

# 2023 ANNUAL 2024 REPORT

Stability and sustainability connecting our region



**SOUTH BURNETT  
REGIONAL COUNCIL**



# ACKNOWLEDGEMENTS

Council wishes to thank all contributors and stakeholders involved in the development of this document.

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We acknowledge and respect the Wakka Wakka and Auburn Hawkwood people, the traditional owners of this land that we live, work and play on and respect their cultures, their ancestors and their elders past and present and future generations.

We acknowledge the many volunteers within our community who generously give their time and energy to enrich the lives of those around them and make our region a great place to live and visit.

## ACCESSIBILITY

The 2023/2024 Annual Report is available online at [www.southburnett.qld.gov.au](http://www.southburnett.qld.gov.au).

Hard copies can be viewed at Council's Customer Service Centres and Libraries.

To purchase a copy call 1300 789 279, 07 4189 9100 or email [info@sbrc.qld.gov.au](mailto:info@sbrc.qld.gov.au).

**Disclaimer:** Information contained in this document is based on available information at the time of writing. All figures and diagrams are indicative only and should be referred to as such. While South Burnett Regional Council has exercised reasonable care in preparing this document it does not warrant or represent that it is accurate or complete. Council or its officers accept no responsibility for any loss occasioned to any person acting or refraining from acting in reliance upon any material contained in this document.





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# WELCOME TO OUR 2023/2024 ANNUAL REPORT

Our Annual Report is our formal reporting mechanism that assesses the progress towards meeting the outcomes of the five strategic priorities set out in Council's Corporate Plan 2021-2026:

<p><b>ENHANCING LIVEABILITY AND LIFESTYLE</b></p>	<p><b>PROVIDING KEY INFRASTRUCTURE FOR OUR TOWNS &amp; VILLAGES</b></p>	<p><b>GROWING OUR REGION'S ECONOMY AND PROSPERITY</b></p>	<p><b>SAFEGUARDING OUR ENVIRONMENT</b></p>	<p><b>ORGANISATIONAL EXCELLENCE</b></p>
<p>Elevate the South Burnett region to be recognised as a "Community of choice".</p>	<p>Develop, renew and maintain community infrastructure through sound asset Management principles.</p>	<p>Boost our economy through investment and innovation that promotes population growth and community wellbeing.</p>	<p>A sustainable environment, proactively and responsibly managed in partnership with the community for future generations.</p>	<p>An organisation that is characterised by effective leadership, responsible management, good governance and quality service delivery.</p>

## OUR PURPOSE

SOUTH BURNETT REGIONAL COUNCIL... MAKING A POSITIVE DIFFERENCE IN PEOPLE'S LIVES THROUGH THE QUALITY OF THE WORK WE DO.







## OUR VISION

South Burnett...unique communities working together in a strong and vibrant region.

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## OUR CORE VALUES

HONESTY

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RESPECT

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ACCOUNTABILITY

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INTEGRITY

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UNITY

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# OUR REGION

Located on the edge of the Great Dividing Range and set against a backdrop of the Bunya Mountains, the South Burnett is a unique blend of vibrant country towns and laid-back living.

**SITUATED** inland from the Sunshine Coast and an easy two-hour drive from Brisbane, the South Burnett is a great place to make a home.

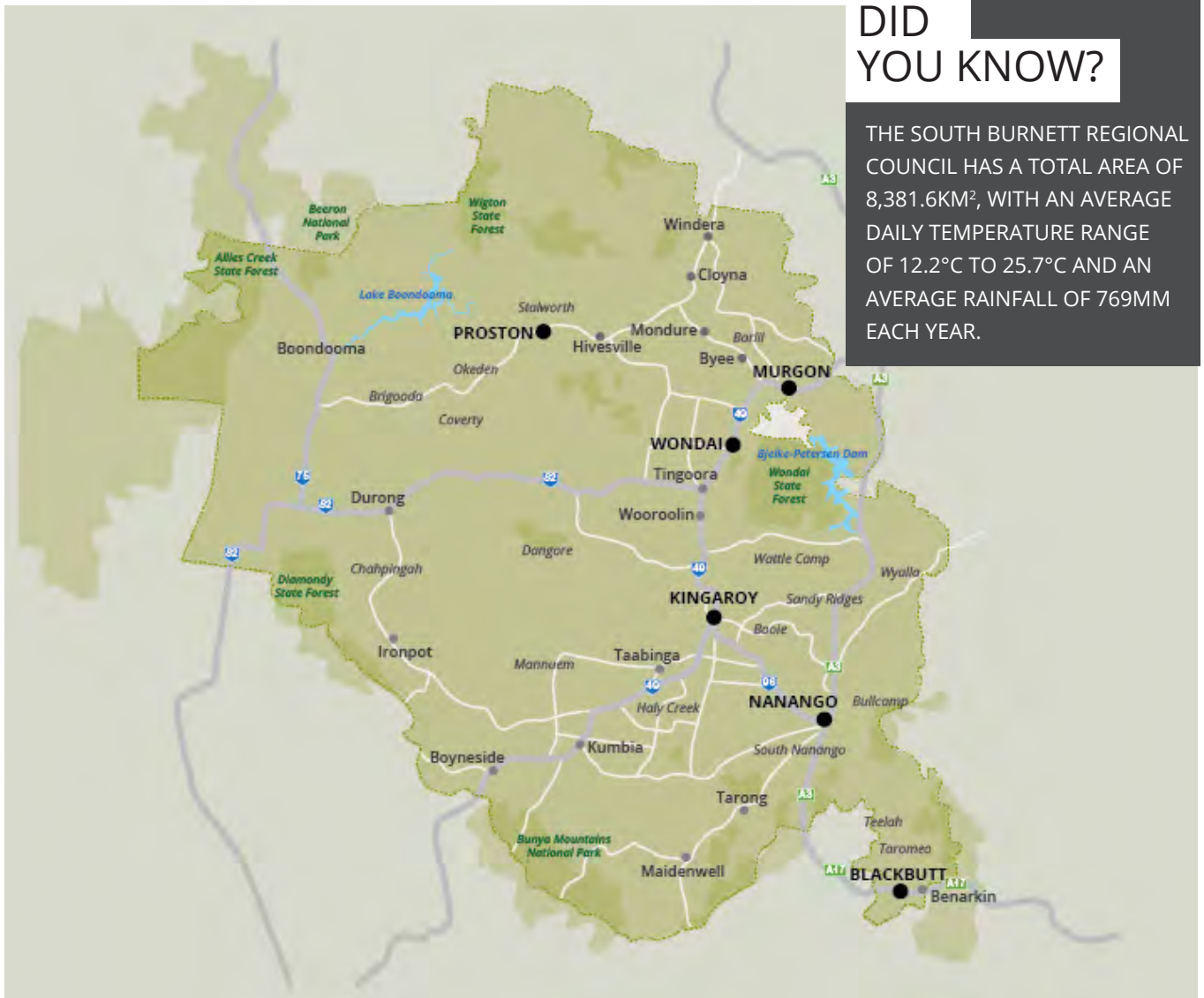
The South Burnett region is uniquely positioned to offer lifestyle and employment opportunities which other regions can only envy. The region covers a geographical area of approximately 8,381.6km<sup>2</sup> and is home to 34,290 people.

The close-knit communities with many towns less than 15 minutes from each other, deliver services normally associated with larger populations. Natural surrounds and rolling landscape give the region a relaxed atmosphere. An array of services, retail and events can be found across the region, along with high quality educational, medical and recreational facilities.

Peanuts, navy beans, cattle and pigs are among the region's notable produce, enabling globally significant value-added processing.

The South Burnett region has a lively history, from the tribes that traversed the region on their way to the Bunya Mountains through to Queensland's longest serving Premier and symbol of traditional country fare, Lady Flo's pumpkin scones.

Our residents enjoy a relaxed country lifestyle, contrasted with abundant opportunities and possibilities afforded by our innovative industries. From agriculture, manufacturing, mining and renewable energy, to art, culture, tourism, health and quality education, the South Burnett really does have it all.







“OUR VISION IS THE DRIVING FORCE BEHIND OUR ACTIONS AND RESPONSIBILITIES”



# MAYOR REPORT

Mayor Kathy Duff

On behalf of our Council team, Councillors, CEO Mark, the senior leadership team and the whole organisation, I am pleased to present the 2023/2024 Annual Report which showcases the achievements and progress that has been made by Council. The last quarter of the financial year has seen a transition to a new team of Councillors that I am proud to lead. I would like to thank the previous Mayor, Brett Otto for his service to the community and to former Councillors Gavin Jones, Kirstie Schumacher and Scott Henschen. Thank you for your contribution to our community over the last four years.

It is both a privilege and an honour to lead a group of focused, professional and community driven Councillors whose primary focus is to make the South Burnett a better place to live, work and play. To my Deputy Mayor, Cr Danita Potter and to the new Council team of Cr Jane Erkens, Cr Linda Little, Cr Deb Dennien, Cr Ros Heit and Cr Heath Sander, I pay tribute to you all for coming in as a new team, embracing the challenge and working together for the best possible outcomes for our community. Thank you for working hard in your divisions so that the community all feel they are being represented and that they have a voice. Thank you also for then being able to come together as a team to make decisions in the best interest of the whole community. I am honoured to lead a great group of individuals.

The community gave us a loud and clear direction after the March election that they wanted the roads, potholes and drains fixed up, that they wanted affordable rates, better water quality and less red tape to enable an easier path for business and for development to thrive in our region. I am pleased that our new team of Councillors and the whole organisation has embraced this focus, with everyone moving forward to deliver these outcomes for our region.

Our Council has made cuts in the operations of the organisation largely by reducing consultant's costs. We are very focused on cutting back on consultants and supporting our own staff to reduce costs but also to build capacity within our own staff to deliver where possible. We will continue to look for cost savings in the organisation to reduce our operating deficit, however it is important that we can maintain services to meet our communities needs and hold rates to an affordable level. Advocating to both the State and Federal Governments to reduce cost shifting and for more support is very much on the table. We are joined by other local governments across Queensland asking for a bigger share of the funds, particularly from the Federal Assistance Grants.

As part of this Council's vision, I am pleased that we have been able to once again support Visit South Burnett to drive tourism across our region, whilst also increasing our support for BIEDO to drive the economic development arm of Council. I look forward to working with both their teams to deliver industry driven outcomes for our region.

Our community is the backbone of our region and to every volunteer across the South Burnett, I say thank you. Your commitment to many not-for-profit organisations, allows Council to work side-by-side with you to ensure our region continues to grow and prosper. I am pleased that we have again received the Works for Queensland money. This funding has been divided fairly across the divisions, allowing every Councillor to put projects forward for their communities to support the divisional model of fair representation and outcomes for all communities.

My work as Mayor and the work of our Councillors could not be achieved without a wonderful band of officers and staff who make up a great team at Council. I would like to place on record my sincere gratitude to the work done by our Chief Executive Officer Mark Pitt, we are a close-knit team working well together. I would also like to thank our General Managers for their ability to engage easily with all Councillors and to the staff right across the region who are delivering the services particularly those at the coal face delivering the services on the ground for our community.

In closing I feel truly honoured and blessed to hold the position of Mayor of the South Burnett Regional Council. I will continue to lead a team of Councillors and Staff to make decisions in the best interests of our community.





# CEO REPORT

## CEO Mark Pitt PSM

It gives me great pleasure to introduce and welcome you to the 2023/2024 Annual Report for the South Burnett Regional Council, the first of this new term.

One of the significant challenges which Local Government continues to face is devolution of responsibility from other levels of government, without the appropriate funding being transferred with the role. Compounding this is the decline of our Council's share of the Financial Assistance Grant (FA Grant) by the Commonwealth Government.

The Australian Local Government Association has said that reinstating FA Grants to 1% of GDP was its top priority, adding that the non-index linked grants will hit Councils in rural and regional areas hardest because of their relatively small rate revenue base and their consequent reliance on FA Grants. Our Council supports the work of both the LGAQ and ALGA in addressing these issues, and will continue to lobby for our fair share of funding.

The changes to the FA Grant payment arrangements have adversely, and I believe unfairly, impacted the end of year results as they are presented under the accounting standards. However, Council achieved another year of strong financial management, receiving a clean audit report again. This potentially negative result, is not reflective of Council's financial position or sustainability and is achieved by stringent cost cutting and efficiency techniques.

The repair of Council's road network from six declared rainfall events continues to be a priority for Council as part of its focus on core business. Council's ongoing flood damage restoration project commenced in November 2021 and has since seen the region experience a series of severe weather events which has caused significant damage to the South Burnett's Road network and disruption to the community. The latest event was in January 2024 resulting from heavy rain to the region caused by the ex-tropical cyclone Kirrily system.

Our Council, like all Queensland Councils, is required to prepare extensive submissions to the Queensland Reconstruction Authority (QRA) for Reconstruction of Essential Public Assets (REPA) before the repair works can be approved and jointly funded by the Australian and State Governments or begun. Where works are undertaken prior to the approvals, Council carries severe financial risk until the necessary approvals are received. The Council road network consists of 1683 roads, totalling 2,981 kilometres. An estimated 982 roads have sustained damage with an estimated 1,043 kilometres of both sealed and unsealed roads requiring restoration or emergency repairs works.

Our damage bill is in excess of some \$63 million with over \$40 million in restoration and emergency works being completed to date.

The Local Government elections in March have resulted in the introduction of three new Councillors and a new Mayor for our Council. I would like to welcome Mayor Kathy Duff, Cr Heath Sander, Cr Linda Little and Cr Deb Dennien. Cr Danita Potter and, Cr Jane Erkens were returned, and we welcome back for another term, Cr Ros Heit. I would also take this opportunity to thank the elected members for their support and encouragement during this time. The new Council has established a strong and positive working relationship and a very clear objective of going back to basics, delivering on core infrastructure and efficiencies

I would like to acknowledge and recognise the previous term of the South Burnett Regional Council and the contribution made over the past four years. Mayor Brett Otto and his team continued the progress, building on the work of the previous terms of Council since the amalgamation and making the South Burnett Regional Council a sustainable entity in often very difficult circumstances.

Several changes have taken place because of the Local Government Elections in March 2024. To former Mayor Brett Otto, Cr Gavin Jones, Cr Kirstie Schumacher, and Cr Scott Henschen your contribution is noted, and I wish you all the best with this next stage in your lives.

Thank you for taking the time to read this Annual Report and Council would welcome any feedback on the same. I would also take this opportunity to acknowledge the Council Leadership Team, Council Staff and the Elected Members for their support during the year.

# STRATEGIC HIGHLIGHTS 2023/2024

At the conclusion of each 12 month reporting period, it is important to reflect on the performance of Council's efforts.

## STRATEGIC PRIORITY: ENHANCING LIVEABILITY AND LIFESTYLE

GOALS	ACHIEVEMENTS
Develop and implement initiatives to enhance community parks, gardens and recreational facilities, which may include: tree planting strategy, botanical gardens and perennial (drought tolerant) shrubs and flower planting program	<ul style="list-style-type: none"> <li>'Level of Service Plan' for Parks and Playground Safety Audit completed</li> <li>Ongoing negotiations with Wooroolin Hall Committee for the lease over the Wooroolin Tennis Courts</li> </ul>
Develop and implement CBD Renewal and Revitalisation Programs for areas of our townships including service standards for maintenance and cleaning programs	<ul style="list-style-type: none"> <li>Service Standards developed, with new cleaning and maintenance regime</li> <li>Continual upgrade to CCTV in the region to protect community assets. Council awaiting grant outcome for Safer Communities Program</li> </ul>
Develop and implement a regionally themed Arts, Culture and Heritage Strategic Plan incorporating all of our communities	<ul style="list-style-type: none"> <li>The Arts, Culture and Heritage Strategic Plan 2024-2029 was adopted at the Council Meeting on 15 May 2024</li> </ul>
Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure	<ul style="list-style-type: none"> <li>Council successfully delivered a wide variety of programs and events as part of the Black Summer Bushfire Recovery Grant - Social Recovery &amp; Resilience and Economic Recovery and Resilience streams during 2023</li> </ul>
Partner with our region's youth to develop and implement a Regional Youth Plan	<ul style="list-style-type: none"> <li>Nominations for Youth Council were received with 5 new and 3 continuing members</li> <li>Youth Council continue to meet monthly and provide feedback to Council on youth engagement and regional youth programs</li> </ul>
Develop, in consultation with communities, Community Plans that identify key priorities for each town and village to inform Council's prioritisation	<ul style="list-style-type: none"> <li>Draft town and village community plans circulated to Council for discussion and direction</li> </ul>
Support, advocate and facilitate real outcomes on mental health and suicide prevention, including advocating for a community well-being centre	<ul style="list-style-type: none"> <li>Council continues to work with community partners and the newly commissioned Head to Health located in Kingaroy to advocate for mental health and suicide prevention programs</li> </ul>
Continue to provide pro-active support to the Local Disaster Management Group	<ul style="list-style-type: none"> <li>In partnership with Red Cross, the Pillowcase project was delivered in Moffatdale, Cloyna, Murgon, Windera and Proston.</li> <li>Coffee, Cake and Chat was delivered in Murgon in partnership with the Black Dog Institute to raise awareness of mental health in the community.</li> <li>BIEDO delivered Primary Producer workshops through partnership with Council</li> <li>Divisional Health and Wellness events were delivered in all Council Divisions</li> <li>Flood signage and trailers ordered</li> </ul>



## STRATEGIC PRIORITY: PROVIDING KEY INFRASTRUCTURE FOR OUR TOWNS AND VILLAGES

GOALS	ACHIEVEMENTS
Undertake an audit to identify Council land that can be divested	<ul style="list-style-type: none"> <li>Construction underway on several affordable housing opportunities</li> <li>Parcels of land released into the market</li> </ul>
Identify assets that may be suitable for commercialisation	<ul style="list-style-type: none"> <li>Council continues to upgrade the Coolabunia Saleyards to ensure that the facility continues to be well utilised</li> <li>Council currently looking at an improved business model for the saleyards moving forward</li> </ul>
Advocate and support the specialist health services needs of our residents	<ul style="list-style-type: none"> <li>Advocacy supporting general practitioners and need for improved health services</li> <li>Resolutions sent to LGAQ State Conference calling on the State and Federal governments to collaborate on innovative solutions to urgently address healthcare shortages in regional, rural, and remote Queensland</li> <li>Lady Bjelke-Petersen Community Hospital and Health Hub Development application approved by Council</li> <li>South Burnett Community Hospital Foundation Limited meeting regularly and advocating for community health outcomes</li> <li>Darling Downs and West Moreton PHN, South Burnett Health and Community Services meet and greet held</li> <li>Council's Health Expo held</li> <li>Head to Health Mental Health facility opened</li> <li>Six (6) members appointed to the South Burnett Community Hospital Foundation Ltd</li> <li>Joint venture of the Lady Bjelke Petersen Health Hub progressing</li> </ul>



## SMALL BUSINESS FRIENDLY PROGRAM

### Queensland Small Business Commissioner

In 2023/2024, South Burnett Regional Council continued its commitment to supporting local businesses through the QSBC Small Business Friendly (SBF) Program. This program, aimed at fostering growth, resilience, and long-term sustainability, has seen Council actively collaborate with local small businesses to address challenges and enhance opportunities across the region.

A key initiative this period was the Façade Improvement Program, designed to revitalise the central business districts (CBDs) of South Burnett towns. Funded by the Black Summer Bushfire Recovery Grant Program, the project stimulated private investment, increased street appeal for both residents and visitors, and improved accessibility to local businesses. Over three (3) rounds of grants, 167 businesses participated, resulting in notable enhancements to the appearance and functionality of storefronts. This has fostered a more inviting and pedestrian-friendly

environment, promoting longer stays in the CBDs and stimulating local economic growth.

In addition to these efforts, South Burnett Regional Council attended the 2024 Small Business Friendly Annual Conference in Cairns in May 2024. The conference provided invaluable insights and networking opportunities, allowing Council to explore best practices, innovative approaches, and strategies to further bolster the local business ecosystem. Attending this event highlighted Council's ongoing commitment to learning and adapting to meet the evolving needs of small businesses in the region.

Council's participation in the Small Business Friendly Program demonstrates its dedication to building a strong, inclusive, and thriving business community, contributing significantly to the economic and social well-being of the South Burnett region.

# STRATEGIC PRIORITY: GROWING OUR REGION'S ECONOMY AND PROSPERITY

GOALS	ACHIEVEMENTS
Develop and implement a well-researched, action based 'Regional Development Strategy' that supports business and employment growth	<ul style="list-style-type: none"> <li>Regional Development Action Plan adopted by Council on 13 December 2023</li> <li>Council working with stakeholders in the region to deliver the plan and to ensure it continues to be implemented in the coming year</li> </ul>
Work with key stakeholders to create a pipeline of priority shovel ready projects that aim to improve the quality of life experienced by all residents, invest in strategic infrastructure and create a prosperous future for all	<ul style="list-style-type: none"> <li>Masterplans and community consultation completed for Kumbia Apex and Sportsground, Kingaroy Memorial Park and Swimming Pool, Carew Park, Benarkin First Settlers Park, Blackbutt Les Muller Park, QE Park Murgon, Lions Park Kingaroy which provides direction to future priorities for liveability projects</li> <li>Community consultation commenced on the Alan Stirling Park, Bunya Mountains to develop a master plan</li> <li>Community consultation commenced at Blackbutt to assist in the development of a master plan for the Brisbane Valley Rail Trail for the section going through Blackbutt</li> <li>Priority list of projects developed with new Council which have been included in W4Q funding</li> </ul>
Continue to provide and investigate options to improve our arts, heritage, museums, visitor information centres and tourism infrastructure	<ul style="list-style-type: none"> <li>South Burnett Local Housing Action Plan adopted by Council in January</li> </ul>
Advocate for and support of the region's tourism sector through an industry led development of a Tourism Strategy, with particular focus on indigenous tourism, adventure tourism, international tourism and high wealth tourism	<ul style="list-style-type: none"> <li>Council works with our Chambers of Commerce and Industry led tourism to deliver programs in the region</li> <li>Council has met with Visit South Burnett, Queensland Country Tourism and BIEDO who have updated Council on the delivery of services and programs to the region</li> <li>Staff attended the Small Business Conference as Council is a registered Small Business Council</li> <li>Participation in webinar with the Department of Tourism, Innovation and Sport regarding developing a State-Wide Sports Facilities Inventory ahead of the Brisbane Olympic Games in 2032</li> <li>43 venues were submitted as part of an audit compiling information on venues that meet either state, national or international standard for Olympic and Paralympic disciplines</li> <li>Attendance at the 2023 Growing Queensland Business Road Show which showcased the Brisbane 2032 Olympic and Paralympic Games</li> <li>Continue to work with the Olympic state government departments for opportunities that will arise for the games</li> </ul>



Bravehearts Day 30 August 2023



# SES WOW DAY



## STRATEGIC PRIORITY: GROWING OUR REGION'S ECONOMY AND PROSPERITY

GOALS	ACHIEVEMENTS
Continue to provide and investigate options to improve our dams as tourist attractions as an important community asset	<ul style="list-style-type: none"> <li>• Dam Managers commenced on 1 July 2023</li> <li>• Council is considering a regime of improvements for the facilities to increase occupancy rates and visitor numbers to the region</li> <li>• First round of Festival of the Dams was held</li> </ul>
Support and advocate for appropriate growth and development with responsive planning schemes, processes, customer service and other initiatives	<ul style="list-style-type: none"> <li>• Review underway of Council's Local Government Infrastructure Plan (LGIP) trunk infrastructure forward works schedules</li> <li>• Awaiting final approval of a Major Amendment to Council's Planning Scheme</li> <li>• Developer Incentive Scheme extended for 2 additional years until 2025</li> <li>• Over \$500,000 in rebates provided since Developer Incentive Scheme commenced</li> </ul>
Advocate for enhanced regional digital connectivity and black spots	<ul style="list-style-type: none"> <li>• Continued development of digital transformation and capacity                             <ul style="list-style-type: none"> <li>- advocate for fibre expansion</li> <li>- Mobile telecommunication black spots</li> <li>- EV superhighway and charging stations</li> </ul> </li> </ul>
Progress the 25 year Economic Roadmap as a priority project further to the National Water Infrastructure Development Fund (NWIDF) Water Feasibility Study	<ul style="list-style-type: none"> <li>• Continued advocacy through the Regional Economic Futures Fund (REFF) process</li> <li>• Formal submission made on the Draft Bundaberg Burnett Regional Water Assessment (BBRWA) advocating for projects in the completed Economic Road Map</li> <li>• Briefing paper completed for presentation to Acting Director General, Department of Regional Development, Manufacturing and Water</li> <li>• Funding has been allocated in 2024/2025 for a Water Quality Options Assessment and has requested matching co-contributions from the State Government</li> <li>• Council partnered with the State Government, effectively utilising funding, resources and expertise in advancing Council's urban water planning</li> <li>• Council contributed extensively in both funding and in kind to studies which directly related to urban water supply security</li> </ul>

## STRATEGIC PRIORITY: SAFEGUARDING OUR ENVIRONMENT

GOALS	ACHIEVEMENTS
Develop and implement energy efficient initiatives to reduce Council's energy / carbon footprint	<ul style="list-style-type: none"> <li>Climate Change Adaption Strategy being developed. This Strategy will support the Environmental Sustainability Policy</li> <li>Climate Resilience Action Plan has been finalised for grant acquittal</li> <li>Finalised Waste Strategy adopted by Council in January 2024</li> <li>Council maintains its membership with LGAQ Queensland Climate Resilience Councils</li> </ul>
Continue to provide and investigate options to improve waste reduction, landfill management and recycling	<ul style="list-style-type: none"> <li>Continued community education and awareness on illegal dumping and littering</li> <li>New waste collection contract with JJ's Waste &amp; Recycling finalised for commencement on 1 July 2024</li> </ul>
Community education and assistance to support food and other local businesses to meet relevant Local Laws compliance standards	<ul style="list-style-type: none"> <li>Review of Council's Local Laws to ensure relevance to the region and understanding by Council and the community</li> <li>Systematic Animal Inspection Program completed</li> <li>Local community event attended, promoting responsible pet ownership</li> </ul>

## STRATEGIC PRIORITY: ORGANISATIONAL EXCELLENCE

GOALS	ACHIEVEMENTS
Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance and open and transparent decision-making.	<ul style="list-style-type: none"> <li>Active participation in Fraud Awareness Week</li> <li>Fraud &amp; Corruption prevention training rolled out for all supervisory staff</li> <li>Contract entered into and development of an on-line booking system for Council facilities</li> </ul>
Continue to give priority to ongoing financial sustainability and prudent budget management	<ul style="list-style-type: none"> <li>Monthly financial reports presented to Council</li> <li>Organisational review of Council depots and workshops for efficiency gains</li> <li>Engage key stakeholders conducting advocacy activities to build regional economic diversification in energy transformation, encouraging responsible investment in renewable energy and engagement in energy policy and advocacy for transition of economies impacted by State and Australian Government policies</li> </ul>
Implement reliable, realistic and cost-effective business systems and practices	<ul style="list-style-type: none"> <li>Comprehensive review of Customer Service resourcing and Customer Service delivery including review of all functionalities including library interaction, after hours service and telephony options</li> </ul>
Develop for endorsement by Council a Workforce Plan that guides the engagement, development, management and performance of Council's human resources	<ul style="list-style-type: none"> <li>Continue to develop and engage an employee value proposition linking to Council's People and Culture Workforce Plan for positive recruitment and retention outcomes</li> </ul>
Implement reliable, realistic and cost-effective business systems and practices.	<ul style="list-style-type: none"> <li>Register of third party access external to Technology One developed</li> <li>Review of rates processes with a view to increased automation and staff training with Technology One to enable superior reporting</li> <li>Implementation of Phase I of Centralised Procurement complete</li> <li>Financial enhancement of accounts payable and accounts receivable</li> </ul>



# COMMUNITY FINANCIAL REPORT

This is an overview of the key elements of Council's financial performance to assist readers in evaluating Council's financial position without the need to interpret the financial statements.

This section provides an overview of the financial statements and focusses on the following five key sections:

1. Statement of Comprehensive Income (Profit and Loss Statement)
2. Statement of Financial Position (Balance Sheet)
3. Statement of Changes in Equity (how Council's net worth has changed from one year to the next)
4. Statement of Cash Flows (how Council's cash position has changed)
5. Financial Sustainability Measures (how we sustain Council's business financially)

## 1. STATEMENT OF COMPREHENSIVE INCOME

(Refer to 'Financial Statements' on page 115)

This section indicates whether Council made a profit or loss.

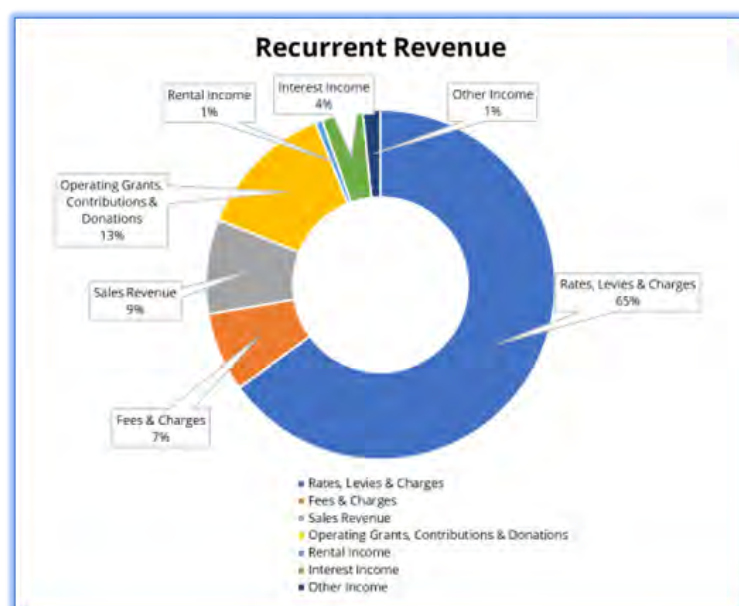
The Statement of Comprehensive Income considers what Council has earned (revenue) and what costs have been incurred (expenditure) during the specific financial period regardless of when monies were received or paid.

These figures are based on accrual accounting principles. For example, all rates issued are included in income even though all rates are yet to be collected. These outstanding amounts would show in the Statement of Financial Position as an amount owed to Council. Therefore, the Statement of Comprehensive Income shows both cash and non-cash transactions including depreciation as an expense.

A summary of Council's results for the reporting period can be seen below.

Council's Results	Actual 2024 \$	Actual 2023 \$
Recurrent Revenue	90,047,306	100,615,746
Recurrent Expenses	(100,030,780)	(105,103,779)
<b>Operating Profit/(Loss)</b>	<b>(9,983,474)</b>	<b>(4,488,033)</b>
Capital Revenue	27,630,877	7,321,233
Capital Expenses	(4,580,277)	(2,048,148)
<b>Net Profit/(Loss)</b>	<b>13,067,126</b>	<b>785,052</b>
Gain/(Loss) on revaluation of of assets	42,753,787	143,459,214
<b>Total Comprehensive Profit/(Loss)</b>	<b>55,820,913</b>	<b>144,244,266</b>

The increase in operating loss from 2023 of \$4.49 million to 2024 of \$9.98 million was largely due to timing in the payment of the Financial Assistance Grant. In the 2023 year, Council received a prepayment of approximately 96% (\$7.1M) of its 2023-2024 grant allocation in June 2023. However, in the 2024 year no prepayment of the 2024-2025 grant allocation was received during the financial period which caused a reduction of approximately \$6.8 million in grant revenue (located in recurrent revenue).



## WHAT WE EARNED

Council's income is split into two (2) main categories for the financial year - recurrent revenue and capital revenue.

Recurrent revenue includes income that is received to fund the everyday operations and running of Council activities. Rates and utility charges are Council's main source of income making up 64.97% of recurrent revenue. Other sources of revenue such as recoverable works, government grants and subsidies and fees and charges are also important sources that assist in funding the future growth of our region. Council saw a favourable increase in interest income this financial year due to higher interest rates on cash at bank balances.

Council's capital revenue is used to construct Council's assets now and in the future. This section consists of grants, contributions and subsidies, and developer contributions. During the financial year, \$27.6 million was received in grants, contributions and developer contributions to fund capital projects.



General Manager Susan Jarvis with the Finance and Corporate Managers

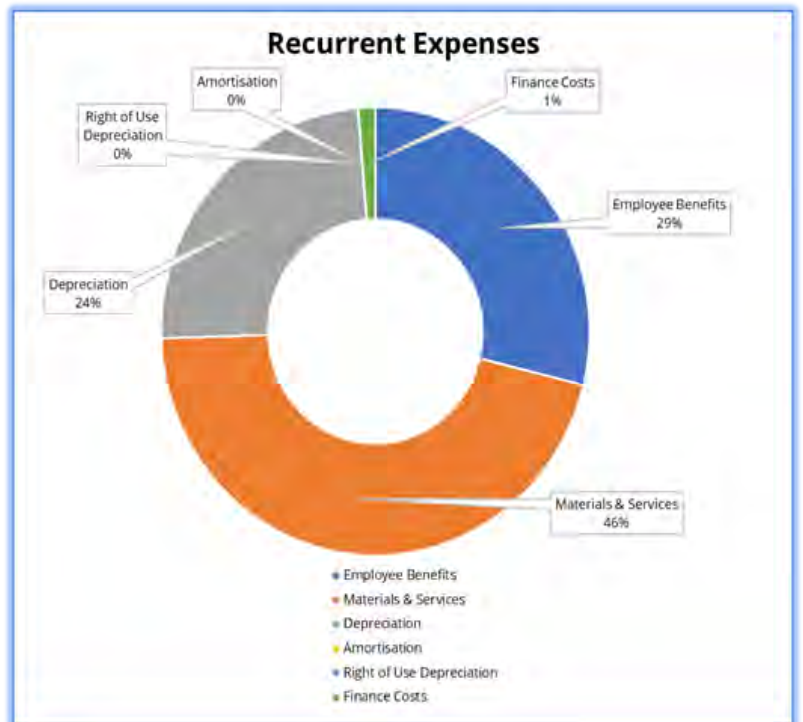
## WHAT WE HAVE SPENT

Council incurs both recurrent expenses and capital expenses during the financial year. Capital expenses are the net proceeds or loss on assets that have been sold or disposed of during the year. As Council is unable to sell a majority of its infrastructure assets or roads, a loss on disposal occurs as the assets are upgraded or renewed during the year.

Recurrent expenditure relates to everyday costs required for Council to provide a wide range of services to the community. This work is primarily undertaken by Council staff and private contractors where required. Wherever possible, local suppliers and contractors are utilised ensuring the money flows back into our community.

Approximately \$9.6M out of the \$100M in recurrent expenditure was incurred due to flood recovery works which was almost fully reimbursed by Queensland Reconstruction Authority Funding.

Council's three (3) largest recurrent expenditure categories are employee benefits, materials and services and depreciation. Council's expenditure is monitored through a rigorous budget process to ensure value for money for the South Burnett community.





## 2. STATEMENT OF FINANCIAL POSITION (REFER TO 'FINANCIAL STATEMENTS' ON PAGE 118)

The Statement of Financial Position (also commonly known as a balance sheet), shows Council's net accumulated financial worth at the end of each financial year.

The Statement of Financial Position is broken down into three (3) areas:

- What Council owns (Assets);
- What Council owes (Liabilities); and
- What Council is worth in dollar terms (Equity).

The below is a snapshot of Council's financial position as per the audited financial statements.

	2024	2023
What is Council's net worth	\$	\$
<b>Assets</b>		
Assets we own	1,122,955,571	1,067,321,153
Cash and cash equivalents	62,337,197	64,423,526
Money owed by customers and ratepayers	15,920,900	16,408,366
Inventory	904,965	848,254
<b>Council's total assets</b>	<b>1,202,118,633</b>	<b>1,149,001,299</b>
<b>Liabilities</b>		
What we owe our suppliers	17,030,231	15,366,756
What we owe our lenders	23,840,626	27,147,747
What future commitments we have	23,692,971	24,752,904
<b>Council's total liabilities</b>	<b>64,563,828</b>	<b>67,267,407</b>
<b>Council's net worth</b>	<b>1,137,554,805</b>	<b>1,081,733,892</b>

### ASSETS – WHAT OUR COMMUNITY OWNS

Property, plant and equipment accounts for 93% of Council's assets. This is a significant investment for the community and requires astute management to ensure the level of service provided by these assets are maintained. As of 30 June 2024, Council held property, plant and equipment assets worth \$1,116,005,375. This is an increase of \$55.631 million compared to the prior year largely due to buildings comprehensive revaluations and desktop revaluations assessing significant indexation rates to be applied for the remaining relevant asset classes. For a breakdown of assets refer to 'Note 10: Property, Plant and Equipment' - Page 131.

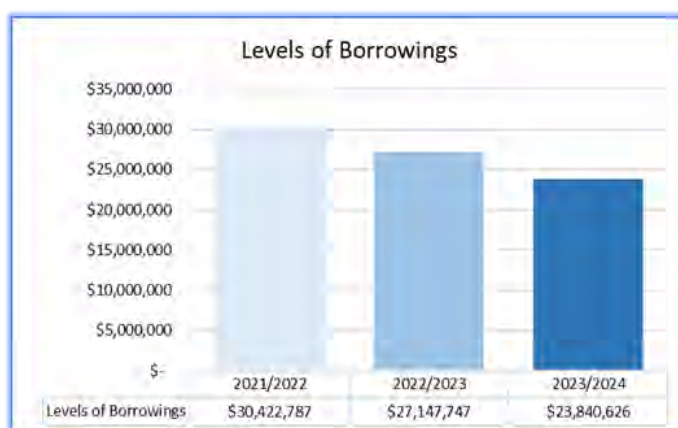
### LIABILITIES – WHAT OUR COMMUNITY OWES

Borrowings with Queensland Treasury Corporation (QTC) makes up almost 37% of Council's liability balances. Each year Council adopts a Debt Policy that details new borrowings planned for the current financial year and the next nine (9) financial years. The objective in developing a detailed long-term borrowing strategy is to facilitate effective borrowings to achieve specific outcomes.

Council did not take out any new borrowings in the 2023/2024 year with principle repayments of \$3,307,121 being paid; see note 14 Borrowings - Page 139.

Other key liabilities for the year ended June 2024 include:

- Provision for quarry and landfill rehabilitation \$11.78M
- Provision for employee entitlements (Long Service Leave and Annual Leave) \$6.71M
- Payables (including accrued wages and expenses) \$15.16M



- Contract Liabilities \$1.87M
- Prepaid State Waste Levy \$4.44M

### 3. STATEMENT OF CHANGES IN EQUITY

The Statement of Changes in Equity measures the changes in Council's net worth and shows the movement in the retained earnings and asset revaluation surplus.

During the financial year, equity increased by \$55.82 million due to increases in the asset revaluation reserve of \$42.75 million (changes to how much our property, plant and equipment are worth) and an overall net profit of \$13.07 million.

### 4. STATEMENT OF CASH FLOWS

The Statement of Cash Flow is just like a bank statement. If you prepared a summary of your personal bank statements for twelve (12) months, it would be called a cash flow statement.

This statement only reports on actual cash and shows:

- How much money Council started the financial year with;
- Where the incoming money was spent; and
- How much money we have left at the end of the year.

Council commenced the financial year with \$64,423,526 in the bank and ended the year with \$62,337,197. Therefore, Council's bank balance decreased by \$2,086,329 during the financial year. This decrease was impacted by the timing of the Financial Assistance Grant payment.

### CASH FLOWS FOR THE PERIOD ARE SEPARATED INTO OPERATING, INVESTING, AND FINANCING ACTIVITIES:

- Operating activities include rates, user charges, interest, grants, employee costs, materials and services, interest and administration;
- Investing activities include money Council receives and spends for assets which are purchased or sold i.e. property, plant and equipment;
- Financing activities are cash received if Council takes out new loans or cash paid as repayments against loans.

Council had a net cash inflow from operating activities of \$15,209,230. This is the amount that is 'available' to contribute to capital expenditure and repayments of borrowings. Of this balance, Council spent net cash outflows of \$13,967,665 on investing activities and net cash outflows of \$3,327,894 on financing activities.

	Actual 2024 \$
<b>Opening Cash Balance</b>	<b>64,423,526</b>
Cash Flows from Operating Activities	15,209,230
Cash Flows from Investing Activities	(13,967,665)
Cash Flows from Financing Activities	(3,327,894)
<b>Closing Cash Balance</b>	<b>62,337,197</b>

### 5. FINANCIAL SUSTAINABILITY MEASURES

During the financial year, the Queensland Government Department of Housing, Local Government, Planning and Public Works implemented the *Financial Management (Sustainability) Guidelines 2024* which all Queensland Councils must report against from the 2023-2024 period. These guidelines introduced a number of additional sustainability indicators to provide a more robust look at each Councils overall sustainability. While Council must report on the current year and 5-Year Average of most of the ratios below, generally only the 5-Year Average is used when determining whether the target has been met apart from the unrestricted cash expense cover ratio.

Council's performance against each of the new sustainability ratios as at 30 June 2024 can be seen below:

Type	Measure	Target (Tier 4)	Actual Current Year	Five Year Average
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months	9.61 months	N/A
Operating Performance	Operating Surplus Ratio	Greater than 0%	-11.03%	-3.06%
	Operating Cash Ratio	Greater than 0%	17.06%	25.14%
Asset Management	Asset Sustainability Ratio	Greater than 80%	119.59%	98.59%
	Asset Consumption Ratio	Greater than 60%	70.86%	70.46%
Debt Servicing Capacity	Leverage Ratio	0 to 3 times	1.55 times	1.46 times
Financial Capacity	Council-Controlled Revenue	N/A	72.31%	70.74%
	Population Growth	N/A	1.40%	0.67%



# OUR COUNCIL

Council's Corporate Governance ensures all aspects of our organisation work together to achieve our vision. Our forward thinking Leadership and Management Team drive innovation whilst respecting our region's heritage, rural identity and community values.



Council operates under the *Local Government Act 2009* (the Act) and is elected to provide leadership and governance to the South Burnett region.

The Council has a duty to ensure the system of local government is accountable, effective, efficient, sustainable and consistent in accordance with the local government principles.

The local government principles are:

- Transparent and effective processes, and decision-making in the public interest
- Sustainable development and management of assets and infrastructure, and delivery of effective services
- Democratic representation, social inclusion and meaningful community engagement
- Good governance of, and by, local government
- Ethical and legal behaviour of Councillors, Local Government employees and Councillor advisors.

## THE ELECTED COUNCIL

Local Government elections are held every four (4) years by the Electoral Commission of Queensland, an independent and impartial body set up to run democratic elections in Queensland, including Local Government elections. The last election for the South Burnett Regional Council was held in March 2024.

## ROLE OF COUNCILLORS

The South Burnett region covers an area of 8,381.6km<sup>2</sup> and is divided into six (6) divisions with one (1) Councillor elected to represent each division. All voters throughout the region elect the Mayor.

Our seven (7) elected members represent the community to ensure the governance of the region.

Councillors are responsible for:

- a. Ensuring the local government -
  - (i) discharges its responsibilities under the Act
  - (ii) achieves its Corporate Plan
  - (iii) complies with all laws that apply to local governments
- b. Providing high quality leadership to the local government and the community
- c. Participating in Council meetings, policy development, and decision-making, for the benefit of the local government area
- d. Being accountable to the community for the local government's performance

Each Councillor participates in the process of formulating, adopting, and reviewing our Corporate and Operational Plans. Councillors meet regularly to make decisions and to discuss local issues.

Councillors focus on the policy directions of the local government, not the internal day-to-day administration.

The role of Councillors is to make decisions which Council Officers can then implement on their behalf.

## ROLE OF THE MAYOR

The Mayor has the following extra responsibilities:

- a. Leading and managing meetings of the local government at which the Mayor is the chairperson, including managing the conduct of the participants at the meetings
- b. Leading, managing, and providing strategic direction to the Chief Executive Officer in order to achieve the high quality administration of the local government
- c. Directing the Chief Executive Officer of the Local Government under Section 170 of the *Local Government Act 2009*
- d. Conducting a performance appraisal of the Chief Executive Officer, at least annually, in the way that is

decided by the local government, including as a member of a committee, for example

- e. Ensuring that the local government promptly provides the Minister with the information about the local government area, or the local government, that is requested by the Minister
- f. Being a member of each standing committee of the local government
- g. Representing the local government at ceremonial or civic functions

## COUNCILLORS' REGISTER OF INTEREST EXTRACTS

Pursuant to Section 295 of *The Local Government Regulation 2012* (the Regulation), Council has available an extract of each Councillor's Register of Interests at the Kingaroy Customer Service Centre or online at [www.southburnett.qld.gov.au](http://www.southburnett.qld.gov.au).

The Register of Interests contains the financial and non-financial particulars mentioned in Schedule 5 of the Regulation for an interest held by the Councillor.

## REMUNERATION FOR ELECTED REPRESENTATIVES

Remuneration levels for Councillors are set by an independent State Government convened Commission. Each year the tribunal undertakes a review of the remuneration levels and publishes a report with their recommendations. Remuneration details for the 2023/2024 reporting year can be found under 'Councillor Remuneration'.

## CODE OF CONDUCT FOR COUNCILLORS IN QUEENSLAND

The Code of Conduct sets out the principles and standards of behaviour expected of Councillors and Mayors when carrying out their roles, responsibilities and obligations as elected representatives for their communities. The behavioural standards relate to, and are consistent with, the local government principles and their associated values.

**The standards of behaviour are summarised as the three Rs:**

- Responsibilities - carry out responsibilities conscientiously and in the best interests of the Council and the community
- Respect - treat people in a reasonable, just, respectful and non-discriminatory way
- Reputation - ensure conduct does not reflect adversely on the reputation of Council

The code sets out the statutory, ethical and behavioural obligations by which Councillors must abide. It outlines breaches and penalties under the Act and describes how to make a complaint about a breach of the code.

## COUNCILLOR PORTFOLIOS

For the period up to the 2024 Local Government Election, each Councillor managed a portfolio. While Councillors have no decision-making authority on their own, they were expected to have a high-level knowledge of their portfolio. Councillors were the official Council portfolio spokesperson and were appointed as portfolio representatives to areas of personal interest and/or experience. Council had established Standing Committees reflective of portfolios. At the Statutory Post Election Council meeting held on 4 April 2024, Council did not adopt a portfolio system.



## ROLE OF THE CHIEF EXECUTIVE OFFICER AND EMPLOYEES

The Chief Executive Officer (CEO) provides leadership to the organisation and is responsible for ensuring Council's local laws, decisions and policies are implemented in line with the Act, other relevant legislation and Council's Corporate and Operational Plans. The CEO is also responsible for providing timely, professional advice to Council and managing a professional relationship with the Mayor and Councillors.

### EMPLOYEE RESPONSIBILITIES

All employees have the following responsibilities:

- a. Implementing the policies and priorities of the local government in a way that promotes:
  - Effective, efficient and economical management of public resources
  - Excellence in service delivery
  - Continual improvement
- b. Carrying out their duties in a way that ensures the local Government:
  - Discharges its responsibilities under the Act
  - Complies with all laws that apply to local governments
  - Achieves its Corporate Plan
- c. Providing sound and impartial advice to the local government
- d. Carrying out their duties impartially and with integrity
- e. Ensuring the employee's personal conduct does not reflect adversely on the reputation of the local government
- f. Improving all aspects of the employee's work performance
- g. Observing all laws relating to their employment
- h. Observing the ethics principles under the *Public Sector Ethics Act 1994*, Section 4
- i. Complying with a code of conduct under the *Public Sector Ethics Act 1994*

### Chief Executive Officer responsibilities

The CEO has the following extra responsibilities:

- a. Managing the local government in a way that promotes:
  - Effective, efficient and economical management of public resources
  - Excellence in service delivery
  - Continual improvement
- b. Managing the other local government employees through management practices that:
  - Promote equal employment opportunities
  - Are responsive to the local government's policies and priorities
- c. Establishing and implementing goals and practices in accordance with the policies and priorities of the local government
- d. Establishing and implementing practices about access and equity to ensure that members of the community have access to:
  - Local government programs
  - Appropriate avenues for reviewing local government decisions
- e. The safe custody of:
  - All records about the proceedings, accounts or transactions of the local government or its committees
  - All documents owned or held by the local government
- f. Complying with requests from Councillors under Section 170A of the *Local Government Act 2009*:
  - For advice to assist the Councillor carry out his or her role as a Councillor
  - For information that Council has access to relating to the local government



Do It For Dolly Day 2024





Meeting with Director General Linda Dobe

## PLANNING & PERFORMANCE

### STRATEGIC PLANNING

Council is required to adopt a Corporate Plan. This document establishes the guiding framework and identifies the goals, objectives and strategies to be pursued by Council to meet the needs and aspirations of the community. The 2021-2026 Corporate Plan is available at [www.southburnett.qld.gov.au/corporate-plan](http://www.southburnett.qld.gov.au/corporate-plan).

To effectively achieve the vision and strategic direction of Council's Corporate Plan, an Operational Plan is prepared at the beginning of each financial year. The Operational Plan focuses on strategies for achieving our vision over the next twelve months. The Annual Budget is integrated with the Operational Plan detailing planned strategies, goals, activities and priorities for that year.

This corporate framework ensures there is a clear link between community needs and expectations, corporate strategies, direction, priorities, policy, projects, and day-to-day operations.

### PERFORMANCE MONITORING AND REPORTING

Performance monitoring and reporting are ongoing processes throughout the financial year.

#### Internal:

An internal framework has been established for internal reporting and accountability. Reports are provided to Council on a monthly and quarterly basis to ensure cost-efficient and effective services are being provided to the community. These reports include progress reports on the implementation of Council's Corporate and Operational plans and financial reporting of budget performance.

#### External:

The primary tool for external accountability is the Annual Report. This document is prepared annually to show the community and interested stakeholders the progress Council makes in achieving the strategic goals and objectives outlined in the Corporate Plan. The report contains detailed financial and non-financial information about Council's activities and performance.



Denim Day 2024



# OUR ELECTED REPRESENTATIVES

Local Government elections are held every four (4) years. The last South Burnett Regional Council election was held this year on 16 March 2024. This election saw some of our existing Councillors re-elected and some new faces elected to add to the team. South Burnett Regional Council's Local Government area is divided into six (6) divisions with one (1) Councillor elected to represent each division.

## Mayor



### MAYOR KATHY DUFF

Mayor Kathy Duff grew up on the family property "Di Di" Station that was selected in 1916 by her Grandfather John Patrick Duff who also served as a Councillor. A strong family history of supporting our region, Kathy's brother was also a Councillor on the former Wondai Council. Kathy runs her own cattle grazing and timber business. She has a keen interest in the equine industry including judging horses at local Shows as well as pursuing her hobby as a Silversmith when she can find time. Kathy is involved in numerous community organisations and in 2019 at the Local Government Conference in Cairns she received the prestigious Peak Services Butch Lenton Award for her work helping to rebuild the town of Proston. In 2023 Kathy was honoured to receive the Weekly Times and Harvey Norman

Shine Award for dedication. This award celebrates rural women across Australia.

Mayor Duff is honoured to have been elected to serve as the first female Mayor of the South Burnett. She believes that the South Burnett is a dynamic region with huge opportunities for growth. Mayor Duff is keen to support existing businesses but also to attract new industries and growth for the region. She is passionate about everyone working together as a region but she is also keen to ensure that individual towns, small villages and rural communities all get a strong voice across the Council table.

**Contact Mayor Duff on 0437 020 705  
mayor@sbrc.qld.gov.au**



## Division One



### CR JANE ERKENS

Cr Jane Erkens was first elected to Local Government in May 2022 and was re-elected in 2024.

Cr Erkens moved to the South

Burnett area in 1980 and has been involved in many organisations as President, Vice President and Secretary over the years.

Cr Erkens has had a significant influence on community events and was instrumental in the establishment of The Shed, a readily available avenue for budding musicians, singers and poets to express themselves.

Cr Erkens won a Local Achiever Award for Nanango in 2016 for her commitment to various organisations including Pony Club, The Chamber of Commerce, Community Consultative Committee, the South Burnett Health Council, South Burnett Masters Swimming Club and the Nanango

Darts Club.

Cr Erkens was awarded a Heritage Award for Community by Nanango Tourism & Development Association (NaTDA).

Cr Erkens represents Division 1 which includes the localities of Barkers Creek Flat, Booie, Bullcamp, Corndale, Glen Devon, Hodgeleigh, Johnstown, Kunioon, East Nanango, Runnymede, Sandy Ridges, Wattle Camp, Wyalla and a major part of the Nanango Township.

**Contact Cr Erkens on 0417 767 444  
jane.erkens@sbrc.qld.gov.au**

## Division Two



### CR LINDA LITTLE

Cr Linda Little and her husband moved to the South Burnett in 2013 after visiting the region and deciding it would be a great place to live and raise their foster children.

Since moving to the South Burnett, Cr Little has actively engaged with various community organisations, and has been deeply involved in organizing successful events and fundraisers that have made a meaningful difference in the lives of our community. Cr Little has held the positions of President, Secretary and Treasurer of the Lions Club of Blackbutt Benarkin, as well as the positions of Zone & Regional Chair for Lions Q4 District. As an active member of the Lions Club, she was awarded the Melvin Jones and JD Richardson Awards for outstanding commitment to serving the community and dedication to service.

Cr Little's professional journey has been diverse, ranging from

hospitality to agriculture, retail, and management roles in the construction and tile industries. Her tenure with Beaumont Tiles allowed her to manage multiple stores successfully, implementing strategies to enhance efficiency and profitability while fostering a supportive work environment.

As your Councillor for Division 2, Cr Little is committed to leveraging her experiences, skills, and passion to serve the interests of the South Burnett. Cr Little believes if we can work as a team, we will create a stronger, more vibrant South Burnett where every voice is heard.

**Contact Cr Little on 0419 769 994  
linda.little@sbrc.qld.gov.au**

## Division Three



### DEPUTY MAYOR CR DANITA POTTER

Cr Danita Potter was born and bred in Kingaroy, involved with many organisations as a child from the Brownies to Rural Youth. Cr Potter

has worked and travelled overseas during her youth, and her husband's former career in the Australian Defence Force has allowed her to see a lot of this beautiful country. No matter where her past lead her, she always called the South Burnett home.

As a third-generation local, with family history in the area starting over 100 years ago, Cr Potter's family has run many local businesses. First elected in 2016, re-elected in 2020 then again being re-elected unopposed in 2024, Cr Potter has settled into the role and is aware of what is expected of her by her colleagues and most importantly the community.

Cr Potter is a wife, a mother, and brings a world of experience to the South Burnett. Her goal has always been to make the South Burnett the best place to work and live for people of all ages.

Cr Potter has a passion for all areas of her community and is Chair of the South Burnett Local Disaster Management Group and the South Burnett Arts Culture and Heritage Advisory Committee along with being a member of many community groups and organisations including the South Burnett Suicide Prevention Working Group Inc.

**Contact Cr Potter on 0409 490 175  
danita.potter@sbrc.qld.gov.au**



## Division Four



### CR DEB DENNIEN

Cr Deb Dennien is honoured to have been elected as the Division 4 Councillor.

Cr Dennien was born in Cairns and spent much of her youth in the Ballina area of New South Wales. At 18 she moved to Sydney to work in the racing industry riding trackwork with leading jockeys. During a trip to Wondai in 1983 Deb fell in love with the community and the area.

Having spent the last four decades in the South Burnett and raising her four (4) children here, there is nowhere else she would call home. With a deep commitment to serving the community and fostering positive change, Cr Dennien brings a wealth of experience and a fresh perspective to Council. Drawing on her background in agriculture,

community services, realty and small business, Cr Dennien is well-equipped to work on the challenges facing the community and advocate for the region.

Cr Dennien is committed to working tirelessly on behalf of all residents to create a more liveable, prosperous and exciting South Burnett.

**Contact Cr Dennien on  
0475 007 705  
deb.dennien@sbrc.qld.gov.au**

## Division Five



### CR HEATH SANDER

Cr Heath Sander was born, raised and has lived his entire life in the Murgon area. Cr Sander's working career began at the South Burnett Meatworks and upon its closure, Cr Sander then started working for

the Murgon Shire Council. In 2004 Cr Sander started his own business which he has managed for the last 20 years.

"Family is very important to me and I am happily married to my wife Rowena and have a blended family and also have most of my siblings living in the South Burnett region" Cr Sander said. "I have a vast knowledge in the earthmoving, management and logistics industry and hold a Certificate 4 in Local Government operational works and civil construction. I bring these skills to this term of Council and am looking forward to working as a team to give the residents of the South Burnett a smart, educated robust Council. To be that connection between Council

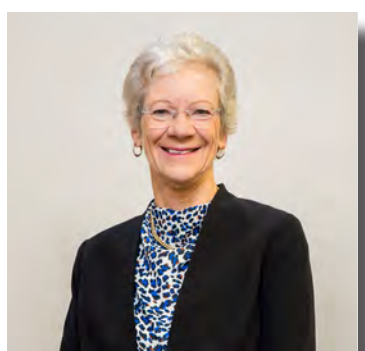
and the residents to deliver quality projects to every small village and town throughout the region we represent."

Cr Sander said "I am here for the residents of the region and I will bring common sense answers to complex problems."

Cr Sander looks forward to the next four (4) years to see what can be achieved together for the entire South Burnett region.

**Contact Cr Sander on 0407 132 917  
heath.sander@sbrc.qld.gov.au**

## Division Six



### CR ROS HEIT

Cr Ros Heit is delighted to be back in Council again.

Cr Heit and her husband Kerry have lived at Wooroolin for over 40 years

raising their family. Cr Heit is well qualified and brings a wealth of farming, community and business management experience to Council and the South Burnett community.

Cr Heit takes the privilege and responsibility of being a local Councillor and has a Diploma in Local Government (Elected Members) to augment her knowledge and skills to be the best Councillor she can be.

"As the Councillor for Division 6, the largest geographical division I travel thousands of kilometres across my division making it a priority to regularly meet with the local communities to discuss their concerns, issues and opportunities" Cr Heit said.

"I am mindful of the necessity to ensure that the interests of all residents and communities are represented. I recognise that there are unique challenges within my division, especially maintaining the extensive unsealed road network and preserving each community's individual identity."

Cr Heit promotes the South Burnett as a great place to live and is passionate about developing the potential of the area whilst maintaining the long term sustainability of its environment, the viability of rural industries and the friendliness of country living.

**Contact Cr Heit on 0477 010 743  
ros.heit@sbrc.qld.gov.au**



Division 1	Cr Linda Little
Division 2	Cr Jane Erkens
Division 3	Cr Danita Potter
Division 4	Cr Deb Dennien
Division 5	Cr Heath Sander
Division 6	Cr Ros Heit



# OUR ELECTED REPRESENTATIVES - **PAST**

## Former Mayor



### CR BRETT OTTO

Cr Brett Otto was elected Mayor in the 2020 elections.

Mayor Otto's great grandmother, Granny Strohmeyer (Otto) was amongst the first settlers, pioneering the development of farmland at Coolabunia in 1887.

His great grandfather, Carl Otto was

a Councillor on the Nanango Shire Council in the early 1900's. Mr Otto's grandfather worked on the Murgon Shire Council into his seventies and his father, Trevor Otto is the longest serving employee of Council, having served 51 years for the Murgon Shire and South Burnett Regional Councils.

Mayor Otto brought a wealth of experience to Council, having worked in government for 12 years and as a business owner and practicing public accountant for the past 20 years.

Mayor Otto was passionate about community, spending the vast majority of his time out in the community engaging with residents about their views and aspirations for our region. He was committed to open and transparent governance in the best interests of all residents. His strategic priorities included making South Burnett Regional Council a model Council in Queensland on integrity and accountability. He was

also very committed to improving the quality of our roads, parks and gardens, creating population growth through economic development, developing the arts and providing programs that support our most vulnerable people.

His passion for community has seen him undertake a number of roles and charity work, including as the CEO of the Melanoma Awareness Foundation Queensland.

Mayor Otto and his wife raised their four (4) children in the South Burnett and remain very passionate about and committed to our beautiful region.

Mayor Otto was the portfolio representative for Social & Corporate Performance, People & Culture, Communications/Media, Finance and Information Communication Technology (ICT).

## Former Division 2 Councillor & Deputy Mayor



### CR GAVIN JONES

Cr Jones was first elected in March 2016, re-elected unopposed in March 2020, appointed Deputy Mayor and represented Division 2.

Cr Jones' family are from the South Burnett and his grandfather was a Councillor for the former Nanango

Shire Council for 21 years. Starting his career as an apprentice motor mechanic, Cr Jones went on to work with Energex for 10 years followed by leasing the Maidenwell Hotel in 2006 and taking ownership in 2008. Cr Jones said, "I served as President of the Maidenwell Community Group which gave me the urge to run as Councillor as I had been dealing with the Council first-hand for a few years."

Cr Jones concentrated his efforts on working with the Infrastructure Department, particularly the Works branch, to review and plan new strategies to be implemented.

Cr Jones was the portfolio representative for Roads and Drainage and sat on the following Council committees:

- Blackbutt Pool Committee (2019/2020)

- Local Disaster Recovery Sub-Group Infrastructure (Chair) (2019/2020)
- Traffic Advisory Committee (2019/2020)
- Reconciliation Action Plan Committee (April 2020)
- Wide Bay Burnett Regional Organisation of Councils (WBBROC) (April 2020)
- Wide Bay Burnett Regional Road Transport Group (WBBRTG) (April 2020)
- South Burnett Tourism Advisory Committee (April 2020)
- Mundubbera – Jandowae Road Working Group (April 2020)



## Former Division 4 Councillor



**CR KIRSTIE SCHUMACHER**  
Cr Schumacher was elected in 2020 and represented Division 4.

Cr Kirstie Schumacher brought an

innovative approach to Council with a broad range of professional and lived experiences.

Her career included five (5) years working for Stanwell Corporation as a community relations advisor at Tarong Power Stations and Meandu Mine. She also worked for not-for-profit South Burnett CTC Inc and in local hospitality and retail stores.

After completing her business traineeship at Nanango State School in 2005, Kirstie started as a junior customer service officer for Nanango Shire Council in 2006. She completed her Diploma of Local Government - Governance and Administration and worked with South Burnett Regional Council during amalgamation in areas

of policy development, corporate planning, annual reporting and supporting Council with graphic design, including corporate branding, community events and specialist projects.

At 19, Kirstie and her husband Wayne built their first home, two (2) years later started their own family operated drilling business in partnership with her brother and sister in-law. She grew up in Blackbutt and is proud to be raising her children Decklan and Grace with strong country values here in the South Burnett.

Cr Schumacher was the portfolio holder for Economic Development, Agriculture and Tourism.

## Former Division 6 Councillor



**CR SCOTT HENSCHEN**  
Cr Henschen was elected in 2020 and represented Division 6.

Cr Henschen was born and bred in the South Burnett and is third

generation on his farm, a mixed grazing and agricultural property in the district of Ironpot.

Schooled locally, Cr Henschen then worked for some wonderful people from the top of Australia to the bottom, mostly in the rural sector.

Councils are forever being challenged, teamwork and positivity was essential to Cr Henschen.

Cr Henschen was the portfolio representative for Rural Services, Natural Resource Management, Planning and Compliance Services and sat on the following Council and community committees:

- Boondooma Homestead

Management Advisory Committee

- Kingaroy Community Police Consultative Committee
- South Burnett Community Network Committee
- Traffic Advisory Committee
- BIEDO Sub-committee – Ag Network



# COUNCIL DECISIONS

As shown below, 2023/2024 was a busy year for the Elected Members and Council staff with 440 resolutions recorded at the Ordinary Council Meetings.

## COUNCIL MEETINGS AND MINUTES

In 2023, Ordinary Meetings of Council were held on the fourth Wednesday of every month with Standing Committee Meetings being held on the first and second Wednesdays of the month. At the Statutory Post Election Meeting on 4 April 2024 Council did not establish Standing Committees. Council resolved that Ordinary Council Meetings be held on the third Wednesday of every month unless otherwise advertised.

Unconfirmed minutes are available for inspection no later than 10 days after each meeting and copies of confirmed minutes are available for purchase at Council's Customer Service Centres and Libraries at applicable photocopying charges. Council minutes may also be accessed via Council's website.

## COUNCILLOR MEETING ATTENDANCE

Pursuant to Section 186(c) of the Regulation, a total of 12 Ordinary Council Meetings, two (2) Special Meetings and 12 Standing Committee Meetings were held during the period July 2023 to June 2024. Meeting attendance by Councillors for the reporting period is shown in the table below.

Past Mayor Cr Otto was on sick leave from July 2023 until the 2024 Council Elections.

## FORMAL COUNCIL RESOLUTIONS 2023/2024

Meeting Type	Date	Decisions
Ordinary Meeting	19/07/2023	34
Ordinary Meeting	23/08/2023	37
Ordinary Meeting	27/09/2023	32
Ordinary Meeting	25/10/2023	44
Ordinary Meeting	22/11/2023	43
Ordinary Meeting	13/12/2023	44
Ordinary Meeting	24/01/2024	39
Ordinary Meeting	14/02/2024	14
Ordinary Meeting	06/03/2024	19
Special Meeting	04/04/2024	8
Ordinary Meeting	24/04/2024	50
Ordinary Meeting	15/05/2024	32
Special Meeting	14/06/2024	1
Ordinary Meeting	19/06/2024	43
<b>Total</b>		<b>440</b>

1 July 2023 to 16 March 2024 (Local Government Elections)	Council & Committee Meetings				
	Infrastructure, Environment & Compliance	Liveability, Governance & Finance	Council	Special Council	Total
Number of Meetings	6	6	9	0	21
Cr Brett Otto	0	0	0	0	0
Cr Jane Erkens	6	6	9	0	21
Cr Gavin Jones	5	5	9	0	19
Cr Danita Potter	6	6	9	0	21
Cr Kirstie Schumacher	6	6	9	0	21
Cr Kathy Duff	6	6	9	0	21
Cr Scott Henschen	6	6	9	0	21



16 March 2024 to 30 June 2024	Council Meetings		
	Council	Special Council	Total
Number of Meetings	3	2	5
Cr Jane Erkens	3	2	5
Cr Danita Potter	3	2	5
Cr Kathy Duff	3	2	5
Cr Deb Dennien	3	2	5
Cr Ros Heit	3	2	5
Cr Linda Little	3	2	5
Cr Heath Sander	3	2	5



## COUNCILLOR INFORMATION 2023/2024

### In relation to Councillors, the Annual Report must contain:

<ul style="list-style-type: none"> <li>the total number of the following during the financial year</li> </ul>		
<ul style="list-style-type: none"> <li>orders made under Section 150I(2) of the LGA</li> </ul>	LGR s186 (d)LGR s186 (d)(i)	Nil
<ul style="list-style-type: none"> <li>orders made under Section 150AH(1) of the LGA</li> </ul>	LGR s186 (d)(ii)	Nil
<ul style="list-style-type: none"> <li>decisions, orders and recommendations made under Section 150AR(1) of the LGA</li> </ul>	LGR s186 (d)(iii)	Nil
<ul style="list-style-type: none"> <li>each of the following during the financial year</li> </ul>		
<ul style="list-style-type: none"> <li>the name of each Councillor for whom a decision, order or recommendation under Section 150I(2), 150AH(1) or 150 AR(1) of the LGA was made</li> </ul>	LGR s186 (e) LGR s186 (e)(i)	Nil
<ul style="list-style-type: none"> <li>a description of the unsuitable meeting conduct, inappropriate conduct or misconduct engaged in by each of the Councillors;</li> </ul>	LGR s186 (e)(ii)	N/A
<ul style="list-style-type: none"> <li>a summary of the decision, order or recommendation made for each Councillor;</li> </ul>	LGR s186 (e)(iii)	N/A

### For Councillors, the Annual Report must also contain the number of each of the following during the financial year:

<ul style="list-style-type: none"> <li>complaints referred to the assessor under Section 150P(2)(a) of the LGA by the local government, a Councillor of the local government or the chief executive officer of the local government</li> </ul>	LGR s186 (1)(f)(i)	1
<ul style="list-style-type: none"> <li>matters, mentioned in Section 150P(3) of the LGA, notified to the Crime and Corruption Commission</li> </ul>	LGR s186 (1)(f)(ii)	Nil
<ul style="list-style-type: none"> <li>notices given under Section 150R(2) of the LGA</li> </ul>	LGR s186 (1)(f)(iii)	Nil
<ul style="list-style-type: none"> <li>notices given under Section 150S(2)(a) of the LGA</li> </ul>	LGR s186 (1)(f)(iv)	Nil
<ul style="list-style-type: none"> <li>decisions made under Section 150W(1)(a), (b) and (e) of the LGA (1 July 2022 to 30 June 2023);</li> </ul>	LGR s186 (1)(f)(v)	Nil
<ul style="list-style-type: none"> <li>referral notices accompanied by a recommendation mentioned in Section 150AC(3)(a) of the LGA</li> </ul>	LGR s186 (1)(f)(vi)	Nil
<ul style="list-style-type: none"> <li>occasions information was given under Section 150AF(4)(1) of the LGA</li> </ul>	LGR s186 (1)(f)(vii)	Nil
<ul style="list-style-type: none"> <li>Occasions the local government asked another entity to investigate, under chapter 5A, part 3, division 5 of the LGA for the local government, the suspected inappropriate conduct of a councillor</li> </ul>	LGR s186 (1)(f)(viii)	Nil
<ul style="list-style-type: none"> <li>applications heard by the conduct tribunal (a) under chapter 5A, part 3, division 6 of the Act about whether a Councillor engaged in misconduct or inappropriate conduct (1 July 2021 to 30 June 2022)</li> </ul>	LGR s186(1)(f)(ix)	Nil



Cr Erkens, Cr Potter, Cr Little and Mayor Duff at the Marshmallow toasting at Tipperary Flats Nanango



Mayor Duff and Cr Dennien at the Burrandowan Races



State of Origin



Privacy Awareness Week

## COUNCILLOR REMUNERATION

On 30 November 2022, the Local Government Remuneration Commission concluded its review of remuneration for mayors, deputy mayors and councillors of Queensland Local Governments as required by Section 177(c) of the *Local Government Act 2009* and Chapter 8, Part 1, Division 1 of the *Local Government Regulation 2012*. The remuneration schedule recommended by the Commission to apply from 1 July 2023 are as follows:

- Mayor - the rate payable of \$141,294
- Deputy Mayor - the rate payable of \$88,308
- Councillor - the rate payable of \$75,061

At the Ordinary Council Meeting on 22 February 2023 Councillors resolved to accept an amount lower than the maximum remuneration payable to Councillors and as such the remuneration for the 2023/2024 year was:

- Mayor - the rate payable of \$138,524
- Deputy Mayor - the rate payable of \$86,577
- Councillor - the rate payable of \$73,589

For an overview of the commission's remuneration determination and its review of local government categories visit [https://www.localgovernment.qld.gov.au/\\_data/assets/pdf\\_file/0021/78114/local-government-remuneration-commission-report-2022.pdf](https://www.localgovernment.qld.gov.au/_data/assets/pdf_file/0021/78114/local-government-remuneration-commission-report-2022.pdf)

Name	Position	Remuneration	Super	Motor Vehicle Reimbursement	Total
Cr Brett Otto	Mayor (Former)	104,425.86	12,050.30	-	<b>116,476.16</b>
Cr Kathy Duff	Councillor - Division 5 (Former) / Elected Mayor 2024	89,573.10	10,435.97	-	<b>100,009.07</b>
Cr Gavin Jones	Deputy Mayor (Former)	100,429.92	11,399.45	-	<b>111,829.37</b>
Cr Danita Potter	Councillor Division 3 (Former) / Elected Deputy Mayor 2024	76,786.09	9,141.32	-	<b>85,927.41</b>
Cr Jane Erkens	Councillor - Division 1	73,589.10	8,082.87	-	<b>81,671.97</b>
Cr Linda Little	Councillor - Division 2*	18,114.24	1,834.06	-	<b>19,948.30</b>
Cr Kirstie Schumacher	Councillor - Division 4 (Former)	55,474.86	6,983.53	-	<b>62,458.39</b>
Cr Deb Dennien	Councillor - Division 4*	18,114.24	1,834.06	-	<b>19,948.30</b>
Cr Heath Sander	Councillor - Division 5*	18,114.24	1,834.06	-	<b>19,948.30</b>
Cr Scott Henschen	Councillor - Division 6 (Former)	55,474.86	6,983.53	-	<b>62,458.39</b>
Cr Ros Heit	Councillor - Division 6*	18,114.24	1,834.06	2,272.90	<b>22,221.20</b>
<b>Total</b>		<b>628,210.75</b>	<b>72,413.21</b>	<b>2,272.90</b>	<b>702,896.86</b>

\* Elected Local Government Election March 2024





Mayor Duff and Cr Heit at the Mother's Day Classic



Councillor Workshop in Proston

## COUNCILLOR EXPENSES

Council is required under Section 250 of the Regulation to adopt a Councillor Expenses Reimbursement Policy to provide for the payment of reasonable expenses incurred by Councillors for discharging their duties and responsibilities as Councillors and the provision of facilities to the Councillors for this purpose.

Pursuant to Section 186(b) of the Regulation, the Councillor expenses incurred during the 2023/2024 year are outlined in the following table:

Name	Phone	Hire of Council Vehicle	Accomm/Meals & Incidentals	Training / Conferences	Memberships	Total
Brett Otto	\$286.29	-	-	-	\$,1600.00	<b>\$1,886.29</b>
Gavin Jones	\$408.96	-	\$942.07	\$300.00	\$,1600.00	<b>\$ 3,251.03</b>
Jane Erkens	\$367.22	\$189.55	\$1,346.96	\$1,063.64		<b>\$2,967.37</b>
Danita Potter	\$547.89	\$189.55	\$761.90	\$1,063.64	-	<b>\$2,562.98</b>
Kirstie Schumacher	\$286.29	-	\$1,120.53	\$2,581.82	-	<b>\$3,988.64</b>
Kathy Duff	\$423.25	-	\$836.23	-	-	<b>\$1,259.48</b>
Scott Henschen	\$261.21	-	\$1,522.42	\$2,722.73	-	<b>\$ 4,506.36</b>
Deb Dennien*	\$138.17	-				<b>\$138.17</b>
Linda Little*	\$138.17	-				<b>\$138.17</b>
Heath Sander*	\$129.11	-				<b>\$129.11</b>
Ros Heit*	\$129.06	-				<b>\$129.06</b>
<b>TOTAL</b>	<b>\$ 3,115.62</b>	<b>\$379.10</b>	<b>\$ 6,530.11</b>	<b>\$7,731.83</b>	<b>\$3,200.00</b>	<b>\$20,956.66</b>

\* Elected Local Government Elections March 2024



**COUNCILLOR PROFESSIONAL DEVELOPMENT**

Conference/Training	Date	Who attended
TSBE Agrifood Innovations Forum	18 July 2023	Cr Henschen, Cr Schumacher
LGAQ Bush Councils Convention	25-27 July 2023	Cr Erkens, Cr Henschen, Cr Jones, Cr Potter, Cr Schumacher
LGAQ Elected Member Update	17 August 2023	Cr Erkens, Cr Henschen, Cr Jones, Cr Potter, Cr Schumacher, Cr Duff
LGAQ Annual Conference	16-18 October 2023	Cr Jones, Cr Erkens Cr Henschen, Cr Schumacher
Red Earth Community Leadership Forum	31 October 2023	Cr Jones, Cr Schumacher
Department of State Development - Councillor Induction	11 April 2024	Councillors
Special Mayoral Forum	17 April 2024	Mayor Duff
BIEDO - Council and Industry Connectivity Round Table	20 June 2024	Councillors

**MAYOR - DEPUTATIONS AND VISITING DIGNITARIES**

Dignitary	Date	Place	Topic
<b>1st Quarter</b>			
Assistant Minister Bruce Saunders	17 August 2023	Kingaroy	Roads
Hon Stirling Hinchliffe MP	18 August 2023	Kingaroy	Council's Minor Infrastructure Projects & Gordonbrook Dam Mountain Bike Trails
<b>2nd Quarter</b>			
Hon Mark Bailey MP	12 October 2023	Parliament House	Discuss funding options for the Brisbane Valley Rail Trail and the Kilkivan-Kingaroy Rail Trails
Deb Frecklington MP	12 October 2023	Parliament House	Local Issues
Hon Glen Butcher MP	17 October 2023	LGAQ State Conference	Water Security and Supply
Hon Meaghan Scanlon MP	16 November 2023	Teams	Housing and homelessness strategies, State reserve land tenure arrangements, Qld Housing Investment Fund 2023
Hon Scott Stewart MP	30 November 2023	Team	Draft Local Housing Plan, Transfer & conversion of State Government Reserves to Local Authorities where requested, Resource Communities Infrastructure Fund
<b>3rd Quarter</b>			
Linda Dobe - Acting Director General, Department of Regional Development, Manufacturing and Water	8 April 2024	Brisbane	South Burnett Water Security
<b>4th Quarter</b>			
Lauren Ferne - Acting Regional Director, Department of State Development & Infrastructure	10 June 2024	Kingaroy	Priorities
Deb Frecklington MP	28 June 2024	Kingaroy	South Burnett Water issues, Development Proposals, Energy proposals, land and amenity issues related to wind farm projects



# OUR ORGANISATION



## OUR ORGANISATION

Council plays a pivotal role within the community by providing and maintaining essential infrastructure and quality services - fundamental to the provision of the liveability of the South Burnett.

Council proactively and responsibly manages both the region's built and natural environments to achieve a sustainable future for our community. Council delivers this through a diverse range of environmental awareness programs, natural resource management, environmental protection activities and sustainable development.

We actively contribute to a stable and sustainable regional economy by undertaking services that support and promote local business, employment, economic investment and development.

Council plays a fundamental role in influencing and maintaining the general health, wellbeing and lifestyle of the community. Together we are building a vibrant, healthy, supportive and inclusive community by delivering a range of health, safety, social, cultural, lifestyle, leisure programs, services and activities across the region.

The Council is the governing body who appoints a Chief Executive Officer (CEO). The CEO has responsibility for the day-to-day management of operations in accordance

with the strategic priorities and plans of Council. Three (3) General Managers together with the CEO form the Executive Leadership Team (ELT) and lead the organisation's administration.

The ELT meet on a weekly basis to consider on strategic and policy issues and to oversee the operations of Council. A monthly meeting is set to examine and consider forthcoming Council meeting agendas. Members of the ELT attend all Council meetings and provide Council with information and advice to enable Council to make informed decisions on strategic and policy matters. The ELT is supported by managers and staff who are responsible for effecting policies and directions set by the Council.

The Senior Leadership Team (SLT) includes the ELT and all branch managers. The SLT is characterised by a diverse skill set with gender, age and geographical diversity all contributing to the strength of the team underpinning the directions of Council.

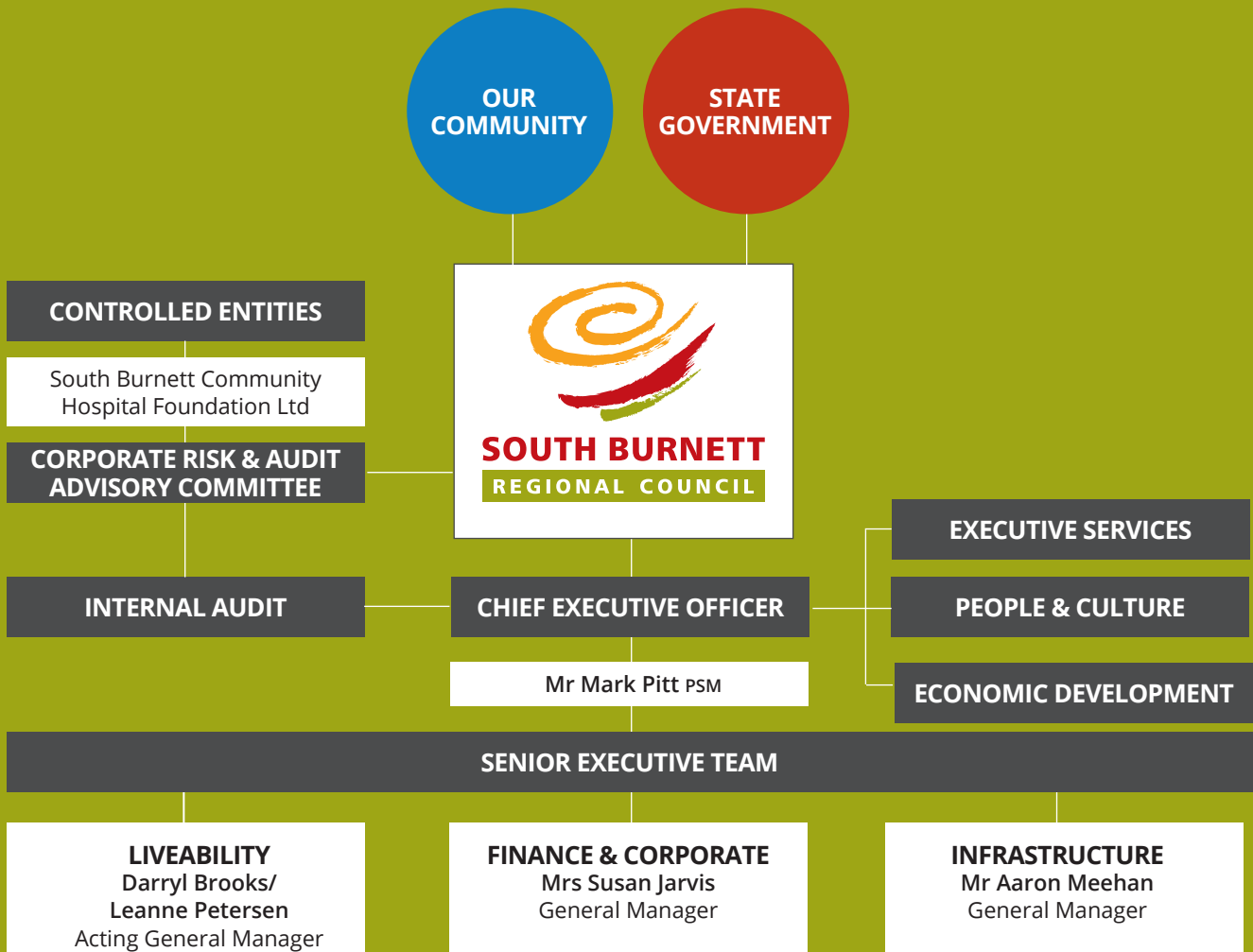


**"WE ACCEPT  
RESPONSIBILITY FOR  
OUR DECISIONS &  
ACTIONS"**

GM Aaron Meehan, CEO Mark Pitt, GM Susan Jarvis, Acting GM Leanne Petersen



# OUR STRUCTURE



The Senior Executive Team work together with the Chief Executive Officer and Council to achieve the shared goals and vision of Council.

## COUNCIL ADVISORY COMMITTEES

- Traffic Advisory Committee
- Corporate Risk & Audit Advisory Committee
- Regional Development Advisory Committee
- Ringsfield House Advisory Committee
- South Burnett Arts, Culture & Heritage Advisory Committee

# Executive Management



Chief Executive Officer  
**Mark Pitt**

Mark was appointed as Chief Executive Officer in June 2018.

Department Responsibilities:

- Executive Services
- People & Culture
- Council Meetings and Workshops
- Regional Bodies / Regional Development
- Grants Coordination
- Councillor Support
- Corporate Event Management
- Communications, Media and Website
- Advertising
- Corporate Brand
- Community Representation & Advocacy
- 2032 Olympics



Manager People & Culture  
**Rebecca Humphrey**

Recruitment and Selection  
Performance Management  
Workplace Health & Safety

Workplace / Employee Relations  
Employee Wellness  
Learning & Development







General Manager Infrastructure  
**Aaron Meehan**

Department Responsibilities:

- Infrastructure Planning
- Works
- Water & Wastewater



Manager  
Works  
**Kevin Searle**

- Construction Program Management - Roads
- Maintenance Program Management - Roads
- Quality Assurance
- Roads
- Footpaths
- Streetscapes
- Bridges
- Road Corridor Management
- Stormwater Drainage
- Flood Mitigation
- Traffic Facilities
- State Road Maintenance



Manager  
Infrastructure Planning  
**James D'Arcy**

- Infrastructure Planning
- Disaster Management
- State Emergency Services
- Design Services & Assets
- Materials / Soil Laboratory
- Street Lighting
- Road Naming
- Traffic Assessments
- Infrastructure Charges



Acting Manager  
Water & Wastewater  
**Adam Branch**

- Construction Program Management
- Maintenance Program Management
- Treatment & Storage Management
- Bulk Water Storage / Treatment
- Water Service Delivery
- Wastewater Treatment
- Wastewater Service Delivery



General Manager Liveability  
**Darryl Brooks**

Department Responsibilities:

- Environment and Planning
- Community and Lifestyle
- Facilities and Parks

Acting General Manager Liveability  
**Leanne Petersen**



Acting Manager  
Environment &  
Planning  
**Leo Jensen**

- Waste & Recycling Management
- Waste Collection
- Landfills & Transfer Stations
- Health Services
- Nuisance Control
- Animal Management
- Local Laws
- Environmental Health/Protection
- Weeds & Pest Management
- Natural Resources
- Stock Routes
- Straying Livestock
- Strategic Planning
- Strategic Land Use Planning
- Development Assessment
- Building & Plumbing Compliance / Inspection
- Building & Plumbing Assessment



Manager  
Community & Lifestyle  
**Debra Moore**

- Library Services
- Indigenous Affairs
- Council Community Events
- Economic / Community Development (Health, Youth, Senior Citizens)
- Community Grants Program
- Commercial Enterprises - Saleyards, Dams, Aerodromes, Cemeteries, Tick Facilities
- Tourism Development & Marketing
- Visitor Information Centres (VIC's)
- Arts & Heritage
- Museum Associations
- Sports Development / Sporting Grants
- Youth Council
- Leases and Licences
- Boondooma Homestead Management Advisory
- Ringsfield House Advisory Committee
- Boondooma Dam Caravan & Recreation Park
- Bjelke-Petersen Dam Caravan & Recreation Park
- Cemetery Management



Acting Manager  
Parks & Facilities  
**Malcolm Dombrow**

- Parks and Gardens
- Property & Facility Maintenance
- Land Management (Sales)
- Caravan Parks
- Commercial Shops
- Halls
- Community/Commercial Housing
- Depots
- Swimming Pools / Public Conveniences
- Administration Buildings
- Art Galleries Facilities
- Heritage Buildings
- Library Facilities
- Museum Facilities
- PCYC Facility
- Showground / Sportsground Facilities
- Boondooma Homestead Facilities
- Ringsfield House Facilities
- Aerodrome Building
- Rail Trails
- Ficks Crossing





General Manager Finance & Corporate  
**Susan Jarvis**

Department Responsibilities:

- Corporate, Governance & Strategy
- Finance & Sustainability
- ICT & Fleet



Manager  
Finance & Sustainability  
**Kerri Anderson**

- Procurement and Stores
- Prequalified / Preferred Suppliers
- Rates / Revenue
- Accounts Payable/ Receivable
- Cash Management
- Finance Registers
- Taxation
- Trust Accounts
- Asset Management including Capital Budgeting
- Financial Statements including Audit
- Budget Preparation / Monitoring & Forecasting
- Financial Sustainability
- Payroll Functions
- Rates
- Debt Management
- Financial Planning, Reporting & Compliance
- Contract Compliance



Manager  
ICT & Fleet  
**Anthony Bills**

- ICT
- Telephony, Mobile, landline, VOIP, after hours customer service
- Training guides, video & interactive user sessions
- Business System Update & Upgrades
- Project Management & Innovation Development and Digital transformation
- Vendor Engagement & Support
- Plant & Fleet Management
- Asset Management, Procurement, Evaluation, Utilisation, Replacement and Disposal
- Service Repairs & Maintenance
- Insurance & Scheduling
- Workshops / Fabrication / Design
- Remote pilot / Drone Operations



Manager  
Corporate & Governance  
**Rebecca Baynton**

- Corporate Services
- Internal Audit
- Corporate Risk Management
- Legal
- Corporate Strategic Planning & Performance
- Operational Planning & Performance
- Insurance
- Policy Framework
- Customer Service
- Local Laws Coordination
- Information Privacy
- Right to Information
- Delegations & Authorisations
- Corporate Registers
- Intranet Administration
- Complaint Management Process
- Publication Scheme

# OFFICE OF THE CHIEF EXECUTIVE OFFICER

The Office of the Chief Executive Officer provides executive services, human resource management, workplace health and safety, industrial relations, communications, media relations and regional development services to assist in the overall effectiveness, productivity and performance of Council.



## EXECUTIVE SERVICES

- Council Meetings & Workshops (Agendas & Minutes)
- Regional Bodies / Regional Development
- SB Community Hospital Foundation Ltd
- Grants Coordination
- Councillor Support
- Corporate Event Management
- Communications, Media
- Corporate Brand
- Advertising
- Website
- Community Representation & Advocacy
- 2032 Olympics



## PEOPLE & CULTURE

- Recruitment & Selection
- Workplace and Employee Relations
- Performance Management
- Learning & Development
- Workplace Health & Safety

## EXECUTIVE SERVICES

### MEETING AGENDAS AND WORKSHOPS

The Executive Services team are responsible for the coordination of Council meetings and strategic workshops including the preparation of agendas, recording minutes and forwarding various action requests. In excess of 100 Council meetings, strategic workshops, Senior Executive Team and Senior Management Team meetings were organised during 2023/2024 by the Executive Services team.

### CORPORATE EVENT COORDINATION

The Executive Services team successfully coordinated the following corporate events throughout the 2023/2024 financial year:

- Citizenship ceremonies
- Australia Day Awards and Ceremony
- Christmas Lights competition
- Mayor's Community Christmas Luncheon

A significant amount of work goes into the planning, preparation and coordination of these events and the success of these events is due to the hard work and diligence of the Executive Services team.

Executive Services also assists with the coordination of attendance for Councillors, the Chief Executive Officer and members of Council's Senior Management Team for events held throughout the South Burnett region and beyond.



Australia Day 2024 Citizenship Ceremony



## CITIZENSHIP CEREMONIES

Citizenship ceremonies provide a formal welcome to new citizens as full members of the Australian community. The Mayor is authorised under the authority of the Minister for Immigration, Citizenship and Multicultural Affairs, The Honourable Andrew Giles MP to preside over citizenship ceremonies in the South Burnett region.

Acquiring Australian citizenship enables those doing so to participate fully in our inclusive society, realise aspirations and achieve their full potential, regardless of their race, background, gender, religion, language or place of birth.

The ceremony commences with the Mayor giving a welcome speech and reading a Message from the Minister, The Honourable Andrew Giles MP welcoming the new citizens. The new citizens will then take the Australian Pledge administered by the Mayor and concludes with the playing of the National Anthem. The Mayor also likes to present each new citizen with a copy of the “Landscapes of Change” book set which is a history of the South Burnett to commemorate this very special occasion.

The Mayor conducts Australian Citizenship Ceremonies throughout the year. The below figures are from July 2023 to June 2024:

Month	No of New Citizens
July 2023	6
November 2023	5
January 2024	21
March 2024	6
April 2024	10
June 2024	6
<b>Total</b>	<b>54</b>





## MAYOR'S CHRISTMAS LUNCHEON

The Mayor's Community Christmas Luncheon raised \$7,335.60 to help give a special Christmas to South Burnett families needing extra support.

The event was held on Friday 1 December 2023 in the Kingaroy Town Hall, bringing the community together and spreading Christmas cheer.

Acting Mayor Gavin Jones was overwhelmed with the support received by the locals of the South Burnett and thanked everyone who contributed to the success of this important annual event.

This year the guest speaker was Brent Reeman, Managing Director and CEO of both Peak Services and Local Buy and founder of A Long Drive for Drought with music entertainment provided by Cr Jane Erkens and friends of the Shed Nanango.

The food for the two (2) course meal was prepared and served by the Queensland Country Women's Association (QCWA).

The Mayor's Community Christmas Luncheon 2023 was proudly supported by Queensland Country Women's Association, Nichols Printing, Huston Motors, SunPork, Kingsley Grove Estate, Bunnings, Perie's IGA Kingaroy, Crow FM, Kingaroy RSL, Sunshine Mitre 10, Kewpie Stockfeeds, Cox Plumbing, Bunnings, Kingaroy Betta, South Burnett Woodcrafters, Huston Motors, Good Price Pharmacy, Dominoes Pizza, Jamaica Blue, Coppards, The Peanut van, Connect Direct Care, All About Skin, Bega, The Little Butcher, Deb Frecklington MP, Plenty Oils, Muffin Break, Les Lane Fruit, Kingaroy Refrigeration and Airconditioning, Burnett Today, Musicians from the Shed in Nanango and South Burnett Regional Council.



Mayor's Christmas Luncheon 2024



Acting Mayor Jones and Guest Speaker Brent Reeman



Acting Mayor Jones with the QCWA Ladies



Santa's Workshop 2023 Winners



Santa Claus Lane 2023 Winner Wondai Road Proston



Christmas Cottage 2023 Winner

## SOUTH BURNETT CHRISTMAS LIGHTS COMPETITION

The South Burnett Christmas Spirit initiative was launched in 2019 with the introduction of Santa Claus Lane and expanded in 2021 to include Santa's Workshop, which is sponsored by Ken Mills Toyota. Christmas 2023 saw the inclusion of the Christmas Cottage category, adding to the initiative and allowing for nominations of individual residences to join in the fun.

The Christmas Spirit initiative is about celebrating the joy of Christmas in our local area, ensuring everyone has a chance to participate.

The Santa Claus Lane winner for 2023 was Wondai Road, Proston. This was the second time the Proston community has received the award, with Santa Claus Lane being awarded in 2020.

The winners of Santa's Workshop for 2023:

- Blackbutt Art Gallery
- Sassy Mama (Nanango)
- Kingaroy RSL
- Sportsfirst (Kingaroy)
- Tingoora Hotel
- NB Department Store (Proston)

The winner of the new category for Christmas cottage was awarded to 45 South Street Nanango for their well thought out and child centred display. Whilst there was no monetary award, a perpetual shield will be housed for the year in the home township of each winner.



## AUSTRALIA DAY AWARDS

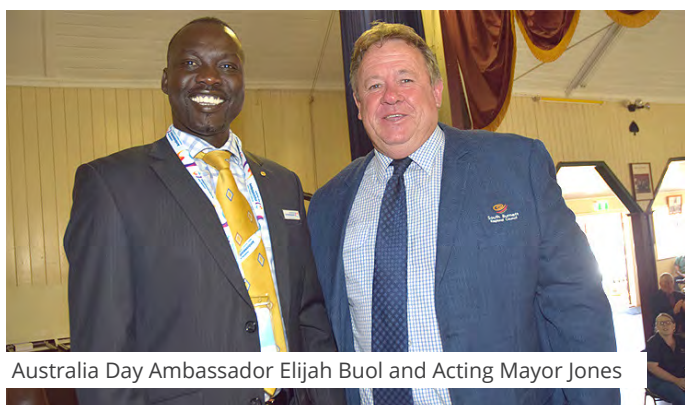
The Australia Day awards provide the community with an opportunity to acknowledge and reward outstanding groups and individuals committed to improving the lifestyle experience in our region. The award categories chosen give our individual communities equal opportunity to nominate those who have made special contributions to their local community.

Council announced its 2024 Australia Day Award Winners at the region's awards ceremony held on Sunday 21 January 2024 at the Kumbia Hall. The ceremony welcomed Master of Ceremonies, Rod Morgan, with Percy Curtain singing the Australian National Anthem.

Sixty-eight community members and organisations were nominated across seventeen categories for the awards.

South Burnett Australia Day Ambassador, Mr Elijah Buol BOM, Managing Director at Smart Answers Consulting, State Lead Migration Support Programs at Australian Red Cross and a Member of the Queensland Government's Responsible Gambling Advisory Committee, joined the South Burnett community to celebrate Australia Day.

Each year Council also helps to organise and fund various Australia Day events across the region.



Australia Day Ambassador Elijah Buol and Acting Mayor Jones



Alan Eagleson- South Burnett Citizen of the Year 2024



Percy Curtain performed the Australian Anthem

Award - South Burnett	Recipient
Citizen of the Year	Alan Eagleson
Young Citizen of the Year	Mia De Guzman
Organisation of the Year	Blackbutt District Community Organisation
Lifetime Achievement Award	Richie O'Neill
Volunteer of the Year	Nicky Watkins
Cultural Award (Senior)	Craig Reiger & Susan Dowideit Reiger Joe Skok
Cultural Award (Junior)	Cooper Mollenhauer
Junior Sportsperson of the Year	Taine Strong
Senior Sportsperson of the Year	Courtney Sippel
South Burnett Sports Administrator (Coach/Official)	Joshua Miller
Award - Local Achiever by town	Recipient
Kingaroy	Craig Reiger & Susan Dowideit Reiger
Kumbia	Gordon Coward
Murgon	Amanda Dennien
Hivesville / Proston	Brenda Johanson
Wooroolin / Memerambi	Chris Marks
Nanango	Suzanne Wallis
Blackbutt/Benarkin	Dinah Jones
Wondai/Tingooora	Winston Burrows



Mia De Guzman - South Burnett Young Citizen of the Year

# COMMUNICATIONS

Council strives to use effective communication strategies and platforms to remain transparent and support the community with up to date news, Council decisions, notifications and by promoting community events through our media networks.

Increasing Council's online presence is of significant importance with an increase in social media presence on multiple platforms, encouraging community engagement and feedback.

Council's media team regularly provide information to over 80 media contacts linked to a variety of mediums such as radio, television, online and print.

During 2023/24 the media team produced:

- 280 Media Releases
- 1,361 Facebook Posts
- 646 Instagram Posts
- 80 Media Responses from enquiries sourced from it's media email.

Media liaison also includes telephone enquiries, media conferences, photograph and video recording of key events.

Council is excited to have partnered with Torakit Marketing Solutions in the production of a series of "Council Spotlight Videos", highlighting Council procedures and providing the community with insights into our processes and behind the scenes. The "Customer Service" Spotlight videos have been released with promotion at the Kingaroy Cinema and has been well received by the community.

Council's LinkedIn account is prodominately used to advertise current vacancies with a total 2,745 followers for the 2023/2024 financial year, an increase of 443 new followers.

The Media team also produces two (2) full page advertisements per month in the South Burnett Today newspaper as well as regular radio advertisements and other advertisements throughout the South Burnett. Major graphic design projects include the Annual Report and Budget Information Pack. The media team also regularly updates the Council website with Public Notices and Media Releases, and banners for special events.

In addition, the Media team is tasked with designing, editing, and approving assorted corflutes, fact sheets, signs, newsletters, forms, vouchers, flyers and posters.

## MEDIA RELEASES 2023/2024

2023	Jul	Aug	Sep	Oct	Nov	Dec
	30	37	29	25	25	21
2024	Jan	Feb	Mar	Apr	May	Jun
	26	7	16	25	28	19

## SOCIAL MEDIA - FACEBOOK POSTS 2023/2024

2023	Jul	Aug	Sep	Oct	Nov	Dec
	119	162	131	167	128	84
2024	Jan	Feb	Mar	Apr	May	Jun
	106	73	68	101	124	98

## SOCIAL MEDIA - INSTAGRAM POSTS 2023/2024

2023	Jul	Aug	Sep	Oct	Nov	Dec
	72	76	61	74	66	47
2024	Jan	Feb	Mar	Apr	May	Jun
	56	41	25	40	49	39

**Most Engaged Facebook Post**

- "A Day at the Dam Music Festival" Paid Event
- Published on 07-09-2023
- Page reach of 56,263

**Council's Facebook page ended the 2023/2024 year with 10,988 followers, an increase of 795 new followers for the year.**

**The SB Youth Council created a video reel encouraging young people to nominate for the 2024 Youth Council, with a reach of 6,289 and a total of 22,761 video plays.**

**Council's Instagram page ended the 2023/2024 year with 1,286 followers, an increase of 110 new followers for the year.**





# PEOPLE AND CULTURE

South Burnett Regional Council continues to focus on safety-orientated activities to ensure we provide employees with a happy, safe and progressive workplace, offering a work-life balance. Our Workforce through the many and varied roles at Council continues to carry out their duties professionally and proficiently to deliver outcomes expected by the Community.

As of 30 June 2024 Council employed a total of 342\* staff (excluding seven elected representatives). This figure includes executive and senior management, 20 trainees and apprentices (full-time and school based) spread across the following departments:

- 114 Liveability
- 14 Executive Services, including People and Culture and Office of the CEO
- 72 Finance and Corporate, including Plant and Fleet
- 142 Infrastructure

During the reporting period, Council's established workforce comprised of a total of 317.86 full-time equivalent staff (FTE). These figures do not include elected representatives or trainees, apprentices and school-based trainees and employees on extended leave.

FTE allows part-time employees' working hours to be stipulated against staff working full-time hours. The standard figure is 1.0, which refers to a full-time employee. The figure 0.5 refers to an employee who works half the full-time hours. FTE allows Council to standardise salaries by showing what the equivalent wages/salary would be of a part-time employee if they were working full time.

*\* This number varies from note 5 in the Financial Report as note 5 is identifying full time equivalent staff, not actual staff numbers.*

## WORKFORCE STATISTICS

### STAFF TURNOVER

Council had an annual turnover rate of 23.77%\* and advertised 83 external and internal positions during the reporting period.

*\*This number includes cessation of max and fixed term contracts (including trainees) and Councillors*

### LEARNING AND DEVELOPMENT

With a total budget for the period of \$195,000, the learning and development spend was higher than budgeted due to the legislative and WHS compliance training that was required in the period to ensure staff are up to date with the relevant education and qualifications they need to perform their duties, in addition to the provision of school-based trainees across various departments in the region. Professional and organisational development spending is incorporated into the L&D Budget. Spending for the period was \$281,000.

### WORKFORCE COMPOSITION BY GENDER

Council's Workforce at 30 June 2024 composed of 212 males and 130 females equating to a ratio of 62:38, maintained similar to the last reporting period.

### WORKFORCE BY GENERATION

Council's workforce comprises a broad generational demographic with ages ranging from 16 to 72. The table below illustrates the total number of staff per generation for the reporting period.

#### GENERATION BREAKDOWN OF COUNCIL WORKFORCE

	Generation	No of Employees	%
Gen Z	(1995 - 2009)	72	21%
Gen Y	(1981 - 1994)	81	24%
Gen X	(1965 - 1980)	127	37%
Baby Boomer	(1946 - 1964)	62	18%
Silent Generation	(1925-1945)	0	0%
	<b>Total</b>	<b>342</b>	<b>100%</b>

## WORKPLACE HEALTH & SAFETY

### OUR COMMITMENT

South Burnett Regional Council is committed to providing a safe and healthy work environment for workers including employees, contractors, labour hire employees, work experience students, volunteers and visitors to Council premises and worksites.

Council's workplace health and safety obligations will be achieved by adopting and promoting the provisions of the *Work Health and Safety Act 2011* and its associated regulation, codes and standards, together with significant importance placed in the areas of hazard and risk management and injury prevention strategies.

This year has seen a number of changes with the introduction of two important Codes of Practice being 'Managing the risk of psychosocial hazards' at work and 'Managing respirable crystalline silica dust exposure in construction'. This entailed reviewing existing processes, the introduction and training out of new Safe Work Method Statement and Fit Testing staff.

Council's Temporary Traffic Management Working Group has worked tirelessly to ensure compliance with the newly introduced Austroads Guides and Standards in relation to Traffic Management. This has included development of a Defined Selection Procedure, replacement of all TGS's, updated traffic management plans and upgrading of signage to meet legislative requirements.

South Burnett Regional Council regards its workplace health and safety responsibilities with the utmost importance and as such, resources will be made available to allow Council to comply with relevant legislation and implement its safety management system. Chemicals have undergone a full review with 538 Safety Data Sheets (SDS's) being updated and 538 Risk assessments performed.

To achieve a safe and healthy work environment, commitment and co-operation from all Council's employees, contractors and visitors, Council undertook a full Safety

reset in which staff and contractors were re-inducted into Council's Safe System of Work and various Safe Work Method Statements. A contractor induction pack has been developed and is close to implementation.

### WHS TRAINING AND STAFF INDUCTION

Training continues to underpin Council's safety initiatives with the majority of employees undertaking workplace health and safety training through the year. Training is undertaken by use of external professionals and the use of qualified internal staff. Council provided WHS training across many topics, but not limited to the following:

- Control Traffic with Stop Slow bat
- First Aid and CPR
- Entering a Confined Space
- Asbestos Awareness
- Young Workers in the Workplace
- Implement Traffic Management Plans
- Working at Heights
- Safe Systems of Work and Safe Work Method Statements
- Safe Work Instructions and Processes
- Duties and Responsibilities for Managers, Coordinators and Supervisors

New staff, including contractors, trainees and volunteers, receive a workplace health and safety induction providing a platform for further training and safe work practices. Fire extinguisher training is also provided at this time.

### EMPLOYEE ASSISTANCE PROGRAM (EAP)

Over the past 12 months Council employees have utilised the 100% confidential Employee Assistance Program which is provided by local service providers across the South Burnett. By transitioning and providing local, face-to-face services, employees have the opportunity to engage services to ensure their own wellbeing.



People & Culture and Workplace Health & Safety Teams



## CONVERSATION STARTING WORK WEAR

Council has an internal Mental Health and Wellbeing committee. An initiative of this committee was the implementation of "Conversation starting work wear". These shirts are designed to reduce the stigma around mental health and encourage people to have the conversation! The shirts have been sourced through an organisation called TradeMutt.

TradeMutt is a social impact workwear brand, by tradies for tradies. They make funky eye catching work wear designed to start conversations about mental health among the blue collar community, helping make an invisible issue impossible to ignore.

## ZERO HARM INITIATIVE

Council's Zero Harm vision is to eliminate serious work-related injuries and illnesses, unsafe work practices, and promote the health, safety and wellbeing of all employees, contractors, volunteers, and visitors. Council aims to achieve Zero Harm through strong and uncompromising leadership, safe behaviour, and continuous improvement of our safety management system by making it more accessible to all staff via our soon to be released Safety Central electronic management system.

Council recognises that our employees do go above and beyond at times to maintain a safe working environment for each other and members of our community. Our Zero Harm Hero initiative was developed as a way of recognising the effort of these work groups or individuals. To date 29 staff have been recognised for their contribution since the awards inception

## ZERO HARM LEADERSHIP HANDBOOKS

Council's Leadership Handbook is a communication tool used for WHS information to supervisors and their staff within Council. The handbook outlines actions in relation to WHS that are required to be undertaken by supervisors and their team. Information communicated included many topics including but not limited to:

- Induction refresher various topics
- Safety Alerts or Announcements
- Ergonomics
- Slips, Trips and Falls
- Equipment or vehicle information
- Radiation Awareness
- Dealing with Difficult customers
- Site Safety.

These handbooks are issued every two (2) months to field and office supervisors/managers.

## HAZARD INSPECTIONS

The proactive inspection of Council facilities under the Hazard Management Program saw a total of 178 hazard inspections completed during the 2023/2024 year (183 in the 2022/2023 year). The decrease in the total number of inspections across facilities and worksites is due to the success of the Hazard Management Program over the last years and the improvements made reducing the risk and therefore the frequency of required inspections.

Facilities inspected include, but are not limited to:

- Administration Offices
- Libraries
- Visitor Information Centres
- Public Halls and Swimming Pools

- Construction Sites
- Works Depots
- Workshops and Stores
- Water and Wastewater Treatment Plants, and
- Waste Facilities.

A total of 215 corrective actions were identified as a part of these inspections with 184 (85.5%) of these actions closed and 31 (14.4%) actions still waiting to be completed. This is a significant improvement on last year.

## WORKPLACE INCIDENTS AND INJURIES

A total of 272 recordable incidents were reported for the 2023/2024 year. While just a slight increase from 261 recordable incidents for the 2022/2023 year and incidents reported maintaining less severity, results from continued engagement of workers in reporting incidents.

Recordable incidents occur across a range of types including but not limited to injuries, property damage, plant damage, near misses, report only, high potential events and safety procedural breach.

Injuries and plant damage accounted for 36% of all reported incidents, with plant damage making up 27% of all incidents reported. A total of 26 injuries ranging from bruising and cuts to soft tissue and sprains and strains, were reported, with eight (8) reported injuries resulting in days lost.

## SAFETY MANAGEMENT SYSTEM AND AUDIT

Council's Safety Management System underwent an audit during the 2023/2024 year, with Council receiving a positive result. The audit resulted in a final score of 76.97% which continues to exceed the requirements for a safety management system. The result also indicated improvement from the last audit that had a score of 73.2%, demonstrating overall continual improvement in Council's safety management system.

Reviews will continue to occur across many areas of safety and in consultation with workers to ensure the WHS Management System is operating effectively.



# LIVEABILITY

Liveability supports sustainable living in the South Burnett through the administration of Developmental Services, Building, Plumbing, Strategic Land Use and Planning, Recreation and Environmental Planning, Maintenance Programs, Regulatory Services, Parks & Facilities Management, Libraries, Commercial Enterprises, VIC's, Art Galleries and Community Development Programs.



## COMMUNITY & LIFESTYLE

- Library Services
- Indigenous Affairs
- Council Community Events
- Economic / Community Development (Health, Youth, Senior Citizens)
- Community Grants Program
- Commercial Enterprises - Saleyards, Dams, Aerodromes, Cemeteries, Tick Facilities
- Tourism Development & Marketing
- Visitor Information Centres (VIC's)
- Arts & Heritage
- Museum Associations
- Sports Development/ Sporting Grants
- South Burnett Directions & Tourism Advisory Board
- Boondooma Homestead Management Advisory
- Ringsfield House Advisory Committee
- Boondooma Dam Caravan and Recreation Park
- Bjelke-Petersen Dam Caravan & Recreation Park
- Cemetery Management



## FACILITIES & PARKS

- Parks & Gardens
- Property & Facility Maintenance
- Land Management (Sales)
- Leases and Licences
- Caravan Parks
- Commercial Shops
- Halls
- Community/ Commercial Housing
- Depots
- Swimming Pools
- Administration Buildings
- Art Galleries Facilities
- Heritage Buildings
- Library Facilities
- Museum Facilities
- Private Hospital Facility
- PCYC Facility
- Showground/ Sports Ground Facilities
- Boondooma Homestead Facilities
- Ringsfield House Facilities
- Aerodrome Building
- Parks and Gardens
- Rail Trails
- Ficks Crossing
- Public Conveniences



## ENVIRONMENT & PLANNING

- Waste & Recycling management
- Waste Collection
- Landfills & Transfer Stations
- Health Services
- Nuisance Control
- Animal Management
- Local Laws Policing
- Environmental Health/ Protection
- Weeds & Pest Management
- Natural Resources
- Stock Routes
- Spraying Livestock
- Recreational Reserves
- Strategic Planning
- Strategic Land Use Planning
- Development Assessment
- Building Compliance/ Inspection
- Plumbing Compliance/ Inspection
- Planning Compliance/ Inspection
- Building Assessment
- Plumbing Assessment



# COMMUNITY DEVELOPMENT

## YOUTH COUNCIL

The South Burnett Regional Youth Council is an initiative that plays a vital role in advocating for the needs and interests of young people in the South Burnett region. With eight (8) new members joining the Youth Council in 2024, the efforts and projects carried over from the previous year will be expanded upon and continued.

The Youth Council's primary focus remains on providing feedback and advice to Council on projects that directly impact young people. This includes initiatives such as the Memorial Park Precinct Master Plan, the Art, Heritage, and Culture Strategic Plan, and the Climate Change Advocacy Action Plan. By actively participating in these discussions, the Youth Council ensures that the voices and perspectives of the youth are considered in the decision-making processes.

A key aspect of the Youth Council's activities is their commitment to organising youth-focused programs including PIG JAM Battle of the Bands and Pigs Can Fly Art competition. These programs not only provide a platform for young artists to showcase their talents but also contribute to building a vibrant and supportive environment for young people in the region.

Collaboration is an essential part of the Youth Council's approach. By working alongside other organisations such as South Burnett CTC and Yourtown, they leverage their efforts and resources to enhance the impact of the programs they facilitate. This collaborative approach ensures a more comprehensive and holistic response to the challenges faced by young people.

Through active engagement with our youth community, the Youth Council will continue to identify the various challenges and concerns faced by young people and strive to find solutions and opportunities for positive change.

## ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE

Since its establishment, the Committee has reached several significant milestones, demonstrating its dedication to

nurturing creativity and safeguarding our heritage. One of the key achievements include the formulation of the South Burnett Arts, Culture, and Heritage (ACH) Strategy 2024-2029. This strategic plan outlines a five-year framework for advancing the sector and engaging our communities in creative endeavours. The ACH Strategy will guide the South Burnett Regional Council in facilitating programs and projects aligned with community-driven priorities and available resources.

Additionally, the ACH Advisory Committee remains committed to enhancing our region through the Regional Arts Development Fund (RADF), which provides vital financial support to local artists and cultural initiatives.

The Arts, Culture, and Heritage Advisory Committee has made significant strides in its mission. With ongoing efforts the committee aims to expand cultural projects, promote artistic expressions, and establish the South Burnett as a vibrant destination for arts, culture, and heritage.

## BLACK SUMMER BUSH FIRE

In 2022 the Federal Member for Maranoa David Littleproud announced that the South Burnett Regional Council was successful in their application under the Australian Government's Black Summer Bushfire Recovery Grants program. Under the program Council undertook a wide variety of initiatives that:

- focused on Social Recovery and Resilience, including support for sporting events, cultural activities, and social projects.
- Economic stream projects aimed at bolstering industry capacity through targeted building and support initiatives.

These initiatives underscore Council's commitment to fostering community well-being and economic vitality in the South Burnett area.



2023 South Burnett Regional Youth Council



The following priority projects successfully accomplished during 2023/2024 have been specifically tailored to promote recovery and enhance resilience across the South Burnett region.

Achievement	Stream	Completed	Number of Users
My Community Directory	Social Recovery and Resilience	October 2023	485
South Burnet Grant Finder	Social Recovery and Resilience	September 2023	147
South Burnett Regional Development Strategy Action Plan	Economic	May 2024	N/A

The Local Built Small Grants Program and the Façade Improvement Program aimed at providing investment for targeted action to fulfil recovery and resilience needs within the South Burnett region. These grant programs consisted of two (2) streams - a Social Recovery and Resilience Stream (sporting, cultural, social activities and projects) and Economic stream (industry capacity building and support)

Grant Program	Approved Applicants
Kingaroy Façade Improvement Program (2 rounds)	37
South Burnett Façade Improvement (2 rounds)	32
South Burnett Façade Improvement Quick Round	81
Community Building Grant (2 rounds)	14
Small Events Grant (2 rounds)	22
Facilities Planning Grant (2 rounds)	9

Sporting events, cultural activities, and projects emphasising Social Recovery and Resilience were delivered with a strategic focus on enhancing organisational capacity, fostering social and economic recovery, and promoting physical and mental health initiatives.

Event Name	Event Venue	Number of Attendees
Hub in a Pub Networking Events (3 events)	Murgon, Kingaroy	116
Grants 'How to' Sessions (13 events)	Kingaroy, Blackbutt, Nanango, Wondai, Murgon, Proston	165
Shine by Design (4 Events)	Kingaroy, Nanango, Wondai	162
Seniors Month Morning Tea	Kingaroy	62
South Burnett Health & Community Service Expo (service provider stall holders)	Kingaroy	42 - Stall holders 230 - Attendees
South Burnett Health & Community Service Expo and Meet and Greet	Kingaroy	65
Harmony Day Celebrations 2024	Kingaroy	450
Mud Women Workshops (8 events)	Kingaroy, Nanango, Proston, Wondai, Blackbutt, Murgon	240
Leaving Jackson Concert	Kingaroy	363
The Legends Men's Health Event	Proston & Kingaroy	231
International Women's Day 2024	Kingaroy	150
Colour Run – Youth Week	Murgon	120
Events & Business Resilience Workshop	Kingaroy and Live streamed	174 (58 Lifestream attendees)
Business Accelerator Program	Kingaroy	32
Community Development Short and Sharp Workshop series (24)	Kingaroy, Nanango, Proston, Wondai, Blackbutt, Murgon	287
Community Development Mobile Office Support (one on one support for community organisations & businesses)	Kingaroy, Nanango, Proston, Wondai, Blackbutt, Murgon	190
Connect & Grow Scholarships - (Cert III in Health Services Assistance HLT33115)	South Burnett Region	167
Naidoc Week 2023	Kingaroy	100
Youth Events	South Burnett Region	377
World Suicide Prevention Day 2023	Kingaroy	47
Duathlon 2023	Wondai	56
Winter Wellness – Healthy Living Program 2023	South Burnett Region	167
IAP2 Engagement Essentials training 2023	Kingaroy	14
Development of a South Burnett Support Finder information card	South Burnett Region	N/A
South Burnett Unique Identity Project	South Burnett Region	N/A





Shine by Design Luncheon



Legends Men's Health Event



Mud Womens Events

### DAY AT THE DAM EVENT

South Burnett Regional Council was successful with an application for funding under the Australian and Queensland Government's Queensland Floods Flexible Funding Grants. The event was to encourage connectedness, networking, and social inclusion across the region.

The funding was used for the Day at the Dam Music Festival and Community Event held at the Bjelke-Petersen Dam

on Saturday 28 October 2023. Acts included The Wolfe Brothers, Casey Barnes, Taylor Moss and Will Day along with local artists, Rockin' Our Abilities, RYZA, Soul Good and PigJam Youth Battle of the Bands winners in 2023 Sparrow. The event attracted 871 attendees.

Local service providers, disaster recovery and employment agencies were onsite to showcase their products and share resources to concert attendees, through trade displays.



Day at the Dam 2023



# INDIGENOUS AFFAIRS

The 2024 Harmony Day Celebration took place on Saturday 23 March 2024, at the Kingaroy Town Hall Forecourt, marking a vibrant celebration of diversity and community spirit. Harmony Day highlights the importance of inclusiveness, respect, and belonging for all Australians, regardless of background. The event attracted over 300 attendees, who enjoyed a range of activities and entertainment, including captivating performances by 50

local cultural dancers and two (2) talented local bands. The family-friendly atmosphere was enhanced with face painting for over 40 children, while over 100 artworks were created by budding young artists. Guests savoured the entertainment and free BBQ.

The celebration was a true reflection of the community's unity, showcasing the values that Harmony Day embodies.



## ANZAC DAY ACROSS THE SOUTH BURNETT - APRIL 2024

Council sponsored ANZAC Day ceremonies across the South Burnett with representation from Mayor Kathy Duff, Councillors and Senior staff in attendance at the ceremonies. Ceremonies were held at the following locations: Blackbutt, Boondooma, Bunya Mountains, Cherbourg, Hivesville, Kingaroy, Kumbia, Maidenwell, Murgon, Nanango, Proston, Wondai and Wooroolin.





# TOURISM

## HIGHLIGHTS

Highlights for the 2023/2024 year include:

### July 2023:

The Volunteer Network arranged the first Forum for the South Burnett. We were fortunate to have representatives from three (3) of our major employers in the region - Crumptions, Plenty Foods and Swickers. Also included were representatives for the Rail Trail - Jason, Deb, and Ros. Each of the speakers gave detailed information as to what their companies do, how they operate and the number of staff they employ. This allows our volunteers to impart accurate information to our vast number of visitors to our information centres. The feedback was excellent with the volunteers stating they are now better equipped to talk to our visitors.

### August 2023:

**Wondai Heritage Museum** held their first open day on Saturday 12 August and it was a great success. The Volunteers arranged the stalls including a sausage sizzle and coffee van. The Goomeri Chrome Bumpers Car Club also attended. By the end of the day the Museum had 222 visitors through the door. Acting Mayor Gavin Jones gave a speech for the Dedication of the Diorama of the Wondai Train Station. The event was well attended by Councillors and Staff. Two (2) reporters from the newspapers were also present covering the event.

The day was such a success that the Volunteers have requested that the Open Day be arranged annually

### Kingaroy Visitor Information Centre

The Mural on the back wall of the Kingaroy VIC was completed by artist, Robyn Dower.

### September 2023:

The third Famil for the year, held on 21 September, staff arranged to take the Volunteers to Boondooma Homestead and the Murgon Dairy Museum. The Volunteers at the Boondooma Homestead showed the Volunteers around and gave a wonderful tour. They were also given morning tea.

Lunch was held at the Murgon Service Club where SBRC's Commercial Enterprises Coordinator, Michael and Dam Manager's, Heath & Rowena, presented the Volunteers with information on all the dams have to offer. Michael provided the Volunteers with statistics on visitor stay over numbers and sales for both dams for the last two (2) years.

The famil concluded at the Dairy Museum, where the Volunteers were given afternoon tea. The Volunteers wandered around the grounds taking in all the history that is on offer.



Wondai Heritage Museum Open Day



Kingaroy VIC Mural



FAMIL - Dairy Museum



Volunteer Forum



Volunteer Christmas Party

Everyone came away with a little bit more knowledge about Boondooma Homestead, the Dairy Museum and the Dams. Attendees – 28 volunteers.

#### **October 2023:**

The first week of October, staff travelled to Agnes Waters/1770 for the QICA Conference (Queensland Information Centre Association). The conference was very informative and a great opportunity for networking. The QICA Conference is held every year and is a part of the VIC's accreditation.

Staff submitted an Expression of Interest (EOI) for the South Burnett to host the 2024 QICA Conference, and were advised that the South Burnett won!

Over the next year the staff have a lot of work to make sure that this conference is a success.

#### **Kingaroy VIC/Museum:**

On Wednesday 11 October the Kingaroy VIC and Museum hosted morning tea for the Councillors, Acting Mayor, Staff, Volunteers and Artist Robyn Dower, to showcase the beautiful new Mural painted on the back wall of the Kingaroy VIC.

Local media were in attendance.

#### **November 2023:**

The fourth and final Famil for the year was organised for Thursday 23 November. The Volunteers visited Chrissy Trees For U, requested by popular demand, lunch at Mulanah Gardens, then finished the day at Kingsley Grove Winery.

It was a very big day for all involved, with Blackbutt volunteers being picked up at 6.40am and dropped back at Blackbutt by 5.45pm.

Chrissy Trees For U is always a joy to visit and the Christmas shop is amazing with a wonderful variety of Christmas decorations to choose from. The Volunteers were treated to a delicious lunch at Mulanah Gardens, then to finish off, a visit to Kingsley Grove Winery for a tour and wonderful food platter for afternoon tea. Attendees – 33

#### **Wondai VIC**

The Wondai VIC Volunteers completed a full stocktake as the Centre moved away from the paper system and transitioned to a POS (Point of Sale) system. The staff in the last week of November worked tirelessly to transfer the information into the new system and provide training to commence the new system on the 1 December, with as little disruption as possible.

#### **December 2023:**

The Wondai VIC started on the new POS. Training is ongoing, with minor disruptions to the running of the centre.

#### **Kingaroy VIC/Museum**

The Volunteers at the Kingaroy VIC/Museum had gone Chrissy mad. As the sign in the VIC states... "It's never too early for Christmas". The decorations were up as well as the Christmas Tree and presents under the tree.

#### **Volunteer Christmas Party**

There was a total of 59 volunteers. Acting Mayor Gavin Jones presented the Service Awards. The event was well attended. JC Catering organised the lunch which was a sit-down buffet. Volunteers from Boondooma Homestead and Roy Emerson Museum were also invited.

#### **January 2024:**

The Kingaroy VIC created a display for Australia Day, again promoting local produce that is sold in the centre.

The Wondai VIC POS is running smoothly with training ongoing.

#### **February 2024:**

The first Famil of the year was held on Thursday 22 February. With the largest attendance by volunteers yet, 41 volunteers from across all VICs and Museums. The Famil was to the Ipswich Rail Museum.

The group was split in two (2) and taken on a tour inside the museum of the various trains and how they were run back in the day. Interactive displays, miniature dioramas and info boards enhanced the tour creating a memorable experience.

Having gained extensive knowledge of the Rail Museum, the Volunteers are now ready to share their knowledge with visitors.





Kingaroy Museum Display

**March 2024:**

The Red Ant Sculpture that sits in front of the Kingaroy Visitor Information Centre and Heritage Museum was removed and repainted in a vibrant red. He has now been put back into place and is the pride and joy of the Centre again.

The Ant should be a vibrant red for many years to come.

**Kingaroy Museum**

The Volunteers have been hard at work creating and re-arranging the War Room. There will be new exhibits and displays depicting the different wars and the connection that they had with Kingaroy and the South Burnett. There is a lot more work to be done before this is completed, but the Volunteers are doing an amazing job at getting this underway.

**April 2024:**

**Kingaroy Museum**

A couple of weeks before ANZAC day, the volunteers in the Kingaroy Heritage Museum decided they would like to honour our ANZAC's by holding a stall in the Kingaroy Mall. With only limited time and a lot of hard work, they had put together a wonderful display with one section devoted to Nurses, World War 1 and ANZAC. They also displayed a sneak peek of the items in the Museum for the community to look at.



QICA Conference

**May 2024:**

The second FAMIL was held on Thursday 2 May, with a total of 52 Volunteers from our Visitor Information Centres and Museums within the South Burnett, taking a trip to Memerambi, visiting the wonderful Memerambi Springs. Everyone had a lovely time smelling the flowers and looking at the wide variety of plants they had on offer.

Next stop 55 Million Years Ago! The volunteers explored not only the beautiful artwork but went back in time to take a peek at the Dinosaurs in Murgon all those years ago. The interactive displays and fascinating history captured everyone's attention, making them want more.

The volunteers visited the Bjelke-Peterson Dam for a tour of the accommodation available and a little bit of history.

After exploring these attractions, our Volunteers now have new knowledge and personal experiences which they can share with any visitors.

**June 2024**

Visitor numbers have started to increase across the whole network. We are seeing a couple more bus tours as well.

We recently saw the resignation of two (2) long term volunteers from Nanango. We thank them for their service, and they will be missed.



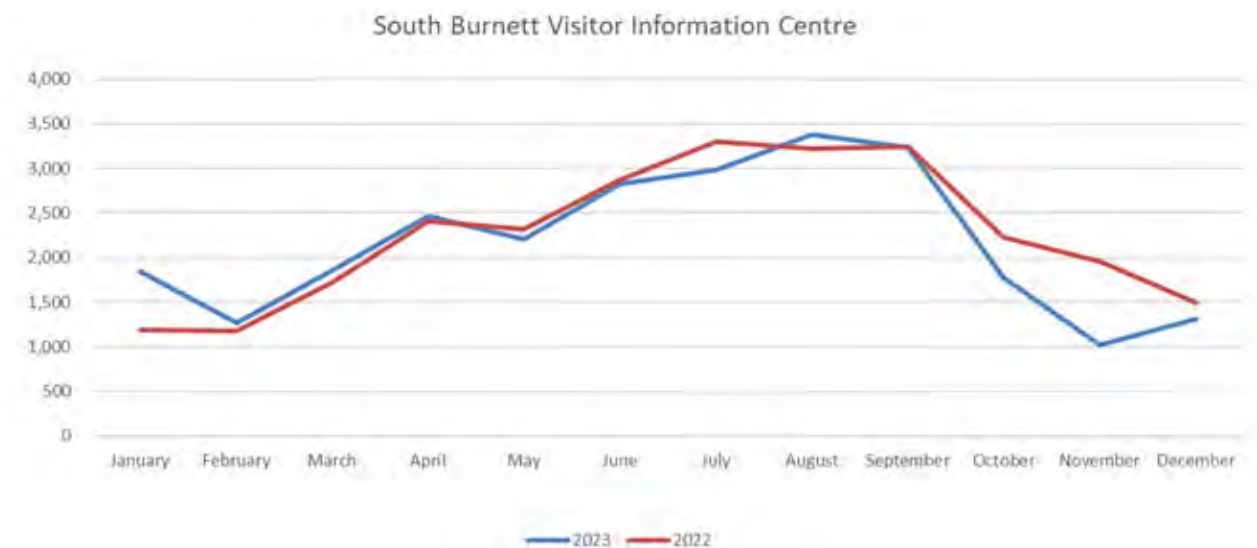
FAMIL - Ipswich Rail Museum



FAMIL - Ipswich Rail Museum

**VISITOR INFORMATION STATISTICS**

According to the South Burnett Visitor Information Centre statistics for 2023/2024 approximately 26.04% (4,295 people) of visitors to the South Burnett are intrastate visitors, 71.29% are from Queensland (17,419 people) and 2.67% from overseas (652 people). The SE Qld drive market is our primary target market with approximately 64.09% of Queensland visitors in 2023 - 2024 coming from within a 400km radius of the complex. The interstate market, while important, is secondary and seasonal.



Year to Date Totals	
Sales	\$111,424
Coach Tours	106
Volunteer Numbers	3,067
Volunteer Hours	16,985
Volunteer Numbers as at 30 June 2023	
Murgon VIC	13
Wondai VIC	10
Wondai Museum	3
Kingaroy VIC	15
Kingaroy Museum	8
Nanango VIC	13
<b>TOTAL</b>	<b>62</b>





# LIBRARIES

With a vision to deliver accessible, sustainable, and consistent library services, South Burnett Libraries offer a wide range of programs and collections designed to create opportunities to read, work, learn, and connect. With six (6) branches located in Blackbutt, Kingaroy, Murgon, Nanango, Proston and Wondai, library membership is free, allowing members to borrow from carefully curated physical collections at each location. Additionally, members enjoy 24-hour access to an extensive digital collection, including eAudiobooks, eBooks, and eMagazines.

Each library provides free internet access through public computers and Wi-Fi, ensuring that community members can stay connected. Our libraries also host regular programs and events tailored to the interests of the local community, fostering engagement and lifelong learning.



Book Week Mad Hatters

## 2023-24 Quick Stats

Visitors	156,603
New members	1,111
Programs delivered	1,458
Program attendees	8,084

## 2023-24 SOUTH BURNETT LIBRARIES SERVICE HIGHLIGHTS

### 2024 Community Feedback Survey

As South Burnett Libraries are committed to monitoring the quality of services provided to the community, an online survey was developed and made available to members of the public from 3 – 30 June 2024. In total, 132 responses were received.

The anonymous survey asked a variety of questions in relation to use of the library service, including why members are visiting the library (to borrow items, attend programs or socialise etc.) and how often they visit their local library. As per the table below, 106 respondents indicated that they predominantly use the library to borrow items, whilst 33 visit to socialise (meet friends, browse the collection or for quiet reading) and 31 access the technology provided, including the public access computers, internet, wi-fi and printing services.

The survey also provided the opportunity for community members to rate a number of key library service areas from 1-5, including customer service, the collection, facilities, online

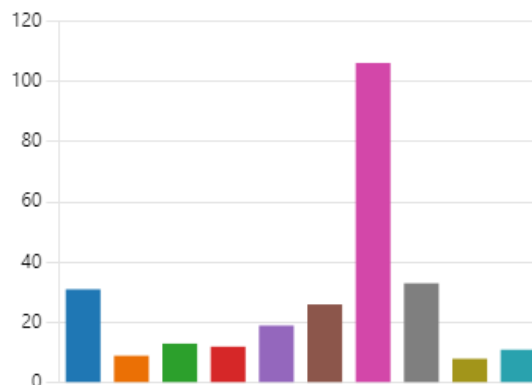


First 5 Forever Indigenous Story Time Kits



Harry Potter vs Star Wars

- Access technology (computers, i... 31
- Access help with technology (de... 9
- Access community services (gen... 13
- Attend First 5 Forever programs... 12
- Attend programs and events for... 19
- Attend programs and events for... 26
- Borrow collection items (books, ... 106
- Socialise (meet friends, browse t... 33
- Study 8
- Other 11



services, programs and events and technology access. Out of the 10 main areas critiqued, customer service, facilities and the ad-hoc help with technology provided by staff rated the highest in terms of customer satisfaction:

**Customer Service:**



**Facilities (attractive, clean, well presented)**



**Technology Assistance (help from staff on an ad-hoc basis)**



The survey also highlighted service areas that may need attention, with programs for children aged 6-12 receiving a score of 4.18 out of 5 and programs for adults receiving a score of 4.26 out of 5.

In addition to these ratings, respondents were asked to rate their overall experience with South Burnett Libraries, with the average rating coming in at 4.70 out of 5 with 95% of the 132 responses received rated between 4-5.



63 respondents also took the opportunity to supply anecdotal feedback about the library service, with the following comments received:

"I love my Council library!!"

"Good that we can use libraries in other towns when we need to. Staff are always helpful and friendly. It is a great service."

"I very much appreciate our library in Blackbutt. I especially love being able to order books and getting an SMS when they are ready to collect."

"The staff and all facilities at the Kingaroy Library are excellent. It is always such a pleasant experience when I visit."

"Staff at Murgon Library are terrific."

"Keep up the excellent service and a big thank you to the great library staff at Nanango who are always so friendly and helpful."

"People are surprised when they walk into the Proston Library for the first time. It is quite amazing for a small village."

"I am always impressed with the service and professionalism of all staff who come to Wondai."

As part of reporting requirements to the State Library of Queensland (SLQ), the overall satisfaction score will be supplied as part of the annual statistical return.

To continue monitoring the quality of services provided by South Burnett Libraries, a similar survey will be developed and made available for community members in June 2025.

**Library Lovers' Day**

South Burnett Libraries dedicated Library Lovers' Day celebrations in 2024 to our valued members throughout the entire month of February. As part of the festivities, the service offered a fantastic opportunity for one lucky library lover to win a night's accommodation for two in a villa at Bjelke Petersen Dam. Our winner, Allira, was absolutely thrilled with her prize!

As part of the Library Lovers' Day promotion, our customers were asked what they love most about their library... here are some responses:

"The staff are so lovely and kind. They are always there to help! There are so many books to choose from." – Katie

"I love the programs; especially the ones aimed at kids during the holidays." – Kira

"Nice place to browse and find interesting books about all sorts of topics!" – Janelle

"The staff [are] so friendly and helpful; they know me by name and chat with me. I love the movies for my kids and I am always able to source any book I am after." – Megan.

**JPs in the Community**

The partnership with JPs in the Community continued to thrive during the 2023-24 financial year, with 3,257 individuals accessing this valuable service at the Kingaroy Library. This collaboration provides community members with convenient access to justice of the peace services each weekday from 12.00pm-2.00pm. The library service is grateful for the ongoing support and commitment from the volunteers from the JPs in the Community program.

**THE SOUTH BURNETT LIBRARIES COLLECTION**

South Burnett Libraries are committed to meeting the diverse information, education, recreation, and cultural needs of our community. Our collections are carefully maintained and developed in alignment with the guidelines provided by the SLQ and funded through the Public Libraries Grant. This ensures that our libraries continually offer relevant and engaging materials that reflect the interests and needs of our patrons.

**2023-24 Acquisition Highlights**

Each year, SLQ administers a Public Library Grant to Queensland local governments, aimed at supporting the development of high-quality library services that cater to the diverse needs of the entire community. To receive these funds, the Council must comply with SLQ's Service



Level Agreement. For the 2023-24 financial year, the Public Library Grant totalled \$169,157, with a total expenditure of \$169,446.

In alignment with South Burnett Libraries' Collection Development Policy and following SLQ guidelines, these funds were strategically invested in a variety of resources, including:

- 4,316 physical resources, comprising fiction and non-fiction books, magazines, and DVDs.
- 892 digital resources, including eAudiobooks, eBooks, and eMagazines.
- An educational database known as Story Box Library.

### South Burnett Libraries Collection Maintenance

In accordance with guidelines from the SLQ, library staff continued to weed out tired, damaged, or outdated items from each branch to maintain a contemporary and appealing collection. Over the course of the year, a total of 5,700 items were removed from the collections across the six libraries. Many of these books, magazines, and DVDs were donated to local organisations, sold through the library book sale, or gifted to the annual Book-o-Rama for sale. This approach to collection maintenance not only helps keep our collections fresh and relevant but also supports community initiatives and promotes literacy through the redistribution of resources.

#### 2023-24 COLLECTION PERFORMANCE HIGHLIGHTS

**54,247 physical collection items over 6 library branches**

**122,545 physical loans**

**27,325 digital loans (eAudiobook, eBook and eMagazines)**

**15,297 patron reserves satisfied**

**5,208 new items added to the collection = approximately 100 items added each week**

### SOUTH BURNETT LIBRARIES & FIRST 5 FOREVER

First 5 Forever is a family literacy program that offers free sessions for children 0-5 and their families throughout Queensland's public libraries and Indigenous Knowledge Centre network. It is an initiative of the Queensland Government, coordinated by SLQ. For the 2023-24 financial year, South Burnett Libraries received \$23,885 of First 5 Forever funding to facilitate the provision of rhyme time, story time and stay & play sessions both in-house at our branches and at outreach events. A total of \$23,339 was spent.

First 5 Forever funds were expended as follows:

\$11,300 for staff wages

\$12,039 for resources including First 5 Forever bags, promotional materials, shelving and other program supplies.

### Picnic in the Park Success

On Thursday, 28 September 2023, over 250 people gathered for South Burnett Libraries' Picnic in the Park at Butter Factory Park in Nanango. Families enjoyed a morning filled with crafts, games, face painting, ice blocks, and bubbles under the sun. The event was a resounding success, thanks to the enthusiastic participation of the community. A special thank you goes to our Councillors for their support and assistance in ensuring the day ran smoothly. It was a

wonderful opportunity for families to come together and celebrate the joy of reading and community engagement!

### Swaggie Man Events at Blackbutt and Nanango Libraries

Children's entertainer 'The Swaggie Man' delighted young audiences with performances at the Blackbutt Library on Thursday 30 November 2023, and at the Nanango Cultural Centre on Friday 1 December 2023. These engaging shows were designed to foster a love of Australian music and language, with children from local schools and early learning centres in attendance to have a dance and sing. The lively performances created a fun and educational atmosphere, inspiring the children to embrace the richness of their cultural heritage through music and storytelling.

### Junior Area Shelving Installation at Proston

The junior area of the Proston Library underwent an exciting transformation in early 2024, thanks to funding from the First 5 Forever grant. This revitalisation included the installation of new forward-facing shelving designed to showcase the library's bright and vibrant collection for young readers. In addition to the shelves, new wall decals have enhanced the space to create a welcoming atmosphere for families. The community has responded positively to these changes, expressing appreciation for the improved environment that encourages early literacy and exploration.

### Child Health Partnership Expands to Wondai

South Burnett Libraries partnership with Child Health has now extended to include monthly Child Health Drop-in Clinics at the Wondai Library on the 1st Thursday of the month. Families with little ones can now visit for a weigh-in and check-up, engage in conversations with the child health nurse or simply connect with other local Mums and Bubs.

#### 2023-24 First 5 Forever Highlights

**308 Rhyme Time, Story Time and Stay & Play sessions facilitated across 6 libraries attracting 3,786 attendees**

**21 outreach sessions attracting 1,412 attendees**

### South Burnett Libraries as a place for Young People

As part of South Burnett Libraries' core program schedule, our libraries offer a variety of events specifically designed for children aged 6-12 and their parents or caregivers. These programs aim to engage and inspire our young community members. Highlights from the 2023-24 financial year include our second Medieval Party, which transported participants to a world of knights and dragons, and a fantastic morning of fun during Spooky Saturday, filled with exciting activities and creative crafts. These events not only promote literacy and creativity but also foster a sense of community and connection among families in the region.

### School Holiday Activities

South Burnett Libraries once again facilitated school holiday activities at each branch during the 2023-24 financial year, attracting a total of 293 attendees at 27 sessions. The successful turnout highlights the importance of these engaging programs in fostering creativity and building community connections during the school break. These activities provide children with opportunities to explore their interests and connect with their peers, making the holidays even more enjoyable and enriching.

### PCYC School Holiday Outreach

Library staff also visited the Kingaroy and Nanango PCYC centres during the school holidays to conduct outreach sessions. These visits aimed to connect with young community members and promote the resources and programs available at the libraries. By bringing library services directly to the PCYC centres, staff ensured that

more children could benefit from the library's offerings during the holiday break.

**Medieval Party**

On Saturday 1 July 2023, the Kingaroy Library hosted the service's second Medieval Party, where the beautiful weather, lively music, and hot coffee set the perfect scene for a morning of fun. Families and young people came together to enjoy a variety of activities, including face painting, crafts, and games, all while immersing themselves in the medieval theme. Young knights trained for battle, and many attendees took the opportunity to explore and enjoy the curated selection of books. The event was a celebration of creativity and community spirit, making it a memorable experience for everyone involved!

**Movie Mornings**

Starting on Saturday 12 August 2023, the Kingaroy Library launched its monthly movie mornings for local families seeking free weekend entertainment. These enjoyable screenings provide a wonderful opportunity for families to come together, relax, and enjoy a selection of films in a welcoming environment. The initiative has been well-received, creating a space for community connection and shared experiences while promoting the library as a hub for family-friendly activities.

**Children's Book Week**

Our libraries celebrated Book Week 2023 with the theme of Read, Grow, Inspire in a BIG way by hosting a series of Mad Hatters Tea Parties. These events featured engaging stories, biscuit decorating, and plenty of smiles, creating a magical experience for everyone involved. Embracing the 'Alice in Wonderland' theme, our library staff brought the characters to life with appearances by Tweedle Dee and Tweedle Dum, the Red Queen, and the March Hare, among others.

In total, 167 children, parents, and caregivers participated in the South Burnett Libraries' Book Week celebrations across the region, making each tea party a resounding success. We would like to extend our gratitude to our Councillors for attending these events and supporting our efforts.

To further celebrate Book Week, a library staff member also participated in the Wheatlands State School Book Week parade on Friday 18 August, assisting in judging the best-dressed students. It was a wonderful way to engage with the community and promote a love for reading and creativity!

**South Burnett Libraries Get Spooky!**

Spooky Saturday was a massive hit once again, with nearly 200 people attending the festivities at the Kingaroy Library on 28 October 2023. Families enjoyed a morning filled with fun activities, with a variety of amazing costumes on display. Staff received countless 'Thank you's' from parents, expressing their appreciation for the event and the

opportunity for their children to engage in such a creative and enjoyable experience.

**Junior Landcare at the Kingaroy Library**

Junior Landcare began meeting at the Kingaroy Library on Saturday mornings in March 2024. These gatherings offer young environmental enthusiasts the opportunity to learn, engage, and make a difference in their community. Activities focus on fun and educational projects that promote environmental awareness and stewardship.

**Harry Potter vs Star Wars**

The Harry Potter vs. Star Wars night held on 3 May 2024 was an absolute blast! Attendees enthusiastically picked their sides and participated in themed crafts and games that brought these beloved fantasy stories to life. This event was a fantastic way to engage with the magical worlds of both franchises while fostering creativity and connection among participants.

**2023-24 Children's Programming Highlights**  
**172 sessions held for children aged 6-12 attracting 1,097 attendees**

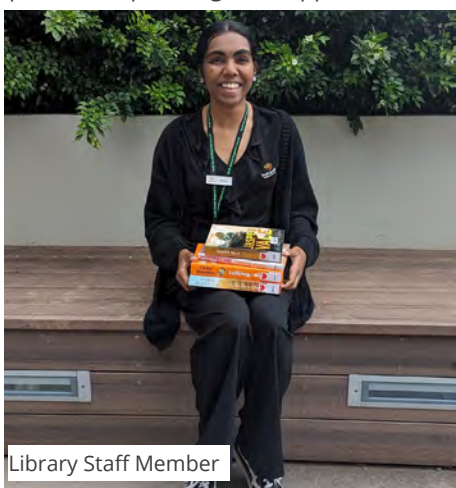
**SOUTH BURNETT LIBRARIES OUT & ABOUT**

As a core service, library staff regularly participate in outreach events across the region to promote South Burnett Libraries and engage with community members who may be unaware of the free resources and programs available at their local library. This outreach effort has resulted in a noticeable increase in new memberships and a rise in attendance at programs such as Rhyme Time and Story Time.

This increase in visitation to our libraries highlights the importance of outreach in attracting new library users and raising awareness of the valuable services offered in their communities. By connecting with residents in various settings, the library service can foster a greater sense of inclusion and encourage more individuals to take advantage of the enriching experiences that South Burnett Libraries provide.

In the 2023-24 financial year, South Burnett Libraries attended the following events:

- BaconFest
- Book-o-Rama
- Centacare Easter Community Day
- Centacare's Cuppa and a Chat
- Child Health Clinic at the Kingaroy Hospital
- CTC's Get Set for Work
- CTC Small Town Skills and Family Fun Days
- Kingaroy Christmas Carnival



Library Staff Member



Spooky Saturday





- St John's Lutheran School
- Seniors of the South Burnett at Orana Aged Care
- South Burnett Health & Community Services Expo
- Under 8s Day at Kingaroy and Nanango

### CTC's Get Set for Work

Library staff participated in CTC's Get Set for Work program by delivering two (2) seminars on resume and cover letter writing and interview skills. These sessions utilised valuable resources provided by the State Library of Queensland, Infoxchange, and Google. These initiatives reflect the library's commitment to empowering young individuals with essential skills and resources to enhance their employability and foster their success in the workforce.

### CTC Small Town Skills and Family Fun Days

During the September 2023 school holidays, library staff participated in the Small Town Skills and Family Fun Days hosted by the local community organisation CTC in Nanango and Murgon. These events offered a great opportunity to promote the wide range of services available at our local libraries. Library staff engaged with hundreds of attendees, providing information about library resources while facilitating a free craft activity that encouraged creativity and interaction. These events not only helped raise awareness of library offerings but also strengthened connections within the community, making the library a more inviting and accessible resource for all.

### Under 8s Day at Nanango

On 27 October 2023, library staff participated in Under 8s Day at Nanango State School, where an estimated 70 children visited the pop-up library stall to say hello and engage in fun craft activities, such as making a paper bouquet or a paper snake. The event was a wonderful opportunity for library staff to connect with young learners and promote the joys of reading and creativity. Staff were thrilled to be part of this special day and look forward to returning next year to share more exciting activities and resources with the community!

**2023-24 Outreach Highlights**  
**25 outreach sessions attracting 1,494 attendees**

### South Burnett Libraries & Technology

South Burnett Libraries offer free internet access at all branches during opening hours, available through public access computers and Wi-Fi. In addition to this essential service, we host regular 'Tech Help' sessions at each branch. These sessions are designed to help close the digital divide by assisting community members in building their digital skills and confidence. By empowering individuals with the knowledge and tools they need to navigate the online world, we aim to foster greater participation in digital activities and enhance overall community connectivity.

**2023-24 Digital Connection Highlights**  
**8,799 public access computer bookings**  
**6,354 hours of public access internet used**  
**5,418 hours of public access wi-fi used**  
**88 tech help sessions delivered with 130 attendees**  
**520 ad-hoc tech assistance sessions delivered with 1,139 attendees**

### SOUTH BURNETT LIBRARIES AS COMMUNITY SPACES

South Burnett Libraries offer a wide range of programs designed to reflect the diversity of the community and to encourage and enhance effective and productive use of the library. Programs allow participants to develop strong, meaningful connections with their library, its collections, and staff, as well as with other participants and the broader community.

### Dementia Action Week Morning Tea

South Burnett Libraries partnered with Lutheran Services to provide valuable information and resources about dementia to community members at the Kingaroy Library on Wednesday 13 September 2023. This informative session featured guest speakers from Carers Gateway and Orana Aged Care, who shared insights and expertise on supporting individuals affected by dementia. Library staff also promoted the free resources available to assist families and caregivers, emphasising the library's role as a supportive community hub. This collaboration aimed to raise awareness and provide essential support to those navigating the challenges associated with dementia.



### Wheel of Fortune

A library-friendly version of Wheel of Fortune brought a lot of fun to attendees at the Nanango and Proston libraries. With 10 contestants participating in Nanango and 20 in Proston, everyone had the opportunity to join in on the excitement. Participants expressed their enjoyment of the morning, showcasing their puzzle-solving skills as they tackled various challenges. Each attendee had a chance to be a contestant, ensuring a lively and engaging atmosphere.

### Social Book Chats

To encourage community connection and engagement, Book Chats were hosted by library staff at the Blackbutt, Kingaroy, Murgon, and Nanango libraries in early 2024. These relaxed conversation groups focused on sharing book reviews and discussing literary interests, creating a welcoming space for participants. One attendee shared how much the social interaction meant to him, expressing that he had been feeling very isolated within the community. The Book Chats not only provided a platform to discuss books but also assist in fostering meaningful connections among participants, highlighting the library's role as a vital hub for community engagement and support.

### "It's Showtime" Information Session at Proston

In February 2024, the Proston Library had the pleasure of hosting Cynthia Hatchett, a well-known and respected Show Judge from Murgon. Cynthia led an informative session on what judges look for when evaluating various crafts, floral displays, and other entries. She brought along a collection of items she had personally won in craft events at local and state shows, captivating the audience with both her expertise and creativity. Attendees were greatly intrigued by her insights into the judging process and her imaginative approach to presenting unique products for evaluation.

#### 2023-24 Program Highlights

**1,458 programs held (total) attracting 8,084 attendees (total)**

**320 adult programs attracting 1,798 attendees**



Swaggie Man at Blackbutt



# COMMERCIAL ENTERPRISES

## DAMS

### BJELKE-PETERSEN DAM AND BOONDOOMA DAM CARAVAN AND RECREATION PARKS

The South Burnett Tourist Parks, Bjelke-Petersen & Boondooma Dam Caravan and Recreation Parks are continuing to see tourists choose these parks as top tourist destinations to spend time to relax, fish or undertake water sport activities throughout the year.

Both parks have seen an increase in occupancy across all types of accommodation from the previous year due to the abundant water levels at both dams as a result of the great seasonal rain fall over the 12-month period.

Council is continuing to provide capital works funding to keep enhancing these valued assets and seeking grant opportunities when available.

Capital works projects included the installation of nine (9) new carpools on the standard cabins, new bathroom in the contractors/conference centre and two (2) new washing machines and dryers at Bjelke-Petersen Dam. Boondooma Dam also had two (2) new washing machine and dryers installed along with a new diesel fuel bowser.

Council continues to find avenues to attract visitors to our Tourist Parks and have entered into a three-year agreement with Fishing Freshwater to conduct on behalf of Council "The Festival of The Dams" fishing competition to be held at both Bjelke-Petersen & Boondooma Dams along with the Golden Lure Fishing Competition to be held each year. These comps attract around 40 teams per event and is very popular and supported by anglers near and far.

Council also launched the new and improved website for both Dams which has been a work in progress for some time. The new website has been well received by all patrons being very easy to navigate with up-to-date photos, floor plans and links to online bookings.

## CEMETERIES

Council continues to maintain the 11 active cemeteries throughout the region to a high standard. A total of 123 burials applications were processed along with 35 ashes applications and 111 requests processed for various types of enquiries.

Council constructed new plinths at Kumbia Cemetery and partnered with Kingaroy Lions Club for the installation of

three (3) new seats with concrete pads at the Taabinga Lawn Cemetery.

## AERODROMES

Council maintains three (3) aerodromes, one (1) certified (Kingaroy) and two (2) ALA (Nanango & Wondai). These aerodromes play a vital role for our local health services allowing specialists doctors and nurses to visit our hospitals and the ability for residents to access emergency health service transportation transfer allowing lifesaving speciality care provided by RFDS and Lifeflight. Council continues to maintain and upgrade these facilities through Capital Works & Regional Airports funding. Some of the projects undertaken at the Kingaroy Aerodrome has been the installation of new security automated gate swipe card system and fencing along with the renewal of line marking on runways and aprons. Council has also invested in training four (4) more Aerodrome Reporting Officers (ARO) and now have a total of eight (8) certified staff that can assist with the twice weekly inspections and report on any damage and maintenance requirements to maintain the aerodromes to a high serviceability level.

## SALEYARDS

Council continues to support projects through their capital works funding program to renew sections of the Coolabunia Saleyards Complex. This not only enhances the look and feel but ensures this facility is safe for staff, contractors, agents, and livestock.

Some of the projects completed have been the replacement of gutters on the stud selling complex, renewal of all high catwalks, replacement of ceiling and deck on the scales office along with the installation of the new Avdata truck wash system.

Council is committed to increase the services currently available and have approved for a full-time saleyards officer position to meet the demand and increase the services available. Council has also supported staff training with two (2) officers completing their Cattle Tick Accredited Certifier Authorisation qualifications.

Council continues to work with stakeholders through the saleyards working group to ensure continual improvement is made to increase the cost-effective return on investments and efficient delivery and safety of the Coolabunia Saleyards Facility.



Coolabunia Saleyards



Kingaroy Aerodrome Security Gate and Fence

## REGULATORY SERVICES



### ANIMAL MANAGEMENT

#### SYSTEMATIC DOG INSPECTIONS

Council undertook a Systematic Inspection Program aimed at ensuring all dogs in the region were registered. This initiative was undertaken between 29 April to the 28 June 2024.

The program successfully registered a further 483 new dogs and it has enhanced public awareness, safety, and compliance in the South Burnett region.

#### COMPLIANCE CUSTOMER REQUESTS

A total of 2,980 customer requests were submitted to Council in 2023/2024. 2,267 of these requests were animal management related.

Of these, 95 were animal attack related with three being declared Regulated.

A total of 572 animals were impounded to the Animal Impoundment Facility during 2023/2024. Of these, 274 were dogs and 298 were cats.

#### OVERGROWN ALLOTMENTS

During 2023/2024 there were 317 overgrown requests received with 194 requests being sent to Enforcement.

#### BARKING DOG REQUESTS

During the 2023/2024 there were 208 barking dog requests received.

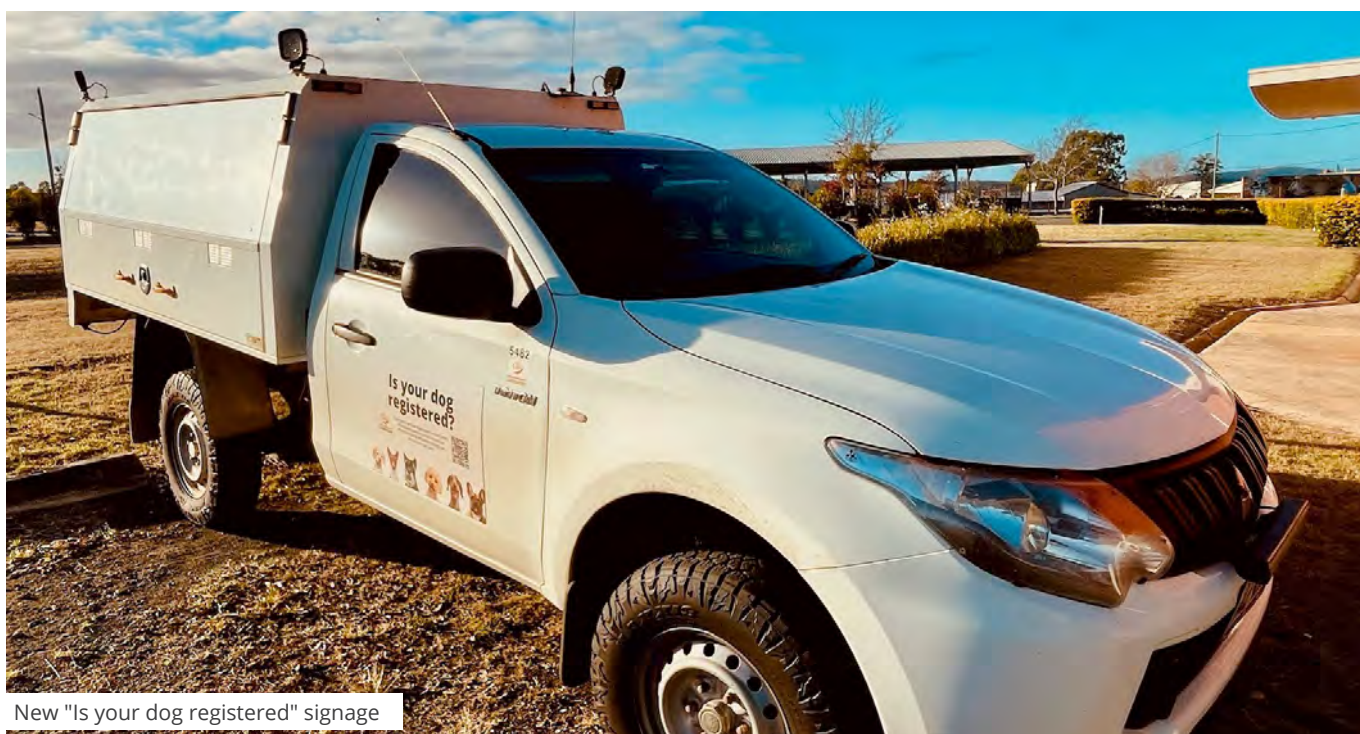
### COMPLIANCE CHALLENGES AND HIGHLIGHTS 2023/2024

#### CHALLENGES

- Managing the high number of customer requests for the Compliance Department
- Maintaining a sufficient number of skilled and experienced staff to be able to maintain appropriate levels of service
- Residents absences during the Systematic Inspection Program

#### HIGHLIGHTS

- Welcoming two (2) new Compliance Officers and one (1) Senior Compliance Officer to the department.
- Entering the 5th year of a 5-year Contract with the RSPCA
- Purchasing promotional banners and cards for 'Is your dog registered?' which included a QR-Code taking the user straight to Council's dog registration and information page



New "Is your dog registered" signage



# ENVIRONMENTAL HEALTH

## FOOD

Council has 225 current licenced food businesses comprising of high, medium, low, supermarket, home based licenses, annual market licenses and 117 non-profits currently registered Food Notification Permits.

There were 353 food inspections completed during the period that consisted of annual inspections and reinspection with five (5) Improvement Notices issued for non-compliance and two (2) suspensions of food licence for major non-compliance. Changes to the Food Standard 3.2.2A Food Safety Management Tools have been implemented with further changes to food licence category due to be released and will be communicated in 2024/25.

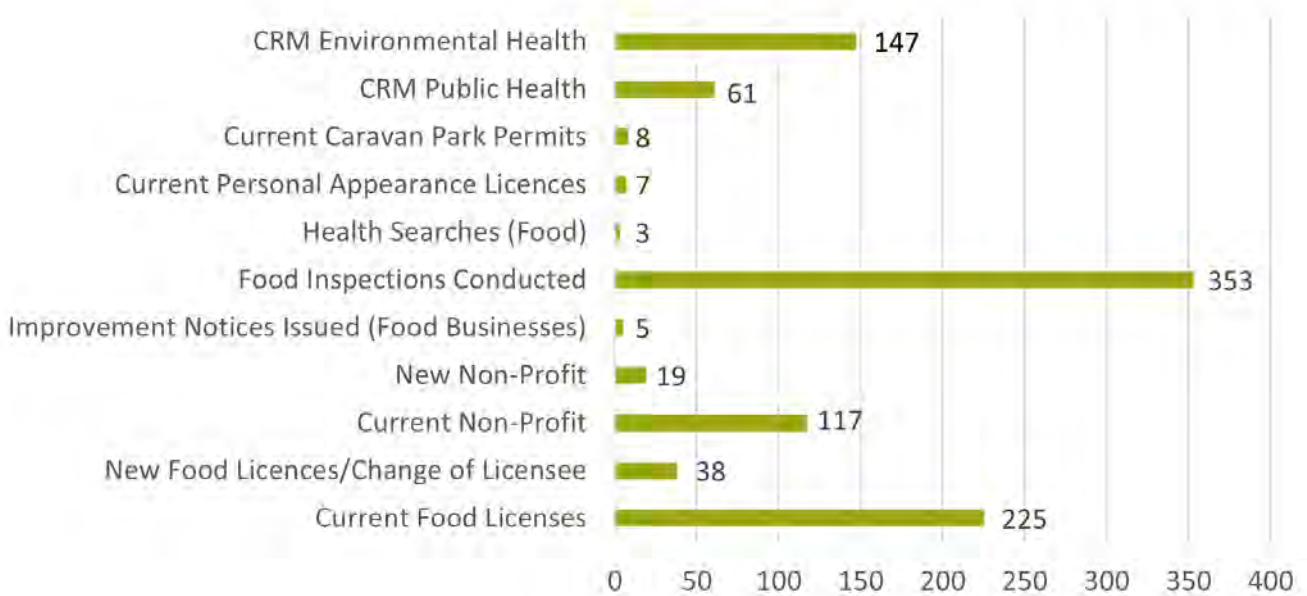
## MOSQUITO MANAGEMENT

Council participated in the Queensland Health Rapid Surveillance for Vector Presence (RSVP) program, with no Aedes aegypti mosquito detected during this period. Council Environmental Health Officers also assisted the Darling Downs Public Health Unit in the States Surveillance program for Japanese Encephalitis in the region, with no detections found during the period.

## PUBLIC AND ENVIRONMENTAL HEALTH

A total of 61 Public Health customer requests were received in relation to food business concerns, mould in rentals, pest harbouring and mosquitoes, asbestos removal, and food poisoning concerns and 147 Environmental Protection Customer requests about, noise, dust, odour, smoke, events, wastewater, and aerial spray drift concerns submitting to Council for the 2023/24 financial year.

### 2023/2024



## ENVIRONMENTAL HEALTH CHALLENGES AND HIGHLIGHTS 2023/2024

### CHALLENGES

- Maintaining a sufficient, number of skilled and experienced staff to be able to maintain appropriate levels of service and ensuring the current staff do not suffer from workload fatigue.
- Implementing the changes in the Food Standards and ensuring continuing compliance with limited staff.

### HIGHLIGHTS

- The Environmental Health section was recognised with SNR Environmental Health Officer Megan Nilon winning the Darling Downs/ Southwest Environmental Health Australia (DD/SW EHA) Annual Award 2023 for recognition of all the work she has put into her extensive career within Environmental Health.
- The Environmental Health section has an important role to assist other state agencies including Qld Health, WorkSafe Queensland, Dept of Environment Science & innovation, Qld Police etc. Without Council's specialised trained staff, a number of high-level issues would not be able to be addressed quickly to reduce impact on our community.



## NATURAL RESOURCE MANAGEMENT

### BIOSECURITY

#### WEED MANAGEMENT PROGRAM

Pest management contractors have used a total of 173,400 litres of herbicide for spraying of environmental and restricted weeds on roads and reserves across the region this year. Authorised officers inspected a total of 53 properties for restricted weeds.

#### FERAL ANIMAL MANAGEMENT SERVICES

Two (2) coordinated baiting programs were held in the 2023/2024 financial year – September 2023 and May 2024 to assist landholders to manage the impacts of wild dogs and feral pigs. Council's Stock Route and Pest Officer distributed baiting products to 161 landholders across the region. Council received 479 scalps through the wild dog bounty program. Council's Pest Animal Officer provided 16 landholders with 39 kgs of carrots containing RDHV calici virus and injected one (1) rabbit to reduce populations across the region.

#### EMERGENCY ANIMAL DISEASE (EAD) RESPONSE PLAN

SBRC's Disaster Management Officer and Biosecurity Officer facilitated an Emergency Animal Disease Exercise with Biosecurity QLD and DAF to test SBRC's new Emergency Animal Disease Sub Plan. As we know disasters do not follow LGA boundaries so the exercise was run cross boundaries where we invited North Burnett, Rockhampton and Gladstone Regional Councils to participate. This was a great exercise and many learnings were gained from the day.



NRM Forum - St George



Parthenium



Feral Pigs



# WASTE SERVICES

## WASTE COLLECTION CONTRACT

Council's waste collection contractor, JJ Richards and Sons Pty Ltd, trading as JJ's Waste & Recycling, continued to service the South Burnett in accordance with a new waste collection contract.

The waste collection contractor has continued to meet key performance indicators outlined in the waste collection contract. JJ's Waste and Recycling conducted 189,385 recycling waste collection services and 612,405 general waste collection services during the 2023/2024 financial year. There were an additional 138 new wheelie bins services that commenced during this period. 382 bins were reported as missing/unusable, and 465 bins were reported as damaged. All these bins were replaced free of charge to the residents.

This financial year, JJ's Waste and Recycling also bought new trucks to service the region. These trucks are fitted out with state-of-the-art monitoring and reporting technologies that help monitor bins and waste streams collected on the kerbside.

Council's Waste Team services approximately 566 public litter bins a week across the region, providing approximately 33,488 services each year.

## WASTE CUSTOMER REQUESTS

1,540 waste customer requests were received in 2023/2024, with 83.83% of that relating to collection issues.

## WASTE STRATEGY 2023-2029

In January 2024, South Burnett Regional Council's Waste Strategy was finalised. The Waste Strategy aims to set out a clear path on how Council will lead the community to achieve improved resource recovery and circular economy across the region. You can find our waste Strategy by visiting: <https://www.southburnett.qld.gov.au/homepage/279/waste-management-strategy>

## RECYCLING

Within the 2023/2024 Financial Year a total of 912.50 tonnes of recycling was diverted from landfill within the kerbside collection program. This includes 554.83 tonnes of cardboard, 126.94 tonne of paper, 86.06 tonne of plastic, 7.63 tonne of aluminium, 52.98 tonne of steel and 84.06 tonne of glass.

Our Recyclopedia app has an A-Z list on waste types and where they can be disposed of. It also provides a calendar for which week and day your recycling bin will be collected.

Council's waste facilities and transfer stations offer a range of recycling opportunities for the community. A list of the recyclables materials free of charge are:

- Recyclable Containers
- Batteries (car/truck)
- Cardboard and paper
- Clean fill
- E-Waste
- Glass
- Motor oil
- Scrap metal

Council also works alongside DrumMuster and Chemclear. These two (2) companies offer recycling for chemicals and chemical containers. To find out more information on the types of recyclable materials that Council's Waste Facilities and Transfer Stations offer, please visit <https://www.southburnett.qld.gov.au/environment-health-waste/waste-services>

## WASTE FACILITY MANAGEMENT

In April 2024, Proterra Group started the operations and supervision of seven (7) Waste Facility sites. These include Kingaroy Landfill, Nanango Landfill, Murgon Landfill, Wondai Landfill, Blackbutt Transfer Station, Wattle Camp Transfer Station and Memerambi Transfer Station.

## STATE WASTE LEVY

2023/2024 has been the fifth year of the State Government's Waste Levy. The State Government's Waste Levy resulted in all of the South Burnett Regional Council's landfills which receive waste for disposal having to be supervised and secured. 44,653.08 tonnes of waste were received at the four (4) waste facilities.

To get more accurate data on how much waste is received in each landfill, the start of weighbridge installation began in 2023/2024. These should be completed early 2024/2025 financial year.



New Garbage Truck Signage

# DEVELOPMENT SERVICES

The goal of the Branch is to ensure that sustainable development is achieved throughout the region. This is done through the implementation of the South Burnett Regional Council Planning Scheme and includes the regulation of planning, building and plumbing activities.

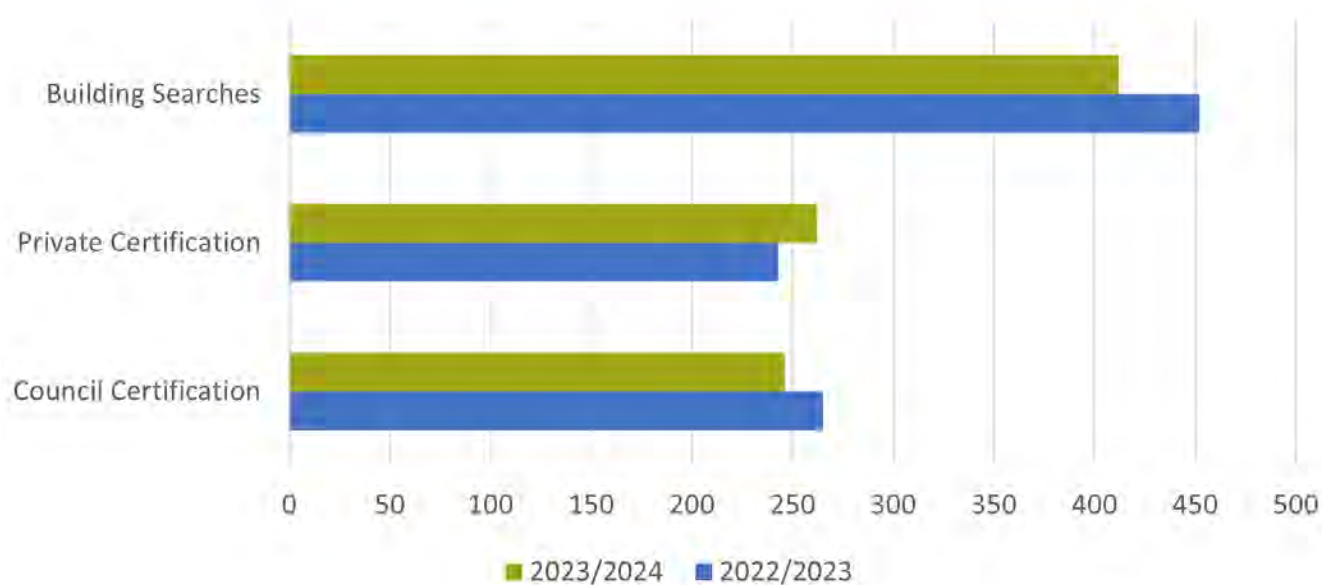
## GENERAL

Council experienced a high demand for building certification, plumbing approvals, planning enquiries and property searches relating to property sales and transfers throughout the financial year. Statistics highlighting operational activities are provided below.

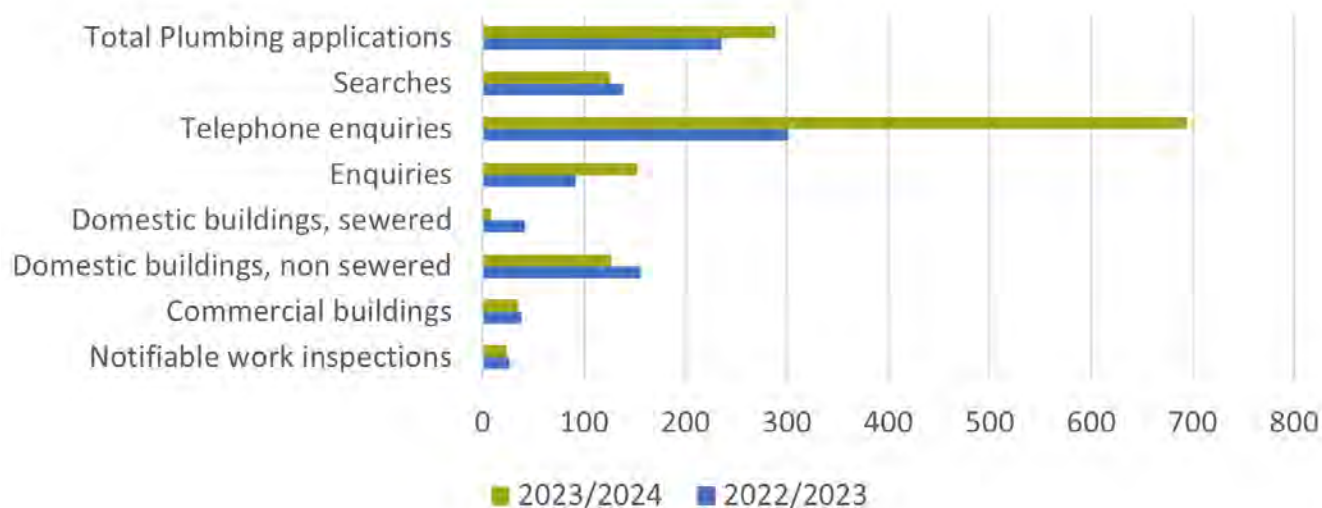
## DEVELOPMENT INCENTIVES

Council recognises the importance of local development and is committed to creating temporary incentives to stimulate development and grow the population. The incentives are aimed at kick-starting developments where a valid development approval is in place and the development was not completed at the time the incentive scheme commenced. The incentive scheme is currently available until 31 December 2025 unless extended.

## BUILDING STATISTICS



## PLUMBING STATISTICS





## PLANNING STATISTICS



### AMENDMENT TO THE SOUTH BURNETT REGIONAL COUNCIL PLANNING SCHEME 2017

On 24 February 2021, Council resolved to undertake a major planning scheme amendment since its adoption four (4) years ago.

The proposed amendment will aim to improve the scheme's efficiency by providing more streamlined requirements for development and remove unnecessary triggers for development applications and provide for the acknowledgement of Wakka Wakka and Auburn Hawkwood peoples.

On 2 November 2023, the Planning Minister advised Council of the outcome of the State interest review confirming public notification may commence.

Council carried out public consultation of the major amendment between 4 December 2023 to 5 February 2024. During the public consultation period Council received 10 submissions in relation to Key Resource Areas (KRAs), Class 10 buildings, minimum lot size in precincts, bushfire hazards, administrative errors and biodiversity.

Following the public consultation, some revisions and refinements were made to the proposed planning scheme. These changes did not make the version significantly different from the version which was publicly notified.

A copy of the full amendment package was forwarded to the State Government on 23 May 2024 requesting approval to adopt the proposed planning scheme.

In accordance with the Minister's Guidelines and Rules the Planning Minister must respond to Council within 40 days of receiving the proposed amendment.

It is anticipated that the major planning scheme amendment will be finalised late 2024.

## FACILITIES & PARKS

### MURGON DEPOT – CRIB ROOM AND HARDSTAND UPGRADES

The Murgon Depot crib room received upgrades through Council's capital expenditure. Upgrades included the removal of existing benches, desk, cupboards, old kitchen bench and lighting. Local contractors installed a new kitchen with extra bench space, a sink, extra power points and LED lighting fitted throughout. Along with a fresh coat of paint, new curtains, two new workstations for staff were installed.

A local contractor assisted Council with the upgrades to the hardstand at the depot which was also funded under Council's capital expenditure.



Murgon Depot New Kitchen

### LIONS PARK KINGAROY – NEW TOILETS

The original toilets at Lions Park Kingaroy were aged, not easily accessible for People with Disabilities, and in poor condition. These have been replaced with a new facility which features 2 x PWD toilets (1 x Left hand and 1 x Right hand), 2 x Ambulant cubicles and 2 x unisex cubicles. The new building has smooth surfaces internally and externally making cleaning easier. Entry points are highly visible allowing for enhanced visitor safety.



Lions Park Kingaroy

### BLACKBUTT HALL RE-ROOF

The roof to the Blackbutt Hall was in poor condition due to age and deformations which occurred during the re-location from Coulson Street years prior. The project involved installation of new roof sheeting and new guttering to the main roof area along with the installation of insulation for enhanced user comfort. Structural deformations were rectified concurrently to provide a straight and uniform finished roof profile.

### MONDURE HALL

Mondure Hall has benefitted over recent years from significant repairs, renovations, and upgrades. Recently

completed was the re-painting of the whole exterior of the building which compliments the recently installed roofing and guttering.

### BLACKBUTT SES

The Blackbutt SES complex had a leaking roof over the office space and a ceiling in the store shed which was failing. A local South Burnett contractor was engaged to install a new roof over the office and a new colorbond ceiling to the store. Insulation was installed to both spaces for greater occupant comfort and roof repairs were undertaken to the store to complete the project.



Blackbutt Hall



Footbridge at Memorial Park



## **SOUTH BURNETT RAIL TRAIL – FLOOD REPAIR WORKS**

The South Burnett section of the Kilkivan to Kingaroy Rail Trail received funding under Queensland Reconstruction Authority (QRA) as well as Department of Tourism, Innovation and Sports (QTIS) funding for repair works for damages of the trail which occurred due to flood events. Repair works made up of pavement and bridge crossing repairs. Works were conducted by local contractors who collaborated with Council's Parks crews in Wondai and Murgon.

Mid-January 2024, also saw the completion of the Kingaroy to Murgon re-seal of the trail.

## **MEMORIAL PARK, KINGAROY – FOOTBRIDGE REPLACEMENT**

During the 2021 flood event the footbridge at Memorial Park Kingaroy received significant structural damage. Under funding from the Queensland Reconstruction Authority (QRA) a total replacement bridge was installed. Council engaged local contractors to supply and install the bridge which was completed by this year's ANZAC Day events.



Sunflowers at Wondai



Rail Trail Flood Works



Rail Trail Flood Works



Proston Parks Team





Lions Park Nanango Fire Pit

### LIONS PARK, NANANGO – NEW FIRE PIT

Caravaners and locals can now enjoy time around the campfire with a new fire pit at Lions Park, Nanango. The fire pit was kindly donated to Council by a family from Nanango. The Nanango Parks crew along with local contractors assisted with the installation and setup. The first use was a marshmallow evening with Cr Erkens, where locals and visitors enjoyed toasting marshmallows, listening to music and having a friendly chat.

This fire pit is a first for the South Burnett.

## LEASES AND LAND SALES

During the 2023/24 period the following community organisations were offered lease or licence agreements within the South Burnett Region:

- South Burnett Western Performance Club Inc.
- Tingoora Sports Association Inc.
- Barambah & District Aero Club Inc.
- Nanango & District Netball Association Inc.
- Blackbutt & District Tourism & Heritage Association Inc.
- SB Care Incorporation
- Murgon Independent Lifestyle Project Inc.

- Returned & Services League of Australia [Queensland Branch] Wondai Sub-Branch Inc.
- Nanango History Room Inc.
- The Lions Club Of Blackbutt Benarkin Inc.

Tenders and invitation to offer for Lease and Licence Agreements were awarded for:

- Permit to Occupy - 2N2349 - 44 King Street, Nanango
- Four (4) commercial leases or licences issued under s.236 *Local Government Regulation 2012* were issued.





# FINANCE AND CORPORATE

The Finance and Corporate Department deliver a range of internal support and services direct to the community including financial services, information and communication technology and corporate administration and governance.



## FINANCE

- Stores
- Rates / Revenue
- Accounts Receivable
- Accounts Payable
- Cash Management
- Finance Registers
- Taxation
- Trust Accounts
- Asset Management
- Budget Preparation
- Budget Monitoring
- Financial Planning
- Financial Reporting
- Financial Compliance
- Contract Compliance
- Prequalified Suppliers
- Preferred Suppliers
- Payroll Functions



## CORPORATE, GOVERNANCE AND STRATEGY

- Local Laws Coordination
- Governance and Legal
- Corporate Strategic Planning & Performance
- Operational Planning & Performance
- Information Privacy
- Right to Information
- Delegations & Authorisations
- Corporate Registers
- Internal Audit
- Corporate Risk Management
- Intranet Administration
- Complaint Management Process
- Customer Service
- Policy Framework
- Record Management
- Publication Scheme



## INFORMATION & COMMUNICATION TECHNOLOGY

- Computer Hardware
- Network Systems
- Operating Software
- GIS System Administration
- Internet Operating Systems
- Intranet Operating Systems
- Telecommunications

### BUSINESS SYSTEMS

- Business System (Tech One)

### PLANT & FLEET

- Plant & Fleet Management
- Kingaroy Workshop
- Nanango Workshop
- Murgon Workshop



# FINANCE

The finance branch is dedicated to ensuring an ethical, transparent and consistent approach is taken to all operational tasks and financial reporting requirements in order to provide reliable and accurate information for which Council is able to base strategic decisions.

## AUDIT

Council's financial statements are audited each financial year by the Queensland Audit Office (QAO). The QAO utilizes a contract firm to assist with performing the auditing work. This financial year KPMG were contracted as the external auditors.

## BUDGET

Each year Council's finance team works with the Executive Team, Managers and the Councillors to develop the yearly budget and long term forecasts. Budget development usually takes around six (6) months and includes multiple workshops with Councillors.

Rates models are also produced to provide transparency and scenario analysis capabilities for Councillors prior to setting the yearly rates figures. These models also assist in ensuring the water, wastewater and waste departments are sustainable and are able to fund their future capital and operational programs.

Quarterly reviews are completed every three (3) months to ensure that Council and management have up-to-date forecasts.

## LONG TERM FINANCIAL FORECAST

Council is required to complete the Queensland Treasury Corporation Long Term Financial Forecast model each year. This exercise is required to ensure that Council is sustainable into the future and assists with credit reviews undertaken by QTC especially when new borrowings are required.

## PROCUREMENT

During the financial year, the Procurement Department began investigating a centralized procurement model to be implemented within Council. The initial workflow has been endorsed and will be rolled out during the next financial year.

Council also undertook its first online auction in Kingaroy with a large number of surplus items being sold. Further auctions have been planned in the 2024/2025 year as further cleanups of the various depots around the region are completed.

## RATES

The Rates Team have been busy looking into their processes to assist with creating efficiencies. An initial rates review has been completed and further enhancements will be undertaken as processes are reviewed.

## HIGHLIGHTS

- Unqualified audit for the 2023/2024 financial year.
- Annual Operating and Capital Budgets adopted by Council within the set milestones.
- Financial reports presented to Council each month.
- Continued to investigate and strengthen controls and efficiencies within finance processes.
- Streamlined payroll checking processes to reduce the amount of paper being printed.
- Investigation phase of centralised procurement model completed.
- Initial review of rates processes to identify potential efficiencies and improvements.
- Transition of core financials from Technology One Ci to Technology One CiAnywhere.





# CORPORATE, GOVERNANCE & STRATEGY

## GOVERNANCE

The Governance team are responsible for recording hard copy mail delivered from customers and Australia Post in addition to emails received at Council's email inbox [info@sbrc.qld.gov.au](mailto:info@sbrc.qld.gov.au). The staff administer Council's Enterprise Document Records Management System to ensure that corporate documents are effectively managed and preserved. Compliance with legislative requirements under the *Public Records Act 2002* is maintained to ensure appropriate and accurate retention and disposal of Council's records. The team have recorded 5,854 pieces of hard copy mail and 6,657 emails into the recordkeeping system during the financial year 1 July 2023 to 30 June 2024. During this period the team have also verified the creation of 3,717 new customer records in Council's Name and Address Register.

Council paper records are housed at the Wondai Records Storage Facility in a secure and temperature-controlled environment. The operation of the facility is the responsibility of the Governance team who ensure that the records are easily accessible to staff and are preserved for as long as they are required pursuant to legislation. The facility holds Council's building, finance, infrastructure, planning and plumbing files as well as valuable historical records. Compactus storage units have been fully installed with shelving fitted to store document files and archive boxes. Retrieving records from former Councils prior to amalgamation is a continuous and long-term project which will result in re-housing documents and files into the facility. Grace Records Management in Toowoomba continues to provide additional storage solutions for Council's permanent records.

When processing Right to Information and Information Privacy applications the Governance team research, retrieve and collate documents held in various Council systems to ascertain what information is relevant to each application. When considering documents for release the protection of the rights of individuals is necessary to ensure compliance with the *Information Privacy Act 2009*.

Regular training sessions are provided to the team by the Office of the Information Commissioner to ensure development of skills and for awareness of legislative framework when considering applications.

Council celebrated Privacy Awareness Week with this year's theme being 'Privacy and technology: improving transparency, accountability and security'. The theme outlined how advances in technology can potentially improve our standard of living, safety, and give us access to greater information so that we can be informed, but it can also bring with it the potential to intrude further into our personal lives.

Council staff participated in 'International Access to Information Day' which was promoted throughout the organisation with a focus on digital inclusion and the dispersal of information to people with limited internet access.

Information privacy is incorporated into Council's induction training and regular staff training programs are provided to ensure that all employees are aware of their privacy and security obligations.

## DELEGATIONS

Council delegates powers by resolution of a Council Meeting to the Chief Executive Officer. Delegations are aligned to legislation approved by Council and may be sub-delegated by the Chief Executive Officer to employees. The Governance team are responsible for issuing correct delegations to Council officers who may require powers to carry out their role or additional powers to them as an individual. Officers who are delegated Authorised Person Powers will have their security access cards noted with the Acts under which their powers have been granted. Tables of delegations are continually updated as staff resign from Council or new staff commence. During the financial year 1 July 2023 to 30 June 2024 there have been 163 notifications received from the People and Culture team which resulted in changes to delegations incorporating resignations, internal movements and new appointments.



Corporate and Governance Team

## CORPORATE

### CORPORATE RISK AND INTERNAL AUDIT

Corporate risk management transpires from Council's objective to effectively and efficiently manage risks that may have an impact on the achievement of strategic priorities, operational goals and project objectives as defined in Council's corporate and operational plans.

Council's Risk Registers and Treatment Plans for 2023/2024 were prepared by senior staff of each department and reviewed by the Chief Executive Officer. The registers and treatment plans were tabled for review and endorsement at a Corporate Risk and Audit Advisory Committee meeting. The 6-monthly review and update was undertaken by senior staff of each department and reviewed by the Chief Executive Officer. The 6-monthly review of the registers and treatment plans were tabled for review at a Corporate Risk and Audit Advisory Committee meeting.

The Corporate Risk and Audit Steering and Working Groups continue to meet regularly to progress corporate risk and internal audit actions, including Council's commitment to fraud and corruption risk prevention management.

### INTERNAL AUDIT

As required by the *Local Government Act 2009*, Council maintained an efficient and effective internal audit function during 2023/2024. Internal audit operationally reports through to the Chief Executive Officer and the Corporate Risk and Internal Audit Advisory Committee and is managed by the Corporate, Governance and Strategy branch.

Internal audit adds value to Council by providing an independent, objective assurance and advisory service to improve its operations. It assists Council in achieving its goals and objectives by implementing a systematic, disciplined approach to evaluate and improve the effectiveness of governance, risk management and control processes.

The internal audit function is positioned within Council to ensure its ability to deliver independent, objective and competent assurance and advisory services across Council's operations.

A risk based internal audit approach was continued through 2023/2024.

Internal audit reports that indicate audit findings and recommendations, management responses, responsibility for implementation and implementation date are provided to the Corporate Risk and Audit Advisory Committee on a quarterly basis.

### INTERNAL AUDITS CONDUCTED / COMPLETED

Development Assessment and Approvals, including Infrastructure Charges Management and Collections Process Review – The internal audit was performed by Pacifica Pty Ltd and commenced during the 2022/2023 financial year. The audit was finalised and presented to the Corporate Risk and Audit Advisory Committee in May 2024. The project examined the internal controls, processes and business practices in place to assess, calculate, manage and invoice Developer Contributions to determine whether Council is compliant with key legislative requirements and the contributions are correctly and completely recognised. The audit examined the appropriateness of controls and procedures of Development Assessments and those related to the Infrastructure Charges management and revenue collection practices undertaken. Consideration will be given to Council processes in place to track and monitor approved developments, confirm conditions and release developer

bonds and securities.

Bank Guarantee Management and Bond Management – The objective of the internal audit is to evaluate and assess how bond and bank guarantees are managed by Council. The audit was performed by Pacifica Pty Ltd and commenced in the 2023/2024 financial year. The final report will be presented to the Corporate Risk and Audit Advisory Committee in the 2024/2025 financial year.

Technology One (Financial) Delegations Management Review – The internal audit was performed during the 2023/2024 financial year. The project examined the organisational Financial Delegations' framework to assess appropriateness to the organisation's needs and control environment. The audit tested compliance and awareness with mandated delegations to understand the extent of any embedded 'discretion' in day-to-day practices. The final report will be presented to the Corporate Risk and Audit Advisory Committee in the 2024/2025 financial year.

### CORPORATE RISK AND AUDIT ADVISORY COMMITTEE

Council's Corporate Risk and Audit Advisory Committee operated in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012* and Council's Corporate Risk and Audit Advisory Committee Policy. The main purpose of the Committee is to provide advisory services to Council and the Chief Executive Officer on the effective performance of its responsibilities in the areas of internal and external audit, internal control, compliance and corporate risk management.

The Committee provides advice directly to Council and is comprised of five (5) voting members. Executive and Senior management, Queensland Audit Office, Klynveld Peat Marwick Goerdeler (KPMG), Pacifica Pty Ltd attend Committee meetings as standing invites.

During the 2023/2024 financial year, the Corporate Risk and Audit Advisory Committee met in September 2023, October 2023 and May 2024.

The Queensland Audit Office's appointed external auditors KPMG continued in the external role during 2023/2024. The Committee liaised with Council's external auditors as part of its responsibilities through the Committee agenda. Matters of interest and audit findings were interrogated to gain assurance regarding the accuracy of the financial statements.

### INSURANCE

Corporate Services continues to act as the central point for insurance matters. Council's insurance policy renewal process commenced in March 2024. Internal stakeholders with the assistance of Corporate Services reviewed asset schedules to ensure assets requiring insurance cover were included.

During the 2023/2024 financial year Council dealt with 202 insurance matters which was an increase on the previous financial year, comprising of 41 Public Incidents, 88 Motor Vehicle Incidents, 72 Property Incidents and 1 other incident.



## CUSTOMER SERVICE

Council seeks to continually improve its response to customer service requests, balancing the needs to customers and the community. Council encourages customers to engage with us through their preferred channel of choice. Current communication channels include in person, telephone, letter, email and via Council Connect on Council's website.

Council has five (5) locations across the South Burnett that delivers front counter services to the community. These locations are Blackbutt, Nanango, Kingaroy, Wondai and Murgon.

The Blackbutt office provides QGAP and Services Australia services. There were 1,987 QGAP transactions, 300 Services Australia activities and 296 customers were issued with new number plates.

### TOUCH POINT

Council continued to use the Touchpoint product by Enghouse to manage its call centre, which has been beneficial in managing the call flow into the Council mainline – 07 4189 9100 to ensure calls are answered within reasonable timeframes. The Touchpoint product has excellent reporting capabilities to measure and report on service levels. The Touchpoint product allows for a 'wrap up' of all calls to be allocated against a call for reporting purposes. The 'wrap up' function gives insight into how the flow of calls to Council is managed and what areas experience high demand from calls to Council.

33% of the calls to Council were attributed to Environment & Planning, 25% to Finance & Sustainability and 13% to Infrastructure. Interestingly, there were 7% of calls to Council that were non Council related.

Of the calls answered by Customer Service, 60% were answered within the first minute, with a further 17% answered between 1-2 minutes.

During the 2023/2024 our Customer Service officers processed the following:



**34,278**

Calls Answered



**17,461**

Customer Requests Created



**3,767**

Applications



**15,515**

Receipts





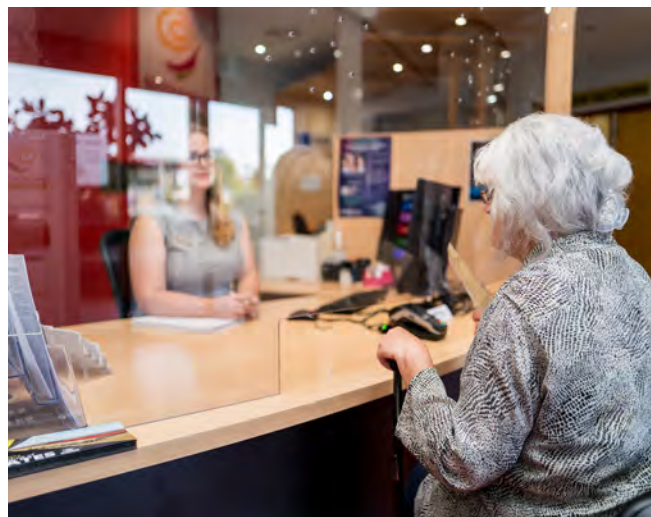
### COUNCIL SPOTLIGHT VIDEOS

This year Council embarked on Customer Service spotlight videos.

The video series are aimed at improving collaboration and communication between Council and the general public, increasing the efficiency and accuracy with which Customer Service, and Council as a whole, can process customer requests.

Three (3) Customer Service Officers starred in multiple videos, directed and produced by Torkit Business Solutions in conjunction with Council's Media Team, which have been promoted on Council's social media page, as well as featuring at the local cinema.

These videos have proven to be an important visual tool to provide the public with an insight into the operations of Council.





# PLANT AND FLEET

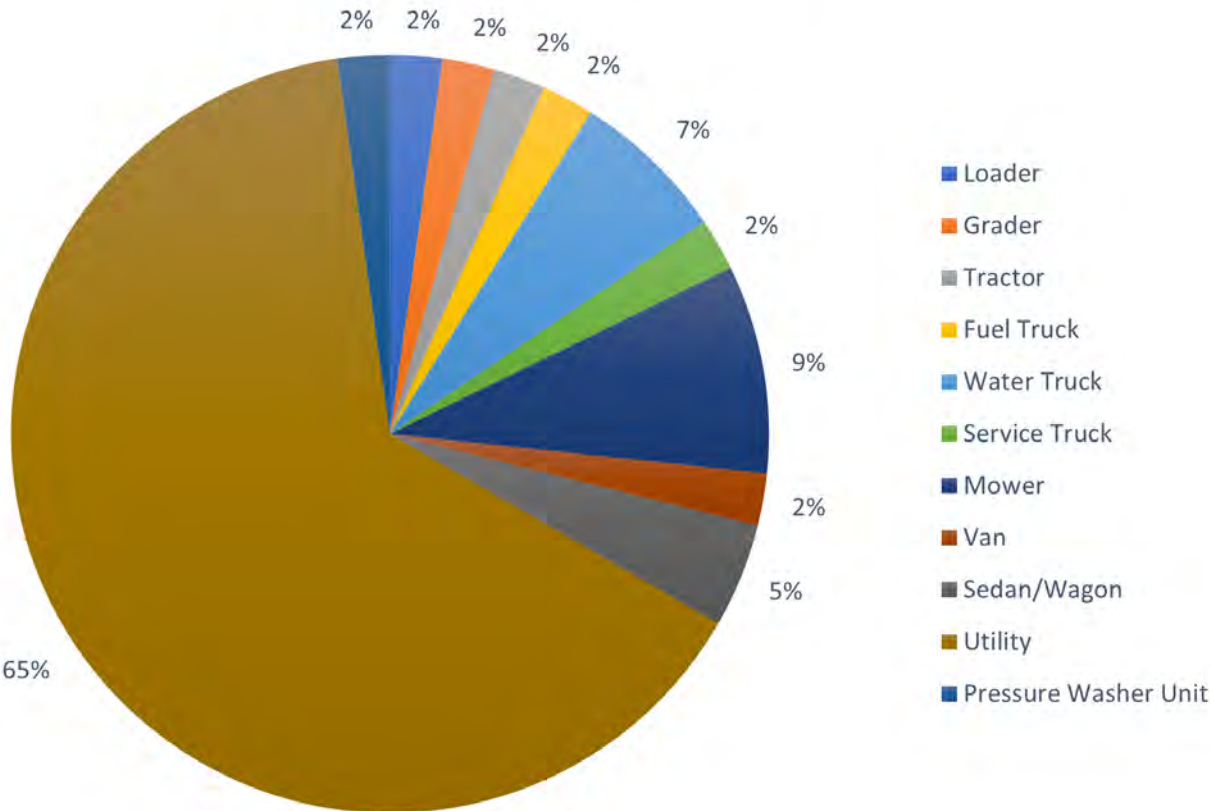
## PLANT & FLEET

Council has a fleet of 330 plant items consisting of a wide range of light and heavy vehicles, machinery, and equipment to properly support the diverse range of services provided to the community. These plant items are repaired and maintained by Council's three (3) workshops located in Kingaroy, Nanango and Murgon. Council employs skilled trades such as Light Vehicle Mechanics, Diesel Mechanics, Fabricators and Boilermakers that provide repair and maintenance services to our fleet, critical infrastructure and assets such as Waste Facilities, Water and Wastewater Plants.

## TELEMATICS

A new Telematics System was implemented and is to be installed in all major powered plant. The new system provides numerous advantages in vehicle tracking, asset data and management. Efficiencies will be identified through various methods of reporting by highlighting key areas for review such as route planning and optimisation, utilisation, driver safety and the ability to compare cost savings and environmental benefits of transitioning suitable vehicles to electric.

### Ordered Plant 2023/2024



## DISASTER MANAGEMENT SIGN RACKS

Council's workshop staff were involved in a disaster management funded project that would allow on-call staff the ability to transport all the required signage and equipment to site. Council's workshop staff created some initial designs based on requirements from the field staff attending disaster events and fabricated a prototype to test. With changes implemented that were identified in the testing process, a final design was completed and bulk fabrication of 10 units in total began. The sign racks are fitted to the tray of utes and will store all signs and stands, traffic cones, chainsaw and hand tools. The racks allow staff to implement traffic controls at multiple events without the need to return back to a depot while carrying the required tools to clear blocked roads.

# ICT & BUSINESS SYSTEMS

## ICT

Council ICT staff have worked on several projects including the upgrade of Council's print management and cyber security systems.

Council upgraded the print management system which enables reporting on print activities which will help to identify areas where savings can be realised through changes to printing behavior. This can be as simple as identifying activities that can be moved to using electronic forms rather than printing and filling out the form to changing more complicated aspects of Council processes.

Cyber Security continues to be a high focus for Council's ICT Branch, with training staff how to recognize malicious emails a high priority. One of the contradictory aspects of cyber security is that our staff are both our biggest risk and our greatest asset in the fight against cybercrime. The ability of staff to recognize an email or website that is "off" is the front line in our cyber defenses. Improvements in password and device security along with cyber training have helped improve Council's overall security stance. To quantify this, Council received a total of 1.25 million emails and sent 260,000 emails, of those 132 contained a malicious payload which were all caught, with approx. 15% of emails identified as SPAM.

Council has taken the first steps in mobilizing our outside workforce by providing tablets for use in the field. This will improve the efficiency of the outside workforce in the completion of their daily tasks. Completion of paperwork and collection of new jobs can be accomplished while still in the field, vastly reducing the amount of time spent travelling back to an office with the associated costs and increased risk to staff while driving.

Council has also moved to an alternate Managed Service Provider to manage our mobile phone fleet and our growing Tablet fleet. This has resulted in a more streamlined process in making changes or additions to our mobile fleet along with more stable monthly known costs.

Council has continued the migration to a cloud-based infrastructure, moving its internal intranet to SharePoint online allowing our staff greater flexibility in accessing resources outside of council offices. Council will continue to develop and improve on this initial start in the coming years.

Council has provided additional Starlink units to Murgon

and Wondai Waste Transfer Stations and TMR Maidenwell Road Project giving the operators internet access which has provided internet capabilities for these facilities which are in a poor coverage area.

## BUSINESS SYSTEMS

Business Systems has continued to prioritise enhancing operational efficiency, streamlining processes, and delivering innovative solutions to support the strategic objectives of the Council. This year, it implemented a comprehensive electronic system for Employee Development Reviews, which has significantly reduced administrative overhead and printing costs while improving workflow efficiency.

Additionally, a new electronic solution was developed and launched for managing Higher Duties appointments. This initiative has streamlined the approval process, ensuring faster processing times and more efficient management of temporary appointments.

Online public mapping functionality was also introduced that provides quick access to zoning and relevant planning overlay information for properties. This tool enables residents and developers to easily access critical planning information, fostering transparency and informed decision-making.

Substantial progress was made in transitioning to the new CiAnywhere core financial system, which is on track for the targeted go-live date of 1 July 2024. This upgrade will modernise Council's financial management capabilities and improve overall financial governance.

In collaboration with the ICT and Rates sections, Business Systems successfully delivered a project to enhance the accuracy of water meter usage tracking and location mapping. This initiative allows for the capture of water meter readings and their precise locations via mobile devices, seamlessly integrating with the Council's ERP solution. The project has resulted in significant efficiency gains and a substantial reduction in administrative overhead.

Business Systems remains committed to leveraging technology to optimise Council operations. The initiatives delivered this year not only enhance efficiency and reduce costs but also provide better service delivery to our stakeholders.





# INFRASTRUCTURE DEPARTMENT

Delivering and maintaining critical infrastructure and services supporting the current and future needs of the South Burnett.



## INFRASTRUCTURE SERVICES

- General Manager Office
- Strategy and Support
- Quality Assurance
- Disaster Management
- State Emergency Services



## INFRASTRUCTURE PLANNING

- Assest Management
- Infrastructure Planning
- Infrastructure Design
- Traffic Management
- Soil Laboratory



## WORKS

- Roads
- Bridges
- Drainage
- Flood Mitigation
- Footpaths
- Streetscapes
- Traffic Facilities



## WATER AND WASTEWATER

- Bulk Water Storage and Supply
- Bulk Water Treatment
- Water Service Delivery
- Waste Water Service Delivery
- Waste Water Treatment





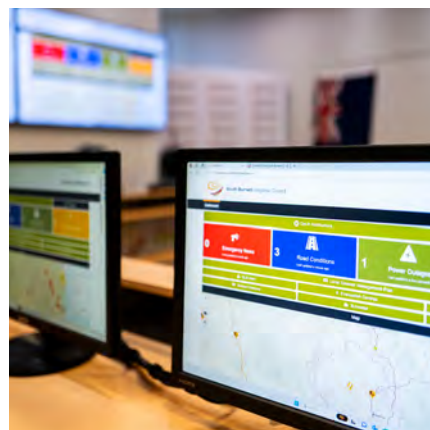
# INFRASTRUCTURE MANAGEMENT

## DISASTER MANAGEMENT

The Local Disaster Management Group (LDMG) had one (1) natural disaster (flood) as a result of Tropical Cyclone Kirrily, January 2024, during 2023/24 financial year, under the *Disaster Management Act 2003* and *Disaster Management Regulation 2014*. Due to this rain event, further damage occurred on our road network resulting in Council requesting a sixth activation of the Disaster Recovery Funding Arrangements through Queensland Reconstruction Authority within two (2) years.



South Burnett Local Disaster Management Group (LDMG)



The LDMG continued with preparedness and prevention functions as follows:

- Hosted quarterly LDMG meetings in September and December 2023, March and June 2024.
- Hosted quarterly Bunya Mountains Disaster Management Sub-Group meetings;
- LDMG Recovery sub-groups encompassing all sections of the community and include human-social, roads and transport / building and assets, environment and economic;
- Participated in Gympie District Disaster Management Group meetings in July 2023 and January 2024;
- Participated in Council 2 Council meetings with our Wide Bay Burnett Disaster Management counter parts in September 2023, December 2023 and May 2024
- Attended the State Disaster Coordination Centre fostering already existing relationships with the State in April 2024.

Ongoing skill maintenance and training including:

- Australian Warning System;
- Emergency Alerts through Disaster Management Portal;
- Two (2) days training with SBRC staff and LDMG agency members around Council's Disaster Incident Management System.

Participated in a series of disaster related networks and workshops, including:

- Meteorology for Disaster Managers Masterclass;
- Leadership in Disaster Recovery Masterclass;
- Queensland Fire and Emergency Service Pre-season workshop;
- South Burnett Regional Council SBRC Water Teams Wet Weather preparedness;
- Review of Sunwater, Stanwell and SBRC's Emergency Action Plans for referable Dams;
- LDMG Tour of QFES Incident Control Centre at Kingaroy.



State Disaster Coordinator Centre Visit



Wide Bay Burnett C@C Disaster Management Officers

SBRC's Disaster Management Officer and Biosecurity Officer facilitated an Emergency Animal Disease Exercise with Biosecurity QLD and DAF to test SBRC's new Emergency Animal Disease Sub Plan. As we know disasters do not follow LGA boundaries, so the exercise was run cross

boundaries where North Burnett, Rockhampton and Gladstone Regional Councils were invited to participate. This was a great exercise and many learnings were gained from the day together with the creation of a new sub plan to our Local Disaster Management Plan.





Bunya Mountains Sub Group Meeting

**GRANTS**

Disaster Recovery Funding Arrangements – Recovery and Resilience grant:

- Funded by Australian government through Emergency Response Fund as part of \$75 million commitment to the flood recovery and resilience and is administered by the Queensland Reconstruction Authority.
- 500K infrastructure projects:
  1. 3 x shipping containers at Depots for disaster signage;
  2. 10 x vehicles signage racks;
  3. Temporary signage for disasters;
  4. Permanent fold down signage (water Over Road / Road Closed Ahead)

The Disaster Management Team also attended the following events promoting disaster preparedness and resilience:

- Day at the Dam, BP Dam
- Under 8s Day, Kingaroy
- Health Expo, Kingaroy

Future training and preparedness opportunities are under constant review to Prevent, Prepare, Respond and Recover to natural disasters in the South Burnett.

**GET READY FUNDING 2023/24**

This year as part of our plan of activities for Get Ready funding we carried out Community Disaster Resilience and Preparedness Day at Bunya Mountains on 18 November 2024. The event was a great opportunity to promote the newly created Get Ready Booklet.

Community resilience and emergency services expos were carried out at three (3) of our high-risk Rural Fire Brigades to educate the community around their risks, where to obtain information during disasters and how to pack their own emergency evacuation kits. The day saw QFES demonstration, free BBQs, drinks and free evacuation kits handed out to attendees.

Both of our Get Ready events listed above were well attended by our emergency service colleagues who are representatives on our Local Disaster Management Groups.

**BUNYA MOUNTAINS DISASTER MANAGEMENT SUB GROUP**

The Bunya Mountains Disaster Management Sub Group hold quarterly meetings where we continue to train the key members and stakeholders in Local Disaster Coordination Centre, Queensland Disaster Management Arrangements to ensure our planning aligns with response priorities.



Day at the Dam Event



Bunya Mountains Community Day



Community Resilience & Emergency Services Expo



Community Resilience & Emergency Services Expo



Community Resilience & Emergency Services Expo





Following the Aged Care Health Checks carried out with last financial year's Get Ready funding, site familiarisation visits / meet and greets were organised in August 2023 between all emergency service agencies (QPS/QFES/QAS/SES) and the six (6) aged care facilities. A copy of the health check plans were provided to emergency services for their information and records.

This enabled an understanding and familiarisation of the site for local responding emergency services. The visits were well welcomed by the aged care facilities and a nice finish to the projects.



Aged Care Meeting

**STATE EMERGENCY SERVICES (SES)**

SES Sub group met twice throughout 2023/24 financial year. The group continue to work on the transition of the State Emergency Service from Queensland Fire and Emergency Services to Queensland Police Service. This change effectively came into place with a soft transition on 1 July 2024.

As a result of last year's audit, a South Burnett Unit profile was created. This shows the efficiencies and deficiencies around resources and fleet. SBRC continue to work with SES around fleet replacement and upgrades to ensure our SES are operationally resourced to respond to disasters.

SBRC received funding under the 2023/24 State Emergency Service Support Grant Program. The project entailed constructing a new roof, replacing the ceiling, and carrying out other minor capital works at the SES facility in Blackbutt.

SES received a very welcomed donation as part of the Energising QLD SES Equipment Program from Mytilineos with a donation of an ATV and minor upgrades to Kingaroy SES facility.



ATV Handover - Kingaroy SES



## ACTIVITY REPORT - SOUTH BURNETT SES UNIT - 2023/24 FINANCIAL YEAR

Period	2023/24
Operational Hours (Total)	1,426 hours
Volunteer Replacement Cost (Estimate)	\$60,077.38
SES Activations (Total)	79
SES Tasks	42
Agency Support Requests (ASRs)	37

### OPERATIONAL HOURS

Function	Blackbutt	Kingaroy	Murgon	Nanango	Proston	Wondai	Grand Total
Agency Support / Support Activities				137.5			137.5
Community Education		4.5		5			9.5
Local Training	31.25	131.25	10.5	493	44.5	63.25	773.75
Maintenance		42.25		49.25		5.5	97
Peer Support		10					10
Search		15.75		83.75			99.5
Storm Damage Operations		16.25		118.5			134.75
Unit Management	19.75	49		66	11.5	17.5	163.75
Grand Total	51	269	10.5	953	56	86.25	1425.75

### MEMBERSHIP AS OF 1 JULY 2024

Group	Active	Applicant	Probation	Reserve	Grand Total
Blackbutt	7				7
Kingaroy	10	1	1		12
Nanango	16		1		17
Proston	4		2		6
Wondai	3			1	4
Grand Total	40	1	4	1	46

- Operational hours are widely under reported and are likely to exceed this number.
- Replacement cost is calculated by multiplying total operational hours by the average hourly part-time wage of a person if their age in their State of residence, plus 15% employer on costs (inclusive of superannuation, payroll tax and administration expenses).



# INFRASTRUCTURE PLANNING

The Infrastructure Planning Department acts as an internal technical service provider to Council asset owners. The team completes several different activities including traffic counts, survey, design, project planning, speed reviews and assistance in managing and maintaining Council's many assets. As well as providing technical services, the Infrastructure Planning department also provides materials testing to internal and external clients from Council's NATA accredited materials laboratory.

## INFRASTRUCTURE PLANNING – ASSETS

The Infrastructure Assets team undertakes a variety of tasks including, Geographic Information System (GIS) mapping, asset register maintenance, along with development and maintenance of asset management plans with asset owners.

## VALUATIONS OF COUNCIL'S ASSETS

In 2023/2024, the Asset team along with specialised consultants completed a full comprehensive valuation of Council's Buildings, Parks, Waste and Land asset classes. All asset class data was both spatially and critically reviewed in the registers to ensure all of Council's assets were captured as part of the process. Buildings, Parks, and Waste asset unit rates were calculated to ensure they represented current costs, all assets were conditioned through on-site inspections and included park's bridge and drainage structures condition report and the playground inspection report. Useful lives were reviewed with some adjusted to reflect current industry standards and to ensure that they represented the remaining asset lives seen on site. The comprehensive valuation was presented to Council and adopted. All updates to the current register were completed to reflect the latest data.

For all other asset classes including Transport and Water and Wastewater, the Asset team along with specialised consultants completed a desktop valuation. The indexation to be applied to the assets will be further reviewed following the final quarter for this financial year and implemented into the financial asset register.

## FOOTPATH DEFECT PICKUP

The asset team completed a full defect pickup of the region's footpath network. All footpath sections were inspected on-site, defects identified, and images taken. This will assist the Work's team by providing detailed information

on the region's footpath network and provide data for prioritisation and planned works to make improvements to the resilience of Council's footpath network.

## CAPITALISATION OF ASSETS

The Assets team worked with several departments this year to ensure completed projects were valued against their associated assets, which included the creation of some new asset categories. \$29.3 million of Council's assets were capitalised this year.

Asset Class	Capitalised this financial year
Transport	\$21.6M
Buildings/Waste	\$3.8M
Water	\$2.1M
Wastewater	\$1.8M

The asset team also provided assistance with the following projects:

- Facilities and Parks – To assist with parking locations for free camping areas, the Asset's team provided maps which identified non suitable parking areas within each location. As part of flood recovery works, the team providing mapping of our rail trail infrastructure, including where upgrades to culverts are required.
- Infrastructure – The asset team provided mapping of the current and proposed wind farm locations within the South Burnett and Council's infrastructure network that supports both the locations and transport of materials. To identify the location of our sewer network for sewer relining projects the Asset's team produced multiple detailed maps and to support customer requests and future planning, numerous maps of our road network. The team also completed a review and mapping of Council's gates and grids across the South Burnett and mapped Council's new flood signage.





## DESIGN

The Infrastructure Planning Design team acts as an internal technical service provider to Council asset owners. The team undertakes many different actions including survey, planning and design for projects to enable Council to deliver on their promised financial year Capital Works Program for delivery throughout the region. 2023/2024 has been a productive year with the design and delivery of various operational, capital and externally funded infrastructure projects, such as:

- Alford Street (William Street to Burnett Street), Kingaroy – Water Main Renewal
- Birt Road, Kingaroy – Drainage Improvements
- Freemans Lane, Kingaroy – Concrete Road Pavement for Fire Station Access
- King Street (Youngman Street to John Street), Kingaroy – Water Main Upgrade
- Markwell Street, Kingaroy – Reconfiguration of Bus Interchange
- Moonya Street, Kingaroy – Kerb & Channel Replacement
- Tessmanns Road (Cowie Drive to Bridgeman Parade), Kingaroy – Proposed Footpath
- Tessmanns Road (Ivy Street to Graham Street), Kingaroy – Proposed Footpath
- Williams Street, Kingaroy – Sewer Extension
- Maidenwell Bunya Mountains Road, Bunya Mountains– Road Upgrade
- Niagara Road, Boyneside – Culvert Upgrades
- Angel Avenue, Murgon – School Crossing and Parking Upgrade
- Krebs Street, Murgon – Murgon State School Footpath Renewal (STIP)
- Appin Street / Cairns Street, Nanango – Intersection Upgrade
- Chester Street, Nanango – Kerb & Channel Replacement
- Drayton Street, Nanango – Footpath Renewal
- Beresford Street (Reservoir to Beresford Street), Proston- Water Main Upgrade
- Blake Street, Proston – Water Main Renewal
- Tingoora Chelmsford Road - Pavement Rehabilitation
- Haly Street, Wondai – Car Parking Re-configuration
- Wondai CBD (Haly Street to Edwards Street)– Streetscape
- Wondai Industrial Estate – Widening & Traffic Operations
- Wondai Roundabout–Upgrade
- Frederick Street, Wooroolin – Wooroolin State School Frontage Works

## ASSESSMENTS & GENERAL DESIGN CONDUCTED:

ACTIVITY	NUMBER
Traffic Counts Completed	46
Detailed Designs Completed or Ongoing	25
National Heavy Vehicle Regulator Applications	372
Electric Car Charging Station Transactions	591

## DESIGN HIGHLIGHTS

### TINGOORA CHELMSFORD ROAD, PAVEMENT REHABILITATION

Tingoora Chelmsford Road is classified as a Rural Major Collector Road and provides access to multiple feedlots, piggeries, peanut and duboisia farms. In addition, it is also the primary and signed link to Boondooma Dam from the south, from the Bunya Highway at Tingoora.

The existing road pavement had multiple defects (stripping, flushing, cracking, rutting, potholes) due to inadequate under road stormwater drainage, poor table drainage, and low strength pavement materials. The design of the proposed civil works, for this 8.69km length of road upgrade, included the following elements:

- All existing road pavement widened to achieve a minimum pavement and seal width of 8.0m on an 8.0m wide formation.
- Cross-section consisting of 2 x 3.5m wide traffic lanes and 2 x 0.5m wide sealed shoulders.
- In-situ stabilisation of the existing pavement.

- Full width two coat seal.
- Re-cutting of table drains with a trapezoidal profile to ensure adequate stormwater drainage.
- Upgrade of exiting culverts, where necessary, including scour protection.

To enable the design of the above, the South Burnett Regional Council design team organised all necessary site survey, in-ground service locating, environmental reporting and extensive pavement testing.

This project has been funded under the Australian Governments' Roads to Recovery Program (R2R) in association with the South Burnett Regional Council's Capital Works Program for 2023-2024.

The construction of these works commenced in May 2024.



### WONDAL CBD STREETScape

The Wondai CBD Streetscape project included asset renewal works, whose main purpose was to address the existing condition of the CBD's aged assets, including many existing issues such as uneven footpaths and deteriorating kerb and channel.

The Wondai CBD streetscape project was designed to embrace the local historical context of the area and to celebrate Wondai's uniqueness within the South Burnett region keeping a rural feel.

The works on both sides of Scott Street (Bunya Highway), extended from the roundabout to the Edward Street intersection (approximately 110m in length).

Preliminary investigations, concept design and extensive community consultation were completed prior to the commencement of the Detailed Design stage. The community was receptive and positive towards the design intent for the Wondai CBD Streetscape and Roundabout projects on the premise that the intended trees and buildouts would not impede on customer and heavy

vehicle access and parking for the main businesses in the community.

The design of the streetscape works included reconstructed footpaths, replacement of kerb & channel, re-configured parking layout including the provision of a People with Disabilities (PWD) bay, road pavement overlay, stormwater drainage upgrades and the provision of street furniture and landscape planting.

These works were complimented by the upgrade of the existing Wondai roundabout. This project included a new Centre Island, splitter islands, kerbing, landscaping, and decorative panels highlighting Wondai culture and history. These panels included images of an emu, a woodcutter, a trotter, and a dingo.

The plant species selected reflect the rural character of the town and are mainly endemic species.

These projects were funded through the Local Roads and Community Infrastructure Program (LRCI) with construction commencing in February 2024.





## MAIDENWELL BUNYA MOUNTAINS ROAD

- This project is funded by Department of Transport and Main Roads (DTMR).
- The existing road configuration is a two-lane unsealed road interconnecting with two lane sealed roads at either end of the scope of the project. The conditions of the road are seasonal depending on peak periods of use and weather.
- The existing road alignment and geometry does not currently cater for commercial traffic (e.g., 50-seater buses), which reduces the tourism generation for the Bunya Mountains.
- South Burnett Regional Council has been advocating, for many years, for the remaining sections of unsealed road to be sealed to assist with uninhibited access to this natural asset.
- A sealed road to this major tourism entity is a drawcard for further tourism which ultimately improves the local and regional economy.
- The proposed alignment will improve the horizontal geometry and the profile of the road will be consistent with the remainder of the road.
- Increased clear zones to assist with vehicle safety, correction, and recovery.
- The civil design was completed in January 2024.
- Construction commences in February 2024 and is due for completion early 2025.



## MATERIALS LABORATORY

The SBRC Materials Laboratory plays a crucial role in ensuring that construction materials used in infrastructure projects meet a high standard of quality. This ensures project safety and long-term viability. Throughout the financial year 2023/24, the laboratory has maintained strict testing standards to ensure compliance with national and international regulations, supporting projects in both public and private sectors.

Over the 2023/24 financial year, the Materials Laboratory team have conducted approximately 2000 tests on materials for road construction (soil, concrete and aggregates) for both internal and external clients over multiple disciplines, while complying with National Association of Testing Authorities, Australia (NATA) accreditation. The Materials Laboratory team ensured materials meet specified standards for strength, durability, and suitability, in compliance with NATA and other project-specific requirements. Compliance with

the NATA accreditation guarantees that all tests are carried out in accordance with appropriate standards.

Throughout the year predesign testing was conducted for upcoming projects, providing SBRC Engineers with crucial data to design Infrastructure that meets economic and sustainability standards. Whilst providing best material selection and construction techniques to provide the overall best outcome for such projects.

The Materials Laboratory have continued to assist the Infrastructure Department by conducting testing for projects which include the Maidenwell Bunya Mountains Road upgrade, Wondai CBD upgrade and ongoing pavement repairs.

Continued collaboration with Roadtek on significant projects for the region which include Kingaroy Barkers Creek Road Widening, D'Aguilar Highway-Coolabunia Road upgrades and ongoing pavement repairs of QRA endorsed works.

# WORKS

## THE WORKS BRANCH

The Works branch, within the Infrastructure Department, is responsible for the management of capital and maintenance work for all Council's transport assets - sealed and unsealed roads, bridges, car parks, stormwater drainage and footpaths.

Works have skilled staff working across a number of fields including administration, technical support, supervision, plant operation and general labouring.

Road construction and maintenance continues to be a high priority for Council with a total expenditure of \$17.28 million or the financial year with a budgeted investment in roads and associated infrastructure of:

- Maintenance – Road Maintenance \$6.6M
- Construction – Roads, stormwater drainage, footpaths, and bridges \$10.68M which does not include costs relating to flood damage.

In addition to the maintenance and construction works, the branch is responsible for assessing and approving permit applications to work on Council roads and footpaths.

## CONSTRUCTION

Capital works projects are funded through Council's own revenue, as well as significant funding from the Federal and State Government through external funding programs.

These funding arrangements include:

- Roads to Recovery
- Transport Infrastructure Development Scheme
- Local Roads and Community Infrastructure
- Building Better Regions Funding
- School Transport Infrastructure Program

Construction works commenced or completed during the year included:

## ROAD RECONSTRUCTION

- Maidenwell Bunya Mountains Road
- Tingoora Chelmsford Road, Charlestown
- Corndale Road, Memerambi - Pavement Widening.

## TINGOORA CHELMSFORD ROAD - PAVEMENT WIDENING & REHABILITATION-PHASE 1

South Burnett Regional Council (SBRC) owns and maintains Tingoora Chelmsford Road which forms a link from the township of Tingoora in the south, to join to Wondai Proston Road in the north. This road is classified as a Major Rural Collector Road which provides access to local industry including multiple feedlots, piggeries, and peanut farms. It is also identified as a signed link to Boondooma Dam via the Bunya Highway at Tingoora. It is a two-lane two-way rural road with a nominal 6m wide seal width.



Second Pass Wet Mixing

South Burnett Regional Council identified the requirement to undertake remediation to Tingoora Chelmsford Rd from Ch12000 to Ch13740 (Phase 1 Project). The works were required to widen and strengthen the pavement on this section to reduce annual maintenance costs, prolong the service life of the road asset, and to improve rideability and safety for road users.

The project scope includes:

- Clearing of vegetation to allow for new table drains and formation width;
- Excavation for table drains to provide adequate drainage of the road formation and pavement;
- Profiling out the existing unsealed shoulders and replacement with new type 2.5 road base to provide a new 8.0m wide pavement;
- Minor earthworks widening where required;
- Minor stormwater drainage works;
- Top up of existing pavement with new type 2.1 material;
- Insitu stabilisation of the new pavement with a cementitious stabilisation agent;
- New 8.0 wide bitumen seal.

## FUNDING AND EXPENDITURE

- The total funding for the project is \$1,930,000 which has been funded by Roads to Recovery Program.

## MAJOR CBD UPGRADES

- Wondai CBD Scott Street
- Wondai Roundabout



Initial First Pass Dry Mixing



## WONDAI CBD AND ROUNDABOUT UPGRADE

South Burnett Regional Council was proud to deliver the Wondai CBD Footpath and Roundabout Upgrade during the 2023/2024 financial year.

Council worked with the Wondai community during the design development phase of the project so that community feedback could be considered in the design. Public consultation included public meetings as well as one on one meetings with individual business representatives.

The project delivers revitalisation to the Scott Street Commercial precinct with new infrastructure including kerb and channel, new underground stormwater drainage, exposed aggregate and coloured concrete footpath areas, bike racks, pedestrian seating, new road surfacing and line marking, roundabout centre island, approach islands and landscaping.

The geometry of the roundabout was adjusted to reduce vehicle speeds at the Haly and Scott Street corner.

This project has been funded under the Federal Government's Local Roads and Community Infrastructure Program, Works for Queensland and South Burnett Regional Council Capital Works Program for 2023-2024.

The project scope includes:

- New underground stormwater drainage including new stormwater entry pits;
- New kerb and channel;
- New pavement and asphalt surfacing;

- New exposed aggregate coloured concrete footpath featuring decorative pavers;
- New street furniture, including bin surrounds, seating and bike racks;
- New landscaped garden areas;
- New central roundabout island and approach islands; and
- New decorative laser cut panels depicting local themes.

## FUNDING AND EXPENDITURE

- The total funding for the project is \$2,868,181 which has been funded by Works for Queensland, LRCI and SBRC funding.

## FOOTPATH / PEDESTRIAN FACILITIES UPGRADES

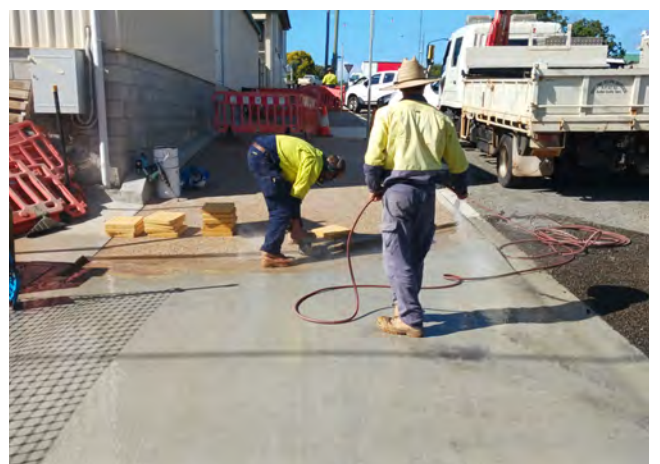
- Tessmanns Road, Kingaroy - Footpath
- Drayton Street, Nanango - Footpath
- Wooroolin State School, Wooroolin - Footpath.

## ROAD SAFETY

- Murgon State School - Crossing upgrade
- Kingaroy State School/Kingaroy State High School - Markwell St - Bus Interchange
- St Mary's Catholic College - Kent Footpath
- Murgon State High School - Footpaths
- Murgon State High School - Parking
- Kingaroy State High School - Parking and Pedestrian Crossing.



Wondai CBD and Roundabout Upgrade



## BITUMEN RESEALING

Council has continued to invest significantly in bitumen resealing of roads and streets. This work improves safety, rejuvenates and extends the life of the asset by providing a waterproof surface layer and reduces potholes and cracks forming, as well as improving skid resistance of the road surface.

- **Booie**  
Gatto Road  
Darcie Street  
Brittany Court  
Tidar Court  
MaCauley Drive
- **Brooklands**  
Kumbia Road
- **Byee**  
Silverleaf Road
- **Charlestown**  
Transmitter Road
- **Haly Creek**  
Stuart Valley Drive
- **Kingaroy**  
MacDiarmid Street
- **Mondure**  
McConnel Way
- **Nanango**  
Bushnells Road
- **Silverleaf**  
Mondure Wheatlands Road
- **Wattlecamp**  
Memerambi Barkers Creek Road
- **Wooroolin**  
Wellers Road
- **Wooroonden**  
Webbers Bridge Road
- **Warnung**  
Friebergs Road

## GRAVEL RESHEETING

Resheeting works are important for renewing our gravel roads. Over time the gravel layer wears away and should be replaced. This has been a key program for Council in our asset renewals.

- **Benarkin**  
Staines Road
- **Booie**  
Nystrom Road

## SHOULDER RESHEETING

- **Wooroolin**  
Denmark Road
- **Crawford**  
Liesegangs Road
- **Ellesmere**  
Parker Road
- **Benair**  
Reedy Creek Road
- **Memerambi**  
Couchmans Road

## MAINTENANCE

Council continues to maintain 3200km of roads, pathways, stormwater drainage structures and bridges. Maintenance works for the year included:

- Patching potholes on sealed roads
- Shoulder repairs on sealed roads
- Grading unsealed roads
- Slashing road shoulders
- Herbicide spraying around guideposts, signs and other road furniture
- CBD footpath cleaning
- Footpath surface repairs
- Drainage repairs, silt and debris clearing
- Urban street sweeping
- Removing fallen trees and branches from roadways and footpaths
- Repairing scours along and across roadways
- Install and maintain road signage and line marking for road safety.







### FLOOD IMPACT

In addition to the two (2) previous financial year's five (5) consecutive flood events, South Burnett Regional Council again received damage with the 2024 January weather event. The network was inspected and prioritised for the emergency works required. Road assessments continue to identify the restoration works required on the network and will be submitted for consideration for funding.

Expenditure for 23/24 financial year was \$9.62 million Operational Works and \$12.07 million Capital Works and funding submissions continue to allow cost recovery on the impact of these events. Disaster Recovery Funding Arrangements (DRFA) is a joint Commonwealth and State government venture that provides assistance to restore essential public assets affected by eligible disasters. Restoration works for the previous five events are well underway and are required to be completed by end of June 2025. The estimated total program value of the flood related restoration works is in the order of \$68 million with \$47.78 million now complete.

### DEPARTMENT OF TRANSPORT AND MAIN ROADS

Council has undertaken various contract works for the Department of Transport and Main Roads (DTMR) on approximately 700km of state controlled road network including routine maintenance work within the region;

Some of the more significant maintenance projects included:

- Bunya Mountains Road – shoulder works
- Memerambi Gordonbrook Road – shoulder works & formation grading
- Kingaroy Burrandowan Road – shoulder works & formation grading
- Wondai Proston Road – shoulder works
- Chinchilla Wondai – shoulder works
- Slashing and herbicide spraying across the DTMR network
- Bunya Highway – culvert repairs
- Kingaroy Burrandowan Road – Gravel Resheeting
- Hivesville vegetation works – Clearing and slashing.



Road Patching



Tree Cleanup



# WATER AND WASTEWATER

## FUTURE PLANNING

Council has established a 30 year planning capital works program for the entirety of Council's owned water and wastewater infrastructure comprising of Gordonbrook Dam, weirs, bores, treatment plants, pump stations, reservoirs and reticulation networks for communities right across the South Burnett region. The project met aspects of all strategic priorities identified in Council's Corporate Plan 2018-2023.

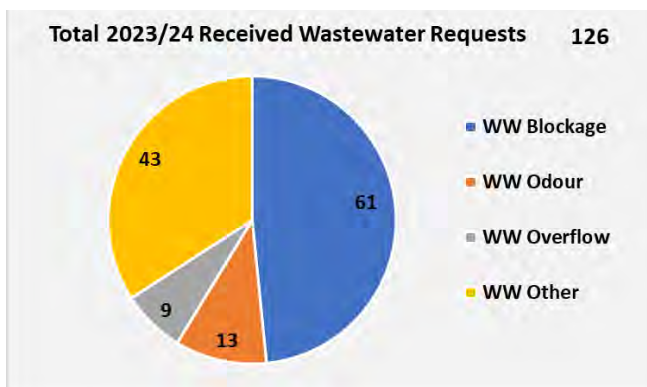
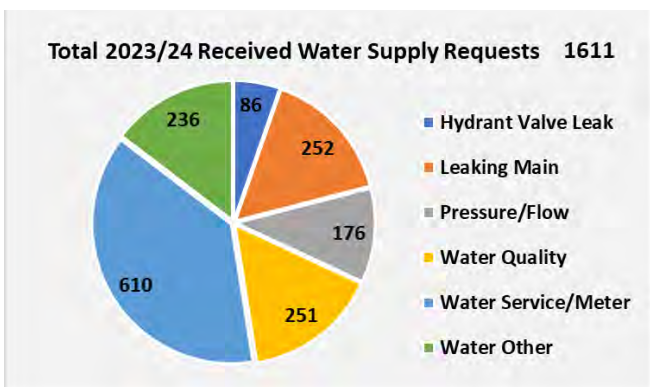
The 30 year planning capital works program addresses growth in demand, asset condition and projected renewal commitments, water security and financial sustainability.

During 2023/24 budget deliberations Council has agreed to a program that will see \$82.2M in capital renewals and identified upgrades to water and wastewater networks across the region for the next 10 years.

The Water and Wastewater branch of the Infrastructure department are responsible for the management of 17 Water and Wastewater Plants with an Operational and Maintenance budget of \$17.3M.

Council staff have attended 1,611 water requests and 126 sewer requests this financial year 2023/2024.

Water Supply Schemes	Connections	Volume Water Supplied	Length of Water Mains	Number of Water Pump Stations	Number of Fire Hydrants
11	9,818	3,228 ML per year	606 km	44	2,162



Wastewater Supply Schemes	Connections	Volume treated	Length of Wastewater Mains	Number of Wastewater Pump Stations	Number of Wastewater Access Chambers
9	7,473	1,594 ML per year	234 km	25	4,112

Significant investment into the region's water and wastewater networks has continued during the 2023/24 reporting period.

Water and Wastewater Capital Budget of \$6.5M in 2023/24.

Some of the major projects undertaken have included:

### Water

- Mt Wooroolin Potable Water Reservoir Planning & Design
- Regional SCADA and Cyber security upgrades multi year projects
- Gordonbrook Off Stream Storage Design





## WATER MAIN REPLACEMENTS

- Markwell Street, Kingaroy (Youngman Street – Glendon Street)
- Alford Street, Kingaroy (William Street-Burnett Street)
- Glendon Street, Kingaroy (Alford Street-Markwell Street)
- Blake Street, Proston (Drake Street-Rodney Street)
- Mackenzie Street, Wondai (Scott Street-End)
- Cadell Street, Wondai (Scott Street-Kent Street)

## WASTEWATER

- Regional SCADA and Cyber security upgrades multi year projects
- Regional Sewer Manhole Rehabilitation



Manhole Rehabilitation









# 2023/2024 Statutory Information



# STATUTORY INFORMATION

In line with Council's ongoing commitment to accountability and transparency and in accordance with the *Local Government Act 2009* (the Act) and Section 190(1)(d)(ii) of the *Local Government Regulation 2012* (the Regulation) details of Council levies and charges are presented below.

This section also details organisational information regarding staff policies and other information considered of interest in an Annual Report.

All special and separate levies and charges listed apply for the 2023/2024 financial year.

## RATES AND CHARGES

### SPECIAL CHARGE - RURAL FIRE LEVY

Pursuant to Section 94 of the *Local Government Act 2009* and Section 94 of the *Local Government Regulation 2012* and Section 128A of the *Fire and Emergency Services Act 1990*:

- Council makes and levies a special charge (to be known as the Rural Fire Levy) of \$25 on all rateable land within the region to which the overall plan applies, that also attracts a Class E Emergency Management Levy (pursuant to Part 3 of the *Fire and Emergency Services Regulation 2011*), to fund the operations of the rural fire brigades that operate throughout the rural areas of the South Burnett region.
- The overall plan for the Rural Fire Levy Special Charge is as follows:
  - a. the rateable land to which the plan applies is all rateable land within the region, other than rateable land that is liable to pay an urban district fire levy (pursuant to Section 107 of the *Fire and Emergency Services Act 1990*).
  - b. the service, facility or activity for which the plan is made is the ongoing provision and maintenance of rural fire-fighting equipment for the rural fire brigades that operate throughout the rural areas of the region.
  - c. the estimated cost of implementing the overall plan is \$219,450
  - d. the time for implementing the overall plan is one year commencing 1 July 2023 and ending 30 June 2024
  - e. the level of contribution each brigade receives will be decided by the Local Area Rural Fire Services Committee.

This charge generated revenue of \$216,470.84 (\$216,826.13 with interest). Council distributes payments to each brigade during the year, in accordance with their annual allocation adopted by the Local Area Rural Fire Services Committee. Council uses the actual amount of funds received (rate payments) rather than the allocation. This can provide brigades with additional funds over and above their annual allocation, due to the payment of overdue levies and interest. While the overall plan looked at generating \$219,450 in income for the 2023/2024 year, the Committee had reserve funds from prior years available, of which they have utilised \$4,350 in their budget allocation. This has resulted in the total allocation to be paid to the Brigades for the 2023/2024 year being \$223,800.

### RURAL FIRE LEVY ALLOCATION

Area	\$ Allocation	\$ Paid
Abbeywood/ Hivesville	0.00	0.00
Ballogie	10,000.00	9,686.37
Booie Rise	15,000.00	14,529.49
Brigooda	0.00	0.00
Brooklands	20,000.00	19,372.69
Bullcamp	0.00	0.00
Bunya Mountains	2,000.00	1,937.26
Chahpingah	0.00	0.00
Cloyna	0.00	0.00
Coverty	2,000.00	1,937.26
Dangore	2,000.00	1,937.26
Durong	0.00	0.00
East Nanango	20,000.00	19,372.66
Glencoe	25,800.00	24,990.75
Gordonbrook	25,000.00	24,215.84
Ironpot	0.00	0.00
Kunioon Hodgeleigh	2,000.00	1,937.26
Maidenwell District	2,000.00	1,937.26
Malar Booie	2,000.00	1,937.26
McEuen	3,000.00	2,905.91
Mondure District	40,000.00	38,745.33
Rocky Creek	0.00	0.00
Sandy Ridges	8,000.00	7,749.06
South Nanango	5,000.00	4,843.18
Speedwell	0.00	0.00
Stuart River	0.00	0.00
Tablelands	25,000.00	24,215.84
Taromeo	15,000.00	14,529.49
Waringa	0.00	0.00
Wattle Grove	0.00	0.00
Wattlecamp	0.00	0.00
Wooroolin	0.00	0.00
<b>Sub-Total</b>	<b>223,800.00</b>	<b>216,780.17</b>
<b>Reserve Funds utilised from prior years</b>	<b>(4,350.00)</b>	<b>0.00</b>
<b>Total Program</b>	<b>219,450.00</b>	<b>216,780.17</b>

### SEPARATE CHARGE - WASTE MANAGEMENT LEVY

Pursuant to Section 94 of the *Local Government Act 2009* and Section 103 of the *Local Government Regulation 2012*,



Council makes a separate charge of \$185.00 per rate assessment for the 2023/2024 financial year to be levied equally on all rateable assessments.

Council calls the separate charge the Waste Management Levy and uses the funds to provide a service, facility or activity identified as:

- a. providing and maintaining waste facilities and services that are not met from other fees and charges collected on a user pays basis;
- b. meeting public expectations in matters of disposal of refuse that affect public health and visual amenity of the area; and

The levy generated a total revenue of \$3,304,638 in the 2023/2024 reporting period.

**SEPARATE CHARGE - COMMUNITY RESCUE AND EVACUATION LEVY**

In accordance with Section 94 of the *Local Government Act 2009* and Section 103 of the *Local Government Regulation 2012* and on the basis of the principles laid down in Council's Revenue Statement, Council makes and levies a Separate Charge - Community Rescue and Evacuation Levy of \$5 per annum for the year ended 30 June, to be levied equally on all rateable properties within the Council area for the purpose of sponsoring the aerial emergency rescue and evacuation transport providers that service the South Burnett region.

The levy generated a total revenue of \$89, 344 in the 2023/2024 reporting period.

**EXEMPTIONS AND CONCESSIONS ON VARIOUS SPECIAL, SEPARATE, AND UTILITY CHARGES**

Pursuant to Section 93 of the *Local Government Act 2009*, Council provides an exemption of differential general rates and separate charges for properties as identified within the categories as per the table below.

That Pursuant to Sections 120, 121 and 122 of the *Local Government Regulation 2012*, Council grants a rebate for various rates and charges for the financial year ending 30 June 2024 as identified in the table below and subject to the following:

- 1. Property owners must notify Council immediately if there is a substantive change in land use for a property that is receiving a rate concession.
- 2. Applications received during the current financial year

that fall within the categories below, will be granted a rate concession following the passing of a resolution by Council.

- 3. If a property has been granted a rate concession in the previous financial year, the owner will not be required to re-apply to receive the rate concession for the current financial year. However, proof of ongoing eligibility will be required if requested.

**CONCESSION OF WATER CONSUMPTION CHARGES - HAEMODIALYSIS MACHINES**

The Council has determined that where ratepayers or residents require the use of a Haemodialysis machine for health reasons, then Council will grant a remission of water consumption charges.

Pursuant to Sections 120, 121 and 122 of the *Local Government Regulation 2012*, Council allows an annual rebate of 190kl on the water usage to any patient who qualifies for, and operates a home Haemodialysis machine supplied by Queensland Health.

**WAIVING MINIMUM GENERAL RATES**

Council has determined that some classes of properties should be exempt from the minimum general rate. Generally, these properties are small parcels of land used for a pump site or small parcels of land worked in conjunction with other properties held in the same ownership.

That pursuant to Sections 120, 121 and 122 of the *Local Government Regulation 2012*, Council grants a rebate equal to the full value of the separate charges and part of the differential general rates equal to the difference between the Minimum Differential General Rate for the appropriate category and the rate calculated using the rate in the dollar and the valuation for the properties identified hereunder:

- a. any rateable land held as a Permit to Occupy for water facility purposes, namely bore and pump site and associated purposes only; and
- b. properties that are small parcels of land worked in conjunction with properties held in the same ownership and identified in the table below.

Ass. No	Property Location
31384	Hebble Dr, Tablelands
31598-1	Bradleys Rd, Wooroonden

**EXEMPTIONS AND CONCESSIONS ON VARIOUS SPECIAL, SEPARATE AND UTILITY CHARGES (%)**

Concession Category	Differential General Rates %	Separate Rates %	Water Access %	Sewerage Access %	Waste Bin %
Queensland Country Women's Association	100	100	75	75	0
Youth Accommodation	100	100	0	0	0
Youth Groups - Scouts, Guides	100	100	100	100	100
Seniors and Welfare Groups	100	100	50	50	0
Kindergartens	100	100	50	50	0
Service and other clubs	100	100	75	75	0
Showgrounds	100	100	50	50	0
Race grounds	100	100	0	0	0
Museums, Theatres, Heritage	100	100	100	100	0
Sporting Groups & Associations	100	100	75	75	0
Charitable Organisations	100	100	0	0	0
Community Owned Halls	100	100	0	0	0

## COUNCILLORS' REMUNERATION

On 30 November 2022, the Local Government Remuneration Commission concluded its review of remuneration for mayors, deputy mayors and councillors of Queensland Local Governments as required by Section 177(c) of the *Local Government Act 2009* and Chapter 8, Part 1, Division 1 of the *Local Government Regulation 2012*. The remuneration schedule recommended by the Commission to apply from 1 July 2023 are as follows:

- Mayor - the rate payable of \$141,294
- Deputy Mayor - the rate payable of \$88,308
- Councillor - the rate payable of \$75,061

At the Ordinary Council Meeting on 22 February 2023 Councillors resolved to accept an amount lower than the maximum remuneration payable to Councillors and as such the remuneration for the 2023/2024 year was:

- Mayor - the rate payable of \$138,524
- Deputy Mayor - the rate payable of \$86,577
- Councillor - the rate payable of \$73,589

For an overview of the commission's remuneration determination and its review of local government categories visit [https://www.localgovernment.qld.gov.au/\\_data/assets/pdf\\_file/0021/78114/local-government-remuneration-commission-report-2022.pdf](https://www.localgovernment.qld.gov.au/_data/assets/pdf_file/0021/78114/local-government-remuneration-commission-report-2022.pdf)

## EXPENSES REIMBURSEMENT POLICY FOR COUNCILLORS

### 1. POLICY STATEMENT

South Burnett Regional Council ('Council') has developed this policy to ensure that Council's reimbursement of expenses incurred by the Mayor and Councillors ('Councillors') and facilities provided to Councillors are consistent with the local government principles and financial sustainability criteria as defined in the Local Government Act 2009 ('Act').

Additional principles that underpin this policy are:

- Public Interest:  
the use of public monies in the public interest by responsible budgeting and accounting.
- Fair and Reasonable:  
fair and reasonable allocation of Council resources in the form of allowances, facilities, and other benefits, to enable all Councillors to conduct the duties of their office.
- Accountability  
accountability for expenditure and use of facilities through full justification and acquittal.

### 2. SCOPE

This policy applies to Councillors of South Burnett Regional Council.

This policy does not provide for Councillor remuneration as in accordance with the determination of the Local Government Remuneration Commission.

### 3. GENERAL INFORMATION

#### 3.1. Payment of Expenses

Council will pay for/reimburse expenses incurred for:

- mandatory professional development; and
- discretionary professional development deemed essential for the Councillor's role and approved by Council.

#### 3.2. Corporate Uniform

Council will make available a professional Corporate Uniform allowance of \$330 per annum (exclusive of GST) to purchase uniform items.

#### 3.3. Legal Assistance and Insurance Cover

Council shall pay any reasonable expenses of Council associated with the informal resolution or investigation of suspected inappropriate conduct of a Councillor including any costs of:

- a mediator and/or investigator engaged under Council's Councillor Conduct Complaints Investigation Policy;
- seeking legal advice; or
- engaging an expert.

The provision of legal assistance/payment of legal costs incurred by a Councillor shall be provided subject to prior approval being granted by the Chief Executive Officer ('CEO') and endorsed by resolution of Council. Where it has been found that the Councillor has acted dishonestly or neglectfully or breached the provisions of the Act, the Councillor will, by resolution of Council, reimburse Council with all associated costs incurred by the Councillor.

Councillors will be covered under Council insurance policies while discharging civic duties. Insurance cover will be provided for public liability, professional indemnity, Councillor's liability, personal accident and/or workers' compensation, international and domestic travel insurance.

#### 3.4. Travel as required to represent Council

Council may reimburse local and in some cases interstate and overseas travel expenses (for example flights, car hire or mileage, parking, accommodation, meals, and associated registration fees) deemed necessary to achieve the business of Council where:

- a Councillor is an official representative of Council; and
- the activity/event and travel have been endorsed by resolution of Council.

Councillors are to travel via the most direct route, using the most economical and efficient mode of transport. Council will pay for reasonable expenses incurred for overnight accommodation when a Councillor is required to stay outside the South Burnett region.

Any fines incurred while travelling in Council owned vehicles or privately owned vehicles when attending Council business, will be the responsibility of the Councillor (driving or in charge of the motor vehicle) incurring the fine.

#### 3.5. Travel Bookings

All Councillor travel approved by Council will be booked and paid for by Executive Services. Economy class is to be used where possible. Airline tickets are not transferable and can only be procured for the Councillor's travel on Council business. Travel costs cannot be used to offset other unapproved expenses (for example cost of partner or spouse accompanying the Councillor).

#### 3.6. Travel Transfer Costs

All travel transfer expenses associated with Councillors travelling for Council approved business will be reimbursed, e.g., trains, taxis, road tolls, buses, and ferry fares. Cab charge vouchers may also be used if approved by the CEO where Councillors are required to undertake



duties relating to the business of Council.

### 3.7. Accommodation

All Councillor accommodation for Council business will be booked and paid for by Council. Council will pay for the most economical accommodation available. Where possible, the minimum standards for Councillors' accommodation should be three (3) star rating. Where particular accommodation is recommended by conference organisers, Council will take advantage of the package that is the most economical and convenient to the event.

### 3.8. Meals

Council will reimburse costs of meals for a Councillor when:

- the Councillor incurs the cost personally and can produce original documents sufficient to verify the actual meal cost; and
- the meal was not provided within the registration costs of the approved activity/event; or during a funded flight.

The following (incl. GST) are considered to be reasonable for reimbursement by Council:

- Breakfast- \$17.50
- Lunch- \$25.00
- Dinner- \$50.00

Alcoholic beverages will not be reimbursed under this policy.

Should the cost be for a greater value than those listed above and the cost is deemed reasonable by the CEO, then reimbursement for the full cost may be provided.

### 3.9. Responsibility

Councillors accept full responsibility for the accuracy of each claim. Failure to comply with this policy, falsifying claims or the misuse of facilities may represent official misconduct and be referred to the Independent Assessor or Crime and Corruption Commission.

### 3.10. Facilities

All facilities provided to Councillors remain the property of Council and must be returned when a Councillor's term expires or they cease in their role.

### 3.11. Private Use of Council Owned Facilities

Based on the principle that no private benefit is to be gained, the facilities provided to Councillors by Council are to be used only for Council business unless prior approval has been granted by resolution of Council. The Council resolution authorising private use of Council owned facilities will set out the terms under which the Councillors will reimburse Council for the percentage of private use. This would apply to Council vehicles and mobile telecommunication devices.

Councillors will be provided facilities as detailed below which have been based on the principle that no private benefit is to be gained from the facilities provided.

### 3.12. Administrative Tools

Administrative tools will be provided to Councillors as required to assist Councillors in their role. Administrative tools include:

- designated office space (where space is available within a Council facility)

- access to meeting rooms;
- computer including internet access and wireless remote access where appropriate;
- stationery;
- access to photocopiers, scanners and printers;
- copies of publications; and
- use of Council landline telephones and internet in Council offices.

Administration support will be provided to the Mayor with limited administration support provided to Divisional Councillors with approval from the CEO.

### 3.13. Maintenance costs of Council owned equipment

Council will be responsible for the ongoing maintenance and reasonable wear and tear costs of Council owned equipment that is supplied to Councillors for official business use. This includes the replacement of any facilities, which fall under Council's asset replacement program.

### 3.14. Name Badge & Personal Protective Equipment for Councillors

Council will provide Councillors with an Identification Card and name badge/s. Councillors will be provided the necessary personal protective equipment for use on official business when needed (i.e., safety helmet, vest and boots). Councillors are expected to observe the appropriate Work Health and Safety policies and procedures while at any workplace.

### 3.15. Telecommunication Needs - Mobile Devices

Mobile telecommunications devices owned by Council will be provided to Councillors for official Council business. "Bring Your Own" devices requests will be approved upon application to the CEO on a case by case basis.

### 3.16. Contribution to Councillors Telephone Costs

Council will contribute up to \$1,000 per annum to Councillors to offset the cost of mobile telephone costs and will be reimbursed on the production of appropriate invoices/tax receipts. For Councillors supplied mobile telephone, Council will pay the monthly account to a maximum of \$1,000.

### 3.17. Vehicle Fuel and Operation Costs

Councillors may have access to a Council vehicle from within the fleet for official business where available and/or as approved by the CEO.

Councillors may travel using their own private vehicle for business purposes and claim a kilometric allowance substantiated by logbook details. The amount to be reimbursed will be based on the ATO cents per km rate for car travel as published on the ATO website. Councillors wishing to claim the kilometre allowance must submit properly completed logbook records in accordance with fortnightly payroll closing dates. Late claims will not be accepted. Councillors must retain original logbook records for a minimum of five (5) years.

### 3.18. Car Parking Amenities

Council will reimburse Councillors for parking costs paid by Councillors while attending to official Council business.

### 3.19. Limit

Council may by resolution reduce or limit benefits receivable under this policy.

#### 4. DEFINITIONS

**Council business** means official business conducted on behalf of Council, where a Councillor is required to undertake certain tasks to satisfy legislative requirements or achieve business continuity for the Council, for example official Council meetings, Councillor forums and workshops, committees/boards as Council's official representative, scheduled meetings relating to portfolios or Council appointments.

Council business should result in a benefit being achieved either for the local government and/or the local government area Council business includes:

- preparing for, attending, and participating in Council meetings, committee meetings, Councillor information sessions and approved workshops, strategic briefings, and deputations; or
- meetings arranged through official Council channels (i.e. documented in official records or diary) for the purpose of conducting bona fide discussions relating to Council business; or
- seminars and conferences where Councillors are required to either deliver a paper and/or attend as a delegate of Council as per resolution or by Mayoral approval; or
- approved professional development opportunities; or
- official functions organised by or on behalf of the local government;
- public meetings and other community events within the region such as presentation dinners, meetings with community groups, fetes, and carnivals; or
- as an official Council representative as per resolution or with the prior approval of the Mayor; or
- attendance at civic functions and ceremonies on behalf of the Mayor as delegated by the Mayor; or
- attendance at events for the purpose of gathering of information by a Councillor necessary to inform them of a matter of interest to Council or which properly falls within the responsibility of Council or in relation to the Councillor's portfolio; or
- other business as resolved by Council.

The following are not regarded as council business by the attendance or participation as a community member:

- attending or participating in a community event, community group including service clubs, or being a representative on a committee or board;
- attendance at fundraising events;
- attendance at events organised by political parties

**Councillors** means the Mayor, Deputy Mayor and Councillors unless otherwise specified.

**Expenses** means costs reasonably incurred, or to be incurred, in connection with Councillors discharging their duties. The expenses may be either reimbursed to Councillors or paid direct by Council for something that is deemed a necessary cost or charge. Expenses are not included as remuneration.

**Facilities** means the facilities deemed necessary to assist Councillors in their role.

**Reasonable** means Council must make sound judgements

and consider what is prudent, responsible and acceptable to the community when determining reasonable levels of facilities and expenditure.

#### 5. LEGISLATIVE REFERENCE

*Local Government Act 2009 (Qld)*

*Local Government Regulation 2012 (Qld)*

*Income Tax Assessment Act 1997 (Cth)*

#### 6. RELATED DOCUMENTS

South Burnett Regional Council Councillor Code of Conduct Policy - Statutory001

South Burnett Regional Council Councillor Conduct Complaints Investigation Policy - Statutory028

#### 7. NEXT REVIEW

As prescribed by legislation or December 2024

#### COUNCIL MEETINGS AND MINUTES

In 2023 Ordinary Meetings of Council were held on the fourth Wednesday of every month with Standing Committee Meetings being held on the first and second Wednesdays of the month. At the Statutory Post Election Meeting on 4 April 2024 Council did not establish Standing Committees. Council adopted Ordinary Council Meetings to be held on the third Wednesday of every month unless otherwise advertised. All Council meetings are livestreamed with a link provided on Council's website.

Unconfirmed minutes are available for inspection no later than 10 days after each meeting and copies of confirmed minutes are available for purchase at applicable photocopying charges. Council agendas, minutes and video recordings may also be accessed via Council's website.

#### EXECUTIVE REMUNERATION

Pursuant to Section 201 of the Act, Council is required to report remuneration packages payable to the Chief Executive Officer and senior executive employees in bands. Senior executive employees are employees that report directly to the Chief Executive Officer and are considered to be in a senior position e.g., General Managers.

The total remuneration packages payable in 2023/2024 to senior executives = \$1,066,530

#### S201 REMUNERATION PAID TO SENIOR EXECUTIVE EMPLOYEES & CEO

Salary Band	Number of Employees
\$200,000 - \$299,000	3
\$300,000+	1

#### TRAVEL

##### OVERSEAS TRAVEL

Pursuant to Section 188 of the Regulation, overseas travel made by a Councillor or local government official must be reported.

No overseas travel was undertaken during the 2023/2024 financial year.

##### COUNCILLORS' STATEMENT OF INTEREST EXTRACTS

Pursuant to Section 295 of the Regulation, the Councillor's Register of Interests is available on Council's website in a consolidated form and full copies are open for inspection at the Kingaroy Customer Service Centre, Glendon Street, Kingaroy.



## TENDERS, ENTITIES, LAND & RESERVES

### CHANGES TO TENDERS

Pursuant to Section 190(1)(e) of the Regulation, no invitations were extended to change tenders under Section 228(7) of the Regulation during the reporting period.

### CONTROLLED ENTITIES

Council has one local government owned controlled entity during the reporting period, being the South Burnett Community Hospital Foundation Ltd.

### LAND AND RESERVES

Council has control of:

- Land under infrastructure - 3,740km roads (includes 690km of main roads)
- Reserve land that are reserves under the Land Act 1994 - 250 hectares.

This land does not have a value for the Council's financial statements.

## COMPLAINTS & RTI REQUESTS

### ADMINISTRATIVE ACTION COMPLAINTS

Council has a complaints management process to deal with complaints received. Council aims to resolve all complaints within prescribed timeframes. Circumstances may vary considerably between complaints, so it is not possible to establish a uniform timeframe for all decisions.

Complaints received by Council during 2023/2024 are listed in the table below:

Customers who are not satisfied with a complaint decision are able to lodge a request with the Chief Executive Officer for an internal review if the CEO was not the decision maker in the original decision.

### RIGHT TO INFORMATION (RTI)

During the 2023/2024 financial year Council dealt with five (5) applications under the *Right to Information Act 2009*.

The applications were completed within the legislated timeframes. One (1) application has carried over into 2024/2025 financial year.

### COMMERCIAL BUSINESS UNITS

Pursuant to Section 27 of the Regulation, Council did not operate any commercial business units during the reporting period.

### BENEFICIAL ENTERPRISES

Pursuant to Section 41 of the Act, one beneficial enterprise of the local government was conducted during the 2023/2024 financial year - Lady Bjelke-Petersen Community Hospital. No significant activities were conducted by the Council concerning this entity in the 2023/2024 financial year.

### COUNCIL REGISTERS

Pursuant to section 190 (1)(f) of the *Local Government Regulation 2012*, Council is required to report a list of registers kept. Council's registers include:

- Register of Interests of Councillors, Chief Executive Officer and senior officers (chapter 8, part 5 of the *Local Government Regulation 2012*)

Number of administrative actions complaints made to Council	16
Number of administrative action complaints resolved by Council under the complaint's management process	15
Number of administrative complaints not resolved by Council under the complaints management process	1
Number of administrative action complaints not resolved that were made in a previous financial year	0
The percentage of administrative action complaints resolved within agreed timeframes	87%

- Councillor Conduct Register (section 150DX of the *Local Government Act 2009*)
- Delegation Register (section 260 of the *Local Government Act 2009*)
- Local Laws Register (section 31 of the *Local Government Act 2009*)
- Road Map and Register (section 74 of the *Local Government Act 2009*)
- Dog Registry (section 177 of the *Animal Management (Cats and Dogs) Act 2008*)
- Cemetery Register (section 79 of the *Land Act 1994*)
- Registered Lobbyists Register (section 49 of the *Integrity Act 2009*)
- Environmental Authorities Register (section 540 of the *Environmental Protection Act 1994*)
- Asset Register (section 104 (b)(ii) of the *Local Government Act 2009*)
- Local Heritage Register (section 112 of the *Queensland Heritage Act 1992*)
- Permits and Inspection Certificates Register (section 112 of the *Plumbing and Drainage Regulation 2019*)
- Testable Backflow Prevention Devices Register (section 113 of the *Plumbing and Drainage Regulation 2019*)
- Greywater Use and On-site Sewage Facilities Register (section 114 of the *Plumbing and Drainage Regulation 2019*)
- Show Cause and Enforcement Notices Register (section 115 of the *Plumbing and Drainage Regulation 2019*)
- Notices Given Register (section 251 of the *Building Act 1975*)
- Biosecurity Orders Register (section 379 of the *Biosecurity Act 2014*)
- Planning Registers (schedule 22 of the *Planning Regulation 2017*)
- Cost Recovery Fees (section 98 of the *Local Government Act 2019*)

## FINANCIALS

### GENERAL PURPOSE FINANCIAL STATEMENT, AUDITOR-GENERAL'S AUDIT REPORT AND COMMUNITY FINANCIAL REPORT

Pursuant to Section 179 of the Regulation, Council prepares a Community Financial Report which is included on page 15 of this Annual Report. The report is intended to simplify complex financial information, making it easier to understand Council's income statement, balance sheet and cash flow statement which are prepared in accordance with legislation.

Council's Financial Statements including the Auditor-General's Audit Reports commence on page 115.

### SIGNIFICANT BUSINESS ACTIVITIES

Section 45 of the Act requires Council to identify any business activities and significant business activities that it conducted during the 2023/2024 financial year.

Council determines that those activities listed in Table 1 below are the Business Activities requiring identification in accordance with the Act. Table 1 also shows that Council has no significant business activities that meet the relevant thresholds of expenditure in the 2023/2024 financial year and the number of premises connected to a water service.

Council determines that those Business Activities included as Prescribed Business Activities, in Table 2 below, in accordance with the *Local Government Regulation 2012*, Chapter 3, Part 2, Division 5, more specifically Section 39, are those activities that meet the prescribed activity threshold of \$340,000.

Council resolved not to apply the Code of Competitive Conduct to any business activity in 2023/2024 in accordance with the Act section 47(7) and the Regulation.

**TABLE 1 - STATEMENT OF BUSINESS ACTIVITIES**

Business Activities	Operating Cost	Threshold for significant business activity (s19 of the LGR2012)
<b>Water and Wastewater Combined Business Activity</b>		
Waste and Wastewater	9,863 premises connected to a water service	10,000 or more premises connected to a water service
Other Business Activities	Operating Cost	Threshold (S19 to LGR 2012)
Caravan and Tourist Parks	\$1,833,373	Expenditure for a particular business activity of at least \$9,700,000 (\$9.7 million)
Cemeteries	\$446,143	
Shops	-	
Rental Accommodation	\$25,356	
Saleyards	\$189,090	
Waste	\$8,768,588	
Airport	\$300,776	
<b>Total</b>	<b>\$11,563,326</b>	

**TABLE 2 - PRESCRIBED BUSINESS ACTIVITIES**

Business Activities	Operating Cost	Threshold for prescribed business activity (s39 of the LGR2012)
Caravan & Tourist Parks	\$1,833,373	Expenditure for a particular business activity of \$340,000 or more
Cemeteries	\$446,143	
Waste	\$8,768,588	
<b>Total</b>	<b>\$11,048,104</b>	





## COMMUNITY GRANTS

### GRANTS TO COMMUNITY ORGANISATIONS

Pursuant to Section 189 of the Regulation, Council must report a summary of expenditure on grants to community organisations. Council expended a total of \$132,478.08 on Community Grants for the 2023/2024 financial year

#### COMMUNITY HALL INSURANCE

Hall	Amount Funded
QCWA - Kumbia Branch	\$867.78
Tableland Public Hall Association Inc	\$1,000.00
Mondure Public Hall Association Inc	\$1,000.00
Farmers Hall Inverlaw Inc	\$1,000.00
Kumbia & District Historical Society	\$1,000.00
Murgon Blue Light Association	\$352.00
Nanango Theatre Company	\$1,000.00
Qld Dairy & Heritage Museum Murgon	\$1,000.00
<b>TOTAL</b>	<b>\$7,219.78</b>

#### AUSTRALIA DAY EVENTS

Organisation	Amount Funded
Wondai Regional Art Gallery	\$1,000.00
Hivesville Progress Association	\$1,000.00
Nanango Business Alliance	\$1,400.00
Boondooma Museum & Heritage Association Inc	\$1,000.00
South Burnett Branch Shooters Union Inc	\$1,000.00
Queensland Dairy & Heritage Museum Murgon Inc	\$1,000.00
Blackbutt Tennis Club	\$1,000.00
Scout Association of Australia (Qld Branch) - Bunya District	\$1,000.00
<b>TOTAL</b>	<b>\$8,400.00</b>

#### ANZAC DAY

Organisation	Amount Funded
Kingaroy	\$1,500.00
Murgon	\$1,500.00
Nanango	\$1,500.00
Wondai	\$1,000.00
Blackbutt	\$1,000.00
Wooroolin	\$500.00
Kumbia	\$500.00
Hivesville	\$500.00
Proston	\$500.00
Maidenwell	\$500.00
<b>TOTAL</b>	<b>\$9,000.00</b>

**REGIONAL ARTS DEVELOPMENT FUND (RADF) 2023/2024**

Recipient	Purpose	Amount Funded
<b>ROUND ONE:</b>		
Jumping Ants Arts Inc	Urban Landscape Pen Sketching and Water Colout	\$2,205.00
Olivia Everitt	Level Up Workshop: Designing Art Programs for Children & Youth	\$2,950.00
Felicity Aitken	Connecting Community through Colour and Connectivity	\$3,000.00
Blackbutt and District Tourism & Heritage Assoc.	Timber Tales Documentary	\$3,000.00
Dr Susan Davis	Wild Flowering by Design	\$2,948.00
<b>TOTAL ROUND ONE</b>		<b>\$14,103.00</b>
<b>ROUND TWO:</b>		
CTC South Burnett	Mural workshop for young people creation of three small murals at the CTC Youth Park	\$3,000.00
Noosa Film Academy	One-day screen play and acting for screen production workshop to 30 participants and 298 youth audience at St Mary's Catholic College Kingaroy	\$3,000.00
Kingaroy State School P&C	Textiles - fabric bookmark workshops with Toni-Phillips-Petersen	\$2,909.00
The Imagination Studio	Community art project designed to foster growth, resilience and creativity across generations	\$3,000.00
<b>TOTAL ROUND TWO</b>		<b>\$11,909.00</b>
<b>TOTAL</b>		<b>\$26,012.00</b>

**INDIGENOUS AFFAIRS**

Organisation	Program	Amount Funded
Nanango Rugby League Football Club	U12 Girls Wide Bay representation	\$1,000.00
Barambah Youth Services Hub	2024 Art Competition	\$300.00
Red Earth Community Foundation	Leadership Forum	\$1,400.00
Bunya Mountain Community Assoc. Inc	NAIDOC week celebration	\$500.00
<b>TOTAL</b>		<b>\$3,200.00</b>

**ELITE YOUTH PERFORMANCE SPONSORSHIP**

Name	Event	Amount Funded
Alex Reddacliff	National Swimming Championships in Sydney	\$500.00
Zac Douglass	Australian Futsal Tournament in Germany	\$1,000.00
Janali Bolden	Queensland Junior Rep Indoor Volleyball	\$500.00
Mia De Jong	2024 Little Athletics Queensland 2024 New Zealand Development Tour	\$500.00
Ryan Mollenhauer	2024 Little Athletics Queensland 2024 New Zealand Development Tour	\$500.00
Jericho Pogany	2024 Queensland Suns 20 & under Mens Development Touring Team	\$500.00
Dakota Collins	Queensland Junior Polocrosse Team competing in New Zealand	\$500.00
Lily Bredhauer	Queensland U21 Mixed Team Polocrosse competing in Muswellbrook	\$500.00
Thomas Bredhauer	Queensland Junior Polocrosse Team competing in New Zealand	\$500.00
Haydon Fisher	Queensland Junior Polocrosse Team competing in New Zealand	\$500.00
Benji Lipsett	Queensland Athletics State Team competing in Adelaide	\$500.00
Amber Fitz-Herbert	Study in Poland at the 25th Slavia Field School in Mortuary	\$1,000.00
Cooper Mollenhauer	Participating in the 2024 Pacific Honours Ensemble Program	\$1,000.00
<b>TOTAL</b>		<b>\$8,000.00</b>



**COMMUNITY SPONSORSHIP**

Organisation	Project or Event	Amount Funded \$
<b>ROUND ONE:</b>		
Blackbutt Avocado Festival	Blackbutt Avocado Festival	\$3,000.00
Wondai Lions Club	Steaming back to Wondai, grantie pier and plaque	\$2,868.80
Blackbutt Singers Inc.	Celtic Festival	\$2,082.50
South Burnett Orchid Society	South Burnett Autumn Orchid Show	\$1,000.00
South Burnett Western Performance Club	Give a leg up to beginners	\$1,000.00
Lions Club of Blackbutt Benarkin Inc	2023 Community Christmas Festival	\$2,500.00
South Burnett Peace of Mind	White Dove Ball	\$3,000.00
Kumbia & District Memorial School of Arts Inc	Kumbia Christmas Carnival	\$1,000.00
Nanango AP&M Society - Heritage Waterhole Rocks	Heritage Waterhole Rocks	\$3,000.00
Proston Community Kitchen	Proston Community Kitchen - supplies	\$1,000.00
South Burnett Gem & Fossicking Club Inc	South Burnett Gem Show	\$1,500.00
Proston Pastoral Agricultural & Horticultural Assoc Inc	Equipment & Protection additions and upgrades	\$3,000.00
Murgon Bowls Club	Shed replacement	\$3,000.00
Kingaroy Rugby League Football Club Jnr & Snrs Inc	Outdoor movie nights, outdoor projector and speakers	\$2,998.00
<b>TOTAL ROUND ONE</b>		<b>\$30,949.30</b>
<b>ROUND TWO:</b>		
Blackbutt & District Tourism & Heritage Assoc Inc	Timbertowners Tribute	\$3,000.00
Burnett Kennel Club Inc	Hire Toilets and showers for Wondai Dog Show	\$2,670.00
Cancer Council Queensland	South Burnett Relay for Life	\$3,000.00
Centacare	Sexual Violence Awareness Month Activities	\$3,000.00
Kumbia & District Historical Society Inc	Digitisation Project	\$2,912.00
Mondure Public Hall Committee Inc	Sound Ssystem Hands Free	\$2,500.00
Murgon Mustangs Junior Rugby League	DV Awareness Round	\$3,000.00
Nanango Business Alliance	Monthly BBQ Breakfast	\$1,005.00
National Council of Women Qld Inc	South Burnett Bursary Sponsorship	\$1,200.00
Open Minds Australia Limited	Community Garden Furniture Project	\$3,000.00
Proston Men's Shed Inc	Safety & Security, disability access to shed, security cameras, shade sail	\$2,410.00
RSL Wondai Sub Branch	Reserve Forces Day	\$3,000.00
South Burnett Mountain Bike Club	Qld Cross Country Championship at Gordonbrook Dam	\$3,000.00
Qld Country Women's Association	State QCWA Community and Members Handcraft Training	\$3,000.00
Tingoora Primary P&C Association	Annual School Camp	\$3,000.00
<b>TOTAL ROUND TWO</b>		<b>\$39,697.00</b>
<b>TOTAL YEAR</b>		<b>\$70,646.30</b>

**IN-KIND SPONSORSHIP**

Organisation	Project	In-Kind Services
Wondai Garden Expo	2023 Spring Wondai Garden Expo	150 chairs, 1 skip bin, 15 wheelie bins, mowing and hedges trimmed
Kingaroy & Districts Branch, Natives Plants Qld	National Tree Day 2023	1 skip bin
Proston & District Heritage Association	Celebrating 100 years	1 skip bin, 15 wheelie bins, orange safety fencing, 10 tables, 4 large marquees and 4 small marquees, 200 chairs, 10 tables, mowing to be done, toilets to be cleaned and filled with consumables, Hall to be cleaned, caravan park facilities to be cleaned
Wondai Lions Club	Steaming back to Wondai	1 gazebo, 1 skip bin, 4 wheelie bins, 30 chairs, 1 lectern
Bloomin Beautiful Blackbutt	Avocado Festival	4 large marquees, 4 small marquees, 1 skip bin and 30 wheelie bins
Boondooma Museum & Heritage Association Inc	Scots in the Bush	2 skip bins
BaconFest Kingaroy 2023	BaconFest	2 skip bins, 40 240ltr wheelie bins, cleaning of rest rooms in Circular Place, Forecourt and Town Hall, on Saturday and Sunday
Proston Car Rall	Khanacross/Burnouts - September	10 wheelie bins
Bjelke-Petersen Dam Fish Management Committee	Annual Fishing Competition	1 skip bin and 10 wheelie bins
Durong South State School P&C	Durong Cricket Clash	2 large marquees and 5 small marquees
Lions Club of Blackbutt Benarkin Inc	Lions Club Convention	1 gazebo marquees
Wondai Proston Rugby League	Semi Finals & Womens Grand Finals	1 skip bin
Wondai AP&I Show Society	Wondai Show	1 road closure sign, 10 wheelie bins, 70 chairs
Murgon State School P&C	Family Fun Day	2 large marquees, 4 small marquees, 10 wheelie bins, 10 trestle tables, 100 chairs
Wondai Rifle Club	Wondai Rifle Club 3 day prize meeting	25 bollards
Nanango Sporting Association	Minor works, clearing of silt from watercourse	minor works
Kingaroy RSL	Remembrance Day	3 gazebos and 100 chairs
Rotary Club of Murgon	Murgon Music Muster	20 wheelie bins and 1 skip bin
Kingaroy Christmas Carnival	Kingaroy Christmas Carnival	2 gazebos, 1 skip bin, 15 wheelie bins, 150 chairs
NATDA	Nanango Christmas Carnival	Supply of mowing in the park, toilets to be opened, 1 gazebo, 15 wheelie bins, 30 chairs
Proston Car Rally	Khanacross/Burnouts - November	10 wheelie bins
Wondai Regional Art Gallery	Solar Fairy Lights	Putting solar lights in tree in Wondai
Proston & District Heritage Assn	Christmas Movie Night	Barrier fencing and 1 wheelie bin
Nanango Reunion	Nanango Reunion Ringsfield House	6 trestle tables, 100 chairs
Boondooma museum & Heritage Association Inc	The Original Spirit of the Bush	2 skip bins
South Burnett Speedway Club	Kings Royal Speedway	1 skip bin, 40 wheelie bins
Proston Pastoral Agricultural & Horticultural Association Inc	Proston Show	2 x 3.6 & 4 x 3x3 marquees, 1 skip bin, 20 wheelie bins, 50 chairs, 150m bunting, mowing and whipper snipping, renovation to internal tracks to improve storm run off damage
Boondooma Fish Stocking & Management Association	Yellowbelly Fishing Competition	2 gazebos, 1 skip bin, 10 wheelie bins, 2 yellow Lid bins, road signage and barriers
Vicky Cross	2024 Nanango Reunion	200 newsletters
Proston Men's Shed	The Legends with Gordin Tallis	4 wheelie bins, bunting
Kingaroy Men's Shed	Dinner under the Stars	2 x 3.3 gazebos, 2 x 3x6 gazebos, 100 chairs, 1 skip bin, 15 wheelie bins
Proston Car Rally	Proston Car Rally & Burnouts	10 wheelie bins



**IN-KIND SPONSORSHIP**

Organisation	Project	In-Kind Services
Kumbia & District Campdraft Association	Kumbia Campdraft	1 skip bin, 20 wheelie bins
The HerKind Project Inc	International Women's Day	1 x skip bin, 4 x wheelie bins, 6 x tables, toad closure sign, Parks to assist with furniture
Wondai Garden Expo	2024 Autumn Wondai Garden Expo	150 chairs, 1 skip bin, 5 wheelie bins, hedges trimmed and grass mowed
Proston & District Heritage Association Inc	Easter Movie Night	1 wheelie bin, orange safety fencing and barrier fencing
Ironpot Farmers Hall Association	Minor Works	Bi-annual grading of footpath, quarterly biosecurity control of weeds
South Burnett Rail Trail Users Association	South Burnett Express Trail Relay	2 x 3.6m marquees, 3 wheelie bins, 3 folding tables, 100 chairs
Proston Golden Spurs	Proston Campdraft	20 wheelie bins, 1 skip bin
Centacare Family and Relationship Services Kingaroy	April Holiday Funfest	4 gazebos, 4 wheelie bins, 4 trestle tables, 20 chairs
Burrandowan Picnic Race Club	Burrandowan Picnic Races	2 skip bins, 30 wheelie bins, 5 trestle tables 100 chairs
South Burnett Gem and Fossicking Club Inc	South Burnett Gem and Fossicking show	1 skip bin
Hivesville & District Recreation Association	Ranch Sorting	5 wheelie bins, mowing of showgrounds prior to event
Kumbia & District Charity Campdraft Association	Kumbia Campdraft	1 skip bin, 20 wheelie bins
South Burnett Regional Council	Black Coffee Event	Hiring of Murgon Town Hall
Proston Car Rally Club	Proston Khanacross & Burnouts	10 wheelie bins
South Burnett Rugby League	47th Battalion Rugby League Carnival	30 wheelie bins, 1 skip bin
Kingaroy & Districts Branch Native Plants Qld	National Tree Day	1 skip bin
CRAICCHS Ltd	NAIDOC Week	2 gazebos, 8 wheelie bins, 10 trestles, 80 chairs
Hivesville & District Recreation Association	Station Cut Out	Mowing of grounds, 10 wheelie bins
Kingaroy State High School	Annual Interschool Athletics Carnival	4 gazebos
Qld Dairy & Heritage Museum Murgon Inc	10l drum of Glyphosate 450	10l drum of Glyphosate 450
Wondai Proston Wolves Rugby League Football Club	South Burnett Rugby League Round	1 skip bin and toilets cleaned
Wondai Proston Wolves Rugby League Football Club	Mini Mods Carnival	1 skip bin, 6 gazebos, 20 wheelie bins, slashing in gully and toilets cleaned
Wondai Proston Wolves Rugby League Football Club	Mini Mods Carnival	1 skip bin and toilets cleaned
Suoth Burnett Partnerships for Kids	Under 8's Day	1 x 3x3 gazebo, 1 3x6 gazebo, 50 chairs
Nanango Sporting Association Inc	Power Up and Shine and Swap Meet	1 skip bin, 15 wheelie bins
Kingaroy Netball Association Inc	Netball Carnival	1 skip bin, 4 wheelie bins

## COUNCILLOR DISCRETIONARY FUND ALLOCATIONS

Council determined that for the 2023/2024 financial year each Councillor shall have a budget allocation for Councillor Discretionary Funds - the total amount allocated for the 2023/2024 financial year was \$21,000. Discretionary funds are funds available for allocation by a Councillor for requests for financial assistance from community organisations for a community purpose. Pursuant to Section 189(2) *Local Government Regulation 2012*, Council must report on expenditure from Councillor Discretionary Funds. Council expended a total of \$20,818.96 in Councillor Discretionary Funds during the 2023/2024 financial year.

In accordance with Section 202 of the *Local Government Regulation 2012*, the following discretionary funds have been allocated by each Councillor (Please note: Amounts listed exclude GST where applicable):

### MAYOR - CR BRETT OTTO, MAYOR KATHY DUFF

Organisation	Project	Amount
Wondai AP&I Society Inc	Donation towards winning sashes, rosettes and garlands for Wondai Show	\$350.00
Kingaroy Cricket and Sports Club	Replacing lights in car park and security lighting	\$300.00
Proston Qld Ltd	Hire of drone in search for Luke Fergusson	\$475.00
Nanango & District Netball Association	State Age Championships on 05.04.2024 & 30.06.2024	\$500.00
Wondai Business & Development Assoc Inc.	Start-up costs for organisation	\$500.00
Wondai AP&I Show Society	Wondai Christmas Eve Carnival	\$500.00
Benarkin State School P&C	Catering - Benarkin Car Rally	\$250.00
Western Stars Cali Dance Studio	Calisthenics Regional Competition	\$125.00
<b>TOTAL</b>		<b>\$3,000.00</b>





**DIVISION 1 - CR JANE ERKENS**

Organisation	Project	Amount
Creative Country Association Inc	Opening Day at Museum on 02.10.2023	\$165.00
Nanango & District Netball Association	State Age Championships 05.04.2024 & 30.06.2024	\$500.00
South Burnett Rail Trail	Visitors Book	\$250.00
Nanango Bowls Club	Rotational Tribles Bowls Carnival 28.11.2023	\$250.00
Nanango Cycling Inc	Place cycling directional/safety signs on the stock route from Yarraman to Nanango	\$250.00
Wheatlands State School P&C	Comedy Night 18.11.2023	\$100.00
South Burnett Peace of Mind	Christmas Luncheon 25.12.2023	\$100.00
Curtain Call Inc	Purchase Urn for Morning Melodies	\$340.00
Nanango Community Centre	Purchase goods for Community Garden	\$250.00
Wattlecamp Rural Fire Brigade	Community Day	\$250.00
Nanango Theatre Company Inc	Nanango Youth Theatre Workshops	\$200.00
South Burnett CTC	Nanango Neighbourhood Centre Cuppa and Chat	\$100.00
Nanango Senior Citizens Club Inc	Seniors Week	\$150.00
<b>TOTAL</b>		<b>\$2,905.00</b>



55 Million Years Ago Musuem- Photo credit from South Burnett Online



Groovin in the Gardens Events - The Stringbeans

**DIVISION 2 - CR GAVIN JONES , CR LINDA LITTLE**

Organisation	Project	Amount
Kingaroy Cricket and Sports Club	Replacing lights in car park and security lighting	\$300.00
Nanango Golf Club	Long Drive Competition	\$250.00
Creative Country Association Inc	Opening day at Museum	\$165.00
Blackbutt & District Tourism & Heritage Assoc	Purchase Jimna storeroom for HQ Plantations	\$500.00
Benarkin State School P&C	Catering - Benarkin Car Rally	\$500.00
Stroke Foundation	Donation for Leroy Gesslen	\$500.00
South Burnett Western Performance Club	30th Anniversary	\$685.00
Blackbutt RSL Sub-Branch	Men's Health Week Morning Tea	\$100.00
<b>TOTAL</b>		<b>\$3,000.00</b>

**DIVISION 3 - CR DANITA POTTER**

Organisation	Project	Amount
Australian National Choral Association	Hall Hire for Statewide Choral Singing Festival	\$120.00
Kingaroy Kindergarten Association Inc	Dragon Hunt, winter warmer events	\$500.00
Kingaroy Baconfest	Hall Hire	\$182.00
Coolabunia State School P&C Association	Coolabunia Reef and Beef	\$300.00
Creative Country Association Inc	Opening day at Museum	\$165.00
Kumbia Race Club Inc	Melbourne Cup Race Meeting	\$200.00
Kingaroy Swimming Club	KSC Pool Hire Costs for 23/24	\$650.00
South Burnett Rail Trail	Visitors Book	\$100.00
Rotary Satellite Club of Kingaroy Inc Sunrise	South Burnett Training Awards & Pride of Workmanship	\$500.00
Crawford State School P&C Association	Replace Reading Books	\$160.00
Western Stars Cali Dance Studio	Calisthenics Regional Competition	\$50.00
South Burnett Partnership for Kids	Under 8's day - 27 June 2024	\$73.00
<b>TOTAL</b>		<b>\$3,000.00</b>

**DIVISION 4 - CR KIRSTIE SCHUMACHER, CR DEB DENNIEN**

Organisation	Project	Amount
Australian National Choral Association	Hall Hire for Statewide Choral Singing Festival	\$114.00
Coolabunia State School P&C Association	Coolabunia Reef and Beef	\$700.00
Creative Country Association Inc	Opening day at Museum	\$165.00
Tingoora State School P&C	School Camps - Leadership building	\$600.00
South Burnett Peace of Mind	Christmas Luncheon	\$500.00
Crawford State School P&C Assoc	Replace Reading Books	\$160.00
Agricultural Shows of the South Burnett	2024 South Burnett Showgirl Awards	\$500.00
Western Stars Cali Dance Studio	Calisthenics Regional Competition	\$100.00
South Burnett Partnerships for Kids	Under 8's day	\$98.96
<b>TOTAL</b>		<b>\$2,937.96</b>



**DIVISION 5 - CR KATHY DUFF, CR HEATH SANDER**

Organisation	Project	Amount
Proston & District Heritage	Hall Hire 30.09.2023 and 01.10.2023	\$365.00
Proston Pastoral Agricultural & Horticultural Assn	Hiring of Band for the Ball at Centenary Celebrations	\$1,000.00
Creative Country Association Inc	Opening day at museum	\$165.00
Proston Qld Ltd	Hire of drone in search for Luke Fergusson	\$475.00
South Burnett Rail Trail	Visitors Book	\$250.00
Lions Club of Blackbutt Benarkin Inc	South Burnett Music Awards	\$691.13
Wheatlands State School P&C	Comedy Night	\$53.87
<b>TOTAL</b>		<b>\$3,000.00</b>



*Kumbia Races - Photo credit from South Burnett Online*

**DIVISION 6 - CR SCOTT HENSCHEN, CR ROS HEIT**

Organisation	Project	Amount
Wondai AP&I Society Inc	Donation towards winning sashes, rosettes and garlands for Wondai Show	\$350.00
Kingaroy Cricket & Sports Club	Replacing lights in car park and security lighting	\$300.00
Creative Country Association Inc	Opening day at Museum	\$165.00
QCWA Kumbia Branch	Waste Collection Fees	\$133.00
Kumbia Race Club Inc	Melbourne Cup Race Meeting	\$800.00
South Burnett Rail Trail	Visitors Book	\$250.00
Wondai AP&I Show Society	Wondai Christmas Eve Carnival	\$400.00
Kumbia & District Memorial School of Arts	Hire of Hall	\$88.00
Benarkin State School	Catering - Benarkin Car Rally	\$150.00
Wheatlands State School P&C	Comedy Night	\$100.00
South Burnett Peace of Mind	Christmas Luncheon	\$80.00
Crawford State School P&C Assoc	Replace Reading Books	\$160.00
<b>TOTAL</b>		<b>\$2,976.00</b>

# 2023/2024 Financial Statements

For the financial year ended 30 June 2024





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South Burnett Regional Council  
**Statements of Comprehensive Income**  
 For the Year Ended 30 June 2024

**Statements of Comprehensive Income**

	Note	Consolidated		Council	
		2024	2023	2024	2023
		\$	\$	\$	\$
<b>Income</b>					
<b>Revenue</b>					
<b>Recurrent Revenue</b>					
Rates, Levies and Charges	3(a)	58,501,342	54,172,055	58,501,342	54,172,055
Fees and Charges	3(b)	6,610,195	6,162,347	6,610,195	6,162,347
Sales Revenue	3(c)	7,894,224	6,833,724	7,894,224	6,833,724
Grants, Subsidies, Contributions and Donations	3(d)	11,564,685	29,340,735	11,564,685	29,340,735
<b>Total Recurrent Revenue</b>		<b>84,570,446</b>	<b>96,508,861</b>	<b>84,570,446</b>	<b>96,508,861</b>
<b>Capital Revenue</b>					
Grants, Subsidies, Contributions and Donations	3(d)	27,630,877	7,321,233	27,630,877	7,321,233
<b>Total Capital Revenue</b>		<b>27,630,877</b>	<b>7,321,233</b>	<b>27,630,877</b>	<b>7,321,233</b>
Rental Income		598,212	564,029	598,212	564,029
Interest Received		3,416,827	2,040,389	3,416,816	2,040,379
Other Income		1,461,832	1,502,477	1,461,832	1,502,477
<b>Total Income</b>		<b>117,678,193</b>	<b>107,936,989</b>	<b>117,678,183</b>	<b>107,936,979</b>
<b>Expenses</b>					
<b>Recurrent Expenses</b>					
Employee Benefits	4	(28,873,025)	(27,864,847)	(28,873,025)	(27,864,847)
Materials and Services	5	(45,703,478)	(51,036,723)	(45,659,951)	(51,029,923)
Finance Costs	6	(1,275,469)	(2,810,635)	(1,275,469)	(2,810,634)
Depreciation and Amortisation					
Property, Plant and Equipment	10	(24,186,318)	(23,363,230)	(24,186,318)	(23,363,230)
Intangible Assets	11	(7,962)	(7,962)	(7,962)	(7,962)
Right-of-Use Assets		(28,055)	(27,183)	(28,055)	(27,183)
		(100,074,307)	(105,110,580)	(100,030,780)	(105,103,779)
<b>Capital Expenses</b>	7	<b>(4,580,277)</b>	<b>(2,048,148)</b>	<b>(4,580,277)</b>	<b>(2,048,148)</b>
<b>Total Expenses</b>		<b>(104,654,584)</b>	<b>(107,158,728)</b>	<b>(104,611,057)</b>	<b>(107,151,927)</b>
<b>Net Result</b>		<b>13,023,609</b>	<b>778,261</b>	<b>13,067,126</b>	<b>785,052</b>
<b>Other Comprehensive Income</b>					
<b>Items that will not be Reclassified to Net Result</b>					
Increase/(Decrease) in Asset Revaluation Surplus	10	42,753,787	143,459,214	42,753,787	143,459,214
<b>Total Other Comprehensive Income for the Year</b>		<b>42,753,787</b>	<b>143,459,214</b>	<b>42,753,787</b>	<b>143,459,214</b>
<b>Total Comprehensive Income for the Year</b>		<b>55,777,396</b>	<b>144,237,475</b>	<b>55,820,913</b>	<b>144,244,266</b>

The above statement should be read in conjunction with the accompanying notes and Material Accounting Policies.



South Burnett Regional Council  
**Statements of Financial Position**  
As at 30 June 2024

**Statements of Financial Position**

	Note	Consolidated		Council	
		2024	2023	2024	2023
		\$	\$	\$	\$
<b>Current Assets</b>					
Cash and Cash Equivalents	8	62,551,116	64,636,165	62,337,197	64,423,526
Trade and Other Receivables	9	9,330,811	8,819,092	9,421,536	8,818,142
Inventories		904,965	848,254	904,965	848,254
Contract Assets	12	6,193,890	7,046,587	6,193,890	7,046,587
<b>Total Current Assets</b>		<b>78,980,782</b>	<b>81,350,098</b>	<b>78,857,588</b>	<b>81,136,509</b>
<b>Non-Current Assets</b>					
Trade and Other Receivables	9	305,474	543,637	305,474	543,637
Property, Plant and Equipment	10	1,116,005,375	1,060,374,640	1,116,005,375	1,060,374,640
Intangible Assets	11	6,242,601	6,250,563	6,242,601	6,250,563
Right-of-Use Assets		707,595	695,950	707,595	695,950
<b>Total Non-Current Assets</b>		<b>1,123,261,045</b>	<b>1,067,864,790</b>	<b>1,123,261,045</b>	<b>1,067,864,790</b>
<b>Total Assets</b>		<b>1,202,241,827</b>	<b>1,149,214,888</b>	<b>1,202,118,633</b>	<b>1,149,001,299</b>
<b>Current Liabilities</b>					
Trade and Other Payables	13	15,161,406	13,089,562	15,161,111	13,042,389
Contract Liabilities	12	1,869,120	2,324,367	1,869,120	2,324,367
Lease Liabilities		20,754	20,206	20,754	20,206
Borrowings	14	3,462,889	3,309,663	3,462,889	3,309,663
Provisions	15	6,304,604	6,254,144	6,304,604	6,254,144
Other Liabilities	16	1,419,439	1,365,692	1,419,439	1,365,692
<b>Total Current Liabilities</b>		<b>28,238,212</b>	<b>26,363,634</b>	<b>28,237,917</b>	<b>26,316,461</b>
<b>Non-Current Liabilities</b>					
Lease Liabilities		731,100	712,723	731,100	712,723
Borrowings	14	20,377,737	23,838,084	20,377,737	23,838,084
Provisions	15	12,196,989	12,028,706	12,196,989	12,028,706
Other Liabilities	16	3,020,085	4,371,433	3,020,085	4,371,433
<b>Total Non-Current Liabilities</b>		<b>36,325,911</b>	<b>40,950,946</b>	<b>36,325,911</b>	<b>40,950,946</b>
<b>Total Liabilities</b>		<b>64,564,123</b>	<b>67,314,580</b>	<b>64,563,828</b>	<b>67,267,407</b>
<b>Net Community Assets</b>		<b>1,137,677,704</b>	<b>1,081,900,308</b>	<b>1,137,554,805</b>	<b>1,081,733,892</b>
<b>Community Equity</b>					
Asset Revaluation Surplus	17	682,336,743	639,582,956	682,336,743	639,582,956
Retained Surplus/(Deficiency)		455,340,961	442,317,352	455,218,062	442,150,936
<b>Total Community Equity</b>		<b>1,137,677,704</b>	<b>1,081,900,308</b>	<b>1,137,554,805</b>	<b>1,081,733,892</b>

*The above statement should be read in conjunction with the accompanying notes and Material Accounting Policies.*

South Burnett Regional Council  
**Statements of Changes in Equity**  
 For the Year Ended 30 June 2024

**Statements of Changes in Equity**

Consolidated		Asset Revaluation Surplus	Retained Surplus	Total Equity
	<u>Note</u>			
	17	\$	\$	\$
<b>Balance as at 1 July 2023</b>		639,582,956	442,317,352	1,081,900,308
Net Operating Result		-	13,023,609	13,023,609
<i>Other Comprehensive Income for the Year</i>				
Increase/(Decrease) in Asset Revaluation Surplus		42,753,787	-	42,753,787
<b>Total Comprehensive Income for the Year</b>		42,753,787	13,023,609	55,777,396
<b>Balance as at 30 June 2024</b>		682,336,743	455,340,961	1,137,677,704
<b>Balance as at 1 July 2022</b>		496,123,742	441,539,091	937,662,833
Net Operating Result		-	778,261	778,261
<i>Other Comprehensive Income for the Year</i>				
Increase/(Decrease) in Asset Revaluation Surplus		143,459,214	-	143,459,214
<b>Total Comprehensive Income for the Year</b>		143,459,214	778,261	144,237,475
<b>Balance as at 30 June 2023</b>		639,582,956	442,317,352	1,081,900,308

Council		Asset Revaluation Surplus	Retained Surplus	Total Equity
	<u>Note</u>			
	17	\$	\$	\$
<b>Balance as at 1 July 2023</b>		639,582,956	442,150,936	1,081,733,892
Net Operating Result		-	13,067,126	13,067,126
<i>Other Comprehensive Income for the Year</i>				
Increase/(Decrease) in Asset Revaluation Surplus		42,753,787	-	42,753,787
<b>Total Comprehensive Income for the Year</b>		42,753,787	13,067,126	55,820,913
<b>Balance as at 30 June 2024</b>		682,336,743	455,218,062	1,137,554,805
<b>Balance as at 1 July 2022</b>		496,123,742	441,365,884	937,489,627
Net Operating Result		-	785,052	785,052
<i>Other Comprehensive Income for the Year</i>				
Increase/(Decrease) in Asset Revaluation Surplus		143,459,214	-	143,459,214
<b>Total Comprehensive Income for the Year</b>		143,459,214	785,052	144,244,266
<b>Balance as at 30 June 2023</b>		639,582,956	442,150,936	1,081,733,892

*The above statements should be read in conjunction with the accompanying notes and Material Accounting Policies.*



South Burnett Regional Council  
**Statements of Cash Flows**  
For the Year Ended 30 June 2024

**Statements of Cash Flows**

	Note	Consolidated		Council	
		2024	2023	2024	2023
		\$	\$	\$	\$
<b>Cash Flows from Operating Activities</b>					
Receipts from Customers		80,276,186	76,207,507	80,274,917	76,206,030
Payments to Suppliers and Employees		(79,359,038)	(87,530,900)	(79,359,038)	(87,530,910)
		917,148	(11,323,393)	915,879	(11,324,880)
Interest Received		3,416,827	2,040,389	3,416,816	2,040,379
Rental Income		598,212	564,029	598,212	564,029
Non-Capital Grants and Contributions		11,564,685	29,340,735	11,564,685	29,340,735
Finance Costs		(1,286,362)	(1,418,866)	(1,286,362)	(1,418,866)
<b>Net Cash Inflow (Outflow) from Operating Activities</b>	22	<b>15,210,510</b>	<b>19,202,893</b>	<b>15,209,230</b>	<b>19,201,397</b>
<b>Cash Flows from Investing Activities</b>					
Payments for Property, Plant and Equipment		(38,086,491)	(21,696,863)	(38,086,491)	(21,696,863)
(Advances)/Repayments of Loans to other Entities		45,000	(48,750)	45,000	(48,750)
Proceeds from Sale of Property, Plant and Equipment		936,835	572,037	936,835	572,037
Grant, Subsidies, Contributions and Donations		23,136,991	7,321,233	23,136,991	7,321,233
<b>Net Cash Inflow (Outflow) from Investing Activities</b>		<b>(13,967,665)</b>	<b>(13,852,343)</b>	<b>(13,967,665)</b>	<b>(13,852,343)</b>
<b>Cash Flows from Financing Activities</b>					
Repayments of Borrowings		(3,307,121)	(3,275,040)	(3,307,121)	(3,275,040)
Repayments made on leases (principal only)		(20,773)	(19,747)	(20,773)	(19,747)
<b>Net Cash Inflow (Outflow) from Financing Activities</b>	23	<b>(3,327,894)</b>	<b>(3,294,787)</b>	<b>(3,327,894)</b>	<b>(3,294,787)</b>
<b>Net Increase (Decrease) in Cash and Cash Equivalents Held</b>		<b>(2,085,049)</b>	<b>2,055,764</b>	<b>(2,086,329)</b>	<b>2,054,267</b>
<b>Cash and Cash Equivalents at the Beginning of Financial Year</b>		<b>64,636,165</b>	<b>62,580,401</b>	<b>64,423,526</b>	<b>62,369,259</b>
<b>Cash and Cash Equivalents at End of Financial Year</b>	8	<b>62,551,116</b>	<b>64,636,165</b>	<b>62,337,197</b>	<b>64,423,526</b>

*The above statements should be read in conjunction with the accompanying notes and Material Accounting Policies*

South Burnett Regional Council  
**Notes to the Financial Statements**  
 For the Year Ended 30 June 2024

## 1. Information about these financial statements

### 1.A Basis of Preparation

The South Burnett Regional Council is constituted under the Queensland *Local Government Act 2009* and is domiciled in Australia.

These general purpose financial statements are for the period 1 July 2023 to 30 June 2024. They are prepared in accordance with the *Local Government Act 2009* and the Local Government Regulation 2012.

Council is a not-for-profit entity for financial reporting purposes and these financial statements comply with Australian Accounting Standards and Interpretations as applicable for not-for-profit entities.

These financial statements have been prepared under the historical cost convention except for the revaluation of certain financial assets and liabilities, and classes of property, plant and equipment which are measured at fair value.

The Council uses the Australian dollar as its functional currency and its presentation currency.

### 1.B Basis of Consolidation

Council and its controlled entity, South Burnett Community Hospital Foundation Limited (the "Foundation") together form the consolidated entity. The financial statements of the controlled entity are included in the consolidated financial statements where material by size or nature, from the date when control commences until the date when control ceases.

Transactions between Council and the entity controlled by Council have been eliminated when preparing consolidated accounts. In addition, the accounting policies of the controlled entity have been adjusted on consolidation where necessary, to ensure the financial statements of the consolidated entity is prepared using accounting policies that are consistent with those of the Council.

### 1.C New and Revised Accounting Standards Adopted During the Year

Council adopted all standards which became mandatorily effective for annual reporting periods beginning on 1 July 2023. None of the standards had a material impact on reported position, performance and cash flows. The adoption of the revisions to AASB 101 *Presentation of Financial Statements* resulted in disclosure of material accounting policy information only rather than significant accounting policies. This means that accounting policy information is disclosed only if it relates to material transactions, other events or conditions and:

- Council has changed accounting policy during the reporting period and this change resulted in a material change to the information in the financial statements.
- Council chose (or was mandated to use) the accounting policy from one or more options permitted by Australian Accounting Standards.
- The accounting policy was developed in accordance with AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors* in the absence of an Australian Accounting Standard that specifically applies.
- The accounting policy relate to an area for which a Council is required to make significant judgements or assumptions in applying an accounting policy, and the Council discloses those judgements or assumptions in the financial statements.
- The accounting required for them is complex and users of the entity's financial statements would otherwise not understand those material transactions, other events or conditions.

### 1.D Standards Issued by the AASB Not Yet Effective

The AASB has issued Australian Accounting Standards and Interpretations which are not effective at 30 June 2024. These standards have not been adopted by Council and will be included in the financial statements on their effective date. Where the standard is expected to have a material impact for Council then further information has been provided in this note.

Council has assessed all the standards / interpretations which are not yet effective and have determined that there is no expected material impact on the reported financial position or performance.

### 1.E Critical Accounting Judgments and Key Sources of Estimation Uncertainty

Council makes a number of judgements, estimates, and assumptions in preparing these financial statements.. These are based on the best information available to Council at the time, however due to the passage of time, these assumptions may change and therefore the recorded balances may not reflect the final outcomes. The significant judgements, estimates and assumptions relate to the following items and specific information is provided in the relevant note:

Note 3 – Revenue Recognition  
 Note 10 – Valuation and Depreciation of Property, Plant and Equipment  
 Note 15 – Provisions  
 Note 11 – Assessment for Impairment of Water Allocation Assets

### 1.F Rounding and Comparatives

The financial statements have been rounded to the nearest \$1 unless stated otherwise.

Comparative information is generally restated for reclassifications, errors, and changes in accounting policies unless transition rules in a new Accounting Standard permits an alternative option. Comparative information is prepared on the same basis as prior year.

During 2024, Council updated the classification of Annual Leave from Trade and Other Payables to Provisions to more appropriately reflect the nature of the Annual Leave Liability. Comparative amounts in the Statement of Financial Position were reclassified for consistency.



## South Burnett Regional Council

### Notes to the Financial Statements

For the Year Ended 30 June 2024

#### 1.G Volunteer Services

Council uses volunteer services in both the Visitor Information Centres and Museums within the region. Council also works with incorporated associations who manage operations of two (2) Art Galleries and the Boondooma Homestead all of which are paid a small consideration for their services each year. Council pays for any incidentals that relate to these volunteer services such as training, attraction familiarisation tours, meeting requirements, workshops and associated events.

While amounts paid to the incorporated associations and volunteer expenses are shown in Council's Statement of Comprehensive Income, Council has elected not to recognise the fair value of volunteer services under AASB 1058 due to the value not being material.

#### 1.H Taxation

Council is exempt from income tax; however, Council is subject to Fringe Benefits Tax, Goods and Services Tax (GST) and Payroll Tax on certain activities. The net amount of GST recoverable from the Australian Taxation Office (ATO) or payable to the ATO is shown as an asset or liability respectively.

## 2. Analysis of Results by Function

### 2.A Components of Council Functions

The activities relating to the Council's components reported on in Note 2.B are as follows:

#### Organisational Excellence

*An organisation that is characterised by effective leadership, responsible management and quality service delivery.*

The objective of organisational excellence is for Council to deliver effective financial and business management, which is ethical, accountable and transparent in its decision-making, whilst informing and engaging the community. This function includes activities and services relating to risk management, strategic and operational planning which includes both financial and human resources, information services and corporate governance. The Mayor, Councillors and Chief Executive Officer are included in this function.

#### Enhancing Liveability and Lifestyle

*Elevate the South Burnett region to be recognised as a "Community of Choice".*

The goal of enhancing our communities is to ensure South Burnett Regional Council assists in the facilitation of building healthy, vibrant, supportive and inclusive communities. This function includes activities and services related to social and corporate performance, sports and recreational development, libraries, halls, arts and culture, public health, mental health, parks, pools and disaster management.

#### Growing Our Region's Economy and Prosperity

*Boost our economy through investment and innovation that promotes population growth and community wellbeing.*

The objective of this function is to provide the region with growth and opportunities through innovative planning mechanisms which both preserves and enhances our region, and tourism to promote a strong and sustainable regional economy. This function includes activities and services related to tourism, planning and land management and economic development.

#### Safeguarding Our Environment

*A sustainable environment, proactively and responsibly managed in partnership with the community for future generations.*

The goal of this function is a strong and sustainable environment, proactively and responsibly managed in partnership with the community for future generations. This function includes activities relating to the region's environment and waste management, rural services and parks.

#### Providing Key Infrastructure for our Towns and Villages

*Develop, renew and maintain community infrastructure through sound asset management principles.*

This function's objective is the provision of quality services and infrastructure for our growing community that is planned, provided and managed on sound asset management principles. Activities and services included in this function relate to infrastructure that meets our communities' needs including roads, water and sewerage, aerodromes, cemeteries, saleyards, and quality customer service.

South Burnett Regional Council  
**Notes to the Financial Statements**  
For the Year Ended 30 June 2024

**2.B Analysis of Results by Function**  
Year Ended 30 June 2024

Functions	Gross Program Income						Total Income	Gross Program Expenses		Total Expenses	Net Result from Recurrent Operations	Net Results	Assets
	Recurrent			Capital				Recurrent	Capital				
	Grants	Other	Grants	Other	Grants	Other							
	2024	2024	2024	2024	2024	2024							
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Organisational Excellence	1,775,640	36,268,753	2,025,701	-	40,070,094	11,786,780	2,312,907	14,099,687	26,257,613	25,970,408	105,050,260		
Enhancing Liveability and Lifestyle	9,292,652	380,789	-	-	9,673,441	13,429,505	(14,636)	13,414,869	(3,756,064)	(3,741,428)	63,325,660		
Growing our Region's Economy and Prosperity	38,202	3,729,185	137,260	-	3,904,647	4,351,226	-	4,351,226	(583,839)	(446,579)	55,870,035		
Safeguarding Our Environment	435,510	8,557,386	861,161	-	9,854,057	18,610,208	-	18,610,208	(9,617,313)	(8,756,151)	3,780,199		
Providing Key Infrastructure for our Towns and Villages	22,681	29,546,506	20,112,869	4,493,886	54,175,944	51,853,061	2,282,006	54,135,067	(22,283,871)	40,876	974,092,459		
Total Council	11,564,685	78,482,621	23,136,991	4,493,886	117,678,183	100,030,780	4,580,277	104,611,057	(9,883,474)	13,067,126	1,202,118,633		
Controlled Entity Net of Eliminations	-	10	-	-	10	43,527	-	43,527	(43,517)	(43,517)	123,194		
<b>Total Consolidated</b>	<b>11,564,685</b>	<b>78,482,631</b>	<b>23,136,991</b>	<b>4,493,886</b>	<b>117,678,193</b>	<b>100,074,307</b>	<b>4,580,277</b>	<b>104,654,584</b>	<b>(10,026,991)</b>	<b>13,023,609</b>	<b>1,202,241,827</b>		

Year Ended 30 June 2023

Functions	Gross Program Income						Total Income	Gross Program Expenses		Total Expenses	Net Result from Recurrent Operations	Net Results	Assets
	Recurrent			Capital				Recurrent	Capital				
	Grants	Other	Grants	Other	Grants	Other							
	2023	2023	2023	2023	2023	2023							
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	
Organisational Excellence	10,441,554	33,153,085	1,204,965	-	44,799,604	10,095,858	1,301,721	11,397,579	33,498,780	33,402,025	101,418,497		
Enhancing Liveability and Lifestyle	18,318,056	1,917,319	9,091	-	20,244,466	23,997,084	(246)	23,996,838	(3,761,708)	(3,752,371)	60,308,809		
Growing our Region's Economy and Prosperity	106,431	3,649,333	26,280	-	3,782,044	3,669,140	-	3,669,140	86,624	112,904	54,127,765		
Safeguarding Our Environment	440,194	7,555,942	4,740	-	8,000,876	17,737,197	-	17,737,197	(9,741,062)	(9,736,322)	2,956,481		
Providing Key Infrastructure for our Towns and Villages	34,500	24,999,332	6,076,157	-	31,109,989	49,604,500	746,674	50,351,173	(24,570,667)	(19,241,184)	930,189,747		
Total Council	29,340,735	71,275,011	7,321,233	-	107,936,979	105,103,779	2,048,148	107,151,927	(4,488,033)	785,052	1,149,001,299		
Controlled Entity Net of Eliminations	-	10	-	-	10	6,801	-	6,801	(6,790)	(6,790)	213,589		
<b>Total Consolidated</b>	<b>29,340,735</b>	<b>71,275,021</b>	<b>7,321,233</b>	<b>-</b>	<b>107,936,989</b>	<b>105,110,580</b>	<b>2,048,148</b>	<b>107,158,728</b>	<b>(4,494,823)</b>	<b>778,261</b>	<b>1,149,214,888</b>		



## South Burnett Regional Council

**Notes to the Financial Statements**

For the Year Ended 30 June 2024

**3. Revenue**

	Consolidated		Council	
	2024	2023	2024	2023
	\$	\$	\$	\$
<b>(a) Rates, Levies and Charges</b>				
Rates, levies and charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.				
General Rates	35,888,564	33,938,045	35,888,564	33,938,045
Separate Rates	3,402,486	3,183,630	3,402,486	3,183,630
Water	8,574,023	8,013,782	8,574,023	8,013,782
Water Consumption, Rental and Sundries	4,591,741	3,712,568	4,591,741	3,712,568
Sewerage	8,093,711	7,578,309	8,093,711	7,578,309
Waste Management	3,937,863	3,229,967	3,937,863	3,229,967
<b>Total Rates and Utility Charge Revenue</b>	<b>64,488,388</b>	<b>59,656,301</b>	<b>64,488,388</b>	<b>59,656,301</b>
Less: Discounts	(4,995,659)	(4,581,780)	(4,995,659)	(4,581,780)
Less: Pensioner Remissions	(991,387)	(902,466)	(991,387)	(902,466)
	<b>58,501,342</b>	<b>54,172,055</b>	<b>58,501,342</b>	<b>54,172,055</b>

**(b) Fees and Charges**

Revenue arising from fees and charges are recognised at the point in time when the performance obligation is completed and the customer receives the benefit of the goods/services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases, the customer is required to pay on arrival, for example caravan parks. There is no material obligation for Council in relation to refunds or returns.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than the term of the licence.

Refuse Fees	1,437,158	1,173,087	1,437,158	1,173,087
Commercial Fees	2,570,817	2,521,150	2,570,817	2,521,150
Licences, Certificates and Registrations	649,788	718,919	649,788	718,919
Development Fees	1,105,607	1,045,286	1,105,607	1,045,286
Water Sales	437,301	376,661	437,301	376,661
Other Fees & Charges	409,524	327,244	409,524	327,244
	<b>6,610,195</b>	<b>6,162,347</b>	<b>6,610,195</b>	<b>6,162,347</b>

**(c) Sales Revenue**

Sale of goods is recognised at the point in time that the customer obtains control of the goods, generally at delivery. Revenue from services is recognised when the services are rendered.

Revenue from contracts and recoverable works generally consists of the recoupment of material costs incurred together with an hourly charge for use of equipment and employees or at agreed contract rates. This revenue and the associated costs are recognised by reference to the stage of completion of the contract activity based on costs incurred at the reporting date. Where consideration is received for the work in advance it is included as a contract liability at the end of the reporting period and is recognised as revenue in the period when the performance obligation has been completed.

Recoverable Works - State Contracts	7,763,431	6,725,675	7,763,431	6,725,675
Soil Laboratory Testing and Private Works	130,793	108,049	130,793	108,049
	<b>7,894,224</b>	<b>6,833,724</b>	<b>7,894,224</b>	<b>6,833,724</b>



## South Burnett Regional Council

**Notes to the Financial Statements**

For the Year Ended 30 June 2024

**(d) Grants, Subsidies, Contributions and Donations****Grant Income under AASB 15**

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligation is satisfied.

Performance obligations vary in each agreement but include events and delivering of a specified program. Payment terms vary depending on the terms of the grant. Cash is received upfront for some grants and on achievement of certain payment milestones for others.

Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control, and within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract. Where control is transferred over time, revenue is recognised using either costs or time incurred.

**Grant Income under AASB 1058**

Where Council receives an asset for significantly below fair value, the asset is recognised at fair value, related liability (or equity items) are recorded and income then is recognised for any remaining asset value at the time that the asset is received.

**Capital Grants**

Where Council receives funding under an enforceable contract to acquire or construct a specified item of property, plant and equipment which will be under Council's control on completion, revenue is recognised as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred.

**Donations and Contributions**

Where assets are donated or purchased for significantly below fair value, the revenue is recognised when the asset is acquired and controlled by the Council.

Donations and contributions are generally recognised on receipt of the asset since there are no enforceable performance obligations.

Physical assets contributed to Council by developers in the form of road works, storm water, water and wastewater infrastructure and park equipment are recognised as revenue when Council obtains control of the asset and there is sufficient data in the form of drawings and plans to determine the approximate specifications and values of such assets. Non-cash contributions with a value in excess of the recognition thresholds (Infrastructure and Building \$5,000 and IT \$1,500) are recognised as non-current assets. Those below the thresholds are recorded as expenses.

	Consolidated		Council	
	2024	2023	2024	2023
	\$	\$	\$	\$

**(i) Operating**

General Purpose Grants	351,464	8,603,884	351,464	8,603,884
State Government Subsidies and Grants	10,558,411	19,152,258	10,558,411	19,152,258
Commonwealth Government Subsidies and Grants	585,691	1,491,269	585,691	1,491,269
Contributions and Donations	69,119	93,324	69,119	93,324
	<u>11,564,685</u>	<u>29,340,735</u>	<u>11,564,685</u>	<u>29,340,735</u>

**(ii) Capital**

Capital Revenue includes grants and subsidies received which are tied to specific projects for the replacement or upgrade of existing non-current assets and/or investment in new assets. It also includes non-cash contributions which are usually infrastructure assets received from developers.

State Government Subsidies and Grants	17,879,303	2,038,083	17,879,303	2,038,083
Commonwealth Government Subsidies and Grants	3,886,297	5,126,744	3,886,297	5,126,744
Contributions and Donations	5,865,277	156,406	5,865,277	156,406
	<u>27,630,877</u>	<u>7,321,233</u>	<u>27,630,877</u>	<u>7,321,233</u>



South Burnett Regional Council  
**Notes to the Financial Statements**  
 For the Year Ended 30 June 2024

		Consolidated		Consolidated	
		2024	2024	2023	2023
<b>Note</b>		\$	\$	\$	\$
<b>(iii) Timing of Revenue Recognition for Grants, Subsidies, Contributions and Donations</b>					

		Revenue recognised at a point in time	Revenue recognised over time	Revenue recognised at a point in time	Revenue recognised over time
Grants and Subsidies	3d	698,046	32,563,121	8,942,871	27,469,367
Contributions and Donations	3d	4,825,418	1,108,977	159,039	90,691
		<b>5,523,464</b>	<b>33,672,098</b>	<b>9,101,910</b>	<b>27,560,058</b>

		Council		Council	
		2024	2024	2023	2023
<b>Note</b>		\$	\$	\$	\$
		Revenue recognised at a point in time	Revenue recognised over time	Revenue recognised at a point in time	Revenue recognised over time
Grants and Subsidies	3d	698,046	32,563,121	8,942,871	27,469,367
Contributions and Donations	3d	4,825,418	1,108,977	159,039	90,691
		<b>5,523,464</b>	<b>33,672,098</b>	<b>9,101,910</b>	<b>27,560,058</b>

South Burnett Regional Council  
**Notes to the Financial Statements**  
For the Year Ended 30 June 2024

	Note	Consolidated		Council	
		2024	2023	2024	2023
		\$	\$	\$	\$
<b>4. Employee Benefits</b>					
Staff Wages and Salaries		22,385,820	20,991,139	22,385,820	20,991,139
Councillors' Remuneration		700,526	661,003	700,526	661,003
Termination Benefits		-	-	-	-
Annual, Sick and Long Service Leave Entitlements		4,209,725	4,271,521	4,209,725	4,271,521
Superannuation	20	2,957,033	2,867,241	2,957,033	2,867,241
		<u>30,253,104</u>	<u>28,790,904</u>	<u>30,253,104</u>	<u>28,790,904</u>
Other Employee Related Expenses		813,613	652,020	813,613	652,020
		<u>31,066,717</u>	<u>29,442,924</u>	<u>31,066,717</u>	<u>29,442,924</u>
Less: Capitalised Employee Expenses		(2,193,692)	(1,578,077)	(2,193,692)	(1,578,077)
		<u>28,873,025</u>	<u>27,864,847</u>	<u>28,873,025</u>	<u>27,864,847</u>

Councillor remuneration represents salary, superannuation contributions and other allowances paid in relation to the carrying out of their duties.

**5. Materials and Services**

Advertising and Marketing	403,572	231,020	403,572	231,020
Administration Supplies and Consumables	214,516	182,637	214,516	182,637
Audit of Annual Financial Statements by the Auditor-General of Queensland	173,910	183,804	167,715	177,004
Communications and IT	2,237,632	2,211,951	2,237,632	2,211,951
Consultants	1,908,938	2,379,843	1,908,938	2,379,843
Contractors	22,293,310	27,369,833	22,293,310	27,369,833
Donations and Community Grants	1,034,716	877,833	997,384	877,833
Insurance and Legal Services	1,672,110	1,575,466	1,672,110	1,575,466
Rates Payable	828,031	626,402	828,031	626,402
Repairs and Maintenance	8,539,626	10,196,749	8,539,626	10,196,749
Subscriptions and Registrations	292,510	322,949	292,510	322,949
Travel	12,722	26,516	12,722	26,516
Power	2,474,107	2,001,594	2,474,107	2,001,594
Waste Levy Payable - Commercial	567,316	523,417	567,316	523,417
Water Consumption	1,302,645	1,076,020	1,302,645	1,076,020
Other Materials and Services	1,747,817	1,250,689	1,747,817	1,250,689
	<u>45,703,478</u>	<u>51,036,723</u>	<u>45,659,951</u>	<u>51,029,923</u>



## South Burnett Regional Council

**Notes to the Financial Statements**

For the Year Ended 30 June 2024

	Note	Consolidated		Council	
		2024	2023	2024	2023
		\$	\$	\$	\$
<b>6. Finance Costs</b>					
Finance Costs Charged by the Queensland Treasury Corporation		1,168,907	1,317,946	1,168,907	1,317,946
Bank Charges		82,696	64,560	82,696	64,559
Impairment of Receivables		14,657	16,721	14,657	16,721
Interest on Leases		20,102	19,640	20,102	19,640
Unwinding of Discount - Quarry Rehabilitation	15	(37,656)	156,945	(37,656)	156,945
Unwinding of Discount - Refuse Rehabilitation	15	26,763	1,234,823	26,763	1,234,823
		<u>1,275,469</u>	<u>2,810,635</u>	<u>1,275,469</u>	<u>2,810,634</u>
<b>7. Capital Expenditure</b>					
<b>(Gain)/Loss on Disposal of Plant and Equipment</b>					
Proceeds on Disposal		(800,654)	(489,677)	(800,654)	(489,677)
Less: Book Value of Assets Disposal		313,561	148,680	313,561	148,680
		<u>(487,093)</u>	<u>(340,997)</u>	<u>(487,093)</u>	<u>(340,997)</u>
<b>(Gain)/Loss on Disposal of Land</b>					
Proceeds on Disposal		(136,181)	(82,360)	(136,181)	(82,360)
Less: Book Value of Assets Disposal		528,937	395,920	528,937	395,920
		<u>392,756</u>	<u>313,560</u>	<u>392,756</u>	<u>313,560</u>
<b>(Gain)/Loss on Write-Off of Infrastructure and Building Assets</b>					
Proceeds on Disposal		-	-	-	-
Loss on Write-Off of Infrastructure and Building Assets		4,674,614	2,075,585	4,674,614	2,075,585
		<u>4,674,614</u>	<u>2,075,585</u>	<u>4,674,614</u>	<u>2,075,585</u>
<b>Total Capital Expenditure</b>		<u><b>4,580,277</b></u>	<u><b>2,048,148</b></u>	<u><b>4,580,277</b></u>	<u><b>2,048,148</b></u>

South Burnett Regional Council  
**Notes to the Financial Statements**  
For the Year Ended 30 June 2024

	Consolidated		Council	
	2024	2023	2024	2023
Note	\$	\$	\$	\$

### 8. Cash and Cash Equivalents

Cash at Bank and On Hand	3,821,961	16,509,927	3,608,042	16,297,288
Deposits at Call	58,729,155	48,126,238	58,729,155	48,126,238
Balance per Statement of Financial Position	62,551,116	64,636,165	62,337,197	64,423,526
Less Bank Overdraft	-	-	-	-
Balance per Statement of Cash Flows	62,551,116	64,636,165	62,337,197	64,423,526

Council is exposed to credit risk through its investments in the Queensland Treasury Corporation (QTC) Cash Fund and QTC Working Capital Facility. The QTC Cash Fund is an asset management portfolio investing in a wide range of high credit rated counterparties. Deposits with the QTC Cash Fund are capital guaranteed. Working Capital Facility deposits have a duration of one (1) day and all investments are required to have a minimum credit rating of "A-", the likelihood of the counterparty not having capacity to meet its financial commitments is low.

Cash and Cash Equivalents	62,551,116	64,636,165	62,337,197	64,423,526
Less: Externally Imposed Restriction on Cash (i)	(2,527,124)	(2,104,086)	(2,527,124)	(2,104,086)
Unrestricted Cash	60,023,993	62,532,079	59,810,073	62,319,440

Council's cash and cash equivalents are subject to a number of internal and external restrictions that limit amounts available for discretionary or future use. These include:

(i) Externally imposed expenditure restrictions at the reporting date relate to the following cash assets:

Unspent Government Grants and Subsidies	-	-	-	-
Unspent Developer Contributions	2,153,024	1,729,986	2,153,024	1,729,986
Unspent Loan Monies	374,100	374,100	374,100	374,100
Total Externally Imposed Restrictions on Cash Assets	2,527,124	2,104,086	2,527,124	2,104,086

(ii) Internal allocations of cash at the reporting date:

Internal allocations of cash may be lifted by a Council with a resolution

Future Capital Works	34,690,830	33,470,172	34,690,830	33,470,172
Future Recurrent Expenditure	641,345	505,164	641,345	505,164
Total Internally Allocated Cash	35,332,175	33,975,336	35,332,175	33,975,336



South Burnett Regional Council  
**Notes to the Financial Statements**  
For the Year Ended 30 June 2024

Consolidated		Council	
2024	2023	2024	2023
\$	\$	\$	\$

## 9. Receivables

Settlement of receivables is required within 30 days from invoice date.

Loan terms are usually a maximum of three (3) years with interest charged at a rate equal to the current debt pool rate set by Queensland Treasury or, where paid in full within 12 months, interest free. Security is obtained for loans greater than \$5,000 and the credit risk on these loans is considered low.

Receivables are measured at amortised cost which approximates to fair value at reporting date.

Debts are being regularly assessed for collectability and allowance is made, where appropriate, for impairment. The impairment loss is recognised in finance costs. Debts that have been declared bad and uncollectible by Council have been written-off at 30 June 2024. If an amount is recovered in a subsequent period, it is recognised as revenue in that period.

Council is empowered under the provisions of the *Local Government Act 2009* to sell an owner's property to recover outstanding rate debts, and therefore the expected credit loss is immaterial. Interest is charged on outstanding rates at a rate of 8.17% per annum. No interest is charged on other debtors. There is no concentration of credit risk for rates and utility charges, fees, and other debtor's receivable.

### Current

Rateable Revenue and Utility Charges	4,379,303	4,432,101	4,379,303	4,432,101
Other Debtors	2,514,501	2,589,513	2,605,496	2,589,513
Less: Provision for Impairment of Receivables	(94,881)	(81,276)	(94,881)	(81,276)
GST Recoverable	635,961	950	635,691	-
Loans and Advances to Community Organisations	3,750	45,000	3,750	45,000
Prepayments	1,892,177	1,832,804	1,892,177	1,832,804
	<b>9,330,811</b>	<b>8,819,092</b>	<b>9,421,536</b>	<b>8,818,142</b>

### Non-Current

Rateable Revenue and Utility Charges	305,474	539,887	305,474	539,887
Loans and Advances to Community Organisations	-	3,750	-	3,750
	<b>305,474</b>	<b>543,637</b>	<b>305,474</b>	<b>543,637</b>

### Accounting Policies – Grouping

Accounting for impairment losses is dependent upon the individual group of receivables subject to impairment. The loss allowance for grouped receivables reflects lifetime expected credit losses and incorporates reasonable and supportable forward-looking information. Economic changes impacting debtors, and relevant industry data form part of the impairment assessment.

### Movement in Accumulated Impairment Losses is as follows:

Opening Balance at 1 July	81,276	65,374	81,276	65,374
Less: Debts Written-Off During the Year	(1,052)	(819)	(1,052)	(819)
Additional Impairments Recognised	14,657	16,721	14,657	16,721
Less: Impairments Reversed	-	-	-	-
<b>Closing Balance at 30 June</b>	<b>94,881</b>	<b>81,276</b>	<b>94,881</b>	<b>81,276</b>

South Burnett Regional Council  
**Notes to the Financial Statements**  
 For the Year Ended 30 June 2024

**10. Property, Plant and Equipment**

Consolidated - 30 June 2024 Note

**Basis of Measurement**

**Asset Values**

Opening Gross Value as at 1 July 2023

Additions:

- Work in Progress

- Renewals

- Other Additions

Disposals

Revaluation Adjustment to Other Comprehensive

Income (Asset Revaluation Surplus)

Transfers Between Classes

Closing Gross Value as at 30 June 2024

	Land	Buildings	Waste Management	Parks	Plant and Equip	Office	Fleet	Road, Drainage and Bridge Network	Water	Wastewater	Work in Progress	Total
	Fair Value	Fair Value	Fair Value	Fair Value	Cost	Cost	Cost	Fair Value	Fair Value	Fair Value	Cost	\$
Opening Gross Value as at 1 July 2023	38,229,575	181,172,597	4,108,884	-	418,146	4,044,373	25,381,055	820,528,593	243,114,855	141,655,742	22,340,336	1,480,895,156
Additions:												
- Work in Progress	-	3,771,886	28,350	-	9,450	505,065	3,492,385	21,595,411	2,081,209	1,837,657	(63,321,213)	-
- Renewals	-	-	-	-	-	-	-	-	-	-	26,925,032	26,925,032
- Other Additions	-	-	-	-	-	-	-	-	-	-	13,655,346	13,655,346
Disposals	(603,939)	(2,248,898)	(16,600)	-	(6,107)	(214,951)	(2,752,593)	(4,879,393)	(816,145)	(513,176)	-	(11,851,792)
Revaluation Adjustment to Other Comprehensive Income (Asset Revaluation Surplus)	1,837,863	14,573,237	17,187	-	-	-	-	33,298,519	8,425,619	5,023,622	-	63,176,047
Transfers Between Classes	-	(19,602,556)	(763,032)	18,917,866	637,581	-	-	810,141	-	-	-	-
Closing Gross Value as at 30 June 2024	39,463,499	177,666,066	3,374,789	18,917,866	1,060,070	4,334,487	26,120,857	871,553,271	252,805,538	148,003,845	31,599,501	1,574,899,789
<b>Accumulated Depreciation and Impairment</b>												
Opening Balance as at 1 July 2023	-	81,131,097	1,400,907	-	120,510	2,499,395	15,598,743	159,952,706	95,428,118	64,489,040	-	420,620,516
Depreciation Expense	-	4,578,651	142,041	-	45,040	451,518	1,710,320	12,172,893	3,045,628	2,040,429	-	24,186,318
Depreciation on Disposals	-	(1,325,827)	(12,454)	-	(6,107)	(214,469)	(2,425,247)	(1,550,190)	(666,655)	(133,731)	-	(6,334,680)
Revaluation Adjustment to Asset Revaluation Surplus	-	7,871,767	25,628	-	-	-	-	6,819,766	3,382,799	2,322,382	-	20,422,260
Transfers Between Classes	-	(6,708,443)	(95,129)	6,719,222	67,892	-	-	16,657	-	-	-	-
Accumulated Depreciation as at 30 June 2024	-	85,547,245	1,460,992	6,719,222	227,135	2,736,442	14,883,816	177,411,652	101,189,890	68,718,020	-	458,894,414
Carrying Amount as at 30 June 2024	39,463,499	92,118,821	1,913,797	12,198,644	832,935	1,598,045	11,237,041	694,141,619	151,615,648	79,285,825	31,599,501	1,116,005,375
Range of Estimated Useful Life in Years	Not Depreciated	10 - 150	10 - 80	40 - 150	4 - 20	4 - 20	4 - 20	5 - 192	20 - 120	15 - 260	Not Depreciated	



South Burnett Regional Council  
**Notes to the Financial Statements**  
 For the Year Ended 30 June 2024

Basis of Measurement	Land		Buildings		Waste Management		Parks		Plant and Equip		Office		Fleet		Road, Drainage and Bridge Network		Water		Wastewater		Work in Progress		Total
	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	
Asset Values																							
Opening Gross Value as at 1 July 2023	38,229,575		180,780,423		4,108,884				413,039		4,044,373		25,381,055		820,528,593		243,114,855		141,655,742		22,340,336		1,480,598,875
Additions:																							
- Work in Progress			3,771,686		28,350				9,450		505,065		3,492,385		21,585,411		2,081,209		1,837,657		(33,321,213)		
- Renewals																							
- Other Additions																							
Disposals	(603,939)		(1,856,724)		(16,800)						(214,951)		(2,782,583)		(4,679,393)		(816,145)		(513,176)		13,655,346		(11,453,511)
Revaluation Adjustment to Other Comprehensive Income (Asset Revaluation Surplus)	1,837,863		14,573,237		17,187										33,298,519		8,425,619		5,023,622				63,176,047
Transfers Between Classes			(19,602,586)		(763,032)				637,581				810,141										
Closing Gross Value as at 30 June 2024	39,463,499		177,666,066		3,374,789		18,917,866		1,060,070		4,334,487		26,120,857		871,553,271		252,805,538		148,003,845		31,599,501		1,574,899,789
Accumulated Depreciation and Impairment																							
Opening Balance as at 1 July 2023			80,738,923		1,400,907				114,403		2,499,395		15,598,743		159,952,706		95,428,118		64,489,040				420,222,235
Depreciation Expense			4,578,651		142,041				45,040		451,516		1,710,320		12,172,693		3,045,028		2,040,429				24,186,318
Depreciation on Disposals			(933,653)		(12,454)						(214,469)		(2,425,247)		(1,550,190)		(666,655)		(133,731)				(5,936,399)
Revaluation Adjustment to Asset Revaluation Surplus			7,871,767		25,626										6,819,786		3,382,789		2,322,282				20,422,260
Transfers Between Classes			(6,708,443)		(85,128)				67,692				16,657										
Accumulated Depreciation as at 30 June 2024			85,547,245		1,460,992		6,719,222		227,135		2,736,442		14,883,816		177,411,652		101,189,890		68,718,020				458,894,414
Carrying Amount as at 30 June 2024	39,463,499		92,118,821		1,913,797		12,198,644		832,935		1,598,045		11,237,041		694,141,619		151,615,648		79,285,825		31,599,501		1,116,005,375
Range of Estimated Useful Life in Years	Not Depreciated		10 - 150		10 - 80		40 - 150		4 - 20		4 - 20		4 - 20		5 - 192		20 - 120		15 - 260				Not Depreciated

South Burnett Regional Council  
**Notes to the Financial Statements**  
For the Year Ended 30 June 2024

**Consolidated - 30 June 2023**

Note

**Basis of Measurement**

**Asset Values**

Opening Gross Value as at 1 July 2022

Additions:

- Work in Progress

- Renewals

- Other Additions

Disposals

Revaluation Adjustment to Other comprehensive  
Income (Asset Revaluation Surplus)

Transfers Between Classes

**Closing Gross Value as at 30 June 2023**

17

	Land	Buildings	Other Plant and Equipment	Road, Drainage and Bridge Network	Water	Wastewater	Work in Progress	Total
	Fair Value	Fair Value	Cost	Fair Value	Fair Value	Fair Value	Cost	
	\$	\$	\$	\$	\$	\$	\$	\$
Opening Gross Value as at 1 July 2022	37,138,288	170,424,241	28,757,999	731,218,039	229,454,579	133,408,662	17,812,163	1,348,213,971
Additions:								
- Work in Progress	-	4,875,230	2,893,219	9,091,946	12,495	295,799	(17,168,689)	-
- Renewals	-	-	-	-	-	-	15,242,894	15,242,894
- Other Additions	-	-	-	-	-	-	6,453,968	6,453,968
Disposals	(395,920)	(1,421,933)	(1,414,471)	(2,106,616)	(5,200)	(3,888)	-	(5,348,028)
Revaluation Adjustment to Other comprehensive Income (Asset Revaluation Surplus)	1,487,207	11,560,999	-	81,775,995	13,652,981	7,955,169	-	116,432,351
Transfers Between Classes	-	(549,230)	-	549,230	-	-	-	-
<b>Closing Gross Value as at 30 June 2023</b>	<b>38,229,575</b>	<b>184,889,307</b>	<b>30,236,747</b>	<b>820,528,594</b>	<b>243,114,855</b>	<b>141,655,742</b>	<b>22,340,336</b>	<b>1,480,995,156</b>

**Accumulated Depreciation and Impairment**

Opening Balance as at 1 July 2022

Depreciation Expense

Depreciation on Disposals

Revaluation Adjustment to Asset Revaluation Surplus

Transfers Between Classes

**Accumulated Depreciation as at 30 June 2023**

17

Opening Balance as at 1 July 2022	-	73,561,617	17,587,646	189,680,248	87,203,645	58,978,835	-	427,011,991
Depreciation Expense	-	4,316,709	2,274,914	12,014,775	2,865,782	1,891,050	-	23,363,230
Depreciation on Disposals	-	(685,074)	(1,251,738)	(788,152)	(415)	(2,463)	-	(2,727,842)
Revaluation Adjustment to Asset Revaluation Surplus	-	5,136,145	-	(41,143,732)	5,359,106	3,621,618	-	(27,026,863)
Transfers Between Classes	-	(189,567)	-	189,567	-	-	-	-
<b>Accumulated Depreciation as at 30 June 2023</b>	<b>-</b>	<b>82,139,830</b>	<b>18,610,822</b>	<b>159,952,706</b>	<b>95,428,118</b>	<b>64,489,040</b>	<b>-</b>	<b>420,620,516</b>

**Carrying Amount as at 30 June 2023**

Range of Estimated Useful Life in Years

38,229,575	102,749,477	11,625,925	660,575,888	147,686,737	77,166,702	22,340,336	1,060,374,640
Not Depreciated	40 - 100	3 - 20	5 - 120	20 - 120	20 - 120	Not Depreciated	-



South Burnett Regional Council  
**Notes to the Financial Statements**  
 For the Year Ended 30 June 2024

**Council - 30 June 2023**

**Note**

Basis of Measurement

**Asset Values**

Opening Gross Value as at 1 July 2022

Additions:

- Work in Progress

- Renewals

- Other Additions

Disposals

Revaluation Adjustment to Other Comprehensive Income (Asset Revaluation Surplus)

Transfers Between Classes

**Closing Gross Value as at 30 June 2023**

17

	Land		Buildings		Other Plant and Equipment		Road, Drainage and Bridge Network		Water		Wastewater		Work in Progress		Total
	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	Fair Value	Cost	
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Opening Gross Value as at 1 July 2022	37,139,288	170,424,241	28,359,718	731,218,039	229,454,579	133,408,662	17,812,163	1,347,815,690							
Additions:															
- Work in Progress	-	4,875,230	2,893,219	9,091,946	12,495	295,799	(17,168,689)	-							
- Renewals	-	-	-	-	-	-	-	15,242,894							
- Other Additions	-	-	-	-	-	-	-	6,453,968							
Disposals	(395,920)	(1,421,933)	(1,414,471)	(2,106,616)	(5,200)	(3,888)	-	(5,348,028)							
Revaluation Adjustment to Other Comprehensive Income (Asset Revaluation Surplus)	1,487,207	11,560,999	-	81,775,995	13,652,981	7,955,169	-	116,432,351							
Transfers Between Classes	-	(549,230)	-	549,230	-	-	-	-							
<b>Closing Gross Value as at 30 June 2023</b>	<b>38,229,575</b>	<b>184,889,307</b>	<b>29,838,466</b>	<b>820,528,594</b>	<b>243,114,855</b>	<b>141,655,742</b>	<b>22,340,336</b>	<b>1,480,596,875</b>							
<b>Accumulated Depreciation and Impairment</b>															
Opening Balance as at 1 July 2022	-	73,561,617	17,189,365	189,680,248	87,203,645	58,978,835	-	426,613,710							
Depreciation Expense	-	4,316,709	2,274,914	12,014,775	2,865,782	1,891,050	-	23,363,230							
Depreciation on Disposals	-	(685,074)	(1,251,738)	(788,152)	(415)	(2,463)	-	(2,727,842)							
Revaluation Adjustment to Asset Revaluation Surplus	-	5,136,145	-	(41,143,732)	5,359,106	3,621,618	-	(27,026,863)							
Transfers Between Classes	-	(189,567)	-	189,567	-	-	-	-							
<b>Accumulated Depreciation as at 30 June 2023</b>	<b>-</b>	<b>82,139,830</b>	<b>18,212,541</b>	<b>159,952,706</b>	<b>95,428,118</b>	<b>64,489,040</b>	<b>-</b>	<b>420,222,235</b>							
<b>Carrying Amount as at 30 June 2023</b>	<b>38,229,575</b>	<b>102,749,477</b>	<b>11,625,925</b>	<b>660,575,888</b>	<b>147,686,737</b>	<b>77,166,702</b>	<b>22,340,336</b>	<b>1,060,374,640</b>							
Range of Estimated Useful Life in Years	Not Depreciated	40 - 100	3 - 20	5 - 120	20 - 120	20 - 120	Not Depreciated								

**South Burnett Regional Council**  
**Financial Statements**  
 For the Year Ended 30 June 2024

**Property, Plant and Equipment**

**10 (a) Recognition**

Infrastructure and Building assets with a total value of less than \$5,000, and IT assets with a total value of less than \$1,500 are treated as an expense in the year of acquisition. All other items of property, plant and equipment are capitalised.

Land under the roads and reserve land which falls under the *Land Act 1994* or the *Land Title Act 1994* is controlled by the Queensland Government pursuant to the relevant legislation. This land is not recognised in these financial statements.

**10 (b) Measurement**

Property, plant, and equipment assets are initially recorded at cost. Subsequently, each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss.

**10 (c) Depreciation**

Land and formation/earthworks in relation to infrastructure are not depreciated. All other assets and components of assets are depreciated over their anticipated useful life using the straight line method. The straight-line basis approximately reflects the pattern of consumption of all Council assets.

Depreciation methods, estimated useful lives and residual values of property, plant and equipment assets are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the pattern of consumption, physical wear and tear, technical or commercial obsolescence, or management intentions. The condition assessments are performed as part of the annual valuation process for assets at each reporting date.

**10 (d) Impairment of Non-Current Assets**

Each non-current physical and intangible asset held at cost is assessed for indicators of impairment annually. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

**10 (e) Valuation**

**(i) Valuations Processes**

Non-current physical assets measured at fair value are revalued, where required, so that the carrying amount of each class of asset does not materially differ from its fair value at the reporting date. Revaluations will be carried out every three (3) to five (5) years.

In the intervening years, Council uses internal and external engineers and asset owners to assess for material differences in the assumptions for useful life, remaining lives and costs with all infrastructure assets, the results of which are considered in combination with suitable indexes from the Australian Bureau of Statistics. Together these are used to form the basis of a management valuation for the relevant asset classes.

Any revaluation increment arising on the revaluation of an asset is credited to the appropriate class of the asset revaluation surplus, except to the extent it reverses a revaluation decrement for the class previously recognised as an expense. A decrease in the carrying amount on revaluation is charged as an expense to the extent it exceeds the balance, if any, in the revaluation surplus of that asset class.

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life.

Fair value measurements are categorised on the following basis:

- Level 1:** Fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities
- Level 2:** Fair value based on inputs that are directly or indirectly observable for the asset or liability
- Level 3:** Fair value based on unobservable inputs for the asset and liability

Council transferred 3 Unit complexes and a caretakers residence building in Nanango from Level 2 to Level 3 this financial year as these assets did not yield enough observable sales or directly comparable sales in their localities to utilise Level 2 inputs to determine fair value. Council also transferred a shop front in both Kingaroy and Murgon into Level 2 from Level 3 as the valuer was able to utilise directly observable sales for these assets this financial year.



South Burnett Regional Council  
**Notes to the Financial Statements**  
 For the Year Ended 30 June 2024

(ii) Valuation techniques used to derive fair values

Asset class and fair value hierarchy	Valuation approach	Last comprehensive valuation date	Valuer engaged	Key assumptions and estimates (related data source)	Index applied (change in index recognised this year)	Other interim revaluation adjustments
Land (Level 2)	Market Value	30/06/2024	Asset Valuation & Risk Consulting	Market-based evidence - historical sales  Data from properties of similar nature, specification, and locality, or closest comparable sales in terms of property characteristics		
Buildings (Level 2) 2023 \$2,572,770 2024 \$2,328,000	Market Value	30/06/2024	Asset Valuation & Risk Consulting	Sale prices of comparable properties after adjusting for differences in key attributes		
Buildings (Level 3) 2023 \$68,526,694 2024 \$71,014,356	Current Replacement Cost	30/06/2024	Asset Valuation & Risk Consulting	Basis of replacement with a new asset of similar type, size, material type, structure, and service potential, with reference to market data for recent projects and costing guides issued by the Australian Property Institute, Cordell's, and Rawlinson's.  Valuers' professional judgement of unobservable inputs such as physical condition and condition assessment, useful life and remaining useful life. Unit rate review utilising a range of Council actual data and Valuers' judgement		
Parks	Current Replacement Cost	30/06/2024	Asset Valuation & Risk Consulting			
Waste Management	Current Replacement Cost	30/06/2024	Asset Valuation & Risk Consulting			
Roads, Drainage and Bridge Network (Level 3)	Current Replacement Cost	30/06/2023	Shepherd Services Pty Ltd	Unit rate review utilising a range of Council actual data sources and relevant benchmarking Labour rates based on Council's EBA Full review Useful lives - Remaining life of assets with consideration for assessed age and/or existing condition RACAS Condition assessment between May-August 2022	Road & Bridge 4.1% Civil 3.7% Electrical 2.3% Mechanical 4.2% Non-Residential Building 8.1%	Indexation 30/06/2024  Asset Valuation & Risk Consulting
Water & Wastewater Infrastructure (Level 3)	Current Replacement Cost	30/06/2021	Shepherd Services Pty Ltd	Active assets grouped up and valued by components of facility Gross replacement cost based on appropriate materials and labour rates based on Council's EBA Full review Useful lives - Remaining life and physical obsolescence	Road & Bridge 4.1% Civil 3.7% Electrical 2.3% Mechanical 4.2% Non-Residential Building 8.1% Water & Sewerage Mains 3.2%	Indexation 30/06/2024  Asset Valuation & Risk Consulting

South Burnett Regional Council  
**Notes to the Financial Statements**  
 For the Year Ended 30 June 2024

Consolidated		Council	
2024	2023	2024	2023
\$	\$	\$	\$

## 11. Intangible Assets

Intangible assets with a cost or other value exceeding \$5,000 are recognised as intangible assets in the financial statements.

The water allocation assets are considered to have an indefinite useful life. The assets were tested for impairment at 30 June 2024, by comparing the carrying value of the water distribution network cash-generating unit (incorporating the tangible water infrastructure and the intangible allocation assets) against the net present value of forecast future cash flows (value in use) to be generated over the maximum replacement lifecycle of network assets. While Council does not operate the water distribution network to generate a profit, Council does set rates for water access and distribution with the view to recovering the costs of maintaining the distribution network.

Cash flow projections were based on the most recent adopted 5-year budget. An expected cash flow approach was applied after assessing five (5) years of historical actual data versus budget data to establish the probability of estimated cash flows changing from predictions. Terminal value was calculated using the perpetuity method with key assumptions of 1.75% for growth and a discount rate of 5.21%. The impairment assessment performed resulted in the calculated value in use being greater than the carrying amount indicating that the water allocation assets were not impaired as at 30 June 2024.

### Water Allocation

Closing Gross Carrying Value	6,234,639	6,234,639	6,234,639	6,234,639
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### Computer Software

Opening Gross Carrying Value	39,810	39,810	39,810	39,810
Additions	-	-	-	-
Disposals	-	-	-	-
Closing Gross Carrying Value	39,810	39,810	39,810	39,810
<b>Accumulated Amortisation</b>				
Opening Balance	23,886	15,924	23,886	15,924
Amortisation Provided in Period	7,962	7,962	7,962	7,962
Amortisation on Disposals	-	-	-	-
Closing Balance	31,848	23,886	31,848	23,886
Net Carrying Value at End of Financial Year	7,962	15,924	7,962	15,924

<b>Total Intangible Assets</b>	6,242,601	6,250,563	6,242,601	6,250,563
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## South Burnett Regional Council

**Notes to the Financial Statements**

For the Year Ended 30 June 2024

**12. Contract Balances**

Contract assets represents the excess of costs incurred in relation to a contract with the customer or construction of an asset over the amounts that Council has invoiced the customer or the grantor. Where Council has invoiced the customer or the grantor amounts in excess of what it has incurred in relation to a contract or in constructing an asset, this gives rise to a contract liability.

	Consolidated		Council	
	2024	2023	2024	2023
	\$	\$	\$	\$
<b>(a) Contract Assets</b>				
	<b>6,193,890</b>	<b>7,046,587</b>	<b>6,193,890</b>	<b>7,046,587</b>
<b>(b) Contract Liabilities</b>				
Funds Received Upfront to Construct Council Controlled Assets	1,461,777	1,645,951	1,461,777	1,645,951
Non-Capital Performance Obligations Not Yet Satisfied	407,343	678,416	407,343	678,416
	<b>1,869,120</b>	<b>2,324,367</b>	<b>1,869,120</b>	<b>2,324,367</b>
Current Contract Liabilities	1,869,120	2,324,367	1,869,120	2,324,367
Non-Current Contract Liabilities	-	-	-	-
	<b>1,869,120</b>	<b>2,324,367</b>	<b>1,869,120</b>	<b>2,324,367</b>

Revenue Recognised that was Included in the Contract Liability Balance at the Beginning of the Year

Funds to Construct Council Controlled Assets	1,460,571	1,368,199	1,460,571	1,368,199
Non-Capital Performance Obligations (including deposits received in advance)	677,899	1,943,548	677,899	1,943,548
	<b>2,138,470</b>	<b>3,311,747</b>	<b>2,138,470</b>	<b>3,311,747</b>

**Satisfaction of contract liabilities**

The contract liabilities in relation to capital grants relate to funding received prior to the work being performed since revenue is recognised as Council constructs the assets. Council expects to recognise the contract liability as income in the next 12 months.

**(c) Significant Changes in Contract Balances**

- There have been some decreases to contract assets and contract liabilities compared to 2023.
- Out of the \$6.194m in contract assets at the end of June 2024, around \$4.710m related to expenditure incurred due to flood events during the 21-22, 22-23 and 23-24 period which will be reimbursed by the Queensland Reconstruction Authority.
- The reduction in contract assets was largely due to the completion of the Kingaroy Transformation Project during the 23-24 year under Building Better Regions Funding.
- Out of the reduction in the contract liabilities, approximately \$600k related to funds received under the Works for Queensland funding which have been used during the 23-24 year.

South Burnett Regional Council  
**Notes to the Financial Statements**  
For the Year Ended 30 June 2024

### 13. Payables

Creditors are recognised upon receipt of invoice, at the amount owed. Amounts owing are unsecured and are generally settled on 30-day terms.

The liability for salaries and wages is measured as the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date.

	Consolidated		Council	
	2024	2023	2024	2023
	\$	\$	\$	\$
<b>Current</b>				
Creditors	2,978,623	3,230,022	2,978,623	3,182,849
Accrued Wages and Salaries	764,239	693,353	764,239	693,353
Prepaid Rates	2,558,685	2,741,085	2,558,685	2,741,085
Accrued Expenses	8,630,523	6,214,218	8,630,228	6,214,218
Other Entitlements	229,336	210,884	229,336	210,884
	<u>15,161,406</u>	<u>13,089,562</u>	<u>15,161,111</u>	<u>13,042,389</u>

### 14. Borrowings

Interest is expensed as accrued, no interest has been capitalised during the current or comparative reporting period. Expected final repayment dates vary from 15 September 2024 to 15 September 2037.

Council adopts an annual debt policy that sets out Council's borrowings for the next nine (9) years. Council's borrowings with QTC are fixed rate loans, as such Council is not subject to any material level of interest rate risk on borrowings with QTC. South Burnett Regional Council manages its exposure to liquidity risk by maintaining sufficient cash deposits, both short and long term, to cater for unexpected volatility in cash flows.

<b>Current</b>				
Loans - Queensland Treasury Corporation	3,462,889	3,309,663	3,462,889	3,309,663
<b>Non-Current</b>				
Loans - Queensland Treasury Corporation	20,377,737	23,838,084	20,377,737	23,838,084
<b>Loans - Queensland Treasury Corporation</b>				
Opening Balance at Beginning of Financial Year	27,147,747	30,422,787	27,147,747	30,422,787
Loans Raised	-	-	-	-
Principal Repayments	(3,307,121)	(3,275,040)	(3,307,121)	(3,275,040)
Book Value at End of Financial Year	<u>23,840,626</u>	<u>27,147,747</u>	<u>23,840,626</u>	<u>27,147,747</u>

The QTC loan fair value at the reporting date was \$23,652,476. This represents the value of the debt if Council repaid it at that date. As it is the intention of Council to hold the debt for its term, no provision is required to be made in these accounts.

No assets have been pledged as security by the Council for any liabilities, however all loans are guaranteed by the Queensland Government. There have been no defaults or breaches of the loan agreement during the period.

The following table represents the remaining contractual cashflows (principal and interest) of financial liabilities (excluding lease liabilities) at the end of the reporting period.

Maturity Analysis - Consolidated and Council				Total Contractual Cash Flows	Carrying Amount
	< 1 year	1 - 5 years	5 years +		
Loans - QTC	4,410,426	15,208,088	7,852,853	27,471,367	23,840,626



## South Burnett Regional Council

**Notes to the Financial Statements**

For the Year Ended 30 June 2024

**15. Provisions*****Long Service Leave***

The provision for long service leave represents the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employees remaining in Council's employment or other associated employment which would result in Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The interest rates attaching to the QTC debt pool rates at the reporting date are used to discount the estimated future cash outflows to their present value.

Where employees have met the prerequisite length of service and Council does not have an unconditional right to defer this liability beyond 12-month, long service leave is classified as a current liability. Otherwise it is classified as non-current.

***Refuse Dump Restoration and Quarry Rehabilitation***

A provision is made for the cost of restoring refuse dumps and quarries where it is probable the council will have an obligation to rehabilitate the sites' when the use of the facilities is complete. This provision is measured at the expected cost of the work required, discounted to current day values using the interest rates attaching to the QTC debt pool rates with a date corresponding to the anticipated date of the restoration.

The calculation of the provisions uses assumptions including application of environmental legislation, site closure dates, available technologies and engineering cost estimates. These uncertainties may result in future actual expenditure differing from amounts currently provided. The provisions are reviewed at least annually and are updated based on the facts and circumstances available at the time.

Refuse restoration provision represents the present value of anticipated future costs associated with the closure of the dump sites, decontamination and monitoring of historical residues and leaching on these sites.

Quarry rehabilitation provision represents the present value of the anticipated future costs associated with the closure of the quarries, refilling the basin, and reclamation and rehabilitation of these sites.

South Burnett Regional Council  
**Notes to the Financial Statements**  
For the Year Ended 30 June 2024

	Consolidated		Council	
	2024	2023	2024	2023
	\$	\$	\$	\$
<b>Current</b>				
Refuse Dump Restoration	94,032	217,416	94,032	217,416
Quarry Rehabilitation	72,559	-	72,559	-
Annual Leave	2,312,452	2,261,279	2,312,452	2,261,279
Long Service Leave	3,825,561	3,775,449	3,825,561	3,775,449
	<u>6,304,604</u>	<u>6,254,144</u>	<u>6,304,604</u>	<u>6,254,144</u>
<b>Non-Current</b>				
Quarry Rehabilitation	978,571	1,087,411	978,571	1,087,411
Refuse Dump Restoration	10,641,122	10,367,774	10,641,122	10,367,774
Long Service Leave	577,296	573,521	577,296	573,521
	<u>12,196,989</u>	<u>12,028,706</u>	<u>12,196,989</u>	<u>12,028,706</u>
<i>Movements in non-employee benefit provisions</i>				
<b>Quarry Rehabilitation</b>				
Balance at Beginning of Financial Year	1,087,410	934,706	1,087,410	934,706
Increase Due to Unwinding of Discount	40,190	42,955	40,190	42,955
Additional Provisions	1,376	-	1,376	-
Amounts Used	-	(4,241)	-	(4,241)
Increase/(Decrease) Due to Change in Discount Rate	(77,846)	113,991	(77,846)	113,991
Balance at End of Financial Year	<u>1,051,130</u>	<u>1,087,411</u>	<u>1,051,130</u>	<u>1,087,411</u>
<b>Refuse Dump Restoration</b>				
Balance at Beginning of Financial Year	10,585,190	9,280,185	10,585,190	9,280,185
Increase Due to Unwinding of Discount	444,409	426,800	444,409	426,800
Additional Provisions	296,922	70,183	296,922	70,183
Amounts Used	(173,721)	-	(173,721)	-
Increase/(Decrease) Due to Change in Discount Rate	(417,646)	808,022	(417,646)	808,022
Balance at End of Financial Year	<u>10,735,154</u>	<u>10,585,190</u>	<u>10,735,154</u>	<u>10,585,190</u>



## South Burnett Regional Council

**Notes to the Financial Statements**

For the Year Ended 30 June 2024

	Consolidated		Council	
	2024	2023	2024	2023
Note	\$	\$	\$	\$

**16. Other Liabilities**

Revenue is classified as unearned if it relates to an obligation to supply specific goods and services in future periods. Unearned revenue includes cemetery and rent prepayments.

The State Government has prepaid a portion of State Waste Levy to Councils up to the year 2026/2027 to mitigate the impacts on households due to the implementation of the State Waste Levy which took effect from 1 July 2019. The Council has been liable to the State for payment of the Levy on most forms of commercial and household waste delivered to landfill from 1 July 2019.

Payment to the Council essentially refunds the Council for the portion of the Levy that relates to Municipal Solid Waste. Council has funded the portion of the Levy that relates to commercial waste through charges to commercial users of disposal sites from 1 July 2019.

**17. Asset Revaluation Surplus**

The asset revaluation surplus comprises revaluation movements on property, plant and equipment.

The Closing Balance of the Asset Revaluation Surplus comprises the following Asset Categories:

Land and Improvements	10	14,306,471	12,468,608	14,306,471	12,468,608
Buildings	10	53,472,423	46,725,006	53,472,423	46,725,006
Road, Drainage and Bridge Network	10	470,454,748	444,030,403	470,454,748	444,030,403
Water	10	90,297,037	85,254,216	90,297,037	85,254,216
Wastewater	10	53,806,064	51,104,723	53,806,064	51,104,723
		<u>682,336,743</u>	<u>639,582,956</u>	<u>682,336,743</u>	<u>639,582,956</u>

South Burnett Regional Council  
**Notes to the Financial Statements**  
 For the Year Ended 30 June 2024

Consolidated		Council	
2024	2023	2024	2023
\$	\$	\$	\$

## 18. Commitments for Expenditure

### Contractual Commitments

Contractual Commitments at End of Financial Year but not recognised in the Financial Statements are as follows:

Waste Management Contracts	39,190,719	2,660,556	39,190,719	2,660,556
Pest Control	55,777	85,740	55,777	85,740
Security	9,081	68,868	9,081	68,868
Cleaning Contractors	2,006,101	2,868,129	2,006,101	2,868,129
Swimming Pool Management	1,024,076	1,693,938	1,024,076	1,693,938
	<b>42,285,754</b>	<b>7,377,231</b>	<b>42,285,754</b>	<b>7,377,231</b>

## 19. Contingent Liabilities

Details and estimates of maximum amounts of contingent liabilities are as follows:

### Local Government Mutual

The South Burnett Regional Council is a member of the Local Government Mutual Liability self-insurance pool, LGM Queensland. In the event of the pool being wound up or being unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2023 the LGM financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

### Local Government WorkCare

The South Burnett Regional Council is a member of the Queensland Local Government Worker's Compensation Self-Insurance Scheme, Local Government WorkCare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover bad debts which may remain should the self-insurance licence be cancelled and there were insufficient funds to cover outstanding liabilities. Only the government's worker's compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$496,943.35 for 30 June 2024.



South Burnett Regional Council  
**Notes to the Financial Statements**  
For the Year Ended 30 June 2024

	Consolidated		Council	
	2024	2023	2024	2023
<b>Note</b>	\$	\$	\$	\$

## 20. Superannuation

Council contributes to the LGIAsuper Regional Defined Benefits Fund (the scheme), at the rate of 12% for each permanent employee who is a defined benefit member. This rate is set in accordance with the LGIAsuper trust deed and may be varied on the advice of an actuary. The Regional Defined Benefits Fund is a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation and is also governed by the *Local Government Act 2009*. The scheme is managed by the LGIAsuper trustee as trustee for LGIAsuper trading as Brighter Super.

The scheme is a pooled defined benefit plan and it is not in accordance with the deed to allocate obligations, plan assets and costs at the Council level.

Any amount by which the scheme is over or under funded may affect future contribution rate obligations, but has not been recognised as an asset or liability of the Council.

Technically South Burnett Regional Council may be liable to the scheme for a portion of another local governments' obligation should that local government be unable to meet them. However, the risk of this occurring is extremely low and in accordance with the LGIAsuper trust deed changes to Council's obligations will only be made on the advice of an actuary.

The last completed actuarial assessment of the scheme as required under Superannuation Prudential Standard 160 was undertaken as at 1 July 2021. The actuary indicated that "At the valuation date of 1 July 2021, the net assets of the scheme exceeded the vested benefits and the scheme was in a satisfactory financial position as at the valuation date". The measure of vested benefits represents the value of benefit entitlements should all participating employees voluntarily exit the scheme. The Council is not aware of anything that has happened since that time that indicates the assets of the scheme are not sufficient to meet the vested benefits, as at the reporting date.

No changes have been made to prescribed employer contributions which remain at 12% of employee salary or wages and there are no known requirements to change the rate of contributions.

The next triennial actuarial review is not due until 1 July 2024.

The most significant risks that may result in LGIAsuper increasing the contribution rate, on the advice of the actuary, are:

<b>Investment Risk</b>	The risk that the scheme's investment returns will be lower than assumed and additional contributions are needed to fund the shortfall.
<b>Salary Growth Risk</b>	The risk that wages or salaries will rise more rapidly than assumed, increasing vested benefits to be funded.

Superannuation Contributions Made to the Regional Defined Benefits Fund	96,436	128,415	96,436	128,415	
Other Superannuation Contributions for Employees	2,860,597	2,738,826	2,860,597	2,738,826	
The Amount of Superannuation Contributions paid by Council to the Scheme in this period for the Benefit of Employees was:	4	2,957,033	2,867,241	2,957,033	2,867,241

South Burnett Regional Council  
**Notes to the Financial Statements**  
For the Year Ended 30 June 2024

	Consolidated		Council	
	2024	2023	2024	2023
	\$	\$	\$	\$

## 21. Trust Funds

### Trust Funds Held for Outside Parties

Security Deposits	3,516,677	3,620,451	3,516,677	3,620,451
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Trust Funds are monies collected or held on behalf of other individuals and/or entities yet to be paid out to or on behalf of those individuals and/or entities. The South Burnett Regional Council performs only a custodial role in respect of these monies. As these funds cannot be used by Council, they are not brought to account in these financial statements.

## 22. Reconciliation of Result from Ordinary Activities to Net Cash Inflow/(Outflow) from Operating Activities

<b>Net Result</b>	13,023,609	778,261	13,067,126	785,052
<b>Non-Cash Items:</b>				
Depreciation and Amortisation	24,222,334	23,398,375	24,222,334	23,398,375
Unwinding Discount on Provisions	(10,893)	1,391,768	(10,893)	1,391,768
Impairment of Receivables	13,605	15,902	13,605	15,902
	24,225,046	24,806,045	24,225,046	24,806,045
<b>Investing and Development Activities (Non-Cash):</b>				
Net (Profit)/Loss on Disposal of Non-Current Assets	4,580,277	2,048,148	4,580,277	2,048,148
Donated Assets	(4,493,886)	-	(4,493,886)	-
Capital Grants and Contributions	(23,136,991)	(7,321,233)	(23,136,991)	(7,321,233)
	(23,050,600)	(5,273,085)	(23,050,600)	(5,273,085)
<b>Changes in Operating Assets and Liabilities:</b>				
(Increase)/Decrease in Receivables	(423,157)	249,283	(423,837)	249,876
(Increase)/Decrease in Contract Assets	852,696	(2,777,207)	852,696	(2,777,207)
(Increase)/Decrease in Inventory	(56,712)	(45,820)	(56,712)	(45,820)
Increase/(Decrease) in Payables	2,345,241	2,772,393	2,301,124	2,763,513
Increase/(Decrease) in Contract Liabilities	(455,247)	(1,863,587)	(455,247)	(1,863,587)
Increase/(Decrease) in Other Provisions	229,636	328,625	229,636	328,625
Increase/(Decrease) in Other Liabilities	(1,480,002)	227,985	(1,480,002)	227,985
	1,012,455	(1,108,328)	967,658	(1,116,615)
<b>Net Cash Inflow from Operating Activities</b>	<b>15,210,510</b>	<b>19,202,893</b>	<b>15,209,230</b>	<b>19,201,397</b>



South Burnett Regional Council  
**Notes to the Financial Statements**  
For the Year Ended 30 June 2024

**23. Reconciliation of Liabilities Arising from Finance Activities**

		as at 30 June 2023	Cash Flows	Non-Cash Changes (New Leases & Adjustments)	as at 30 June 2024
	<b>Note</b>				
Borrowings	14	27,147,747	(3,307,121)	-	23,840,626
Lease Liabilities		732,929	(20,773)	39,699	751,855
		<u>27,880,676</u>	<u>(3,327,894)</u>	<u>39,699</u>	<u>24,592,481</u>

		as at 30 June 2022	Cash Flows	Non-Cash Changes (New Leases & Adjustments)	as at 30 June 2023
	<b>Note</b>				
Borrowings	14	30,422,787	(3,275,040)	-	27,147,747
Lease Liabilities		728,228	(19,747)	24,448	732,929
		<u>31,151,014</u>	<u>(3,294,787)</u>	<u>24,448</u>	<u>27,880,676</u>

**24. Events After the Reporting Period**

There has not been any event that occurred after the end of the reporting period that has significantly affected, or may significantly affect, the current or future financial results of the Council.

**25. Financial Instruments and Financial Risk Management**

**(a) Financial Assets and Financial Liabilities**

South Burnett Regional Council has exposure to market risk arising from financial instruments.

**Market Risk**

Market risk is the risk that changes in market indices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

*Interest Rate Risk*

Council is exposed to interest rate risk through investments and borrowings with QTC.

The Council has access to a mix of variable and fixed rate funding options through QTC so that interest rate risk exposure can be minimised.

*Sensitivity*

Sensitivity to interest rate movements is shown for variable financial assets and liabilities based on the carrying amount at reporting date.

The following interest rate sensitivity analysis depicts what effect a reasonably possible change in interest rates (assumed to be 1%) would have on the profit and equity, based on the carrying values at the end of the reporting period. The calculation assumes that the change in interest rates would be held constant over the period.

## South Burnett Regional Council

**Notes to the Financial Statements**

For the Year Ended 30 June 2024

**Market Rate Risk**

	Effect on Net Result			Effect on Equity	
	Net Carrying Amount \$	1% Increase \$	1% Decrease \$	1% Increase \$	1% Decrease \$
<b>2024</b>					
QTC Cash Fund	58,494,113	584,941	(584,941)	584,941	(584,941)
Loans - QTC	23,840,626	-	-	-	-
<b>Net Total</b>	<b>82,334,739</b>	<b>584,941</b>	<b>(584,941)</b>	<b>584,941</b>	<b>(584,941)</b>
	Net Carrying Amount \$	1% Increase \$	1% Decrease \$	1% Increase \$	1% Decrease \$
<b>2023</b>					
QTC Cash Fund	47,968,495	479,685	(479,685)	479,685	(479,685)
Loans - QTC	27,147,747	-	-	-	-
<b>Net Total</b>	<b>75,116,242</b>	<b>479,685</b>	<b>(479,685)</b>	<b>479,685</b>	<b>(479,685)</b>

In relation to the QTC loans held by the Council, the following has been applied:

QTC Fixed Rate Loan – financial instruments with fixed interest rates which are carried at amortised cost are not subject to interest rate sensitivity.

**(b) Fair Value**

The fair value of trade and other receivables and payables is assumed to approximate the value of the original transaction, less any allowance for impairment.



## South Burnett Regional Council

**Notes to the Financial Statements**

For the Year Ended 30 June 2024

**26. Transactions with Related Parties****(a) Subsidiaries**

The following transactions occurred with subsidiaries:

The funding support that Council was required to provide to the South Burnett Community Hospital Foundation has significantly diminished over the past few years. The amount payable by the Foundation to Council at 30 June 2024 was \$90,995.46 (2023 \$47,173).

**(b) Transactions with Key Management Personnel (KMP)**

KMP include the Mayor, Councillors, Council's Chief Executive Officer, some Executive Management personnel, and Directors of South Burnett Community Hospital Foundation. The Directors of South Burnett Community Hospital Foundation receive no remuneration for their services. The compensation paid to KMP for 2023/2024 comprises:

	2024	2023
	\$	\$
Short-Term Employee Benefits	1,577,118	1,469,864
Post-Employment Benefits	187,381	169,792
Long-Term Benefits	8,748	-
Termination Benefits	68,736	-
<b>Total</b>	<b>1,841,983</b>	<b>1,639,656</b>

Detailed remuneration disclosures are provided in the annual report.

**(c) Transactions with Other Related Parties**

Other related parties include the close family members of KMP, and any entities controlled or jointly controlled by KMP or their close family members. Close family members include a spouse, child and dependent of a KMP or their spouse.

Details of transactions between Council and other related parties are disclosed below:

Details of Transaction	Additional Information	2024	2023
		\$	\$
Employee expenses for Close Family Members of Key Management Personnel	28 c(i)	231,621	234,214
Purchase of materials and services from entities controlled by Key Management Personnel	28 c(ii)	232,646	-

(i) All close family members of key management personnel were employed through an arm's length process. They are paid in accordance with the Award for the job they perform.

The Council employs 340 staff (excluding Councillors) of which only 6 are close family members of key management personnel.

(ii) The consolidated entity purchased the following materials and services from entities that are controlled by members of the key management personnel. All purchases were at arm's length and were in the normal course of council operations:

	2024	2023
	\$	\$
Property Management Services	184,765	-
Contracting of Infrastructure Services	43,881	-

**(d) Loans and Guarantees to/from Related Parties**

Council does not make loans to or receive loans from related parties. No guarantees have been provided.

**(e) Transactions with Related Parties That Have Not Been Disclosed**

Most of the entities and people that are related parties of Council live and operate within the South Burnett Regional Council area. Therefore, on a regular basis ordinary citizen transactions occur between Council and its related parties. Some examples include:

- Payment of Rates
- Normal Use of Council's Sport and Recreational Facilities
- Dog Registration
- Normal Fees and Charges

Council has not included these types of transaction in its disclosure, where they are made on the same terms and conditions available to the general public.

South Burnett Regional Council  
**Financial Statements**  
 For the Year Ended 30 June 2024



## Management Certificate

For the Year Ended 30 June 2024

These general-purpose financial statements have been prepared pursuant to Sections 176 and 177 of the *Local Government Regulation 2012* (the Regulation) and other prescribed requirements.

In accordance with Section 212(5) of the Regulation we certify that:

- (i) The prescribed requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) The general-purpose financial statements, present a true and fair view, in accordance with Australian Accounting Standards, of the Council's and the Consolidated entity's transactions for the financial year and financial position at the end of the year.

  
 Mayor  
 Kathy Duff

10 Oct 2024  
 Date

  
 Acting Chief Executive Officer  
 Ray Burton

10 Oct. 2024  
 Date



## INDEPENDENT AUDITOR'S REPORT

To the councillors of South Burnett Regional Council

### Report on the audit of the financial report

#### Opinion

I have audited the accompanying financial report of South Burnett Regional Council (the council) and its controlled entities (the group).

The financial report comprises the statements of financial position as at 30 June 2024, the statements of comprehensive income, statements of changes in equity and statements of cash flows for the year then ended, notes to the financial statements including material accounting policy information and the certificate given by the Mayor and Acting Chief Executive Officer.

In my opinion, the financial report:

- a) gives a true and fair view of the council's and group's financial position as at 30 June 2024, and of their financial performance for the year then ended; and
- b) complies with the *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards.

#### Basis for opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial report* section of my report.

I am independent of the parent and group in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Other information

The councillors are responsible for the other information.

The other information comprises the information included in the entity's annual report for the year ended 30 June 2024, but does not include the financial report and our auditor's report thereon.

At the date of this auditor's report, the available other information in South Burnett Regional Council's annual report for the year ended 30 June 2024 was the current year financial sustainability statement, current year financial sustainability statement - contextual and unaudited long-term financial sustainability statement.

My opinion on the financial report does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the current year financial sustainability statement.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

### **Responsibilities of the councillors for the financial report**

The councillors are responsible for the preparation of the financial report that gives a true and fair view in accordance with *Local Government Act 2009*, the Local Government Regulation 2012 and Australian Accounting Standards, and for such internal control as the councillors determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

The councillors are also responsible for assessing the group's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless it is intended to abolish the council or to otherwise cease operations of the group.

### **Auditor's responsibilities for the audit of the financial report**

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of my responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at:

[https://www.auasb.gov.au/auditors\\_responsibilities/ar3.pdf](https://www.auasb.gov.au/auditors_responsibilities/ar3.pdf)

This description forms part of my auditor's report.

### **Report on other legal and regulatory requirements**

In accordance with s. 40 of the *Auditor-General Act 2009*, for the year ended 30 June 2024:

- a) I received all the information and explanations I required
- b) I consider that, the prescribed requirements in relation to the establishment and keeping of accounts were complied with in all material respects.





**Prescribed requirements scope**

The prescribed requirements for the establishment and keeping of accounts are contained in the *Local Government Act 2009*, any other Act and the Local Government Regulation 2012. The applicable requirements include those for keeping financial records that correctly record and explain the entity group transactions and account balances to enable the preparation of a true and fair financial report.

A handwritten signature in black ink, appearing to read "William Cunningham".

William Cunningham  
as delegate of the Auditor-General

15 October 2024

Queensland Audit Office  
Brisbane

South Burnett Regional Council  
**Current Year Financial Sustainability Statement**  
 For the Year Ended 30 June 2024

**Current-Year Financial Sustainability Statement**

South Burnett Regional Council

**Current Year Financial Sustainability Statement**

For the Year Ended 30 June 2024

Type	Measure	Target (Tier 4)	Actual Current Year		5-Year Average		Council Narrative
			Council	Consolidated	Council	Consolidated	
<b>Audited Ratios</b>							
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months	9.61 months	9.64 months	N/A	N/A	Council's cash position is strong. Majority of restricted cash is internally restricted and therefore available to cover expenses if required
Operating Performance	Operating Surplus Ratio	Greater than 0%	-11.03%	-11.08%	-3.06%	-3.15%	Council did not receive an early payment for the annual Financial Assistance Grant
	Operating Cash Ratio	Greater than 0%	17.06%	17.01%	25.14%	25.11%	Council is generating a healthy surplus from its core operations when excluding depreciation and interest on loans
Asset Management	Asset Sustainability Ratio	Greater than 80%	119.59%	119.59%	98.59%	98.32%	Significant capital renewal costs were incurred relating to QRA funded flood recovery works
	Asset Consumption Ratio	Greater than 60%	70.86%	70.86%	70.46%	70.45%	Council reviews asset useful lives on an annual basis and ensures assets are renewed when required to meet adopted service levels
Debt Servicing Capacity	Leverage Ratio	0 to 3 times	1.55 times	1.56 times	1.46 times	1.46 times	Council closely monitors its debt levels, only borrowing for large infrastructure projects when other funding sources are exhausted

The current year financial sustainability statement is prepared in accordance with the requirements of the Local Government Regulation 2012 and the Financial Management (Sustainability) Guideline 2024. The amounts used to calculate the 6 reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2024.



South Burnett Regional Council  
**Financial Statements**  
For the Year Ended 30 June 2024



**Certificate of Accuracy**

**For the Year Ended 30 June 2024**

This current-year financial sustainability statement has been prepared pursuant to *Section 178 of the Local Government Regulation 2012* (the Regulation).

In accordance with *Section 212(5)* of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.

  
\_\_\_\_\_  
Mayor  
Kathy Duff

10 Oct 2024  
Date

  
\_\_\_\_\_  
Acting Chief Executive Officer  
Ray Burton

10 Oct 2024  
Date

## INDEPENDENT AUDITOR'S REPORT

To the Councillors of South Burnett Regional Council

### Report on the Current-Year Financial Sustainability Statement

#### Opinion

I have audited the accompanying current year financial sustainability statement of South Burnett Regional Council for the year ended 30 June 2024, comprising the statement, explanatory notes, and the certificate of accuracy given by the Mayor and the Chief Executive Officer.

In accordance with s.212 of the Local Government Regulation 2012, in my opinion, in all material respects, the current year financial sustainability statement of South Burnett Regional Council for the year ended 30 June 2024 has been accurately calculated.

#### Basis of opinion

I conducted my audit in accordance with the *Auditor-General Auditing Standards*, which incorporate the Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the current year financial sustainability statement* section of my report.

I am independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to my audit of the statement in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code and the *Auditor-General Auditing Standards*.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

#### Emphasis of matter – basis of accounting

I draw attention to Note 1 which describes the basis of accounting. The current year financial sustainability statement has been prepared in accordance with the Financial Management (Sustainability) Guideline 2024 for the purpose of fulfilling the council's reporting responsibilities under the Local Government Regulation 2012. As a result, the statement may not be suitable for another purpose. My opinion is not modified in respect of this matter.

#### Other Information

The councillors are responsible for the other information.

The other information comprises the information included in the entity's annual report for the year ended 30 June 2024, but does not include the financial sustainability statement and our auditor's report thereon.

At the date of this auditor's report, the available other information in South Burnett Regional Council's annual report for the year ended 30 June 2024 was the general-purpose financial statements, current year financial sustainability statement – contextual and the unaudited long-term financial sustainability statement.





My opinion on the current year financial sustainability statement does not cover the other information and accordingly I do not express any form of assurance conclusion thereon. However, as required by the Local Government Regulation 2012, I have formed a separate opinion on the general-purpose financial report.

In connection with my audit of the financial sustainability statement, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial sustainability statement and my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this information, I am required to report that fact. I have nothing to report in this regard.

#### **Responsibilities of the councillors for the current year financial sustainability statement**

The councillors are responsible for the preparation and fair presentation of the current year financial sustainability statement in accordance with the Local Government Regulation 2012. The councillors responsibility also includes such internal control as the councillors determine is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

#### **Auditor's responsibilities for the audit of the current year financial sustainability statement**

My objectives are to obtain reasonable assurance about whether the current year financial sustainability statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this statement.

My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the council's future sustainability.

As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control.
- Evaluate the appropriateness of material accounting policy information used and the reasonableness of accounting estimates and related disclosures made by the council.



I communicate with the council regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

A handwritten signature in black ink, appearing to read "William Cunningham".

William Cunningham  
as delegate of the Auditor-General

15 October 2024

Queensland Audit Office  
Brisbane



South Burnett Regional Council  
**Current Year Financial Sustainability Statement – Contextual Ratios**  
 For the Year Ended 30 June 2024

South Burnett Regional Council  
**Current Year Financial Sustainability Statement – Contextual Ratios**  
 For the Year Ended 30 June 2024

Type	Measure	Target (Tier 4)	Actual Current Year		5-Year Average		Council Narrative
			Year	Council	Year	Consolidated	
Contextual Ratios (unaudited)	Council-Controlled Revenue	N/A	72.31%	70.74%	72.31%	70.71%	Controlling just below three quarters of total revenue Council has a moderate to strong ability to generate its own operating revenue Small, but positive, growth predicted over the next 10 years, providing increased capacity to generate own source revenue
	Population Growth	N/A	1.40%	0.67%	1.40%	0.67%	

The current year financial sustainability statement - Contextual Ratios is prepared in accordance with the requirements of the Local Government Regulation 2012 and the Financial Management (Sustainability) Guideline 2024. The amounts used to calculate the 2 reported measures are prepared on an accrual basis and are drawn from the Council's audited general purpose financial statements for the year ended 30 June 2024.

South Burnett Regional Council  
**Financial Statements**  
 For the Year Ended 30 June 2024



**Certificate of Accuracy**

**For the Year Ended 30 June 2024**

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the Local Government Regulation 2012 (the Regulation).

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.

*Kathy Duff*  
 Mayor  
 Kathy Duff

*10 Oct 2024*  
 Date

*Ray Burton*  
 Acting Chief Executive Officer  
 Ray Burton

*10 Oct 2024*  
 Date



South Burnett Regional Council  
**Unaudited Long-Term Financial Sustainability Statement**  
 For the Year Ended 30 June 2024

**Unaudited Long-Term Financial Sustainability Statement**

Prepared as at 30 June 2024

**Council**

Type	Measure	Target (Tier 4)	Actuals at 30 June 2024	30 June 2025	30 June 2026	30 June 2027	30 June 2028	30 June 2029	30 June 2030	30 June 2031	30 June 2032	30 June 2033
Financial Capacity	Council-Controlled Revenue	N/A	70.74%	71.04%	71.89%	74.02%	78.88%	80.96%	81.90%	82.39%	82.81%	83.14%
	Population Growth	N/A	0.67%	0.94%	1.17%	1.35%	1.40%	1.40%	1.40%	1.40%	1.40%	1.40%
Operating Performance	Operating Surplus Ratio	Greater than 0%	-3.06%	-3.23%	-3.38%	-4.75%	-3.94%	-1.35%	0.06%	1.44%	2.52%	3.55%
	Operating Cash Ratio	Greater than 0%	25.14%	25.00%	24.89%	24.12%	26.31%	29.21%	30.23%	30.99%	31.42%	31.76%
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months	N/A for long-term sustainability statement									
Asset Management	Asset Sustainability Ratio	Greater than 80%	98.69%	98.33%	98.78%	104.08%	109.80%	105.28%	97.19%	94.18%	93.98%	93.11%
	Asset Consumption Ratio	Greater than 60%	70.46%	69.98%	69.86%	69.73%	68.87%	67.98%	67.19%	66.38%	65.58%	64.80%
Debt Servicing Capacity	Leverage Ratio	0 to 3 times	1.46 times	1.26 times	1.17 times	1.23 times	1.16 times	1.07 times	1.03 times	0.91 times	0.77 times	0.66 times

**Consolidated**

Type	Measure	Target (Tier 4)	Actuals at 30 June 2024	30 June 2025	30 June 2026	30 June 2027	30 June 2028	30 June 2029	30 June 2030	30 June 2031	30 June 2032	30 June 2033
Financial Capacity	Council-Controlled Revenue	N/A	70.71%	71.02%	71.89%	74.02%	78.88%	80.96%	81.90%	82.39%	82.81%	83.14%
	Population Growth	N/A	0.67%	0.94%	1.17%	1.35%	1.40%	1.40%	1.40%	1.40%	1.40%	1.40%
Operating Performance	Operating Surplus Ratio	Greater than 0%	-3.15%	-3.26%	-3.45%	-4.77%	-3.95%	-1.35%	0.06%	1.44%	2.52%	3.55%
	Operating Cash Ratio	Greater than 0%	25.11%	24.99%	24.88%	24.11%	26.30%	29.21%	30.23%	30.99%	31.42%	31.76%
Liquidity	Unrestricted Cash Expense Cover Ratio	Greater than 4 months	N/A for long-term sustainability statement									
Asset Management	Asset Sustainability Ratio	Greater than 80%	98.32%	98.10%	98.60%	104.08%	109.80%	105.28%	97.19%	94.18%	93.98%	93.11%
	Asset Consumption Ratio	Greater than 60%	70.45%	69.97%	69.85%	69.73%	68.87%	67.98%	67.19%	66.38%	65.58%	64.80%
Debt Servicing Capacity	Leverage Ratio	0 to 3 times	1.46 times	1.26 times	1.17 times	1.23 times	1.18 times	1.07 times	1.03 times	0.91 times	0.77 times	0.66 times

Council's long term financial management strategy is to ensure a sustainable cash balance despite ongoing operational deficits, and this is consistent with Council's long term forecast.

South Burnett Regional Council  
**Financial Statements**  
For the Year Ended 30 June 2024



### Certificate of Accuracy

#### For the Long-Term Financial Sustainability Statement Prepared as at 30 June 2024

This long-term financial sustainability statement has been prepared pursuant to *Section 178* of the *Local Government Regulation 2012* (the Regulation).

In accordance with *Section 212(5)* of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.

  
\_\_\_\_\_  
Mayor  
Kathy Duff

10 Oct 2024  
Date

  
\_\_\_\_\_  
Acting Chief Executive Officer  
Ray Burton

10 Oct, 2024  
Date



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# Acronyms

AASB	Australian Accounting Standards Board	MCBF	Mayor's Community Benefit Fund
ACW	Australia's Country Way	NAB	National Australia Bank
ACH	Arts Culture and Heritage	NDRRA	Natural Disaster Relief Recovery Arrangements
APV	Adjusted Present Value	NRM	Natural Resource Management
BIEDO	Burnett Inland Economic Development Organisation	PCYC	Police Citizens Youth Club
BP	Bjelke-Petersen	PIA	Planning Institute of Australia
BVRT	Brisbane Valley Rail Trail	QAO	Queensland Audit Office
CASA	Civil Aviation Safety Authority	QMS	Quality Management System
CBA	Commonwealth Bank of Australia	QRAIL	Queensland Rail
CEDA	Community Economic Development Australia	QTC	Queensland Treasury Corporation
CEO	Chief Executive Officer	RADF	Regional Arts Development Fund
CR	Councillor	REDAC	Regional Economic Development Advisory Committee
CTC	(South Burnett) Community Training Centre	RLCIP	Regional and Local Community Infrastructure Program
DSDILGP	Department of State Development Infrastructure, Local Government and Planning	RMPC	Routine Maintenance Performance Contract
DTMR	Department of Transport and Main Roads	RPO	Recovery Point Objective
EBA	Enterprise Bargaining Agreement	RRG	Regional Road Group
ECM	Electronic Content Management	RSVP	Rapid Surveillance for Vector Presence (Mosquito trap)
EEO	Equal Employment Opportunity	RTI	Right to Information
EOC	Emergency Operations Centre	RTO	Recover Time Objective
ERM	Enterprise Risk Management	RTR	Roads to Recovery
EVNT	Endangered, Vulnerable and Near Threatened	SBCOS	South Burnett and Cherbourg on Show
F5F	First 5 Forever Reading Program	SBD	South Burnett Directions
FTE	Full-time Equivalent Staff Member	SBHCP	South Burnett Healthy Communities Plan
GAT	Gravid Aedes (Mosquito) Traps	SBLDMG	South Burnett Local Disaster Management Group
GPS	Global Positioning Satellite	SES	State Emergency Service
GST	Goods and Services Tax	SET	Senior Executive Team
HARRY	Helping Access Relevant Resources For You	SMT	Senior Management Team
HCC	Healthy Communities Committee	SOE	Standard Operating Environment
ICT	Information and Communications Technology	SQCT	Southern Queensland Country Tourism
IDAS	Integrated Development Assessment System	TGWSBT	Toowoomba Golden West South Burnett Tourism
IPA	Independent Public Accountant	TIDS	Traffic Infrastructure Development Scheme
JCC	Joint Consultative Committee	TSBE	Toowoomba Surat Basin Enterprise
KPI	Key Performance Indicator	USQ	University of Southern Queensland
LAC	Local Ambulance Committee	VIC	Visitor Information Centre
LLA	Local Level Alliance	WBBROC	Wide Bay Burnett Regional Organisation Of Councils
LDCC	Local Disaster Coordination Centre	WBBRRG	Wide Bay Burnett Regional Road Transport Group
LDMG	Local Disaster Management Group	WBC	Westpac Banking Corporation
LG	Local Government	WBRP	Wide Bay Regional Plan
LGA	Local Government Act	WHS	Workplace Health and Safety
LGAQ	Local Government Association of Queensland	WHSMS	Workplace Health and Safety Management System
LGGSPIS	Local Government Grants and Subsidies Program Infrastructure Subsidy	WIOA	Water Industry Operators Association
		WMP	Waste Management Plan





# SEND US YOUR FEEDBACK

We want to hear your views on the Annual Report so we can continually improve our reporting.

**Your Details:**

Name: \_\_\_\_\_ Organisation: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Email: \_\_\_\_\_

<b>Content:</b>	Excellent	Good	Satisfactory	Poor
How do you rate the usefulness of the information?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How do you rate the degree of detail provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How could the information be made more useful?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Structure:</b>	Excellent	Good	Satisfactory	Poor
How do you rate the grouping of information in each section?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How do you rate the sequencing of the sections?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How could grouping and sequencing be improved?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Style and Design:</b>	Excellent	Good	Satisfactory	Poor
How do you rate the style of writing?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How do you rate the clarity of tables and graphs?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How could the style and design be improved?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>Overall Rating of the Report:</b>	Excellent	Good	Satisfactory	Poor
Please provide an overall rating of this report.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Stakeholder:**

Please indicate what stakeholder group you belong to (✓ appropriate category):

- |   |  |
|---|--|
| <input type="checkbox"/> Resident               | <input type="checkbox"/> Local government      |
| <input type="checkbox"/> Ratepayer              | <input type="checkbox"/> Government Department |
| <input type="checkbox"/> Customer               | <input type="checkbox"/> Potential Investor    |
| <input type="checkbox"/> Community Organisation | <input type="checkbox"/> Industry Organisation |

**Any other suggestions for improvement:**

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Yes, I'd like to keep up-to-date with Council and join the e-news mailing list

**Thank you for your feedback.**



AFFIX STICKY TAPE

Attn: Chief Executive Officer  
**South Burnett Regional Council**  
PO Box 336  
KINGAROO QUEENSLAND 4610



AFFIX  
STAMP  
HERE





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## South Burnett Regional Council

PO Box 336 Kingaroy Qld 4610

E [info@sbrc.qld.gov.au](mailto:info@sbrc.qld.gov.au)

P 1300 789 279 or 07 4189 9100

[www.southburnett.qld.gov.au](http://www.southburnett.qld.gov.au)

 [southburnettregion](https://www.facebook.com/southburnettregion)  [south\\_burnett\\_regional\\_council](https://www.instagram.com/south_burnett_regional_council)

### Customer Service Centres

**Blackbutt** - 89 Hart Street Blackbutt

**Kingaroy** - 45 Glendon Street Kingaroy

**Murgon** - 42 Stephens Street West Murgon

**Nanango** - 48 Drayton Street Nanango

**Proston** - 34 Blake Street Proston

**Wondai** - MacKenzie Street Wondai

### Libraries

**Blackbutt Library** - 89 Hart Street Blackbutt

**Kingaroy Library** - Civic Centre, Glendon Street Kingaroy

**Murgon Library** - 42 Stephens Street West Murgon

**Nanango Library** - 48 Drayton Street Nanango

**Proston Library** - 34 Blake Street Proston

**Wondai Library** - MacKenzie Street Wondai

### Visitor Information Centres

**Kingaroy Visitor Information Centre** - 128 Haly Street Kingaroy

**Murgon Visitor Information Centre** - Lamb Street Murgon

**Nanango South Burnett Energy Centre** - Henry Street Nanango

**Wondai Visitor Information Centre** - 80 Haly Street Wondai

### Stores and Depots

**Kingaroy Depot** - Ivins Street Kingaroy

**Murgon Depot** - Macallister Street Murgon

**Nanango Stores** - Dalby Street Nanango

**Proston Depot** - 46 Okeden Road Proston

**Wondai Stores** - 30 Peroone Street Wondai

### Recreational Facilities

**Boondooma Dam Caravan and Recreation Park** - 40 Bushcamp Road Proston

**Yallakool Park on Bjelke-Petersen Dam** - Barambah Road Murgon





PO Box 336 Kingaroy Qld 4610

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 [southburnettregion](https://www.facebook.com/southburnettregion)  [south\\_burnett\\_regional\\_council](https://www.instagram.com/south_burnett_regional_council)