



**SOUTH BURNETT
REGIONAL COUNCIL**

Employment Opportunities

COORDINATOR COMMUNITY DEVELOPMENT (KINGARROY)

Permanent Full Time

\$83K - \$96K per annum + Allowances + Super

Council is seeking a Coordinator to initiate, plan and conduct community development programs across the South Burnett to promote and deliver high quality outcomes to the community, including promoting and enhancing the liveability of the region, in line with Council's strategic agenda and policy framework, and to provide coordination and support to Council's Liveability team. This position will lead and support Council's community development activities such as community grants, local business and economic development, tourism and visitor enhancement, heritage and the arts and support targeted support and development programs. The successful applicant will have proven project management skills and delivery, coordination and analysis of a community programs and events including the ability to scope establish priorities, manage budgets, allocate resources and meet deadlines.

Participation in after hours and weekend work may be required.

MANDATORY:

- Minimum requirement of a current C Class driver's licence
- Qualification and demonstrated experience in a relevant discipline (e.g. Community Development, Business or Social Sciences etc).or related discipline

BENEFITS INCLUDE:

- Work/Life balance (9 Day Fortnight Roster)
- Up to 12% employer superannuation contribution
- Access to Salary Packaging Benefits, Corporate Memberships and Health and Wellbeing programs

Your application must include:

- A cover letter including statements addressing the key selection criteria (these and tips to complete are available on our website)
- Current resume
- Copies of your tickets, licenses and qualifications that are listed on the position description.

To find out more about this position and how to apply go to:

www.southburnett.qld.gov.au

Information can also be obtained by visiting a Customer Service Centre or by contacting People & Culture on 07 4189 9100

APPLICATIONS CLOSE 4:00PM FRIDAY, 06 DECEMBER 2024