



SOUTH BURNETT
REGIONAL COUNCIL

AGENDA

Ordinary Council Meeting Wednesday, 20 November 2024

**I hereby give notice that an Ordinary Meeting of Council will be held
on:**

Date: Wednesday, 20 November 2024

Time: 9.00am

**Location: Warren Truss Chamber
45 Glendon Street
Kingaroy**

**Mark Pitt PSM
Chief Executive Officer**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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- 1 OPENING**
- 2 LEAVE OF ABSENCE / APOLOGIES**
- 3 PRAYERS**
- 4 RECOGNITION OF TRADITIONAL OWNERS**
- 5 DECLARATION OF INTEREST**
- 6 DEPUTATIONS/PETITIONS**

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE COUNCIL MEETING HELD ON 16 OCTOBER 2024

File Number: 20 November 2024

Author: Executive Assistant

Authoriser: Chief Executive Officer

OFFICER'S RECOMMENDATION

That the Minutes of the Council Meeting held on 16 October 2024 be received and the recommendations therein be adopted.

ATTACHMENTS

- 1. Minutes of the Council Meeting held on 16 October 2024**



MINUTES

**Ordinary Council Meeting
Wednesday, 16 October 2024**

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**MINUTES OF SOUTH BURNETT REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE WARREN TRUSS CHAMBER, 45 GLENDON STREET, KINGAROY
ON WEDNESDAY, 16 OCTOBER 2024 AT 9.00AM**

PRESENT: Councillors:

Mayor Kathy Duff, Cr Jane Erkens, Cr Linda Little, Cr Danita Potter, Cr Deb Dennien, Cr Heath Sander, Cr Ros Heit

Council Officers:

Acting CEO Ray Burton, Kerri Anderson (Acting General Manager Finance & Corporate), Aaron Meehan (General Manager Infrastructure), Rebecca Bayntun (Manager Corporate, Governance & Strategy), Leanne Petersen (Manager Facilities and Parks), Leo Jensen (Manager Environment & Planning), James D'Arcy (Manager Infrastructure Planning), Helen Floyd (Executive Assistant), Kristy Miatt (Executive Assistant Communications)

1 OPENING

Mayor Duff opened the meeting at 9.02am.

2 LEAVE OF ABSENCE / APOLOGIES

Nil

3 PRAYERS

A representative of KDMA, Andrew Clausen offered prayers for Council and for the conduct of the Council meeting.

4 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Cr Linda Little acknowledged the traditional custodians of the land on which the meeting took place.

5 DECLARATION OF INTEREST

I, Cr Jane Erkens inform this meeting that I have a prescribed conflict of interest in relation to **Item 12.5 Community Grants Round 1 2024 Grant Applications**. This prescribed conflict of interest arises due to providing supporting letters for applicants. I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Linda Little inform this meeting that I have a prescribed conflict of interest in relation to **Item 12.5 Community Grants Round 1 2024 Grant Applications**. This prescribed conflict of interest arises due to providing supporting letters for applicants. I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

Attendance

At 9.10am Kerri Anderson entered the meeting.

I, Cr Heath Sander inform this meeting that I have a prescribed conflict of interest in relation to **Item 12.5 Community Grants Round 1 2024 Grant Applications** . This prescribed conflict of interest arises due to providing supporting letters for applicants. I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Heath Sander inform this meeting that I have a prescribed conflict of interest in relation to **Item 12.6 Contractual Arrangements Entered Into Over \$200,000 (Ex Gst)**. This prescribed conflict of interest arises because I also sit on the list of contractors with Council, along with my wife, managing Bjelke-Petersen and Boondooma Dams. I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

I, Cr Ros Heit inform this meeting that I have a prescribed conflict of interest in relation to **Item 16.3 Wambo Wind Farm Infrastructure Agreement**. This prescribed conflict of interest arises due to a family member (a close associate) being an employee of Cubico Sustainable Investments which is the co-owner of Wambo Wind Farm. I propose to leave and stay away from the place where the meeting is being held while this matter is discussed and voted on.

6 DEPUTATIONS/PETITIONS**6.1 DEPUTATION - BUNYA MOUNTAINS COMMUNITY ASSOC INC (BMCAI)**

Bunya Mountains Community Assoc Inc's deputation, comprising President Noel Noack and Secretary Carol Weekes, was presented. The deputation sought Council support for the development of a community centre at Bunya Mountains.

Attendance

At 9.17am Kerri Anderson, Aaron Meehan, Cr Heath Sander left the meeting.

At 9.22am Cr Heath Sander entered the meeting

At 9.23am Kerri Anderson, Aaron Meehan entered the meeting.

At 9.26am Rebecca Baynton entered the meeting.

MOTION

RESOLUTION 2024/484

Moved: Mayor Kathy Duff
Seconded: Cr Linda Little

That Standing Orders be suspended to allow Item 12.8 be brought forward.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

SUSPENSION OF STANDING ORDERS

RESOLUTION 2024/485

Moved: Mayor Kathy Duff
Seconded: Cr Danita Potter

That Council suspend Standing Orders to allow Bunya Mountains Community Association Inc representatives to further address Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.8 TRUSTEE LEASE - BUNYA MOUNTAINS COMMUNITY ASSOCIATION INC.

RESOLUTION 2024/486

Moved: Cr Danita Potter
Seconded: Cr Linda Little

That South Burnett Regional Council support the development of a community centre at the Bunya Mountains by:

1. In accordance with section 236(1)(b)(ii) of the *Local Government Regulation 2012* dispose of a valuable non-current asset by way of entering a Lease over Lot 80 on FY2562 to the Bunya Mountains Community Association Inc. for a term of 10 years.
2. In accordance with section 257(1)(b) of the *Local Government Act 2009*, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute a lease with the Bunya Mountains Community Association Inc.

3. Establishing a partnership with the Bunya Mountains Community Association Inc. if Regional Precincts and Partnership funding is secured and provide in-kind support in accordance with Council's Grants Program Policy.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESUMPTION OF STANDING ORDERS

RESOLUTION 2024/487

Moved: Cr Ros Heit

Seconded: Cr Linda Little

A motion was moved that Council resume standing orders.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

7.1 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING HELD ON 17 SEPTEMBER 2024

RESOLUTION 2024/488

Moved: Cr Ros Heit

Seconded: Cr Danita Potter

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 17 September 2024 be received and the recommendations therein be adopted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

7.2 MINUTES OF THE COUNCIL MEETING HELD ON 18 SEPTEMBER 2024

RESOLUTION 2024/489

Moved: Cr Deb Dennien
Seconded: Cr Ros Heit

That the Minutes of the Council Meeting held on 18 September 2024 be received and the recommendations therein be adopted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

7.3 MINUTES OF THE CORPORATE RISK & AUDIT ADVISORY COMMITTEE MEETING HELD ON 3 OCTOBER 2024

RESOLUTION 2024/490

Moved: Cr Ros Heit
Seconded: Cr Danita Potter

That the Minutes of the Corporate Risk & Audit Advisory Committee Meeting held on 3 October 2024 be received and the recommendations therein be adopted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

8 NOTICES OF MOTION

Nil

MOTION

RESOLUTION 2024/491

Moved: Mayor Kathy Duff
Seconded: Cr Danita Potter

That the meeting considers Item 10.1 prior to consideration of Item 9.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

10.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

RESOLUTION 2024/492

Moved: Cr Ros Heit

Seconded: Cr Danita Potter

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**9 COUNCILLOR DIVISIONAL UPDATES**

Mayor, Cr Erkens and Cr Little provided divisional updates.

Attendance

At 9:58am, Cr Jane Erkens left the meeting.

Cr Potter, Cr Dennien, Cr Sander, Cr Heit provided divisional updates.

10 BUSINESS OUTSTANDING

Item - 10.1 Business Outstanding Table for Ordinary Council Meeting – was considered prior to Item 9.

11 EXECUTIVE SERVICES**11.1 ADOPTION OF COUNCIL'S ANNUAL REPORT 2023/2024**

RESOLUTION 2024/493

Moved: Cr Ros Heit

Seconded: Cr Deb Dennien

That Council adopt the South Burnett Regional Council 2023/2024 Annual Report for the period 1 July 2023 to 30 June 2024.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

11.2 REGIONAL UNIVERSITY STUDY HUBS PROGRAM

RESOLUTION 2024/494

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That Council agree to and commit to fund any net operational expenditure shortfall of the CUC South Burnett and Cherbourg Ltd Regional University Study Hub based in the South Burnett, once operational, for a period of three (3) years, subject to the grant application to the Commonwealth being successful and noting opportunities for third party sponsorship contributions toward operational costs.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0**12 FINANCE & LIVEABILITY****12.1 MONTHLY FINANCIAL INFORMATION**

RESOLUTION 2024/495

Moved: Cr Linda Little

Seconded: Cr Deb Dennien

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q4) as at 30th September 2024 be received and noted.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0**12.1.1 QUESTION ON NOTICE**

Cr Heath Sander asked about the \$1 land charge on page 96 of the report.

ADJOURN MORNING TEA

RESOLUTION 2024/496

Moved: Mayor Kathy Duff

Seconded: Cr Ros Heit

That the meeting adjourn for morning tea at 10.27am.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

RESUME MEETING

RESOLUTION 2024/497

Moved: Cr Ros Heit
Seconded: Cr Danita Potter

That the meeting resume at 11.18am.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit
Against: Nil

CARRIED 6/0

12.2 1ST QUARTER REVIEW INCLUDING CONTINUED CAPITAL PROJECTS

RESOLUTION 2024/498

Moved: Cr Deb Dennien
Seconded: Cr Danita Potter

1. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2024/2025 operational budget be adopted.
2. That in accordance with Section 170(3) of the *Local Government Regulation 2012* the revised 2024/2025 capital budget including continued projects from 2023/2024 be adopted.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit
Against: Nil

CARRIED 6/0

12.3 QUEENSLAND AUDIT OFFICE - 2024 CLOSING MANAGEMENT REPORT FOR SOUTH BURNETT REGIONAL COUNCIL

RESOLUTION 2024/499

Moved: Cr Ros Heit
Seconded: Cr Linda Little

That subject to *Section 213* of the *Local Government Regulation 2012*, South Burnett Regional Council receives the 2024 Closing Management Report from the Auditor-General detailing the observation report of South Burnett Regional Council's financial statements as presented for consideration.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit
Against: Nil

CARRIED 6/0

**12.4 SOUTH BURNETT REGIONAL COUNCIL ANNUAL OPERATIONAL PLAN 2024/2025
1ST QUARTER REVIEW**

RESOLUTION 2024/500

Moved: Cr Ros Heit

Seconded: Cr Danita Potter

That, in accordance with s.174(3) of the *Local Government Regulation 2012*, Council receive the assessment of the progress towards implementing the South Burnett Regional Council Operational Plan 2024/2025.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0**Attendance**

At 11:27am, Cr Heath Sander and Cr Linda Little left the meeting.

12.5 COMMUNITY GRANTS ROUND 1 2024 GRANT APPLICATIONS

RESOLUTION 2024/501

Moved: Cr Ros Heit

Seconded: Cr Deb Dennien

That the grant recommendations on applications for the Community Grants Program Round 1 2024 as listed in the body of this report be adopted.

In Favour: Crs Kathy Duff, Danita Potter, Deb Dennien and Ros Heit

Against: Nil

CARRIED 4/0**Attendance**

At 11:30am, Cr Heath Sander and Cr Linda Little returned to the meeting.

At 11.33am, Leo Jensen entered the meeting.

12.5.1 COUNCILLOR DISCRETIONARY FUND - MAYOR

RESOLUTION 2024/502

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That the Councillor Discretionary Fund 2024/25 allocation for the Mayor be increased to \$6,000.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

12.5.2 DISCRETIONARY FUND LIMIT

RESOLUTION 2024/503

Moved: Cr Ros Heit

Seconded: Cr Deb Dennien

That the Councillor Discretionary Fund have a limit of \$500 per community group per financial year.

In Favour: Crs Kathy Duff, Deb Dennien, Heath Sander and Ros HeitAgainst: Crs Linda Little and Danita Potter**CARRIED 4/2****Attendance**

At 11:48am, Cr Heath Sander left the meeting.

12.6 CONTRACTUAL ARRANGEMENTS ENTERED INTO OVER \$200,000 (EX GST)

RESOLUTION 2024/504

Moved: Cr Linda Little

Seconded: Cr Ros Heit

That the report be received for information.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien and Ros HeitAgainst: Nil**CARRIED 5/0****Attendance**

At 11:52am, Cr Heath Sander returned to the meeting.

12.7 IN-KIND SUPPORT - KINGAROY CHRISTMAS CARNIVAL 2024.

RESOLUTION 2024/505

Moved: Mayor Kathy Duff

Seconded: Cr Danita Potter

That the matter be lifted from the table.

In Favour: Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 6/0

At 11:55am, Cr Jane Erkens returned to the meeting.

RESOLUTION 2024/506

Moved: Cr Danita Potter

Seconded: Cr Linda Little

That South Burnett Regional Council approve the requested In-Kind assistance to the 2024 Kingaroy Christmas Carnival subject to available resources including assistance with the TMP to be prepared after Community Engagement with the surrounding and affected businesses.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Item - 12.8 Trustee Lease - Bunya Mountains Community Association Inc. – was considered under Item 6 in this meeting.

12.9 REDUCTION IN PERMIT APPLICATION FEE TO KEEP EXCESS DOMESTIC ANIMALS

RESOLUTION 2024/507

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That the Domestic Animal Permit Application Fee to keep excess domestic animals be reduced in the 2024/2025 Financial Year Fees and Charges from the existing fee of \$190.00, down to \$50.00.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.10 EXTENSION TO CURRENCY PERIOD FOR EXISTING APPLICATION (MCU21/0019) FOR A PRELIMINARY APPROVAL FOR MATERIAL CHANGE OF USE (MASTER PLANNED COMMUNITY) AND DEVELOPMENT PERMIT FOR RECONFIGURING A LOT (1 LOT INTO 23 LOTS PLUS PARKLAND) AT BUNYA HIGHWAY KINGAROY (AND DESCRIBED AS LOT 3 ON SP181686). APPLICANT: KINGAROY INVESTMENTS PTY LTD C/- JFP CONSULTANTS PTY LTD

RESOLUTION 2024/508

Moved: Cr Linda Little

Seconded: Cr Danita Potter

That Council approve the request to extend the Currency Period pursuant to s87 of the *Planning Act 2016* by one (1) additional year, from 25 September 2024 until 25 September 2025. (Refer to Section 85 "Lapsing of approval at end of currency period" of the *Planning Act 2016*).

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.11 PROPOSED MAJOR AMENDMENT TO THE SOUTH BURNETT REGIONAL COUNCIL PLANNING SCHEME

RESOLUTION 2024/509

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That Council:

1. Adopts the major amendment to the South Burnett Regional Planning Scheme 2017 (Major Amendment No. 1) in accordance with Section 22.1 of the Minister's Guidelines and Rules.
2. Sets Monday 28 October 2024 as the commencement date for the Major amendment to the South Burnett Regional Planning Scheme 2017 (Major Amendment No. 1).

3. Authorises the Chief Executive Officer (or delegate) to complete all necessary steps to give effect to the major amendment to the South Burnett Regional Planning Scheme 2017 (Major Amendment No. 1).

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 12.05pm James D'Arcy entered the meeting.

12.12 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

RESOLUTION 2024/510

Moved: Cr Danita Potter
Seconded: Cr Ros Heit

That the list of correspondence pending completion of assessment report as of 30 September 2024 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

12.13 DELEGATED AUTHORITY REPORTS (1 SEPTEMBER 2024 TO 30 SEPTEMBER 2024)

RESOLUTION 2024/511

Moved: Cr Ros Heit
Seconded: Cr Danita Potter

That the Delegated Authority Report, for the month of September 2024 be received and noted.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 12.08pm Leo Jensen left the meeting.

At 12.08pm Leanne Petersen entered the meeting.

13 INFRASTRUCTURE

13.1 FUTURE DROUGHT FUND RESILIENT LANDSCAPE PROGRAM

RESOLUTION 2024/512

Moved: Cr Heath Sander
Seconded: Cr Deb Dennien

That Council apply for funding under the Department of Agriculture, Fisheries and Forestry Future Drought Fund Resilient Landscape Program.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.2 REQUEST FOR FUNDING FOR GRAVE SHORING AT CEMETERIES

RESOLUTION 2024/513

Moved: Cr Danita Potter
Seconded: Cr Ros Heit

That Council allocate an additional \$19,000 to the Parks and Gardens 2024/25 Capital budget for the purchase of one grave shoring system.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.3 REQUEST FOR FUNDING FOR UPGRADES TO KUMBIA MEMORIAL HALL

RESOLUTION 2024/514

Moved: Cr Ros Heit
Seconded: Cr Linda Little

That Council supports the Kumbia and District Memorial School of Arts Inc to continue to investigate and submit other grant opportunities to upgrade the Kumbia Hall stumps.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.4 HOME CREEK LOOP ROAD BRIDGE

RESOLUTION 2024/515

Moved: Cr Ros Heit
Seconded: Cr Heath Sander

That Council defer the Home Creek Loop Road bridge replacement under the Australian Government Bridge Renewal Program due to industry cost escalation and seek increased funding from eligible programs in the future.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.5 ROUND 5 SCHOOL TRANSPORT INFRASTRUCTURE PROGRAM NOMINATIONS

RESOLUTION 2024/516

Moved: Cr Heath Sander
Seconded: Cr Deb Dennien

That Council nominate the following projects for the Queensland Government School Transport Infrastructure Program with staged delivery over a number of financial years and in order of priority:

1. Benarkin State School, Carparking and Bus Setdown Upgrade
2. St John's Lutheran School, Kingaroy, Carparking Reconfiguration and Upgrade
3. Proston State School, Bus Setdown and Footpath Works
4. Kingaroy State High School, Markwell Street (Mant Street/First Avenue) Carparking

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.5.1 SCHOOL TRANSPORT INFRASTRUCTURE PROGRAM

RESOLUTION 2024/517

Moved: Cr Deb Dennien
Seconded: Cr Linda Little

That Council write to the QLD Government post-election to request that the School Transport Infrastructure Program be continued.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.6 2028/2029 REGIONAL ROADS AND TRANSPORT GROUP (RRTG) FUNDING NOMINATIONS

RESOLUTION 2024/518

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That Council nominate the following roads to the Regional Roads & Transport Group for the 2028/29 Transport Infrastructure Development Scheme (TIDS):

- Stuart Street, Kumbia
- Somerset Street, Kingaroy
- Alford Street East, Kingaroy

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

13.7 TARONG WEST WIND FARM ROADS

RESOLUTION 2024/519

Moved: Cr Ros Heit

Seconded: Cr Linda Little

That Council formally seek to engage with RES and Stanwell in relation to possible transport routes for the Tarong West Wind Farm and request that community feedback is also sought on preferred options.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0**14 QUESTIONS ON NOTICE**

Nil

15 INFORMATION SECTION

Nil

16 CONFIDENTIAL SECTION

RESOLUTION 2024/520

Moved: Cr Danita Potter

Seconded: Cr Ros Heit

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

16.1 Yurika Dark Fibre Project - Funding Program Update

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

16.2 Gordonbrook Dam Off Stream Storage Construction

This matter is considered to be confidential under Section 254J - i of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State..

16.3 Wambo Wind Farm Infrastructure Agreement

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.4 Application for concession - Assessment 13162-00000-013

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

16.5 Financial Hardship Rates Application – Assessment Number -21372-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

16.6 CUC South Burnett and Cherbourg Limited Board Members

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.7 Support for Christmas Events 2024

This matter is considered to be confidential under Section 254J - c of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with the local government's budget.

16.8 Additional Funds required to re-roof Boondooma Homestead.

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter

involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 12.28pm Cr Heit left the meeting.

At 12.32pm Cr Heit entered the meeting.

At 1.17pm Leanne Petersen left the meeting.

RESOLUTION 2024/521

Moved: Cr Ros Heit

Seconded: Cr Danita Potter

That Council moves out of Closed Council into Open Council.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.1 YURIKA DARK FIBRE PROJECT - FUNDING PROGRAM UPDATE

RESOLUTION 2024/522

Moved: Mayor Kathy Duff

Seconded: Cr Ros Heit

That the matter be lifted from the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESOLUTION 2024/523

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That South Burnett Regional Council notes:

1. The approval of funding under Regional Economic Futures Fund for the Yurika Dark Fibre Project;
2. This Milestone 1 Update Report; and
3. Notes the grant contribution of \$6,800,000 for the Roads Infrastructure first quarter adjustment to the 24/25 OpEx budget.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.2 GORDONBROOK DAM OFF STREAM STORAGE CONSTRUCTION

RESOLUTION 2024/524

Moved: Mayor Kathy Duff

Seconded: Cr Ros Heit

That the matter be lifted from the table.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

RESOLUTION 2024/525

Moved: Cr Danita Potter

Seconded: Cr Deb Dennien

That South Burnett Regional Council, in line with requirements of the approved funding agreement under Regional Economic Futures Fund:

1. Confirms it is committed to deliver the construction of the Gordonbrook Dam off-stream storage and ancillary works;
2. Acknowledges the responsibility for any funding shortfall if costs or other contributors change;
3. Notes the grant contribution of \$7,084,590 for the Water and Wastewater first quarter adjustment to the 24/25 CapEx budget; and
4. Commits to resourcing the Project Committee and delivery team as required for Milestone 1.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

Attendance

At 1:20pm, Cr Ros Heit left the meeting.

16.3 WAMBO WIND FARM INFRASTRUCTURE AGREEMENT

RESOLUTION 2024/526

Moved: Cr Linda Little

Seconded: Cr Deb Dennien

That Council:

1. Delegate to the Chief Executive Officer to negotiate Infrastructure Agreements to manage and mitigate road impacts on Council's road network as a result of the construction of the Wambo Wind Farm; and
2. Council communicate with local residents the reasons for route selections where appropriate.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander

Against: Nil

CARRIED 6/0**Attendance**

At 1:21pm, Cr Ros Heit returned to the meeting.

16.4 APPLICATION FOR CONCESSION - ASSESSMENT 13162-00000-013

RESOLUTION 2024/527

Moved: Cr Ros Heit

Seconded: Cr Danita Potter

That South Burnett Regional Council approve an ongoing rate remission policy for assessment 13162-00000-013 under the Service & Other Clubs category as they meet the criteria of the policy.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.5 FINANCIAL HARDSHIP RATES APPLICATION – ASSESSMENT NUMBER -21372-00000-000

RESOLUTION 2024/528

Moved: Cr Linda Little

Seconded: Cr Heath Sander

That South Burnett Regional Council:

1. Request the owner enter into a payment arrangement for Assessment Number 21372-00000-000 for \$120.00 per fortnight commencing 1 November 2024 for a period of 12 months;
2. Payments increasing to \$140.00 per fortnight from 1 November 2025 for a period of 12 months;
3. Payments increasing to \$160.00 per fortnight from 1 November 2026 for a period of 12 months;

4. Payments increasing to \$180.00 per fortnight from 1 November 2027 for a period of 12 months under normal rate arrangement conditions;
5. Payments increasing to \$195.00 per fortnight from 1 November 2028 for a period of 12 months under normal rate arrangement conditions;
6. Suspend interest from accumulating while hardship payment arrangement is maintained;
7. A review of this Payment Plan monthly; or at other times if Council is advised that the Applicant's circumstances have changed significantly;
8. The expiry of this Payment Plan upon payment in full of all outstanding rates and charges; and
9. The Chief Executive Officer be authorised to negotiate a suitable payment plan should the Applicant reject or request a variance of this Payment Plan.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.6 CUC SOUTH BURNETT AND CHERBOURG LIMITED BOARD MEMBERS

RESOLUTION 2024/529

Moved: Cr Linda Little

Seconded: Cr Jane Erkens

That the following nominations submitted be accepted as founding Board Directors of CUC South Burnett and Cherbourg Ltd:

- Bruce Simpson
- Eric Law
- Danita Potter
- Mark Pitt
- Kerry O'Brien
- Mark Freeman
- Gaye Binns
- Duncan Taylor
- Sharon Sippel

The four Alternate Directors for the board are:

- Margie Hams
- Wendy Thorsborne
- Jill-Anne Wheeler
- David Thomson

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit

Against: Cr Heath Sander

CARRIED 6/1

16.7 SUPPORT FOR CHRISTMAS EVENTS 2024

RESOLUTION 2024/530

Moved: Cr Linda Little
 Seconded: Cr Ros Heit

That South Burnett Regional Council

1. approve the following cash contributions for Christmas events throughout the region:
 - Kumbia and District Memorial School of Arts Inc \$1,000
 - Wondai AP&I \$1,500
 - Wondai Art Gallery \$500
 - Proston Christmas Carols \$1,000
 - Blackbutt Lions Club \$1,500
2. and that funding be taken from the Community Grants funding allocation for the 2024/2025 year.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

16.8 ADDITIONAL FUNDS REQUIRED TO RE-ROOF BOONDOOMA HOMESTEAD.

RESOLUTION 2024/531

Moved: Cr Ros Heit
 Seconded: Cr Linda Little

That in relation to the re-roofing of Boondooma Homestead, Council allocate \$12,000 of funding from Council's building assets restricted cash to allow a new roof including new flashings and rainwater goods to be installed.

In Favour: Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit

Against: Nil

CARRIED 7/0

17 CLOSURE OF MEETING

The Meeting closed at 1.26pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 November 2024.

.....
CHAIRPERSON

8 NOTICES OF MOTION**8.1 NOTICE OF MOTION - DEPUTY MAYOR POSITION****File Number: 20-11-2024**

I, Councillor Kathy Duff, give notice that at the next Ordinary Meeting of Council to be held on 20 November 2024, I intend to move the following motion:

MOTION

That pursuant to Section 165(3) and 165(4) of the *Local Government Act 2009* Council declare the position of Deputy Mayor vacant.

RATIONALE

Council, at its Post Election meeting on 4 April 2024 received a report from the Chief Executive Officer noting that Councillors propose to rotate the role of Deputy Mayor approximately each eight months of this term. Cr Potter was elected as Deputy Mayor on 4 April 2024.

CORPORATE PLAN

5 – Organisational Excellence - An organisation that is characterised by effective leadership, responsible management, good governance and quality service delivery.

I commend this Notice of Motion to Council.

ATTACHMENTS

Nil

8.2 NOTICE OF MOTION - DEPUTY MAYOR APPOINTMENT**File Number: 20-11-2024**

I, Councillor Kathy Duff, give notice that at the next Ordinary Meeting of Council to be held on 20 November 2024, I intend to move the following motion:

MOTION

That pursuant to section 165(5) of the *Local Government Act 2009* Council appoint Cr Jane Erkens as Deputy Mayor.

RATIONALE

The Chief Executive Officer's report to the Post Election meeting on 4 April 2024 noted that Councillors proposed a rotation of the Deputy Mayor role each approximately eight months of this term. The report noted that the Councillors indicated that Cr Jane Erkens would be next in line for the Deputy Mayor role.

CORPORATE PLAN

5 – Organisational Excellence - An organisation that is characterised by effective leadership, responsible management, good governance and quality service delivery.

I commend this Notice of Motion to Council.

ATTACHMENTS**Nil**

8.3 NOTICE OF MOTION - SKATING RINK

File Number: 20-11-2024

I, Councillor Jane Erkens, give notice that at the next Ordinary Meeting of Council to be held on 20 November 2024, I intend to move the following motion:

MOTION

That Council write to the Blue Light Association in Brisbane to ask that they either put the Blue Light Building in Nanango to use for the community or return the building to the South Burnett Regional Council.

RATIONALE

To encourage community use of a vacant facility.

I commend this Notice of Motion to Council.

CORPORATE PLAN

IN10 – Investigate options for leasing opportunities to not-for-profit groups and organisations.

ATTACHMENTS

Nil

8.4 NOTICE OF MOTION - COUNCIL CONTACT DETAILS**File Number: 20-11-2024**

I, Councillor Heath Sander, give notice that at the next Ordinary Meeting of Council to be held on 20 November 2024, I intend to move the following motion:

MOTION

That correspondence (letters and emails) to customers includes the name and phone number of the responsible officer should further contact be required.

RATIONALE

These details will assist our customers in knowing who to contact if some follow-up is required after receipt of correspondence. This will improve our customer service and remove frustration of time delays in reaching the staff member responsible for whatever action was requested.

CORPORATE PLAN

OR8 – High level implementation of Council's Customer Service Charter.

I commend this Notice of Motion to Council.

ATTACHMENTS

Nil

9 COUNCILLOR DIVISIONAL UPDATES

Nil

10 BUSINESS OUTSTANDING**10.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

File Number: 20/11/2024

Author: Coordinator Executive Services

Authoriser: Chief Executive Officer

PRECIS

Business outstanding table for the Ordinary Council Meeting

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillor's information.

OFFICER'S RECOMMENDATION

That the Business Outstanding table for the Ordinary Council Meeting be received for information.

BACKGROUND

N/A

ATTACHMENTS

1. **Business Outstanding Table - November 2024**  

BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Meeting Date: 20 November 2024

Attachment No: 1

Meeting	Subject	Manager	Resolution	Notes
Council 16/10/2024	Regional University Study Hubs Program	Anderson, Kerri	<p>RESOLUTION 2024/494</p> <p>Moved: Cr Danita Potter Seconded: Cr Deb Dennien</p> <p>That Council agree to and commit to fund any net operational expenditure shortfall of the CUC South Burnett and Cherbourg Ltd Regional University Study Hub based in the South Burnett, once operational, for a period of three (3) years, subject to the grant application to the Commonwealth being successful and noting opportunities for third party sponsorship contributions toward operational costs.</p> <p><u>In Favour:</u> Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>	<p>17 Oct 2024 3:27pm Kruger, Wendy - Reallocation Action reassigned to Anderson, Kerri by Kruger, Wendy - For Action and Completion as required.</p> <p>13 Nov 2024 2:24pm Anderson, Kerri If successful, funding shortfalls will be included in future budgets</p>
Council 16/10/2024	Request for Funding for Grave Shoring at Cemeteries	Pitt PSM, Mark	<p>RESOLUTION 2024/513</p> <p>Moved: Cr Danita Potter Seconded: Cr Ros Heit</p> <p>That Council allocate an additional \$19,000 to the Parks and Gardens 2024/25 Capital budget for the purchase of one grave shoring system.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>23 Oct 2024 10:44am Donohue, Kimberley - Reallocation Action reassigned to Pointon, Jennifer by Donohue, Kimberley</p>
Council 16/10/2024	Home Creek Loop Road Bridge	Meehan, Aaron	<p>RESOLUTION 2024/515</p> <p>Moved: Cr Ros Heit Seconded: Cr Heath Sander</p> <p>That Council defer the Home Creek Loop Road bridge replacement under the Australian Government Bridge</p>	

			<p>Renewal Program due to industry cost escalation and seek increased funding from eligible programs in the future.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
Council 16/10/2024	Future Drought Fund Resilient Landscape Program	Meehan, Aaron	<p>RESOLUTION 2024/512</p> <p>Moved: Cr Heath Sander Seconded: Cr Deb Dennien</p> <p>That Council apply for funding under the Department of Agriculture, Fisheries and Forestry Future Drought Fund Resilient Landscape Program.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>23 Oct 2024 10:42am Donohue, Kimberley - Reallocation Action reassigned to Petersen, Leanne by Donohue, Kimberley</p> <p>08 Nov 2024 3:47pm Petersen, Leanne BIEDO have been engaged to assist in the preparation of the grant submission. Submission due on the 19th of November.</p>
Council 16/10/2024	Trustee Lease - Bunya Mountains Community Association Inc.	Anderson, Kerri	<p>RESOLUTION 2024/486</p> <p>Moved: Cr Danita Potter Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council support the development of a community centre at the Bunya Mountains by:</p> <ol style="list-style-type: none"> 1. In accordance with section 236(1)(b)(ii) of the <i>Local Government Regulation 2012</i> dispose of a valuable non-current asset by way of entering a Lease over Lot 80 on FY2562 to the Bunya Mountains Community Association Inc. for a term of 10 years. 2. In accordance with section 257(1)(b) of the <i>Local Government Act 2009</i>, South Burnett Regional Council delegates to the Chief Executive Officer the power to 	<p>23 Oct 2024 10:44am Donohue, Kimberley - Reallocation Action reassigned to Jackson, Cathy by Donohue, Kimberley</p> <p>12 Nov 2024 10:22am Jackson, Cathy Draft Trustee Lease issued for review, provided feedback on questions asked.</p>

			<p>negotiate, finalise and execute a lease with the Bunya Mountains Community Association Inc.</p> <p>3. Establishing a partnership with the Bunya Mountains Community Association Inc. if Regional Precincts and Partnership funding is secured and provide in-kind support in accordance with Council's Grants Program Policy.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 16/10/2024	Wambo Wind Farm Infrastructure Agreement	Meehan, Aaron	<p>RESOLUTION 2024/526</p> <p>Moved: Cr Linda Little Seconded: Cr Deb Dennien</p> <p>That Council:</p> <p>1. Delegate to the Chief Executive Officer to negotiate Infrastructure Agreements to manage and mitigate road impacts on Council's road network as a result of the construction of the Wambo Wind Farm; and</p> <p>2. Council communicate with local residents the reasons for route selections where appropriate.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>
Council 16/10/2024	Round 5 School Transport Infrastructure Program Nominations	Meehan, Aaron	<p>RESOLUTION 2024/516</p> <p>Moved: Cr Heath Sander Seconded: Cr Deb Dennien</p> <p>That Council nominate the following projects for the Queensland Government School Transport Infrastructure</p>
			<p>30 Oct 2024 3:52pm Champney, Kristy Nominations are being prepared to be progressed within the week.</p>

			<p>Program with staged delivery over a number of financial years and in order of priority:</p> <ol style="list-style-type: none"> 1. Benarkin State School, Carparking and Bus Setdown Upgrade 2. St John's Lutheran School, Kingaroy, Carparking Reconfiguration and Upgrade 3. Proston State School, Bus Setdown and Footpath Works 4. Kingaroy State High School, Markwell Street (Mant Street/First Avenue) Carparking <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>
Council 16/10/2024	Question on Notice -	Anderson, Kerri	<p>Cr Heath Sander asked about the \$1 land charge on page 96 of the report.</p> <p style="text-align: right;">17 Oct 2024 3:31pm Kruger, Wendy - Reallocation Action reassigned to Anderson, Kerri by Kruger, Wendy - For Action and response.</p>
Council 16/10/2024	Yurika Dark Fibre Project - Funding Program Update	Meehan, Aaron	<p>RESOLUTION 2024/523</p> <p>Moved: Cr Danita Potter Seconded: Cr Deb Dennien</p> <p>That South Burnett Regional Council notes:</p> <ol style="list-style-type: none"> 1. The approval of funding under Regional Economic Futures Fund for the Yurika Dark Fibre Project; 2. This Milestone 1 Update Report; and 3. Notes the grant contribution of \$6,800,000 for the Roads Infrastructure first quarter adjustment to the 24/25 OpEx budget. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p>

<u>Against:</u> Nil			CARRIED 7/0		
Council 16/10/2024	CUC South Burnett and Cherbourg Limited Board Members	Pitt PSM, Mark	<p>RESOLUTION 2024/529</p> <p>Moved: Cr Linda Little Seconded: Cr Jane Erkens</p> <p>That the following nominations submitted be accepted as founding Board Directors of CUC South Burnett and Cherbourg Ltd:</p> <ul style="list-style-type: none"> • Bruce Simpson • Eric Law • Danita Potter • Mark Pitt • Kerry O'Brien • Mark Freeman • Gaye Binns • Duncan Taylor • Sharon Sippel <p>The four Alternate Directors for the board are:</p> <ul style="list-style-type: none"> • Margie Hams • Wendy Thorsborne • Jill-Anne Wheeler • David Thomson <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Ros Heit</p> <p><u>Against:</u> Cr Heath Sander</p>	<p>21 Oct 2024 3:34pm Kruger, Wendy - Reallocation Action reassigned to Augustine, Sanju by Kruger, Wendy - For action & submission.</p> <p style="text-align: right;">CARRIED 6/1</p>	

Council 16/10/2024	2028/2029 Regional Roads and Transport Group (RRTG) Funding Nominations	Meehan, Aaron	<p>RESOLUTION 2024/518</p> <p>Moved: Cr Danita Potter Seconded: Cr Ros Heit</p> <p>That Council nominate the following roads to the Regional Roads & Transport Group for the 2028/29 Transport Infrastructure Development Scheme (TIDS):</p> <ul style="list-style-type: none"> • Stuart Street, Kumbia • Somerset Street, Kingaroy • Alford Street East, Kingaroy <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>30 Oct 2024 3:54pm Champney, Kristy Submissions for Stuart Street, Somerset Street and Alford Street East are in progress</p>
CARRIED 7/0				
Council 16/10/2024	Tarong West Wind Farm Roads	Meehan, Aaron	<p>RESOLUTION 2024/519</p> <p>Moved: Cr Ros Heit Seconded: Cr Linda Little</p> <p>That Council formally seek to engage with RES and Stanwell in relation to possible transport routes for the Tarong West Wind Farm and request that community feedback is also sought on preferred options.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>08 Nov 2024 12:20pm Champney, Kristy Correspondence being progressed</p>
CARRIED 7/0				
Council 18/09/2024	Lease - Wondai & District Men's Shed Inc.	Anderson, Kerri	<p>RESOLUTION 2024/466</p> <p>Moved: Cr Heath Sander Seconded: Cr Jane Erkens</p> <p>That the motion lay on the table</p>	<p>25 Sep 2024 1:41pm Donohue, Kimberley - Reallocation Action reassigned to Jackson, Cathy by Donohue, Kimberley</p>

			<p><u>In Favour:</u> Crs Jane Erkens, Linda Little, Heath Sander and Ros Heit</p> <p><u>Against:</u> Crs Kathy Duff, Danita Potter and Deb Dennien</p> <p style="text-align: right;">CARRIED 4/3</p>	
Council 18/09/2024	Cultural Working Group	Pitt PSM, Mark	<p>RESOLUTION 2024/447</p> <p>Moved: Cr Deb Dennien Seconded: Cr Danita Potter</p> <p>That the South Burnett Regional Council:</p> <p>1. Establish the Cultural Advisory and Working Group and develop a Terms of Reference that includes:</p> <p>(a) The Mayor and all councillors being a member of the working group;</p> <p>(b) Staff Representatives to include the Chief Executive Officer Mark Pitt, Manager Leanne Petersen, Manager Rebecca Bayntun.</p> <p>(c) Delegate the power to the Chief Executive Officer to appoint other parties to the working group as identified and required.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>15 Nov 2024 7:55am Pitt PSM, Mark 1st meeting set for 28 November</p>
Council 18/09/2024	Red/Green Tape Reduction Advisory/Working Group	Pitt PSM, Mark	<p>RESOLUTION 2024/448</p> <p>Moved: Mayor Kathy Duff Seconded: Cr Ros Heit</p> <p>That the South Burnett Regional Council:</p> <p>1. Establish the Red/Green Tape Advisory and Working Group and develop a Terms of Reference that includes:</p>	<p>15 Nov 2024 7:56am Pitt PSM, Mark Coordinating time for 1st meeting</p>

			<p>(a) The Mayor and all councillors being a member of the working group;</p> <p>(b) Staff Representatives to include the Chief Executive Officer Mark Pitt, Manager Kerri Anderson, Manager Rebecca Bayntun, Manager James D'Arcy, Senior Environmental Health Officer Sarah Kent</p> <p>(c) Delegate the power to the Chief Executive Officer to appoint other parties to the working group as identified and required.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
Council 18/09/2024	Hivesville Advisory/Working Group	Pitt PSM, Mark	<p>RESOLUTION 2024/449</p> <p>Moved: Cr Deb Dennien Seconded: Cr Linda Little</p> <p>That the South Burnett Regional Council:</p> <p>1. Establish the Hivesville Advisory and Working Group and develop a Terms of Reference that includes:</p> <p>(a) The Mayor and all councillors being a member of the working group;</p> <p>(b) Staff Representatives to include the Chief Executive Officer Mark Pitt, Manager Kerri Anderson, Manager Rebecca Bayntun, Manager Leo Jensen, Snr Compliance and NRM Officer Scott Bastow, Coordinator Development Services David Hursthouse, Snr Building Certifier Russell Springall, Plumbing Inspector Arthur Dawson; and</p> <p>(c) Delegate the power to the Chief Executive Officer to appoint other parties to the working group as identified and required.</p>	<p>15 Nov 2024 7:56am Pitt PSM, Mark 1st meeting set for 28 November</p>

			<p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	
			CARRIED 7/0	
Council 18/09/2024	Organisational Interim Structure	Pitt PSM, Mark	<p>RESOLUTION 2024/481</p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That the South Burnett Regional Council adopt the Interim September 2024 Senior Staff Structure as presented with the following Departments:</p> <ul style="list-style-type: none"> a. Office of the CEO, b. Infrastructure; c. Finance and Liveability. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>15 Nov 2024 8:05am Pitt PSM, Mark</p> <p>Operational items changed and in place - staff consultation being coordinated</p>
			CARRIED 7/0	
			<p>RESOLUTION 2024/482</p> <p>Moved: Cr Linda Little Seconded: Cr Ros Heit</p> <p>That South Burnett Regional Council commence a review of the 2021 - 2026 Corporate Plan which will include organisational and community consultation on both the Corporate Plan and Organisational Structure, and that the report be brought back to the March 2025 Council meeting.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	
			CARRIED 7/0	

<p>Council 18/09/2024</p>	<p>Notice of Motion - Reseal Preparation</p>	<p>Meehan, Aaron</p>	<p>RESOLUTION 2024/441 Moved: Cr Heath Sander Seconded: Cr Jane Erkens That South Burnett Regional Council, as part of the reseal preparation, use the opportunity to reduce the rough surfaces by marking a greater percentage of the defects to ensure that the prepared roads across the entire width and length of the South Burnett are considerably smoother before commencing the reseal program. Report to come back to Council at November Council Meeting. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil</p>	<p>11 Oct 2024 8:30am Champney, Kristy Works commenced, report to be brought back.</p>
<p>CARRIED 6/0</p>				
<p>Council 18/09/2024</p>	<p>Notice of Motion Dog Hobbyists and Dog Exhibitors</p>	<p>Petersen, Leanne</p>	<p>RESOLUTION 2024/443 Moved: Mayor Kathy Duff Seconded: Cr Jane Erkens That South Burnett Regional Council: 1. Commences the process to review Local Law No. 2 (Animal Management) 2011 and includes the following conditions in this review:</p> <ul style="list-style-type: none"> • Hobbyist Breeder and Dog Exhibitor is defined by a person on more than 4.5 acres (18200 square metres) with 12 or less dogs who breeds or exhibits for non-commercial purposes. • This permit would allow for registration of up to 12 dogs for a period of 12 months. • The registrations would be updated yearly. • Each dog registration would cost the same as what is listed on current schedule of fees to be capped at \$240 for total of 12 dogs. 	<p>25 Sep 2024 1:43pm Donohue, Kimberley - Reallocation Action reassigned to Bastow, Scott by Donohue, Kimberley</p>

		<ul style="list-style-type: none"> • This permit can only be given to a person who holds a current financial Nanango Kennel Club membership or Burnett Kennel club membership, and Dogs Queensland membership. • A yearly permit fee of \$250 would be charged. • Conditions for maintaining a permit are that the permit holder must remain compliant with Dogs QLD rules and regulations and have no unresolved complaints with South Burnett Regional Council. <p>2. Reviews the defined and non-defined areas;</p> <p>3. Include consideration of the restriction of the number of pets allowed in properties with flats; and</p> <p>4. Consult with relevant government entities about the overall State interest in the proposed local law with a report to be brought back to the November Ordinary Meeting of Council.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>		
Council 18/09/2024	Certified Agreement Negotiations	Pitt PSM, Mark	<p>RESOLUTION 2024/483</p> <p>Moved: Cr Danita Potter Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council delegate to the Chief Executive Officer the power to: -</p> <p>a. Commence and undertake good faith negotiations with the relevant unions in relation to all terms and conditions of its proposed Certified Agreements (2) for Field Staff and Officers; and</p> <p>b. Conclude the terms and conditions of these Agreements, including making application to the Queensland Industrial Relations Commission for certification of same,</p>	<p>15 Nov 2024 8:04am Pitt PSM, Mark</p> <p>2 meetings held with representatives to date</p>

			<p>subject to the condition that the Chief Executive Officer is to keep the Council informed of the progress of the negotiations by way of monthly reports to Council's Ordinary Council meeting.</p> <p><u>In Favour:</u> Crs Kathy Duff, Linda Little, Danita Potter and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 4/0</p>	
Council 18/09/2024	2024 CEO Performance Review	Pitt PSM, Mark	<p>RESOLUTION 2024/480</p> <p>Moved: Cr Ros Heit Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Receives the report on the Chief Executive Annual Performance Review; 2. Authorise the Mayor and Councillors to progress the development of the performance review; and 3. That the South Burnett Regional Council provide a salary increase, as per the report, for the Chief Executive Officer and delegate the Mayor to sign the recommended remuneration schedule with an effective date of 1 July 2024. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>25 Sep 2024 10:03am Humphrey, Rebecca CEO has been provided a salary increase as per the resolution, effective 1/07/2024 RH</p>
Council 18/09/2024	Growing Regions Program - Round 2 Grant Opportunity	Meehan, Aaron	<p>RESOLUTION 2024/451</p> <p>Moved: Mayor Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council note the information in this report and approve the submission of the following project under this grant funding opportunity:</p>	<p>21 Oct 2024 3:34pm Kruger, Wendy - Completion Completed by Kruger, Wendy (action officer) on 21 October 2024 at 3:34:06 PM - Due to Staff and Restructure changes, the application for this funding round was not submitted. However has been noted for future submission opportunities.</p>

			1. Signage across the region <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil CARRIED 7/0																					
Council 18/09/2024	Adoption of RADF Round 1 2024 Grant Applications	Petersen, Leanne	RESOLUTION 2024/467 Moved: Cr Danita Potter Seconded: Cr Jane Erkens That the following recommendations for RADF Round 1 2024 grant approvals as per the minutes of the Arts, Culture and Heritage Advisory Committee be adopted by Council: <table border="1"> <thead> <tr> <th>No.</th> <th>App ID</th> <th>Applicant</th> <th>Division</th> <th>Project</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>RADF01R1</td> <td>Bunya Mtns Community Assoc. Inc.</td> <td>2</td> <td>Bunya Mountains Art of the Forest Experience</td> </tr> <tr> <td>2</td> <td>RADF04R1</td> <td>Melanie Doheny</td> <td>2, 3 & 4</td> <td>Grant writing and project planning workshops</td> </tr> <tr> <td colspan="4"></td> <td style="text-align: right;">Total</td> </tr> </tbody> </table>	No.	App ID	Applicant	Division	Project	1	RADF01R1	Bunya Mtns Community Assoc. Inc.	2	Bunya Mountains Art of the Forest Experience	2	RADF04R1	Melanie Doheny	2, 3 & 4	Grant writing and project planning workshops					Total	25 Sep 2024 1:42pm Donohue, Kimberley - Reallocation Action reassigned to Wilson, Leisa by Donohue, Kimberley
No.	App ID	Applicant	Division	Project																				
1	RADF01R1	Bunya Mtns Community Assoc. Inc.	2	Bunya Mountains Art of the Forest Experience																				
2	RADF04R1	Melanie Doheny	2, 3 & 4	Grant writing and project planning workshops																				
				Total																				
Council 18/09/2024	Visit South Burnett Partnership Agreement	Anderson, Kerri	RESOLUTION 2024/473 Moved: Cr Danita Potter Seconded: Cr Heath Sander That South Burnett Regional Council	25 Sep 2024 1:41pm Donohue, Kimberley - Reallocation Action reassigned to Bayntun, Rebecca by Donohue, Kimberley																				

			<p>1. In conjunction with Visit South Burnett enter into a 3-year Partnership Agreement.</p> <p>2. Provide Visit South Burnett with funding as per the adopted budget to deliver agreed key performance indicators.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
Council 18/09/2024	Flood Recovery Works Project Management Review	Meehan, Aaron	<p>RESOLUTION 2024/477</p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <ul style="list-style-type: none"> Vary contract number SBRCQ-21/22-37 for disaster recovery project management services issued to Redfrost Pty Ltd, to also include additional project management of the approved Betterment funded program; and the project management of damage related to Tropical Cyclone Kirrily, associated rainfall and flooding, 25 January – 26 February 2024, which relates to emergency works, damage assessment, and the overlapping damage repairs with the South Queensland East Coast Low, July 2022 to the estimated value of \$1,675,047 (+GST). Seek project management services, through an Invitation to Offer, for the remainder of project management tasks to complete the delivery of damage repairs related only to Tropical Cyclone Kirrily, associated rainfall and flooding, 25 January – 26 February 2024. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>11 Oct 2024 8:31am Champney, Kristy In progress</p>

Council 21/08/2024	Parking Spaces for Kingaroy Library	Meehan, Aaron	<p>RESOLUTION 2024/122</p> <p>Moved: Mayor Kathy Duff Seconded: Cr Danita Potter</p> <p>That Council implement the green bays as shown in QON 3 diagram across the South Burnett.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p>	<p>05 Sep 2024 3:18pm Champney, Kristy Staff to walk division CBD's with Councillors in October for consultation</p> <p>11 Oct 2024 8:17am Champney, Kristy Green bay walk through to be undertaken in November if resources are available</p>
CARRIED 6/0				
Council 21/08/2024	Regional University Study Hub	Pitt PSM, Mark	<p>RESOLUTION 2024/77</p> <p>Moved: Cr Danita Potter Seconded: Cr Linda Little</p> <p>1. That South Burnett Regional Council in partnership with Cherbourg Aboriginal Shire Council form a working group with the aim to establish a community led board to develop and attract Regional University Study Hubs; and</p> <p>2. That South Burnett Regional Council in partnership with Cherbourg Aboriginal Shire Council and the Community Board submit an application for the Regional University Study Hubs to be established through Cohort 5 application process.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>11 Sep 2024 5:35pm Pitt PSM, Mark Working Group meetings held 3 and 10 September - commenced board member identification - progressing community engagement and support - application process commenced - identification of site for hub</p>
CARRIED 7/0				
Council 21/08/2024	Memerambi Waste Transfer Facility - Access Options	Petersen, Leanne	<p>RESOLUTION 2024/104</p> <p>Moved: Mayor Kathy Duff Seconded: Cr Heath Sander</p> <p>That South Burnett Regional Council resolves to:</p>	<p>27 Aug 2024 2:52pm Donohue, Kimberley - Reallocation Action reassigned to Nearmy, Mal by Donohue, Kimberley - For actioning</p>

			<p>1. Implement a trial period of up to three (3) months of 24/7 accessibility to the Memerambi Waste Transfer Facility, on the basis that should the unimpeded access be abused by users through the unlawful dumping of waste streams and undertaking other activities not permitted at the facility (eg scavenging);</p> <p>2. Delegate to the Chief Executive Officer (or delegate) the authority to revert back to restricted opening times prior to the trial commencing, should the facility be abused as identified in item 1 above.</p> <p>3. Seek quotes for the design and installation of an electronic gated system at the Memerambi Waste Transfer Facility to manage future accessibility to the facility.</p> <p>4. Bring forward the gate installation in the 10 year Waste Management Capital program to the 2024/25FY, with an allocation of \$40,000 being identified for this initiative.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>	
Council 21/08/2024	Systematic Dog Inspection	Petersen, Leanne	<p>RESOLUTION 2024/95</p> <p>Moved: Cr Danita Potter Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council resolves to:</p> <p>1. Note the findings and recommendations outlined in the officer's report.</p> <p>2. Commend those pet owners who cooperated with Council's officers during the inspection program.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>25 Sep 2024 1:43pm Donohue, Kimberley - Reallocation</p> <p>Action reassigned to Bastow, Scott by Donohue, Kimberley</p>

CARRIED 7/0			
Council 21/08/2024	Christmas Closedown and Staff Christmas Function	Pitt PSM, Mark	<p>RESOLUTION 2024/80</p> <p>Moved: Cr Jane Erkens Seconded: Cr Deb Dennien</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. hold a family function in November 2024 for staff and their immediate families to attend on a Saturday lunch event 12pm – 4pm, at Kingaroy, and form a staff organising committee. 2. offices will generally be closed from 3pm Tuesday, 24 December 2024 and re-open on Thursday, 2 January 2025 with on-call and emergency staff to be rostered on over this period. 3. shut outdoor Council services (Field staff) from Friday, 20 December 2024 and begin operations on Monday 6th January 2025. 4. key skeleton staff are rostered on to undertake On-call and emergency work where required during the Christmas Closedown period until Friday 3 January 2025. 5. Parks staff and 1 Tourism staff member will be required to work as advised through the Christmas period except for Public Holidays. 6. Council will advise employees to use leave accrued leave entitlements (e.g. annual leave, TOIL, RDO's) during this period with TOIL and RDO's being used in the first instance. 7. The operating hours for the region's Visitor Information Centres over the Christmas / New Year period are outlined below: - (at least 1 staff member is required to work during this period in case the volunteers need help) <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p>

		<u>Against:</u> Nil	CARRIED 7/0	
Council 21/08/2024	Access Licence - Lot 2 on RP27660 and Mountain View Lane	Anderson, Kerri	<p>RESOLUTION 2024/99</p> <p>Moved: Cr Heath Sander Seconded: Cr Deb Dennien</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Enter an Access Licence for Part of Lot 2 on RP27660 and the remaining unmade section of Mountain View Lane with Ergon Energy Corporation Limited for a term of 10 years. 2. Pursuant to section 257(1)(b) of the Local Government Act 2009, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the access licence with Ergon Energy Corporation Limited on terms considered satisfactory to Council. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p>	<p>27 Aug 2024 2:54pm Donohue, Kimberley - Reallocation</p> <p>Action reassigned to Jackson, Cathy by Donohue, Kimberley - For actioning</p> <p>12 Nov 2024 11:16am Jackson, Cathy</p> <p>Final Licence has been issued for signing, awaiting return for execution.</p>
			CARRIED 6/0	
Council 21/08/2024	Sublease - Barambah Dragons Inc	Anderson, Kerri	<p>RESOLUTION 2024/110</p> <p>Moved: Cr Heath Sander Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. In accordance with <i>section 236(1)(b)(ii)</i> of the <i>Local Government Regulation 2012</i> applies to the disposal of a valuable non-current asset by way of entering a sublease for part of Lot 15 on SP104355 to the Barambah Dragons Inc. for a term of 10 years pending approval from the Minister administering the <i>Land Act 1994</i>. 2. Pursuant to <i>section 257(1)(b)</i> of the <i>Local Government Act 2009</i>, South Burnett Council delegates to the Chief 	<p>27 Aug 2024 2:58pm Donohue, Kimberley - Reallocation</p> <p>Action reassigned to Jackson, Cathy by Donohue, Kimberley</p> <p>17 Oct 2024 4:04pm Jackson, Cathy</p>

			<p>Executive Officer the power to negotiate, finalise and execute the sublease with the Barambah Dragons Inc. on terms and conditions considered satisfactory to Council and in alignment with the <i>Land Act 1994</i> and the prescribed terms with the <i>Land Regulation 2020</i>.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>	<p>The Department of Resources advised that an additional purpose of Recreation was to be added to the Term Lease before the Minister would be approve any sublease. Council has accepted the terms of the additional purpose and the new conditions have been added to the Term Lease. A surveyor has been engaged to prepare a survey lease plan, once received Council will submit an application for approval of the sublease.</p>
Council 21/08/2024	Proposal for Ringsfield House Art and Craft Gallery	Anderson, Kerri	<p>RESOLUTION 2024/113</p> <p>Moved: Cr Jane Erkens Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council delegates the Chief Executive Officer to meet with the advisory group and community groups and discuss options for the use of Ringsfield House for community with the creation of an art gallery and exhibitions.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>	<p>27 Aug 2024 3:02pm Donohue, Kimberley - Reallocation Action reassigned to Moore, Debra by Donohue, Kimberley</p> <p>03 Oct 2024 3:30pm Donohue, Kimberley - Reallocation Action reassigned to Jackson, Cathy by Donohue, Kimberley</p> <p>18 Oct 2024 7:07am King, Denise - Reallocation Action reassigned to Bayntun, Rebecca by King, Denise - Transferred on request by Cathy Jackson</p> <p>14 Nov 2024 3:54pm Bayntun, Rebecca Art Gallery open during Ringsfield open day 4 Nov.</p>
Council 21/08/2024	Dog Registrations 2023/2024	Petersen, Leanne	<p>RESOLUTION 2024/96</p> <p>Moved: Cr Linda Little Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council resolves to:</p> <ol style="list-style-type: none"> 1. Pursue outstanding 2023/2024FY unpaid dog registration fees into the 2024/2025FY renewals to be issued in September 2024. 2. Amend the procedure of dog registration requirements, requiring dogs to be microchipped before 	

			<p>being registered with Council, in accordance with State legislation.</p> <p>3. Note the findings and preferred recommendation outlined in the report about unmicrochipped dogs and implement reduced fee microchipping days across the region to encourage an enhanced awareness of responsible pet ownership during the period September to December 2024.</p> <p>4. That Council investigate funding and partnership opportunities to assist and encourage dog and cat owners to desex their animals.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	
<p>Council 21/08/2024</p>	<p>Costing for Kerbside Pickup Hivesville</p>	<p>Petersen, Leanne</p>	<p>RESOLUTION 2024/105</p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council resolves to:</p> <p>1. Authorise the Chief Executive Officer (or delegate) to consult with the Hivesville Community Progress Association to gauge interest in the proposed kerbside pick-up and to arrange local volunteers to help local residents to bring any unwanted goods or wastes to the kerbside for collection at future dates to be determined.</p> <p>2. Undertake a one-off kerbside waste collection for residents in Hivesville that will span over a two (2) day period to allow for the picking up of different waste streams – bulky and general waste items (Day 1) and green waste (Day 2).</p> <p>3. List for its Quarterly 1 budget review process, sufficient operational funds (up to \$30,000) to undertake the</p>	<p>27 Aug 2024 2:52pm Donohue, Kimberley - Reallocation Action reassigned to Nearmy, Mal by Donohue, Kimberley - For actioning</p>

			<p>kerbside clean-up for the Hivesville village area by Council personnel, where possible.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien and Heath Sander</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>	
<p>Council 17/07/2024</p>	<p>Renewal of Sub-sublease - South Burnett Gem and Fossicking Club Inc.</p>	<p>Anderson, Kerri</p>	<p>RESOLUTION 2024/59</p> <p>Moved: Cr Ros Heit Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council</p> <p>1. In accordance with section 236(1)(b)(ii) of the <i>Local Government Regulation 2012</i> applies to the disposal of a valuable non-current asset by way of entering a sub-sublease for part of Lot 18 on SP276640, being the Wondai Railway Station Building to the South Burnett Gem and Fossicking Club Inc. for a term of 5 years.</p> <p>2. Pursuant to section 257(1)(b) of the <i>Local Government Act 2009</i>, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the sub-sublease with the South Burnett Gem and Fossicking Club Inc. on terms and conditions considered satisfactory to Council.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>23 Jul 2024 11:47am King, Denise - Reallocation Action reassigned to Moore, Debra by King, Denise - For attention</p> <p>12 Sep 2024 1:39pm Moore, Debra Current lease expires January 2025. Sub lease drafted and forwarded for clubs review.</p> <p>03 Oct 2024 3:30pm Donohue, Kimberley - Reallocation Action reassigned to Jackson, Cathy by Donohue, Kimberley</p>
<p>Council 17/07/2024</p>	<p>Trustee Lease - Barambah United Football Club</p>	<p>Anderson, Kerri</p>	<p>RESOLUTION 2024/57</p> <p>Moved: Cr Ros Heit Seconded: Cr Linda Little</p> <p>That South Burnett Regional Council:</p>	<p>23 Jul 2024 11:47am King, Denise - Reallocation Action reassigned to Moore, Debra by King, Denise - For attention</p> <p>12 Sep 2024 1:36pm Moore, Debra</p>

	<p>1. In accordance with section 236(1)(b)(ii) of the <i>Local Government Regulation 2012</i> applies to disposal of a valuable non-current asset by way of entering a trustee lease on Area B & C for part of Lot 156 on FY809991, to the Barambah United Football Club Inc. for a term of 10 years.</p> <p>2. Pursuant to section 257(1)(b) of the <i>Local Government Act 2009</i>, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the trustee lease with the Barambah United Football Club Inc. on terms considered satisfactory to Council.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>Draft Lease emailed 18/07/24. Some boundary issues to be resolved with Country Club through Council.</p> <p>03 Oct 2024 3:28pm Donohue, Kimberley - Reallocation Action reassigned to Jackson, Cathy by Donohue, Kimberley</p> <p>12 Nov 2024 10:25am Jackson, Cathy Final Lease with Baramabah United for signing, awaiting for the signed lease to be returned for execution.</p>
<p>Council 17/07/2024</p> <p>Trustee Lease - Wondai District Cricket Club Inc</p> <p>Anderson, Kerri</p>	<p>RESOLUTION 2024/56</p> <p>Moved: Cr Ros Heit Seconded: Cr Heath Sander</p> <p>That South Burnett Regional Council:</p> <p>1. In accordance with section 236(1)(b)(ii) of the <i>Local Government Regulation 2012</i> applies to disposal of a valuable non-current asset by way of entering a trustee lease on Area A for part of Lot 156 on FY809991, to the Wondai District Cricket Club Inc. for a term of 10 years.</p> <p>2. Pursuant to section 257(1)(b) of the <i>Local Government Act 2009</i>, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and execute the trustee lease with the Wondai District Cricket Club Inc. on terms considered satisfactory to Council.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>23 Jul 2024 11:46am King, Denise - Reallocation Action reassigned to Moore, Debra by King, Denise - For report</p> <p>12 Sep 2024 1:35pm Moore, Debra Draft Lease emailed on the 18/07/24. To be followed up.</p> <p>03 Oct 2024 3:29pm Donohue, Kimberley - Reallocation Action reassigned to Jackson, Cathy by Donohue, Kimberley</p> <p>12 Nov 2024 11:11am Jackson, Cathy Continued to make contact, no response or returned call to date.</p>

CARRIED 7/0

CARRIED 7/0

<p>Council 17/07/2024</p>	<p>Customer phone-calls, after-hours calls and lone- worker monitoring</p>	<p>Anderson, Kerri</p>	<p>RESOLUTION 2024/74 Moved: Mayor Kathy Duff Seconded: Cr Heath Sander That South Burnett Regional Council: 1. to implement a new menu-based phone answering system to allow customers to be transferred to an officer in the requested customer service centre; 2. to implement call recording on the existing phone system and develop policy position; 3. engage with entities that have provided quotes to fully evaluate and appoint external out-of-hours phone call services provider and develop a performance management regime to ensure a high level of service is provided; and 4. WHS engage external service provider for app-based lone-worker monitoring. <u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit <u>Against:</u> Nil</p>	<p>23 Jul 2024 2:57pm Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - For Action & Completion.</p>			
<p>CARRIED 7/0</p>			<p>Council 17/07/2024</p>	<p>Lease - Wooroolin Community Committee Inc.</p>	<p>Anderson, Kerri</p>	<p>RESOLUTION 2024/60 Moved: Cr Ros Heit Seconded: Cr Heath Sander That South Burnett Regional Council: 1. In accordance with section 236(1)(b)(iii) of the <i>Local Government Regulation 2012</i> applies to disposal of a valuable non-current asset by way of entering a lease for Lot 22-25 on RP37052, being the Wooroolin tennis courts to the Wooroolin Community Committee Inc. for a term of 10 years. 2. Pursuant to section 257(1)(b) of the <i>Local Government Act 2009</i>, South Burnett Regional Council delegates to the Chief Executive Officer the power to negotiate, finalise and</p>	<p>23 Jul 2024 11:43am King, Denise - Reallocation Action reassigned to Moore, Debra by King, Denise - For report 12 Sep 2024 1:40pm Moore, Debra Draft lease emailed 26 August 2024. To be followed up. 03 Oct 2024 3:30pm Donohue, Kimberley - Reallocation Action reassigned to Jackson, Cathy by Donohue, Kimberley 17 Oct 2024 4:01pm Jackson, Cathy</p>

			<p>execute the lease with the Wooroolin Community Committee Inc. on terms considered satisfactory to Council.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>The Wooroolin Community Committee Inc. have accepted the terms within the Draft Lease. The Final Lease has been printed and issued by post for signing. Awaiting for return of lease for execution by the CEO.</p>
Council 19/06/2024	Waste Investigation	Anderson, Kerri	<p>RESOLUTION 2024/437</p> <p>Moved: Cr Heath Sander Seconded: Cr Deb Dennien</p> <p>That Council investigate new ways of handling current volumes of waste to reduce the impact on landfills by sending a deputation to the new plant at Sunshine Coast to inspect the operations of the plant.</p> <p><u>In Favour:</u> Crs Kathy Duff, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 6/0</p>	<p>21 Jun 2024 2:41pm King, Denise - Reallocation Action reassigned to Jensen, Leo by King, Denise - For report</p> <p>09 Oct 2024 10:39am Jensen, Leo Contact made with MRF representative. Currently awaiting date options to be further advised.</p> <p>29 Oct 2024 12:46pm Jensen, Leo Seeking three date options from Executive Services so i can then inform re-group's Allard Bernhofen (Allard.Bernhofen@re-group.com) to lock in a date for a visit. Previously requested that the completion date for the matter be extended to 31/12/24 to allow timing for an inspection to occur.</p>
Council 19/06/2024	Deputation - Kathryn Hayes / Ray Wise	Pitt PSM, Mark	<p>RESOLUTION 2024/397</p> <p>Moved: Mayor Kathy Duff Seconded: Cr Danita Potter</p> <p>That the Petition relating to all night music festivals being held at 1200 Stonelands Road Stonelands be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 7/0</p>	<p>11 Jul 2024 8:30am Pitt PSM, Mark Letter with council resolution sent - included previous email from January 2024; being followed up with planning compliance</p> <p>10 Sep 2024 9:03pm Pitt PSM, Mark Correspondence between parties July - update report presented to Sept Ordinary Meeting</p> <p>15 Nov 2024 - Pitt PSM, Mark Council officers have sought legal advice and will be briefing CEO within the next fortnight seeking further instruction. A confidential update will be presented at a future meeting.</p>

Council 15/05/2024	Expansion of Taabinga Cemetery	Pitt PSM, Mark	<p>RESOLUTION 2024/385</p> <p>Moved: Cr Ros Heit Seconded: Cr Heath Sander</p> <p>That South Burnett Regional Council endorse closing of the perimeter road around the Taabinga Cemetery; and</p> <p>Engage with the Department of Agriculture and Fisheries (DAF), Kingaroy and adjoining owners regarding expansion options for the Taabinga Cemetery to ensure continuity of use.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>21 May 2024 3:06pm King, Denise - Reallocation Action reassigned to Turner, Paul by King, Denise - For report</p> <p>03 Oct 2024 2:45pm Donohue, Kimberley - Reallocation Action reassigned to Hunter, Michael by Donohue, Kimberley</p>
Council 15/05/2024	Petition - Country Music Campout	Pitt PSM, Mark	<p>RESOLUTION 2024/390</p> <p>Moved: Cr Deb Dennien Seconded: Cr Ros Heit</p> <p>That the Petition relating to a Music Campout Event be received and referred to the Chief Executive Officer to determine the appropriate action and a report be brought back to Council.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>27 May 2024 1:01pm Paterson, Lynelle Letter emailed to Sandra Abbott on 27 May advising petition had been presented and that a report would be presented to a future Council Meeting.</p> <p>11 Jul 2024 11:07am Pitt PSM, Mark Currently monitoring for any potential events</p> <p>11 Sep 2024 5:33pm Pitt PSM, Mark Correspondence between parties July - update report presented to Sept Ordinary Meeting</p> <p>15 Nov 2024 - Pitt PSM, Mark Officers are monitoring this matter. A confidential update will be presented at a future meeting.</p>
Council 24/04/2024	Kingaroy Building/Facilities Supply of Services Contract	Petersen, Leanne	<p>RESOLUTION 2024/342</p> <p>Moved: Cr Jane Erkens Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council call for tender for the cleaning of Council buildings and facilities in Kingaroy.</p>	<p>07 May 2024 1:51pm King, Denise - Reallocation Action reassigned to Turner, Paul by King, Denise - For report</p> <p>11 Jul 2024 5:45pm Petersen, Leanne Tender has been called for cleaning services in Kingaroy.</p>

	<p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>19 Jul 2024 10:22am King, Denise - Reallocation Action reassigned to Reidy, Louise by King, Denise - For report as requested by Leanne Petersen</p> <p>17 Oct 2024 11:52am King, Denise - Reallocation Action reassigned to Turner, Paul by King, Denise - For action and completion</p> <p>17 Oct 2024 12:02pm Floyd, Helen - Reallocation Action reassigned to Keys, Brett by Floyd, Helen - For action and completion</p>	
<p>Council 24/04/2024</p>	<p>Council Resolution to Commence Review of the Local Government Infrastructure Plan (LGIP)</p> <p>Petersen, Leanne</p>	<p>RESOLUTION 2024/347</p> <p>Moved: Cr Danita Potter Seconded: Cr Deb Dennien</p> <p>That this report be received and that South Burnett Regional Council:</p> <ol style="list-style-type: none"> 1. Resolve to commence a review of the Local Government Infrastructure Plan (LGIP) in accordance with Chapter 5, Part 5 of the Minister's Guidelines and Rules (MGR), as required by Section 25(3) of the Planning Act 2016. 2. Consider the necessary budget allocation to undertake the LGIP review process in the 2024/25 financial year budget deliberations. <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>07 May 2024 1:51pm King, Denise - Reallocation Action reassigned to Jensen, Leo by King, Denise - For report</p> <p>10 May 2024 4:02pm Donohue, Kimberley - Reallocation Action reassigned to Crick, Justin by Donohue, Kimberley - As per LJ.</p> <p>13 May 2024 10:02am Crick, Justin The internal LGIP review will commence before the end of May. Appointment of the reviewer will happen concurrently.</p>

CARRIED 7/0

CARRIED 7/0

Council 4/04/2024	Review of positions in the South Burnett Local Disaster Management Group	Meehan, Aaron	<p>RESOLUTION 2024/310</p> <p>Moved: Cr Danita Potter Seconded: Cr Deb Dennien</p> <p>That a review of all other positions in the South Burnett Local Disaster Management Group be completed and referred to Council for consideration as soon as practicable.</p> <p><u>In Favour:</u> Crs Kathy Duff, Jane Erkens, Linda Little, Danita Potter, Deb Dennien, Heath Sander and Ros Heit</p> <p><u>Against:</u> Nil</p>	<p>11 Oct 2024 8:28am Champney, Kristy Disaster recovery structure to be reviewed with organisational structure changes</p>
CARRIED 7/0				
Council 6/03/2024	Application for Funding under the Community Heritage of the Community Sustainability Action Grants Program - round 8	Pitt PSM, Mark	<p>RESOLUTION 2024/295</p> <p>Moved: Cr Scott Henschen Seconded: Cr Kirstie Schumacher</p> <p>That South Burnett Regional Council apply for a grant under the Round 8 – Community Heritage of the Community Sustainability Action Grants Program – capital expenditure project category for repairs to Boondooma Homestead roof.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>15 Mar 2024 7:31am King, Denise - Reallocation Action reassigned to Moore, Debra by King, Denise - For report</p> <p>15 Mar 2024 8:09am King, Denise - Reallocation Action reassigned to Turner, Paul by King, Denise - For report</p> <p>08 May 2024 9:07am Turner, Paul Application Lodged.</p> <p>10 May 2024 3:03pm Turner, Paul - Completion Completed by Turner, Paul (action officer) on 10 May 2024 at 3:03:14 PM - Application Lodged</p> <p>09 May 2024 1:00pm Petersen, Leanne - Completion Completed by Petersen, Leanne (action officer) on 09 May 2024 at 1:00:04 PM - Grant application submitted</p>
CARRIED 6/0				
Council 13/12/2023	Local Law Review Workshop	Anderson, Kerri	<p>RESOLUTION 2023/197</p> <p>Moved: Cr Jane Erkens Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council</p>	<p>20 Dec 2023 12:24pm Kruger, Wendy - Reallocation Action reassigned to Bayntun, Rebecca by Kruger, Wendy - For Action & Completion</p>

			<p>1. Accept the report, Local Laws Review – Discovery Phase – August 2023 for information; and</p> <p>2. Adopt the following recommendations that Council:</p> <p>(a) Repeal Subordinate Local Law 1.07 – Operation of Cane Railways 2011.</p> <p>(b) Repeal Model Local Law No. 2 (Meetings) 2008.</p> <p>3 Conduct a workshop shared accommodation, temporary homes, animals and parking in January 2024</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher and Scott Henschen</p> <p><u>Against:</u> Nil</p> <p style="text-align: right;">CARRIED 5/0</p>	
Council 22/11/2023	Nanango CBD Parking & Operations - Community Consultation	Meehan, Aaron	<p>RESOLUTION 2023/157</p> <p>Moved: Cr Jane Erkens Seconded: Cr Scott Henschen</p> <p>That South Burnett Regional Council:</p> <p>1. conduct further engagement with each business providing a letter requesting them to utilise off street parking locations and providing a map of alternative parking options;</p> <p>2. meet with individual businesses on Drayton Street (Fitzroy St – Drayton St) in early 2024 to determine if there has been a change in the supply of carparking bays by business owners; and</p> <p>3. contact both Stanwell Corporation, Meandu Mine and the bus company and find out how many workers park there and is it possible to liaise to find a more suitable place that does not impact on retail parking.</p> <p><u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>29 Feb 2024 2:34pm Allen, Samantha Letters have been sent to businesses, recieved response email from Stanwell. Further consultation planned for April.</p> <p>08 May 2024 11:53am Allen, Samantha Meeting to be arranged with local Councillor</p> <p>13 Jun 2024 10:53am Allen, Samantha Finalise parking layout and report back to Council in August 2024.</p> <p>11 Oct 2024 8:35am Champney, Kristy Another round of consultation has been carried out last month and letters have been sent to Businesses seeking feedback over a one month period on parking. Report to go to November general.</p> <p>08 Nov 2024 12:15pm Champney, Kristy Report being prepared for November Council Meeting</p>

CARRIED 6/0				
<p>Council 27/09/2023</p>	<p>Ringsfield House Advisory Committee</p>	<p>Anderson, Kerri</p>	<p>RESOLUTION 2023/94 Moved: Cr Jane Erkens Seconded: Cr Danita Potter That 1. That Ringsfield House be open by appointment with tours being conducted by Volunteers that have been inducted as per the Volunteer process of the Visitor Information Centre with reporting to the Visitor Enhancement Officer and the Tourism Officer. 2. That Ringsfield House be promoted as a community facility and venue and is open to hirers who wish to run community led events. 3. That a stocktake of current artefacts be completed and a future recommendation is made from the committee to reduce the number of artefacts. 4. That any volunteers wishing to participate in undertaking work at the house are inducted and managed by Council (excluding those working for a hirer incorporated group). 5. An amendment is made to the 2023/2024 fees and charges for group tours of Ringsfield House for \$5.00 per person. 6. That the minutes of the July 2023 and August 2023 Ringsfield House Advisory Committee be received for information. <u>In Favour:</u> Crs Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen <u>Against:</u> Nil</p>	<p>03 Oct 2023 1:33pm King, Denise - Reallocation Action reassigned to Pointon, Jennifer by King, Denise - For report 12 Oct 2023 11:55am King, Denise - Reallocation Action reassigned to Beaumont, Samantha (Sam) by King, Denise - For report 19 Jul 2024 10:12am King, Denise - Reallocation Action reassigned to Moore, Debra by King, Denise - For report, requested by Leanne Petersen 03 Oct 2024 3:31pm Donohue, Kimberley - Reallocation Action reassigned to Jackson, Cathy by Donohue, Kimberley 18 Oct 2024 7:05am King, Denise - Reallocation Action reassigned to Bayntun, Rebecca by King, Denise - Requested by Cathy Jackson</p>
CARRIED 6/0				

Council 26/04/2023	KTP Pedestrian Visibility and PWD Shop Access	Meehan, Aaron	<p>RESOLUTION 2023/510</p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council writes to South Burnett Business groups articulating the strategic priority in our Corporate Plan relating to making our towns communities of choice for people living with disability and encouraging them to engage with their members and CBD businesses as to opportunities for improving PWD access.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>28 Jul 2023 2:10pm Champney, Kristy Resolution sent to KTP Team 02.05.23. Awaiting outcome.</p> <p>21 Sep 2023 11:44am Allen, Samantha To be actioned in October</p> <p>09 May 2024 1:57pm Allen, Samantha Letter currently being drafted, to be finalised in May.</p> <p>13 Jun 2024 10:51am Allen, Samantha Delayed due to staffing shortage - Letter to be finalised with Mayor in June 2024.</p> <p>30 Aug 2024 3:25pm Champney, Kristy Letter to be drafted with Mayor in October on staff return</p>
CARRIED 7/0				
Council 22/02/2023	Rural Residential Blocks	Petersen, Leanne	<p>RESOLUTION 2023/401</p> <p>Moved: Cr Kathy Duff Seconded: Cr Danita Potter</p> <p>That South Burnett Regional Council review the Overgrown Property Policy – Statutory062 to consider the designated town area maps and the adjoining rural residential allotments one (1) hectare or less that may not have been captured in the policy as part of the annual review process.</p> <p><u>In Favour:</u> Crs Brett Otto, Gavin Jones, Jane Erkens, Danita Potter, Kirstie Schumacher, Kathy Duff and Scott Henschen</p> <p><u>Against:</u> Nil</p>	<p>06 Mar 2023 8:36am King, Denise - Reallocation Action reassigned to Petersen, Leanne by King, Denise</p> <p>08 Mar 2023 11:30am Kemp, Fiona - Reallocation Action reassigned to Brooks, Darryl by Kemp, Fiona - Please review and update this meeting action. Thank you</p> <p>23 Jun 2023 9:30am O'May, Peter Item to be included for consideration as part of the review of Council's Local Laws during 2023/24 financial year. , OPL/38 Review Council's Local Laws to ensure relevance to the region and understanding by Council and the community</p> <p>11 Aug 2023 9:04am Brooks, Darryl Mead Perry have been appointed to conduct local law review - this will be reviewed as part of this project</p>
CARRIED 7/0				

Council 27/04/2022	Material change of use application for expansion of an existing piggery to 57,000SPU and associated infrastructure at 536 & 592 Morgans Road Windera and other properties - Lot 202 SP 251979 Lot 203 SP 251979 Lot 49 MZ 555 - Applicant: Jamz & Co In...	Petersen, Leanne	<p>Procedural Motion</p> <p>That the matter lay on the table.</p> <p><u>In Favour:</u> Crs Brett Otto, Kathy Duff, Danita Potter and Scott Henschen</p> <p><u>Against:</u> Cr Gavin Jones and Cr Kirstie Schumacher</p> <p style="text-align: right;">CARRIED 4/2</p>	<p>26 Aug 2024 2:37pm Paterson, Lynelle - Reallocation Action reassigned to Bastow, Scott by Paterson, Lynelle - Darryl Brooks no longer works here</p> <p>05 May 2022 3:46pm Donohue, Kimberley - Reallocation Action reassigned to Lisle, Michael by Donohue, Kimberley</p> <p>20 Oct 2022 3:49pm Lisle, Michael Development Application laying on the table in Council. Prestart meeting held early October 2022 for construction of roadwork upgrades to Kratzmanns Road required under pervious approval.</p> <p>28 Oct 2022 8:39am Donohue, Kimberley - Reallocation Action reassigned to Brooks, Darryl by Donohue, Kimberley</p> <p>20 Jan 2023 2:15pm O'May, Peter Review of road works progress scheulded February 2023</p> <p>03 May 2023 3:33pm King, Denise The folloing information from Juston Crick:- I followed up about the intersection works required as part of the roadworks for the Wilsons piggery at Morgans Rd, Windera and the delay in the commencement of the upgrade. It turns out that TMR are doing roadworks either side of the intersection and have told the contractor that they will not be allowed to commence until the TMR works have been completed. At the moment this will be August this year.</p> <p>06 Dec 2023 10:48am Brooks, Darryl</p>
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The original engineers have disengaged by the applicant, the TMR works are complete, but that now means that the intersection works may need some minor redesign, the survey pickup (to determine extent of redesign) is to be done before Xmas, once approved by TMR, the contractor (Shadforths) is still ready to commence works. The start date unknown at the moment, but most likely March.

25 Jan 2024 10:54am King, Denise - Reallocation
 Action reassigned to Crick, Justin by King, Denise - For report

21 Feb 2024 5:08pm Crick, Justin
 The TMR works on the approach to the Gayndah rd/Kratzmans Rd itnersection have altered the design levels required at the intersection. The applicant has completed a survey to determine what design changes are required, and the design is currently being re-assessed. Any redesign may have to go back to TMR once the scope is known. Construction start date wil depend on the amount of redesign (if any) is required.

18 Sep 2024 3:02pm Crick, Justin

With regards to the required upgrades to the Gayndah Rd/Kratzmanns Rd Intersection, and Kratzmanns Gully approach, the current status is: 1. TMR works on the Murgon-Gayndah Rd in 2023 meant that the previous intersection design had to be reviewed; 2. This review has been done, and TMR approved the updated design on/around 5 June 2024; 3. The applicant is about to call tenders for the work, and looking to have the tender awarded by the end of October; 4. The intention is for the works to be complete by the end of the year; 5. Council have not yet been advised of a start date for the works.”

09 Oct 2024 1:56pm Crick, Justin

With regards to the required upgrades to the Gayndah Rd/Kratzmanns Rd Intersection, and Kratzmanns Gully approach, the current status is: 1. TMR works on the Murgon-Gayndah Rd in 2023 meant that the previous intersection design had to be reviewed; 2. This review has been done, and TMR approved the updated design; 3. The applicant has called tenders for the work, and looking to have the tender awarded by the end of October; 4. The intention is for the works to be complete by the end of the year; 5. Council have not yet been advised of a start date for the works., An update from the applicants engineers was sought, but a response was not received before this update was due.

11 EXECUTIVE SERVICES

11.1 REIMBURSEMENT OF 2024/2025 INTERMENT OF ASHES

File Number: 20-11-2024

Author: Manager Commercial Enterprises & Projects

Authoriser: Chief Executive Officer

PRECIS

A request has been made by Virgos Funeral for reimbursement of fees for the Interment of Ashes for the Columbaria and Garden.

SUMMARY

Council has applied the Interment of Ashes fee of \$350 per ashes regardless of Council aiding with the interment. This has been a change in the application of the fee from previous financial years. Virgo Funerals have requested reimbursement as they have not passed the fee onto their customers.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council reimburse:

1. South Burnett Funerals & Crematorium Pty. Ltd. Trading as Virgo Funerals for the amount of \$2,800.00
2. Davipen Pty Ltd Trading as Generation Funerals for the amount of \$1750.00
3. Jason Killick Funerals Pty Ltd for the amount of \$700.00

FINANCIAL AND RESOURCE IMPLICATIONS

The reimbursement will be applied against the Cemetery General Operations budget.

LINK TO CORPORATE/OPERATIONAL PLAN

OPL/05 Maintain and improve Council's cemeteries to meet community expectations.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

A request was received from Jason Talbot-Scobie, Manager of Virgo Funerals requesting a refund due to not receiving adequate information on the change to the Interment of Ashes fee.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Nil

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Nil

REPORT**Background**

For the 2024/2025 Fees and Charges, Council adopted a \$350 fee for Interment of Ashes. In previous years Council has charged this fee when Council staff have assisted with the Interment of Ashes, for example, interment into a Lawn Cemetery grave. Funeral directors intern ashes in Columbarium walls and gardens on behalf of families after providing the application form to Council for no fee.

For 2024/2025 Council commenced applying the Interment of Ashes fee to all applications. Which has been a change from previous years. Therefore, Funeral directors that intern ashes on behalf of the family have been charged \$350. Virgo Funerals have raised concerns that they were not aware of the change and therefore have not passed this cost onto families.

In addition, Virgos have on numerous occasions placed ashes prior to making application to Council and receiving the Burial Permit. Commercial Enterprise staff continue to work with Virgos to encourage the correct process of application being made first to Council, burial permit issued by Council (showing the fees charged) and then the interment being completed.

Virgos have been advised to apply the \$350 fee as intended from the 31 October 2024 (receipt of the request).

ATTACHMENTS

Nil

11.2 GRANT OPPORTUNITY - STATE EMERGENCY SERVICE (SES) SUPPORT GRANT 2025-2026

File Number: 20-11-2024
Author: Coordinator Executive Services
Authoriser: Chief Executive Officer

PRECIS

Grant Opportunity – State Emergency Service (SES) Support Grant 2025-2026

SUMMARY

Funding guidelines relating to the SES Support Grants 2025-26 round grant opportunity along with a Council officer's recommendation.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Develop and apply for grant funding under the SES Support Grants 2025-26 round for the purchase of two(2) vehicles to be used exclusively for carrying out SES activities; and
2. If the grant application is successful, approve the required project budget of \$150,000 for executing the project.

FINANCIAL AND RESOURCE IMPLICATIONS

South Burnett Regional Council (SBRC) has been identified as a priority Local Government Area (LGA) having high exposure to the risk of tropical cyclones and has been impacted by number of notable flood and rainfall events in the recent past. The purchase of new SES vehicles provides SES with additional capacity to carry out SES functions and supports Council efforts to pro-actively manage emergencies and natural disaster risks.

Based on a preliminary estimate, Council has estimated the cost for a new SES vehicle to be approximately \$75,000. If the grant application was successful, the maximum SES Support Grant amount for the purchase of a new SES vehicle that Council would be eligible for is \$75,000. There is no financial co-contribution needed from Council. All of the grant amount if successful will be paid on full completion of the project after the submission and approval of an acquittal form, therefore Council will be required to allocate its own funds initially to execute the project, however this will not have any material impact on Council's cash flow position. Council's Coordinator - Plant and Fleet will manage the project and no additional external resources are required for executing the project.

LINK TO CORPORATE/OPERATIONAL PLAN

EC6: Appropriately support and encourage volunteers, advisory groups and community organisations to value add to Council's services and infrastructure.

EC15: Continue to provide pro-active support to the Local Disaster Management Group.

OPI/02: Provide funding and facilitate the ongoing development of the local SES groups within the region.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council's Senior Grants Audit officer has consulted with the Area Controller – South Burnett LGA, Local Controller – South Burnett Unit of the SES, Council's Coordinator – Plant and Fleet, Council's Disaster Management and Project officer, to identify and discuss the suitability of the project proposed by Council for nomination under the SES Support Grants 2025-26 round.

Based on a needs analysis and after seeking input from the Local Controller – South Burnett Unit of the SES, and other internal and external stakeholders, Council has determined that applying for the purchase of two(2) new vehicles to be used exclusively for carrying out SES activities will be the preferred option.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Nil

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Nil

ASSET MANAGEMENT IMPLICATIONS

Council will incur an annual depreciation expenditure for the new SES vehicle which is determined based on the useful life of the vehicle. Council will fund the depreciation in Council's annual capital budget program. If Council's funding application was successful, Council will need to do a fourth quarter budget amendment during the 2024-25 financial year to allocate the budget for executing the project.

REPORT

The SES Support Grant is a Queensland Government grant program administered by Queensland State Emergency Service (SES). The program offers financial support for local governments to dedicate resources to SES (State Emergency Service) groups. This helps SES to effectively respond to emergencies in their communities. In June 2024, SES transitioned from QFES(Queensland Fire and Emergency Services) to be a service hosted by Queensland Police Service. All local governments in Queensland with SES groups or units in their area are eligible to apply for the SES Support Grant.

OBJECTIVES

The main objectives of the Program are to:

- encouraging local governments to work collaboratively with the Queensland Government to support the SES to effectively and efficiently respond to disasters and emergencies;
- assisting in the provision of facilities for training, operations and safe storage of SES; equipment;
- encouraging local governments to contribute additional resources for disaster and emergency management in support of SES;
- encouraging the development of the local SES with the skills and resources needed to carry out their approved activities;
- helping ensure SES resources are allocated where they're needed to meet local needs.

The SES Support Grant program has one annual round.

For the 2025-26 funding round, the Queensland Government will pay for 100% of the approved project cost for up to \$150,000 (GST exclusive) for facilities and \$75,000 (GST exclusive) for vehicles. There is no co-contribution needed from the local government in this round.

Local governments can apply for funds under the SES Support Grant program to:

- provide suitable facilities for local SES groups and units;
- acquire suitable new and second-hand vehicles for local SES units and groups.

In some cases, funding may be approved for projects that don't fit the above categories.

ELIGIBLE PROJECTS FUNDING LIMITS

Local governments can apply for grants for SES groups or units in their area of up to:

- \$150,000 for facilities
- \$75,000 for vehicles.

South Burnett Regional Council can apply for funding under the SES Support Grants 2025-26 round for projects that fall within the below two (2) categories:

1. Facilities

Local governments can apply for funding for up to \$150,000 to help provide essential operational and training facilities for SES groups or units.

Grant funds can be used for:

- purchasing land or a facility;
- construction of a new facility;
- modification, renovation or extension of an existing facility.

Facilities for SES must have space for:

- training
- administration
- an operations centre
- suitable amenities
- secure storage for resources and equipment

2. Vehicles

Local governments can apply for funding for up to purchase suitable vehicles for local SES groups and units.

Grant funds can be used for:

- purchasing a suitable new or second-hand vehicle;
- transferring ownership of a suitable vehicle from the local government fleet.

Vehicles purchased for SES must:

- be a 4WD;
- be suitable for SES activities;
- be allocated to the local SES group or unit as an official SES vehicle;
- be used for SES activities only;
- have any additional features needed for local conditions, such as off-road and crosscountry capabilities;
- have sufficient towing and load capacity to safely and legally tow the trailers and vessels in the SES group's or unit's fleet.

TIMEFRAMES

Applications open: 8 October 2024

Applications close: 28 November 2024

Grant outcomes announced: From April 2025

All projects will need to be able to start from 1 July 2025 and be completed within 12 months.

ATTACHMENTS

Nil

11.3 ADOPTION OF THE SOUTH BURNETT REGIONAL COUNCIL MEDIA RELATIONS POLICY - STRATEGIC001

File Number: 20-Nov-2024
Author: Coordinator Corporate
Authoriser: Chief Executive Officer

PRECIS

Adoption of the South Burnett Regional Council Media Relations Policy – Strategic001

SUMMARY

The South Burnett Regional Council developed this define the use of media relations to conduct business on behalf of Council to ensure it is managed professionally and appropriately.

OFFICER’S RECOMMENDATION

That the South Burnett Regional Council Media Relations Policy – Strategic001 be adopted as presented.

FINANCIAL AND RESOURCE IMPLICATIONS

No direct financial and resource implications arise from this report which have not already been considered in the development of South Burnett Regional Council’s (Council) annual budget.

LINK TO CORPORATE/OPERATIONAL PLAN

Corporate Plan 2021 - 2026	OR2 Achieve community recognition as an ethical Council that values and practices community consultation, accountable governance, and open and transparent decision-making
Operational Plan 2024 - 2025	Deliver the Council Policy Governance Framework aligned to strategic planning and relevant legislation incorporating Council’s policies, procedures, forms, and factsheets
	Promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The South Burnett Regional Council Media Relations Policy – Strategic001 has been reviewed by Council and the Office of the Chief Executive Officer.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Local Government Act 2009

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct local law or delegation implications arise from this report.

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications arise from this report.

REPORT

This policy defines the use of media relations to conduct business on behalf of Council to ensure it is managed professionally and appropriately.

ATTACHMENTS

1. **South Burnett Regional Council - Media Relations Policy - Strategic001**  



POLICY CATEGORY - NUMBER: Strategic001
POLICY OWNER: Executive Services
ECM ID: 2700319
ADOPTED: 20 November 2024

Media Relations Policy

NOTE: Council regularly reviews and updates its policies. The latest controlled version can be obtained from the Policy Register on Council's intranet or by contacting Council's Corporate, Governance & Strategy Branch. A hard copy of this electronic document is considered uncontrolled when printed.

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1. POLICY STATEMENT 1
2. SCOPE 1
3. GENERAL INFORMATION 1
4. DEFINITIONS 2
5. LEGISLATIVE REFERENCE 3
6. RELATED DOCUMENTS 3
7. NEXT REVIEW 3
8. VERSION CONTROL 3

1. POLICY STATEMENT

The purpose of this policy is to define the use of media relations to conduct business on behalf of South Burnett Regional Council ('Council') to ensure it is managed professionally and appropriately.

2. SCOPE

The policy applies to all Council representatives and all media outlets.

3. GENERAL INFORMATION

Council media relations aim to be proactive in nature, with the intent of providing factual information, and supporting public confidence in the organisation.

Council acknowledges its duty of care in ensuring its media relations adhere to appropriate standards of behaviour and contain information that is in the public interest. This policy outlines the principles, protocols, and methods for managing communication to ensure consistent, factual information is provided to the community through the media. This policy provides guidelines for Council representatives, in their interactions with external media and acknowledges the measures to ensure the appropriate management of Council's media efforts.

3.1. Organisational Media Relations

Organisational media relations are coordinated by Council's Executive Services who are responsible for overseeing information provided to the media on Council decisions, activities, services and facilities. Council media relations are proactive and aim to inform and foster public confidence in the organisation. Activities include the production of media releases, publications, and the management of media enquiries.

3.2. Official Council Spokesperson for Council-wide or Regional Significance

The Mayor is the official spokesperson for all Council responses or media interviews of Council-wide or regional significance. On a case-by-case basis, the Mayor may delegate to a Councillor to speak on behalf of Council.

Executive Services will field all enquiries.

3.3. Media Release Preparation

All media releases, public notices and bulk mailouts will be managed and distributed through Executive Services with content provided by the relevant branch if requested.

Councillors may request a media release be prepared by Executive Services. Councillors are to notify the Mayor of their request so that the Mayor is kept up to date on media related matters.

Councillors and General Managers are encouraged to provide updates, photos, and stories on what is happening in the individual Councillor Divisions to Executive Services.

Where possible and practical alongside media releases, photographs are encouraged to enhance the verbal documentation.

3.4. Media Release Approval Process

The Chief Executive Officer ('CEO') or delegated officer must approve all Council media releases. Responses made by Councillors to direct requests from the media are not considered media releases and as such do not require approval by the CEO. To assist Councillors in their response, it is advised that Councillors make contact with Executive Services to ensure the information they intend to provide is true and accurate and seeking appropriate support as needed.

3.5. Responding to Media Enquiries made directly with Council

Media representatives are requested to make direct contact with Executive Services in the first instance. Executive Services in consultation with the relevant General Manager or delegated officer, will co-ordinate a response in accordance with Council's Media Relations Flowchart, consulting with the relevant Councillor.

If the matter has a specialised or technical component, the CEO may respond or delegate the responsibility to a senior officer.

Council's preferred option is to provide a written response to specific questions. All written responses shall be co-ordinated by Executive Services and must be approved by the relevant General Manager or the CEO as appropriate.

The Mayor should be notified immediately of any potential risks to Council's reputation should a response be delayed.

In all cases, where comment is made or proposed to be made to the media, the spokesperson (including Councillors) is required to notify Executive Services of the nature of their comments.

All correspondence to or from the media is to be forwarded to media@sbrc.qld.gov.au for records management.

3.6. Participation in Council related events / activities (where media maybe present)

Council may host an event to launch a service or open a facility, or where Council has sponsored a project or major event, Executive Services is responsible for ensuring all Councillors are issued an invitation to attend the event/activity where practicable.

Where the attendance of Council representatives is limited, the Mayor and relevant Divisional Councillor are to receive the invitation in that order (as attendance numbers allow). Executive Services may extend an invitation to another Councillor or Executive Leadership Team member/s should the Mayor, relevant Divisional Councillor be unable to attend.

3.7. Council Advertorial Activities

Council undertakes advertorial activities to ensure dedicated communication platforms for Council news such as a page or part-page in local print media. Where practical, Councillors are to be provided an opportunity to contribute content on a rotational basis.

4. DEFINITIONS

Councillor means a Councillor of a local government, includes the Mayor.

Council representative means all Councillors and Council employees including permanent, casual and temporary employees, apprentices, trainees, contractors, volunteers, and work experience students.

Media means television, radio, print and social media journalists, photographers, and camera operators, including representatives from trade and specialist publications and internet news services.

Media relations means the use of the media to communicate corporate messages about Council.

This includes preparation and distribution of media releases, media statements, media interviews and conferences or briefings, media launches and features.

Media releases means communications designed to be sent to the media to encourage them to develop articles on a topic. A media release is written in order to highlight an important event, program, or piece of information by Council that succinctly describes who, what, where, when, why and how of the story. Media releases are intended to promote the interests of Council and assist Council to meet the principles of Local Government.

5. LEGISLATIVE REFERENCE

Local Government Act 2009 (Qld)

6. RELATED DOCUMENTS

South Burnett Regional Council Community Engagement Policy – Statutory050

South Burnett Regional Council Media Relations Flowchart – Procedure027

South Burnett Regional Council Social Media Procedure – Procedure024

7. NEXT REVIEW

As prescribed by legislation or April 2026

8. VERSION CONTROL

Version	Revision Description	Adopted Date	ECM Reference
1.	Adoption of Policy	24 September 2008	418029
1	Adoption of Policy	9 December 2009	817662
2	Policy Revision	21 November 2012	1407706
3	Policy Revision	16 November 2016	2022469
4	Policy Revision	13 June 2018	2512946
5	Policy Revision	15 July 2020	2700319
6	Administrative change replacing Social & Corporate Performance Branch with Corporate Services Branch as per Council Resolution 2021/62	24 March 2021	2700319
7	Review of policy	20 October 2021	2700319
8	Administrative amendment – organisational structure review – resolution 2022/432	27 April 2022	2700319
9	Review of policy	24 April 2024	2700319
10	Review of policy – minor amendment	20 November 2024	2700319

Mark Pitt PSM
CHIEF EXECUTIVE OFFICER

Date: 20 November 2024

12 FINANCE & LIVEABILITY

12.1 FEES FOR PLUMBING DEVICES

File Number: 11/2024
Author: Chief Executive Officer
Authoriser: Chief Executive Officer

PRECIS

Discussion on the recent correspondence to the community in regard to plumbing devices and future actions.

SUMMARY

This report and discussion to clarify what Council’s statutory obligations are in keeping and maintaining publicly accessible registers under the *Plumbing and Drainage Act 2018* and the *Plumbing and Drainage Regulation 2019*, with a particular focus on Backflow Prevention Devices and On-Site Sewerage Treatment Plants.

OFFICER’S RECOMMENDATION

That South Burnett Regional Council amend its 2024/25 Register of Fees and Charges to delete the Lodgement Fee for Service Reports for On-Site Sewerage Facility/Grey Water Use and domestic dwelling yearly lodgement fee.

BACKGROUND

Council adopted the following fees and charges associated with the two areas covered in this report.

Name	Basis and / or duration	Year 24/25 Fee (incl. GST)	Regulatory / Commercial	GST	Head of Power
Plumbing Fees - Backflow Prevention Devices					
Domestic Dwelling – Yearly Lodgement (Form 9) As required under Plumbing legislation and/or standards	Per device	\$30	Commercial	N	LGA (2009) s97(2)(a) PDR (2019) s101 -
Commercial Property – 1 Device Only	Per device (Annual Fee)	\$45	Commercial	N	LGA (2009) s97(2)(a) PDR (2019) s101
Commercial Property – 2 Devices or greater	Per device (Annual Fee)	\$45.00 plus \$20.00 per device > 1	Commercial	N	LGA (2009) s97(2)(a) PDR (2019) s101
Backflow Prevention Device Application Fee	Per device	\$261.50	Regulatory	N	LGA (2009) s97(2)(a) PDR (2019) s101
HSTP Devices					

Lodgement Fee for Service Reports for On-Site Sewerage Facility/Grey Water Use	Per device (Annual Fee)	\$60	Regulatory	N	LGA (2009) s97(2)(a) PDR (2019) s114
--	-------------------------	------	------------	---	--

Further discussion was required on this matter prior to any action. Council has previously had this fee in the adopted fees and charges. Regrettably the correspondence circulated to commence a process of council registers and compliance with legislative requirements did not clearly articulate that council’s priority is the collection of information and not the charging of what appears to be a new fee.

ATTACHMENTS

Nil

12.2 FEES & CHARGES 2024/2025 - AVDATA TRUCK WASH FEE**File Number:** 20-11-2024**Author:** Coordinator Commercial Enterprises**Authoriser:** Chief Executive Officer**PRECIS**

Amendment to Fees & Charges for the 2024/25 financial year.

SUMMARY

Following the installation of the newly installed Avdata Key System at the Coolabunia Saleyards, Council purchased Avdata keys to be able to on sell to users so that they can use the truck wash immediately following purchase of key.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council amend its 2024/25 Register of Fees and Charges:

1. to include a new fee for the sale of Avdata keys for users of the Coolabunia Truck wash at \$41.00 inc. of GST per key.

FINANCIAL AND RESOURCE IMPLICATIONS

These amendments to the fees and charges are an administrative change to clarify charges.

LINK TO CORPORATE/OPERATIONAL PLAN

Operational Plan - OPFC/09: Promote a high standard of corporate responsibility, transparency and accountability in decision making at all levels of the organisation in the best interest of Council and the community aligning to legislation and Council policy.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Once these changes are approved, the fees and charges will be amended and available on the various media platforms.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Council fees and Charges are set in accordance with the *Local Government Act 2009*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct policy/local law delegation implications

ASSET MANAGEMENT IMPLICATIONS

No direct asset management implications

REPORT**Coolabunia Saleyards – Sale of Avdata Key**

Following the purchase and installation of the Avdata key truck wash system at the Coolabunia Saleyards, which was a 23/24 capital works project, Council has purchased keys from Avdata with the availability to on sell to new users allowing instant access to the Avdata Key System.

ATTACHMENTS

Nil

12.3 PROPOSED TENDER FOR SALE OF 100 EDWARD STREET, WONDAI

File Number: 20/11/24
Author: Manager Facilities and Parks
Authoriser: Chief Executive Officer

PRECIS

Proposed tender for the sale of land at 100 Edward Street, Wondai described as Lot 46 on SP345914.

SUMMARY

That Council offer for sale, 100 Edwards Street, Wondai, by tender in accordance with section 236 of the Local Government Regulation 2012 and disposal of asset policy.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council approve for sale by tender 100 Edward Street, Wondai (Lot 46 SP345914) by;

1. Entering into negotiations with the highest tenderer and if the current market value of the property is reached, enter a contract of sale for the property, or
2. If negotiations with the highest tenderer does not result in a sale of the property at current market value, list the property for sale on the open market, and
3. Delegate powers to the Chief Executive Officer under Section 257 of the Local Government Act 2007 to complete contracts of sale.

FINANCIAL AND RESOURCE IMPLICATIONS

Revenue from the sale of Council owned land will be allocated to future land development programs. If negotiations with the highest tenderer do not result in a sale, Council will engage a real estate agent to market and sell the property, which will incur marketing costs and commission.

LINK TO CORPORATE/OPERATIONAL PLAN

IN9 Undertake an audit to identify Council land that can be divested.

OR3 Manage Council assets effectively through the development and implementation of Asset Management Plans.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Not applicable

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Not applicable.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Disposal of Assets Policy & Section 227-228 of the Local Government Regulation 2012

ASSET MANAGEMENT IMPLICATIONS

Reduce unutilised land in Council ownership requiring maintenance.

REPORT

In accordance with Section 227-228 of the Local Government Regulation 2012, it is now proposed to offer the vacant land for sale on the open market by way of tender.

Property Details:

Address:	100 Edward Street, Wondai
RPD:	Lot 46 on SP345914
Area:	1,037 square metres
Brief Description:	Vacant truncated rectangular shaped residential allotment displaying a near level topography. It is located in the existing residential development in the township of Wondai and has services available to be connected. Refer to aerial photo for details.

The property was originally amalgamated from two allotments which each incorporated the now adjoining drain. The property was offered to the adjoining owners as per resolution 2023/410. The tender process failed to produce a response suitable to satisfy the legislation or the disposal of assets policy.

ATTACHMENTS

1. **Title Search**  
2. **Survey plan**  
3. **Smart Map**  
4. **Photo**  



Registration Confirmation Statement

Queensland Titles Registry Pty Ltd
ABN 23 648 568 101

Lodger Code: EL 333

ONF SURVEYORS
PO BOX 896
KINGAROY QLD 4610

Title Reference:	51341040
Lodgement No:	6143550
Office:	ELECT LODGEMENT

This is the current status of the title as at 11:47 on 06/02/2024

ESTATE AND LAND

Estate in Fee Simple

LOT 46 SURVEY PLAN 345914
Local Government: SOUTH BURNETT

REGISTERED OWNER

Dealing No: 723024453 23/01/2024
SOUTH BURNETT REGIONAL COUNCIL

EASEMENTS, ENCUMBRANCES AND INTERESTS

- Rights and interests reserved to the Crown by
Deed of Grant No. 11199092 (ALLOT 7 SEC 15)
Deed of Grant No. 11299215 (ALLOT 6 SEC 15)

ADMINISTRATIVE ADVICES

NIL

UNREGISTERED DEALINGS

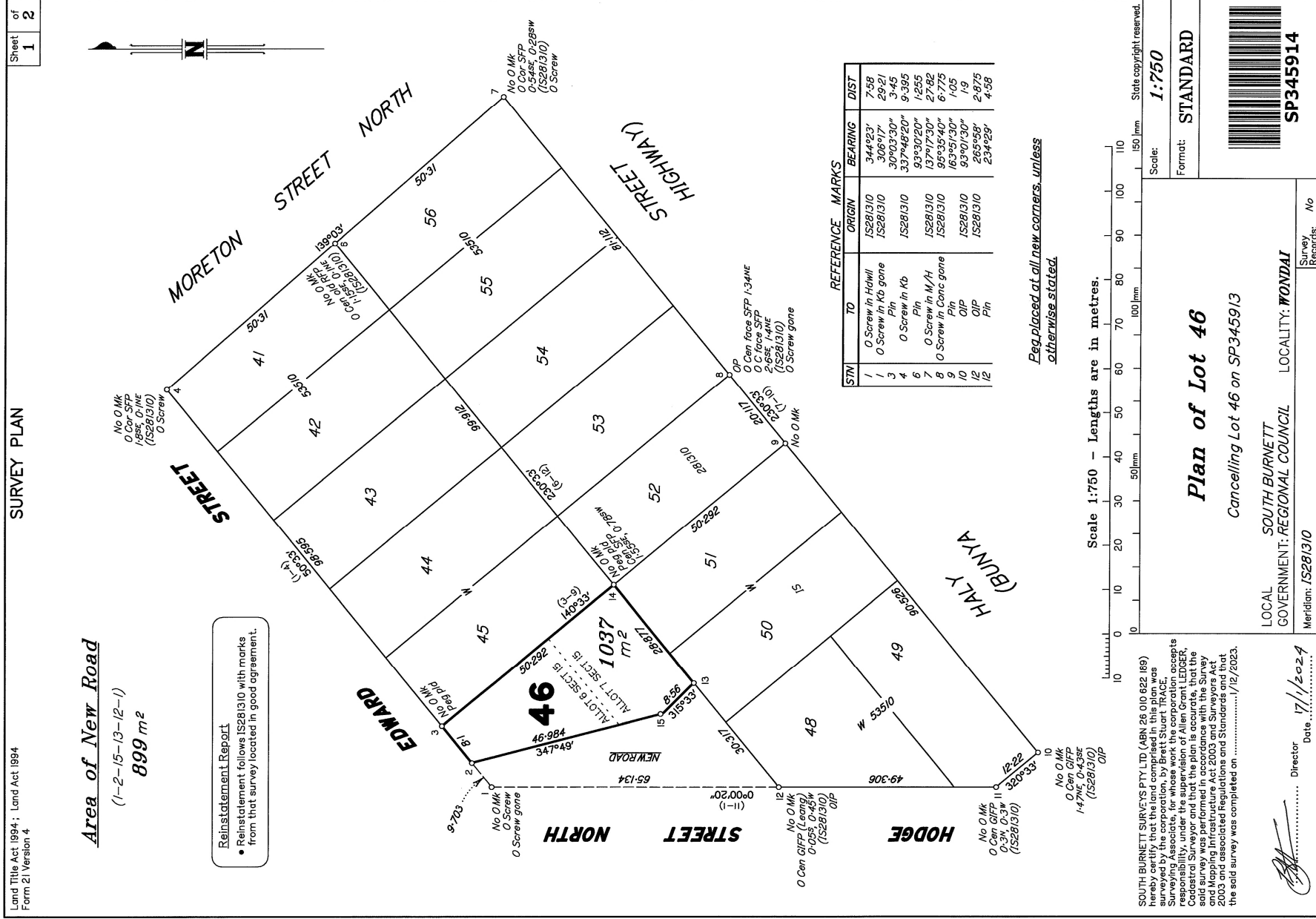
NIL

**** End of Registration Confirmation Statement ****

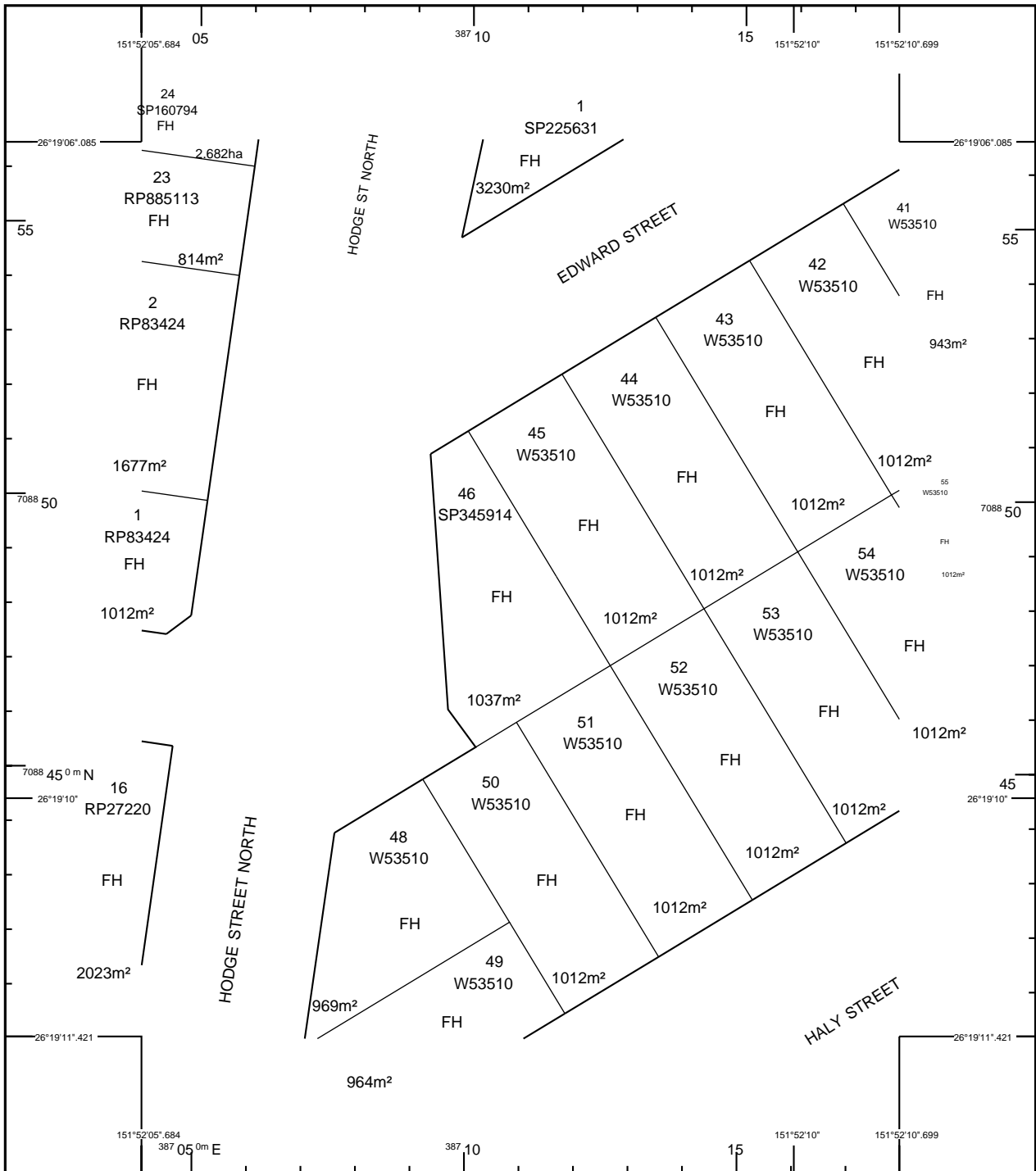
Registrar of Titles and Registrar of Water Allocations

TITLES QUEENSLAND - CONTACT CENTRE:
Email: titlesinfo@titlesqld.com.au / Phone: (07) 3497 3479

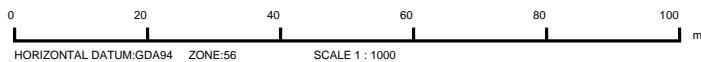
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Page 1/1



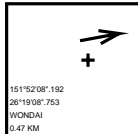
Land Title Act 1994 : Land Act 1994 Form 21B Version 2	WARNING : Folded or Mutilated Plans will not be accepted. Plans may be rolled. Information may not be placed in the outer margins.	Sheet of 2 2
4. Lodged by ONF SURVEYORS PO Box 896 KINGAROY Q 4610 Ph: 07 4162 2647 Email: admin@onfsurveyors.com.au		
(Include address, phone number, email, reference, and Lodger Code)		
I. Existing Title Reference 51338452	Description Lot 46 on SP345913	Created New Lots 46 Road New Rd
[Blank area for plan details]		
2. Orig Grant Allocation :		
3. References : Dept File : Local Govt : Surveyor :	46 Lots ALLOTS 6 & 7 SEC 15 Orig	
5. Passed & Endorsed : By : Date : Signed : Designation :		
11897		
6. Building Format Plans only. I certify that : * As far as it is practical to determine, no part of the building shown on this plan encroaches onto adjoining lots or roads. * Part of the building shown on this plan encroaches onto adjoining * lots and road		
7. Lodgement Fees : Survey Deposit \$ Lodgement \$ New Titles \$ Photocopy \$ Postage \$ TOTAL \$		
8. Insert Plan Number SP345914		



STANDARD MAP NUMBER
9245-24211



MAP WINDOW POSITION & NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB	46/SP345914
Lot/Plan	1037m ²
Area/Volume	FREEHOLD
Tenure	SOUTH BURNETT REGIONAL
Local Government	WONDAI
Locality	WONDAI
Segment/Parcel	47187/336

CLIENT SERVICE STANDARDS

PRINTED 06/09/2024

DCDB 05/09/2024

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Queensland Government

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12.4 MONTHLY FINANCIAL INFORMATION

File Number: 20.11.2024
Author: Manager Finance & Sustainability
Authoriser: Chief Executive Officer

PRECIS

Monthly financial report as at 31st October 2024.

SUMMARY

The following information provides Council's current position as at 31st October 2024.

OFFICER'S RECOMMENDATION

That the monthly Financial Report including Capital Works and Works for Queensland (W4Q5) as at 31st October 2024 be received and noted.

FINANCIAL AND RESOURCE IMPLICATIONS

Tracking actual revenue and expenditure compared to 1st quarter (amended) budget as adopted by Council on the 16th of October 2024.

LINK TO CORPORATE/OPERATIONAL PLAN

OR5 Continue to give priority to ongoing financial sustainability and prudent budget management.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Monitored and reviewed by budget managers.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Monthly financial report prepared in accordance with Section 204 of the *Local Government Regulation 2012*.

The budget review has been undertaken in accordance with Section 170(3) of *Local Government Regulation 2012*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

Budget reviews allows expenditure to be incurred by delegation or approval of Council.

Budget prepared considering the Revenue Policy, Debt Policy and Investment Policy actual result is compared to budget.

ASSET MANAGEMENT IMPLICATIONS

Depreciation is used as a source of funds to enable capital expenditure. The Asset Registers for all Asset Classes will be adjusted as required for capital projects when the expenditure is transferred from Work in Progress.

REPORT

- Recurrent Revenue is currently sitting at 50% compared to the amended budget and Recurrent Expenditure is sitting at 36%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.

- Council's current cash holdings at the end of October 2024 was \$71.05m with \$32.95m of this currently classed as restricted cash.
- All ratios at the end of October are within their respective targets. The Current Ratio is currently sitting at 3.63 which is within the target of between 2.0 and 4.0.

Council's capital expenditure program is currently sitting at \$8.46m in actual expenditure which equates to approximately 15.5% of the total amended budget. When taking into account committed costs of \$5.84m, the total expended is \$14.31m which represents approximately 26% of the amended budget

ATTACHMENTS

1. **Monthly Meeting Report October 2024** [↓](#) 
2. **Capital Expenditure Report October 2024** [↓](#) 
3. **Grant Listing Report October 2024** [↓](#) 



South Burnett Regional Council
Monthly Financial Report
October 2024



SOUTH BURNETT
REGIONAL COUNCIL

Executive Summary

This monthly report is designed to illustrate the interim financial performance and position of South Burnett Regional Council compared to the amended budget, at an organisational level, for the period ended 31 October 2024.

- Recurrent Revenue is currently sitting at 50% compared to the amended budget and Recurrent Expenditure is sitting at 36%.
- Revenue is impacted by timing effects of various income streams including rates and grant revenue.
- Council's current cash holdings at the end of October 2024 was \$71.05m with \$32.95m of this currently classed as restricted cash.
- All ratios at the end of October are within their respective targets. The Current Ratio is currently sitting at 3.63 which is within the target of between 2.0 and 4.0.
- Council's capital expenditure program is currently sitting at \$8.46m in actual expenditure which equates to approximately 15.5% of the total amended budget. When taking into account committed costs of \$5.84m, the total expended is \$14.31m which represents approximately 26% of the amended budget.

Executive Summary

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1.0 Interim Statement of Financial Performance (Income Statement)

Statement of Comprehensive Income

as at 31 October 2024
33% of Year Complete

	2025 \$	Original Budget \$	Amended Budget \$	Variance %
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	30,341,226	60,282,543	60,282,543	50%
Fees and Charges	2,323,352	5,814,807	5,814,807	40%
Rental Income	166,404	583,571	583,571	29%
Interest Received	1,138,014	3,025,000	3,025,000	38%
Sales Revenue	3,091,620	6,205,000	6,205,000	50%
Other Income	305,982	1,352,505	1,352,505	23%
Grants, Subsidies, Contributions and Donations	8,349,038	7,435,981	14,991,836	56%
	<u>45,715,635</u>	<u>84,699,406</u>	<u>92,255,261</u>	<u>50%</u>
Capital Revenue				
Grants, Subsidies, Contribution and Donations	2,610,495	8,095,421	16,955,252	15%
Total Income	<u>48,326,129</u>	<u>92,794,827</u>	<u>109,210,514</u>	<u>44%</u>
Expenses				
Recurrent Expenses				
Employee Benefits	10,335,368	28,179,321	28,199,321	37%
Materials and Services	15,484,213	33,402,025	41,114,025	38%
Finance Costs	546,241	1,561,780	1,561,780	35%
Depreciation and Amortisation	8,507,617	25,154,217	25,154,217	34%
	<u>34,873,439</u>	<u>88,297,343</u>	<u>96,029,343</u>	<u>36%</u>
Capital Expense	15,366	(1,930,000)	(1,930,000)	-1%
Total Expense	<u>34,888,805</u>	<u>86,367,343</u>	<u>94,099,343</u>	<u>37%</u>
Net Result	<u>13,437,324</u>	<u>6,427,484</u>	<u>15,111,171</u>	
Net Operating Result	<u>10,842,196</u>	<u>(3,597,937)</u>	<u>(3,774,082)</u>	

1.1 Operating Income Statement Split by Department

Council splits its income statement into the following departments – water, wastewater, waste, fleet, and general operations. The revenue and expenditure for each of these departments is monitored throughout the year to see how they are performing compared to their budget. The below provides a snapshot of the departments on their recurrent revenue and recurrent expenditure.

	Total Revenue				Total Expenditure			
	Actual	Original Budget	Amended Budget	%	Actual	Original Budget	Amended Budget	%
Water	\$ 6,328,916	\$ 12,822,045	\$ 12,822,045	49%	\$ 3,806,500	\$ 11,943,254	\$ 11,943,254	32%
Wastewater	\$ 3,976,163	\$ 7,885,493	\$ 7,885,493	50%	\$ 2,135,757	\$ 6,340,277	\$ 6,340,277	34%
Waste	\$ 4,152,567	\$ 9,018,938	\$ 9,018,938	46%	\$ 2,914,614	\$ 9,421,138	\$ 9,451,138	31%
Plant and Fleet	\$ 45,989	\$ 196,000	\$ 196,000	23%	\$ 42,170	\$ 1,248,982	\$ 1,248,982	-3%
Genops	\$ 31,212,001	\$ 54,776,930	\$ 62,332,785	50%	\$ 25,974,398	\$ 61,841,657	\$ 69,543,657	37%
Total	\$ 45,715,635	\$ 84,699,406	\$ 92,255,261	50%	\$ 34,873,439	\$ 88,297,343	\$ 96,029,343	36%

Revenue

- All revenue items, except Plant & Fleet, are currently tracking above the target of 33% which is generally consistent with the same time period from prior years.
- Plant and Fleet are impacted by timing in the fuel rebate lodged through the monthly Business Activity Statement (BAS).
- Water, Wastewater, Waste and Genops are affected by timing in the revenue received from rates being levied. The first 6 monthly rates levy was processed in August.
- Waste is affected by timing in waste disposal revenue as invoices for October have not yet been raised.
- Genops is sitting above the target at 50% and is largely affected by the 85% payment from the Financial Assistance Grant. This revenue source will also be affected by income received from Queensland Reconstruction Authority and DTMR for flood restoration works.

Expenditure

- Water and Waste are below the target of 33%. Water is affected by quarterly water bills not yet received.
- Expenditure for Fleet is affected by timing of yearly registration and insurance bills as well as timing in use of internal plant by departments for the month.
- Genops continues to be affected by the timing in expenditure compared to budget for the various weather events. This will be offset by grant income.
- Genops is also affect by timing in annual expenses such as insurance, workers compensation premiums and annual software licences.

1.2 Revenue

1.2.1 Rates Levies and Charges

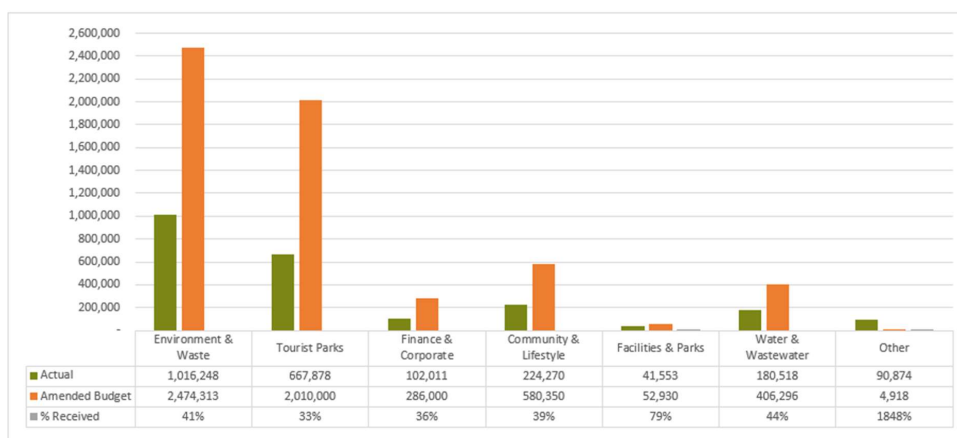
This item shows South Burnett Regional Council's total net income from general rates, service charges (water, sewerage and waste) and special charges.

Rates or Charges	Actuals	Original Budget	Amended Budget
General Rates	\$ 16,432,957	\$ 32,556,569	\$ 32,556,569
Quarry Special Charge	\$ 13,935	\$ 16,000	\$ 16,000
Water Charges	\$ 6,206,770	\$ 12,431,276	\$ 12,431,276
Sewerage Charges	\$ 3,906,850	\$ 7,772,079	\$ 7,772,079
Waste Collection Charges	\$ 1,836,387	\$ 3,629,905	\$ 3,629,905
Community Rescue and Evacuation Levy	\$ 44,592	\$ 90,000	\$ 90,000
Waste Management Levy	\$ 1,900,108	\$ 3,786,714	\$ 3,786,714
Memerambi Estate Levies	-\$ 374	\$ -	\$ -
Total	\$ 30,341,226	\$ 60,282,543	\$ 60,282,543

As at 31 October 2024, rates, levies and charges are tracking at 50%. This is due to the timing of the first 6 months rates levy which were issued in August. The Memerambi Estate levies credit amount relates to refund of interest due to payment of levies.

1.2.2 Fees and Charges

User charges are for the recovery of service delivery costs through the charging of fees to users of Council services. Fees are determined in two categories: regulatory and commercial.



As of 31 October 2024, fees and charges are tracking above target at 40%. Main factors affecting the fees and charges figures are:

- Environment and Waste is above target. This income stream is affected by timing of monthly invoices for waste disposal which is offset by yearly food licences having already been issued.
- Tourist Parks is on target at 33%.
- Finance is above target due to volume of rates certificates and property transfers.
- Facilities & Parks are above target at 79% due to hall hire and caravan park fees received.

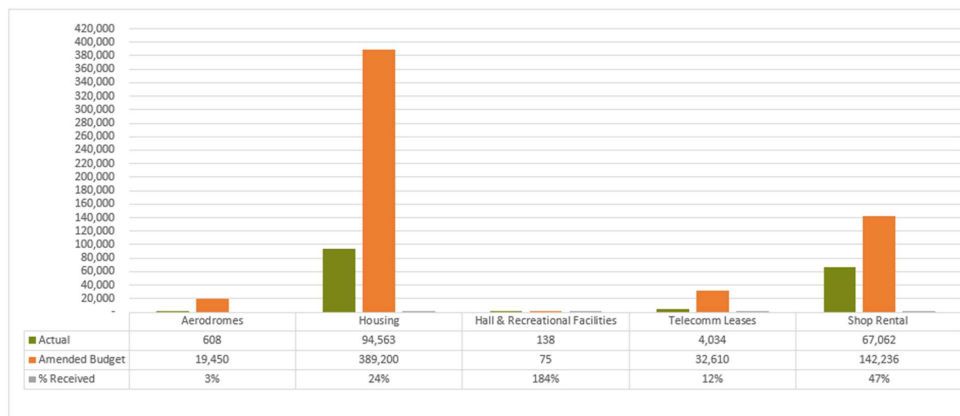
- Water & Waste Water are above target due to yearly trade waste permits being invoiced.
- The other category includes developer application fees.

1.2.3 Rental Income

Council operates various facilities from which it derives a rental income such as commercial premises, caravan parks, community housing and airport.

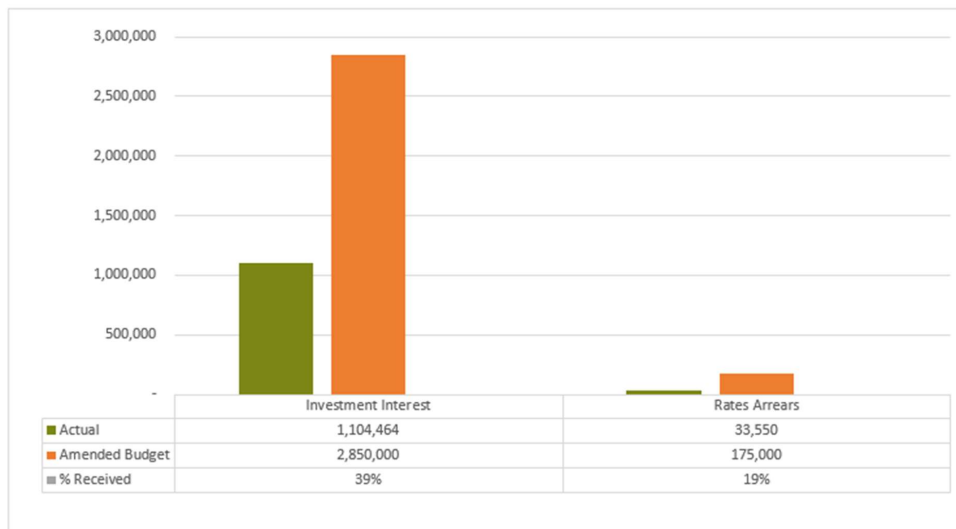
As of 31 October 2024, rental income is tracking at 29% due to timing in annual rental of various facilities. Main factors affecting the rental income figures are:

- Aerodrome and Telecomm annual leases have not yet been issued.
- Housing and shop rental - timing in invoices being processed for monthly income.



1.2.4 Interest Received

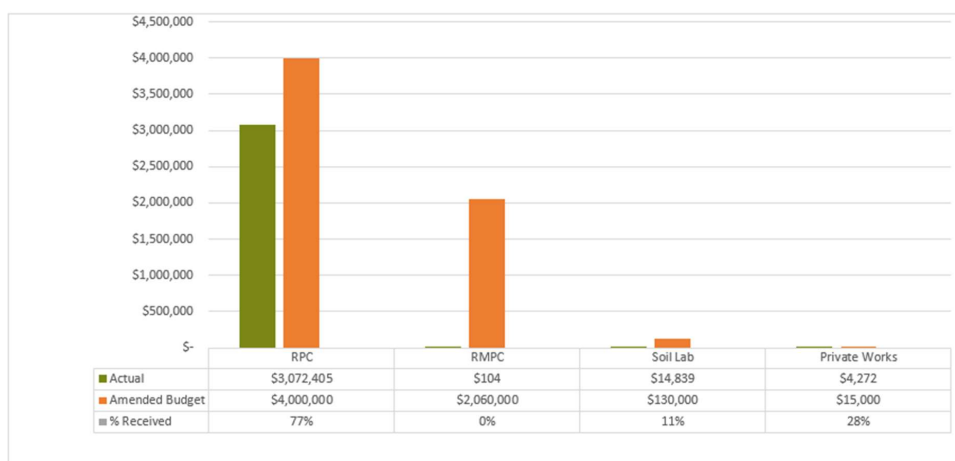
Interest revenue includes interest on investments and rate arrears. As of 31 October 2024, interest received is tracking above target at 38% due to favourable interest rates.



1.2.5 Sales Revenue

Sales revenue is income received from undertaking work for Main Roads, private works and recoverable works conducted by the Soil Laboratory. As of 31 October 2024, sales revenue is tracking above target at 50%.

This income stream is largely affected by timing of when RPC and RMPC works for this financial year are scheduled to be performed. Claims of approximately \$1.0m were in progress at the end of October 2024.



1.2.6 Other Income

Other income is sundry income derived from all other sources.

As of 31 October 2024, other income is tracking below target at 23%. Reasons surrounding this can be found below.

Income Stream	Actual	Original Budget	Amended Budget	% Received
Irrigation Income	\$ -	\$ 32,028	\$ 32,028	0%
Fines	\$ 2,163	\$ -	\$ -	0%
Scrap Steel	\$ 1,995	\$ 436,811	\$ 436,811	0%
Library Sales	\$ 856	\$ 2,945	\$ 2,945	29%
Agency Income	\$ 9,482	\$ 88,000	\$ 88,000	11%
Tourist Parks	\$ 131,697	\$ 445,203	\$ 445,203	30%
Legal Recovery	\$ -	\$ -	\$ -	0%
Insurance Claims & Workcover	\$ 863	\$ 20,000	\$ 20,000	4%
Misc Other	\$ 158,927	\$ 327,518	\$ 327,518	49%
Total	\$ 305,982	\$ 1,352,505	\$ 1,352,505	23%

- Irrigation income is under due to timing of when hay is available for sale.
- Fines are above target due to fluctuations in number of infringements. There is a possibility that this value will decrease in the future if fines are sent to the State Penalties Enforcement Registry (SPERS) for collection.
- Scrap steel is picked up sporadically during the year and so has a timing factor.

- Misc other includes Legal recovery income which is invoiced during the year based on debt collection activities as well as income from the stores surplus auction held in October.
- Tourist Parks has a timing factor and depends on peak usage times and various events at the tourist parks

1.2.7 Operational Grants

Operating grants include all monies received from State and Federal sources for the purposes of funding the delivery of South Burnett Regional Council services to ratepayers.

As of 31 October 2024, operating grants are tracking above target at 56% due to timing in when operational grants are received and spent. Approximately \$1.60m of the monies received so far this year relates to funding from Queensland Reconstruction Authority (QRA) for expenditure incurred due to weather events.

Council received 85% of the 2024-2025 Financial Assistance Grant in early July and a quarterly payment in September.

Contract asset and contract liability movements have been processed for October.

1.2.8 Capital Grants

Capital grants and contributions include all monies predominantly received from State and Federal government sources for the purposes of funding the capital works program.

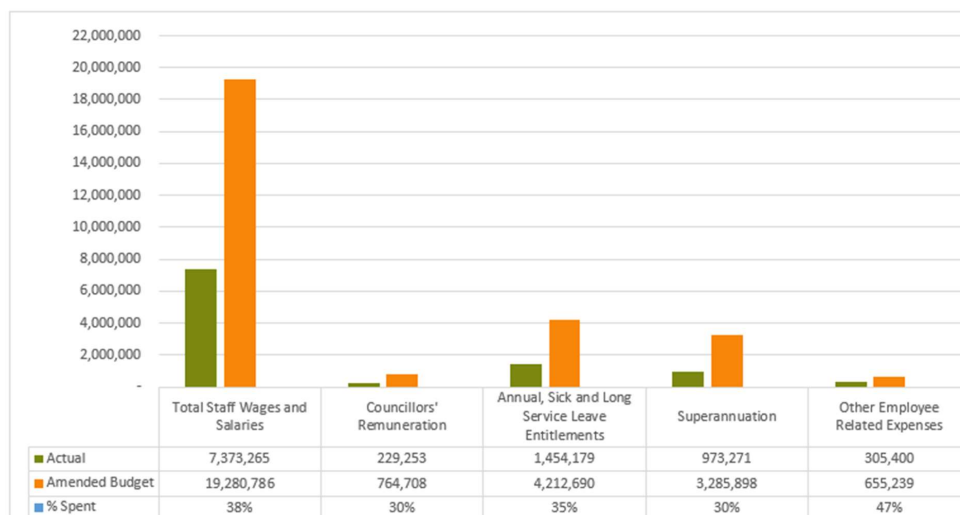
As of 31 October 2024, capital grants are tracking below target at 15%. Contract asset and contract liability movements have been processed for the month.

1.3 Expenditure

1.3.1 Employee Benefits

Employee costs include labour related expenditure such as wages, leave entitlements, WorkCover costs, superannuation, training, personal protective equipment, payroll and fringe benefits taxes.

As of 31 October 2024, employee benefits are tracking slightly above target at 37%. This is partly due to QRA flood work (not budgeted for but is offset by revenue) as well as timing in RPC contract works.



1.3.2 Materials and Services

Materials and services cover the purchases of consumables, payments to contractors for the provision of services and utility costs and internal plant charges and recoveries.

As of 31 October 2024, materials and services are tracking above target at 38%.

Description	Actual	Original Budget	Amended Budget	% Spent
Donations	311,088	684,937	709,937	44%
Materials	9,794,619	21,402,842	21,404,842	46%
Services	5,659,119	12,709,881	20,384,881	28%
Internal Plant Charges	2,705,705	8,012,153	8,022,153	34%
Internal Plant Recoveries	- 2,986,318	- 9,407,788	- 9,407,788	32%
	15,484,213	33,402,025	41,114,025	

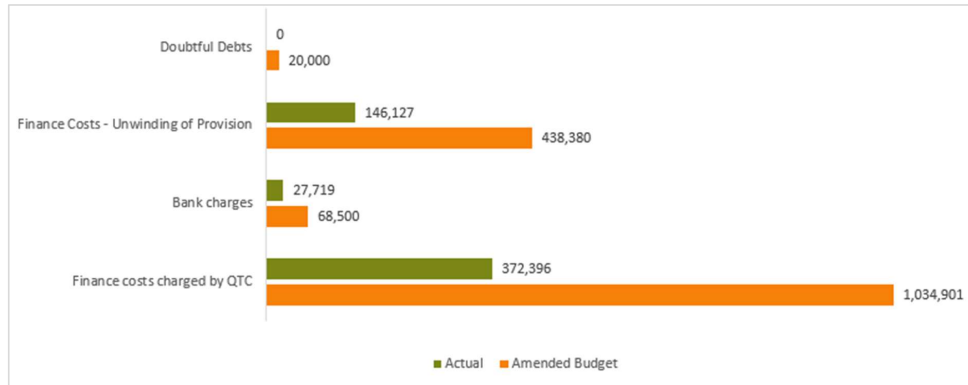
- A majority of variances seen in the materials category so far relate to timing of when invoices are received including timing of yearly insurances and fleet registrations.
- Expenditure of \$1.37m is associated with the various weather events and has been offset by income from Queensland Reconstruction Authority (QRA).
- There is a degree of timing for waste collection and water usage invoices as they have not yet been received.

- Donations is high mostly due to rating relief for the first 6 monthly levy.

1.3.3 Finance Costs

Finance costs relate to interest charged by financial institutions on funds borrowed as well as bank fees and the unwinding of the discount for landfill and quarry provisions.

As of 31 October 2024, finance costs are tracking just above target at 35%.



1.3.4 Depreciation

Depreciation expense is an accounting measure that estimates asset consumption of South Burnett Regional Council's property, infrastructure, plant and equipment based on the most recent asset valuations, useful lives and levels of service.

Depreciation expense varies by asset class based on asset value, componentisation, and useful lives. Other factors that impact on monthly depreciation expense include processing of work in progress and asset disposals. Capitalisation (processing of work in progress) effects depreciation expense as this is the allocation of capital expenditure to the relevant asset/s as at completion date, increasing the value for depreciation.

As of 31 October 2024, depreciation expense was just above target at 34% as depreciation journals for October have been posted. Capitalisation of projects has started as the external Auditors have finalised their review of Council's financial statements for the year.

Work in progress balance as at 31 October 2024 is \$34.97m, made up of the asset classes listed below.

<i>Asset Class</i>	<i>Opening Balance</i>	<i>Capital Expenditure</i>	<i>Capitalisation</i>	<i>Closing Balance</i>
Plant & Equipment	215,324	75,382 -	38,575	252,131
Land	37,705	-	-	37,705
Buildings	2,040,221	160,284	-	2,200,505
Parks	2,396,177	118,513	-	2,514,691
Roads	22,475,796	1,193,698 -	1,597,150	22,072,344
Water	4,689,776	120,746 -	1,222	4,809,300
Wastewater	1,195,054	340	-	1,195,394
Fleet	580,820	20,452 -	295,639	305,633
Waste	1,551,112	20,312	-	1,571,423
Office/ICT	111,413	161,086 -	259,779	12,720
	35,293,397	1,870,814 -	2,192,365	34,971,846

1.3.5 Capital Expense

Capital expense is the net proceeds or loss on assets that have been sold or disposed of during the year.

As Council cannot sell its roads or the majority of its major infrastructure, Council generally receives no revenue when an asset is disposed of. Any value remaining on the asset (therefore its written down value which is the replacement cost less accumulated depreciation) is written off when the asset is renewed or upgraded.

A loss on asset disposal is recognised when a current asset is disposed of (sold, renewed or upgraded) out of Council's asset register while it still has a written down value on the asset register (that is, before it is fully depreciated) and therefore before its written down value is nil. To dispose of the asset, its written down value is recognised in Council's accounts as a loss on disposal.

If all assets were 100% depreciated and had zero remaining useful life when they were disposed of there would be no loss on disposal.

Capital expense is sitting at \$15k as at 31 October 2024. This is made up of sales income for fleet items sold, less costs of assets sold for Roads and Fleet, and write off of sewerage network assets.

<i>Capital Expense</i>	<i>Actual</i>	<i>Original Budget</i>	<i>Amended Budget</i>
INCOME			
Fleet	- 345,779	- 1,930,000	- 1,930,000
Land	- 1	-	-
DISPOSALS			
Roads	177,577	-	-
Fleet	178,300	-	-
Wastewater	5,269	-	-
	15,366	- 1,930,000	- 1,930,000

2.0 Interim Statement of Financial Position (Balance Sheet)

Statement of Financial Position

as at 31 October 2024

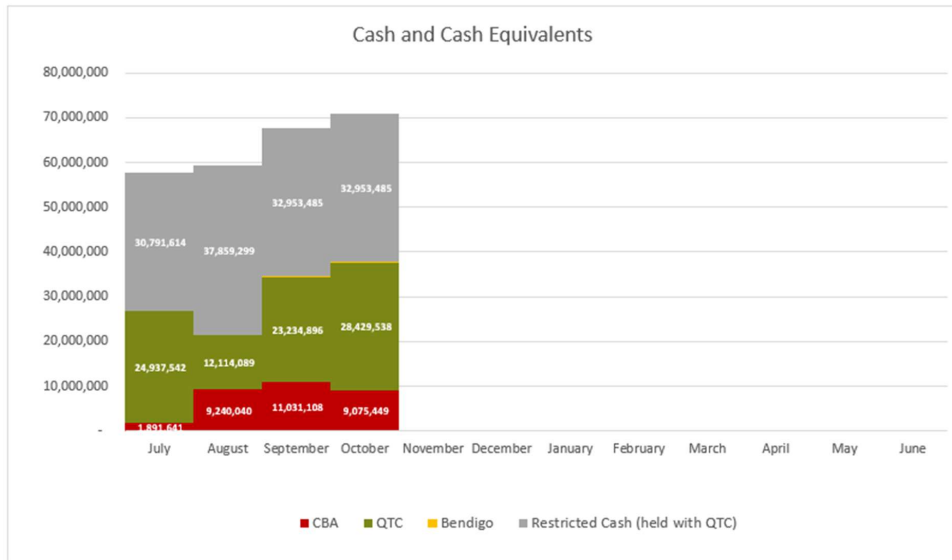
	2024 OCTOBER \$	Original Budget \$	Amended Budget \$
Current Assets			
Cash and Cash Equivalents	71,052,962	52,627,392	47,770,503
Trade and Other Receivables	11,477,401	11,534,119	12,422,338
Inventories	927,059	894,965	894,965
Investments	-	-	-
Total Current Assets	83,457,422	65,056,476	61,087,806
Non-Current Assets			
Trade and Other Receivables	305,474	207,854	207,854
Property, Plant and Equipment	1,115,716,890	1,105,677,659	1,145,479,023
Right of Use Asset	707,595	679,814	679,814
Intangible Assets	6,239,918	6,234,643	6,234,643
Total Non-Current Assets	1,122,969,876	1,112,799,970	1,152,601,334
TOTAL ASSETS	1,206,427,298	1,177,856,446	1,213,689,140
Current Liabilities			
Trade and Other Payables	12,051,435	13,898,382	17,766,195
Borrowings	3,462,889	3,262,364	3,264,705
Lease Liabilities	20,755	21,340	20,170
Provisions	6,304,604	4,118,541	4,220,690
Unearned Revenue	-	2,568,685	2,568,685
Other Liabilities	1,177,041	1,479,842	1,479,842
Total Current Liabilities	23,016,723	25,349,154	29,320,287
Non-Current Liabilities			
Trade and Other Payables	-	-	-
Borrowings	16,308,033	17,115,172	17,115,373
Lease Liabilities	731,100	709,759	709,759
Provisions	12,359,228	12,161,863	12,337,501
Other Liabilities	3,020,085	1,540,243	1,540,243
Total Non-Current Liabilities	32,418,446	31,527,036	31,702,876
TOTAL LIABILITIES	55,435,169	56,876,190	61,023,163
NET COMMUNITY ASSETS	1,150,992,130	1,120,980,256	1,152,665,976
Community Equity			
Retained Surplus/(Deficiency)	468,655,386	442,557,290	470,329,233
Asset Revaluation Surplus	682,336,743	678,422,966	682,336,743
TOTAL COMMUNITY EQUITY	1,150,992,130	1,120,980,256	1,152,665,976

2.1 Current Assets

2.1.1 Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, all cash and cheques received but not banked at month end, deposits held at call with financial institutions and term deposits with maturities of three months or less.

As of 31 October 2024, Council’s actual cash and cash equivalents balance was \$71.05m. The below table shows the breakup of this balance sheet element (excluding cash drawers).

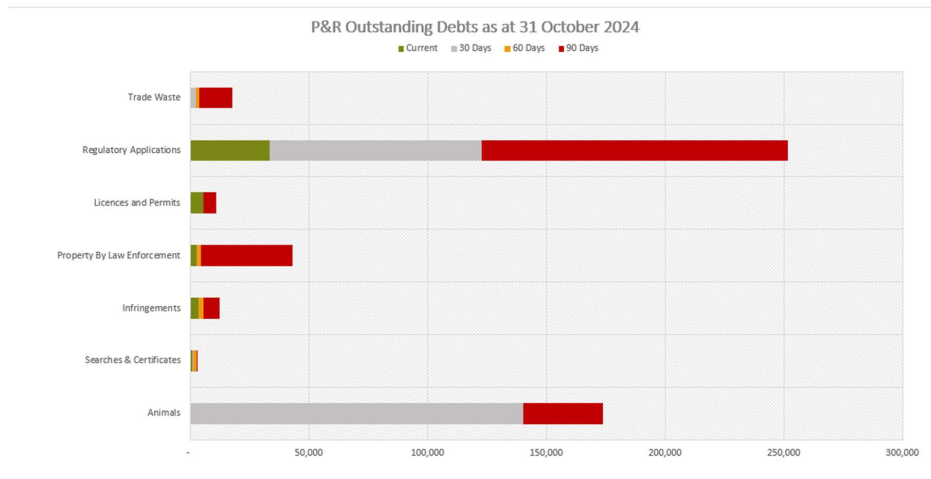


As at the 31 October 2024, the restricted cash balance was \$32.95m.

RESTRICTED CASH	Sep-24	Oct-24	Difference
Recurrent Expenditure	641,345	641,345	-
Future Capital Works			-
Roads	4,009,925	4,009,925	-
Buildings	4,103,188	4,103,188	-
Waste	5,306,370	5,306,370	-
Land	25,322	25,322	-
Plant & ICT	5,568,027	5,568,027	-
Water	5,541,382	5,541,382	-
Wastewater	5,564,680	5,564,680	-
Unspent - Developer Contributions	1,819,144	1,819,144	-
Unspent - Loan Funds	374,100	374,100	-
Total	32,953,485	32,953,485	-

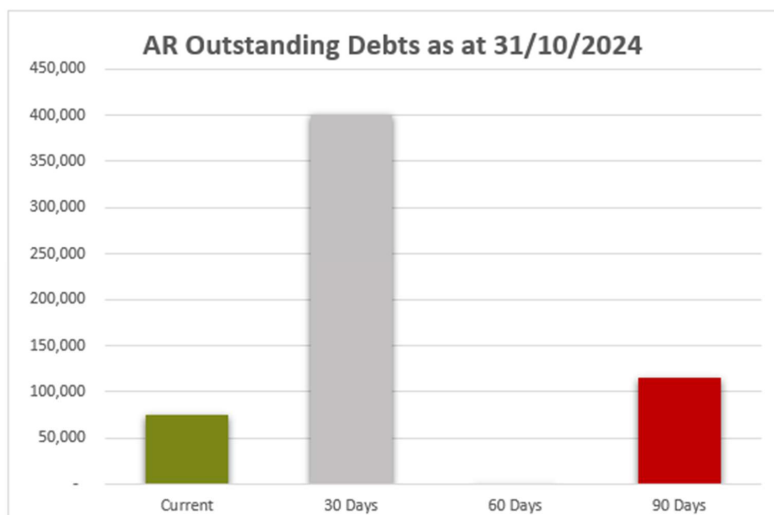
2.1.2 Trade and Other Receivables

Current trade and other receivables are made up of notices and invoices that have been issued but cash has not yet been collected. The below tables show the breakdown of the components in this balance sheet element – excluding rates.



Animals current balance is high as the dog registration renewals have been issued and were due in October.

Property and Rating (P&R) debts above that are overdue by 90 days or more total \$227k and are made up of \$33k in overdue animal registrations, \$26k being actively pursued by Council staff or determination on next steps are being investigated, \$39k can be recovered when properties are sold, and \$129k belong to developer contributions that will be finalised in the future.

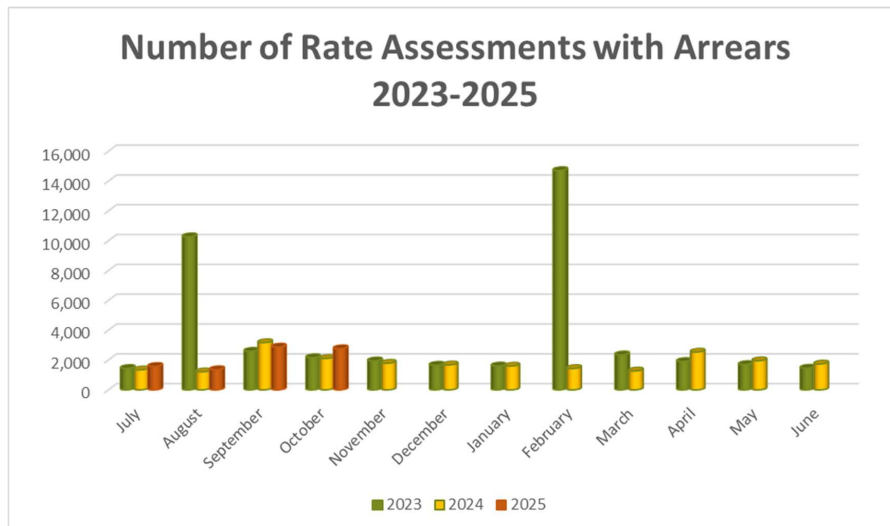
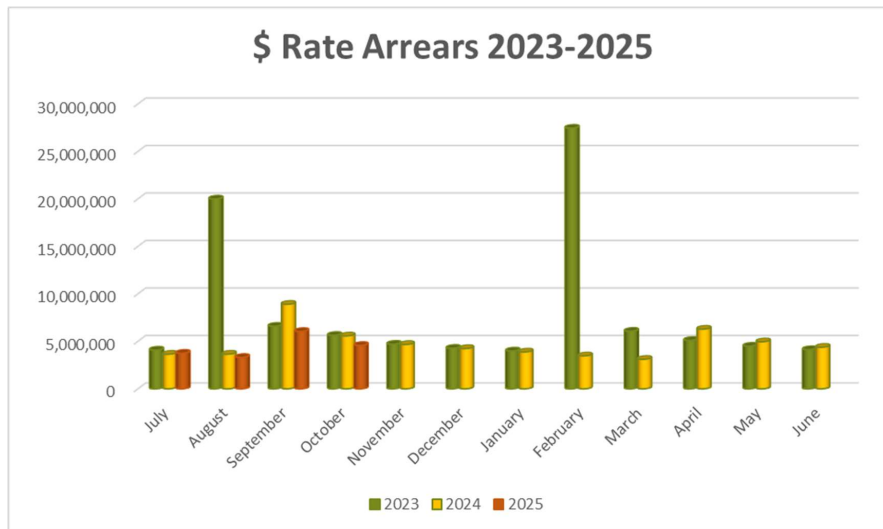


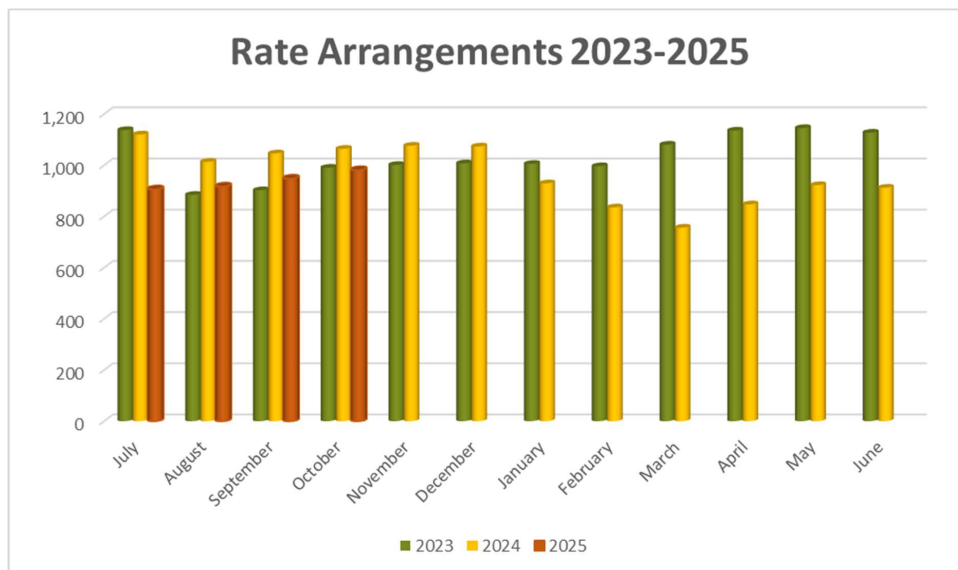
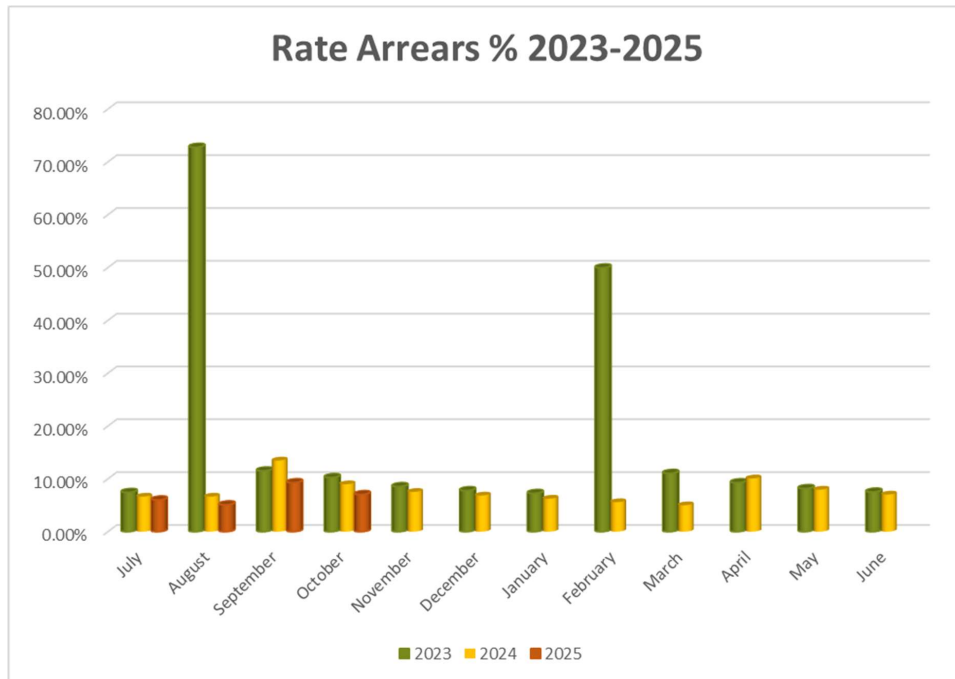
The AR outstanding debts 90+ days is currently \$116k (down from last month) which is 20% of total AR outstanding debts.

A total of 91% of the value sitting in 90 days remains with debt collectors or have a payment arrangement with Council and the remaining 9% is being actively pursued by Council staff.

Rates in arrears as of 31 October 2024 is sitting at \$4.58m or 7.04% which is above the target arrears of 7%. There are currently 981 assessments with rate arrangements in place which accounts for 35.48% of the properties that are in arrears.

Starting in the 2023/24 financial year, the effect of rates levies raised but still current have been removed to avoid distortion of numbers during August and February.





2.1.3 Inventories

Inventories is made-up of Council stores and is valued at cost. Council is continuing to focus on utilising the amount of inventories held more efficiently.

2.2 Non-Current Assets

2.2.1 Trade and Other Receivables

The non-current portion of Trade and Other Receivables is made up of the outstanding Memerambi Estate charges and loans to community organisations.

2.2.2 Property, Plant and Equipment

The total capital amended budget is \$54.59m which includes continued projects from the 2023/24 year which were not fully completed and were adopted as part of the 1st quarter adjustments.

Actual spend as of 31 October 2024 is \$8.46m, which is tracking below target at 15.5%. Committed costs of \$5.84m are also identified which takes the actual and committed spend up to 26% of the amended budget.

Capital project budget report is attached separately to this document.

2.2.3 Right of Use Assets

Council’s right of use assets consists of long-term leases that are in place for various land parcels, with most of this value relating to the lease for land at Yallakool which is currently due to end in 2051.

2.2.4 Intangible Assets

Council’s water allocation makes up the intangible asset balance. Water allocations are tested annually for impairment as part of the year end process.

2.3 Liabilities

2.3.1 Trade and other Payables

Trade and Other Payables is made up of creditors, which is recognised upon receipt of invoice at the amount owed. Amounts are generally settled on 30-day terms. Liabilities are also recognised for employee benefits such as RDO and TOIL.

The below information shows the purchases by month split to show the dollar value and respective percentage of purchases that were sourced locally (within the South Burnett). This is a point in time snapshot and will change as more invoices are received.

Accounts Payable - Local Purchases 2024/2025				
Report run: 13-Nov-2024				
Town of Business	Town of Business Description	August 2024 Purchases	September 2024 Purchases	October 2024 Purchases
LOCAL				
	Total Local	2,332,430.22	2,302,397.04	1,061,404.60
OUTSIDE SBRC				
	Cherbourg	759.00	597.75	729.00
	Dalby	1,229.00	2,448.04	1,450.00
	Neighbouring Council	2,081.16	2,152.79	2,424.53
	Other	4,962,218.12	3,500,999.96	1,813,650.41
	Yarraman	29,324.88	29,524.88	29,324.88
	Total Other	4,995,612.16	3,535,723.42	1,847,578.82
	% Local Purchases	31.83%	39.44%	36.49%

2.3.2 Borrowings

All Council borrowings are with the Queensland Treasury Corporation (QTC). The balance as of 31 October 2024 was \$19,770,922 made up of borrowings in the following departments.

Department	Borrowings
NRM & Parks	\$ 207,230
Finance	\$ -
Property	\$ 113,300
Economic Development	\$ 131,502
Environment & Waste	\$ 384,734
Infrastructure	\$ 7,135,516
Water & Wastewater	\$ 11,798,641
Total	\$ 19,770,922

2.3.3 Lease Liabilities

Lease Liabilities relate to AASB 16 requirements for lessees to calculate the lease liability of any long-term operating lease agreements on the balance sheet using an incremental borrowing rate for the period of the lease. Council has three lease agreements with the Department of Natural Resources, Mines and Energy that have been taken up as part of this standard.

2.3.4 Provisions

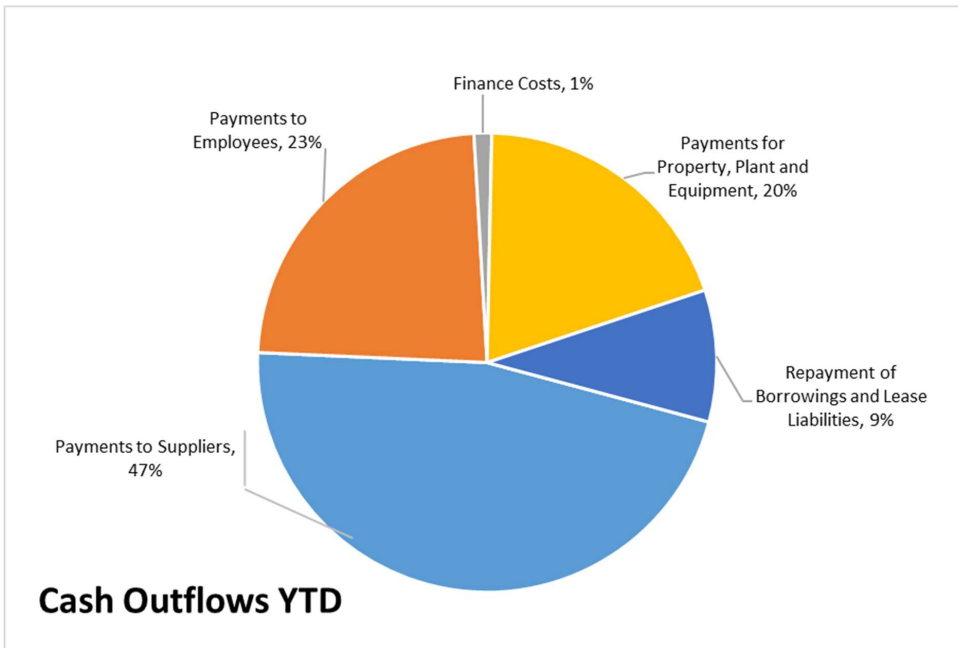
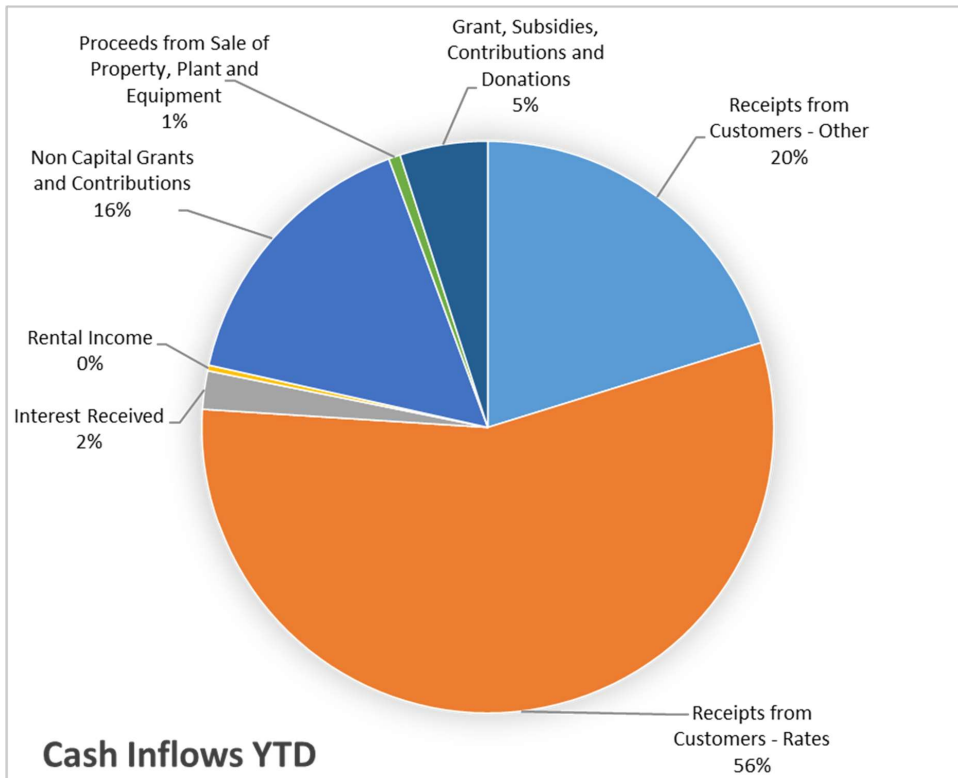
Provisions are made up of landfill and gravel pit expected restoration costs and employee annual leave and long service leave. Provisions will be impacted by discount rates and end of year calculations.

2.3.5 Other Liabilities

Other liabilities are made up of the State Waste Levy payment received in advance and prepaid rates. Council received upfront payments to cover the next four financial years' worth of State Waste Levy. The 2027/28 State Waste Levy allocation of \$1,547,060 will be paid to Council in 2024/25.

3.0 Interim Cash Flow

Monthly Cashflow	July	Aug	Sept	Oct	YTD	Original Budget	Amended Budget	YTD vs Amended Budget %
Cash Flows from Operating Activities								
Receipts from Customers	\$6,478,360	\$4,068,175	\$22,486,186	\$6,925,085	\$39,957,807	\$80,779,369	\$81,661,500	49%
Payments to Suppliers and Employees	(\$16,727,860)	(\$4,039,141)	(\$5,927,942)	(\$3,963,290)	(\$30,658,233)	(\$66,903,985)	(\$74,557,778)	41%
	(\$10,249,500)	\$29,035	\$16,558,244	\$2,961,795	\$9,299,574	\$13,875,384	\$7,103,722	
Interest Received	\$285,305	\$283,194	\$241,058	\$328,456	\$1,138,014	\$3,025,000	\$3,025,000	38%
Rental Income	-	\$62,494	\$57,205	\$46,705	\$166,404	\$583,571	\$583,571	29%
Non Capital Grants and Contributions	\$6,847,070	\$74,565	\$507,332	\$920,071	\$8,349,038	\$7,435,981	\$14,991,836	56%
Finance Costs	(\$137,420)	(\$146,950)	(\$130,208)	(\$131,664)	(\$546,241)	(\$1,103,401)	(\$1,103,401)	50%
Net Cash Inflow (Outflow) from Operating Activities	(\$3,254,544)	\$302,338	\$17,233,630	\$4,125,364	\$18,406,788	\$23,816,535	\$24,600,728	75%
Cash Flows from Investing Activities								
Payments for Property, Plant and Equipment	(\$1,329,556)	(\$2,944,911)	(\$2,323,233)	(\$1,979,893)	(\$8,577,594)	(\$39,847,405)	(\$54,592,126)	16%
Payments for Intangible Assets	-	-	-	-	-	-	-	0%
Advances/(Repayments) of Loans and Advances	-	-	-	-	-	-	-	0%
Proceeds from Sale of Property, Plant and Equipment	\$78,182	\$155,087	-	\$112,511	\$345,780	\$1,930,000	\$1,930,000	18%
Grant, Subsidies, Contributions and Donations	\$46,223	\$4,114,528	(\$2,504,369)	\$954,112	\$2,610,495	\$8,095,421	\$16,955,252	15%
Net Cash Inflow (Outflow) from Investing Activities	(\$1,205,151)	\$1,324,703	(\$4,827,602)	(\$913,270)	(\$5,621,320)	(\$29,821,985)	(\$35,706,874)	16%
Cash Flows from Financing Activities								
Proceeds from Borrowings and Leasing Liabilities	-	-	-	-	-	-	-	0%
Repayment of Borrowings and Leasing Liabilities	\$90,736	\$90,736	(\$4,328,909)	\$77,733	(\$4,069,704)	(\$3,460,548)	(\$3,460,548)	118%
Net Cash Inflow (Outflow) from Financing Activities	\$90,736	\$90,736	(\$4,328,909)	\$77,733	(\$4,069,704)	(\$3,460,548)	(\$3,460,548)	118%
Cash and Cash Equivalents at the Beginning of the Period	\$62,337,197	\$57,968,238	\$59,686,016	\$67,763,135	\$62,337,197	\$62,093,389	\$62,337,197	
Net Increase (Decrease) in Cash and Cash Equivalents Held	(\$4,368,959)	\$1,717,778	\$8,077,120	\$3,289,827	\$8,715,765	(\$9,465,997)	(\$14,566,694)	
Cash and Cash Equivalents at the End of the Period	\$57,968,238	\$59,686,016	\$67,763,135	\$71,052,962	\$71,052,962	\$52,627,392	\$47,770,503	
Restricted Cash	\$30,791,614	\$37,859,299	\$32,953,485	\$32,953,485	\$32,953,485			
Cash Available for Use	\$27,176,624	\$21,826,717	\$34,809,650	\$38,099,477	\$38,099,477			
Minimum 3 month operating liquidity					(\$16,671,264)			



4.0 Interim Changes in Equity

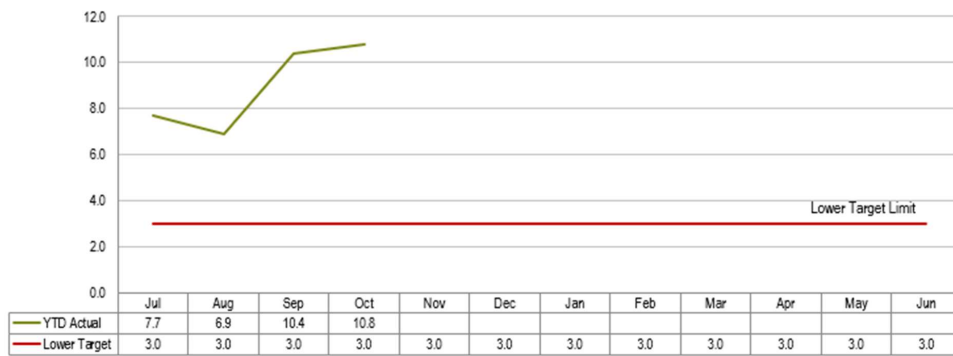
	<i>Aug-24</i> \$	<i>Sep-24</i> \$	<i>Oct-24</i> \$	<i>YTD</i> \$
Asset Revaluation Surplus				
Opening Balance	682,336,743	682,336,743	682,336,743	682,336,743
Incl(dec) in asset revaluation surplus	-	-	-	-
Closing Balance	682,336,743	682,336,743	682,336,743	682,336,743
Retained Surplus				
Opening Balance	456,819,661	486,129,893	474,363,245	455,218,062
Restricted Cash Released	-	-	-	-
Net Result	29,310,231	- 11,766,647	- 5,707,859	13,437,324
Closing Balance	486,129,893	474,363,245	468,655,386	468,655,386
Total Community Equity	<u>1,168,466,636</u>	<u>1,156,699,989</u>	<u>1,150,992,130</u>	<u>1,150,992,130</u>

5.0 Financial Ratios

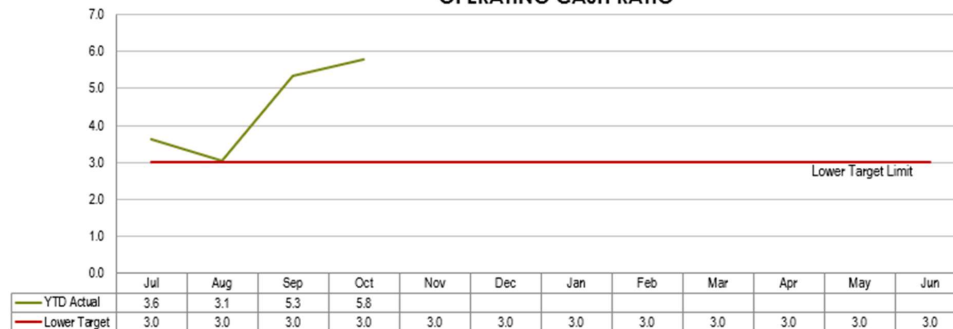
Key Performance Indicators - Monthly Reporting					
Ratio	Description	Formula	SBRC's Target	Status	Oct-24
Cash Ratio	Number of months operating expenditure covered by total cash held	$\frac{\text{Cash Held}}{(\text{Total Operating Expense} - \text{Depreciation})/\text{Number of Periods}}$	Target greater than or equal to 3 months	✓	10.78
Operating Cash Ratio	Number of months operating expenditure covered by working cash held	$\frac{\text{Cash Held} - \text{Restricted Cash}}{(\text{Total Operating Expense} - \text{Depreciation})/\text{Number of Periods}}$	Target greater than or equal to 3 months	✓	5.78
Current Ratio (Working Capital Ratio)	This measures the extent to which Council has liquid assets available to meet short term financial obligations	$\frac{\text{Current Assets}}{\text{Current Liabilities}}$	Target between 2.0 & 4.0	✓	3.63
Funded Long-Term Liabilities	Percentage of Restricted Cash and Long Term Liabilities backed by Cash	$\frac{\text{Cash Held}}{\text{Restricted Cash} + \text{Non} - \text{Current Borrowings}}$	Target greater than or equal to 59%	✓	144.24%
Debt Servicing Ratio	This indicates Council's ability to meet current debt instalments with recurrent revenue	$\frac{\text{Interest Expense} + \text{Loan Redemption}}{\text{Total Operating Revenue}}$	Target less than or equal to 10%	✓	2.52%
Cash Balance - \$M	Total Cash that Council held	Cash Held at Period End	Target greater than or equal to \$24M	✓	71.05
Debt to Asset Ratio	To what extent our debt will be covered by total assets	$\frac{\text{Current and Non} - \text{Current Loans}}{\text{Total Assets}}$	Target less than or equal to 10%	✓	1.64%
Interest Coverage Ratio	This ratio demonstrates the extent which operating revenues are being used to meet the financing charges		Target between 0% and 5%	✓	0.75%

All ratios at the end of October are all within their respective targets. The Current Ratio (Working Capital Ratio) is sitting at 3.63 which is now inside the target of between 2.0 and 4.0.

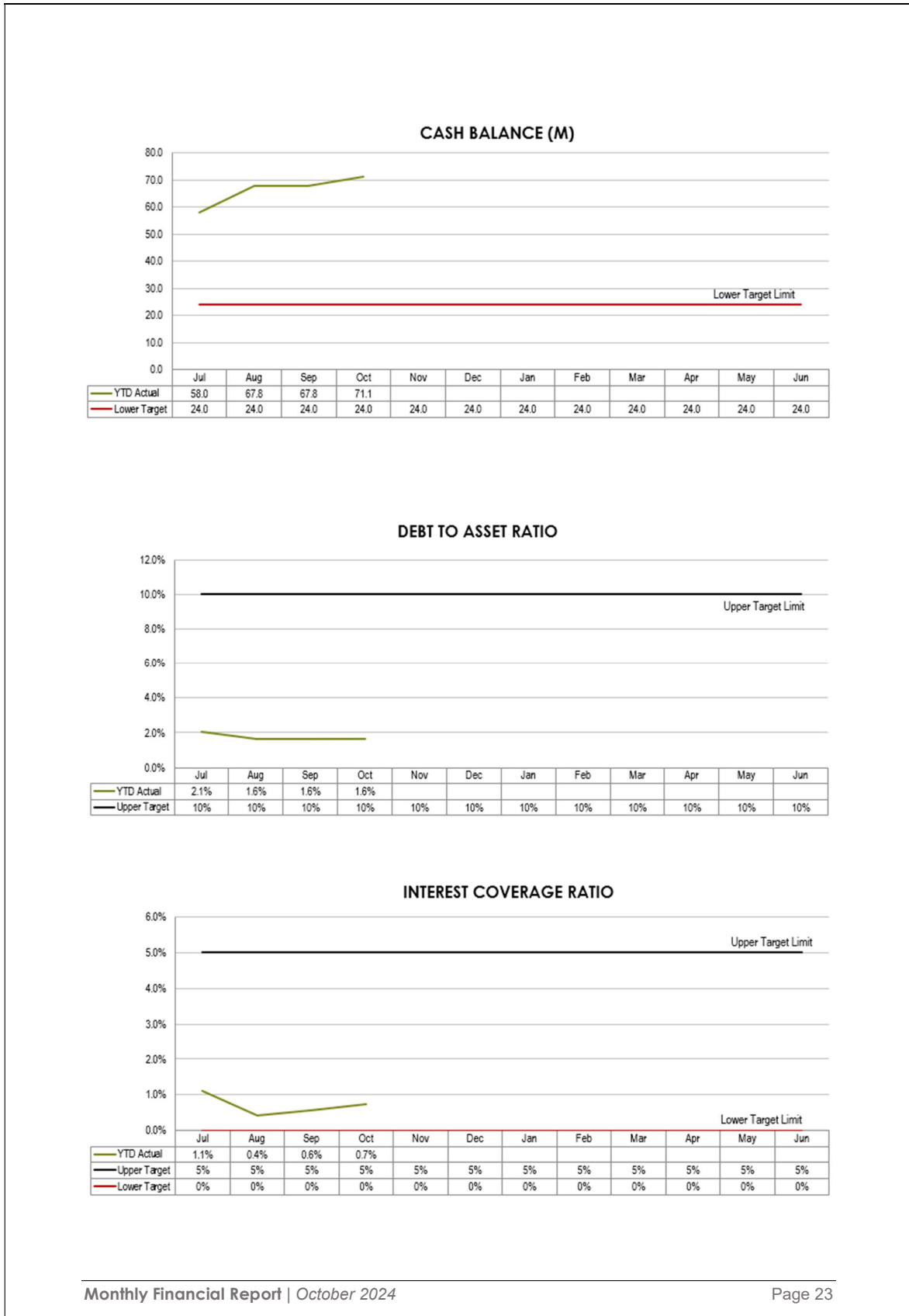
CASH RATIO



OPERATING CASH RATIO







6.0 Long Term Financial Forecast

Section 171 of the *Local Government Regulation 2012* requires Council to develop a long-term financial forecast, covering a period of at least 10 years, which is 2024/2025 to 2033/2034. The key objective of the long-term financial plan is to understand the Council's financial sustainability for the longer term while focusing on seeking to deliver operational surpluses and to achieve the Council's strategic outcomes as specified in the Corporate Plan.

The long-term financial forecast requires:

- (a) income of the Local Government;
- (b) expenditure of the Local Government; and
- (c) the value of assets, liabilities and equity of the Local Government.

The Local Government must:

- (a) consider its long-term financial forecast before planning new borrowings; and
- (b) review its long-term financial forecast annually.

The below long term financial forecast is based off the original budget for the 2024/2025 year.

6.1 Income and Expenditure Statements

	Year 2 2025/2026	Year 3 2026/2027	Year 4 2027/2028	Year 5 2028/2029
Income				
Revenue				
Recurrent Revenue				
Rates, Levies and Charges	\$ 63,100,993	\$ 65,961,686	\$ 68,973,724	\$ 71,695,583
Fees and Charges	\$ 5,993,022	\$ 6,147,123	\$ 6,299,155	\$ 6,454,983
Rental Income	\$ 600,387	\$ 615,996	\$ 631,397	\$ 647,182
Interest Received	\$ 2,855,675	\$ 2,827,582	\$ 2,796,021	\$ 2,763,672
Sales Revenue	\$ 3,897,355	\$ 3,998,686	\$ 4,098,654	\$ 4,201,121
Other Income	\$ 1,387,840	\$ 1,418,852	\$ 1,449,447	\$ 1,480,805
Grants, Subsidies, Contributions and Donations	\$ 7,658,488	\$ 7,716,743	\$ 7,584,885	\$ 7,593,232
	<u>\$ 85,493,760</u>	<u>\$ 88,686,668</u>	<u>\$ 91,833,283</u>	<u>\$ 94,836,578</u>
Capital Revenue				
Grants, Subsidies, Contribution and Donations	\$ 7,940,886	\$ 6,696,050	\$ 6,128,194	\$ 6,228,194
	<u>\$ 7,940,886</u>	<u>\$ 6,696,050</u>	<u>\$ 6,128,194</u>	<u>\$ 6,228,194</u>
Total Income	<u>\$ 93,434,646</u>	<u>\$ 95,382,718</u>	<u>\$ 97,961,477</u>	<u>\$ 101,064,772</u>
Expenses				
Recurrent Expenses				
Employee Benefits	\$ 27,782,888	\$ 28,474,459	\$ 29,186,316	\$ 29,915,982
Materials and Services	\$ 32,833,477	\$ 33,479,967	\$ 34,309,739	\$ 34,816,757
Finance Costs	\$ 1,442,761	\$ 1,831,848	\$ 2,288,000	\$ 2,036,169
Depreciation and Amortisation	\$ 25,694,114	\$ 26,182,262	\$ 26,529,955	\$ 26,706,339
	<u>\$ 87,753,240</u>	<u>\$ 89,968,536</u>	<u>\$ 92,314,010</u>	<u>\$ 93,475,247</u>
Capital Expense	(\$ 460,000)	(\$ 420,000)	(\$ 435,000)	(\$ 420,000)
Total Expense	<u>\$ 87,293,240</u>	<u>\$ 89,548,536</u>	<u>\$ 91,879,010</u>	<u>\$ 93,055,247</u>
Net Result	<u>\$ 6,141,406</u>	<u>\$ 5,834,182</u>	<u>\$ 6,082,467</u>	<u>\$ 8,009,525</u>
Net Operating Result	<u>(\$ 2,259,480)</u>	<u>(\$ 1,281,868)</u>	<u>(\$ 480,727)</u>	<u>\$ 1,361,331</u>

	Year 6 2029/2030	Year 7 2030/2031	Year 8 2031/2032	Year 9 2032/2033	Year 10 2033/2034
Income					
Revenue					
Recurrent Revenue					
Rates, Levies and Charges	\$ 74,542,139	\$ 77,520,138	\$ 79,203,540	\$ 81,161,819	\$ 83,390,960
Fees and Charges	\$ 6,614,705	\$ 6,778,422	\$ 6,946,234	\$ 7,118,239	\$ 7,294,543
Rental Income	\$ 663,362	\$ 679,945	\$ 696,943	\$ 714,367	\$ 732,225
Interest Received	\$ 2,730,515	\$ 2,696,528	\$ 2,661,692	\$ 2,625,984	\$ 2,589,383
Sales Revenue	\$ 4,306,149	\$ 4,413,803	\$ 4,524,148	\$ 4,637,253	\$ 4,753,185
Other Income	\$ 1,512,953	\$ 1,545,898	\$ 1,579,668	\$ 1,614,281	\$ 1,649,761
Grants, Subsidies, Contributions and Donations	\$ 7,601,788	\$ 7,610,556	\$ 7,619,544	\$ 7,628,759	\$ 7,638,203
	<u>\$ 97,971,611</u>	<u>\$101,245,290</u>	<u>\$103,231,769</u>	<u>\$105,500,702</u>	<u>\$108,048,260</u>
Capital Revenue					
Grants, Subsidies, Contribution and Donations	\$ 6,228,194	\$ 5,939,252	\$ 6,228,194	\$ 6,228,194	\$ 6,228,194
	<u>\$104,199,805</u>	<u>\$107,184,542</u>	<u>\$109,459,963</u>	<u>\$111,728,896</u>	<u>\$114,276,454</u>
Total Income					
Expenses					
Recurrent Expenses					
Employee Benefits	\$ 30,663,878	\$ 31,430,490	\$ 32,216,257	\$ 33,021,668	\$ 33,847,215
Materials and Services	\$ 35,704,951	\$ 36,535,292	\$ 37,795,452	\$ 38,297,688	\$ 39,315,118
Finance Costs	\$ 1,867,659	\$ 1,733,278	\$ 1,531,497	\$ 1,486,768	\$ 1,449,080
Depreciation and Amortisation	\$ 27,034,032	\$ 27,235,385	\$ 27,468,639	\$ 27,646,143	\$ 27,832,036
	<u>\$ 95,270,520</u>	<u>\$ 96,934,444</u>	<u>\$ 99,011,845</u>	<u>\$100,452,267</u>	<u>\$102,443,449</u>
Capital Expense					
	(\$ 430,000)	(\$ 465,000)	(\$ 440,000)	(\$ 400,000)	(\$ 412,000)
	<u>\$ 94,840,520</u>	<u>\$ 96,469,444</u>	<u>\$ 98,571,845</u>	<u>\$100,052,267</u>	<u>\$102,031,449</u>
Total Expense					
	<u>\$ 9,359,285</u>	<u>\$ 10,715,097</u>	<u>\$ 10,888,118</u>	<u>\$ 11,676,629</u>	<u>\$ 12,245,005</u>
Net Result					
	<u>\$ 2,701,091</u>	<u>\$ 4,310,845</u>	<u>\$ 4,219,924</u>	<u>\$ 5,048,435</u>	<u>\$ 5,604,811</u>
Net Operating Result					

6.2 Financial Position

	Year 2 2025/2026	Year 3 2026/2027	Year 4 2027/2028	Year 5 2028/2029
Assets				
Current Assets				
Cash and Cash Equivalents	\$ 52,556,944	\$ 55,499,336	\$ 52,500,071	\$ 52,896,917
Receivables	\$ 10,347,788	\$ 10,495,179	\$ 10,783,781	\$ 10,815,668
Inventories	\$ 884,965	\$ 874,965	\$ 864,965	\$ 854,965
Total Current Assets	\$ 63,789,697	\$ 66,869,480	\$ 64,148,817	\$ 64,567,550
Non-Current Assets				
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,147,073,253	\$ 1,179,076,193	\$ 1,192,920,022	\$ 1,208,032,429
Intangible Assets	\$ 6,226,439	\$ 6,218,022	\$ 6,209,395	\$ 6,200,552
Right Of Use Assets	\$ 652,033	\$ 624,253	\$ 596,606	\$ 568,960
Total Non-Current Assets	\$ 1,153,951,726	\$ 1,185,918,468	\$ 1,199,726,025	\$ 1,214,801,942
Total Assets	\$ 1,217,741,422	\$ 1,252,787,948	\$ 1,263,874,841	\$ 1,279,369,492
Liabilities				
Current Liabilities				
Payables	\$ 13,328,574	\$ 13,371,174	\$ 13,410,733	\$ 13,457,838
Borrowings	\$ 3,690,927	\$ 3,627,224	\$ 3,800,736	\$ 3,874,477
Provisions	\$ 3,928,089	\$ 6,472,076	\$ 3,948,425	\$ 4,035,849
Unearned Revenue	\$ 2,578,685	\$ 2,588,685	\$ 2,598,685	\$ 2,608,685
Other Liabilities	\$ 1,540,243	\$ -	\$ -	\$ -
Total Current Liabilities	\$ 25,066,518	\$ 26,059,158	\$ 23,758,579	\$ 23,976,849
Non-Current Liabilities				
Payables - Non-Current	\$ 687,814	\$ 665,391	\$ 642,329	\$ 618,611
Borrowings - Non-Current	\$ 23,499,334	\$ 30,682,531	\$ 26,915,176	\$ 23,075,982
Provisions - Non-Current	\$ 12,635,393	\$ 10,442,034	\$ 10,779,331	\$ 11,043,390
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 36,822,541	\$ 41,789,956	\$ 38,336,836	\$ 34,737,983
Total Liabilities	\$ 61,889,059	\$ 67,849,115	\$ 62,095,414	\$ 58,714,832
Net Assets	\$ 1,155,852,364	\$ 1,184,938,833	\$ 1,201,779,427	\$ 1,220,654,660
Equity				
Retained Earnings	\$ 448,698,696	\$ 454,532,878	\$ 460,615,345	\$ 468,624,869
Revaluation Reserve	\$ 707,153,668	\$ 730,405,955	\$ 741,164,082	\$ 752,029,791
Total Equity	\$ 1,155,852,364	\$ 1,184,938,833	\$ 1,201,779,427	\$ 1,220,654,660

	Year 6 2029/2030	Year 7 2030/2031	Year 8 2031/2032	Year 9 2032/2033	Year 10 2033/2034
Assets					
Current Assets					
Cash and Cash Equivalents	\$ 60,169,752	\$ 60,309,368	\$ 66,832,475	\$ 76,028,770	\$ 87,466,934
Receivables	\$ 10,985,271	\$ 11,292,668	\$ 11,608,144	\$ 12,127,111	\$ 12,762,862
Inventories	\$ 844,965	\$ 834,965	\$ 824,965	\$ 814,965	\$ 804,965
Total Current Assets	\$ 71,999,989	\$ 72,437,002	\$ 79,265,584	\$ 88,970,846	\$ 101,034,761
Non-Current Assets					
Receivables - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Infrastructure, Property, Plant and Equipment	\$ 1,217,344,499	\$ 1,231,609,362	\$ 1,246,256,617	\$ 1,258,505,404	\$ 1,269,361,477
Intangible Assets	\$ 6,191,488	\$ 6,182,197	\$ 6,172,674	\$ 6,162,913	\$ 6,152,908
Right Of Use Assets	\$ 541,315	\$ 513,669	\$ 486,023	\$ 458,377	\$ 431,516
Total Non-Current Assets	\$ 1,224,077,302	\$ 1,238,305,228	\$ 1,252,915,315	\$ 1,265,126,696	\$ 1,275,945,902
Total Assets	\$ 1,296,077,292	\$ 1,310,742,230	\$ 1,332,180,899	\$ 1,354,097,542	\$ 1,376,980,663
Liabilities					
Current Liabilities					
Payables	\$ 13,506,728	\$ 13,554,735	\$ 13,607,648	\$ 13,656,155	\$ 13,709,572
Borrowings	\$ 4,063,257	\$ 844,597	\$ 890,105	\$ 938,325	\$ 989,134
Provisions	\$ 7,400,474	\$ 4,000,511	\$ 4,263,053	\$ 3,944,370	\$ 4,151,998
Other Liabilities	\$ 2,618,685	\$ 2,628,685	\$ 2,638,685	\$ 2,648,685	\$ 2,658,685
Total Current Liabilities	\$ 27,589,143	\$ 21,028,528	\$ 21,399,491	\$ 21,187,535	\$ 21,509,389
Non-Current Liabilities					
Payables - Non-Current	\$ 594,216	\$ 569,125	\$ 543,317	\$ 517,855	\$ 492,989
Borrowings - Non-Current	\$ 19,050,020	\$ 18,244,843	\$ 17,396,406	\$ 16,502,124	\$ 15,559,544
Provisions - Non-Current	\$ 7,855,604	\$ 8,112,219	\$ 7,971,103	\$ 8,147,866	\$ 8,124,676
Other Liabilities - Non-Current	\$ -	\$ -	\$ -	\$ -	\$ -
Total Non-Current Liabilities	\$ 27,499,839	\$ 26,926,187	\$ 25,910,825	\$ 25,167,845	\$ 24,177,210
Total Liabilities	\$ 55,088,983	\$ 47,954,715	\$ 47,310,317	\$ 46,355,380	\$ 45,686,597
Net Assets	\$ 1,240,988,308	\$ 1,262,787,515	\$ 1,284,870,582	\$ 1,307,742,161	\$ 1,331,294,065
Equity					
Retained Earnings	\$ 477,984,154	\$ 488,699,251	\$ 499,587,369	\$ 511,263,998	\$ 523,509,003
Revaluation Reserve	\$ 763,004,154	\$ 774,088,264	\$ 785,283,213	\$ 796,478,163	\$ 807,785,062
Total Equity	\$ 1,240,988,308	\$ 1,262,787,515	\$ 1,284,870,582	\$ 1,307,742,161	\$ 1,331,294,065

6.3 Cash Flow

	Year 2 2025/2026	Year 3 2026/2027	Year 4 2027/2028	Year 5 2028/2029
Cash Flows from Operating Activities				
<i>Receipts:</i>				
Receipts from Customers	\$ 79,610,058	\$ 81,329,586	\$ 84,550,798	\$ 88,013,344
Interest Received	\$ 2,855,675	\$ 2,827,582	\$ 2,796,021	\$ 2,763,672
Rental Income	\$ 600,387	\$ 615,996	\$ 631,397	\$ 647,182
Non-Capital Grants and Contributions	\$ 7,658,488	\$ 7,716,743	\$ 7,584,885	\$ 7,593,232
<i>Payments:</i>				
Payment to Suppliers	(\$ 66,727,614)	(\$ 67,520,045)	(\$ 70,141,729)	(\$ 68,950,662)
Borrowing Costs	(\$ 958,031)	(\$ 1,366,297)	(\$ 1,810,602)	(\$ 1,636,117)
Net Cash Provided (or Used) in Operating Activities	\$ 23,038,962	\$ 23,603,565	\$ 23,610,769	\$ 28,430,651
Cash Flows from Investing Activities				
<i>Receipts:</i>				
Proceeds from Sale of PPE	\$ 460,000	\$ 420,000	\$ 435,000	\$ 420,000
Grants, Subsidies, Contributions and Donations	\$ 7,940,886	\$ 6,696,050	\$ 6,128,194	\$ 6,228,194
<i>Payments:</i>				
Payments for PPE	(\$ 38,323,021)	(\$ 34,896,717)	(\$ 29,579,384)	(\$ 30,916,548)
Net Cash Provided (or Used) in Investing Activities	(\$ 29,922,135)	(\$ 27,780,667)	(\$ 23,016,190)	(\$ 24,268,354)
Cash Flows from Financing Activities				
<i>Receipts:</i>				
Proceeds from Borrowings	\$ 9,800,000	\$ 10,500,000	\$ -	\$ -
<i>Payments:</i>				
Repayments of Borrowings	(\$ 2,987,275)	(\$ 3,380,506)	(\$ 3,593,844)	(\$ 3,765,453)
Net Cash Provided (or Used) in Financing Activities	\$ 6,812,725	\$ 7,119,494	(\$ 3,593,844)	(\$ 3,765,453)
Net Increase/(Decrease) in Cash and Cash Equivalents	(\$ 70,448)	\$ 2,942,392	(\$ 2,999,265)	\$ 396,844
Cash and Cash Equivalents at Beginning of Period	\$ 52,627,392	\$ 52,556,944	\$ 55,499,336	\$ 52,500,071
Cash and Cash Equivalents at End of Period	\$ 52,556,944	\$ 55,499,336	\$ 52,500,071	\$ 52,896,917

	Year 6 2029/2030	Year 7 2030/2031	Year 8 2031/2032	Year 9 2032/2033	Year 10 2033/2034
Cash Flows from Operating Activities					
<i>Receipts:</i>					
Receipts from Customers	\$ 91,127,088	\$ 94,328,303	\$ 96,584,668	\$ 98,774,558	\$ 101,340,774
Interest Received	\$ 2,730,515	\$ 2,696,528	\$ 2,661,692	\$ 2,625,984	\$ 2,589,383
Rental Income	\$ 663,362	\$ 679,945	\$ 696,943	\$ 714,367	\$ 732,225
Non capital grants and contributions	\$ 7,601,788	\$ 7,610,556	\$ 7,619,544	\$ 7,628,759	\$ 7,638,203
<i>Payments:</i>					
Payment to Suppliers	(\$ 70,877,445)	(\$ 75,904,063)	(\$ 74,819,808)	(\$ 76,507,828)	(\$ 78,152,055)
Borrowing costs	(\$ 1,458,453)	(\$ 1,272,869)	(\$ 1,201,420)	(\$ 1,159,104)	(\$ 1,114,446)
Net Cash Provided (or Used) in Operating Activities	\$ 29,786,853	\$ 28,138,401	\$ 31,541,618	\$ 32,076,736	\$ 33,034,085
Cash Flows from Investing Activities					
<i>Receipts:</i>					
Proceeds from sale of PPE	\$ 430,000	\$ 465,000	\$ 440,000	\$ 400,000	\$ 412,000
Grants, subsidies ,contributions & donations	\$ 6,228,194	\$ 5,939,252	\$ 6,228,194	\$ 6,228,194	\$ 6,228,194
<i>Payments:</i>					
Payments for PPE	(\$ 25,335,029)	(\$ 30,379,201)	(\$ 30,883,778)	(\$ 28,662,573)	(\$ 27,344,344)
Net Cash Provided (or Used) in Investing Activities	(\$ 18,676,835)	(\$ 23,974,949)	(\$ 24,215,582)	(\$ 22,034,379)	(\$ 20,704,150)
Cash Flows from Financing Activities					
<i>Receipts:</i>					
Proceeds from Borrowings	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Payments:</i>					
Repayments of borrowings	(\$ 3,837,183)	(\$ 4,023,836)	(\$ 802,929)	(\$ 846,062)	(\$ 891,771)
Net Cash Provided (or Used) in Financing Activities	(\$ 3,837,183)	(\$ 4,023,836)	(\$ 802,929)	(\$ 846,062)	(\$ 891,771)
Net Increase/(Decrease) in Cash and Cash Equivalents	\$ 7,272,835	\$ 139,616	\$ 6,523,107	\$ 9,196,295	\$ 11,438,164
Cash and Cash Equivalents at Beginning of Period	\$ 52,898,917	\$ 60,169,752	\$ 60,309,368	\$ 66,832,475	\$ 76,028,770
Cash and Cash Equivalents at End of Period	\$ 60,169,752	\$ 60,309,368	\$ 66,832,475	\$ 76,028,770	\$ 87,466,934

6.4 Changes in Equity

	Year 2 2025/2026	Year 3 2026/2027	Year 4 2027/2028	Year 5 2028/2029
Asset Revaluation Surplus				
Opening Balance	\$ 678,422,966	\$ 707,153,668	\$ 730,405,955	\$ 741,164,082
Increase/(Decrease) in Asset Revaluation Surplus	\$ 28,730,702	\$ 23,252,287	\$ 10,758,127	\$ 10,865,709
Closing Balance	\$ 707,153,668	\$ 730,405,955	\$ 741,164,082	\$ 752,029,791
Retained Surplus				
Opening Balance	\$ 442,557,290	\$ 448,698,696	\$ 454,532,878	\$ 460,615,345
Net Result	\$ 6,141,406	\$ 5,834,182	\$ 6,082,467	\$ 8,009,525
Closing Balance	\$ 448,698,696	\$ 454,532,878	\$ 460,615,345	\$ 468,624,869
Total Community Equity	\$ 1,155,852,364	\$ 1,184,938,833	\$ 1,201,779,427	\$ 1,220,654,660

	Year 6 2029/2030	Year 7 2030/2031	Year 8 2031/2032	Year 9 2032/2033	Year 10 2033/2034
Asset Revaluation Surplus					
Opening Balance	\$ 752,029,791	\$ 763,004,154	\$ 774,088,264	\$ 785,283,213	\$ 796,478,163
Increase/(Decrease) in Asset Revaluation Surplus	\$ 10,974,363	\$ 11,084,110	\$ 11,194,949	\$ 11,194,950	\$ 11,306,899
Closing Balance	\$ 763,004,154	\$ 774,088,264	\$ 785,283,213	\$ 796,478,163	\$ 807,785,062
Retained Surplus					
Opening Balance	\$ 468,624,869	\$ 477,984,154	\$ 488,699,251	\$ 499,587,369	\$ 511,263,998
Net Result	\$ 9,359,285	\$ 10,715,097	\$ 10,888,118	\$ 11,676,629	\$ 12,245,005
Closing Balance	\$ 477,984,154	\$ 488,699,251	\$ 499,587,369	\$ 511,263,998	\$ 523,609,003
Total Community Equity	\$ 1,240,988,308	\$ 1,262,787,515	\$ 1,284,870,582	\$ 1,307,742,161	\$ 1,331,294,065

7.0 Investments

Council had \$70.88m held in bank accounts on 31 October 2024. Out of this balance, 86.6% was held with QTC with an end of month interest rate of 4.97%, 12.9% was with Commonwealth Bank with an interest rate of 4.85% and the remaining 0.5% was sitting with Bendigo Bank with no interest rate identified at this stage.

Institution	Rating	Rate at 30/06/2024	Current Rate
QTC	A1+	4.74%	4.97%
CBA General Account (new)	A1+	4.85%	4.85%
CBA General Account	A1+	4.85%	4.85%

Investment Portfolio Report

as at 31/10/2024

	Financial Institution			TOTAL
	Queensland Treasury	Bendigo Bank	Commonwealth Bank of Australia	
Opening Investment Balance 1 July 2024	58,494,113	80,649	3,531,679	62,106,441
Interest Rate	4.97%	0.00%	4.85%	
Deposits	11,000,000	278,401	71,694,666	82,973,067
Redemptions	- 9,000,000	- 1,747	- 66,221,787	- 75,223,534
Balance	60,494,113	357,303	9,004,558	69,855,974
Interest Income	910,959	-	138,957	1,049,915
Admin Charge	- 22,049	- 66	-	- 22,115
Net Interest Income	888,910	- 66	138,957	1,027,800
Ending Investment Balance as at 31/10/2024	61,383,023	357,237	9,143,515	70,883,774
% to Portfolio	86.60%	0.50%	12.90%	
Short Term Rating	A1+	A2	A1+	
Individual Counter - Party Limit	100%	10%	30%	
Maximum Funds Limit	No Limit	\$20M	\$20M	

8.0 Works for Queensland Round 4 (W4Q4) & Round 5 (W4Q5)

The Works for Queensland Round 4 has a total budget of \$5.63m with a grant period spanning from July 2021 to June 2024. Council has received a total of 90% of the grant funding and final project acquittals are currently being processed so that the final 10% can be paid.

The Works for Queensland Round 5 has a total budget of \$8.44m with a grant period spanning from July 2024 to June 2027. Potential projects were approved by the funding body and commencement has begun on some projects with a total of \$71k spent so far.

9.0 Rates Update

During October 2024 the Rates Department have processed:

- 109 rates searches
- 314 rates requests
- 134 transfers of properties
- 28 amalgamations/splits
- 4 refunds processed
- 3 rates archive searches

Rates reminder notices were issued and were due on 21 October 2024. Referrals to Council's debt recovery agent, Rates & Recoveries (R&R), have been completed.

A Tender has been prepared to obtain pricing for the printing of rates notices.

10.0 Grants Report

Finance have developed a grants report in conjunction with the Senior Grants Audit Officer which will be included in this monthly financial report. The report is attached to this document and Finance and the Senior Grants Audit Officer will continue to refine the report to ensure that it continues to report up to date and relevant data. While the team have endeavoured to ensure that the information is accurate and up to date, it is acknowledged that some of the data relating to grant completion due dates and other details may still need to be updated in the instances where extensions have been approved or details have changed.

There may also be some grants missing from the below table which provides details on grants activities over the last few months including applications, successful submissions and any submissions that were unsuccessful. This listing will continue to be worked on to ensure that all grants are captured.

Recent Grant Activity Summary (3 months)

as at 31/10/2024

Grant Project Name	Grant Program
New Grant Applications Lodged	
Kingaroy Study Hub	Regional University Study Hub Program - Cohort 5
2024 Opening the Door to Housing for All	Scheme Supply Fund 2024-2026
Energy savings projects (incl solar installation)	Community Energy Program
Boondooma Bunkhouse Roof Renewal	24-28 Local Government Grants and Subsidies Program
Mount Wooroolin Reservoir (2.8ML Storage)	24-28 Local Government Grants and Subsidies Program
Feral Pig Management	Queensland Feral Pest Initiative - Round 8
Kingaroy Trunk Main and Pump Station	Housing Support Program (HSP)
Kingaroy Heights Reservoir	Housing Support Program (HSP)
Kingaroy North Trunk Sewer Construction	Housing Support Program (HSP)
Mt Wooroolin Reservoir 3	Housing Support Program (HSP)
Successful Grant Applications	
Yurika Dark Fibre	Regional Economic Futures Fund
Kingaroy Water for Growth (Gordonbrook Dam Off Stream Storage)	Regional Economic Futures Fund
South Burnett Industrial Circular Economy Precinct	Regional Economic Futures Fund
Detailed Design Kingaroy Trunk Infrastructure	24-28 Local Government Grants and Subsidies Program
Unsuccessful Grant Applications	
Kingaroy Pool & Amenities Refurbishment	Growing Regions Program
Disaster Communications and Emergency Power Supply	Queensland Resilience & Risk Reduction Fund
Kingaroy Sustainable Airport Precinct Development Plan	Regional Precincts and Partnerships Program



2024/2025 Capex Report for Council

Project Code	Project Description	Grant Funding Body	Total Project Budget	FUNDING SOURCES							QUARTERLY REVIEWS			EXPENDITURE ACTUALS					
				Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2024/2025 Adopted Budget	2023/2024 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2024/2025 Actual Expenditure	2024/2025 Actual Expenditure & Commitments		
Facilities																			
Admin Office - Kinga																			
007257	Kroy admin/chambers air-con replace	COUNCIL	20,000.00	20,000.00	-	-	-	-	-	-	20,000.00	20,000.00	-	-	20,000.00	-	3,800.00	3,800.00	
Sub Activity Subtotal				20,000.00	-	-	-	-	-	-	20,000.00	20,000.00	-	-	20,000.00	-	3,800.00	3,800.00	
Admin Office - BButt																			
007256	Bbutt CC counter upgrade_securityscreens	COUNCIL	85,000.00	85,000.00	-	-	-	-	-	-	85,000.00	85,000.00	-	-	85,000.00	-	-	-	
Sub Activity Subtotal				85,000.00	-	-	-	-	-	-	85,000.00	85,000.00	-	-	85,000.00	-	-	-	
Depot - Kingaroy																			
006885	Kingaroy Depot - Solar Power	COUNCIL	200,000.00	-	-	-	200,000.00	-	-	-	200,000.00	400,000.00	-	200,000.00	-	200,000.00	-	-	-
Sub Activity Subtotal				-	-	-	200,000.00	-	-	-	200,000.00	400,000.00	-	200,000.00	-	200,000.00	-	-	-
Hall - Murgon Town																			
007260	Murgon Hall Archives_replace cement	COUNCIL	10,000.00	10,000.00	-	-	-	-	-	-	10,000.00	10,000.00	-	-	10,000.00	-	-	-	
007261	Murgon Hall_Replace ceiling sheeting	COUNCIL	10,000.00	10,000.00	-	-	-	-	-	-	10,000.00	10,000.00	-	-	10,000.00	-	-	-	
007262	Murgon Hall - Replace concrete stumps	COUNCIL	10,000.00	10,000.00	-	-	-	-	-	-	10,000.00	10,000.00	-	-	10,000.00	-	-	-	
Sub Activity Subtotal				30,000.00	-	-	-	-	-	-	30,000.00	30,000.00	-	-	30,000.00	-	-	-	
Hall - Blackbutt Mem																			
006888	DLGGSP - Blackbutt Memorial Hall- ReRox	LGGSP	175,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	3,785.80	3,785.80	
Sub Activity Subtotal				-	-	-	-	-	-	-	-	-	-	-	-	-	3,785.80	3,785.80	
Housing																			
006011	Nanango-Appin Street-Bathroom Repairs	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	-	50,000.00	50,000.00	-	-	50,000.00	-	-	-	
007266	Nanango Brighthaven Units	COUNCIL	25,000.00	25,000.00	-	-	-	-	-	-	25,000.00	25,000.00	-	-	25,000.00	-	-	-	
007267	Ngo Drayton villas bathroom upgrade	COUNCIL	55,000.00	55,000.00	-	-	-	-	-	-	55,000.00	55,000.00	-	-	55,000.00	-	-	-	
Sub Activity Subtotal				130,000.00	-	-	-	-	-	-	130,000.00	130,000.00	-	-	130,000.00	-	-	-	
Museum - Boondooma H																			
006892	Boondooma Homestead - Restoration	COUNCIL	175,000.00	75,000.00	50,000.00	-	50,000.00	-	-	-	175,000.00	175,000.00	-	-	175,000.00	-	-	-	
007269	Bdma Community centre stair replacement	COUNCIL	18,000.00	18,000.00	-	-	-	-	-	-	18,000.00	18,000.00	-	-	18,000.00	-	-	-	
Sub Activity Subtotal				93,000.00	50,000.00	-	50,000.00	-	-	-	193,000.00	193,000.00	-	-	193,000.00	-	-	-	
Museum - Nanango Rin																			
007268	Ringsfield Veranda timber ceiling repair	COUNCIL	10,000.00	10,000.00	-	-	-	-	-	-	10,000.00	10,000.00	-	-	10,000.00	-	-	-	
007270	Ringsfield House painting and maintenace	COUNCIL	50,000.00	50,000.00	-	-	-	-	-	-	50,000.00	50,000.00	-	-	50,000.00	-	-	-	
Sub Activity Subtotal				60,000.00	-	-	-	-	-	-	60,000.00	60,000.00	-	-	60,000.00	-	-	-	
Swimming Pool - King																			
007274	Kingaroy_Expansion joint_repainting	COUNCIL	140,000.00	140,000.00	-	-	-	-	-	-	140,000.00	140,000.00	-	-	140,000.00	-	-	-	
007276	Kingaroy pool replace filter media	COUNCIL	45,000.00	45,000.00	-	-	-	-	-	-	45,000.00	45,000.00	-	-	45,000.00	-	-	-	
Sub Activity Subtotal				185,000.00	-	-	-	-	-	-	185,000.00	185,000.00	-	-	185,000.00	-	-	-	
Swimming Pool - Murg																			
006895	Murgon S/Pool- Reseal Joint&Repaint	COUNCIL	102,000.00	-	45,960.30	-	-	-	-	-	45,960.30	-	45,960.30	-	45,960.30	-	45,960.30	45,960.30	
Sub Activity Subtotal				-	45,960.30	-	-	-	-	-	45,960.30	-	45,960.30	-	45,960.30	-	45,960.30	45,960.30	
Swimming Pool - Nana																			
007273	Nanango South Burnett Aquatic Centre	COUNCIL	85,000.00	85,000.00	-	-	-	-	-	-	85,000.00	85,000.00	-	-	85,000.00	-	-	-	
007275	Nanango_Expansion joint_repainting	COUNCIL	85,000.00	85,000.00	-	-	-	-	-	-	85,000.00	85,000.00	-	-	85,000.00	-	-	-	
Sub Activity Subtotal				170,000.00	-	-	-	-	-	-	170,000.00	170,000.00	-	-	170,000.00	-	-	-	
Swimming Pool - Wond																			
006992	LRLC 4_B - Wondai SP - Disabled Car Par	LRLC 4_B	75,000.00	-	-	-	43,994.27	-	-	-	43,994.27	65,000.00	-	21,005.73	43,994.27	3,134.88	28,418.77	31,553.65	
007277	Wondai pool_new chlorine tank	COUNCIL	25,000.00	25,000.00	-	-	-	-	-	-	25,000.00	25,000.00	-	-	25,000.00	-	-	-	
Sub Activity Subtotal				25,000.00	-	-	43,994.27	-	-	-	68,994.27	90,000.00	-	21,005.73	68,994.27	3,134.88	28,418.77	31,553.65	
Public Conveniences																			
007258	Kroy Glendon St Toilets_Old Health	COUNCIL	150,000.00	150,000.00	-	-	-	-	-	-	150,000.00	150,000.00	-	-	150,000.00	-	-	-	
Sub Activity Subtotal				150,000.00	-	-	-	-	-	-	150,000.00	150,000.00	-	-	150,000.00	-	-	-	
Sp/ground-Murgon																			
006893	LRLC 1 -Murgon PCYC - Bathroom Renovati	LRLC 4_A	650,000.00	-	-	-	493,580.50	-	-	-	493,580.50	500,000.00	-	6,419.50	493,580.50	124,131.61	361,971.27	486,102.88	
006894	Murgon PCYC - New Balustrade & Seating	COUNCIL	70,000.00	-	70,000.00	-	-	-	-	-	70,000.00	80,000.00	-	10,000.00	70,000.00	47,541.64	-	47,541.64	
Sub Activity Subtotal				-	70,000.00	-	493,580.50	-	-	-	563,580.50	580,000.00	-	6,419.50	563,580.50	171,673.25	361,971.27	533,644.52	
W4Q - Round 4																			
006758	W4Q4-Lions Park Kingaroy Amenities	W4Q4	240,753.03	-	-	-	-	-	-	-	-	-	-	-	-	-	925.37	925.37	

Project Code	Project Description	Grant Funding Body	Total Project Budget	Depreciation	Restricted Cash	Proceeds from Sale of Fleet	Grant Funding	Loans	Developer Contribution	Total Budgeted Funding	2024/2025 Adopted Budget	2023/2024 Continued Projects	First Quarter Budget Adjustments	Total Available Budget	Commitments	2024/2025 Actual Expenditure	2024/2025 Actual Expenditure & Commitments
Wastewater - Kingaro																	
006905	Kingaroy SPS2 Tessmanns Rd Switchboar	COUNCIL	175,000.00	-	172,068.76	-	-	-	-	172,068.76	-	172,068.76	-	172,068.76	1,300.53	288.23	1,588.76
007128	Kingaroy Recycling Plant - Replacement	COUNCIL	3,200,000.00	1,600,000.00	1,600,000.00	-	-	-	-	3,200,000.00	3,200,000.00	-	-	3,200,000.00	-	-	-
007129	Kingaroy SPS3 Logan St SCADA renewal	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	-	70,000.00	-	-	-
007130	Regional Sewer Extensions	COUNCIL	100,000.00	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	-	100,000.00	-	-	-
007131	Kingaroy North Development (1st Ave)	W4G5	180,000.00	-	80,000.00	-	100,000.00	-	-	180,000.00	180,000.00	-	-	180,000.00	-	-	-
007132	Kingaroy SPS6 Barron Pk Dr SCADA renen	COUNCIL	70,000.00	70,000.00	-	-	-	-	-	70,000.00	70,000.00	-	-	70,000.00	-	-	-
	Sub Activity Subtotal		1,840,000.00	1,852,068.76	-	100,000.00	-	-	-	3,792,068.76	3,620,000.00	172,068.76	-	3,792,068.76	1,300.53	288.23	1,588.76
Wastewater - Nanango																	
006793	Nanango SPS2 Switchboard renewal, etc.	COUNCIL	210,000.00	-	207,068.76	-	-	-	-	207,068.76	-	207,068.76	-	207,068.76	1,300.55	288.18	1,588.73
006794	Nanango SPS3 Switchboard renewal, etc.	COUNCIL	140,000.00	-	137,068.74	-	-	-	-	137,068.74	-	137,068.74	-	137,068.74	1,300.53	288.22	1,588.75
	Sub Activity Subtotal		-	344,137.50	-	-	-	-	-	344,137.50	-	344,137.50	-	344,137.50	2,601.08	576.40	3,177.48
CEC - Proston																	
006796	Proston CED Pump Station Replace & Ren	COUNCIL	210,000.00	-	207,068.74	-	-	-	-	207,068.74	-	207,068.74	-	207,068.74	1,300.55	288.20	1,588.75
	Sub Activity Subtotal		-	207,068.74	-	-	-	-	-	207,068.74	-	207,068.74	-	207,068.74	1,300.55	288.20	1,588.75
	Activity Total		1,840,000.00	3,426,996.72	-	100,000.00	-	-	-	5,366,996.72	3,620,000.00	1,746,996.72	-	5,366,996.72	55,876.64	264,610.15	320,486.79
Waste																	
Waste Management - R																	
006607	New Maidenwell Transfer Station	COUNCIL	680,000.00	-	532,496.64	-	-	-	-	532,496.64	450,000.00	82,496.64	-	532,496.64	21,230.36	5,709.00	26,939.36
006780	Nanango Weighbridge & Transfer Station	LGGSP	607,560.00	-	110,480.85	-	166,241.15	-	-	276,722.00	100,000.00	176,722.00	-	276,722.00	3,899.32	204,822.36	208,721.68
006845	Purchase of new SBRC Skip Bins	COUNCIL	28,350.00	-	-	-	-	-	-	-	-	-	-	-	-	28,350.00	28,350.00
006989	Wondal Weighbridge	DRFA	590,358.00	-	188,492.74	-	113,095.65	-	-	301,588.39	50,000.00	251,588.39	-	301,588.39	2,877.50	290,111.07	292,988.57
007085	Murgon Weighbridge Portable	COUNCIL	210,000.00	-	26,303.69	-	-	-	-	26,303.69	-	26,303.69	-	26,303.69	2,600.00	6,303.70	8,903.70
007097	Ngo Weighbridge-Approach/Internal Roads	COUNCIL	105,000.00	-	79,200.00	-	-	-	-	79,200.00	105,000.00	25,800.00	-	79,200.00	28,350.00	1,700.00	30,050.00
007098	Wondal Weighbridge-Approach/Internal Rd	COUNCIL	60,000.00	-	60,000.00	-	-	-	-	60,000.00	60,000.00	-	-	60,000.00	-	2,360.00	2,360.00
007122	LRLC_4_A-Maidenwell Tfr Station Access	LRLC_4_A	200,205.06	-	-	-	200,205.06	-	-	200,205.06	200,000.00	205.06	-	200,205.06	-	-	-
007123	Nanango Leachate Collection Trench	COUNCIL	240,851.00	-	240,851.00	-	-	-	-	240,851.00	240,851.00	-	-	240,851.00	-	-	-
007124	Kingaroy Leachate Collection Trench	COUNCIL	433,532.00	-	433,532.00	-	-	-	-	433,532.00	433,532.00	-	-	433,532.00	-	-	-
007125	Feasibility - Kingaroy New Landfill Cell	COUNCIL	750,000.00	-	-	-	-	750,000.00	-	750,000.00	750,000.00	-	-	750,000.00	2,400.00	-	2,400.00
007326	Transfer Station Electronic gated system	COUNCIL	40,000.00	-	40,000.00	-	-	-	-	40,000.00	-	-	40,000.00	40,000.00	-	-	-
	Sub Activity Subtotal		-	1,711,356.92	-	479,541.86	750,000.00	-	-	2,940,898.78	2,389,383.00	511,515.78	40,000.00	2,940,898.78	61,357.18	539,356.13	600,713.31
	Activity Total		-	1,711,356.92	-	479,541.86	750,000.00	-	-	2,940,898.78	2,389,383.00	511,515.78	40,000.00	2,940,898.78	61,357.18	539,356.13	600,713.31
Land																	
Admin Office - Murgon																	
006841	Murgon Admin Building Boundary Alignmen	COUNCIL	-	-	-	-	-	-	-	-	-	-	-	-	-	28,363.64	28,363.64
	Sub Activity Subtotal		-	-	-	-	-	-	-	-	-	-	-	-	-	28,363.64	28,363.64
	Activity Total		-	-	-	-	-	-	-	-	-	-	-	-	-	28,363.64	28,363.64
	Grand Total		14,992,680.56	21,464,193.26	430,000.00	16,955,252.34	750,000.00	-	-	54,592,126.16	39,847,405.37	9,588,965.42	5,155,755.37	54,592,126.16	5,842,073.92	8,468,515.29	14,310,589.21

Grants Inwards Listing 2024/25
as at 31/10/2024

Grant Project Name	Grant ID	Grant Name	Grant Body Name	Type	Grant Value	\$ Amount Received to date	Estimated Project Cost	Amount Spent	Grant Project Completion Due Date	Grant Status	Comments
LRCI Funding - Phase 3		LRCI Phase 3	Dept of Infrastructure, Transport, Regional Development & Communications	Capital	3,288,930.00	2,960,037.00	3,288,930.00	3,288,930.00	30/06/2024	Acquittal Submitted	All spent
LGSP Roof Replacement Blackbutt Memorial Hall	500207	2022-24 Local Government Grants & Subsidies Program	Dept of State Development, Manufacturing, Infrastructure & Planning	Capital	111,201.08	111,201.08	185,335.13	185,335.13	30/06/2024	Completed	
LGSP Waste Management & Climate Change Adaptation	500206	2022-24 Local Government Grants & Subsidies Program	Dept of State Development, Manufacturing, Infrastructure & Planning	Operational	107,359.87	107,359.87	178,933.12	178,933.12	30/06/2024	Completed	
QRA DRFA Dingo Creek Carpark	500255	Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	180,260.20	180,260.20	180,260.20	184,151.18	30/06/2024	Completed	
RADF 23/24	500280	Regional Arts Development Fund	RADF	Operational	15,750.00	15,750.00	26,250.00	26,250.00	30/06/2024	Completed	
Active Womens & Girls Rd1 - Multi Activity Program for Females	500306	Active Women & Girls Round 1 (Category 2)	Department of Tourism, Innovation & Sport	Operational	25,000.00	25,000.00	25,000.00	-	30/06/2025	Active	
Black Spot (Appin St West/Cairns St Intersection Nanango)	500292	Black Spot Program	Dept of Transport & Main Roads	Capital	247,500.00	123,750.00	247,500.00	48,589.20	1/06/2024	Active	Grant being returned and will be applied for under the next round of funding with updated costings
Community Heritage CSA Grant - Boondooma Homestead Roof & Rainwater System	500308	Community Heritage	Department of Environment, Science & Innovation	Capital	50,000.00	-	50,000.00	-	30/06/2025	Active	
Cycle Network Local Government Grant - Youngman St Rail Trail Kingaroy	500298	Cycle Network Local Government Grant	Department of Transport & Main Roads	Capital	50,000.00	25,000.00	100,000.00	71,417.85	30/08/2024	Active	
DTIS CRARRP Kingaroy-Murgon Rail Trail	500284	Recovery & Resilience Program	Department of Tourism, Innovation & Sport	Capital	631,141.00	220,899.35	631,141.00	120,222.81	30/06/2024	Active	
Financial Assistance Grant 2024/2025	500309	Financial Assistance Grant	Dept of State Development, Manufacturing, Infrastructure & Planning	Operational	6,867,243.00	6,075,423.00	6,867,243.00	-	30/06/2025	Active	
Get Ready Program 2024/25		Get Ready Program 24-25	Queensland Reconstruction Authority	Operational	18,420.00	16,578.00	18,420.00	-	30/06/2025	Active	
Growing Workforce Participation Fund (GWPF) Murgon Pool	500282	Growing Workforce Participation Fund (Rd 2)	Dept of Youth Justice, Employment, Small Business & Training	Operational	90,000.00	63,000.00	90,000.00	36,333.67	28/02/2025	Active	Extension to Feb 25 has been approved
Growing Workforce Participation Fund (GWPF) Wondai Pool	500281	Growing Workforce Participation Fund (Rd 2)	Dept of Youth Justice, Employment, Small Business & Training	Operational	90,000.00	63,000.00	90,000.00	83.76	28/02/2025	Active	Extension to Feb 25 has been approved
Illegal Dumping Partnership (2A, 2A Ext & 2A Ext 2)	500233/500305	Local Government Illegal Dumping Partnership Program (Rd 2A)	Department of Environment & Science	Operational	264,085.00	252,085.00	264,085.00	239,080.94	17/05/2025	Active	
LGSP Nanango Weighbridge	500204	2022-24 Local Government Grants & Subsidies Program	Dept of State Development, Manufacturing, Infrastructure & Planning	Capital	364,536.00	109,360.80	607,560.00	538,253.54	30/09/2024	Active	
LGSP 24/28 Kingaroy Trunk Water Supply Design	500320	2024-28 Local Government Grants & Subsidies Program	Dept of State Development, Manufacturing, Infrastructure & Planning	Capital	174,000.00	52,200.00	290,000.00	-	30/05/2025	Active	
LGLRGP Levy Ready 22/24 - Wondai Waste Weighbridge	500278	Local Government Levy Ready Grant Program	Dept of State Development, Infrastructure, Local Government & Planning	Capital	368,973.75	110,692.13	590,358.00	581,473.86	30/09/2024	Active	
LRCI Funding - Phase 4	500247	LRCI Phase 4	Dept of Infrastructure, Transport, Regional Development & Communications	Capital	2,593,029.00	1,037,212.00	2,593,029.00	1,804,182.05	30/06/2025	Active	
MIFF Amenities Block Murgon Rotary & Youth Park	500288	Minor Infrastructure & Inclusive Facilities Fund	Department of Tourism, Innovation & Sport	Capital	226,184.00	113,092.00	336,184.00	33,089.96	30/11/2025	Active	
MIFF Amenities Block Nanango Butter Factory Park	500310	Minor Infrastructure & Inclusive Facilities Fund	Department of Tourism, Innovation & Sport	Capital	204,719.00	102,359.50	310,132.18	57,858.82	30/11/2025	Active	
MIP Memorial Park Multi Court & Course	500269	Minor Infrastructure Program (MIP)	Dept of Tourism, Innovation & Sport	Capital	250,000.00	125,000.00	850,000.00	431,889.11	28/02/2025	Active	
Public Libraries Grant	500213	Public Libraries Grant 2022/2024	State Library of Queensland	Operational	169,157.00	42,289.25	169,157.00	-	30/06/2025	Active	Yearly allocation
QRA DRFA - Event 1 Capital		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	1,600,012.04	480,003.63	1,914,453.21	924,124.85	30/06/2025	Active	
QRA DRFA - Event 1 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	5,101,315.07	5,101,315.07	5,303,330.07	5,303,330.07	30/06/2025	Active	Grant amount and amount spent will increase as more work is submitted under the funding
QRA DRFA - Event 2 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	151,503.02	151,503.02	232,945.13	232,945.13		Active	
QRA DRFA - Event 3 Capital		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	324,156.56	324,156.56	1,344,521.73	271,174.38	30/09/2025	Active	
QRA DRFA - Event 3 Disaster Resilience (Operational & Capital)		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational	1,000,000.00	800,381.03	1,000,000.00	917,974.48	30/09/2024	Active	
QRA DRFA - Event 3 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational		988,956.86	1,321,723.50	1,321,723.50	30/09/2025	Active	
QRA DRFA - Event 4 Capital		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	574,915.93	172,474.78	774,763.78	112,731.76	30/06/2025	Active	
QRA DRFA - Event 4 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational		4,553,771.48	4,584,328.14	4,584,328.14	30/06/2025	Active	
QRA DRFA - Event 5 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational		31,118,449.38	32,811,221.42	32,811,221.42		Active	
QRA DRFA - Event 6 Operational		Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Operational		430,531.70	1,798,735.05	1,798,735.05		Active	
QRA DRFA Memorial Park Footbridge	500253	Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	231,030.00	95,351.85	231,030.00	132,398.43	30/06/2024	Active	
QRA DRFA Rail Trail	500254	Disaster Recovery Funding Arrangement	Queensland Reconstruction Authority	Capital	423,313.78	126,994.13	423,313.78	35,798.24	30/09/2024	Active	
RADF 24/26	500313	Regional Arts Development Fund	RADF	Operational	84,000.00	42,000.00	140,000.00	8,909.00	30/06/2026	Active	
RAP Rd 3 Kingaroy Airport Security Fence	500296	Regional Airports Program Rd 3	Dept of Infrastructure & Regional Development	Capital	30,000.00	9,000.00	60,000.00	55,512.07	30/04/2025	Active	
REFF Yurika Dark Fibre	500316	Regional Economic Futures Fund	Dept of State Development	Operational	6,800,000.00	3,400,000.00	7,197,068.00	-	15/07/2025	Active	
REFF South Burnett Industrial Circular Economy Precinct	500321	Regional Economic Futures Fund	Dept of State Development	Operational	750,000.00	375,000.00	750,000.00	-	7/06/2025	Active	
RTR 2024-2029		Roads to Recovery Program	Dept of Infrastructure, Transport, Regional Development, Communications & the Arts	Capital	14,471,345.00	-	14,471,345.00	-	30/06/2029	Active	5 year program allocation - projects not allocated to funding as yet
RTR 23/24 allocation		Roads to Recovery Program	Dept of Infrastructure, Transport, Regional Development, Communications & the Arts	Capital	1,315,573.00	1,315,573.00	1,930,000.00	1,922,239.18	30/06/2024	Active	Extension received from Tingooro chelmsford
Seniors Month	500312	Council on the Ageing Queensland	Council on the Ageing Queensland	Operational	2,000.00	2,000.00	2,000.00	1,727.27		Active	
SES Support Grant - Vehicle		State Emergency Services Support Grant	Qld Fire & Emergency Service	Capital	42,644.86	-	61,861.00	-	30/06/2025	Active	

Grant Project Name	Grant ID	Grant Name	Grant Body Name	Type	Grant Value	\$ Amount Received to date	Estimated Project Cost	Amount Spent	Grant Project Completion Due Date	Grant Status	Comments
South Burnett Safe & Secure Recovery Project	500314	Disaster Recovery Funding Arrangements	Department of Treaty, Aboriginal and Torres Strait Islander Partnerships, Communities & the Arts	Operational	82,780.00	66,224.00	82,780.00	-	30/08/2024	Active	
STIP 24/25 - Murgon SS	500289	Qld School Transport Infrastructure Program	Dept of Transport & Main Roads	Capital	62,000.00	31,000.00	124,000.00	71,817.76	30/06/2025	Active	
STIP 24/25 - Nanango SHS	500289	Qld School Transport Infrastructure Program	Dept of Transport & Main Roads	Capital	150,000.00	75,000.00	300,000.00	19,401.09	30/06/2025	Active	
STIP 24/25 - St Patricks School Ngo	500289	Qld School Transport Infrastructure Program	Dept of Transport & Main Roads	Capital	97,500.00	48,750.00	195,000.00	2,768.91	30/06/2025	Active	
STIP 24/25 - Tandurilingie SS	500289	Qld School Transport Infrastructure Program	Dept of Transport & Main Roads	Capital	62,000.00	31,000.00	124,000.00	76,046.77	30/06/2025	Active	
TIDS 23-24		Transport Infrastructure Development Scheme	Dept of Transport & Main Roads	Capital	1,352,221.20	700,145.75	1,858,405.63	1,810,516.64	30/06/2024	Active	Final claims being processed
Works for Queensland Round 4 - CAPITAL & Operational	500225	Works for Qld 4 2021-2024	Dept of Local Government, Racing & Multicultural Affairs	Capital & Operational	5,630,000.00	5,067,000.00	6,210,000.00	6,169,187.43	30/06/2024	Active	Small extension for Mt Wooroolin Project
Works for Queensland Round 5 2024-2027		Works for Qld 2024-2027	Dept of Local Government, Racing & Multicultural Affairs	Capital & Operational	8,440,000.00	4,220,000.00	8,440,000.00	71,510.67	30/06/2027	Active	Program approved

12.5 LIST OF CORRESPONDENCE PENDING COMPLETION OF ASSESSMENT REPORT

File Number: 20-11-2024

Author: Acting Manager Environment & Planning

Authoriser: Chief Executive Officer

PRECIS

This report provides a list of all planning and development applications currently under assessment and pending completion as of 31 October 2024.

SUMMARY

This report comprises a listing of fifty (50) planning and development applications currently under assessment and pending completion of assessment as of 31 October 2024.

OFFICER’S RECOMMENDATION

That the list of correspondence pending completion of assessment report as of 31 October 2024 be received and noted.

REPORT

Application No.	Description and Location	Properly Made Date
Division 1		
RAL24/0003	Reconfiguration of a Lot – Boundary Realignment (3 Lots into 3 Lots) at Runnymede Estate Road & 1354 Runnymede Road RUNNYMEDE	31/01/2024
RAL24/0023	Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 60 Heights Road GLAN DEVON	08/07/2024
RAL24/0028	Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 13 Arthur Street East NANANGO	05/08/2024
RAL24/0043	Reconfiguration of a Lot – Subdivision (1 Lot into 3 Lots) at 57-65 Millis Way NANANGO	23/10/2024
MCU23/0031	Material Change of Use – Extension of Feedlot at 1344 Memerambi Barkers Creek Road WATTLE CAMP	11/12/2023
MCU24/0015	Material Change of Use – Medium Impact Industry (Glass & Aluminium Manufacturing) at 60 King Street NANANGO	16/05/2024
MCU24/0037	Material Change of Use – Child Care Centre at 104 Brisbane Street NANANGO	11/10/2024
Division 2		
RAL24/0011	Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 41 Elouera Drive SOUTH NANANGO	05/06/2024
RAL24/0013	Reconfiguration of a Lot – Subdivision (1 Lot into 18 Lots), New Road and Drainage Easements at 162 Bowman Road BLACKBUTT NORTH	17/06/2024
RAL24/0017	Reconfiguration of a Lot – Subdivision (1 Lot into 5 Lots) at 322 Crumpton Drive BLACKBUTT NORTH	14/06/2024

RAL24/0020	Reconfiguration of a Lot – Subdivision (1 Lot into 3 Lots) over two (2) stages at 119 Bowman Road BLACKBUTT NORTH	27/06/2024
RAL24/0031	Reconfiguration of a Lot – Subdivision (1 Lot into 3 Lots) at 16 Margaret Street BLACKBUTT	10/09/2024
RAL24/0032	Reconfiguration of a Lot – Boundary Realignment (2 Lots into 2 Lots) at 1423 Nanango Brooklands Road BROOKLANDS	25/09/2024
RAL24/0035	Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 220 Wild Deer Drive TAROMELO	18/09/2024
RAL24/0037	Reconfiguration of a Lot – Boundary Realignment (2 Lots into 2 Lots) at 5 Greenhills Drive & 2 Railway Street BLACKBUTT	25/09/2024
RAL24/0039	Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 407 Haynes Kite Millar Road BLACKBUTT SOUTH	09/10/2024
RAL24/0042	Reconfiguration of a Lot – Subdivision (1 Lot into 4 Lots) at Crumpton Drive BLACKBUTT NORTH	17/10/2024
RAL24/0044	Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 267 Bowman Road BLACKBUTT NORTH	28/10/2024
MCU24/0016	Material Change of Use – Major Electricity Infrastructure (BESS) at Ellesmere Road ELLESMERE	22/05/2024
MCU24/0029	Material Change of Use – Intensive Animal Industry (Beef Cattle Feedlot 150 SCU) at Maidenwell Pimpimbudgee Road MAIDENWELL	12/08/2024
MCU24/0040	Minor Change to Existing Approval (MCU22/0025) – Material Change of Use – Dwelling House at 6 Rainforest Drive BUNYA MOUNTAINS	01/11/2024
OPW24/0005	Operational Work – Road Work, Drainage Work, Stormwater, Signage, Sewerage Infrastructure & Clearing Vegetation at 189 & 193 Crumpton Drive BLACKBUTT NORTH	19/07/2024
OPW24/0006	Operational Work – Road Work, Drainage Work, Stormwater, Earthworks, Signage, Water Infrastructure & Clearing Vegetation at McGinley Road NANANGO	Not properly made
Division 3		
RAL24/0001	Reconfiguration of a Lot – Subdivision (1 Lot into 31 Lots) at 22-30 Bridget Carroll Road KINGAROY	29/01/2024
RAL24/0018	Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 1-3 Avoca Street KINGAROY	27/06/2024
RAL24/0036	Reconfiguration of a Lot – Boundary Realignment (2 Lots into 2 Lots) at 116 & 148 Railway Road TAABINGA	25/09/2024
MCU23/0034	Material Change of Use – Sawmill at 157 Boonenne Road GOODGER	21/12/2023
MCU24/0002	Preliminary Approval (including Variation Request) at 22-30 Bridget Carroll Road KINGAROY	29/01/2024
MCU24/0012	Minor Change for “Direct to Boot” Service for Woolworths Kingaroy at 29-45 Alford Street KINGAROY	08/05/2024
MCU24/0030	Material Change of Use – Low Impact Industry (Tyre Shop) at 12 Barron Park Drive KINGAROY	28/08/2024

MCU24/0034	Material Change of Use – Secondary Dwelling at 206 Haly Creek Road GOODGER	09/10/2024
MCU24/0038	Minor Change to Existing Approval (MCU23/0011) – Material Change of Use – Low Impact Industry at 4 Jarrah Street KINGAROY	22/10/2024
OPW24/0001	Operational Work – Bulk Earthworks at 95 Markwell Street KINGAROY	15/02/2024
OPW24/0009	Operational Work – Earthworks at 10 Agnes Street KINGAROY	23/10/2024
Division 4		
RAL24/0030	Reconfiguration of a Lot – Subdivision (1 Lot into 4 Lots) at 3 McLaughlin Street KINGAROY	13/08/2024
RAL24/0040	Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at 15 McAuliffies Road BOOIE	11/10/2024
MCU21/0019	Other Change to Existing Approval – Material Change of Use (Master Planned Community and Development Permit for Reconfiguration of a lot (1 lot into 6 lots plus parkland dedication) at Corner Bunya Highway & Taylors Road KINGAROY	02/11/2021
Division 5		
RAL24/0027	Reconfiguration of a Lot – Boundary Realignment (2 Lots into 2 Lots) at 90 Bellottis Road OAKDALE	01/08/2024
RAL24/0033	Reconfiguration of a Lot – Boundary Realignment (2 Lots into 2 Lots) at 196 & 228 Gesslers Road MURGON	12/09/2024
RAL24/0034	Reconfiguration of a Lot – Boundary Realignment (2 Lots into 2 Lots) at 18 & 20 Waterview Drive MOFFATDALE	18/09/2024
RAL24/0041	Reconfiguration of a Lot – Subdivision (1 Lot into 4 Lots) at 5 Mullers Lane MURGON	24/10/2024
MCU21/0017	Material Change of Use – Expansion of the existing piggery (57,000SPU) at 592 Morgans Road, WINDERA (and described as Lot 49 on MZ555 & Lot 203 on SP251979)	14/09/2021
MCU24/0025	Preliminary Approval (including Variation Request) for Material Change of Use – Multiple Dwellings (15 x 2-bedroom units – Veteran Housing) at 44 Stephens Street West MURGON	02/09/2024
Division 6		
RAL24/0038	Reconfiguration of a Lot – Subdivision (1 Lot into 2 Lots) at Kingaroy Burrandowan Road MANNUEM	26/09/2024
MCU22/0011	Motorsport and Ancillary Facilities and Caretakers' Residence and ERA (63) for Sewerage Treatment at Lewis Duff Road BALLOGIE	15/06/2022
MCU24/0032	Material Change of Use – Undefined Use (Battery Energy Storage System (BESS)) at 1196 Ellesmere Road ALICE CREEK	03/10/2024
MCU24/0033	Material Change of Use – Dwelling House at Postles Road MEMERAMBI	03/10/2024
MCU24/0036	Material Change of Use – Dwelling House at Postles Road MEMERAMBI	11/10/2024

MCU22/0030.01	Minor Change to Existing Approval (MCU22/0030) – Material Change of Use – Extractive Industry at 1304 Wattle Grove Road WATTLE GROVE	24/10/2024
OPW24/0010	Operational Work – Earthworks, Stormwater & Landscaping at 41-43 Pring Street WONDAI	18/10/2024

ATTACHMENTS

Nil

12.6 DELEGATED AUTHORITY REPORTS (1 OCTOBER 2024 TO 31 OCTOBER 2024)

File Number: 20-11-2024

Author: Acting Manager Environment & Planning

Authoriser: Chief Executive Officer

PRECIS

This report provides a list of all planning and development related reports signed by the Chief Executive Officer (or approved delegate) under delegated authority from 1 October 2024 to 31 October 2024.

SUMMARY

This report comprises a listing of eight (8) reports approved by delegated authority from 1 October 2024 to 31 October 2024.

OFFICER’S RECOMMENDATION

That the Delegated Authority Report, for the month of October 2024 be received and noted.

BACKGROUND

Application No.	Description and Location	Approval Date
Division 1		
NIL		
Division 2		
RAL24/0016	Reconfiguration of a Lot – Subdivision (2 Lots into 13 Lots) and New Road at Old Esk Road SOUTH EAST NANANGO (and described as Lots 1 & 2 on SP335665).	23 October 2024
RAL24/0019	Negotiated Decision – Development Permit for Reconfiguring a Lot (1 Lot into 2 Lots) at 369 Izzards Road SOUTH NANANGO (and described as Lot 155 on FY783).	23 October 2024
Division 3		
NIL		
Division 4		
MCU24/0020	Development Permit for a Material Change of Use – Dual Occupancy at 7 Bunya Drive KINGAROY (and described as Lot 5 on SP342924).	25 October 2024
MCU24/0021	Development Permit for a Material Change of Use – Dual Occupancy at 3 Bunya Drive KINGAROY (and described as Lot 4 on SP342924).	25 October 2024
RAL24/0012	Development Application for a Development Permit – Reconfiguring a Lot – Subdivision (1 Lot into 3 Lots) at 38 Couchmans Road KINGAROY (and described as Lot 323 on FY312).	14 October 2024
RAL24/0026	Change Application (Minor Change including Extension to Currency Period) under Section 78 & 86 of the Planning	16 October 2024

	Act 2016 – Development Permit – Reconfiguring a Lot (1 Lot into 42 Lots) at Taylors Road KINGAROY (and described as Lot 94 on SP345928).	
Division 5		
MCU24/0019	Development Permit for Material Change of Use – Short-term Accommodation (3 x 1 Bedroom Cottages) at 40 Steinhardtts Road MOFFATDALE (and described as Lot 11 on SP271374).	23 October 2024
Division 6		
RAL24/0029	Reconfiguration of a Lot for Boundary Realignment (2 Lots into 2 Lots) at 817 & 1005 Stubbs Armstrong Road BOONDOOMA (and described as Lot 10 on BO93 & Lot 1 on RP50733).	23 October 2024

To view the full decision notices please visit Council's website:

<https://www.southburnett.qld.gov.au/planning-building-plumbing/planning-development/development-applications>

ATTACHMENTS

Nil

13 INFRASTRUCTURE

13.1 KINGAROY MEMORIAL PARK - CONSTRUCTION OF FOOTPATH

File Number: 20/10/2024

Author: Manager Facilities & Parks

Authoriser: Chief Executive Officer

PRECIS

Kingaroy Memorial Park construction of a footpath from the basketball court to the bridge.

SUMMARY

Construction of a footpath from the new basketball court to the bridge which will assist with accessibility around the park.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Install a footpath link with lighting and CCTV from the Youth Precinct to the Memorial Park Footbridge to improve inclusive access; and
2. The project be funded within the current budget allocation for Kingaroy Memorial Park Youth Precinct.

FINANCIAL AND RESOURCE IMPLICATIONS

Outlined below is the budget breakdown for the Youth Precinct.

Grant Submission – lodged March 2023

Grant approved May 2023 for \$250,000

Grant executed July 2023

Council Original Contribution to the grant \$200,000. Council Resolution.

Council also restricted the \$200,000 from the Kingaroy Memorial Park – Construction Design budget to this project at the end of 23/24. Taking the budget up to \$650,000. Council Resolution.

Council appointed Greenedge Landscape Architect to design and prepare construction drawings for Basketball court and obstacle course.

Quotations prepared and additional funds needed for works due to increases in concrete and materials.

An additional \$200,000 in project savings across Facilities and Parks capital works program was resolved by Council to allocate to the Kingaroy Memorial Park Multi-purpose court and obstacle course.

Total Project budget \$850,000 has been funded.

Expenditure to date	\$488,090.69
Commitments to date	\$274,132.24
Total Project	\$762,222.93
All accessible footpath, lights, 1 CCTV camera	\$51,845
Total Project Costs	\$814,067.93
Under Expenditure	\$35,932.07

LINK TO CORPORATE/OPERATIONAL PLAN

EC 1 Develop and implement initiatives to enhance community parks, gardens and recreational facilities, which may include: tree planting strategy, botanical gardens and perennial (drought tolerant) shrubs and flower planting programme.

EC13 Develop and implement a plan that makes out region’s towns ‘Communities of choice’ for people living with disability.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Consultation with Councillor Potter on the importance of all accessible facilities for South Burnett residents.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

No direct Legal Implications

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct Policy/Local Law Delegation Implications

ASSET MANAGEMENT IMPLICATIONS

No direct Asset Management Implications

REPORT

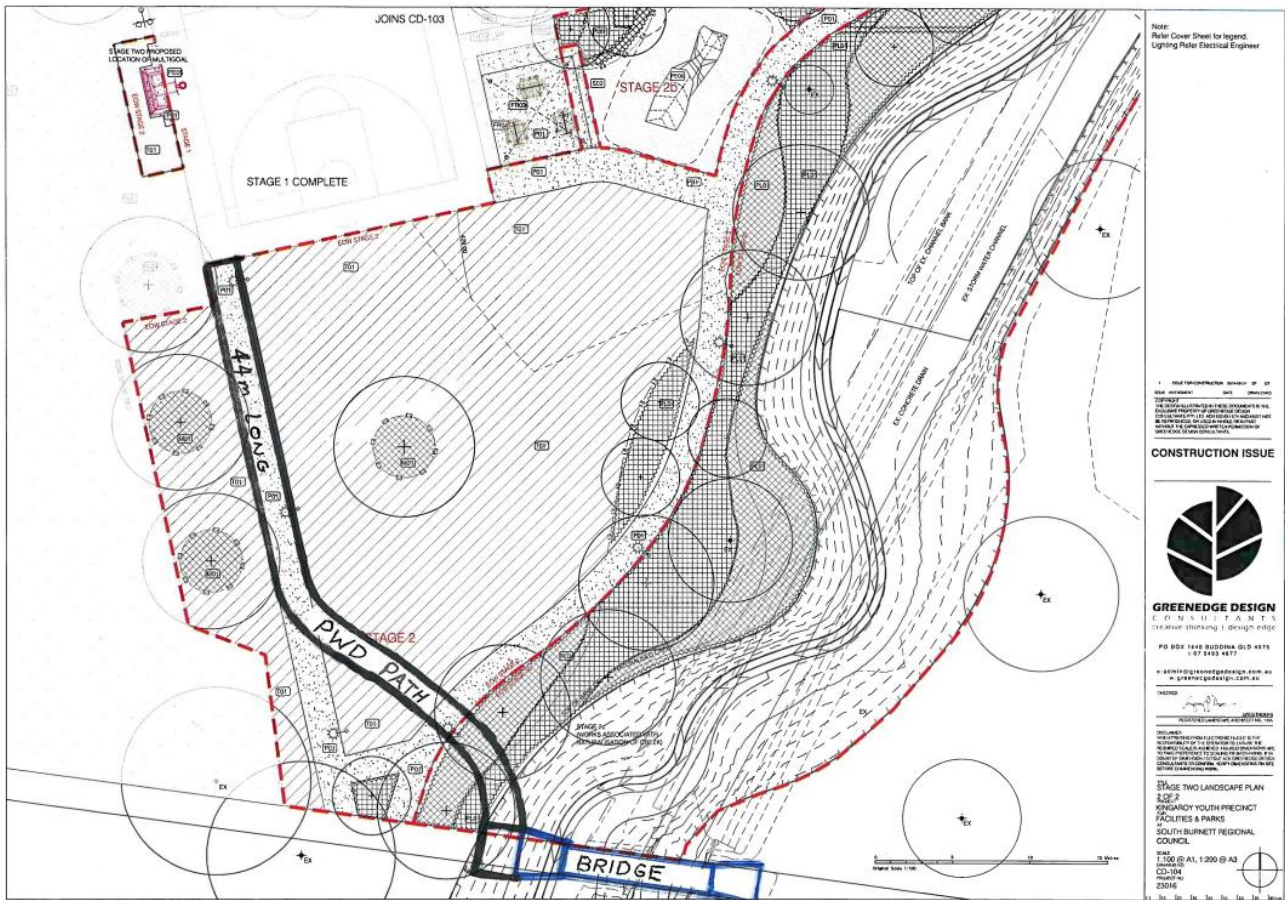
In 2023 Council installed four new picnic shelters along Haly Street, Kingaroy as part of community open space upgrades under Work for Queensland. All table settings are wheelchair assessable and are used on regular basis by individuals and organisations with disabilities. At present these users have no access to the park’s amenities block which is located near the Memorial Rotunda. At present a person in a wheelchair would have to move along the grass till they got to the bridge crossing over the concrete gully. The other alternative option would be to get back into a car and be driven closer to the amenities block via a concrete footpath from the entrance of the park.

By constructing a new 44m long concrete footpath from the Youth Precinct basketball court to the bridge it would provide access to not only wheelchair or mobility scooter users but parents with babies in a pram to access the parks facilities including the amenities block, Rotunda, BBQ’s and more.

The path would feature three light poles which would provide additional nighttime lighting and CCTV cameras for community safety.

Costings

ITEM	COST
3 Light poles 4.5m high	\$23,480.00
Concrete Path	\$13,365.00
SBRC Labour – Fence set up & removal	\$2,000.00
1 CCTV camera near the bridge.	\$11,000.00
Contingency	\$2,000.00
Total	\$51,845.00



ATTACHMENTS

1. Concrete footpath past the playground entrance [↓](#)
2. Bitumen Footpath over bridge [↓](#)





13.2 FLYING FOX ROOST MANAGEMENT PLAN

File Number: 20/11/2024

Author: Manager Facilities & Parks

Authoriser: Chief Executive Officer

PRECIS

Flying Fox Roost Management Plan

SUMMARY

Adoption of the draft Flying Fox Roost Management Plan and Statement of Management Intent and Community Consultations to invite community feedback relating to management actions for flying foxes in the Blackbutt area.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council:

1. Adopt the draft Flying Fox Roost Management Plan for Blackbutt and Council seeks community feedback on the draft Flying Fox Roost Management Plan for Blackbutt through a community engagement week with displays set up at the Blackbutt Town Library; and
2. Adopt the Statement of Management Intent – Flying Fox Roost Management in South Burnett Regional Council Area; and
3. Council prepare a submission to Department of Housing, Local Government, Planning and Public Works for special consideration under the Flying-Fox Roost Management – Local Government Grant Program (FFRMLGGP) to seek funding to conduct localised invite-only grant scheme for residents directly impacted by the flying fox roosts in Blackbutt and enable the purchasing of goods and services aimed at mitigating roost impact; and
4. Council contribute up to \$31,500 and/or 30% contribution to the project submission.

FINANCIAL AND RESOURCE IMPLICATIONS

If the LGA has a population of 50,000 people or less, approximately 70% of funds for an approved project will be funded via the Grant Program, with the remaining 30% being funded by the local government (including in-kind contributions). There is approximately 21 residents adjoining the roost in Blackbutt.

With a budget of approximately \$5,000 per resident to assist with installation of air con, or UV filters on water tanks, or double glaze windows, or gazebos for cars and clothes lines, the total assistance could cost up to \$105,000. Council would have to contribute \$31,500 Operational funds to this program to make application.

Council to contract Redleaf Consultancy Ecologists to provide assistance to talk to residents, wildlife carers, community groups, and business owners about the roost surveys, movements, habitat, food sources, breeding and legislative requires under the urban flying-fox management areas (UFFMA's), Queensland Government's ecologically sustainable management of flying-fox roost code of practice in addition to any other regulations under the EPBC 1999 and VMA 1999. Engagement for the 5 day community consultation period could cost up to \$20,000.

Council to contract BIEDO or suitable consultant to prepare funding submission under the Flying-Fox Roost Management – Local Government Grant Program (FFRMLGGP). Engagement could cost up to \$2,000.

LINK TO CORPORATE/OPERATIONAL PLAN

EN4 Ongoing commitment to biosecurity and pest management, including declared and non-declared species.

EN7 Support initiatives that promote biodiversity, natural resource management and caring and retaining our unique landscapes.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

Council to undertake Community Consultations, inviting the community to provide feedback on the draft Flying Fox Roost Management Plan.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

Flying Foxes and all other types of bats are native species protected under the *Nature Conservation Act 1992* and *Environment Protection and Biodiversity Conservation Act 1999*.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct Policy/Local Law Delegation Implications

ASSET MANAGEMENT IMPLICATIONS

No direct Asset Management Implications

REPORT

South Burnett Regional Council has increased complaints at the Taromeo Creek flying fox roost. This roost is in the town of Blackbutt, Qld and is within 20 m of houses.

Council contracted Redleaf Environmental consultancy firm to undertake two roost surveys over 2021-2023 and to assist in the preparation of a draft flying fox roost management plan for the Blackbutt roost. Since the two roost surveys residents have also cleared trees from private property and the roost has split and moved into other trees in Blackbutt and along Taromeo Creek.

This flying fox management plan aims to provide South Burnett Regional Council with the knowledge and tools to successfully manage flying fox roosts and reduce human-wildlife conflict.

Three species of Flying Fox have been previously recorded at this roost from a past survey by Redleaf Environmental and from surveys by DCCEE. Recorded species include:

1. Little Red flying fox (*Pteropus scapulatus*)
2. Black flying fox (*Pteropus alecto*)
3. Grey-headed flying fox (*Pteropus poliocephalus*). The species is listed as Vulnerable under the *Environment Protection and Biodiversity Conservation Act 1999*.

All flying foxes are protected under the *Nature Conservation Act, 1992* (NC Act) with the grey headed flying fox having given extra protection under the *Environmental Protection and Biodiversity Conservation Act, 1999* (EPBC) because of its status as a vulnerable species.

Environmental Protection Biodiversity Conservation Act

The grey-headed flying fox is listed as 'vulnerable' under EPBC Act 1999. Under this act this species and its habitat is protected. Any action should aim to avoid and mitigate harm to this species and its habitat.

Nature Conservation Act 1992

All three species are protected under this act and any roost management activities must comply with Nature Conservation (Wildlife) Regulations 2006. Councils have an 'as of right' authority to manage flying fox roosts within identified urban flying-fox management areas (UFFMA's) and must comply

with the Queensland Government's ecologically sustainable management of flying-fox roost code of practice in addition to any other regulations under the EPBC 1999 and VMA 1999.

The Blackbutt roost is identified as a UFFMA and is within non-remnant vegetation Regional Ecosystem mapping. Therefore, the procedure before any management actions is scheduled is to notify the Department at least 2 business days prior to any roost management activities and keep within the code of practice guidelines.

Statement of Management Intent

Local governments develop a Statement of Management Intent (SoMI) in relation to its plans for roost management. The SoMI enables a local government to declare to its community how it intends to manage flying-fox roosts and flying-fox impacts across its urban areas. The SoMI may include a broad, general statement of management intent for all flying-fox roosts within the UFFMA.

Should a resident be dissatisfied with a local government's approach at a roost site on the residents' private land, they may apply for a flying fox roost management permit directly from the department.

Council to seek feedback from residents on the Short term and Long term actions identified in the draft roost management plan.



Short term actions:

- Community consultation and education of flying fox species in the Blackbutt roost, roost management, animal welfare, health risk concerns, commercial orchard loss.
- Revegetating the current roost and encouraging bats from the secondary roosting trees back to the main roost. This would limit the amount of directly affected residents and the old roost has the most space for the creation of buffer zones.
- Main roost could be revegetated so it is outside of a 30m radius of each house.
- Additional subsidiaries or sourcing of grants for sound proofing, vegetation buffers or noise attenuating fencing would limit impacts to the directly impacted residents.
- Offer subsidies to remove exotic camphor laurels to minimise the colony splitting into these trees in the residential area of Blackbutt.

Long term actions:

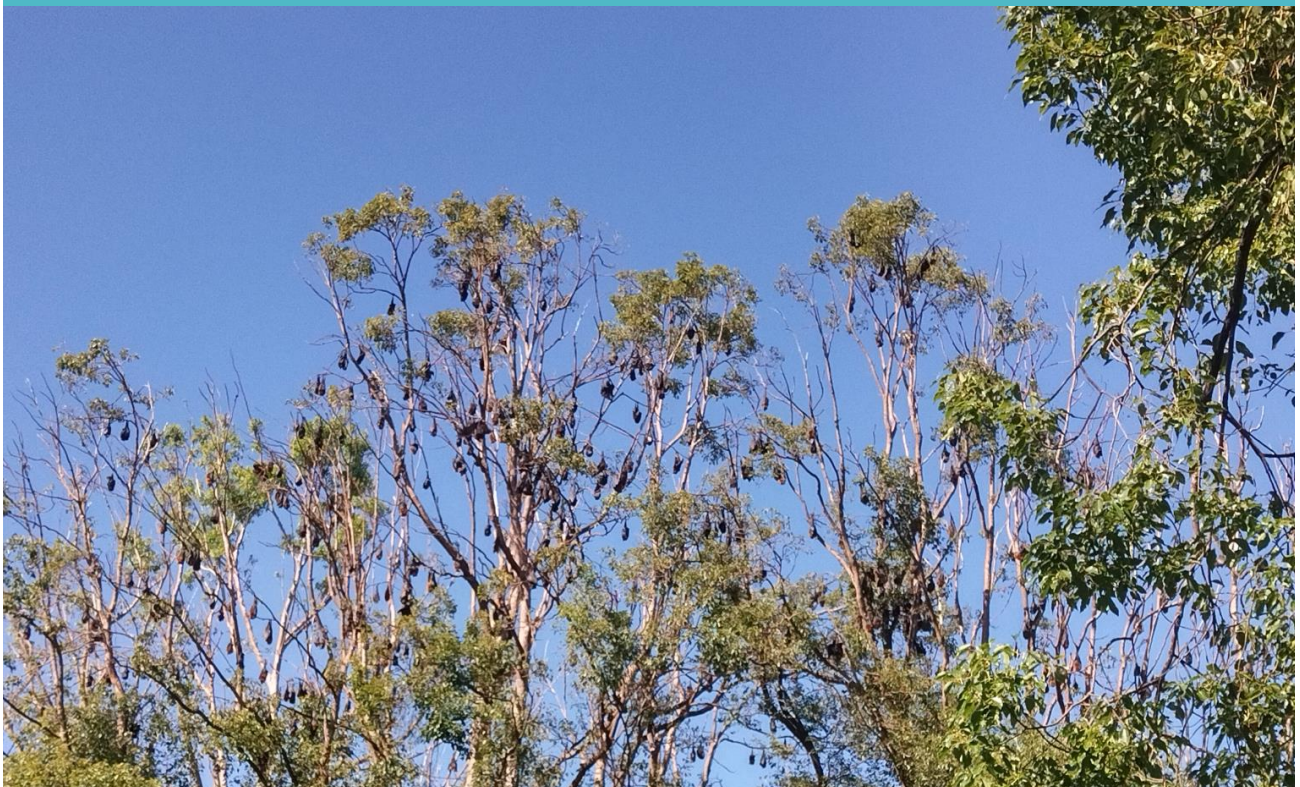
- Creation of a new alternate roosting site in Blackbutt with 50-100 m buffer from the roost to the nearest houses. This could be created in the current location and may need either the purchase of land or rate reduction for those living within these limits, and a cessation of building new houses in the roost area.
- Encourage residents to limit the planting of any suitable roosting trees near houses including smaller trees known to be used by little red flying foxes
- Investigate Councils allotment as a potential roost site and /or Blackbutt Crows Nest road reserve.

ATTACHMENTS

1. **Flying Fox Roost Management Plan - Blackbutt** [↓](#) 
2. **Statement of Management Intent - Flying Foxes South Burnett Region** [↓](#) 
3. **Round 7 Local Government Flying Fox Roost Management Grant Program Stream 3 Implementation of Roost Management Plans** [↓](#) 

Flying Fox Roost Management Plan

Taromeo Creek
April 2024



Ecology | Environment | Heritage

www.redleafenv.com.au



Citation: Redleaf Environmental (2024) Flying Fox Roost Management Plan: Taromeo Creek. Prepared for South Burnett Regional Council.

Contact Details

[Redacted contact details]

Cover Photo: Grey headed and Black Flying Foxes.

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DOCUMENT CONTROL

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Signature	[Redacted Signature]		
Name	[Redacted Name]	[Redacted Name]	[Redacted Name]
Title	[Redacted Title]	[Redacted Title]	[Redacted Title]





Abbreviations & Acronyms

Animals Regulation	Nature Conservation (Animals) Regulation 2020 (Qld)
DAWE	Department of Agriculture, Water and the Environment (Cth)
DES	Department of Environment and Science (Qld)
EPBC Act/EPBC	<i>Environmental Protection Biodiversity Conservation Act 1999</i> (Cth)
Fisheries Act	<i>Fisheries Act 1994</i> (Qld)
MNES	Matters of National Environmental Significance
MSES	Matters of State Environmental Significance
NC Act	<i>Nature Conservation Act 1992</i> (Qld)
Offsets Act	<i>Environmental Offsets Act 2014</i> (Qld)
Offsets Regulation	Offsets Regulation 2014 (Qld)
Planning Act	<i>Planning Act 2016</i> (Qld)
Planning Regulation	Planning Regulation 2017 (Qld)
Plants Regulation	Nature Conservation (Plants) Regulation 2020 (Qld)
RE	Regional Ecosystem
SARA	State Assessment and Referral Agency
SPP	State Planning Policy (Qld)
Vegetation Regulation	Vegetation Management Regulation 2012 (Qld)
VM Act	<i>Vegetation Management Act 1999</i> (Qld)
LGA	Local Government Area
GHFF	Grey Headed Flying Fox
BFF	Black Flying Fox
LRFF	Little Red Flying Fox

Definitions

Term	Definition
Conservation significant	Collective term for species listed as Special Least Concern (SL), Near Threatened (NT), Vulnerable (V), Endangered (E), Critically Endangered (CR) under the <i>Nature Conservation Act 1992</i> or species listed as Vulnerable (V), Endangered (E), Critically Endangered (CE), Migratory (Mi), Marine (Ma) under the <i>Environment Protection and Biodiversity Conservation Act 1999</i> .
Regional Ecosystem (RE)	A vegetation community, within a bioregion, that is consistently associated with a particular combination of geology, landform and soil (Young et al. 1999). REs may be classified under schedules 1 to 3 of the Vegetation Management Regulation as ‘Endangered’, ‘Of Concern’ or ‘Least Concern’. Refer to VM Act conservation status for meaning of ‘Endangered’, ‘Of Concern’ and ‘Least Concern’ under the Act. REs status in this report refers to the RE status under the Act.
Significant impact	In accordance with the EPBC Act, a significant impact is an impact which is important, notable, or of consequence, having regard to its context or intensity. Whether or not an action is likely to have a significant residual





Significant residual impact	<p>impact depends upon the sensitivity, value, and quality of the environment, which is impacted, and upon the intensity, duration, magnitude and geographic extent of the impacts.</p> <p>As per Section 8 of the Environmental Offsets Act 2014, a significant residual impact is generally an adverse impact, whether direct or indirect, of a prescribed activity on all or part of a prescribed environmental matter (MSES) that:</p> <ul style="list-style-type: none"> a) remains, or will or is likely to remain, (whether temporarily or permanently) despite on-site avoidance and mitigation measures for the prescribed activity; and b) is, or will or is likely to be, significant.
Threatened species	<p>Critically Endangered, Endangered, Vulnerable species under the <i>Environment Protection and Biodiversity Conservation Act 1999</i> and Critically Endangered, Endangered, Vulnerable or Near Threatened under the <i>Nature Conservation Act 1992</i></p>





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1 Introduction

Flying foxes are social animals that migrate through most of Australia in search of food sources. They like to roost near the coast or along watercourses. Unfortunately, most towns and grazing lands are also built around water sources which has led to traditional habitats having been destroyed for development and agriculture. This has led to a decline in flying-fox populations and an increase in flying-foxes living in urban areas. As more habitat is destroyed or houses are built closer to roosts an increase in conflict occurs. Most people object to living near flying fox roosts as they can be noisy in large groups, smelly due to scent marking behaviour and their dropping can cover outdoor furniture, cars, and roofs. Additionally, bats in general have a negative perception and some are fearful of diseases.

Recently South Burnett Regional Council has increased complaints at the Taromeo Creek roost. This roost is in the town of Blackbutt, Qld and is within 20 m of houses. Redleaf has undertaken two roost surveys over 2021-2023 and despite some vegetation clearing at the original roost flying foxes have continued roosting in Taromeo creek and have started using additional adjacent trees that were not a part of the original roost.

This flying fox management plan aims to provide South Burnett Regional Council with the knowledge and tools to successfully manage flying fox roosts and reduce human-wildlife conflict.

1.1 Site location and description

The roost is mapped under the Queensland Government's Urban Flying-Fox Management Area (UFFMA) and as such Local Governments have an "as-of-right" authority to manage this flying fox roost. The roost is not mapped under the national important flying-fox camps but is registered, and counts are recorded for 2021 and 2022. See Appendix A for previous counts and map.

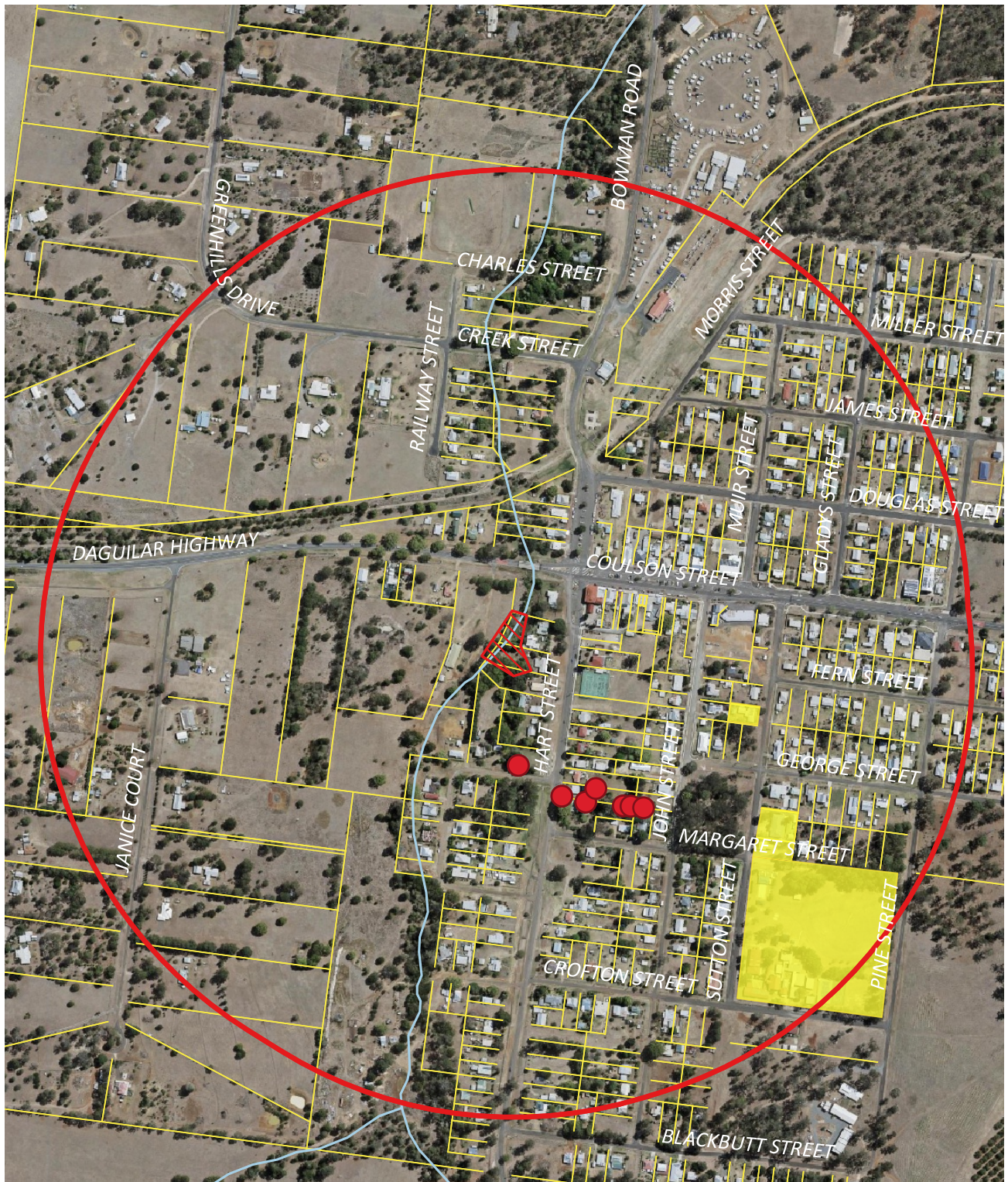
The roost is located within a vegetated section of Taromeo Creek, to the south of the D'Aguilar Highway in Blackbutt and is situated close to the town centre. The main roost also borders 10 residential properties.

Secondary roost/resting trees are currently being utilised approximately 200m from the original roost, see Figure 1.

Three species of Flying Fox have been previously recorded at this roost from a past survey by Redleaf Environmental and from surveys by DCCEEW. Recorded species are the Little Red flying fox (*Pteropus scapulatus*), the Black flying fox (*Pteropus alecto*), and the Grey-headed flying fox (*Pteropus poliocephalus*). The latter species is listed as Vulnerable under the Commonwealth Environment Protection and Biodiversity Conservation Act 1999.

The flying-fox camp location and adjacent residential properties can be seen in Figure 1.





Legend

- Main roost
- Possible movement zone (600m)
- Secondary roosting trees
- Sensitive locations
- DCDB

CRS: GDA 1994 MGA Zone 1
Projection: Transverse Mercator

0 100 200 m

Scale (A4)



Figure 1: Roosting sites, with possible relocation sites and sensitive areas. Blackbutt, QLD

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2 Flying-fox ecology

2.1 Species

There are five [5] species of flying fox in Australia with three occurring in the South Burnett Regional Council LGA. These species and their status under the EPBC and NC Act are listed below in Table 1.

Table 1 Flying foxes present in the Taromeo Creek roost

Scientific name	Common name	Status+	
		Q	A
<i>Pteropus poliocephalus</i>	Grey-headed flying-fox	LC	V
<i>Pteropus alecto</i>	Black flying-fox	LC	-
<i>Pteropus scapulatus</i>	Little red flying-fox	LC	-

+ Status: **Q** - Indicates the Queensland conservation status of each taxon under the Nature Conservation Act 1992. The codes are LC (Least Concern), Near Threatened (NT), Vulnerable (V), Endangered (E), Critically Endangered (CR).

A - Indicates the Australian conservation status of each taxon under the Environment Protection and Biodiversity Conservation Act 1999. The codes are Vulnerable (V), Endangered (E), Critically Endangered (CE).

2.1.1 Grey-headed flying-fox (*Pteropus poliocephalus*)

Description

Grey-headed flying-foxes are the only flying-fox with fur that extends to the ankles (other flying foxes have fur to the knees) as well as a full encircled orange/brown collar (Hall 1987). The head and belly are grey, and they weigh between 600-1000g (Churchill 2008)

Distribution

This species occurs from Rockhampton in Queensland to Melbourne in Victoria. This distribution is not used at the same time as flying-foxes are highly nomadic with local movement patterns relating to availability of flowering tree species (Eby 2000).

Habitat and feeding

Flying foxes typically have separate feeding and roosting sites. They inhabit rainforests, open forest, open and closed woodlands, melaleuca swamps and banksia woodlands. Additionally, they will feed on commercial food crops. It is thought that the reason there is permanent camps in large cities is the abundance and variety of fruit trees that are giving the species year-round access to food in one location.

Life expectancy

This species has a mean life expectancy of 7.1 ± 3.9 years in the wild with their maximum life span being 20+ years (Tidemann & Nelson 2011).

2.1.2 Black flying fox (*Pteropus alecto*)

Description

Black flying foxes are black all over or have a small half collar of reddish fur on the back of their neck. Their fur only extends to the knees. They are a large flying fox weighing between 500-1000g (Churchill 2008).

Distribution

This species occurs in tropical and subtropical habitats around the northern coast of Australia down to northern New South Wales (DCCEE 2021). This species is also migratory and are often found dispersed in camps with grey-headed flying-foxes. Additionally, their distribution has shifted south, and they are occupying larger areas of grey-headed flying-fox habitat (Webb & Tidemann 1995). It has been noted that since this shift more grey-headed flying-foxes are being displaced and moving further inland (Eby 2003, Hall 2002a).

Habitat and feeding





This species roosts in mangroves islands or in estuaries, paperbark forests, eucalypt forests and rainforests (Churchill 2008). They are often seen dispersed in camp with grey headed flying foxes. This species has the same diet as the grey-headed flying-fox.

Life expectancy

Little is known about this species mean life expectancy in the wild, though it has been recorded up to at least 17 years in captivity (Churchill 2008).

2.1.3 Little red flying fox (*Pteropus scapulatus*)

Description

This species is much smaller than the other flying foxes only weighing between 300-600g. This species has reddish-brown body fur with light brown fur where the wing membranes connect with the shoulder (Churchill 2008). The head is pale grey to black and fur only extends to the knees. Additionally, the pale brown wings appear translucent in flight in comparison to the other flying foxes in this region (Strahan 1995)

Distribution

This species has the largest distribution of the Australian flying-foxes. It's distribution starts at Shark Bay in Western Australia around the northern coast of Australia to the northern part of Victoria (Churchill 2008).

Habitat and feeding

Preferred habitat for this species is sclerophyll woodland, paperbark, bamboo, mangroves and occasionally in orchards. They usually travel 20-30km every day to get to feeding habitat. This species prefers to roost lower to the ground and in higher densities leading them to be more problematic with breaking vegetation in roosting trees.

Life expectancy

This species has an average lifespan of 15 years in captivity (Weigl 2005), little is known about their survival in the wild however it is postulated that they may live up to 30 years the same as other fruit bats (Nowak 1999).

2.2 Threats

2.2.1 Habitat loss and fragmentation

Flying foxes rely on many species that flower and fruit at different times of the year (Eby 1996, Parry-jones 1993). This makes them difficult to conserve as they are not confined to one area but rely on many large feeding grounds. For example, if all Forest Red Gum (*Eucalyptus tereticornis*) and Spotted Gum (*Corymbia maculata*) habitat had been cleared, then the species might only survive on orchards trees and backyard fruit trees as their winter food species have been cleared. This would lead to greater conflict and more flying fox deaths.

Roosting habitat degradation is also a major threat (Tidemann et.al 1999) to the point that many animals are living in small tracts of bushland within suburban areas (Birt 2000). This leads to increased human-animal conflict as more developments are built on their habitat.

2.2.2 Human/animal conflict

Commercial orchard damage

As more habitat is destroyed flying foxes are seeking alternate food sources such as commercial fruit crops. The main method of protection for this damage was shooting. However, this method was not very effective and has been banned in all Australian states due to its inhumane nature. As of 1 July 2023, the Department of Environment and Science began moving away from permits to shoot flying foxes as a crop prevention method. While this is a positive step it does not stop illegal shooting of flying foxes which may be up to 100, 000 per year (Vardon & Tidemann 1995). Additionally, the direct deaths are a misrepresented figure for mortality as a large percentage of shot individuals are pregnant or lactating females so their young will also die from starvation due to shooting actions (Parry-Jones 1993, Tidemann et.al 1997).

Roost problems





There are many common problems that appear when bats roost near human settlements. The main issues are noise, odour, excessive faeces and urine, damage to vegetation and perceived health risks. Additionally, as more councils choose to relocate or move roosting colonies this further complicates the problems as bats have high fidelity to their roost and generally only move 600m away from the original roost which may be in a worse location (Roberts & Eby 2013). See Appendix B on the Australia Bat Society (ABS) position statement on flying fox camp dispersal. It details documented attempts to disperse flying foxes between 1990-2013. The majority of these attempts were not successful and had large costs associated with the attempts.

2.2.3 Competition and hybridisation

Grey headed flying foxes are the only vulnerable species present in the Taromeo Creek roost and this species faces extra pressure due to competition and hybridisation with the BFF. Black flying foxes and grey-headed flying foxes are closely related, their breeding seasons are aligned and successful interbreeding in captivity has been documented since 1987 (Hall 1987, Webb & Tidemann 1995). Therefore, GHFF may continue to decline due to interbreeding with BFF.

While there has been no direct competition recorded between BFF and GHFF as BFF distribution has expanded into GHFF coastal territory indirect competition for food and roosting habitat is favouring the BFF and pushing GHFF further inland.

Therefore, the combination of black flying foxes moving into the grey-headed flying foxes range and the possible scenario of interbreeding would further decrease the numbers of the vulnerable grey-headed flying fox putting this species under threat.

2.2.4 Biological factors

Unfortunately, flying-foxes have a low maximum population growth rate for their size (Parry-Jones 2000) this is probably due to the species lack of threats (before human settlement) and a long survival rate in the wild (McIlwee & Martin 2002). However, now that flying-foxes have a high mortality from human-made threats their natural reproduction rate is slow to recover from losses of individuals.

Female flying-foxes generally take 2-3 years to reach sexual maturity (Martin 2000) and only give birth to one pup per year. This means to replace the population a flying fox must live to 4-5 years or 5-6 to increase the population (assuming no juvenile mortalities). One study by Tidemann & Nelson (2011) found the mean age of death for 86 banded flying foxes was 7.1 ± 3.9 years in the wild. This average mortality age is only just above their minimum replacement rate, thus if any large die-offs happened this species would be very slow to recover. Additionally, females are known to abort their young in times of stress with many mass abortions being documented in the wild (Hall et.al 1991). This could occur from heat waves, scarcity of resources or human involvement.

2.2.5 Heat stress

Hyperthermia can cause mass deaths usually when the temperatures exceeds 42°C though heat stress can start at around 38°C. One such heat wave in 2004 was recorded and found that when the ambient temperatures exceeded 45°C an estimated rate of 5,000-7,000 individuals were lost (Eby et. Al 2004). Juveniles and females accounted for a high percentage of the losses in the study. An additional study by Tidemann & Nelson (2011) attributed 33.7% of deaths to hyperthermia, see Figure 2 for all mortalities recorded.

The council has a responsibility to flying foxes during management actions such as tree trimming or dispersal attempts. These actions should never occur during heat events due to the increase likelihood of death occurring. If a flying fox is killed, injured or found on the ground as a result of the management action all work must cease, and the Department of Environment and Science should be notified.

Management actions can continue if:

1. The flying fox has been removed by an appropriately trained person, and
2. The person in charge determines, after receiving advice from a person knowledgeable about flying-fox behaviour, that resuming management actions poses no risk to other flying-foxes at or near the roost.





The Blackbutt roost is particularly susceptible to heat stress due to the defoliation of the main roost trees and lack of understory vegetation. While the council does not have any obligations during these events it is advisable to make sure that council has plans in place to help affected residents, education the community, prevent undue harm to the animals and prevent any health concerns from injured or dead bats.

Firstly, the council should consider monitoring for heat stress events using tools such as the flying fox heat stress forecaster by Western Sydney University and The University of Melbourne. It can be found here: www.animalecologylab.org/ff-heat-stress-forecaster.html

Secondly, plans should be developed on what management actions the council plans to take during these heat stress events such as communicating with the community about ways to help, safety education and contacting bat welfare groups. Additional plans should be made for if the heat event leaves many injured or deceased flying foxes on the ground as it is not advised that untrained or unvaccinated members of the public pick up bats due to health concerns. To help make a heat stress plan for this roost the Queensland Government has developed a flying fox heat stress guideline that the council can follow. Available here:

www.des.qld.gov.au/policies?a=272936:policy_registry/gl-wl-ff-heat-stress-guideline.pdf

2.2.6 Climate change and weather events

The effects of climate change on flying foxes are unknown but increasing temperatures, storms, bushfires, floods and droughts are likely to degrade foraging and roosting habitat as well as directly killing individuals. The first recorded account of direct deaths from bushfires was confirmed in the 2019 bushfires. Witnesses saw grey-headed flying foxes flying out of the camp and falling to the ground perishing from the fire and heat (Mo et.al 2022).

Climate change may also be the reason for the southerly shift of the black flying fox distribution. This shift has resulted in reduced numbers of grey-headed flying-foxes from their coastal habitats (Webb & Tidemann 1995).

2.2.7 Pollutants electrocution, entanglement, and pathogens

Since flying foxes are utilising urban environments and eating backyard fruit they have been found with lethal levels of lead in their body (Hariono et al 1992). Flying foxes in urban environments can also come into contact with powerlines. One study by Tidemann and Nelson (2011) attributed 18.6% of mortalities with electrocution - see Figure 2. This study also identified hyperthermia as the largest mortality (33.7%), followed by entanglement with fruit-netting (5.8%) and barbed wire (4.7%). 33.2% of deaths were classified as unknown which suggest a need for more research to determine these other factors.

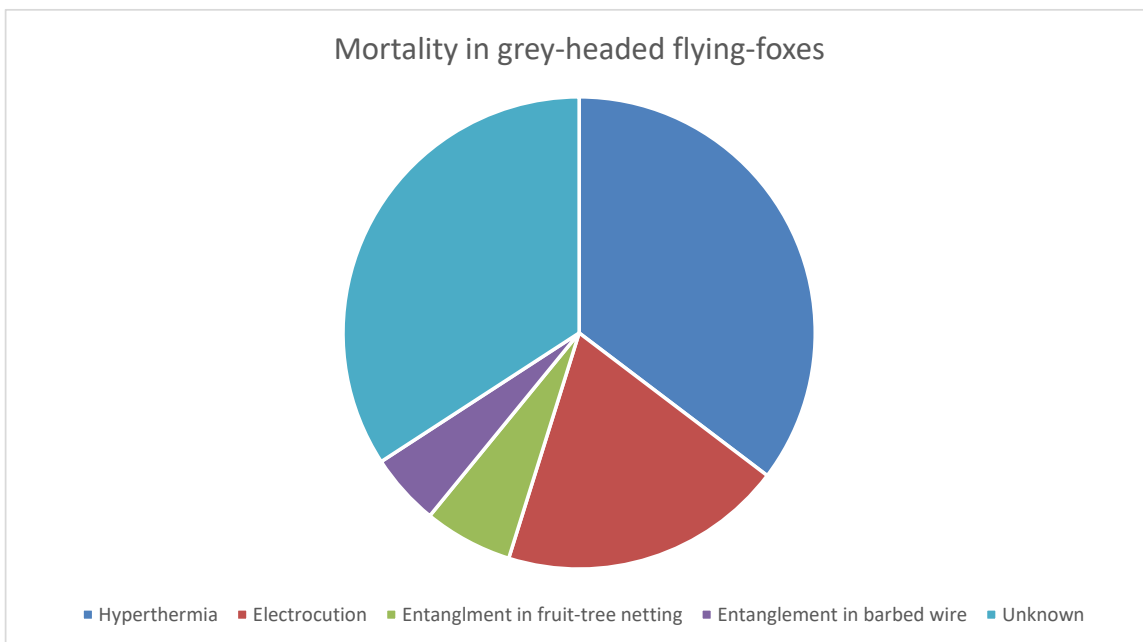


Figure 2 Tidemann & Nelson’s (2011) study of the cause of death for 83 recovered grey-headed flying-foxes.

2.3 Ecological significance

Flying-foxes are one of the only long distance pollinators of many trees species in Australia. Flying foxes are responsible for the distribution of seeds and pollen for many rainforest flora species. One study by Fujita & Tuttle found over 289 species that rely on flying foxes for pollination or seed dispersal. Flying foxes travel long distances, usually with 15km but up to 50km in a night and spread seeds and pollen for natural forest regeneration (Hall & Richards 2000, Strahan 1995, Tidemann 1998). Additionally, as flying foxes can travel large distances, they are responsible for increasing the health of forests by adding more variability to the gene pool (Hall & Richards 2000, Strahan 1995). This is important for the *Eucalyptus* genus which produces most nectar at night to entice flying foxes to visit as they need a high level of outcrossing to provide viable seeds (Eby 1991).

2.4 Movement ecology

While the black flying fox and grey-headed flying fox occupy different distributions, when they roost together, they usually will have the same or similar movement patterns with both species leaving and arriving at the same time to a roosting site. The little red flying foxes arrives and disperses on their own irrespective of the other flying foxes. Flying foxes have daily movement patterns to and from food sources as well as seasonal movement patterns to follow flowering and fruiting times of different regions.

2.4.1 Daily movement patterns

Flying foxes are a nocturnal species and spend the day resting in large camps. They leave on mass just after dusk to travel to feeding sites usually with 15km (Tidemann 1998). The timing of when they leave the camp can vary and in winter they may leave up to an hour after dusk (Meade et.al 2019). All flying foxes leave the camp to feed except for juveniles. These juveniles who are too large to be carried by the mother are left in the camps and the mother will return to feed them throughout the night. Adult flying foxes start returning to the camp in the early hours of the morning with all arriving back at camp in the hours around dawn.

2.4.2 Seasonal movement patterns

Black and grey headed flying fox



These species are more regular visitors and form semi-permanent to permanent camps. These camps can be broken up into two types ‘Summer camps or maternity camps’ and ‘Winter camps’. Summer camps are the most important as this is when mating and rearing young occurs (Nelson 1965). In winter the males and female separate and camps generally consist of immature individuals (Nelson 1965).

When flying foxes arrive and depart these camps differs from year to year and some camps may not be utilised every year. For the Blackbutt roost grey headed and black flying foxes have been recorded in 2021-2022 on the national flying fox monitoring viewer and Redleaf staff have recorded these species in 2021 and 2023. This suggest this camp is a regular summer camp as it has been used every year since 2021.

On consulting with some residents, it seems that this year the flying foxes arrived Dec/Jan and started thinning out around Mar/Apr. The arrival coincidences with mating territories being formed, while they start to depart after the mating season.

Little red flying foxes

This species is highly nomadic and occurs occasionally at the Blackbutt roost. This species moves camp regularly and only stays for 1-2 months at a time. Little reds were recorded at the Blackbutt roost in 2021 by the national flying fox monitoring viewer and by Redleaf staff.

It is difficult to predict when or if this species will be present at the blackbutt roost so this management plan will aim to deal with the more permanent residents, grey headed and black flying foxes and give advice for when/if the little red flying foxes return.

Table 2 Flying foxes life cycle and Blackbutt roost occupation

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Arrival timing	Colony at largest capacity		Colony starts to disperse									Colony arrives
GHFF & BFF	Crèche		Peak conception	Peak conception				Final trimester	Final trimester	Birthing		
	Mating territories formed	Mating	Mating							Crèche	Crèche	Crèche
			Young independent	Young independent								
LRFF												

GHFF – Grey Headed Flying Foxes, BFF – Black Flying Foxes, LRFF – Little Red Flying Foxes

2.5 Reproductive ecology

Grey headed flying foxes give birth to one pup a year and have synchronised timing with black flying foxes giving birth usually in October. The young are not capable of independent flight for 2 months usually around January (Eby, 1995, Churchill 1998). They are fully independent and weaned from February -April (Eby, 1995).

Little red flying-foxes breed 6 months offset to black and grey headed flying foxes so if any are present from April to July, they are likely to be either in late-stage pregnancy or with dependent young. See Table 2 for important reproductive times for flying fox species in Blackbutt.



3 Human/animal conflict

The number of flying fox roosts in urban areas is increasing, suggesting that flying foxes are adapting to living in an urban environment (Tait et.al 2014). As flying foxes are moving into town this brings a roost closer to human houses and this causes many real or perceived impacts. The major impacts are discussed below however it is best to gather community consultation as not all these impacts may apply or there may be unique issues relevant to only the Blackbutt community.

3.1 Noise

Flying foxes can roost together in large groups numbering of tens of thousands of individuals. When congregated into large groups flying foxes can be quite noisy, usually they are the noisiest just before they leave camp at dusk and while returning in the early morning. Flying foxes will also make more noise in response to stress such as predatory birds in the area, human or dog disturbance and loud machinery.

Most complaints are during the breeding season as flying fox noise is more constant during the day as fights over territory and mating calls occur during roosting. During this period anywhere for January to March flying foxes are active during the day.

3.2 Odour

Flying fox males produce an odour to attract females. This is most apparent during the mating season from January to March. Males will secrete an odour onto their branches within a roost to attract females. This smell can be unpleasant, and the smell increases with the size of the roost. It is important to note that the smell of flying foxes is not from them being unclean but from a natural mate selection process.

To mitigate this effect people can plant fragrant flowers that bloom during the breeding season or use odour neutralisers in the home when the smell becomes too much. In days when the wind is still, and the smell is overpowering residents can close windows and doors and use fans or the recirculate option on air conditioners.

3.3 Faeces and urine

Flying foxes will usually defecate or urine while flying out at dusk so any houses under these flight paths may be affected by faeces. Flying fox faeces are no different from any other animal faeces. You should avoid directly touching them and clean any soiled objects with soap and water.

To mitigate the effects of this residents under flight paths should not leave washing out at night or use a drier. Anything left outside at night/dusk can be covered with a tarp or marquee e.g., children's toys, clothes lines, cars or outdoor furniture.

To clean animal faeces:

- Wear gloves and mask
- Saturate area with water to soften up droppings
- Wipe up area with a sponge
- If needed clean with soapy water
- Throw away rags and gloves in seal bag
- Clean hands with warm soapy water

3.4 Damage to vegetation

Damage to vegetation mostly occurs when there is a reduction in the number of roosting trees in the area so more flying foxes are crowding the remaining trees present. Little red flying foxes are known to break branches and strip leaves when they are present as they group close together in smaller trees and their combined weight can break some branches. However, this species is rarely present for long so any damage wouldn't be long term the trees should heal from this short infrequent damage.





3.5 Perceived health risks

Flying foxes have a perceived health risk associated with them because they can carry Australian bat lyssa virus (ABLV) and be a carrier of Hendra virus.

3.5.1 ABLV

This can only be transmitted by saliva from a scratch or bite so for public safety no one should touch a bat. If you find a sick or injured bat, call a wildlife handler who is vaccinated to come and handle the bat.

Additionally, the health risks from bats are very low with only 1% of bats carrying ABLV (7% in sick or injured bats). However, as this virus is fatal unless treated it is for public safety that only vaccinated people handle bats.

3.5.2 Hendra Virus

Bats are also a carrier for Hendra however there is no direct transmission of Hendra virus from bats to humans this virus must incubate in domestic livestock such as horses who have direct contact with bat faeces or urine. Horses can be vaccinated against Hendra virus and some paddock modifications can be made to limit the likelihood of contact with the virus. Water and feed troughs should be placed away from trees where flying foxes are roosting to avoid faeces enter the water. Additionally, food and water should be covered if near flying fox fly out zones and horses can be vaccinated. If horses become sick, then it should be separated from other animals and humans until a qualified veterinary has assess the horse.

3.6 Commercial orchard loss

Flying foxes feed on soft fleshed fruit in the wild and can eat some commercial products such as stone fruit, apples, and pear particularly in times of drought when eucalyptus do not flower. Firstly, it should be determined whether flying foxes are damaging fruit or if the damage is from other animals such as possums or rats. If flying foxes are causing damage, then netting is an appropriate barrier to stop fruit from being eaten. Paper bags or individual fruit covers may also be used.

It should be noted that only small netting less the 5mm by 5mm made of sturdy material should be used and coloured white so flying foxes can see the netting. The small size of the mesh means flying foxes are unlikely to become entangled and die.





4 Legislation considerations

All flying foxes are protected under the Nature Conservation Act, 1992 (NC Act) with the grey headed flying fox having given extra protection under the Environmental Protection and Biodiversity Conservation Act, 1999 (EPBC) because of its status as a vulnerable species.

4.1 EPBC requirements

The grey-headed flying fox is listed as 'vulnerable' under EPBC Act 1999. Under this act this species and its habitat is protected. Any action should aim to avoid and mitigate harm to this species and its habitat. If impacts are still likely to occur based on the Significant Residual Impact (SRI) criteria, then a referral to the Department of the Environment will be needed and the minister will decide within 20 business days whether a proposed action requires assessment.

The Significant Residual Impact criterion for vulnerable species:

- lead to a long-term decrease in the size of an important population of a species
- reduce the area of occupancy of an important population
- fragment an existing important population into two or more populations
- adversely affect habitat critical to the survival of a species
- disrupt the breeding cycle of an important population
- modify, destroy, remove or isolate or decrease the availability or quality of habitat to the extent that the species is likely to decline
- result in invasive species that are harmful to a vulnerable species becoming established in the vulnerable species' habitat
- introduce disease that may cause the species to decline, or
- interfere substantially with the recovery of the species.

4.2 Roost management in Queensland

4.2.1 Nature Conservation Act 1992

All three species are protected under this act and any roost management activities must comply with Nature Conservation (Wildlife) Regulations 2006.

Councils have an 'as of right' authority to manage flying fox roosts within identified urban flying-fox management areas (UFFMA's) and must comply with the Queensland Government's ecologically sustainable management of flying-fox roost code of practice in addition to any other regulations under the EPBC 1999 and VMA 1999. The Blackbutt roost is identified as a UFFMA and is within non-remnant vegetation RE mapping. Therefore, the procedure before any management actions are scheduled is to notify the Department at least 2 business days prior to any roost management activities and keep within the code of practice guidelines. A notification is valid for up to 4 weeks from the date of notification. Additionally, a flying fox roost management evaluation form needs to be complete within 6 weeks of management activities.

The guidelines stipulate how management actions can proceed with the least harm to flying foxes. It controls how and when roost trees can be trimmed or destroyed as well as methods for driving away flying foxes with the least harm.

4.2.2 Vegetation Management Act 1999

Tree clearing work will be regarded as exempt clearing as vegetation is classified as Category X within freehold land. Additionally, most of the known roosting trees are exotic invasive camphor laurel trees which are not protected under the Vegetation Management Act. If extra clearing is required outside of Category X areas, then Vegetation Management regulations will apply as well as permits for flying fox dispersal as this will likely be outside of the UFFMA.

As the roost is not within council property, any management actions taken by the council should acquire the land holders consent to access the property.





4.3 Flying-fox roost management permit

Councils do not need a permit to manage the Blackbutt roost as it is within an UFFMA and when following the codes of practice. If council wishes to manage additional roosts outside of the UFFMA or in a way not covered under the codes, then they will need to apply for a permit.

Landholders can also apply for a permit if they believe the flying foxes are causing damage to their property or negatively affecting their health or wellbeing. If individuals are also applying for permits, then these will be assessed in conjunction with the council's roost management plans as while individual efforts may not cause a SRI for the grey-headed flying-fox cumulative efforts may cause a SRI.

4.4 Low impact activities

Low impact activities are management activities that homeowners can do without a permit in accordance with section 62 of the Nature Conservation (Animals) Regulations 2020. These activities include:

- Trimming of roosting trees (additional regulations apply).
- Installing, maintenance or removal of infrastructure in close proximity to a roosting tree e.g. installing a fence.
- Mulching, mowing, weeding or watering under or in close proximity to roosting trees.

The Code of practice for low impact activities affecting flying-fox roost can be found on the Queensland Government website under Authorised flying-fox roost management (Appendix D).





5 Taromeo Creek roost

5.1 Known roost site

The Taromeo Creek roost is entirely within freehold lots centered around Taromeo Creek in the town of Blackbutt. This roost has been monitored on the national flying fox monitoring viewer since 2021. Redleaf staff have also assessed this roost in 2021 and 2023. The roost is home to all 3 species within the area but not always at the same time. Little red flying foxes are more nomadic and don't appear every year. Black and grey headed flying foxes have both appeared every year since records started in 2021 with only a few thousand using the roost at any one time. This is quite a low number probably due to the small amount of suitable roosting trees.

Blackbutt is a known summer roost site for black and grey headed flying foxes. It is likely this species will appear every year in varying numbers in response to food sources.

5.2 Potential roost sites

Most of the roosting trees within Taromeo Creek are within an exotic invasive tree: camphor laurel (*Cinnamomum camphora*). Flying foxes are known to prefer this species due to its wide and thick branches which can handle the weight of many bats on each branch. Additionally the canopy for this species is quite thick which provides protection from the elements.

Six secondary trees have appeared in the 2022-2023 summer. One is a camphor laurel, and the remaining are native planted silky oak (*Grevillea robusta*) - see Figure 3 for locations. Taromeo Creek is surrounded by many planted camphor laurels and silky oaks as well as extra camphor laurels that are spreading via the creek.

Since bats are attracted to camphor laurels when available near creek lines, Figure 3 shows potential camphor laurels within 600m of the current roost from satellite imagery. Many of these trees are close to houses, schools, daycares, and workplaces. If roosting trees are removed in Taromeo Creek, it is possible the bats will move into more camphor laurels or other vegetation near the creek and town bringing them in closer contact with people.

Section 8.6 shows potential alternative roost sites and their suitability.





Legend

- Main roost
- Secondary roosting trees
- DCDB
- Sensitive locations
- Watercourse (VM Act)
- Buffered
- ◆ Possible camphor laurels

CRS: GDA 1994 MGA Zone
Projection: Transverse Mercator



Scale 0 50 100 m (A4)



Figure 3: Taromeo Creek roost and possible camphor laurel locations
Blackbutt, QLD

O	Issued for use	SMIN		17/08/2023	Job Number:
A	Issued for review	SMIN		17/08/2023	
Rev	Description	Drawn	Approved	Date	



5.3 Timing for management options

Management options should be performed only when bats are not heavily pregnant or with dependent young as per the code of practice (Appendix C). Table 3 shows that there is never any time that is not within at least one species fragile times however, as little red flying foxes are highly nomadic and not present every year at the Taromeo roost the management plan is based on the known timings of the black and grey headed flying foxes and assumes no little red flying foxes are present. If little reds are present then check 1-2 times a month until they disperse, then management actions can commence. See Figure 4 for management option decision tree to determine if management options can proceed.

The best options for management actions are when black and grey headed flying foxes are absent (from community information) it appears this is a summer roost that appears in Dec/Jan with most bats dispersing in March/April. Therefore, management actions should be performed when no bats are present from May-Nov as it will be the safety option for management actions. If bats are present during winter the best months for management are June and July as bats are not likely to have dependent young or be heavily pregnant (Table 3).

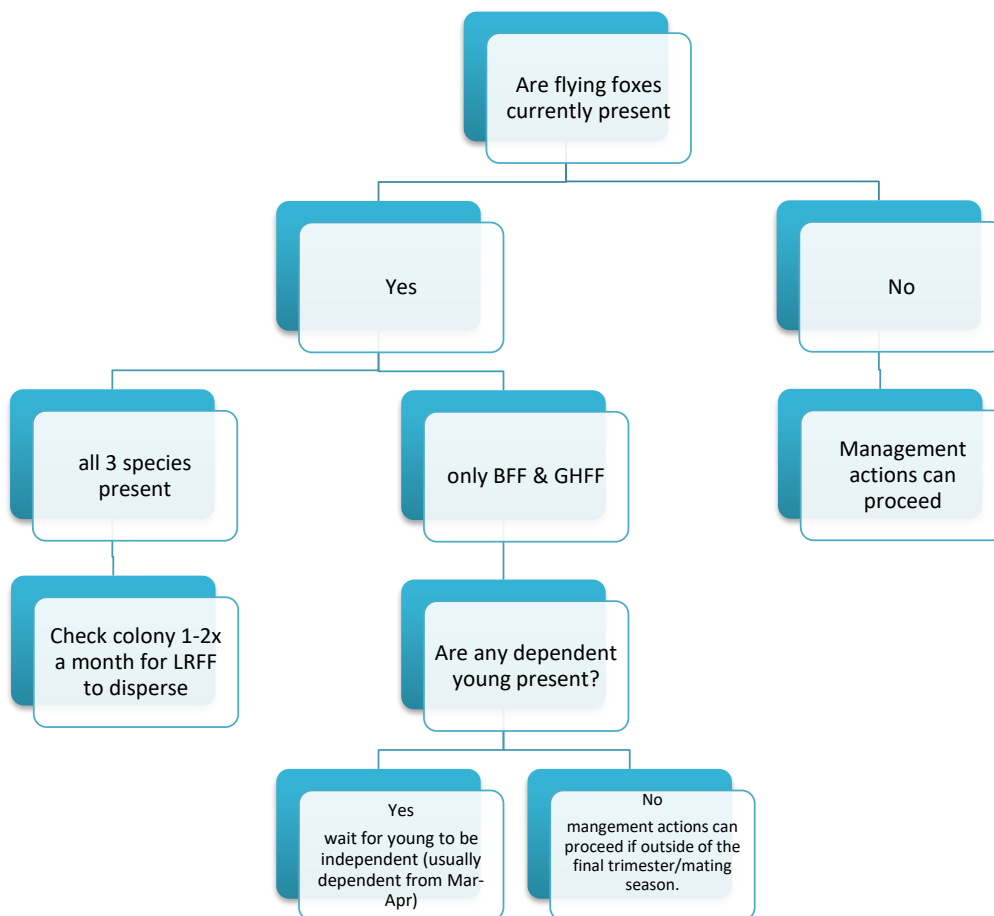


Figure 4 Management actions decision tree



Table 3 Timing of management actions in relation to flying fox ecology

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
GHFF			Peak conception	Peak conception				Final trimester	Final trimester	Birthing		
& BFF	Crèche	Mating	Mating							Crèche	Crèche	Crèche
	Mating territories formed		Young independent	Young independent								
LRFF			Final trimester	Final trimester	Birthing	Crèche	Crèche	Crèche				
Best management timing (only if no LRFF present)					↑	↑	↑	↑	↑	↑	↑	↑
					Possible if no dependent young present			Possible if no species present	Possible if no species present	Possible if no species present	Possible if no species present	



6 Past management actions

Redleaf Environmental was contacted to conduct a roost assessment in March 2021 as the residents were unhappy with the Taromeo Creek roost. A vegetation assessment was conducted in June 2021, and it found that the majority of the vegetation in the creek had a weedy understory. The council decided to remove this weedy understory vegetation and trim roost trees to discourage the bats from roosting in Taromeo Creek. During the clearing landholders attempted to scare away the bats and were warned against this course of action. Additionally, some extra trees were cleared while the workers were away. This resulted in more trees being removed than expected. Consequently, in the summer of 2022/2023 new roosting trees were inhabited that are closer to houses.

In direct response to the management actions the roost has not dispersed but has relocated within the town closer to human occupied areas.





7 Impacts of a roost management plan

Flying foxes are highly intelligent social animals that have high fidelity to roosting sites. They may quickly adapt to dispersal attempts and roost disturbances. While in the past dispersal attempts and culling have been the main method to solve communities flying fox concerns, councils and communities are now choosing more in-situ responses for the lower cost and more successful results.

A study by Roberts et.al (2020) has compiled 48 records of flying fox dispersals mostly from 2013-2014. Only 23% of dispersal actions were successful mostly by the complete destruction of the roost and the lowest costing successful action was over \$250,000. Repeat actions were needed in most cases (58%) over months to years to keep the flying foxes from returning. This is supported by another well studies example the large roost in Maclean, NSW and is summarised in Roberts et.al (2011) extract. Dispersal attempts were made between 1999-2007 (8 years) during this time the flying foxes attempted to return 23 times and splinting into 12 camps throughout the area including a problem camp in Iluka which also started the process of dispersal. Additional actions have continued to present day and focused on in-situ methods including revegetating habitat to move the flying foxes away from houses. Revegetation took 6-7years to allow trees to mature to a size flying foxes started using them. The cost from these management actions is now over 900,000, see NSW Governments flying foxes in Maclean case study.

The Australian Bat Societies also does not support dispersal attempts as seen in their document “ABS position statement” (Appendix B) as they are not effective. This document compiles dispersal attempts from over 20 years and includes cost, outcomes and methods where known. Most of these attempts did not solve conflict at the current site or within the community as new sites appeared.

Dispersal attempts from the literature have many hindrances:

- Flying fox biology means the species has high site fidelity so when dispersals are attempted flying foxes rarely move more than 600m away (Roberts & Eby 2013).
- Flying Foxes quickly adapt to noise and other means of disturbance, with adaptation occurring over two to four days. Thus, a relocation disturbance needs to be intensive at the outset and will become increasingly less effective as each day passes. This will require Council to commit a significant allocation of staff and resources if a dispersal is attempted and this action is unlikely to be successful.
- Flying foxes are becoming more likely to roost in urban areas (Tait et.al 2014). If dispersal options are used throughout the town, they have a higher likelihood of moving into another urban area in the region.
- Dispersal attempts are rarely successful without the complete destruction of the roosting site, and this may splinter the roost throughout the area instead of dispersing them from the town. Without removing all suitable trees (most large old trees) dispersals attempts are likely to move the bats closer into town and into greater conflict with people.
- Attitudes towards bats are changing and now more people are seeing that dispersal and culling attempts are not appropriate management options for councils.

Dispersal attempts have been the main method for dealing with flying foxes however more councils are moving away from this option as dispersal attempts are expensive and largely unsuccessful. Additionally, more communities are changing their views and now see dispersal as an unacceptable action.

7.1 Sensitive areas

As per Figure 3, it is evident that many places in Blackbutt have mature camphor laurels or similar large trees that could be used as roosting trees. Additionally, it was noted that there is large camphor laurels and native vegetation surrounding Blackbutt state school and one large camphor laurel at the front of a childcare centre. The lots in town are also smaller than those in the creek so if flying foxes relocate within Blackbutt it is likely for them to choose the mature trees in people yards which brings them more in conflict with the town.

7.2 Community consolation/consideration

Community consideration should be given to determine the attitudes of the community. Generally, only those next to the roost would have direct impacts and the rest of the community may have other concerns such as perceived





health risks. Through community consultation these problems can be discussed, and community education or management can be used to ease the community's problems.

Another option is to prepare a Statement of Management Intent (SoMI) using the Queensland Governments template. This will describe the councils plan and keep the community informed as a starting point for community engagement.

7.3 Community Education

Flying foxes and bats in general are portrayed negatively in the media. In an Australian study by Kung et.al (2015) it was found up to 20% of respondents believed there was a direct transmission risk of Hendra virus to humans. Additionally, this study found that a minority of community members were directly impacted, most likely those closest to the roost. Therefore, community programs will be most useful for the broader community to change negative perceptions and provide correct information. This aims to alleviate the broad communities' concerns.

Consideration should also be given that the community may be against certain management actions as indicated by Kung et.al (2015) that had many responses indicating that dispersal and culling were not appropriate actions. These responses included those living in areas where flying fox management was topical.

7.4 Potential risks

If a dispersal of the current roost is attempted, then it is likely the roost will continue to splinter and move into individual trees closer to town.

Community education alone will not address the direct issue from landholders closest to the roost site. These landholders may try to disperse the roost on their own or cut down more roosting trees on their property which has already happened in 2021. This would also likely move the bats closer into town.

An integrated approach is needed to manage the multitude of issues that a community may have. Management plans are not likely to solves everyone's problem but will address the main issues of the community.





8 Roost management actions

These actions could be used singularly but will be most effective if multiple types are used together.

- Community education
- Scientific research
- Support for directly affected residences
- Roost modification and housing buffers
- Roost dispersal
- Alternative roost sites
- Combination of the above

8.1 Community education

The main goal of community education is to alleviate any misconceptions around bats and to gauge what the main human-wildlife conflicts occurring are.

There are two target groups in a community education program, firstly the directly affected residents which are usually the most vocal and have the most impacts or concerns. These concerns may not be entirely alleviated by community education alone, but it can be used to gather information on what the main issue upsetting the residents is, allowing tailored management options to target these issues.

The second group is the broader community which may have some misconceptions about bats and flying foxes that have been sensationalized by the media which leads to misconceptions, fear and/or hate towards them being present in the community. Community education can include meeting with flying fox experts, school presentations, pamphlets, posters, informational signage at the roost or on the footpaths. This could also include an official statement of management intent.

Community education is a great low-cost option to start a management plan to get the community involved. This allows individuals to feel like their voices are being heard and that the council is being proactive in this situation. It could be used as the only option in certain situations depending on the number of residents affected. However, for this roost, community education alone may not be ideal as residents have illegally cleared roost vegetation or tried to disperse the roost in the past (2021). If the council decides not to do anything else, it is likely more illegal actions to disperse the roost would occur.

8.1.1 Risk

This option only alleviates misconceptions and does not help with residents that are directly affected by bats for example from the noise or smell and loss of amenity. Other options may need to be considered to address direct issues.

If no direct options are used it could result in a negative response from the directly affected residents and more illegal driving away or culling.

8.1.2 Cost

Minimal cost is associated with these types of programs.

8.2 Scientific research

Further research can provide useful data on the specific situation in Taromeo Creek. This would prove useful for current and future management options and may include:

- Flying fox noise studies
- Flying fox population studies
- Community surveys on flying foxes
- Habitat assessment and research for alternative sites





8.2.1 Risk

These studies will take time to complete, and residents may not be content to wait. Additionally, management actions may be required based on the studies.

8.2.2 Cost

The cost is variable and will depend on the type of studies. The studies may lead to additional management actions with associated costs.

8.3 Support for directly affected residents

This would involve council offering subsidiaries, advise, rebates, discounts, or deals for those within the impact area of the roost (10 houses within 100m of main roost, additional 19 properties with 100m of secondary roosting trees) and offering some or all of the suggestions to limit impacts from living near a flying fox roost. For more technical information on sound proofing limits see Appendix E which has a noise study done on a much larger flying fox camp.

- Providing subsidiaries or deals for residents to purchase these items to reduce noise or smell:
 - Recirculating air conditioners.
 - House and roof insulation.
 - Additional insulation around window and door seals.
 - Double glazed windows and doors.
 - Noise attenuating fencing or tree barriers.
 - Additional technical advice and quotes for each resident bordering the roost.
 - Free screening plants to block noise.
 - Exotic tree removal (focusing on camphor laurels) only available if bats are not using it as a roost (but may splinter into these trees from management actions or over time).
- Providing subsidiaries or deals for residents to purchase these items to stop droppings:
 - Covered carports, gazebos or marquees for cars, outdoor sitting areas or children's toys.
 - Temporary marquees for use during the flying fox season.
 - Washing line covers.
- Purchasing a high-pressure washer for use by the broader community for spraying dropping off houses, deck, and driveways.
- Rate reductions or subsidies such as electrical subsidy to offset use of air conditioning and clothes driers.
- Installation of first flush diverters on roofs (only if collected rainwater is being used for human consumption and this is an active issue the residents have).
- If the community is vocal about Hendra virus the subsidiaries could include horse shelters to cover food and water where bats are present/roosting. It is important to remember if bats are roosting in rural areas and these trees are removed, they may join the roost in town.

These options will help the directly affected residents to gain back some amenity in their property and feel like the council is hearing their problems and responding. The broader community would also benefit as there will be no splintering of the roost which would lead to increased roost conflicts within the community.

8.3.1 Risk

These subsidiaries may not solve all aspects of the residents' problems with the roost especially those that have lived there before the roost was established. However, this should limit other actions such as illegally driving away the roost or clearing as well as complaints to the council.

Possible low uptake of the subsidies.





8.3.2 Cost

This will depend on the number of properties with the roost area and type of offers the council uses. This option would be cheaper than roost dispersal activities and can be limited to a specific amount.

8.4 Roost modifications and housing buffers.

This involves doing minor modifications to limit the main issues with flying foxes, their noise and smell. Additionally, trees can be removed within 30 m of houses to create a buffer while reestablishing trees further away from houses. The Taromeo Creek roost is quite small and on private land so this option is quite constrained (or sensitive) and only some of the options below may be suitable. See Figure 5 for housing buffers.

Management action can include:

- Removing/trimming roosting trees closest to residential houses to move the roost further away from houses.
- Planting of non-roost buffering trees/shrubs to block most of the noise and smell.
- Regeneration of roosting trees to move the roost further away from houses.
- Providing support for those directly affected by the roost, offer a planting guide and free screening plants.
- Continue removing undergrowth vegetation each season before bats arrive to discourage bats from roosting in large numbers.

It is important to do this management action in stages as if all the vegetation is removed at once before the buffering plants have grown this would increase the noise levels. Flying foxes are also loudest when they can see threats such as human, dogs or machinery moving under or through the roost. Therefore, if the outermost plants are removed before buffering plants are grown this could increase sightlines for bats and thereby increase noise levels.

This option is the most proactive without driving away the roost and should reduce complaints. It is best used with a combination of subsidiaries and community education to mitigate most of the effects of a flying fox roost.

8.4.1 Risk

Vegetation removal may splinter bat colony into other trees in town.

May not stop vocal residents who want the bats removed entirely. Some people may not be happy with the bats staying at all; however, studies show a large percentage of people disapprove of dispersal and culling activities in addition to these activities being expensive and not working as intended.

8.4.2 Cost

The cost of the option will also vary but would be similar in cost to the last effort made by the council in 2021 to remove the understory of the roost vegetation. It is likely to be an expensive operation, however, less expensive than a full roost dispersal.

8.5 Roost dispersal

Dispersal attempts if successful would eliminate complaints from the directly affected residents however, this option is the riskiest and is the least likely to succeed. As can be seen in Appendix B by the Australian Bat Society dispersal attempts are largely ineffective and very costly. There are two types of dispersal options:

- Passive dispersal using water sprinklers, flood lights or vegetation trimming to discourage bats from use the roosting trees.
- Active dispersal using loud noises, smoke, and lights during the hour before sunrise to actively discourage bats from roosting in trees.

Both dispersal options are not recommended based on the management actions from 2021 it is likely the roost will form additional splinter roosts in worse locations throughout Blackbutt. Roost dispersal is not likely to solve the issues in the community. It is more likely to spread the roost further into town and increase the human-wildlife conflict.





8.5.1 Risk

Likely to splint the roost and exacerbate the problems as more residents will be directly affected by the roost.

Mostly likely to cause harm to flying foxes and if multiple dispersals are need may constitute a Significant Residual Impact (SRI) and require referral to the EPBC.

8.5.2 Cost

Roost dispersal is the most expensive options and requires ongoing dispersals at the onset of each season as well as maintenance dispersals when needed.

8.6 Alternative roosting site

As the current site is close to residents it may be beneficial to find an alternative site and try to move the bats into this alternative site. This option is a long-term plan as it requires planting of new roosting trees and waiting until they are of adequate size to move the roost (approx. 6-7 years).

A buffer zone of at least 50 m should be used however if the roost is expected to grow a 100 m buffer is preferable with planting of vegetation at the edge that is not suitable for roosting but to stop noise from leaving the area.

8.6.1 Risk

The roost may not move into the new site. Limited research has been done with moving roosting bats into alternative sites so it is difficult to say how effective this strategy will be. Regardless, vegetation should be accounted for in the planning scheme and buffers should be put in place to stop development occurring close to flying fox roosts.

8.6.2 Cost

This may involve the purchase of suitable land if the council does not already own it. Planting of the new site with roosting trees. Maintenance of new site to ensure trees survive and remove any weeds.

8.6.3 Priority classification of potential roosts

To assist Council’s decision-making process around flying-fox management in the SBRC LGA, the proximity and vegetation classes described above are combined to classify the “Flying-fox Conflict Potential” for vegetation on Council-managed land. The following matrix shows how the conflict classes are derived for the mapping of potential conflict sites in Council’s UFFMAs.

Table 4 Classification of potential flying-fox roosts on Council-managed lands.

Proximity class →	Potential roost is <50 m from a sensitive site	Potential roost is 50-100 m from a sensitive site	Potential roost is >100 m from a sensitive site
Vegetation class ↓			
Cluster of large mature trees <50m from a watercourse / water body	HIGH	HIGH	MODERATE
Cluster of large mature trees 50-100m from a watercourse / water body	HIGH	MODERATE	LOW
Cluster of large mature trees >100m from a watercourse / water body	MODERATE	LOW	LOW

Mapping derived using the above categories (see Figure 5) serves two purposes regarding roost management decision-making in the Council’s UFFMA’s.



- a) If dispersal actions are to be considered for existing roosts, the mapping provides an indication of where flying-foxes might move to and the level of conflict that may arise as a consequence. This information will be vital for determining the risks of undertaking a dispersal, alternative management options, and the level of resources required to prevent flying-foxes moving to other high-conflict sites.
- b) A better understanding of the location of potential roost sites can help Council plan for and implement proactive management to reduce the likelihood of sites becoming a “problem roost” in the future. This might include activities such as vegetation management to create and maintain suitable buffer zones adjacent to potential roosts.

8.6.4 Field survey results for potential roosts

On 27th March, Graduate Ecologist Levi Burton surveyed the Council tenured land displayed in Figure 5 to determine if desktop analysis regarding potential alternative roosts is accurate. The results from the field survey can be observed below in Table 5.

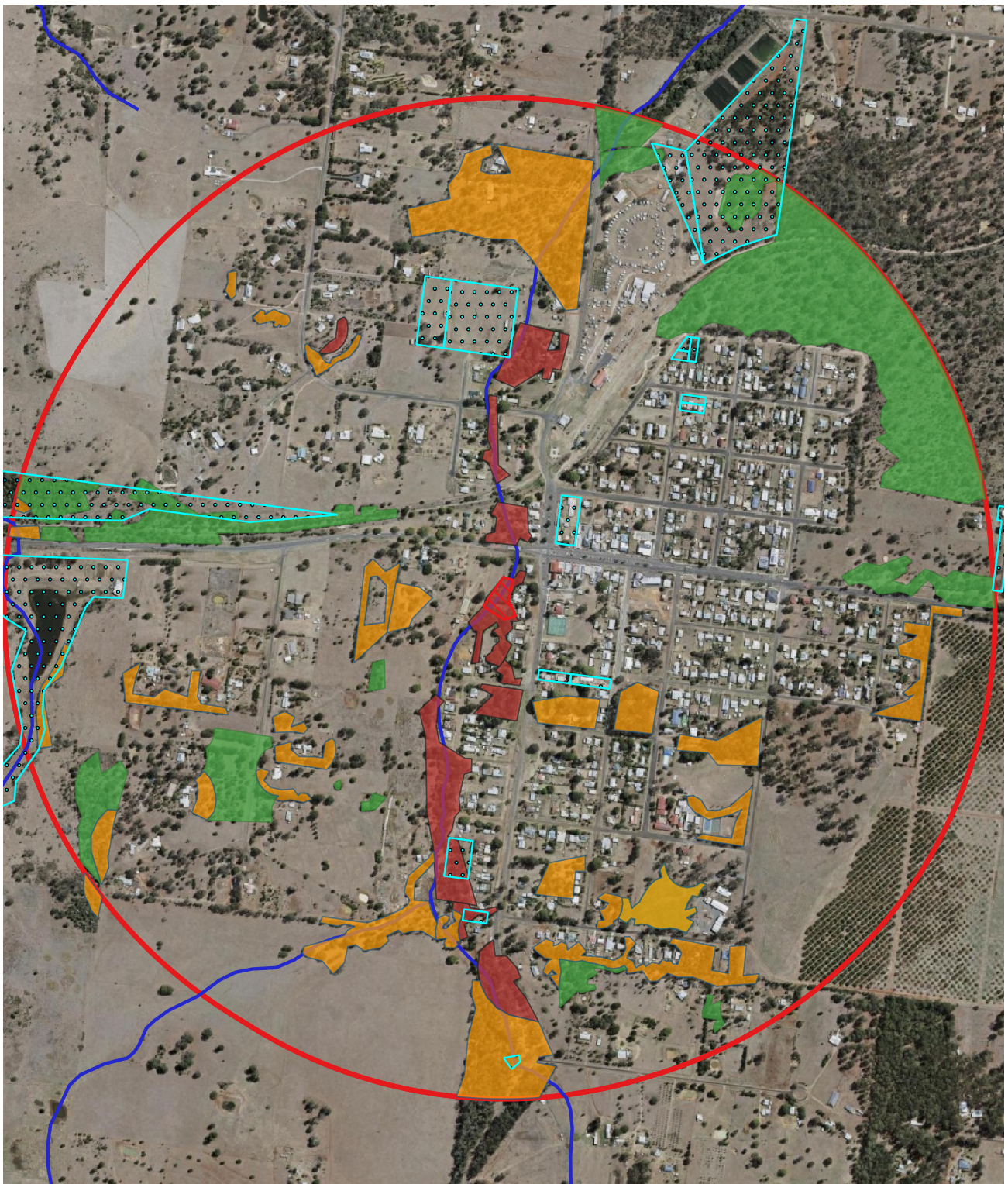
Table 5 Potential alternative roosts on Council tenured land within 1km of current roost.

SITE	LAT, LONG	LOT/PLAN	SUITABLE HABITAT	FLYING PRESENT	FOXES	POTENTIAL OF ALTERNATIVE ROOST
1	-26.88410, 152.08901	217/CSH2046	Yes.	No.		Moderate, low.
2	-26.88639, 152.09075	21/RP884794	Yes.	No.		Moderate.
3	-26.89479, 152.10039	196/CSH1903	Yes.	No.		Moderate.
4	-26.89209, 152.09977	24/RP32394	Yes.	No.		High.
5	-26.89096, 152.09928	67/RP32398	Yes.	No.		High.
6	-26.88755, 152.10100	1/SP315757	Yes.	In adjacent property		High (currently roosting)
7	-26.88769, 152.10234	2/SP315757	Yes.	In adjacent property		High (currently roosting)
8	-26.88485, 152.10150	1/RP120337 2/RP120337	No.	No.		N/A
9	-26.88250, 152.10421	21/RP3286	No, suitable habitat in adjacent property.	No.		N/A
10	-26.88237, 152.10424	20/RP32386	No.	No.		N/A
11	-26.88154, 152.10405	53/RP32387 36/RP32387 37/RP32387	No, suitable habitat across the road.	No.		N/A



12	-26.88143, 152.09954	33/RP32391 78/RP167978	No, suitable habitat close by to the north.	No.	N/A
13	-26.87521, 152.10657	87/SP102660	No.	No.	N/A
14	-26.88599, 152.11062	1/RP130127	No, suitable habitat across the road in road reserve.	No.	N/A





Legend

- 1km Buffer
- Low Conflict
- Moderate Conflict
- High Conflict
- VM Watercourses QLD
- Council tenure land

CRS: GDA 2020 MGA Zone 56
 Projection: Universal Transverse Mercator



Scale (A4)

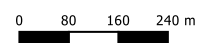


Figure 5: Potential alternative roost sites and conflict levels.
 Mackbutt, QLD

O	Issued for use	LB	DF	26/03/2024	Job Number: 23398
A	Issued for review	LB	DF	26/03/2024	
Rev	Description	Drawn	Approved	Date	



8.7 Combined approach

While any of these options could be done alone it is most effective to consider a combined approach to cover any gaps that may be present with only one option. The council should discuss each option and see what they can fit into their budget. Additionally, flying fox management should be considered as a long-term approach.

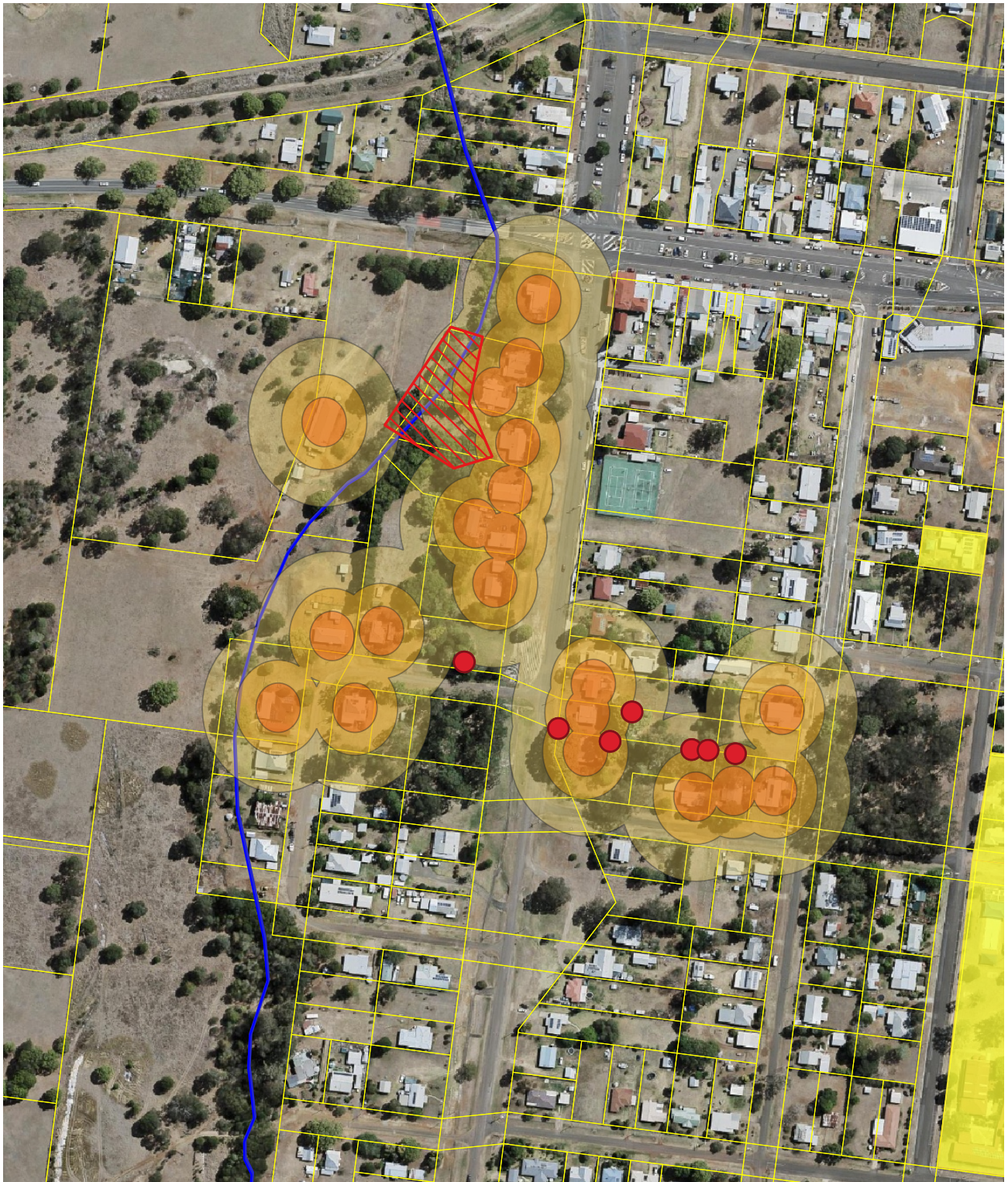
Table 6 Management actions

	COMMUNITY EDUCATION	ROOST MODIFICATION	SUPPORT FOR RESIDENTS	DISPERSAL	ALTERNATIVE SITE
Cost	Low \$	Moderate \$\$ + time	Moderate \$\$	High \$\$\$	Moderate \$\$ + Time
Covers	Broader community	Directly affected residents	Directly affected residents	Most of the community	Full community
Gaps	Directly affected residents	Broader community and this may not be enough for directly affected residents	Broader community and this may not be enough for directly affected residents	Residents that don't want the bats moved or harmed	None

8.7.1 Management actions in the short and long term

Short term actions: Community consultation and education should be the starting point of any action plan. The next steps can involve revegetating the current roost and encouraging bats from the secondary roosting trees back to the main roost. This would limit the amount of directly affected residents and the old roost has the most space for the creation of buffer zones. The main roost should be revegetated so it is outside of a 30m radius of each house (Figure 6). Trees can be planted outside of the 50 m radius to encourage bats to move further away from houses. Additional subsidiaries for sound proofing, vegetation buffers or noise attenuating fencing would limit impacts to the 10 directly impacted residents. Offer subsidies to remove exotic camphor laurels to minimise the colony splitting into these trees. Community consultation should also be conducted throughout management actions to determine if these actions are sufficient.

Long term actions: could involve either rezoning the current site or creation of a new alternate roosting site in Blackbutt with 50-100 m buffer from the roost to the nearest houses. This could be created in the current location and may need either the purchase of land or rate reduction for those living within these limits, and a cessation of building new houses in the area. A long-term plan should account for the roost possibly growing and should limit the planting of any suitable roosting trees near houses including smaller trees known to be used by little red flying foxes.



Legend

- Main roost (reprojected)
- Secondary roosting trees
- DCDB
- Sensitive locations
- 15m house buffer
- 30m house buffer
- 50m house buffer


CRS: GDA 2020 MGA Zone 1
Projection: Universal Transverse Mercator



Scale (A4)

0 25 50 75 m

Figure 6: Taromeo Creek roost and housing buffer zones
Blackbutt, QLD

O	Issued for use	LB	DF	26/03/2024	Job Number: 23398
A	Issued for review	LB	DF	26/03/2024	
Rev	Description	Drawn	Approved	Date	



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10 Appendix A – National Flying-fox monitoring map

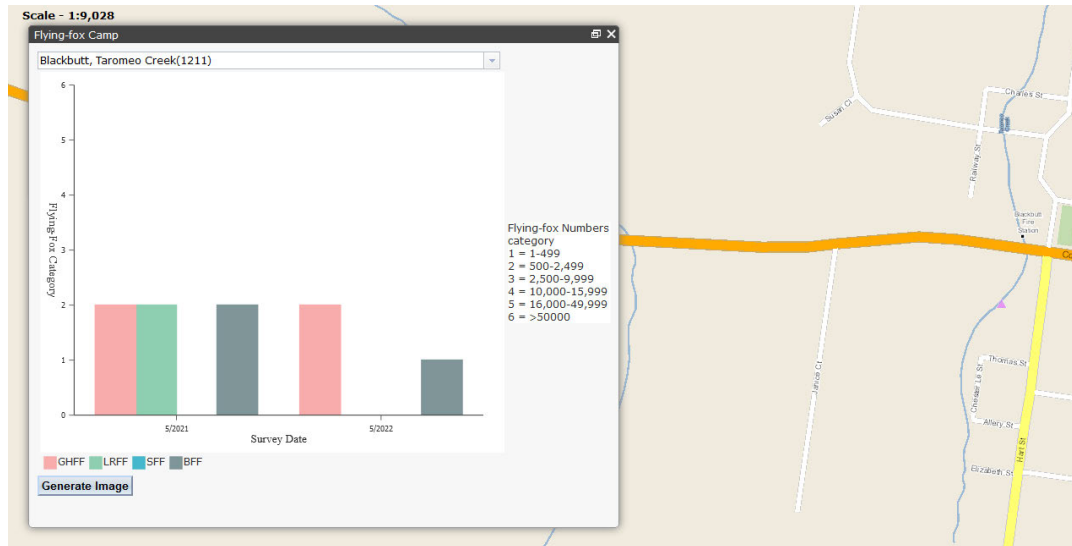


Figure 7 Previous data on flying fox numbers at the Blackbutt roost from the National flying fox monitoring map.



11 Appendix B – Australasian Bat Society Flying Fox Dispersal Statement

ABS Position Statement: Flying-fox camp dispersal

Table 1 Summary of known documented attempts to disperse Australian flying-fox camps using non-lethal methods, during 1990 to 2013.

Location	Species	FF population estimate at time of dispersal	Method	Did the animals leave the local area?	Did the local population reduce in size?	How far did they move?	Were new camps formed (number of new camps if known)?	Number of separate actions	Cost (if known)	Was conflict resolved at the original site?	Was conflict resolved for the community?	Source+
Barcaldine, Qld	R	>50,000	VN	no	no	≈2 km	yes (1)	trees in township felled		yes	no	a,b
Batchelor, NT	B	200	BNS	no	no	<400 m	yes (1)	2		yes	yes	c,d
Boyne Island, Qld	BR	25,000	LNS	no	no	<500 m	yes (2)	3		yes	no	e,f,g
Bundall, Qld	GB	<1600	V	no	no	uk, but 6 camps were within 5 km	yes (2)	1 action over 21 days		yes	yes	h,i,j, k
Charters Towers, Qld	RB	variable	HLNPOW	no	no	200 m	no (returned to original site)	repeated since 2000	>\$500,000	no	no	l,m
Dallis Park, NSW	BG	28,000	V	no	yes	300 m	yes (1)	2		yes	no	n
Duaringa, Qld	R	>30,000	VNFO	no	no	400 m	yes	1	\$150,000	yes	uk	o
Gayndah, Qld	RB	200,000	VN	no	no	600 m	yes	3 actions, repeated		yes	no	i
Maclean, NSW	BGR	20,000	NS	no	no	350 m	yes (7)	>23	>\$400,000 and ongoing	no	no	n
Mataranka, NT	BR	>200,000	BHLNOSW	no	no	<300 m	uk	>9		no	no	n
North Eton, Qld	B	4800	VNFB	uk	no	<1.5 km initially	yes (≈4 majority temporary)	2	\$45,000	yes	yes (conflict at one site)	j,p,q,r



ABS Position Statement: Flying-fox camp dispersal

Location	Species	FF population estimate at time of dispersal	Method	Did the animals leave the local area?	Did the local population reduce in size?	How far did they move?	Were new camps formed (number of new camps if known)?	Number of separate actions	Cost (if known)	Was conflict resolved at the original site?	Was conflict resolved for the community?	Source+
Royal Botanic Gardens, Melbourne, Vic	G	30,000	NS	no	no	6.5 km	yes (2)	approx daily for 6 mths	\$3 million	yes	yes, ongoing management required	m
Royal Botanic Gardens, Sydney, NSW	G	3,000	LNPOW	no	no	4 km	no	ongoing daily actions for 12 mths	>\$1 million and ongoing	yes	yes	m,s,t
Singleton, NSW	GR	500	LNUW	no	no	<900 m	no (returned to original site)	>3	\$117,000 and ongoing	no	no	n,u
Townsville, Qld	BR	35,000	BNS	no	no	400 m	no (returned to original site)	5		no	no	n
Warwick, Qld	GRB (dispersal targeted R)	200,000	NLBP	no	no	≈1 km	no (site known to be previously occupied by GB)	5 days	\$28,000	yes	no (complaints persisted until migration)	h,v,w
Young, NSW	L	<5000	VN	no	no	<600 m	yes (1)	uk		yes	no	x

* G = grey-headed flying-fox; B = black flying-fox; R = little red flying-fox

B = "birdfrite"; F = fog; H = helicopter; L = lights; N = noise; P = physical deterrent; O = odour; S = smoke; U = ultrasonic sound; V = extensive vegetation removal; W = water.

^a Storm Stanford (Wildlife carer, pers. comm. 2013); ^b Louise Saunders (BCRQ, pers. comm. 2013); ^c Phillips *et al.* (2007) Displacement of Black flying-foxes *Pteropus alecto* at Batchelor, Northern Territory *Australian Zoologist* 34: 119-124; ^d John McCarthy (Northern Territory Government, pers. comm. 2010); ^e Roberts (2006) *Management of Urban Flying-fox Camps: Issues of Relevance to Camps in the Lower Clarence, NSW*. Valley Watch Inc., Maclean; ^f Information from Gladstone Regional Council in 2010 and 2013; ^g Joe Adair (formerly DEHP, pers. comm. 2010); ^h Trish Wimberly (Australia Bat Clinic pers. comm. 2013); ⁱ Information obtained from Department of Environment and Heritage Protection (DEHP) in 2013; ^j Billie Roberts unpublished data; ^k Information from Ecosure 'Scott Sullivan (DEHP, pers. comm. 2010); ^m Information from Charters Towers Regional Council in 2010 and 2013; ⁿ Roberts *et al.* (2012b) and additional references within; ^o Perry Deeds (Central Highlands Regional Council, pers. comm. 2013); ^p Jarmaine (2010) *Species Management Plan*, Mackay Regional Council; ^q Heidi Jarmaine (Mackay Regional Council, pers. comm. 2013); ^r Daryl Barnes (Walkerston resident, pers. comm. 2013) ^s Peggy Eby (Ecologist, pers. comm. 2013) ^t John Martin (Sydney RBG, pers. comm. 2013); ^u Singleton Council Meeting Minutes; ^v Information from the Southern Downs Regional Council in 2013; ^w Tim Low (pers. comm. 2013); ^x Young Shire Council.





12 Appendix C – Flying-fox Management Code of Practice, DES



Code of Practice
Ecologically sustainable management
of flying-fox roosts
Nature Conservation Act
1992



Code of Practice**Ecologically sustainable management of flying-fox roosts**

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Code of Practice

Ecologically sustainable management of flying-fox roosts

1. Purpose and operation of this code

- 1.1 The purpose of this Code of Practice— Ecologically sustainable management of flying-fox roosts ('the Code') is to ensure that the chance of *management actions* under this code resulting in harm to flying-foxes is minimised and all appropriate welfare standards are upheld.
- 1.2 This code sets out how local governments operating under section 61 of the Nature Conservation (Animals) Regulation 2020, may undertake *management actions*, which may:
 - 1.2.1 destroy a flying-fox roost
 - 1.2.2 drive away, or attempt to drive away, a flying-fox from a flying-fox roost
 - 1.2.3 disturb a flying-fox in a flying-fox roost.
- 1.3 This code should be read in conjunction with the Flying-fox Roost Management Guideline and the Code of Practice – Low impact activities affecting flying-fox roosts.
- 1.4 This code is made under section 174A of the *Nature Conservation Act 1992* ('the Act').

2. Prescribed methods for management actions

- 2.1 The Department of Environment and Science (DES) must be notified at least two business days prior to commencing any *management actions* by completion of the flying-fox roost management notification form (available on the DES website). However, management actions may be commenced earlier than two business days following completion of the flying-fox roost management notification form on the DES website if an *authorised person* gives written notice to that effect (email wildlife.management@des.qld.gov.au).
 - 2.1.1 This notification is valid for a four week period from the date of notification and states all *management actions* conducted in relation to a roost, including dispersal activities conducted at a different location which are required to manage any impacts arising from dispersing the target roost.
 - 2.1.2 If commencement or continuation of activities is delayed beyond this four week timeframe, a further notification form, including the new proposed commencement date and time is required.
 - 2.1.3 If the notified *management actions* involve driving away, or attempting to drive away flying-foxes from a roost, local governments within a 50km radius of the roost must also be notified in writing (e.g. by email) prior to commencing *management actions*.
- 2.2 No roost tree may be—
 - 2.2.1 destroyed when there are flying-foxes in the tree, or when flying-foxes are near the tree being destroyed (for example, within 20 metres).
 - 2.2.2 trimmed when there are flying-foxes near the trimming (for example, within 10 metres). Note that in cases where trimming or removal of whole trees is necessary for the purposes of protecting public health and safety (e.g. removal of a dangerous branch over a footpath) local governments are authorised (in accordance with this code) to move a flying-fox that is nearby, to another part of the site to allow the trimming to occur.
- 2.3 All *management actions* must immediately cease, and DES be immediately notified if a flying-fox is killed, injured, or found on the ground as a result of *management actions* (email wildlife.management@des.qld.gov.au). *Management actions* may only recommence after—

Code of Practice

Ecologically sustainable management of flying-fox roosts

- 2.3.1 the flying-fox has been removed by an *appropriately trained person*, and
- 2.3.2 the *person in charge* determines, after receiving advice from a *person knowledgeable about flying-fox behaviour*, that resuming *management actions* poses no risk to other flying-foxes at or near the roost.
- 2.4 Any attempts to move flying-foxes within a roost site (e.g. ‘nudging’ flying-foxes from one tree to another immediately neighbouring tree), should be undertaken using methods that cause as little disturbance to flying-foxes as possible (e.g. using tree-mounted water sprinklers or floodlights), and must be properly coordinated and led by the *person in charge* to ensure all actions are lawful and in compliance with this code. To remove any doubt, methods that result in flying-foxes being driven away are not authorised under this condition.
- 2.5 Any driving away, or attempting to drive away flying-foxes from a roost—
- 2.5.1 must be properly coordinated and led by the *person in charge* to ensure all actions are lawful and in compliance with this code.
- 2.5.2 may only occur when a *person knowledgeable about flying-fox behaviour* is—
- 2.5.2.1 for the first two days, *present* at the time of driving away or attempting to drive away flying-foxes and able to provide advice directly to the *person in charge*, and
- 2.5.2.2 available (e.g. by phone or in person) for the remainder of the time of driving away or attempting to drive away flying-foxes, to provide advice to the *person in charge* as needed.
- 2.5.3 may only occur in the early evening and/or early morning i.e. during ‘fly-out’ and/or ‘fly-in’.
- 2.5.4 when being carried out in the early evening, must commence immediately prior to ‘fly-out’ at a roost and continue for no longer than 3 hours.
- 2.5.5 when being carried out in the early morning, must commence during ‘fly-in’ and continue for no longer than 3 hours.
- 2.5.6 must be limited to non-lethal deterrence methods only, for example, non-lethal use of smoke, noise, light, foggers, water sprinklers, and/or ‘scarecrow’ type devices. To remove any doubt, methods that physically injure flying-foxes (e.g. high-pressure hoses, caustic soda, paint ball guns) are not authorised.
- 2.6 N.B. While *management actions* that are in accordance with this code of practice may be undertaken at any time of the year, the *person in charge* must consider avoiding *management actions*—
- 2.6.1 where possible during certain periods of the year, for example—when females are in the late stages of pregnancy or there are dependant young (e.g. creched young, pups) that cannot sustain independent flight, and
- 2.6.2 during or immediately after climatic extremes, or weather events that may cause food shortages, such as periods of unusually high temperatures or humidity, cyclones and fires, and
- 2.6.3 which may negatively impact the conservation of flying-fox species which are listed as *threatened wildlife* under the Act.
- 2.7. DES must be sent a flying-fox roost management evaluation form (available on the DES website) within six weeks of the date of notification. Should the outcome of the management actions on site

Code of Practice

Ecologically sustainable management of flying-fox roosts

not be fully known in this timeframe, further information may be submitted at a later date by emailing wildlife.management@des.qld.gov.au.

3. Definitions

Act— the *Nature Conservation Act 1992*.

Appropriately trained person— means a person with experience and training in the safe handling of flying-foxes, who is appropriately vaccinated.

Authorised person— means any of the following:

- (a) the chief executive, performing functions under the Act;
- (b) a public service employee of the department performing functions under the Act for the chief executive;
- (c) a conservation officer who is not an employee of the department and who is performing functions under the Act for the chief executive.

Management actions— means non-lethal actions intended to stop flying-foxes from making use of a site or part of a site, and include destroying and/or trimming vegetation at a site, as well as coordinated action to drive flying-foxes away from a site or move flying-foxes within a roost site.

Person in charge— means

- (a) if the *management actions* are being performed by a local government— the local government officer on site and leading the *management actions* (or the local government officer directing a contractor to undertake the *management actions*); or
- (b) if the *management actions* are being performed by a person under an approved flying-fox roost management permit— the person on site who is leading the *management actions*.

Person knowledgeable about flying-fox behaviour— means a person, who may also be the *person in charge*, able to demonstrate experience in successfully:

- (a) classifying flying-fox species; and
- (b) assessing flying-fox population numbers in particular roosts; and
- (c) identifying flying-fox breeding cycles including evidence of breeding and rearing activity in particular roosts; and
- (d) recognising signs of (and circumstances which may result in)—
 - i) distress in flying-foxes, and
 - ii) harm to flying-foxes, and
 - iii) abandoned dependent young flying-foxes.

Present— means on site, or, with chief executive approval (e.g. for remote areas, or urgent management actions), connected by video call or phone call.

Roost or flying-fox roost— means a tree or other place where flying-foxes congregate from time to time for breeding or rearing their young.

Threatened wildlife— means native wildlife that is prescribed under the Act as:

- (a) extinct wildlife; or
- (b) extinct in the wild wildlife; or
- (c) critically endangered wildlife; or
- (d) endangered wildlife; or
- (e) vulnerable wildlife.



13 Appendix D – Flying-fox Management Code of Practice (Low impact activities), DES



Code of Practice

Low impact activities affecting flying-fox roosts

Nature Conservation Act 1992



Code of Practice**Low impact activities affecting flying-fox roosts**

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Human Rights compatibility

The Department of Environment and Science is committed to respecting, protecting and promoting human rights. Under the [Human Rights Act 2019](#), the department has an obligation to act and make decisions in a way that is compatible with human rights and, when making a decision, to give proper consideration to human rights. When acting or making a decision under this code of practice, officers must comply with that obligation (refer to [Comply with Human Rights Act](#)).

Code of Practice

Low impact activities affecting flying-fox roosts

1. Purpose and operation of this code

- 1.1 The purpose of this Code of Practice— Low impact activities affecting flying-fox roosts ('the Code') is to ensure that the chance of low impact activities under this code resulting in harm to flying-foxes is minimised and that appropriate welfare standards are upheld.
- 1.2 This code sets out how a person may undertake low impact activities at, or near, a flying-fox roost anywhere in the State of Queensland in accordance with section 62 of the Nature Conservation (Animals) Regulation 2020.
- 1.3 This code should be read in conjunction with the Flying-fox Roost Management Guideline and the Code of Practice – Ecologically sustainable management of flying-fox roosts.
- 1.4 This code is made under section 174A of the *Nature Conservation Act 1992* ('the Act').

2. Prescribed methods for low impact activities

- 2.1 No roost tree may be trimmed when there are flying-foxes near to the trimming (for example, within 10 metres).
- 2.2 Any trimming of roost trees must be limited to 10% (in any 12 month period) of the total canopy of the roost tree.
- 2.3 Low impact activities must immediately cease, and DES be immediately notified, if a flying-fox is killed, injured, or found on the ground as a result of *management actions* (email wildlife.management@des.qld.gov.au). In this circumstance, *low impact activities* may only recommence after—
 - 2.3.1 the flying-fox has been removed by an *appropriately trained person*, and
 - 2.3.2 activities have been ceased for at least the remainder of the day, or, if activities are being undertaken by local government and a *person knowledgeable about flying-fox behaviour* agrees, after a minimum of 2 hours, and
 - 2.3.3 the *person in charge* determines that resuming *low impact activities* poses no risk to other flying-foxes at or near the roost.
- 2.4 Where *low impact activities* are required to be undertaken during the daytime, works must immediately cease and DES be immediately notified if 30% or more of the adult flying-foxes leave the roost and remain airborne for five minutes or more (email wildlife.management@des.qld.gov.au). In this circumstance, *low impact activities* may only recommence after *low impact activities* have been ceased for a minimum of 2 hours, or, if activities are being undertaken by local government and a *person knowledgeable about flying-fox behaviour* agrees, at any time.
- 2.5 Any necessary installation, maintenance, or removal of infrastructure in close proximity to roost trees (e.g. fences, underground pipes, high-pressure hosing of footpaths), or mulching, mowing, weeding, or watering under or near roost trees, should be undertaken with as little disturbance to flying-foxes as possible (for example, using low impact and low noise equipment, or after the dusk fly-out is complete).
- 2.6 N.B. While *low impact activities* that are in accordance with this code of practice may be undertaken at any time of the year, the *person in charge* must consider avoiding *low impact activities*—
 - 2.6.1 where possible during certain periods of the year, for example—when females are in the late stages of pregnancy or there are dependant young (e.g. creched young, pups) that cannot sustain independent flight, and

Code of Practice

Low impact activities affecting flying-fox roosts

- 2.6.2 during or immediately after climatic extremes, or weather events that may cause food shortages, such as periods of unusually high temperatures or humidity, cyclones, or fires, and
- 2.6.3 which may negatively impact the conservation of flying-fox species which are listed as threatened wildlife under the Act.

3. Definitions

Act— the *Nature Conservation Act 1992*.

Appropriately trained person— means a person with experience and training in safe handling of flying-foxes, who is appropriately vaccinated.

Low impact activities— means mulching, mowing, weeding, watering under or near roost trees, minor trimming of roost trees, and installation, maintenance or removal of infrastructure, where the activities are not directed at destroying a flying-fox roost, driving away, or attempting to drive away, a flying-fox from a flying-fox roost, or disturbing a flying-fox in a flying-fox roost.

Person in charge— means

(a) if the *low impact activities* are being performed by a local government— the most senior local government officer on site and leading the *low impact activities* (or the local government officer directing a contractor to undertake the *low impact activities*); or

(b) if the *low impact activities* are being performed by a person— the person on site who is leading the *low impact activities*.

Person knowledgeable about flying-fox behaviour— means a person, who may also be the *person in charge*, able to demonstrate experience in successfully:

(a) classifying flying-fox species; and

(b) assessing flying-fox population numbers in particular roosts; and

(c) identifying flying-fox breeding cycles including evidence of breeding and rearing activity in particular roosts; and

(d) recognising signs of (and circumstances which may result in)—

i) distress in flying-foxes, and

ii) harm to flying-foxes, and

iii) abandoned dependent young flying-foxes.

Roost or flying-fox roost— means a tree or other place where flying-foxes congregate from time to time for breeding or rearing their young.

Threatened wildlife— means native wildlife that is prescribed under the Act as:

(a) extinct wildlife; or

(b) extinct in the wild wildlife; or

(c) critically endangered wildlife; or

(d) endangered wildlife; or

(e) vulnerable wildlife.



14 Appendix E – Kooloonbung Creek flying fox camp noise assessment.

Kooloonbung Creek Flying Fox Camp Noise Assessment

Information Brochure 2021

Background

The Kooloonbung flying-fox camp was established in the 1990s and is occupied by three different species: the Grey-headed Flying-fox (*Pteropus poliocephalus*), the Black Flying-fox (*P. alecto*) and the Little Red Flying-fox (*P. scapulatus*). The Grey-headed Flying-fox is a threatened species listed as Vulnerable to extinction under both the NSW *Biodiversity Conservation Act 2016* and the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999*. This legal status provides protection to this species and their habitat.

The behaviour of flying-foxes means that the number of individuals present in a camp at any given time can change significantly. Camps often occur in favourable habitat and near food resources. Changes in availability and seasonality of these food resources can lead to changes in the number of individual flying-foxes present in a camp. Flying-fox camps may be permanently occupied by some individuals, but only seasonally or temporarily visited by others. For these reasons, the number of individual flying-foxes present in a camp can change quite significantly depending on the time of year. Counts of flying-foxes in the Kooloonbung Creek camp carried out over several years show that the number of individuals in the camp can range from around 1,000 flying-foxes over a relatively small area to around 170,000 flying-foxes spread over 77 hectares.

Flying-foxes can make a lot of screeching noises during the day and throughout the night. They are typically most noisy when they leave at dusk to feed and when they return at dawn to find a roost. The greatest noise impacts to residents tend to occur at dawn roosting times. During the day-time flying-foxes continue to make some noise, and are noisiest when stressed or scared, such as when they are disturbed by people (e.g. people mowing the lawn). At night-time they can also be noisy if there is a small group of flying-foxes feeding on fruiting or flowering trees, including palm trees.

What was the Purpose of the Noise Assessment?

The Kooloonbung Creek Flying-fox Camp Management Plan prepared in 2019 provides a number of management actions that aim to manage community concerns in relation to the camp whilst at the same time conserving flying-foxes and their habitat. Amongst other things, the Plan recommends a combination of property modifications and land use planning to manage noise impacts to residents of existing and proposed development near the camp.

The purpose of the noise assessment project was to quantify and map the noise impacts of the flying-fox camp and to develop recommendations for potential property modifications to manage noise impacts based on the extent to which individual properties are impacted. It is intended that the noise assessment provide a scientific foundation for decision making by Council and residents.

Noise Assessment Methodology

The noise assessment was carried out by a team of specialist acoustic engineers and involved the following steps

- Monitoring of the actual noise levels around the camp over a period of seven days in February 2021, which is the time of year the camp is usually at its largest;
- Counts of the number of flying-foxes in the camp were also undertaken at the start and end of this period to verify the noise model. There were around 26,500 individuals on the 9 February and 57,000 on 18 February 2021;
- 3D computer-based noise modelling based on the measured noise levels, number of flying-foxes present, site topography and taking into account the location of buildings in the study area. Two scenarios were considered – a typical camp represented by the average camp size for February 2021 and a 'worst case scenario' adopting a camp size of 170,000 individuals;
- Identification of a suitable internal noise objective, being the noise level beyond which noise mitigation would be recommended;
- Generation of noise contour maps for each scenario showing the level of noise impact in different locations; and
- Identification of property modifications that would potentially be effective in reducing the flying-fox noise levels inside residential dwellings (in particular bedrooms) to meet the internal noise objective.

Noise Assessment methodology (cont.)

Noise is the sound pressure level measured in decibels (dB), and overall noise includes sounds with frequencies in the audible hearing range. For humans, assessments normally consider the overall noise level for sounds between the 63 Hz and 8,000 Hz single octave bands. Humans are generally more sensitive to higher frequencies of noise, such as those made by flying-foxes (at 2,000-4,000 Hz).

There are no guidelines specific to assessing impacts of animal noise on humans, and therefore the noise assessment considered the NSW Department of Planning’s Development Near Rail Corridors and Busy Roads - Interim Guidelines (2008). Residents have advised that the flying-foxes are noisiest at dawn and this was supported by the noise measurements, which found they were noisiest between 5:45AM and 6AM. For this reason, the criteria from the Guidelines relating to sleep areas was adopted as the internal noise objective for this assessment. The Guideline recommends that noise levels in sleeping areas be limited to 35 dBA where feasible so as to minimize the risk of occupants being woken from sleep.

Painful	120	Jet take off at runway edge
	110	Rock concert
	100	225mm angle grinder at 1 metre
	90	Heavy industrial factory interior
Noisy	80	Shouting at 1 metre
	70	Freeway at 20 metres
	60	Normal conversation at 1 metre
Quiet	50	A running refrigerator
	40	Office air-conditioning, background noise level in a standard place of worship
Very Quiet	20	Whisper, broadcast studio
	10	Human breathing at 3 metres
	0	Threshold of typical hearing

Table 1. Range of typical Noise Levels, dBA relative to 20 microPascals

Noise assessment results

Figures 1 and 2 show the results of the noise modelling. Figure 1 shows the results for Scenario 1, which corresponds to the average camp size during the noise monitoring period. Figure 2 (see overpage) shows the results for Scenario 2, which is the ‘worst case scenario’ of a maximum camp size.

The extent of the camp adopted in the noise model is shown in blue hatching on the figures. The colour-coded contours show the noise levels.

The results show that dwellings close to the parts of the camp with larger numbers of flying-foxes are being impacted by noise levels between 55-75 dBA.

It is noted that, based on a typical residential dwelling construction, noise levels as measured at the façade of a building may be up to around 20 dBA lower inside the building with the windows and doors closed. That is, if the noise levels at the façade of the building are 55dBA, the internal noise levels would likely achieve the internal noise objective of 35 dBA.



Figure 1. Predicted noise level from Scenario 1 which represents the average camp extent

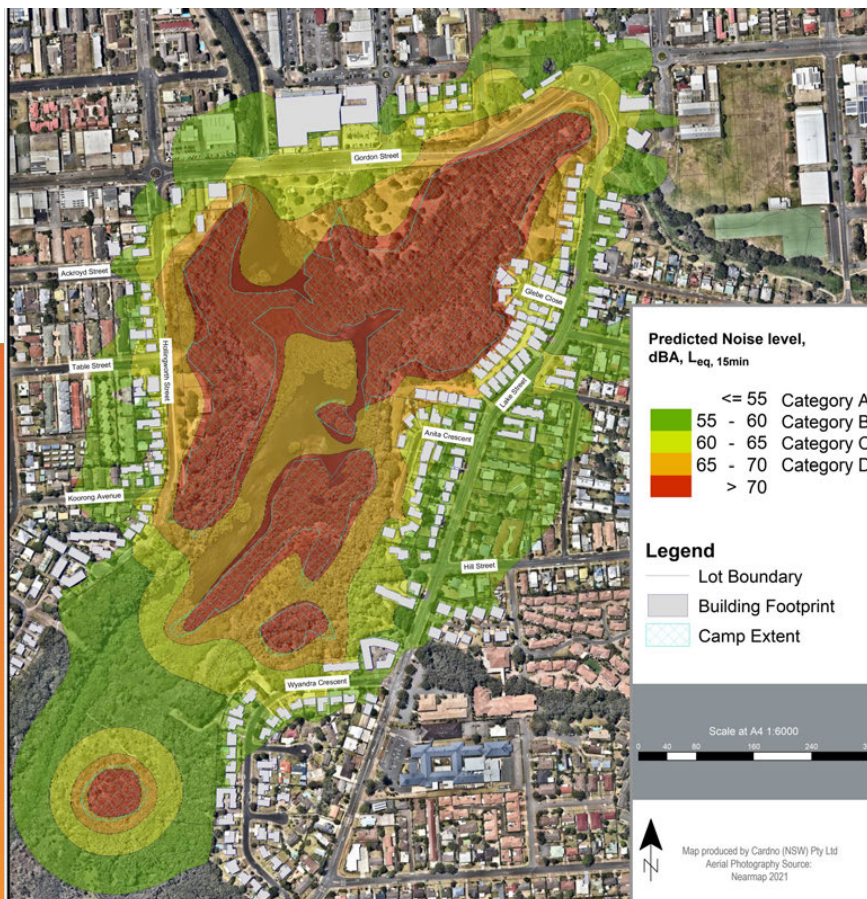


Figure 2. Predicted noise levels from Scenario 2 which represents the maximum camp extent

What can be done to reduce the impacts of noise on residents?

Property modifications can be undertaken to reduce the impact of noise inside a building. Due to the time of day the flying-foxes disturb residents, it was considered appropriate to target sleeping areas, as this is where the greatest benefit to residents can be achieved. These include:

- Window glazing, with thicker glazing achieving greater noise reductions;
- Using acoustic seals where noise could get in, such as around windows and doors; and
- Installation of insulation in the ceiling void.

To ensure the property modifications are effective, windows and doors should be closed, which may result in the need for mechanical ventilation (e.g. air conditioning) to provide fresh air. Dwellings with mechanical ventilation may have increased energy consumption and potentially higher electricity bills. There is also potential for any air conditioning units (or similar devices) to create additional noise nuisance to nearby residences. It may be necessary to shield any new air conditioners or locate them so that they cannot be heard inside neighbouring residences.

Based on the noise modelling results, the required property modifications to achieve the internal noise objective for different levels of external noise impact are provided in Table 2. The building treatment categories in Table 2 align with the noise mapping in Figures 1 and 2:

- Residences located within the orange or red contours are Category D;
- Residences located within the yellow zone are Category C;
- Residences within the green zone are Category B; and
- Residences in all other areas are Category A.

It is recommended that typical glazing in the range of 4-6 mm be avoided for buildings that are most affected by noise from flying-foxes. This is because it does not perform as well for noise frequencies similar to that made by flying-foxes. For buildings that are more impacted by noise, glazing of 10-10.38 mm thickness may provide better outcomes while avoiding more expensive options such as double glazing or upgrading of the external walls and ceilings.

What can be done to reduce the impacts of noise on residents? *cont.*

Table 2. Recommended property modifications to reduce noise impact. The weighted sound reduction index (Rw), is the single number acoustic rating for sound transmission loss, determined by laboratory testing in accordance with ISO 717-1. It is used to compare the acoustic performance for different partitions. A higher Rw rating indicates better acoustic performance (that is, more noise reduction) than a lower Rw rating.

Category	External noise level	Glazing treatment	Building Façade Treatment
Existing residential development – Sleeping areas			
A	<55 dBA	No treatment needed	No treatment needed
B	55-60 dBA	Rw 29 – 6mm float glass with acoustic seals	Seal gaps and holes
C	60-65 dBA	Rw 31 - 6.38mm laminate glass with acoustic seal	Seal gaps and holes Insulation to ceiling void
D	>65-70 dBA	Rw 35 - 10.38mm laminate glass with acoustic seals	Seal gaps and holes Insulation to ceiling void
Future residential development – Sleeping areas			
A	<55 dBA	No treatment needed	No treatment needed
B	55-60 dBA	Rw 29 – 6mm float glass with acoustic seals	External wall system to achieve Rw 35 External roof/ceiling system to achieve Rw 35
C	60-65 dBA	Rw 31 - 6.38mm laminate glass with acoustic seal	External wall system to achieve Rw 38 External roof/ceiling system to achieve Rw 38
D	>65 dBA	Rw 35 - 10.38mm laminate glass with acoustic seals	External wall system to achieve Rw 40 External roof/ceiling system to achieve Rw 38

How do I find out more information?

For more information about the Kooloonbung Creek flying fox camp noise assessment please contact Port Macquarie Hastings Council.



Contact information

Phone: 02 6581 8111
 Email: council@pmhc.nsw.gov.au
 Website: www.pmhc.nsw.gov.au





15 Appendix F – Site Photos



Dense understorey in Site 3.



Flying fox in tree adjacent to Site 7.



Sparse vegetation in Site 16.



Dense vegetation in Site 5.



www.redleafenv.com.au

ABN: 60 159 722 326

Statement of Management Intent – Flying-fox roost management



Statement of Management
Intent
for
Flying-fox roost management
in South Burnett Regional
Council Area

This Statement of Management Intent was endorsed on 20th November and has effect from 20th November 2024 superseded.

Statement of Management Intent – Flying-fox roost management

1. Authority

Under the *Nature Conservation Act 1992*, local governments in Queensland have an as-of-right authority to undertake roost management at flying-fox roosts in designated Urban Flying-Fox Management Areas (UFFMAs). An UFFMA for a local government area is defined by maps, available on the Queensland Government website: www.des.qld.gov.au

Outside an UFFMA, a local government requires a flying-fox roost management permit (FFRMP), available from the Department of Environment, Science and Innovation (the department). A local government also has the option to apply for a FFRMP should it wish to use roost management techniques that are not covered by the Code of Practice. A landholder requires a FFRMP irrespective of whether the roost is within the UFFMA or not.

Further information on the Queensland Government's roost management framework is available on the Queensland Government website: www.des.qld.gov.au The Statement of Management Intent (SoMI) will articulate the approach the local government intends to take with respect to roost management across the UFFMA, any rationale the local government considers appropriate to declare and any specific plans local government has in relation to roost management.

2. Purpose

The purpose of this SoMI is to articulate the approach that **South Burnett Regional Council** will take to the management of flying-fox roosts in South Burnett Region.

3. Location of the UFFMA in South Burnett Regional Council

A map of the South Burnett Regional Council UFFMA is available at the following webpage: <https://www.qld.gov.au/environment/plants-animals/animals/living-with/bats/flying-foxes/roost-monitoring-locations/urban-management-areas>

Residents who wish to view a map of their own property in relation to the UFFMA can do so through the following website: <https://environment.desi.qld.gov.au/wildlife/animals/living-with/bats/map-request>

4. Councils intentions and considerations

Council will co-ordinate the management of flying fox roosts on Council owned or State land placed under the control of Council pursuant to the Land Act 1994 within and outside the UFFMA. Costs relating to the management of the flying fox roost will be negotiated prior to the application for or implementation of any permit or action.

Where a flying fox roost is on Council owned or State land placed under the control of Council pursuant to the Land Act 1994 and either State land(s) or private land(s), Council will work with the relevant landholder to manage the flying fox roost.

Costs relating to the management of the flying fox roost will be the responsibility of both Council and the relevant landholders and will be negotiated prior to the application for or implementation of any permit or action.

Factors that Council will consider before deciding whether to take any action at particular sites, includes:

Statement of Management Intent – Flying-fox roost management

- The wellbeing impacts and concerns that nearby residents are experiencing;
- Whether there are any risks to human health or wellbeing from the roost;
- Whether the roost is on Council land and State land(s) or private land(s), whether consent for Council to undertake management has been provided by all relevant landholders, and full cost recovery, proportionate to the land, has been agreed to before commencement of dispersal action.

Additional factors that Council will consider in deciding the most appropriate action to take at particular sites, includes:

- The cost of various management actions; and who would contribute to these costs;
- The number of each species of flying-foxes at the roost, and what Council's intention would be should the flying-foxes be breeding or rearing their young;
- Whether good outcomes may be achieved with minimal management interventions (such as community education) or moderate management interventions such as 'nudging' or 'buffering', processes by which the impact of an existing roost may be managed by its reduction.

Further factors that Council will consider, where Council decides, for particular sites, that the most appropriate action is dispersal, includes:

- The likelihood of flying-foxes relocating to a site of greater conflict with the community
- Whether flying-foxes at the site are capable of independent flight at the time of year proposed for driving them away
- Whether a proposed management action may cause harm to flying-foxes.

If residents are dissatisfied with Council's approach at a particular roost site, they may apply for a permit directly from EHP.

If a roost is on private land(s), low impact activities may be undertaken by a person as-of right under the relevant code of practice. *The Code of practice – Low impact activities affecting flying-fox roost.*

Council's roost management dispersal actions will be undertaken in compliance with the *Code of Practice – Ecologically sustainable management of flying-fox roosts.*

5. Further information

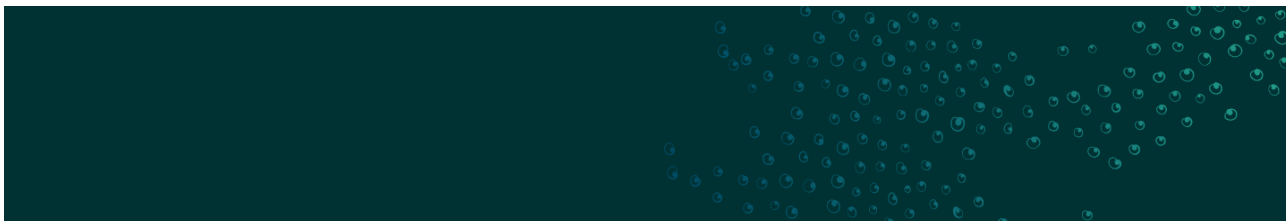
For further information on flying fox management contact South Burnett Regional Council on (07) 4189 9100 or visit Council's website at <http://www.southburnett.qld.gov.au> or visit the Department of Environment and Heritage Protection website at <http://www.des.qld.gov.au>

6. Enquiries

Department of Environment, Science and Innovation

Wildlife and Threatened Species Operations – Governance and Operational Policy

Email: wildlife.management@des.qld.gov.au



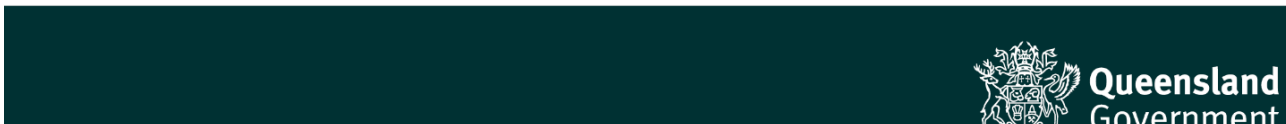
Program Guidelines

Flying-Fox Roost Management in Queensland

Stream 3 - Implementation of roost management plans

The following dates are for Round 7 of the Grant Program. Further rounds will follow on a 6-monthly basis.

Opening date:	26 August 2024
Closing date:	5pm 23 September 2024
Funding period:	13 January 2025 to 31 December 2026 All approved projects must be capable of completion by 31 December 2026
Policy Agency:	Department of Environment, Science and Innovation
Administering Agency:	Department of Housing, Local Government, Planning and Public Works
Program Enquiries:	If you have any questions, contact Governance and Operational Policy, Wildlife and Threatened Species Operations, DESI on 0481473491 or wildlife.management@des.qld.gov.au . Questions should be sent no later than 13 September 2024
eGrant Enquiries:	If you have any questions regarding the use of the eGrant portal, contact DHLGPPW eGrant team at egrants@dsdilgp.qld.gov.au
Type of grant:	Open competitive



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Program Guidelines

1. Introduction

The Department of Housing, Local Government, Planning and Public Works is responsible for administering the Flying-Fox Roost Management Local Government Grant Program (the Grant Program). The Grant Program is available to all Queensland local governments.

Following an initial allocation of \$2 million over four years (2021 to 2024), an additional \$1.5 million has been allocated to deliver a grants program over a further three years (2024 to 2027).

The program will continue to provide assistance to help Queensland local governments develop and implement effective long-term flying-fox roost management plans and actions to support local communities to co-exist with flying-foxes, particularly in highly-populated urban areas.

This document sets out the guidelines for applicants for the second phase of the Grant Program, which includes providing opportunities to focus on the implementation of strategies set out in their local government flying-fox roost management plans.

2. The Grant Program

2.1 Program aim

The aim of the Grant Program is to support Queensland communities affected by flying-fox roosts to co-exist with these important protected species, by giving local governments the financial assistance required to develop effective, long-term roost management plans and implement actions identified within those plans.

Assistance is also available for local governments to respond to immediate/high-priority roost management issues while their long-term arrangements are being developed.

2.2 Program objectives

Flying-foxes at roosts, particularly in urban areas, present specific challenges in relation to conservation, public safety and the protection of public amenity. Flying-foxes can create impacts in public areas that affect the broader community (not just a single landholder or business), require specialist management skills, and can create public amenity, safety and health concerns.

Since 2013, local governments in Queensland have had an 'as-of-right' authority that enables them to actively manage flying-fox roosts in specified urban areas within their Local Government Area (LGA), provided they comply with the relevant Code of Practice under the *Nature Conservation Act 1992* (NC Act). This has allowed local governments to make roost management decisions that best meet the needs and expectations of their communities, in a timely manner, without needing a permit from the Department of Environment, Science and Innovation.

As knowledge of flying-fox behaviour and movement patterns improves, it is becoming increasingly apparent that effective long-term management requires specialist technical advice, planning and long-term investment to be effective. Some councils (particularly smaller rural councils) have found it challenging to find affordable long-term solutions to meet the needs of their communities.

The objectives of the Grant Program are to:

- Develop long-term, effective roost management plans, particularly for high-conflict urban roosts, that reflect a whole-of-LGA approach to flying-fox roost management;
- Implement actions identified within those plans that provide strategic solutions to key roost management issues and encourage the community to co-exist with flying-foxes; and
- Allow local governments to maintain responsiveness to emergent roost management issues as they arise.

2.3 Eligibility criteria

To be eligible for Project Funding under the Grant Program, an applicant must:

- (a) be a Local Government body constituted under the *Local Government Act 2009* or the *City of Brisbane Act 2010*; and
- (b) share the outcomes and learnings gained during the delivery of the project funded under the Grant Program and included in project completion reports, with other local governments; and consent to the Queensland Government collating and analysing project results; and publicly share reports developed from those results.

Regional collaboration is encouraged. If a group of local governments wishes to apply for funding that will benefit multiple LGAs, then:

- (c) all local governments must be identified in the application for funding; but
- (d) a single participating local government must be nominated as the lead contact, who will be the contracting party and will be responsible for contract management and delivery.

2.4 Eligible projects – Stream 3: Implementation of actions identified in roost management plans

Stream 3 of the Grant Program is for local governments to implement actions identified in their respective roost management plans developed under Stream 2 (or for an existing management plan). A definition of what constitutes a 'flying-fox roost management plan' for the purposes of the Grant Program is available in the Glossary section.

For a proposed flying-fox dispersal project, grant funding will only be considered if the application sufficiently demonstrates that dispersal is consistent with a local government's roost management plan, is a viable and effective management approach, and provides long-term strategic, effective solutions to key roost management issues.

To be eligible for project funding under the Grant Program – Stream 3, a Project must:

- (a) be consistent with the objectives of the Grant Program;
- (b) be in an area covered by a roost management plan for that particular LGA;
- (c) be consistent with the overarching goals/principles of the roost management plan for that particular LGA;
- (d) be designed so that it is aimed at achieving the following outcomes:
 - (i) provide strategic, effective solutions to key roost management issues and facilitate the community to co-exist with flying-foxes;

- (ii) allow local governments to be maintain responsiveness to emergent roost management issues as they arise;
- (iii) provide for the maintenance of public safety, amenity and critical infrastructure;
- (e) be consistent with broad community expectations regarding flying-fox roost management (for e.g. be based on recent or previous community consultation);
- (f) be consistent with the principles in the existing Department of Environment, Science and Innovations Flying-Fox Roost Management Guideline, or a similarly recognised guideline;
- (g) recognises flying-foxes as part of a healthy landscape, and incorporate an understanding of flying-fox movements and breeding cycles into management actions;
- (h) **not** be simply a continuation of an existing management action or program – if the Project is a continuation of an existing management action or program then an element of additionality (i.e. a new/additional component) **must** be included;
- (i) be capable of being completed within the project completion dates of the Project Funding Schedule for the project;
- (j) be undertaken within a Queensland Local Government Area.

2.5 Eligible project costs

Project Funding may only be applied towards "Eligible project costs". Eligible project costs:

- (a) include only costs which are directly related to implementation of the particular action/s applied for (the project) and its project management; and
- (b) do not include:
 - (i) costs which are related to the implementation or ongoing maintenance of other roost management actions;
 - (ii) expenditure prior to the approval of grant funding and execution of a Project Funding Schedule.

Note payments for items purchased prior to the grant provision are ineligible.

Successful applicants must use project funding solely for Eligible project costs specified in the Project Funding Schedule for the project.

Project management costs may relate to staff time or costs associated with project management. This may include a microgrant payment system that is used specifically for the Grant Program payments.

Project management costs are expected to be no more than 10% of the total project cost. However, project management costs of up to 20% of the total project cost may be proposed for particularly complex projects. Detailed rationale for the high proportion of project management costs must be detailed and documents attached in the grant application if the estimations are greater than 10% of total project costs.

Provision of grant funding to councils is not considered a taxable supply and therefore Goods and Services Tax (GST) is not applicable. All claimable eligible costs associated with the projects must be **excluding** GST.

2.6 Other requirements

- a) Local governments may only use Project Funding for actions which if directed at the management of the roost:
 - i. comply with the *Code of Practice – Ecologically sustainable management of flying-fox roosts*, or *Code of Practice – low impact activities affecting flying-fox roosts* under the NC Act; or
 - ii. could be reasonably authorised under a Flying-Fox Roost Management Permit (FFRMP).
- b) If the LGA has a population of 50,000 people or less, approximately 70% of funds for an approved project will be funded via the Grant Program, with the remaining 30% being funded by the local government (including in-kind contributions).
- c) If the LGA has a population of greater than 50,000 people, then approximately 50% of the funds required for the project will be co-funded via the Grant Program, with the remaining 50% to be funded by the local government (including in-kind contributions).
- d) It should be noted that:
 - i. exact contributions may vary in some cases, depending on the financial capability of the local government;
 - ii. if the contribution is in-kind, this must be clearly identified, and the value costed/broken down in the application.

2.7 Funding arrangements

Local governments will be required to execute a Project Funding Schedule under their Head Funding Agreement with the State.

Once executed, the Project Funding Schedule and certain parts of the Head Funding Agreement will constitute the Project Funding Agreement with the local government.

Payment of program funding to local governments will be made in accordance with the provisions of the Project Funding Agreement and in accordance with the Milestone Schedule set out in the Project Funding Schedule.

The State has no obligation to provide program funding to a local government until the Project Funding Schedule is fully executed. Local governments should not make any financial commitments in relation to a project until all necessary documents have been finalised and executed.

The Queensland Government supports local governments in successful project completion. Regular project monitoring will enable a consistent and appropriate level of support is provided. Within that context funding is contingent upon a commitment to provide regular progress reports of an acceptable standard – i.e. providing sufficient detail regarding project status, any identified impediments to project completion within the expected timeframes and any actions that have or will be taken to resolve identified impediments.

Failure to provide progress reports for approved projects may be considered when assessing future flying-fox grant applications.

2.8 Application process

The following dates are for Round 7 of the Grant Program:

Key Dates	Key Activities/Actions
26 August 2024	Applications open date
5.00pm 23 September 2024	Applications close date
September/October 2024	Assessment of applications
December 2024	Expected announcement date
13 January 2025	Earliest date projects can commence
31 December 2026	Date projects must be completed by
31 March 2027	Final acquittal of projects

2.9 How to apply

Funding under the Grant Program is awarded through a competitive application assessment process.

To apply you must:

- (a) complete and submit your application on the Administering Agency [eGrant portal](#);
- (b) provide all the information requested;
- (c) address all eligibility criteria and assessment criteria;
- (d) include all necessary attachments.

Important - Tips for using eGrant:

- a) applications can only be submitted by an approved eGrant user/authorised delegate. Speak to Councils nominated eGrant admin user regarding access or contact the Administering Agency at FLYINGFOX@dsdilgp.qld.gov.au if you require further technical support with eGrant;
- b) if the project does not include a construction component, 'Estimated Project Construction Start Date' should be the same as 'Estimated Project Commence Date';
- c) if the project does not have a specific location, enter your council's street address into the 'Project Location' tab;
- d) if the 'Estimated Number of Jobs Supported' and 'Estimated Number of Jobs Created' fields are not applicable, enter '0' into the relevant field;
- e) all Project Milestones must equal Total Project Cost – if milestones are not applicable enter one milestone only as final project delivery.

2.10 Assessment criteria

Criterion	Weighting (%)	Other relevant factors
1. Is consistent with the local government's overarching roost management plan	30	See Glossary for definition of roost management plan
2. Is consistent with broad community expectations on flying-fox roost management	30	For e.g. is based on recent or previous community consultation on how flying-foxes should be managed
3. Is based on the principles in the existing Department of Environment, Science and Innovation' <i>Flying-Fox Roost Management Guideline</i> , or a similarly recognised guideline	20	For e.g. recognises flying-foxes as part of a healthy landscape, and incorporates an understanding of flying-fox movements and breeding cycles into particular management actions
4. Provides for the effective conservation of flying-fox populations at a State-wide level	20	Demonstrates a level of community co-existence with flying-foxes in order to promote species conservation

2.11 Assessment process

Eligible applications will be assessed through an open competitive grant process.

If eligible, we will then assess your application against the assessment criteria (see Section 2.10) and against other applications. We consider your application on its merits, based on:

- (a) how well it meets the assessment criteria;
- (b) how it ranks based on relative merit;
- (c) the need for the project and whether it provides value with relevant money.

Applications will be assessed by a Department of Environment, Science and Innovation Assessment Panel, and all Assessment Panel recommendations will be considered for approval by the Grant Program Steering Committee.

Applicants may be contacted by the Department of Environment, Science and Innovation at any time during the assessment process for further information regarding an application.

2.12 Payment Claim Requirements

Payments will be made according to the following schedule:

Payment schedule	Milestone
First payment (70% of Project Funding)	The Project Funding Schedule has been executed by both parties, and any Special Conditions specified in the Schedule have been met.
Final payment (30% of Project Funding)	Any special conditions have been met, the project has been completed, and a Project Completion Report, certified by the local government Chief Executive Officer or authorised delegate, has been lodged with and approved by the Department of Environment, Science and Innovation via the eGrant portal.

Certification must be made by the Council's Chief Executive Officer, or authorised delegated officer, that the relevant milestone has been satisfactorily completed.

2.13 Program monitoring, acquittal and evaluation

All approved projects will be evaluated by the Department of Environment, Science and Innovation to ensure that the Grant Program is achieving the program aim and objectives.

Councils must comply with the reporting, records and audit obligations in the Project Funding Agreement, which includes the provision of quarterly progress reports.

Local government recipients will be required to acquit funds. Acquittal involves verifying funds were expended in accordance with the Program Guidelines, Project Funding Schedule and Head Funding Agreement.

Progress reports are to be submitted via the department's eGrants system. Department of Environment, Science and Innovation staff will conduct regular 'follow ups' on project progress outside of specified reporting periods.

Failure to submit progress reports, or submittal of insufficiently detailed progress reports will be considered when determining eligibility for the final grant payment.

The Project Completion and Acquittal Report and any supporting documents must be provided to the department before the date specified in section 2.8 and as detailed in the executed Project Funding Schedule..

Project Completion Reports must include at a minimum a summary of:

- project aims, objectives and methodology and any variation from the project as specified in the project application;
- any public consultation undertaken as a part of the project and the outcomes from that consultation;
- a discussion of the key outcomes of the project; and
- confirmation all special conditions have been met as agreed to in the projects executed Project Funding Schedule.

The department reserves the right to require a council, through a condition in the Project Funding Schedule, to establish a dedicated bank account for the purposes of managing its funding allocation. This may also include the requirement to provide quarterly, or more regular,

bank statements or other reports for the account including invoices or other proofs of expenditure.

Variations and withdrawn projects

Projects funded under the Grant Program must be completed by 31 December 2026 and all project completion and acquittal requirements finalised by 31 March 2027.

Local governments must inform the Department of Environment, Science and Innovation that project works have been completed prior to the project completion date via email at wildlife.management@des.qld.gov.au. This information must be confirmed in the relevant end of quarter progress report.

Local governments are required to notify the Department of Environment, Science and Innovation by email of any variations to an approved project not less than 30 days prior to the project completion date. Councils are also required to submit variations via the eGrant portal not less than 30 days prior to the project completion date.

3. Communications

3.1 Communications with the media

All media enquiries or public announcements relating to the Grant Program will be coordinated and handled by the Department of Environment, Science and Innovation media team.

As far as practicable, all media and communications will be undertaken jointly with successful applicants.

Applicants must seek and obtain the State's approval before contacting the media to discuss any information regarding successful or unsuccessful applications for funding support under or in connection with the Grant Program.

3.2 Confidentiality, privacy and use of information

The State will maintain controls in relation to the management of confidential information provided by applicants. Applicants should specifically mark any information the applicant considers to be confidential.

During the application, assessment and approval process, an applicant must keep confidential its application/s and its dealings with the State about its application/s but may make disclosures if required by law or to its representatives or advisors who are under an obligation of confidentiality.

An applicant must also keep confidential any information designated by the State as confidential.

The State may disclose information, including confidential information, of or provided by an applicant:

- (a) to its representatives and advisors for any purpose;
- (b) to any government agency or authority and its representatives and advisors, including for the purpose of assessing and verifying such information;
- (c) to comply with or meet applicable standards of accountability of public money or established government policies, procedures or protocols; or
- (d) if required to be disclosed by law.

The State intends to publicly disclose the names of applicants, information about projects, the amount of funding granted to each successful applicant and details about the anticipated economic outcomes and benefits of successful projects.

Any personal information submitted as part of an application will not be used by the State or disclosed to any third party for a purpose other than in connection with the assessment of the application without an applicant's consent, unless required by law or in accordance with the *Information Privacy Act 2009*.

For audit purposes, the State is required to retain applications and other supplied supporting material. Successful applications will be retained for seven years and unsuccessful applications retained for two years.

The provisions of the *Right to Information Act 2009* apply to documents in the possession of the State.

3.3 Complaints

The decision in relation to an application is final and may not be appealed. If however, an applicant has any concerns in relation to the application or assessment process, an applicant may raise their concerns in writing by contacting: the Department of Environment, Science and Innovation at: Wildlife.Management@des.qld.gov.au, cc FLYINGFOX@dasilgp.qld.gov.au.

All questions about decisions on applications for the Grant Program must be lodged in writing to: FLYINGFOX@dasilgp.qld.gov.au.

4. Enquiries and Contact details

Applicants may contact the Contact Officer in relation to general program/project questions, requests for clarification and requests for further information.

The Contact Officer for the Program is:

Gordon Moss
Senior Project Officer, Wildlife and Threatened Species Operations, Department of Environment, Science and Innovation
Wildlife.Management@des.qld.gov.au
0481473491

Questions and responses to questions asked by applicants after the program opens may be added to a Questions and Answers section on the Department of Environment, Science and Innovation website. The Department of Environment, Science and Innovation may at its discretion determine not to publish questions and responses where they are project or application specific or do not have general application. Applicants should check the Questions and Answers section for updates prior to submitting their Application.

The Department is not able to assist in the preparation of applications.

5. Acknowledgement of the funding

Funding recipients must acknowledge the contributions of the Queensland Government funding.

This may include, where applicable:

- placement of signage at project construction sites;
- commemorative plaque for official openings;

- acknowledgement in publicly made statements, on websites, in roost management plans or other appropriate documentation.

Exact arrangements for funding acknowledgements will be made on a case-by-case basis and should be initiated by contacting the Department of Environment, Science and Innovation Contact Officer specified in section 4.

6. Terms and conditions

6.1 Reservation of rights

- (a) Despite any provision of these Guidelines to the contrary, the State reserves the right to administer the Grant Program and conduct the process for the assessment and approval of applications to the Grant Program in such manner as it thinks fit, in its absolute discretion.
- (b) Without limiting paragraph (a), the State retains all rights and powers to make all decisions and actions in order to achieve the program objectives and the State reserves the right, in its absolute discretion and at any time, to:
 - (i) change the structure, procedures, nature, scope or timing of, or alter the terms of participation in the process or overall Grant Program (including submission and compliance of applications), where in such circumstances notice will be provided to applicants;
 - (ii) consider or accept, or refuse to consider or accept, any application which is lodged other than in accordance with these Guidelines or is lodged after the relevant date for lodgement, or which does not contain the information required by these Guidelines or is otherwise non-conforming in any respect;
 - (iii) vary or amend the eligibility or assessment criteria;
 - (iv) take into account any information from its own and other sources (including other Government agencies and other advisors);
 - (v) accept or reject any application, having regard to these Guidelines, the eligibility criteria, the assessment criteria or any other item, matter or thing which the State considers relevant, including the limitations on the funds available for the Grant Program;
 - (vi) give preference by allocating weighting to any one or more of the eligibility criteria or assessment criteria over other criteria;
 - (vii) conduct due diligence investigations in respect of any applicant and subject applications to due diligence, technical, financial and economic appraisals;
 - (viii) require an applicant to clarify or substantiate any claims, assumptions or commitment contained in an application or provide any additional information;
 - (ix) terminate the further participation of any applicant in the application process;
 - (x) terminate or reinstate the Grant Program or any process in the Grant Program;
 - (xi) not proceed with the Grant Program in the manner outlined in these Guidelines, or at all;

- (xii) amend the nature, scope or timing of the Grant Program;
 - (xiii) allow the withdrawal of an applicant;
 - (xiv) seek presentations from or interviews with any applicant and conduct negotiations with any one or more applicants after the applications have been lodged;
 - (xv) publish the names of applicants to the Grant Program; and
 - (xvi) take such other action as it considers in its absolute discretion appropriate in relation to the Grant Program processes.
- (c) Where, under these Guidelines, it is stated that the State may exercise a right or discretion or perform any act or omit to perform any act, then unless stated otherwise the State may do so at its sole and absolute discretion and will not be required to act, or be restrained from acting, in any way or for any reason nor to take into account the interests of any third party (including an applicant).

6.2 No relationship

- (a) The State's obligations in connection with the application process are limited to those expressly stated in these Guidelines.
- (b) No contractual or legal relationship exists between the State and an applicant in connection with the Grant Program, these Guidelines or the application process or any stage of the Grant Program.
- (c) An applicant, or its representatives:
 - (i) has no authority or power, and must not purport to have the authority or power to bind the State, or make representations on behalf of the State;
 - (ii) must not hold itself out or engage in any conduct or make any representation which may suggest to any person that the applicant is for any purpose an employee, agent, partner or joint venturer with the State; and
 - (iii) must not represent to any person that the State is a party to the proposed project other than as a potential funder, subject to the application process detailed in these Guidelines.

6.3 No action

- (a) To the extent permitted by law, no applicant will have any claim of any kind whatsoever against the State (whether in contract, tort (including negligence), equity, under statute or otherwise) arising from or in connection with:
 - (i) any costs, expenses, losses or liabilities suffered or incurred by the applicant in preparing and submitting its application (including any amendments, requests for further information by the State, attendance at meetings or involvement in discussions) or otherwise in connection with the Grant Program;
 - (ii) the State at any time exercising or failing to exercise, in its absolute discretion, any rights it has under or in connection with the Grant Program; or

- (iii) any of the matters or things relevant to its application or the Grant Program in respect of which the applicant must satisfy itself under these Guidelines.
- (b) Without limiting paragraph (a), if the State cancels or varies the Grant Program at any time or does not select any applicant following its assessment of the applications, or does (or fails to do) any other thing referred to under clause 6.1 of these Guidelines, no applicant will have any claim against the State arising from or in connection with any costs, expenses, losses or liabilities incurred by the applicant in preparing and submitting its application or otherwise in connection with or in relation to (whether directly or indirectly) the Grant Program.
- (c) For the avoidance of doubt, each applicant:
 - (i) participates in the Grant Program at its own risk; and
 - (ii) is wholly responsible for its costs of applying for, participating in, or otherwise in connection with, the Grant Program.

6.4 Non-exhaustive

- (a) These Guidelines do not contain all of the information that applicants may require in reaching decisions in relation to whether or not to submit an application. Applicants must form their own views as to what information is relevant to such decisions.
- (b) Applicants must make their own independent investigations of the information contained or referred to in these Guidelines. Applicants must obtain their own independent legal, financial, tax and other advice in relation to information in these Guidelines, or otherwise made available to them, during the application process.

6.5 Disclaimer

- (a) The State makes no warranty or representation express or implied, and does not assume any duty of care to the applicants that the information in these Guidelines, or supplied in connection with the Grant Program (**Information**) is accurate, adequate, current, suitable or complete, or that the Information has been independently verified.
- (b) The State accepts no responsibility whether arising from negligence or otherwise (except a liability that cannot lawfully be excluded) for any reliance placed upon the Information or interpretations placed on the Information by applicants.

6.6 Intellectual property

Any intellectual property rights that may exist in an application will remain the property of an applicant or the rightful owner of those intellectual property rights. Any part of an application considered to contain intellectual property rights should be clearly identified by an applicant.

The applicant grants to the State (and will ensure relevant third parties grant) a non-exclusive, royalty free and irrevocable licence to use and reproduce the intellectual property for the purpose of administering the Grant Program.

6.7 Law

These guidelines are governed by the laws applicable in Queensland.

Attachment 1: Glossary

The Department	means the Department of Housing, Local Government, Planning and Public Works.
Eligible project costs	has the meaning given in section 2.5 of these Guidelines.
Flying-fox roost management plan	means a plan, strategy or any document which sets out the overarching management intent for flying-fox roosts within a particular LGA and is consistent with principles set out in the current Department of Environment, Science and Innovation Flying-Fox Roost Management Guideline. There is no prescription on the format (or title) that a flying-fox roost management plan should take, for e.g. it could be a Statement of Management Intent (SoMI) for flying-fox roost management.
Grant Program	means the Flying-Fox Roost Management in Queensland Grant Program, being the subject of these Guidelines.
Guidelines	means these guidelines for the Grant Program.
Head Funding Agreement	means the agreement entered into between the State and the applicant that sets out the terms and conditions under which the State will enter into project specific arrangements to provide funding for specific projects to local government applicants, if the applicant is successful in an application for funding under a grant program.
High Mortality Action plan/ Heat Stress Action Plan	A High Mortality Action Plan details actions that agencies and community groups are recommended to take in response to high mortality events affecting flying-foxes such as starvation or heat stress events. Proponents may base their Action Plans on the information and/ or principles contained in the departments Flying-fox heat stress guideline and Flying-fox heat stress guideline – Technical appendices available at: https://www.qld.gov.au/environment/plants-animals/animals/living-with/bats/flying-foxes/about-flying-foxes/flying-fox-mass-dying-events-and-heat-stress-events
Milestone Schedule	means, for a Project, the schedule of dates for achievement of specified milestones, as set out in the relevant Project Funding Schedule.
Project	means the specific deliverable for which funding is being applied.
Project Funding	means the funds to be provided by the State to an applicant who is successful in an application for funding under the Grant Program.
Project Funding Schedule	means the schedule prepared by the State and executed by the parties in accordance with the Head Agreement, for the provision of Project Funding.

Attachment 2: Application requirements checklist

		Yes	No
1.	Program Guidelines have been read		
2.	Application completed and submitted via eGrant		
3.	Supporting documentation attached (for e.g. project plan, flying-fox roost management plan, quotes/invoices – if applicable)		

13.3 PROPOSAL FROM PROSTON P & C FOR THE MANAGEMENT OF PROSTON SWIMMING POOL**File Number:** 20/11/2024**Author:** Manager Facilities & Parks**Authoriser:** Chief Executive Officer**PRECIS**

Proposal from Proston P&C Association for the management of Proston Swimming Pool.

SUMMARY

Council has recently received a proposal from the Proston P&C Association for the management of Proston Swimming Pool.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council delegate to the Chief Executive Officer to negotiate an agreement and financial contribution to the Proston P & C Association to open the swimming pool to the community after hours and on weekends up until the end of March 2025.

FINANCIAL AND RESOURCE IMPLICATIONS

In the 2024/2025 Operational Budget allocation of \$50,000 for management fees for Proston Swimming Pool.

LINK TO CORPORATE/OPERATIONAL PLAN

EC5 Continue to support, renew and maintain pools, libraries, halls and Customer Service Centres across our region at agreed service levels.

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

The Proston P&C Association has written a letter to Council with an offer for the management of Proston Swimming Pool. The letter comes after Mayor Kathy Duff, Cr Heath Sander, and Council staff meet with Proston K-10 State School and its P&C Association on 24 October 2024.

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

There is no legal implication for Council if the pool operator is fully certified and experienced in pool safety and pool operations.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

No direct Policy/Local Law Delegation Implications

ASSET MANAGEMENT IMPLICATIONS

South Burnett Regional Council do not own Proston Swimming Pool. Council does not contribute to the capital improvements and maintenance cost of the Department of Education pool asset.

REPORT

South Burnett Regional Council have received a written offer from the Proston K-10 State School's P&C Association for the management of Proston Swimming Pool.

The pool has been non-operational since Wondai Swimming Pool Manager Natalie Mann had a temporary contract to manage the Proston Swimming Pool from early January 2023 till end of March 2023.

During a recent meeting between Council, Proston P & C Association and Proston State School the following outcomes were understood between the two parties.

Council to fund training for Proston P & C Association volunteers

- Lifeguard and first aid training. \$420 pp
- Pool Operations – water testing and supervisor \$700 pp
- Blue Cards. \$110 pp

Council to contribute up to \$5,000 towards volunteer training.

Council to contribute a fee of \$500 for maintenance to first aid equipment for Proston P & C Association volunteers to carry out pool duties.

Council to make a financial contribution to Proston P & C Association for life guarding the pool.

Proston State School to provide;

- Ground maintenance
- Pool maintenance and capital works
- Pool cleaning
- Facility cleaning (Monday to Friday)
- Chemicals
- Safety Equipment
- Water Testing Equipment (SBRC to assist/support with plant and equipment)

Proston P&C Association – Proposal includes.

- Operating Hours – Pool to be open a minimum of 15 hours per week outside of school hours (to be confirmed)
- Staffing – two lifeguards on duty always.
- Blue Cards – All volunteers will require to have a Blue Card (Working with Children card)
- Entrance Fee - P&C Association has the option to apply an entrance fee for patrons.
- Kiosk – P&C Association may operate the kiosk at its own cost.
- Insurance – Public Liability Insurance for an amount of not less than \$20 million.
- Risk Management – Compliance with managing risks at publicly accessible pools.
- Emergency - Document an Emergency Response Plan.
- Administration – Complete all required administrative tasks.
- Cleaning – cleaning of changerooms and toilets (Saturday and Sunday)

The Proston P&C Association is proposing to manage the pool from as soon as possible, for the remainder of the school Term 4 for a minimum of 15 hours a week. Below is a breakdown of costing prepared by Council's Facilities Management Officer.

Proston Swimming Pool - Management Breakdown of Costings

Table 1 – Fitness Industry Award 2020		
Ordinary hours	Monday to Friday 5am to 11pm	Saturday and Sunday 6am to 9pm
Employee classification level	Minimum weekly rate (Full-time employee)	Minimum hourly rate
Level 1	\$891.50	\$23.46
<i>*Information Source: Fair work Ombudsman, Fitness Industry Award 2020, MA000094.</i>		

Table 2 - SBRC Officers Breakdown of Hourly Rate			
SBRC proposal Above Award. \$36.00 per hour			
Hours per day: per proposal	Hours per day	Rate per hour	Total
Friday: 3.15 pm - 5.15 pm	3	\$36.00	\$108.00
Saturday: 11.30am - 5.30 pm	6	\$36.00	\$216.00
Sunday: 11.30am - 5.30 pm	6	\$36.00	\$216.00
	15 hours = per week		\$540.00

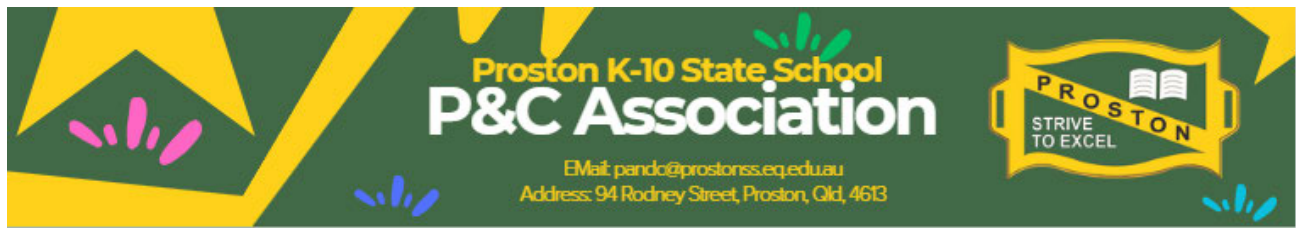
Proston P&C proposal			
Hours per day: per proposal	Hours per day	Rate per hour	Total
Friday: 3.15 pm - 5.15 pm	3	\$72.00	\$216.00
Saturday: 11.30am - 5.30 pm	6	\$72.00	\$432.00
Sunday: 11.30am - 5.30 pm	6	\$72.00	\$432.00
	15 hours = per week		\$1080.00

Table 3 - Proposal Breakdown		
	SBRC Proposal	Proston P&C Proposal
2 x Lifeguard - 15 hours per week	\$1,080.00	\$2,160.00
SBRC Water Testing per week	\$705.64	\$705.64
Proposed start		
29th November 2024 to 15th December 2024 (3 weeks)	\$3,240.00	\$6,480.00
Water Testing – Council Officer	\$2116.92	\$2116.92
3rd January 2025 to 26th January 2025 (End of School holidays) (4 weeks)	\$4,320.00	\$8,640.00

Water Testing – Council Officer (subject to volunteers completing training)	\$2822.56	\$2822.56
31st January 2025 - 23rd March 2025 (8 weeks)	\$8,640.00	\$17,280.00
Water Testing – Council Officer (subject to volunteers completing training)	\$5645.12	\$5645.12
SUB TOTAL	\$28570.24	\$45850.24
Contribution for Training 6 Volunteers	\$7380	\$7380
Contribution towards Safety and First Aid Equipment	\$500	\$500
TOTAL COST TO COUNCIL	\$36,450.24	\$53,730.24

ATTACHMENTS

1. Letter of Proposal from Proston P&C Association. [!\[\]\(cf5be311f7b2821912d8009884508fa2_img.jpg\) !\[\]\(9804e70d96ff9fe9899b264c06a33cd7_img.jpg\)](#)



Dear Mayor Duff,

Offer to operate the Proston K-10 State School Swimming Pool

As discussed, please find below a summary of our recent discussions over the phone and at Proston K10 State School, along with our proposal for the operation of the Proston K-10 State School Swimming Pool for the remainder of Term 4, 2024.

The Proston K10 SS P&C Association has carefully considered all aspects discussed at the meeting held on Thursday, October 24, 2024, in the school meeting room. A summary of the understood outcomes between the Council and the Proston K10 SS P&C Association is provided below.

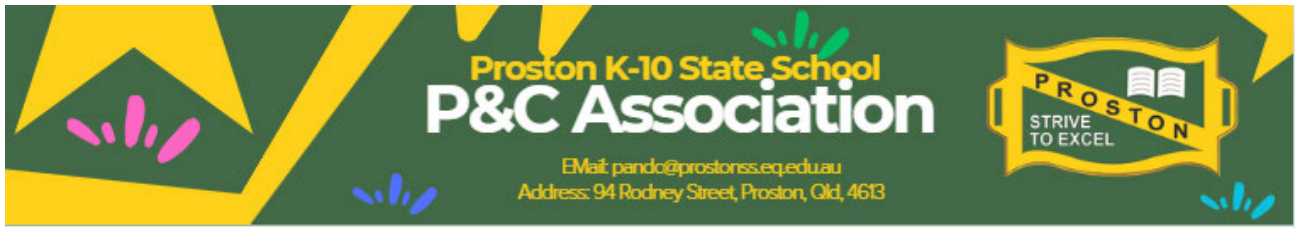
Proposed Agreement between South Burnett Regional Council and Proston K-10 State School P&C Association

Council - Funding

- **Lifeguard Training:** Council to fund lifeguard training for participating community members (*six individuals have expressed interest in participating*)
- **Nationally Recognised First Aid Course:** Council to fund first aid course for volunteers attending lifeguard training
- **First Aid Equipment:** Provision of appropriate first aid kit and equipment.
- **Lifeguard Attendance:** Council to fund lifeguard attendance as per schedule below.
- **Water Testing:** Council to arrange water testing, once per day on weekend days.

Proston K10 SS P&C Association - Obligations

- **Operating Hours:** Pool to be open for a minimum of 15 hours per week outside of school hours, at times to be confirmed.
- **Staffing:** Two lifeguards on duty at all times.
- **Blue Cards:** All volunteers will be required to apply for and be granted Blue Cards to be eligible to work with children.
- **Entrance Fee:** P&C Association has the option to apply an entrance fee for patrons.
- **Kiosk:** P&C Association may operate the kiosk at its own cost.
- **Insurance:** Public Liability insurance for an amount of not less than \$20 million.
- **Risk Management:** compliance with managing risks at publicly accessible pools
- **Emergency:** Document an emergency response plan
- **Administration:** Complete all required administrative tasks.



Schedule of Pricing

To operate the pool facility, commencing as soon as possible, for the remainder of the school Term 4 for a minimum of 15 hours per week.

Suggested hours of operation*	Friday	3:15pm – 5:15pm
	Saturday	11:30am – 5:30pm
	Sunday	11:30am – 5:30pm

*Hours may be amended as required depending on community usage, weather events, or other operational requirements.

Proposed Start Date	Friday 15 th November 2024
Proposed End Date	Sunday 15 th December 2024

Description	Quantity	Unit Offer	Subtotal
Lifeguard – 15 hours per week	2	\$1,080	\$2,160
Weeks of operation	5	\$2,160	\$10,800
Lifeguard & First Aid Training Course	10*	\$440	\$4,400
		Total	\$15,200

N.B. FAIS Training (SALUS Group) are available to conduct a combined **Lifeguard and First Aid Course** on Thursday 14th Nov – Friday 15th Nov at the Proston K-10 State School swimming pool for all participants.

Following acceptance of our offer, the P&C Association will confirm details of all attendees who will attend Lifeguard and First Aid training on the above dates. In addition, we will prepare our proposal to continue the pool operation service during the 2024 annual school holidays and for 2025, Term 1.

We look forward to working with you and celebrating the opening of this valuable asset for our growing community.

Best regards,

[Redacted signature block]



13.4 AERATOR REPLACEMENT NANANGO WASTEWATER TREATMENT PLANT**File Number:** 20-11-2024**Author:** Manager Water & Wastewater**Authoriser:** Chief Executive Officer**PRECIS**

Aerator Replacement at the Nanango Wastewater Treatment Plant

SUMMARY

The Nanango Wastewater Treatment Plant aerators have failed and are requiring replacement of the mechanical components. It is proposed to remove two (2) fixed paddle aerators and replace with a single floating aerator.

OFFICER'S RECOMMENDATION

That South Burnett Regional Council undertake a second quarter budget amendment of \$155,000 for the replacement of one (1) of the Dual Nanango Aerators in the 24/25 Capital Works Budget.

FINANCIAL AND RESOURCE IMPLICATIONS

There is currently no provisions in the 10 year Capital works plan to replace the Nanango Aerator. A budget amendment is required to the 24/25 Wastewater Capital Works Budget.

LINK TO CORPORATE/OPERATIONAL PLAN

OPI/05: Operate water and wastewater infrastructure in accordance with approved operations manuals, customer service standards and public health requirements and statutory timeframes for reporting.

OPI/07: Update/prioritise 10-year works program for the replacement, upgrade and construction of new and existing water and wastewater assets with allocation of funding to develop, plan & design (10-year works program completed in accordance with asset management strategy).

COMMUNICATION/CONSULTATION (INTERNAL/EXTERNAL)

N/A

LEGAL IMPLICATIONS (STATUTORY BASIS, LEGAL RISKS)

The Nanango Wastewater Treatment Plant operates under an Environmental Relevant Authority (Licence). A failure to meet the obligations is a breach of the Environmental Protection Act.

POLICY/LOCAL LAW DELEGATION IMPLICATIONS

N/A

ASSET MANAGEMENT IMPLICATIONS

N/A

REPORT

The Nanango Wastewater Treatment Plant utilises an oxidation ditch as the biological removal process. Recently two (2) of the four (4) aerators have failed requiring replacement of the bearings, titan seals and pillow bearing blocks.

In wastewater treatment facilities, aerators are used to provide dissolved oxygen (DO) to wastewater, allowing aerobic microorganisms to break down organic matter. This process helps reduce pollutants such as biochemical oxygen demand (BOD), ammonia, and nitrogen, which can be harmful to both aquatic life and human health, if left untreated. Nanango's wastewater treatment systems utilizes the mechanical aerators to maintain efficient oxygenation throughout treatment processes, particularly in the activated sludge and aerobic digestion stages.

The oxidation ditch has two (2) locations where air is infused into the mixed liquor. At each location, there is two (2) paddle aerators driven by two (2) 5.5kW motors. Each of the two (2) motors drives a reduction gearbox. The electric motor and gearbox are top mounted so that they are above the high water level. Due to the mounting location, the main paddle shaft is driven by chain through a master and slave roller sprocket assembly. The paddle wheel and main drive shaft sit on a steel frame at a fixed height. This can be problematic as the standing water level is variable at times. Increasing and decreasing the load on the aerator mechanical components.

To work on these requires them to be lifted out of the oxidation ditch with a crane, cleaned and taken back to the Kingaroy workshop on a float for the fitters to make repairs. Due to the high corrosive and poor conditions, the aerators historically only needed to be removed every two (2) years. Despite routine maintenance and best employee practices, in recent years these have required maintenance much more frequently.

Nanango aerators are vital to the efficient treatment of wastewater, playing a crucial role in ensuring the safe discharge of treated water while protecting the environment. However, the potential for mechanical failure remains a significant challenge, one that can disrupt the entire treatment process and lead to environmental degradation.

It is proposed that a new single aerator with new disk aeration technology be installed as a replacement. This unit is a floating unit that will have a consistent mechanical load applied to a direct driven gearbox. The Electric motor and gearbox are mounted behind a screen to prevent corrosive effluent causing costly failures.

The proposed device has one (1) single 7.5kW motor that is controlled with a variable speed drive. This can be used a soft start and stop function and the speed of the motor can be controlled pending what dissolved oxygen levels are required in the process. The reduction in motor size and efficiency should result in an annual saving. See worked example below:

Aerator Type	Demand	hrs/day	kW	Cost/kWh	\$/hr	\$/Day	\$/Year
Existing	2 x 5.5kw	24	11	\$ 0.30	\$ 3.30	\$ 79.20	\$ 28,908.00
Proposed	1 x 7.5kw	24	7.5	\$ 0.30	\$ 2.25	\$ 54.00	\$ 19,710.00
Saving						\$ 25.20	\$ 9,198.00

By implementing proactive maintenance practices, upgrading aerator components, and leveraging on the new technologies, the risk of failure can be minimized, ensuring that aerators continue to function effectively and contribute to the long-term health of the region's environmental discharges.

ATTACHMENTS

Nil

14 QUESTIONS ON NOTICE**14.1 QUESTION ON NOTICE - CAPITAL INCOME FOR LAND - MONTHLY FINANCE REPORT - SEPTEMBER 2024****File Number:** 20/11/2024**Author:** Strategic Asset Management Accountant**Authoriser:** Chief Executive Officer

The following question on notice was received from Councillor Heath Sander.

Question

To clarify the \$1 land charge on page 96 of the Monthly Finance Report presented to Council, for the month of September 2024.

Response

The \$1 referenced above is revenue received for sale of land. Specifically, the consideration Council received for selling vacant land, at 232 Haly Street Kingaroy, to the Returned and Services League of Australia, Kingaroy-Memerambi Sub Branch Incorporated under contract dated 27/06/2024, which had a sale value of \$1, effectively a peppercorn.

In legal parlance, a peppercorn is a metaphor for a very small cash payment or other nominal consideration, used to satisfy the requirements for the creation of a legal contract.

RECOMMENDATION

That the response to the question regarding Capital Income for Land raised by Councillor Heath Sander be received and noted.

ATTACHMENTS**Nil****15 INFORMATION SECTION**

Nil

16 CONFIDENTIAL SECTION

OFFICER'S RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 254J of the *Local Government Regulation 2012*:

16.1 Waive of Water Charges - Assessment 30606-00000-000

This matter is considered to be confidential under Section 254J - d of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with rating concessions.

16.2 DRFA and DTIS Rail Trail Reconstruction - Post Market Recommendation Report

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.3 Proposed Delivery of Approved Betterment Project Package of Work

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.4 Award of Tender no. SBRCQ 2425_52- South Burnett Circular Economy Precincts

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.5 Award of SBRCQ-24/25_26 DRFA REPA River Road and North Branch Road to Undertake Flood Damage Restoration Works

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.6 Kingaroy Septage Reveal Process

This matter is considered to be confidential under Section 254J - g of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

16.7 EBA Update 1

This matter is considered to be confidential under Section 254J - b of the Local Government Regulation, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with industrial matters affecting employees.

17 CLOSURE OF MEETING