00	10,000.00	10,000.00	-	-	-
007261	Murgon Hall_Replace ceiling sheeting	COUNCIL	10,000.00	-	-	-	-	10,000.00	10,000.00	10,000.00	-	-	-
007262	Murgon Hall - Replace concrete stumps	COUNCIL	10,000.00	-	-	-	-	10,000.00	10,000.00	10,000.00	-	-	-
Sub Activity Subtotal			30,000.00	-	-	-	-	30,000.00	30,000.00	30,000.00	-	-	-
Hall - Blackbutt Mem													
006888	DLGGSP - Blackbutt Memorial Hall- ReRo	LGGSP	-	-	-	-	-	-	-	-	-	3,785.80	3,785.80
Sub Activity Subtotal			-	-	-	-	-	-	-	-	-	3,785.80	3,785.80
Housing													
006011	Nanango-Appin Street-Bathroom Repairs	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	50,000.00	-	-	-
007266	Nanango Brighthaven Units	COUNCIL	25,000.00	-	-	-	-	25,000.00	25,000.00	25,000.00	-	-	-
007267	Ngo Drayton villas bathroom upgrade	COUNCIL	55,000.00	-	-	-	-	55,000.00	55,000.00	55,000.00	-	-	-
Sub Activity Subtotal			130,000.00	-	-	-	-	130,000.00	130,000.00	130,000.00	-	-	-
Museum - Boondooma H													
006892	Boondooma Homestead - Restoration	COUNCIL	75,000.00	50,000.00	-	50,000.00	-	175,000.00	175,000.00	175,000.00	-	-	-
007269	Bdma Community centre stair replacement	COUNCIL	18,000.00	-	-	-	-	18,000.00	18,000.00	18,000.00	-	-	-
Sub Activity Subtotal			93,000.00	50,000.00	-	50,000.00	-	193,000.00	193,000.00	193,000.00	-	-	-
Museum - Nanango Rin													
007268	Ringsfield Veranda timber ceiling repair	COUNCIL	10,000.00	-	-	-	-	10,000.00	10,000.00	10,000.00	-	-	-
007270	Ringsfield House painting and maintenace	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	50,000.00	-	-	-
Sub Activity Subtotal			60,000.00	-	-	-	-	60,000.00	60,000.00	60,000.00	-	-	-
Swimming Pool - King													
007274	Kingaroy_Expansion joint_repainting	COUNCIL	140,000.00	-	-	-	-	140,000.00	140,000.00	140,000.00	-	-	-
007276	Kingaroy pool replace filter media	COUNCIL	45,000.00	-	-	-	-	45,000.00	45,000.00	45,000.00	-	-	-
Sub Activity Subtotal			185,000.00	-	-	-	-	185,000.00	185,000.00	185,000.00	-	-	-
Swimming Pool - Murg													
006895	Murgon S/Pool- Reseal Joint&Repaint	COUNCIL	-	-	-	-	-	-	-	-	-	45,960.30	45,960.30
Sub Activity Subtotal			-	-	-	-	-	-	-	-	-	45,960.30	45,960.30
Swimming Pool - Nana													
007273	Nanango South Burnett Aquatic Centre	COUNCIL	85,000.00	-	-	-	-	85,000.00	85,000.00	85,000.00	-	-	-
007275	Nanango_Expansion joint_repainting	COUNCIL	85,000.00	-	-	-	-	85,000.00	85,000.00	85,000.00	-	-	-
Sub Activity Subtotal			170,000.00	-	-	-	-	170,000.00	170,000.00	170,000.00	-	-	-

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2024/2025 Adopted Budget	Total Available Budget	Commitments	2024/2025 Actual Expenditure	2024/2025 Actual Expenditure & Commitments
Swimming Pool - Wond													
006992	LRCI_4_B - Wondai SP - Disabled Car Pa	LRCI_4_B	-	-	-	65,000.00	-	65,000.00	65,000.00	65,000.00	3,134.88	27,936.52	31,071.40
007277	Wondai pool_new chlorine tank	COUNCIL	25,000.00	-	-	-	-	25,000.00	25,000.00	25,000.00	-	-	-
Sub Activity Subtotal			25,000.00	-	-	65,000.00	-	90,000.00	90,000.00	90,000.00	3,134.88	27,936.52	31,071.40
Public Conveniences													
007258	Kroy Glendon St Toilets_Qld Health	COUNCIL	150,000.00	-	-	-	-	150,000.00	150,000.00	150,000.00	-	-	-
Sub Activity Subtotal			150,000.00	-	-	-	-	150,000.00	150,000.00	150,000.00	-	-	-
Sp/ground-Murgon													
006893	LRCI - Murgon PCYC - Bathroom Renovat	LRCI_4_A	-	-	-	500,000.00	-	500,000.00	500,000.00	500,000.00	228,656.64	222,072.02	450,728.66
006894	Murgon PCYC - New Balustrade & Seating	COUNCIL	-	80,000.00	-	-	-	80,000.00	80,000.00	80,000.00	47,541.64	-	47,541.64
Sub Activity Subtotal			-	80,000.00	-	500,000.00	-	580,000.00	580,000.00	580,000.00	276,198.28	222,072.02	498,270.30
W4Q - Round 4													
006758	W4Q4-Lions Park Kingaroy Amenities	W4Q4	-	-	-	-	-	-	-	-	-	925.37	925.37
Sub Activity Subtotal			-	-	-	-	-	-	-	-	-	925.37	925.37
W4Q Round 5													
007263	Proston Hall - Lighting Upgrade	W4Q5	-	-	-	20,000.00	-	20,000.00	20,000.00	20,000.00	-	-	-
007264	Durong Hall - Sign & Shelter	W4Q5	-	-	-	30,000.00	-	30,000.00	30,000.00	30,000.00	-	-	-
007271	Ringsfield House Shade Sail	W4Q5	-	-	-	50,000.00	-	50,000.00	50,000.00	50,000.00	-	-	-
Sub Activity Subtotal			-	-	-	100,000.00	-	100,000.00	100,000.00	100,000.00	-	-	-
Arts													
007259	Kroy art gallery ducted a/c replacement	COUNCIL	70,000.00	-	-	-	-	70,000.00	70,000.00	70,000.00	-	-	-
Sub Activity Subtotal			70,000.00	-	-	-	-	70,000.00	70,000.00	70,000.00	-	-	-
Activity Total			1,018,000.00	330,000.00	-	915,000.00	-	2,263,000.00	2,263,000.00	2,263,000.00	284,922.26	300,680.01	585,602.27
Office													
Info Serv - ICT													
000379	Computer Infrastructure & Upgrade	COUNCIL	197,000.00	-	-	-	-	197,000.00	197,000.00	197,000.00	158,950.00	92,928.66	251,878.66
000381	Server Hardware	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	50,000.00	-	4,329.06	4,329.06
000382	Photocopiers & Printers	COUNCIL	20,000.00	-	-	-	-	20,000.00	20,000.00	20,000.00	-	6,255.00	6,255.00
007126	Drone	COUNCIL	-	-	-	-	-	-	-	-	-	7,900.00	7,900.00
007127	WHS Requirement for Traffic Management	COUNCIL	95,000.00	-	-	-	-	95,000.00	95,000.00	95,000.00	-	-	-
Sub Activity Subtotal			362,000.00	-	-	-	-	362,000.00	362,000.00	362,000.00	158,950.00	111,412.72	270,362.72
Activity Total			362,000.00	-	-	-	-	362,000.00	362,000.00	362,000.00	158,950.00	111,412.72	270,362.72
Fleet													
Plant & Fleet Manage													
006515	Plant and Fleet Replacement 2021-22	COUNCIL	-	-	-	-	-	-	-	-	-	481,720.36	481,720.36
006767	Plant and Fleet Replacement 2022/2023	COUNCIL	-	-	-	-	-	-	-	-	581,966.36	113,776.00	695,742.36
006876	Plant & Fleet Replacement 2023/2024	COUNCIL	-	-	-	-	-	-	-	-	976,855.37	1,588,235.06	2,565,090.43
007121	Plant & Fleet Replacement 2024/2025	COUNCIL	1,779,500.00	3,780,216.14	430,000.00	69,644.86	-	6,059,361.00	6,059,361.00	6,059,361.00	-	22,105.75	22,105.75
Sub Activity Subtotal			1,779,500.00	3,780,216.14	430,000.00	69,644.86	-	6,059,361.00	6,059,361.00	6,059,361.00	1,558,821.73	2,205,837.17	3,764,658.90
Activity Total			1,779,500.00	3,780,216.14	430,000.00	69,644.86	-	6,059,361.00	6,059,361.00	6,059,361.00	1,558,821.73	2,205,837.17	3,764,658.90
Community & Lifestyle													
Aerodrome - Kingaroy													
007135	Kroy Aerodrome - Stage 2 Masterplan	COUNCIL	20,000.00	-	-	-	-	20,000.00	20,000.00	20,000.00	-	-	-
007136	Kroy Aerodrome - ARO Office	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	50,000.00	-	-	-
Sub Activity Subtotal			70,000.00	-	-	-	-	70,000.00	70,000.00	70,000.00	-	-	-
Cemeteries - Kingaro													
006774	CP - Taabinga Cemetery expansion	COUNCIL	-	52,000.00	-	-	-	52,000.00	52,000.00	52,000.00	-	-	-
006913	CP-All Cemeteries - new signage	COUNCIL	-	43,405.37	-	-	-	43,405.37	43,405.37	43,405.37	-	-	-
Sub Activity Subtotal			-	95,405.37	-	-	-	95,405.37	95,405.37	95,405.37	-	-	-
Cemeteries - Murgon													
006993	Murgon Cemetery - Toilet Refurbishment	COUNCIL	10,000.00	20,000.00	-	-	-	30,000.00	30,000.00	30,000.00	-	-	-

- as at DD MMMM YYYY -

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2024/2025 Adopted Budget	Total Available Budget	Commitments	2024/2025 Actual Expenditure	2024/2025 Actual Expenditure & Commitments
Sub Activity Subtotal			10,000.00	20,000.00	-	-	-	30,000.00	30,000.00	30,000.00	-	-	-
Saleyards - Coolabun													
006777	CP - Coolabunia Saleyards-Asset Upgrade	COUNCIL	150,000.00	-	-	-	-	150,000.00	150,000.00	150,000.00	12,838.50	-	12,838.50
006915	CP-Coolabunia Saleyards truckwash upgr	COUNCIL	-	-	-	-	-	-	-	-	-	6,588.13	6,588.13
007137	Coolabunia Saleyards Security Fencing	COUNCIL	120,000.00	-	-	-	-	120,000.00	120,000.00	120,000.00	-	-	-
Sub Activity Subtotal			270,000.00	-	-	-	-	270,000.00	270,000.00	270,000.00	12,838.50	6,588.13	19,426.63
Tourism - Yallakool													
007141	BP Dam-Replace sliding doors/Security	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	30,000.00	-	-	-
007142	BP Dam-Painting Cabin Roofs	COUNCIL	8,000.00	-	-	-	-	8,000.00	8,000.00	8,000.00	-	-	-
Sub Activity Subtotal			38,000.00	-	-	-	-	38,000.00	38,000.00	38,000.00	-	-	-
Tourism - Lake Boon													
007138	Bdma Dam Bunkhouse Replace leaking ro	COUNCIL	75,000.00	-	-	75,000.00	-	150,000.00	150,000.00	150,000.00	-	-	-
007139	Bdma Dam - Disability Access	COUNCIL	20,000.00	-	-	-	-	20,000.00	20,000.00	20,000.00	-	-	-
007140	Bdma Dam-Replace sliding doors/Security	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	30,000.00	-	-	-
007143	Bdma Dam-Construct Concrete Slabs	W4Q5	-	-	-	100,000.00	-	100,000.00	100,000.00	100,000.00	-	-	-
Sub Activity Subtotal			125,000.00	-	-	175,000.00	-	300,000.00	300,000.00	300,000.00	-	-	-
General													
007144	Community Message Boards	QLD_R&RR	19,250.00	-	-	365,750.00	-	385,000.00	385,000.00	385,000.00	-	-	-
007145	Ngo Backup Generator	QLD_R&RR	23,237.00	-	-	441,513.00	-	464,750.00	464,750.00	464,750.00	-	-	-
Sub Activity Subtotal			42,487.00	-	-	807,263.00	-	849,750.00	849,750.00	849,750.00	-	-	-
Activity Total			555,487.00	115,405.37	-	982,263.00	-	1,653,155.37	1,653,155.37	1,653,155.37	12,838.50	6,588.13	19,426.63
Plant & Equipment													
General													
006854	DisasterResilience-DedicatedStorageSout	DRFA	-	-	-	-	-	-	-	-	-	207.15	207.15
006855	DisasterResilience-DedicatedStorageCent	DRFA	-	-	-	-	-	-	-	-	-	456.99	456.99
006856	DRFA Resilience DRFA - Gen Trailer	DRFA	-	-	-	-	-	-	-	-	363.64	25,480.37	25,844.01
007035	Disaster Resilience DRFA - Vehicle Racks	DRFA	-	-	-	-	-	-	-	-	181.82	21,186.63	21,368.45
007304	Disaster Resilience DRFA - Trailer/Gener	DRFA	-	-	-	-	-	-	-	-	22,472.99	117.45	22,590.44
Sub Activity Subtotal			-	-	-	-	-	-	-	-	23,018.45	47,448.59	70,467.04
Activity Total			-	-	-	-	-	-	-	-	23,018.45	47,448.59	70,467.04
Parks													
W4Q - Round 4													
006807	W4Q4-Tipperary Flat N'go - Rd & Carpark	W4Q4	-	-	-	-	-	-	-	-	-	17,827.86	17,827.86
006925	W4Q4-Kumbia Park Redevelopment	W4Q4	-	-	-	-	-	-	-	-	766.50	-	766.50
006926	W4Q4-Kingaroy Memorial Park	W4Q4	-	-	-	-	-	-	-	-	12,250.20	-	12,250.20
Sub Activity Subtotal			-	-	-	-	-	-	-	-	13,016.70	17,827.86	30,844.56
Parks - Kingaroy													
006849	DRFA-Memorial Park Footbridge	DRFA	-	-	-	-	-	-	-	-	-	28,586.58	28,586.58
006875	MIP-Memorial Park Multi Court & Ninja	MIP	-	511,111.11	-	138,888.89	-	650,000.00	650,000.00	650,000.00	329,575.47	233,815.36	563,390.83
006930	Kumbia Recreation Park Redevelopment	COUNCIL	-	-	-	-	-	-	-	-	5,445.25	10,017.61	15,462.86
007236	Refurbishment of Kingaroy Skate park	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	30,000.00	-	-	-
007240	Sofffall Replacement - Kingaroy	COUNCIL	265,000.00	-	-	-	-	265,000.00	265,000.00	265,000.00	-	-	-
007243	Sofffall Replacement - Wooroolin	COUNCIL	15,000.00	-	-	-	-	15,000.00	15,000.00	15,000.00	30,775.00	-	30,775.00
007247	Kingaroy Lions Carpark Reseal	LRCL_4_A	-	-	-	35,000.00	-	35,000.00	35,000.00	35,000.00	-	4,645.46	4,645.46
007252	W4Q5 Carroll Nature Reserve	W4Q5	-	-	-	10,000.00	-	10,000.00	10,000.00	10,000.00	-	236.96	236.96
007253	Hillview Detention Basin_Cameras	W4Q5	-	-	-	10,000.00	-	10,000.00	10,000.00	10,000.00	-	-	-
007255	Adermann Park - Amenities	W4Q5	-	-	-	100,000.00	-	100,000.00	100,000.00	100,000.00	-	-	-
007307	Kroy Memorial Park-Playground Replacem	COUNCIL	-	-	-	-	-	-	-	-	75,905.00	9,475.78	85,380.78
007321	Carroll Nature Park	COUNCIL	-	-	-	-	-	-	-	-	1,560.00	5,959.76	7,519.76
Sub Activity Subtotal			310,000.00	511,111.11	-	293,888.89	-	1,115,000.00	1,115,000.00	1,115,000.00	443,260.72	292,737.51	735,998.23
Parks - Nanango													
006933	MIIFF-Amenities Block Nanango Butter Fa	MIIFF	-	110,000.00	-	204,719.00	-	314,719.00	314,719.00	314,719.00	-	-	-
006998	Tipperary Flat N'go-Toilet Block Varnish	COUNCIL	-	-	-	-	-	-	-	-	136.36	-	136.36
007083	MIIFF-Amenities Block Nanango Butter Fa	MIIFF	-	-	-	-	-	-	-	-	122,551.50	50,261.50	172,813.00

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2024/2025 Adopted Budget	Total Available Budget	Commitments	2024/2025 Actual Expenditure	2024/2025 Actual Expenditure & Commitments
007244	Sofffall Replacement - Nanango	COUNCIL	65,000.00	-	-	-	-	65,000.00	65,000.00	65,000.00	24,986.00	8,329.21	33,315.21
007246	Nanango Walking Track	LRCL_4_A	-	-	-	34,000.00	-	34,000.00	34,000.00	34,000.00	25,931.82	-	25,931.82
007249	Pioneer Park Mill Flat-Drayton_Footpath	COUNCIL	-	-	-	20,000.00	-	20,000.00	20,000.00	20,000.00	-	2,800.00	2,800.00
007250	Pioneer Park	W4Q5	-	-	-	20,000.00	-	20,000.00	20,000.00	20,000.00	-	-	-
Sub Activity Subtotal			65,000.00	110,000.00	-	278,719.00	-	453,719.00	453,719.00	453,719.00	173,605.68	61,390.71	234,996.39
Parks - Blackbutt													
007079	Blackbutt Parklands & Sensory Garden	CONTRIB	-	-	-	-	-	-	-	-	-	6,213.24	6,213.24
007239	Blackbutt signage	COUNCIL	15,000.00	-	-	-	-	15,000.00	15,000.00	15,000.00	-	-	-
Sub Activity Subtotal			15,000.00	-	-	-	-	15,000.00	15,000.00	15,000.00	-	6,213.24	6,213.24
Parks - Murgon													
006753	Murgon QEII Park - Stage 2	COUNCIL	-	-	-	-	-	-	-	-	1,288.00	-	1,288.00
007241	Sofffall Replacement - Murgon	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	30,000.00	35,183.00	-	35,183.00
007254	MIFF-Amenities Block Murgon R&Y Park	MIFF	-	110,000.00	-	226,184.00	-	336,184.00	336,184.00	336,184.00	87,307.50	30,757.04	118,064.54
Sub Activity Subtotal			30,000.00	110,000.00	-	226,184.00	-	366,184.00	366,184.00	366,184.00	123,778.50	30,757.04	154,535.54
Parks - Wondai													
007242	Sofffall Replacement - Wondai	COUNCIL	25,000.00	-	-	-	-	25,000.00	25,000.00	25,000.00	-	-	-
007245	Wondai Skate Park_Retaining wall	COUNCIL	80,000.00	-	-	-	-	80,000.00	80,000.00	80,000.00	-	-	-
Sub Activity Subtotal			105,000.00	-	-	-	-	105,000.00	105,000.00	105,000.00	-	-	-
Parks - Proston													
007237	Proston bollards railway park	COUNCIL	20,000.00	-	-	-	-	20,000.00	20,000.00	20,000.00	3,909.09	12,602.93	16,512.02
Sub Activity Subtotal			20,000.00	-	-	-	-	20,000.00	20,000.00	20,000.00	3,909.09	12,602.93	16,512.02
Rail Trails													
006936	DRFA Kingaroy-Murgon Rail Trail Crossing	DRFA	-	-	-	-	-	-	-	-	67,246.18	3,495.00	70,741.18
007026	DTIS - King-Mur Rail Trail Pavement/Cross	DTIS	-	-	-	-	-	-	-	-	82,810.13	2,392.50	85,202.63
007248	Rail Trail_Access gates_concrete path	LRCL_4_A	-	-	-	12,000.00	-	12,000.00	12,000.00	12,000.00	25.78	469.24	495.02
007251	South Burnett Rail Trail Public Art Plan	W4Q5	-	-	-	10,000.00	-	10,000.00	10,000.00	10,000.00	-	-	-
Sub Activity Subtotal			-	-	-	22,000.00	-	22,000.00	22,000.00	22,000.00	150,082.09	6,356.74	156,438.83
General													
006995	REGIONAL-CCTV Install and Server Upgr	COUNCIL	-	-	-	-	-	-	-	-	300.00	-	300.00
007238	Priority Playground Audit_replacement	COUNCIL	90,000.00	-	-	-	-	90,000.00	90,000.00	90,000.00	-	10,122.00	10,122.00
Sub Activity Subtotal			90,000.00	-	-	-	-	90,000.00	90,000.00	90,000.00	300.00	10,122.00	10,422.00
Activity Total			635,000.00	731,111.11	-	820,791.89	-	2,186,903.00	2,186,903.00	2,186,903.00	907,952.78	438,008.03	1,345,960.81
Roads													
W4Q - Round 4													
006975	W4Q4 Wondai CBD Scott Street	W4Q4	-	-	-	-	-	-	-	-	305,493.82	53,569.08	359,062.90
Sub Activity Subtotal			-	-	-	-	-	-	-	-	305,493.82	53,569.08	359,062.90
W4Q Round 5													
007265	Wooroolin Hall - Footpath Upgrade	W4Q5	-	-	-	20,000.00	-	20,000.00	20,000.00	20,000.00	-	-	-
007272	Murgon Uniting Church- Access Upgrade	W4Q5	-	-	-	13,714.00	-	13,714.00	13,714.00	13,714.00	-	-	-
Sub Activity Subtotal			-	-	-	33,714.00	-	33,714.00	33,714.00	33,714.00	-	-	-
Bridges													
006538	Murgon-CherbourgRd-SawpitCkBridge-Gu	COUNCIL	-	94,736.00	-	-	-	94,736.00	94,736.00	94,736.00	-	-	-
006540	Cushnie-HomecreekLoopRd-TimberBridge	BRP	-	177,721.02	-	545,958.98	-	723,680.00	723,680.00	723,680.00	-	-	-
Sub Activity Subtotal			-	272,457.02	-	545,958.98	-	818,416.00	818,416.00	818,416.00	-	-	-
Grav Resheet													
006907	Benarkin-Staines Rd-GR	COUNCIL	-	50,000.00	-	-	-	50,000.00	50,000.00	50,000.00	11,645.91	81,685.46	93,331.37
007120	Wattlegrove Road Gravel Resheet	COUNCIL	-	-	-	-	-	-	-	-	880.00	42,399.13	43,279.13
007291	Gravel Resheeting Program 24/25	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	50,000.00	-	-	-
007295	Shoulder Resheeting Program 24/25	COUNCIL	500,000.00	-	-	-	-	500,000.00	500,000.00	500,000.00	-	-	-
007300	Coolabunia-PetersenDr-ShoulderResheeti	COUNCIL	-	-	-	-	-	-	-	-	0.91	47,842.00	47,842.91

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2024/2025 Adopted Budget	Total Available Budget	Commitments	2024/2025 Actual Expenditure	2024/2025 Actual Expenditure & Commitments
Sub Activity Subtotal			550,000.00	50,000.00	-	-	-	600,000.00	600,000.00	600,000.00	12,526.82	171,926.59	184,453.41
Pavement Rehab													
005479	Niagara Road (Wind Farm)	COUNCIL	-	-	-	-	-	-	-	-	59,518.48	3,770.36	63,288.84
006970	RTR-Tingoora Chelmsford Rd-Pavement F	RTR	-	-	-	-	-	-	-	-	74,445.60	729,945.82	804,391.42
006978	Major Mechanical Repairs Sealed Roads	COUNCIL	-	-	-	-	-	-	-	-	63,536.13	61,573.08	125,109.21
007004	Wondai Roundabout	LRCL_4_B	-	-	-	470,000.00	-	470,000.00	470,000.00	470,000.00	132,726.03	106,425.35	239,151.38
007279	STIP-TanduringieSS-Pavement&SealingW	STIP	62,000.00	-	-	62,000.00	-	124,000.00	124,000.00	124,000.00	19,421.48	24,945.85	44,367.33
007293	Major Mechancial Repairs 24/25	COUNCIL	1,000,000.00	20,000.00	-	-	-	1,020,000.00	1,020,000.00	1,020,000.00	-	-	-
007294	RTR-Tingoora Chelmsford Rd-Stage 2	RTR	-	790,427.00	-	2,137,812.00	-	2,928,239.00	2,928,239.00	2,928,239.00	3,787.50	11,362.50	15,150.00
007297	Kingaroy-Alice St-Road Rehab	W4Q5	-	-	-	241,763.00	-	241,763.00	241,763.00	241,763.00	-	13,499.13	13,499.13
Sub Activity Subtotal			1,062,000.00	810,427.00	-	2,911,575.00	-	4,784,002.00	4,784,002.00	4,784,002.00	353,435.22	951,522.09	1,304,957.31
Footpaths & Cycleway													
006739	Nanango-Drayton St-Footpath	COUNCIL	-	50,000.00	-	-	-	50,000.00	50,000.00	50,000.00	54,528.86	66,068.71	120,597.57
006950	STIP-MurgonStateHighSchool-Parking	STIP	-	-	-	-	-	-	-	-	-	824.52	824.52
007278	STIP-MugonStateSchool-ConstructFootpa	STIP	62,000.00	-	-	62,000.00	-	124,000.00	124,000.00	124,000.00	16,219.28	-	16,219.28
007281	W4Q5-NanangoCBD-(Fitzroy-Palace) FP	W4Q5	-	-	-	228,400.00	-	228,400.00	228,400.00	228,400.00	18,992.01	-	18,992.01
007282	W4Q5-NanangoBoorklandRd(Oliver-Caim	W4Q5	-	-	-	26,340.00	-	26,340.00	26,340.00	26,340.00	13,492.01	-	13,492.01
007283	W4Q5-BunyaAv(Dandabah Carpark)-Foot	W4Q5	-	-	-	70,000.00	-	70,000.00	70,000.00	70,000.00	13,492.01	-	13,492.01
007284	W4Q5-Murgon-LambSt-FP	W4Q5	-	-	-	103,000.00	-	103,000.00	103,000.00	103,000.00	13,492.01	6,053.67	19,545.68
007299	SAFEST-(TIDS)-Kingaroy-TessmannsRd	TIDS	121,328.00	-	-	121,328.00	-	242,656.00	242,656.00	242,656.00	13,492.01	1,725.27	15,217.28
Sub Activity Subtotal			183,328.00	50,000.00	-	611,068.00	-	844,396.00	844,396.00	844,396.00	143,708.19	74,672.17	218,380.36
Pedestrian Crossing													
007118	STIP-Nanango SHS- Ped Crossing/FP	STIP	150,000.00	-	-	150,000.00	-	300,000.00	300,000.00	300,000.00	96,547.00	16,542.18	113,089.18
007280	STIP-St Patricks-PedCrossing	STIP	97,500.00	-	-	97,500.00	-	195,000.00	195,000.00	195,000.00	13,492.01	-	13,492.01
Sub Activity Subtotal			247,500.00	-	-	247,500.00	-	495,000.00	495,000.00	495,000.00	110,039.01	16,542.18	126,581.19
Bitumen Resealing													
006717	LRCL-Kingaroy-First Ave-Reseal	LRCL_3	-	-	-	-	-	-	-	-	-	969.16	969.16
006964	Charlestown-Transmitter Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	0.01	-	0.01
007105	Wondai-Wesslings Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	2,880.00	2,880.00
007106	Murgon-Ferris Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	75,109.94	28,991.00	104,100.94
007107	Booie-Radunzs Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	5,405.00	5,405.00
007108	Cloyna-Bicks Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	2,590.00	2,590.00
007109	Kingaroy-Industrial Ave-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	4,740.00	4,740.00
007110	Booie-North Branch Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	6,605.00	6,605.00
007112	Blackbutt-Nukku Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	54,288.86	10,752.43	65,041.29
007114	Blackbutt-Muir St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	54,552.71	256.70	54,809.41
007154	Blackbutt-Farrington Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	54,446.73	1,211.19	55,657.92
007157	Nanango-Gipps St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	54,956.39	3,163.11	58,119.50
007158	Booie-Hillsdale Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	89.43	89.43
007160	Sandy Ridges-Manumbar Road-Reseal	COUNCIL	-	-	-	-	-	-	-	-	54,288.85	9,205.72	63,494.57
007161	Crawford-Siefert Street-Reseal	COUNCIL	-	-	-	-	-	-	-	-	55,277.74	21,357.94	76,635.68
007164	Booie-Malar Road-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	503.33	503.33
007165	Mondure-McConnel Way-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	1,229.40	1,229.40
007167	Windaera-Morgans Road-Reseal	COUNCIL	-	-	-	-	-	-	-	-	51,663.12	11,896.66	63,559.78
007172	Crawford-Wingfields Road-Reseal	COUNCIL	-	-	-	-	-	-	-	-	195,696.35	15,428.96	211,125.31
007177	Blackbutt-Gladys St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	54,464.77	939.06	55,403.83
007178	Blackbutt-Douglas St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	54,464.77	406.59	54,871.36
007179	Crawford-Weens Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	8,056.27	8,056.27
007181	Corndale-Corndale Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	56,109.11	9,795.91	65,905.02
007183	Hivesville-Hivesville Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	63,422.98	60,713.08	124,136.06
007187	Memerambi-King St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	56,137.32	4,829.24	60,966.56
007190	Wondai-Slaters Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	54,332.07	3,427.13	57,759.20
007206	Blackbutt Nth-Crumpton Dr-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	3,986.17	3,986.17
007230	Nanango-Oliver Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	54,288.87	3,119.21	57,408.08
007292	Bitumen Reseal Program 24/25	TIDS	3,733,277.56	1,634,067.44	-	242,655.00	-	5,610,000.00	5,610,000.00	5,610,000.00	-	-	-
007298	Roads Reseals & Upgrades	W4Q5	-	-	-	390,000.00	-	390,000.00	390,000.00	390,000.00	-	-	-

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2024/2025 Adopted Budget	Total Available Budget	Commitments	2024/2025 Actual Expenditure	2024/2025 Actual Expenditure & Commitments
007301	Nanango-Silverleaf Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	54,332.21	2,683.16	57,015.37
007310	Blackbutt-Grosvenor Lane-Reseal	COUNCIL	-	-	-	-	-	-	-	-	54,464.77	716.16	55,180.93
007311	Taromeo-David Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	54,288.86	1,891.03	56,179.89
007312	Benarkin-Scott St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	54,288.85	7,975.26	62,264.11
007314	Wooroolin-Denmark Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	54,288.85	5,765.34	60,054.19
007316	Wooroolin-Alexander St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	54,622.62	453.76	55,076.38
007319	Proston-Butler Dr-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	2,955.36	2,955.36
Sub Activity Subtotal			3,733,277.56	1,634,067.44	-	632,655.00	-	6,000,000.00	6,000,000.00	6,000,000.00	1,369,786.75	244,987.76	1,614,774.51
General													
006733	Kingaroy-Birt Rd-Dust Suppression Trial	COUNCIL	-	-	-	-	-	-	-	-	14,852.72	-	14,852.72
006969	Advanced Design 23/24	COUNCIL	-	-	-	-	-	-	-	-	19,727.00	10,720.26	30,447.26
007001	Blackspot-Appin St/Cairns St-Intersectio	BLKSPOT	-	-	-	-	-	-	-	-	-	3,086.77	3,086.77
007011	McCauley Weir Road Reopening and Sign	COUNCIL	-	-	-	-	-	-	-	-	272.73	-	272.73
007117	Advanced Design 24/25	COUNCIL	500,000.00	-	-	-	-	500,000.00	500,000.00	500,000.00	195,338.40	15,380.63	210,719.03
007285	W4Q5-Nanango-Little Drayton St-Lighting	W4Q5	-	-	-	20,000.00	-	20,000.00	20,000.00	20,000.00	-	-	-
007286	W4Q5-Boyneside-Bilboa Rd-Windfarm	W4Q5	-	-	-	60,000.00	-	60,000.00	60,000.00	60,000.00	-	-	-
007290	Crawford-CrawfordStateSchool-BusShelte	COUNCIL	22,000.00	-	-	-	-	22,000.00	22,000.00	22,000.00	-	5,296.25	5,296.25
007296	Blackbutt-Morris St- Road Seal Design	W4Q5	-	-	-	50,000.00	-	50,000.00	50,000.00	50,000.00	-	-	-
Sub Activity Subtotal			522,000.00	-	-	130,000.00	-	652,000.00	652,000.00	652,000.00	230,190.85	34,483.91	264,674.76
Urban Drainage													
007287	W4Q5-Kingaroy-AlfordSt-Drainage	W4Q5	-	-	-	50,000.00	-	50,000.00	50,000.00	50,000.00	13,492.01	-	13,492.01
007288	W4Q5-Kingaroy-MoynaSt-Kerb&Channel	W4Q5	-	-	-	200,000.00	-	200,000.00	200,000.00	200,000.00	45,146.57	5,753.19	50,899.76
007289	W4Q5-Crawford-SiefertSt-Drainage	W4Q5	-	-	-	24,000.00	-	24,000.00	24,000.00	24,000.00	13,492.02	4,045.46	17,537.48
007325	Murgon-Gesslers Rd-Stormwater	COUNCIL	-	-	-	-	-	-	-	-	-	1,941.39	1,941.39
Sub Activity Subtotal			-	-	-	274,000.00	-	274,000.00	274,000.00	274,000.00	72,130.60	11,740.04	83,870.64
FD & Complimentary													
006736	Flood Damage - Council Betterment	COUNCIL	-	1,000,000.00	-	-	-	1,000,000.00	1,000,000.00	1,000,000.00	-	-	-
006813	EV03 Betterment Mondure Crossing Road	QRA	-	-	-	-	-	-	-	-	7,476.32	9,581.61	17,057.93
006843	EV04 Betterment Mercer Springate Road	QRA	-	-	-	-	-	-	-	-	-	1,176.13	1,176.13
006844	EV01 Betterment Dip Road	QRA	-	-	-	-	-	-	-	-	834,288.02	105,247.20	939,535.22
006984	EV03 Betterment Williams Road	QRA	-	-	-	-	-	-	-	-	-	1,931.30	1,931.30
006997	River Road Pavement repair Comp works	COUNCIL	-	-	-	-	-	-	-	-	1,700.00	-	1,700.00
007016	EV01 Betterment Flagstone Creek Road	QRA	-	-	-	-	-	-	-	-	-	107,315.22	107,315.22
007041	EV01 Betterment Finnemores Road	QRA	-	-	-	-	-	-	-	-	1,968.33	2,160.00	4,128.33
007042	EV01 Betterment Greenview Road	QRA	-	-	-	-	-	-	-	-	1,145.82	1,215.00	2,360.82
007043	EV01 Betterment Hogg's Road	QRA	-	-	-	-	-	-	-	-	1,797.17	1,620.00	3,417.17
007044	EV01 Betterment Ironpot Road	QRA	-	-	-	-	-	-	-	-	2,705.26	652.61	3,357.87
007045	EV01 Betterment Jerrards Road	QRA	-	-	-	-	-	-	-	-	8,833.70	7,020.00	15,853.70
007046	EV01 Betterment Kings Bridge Road	QRA	-	-	-	-	-	-	-	-	7,249.05	8,190.00	15,439.05
007047	EV01 Betterment Lamperds Road	QRA	-	-	-	-	-	-	-	-	2,619.67	1,905.00	4,524.67
007048	EV01 Betterment M'Well Upper Yarraman	QRA	-	-	-	-	-	-	-	-	1,402.55	2,025.00	3,427.55
007049	EV01 Betterment Manubar Road	QRA	-	-	-	-	-	-	-	-	2,790.84	2,445.00	5,235.84
007050	EV01 Betterment Nords Road	QRA	-	-	-	-	-	-	-	-	2,648.21	3,055.00	5,703.21
007051	EV01 Betterment Old Wondai Road	QRA	-	-	-	-	-	-	-	-	2,705.26	2,175.00	4,880.26
007052	EV01 Betterment Parkers Road	QRA	-	-	-	-	-	-	-	-	2,619.68	1,905.00	4,524.68
007053	EV01 Betterment Pedersens Road	QRA	-	-	-	-	-	-	-	-	2,990.53	4,135.00	7,125.53
007054	EV01 Betterment Recreation Drive	QRA	-	-	-	-	-	-	-	-	2,562.62	2,785.00	5,347.62
007055	EV01 Betterment Smiths Road Inverlaw	QRA	-	-	-	-	-	-	-	-	1,882.74	1,890.00	3,772.74
007056	EV01 Betterment Trentham Lane	QRA	-	-	-	-	-	-	-	-	2,605.42	673.61	3,279.03
007057	EV01 Betterment Trouts Road	QRA	-	-	-	-	-	-	-	-	2,477.05	2,515.00	4,992.05
007058	EV03 Betterment Arthur Street East	QRA	-	-	-	-	-	-	-	-	1,875.62	529.60	2,405.22
007059	EV03 Betterment Nords Road	QRA	-	-	-	-	-	-	-	-	5,267.89	2,920.00	8,187.89
007060	EV03 Betterment Tim Dwyer Road	QRA	-	-	-	-	-	-	-	-	3,905.75	652.61	4,558.36
007061	EV03 Betterment Weeks Road	QRA	-	-	-	-	-	-	-	-	4,124.45	961.61	5,086.06
007062	EV04 Betterment Manar Road	QRA	-	-	-	-	-	-	-	-	5,160.92	1,213.61	6,374.53
007063	EV04 Betterment Magee Road	QRA	-	-	-	-	-	-	-	-	3,905.76	652.61	4,558.37
007064	EV04 Betterment Walkers Road	QRA	-	-	-	-	-	-	-	-	2,855.03	853.61	3,708.64
007065	EV04 Betterment Kearneys Road	QRA	-	-	-	-	-	-	-	-	2,500.82	565.61	3,066.43
007066	EV04 Betterment Hodges Road	QRA	-	-	-	-	-	-	-	-	2,415.25	1,188.00	3,603.25
007067	EV04 Betterment Goldsworthy Road	QRA	-	-	-	-	-	-	-	-	2,598.29	2,084.00	4,682.29
007086	EVO_Project Mgmt_QRA Funded Betterm	QRA	-	-	-	-	-	-	-	-	-	29,669.84	29,669.84

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2024/2025 Adopted Budget	Total Available Budget	Commitments	2024/2025 Actual Expenditure	2024/2025 Actual Expenditure & Commitments
Sub Activity Subtotal			-	1,000,000.00	-	-	-	1,000,000.00	1,000,000.00	1,000,000.00	929,078.02	312,908.78	1,241,986.80
CAP-QRA-DRFA													
007078	CAP - QRA - DRFA - Flood Recovery Wor	QRA	-	-	-	-	-	-	-	-	-	720.00	720.00
Sub Activity Subtotal			-	-	-	-	-	-	-	-	-	720.00	720.00
Activity Total			6,298,105.56	3,816,951.46	-	5,386,470.98	-	15,501,528.00	15,501,528.00	15,501,528.00	3,526,389.28	1,873,072.60	5,399,461.88
Water Services													
W4Q - Round 4													
006906	W4Q4-Kingaroy Water Security MtWooroc	W4Q4	-	-	-	-	-	-	-	-	21,468.92	669,348.43	690,817.35
Sub Activity Subtotal			-	-	-	-	-	-	-	-	21,468.92	669,348.43	690,817.35
Water - General Oper													
006503	S1 & S2 - PC, SCADA & Telemetry WATEF	COUNCIL	-	-	-	-	-	-	-	-	15,079.88	-	15,079.88
006898	S3 - PC, SCADA & Telemetry WATER	COUNCIL	-	-	-	-	-	-	-	-	-	-	-
006909	Solar panels for treatment plants	COUNCIL	-	-	-	-	-	-	-	-	12,507.30	9,242.70	21,750.00
007153	Water Meter replacement	COUNCIL	125,000.00	-	-	-	-	125,000.00	125,000.00	125,000.00	-	-	-
Sub Activity Subtotal			125,000.00	-	-	-	-	125,000.00	125,000.00	125,000.00	27,587.18	9,242.70	36,829.88
Water - Blackbutt													
006788	Blackbutt HL PS Switchboard renewal +	COUNCIL	-	-	-	-	-	-	-	-	-	-	-
006899	Blackbutt WTP Switchboard Renewal & PC	COUNCIL	-	-	-	-	-	-	-	-	-	-	-
Sub Activity Subtotal			-	-	-	-	-	-	-	-	-	-	-
Water - Kingaroy													
005547	Gordonbrook WTP - Post Con Contract W	COUNCIL	-	-	-	-	-	-	-	-	162,280.01	16,720.20	179,000.21
006516	Gordonbrook Off Stream Storage Design	BOR_6	-	-	-	-	-	-	-	-	22,163.81	-	22,163.81
006566	Gordonbrook Dam Emergency Repairs 20	COUNCIL	-	-	-	-	-	-	-	-	-	-	-
006596	Gordonbrook Hydrological Modelling	COUNCIL	-	-	-	-	-	-	-	-	31,371.39	-	31,371.39
006787	Kingaroy Water Security Trunk Infra Upgr	COUNCIL	-	-	-	-	-	-	-	-	7,182.29	-	7,182.29
007133	Gordonbrook Dam Safety Hazard Action P	COUNCIL	87,500.00	-	-	-	-	87,500.00	87,500.00	87,500.00	90,257.76	-	90,257.76
007134	Gordonbrook WTP Raw Water Off Stream	REFF	-	3,200,000.00	-	-	-	3,200,000.00	3,200,000.00	3,200,000.00	-	-	-
007146	Kingaroy Heights 2x Res Reline	COUNCIL	625,000.00	-	-	-	-	625,000.00	625,000.00	625,000.00	-	-	-
007150	WMR-MARKWELL ST (Youngman St-Willi	COUNCIL	168,000.00	-	-	-	-	168,000.00	168,000.00	168,000.00	-	-	-
007151	WMR-GLENDON ST (Avoca St-Markwell S	COUNCIL	175,000.00	-	-	-	-	175,000.00	175,000.00	175,000.00	-	-	-
007152	WMR-WICKHAM ST (Appin St East-Good	COUNCIL	122,500.00	-	-	-	-	122,500.00	122,500.00	122,500.00	-	-	-
007235	Gordonbrook WTP Raw water pump 3	COUNCIL	100,000.00	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-
Sub Activity Subtotal			1,278,000.00	3,200,000.00	-	-	-	4,478,000.00	4,478,000.00	4,478,000.00	313,255.26	16,720.20	329,975.46
Water - Kumbia													
007147	Stuart River Rising Main Kumbia	COUNCIL	822,500.00	-	-	-	-	822,500.00	822,500.00	822,500.00	54,676.18	61,073.04	115,749.22
Sub Activity Subtotal			822,500.00	-	-	-	-	822,500.00	822,500.00	822,500.00	54,676.18	61,073.04	115,749.22
Water - Murgon													
007148	WMR-Murgon Hospital Res&Macalister	COUNCIL	155,750.00	-	-	-	-	155,750.00	155,750.00	155,750.00	-	-	-
007149	WMU -Reservoir and Beresford St	COUNCIL	230,825.00	-	-	-	-	230,825.00	230,825.00	230,825.00	-	-	-
Sub Activity Subtotal			386,575.00	-	-	-	-	386,575.00	386,575.00	386,575.00	-	-	-
Water - Nanango													
006785	Nanango WTP & Bores A, B, C , etc	COUNCIL	-	-	-	-	-	-	-	-	-	-	-
Sub Activity Subtotal			-	-	-	-	-	-	-	-	-	-	-
Water - Wondai													
006881	Media Replacement Wondai	COUNCIL	-	-	-	-	-	-	-	-	-	-	-
Sub Activity Subtotal			-	-	-	-	-	-	-	-	-	-	-
Activity Total			2,612,075.00	3,200,000.00	-	-	-	5,812,075.00	5,812,075.00	5,812,075.00	416,987.54	756,384.37	1,173,371.91
Wastewater Services													
Wastewater - General													

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2024/2025 Adopted Budget	Total Available Budget	Commitments	2024/2025 Actual Expenditure	2024/2025 Actual Expenditure & Commitments
006903	S3- PC, SCADA & Telemetry WASTEWATI	COUNCIL	-	-	-	-	-	-	-	-	-	-	-
006904	Regional Sewer Relining	COUNCIL	-	-	-	-	-	-	-	-	51,129.03	263,117.32	314,246.35
Sub Activity Subtotal			-	-	-	-	-	-	-	-	51,129.03	263,117.32	314,246.35
Wastewater - Kingaro													
006905	Kingaroy SPS2 Tessmanns Rd Switchboar	COUNCIL	-	-	-	-	-	-	-	-	1,300.53	288.23	1,588.76
007128	Kingaroy Recycling Plant - Replacement	COUNCIL	1,600,000.00	1,600,000.00	-	-	-	3,200,000.00	3,200,000.00	3,200,000.00	-	-	-
007129	Kingaroy SPS3 Logan St SCADA renewal	COUNCIL	70,000.00	-	-	-	-	70,000.00	70,000.00	70,000.00	-	-	-
007130	Regional Sewer Extensions	COUNCIL	100,000.00	-	-	-	-	100,000.00	100,000.00	100,000.00	-	-	-
007131	Kingaroy North Development (1st Ave)	W4Q5	-	80,000.00	-	100,000.00	-	180,000.00	180,000.00	180,000.00	-	-	-
007132	Kingaroy SPS6 Barron Pk Dr SCADA rene	COUNCIL	70,000.00	-	-	-	-	70,000.00	70,000.00	70,000.00	-	-	-
Sub Activity Subtotal			1,840,000.00	1,680,000.00	-	100,000.00	-	3,620,000.00	3,620,000.00	3,620,000.00	1,300.53	288.23	1,588.76
Wastewater - Nanango													
006793	Nanango SPS2 Switchboard renewal, etc.	COUNCIL	-	-	-	-	-	-	-	-	1,300.55	288.18	1,588.73
006794	Nanango SPS3 Switchboard renewal, etc.	COUNCIL	-	-	-	-	-	-	-	-	1,300.53	288.22	1,588.75
Sub Activity Subtotal			-	-	-	-	-	-	-	-	2,601.08	576.40	3,177.48
CED - Proston													
006796	Proston CED Pump Station Replace & Rer	COUNCIL	-	-	-	-	-	-	-	-	1,300.55	288.20	1,588.75
Sub Activity Subtotal			-	-	-	-	-	-	-	-	1,300.55	288.20	1,588.75
Activity Total			1,840,000.00	1,680,000.00	-	100,000.00	-	3,620,000.00	3,620,000.00	3,620,000.00	56,331.19	264,270.15	320,601.34
Waste Management - R													
006607	New Maidenwell Transfer Station	COUNCIL	-	450,000.00	-	-	-	450,000.00	450,000.00	450,000.00	24,589.11	4,294.00	28,883.11
006780	Nanango Weighbridge & Transfer Station	LGGSP	-	40,000.00	-	60,000.00	-	100,000.00	100,000.00	100,000.00	6,709.54	195,987.44	202,696.98
006845	Purchase of new SBRC Skip Bins	COUNCIL	-	-	-	-	-	-	-	-	-	28,350.00	28,350.00
006989	Wondai Weighbridge	DRFA	-	18,750.00	-	31,250.00	-	50,000.00	50,000.00	50,000.00	4,275.00	282,409.17	286,684.17
007085	Murgon Weighbridge_Portable	COUNCIL	-	-	-	-	-	-	-	-	2,600.00	6,303.70	8,903.70
007097	Ngo Weighbridge-Approach/Internal Road	COUNCIL	-	105,000.00	-	-	-	105,000.00	105,000.00	105,000.00	28,350.00	1,700.00	30,050.00
007098	Wondai Weighbridge-Approach/Internal R	COUNCIL	-	60,000.00	-	-	-	60,000.00	60,000.00	60,000.00	-	-	-
007122	LRCI_4_A-Maidenwell Tfr Station Access	LRCI_4_A	-	-	-	200,000.00	-	200,000.00	200,000.00	200,000.00	-	-	-
007123	Nanango Leachate Collection Trench	COUNCIL	-	240,851.00	-	-	-	240,851.00	240,851.00	240,851.00	-	-	-
007124	Kingaroy Leachate Collection Trench	COUNCIL	-	433,532.00	-	-	-	433,532.00	433,532.00	433,532.00	-	-	-
007125	Feasibility - Kingaroy New Landfill Cell	COUNCIL	-	-	-	-	750,000.00	750,000.00	750,000.00	750,000.00	-	-	-
007326	Transfer Station Electronic gated system	COUNCIL	-	-	-	-	-	-	-	-	-	-	-
Sub Activity Subtotal			-	1,348,133.00	-	291,250.00	750,000.00	2,389,383.00	2,389,383.00	2,389,383.00	66,523.65	519,044.31	585,567.96
Activity Total			-	1,348,133.00	-	291,250.00	750,000.00	2,389,383.00	2,389,383.00	2,389,383.00	66,523.65	519,044.31	585,567.96
Land Admin Office - Murgu													
006841	Murgon Admin Building Boundary Alignme	COUNCIL	-	-	-	-	-	-	-	-	-	28,363.64	28,363.64
Sub Activity Subtotal			-	-	-	-	-	-	-	-	-	28,363.64	28,363.64
Activity Total			-	-	-	-	-	-	-	-	-	28,363.64	28,363.64
Grand Total			15,100,167.56	15,001,817.08	430,000.00	8,565,420.73	750,000.00	39,847,405.37	39,847,405.37	39,847,405.37	7,012,735.38	6,494,382.44	13,507,117.82

Grants Inwards Listing 2024/25
as at 30/9/2024

Grant/Project Name	Grant ID	Grant Name	Grant Body Name	Type	Grant Value	\$ Amount Received to date	Estimated Project Cost	Amount Spent	Grant Project Completion Due Date	Grant Status	Comments
LRCI Funding - Phase 3		LRCI Phase 3	Dept of Infrastructure, Transport, Regional Development & Communications	Capital	3,288,930.00	2,960,037.00	3,288,930.00	3,288,930.00	30/06/2024	Acquittal Submitted	All spent
Active Women's & Girls Rd1 - Multi Activity Program for Females	500306	Active Women & Girls Round 1 (Category 2)	Department of Tourism, Innovation & Sport	Operational	25,000.00	25,000.00	25,000.00	-	30/06/2025	Active	Grant being returned and will be applied for under the next
Black Spot (Aplin St West/Cairns St Intersection Nanango)	500295	Black Spot Program	Dept of Transport & Main Roads	Capital	247,500.00	123,790.00	247,500.00	48,589.20	1/06/2024	Active	
Community Heritage CSA Grant - Boondooma Homestead Roof & Rainwater System	500308	Community Sustainability Action Grants - Community Heritage	Department of Environment, Science & Innovation	Capital	50,000.00	-	50,000.00	-	30/06/2025	Active	
Cycle Network Local Government Grant - Youngman St Rail Trail Kingsroy	500298	Cycle Network Local Government Grant Community and Recreational Assets	Department of Transport & Main Roads	Capital	50,000.00	25,000.00	100,000.00	71,417.85	30/06/2024	Active	
DTS CRARRP Kingsroy-Murgon Rail Trail	500284	Recovery & Resilience Program	Department of Tourism, Innovation & Sport	Capital	631,141.00	220,899.35	631,141.00	115,932.81	30/06/2024	Active	
Financial Assistance Grant 2024/2025	500308	Financial Assistance Grant	Dept of State Development, Manufacturing, Infrastructure & Planning	Operational	6,867,243.00	6,075,423.00	6,867,243.00		30/06/2025	Active	
Get Ready Program 2024/25		Get Ready Program 24-25	Queensland Reconstruction Authority	Operational	18,420.00	-	18,420.00	-	30/06/2025	Active	
Growing Workforce Participation Fund (GWPF) Murgon Pool	500292	Growing Workforce Participation Fund	Dept of Youth Justice, Employment, Small Business	Operational	90,000.00	63,000.00	90,000.00	26,624.36	28/02/2025	Active	Extension to Feb 25 has been
Growing Workforce Participation Fund (GWPF) Wondai Pool	500291	Growing Workforce Participation Fund (Rd 2)	Dept of Youth Justice, Employment, Small Business & Training	Operational	90,000.00	63,000.00	90,000.00	83.76	28/02/2025	Active	Extension to Feb 25 has been
Illegal Dumping Partnership (2A, 2A Ext & 2A Ext 2)	500292	Local Government Illegal Dumping Partnership Program (Rd 2A)	Department of Environment & Science	Operational	264,083.00	240,083.00	264,083.00	232,662.40	17/05/2025	Active	
LGISP Nanango Weighbridge	500294	2022-24 Local Government Grants & Subsidies Program	Dept of State Development, Manufacturing, Infrastructure & Planning	Capital	364,536.00	109,360.80	607,560.00	526,825.44	30/09/2024	Active	
LGISP Roof Replacement Blackbutt Memorial Hall	500297	2022-24 Local Government Grants & Subsidies Program	Dept of State Development, Manufacturing, Infrastructure & Planning	Capital	161,001.00	48,300.30	268,335.00	185,393.13	30/06/2024	Active	
LGISP Waste Management & Climate Change Adaptation	500296	2022-24 Local Government Grants & Subsidies Program	Dept of State Development, Manufacturing, Infrastructure & Planning	Operational	138,000.00	41,400.00	250,000.00	178,933.12	30/06/2024	Active	
LGURGF Levy Ready 22/24 - Wondai Waste Weighbridge	500278	Local Government Levy Ready Grant Program	Dept of State Development, Infrastructure, Local Government & Planning	Capital	368,973.73	110,692.13	390,358.00	571,178.78	30/06/2024	Active	
LRCI Funding - Phase 4	500347	LRCI Phase 4	Dept of Infrastructure, Transport, Regional Development & Communications	Capital	2,593,029.00	1,037,212.00	2,593,029.00	1,583,108.74	30/06/2025	Active	
MIIFF Amenities Block Murgon Rotary & Youth Park	500288	Minor Infrastructure & Inclusive Facilities Fund	Department of Tourism, Innovation & Sport	Capital	226,184.00	113,092.00	282,730.00	30,757.04	30/11/2025	Active	
MIIFF Amenities Block Nanango Butter Factory Park	500310	Minor Infrastructure & Inclusive Facilities Fund	Department of Tourism, Innovation & Sport	Capital	204,719.00	102,359.50	253,899.00	55,109.82	30/11/2025	Active	
MIP Memorial Park Multi Court & Course	500263	Minor Infrastructure Program (MIP)	Dept of Tourism, Innovation & Sport	Capital	250,000.00	125,000.00	850,000.00	367,396.82	28/02/2025	Active	
Public Libraries Grant	500219	Public Libraries Grant 2022/2024	State Library of Queensland	Operational	169,157.00	42,289.25	169,157.00	-	30/06/2025	Active	Yearly allocation
QRA DRFA - Event 1 Capital		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	480,003.63	524,235.77	367,864.46		30/06/2025	Active	Grant amount and amount spent will increase as more
QRA DRFA - Event 1 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	5,101,315.07	4,976,142.28	4,976,142.28		30/06/2025	Active	
QRA DRFA - Event 2 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	151,503.02	151,630.82	151,630.82			Active	
QRA DRFA - Event 3 Capital		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	324,156.56	324,156.56	1,344,521.73	121,389.62	30/09/2025	Active	
QRA DRFA - Event 3 Disaster Resilience (Operational)		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	1,000,000.00	724,433.26	1,000,000.00	917,974.48	30/09/2024	Active	
QRA DRFA - Event 3 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	988,956.86	1,036,889.30	1,036,889.30		30/09/2025	Active	
QRA DRFA - Event 4 Capital		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	574,915.93	172,474.78	774,763.78	106,950.76	30/06/2025	Active	
QRA DRFA - Event 4 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	4,553,771.48	4,590,509.14	4,590,509.14		30/06/2025	Active	
QRA DRFA - Event 5 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	31,118,448.38	32,361,042.53	32,361,042.53			Active	
QRA DRFA - Event 6 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	92,729.08	1,640,450.78	1,640,450.78			Active	
QRA DRFA Dingo Creek Carpark	500293	Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	180,280.20	180,280.20	180,280.20	184,151.18	30/06/2024	Active	
QRA DRFA Memorial Park Footbridge	500253	Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	231,030.00	95,351.83	231,030.00	132,398.43	30/06/2024	Active	
QRA DRFA Rail Trail	500294	Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	423,313.78	126,994.13	423,313.78	30,819.73	30/09/2024	Active	
RADF 23/24	500280	Regional Arts Development Fund	RADF	Operational	15,750.00	15,750.00	26,250.00	26,250.00	30/06/2024	Active	
RADF 24/26	500313	Regional Arts Development Fund	RADF	Operational	84,000.00	42,000.00	140,000.00	-	30/06/2026	Active	
RAP Rd 3 Kingsroy Airport Security Fence	500296	Regional Airports Program Rd 3	Dept of Infrastructure & Regional Development	Capital	30,000.00	9,000.00	60,000.00	55,512.07	30/04/2025	Active	
RTR 2024-2029		Roads to Recovery Program	Dept of Infrastructure, Transport, Regional Development, Communications & the Arts	Capital	14,471,343.00	-	14,471,343.00	-	30/06/2029	Active	5 year program allocation - projects not allocated to Extension received from
RTR 23/24 allocation		Roads to Recovery Program	Dept of Infrastructure, Transport, Regional Development, Communications & the Arts	Capital	1,315,573.00	1,315,573.00	1,930,000.00	1,883,039.18	30/06/2024	Active	Tinepora cheimford

Grant Project Name	Grant ID	Grant Name	Grant Body Name	Type	Grant Value	\$ Amount Received to date	Estimated Project Cost	Amount Spent	Grant Project Completion Due Date	Grant Status	Comments
Seniors Month	500312	Council on the Ageing Queensland State Emergency Services Support Grant	Council on the Ageing Queensland	Operational	2,000.00	2,000.00	2,000.00			Active	
SES Support Grant - Vehicle			Qld Fire & Emergency Service	Capital	42,644.86	-	61,861.00	-	30/06/2025	Active	
Disaster Recovery Funding			Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities & the Arts	Operational	82,780.00	66,224.00	82,780.00	-	30/06/2024	Active	
South Burnett Safe & Secure Recovery Project	500354	Arrangements	Dept of Transport & Main Roads	Capital	62,000.00	31,000.00	62,000.00	-	30/06/2025	Active	
STIP 24/25 - Murgon SS	500289	Qld School Transport Infrastructure	Dept of Transport & Main Roads	Capital	150,000.00	75,000.00	150,000.00	16,542.18	30/06/2025	Active	
STIP 24/25 - Nanango SHS	500289	Qld School Transport Infrastructure	Dept of Transport & Main Roads	Capital	150,000.00	75,000.00	150,000.00	16,542.18	30/06/2025	Active	
STIP 24/25 - St Patricks School Ngo	500289	Program	Dept of Transport & Main Roads	Capital	97,500.00	48,750.00	97,500.00	-	30/06/2025	Active	
STIP 24/25 - Tandurungie SS	500289	Qld School Transport Infrastructure Program	Dept of Transport & Main Roads	Capital	62,000.00	31,000.00	62,000.00	24,945.85	30/06/2025	Active	
TIDS 23-24		Transport Infrastructure Development Scheme	Dept of Transport & Main Roads	Capital	1,302,221.20	700,143.75	1,838,405.63	1,810,516.64	30/06/2024	Active	Final claims being processed
Yunka Dark Fire		Regional Economic Futures Fund	Dept of State Development	Operational	6,800,000.00	3,400,000.00	7,197,068.00	-	15/07/2025	Active	
Works for Queensland 2024-2027		Works for Qld 2024-2027	Dept of Local Government, Racing & Multicultural Affairs	Capital & Operational	8,440,000.00	-	8,440,000.00	-	30/06/2027	Active	Program approved
Works for Queensland Round 4 - CAPITAL & Operations	500225	Works for Qld 4 2021-2024	Dept of Local Government, Racing & Multicultural Affairs	Capital & Operational	5,630,000.00	5,067,000.00	6,210,000.00	6,169,187.43	30/06/2024	Active	Small extension for Mt Wooolin Project
Qld Peral Pest Initiative (QPI) Rd 6	500193	Qld Peral Pest Initiative Rd 6	Dept of Agriculture & Fisheries	Operational	200,000.00	150,000.00	200,000.00	130,478.93	14/05/2024	Completed	Final acquittal/report and independent audit to be conducted
Black Summer Bushfires Recovery Community		Black Summer Bushfire Grant State Emergency Service (SES) Support Grant	Qld Fire & Emergency Service	Operational	1,600,000.00	1,600,000.00	1,631,680.00	1,500,323.00	31/03/2024	Completed	
Blackbutt SES Main Building new roof & store building new ceiling	500246	Grant	Qld Fire & Emergency Service	Capital	73,236.75	73,236.75	97,649.00	97,649.00	30/06/2024	Completed	
Building our Region (BoR) Rd6 Gordonbrook Dam	500273	Building Our Regions Rd 6	Dept of State Development, Infrastructure, Local Government & Planning	Capital	290,000.00	290,000.00	315,000.00	335,100.11	1/02/2024	Completed	
Emergency Animal Response EAD	500278	Emergency Animal Disease Grant	Department of Agriculture	Operational	40,000.00	24,545.43	40,000.00	24,545.43	26/04/2024	Completed	
Financial Assistance Grant (FAGG Grant) 23/24	500264	Financial Assistance Grant	Dept of State Development, Manufacturing, Infrastructure & Planning	Operational	7,437,629.00	7,437,629.00	7,437,629.00	7,437,629.00	30/06/2024	Completed	Yearly amount provided to Council for any operational
Public Libraries Grant	500213	Public Libraries Grant 2022/2024 DRFA Qld Flooding - Category C -	State Library of Queensland	Operational	169,157.00	169,157.00	169,157.00	169,157.00	30/06/2024	Completed	Allocation spent
QRA DRFA Flexible Funding - Day at the Dam	500237	Flexible Funding	Queensland Reconstruction Authority	Operational	100,000.00	100,000.00	100,000.00	100,000.00	31/03/2024	Completed	Final acquittal/report and independent audit to be processed
STIP 23/24 - Kingeroy SHS (pedestrian crossing)	500236	Program	Dept of Transport & Main Roads	Capital	58,000.00	51,767.95	143,308.00	103,535.50	30/06/2024	Completed	Final claims have been processed
STIP 23/24 - Kroy SHS & Kroy SS (bus interchange)	500236	Qld School Transport Infrastructure Program	Dept of Transport & Main Roads	Capital	110,000.00	110,000.00	218,500.00	311,446.42	30/06/2024	Completed	Final claims have been processed
STIP 23/24 - Murgon SHS & Murgon SS (footpath)	500236	Qld School Transport Infrastructure Program	Dept of Transport & Main Roads	Capital	49,500.00	39,441.21	99,110.00	78,882.41	30/06/2024	Completed	Final claims have been processed
STIP 23/24 - Murgon SHS (formalised onstreet parking)	500236	Qld School Transport Infrastructure Program	Dept of Transport & Main Roads	Capital	236,500.00	140,688.75	472,054.00	278,083.46	30/06/2024	Completed	Final claims have been processed
STIP 23/24 - St Joseph & Murgon SS (pedestrian crossing upgrade)	500236	Qld School Transport Infrastructure Program	Dept of Transport & Main Roads	Capital	116,000.00	116,000.00	116,000.00	120,948.19	30/06/2024	Completed	Final claims have been processed
STIP 23/24 - St Marys (footpath)	500236	Qld School Transport Infrastructure Program	Dept of Transport & Main Roads	Capital	79,000.00	62,903.07	137,410.00	125,806.14	30/06/2024	Completed	Final claims have been processed

12.2 1ST QUARTER REVIEW INCLUDING CONTINUED CAPITAL PROJECTS**File Number: 16-10-2024****Author: Acting General Manager Finance & Corporate****Authoriser: Acting Chief Executive Officer****PRECIS**

1st Quarter Budget Amendments for the 24/25 Financial Year

SUMMARY

Proposed 1st Quarter 24/25 Budget including movements in the Income Statement, Balance Sheet, Cashflow and Capital Expenditure Budgets.

OFFICER'S RECOMMENDATION

1. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2024/2025 operational budget be adopted.
2. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2024/2025 capital budget including continued projects from 2023/2024 be adopted.

FINANCIAL AND RESOURCE IMPLICATIONS

The First Quarter Review for 2024/2025 proposes to increase the 2024/2025 Capital Expenditure Budget to \$54,592,126.16. The increase coming from Continued Projects of \$9,588,965.42 and First Quarter Adjustments of \$5,155,755.37 as detailed in this Report. Proposed operational deficit has increased by \$176k to a total of \$3.774m.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Each Department Manager of Council has been consulted in relation to any potential or real variances concerning the 2024/2025 adopted Capital Works as well as what Capital Projects from 2023/2024 have not been completed and were to be recognised in the 2024/2025 Capital Works Budget as Continued Projects.

Any applicable resolutions have also been included in the 1st Qtr movements.

The Department responses have been collated and are now provided to Council for its knowledge and consideration.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The Budget Review has been undertaken in accordance with *Section 170(3) of Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

N/A

ASSET MANAGEMENT IMPLICATIONS

The proposed capital budget for 24/25 after the first Quarter Review is now proposed to increase to \$54,592,126.16. 65% of the total Capital budget has been identified as renewal works leaving the balance of 35% as upgrade and new. If this Capital Works Program is totally delivered in the current financial year, then there may be considerable increase to the Council’s Depreciation Expense in subsequent financial years, mainly as a result of the upgrade and new projects.

REPORT

Capital Expenditure

The First (1st) Quarter Capital Budget Review and Continued Projects from 2023/2024 has been completed.

In summary, the total first (1st) Quarter (Qtr) adjustments are proposed to add an additional \$5,155,755.37 to the adopted budget. There are some 18 Projects requiring 1st Qtr adjustments.

Overall, the proposed capital budget for 24/25 has increased to \$54,592,126.16. The proposed 2024/2025 Capital Budget as at the end of the 1st Qtr Review is detailed below:

Original Adopted Budget	\$ 39,847,405.37
Continued Projects	\$ 9,588,965.42
1st Quarter Adjustments	\$ 5,155,755.37
New Proposed Budget	\$ 54,592,126.16

The Continued Projects increase the 2024/2025 capital budget by \$9,588,965.42 and is made up of forty-seven (47) capital projects from the below asset classes 2023/2024 budgets.

	Asset Class									TOTAL
	Facilities	Lifestyle	Parks	ICT	Roads	Fleet	Water	Wastewater	Waste	
Number of Continued Projects	4	2	7	0	11	3	8	6	6	47

For the specific details of individual Continued Projects and the 1st Qtr Budget Adjustments see the attached, Capex Report.

Finance will work with Managers closely during the next quarter to perform some adjustments for projects that may have works pushed into the 2025-2026 year. This will include projects where a portion of the works will be completed in 2024-2025 and then finished off in the 2025-2026 year.

Income Statement

The income statement has seen an increase in the operational deficit by \$176k. Details of the movements can be seen below with a majority of this increase relating to inclusion of \$125k for the LGIP (Local Government Infrastructure Plan) review. New operational grants have also been included however have a net impact of \$0 as the revenue will offset the expenditure for the project.

Statement of Comprehensive Income
1st Quarter Proposed Budget

	Original Budget	Proposed Amended Budget	Variance
	\$	\$	\$
Income			
Revenue			
Recurrent Revenue			
Rates, Levies and Charges	60,282,543	60,282,543	-
Fees and Charges	5,814,807	5,814,807	-
Rental Income	583,571	583,571	-
Interest Received	3,025,000	3,025,000	-
Sales Revenue	6,205,000	6,205,000	-
Other Income	1,352,505	1,352,505	-
Grants, Subsidies, Contributions and Donations	7,435,981	14,991,836	7,555,855
			<ul style="list-style-type: none"> • \$2k for Seniors Day Celebrations - offset by expenditure • \$3,855 increase to library operational grants - as per agreement received • \$6.8m for Dark Fibre (REFF) • \$750k for Circular Economy Project (REFF)
	<u>84,699,406</u>	<u>92,255,261</u>	<u>7,555,855</u>
Capital Revenue			
Grants, Subsidies, Contribution and Donations	8,095,421	16,955,252	8,859,832
			<ul style="list-style-type: none"> • \$7.1m for Gordonbrook Water Storage (REFF) • \$1.7m for continued projects from 23/24 year
Total Income	<u>92,794,827</u>	<u>109,210,514</u>	<u>16,415,687</u>
Expenses			
Recurrent Expenses			
Employee Benefits	28,179,321	28,199,321	20,000
Materials and Services	33,402,025	41,114,025	7,712,000
			<ul style="list-style-type: none"> • \$20k for Hivesville Cleanup • \$125k for LGIP Review • \$25k for potential contribution - SB Saints Club • \$2k for expenses for Seniors Day - offset by grant • \$6.8m for Dark Fibre installation - offset by grant • \$10k for Hivesville Cleanup (fleet usage) • \$750k - Circular Economy Project - offset by grant
Finance Costs	1,561,780	1,561,780	-
Depreciation and Amortisation	25,154,217	25,154,217	-
	<u>88,297,343</u>	<u>96,029,343</u>	<u>7,732,000</u>
Capital Expense	(1,930,000)	(1,930,000)	-
Total Expense	<u>86,367,343</u>	<u>94,099,343</u>	<u>7,732,000</u>
Net Result	<u>6,427,484</u>	<u>15,111,171</u>	<u>8,683,687</u>
Net Operating Result	<u>(3,597,937)</u>	<u>(3,774,082)</u>	<u>(176,145)</u>

Balance Sheet

Statement of Financial Position
1st Quarter Proposed Change

	Original Budget	Proposed Budget	Variance
	\$	\$	\$
Current Assets			
Cash and Cash Equivalents	52,627,392	47,770,503	(4,856,889)
Trade and Other Receivables	11,534,119	12,422,338	888,219
Inventories	894,965	894,965	-
Investments	-	-	-
Total Current Assets	65,056,476	61,087,806	(3,968,670)
Non-Current Assets			
Trade and Other Receivables	207,854	207,854	-
Property, Plant and Equipment	1,105,677,659	1,145,479,023	39,801,364
Right of Use Asset	679,814	679,814	-
Intangible Assets	6,234,643	6,234,643	-
Total Non-Current Assets	1,112,799,970	1,152,601,334	39,801,364
TOTAL ASSETS	1,177,856,446	1,213,689,140	35,832,694
Current Liabilities			
Trade and Other Payables	13,898,382	17,766,195	(3,867,813)
Borrowings	3,262,364	3,264,705	(2,341)
Lease Liabilities	21,340	20,170	1,170
Provisions	4,118,541	4,220,690	(102,149)
Unearned Revenue	2,568,685	2,568,685	-
Other Liabilities	1,479,842	1,479,842	-
Total Current Liabilities	25,349,154	29,320,287	(3,971,133)
Non-Current Liabilities			
Trade and Other Payables	-	-	-
Borrowings	17,115,172	17,115,373	(201)
Lease Liabilities	709,759	709,759	-
Provisions	12,161,863	12,337,501	(175,638)
Other Liabilities	1,540,243	1,540,243	-
Total Non-Current Liabilities	31,527,036	31,702,876	(175,839)
TOTAL LIABILITIES	56,876,190	61,023,163	(4,146,972)
NET COMMUNITY ASSETS	1,120,980,256	1,152,665,976	(31,685,720)
Community Equity			
Retained Surplus/(Deficiency)	442,557,290	470,329,233	27,771,943
Asset Revaluation Surplus	678,422,966	682,336,743	3,913,777
TOTAL COMMUNITY EQUITY	1,120,980,256	1,152,665,976	31,685,720

Cashflow

Cash Flow
1st Quarter Quarter Proposed Change

	Original Budget	Proposed Budget	Variance
Cash Flows from Operating Activities			
<i>Receipts:</i>			
Receipts from Customers	\$ 80,779,369	\$ 81,661,500	\$ 882,131
Interest Received	\$ 3,025,000	\$ 3,025,000	\$ -
Rental Income	\$ 583,571	\$ 583,571	\$ -
Non-Capital Grants and Contributions	\$ 7,435,981	\$ 14,991,836	\$ 7,555,855
<i>Payments:</i>			
Payment to Suppliers	-\$ 66,903,985	-\$ 74,557,778	-\$ 7,653,793
Borrowing Costs	-\$ 1,103,401	-\$ 1,103,401	\$ -
Net Cash Provided (or Used) in Operating Activities	\$ 23,816,535	\$ 24,600,728	\$ 784,193
Cash Flows from Investing Activities			
<i>Receipts:</i>			
Proceeds from Sale of PPE	\$ 1,930,000	\$ 1,930,000	\$ -
Grants, Subsidies, Contributions and Donations	\$ 8,095,421	\$ 16,955,252	\$ 8,859,832
<i>Payments:</i>			
Payments for PPE	-\$ 39,847,405	-\$ 54,592,126	-\$ 14,744,721
Net Cash Provided (or Used) in Investing Activities	-\$ 29,821,985	-\$ 35,706,874	-\$ 5,884,889
Cash Flows from Financing Activities			
<i>Receipts:</i>			
Proceeds from Borrowings and Leases	\$ -	\$ -	\$ -
<i>Payments:</i>			
Repayments of Borrowings and Leases	-\$ 3,460,548	-\$ 3,460,548	\$ -
Net Cash Provided (or Used) in Financing Activities	-\$ 3,460,548	-\$ 3,460,548	\$ -
Other Non-Categorised Cash Activities			\$ -
Net Increase/(Decrease) in Cash and Cash Equivalents	-\$ 9,465,997	-\$ 14,566,694	-\$ 5,100,696
Cash and Cash Equivalents at Beginning of Period	\$ 62,093,389	\$ 62,337,197	\$ 243,808
Cash and Cash Equivalents at End of Period	\$ 52,627,392	\$ 47,770,503	-\$ 4,856,889

ATTACHMENTS

1. Capex First Quarter Review Report [↓](#) 

2024/2025 Capex Report for Council

Project Code	Project Description	Grant Funding Body	REVENUE SOURCES					EXPENDITURE BUDGET				EXPENDITURE ACTUALS			
			Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2024/2025 Adopted Budget	2023/2024 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2024/2025 Actual Expenditure	2024/2025 Actual Expenditure & Commitments
Facilities															
Admin Office - Kinga															
007257	Kroy admin/chambers air-con replace	COUNCIL	20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	20,000.00	3,454.55	-	3,454.55
Sub Activity Subtotal			20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	20,000.00	3,454.55	-	3,454.55
Admin Office - BButt															
007256	Bbutt CC counter upgrade_securityscreens	COUNCIL	85,000.00	-	-	-	-	85,000.00	85,000.00	-	-	85,000.00	-	-	-
Sub Activity Subtotal			85,000.00	-	-	-	-	85,000.00	85,000.00	-	-	85,000.00	-	-	-
Depot - Kingaroy															
006885	Kingaroy Depot - Solar Power	COUNCIL	-	-	-	200,000.00	-	200,000.00	400,000.00	-	200,000.00	-	200,000.00	-	-
Sub Activity Subtotal			-	-	-	200,000.00	-	200,000.00	400,000.00	-	200,000.00	-	200,000.00	-	-
Depot - Murgon															
006886	Murgon Depot - Crib Rm Repairs & H/Stan	COUNCIL	-	-	-	-	-	-	-	-	-	-	2,134.55	-	2,134.55
Sub Activity Subtotal			-	-	-	-	-	-	-	-	-	-	2,134.55	-	2,134.55
Hall - Murgon Town															
007260	Murgon Hall Archives_replace cement	COUNCIL	10,000.00	-	-	-	-	10,000.00	10,000.00	-	-	10,000.00	-	-	-
007261	Murgon Hall_Replace ceiling sheeting	COUNCIL	10,000.00	-	-	-	-	10,000.00	10,000.00	-	-	10,000.00	-	-	-
007262	Murgon Hall - Replace concrete stumps	COUNCIL	10,000.00	-	-	-	-	10,000.00	10,000.00	-	-	10,000.00	-	-	-
Sub Activity Subtotal			30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-
Hall - Blackbutt Mem															
006888	DLGGSP - Blackbutt Memorial Hall- ReRo	LGGSP	-	-	-	-	-	-	-	-	-	-	-	3,785.80	3,785.80
Sub Activity Subtotal			-	-	-	-	-	-	-	-	-	-	-	3,785.80	3,785.80
Housing															
006011	Nanango-Appin Street-Bathroom Repairs	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	50,000.00	-	-	-
007266	Nanango Brighthaven Units	COUNCIL	25,000.00	-	-	-	-	25,000.00	25,000.00	-	-	25,000.00	-	-	-
007267	Ngo Drayton villas bathroom upgrade	COUNCIL	55,000.00	-	-	-	-	55,000.00	55,000.00	-	-	55,000.00	-	-	-
Sub Activity Subtotal			130,000.00	-	-	-	-	130,000.00	130,000.00	-	-	130,000.00	-	-	-
Museum - Boondooma H															
006892	Boondooma Homestead - Restoration	COUNCIL	75,000.00	50,000.00	-	50,000.00	-	175,000.00	175,000.00	-	-	175,000.00	-	-	-
007269	Bdma Community centre stair replacement	COUNCIL	18,000.00	-	-	-	-	18,000.00	18,000.00	-	-	18,000.00	-	-	-
Sub Activity Subtotal			93,000.00	50,000.00	-	50,000.00	-	193,000.00	193,000.00	-	-	193,000.00	-	-	-
Museum - Nanango Rin															
007268	Ringsfield Veranda timber ceiling repair	COUNCIL	10,000.00	-	-	-	-	10,000.00	10,000.00	-	-	10,000.00	-	-	-
007270	Ringsfield House painting and maintenance	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	50,000.00	-	-	-
Sub Activity Subtotal			60,000.00	-	-	-	-	60,000.00	60,000.00	-	-	60,000.00	-	-	-
Swimming Pool - King															
007274	Kingaroy_Expansion joint_repainting	COUNCIL	140,000.00	-	-	-	-	140,000.00	140,000.00	-	-	140,000.00	-	-	-
007276	Kingaroy pool replace filter media	COUNCIL	45,000.00	-	-	-	-	45,000.00	45,000.00	-	-	45,000.00	-	-	-
Sub Activity Subtotal			185,000.00	-	-	-	-	185,000.00	185,000.00	-	-	185,000.00	-	-	-
Swimming Pool - Murg															
006895	Murgon S/Pool- Reseal Joint&Repaint	COUNCIL	-	45,960.30	-	-	-	45,960.30	-	45,960.30	-	45,960.30	-	45,960.30	45,960.30
Sub Activity Subtotal			-	45,960.30	-	-	-	45,960.30	-	45,960.30	-	45,960.30	-	45,960.30	45,960.30
Swimming Pool - Nana															
007273	Nanango South Burnett Aquatic Centre	COUNCIL	85,000.00	-	-	-	-	85,000.00	85,000.00	-	-	85,000.00	-	-	-
007275	Nanango_Expansion joint_repainting	COUNCIL	85,000.00	-	-	-	-	85,000.00	85,000.00	-	-	85,000.00	-	-	-
Sub Activity Subtotal			170,000.00	-	-	-	-	170,000.00	170,000.00	-	-	170,000.00	-	-	-
Swimming Pool - Wond															
006992	LRCl_4_B - Wondai SP - Disabled Car Par	LRCl_4_B	-	-	-	43,994.27	-	43,994.27	65,000.00	-	21,005.73	-	43,994.27	3,134.88	27,936.52
007277	Wondai pool_new chlorine tank	COUNCIL	25,000.00	-	-	-	-	25,000.00	25,000.00	-	-	25,000.00	-	-	-
Sub Activity Subtotal			25,000.00	-	-	43,994.27	-	68,994.27	90,000.00	-	21,005.73	-	68,994.27	3,134.88	27,936.52
Public Conveniences															
007258	Kroy Glendon St Toilets_Old Health	COUNCIL	150,000.00	-	-	-	-	150,000.00	150,000.00	-	-	150,000.00	-	-	-
Sub Activity Subtotal			150,000.00	-	-	-	-	150,000.00	150,000.00	-	-	150,000.00	-	-	-
Sp/ground-Murgon															
006893	LRCl - Murgon PCYC - Bathroom Renovat	LRCl_4_A	-	-	-	493,580.50	-	493,580.50	500,000.00	-	6,419.50	-	493,580.50	228,656.64	222,072.02
006894	Murgon PCYC - New Balustrade & Seating	COUNCIL	-	70,000.00	-	-	-	70,000.00	80,000.00	-	-	10,000.00	70,000.00	47,541.64	47,541.64

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2024/2025 Adopted Budget	2023/2024 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2024/2025 Actual Expenditure	2024/2025 Actual Expenditure & Commitments	
Sub Activity Subtotal			-	70,000.00	-	493,580.50	-	563,580.50	580,000.00	-	6,419.50	10,000.00	563,580.50	276,198.28	222,072.02	498,270.30
W4Q - Round 4																
006758	W4Q4-Lions Park Kingaroy Amenities	W4Q4	-	-	-	-	-	-	-	-	-	-	-	925.37	925.37	
Sub Activity Subtotal			-	-	-	-	-	-	-	-	-	-	-	925.37	925.37	
W4Q Round 5																
007263	Proston Hall - Lighting Upgrade	W4Q5	-	-	-	20,000.00	-	20,000.00	20,000.00	-	-	20,000.00	-	-	-	
007264	Durong Hall - Sign & Shelter	W4Q5	-	-	-	30,000.00	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-	
007271	Ringsfield House Shade Sail	W4Q5	-	-	-	50,000.00	-	50,000.00	50,000.00	-	-	50,000.00	-	-	-	
Sub Activity Subtotal			-	-	-	100,000.00	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-	
Arts																
007259	Kroy art gallery ducted a/c replacement	COUNCIL	70,000.00	-	-	-	-	70,000.00	70,000.00	-	-	70,000.00	-	-	-	
Sub Activity Subtotal			70,000.00	-	-	-	-	70,000.00	70,000.00	-	-	70,000.00	-	-	-	
Activity Total			1,018,000.00	165,960.30	-	887,574.77	-	2,071,535.07	2,263,000.00	-	181,464.93	10,000.00	2,071,535.07	284,922.26	300,680.01	585,602.27
Office																
Info Serv - ICT																
000379	Computer Infrastructure & Upgrade	COUNCIL	197,000.00	-	-	-	-	197,000.00	197,000.00	-	-	197,000.00	158,950.00	92,928.66	251,878.66	
000381	Server Hardware	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	50,000.00	-	4,329.06	4,329.06	
000382	Photocopiers & Printers	COUNCIL	20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	20,000.00	-	6,255.00	6,255.00	
007126	Drone	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	7,900.00	7,900.00	
007127	WHS Requirement for Traffic Management	COUNCIL	95,000.00	-	-	-	-	95,000.00	95,000.00	-	-	95,000.00	-	-	-	
Sub Activity Subtotal			362,000.00	-	-	-	-	362,000.00	362,000.00	-	-	362,000.00	158,950.00	111,412.72	270,362.72	
Activity Total			362,000.00	-	-	-	-	362,000.00	362,000.00	-	-	362,000.00	158,950.00	111,412.72	270,362.72	
Fleet																
Plant & Fleet Manage																
006515	Plant and Fleet Replacement 2021-22	COUNCIL	-	481,720.36	-	-	-	481,720.36	-	487,035.86	5,315.50	481,720.36	-	481,720.36	481,720.36	
006767	Plant and Fleet Replacement 2022/2023	COUNCIL	-	695,742.36	-	-	-	695,742.36	-	601,773.07	93,969.29	695,742.36	581,966.36	113,776.00	695,742.36	
006876	Plant & Fleet Replacement 2023/2024	COUNCIL	-	2,560,882.55	-	-	-	2,560,882.55	-	2,905,215.60	344,333.05	2,560,882.55	976,855.37	1,588,235.06	2,565,090.43	
007121	Plant & Fleet Replacement 2024/2025	COUNCIL	1,779,500.00	2,865,216.14	430,000.00	69,644.86	-	5,144,361.00	6,059,361.00	-	915,000.00	5,144,361.00	-	22,105.75	22,105.75	
Sub Activity Subtotal			1,779,500.00	6,603,561.41	430,000.00	69,644.86	-	8,882,706.27	6,059,361.00	3,994,024.53	1,170,679.26	8,882,706.27	1,558,821.73	2,205,837.17	3,764,658.90	
Activity Total			1,779,500.00	6,603,561.41	430,000.00	69,644.86	-	8,882,706.27	6,059,361.00	3,994,024.53	1,170,679.26	8,882,706.27	1,558,821.73	2,205,837.17	3,764,658.90	
Community & Lifestyle																
Aerodrome - Kingaroy																
007135	Kroy Aerodrome - Stage 2 Masterplan	COUNCIL	20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	20,000.00	-	-	-	
007136	Kroy Aerodrome - ARO Office	COUNCIL	-	-	-	-	-	-	50,000.00	-	50,000.00	-	-	-	-	
Sub Activity Subtotal			20,000.00	-	-	-	-	20,000.00	70,000.00	-	50,000.00	20,000.00	-	-	-	
Cemeteries - Kingaro																
006774	CP - Taabinga Cemetery expansion	COUNCIL	-	52,000.00	-	-	-	52,000.00	52,000.00	-	-	52,000.00	-	-	-	
006913	CP-All Cemeteries - new signage	COUNCIL	-	-	-	-	-	-	43,405.37	-	43,405.37	-	-	-	-	
Sub Activity Subtotal			-	52,000.00	-	-	-	52,000.00	95,405.37	-	43,405.37	52,000.00	-	-	-	
Cemeteries - Murgon																
006993	Murgon Cemetery - Toilet Refurbishment	COUNCIL	10,000.00	20,000.00	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-	
Sub Activity Subtotal			10,000.00	20,000.00	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-	
Saleyards - Coolabun																
006777	CP - Coolabunia Saleyards-Asset Upgrade	COUNCIL	150,000.00	53,329.22	-	-	-	203,329.22	150,000.00	53,329.22	-	203,329.22	12,838.50	-	12,838.50	
006915	CP-Coolabunia Saleyards truckwash upgr	COUNCIL	-	25,000.00	-	-	-	25,000.00	-	25,000.00	-	25,000.00	-	6,588.13	6,588.13	
007137	Coolabunia Saleyards Security Fencing	COUNCIL	120,000.00	-	-	-	-	120,000.00	120,000.00	-	-	120,000.00	-	-	-	
Sub Activity Subtotal			270,000.00	78,329.22	-	-	-	348,329.22	270,000.00	78,329.22	-	348,329.22	12,838.50	6,588.13	19,426.63	
Tourism - Yallakool																
007141	BP Dam-Replace sliding doors/Security	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-	
007142	BP Dam-Painting Cabin Roofs	COUNCIL	8,000.00	-	-	-	-	8,000.00	8,000.00	-	-	8,000.00	-	-	-	
Sub Activity Subtotal			38,000.00	-	-	-	-	38,000.00	38,000.00	-	-	38,000.00	-	-	-	
Tourism - Lake Boon																
007138	Bdma Dam Bunkhouse Replace leaking ro	COUNCIL	75,000.00	-	-	75,000.00	-	150,000.00	150,000.00	-	-	150,000.00	-	-	-	
007139	Bdma Dam - Disability Access	COUNCIL	20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	20,000.00	-	-	-	
007140	Bdma Dam-Replace sliding doors/Security	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-	
007143	Bdma Dam-Construct Concrete Slabs	W4Q5	-	-	-	100,000.00	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-	
Sub Activity Subtotal			125,000.00	-	-	175,000.00	-	300,000.00	300,000.00	-	-	300,000.00	-	-	-	
General																
007144	Community Message Boards	QLD_R&RR	-	-	-	-	-	-	385,000.00	-	385,000.00	-	-	-	-	
007145	Ngo Backup Generator	QLD_R&RR	-	-	-	-	-	-	464,750.00	-	464,750.00	-	-	-	-	

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2024/2025 Adopted Budget	2023/2024 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2024/2025 Actual Expenditure	2024/2025 Actual Expenditure & Commitments
Sub Activity Subtotal			-	-	-	-	-	-	849,750.00	-	849,750.00	-	-	-	-
Activity Total			463,000.00	150,329.22	-	175,000.00	-	788,329.22	1,653,155.37	78,329.22	-	943,155.37	12,838.50	6,588.13	19,426.63
Plant & Equipment															
General															
006854	DisasterResilience-DedicatedStorageSout	DRFA	-	-	-	-	-	-	-	-	-	-	-	207.15	207.15
006855	DisasterResilience-DedicatedStorageCent	DRFA	-	-	-	-	-	-	-	-	-	-	-	456.99	456.99
006856	DRFA Resilience DRFA - Gen Trailer	DRFA	-	-	-	-	-	-	-	-	-	-	363.64	25,480.37	25,844.01
007035	Disaster Resilience DRFA - Vehicle Racks	DRFA	-	-	-	-	-	-	-	-	-	-	181.82	21,186.63	21,368.45
007304	Disaster Resilience DRFA - Trailer/Gener	DRFA	-	-	-	-	-	-	-	-	-	-	22,472.99	117.45	22,590.44
Sub Activity Subtotal			-	-	-	-	-	-	-	-	-	-	23,018.45	47,448.59	70,467.04
Activity Total			-	-	-	-	-	-	-	-	-	-	23,018.45	47,448.59	70,467.04
Parks															
W4Q - Round 4															
006807	W4Q4-Tipperary Flat N'go - Rd & Carpark	W4Q4	-	-	-	-	-	-	-	-	-	-	-	17,827.86	17,827.86
006925	W4Q4-Kumbia Park Redevelopment	W4Q4	-	-	-	-	-	-	-	-	-	-	766.50	-	766.50
006926	W4Q4-Kingaroy Memorial Park	W4Q4	-	-	-	-	-	-	-	-	-	-	12,250.20	-	12,250.20
Sub Activity Subtotal			-	-	-	-	-	-	-	-	-	-	-	17,827.86	17,827.86
Activity Total			-	-	-	-	-	-	-	-	-	-	-	17,827.86	17,827.86
Parks - Kingaroy															
006849	DRFA-Memorial Park Footbridge	DRFA	-	-	-	129,218.15	-	129,218.15	-	129,218.15	-	129,218.15	-	28,586.58	28,586.58
006975	MIP-Memorial Park Multi Court & Ninja	MIP	-	540,630.46	-	175,788.08	-	716,418.54	650,000.00	66,418.54	-	716,418.54	329,575.47	233,815.36	563,390.83
006930	Kumbia Recreation Park Redevelopment	COUNCIL	-	5,500.00	-	-	-	5,500.00	-	5,500.00	-	5,500.00	5,445.25	10,017.61	15,462.86
007236	Refurbishment of Kingaroy Skate park	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-
007240	Sofffall Replacement - Kingaroy	COUNCIL	165,000.00	-	-	-	-	165,000.00	265,000.00	-	100,000.00	165,000.00	-	-	-
007243	Sofffall Replacement - Woorooin	COUNCIL	15,000.00	-	-	-	-	15,000.00	15,000.00	-	-	15,000.00	30,775.00	-	30,775.00
007247	Kingoroy Lions Carpark Reseal	LRCL_4_A	-	-	-	35,000.00	-	35,000.00	35,000.00	-	-	35,000.00	-	4,645.46	4,645.46
007252	W4Q5 Carroll Nature Reserve	W4Q5	-	-	-	10,000.00	-	10,000.00	10,000.00	-	-	10,000.00	-	236.96	236.96
007253	Hillview Detention Basin_Cameras	W4Q5	-	-	-	10,000.00	-	10,000.00	10,000.00	-	-	10,000.00	-	-	-
007255	Ademann Park - Amenities	W4Q5	-	-	-	100,000.00	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
007307	Kroy Memorial Park-Playground Replacem	COUNCIL	105,000.00	170,000.00	-	-	-	275,000.00	-	-	275,000.00	275,000.00	75,905.00	9,475.78	85,380.78
007321	Carroll Nature Park	COUNCIL	-	-	-	-	-	-	-	-	-	-	1,560.00	5,959.76	7,519.76
Sub Activity Subtotal			315,000.00	716,130.46	-	460,006.23	-	1,491,136.69	1,115,000.00	201,136.69	175,000.00	1,491,136.69	443,260.72	292,737.51	735,998.23
Activity Total			315,000.00	716,130.46	-	460,006.23	-	1,491,136.69	1,115,000.00	201,136.69	175,000.00	1,491,136.69	443,260.72	292,737.51	735,998.23
Parks - Nanango															
006933	MIIFF-Amenities Block Nanango Butter Fa	MIIFF	-	-	-	-	-	-	314,719.00	-	314,719.00	-	-	-	-
006996	Tipperary Flat N'go-Toilet Block Varnish	COUNCIL	-	-	-	-	-	-	-	-	-	-	136.36	-	136.36
007083	MIIFF-Amenities Block Nanango Butter Fa	MIIFF	-	105,413.18	-	204,719.00	-	310,132.18	-	4,586.82	314,719.00	310,132.18	122,551.50	50,261.50	172,813.00
007244	Sofffall Replacement - Nanango	COUNCIL	65,000.00	-	-	-	-	65,000.00	65,000.00	-	-	65,000.00	24,986.00	8,329.21	33,315.21
007246	Nanango Walking Track	LRCL_4_A	-	-	-	34,000.00	-	34,000.00	34,000.00	-	-	34,000.00	25,931.82	-	25,931.82
007249	Pioneer Park Mill Flat-Drayton_Footpath	COUNCIL	-	-	-	-	-	20,000.00	-	20,000.00	-	20,000.00	-	2,800.00	2,800.00
007250	Pioneer Park	W4Q5	-	-	-	20,000.00	-	20,000.00	20,000.00	-	-	20,000.00	-	-	-
007331	Nanango Footpath Upgrades	W4Q5	-	-	-	20,000.00	-	20,000.00	-	20,000.00	-	20,000.00	-	-	-
Sub Activity Subtotal			65,000.00	105,413.18	-	278,719.00	-	449,132.18	453,719.00	4,586.82	-	449,132.18	173,605.68	61,390.71	234,996.39
Activity Total			65,000.00	105,413.18	-	278,719.00	-	449,132.18	453,719.00	4,586.82	-	449,132.18	173,605.68	61,390.71	234,996.39
Parks - Blackbutt															
007079	Blackbutt Parklands & Sensory Garden	CONTRIB	-	-	-	-	-	-	-	-	-	-	-	6,213.24	6,213.24
007239	Blackbutt signage	COUNCIL	15,000.00	-	-	-	-	15,000.00	15,000.00	-	-	15,000.00	-	-	-
Sub Activity Subtotal			15,000.00	-	-	-	-	15,000.00	15,000.00	-	-	15,000.00	-	6,213.24	6,213.24
Activity Total			15,000.00	-	-	-	-	15,000.00	15,000.00	-	-	15,000.00	-	6,213.24	6,213.24
Parks - Murgon															
006753	Murgon QEII Park - Stage 2	COUNCIL	-	-	-	-	-	-	-	-	-	-	1,288.00	-	1,288.00
007241	Sofffall Replacement - Murgon	COUNCIL	30,000.00	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	35,183.00	-	35,183.00
007254	MIIFF-Amenities Block Murgon R&Y Park	MIIFF	-	110,000.00	-	226,184.00	-	336,184.00	336,184.00	-	-	336,184.00	87,307.50	30,757.04	118,064.54
Sub Activity Subtotal			30,000.00	110,000.00	-	226,184.00	-	366,184.00	366,184.00	-	-	366,184.00	123,778.50	30,757.04	154,535.54
Activity Total			30,000.00	110,000.00	-	226,184.00	-	366,184.00	366,184.00	-	-	366,184.00	123,778.50	30,757.04	154,535.54
Parks - Wondai															
007242	Sofffall Replacement - Wondai	COUNCIL	25,000.00	-	-	-	-	25,000.00	25,000.00	-	-	25,000.00	-	-	-
007245	Wondai Skate Park_Retaining wall	COUNCIL	80,000.00	-	-	-	-	80,000.00	80,000.00	-	-	80,000.00	-	-	-
Sub Activity Subtotal			105,000.00	-	-	-	-	105,000.00	105,000.00	-	-	105,000.00	-	-	-
Activity Total			105,000.00	-	-	-	-	105,000.00	105,000.00	-	-	105,000.00	-	-	-
Parks - Proston															
007237	Proston bollards railway park	COUNCIL	20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	20,000.00	3,909.09	12,602.93	16,512.02
Sub Activity Subtotal			20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	20,000.00	3,909.09	12,602.93	16,512.02
Activity Total			20,000.00	-	-	-	-	20,000.00	20,000.00	-	-	20,000.00	3,909.09	12,602.93	16,512.02
Rail Trails															
006936	DRFA Kingaroy-Murgon Rail Trail Crossing	DRFA	-	-	-	500,526.53	-	500,526.53	-	500,526.53	-	500,526.53	67,246.18	3,495.00	70,741.18
007026	DTIS - King-Mur Rail Trail Pavement/Cros	DTIS	-	-	-	517,600.69	-	517,600.69	-	517,600.69	-	517,600.69	82,810.13	2,392.50	85,202.63
007248	Rail Trail_Access gates_concrete path	LRCL_4_A	-	-	-	12,000.00	-	12,000.00	12,000.00	-	-	12,000.00	25.78	469.24	495.02
007251	South Burnett Rail Trail Public Art Plan	W4Q5	-	-	-	10,000.00	-	10,000.00	10,000.00	-	-	10,000.00	-	-	-
Sub Activity Subtotal			-	-	-	1,040,127.22	-	1,040,127.22	22,000.00	1,018,127.22	-	1,040,127.22	150,082.09	6,356.74	156,438.83
Activity Total			-	-	-	1,040,127.22	-	1,040,127.22	22,000.00	1,018,127.22	-	1,040,127.22	150,082.09	6,356.74	156,438.83

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2024/2025 Adopted Budget	2023/2024 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2024/2025 Actual Expenditure	2024/2025 Actual Expenditure & Commitments
General															
006985	REGIONAL-CCTV Install and Server Upgr	COUNCIL	-	6,497.76	-	-	-	6,497.76	-	6,497.76	-	6,497.76	300.00	-	300.00
007238	Priority Playground Audit_replacement	COUNCIL	70,000.00	-	-	-	-	70,000.00	90,000.00	-	20,000.00	-	-	10,122.00	10,122.00
Sub Activity Subtotal			70,000.00	6,497.76	-	-	-	76,497.76	90,000.00	6,497.76	-	20,000.00	300.00	10,122.00	10,422.00
Activity Total			620,000.00	938,041.40	-	2,005,036.45	-	3,563,077.85	2,186,903.00	1,221,174.85	155,000.00	3,563,077.85	907,952.78	438,008.03	1,345,960.81
Roads															
W4Q - Round 4															
006975	W4Q4 Wondai CBD Scott Street	W4Q4	-	-	-	-	-	-	-	-	-	-	305,493.82	53,569.08	359,062.90
Sub Activity Subtotal			-	-	-	-	-	-	-	-	-	-	305,493.82	53,569.08	359,062.90
W4Q Round 5															
007265	Wooroolin Hall - Footpath Upgrade	W4Q5	-	-	20,000.00	-	-	20,000.00	20,000.00	-	-	20,000.00	-	-	-
007272	Murgon Uniting Church- Access Upgrade	W4Q5	-	-	13,714.00	-	-	13,714.00	13,714.00	-	-	13,714.00	-	-	-
Sub Activity Subtotal			-	-	33,714.00	-	-	33,714.00	33,714.00	-	-	33,714.00	-	-	-
Bridges															
006538	Murgon-CherbourgRd-SawpitCkBridge-Gu	COUNCIL	-	95,897.00	-	-	-	95,897.00	94,736.00	1,161.00	-	95,897.00	-	-	-
006540	Cushnie-HomecreekLoopRd-TimberBridge	BRP	-	176,545.91	-	542,348.94	-	718,894.85	723,680.00	4,785.15	-	718,894.85	-	-	-
Sub Activity Subtotal			-	272,442.91	-	542,348.94	-	814,791.85	818,416.00	6,946.15	-	814,791.85	-	-	-
Grav Resheet															
006907	Benarkin-Staines Rd-GR	COUNCIL	-	53,297.96	-	-	-	53,297.96	50,000.00	3,297.96	-	53,297.96	11,645.91	81,685.46	93,331.37
007120	Wattlegrove Road Gravel Resheet	COUNCIL	-	-	-	-	-	-	-	-	-	-	880.00	42,399.13	43,279.13
007291	Gravel Resheeting Program 24/25	COUNCIL	50,000.00	-	-	-	-	50,000.00	50,000.00	-	-	50,000.00	-	-	-
007295	Shoulder Resheeting Program 24/25	COUNCIL	500,000.00	-	-	-	-	500,000.00	500,000.00	-	-	500,000.00	-	-	-
007300	Coolabunia-PetersenDr-ShoulderResheeti	COUNCIL	-	-	-	-	-	-	-	-	-	-	0.91	47,842.00	47,842.91
Sub Activity Subtotal			550,000.00	53,297.96	-	-	-	603,297.96	600,000.00	3,297.96	-	603,297.96	12,526.82	171,926.59	184,453.41
Pavement Rehab															
005479	Niagara Road (Wind Farm)	COUNCIL	-	-	-	-	-	-	-	-	-	-	59,518.48	3,770.36	63,288.84
006970	RTR-Tingooro Chelmsford Rd-Pavement F	RTR	-	614,427.00	-	162,479.64	-	776,906.64	-	776,906.64	-	776,906.64	74,445.60	729,945.82	804,391.42
006978	Major Mechanical Repairs Sealed Roads	COUNCIL	-	59,009.71	-	-	-	59,009.71	-	59,009.71	-	-	59,009.71	63,536.13	61,573.08
007004	Wondai Roundabout	LRCI_4_B	-	-	547,574.32	-	-	547,574.32	470,000.00	77,574.32	-	547,574.32	132,726.03	106,425.35	239,151.38
007279	STIP-TandurgingieSS-Pavement&SealingW	STIP	62,000.00	-	62,000.00	-	-	124,000.00	124,000.00	-	-	124,000.00	19,421.48	24,945.85	44,367.33
007293	Major Mechanical Repairs 24/25	COUNCIL	1,000,000.00	20,000.00	-	-	-	1,020,000.00	1,020,000.00	-	-	1,020,000.00	-	-	-
007294	RTR-Tingooro Chelmsford Rd-Stage 2	RTR	-	-	2,137,812.00	-	-	2,137,812.00	2,928,239.00	790,427.00	-	2,137,812.00	3,787.50	11,362.50	15,150.00
007297	Kingaroy-Alice St-Road Rehab	W4Q5	-	-	241,763.00	-	-	241,763.00	241,763.00	-	-	241,763.00	-	13,499.13	13,499.13
Sub Activity Subtotal			1,062,000.00	693,436.71	-	3,151,628.96	-	4,907,065.67	4,784,002.00	123,063.67	-	4,907,065.67	353,435.22	951,522.09	1,304,957.31
Footpaths & Cycleway															
006739	Nanango-Drayton St-Footpath	COUNCIL	-	63,048.41	-	-	-	63,048.41	50,000.00	13,048.41	-	63,048.41	54,528.86	66,068.71	120,597.57
006950	STIP-MurgonStateHighSchool-Parking	STIP	-	-	-	-	-	-	-	-	-	-	-	824.52	824.52
007278	STIP-MurgonStateSchool-ConstructFootpat	STIP	62,000.00	-	62,000.00	-	-	124,000.00	124,000.00	-	-	124,000.00	16,219.28	-	16,219.28
007281	W4Q5-NanangoCBD-(Fitzroy-Palace) FP	W4Q5	-	-	228,400.00	-	-	228,400.00	228,400.00	-	-	228,400.00	18,992.01	-	18,992.01
007282	W4Q5-NanangoBoorklandRd(Oliver-Cairn)	W4Q5	-	-	26,340.00	-	-	26,340.00	26,340.00	-	-	26,340.00	13,492.01	-	13,492.01
007283	W4Q5-BunyaAv(Dandabah Carpark)-Footp	W4Q5	-	-	70,000.00	-	-	70,000.00	70,000.00	-	-	70,000.00	13,492.01	-	13,492.01
007284	W4Q5-Murgon-LambSt-FP	W4Q5	-	-	103,000.00	-	-	103,000.00	103,000.00	-	-	103,000.00	13,492.01	6,053.67	19,545.68
007299	SAFEST-(TIDS)-Kingaroy-TessmannsRd 2	TIDS	121,328.00	-	121,328.00	-	-	242,656.00	242,656.00	-	-	242,656.00	13,492.01	1,725.27	15,217.28
Sub Activity Subtotal			183,328.00	63,048.41	-	611,068.00	-	857,444.41	844,396.00	13,048.41	-	857,444.41	143,708.19	74,672.17	218,380.36
Pedestrian Crossing															
007118	STIP-Nanango SHS- Ped Crossing/FP	STIP	150,000.00	-	-	150,000.00	-	300,000.00	300,000.00	-	-	300,000.00	96,547.00	16,542.18	113,089.18
007280	STIP-St Patricks-PedCrossing	STIP	97,500.00	-	-	97,500.00	-	195,000.00	195,000.00	-	-	195,000.00	13,492.01	-	13,492.01
Sub Activity Subtotal			247,500.00	-	-	247,500.00	-	495,000.00	495,000.00	-	-	495,000.00	110,039.01	16,542.18	126,581.19
Bitumen Resealing															
006717	LRCI-Kingaroy-First Ave-Reseal	LRCI_3	-	-	-	-	-	-	-	-	-	-	-	969.16	969.16
006964	Charlestown-Transmitter Rd-Reseal	COUNCIL	-	29,238.22	-	-	-	29,238.22	-	29,238.22	-	29,238.22	0.01	0.01	0.01
007105	Wondai-Wesslings Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	2,880.00	2,880.00
007106	Murgon-Ferris Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	75,109.94	28,991.00	104,100.94
007107	Booie-Radunzs Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	5,405.00	5,405.00
007108	Cloyna-Bicks Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	2,590.00	2,590.00
007109	Kingaroy-Industrial Ave-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	4,740.00	4,740.00
007110	Booie-North Branch Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	6,605.00	6,605.00
007112	Blackbutt-Nukku Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	54,288.86	10,752.43	65,041.29
007114	Blackbutt-Muir St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	54,552.71	256.70	54,809.41
007154	Blackbutt-Farrington Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	54,446.73	1,211.19	55,657.92
007157	Nanango-Gipps St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	54,956.39	3,163.11	58,119.50
007158	Booie-Hillsdale Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	89.43	89.43
007160	Sandy Ridges-Manumbar Road-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	54,288.85	9,205.72	63,494.57
007161	Crawford-Siefert Street-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	55,277.74	21,357.94	76,635.68
007164	Booie-Malar Road-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	503.33	503.33
007165	Mondure-McConnel Way-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	1,229.40	1,229.40

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2024/2025 Adopted Budget	2023/2024 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2024/2025 Actual Expenditure	2024/2025 Actual Expenditure & Commitments
007167	Winderamorgans Road-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	51,663.12	11,896.66	63,559.78
007172	Crawford-Wingfields Road-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	195,696.35	15,428.96	211,125.31
007177	Blackbutt-Gladys St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	54,464.77	939.06	55,403.83
007178	Blackbutt-Douglas St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	54,464.77	406.59	54,871.36
007179	Crawford-Weens Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	8,056.27	8,056.27
007181	Corndale-Corndale Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	56,109.11	9,795.91	65,905.02
007183	Hivesville-Hivesville Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	63,422.98	60,713.08	124,136.06
007187	Memerambi-King St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	56,137.32	4,829.24	60,966.56
007190	Wondai-Stalers Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	54,332.07	3,427.13	57,759.20
007206	Blackbutt Nth-Crumpton Dr-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	3,986.17	3,986.17
007230	Nanango-Oliver Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	54,288.87	3,119.21	57,408.08
007292	Bitumen Reseal Program 24/25	TIDS	3,733,277.56	1,202,696.46	-	242,655.00	-	5,178,629.02	5,610,000.00	431,370.98	-	5,178,629.02	-	-	-
007298	Roads Reseals & Upgrades	W4Q5	-	-	-	390,000.00	-	390,000.00	390,000.00	-	-	390,000.00	-	-	-
007301	Nanango-Silverleaf Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	54,332.21	2,683.16	57,015.37
007310	Blackbutt-Grosvenor Lane-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	54,464.77	716.16	55,180.93
007311	Taromeo-David Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	54,288.86	1,891.03	56,179.89
007312	Benarkin-Scott St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	54,288.85	7,975.26	62,264.11
007314	Wooroolin-Denmark Rd-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	54,288.85	5,765.34	60,054.19
007316	Wooroolin-Alexander St-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	54,622.62	453.76	55,076.38
007319	Proston-Butler Dr-Reseal	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	2,955.36	2,955.36
Sub Activity Subtotal			3,733,277.56	1,231,934.68	-	632,655.00	-	5,597,867.24	6,000,000.00	402,132.76	-	5,597,867.24	1,369,786.75	244,987.76	1,614,774.51
General															
006733	Kingaroy-Birt Rd-Dust Suppression Trial	COUNCIL	-	-	-	-	-	-	-	-	-	-	14,852.72	-	14,852.72
006969	Advanced Design 23/24	COUNCIL	-	-	-	-	-	-	-	-	-	-	19,727.00	10,720.26	30,447.26
007001	Blackspol-Apsin St-Cairns St-Intersectio	BLKSPOT	-	-	-	-	-	-	-	-	-	-	-	3,086.77	3,086.77
007011	McCauley Weir Road Reopening and Sign	COUNCIL	-	-	-	-	-	-	-	-	-	-	272.73	-	272.73
007117	Advanced Design 24/25	COUNCIL	500,000.00	-	-	-	-	500,000.00	500,000.00	-	-	500,000.00	195,338.40	15,380.63	210,719.03
007285	W4Q5-Nanango-Little Drayton St-Lighting	W4Q5	-	-	-	20,000.00	-	20,000.00	20,000.00	-	-	20,000.00	-	-	-
007286	W4Q5-Boyneside-Bilboa Rd-Windfarm	W4Q5	-	-	-	60,000.00	-	60,000.00	60,000.00	-	-	60,000.00	-	-	-
007290	Crawford-CrawfordStateSchool-BusShelte	COUNCIL	22,000.00	-	-	-	-	22,000.00	22,000.00	-	-	22,000.00	-	5,296.25	5,296.25
007296	Blackbutt-Morris St- Road Seal Design	W4Q5	-	-	-	50,000.00	-	50,000.00	50,000.00	-	-	50,000.00	-	-	-
Sub Activity Subtotal			522,000.00	-	-	130,000.00	-	652,000.00	652,000.00	-	-	652,000.00	230,190.85	34,483.91	264,674.76
Urban Drainage															
007287	W4Q5-Kingaroy-AlfordSt-Drainage	W4Q5	-	-	-	50,000.00	-	50,000.00	50,000.00	-	-	50,000.00	13,492.01	-	13,492.01
007288	W4Q5-Kingaroy-MoonyaSt-Kerb&Channel	W4Q5	-	-	-	200,000.00	-	200,000.00	200,000.00	-	-	200,000.00	45,146.57	5,753.19	50,899.76
007289	W4Q5-Crawford-SiefertSt-Drainage	W4Q5	-	-	-	24,000.00	-	24,000.00	24,000.00	-	-	24,000.00	13,492.02	4,045.46	17,537.48
007325	Murgon-Gesslers Rd-Stormwater	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	1,941.39	1,941.39
Sub Activity Subtotal			-	-	-	274,000.00	-	274,000.00	274,000.00	-	-	274,000.00	72,130.60	11,740.04	83,870.64
FD & Complimentary															
006736	Flood Damage - Council Betterment	COUNCIL	-	1,285,627.37	-	-	-	1,285,627.37	1,000,000.00	285,627.37	-	1,285,627.37	-	-	-
006813	EV03 Betterment Mundure Crossing Road	QRA	-	-	-	-	-	-	-	-	-	-	7,476.32	9,581.61	17,057.93
006843	EV04 Betterment Mercer Springate Road	QRA	-	-	-	-	-	-	-	-	-	-	-	1,176.13	1,176.13
006844	EV01 Betterment Dip Road	QRA	-	-	-	-	-	-	-	-	-	-	834,288.02	105,247.20	939,535.22
006984	EV03 Betterment Williams Road	QRA	-	-	-	-	-	-	-	-	-	-	-	1,931.30	1,931.30
006997	River Road Pavement repair Comp works	COUNCIL	-	-	-	-	-	-	-	-	-	-	1,700.00	-	1,700.00
007016	EV01 Betterment Flagstone Creek Road	QRA	-	-	-	-	-	-	-	-	-	-	-	107,315.22	107,315.22
007041	EV01 Betterment Finnmores Road	QRA	-	-	-	-	-	-	-	-	-	-	1,968.33	2,160.00	4,128.33
007042	EV01 Betterment Greenview Road	QRA	-	-	-	-	-	-	-	-	-	-	1,145.82	1,215.00	2,360.82
007043	EV01 Betterment Hoggs Road	QRA	-	-	-	-	-	-	-	-	-	-	1,797.17	1,620.00	3,417.17
007044	EV01 Betterment Ironpot Road	QRA	-	-	-	-	-	-	-	-	-	-	2,705.26	652.61	3,357.87
007045	EV01 Betterment Jerrards Road	QRA	-	-	-	-	-	-	-	-	-	-	8,833.70	7,020.00	15,853.70
007046	EV01 Betterment Kings Bridge Road	QRA	-	-	-	-	-	-	-	-	-	-	7,249.05	8,190.00	15,439.05
007047	EV01 Betterment Lamperds Road	QRA	-	-	-	-	-	-	-	-	-	-	2,619.67	1,905.00	4,524.67
007048	EV01 Betterment MWell Upper Yarraman	QRA	-	-	-	-	-	-	-	-	-	-	1,402.55	2,025.00	3,427.55
007049	EV01 Betterment Manambar Road	QRA	-	-	-	-	-	-	-	-	-	-	2,750.84	2,445.00	5,235.84
007050	EV01 Betterment Nords Road	QRA	-	-	-	-	-	-	-	-	-	-	2,648.21	3,055.00	5,703.21
007051	EV01 Betterment Old Wondai Road	QRA	-	-	-	-	-	-	-	-	-	-	2,705.26	2,175.00	4,880.26
007052	EV01 Betterment Parkers Road	QRA	-	-	-	-	-	-	-	-	-	-	2,619.68	1,905.00	4,524.68
007053	EV01 Betterment Pedersens Road	QRA	-	-	-	-	-	-	-	-	-	-	2,990.53	4,135.00	7,125.53
007054	EV01 Betterment Recreation Drive	QRA	-	-	-	-	-	-	-	-	-	-	2,562.62	2,785.00	5,347.62
007055	EV01 Betterment Smiths Road Inverlaw	QRA	-	-	-	-	-	-	-	-	-	-	1,882.74	1,890.00	3,772.74
007056	EV01 Betterment Trentham Lane	QRA	-	-	-	-	-	-	-	-	-	-	2,605.42	673.61	3,279.03
007057	EV01 Betterment Trouts Road	QRA	-	-	-	-	-	-	-	-	-	-	2,477.05	2,515.00	4,992.05
007058	EV03 Betterment Arthur Street East	QRA	-	-	-	-	-	-	-	-	-	-	1,875.62	529.60	2,405.22
007059	EV03 Betterment Nords Road	QRA	-	-	-	-	-	-	-	-	-	-	5,267.89	2,920.00	8,187.89
007060	EV03 Betterment Tim Dwyer Road	QRA	-	-	-	-	-	-	-	-	-	-	3,905.75	652.61	4,558.36
007061	EV03 Betterment Weeks Road	QRA	-	-	-	-	-	-	-	-	-	-	4,124.45	961.61	5,086.06
007062	EV04 Betterment Manar Road	QRA	-	-	-	-	-	-	-	-	-	-	5,160.92	1,213.61	6,374.53
007063	EV04 Betterment Magee Road	QRA	-	-	-	-	-	-	-	-	-	-	3,905.76	652.61	4,558.37
007064	EV04 Betterment Walkers Road	QRA	-	-	-	-	-	-	-	-	-	-	2,855.03	853.61	3,708.64
007065	EV04 Betterment Kearneys Road	QRA	-	-	-	-	-	-	-	-	-	-	2,500.82	565.61	3,066.43
007066	EV04 Betterment Hodges Road	QRA	-	-	-	-	-	-	-	-	-	-	2,415.25	1,188.00	3,603.25

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2024/2025 Adopted Budget	2023/2024 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2024/2025 Actual Expenditure	2024/2025 Actual Expenditure & Commitments
007067	EV04 Betterment Goldsworthy Road	QRA	-	-	-	-	-	-	-	-	-	-	2,598.29	2,084.00	4,682.29
007086	EVO_Project Mgmt_QRA Funded Betterm	QRA	-	-	-	-	-	-	-	-	-	-	-	29,669.84	29,669.84
Sub Activity Subtotal			-	1,285,627.37	-	-	-	1,285,627.37	1,000,000.00	285,627.37	-	1,285,627.37	929,078.02	312,908.78	1,241,986.80
CAP-QRA-DRFA															
007078	CAP - QRA - DRFA - Flood Recovery Wor	QRA	-	-	-	-	-	-	-	-	-	-	-	720.00	720.00
Sub Activity Subtotal			-	-	-	-	-	-	-	-	-	-	-	720.00	720.00
Activity Total			6,298,105.56	3,599,788.04	-	5,622,914.90	-	15,520,808.50	15,501,528.00	19,280.50	-	15,520,808.50	3,526,389.28	1,873,072.60	5,399,461.88
Water Services															
W4Q - Round 4															
006906	W4Q4-Kingaroy Water Security MtWooroo	W4Q4	-	205,300.47	-	530,949.50	-	736,249.97	-	736,249.97	-	736,249.97	21,468.92	669,348.43	690,817.35
Sub Activity Subtotal			-	205,300.47	-	530,949.50	-	736,249.97	-	736,249.97	-	736,249.97	21,468.92	669,348.43	690,817.35
Water - General Oper															
006503	S1 & S2 - PC, SCADA & Telemetry WATEF	COUNCIL	-	-	-	-	-	-	-	-	-	-	15,079.88	-	15,079.88
006898	S3 - PC, SCADA & Telemetry WATER	COUNCIL	-	175,000.00	-	-	-	175,000.00	-	175,000.00	-	175,000.00	-	-	-
006909	Solar panels for treatment plants	COUNCIL	-	-	-	-	-	-	-	-	-	-	12,507.30	9,242.70	21,750.00
007153	Water Meter replacement	COUNCIL	125,000.00	-	-	-	-	125,000.00	125,000.00	-	-	125,000.00	-	-	-
Sub Activity Subtotal			125,000.00	175,000.00	-	-	-	300,000.00	125,000.00	175,000.00	-	300,000.00	27,587.18	9,242.70	36,829.88
Water - Blackbutt															
006788	Blackbutt HL PS Switchboard renewal +	COUNCIL	-	175,000.00	-	-	-	175,000.00	-	175,000.00	-	175,000.00	-	-	-
006899	Blackbutt WTP Switchboard Renewal & PK	COUNCIL	-	400,000.00	-	-	-	400,000.00	-	400,000.00	-	400,000.00	-	-	-
Sub Activity Subtotal			-	575,000.00	-	-	-	575,000.00	-	575,000.00	-	575,000.00	-	-	-
Water - Kingaroy															
005547	Gordonbrook WTP - Post Con Contract W	COUNCIL	-	-	-	-	-	-	-	-	-	-	162,280.01	16,720.20	179,000.21
006516	Gordonbrook Off Stream Storage Design	BOR_6	-	-	-	-	-	-	-	-	-	-	22,163.81	-	22,163.81
006566	Gordonbrook Dam Emergency Repairs 20:	COUNCIL	-	80,000.00	-	-	-	80,000.00	-	80,000.00	-	80,000.00	-	-	-
006596	Gordonbrook Hydrological Modelling	COUNCIL	-	-	-	-	-	-	-	-	-	-	31,371.39	-	31,371.39
006787	Kingaroy Water Security Trunk Infra Upgr	COUNCIL	-	174,918.78	-	-	-	174,918.78	-	174,918.78	-	174,918.78	7,182.29	-	7,182.29
007133	Gordonbrook Dam Safety Hazard Action P	COUNCIL	87,500.00	-	-	-	-	87,500.00	87,500.00	-	-	87,500.00	90,257.76	-	90,257.76
007134	Gordonbrook WTP Raw Water Off Stream	REFF	-	3,200,000.00	-	7,084,590.00	-	10,284,590.00	3,200,000.00	-	7,084,590.00	10,284,590.00	-	-	-
007146	Kingaroy Heights 2x Res Reline	COUNCIL	625,000.00	-	-	-	-	625,000.00	625,000.00	-	-	625,000.00	-	-	-
007150	WMR-MARKWELL ST(Youngman St-Willi:	COUNCIL	168,000.00	-	-	-	-	168,000.00	168,000.00	-	-	168,000.00	-	-	-
007151	WMR-GLENDON ST(Avoca St-Markwell S	COUNCIL	175,000.00	-	-	-	-	175,000.00	175,000.00	-	-	175,000.00	-	-	-
007152	WMR-WICKHAM ST (Appin St East-Good	COUNCIL	122,500.00	-	-	-	-	122,500.00	122,500.00	-	-	122,500.00	-	-	-
007235	Gordonbrook WTP Raw water pump 3	COUNCIL	100,000.00	-	-	-	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
Sub Activity Subtotal			1,278,000.00	3,454,918.78	-	7,084,590.00	-	11,817,508.78	4,478,000.00	254,918.78	7,084,590.00	11,817,508.78	313,255.26	16,720.20	329,975.46
Water - Kumbia															
007147	Stuart River Rising Main Kumbia	COUNCIL	822,500.00	-	-	-	-	822,500.00	822,500.00	-	-	822,500.00	54,676.18	61,073.04	115,749.22
Sub Activity Subtotal			822,500.00	-	-	-	-	822,500.00	822,500.00	-	-	822,500.00	54,676.18	61,073.04	115,749.22
Water - Murgon															
007148	WMR-Murgon Hospital Res&Macalister	COUNCIL	155,750.00	-	-	-	-	155,750.00	155,750.00	-	-	155,750.00	-	-	-
007149	WMU -Reservoir and Beresford St	COUNCIL	230,825.00	-	-	-	-	230,825.00	230,825.00	-	-	230,825.00	-	-	-
Sub Activity Subtotal			386,575.00	-	-	-	-	386,575.00	386,575.00	-	-	386,575.00	-	-	-
Water - Nanango															
006785	Nanango WTP & Bores A, B, C , etc	COUNCIL	-	340,000.00	-	-	-	340,000.00	-	340,000.00	-	340,000.00	-	-	-
Sub Activity Subtotal			-	340,000.00	-	-	-	340,000.00	-	340,000.00	-	340,000.00	-	-	-
Water - Wondai															
006881	Media Replacement Wondai	COUNCIL	-	117,940.00	-	-	-	117,940.00	-	117,940.00	-	117,940.00	-	-	-
Sub Activity Subtotal			-	117,940.00	-	-	-	117,940.00	-	117,940.00	-	117,940.00	-	-	-
Activity Total			2,612,075.00	4,868,159.25	-	7,615,539.50	-	15,095,773.75	5,812,075.00	2,199,108.75	7,084,590.00	15,095,773.75	416,987.54	756,384.37	1,173,371.91
Wastewater Services															
Wastewater - General															
006903	S3- PC, SCADA & Telemetry WASTEWATI	COUNCIL	-	175,000.00	-	-	-	175,000.00	-	175,000.00	-	175,000.00	-	-	-
006904	Regional Sewer Relining	COUNCIL	-	848,721.72	-	-	-	848,721.72	-	848,721.72	-	848,721.72	51,129.03	263,117.32	314,246.35
Sub Activity Subtotal			-	1,023,721.72	-	-	-	1,023,721.72	-	1,023,721.72	-	1,023,721.72	51,129.03	263,117.32	314,246.35
Wastewater - Kingaro															
006905	Kingaroy SPS2 Tessmanns Rd Switchboar	COUNCIL	-	172,068.76	-	-	-	172,068.76	-	172,068.76	-	172,068.76	1,300.53	288.23	1,588.76
007128	Kingaroy Recycling Plant - Replacement	COUNCIL	1,600,000.00	1,600,000.00	-	-	-	3,200,000.00	3,200,000.00	-	-	3,200,000.00	-	-	-
007129	Kingaroy SPS3 Logan St SCADA renewal	COUNCIL	70,000.00	-	-	-	-	70,000.00	70,000.00	-	-	70,000.00	-	-	-
007130	Regional Sewer Extensions	COUNCIL	100,000.00	-	-	-	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
007131	Kingaroy North Development (1st Ave)	W4Q5	-	80,000.00	-	100,000.00	-	180,000.00	180,000.00	-	-	180,000.00	-	-	-
007132	Kingaroy SPS6 Barron Pk Dr SCADA rene	COUNCIL	70,000.00	-	-	-	-	70,000.00	70,000.00	-	-	70,000.00	-	-	-

Project Code	Project Description	Grant Funding Body	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Total Budgeted Revenue	2024/2025 Adopted Budget	2023/2024 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2024/2025 Actual Expenditure	2024/2025 Actual Expenditure & Commitments
Sub Activity Subtotal			1,840,000.00	1,852,068.76	-	100,000.00	-	3,792,068.76	3,620,000.00	172,068.76	-	3,792,068.76	1,300.53	288.23	1,588.76
Wastewater - Nanango															
006793	Nanango SPS2 Switchboard renewal, etc.	COUNCIL	-	207,068.76	-	-	-	207,068.76	-	207,068.76	-	207,068.76	1,300.55	288.18	1,588.73
006794	Nanango SPS3 Switchboard renewal, etc.	COUNCIL	-	137,068.74	-	-	-	137,068.74	-	137,068.74	-	137,068.74	1,300.53	288.22	1,588.75
Sub Activity Subtotal			-	344,137.50	-	-	-	344,137.50	-	344,137.50	-	344,137.50	2,601.08	576.40	3,177.48
CED - Proston															
006796	Proston CED Pump Station Replace & Rer	COUNCIL	-	207,068.74	-	-	-	207,068.74	-	207,068.74	-	207,068.74	1,300.55	288.20	1,588.75
Sub Activity Subtotal			-	207,068.74	-	-	-	207,068.74	-	207,068.74	-	207,068.74	1,300.55	288.20	1,588.75
Activity Total			1,840,000.00	3,426,996.72	-	100,000.00	-	5,366,996.72	3,620,000.00	1,746,996.72	-	5,366,996.72	56,331.19	264,270.15	320,601.34
Waste															
Waste Management - R															
006607	New Maidenwell Transfer Station	COUNCIL	-	532,496.64	-	-	-	532,496.64	450,000.00	82,496.64	-	532,496.64	24,589.11	4,294.00	28,883.11
006780	Nanango Weighbridge & Transfer Station	LGGSP	-	110,480.85	-	166,241.15	-	276,722.00	100,000.00	176,722.00	-	276,722.00	6,709.54	195,987.44	202,696.98
006845	Purchase of new SBRC Skip Bins	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	28,350.00	28,350.00
006989	Wondai Weighbridge	DRFA	-	188,492.74	-	113,095.65	-	301,588.39	50,000.00	251,588.39	-	301,588.39	4,275.00	282,409.17	286,684.17
007085	Murgon Weighbridge_Portable	COUNCIL	-	26,303.69	-	-	-	26,303.69	-	26,303.69	-	26,303.69	2,600.00	6,303.70	8,903.70
007097	Ngo Weighbridge-Approach/Internal Road	COUNCIL	-	79,200.00	-	-	-	79,200.00	105,000.00	25,800.00	-	79,200.00	28,350.00	1,700.00	30,050.00
007098	Wondai Weighbridge-Approach/Internal R	COUNCIL	-	60,000.00	-	-	-	60,000.00	60,000.00	-	-	60,000.00	-	-	-
007122	LRCI_4_A-Maidenwell Tfr Station Access	LRCI_4_A	-	-	-	200,205.06	-	200,205.06	200,000.00	205.06	-	200,205.06	-	-	-
007123	Nanango Leachate Collection Trench	COUNCIL	-	240,851.00	-	-	-	240,851.00	240,851.00	-	-	240,851.00	-	-	-
007124	Kingaroy Leachate Collection Trench	COUNCIL	-	433,532.00	-	-	-	433,532.00	433,532.00	-	-	433,532.00	-	-	-
007125	Feasibility - Kingaroy New Landfill Cell	COUNCIL	-	-	-	-	750,000.00	750,000.00	750,000.00	-	-	750,000.00	-	-	-
007326	Transfer Station Electronic gated system	COUNCIL	-	40,000.00	-	-	-	40,000.00	-	-	40,000.00	40,000.00	-	-	-
Sub Activity Subtotal			-	1,711,356.92	-	479,541.86	750,000.00	2,940,898.78	2,389,383.00	511,515.78	40,000.00	2,940,898.78	66,523.65	519,044.31	585,567.96
Activity Total			-	1,711,356.92	-	479,541.86	750,000.00	2,940,898.78	2,389,383.00	511,515.78	40,000.00	2,940,898.78	66,523.65	519,044.31	585,567.96
Land															
Admin Office - Murgon															
006841	Murgon Admin Building Boundary Alignme	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	28,363.64	28,363.64
Sub Activity Subtotal			-	-	-	-	-	-	-	-	-	-	-	28,363.64	28,363.64
Activity Total			-	-	-	-	-	-	-	-	-	-	-	28,363.64	28,363.64
Grand Total			14,992,680.56	21,464,193.26	430,000.00	16,955,252.34	750,000.00	54,592,126.16	39,847,405.37	9,588,965.42	5,155,755.37	54,592,126.16	7,012,735.38	6,494,382.44	13,507,117.82

12.3 QUEENSLAND AUDIT OFFICE - 2024 CLOSING MANAGEMENT REPORT FOR SOUTH BURNETT REGIONAL COUNCIL

File Number: 16-Oct-2024
Author: Manager Finance & Sustainability
Authoriser: Acting Chief Executive Officer

PRECIS

Queensland Audit Office 2024 Closing Management Report.

SUMMARY

QAO detailing the observation report of South Burnett Regional Council's financial statements as presented for consideration.

OFFICER'S RECOMMENDATION

That subject to *Section 213* of the *Local Government Regulation 2012*, South Burnett Regional Council receives the 2024 Closing Management Report from the Auditor-General detailing the observation report of South Burnett Regional Council's financial statements as presented for consideration.

BACKGROUND

Queensland Audit Office have undertaken audit work for the 2024 Financial Audit and present the 2024 Closing Management Report, detailing the results of their risk assessment and work performed to 27 September 2024. To date, there has been no new deficiencies identified for the current year.

The below prior year issues were a work in progress at the time of the interim report however have now been resolved as part of the closing report:

Internal Control Deficiency * User Access Review in Technology One (Council's ERP system)
* Ineffective Review of Fixed Asset Registers and Items Within WIP

Financial Reporting Issues * Incomplete Modelling of Provision for Restoration

ATTACHMENTS

1. Queensland Audit Office 2024 Closing Report [↓](#) 



2024 CLOSING REPORT

South Burnett Regional Council

27 September 2024



Mr Mark Pitt
 Chief Executive Officer
 South Burnett Regional Council

Dear Mr Pitt

2024 Closing report

We present our closing report for South Burnett Regional Council for the financial year ended 30 June 2024. It includes the results of our audit, the status of audit issues, identified audit misstatements, and other matters.

Our audit was conducted in accordance with our external audit plan. We confirm that up to the date of this report, we have maintained our independence obligations in relation to our conduct of this audit.

Our closing report is not the Auditor-General’s observation report that needs to be tabled in a council meeting as required under section 213 of the Local Government Regulation 2012.

Expected opinion

We expect to issue an unmodified opinion on the financial statements. Our audit opinion is subject to completion of our audit. We have included the key outstanding matters to be finalised below, and will provide an update on these matters at the Corporate Risk and Audit Advisory Committee (CRAAC) meeting.

Control environment

In our interim report, we assessed that your internal control environment does not support an audit strategy where we can rely upon your entity’s controls. We have performed testing over the design and implementation, and operating effectiveness of controls in human resources and purchases of goods and services. We have confirmed that there has been no change to our initial assessment. Please refer to section 4 Status of issues for further details.

Materiality \$1,080,000

No change to planning materiality.

Estimated final fees

\$169,050

Outstanding matters

Item	Responsibility
Financial statements review – quality check over final version	Audit
Subsequent events update – review of transactions and events to date of signing	Management and Audit
Management representation letter – to be signed with the financial statements	Management
Financial report certification – signing of the financial statements by management	Management
Finalisation and Review of audit procedures in relation to the following balances:	Management and Audit
<ul style="list-style-type: none"> • Material and Services Expenses • Grants, subsidies, contributions and Donations • Contract Assets and Liabilities • Property, Plant and Equipment movements 	

An update of which will be provided in the meeting. We expect to close these out, subject to adequate resolution of any questions in accordance with the agreed timetable.

QAO is keen to hear your views about the audit services we provide and will seek your feedback via an online survey. This survey will help us understand what is working well and where there are opportunities for us to improve our engagement with you.

Thank you for your time this year, it has been a pleasure to work with you. If you have any questions or would like to discuss this report, please contact me on 07 3225 6839 or Ryan Lindwall on 07 3233 9452.

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 Email qao@qao.qld.gov.au
 Web www.qao.qld.gov.au

Yours sincerely



Erin Neville-Stanley

Partner

Enc.

cc. Susan Jarvis, General Manager Finance and Corporate
Kathy Duff, Mayor

2024 Closing report

1. Insights and financial statements overview

Key insights

A comparison of South Burnett Regional Council's financial results and balances current year's budget is highlighted below.

Statement of comprehensive income

Classes of transactions, account balances or disclosures	Change (Compared to Budget)	Key drivers
Recurrent Revenue \$84.5 million	\$6.9 million 8.9%	Primarily driven by a \$3.1m increase in operating grants received during the year compared to budgeted. The biggest contributor was \$9.2m related to grant revenue from Queensland Reconstruction Authority (QRA), noting the Council does not include grants for natural disasters in the budgeted figures given the variability of amounts that would be received and spent.
Capital Revenue \$27.6 million	\$18.1 million 190.5%	Driven by \$18.1m increase in capital grants recognised during the year compared to budgeted. The biggest contributor was \$12.6m related to grant revenue from Queensland Reconstruction Authority (QRA), noting the Council does not include grants for natural disasters in the budgeted figures given the variability of amounts that would be received and spent.
Recurrent Expenses \$100 million	\$15.2 million 17.9%	Primary driver behind increase is a \$13.9m increase in materials and services expenses, primarily for contractors and repairs and maintenance expenses. This increase was largely driven by expenditure related to flood damage works offset by income from Department of Transport and Main Roads (DTMR) sales revenue and operational grants from QRA.
Capital Expenses \$4.6 million	\$4.2 million 1050%	The increase in capital expenditure when compared to budget has been driven by \$4.6m losses on disposals of roads, infrastructure and building assets which are not typically budgeted for.

2024 Closing report

Statement of financial position

Classes of transactions, account balances or disclosures	Change (Compared to Budget)	Key drivers
Current Assets \$78.9 million	\$9.8 million 14.2%	The key drivers of the increase in current assets when compared to budget is a result of the contract assets of \$6m, with over \$3.6m of the balance being related to works performed under the disaster recovery grants with the Queensland Reconstruction Authority (QRA) As noted above subsequent to the comprehensive valuation of roads in FY23, council has performed significant capital works and repairs and maintenance on the roads network. The increase in grants received in FY24 has also resulted in a significant increase in cash and cash equivalents.
Non-Current Assets \$1.12 billion	\$50 million 4.7%	The key driver is the uplift of \$34.2 m in roads, water and wastewater as a result of the indexation revaluation performed in FY24. There was also an \$8.5m uplift in land and buildings subsequent to the FY24 comprehensive valuation.
Current Liabilities \$28.2 million	\$6.7 million 31.2%	The key drivers of the increase in Current Liabilities when compared to budget is an increase in trade and other payables of \$7.1m as a result of the increase in expenditure incurred throughout the period. A number of large scale projects related to flood repair works remained in progress during the last quarter of FY24 and the first quarter of FY25, resulting in a larger accrued expenses balance than the amount initially budgeted.
Non-Current Liabilities \$36.3 million	\$1.4 million 4%	Increase of \$1.4m in Other non-current liabilities related to an additional \$1.4m prepayment made in June 2023 to council by the State Government for the state waste levy for the 2026/2027 period. Given the FY24 budget was made prior to June 2023, this additional liability was not budgeted for.

2. Financial sustainability assessment

Councils are required to report a variety of metrics under the Financial Management (Sustainability) Guideline 2024 (the [guideline](#)) issued by the Department of Housing, Local Government, Planning and Public Works (the department).

The department has also published a risk framework with the guideline; however, the risk framework does not assign an overall risk of financial sustainability. Accordingly, we have not assessed council's financial sustainability.

As required under the Local Government Regulation 2012, we have audited the accuracy of these ratios in line with the guideline and will issue an audit opinion on the current year financial sustainability statements. Our audit opinion does not include 3 contextual ratios disclosed by council in the current year financial sustainability statements.

2024 Closing report

Ratio	Commentary																								
<p>Operating surplus ratio – The operating surplus ratio is an indicator of the extent to which operating revenues generated cover operational expenses. Any operating surplus would be available for capital funding or other purposes.</p> <table border="1"> <caption>Operating Surplus Ratio Data</caption> <thead> <tr> <th>Year</th> <th>Council</th> <th>Target (minimum)</th> <th>Tier average</th> </tr> </thead> <tbody> <tr> <td>2020</td> <td>-3.6%</td> <td>0.0%</td> <td>0.5%</td> </tr> <tr> <td>2021</td> <td>-3.8%</td> <td>0.0%</td> <td>2.6%</td> </tr> <tr> <td>2022</td> <td>6.1%</td> <td>0.0%</td> <td>2.3%</td> </tr> <tr> <td>2023</td> <td>-4.4%</td> <td>0.0%</td> <td>4.3%</td> </tr> <tr> <td>2024</td> <td>-11.0%</td> <td>0.0%</td> <td>0.0%</td> </tr> </tbody> </table>	Year	Council	Target (minimum)	Tier average	2020	-3.6%	0.0%	0.5%	2021	-3.8%	0.0%	2.6%	2022	6.1%	0.0%	2.3%	2023	-4.4%	0.0%	4.3%	2024	-11.0%	0.0%	0.0%	<p>Council's 5 year average is -3.3%</p> <p>This is less than the 0% target for the tier, indicating that council's operating expenses exceed its operating revenue.</p> <p>Operating deficits over the long term affect a council's ability to internally fund its capital requirements and other initiatives as and when they fall due, potentially requiring external funding support.</p> <p>This ratio reflects the Council's operating deficit, impacted by large depreciation costs on the back of significant uplifts in the valuation of PPE. SBRC's operating result falls below the tier average as a result of increased depreciation subsequent to valuation increases and notable increases in repairs and contractors costs due to council's capital projects to improve the road network and other assets. Council's operating result notably declined in FY24 as a result of receiving the Financial Assistance Grant (approximately \$6m) outside of the 2024 financial year in July 2024.</p>
Year	Council	Target (minimum)	Tier average																						
2020	-3.6%	0.0%	0.5%																						
2021	-3.8%	0.0%	2.6%																						
2022	6.1%	0.0%	2.3%																						
2023	-4.4%	0.0%	4.3%																						
2024	-11.0%	0.0%	0.0%																						

<p>Operating cash ratio – The operating cash ratio is a measure of a council's ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation, and finance costs.</p> <table border="1"> <caption>Operating Cash Ratio Data</caption> <thead> <tr> <th>Year</th> <th>Council</th> <th>Target (minimum)</th> <th>Tier average</th> </tr> </thead> <tbody> <tr> <td>2020</td> <td>27.8%</td> <td>0.0%</td> <td>25.8%</td> </tr> <tr> <td>2021</td> <td>28.2%</td> <td>0.0%</td> <td>28.9%</td> </tr> <tr> <td>2022</td> <td>34.2%</td> <td>0.0%</td> <td>27.8%</td> </tr> <tr> <td>2023</td> <td>20.1%</td> <td>0.0%</td> <td>29.3%</td> </tr> <tr> <td>2024</td> <td>17.1%</td> <td>0.0%</td> <td>0.0%</td> </tr> </tbody> </table>	Year	Council	Target (minimum)	Tier average	2020	27.8%	0.0%	25.8%	2021	28.2%	0.0%	28.9%	2022	34.2%	0.0%	27.8%	2023	20.1%	0.0%	29.3%	2024	17.1%	0.0%	0.0%	<p>Council's 5 year average is 25.5%</p> <p>This is greater than the 0.0% target for the tier, indicating that council is able to fund its capital expenditure operations.</p> <p>A positive operating cash ratio indicates that a council is generating surplus cash from its core operations, which suggests that council has the ability to self-fund its capital expenditure requirements.</p>
Year	Council	Target (minimum)	Tier average																						
2020	27.8%	0.0%	25.8%																						
2021	28.2%	0.0%	28.9%																						
2022	34.2%	0.0%	27.8%																						
2023	20.1%	0.0%	29.3%																						
2024	17.1%	0.0%	0.0%																						

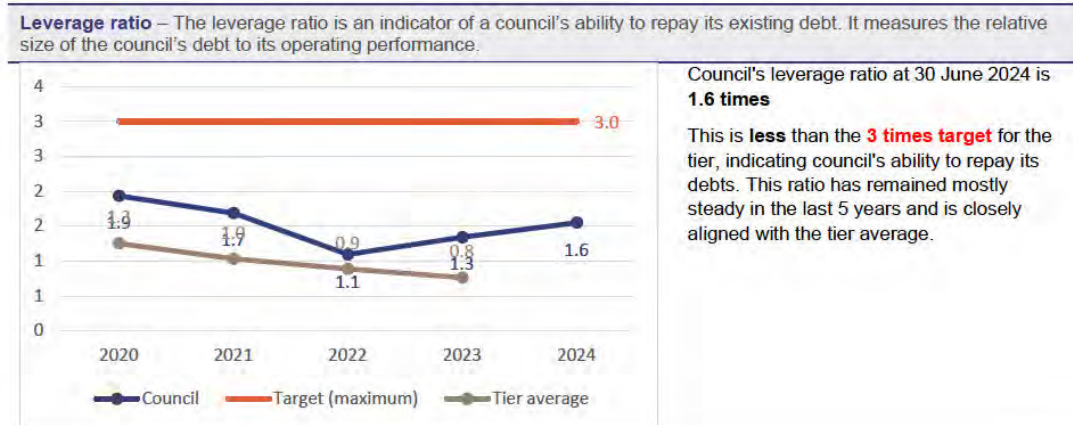
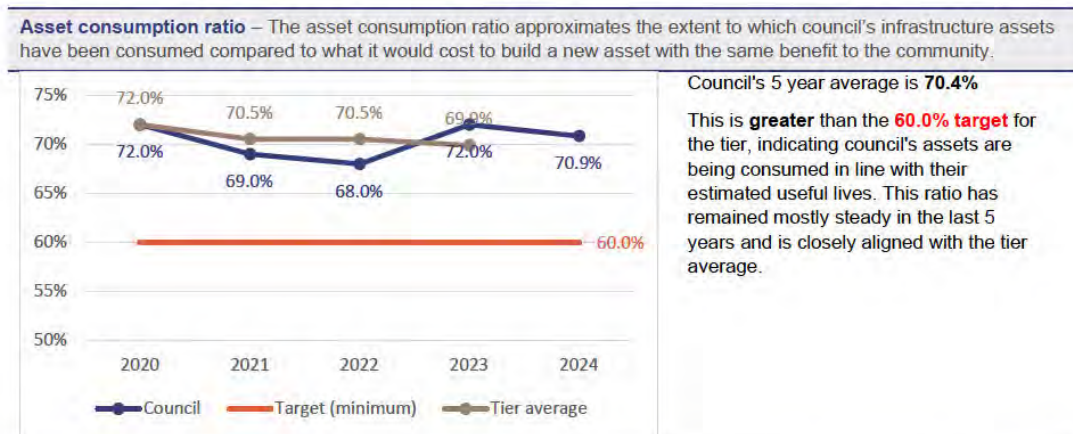
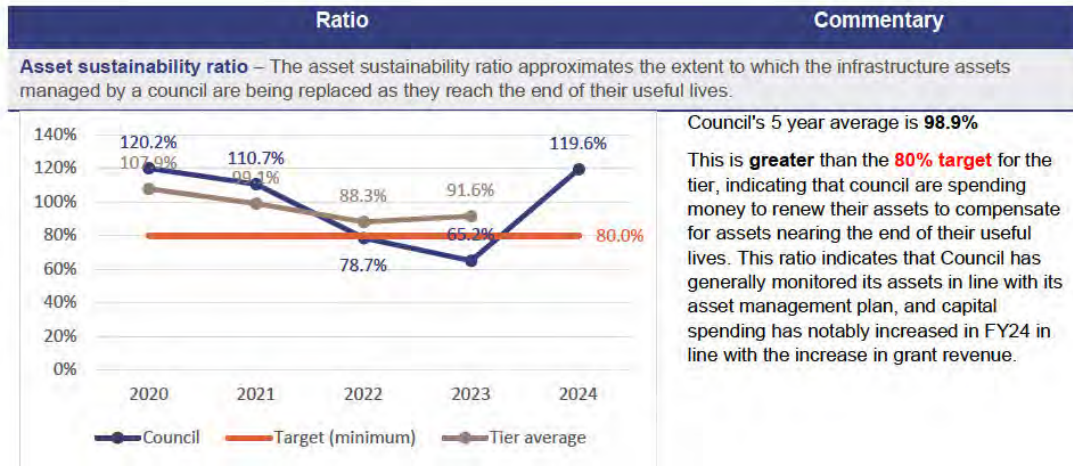
Unrestricted cash expense cover ratio – The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses.

Council's unrestricted cash expense cover ratio at 30 June 2024 is **9.6 months**

This is greater than the **4 months target** for the tier, indicating that council has sufficient cash available to fund future planned and unplanned expenses.

A higher unrestricted cash expense cover ratio indicates that a council has sufficient free cash available to contribute to the cost of future planned and unplanned expenditures such as infrastructure investment or disaster recovery.

2024 Closing report



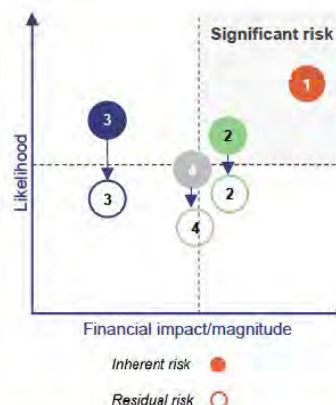
3. Audit conclusions

Areas of audit focus

Our external audit plan identified items that present the greatest risk of material error to the financial statements.

This chart displays the inherent risk for the identified areas of audit focus and the financial impact (magnitude).

Our overall conclusions on these areas of audit focus are outlined in the table below.



Risk	Description of risk	Audit conclusion
1	<p>Valuation of property, plant and equipment</p> <p>Property, plant and equipment is the most material balance in the financial statements at \$1.1 billion. Infrastructure assets represent over 85% of total PPE and require significant levels of management judgement in determining their fair values, being measured at current replacement cost less accumulated depreciation.</p> <ul style="list-style-type: none"> Council values the current replacement cost of its infrastructure assets with reference to externally commissioned valuations. Current replacement costs require significant management judgement, including assessments of costs, componentisation of the asset and the application of indices. Given the quantum of the balance and qualitative risk factors outlined above, it is considered to carry a significant risk. 	<p>Testing performed</p> <p>All asset categories measured at fair value have been valued by AVR Consulting using indices, with the exception of the land & buildings which have been subject to a comprehensive review. Our audit procedures in relation to the assessment of the fair values as at 30 June 2024 included:</p> <ul style="list-style-type: none"> Evaluating the competence, capabilities and objectivity of the external valuers and other external experts used by Council; Reading the reports of the external independent valuer and evaluating their conclusions for consistency with our understanding of the assets, environmental conditions and other information available to us; Testing the relevance and reliability of indices utilised (for index valuations) Testing the accuracy of valuation inputs for a sample of assets from the comprehensive valuation Reconciling the valuers report to the amounts recorded in the financial statements; and Assessing the appropriateness of useful life assumptions used in the calculation of depreciation Conducting enquiries regarding the impact of natural disasters on Council's assets and the appropriateness of the proposed accounting treatment Ensuring disclosures comply with Australian Accounting Standards including specific requirements for not-for-profit entities <p>Results and conclusion</p> <p>Based on the results of the procedures performed to date, the audit evidence obtained does not indicate that the balance is materially misstated.</p>
2	<p>Revenue Recognition</p>	<p>Testing performed</p>

2024 Closing report

Risk	Description of risk	Audit conclusion
	<p>Revenue recognition depends on the specific terms and conditions applicable to the grants</p> <ul style="list-style-type: none"> • Grants are a material revenue stream for Council • Risk of fraud in revenue recognition 	<p>Our audit procedures in relation to management’s application of AASB 15 revenue from Contracts with Customers and AASB 1058 Income of Not-for-Profit Entities included:</p> <ul style="list-style-type: none"> • Developing an expectation of revenue from rates through a substantive analytical procedure • Agreeing grant revenue to supporting schedules, invoices, and other support. Assessing the revenue recognition and compliance with the relevant accounting standards • Performing cut-off testing over accrued revenue <p>Results and conclusion</p> <p>Based on the results of the procedures performed to date, the audit evidence obtained does not indicate that the balance is materially misstated. Further assessment will be performed over the Grants and associated contract balances.</p>
<p>3</p>	<p>Completeness, existence and accuracy of employee expenses</p> <ul style="list-style-type: none"> • Employee benefits represent approximately 28% of total expenses • Focus on accuracy of employee salary and wages given different award structures in operation 	<p>Testing performed</p> <ul style="list-style-type: none"> • Tested the design, implementation and operating effectiveness of relevant internal controls • Tested accuracy of employee master file data and salary and wage calculations • Performed predictive substantive analytical procedures over employee related expenses • Tested calculations and inputs used for employee benefit provisions <p>Results and conclusion</p> <p>Based on the results of the procedures performed, we have not obtained any audit evidence that suggests employee expenses and provisions are materially misstated.</p>
<p>4</p>	<p>Completeness, existence and accuracy of purchases of goods and services</p> <ul style="list-style-type: none"> • Large supplier base with decentralised purchasing • Undertakes large projects where legislative requirements guide tendering and probity processes • Increase in vendor fraud attacks across Queensland 	<p>Testing performed</p> <ul style="list-style-type: none"> • Tested the design, implementation and operating effectiveness of relevant internal controls, including compliance with procurement policies • Tested cut-off and unrecorded liabilities to ensure completeness of the expenditure • Selected a sample of expenses and traced through to invoice and payment and assessed if expenditure is in line with council activities. <p>Results and conclusion</p> <p>Based on the results of the procedures performed to date, we have not obtained any audit evidence that suggests expenses or payables are materially misstated. A minor subset of samples are yet to be finalised and we will continue to assess these.</p>

2024 Closing report

Consolidated and group accounts

The consolidated financial statements for the Council includes all relevant balances for South Burnett Regional Community Hospital Foundation (the Foundation). We note that the Foundation has recorded a loss for the period on the basis there is no operating income. The Foundation has limited transactions and has sufficient cash to pay liabilities and expenses expected to arise in the next financial year. The accounts have therefore been prepared on a going concern basis of preparation.

A closing report for the Foundation will be provided to the Board of Directors. No significant issues were identified that would have a material effect on the financial statements at the consolidated level.

Commonwealth certificates

Each year, we are required under the relevant legislation and Commonwealth Government funding arrangement to provide an audit opinion on the following grants:

Grant acquittal	Status of the audit
Roads to Recovery	As at the date of this report, have not completed our audit of the Roads to Recovery acquittal. We expect to complete our audit by 18 October 2024.
Local Roads and Community Infrastructure Program	As at the date of this report, have not completed our audit of the LRCI acquittals for Phase(s) 3 and 4. We expect to complete our audit by 18 October 2024.

Materiality

We reassessed our audit materiality thresholds based on your year-end financial statement balances, and note no change to materiality thresholds since interim. As communicated in our interim report, the materiality thresholds utilised for our 2024 audit changed since we communicated them in the external audit plan based on the interim balances. We used these thresholds in finalising our audit and assessing misstatements.

Overall materiality	\$1.08m (per external audit plan \$1.1m)
Performance materiality	\$810k (per external audit plan \$911k)
Clearly trivial threshold	\$54k (per external audit plan \$53k)
Specific – property, plant and equipment ¹	\$55.8m (per external audit plan \$53m)
Specific clearly trivial threshold ¹	\$2.7m (per external audit plan \$2.6m)

Note: ¹ Specific materiality is only applicable to the valuation assertion of property, plant and equipment and to the associated asset revaluation surplus balances.

Evaluation of quantitative misstatements

At the date of this report, we have identified quantitative misstatements of \$89K that remain uncorrected by management. If corrected, these would result in an increase in net assets and a decrease in the operating result.

Details of these corrected and uncorrected misstatements are included in section 7 *Misstatements*.

Evaluation of disclosure misstatements

At the date of this report, we have not identified misstatements in disclosures that required correction to the financial statements.

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4. Status of issues

Internal control issues

The following table identifies the number of deficiencies in internal controls and other matters we have identified. Refer to section 6 *Matters previously reported* for the status of previously raised issues.

Year and status	Significant deficiencies	Deficiencies	Other matters*
Current year issues	-	-	-
Prior year issues – unresolved	-	-	-
Total issues	-	-	-

Note: *Queensland Audit Office only tracks resolution of other matters where management has committed to implementing action.

Our ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: www.gao.qld.gov.au/information-internal-controls or scan the QR code.



Financial reporting issues

No financial reporting issues have been identified in this financial year.

Our risk ratings are as follows. For more information and detail on our rating definitions, please see the webpage here: www.gao.qld.gov.au/information-internal-controls or scan the QR code.



5. Other required information

We are required to report certain matters to those charged with governance. The table below provides a summary of the matters we usually communicate at the end of our audit.

Matters for QAO to consider	How these were addressed
Disagreements with management	During our audit, we received full cooperation from management and had no unresolved disagreements over the application of accounting principles and the scope of our audit.
Significant difficulties	We did not encounter any significant difficulties during the audit.
Compliance with laws and regulations	We did not identify any instances of non-compliance with laws and regulations having a material effect on the financial report.
Matters significant to related parties	We did not identify any significant matters relating to related parties during the audit.

2024 Closing report

Matters for QAO to consider	How these were addressed
Changes to accounting policies	We confirm there were no significant changes to accounting policies during the period.
Accounting for estimates and judgements	<p>We have identified two key accounting estimates for South Burnett Regional Council which relates to the significant judgements and estimates for valuation of property plant and equipment and the restoration provision. Based on our audit procedures, we note the following regarding judgement and estimates:</p> <ul style="list-style-type: none"> • There has been no significant changes in how management has performed its estimation and assessed any associated uncertainties compared to prior year. • We did not engage an auditor’s experts. • We did not identify any indicators of management bias. • We did not encounter any difficulties in obtaining sufficient audit evidence to support management’s estimates and judgements. • Accounting policies in place appropriately reflect the accounting treatment of relevant estimates. • The methodology adopted in determining the estimates are materially in accordance with accounting standards
Other matters significant to the oversight of the financial reporting process	We did not identify any significant matters relating to the financial reporting process during the audit.
Fraud and illegal acts	<p>We enquired of management regarding:</p> <ul style="list-style-type: none"> • knowledge of any fraud or suspected or alleged fraud affecting the entity involving management, employees who have significant roles in internal control, or others where fraud could have a material effect on the financial report • knowledge of any allegations of fraud, or suspected fraud, affecting the financial information. <p>In addition to the above enquiries, we have also undertaken certain testing that we had detailed in our external audit plan and we are not aware of any fraud or illegal acts during our audit.</p>
Written representations we are requesting	We are required to obtain written representations from management, and where appropriate, those charged with governance. We have discussed these with management, and they are comfortable to make these representations. Those charged with governance should also make appropriate enquiries of management to be satisfied with the written representations made.
Other information in the entity’s annual report	We have not yet performed audit procedures to verify the other information in the entity’s annual report as required by Australian Auditing Standard ASA 720 <i>The Auditor’s Responsibilities Relating to Other Information</i> . Our review will examine whether financial and non-financial information in the annual report are consistent with the financial report.

6. Matters previously reported

The following table summarises control deficiencies, financial reporting issues and other matters that we previously reported this year in our interim report(s) and unresolved issues we raised in prior years.

Ref.	Rating	Issue	Status and comment
21-CR-1	D	<p>IT User access review in Technology One</p> <p>It was identified that there are no formal controls in place surrounding review of all current users within the TechnologyOne</p>	<p>Resolved</p> <p>The Business Systems and ICT teams have implemented the following practices for new users:</p>

2024 Closing report

Ref.	Rating	Issue	Status and comment
		application	<ul style="list-style-type: none"> User access is granted based on advice from People and Culture Only permanent staff members are provided with system access with no end date Short term contracts and external parties access is only granted with a valid expiry date New positions are only granted with base level access until specific access requirements are provided to Business Systems in writing by Management A review of financial delegations was conducted in previous years. Delegations dashboard created to assist in conducting this review with findings cross referenced against governance delegation register annually. New and adjusted financial delegations are only adjusted upon written advice from Governance A dashboard has been developed to assist with reviewing user access with cross matching against current employee employment status for all user profiles and authorisations. Business systems have commenced a review of the system Profile Matrix and user permissions (Project ID 2.8 – Profile Matrix & Permissions Review). Part way through discovery phase, relevant data sets being collected for analysis and list of all Council functions developed. This forms part of a larger cleansing activity that will be systematically approached and actioned as time and resourcing capacity allows. On the basis that controls implemented to govern the ongoing review of user accounts within TechnologyOne. The Business Systems Team is comfortable this item be considered completed.
23CR-2	D	<p>Ineffective Review of Fixed Asset registers and items within WIP</p> <p>Management oversight of the fixed asset register due to staff constraints, which lead to a breakdown in communication between the infrastructure team and the finance team in that disposals were occurring without finance's knowledge</p>	<p>Resolved</p> <p>A project outcome identified by asset managers for efficiency gains is the comprehensive mapping exercise of existing workflows which will ease the transition from current manual asset procedures to digital transformation into CiAnywhere assets. In the interim comprehensive mapping is being performed by the Strategic Asset</p>

2024 Closing report

Ref.	Rating	Issue	Status and comment
		and projects that should have been capitalised to the relevant asset category and commenced depreciating, remained in WIP.	Accountant to mitigate risk. In addition to the workflow process, the system will trigger tasks and responsibilities to relevant asset owners and finance during the asset process. A policy is currently in existence and reviewed annually however robust processes will now be developed and implemented. Additional focus each month on WIP balances and project status updates to determine status of projects which have been completed so that capitalisation can occur in a more timely manner. A monthly report on outstanding WIP has been included in the Executive Leadership Team meetings for full transparency and accountability. A review of the land asset register is being completed with business improvements identified that can minimise the risk by the rectification of established workflows.
23FR-2	D	<p>Incomplete modelling of Provision for Restoration</p> <p>SBRC did not extend the modelled monitoring obligations for the provision for restoration of the landfill out to 20 years post capping. This was recognised by management's expert and is a present obligation. The impact is a difference in a change in accounting estimate based on the latest report therefore treated prospectively.</p>	<p>Resolved</p> <p>Council has determined that the restoration model will be updated to a period of 30 years which will incorporate a large majority of the expected costs for each of the landfills. While it is acknowledged that for now this won't incorporate 9 years worth of monitoring, the overall materiality of this variance is minor (under \$100k) and Council will continue to relook at this methodology and costings on a yearly basis.</p>

7. Misstatements

Summary of uncorrected quantitative misstatements

Our audit identified the following quantitative misstatements, which we reported to management. Management has assessed these misstatements as not material (either to the financial statements as a whole or to individual line item presentations). We concur with management's assessment.

#	Details	Profit or loss Dr/(Cr)	Asset Dr/(Cr)	Liabilities Dr/(Cr)	Equity Dr/(Cr)
		\$'000	\$'000	\$'000	\$'000
1	Property, plant and equipment, gross	-	74.2	-	-
	Refuse Dump Restoration Provision	-	-	(74.2)	-

Restoration model excludes 9 years worth of monitoring obligations, therefore not capturing the full liability in line with the expert's report.

2024 Closing report

#	Details	Profit or loss Dr/(Cr)	Asset Dr/(Cr)	Liabilities Dr/(Cr)	Equity Dr/(Cr)
		\$'000	\$'000	\$'000	\$'000
2	Accumulated depreciation	-	89	-	-
	Depreciation expense	(89)	-	-	-
<i>Net Depreciation impact of assets capitalised in FY24 that were in use prior to 30 June 2023 and assets that came into use in FY24 that were capitalised subsequent to 30 June 2024</i>					
	Total	(89)	163.2	(74.2)	-

8. Next year planning considerations

Climate-related financial disclosures

Next year audit planning considerations	Potential effect on financial statements	Potential effect on audit
<p>On 9 September 2024, the Australian Parliament recently passed legislation to enact Australia's mandatory climate-related financial disclosure regime.</p> <p>Entities that report under the Corporations Act 2001 and meet specific criteria are required to comply with the legislation and the reporting requirements in the standards.</p>	<p>Queensland Treasury will determine the application to Queensland public sector entities that aren't reporting under the Corporations Act, such as departments and statutory bodies.</p> <p>Councils are not included in the scope of the Commonwealth legislation. Therefore, you are not a mandatory reporting entity. However once Queensland Treasury issues advice on this reporting, the Department of Housing, Local Government, Planning and Public Works may issue their own guidance for councils to follow.</p>	<p>We will work with management to assess Queensland Treasury and Department of Housing, Local Government, Planning and Public Works requirements and guidance, as applicable.</p>



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**12.4 SOUTH BURNETT REGIONAL COUNCIL ANNUAL OPERATIONAL PLAN 2024/2025
1ST QUARTER REVIEW****File Number:** 16-Oct-24**Author:** Manager Corporate, Governance and Strategy**Authoriser:** Acting Chief Executive Officer**PRECIS**

South Burnett Regional Council Operational Plan 2024/2025 First Quarter Review.

SUMMARY

The South Burnett Regional Council Annual Operational Plan 2024/2025, which details the projects, services, and initiatives that Council has planned to deliver this financial year, has been reviewed and a written assessment of progress prepared.

OFFICER'S RECOMMENDATION

That, in accordance with s.174(3) of the *Local Government Regulation 2012*, Council receive the assessment of the progress towards implementing the South Burnett Regional Council Operational Plan 2024/2025.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial or resource implications arise from this report other than what has been identified in the South Burnett Regional Council (Council) financial budgeting and planning documents.

LINK TO CORPORATE/OPERATIONAL PLAN

The South Burnett Regional Council Annual Operational Plan (the Plan) progresses the implementation of the South Burnett Regional Council Corporate Plan 2021-2026 for the current financial year.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Chief Executive Officer, General Managers and Managers have contributed to the first quarter review of the Plan.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

In accordance with s.174(3) of the *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment of the implementation of the Plan at meetings of Council at regular intervals of not more than three months.

This report provides the written assessment of the implementation of the Plan for the first quarter of the current financial year.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct policy/local law/delegation implications arise from this report which have not previously been identified operationally within Council's planning and budget documents.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report other than what has been identified in Council's financial budgeting and planning documents.

REPORT

The South Burnett Regional Council Annual Operational Plan 2024-2025 details the projects, services and initiatives that Council planned to deliver for the financial year.

The assessment of the progress of the Plan is provided in the attached report which meets the Council's legislative obligations to report at regular intervals of the progress of implementation.

ATTACHMENTS

1. **SBRC Annual Operational Plan 2024-2025 - first quarter review** [↓](#) 



Version Control

date	comment	version
January 2024	Draft	D1
July 2024	Final adopted by Council	F1
October 2024	First Quarter Review	R1

Adoption by Council

Draft Plan adopted at the Special Budget Meeting of Council on 10 July 2024.

Copies of the Annual Operational Plan

Copies of Council's Annual Operational Plan, Corporate Plan and the Annual Reports are available free of charge electronically on Council's website at www.southburnett.qld.gov.au or can be viewed at any Council Library or Customer Service Centre.

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Acknowledgement

We acknowledge and respect the Wakka Wakka and Auburn Hawkwood people, the traditional owners of this land that we live, work and play and respect their cultures, their ancestors and their elders past, present and future generations.

Introduction

The South Burnett Regional Council (Council) 2024-25 Annual Operational Plan is required to be developed in accordance with the *Local Government Regulation 2012* and focuses on the actions that Council staff are expected to take throughout the 12-month period in order to implement the longer-term goals detailed in the South Burnett Regional Council Corporate Plan 2021-26.

In accordance with the provisions of *Section 175 of the Local Government Regulation 2012*, an Annual Operational Plan must:

- (a) be consistent with the annual budget; and
- (b) state how the local government will –
 - (i) progress the implementation of the 5-year corporate plan during the period of the annual operational plan; and
 - (ii) manage operational risks; and
- (c) include an annual performance plan for each commercial business unit of the local government.

In accordance with *Section 174(3) of the Local Government Regulation 2012*, Council will assess its progress towards implementing its Annual Operational Plan on a quarterly basis. The long-term strategies within Council's Corporate Plan 2021-26 are allocated to Departments to progress. Therefore, the Annual Operational Plan has displayed the operational Initiatives and operational services according to Departmental responsibility, to provide clarity and accountability, as well as provide operational focus for the Departments within Council.

All day-to-day core business activities and services are not necessarily listed in the Annual Operational Plan; instead the Annual Operational Plan focuses on initiatives and services that will be required in the current financial year to achieve Council's long term corporate objectives.

The Corporate Plan 2021-26 provides a blueprint for the future of our communities and establishes priorities and outlines strategies which best reflect the needs of our community for today and into the future. Council's Chief Executive Officer is responsible for preparing quarterly reports to the Council on the progress of the implementation of the Annual Operational Plan. These reports ensure that Council's elected members and staff are accountable for the progress made in meeting Council's annual operational plan goals. This plan is linked to South Burnett Regional Council's 2024-25 budget and reliant upon Council's available human resources.



Executive Services Annual Operational Plan 2024/25

- Mission:** To effectively plan, manage and deliver Council services and regulatory responsibilities to and on behalf of the organisation
- Officer Responsible:** Chief Executive Officer
- Responsibilities:** Executive Services, Strategic Planning, Media / Communications, Human Resource Management, Workplace Health and Safety, Advocacy, Economic / Regional Development, Olympics and Paralympic Games and oversight of organisational operational matters

Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPE/01	Strengthen, maintain, and actively contribute to Local Government organisations/associations advocating Council's strategic and operational position on key issues	Office of the CEO	OR12; GR16	BU1001	25%
OPE/02	Develop, coordinate, and publish Council's Annual Report on organisational activities and compliance with legislation	Office of the CEO	OR1	BU1001	25%
OPE/03	Proactive, strategic delivery of media and communications	Office of the CEO	OR10	BU1001	25%
OPE/04	Implementation of Council's adopted policies	Office of the CEO	OR10; GR1	BU1001	25%
OPE/05	Provide administrative support services to the Elected Members to meet Council's strategic outcomes	Office of the CEO	OR12	BU1001	25%
OPE/06	Continued support for Annual Australia Day Awards and community events	Office of the CEO	EC16	BU1001	25%
OPE/07	Ongoing implementation of Council's People and Culture Workforce Plan (including Workplace Health and Safety) to guide the engagement, development, management, and performance of Council's human resources through activities such as the annual employee engagement survey	People & Culture	OR11; OR9; GR15	BU1003	25%
OPE/08	Continued improvement, implementation, and review of Council's Workplace Health Safety ('WHS') System in conjunction with the People and Culture Workforce Plan	People & Culture	OR16	BU1003	25%

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPE/09	Advocate for specialist and community health services to maintain current services at a minimum.	Office of the CEO	IN13	1 July 2022	ongoing	BU1001	25%
<p><u>30/09/2024</u></p> <p>Discussions with proponents of the Lady Bjelke-Petersen Community Hospital regarding the Health Precinct redevelopment. Meeting with palliative care nurses to advocate for improved services in region. Draft position paper developed to support private hospitals to be able to accept public patients with particular focus on Lady Bjelke-Petersen Community Hospital. Regular meetings of the South Burnett Community Hospital Foundation. Meetings and site visit to Head to Health / Open Minds. Engagement with PHN and advocacy to bring more doctors to the region. Advocacy on maintaining and improving GP services.</p>							
OPE/10	Advocate for digital literacy and inclusion opportunities and regional benefits.	Office of the CEO	GR6; GR8	1 July 2023	30 June 2025	BU1001	25%
<p><u>30/09/2024</u></p> <p>Participation in the BIEDO organised communications round table. Continued advocacy for Dark Fibre improvements with the specific focus on Nanango and Kingaroy connectivity. Partnership discussions with Yurika.</p>							
OPE/11	Develop an advocacy plan to promote Council priorities to State and Federal government's including 2032 Olympic and Paralympic Games Legacy infrastructure	Office of the CEO	GR2	1 October 2022	30 June 2025	BU1001	25%
<p><u>30/09/2024</u></p> <p>Advocacy document developed for State Government Elections.</p>							
OPE/12	Continued advocacy at State and Australian Government for funding for water projects identified in the 25-year economic roadmap.	Office of the CEO	GR12; GR13	1 July 2022	30 June 2025	BU1001	25%
<p><u>30/09/2024</u></p> <p>Continued advocacy for Gordonbrook off site water storage. Representations to State Government to participate and support water quality initiatives which were not supported by the State Government. Council funding in budget to progress water treatment options. Positive discussions with the State Member for Nanango for project support.</p>							

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPE/13	Engage key stakeholders conducting advocacy activities to build regional economic diversification in energy transformation, encouraging responsible investment in renewable energy and engagement in energy policy and advocacy for transition of economies impacted by State and Australian Government policies / Engagement with the State Government Jobs and Energy Plan in particular the Regional Economic Futures Fund. This Engagement may include initiatives to develop and implement energy efficient initiatives to reduce Council's energy / carbon footprint	Office of the CEO	OR5	1 July 2022	ongoing	BU1001 BU1004	25%
<p><u>30/09/2024</u></p> <p>Attendance at community engagement sessions for Tarong West. Submission to SARA for Tarong West Development Approval and representations to Tarong West regarding infrastructure agreements required and community consultative committee. Attended Stanwell community forum, site visit at Stanwell and Meandu mines. Council resolutions presented to WBBROC and ALGA. Discussions with PowerLink. Continued participation in the State Government REFF process and LEO committee. South Burnett Regional Council Climate Adaption Strategy and Waste Strategy completed and adopted. Circular Economy Industrial Precinct project funded by State Government through REFF programme and commenced.</p>							
OPE/14	Consult with South Burnett Communities for their specific town and village community plans / key priority lists for adoption	Office of the CEO	EC9	1 July 2022	30 June 2025	BU1001	25%
<p><u>30/09/2024</u></p> <p>Draft community plans circulated to councillors for feedback which will be reviewed in 2nd quarter reporting period. Community engagement and consultation plan being developed and will run public consultation in parallel with Corporate Plan consultation.</p>							

OPE/15	Establish, support, and develop an Advisory Committee to pursue a Regional University Precinct with purpose to establish a business case and shovel ready project for development	Office of the CEO	GR9	1 July 2022	30 June 2025	Subject to Funding	50%
<p><u>30/09/2024</u></p> <p>Working group established and regular meetings being held to prepare application for funding submission. Company structure developed and board members identified. Joint application between South Burnett Regional Council and Cherbourg Aboriginal Shire Council. Partnership MOU proposed with TAFE to site stage 1 of the facility at Kingaroy TAFE and stage 2 at the Cherbourg TAFE. Draft budget prepared and broad stakeholder engagement commenced and in progress with all industry sectors.</p>							
OPE/16	Continue development of the Organisational Service Level Catalogue	Office of the CEO	OR11	1 July 2022	30 June 2025	BU1001	25%
<p><u>30/09/2024</u></p> <p>Draft of Organisational Service Level Catalogue prepared and will be presented to council workshop in 2nd quarter reporting period.</p>							
OPE/17	Engage key stakeholders and advocacy activities to develop and implement energy efficient initiatives to reduce Council's energy / carbon footprint	Office of the CEO	EN2	1 July 2022	30 June 2025	BU1018	
<p>Would recommend that this be included in OPE/13 and remove this line</p>							
OPE/18	Continue to develop and engage an employee value proposition linking to Council's People and Culture Workforce Plan for positive recruitment and retention outcomes	People & Culture	OR11	June 2021	Ongoing	BU1003	25%
<p><u>30/09/2024</u></p> <p>With engagement to be commenced for Interim Structure, engagement will occur in the coming months. Additionally, with the commencement of bargaining for both Field and Officers agreements, EVP will be identified and developed as part of the process.</p> <p>Recruitment and retention outcome improvements will be developed over the course of the bargaining.</p>							

OPE/19	Continued upskilling of staff to develop identified career path progression. Upskilling staff – using training budget	People & Culture	OR11	1 July 2024	Ongoing	BU1003	25%
<p><u>30/09/2024</u></p> <p>Continued access for staff training and development via both the L&D budget and Higher education budgets. EDR processes are being finalised and development plans and L&D outcomes will be established.</p>							
OPE/20	Consider Burnett Inland Economic Development Organisation (BIEDO) as Council's lead organisation for economic development for the region and coordinate with local Chambers of Commerce to work together for regional economic development.	Office of the CEO	GR1	1 July 2024	30 June 2025	BU1004	25%
<p><u>30/09/2024</u></p> <p>Resolution of council and partnership arrangement included in 24/25 budget. Purchase Order completed. Draft partnership document sent to GM BIEDO for review and feedback. KPIs drafted by BIEDO presented to council workshop and circulated to councillors for review and any further feedback. Formal sign off on partnership expected to be completed in 2nd quarter of reporting period. BIEDO GM met with Council CEO and has also attended several economic development activities.</p>							

Finance & Corporate Annual Operational Plan 2024/25

Mission: To provide excellent financial, corporate services and Information technology services/advice to enable our organisation to achieve its goals

Officer Responsible: General Manager Finance & Corporate

Responsibilities: Department Management, Corporate Services, Insurance, Governance, Customer Service, Property & Rating, Procurement & Stores, Financial Planning & Sustainability, Asset Management, Plant & Fleet Management, ICT & Business Systems

Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPFC/01	Maintain Council's call centre and customer service delivery across the customer service centres of Blackbutt, Nanango, Kingaroy, Wondai, Murgon, Proston.	Corporate, Governance & Strategy	EC5	BU1159	25%
OPFC/02	Manage the periodical review and progress update of Council's 2024/25 Annual Operational Plan.	Corporate, Governance & Strategy	OR1	BU1159	25%
OPFC/03	Manage the development of Council's 2025/26 Annual Operational Plan aligned to Council's budget development process.	Corporate, Governance & Strategy	OR1	BU1159	25%
OPFC/04	Manage the provision of delegations, sub-delegations and Local Government Worker / Authorised Persons governance processes.	Corporate, Governance & Strategy	OR2	BU1159	25%
OPFC/05	Process Right to Information / Information Privacy applications in accordance with legislative requirements and provide awareness training to the organisation.	Corporate, Governance & Strategy	OR2	BU1159	25%
OPFC/06	Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council's policies, procedures, forms and factsheets.	Corporate, Governance & Strategy	OR2	BU1159	25%
OPFC/07	Capture and correctly manage Council's corporate documents using recordkeeping good practice and promoting such to the organisation.	Corporate, Governance & Strategy	OR2	BU1159	25%
OPFC/08	Manage and maintain the legal proceedings/legal advice and corporate registers and maintaining the budget for engagement of legal services.	Corporate, Governance & Strategy	OR2	BU1159	25%

Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPFC/09	Promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy.	Corporate, Governance & Strategy	OR2	BU1159	25%
OPFC/10	With the support of Council's departments, implement Council's Customer Service Charter.	Corporate, Governance & Strategy	OR8	BU1159	25%
OPFC/11	Manage Council's Insurance policies and claims.	Corporate, Governance & Strategy	OR13	BU1159	25%
OPFC/12	Deliver sound corporate risk management and internal audit functions aligning to Council policy.	Corporate, Governance & Strategy	OR15	BU1159	25%
OPFC/13	Provide information in monthly meeting reports surrounding the financial sustainability ratios which are mandated under the <i>Local Government Regulation 2012</i> in the financial management (sustainability) guidelines.	Finance & Sustainability	OR5	BU1011	25%
OPFC/14	Encouragement and development of the local Market Place by establishing a healthy register of what the local Market Place can provide to Council by way of goods or services committing a target to local spend	Finance & Sustainability	GR11	BU1012	15%
OPFC/15	Development of annual budget, compliance with budget limits, quarterly budget revisions, monthly reporting of budget variations to Council in monthly financial report.	Finance & Sustainability	OR5	BU1011	20%
OPFC/16	Maintain and monitor 10-year long term financial plans reporting to Council through monthly financial reports.	Finance & Sustainability	OR5	BU1011	25%

Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPFC/17	Debt Recovery - Continue to follow up on outstanding debt to not place an unfair burden onto rate payers who meet their obligations in full.	Finance & Sustainability	OR5	BU1011	25%
OPFC/18	Develop and map strategies to bring Council budget into surplus within long term forecast.	Finance & Sustainability	OR5	BU1011	0%
OPFC/19	Zero-based budgeting.	Finance & Sustainability	OR7	BU1011	0%
OPFC/20	Deliver an unqualified Audit.	Finance & Sustainability	OR5	BU1011	100%
OPFC/21	Annual Financial Statements developed and delivered in both accordance and compliance with relevant Accounting Standards and Legislation.	Finance & Sustainability	OR5	BU1011	100%
OPFC/22	Strategically upgrade and improve Council information technology systems and hardware.	ICT & Fleet	OR3,	BU1017	50%
OPFC/23	Data Security Review including, Cyber Security. Ensure the provision of appropriate security systems (including cyber security) to protect Council's data and information.	ICT & Fleet	OR15	BU1017	50%
OPFC/24	Develop and manage Business Systems and Projects (Project T2 and sub-projects).	ICT & Fleet	OR13	BU1160	35%
OPFC/25	Use and operation of Council's workshops.	ICT & Fleet	OR13	BU1016	50%
OPFC/26	Effectively manage and maintain Council's Plant and Fleet (Operational & Capital) including fully expended capital budget	ICT & Fleet	OR13	BU1016	50%

Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPFC/27	Lead and administer the Local Disaster Recovery for the South Burnett	Finance & Corporate	EC15	BU1048	25%

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPFC/28	Delivery of the facility booking project in collaboration with internal stakeholders.	Corporate, Governance & Strategy	OR9	1 July 2024	30 June 2025	BU1159	50%
<p><u>30/09/2024</u></p> <p>Final stages of implementation of the project. October finalise data transition and commence internal use for bookings and then release to public. Event module implementation brought forward and being built in production in preparation for Mayors Christmas function bookings.</p>							
OPFC/29	Comprehensive review of Customer Service resourcing and customer service delivery including review of all functionalities including library interaction, opening hours, afterhours service and telephony options	Corporate, Governance & Strategy	OR9	1 July 2024	30 June 2025	BU1159	25%
<p><u>30/09/2024</u></p> <p>Customer Service and Libraries now falls under one Manager. Commenced review of customer service staffing levels with preliminary investigations into a coordinated approach to service delivery.</p>							
OPFC/30	Maintain current governance framework and processes of Internal Audit Committee and function	Corporate, Governance & Strategy	OR15	1 July 2024	30 June 2025	BU1159	25%
<p><u>30/09/2024</u></p> <p>Ongoing progress of the 3-year audit plan. Appointment of new Audit Committee members completed.</p>							
OPFC/31	Provide governance support to identified strategic projects within Council	Corporate, Governance & Strategy	OR2	1 July 2024	30 June 2025	BU1159	25%
<p><u>30/09/2024</u></p> <p>Ongoing provision of support when requested across Council for projects.</p>							

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPFC/32	Review of Council's insurance framework including investigation into to self-insurance and a comprehensive review of the insurance values.	Corporate Governance & Strategy	OR15	1 July 2024	30 June 2025	BU1159	10%
<u>30/09/2024</u> Revaluation of assets to be undertaken October, review of framework to commence in Q2.							
OPFC/33	Perform a review of internal dividends to determine best practice for calculation of budgeted dividends.	Finance & Sustainability	OR5	1 July 2024	31 Dec 2024	BU1011	0%
<u>30/09/2024</u> Review of internal dividends will begin over the next few months.							
OPFC/34	Investigate options to decrease operational postage costs such as increasing customer on-line activities including implementing a promotional marketing campaign and incentivising emailing rates notices.	Corporate Governance and Strategy	OR13	1 July 2024	Ongoing	BU1017	10%
<u>30/09/2024</u> Meeting to discuss options and how to progress scheduled for November.							
OPFC/35	Investigate bulk insurance options for community groups.	Corporate Governance and Strategy	EC6	1 July 2024	30 June 2025	BU1159	0%
<u>30/09/024</u> Investigation to commence in Q2.							

OPFC/36	Increased automation and staff training with TechOne to enable superior reporting in the rates department.	Finance & Sustainability	OR13	1 July 2024	30 June 2025	BU1011	10%
<u>30/09/2024</u> Reports are being developed by TechOne to assist with the emergency management levy data for returns through the year. This usually takes a significant amount of time to complete currently.							
OPFC/37	Implementation of Phase I of Centralised Procurement including investigation into transition to CiAnywhere's Procure to Pay.	Finance & Sustainability	OR13	1 July 2024	1 July 2025	BU1012	5%
<u>30/09/2024</u> Project for CiAnywhere's Procure to Pay transition has begun its process mapping stage starting with the Accounts Payable processes.							
OPFC/38	Continue with the staged implementation of the Council endorsed rating strategy.	Finance & Sustainability	OR14	1 July 2024	Ongoing	BU1011	0%
<u>30/09/2024</u> Rating strategy will be looked at as part of the 25/26 budget preparations.							
OPFC/39	Communication strategy regarding financial performance on a quarterly basis.	Finance & Sustainability	OR5	1 July 2024	1 July 2025	BU1011	10%
<u>30/09/2024</u> Internal financial working group formed to develop a communications strategy and will meet in Q2 to draft.							
OPFC/40	Review fleet utilisation to ensure fleet asset retention is cost efficient and meets Council service levels.	ICT & Fleet	OR5 OR13	1 July 2024	30 June 2025	BU1016	25%
<u>30/09/2024</u> Meeting held every monthly with Infrastructure and Parks supervisors to review utilisation for the past month. Items of fleet with low utilisation is identified and job code codes requested._Additional agenda items include fleet suitability discussions, expected delivery times and any relevant repair turnaround timeframes							

OPFC/41	Continue the T2 digital transformation project initiatives to further enhance operational activity.	ICT & Fleet	OR13	1 July 2022	Ongoing	BU1160	25%
<p><u>30/09/2024</u></p> <p>CIA Live kick off meeting with TechOne Project Manager Oct t 3rd. Prerequisite discovery questionnaire provided with multiple tasks allocate to the team to answer. Meeting scheduled with TechOne to review results scheduled for 3 weeks approx. 24th Oct</p>							
OPFC/42	Reporting on strategic fleet operations through the use of council's telematics system to assist in identifying efficiencies.	ICT & Fleet	OR5 OR13	1 July 2024	30 June 2025	BU1020 BU1016	25%
<p><u>30/09/2024</u></p> <p>Approx. 60% Councils fleet installed with Telematic devices. Data is being populated and accessible through the GeoTab portal. Report creation and analytical assessment to commence 2nd quarter.</p>							
OPFC/43	Further enhance Customer Access to Council's online services (i.e. self-service portal).	ICT & Fleet	OR13	1 July 2024	30 June 2025	BU1160	25%
<p><u>30/09/2024</u></p> <p>The CiAnywhere Live transition project has commenced and identified externally facing functionality will be added to Council Connect where appropriate.</p>							
OPFC/44	Realise business improvements through the use of Council's Microsoft Office 365 Systems Software.	ICT & Fleet	OR13	1 July 2024	Ongoing	BU1017	25%
<p><u>30/09/2024</u></p> <p>Training assessed and applied for by the ICT team to further leverage of the MS 365 suite capabilities for BAU. Intune used to manage 130+ Mobility devices set for deployment 2nd quarter.</p>							

OPFC/45	Reporting on strategic upgrades and improved Council information technology systems and hardware.	ICT & Fleet	OR13	1 July 2024	Ongoing	BU1017	25%
<p><u>30/09/2024</u></p> <p>Cyber security report carried out by independent assessment firm with a result rating of moderate. ICT working through recommendations.</p>							
OPFC/46	Full review on expenses relating to printing and photocopying to identify operational efficiencies.	ICT & Fleet	OR13	1 July 2024	Ongoing	BU1017	25%
<p><u>30/09/2024</u></p> <p>Reports generated monthly and readily available for assessment to identify operational efficiencies.</p>							

Infrastructure Annual Operational Plan 2024/25

- Mission:** The provision of quality services and infrastructure that is planned, provided and managed on sound asset management principles and adopted levels of service.
- Officer Responsible:** General Manager Infrastructure
- Responsibilities:** Department Management, Infrastructure Planning, Roads & Drainage, Water & Wastewater, Disaster Management

Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPI/01	Continued maintenance management of transport assets with prioritised maintenance program incorporating timely defect inspection and management of defect backlog.	Infrastructure Works	EC2; OR3	BU1110	25%
OPI/02	Provide funding and facilitate the ongoing development of the local SES groups within the region.	Infrastructure Planning	EC6	BU1048	25%
OPI/03	Lead and administer the Local Disaster Management Group for the South Burnett.	Infrastructure Planning	EC15	BU1048	25%
OPI/04	Review current Asset Management Plans for all asset classes.	Infrastructure Planning	OR3	BU1107	0%
OPI/05	Operate water and wastewater infrastructure in accordance with approved operations manuals, customer service standards and public health requirements and statutory timeframes for reporting.	Water & Wastewater	IN7	BU1115 BU1127	25%
OPI/06	Implementation of a Trade Waste Management Plan and Audit Program.	Water & Wastewater	IN7	BU1115 BU1127	50%
OPI/07	Update/prioritise 10-year works program for the replacement, upgrade and construction of new and existing water and wastewater assets with allocation of funding to develop, plan & design (10-year works program completed in accordance with asset management strategy).	Water & Wastewater	GR3	BU1115 BU1127	25%

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPI/08	Review of road policies, including consolidation where appropriate.	Infrastructure Works	IN1	1 July 2023	30 June 2025	BU1110 BU1107	0%
<u>30/09/2024</u> To commence 2nd quarter.							
OPI/09	Review ongoing resources for all road-side slashing.	Infrastructure Works	IN3	1 July 2024	30 June 2025	BU1110	0%
<u>30/09/2024</u> Minimal roadside slashing undertaken to date. The review of resources to be undertaken as part of structure review.							
OPI/10	Investigate regulatory conditions and requirements for reopening Council-controlled quarries.	Infrastructure Works	IN1	1 July 2024	30 June 2025	BU1110	10%
<u>30/09/2024</u> Meeting with Department of Mines in October.							
OPI/11	Investigate options to increase sealed and unsealed maintenance service and funding.	Infrastructure Works	IN1	1 July 2024	30 June 2025	BU1110	0%
<u>30/09/2024</u> Reviewed as part of 2024-25 operational budget approvals.							
OPI/12	Review of depot resources and allocation of equipment including the costs associated with additional crews, machinery and equipment.	Infrastructure Works	IN1	1 July 2024	30 June 2025	BU1110	25%
<u>30/09/2024</u> Review is commencing in conjunction with structure review.							

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPI/13	Develop a multi-year drainage design and investigation program.	Infrastructure Planning	IN1	1 July 2024	30 June 2025	BU1107	25%
<p><u>30/09/2024</u></p> <p>Multi-year drainage design and investigation program has commenced with survey works at Tingoorra engaged to be conducted in late October.</p>							
OPI/14	Development of a multi-year works program for renewal and upgrades of transport assets.	Infrastructure Planning	IN1	1 July 2024	30 June 2025	BU1107	0%
<p><u>30/09/2024</u></p> <p>To be commence in early 2025.</p>							
OPI/15	Council, in consultation with DTMR, to develop and present options about heavy vehicle routes around Kingaroy CBD and Nanango, for discussion with stakeholders.	Infrastructure Planning	EC3	1 July 2022	30 June 2025	BU1107	25%
<p><u>30/09/2024</u></p> <p>Carryover from previous financial year, whereby options have been presented to TMR for Kingaroy. A resolution from the September General Council Meeting for Nanango has been administered and forwarded to TMR for further discussion.</p>							
OPI/16	Review of median strip maintenance and upgrades to reduce operational costs and improve aesthetics.	Infrastructure Planning	IN5	1 July 2024	30 June 2025	BU1107	0%
<p><u>30/09/2024</u></p> <p>Review to commence in early 2025.</p>							

OPI/17	Advocate for, and seek funding to support, improvements to urban water security, water infrastructure and Gordonbrook spillway.	Water & Wastewater	GR13 IN7	1 July 2023	Ongoing	BU1118	25%
<u>30/09/2024</u> Ongoing advocacy.							
OPI/18	Advocate and seek funding to support improvements to urban underground trunk infrastructure.	Water & Wastewater	IN7	1 July 2024	30 June 2025	BU1115 BU1127	25%
<u>30/09/2024</u> Ongoing advocacy and funding submission lodged.							
OPI/19	Investigate the installation of a common effluent disposal (CED) system for Hivesville.	Water & Wastewater	EC9	1 July 2024	30 June 2025	BU1133	0%
<u>30/09/2024</u> To commence in early 2025.							
OPI/20	Review of declared water areas across the region to identify emergent needs for allocation, capacity.	Water & Wastewater	IN7	1 July 2024	30 June 2025	BU1115	25%

Liveability

Annual Operational Plan 2024/25

- Mission:** To enhance the liveability of the South Burnett region via the provision of community services & facilities; sustainable environmental practices; appropriate planning & regulatory controls and initiatives that enhance community wellbeing and lifestyle
- Officer Responsible:** General Manager Liveability
- Responsibilities:** Department Management, Environment & Waste, Natural Resource Management, Planning & Land Management, Community Development, Libraries, Property & Facilities, Parks & Gardens

Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPL/01	Support community development and wellbeing through delivery of Council's Community Grants program, and in-kind assistance.	Community & Lifestyle	EC16	BU1136	25%
OPL/02	Enable free and equitable access to library facilities, services and programs for all members of the community to support the learning, recreation and social needs of the community in accordance with the State Library of Queensland's Service Level Agreement.	Community & Lifestyle	EC5	BU1069-1076	25%
OPL/03	Promotion and operation of Council owned heritage, arts, visitor information centres and tourism assets including Council's tourist facilities at Boondooma and Bjelke-Petersen Dams.	Community & Lifestyle	GR5; GR7	BU1004 BU1008 BU1009 BU1057 BU1058	25%
OPL/05	Maintain and improve Council's cemeteries to meet community standards.	Community & Lifestyle	IN14	BU1104	25%
OPL/06	Maintain and improve Council's Saleyards to meet community and safety standards and continue the functions of the Coolabunia Saleyards Advisory Committee.	Community & Lifestyle	IN11	BU1007	25%
OPL/07	Actively manage Council's aerodromes to meet service standards and compliance.	Community & Lifestyle	IN15	BU1005	25%
OPL/08	Explore partnership opportunities to support local volunteer groups.	Community & Lifestyle	EC6	BU1136	10%
OPL/09	Advocate for opportunities for mental health and suicide prevention initiatives and projects that support community well-being.	Community & Lifestyle	EC9, EC11	BU1136	10%

Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPL/10	Administration of legislative functions including but not limited to food safety, public health licencing, environmental authority registrations, customer request management, regulation of council's local laws and mosquito management.	Environment & Planning	EN8; EN10; EC14	BU1077 BU1138 BU1146 BU1147 BU1163	25%
OPL/11	Manage biosecurity and pest (weed & animal) management programs including supporting biosecurity and natural resource management initiatives and strategies, and syndicate groups with identification of ongoing efficiencies in delivery.	Environment & Planning	EN4, EN7, EN9	BU1100 BU1169	25%
OPL/12	Provision of acceptable, cost effective and environmentally responsible waste management services including collection services and waste disposal facilities	Environment & Planning	EN3	BU1078 - BU1099 BU1164 BU1165	25%
OPL/13	Participate in Regional Wide Waste collaboration.	Environment & Planning	EN3	BU1078 BU1099 BU1164 BU1165	25%
OPL/14	Effectively manage Development Applications and permits including planning, building and plumbing approvals at a minimum, legislative timeframes.	Environment & Planning	GR8	BU1047	25%
OPL/15	Provide well planned and maintained open space, parks and rail trails network to meet the recreation and social needs of the community.	Facilities & Parks	EC1; EC5	BU1101 BU1102 BU1137	25%
OPL/16	Management of Council's buildings and facilities including operational maintenance programs, and cost-effective asset management programs to meet agreed service levels.	Facilities & Parks	EC5, IN10	BU1018	25%

Core Activities					
Ref	Activity	Branch	Corp Plan	Budget	Target
OPL/17	Maintain Council's swimming pools across the region.	Facilities & Parks	EC5	BU1025 - BU1030	25%

Projects/New Activities							
Ref	Activity	Branch	Corp Plan	Start	Finish	Budget	Target
OPL/18	Facilitate the delivery of the South Burnett Regional Arts, Culture and Heritage Strategic Plan.	Community & Lifestyle	EC4	1 July 2024	30 June 2025	BU1136	25%
<p><u>30/09/2024</u></p> <p>Committee has regular meetings scheduled to guide the delivery of the strategic plan.</p>							
OPL/19	Support service providers facilitating assistance for homeless persons.	Community & Lifestyle	EC6	1 July 2024	30 June 2025	BU1136	25%
<p><u>30/09/2024</u></p> <p>Grant funding secured to provide assistance for homeless persons. Partnership with local service provider progressing.</p>							
OPL/20	Promote and support wellbeing events throughout the region to support youth, in collaboration with the South Burnett Youth Council	Community & Lifestyle	EC8	1 July 2024	30 June 2025	BU1136	25%
<p><u>30/09/2024</u></p> <p>Council has successful received grant funding through Active Women’s and Girls. This program will provide opportunities for women and girls to come and trail active programs like yoga, exercise classes, water aerobics, line dancing, Tai Chi and skateboarding. This program will provide beginner friendly activities to inactive women and girls. Program schedule has been developed for different programs offered in different towns across the region over the next 10 months.</p> <p>Council has worked with Cherbourg Youth Justice Service to provide 6 youth with an opportunity to give back to the community through volunteer labour and skill development. Works included the replenishing of softfall at the Tourist parks located at BP Dam and Boondooma Dam, cleaning and tidy up of Murgon Tennis Association courts and surrounds, and topping up softfall and graffiti removal at Murgon Skate park.</p>							

OPL/21	Investigate a digital solution for customer enquiries and deliver an audit of Council's cemetery records and investigate funeral director bookings at cemeteries.	Community & Lifestyle	IN14	1 July 2024	30 June 2025	BU1104	15%
<p><u>30/09/2024</u></p> <p>Responses from previous contractors reviewed and approached for requote on the project. Project plan amended and updated.</p>							
OPL/22	Council advocacy for mental health and suicide prevention program working with community stakeholders and government.	Community & Lifestyle	EC11; IN13	1 July 2022	30 June 2025	BU1001	25%
<p><u>30/09/2024</u></p> <p>Council hosts the monthly South Burnett Suicide Prevention Working Group meetings. Advocacy ongoing when opportunities arise.</p>							
OPL/23	Implementation of the SBRC Regional Development Action Plan.	Community & Lifestyle	GR1	1 July 2024	30 June 2025	BU1001	25%
<p><u>30/09/2024</u></p> <p>Regional Development actions are ongoing in collaboration with key stakeholders.</p>							
OPL/24	Host the Queensland Information Centre Association (QICA) Conference.	Community & Lifestyles	GR5	31 August 2024	30 November 2024	BU1004	50%
<p><u>30/09/2024</u></p> <p>South Burnett to host the QICA Conference to be held 25-28 November. All arrangements finalised for the event.</p>							
OPL/25	Develop a Public Art Policy; and an Arts, Culture and Heritage Collections Policy to manage Council's collections and art across the region.	Community & Lifestyle	GR5	1 July 2024	30 June 2025	BU1136	0%
<p><u>30/09/2024</u></p> <p>Review and development of policies to be commenced 2nd quarter in line with red tape reduction principles.</p>							

OPL/26	Investigate and plan for expansion of Taabinga Lawn Cemetery sections for future growth.	Community & Lifestyle	IN14	1 July 2024	30 June 2025	BU1104	25%
<p><u>30/09/2024</u></p> <p>Investigations ongoing for the expansion in consultation with stakeholders and investigation into tenure issues.</p>							
OPL/27	Develop South Burnett Libraries Strategic Plan for 2024-2028.	Community & Lifestyle	EC5	1 July 2024	30 June 2025	BU1069 - 1076	25%
<p><u>30/09/2024</u></p> <p>Drafted and to be reviewed Q2.</p>							
OPL/28	Adopt and implement the South Burnett Local Government Area Biosecurity Plan to drive increased stakeholder coordination and commitment to proactively manage invasive pest species.	Environment & Planning	EN4	1 July 2023	30 June 2025	BU1100	70%
<p><u>30/09/2024</u></p> <p>Draft Biosecurity Plan about 70% completed. Community and stakeholder consultation will be required to help inform the final draft document.</p> <p>Meeting scheduled with Department of Agriculture and Fisheries in October to review at the draft plan and the components of the plan that require additional input and information from Council.</p>							
OPL/29	Commence investigations associated with increasing residential densities around townships.	Environment & Planning	GR8	1 July 2022	30 June 2025	BU1055	25%
<p><u>30/09/2024</u></p> <p>Officers have applied for funding under the State's Housing Supply Fund (Pathway 1) to undertake further investigations and subsequent scheme amendments to help facilitate increased densities and housing option in the South Burnett.</p>							

OPL/30	Review, and amend where identified, Council's Local Government Infrastructure Plan ('LGIP').	Environment & Planning	GR8	1 July 2022	30 June 2025	BU1055	25%
<p><u>30/09/2024</u></p> <p>This project progressed this quarter and was reported to Council at its September meeting.</p>							
OPL/31	Community education and awareness on illegal dumping and littering, including investigation and enforcement.	Environment & Planning	EN3	1 July 2022	30 June 2025	BU1165	25%
<p><u>30/09/2024</u></p> <p>Various communications issued on illegal dumping this quarter including unlawful asbestos dumping incidents at various waste facilities.</p>							
OPL/32	Review Council's Local Laws to ensure relevance to the region, and understanding by Council and the community, including consultation with the community regarding dog registration and animal management (including cats) methodology.	Environment & Planning	EN10	1 July 2023	30 June 2025	BU1146	25%
<p><u>30/09/2024</u></p> <p>Local Law review progressed this quarter with Councillor workshop held. Further progress to be reported in Q2.</p>							
OPL/33	Review service delivery operations within Council's animal management facilities.	Environment & Planning	EN10	1 July 2023	30 June 2025	BU1146	25%
<p><u>30/09/2024</u></p> <p>Progressed this quarter with officer undertaking inspections of neighbouring LGA facilities. To be reported in Q2.</p>							
OPL/34	Promote responsible pet ownership through delivery of systematic inspection program.	Environment & Planning	EN10	1 July 2023	30 June 2025	BU1146	25%
<p><u>30/09/2024</u></p> <p>Annual systematic dog inspection program was completed and reported to Council this quarter.</p>							

OPL/35	Engage with stakeholders and community groups in developing pest and weed eradication programs.	Environment & Planning	EN4	1 July 2024	30 June 2025	BU1100 BU1169	25%
<p><u>30/09/2024</u></p> <p>Council attended and presented at the Muir & Son Grower Information night and provided an update on feral pig control and funding opportunities for landholders and local governments. Council submitted an Expression of Interest under the Feral Pig Pest Initiative Round 8b. Council have communicated and met with Ironpot, WAGS and Wooroolin Syndicate groups. Weed management activities have included the treatment of Mother of Millions across the Shire. Weed treatment programs are being developed for GRT, Parthenium and Fireweed.</p>							
OPL/36	Investigate the development of a washdown facility in the region to assist controlling the spread of weed seeds across the region.	Facilities & Parks	EN4	1 July 2024	30 June 2025	BU1100 BU1169	25%
<p><u>30/09/2024</u></p> <p>Investigations have commenced through liaising with other local government authorities on design and costs.</p>							
OPL/37	Continued investigations and planning of the Kingaroy land fill site.	Environment & Planning	EN3	1 July 2024	30 June 2025	BU1079	10%
<p><u>30/09/2024</u></p> <p>Limited progress this quarter due to other operational priorities. Will be progressed by waste team in Q2.</p>							
OPL/38	Investigate options to expedite development through facilitated guidance, support and process improvements, to ensure developers and potential investors are supported through the development process.	Environment & Planning	GR8	1 July 2023	30 June 2025	BU1055	25%
<p><u>30/09/2024</u></p> <p>Business improvement project was completed and reported to officers this quarter.</p> <p>Various pre-lodgement meetings held with customers this quarter and continue to be promoted to customers to assist them in preparing well-made applications.</p>							

OPL/39	Investigate options for the development of a program for the installation of unique recreational facilities in each community.	Facilities & Parks	EC1	1 July 2024	30 June 2025	BU1101	25%
<p><u>30/09/2024</u></p> <p>Commenced a review on the top features in existing playgrounds across the region. This background information will assist in reviewing future park development and discussions on options for unique recreational facilities in each community.</p>							
OPL/40	Implement the Housing Action Plan.	Facilities & Parks	IN9	1 July 2024	30 June 2025	BU1019	25%
<p><u>30/09/2024</u></p> <p>Housing Action Plan progressing with regular meetings with key stakeholders – next meeting 11/10/2024.</p>							
OPL/41	Review the operation and maintenance of security cameras throughout the region.	Facilities & Parks	EC9	1 July 2024	30 June 2025	BU1018	10%
<p><u>30/09/2024</u></p> <p>Council managed security cameras are under a monthly maintenance program. Review of all community group security cameras to commence in 2nd quarter.</p>							
OPL/42	Review of Council's land tenure and potential opportunities for tenure conversion to facilitate development.	Facilities & Parks	IN9	1 July 2024	30 June 2025	BU1019	15%
<p><u>30/09/2024</u></p> <p>Commenced discussions and preparation of a list of land parcels that could have land tenure converted to freehold to assist with facilitating future development. This will be presented to Councillors in the 2nd quarter.</p>							

OPL/43	Work with community organisations to undertake maintenance activities at parks, open space and rail trails.	Facilities & Parks	EC1	1 July 2024	30 June 2025	BU1105	25%
<p><u>30/09/2024</u></p> <p>Council has successful worked with Society for Growing Australian Plants – Kingaroy Branch to implement weed treatment and regeneration in Carroll Nature Area and install an information sign on the Flora and Fauna species and weed species found in Nature area. Council has worked with the Bunya Mountain Community Association in Alan Stirling Park in reallocated garbage bins, signage and stacks for regeneration of native species. Assisted in the install and ongoing maintenance of bench seating in Alan Stirling Park. Council have worked with the Carew family in the planting of a 8m Flame Tree in Carew Park. The funds for the purchase of the tree was raised and donated by the Carew family.</p>							
OPL/44	Investigate community use of the Maidenwell Hall.	Facilities & Parks	EC5	1 July 2024	30 June 2025	BU1042	0%
<p><u>30/09/2024</u></p> <p>Investigations to commence 2nd quarter.</p>							
OPL/45	Establish and support the Airport Precincts and undertake master planning for Kingaroy, Wondai and Nanango aerodromes, to establish a business case and shovel ready projects for construction, and develop a commercialisation strategy for the Airport Precincts and wartime tourism opportunities for Kingaroy Airport.	Commercial Enterprises	IN15	1 July 2024	30 June 2025	BU1005	5%
<p><u>30/09/2024</u></p> <p>Review of current leases and tenants completed. Survey plan of Nanango aerodrome completed.</p>							

12.5 COMMUNITY GRANTS ROUND 1 2024 GRANT APPLICATIONS**File Number: 16.10.2024****Author: Executive Assistant Liveability****Authoriser: Acting Chief Executive Officer****PRECIS**

Community Grants Round 1 2024 grant applications.

SUMMARY

Applications for the Community Grants Round 1 2024 grant applications closed on 30 August 2024. Total funding allocation for 2024/25 for Community Grants is \$65,000.

Eighteen (18) applications were received and were assessed by the assessment panel on Tuesday 8 October 2024 and recommendations for approval for a total grant allocation of \$24,660.68 are provided below.

OFFICER'S RECOMMENDATION

That the report on approved applications for the Community Grants Program Round 1 2024 be noted for information:

FINANCIAL AND RESOURCE IMPLICATIONS

Total Funding for Community Grants Program – 2024/2025 is \$65,000.00.

Grant approvals are within budget limitations.

LINK TO CORPORATE/OPERATIONAL PLAN

ENHANCING LIVEABILITY AND LIFESTYLE

EC16 Support community development and wellbeing through delivery of Council's Community Grants Programme.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Applications were assessed by the Community Grants Programs assessment panel on 8 October 2024.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Community Grants Program Policy – ID Strategic005

Community Grants Program Agreement – Funding Agreement – ID3112168

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

Applications for the Community Grants Program Round 1 2024/2025 grants closed on 30 August 2024 with total funding for 2024/2025 being \$65,000.00.

Eighteen (18) applications were assessed by the Community Grants Assessment Panel on 8 October 2024. Decisions were made as per the Community Grants Program Policy with a total of thirteen (13) funding applications having funding approved, for a total grant allocation of \$24,660.68.

The below table provides information on the applications, the decision made on the application and the amount of funding that was approved for each application.

Organisation	Event	Amount Requested	Decision	Amount of funding approved
Cornerstone Christian Ministries Incorporated	Purchase of Gazebos, Kinds Activities, Fairy Floss and Popcorn Machines	\$ 2,869.00	Approved amount amended	\$1,000.00
Kingaroy and District Ministry Assoc Inc	2024 Community Christmas Carols, hire SBA Promotions and Jullie-Anne Bell	\$ 3,000.00	Approved amount amended	\$1,500.00
Kingaroy and District Tennis Assoc Inc	Drinking Water Bubbler	\$ 3,000.00	Disallowed	\$0.00
Kingaroy Netball Assoc Inc	Prowler Proof Window	\$ 2,487.00	Approved	\$2,487.00
Nanango Business Alliance	Nanango Christmas Carnival	\$ 3,000.00	Approved amount amended	\$1,500.00
Nanango Sporting Assoc Inc	Air Conditioner for Clubhouse	\$ 2,999.00	Approved	\$2,999.00
Proston P.A and H. Assc Inc	Replace storage container	\$ 3,000.00	Approved amount amended	\$1,500.00
QCWA Nanango	Stairs Upgrade for QCWA rooms	\$ 3,000.00	Approved	\$3,000.00
Queensland Country Womens Assoc	Fridge/Freezer for CWA rooms Proston	\$ 1,588.00	Approved	\$1,588.00
RSL Nanango Sub-Branch	Kart Meet & Greet	\$ 1,675.00	Disallowed	\$0.00
South Burnett Gem and Fossicking Club Inc	South Burnett Gem Show 2025	\$ 1,500.00	Approved	\$1,500.00
Sistas in Sync Inc/ St John's Lutheran Womens Guild	Qld Lutheran Women Celebration Dinner, catering and accommodation	\$ 2,805.00	Approved amount amended	\$500.00
The HerKind Project Inc	2025 International Womens Gala Ball	\$ 3,000.00	Disallowed	\$0.00
Tingoora Sports Assoc	Tingoora equipment program, purchase cricket equipment	\$ 3,000.00	Approved amount amended	\$1,500.00
Wondai Lions Club Inc	Relace Kitchen whitegoods	\$ 2,718.18	Approved	\$2,718.18
Wondai Amateur Swimming Club	Survey of Wondai Pool for Wondai Masters	\$ 3,000.00	Disallowed	\$0.00
Wondai Proston Wolves RLFC	Irrigation Extension Works	\$ 3,000.00	Disallowed	\$0.00
Wooroolin Warriors Cricket Club Inc	Cricket Wicket Renovation	\$ 2,868.50	Approved	\$2,868.50
	Total	\$48,509.68		\$24,660.68

ATTACHMENTS

Nil

12.6 CONTRACTUAL ARRANGEMENTS ENTERED INTO OVER \$200,000 (EX GST)**File Number:** 16.10.2024**Author:** Strategic Procurement Coordinator**Authoriser:** Acting Chief Executive Officer**PRECIS**

Contractual arrangements entered into over \$200,000 (ex GST)

SUMMARY

Pursuant to *Local Government Regulation 2012*, Ch6, Pt4, S237 a Local Government must as soon as practicable after entering into a contractual arrangement worth \$200,000 or more (ex GST) publish the relevant details on the website and within a conspicuous place in the Local Government Public Office.

OFFICER'S RECOMMENDATION

That the report be received for information.

FINANCIAL AND RESOURCE IMPLICATIONS

Contracts entered into have various financial implications dependent on what was adopted in the budget for the project or service compared to what quote/contract value was agreed upon. These adjustments are usually accounted for during a quarterly budget review where required. Staff and project managers have a responsibility to ensure that Council receives value for money and that contractors are held to the conditions of the contract.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Procurement process is followed and consultation is with internal (procurement, department doing the evaluation, CEO and general managers) and external (contractors and suppliers).

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Various sections under the *Local Government Regulation 2012* and *Local Government Act 2009* which relates to how Council must conduct itself with regards to large value contracts and procurement of goods.

Section 4(b) of the *Human Rights Act 2019* (the 'Act') requires public entities to act and make decisions in away compatible with human rights. The Act requires public entities to only limit human rights in certain circumstances and after careful consideration. The human rights protected under the Act are not absolute. This means that the rights must be balanced against the rights of others and public policy issues of significance.

In the decision-making process, Council is to consider the 23 human rights:

- | | |
|---|--|
| 1. Recognition and equality before the law; | 13. Cultural rights—generally; |
| 2. Right to life; | 14. Cultural rights—Aboriginal peoples and Torres Strait Islander peoples; |
| 3. Protection from torture and cruel, inhuman or degrading treatment; | 15. Right to liberty and security of person; |

- | | |
|---|---|
| 4. Freedom from forced work; | 16. Humane treatment when deprived of liberty; |
| 5. Freedom of movement; | 17. Fair hearing; |
| 6. Freedom of thought, conscience, religion and belief; | 18. Rights in criminal proceedings; |
| 7. Freedom of expression; | 19. Children in the criminal process; |
| 8. Peaceful assembly and freedom of association; | 20. Right not to be tried or punished more than once; |
| 9. Taking part in public life; | 21. Retrospective criminal laws; |
| 10. Property rights; | 22. Right to education; |
| 11. Privacy and reputation; | 23. Right to health services. |
| 12. Protection of families and children; | |

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Procurement Policy and powers delegated to the CEO.

ASSET MANAGEMENT IMPLICATIONS

Asset implications arise from any contracts entered into where the work completed is on Council's assets. Work completed must be monitored to ensure that contractors/suppliers are performing high quality work in line with Council's expectations under the relevant contract.

REPORT

Pursuant to *Local Government Regulation 2012, Ch6, Division 3, S229* a Local Government may enter in to a medium or large sized contractual arrangement without first inviting written quotes or tenders whereby an exception has been applied.

However, in accordance with Council's Procurement Policy Purchasing threshold table 3.6.3, minimum quotation requirements must still be sought to demonstrate Council continues to have regard to the five (5) Sound Contract Principles detailed in *section 104(3) of the Local Government Act 2009*.

Pursuant to *Local Government Regulation 2012, Ch6, Pt4, S237* a Local Government must as soon as practicable after entering into a contractual arrangement worth \$200,000 or more (ex GST) publish the relevant details on the website and within a conspicuous place in the Local Government Public Office.

The relevant details of the contractual arrangements are published or displayed for at least 12 months and contain details such as:

- the person with whom the local government has entered in to the contractual arrangement;
- the value of the contractual arrangement;
- the purpose of the contractual arrangement.

ATTACHMENTS

1. **Contractual Arrangements Entered into over \$200K (Ex GST) Sept 2023 to Sept 2024** [↓](#)



Contracts Over \$200,000



Pursuant to Local Government Regulation 2012, Ch6, Pt4, S237:

- (1) A local government must, as soon as practicable after entering into a contractual arrangement worth \$200,000 or more (exclusive of GST)—
 - (a) publish the relevant details of the contractual arrangement on the local government’s website; and
 - (b) display the relevant details of the contractual arrangement in a conspicuous place in the local government’s public office.
- (2) The relevant details must be published or displayed under subsection (1) for a period of at least 12 months.
- (3) In this section—
 - relevant details**, of a contractual arrangement, means the following—
 - (a) the person with whom the local government has entered into the contractual arrangement;
 - (b) the value of the contractual arrangement;
 - (c) the purpose of the contractual arrangement.

Commencement	Entity	Value (ex. GST)	Purpose of Contract
01-September-2023	Yesberg Earthmoving	\$3,256,021.46	SBRCQ 2324_01 DRFA REPA Zone 10, 11 & Priority Seal Works
25-September-2023	BG&E Pty Ltd	\$234,890	SBRCQ 2324_06 Gordonbrook 150ML Off stream Storage Detailed Design
25-October-2023	RPQ Spray Seal	\$1,204,704.35	Bitumen Reseal Various Roads SBRC 2223_04 Preferred Supplier
26-October-2023	Yesberg Earthmoving	\$363,309.66	SBRCQ 2223_87 DRFA REPA Drainage 1
20-November-2023	RPQ Spray Seal	\$675,810	Reseal Kingaroy to Murgon Rail Trail SBRC 2223_04 Preferred Supplier
27-November-2023	Yesberg Earthmoving	\$2,071,542.45	SBRCQ 2324_43 DRFA REPA Zone 7 Unsealed
06-December-2023	SB Waste Management	\$267,500	Supervision & Maintenance Nanango Waste Facility
12-December-2023	AKR Builders Pty Ltd	\$508,909.09	SBRC 2324_04 Murgon PCYC Toilet Renovation
13-December-2023	ATC Consulting Engineers & Project Managers	\$239,260	SBRCQ 2223_136 Temporary Works Engineer
20-December-2023	Daimler Trucks Sunshine Coast	\$798,133.36	SBRCQ 2324_18 Replace Water Trucks (3)
22-December-2023	Yesberg Earthmoving	\$1,424,968.22	SBRCQ 2324_49 DRFA REPA Zone 6 Unsealed
15-January-2024	South Burnett Security & Traffic Control	\$510,000	SBRC 2223_06 Traffic Control Maidenwell Bunya Mountains Rd Preferred Supplier
15-January-2024	Restore All Qld	\$202,207.09	SBRC 1819_10 Kingaroy Cleaning Contract (for 2024 period)
17-January-2024	Harman Concreting Pty Ltd	\$234,900	SBRCQ 2324_76 Wondai Roundabout and CBD Streetscape Project
17-January-2024	Conpak QLD Pty Ltd	\$228,000	SBRCQ 2324_75 Wondai Roundabout and CBD Streetscape Project
25-January-2024	Pensar Structures Pty Ltd	\$1,901,908.57	SBRC 2324_09 Mt Wooroolin Potable Water Reservoir Duplication

Mark Pitt
CHIEF EXECUTIVE OFFICER

30 September 2024

Contracts Over \$200,000



Pursuant to Local Government Regulation 2012, Ch6, Pt4, S237:

- (1) A local government must, as soon as practicable after entering into a contractual arrangement worth \$200,000 or more (exclusive of GST)—
 - (a) publish the relevant details of the contractual arrangement on the local government's website; and
 - (b) display the relevant details of the contractual arrangement in a conspicuous place in the local government's public office.
- (2) The relevant details must be published or displayed under subsection (1) for a period of at least 12 months.
- (3) In this section—
 - relevant details**, of a contractual arrangement, means the following—
 - (a) the person with whom the local government has entered into the contractual arrangement;
 - (b) the value of the contractual arrangement;
 - (c) the purpose of the contractual arrangement.

Commencement	Entity	Value (ex. GST)	Purpose of Contract
29-January-2024	Karreman Quarries Pty Ltd	\$909,663.30	Felix 90543 MBM Gravel Supply
30-January-2024	Yesberg Earthmoving	\$2,504,743.54	SBRCQ 2324_51 DRFA REPA Zone 12 Unsealed
31-January-2024	Yesberg Earthmoving	\$488,582.59	SBRCQ 2324_50 DRFA REPA Zone 6 and 7 Sealed
02-February-2024	RDO Equipment Pty Ltd	\$427,000	SBRCQ 2324_14 170HP Wheel Loader
14-February-2024	NC Webber Building Services	\$517,138.11	SBRC 2324_08 Design and Construction for Wondai WF Weighbridge
14-February-2024	NC Webber Building Services	\$455,295.95	SBRC 2324_07 Design and Construction of Nanango WF Weighbridge
28-February-2024	Downs Roadside Engineering Pty Ltd	\$391,594	SBRCQ 2324_63 Design of Floodway Betterment Projects
02-April-2024	Yesberg Earthmoving	\$201,606	SBRCQ 2324_11 V2 First Ave Rehabilitation
16-May-2024	Brown Contractors	\$1,283,673.38	SBRCQ 2324_89 Tingoora Chelmsford Remediation Phase 1
24-May-2024	Fulton Hogan Industries Pty Ltd	\$710,645.03	SBRCQ 2324_107, 116, 118 Asphalt Treatment Works
30-May-2024	RPQ Spray Seal Pty Ltd	\$333,088.70	SBRCQ 2223_04 MBM Cold Weather Seal
31-May-2024	Fraser Coast Regional Council	\$883,021.60	WBBUWA Manhole Refurbishment Program 2023/24 to 2024/25
04-June-2024	Stabilised Pavements of Australia Pty Ltd	\$310,916.46	SBRCQ 2324_120 Transmitter Rd Rehabilitation
06-June-2024	Proterra Group Pty Ltd	\$522,727.27	SBRC 2223_22 Waste Facilities Operations & Supervision (6mths)
06-June-2024	Proterra Group Pty Ltd	\$411,818.18	SBRC 2223_22 Waste Facilities Operations & Supervision (6mths)
17-June-2024	Electoral Commission of Queensland	\$219,837.27	Local Government Election Costs

Mark Pitt
CHIEF EXECUTIVE OFFICER

30 September 2024



Contracts Over \$200,000

Pursuant to Local Government Regulation 2012, Ch6, Pt4, S237:

- (1) A local government must, as soon as practicable after entering into a contractual arrangement worth \$200,000 or more (exclusive of GST)—
 - (a) publish the relevant details of the contractual arrangement on the local government’s website; and
 - (b) display the relevant details of the contractual arrangement in a conspicuous place in the local government’s public office.
- (2) The relevant details must be published or displayed under subsection (1) for a period of at least 12 months.
- (3) In this section—
 - relevant details**, of a contractual arrangement, means the following—
 - (a) the person with whom the local government has entered into the contractual arrangement;
 - (b) the value of the contractual arrangement;
 - (c) the purpose of the contractual arrangement.

Commencement	Entity	Value (ex. GST)	Purpose of Contract
25-June-2024	Technology One	\$836,945.43	Council Financial Accounting System SaaS Fee
25-June-2024	RDO Equipment Pty Ltd	\$724,909	SBRCQ 2324_15 Replacement Grader
25-June-2024	Sengs Sales & Service	\$212,175	SBRCQ 2324_16 Replacement Tractor
09-July-2024	Sanders Bobcat & Mini Excavator Hire	\$408,181.82	SBRC 2223_13 Management Services – Boondooma Dam (01/07/24 to 30/06/25)
09-July-2024	Sanders Bobcat & Mini Excavator Hire	\$320,000	SBRC 2223_14 Management Services – Bjelke Peterson Dam (01/07/24 to 30/06/25)
30-July-2024	RSPCA QLD	\$545,078.18	Pound Management Fees 2024-2025
14-August-2024	Data 3 Limited	\$335,454.70	Microsoft Annual Licencing Fees
16-August-2024	GenEng Solutions Pty Ltd	\$339,664.20	SBRCQ 2425_01 Temporary Project Managers / Engineers Operations
30-August-2024	Conpak Pty Ltd	\$232,408	Asbestos Capping / Remediation Taromeo Ck Blackbutt
30-August-2024	Restore All QLD	\$562,865.45	SBRCQ 2122_26 Public Convenience Cleaning Contract 24/25 FY
06-September-2024	RPQ Spray Seal	\$1,248,643.95	SBRC 2223_04 Preferred Supplier 24/25 Re-Seal Works
06-September-2024	L&J Industries	\$1,037,263.65	SBRCQ 2324_82 DRFA Betterment Priority Floodway Construction
06-September-2024	Qld Local Government Work Care	\$365,844.75	24/25 Workers Compensation Renewal
19-September-2024	Yesberg Earthmoving	\$412,795.76	SBRCQ 2324_117 DRFA REPA Drainage 2

Mark Pitt
CHIEF EXECUTIVE OFFICER

30 September 2024

12.7 IN-KIND SUPPORT - KINGAROY CHRISTMAS CARNIVAL 2024.**File Number: 16-10-2024****Author: Executive Assistant Liveability****Authoriser: Acting Chief Executive Officer****PRECIS**

In-Kind support for the 2024 Kingaroy Christmas Carnival.

SUMMARY

Council has received correspondence from the Kingaroy Christmas Carnival Committee requesting In-Kind assistance towards their 2024 event. The request for assistance exceeds the limits in which In-Kind is recognised in the Community Grants Program Policy.

The Committee are seeking In-Kind support for the following: -

- Traffic Management Plan (TMP).
- Road signage and barricading as needed by TMP.
- 1 X Skip Bin.
- 30 X Wheelie Bins.
- 2 X Gazebos.
- 200 X Chairs.
- Delivery of the above items to Glendon Street on Thursday 12 December 2024.
- Above Items to be pick up on Friday 13 December 2024.
- Glendon Street toilet block to remain unlocked until the end of the event.
- Street Sweeper on Friday morning 13 December 2024 to clean all areas.
- Skip Bin to be deliver to the rear of the Town Hall.
- To close off and include the unnamed laneway on the southern side of the town hall (library side), to extend from Glendon Street to the end of the town hall building.
- To close off the roadway in Circular Place, so no cars can enter or exit this area, for safety reasons.

At the General Meeting on the 17th of July 2024, this matter lay on the table for further consideration.

OFFICER'S RECOMMENDATION

Procedural Motion:

That the matter be lifted from the table

That South Burnett Regional Council approve the requested In-Kind assistance to the 2024 Kingaroy Christmas Carnival subject to available resources including assistance with the TMP to be prepared after Community Engagement with the surrounding and affected businesses.

FINANCIAL AND RESOURCE IMPLICATIONS

Services will be provided by a combination of Council staff and external contractors. Provision of the requested In-Kind support is above the \$2,000 allowed under the Community Grants Program Policy which is why it is required to come to Council for consideration. In-Kind support will be costed to a specific task to ensure that evaluation of event support can be easily analysed in the future.

LINK TO CORPORATE/OPERATIONAL PLAN

Core Activities

EC16 Support community development and wellbeing through delivery of Council's Community Grants programme

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Kingaroy Christmas Carnival Committee have meet with Council representatives to outline the in-kind requests.

Community consultation and advertising will be required to advise the community of proposed closures.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Road closure will be undertaken in accordance with legislative requirements. Services requests are to be provided in line with core business activities.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

The request of assistance exceeds the limits in which In-Kind is recognised in the Community Grant Program Policy, therefore the request is presented to Council for approval.

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

Council has received correspond from the Kingaroy Christmas Carnival Committee requesting In-Kind assistance towards their 2024 event. The request for assistance exceeds the limits in which In-Kind is recognised in the Community Grants Policy Program.

ATTACHMENTS

1. Kingaory Christmas Carnival In-Kind Sponsorship application [↓](#) 
2. Email from Jason Olsen [↓](#) 
3. Area requested for Kingaroy Christmas Carnival [↓](#) 
4. Notification of Road Closure for Events [↓](#) 
5. Use of Council Parkland-Reserve Land [↓](#) 



CEO APPROVED FORM: 2995179
Version 7 – February 2023
Liveability – Community & Lifestyle

Community Grants Program – In-Kind Sponsorship Application Form

PRIVACY COLLECTION NOTICE: South Burnett Regional Council collects your personal information for the purpose of processing this form and for use in any Council matters. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will only be disclosed to a third party as per the South Burnett Regional Council Information Privacy Policy. **A hard copy of this electronic document is considered uncontrolled when printed.**

<ul style="list-style-type: none"> • This is a cover sheet and summary. Attachments are required. • You must provide Council with a minimum of four (4) weeks' notice for requested services. • All In-Kind Services provided by Council are dependent on operational priorities, availability of resources and overall annual budget allocation. • Applications can be made throughout the financial year. 	
Grant program	
In-Kind Sponsorship up to \$2000	Quantity required (if applicable)
<input checked="" type="checkbox"/> Supply of gazebo marquee imprinted with Council's branding	2 - 3x6m
<input type="checkbox"/> Supply of minor works	
<input checked="" type="checkbox"/> Supply of road signage and barriers	AS REQUIRED PER TMP
<input checked="" type="checkbox"/> Supply of skip bins (Council only has 10m3 skip bins)	1
<input checked="" type="checkbox"/> Supply of wheelie bins	30
<input type="checkbox"/> Supply of trestle tables	
<input checked="" type="checkbox"/> Supply of chairs	200
Applicant/Organisation	
Organisation name	KINGAROO CHRISTMAS CARNIVAL
Name of contact person	JASON OLSEN
Postal address	[REDACTED]
Contact phone	[REDACTED]
Mobile	[REDACTED]
Email address	[REDACTED]
Website address (If applicable)	
Is your organisation non-profit?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
What year was your organisation established?	
How many members does your organisation have?	8
Approximately how many people access your organisation facilities/services annually?	2500

Activity/Event	
Describe the Activity/Event why funding is requested	
Activity/event name	KINGAROO CHRISTMAS CARNIVAL
Short description	CHRISTMAS CARNIVAL FOR RESIDENTS OF KINGAROO & SURROUNDING AREAS - WITH CARNIVAL RODES & FOOD ALSO TWILIGHT MARKETS
How will this activity/event benefit the community?	CHRISTMAS
Start/End date of activity/event commencement of project	
Start date	12-12-24
End date	12-12-24
What In-Kind is required? (Please list in detail what is required)	
ROAD SIGNAGE & BARRIAGES - TO BE DETERMINED BY TMP BINS - WHEELIE & SKIP SKIP BIN TO BE PLACED AT REAR OF TOWN HALL	
Are the above items requested to be delivered and collected?	
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Delivery address	GLENDDON ST KINGAROO
Delivery date	12-12-24
Collection date	13-12-24
Contact name on site	JASON OLSEN
Location – Must be within the boundaries of the South Burnett Regional Council area	
Physical address (site of activity/event)	GLENDDON ST KINGAROO
TOWN HALL FORECOURT SIDE OF THE TOWN HALL (SOUTHERN)	
Supporting documents – Please attach all requested supporting documents as these are mandatory for assessment.	
<input checked="" type="checkbox"/> I have not applied for other funding in the Community grants program for this activity/event in this financial year.	
<input checked="" type="checkbox"/> Financial statements (most recent)	
<input type="checkbox"/> Other relevant supporting documentation (please list)	
1.	
2.	
3.	
Please note: The above documents help to demonstrate the need and benefit to the Community.	

Certification – To be signed by an Executive member of the Organisation			
<input checked="" type="checkbox"/> I certify to the best of my knowledge that the statements made in this application are true and correct.			
<input checked="" type="checkbox"/> I understand that approval of support is subject to a signed agreement between the South Burnett Regional Council and the applicant.			
<input checked="" type="checkbox"/> I understand that the South Burnett Regional Council does not accept any liability or responsibility for the supported project/event and that it is the responsibility of the applicant to provide the appropriate insurance cover.			
<input checked="" type="checkbox"/> I agree the activity/event summary and financial report (acquittal) will be supplied (including a copy of all required receipts) within six (6) weeks of completion.			
Given name	JASON	Surname	OLSEN
Executive Position held	COMMITTEE		
Signature	[REDACTED]		Date 18-10-23
Lodgement of application			
Applications must be postmarked or received by Council prior the closing date advertised. Please refer to Council's Community Grants Policy or contact Council for further information.			
Please return your completed form to the following address, or email info@sbrc.qld.gov.au for enquiries, please contact (07)4189 9100 South Burnett Regional Council PO Box 336, Kingaroy Qld 4610			

From: [REDACTED]
Sent: Tuesday, 25 June 2024 4:45 PM
To: Council Information General Email Account; Denise King
Subject: [EXTERNAL] Kingaroy Christmas Carnival
Attachments: 20171109063447_001.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

Please be cautious

This email originated outside of SBRC..

To South Burnett Reginal Council,

Kingaroy Christmas Carnival Committe are seeking Council funding for the 2024 carnival as the amount requested is above the \$2500 limit of the Community Grants Program.

We are seeking the following.

- 1 Traffic Management Plan in the past conducted by South Burnett Traffic Control and Security under direction from SBRC
- 2 Road signage and barricading as needed by TMP
- 3 Skip bin (one) wheelie bins 30
- 4 Portable shade shelters Gazebos 6*3m two of
- 5 Chairs 200
- 6 Delivery of above items to Glendon St on Thursday the 12th of December 2024 and collection on 13th of December 2024
- 7 Glendon St public toilet block to remain unlocked until the end of the event
- 8 At council discretion the services of the street sweeper on Friday morning the 13th of December

We have been advised that all though all of these were kindly supplied in 2023 by SBRC excluding the street sweeper the amount of \$5000 is well above the \$2500 limit of the Community Grants Program

We are also seeking to extend the area of use due to the popularity of this event to include the unnamed laneway on the southern side of the town hall (library side) to extend from Glendon St to the end of the town hall building. We will in our planning include extra lighting in this area.

Please find attached the
 Notification of Road Closure form
 Council Parkland/ Reserved land and proposed Map.
 as well as the Community Grants Program - In Kind Sponsorship.

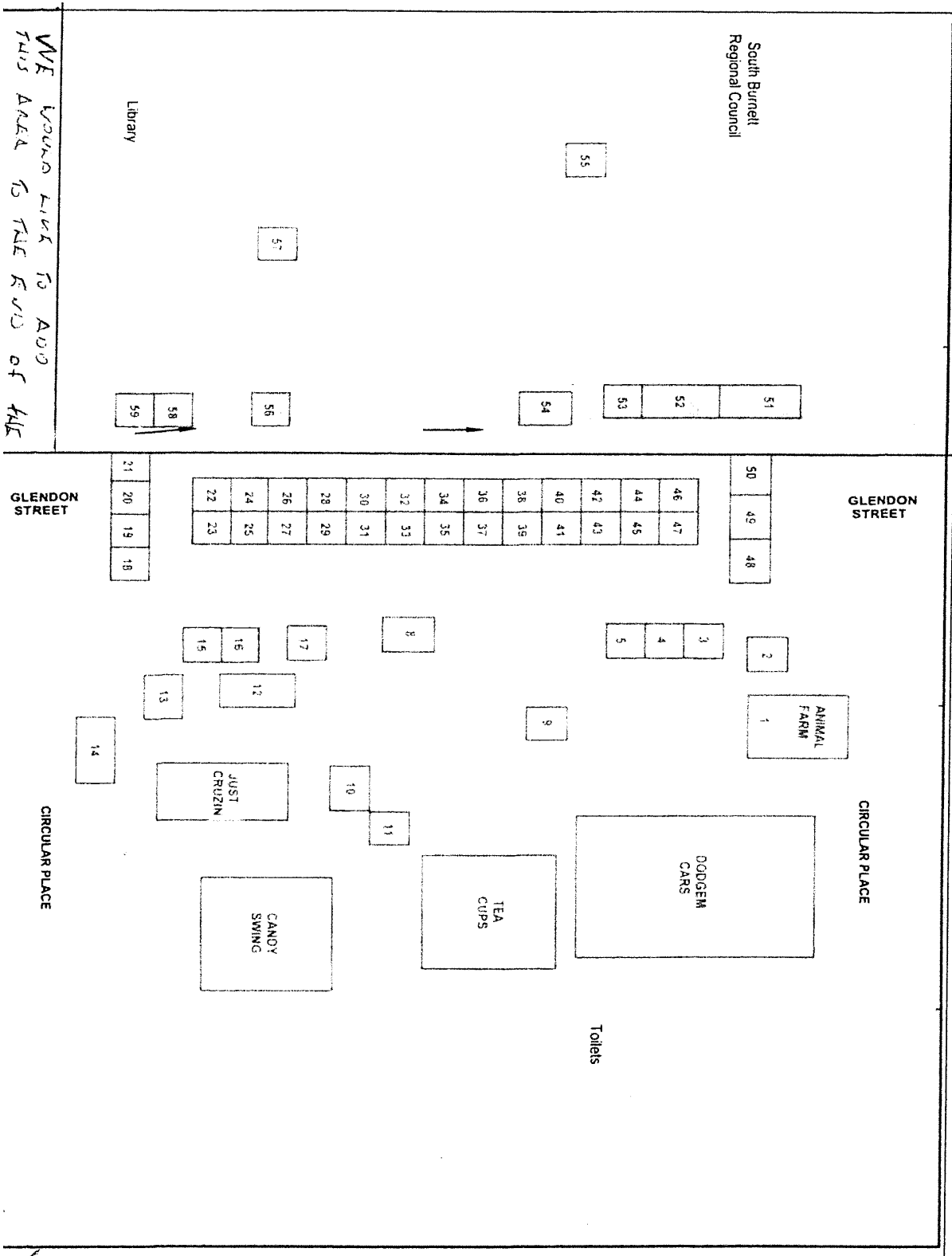
Other supporting documents will be supplied closer to the date of the event (proof of Public Liability insurance and Bank Statements)

Qld Police Road closure permit will be submitted in November as par their request

Thank you

Jason Olsen
 Committe Chairman
 [REDACTED]

53.





CEO APPROVED FORM: ID 2872987
Version 8 – May 2022
Infrastructure - Infrastructure Planning

Notification of Road Closure for Events

PRIVACY COLLECTION NOTICE: South Burnett Regional Council collects your personal information for the purpose of processing this form and for use in any Council matters. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will only be disclosed to a third party as per the South Burnett Regional Council Information Privacy Policy. A hard copy of this electronic document is considered uncontrolled when printed.

Requirements for letter of "No Objection / Approval" process			
<input checked="" type="checkbox"/> The applicant is to approach Queensland Police Service at least 30 days prior to the proposed closure in preparation for the permit (this can be done in conjunction with Council's "Notification of Road Closure for Events")			
<input checked="" type="checkbox"/> Council's form should be submitted at least 30 days prior to the proposed closure			
<input checked="" type="checkbox"/> Council reviews this notification & the Traffic Management Plan ("TMP") and if all requirements are satisfactory, Council will issue a "Letter of No Objection". The Council "Letter of No Objection" is to be taken to the Queensland Police Service for inclusion with their "Permit for the Road Closure".			
Applicant/s details			
Given/Surname	GASON OLSEN		
Address	KINGAROO CHRISTMAS CARNIVAL		
Contact phone	[REDACTED]		
Given/Surname	GASON OLSEN	Signature/s	[REDACTED]
		Date	25.6.24
Closure details			
Road Name	GRENON ST / CIRCULAR PLACE / UNNAMED LANEWAY		
Closure location (i.e., house number, Intersection)	GRENON ST FROM SHARED ZONE SOUTH TO ANFORD ST. CIRCULAR PLACE END TO END LANEWAY BESIDE TOWN HALL (LIBRARY TO END OF BUILDING)		
Reason for closure	COMMUNE CHRISTMAS CARNIVAL		
Date of closure	Start Date	12.12.24	End Date
			12.12.24
Hours of closure	Start time	5.00 AM	End time
			12.00 PM
Further information	PLEASE SEE ATTACHED EMAIL		
Traffic Management Plan ("TMP")			
Please note: TMP must be attached All signage within the TMP is to be in accordance with the requirements of the latest version of the "Manual of Uniform Traffic Control Devices (Part 3)". A copy of the "Permit for Road Closure" and the TMP is to be kept on site at all times during the period of the work.			
Office Use Only – Infrastructure Planning			
Date received		Application number	



CEO APPROVED FORM:ID 2912226
Version 3 – February 2023
Community – Facilities and Parks

Use of Council Parkland / Reserve Land

PRIVACY COLLECTION NOTICE: South Burnett Regional Council collects your personal information for the purpose of processing this form and for use in any Council matters. Your personal information is handled in accordance with the *Information Privacy Act 2009* and will only be disclosed to a third party as per the South Burnett Regional Council Information Privacy Policy. A hard copy of this electronic document is considered uncontrolled when printed.

Applications must be submitted a minimum of 14 business days prior to the event			
Applicant/s details			
Company name	KINGAROY CHRISTMAS CARNIVAL		
Given/Surname	JASON OLSEN		
Address	[REDACTED] KINGAROY		
Contact phone	[REDACTED]	Email	[REDACTED]
I/We declare the information provided to be true and correct.			
Date	25.06.24	Signature	[REDACTED]
Event details			
Name of park or reserve	DR ELLEN HUGHES FORECOURT		
Street address of park / reserve	GLENDALE ST KINGAROY		
Type of function	KINGAROY CHRISTMAS CARNIVAL		
Name of event	KINGAROY CHRISTMAS CARNIVAL	Approx. number attending	2500
Dates required	12-12-24		
Start time	<input type="checkbox"/> am <input type="checkbox"/> pm	Finish time	<input type="checkbox"/> am <input type="checkbox"/> pm
Access to power required?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Access to water required?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will food / drink vendors be engaged for this event? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, please ensure a current or temporary food licence has been granted by South Burnett Regional Council.			
Attachments required for event			
<input checked="" type="checkbox"/> Copy of Public Liability Insurance		<input checked="" type="checkbox"/> Details sketch plan clearly showing a plan of the proposed area	
No approval will be granted if the above documentation has not been provided with application.			
Lodgement			
Please return your completed form to the following address, or email info@sbrc.qld.gov.au for enquiries, please contact (07)4189 9100 South Burnett Regional Council PO Box 336, Kingaroy Qld 4610			
Office Use Only			
Application approved	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Date		Signature	

12.8 TRUSTEE LEASE - BUNYA MOUNTAINS COMMUNITY ASSOCIATION INC.**File Number: 16-10-2024****Author: Lease Officer****Authoriser: Acting Chief Executive Officer****PRECIS**

The Bunya Mountains Community Association Inc. are seeking a trustee lease of a reserve to construct a Bunya Mountains Community Meeting Place.

SUMMARY

The Bunya Mountains Community Association Inc. (BMCAI) has requested to enter a Trustee Lease over Lot 80 on FY2562, Bunya Mountains Road, for the purpose of constructing a community centre/hall as a community meeting place for workshops, social gatherings, and recreational events. BMCAI would like to achieve a multipurpose and accessible space that can serve as a hub for the community and is seeking to apply for grant funding to construct an approximately \$5 million community centre.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council support the development of a community centre at the Bunya Mountains by:

1. In accordance with section 236(1)(b)(ii) of the *Local Government Regulation 2012* dispose of a valuable non-current asset by way of entering a Lease over Lot 80 on FY2562 to the Bunya Mountains Community Association Inc. for a term of 10 years.
2. In accordance with section 257(1)(b) of the *Local Government Act 2009*, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute a lease with the Bunya Mountains Community Association Inc.
3. Establishing a partnership with the Bunya Mountains Community Association Inc. if Regional Precincts and Partnership funding is secured and provide in-kind support in accordance with Council's Grants Program Policy.

FINANCIAL AND RESOURCE IMPLICATIONS

The Bunya Mountains Community Association Inc. (BMCAI) has been proactive in raising funds to contribute towards the development of the community centre and, to date, have raised \$63,200 out of the approximately \$5 million required to construct and finalise this project.

BMCAI are seeking to partner with Council to apply for the Commonwealth's Regional Precincts and Partnerships Program (RPPP).

The RPPP has two streams of funding with Stream One for Precinct Development & Planning, for grants between \$500,000 and \$5 million and Stream Two for the Precinct, for grants between \$5 million and \$50 million.

The RPPP program will run over 3 years from 2023-24 to 2025-26. It will focus on a partnership approach, bringing together government and communities to plan and deliver regional precincts that are tailored to local needs and have a shared vision in how the precinct connects to the region. Partners can be from government, First Nations groups, community organisations, regional universities, or private enterprise. This is a non-competitive grant which can be applied for at any time while the grant opportunity is open with applications being assessed periodically.

BMCAI can apply for both streams of funding however they will be assessed individually, with Stream One to be finalised before Stream Two can be applied for, the projects must be completed by 31 March 2026. It should be noted that there has been no announcement of a second round of funding

past 30 June 2026, this will mean that both Stream One and Stream Two will need to be applied for, successfully funded, and acquitted within 20 months.

BMCAI must enter into a partnership agreement for their application to be considered and must supply assurance to the Commonwealth that the community and Council will proceed to complete the project.

Eligible activities for Stream One must directly relate to the project and may include:

- scoping, planning, design, and consultation activities for the proposed precinct.
- development, formalisation and operation of partnership relationships and responsibilities.
- business cases and feasibility studies
- the project must have a minimum of \$500,000 in eligible expenditure.

A co-contribution from partners does not have to include a monetary contribution and can be in-kind contributions such as loans, leases of land and letters of agreement to outline the services provided, such as donated labour or donated goods.

It is recommended that Council offer a partnership by way of in-kind services, by reducing application fees for local development application and offering a lease of the land.

Rent for the lease will be a concessional rent applied to all community and not for profit groups of \$75.00 per year (excluding GST).

Council will be responsible for any costs associated with the preparation of the lease including registration of the Trustee Lease.

LINK TO CORPORATE/OPERATIONAL PLAN

IN10: Investigate options for leasing opportunities to not-for-profit groups and organisations.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The Bunya Mountains Community Association Inc (BMCAI) have been advocating for land from both South Burnett Regional Council (SBRC) and Western Downs Regional Council (WDRC) to build a Community Centre for the Bunya Mountains since 2021.

Numerous sites were investigated with the Department of Resources, SBRC and WDRC without a suitable site being located.

On 24 February 2021, Council resolved to investigate the use of Allen Stirling Park:

14.5 USE OF A RESERVE OF LAND - BUNYA MOUNTAINS

RESOLUTION 2021/276

Moved: Cr Gavin Jones

Seconded: Cr Scott Henschen

That Council, investigate the future development of Lot 81 on FY2309, being Reserve for Park and Recreation, by liaising across state government and other stakeholders to determine appropriate development of the Reserve or identify a more appropriate alternative site.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Roz Frohloff, Danita Potter and Scott Henschen

Against: Nil

CARRIED 6/0

A detailed investigation of Allen Stirling Park identified several concerns, including that the site is heavily vegetated with remanent vegetation, making it not suitable for BMCAI.

On 27 April 2022, Council resolved to support BMCAI in undertaking a feasibility study to focus on land within the Western Downs Region:

15.8 BUNYA MOUNTAINS COMMUNITY ASSOCIATION INC REQUEST FOR SUPPORT.

RESOLUTION 2022/496

Moved: Cr Gavin Jones

Seconded: Cr Danita Potter

1. That South Burnett Regional Council supports the Bunya Mountains Community Association Inc. to undertake a feasibility study of their preferred location to develop a Bunya Mountains Community Centre located within the Western Downs Regional Council local government.
2. That South Burnett Regional Council supports the involvement of Council officers to liaise with officers of Western Downs Council and the Bunya Mountains Community Associated to assist with identifying the requirements of the feasibility study and define the scope of works.

In Favour: Crs Brett Otto, Gavin Jones, Kathy Duff, Danita Potter and Scott Henschen

Against: Nil

CARRIED 5/0

BMCAI engaged Estate Analytica to undertake the Bunya Mountains Feasibility Study in September 2023, however BMCAI have not been successful in obtaining land to lease from WDRC.

In August 2023, the Department of Resources (DoR) sought Council's views on becoming trustee of Lot 80 on FY2562 which was a Reserve for Departmental and Official purposes being relinquished by the Department of Environment and Science (DES).

On the 22 November 2023, Council resolved to become trustees:

15.11 TRUSTEESHIP OF RESERVE - LOT 80 ON FY2562

RESOLUTION 2023/177

Moved: Cr Jane Erkens

Seconded: Cr Kathy Duff

That South Burnett Regional Council become trustees of the reserve allotment on Bunya Mountains Road, Bunya Mountains known as Lot 80 FY2562 and pursuant to *Section 257(1)(b)* of the *Local Government Act 2009*, the Council resolves to delegate to the Chief Executive Officer the power to complete the transfer of trusteeship.

In Favour: Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen

Against: Nil

CARRIED 6/0

Subsequently, Council submitted Form LA33 for acceptance of appointment as trustee of trust land to DoR. Council was advised of the appointment of trusteeship on 2 February 2024.

BMCAI wrote to Council seeking an expression of interest to lease Lot 80 on FY2562 in July 2024.

Internal views were sought from all departments within Council and feedback including Infrastructure, Planning and Building advice was provided to BMCAI with an initial suggestion to enter a non-

exclusive Deed of Licence to Occupy whilst further investigations on the suitability and viability of the site could be determined by BMCAI. BMCAI have decided to proceed with their request to enter a trustee lease for the property.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The land is a Reserve for Public Hall and Recreation with Council as the Trustee. The *Land and Other Legislation Amendment Bill (No. 2) 2023* amended the *Land Act 1994* to simplify the list of community purposes previously defined in Schedule 1, from 34 specific uses to the 6 purpose categories. The new 'taken to be' purpose of the reserve is Community Facility, Parks, and Recreational Purposes. However, the trust land's title in the Land Registry will not be updated to the 'taken to be' purpose. This is because an update to the purpose would be a change in purpose of the trust land, which would be a future act for the purposes of the *Native Title Act 1993 (Cwlth)*.

The proposed Trustee Lease complies with the requirements of *section 7(2) of Land Regulation 2020* and the *Land Act 1994*.

An offer of a Trustee Lease to a community group is in accordance with *section 236(1)(b)(ii) of Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Offering of a Trustee Lease is in accordance with Council's Property Lease Policy and Disposal of Assets Policy.

ASSET MANAGEMENT IMPLICATIONS

The property has several constraints given the size and slope of the land. Onsite wastewater disposal will be a limiting factor to the gross floor area available due to the proposed intensity of use. A community use in this Low density LDR Precinct would trigger an impact assessable application.

Site plans will have to be prepared by the trustee lessee including civil engineering drawings showing services, earthworks, elevations, hydraulic assessment including wastewater disposal, site parking and turnaround including Accessible Design and Construction Standards for Onsite Vehicle Access, Parking and Standing Areas.

It is noted that the reserve is located within 25m of a State controlled Road therefore the State Assessment Referral Agency (SARA) will need to be involved in development assessment. There is some vegetation that BMCAI will need cleared for the project. BMCAI have been advised to contact the Department of Environment and Science (DES) to discuss any regulated or protected vegetation on the property.

REPORT

RPD: Lot 80 on FY2562

Address: 3384 Bunya Mountains Road, Bunya Mountains

Tenure: Reserve for Public Hall & Recreation

Trustee: South Burnett Regional Council

Area: 1217m²

Zoning: Low Density Residential and LD1 Bunya Mountains Precinct

Background:

The Bunya Mountains Community Association Inc. (BMCAI) was formed in 2016 and became an incorporated association later in 2019. BMCAI have been working with State and Local Governments to advocate for issues experienced by residents of the Bunya Mountains, achieving several goals including the introduction of the Bunya Mountains Local Disaster Management Sub-Group and Bunya Mountains Local Disaster Management Sub-Plan.

Since 2021, BMCAI have been lobbying for land with both Western Downs Regional Council (WDRC), South Burnett Regional Council (SBRC) and the State's Department of Resources (DoR) Land Division for lease of land for the purpose of building a Bunya Mountains Community Centre.

BMCAI would like to achieve a multipurpose and accessible space that can serve as a hub for the community. The community centre will be a community meeting place, a location for educational workshops, social gatherings and recreational events, the centre will promote health and wellness programs, as well as a site for the Bunya Mountain Disaster Management Sub-group meetings for preparation, response and recovery.

BMCAI has investigated proposed sites including:

SBRC -

- Lot 81 on FY2309 – Allan Stirling Park (Reserve for Park & Recreation).
- Lot 80 on FY2562 – (Reserve for Public Hall and Recreation)

WDRC –

- Lot 234 on CP880177 – (Reserve for Park & Recreation)
- Lot 258 on AG3883 – (Reserve for Recreation)
- Lot 20 & 21 on RP25936 – (Freehold)

Advice provided from the DoR was that there is no vacant land held by the State that would be suitable for a community centre/hall, stating that Lot 81 on FY2309 is heavily vegetated with remnant vegetation and Lot 80 on FY2562 would not be suitable due to size and access point to Bunya Mountains Road.







The freehold land within WDRC was determined to be the most suitable location for a Community Centre, although WDRC have advised that they would not consider any tenure without BMCAI first undertaking a feasibility study. BMCAI engaged Estate Analytica to undertake the Bunya Mountains Feasibility Study in September 2023, however BMCAI have not been successful in obtaining land to lease from WDRC.

BMCAI have been proactively raising funds to contribute towards the development of the community centre and to date have raised \$63,200 out of the approximately \$5 million required to construct and finalise this project.

BMCAI are seeking to apply for the Commonwealth's Regional Precincts and Partnerships Program (RPPP). The RPPP requires BMCAI to form partnerships with Local or State Government and the community. The RPPP is a non-competitive grant, applicants can apply at any time while the grant opportunity remains open. Applications will be batched and assessed periodically, there is no timeframe given for determination of batched applications.

Should the BMCAI apply and be successful for the RPPP funding, it is recommended that Council agrees to partner and offer a co-contribution of in-kind services rather than a monetary contribution given that Council has not budgeted for this project.

ATTACHMENTS

1. **Expression of Interest to Lease Lot 80 on FY2562 - Bunya Mountains Community Association Inc.** [↓](#) 
2. **Regional Precincts and Partnerships Program - Development and Planning - Grant opportunity guidelines** [↓](#) 
3. **Frequently Asked Questions - regional Precincts and Partnership Program (rPPP)** [↓](#) 
4. **Smart Map - Lot 80 on FY2562** [↓](#) 
5. **Photos of the Reserve - Lot 80 on FY2562** [↓](#) 
6. **Bunya Mountains Community Centre Feasibility Study - 2023** [↓](#) 

Bunya Mountains Community Association Inc (BMCAI)

[REDACTED]

[REDACTED]

[REDACTED]

Bunya Mountains

Queensland, Australia 4405

Email: [REDACTED]

10 July 2024



Paul Turner, A/Manager Facilities and Parks

Mark Pitt, CEO

Cr Kathy Duff, Mayor

Cr Linda Little, Division 2

Subject: Expression of Interest to Lease Lot 80 Bunya Mountains Road, Bunya Mountains for the purpose of constructing a Bunya Mountains Community Meeting Place

The Bunya Mountains Community Association Inc (BMCAI) is writing to formally express the Association's interest in leasing Lot 80 Bunya Mountains Road, Bunya Mountains from the South Burnett Regional Council for the purpose of constructing a Bunya Mountains Community Meeting Place. This initiative is driven by the strong need for a multipurpose and accessible space that can serve as a hub for various community activities, meetings, and events.

The proposed Community Meeting Place aims to foster social interaction and support, cultural exchange, and community development. It will be designed to accommodate a wide range of activities, including educational workshops, social gatherings, meetings, ceremonial and recreational events. We believe this facility will significantly benefit the local and regional community by providing a dedicated space for locals and visitors to connect, collaborate, and engage in enriching activities.

BMCAI is committed to fundraising to raise the necessary funds to bring this project to fruition. Our goal is to secure sufficient funds through various means, including grants, donations, sponsorships, and community events. We are confident that with the collective support of our community and other key stakeholders, we can successfully raise the necessary funds for the construction of the Community Meeting Place. Over the past 3 years, the BMCAI Social, Events and Fundraising Subcommittee have been able to raise \$63,200 from the activities and events that it facilitates. Whilst we realise that this is but a drop in the ocean of the approximately \$5m that is needed to construct the Bunya Mountains Community Meeting Place, to date we have been unable to apply for infrastructure grants as we have not had a site address for the location for the Community Meeting Place.

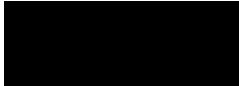
In addition to fundraising, we are committed to ensuring that the project aligns with the Council's planning and development guidelines. We will work closely with relevant departments to ensure that all regulatory requirements are met, and that the project is executed in a manner that respects and enhances the surrounding environment.

BMCAI kindly requests the Council's consideration and support in granting us the lease of the proposed block, that is, Lot 80 Bunya Mountains Road. We are eager to begin the planning and fundraising stages and would appreciate any guidance or requirements the Council may have regarding this proposal.

We would like to take this opportunity to sincerely thank the South Burnett Regional Council for hearing and understanding the needs of our community. We also thank you for your time and consideration of this request. We look forward to the opportunity to discuss this proposal further and to working collaboratively with the Council to realize this vision for our community.

Yours sincerely,

Regards



Carol Weekes, Secretary
Bunya Mountains Community Association Inc



Website: <https://bunyamcainc.wixsite.com/mysite>

ACNC Register: 42129348735



Australian Government

Department of Industry, Science and Resources

**Department of Infrastructure, Transport,
Regional Development, Communications and the Arts**

Grant Opportunity Guidelines

Regional Precincts and Partnerships Program – Stream One: Precinct development and planning

Opening date:	24 August 2023
Commonwealth policy entity:	Department of Infrastructure, Transport, Regional Development, Communications and the Arts (DITRDCA)
Administering entity:	Department of Industry, Science and Resources (DISR)
Enquiries:	If you have any questions, contact us on 13 28 46.
Date guidelines released:	24 August 2023
Type of grant opportunity:	Open non-competitive

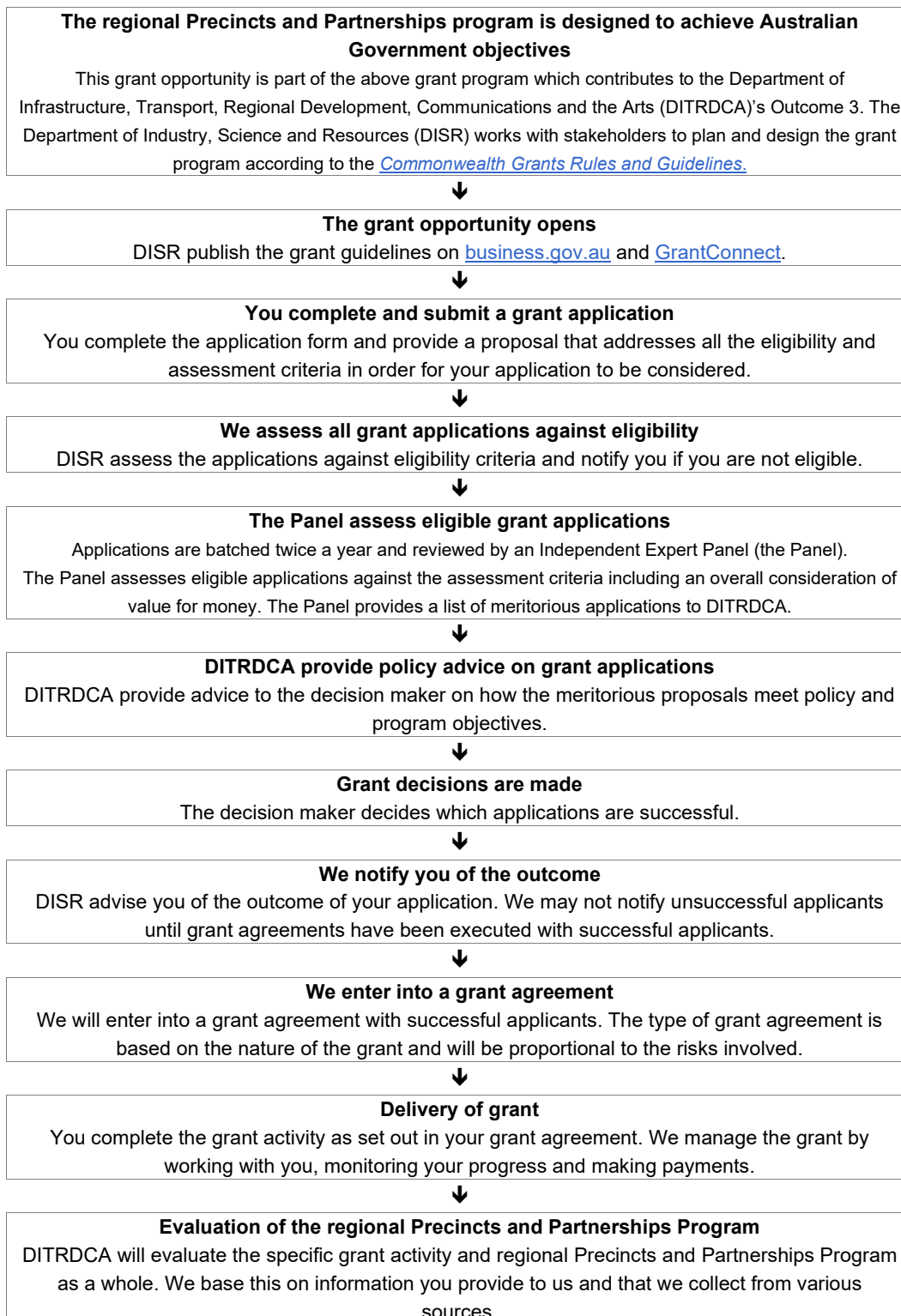
Template Version – April 2022

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1. Regional Precincts and Partnerships Program – Precinct development and planning processes



1.1. Introduction

These guidelines contain information for the regional Precincts and Partnerships Program (the program).

This document sets out:

- the purpose of the grant program/grant opportunity
- the eligibility and assessment criteria
- how we consider and assess grant applications
- how we notify applicants and enter into grant agreements with grantees
- how we monitor and evaluate grantees' performance
- responsibilities and expectations in relation to the opportunity.

This grant opportunity and process will be administered by the Department of Industry, Science and Resources (the department/DISR) on behalf of the Department of Infrastructure, Transport, Regional Development, Communications and the Arts (DITRDCA).

We have defined key terms used in these guidelines in the glossary at section 14.

You should read this document carefully before you fill out an application.

2. About the grant program

The program will run over 3 years from 2023-24 to 2025-26. The program was announced as part of the 2022-23 October Budget and reflects the Government's Regional Investment Framework, which:

- values local voices and priorities
- is informed by and builds on the evidence-base
- operates with flexibility and transparency and
- guides coordinated responses across government.

The program seeks to deliver transformative investment in regional, rural and remote Australia based on the principles of unifying regional places, growing their economies and serving their communities.

The program will focus on a **partnership approach**, bringing together governments and communities to deliver regional precincts that are tailored to local needs and have a shared vision in how that precinct connects to the region.

The program presents a new opportunity for regional investment through a unique grants process, which features a strong focus on collaboration and joint investment opportunities. The establishment of partnerships, that include local perspectives, will be critical to delivering place-based infrastructure supported by the community. The program allows governments and communities to establish long-term partnerships and jointly invest in genuine regional priorities. The Government is committed to regional development, renewal and supporting population growth by delivering the infrastructure and housing required to create strong and vibrant communities.

The program will support the planning and delivery of regional, rural and remote precincts. Regional precincts or 'places with a purpose' are user-defined geographic areas with a specific shared need or theme. Regional precincts may include business districts, neighbourhoods, activity centres, commercial hubs or community and recreational areas. They will be located in renewal areas and growth areas in regional centres, regional corridors, regional cities, as well as smaller

town centres that serve as service hubs in more remote communities. The scale of regional precinct projects will vary depending on their location and objectives.

Precincts support better integration of land use and ensure the infrastructure investment complements the broader region and its surrounding communities, spaces, transport and activities. The program's place-based, partnership approach will ensure that precinct proposals are suitably and strategically designed for their specific contexts and maximise outcomes for their communities.

The objectives of the Program are to:

- facilitate place-based approaches to planning, characterised by collaborative partnerships engaging in shared design, stewardship and accountability of planned outcomes
- provide targeted benefits related to productivity, equity and resilience for the people of regional, rural or remote Australia
- support community priorities for regional cities, rural or remote centres and areas
- reflect the Government's approach to regional investment as outlined under the Regional Investment Framework.

The intended outcomes of the Program are to:

- demonstrate the value of partnerships between governments, communities and businesses for effective planning, coordination and delivery of regional infrastructure
- develop and deliver regional precincts comprised of multiple infrastructure components, which provide benefits related to productivity, equity and resilience
- contribute to the Australian Government's current policy priorities, including but not limited to Closing the Gap, transition to a net zero economy, Australia's emission reduction goals, social and affordable housing, and National Cultural Policy.

It is the intent of the Program to:

- deliver grants across a broad geographic spread of regional Australia, including remote and very remote areas
- support precinct projects of differing scales and functionalities
- encourage projects from lesser-resourced applicants.

The regional Precincts and Partnerships Program will be an open grants process, meaning applications can be submitted at any time once the program opens. The program is a non-competitive program to avoid the direct, competitive comparison of applications from organisations of differing sizes and levels of resourcing. This approach provides the ability to ensure the equitable distribution of grants across the country based on the individual merits of a precinct proposal and its benefits to the local community. This allows the opportunity to balance small and large projects and different types of precincts within the funding profile.

There are two grant opportunities as part of this program:

- Stream One - Precinct development and planning: to activate partnerships and to deliver an investment- ready precinct plan
- Stream Two - Precinct delivery: to deliver a specified project or projects as part of a precinct.

We will publish the opening and closing dates and any other relevant information on business.gov.au and [GrantConnect](#).

We administer the program according to the [Commonwealth Grants Rules and Guidelines \(CGRGs\)](#)¹.

2.1. About the Stream One Precinct Development and Planning grant opportunity

This grant opportunity is part of the regional Precincts and Partnerships Program.

The Precinct Development and Planning grant opportunity provides opportunities to develop a precinct idea through to investment-ready stage. The rationale for Stream One is to recognise that financial constraints can inhibit great concepts being explored further and developed into realistic, well-designed and planned projects.

For Stream One, the **project** is considered to be a plan for the entire precinct, even if you are only considering future investment in one element of the precinct. This contrasts with Stream Two, where the project is one or more elements of a precinct.

The objective of the grant opportunity is to activate partnerships to jointly deliver precinct plans.

The intended outcomes of the grant opportunity are to:

- establish partnerships comprised of relevant government entities, community organisations and businesses that have a shared vision for a regional precinct
- deliver precinct plans that are tailored to their local contexts and based on community feedback and engagement
- support precinct plans to become investment ready.

2.2. Partnerships

The establishment of a partnership is essential to the program, which has a focus on bringing together all relevant interested parties to collaboratively plan or deliver precinct proposals. These partnerships are intended to be conglomerates of relevant entities as well as other local stakeholders, including but not limited to:

- State and Territory government
- Local government
- Regional universities
- Not-for-profit entities
- First Nations groups
- Regional Development Australia committees
- Community organisations
- Private enterprise
- Australian Government agencies that have policy/program interests or responsibilities.

Not all entity types listed above are eligible to apply for program funding (see section 4: Eligibility Criteria), however they can form part of the partnership.

The intention behind a partnership is to ensure the precinct is well-considered and allows an opportunity for relevant parties to work through issues, consult early and be investment ready.

¹ <https://www.finance.gov.au/government/commonwealth-grants/commonwealth-grants-rules-guidelines>

First Nations groups should be involved in the design phase to help shape projects and influence a stronger outcome that incorporates First Nations experiences, culture and design.

3. Grant amount and grant period

3.1. Grants available

The Australian Government has announced a total of \$400 million over 3 years for the program's two streams. For this grant opportunity we estimate a total of \$80 million is available over 3 years from 2023-24, noting this may be reviewed and balanced between streams to meet demand or until funding is exhausted.

- The minimum grant amount is \$500,000.
- The maximum grant amount is \$5 million.

The grant amount will be up to 100 per cent of the eligible expenditure for the project to a maximum amount of \$5 million.

Grants are intended to support a broader commitment to the precinct concept, therefore you are required to demonstrate your contribution and commitment to the proposed precinct in assessment criteria 4. Your contributions can be cash or in-kind (such as land or resources), or a combination of both. We are looking for applicants to show what they can do, monetarily or otherwise to ensure the success of the project.

Any partner contributions and other funding for your project can come from other sources including state, territory and local government grants. Other Commonwealth funding cannot be used for the project. You are responsible for the remaining eligible and ineligible costs.

3.2. Project period

You must complete your project by 31 March 2026.

4. Eligibility criteria

We cannot consider your application if you do not satisfy all eligibility criteria.

4.1. Who is eligible to apply for a grant?

To be eligible you must:

- have an Australian Business Number (ABN) or Office of the Registrar of Indigenous Organisations (ORIC) registration

and be one of the following entities:

- an Australian State/Territory Government agency or body
- an Australian local government agency or body as defined in section 14
- a Regional University which may be for-profit as defined in section 14
- an incorporated not-for-profit organisation. As a not-for-profit organisation you must demonstrate your not-for-profit status through one of the following:
 - current Australian Charities and Not-for-profits Commission's (ACNC) Registration
 - state or territory incorporated association status
 - constitutional documents and/or Articles of Association that demonstrate the not-for-profit character of the organisation.

4.2. Additional eligibility requirements

We can only accept proposals where you:

- have authority or are close to seeking authority for use of the land or infrastructure required to undertake the proposed project at a nominated site (if you have authority, you are required to provide a letter to confirm this authority from the land or infrastructure owner)
- can identify the intended project partner/s that form your partnership supported with a proposed governance structure for your precinct
- can provide evidence that the relevant State or Territory government have been invited to participate in the partnership
- can provide evidence that the relevant local government agency or body have been invited to participate in the partnership
- can provide evidence that the following organisations have been contacted to seek their support for the concept of the precinct:
 - the relevant Regional Development Australia (RDA) committee
 - the relevant Traditional Owner/First Nations groups for the area.

We cannot waive the eligibility criteria under any circumstances.

4.3. Who is not eligible to apply for a grant?

You are not eligible to apply if you are:

- an organisation, or your project partner is an organisation, included on the [National Redress Scheme's website](#) on the list of 'Institutions that have not joined or signified their intent to join the Scheme'
- an employer of 100 or more employees that has [not complied](#) with the *Workplace Gender Equality Act (2012)*
- for-profit organisations (with the exception of regional universities). However, they can form part of the partnership
- any organisation not included in section 4.1.

5. What the grant money can be used for

5.1. Eligible grant activities

To be eligible your project must:

- be aimed at meeting the objectives of the grant opportunity, as outlined in Section 2.1
- have at least \$500,000 in eligible expenditure.

Eligible activities must directly relate to the project and may include:

- scoping, planning, design and consultation activities for the proposed precinct
- development, formalisation and operation of partnership relationships and responsibilities
- business cases and feasibility studies.

We may also approve other activities and studies which are linked to the objectives and outcomes of the program, including but not limited to geotechnical, surveying, flora and fauna, and heritage assessments/investigations.

5.2. Eligible locations

The proposed project must be in a regional, rural or remote location, delineated as entirely outside the Australian Bureau of Statistics' Greater Capital City Statistical Areas (GCCSA).

Use the [mapping tool](#) to determine eligibility of your project location.

5.3. Ineligible locations

The following are ineligible locations:

- Greater Capital City Statistical Areas - Greater Sydney
- Greater Capital City Statistical Areas - Greater Melbourne
- Greater Capital City Statistical Areas - Greater Perth
- Greater Capital City Statistical Areas - Greater Adelaide
- Greater Capital City Statistical Areas - Greater Brisbane
- Greater Capital City Statistical Areas - Greater Darwin
- Greater Capital City Statistical Areas - Greater Hobart
- All of the Australian Capital Territory (ACT).

5.4. Eligible expenditure

You can only spend the grant on eligible expenditure you have incurred on an agreed project as defined in your grant agreement.

- For guidance on eligible expenditure, refer to appendix A.
- For guidance on ineligible expenditure, refer to appendix B.

We may update the guidance on eligible and ineligible expenditure from time to time. If your application is successful, the version in place when you submitted your application applies to your project.

If your application is successful, we may ask you to verify project costs that you provided in your application. You may need to provide evidence such as quotes for major costs.

Not all expenditure on your project may be eligible for grant funding. The program delegate (who is a manager within the department with responsibility for administering the program) makes the final decision on what is eligible expenditure and may give additional guidance on eligible expenditure if required.

To be eligible, expenditure must:

- be a direct cost of the project
- be incurred by you for required project audit activities.

You must incur the project expenditure between the project start and end date for it to be eligible unless stated otherwise.

You may elect to commence your project from the date we notify you that your application is successful. We are not responsible for any expenditure you incur until a grant agreement is executed. The Commonwealth will not be liable, and should not be held out as being liable, for any activities undertaken before the grant agreement is executed.

6. The assessment criteria

You must address all assessment criteria in your application. The Independent Expert Panel (the Panel) will assess your application based on the weighting given to each criterion.

The application form asks questions that relate to the assessment criteria below. The amount of detail and supporting evidence you provide in your application should be relative to the project size, complexity and grant amount requested. You should provide evidence to support your answers. The application form displays character limits for each response.

Demonstrating value for money is a key requirement and will be assessed by comparing the projected benefits and opportunities created by the project against the estimated cost (refer to Section 8.1). Your response to the below assessment criteria should clearly articulate the expected benefits and opportunities that the project will create.

Only applications that score at least 50 per cent against each assessment criterion will be deemed as meritorious and considered for award of grant funding.

6.1. Assessment criterion 1

Project alignment with program objectives and Australian Government priorities (35 points).

You should demonstrate this through identifying how your proposal:

- a. aligns with regional plans, community priorities and other regional investment strategies and activities
- b. supports a place-based approach to planning, including better integration of land use and regional development and/or renewal
- c. provides economic opportunities, and enhances productivity, equity and resilience
- d. considers and/or measures climate and energy impacts such as disaster risk, emissions reduction, biodiversity, decarbonisation, circular economies, and energy and water efficiency
- e. contributes to the achievement of Australian Government policy priorities and program objectives, including but not limited to Closing the Gap, transition to a net zero economy, Australia's emission reduction goals, social and affordable housing, and National Cultural Policy, relative to the type of project being considered.

6.2. Assessment criterion 2

Project Need (35 points).

You should demonstrate this through identifying:

- a. how your proposal will address an existing public infrastructure gap
- b. how the precinct will deliver improvements and public benefits and/or services in your region
- c. evidence as to why investment in the proposal is needed, including any barriers preventing investment to date
- d. rationale for the elements you are considering for inclusion in the precinct and how these link a place with a purpose.

6.3. Assessment criterion 3

Community engagement, collaboration, and partnership (20 points).

You should demonstrate this through identifying:

- a. how your precinct development and planning process intends to engage with the local community, draw upon local knowledge and information, and identify and leverage opportunities and address challenges within your region
- b. how you and your partnership will work together to achieve the project based on the values of shared design, stewardship and accountability of planned outcomes
- c. the proposed governance arrangements of the partnership and how they will support, enhance or achieve community engagement, and collaboration for the project
- d. how First Nations groups could be involved in the design and planning phase to help shape the proposal and influence a stronger outcome that incorporates First Nations experiences, culture and design.

6.4. Assessment criterion 4

Capacity, capability and resources to deliver a sound precinct proposal (10 points).

You should demonstrate this by providing evidence of:

- a. your ability to undertake or manage the development of project proposals, including your track record of managing similar projects and your access to personnel with the right skills and experience
- b. your proven ability to manage and monitor timeframes, consultation processes, budget and risk management
- c. a resource plan that includes how the project will be supported and the cost of that resourcing
- d. any contributions you or your partners will be providing that would help to strengthen the delivery of the project. Contributions can be non-monetary.

7. How to apply

Before applying you should read and understand these guidelines, the sample [application form](#) and the sample [grant agreement](#) published on [business.gov.au](#) and GrantConnect.

Applicants should read all eligibility and assessment criteria closely and attach detailed evidence that supports the assessment criteria.

You will need to set up an account to access our online [portal](#).

To apply, you must:

- complete and submit the application through the online [portal](#)
- provide all the information requested
- address all eligibility and assessment criteria
- include all necessary attachments.

You are responsible for making sure your application is complete and accurate. Giving false or misleading information is a serious offence under the [Criminal Code Act 1995](#). If we consider that you have provided false or misleading information we may not progress your application. If you find an error in your application after submitting it, you should call us immediately on 13 28 46.

After submitting your application, we can contact you for clarification if we find an error or any missing information, including evidence that supports your eligibility/merit. The acceptance of any additional information provided after the submission of your application is at the discretion of the program delegate. Additional information should not materially change your application at the time it was submitted and therefore may be refused if deemed to be purely supplementary.

You can view and print a copy of your submitted application on the portal for your own records.

If you need further guidance around the application process, or if you have any issues with the portal, [contact us](#) at business.gov.au or by calling 13 28 46.

7.1. Attachments to the application

You must provide the following documents with your application:

- a project plan or preliminary project outline
- a project budget
- confirmation that you have authority for use of the land or infrastructure at the proposed site, if one has been selected. If the proposed site is not confirmed, you should clearly outline this in your application
- evidence to support your intended partnership (e.g. a letter from project partner/s or other type of agreement), including details of all project partners
- a proposed governance structure for your precinct outlining the roles and responsibilities of each project partner
- evidence of support from local community and business as relevant
- evidence that the relevant State or Territory government and local government agency or body has been invited to participate (e.g. an email or letter)
- evidence that the relevant RDA committee and Traditional Owner/First Nations groups for the area have been contacted to seek their support (e.g. an email, or letter)
- evidence of not-for-profit status (where applicable)
- detailed evidence that supports assessment criteria responses (where applicable)
- trust deed (where applicable).

You must attach supporting documentation to the application form in line with the instructions provided within the form. You should only attach requested documents. The total of all attachments cannot exceed 20MB. We will not consider information in attachments that we do not request.

7.2. Timing of grant opportunity processes

You can submit an application at any time while the grant opportunity remains open. Proposals will be batched and announcements made twice per financial year, at a minimum until funding is exhausted.

If you are successful we expect you will be able to commence your project within 3 months of receiving the offer of grant funding.

Table 1: Expected timing for this grant opportunity

Activity	Timeframe
Assessment of applications	September/October and March/April
Approval and announcement of successful applicants	November/December and May/June
Negotiations and award of grant agreements	1-3 weeks
Notification to unsuccessful applicants	2 weeks
Earliest start date of project	The date you are notified that your proposal has been successful
Project completion date	31 March 2026
End date of grant commitment	30 June 2026

7.3. Questions during the application process

If you have any questions during the application period, [contact us](#) at business.gov.au or by calling 13 28 46.

8. The grant selection process

8.1. Assessment of grant applications

The program's non-competitive process means applicants will be assessed on their individual merit against the assessment criteria, and will not be compared to other applications.

It is intended that applications will be batched a minimum of twice a year, however the number of batches and the timing of each batch may vary depending on the volume and quality of applications received.

We first review your application against the eligibility criteria.

If eligible, your application will be assessed against the assessment criteria by the Independent Expert Panel.

Only eligible applications will proceed to the assessment stage. Any ineligible proposals will not proceed and are excluded from funding consideration.

We consider your application on its merits, based on:

- how well it meets the criteria
- whether it provides value with relevant money and represents an efficient, effective, economical and ethical use of public resources.²

When assessing the extent to which the application represents value with relevant money, we will have regard to:

- the overall objective/s of the grant opportunity
- the evidence provided to demonstrate how your project contributes to meeting those objectives
- the spread of projects across geographic areas, precinct types and government objectives

² See glossary for an explanation of 'value with money'.

- the relative resources of the applicant and need for the project
- the relative value of the grant sought.

8.2. Who will assess applications?

An Independent Expert Panel will assess all eligible proposals and make determinations regarding which proposals are meritorious. The Panel will comprise three members from the Urban Policy Forum, who were selected for their expertise in regional development and urban design and renewal. This will enable them to make assessments based on a thorough understanding of regional needs, best practice planning and sustainable development. The Panel will assess proposals against the assessment criteria, applying their expertise, before determining which are meritorious. Only proposals that have been deemed as meritorious in the assessment process will be provided to the Minister for final decision making.

The Panel will have robust governance arrangements and will meet twice per year to assess the proposals across the two grant funding streams.

The Panel members will be required to perform their duties in accordance with the CGRGs and will be subject to probity requirements as outlined in section 13.

DITRDCA will provide policy advice on meritorious proposals based on policy considerations and the funding envelope available.

DITRDCA's recommendations on meritorious proposals will be based on:

- the Independent Expert Panel's assessment
- alignment with the Government's approach to regional investment as outlined in the Regional Investment Framework
- alignment with current Australian Government policy priorities, and program objectives including but not limited to:
 - [Closing the Gap](#)
 - transition to a net zero economy
 - [Australia's emission reduction goals](#)
 - delivery of housing, particularly social and affordable housing
 - [National Cultural Policy](#)
- budget allocation available to fund projects
- balance of projects between each Stream across budget allocation
- geographic area, Government's policy priorities and types of precincts.

DITRDCA will also identify meritorious applications which propose projects that are:

- located in 'remote and very remote locations'
- submitted by First Nations Community Controlled Organisations
- submitted by 'low rate based' councils.

This information will allow DITRDCA to provide the decision maker with information regarding the diverse range of applicants, particularly lesser-resourced applicants that have submitted proposals assessed as meritorious by the Independent Expert Panel.

8.3. Who will approve grants?

DITRDCA will recommend which meritorious proposals should be considered for funding. The Minister decides which grants to approve taking into account the recommendations of DITRDCA,

the availability of grant funds, and, where necessary, advice from relevant Minister/s for meritorious proposals relevant to their specific portfolio responsibilities.

The Minister's decision is final in all matters, including:

- the grant approval
- the grant funding to be awarded
- any conditions attached to the offer of grant funding.

We cannot review decisions about the merits of your application.

The Minister will not approve funding if there is insufficient program funding available across relevant financial years for the program.

9. Notification of application outcomes

We will advise you of the outcome of your application in writing. If you are successful, we advise you of any specific conditions attached to the grant.

Due to the nature of the application process, if you are not found meritorious, you will be notified and can submit a new application for the same project while the grant opportunity remains open. You should include new or additional information to improve upon your previous application.

If you were found meritorious but unsuccessful, you will be notified and you can choose to withdraw your application from future panel consideration or submit a variation to your previous application. This variation should include any new or additional information which may enhance your previous application. If a new application is substantially the same as a previous ineligible or unsuccessful application, we may refuse to consider it for assessment.

The previous online proposal can be accessed in portal.business.gov.au after logging in if you wish to build on the information previously provided. You should select 'My applications', click on the Application Summary and select 'view submitted application'. Alternatively, you can request a pdf of your unsuccessful proposal by contacting regionalprecincts@industry.gov.au.

9.1. Feedback on your application

If you are unsuccessful, we will give you an opportunity to discuss the outcome with us.

10. Successful grant applications

10.1. The grant agreement

You must enter into a legally binding grant agreement with the Commonwealth. The grant agreement has general terms and conditions that cannot be changed. A sample [grant agreement](#) is available on business.gov.au and GrantConnect.

We will manage the grant agreement through the online portal. This includes issuing and executing the grant agreement. Execute means both you and the Commonwealth have accepted the agreement. We are not responsible for any expenditure you incur and cannot make any payments until a grant agreement is executed.

The approval of your grant may have specific conditions determined by the assessment process or other considerations made by the program delegate or Minister. We will identify these in the offer of grant funding.

If you enter an agreement under this grant opportunity, you cannot receive other grants for the same activities from other Commonwealth granting programs.

The Commonwealth may recover grant funds if there is a breach of the grant agreement.

We will use a standard grant agreement.

You will have 30 days from the date of a written offer to execute this grant agreement with the Commonwealth. During this time, we will work with you to finalise details.

The offer may lapse if both parties do not sign the grant agreement within this time. Under certain circumstances, we may extend this period. We base the approval of your grant on the information you provide in your application. We will review any required changes to these details to ensure they do not impact the project as approved by the Minister.

10.2. Specific legislation, policies and industry standards

You must comply with all relevant laws, regulations and Australian Government sanctions in undertaking your project. You must also comply with the specific legislation/policies/industry standards that follow. It is a condition of the grant funding that you meet these requirements. We will include these requirements in your grant agreement.

In particular, you will be required to comply with:

- State/territory legislation in relation to working with children

10.3. How we pay the grant

The grant agreement will state the:

- maximum grant amount we will pay
- proportion of eligible expenditure covered by the grant (grant percentage)
- any financial contribution provided by you or a third party.

We will not exceed the maximum grant amount under any circumstances. If you incur extra costs, you must meet them yourself.

We will make an initial payment on execution of the grant agreement. We will make subsequent payments six monthly in arrears, based on your actual eligible expenditure. Payments are subject to satisfactory progress on the project.

We set aside 10 per cent of the total grant funding for the final payment. We will pay this when you submit a satisfactory end of project report demonstrating you have completed outstanding obligations for the project. We may need to adjust your progress payments to align with available program funds across financial years and/or to ensure we retain a minimum 10 per cent of grant funding for the final payment.

10.4. Grant Payments and GST

If you are registered for the Goods and Services Tax (GST), where applicable we will add GST to your grant payment and provide you with a recipient created tax invoice. You are required to notify us if your GST registration status changes during the project period. GST does not apply to grant payments to government related entities³.

Grants are assessable income for taxation purposes, unless exempted by a taxation law. We recommend you seek independent professional advice on your taxation obligations or seek assistance from the [Australian Taxation Office](#). We do not provide advice on tax.

³ See Australian Taxation Office ruling GSTR 2012/2 available at ato.gov.au

11. Announcement of grants

If successful, your grant will be listed on the GrantConnect website 21 calendar days after the date of effect.

We will publish non-sensitive details of successful projects on GrantConnect. We are required to do this by the [Commonwealth Grants Rules and Guidelines](#), Section 5.3,. We may also publish this information on business.gov.au. This information may include:

- name of your organisation
- title of the project
- description of the project and its aims
- amount of grant funding awarded
- Australian Business Number
- business location
- your organisation's industry sector.

12. How we monitor your grant activity

12.1. Keeping us informed

You should let us know if anything is likely to affect your project or organisation.

We need to know of any key changes to your organisation or its business activities, particularly if they affect your ability to complete your project, carry on business and pay debts due.

You must also inform us of any changes to your:

- name
- addresses
- nominated contact details
- bank account details.

If you become aware of a breach of terms and conditions under the grant agreement, you must contact us immediately.

You must notify us of events relating to your project and provide an opportunity for the Minister or their representative to attend.

12.2. Reporting

You must submit reports in line with the grant agreement. We will provide the requirements for these reports as appendices in the grant agreement. We will remind you of your reporting obligations before a report is due. We will expect you to report on:

- progress against agreed project milestones and outcomes
- project expenditure, including expenditure of grant funds
- contributions of participants directly related to the project

The amount of detail you provide in your reports should be relative to the project size, complexity and grant amount.

We will monitor the progress of your project by assessing reports you submit and may conduct site visits to confirm details of your reports if necessary. Occasionally we may need to re-examine claims, seek further information or request an independent audit of claims and payments.

12.2.1. Progress reports

Progress reports must:

- include details of your progress towards completion of agreed project activities
- show the total eligible expenditure incurred to date
- include evidence of expenditure
- be submitted by the report due date (you can submit reports ahead of time if you have completed relevant project activities).

We will only make grant payments when we receive satisfactory progress reports.

You must discuss any project or milestone reporting delays with us as soon as you become aware of them.

12.2.2. Ad-hoc reports

We may ask you for ad-hoc reports on your project. This may be to provide an update on progress, or any significant delays or difficulties in completing the project.

12.2.3. End of project report

When you complete the project, you must submit an end of project report.

End of project reports must:

- include the agreed evidence as specified in the grant agreement
- identify the total eligible expenditure incurred for the project
- include a declaration that the grant money was spent in accordance with the grant agreement and to report on any underspends of the grant money
- identify the objectives and outcomes the project has achieved
- be submitted by the report due date.

12.3. Audited financial acquittal report

We will ask you to provide an independent audit report. An audit report will verify that you spent the grant in accordance with the grant agreement. The audit report requires you to prepare a statement of grant income and expenditure. The report template is available on business.gov.au and GrantConnect.

12.4. Grant agreement variations

We recognise that unexpected events may affect project progress. In these circumstances, you can request a variation to your grant agreement, including:

- changing project milestones
- extending the timeframe for completing the project but within the maximum time period allowed in program guidelines
- changing project activities that do not change the outcome of the project.

The program does not allow for:

- an increase of grant funds.

If you want to propose changes to the grant agreement, you must put them in writing before the grant agreement end date. You can submit a variation request via our online portal.

If a delay in the project causes milestone achievement and payment dates to move to a different financial year, you will need a variation to the grant agreement. We can only move funds between financial years if there is enough program funding in the relevant year to allow for the revised payment schedule. If we cannot move the funds, you may lose some grant funding.

You should not assume that a variation request will be successful. We will consider your request based on factors such as:

- how it affects the project outcome
- consistency with the program policy objective, grant opportunity guidelines and any relevant policies of the department
- changes to the timing of grant payments
- availability of program funds.

12.5. Compliance visits

We may visit you during the project period to review your compliance with the grant agreement. For large or complex projects, we may visit you after you finish your project. We will provide you with reasonable notice of any compliance visit.

12.6. Record keeping

We may also inspect the records you are required to keep under the grant agreement.

12.7. Evaluation

DITRDCA will evaluate your project and the grant program to measure how well the outcomes and objectives have been achieved. To support the evaluation of your project, you will be required to collect baseline and routine data as part of your progress reporting, and complete evaluation activities as part of the end of project report.

To support the broader program evaluation, we may use information from your application and project reports for this purpose. We may also interview you, or ask you for more information to help us understand how the grant impacted you and to evaluate how effective the program was in achieving its outcomes.

We may contact you up to two years after you finish your project for more information to assist with this evaluation.

12.8. Acknowledgement

Signage and communications requirements will be stipulated in your grant agreement.

13. Probity

We will make sure that the grant opportunity process is fair, according to the published guidelines, incorporates appropriate safeguards against fraud, unlawful activities and other inappropriate conduct and is consistent with the CGRGs.

These guidelines may be changed from time-to-time by DISR. When this happens, the revised guidelines will be published on GrantConnect.

13.1. Enquiries and feedback

For further information or clarification, you can contact us on 13 28 46 or by [web chat](#) or through our [online enquiry form](#) on business.gov.au.

We may publish answers to your questions on our website as Frequently Asked Questions.

Our [Customer Service Charter](#) is available at business.gov.au. We use customer satisfaction surveys to improve our business operations and service.

If you have a complaint, call us on 13 28 46. We will refer your complaint to the appropriate manager.

If you are not satisfied with the way we handle your complaint, you can contact:

General Manager
Business Grants Hub
Department of Industry, Science and Resources
GPO Box 2013
CANBERRA ACT 2601

You can also contact the [Commonwealth Ombudsman](#) with your complaint (call 1300 362 072). There is no fee for making a complaint, and the Ombudsman may conduct an independent investigation.

13.2. Conflicts of interest

Any conflicts of interest could affect the performance of the grant opportunity and/or program. There may be a conflict of interest, or perceived conflict of interest, if our staff, any member of a panel or advisor and/or you or any of your personnel:

- has a professional, commercial or personal relationship with a party who is able to influence the application selection process, such as an Australian Government officer or member of an external panel
- has a relationship with or interest in, an organisation, which is likely to interfere with or restrict the applicants from carrying out the proposed activities fairly and independently or
- has a relationship with, or interest in, an organisation from which they will receive personal gain because the organisation receives a grant under the grant program/grant opportunity.

As part of your application, we will ask you to declare any perceived or existing conflicts of interests or confirm that, to the best of your knowledge, there is no conflict of interest.

If you later identify an actual, apparent, or perceived conflict of interest, you must inform us in writing immediately.

Conflicts of interest for Australian Government staff are handled as set out in the Australian [Public Service Code of Conduct \(Section 13\(7\)\)](#) of the [Public Service Act 1999](#). Panel members and other officials including the decision maker must also declare any conflicts of interest.

We publish our [conflict of interest policy](#)⁴ on the department's website. The Commonwealth policy entity also publishes a conflict of interest policy on its website.

⁴ https://www.industry.gov.au/sites/default/files/July%202018/document/pdf/conflict-of-interest-and-insider-trading-policy.pdf?acsf_files_redirect

13.3. Privacy

Unless the information you provide to us is:

- confidential information as per below, or
- personal information as per below.

we may share the information with other government agencies for a relevant Commonwealth purpose such as:

- to improve the effective administration, monitoring and evaluation of Australian Government programs
- for research
- to announce the awarding of grants.

We must treat your personal information according to the Australian Privacy Principles (APPs) and the *Privacy Act 1988* (Cth). This includes letting you know:

- what personal information we collect
- why we collect your personal information
- to whom we give your personal information.

We may give the personal information we collect from you to our employees and contractors, the Panel, and other Commonwealth employees and contractors, so we can:

- manage the program
- research, assess, monitor and analyse our programs and activities.

We, or the Minister, may:

- announce the names of successful applicants to the public
- publish personal information on the department's websites.

You may read our [Privacy Policy](#)⁵ on the department's website for more information on:

- what is personal information
- how we collect, use, disclose and store your personal information
- how you can access and correct your personal information.

13.4. Confidential information

Other than information available in the public domain, you agree not to disclose to any person, other than us, any confidential information relating to the grant application and/or agreement, without our prior written approval. The obligation will not be breached where you are required by law, Parliament or a stock exchange to disclose the relevant information or where the relevant information is publicly available (other than through breach of a confidentiality or non-disclosure obligation).

We may at any time, require you to arrange for you; or your employees, agents or subcontractors to give a written undertaking relating to nondisclosure of our confidential information in a form we consider acceptable.

⁵ <https://www.industry.gov.au/data-and-publications/privacy-policy>

We will treat the information you give us as sensitive and therefore confidential if it meets all of the following conditions:

- you clearly identify the information as confidential and explain why we should treat it as confidential
- the information is commercially sensitive
- disclosing the information would cause unreasonable harm to you or someone else
- you provide the information with an understanding that it will stay confidential.

We may disclose confidential information:

- to the Panel and our Commonwealth employees and contractors, to help us manage the program effectively
- to the Auditor-General, Ombudsman or Privacy Commissioner
- to the responsible Minister or Assistant Minister
- to a House or a Committee of the Australian Parliament.

We may also disclose confidential information if

- we are required or authorised by law to disclose it
- you agree to the information being disclosed, or
- someone other than us has made the confidential information public.

13.5. Freedom of information

All documents in the possession of the Australian Government, including those about the program, are subject to the *Freedom of Information Act 1982* (Cth) (FOI Act).

The purpose of the FOI Act is to give members of the public rights of access to information held by the Australian Government and its entities. Under the FOI Act, members of the public can seek access to documents held by the Australian Government. This right of access is limited only by the exceptions and exemptions necessary to protect essential public interests and private and business affairs of persons in respect of whom the information relates.

If someone requests a document under the FOI Act, we will release it (though we may need to consult with you and/or other parties first) unless it meets one of the exemptions set out in the FOI Act.

14. Glossary

Term	Definition
administering entity	When an entity that is not responsible for the policy, is responsible for the administration of part or all of the grant administration processes.
application form	The document issued by the program delegate that applicants use to apply for funding under the program.
assessment criteria	The specified principles or standards, against which applications will be judged. These criteria are also used to assess the merits of proposals and, in the case of a competitive grant opportunity, to determine application ranking.
Australian local government body or agency	A local governing body as defined under the Local Government (Financial Assistance) Act 1995 (Cth) as a local governing body established by or under a law of a State.
<u>Commonwealth Grants Rules and Guidelines (CGRGs)</u>	Establish the overarching Commonwealth grants policy framework and articulate the expectations for all non-corporate Commonwealth entities in relation to grants administration. Under this overarching framework, non-corporate Commonwealth entities undertake grants administration based on the mandatory requirements and key principles of grants administration.
completion date	The expected date that the grant activity must be completed and the grant spent by
date of effect	Can be the date on which a grant agreement is signed or a specified starting date. Where there is no grant agreement, entities must publish information on individual grants as soon as practicable.
Department	The Department of Industry, Science and Resources.
decision maker	The person who makes a decision to award a grant. For this program this is the Commonwealth Minister for Infrastructure, Transport, Regional Development and Local Government.
eligible activities	The activities undertaken by a grantee in relation to a project that are eligible for funding support as set out in 5.1.
eligible application	An application or proposal for grant funding under the program that the program delegate has determined is eligible for assessment in accordance with these guidelines.

Term	Definition
eligibility criteria	Refer to the mandatory criteria which must be met to qualify for a grant. Assessment criteria may apply in addition to eligibility criteria.
eligible expenditure	The expenditure incurred by a grantee on a project and which is eligible for funding support as set out in 5.4.
eligible expenditure guidance	The guidance that is provided at Appendix A.
First Nations community-controlled organisations	These organisations are an Indigenous Organisation or enterprise and have an Indigenous Corporation Number (ICN) or can declare that they are a Traditional Owner or that their organisation is at least 51 per cent owned or controlled by Indigenous persons or the Indigenous Enterprise has 50 per cent Indigenous ownership.
grant	<p>For the purposes of the CGRGs, a 'grant' is an arrangement for the provision of financial assistance by the Commonwealth or on behalf of the Commonwealth:</p> <ul style="list-style-type: none"> a. under which relevant money⁶ or other Consolidated Revenue Fund (CRF) money⁷ is to be paid to a grantee other than the Commonwealth; and b. which is intended to help address one or more of the Australian Government's policy outcomes while assisting the grantee achieve its objectives.
grant activity/activities	Refers to the project/tasks/services that the grantee is required to undertake
grant agreement	A legally binding contract that sets out the relationship between the Commonwealth and a grantee for the grant funding and specifies the details of the grant.
grant funding or grant funds	The funding made available by the Commonwealth to grantees under the program.
grant opportunity	Refers to the specific grant round or process where a Commonwealth grant is made available to potential grantees. Grant opportunities may be open or targeted, and will reflect the relevant grant selection process.

⁶ Relevant money is defined in the PGPA Act. See section 8, Dictionary.

⁷ Other CRF money is defined in the PGPA Act. See section 105, Rules in relation to other CRF money.

Term	Definition
grant program	A 'program' carries its natural meaning and is intended to cover a potentially wide range of related activities aimed at achieving government policy outcomes. A grant program is a group of one or more grant opportunities under a single DITRDCA Portfolio Budget Statement Program.
GrantConnect	The Australian Government's whole-of-government grants information system, which centralises the publication and reporting of Commonwealth grants in accordance with the CGRGs.
grantee	The organisation which has been selected to receive a grant
guidelines	Guidelines that the Minister gives to the department to provide the framework for the administration of the program, as in force from time to time.
Independent Expert Panel (the Panel)	The body established to assess eligible applications and determine which are meritorious. Panellists comprise a subset of the Urban Policy Forum.
Low rate-based councils	Low rate based councils are determined using the ratio of Financial Assistance Grant to Net Rate Income and are as follows: Yarrabah Aboriginal Shire Council; Cherbourg Aboriginal Shire Council; Shire of Woodanilling; District Council of Orroroo Carrieton; Shire of Tammin; District Council of Peterborough; Shire of Wyalkatchem; Shire of Wickepin; Shire of Dowerin; District Council of Karoonda East Murray; Shire of Kellerberrin; Hay Shire Council; Coolamon Shire Council; Lockhart Shire Council; Balranald Shire Council; Weddin Shire Council; Murrumbidgee Council; Tenterfield Shire Council; Narrandera Shire Council; Wentworth Shire Council; Bland Shire Council; Lachlan Council.
Minister	The Commonwealth Minister for Infrastructure, Transport, Regional Development and Local Government
partnership	For the purposes of the grant opportunity – partnership refers to collaboration between organisations/entities towards a shared goal. Applicants are not required to set up formal business partnership structures for the program, however, as noted in the assessment criteria you must demonstrate evidence that partners are committed to the goals of the project.

Term	Definition
personal information	<p>Has the same meaning as in the <i>Privacy Act 1988</i> (Cth) which is:</p> <p>Information or an opinion about an identified individual, or an individual who is reasonably identifiable:</p> <ul style="list-style-type: none"> a. whether the information or opinion is true or not; and b. whether the information or opinion is recorded in a material form or not.
Precinct	Place of purpose as outlined in this document
program delegate	A manager within the department with responsibility for administering the program.
program funding or program funds	The funding made available by the Commonwealth for the program.
project	A project described in an application for grant funding under the program.
proposal	A detailed outline of project/s described in your application
Regional University	For the purposes of the grant opportunity – regional university refers to universities with a main campus or presence or universities that wish to establish a campus or presence within a regional area as stipulated by the Greater Capital City Statistical Area.
remote or very remote location	Refers to projects located in ‘remote’ or ‘very remote’ locations per the Australian Bureau of Statistics’ Remoteness Structure
selection criteria	Comprises of eligibility criteria and assessment criteria.
value with money	<p>Value with money in this document refers to ‘value with relevant money’ which is a judgement based on the grant proposal representing an efficient, effective, economical and ethical use of public resources and determined from a variety of considerations.</p> <p>When administering a grant opportunity, an official should consider the relevant financial and non-financial costs and benefits of each proposal including, but not limited to:</p> <ul style="list-style-type: none"> ▪ the quality of the project proposal and activities; ▪ fitness for purpose of the proposal in contributing to government objectives; ▪ that the absence of a grant is likely to prevent the grantee and government’s outcomes being achieved; and ▪ the potential grantee’s relevant experience and performance history.

Appendix A. Eligible expenditure

This section provides guidance on the eligibility of expenditure. We may update this guidance from time to time; check you are referring to the most current version from the business.gov.au website before preparing your application.

The program delegate makes the final decision on what is eligible expenditure and may give additional guidance on eligible expenditure if required.

To be eligible, expenditure must:

- be incurred by you within the project period
- be a direct cost of the project
- be incurred by you to undertake required project audit activities (where applicable)
- meet the eligible expenditure guidelines.

A.1 How we verify eligible expenditure

If your application is successful, we may ask you to verify the project budget that you provided in your application when we negotiate your grant agreement. You may need to provide evidence such as quotes for major costs.

The grant agreement will include details of the evidence you may need to provide when you achieve certain milestones in your project. This may include evidence related to eligible expenditure.

If requested, you will need to provide the agreed evidence along with your progress reports.

You must keep payment records of all eligible expenditure and be able to explain how the costs relate to the agreed project activities. At any time, we may ask you to provide records of the expenditure you have paid. If you do not provide these records when requested, the expense may not qualify as eligible expenditure.

At the end of the project, you will be required to provide an independent financial audit of all eligible expenditure from the project.

A.2 Partnership Establishment and operation costs

We consider the costs associated with the establishment of a Partnership as eligible expenditure.

We will not make any payments to you for any expenditure you have incurred prior to the execution of your grant agreement. Examples of eligible Partnership establishment costs can include:

- meeting costs e.g. hiring meeting spaces, hospitality costs, facilitators to bring all parties together in the establishment phase, and for consultation sessions and meeting of partners during the project.
- advertising, social media, publicity associated with consultation activities
- establishing governance arrangements including professional and legal advice

You may show expenditure on the establishment of a Partnership by providing evidence of:

- purchase price
- payments (e.g. tax invoices and receipts from suppliers confirming payment)
- commitment to pay for the services

If you claim expenditure for the establishment of a partnership, we limit this to 10 per cent of the total grant funding amount.

A.3 Labour expenditure

We consider the costs associated with the establishment and management of a partnership as eligible expenditure. This includes labour costs. We will not make any payments to you for any expenditure you have incurred prior to the execution of your grant agreement.

Eligible labour expenditure for the grant covers the direct labour costs of employees you directly employ on the core elements of the project. We consider a person an employee when you pay them a regular salary or wage, out of which you make regular tax instalment deductions.

We consider direct costs for technical, administrative and management related to the partnership establishment and its ongoing management through the life of the project. However, we limit these costs to 20 per cent of the total amount of eligible labour expenditure claimed.

Eligible salary expenditure includes an employee’s total remuneration package as stated on their Pay As You Go (PAYG) Annual Payment Summary submitted to the ATO. We consider salary-sacrificed superannuation contributions as part of an employee’s salary package if the amount is more than what the Superannuation Guarantee requires.

The maximum salary for an employee, director or shareholder, including packaged components that you can claim through the grant is \$200,000 per financial year.

For periods of the project that do not make a full financial year, you must reduce the maximum salary amount you claim proportionally.

You can only claim eligible salary costs when an employee is working directly on agreed project activities during the agreed project period.

A.4 Labour on-costs and administrative overhead

You may increase eligible salary costs by an additional 30 per cent allowance to cover on-costs such as employer paid superannuation, payroll tax, workers compensation insurance, and overheads such as office rent and the purchase or provision of computing equipment directly required or related to the delivery of the project

You should calculate eligible salary costs using the formula below:

$$\text{Eligible salary costs} = \frac{\text{Annual salary package} \times \text{Weeks spent on project}}{52 \text{ weeks}} \times \text{percentage of time spent on project}$$

You cannot calculate labour costs by estimating the employee’s worth. If you have not exchanged money (either by cash or bank transactions) we will not consider the cost eligible.

Evidence you will need to provide can include:

- details of all personnel working on the project, including name, title, function, time spent on the project and salary
- ATO payment summaries, pay slips and employment contracts.

A.5 Contract expenditure

Eligible contract expenditure is the cost of any agreed project activities that you contract others to do. These can include contracting:

- another organisation
- an individual who is not an employee, but engaged under a separate contract.

All contractors must have a written contract prior to starting any project work—for example, a formal agreement, letter or purchase order which specifies:

- the nature of the work they perform
- the applicable fees, charges and other costs payable.

Invoices from contractors must contain:

- a detailed description of the nature of the work
- the hours and hourly rates involved
- any specific plant expenses paid.

Invoices must directly relate to the agreed project, and the work must qualify as an eligible expense. The costs must also be reasonable and appropriate for the activities performed.

We will require evidence of contractor expenditure that may include:

- an exchange of letters (including email) setting out the terms and conditions of the proposed contract work
- purchase orders
- supply agreements
- invoices and payment documents.

You must ensure all project contractors keep a record of the costs of their work on the project. We may require you to provide a contractor's records of their costs of doing project work. If you cannot provide these records, the relevant contract expense may not qualify as eligible expenditure.

Where possible, you should engage local labour and services. Eligible contract expenditure may include:

- Legal services
- Architect services
- Design services
- Project management
- Quantity surveying
- Building services.
- Expertise relating to the development of business cases
- Data or research commissioned for the purpose of the project

A.6 Travel expenditure

Eligible travel expenditure may include:

- domestic travel limited to the reasonable cost of accommodation and transportation required to conduct agreed project and collaboration activities in Australia.

Eligible air transportation is limited to the economy class fare for each sector travelled; where non-economy class air transport is used only the equivalent of an economy fare for that sector is eligible expenditure. Where non-economy class air transport is used, the grantee will require evidence showing what an economy airfare costs at the time of travel.

A.7 Other eligible expenditure

Other eligible expenditures for the project may include:

- costs associated with consultation sessions including venue hire and light refreshments (excluding alcohol)
- marketing and branding costs
- administration costs directly related to the project and partnership establishment and management including communications and consultation materials
- staff training that directly supports the achievement of project outcomes
- financial auditing of project expenditure, the cost of an independent audit of project expenditure (where we request one) up to a maximum of 1 per cent of total eligible project expenditure
- costs you incur in order to obtain planning, environmental or other regulatory approvals during the project period, However, associated fees paid to the Commonwealth, state, territory and local governments are not eligible
- contingency costs up to a maximum of 10 per cent of the eligible project costs. Note that we make payments based on actual costs incurred.

Other specific expenditures may be eligible as determined by the program delegate.

Evidence you need to supply can include supplier contracts, purchase orders, invoices and supplier confirmation of payments.

Appendix B. Ineligible expenditure

This section provides guidance on what we consider ineligible expenditure. We may update this guidance from time to time; check you are referring to the most current version from the [business.gov.au](https://www.business.gov.au) website before preparing your application.

The program delegate may impose limitations or exclude expenditure, or further include some ineligible expenditure listed in these guidelines in a grant agreement or otherwise by notice to you.

Examples of ineligible expenditure include:

- research not directly supporting eligible activities
- activities, equipment or supplies that are already being supported through other sources
- costs incurred prior to us notifying you that the application is eligible and complete
- financing costs, including interest
- capital expenditure for the purchase of assets such as office furniture and equipment, motor vehicles, computers, printers or photocopiers and the construction, renovation or extension of facilities such as buildings and laboratories
- costs involved in the purchase or upgrade/hire of software (including user licences) and ICT hardware (unless it directly relates to the project)
- costs such as renovations and utilities
- non-project-related staff training and development costs
- insurance costs (the participants must affect and maintain adequate insurance or similar coverage for any liability arising as a result of its participation in funded activities)
- debt financing
- costs related to obtaining resources used on the project, including interest on loans, job advertising and recruiting, and contract negotiations
- ongoing maintenance costs
- ongoing upgrades, updates and maintenance of existing ICT systems and computing facilities
- routine operating expenses not accounted for as labour on-costs – including accommodation, overheads and consumables, e.g. paper, printer cartridges, office supplies
- recurring or ongoing operational expenditure (including annual maintenance, rent, water and rates, postage, legal and accounting fees and bank charges)
- costs related to preparing the grant application
- overseas travel costs.

This list is not exhaustive and applies only to the expenditure of the grant funds. Other costs may be ineligible where we decide that they do not directly support the achievement of the planned outcomes for the project or that they are contrary to the objective of the program.

You must ensure you have adequate funds to meet the costs of any ineligible expenditure associated with the project.



Australian Government

**Department of Infrastructure, Transport,
Regional Development, Communications and the Arts**

Frequently Asked Questions—regional Precincts and Partnership Program (rPPP)

This document has been developed to assist applicants to the Regional Precincts and Partnerships Program. It is designed to be read in conjunction with the Grant Opportunities Guidelines and other supporting information available on the [Department of Infrastructure, Transport, Regional Development, Communications and Arts website](#).

December 2023



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Co-contributions

Are applicants required to provide a financial contribution? Is there a percentage of the proposal cost that must be contributed?

No, there is no defined percentage of the proposal cost that must be contributed. However, each stream does require applicants to demonstrate their commitment to the proposal, so while there is no defined percentage contribution, applicants are required to show what they can do monetarily or otherwise to ensure the success of a proposal.

Do the organisations that form part of the partnership also have to be co-contributing or co-funding partners?

No, there may be organisations in the partnership that do not make financial or other co-contributions to the proposal.

Does co-contribution have to be cash?

No, this program across both streams will accept in-kind contributions, such as land or resources as well as cash contributions.

What evidence can applicants provide to demonstrate cash co-contributions and in-kind co-contributions?

Examples of the types of evidence applicants can provide to demonstrate cash co-contributions can include, but are not limited to: loan approvals and agreements, letters of offer from financial institutions, letters of commitment from funding partners, grant funding confirmation letters or agreements, etc.

Examples of the types of evidence applicants can provide to demonstrate in-kind co-contributions can include, but are not limited to: land lease agreements, letters or agreements to outline service to be provided, such as labour or donated goods.

Can the project have other Commonwealth funding?

No, other Commonwealth funding cannot be used for your project proposal. However, for stream two, applications may have other parts of the broader precinct (that is not the applicant's proposal itself) that can be Commonwealth funded.

Funding

How much federal funding is committed to the regional Precincts and Partnerships Program?

The Australian Government is providing \$400 million over 3 years for the program.

- \$100 million will be available for 2023–24.
- \$150 million will be available for both 2024–25 and 2025–26.

What grant amounts are available?

The program guidelines provide in detail the funding available across the two streams, but in summary

- Stream One: Precinct development and planning. Grants between \$500,000 and \$5 million will be available for master planning, consultation, design, business cases and partnership establishment.
- Stream Two: Precinct delivery. Grants between \$5 million and \$50 million will be available to help deliver one or more elements of a precinct. This could be enabling infrastructure (roads, pathways, underground infrastructure), public infrastructure, or open spaces between elements or a particular building that activates other investment.

What kind of projects will be eligible for funding?

For Stream One (precinct development and planning), eligible activities include:

- scoping, planning, design and consultation activities of the proposed precinct
- development and formalisation of partnership relationships and responsibilities
- business cases and feasibility studies.

For Stream Two (precinct delivery), eligible activities include:

- Investment ready projects that will develop or improve a regional precinct such as construction, upgrade or extension of existing or shovel ready infrastructure which supports a precinct
- procurement of suitable equipment and infrastructure.

Expenditure

Can you provide guidance on contingency costs that are covered? For example, amounts, eligibility etc?

Applicants are encouraged to invest time in writing their applications and developing project budgets that are realistic and cater for contingencies such as potential increases to project costs and timeframes.

In terms of grant funding for successful projects, progress payments are usually made in arrears and we set aside at least 10 per cent of the total grant funding for the final payment. We will pay this when applicants submit a satisfactory end of project report demonstrating completed outstanding obligations for the project. We may need to adjust progress payments to align with available program funds across financial years and/or to ensure we retain a minimum 10 per cent of grant funding for the final payment.

Is digital infrastructure an eligible expenditure under the program?

The program is designed to fund hard infrastructure. Appendix B of the guidelines outlines that ongoing upgrades, updates and maintenance of existing ICT systems, the costs of ongoing subscription-based software, and IT support membership and warranties for purchases are ineligible expenditure. Additional examples of ineligible expenditure specific to investment ready projects include ICT equipment, including software or hardware that is not an integral part of the funding infrastructure. However, Appendix A of the guidelines includes ICT cabling as eligible material costs.

We would encourage applicants to contact the Business Grants Hub to discuss the specifics of the project including project eligibility, circumstances and activities. The Business Grants Hubs contact details are provided here [Stream one—business.gov.au](https://businessgrants.gov.au/stream-one) and [Stream two—business.gov.au](https://businessgrants.gov.au/stream-two).

Partnerships

How is the term ‘partnership defined?’

Partnerships are intended to be multiple organisations working together with an aligned focus and intent to deliver a shared goal. The concept of a partnership is purposefully broad to allow a variety of organisations to come together to deliver place-based priorities.

Why is the Government taking a partnership approach? What is the purpose of a partnership?

The establishment of partnerships, that include local perspectives, will be critical to delivering place-based infrastructure supported by the community. The program allows governments and communities to establish long-term partnerships and jointly invest in genuine regional priorities.

Do the organisations in the partnership have to satisfy eligibility criteria in the guidelines?

No, only the applicant needs to meet the eligibility requirements.

Who can form part of the partnership?

Partnerships are intended to be varying conglomerates of eligible organisations as well as other local stakeholders, such as First Nations groups, Regional Development Australia committees, private enterprise, land owners, developers, designers, end-users, and community groups.

Is there a required number of organisations needed to form a partnership?

No, there is no required number of organisations needed to form a partnership. However, partnerships is a key design feature of this program, so applicants should focus on bringing together all relevant and interested parties to collaboratively plan or delivery precinct proposals.

Are there certain organisations that must form part of the partnership?

While there is not a particular organisation that must form part of the partnership, each set of guidelines outlines in detail the requirements for applicants to show that certain organisations, such as State or Territory and local government agency, relevant Regional Development Australia Committees, as well as First Nations Groups have been contacted to either form part of the partnership and/or support the precinct. In addition, the assessment criteria in each set of guidelines has a question specifically related to partnership/collaboration which is an opportunity for applicants to show how well their proposal meets the partnership element of the program.

What do I do if I am asked to be a partner?

There is no set process that needs to be followed. It is a matter for that particular entity being asked to determine if they have the resources and capacity to provide what is being asked of them to enter the partnership. How an entity prioritises multiple requests to enter a partnership is for them to determine a system or process that works best for managing those requests. If a partnership offer is declined, that does not preclude an applicant from submitting an application.

Is a letter of support considered as part of the partnership?

A letter of support does not always indicate commitment to partnership. As such, letters of support can be provided by entities that are not part of the partnership and are used to show evidence of community support for the particular precinct. Unless the letter confirms a commitment to the partnership, it will be considered as evidence of community support. As outlined in the guidelines at 7.1 attachments to the application may include:

- evidence to support your intended partnership (e.g. a letter from project partner/s or other type of agreement), including details of all project partners
- evidence of support from local community and business as relevant.

Location

My proposal does not meet the geographic eligibility criteria as it is located within a Greater Capital City Statistical Area, why does this program use this definition?

The geographic boundaries applied under the program – the Greater Capital City Statistical Areas as defined by the Australian Bureau of Statistics—provide on an up-to-date definition of the functional extent of each of the eight state and territory capital cities, using a consistent and evidence-based approach.

Projects located inside the Greater Capital City Statistical Areas will be geographically eligible for the urban Precincts and Partnership Program that is currently being designed.

The regional Precincts and Partnership Program and the urban Precincts and Partnership Program together will provide Australian Government funding for precincts across the nation.

Can a proposal which has multiple sites to form the precinct that spans across more than one jurisdiction (state or local government area) be funded under the program?

Yes, if a project proposal has multiple sites and spans across multiple jurisdictions, as long as they are still delineated as outside of the Greater capital City Statistical Area, then they will be eligible. The applicant will also need to demonstrate that the project is part of a precinct, which spans across multiple jurisdictions.

For application purposes, one project site must be selected as the main project site, although the application form has the ability to record up to ten separate project sites.

Application

Can applicants submit multiple applications for different projects? Will this impact each other or will they be assessed individually? Could an applicant potentially be awarded multiple grants?

Yes, applicants can submit multiple applications for different projects. Each application will be assessed as a separate application. Potentially, the same applicant could receive more than one grant if their multiple applications were successful.

Can applicants apply for stream one and stream two?

Yes, an applicant can submit separate applications for stream one and stream two. Each application will be assessed separately.

Can a proposal that is approved for funding in stream one then apply for funding in stream two?

Yes, an applicant who has received funding under stream one to complete their precinct development and planning can then submit an application for stream two, subject to available funding. Part of the intention behind stream one is to support precinct plans to become investment ready. The application under stream two would form a whole new application and their previous answers to stream one would not be assessed.

Do applicants need to use their own budget template for applications?

Yes, applicants will need to use their own template as there is no standard template available on www.business.gov.au.

Assessment

Can a proposal that was deemed ineligible or assessed as not meritorious for funding be re-submitted?

Yes, an applicant may submit a new application for the same project while the grant opportunity remains open. If your application is found unsuccessful, there will be an opportunity to discuss the outcome with Business Grants Hub.

Is the assessment criteria the same for both streams?

No, each stream has its own set of guidelines with its own set of assessment criteria. Applicants should ensure that they are using the correct set of guidelines for their application.

How will applications be assessed? What does a non-competitive grants process mean?

An independent panel of three experts drawn from the recently established Urban Policy Forum will undertake the merit assessment, where applications will be assessed against the criteria outlined in the Grant Opportunity Guidelines. Only proposals that have been deemed as meritorious in the assessment process will be provided to the Minister for final decision making. As part of the assessment package given to the Minister the Department of Infrastructure, Transport, Regional Development, Communications and the Arts (DITRDCA) will provide advice policy advice to the Minister based on policy considerations and funding envelope available.

The program's non-competitive grant process means that each application will be assessed against the assessment criteria, rather than in comparison to other applications.

How often will the expert panel meet to assess applications?

The panel is expected to meet twice per year to assess the proposals across both funding streams, however, this may vary depending on the volume of applications received.

Who will approve grants?

DITRDCA will recommend which meritorious proposals should be considered for funding. The Minister decides which grants to approve taking into account the recommendations of DITRDCA, the availability of grant funds, and, where necessary, advice from relevant Minister/s for meritorious proposals relevant to their specific portfolio responsibilities.

Timeline

Is there a close date for the program? What is the timing for award of grants?

The program will run over three years from 2023–24 to 2025–26. During this period the program will be an always open grants process meaning applications can be submitted at any time once the program opens. Subject to the pace of application submission we expect that the first tranches of successful grants will be announced in early 2024.

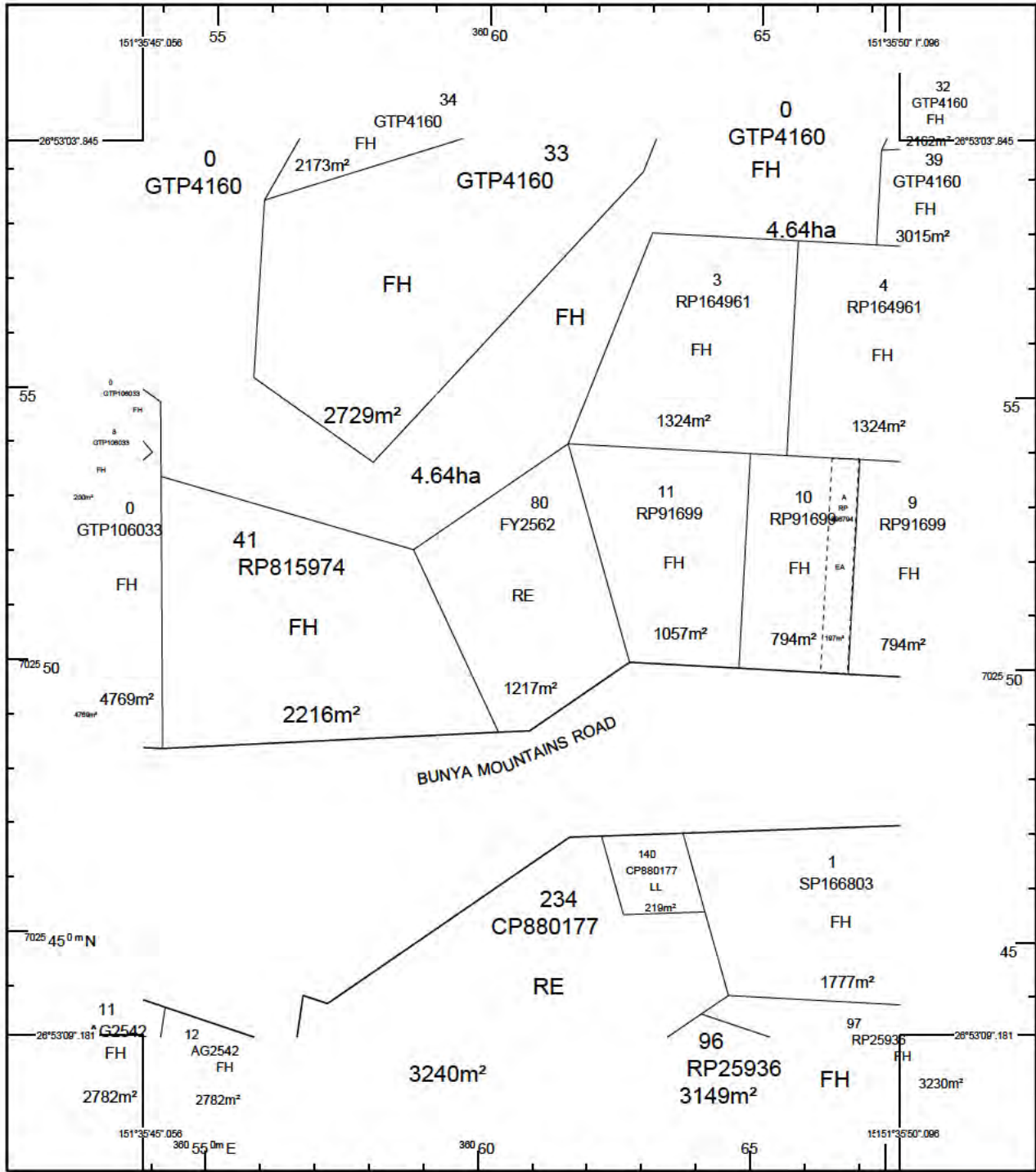
Eligibility

What is a precinct?

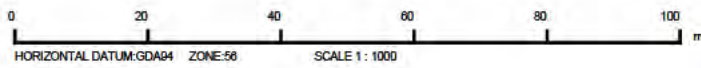
Regional precincts or 'places of purpose' are user-defined geographic areas with a specific shared need or theme. Regional precincts may include business districts, neighbourhoods, activity centres, commercial hubs or community and recreational areas. The scale of regional precinct projects will vary depending on their location and objectives.

More information

For more information, please refer to the Grant Opportunity Guidelines or the webinar available on the website. If you have a query that remains unanswered please contact the Business Grants Hub at regionalprecincts@industry.gov.au or by calling 13 28 46.



STANDARD MAP NUMBER
9244-33114



MAP WINDOW POSITION & NEAREST LOCATION
151°35'47" E 28°53'07" S
MOUNT MORILLAN
0.07 KM

SUBJECT PARCEL DESCRIPTION	
DCDB	80/FY2562
Lot/Plan	1217m ²
Area/Volume	RESERVE
Tenure	SOUTH BURNETT REGIONAL
Local Government	BUNYA MOUNTAINS
Locality	42607/14
Segment/Parcel	

CLIENT SERVICE STANDARDS

PRINTED 01/10/2024

DCDB 30/09/2024

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Queensland Government
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Figure 1 - Looking down from entrance of the reserve



Figure 2 - Looking up from bottom of reserve



Figure 3 - Current Access to the Reserve

Bunya Mountains Community Centre Feasibility Study 2023



September 2023



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On Behalf of:

**Bunya Mountains Community
Association**

Prepared by: Estate Analytica

Date: September 2023

Version: 1.2

Disclaimer: This report is a confidential document prepared by Estate Analytica for the Bunya Mountains Community Association. Estate Analytica has undertaken this report within the scope and subject to terms associated with the Bunya Mountains Community Association. Estate Analytica has used the information through consultation with stakeholders and industry experience to prepare this report. Estate Analytica accepts no liability for any loss suffered in connection with the use of information from this report.

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Preamble

The Bunya Mountains are more than the people who reside here. Of course, there are thousands of visitors each year. But of significance is the local people who harbor a dedication to, and passion for, the Bunyas who are motivated by this unique rainforest environment.

A fine example of such passion was Peter Garrow (former Mayor of Dalby) who was instrumental in founding the Dalby Bunya Mountains Club. It was said: "Apart from his work, the only two things he was interested in were the church and the Bunya Mountains. It seemed he just lived for the mountains, and travelled there whenever he had a chance". (Bonyi Bonyi page 105).

Other Bunya Mountains Clubs were formed at Kumbia and Kingaroy. Their prime purpose was the construction of a road to access the Bunyas. Through hard work, fund raising and advocacy for such a road, they achieved success.

It is clear that the dedication and passion of the local people from the Darling Downs and South Burnett was vital in preserving, gaining access to, and developing the Bunyas as a unique natural wonder. It is still the same today. While we have a small group of permanent residents, the surrounding local folk are vital in continuing to support and preserve the Bunyas. A Community Centre will be designed to support, encourage, and grow the Bunyas experience.

(Source: Reverend Noel Noack- President Bunya Mountains Community Association)

1 Executive Summary

The purpose of this independent feasibility study is to research, understand and define what local area need exists for a community centre or hub in the Bunya Mountains district on behalf of the Bunya Mountains Community Association.

A community centre is an essential facility for any town or village, as it provides a space for residents to gather, socialize, and participate in events and activities. By leasing land for a community centre, a regional council can enhance the quality of life for its citizens and create a hub for community engagement, cultural development, disaster resilience, and social interaction.

There is minimal publicly owned vacant land on the Bunya Mountains that is suitable as a location for a community centre. Land held in trust by the Western Downs Regional Council in Russell Park has been identified as suitable location for a community centre.

A summary of findings

1. The Bunya Mountains Community Association has recognised the social, community, cultural, disaster resilience, and economic need for a community centre.
2. No current public hall, community, or evacuation facility exists in the Bunya Mountains.
3. A Community Centre can create a 5.25x multiplier in value to the community for each dollar invested.
4. Over 100,000 people visit the Bunya Mountains each year and there can be up to 1000 people visiting at any one time.
5. There are 12 Stakeholder groups and 17 user groups that have been identified.
6. There is a documented significant level of community and government support for a community centre in the Bunya Mountains.
7. Case studies have identified community facilities in other regions that act as good models for design and operation of a community facility.
8. The Bunya Mountains Community Association has undertaken a comprehensive and exhaustive survey of vacant land and identified an ideal site for a community centre in Russell Park.
9. It is recommended that the Western Downs Regional Council leases land to the Bunya Mountains Community Association for a community centre for which the WDRC would create significant benefits for the community.
10. As Trustees of Russell Park the leasing of land for a community centre is consistent with the Deed of Trust Schedule.
11. A 600 square metre community centre would cost in the vicinity of \$3 million to \$4 million to construct.
12. The investment of \$3.5m in civic building infrastructure would return \$18.375 million in ongoing community and social value. The funds for the building would derive from funding grants of federal, state, council, and private sponsorship once a building site has been secured.

There are several reasons why a regional council should consider leasing land for a community centre. First, it provides a centralised location for community and indigenous cultural events, disaster resilience and social and business activities. A community centre can be used for a wide range of purposes, from hosting meetings and classes to holding cultural events and celebrations along with an emergency services venue. This versatility makes it a valuable asset to the community. In addition, a community centre can generate economic benefits for the region. By attracting events and activities, it can boost local businesses and stimulate the local economy. It can also provide opportunities for community members to showcase their talents and products, creating social enterprise and further contributing to economic growth.

Overall, a council leasing land for a community centre can provide numerous benefits for the region and its residents. It can enhance community engagement and interaction, provide economic benefits, and offer a cost-effective option for the regional council. Therefore, it is a worthwhile investment for any council to consider. The costs and maintenance of operating of the community centre would come from the profits of the lessee, the Bunya Mountains Community Association which would generate revenue from renting out the facility to identified user groups.

Next Steps

The Bunya Mountains Community Association formally requests the Western Downs Regional Council to internally consult and decide as Trustees for Russell Park to lease land for a new community Centre. Once approved the BMCAI will raise funds to build and operate the community centre.



2 Background

2.1 The Bunya Mountains Community Association

The Bunya Mountains Community Association Inc (BMCAI) is primarily a pro-active advocacy, lobby, and action group to facilitate the aims of the Association, stated as:

“Provide a voice for consultation with local, state and federal authorities, on behalf of residents and property owners of the Bunya Mountains and visitors to the Bunya Mountains; and work collaboratively with the relevant bodies to enhance the livability and protect the unique Bunya Mountains village lifestyle and cultural and environmental heritage of the area.”

The Association engages with all three levels of government, private sector, and community sector as necessary, according to the issues being addressed at the time. The Bunya Mountains Community Association was formed in 2016, to provide a platform for local representation to governments to address the very low levels of infrastructure development and maintenance on the Bunya Mountains. A group of residents met to discuss pertinent issues affecting the community and went on to compile those concerns into the first Community Plan.

In 2019, the Bunya Mountains Community Association became an incorporated association, made a concerted effort to connect with property owners and engage with local governments to progress some long-standing public safety issues that required immediate responses.

BMCAI Business Structure

Business name: Bunya Mountains Community Association Inc (BMCAI)

Business structure: Australian Charities and Not for Profit Commission (ACNC)

ABNC Number: 412 129 348 735

Insurance: Public liability insurance: BMCAI has Broadform Public Liability Insurance with Elders Insurance Australia of \$20m coverage.

Business location: presently operates from the homes of Executive Members

Date established: 2016.

Management Committee Members:

President:	Noel Noack
Vice President:	Gerald Tooth
Treasurer:	Annette Sprenger
Secretary:	Carol Weekes
Committee Members:	Robert Zigterman, Brett Mason

BMCAI Social, Events and Fundraising Subcommittee

Since formation in 2016, the Bunya Mountains Community Association has, on special occasions such as Australia Day, pre-Christmas, and New Year, informally organised local social gatherings to reduce social isolation, create social connection and cohesion, and to advocate for public facilities and improved access roads etc. It became apparent that this ad hoc arranging of activities was no longer adequate to organise and facilitate these events, and further, that the community needed a “place” to meet, socialise and care for each other. The Association was also aware of the lack of maintenance, degraded state of, and lack of, facilities in the few public council parks for tourists and visitors when visiting the Bunya Mountains. There is still only one fully accessible holiday house, and no wheelchair accessible walks, in the Bunya Mountains.

On 26th May 2021, BMCAI established the Social, Events and Fundraising Subcommittee to develop and facilitate a social calendar of activities, including activities whose primary purpose will be to raise funds for a future Bunya Mountains Community Centre. A small group of volunteer Association members commenced planning and implementing events to meet both the residents’ needs and to begin raising funds for the future Bunya Mountains Community Centre.

The Social, Events and Fundraising Subcommittee now regularly facilitates social events such as Pre-Christmas, New Year and Australia Day social gatherings, the annual Bunya Mountains Anzac Day Commemoration event, occasional well-being activities such as the First Minutes First Aid Training, Tai Chi and School Holiday activities and major fund-raising events such as the Bunya Mountains (BM) Rain Forest Experience, BM Walks Back in Time- In the Bush Where it happened and the BM Dinner Under the Stars events. BMCAI opened a “Building Fund” bank account to ensure all funds raised from these events were kept aside for the future Community Centre and used for that purpose only. The volunteer Subcommittee has, in just 2 years, raised more than \$40,000 to contribute towards the future BM Community Centre. These funds are now available to assist in meeting some of the development costs such as concept drawings, assessment, and development fees, and/or co-contribution to grant funds for construction.

It should also be noted that all the above activities and events must be conducted outdoors as Bunya Mountains does not have any public venues such as a town hall, church, ex-school, or community centre where these events could be held. Whilst some events such as the Bunya Mountains Dinner Under the Stars events are designed to be held outdoors, there is no backup venue that can be used if the weather is unfavorable (and the weather can change quickly here in the Bunyas). The current existing indoor venues are limited in the number of people it can seat and is open to the public at the same time as the events are occurring, thus creating issues with noise and privacy.

BMCAI Achievements to Date

- Incorporation of the Association to formalise and professionalise the organisation and to enhance activity facilitation and lobbying.
- Improved communication and sharing of information within the community and broader sector (Regular emails, newsletters, website, social media platforms)
- Development of effective working relationships with all levels of government
- Designated walkway on Bunya Avenue and carparking to improve pedestrian safety.
- Installation of seating on the village green
- Sought funding and arranged Senior First Aid Courses in the Bunya Mountains
- Arranged Immunisation Clinics (Covid and Flu Vaccines)
- Sought critical remedial work for Bunya Mountains Road.
- AED acquisition and installation at the village store
- Community Street Library construction, installation, and operation from the verandah of the general store, so it is accessible to all locals and visitors.
- Development and printing of a new Bunya Nut Recipe Book to raise funds for the operation of the Association.
- Reviewed the Community Plan and developed, endorsed, and implemented Community Plan 2 in August 2020. (Latest version attached)
- Facilitated a working bee of volunteers to clean up Allan Stirling Memorial Park and create a walking track and yarning circle. Liaised with SBRC to install new picnic tables. Tree identification signs and new refurbished Park Signage has been installed.
- Collaborated with Bunya Peoples Aboriginal Corporation re Allan Stirling Park, traditional owner storytelling in the new 'Yarning Circle' and "the Visible on Country" Project with indigenous storytelling art on industrial bins.
- Coordinated Community Consultation meetings with Telstra regarding poor mobile phone coverage/ reception, and WDRC appointed Consultants with the new Mountain Bike Trails
- Arranged and facilitated the Centenary of the Opening of the Soldiers Road celebrations in June 2021 and facilitated the Bunya Mountains Anzac Day Service in April 2021
- Worked collaboratively with Life Flight and Bunya Mountains National Parks staff to locate, develop, and implement a Safe Community Landing Site (Helipad) for emergency medical evacuations from the Bunya Mountains
- Hosted meetings with Emergency Management Queensland, Western Downs, and South Burnett LDMC's resulting in the development the Bunya Mountains Community Local Disaster Management Sub-Group and Sub-Plan
- Provided the liaison duties for the above activities and successfully sought funding to acquire and install telecommunications signal boosters and a satellite phone for the Bunya Mountains Rural Fire Brigade Shed to enable the Fire Shed to be used as an Incident Control Centre, when required.
- Created and formed a Social and Events Sub-committee to facilitate BMCAI social and fundraising activities, with fundraising activities being focused on raising funds for a Bunya Mountains Community Centre

2.2 Definition of a community centre

What are Community Centres?

“Neighbourhood and Community Centres are places of connection, belonging, participation and inclusion; They’re independent community based non-profit organisations that leverage local resources to make local communities better for everyone. They provide tangible support and assistance to local communities, particularly people and groups who face hardship and vulnerability.”

(Source: Neighbourhood Centres Queensland)

“Placemaking inspires people to collectively reimagine and reinvent public spaces as the heart of every community. Strengthening the connection between people and the places they share, placemaking refers to a collaborative process by which we can shape our public realm to maximise shared value. More than just promoting better urban design, placemaking facilitates creative patterns of use, paying particular attention to the physical, cultural, and social identities that define a place and support its ongoing evolution.”

(Source: <https://www.pps.org/category/placemaking>)

Community Centres provide places where people from a range of backgrounds, ages and interests can come together to meet, engage, learn, socialise, and be supported. Community centres are often the centre of activity in a community and assist in creating socially sustainable communities by providing physical spaces to help address the social needs of that community.

Community Centres have the potential to bring a variety of people with different circumstances and backgrounds together to build community cohesion and provide positive and long-term benefits for its host community. Social isolation can be experienced by people of all ages and in all communities, regardless of age or socio-economic backgrounds and can lead to significant mental health issues – including depression and suicide. By building individual resilience and community capacity to address social isolation, the community connection and support contributes to individuals and communities thriving and can prevent unnecessary reliance on professional health care services.

The Neighbourhood Centres Queensland 2022 Sector Impact Report outlines key data from the largest Queensland-wide survey of the sector. The report found that there are 149 funded and unfunded Neighbourhood and community centres in Queensland and the overall community value produced the sector annually is over \$97.5 million. The report also found that for every \$1 in investment in program funding, Neighbourhood, and Community Centres produced \$5.25 in community value. The report states these are conservative estimates on the overall work and flow on economic and social benefits created by community centres. This is a powerful multiplier when investigating the importance of local community centre investment by all levels of government.

(Source: Neighbourhood Centres Queensland)

2.3 History and development of this proposal

1. The Bunya Mountains Village- Neglecting the Community's Needs: The Bunya Mountains is a well-known tourist destination, yet it lacks public spaces that bring the community together. Bunya Mountains Village's development has focused on rental and holiday accommodations, overlooking permanent or semi-permanent residents' needs. This approach neglects the vital role of a thriving workforce in growing the tourism industry. The lack of essential facilities such as town halls, churches, recreation centres, visitor information centres, and public parks with amenities hinders the community's growth. These facilities are critical for social interaction, engagement, education, and recreation and for visiting advisors and professionals.

2. The Bunya Mountains- Straddling Councils and State Government: Despite being considered the "Jewel in the Tourism Crown" for all levels of government in the region, there has been a lack of investment in community facilities. The reason for this may be that the Bunya Mountains region is split between the Western Downs Regional Council and the South Burnett Regional Council with the State Government owned Bunya Mountains Road running down the middle of the mountain. No single stakeholder can take total credit or responsibility for the whole region, so investment is reduced by this historical and physical structure. The significant investment by the Western Downs Regional Council in bike tracks and new toilet facilities at Russell Park is the most recent infrastructure development and has been welcomed by many.

3. Creating Public Spaces for Community Building: It's time to recognise the importance of building a sense of community in Bunya Mountains. This can only be achieved by creating public spaces that bring people together. These spaces will enhance the tourist experience while providing a sense of belonging and connection for both residents and visitors alike. It's imperative to prioritise the development of public facilities that cater to the needs of the community and promote sustainable tourism that benefits all stakeholders.

4. The Bunya Mountains Community Centre- A Project for the Benefit of All: The Bunya Mountains Community Centre is a project that will benefit businesses and investors, providing opportunities for providing visitor information, indigenous education, tours, and a gallery for indigenous and local artists and craftspeople. This community centre will enable the community to gather and meet in a public space, providing access to basic facilities found in most small rural towns in Queensland. This will foster social interaction, engagement, education, and recreation, as well as provide space for visiting advisors and professionals. The Bunya Mountains Community Centre will be a place where everyone can benefit from the rapidly increasing tourism traffic while also protecting the environment and respecting the traditional owners' cultural heritage.

5. Collaboration and Cohesion for the Community's Benefit: The Bunya Mountains Community Association Inc. (BMCAI) understands that an independent feasibility study is required, building on their original proposal for a place-based, community-driven solution to address the identified needs in the Bunya Mountains' community. BMCAI focuses on caring for the people of the Bunya Mountains and finding a way for all to benefit from the rapidly increasing tourism traffic.

6. Prioritising the Community's Needs for Sustainable Tourism: In conclusion, the Bunya Mountains stakeholders and user groups must prioritise the community's needs to promote sustainable tourism that benefits everyone. This includes creating public spaces that bring people together and providing essential facilities such as town halls, churches, recreation centres, visitor information centres, and public parks with amenities. The Bunya Mountains Community Centre project is a step in the right direction, promoting collaboration and cohesion for the community's benefit. By working together and putting the community's needs first, we can build a vibrant and thriving Bunya Mountains for all to enjoy.

2.4 Arts, Crafts and Culture Uses

The Bunya Mountains environment has long been a source of inspiration for artistic pursuits. Indigenous artwork is found in caves in the Maidenwell area and Marion North's 1880s artwork is currently held in Kew Gardens, London. This illustrates the diversity of styles across the centuries.

Today many local artists continue this long tradition. Artists are inspired by the Mountain's embrace and have discovered the wonder, beauty, and wisdom inherent in both trees and mountains alike and seek to explore and depict that in their artistic creations. Some artists are fortunate enough to live among the magnificent forest while others visit, absorb, and take away the seeds of creation which germinate and manifest into the music, the writing, the performance, the picture, the sculpture, the jewellery, or whatever form the artist desires.

Through art, knowledge is gained, relationships developed and enhanced, health blooms and spirit enriched. Both individuals and communities prosper as they have done through the ages and in all cultures. Through their art, the wider community can learn about this special place, come to value its contribution to the health and wellbeing of the planet and its inhabitants, share in the benefits of a relationship with the mountains and the trees and play a role in preserving this unique ecosystem into the future.

In the past, artists of many modes would regularly gather on the Bunyas to explore, share and further their artistic expression. The lack of suitable facility to operate from inhibits the full expression and expansion of this artistic creativity. The lack of a suitable facility also means that artists do not have a safe and supportive site to display and sell their work.

Case Study:

Western Downs Regional Council facilitated the Bunya Mountains Arts on Top Regional Forum in 2021. WDRC used the only available property that would seat more than 50 people. Whilst the Bunya Mountains Arts on Top Regional Forum was a fabulous event, delivered in the most wonderful environment, there were many challenges in hosting the event in the Bunya Mountains. These are outlined below:

- The venue used was also open to other visitors staying in the Bunyas at the time and the bathrooms and kitchen are right alongside the dining area used for the main forum, creating noise and traffic flow issues

-
- The area was cramped and seating very close together to 'squeeze in' the large number of ticket holders for the event
 - The venue was of inadequate size to house all events and a large marquee had to be erected on the lawn for the evening activities, and
 - There was no suitable wall space for the exhibition of art works, so the Council staff ingeniously photographed and digitally recorded images of the art works and created lightbox displays and banners and had these temporarily installed at various locations around Dandabah.

Anne Keam, Arts and Culture Officer, Western Downs Regional Council, provided her thoughts regarding the challenges of facilitating arts and culture events in the Bunya Mountains:

"As Arts and Culture Officer for the Western Downs regional Council I have been involved in presenting Arts based projects and events in the Bunyas Mountains. While the Mountains are an inspiring place in which to hold arts events it does involve negotiating many obstacles. I was tasked to present a Pop-Up outdoor art exhibition as part of the Arts on Top Regional Forum in 2021. One of the reasons an outdoor exhibition was decided upon was there was no indoor space suitable to present an exhibition. Selected artists work was professionally reproduced on banners, core flutes and in light boxes, as most original work would not be able to withstand the unpredictable environment of the mountains. The exhibition also necessitated negotiating with several private landholders and the National Park for permission to install artwork on their land or structures for the duration of the forum, an additional and sometime tricky consideration.

I was also tasked with presenting a Regional Artists Exhibition Masterclass in 2022 at the Bunya Mountains and found that the lack of a suitable public venue to hire made this much more complicated. The problem was solved by renting one of the accommodation houses both to accommodate the presenting artist and conduct the workshop. Trying to select a suitable house with enough room for presenting the workshop was challenging and relied on a bit of luck that the house and grounds were as you imagined they would be. It also constrains the number of people that can participate. The house we choose turned out to be difficult to access especially in the wet with limited flat ground for parking had we used the carport to set up some of the activities as originally intended.

Well designed, flexible public facilities that can accommodate a range of events would be a huge boost to the Bunya Mountains community - who are fortunate to have many resident artists who call the Mountains home as well as many regular visiting artists - to share the amazing and ancient ecosystem of the Bunyas through the Arts to wider community and beyond."

(Source: BMCAI)

2.5 Naming Convention

The Bunya Mountains Community Association after discussion with stakeholders has decided the chosen name for the community centre should be The Mowbullan Cultural Precinct. This would enable the centre to have connection to the traditional owners along with the new Bonye Bush University on Mount Mowbullan. If the building was able to be located in Russell Park this would enable visitors to walk from the community centre through to Fishers Lookout and down to the Bush University as one coordinated precinct. Some different names have been suggested by different groups and the name chosen would have some benefit in helping attract funding. Choosing a naming convention for a community centre can be a challenging task, especially when different people have different ideas about what the name should be. The working title so far has been the Bunya Mountains Community Centre but there are other alternatives. Other name suggestions so far include the Bunya Mountains Cultural Centre, Bunya Mountains Community Hall, and the Bunya Mountains Community Hub.

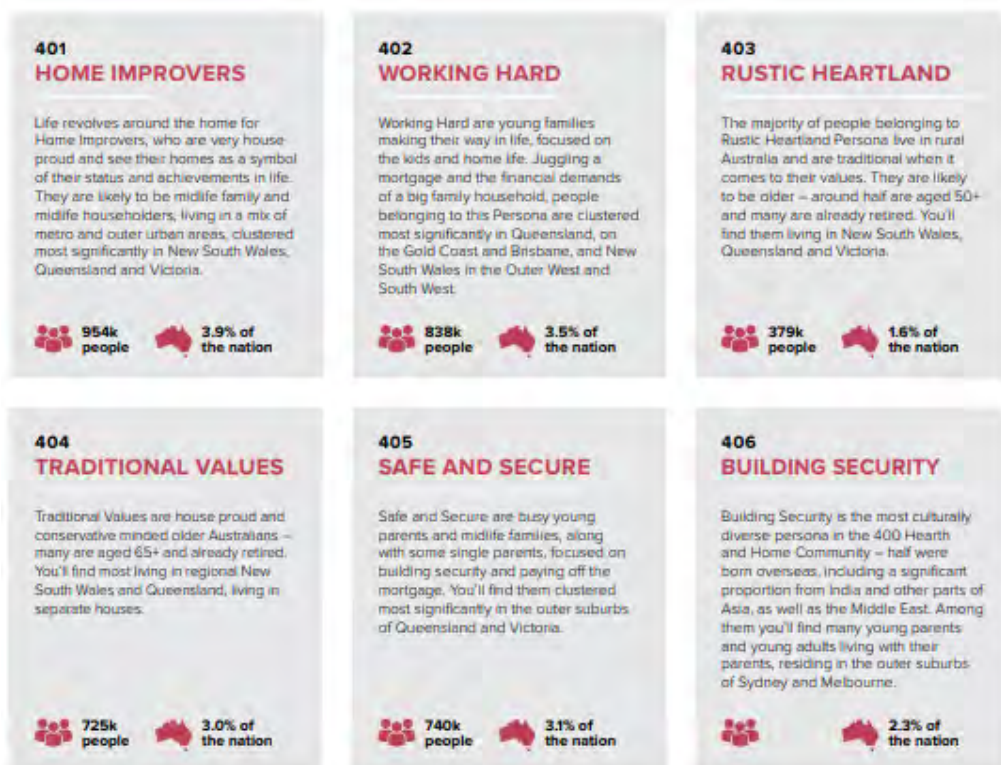
Here are some steps that can followed to help streamline the process to create an appropriate name for the community centre:

1. Create a naming committee: Appoint a group of individuals who will be responsible for choosing the name of the community centre. This committee should consist of people from various backgrounds and interests who have a vested interest in the centre's success.
2. Brainstorm ideas: Have the committee members brainstorm ideas for the name of the community centre. Encourage them to come up with a wide range of ideas and concepts, regardless of how unconventional or strange they may seem.
3. Create a shortlist: Once the brainstorming is complete, create a shortlist of the most promising names. Limit the list to a manageable number of options.
4. Solicit feedback: Share the shortlist of names with the broader community and solicit feedback from them. Ask for their opinions and preferences and encourage them to provide constructive feedback.
5. Make a decision: After gathering feedback, the naming committee should make a final decision on the name of the community centre. The committee should consider all feedback received, but ultimately, they should choose a name that best represents the centre's purpose and vision.
6. Communicate the decision: Once a decision has been made, communicate the chosen name to the community. Provide an explanation for why the name was chosen and how it reflects the centre's values and goals.

3 Market Analysis

3.1 Socio-Demographic Characteristics

- This is an analysis of the target audience, including their needs, preferences, and demand for the services that the community centre will provide.
- The report that gives the best insight into who the demographic group who uses the Bunya Mountains is the Roy Morgans Helix Communities and Persona Data which is a tool that allows us to gain rich insights into the behavioural profiles of the residents and visitors of almost anywhere within Australia. The Helix Community that was primarily noticed within the Bunya Mountain Region was that of the 400 group. The 400 group – Also known as Hearth and Home – Are the closest to the ideal of the average Australian. Their lives revolve around home ownership and see owning homes as a symbol of status and wealth. They sit within the age range of mid-40’s to mid-70’s with the retirement age for this class being early 70’s. They hold an average household income of \$90,000 and like to purchase unique local items and produce. The tables below outline the characteristics and personas of this group. (Source: Roy Morgan- Live Study).





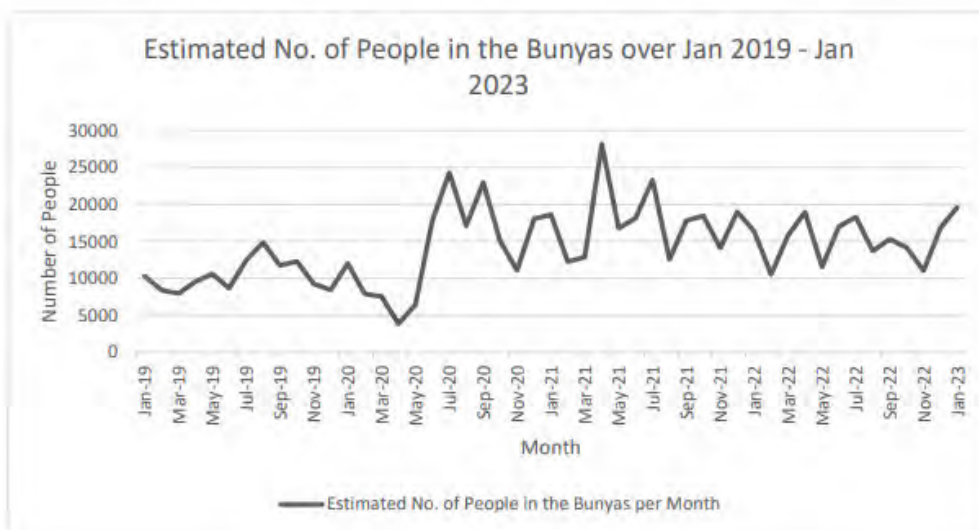
3.2 Visitor and Resident Numbers in the Bunya Mountains

- At any one time there can be up to approximately 1000 visitors on the Bunya Mountains on any weekend. They are split between people staying for the weekend and day trippers along with permanent residents. In peak periods all accommodation and campsites are often full.
- There are over 1000 tourist beds available across all accommodation types.
- There are 164 rateable properties in the South Burnett Regional Council side of the Mountain and 84 rateable properties on the Western Downs Regional Council side.
- The Average Daily visitation of the Bunya Mt is 408 visitors. This is an average of the 2.5 Year Period (Nov 2021 – Jan 2023). This date range has been selected to exclude the discrepancies that are presented by the Pandemic.
- The Annual Visitation numbers of the Bunya Mountains estimated by Southern QLD Country Tourism is 106,566 over the most recent 12 Month period of Jan 2022 – Jan 2023. In peak periods there can be up to 20,000 people visit per month.

Overnight Visitors and Residents in the Bunya Mountains

Modes of Accommodation & Residence	Bed Numbers
Rices Cabins	22
The Bunyas Café & Motel	10
B&B Bunyas Loft and Chalet	6
Accommodation Centre	784
Permanent Residents (ABS Census 2021)	164
Campgrounds	150
Total	1136

- Queensland Parks and Wildlife estimate visitor numbers at approximately 200,000 per annum. The vehicle counter at Dandabah counted 65,112 cars in the day use area in 2022.
- The Graph below displays a Long-Term Growth over the period of 4 years (2019-Jan 2023). Furthermore, a Repeating Bi-Monthly Cycle is demonstrated. The high data peaks of the graph during the period of May 2020 until May 2021 can be explained by the post-Covid traveling boom that was prevalent state-wide.



Source: Southern Queensland Country Tourism

3.3 Current Community, Meeting & Function Facilities

There is no public hall currently in the Bunya Mountains. The village of Dandabah has two privately owned cafes, The Bunyas Café and Poppies on the Hill that can be used for small functions. Any larger functions with more people need to be held outside on the lawns of these facilities. The two cafes are open plan facilities and do not have smaller meeting rooms that would be appropriate for consulting rooms or workshops for user groups. The Rural Fire Service has a shed that is used for meeting on Bunya Mountains Road near the corner of Bunya Avenue. None of these facilities are appropriate for an evacuation centre in an emergency such as a bushfire.

The nearest public halls would be the Bell Community centre which is located 36km away or a 40 minute drive. There is also the Maidenwell Hall which is located 29km or 30 minutes away from the Bunya Mountains.

A public hall can be a great asset for a small village as it provides a central gathering place for community events and activities. Moreover, it can foster a sense of community and bring people together, creating opportunities for residents to connect and socialize with each other. Overall, a public hall can be a valuable resource for a small village, enhancing the quality of life for its residents and contributing to a stronger sense of community.

4. Justification of the Proposed Facilities

The Bunya Mountains is seen as a 'Hero Destination' by many and is therefore a popular tourist destination that attracts up to 1000 visitors on a weekend. However, in the event of an emergency event such as a bushfire, there is no high-capacity evacuation facility for emergency services to use. This highlights the urgent need for a community centre in the local area that can serve as a hub for social, cultural, and recreational activities, while also promoting health and wellness, youth development, and senior engagement. Moreover, a community centre can play a vital role in economic development and resource allocation, improving the council's efforts to serve the community. Most importantly, it can function as a safe haven during emergencies, and facilitate cultural development by providing a vital facility for the different Aboriginal Peoples in the Bunya Mountains to use.

4.1 The Local Area Need

1. **Community building:** A community centre serves as a hub for social, cultural, and recreational activities, fostering a sense of community and promoting social cohesion among residents.
2. **Cultural Development:** There is now more recognition of the different Aboriginal Peoples in the Bunya Mountains, and a community centre would be a vital facility for the different groups to use.
3. **Disaster preparation, response, and recovery:** A community centre can also function as an evacuation centre in the case of an emergency such as a bushfire. The World Meteorological Organisation is now stating a high likelihood of an El Nino weather pattern developing in 2023. A bushfire is now becoming a more likely event in many areas in regional Australia. (Source: <https://public.wmo.int/en/media/press-release/wmo-update-prepare-el-nino>)
4. **Health and wellness promotion:** Community centres can provide health and wellness programs and activities, such as exercise classes and social activities, which promote physical and mental health.
5. **Youth development:** Community centres can provide educational and recreational programs for youth, promoting their personal and academic growth and helping them stay out of trouble.
6. **Seniors' engagement:** Community centres can provide activities and programs specifically designed for seniors, promoting their engagement, and helping them stay active and healthy.
7. **Economic development:** A community centre can serve as a local gathering place for businesses, entrepreneurs, and community members, promoting social enterprise, economic growth, and job creation.
8. **Resource allocation:** Building a community centre allows for the centralisation of resources and programs, improving the efficiency and effectiveness of the local governments efforts to serve the community.

4.2 Stakeholders and User Groups

There are 12 identified stakeholder groups in the Bunya Mountains and 17 potential identified user groups for a community centre. Stakeholders are defined as actively involved government or non-government organisations. These groups are listed below in no particular order:

Stakeholders

1. Bunya Mountains Community Association
2. Bunya Mountain residents and landholders
3. Western Downs Regional Council
4. South Burnett Regional Council
5. Bunya Peoples Aboriginal Corporation
6. Rural Fire Service
7. Bunya Mountains Parks Rangers
8. State Emergency Service
9. Emergency Management QLD
10. Mens Shed
11. National Parks and Wildlife
12. Regional Development Australia- Wide Bay Burnett

User Groups

User Groups are along with the above stakeholders include clubs, hobbyists and private organisations along with social enterprise groups that have an need or interest in visiting the Bunya Mountains on a regular basis and would be potential users/clients of a Community Centre. An initial group is listed below and there are many potential more groups:

1. Ecumenical Worship Services
2. Visiting Library
3. Books Clubs
4. Bell Birding Group
5. South Burnett Native Plant Association
6. Australian Bushfoods
7. Bunya Mountains Natural History Association
8. Stanwell Corporation
9. Red Earth Community Foundation
10. Mountain Bike groups for coaching workshops
11. Consulting room use for health and mental health
12. Small Business Workshops and consultants
13. Visting scientists
14. Various Religious Groups
15. Woment of Feed Lots
16. Local School and University Groups
17. Local Arts and Crafts Groups

4.3 Strategic Alignment with Local and State Government

Strategic alignment between community groups, local councils, state governments, and federal governments is crucial for ensuring good infrastructure in regional Australia. Infrastructure is essential for economic growth, social development, and the overall wellbeing of regional communities. However, regional areas often face unique challenges in terms of their infrastructure needs, such as limited funding, dispersed populations, and geographical barriers. Effective collaboration between these stakeholders can help to identify these challenges and develop strategies to overcome them. By working together, community groups, local councils, state governments, and federal governments can ensure that infrastructure projects are well-planned, well-funded, and well-executed, leading to sustainable and prosperous regional communities.

Strategic Alignment of BMCAI and Government

Organisation	Objectives
<p>BMCAI</p>	<ol style="list-style-type: none"> 1. Enhance community liveability, including safety aspects, for residents and visitors. 2. Maintain the unique environmental and cultural heritage aspects of the Bunya Mountains. 3. Create, develop, and support communication and collaboration to address issues and plan for the future. 4. Ensure the long-term operation and sustainability of the Association.
<p>WDRC</p>	<p>Active Vibrant Community: People...</p> <ul style="list-style-type: none"> •Parks, open spaces, and community facilities are alive with activities and connect our communities •We are a strong sustainable community supported by volunteers •We empower communities to develop local initiatives and events <p>Quality Lifestyle: Place...</p> <ul style="list-style-type: none"> •Our residents are provided with modern infrastructure and quality essential services across our region •Our recreational spaces and community facilities are attractive, safe, and accessible •We invest in safe, well maintained road networks to connect our region and support economic activities •We attract families to live, work, prosper and play in our region

<p>WDRC Continued</p>	<ul style="list-style-type: none"> •We take pride in our natural assets, environment, and heritage <p>Sustainable Organsation: Performance...</p> <ul style="list-style-type: none"> •We are recognised as a financially intelligent and responsible Council •We focus on proactive, sustainable planning for the future •Our people are skilled and values-driven to make a real difference •Our agile and responsive business model enables us to align our capacity with service delivery •Our effective asset management ensures that we responsibly maintain our community assets
<p>SBRC</p>	<p>Enhancing Liveability and Lifestyle: Elevate the South Burnett region to be recognised as a “Community of choice.”</p> <p>EC1 Develop and implement initiatives to enhance community parks, gardens, and recreational facilities.</p> <p>EC4 Develop and implement a regionally themed Arts, Culture and Heritage Strategic Plan incorporating all of our communities.</p> <p>EC6 Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council’s services and infrastructure.</p> <p>EC11 Support, advocate and facilitate real outcomes on mental health and suicide prevention, including advocating for a community well-being centre.</p> <p>EC13 Work with our senior citizens to provide greater opportunities for them to play an active role in our communities and to age in place.</p> <p>Providing Key Infrastructure for our Towns and Villages: Develop, renew, and maintain community infrastructure through sound asset management principles.</p> <p>IN10 Investigate options for leasing opportunities to not-for-profit groups and organisations.</p> <p>IN13 Advocate and support the specialist health services needs of our residents.</p> <p>Growing our Region’s Economy and Prosperity: Boost our economy through investment and innovation that promotes population growth and community wellbeing.</p> <p>GR3 Work with key stakeholders to create a pipeline of priority shovel ready projects that aim to improve the quality of life</p>

<p>SBRC Continued</p>	<p>experienced by all residents, invest in strategic infrastructure and create a prosperous future for all.</p> <p>GR5 Continue to provide and investigate options to improve our arts, heritage, museums, visitor information centres and tourism infrastructure.</p>
<p>QLD Government</p>	<p>Protect and enhance our Queensland lifestyle as we grow.</p> <ul style="list-style-type: none"> - Protecting the environment: Protect and enhance our natural environment and heritage for future generations and achieve a 70 per cent renewable energy target by 2032 and net zero emissions by 2050. - Growing our regions: Help Queensland’s regions grow by attracting people, talent, and investment, and driving sustainable economic prosperity. - Building Queensland: Drive investment in the infrastructure that supports the State’s economy and jobs, builds resilience, and underpins future prosperity. - Honouring and embracing our rich and ancient cultural history: Create opportunities for First Nations Queenslanders to thrive in a modern Queensland.
<p>Federal Government</p>	<p>The Regional Development Australia Charter (the Charter) outlines the RDAs’ role, which is to:</p> <ul style="list-style-type: none"> -facilitate regional economic development outcomes, investment, jobs, and local procurement -promote greater regional awareness of engagement opportunities with Australian Government policies, grant programs and research -improve regional policy making by providing intelligence and evidence-based advice to the Australian Government on regional development issues -co-ordinate the development of a strategic regional plan, or work with suitable existing regional plans that align with the Australian Government’s regional priorities.

Source: BMCAI, Regional Council Corporate Plans, RDA Website, QLD Government Objectives for Community Press Release

4.4 Letters of Support

The Bunya Mountains Community Association has received twelve letters of support for a community centre from local organizations, local political members, stakeholders, user groups and potential user groups. Letters of support can be incredibly important for a community centre as they can help demonstrate to funders, stakeholders, and the wider community the value and impact of the centre on the community. Letters of support demonstrate that the community is engaged with and supportive of the centre. Overall, letters of support can be a powerful tool for community centres in demonstrating their value to the community, building relationships, securing funding, and building credibility. The letters of support are in the attachments to this report.

Letters of support have been received from the following organizations and individuals:

1. Southern Queensland Country Tourism
2. South Burnett Regional Council
3. Women of Lot Feeding Inc.
4. Rural Fire Service
5. Regional Development Australia
6. Deb Frecklington – State Member for Nanango
7. Bryson Head- State Member for Callide
8. The Bunyas Café
9. State Emergency Services
10. SES Local Controller- Western Downs
11. Bunya Mountains Natural History Association
12. The Centre for Western Mindfulness

5. Draft Management Plan

5.1 Governance Considerations

The effective management of a community centre requires a well-structured governance plan that outlines policies and procedures to guide its operation. In this draft management plan for the Bunya Mountains community centre, several key governance considerations have been identified. These considerations include the establishment of a board of directors with clear roles and responsibilities, the development of financial policies and procedures, guidelines for booking and using the facilities, safety and emergency policies, and community engagement policies. Each of these considerations is essential for creating a well-functioning and sustainable community center that meets the needs of its users and stakeholders.

1. **Board structure and roles:** Establish a governance structure for the community hall, including the creation of a board of directors with defined roles and responsibilities. This may include setting term limits for board members and establishing processes for recruitment and succession planning.
2. **Financial policies and procedures:** Develop policies and procedures for managing the finances of the community hall, including the creation of a budget, the establishment of financial controls, and the development of procedures for financial reporting and auditing.
3. **Booking policies and procedures:** Establish guidelines for booking the community hall, including how to reserve the space, payment policies, and guidelines for cancellations and refunds. This may also include policies for prioritising bookings and establishing criteria for determining the eligibility of organizations to use the hall.
4. **Use of facilities policies:** Develop policies and procedures for the use of the community hall facilities, including setting rules for how the space may be used, restrictions on equipment use, and policies for cleaning and maintenance of the facility.
5. **Safety and emergency policies:** Establish safety and emergency policies for the community hall, including procedures for responding to emergencies, policies for reporting and documenting incidents that occur at the hall, and protocols for dealing with hazardous materials and environmental risks.
6. **Community engagement policies:** Develop policies and procedures for engaging with the community, including outreach and marketing strategies, establishing partnerships with local organizations, and creating opportunities for community members to provide feedback and input into the operation of the community hall. This may also include policies for addressing complaints or concerns from the community.

5.2 Considerations for an Operational Management Plan

An operational management plan is an essential tool for the effective management of the Bunya Mountains community centre. It outlines the policies and procedures that will guide the day-to-day operations of the centre, ensuring that all activities are conducted in an organized and efficient manner. A well-designed plan should cover a range of considerations, including the hours of operation, scheduling of events, use of facilities, staffing policies, volunteer management, and security protocols. By carefully considering these factors and establishing clear guidelines, a community centre can provide a safe and welcoming environment for staff, volunteers, and visitors alike.

1. **Hours of operation:** Set clear hours of operation for the community centre, including the opening, and closing times, as well as any holiday closures or special events. This will ensure that staff and visitors have a clear understanding of when the centre is available for use.
2. **Scheduling of events:** Establish guidelines for scheduling events and activities at the community centre. This may include setting rules for how far in advance events must be scheduled, how long events may run, and how often events may be held.
3. **Use of facilities:** Define the rules for how community centre facilities may be used. This may include setting limits on the number of people who may use a space at one time, how to reserve a space, and any restrictions on equipment use. Also, a survey will need to be completed to understand market price to charge for use of the facility.
4. **Staffing policies:** Establish guidelines for hiring, training, and managing staff. This may include setting requirements for experience, education, and certifications, as well as defining staff roles and responsibilities, providing staff training, and setting expectations for behaviour and professionalism.
5. **Volunteer management:** Develop policies and procedures for managing volunteers. This may include setting expectations for volunteer behaviour and conduct, defining volunteer roles and responsibilities, and establishing guidelines for training, evaluation, and recognition of volunteers.
6. **Security protocols:** Define the security protocols for the community centre. This may include setting rules for the use of security equipment, establishing policies for dealing with emergencies or incidents, and setting guidelines for reporting and documenting incidents that occur at the centre.

5.3 Considerations for a Volunteer Management Plan

Volunteering is a vital aspect of community engagement, and having a robust volunteer management plan in place is essential to ensure the smooth running of any organization. A well-organized volunteer management plan can help recruit, train, schedule, supervise, and retain volunteers effectively. It can also ensure their safety and minimize any legal liability. Set out below are the various considerations necessary when creating a volunteer management plan, including volunteer recruitment and selection, training, and orientation, scheduling and communication, supervision and evaluation, recognition and retention, and safety and liability. By addressing these aspects, the Bunya Mountains Community Centre can create a positive volunteering experience for both the volunteers and the community they serve.

1. **Volunteer recruitment and selection:** Develop a recruitment and selection process to attract volunteers who have the skills and experience necessary to support the goals of the community centre. This may include creating job descriptions, conducting interviews, and performing background checks as needed.
2. **Volunteer training and orientation:** Provide volunteers with the training and orientation necessary to understand their role and responsibilities at the community centre. This may include training in safety procedures, policies and procedures, and other relevant information.
3. **Volunteer scheduling and communication:** Establish a process for scheduling volunteers and communicating with them about their roles, responsibilities, and any changes to the volunteer schedule. This may include the use of volunteer scheduling software, email, or other forms of communication.
4. **Volunteer supervision and evaluation:** Develop a system for supervising and evaluating volunteers to ensure that they are meeting the goals and objectives of the community centre. This may include setting performance goals, providing regular feedback, and conducting formal evaluations.
5. **Volunteer recognition and retention:** Recognize and reward volunteers for their contributions to the community centre. This may include providing formal recognition programs, offering opportunities for advancement and professional development, and acknowledging volunteers at community events.
6. **Volunteer safety and liability:** Establish policies and procedures to ensure the safety and liability of volunteers while they are working at the community centre. This may include setting guidelines for the use of equipment and facilities, providing safety training, and obtaining liability insurance.

6 Case Studies

Case studies are a powerful tool for examining community centre designs. They provide an in-depth analysis of real-world projects, allowing designers and community leaders to learn from both the successes and failures of previous projects. By examining various case studies, professionals in the field can gain a deeper understanding of the unique challenges and opportunities that come with designing community centres. They can identify common themes, such as incorporating sustainable design features, addressing accessibility concerns, and fostering community engagement. Case studies can also showcase innovative approaches to community centre design, such as incorporating technology or incorporating cultural elements. Ultimately, case studies provide valuable insights into the design process, enabling creation of more effective and successful community centres that meet the unique needs of their local communities.

Case studies 6.1 to 6.5 will be briefly described with more description of the case 6.6 the Kakowan` Community Facility as it most like the design and scale of the proposed Bunya Mountain Community Centre.

6.1 Mary Cairncross Rainforest Discovery Centre

Located on the Sunshine Coast costing \$4.7m. The building of the Rainforest Discovery Centre created 261 jobs during construction of which 92 per cent went to Sunshine Coast locals. The project was funded by local donations of \$339,000, The Sunshine Coast Council contributed \$3.51 million and \$1 million can from the Queensland QTIF funded by the Australian Governments Tourism Demand Driver Infrastructure Program. This facility is a large one in Maleny with a café, a theatrette, a conservation research centre along with offices and facilities for volunteers. The facility located next to the Scenic Reserve attracts 200,000 annually.



Source: Sunshinecoast.qld.gov.au

6.2 Karawatha Forest Discovery Centre- Logan City

A \$5 million project funded by the Brisbane City Council built in 2015 located near Logan Central south of Brisbane. This a large facility opens 6 days a week with meeting rooms, a playground, nature play space, information desk and interactive displays. Community use of the meeting rooms is free for groups that are not-for-profit. Other community groups are charged \$129 per day with corporate organisations charged \$293 per day.



Source: Brisbane.qld.gov.au

6.3 Samford Community Hub- Samford

A facility in Samford north of Brisbane costing \$4.5 million funded by the Federal Government and Moreton Bay Regional Council. The building has a hall that can be divided into two, a boardroom, meeting rooms and a large kitchen. The project involved 10 years of lobbying by various groups.



Source: schub.org.au

6.4 Fernvale Futures Complex incorporating the Visitor Centre- Esk

Located in the Somerset region the project value was \$650,0000 built in 2006. It is a single-story visitors information and community centre. It includes a display area, training rooms and meetings rooms. It is operated by volunteer tourism ambassadors 7 days per week.



Source: <https://www.queensland.com/au/en/plan-your-holiday/information-services/p-56b260d2aeaaaf773cf3ca8-fernvale-visitor-information-centre>

6.5 Curra Community Hall- Gympie

The Curra Community Hall cost \$1.1 million and was funded by the Gympie council and \$399k from the QLD Government. The hall is operated by the Curra Community Hall Management Committee. The hall has 100 seat capacity and has a well-equipped kitchen and large verandas.



Source: <https://curracommunityhall.webs.com/>

6.6 Kakowan Community Facility- Moreton Bay Region

The Kakowan Community Facility in the suburb of Bunya in the Moreton Bay Shire part of Greater Brisbane is the case study that is most similar to the design required for the Bunya Mountains Community Center. This \$1.25m facility was funded by the Moreton Bay Regional Council located at Bunya QLD 4055. The building is leased off the council and by the Golden Valley Lions Club for a \$1 per annum. The Building for local groups and residents to meet, engage in projects with each other and bring the community together. All rooms are fully air conditioned for comfort. All rooms open out onto the deck overlooking the Moreton Bay Figs and other native flora.

The building is around 600 SQM and has two meeting rooms which are approximately 20 sqm each. Set up with tables and 16 chairs to facilitate board / small groups / business and sporting group meetings. A bar fridge and urn in each room allows groups to enjoy a tea, coffee or bottle of water.

The two larger rooms 100 smq each are separated by a sliding divider. So groups could use this area as a single room or one larger room of 200 sqm. Kitchenettes are in each large room with fridge, microwave, sink and storage. The larger rooms open to both the deck area and alfresco area. The deck area is the length of the building and may be hired separately for a variety of events like art classes, meditation and yoga.

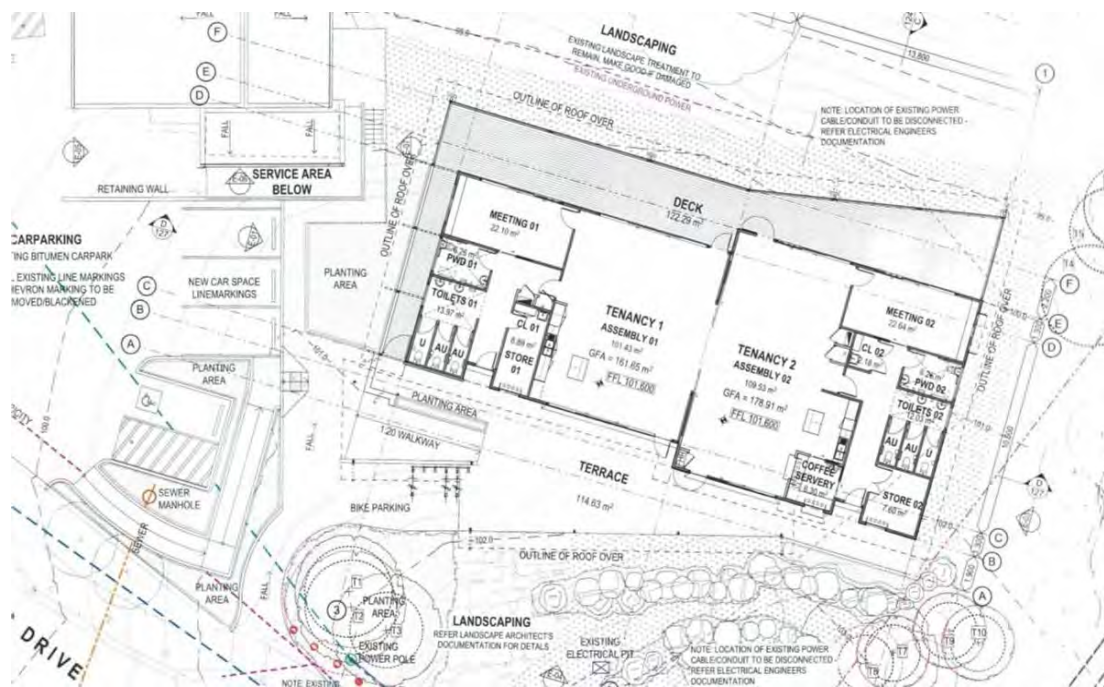


Source: Kakowan.org.au

Kakowan Internal Photos



Kakowan Siteplan



7 Concept Plan

7.1 Design Requirements

The planning and design of the Bunya Mountains Community Centre should reflect the potential activities and services to be provided. It needs to be a multi-purpose facility so that it can accommodate diverse groups and uses. A mix of uses will help to ensure that the centre is not labelled as a particular type of facility or available only for a particular target group. The Bunya Mountains Community Centre must be available for the whole community.

Design requirements for a community centre may vary depending on the needs of the community it serves. Below are some common design requirements that should be considered:

1. **Accessibility:** The community centre should be easily accessible to everyone, including people with disabilities. This means designing the building with ramps, and other accessibility features.
2. **Space:** The community centre should have enough space to accommodate various activities and events, such as meetings, classes, workshops, performances, and recreational activities. The space should be flexible and adaptable to different needs.
3. **Safety:** The community centre should be designed with safety in mind, including fire safety, security, and emergency exits.
4. **Technology:** The community centre should be equipped with modern technology, such as audio-visual equipment, internet connectivity, and other tools that support communication and learning.
5. **Sustainability:** The community centre should be designed with sustainability in mind, including energy-efficient lighting, heating, and cooling systems, as well as eco-friendly materials and practices.
6. **Comfort:** The community centre should be designed with the comfort of its users in mind. This means providing adequate seating, lighting, temperature control, and ventilation.
7. **Flexibility:** The community centre should be designed with flexibility in mind to accommodate a variety of different events and activities.
8. **Aesthetic appeal:** The community centre should be aesthetically pleasing and visually appealing to its users and the wider community. This can help to promote a sense of pride and ownership among the community.

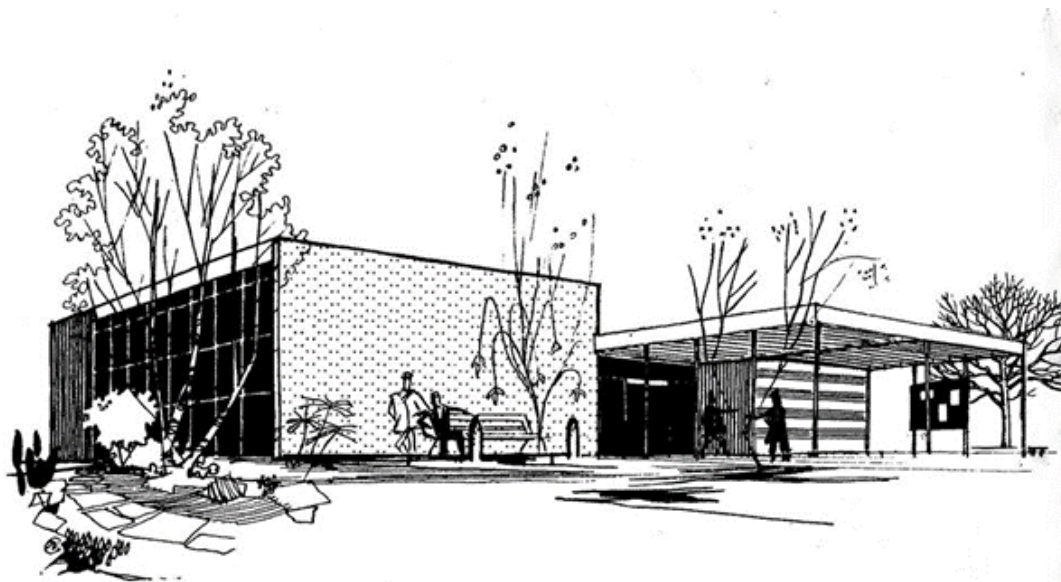
Community Centre Key Components- Bunya Mountains Community Centre

Inclusion	Rationale
One level building with disability access to all areas	For ease of access by all ages and abilities
Open but lockable front foyer	To accommodate a gallery of local artists work, with a desk for brochures, sign-in and facilities for bookings
A large open meeting room	To accommodate community gatherings, meetings, education and information sessions and workshops. For example, meetings, book clubs, visiting library, craft groups, senior’s activities, educational workshops of all descriptions
Office with lockable storage	To accommodate BMCAI business records and equipment, and any other community group.
Kitchen with stainless steel benches and a small serving/ dining area	To enable the kitchen to be used to prepare food as the need arises, for example in disaster response events; fund raising and celebratory events; and cooking classes including bush tucker foods
Therapy room	To facilitate and accommodate visiting GP’s, Nurses for vaccination clinics and legal representatives for private meetings etc
Bathroom area at the back	For use by all who use the facility (with a shower for emergency /crisis response situations)
Men’s Shed area	If the facility is high blocked at the rear, a Men’s Shed area could be located as an additional shed on the site
Chapel gazebo style (or another suitable style) building in the garden	Bunya Mountains does not have a church or chapel of any sort, and this is important for spiritual well being
Compliant carpark area	Remaining land including gardens using indigenous food plants (living gallery)
Mobile and Internet access	To ensure connectivity with the community
Energy efficient principles and water storage	Requires water efficient plumbing fixtures, including dual flush toilets and AAA rated taps. EcoSafe septic systems are state of the art in terms of environmental friendliness. Solar/green power for hot water
The building must be appealing, attractive and a quality building	Perhaps resembling large house to blend in with current infrastructure in the Bunyas and to contribute to civic pride and the character and identity of Bunya Mountains and its people.

7.2 Future Design

At the opportune moment, it is highly advisable to enlist the services of an architect who possesses extensive expertise in designing community-oriented structures. Their experience will prove invaluable in crafting a truly remarkable building that seamlessly integrates the surrounding landscape, fosters human connections, and pays homage to indigenous culture. By engaging such a skilled professional, the resulting building will transcend its physical form, transforming into a powerful symbol of unity, inclusivity, and shared heritage. This harmonious blend of architectural prowess and cultural sensitivity will yield a structure that not only stands as a testament to the community's values and aspirations but also serves as a welcoming space that nurtures a sense of belonging for all who encounter it.

Below are representative drawings only.



8 Location Options and Rationale

8.1 Location Options

The Bunya Mountains Community Association has conducted an extensive and thorough search for available land within the Bunya Mountains region, encompassing both the Western Downs Regional Council and the South Burnett Regional Council areas. Our diligent efforts included reaching out to both government and private landowners to explore possibilities of sharing, donating, or selling their land. Regrettably, we have found no suitable land options, with only four shortlisted sites remaining for consideration, as detailed below.

Among our inquiries, we approached the Queensland Parks and Wildlife Service regarding their 1217 sqm property and facilities situated at Lot 80 Bunya Mountains Road and Bunya Avenue office. In response, the Deputy Director General conveyed that the 'QPWS currently has no plans to upgrade or expand its existing park office, as their primary focus remains on investing in and maintaining the park's visitor facilities and walking tracks to a high standard.' (Please refer to the attached letter in the appendices for further details.)

Additionally, the Bunya Mountains Community Association received a report from the Department of Resources Lands Division, which outlined the available land options (as depicted in the table below). Upon thorough examination, it was determined that the sole available land is owned by the South Burnett and the Western Downs Regional Council.

In summary, despite our extensive efforts, we have identified only a limited number of viable land options for our project, with no private or government landholders expressing interest in contributing to our cause.

Department of Resources- Property Search Outcomes- August 2021

Date	Property Details	Owner	Outcome
16/7/21	Lot 20 and 21 Tolmie Street	WDRC	Property is steep, headwater of Mayall Creek. Only Western Downs owned vacant blocks.
16/7/21	Youth Camp Tolmie St	Receivership	Now owned by BPAC. Old buildings and on a watercourse
16/7/21	Portion of Russell Park between Fishers Lookout and Cutters Rest	WDRC as Trustees	Advised Deed of Grand does not allow building construction. See Shortlist.
23/7/21	Lot 81 FY2309 SBRC Allan Stirling Park	SBRC as Trustees	The reserve is heavily vegetated with remnant vegetation and held in trust by the SBRC. See Shortlist
27/7/21	Bunya Mountains Road Acreage	Private Land	The owners have advised they are unwilling to contribute any further land for community purposes.
2/8/21	Lot 80 FY2562	QNPWS	QNPWS and DOR advised 1217m2 not suitable due to size and limited due to access.
2/8/21	Current BM National Parks Office	QNPWS	QNPWS advised they have no intention of doing any office building works.

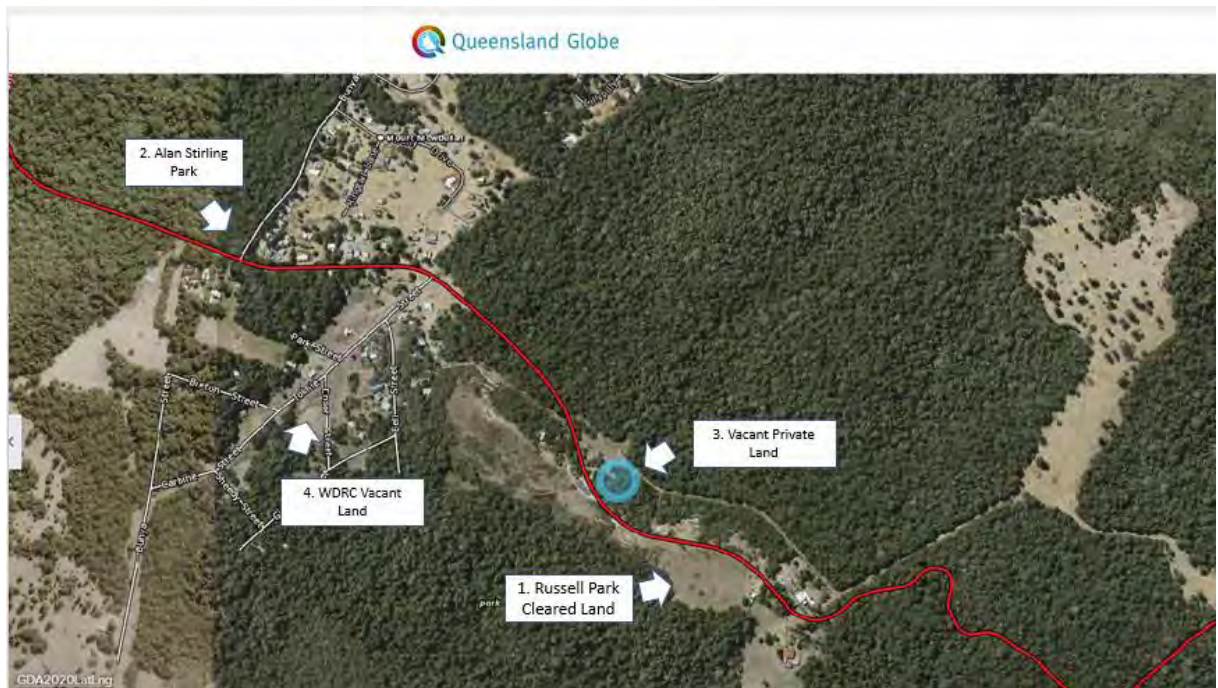
2/8/21	Portion of SP158775 Bunya Avenue	Bunyas Accommodation Centre	No response from owner
2/8/21	Cnr Tolmie and Bunya Mtns Rd	Private Land	Lot SP166803 and Lot 5 SP166804. Suitable flat land but no response from owner.

Shortlisted Sites

There are 4 potential locations that have been shortlisted and considered.

Location	Discussion of Land Site
Location 1 Russell Park	Vacant land in Russell Park is located 200 metres to the East of Fishers Lookout. This is an ideal location as it has good line of site for entering and exiting the property. The building would sit well in a natural depression in the land, so it does not obstruct any views. An electricity line runs behind the property to Cutters Rest and the Old Guesthouse.
Location 2 Alan Stirling Park	Alan Stirling Park at the corner of Bunya Mountains Road and Bunya Avenue. On the South Burnett side of the mountain. This area is heavily vegetated and has been discounted to preserve the environment
Location 3 Private Land	Private land located 300 metres to the West of Fishers Lookout on Bunya Mountains Road. This land is of an appropriate size and centrally located but the owner has not shown interest in selling.
Location 4 WDRC owned land	Land owned by the WDRC in Tolmie Street. Lot 20 RP 25936 and Lot 21 RP25936. Property is steep and is the headwater of the Myall Creek. The WDRC has stated these are not available.

Satellite Map of Central Area of the Bunya Mountains



Option 1 Location Photos



Russell Park looking West

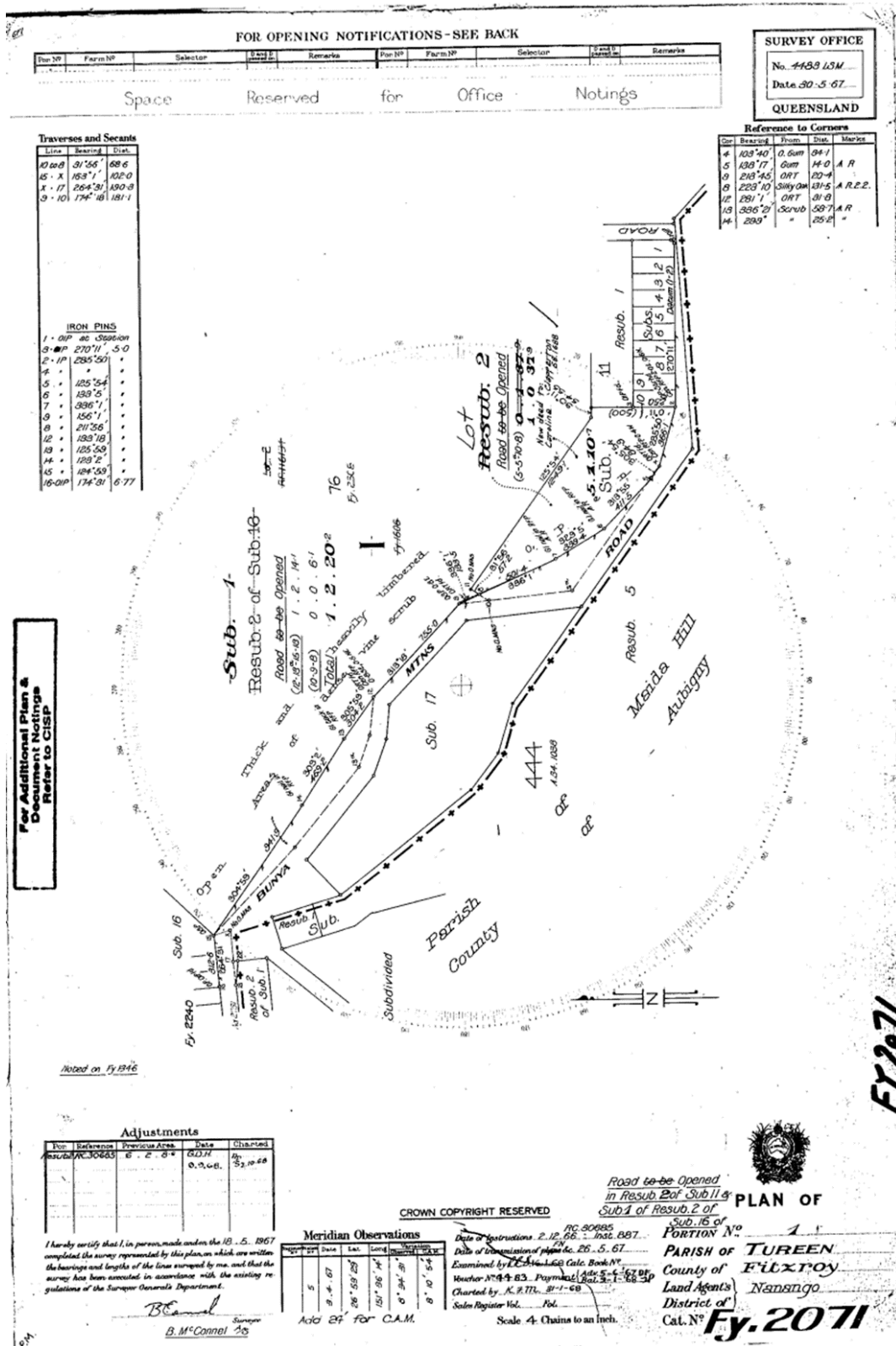


Russell Park looking East



Potential Building Site in Russell Park looking South. (Note the power line running through the site to Cutters Rest)

Option 1 - Location Survey



8.2 Deed of Trust Discussion

The Bunya Mountains Community Association recognises land in Russell Park owned by the Western Downs Regional Council as an ideal site for a community centre. The WDRC holds the land in trust on behalf of the people of Dalby and the District. It would seem through the reading of the Deed of Trust which wording is reproduced below and the actual copy in the report appendices, that the deed does indeed allow for land to be leased for building purposes.

Paragraph 1 states that the park is to be a 'Tourist Resort' and a 'Recreation Reserve'. Paragraph 2 of the Schedule of Trusts states clearly the trustees may lease the land for building purposes with rents and profits arising from that to be applied to management and maintenance of Russell Park.

The leasing of land for a community centre would be totally consistent with the Schedule of Trust for Russell Park. The activities of the community centre would support and encourage tourism in the area and the leasing of land is clearly stated as a potential use of the land and rent arising from the leasing can be applied to management and maintenance.

The WDRC as trustees of Russell Park would be carrying out their duty as trustees by leasing land for a community centre as it is entirely consistent with the Schedule of Trust.

Russell Park- Schedule of Trusts 1965

"It is agreed that the above described land shall be held by the abovenamed Trustees upon the Trusts following, that is to say:-

1. TO HOLD the said lands for and on behalf of the people of Dalby and District in perpetuity as a Park Tourist Resort and Recreation Reserve without power of sale or alienation;
2. TO LEASE the said land or any part thereof for building purposes and apply any rents and profits arising therefrom towards the management maintenance preservation advancement beautification development and improvement of said lands;
3. TO DO all such things as may appear to be in the discretion of the Trustees conducive to the development of said lands;
4. NO TOLL levy or charge whatsoever for admission to the said lands (except for those lands leased as foresaid) or for the use of roads or roads leading through the said lands shall be made on the public;
5. BYLAWS may be made by the said Local Authority or Authorities for the regulation and management of the said lands and improvement erected thereon provided such bylaws do not in any way infringe or curtail the trusts hereinbefore set forth.

9 Capital Cost and Source of Funding

9.1 Capital Cost

Commercial building costs in Australia are subject to a range of variables, including location, size, design, materials, and construction methods. Data from the Australian Bureau of Statistics shows that the average cost of a new commercial building in the September 2021 quarter was around \$2,237 per square meter for low-rise structures and \$3,772 per square meter for high-rise buildings. Metropolitan commercial construction costs in 2023 are in the range of \$2800 per square metre to \$3800 per square metre. (BMT Quantity Surveyors 2023) Regional construction costs for civic construction are estimated to exceed \$5000 per square metre. (WDRC 2023) The cost of a 600 square meter civic building is therefore estimated to be in the range of \$3 million to \$4 million. However, it is important to remember that these are just average figures, and the cost of a commercial building can vary significantly based on project-specific requirements.

In addition to the factors mentioned above, other costs such as site preparation, permits and approvals, labour expenses, and project management fees can all contribute to the overall cost of the commercial building. Professional guidance from construction experts is recommended to get a more accurate estimate of project costs. It is important to note that the final cost of the building can only be accurately determined once a site is secured, and a final design is agreed upon. A quantity surveyor can then calculate the final cost before the building is put to tender with local builders. Diligent planning and accurate costing can ensure a successful project outcome.

9.2 Funding Options for Construction

1. **Government grants:** The Australian government and state governments offer grants and funding opportunities for community projects, including community halls. These grants can vary depending on the project's size and purpose, but they are worth exploring. The RDA Building Better Regions Funds is having a new round of grants in 2023.
2. **Local council funding:** The regional councils have community grant programs that support projects such as community centres. The local councils will be contacted to see what grants or funding opportunities are available once land is secured.
3. **Crowdfunding:** Crowdfunding is an option that allows an organisation to raise funds for your community hall from a large group of people. You can create a campaign on a crowdfunding website and encourage people to donate to your cause.
4. **Corporate sponsorships:** Some businesses may be interested in sponsoring the community hall. A presentation will be developed to approach larger corporations in the region along with local businesses to see if they are interested in donating or sponsoring the project.
5. **Community fundraising events:** Fundraising events within the community to raise funds for the community centre will continue. These events can include auctions, raffles, and bake sales. The BMCAI Dinner Under the Stars is the most successful of the event run so far.

10 Recommendation

It is recommended that the Bunya Mountains Community Association formally requests the Western Downs Regional Council to internally consult and decide as Trustees for Russell Park to lease land for a new community Centre. Once approved the BMCAI would raise funds to build and operate the community centre which would create the following benefits:

1. **Promoting community cohesion:** A community centre can be a hub for community activities and events, which can help build a sense of community and reduce social isolation. By donating land for a community centre, the council can help promote community cohesion and support community wellbeing.
2. **Supporting Indigenous cultural development:** A community centre can be used for a variety of programs and services that indigenous cultural development, such as education and training programs, cultural, health and wellness activities, and community events. By donating land for a community centre, the council can help support cultural development and provide a central location for community and cultural activities.
3. **Disaster preparation, response, and resilience:** A community centre that would better enable disaster preparation, response, and recovery is a crucial asset. It would provide a centralized hub for coordination, equipped with advanced technology and resources. The facility would facilitate efficient communication, swift decision-making, and effective collaboration among emergency management teams, first responders, and relief organizations. Additionally, it could serve as a training center, empowering communities to better anticipate and respond to future crises. Overall, investing in such a building would significantly enhance the ability to save lives, mitigate disaster impact, and support community recovery.
4. **Enhancing local amenities:** A community centre can be a valuable amenity for the local area, providing a space for community events, public meetings, and cultural activities. By donating land for a community centre, the council can help enhance local amenities and improve the quality of life for the residents.
5. **Supporting economic development:** A community centre can be used for economic development activities, such as hosting markets, conferences, and business events. By donating land for a community centre, the council can help support economic development and attract visitors to the area, which can boost the local economy.
6. **Fostering community leadership:** A community centre can be a space for community members to take on leadership roles and initiate community activities and events. By donating land for a community centre, the council can help foster community leadership and empower community members to take an active role in community development.
7. **Encouraging and supporting volunteers:** A community centre would encourage and support volunteerism which nurtures personal growth, combats social isolation, fosters community connection, and benefits society in the region. Through volunteer activities, individuals develop skills, gain purpose, and find fulfillment. Volunteers create meaningful connections, break down barriers, and strengthen communities. Volunteering plays a vital role in personal and communal well-being.

10.1 Economic Benefits of a Community Centre

The investment of \$3.5m in building a community centre in the Bunya Mountains would create \$18.375 million in community value. For every \$1 in investment in program funding, neighbourhood, and community centres produces \$5.25 in community value. Further benefits are outlined below:

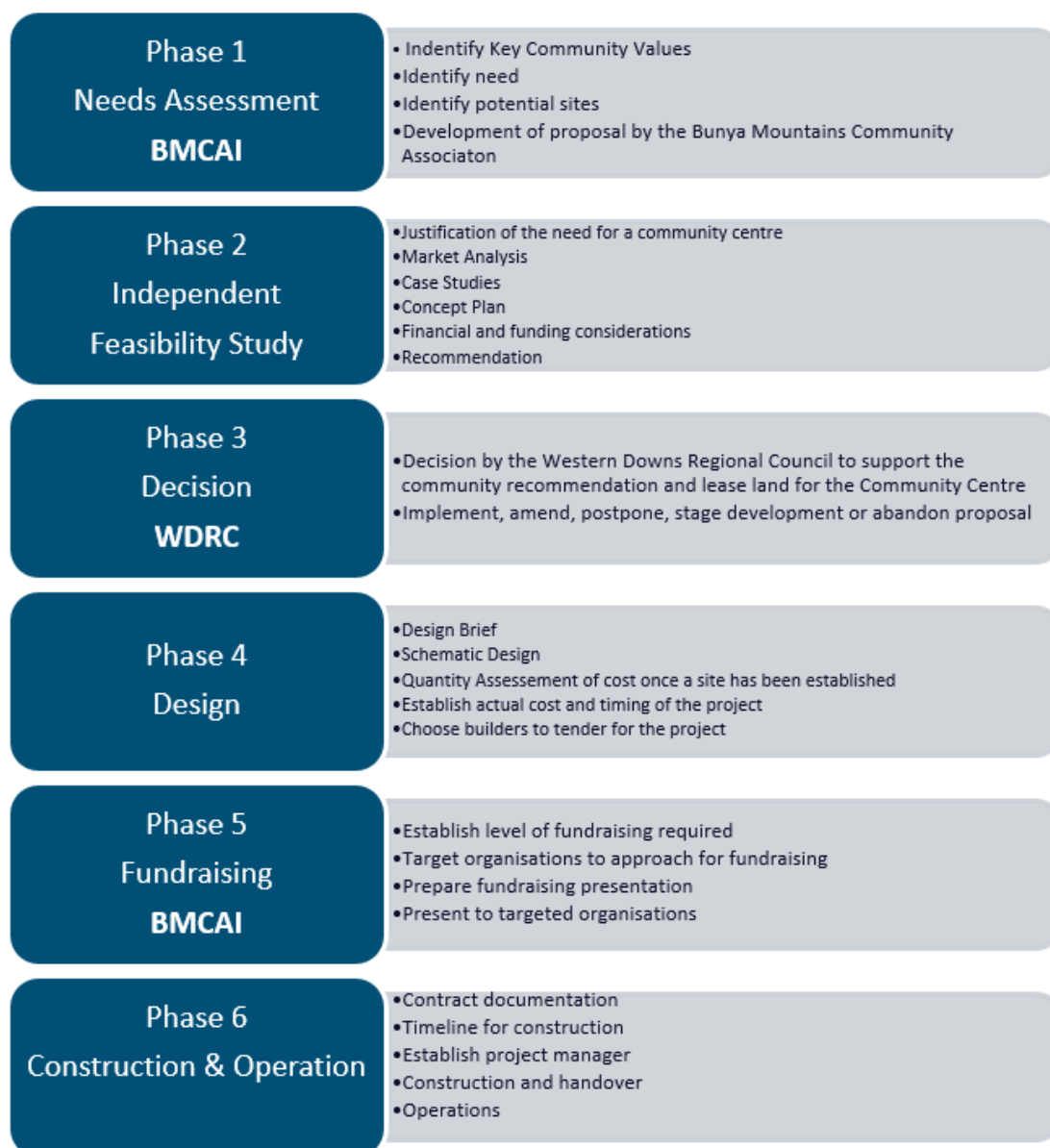
1. **Job creation:** Building a community centre will create jobs in construction and maintenance, as well as opportunities for employment in programming, administration, and operations.
2. **Increased tourism:** A well-equipped community centre can attract visitors to the region, generating additional revenue for local businesses and boosting the local economy.
3. **Improved property values:** Communities with well-developed amenities such as community centres tend to have higher property values, attracting more investment and helping to maintain the value of local real estate.
4. **Small business development:** A community centre can provide a venue for local entrepreneurs to showcase their products and services, promoting the development of small businesses and contributing to the local economy.
5. **Stimulated growth:** By providing a gathering place for residents, a community centre can stimulate economic growth by creating opportunities for local businesses and entrepreneurs to reach new customers and expand their reach.
6. **Public-private partnerships:** Building a community centre can create opportunities for public-private partnerships, leveraging private sector investment and expertise to support community development and economic growth.

10.2 The Benefits for the Western Downs Regional Council

1. **Improved reputation:** By investing in community amenities such as a community centre, the council can improve its reputation and image among residents, demonstrating its commitment to enhancing the quality of life for all members of the community.
2. **Increased community engagement:** A community centre provides opportunities for residents to become involved in local events, programs, and activities, increasing their engagement with the council, and building trust between the council and the community.
3. **Enhanced community services:** By centralising resources and programs in a community centre, the council can improve the delivery of services and programs to the community, ensuring that all residents have access to the resources they need.
4. **Increased revenue:** A well-run community centre can generate revenue for the council through stimulating growth in the local economy and attracting more people to the area.
5. **Improved facilities and infrastructure:** Building a community centre can provide the council with modern, well-equipped facilities that can be used to host events, meetings, and other community activities, enhancing the quality of life for all residents.
6. **Stronger partnerships:** A community centre can provide opportunities for the council to work in partnership with local organizations, businesses, and other community groups, strengthening relationships and working together to achieve common goals.

11 Road Map Forward and Next steps

The feasibility study is phase two of a six stage process in creating a new community place in the Bunya Mountains. The next steps are for the Bunya Mountains Community Association to present the feasibility study to the Western Downs Regional Council. The council would then consult internally and decide if they were willing to lease land to the BMCAI to build the community centre. If successful, the BMCAI could then proceed with a fund-raising presentation to various government and private organisations. The land in Russell Park is viewed as the only option for a community centre in the Bunya Mountains.



12 Appendices

12.1 Russell Park- Deed of Trust Copy

MAR-25-65 52366 DISE •109• E DUP— 208

SCHEDULE OF TRUSTS

It is agreed that the above described land shall be held by the abovenamed Trustees upon the Trusts following, that is to say:-

1. TO HOLD the said lands for and on behalf of the people of Dalby and District in perpetuity as a Park Tourist Resort and Recreation Reserve without power of sale or alienation;
2. TO LEASE the said land or any part thereof for building purposes and apply any rents and profits arising therefrom towards the management maintenance preservation advancement beautification development and improvements of the said lands;
3. TO DO all such things as may appear to be in the discretion of the Trustees conducive to the development of the said lands;
4. NO TOLL levy or charge whatsoever for admission to the said lands (except those lands that may be leased as aforesaid) or for the use of any road or roads leading through the said lands shall ever be made on the public;
5. BYLAWS may be made by the said Local Authority or Authorities for the regulation and management of the said lands and improvements erected thereon provided such bylaws do not in any way infringe or curtail the trusts hereinbefore set forth.

IN WITNESS WHEREOF we have hereunto subscribed our names this First day of December 1964.

SIGNED on the day abovenamed by the said CAROLINE CLAPPERTON in the presence of:-

[Signature]
Chairman

ACCEPTED

SEALED with the Common Seal of THE COUNCIL OF THE SHIRE OF WAMBO this fourth day of February 1965 in the presence of:-

[Signature] Chairman
[Signature] Shire Clerk

[Signature]
A Justice of the Peace
Correct for the purpose of registration.

[Signature]
Solicitor for the Trustees

12.2 Attachments

1. Letters of Support
2. Bunya Mountains Community Association Community Plan (2023-2026)

12.9 REDUCTION IN PERMIT APPLICATION FEE TO KEEP EXCESS DOMESTIC ANIMALS**File Number:** 16102024**Author:** Coordinator Finance**Authoriser:** Acting Chief Executive Officer**PRECIS**

Recommendation to reduce the existing Permit Application Fee to Keep Domestic Animals from \$190.00 to \$50.00.

SUMMARY

Council is of the opinion that the Permit Application Fee is too high and may be causing people to not come forward and obtain the necessary permit in order to comply with Council's Local Laws.

It is therefore recommended to reduce the Permit Application Fee.

OFFICER'S RECOMMENDATION

That the Domestic Animal Permit Application Fee to keep excess domestic animals be reduced in the 2024/2025 Financial Year Fees and Charges from the existing fee of \$190.00, down to \$50.00.

FINANCIAL AND RESOURCE IMPLICATIONS

There is minimal income presently received for Permit Applications.

It is not exactly known what the financial consequence will be of reducing the fee. It could potentially increase access to a Permit and thereby could result in an overall increase in total revenue above current levels. Alternatively, if there is no uplift in additional permit applications, then the loss of the current level of income is insignificant from a financial perspective.

LINK TO CORPORATE/OPERATIONAL PLANS

Strategy Priorities:

1. Enhancing Liveability and Lifestyle
4. Safeguarding Our Environment

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

This position has been informed from informal feedback received.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

N/A

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

The current Permit Application Fee to keep excess animals (e.g., three (3) dogs) in a registrable area is currently \$190.00.

This Fee is in recognition of the amount of work required on behalf of staff to receive, consider, investigate and issue a Permit under Council's Local Laws. Charging this Fee is to recover costs incurred. However, Council's Compliance Services is of the opinion that the Permit Application Fee is too high and may be causing people to not come forward and obtain the necessary permit in order to comply with Council's Local Laws.

The high cost and the fact that there is no guarantee that the application will be decided in favour of the applicant may be impediments to greater compliance with Council's Permit system.

Council is keen to make it easier and cheaper for its residents to be responsible and be able to apply for a domestic animal permit and comply with Council's Local Law requirements.

To this end, and in light of the Council's desire to reduce red tape, Council has sought a substantial reduction (almost 75%) in this fee, down to \$50 for a domestic animal permit.

ATTACHMENTS

Nil

12.10 EXTENSION TO CURRENCY PERIOD FOR EXISTING APPLICATION (MCU21/0019) FOR A PRELIMINARY APPROVAL FOR MATERIAL CHANGE OF USE (MASTER PLANNED COMMUNITY) AND DEVELOPMENT PERMIT FOR RECONFIGURING A LOT (1 LOT INTO 23 LOTS PLUS PARKLAND) AT BUNYA HIGHWAY KINGAROY (AND DESCRIBED AS LOT 3 ON SP181686). APPLICANT: KINGAROY INVESTMENTS PTY LTD C/- JFP CONSULTANTS PTY LTD

File Number: MCU24/0031

Author: Acting Manager Environment & Planning

Authoriser: Acting Chief Executive Officer

PRECIS

This is an Extension Application under section 86 of the *Planning Act 2016* to a Preliminary Approval for Material Change of Use (Master Planned Community) and Development Permit for Reconfiguration of a Lot (1 Lot into 23 Lots plus Parkland) over land at the corner of Youngman Street and Taylors Road, Kingaroy (and described as Lot 3 on SP181686). Applicant: Kingaroy Investments Pty Ltd c/- JFP Consultants Pty Ltd.

SUMMARY

- The Extension Application (seeks to extend the Currency Period of Development Approval MCU21/0019) and is made pursuant to s86 of the *Planning Act 2016*.
- The Extension Application seeks to extend the Currency Period by an additional 12 months, to 25 September 2025.
- The original Decision Notice was issued on 25 September 2012 under the Kingaroy Shire Council (KSC) IPA Planning Scheme 2006.
- Extensions to the Currency Period have previously been granted by Council in November 2016 (for 4 years), in March 2021 (for 12 months) and in September 2023 (for 12 months). The approval has also benefitted from two extensions that were declared in response to the Covid-19 pandemic (for a combined total of 18 months).
- The reasoning behind the request to extend the Currency Period is to allow negotiations to continue and a decision to be made on an Other Change Application currently with Council officers for consideration.
- The Extension Application has been assessed and it was determined that the request can be supported.
- Refer to Attachment A – Statement of Reasons.
- No change to the Infrastructure Charges Notice is required.

OFFICER'S RECOMMENDATION

That Council approve the request to extend the Currency Period pursuant to s87 of the Planning Act 2016 by one (1) additional year, from 25 September 2024 until 25 September 2025. (Refer to Section 85 "Lapsing of approval at end of currency period" of the Planning Act 2016).

FINANCIAL AND RESOURCE IMPLICATIONS

No implication can be identified.

LINK TO CORPORATE/OPERATIONAL PLAN

Growing our Region's Economy and Prosperity

- GR8 Support and advocate for appropriate growth and development with responsive planning schemes, process, customer service and other initiatives.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Refer to CONSULTATION in this report.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No implication identified.

POLICY/LOCAL LAW/DELEGATION IMPLICATIONS

No implication can be identified.

ASSET MANAGEMENT IMPLICATIONS

No implication can be identified.

REPORT

1. APPLICATION DETAILS

Site address	Bunya Highway KINGAROY		
Real property description	Lot 3 on SP181686		
Easements or encumbrances on title	Easement K on SP193254		
Area of Site	631,900sqm		
Current Use	Vacant		
Environmental Management Register or Contaminated Land Register	No known listing		
Applicant's name	Kingaroy Investments Pty Ltd C/- JFP Consultants		
Zone	Emerging Communities Zone		
Applicable Overlays	OM1 – Airport Environs OM3 – Flood Hazard OM8 – Agricultural Land		
Proposed use as defined	Preliminary Approval for Material Change of Use (Master Planned Community) and Development Permit for Reconfiguration of a Lot (1 Lot into 23 Lots plus Parkland)		
Application type	Aspects of Development	Type of Approval Requested	
		Preliminary Approval	Development Permit
	Material Change of Use (MCU)	X	
	Reconfiguration of a Lot (RAL)		X
	Building Work (BW)		
	Operational Work (OPW)		
Level of Assessment	Impact Assessment		
Pre-lodgement Consultation history /	- N/A		
Key planning issues e.g. vegetation, waterway corridors, overland flow	- N/A		
Referral agencies	Agency	Concurrence/ Advice	
	NA	NA	
Public notification	Yes – 15 business days		

2. THE SITE

This section of the report provides a description of the site, details about the existing use and notable characteristics of the site, the standard of servicing, and the form of development in the immediately locality.

2.1. SITE DESCRIPTION & EXISTING USE

Table 1 – Maps & Descriptions (Source: Intramaps)

<p>Site</p>	
<p>Zoning</p>	
<p>Overlays</p>	

Services



- Sewerage**
- Sewer Manholes
 - Sewer Treatment Plants
 - Ⓟ Sewer Pump Stations
 - /// Sewer Rising Mains
 - Sewer Mains and Relines
 - ▨ Sewer Declared Service Areas
 - Sewer Future Expansion Areas

- Stormwater**
- Pits and Manholes
 - ▲ Stormwater Headwalls
 - ∨ Stormwater Pipes

- Water**
- ∨ Mains Water
 - Water Active Assets
 - Ⓜ Hydrants
 - Valves
 - ▨ AC Zone
 - Water Nodes
 - ▨ Water Declared Service Areas
 - ▨ Water Future Expansion Areas



2.2. DEVELOPMENT HISTORY OF THE SITE

APPLICATION HISTORY			
Application No.	Description	Decision Date	Decision
IR1252673	Preliminary Approval for Material Change of Use (Master Planning Community) and Development Permit for Reconfiguration of a Lot (1 Lot into 23 Lots plus Parkland).	25 September 2012.	Approved – NDN.

In September 2012 (via Negotiated Decision Notice), Council approved a development application seeking a Preliminary Approval for a Material Change of Use for a Master Planned Community, as well as a Development Permit for Reconfiguring a Lot (1 Lot into 23 Lots plus Parkland).

In summary, the application sought to convert the land from rural uses into urban uses consisting of a mixture of housing, commercial, retirement/aged care and parks/open space. The reconfiguring a lot component essentially sought to create ‘master lots’ with the preliminary approval putting in place a planning framework (to override the Planning Scheme) to allow a range of urban uses to occur on the land. The development is commonly referred to as the ‘Kingaroy North’ development.

Changes to the approval were made in both 2014 and 2018 such that the current version of the approval is a Preliminary Approval for a Material Change of Use for a Master Planned Community, as well as a Development Permit for Reconfiguring a Lot (1 Lot into 23 Lots plus Parkland).

No works have been carried out under the terms of the current approval nor have any subsequent approvals been obtained (for example, Operational Works permit/s). Extensions to the Currency Period have previously been granted by Council in November 2016 (for 4 years) and in March 2021 for 12 months. The approval has also benefitted from two automatic extensions that were declared in response to the Covid-19 pandemic (for a combined total of 18 months).

It is relevant that the Applicant submitted an extension request (for 4 years) in August 2019, which was recommended for refusal by Council officers due to the inconsistency of the approved development with the South Burnett Regional Council (SBRC) Planning Scheme 2017 and the lack of progress in progressing the development. Prior to Council approving the 12-month extension in March 2021, the applicant lodged a minor change application with a view to modifying the approved development to be more consistent with the planning framework under the SBRC Planning Scheme 2017.

Council ultimately determined that the extent of changes exceeded the Minor Change definition under the *Planning Act* and in August 2021 and the applicant submitted an ‘Other Change’ Application remains under assessment. In broad terms that application seeks to:

- reduce the extent of commercial development;

- increase the extent of housing;
- reduce the area of retirement/aged care;
- rationalize infrastructure networks; and
- reduce the number of master lots created.

Positively, the application seeks to make the approval more consistent with Council's current SBRC 2017 Planning Scheme through adoption of common terminology and zoning. In that sense, the further 12-month extension requested by the applicant is required to allow final negotiations to take place and for the Other Change application to be considered and decided by Council.

3. ASSESSMENT OF ASSESSMENT BENCHMARKS

Extension Application – Currency Period

The Extension Application seeks to extend the Currency Period of the development approval for Preliminary Approval for Material Change of Use (Master Planned Community) and Development Permit for Reconfiguration of a Lot (1 Lot into 23 Lots plus Parkland) (Council ref: IR1252673) for an additional period of 12 months.

Framework for Assessment

Categorising Instruments for Statutory Assessment

For the *Planning Act 2016*, the following Categorising Instruments may contain Assessment Benchmarks applicable to development applications:

- the Planning Regulation 2017;
- s87 (1) to (8) Assessing and deciding extension applications;
- the Planning Scheme for the local government area;
- any Temporary Local Planning Instrument; and
- any Variation Approval.

Of these, the planning instruments relevant to this application are discussed in this report.

PLANNING ACT 2016 s87

Assessing and deciding applications to extend a currency period.

1. *When assessing an extension application, the assessment manager may consider any matter that the assessment manager considers relevant, even if the matter was not relevant to assessing the development application. Note— For the assessment and deciding if an extension application for a development approval that was a PDA development approval, see also the Economic Development Act 2012, section 51AL.*
2. *The assessment manager must, within 20 business days after receiving the extension application, decide whether to —*
 - (a) *give or refuse the extension sought; or*
 - (b) *extend the currency period for a period that is different from the extension sought.*
3. *The assessment manager and the applicant may agree to extend the 20-business day period.*
4. *The assessment manager may decide the extension application even if the development approval was given because of an order of the P&E Court.*
5. *The assessment manager must, within 5 business days after deciding the extension application, give a decision notice to—*
 - (a) *the applicant; and*
 - (b) *any referral agency; and*
 - (c) *if the assessment manager was a chosen assessment manager—the prescribed assessment manager; and*

- (d) if the assessment manager is not a local government and the premises are in a local government area—the local government whose local government area includes the premises; and
 - (e) if the development approval was given because of an order of the P&E Court—the P&E Court; and
 - (f) if the development application for the development approval was called in—the Minister.
6. If a decision notice is given to the P&E Court, the P&E Court must attach the notice to the court’s file for the court’s order.
7. Despite section 85, the development approval lapses—
- (a) if the extension application is approved—at the end of the extended period; or
 - (b) if the extension application is refused and the applicant does not appeal—when the last of the following happens—
 - (i) the day notice is given under subsection (5);
 - (ii) the end of the currency period; or
 - (c) if the extension application is refused, the applicant does appeal and the appeal is dismissed or withdrawn—when the last of the following happens—
 - (i) the day the appeal is dismissed or withdrawn;
 - (ii) the end of the currency period; or
 - (d) if the extension application is refused, the applicant does appeal, and the appeal is allowed—at the end of the extended period decided by the court.
8. If the applicant does appeal, the applicant may not start or carry on development until the appeal is decided, unless allowed by an order of the P&E Court.

4.1. SECTION 87 PLANNING ACT 2016 DECIDING APPLICATION TO EXTEND THE CURRENCY PERIOD.

Relevant Matter	Response
Consistency with current local categorising instrument	Under the South Burnett Regional Council Planning Scheme 2017, the site and adjoining land to the east has been identified within the Emerging Community Zone. As described earlier the existing approval is inconsistent with various parts of the current planning scheme. However the current Other Change Application being assessed by Council seeks to align the approval with the current statutory planning framework, albeit within the context of the existing approval. The current extension request for 12 months is recommended for approval to allow Council sufficient time to complete its assessment and make a decision on the Other Change Application.
Community’s current awareness of the development approval	This request does not require consultation. Whilst public notification for the original development application occurred a substantial number of years ago, the local community would have a level of awareness as a result of the public notification undertaken as part of the Other Change (MCU21/0019).
Whether, if the request were refused: (i) further rights to make a submission may be available for a further development application; and (ii) the likely extent to which those rights may be exercised.	It is not recommended that the request be refused. If Council did decide to refuse this request, the Applicant would have the right to appeal that decision and/or make a new application over the land. In light of the history of applications, changes to the approval and previous extensions, it is likely that one or both courses of action would be pursued.
Compatibility with existing surrounding development.	Land to the north and west of the site is identified within the Rural Zone, with land to the immediate east situated within the Emerging Community Zone. It is considered that the application is compatible with existing surrounding development insofar as there are other urban uses surrounding the land and extending along Youngman Street, north to Taylors Road. In that sense the proposed development would not be an intrusion into an otherwise undeveloped area.
Referral agency conditions	Not applicable.

<p>Applicant's representations</p>	<p>The applicant's consultant (JFP Consultants) provided written representations to Council on 4 September 2024, seeking that the request for an extension to the currency period be approved based on the following grounds (in summary):</p> <ul style="list-style-type: none"> i. The approval was assessed and approved under the Kingaroy Shire Council IPA Planning Scheme 2006, where the site had split zoning including part Community Expansion, Residential and Rural Zones. The site is now zoned Emerging Community within the current South Burnett Regional Council Planning Scheme 2017. The development is consistent with the relevant overall outcomes and intent of the zone code, including – <ul style="list-style-type: none"> o Provide for an urban development of identified land at Kingaroy, Nanango, Murgon and Blackbutt for which a full assessment of site constraints and urban infrastructure servicing is required before development can occur. o Land is developed in an orderly sequence and in accordance with a structure planning process that includes the provision of infrastructure, consideration of environmental constraints and integration of development sites. o Development responds to land constraints, including but not limited to topography, bushfire and flooding. o Significant topographic, landscape, recreational and cultural features, as well as waterways, wetlands, natural habitat areas and corridors are protected and enhanced. ii. The current 'Other Change' is required to be assessed in the context of this development approval and can have regard to current laws and policies applying to the development including the South Burnett Regional Council Planning Scheme 2017. iii. The approval with the subsequent amendment as part of the Other Change Application is entirely consistent with resident expectations within the Emerging Community Zone. iv. We note that this approval has been updated to the Adopted Infrastructure Charges Regime. Therefore, infrastructure contributions applicable to this development approval have been calculated in accordance with South Burnett Regional Council's Adopted Infrastructure Charges Resolution.
<p>Provisions of Section 275R of the Planning Act 2016 (COVID-19 Extension to timeframes for undertaking approved development).</p>	<p>The currency period was automatically extended until 25 September 2023 in accordance with s275R of the <i>Planning Act 2016</i>. This has been noted within this report and this request to extend is for a further period.</p>

4. CONSULTATION

Referral Agencies

<p>State Assessment and Referral Agency</p>	<p>Not Applicable</p>
<p>Other</p>	<p>Not Applicable</p>

Council Referrals

<i>INTERNAL REFERRAL SPECIALIST</i>	<i>REFERRAL / RESPONSE</i>
Development Engineer	Not Applicable
Infrastructure Charges Unit	Not Applicable

5. RECOMMENDATION

It is recommended that this Extension Application under section 87 of the *Planning Act 2016* to development approval MCU21/0019 for a Preliminary Approval for Material Change of Use (Master Planned Community) and Development Permit for Reconfiguration of a Lot (1 Lot into 23 Lots plus Parkland) over land at the corner of Youngman Street and Taylors Road, Kingaroy (and described as Lot 3 on SP181686) be approved as stated below:

1. Extension to Currency Period – Currency Period to be extended by an additional 12 months from the 25 September 2024 to 25 September 2025.

ATTACHMENTS

1. Attachment A - Statement of Reasons [↓](#) 

NOTICE ABOUT DECISION – STATEMENT OF REASONS

The following information is provided in accordance with Section 63(4) & (5) of the Planning Act 2016

Applicant:	Kingaroy Investments Pty Ltd C/- JFP Consultants Pty Ltd
Application No:	MCU24/0031
Proposal:	Extension to Currency Period – Assessment under s87 of the <i>Planning Act 2016</i>
Street Address:	Corner of Youngman Street and Taylors Road
RP Description:	Lot 3 on SP181686
Assessment Type:	Impact Assessable
Number of Submissions:	N/A

On 16 October 2024 the above development was recommended for:

- Approval
 Refusal

1. Reasons for the Decision

It is recommended that the Extension Application made under section 87 of the Planning Act 2016 to development approval MCU21/0019 for a Preliminary Approval for Material Change of Use (Master Planned Community) and Development Permit for Reconfiguration of a Lot (1 Lot into 23 Lots plus Parkland) over land at the corner of Youngman Street and Taylors Road, Kingaroy (and described as Lot 3 on SP181686) be approved.

Council has considered the Extension to Currency Period in accordance with s87 of the *Planning Act 2016* and recommended approval to allow Council sufficient time to complete its assessment of and make a decision on the Other Change application (MCU21/0019).

12.11 PROPOSED MAJOR AMENDMENT TO THE SOUTH BURNETT REGIONAL COUNCIL PLANNING SCHEME

File Number: 16-10-2024

Author: Acting Manager Environment & Planning

Authoriser: Acting Chief Executive Officer

PRECIS

Proposed Major Amendment to the South Burnett Regional Council Planning Scheme 2017 – Adoption.

SUMMARY

Chapter 2, Part 4 of the Minister's Guidelines and Rules prescribes the process for making a major amendment to a planning scheme for section 20 of the *Planning Act 2016*. The proposed major amendment to the South Burnett Regional Planning Scheme 2017 (Major Amendment No. 1) was submitted for final Ministerial review and approval to adopt on 23 May 2024. The Planning Minister by letter dated 6 September 2024 has advised that South Burnett Regional Council may proceed to adopt Major Amendment No. 1 in accordance with the Minister's Guidelines and Rules.

Council must now decide to either adopt or not proceed with the proposed amendment to the planning scheme. This report proposes that Council adopt the South Burnett Regional Planning Scheme 2017 (Major Amendment No. 1) and decide its commencement date.

OFFICER'S RECOMMENDATION

That Council:

1. Adopts the major amendment to the South Burnett Regional Planning Scheme 2017 (Major Amendment No. 1) in accordance with Section 22.1 of the Minister's Guidelines and Rules.
2. Sets Monday 28 October 2024 as the commencement date for the Major amendment to the South Burnett Regional Planning Scheme 2017 (Major Amendment No. 1).
3. Authorises the Chief Executive Officer (or delegate) to complete all necessary steps to give effect to the major amendment to the South Burnett Regional Planning Scheme 2017 (Major Amendment No. 1).

BACKGROUND

Council resolved at its meeting of 24 February 2021, to make a major amendment to its planning scheme and endorsed proposed major amendment **1/2022 (Version 2.0)** to the South Burnett Region Planning Scheme 2017. This intent of the planning scheme amendment is to refine planning policy and effectiveness of the planning scheme in facilitating growth and investment, guide good development outcomes, as well as respond to changing community needs across the South Burnett Region.

The process for making a planning scheme amendment is set out in Chapter 2, Part 4 of the Minister's Guidelines and Rules (MGR). The MGR is a statutory instrument made under the *Planning Act 2016*. The *Planning Act 2016* also sets out various requirements for planning schemes, including that they are consistent with certain regulated requirements (e.g. use terms and definitions) and a with higher-order planning instruments (e.g. the State Planning Policy 2017).

After deciding to make a planning scheme amendment, Council is required under the MGR to submit its proposed amendment to the Planning Minister for a State interest review and approval to proceed to formal public consultation.

By letter dated 3 August 2022, Council submitted its proposed amendment and proposed consultation strategy to the Planning Minister via the Department of State Development, Infrastructure, Local Government and Planning (DSDILGP). DSDILGP commenced the State interest review on 4 August 2022. This process involves DSDILGP coordinating a review of the proposed amendment by various State agencies and departments, for consistency with the regulated requirements and State planning interests. This informs the preparation of a DSDILGP brief and recommendations to the Planning Minister.

Having received, reviewed, and consolidated the feedback from across State agencies and departments, DSDILGP issued Council with a Request for Further Information and Notice of Advice under section Chapter 2, Part 4, step 17.3 of the MGR dated 6 December 2022. Council resolved at its meeting of 22 February 2023 to respond to this request, which occurred via letter dated 22 March 2023.

By letter dated 2 November 2023, the Planning Minister advised Council of the outcome of the State interest review and that it could proceed to public consultation (Attachment B). In proceeding to public consultation, Council required to undertake public consultation in accordance with the Communications Strategy (Attachment C).

Public consultation of the proposed planning scheme was undertaken between Monday 4 December 2023 and Monday 5 February 2024. Ten (10) submissions received during public notification were considered and revisions were made to the planning scheme. Council decided to request ministerial approval to proceed to adopt the planning scheme. This request was formally made to the Planning Minister by way of a letter from Council dated 23 May 2024.

By reply letter (Attachment A) dated 6 September 2024, the Planning Minister, being the Honourable Meaghan Scanlon, Minister for Housing, Local Government and Planning and Minister for Public Works (DHLGPPW, formerly DSDILGP) granted approval to Council to adopt the amended planning scheme (Attachment D).

In order to adopt and commence the amended planning scheme, the process actions of section 22 of the MGR must be undertaken.

MGR PLAN MAKING PROCESS

The next process actions required of Council under Chapter 2, Part 4 of the MGR are:

Section 22.1 *If the Minister has notified the local government that it may adopt the proposed amendment, the local government must—*

- (a) *decide—*
 - (i) *to adopt the proposed amendment; or*
 - (ii) *not to proceed with the proposed amendment; and*
- (b) *publish a public notice in accordance with the Act and the requirements prescribed in Schedule 5; and*
- (c) *give notice as required under Chapter 4, Part 1, section 3.13.*

Section 22.2 *The local government must, within 10 days of giving public notice under this section, give the chief executive—*

- (a) *a copy of the public notice; and*
- (b) *if adopted, a certified copy of the major amendment including—*
 - (i) *an electronic copy of the amendment or instrument; and*
 - (ii) *a copy of all electronic planning scheme spatial data files (mapping) relevant to the major amendment.*

DECIDE TO ADOPT OR TO NOT PROCEED

Council must resolve whether to:

- (a) adopt the proposed amendment; or
- (b) decide not to proceed with the proposed amendment.

The recommended option is that Council decides to adopt the proposed amendment. Should Council decide to proceed with the adoption of the Major amendment to the South Burnett Regional Planning Scheme 2017 (Major Amendment No. 1), then it is required to give public notice of its decision in the Government Gazette, a local newspaper in circulation with the South Burnett Region and together with making the planning scheme available on the Council's website. Council must then also provide copies of these public notices and a certified electronic copy of amended planning scheme to the chief executive of the Act.

It is recommended that Council adopt the proposed amendment to ensure the South Burnett Regional Planning Scheme remains contemporary, fit-for-purpose and incorporates matters that effect the appropriate facilitation of development in the region.

There are no known or foreseeable reasons not to proceed with the proposed planning scheme.

Notwithstanding, if Council were of a mind to not proceed with the proposed planning scheme, such a decision must be publicly notified in the Government Gazette, a local newspaper and on Council's website. Notice of this decision and copies of the published public notices are required to be given to the chief executive of the Act.

COMMENCEMENT DATE

If Council decides to adopt the proposed amendment to the planning scheme, then it will commence in effect when either all public notification requirements have been complied with or on such later date as set by the Council.

To provide both sufficient time to comply with all public notification requirements, as well as certainty in relation to the commencement of the amended planning scheme, it is recommended that Council set Monday 28 October 2024 as the commencement date for the amended planning scheme.

TRANSITIONAL ARRANGEMENTS

It is advised that in accordance with section 29 of the *Planning Act 2016* an applicant may apply to Council for a development application to be considered under a superseded planning scheme for a period of one (1) year after the day the planning scheme creating the superseded planning scheme took effect. If Council approves this request the applicant, then has a further six (6) months in which time they must lodge the development application that shall be assessed under the regime of the superseded planning scheme with no reference to the more recently gazetted amended planning scheme.

ADVERSE PLANNING CHANGES AND NOTE ABOUT COMPENSATION UNDER THE ACT

If Council decides to adopt the proposed amendment and it includes a planning change to which section 30 of the *Planning Act* applies there is a risk of a person seeking compensation.

Section 30 of the Act sets out when a person may qualify to seek compensation from a local government in relation to an adverse planning change. An "adverse planning change" is defined as "a planning change that reduces the value of an interest in premises", however there are exclusions which include, among others:

- where the change has the same effect as another statutory instrument (this would apply for instance in relation to provisions that are presently given effect under the State Planning Policy); or

- where the change is made to reduce a material risk or serious harm to persons or property on the premises from natural events or processes (for example bush fire or flooding); or
- where the change is about the relationships between, the location of, or the physical characteristics of, buildings, works or lots, if the yield achievable is not substantially different from the yield achievable before the change.

Section 31 of the Act sets out the circumstances in which an affected owner may seek to claim compensation. While legal advice would need to be sought on a case-by-case basis, in many potential instances the right to seek compensation in relation to an adverse planning change only arises if:

- the owner has sought to use the transitional provisions and the local government has refused a superseded planning scheme request; and
- a development application is made and assessed under the new planning scheme; and
- the development application is refused, conditioned or only approved in part.




There are also limitation periods which apply to claiming compensation (2 years for a public purpose change or 6 months after the giving of certain decision notices).

CONCLUSION

The Planning Minister has given approval for Council to adopt the proposed Major amendment to the South Burnett Regional Planning Scheme 2017 (Major Amendment No. 1). It is important that the Council's systems are fully functional and the remaining required process steps are completed prior to commencement of the amended planning scheme. Commencement of the amended planning scheme is therefore proposed for Monday 28 October 2024.

The adoption of the Major Amendment No. 1 is the final stage of an extensive and protracted plan-making process which commenced in 2021, and has been carried out in accordance with the requirements of the Act and the MGR.

ATTACHMENTS

1. **Attachment A - Minister for Housing Letter to proceed to adopt Major Planning Scheme Amendment** [↓](#) 
2. **Attachment B - Deputy Premier proceed to public consultation of Major Planning Scheme Amendment** [↓](#) 
3. **Attachment C - Communications Strategy** [↓](#) 
4. Attachment D – Proposed Major Amendment Final Version



Minister for Housing, Local Government and Planning
Minister for Public Works

Our Ref: MC24/2157
Your ref: 3170959

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6 SEP 2024

Councillor Kathy Duff
Mayor
South Burnett Regional Council
mayor@sbrc.qld.gov.au

Dear Councillor Duff

Thank you for the letter of 23 May 2024 from the South Burnett Regional Council (the council) requesting approval to adopt the proposed Major Amendment No. 1 – South Burnett Regional Planning Scheme (the proposed amendment) to the *South Burnett Regional Council Planning Scheme 2017*.

The proposed amendment has been considered in accordance with chapter 2, part 4, section 21.4 of the Minister's Guidelines and Rules (MGR).

I am pleased to advise that in accordance with chapter 2, part 4, section 21.5 of the MGR, the council may proceed to adopt the proposed amendment, as submitted to the Department of Housing, Local Government, Planning and Public Works on 10 July 2024.

If you require further information, my Chief of Staff, Ms Clare Manton can be contacted on (07) 3719 7170 or by email at clare.manton@ministerial.qld.gov.au

Yours sincerely



Meaghan Scanlon MP
Minister for Housing, Local Government and Planning
Minister for Public Works



Hon Steven Miles MP
Deputy Premier
Minister for State Development, Infrastructure,
Local Government and Planning
Minister Assisting the Premier on Olympic and Paralympic Games Infrastructure

Our ref: MC22/3078

Your ref: 2933095

~ 2 NOV 2023

Councillor Brett Otto
Mayor
South Burnett Regional Council
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ABN 65 959 415 158

Dear Councillor Otto

Thank you for the letter of 3 August 2022 from the South Burnett Regional Council advising of the council's decision to make a major amendment to the South Burnett Regional Council Planning Scheme 2017 (the planning scheme). I am writing to notify you of the outcome of the state interest review in accordance with chapter 2, part 4, section 17.5 of the Minister's Guidelines and Rules (MGR).

As part of the state interest review, and in accordance with section 17.2 of the MGR, officers from the Department of State Development, Infrastructure, Local Government and Planning (the department), together with officers from other state agencies, have assessed the proposed amendment against the *Planning Act 2016*, the Planning Regulation 2017 and the state interests contained in the State Planning Policy, Wide Bay Burnett Regional Plan 2011 and other legislation.

I am pleased to advise that, in accordance with the MGR, I am satisfied the proposed amendment appropriately integrates the relevant state interests and that you may now proceed to public consultation.

I appreciate the considerable effort that has gone into the proposed amendment to date. I encourage council officers to continue to engage with officers from the department, both during and after public consultation, in order to further refine the proposed amendment to ensure its successful implementation.

If you require any further information regarding this matter, please contact Ms Katharine Wright, Chief of Staff in my office, by email at katharine.wright@ministerial.qld.gov.au or by telephone on (07) 3719 7100.

Yours sincerely



STEVEN MILES MP
DEPUTY PREMIER
Minister for State Development, Infrastructure,
Local Government and Planning
Minister Assisting the Premier on
Olympic and Paralympic Games Infrastructure



CONSULTATION REPORT

PROPOSED MAJOR AMENDMENT NO. 1 – SOUTH BURNETT REGIONAL PLANNING SCHEME

4 DECEMBER 2023 TO 5 FEBRUARY 2024

SOUTH BURNETT REGIONAL COUNCIL

April 2024

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EXECUTIVE SUMMARY

The purpose of this report is to provide an overview of the public engagement activities undertaken, to provide an overview of the submissions received, and to demonstrate compliance with the regulatory requirements for public consultation of the proposed major amendment (Major Amendment No. 1) to the South Burnett Regional Planning Scheme 2017 (planning scheme). This report will form part of South Burnett Regional Council's submission to the Planning Minister requesting approval to adopt the proposed major amendment.

The Council was advised by the chief executive of the *Planning Act 2016*, that it could proceed to undertake public consultation of the proposed planning scheme by notice dated 2 November 2023.

The public consultation activities were carried out from Monday 4 December 2023 to Monday 5 February 2024.

Council undertook a thorough and effective program of public engagement activities during the public consultation period, which included:

- Publishing and promoting a dedicated page on Council's website with information about the project, making submissions and providing access to all relevant documents, maps, supporting reports and fact sheets.
- Posting a notice in each of the seven (7) Council Branch Offices (Blackbutt, Kingaroy, Kingaroy Library, Murgon, Nanango, Wondai and Proston) about the public consultation period and keeping copies of the proposed planning scheme and mapping available for inspection or purchase.
- Publishing a public notice in a newspaper circulating locally, being the Thursday 7 December 2023 edition of *The Burnett Today*.
- Creating a social media (Facebook) post on 4 December 2023 and 5 January 2024.
- Promoting the dedicated website page and the consultation in social media posts.
- Promoting an email address for contacting Council and making Council's staff available to respond to calls and emails received from members of the public about the proposed planning scheme for the duration of the public consultation period.

Council received 10 submissions during the public notification period. Matters raised in submissions included, but were not limited to:

- Key Resource Areas (KRAs)
- Class 10 buildings
- Minimum lot size in the Winery Precinct
- Subdivision in the Rural Residential Zone
- Biodiversity
- Car parking rates
- Bushfire hazards
- Typographical errors

Public consultation has been undertaken generally in accordance with the Communications Strategy and Community Engagement Action Plan dated December 2021 submitted to the chief executive of the *Planning Act 2016* on 3 August 2022.

1.0 INTRODUCTION

On 24 February 2021, South Burnett Regional Council (Council) resolved to commence making a major amendment (Major Amendment No. 1) to its planning scheme to ensure it remained contemporary, reflected Council's current policy positions and appropriately managed planning and development across the South Burnett Region.

On 3 August 2022, Council gave notice to the chief executive to commence the State interest review.

By letter dated 2 November 2023, the chief executive advised Council of the outcome of the State interest review and that it could proceed to public consultation. In proceeding to public consultation, Council carried out consultation in accordance with the Communications Strategy and Community Engagement Action Plan dated December 2021.

Public consultation of the proposed planning scheme was undertaken between Monday 4 December 2023 to Monday 5 February 2024. In order to progress the major amendment, Council is now required to consider submissions received during public consultation, decide on any changes to be made to the proposed planning scheme, and subsequently request Ministerial approval to proceed to adopt the proposed planning scheme.

2.0 CONSULTATION PERIOD

As required by section 18(5) of the *Planning Act 2016*, provides that the consultation period is a period "of at least 20 business days after the day the public notice is published in a newspaper circulating in the Local Government area."

Council published the proposed amendments to the planning scheme (including maps and planning scheme policies) together with supporting reports and factsheets on a dedicated page of its website (<https://www.southburnett.qld.gov.au/planning-building-plumbing/planning-development/planning-scheme>), on 4 December 2023.

All relevant materials were available by request from each of Council's Customer Service Centres from the morning of Monday 4 December 2023.

The local newspaper circulating within the South Burnett Region is only published weekly on a Thursday. The public notice advertising public consultation of the proposed planning scheme was therefore published in the Thursday 7 December 2023 edition of The Burnett Times.

We note for completeness that the definition of business day excludes any days between 25 December and 2 January. Despite the public notification occurring during this period, it ran for 38 business days in total which exceeded both the 30 business day minimum in the consultation strategy and the 20 business day minimum in the MGR.

3.0 ENGAGEMENT AND CONSULTATION ACTIONS

As required by section 18(5) of the *Planning Act 2016*, requires that public consultation activities include publishing at least one public notice about the proposal to amend the planning scheme in a newspaper circulating in the local government area.

The approved Communications Strategy then sets out further engagement and consultation activities to be undertaken during the public consultation stage of the process. These were:

- Preparation of print materials including fact sheets and a guide to making a 'properly made submission'.
- Advertisement in the local newspaper and community service announcements.
- Placing information about public consultation and how to view the proposed planning scheme on Council's website.

In addition to the above Council distributed two (2) Facebook posts on 4 December 2023 and 5 January 2024 and provided emails to 13 identified stakeholders, including traditional owners, business groups, and community and environmental groups.

3.1 PUBLIC NOTICE

A public notice was published in the Thursday 7 December 2023 edition of The Burnett Times. The content of this public notice complied with the regulatory requirements. A copy of the public notice is provided in **Appendix A – Evidence of Engagement Actions**.

3.2 WEBSITE

For the purpose of public consultation of the proposed planning scheme, Council established a dedicated major amendment section on its website, <https://www.southburnett.qld.gov.au/planning-building-plumbing/planning-development/planning-scheme>.

This webpage and its content went live on Monday 4 December 2023.

The webpage included the following which could be viewed and downloaded:

- the proposed planning scheme (marked up version).
- the proposed planning scheme maps.
- Fact sheets, including 'Making a submission about the proposed planning scheme amendment'; 'What is a planning scheme and how do I read a planning scheme'; and 'Summary of key proposed changes'.

The webpage remained live and access to all of the above content and documents were maintained until after Monday 5 February 2024.

Screen clips of the dedicated webpage taken during the consultation period are provided in **Appendix A – Evidence of Engagement Actions**.

3.3 MATERIAL AVAILABLE AT CUSTOMER SERVICE CENTRES

From opening on Monday 4 December 2023, Council displayed hardcopies of the same public notice published in The Burnett Times within the reception area of each of its Customer Service Centres (Blackbutt, Kingaroy, Kingaroy Library, Murgon, Nanango, Wondai and Proston). The

display (and or copies by request) of these materials were maintained (or available by request) for the duration of the consultation period.

3.4 SOCIAL MEDIA

South Burnett Regional Council maintains a Facebook profile with '10K' followers. Council regularly uses Facebook to distribute public and community notices.

On 4 December 2023, a post was distributed by Council via Facebook advising of public consultation of the proposed planning scheme. This post included a website link that contained a marked-up document illustrating the proposed amendments, the proposed mapping, and three factsheets relating to making a submission, what a planning scheme is, and a summary of the key proposed changes. On 5 January 2024, a further post was distributed by Council via Facebook advising of public consultation of the proposed planning scheme.

A screenshot of the Facebook posts and website link is provided in **Appendix A – Evidence of Engagement Actions**.

3.5 STAKEHOLDER EMAILS

Council provided emails to 13 identified stakeholders, including traditional owners, business groups, and community and environmental groups during the public consultation period. This email encouraged stakeholders to review the document and provide feedback, providing a link to Council's website containing all relevant documentation and maps, and identifying where submissions can be lodged.

A screenshot of the email provided to all necessary stakeholders is included in **Appendix A – Evidence of Engagement Actions**.

4.0 SUBMISSIONS

An overview of each of the 10 submissions received, a summary of considerations and the corresponding response action are set out in Appendix B – Consideration of Submissions.

So as to protect the personal identifying information of submitters, submission are identified in this report by way of submission reference rather than name and personal contact details.

5.0 CONCLUSION

In conclusion, this report finds that thorough, effective and adequately compliant public consultation of the proposed major amendment (Major Amendment No. 1) to the planning scheme has been undertaken.

This report demonstrates that all submissions, as well as other community feedback received during the public consultation process, has been considered by Council.

In response to submissions and other community feedback, the following actions, some of which involve making changes to the publicly notified version of the proposed planning scheme, are to be taken in processing this plan-making process:

Changes to the proposed major amendment (Major Amendment No. 1):

- Inclusion of new Overlay Map 7.6, noting that the KRA shown on this map was referenced in the cover page in the previous version of the scheme.
- Amend PO14 in the Rural Zone Code to reference 20ha rather than 10ha.
- Removal of Part 4 of the Low Density Residential Zone code (and appropriate consequential updates to references)
- Amend Table 5.5.13 to increase the maximum size limitation for dual occupancies in the Rural Zone (to occur via code assessment) to 125sqm.
- Amend Table 5.5.13 so that the requirements for development of caretaker's accommodation reference section 5, not section 6.
- Minor other amendments to correct typos and formatting.

APPENDIX A: EVIDENCE OF ENGAGEMENT ACTIONS

Newspaper Clipping – 7 December 2023

PUBLIC NOTICE

PROPOSED AMENDMENT TO THE SOUTH BURNETT REGIONAL COUNCIL PLANNING SCHEME

South Burnett Regional Council provides notice of public consultation on the proposed Major Amendment No. 1 to the *South Burnett Regional Council Planning Scheme (2017)*.

The overall purpose and general effect of the proposed amendment is to ensure future land use and development is adequately facilitated while being appropriately located and designed to support the growth, prosperity and health of the people and environment of the South Burnett Region during the balance of the planning period of the planning scheme.

Public Consultation Period

The consultation period for the proposed Major Amendment No. 1 is from **Monday 4 December 2023 to Monday 5 February 2024 at 5pm.**

During the public consultation period, any person can view and download a version of the planning scheme (with the proposed amendments clearly identified) on Council's website at www.southburnett.qld.gov.au/planning-building-plumbing/planning-development/planning-scheme and/or view and purchase a copy of that same amended version of the planning scheme at South Burnett Regional Council's Branch Offices:

- **Blackbutt:** 69 Hart Street, Blackbutt
- **Kingaroy:** 45 Glendon Street, Kingaroy
- **Kingaroy Library:** 45 Glendon Street, Kingaroy
- **Murgon:** 42 Stephens Street West, Murgon
- **Nanango:** 48 Drayton Street, Nanango
- **Wondai:** MacKenzie Street, Wondai; and
- **Proston:** 34 Blake Street, Proston

Submissions

Any person may make a submission about any aspect of the proposed Major Amendment No. 1 within the consultation period. A properly made submission must:


- be in writing (including by electronic means);
- include the full name and residential or business address of each person making the submission;
- state a postal or electronic address for service of a response to the submission;
- be signed by each person making the submission (unless made electronically);
- state the grounds of the submission and the facts and circumstances relied on in support of the grounds;
- be made to South Burnett Regional Council; and
- be received by Council on or before 5 February 2024 at 5pm.

Submissions can be lodged:

- by email to info@sbrc.qld.gov.au
- by post to PO Box 336, Kingaroy Qld 4610
- in person at one of South Burnett Regional Council's Branch Offices listed above.

Enquiries

For enquiries about proposed Major Amendment No. 1, contact Council on (07) 4189 9100 or info@sbrc.qld.gov.au, or visit council's website www.southburnett.qld.gov.au/planning-building-plumbing/planning-development/planning-scheme.



Mark Pitt
Chief Executive Officer – South Burnett Regional Council

12651939-AA49-23

Council’s website – Dedicated webpage – Includes marked up version of major amendment, maps, supporting material (including factsheets)

PLANNING SCHEME

PLANNING SCHEME 2017 V1.4
 A planning scheme is a legal document prepared by a local council to regulate the use and development of land.

ADMINISTRATIVE AMENDMENT 4 OF 2017
 On 16 December 2020, Council resolved to adopt Administrative Amendment 4 into the South Burnett Regional Council 2017. These amendments are reflected in the South Burnett Regional Council 2017 – Version 1.4 and commenced on 4 January 2021.

The purpose and general effect of the amendment is to amend, formatting, grammatical, spelling and mapping errors and corrects cross-references to planning scheme.

A full list of amendments made under the Administrative Amendment 4 is available [here](#).

A consolidated version of the South Burnett Regional Council 2017 (Version 1.4), including the administrative amendment can be viewed online [here](#).

PLANNING SCHEME AMENDMENT V2.0 (MAJOR AMENDMENT)
 Council resolved to make a major amendment to its current planning scheme on 24 February 2021. Further by resolution at Council’s General Meeting on 20 July 2022, Council endorsed the proposed major amendment which has been prepared and submitted to the State Government for State Interest check under the Minister’s Guidelines and Rules.

The amendment package is deemed to be a “major” amendment to the planning scheme requiring a formal State Interest review and public consultation prior to adoption by Council. Council is proceeding to public consultation as the state interest review stage has concluded.

The proposed amendment will be open for formal public consultation from Monday 4 December to Monday 5 February 2024 at 5pm. To keep up to date with the progress of the planning scheme amendment please check Council’s website for updates.

HAVE YOUR SAY!

Proposed Major Amendment No. 1 to the South Burnett Regional Council Planning Scheme

South Burnett Regional Council is pleased to advise that the proposed Major Amendment No. 1 is now on public display. The community and stakeholders are encouraged to review the document and invited to provide feedback.

The purpose of the proposed Major Amendment No. 1 is to ensure future land use and development is adequately facilitated while being appropriately located and designed to support the growth, prosperity and health of the people and environment of the South Burnett Region during the balance of the planning period of the planning scheme.

The proposed amendments (including maps) can be via the links below or in person at Council’s Branch Offices in Blackbutt, Kingaroy, Murgon, Nanango, Wondai and Proston. Interested parties may also request to purchase a copy of the document from council.

- email to info@sbrcc.qld.gov.au
- in person at Council’s Branch Offices in Blackbutt, Kingaroy, Kingaroy Library, Murgon, Nanango, Wondai and Proston.

The proposed Major Amendment No. 1 to the South Burnett Regional Council Planning Scheme

Click [HERE](#) to download a copy of the marked-up document illustrating the amendment to the South Burnett Regional Council Planning Scheme proposed Major Amendment No. 1, excluding mapping which is downloadable separately (due to file size).

Note: Changes are not proposed to the Local Government Infrastructure Plan (LGIP) as part of Major Amendment No. 1. A separate plan-making process is required to amend an LGIP.

To view or download the proposed new mapping to be used for Schedule 2 of the South Burnett Regional Council Planning Scheme as proposed by Major Amendment No. 1, click on the links below:

REEL PLANNING

Zone maps	
Zone Map - 01	South Burnett
Zone Map - 02 - 7	Kingaroy, Nanango, Blackbutt, Murgon, Wondai, Proston
Overlay maps	
Overlay Map - 1	Airport Environs Overlay
Overlay Map - 2	Bushfire Hazard Overlay
Overlay Map - 3	Flood Hazard Overlay
Overlay Map - 4	Regional Infrastructure Overlay
Overlay Map - 5	Biodiversity Areas Overlay
Overlay Map - 6	Water Catchments Overlay

Note: Changes are not proposed to the Local Government Infrastructure Plan (LGIP) mapping as part of Major Amendment No. 2. A separate plan-making process is required to amend an LGIP.

Fact sheets

The following factsheets may assist you in understanding key aspects of the proposed Major Amendment No. 1 and its effect:

- Making a submission about the proposed planning scheme amendment - [Fact Sheet 1](#)
- What is a planning scheme and how do I read a planning scheme - [Fact Sheet 2](#)
- Summary of key proposed changes - [Fact Sheet 3](#)

Any person can make a written submission about any aspect of the proposed amendments, during the public consultation period.

The public consultation period is from Monday, 4 December 2023 up to and including Monday, 5 February 2024 at 5pm.

Have your say - making a submission

Council is seeking your feedback before finalising and making a decision to adopt the proposed amendments.

For your submission to be properly made - required by legislation to be considered - please:

- make your submission in writing or by email
- include your name and address
- if made in writing, include your signature
- make sure it is received by council, by 5pm on 5 February 2024.

Your submissions can be given to council by:


- email to info@sbrc.qld.gov.au
- post to PO Box 336, Kingaroy Qld 4610
- in person at Council's Branch Offices in Blackbutt, Kingaroy, Murgon, Nanango, Wondai and Proston.

If you have queries about making a submission, contact Council on (07) 4189 9100 or email info@sbrc.qld.gov.au

INDICATIVE TIMELINE

	13 July 2022	Council proposed to amend SBRC Plan - Completed
	August 2022 – October 2022 November – December 2023	Queensland Government Review - Completed
WE ARE HERE	Monday 4 December 2023 to Monday 5 February 2024	Public consultation including an opportunity to have your say on the proposed changes - indicative timeframe subject to change
Dates subject to change	Future dates unconfirmed	Council to review public submissions and make recommendations - indicative timeframe subject to change
		Council to submit planning scheme for Final Queensland Government review - indicative timeframe subject to change
		Queensland Government approval to adopt and Council adoption and gazettal - indicative timeframe subject to change

Facebook Post – 4 December 2023

 South Burnett Regional Council ...
4 Dec 2023 · 🌐

Public Consultation – Proposed Planning Scheme amendment – Major Amendment No. 1

South Burnett Regional Council is pleased to advise that the proposed Major Amendment No. 1 to the South Burnett Regional Council Planning Scheme (2017) has been prepared and is now on public display for comment. Written submissions may be made during the following period:
Monday 4 December 2023 to Monday 5 February 2024 at 5pm
Any person can make a written submission about any aspect of the proposed Major Amendment No. 1 during the public consultation period.
To review the proposed amendment:
The proposed Major Amendment No. 1 (including mapping) and supporting documents can be viewed:
✓ online at <https://www.southburnett.qld.gov.au/planning-building-plumbing/planning-development/planning-scheme>
✓ in person at South Burnett Regional Council's Branch Offices

To have your say:

Submissions must be made in writing or by email. Submissions can be lodged:

Facebook Post – 4 December 2023 (continued)

To have your say:

Submissions must be made in writing or by email. Submissions can be lodged:

- By email to info@sbrc.qld.gov.au
- By post to PO Box 336, Kingaroy Qld 4610
- In person at one of South Burnett Regional Council's Branch Offices listed above.

For more information:

For more information about the proposed Major Amendment No. 1 (including details on how to make a 'properly made' submission), contact Council on 4189 9100 or visit council's website: <https://www.southburnett.qld.gov.au/planning-building-plumbing/planning-development/planning-scheme> or email info@sbrc.qld.gov.au.
[#sbrc](#) [#sbrcplanning](#) [#southburnettregion](#)



Website Link from Facebook Post – 4 December 2023

PLANNING SCHEME AMENDMENT V2.0 (MAJOR AMENDMENT)

Council resolved to make a major amendment to its current planning scheme on 24 February 2021. Further by resolution at Council's General Meeting on 20 July 2022 Council endorsed the proposed major amendment which has been prepared and submitted to the State Government for State Interest check under the Minister's Guidelines and Rules.

The amendment package is deemed to be a "major" amendment to the planning scheme requiring a formal State Interest review and public consultation prior to adoption by Council. Council is proceeding to public consultation as the state interest review stage has concluded.

The proposed amendment will be open for formal public consultation from Monday 4 December to Monday 5 February 2024 at 5pm. To keep up to date with the progress of the planning scheme amendment please check Council's website for updates.



Proposed Major Amendment No. 1 to the South Burnett Regional Council Planning Scheme

South Burnett Regional Council is pleased to advise that the proposed Major Amendment No. 1 is now on public display. The community and stakeholders are encouraged to review the document and invited to provide feedback.

The purpose of the proposed Major Amendment No. 1 is to ensure future land use and development is adequately facilitated while being appropriately located and designed to support the growth, prosperity and health of the people and environment of the South Burnett Region during the balance of the planning period of the planning scheme.

The proposed amendments (including maps) can be via the links below or in person at Council's Branch Offices in Blackbutt, Kingaroy, Murgon, Nanango, Wondai and Proston. Interested parties may also request to purchase a copy of the document from council.

- email to info@sbrcc.qld.gov.au
- in person at Council's Branch Offices in Blackbutt, Kingaroy, Kingaroy Library, Murgon, Nanango, Wondai and Proston.

The proposed Major Amendment No. 1 to the *South Burnett Regional Council Planning Scheme*

Click [HERE](#) to download a copy of the marked-up document illustrating the amendment to the South Burnett Regional Council Planning Scheme proposed Major Amendment No. 1, excluding mapping which is downloadable separately (due to file size).

Note: Changes are not proposed to the Local Government Infrastructure Plan (LGIP) as part of Major Amendment No. 1. A separate plan-making process is required to amend an LGIP.

To view or download the proposed new mapping to be used for Schedule 2 of the South Burnett Regional Council Planning Scheme as proposed by Major Amendment No. 1, click on the links below:

Facebook Post – 5 January 2024

South Burnett Regional Council

Posts About Videos More ▾

South Burnett Regional Council

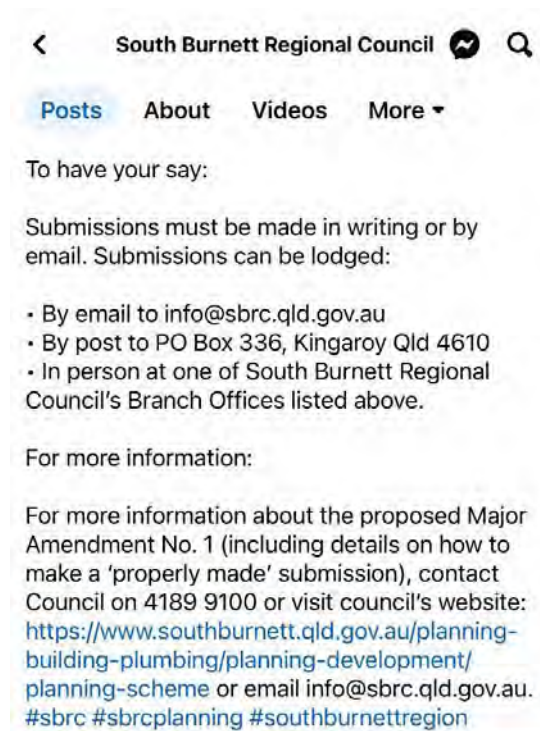
5 Jan · 🌐

Public Consultation – Proposed Planning Scheme amendment – Major Amendment No. 1

South Burnett Regional Council is pleased to advise that the proposed Major Amendment No. 1 to the South Burnett Regional Council Planning Scheme (2017) has been prepared and is now on public display for comment.

Written submissions may be made during the following period:
Monday 4 December 2023 to Monday 5 February 2024 at 5pm
Any person can make a written submission about any aspect of the proposed Major Amendment No. 1 during the public consultation period.

To review the proposed amendment:
The proposed Major Amendment No. 1 (including mapping) and supporting documents can be viewed:
✓ online at <https://www.southburnett.qld.gov.au/planning-building-plumbing/planning-development/planning-scheme>

Facebook Post – 5 January 2024 (continued)

< South Burnett Regional Council

Posts About Videos More ▾

To have your say:

Submissions must be made in writing or by email. Submissions can be lodged:

- By email to info@sbrc.qld.gov.au
- By post to PO Box 336, Kingaroy Qld 4610
- In person at one of South Burnett Regional Council's Branch Offices listed above.

For more information:

For more information about the proposed Major Amendment No. 1 (including details on how to make a 'properly made' submission), contact Council on 4189 9100 or visit council's website: <https://www.southburnett.qld.gov.au/planning-building-plumbing/planning-development/planning-scheme> or email info@sbrc.qld.gov.au.
[#sbrc](#) [#sbrcplanning](#) [#southburnettregion](#)



Stakeholder Email

Dear [name]

Proposed Major Amendment No. 1 to the South Burnett Regional Council Planning Scheme

South Burnett Regional Council is pleased to advise that the proposed Major Amendment No. 1 is now on public display. You have been identified as a key stakeholder for the project and we invite you to review the document and provide feedback.

The purpose of the proposed Major Amendment No. 1 is to ensure future land use and development is adequately facilitated while being appropriately located and designed to support the growth, prosperity and health of the people and environment of the South Burnett Region during the balance of the planning period of the planning scheme.

The proposed amendments including maps and information on how to have your say can be viewed [HERE](#) or in person at Council's Branch Offices in Blackbutt, Kingaroy, Murgon, Nanango, Wondai and Proston. Interested parties may also request to purchase a copy of the document from Council.

Any person can make a written submission about any aspect of the proposed amendments, during the public consultation period from Monday 4 December 2023 to Monday 5 February 2024 at 5pm. Submissions must be made in writing or by email. Submissions can be lodged:

- By email to info@sbrc.qld.gov.au
- By post to PO Box 336, Kingaroy Qld 4610
- In person at one of South Burnett Regional Council's Branch Offices:
 - **Blackbutt:** 69 Hart Street, Blackbutt
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 - **Nanango:** 48 Drayton Street, Nanango
 - **Wondai:** MacKenzie Street, Wondai
 - **Proston:** 34 Blake Street, Proston

If you have queries about making a submission, contact Council on (07) 4189 9100 or email info@sbrc.qld.gov.au

APPENDIX B: CONSIDERATION OF SUBMISSIONS

Table 1: Consideration of Submissions

SUBMISSION		DESCRIPTION	CONSIDERATION	RESPONSE ACTION
Ref	Date Rec			
S1	20/12/2023	<p>Submission relates to Jefferies Road Key Resource Area – KRA 168 and Manar Road Key Resource Area – KRA 169 which were recently approved by the Planning and Resources Ministers.</p> <p>Submitter advised that the State Planning Policy July 2017 (SPP) Interactive Mapping System (IMS), Development Assessment Mapping System (DAMS), the SPP state interest guidance material concerning mining and extractive resources, and the Department of Resources (DoR) online mapping tool "GeoResGlobe", will be updated to include these new KRAs.</p> <p>Submitter has requested that Council applies the relevant KRA assessment benchmarks in the SPP mining and extractive resources state interest to any new assessable developments proposed within the new KRAs.</p>	<p>Overlay Map OM7 (Extractive Resources Overlay) identifies Key Resource Areas (KRAs) and their associated separation areas and Transport Routes.</p> <p>New KRAs have been declared by the Planning and Resource Ministers and the submission recommends that the planning scheme be amended to reflect these new Areas.</p> <p>In assessing any development applications Council is required to consider any State interest (including KRAs) that is not fully reflected in the planning scheme. In other words, even if the planning scheme mapping is not updated to reflect the new KRAs, Council will need to have regard to them in the assessment of any application.</p> <p>Council received advice about the KRAs during the planning scheme amendment process. The new KRAs have therefore already being shown on Overlay Map OM7</p>	<p>No changes are required however on review of this matter it was determined that while Overlay Map 7.6 (Manor Road) was referenced on the cover sheet, the detail map was not included in the set. The updated Overlay Map 7.6 is now included.</p>

REEL PLANNING

SUBMISSION		DESCRIPTION	CONSIDERATION	RESPONSE ACTION
Ref	Date Rec			
S2	02/01/2024	Submission relates to introducing a prohibition on the construction of Class 10a buildings on land where there are no existing dwellings or dwellings subject to a building application.	<p>The submission seeks to prevent the potential for class 10a buildings (typically sheds) to be constructed on vacant land and used as a habitable space. The submitter identifies various health and safety implications when residents live in sheds, due to the reduced health and safety standards that apply to them (compared to dwelling houses).</p> <p>Section 43(5)(a) of the <i>Planning Act 2016</i> states that a local categorising instrument (i.e. a Planning Scheme) may state that development is prohibited development only if a regulation allows the local categorising instrument to do so. There is no regulation that permits Council to amend its planning scheme to allow sheds (in the absence of a dwelling house) to be prohibited.</p> <p>The establishment or occupation of a 'Temporary Home' on land within the South Burnett Region requires a permit and the payment of a fee as required under <i>Subordinate Local Law 1.03 "Establishment or Occupation of a Temporary Home 2011"</i>. In this regard, a completed Temporary Home</p>	No changes are recommended to the Planning Scheme amendment however it is recommended that Council consider preparing a fact sheet which informs residents about living in shed and the need to obtain a Temporary Home permit under the Local Law.

REEL PLANNING

SUBMISSION		DESCRIPTION	CONSIDERATION	RESPONSE ACTION
Ref	Date Rec			
			<p>Permit application is to be submitted along with the scheduled fee.</p> <p>Local Law permits ensure the activity is maintained at a level to reduce any public or environmental risk. As such, a Temporary Home Permit can only be issued for a fixed period of eighteen (18) months and is not renewable. The duration of the permit will be dependent on the expected completion date of the permanent residence.</p>	
S3	13/01/2024	<p>Submission relates to a previous request to ensure submitters lot is included in the RR1 Precinct of the Rural Residential Zone in accordance with Planning and Environment Court Order dated 6 December 1994 (No. 341 of 1993).</p> <p>The submitter is seeking confirmation whether the correction has been identified in the amendment through reporting and whether Factsheet 3 referring to mapping changes is referring to the correction of their lot or what lots the stated mapping changes relate to.</p>	<p>This submission related to one of the changes already made as part of the amendment.</p>	<p>No further changes to the planning scheme amendment are necessary.</p>

REEL PLANNING

SUBMISSION		DESCRIPTION	CONSIDERATION	RESPONSE ACTION
Ref	Date Rec			
S4	02/02/2024	<p>Submission relates to inconsistency of minimum lot sizes for lots within the Rural Zone – Winery Precinct.</p> <p>Submitter has identified that PO14 of the Rural Zone Code <i>“seeks reconfiguring a lot in the Winery precinct to provide for viable viticulture, boutique foods and tourism uses on a lot of at least 10 hectares”</i>.</p> <p>In Table 8.4.2, the minimum lot size for land in the Rural Zone – Winery Precinct is 20 hectares.</p> <p>The submitter has noted that these provisions will mean that any Reconfiguring a Lot application proposing lots under 20 hectares will result in an impact assessable application, whereas the zone code identifies that lots are to be at least 10 hectares.</p> <p>The submitter has recommended amending Table 8.4.2 to reflect the minimum lot size for the Rural Zone – Winery Precinct as 10 hectares.</p>	<p>The inconsistency is noted. During the drafting process an agronomist was consulted and a minimum size of 20ha was recommended. On this basis it appears the reference in PO14 to 10ha is a typo and 20ha was the intended minimum lot size.</p>	<p>Amend PO14 in the Rural Zone Code to reference 20ha rather than 10ha.</p>
S5	04/02/2024	<p>This submission relates to land in the Rural Residential Zone and the current regulations relating to</p>	<p>Council considered reducing the minimum lot size in rural residential areas (where outside the RR1</p>	<p>No changes are recommended to the Planning Scheme amendment however it is recommended that</p>

REEL PLANNING

SUBMISSION		DESCRIPTION	CONSIDERATION	RESPONSE ACTION
Ref	Date Rec			
		<p>minimum lot sizes, infrastructure servicing, access, secondary dwellings, and home-based businesses.</p> <p>The submitter has suggested that the minimum lot size for regular lots in the Rural Residential Zone be reduced from 2 hectares to 1 hectare to assist with affordability issues and allow landowners to subdivide a portion of their lot. It was also suggested that road frontages for standard lots be reduced from 80 metres to 40 metres, maintaining 10 metres for rear lots while access points for new subdivisions should not be required to be sealed.</p> <p>It is noted that regulations on properties in the Rural Residential Zone should be relaxed to support home-based businesses.</p>	<p>precinct). It was determined that a separate planning study was required which balance additional growth with infrastructure supply. The opportunity exists for rural residential lots to be further subdivided (where appropriate infrastructure is available) through the lodgement of a development application. Further changes are considered premature in the absence of this study and outside the scope of this amendment.</p> <p>The submitter does not identify the type of relaxations sought with respect to Home Based Businesses in the rural residential zone. It is however noted that Home Based Business are identified in the Table of Assessment as being 'accepted subject to requirements' which means that no application is required if the use meets the nominated assessment benchmarks (in this case section 3 of the Rural Residential Zone code).</p>	<p>Council consider preparing a growth study as part of a future amendment which considers a reduction in lot sizes in existing rural residential areas.</p>
S6	05/02/2024	<p>This submission relates to concerns surrounding 4,000m² subdivisions in the Rural Residential Zone resulting in habitat fragmentation.</p>	<p>The submitter's concerns are noted.</p>	<p>No changes are recommended to the Planning Scheme amendment however it is recommended that Council consider preparing a growth study as part of a future amendment which considers the appropriateness</p>

REEL PLANNING

SUBMISSION		DESCRIPTION	CONSIDERATION	RESPONSE ACTION
Ref	Date Rec			
		<p>The submitter has suggested that as part of a future amendment, Council consider reducing the extent of Rural Residential zoned land within the South Burnett Region to ensure subdivisions are occurring closer to towns and maintain wildlife corridors.</p> <p>Submitter has also raised that while they acknowledge there is greater clarity in the amended Biodiversity Overlay mapping, Council needs to ensure landowners are aware of regulations surrounding protected vegetation to reduce the level of unlawful clearing in the Region.</p> <p>The submitter has suggested that Council appoints an Environment Officer to coordinate wildlife and habitat protection with all levels of Government, community groups, and residents in the Region.</p>		of existing zoned land in the context of biodiversity mapping.
S7	05/02/2024	<p>The submission relates to the current minimum car parking spaces in Table 8.4.5 for certain land uses, proposing certain changes to assist with economic development and job creation in the Region.</p> <p>The submission was supported by an assessment of car parking requirements in other regional</p>	<p>The applicant's concerns in relation to car parking rates are noted. Council reviewed car parking rates as part of this amendment and decided not to progress with any reduction in rates.</p> <p>It has been recommended as part of this amendment that Council adopt a policy that allows for contributions in lieu of car parking in the Principal Centre zone to encourage changes of</p>	<p>The submitters concerns were considered as part of the drafting of the scheme amendment and Council decided against a reduction in parking rates. On this basis no changes are recommended to the Planning Scheme amendment however it is recommended that Council consider undertaking a</p>

REEL PLANNING

SUBMISSION		DESCRIPTION	CONSIDERATION	RESPONSE ACTION
Ref	Date Rec			
		<p>centres, prepared by Adams + Sparkes Town Planning.</p> <p>The submitter identified three properties in Kingaroy which they own, being 1-5 Banksia Drive, Rogers Drive (5SP112069), and 2 Banksia Drive.</p> <p>Shopping centre use To establish a shopping centre use at 1-5 Banksia Drive, current carparking requirements would require 287 car spaces. This is compared to the 120 car spaces required for the same development in Western Downs Regional Council (WDRC). Submitter has requested a change to requirements for 1 space per 20 sqm GFA.</p> <p>Submitter has requested an explanation as to the documents used to assess car parking requirements in other regional centres undertaken by SBRC to justify parking requirements imposed by Council.</p> <p>Showroom use</p>	<p>tenancy (or redevelopment) where older sites do not have sufficient space to accommodate the current car parking rates. This Policy has been recommended to encourage redevelopment in the town centre, making funds available for Council to establish centralized car parking as an alternative.</p> <p>It is noted that Council can approve development that does not comply with the car parking rates in the planning scheme, where adequate justification is provided to demonstrate that there will not be an adverse impact.</p>	<p>review of parking rates as part of a future amendment.</p>

REEL PLANNING

SUBMISSION		DESCRIPTION	CONSIDERATION	RESPONSE ACTION
Ref	Date Rec			
		<p>To establish a showroom at Rogers Drive, 75 spaces would be required as opposed to 30 spaces in Southern Downs Regional Council (SDRC) or 37.5 in WDRC.</p> <p>Submitter has requested a change in requirement to 1 space per 40sqm GFA.</p> <p>Food and drink outlet use Submitter states that if an assessment of car parking requirements in other regional centres for food and drink outlet uses was undertaken, it would be reflective of 1 space per 20 sqm GFA. Submitter has requested that on-site queuing space is changed to 1 space per 20 sqm GFA to a maximum of 10 vehicles and that 1 space per 20 sqm GFA applies to all development for food and drink outlets, regardless of precinct.</p>		
S8	05/02/2024	<p>Submission relates to the proposed Bushfire Hazard Overlay Code, Material Change of Use development in the Low Density Residential Zone, and Reconfiguring a Lot amendments in the Rural and Rural Residential Zones.</p>	<p>The Bushfire Hazard Overlay Code was introduced in response to the State Interest Response feedback that sought that Council review the approach to bushfire and adopt the model code which is considered 'best practice' to protect people and property. A detailed bushfire study</p>	<p>No changes are recommended to the Planning Scheme amendment in relation to Bushfire.</p>

SUBMISSION		DESCRIPTION	CONSIDERATION	RESPONSE ACTION
Ref	Date Rec			
		<p>Bushfire hazard overlay The submitter has noted that the proposed Bushfire Hazard Overlay Code has not been adapted to suit local circumstances, requiring highly technical assessment benchmarks which would require specialist assessments and reports which would add time and cost.</p> <p>Dwelling houses & dual occupancy It was identified that Table 5.5.1 listing a dwelling house as acceptable development if not in the Bunya Mountains Precinct has been removed while the requirement has been retained in Section 4 of the zone code. It is recommended that Council clarify the removal of this requirement in one section only.</p> <p>It is further suggested that the requirement for a dual occupancy to be on a single title be removed to allow each unit in a dual occupancy development to be sold individually.</p> <p>MCUs in Rural Zone</p>	<p>that would be required to reduce or modify these assessment benchmarks is beyond the scope of this amendment. Council can consider alternative approaches to the bushfire overlay code where appropriate (for instance where located in a cleared area), as part of a development application.</p> <p>Prior to the amendment, a secondary dwelling was assessable where it did not comply with the accepted development requirements. Changes to the <i>Planning Regulation 2017</i> mean that a planning scheme is no longer able to regulate secondary dwellings. The trigger for assessment was removed but the assessment benchmarks remain. The submitter therefore questions the need for a section in the Low Density Residential zone code.</p> <p>The requirement that a dual occupancy remain on a single title ensures that dual occupancies do not become de-facto subdivisions below the minimum lot size.</p>	<p>It is recommended that Part 4 be removed from the Low Density Residential Zone code (and appropriate updates to references be made)</p> <p>It is recommended that no changes be made in relation to the requirement that dual-occupancies remain on a single title.</p>

REEL PLANNING

SUBMISSION		DESCRIPTION	CONSIDERATION	RESPONSE ACTION
Ref	Date Rec			
		<p>The submitter suggests that Council clarifies the requirement for an impact assessable development application for a dwelling house in the Rural (RU1) Winery Precinct.</p> <p>Further, it is noted that short-term accommodation is accepted development, subject to requirements in the Rural zone, however code assessable if reusing an existing building. It is suggested that Council clarify the requirement for short-term accommodation to reuse an existing building as code assessable development.</p> <p>Reconfiguring a Lot It is suggested that Council clarifies the 10 hectare minimum lot size requirement in PO14 in section 4 – Winery Precinct of the Rural Zone Code due to discrepancies with Table 5.6.1.</p> <p>Clarification and typographical errors</p>	<p>The purpose of making dwelling houses impact assessable on a title created in the RU1 precinct was to ensure that the area did not become a de-facto rural living area and that lots were only subdivided in order to undertake legitimate agricultural or tourism uses. A dwelling house ancillary to such a use remains accepted subject to requirements or code assessable.</p> <p>The submitter has mis-interpreted the requirements of the Rural Zone Code. Short term accommodation can be established via accepted development (whether within an existing building, or within a new building) where meeting the nominated assessment benchmarks. If not meeting the assessment benchmarks it is identified as code assessable only where within an existing building.</p> <p>Refer to response to submission reference S4.</p>	<p>It is recommended that no changes be made in relation to the level of assessment for dwelling houses on new lots created in the RU1 precinct.</p> <p>It is recommended that no changes be made in relation to the level of assessment for short term accommodation in the Rural Zone.</p> <p>Refer to response to submission reference S4.</p>

REEL PLANNING

SUBMISSION		DESCRIPTION	CONSIDERATION	RESPONSE ACTION
Ref	Date Rec			
		<p>The submitter identifies a number of issues and typographical errors:</p> <ul style="list-style-type: none"> Suggested Council review the intent of having one dwelling less than 100m² for a dual occupancy when caretaker's accommodation can be 125m² in the Rural zone. Table 5.5.13 – the requirements for development of caretaker's accommodation should reference section 5, not section 6. Table 5.5.13 – code assessment should only be triggered if "on a lot of LESS than 10ha". Table 5.5.13 – a dwelling house is subject to impact assessment in the RU1 Winery Precinct – is there a high likelihood that Council will refuse a development application for a dwelling house in this precinct. 	<p>The size limitations for dual occupancies seek to ensure that on very small rural lots, rural character and building separation was maintained. It is agreed that the size limitation for a dual occupancy should match that of a caretakers dwelling which is otherwise acceptable.</p> <p>Agreed there is a typo in the table of assessment.</p> <p>As identified earlier – the submitter appears to have misinterpreted the requirement of the rural zone code.</p> <p>As indicated earlier it is not intended that the RU1 precinct become a de-facto rural living area so where houses are not associated with a legitimate agricultural or tourism use they are unlikely to be supported.</p>	<p>Amend Table 5.5.13 to increase the maximum size limitation for dual occupancies in the Rural Zone (to occur via code assessment) to 125sqm.</p> <p>Amend Table 5.5.13 so that the requirements for development of caretaker's accommodation reference section 5, not section 6. Similar typos were found with respect to other sections, which have also been updated.</p> <p>It is recommended that no changes be made in relation to the level of assessment for short term accommodation in the Rural Zone.</p> <p>It is recommended that no changes be made in relation to the level of assessment for dwelling houses on new lots created in the RU1 precinct.</p>

REEL PLANNING

SUBMISSION		DESCRIPTION	CONSIDERATION	RESPONSE ACTION
Ref	Date Rec			
		<ul style="list-style-type: none"> Further clarification of the land use definitions applying to the new terms "Viticulture", "Boutique Food", or "Tourism Operation". 	<p>These terms are not defined but in accordance with section 1.3.1 of the planning scheme where terms are not defined in the nominated legislation or planning scheme – the ordinary meaning will apply. Council seeks to retain a level of flexibility to accommodate innovative or emerging ventures.</p>	<p>It is recommended that no further definitions are added to the planning scheme.</p>
S9	05/02/2024	<p>The submission relates to requirements for Rural Residential zoned land.</p> <p>New zone precinct The submitter suggests creating an additional Rural Residential zoning precinct permitting half acre lots, permitting lots larger than 600 sqm but smaller than one acre.</p> <p>Off-grid power option</p>	<p>As noted in response to submission ref S5, Council considered reducing the minimum lot size in rural residential areas (where outside the RR1 precinct). It was determined that a separate planning study was required which balance additional growth with infrastructure supply. The opportunity exists for rural residential lots to be further subdivided (where appropriate infrastructure is available) through the lodgement of a development application. Further changes are considered premature in the absence of this study and outside the scope of this amendment.</p> <p>The Planning scheme requires connection to the electricity supply as an acceptable solution in the zone</p>	<p>No changes are recommended to the Planning Scheme amendment however it is recommended that Council consider preparing a growth study as part of a future amendment which considers a reduction in lot sizes in existing rural residential areas.</p>

REEL PLANNING

SUBMISSION		DESCRIPTION	CONSIDERATION	RESPONSE ACTION
Ref	Date Rec			
		<p>The scheme mandates that the developer connects all new lots to Ergon's power supply. The submitter has suggested that Council permits developers to provide off-grid power to new lots, moving the responsibility of connecting lots to power to the owner.</p> <p>Tiny homes Suggested that tiny homes are addressed in the scheme, while required floor size for primary and secondary dwellings are reviewed to enable tiny/ modular homes to be permitted.</p> <p>Rural residential zone Suggested that the provision of rural residential zoned land is increased to include a larger radius from Nanango Town Centre to provide more affordable acreage lots in the region. Suggest consideration of unsealed roads to service the RR1 zone and a 10-metre-wide shared driveway for two or more battle axe blocks which would be sealed at the cost of the developer.</p>	<p>codes. The associated performance outcome requires that development is adequately serviced, providing Council discretion to allow alternative electricity supply where appropriate.</p> <p>There are no assessment benchmarks in the planning scheme that require buildings to meet a minimum size and therefore no known restrictions on tiny homes.</p> <p>As noted earlier and in response to submission ref S5, Council considered reducing the minimum lot size in rural residential areas (where outside the RR1 precinct). It was determined that a separate planning study was required which balance additional growth with infrastructure supply. The opportunity exists for rural residential lots to be further subdivided (where appropriate infrastructure is available) through the lodgement of a development application. Further changes are considered premature in the absence of this study and outside the scope of this amendment.</p>	<p>No changes are recommended to the Planning Scheme amendment in relation to electricity supply.</p> <p>No changes are recommended to the Planning Scheme amendment in relation to Tiny Homes.</p> <p>No changes are recommended to the Planning Scheme amendment in relation to the Rural Residential Zone and/or development standards.</p>

REEL PLANNING

SUBMISSION		DESCRIPTION	CONSIDERATION	RESPONSE ACTION
Ref	Date Rec			
			<p>It is not considered appropriate to relax the requirement for sealed roads in the RR1 precinct of the Rural Residential Zone. In such areas lots can be closely settled with relatively closely spaced driveways and house where amenity impacts from unsealed roads (e.g. air quality (dust)) might result.</p> <p>In relation to the width of driveways for battle axe (rear) allotments, the planning scheme requires a minimum 3.5m wide driveway. A combined driveway would therefore be a maximum of 7m wide rather than the 10m suggested.</p>	
S10	05/02/2024	Duplicate of S9 above	Refer to comments in relation to S9	Refer to comments in relation to S9

12.12 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT**File Number: 16-10-2024****Author: Acting Manager Environment & Planning****Authoriser: Acting Chief Executive Officer****PRECIS**

This report provides a list of all planning and development applications currently under assessment and pending completion of assessment as of 30 September 2024.

SUMMARY

This report comprises a listing of fifty-one (51) planning and development applications currently under assessment and pending completion of assessment as of 30 September 2024.

OFFICER'S RECOMMENDATION

That the list of correspondence pending completion of assessment report as of 30 September 2024 be received and noted.

REPORT**Reconfiguration of a Lot (RAL) applications**

1. RAL24/0001 – Reconfiguration of a Lot – Subdivision (1 Lot into 31 Lots) at 22-30 Bridget Carroll Road KINGAROY
2. RAL24/0003 – Reconfiguration of a Lot – Boundary Realignment (3 Lots into 3 Lots) at Runnymede Estate Road & 1354 Runnymede Road RUNNYMEDE
3. RAL24/0011 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 41 Elouera Drive SOUTH NANANGO
4. RAL24/0012 – Reconfiguration of a Lot – Subdivision (1 Lot into 3 Lots) at 38 Couchmans Road KINGAROY
5. RAL24/0013 – Reconfiguration of a Lot – Subdivision (1 Lot into 18 Lots), New Road and Drainage Easements at 162 Bowman Road BLACKBUTT
6. RAL24/0014 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 1 Kearney Street KINGAROY
7. RAL24/0016 – Reconfiguration of a Lot – Subdivision (2 Lots into 13 Lots) at Old Esk North Road SOUTH EAST NANANGO
8. RAL24/0017 – Reconfiguration of a Lot – Subdivision (1 Lot into 5 Lots) at 322 Crumpton Drive BLACKBUTT NORTH
9. RAL24/0018 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 1-3 Avoca Street KINGAROY
10. RAL24/0019 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 369 Izzards Road SOUTH NANANGO
11. RAL24/0020 – Reconfiguration of a Lot – Subdivision (1 Lot into 3 Lots) over two (2) stages at 119 Bowman Road BLACKBUTT NORTH
12. RAL24/0023 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 60 Heights Road GLAN DEVON
13. RAL24/0025 – Reconfiguration of a Lot – Boundary Realignment (3 Lots into 3 Lots) at 42 & 44 Stephens Street West MURGON
14. RAL23/0010.01 – Extension to Currency Period for Existing Approval (RAL23/0001) – Reconfiguration of a Lot – Subdivision (1 Lot into 13 Lots) at 241 Izzards Road SOUTH NANANGO
15. RAL24/0026 – Minor Change and Extension to Currency Period for Existing Approval (CAP2016/0008) – Reconfiguration of a Lot – Subdivision (1 Lot into 42 Lots) at Taylors Road KINGAROY

16. RAL24/0027 – Reconfiguration of a Lot – Boundary Realignment (2 Lots into 2 Lots) at 90 Bellottis Road OAKDALE
17. RAL24/0028 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 13 Arthur Street East NANANGO
18. RAL24/0029 – Reconfiguration of a Lot – Boundary Realignment (2 Lots into 2 Lots) at 817 & 1005 Stubbs Armstrong Road BOONBOOMA
19. RAL24/0030 – Reconfiguration of a Lot – Subdivision (1 Lot into 4 Lots) at 3 McLaughlin Street KINGAROY
20. RAL24/0031 – Reconfiguration of a Lot – Subdivision (1 Lot into 3 Lots) at 16 Margaret Street BALCKBUTT
21. RAL24/0032 – Reconfiguration of a Lot – Boundary Realignment (2 Lots into 2 Lots) at 1423 Nanango Brooklands Road BROOKLANDS
22. RAL24/0033 – Reconfiguration of a Lot – Boundary Realignment (2 Lots into 2 Lots) at 196 & 228 Gesslers Road MURGON
23. RAL24/0034 – Reconfiguration of a Lot – Boundary Realignment (2 Lots into 2 Lots) at 18 & 20 Waterview Drive MOFFATDALE
24. RAL24/0035 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 220 Wild Deer Drive TAROMEIO
25. RAL24/0036 – Reconfiguration of a Lot – Boundary Realignment (2 Lots into 2 Lots) at 116 & 148 Railway Road TAABINGA
26. RAL24/0037 – Reconfiguration of a Lot – Boundary Realignment (2 Lots into 2 Lots) at 5 Greenhills Drive & 2 Railway Street BLACKBUTT
27. RAL24/0038 – Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at Kingaroy Burrandowan Road MANNUEM

Material Change of Use (MCU) Applications

1. MCU21/0017 – Material Change of Use – Expansion of the existing piggery (57,000SPU) at 592 Morgans Road, WINDERA (and described as Lot 49 on MZ555 & Lot 203 on SP251979)
2. MCU21/0019 – Other Change to Existing Approval – Material Change of Use (Master Planned Community and Development Permit for Reconfiguration of a lot (1 lot into 6 lots plus parkland dedication) at Corner Bunya Highway & Taylors Road KINGAROY
3. MCU22/0011 – Motorsport and Ancillary Facilities and Caretakers' Residence and ERA (63) for Sewerage Treatment at Lewis Duff Road BALLOGIE
4. MCU23/0018 – Material Change of Use – Multiple Dwelling (15 Units) at 44 Stephens Street West MURGON (not properly made)
5. MCU23/0031 – Material Change of Use – Extension of Feedlot at 1344 Memerambi Barkers Creek Road WATTLE CAMP
6. MCU23/0034 – Material Change of Use – Sawmill at 157 Boonenne Road GOODGER
7. MCU24/0002 – Preliminary Approval (including Variation Request) at 22-30 Bridget Carroll Road KINGAROY
8. MCU24/0012 – Minor Change for “Direct to Boot” Service for Woolworths Kingaroy at 29-45 Alford Street KINGAROY
9. MCU24/0013 – Material Change of Use – Multiple Dwelling (3 x 2-bedroom units) at 10 Agnes Street KINGAROY
10. MCU24/0015 – Material Change of Use – Medium Impact Industry (Glass & Aluminium Manufacturing) at 60 King Street NANANGO

11. MCU24/0016 – Material Change of Use – Major Electricity Infrastructure (BESS) at Ellesmere Road ELLESMERE
12. MCU24/0018.01 – Minor Change to Existing Approval – Material Change of Use – Motor Vehicle (Showroom) at 77-81 & 75 Kingaroy Street KINGAROY
13. MCU24/0019 – Material Change of Use – Short-term Accommodation (3 x Cottages) at 40 Steinhardts Road MOFFATDALE
14. MCU24/0020 – Material Change of Use – Dual Occupancy at 7 Bunya Drive KINGAROY
15. MCU24/0021 – Material Change of Use – Dual Occupancy at 3 Bunya Drive KINGAROY
16. MCU24/0025 – Preliminary Approval (including Variation Request) for Material Change of Use – Multiple Dwellings (15 x 2-bedroom units – Veteran Housing) at 44 Stephens Street West MURGON
17. MCU24/0027 – Minor Change to Existing Approval (MCU20/0020) – Material Change of Use – Service Station and Ancillary Shop at 4 Scott Street WONDAI
18. MCU24/0029 – Material Change of Use – Intensive Animal Industry (Beef Cattle Feedlot 150 SCU) at Maidenwell Pimpimbudgee Road MAIDENWELL
19. MCU24/0030 – Material Change of Use – Low Impact Industry (Tyre Shop) at 12 Barron Park Drive KINGAROY
20. MCU24/0031 – Extension to Currency Period for Existing Approval (IR125673) – Material Change of Use (Master Planned Community) and Development Permit for Reconfiguration of a Lot (1 Lot into 23 Lots plus parkland dedication) at Bunya Highway KINGAROY
21. MCU24/0032 – Material Change of Use – Undefined Use (Battery Energy Storage System (BESS)) at 1196 Ellesmere Road ALICE CREEK

Operational Work (OPW) Applications

1. OPW24/0001 – Operational Work – Bulk Earthworks at 95 Markwell Street KINGAROY
2. OPW24/0005 – Operational Work – Road Work, Drainage Work, Stormwater, Signage, Sewerage Infrastructure & Clearing Vegetation at 189 & 193 Crumpton Drive BLACKBUTT NORTH
3. OPW24/0006 – Operational Work – Road Work, Drainage Work, Stormwater, Earthworks, Signage, Water Infrastructure & Clearing Vegetation at McGinley Road NANANGO (not properly made)

ATTACHMENTS

Nil

12.13 DELEGATED AUTHORITY REPORTS (1 SEPTEMBER 2024 TO 30 SEPTEMBER 2024)

File Number: 16-10-2024

Author: Acting Manager Environment & Planning

Authoriser: Acting Chief Executive Officer

PRECIS

This report provides a list of all planning and development related reports signed by the Chief Executive Officer (or approved delegate) under delegated authority from 1 September 2024 to 30 September 2024.

SUMMARY

This report comprises a listing of ten (10) reports approved by delegated authority from 1 September 2024 to 30 September 2024.

OFFICER’S RECOMMENDATION

That the Delegated Authority Report, for the month of September 2024 be received and noted.

BACKGROUND

Application No.	Description and Location	Approval Date
MCU24/0009	Development Permit – Material Change of Use (Hotel Extension & Shop Extension (Drive-thru Bottle Shop) to the Carrollee Hotel) and Preliminary Approval for Building Work for Proposed Upgrades & Extension to Existing Local Heritage Place (Hotel) at 2 Mary Street and 2, 4 & 6-12 King Street KINGAROY (and described as Lot 2 on RP55126 and Lots 1, 2 & 12 on RP36987).	04 September 2024
MCU24/0017	Material Change of Use – Short Term Accommodation (3 x 1 Bedroom Farm Stay Cabins and 1 x 2 Bedroom Farm Stay Cabin) at 297 Birt Road CORNDALE (and described as Lot 4 on SP240254).	12 September 2024
OPW24/0007	Extension of Currency Period to Existing Development Permit (OPW22/0008) for Operational Works (Earthworks, Stormwater, Roadworks and Access) at 4 Scott Street WONDAI (and described as Lot 800 on SP332471).	02 September 2024
OPW24/0008	Operational Work (Earthworks & Stormwater) at 84-94 Ivy Street KINGAROY (and described as Lot 165 on SP261287).	25 September 2024
RAL23/0010.01	Extension to Currency Period for Existing Development Approval (RAL23/0010.01) for Reconfiguring of a Lot – Subdivision (1 Lot into 13 Lots) at 241 Izards Road SOUTH NANANGO (and described as Lot 3 on RP188104).	02 September 2024
RAL23/0023	Negotiated Decision for a Development Permit for Reconfiguring a Lot – Subdivision (5 Lots into 24 Lots), New Road and Drainage Easements at 70, 84 & 104	12 September 2024

	Crumpton Drive BLACKBUTT NORTH (and described as Lots 1 & 2 on SP310062).	
RAL24/0007	Development Permit for Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) at 591 Ellesmere Road & Druce Road ELLESMERE (and described as Lot 2 on RP162157 & Lot 240 on FY1319).	25 September 2024
RAL24/0019	Development Permit for Reconfiguring a Lot (Subdivision 1 Lot into 2 Lots) at 369 Izzards Road SOUTH NANANGO (and described as Lot 155 on FY783).	02 September 2024
RAL24/0022	Reconfiguring a Lot – Boundary Realignment (2 Lots into 2 Lots) at 593 & 681 Barambah Road MOFFATDALE (and described as Lot 16 on RP98560 & Lot 18 on SP103140).	04 September 2024
RAL24/0025	Development Permit for Reconfiguring a Lot (Boundary Realignment – 3 Lots into 3 Lots) at 42 & 44 Stephens Street West MURGON (and described as Lots 2 & 3 on M55131 and Lot 110 on SP315753).	25 September 2024

To view the full decision notices please visit Council's website:

<https://www.southburnett.qld.gov.au/planning-building-plumbing/planning-development/development-applications>

ATTACHMENTS

Nil

13 INFRASTRUCTURE

13.1 FUTURE DROUGHT FUND RESILIENT LANDSCAPE PROGRAM

File Number: 16/10/2024

Author: Manager Facilities & Parks

Authoriser: Acting Chief Executive Officer

PRECIS

Application for funding under the Future Drought Fund Resilient Landscape Program

SUMMARY

The focus and objectives of the Grant Program is to demonstrate how the implementation and scaling of practices, technologies or approaches that manage natural resources on farm, build drought and climate resilience through improving landscape function and ecosystem services. Projects must aim for delivering public good by primarily building drought resilience, as well as contributing to broader climate resilience, across the Future Drought Fund's 3 strategic objectives (economic, environmental and social resilience)

OFFICER'S RECOMMENDATION

That Council apply for funding under the Department of Agriculture, Fisheries and Forestry Future Drought Fund Resilient Landscape Program.

FINANCIAL AND RESOURCE IMPLICATIONS

Council contribution to the project would be office space, desk and computer for the project officer.

A Council Manager would provide technical assistance, project management, report writing and financial acquittal assistance.

LINK TO CORPORATE/OPERATIONAL PLAN

EN4 – Ongoing commitment to bio-security and pest management including declared and non-declared species.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council Manager of Facilities, Parks and Natural Resource Management has been liaising with landholders, wild dog and feral pig syndicate group leaders, Burnett Mary Regional Group and Burnett Inland Economic Development Organisation, South Burnett Grazing Network Group and Department of Agricultural and Fisheries Biosecurity Officers. Many landholders are discussing the economic and environmental impact of weed infestations, weed seed spread and the recovery of ground cover with flora, pastures, and crop production after a drought period.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No legal implications

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No policy/Local Law delegation implications

ASSET MANAGEMENT IMPLICATIONS

Council is the trustee of many environmental reserves, stock routes and roadsides where weeds grow and weed seed spreads. Council is an important land asset manager within the region that also can contribute to the control of weeds and pests.

REPORT

The Australian Government through the Department of Agriculture, Fisheries and Forestry (the department) is inviting organisations via an open competitive process to apply for a grant under the Future Drought Fund Resilient Landscapes Program grant opportunity.

Up to \$40 million GST exclusive is available over 6 years for projects commencing in May-June 2024-25 to 2029-30. Applicants can apply for a minimum of \$2 million up to a maximum of \$6 million GST exclusive.

The focus and objectives of the Program is to demonstrate how the implementation and scaling of practices, technologies or approaches that manage natural resources on farm, build drought and climate resilience through improving landscape function and ecosystem services. Projects must aim for delivering public good by primarily building drought resilience, as well as contributing to broader climate resilience, across the Future Drought Fund's 3 strategic objectives (economic, environmental and social resilience).

Projects delivered through the Program will focus on achieving and measuring transformational change and impact at landscape scale by undertaking scenario planning to identify natural capital tipping points, or thresholds in landscapes – as social-ecological systems. Activities can then focus on managing these to keep the systems functional or transform when it is clear that the current systems are untenable and losing resilience. Through this, projects will enable farmers to be prepared for, and have the capacity and diversity of options to respond to drought. Projects will also promote learning and capacity building by communicating with farmers about the results of practices, technologies or approaches through demonstrations, field days and case studies.

Applications must involve a consortium of partners, with a lead organisation nominated as the 'applicant'. Each applicant must develop a theory of change for the project as part of the application process.

Eligibility:

To be eligible you must be an Australian-based organisation, capable of entering into a legally binding and enforceable agreement with the Commonwealth. This includes the following entity types:

- Company
- Cooperative
- Corporate Commonwealth Entity
- Corporate State or Territory Entity
- Incorporated Association
- Indigenous Corporation
- Local Government
- Non-corporate State or Territory Entity
- Non-corporate State or Territory Statutory Authority
- Statutory Entity.

Aboriginal Land Council, Aboriginal Land Trust or Torres Strait Islander Land Trust (or equivalent entity) established under Commonwealth, state or territory legislation may apply.

Projects must include a consortium arrangement.

Grant Activity Timeframe:

Assessment of applications - Within 12 weeks from the closing date

Approval of outcomes of selection process - Within 16 weeks from the closing date

Notification to applicants - Within 18 weeks from the closing date

Negotiations and award of grant agreements - Within 24 weeks from the closing date

Earliest start date of grant activity - 30 May 2025

End date of grant activity - 30 June 2030

Council to consider including a consortium arrangement with BIEDO, South Burnett Grazing Network Group, Cherbourg Community Council, Ironpot, Wooroolin and Wengenville Alice Creek Glenclyff Syndicate groups, Society for Growing Australian Plants.

ATTACHMENTS

Nil

13.2 REQUEST FOR FUNDING FOR GRAVE SHORING AT CEMETERIES**File Number:** 16/10/2024**Author:** Manager Facilities & Parks**Authoriser:** Acting Chief Executive Officer**PRECIS**

Request for additional funding in the Parks and Gardens 24/25 Operational Budget to purchase Grave Shoring.

SUMMARY

Due to wall cracking across cemeteries in the South Burnett, a request for additional funding in the Parks and Gardens 24/25 Operational Budget to purchase Grave Shoring.

Grave shoring is a system that is designed to support any hand or machine dug grave. The purpose of grave shoring is to prevent grave walls from collapsing during excavation and improve the safety of workers from becoming trapped in graves due to grave walls collapsing.

Currently Council has only one grave shoring system that is shared across seven cemeteries, at times the shoring is required at two different sites. It is not cost productive or work efficient to transport across sites when Council has two burials in two different cemeteries per day.

OFFICER'S RECOMMENDATION

That Council allocate an additional \$19,000 to the Parks and Gardens 2024/25 Operational budget for the purchase of one grave shoring system.

FINANCIAL AND RESOURCE IMPLICATIONS

An increase to the 24/25 Operational Budget for Parks and Gardens of \$19,000 to allow for the purchase of Grave Shoring.

LINK TO CORPORATE/OPERATIONAL PLAN

IN14 Continue to provide and investigate options to improve our cemetery infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council Commercial Enterprise and Parks and Gardens staff have discussed and reviewed the management and sharing of the existing grave shoring system. During the development of the Cemetery burial policy Council officers recommended the purchase of an additional system to be shared across 3 cemeteries to improve safety of internal and external workers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No direct link

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Excavation Code of Practise 2021

SBRC – Cemetery Burial policy/procedure

Aboriginal Cultural Heritage Act 2003 (QLD)

Coroners Act 2003 (QLD)

Local Government Act 2009 (QLD)

ASSET MANAGEMENT IMPLICATIONS

An additional grave shoring system will improve the delivery of service and safety of staff. The new asset has minimal maintenance cost and has a life span of over 50 years.

REPORT

Grave Shoring is a structural support system made to suit cemetery grave sizes. It assists with the excavation of earth when digging graves. It also provides safety for all workings as it is a preventative for grave wall collapsing.

Council's Parks and Gardens staff and contractors are responsible for the preparations of graves across the region. There is major safety concern of the walls of the graves collapsing when being dug. It's reported that between one to two fatal incidents occur across Australia a year when digging or lowering graves.

There is currently between four to ten burials a week across the South Burnett region and comes under the responsibility of Commercial Enterprises, Parks and Gardens and local contractors to prepare sites and arrange burials.

Council currently has one shoring system which is shared between Wondai, Proston, and Murgon.

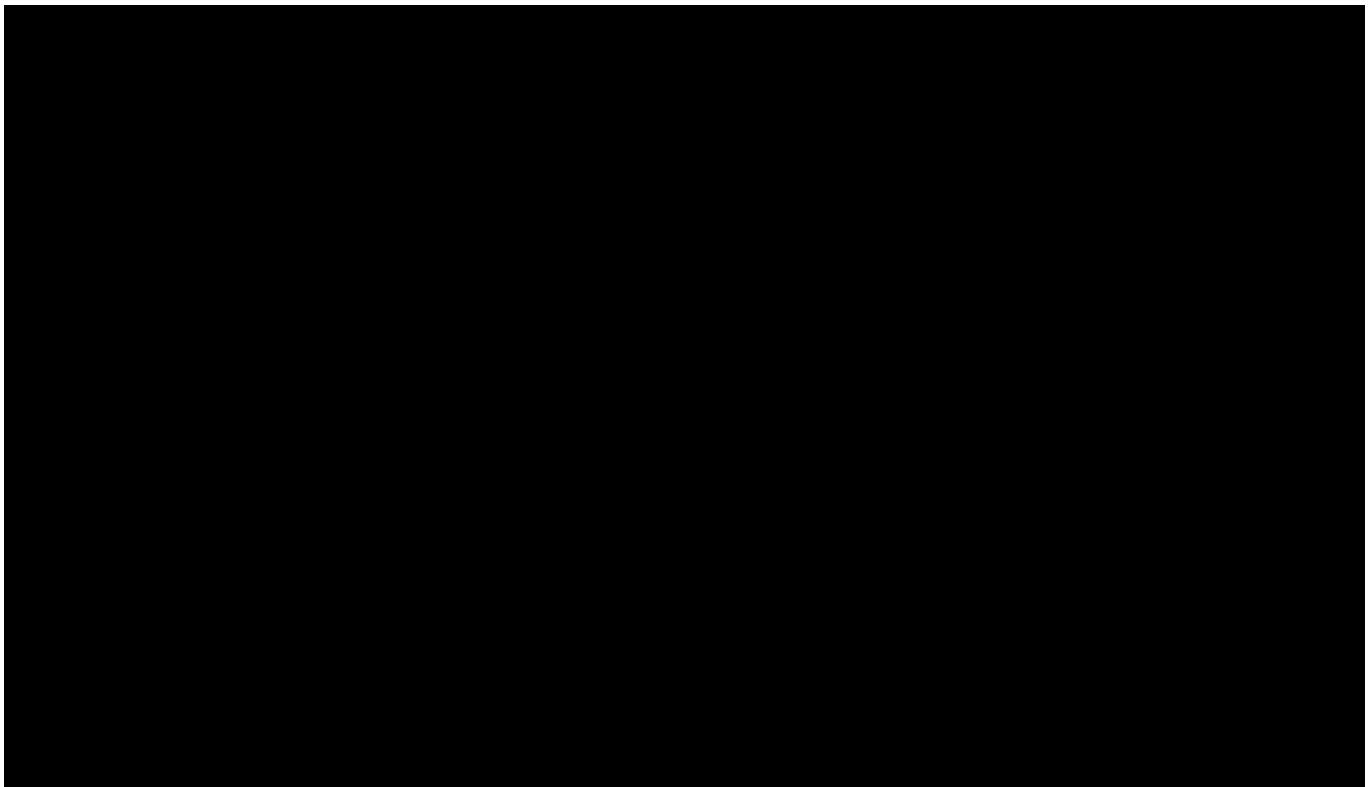
The proposal is to purchase one additional grave shoring system to be shared between Taabinga, Nanango and Blackbutt cemeteries, these areas have more burials per week, and very different soil types. Taabinga cemetery is renowned for cracking soil when excavating especially in wet weather.

A grave shoring system would not only speed up the excavation process but also provide safety for all workers from grave walls collapsing.

The life expectancy is indefinitely, as the aluminium product has a life span of more than 50 years.

ATTACHMENTS

1. Photo - cracking in walls [↓](#) 



13.3 REQUEST FOR FUNDING FOR UPGRADES TO KUMBIA MEMORIAL HALL**File Number:** 18/09/2024**Author:** Acting General Manager Liveability**Authoriser:** Acting Chief Executive Officer**PRECIS**

Request for funding by the Kumbia and District Memorial Schools of Arts Inc. for restoration and upgrades to the Kumbia Memorial Hall.

SUMMARY

Council has received a letter from the Kumbia and District Memorial School of Arts Inc. asking for financial assistance from Council of \$50,000 should the committee fall short in their fundraising efforts for restoration and upgrades to the Kumbia Memorial Hall.

OFFICER'S RECOMMENDATION

That Council supports the Kumbia and District Memorial School of Arts Inc to continue to investigate and submit other grant opportunities to upgrade the Kumbia Hall stumps.

FINANCIAL AND RESOURCE IMPLICATIONS

The cost of the project is approximately \$200,000 and have currently raised \$60,000 through the Buy a Stump Appeal with additional pledges still coming through along with funding from various grants including Queensland Remembers, Tarong Community Partnership Fund. Should the committee fall short of their target they are asking Council to fund \$50,000. Council does not own the Building Structure or land and therefore cannot fund from Capital depreciation funds.

Council to consider the funds coming from the 24/25 Operational budget.

Council Facilities operational maintenance budget does not have adequate funds to cover any shortfall in the restumping of Kumbia Hall. During the 2024/25 budget deliberations, funding was reduced, and a back to basic budget was adopted to cover basic operational and maintenance of Councils current facilities.

If Council was to allocate funds from the current operational budget the consequences would be that other Council owned facilities would have a reduced level of maintenance and upkeep for community use.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6 Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Kumbia and District School of Arts Inc. members have discussed the project with Councillors and the Mayor on the importance of the community owned and operated Hall in the rural community of Kumbia. Initially some of the stumps were to be replaced and from further investigation and discussion with restumping companies they have recommended all stumps are replaced. The committee are hoping to stage the restumping project as funding becomes available.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No direct link

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct link

ASSET MANAGEMENT IMPLICATIONS

The Kumbia and District Memorial School of Arts Inc. are the trustees of the reserve. The Kumbia Memorial Hall is not a Council asset.

REPORT

Council recently received a letter from the Kumbia and District School of Arts Inc. asking for Council to contribute \$50,000 towards the restoration and upgrades to the Kumbia Memorial Hall, should the committee fall short of their goal of \$200,000.

The hall currently serves as the centre of the local community and many other organisation in the South Burnett and the committee would like to re-stump the hall to give it longevity for the future.

The Committee has submitted funding applications through a number of grant programs including Tarong Community Partnership fund, Queensland Remembers and the Coopers Gap Wind Farm – Community Fund.

The Kumbia Hall 'Buy a Stump' Appeal has raised \$60,000 for the committee to put to the overall project.

ATTACHMENTS

1. **Letter from Kumbia Hall Committee requesting funds** [↓](#) 
2. **Draft budget from Kumbia Hall Committee to assist Council** [↓](#) 

Organization: Kumbia & District School of Arts Inc.

29-31 Bell Street Kumbia, Q. 4610

Email: kumbiahall@outlook.com.au

SBRC

Attention: Mark Pitt, Chief Executive Officer



Letter of Request: Funding

The Kumbia and District Memorial School of Arts Inc is managing an overarching program of works with the long-term goal to preserve and revive the Arts, Culture and Heritage Precinct in Kumbia for the community, local businesses and visitors to continue to enjoy and use the Hall Precinct for the next 100 years and beyond. The project includes restoration and upgrades to the Kumbia Memorial Hall, adjacent museum and proposed community childcare facility. Events and a community engagement program will support the ongoing upgrades and promote the opportunities to increase use of the hall and historical society/museum facility by the community. The Hall currently serves as the centre of the local community and many other organisations in the South Burnett. The Hall provides a physical location and venue that facilitates social and community connectedness through community events. It is the only venue in the local community that can cater for community meetings, social events, wakes and private functions. The priority is to upgrade the Hall to ensure a community facility with the ability to pivot to a safe place of refuge in times of climatic/manmade emergencies for farmers, young families, veterans and the seniors in the local community to continue to use for the next 100+ years.

Stage 1 of the proposed program of works is the urgent restumping of the Memorial Hall. The hall was built in 1922 as a community hall in honour of the local men who paid the ultimate sacrifice in WW1, the hall has had subsequent additions to honour all service men and women who have served their country. At 102 years old the hall needs new legs! We have had professional advice that the hall will require immediate replacement of a number of stumps with the entire 246 needing replacement and levelling in a short time frame. The initial quotes suggest the overall cost will be approx. \$200,000. This is a mammoth task for our small community. We are self-funding part of the work with a Buy A Stump Appeal, donations and events. We have planned to complete the work in stages with the most critical stumps being replaced first, the remaining work to be completed as funding from grants and further fundraising becomes available.

We have been advised to plan to replace a minimum of 40 stumps per stage (this equates to one truck load of concrete to keep costs to a minimum) @ a cost of approx. \$30,000 per 40 stumps.

If we complete the work over 6 stages this will allow the Hall Committee to contribute funds to each stage, a prerequisite for most grant applications.

To date we have raised \$60,000 from the Buy a Stump Appeal with additional pledges still to come in.

We are seeking Council Assistance to the value of \$50,000 or part thereof should we require it to finish a stage if a grant application fails.

Please find attached our estimated projects costs and funding proposals. We are open to suggestions if Council have other options we can explore. The Kumbia community has adopted a proactive approach and we appreciate any assistance being offered.

Many thanks

Bill & Sandra Steffensen, Project Officers – Volunteer

On behalf of the Kumbia Hall Committee

Billsteffensen2@gmail.com sandrasteffensen61@gmail.com

ESTIMATED PROJECT COSTS: \$180,286.02 (approx.) 246 stumps @ \$ per stump	TOTAL COST: \$180,286.02	AMOUNT Grant Fund Request: Tarong Community Partnership Fund	Amount /Grant Fund Request: Coopers Gap	Amount/ Grant Fund Request: Qld Remembers	BALANCE: Kumbia Hall Buy A Stump Appeal	Back Up Funding: South Burnett Regional Council *If grant application fails.
Restumping of hall: Stage 1 – 80 stumps to stabilize building. (critical stumps)	\$58,630.00	20,000.00			38,630.00	
Stage 2 - 40 stumps	\$29,315.00		20,000		9,315	
Stage 3 - 40 stumps	\$29,315.00			25,000	4,315	
Stage 4 – 40 stumps	\$29,315.00			25,000	4,315	
Stage 5 – 40 stumps	\$29,315.00			25,000	4,315	
Stage 6 – remainder of stumps & levelling, tidy site.	\$4,396.02				4,396.02	
TOTAL PROJECT COST	180,286.02	20,000	20,000	75,000	65,286.02	50,000.

13.4 HOME CREEK LOOP ROAD BRIDGE**File Number: 16-10-2024****Author: General Manager Infrastructure****Authoriser: Acting Chief Executive Officer****PRECIS**

Home Creek Loop Road Bridge

SUMMARY

Home Creek Loop Road Bridge is a low order bridge that has been permanently closed since August 2019 due to structural timber defects that affect the bridges safety. The bridge primarily serves seven (7) properties which have alternative access. This report is to assess Council's funding options for the bridge's replacement.

OFFICER'S RECOMMENDATION

That Council defer the bridge replacement under the Australian Government Bridge Renewal Program due to industry cost escalation and seek increased funding from eligible programs in the future.

FINANCIAL AND RESOURCE IMPLICATIONS

The Home Creek Loop Road Bridge (HCLB) is currently funded in the 2024/25 financial year with a total of \$718,894, comprising of \$542,348 from the BRP and \$176,545 from Council. Previous expenditure for design and environmental pre-works by Council would remain in Works In Progress until the bridge is replaced in the future.

LINK TO CORPORATE/OPERATIONAL PLAN

IN1- Continue to provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage and street lighting

OR5 - Continue to give priority to ongoing financial sustainability and prudent budget management

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

A Council workshop was held on Wednesday 2 October 2024.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Council is required to close the bridge in managing its Civil Liability Risk, however alternative access to properties remains available.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

N/A

ASSET MANAGEMENT IMPLICATIONS

Council currently has the bridge closed due to structural and liability concerns. Council should make sure that future replacement of the bridge is fit for purpose with regards to community use and minimal traffic.

REPORT

Council has closed the Home Creek Loop Road Bridge (HCLB) since 21 August 2019 following a level 2 bridge inspection. Several structural defects were found and affect the bridge's load bearing capacity and subsequently it was closed. The bridge serves seven (7) properties who have alternative access with minimal impact.

The existing structure is a single span timber bridge that crosses Home Creek on Home Creek Loop Road. The structure is nominally 9.7m long and 4.31m wide and a maximum height of approximately 4m.



The Home Creek Loop Road Bridge (HCLB) is currently funded in the 2024/25 financial year for a concrete structure with a total of \$718,894, comprising of \$542,348 from the BRP and \$176, 545 from Council. Previous expenditure for design and environmental pre-works by Council would remain in Works In Progress until the bridge was replaced in the future, this works would also be re-used for future funding submissions.

Council received two (2) conforming tenders for the project:

1. Ark Construction - \$931,877 to \$979,000 (Ex GST) - Concrete
2. Lohman Contracting - \$1,205,106.53 (Ex GST) – Concrete

The additional budget required to build the required concrete structure as per specification would be in the order of \$213K to \$261k. Council's submission for BRP was made in June 2022 and since that time the industry has seen significant cost escalation occur and it is therefore it is recommended that Council does not proceed at this time and seeks further funding options in the future from eligible programs and/or alternative scope.

ATTACHMENTS

Nil

13.5 ROUND 5 SCHOOL TRANSPORT INFRASTRUCTURE PROGRAM NOMINATIONS**File Number:** 16-10-2024**Author:** Manager Infrastructure Planning**Authoriser:** Acting Chief Executive Officer**PRECIS**

Round 5 School Transport Infrastructure Program Nominations

SUMMARY

The State Government's School Transport Infrastructure Program (STIP) provides funding to improve the safety and operation of schools through new or improved infrastructure at the school and/or on the surrounding road network. Round 5 for 2024/25 has been released for submission in late October 2024.

OFFICER'S RECOMMENDATION

That Council nominate the following projects for the Queensland Government School Transport Infrastructure Program with staged delivery over a number of financial years and in order of priority:

1. Benarkin State School, Carparking and Bus Setdown Upgrade
2. St John's Lutheran School, Kingaroy, Carparking Reconfiguration and Upgrade
3. Proston State School, Bus Setdown and Footpath Works
4. Kingaroy State High School, Markwell Street (Mant Street/First Avenue) Carparking

FINANCIAL AND RESOURCE IMPLICATIONS

The maximum amount of state funding available for a project is \$500,000 except in special circumstances. It is anticipated that most projects will be generally funded at a 50:50 subsidy basis (for example co-funding between TMR and Local Government). Some projects are nominated at 25% from Council to seek a higher contribution from Government. Council may need to consider increasing its own contribution if the program is over subscribed or the Government requests further contribution from Council.

This round of applications that are being submitted for consideration relate to construction and implementation in 2025/26. The current round of successful STIP funding is being delivered in 2024/25 and this proposal is to reduce the demand of co-contributions in the following financial years.

LINK TO CORPORATE/OPERATIONAL PLAN

IN2 - Continue to provide sound asset management strategies to maintain and improve Council's footpath infrastructure.

GR3 - Work with key stakeholders to create a pipeline of priority shovel ready projects that aim to improve the quality of life experienced by all residents, invest in strategic infrastructure and create a prosperous future for all.

OR12 - Advocate strongly to key stakeholders, including state and federal governments, on regional priorities, including funding opportunities.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council have had success in funding applications under STIP over a number of years delivering minor infrastructure improvements relating to carparking, footpaths, bus setdowns and signage and linemarking.

Consultation has been held with all of the schools regarding STIP project ideas for endorsement prior to submission. Council officers have also been liaising with TMR Road Safety on preferred sites and have their support for these nominations.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

N/A

ASSET MANAGEMENT IMPLICATIONS

Council is obliged to manage its assets in accordance with the requirements of the *Local Government Act 2009* and the *Civil Liability Act 2002*.

REPORT

Council is seeking to submit applications for funding under the next round of School Transport Infrastructure Program (STIP). Each of the presented nominations meets the STIP funding criteria regarding eligible school categories and typical works. Should these applications be successful, they will require a co-contribution of 25% to 50% from Council. The available funding for STIP projects is \$10 million dollars per year, from 2025/26 – 2028/29.

Council officers have identified the following projects for submission for STIP assessment along with concept plans attached (Attachment One (1)):

Benarkin State School, Benarkin

This school has a deficiency in carparking and bus set down issues requiring the extension and resealing of parking facilities. The bus movements on Scott Street occur from the west and the access from the set down to the front gate needs footpath improvements. Carparking operations are uncontrolled or in areas where extension of carparks is warranted to support school staff.

St John's Lutheran School, Kingaroy

St John's is going through a period of rapid growth since they extended their secondary school operations from Year 10 to Year 12 as well as increased enrolments over the last two (2) years. Traffic congestion has become greater and the forecast interests for Year 12 students gaining their provisional licenses in the next 12 months will also contribute to parking availability. As a result, there is a need to reconfigure parking operations on Ivy Street to increase the car set down area, relocate and increase the size of the bus operations to the eastern end of the school frontage for safer bus movements. In addition to this, it is proposed to create more carparking bays to the east towards Margaret Street as well as additional parking area on the western side of Campbell Street is needed to offset the loss of bays on Ivy Street whilst remaining in proximity to pickup and set down operations from the school hall.

Proston State School, Proston

This bus operator that services Proston State School has raised concerns around the safety of operations exiting the parking and set down facility at Proston State School. Both the buses and cars perform 180 degree movement to head north on Rodney Street, whilst the bus movements also clash with cars reversing from uncontrolled parking arrangements on the western side of the street. The intention with this project is to separate the uses, moving the bus operations further south which

opens up car set down operations in front of the school and the movements of the buses occurring away from cars. Preliminary discussions to date with bus operator was that they were interested in this proposal and for Council to consider this as a project for delivery into the future.

Kingaroy State High School, Kingaroy

Kingaroy State High School has a number of frontages on to streets that support secondary school interests and operations. Markwell Street between Mant Street and First Avenue has adequate room for the provision of additional parking facilities that are currently uncontrolled and underutilised. This area would also take some of the congestion away from other school frontages such as William Street and Avoca Street and cater for accessibility from the south, west and north of the school.

There is an existing footpath along the southern side of Markwell Street that connects the students from these proposed bays to the existing gate that accesses the oval. Footpath extension from First Avenue to Parkside Drive will form the second stage of delivered works to connect the western catchment of students between Haly Street and Logan Rd.

The above projects all have merit however Council’s financial capacity is limited. The STIP program has the ability for projects to be delivered over more than one financial year or delivered in a later financial year. It is important that Council is strategic on need across the schools and propose the following acknowledging the financial structure for contributions from the program that can be accessed to deliver on them. The program has historically been under subscribed, and Council has an opportunity to leverage additional funds over the success of previous rounds of applications and ability to deliver on the outcomes of the program.

Proposed Program

<u>School</u>	<u>Total Cost</u>	<u>State</u>	<u>SBRC</u>	<u>Ratio</u>
Benarkin SS	\$230k	\$115k	\$115k	50:50
St John’s	\$396k	\$297k	\$99k	75:25
Proston SS	\$262k	\$196k	\$66k	75:25
Kingaroy SHS	\$500k	\$375k	\$125k	75:25

Due to Council’s financial capacity in sustaining operations against the transport and footpath network, it is also proposed to stage the nominations over four (4) years as per the below table:

<u>School</u>	<u>2025/26</u>	<u>2026/27</u>	<u>2027/28</u>	<u>2028/29</u>
Benarkin SS	\$230k			
St John’s	\$396k			
Proston SS		\$262k		
Kingaroy SHS			\$300k	\$200k

ATTACHMENTS

1. Benarkin State School - Scott Street, Benarkin [!\[\]\(609f3372828e3526d7ce4ba9a1b5248e_img.jpg\)](#) [!\[\]\(43feb9e0a79707a6447da1ea973c9814_img.jpg\)](#)
2. St John's Lutheran School - Ivy Street, Kingaroy [!\[\]\(3352a6730d138e04e821032e4ee01472_img.jpg\)](#) [!\[\]\(8b8c087b3ef80b34f564a0fa91efefed_img.jpg\)](#)
3. St John's Lutheran School - Campbell Street, Kingaroy [!\[\]\(40ab7a463d243ac89dc79861e54b28c2_img.jpg\)](#) [!\[\]\(a5201077692d73440c34e8dccb55d04e_img.jpg\)](#)
4. Proston State School - Rodney Street, Proston [!\[\]\(ace0eeaa76c9548fce2d97978dc48906_img.jpg\)](#) [!\[\]\(7a98cad912aaae353c9dca67332b4d62_img.jpg\)](#)
5. Kingaroy State High School - Markwell Street, Kingaroy [!\[\]\(2349b80bfd54b33559ac52f4fbcbb4f5_img.jpg\)](#) [!\[\]\(8f263363c1e0b987d1237a323eb0b143_img.jpg\)](#)

Scott Street, Benarkin

LEGEND

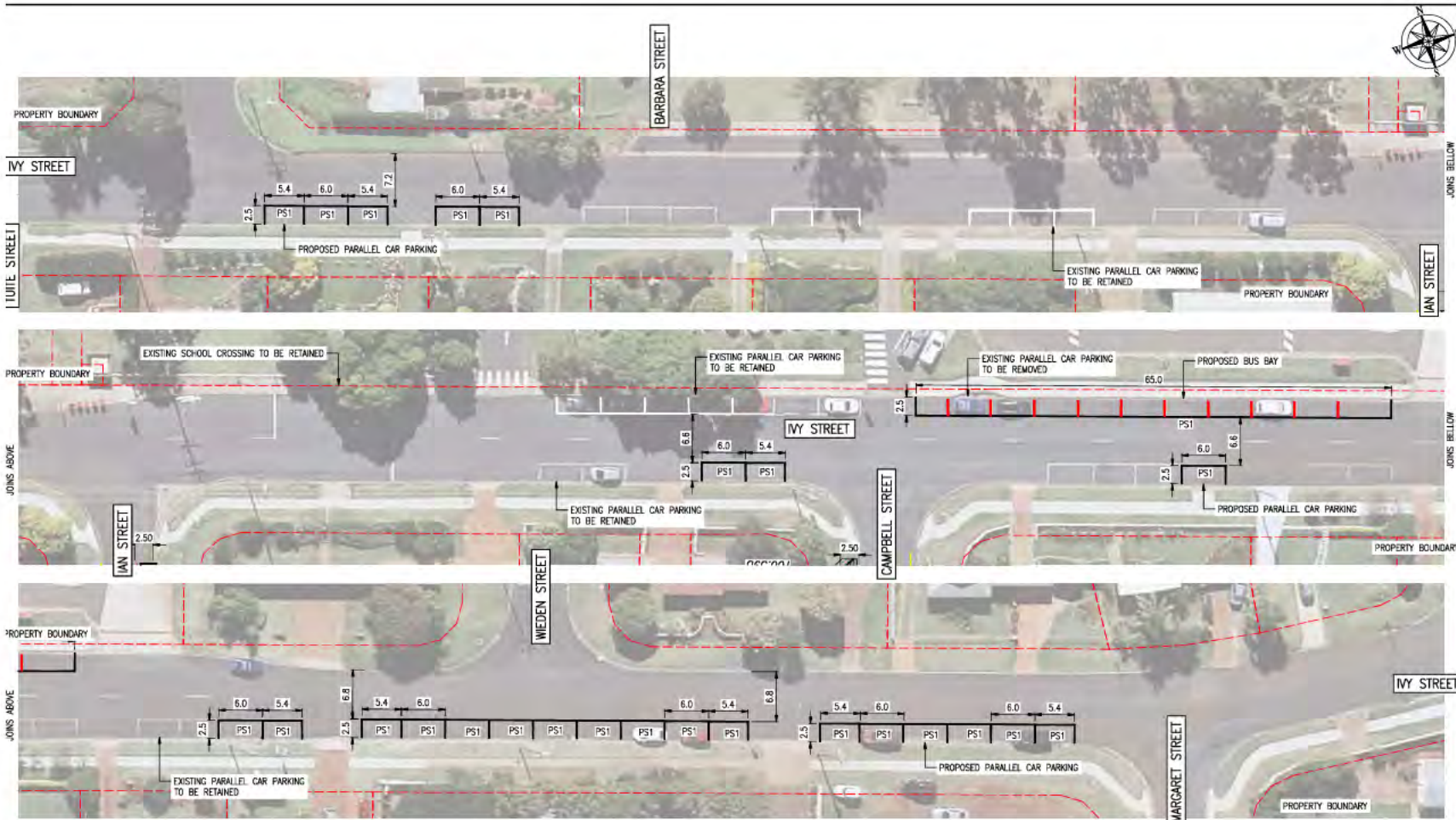
- PROPOSED PAVEMENT WIDENING (FULL DEPTH PAVEMENT)
- PROPOSED CONCRETE FOOTPATH

NOTES: ① RE-SEAL BUS TURNAROUND AREA

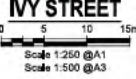


BUS TURNAROUND AREA

EXISTING BUS SHELTER TO BE RETAINED



GENERAL ARRANGEMENT PLAN



CAR PARKING COUNT

EXISTING IVY STREET CAR PARKING = 36
 PROPOSED ADDITIONAL IVY STREET CAR PARKING = 25
 EXISTING CAR PARKING REMOVED = 9
 PROPOSED BUS BAY = 1
 TOTAL IVY STREET CAR PARKING = 52

LEGEND

- EXISTING PROPERTY BOUNDARY
- PROPOSED PARKING SPACE 100mm THICK WHITE CONTINUOUS LINE
- EXISTING LINEMARKING TO BE REMOVED

		Survey Date	
		Datum	GDMSM
		Horizontal	MSAZONE56
		Height	AHD
50% DESIGN	16/07/24	Survey	DNF
CONCEPT DESIGN	06/06/24	Books	
Revisions/Descriptions		Approval	Date

SOUTH BURNETT REGIONAL COUNCIL
 IVY STREET, KINGAROO
 ST JOHN'S SCHOOL PARKING UPGRADE



Drawn	Designed	Checked	Verified	Revision Date
KD	RZ	JB	GAJ	

Approved:


Manager Infrastructure Planning
 J O'ARCY RPEQ#13199 Date

File Number	3215-04
Project Number	007118
Project Funding	SBRC
Sheet	
GENERAL ARRANGEMENT PLAN	
IVY ST (SHEET 2 OF 4)	
Plan Number	00320-05
Sheet No.	6 of 14
Revised	B

Rodney Street, Proston



LEGEND

 PROPOSED PAVEMENT WIDENING (FULL DEPTH PAVEMENT).

 PROPOSED CONCRETE FOOTPATH.

EXISTING FOOTPATH TO BE RETAINED.

RELOCATED DROP 'N' GO ZONE.

RELOCATED BUS ZONE AND CONCRETE FOOTPATH.

NOTES:


- ① RE-SEAL FULL WIDTH RODNEY STREET.

Markwell Street, Kingaroy



SCALE ~ 1:100

LEGEND

 PROPOSED PAVEMENT WIDENING (FULL DEPTH PAVEMENT).

NOTES: ① RE-SEAL FULL WIDTH MARKWELL STREET.

EXTEND CONCRETE FOOTPATH TO FIRST AVENUE.

PROPOSED KERB + CHANNEL

PROPOSED 90° ON-STREET PARKING

Markwell Street, Kingaroy



PROPOSED
KERB RAMP

PROPOSED CONCRETE
FOOTPATH

13.6 2028/2029 REGIONAL ROADS AND TRANSPORT GROUP (RRTG) FUNDING NOMINATIONS**File Number: 16-10-2024****Author: Manager Infrastructure Planning****Authoriser: Acting Chief Executive Officer****PRECIS**

2028/2029 Regional Roads and Transport Group (RRTG) Funding Nominations

SUMMARY

Council is seeking to submit applications for funding under the State Government's Transport Infrastructure Development Scheme (TIDS) forward program for 2028/29.

OFFICER'S RECOMMENDATION

That Council nominate the following roads to the Regional Roads & Transport Group for the 2028/29 Transport Infrastructure Development Scheme (TIDS):

- Stuart Street, Kumbia
- Somerset Street, Kingaroy
- Alford Street East, Kingaroy

FINANCIAL AND RESOURCE IMPLICATIONS

Council is required as per previous years to fund an equal or greater amount against the State funding for works on the Council road network.

LINK TO CORPORATE/OPERATIONAL PLAN

IN1- Continue to provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage and street lighting

IN4 - Collaborate with the transport sector and industry to identify key freight and transport route state infrastructure and advocate to government on asset upgrades, renewals and maintenance.

OR5 - Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

A workshop with Council was held on 11 September 2024 to discuss the funding nominations.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

N/A

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

N/A

ASSET MANAGEMENT IMPLICATIONS

Transport assets require the investment of funds to maintain service delivery needs and these nominations all perform a trunk function of connecting highway movements to local access streets and driveways. Some of these streets are the subject of rehabilitation requiring funding to meet sustainability requirements, whilst other streets are requiring an injection of funds due to growth and operations exceeding existing capacity.

REPORT

Council Officers are required to submit projects for additional funding approval for the 2028/29 TIDS program via the Regional Roads & Transport Group (RRTG) with Stuart Street, Somerset Street and Alford Street East being identified for rehabilitation and upgrade works.

Each of these nominations meets the RRTG criteria of being Local Roads of Regional Significance (LRRS) and perform critical functions on our local road network (Attachment 1). Council is required as per previous years to fund a matching amount or more against the program funding for works on its network, for example 50:50, however Council is not required to contribute to TIDS projects on the TMR network.

A workshop presentation was facilitated on the 11 September 2024, to assist Council with the operations of the RRTG to assist with understanding this financial program, its governance model and multi year planning process. As a result of this workshop, it was recommended to present these nominations to the Ordinary Council Meeting for further consideration and endorsement.

Projects are at a very preliminary scope stage with Council receiving an allocation of approximately \$1.193M. Officers will nominate budget values to the RRTG with further preliminary desktop estimates and scoping once prioritisation is confirmed. Final budget and scoping will be undertaken through the advanced design program and when Council considers it's 2028/29 budget.

Stuart Street, Kumbia

Stuart Street is a highly trafficked priority road within SBRC's road network, providing access to agricultural farms, orchards and emergency service bases within the area. Presently, it is a single lane (3.5m) segment of road for 320 metres on the southern approach into the Kumbia township along Kumbia Road from Ellesmere. Adjoining segments have been widened in previous years of LRRS Funding.

The project scope includes road widening from 3.5m to 7m, with appropriate intersection shoulder and drainage treatments.



Stuart Street, Kumbia

Somerset Street, Kingaroy

Somerset Street is a trunk collector street that connects the D'Aguiar Highway with the perimeter of Kingaroy's eastern central business district (CBD). The infrastructure reconfiguration and growth of Kingaroy has shifted traffic network behaviours with an increased reliance on this street to connect drivers with their destination, particularly in the eastern and northern CBD's. The reconfiguration of the Walter Road/ Knight Street intersection at the southern end by the Department of Transport and Main Roads to a roundabout has significantly improved the safety of operations and provided increased confidence in the movements through it, particularly the north-south connection. It also performs a vital function in the movement of freight and commercial tasks from Peanut Company of Australia (PCA), Swickers and South Burnett Transport who utilise B-Doubles as part of their daily operations to support business and industry.

This project will involve the pavement rehabilitation and strengthening of Somerset Street to cater for increasing traffic movements into the future.



Somerset Street, Kingaroy

Alford Street East, Kingaroy

Alford Street East is also a trunk collector street that connects the eastern residential catchment and industry with the perimeter of Kingaroy's eastern central business district (CBD). Similar to Somerset Street above, the infrastructure reconfiguration and growth of Kingaroy has shifted traffic network behaviours with an increased reliance on this street to connect drivers with their destination, particularly in the eastern and northern CBD's. PCA's operations front onto the Alford Street East/ Somerset Street intersection and a contribution of transport configurations and poor soil properties underneath, have seen pavement failures at a number of key locations. It also performs a vital function in the movement of freight and commercial tasks from Peanut Company of Australia (PCA), Swickers and South Burnett Transport between Haly Street, Jarrah Street and Somerset Street to assist with commercial and industry operations as highlighted above.

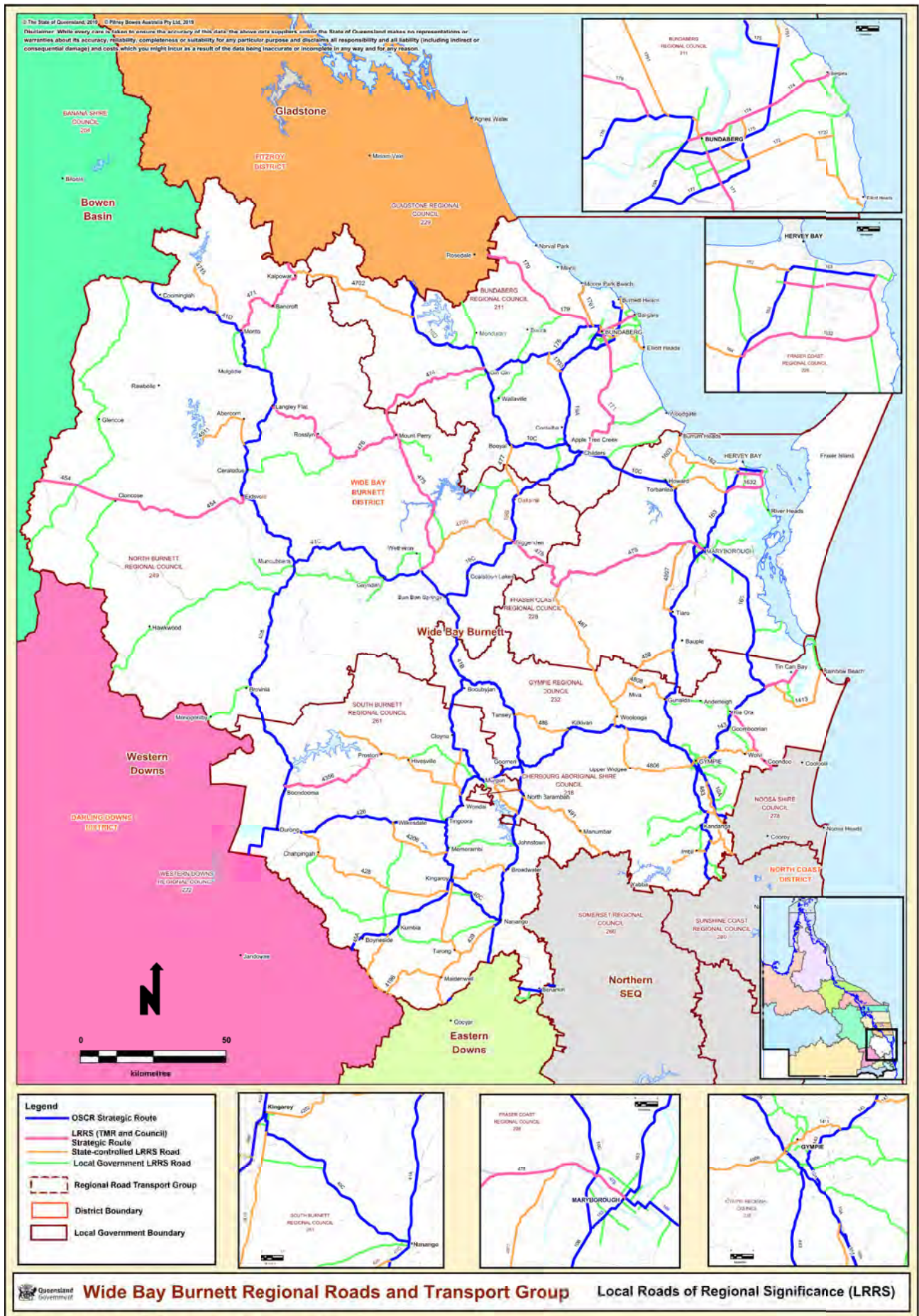
This project will involve the pavement rehabilitation and strengthening of Alford Street East to cater for increasing traffic movements into the future.



Alford Street East, Kingaroy

ATTACHMENTS

1. LRRS Network [↓](#) 



13.7 TARONG WEST WIND FARM ROADS**File Number: 16-10-2024****Author: General Manager Infrastructure****Authoriser: Acting Chief Executive Officer****PRECIS**

Tarong West Wind Farm

SUMMARY

The Tarong West Wind Farm has received State Approval and Council is seeking formal engagement with the proponents to manage possible road impacts.

OFFICER'S RECOMMENDATION

That Council formally seek to engage with RES and Stanwell in relation to possible transport routes for the Tarong West Wind Farm and request that community feedback is also sought on preferred options.

FINANCIAL AND RESOURCE IMPLICATIONS

N/A

LINK TO CORPORATE/OPERATIONAL PLAN

IN1- Continue to provide sound asset management strategies to maintain and improve Council's road network, bridges, drainage and street lighting

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Further community engagement in relation to road impacts from the Tarong West Wind Farm has been requested by local residents. Council has had preliminary engagement with RES in relation to possible construction traffic.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The approval of the Tarong West Wind Farm is issued by the Queensland Government and Council must comply with the conditions of the approval as determined by the State Assessment and Referral Agency (SARA)

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Not Applicable

ASSET MANAGEMENT IMPLICATIONS

Council should consider the impact of the windfarm traffic with due diligence in relation to the maintenance, replacement and upgrade of its transport assets where appropriate.

REPORT

The Tarong West Wind Farm received State Approval through SARA on 25 July 2024. Currently the Wind Farm is expected to include approximately 97 turbines. The approval lists roads anticipated to be affected as:

- Ironpot Road
- Mannuem Road
- Nords Road/Redtank Road
- Jumma Road

Whilst these roads are nominated for use for the installation of components of the Wind Farm, there are details required for the raw materials required to support the footings, trenches and access to them such as gravel, sand, aggregate and water. There are a number of sand leases to the west and northwest of this site that are in close proximity for cartage directly to site. Other roads are expected to receive further traffic impacts depending on material sources.

To assist with the above, it is advised that Council should formally engage with Stanwell and RES on the development of the above material, such that the concerns and limitation associated with the transport network can be overcome. Council should also seek to work with the proponents to seek community feedback on preferred routes.

ATTACHMENTS

Nil

14 QUESTIONS ON NOTICE

Nil

15 INFORMATION SECTION

Nil

16 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

16.1 Yurika Dark Fibre Project - Funding Program Update

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

16.2 Gordonbrook Dam Off Stream Storage Construction

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

16.3 Wambo Wind Farm Infrastructure Agreement

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.4 Application for concession - Assessment 13162-00000-013

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

16.5 Financial Hardship Rates Application – Assessment Number -21372-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

16.6 CUC South Burnett and Cherbourg Limited Board Members

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.7 Support for Christmas Events 2024

This matter is considered to be confidential under Section 254J - c of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

16.8 Additional Funds required to re-roof Boondooma Homestead.

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

17 CLOSURE OF MEETING